

Executive Summary**11.4 Statutory Planning Progress Report - August 2020 to October 2020**

Enquiries: (Sam Clements: Communities)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.2 Systems
Priority Action	4.2.2 Embed a culture of Business Improvement to improve processes, applications and utilisation

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the months of August, September and October 2020.

Recommendation (Director Communities)

That Council receives the Statutory Planning Progress Reports for the months of August, September and October 2020.

Key Points / Issues

- This report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - Planning scheme amendments;
 - VCAT appeal register; and
 - VCAT decisions.
- In August 2020, 93 applications for planning permits or amendments to permits were received, and 97 applications determined. A total of 87.5% of permit decisions were made within 60 statutory days.
- In September 2020, 90 applications for planning permits or amendments to permits were received, and 93 applications determined. A total of 79% of permit decisions were made within 60 statutory days.
- In October 2020, 98 applications for planning permits or amendments to permits were received, and 85 applications determined. A total of 77% of permit decisions were made within 60 statutory days.
- As at the time of preparation of this report, there are 306 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- Over the period, 41 decisions related to multi-dwelling applications. Thirty eight of these applications complied with the Multi-Dwelling Visitor Car Parking Guidelines.
- Five VCAT decisions were handed down during the period.

11.4 Statutory Planning Progress Report - August 2020 to October 2020**Executive Summary****Financial Impact**

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However where a matter is complex or involves legal issues, or where Council decides an application at variance with the officers recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report will not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the months of August, September and October 2020.

ATTACHMENTS

- Attachment A: [↓](#) Statutory Planning Progress Report - August 2020
Attachment B: [↓](#) Statutory Planning Progress Report - September 2020
Attachment C: [↓](#) Statutory Planning Progress Report - October 2020

Progress Report – Planning Applications Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
291/2020/P	North-East	1/65 William Road, Carrum Downs 3201	To erect and display business identification signage in a General Residential Zone (GRZ)	4/08/2020
294/2020/P	North-East	11 Luscombe Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	5/08/2020
295/2020/P	North-East	68-74 Potts Road, Langwarrin 3910	To erect and display internally illuminated signage in a General Residential Zone (GRZ)	6/08/2020
298/2020/P	North-East	565 Cranbourne-Frankston Road, Langwarrin 3910	To remove fourteen (14) substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove native vegetation	6/08/2020
303/2020/P	North-East	3 Arcadia Street, Carrum Downs 3201	To construct an extension to an existing dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	11/08/2020
12/2020/P	North-East	6A Olive Rose Grove, Langwarrin 3910	Satisfaction Matters	12/08/2020
101/2020/P/VS	North-East	64 Hillcrest Drive, Langwarrin 3910	To construct a fence in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	18/08/2020
318/2020/P	North-East	12 Athol Court, Langwarrin 3910	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	20/08/2020
324/2020/P	North-East	77 Lyrebird Drive, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	24/08/2020
99/2020/P/VS	North-East	531 Frankston-Dandenong Road, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	25/08/2020
102/2020/P/VS	North-East	23 Lorraine Avenue, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone	26/08/2020
328/2020/P	North-East	10/2 Malibu Circuit, Carrum Downs 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z)	27/08/2020
104/2020/P/VS	North-East	774-842 Frankston-Dandenong Road, Carrum Downs 3201	Two (2) lot subdivision	28/08/2020

Progress Report – Planning Applications Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
North-East Ward - 13				
289/2020/P	North-West	19 Wynnstay Road, Seaford 3198	Alterations and extension to an existing dwelling in a Land Subject To Inundation Overlay (LSIO)	3/08/2020
287/2020/P	North-West	62 Orwil Street, Frankston 3199	To construct three (3) double storey dwellings and to subdivide the land into three (3) lots in a General Residential Zone (GRZ)	3/08/2020
91/2020/P/VS	North-West	1 Lytham Court, Frankston 3199	To construct buildings and works (garage and habitable room) to an existing single dwelling on a lot in a Special Building Overlay (SBO)	11/08/2020
314/2020/P	North-West	40 Belvedere Road, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	13/08/2020
94/2020/P/VS	North-West	7 Sussex Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and a Special Building Overlay (SBO)	13/08/2020
96/2020/P/VS	North-West	50 Austin Road, Seaford 3198	To construct one (1) double storey dwelling in a Special Building Overlay (SBO)	17/08/2020
306/2020/P	North-West	23 Galway Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	17/08/2020
313/2020/P	North-West	10 Rosemary Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	17/08/2020
308/2020/P	North-West	105 Fortescue Avenue, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	17/08/2020
310/2020/P	North-West	4/180-181 Nepean Highway, Seaford 3198	Alterations and extension to an existing dwelling in a General Residential Zone (GRZ)	18/08/2020

Progress Report – Planning Applications Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
307/2020/P	North-West	Seaford RSL Club 17 Station Street, Seaford 3198	To construct or carry out works in a Commercial 1 Zone (C1Z)	18/08/2020
97/2020/P/VS	North-West	6 Manning Road, Seaford 3198	To construct a verandah in a Special Building Overlay (SBO)	19/08/2020
321/2020/P	North-West	1A Keppler Circuit, Seaford 3198	Change of use	20/08/2020
98/2020/P/VS	North-West	55 Seaford Grove, Seaford 3198	To construct a habitable outbuilding in a Special Building Overlay (SBO)	20/08/2020
317/2020/P	North-West	63 Rosemary Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20/08/2020
319/2020/P	North-West	22 Pine Street, Frankston North 3200	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	20/08/2020
323/2020/P	North-West	7 Graeme Street, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	21/08/2020
325/2020/P	North-West	7 Chevron Court, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	24/08/2020
103/2020/P/VS	North-West	129 Kananook Avenue, Seaford 3198	To construct extensions to an existing dwelling in a Special Building Overlay (SBO)	27/08/2020
331/2020/P	North-West	31-33 Milne Avenue, Seaford 3198	To construct ten (10) storage units, and to subdivide the land into ten (10) lots, in an Industrial 1 Zone (IN1Z) and in a Special Building Overlay (SBO)	28/08/2020
North-West Ward - 20				
89/2020/P/VS	South	9 Piper Crescent, Frankston South 3199	To construct a garage in a Design and Development Overlay Schedule 1 (DDO1) and to construct buildings and works within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	3/08/2020

Progress Report – Planning Applications Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
286/2020/P	South	12 Ithaca Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	3/08/2020
288/2020/P	South	366-368 Nepean Highway, Frankston 3199	To use and construct a child care centre within a Mixed Use Zone (MUZ), to construct a building and construct and carry out works in a Design and Development Overlay Schedule 5 (DDO5) and to create/alter access to a road in Road Zone Category 1	3/08/2020
293/2020/P	South	122 Heatherhill Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	4/08/2020
292/2020/P	South	88 Young Street, Frankston 3199	To use the site for sale of packaged liquor	4/08/2020
296/2020/P	South	87 Kars Street, Frankston South 3199	To construct buildings and works for one (1) single storey dwelling within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 6 (SLO6)	6/08/2020
297/2020/P	South	128 Fleetwood Crescent, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 9 (DDO9) and on a lot less than 300 square metres in a General Residential Zone (GRZ)	6/08/2020
90/2020/P/VS	South	21 Baden Powell Drive, Frankston South 3199	To carry out buildings and works for a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	7/08/2020
300/2020/P	South	19 Peter Chance Crescent, Langwarrin 3910	To construct a Dwelling in a Bushfire Management Overlay	7/08/2020
299/2020/P	South	42 Hillcrest Road, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	7/08/2020
301/2020/P	South	62 Cranbourne Road, Frankston 3199	To construct and display internally illuminated signage	10/08/2020
302/2020/P	South	Frankston Yacht Club 30 Long Island Drive, Frankston 3199	Use of the land for food and drink premises (cafe) and the sale and consumption of liquor (restaurant and cafe licence) and the provision of car parking at less than the rates specified in Clause 52.06	11/08/2020

Progress Report – Planning Applications Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
93/2020/P/VS	South	42 Barretts Road, Langwarrin South 3911	To construct a carport in a Design and Development Overlay Schedule 4 (DDO4)	12/08/2020
92/2020/P/VS	South	260 North Road, Langwarrin 3910	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4)	12/08/2020
304/2020/P	South	104 Highfield Drive, Langwarrin South 3911	Two lot subdivision and creation of a carriageway easement	12/08/2020
305/2020/P	South	6 Kandy Court, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	14/08/2020
95/2020/P/VS	South	32 Barretts Road, Langwarrin South 3911	To undertake buildings and works (carport) in a Design and Development Overlay Schedule 4 (DDO4)	14/08/2020
309/2020/P	South	37 Alicudi Avenue, Frankston South 3199	To construct additions to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	17/08/2020
312/2020/P	South	57 McMahons Road, Frankston 3199	To construct two (2) double storey dwelling to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO) and to create/alter access to a road in a Road Zone Category 1	18/08/2020
311/2020/P	South	63 Willow Road, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone	18/08/2020
322/2020/P	South	19 Violet Street, Frankston South 3199	To construct an extension to an existing dwelling in a Significant Landscape Overlay Schedule 6 (SLO6)	20/08/2020
320/2020/P	South	22 St Ives Avenue, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20/08/2020
316/2020/P	South	435 Warrandyte Road, Langwarrin South 3911	To construct one (1) single storey dwelling on a lot in a Bushfire Management Overlay Schedule 1(BMO1)	20/08/2020

Progress Report – Planning Applications Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
330/2020/P	South	24 Willis Street, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	24/08/2020
327/2020/P	South	17/111 Cranbourne Road, Frankston 3199	To erect and display business identification signage in a Commercial 1 Zone (C1Z)	25/08/2020
326/2020/P	South	93 McComb Boulevard, Frankston South 3199	Two (2) lot subdivision	25/08/2020
100/2020/P/VS	South	5 Leisureland Drive, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4), to remove a substantial trees and to construct and carry out works in the Tree Protection Zone of substantial trees and within 5 metres of native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1)	26/08/2020
329/2020/P	South	10-11 Somme Avenue, Frankston 3199	To construct buildings and works to a dwelling in a Heritage Overlay Schedule 11 (HO11), Erosion Management Overlay Schedule 3 (EMO3) and in a Design and Development Overlay Schedule 6 where works are over 7.0 metres in height (DDO6)	28/08/2020
332/2020/P	South	270 Warrandyte Road, Langwarrin 3910	To construct buildings and works to a dwelling and outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Significant Landscape Overlay Schedule 1(SLO1)	31/08/2020
South Ward - 29				
Total - 62				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
4/2005/P/A	East	23 Fantail Court, Carrum Downs 3201	Secondary Consent - A three (3) dwelling development in accordance with the endorsed plans	20/08/2020
East - 1				
381/2017/P/B	North-East	16 William Road, Carrum Downs 3201	Extension of time - To construct two (2) single storey dwellings to the rear of the existing dwelling (three (3) dwellings)	12/08/2020
66/2018/P/A	North-East	87 Clifton Grove, Carrum Downs 3201	Extension of time - To subdivide the land into twenty seven (27) lots and removal of drainage easement	12/08/2020
225/2017/P/C	North-East	McClelland Link 350M Cranbourne Road, Langwarrin 3910	Section 72 - To construct an Emergency Services Facility (Ambulance Station), vegetation removal, a two (2) lot subdivision and to create access to a Road Zone Category 1	18/08/2020
202/2017/P/C	North-East	17 Madisson Crescent, Carrum Downs 3201	Section 72 - To construct six (6) double storey dwellings and a six (6) lot subdivision	20/08/2020
20/2014/P/A	North-East	75 Quarry Road, Langwarrin 3910	Secondary Consent - To use the site for Refuse Disposal (landfill)	24/08/2020
North-East - 5				
46/2018/P/VS	North-West	26 Kirkwood Avenue, Seaford 3198	Extension of time - To construct a garage and dwelling additions in a Special Building Overlay (SBO)	4/08/2020
263/2018/P/A	North-West	20 Poplar Street, Frankston North 3200	Extension of time - Two (2) lot subdivision	4/08/2020
154/2018/P/H	North-West	197 Karingal Drive, Frankston 3199	Secondary consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	5/08/2020
18/2016/P/B	North-West	13 Ebdale Street, Frankston 3199	Section 72 - The construction of seven (7) three (3) storey dwellings	17/08/2020
45/2018/P/C	North-West	83 McMahons Road, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings	24/08/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
247/2016/P/C	North-West	30 Queen Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	28/08/2020
235/2019/P/A	North-West	7 Hi-Tech Place, Seaford 3198	Section 72 - To erect and display two (2) Major Promotion Sky Signs	28/08/2020
North-West - 7				
581/2018/P/B	South	30 Baden Powell Drive, Frankston South 3199	Secondary Consent - To construct buildings and works within two (2) metres of a side boundary within a Design and Development Overlay - Schedule 9; construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4; construct buildings and works for a dwelling exceeding 50 percent of the gross floor area of the existing building in a Bushfire Management Overlay	3/08/2020
57/2018/P/C	South	3 Banool Court, Frankston South 3199	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	3/08/2020
371/2014/P/B	South	3-4 Callaghan Place, Frankston 3199	Extension of time - To construct four (4) double storey dwellings	5/08/2020
84/2018/P/F	South	10 Milne Court, Langwarrin 3910	Secondary consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots	6/08/2020
277/2010/P/B	South	1 Reservoir Road, Frankston 3199	Secondary consent - A three (3) dwelling development comprising the construction of one (1) double storey dwelling and two (2) single storey dwellings in accordance with the endorsed plans	10/08/2020
220/2020/P/A	South	17 Peter Chance Crescent, Langwarrin 3910	Secondary consent - To construct one (1) single storey dwelling and swimming pool in a Bushfire Management Overlay (BMO)	10/08/2020
183/2015/P/C	South	3 Silas Avenue, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings	12/08/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
136/2017/P/D	South	24 Lee Street, Frankston 3199	Extension of time - To construct nine (9) double storey dwellings	14/08/2020
38/2001/P/A	South	8 Clemac Close, Langwarrin South 3911	Section 72 - Single Dwelling and Garage Conversion of existing outbuilding to a habitable building, including the construction of a porch, verandah and internal alterations within the Design and Development Overlay - Schedule 4 (DDO4)	14/08/2020
25/2016/P/E	South	5 Holmes Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	17/08/2020
482/2018/P/D	South	211 Humphries Road, Frankston South 3199	Secondary consent - To construct dwelling alterations and additions in a Design and Development Overlay Schedule 1	17/08/2020
419/2019/P/B	South	14 Gregory Avenue, Frankston South 3199	Secondary Consent - To construct a building and carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to carry out works in the Tree Protection Zone of a Substantial Tree in a Significant Landscape Overlay Schedule 4 (SLO4)	19/08/2020
138/2018/P/A	South	64 Baden Powell Drive, Frankston South 3199	Extension of time - Three (3) lot subdivision	20/08/2020
84/2018/P/G	South	10 Milne Court, Langwarrin 3910	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots	20/08/2020
209/2016/P/F	South	13 George Street, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing four (4) single storey dwellings	21/08/2020
713/2014/P/D	South	5 Humphries Road, Frankston South 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	24/08/2020
542/2017/P/D	South	185 Warrandyte Road, Langwarrin 3910	Extension of time - To undertake building and works and to use the land for a medical centre, works within TPZ of substantial trees and vegetation removal.	26/08/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
219/2014/P/E	South	31 Cliff Road, Frankston 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	31/08/2020
South Ward - 18				
Total - 31				

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
274/2020/P	North-East	12 Goshawk Court, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	4/08/2020
431/2019/P	North-East	91B Aqueduct Road, Langwarrin 3910	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to carry out buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	5/08/2020
384/2019/P	North-East	92 Cadles Road, Carrum Downs 3201	To construct twenty-nine (29) dwellings on a lot in a General Residential Zone Schedule 1 (GRZ1) and to remove native vegetation	Application Refused	11/08/2020
294/2020/P	North-East	11 Luscombe Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	11/08/2020
246/2020/P	North-East	45 Hillcrest Drive, Langwarrin 3910	To undertake buildings and works (outbuilding) in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	11/08/2020
503/2019/P	North-East	1461 Dandenong-Hastings Road, Langwarrin 3910	Extension of an outbuilding (retrospective) in a Bushfire Management Overlay Schedule 1 (BMO1), Design and Development Overlay Schedule 4 (DDO4), Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significant Overlay Schedule 1 (ESO1)	Permit Approved	13/08/2020
295/2020/P	North-East	68-74 Potts Road, Langwarrin 3910	To erect and display internally illuminated signage in a General Residential Zone (GRZ)	Permit Approved	13/08/2020
252/2020/P	North-East	17/7 Lakewood Boulevard, Carrum Downs 3201	To use the land for a caretakers house in an Industrial 1 Zone (IN1Z)	Application Refused	14/08/2020
265/2020/P	North-East	121 Cranbourne-Frankston Road, Langwarrin 3910	To subdivide the land into three (3) lots in a Commercial 1 Zone (C1Z)	Permit Approved	18/08/2020
266/2020/P	North-East	1/30, 2/30, 3/30 William Road, Carrum Downs 3201	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	18/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
248/2020/P	North-East	2/23 Fantail Court, Carrum Downs 3201	To construct a carport on a lot under 300 square meters in a General Residential Zone (GRZ)	Application Withdrawn	20/08/2020
268/2020/P	North-East	435 McCormicks Road, Carrum Downs 3201	To construct horse stables and an extension to an existing outbuilding used in association with horse husbandry in a Green Wedge Zone (GWZ)	Permit Approved	21/08/2020
390/2019/P	North-East	11 Landstead Court, Carrum Downs 3201	To construct one (1) double storey dwelling to the side of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	27/08/2020
117/2020/P	North-East	33 Quarrior Drive, Carrum Downs 3201	To construct three (3) single storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	27/08/2020
74/2019/P	North-East	4 Cassowary Close, Carrum Downs 3201	Construct of three (3) double storey dwellings on a lot	Permit Approved	29/08/2020
North-East Ward - 15					
86/2020/P	North-West	6 Boston Avenue, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Application Refused	4/08/2020
10/2020/P	North-West	58 Boonong Avenue, Seaford 3198	Satisfaction Matters	Application Withdrawn	5/08/2020
85/2020/P/VS	North-West	131 Nepean Highway, Seaford 3198	To construct buildings and works in a Commercial 1 Zone (C1Z); to construct a building or construct or carry out works in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	5/08/2020
497/2019/P	North-West	108 Fortescue Avenue, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	5/08/2020
387/2019/P	North-West	12 Sturdee Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone Schedule 1 (GRZ1) and to construct buildings associated with accommodation in a Bushfire Management Overlay (BMO)	Permit Approved	5/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
222/2020/P	North-West	187 Nepean Highway, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	Permit Approved	5/08/2020
190/2020/P	North-West	29 Hadley Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), To construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	6/08/2020
137/2020/P	North-West	56 Orwil Street, Frankston 3199	To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Permit Approved	7/08/2020
93/2020/P	North-West	71 Dandenong Road East, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	7/08/2020
175/2019/P	North-West	30 Coprosma Avenue, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ1)	Permit Approved	7/08/2020
99/2020/P	North-West	2 Omaroo Road, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone	Application Refused	11/08/2020
202/2020/P	North-West	105 Fortescue Avenue, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ), To construct buildings and works in a Special Building Overlay (SBO)	Application Lapsed	11/08/2020
26/2020/P	North-West	1 Tyrone Street, Seaford 3198	To construct three (3) single storey dwellings and to subdivide land into three (3) lots in a General Residential Zone	Application Refused	11/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
432/2019/P	North-West	159 Nepean Highway, Seaford 3198	Construct ten (10) apartments in a three storey building, to construct a building over 7.0 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to create and alter access to a Road in a Road Zone Category 1	Permit Approved	12/08/2020
238/2020/P	North-West	13 Kirkwood Avenue, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Permit Approved	13/08/2020
488/2019/P	North-West	4 Wykeham Court, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) of dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	14/08/2020
128/2020/P	North-West	6 Austin Road, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and buildings and works in a Special Building Overlay (SBO)	Permit Approved	14/08/2020
160/2020/P	North-West	2 Wedge Court, Seaford 3198	To construct double storey dwelling and an outbuilding in a Bushfire Management Overlay (BMO)	Permit Approved	18/08/2020
91/2020/P/VS	North-West	1 Lytham Court, Frankston 3199	To construct buildings and works (garage and habitable room) to an existing single dwelling on a lot in a Special Building Overlay (SBO)	Permit Approved	18/08/2020
96/2020/P/VS	North-West	50 Austin Road, Seaford 3198	To construct one (1) double storey dwelling in a Special Building Overlay (SBO)	Permit Approved	19/08/2020
572/2017/P	North-West	4 Oliphant Way, Seaford 3198	Two (2) Lot Subdivision	Application Refused	20/08/2020
98/2020/P/VS	North-West	55 Seaford Grove, Seaford 3198	To construct a habitable outbuilding in a Special Building Overlay (SBO)	Permit Approved	26/08/2020
97/2020/P/VS	North-West	6 Manning Road, Seaford 3198	To construct a verandah in a Special Building Overlay (SBO)	No Permit Required	27/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
389/2019/P	North-West	26 Cricklewood Avenue, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	27/08/2020
144/2020/P	North-West	4 Harold Street, Seaford 3198	To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	27/08/2020
280/2020/P	North-West	230 Nepean Highway, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ), Land Subject to Inundation Overlay (LSIO) and Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	31/08/2020
North-West Ward - 26					
88/2020/P/VS	South	8 Oakfield Court, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	4/08/2020
188/2020/P	South	74 Derinya Drive, Frankston South 3199	To construct outbuildings for an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to construct a building and carry out works within the tree protection zone of a substantial tree and remove three (3) substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	4/08/2020
108/2020/P	South	11 Melva Court, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	4/08/2020
89/2020/P/VS	South	9 Piper Crescent, Frankston South 3199	To construct a garage in a Design and Development Overlay Schedule 1 (DDO1) and to construct buildings and works within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	7/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
308/2019/P	South	119 Franciscan Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	7/08/2020
184/2020/P	South	252 Frankston-Flinders Road, Frankston South 3199	To use the land for a take away food premises (mobile coffee van) in a General Residential Zone (GRZ)	Permit Approved	7/08/2020
85/2020/P	South	8 Oxford Street, Frankston 3199	To construct one double storey dwelling and two single storey dwellings (three (3) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	11/08/2020
208/2020/P	South	1 Binswood Lane, Frankston South 3199	To construct buildings and works for one (1) single storey dwelling within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3), and to remove three (3) substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	11/08/2020
146/2020/P	South	Frankston Yacht Club 30 Long Island Drive, Frankston 3199	To use the land for a Yacht Club, food and drink premises, office and the sale and consumption of liquor	Application Withdrawn	11/08/2020
225/2020/P	South	9 Bayview Road, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Application Lapsed	12/08/2020
245/2020/P	South	4 Scenic Close, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	13/08/2020
145/2020/P	South	405 Baxter-Tooradin Road, Langwarrin South 3911	To use and construct one (1) single storey dwelling in a Rural Conservation Zone Schedule 1 (RCZ1), to remove or construct a building or construct or carry out works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	13/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
40/2020/P	South	16 Gould Street, Frankston 3199	To construct one (1) double storey dwelling that exceeds 7 metres in height and carry out buildings and works in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	14/08/2020
113/2020/P	South	93 McComb Boulevard, Frankston South 3199	To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) To construct a building and carry out works in a Design and Development Overlay Schedule 9 (DDO9) and Bushfire Management Overlay Schedule 1 (BMO1) To construct a building and carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	14/08/2020
255/2020/P	South	19 Willora Court, Frankston South 3199	Extension to an existing single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	18/08/2020
90/2020/P/VS	South	21 Baden Powell Drive, Frankston South 3199	To carry out buildings and works for a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	18/08/2020
93/2020/P/VS	South	42 Barretts Road, Langwarrin South 3911	To construct a carport in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	18/08/2020
87/2020/P/VS	South	6 Ballochmyle Lane, Langwarrin South 3911	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	18/08/2020
301/2020/P	South	62 Cranbourne Road, Frankston 3199	To construct and display internally illuminated signage	Permit Approved	18/08/2020
95/2020/P/VS	South	32 Barretts Road, Langwarrin South 3911	To undertake buildings and works (carport) in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	18/08/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
135/2020/P	South	10 Gould Street, Frankston 3199	To carry out buildings and works for one (1) double storey dwelling over 7.0 metres in height in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	19/08/2020
74/2020/P/VS	South	471 Warrandyte Road, Langwarrin South 3911	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	19/08/2020
281/2020/P	South	9 John Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	20/08/2020
92/2020/P/VS	South	260 North Road, Langwarrin 3910	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	21/08/2020
164/2020/P	South	79A Cranhaven Road, Langwarrin 3910	To construct seven (7) single storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	21/08/2020
209/2020/P	South	6 Smeaton Court, Frankston South 3199	To construct dwelling additions to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	27/08/2020
300/2020/P	South	19 Peter Chance Crescent, Langwarrin 3910	To construct a Dwelling in a Bushfire Management Overlay	Permit Approved	29/08/2020
South Ward - 27					
Total - 68					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
4/2005/P/A	East	23 Fantail Court, Carrum Downs 3201	Secondary Consent - A three (3) dwelling development in accordance with the endorsed plans	Secondary Consent Approved	25/08/2020
East Ward - 1					
161/2015/P/D	North-East	5 Malibu Circuit, Carrum Downs 3201	Secondary consent - To construct one (1) warehouse	Secondary Consent Approved	4/08/2020
200/2016/P/E	North-East	115-119 Union Road, Langwarrin 3910	Secondary Consent - Five (5) lot subdivision	Secondary Consent Approved	13/08/2020
381/2017/P/B	North-East	16 William Road, Carrum Downs 3201	Extension of time - To construct two (2) single storey dwellings to the rear of the existing dwelling (three (3) dwellings)	Extension of Time Approved	20/08/2020
457/2016/P/C	North-East	1195 Frankston-Dandenong Road, Carrum Downs 3201 42 Barnett Avenue, Carrum Downs 3201	Secondary consent - To construct seven (7) single storey dwellings and remove one (1) tree in the Significant Landscape Overlay Schedule 5	Secondary Consent Approved	20/08/2020
239/2016/P/C	North-East	Thompsons Road, Skye	Section 72 - To remove native vegetation for the widening of Thompsons Road between Frankston-Dandenong Road and Dandenong-Hastings Road, Carrum Downs, Sandhurst and Skye	Permit Approved	26/08/2020
North-East Ward - 5					
46/2018/P/VS	North-West	26 Kirkwood Avenue, Seaford 3198	Extension of time - To construct a garage and dwelling additions in a Special Building Overlay (SBO)	Extension of Time Approved	5/08/2020
60/2018/P/C	North-West	40 Karingal Drive, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	Extension of Time Approved	5/08/2020
263/2018/P/A	North-West	20 Poplar Street, Frankston North 3200	Extension of time - Two (2) lot subdivision	Extension of Time Approved	7/08/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
99/2013/P/C	North-West	25 Oliphant Way, Seaford 3198	<p>Section 72 - Use of the land for a restricted recreation facility, (trampolining), construction of a mezzanine floor, display of advertising signs and reduction of bicycle facilities.</p> <p>Amendment is for - Increase number of patrons from 100 to 300, use the site for Sale and consumption of liquor with 60 patron numbers (cafe and restaurant licence) in association with ancillary cafe and vary hours of operation.</p>	Permit Approved	12/08/2020
2/2017/P/VS	North-West	53 Kananook Avenue, Seaford 3198	Section 72 - The construction of one (1) single storey dwelling	Permit Approved	21/08/2020
154/2018/P/H	North-West	197 Karingal Drive, Frankston 3199	Secondary consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	Secondary Consent Approved	27/08/2020
692/2014/P/C	North-West	177 Karingal Drive, Frankston 3199	<p>Section 72 Amendment - To use the site for a residential building (Boarding House). Amendments:</p> <ul style="list-style-type: none"> - To alter Condition 4 of the permit to increase the maximum number of tenants permitted from 11 to 12. - Internal modifications resulting in the number of bedrooms increasing from 11 to 12. - Other minor modifications to windows and doors associated with the above mentioned alterations. 	Permit Approved	31/08/2020
North-West Ward - 7					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
372/2019/P/A	South	12 Palm Court, Frankston 3199	Secondary consent - To construct buildings and works (deck infill) to an existing dwelling in a Land Subject to Inundation Overlay	Secondary Consent Approved	4/08/2020
351/2019/P/A	South	6 Fenton Crescent, Frankston South 3199	Secondary consent - To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9; to construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4	Secondary Consent Approved	4/08/2020
173/2014/P/E	South	28 Overport Road, Frankston South 3199	Extension of time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	6/08/2020
581/2018/P/B	South	30 Baden Powell Drive, Frankston South 3199	Secondary Consent - To construct buildings and works within two (2) metres of a side boundary within a Design and Development Overlay - Schedule 9; construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4; construct buildings and works for a dwelling exceeding 50 percent of the gross floor area of the existing building in a Bushfire Management Overlay	Secondary Consent Approved	7/08/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
164/2019/P/B	South	2 Fenton Crescent, Frankston South 3199	Secondary consent - To construct a double storey dwelling over 9.0 metres in height and within 2.0 metres of a side boundary in a Design and Development Overlay Schedule 9 (DDO9) and to carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Secondary Consent Approved	10/08/2020
537/2017/P/A	South	15 Summit Road, Frankston 3199	Section 72 - To construct buildings and works in association with two (2) dwellings	Permit Approved	11/08/2020
371/2014/P/B	South	3-4 Callaghan Place, Frankston 3199	Extension of time - To construct four (4) double storey dwellings	Extension of Time Approved	12/08/2020
279/2013/P/D	South	1/17 Robinia Street, Frankston 3199 2/17 Robinia Street, Frankston 3199 19 Robinia Street, Frankston 3199	Section 72 - To use the land for a Kindergarten and Child Care Centre, to construct associated buildings and works and to display business identification signs	Permit Approved	12/08/2020
680/2013/P/G	South	126 Williams Street, Frankston 3199	Secondary Consent - To construct four (4) double storey dwellings	Secondary Consent Approved	13/08/2020
220/2020/P/A	South	17 Peter Chance Crescent, Langwarrin 3910	Secondary consent - To construct one (1) single storey dwelling and swimming pool in a Bushfire Management Overlay (BMO)	Secondary Consent Approved	13/08/2020
277/2010/P/B	South	1 Reservoir Road, Frankston 3199	Secondary consent - A three (3) dwelling development comprising the construction of one (1) double storey dwelling and two (2) single storey dwellings in accordance with the endorsed plans	Secondary Consent Approved	17/08/2020
183/2015/P/C	South	3 Silas Avenue, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings	Secondary Consent Approved	17/08/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
374/2014/P/A	South	4 Beaconsfield Avenue, Frankston 3199	<p>Section 72 - To construct a front fence and extend dwellings on a lot containing two dwellings in accordance with the endorsed plans.</p> <p>The amendment seeks approval to add a second storey to an existing dwelling, within a hospital helicopter flight path area (Design and Development Overlay Schedule 11 and Special Controls Overlay Schedule 3).</p>	Permit Approved	18/08/2020
84/2018/P/F	South	10 Milne Court, Langwarrin 3910	<p>Secondary consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots</p>	Secondary Consent Approved	19/08/2020
136/2017/P/D	South	24 Lee Street, Frankston 3199	Extension of time - To construct nine (9) double storey dwellings	Extension of Time Approved	26/08/2020
25/2016/P/E	South	5 Holmes Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	Extension of Time Approved	27/08/2020
South Ward - 16					
Total – 29					

Progress Report – Subdivision Application Received For The Application Date: From 1/08/2020 To 31/08/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
101/2020/S	North-East	11 Luscombe Avenue, Carrum Downs 3201	Two (2) lot subdivision	5/08/2020
105/2020/S	North-East	6-8 Boleyn Avenue, Carrum Downs 3201	Two (2) lot subdivision	21/08/2020
106/2020/S	North-East	531 Frankston-Dandenong Road, Carrum Downs 3201	Two (2) lot subdivision	25/08/2020
108/2020/S	North-East	23 Lorraine Avenue, Langwarrin 3910	Two (2) lot subdivision	26/08/2020
109/2020/S	North-East	774 Frankston-Dandenong Road, Carrum Downs 3201	Two (2) lot subdivision	28/08/2020
102/2020/S	North-West	7 Sussex Crescent, Seaford 3198	Two (2) lot subdivision	13/08/2020
103/2020/S	South	6 Kandy Court, Frankston 3199	Two (2) lot subdivision	14/08/2020
104/2020/S	South	63 Willow Road, Frankston 3199	Two (2) lot subdivision	18/08/2020
107/2020/S	South	93 McComb Boulevard, Frankston South 3199	Two (2) lot subdivision	25/08/2020
Total – 9				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/08/2020 To 31/08/2020					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
92/2019/S	North-East	16 Moorhen Crescent, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	6/08/2020
134/2017/S	North-East	67A Broderick Road, Carrum Downs 3201	Twenty eight (28) lot subdivision	Certification and SOC Issued	11/08/2020
142/2018/S	North-East	315 North Road, Langwarrin 3910	Forty one (41) lot Subdivision	SOC Issued (M)	12/08/2020
114/2019/S	North-East	12 Ash Grove South, Langwarrin 3910	Two (2) lot subdivision	Certification and SOC Issued	14/08/2020
75/2019/S	North-East	1/10 - 2/10 Bayport Drive, Langwarrin 3910	Two (2) lot subdivision	SOC Issued (M)	19/08/2020
60/2020/S	North-West	27 Park Street, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	3/08/2020
44/2020/S	North-West	51 Keppler Circuit, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	11/08/2020
77/2018/S	North-West	20 Poplar Street, Frankston North 3200	Subdivision Certification	SOC Issued (M)	12/08/2020
143/2019/S	North-West	15 Addicott Street, Frankston 3199	Two (2) lot subdivision	SOC Issued (M)	14/08/2020
7/2020/S	North-West	13 Curie Court, Seaford 3198	Seventeen (17) lot subdivision	SOC Issued (M)	14/08/2020
50/2020/S	North-West	200-203 Nepean Highway, Seaford 3198	Eighteen lot subdivision	Certified	18/08/2020
22/2018/S	North-West	11 Bouvardia Crescent, Frankston North 3200	Two (2) lot subdivision	Certified	21/08/2020
77/2018/S	North-West	20 Poplar Street, Frankston North 3200	Subdivision Certification	SOC Issued (M)	24/08/2020
121/2017/S	South	103 Highfield Drive, Langwarrin South 3911	Two (2) lot subdivision	SOC Issued (M)	3/08/2020
149/2019/S	South	420-430 Robinsons Road, Langwarrin South 3911	Two (2) lot subdivision	SOC Issued (M)	4/08/2020
25/2019/S	South	2 Hamilton Grove, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	4/08/2020
33/2019/S	South	13 John Street, Langwarrin 3910	Three (3) lot subdivision	SOC Issued (M)	5/08/2020
140/2013/S	South	43 Denbigh Street, Frankston 3199	Four (4) lot subdivision	SOC Issued (M)	10/08/2020
19/2019/S	South	19 Genista Street, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	11/08/2020

164/2019/S	South	88 Kars Street, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	20/08/2020
Total – 20					

Town Planning Applications – Direction To Advertise Issued August 2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
140/2020/P	North-West	57 Fortescue Avenue, Seaford 3198	<p>AMENDED APPLICATION</p> <p>To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and to construct a building and works within the Special Building Overlay (SBO)</p> <p>Changes:</p> <ul style="list-style-type: none"> - Dwelling 2 ground floor moved closer to southern boundary 	8/04/2020
253/2020/P	North-West	16 Skye Road, Frankston 3199	To use the land to sell and consume liquor (general license) and display internally illuminated signage	9/07/2020
143/2020/P	North-West	21 Kelvin Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	15/04/2020
118/2020/P	North-West	4 Northcote Street, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	27/03/2020
289/2019/P/A	South	2 Parkside Grove, Frankston South 3199	Section 72 - To construct buildings and works in association with extensions to an existing dwelling in a Design and Development Overlay Schedule 8 and Erosion Management Overlay Schedule 2 and to construct and carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4.	1/06/2020
242/2020/P	South	Jubilee Park 83R-85R Hillcrest Road, Frankston 3199	To use the land for a place of assembly, food and drink premises (cafe) and education centre, to construct a building and construct and carry out works for a use in Section 2 of Cause 32.08-2, to remove and destroy native vegetation and to sell and consume liquor.	2/07/2020

Town Planning Applications – Direction To Advertise Issued August 2020				
Application No	Ward	Property Address	Application Description	Application Date
302/2020/P	South	Frankston Yacht Club 30 Long Island Drive, Frankston 3199	Use of the land for food and drink premises (cafe) and the sale and consumption of liquor (restaurant and cafe licence)	11/08/2020
191/2020/P	South	34 Mountain Avenue, Frankston South 3199	To construct one (1) double storey dwelling on a lot in a Design and Development Overlay Schedule 1 (DDO1), to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	22/05/2020
585/2012/P/B	South	112 Moorooduc Highway, Frankston South 3199	Section 72 - To construct one (1) dwelling Amendment - to extend the existing dwelling outside of the designated building envelope, removal of tree and building and works within TPZ of a substantial trees	25/06/2020
2/2020/P	North-East	665 Dandenong-Hastings Road, Skye 3977	To use the land and construct buildings and works for a Veterinary Clinic within the Green Wedge Zone (GWZ) and to carry out works within the Significant Landscape Overlay - Schedule 2 (SLO2)	2/01/2020
275/2020/P	North-East	443 Ballarto Road, Skye 3977	To use and construct a dwelling within a Green Wedge Zone (GWZ) and to create access to a road in a Road Zone Category 1	27/07/2020
287/2020/P	North-West	62 Orwil Street, Frankston 3199	To construct three (3) double storey dwellings and to subdivide the land into three (3) lots in a General Residential Zone (GRZ)	3/08/2020
259/2020/P	North-West	11 Kelvin Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	13/07/2020
159/2020/P	North-West	41 Molesworth Street, Seaford 3198	To construct three (3) double storey and one (1) single storey dwelling (four (4) dwellings on a lot) in a General Residential Zone (GRZ)	23/04/2020

Town Planning Applications – Direction To Advertise Issued August 2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
277/2020/P	North-West	179 Austin Road, Seaford 3198	To construct five (5) single storey dwellings on a lot in a General Residential Zone (GRZ)	27/07/2020
1/2020/P	South	53 Woodlands Grove, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	2/01/2020
286/2020/P	South	12 Ithaca Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	3/08/2020
177/2020/P	South	91 Overport Road, Frankston South 3199	To use and develop the land for a child care centre in a General Residential Zone (GRZ), removal of substantial trees and to undertake building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1	4/05/2020
139/2020/P	South	19 Foot Street, Frankston 3199	To construct three (3) double storey dwellings on two lots and common property in a General Residential Zone (GRZ) To subdivide the land from two lots into three (3) lots in a General Residential Zone (GRZ) and removal of carriageway easement.	11/04/2020
272/2020/P	South	311 Centre Road, Langwarrin 3910	To construct an outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1) and to undertake works within the Design and Development Overlay Schedule 4 (DDO4)	17/07/2020
119/2020/P	South	16 Yamala Drive, Frankston South 3199	To construct Alterations and Additions to a Dwelling in a Heritage Overlay (HO), To construct or carry out buildings and works in a Design and Development Overlay Schedule 2 (DDO2) and Significant Landscape Overlay 3 (SLO3)	26/03/2020

Town Planning Applications – Direction To Advertise Issued August 2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
166/2020/P	South	70 Donald Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ), Environmental Significance Overlay Schedule 1 (ESO1), Significant Landscape Overlay Schedule 1 (SLO1), Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO). To remove native vegetation under Clause 52.17 and within the SLO1 and ESO1.	30/04/2020
Total - 22				

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals August 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P176/2020	74/2019/P	4 Cassowary Close Carrum Downs	To construct three (3) double storey dwellings	4/02/2020	Refusal	Refusal	4/08/2020	Set Aside	26/08/2020
P2309/2019	236/2019/P	69-71 Yuille Street Frankston	To construct eight dwellings (four (4) triple storey and four (4) double storey dwellings)	28/11/2019	Refusal	Refusal	Originally 21/05/2020 new date 9/02/2021 (1 day)	Withdrawn	31/08/2020
P330/2020	224/2019/P	16 Charlotte Court Frankston South	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct a building or construct or carry out works inside the Tree Protection Zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and carry out works associated with accommodation in a Bushfire Management Overlay (BMO)	27/02/2020	NOD	Objector	2/09/2020	Set Aside (No permit to issue)	31/08/2020
P1797/2019	41/2019/P	21 Barmah Court Frankston South	For the use and development of the land for a child care centre; to remove fifteen (15) substantial trees and construct and carry out works in the tree protection zone of substantial trees; and to construct and put up for display two (2) business identification signs.	1/10/2019	Refusal	Refusal	Originally 23/03/2020 new date 7/10/2020 (3 days)		

Progress Report – Current VCAT Appeals August 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1934/2019	100/2019/P	137 Overport Road Frankston South	To use and develop the land for a child care centre in a General Residential Zone, to construct a building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1	7/10/2019	Refusal	Refusal	14/09/2020 (4 days)		
P2066/2019	324/2018/P	37 Nepean Highway Seaford	Construction of six (6) three storey dwellings and reduction of visitor car parking	8/11/2019	Refusal	Refusal	Originally 6/05/2020 new date 26/10/2020 (1 day)		
P2190/2019	99/2019/P	17 Railway Parade Seaford	To construct three (3) double storey dwellings on a lot	20/11/2019	NOD	Objector	29/10/2020		
P2316/2019	268/2019/P	414-414A and 416-422 Nepean Hwy Frankston	Use and development of the land for a service station, convenience store and convenience restaurant. To carry out works within a TPZ of significant tree 271, display of internally illuminated business identification signage, to create and alter access to a road in a Road Zone Category 1 and a reduction in the provision of bicycle facilities under Clause 52.34 of the Frankston Planning Scheme.	29/11/2019	Refusal	Refusal	15/03/2021		

Progress Report – Current VCAT Appeals August 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P2327/2918	86/2019/P	11 Reservoir Road Frankston	To construct five (5) double-storey dwellings in General Residential Zone Schedule 1	3/12/2019	Refusal	Refusal	Originally 11/06/2020 new date 12/03/2021		
P2484/2019	537/2018/P	561 Nepean Highway Frankston	Construction of a dwelling over seven metres in height in a Design and Development Overlay Schedule 6 and Buildings and works associated with a dwelling and removal of vegetation in an Erosion Management Overlay Schedule 3	8/01/2020	Refusal	Refusal	Originally 1/07/2020 New date 19-20/11/2020		
P248/2020	432/2019/P	159 Nepean Highway Seaford	To construct one (1) building containing ten (10) apartments in a General Residential Zone (GRZ), to construct a building or carry out works in the Design and Development Overlay Schedule 6 (DDO6), to alter the access to a Road Zone Category 1 (RDZ1)	13/02/2020	Not yet determined	Failure	8/07/2020 - 3 days		
P374/2020/P	71/2019/P	35 East Road Seaford	To construct five (5) dwelling (four double storey and one single storey) in General Residential Zone Schedule 1	6/03/2020	NOD	Objector	5/02/2021 half day		
P681/2020	489/2019/P	53 Myrtle Street, Langwarrin	To construct two (2) double-storey dwellings to the rear of the existing dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ)	28/04/2020	NOD	Objector	15/2/2021 half day		
P668/2020	640/2018/P	1-2 Plowman Place Frankston	The use and development of the land for a 9 storey building comprising of up to 79 apartments	27/05/2020	NOD	Objector	9/03/2021 half day	Varied	

Progress Report – Current VCAT Appeals August 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P778/2020		26 Brunnings Road Carrum Downs	To Amend the Outline Development Plan	26/05/2020	Not yet determined	Failure	9/03/2021		
P2152/2019	229/2019/P	26 Brunnings Road Carrum Downs	To construct two hundred and eleven (211) dwellings, a staged subdivision and removal of native vegetation	15/11/2019	Not yet determined	Failure	13/07/2020		
P661/2020	95/2019/P	5 and 5A Bainbridge Avenue Seaford	Eight (8) Lot Subdivision	24/04/2020	Not yet determined	Failure	Originally 25/02/2021 new date 25/09/2020		
P610/2020	222/2019/P	60 Aqueduct Road Langwarrin	To use the land for a Child Care Centre (98 places) and to construct and carry out works in association with a Section 2 Use in the General Residential Zone (GRZ) and to remove substantial trees and for buildings and works within the TPZ in a Significant Landscape Overlay Schedule 1 (SLO1)	3/06/2020	Refusal	Refusal	17/03/2021		

Progress Report – Current VCAT Appeals August 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1282/2020	394/2007/P/C	6 Leisureland Drive LANGWARRIN VIC 3910	Alterations and additions to an existing building and The construction of building and works to the existing building as a Place of Worship and Community Centre (place of Assembly) and a Caretakers House, with associated car parking in accordance with the endorsed plans. The amendment sought approval as follows; - Amend the condition 4 to change/increase the existing operating hours from 8am to 8pm to 5am to 9.30pm Monday to Sunday; - and the patron numbers proposed for the above additional increased hours are as follows; Maximum of 40 patrons at any one time between 5am to 8am Maximum of 50 patrons at any one time between 8pm to 9.30pm.	11/08/2020	Refusal	Refusal	18/05/2021		
P1183/2020	67/2020/P	193 Nepean Highway, SEAFORD VIC 3198	To construct two (2) double storey and two (2) three storey dwellings (four (4) dwellings) with height exceeding 7m in a Design and Development Overlay Schedule 6,(DDO6) to alter access to a road in a Road Zone Category 1 and four (4) lot subdivision in a General Residential Zone (GRZ)	10/08/2020	Refusal	Refusal	N/A		

Progress Report – VCAT Determination – Policy Implications August 2020			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P176/2020	74/2019/P	4 Cassowary Close Carrum Downs	It was proposed to construct three (3) double storey dwellings on the land. During consideration of the application 6 objections and a petition were received. Although the development was assessed to comply with the relevant provisions of the Frankston Planning Scheme, Council resolved to issue a Notice of Refusal for reasons relating to form, character and car parking and traffic issues. On review the VCAT determined that a permit should be issued subject to some design modifications. In respect of concerns about car parking in neighbouring streets, the VCAT observed: <i>‘whilst the proposal makes the required provision of on site car parking, this is of course not to say that vehicles associated with this development will not park on the street or that occupants of these dwellings might not have more cars than provisions has been made for. However, this is the case with any dwelling, including existing dwellings in the street and is not a matter that I have any role in considering for the reasons already set out above.’</i> Similarly, in respect of concerns about increased noise from the proposed dwelling occupants, the VCAT commented that: <i>‘I accept that a proposal for increased housing might create additional residential based noise. However, I am not persuaded that this will be discordant with an existing residential area and with an expectation of increased density through the relevant planning scheme consideration, it must be expected that a commensurate level of residential noise might eventuate.’</i>
P330/2020	224/2019/P	16 Charlotte Court Frankston South	It was proposed to construct two (2) double storey dwellings. The application was advertised and 5 objections and a multi signed objection were received. Council resolved to issue an approval, and objecting parties sought review of that decision. Prior to the hearing the land was sold and the applicant sought to withdraw the application. It was agreed by the parties that the decision of Council should be set aside to reflect this outcome.

Progress Report – Planning Applications Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
339/2020/P	North-East	11 Paddington Avenue, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	2/09/2020
105/2020/P/VS	North-East	7 Cedebe Place, Carrum Downs 3201	To construct buildings and works to an existing warehouse in an Industrial 1 Zone (IN1Z)	4/09/2020
341/2020/P	North-East	735 Dandenong-Hastings Road, Skye 3977	To erect and display business identification signage in a Green Wedge Zone (GWZ)	4/09/2020
107/2020/P/VS	North-East	2-4 Sonia Street, Carrum Downs 3201	To construct buildings and works (carport) in an Industrial 1 Zone (IN1Z)	7/09/2020
2/2020/P	North-East	29 Hall Road, Carrum Downs 3201	Demolition of dwelling	9/09/2020
344/2020/P	North-East	6/285 North Road, Langwarrin 3910	To remove two (2) native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1)	9/09/2020
109/2020/P/VS	North-East	173 Lyrebird Drive, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	11/09/2020
360/2020/P	North-East	38-40 Buontempo Road, Carrum Downs 3201	To construct a building and construct and carry out works in an Industrial 1 Zone (IN1Z)	21/09/2020
361/2020/P	North-East	150 Quarry Road, Langwarrin 3910	To remove native vegetation	23/09/2020
365/2020/P	North-East	45 Richard Drive, Langwarrin 3910	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	24/09/2020
364/2020/P	North-East	122 Union Road, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	24/09/2020
366/2020/P	North-East	16 William Road, Carrum Downs 3201	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	25/09/2020
369/2020/P	North-East	1/285 North Road, Langwarrin 3910	To construct buildings and works for one (1) dwelling within the tree protection zone of a tree listed in the Significant Landscape Overlay Schedule 1 (SLO1)	28/09/2020

Progress Report – Planning Applications Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
North-East Ward - 13				
376/2020/P	North-West	11 Portland Parade, Seaford 3198	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	1/09/2020
333/2020/P	North-West	4 Raymond Avenue, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	1/09/2020
340/2020/P	North-West	3/80 Bardia Avenue, Seaford 3198	To use the land for motor vehicle sales in an Industrial 1 Zone (IN1Z)	1/09/2020
342/2020/P	North-West	17 Catron Street, Seaford 3198	To construct an extension to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	7/09/2020
108/2020/P/VS	North-West	150 Nepean Highway, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone Schedule 3 (GRZ3) and Design and Development Overlay Schedule 6 (DDO6)	10/09/2020
358/2020/P	North-West	21 Armstrongs Road, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	11/09/2020
347/2020/P	North-West	59 Moreton Street, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	14/09/2020
113/2020/P/VS	North-West	42 Kananook Avenue, Seaford 3198	To construct a front fence in a Special Building Overlay (SBO)	15/09/2020
351/2020/P	North-West	13 Swift Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	16/09/2020
354/2020/P	North-West	3/12-16 Govan Street, Seaford 3198	To use the land for a Research and Development Centre in a Industrial 1 Zone (IN1Z), To use the for Accommodation (Caretakers House) in a Industrial 1 Zone (IN1Z), To construct buildings and works in a Industrial 1 Zone (IN1Z)	18/09/2020
357/2020/P	North-West	19 Excelsior Drive, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	21/09/2020

Progress Report – Planning Applications Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
356/2020/P	North-West	336-338 Cranbourne Road, Frankston 3199	To erect and display business identification signage in an Commercial 1 Zone (C1Z)	21/09/2020
355/2020/P	North-West	19 Boonong Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	21/09/2020
359/2020/P	North-West	7 Glen Alvie Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	23/09/2020
363/2020/P	North-West	58 Hadley Street, Seaford 3198	To subdivide the land into six (6) lots in a General Residential Zone (GRZ)	24/09/2020
362/2020/P	North-West	29 Hadley Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	24/09/2020
North-West Ward - 16				
334/2020/P	South	4 Paratea Avenue, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	1/09/2020
335/2020/P	South	47 Mountain Avenue, Frankston South 3199	To remove eight (8) substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	1/09/2020
336/2020/P	South	12 Coogee Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone	1/09/2020
338/2020/P	South	21 Sibyl Avenue, Frankston South 3199	To construct a single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	2/09/2020
337/2020/P	South	5 Idon Avenue, Frankston South 3199	To construct swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	2/09/2020
106/2020/P/VS	South	34 Fleetwood Crescent, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	8/09/2020
345/2020/P	South	55 Gardeners Road, Langwarrin South 3911	To construct an outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1) and to undertake works within the Design and Development Overlay Schedule 4 (DDO4)	9/09/2020
110/2020/P/VS	South	633 Nepean Highway, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	11/09/2020

Progress Report – Planning Applications Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
346/2020/P	South	17 Kalmia Street, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	11/09/2020
348/2020/P	South	64 Picnic Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	15/09/2020
349/2020/P	South	2 Victoria Parade, Frankston 3199	To construct two (2) double storey dwellings on a lot and a two (2) lot subdivision in a General Residential Zone (GRZ); to construct and building and construct and carry out works in a Design and Development Overlay Schedule 10 (DDO10); and to construct and carry out works in a Specific Controls Overlay Schedule 3 (SCO3)	15/09/2020
112/2020/P/VS	South	2A Hoadley Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	15/09/2020
111/2020/P/VS	South	10 Harrow Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	15/09/2020
114/2020/P/VS	South	20 Neil Street, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	16/09/2020
350/2020/P	South	21 Wattle Drive, Frankston 3199	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	16/09/2020
352/2020/P	South	81 Nursery Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	16/09/2020
353/2020/P	South	3A Shannon Street Mall, Frankston 3199	To use the land to sell and consume liquor (restaurant and cafe licence)	17/09/2020
115/2020/P/VS	South	161 Humphries Road, Frankston South 3199	Construction of a deck and a pergola to an existing dwelling in a Design and Development Overlay Schedule 1	21/09/2020
367/2020/P	South	40 Violet Street, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	25/09/2020

Progress Report – Planning Applications Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
368/2020/P	South	21 Barretts Road, Langwarrin South 3911	To construct buildings and works to a dwelling and outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	25/09/2020
370/2020/P	South	1845 Dandenong-Hastings Road, Langwarrin South 3911	To use the land for a contractors depot in a Rural Conservation Zone Schedule 1 (RCZ1), to construct a building and construct and carry out works for a contractors depot and to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1), to construct and carry out works in a Public Acquisition Overlay Schedule 1 (PAO1), to construct buildings and works within the TPZ of substantial trees and within 5m from native vegetation other than trees and to in a Significant Landscape Overlay Schedule 1 (SLO1)	29/09/2020
116/2020/P/VS	South	65 Victoria Road, Langwarrin South 3911	To construct buildings and works to an existing outbuilding	30/09/2020
South Ward - 22				
Total - 51				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
60/2017/P/B	North-East	67A Broderick Road, Carrum Downs 3201	Extension of time - To construct forty-nine (49) dwellings and subdivision of the land into 49 lots, in stages, and removal of native vegetation	2/09/2020
19/2018/P/B	North-East	18 Dorchester Crescent, Carrum Downs 3201	Secondary consent - To construct one double storey dwelling to the front of existing dwelling (two (2) dwellings)	2/09/2020
30/2019/P/D	North-East	26 Kingston Road, Langwarrin 3910	Secondary consent - To construct buildings and works associated with Accommodation in a Bushfire Management Overlay; to construct buildings and works and remove vegetation in a Significant Landscape Overlay - Schedule 1; construct buildings and works and remove vegetation in an Environmental Significance Overlay - Schedule 1; to remove native vegetation under Clause 52.17 (Native Vegetation)	14/09/2020
243/2017/P/D	North-East	23 Capital Place, Carrum Downs 3201	Secondary consent - The construction of six (6) warehouses and a reduction in car parking	15/09/2020
319/2015/P/H	North-East	28-40 Colemans Road, Carrum Downs 3201	Secondary consent - To construct up to eighty-five (85) factories and a reduction in car parking	15/09/2020
60/2017/P/C	North-East	67A Broderick Road, Carrum Downs 3201	Secondary Consent - To construct forty-nine (49) dwellings and subdivision of the land into 49 lots, in stages, and removal of native vegetation	16/09/2020
521/2014/P/D	North-East	63 Sandhurst Boulevard, Sandhurst 3977	Secondary consent - To construct one (1) single storey building to be used as a Child Care Centre and associated carparking.	24/09/2020
105/2020/P/A	North-East	2/2 Brett Drive, Carrum Downs 3201	Section 72 - To subdivide the land into four (4) lots in an Industrial 1 Zone (IN1Z)	25/09/2020
628/2011/P/F	North-East	36 McCormicks Road, Skye 3977	Extension of time - To construct ten (10) dwellings (nine (9) double storey and one (1) single storey) and alterations to access to a Road Zone Category 1	28/09/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
60/2017/P/D	North-East	67A Broderick Road, Carrum Downs 3201	Secondary consent - To construct forty-nine (49) dwellings and subdivision of the land into 49 lots, in stages, and removal of native vegetation	30/09/2020
North-East Ward - 10				
396/2017/P/C	North-West	21 Inglis Avenue, Frankston 3199	Secondary consent - To construct and use the land for six (6) triple storey dwellings	2/09/2020
517/2016/P/D	North-West	13 Hodges Street, Seaford 3198	Secondary Consent - The construction of three (3) double storey dwellings	3/09/2020
59/2014/P/E	North-West	13 Lewis Street, Frankston 3199	Extension of Time - To construct two (2) single storey dwellings	8/09/2020
71/2020/P/A	North-West	6-7 Apsley Place, Seaford 3198	Secondary Consent - To construct a building or construct or carry out works in an Industrial 1 Zone (IN1Z)	9/09/2020
276/2020/P/A	North-West	15 Belvedere Road, Seaford 3198	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	14/09/2020
403/2015/P/C	North-West	13 Admans Avenue, Seaford 3198	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	17/09/2020
41/2020/P/C	North-West	Shop 61A/330 Cranbourne Road, Frankston 3199	Secondary consent - Business identification signage and buildings and works to an existing supermarket in a Commercial 1 Zone (B1Z)	17/09/2020
154/2018/P/I	North-West	197 Karingal Drive, Frankston 3199	Section 72 - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	17/09/2020
632/2012/P/K	North-West	14 Molesworth Street, Seaford 3198	Extension of time - To construct a single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to subdivide the land into two (2) lots	18/09/2020
183/2018/P/E	North-West	8 Longleaf Street, Frankston North 3200	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	21/09/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
700/2010/P/F	North-West	19 Sheridan Avenue, Frankston 3199	Extension of time - To construct eight (8) dwellings within a four (4) storey building, including basement car parking.	23/09/2020
103/2018/P/E	North-West	6-10 Govan Street, Seaford 3198	Section 72 - To use the land for a Child Care Centre in an Industrial 1 Zone (Section 2 Use) and construct buildings and works within an Industrial 1 Zone and Special Building Overlay Amendment - 1.8m high fence within SBO	23/09/2020
103/2018/P/F	North-West	6-10 Govan Street, Seaford 3198	Section 72 - To use the land for a Child Care Centre in an Industrial 1 Zone (Section 2 Use) and construct buildings and works within an Industrial 1 Zone and Special Building Overlay Amendment - Vary Condition 8 to increase staff numbers from 15 to 21.	23/09/2020
422/2014/P/F	North-West	45 East Road, Seaford 3198	Extension of time - Construction of one (1) double storey dwelling and two (2) single storey dwellings to the rear of an existing double storey dwelling (four (4) dwellings)	24/09/2020
326/2018/P/A	North-West	85B East Road, Seaford 3198	Extension of time - To construct two (2) double storey dwellings	24/09/2020
North-West Ward - 15				
36/2016/P/D	South	49 Bangalay Avenue, Frankston South 3199	Extension of time - To construct one (1) carport and one (1) outbuilding (garage)	3/09/2020
249/2017/P/G	South	24-32 Moorooduc Highway, Frankston South 3199	Secondary Consent - Use and development of a retirement village, alter access to a road in a Road Zone category 1, removal of substantial vegetation and to erect and display advertising signage.	4/09/2020
250/2018/P/B	South	9 John Street, Langwarrin 3910	Secondary Consent - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings)	4/09/2020
246/2018/P/C	South	2 Rex Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	14/09/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
365/2012/P/B	South	6 Garden Brae Court, Langwarrin South 3911	Section 72 - To construct one (1) single storey dwelling and one (1) outbuilding	14/09/2020
538/2012/P/B	South	64 Picnic Street, Frankston South 3199	Secondary Consent - To construct two (2) double storey dwellings	18/09/2020
538/2012/P/B	South	63 Brighton Street, Frankston South 3199	Secondary Consent - To construct two (2) double storey dwellings	18/09/2020
127/2014/P/E	South	63 Willow Road, Frankston 3199	Extension of time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	24/09/2020
363/2017/P/E	South	2 Diosma Court, Frankston South 3199	Secondary consent - To construct one (1) double storey dwelling to the side of the existing dwelling (two dwellings) and a two (2) lot subdivision	24/09/2020
507/2019/P/C	South	7 Dunstan Street, Frankston South 3199	Secondary consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone and Design and Development Overlay Schedule 9 and building and works within tree protection zones of substantial trees in a Significant Landscape Overlay Schedule 4.	25/09/2020
184/2018/P/A	South	14 Overport Road, Frankston South 3199	Extension of time - The construction of three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling) and to remove substantial trees and to undertake buildings and works within the Tree Protection Zone (TPZ) of a substantial trees in a Significant Landscape Overlay Schedule 6.	28/09/2020
383/2012/P/F	South	79 Cranhaven Road, Langwarrin 3910	Extension of time - To subdivide the land into forty nine (49) lots, in two stages, and removal of native vegetation	30/09/2020
59/2017/P/C	South	8 Idon Avenue, Frankston South 3199	Section 72 - To construct a dwelling in addition to the existing dwelling on the lot (one double storey dwelling to the rear of an existing dwelling) and for a two lot subdivision	30/09/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
35/2018/P/A	South	4 Scoble Street, Frankston South 3199	Section 72 - To construct additions and alterations to an existing single storey dwelling in a Design and Development Overlay Schedule 9	30/09/2020
South Ward - 14				
Total - 39				

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
282/2020/P	North-East	3 Arbor Way, Carrum Downs 3201	To erect and display business identification signage in an Industrial 1 Zone (IN1Z)	Permit Approved	1/09/2020
99/2020/P/VS	North-East	531 Frankston-Dandenong Road, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	1/09/2020
104/2020/P/VS	North-East	774-842 Frankston-Dandenong Road, Carrum Downs 3201	Two (2) lot subdivision	Application Withdrawn	2/09/2020
102/2020/P/VS	North-East	23 Lorraine Avenue, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone	Permit Approved	4/09/2020
303/2020/P	North-East	3 Arcadia Street, Carrum Downs 3201	To construct an extension to an existing dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	11/09/2020
328/2020/P	North-East	10/2 Malibu Circuit, Carrum Downs 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z)	Permit Approved	11/09/2020
107/2020/P/VS	North-East	2-4 Sonia Street, Carrum Downs 3201	To construct buildings and works (carport) in an Industrial 1 Zone (IN1Z)	Permit Approved	14/09/2020
109/2020/P/VS	North-East	173 Lyrebird Drive, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	14/09/2020
249/2020/P	North-East	20 Brunings Road, Carrum Downs 3201	To subdivide the land into twelve (12) lots in a General Residential Zone (GRZ)	Permit Approved	15/09/2020
163/2020/P	North-East	4 Barnett Avenue, Carrum Downs 3201	To construct two (2) single storey dwellings in a General Residential Zone and works within the Tree Protection Zone of trees listed in Table 1 of Significant Landscape Overlay Schedule 5.	Permit Approved	23/09/2020
344/2020/P	North-East	6/285 North Road, Langwarrin 3910	To remove two (2) native trees in an Environmental Significance Overlay Schedule 1 (ESO1) and Significant Landscape Overlay Schedule 1 (SLO1)	Application Withdrawn	24/09/2020
514/2019/P	North-East	390 McClelland Drive, Langwarrin 3910	To sell and consume liquor (On-Premises Licence)	Permit Approved	24/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
42/2020/P	North-East	155 Potts Road, Langwarrin 3910	Building and works to construct an outbuilding exceeding 100sqm in a Rural Conservation Zone Schedule 2 (RCZ2) and Bushfire Management overlay (BMO)	Permit Approved	29/09/2020
229/2019/P	North-East	26 Brunnings Road, Carrum Downs 3201	Construction of two or more dwellings (162 two or three storey dwellings) on a lot in a General Residential Zone Subdivision (in stages) Removal of native vegetation	Permit Approved	29/09/2020
269/2020/P	North-East	12 Brett Drive, Carrum Downs 3201	To construct a warehouse in an Industrial 1 Zone (IN1Z) and to reduce car parking requirements under Clause 52.06 of the Frankston Planning Scheme	Permit Approved	29/09/2020
256/2020/P	North-East	2/2 Amayla Crescent, Carrum Downs 3201	To use the land for a restricted retail premises (pet store) in an Industrial 1 Zone (IN1Z)	Application Lapsed	29/09/2020
291/2020/P	North-East	1/65 William Road, Carrum Downs 3201	To erect and display business identification signage in a General Residential Zone (GRZ)	Permit Approved	30/09/2020
257/2020/P	North-East	57 Gum Nut Drive, Langwarrin 3910	Two (2) Lot Subdivision in a General Residential Zone (GRZ), Bushfire Management Overlay (BMO) and Environmental Significance Overlay Schedule 1 (ESO1)	Permit Approved	30/09/2020
North-East Ward - 18					
213/2020/P	North-West	7 Cumberland Drive, Seaford 3198	Building and works to an existing industrial building in an Industrial 1 zone (retrospective) and a reduction in car parking requirements of Clause 52.06 of the Frankston Planning Scheme	Permit Approved	1/09/2020
103/2020/P/VS	North-West	129 Kananook Avenue, Seaford 3198	To construct extensions to an existing dwelling in a Special Building Overlay (SBO)	Permit Approved	3/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
45/2020/P	North-West	51 Brunning Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) of dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	3/09/2020
93/2020/P	North-West	71 Dandenong Road East, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	8/09/2020
94/2020/P/VS	North-West	7 Sussex Crescent, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and a Special Building Overlay (SBO)	Permit Approved	8/09/2020
317/2019/P	North-West	5 Tallowood Street, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and a two (2) lot subdivision in a General Residential Zone (GRZ)	Permit Approved	9/09/2020
289/2020/P	North-West	19 Wynnstay Road, Seaford 3198	Alterations and extension to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	Permit Approved	10/09/2020
122/2020/P	North-West	312 Skye Road, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	11/09/2020
107/2020/P	North-West	262-264 Seaford Road, Seaford 3198	To construct six (6) single storey dwellings on a lot in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO).	Permit Approved	14/09/2020
154/2020/P	North-West	1 Jarrah Court, Frankston North 3200	To construct two (2) double dwellings on a lot and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	15/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
376/2019/P	North-West	1 Vermay Avenue, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone Schedule (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	15/09/2020
12/2020/P	North-West	82 Centenary Street, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone and within a Bushfire Management Overlay	Permit Approved	22/09/2020
278/2020/P	North-West	108 Fortescue Avenue, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	22/09/2020
113/2020/P/VS	North-West	42 Kananook Avenue, Seaford 3198	To construct a front fence in a Special Building Overlay (SBO)	Permit Approved	23/09/2020
143/2020/P	North-West	21 Kelvin Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	23/09/2020
108/2020/P/VS	North-West	150 Nepean Highway, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone Schedule 3 (GRZ3) and Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	23/09/2020
277/2020/P	North-West	179 Austin Road, Seaford 3198	To construct five (5) single storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	25/09/2020
236/2020/P	North-West	35 Coolgardie Street, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	25/09/2020
247/2020/P	North-West	4 Benelong Crescent, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	25/09/2020
351/2020/P	North-West	13 Swift Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	29/09/2020
362/2020/P	North-West	29 Hadley Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	30/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
North-West Ward - 21					
311/2020/P	South	63 Willow Road, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone	Permit Approved	1/09/2020
640/2018/P	South	1-2 Plowman Place, Frankston 3199	The use and development of the land for a 9 storey building comprising of up to 79 apartments	Under Appeal	4/09/2020
83/2020/P/VS	South	10 Leslie Street, Frankston South 3199	To construct a verandah in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4) and within two (2) metres of a side boundary in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	4/09/2020
263/2020/P	South	Ferndale Link 331R Cranbourne Road, Frankston 3199	To destroy native vegetation under Clause 52.17	Permit Approved	7/09/2020
305/2019/P	South	23 Hillcrest Road, Frankston 3199	To construct five (5) double storey dwellings	Permit Approved	9/09/2020
100/2020/P/VS	South	5 Leisureland Drive, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4), to remove a substantial trees and to construct and carry out works in the Tree Protection Zone of substantial trees and within 5 metres of native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	10/09/2020
509/2019/P	South	13 Murawa Street, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	10/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
510/2019/P	South	80 Sycamore Road, Frankston South 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct or carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9), and to construct a building or construct or carry out works in a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	14/09/2020
77/2020/P/VS	South	1/28 Nursery Avenue, Frankston 3199	To construct a fence in a Special Building Overlay (SBO)	Permit Approved	15/09/2020
86/2020/P/VS	South	12 Bruarong Crescent, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	15/09/2020
305/2020/P	South	6 Kandy Court, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	15/09/2020
334/2020/P	South	4 Paratea Avenue, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Application Withdrawn	17/09/2020
417/2019/P	South	60 Overport Road, Frankston South 3199	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	17/09/2020
111/2020/P/VS	South	10 Harrow Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	17/09/2020
272/2020/P	South	311 Centre Road, Langwarrin 3910	To construct an outbuilding in a Bushfire Management (BMO) and to undertake works within the Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	18/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
348/2020/P	South	64 Picnic Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Application Withdrawn	18/09/2020
112/2020/P/VS	South	2A Hoadley Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	22/09/2020
327/2020/P	South	11/111 Cranbourne Road, Frankston 3199	To erect and display business identification and promotion signage in a Commercial 2 Zone (B4Z)	Permit Approved	24/09/2020
115/2020/P/VS	South	161 Humphries Road, Frankston South 3199	Construction of a deck and a pergola to an existing dwelling in a Design and Development Overlay Schedule 1	Permit Approved	29/09/2020
183/2020/P	South	21 The Ridge, Frankston South 3199	To carry out buildings and works for an extension to an existing dwelling in a Design and Development Overlay Schedule 6 (DDO6); and remove a substantial tree in a significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	29/09/2020
119/2020/P	South	16 Yamala Drive, Frankston South 3199	To construct alterations and additions to a Dwelling in a Heritage Overlay (HO), to construct or carry out buildings and works in a Design and Development Overlay Schedule 2 (DDO2) and to construct and carry out buildings and works and to remove substantial trees in a Significant Landscape Overlay 3 (SLO3)	Permit Approved	29/09/2020
453/2019/P	South	73 Coogee Avenue, Frankston 3199	To construct one (1) double storey and one (1) single storey (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	29/09/2020
114/2020/P/VS	South	20 Neil Street, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	30/09/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
286/2020/P	South	12 Ithaca Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	30/09/2020
191/2020/P	South	34 Mountain Avenue, Frankston South 3199	To construct one (1) double storey dwelling on a lot in a Design and Development Overlay Schedule 1 (DDO1), to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	30/09/2020
139/2020/P	South	19 Foot Street, Frankston 3199	To construct three (3) double storey dwellings on two lots and common property in a General Residential Zone (GRZ) To subdivide the land from two lots into three (3) lots in a General Residential Zone (GRZ) and removal of carriageway easement.	Permit Approved	30/09/2020
352/2020/P	South	81 Nursery Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	30/09/2020
South Ward - 27					
Total - 66					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
350/2018/P/C	North-East	4 Fernwood Drive, Langwarrin 3910	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	Permit Approved	3/09/2020
66/2018/P/A	North-East	87 Clifton Grove, Carrum Downs 3201	Extension of time - To subdivide the land into twenty seven (27) lots and removal of drainage easement	Extension of Time Approved	9/09/2020
60/2017/P/B	North-East	67A Broderick Road, Carrum Downs 3201	Extension of time - To construct forty-nine (49) dwellings and subdivision of the land into 49 lots, in stages, and removal of native vegetation	Extension of Time Approved	18/09/2020
202/2017/P/C	North-East	17 Madisson Crescent, Carrum Downs 3201	Section 72 - To construct six (6) double storey dwellings and a six (6) lot subdivision	Permit Approved	25/09/2020
North-East Ward - 4					
517/2016/P/D	North-West	13 Hodges Street, Seaford 3198	Secondary Consent - The construction of three (3) double storey dwellings	Secondary Consent Approved	11/09/2020
247/2016/P/C	North-West	30 Queen Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	Extension of Time Approved	17/09/2020
235/2019/P/A	North-West	7 Hi-Tech Place, Seaford 3198	Section 72 - To erect and display two (2) Major Promotion Sky Signs	Permit Approved	17/09/2020
71/2020/P/A	North-West	6-7 Apsley Place, Seaford 3198	Secondary Consent - To construct a building or construct or carry out works in an Industrial 1 Zone (IN1Z)	Secondary Consent Approved	21/09/2020
276/2020/P/A	North-West	15 Belvedere Road, Seaford 3198	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	22/09/2020
59/2014/P/E	North-West	13 Lewis Street, Frankston 3199	Extension of Time - To construct two (2) single storey dwellings	Extension of Time Approved	24/09/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
45/2018/P/C	North-West	83 McMahon's Road, Frankston 3199	Secondary consent - To construct two (2) double storey dwellings	Secondary Consent Approved	24/09/2020
154/2018/P/I	North-West	197 Karingal Drive, Frankston 3199	Section 72 - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	Permit Approved	25/09/2020
North-West Ward - 8					
138/2018/P/A	South	64 Baden Powell Drive, Frankston South 3199	Extension of time - Three (3) lot subdivision	Extension of Time Approved	4/09/2020
250/2018/P/B	South	9 John Street, Langwarrin 3910	Secondary Consent - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings)	Secondary Consent Approved	10/09/2020
713/2014/P/D	South	5 Humphries Road, Frankston South 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	16/09/2020
542/2017/P/D	South	185 Warrandyte Road, Langwarrin 3910	Extension of time - To undertake building and works and to use the land for a medical centre , works within TPZ of substantial trees and vegetation removal.	Extension of Time Approved	16/09/2020
219/2014/P/E	South	31 Cliff Road, Frankston 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	17/09/2020
84/2018/P/G	South	10 Milne Court, Langwarrin 3910	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots	Extension of Time Approved	18/09/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
482/2018/P/D	South	211 Humphries Road, Frankston South 3199	Secondary consent - To construct dwelling alterations and additions in a Design and Development Overlay Schedule 1	Secondary Consent Approved	21/09/2020
36/2016/P/D	South	49 Bangalay Avenue, Frankston South 3199	Extension of time - To construct one (1) carport and one (1) outbuilding (garage)	Extension of Time Approved	24/09/2020
249/2017/P/G	South	24-32 Moorooduc Highway, Frankston South 3199	Secondary Consent - Use and development of a retirement village, alter access to a road in a Road Zone category 1, removal of substantial vegetation and to erect and display advertising signage.	Secondary Consent Approved	24/09/2020
538/2012/P/B	South	64 Picnic Street, Frankston South 3199	Secondary Consent - To construct two (2) double storey dwellings	Secondary Consent Approved	24/09/2020
538/2012/P/B	South	63 Brighton Street, Frankston South 3199	Secondary Consent - To construct two (2) double storey dwellings	Secondary Consent Approved	24/09/2020
246/2018/P/C	South	2 Rex Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	Extension of Time Approved	25/09/2020
419/2019/P/B	South	14 Gregory Avenue, Frankston South 3199	Secondary Consent - To construct a building and carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to carry out works in the Tree Protection Zone of a Substantial Tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Secondary Consent Approved	28/09/2020
57/2018/P/C	South	3 Banool Court, Frankston South 3199	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Secondary Consent Approved	29/09/2020
365/2012/P/B	South	6 Garden Brae Court, Langwarrin South 3911	Section 72 - To construct one (1) single storey dwelling and one (1) outbuilding	Permit Approved	30/09/2020
South Ward - 15					

Total - 27

Progress Report – Subdivision Application Received				
For The Application Date: From 1/09/2020 To 30/09/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
112/2020/S	North-East	29 Sunny Vale Drive, Langwarrin 3910	Consolidation of lots	11/09/2020
113/2020/S	North-East	173 Lyrebird Drive, Carrum Downs 3201	Two Lot Subdivision	11/09/2020
123/2020/S	North-East	122 Union Road, Langwarrin 3910	Two (2) lot subdivision	24/09/2020
124/2020/S	North-East	45 Richard Drive, Langwarrin 3910	Three (3) lot subdivision	24/09/2020
125/2020/S	North-East	16 William Road, Carrum Downs 3201	Three (3) lot subdivision	25/09/2020
111/2020/S	North-West	150 Nepean Highway, Seaford 3198	Two (2) lot subdivision	10/09/2020
115/2020/S	North-West	59 Moreton Street, Frankston North 3200	Two (2) lot subdivision	14/09/2020
117/2020/S	North-West	13 Swift Street, Frankston 3199	Two (2) lot subdivision	16/09/2020
119/2020/S	North-West	1 Bogong Court, Frankston 3199	Two (2) lot subdivision	18/09/2020
120/2020/S	North-West	19 Boonong Avenue, Seaford 3198	Two (2) lot subdivision	21/09/2020
121/2020/S	North-West	29 Hadley Street, Seaford 3198	Two (2) lot subdivision	24/09/2020
122/2020/S	North-West	58 Hadley Street, Seaford 3198	Six (6) lot subdivision	24/09/2020
110/2020/S	South	12 Coogee Avenue, Frankston 3199	Two (2) lot subdivision	1/09/2020
114/2020/S	South	17 Kalmia Street, Frankston 3199	Three (3) lot subdivision	11/09/2020
116/2020/S	South	10 Harrow Street, Frankston 3199	Two (2) lot subdivision	15/09/2020
118/2020/S	South	81 Nursery Avenue, Frankston 3199	Two (2) lot subdivision	16/09/2020
Total - 16				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
144/2019/S	North-East	13 Alluvian Way, Carrum Downs 3201	Two (2) lot subdivision	Certification and SOC Issued	1/09/2020
84/2020/S	North-East	85 Boundary Road, Carrum Downs 3201	Ten (10) lot subdivision (staged)	Certified	1/09/2020
109/2020/S	North-East	774 Frankston-Dandenong Road, Carrum Downs 3201	Two (2) lot subdivision	Application Withdrawn (M)	2/09/2020
41/2015/S	North-East	36 Lily Way, SKYE 3977	Nineteen (19) lot subdivision	SOC Issued (M)	8/09/2020
120/2019/S	North-East	28-40 Colemans Road, Carrum Downs 3201	Sixteen (16) lot subdivision	Certified	10/09/2020
5/2020/S	North-East	27M Sunny Vale Drive, Langwarrin 3910	To remove reserve status of Reserve No. 3 on PS432187V and create as a lot.	SOC Issued (M)	10/09/2020
135/2017/S	North-East	67A Broderick Road, Carrum Downs 3201	Four (4) lot subdivision	SOC Issued (M)	16/09/2020
124/2019/S	North-East	26 Larch Street, Langwarrin 3910	Two (2) lot subdivision	SOC Issued (M)	22/09/2020
132/2017/S	North-East	67A Broderick Road, Carrum Downs 3201	Fourteen (14) lot subdivision	SOC Issued (M)	22/09/2020
111/2019/S	North-East	27 Alder Street, Langwarrin 3910	Two (2) lot subdivision	SOC Issued (M)	23/09/2020
112/2020/S	North-East	29 Sunny Vale Drive, Langwarrin 3910	Consolidation of lots	Certification and SOC Issued	28/09/2020
7/2020/S	North-West	13 Curie Court, Seaford 3198	Seventeen (17) lot subdivision	SOC Issued (M)	7/09/2020
129/2018/S	North-West	32 Orwil Street, Frankston 3199	Two (2) lot subdivision	Certification and SOC Issued	9/09/2020
44/2020/S	North-West	51 Keppler Circuit, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	10/09/2020
87/2019/S	North-West	58 Fortescue Avenue, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	21/09/2020
98/2020/S	North-West	15 Belvedere Road, Seaford 3198	Two (2) lot subdivision	Certified	23/09/2020
17/2020/S	North-West	69 Armata Crescent, Frankston North 3200	Three (3) lot subdivision	Certification and SOC Issued	24/09/2020

Progress Report – Subdivision Decisions					
For The Application Date: From 1/09/2020 To 30/09/2020					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
9/2020/S	North-West	83 McMahons Road, Frankston 3199	Two (2) lot subdivision	SOC Issued (M)	24/09/2020
90/2019/S	North-West	19 Riviera Street, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	30/09/2020
82/2020/S	South	153 North Road, Langwarrin 3910	Two (2) lot subdivision	Certified	1/09/2020
2/2019/S	South	8 Idon Avenue, Frankston South 3199	Two (2) Lot subdivision	Certified	7/09/2020
111/2018/S	South	45 Screen Street, Frankston 3199	Three (3) lot subdivision	SOC Issued (M)	23/09/2020
49/2017/S	South	36 Fleetwood Crescent, Frankston South 3199	Two lot subdivision	SOC Issued (M)	24/09/2020
41/2017/S	South	65 Brighton Street, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	28/09/2020
Total - 24					

Town Planning Applications – Direction To Advertise Issued September 2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
2/2020/P	North-East	665 Dandenong-Hastings Road, Skye 3977	To use the land and construct buildings and works for a Veterinary Clinic within the Green Wedge Zone (GWZ) and to carry out works within the Significant Landscape Overlay - Schedule 2 (SLO2)	2/01/2020
275/2020/P	North-East	443 Ballarto Road, Skye 3977	To use and construct a dwelling within a Green Wedge Zone (GWZ) and to create access to a road in a Road Zone Category 1	27/07/2020
287/2020/P	North-West	62 Orwil Street, Frankston 3199	To construct three (3) double storey dwellings and to subdivide the land into three (3) lots in a General Residential Zone (GRZ)	3/08/2020
259/2020/P	North-West	11 Kelvin Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	13/07/2020
159/2020/P	North-West	41 Molesworth Street, Seaford 3198	To construct three (3) double storey and one (1) single storey dwelling (four (4) dwellings on a lot) in a General Residential Zone (GRZ)	23/04/2020
118/2020/P	North-West	4 Northcote Street, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	27/03/2020
277/2020/P	North-West	179 Austin Road, Seaford 3198	To construct five (5) single storey dwellings on a lot in a General Residential Zone (GRZ)	27/07/2020
1/2020/P	South	53 Woodlands Grove, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	2/01/2020
242/2020/P	South	Jubilee Park 83R-85R Hillcrest Road, Frankston 3199	To use the land for a place of assembly, food and drink premises (cafe) and education centre, to construct a building and construct and carry out works for a use in Section 2 of Cause 32.08-2, to remove and destroy native vegetation and to sell and consume liquor.	2/07/2020
286/2020/P	South	12 Ithaca Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	3/08/2020

Town Planning Applications – Direction To Advertise Issued September 2020				
Application No	Ward	Property Address	Application Description	Application Date
177/2020/P	South	91 Overport Road, Frankston South 3199	To use and develop the land for a child care centre in a General Residential Zone (GRZ), removal of substantial trees and to undertake building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1	4/05/2020
139/2020/P	South	19 Foot Street, Frankston 3199	To construct three (3) double storey dwellings on two lots and common property in a General Residential Zone (GRZ) To subdivide the land from two lots into three (3) lots in a General Residential Zone (GRZ) and removal of carriageway easement.	11/04/2020
272/2020/P	South	311 Centre Road, Langwarrin 3910	To construct an outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1) and to undertake works within the Design and Development Overlay Schedule 4 (DDO4)	17/07/2020
191/2020/P	South	34 Mountain Avenue, Frankston South 3199	To construct one (1) double storey dwelling on a lot in a Design and Development Overlay Schedule 1 (DDO1), to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	22/05/2020
119/2020/P	South	16 Yamala Drive, Frankston South 3199	To construct Alterations and Additions to a Dwelling in a Heritage Overlay (HO), To construct or carry out buildings and works in a Design and Development Overlay Schedule 2 (DDO2) and Significant Landscape Overlay 3 (SLO3)	26/03/2020

Town Planning Applications – Direction To Advertise Issued September 2020				
Application No	Ward	Property Address	Application Description	Application Date
166/2020/P	South	70 Donald Road, Langwarrin 3910	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ), Environmental Significance Overlay Schedule 1 (ESO1), Significant Landscape Overlay Schedule 1 (SLO1), Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO). To remove native vegetation under Clause 52.17 and within the SLO1 and ESO1.	30/04/2020
207/2020/P	North-West	15 Robinsons Road, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	2/06/2020
210/2020/P	North-West	245 Frankston-Dandenong Road, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	9/06/2020
313/2020/P	North-West	10 Rosemary Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	17/08/2020
288/2020/P	South	366-368 Nepean Highway, Frankston 3199	To use and construct a child care centre within a Mixed Use Zone (MUZ), to construct a building and construct and carry out works in a Design and Development Overlay Schedule 5 (DDO5) and to create/alter access to a road in Road Zone Category 1	3/08/2020
293/2020/P	South	122 Heatherhill Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	4/08/2020

Town Planning Applications – Direction To Advertise Issued September 2020				
Application No	Ward	Property Address	Application Description	Application Date
483/2019/P	South	10 Yamala Drive, Frankston South 3199	To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)	4/12/2019
260/2020/P	South	52 Margate Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	13/07/2020
38/2001/P/A	South	8 Clemac Close, Langwarrin South 3911	Section 72 - Single Dwelling and Garage Conversion of existing outbuilding to a habitable building, including the construction of a porch, verandah and internal alterations within the Design and Development Overlay - Schedule 4 (DDO4)	14/08/2020
322/2020/P	South	19 Violet Street, Frankston South 3199	To construct an extension to an existing dwelling in a Significant Landscape Overlay Schedule 6 (SLO6)	20/08/2020

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals September 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P668/2020	640/2018/P	1-2 Plowman Place Frankston	The use and development of the land for a 9 storey building comprising of up to 79 apartments	27/05/2020	NOD	Objector	9/03/2021 half day	Varied	3/09/2020
P1797/2019	41/2019/P	21 Barmah Court Frankston South	For the use and development of the land for a child care centre; to remove fifteen (15) substantial trees and construct and carry out works in the tree protection zone of substantial trees; and to construct and put up for display two (2) business identification signs.	1/10/2019	Refusal	Refusal	Originally 23/03/2020 new date 7/10/2020 (3 days)		
P1934/2019	100/2019/P	137 Overport Road Frankston South	To use and develop the land for a child care centre in a General Residential Zone, to construct a building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1	7/10/2019	Refusal	Refusal	14/09/2020 (4 days)		
P2066/2019	324/2018/P	37 Nepean Highway Seaford	Construction of six (6) three storey dwellings and reduction of visitor car parking	8/11/2019	Refusal	Refusal	Originally 6/05/2020 new date 26/10/2020 (1 day)		
P2190/2019	99/2019/P	17 Railway Parade Seaford	To construct three (3) double storey dwellings on a lot	20/11/2019	NOD	Objector	29/10/2020 -2 days		

Item 11.4 Attachment B: Statutory Planning Progress Report - September 2020

P2316/2019	268/2019/P	414-414A and 416-422 Nepean Hwy Frankston	Use and development of the land for a service station, convenience store and convenience restaurant. To carry out works within a TPZ of significant tree 271, display of internally illuminated business identification signage, to create and alter access to a road in a Road Zone Category 1 and a reduction in the provision of bicycle facilities under Clause 52.34 of the Frankston Planning Scheme.	29/11/2019	Refusal	Refusal	15/03/2021		
P2327/2918	86/2019/P	11 Reservoir Road Frankston	To construct five (5) double-storey dwellings in General Residential Zone Schedule 1	3/12/2019	Refusal	Refusal	Originally 11/06/2020 new date 12/03/2021		
P2484/2019	537/2018/P	561 Nepean Highway Frankston	Construction of a dwelling over seven metres in height in a Design and Development Overlay Schedule 6 and Buildings and works associated with a dwelling and removal of vegetation in an Erosion Management Overlay Schedule 3	8/01/2020	Refusal	Refusal	Originally 1/07/2020 New date 19-20/11/2020		
P248/2020	432/2019/P	159 Nepean Highway Seaford	To construct one (1) building containing ten (10) apartments in a General Residential Zone (GRZ), to construct a building or carry out works in the Design and Development Overlay Schedule 6 (DDO6), to alter the access to a Road Zone Category 1 (RDZ1)	13/02/2020	Not yet determined	Failure	8/07/2020 - 3 days		
P374/2020/P	71/2019/P	35 East Road Seaford	To construct five (5) dwelling (four double storey and one single storey) in General Residential Zone Schedule 1	6/03/2020	NOD	Objector	5/02/2021 half day		

Item 11.4 Attachment B: Statutory Planning Progress Report - September 2020

P681/2020	489/2019/P	53 Myrtle Street, Langwarrin	To construct two (2) double-storey dwellings to the rear of the existing dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ)	28/04/2020	NOD	Objector	15/2/2021 half day		
P778/2020	229/2019/P	26 Brunnings Road Carrum Downs	To Amend the Outline Development Plan	26/05/2020	Not yet determined	Failure	9/03/2021		
P2152/2019	229/2019/P	26 Brunnings Road Carrum Downs	To construct two hundred and eleven (211) dwellings, a staged subdivision and removal of native vegetation	15/11/2019	Not yet determined	Failure	13/07/2020		
P610/2020	222/2019/P	60 Aqueduct Road Langwarrin	To use the land for a Child Care Centre (98 places) and to construct and carry out works in association with a Section 2 Use in the General Residential Zone (GRZ) and to remove substantial trees and for buildings and works within the TPZ in a Significant Landscape Overlay Schedule 1 (SLO1)	3/06/2020	Refusal	Refusal	17/03/2021 and 18/03/2021		
P1282/2020	394/2007/P/C	6 Leisureland Drive LANGWARRIN VIC 3910	<p>Alterations and additions to an existing building and The construction of building and works to the existing building as a Place of Worship and Community Centre (place of Assembly) and a Caretakers House, with associated car parking in accordance with the endorsed plans.</p> <p>The amendment sought approval as follows;</p> <p>- Amend the condition 4 to change/increase the existing operating hours from 8am to 8pm to 5am to 9.30pm Monday to Sunday;</p> <p>- and the patron numbers proposed</p>	11/08/2020	Refusal	Refusal	18/05/2021		

Item 11.4 Attachment B: Statutory Planning Progress Report - September 2020

			for the above additional increased hours are as follows; Maximum of 40 patrons at any one time between 5am to 8am Maximum of 50 patrons at any one time between 8pm to 9.30pm.						
P1183/2020	67/2020/P	193 Nepean Highway, SEAFORD VIC 3198	To construct two (2) double storey and two (2) three storey dwellings (four (4) dwellings) with height exceeding 7m in a Design and Development Overlay Schedule 6,(DDO6) to alter access to a road in a Road Zone Category 1 and four (4) lot subdivision in a General Residential Zone (GRZ)	10/08/2020	Refusal	Refusal	N/A		
P1433/2020	86/2020/P	6 Boston Avenue Seaford Vic 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/09/2020	Refusal	Refusal	5/05/2021		
P1245/2020	573/2000/P/A	31 Wells Road Frankston	Section 72 - The operation of the existing brothel twenty-four (24) hours a day, seven (7) days a week for a period of twenty (20) years	5/10/2020	Not yet determined	Failure			

Progress Report – VCAT Determination – Policy Implications September 2020			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P668/2020	640/2018/P	1-2 Plowman Place Frankston	Council had issued a Notice of Decision to Grant a Permit for a multi-storey residential building on the land. An objection had been received from a neighbouring commercial business, who sought review of Council's decision at the VCAT. That matter is still listed for future hearing. Separately, the applicant took the opportunity presented to seek review of some of the conditions imposed by Council without delaying the project (due to the other appeal being in train). The applicant's concerns about conditions were settled by consent. As above the objector appeal has not been resolved at this time, with applicant and objector seeking to resolve via further acoustic review.

Progress Report – Planning Applications Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
375/2020/P	North-East	26 Leah Grove, Carrum Downs 3201	To use the land for materials recycling in an Industrial 1 Zone (IN1Z)	1/10/2020
378/2020/P	North-East	17 Fantail Court, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1)	5/10/2020
380/2020/P	North-East	32 Hafey Way, Langwarrin 3910	To construct and use the land for one (1) single storey dwelling in a Rural Conservation Zone Schedule 4 (RCZ4)	6/10/2020
384/2020/P	North-East	4 Buontempo Road, Carrum Downs 3201	The creation of party wall easements	12/10/2020
124/2020/P/VS	North-East	16 Insight Circuit Carrum Downs 3201	To construct a mezzanine floor within an existing building in an Industrial 1 Zone (IN1Z)	12/10/2020
387/2020/P	North-East	100 Centre Road, Langwarrin 3910	To remove three (3) substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to remove native vegetation under Clause 52.17	15/10/2020
400/2020/P	North-East	42 Hall Road, Carrum Downs 3201	To construct fifty seven (57) double storey dwellings on a lot in a General Residential Zone (GRZ), to remove native vegetation and to create/alter access to a road in a Road Zone Category 1	22/10/2020
399/2020/P	North-East	20 Brillante Circuit, Langwarrin 3910	To construct one (1) single storey dwelling within a Bushfire Management Overlay (BMO)	22/10/2020
128/2020/P/VS	North-East	2 Raven Close, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	22/10/2020
404/2020/P	North-East	19 Network Drive, Carrum Downs 3201 32-38 Colemans Road, Carrum Downs 3201 3 Buontempo Road, Carrum Downs 3201	To construct a building and construct and carry out works in an Industrial 1 Zone (IN1Z), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	27/10/2020
403/2020/P	North-East	18 Insight Circuit, Carrum Downs 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z)	27/10/2020

Progress Report – Planning Applications Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
406/2020/P	North-East	5 Gerald Drive, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	28/10/2020
13/2020/P	North-East	2/285 North Road, Langwarrin 3910	Satisfaction Matters	30/10/2020
413/2020/P	North-East	117B Hall Road, Carrum Downs 3201	To construct buildings and works to an existing building in an Commercial 2 Zone (C2Z) for a Medical Centre (Dental Practice), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	30/10/2020
133/2020/P/VS	North-East	7 Cedebe Place, Carrum Downs 3201	To construct buildings and works for a mezzanine in an Industrial 1 Zone (IN1Z)	31/10/2020
North-East Ward = 15				
373/2020/P	North-West	3 Gladwyn Avenue, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	1/10/2020
122/2020/P/VS	North-West	Shop 5A/366 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into two (2) lots in a Commercial 1 Zone (CZ1)	1/10/2020
374/2020/P	North-West	383-389 Nepean Highway, Frankston 3199	To extend the red line area where liquor is allowed to be consumed	2/10/2020
379/2020/P	North-West	1/36 Wells Road, Seaford 3198	To use the land for a restricted retail premises (bicycle store) and a food and drink premises (cafe) in an Industrial 1 Zone (IN1Z) and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	6/10/2020
381/2020/P	North-West	3 Barry Street, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	8/10/2020
121/2020/P/VS	North-West	11C Prince Crescent, Seaford 3198	To construct a carport extension to an existing dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ)	9/10/2020

Progress Report – Planning Applications Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
382/2020/P	North-West	407 Frankston-Dandenong Road, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	9/10/2020
123/2020/P/VS	North-West	11 Selsey Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	12/10/2020
126/2020/P/VS	North-West	14/259 Nepean Highway, Seaford 3198	To construct a verandah	14/10/2020
386/2020/P	North-West	185 Beach Street, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	14/10/2020
391/2020/P	North-West	37 Airlie Grove, Seaford 3198	To construct buildings and works to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	16/10/2020
392/2020/P	North-West	339 Frankston-Dandenong Road, Frankston North 3200	To construct two (2) double storey dwellings to rear of existing dwelling (three (3) dwellings on a lot) in a General Residential Zone and to alter access to a road in a Road Zone	16/10/2020
394/2020/P	North-West	37 Longleaf Street, Frankston North 3200	Two (2) lot subdivision	19/10/2020
396/2020/P	North-West	43 Molesworth Street, Seaford 3198	To construct two (2) double storey dwellings to the rear of existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ)	20/10/2020
397/2020/P	North-West	14 Wells Road, Seaford 3198	To erect and display internally illuminated signage	20/10/2020
395/2020/P	North-West	34 Rosslyn Avenue, Seaford 3198	Two (2) lot subdivision	20/10/2020
401/2020/P	North-West	17 Ribbon Court, Frankston North 3200	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	26/10/2020
407/2020/P	North-West	62 Fortescue Avenue, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct and building and construct and carry out works in a Special Building Overlay (SBO)	28/10/2020
412/2020/P	North-West	56 Rosemary Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	29/10/2020

Progress Report – Planning Applications Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
410/2020/P	North-West	2/192 Nepean Highway, Seaford 3198	To construct buildings and works to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	30/10/2020
North-West Ward = 20				
371/2020/P	South	10 Nirvana Close, Langwarrin South 3911	To construct an illuminated tennis court within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	1/10/2020
117/2020/P/VS	South	22 Casuarina Drive, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	2/10/2020
377/2020/P	South	62 North Road, Langwarrin 3910	To use and develop the land for a child care centre in a General Residential Zone (GRZ), to remove and to construct a building and construct and carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to erect and display business identification signage	2/10/2020
118/2020/P/VS	South	34 High Street, Frankston 3199	To construct a Dependent Person Unit in a Special Building Overlay (SBO)	5/10/2020
119/2020/P/VS	South	1 Grand View Grove, Frankston 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 6 (DDO6)	5/10/2020
120/2020/P/VS	South	31 Christopher Drive, Frankston South 3199	To construct a carport in a Design and Development Overlay Schedule 9 (DDO9)	8/10/2020
383/2020/P	South	9 Humphries Road, Frankston South 3199	To erect and display business identification signage in an General Residential Zone (GRZ)	11/10/2020
125/2020/P/VS	South	163-165 Humphries Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	13/10/2020
385/2020/P	South	4 Sanders Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	14/10/2020
388/2020/P	South	Bathing Box 15, Off Allawah Avenue, Frankston 3199	To construct a retaining wall and works to a bathing box within a Public Park and Recreation Zone (PPRZ)	15/10/2020

Progress Report – Planning Applications Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
389/2020/P	South	58-60 McMahons Road, Frankston 3199	Eight (8) lot subdivision	16/10/2020
390/2020/P	South	438-444 Nepean Highway, Frankston 3199	To construct an 8 storey building (above the existing building) and to construct and carry out works in a Commercial 1 Zone (C1Z), to use the land for a Child Care Centre and Dwellings in a Commercial 1 Zone (C1Z) and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme	16/10/2020
393/2020/P	South	80 Heatherhill Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and to modify the Restrictive Covenant contained in Instrument Transfer 1174796 dated 12 July 1924 to replace the wording - hereafter erect or allow to be erected more than one private dwelling on either of the said lots hereby transferred and the building line of any such dwelling to be erected shall not be less than thirty five distant from the street or road facing which it is to be erected with the wording hereafter erect or allow to be erected more than two private dwelling on either of the said lots hereby transferred and the building line of any such dwelling to be erected shall be in compliance with the applicable building regulation	16/10/2020
127/2020/P/VS	South	6 Hillside Grove, Frankston South 3199	Buildings and works and demolition in a Heritage Overlay and buildings within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	20/10/2020
398/2020/P	South	51 Foot Street, Frankston 3199	To sell and consume liquor	20/10/2020
129/2020/P/VS	South	21 Barretts Road Langwarrin South 3911	Construction of a verandah	22/10/2020
130/2020/P/VS	South	7 Banyule Court, Frankston South 3199	To construct a domestic swimming pool and pergola in a Design and Development Overlay Schedule 9 (DDO9)	26/10/2020

Progress Report – Planning Applications Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
131/2020/P/VS	South	35 Casuarina Drive, Frankston South 3199	To construct a verandah in a Design and Development Overlay Schedule 9 (DDO9)	26/10/2020
402/2020/P	South	11 Black Wallaby Drive, Langwarrin 3910	To remove two (2) substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	26/10/2020
405/2020/P	South	16 Watson Street, Frankston South 3199	To construct buildings and works to an existing dwelling in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	28/10/2020
408/2020/P	South	65 Victoria Road, Langwarrin South 3911	To construct a building within 100 metres of a dwelling not in the same ownership In a Rural Conservation Zone Schedule 1 (RCZ1), and to construct buildings and works to an existing out-building in an Bushfire Management Overlay (BMO)	29/10/2020
132/2020/P/VS	South	5 Idon Avenue, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	29/10/2020
411/2020/P	South	49 Fleetwood Crescent, Frankston South 3199	To construct an extension to an existing dwelling in a Bushfire Management Overlay (BMO)	30/10/2020
409/2020/P	South	99 Fleetwood Crescent, Frankston South 3199	To construct an outbuilding in a Bushfire Management Overlay (BMO), To construct buildings and works in an Design and Development Overlay Schedule 9 (DDO9)	30/10/2020
South Ward = 24				
Total = 59				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
598/2017/P/B	North-East	5 Ash Grove South, Langwarrin 3910	Extension of time - To construct three (3) double storey dwellings	1/10/2020
671/2018/P/D	North-East	101 Boundary Road, Carrum Downs 3201	Section 72 - Use and development of the land for fifty-two (52) warehouses with ancillary offices, removal of native vegetation and a reduction in carparking requirements under clause 52.06 -5	1/10/2020
641/2016/P/D	North-East	285 North Road, Langwarrin 3910	Section 72 - Subdivision of the land into seven (7) lots, removal of native vegetation and removal of drainage easement E-1 on LP24527	2/10/2020
289/2013/P/A	North-East	100 Hall Road, Carrum Downs 3201	Secondary consent - To construct a convenience restaurant	7/10/2020
85/2019/P/VS	North-East	276 Centre Road, Langwarrin 3910	Section 72 - To construct a habitable outbuilding and garage with a floor area over 100.0 square metres and setback less than 10.0 metres from a side boundary in a Design and Development Overlay Schedule 4 (DDO4) and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	7/10/2020
676/2018/P/D	North-East	85 Boundary Road, Carrum Downs 3201	Section 72 - To construct eleven (11) buildings for use as warehouses	16/10/2020
19/2018/P/C	North-East	18 Dorchester Crescent, Carrum Downs 3201	Extension of time - To construct one double storey dwelling to the front of existing dwelling (two (2) dwellings)	19/10/2020
319/2019/P/C	North-East	9 Whimbrel Crescent, Carrum Downs 3201	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	26/10/2020
165/2019/P/B	North-East	17 Earnshaw Drive, Carrum Downs 3201	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to carry out works to the existing dwelling	27/10/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
593/2017/P/D	North-East	66 McCormicks Road, Skye 3977	Section 72 - To alter the access adjacent to a Road Zone Category 1 and display business identification sign and Satisfaction Matters - Car Parking Plan associated with a Medical Centre.	27/10/2020
101/2018/P/C	North-East	19 Pardalote Avenue, Carrum Downs 3201	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	29/10/2020
60/2019/P/F	North-East	71-77 Hall Road, Carrum Downs 3201	Secondary consent - Use and development of the land for a motel and extension to existing carpark	29/10/2020
334/2018/P/B	North-East	3 Yarralumla Drive, Langwarrin 3910	Section 72 - To construct one (1) single storey dwelling to the rear of existing dwelling (two (2) dwellings)	30/10/2020
North-East Ward = 13				
21/2018/P/C	North-West	3 Tilia Court, Frankston North 3200	Extension of time - To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings)	1/10/2020
261/2016/P/C	North-West	9 Seaford Road, Seaford 3198	Extension of time -To construct three (3) double storey dwellings (three (3) dwellings) and create access to a road in a Road Zone Category 1	7/10/2020
113/2016/P/E	North-West	6 Lorraine Street, Frankston 3199	Secondary consent - The construction of three (3) double storey dwellings	7/10/2020
228/2017/P/B	North-West	9 Parwan Court, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	12/10/2020
124/2018/P/B	North-West	59 Moreton Street, Frankston North 3200	Secondary consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	12/10/2020
332/2016/P/C	North-West	20 Mahogany Avenue, Frankston North 3200	Extension of time - The construction of two (2) single storey dwellings	14/10/2020
332/2018/P/C	North-West	3 Ozone Avenue, Seaford 3198	Extension of time - To construct one (1) double storey dwelling	15/10/2020
332/2018/P/B	North-West	3 Ozone Avenue, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling	15/10/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
522/2017/P/B	North-West	25-27 Hartnett Drive, Seaford 3198	Section 72 - To use land in an Industrial 1 Zone for a Tavern, to sell and consume liquor, and a reduction of the Clause 52.06 car parking requirements	15/10/2020
262/2016/P/I	North-West	5-7 Bragge Street, Frankston 3199	Secondary Consent - To use and construction of a four (4) storey building containing twenty six (26) apartments	19/10/2020
281/2018/P/C	North-West	5 Tyers Court, Frankston 3199	Extension of time - To construct three (3) double storey dwellings and construct buildings and works within a Special Building Overlay (SBO)	26/10/2020
36/2017/P/A	North-West	5-7 Queen Street, Frankston 3199	Extension of time - To construct four (4) double storey dwellings	27/10/2020
117/2018/P/B	North-West	73 Seaford Grove, Seaford 3198	Secondary consent - To construct three (3) double storey dwellings	27/10/2020
354/2018/P/C	North-West	14 Milne Avenue, Seaford 3198	Section 72 - To use the land and construct eight (8) warehouses in a Industrial 1 Zone (IN1Z) and a reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme	29/10/2020
483/2018/P/B	North-West	244 Seaford Road, Seaford 3198	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings), alter access to a road in a Road Zone Category 1 (RDZ1) and subdivide the land into two (2) lots	30/10/2020
121/2001/P/D	North-West	259 Nepean Highway, Seaford 3198	Secondary consent - Seventeen (17) dwellings	30/10/2020
North-West Ward = 16				
226/2017/P/A	South	45 Kenilworth Avenue, Frankston 3199	Extension of time - Construction of four (4) dwellings on a lot	1/10/2020
296/2015/P/B	South	34 Sibyl Avenue, Frankston South 3199	Extension of time - To construct extensions to an existing dwelling and an outbuilding	5/10/2020

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
518/2017/P/E	South	105 Humphries Road, Frankston South 3199	<p>Secondary consent - The use of a child care centre under clause 32.08-2;</p> <p>The construction of the building or the construction or carrying out of works for the child care centre under clauses 32.08-8 and 43.02-2;</p> <p>To remove substantial trees under clause 42.03-2; and</p> <p>To undertake works within the tree protection zone under clause 42.03-2, in accordance with the endorsed plans.</p>	5/10/2020
84/2018/P/H	South	10 Milne Court, Langwarrin 3910	Section 72 - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots	8/10/2020
574/2017/P/A	South	10 Oxford Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	12/10/2020
381/2016/P/D	South	65 Barretts Road, Langwarrin South 3911	Extension of time - Two (2) lot subdivision	15/10/2020
213/2018/P/A	South	14 Hoadley Avenue, Frankston South 3199	Section 72 - To construct and carry out works to an existing building in a Design and Development Overlay (DDO9)	21/10/2020
130/2016/P/A	South	14 Villiers Street, Frankston South 3199	Extension of time - The construction of an extension to the existing dwelling (works within 5m of a tree with a trunk circumference greater than 0.5m at 1 meter above ground level) and removal of three (3) trees.	27/10/2020
435/2016/P/B	South	1 Vinnys Court, Langwarrin 3910	Extension of time - To construct fourteen (14) double storey dwellings	27/10/2020
205/2011/P/F	South	60-64 Wells Street, Frankston 3199	Extension of time - To construct three (3) additional levels to existing five (5) level building and waiver of carparking requirements.	30/10/2020
South Ward = 10				
Total =39				

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
361/2018/P	North-East	81-83 Cranbourne-Frankston Road, Langwarrin 3910	The expansion of the use and development of an existing medical centre (new two storey building) and associated works.	Permit Approved	6/10/2020
234/2020/P	North-East	Grassmere Road, Langwarrin	To remove native vegetation and to undertake works within the Tree Protection Zone of a significant tree affected by the Significant Landscape Overlay Schedule 1 (SLO1) of the Frankston Planning Scheme	Permit Approved	6/10/2020
235/2020/P	North-East	Kingston Road, Langwarrin	To remove native vegetation and to undertake works within the Tree Protection Zone of a significant tree affected by the Significant Landscape Overlay Schedule 1 (SLO1) of the Frankston Planning Scheme	Permit Approved	6/10/2020
364/2020/P	North-East	122 Union Road, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	6/10/2020
384/2020/P	North-East	4 Buontempo Road, Carrum Downs 3201	The creation of party wall easements	Permit Approved	14/10/2020
124/2020/P/VS	North-East	16 Insight Circuit, Carrum Downs 3201	To construct a mezzanine floor within an existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	14/10/2020
227/2020/P	North-East	150 Centre Road, Langwarrin 3910	To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	16/10/2020
121/2020/P	North-East	17 Fantail Court, Carrum Downs 3201	To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	20/10/2020
275/2020/P	North-East	443 Ballarto Road, Skye 3977	To use and construct a dwelling within a Green Wedge Zone (GWZ) and to create access to a road in a Road Zone Category 1	Permit Approved	20/10/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
101/2020/P/VS	North-East	64 Hillcrest Drive, Langwarrin 3910	To construct a fence in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	Application Lapsed	21/10/2020
341/2020/P	North-East	735 Dandenong-Hastings Road, Skye 3977	To erect and display business identification signage in a Green Wedge Zone (GWZ) and works within Public Acquisition Overlay Schedule 1.	Permit Approved	22/10/2020
290/2020/P	North-East	5/399 McClelland Drive, Langwarrin 3910	To use the land for a restricted recreation facility (gym) in an Industrial 1 Zone (IN1Z)	Permit Approved	26/10/2020
361/2020/P	North-East	150 Quarry Road, Langwarrin 3910	To remove native vegetation	Permit Approved	27/10/2020
366/2020/P	North-East	16 William Road, Carrum Downs 3201	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	28/10/2020
128/2020/P/VS	North-East	2 Raven Close, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	28/10/2020
378/2020/P	North-East	17 Fantail Court, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	28/10/2020
365/2020/P	North-East	45 Richard Drive, Langwarrin 3910	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	30/10/2020
North-East Ward = 17					
221/2020/P	North-West	124 Wangarra Road, Frankston 3199	To construct buildings and works (fence) in a Special Building Overlay (SBO)	Permit Approved	2/10/2020
286/2018/P	North-West	21-23 Hickory Crescent, Frankston North 3200	To construct three (3) two-storey dwellings and two (2) three-storey dwellings (five (5) new dwellings)	Permit Approved	2/10/2020
355/2020/P	North-West	19 Boonong Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Permit Approved	8/10/2020
95/2019/P	North-West	5 Bainbridge Avenue, Seaford 3198	Eight (8) Lot Subdivision	Permit Approved	9/10/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
133/2020/P	North-West	3 Cricklewood Avenue, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	13/10/2020
121/2020/P/VS	North-West	11C Prince Crescent, Seaford 3198	To construct a carport extension to an existing dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ)	Permit Approved	14/10/2020
273/2020/P	North-West	4 Grevillia Court, Frankston 3199	To construct buildings and works in a Special Building Overlay (SBO)	Permit Approved	14/10/2020
122/2020/P	North-West	312 Skye Road, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	14/10/2020
204/2020/P	North-West	6 Eel Race Road, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	16/10/2020
122/2020/P/VS	North-West	Shop 5A/366 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into two (2) lots in a Commercial 1 Zone (CZ1)	Permit Approved	16/10/2020
140/2020/P	North-West	57 Fortescue Avenue, Seaford 3198	To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and to construct a building and works within the Special Building Overlay (SBO)	Permit Approved	20/10/2020
123/2020/P/VS	North-West	11 Selsey Street, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	20/10/2020
118/2020/P	North-West	4 Northcote Street, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	26/10/2020
363/2020/P	North-West	58 Hadley Street, Seaford 3198	To subdivide the land into six (6) lots in a General Residential Zone (GRZ)	Permit Approved	26/10/2020
253/2020/P	North-West	16 Skye Road, Frankston 3199	To use the land to sell and consume liquor (restaurant and cafe licence) and display internally illuminated signage	Permit Approved	26/10/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
95/2020/P	North-West	114-116 Rosemary Crescent, Frankston North 3200	To construct six (6) dwellings on a lot in a General Residential Zone (GRZ)	Application Refused	27/10/2020
347/2020/P	North-West	59 Moreton Street, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	27/10/2020
324/2018/P	North-West	37 Nepean Highway, Seaford 3198	Construction of four double storey dwellings on a lot within General Residential Zone; Buildings and works on land subject to Schedule 6 of a Design and Development Overlay; and Alter access to a road in a Road Zone Category 1	Permit Approved	30/10/2020
North-West Ward = 18					
106/2020/P/VS	South	34 Fleetwood Crescent, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	2/10/2020
322/2020/P	South	19 Violet Street, Frankston South 3199	To construct an extension to an existing dwelling in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	6/10/2020
336/2020/P	South	12 Coogee Avenue, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone	Permit Approved	6/10/2020
260/2020/P	South	52 Margate Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	8/10/2020
120/2020/P/VS	South	31 Christopher Drive, Frankston South 3199	To construct a carport in a Design and Development Overlay Schedule 9 (DDO9)	Application Withdrawn	9/10/2020
96/2020/P	South	Ferndale Link 331R Cranbourne Road, Frankston 3199	Removal of a reserve and easements, The creation of a road and reserve and creation of easements - Reserve No. 1 LP119219	Permit Approved	13/10/2020
346/2020/P	South	17 Kalmia Street, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	13/10/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
117/2020/P/VS	South	22 Casuarina Drive, Frankston South 3199	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	14/10/2020
305/2019/P	South	23 Hillcrest Road, Frankston 3199	To construct five (5) double storey dwellings	Permit Approved	14/10/2020
509/2019/P	South	13 Murawa Street, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	14/10/2020
125/2020/P/VS	South	163-165 Humphries Road, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	15/10/2020
119/2020/P/VS	South	1 Grand View Grove, Frankston 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	16/10/2020
326/2020/P	South	93 McComb Boulevard, Frankston South 3199	Two (2) lot subdivision in a General Residential Zone (GRZ) and a Bushfire Management Overlay (BMO)	Permit Approved	20/10/2020
368/2020/P	South	21 Barretts Road, Langwarrin South 3911	To construct buildings and works within 10 metres of the side boundary and where the floor area of outbuildings exceeds 100 square metres in a Design and Development Overlay Schedule 4 (DDO4)	Application Withdrawn	22/10/2020
332/2020/P	South	270 Warrandyte Road, Langwarrin 3910	To construct buildings and works to a dwelling and outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	26/10/2020
302/2020/P	South	Frankston Yacht Club 30 Long Island Drive, Frankston 3199	Use of the land for food and drink premises (cafe) and the sale and consumption of liquor (restaurant and cafe licence) and the provision of car parking at less than the rates specified in Clause 52.06	Permit Approved	26/10/2020
338/2020/P	South	21 Sibyl Avenue, Frankston South 3199	To construct a single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	27/10/2020

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
52/2020/P/VS	South	2 Warrock Court, Frankston South 3199	To construct a carport within 7.5 metres of the road frontage in a Design and Development Overlay Schedule 9 and to construct buildings and works within the TPZ of a substantial tree in a Significant Landscape Overlay Schedule 4	Permit Approved	28/10/2020
130/2020/P/VS	South	7 Banyule Court, Frankston South 3199	To construct a domestic swimming pool and pergola in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	28/10/2020
116/2020/P/VS	South	65 Victoria Road, Langwarrin South 3911	To construct buildings and works to an existing outbuilding	Application Withdrawn	29/10/2020
110/2020/P/VS	South	633 Nepean Highway, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	30/10/2020
South Ward = 21					
Total = 56					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
30/2019/P/D	North-East	26 Kingston Road, Langwarrin 3910	Secondary consent - To construct buildings and works associated with Accommodation in a Bushfire Management Overlay; to construct buildings and works and remove vegetation in a Significant Landscape Overlay - Schedule 1; construct buildings and works and remove vegetation in an Environmental Significance Overlay - Schedule 1; to remove native vegetation under Clause 52.17 (Native Vegetation)	Secondary Consent Approved	5/10/2020
319/2015/P/H	North-East	28-40 Colemans Road, Carrum Downs 3201	Secondary consent - To construct up to eighty-five (85) factories and a reduction in car parking	Secondary Consent Approved	5/10/2020
225/2017/P/C	North-East	McClelland Link 350M Cranbourne Road, Langwarrin 3910	Section 72 - To construct an Emergency Services Facility (Ambulance Station), vegetation removal, a two (2) lot subdivision and to create access to a Road Zone Category 1	Permit Approved	8/10/2020
671/2018/P/D	North-East	101 Boundary Road, Carrum Downs 3201	Section 72 - Use and development of the land for fifty-two (52) warehouses with ancillary offices, removal of native vegetation and a reduction in carparking requirements under clause 52.06 -5	Application Withdrawn	12/10/2020
85/2019/P/VS	North-East	276 Centre Road, Langwarrin 3910	Section 72 - To construct a habitable outbuilding and garage with a floor area over 100.0 square metres and setback less than 10.0 metres from a side boundary in a Design and Development Overlay Schedule 4 (DDO4) and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	14/10/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
19/2018/P/B	North-East	18 Dorchester Crescent, Carrum Downs 3201	Secondary consent - To construct one double storey dwelling to the front of existing dwelling (two (2) dwellings)	Secondary Consent Approved	21/10/2020
256/2016/P/F	North-East	1/55 Union Road, Langwarrin 3910	Section 72 Amendment - Use and development of the land for a childcare centre and removal of native vegetation.	Permit Approved	21/10/2020
628/2011/P/F	North-East	36 McCormicks Road, SKYE 3977	Extension of time - To construct ten (10) dwellings (nine (9) double storey and one (1) single storey) and alterations to access to a Road Zone Category 1	Extension of Time Approved	22/10/2020
598/2017/P/B	North-East	5 Ash Grove South, Langwarrin 3910	Extension of time - To construct three (3) double storey dwellings	Extension of Time Approved	29/10/2020
North-East Ward = 9					
403/2015/P/C	North-West	13 Admans Avenue, Seaford 3198	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	2/10/2020
41/2020/P/C	North-West	Shop 61A/330 Cranbourne Road, Frankston 3199	Secondary consent - Business identification signage and buildings and works to an existing supermarket in a Commercial 1 Zone (B1Z)	Secondary Consent Approved	2/10/2020
632/2012/P/K	North-West	14 Molesworth Street, Seaford 3198	Extension of time - To construct a single storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to subdivide the land into two (2) lots	Extension of Time Approved	7/10/2020
183/2018/P/E	North-West	8 Longleaf Street, Frankston North 3200	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	9/10/2020
700/2010/P/F	North-West	19 Sheridan Avenue, Frankston 3199	Extension of time - To construct eight (8) dwellings within a four (4) storey building, including basement car parking.	Extension of Time Approved	14/10/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
326/2018/P/A	North-West	85B East Road, Seaford 3198	Extension of time - To construct two (2) double storey dwellings	Extension of Time Approved	14/10/2020
422/2014/P/F	North-West	45 East Road, Seaford 3198	Extension of time - Construction of one (1) double storey dwelling and two (2) single storey dwellings to the rear of an existing double storey dwelling (four (4) dwellings)	Extension of Time Approved	16/10/2020
332/2018/P/B	North-West	3 Ozone Avenue, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling	Secondary Consent Approved	27/10/2020
21/2018/P/C	North-West	3 Tilia Court, Frankston North 3200	Extension of time - To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings)	Extension of Time Approved	29/10/2020
228/2017/P/B	North-West	9 Parwan Court, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	Extension of Time Approved	29/10/2020
113/2016/P/E	North-West	6 Lorraine Street, Frankston 3199	Secondary consent - The construction of three (3) double storey dwellings	Secondary Consent Approved	29/10/2020
North-West Ward = 11					
363/2017/P/E	South	2 Diosma Court, Frankston South 3199	Secondary consent - To construct one (1) double storey dwelling to the side of the existing dwelling (two dwellings) and a two (2) lot subdivision	Secondary Consent Approved	6/10/2020
78/2020/P	South	15 Plummer Avenue, Frankston South 3199	Extension to an existing dwelling	No Permit Required	8/10/2020
507/2019/P/C	South	7 Dunstan Street, Frankston South 3199	Secondary consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone and Design and Development Overlay Schedule 9 and building and works within tree protection zones of substantial trees in a Significant Landscape Overlay Schedule 4.	Secondary Consent Approved	15/10/2020

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
127/2014/P/E	South	63 Willow Road, Frankston 3199	Extension of time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings	Extension of Time Approved	16/10/2020
184/2018/P/A	South	14 Overport Road, Frankston South 3199	Extension of time - The construction of three (3) dwellings (two (2) double storey dwellings and one (1) single storey dwelling) and to remove substantial trees and to undertake buildings and works within the Tree Protection Zone (TPZ) of a substantial trees in a Significant Landscape Overlay Schedule 6.	Extension of Time Approved	22/10/2020
150/2017/P/D	South	5 Crathie Court, Frankston 3199	Secondary consent - To construct a total of fifteen (15) dwellings (three (3) single storey and twelve (12) double storey dwellings) and removal of native vegetation	Secondary Consent Approved	26/10/2020
289/2019/P/A	South	2 Parkside Grove, Frankston South 3199	Section 72 - To construct buildings and works in association with extensions to an existing dwelling in a Design and Development Overlay Schedule 8 and Erosion Management Overlay Schedule 2 and to construct and carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4.	Permit Approved	26/10/2020
38/2001/P/A	South	8 Clemac Close, Langwarrin South 3911	Section 72 - Single Dwelling and Garage Conversion of existing outbuilding to a habitable building, including the construction of a porch, verandah and internal alterations within the Design and Development Overlay - Schedule 4 (DDO4)	Permit Approved	27/10/2020
226/2017/P/A	South	45 Kenilworth Avenue, Frankston 3199	Extension of time - Construction of four (4) dwellings on a lot	Extension of Time Approved	28/10/2020

South Ward = 9

Total = 29

Progress Report – Subdivision Application Received				
For The Application Date: From 1/10/2020 To 31/10/2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
129/2020/S	North-East	17 Fantail Court, Carrum Downs 3201	Two (2) lot subdivision	5/10/2020
133/2020/S	North-East	4 Buontempo Road, Carrum Downs 3201	Creation and Removal of Easement	12/10/2020
138/2020/S	North-East	2 Raven Close, Carrum Downs 3201	Two (2) Lot Subdivision	22/10/2020
126/2020/S	North-West	Shop 5A/366 Frankston-Dandenong Road, Seaford 3198	Two (2) lot subdivision	1/10/2020
130/2020/S	North-West	407 Frankston-Dandenong Road, Frankston North 3200	Two (2) lot subdivision	9/10/2020
131/2020/S	North-West	11 Selsey Street, Seaford 3198	Two (2) lot subdivision	12/10/2020
132/2020/S	North-West	21 Kelvin Avenue, Seaford 3198	Two (2) lot subdivision	12/10/2020
134/2020/S	North-West	1 Campbell Street, Frankston 3199	Four (4) lot subdivision	14/10/2020
136/2020/S	North-West	37 Longleaf Street, Frankston North 3200	Two (2) lot subdivision	19/10/2020
137/2020/S	North-West	34 Rosslyn Avenue, Seaford 3198	Two (2) Lot Subdivision	20/10/2020
127/2020/S	South	8 Brighton Street, Frankston South 3199	Two (2) lot subdivision	2/10/2020
128/2020/S	South	21 Warrandyte Road, Langwarrin 3910	Twenty nine (29) lot subdivision	5/10/2020
135/2020/S	South	58-60 McMahon's Road, Frankston 3199	Eight (8) lot subdivision	16/10/2020
Total = 13				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/10/2020 To 31/10/2020					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
155/2019/S	North-East	15A & 15B Broderick Road, Carrum Downs 3201	Two (2) lot subdivision	Certification and SOC Issued	1/10/2020
5/2020/S	North-East	27M Sunny Vale Drive, Langwarrin 3910	To remove reserve status of Reserve No. 3 on PS432187V and create as a lot.	SOC Issued (M)	5/10/2020
133/2020/S	North-East	4 Buontempo Road, Carrum Downs 3201	Creation and Removal of Easement	Certification and SOC Issued	14/10/2020
105/2020/S	North-East	6-8 Boleyn Avenue, Carrum Downs 3201	Two (2) lot subdivision	Certification and SOC Issued	15/10/2020
96/2016/S	North-East	294 Ballarto Road, Skye 3977	Two (2) lot subdivision	SOC Issued (M)	15/10/2020
101/2020/S	North-East	11 Luscombe Avenue, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	20/10/2020
120/2019/S	North-East	28-40 Colemans Road, Carrum Downs 3201	Sixteen (16) lot subdivision	SOC Issued (M)	22/10/2020
121/2019/S	North-East	28-40 Colemans Road, Carrum Downs 3201	Twelve (12) lot subdivision	SOC Issued (M)	28/10/2020
134/2019/S	North-East	7 Greenwood Drive, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	28/10/2020
52/2016/S	North-East	115 -119 Union Road, Langwarrin 3910	Two (2) lot subdivision	Certification and SOC Issued	28/10/2020
64/2020/S	North-West	67 Wangarra Road, Frankston 3199	Two (2) lot subdivision	Certified	6/10/2020
5/2019/S	North-West	38 Moreton Street, Frankston North 3200	Two (2) lot subdivision	Certified	15/10/2020
159/2018/S	North-West	10 Duncan Avenue, Seaford 3198	Three (3) lot Subdivision	SOC Issued (M)	16/10/2020
211/2015/S	North-West	31 Centenary Street, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	22/10/2020
111/2018/S	South	45 Screen Street, Frankston 3199	Three (3) lot subdivision	SOC Issued (M)	6/10/2020
72/2020/S	South	5 Melville Avenue Frankston 3199	Three (3) lot subdivision	Certification and SOC Issued	16/10/2020
117/2019/S	South	435 Warrandyte Road, Langwarrin South 3911	Nine (9) lot subdivision	Certified	29/10/2020

Total = 17

Town Planning Applications – Direction To Advertise Issued October 2020				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
324/2020/P	North-East	77 Lyrebird Drive, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	24/08/2020
333/2020/P	North-West	4 Raymond Avenue, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	1/09/2020
216/2020/P	North-West	9-11 Jolly Street, Frankston 3199	To construct five (5) double storey dwellings in a General Residential Zone (GRZ)	10/06/2020
314/2020/P	North-West	40 Belvedere Road, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	13/08/2020
325/2020/P	North-West	7 Chevron Court, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	24/08/2020
239/2020/P	North-West	9 Ashleigh Avenue, Frankston 3199	To construct two (2) double storey dwelling to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ)	30/06/2020
292/2020/P	South	88 Young Street, Frankston 3199	To use the site for sale of packaged liquor	4/08/2020
138/2020/P	South	17 Kenilworth Avenue, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	8/04/2020

Town Planning Applications – Direction To Advertise Issued October 2020				
Application No	Ward	Property Address	Application Description	Application Date
250/2020/P	South	55 Sunnybank Road, Langwarrin 3910	Building and works within the TPZ of a substantial tree and within 5 metres of native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1); Building and works within 10m of a boundary and where the area of outbuildings is greater than 100sqm in a Design and Development Overlay Schedule 4 (DDO4); Building and works greater than 100sqm, not used for accommodation and associated with a dwelling in a Bushfire Management Overlay (BMO)	9/07/2020
258/2020/P	South	60 Blaxland Avenue, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ), To construct a building and carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and a Bushfire Management Overlay (BMO), To construct a front fence, remove substantial trees and undertake buildings and works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	10/07/2020
209/2016/P/F	South	13 George Street, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing four (4) single storey dwellings Amendments: - Proposed dwelling reduced to single storey - Other consequential changes	21/08/2020
226/2020/P	South	27 Baden Powell Drive, Frankston South 3199	To carry out buildings and works for an extension to an existing dwelling in a Design and Development Overlay - Schedule 9 (DDO9), Significant Landscape Overlay - Schedule 4 (SLO4) and Bushfire Management Overlay (BMO)	22/06/2020

Town Planning Applications – Direction To Advertise Issued October 2020				
Application No	Ward	Property Address	Application Description	Application Date
181/2020/P	North-East	26 Union Road, Langwarrin 3910	To use and develop the land for a child care centre in a Commercial 1 Zone (C1Z), to construct a building or construct or carry out works in a Special Building Overlay (SBO) and to reduce the number of car parking spaces required under Clause 52.06-5	12/05/2020
111/2020/P	North-East	105 Potts Road, Langwarrin 3910	Two (2) lot subdivision in a General Residential Zone (GRZ) and Bushfire Management Overlay (BMO) and removal of restrictive covenant in Instrument of Transfer as to part W599629H.	17/03/2020
290/2020/P	North-East	5/399 McClelland Drive, Langwarrin 3910	To use the land for a restricted recreation facility (gym) in an Industrial 1 Zone (IN1Z)	31/07/2020
310/2020/P	North-West	4/180-181 Nepean Highway, Seaford 3198	Alterations and extension to an existing dwelling in a General Residential Zone (GRZ)	18/08/2020
317/2020/P	North-West	63 Rosemary Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20/08/2020
338/2020/P	South	21 Sibyl Avenue, Frankston South 3199	To construct a single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1)	2/09/2020
483/2019/P	South	10 Yamala Drive, Frankston South 3199	To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)	4/12/2019
299/2020/P	South	42 Hillcrest Road, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	7/08/2020

Town Planning Applications – Direction To Advertise Issued October 2020				
Application No	Ward	Property Address	Application Description	Application Date
254/2020/P	South	1 Bader Court, Frankston South 3199	To construct one (1) double storey dwellings to the rear of an existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ), to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9), to remove and undertake buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	8/07/2020
251/2020/P	South	10 Victoria Road, Langwarrin South 3911	Two (2) Lot Subdivision (Resubdivision)	9/07/2020
320/2018/P/A	South	18 Bembridge Avenue, Frankston South 3199	Section 72 - To construct one (1) double storey dwelling adjacent to the existing dwelling (two (2) dwellings); construct buildings and works associated with accommodation in a Bushfire Management Overlay; construct buildings and works within two (2) metres of a side boundary in a Design and Development Overlay - Schedule 9; construct buildings and works where buildings exceed 40% of the site in a Design and Development Overlay - Schedule 9; and construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4	12/06/2020
189/2020/P	South	200 Warrandyte Road, Langwarrin 3910	To undertake buildings and works and to use the land for a childcare centre in a Low Density Residential Zone (LDRZ), to remove vegetation and undertake buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to create/alter access to a road in a road zone Category 1	21/05/2020
332/2020/P	South	270 Warrandyte Road, Langwarrin 3910	To construct buildings and works to a dwelling and outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	31/08/2020

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals October 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P661/2020	95/2019/P	5 and 5A Bainbridge Avenue Seaford	Eight (8) Lot Subdivision	24/04/2020	Not yet determined	Failure	Originally 25/02/2021 new date 25/09/2020	Set Aside	8/10/2020
P2066/2019	324/2018/P	37 Nepean Highway Seaford	Construction of six (6) three storey dwellings and reduction of visitor car parking	8/11/2019	Refusal	Refusal	Originally 6/05/2020 new date 26/10/2020 (1 day)	Approval	29/10/2020
P1797/2019	41/2019/P	21 Barmah Court Frankston South	For the use and development of the land for a child care centre; to remove fifteen (15) substantial trees and construct and carry out works in the tree protection zone of substantial trees; and to construct and put up for display two (2) business identification signs.	1/10/2019	Refusal	Refusal	Originally 23/03/2020 new date 7/10/2020 (3 days)		
P1934/2019	100/2019/P	137 Overport Road Frankston South	To use and develop the land for a child care centre in a General Residential Zone, to construct a building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1	7/10/2019	Refusal	Refusal	14/09/2020 (4 days)		
P2190/2019	99/2019/P	17 Railway Parade Seaford	To construct three (3) double storey dwellings on a lot	20/11/2019	NOD	Objector	29/10/2020 -2 days		

Progress Report – Current VCAT Appeals October 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P2316/2019	268/2019/P	414-414A and 416-422 Nepean Hwy Frankston	Use and development of the land for a service station, convenience store and convenience restaurant. To carry out works within a TPZ of significant tree 271, display of internally illuminated business identification signage, to create and alter access to a road in a Road Zone Category 1 and a reduction in the provision of bicycle facilities under Clause 52.34 of the Frankston Planning Scheme.	29/11/2019	Refusal	Refusal	15/03/2021		
P2327/2918	86/2019/P	11 Reservoir Road Frankston	To construct five (5) double-storey dwellings in General Residential Zone Schedule 1	3/12/2019	Refusal	Refusal	Originally 11/06/2020 new date 12/03/2021		
P2484/2019	537/2018/P	561 Nepean Highway Frankston	Construction of a dwelling over seven metres in height in a Design and Development Overlay Schedule 6 and Buildings and works associated with a dwelling and removal of vegetation in an Erosion Management Overlay Schedule 3	8/01/2020	Refusal	Refusal	Originally 1/07/2020 New date 19-20/11/2020		

Progress Report – Current VCAT Appeals October 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P248/2020	432/2019/P	159 Nepean Highway Seaford	To construct one (1) building containing ten (10) apartments in a General Residential Zone (GRZ), to construct a building or carry out works in the Design and Development Overlay Schedule 6 (DDO6), to alter the access to a Road Zone Category 1 (RDZ1)	13/02/2020	Not yet determined	Failure	8/07/2020 - 3 days		
P374/2020/P	71/2019/P	35 East Road Seaford	To construct five (5) dwelling (four double storey and one single storey) in General Residential Zone Schedule 1	6/03/2020	NOD	Objector	5/02/2021 half day		
P681/2020	489/2019/P	53 Myrtle Street, Langwarrin	To construct two (2) double-storey dwellings to the rear of the existing dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ)	28/04/2020	NOD	Objector	15/2/2021 half day		
P778/2020	229/2019/P	26 Brunnings Road Carrum Downs	To Amend the Outline Development Plan	26/05/2020	Not yet determined	Failure	9/03/2021		
P2152/2019	229/2019/P	26 Brunnings Road Carrum Downs	To construct two hundred and eleven (211) dwellings, a staged subdivision and removal of native vegetation	15/11/2019	Not yet determined	Failure	13/07/2020		
P610/2020	222/2019/P	60 Aqueduct Road Langwarrin VIC 3910	To use the land for a Child Care Centre (98 places) and to construct and carry out works in association with a Section 2 Use in the General Residential Zone (GRZ) and to remove substantial trees and for buildings and works within the TPZ in a Significant Landscape Overlay Schedule 1 (SLO1)	3/06/2020	Refusal	Refusal	17/03/2021 and 18/03/2021		

Progress Report – Current VCAT Appeals October 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1282/2020	394/2007/P/C	6 Leisureland Drive Langwarrin VIC 3910	<p>Alterations and additions to an existing building and The construction of building and works to the existing building as a Place of Worship and Community Centre (place of Assembly) and a Caretakers House, with associated car parking in accordance with the endorsed plans.</p> <p>The amendment sought approval as follows;</p> <p>- Amend the condition 4 to change/increase the existing operating hours from 8am to 8pm to 5am to 9.30pm Monday to Sunday;</p> <p>- and the patron numbers proposed for the above additional increased hours are as follows;</p> <p>Maximum of 40 patrons at any one time between 5am to 8am Maximum of 50 patrons at any one time between 8pm to 9.30pm.</p>	11/08/2020	Refusal	Refusal	18/05/2021		

Progress Report – Current VCAT Appeals October 2020									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1183/2020	67/2020/P	193 Nepean Highway, Seaford VIC 3198	To construct two (2) double storey and two (2) three storey dwellings (four (4) dwellings) with height exceeding 7m in a Design and Development Overlay Schedule 6,(DDO6) to alter access to a road in a Road Zone Category 1 and four (4) lot subdivision in a General Residential Zone (GRZ)	10/08/2020	Refusal	Refusal	N/A		
P1433/2020	86/2020/P	6 Boston Avenue Seaford Vic 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/09/2020	Refusal	Refusal	5/05/2021		
P1245/2020	573/2000/P/A	31 Wells Road Frankston	Section 72 - The operation of the existing brothel twenty-four (24) hours a day, seven (7) days a week for a period of twenty (20) years	5/10/2020	Not yet determined	Failure	15/12/2020		
P1711/2020	65/2020/P	49 Warringa Road, Frankston South	Extension to an existing dwelling within a Design and Development Overlay Schedule 9 (DDO9), Construct a building or construct or carry out works within a Heritage Overlay (HO)	21/10/2020	NOD	Objector	2/07/2021		

Progress Report – VCAT Determination – Policy Implications September 2020			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>
P661/2020	95/2019/P	5 and 5A Bainbridge Avenue Seaford	The applicant sought approval for the subdivision of an 8 dwelling development. That development had been approved by Council with older (55+) persons in mind – which was reflected in an agreement under section 173 of the Planning and Environment Act (1987). Council did not support the subdivision application on the basis that it may lead to compliance issues with different owners and challenges with joint management as was envisioned previously (akin to the ‘Ambassador’ issues). However, the VCAT was persuaded to accept that the agreement carried forward to new owners through the proposed subdivision, and this concern was not sufficient to warrant refusal of the proposal.
P2066/2019	324/2018/P	37 Nepean Highway Seaford	The applicant had sought approval for the construction of six (6) three storey dwellings and reduction of visitor car parking. This followed previous applications, which were refused, for apartment buildings on the land. The application for 6 dwellings was advertised and four objections were received. It was also not supported by Council for a variety of reasons predominately relating to compliance with Character Policy and ResCode provisions. Prior to hearing, the application was modified to provide for a four dwelling development with much better compliance with ResCode. This was able to be supported by Council subject to conditions. The VCAT also agreed that the revised proposal was appropriate, commenting: <i>‘In putting forward a now revised scheme of four double storey dwellings, with good separation of upper storey form and setbacks from front, side and rear boundaries, this proposal has demonstrated compliance with many of the scheme’s design objectives set out for Seaford Precinct 7 in clause 22.08 of the planning scheme. I agree with and adopt the Council’s comprehensive assessment against those objectives.’</i>

Executive Summary**12.1 Council Resolution Status Update for 14 December 2020**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To update and brief Council on the current status of resolutions.

Recommendation (Chief Financial Officer)

That Council:

1. Receives the Notices of Motion Report for 14 December 2020;
2. Receives the Urgent Business Status Update for 14 December 2020;
3. Notes there are no Notices of Motion that have been reported as being complete;
4. Notes there are no reports that will not be delayed in their presentation back to Council; and
5. Notes, since the Ordinary Meeting held on 23 November 2020, 25 resolutions have been completed, as listed in the body of the report.

Key Points / Issues

- At its meeting on 19 December 2016, Council resolved that:
“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”
- Additionally, at its meeting on 22 July 2019, Council resolved that:
*“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”*
- The Notices of Motion Report for 14 December 2020 is attached and will continue to be updated and reported at each Council Meeting. As there are Notices of Motion that are continuing from the previous Council term, these will continue to be reported upon until they are completed. Note there are no items listed under confidential, as such this report has not been attached.
- The Urgent Business Status Update report is attached (Attachment C) for 14 December 2020, and will continue to be reported at each Council Meeting.

12.1 Council Resolution Status Update for 14 December 2020**Executive Summary**

- There are no Notices of Motion actions that have been reported as complete.
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. There are no reports listed as being delayed for this meeting.
- Since 2020/OM15 on 23 November 2020, the following five resolution actions have been reported as 'complete'. A detailed report has been provided in Attachment D (*Under Separate Cover*).
 - Enclosed dog off lead area at Telopea Reserve, Frankston North
 - Accommodation of Strategic Groups at the Belvedere Precinct Facility (Former Linen House)
 - Peninsula Leisure P/L - Financial Sustainability of Company
 - Update on Coronavirus (COVID-19) - 10 August 2020
 - Annual Volunteer Awards 2020
 - Update on Coronavirus (COVID-19) - 31 August 2020
 - Update on Coronavirus (COVID-19) - 21 September 2020
 - Letter under Seal for Outgoing Mayor and Deputy Mayor
 - Planning Permit 396/2017/P - 21 Inglis Avenue Frankston - To amend the plans approved under the Planning Permit for retrospective works for a statement of compliance
 - Planning Application 287/2019/P - 59 Kareela Road, Frankston - To use the land for the sale and consumption of liquor and for a reduction in the number of car spaces required under Clause 52.06 of the Frankston Planning Scheme
 - Council Resolution Status Update for 23 November 2020
 - Record of Assemblies of Councillors
 - Financial Quarterly Report - Q1 - July to September 2020
 - Council Plan Quarterly Performance Report - Q1 - July to September 2020
 - Audit and Risk Committee – Chairperson's report to Council on Financial Report and Performance Statement 2019-20
 - Delegates to External/Internal Organisations for 2021
 - Outcome of National General Assembly Motions 2020
 - Event Services Panel 2020 21-007
 - Presentation of Letter under Seal to outgoing Mayor and Deputy Mayor
 - Petition regarding objection to proposed Colourbond structure at 435 Robinsons Road Langwarrin
 - Update on Coronavirus (COVID-19) - 23 November 2020
 - Peninsula Leisure Pty Ltd - Quarterly Performance reports for three months ended 30 June 2020 and 30 September 2020
 - Outcomes of the Audit and Risk Committee meeting
 - Land Acquisition and Offset Opportunities
 - Debrief of Ordinary Council Meeting

Financial Impact

There are no financial implications associated with this report.

12.1 Council Resolution Status Update for 14 December 2020**Executive Summary****Consultation****1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Making the written records available may provide some confidence regarding transparency in decision making, and is in keeping with best practice advice from the Victorian Ombudsman.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

There is no risk associated with this report.

Conclusion

The purpose of this report is to brief and update Council on the implementation and status of resolutions including Notices of Motion and Urgent Business items. Council Officers are continuously working to implement a range of Council resolutions and in addition to noting the work completed, it is recommended that the Notices of Motion as listed within this report now be archived.

ATTACHMENTS

- Attachment A: [↓](#) Notice of Motion Cost Summary for 14 December 2020
Attachment B: [↓](#) Notice of Motion Status Update for 14 December 2020
Attachment C: [↓](#) Urgent Business Status Update for 14 December 2020
Attachment D: Completed Council Resolutions for 14 December 2020 -
CONFIDENTIAL

Notice of Motion Report - 2020 - OM16 - for the 14 December Council Meeting (A4353142).XLSX

**Notice of Motions Estimated Costs
By Councillor
2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	2019/20 Budget Cost *	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	\$ -	0
Cr Sue Baker	0	\$0	\$0	\$0	\$ -	0
Cr Kris Bolam	0	\$0	\$0	\$0	\$ -	0
Cr Nathan Conroy	0	\$0	\$0	\$0	\$ -	0
Cr Claire Harvey	0	\$0	\$0	\$0	\$ -	0
Cr Brad Hill	0	\$0	\$0	\$0	\$ -	0
Cr Liam Hughes	0	\$0	\$0	\$0	\$ -	0
Cr Steven Hughes	0	\$0	\$0	\$0	\$ -	0
Cr Suzetter Tayler	0	\$0	\$0	\$0	\$ -	0
TOTAL	0	\$ -	\$ -	\$ -	\$ -	0

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

* 2020/21 Budget Cost: these are totals reflective of costs associated with project requests that Councillors have submitted as part of the 2019/2020 Budget Process and not associated with the outcomes of Notices of Motion submissions.

Notice of Motion Report - 2020 - OM16 - for the 14 December Council Meeting (A4353142).XLSX

**Notice of Motions Estimated Costs
By Councillor
2016 – 2020 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	2019/20 Budget Cost *	Urgent Business
Former Cr Cunial	12	\$0	\$128,800	\$257,500	\$35,000	2
Former Cr McCormack	19	\$18,990	\$11,300	\$258,000	\$140,000	4
Former Cr Toms	39	\$7,240	\$70,000	\$259,158	\$87,000	2
Former Cr Aitken	49	\$7,315	\$0	\$84,750	\$85,000	11
Cr Bolam	110	\$201,316	\$959,392	\$1,068,500	\$1,005,000	9
Former Cr O'Connor	18	\$2,600	\$4,000	\$25,163	\$80,000	1
Former Cr Mayer	4	\$200	\$66,000	\$0	-	6
Former Cr Hampton	30	\$10,725	\$4,200	\$208,749	\$190,000	4
Former Cr O'Reilly	4	\$0	\$0	\$0	-	1
TOTAL	285	\$ 248,386	\$ 1,243,692	\$ 2,161,820	\$ 1,622,000	40

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

* 2019/20 Budget Cost: these are totals reflective of costs associated with project requests that Councillors have submitted as part of the 2019/2020 Budget Process and not associated with the outcomes of Notices of Motion submissions.

Item 12.1 Attachment B: Notice of Motion Status Update for 14 December 2020

Notice of Motion Report - 2020 - OM16 - for the 14 December Council Meeting (A4353142).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
23-Sep-19	14.1	2019/NOM39 - Lighting Frankston Cr Bolam	Council Decision That Council develops a strategy with respect to the implementation of a LED Lighting Program across the municipality, to ensure a strategic rationalised approach to installation. That such a strategy be brought before Council for adoption by April 2020. Carried	Suzane Becker	19 Oct 2020 - The draft Lighting Strategy is complete and awaiting Council endorsement for further community consultation. The report will be submitted to the new Council at the earliest opportunity estimated before January 2021.	Note approx. \$30k required to develop the plan.
18-Nov-19	14.1	2019/NOM50 - Climate Emergency Cr Mayer	Council Decision Moved: Councillor Hampton Seconded: Councillor Cunial 1. That Frankston Council: a. Acknowledges that current levels of global warming and future warming already committed constitute nothing less than a climate emergency for most life on this planet, requiring an emergency response by all levels of government, including local government; b. Resolves to review and update Council's Climate Change Impact and Adaption Plan (2011) to guide the climate emergency response by Council, to be prepared by the Chief Executive Officer within 12 months of the date of this resolution; and c. Undertakes to work with the Frankston community to raise awareness of the climate emergency and support community action to mitigate greenhouse gas emissions and build resilience. 2. Council calls upon the Australian State and Federal Governments to: a. Declare a climate emergency; and b. Back this up with legislated programs to drive emergency action to reduce greenhouse gases and meet the lower target of the Paris Agreement to keep global warming below 1.5 degrees. Carried Unanimously	Luke Ure	08 Dec 2020 - 1A. Noted., 1B. A Climate Change Governance Group has been established to oversee the development of a Climate Change Policy, as well as the review of Council's Climate Change Impact and Adaption Plan to guide Council's Climate Emergency Response. The outcomes of this review and the actions undertaken in response to the Climate Emergency declaration will be presented to Council at its Ordinary Meeting in December 2020 and Council will consider closure of the NoM., In addition to the Policy development and Plan review, recent actions in response to the Climate Emergency declaration include: - Officers continued to work with SECCCA for the regional analysis of electric vehicle (EV) challenges and opportunities in council fleets., - Officers continued to participate in two regional projects with SECCCA and its member councils, including the Greenhouse Mitigation: Community Action Planning project and the Asset Vulnerability Assessment project., 1C. Recent actions to raise community awareness include: - Council received 762 responses to its recent climate change survey, the outcomes of the survey will be presented to Council at its Ordinary Meeting on 14 December 2020., 2A. Complete., 2B. Complete.	
18-Nov-19	14.4	2019/NOM53 - Councillors Code of Conduct Cr Aitken	Council Decision Moved: Councillor Aitken Seconded: Councillor Bolam That the Councillor Code of Conduct be reconsidered in respect of the wording and points laid out. This is to be undertaken in the first instance with individual councillors and any suggestions they may have. Then followed up by general discussion and finally resolved through a formal resolution if any changes are made. Carried Unanimously	Brianna Alcock	30 Nov 2020 - In progress. The draft revised Code of Conduct has been listed for discussion with Councillors at the briefing on 30 November 2020.	
20-Jul-20	14.2	2020/NOM15 - Rooming House Reform Advocacy Cr Aitken	Council Decision That Council: 1. Acknowledges the role rooming houses play to meet accommodation needs and that, while the majority of rooming house owners operate well managed and maintained premises, a few create distress within the neighbourhood as a consequence of poor building design and no management oversight of residents' behaviour; 2. Notes that Council regularly receives complaints from distressed community members about the inequality of requirements of the planning scheme and building regulations for the approval of rooming houses (compared with other forms of housing) and the management of them once they are operational; 3. Acknowledges that Frankston's badly run rooming houses can have a devastating impact upon adjoining or nearby residents, tearing their lives apart through repeated threats, highly offensive language, intimidation, violence and other associated problems. Parents with young children can face situations involving extreme behaviour and aged residents or single women feel particularly vulnerable and at risk, ultimately leading to selling the family home or otherwise relocating to escape a cycle of fear and abuse; 4. Believes Local Government is best placed to manage the issues but the current State Government policy and regulatory environment does not provide the means or powers to do so. At the very least Legislation should be amended to provide by law that a live-in manager or concierge be mandatory to assist in mitigating such circumstances; 5. Further advocates through its membership of the Frankston Strategic Housing and Homelessness Alliance for an increase in the quantum of affordable housing; 6. Acknowledges the overall intent of this formal motion of Council is to break the chain of events that lead to immeasurable community harm, as a direct result of a limited cohort of rooming house operators, who demonstrate unbridled pleasure nurturing the money flow from these operations with scant or no regard for the surrounding amenity or well-being of others living nearby; 7. Writes to the Premier, Opposition Leader and Local Members of Parliament to appeal to the Victorian State Government to review and amend the policies, legislation and regulations to make all necessary changes to empower Local Government to ensure: i. private building surveyors are required to notify Council and neighbours of a property whose owner has plans for a rooming house development ii. private building surveyors are required to advise Council and neighbours of an approval to build prior to works commencing or issuing of an Occupancy Permit 8. Writes to the Human Rights and Equal Opportunities Commission to seek support to redress the experienced inequalities of human rights resulting from the impact of poorly considered and managed rooming house developments; 9. Submits draft motion to the Municipal Association Victoria seeking legislative and regulatory reform to enable Local Government to better manage the impact of rooming houses; and 10. Notify all State MPs that represent the Frankston municipality, to inform them of Council's actions and seek their active support.	Suzane Becker	25 Nov 2020 - Action reassigned to Manager Policy, Planning and Environmental Strategies - NOM involves planning policy reform advocacy. I have passed on the background details to Officer as requested. 19 Oct 2020 - Letters seeking policy and regulatory changes have been sent to the Premier, Ministers and Human Rights Commission. A motion has also been drafted for the MAV. The number of people experiencing homelessness and the demand of housing is being addressed through the refresh of the Housing Strategy and the Housing & Homelessness Alliance Strategic Plan. The issue matter is a priority on constant review.	
10-Aug-20	14.2	2020/NOM18 - COVID-19 Recovery Initiatives Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Toms 1. Noting that financial hardship extends to ratepayers beyond those in receipt of the unemployment benefit, a report be prepared by no later than September 2020 to identify the feasibility of extending support and options to ratepayers who are experiencing financial hardship; 2. Support the extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold: a. The raising of penalty interest on overdue rates payments until 30 June 2021; b. Legal costs relating to all new and existing debt recovery action until 30 June 2021. 3. That, in preparation for 2021/2022 Annual Budget and in recognition of the significant impact that COVID-19 is having on our local community, a report be prepared in February 2021 to consider the feasibility of the following initiatives: a. Extending the current rate relief of a one-off \$200 rate waiver for an owner occupied property, where one or more of the owners are in receipt of a Centrelink unemployment JobSeeker Payment in the 2021/2022 financial year; b. Waiving all food business registration fee renewals for 2021/2022; c. Waiving fees for not-for-profit organisations hiring/leasing council facilities for the upcoming financial year; d. Waiving fees for businesses that pay a-frame and general advertising signage fees for the upcoming financial year; e. The advantages and disadvantages of removing the differential rate applied to all Commercial and Industrial properties for 2021/2022; f. The benefits and implications of a freeze on Council rates for 2021/2022; g. Place a hold of penalty interest on overdue rates and any dishonour fees incurred if a ratepayer defaults on direct debit payments for 2021/2022; and 4. Advocacy to the State Government to suspend or freeze its levies (i.e. Hard Waste Landfill Levy etc.) and service charges (i.e. VicRoads vehicle registration etc.) for 2021/2022. Carried	Kim Jaensch	04 Dec 2020 - 1. Completed: A report was presented to Council in August seeking approval to extend support and options to ratepayers who are experiencing financial hardship. A waiver of \$200 has been offered to owner occupiers experiencing financial hardship outside of those receiving JobSeeker. This was endorsed by Council., 2. Completed: Council at its meeting held on 31 August supported the extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold.; a. The raising of penalty interest on overdue rates payments until 30 June 2021.; b. Legal costs relating to all new and existing debt recovery action until 30 June 2021., 3. In progress: In preparation for the 2021/2022 Annual Budget and in recognition of the significant impact that COVID-19 is having on our local community, a report will be prepared in February 2021 to consider the feasibility of a number of support initiatives., 4. In progress: To be completed by Advocacy and Engagement Officer.	
31-Aug-20	14.1	2020/NOM19 - Public Toilet Action Plan Cr Toms	Council Decision Moved: Councillor Toms Seconded: Councillor Bolam That Council: 1. Reviews the priority of works identified in the public toilet action plan with a view to: a) Replacing the Mile Bridge public toilet with a new disability access toilet and beach shower adjacent to the Long Island Tennis Club and the access path between Gould Street and the Frankston beach; b) Investigate the development of a hard surface path (possibly timber) to the beach to replace the existing beach access track to assist with disability access to the beach; c) Seek consent from DELWP for these works to occur; d) Subject to DELWP consent, conduct community engagement and develop concept plans for the work in 2021-22, and refer funding for the planning and concept development as part of the FY2021/22 budget development; e) Subject to community engagement outcome, refer the design and delivery of the toilet facility, new disability beach access and beach shower for consideration as a part of the FY 2022-23 budget development; and 2. Approves repurposing the bluestone from the existing Mile Bridge public toilet into the design and build of the proposed new disabled toilet facility and /or fence between the beach access and the Long Island Tennis Club grounds. Carried	Suzane Becker	19 Oct 2020 - The refresh of the Public Toilet Action Plan/priorities has been referred to the 21/22 annual budget. Early discussions with DELWP on their position of the relocation of the Mile Bridge Toilet will be actioned as soon as possible.	

Item 12.1 Attachment B: Notice of Motion Status Update for 14 December 2020

Notice of Motion Report - 2020 - OM16 - for the 14 December Council Meeting (A4353142).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
21-Sep-20	14.1	2020/NOM20 - Preservation of Frankston Signal Box Cr Aitken	Council Decision Moved: Councillor Aitken Seconded: Councillor Toms That Council: 1. Makes representation to Vic Track and the Department of Transport, highlighting the importance of the preservation of the Frankston Signal Box, which will soon celebrate its 100th year, emphasising the importance of its place in Frankston's cultural and transportation history; and 2. Notes this NOM is supported by the Heritage Assets and Promotion Committee and consideration be given to the preservation of the Frankston Signal	Suzane Becker	19 Oct 2020 - Exploration of the location of the proposed car park in juxtaposition to the signal box is being undertaken and discussed with Dept of Transport.	
21-Sep-20	14.2	2020/NOM21 - Investigation into Dome Acquisition Cr Toms	Council Decision Moved: Councillor Toms Seconded: Councillor Aitken That Council: 1. Seeks a report on the heritage value of the coloured Dome inside the former Village Cinema's site situated at 444 Nepean Hwy; and 2. Notes the report is to come back to Council's 23 November 2020 meeting.	Suzane Becker	19 Oct 2020 - A report schedule for November Meeting will be deferred until February 2021 to accommodate briefings of the new Council and the holiday period. 19 Oct 2020 - Target date changed from 12 October 2020 to 22 February 2021	

Notice of Motion Report - 2020 - OM16 - for the 14 December Council Meeting (A4353142).XLSX

Urgent Business

Meeting Date	NOM Title and Councillor	Council Resolution	Responsibility	Comments
31-Aug-20	Urgent Business - Voluntary Disclosures Cr Bolam	<p>Council Decision Moved: Councillor Bolam Seconded: Councillor Hampton That Council:</p> <p>1. Affirms its commitment to promoting greater transparency and public confidence in Council decision making post-election. 2. Encourages all election candidates to undertake the following voluntary steps prior to the 2020 elections: a. Decline to accept donations, either in cash or in-kind, from persons who personally own or hold controlling interests in companies that actively engage in the property development industry or the rooming house industry; or derive gambling income in Victoria or any entity trading in the tobacco or gambling industry sectors. b. Decline to accept donations from lobbyists, special interest groups or any other groups which the Councillor is likely to have dealings with if elected. c. Decline to accept donations from planning applicants (or their representatives) who have made an application to the Council in the twelve months prior to the election, or who are expected to make an application to the Council within twelve months after the election. d. Publically disclose any donation and / or in-kind gift within five business days of receipt, to counter the lack of transparency within the current legislation that mandates candidate donations are only disclosed 40 days after the election. 3. Recommends that candidates in the 2020 Frankston City Council elections voluntarily publically disclose the following information: a. The name of any company or other body corporate or un-incorporated in which the candidate holds an office as a director or otherwise; and b. The name or description of any company or body in which the candidate holds a beneficial interest. 4. Writes to the Minister for Local Government and the Victorian Electoral Commission to suggest that the voluntary measures referred to in this resolution be introduced as new requirements to improve the transparency and the integrity of the election process in future local government elections. Carried</p>	Brianna Alcock	28 Oct 2020 - 1,2 & 3.Complete. Cr Bolam's urgent business item was accepted., 4. In progress. A letter will be prepared to the Minister for Local Government and the Victorian Electoral Commission suggesting that the voluntary measures referred to in the resolution be introduced as new requirements to improve the transparency and the integrity of the election process in future local government elections.
31-Aug-20	Urgent Business - Oliver's Hill Sea Wall Advocacy Cr Toms	<p>Council Decision Moved: Councillor Toms Seconded: Councillor Aitken That Council write to the Hon. Lily D'Ambrosio MP, Minister for Energy, Environment and Climate Change requesting that urgent funding be provided to scope and provide for repairs to the Oliver's Hill seawall to ensure its long term durability and safety for the Frankston community, in consultation with Council and key stakeholders. Carried</p>	Shweta Babbar	23 Nov 2020 - A letter has been prepared and now ready for signing by the new Mayor, Cr Kris Bolam.

Executive Summary**12.2 External Committee Minutes for the Executive Management Team**

Enquiries: (Kim Jaensch: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To table the Minutes of external Committees that the Chief Executive Officer or a member of the Executive Management Team are delegates of as part of their role.

Recommendation (Chief Financial Office)

That Council receives the Minutes of the following external committees:

- Municipal Emergency Management Planning Committee – 24 September 2020;
- RAD-FMP Steering Committee - 13 October 2020;
- Frankston Football Club Inc Board Meeting – 19 June 2020;
- Frankston Football Club Inc Board Meeting – 17 July 2020;
- Frankston Football Club Inc Board Meeting – 21 August 2020; and
- Frankston Football Club Inc Board Meeting – 18 September 2020.

Key Points / Issues

- The Accountability and Transparency Reform document created in 2018 contains a number of items for action by officers.
- One of the items listed in the document related to external committees that the Chief Executive Officer (CEO) and the Executive Management Team (EMT) may serve on as part of their duties.
- At its meeting on 21 September 2020, Council noted the minutes of external committees that the Director Communities had served on between June 2020 and August 2020.
- This report contains the minutes of external committee meetings that the Director Communities has served on between September 2020 and November 2020.
- This report also contains the meeting minutes of the Frankston Football Club Board, upon which the Manager Community Strengthening has served between June 2020 to September 2020.
- The minutes provide Council with an overview of the matters discussed, key actions and the direction and activities of the committee, and have been distributed to Councillors under separate cover.
- To note, the CEO is reporting on minutes of the South East Melbourne CEO/Board meetings he serves on as part of the quarterly CEO Report to Council.

12.2 External Committee Minutes for the Executive Management Team
Executive Summary**Financial Impact**

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Not applicable.

2. Other Stakeholders

Not applicable.

Analysis (Environmental / Economic / Social Implications)

Having the Minutes of Committees that the CEO and members of the EMT serve on available to members of the public provides confidence in transparency of decision making.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There are no policies or protocols that impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

Conclusion

Circulation of the Minutes for Committees that the CEO and/or EMT may serve on as part of their duties provide an open and transparent method for the community informed about the direction and activities of these Committees.

It is recommended that the information be received.

12.2 External Committee Minutes for the Executive Management Team

Executive Summary**ATTACHMENTS**

- Attachment A: [↓](#) Municipal Emergency Management Planning Committee – 24 September 2020_redacted
- Attachment B: [↓](#) RAD-FMP Steering Committee - 13 October 2020 - redacted
- Attachment C: Frankston Football Club Inc Board Meeting Minutes held on Friday 19.6.20. - **CONFIDENTIAL**
- Attachment D: Frankston Football Club Inc Board Meeting Minutes held on Friday 17.7.20 - **CONFIDENTIAL**
- Attachment E: Frankston Football Club Inc Board Meeting Minutes held on Friday 21.8.20 - **CONFIDENTIAL**
- Attachment F: Frankston Football Club Inc Board Meeting Minutes held on Friday 18.9.20 - **CONFIDENTIAL**



Meeting Minutes

Lifestyle Capital of Victoria

Meeting title: **Municipal Emergency Management Planning Committee (MEMPC)**

Date: 24 September 2020

Time: 11.00am – 12.30pm

Location: Microsoft Teams

Attendees: FCC: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]).

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]).

Apologies and Non-Attendees: FCC: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]).

1. Welcome & Apologies

- JS opened the meeting.
- Introductions from all.
- [REDACTED] has been redeployed to Senior Assistant MFPO in Frankston City Council to assist with fire prevention duties this year. [REDACTED] and [REDACTED] who usually complete these duties are engaged with COVID response and recovery.

2. Review of minutes and business arising from previous meeting on 12 November 2019

What	Who	Status
Explore options for holding next meeting if remote platform still required.	[REDACTED]	Complete. Microsoft Teams now being used. ACTION CLOSED
Request Daniel Candy provide further information on AV capabilities at next MEMPC meeting.	[REDACTED]	DC contacted. Due to current secondment and demands on service item carried over. CARRIED OVER TO NEXT MEETING
Send updated Restricted Contact & Resources List (Attachment A to MEMP) to Restricted distribution group.	[REDACTED]	Updates completed. Distributed on 22 June. ACTION CLOSED
Update changes to the MEMP 1.3.2 and 1.4.2 as endorsed by MEMPC and distribute final version.	[REDACTED]	Updates completed. Distributed on 19 and 22 June. ACTION CLOSED
Send out CERA spreadsheet with instructions for completion to relevant agencies.	[REDACTED]	Spreadsheet and instructions distributed. Further discussion as per item 7 of this meeting. ACTION CLOSED
Send out invite to CERA workshop for 10.00am-2.00pm on Wednesday 12th August and confirm meeting location or remote platform details closer to time.	[REDACTED]	Complete. Due to COVID the CERA meeting was rescheduled to 7 October 2020. ACTION CLOSED

3. Closure of roads for kerbside trading in response to new state government program – [REDACTED]

- Government issued announcement about grants to encourage kerbside dining to come out to car parks and roads due to COVID.
- [REDACTED], Coordinator Economic Policy and Planning at Frankston City Council is working to make this happen for local businesses under the government's outdoor dining, alfresco and entertainment package.
- Council is eligible to receive up to \$500,000 under package to ensure businesses are able to trade successfully outside.
- Means looking at every neighbourhood shopping precinct in municipality and the city centre to identify opportunities for businesses to successfully trade and expand their businesses.
- Working through every precinct and surveying businesses to get baseline data as to what businesses think and how they can be supported.
- Stance of Council is to make process as equitable as possible for hospitality businesses, hence contacting businesses to ensure they are provided with the level of support they require.
- Businesses will only be allowed up to 20 socially distanced patrons inside, reducing capacity to trade significantly. Outdoors able to have up to 50 patrons per business.
- Council is looking at significant interventions in streets and laneways across Frankston City to look at how to support businesses to achieve this.
- Includes developing a range of parklets to occupy car parking spaces in the city centre and other neighbourhood shopping precincts where there isn't the ability to trade on kerbside paths.
- In City centre specifically looking at closure of some smaller laneways and potentially areas such as Wells St.



- Time line is tight, Council has until 26 October 2020 to implement interventions.
- DH highlighted areas that Council is looking at and what interventions are possible, to provide opportunity for emergency services and other agencies to provide feedback.
- The following areas were highlighted:
 - Nepean Highway
 - Working with Vic Roads to reduce speed limit to 40kms per hour and potentially have parklets or kerbside dining in the car spaces along Nepean Highway.
 - Wells Street
 - Partial closure in location directly in front of the forecourt area and adjacent to Shannon St Mall. Believe CFA will require access to Shannon St Mall through Stiebel Place so trying to avoid activation of that area specifically but want to activate Wells St as much as possible, given amount of hospitality businesses concentrated in that area.
 - Looking at parklet options in East Area of Wells St.
 - Partial closure of Wells St at this stage. Given occupancy of area and need to socially distance every single table and person in that space. A full closure might be a staged response later on if needed. For traffic management purposes a partial closure is much easier to manage at this point.
 - Olsen Street
 - Partial closure of laneway adjacent to Olsen St.
 - Beach Street
 - Parklet options
 - Seaford precinct
 - Potential closure of Station St being investigated this afternoon but doesn't look like a viable option at this point.
 - Thompson Street
 - Few different options:
 - Thompsons Lane potential closure
 - Parklets in Thompsons St
- Rest of City Centre fairly straightforward with opportunity to expand along kerbside to provide further space for businesses to trade, as consult with businesses DH will come back to the group to provide an update.
- DH opened up to the floor for questions while City Centre map displayed on share screen (see below):
 - Most of areas talked about will be FRV
 - DH clarified area for proposed partial closure of Wells St
 - Station St with new development would be difficult for access, in past AV, FRV and Vic Pol have had some concerns about access.
 - Not looking at anything in Stiebel Place for this reason.
 - Shannon St Mall is area of interest for this group as significant amount of kerbside trading exists, which is lining walls of buildings and isn't able to come into centre of that area. Would love to activate that space but understand that it's problematic.



- If trying to activate Wells St forecourt area it will remove access from that point, therefore Emergency service access point would be through Gallery Lane and Stiebel Place into Shannon Street Mall.
- Concern about if FRV could get pumper in there.
- Concern about access in case of sewer spill or water main burst.



- Other municipalities having similar discussions. [REDACTED] will provide DH with SEW engagement lead contact so make sure can coordinate planned works to help with this.
- Council taking strategic approach to situation.
- Opportunity to change perceptions.
- Perception of lack of car parking in City Centre however have multiple car parks that are offering free car parking at the moment, including Vicinity.
- Looking to change those perceptions and enhance city centre and the public spaces we have.
- SEW have gone to Sector Resilience Network and MAV as well as water sector to make sure of strategic approach in this area as well. Making sure response to emergencies and planned works, where possible, are not planned over an area that is permitted for dining and connecting the right people.
- GNH also requested contact for SEW engagement lead to discuss Bayside Shopping centre activation of Ross Smith Avenue forecourt in front of centre. Plans have been run past Council and Vic Pol Frankston who have endorsed, but good to have discussions with SEW re considerations ZH has raised.

ACTION: ZH to provide DH and GNH with contact details for SEW engagement lead.

- Vic Pol are happy to do whatever Council want to do, no issues as long as Vic Pol know what's shut and what's not and where to gain access.
- FRV see huge value to communities in opening back up and will do everything they can to support it. Issues to be considered include access and what the construction around traffic management points will look like, any out of hours access and any fire indicator panels in that space and getting teams in.

- All fine with Ambulance Victoria, happy to support as long as access and egress are not compromised.
- Most of SES work will be in road accident rescue and as no vehicles in that location won't be an issue.
- FRV main fire box is in Key St but there are water points etc. in Station Street to be taken into consideration.

- DH expressed appreciation for all feedback and will set up e-mail list to provide further information as it becomes available. Going through process of approvals internally and waiting on further information from State Government. Looking at multiple options. As get further information regarding planning permit requirements from the Minister Council will be able to make firm decisions and [REDACTED] will keep this group informed.
- GNH requested that hours of operation be stipulated. Ross Smith cutting off at 7pm as with day light savings will probably take an hour to pack everything away, want to make sure not trading after hours. Also in relation to alcohol might be something worth stipulating.
- Retailers have mentioned that birds are a real problem with outdoor dining. Areas need to be well maintained and rubbish put away. GNH suggested Council may need to consider additional bins or people on ground to service dining precincts. DH confirmed Council is looking at those options as well, including additional toilet facilities and cleaning, however due to contact tracing requirements and extra space provided, businesses will also have to manage their own activation pods and service them independently.

4. MEMP updates

- Updates distributed as per actions in Item 2 of these minutes above.
- No further updates made since last MEMPC meeting in June 2020.
- Yearly review and update of emergency contact list will be completed in lead up to summer. If any agencies have had contact detail changes please send through to AG or HS.

ACTION: All to provide any agency contact updates to AG or HS.

5. Training and Exercises

South East Water – [REDACTED]

- SEW will be running another exercise with the defence force and Vic Pol over the coming months. [REDACTED] will provide details to AG.

ACTION: ZH to provide SEW training exercise details to AG.

Frankston City Council – [REDACTED]

- Held exercise about dealing with overcrowding on beaches in summer during COVID.
- Joint exercise between Frankston City Council, Mornington Peninsula Shire Council, Victoria Police and DELWP.
- With CCTV and authorising of police with Local Laws, Frankston is well set up to respond to any overcrowding.
- Promoted relationships and working well together.
- Provided information about the ability to close things down if need to in short space of time.



- More challenging in Mornington Peninsula as many more kilometres of beaches and they don't manage all of their beaches. Frankston has tighter area to control and is committee of management for all 15kms.

6. Review of CERA – [REDACTED]

- AG previously sent email with series of documents to read over:
 - Important to have a look before CERA meeting.
 - AB has provided guidance in email on what to look at and what is available as reference guide.
 - One document to print off is 'CERA Placemat' with information about how you rate things and comparatively decide what needs higher or lower risk.
 - Documents 3A and 3B to be read before meeting. Explains how to do voting on the day with example and how to link in. All to trial the link before CERA meeting as it sends through a snap form that adds to an Excel file to collate voting.
- CERA process is challenging in online environment as it's a discussion process, a little more formal in Microsoft Teams, but all to come prepared and it will be successful.
- Results of voting won't be available on the day, but if you use the snap form you can do your voting quickly. Voting can be done off website on mobile phone during meeting.
- Voting form was displayed on screen. AB provided guidance on how to go through form:
 - Organisation field is high level only, won't have specific agency name, to provide data on type of organisations voting.
 - Option to choose 'test' in CERA risk drop down field to practice voting.
 - Click on submit for each risk and use back arrow to vote again on next risk.
 - If any issues with voting on day you can write votes down and e-mail to AB or vote via link another day.
- Discussion will be held on risks on the day. Expectation that people will have looked through the files that talk about the risks and how they affect us prior to meeting.
- Will be spending some time at meeting discussing what is business as usual for an organisation, e.g. Business as usual for SES is anything under 50 requests for assistance with flooding.
- Nine existing risks on spreadsheet with some that have been put in for consideration for inclusion on the day. On day will go through list as per excel file provided. If any issues prior, let AB know.
- If anyone does not yet have CERA e-mail please contact AG.

[ACTION: As per guidance in CERA e-mail, all to review CERA documents, familiarise self with the risks and test the voting format, prior to CERA meeting on 7 October 2020. Contact AG if you have not received e-mail.](#)

7. Emergency Management Planning Reform Update

- Incoming correspondence from FRV to MEMPC advised that [REDACTED] is FRV MEMPC representative, currently being covered by [REDACTED].
- Emergency Management Legislation Amendment Act:
 - Was passed in 2018 and all sections must be implemented by Dec 2020.
 - Includes changes to how this committee will operate.
 - Municipal changes can't be implemented until regional level changes are completed; and regional level changes can't be implemented until the state level changes are completed.




- Still waiting for SEMP to receive final sign off.
- When SEMP finalised the REMPC will finish of development of the REMP, which is anticipated to occur by end of October 2020.
- Leaves a month and a half to have the municipal level changes in place.
- Jarred has been officially nominated to remain as chair of the newly constituted MEMPC.
- Once advice received from EMV to disband, this committee will no longer exist and will need to reconstitute as per legislative requirements.
- Core membership agencies, which are VicPol, FRV, CFA, AV, SES, Red Cross and DHHS, along with [REDACTED] as the initial council representative, will need to get together on an initial basis and form the core membership of MEMPC and determine who to formally invite back to be part of new MEMPC going forward.
- A few formalities to follow such as agencies filling out a written representative nomination form and then filling out formal invitations to other agencies to be invited back. EMV are currently producing guidelines for this and have advised they will be releasing some templates and providing further instructions to the MEMPC Chairs on how to complete required legislative processes.
- Next MEMPC tentatively booked for late November. It may not be full committee as it will be used to decide who else to invite back as per legislation. A formality process, none of existing membership will be excluded, good opportunity to review membership and decide if any other organisations that support the emergency management sector need to be included.

8. Regional Emergency Management Planning Committee (REMP) Update

- REMP:
 - The new REMPC can't officially be formed until the SEMP is signed off. Therefore the REMPC has unofficially come together on an interim basis to start developing the new REMP, so it is ready to go by end of October.
- Municipal Emergency Management Enhancement Group (MEMEG):
 - The MEMEG is a regional level group that looks at Council's role in emergency management. It has been continuing to catch up regularly to share learnings and resources throughout COVID.
 - Key focus at the moment is around capacity for relief for any concurrent Class 1 emergencies during COVID, in particular establishing relief centres.
 - The SEMT are currently developing a bulletin outlining their expectations for how an ERC should be managed during COVID.
 - There is a push for ERCs to be avoided, instead to refer people to private accommodation. However locally most of hotels and motels are booked out with crisis accommodation for rough sleepers. Could be problematic, MEMEG is looking across region at how Councils can support each other with the issue and providing advocacy back to the regional and state emergency management teams around presenting challenges.

9. Municipal Emergency Relief and Recovery Committee (MERRC) Update

- The official MERRC hasn't met since last year due to COVID related activity. Despite that a COVID specific relief committee has been meeting, initially weekly then scaled back to fortnightly, with local agencies to support the COVID relief needs of the community.

- 
- Official MERRC meeting will be held in early November before final MEMPC for year, to look at broader issues around relief and recovery, not just for COVID specifically.
 - Council started longer term recovery planning in late June. This was put on hold due to need to re-focus back on COVID response work. Now COVID spike is abating planning for recovery has recommenced.
 - An initial model has been developed about how Council can support community recovery in line with the recovery structure provided for under the MEMP. Required balance between ensuring recovery model isn't too unwieldy and complex while linking in with as many different aspects of the community such as possible, including multicultural groups, youth, positive aging, neighbourhood houses etc. Challenge is that COVID has impacted everyone in the community not like typical class one emergency where it's localised.
 - AG will keep MEMPC and MERRC updated as recovery focussed work progresses.
 - AG is also working on brief paper to summarise some of the key impacts to Frankston community that we know of so far. Based on Vic Health and ABS data as well as narrative provided by supporting agencies, such as CSF who have seen significant changes in cohorts of people seeking assistance. Will help to guide community recovery and inform decisions about initial priorities to focus on.

10. Integrated Fire Management Planning committee (IFMPC) Update

- Starting fire prevention preparations.
- As introduced earlier, [REDACTED] will be leading fire prevention work.
- Separation of CFA and FRV presents legal challenges around issue of fire prevention notices depending on where a house sits in municipality. Then having that reflected in relevant systems and mapping.
- Another issue is where a property is half covered by CFA and half by FRV. E.g. Coral Drive in Langwarrin and some areas in Frankston and South Seaford where properties are on border.
- Working through these issues with [REDACTED] at CFA as to what that looks like legally. Think it is figured out. Therefore sending out pre-inspection letters to just over 800 properties next week saying that an inspection will occur, requirement to remove hazards and reference to relevant websites for more detail on current requirements and exemptions. The State is currently working on some exemptions regarding people being able to travel to maintain their property.
- IFMPC meeting will be held closer to summer (on 19 October 2020) to go through finer details with Parks and Reserves. Invites will go to DS, AO and JF.


11. Other sub-committee updates

- No updates since last MEMPC meeting. The following sub-committees are all upcoming in October 2020:
 - Emergency Communications Sub-plan Committee – 22 October 2020
 - Heatwave Sub-Plan Committee – 26 October 2020
 - Animal Welfare Sub plan Committee – 29 October 2020

12. Agency Reports

CFA – [REDACTED]

- Update on pre-summer preparation:

- 
- District 8 about to start pre-summer briefings with their 6 groups, hopefully in a fortnight's time.
 - Level 3 pre-summer preparation will start in next 2-3 weeks when [REDACTED] back from leave.
 - Local command facilities (LCFs) operating at the moment are Moorooduc, Carrum Downs and Wonthaggi. LCFs at Rosebud and Pakenham have been closed. Trying to relocate one at Pakenham to John St (old fire station).
 - Carrum Downs fire station has been identified as the default for CFA's District Command Centre (DCC) and District 8 headquarters if need to relocate.
 - LCF at Leongatha that takes in part of the Bass area won't be operational this fire season due to identified health issues.
 - JF will send LCF and DCC details to RB who will on-forward as relevant.

ACTION: JF will email details of CFA Local Command Centre and District Command Centre arrangements to RB at Vic Pol.

- Working with headquarters on COVID-19 guidelines that will hopefully come out soon covering strike teams, how to feed people, staging areas etc. and processes even before responding to a fire.
- Since March CFA has only had 7 confirmed COVID-19 cases, big tick in box for people doing work behind the scenes as could close a brigade if one person had COVID-19 and it spread.

Ambulance Victoria – [REDACTED]

- Cases at Peninsula Health impacted the local ambulance response who were having to transport patients to Dandenong, Monash, Casey and further toward city. Had response plans in place with vehicles from those areas coming down into the Peninsula to make sure still covered.
- Workload has remained the same.
- Twenty-five cases of paramedics with COVID in total with no current cases active.
- Continuing to use PPE with no issues.
- Coming into summer will see how much tourism comes down into the Peninsula, which could affect AV.

DHHS – [REDACTED]

- DHHS Emergency Preparedness and Engagement forum is being held via Microsoft Live on 6 October 2020. Relevant agencies should have received an e-mail with this information, please remember to register.
- State case update as at 24 Sept 2020:
 - 12 new cases
 - 2 deaths
 - 532 active cases in Victoria
 - 67 people in hospital, 8 in ICU
 - 3 Active cases in Frankston LGA
- Refer to DHHS agency report attached to these minutes; and links contained within DHHS agency report; for further DHHS update details.



- Refer to flyer attached to these minutes for details about the DHHS Emergency Preparedness and Engagement forum 2020. The link to register for the forum is:

<https://providers.dhhs.vic.gov.au/emergency-management>

Coast Guard – [REDACTED]

- Blessing of the fleet that was scheduled for November 2020 has been delayed until March 2021.
- Different takes on Federal and State guidelines for COVID safe workplaces, so being novel with training and have plan in place so will be properly water ready for the boating season that is likely to open up at end of this month.
- Coast Guard Frankston is using its new primary rescue vessel.
 - Link to video of new vessel is as follows:

<https://www.facebook.com/vf1frankston/videos/259819575024953/>

- Old vessel is retired up to Gold Coast.
- New vessel is 2 meters longer than what Coast Guard Frankston is used to and on paper a foot deeper draft. In reality it is a bit more than a foot so there are issues to overcome, e.g. have had to have general public kayakers take the tow lines into the vessels that are in the closest sand bars. So now have a water drone known as a Vulcan that will be able to run lines out to swimmers or a tow line out to a vessel.
- Breaking team into small groups for COVID safety, particularly for contact tracing. Will enable core group of people with search and rescue skills to be kept up to date while allowing trainees to come in as well without exposing whole flotilla if there is an outbreak. Core group is up and running, will be out there for reactive and proactive activity.
- Moving toward taking occupancy of part of Yacht club as an acceptable local arrangement. No timeline as yet.
- Discussions with Council about putting a boatshed near the Kananook Creek ramps to house trailer boat have progressed well. More flexible option to supply a response straight from Frankston Area for most tidal conditions as new boat won't get into Kananook Creek.

Parks Victoria/ FFMV – [REDACTED]

- FFMV received CFA update re LCFs.
- FFMV in process of organising training and engagement of seasonal fire staff.
- There will be an additional 150 staff across the state this season. Not confirmed what this relates to locally but will be getting some additional staff.
- Working through implications of COVID on training, which is usually done hands on, so may be slight delay in training but will still go ahead as planned.
- Joint fuel management program currently in process of being signed off.
- As with CFA and FRV; FFMV are working through how long term deployments will be managed. Happening at high level with lots of communications around it, will be a challenge for everybody.

WICEN – [REDACTED]

- With current restrictions in place for COVID, all activities planned for WICEN have been put on hold. Committee meetings are being held via Zoom.
- Conducting SWOT analysis of operations and future directions to identify ways to become more relevant in terms of reference.
- Bringing in item of technology called AREDN, i.e. Amateur Radio Emergency Data Network:
 - System to support agencies in the event of loss of IP connectivity in an office or local area environment.
 - Based on an in-house IP Network WiFi system that can interface with WICEN's Winlink Radio email system into the public internet, or if internet unavailable, email point to point.
 - Useful where systems in building are unavailable, e.g. due to loss or power of equipment failure. People would be able to log into system from smart phone, laptop or desk top computer over WiFi and send/receive email locally via internet.
 - Refer to WICEN agency report attached to these minutes for further information including Paul's contact details.

Red Cross – [REDACTED]

- Six team members involved in contacting residents at Carrum Downs Caravan Park following fire on 8 September that resulted in a fatality. Via telephone due to COVID restrictions. Responses from residents were varied. Pleased that many residents had good networks of family, friends and work colleagues to talk to. Many also had other agency support contacts. Around 25 residents were contacted and all appreciated the support and phone call.
- Red Cross and DHHS have been working on a pilot model of outbound welfare to vulnerable Victorians to provide psychological first aid and linkages to local community services and groups as required. Pilot had PFA trained volunteers, including from Outer South Metro Division, who made 550 calls. Data collected informed development of proposal to DHHS to scale up the project.
- Team members continue to be involved in CASI program.
- Doing all team meetings online.
- Recruitment has been concluded with interviews now being conducted.
- Refer to Red Cross agency report attached to these minutes for further details

VCCEM – [REDACTED]

- Continue to be online with meetings regularly.
- Doing backup with PFA from the COVID hotline and are available for CASI.
- Currently working on training volunteers in Melbourne and country Victoria online. Won't be able to finalise the training until can do some face to face, but still have large number of volunteers who are already trained anyway.
- Heading toward commissioning of new CEO, [REDACTED] on 5 October 2020.
- Pilot project with Ambulance Victoria is progressing with 15 volunteers recruited.

DJPR/ Agriculture Victoria – [REDACTED]

- Busy over last 8 weeks with Class 2 biosecurity response to Avian Influenza.



- Three different strains across 6 farms in Victoria:
 - three eggs farms with highly pathogenic H7N7 avian influenza
 - two turkey farms with low pathogenic H5N2 avian influenza
 - one emu farm diagnosed with low pathogenic H7N6 avian influenza.
- Chief veterinary officer put in place a housing order for birds to be kept enclosed in areas of the Golden Plains Shire near Lethbridge, near Bairnsdale and near Kerang.
- Have completed depopulation and disposal on those poultry farms.
- Gross decontamination (removal of litter and feed) will be completed by end of this week, then continue on with cleaning and disinfection of the properties.
- When eventually restocked the properties will be monitored.
- Surveillance in that area and across Victoria continues with bird samples. Also a wild bird surveillance program in place across Australia.
- Have begun summer preparedness with State summer briefing held a couple of weeks ago with regional briefings starting to be rolled out over next few weeks.

South East Water – [REDACTED]

- No impacts on water service delivery, no notable changes reported in demand for water supply and no major change in demand for waste water services reported for most water corporations.
- Two COVID positive staff across whole sector. Zero from SEW.
- Working from home, or starting from home with permits, especially for after-hours emergency response.
- Meeting with sector resilience network with DEWLP risk department fortnightly.
- Meeting with the Melbourne Water Retailers fortnightly for the COVID response.
- Running virtual training sessions in SEW incident management system.
- Starting bushfire planning and updating VFRR.
- Work in relation to water quality incident where 13 suburbs were affected, not in South East Region, implemented procedure that has been updated over last 10 years. Yarra Valley Water more affected than SEW and had website outage at same time.
- Have done a lot of power outage planning so if did happen in this area would be well prepared.
- Doing flood preparation for La Nina thanks to SES and BOM critical infrastructure preparedness sessions, which have been well received.
- Starting an emergency water project for scenario of being completely out of water and needing to cart water everywhere.
- Testing for COVID in water plants (the ColoSSos project) is run by Melbourne Water and is used to inform where to put up testing locations. SEW has a number of testing sites. Details about the project can be found here:

<https://www.melbournewater.com.au/water-data-and-education/news/melbourne-water-helps-lead-national-sewage-testing-project-fight>

VICSES – [REDACTED]

- Refer to VICSES agency report attached to these minutes for VICSES update



13. Other Business

- RB gave shout out to SES for helping with search for missing person. Three days of intensive searching in heavy terrain with about 300 volunteers from SES.
- RB also thanked Red Cross and VCCEM for assisting Vic Pol with nasty incidents that have occurred often around deaths of people, volunteers consistently come out to assist and don't often receive thanks for the work they do.

14. Recap of Emergency Risk Discussion

- Current focus is on COVID-19.
- There will be extensive discussion about risks at CERA on 7 October 2020.

15. Next MEMPC meeting

- Tentative date set for 10am -12pm Thursday 26 November 2020.
- May not be full committee as it will be used to decide who else to invite back as per legislation.
- Invites will be sent closer to date.

Meeting closed 11.30am

Actions Arising

What	Who
Request [REDACTED] provide further information on AV capabilities at next MEMPC meeting.	HS
Provide DH and GNH with contact details for SEW engagement lead.	ZH
Provide any agency contact updates to AG or HS	All
Provide SEW training exercise details to AG.	ZH
As per guidance in CERA e-mail, review CERA documents, familiarise self with the risks and test the voting format, prior to CERA meeting on 7 October 2020. Contact AG if you have not received e-mail.	All
Email details of CFA Local Command Centre and District Command Centre arrangements to Ron Barbary at Vic Pol.	JF

Attachments

- DHHS Agency Report
- SMR Seasonal Emergency Preparedness Forum 2020 Flyer
- WICEN Agency Report
- Red Cross Agency Report
- VICSES Agency Report

Acronym List

Acronyms used in minutes above	
ABS	Australian Bureau of Statistics
AREDN	Amateur Radio Emergency Data Network
AV	Ambulance Victoria
AVCGA	Australian Volunteer Coast Guard Association
BOM	Bureau of Meteorology
CASI	Community Activation and Social Isolation initiative
CCTV	Closed Circuit Television
CERA	Community Emergency Risk Assessment



CFA	Country Fire Authority
ColoSSos	Collaboration on Sewage Surveillance of SARS-COV-2
COVID	Coronavirus Disease
CSF	Community Support Frankston
DCC	District Command Centre
DET	Department of Education
DEWLP	Department of Environment, Land, Water and Planning
DHHS	Department of Health and Human Services
DJPR	Department of Jobs, Precincts and Regions
EMO	Emergency Management Officer
EMV	Emergency Management Victoria
ERC	Emergency Relief Centre
FFMV	Forest Fire Management Victoria
FRV	Fire Rescue Victoria
ICU	Intensive Care Unit
IFMPC	Integrated Fire Management Planning Committee
IP	Internet Protocol
LCFs	Local Command Facilities
LGA	Local Government Area
MAV	Municipal Association of Victoria
MECC	Municipal Emergency Coordination Centre
MEMEG	Municipal Emergency Management Enhancement Group
MEMP	Municipal Emergency Management Plan
MEMPC	Municipal Emergency Management Planning Committee
MERC	Municipal Emergency Response Coordinator
MERO	Municipal Emergency Response Officer
MERRC	Municipal Emergency Relief and Recovery Committee
MFPO	Municipal Fire Prevention Officer
MRM	Municipal Recovery Manager
PFA	Psychological First Aid
PPE	Personal Protective Equipment
REMP	Regional Emergency Management Plan
REMPCC	Regional Emergency Management Planning Committee
SEMP	State Emergency Management Plan
SEMT	State Emergency Management Team
SES	State Emergency Service
SEW	South East Water
SMR	Southern Metropolitan Region
SWOT	Strengths, Weaknesses, Opportunities, Threats
VCCEM	Victorian Council of Churches Emergencies Ministry
VFRR	Victorian Fire Risk Register
WICEN	Wireless Institute Civil Emergency Network

RAD-FMP Steering Committee
Meeting Minutes
Tuesday 13th October 2020, 10am-11.30am

Zoom 871 8732 4216

Item	Meeting Discussions	Actions
1. Attended	[REDACTED]	
2. Apologies	[REDACTED]	
3. Acceptance of Agenda	Accepted	
4. Previous Minutes	Minutes from 11 th August 2020 [REDACTED] moved minutes be accepted, [REDACTED] seconded. Passed without amendment	
5. Business arising from previous minutes	<p>5.1. [REDACTED] to follow up where co-commissioning activities are up to and the status of stakeholder consultation interviews to inform co-commissioning of pharmacotherapy funding.</p> <p>[REDACTED] didn't have further information and advised he would follow up. Update was provided after the meeting via email:</p> <p>The following was update was provided after the meeting via email:</p> <ul style="list-style-type: none"> <i>The AOD Governance Group has met and work on the AOD Co-commissioning of Pharmacotherapy will be reviewed to incorporate some of the work from the COVID19 response. Information on the sector consultation process will commence shortly with a Co-Commissioning working group to meet in the first week of November.</i> <i>Data sharing MOU for Pharmacotherapy data sharing between DHHS, PABNs and PHNs under development to enable improved data sharing on pharmacotherapy system.</i> 	

Item	Meeting Discussions	Actions
	<ul style="list-style-type: none"> • <i>Work with PHN to improve capacity of Primary Care providers in responding to AOD screening and presentations in Primary Care. This includes completion of AOD pages in HealthPathways (online GP resource) and delivering in AOD focused workforce development activities within General Practice</i> <p>5.2 [REDACTED] to provide report with consultation findings and recommendations regarding the strategic directions for the RAD-FMP Steering Committee & use of meetings.</p> <p>On agenda. See minutes in general business</p> <p>5.3 [REDACTED] to facilitate online poll for committee to prioritise discussion topics for future RAD-FMP Steering Committee meetings.</p> <p>Actioned. Priorities identified by committee discussed in general business 6.1.</p> <p>5.4 [REDACTED] to email committee to prompt members to provide Karin with points to take to the Revitalisation Board.</p> <p>Actioned. [REDACTED] provided [REDACTED] with a summary of issues relating to impacts of COVID that had been raised by members and [REDACTED] took these to the board. She noted she had little time to speak to them at the board meeting but spoke to the Chair [REDACTED] following the meeting.</p> <p>5.5 [REDACTED] to assist Ben in bringing together some of the local Family Violence service providers with the Chisholm Family Violence course development team.</p> <p>Actioned. A meeting between the Chisholm team and industry came from this.</p> <p>[REDACTED] reported Dressed for Success are putting together wellbeing packs for FV clients and are looking for avenues for distribution. [REDACTED] offered to introduce [REDACTED] to the Manager of Orange Door, Frankston</p> <p>5.6 [REDACTED] to provide SEM Submission to the Skills for Victoria Review. [REDACTED] to circulate to RAD-FMP for comment back to the SEM City Deals committee.</p>	<p>[REDACTED] to introduce [REDACTED] to [REDACTED]</p>

Item	Meeting Discussions	Actions
	<p>Actioned</p> <p>5.7 [REDACTED] to convene meeting with [REDACTED] to further discuss the Let's Stay Connected Grant.</p> <p>Actioned. [REDACTED] (MPS) met and discussed how the LSCG could link to existing networks and [REDACTED] was to keen to make sure it connected to other initiatives in Hastings. Grant was submitted; applicants are expected to be advised of outcome in November</p> <p>5.8 Organisations to contact [REDACTED] if they have capacity to take on student placements</p> <p>[REDACTED] has received no news of further placement opportunities from members. Please get in touch with [REDACTED] if you identify opportunities.</p>	<p>[REDACTED] to advise committee of outcome of LSCG application</p>
6.0 General Business	<p>6.1 RAD-FMP Steering Committee Planning</p> <p>[REDACTED] reported back on consultations. Discussed maximising skills & involvement of the steering group beyond currently funded projects.</p> <p>Two main issues emerged that can broadly frame up the next 6-month focus for the RAD-FMP steering committee:</p> <ol style="list-style-type: none"> 1) Local level multisector responses to impacts of COVID-19 on marginalized youth 2) Responding to local research needs (identifying research questions, methods and improved utilization of existing data). <p>[REDACTED] presented potential activities for the steering group to focus on in the next 6 months</p> <p>Focus area 1: Local level multisector responses to the impact of COVID-19 on marginalised youth (e.g. responding to youth unemployment, social isolation and disengagement from education)</p> <p>Potential activities presented:</p>	

Item	Meeting Discussions	Actions
	<ul style="list-style-type: none"> Fostering development of social enterprises that provide employment opportunities for disadvantaged youth and contribute to Frankston central activity area activation efforts Supporting communication between industries and higher education to ensure that young people have access to training in the skill sets that matches local industry need (including the social services sector). Embarking on efforts to support the development of broader educational materials to raise awareness of vulnerability and how the community can respond, may be able to be part of a micro accreditation attached to other offerings in the educational sector. Ensuring young people from the catchment have opportunities to gain employment in areas of increased activity e.g. capital works <p>Focus Area 2: Responding to local research needs (identifying research questions, methods and improved utilization of existing data).</p> <p>Potential activity: Developing a pilot grant application for the National Centre for Healthy Aging which would further leverage our partnerships with Monash and Peninsula health where the grant opportunity sits.</p> <p><u>Feedback/discussion points:</u></p> <ul style="list-style-type: none"> supportive of themes; boosting youth responses and opportunities for employment & education for marginalised youth aligns well with DHHS priorities agrees overall; keen to see RAD-FMP focus on the policy challenges associated with addressing vulnerability amongst youth. Referred to our approach to pharmacotherapy; e.g. progressing conversations around policy & system barriers to improving access across the catchment and catalysing some pilots to try and drive change. suggested we take a similar approach to above action areas; research should explore what's wrong with current system; how can we improve engagement with education etc so we can advocate for system change. Noted that one of the outcome domains for the SEM 	

Item	Meeting Discussions	Actions
	<p>committee is on achieving positive health & social outcomes for youth, so our work would align well with their agenda.</p> <ul style="list-style-type: none"> • Need for a multilevel strategy that addresses youth engagement at an individual + community + systems level (some individual circumstances prevent YP from engaging in employment & education so providing wrap around supports to address these barriers is important). • Considerable body of research & literature looking at what supports youth pathways to university, but more could be done around what supports pathways to Tafe. Considering the recent government investments in Tafe it would be of high interest/relevance to address knowledge gaps in this area. Little has been done with a gender lens & to shed light on policies/strategies that promote gender equity in TAFE access. • Re: AOD micro credentialing, MARC have been providing HR education to hospitality students; this aligns with suggested activity • TaskForce provide a community-based training program to support young people into employment in the community sector; this is an existing activity that fits with above priority • Rod supports the decision to focus on marginalized youth as the priority population. Noted issues with funding and decision-making & the misalignment between funding decisions & local needs. Would like to see RAD-FMP undertake work to inform government funding decisions & informing place-focused funding approaches. • Lack of DET representation on RAD-FMP > to take action on youth disengagement, there needs to be engagement with this department. DET previously had representation on RAD-FMP, but since Dennis retired there's been no replacement. DET are very focused on core business and group noted challenges in getting their engagement on whole of government activities. Tina offered to seek advice/assistance from Education faculty at Monash Peninsula campus. • Discussed links with other potential networks; previously there were Area Youth Partnerships, but these have wound up. DHHS has a youth integrated family alliance which aims to improve on service responses for youth and families. This network has been focusing on strengthening 	<p>██████ to draft an action plan outlining steering group activities for coming 6 months</p>

Item	Meeting Discussions	Actions
	<p>responses to family violence; is more of a service sector network rather than a multi-sector/ whole of government platform.</p> <p>6.2 Partnership Project Concept</p> <p>In response to the invitation from the Frankston Revitalisation Board to provide concepts that could support COVID recovery, a concept brief for a social enterprise hub was drafted [REDACTED] emailed copy to members). Social enterprises provide employment opportunities to disadvantaged groups, but SE often struggle to get established & be sustainable so hubs have been used in other states to support their emergence & growth by bringing together business entrepreneurs with the community sector. There's opportunity for RAD-FMP to collaborate with Frankston Foundry (FF) & Chisholm on developing the model and advocating for funding to establish it – ideally in Chisholm. [REDACTED] proposed that we continue to develop the proposal with FF and Chisholm, then present to DPJR & [REDACTED] & seek resourcing.</p> <p>[REDACTED] noted that FCC has been discussing a larger proposal for a community innovation space that would aim to foster public/private partnerships and collaboration with local government, community, industry, investors etc. The proposal is still under development & the plan would be for it to be put up as part of SEM City Deals; it needs to be discussed with the new Council, but the SE hub concept could be a program that would align with this.</p> <p>Committee was supportive of further developing the proposal & pitching it to DJPR and [REDACTED].</p>	<p>[REDACTED] to further work on the proposal with the Frankston Foundry and engage in further discussions with Chisholm, DJPR and [REDACTED]</p>
7.0 Standing Items	<p>7.1 Updates from related committees/networks</p> <p><u>Frankston Revitalisation Board</u></p> <p>Karin noted that there was a lack of time at the last board meeting to discuss proposals but they had been circulated and Paul Edbrooke is keen to engage in further discussion with RAD-FMP; it is expected there will be more time for discussion in the November meeting.</p> <p><u>FMP-PCP</u></p> <p>Funding has been extended until June 30 2021 and DHHS has made a commitment to reforming PCPs between now and then. State-wide PCP network is meeting to discuss reform process & are keen to work with DHHS on reforming the PCP program. PCPs have engaged a consultant to assist.</p>	

Item	Meeting Discussions	Actions
	<p><u>VicPol Update</u> Held over</p> <p><u>Frankston City Council</u> Frankston City Council are undertaking various capital works projects as part of revitalisation; these were presented to the Frankston Revitalisation Board at the last meeting. ■ will see if she can share slides with the RAD-FMP Committee</p> <p>Frankston City Council has also completed a restructure; this has brought together policy areas to improve synergy across departments</p> <p><u>MARC</u> A Living Labs grant application has been submitted; it will be a partnership between MARC, Peninsula Health, FMP-PCP & SHARC. The LL grant initiative focuses on healthy aging (across the life span), using research to drive improved models of care in a number of priority areas, including addiction. The proposed project will focus on mapping consumer journeys for patients coming into the AOD/MH crisis hub in Frankston ED.</p> <p>7.2 Project Updates: Youth Engagement Projects Contracts with TaskForce and Frankton City Council youth services have been executed. A project working group to support implementation has been convened and they are currently focusing on consultations with the target group and mapping community assets that could contribute to the projects. The working group has also been in conversations with Frankston City Council's Place Manager to identify sites for youth art projects.</p> <p>Opioid Pharmacotherapy Projects EPIC MATOD project, currently exploring confidence amongst community pharmacists to undertake different tasks as part of shared care model, and the perspective of prescribers and consumers. Findings to be reported & discussed at upcoming clinical reference group meeting.</p>	<p>■ to share slides re: capital works projects, which were presented to the Frankston Revitalisation Committee (subject to receiving permission to share these)</p>

Item	Meeting Discussions	Actions
	<p>AOD Nurse Practitioner Project: Project advisory group has been formed with ANCP, ANMF, A4PN, Peninsula Health, DANA and DHHS (AOD/MH Workforce Development branch). Group has invited proposals from consultants who have previously completed projects related to addiction workforce development & nurse practitioners, which will be considered at the next meeting.</p> <p>Activate Funding is being redirected to support participation in online activities can operate in COVID restrictions. ADF are supportive of this.</p> <p>Secondary School Project (the Broker Pilot) On hold due to school closures</p> <p>Opioid Stewardship Several interventions are being rolled out, including a clinical practice guideline for opioid prescribing at discharge for non-complex post-operative patients; IT changes to make it easier for prescribers to select appropriate quantities and patient education material. Work is being done to develop monitoring & evaluation frameworks to assess impacts and track practice changes.</p>	
8. Next meeting	<p>Tuesday 8th December 10am -11.30am Location TBA – outdoor Christmas breakfast/brunch if possible!</p>	<p>██████ to circulate agenda and previous minutes.</p>

Executive Summary**12.3 Minutes of Committee meetings represented by a Councillor Delegate**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.1 Services
Priority Action	4.1.4 Optimise the community's ability to access services and information

Purpose

To table the meeting minutes of Committees to which a Councillor delegate has been appointed.

Recommendation (Chief Financial Officer)

That Council receives the minutes of the following Committees to which a Councillor delegate has been appointed:

- Centenary Park Golf Liaison Committee – August 2020; and
- Soccer Liaison Committee – September 2020.

Key Points / Issues

- At its meeting on 15 July 2013, Council resolved to:
 - *NOM986 – Minutes of Internal and External Committee Meetings*
That effective immediately the Minutes of internal and external Committee Meetings, to which a Councillor delegate has been appointed, be tabled at future Council meetings for noting
- Council participates in a number of industry organisations and Council convened Committees servicing various Council interests. A copy of the delegates list for 2020 is provided (Attachment A).
- Council typically appoints a Councillor delegate to each organisation for a period of 12 months.
- Circulation of the minutes of Committee meetings is an important way of keeping others informed about the direction and activities of these Committees.
- The convened meeting of the Centenary Park Golf Liaison Committee on 25 August 2020 was attended and Chaired by Cr Hampton, with representatives from the Centenary Park Golf Club, Clublinks and Council Officers. Items that were discussed included updating the meeting on capital works projects on the course, an update on course maintenance; and an update from both Clublinks and the Centenary Park Golf Club.
- Key discussion points focussed on the response to COVID-19, key capital works projects that were completed during the lockdown period; and preparations of all key stakeholders in anticipation of the course reopening once restrictions had been eased to allow golf activity.
- Key action items that arose from this meeting included the scheduling of meetings between the newly appointed Course Superintendent, the Golf Club and Clublinks; as well as a meeting between the Golf Club, Clublinks and Council Officers regarding the social golf offering at the course.

12.3 Minutes of Committee meetings represented by a Councillor Delegate**Executive Summary**

- The Soccer Liaison Committee meeting was held on 8 September 2020 was attended and Chaired by Cr Hampton, with representatives from Frankston City Council Soccer Clubs, Football Victoria and Council Officers. Key agenda items that were covered included an update from Football Victoria (both from a facilities funding perspective as well as club development updates), an update on maintenance relating to Soccer Clubs and their pitches; as well as Council presenting an update on Capital Works and Grant Funding opportunities.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil

2. Other Stakeholders

Nil

Analysis (Environmental / Economic / Social Implications)

Making Committee minutes available to the public may provide confidence in transparency of decision making.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There are no policy implications associated with this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

Conclusion

Circulation of the minutes of Committee meetings is an important way of keeping others informed about the direction and activities of these committees.

It is recommended that the information be received.

12.3 Minutes of Committee meetings represented by a Councillor Delegate

Executive Summary

ATTACHMENTS

Attachment A: Centenary Park Golf Liaison Committee - 25 August 2020 -
CONFIDENTIAL

Attachment B: Soccer Liaison Committee - 8 September 2020 - **CONFIDENTIAL**

Executive Summary**12.4 Adoption of Proposed Council Meeting Dates for 2021**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To adopt Council meeting dates for the coming 12 months.

Recommendation (Chief Financial Office)

That Council:

1. Sets the following meeting dates for the coming 12 months:
Wednesday, 27 January 2021
Monday, 15 February 2021
Tuesday, 9 March 2021
Monday, 29 March 2021
Monday, 19 April 2021
Monday, 10 May 2021
Monday, 31 May 2021
Monday, 28 June 2021
Monday, 19 July 2021
Monday, 9 August 2021
Monday, 30 August 2021
Monday, 20 September 2021
Monday, 11 October 2021
Thursday, 4 November 2021 (Statutory Meeting)
Monday, 15 November 2021
Monday, 6 December 2021
2. Notes both planning and ordinary matters will continue to be presented for Council's consideration at the three-weekly Council meetings;
3. Notes the meetings will be held at the Frankston Arts Centre, unless advised otherwise;
4. Notes the meetings will commence at 7pm, unless advised otherwise; and
5. Notes the meeting dates set out in part 1 of the recommendation, be advertised by way of public notice and on Council's website.

Key Points / Issues

- The current three weekly ordinary meeting cycle has been in operation since March 2014.

12.4 Adoption of Proposed Council Meeting Dates for 2021**Executive Summary**

- The cycle was implemented to provide Councillors with the opportunity to give input and provide ideas for inclusion into reports that are listed for the forthcoming meeting.
- The cycle has provided Councillors with the opportunity to review and discuss reports and officer recommendations, in advance of the meeting, assisting Council in making well-informed decisions.
- The regular occurrence of Council meetings has also reduced the duration of meetings and the amount of items considered on each agenda, and has largely eliminated the need for late reports.
- It is proposed to continue with the three weekly ordinary meeting cycle, commencing from Wednesday 27 January 2021. Where there are public holidays, Council Meetings will be held on a Tuesday or moved out by a week i.e. due to Melbourne Cup.
- The Statutory Council Meeting to elect a new Mayor and Deputy Mayor is scheduled to be held on Thursday 4 November 2021.

Financial Impact

The costs to advertise the meeting dates can be accommodated within the existing budget.

Consultation**1. External Stakeholders**

No external stakeholders have been consulted.

2. Other Stakeholders

The Chief Executive Officer has been consulted.

Analysis (Environmental / Economic / Social Implications)

A well-structured meeting schedule assists in the orderly administration of projects that require Council decisions. Setting the meeting schedule in advance and publishing its details demonstrates transparency in decision making and assists members of the public who wish to attend meetings.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report; it is considered that the report is consistent with the Charter.

Legal

Under section 61 of the *Local Government Act 2020*, Council has an obligation to consider general business at Council meetings which are open to the public.

Council's Governance Rules outlines the conduct of Council meetings and makes provision for reasonable notice to be provided for each Council meeting. Council is required to fix the date, time and place of all Council Meetings.

12.4 Adoption of Proposed Council Meeting Dates for 2021**Executive Summary**Policy Impacts

There are no policies that impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

There are no identified risk issues for Council.

Conclusion

It is recommended that Council continues with the three weekly ordinary meeting cycle, for the consideration of both general and planning matters and set the meeting dates for the coming 12 months.

ATTACHMENTS

Nil

Executive Summary**12.5 Appointment and Authorisation of Council Staff**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. Sustainable City
Strategy:	3.3 Ensure good governance and management of Council resources
Priority Action	3.3.2 Implement a schedule of reviews of services, plans, policies and protocols to ensure good governance

Purpose

To appoint Council officers for the purpose of enforcing the *Planning and Environment Act 1987* and the *Local Government Act 2020*.

Recommendation (Chief Financial Office)

That Council:

1. Pursuant to the provisions of Section 147 (4) of the *Planning and Environment Act 1987* and Section 313 of the *Local Government Act 2020* (Act), appoints the officers listed in the Instrument of Appointment and Authorisations; and
2. Authorises for the updated Instruments of Appointment and Authorisation to be signed and sealed.

Key Points / Issues

- For proper administration of section 147(4) *Planning and Environment Act 1987* and section 313 of the *Local Government Act 2020*, ('Act') building and planning officers must be formally appointed as 'authorised officers' for the purposes of enforcing the Act.
- The recently enacted Local Government Act 2020, has resulted in legislative changes. To ensure the appointment of authorised officers are in line with best practice principles and comply with current legislation, the Governance Unit, in consultation with Council's external Lawyers and relevant Department Managers are conducting a review of Council's Instruments of Appointment and Authorisation (Instruments).
- Council's Lawyers have reviewed the provisions of the Acts in regard to delegation of powers and have concluded that authorisation of officers under the Act cannot be delegated by the Chief Executive Officer. The Lawyers are of the view that planning and building officers must be authorised by resolution of Council.
- To date, a review of the Building and Statutory Planning Departments has been completed, resulting in all Instruments made under the *Local Government Act 1989* being updated to reflect the newly enacted legislation.
- The updated Instruments for the relevant Council officers has been prepared which is to be signed and sealed. This has been provided to Councillors under separate cover.
- Existing Instruments by Council issued to Building and Statutory Planning Officers will be revoked on the sealing of the new Instruments.

12.5 Appointment and Authorisation of Council Staff**Executive Summary**

- Note the updated Instruments of Appointment and Authorisation are required be a confidential attachment on the grounds that it contains confidential information for the purposes of Section 77 of the Local Government Act 1989. This is pursuant to Section 72 of the Local Government Act 1989, as confidential information under Section 3(1) of the Local Government Act 2020.

Financial Impact

The authorisation of officers has no financial implications.

Consultation**1. External Stakeholders**

Not applicable.

2. Other Stakeholders

The authorisation of the officer listed for consideration have been discussed with the relevant Managers.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Officers are required to be appointed as authorised officers under Section 147(4) the *Planning and Environment Act 1987* and under Section 313 of the *Local Government Act 2020* to legally enforce and administer the Act.

Policy Impacts

There are no Policies that impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Failure to provide authorisations would result in officers not being able to enforce or administer the law.

A suite of authorisations have been developed by Maddocks and are used by most councils across Victoria. Authorisations for other officers in the same or similar roles have been in place for many years without undue issues.

There are a range of checks and balances undertaken to ensure these powers are exercised appropriately. When no longer required these powers are revoked to ensure good governance practices are being maintained and the risks associated with inappropriate use are reduced.

12.5 Appointment and Authorisation of Council Staff**Executive Summary****Conclusion**

Adoption of the recommendation within this report will give effect to recent legislative changes and facilitate the effective ongoing administration of the provisions of the Act.

ATTACHMENTS

Attachment A: s11a Updated Instruments of Appointment and Authorisation for Statutory Planning and Building Staff - **CONFIDENTIAL**

Executive Summary**12.6 Re-appointment of a Senior Officer to the Board of Management for Frankston Football Club Incorporated**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

For Council to re-appoint a Senior Officer to the Board of Management in a non-voting capacity for Frankston Football Club Incorporated.

Recommendation (Chief Financial Officer)

That Council:

1. Continues to appoint the Manager Community Strengthening as Council's member to the Board of Management (Board) for Frankston Football Club Incorporated in a non-voting capacity, until an update can be provided to Council on the status of repayments; and
2. Notes that a further report will be considered by no later than May 2021, to determine if the appointment should continue once the interim arrangements cease.

Key Points / Issues

- At its meeting on 29 June 2020, Council resolved:

That Council:

1. *Appoints the Manager Community Strengthening as Council's member to the Board of Management (Board) for Frankston Football Club Incorporated for the remaining interim arrangements, until 27 December 2020;*
 2. *Notes the Manager Community Strengthening replaces the Director Business Innovation and Culture as Council's member on the Board; and*
 3. *Notes that a further report will be considered at the December 2020 Ordinary Meeting, to decide whether Council's membership on the Board should continue in a non-voting capacity once the interim arrangements cease.*
- Frankston Football Club Incorporated (the Club) is compelled to meet all obligations under a Deed of Company Arrangement (DOCA) and commenced appointment of a new board in 27 December 2016. The new board members were required to have the necessary skills, qualifications and experience in finance, governance and management to the satisfaction of Council and the deed administrator Worrells Forensic Accountants (Worrells).
 - Frankston Football Club advise that they have lodged details in relation to the DOCA. They are awaiting feedback. Once this has been completed, a status update can be provided to Council.

12.6 Re-appointment of a Senior Officer to the Board of Management for Frankston Football Club Incorporated**Executive Summary**

- The Club's Constitution states at Section 21.1 that: *a member nominated by the Frankston City Council for such period of time as determined by the Council but for no longer than a period of three years.*
- Under the Club's Constitution, Section 21.9 c) states that: *the office of a member of the Board becomes vacant if the member resigns their office by notice in writing given to the Secretary.* Section 21.6 outlines that the Board may appoint a member of the Club to fill the vacancy for the balance of the term of the board member being replaced.
- The Manager Community Strengthening has been acting as a member of the Board in a non-voting capacity since June 2020. It is proposed they continue as a member until May 2021 or until an update can be provided to Council on the status of repayments.
- It is noted that the appointment of a Senior Officer to the Board may, in some instances, give rise to a possible conflict of interest. Accordingly, they should note any potential interest or conflict of interest and absent themselves from any matters that may arise between Council and the Club. This risk is further mitigated by the requirement that the appointment of the Council representative is in a non-voting observer capacity.
- Once interim arrangements cease, any continuation of this role will be subject to Council approval.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

This matter has been discussed with the Board of Management of the Football Club.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

There are no known environmental implications.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Actions are within scope of the Club's Constitution and direction of Council.

Policy Impacts

Nil.

12.6 Re-appointment of a Senior Officer to the Board of Management for Frankston Football Club Incorporated**Executive Summary**Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

If a conflict of interest arises the Council representative should note an interest or conflict of interest to the Board and remove themselves from the item.

Any matter that may arise requiring a decision by Council should be referred to the CEO to determine a way forward.

Conclusion

Council's member on the Board of Management for Frankston Football Club Incorporated has been the Manager Community Strengthening since June 2020.

A status update on the on Club's Deed of Company Arrangement is expected by April 2021.

It is recommended that the Manager Community Strengthening continue the appointment as the Board member in a non-voting capacity until an update can be provided to Council on the status of repayments.

ATTACHMENTS

Nil

Executive Summary**12.7 Draft Conflict of Interest Policy**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To adopt the Conflict of Interest Policy.

Recommendation (Chief Financial Office)

That Council:

1. Notes the draft Conflict of Interest Policy (Policy) was publicly exhibited for a period of four (4) weeks from Monday 26 October 2020, following the Election Period, and no written submissions were received; and
2. Adopts the Policy.

Key Points / Issues

- At its meeting on 21 September 2020, Council resolved:
That Council:
 1. *Notes the draft Conflict of Interest Policy (Policy);*
 2. *Endorses the Policy to be publicly exhibited for a period of four (4) weeks from Monday 26 October 2020, following the Election Period;*
 3. *Seeks a report back no later than the 14 December 2020 Council Meeting, taking into account any feedback received by the community; and*
 4. *Notes the report back is subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic.*
- A notice was published on Council's website and the Herald Sun Newspaper on Wednesday 4 November 2020, inviting written submissions on the draft Conflict of Interest Policy (Policy). The deadline for submissions is Wednesday 2 December 2020. At the time of writing this report, no written submissions has been received as yet.
- Division 2 of the Local Government Act 2020 (new Act), defines the circumstances that give rise to a Conflict of Interest for Councillors, members of Delegated Committees and members of Council staff.
- The new Act sees the removal of concepts relating to direct and indirect interests, which are replaced with 'general' and 'material' interests. The offences still remain if a Councillor, member of a Delegated Committee or member of Council staff has a conflict and fails to disclose it. However, there is a new provisions for failure to disclose, relating to Councillors, the CEO and staff, as well as Delegated Committee members. These are described under the legal section of this report.
- In addition to this, the Independent Broad Based Anti-Corruption Commission (IBAC) also released a resource paper around *Managing corruption risks*

12.7 Draft Conflict of Interest Policy**Executive Summary**

associated with conflicts of interests in the Victorian public sector. The resource paper discusses the heightened risk of conflict of interests for councils and opportunities to improve the awareness and understanding of managing conflicts which can expose Council to corruption risk and reputational damage.

- The draft Conflict of Interest Policy (Policy) provides guidance on the specific circumstances that give rise to a conflict of interest and clarifies the types of interests that constitute a conflict of interest, the process that must be followed and the consequences or actions that may be taken for failing to comply with the requirements of the new Act. Recognising and declaring interests, whether they are actual, potential or perceived, mitigates risk and reputational damage to Council.
- The draft Policy compliments the Governance Rules, which came into effect on 1 September 2020.
- Councillors are required to complete mandatory training on Conflict of Interest as part of the Councillor Induction Program which will be provided via an eLearning module and a Briefing with external lawyers. In addition all staff are required to a complete compulsory eLearning module on Conflict of Interest, which was launched at the end of October 2020.
- It is recommended that the draft Policy be adopted.

Financial Impact

There were financial implications associated with the advertisement of the draft Policy, however, this was accommodated within existing budgets.

Consultation**1. External Stakeholders**

A notice was published on Council's website and the Herald Sun Newspaper on Wednesday 4 November 2020, inviting written submissions on the draft Conflict of Interest Policy (Policy). The deadline for submissions is Wednesday 2 December 2020. At the time of writing this report, no written submissions has been received as yet.

2. Other Stakeholders

Commercial Services and Governance have provided input into the draft Policy.

Analysis (Environmental / Economic / Social Implications)

A clear Policy minimises the potential for confusion and disputes to arise in relation to matters that relate to Conflict of Interests. The draft Policy provides guidance on the specific circumstances that give rise to a conflict of interest and clarifies the types of interests that constitute a conflict of interest, the process that must be followed and the consequences or actions that may be taken for failing to comply with the requirements of the new Act.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

12.7 Draft Conflict of Interest Policy**Executive Summary**Legal

Division 2 of the new Act, defines the circumstances that give rise to a Conflict of Interest for Councillors, members of Delegated Committees and members of Council staff.

Councillors can be fined 120 penalty units for failing to disclose a material conflict of interest or if a Councillor has previously been found guilty by court of a conflict of interest under the Act or has been subject to a finding of serious misconduct for a conflict of interest breach.

If the CEO fails to disclose a material or general conflict of interest, then the Mayor must notify the Chief Municipal Inspector as soon as the Mayor becomes aware.

If a member of staff fails to disclose a material or general conflict of interest, the CEO is to notify the Chief Municipal Inspector as soon as they become aware, which may result in disciplinary action, including dismissal from their employment (for any employee of Council, including contractors and agency and/or labour hire staff engaged by Council).

If a member of a Delegated Committee fails to disclose a material or general conflict of interest, the CEO must notify the Council and make a recommendation to the Council as to the action that is to be taken.

Policy Impacts

The draft Policy complements the Governance Rules, which came into effect on 1 September 2020.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Recognising and declaring interests, whether they are actual, potential or perceived, mitigates risk and reputational damage to Council.

Conflict of interest identification and declaration is essential to maintaining transparency, equity and impartiality when undertaking decision making and the functions of Council. Consistency in the approach and handling of conflicts of interest instils confidence in the public that a Councillor, Delegated Committee member or employee of Council will not act prejudicially or improperly.

Conclusion

The draft Policy has been prepared to provide direction on the specific circumstances that give rise to a conflict of interest and clarifies the types of interests that constitute a conflict of interest, the process that must be followed and the consequences or actions that may be taken for failing to comply.

It is recommended that the draft Policy be adopted.

ATTACHMENTS

Attachment A: [↓](#) Conflict of Interest Policy

DRAFT Conflict of Interest



Council Policy

A4067151

Lifestyle Capital of Victoria

1. Purpose and Intent

This Policy provides guidance on the specific circumstances that give rise to a conflict of interest and clarifies the types of interests that constitute a conflict of interest, the process that must be followed and the consequences or actions that may be taken for failing to comply with the requirements of the *Local Government Act 2020*. Recognising and declaring interests, whether they are actual, potential or perceived, mitigates risk and reputational damage to Council.

2. Scope

This Policy applies to Councillors, the CEO, all Employees of Council, including contractors and agency and/or labour hire staff engaged by Council, Audit and Risk Committee members, Delegated Committee Members, Community Asset Committees and all other committee members of Council.

3. Definitions

Affected person means a relevant person, a family member of the relevant person, a body corporate of which the relevant person or their spouse or domestic partner is a Director or a member of the governing body, an employer of the relevant person (unless the employer is a public body), a business partner of the relevant person, a person for whom the relevant person is a consultant, contractor or agent, a beneficiary under a trust or an object of a discretionary trust of which the relevant person is a trustee or a person from whom the relevant person has received a disclosable gift.

Audit and Risk Committee means a Committee established under the *Local Government Act 1989* for the purpose of reviewing, discussing and assessing external reporting, external auditing, internal auditing, internal control and risk management, compliance and ethics, fraud preventions and related party transaction oversights.

CEO means the Chief Executive Officer of Council.


Community Asset Committee means a committee established under Section 65 of the *Local Government Act 2020*.

Council means Frankston City Council.

Councillor means a person elected by eligible residents and ratepayers in a Local Government election or by-election.

Delegated Committee means a committee established under Section 63 of the *Local Government Act 2020*, including joint delegated committees.

Disclosable gift means one or more gifts with a total value of more than \$500, or if an amount is prescribed, the prescribed amount received from a person in the 5 years preceding the decision on the matter. This does not include the value of any reasonable hospitality received by the relevant person at an event or function that the relevant person attended in an official capacity as a Councillor, member of Council staff or member of a Delegated Committee.



Employee means people who are employed by the Chief Executive Officer or by a person authorised by the Chief Executive Officer to employ Council staff and employed to perform, or assist in performing, the functions of the Council and or the Chief Executive Officer. It also includes agency staff, temporary contract staff and contractors engaged by Council.

Family member means your spouse or domestic partner of the relevant person, a parent, grandparent, sibling, your child, step-sibling or step-child of the relevant person or of their spouse or domestic partner, step parent and any other person that regularly resides with the relevant person.

Matter means a matter which a Council, Delegated Committee, Community Asset Committee or a member of Council staff is concerned and that will require a power to be exercised, or a duty or function to be performed or a decision to be made by the Council, Delegated Committee or Community Asset Committee in respect of that matter; or a power to be exercised, or a duty or function to be performed or a decision to be made by a member of Council staff in respect of a matter.

Not for profit organisation means a body that operates exclusively for charitable, civil, sporting or other social purposes and does not share or allocate the funds or profits of the body or organisation with the owners, shareholders or executives of the body or organisation.

Private interests means any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief.

Public duty means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

Relevant person means a person who is a Councillor, a member of a Delegated Committee or Community Asset Committee or a member of Council staff.

4. Authorisation

This Policy is managed by the Governance and Information Department, and is approved by Frankston City's Mayor and Council's Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council


in accordance with Frankston City Council resolution at its Ordinary Council meeting of xxxx.

5. Policy

6.1 Types of Interests

Division 2 of the Act describes the two (2) types of interests, being general conflict of interest and material conflict of interest.

General conflict of interest means an interest that an impartial, fair minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.



Material conflict of interest means an interest where an affected person would gain benefit or suffer a loss depending on the outcome of the matter. The benefit may arise or the loss incurred directly or indirectly or in a pecuniary or non-pecuniary form.

6.2 What are the general exemptions?

A conflict of interest does not arise if any of the following applies:

- a. The conflict of interest is so remote or insignificant that it could not be reasonably regarded as capable of influencing the actions or decisions of the relevant person in relation to the matter.
- b. The conflict of interest is held in common with a substantial proportion of the residents, ratepayers or electors of the municipal district and does not exceed the interest held by the other residents, ratepayers or electors;
- c. The relevant person does not know the circumstances that give rise to the conflict of interest and could not be reasonably expected to know those circumstances;
- d. The interest only arises because the relevant person is the representative of the Council on a not-for-profit organisation that has an interest in the matter and the relevant person receives no personal advantage from the not-for-profit organisation;
- e. The interest only arises because a family member of the relevant person is a member but not an officer holder of a not-for-profit organisation;
- f. The interest only arises because the relevant person is a member of a not-for-profit organisation that has expressed an opinion or advocated for an outcome in regard to the matter; and
- g. The interest arises in relation to a decision by a Councillor on a matter or in a circumstance that is prescribed to be exempt by the regulations, as outlined below:
 - i) relates to the nomination or appointment by the Council of a Councillor to a position for which the Councillor will not be remunerated;
 - ii) a submission by the Council to an electoral structure review;
 - iii) the nomination or election of a Councillor to the position of Mayor or Deputy Mayor;
 - iv) a decision in relation to the payment of allowances to the Mayor or Councillors (this exemption will only apply until such time a decision is made by the Victorian Independent Remuneration Tribunal);
 - v) the adoption of an expenses policy by Council;
 - vi) a decision by the Council to deal with a matter in an alternative manner, as defined in section 67 of the Act
 - vii) the appointment of a delegated committee when a quorum could not be maintained by the Council;
 - viii) the appointment of a councillor as a member or Chairperson of a delegated committee;
 - ix) a referral of a councillor conduct matter to an arbiter under the Councillor Code of Conduct;
 - x) an application to a Councillor Conduct Panel;
 - xi) an application to VCAT for a review of a Councillor Conduct panel decision;
 - xii) a resolution by Council to declare a uniform rate or differential rates;
 - xiii) a resolution that has the effect of making the Councillors eligible or ineligible for the superannuation guarantee under taxation legislation;

- xiv) in relation to a decision by a Councillor where a decision by Council on a matter has been made, including in relation to a budget, revised budget or Council plan, and any component part of the matter in which the Councillor had a conflict of interest has been separately resolved and the Councillor correctly disclosed a conflict of interest when the component part was considered
- xv) the Councillor is a representative of the Council to a Local Government Waste Forum established under the *Environment Protection Act 1970*;
- xvi) the Councillor is a director of a Waste and Resource Recovery Group established under the *Environment Protection Act 1970*;
- xvii) the Councillor is a member of the Country Fire Authority appointed under section 7 of the *Country Fire Authority Act 1958*; or
- xviii) in the case of a matter that relates to an application made under the *Planning and Environment Act 1987*, the Councillor is a member of the governing body of a referral authority that has considered the application under section 56 of that Act.

6.3 Conflict of Interest Requirements

Conflict of interest requirements apply to Council meetings, Delegated Committees, Community Asset Committees, Councillor Briefings, Audit and Risk Committees, Advisory Committees or Committee Members of Council and all Employees of Council, including contractors and agency and/or labour hire staff engaged by Council, who may prepare reports or documents, or who consider and make recommendations or decisions either alone or as part of a team.

6.4 Disclosure of a Conflict of Interest at a Council Meeting

A Councillor who has a conflict of interest in a matter being considered at a Council meeting at which he or she:

- 6.4.1 is present must disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the Council meeting immediately before the matter is considered; or
- 6.4.2 intends to be present, must disclose that conflict of interest by providing to the Chief Executive Officer before the Council meeting commences a written notice:
 - 6.4.2.1 advising of the conflict of interest;
 - 6.4.2.2 explaining the nature of the conflict of interest; and
 - 6.4.2.3 detailing, if the nature of the conflict of interest involves a Councillor's relationship with or a gift from another person, the:
 - (a) name of the other person;
 - (b) nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and
 - (c) nature of that other person's interest in the matter
- 6.4.3 immediately before the matter is considered at the meeting announcing to those present that he or she has a conflict of interest and that a written notice has been given to the Chief Executive Officer as detailed in the Governance Rules; and

- 6.4.4 the Councillor must, in either event, leave the Council meeting immediately after giving the explanation or making the announcement (as the case may be) and not return to the meeting until after the matter has been disposed of.

6.5 Disclosure of Conflict of Interest at a Delegated Committee Meeting

A member of a Delegated Committee who has a conflict of interest in a matter being considered at a Delegated Committee meeting at which he or she:

- 6.5.1 is present must disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the Delegated Committee meeting immediately before the matter is considered; or
- 6.5.2 intends to present must disclose that conflict of interest by providing to the Chief Executive Officer before the Delegated Committee meeting commences a written notice:
- 6.5.2.1 advising of the conflict of interest;
- 6.5.2.2 explaining the nature of the conflict of interest; and
- 6.5.2.3 detailing, if the nature of the conflict of interest involves a member of a Delegated Committee's relationship with or a gift from another person the:
- (a) name of the other person;
- (b) nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and
- (c) nature of that other person's interest in the matter.
- 6.5.3 immediately before the matter is considered at the meeting announcing to those present that he or she has a conflict of interest and that a written notice has been given to the Chief Executive Officer as detailed in the Governance Rules; and
- 6.5.4 the member of a Delegated Committee must, in either event, leave the Delegated Committee meeting immediately after giving the explanation or making the announcement (as the case may be) and not return to the meeting until after the matter has been disposed of.

6.6 Disclosure of a Conflict of Interest at a Community Asset Committee Meeting

A Councillor who has a conflict of interest in a matter being considered at a Community Asset Committee meeting at which he or she:

- 6.6.1 is present must disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the Community Asset Committee meeting immediately before the matter is considered; or
- 6.6.2 intends to present must disclose that conflict of interest by providing to the Chief Executive Officer before the Community Asset Committee meeting commences a written notice:
- 6.6.2.1 advising of the conflict of interest;
- 6.6.2.2 explaining the nature of the conflict of interest; and

6.6.2.3 detailing, if the nature of the conflict of interest involves a member of a Councillor's relationship with or a gift from another person the:

- (a) name of the other person;
- (b) nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and
- (c) nature of that other person's interest in the matter,

6.6.3 immediately before the matter is considered at the meeting announcing to those present that he or she has a conflict of interest and that a written notice has been given to the Chief Executive Officer as detailed in the Governance Rules.

6.6.4 the Councillor must, in either event, leave the Committee Asset Committee meeting immediately after giving the explanation or making the announcement (as the case may be) and not return to the meeting until after the matter has been disposed of.

6.7 Disclosure at a Meeting Conducted Under the Auspices of Council

A Councillor who has a conflict of interest in a matter being considered by a meeting held under the auspices of Council at which he or she is present must:

- 6.7.1 disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered;
- 6.7.2 absent himself or herself from any discussion of the matter; and
- 6.7.3 as soon as practicable after the meeting concludes provide to the Chief Executive Officer a written notice recording that the disclosure was made and accurately summarising the explanation given to those present at the meeting.


6.8 Disclosure by Members of Council Staff Preparing Reports for Meetings

A member of Council staff who, in his or her capacity as a member of Council staff, has a conflict of interest in a matter in respect of which he or she is preparing or contributing to the preparation of a Report for the consideration of a Council meeting, Delegated Committee meeting or Community Asset Committee meeting must:

- 6.8.1 immediately upon becoming aware of the conflict of interest, provide a written notice to the Chief Executive Officer disclosing the conflict of interest and explaining the nature of the conflict of interest.
- 6.8.2 the Chief Executive Officer must ensure that the Report records the fact that a member of Council staff disclosed a conflict of interest in the subject-matter of the Report.
- 6.8.3 if the member of Council staff is the Chief Executive Officer, the written notice must be given to the Mayor and the obligation may be discharged by any other member of Council staff responsible for the preparation of the Report.

6.9 Disclosure of Conflict of Interest by Members of Council Staff in the Exercise of Delegated Power

- 6.9.1 A member of Council staff who has a conflict of interest in a matter requiring a decision to be made by the member of Council staff as delegate must, immediately upon



becoming aware of the conflict of interest, provide a written notice to the Chief Executive Officer explaining the nature of the conflict of interest.

- 6.9.2 If the member of Council staff is the Chief Executive Officer, the written notice must be given to the Mayor.

6.10 Disclosure by a Member of Council Staff in the Exercise of a Statutory Function

6.10.1 A member of Council staff who has a conflict of interest in a matter requiring a statutory function to be performed under an Act by the member of Council staff must, upon becoming aware of the conflict of interest, immediately provide a written notice to the Chief Executive Officer explaining the nature of the conflict of interest.

- 6.10.2 If the member of Council staff is the Chief Executive Officer the written notice must be given to the Mayor.

6.11 Recording requirements

All disclosures of Conflicts of Interests made at a Council Meeting, Delegated Committee Meeting or Community Asset Committee Meeting will be recorded in the minutes of that meeting.

Written disclosures will be kept in a secure place for a period of three (3) years.

The Coordinator Governance will be responsible for registering all written disclosures into Council's Electronic Document Management System and maintaining a register.

6. Roles and responsibilities

The Manager Governance and Information is responsible for enforcement of and compliance with this Policy and will provide interpretation in the event of the need for clarification or when there is a dispute.

7. Policy non-compliance

Section 130 of the Local Government Act 2020 outlines the offences, in the event a person fails to disclose a general or material conflict of interest.

8. Related documents

The requirements set out in this Policy should be read in conjunction with the following:

- *Local Government Act 2020*
- *Local Government (Governance and Integrity) Regulations 2020*
- Councillors' Code of Conduct
- Staff Code of Conduct
- *Public Records Act 1973*
- Gifts and Hospitality Policy
- Risk Management Policy
- Procurement Policy



9. Implementation of the Policy

This Policy will be published on Council's website and intranet so that it can be used by employees of Council, including contractors and agency and/or labour hire staff engaged by Council, Audit and Risk Committee Members, Delegated Committee Members, Community Asset Committee Members and Councillors to understand the requirements on declaring a conflict of interest.

10. Document History

Date Approved	Change Type	Version	Next Review Date
TBD	New version	V2	December 2024

Executive Summary**12.8 Occupational Health & Safety Policy**

Enquiries: (Fran Boyd: Business Innovation and Culture)

Council Plan

Community Outcome:	4. A Well Managed City
Strategy:	4.4 People
Priority Action	4.4.1 Create a sustainable workforce

Purpose

To brief Council on the Occupational Health and Safety Policy

Recommendation (Director Business Innovation and Culture)

That Council:

1. Notes the Occupational Health and Safety Policy (Policy);
2. Endorses the Policy to be placed on public exhibition for a period of six (6) weeks; and
3. Seeks a report back no later than February 2021, to adopt the Policy, taking into account any submissions received.

Key Points / Issues

As well as being responsible for the functions and standards of conduct set out in the Local Government Act 2020 Councillors have responsibilities under the Occupational Health & Safety (OHS) Act 2004, while participating in the decision-making of the Council.

Councillors are subject to the obligations imposed on Officers in the OHS Act and have an individual responsibility to take reasonable care to ensure that Council carries out its health and safety obligations appropriately. These obligations are set out in Section 144 of the OHS Act, which specifies that Officers can be held accountable for decisions about relevant matters concerning health and safety.

Any acts or omissions by Council which are in breach of Council's obligations under the OHS Act and related legislation may result in:

- Accident and injury to persons and damage to Council property
- Investigation and criminal prosecution of Council or Staff under the OHS Act by WorkSafe Victoria
- Damage to the reputation of Council and Councillors in the community
- Intervention by the Minister Any failure by an individual Councillor to take reasonable care to ensure that Council carries out its safety obligations, within the restrictions set out in this Policy, may result in:
- Investigation and individual criminal prosecution by WorkSafe Victoria In extremely serious cases, prosecution and imprisonment for workplace manslaughter following the commencement of the Victorian workplace manslaughter provisions (1 July 2020 if not gazetted earlier).

12.8 Occupational Health & Safety Policy**Executive Summary**

Changes to the OHS Act 2004 in November 2019 have introduced a new criminal offence of “Industrial Manslaughter”. An industrial manslaughter offence occurs where the duty holder “negligently causes the death of an employee or other person” in relation to the workplace. Significant fines can be imposed under this section – the maximum fine for employer is \$16.5m and an officer or manager could be imprisoned for 20 years.

The attached Policy has been developed to set out Councils position and provide guidance on responsibilities under the OHS Act 2004.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

No formal consultation has been undertaken with external stakeholders. The draft Policy will be placed on public exhibition for a period of six (6) weeks.

2. Other Stakeholders

Staff representatives, Union Representatives and Health & Safety representatives have been consulted in the development of this policy.

Analysis (Environmental / Economic / Social Implications)

There is no impact

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

This policy sets out Councils obligations under the Occupational Health and Safety Act 2004

Policy Impacts

Not applicable.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

This policy forms one of the control measures designed to mitigate the risk of an OHS incident

Conclusion

This Policy is a requirement of the OHS Act 2004 and sets the standard for OHS compliance in council.

12.8 Occupational Health & Safety Policy

Executive Summary

ATTACHMENTS

Attachment A: [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\)](#) 2020 - Occupational Health and Safety Policy - Final for Council Approval

Occupational Health, Safety & Wellbeing Policy



Lifestyle Capital of Victoria

1. Purpose and Intent

Council's Health, Safety and Wellbeing policy reflects Council's commitment to a safety culture that extends beyond just physical injuries sustained from accidents in the workplace, to the physical and psychological health and well-being of our people.

As identified in the Occupational Health and Safety Act 2004 (VIC), Council will proactively and collaboratively engage with all workers and clients to:

- (a) secure the health, safety and wellbeing of employees and other persons at work; and
- (b) eliminate, at the source, risks to the health, safety or wellbeing of employees and other persons at work; and
- (c) ensure that the health and safety of members of the public is not placed at risk by the conduct of undertakings by Council workers; and
- (d) provide for the involvement of workers, and organisations representing those persons, in the formulation and implementation of health, safety and wellbeing standards

2. Scope

Council has identified workplace health safety and wellbeing as a shared responsibility for all Council workers and has committed to the following principles to support the development and continuous improvement of a workplace health and safety culture:

Inclusion: all workers and visitors to Council are given the highest level of protection against risks to their health, safety and wellbeing;

Leading: we will proactively seek and manage health and safety risks within Council and ensure that these are eliminated or reduced in a timely and responsive manner;

Proactive: Council will ensure that our workers have the knowledge and skills to undertake their work in a safe and supported manner with access to contemporary occupational health, safety and wellbeing policies and procedures;

Collaborative: Employers and employees should exchange information and ideas about risks to health and safety and measures that can be taken to eliminate or reduce those risks; and

Connected: Our workers are recognised and encouraged to participate in building a strong and resilient WHS culture and are supported to actively participate in raising and representing work related WHS issues through participation in WHS committees, safety forums and other avenues within Council.

3. Definitions

Throughout this policy the following terms reflect its focus:

CEO – means the Chief Executive Officer at Frankston City Council.

Client - Includes all persons to whom services are provided by Frankston City Council.

Contractor – A person or company engaged to undertake works for Council, including service providers/service partners.

Council – means Frankston City Council.

Council Officer – A current employee of the Frankston City Council with the authority to engage in activities on behalf of Council.

Contractor– A Person or company engages to provide a service or services for Council.

Employees – All employees engaged by Frankston City Council including full time, part time, casual, labour hire agency employees, contractors and volunteers.

Officer – A Frankston City Council employee responsible for answering or responding to a request for information.

Responsible Officer – An officer of Frankston City Council who has responsibility for the general area/subject matter to which a record pertains.

Student – a person who attends council property under supervision of a council officer to learn a skill, trade or, undertake work experience or graduate studies placement.

Visitors – A person or persons who comes to spend time socially, for business or sightseeing within Council precinct.

Volunteer – Formally recognised, unpaid member of the public who assists with the provision of Council services e.g. Visitor Information Centre, Library and Meals on Wheels.

Worker – this term is used to collectively include employees, Councillors, agency staff, volunteers, contractors and students. The legislation and instruments mentioned in this policy may apply to particular categories of worker.

4. Authorisation

This Policy is managed by the People and Culture Department, and is approved by Frankston City's Mayor and Council's Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with Frankston City Council resolution at its Ordinary Council meeting of xx xx 2021.



5. Policy

Council is committed to the provision of a safe and healthy environment for all workers and visitors through a commitment to action in line with relevant Workplace Health and Safety (WHS) legislation, compliance codes and appropriate standards by:

- Providing an environment that promotes and supports the physical and psychological health and wellbeing of employees in the workplace in line with Council's values of Kinder, Smarter, Fairer and Councils Code of Conduct;
- Maintaining a process of continuous improvement of the safety management framework, systems, and processes ensuring safety practises are maintained;
- Ensuring our employees are appropriately trained and educated in areas of WHS in line with position accountability and responsibilities including individual obligations to personal safety;
- Reflecting WHS expectations within position descriptions, performance development and planning processes;
- Reporting on WHS performance targets at the organisational, directorate and department levels;
- Evaluating WHS performance through analysis of organisational data of best practice and benchmarking with industry peers;
- Regularly communicating with workers in relation to WHS initiatives and programs that support a workplace health and safety culture; and
- Ensuring WHS is an integral part of all Council management systems and core operations.

6. Roles and responsibilities

The involvement of all employees at every level is required to achieve workplace health safety and wellbeing objectives as follows:

Councillors:

- Demonstrate good governance and ethical behaviour in the provision of all services to the community and in the management of council;
- Actively support the implementation of Workplace Health and Safety standards within Council and the community; and
- Undertake mandatory induction training within 6 months of taking the oath of office.

CEO:

- Oversee legal obligations and the effective implementation of the WHS and wellbeing framework, systems, and processes relating to employee health and safety;
- Ensure WHS and well-being remains a strategic priority for Council in support of embedding a strong safety culture; and
- Monitor the performance of WHS and wellbeing through key performance indicators and regular reporting.



Executive Management Team

- Ensure legal obligations are met and the effective implementation of the WHS framework, systems and processes relating to employee health, safety and wellbeing are met and maintained;
- Ensure WHS and well-being remains a strategic priority for council in support of embedding a strong safety culture;
- Monitor the performance of WHS through key performance indicators and regular reporting;
- Ensure effective WHS and wellbeing training and education of Council employees and volunteers through the allocation of sufficient resourcing and operational funding to support related activity;
- Ensure that roles and responsibilities within the directorates are effectively communicated and maintained via position descriptions, performance development and planning discussions and management forums;
- Ensure the physical and psychological health and wellbeing of Council employees and volunteers is promoted and supported through participation in " safety walk arounds " and programs and initiatives designed to enhance employee wellbeing;
- Embed a culture whereby employees are encouraged to discuss health and safety issues and concerns in a transparent and open manner;
- Shall have a clear understanding of key WHS and wellbeing issues pertaining to their directorates;
- Be safety leaders and uphold Councils core safety values;
- Actively support the planning and promote the implementation of health safety and wellbeing enhancement initiatives; and
- View health, safety and wellbeing as an integral part of daily business activities, and demonstrate this through their planning, communication and work practises.

Managers/Coordinators /Team Leaders

- Ensure effective implementation of workplace health safety and wellbeing practices in line with the WHS framework, systems and processes, templates and checklists that support expectations and responsibilities of a line manager and the safety of the work area;
- Ensure local procedures are in place for the systematic identification of workplace hazards and assessment of their level of risk as well as implementation of controls to manage risk;
- Lead work area safety inspections and audits and investigate and report all incidents, including near misses;
- Ensure all employees are returned to the workplace from a physical or psychological injury in line with Councils Injury Management and Return to Work policy;
- Prioritise WHS and wellbeing requirements within the work area to ensure a safety culture is being promoted at all times;
- Report on WHS and wellbeing performance in line with key performance indicators;
- Ensure sufficient forums for employees to raise and discuss workplace health , safety and wellbeing issues in a transparent and open manner;
- Encourage worker to take accountability for personal health, safety and wellbeing;

- Participate in WHS training and education and ensure WHS representatives are also enabled to participate in training obligations as required;
- Ensure the physical and psychological health and wellbeing of Council employees and volunteers is promoted and supported through participation in “ safety walk – arounds” and programs and initiatives designed to enhance employee wellbeing; and
- Establish and maintain the framework for the WHS and wellbeing system in their area of managerial responsibility.

Employees and Volunteers


- Assume individual accountability for health, safety and wellbeing for yourself and your co-workers including psychological wellbeing;
- Undertake tasks in accordance with relevant standard operating procedures and/or work instructions;
- Participate in health and safety consultative forums and contribute ideas to improving health and safety of the work area;
- Where appropriate, participate in workplace health and safety training, programs and initiatives to embed a safety culture; and
- Report all work health and safety breaches, hazards and incidents, including near misses, and document on Councils Online Incident Management System and assist with actions to reduce or eliminate risks.

Contractors

- Comply with all WHS and wellbeing requirements set out in Council contracts;
- Work safely at all times to protect themselves and those working with them;
- Report all hazards and incidents, including near misses to Council;
- Take reasonable care for their own health, safety and wellbeing and not place at risk the health and safety of others;
- Cooperate with others in relation to actions taken by Council to comply with the Occupational Health and Safety legislation;
- Undertake tasks in accordance with relevant standards operating procedures or work instructions;
- Wear correct personal protective equipment specified in standard operating procedures and working instructions as required;
- Seek supervision and guidance from the relevant supervisor for all new or modified procedures;
- Where required, participate in health and safety information, training and induction procedures; and
- Implement relevant specific responsibilities described in Councils health and safety policies and procedures.

Health, Safety and Wellbeing team

- Manage the ongoing development and maintenance of workplace health, safety and wellbeing practises in line with the WHS and wellbeing framework, systems, and processes and resources that support line managers and employees in meeting their health and safety responsibilities;

- 
- Support effective communication and education of WHS roles and responsibilities throughout Council;
 - Manage Councils health and safety risk register;
 - Manage and develop reports on incidents from Incident Management system;
 - Lead the education process for:
 - Divisional safety inspections;
 - Investigations and reporting of incidents, including near misses;
 - Hazard identification and risk controls;
 - Manage the early intervention program for employees within the workplace;
 - Manage programs for employees returning to the workplace following physical or psychological injury;
 - Report on performance in line with key performance indicators;
 - Ensure the effective implementation of WHS and wellbeing committee structure and related forums for employees to raise health and safety issues and have these issues addressed;
 - Facilitate, record and report on all WHS training and education requirements including maintenance of compliance training and refresher training needs;
 - Ensure physical and psychological health and wellbeing of workers is promoted and supported through the development and implementation of programs and initiatives designed to enhance employee wellbeing including Councils Health and Wellbeing promotion program;
 - Manage the Employee Assistance Program (EAP) as a key resource for employees and managers in support of work and life issues;
 - Lead and promote a safety culture; and
 - Organise workplace specific programs and procedures to support health and wellbeing of Council employees.

7. Policy non-compliance

Non-compliance with this Policy has the potential to cause significant harm to Council Workers or members of the public.

Failure to comply with this Policy will result in Council not meeting its obligations under the Occupational Health & Safety Act 2004 which can result in fines and/or prosecution of both Council and individuals with responsibilities under this Act.



8. Related documents

- Council Staff Code of Conduct
- Councillors Code of Conduct

Legislation Applicable

- Occupational Health and Safety Act 2004 (Vic)
- Occupational Health and Safety Regulations 2017 (Vic)
- Australian Standards AS/NZS 4801:2001 – Occupational Health and Safety Management Systems, Occupational Health and Safety Guidelines and Compliance Codes

9. Implementation of the Policy

This Policy (in conjunction with other Related Documents) will be published on Council's website and intranet so that it can be used by Councillors, employees of Council, including contractors and agency and/or labour hire staff engaged by Council, to understand the occupational health and safety requirements.

10. Document History

Date approved	Change Type	Version	Next Review Date

Executive Summary**12.9 Community Engagement Plans - Municipal Early Years Plan and Positive Ageing Action Plan**

Enquiries: (Joanne Ferrie: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.3 Engage and support Frankston City's local areas and diverse communities to optimise facility usage and enhance equitable access to services

Purpose

To seek Council's endorsement of the Community Engagement Plans for the development of the Municipal Early Years Plan and the Positive Ageing Action Plan.

Recommendation (Director Communities)

That Council:

1. Endorses the Municipal Early Years Community Engagement Plan to enable the development of the Municipal Early Years Action Plan, which is expected to be submitted to Council for adoption by May 2021; and
2. Endorses the Positive Ageing Community Engagement Plan to enable the development of the Positive Ageing Action Plan which is also expected to be submitted to Council for adoption by May 2021.

Key Points / Issues

- The Stronger Families Policy (refer Attachment C) was adopted by Council at the Ordinary Meeting on 28 January 2020. The policy provides an overarching view of Frankston City Council's commitment to supporting and strengthening families and reducing vulnerability. The policy's intentions are to be demonstrated through the subordinate action plans, which are under development.
- At the 21 September 2020 Ordinary Meeting, it was determined that all policy, strategy and significant action plan development is to be subject to the Interim Community Engagement Policy, requiring each key document be supported by a Council endorsed community engagement plan ensuring that community's voice is considered in all planning undertaken by Council.
- Two of the five action plans currently being developed by Council's Family Health Support Services Department, are the Municipal Early Years Plan (MEYP) and the Positive Ageing Action Plan (PAAP), both due for Council adoption in May 2021.
- The MEYP Community Engagement Plan (Attachment A) outlines the proposed approach to undertaking targeted and staged engagement to ensure the communities voice will inform the shaping of priorities and focus for the new MEYP.

12.9 Community Engagement Plans - Municipal Early Years Plan and Positive Ageing Action Plan**Executive Summary**

- The PAAP Community Engagement Plan (Attachment D) has been developed following feedback from Council's existing clients during COVID restrictions. Feedback sought successfully engaged 316 residents over the age of 60yrs and included 236 written responses and 80 telephone surveys conducted as interviews. Please note, services to our older residents not only continued through stage 4 restrictions but also expanded reaching many more people feeling the effects of isolation. An example of this is the increase of Meals on Wheels services increasing from 2,000 to an estimated 6,000 meals. This has offered the opportunity to engage many more people than might otherwise have occurred.
- Feedback highlights what was important for the 60+ year old community living in Frankton City, including (among others):
 - Almost half of those who responded to the survey would like to be more involved in volunteering, in local clubs and groups, and in their local neighbourhoods. Connection was highlighted as important to our older population, but those surveyed indicated they don't always feel connected to their neighbourhood.
 - Open space and supporting infrastructure is regularly used and highly regarded by our older residents. The importance of accessible and age-friendly infrastructure was highlighted when asked what would assist older people use open space more often.
 - Similar responses were received when asked what would make it easier to get around the community, with the need for more regular and reliable transport options also needed.

A Summary of Feedback is provided in Attachment B.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Community Engagement Plans are designed to ensure consultation of all key cohorts and also offer the opportunity for the broad community to make submissions.

2. Other Stakeholders

Community Engagement Plans are designed to ensure the consultation of all key cohorts which includes service providers and internal departments of Council.

Analysis (Environmental / Economic / Social Implications)

Adoption of the Engagement Plans will enable the community and potential and existing clients and services providers have a voice and help shape services and inform advocacy.

12.9 Community Engagement Plans - Municipal Early Years Plan and Positive Ageing Action Plan**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal issues associated with this report.

Policy Impacts

Privacy and freedom of information legislation will be complied with in collection and storage of all stakeholder and community feedback through this process.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Implementing a planned approach to consultation and engagement mitigates against the risks of exclusion of individuals or groups.

Conclusion

It is recommended that Council adopts the Community Engagement Plans to enable the development and implementation of the Municipal Early Years Plan and the Positive Ageing Action Plan.

ATTACHMENTS

- | | | |
|---------------|-------------------|---|
| Attachment A: | ↓ | MEYP Engagement Plan |
| Attachment B: | ↓ | Positive Ageing Action Plan Community Consultation Summary Report |
| Attachment C: | ↓ | Stronger Families Policy |
| Attachment D: | ↓ | Positive Ageing Action Plan - Community Engagement Plan |

Community Engagement Plan: Municipal Early Years Plan

Community Engagement Plan

Project name: Municipal Early Years Plan

Approved by: Project Sponsor

Date: 20 September 2020

Endorsed by Council:

Date: 14 December 2020

Are planning permit approvals required: No

Are building permit approvals required: No

<p>Key Risks:</p> <ul style="list-style-type: none"> • The impact of the COVID-19 pandemic resulting in: <ul style="list-style-type: none"> – Not being able conduct face-to-face engagement activities – Community members not feeling safe to engage in face-to-face activities – Limitations of reach of online engagement methods – Disruptions to Early Years services – Responses being limited to service delivery changes during/due to COVID-19 • Impact of Local Government elections resulting in: <ul style="list-style-type: none"> – Not being able conduct any community consultations between 22 September and 24 October 2020. • Engagement methods used being too limited to effectively engage young children to give them a voice • Engagement of all carer cohorts (parents, grandparents, foster carers etc) 	<p>Risk Mitigation:</p> <ul style="list-style-type: none"> • Development of an Engagement Plan to enable forward planning for targeted engagement to support the development of the MEYP. • Consultation to be undertaken by Council staff currently involved in engaging with families with young children/early years providers within the community. • Provide families space to talk about their frustrations and experiences associated with the service disruptions (let them be heard re the frustration of 'now'). • Seek their thoughts and input into how things can look into the future to minimise the risk to their personal disruption (do some re-framing!) • Use approaches that put a friendly face to the consultation where possible and Manage communications closely on social media (wherever these have been used for consultation, ie respond quickly to all comments posted). • Any face-to-face engagement activities will be designed to work with current restrictions and other COVID-safe measures to ensure the safety of participants and staff, with the project team monitoring the situation. • The community consultation will involve multiple methods of engagement including online, paper, via telephone and face-to-face methods to undertake stakeholder and community consultation.
---	---

<ul style="list-style-type: none"> Engagement timeline limitations. Community frustration/covid-fatigue resulting in an unwillingness to engage or frustration coming through in responses (due to present/past service barriers) 	<ul style="list-style-type: none"> Ensure our engagement is tailored to engage all relevant cohorts (parents, grandparents, and children (ensure we give children a voice) Engage kindergarten teachers to ascertain the ideas /feedback of children Stakeholder mapping undertaken prior to developing the plan will assist with the tailoring of engagement approaches to ensure that a satisfactory breadth of voices of families of 0-6 year old children and 0-6 year old children themselves are engaged through the consultation process. The consultation process will be broadly advertised to encourage the community to participate, including across the local areas.
---	---

Stakeholder analysis & engagement planning

Stakeholders: Internal, External, Community

Stakeholder types: FHSS, FHSS Program delivery partner, referral partner, delivers services to infants and pre-school aged children (independent of Council), funder, authoriser, consumer/customer, young children and their families etc.

Stakeholder engagement methodology for the Municipal Early Years Plan (IAP2 engagement approach).

All stakeholders have been categorised into the following engagement groupings, and will be engaged according to approach identified for each per table below:

Engagement category	How this category will be engaged	When will this category be engaged
Inform	Provide these stakeholders with information about Council's intention to develop an action plan and information on how to be involved.	Pre-Round 1 Round 4
Consult	[Internal] Setting the scene – data/issues, parameters in which we work Local Government – what is our role? Other consultations that delivered by other areas across Council with families with young children 12-24 months).	Round 1 Round 3

	<p>Feedback from families with young children – to their service.</p> <p>Obtain feedback on their vision for the Action Plan, and for what these stakeholders want to 'see'</p> <p>Obtain feedback on proposed actions, what we will 'do'</p>	
	<p>[Community]</p> <p>Find out about what's important to children, families and community in Frankston.</p> <p>Obtain feedback on their current lifestyle, likes and preferences – focusing on data gaps in the State of the Community.</p> <p>Obtain feedback on their vision for the Action Plan, and for what these stakeholders want to 'see'</p> <p>Obtain feedback on proposed actions, what we will 'do'</p>	<p>Round 1</p> <p>Round 3</p>
Involve	[Internal/external] Develop one or more actions in the action plan with these stakeholders. No shared responsibilities required. (i.e what would you like 'Council to do'?)	Round 2
Collaborate	[Internal/external] Partner with these stakeholders to design one or more actions in the action plan with shared responsibilities (i.e. What would you like to take a lead in delivering? Or What would you like us to deliver together?)	Round 2

Purpose of the engagement is to:

- Inform internal, external and community stakeholders of Council's intention and process for developing a Municipal Early Years Plan.
- Provide an opportunity for all stakeholders to contribute to the Frankston vision for supporting young children and their families within our municipality.
- Provide an opportunity for internal stakeholders to review current practice and make recommendations on how things are done in moving forward.
- Consult the community and stakeholders to gain a deeper understanding of the key local issues that are important to the community and which should be reflected in the plan.

- Engage stakeholders, consumers and the community to inform the actions within the Plan.
- Deliver coordinated and mutually reinforcing actions to support young children and their families within the municipality and region.
- Make the community part of the decision-making process and for them to feel that their voices are valued and that their needs and aspirations are being considered in the action plans developed by Council.
- Involve council staff in the community engagement process to build understanding and commitment of the community's needs and aspirations.

Key messages (add any messages of relevance for the MEYP):

- Council has commenced drafting its next Municipal Early Years Plan (2021-2025).
- This Plan will align with the principles of the WHO Child Friendly Cities in aiming to establish appropriate and effective actions to support the delivery of Council's programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for young children and their families.
- Council aims to actively engage with the community in developing the plan to ensure that it accurately reflects our community's objectives and aspirations.
- Stakeholder and community consultations will be rolled out during October-December 2020, so that you can have your say on how the plan will meet the needs of the young children and their families living in Frankston City.
- Others?

Consultation timeframe:

The community engagement will be conducted over the following four stages and implemented in partnership between Family Health Support Services and Community Strengthening, to support the development of the Municipal Early Years Plan 2021-2025 (note, the following may be required to be modified due to the ongoing impacts of the COVID-19 pandemic or Local Government elections):

Pre-Round 1: INFORM – Inform internal and external stakeholders and the community that the development of Council's Municipal Early Years Plan is underway.

WHAT (Spiel - internal)	<p>Frankton City Council has commenced drafting its new Municipal Early Years Plan (2021-2025). This Plan will align with the principles of the MCH Practice Model in aiming to establish appropriate and effective actions to support the delivery of Council's programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for infants and pre-school aged children and their families in the municipality.</p> <p>The MEYP Working Group will host a series of internal consultations with Council staff and teams throughout October to discuss how we can collaborate to make this city a great place for families with young children and to give you a chance to have your say on how the plan will meet the needs of the many families with young children who have made Frankston City home.</p> <p>For further information or to register your interest to be involved in community consultation about the plan please contact venita.mackinnon@frankston.vic.gov.au</p>		
(Spiel - external)	<p>Frankton City Council has commenced drafting its new Municipal Early Years Plan (2021-2025). This Plan will align with the principles of the UNICEF Child Friendly Cities Framework in aiming to establish appropriate and effective actions to support the delivery of Council's programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for infants and pre-school aged children and their families in the municipality.</p> <p>Stakeholder and community consultations will be rolled out during from late October to December 2020, so that you can have your say on how the plan will meet the needs of the many families with young children who have made Frankston City home.</p> <p>For further information or to register your interest to be involved in community consultation about the plan please contact [add FCC contact number /email].)</p>		
WHERE	WHO (allocate action)	BY WHEN	Status
Grapevine (internal)	Karen W	25 September 2020	Complete

<i>External website (and include a link to the survey)</i>	<i>Karen W</i>	<i>15 January 2021</i>	
<i>Council Facebook (F/B)</i>	<i>Karen W</i>	<i>15 January 2021</i>	
<i>Supported Playgroups F/B</i>	<i>Georgina</i>	<i>15 January 2021</i>	

ROUND 1: CONSULT – Round 1 consultation and engagement will involve:

1. Engaging stakeholders on what they would like to 'see' changed in the community – thus giving these stakeholders input into the visioning of the plan; and
2. Engaging stakeholders on their perspectives on how well current services are working, what they would like to see changed, and what could be added into the new planning cycle.

Inputs:

- State of the Community Profile
- Community Consultation Survey
- Engagement timeline developed
- Engagement approaches finalized
- Delegation of 'consult' engagement tasks
- PPT presentations

Outputs:

- Summary Report of the feedback provided
- High level themes identified to inform the Outcomes Framework within the Action Plan
- Information provided to commence drafting action Plan 'actions'

ROUND 1: Consult						
Engagement Stakeholder	What is your engagement activity objective?	Who is involved?	Method of Engagement & Timeframes	Engagement tool/s	Pre-engagement To do list	
		Project team			Who & When	Status
INTERNAL CONSULTATION – October to November 2020						
Family Health Support Services						
FHSS Service teams: - MCH team (Nurses, business support)	- Inform that we are developing a plan	Jo introduce Venita facilitate Working Group support	MCH Team meeting 20 October	Zoom workshop Survey	Jo Ferrie / Venita Mackinnon	Complete

Item 12.9 Attachment A: MEYP Engagement Plan

- Children's Services (Kindergarten registration, best start, infrastructure) -Mahogany Rise Child and Family Centre team (early years educators)	- Advise of the consultation approach - Consult re vision/issues, seek feedback on current approaches to our work programs and activities (keep, change, drop)		Children's Services Team Meeting – 13 October Mahogany Rise Team Meeting – 15 October MEYP Staff survey (All) – 21 October	Pre-meeting email (with Information Sheet)	13, 15, 20 October	
COUNCIL STAFF – Other Departments						
All Staff Workshop – Arts and Culture; Community Strengthening; Land Use Planning; Facilities	As Above.	Jo introduce Venita facilitate Both working groups to support - MEYP & PAAP	Zoom Staff Workshop with break out rooms. Post surveys on Grapevine.	Zoom workshop PPT survey	11 November 2020	Complete
COMMUNITY – January to February 2021						
General – whole community	- Seek feedback on the communities vision - Seek information about their lifestyles - Seek feedback about barriers experienced by this cohort -Invite ideas for the MEYP	MEYP Working Group		Surveys Social media engagement	Karen Wheeler 15 Jan – 15 Feb 2021	
Targeted – engagement of children and families accessing the following services: - Playgroup - Kindergarten				Survey Callback interviews as requested Focus Group as required	Karen Wheeler 1 – 15 Feb 2021	

ROUND 2: INVOLVE & COLLABORATE – Round 2 consultation and engagement will involve:

1. Engaging 'involve' stakeholders on **actions they would like us to include** in the action plan for FHSS to deliver (and engage their involvement in drafting these actions) (i.e. action focussed engagement).
2. Engaging 'collaborate' stakeholders on **collaborative actions**, or actions from their plans they would like to see reflected in the Municipal Early Years Plan. Note these actions will either be led by the other stakeholder, or delivered in partnership with FHSS (targeted only).

Inputs:

- Front end of the Action Plan complete
- Engagement approach methodology finalized
- Delegation of involve and collaborate engagement task

Outputs:

- Actions developed in partnership with Council and external stakeholders

ROUND 2: INVOLVE & COLLABORATE

Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
INTERNAL - February to March 2021					
Library Community Strengthening Visitor Information Centre Other areas as applicable	To develop actions To adapt actions from other plans To identify opportunities to collaborate	MEYP Working Group	February – March 2021	Venita Mackinnon	Individual meetings
EXTERNAL – March to April 2021					
All external stakeholders who – during Round 1 consultations – expressed an interest to be involved in the action planning	- Determine actions for inclusion in external plans -Determine actions that they recommend that Council consider including. -Determine any dual (collaborative) actions.	MEYP Working Group	March – April 2021	Jo Ferrie	Targeted meetings /workshops

ROUND 3: CONSULT – Round 3 consultation and engagement will involve:

1. Targeted action focussed stakeholder and community/consumer consultation. **Re-engaging with those engaged during Round 1 & 2 engagement** (or representation there-of) on targeted draft actions in the action plan to test that:
 - a. We can commit to delivering them (internal/external); and
 - b. They are in line with community interest/demand (community/customer).
2. Targeted stakeholder (external partner/service provider) engagement to align evaluation planning. Engaging these stakeholders on what outcomes we expect to achieve through the actions delivered (targeted only).

Inputs:

- Draft Action Plan finalized - for consultation
- Discussion Guides with questions
- Delegation of Round 3 consultation tasks

Outputs:

- Actions reviewed by targeted stakeholders and consumers and feedback provided
- Re-engagement with collaborate stakeholders as required (wherever suggested changes were made for these actions)

ROUND 3: Consult (Actions feedback)					
Engagement Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
INTERNAL – February to April 2021					
FHSS Coordination Group	Validating draft actions. Is there agreement with the actions? Can we resource the actions?	MEYP Working Group	February – April 2021	Venita Mackinnon	Progress during Working Group Meetings
COMMUNITY – March to April 2021					
Focus Group / targeted community members.	Seek feedback on draft Actions. Validating the draft actions. Are they hitting the mark for the community?	MEYP Working Group	March-April 2021	Karen Wheeler	Email

ROUND 4: INFORM & CONSULT – Round 4 consultation will involve:1. Public Exhibition of *draft Municipal Early Years Plan**Inputs:*

- Endorsement from Council to publically exhibit the Draft Municipal Early Years Plan

Outputs:

- Final Municipal Early Years Plan for presentation to Council for endorsement

ROUND 4: INFORM (FINAL Action Plan Feedback)					
Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
ALL STAKEHOLDERS – May 2021					
This consultation method will engage all stakeholders	Create the opportunity for any final feedback on the MEYP from the broader community	MEYP Working Group	4-6 weeks in May 2021.	Venita Mackinnon / Karen Wheeler	Public exhibition (Publish the Action Plan on Council's external webpage)

Positive Ageing Action Plan Community Feedback – Summary Report

Methods of engagement

A community survey was developed via survey monkey, in order to gain community insight into a range of areas relating to positive ageing at a local level. The survey asked 37 questions, and was structured around the WHO's Age Friendly Cities Framework.

This enabled the Positive Ageing Action Plan Working Group to ascertain which of the eight WHO domains require further focus in Frankston City over the next four years.

The survey was released for community feedback for two weeks from to 18 September 2020 (mid Stage 4 lockdown in Melbourne). The survey generated a total of 316 responses, which included around 236 written responses, and 80 telephone surveys (conducted as interviews). Redeployed staff undertook telephone surveys with existing clients who had 'opted-in' to provide feedback to Council.

The survey was circulated via email to the 750 email recipients of Council's QZine/Positive Ageing Together newsletter. The survey was also circulated through local and professional networks, internal stakeholders and promoted via Council's Facebook page.

Survey responses by question

Respondent Demographic profile (who responded?)

There was a reasonably even split between respondents aged 60-69 (39.24%) and 70-84 (45.25%). 10.44% aged 85+ and 1.9% (6 respondents) preferring to not to identify their age.

Figure 1. Age

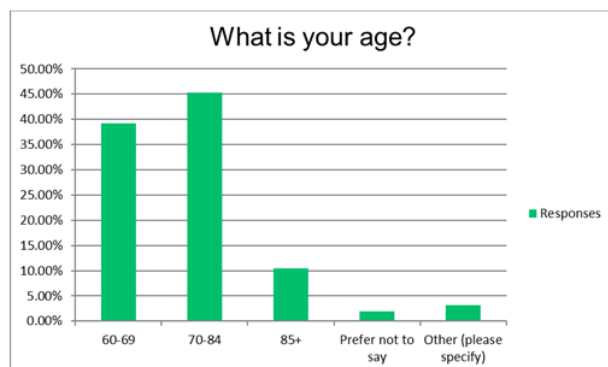


Figure 2. Gender

The majority of respondents identified as female (78.1%) with only 20.95% identifying as male. Three respondents (0.95%) preferred not to identify their gender.

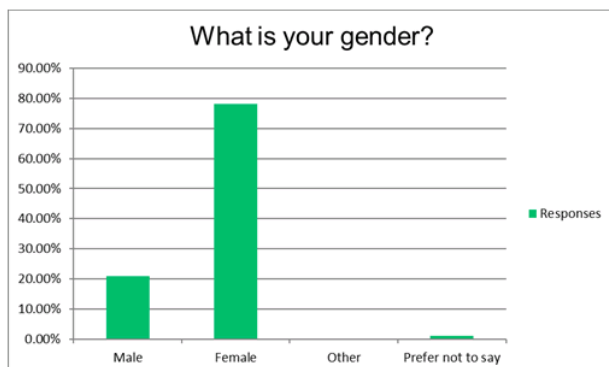


Figure 3. Connection to Frankston

23 respondents skipped this question which may indicate they have a connection to Frankston that was not listed as an option. There were 38 comments made in response to this question including the following; live and work (2), volunteer (2), used to work in Frankston before retirement (2), play sport (2), family member lives in Frankston (1), or shop in Frankston (1). The other responses related to suburbs, which are covered in the following question, or not relevant to the question.

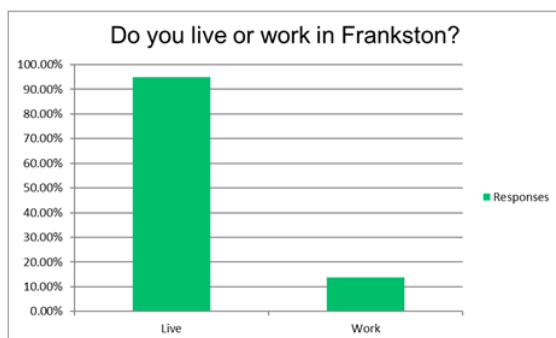


Table 1. Suburb

Suburb	No.
Baxter Village, Bittern, Bonbeach, Chelsea Heights, Clyde, Edithvale, Ferntree Gully, Greensway Village, Hawthorn, Lakewood, Lakewood/Frankston South, Long Island, Mount Martha, Somerville	14 (one respondent from each suburb listed)
Carrum	2
Frankston East	2
Rosebud	2
Cranbourne	3
Frankston Heights	3
Sandhurst	3

Mount Eliza	4
N/A	4
Karingal	6
Skye	6
Frankston North	10
Carrum Downs	28
Seaford	36
Langwarrin/Langwarrin South	54
Frankston South	58
Frankston	70
Total	305

Demographic summary

- 39.24% of respondents were aged 60-69 and 45.25% were aged 70-84. 10.44% were aged 85+.
- The majority of respondents identified as female (78.1%) with only 20.95% identifying as male.
- 95% of those who completed the survey live within Frankston City Council.
- 23% live in Frankston, with 19% from Frankston South, 18% from Langwarrin/Langwarrin South, 12% from Seaford, 9% from Carrum Downs and 3% from Frankston North.
- The low participation rate from Frankston North highlights the need to further engage with residents from this area to ensure the PAAP addresses their needs.

Your suburb

There were 286 responses to what people like about living in the suburb. Not surprisingly, access to the beach was one of the most common responses. Other common responses included; parks and open space, trees and nature, the convenient location, shops, community feel, quiet, village life and walkability.

There were 271 responses to what people don't like about living in their suburb, however many of these indicated there was nothing respondents didn't like, or they were very happy with where they live. Common dislikes include; limited access to public transport, drug use/anti-social behaviour, hoon drivers, traffic, lack of footpaths, neighbours, reputation and over development.

The majority of respondents (78.67%) answered important (36.71%) or very important (41.96%) when asked how important connect is to them. 17.48% listed somewhat important and only 2.45% (7 respondents) felt connection is not important. 1.4% (4 respondents) were unsure.

Figure 4. Importance of connection

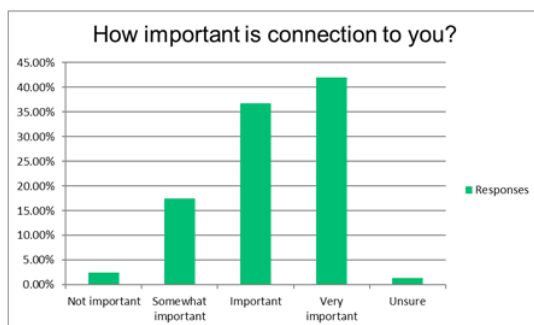


Figure 5. Importance of neighbourhood connection

The importance of neighbourhood connection scored lower than the importance of connection to respondents, with 67.13% listing it as either very important (31.12%) or important (36.01%). 26.92% feel neighbourhood connection is somewhat important and 5.24% (15 respondents) indicating it is not important.

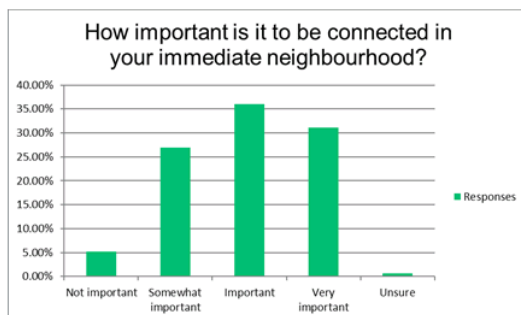


Figure 6. Connection to neighbourhood

The majority of respondents (41.11%) feel they are somewhat connected to their neighbourhood. 42.86% feel very connected (17.42%) or connected (25.44%). 16.03% of the older people who responded to the survey (46) feel they are not connected to their neighbourhood.



There were 260 responses to the question 'what would make you feel more connected?' Common responses included more events/activities for older people, access to community groups, the opportunity to get to know your neighbours, being able to socialise after COVID and improved transport.

What would make you feel more connected?

Most older people who responded to the survey feel their suburb is either safe (52.43%) or very safe (24.31%). 21.88% of respondents indicated their suburb feels unsafe, with 17.71% feeling somewhat unsafe and 4.17% feeling very unsafe. 1.39% (4 people) were unsure.

Figure 10. Suburb safety



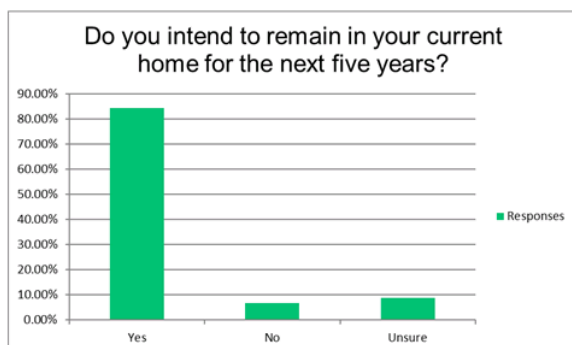
Your suburb summary

- The beach was the most common response to what people like about their suburb. Other common responses include; parks and open space, trees and nature, the convenient location, shops, community feel, quiet, village life and walkability.
- Common dislikes include; limited access to public transport, drug use/anti-social behaviour, hoon drivers, traffic, lack of footpaths, neighbours, poor reputation of the area and over development.
- The majority of respondents (78.67%) feel that connection is either important (36.71%) or very important (41.96%).
- Data highlights a disparity between how important older people feel neighbourhood connection is to them (67.17%) and how connected they feel to their neighbourhood (42.86%).
- Things that would make people feel more connected include; more events/activities for older people, access to community groups, the opportunity to get to know their neighbours, being able to socialise after COVID and improved transport options.
- Most respondents felt their suburb is either safe (52.43%) or very safe (24.31%). 21.88% of respondents indicated their suburb feels unsafe, with 17.71% feeling somewhat unsafe and 4.17% feeling very unsafe.

Housing

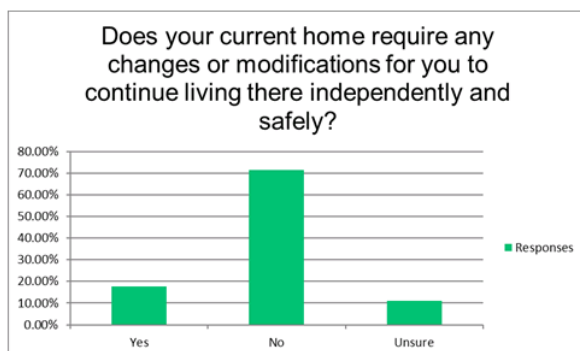
Most respondents plan to remain in their current home in the next five years (84.45%), 8.83% (25) were unsure and 6.71% (19) will not remain in their current home.

Figure 11. Intention to remain in current home



Most respondents (71.53%) don't require any changes or modification to their home to live there independently and safely. 17.52% (48) will require modifications, and 10.95% (30) were unsure if their home will require modifications.

Figure 12. Home modifications

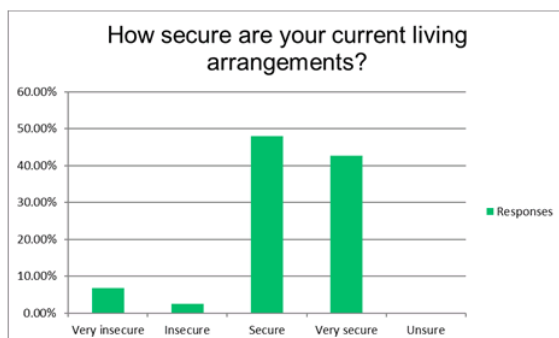


Positively, 90.74% of respondents indicated their current living situation is either secure (48.04%) or very secure (42.7%). 2.49% (7) responded that their living arrangements are insecure and 6.76% (19) are very insecure.

Reasons for living arrangements feeling insecure include; renting (4), financial (4), house feeling easy to break into and temporary neighbours with no connection to the area (1), Department of Housing property which you may kicked out of anytime (1) and weird people wandering around at night and car hoons (1).

Things that would need to change for housing to feel more secure include; cameras (3), Frankston rules and regulations (1), free Council services (healthy living, swimming, exercise etc.), more 'easy to walk to' social events (1), money (1), access to social housing (1), street lights (1), being able to purchase a property or long term lease (1), having somewhere affordable and long term to live (1), better road access (1), police presence promoted through paper and local media (1) and police do their job better (1).

Figure 13. Security of living arrangements



Housing summary

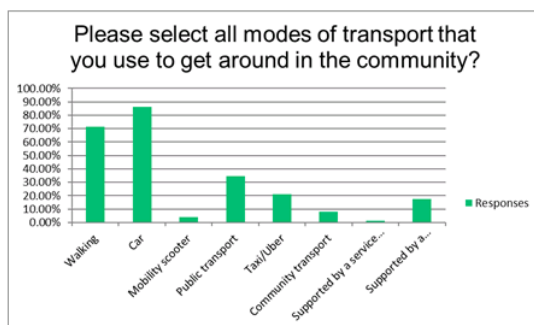
- The majority of older people who responded to the survey feel their housing situation is secure and they intend to remain in the same home for the next five years. Only 17.52% of respondents feel modifications will be required to enable them to remain in their homes.
- The most common reasons for housing being insecure relate to either residing in a rental property or limited financial means.

Transport

Unsurprisingly, walking (71.27%) and using a car (86.18%) were the two most common modes of transport used, followed by public transport (34.55%), taxi/uber (21.09%), supported by a friends/family member (17.45%), community transport (8%) and supported by a service provider (1.45%). Other methods of transport include bicycle (5), motorcycle/motorbike (3) and wheelchair (2).

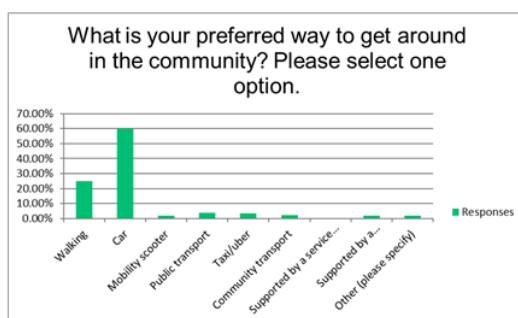
A service provider who responded to the survey suggested that Council funded transport options (community buses and PAT) are not well known within the community. They also outlined some challenges older people face using mobility scooters including; uneven surfaces, pathways that are not marked, locating and using charging points. The lack of appropriate, safe and clean seating at bus stops was also raised as a barrier to older people using buses.

Figure 14. Mode of transport



The preferred way of getting around the community is via car (60.14%) or walking (25%). Other transport options received limited responses with public transport (3.99%), taxi/uber (3.26%), community transport (2.17%), mobility scooter (1.81%), supported by a friend/family member (1.81%). Other responses included; motorbike, cycling and depends on the destination (walk/car).

Figure 15. Preferred mode of transport



92.33% of respondents indicated it is easy (60.58%) or very easy (31.75%) to get around the community using their preferred mode of transport. Only 6.93% found it difficult and 0.36% (1) found it very difficult.

Figure 16. Ease of transportation use

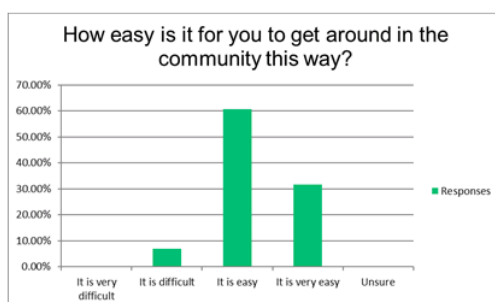
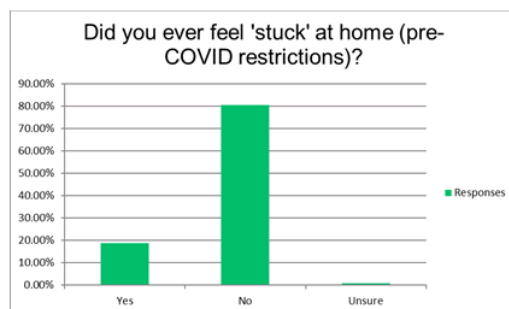


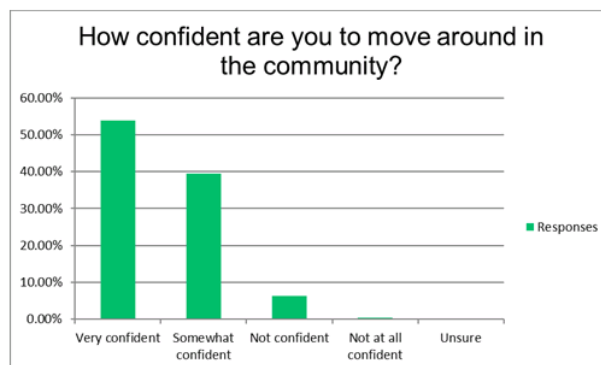
Figure 17. Feeling 'stuck' at home



There were 48 responses when asked why the respondent felt 'stuck' at home (pre-COVID).

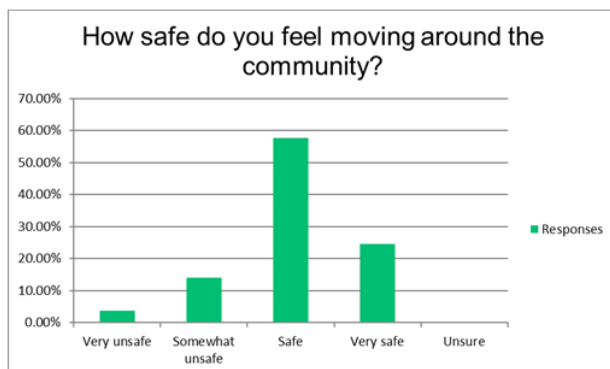
Figure 18. Confidence moving around the community

93.31% of respondents indicated they feel very confident (53.90%) or somewhat confident (39.41%) using their preferred mode of transport to get around. Only 6.32% (17) were not confident.



Most older people (82.16%) feel safe (57.62%) or very safe (24.54%) moving around the community. 14.13% feel somewhat unsafe and 3.72% (10) feel very unsafe.

Figure 18 Perceptions of safety moving around



There were 225 responses when asked what would make it easier to get around, common responses include; improved footpaths and accessible infrastructure, additional public transport (more buses more often), increased Council transport services, addressing anti-social behaviour, access to mobility scooters and improved safety.

The vast majority of respondents (87.22%) hold a driver's licence and a similar number (84.27%) indicate they drive a car.

73.13% of respondents have either a foreshore parking or disability parking permit, with 23.51% holding neither permit. 2.24% (6) were unsure and the question was not applicable for 1.12% (3).

Responses were similar when asked how to access information about a foreshore or disability parking permit with 75.09% indicating 'yes' and 15.50% 'no'. 5.58% (15) were unsure and 4.83% selected not applicable.

Only 13.38% of respondents have a multi-purpose taxi card (half price taxi card). 2.97% indicated the question was not applicable.

When asked if they know how to access the card, 50% indicated 'no', 34.33% 'yes', 8.21% were unsure and 7.46% indicated the question was not applicable.

Just over half (51.49%) of older adults completing the survey responded they did not know how to access Council's community transport support options, 41.04% indicated they did know and 7.46% (20) were unsure.

Transport summary

- The most common modes of transport are using a car (86.18%) and walking (71.27%), followed by public transport (34.55%), taxi/uber (21.09%), supported by a friend/family member (17.45%) and community transport (8%).
- Over half (51.49%) of older adults completing the survey responded they do not know how to access Council's community transport support options, 41.04% indicated they know how to access more information and 7.46% (20) were unsure.
- The preferred way of getting around the community is via car (60.14%) or walking (25%).
- 92.33% of respondents indicated it is easy (60.58%) or very easy (31.75%) to get around the community using their preferred mode of transport.

- A similar number (93.31%) feel very confident (53.90%) or somewhat confident (39.41%) using their preferred mode of transport to get around.
- Most respondents (82.16%) reported feeling safe (57.62%) or very safe (24.54%) moving around the community.
- To make it easier to get around, common responses include; improved footpaths and accessible infrastructure, additional public transport (more buses more often), increased Council transport services, addressing anti-social behaviour, access to mobility scooters and improved safety.
- The vast majority of respondents (87.22%) hold a driver's licence and a similar number (84.27%) indicate they drive a car.
- 73.13% of respondents have either a foreshore parking or disability parking permit, with 23.51% holding neither permit.
- Responses were similar when asked how to access information about a foreshore or disability parking permit with 75.09% indicating 'yes' and 15.50% 'no'. 5.58% (15) were unsure.
- Only 13.38% of respondents have a multi-purpose taxi card (half price taxi card). 50% of respondents indicated 'no' when asked if they knew how to get more information about the card.
- The data around access to transport options highlights a need to improve knowledge/resources relating to transport options for older people.

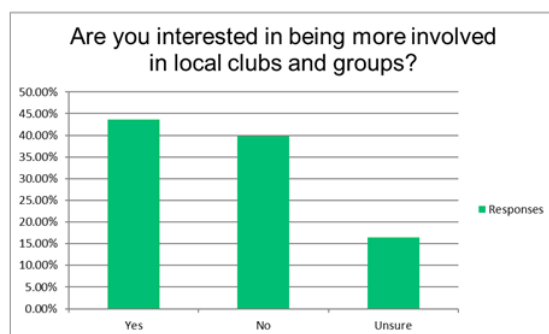
Social participation

Over half of respondents (58.37%) said they are involved in a club or group, with 40.86% indicating they have no involvement and two respondents were unsure.

The most common clubs or groups respondents are involved in are service clubs, volunteer, U3A, friends of groups, faith based, sporting, art/craft or seniors groups.

43.68% of respondents would like to be more involved in local clubs and groups. There were 113 responses provided to 'what type of club or group would you like to be more involved in?' Clubs/groups relating to physical activity, art/craft, gardening and social opportunities were common responses to this question.

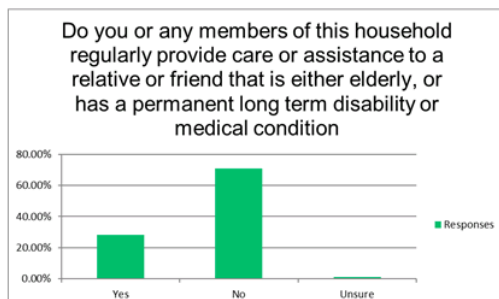
Figure 19. Interest in being more involved in clubs and groups



Lack of confidence, limited time, health issues and knowledge of what is available are all reasons listed that prevent people from being more involved in local clubs and groups.

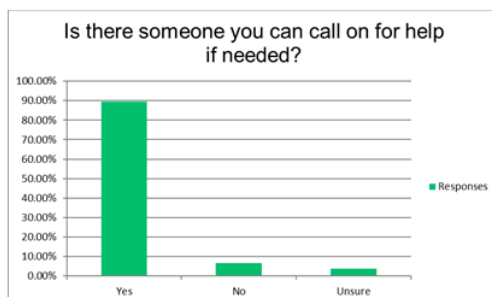
28.08% of respondents (or someone from their household) provide care or assistance to a relative or friend that is either elderly, or has a long term disability or medical condition.

Figure 20. Carer status



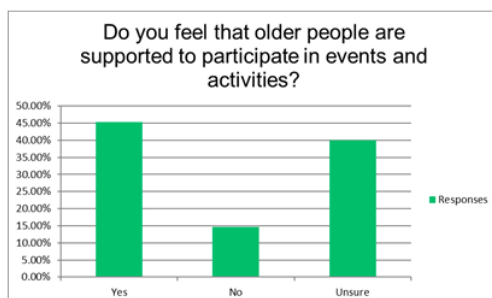
89.58% of those who responded to the survey have someone to call upon for help if needed, 6.56% (17) indicated they do not have someone to call on and 3.86% (10) were unsure.

Figure 21. Someone to call on for help



45.38% of respondents feel that older people are supported to participate in events and activities, 14.62% feel older people are not supported and 40% were unsure. The high percentage of respondents who indicated they were 'unsure' may be due to their understanding of the question or because they have not required support to participate in events or activities.

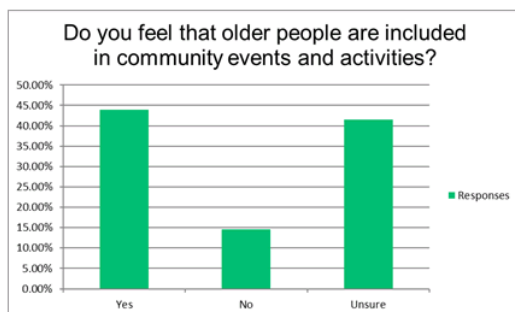
Figure 22. Perception of older people being supported to participate



There were 228 responses when asked how older people could be more supported to participate in community events and activities. Suggestions for how older people could be supported to attend events and activities mostly involve improved communication and provision of information. Other ideas included access to transport and ensuring there are enough events catering to older people.

43.87% of respondents feel older people are included in community events and activities, 14.62% feel older people are not included and 41.50% were unsure.

Figure 23 Inclusion in community events and activities



There were 65 comments relating to this question, including suggestions on how to better include older people in community events and activities. Accessibility, transport, provision of information were key themes from respondents.

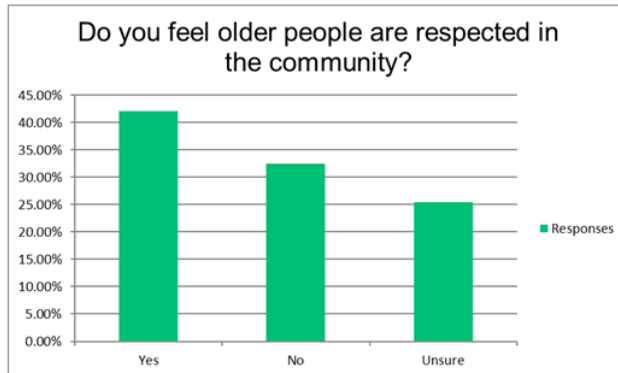
Social participation summary

- Over half of respondents (58.37%) said they are involved in a club or group, with 40.86% indicating they have no involvement and two respondents were unsure.
- The most common clubs or groups respondents are involved in are service clubs, volunteer, U3A, friends of groups, faith based, sporting, art/craft or seniors groups.
- 43.68% of respondents would like to be more involved in local clubs and groups. Clubs/groups identified include those relating to physical activity, art/craft, gardening and social opportunities were common responses to this question.
- Lack of confidence, limited time, health issues and knowledge of what is available are all reasons listed that prevent people from being more involved in local clubs and groups.
- 28.08% of respondents (or someone from their household) provide care or assistance to a relative or friend that is either elderly, or has a long term disability or medical condition.
- Almost 90% of older people have someone to call upon for help, leaving 10% either without someone to call on or unsure.
- Suggestions for how older people could be supported to attend events and activities mostly involve improved communication and provision of information. Other ideas included access to transport and ensuring there are enough events catering to older people.
- 43.87% of respondents feel older people are included in community events and activities, 14.62% feel older people are not included and 41.50% were unsure.
- Accessibility, transport, provision of information were key themes for how older people could be better included in community events and activities.

Respect and social inclusion

42.06% of respondents feel older people are respected in the community, 32.54% feel older people are not respected and 25.40% are unsure. There were 67 comments relating to this question which mostly centred on attitudes, manners, lack of respect from young people and being treated differently to other members of the community.

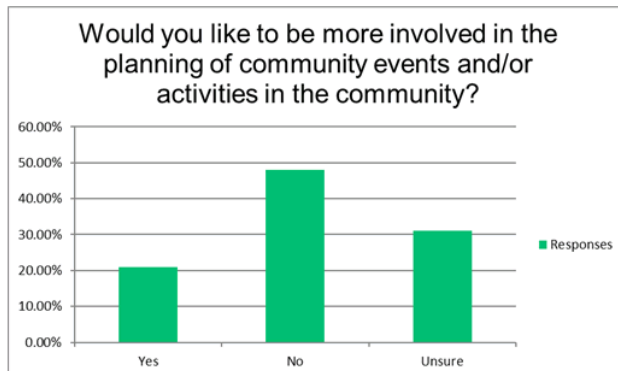
Figure 24. Level of respect for older people



There were 105 suggestions how to improve respect and social inclusion for older people, include education, improving communication, working with young people, providing more multigenerational activities and opportunities for skill sharing.

The majority of respondents (48.03%) were not interested in being more involved in planning community events and/or activities or unsure (31.10%). 20.87% were interested in being involved in planning.

Figure 25. Involvement in planning events/activities



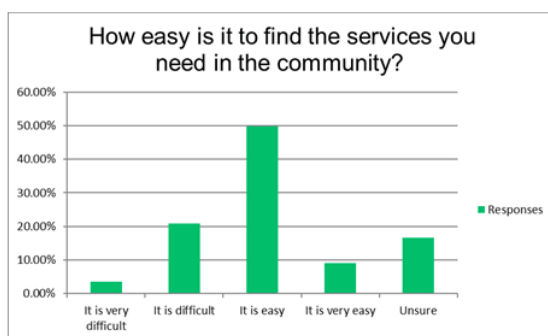
Respect and social inclusion summary

- Less than half (42.06%) of respondents feel older people are respected in the community, 32.54% feel older people are not respected and 25.40% are unsure.
- Reasons for this are attributed to attitudes, manners, lack of respect from young people and being treated differently to other members of the community.
- Suggestions on how to improve respect and social inclusion for older people, include education, improving communication, working with young people, providing more multigenerational activities and opportunities for skill sharing.

Community support and health services

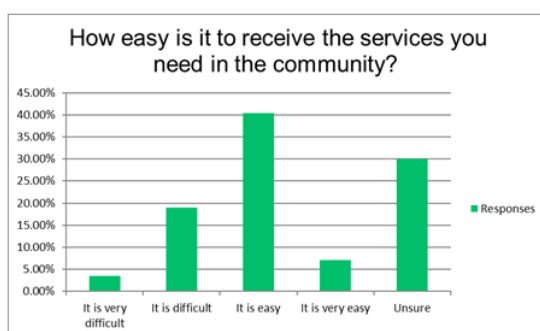
The majority of respondents feel it is either easy (49.50%) or very easy (9.09%) to find the services they need in the community. 20.95% find it difficult and 3.56% find it very difficult to find the services they need. 16.60% were unsure.

Figure 26. Finding services in the community



Most respondents (47.43%) feel it is easy (40.32%) or very easy (7.11%) to receive the services they need in the community. One third (30.04%) were unsure, which may indicate they were unclear what the question was asking, as it was similar to the previous question. 22.53% find it difficult (18.97%) or very difficult (3.56%) to receive the services they need in the community.

Figure 27. Accessing services in the community



Most respondents feel the services they need are available in their area (55.60%). A small number said services were not available (6%) and the remainder were unsure (38.40%).

Figure 28. Services available in the area



Social opportunities, dementia services, hydrotherapy pool having long waiting lists, banking and disability support groups were all raised when asked what services were not available locally. One respondent highlighted the Council website is difficult to navigate to locate information.

Family was the most common response (75.21%) when asked who you contact to access help and support, followed by the GP (61.98%), Council (38.02%) and Peninsula Health (21.90%).

Figure 29. Help and support



Others not listed include MEPAC, PHYC, myaged care, the local state member, Nurse on Call, Ambulance Victoria, social media, Brotherhood of St Lawrence, Winteringham, retirement village staff, Peninsula Private and St John of God rehabilitation.

Community support and health services summary

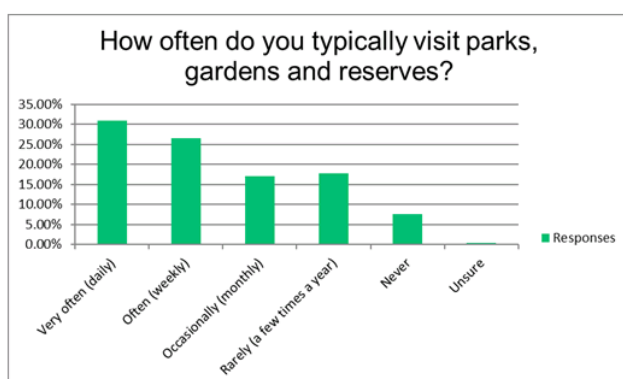
- The majority of respondents feel it is either easy (49.50%) or very easy (9.09%) to find the services they need in the community. 20.95% find it difficult and 3.56% find it very difficult to find the services they need.
- Most respondents (47.43%) feel it is easy (40.32%) or very easy (7.11%) to receive the services they need in the community.
- Most respondents feel the services they need are available in their area (55.60%).

- Family was the most common response (75.21%) when asked who you contact to access help and support, followed by the GP (61.98%), Council (38.02%) and Peninsula Health (21.90%).

Outdoor spaces and buildings

More than half of respondents regularly visit parks, gardens and reserves, with 30.83% visiting (daily) and 20.48% visiting often (weekly). Of those surveyed 17% visit occasionally (monthly), 17.79% visit rarely (a few times a year) and 7.51% indicated they never visit parks garden

Figure 30. Public open space participation

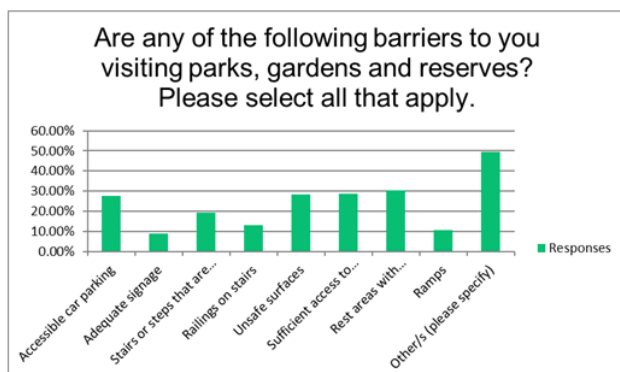


The most common barriers to visiting parks, gardens and reserves are:

- Rest areas with comfortable chairs (30.49%)
- Sufficient access to public toilets (28.70%)
- Unsafe surfaces (28.25%)
- Accessible car parking (27.80%)
- Stairs or steps that are too high or steep (19.28%)
- Railings on stairs (13%)
- Ramps (10.76%)
- Adequate signage (8.97%)

Others barriers included poor health, being suitable for dog walking, perceptions of safety, mobility, rubbish, slippery paths, lack of access to water (drinking fountains), crowds and parking restrictions (time limited).

Figure 31. Barriers to accessing public open space



Outdoor spaces and buildings summary

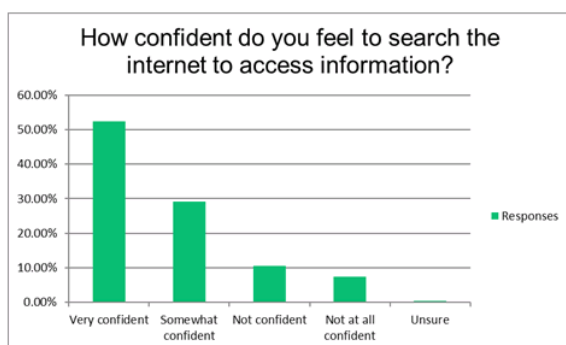
- More than half of respondents regularly visit parks, gardens and reserves, with 30.83% visiting (daily) and 20.48% visiting often (weekly).
- The most common barriers to visiting parks, gardens and reserves are: Rest areas with comfortable chairs (30.49%), Sufficient access to public toilets (28.70%), Unsafe surfaces (28.25%), Accessible car parking (27.80%), Stairs or steps that are too high or steep (19.28%), Railings on stairs (13%), Ramps (10.76%) and Adequate signage (8.97%)

Civic participation and employment

Unsurprisingly 90.94% of respondents said they have access to the internet, given the survey was mostly based online, with 84 surveys completed over the phone.

The majority of respondents feel either very confident (52.36%) or somewhat confident (29.13%) searching the internet to access information. 10.63% are not confident and 7.48% are not confident at all. Given the survey was undertaken predominantly online, this figure should not be generalised to the broader age group.

Figure 32. Confidence using the internet

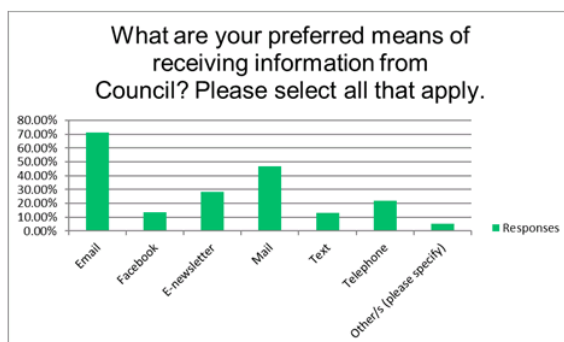


The preferred means of receiving information from Council are:

- Email (71.26%)
- Mail (46.85%)
- E-newsletter (28.35%)
- Telephone (22.05%)
- Facebook (13.39%)
- Text (12.99%)

The other preferred communication method is through the local newspaper.

Figure 33. Preferred means of receiving information from Council

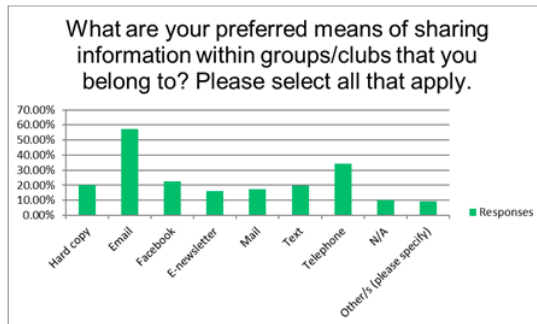


The preferred means of sharing information within clubs and groups are:

- Email (57.48%)
- Telephone (34.25%)
- Facebook (22.44%)
- Hard copy (20.08%)
- Text (19.69%)
- Mail (17.32%)
- E-newsletter (16.14%)

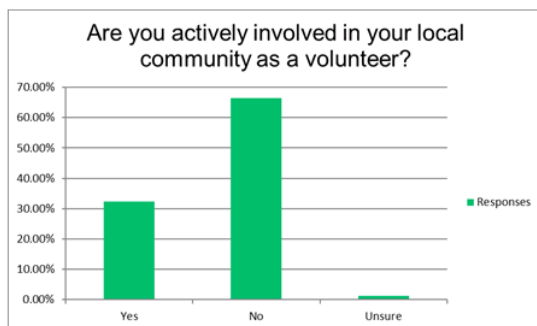
Other preferred means of sharing communication include face to face, notice boards, online meetings and websites.

Figure 34. Preferred means of communicating within clubs and groups



Just over one third (32.41%) of respondents are actively involved in their community as a volunteer, with two thirds (66.40%) indicating they do not volunteer.

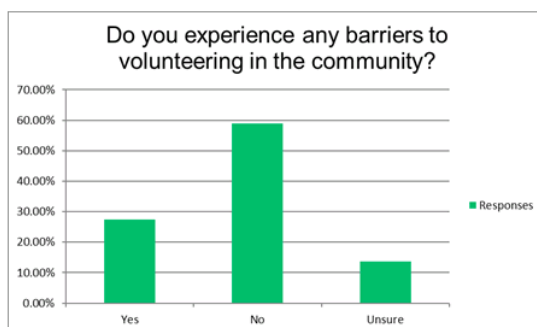
Figure 35. Volunteer status



When asked if respondents experience any barriers to volunteering in the community 58.87% said no, 27.42% said yes and 13.71% were unsure.

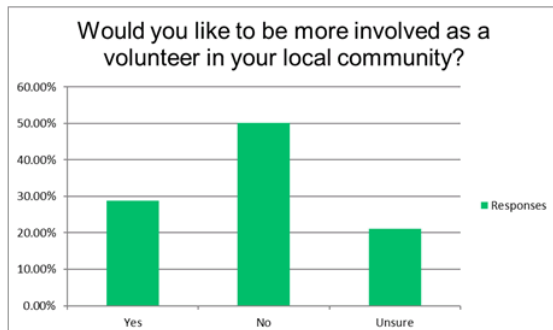
Barriers to volunteering include having the time, health/physical ability, COVID, access to transport, parking, age, lack of respect towards volunteers, having been unsuccessful in the past and limited resourcing of volunteer opportunities.

Figure 36. Barriers to volunteering



When asked if respondents would like to be involved in the community as a volunteer 28.74% said yes, 50.20% said no and 21.05% were unsure.

Figure 37. Desire to volunteer more



Civic participation and employment summary

- Unsurprisingly 90.94% of respondents said they have access to the internet, given the survey was mostly based online, with a small number of surveys completed over the phone.
- The majority of respondents feel either very confident (52.36%) or somewhat confident (29.13%) searching the internet to access information. 10.63% are not confident and 7.48% are not confident at all.
- The preferred means of receiving information from Council are Email (71.26%), Mail (46.85%), E-newsletter (28.35%), Telephone (22.05%), Facebook (13.39%), Text (12.99%) or through the local newspaper.
- The preferred means of sharing information within clubs and groups are Email (57.48%), Telephone (34.25%), Facebook (22.44%), Hardcopy (20.08%), Text (19.69%), Mail (17.32%) or E-newsletter (16.14%). Other preferred means of sharing communication include face to face, notice boards, online meetings and websites.
- Just over one third (32.41%) of respondents are actively involved in their community as a volunteer, with two thirds (66.40%) indicating they do not volunteer.
- When asked if respondents experience any barriers to volunteering in the community 58.87% said no, 27.42% said yes and 13.71% were unsure.
- Barriers to volunteering include having the time, health/physical ability, COVID, access to transport, parking, age, lack of respect towards volunteers, having been unsuccessful in the past and limited resourcing of volunteer opportunities.
- When asked if respondents would like to be involved in the community as a volunteer 28.74% said yes, 50.20% said no and 21.05% were unsure.

Policy – Stronger Families



A4042322

Lifestyle Capital of Victoria

1. Policy statement

Frankston City Council is committed to improving the outcomes for all aspects of community wellbeing including; stronger families, a sustainable environment, a sustainable economy, community strength, lifelong learning, and safe community.

Through a place based, prevention approach incorporated into universal and intergenerational service delivery Frankston City Council seeks to enable families to build better futures for their children and the relationships between their family members and the community they live in; building individual and family resilience and community capacity.

This policy underpins and guides the Stronger Families Strategic Plan to ensure Council's Stronger Families services, programs and projects support good parenting, respectful relationships and active and socially inclusive lifestyles. The Stronger Family outcomes Council seeks to improve are:

- Respectful relationships
- Positive early childhood development
- Positive transition of young people into adulthood
- Active ageing
- Individual and family resilience.

2. Reason for Policy

Frankston City Council is committed to understanding the needs of its community through evidence and community engagement. To this end, Council monitors the community's overall health and wellbeing with a view to identifying and addressing service gaps through advocacy, services and program design noting that significant challenges often require involvement of all three tiers of governments and the not for profit sector.

Failure of families to thrive indicates increased cases of abuse and the incidence of some preventable and chronic illnesses in the general population and a range of poor outcomes for the Indigenous population.

Evidence shows that prevention approaches and support improves outcomes in health, safety, education and employment. The critical stages for a family and in a person's life to consider include: from before and immediately after birth, through the first five years of life, during maturation of young people into adulthood during parenthood and through ageing.

Timely prevention approaches reduces the likelihood of later substance misuse, mental illness and suicide, domestic violence including child abuse, antisocial behaviour and crime. Concurrent to the potential harms, timely prevention also increases the likelihood of children continuing education through high school and beyond, being employed as adults and enabling older residents enjoying improved activity and independence in later life. Further, evidence suggests these improved

outcomes also deliver fewer police interventions, hospital admissions, court appearances and incarceration.

Doing more to assist people to adopt respectful relationships and reach their full potential will both increase their contribution to the economy and reduce the impact on the community's scarce resources.

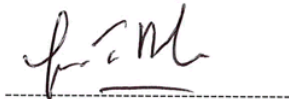
3. Scope

This policy applies to the Frankston City Council's Wellbeing Outcomes Framework and all related plans, strategies and services.

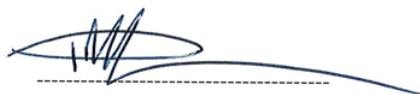
The scope of the universal services delivered by Council include: Maternal and Child Health, Immunisation, early childhood learning, Youth Services and Positive Ageing.

4. Authorisation

This policy is managed by the Frankston City Council Family Health Support Services Department and is approved by Frankston City's Mayor and delegated to Council's Chief Executive Officer.



Mayor, Frankston City



CEO, Frankston City Council

In accordance with Frankston City Council resolution at its Ordinary Meeting 28 January 2020.

5. Revision date

This policy will be reviewed and presented to Council within 4 years as deemed necessary by Council and thereafter once within each subsequent Council term.

6. Principles

- Empowerment and capacity building
- Equitable access and social inclusion
- Risk management
- Financial sustainability
- Safety and security

7. Roles and responsibilities

The Local Government Act 1989 outlines the role of Council, which includes:

- Achieving the best outcome for the local community having regard to the long term and cumulative effects of decisions; and

Policy:	Date approved:
Approved by:	Last revision:

- The provision of governance and leadership for the local community through advocacy, decision making and action, and

Understanding the needs of the community through research, analysis and community engagement underpins planning, advocacy and resource management. It is the responsibility of all Council departments and employees.

Staff within the Family Health Support Services and Youth Services (Family Health Support Services Department and Community Strengthening Department) are, as service providers, most closely involved supporting **Stronger Families**. As such, these departments are responsible for the following in their work to contribute to this outcome:

- Planning and delivering services
- Reviewing and improving services to meet the needs of the community
- Applying for and acquitting grants
- Delivering State or Federal Government service contracts
- Compliance with policies and resource / budget expectations

Frankston City Council is responsible for considering recommendations of officers and approving policies, plans, programs and budgets as appropriate.

8. Policy non-compliance

Failure to comply with this policy could adversely affect the reputation of Council and impact on the timeliness and quality of service delivery and the intended outcomes for the community.

9. Related documents

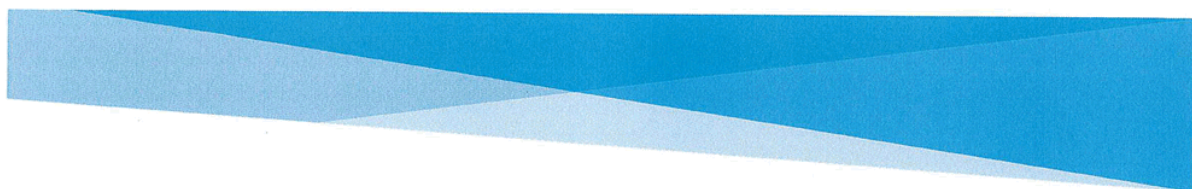
Implementation of this policy is influenced by and / or aligned with the following policies, Plans, Strategies, Regulations, Memoranda of Understanding and service contracts.

Frankston City Council Plan
Municipal Early Years Plan
Health and Wellbeing Plan
Strategic Framework for Young People
The Local Government Act 1989
Public Health and Wellbeing Act 2008
Victorian Health and Wellbeing Plan
The Human Rights and Equal Opportunity Commission Act 1986
The Age Discrimination Act 2004
The Disability Discrimination Act 1992
The Racial Discrimination Act 1975

10. Implementation of the Policy

This Policy (in conjunction with Related Documents) will be facilitate through a series of action plans.

Policy:	Date approved:
Approved by:	Last revision:



11. Definitions

Policy:	Date approved:
Approved by:	Last revision:

Community Engagement Plan: Positive Ageing Action Plan

Community Engagement Plan

Project name: Positive Ageing Action Plan

Approved by: Project Sponsor**Date:** 2 September 2020**Endorsed by Council:** NA**Date:** NA**Are planning permit approvals required:** No**Are building permit approvals required:** No

Key Risks: <ul style="list-style-type: none">• The impact of the COVID-19 pandemic resulting in:<ul style="list-style-type: none">– Not being able conduct face-to-face engagement activities– Community members not feeling safe to engage in face-to-face activities– Limitations of reach of online engagement methods• Impact of Local Government elections resulting in:<ul style="list-style-type: none">– Not being able conduct any community consultations between 22 September and 24 October 2020.• Engagement methods used being too limited to effectively engage a cross section of the 60+ year old community.• Engagement timeline limitations.	Risk Mitigation: <ul style="list-style-type: none">• Development of an Engagement Plan to enable forward planning for targeted engagement to support the development of the Positive Ageing Plan.• Engagement to be undertaken by Council staff currently involved in engaging with older residents within the community.• Any face-to-face engagement activities will be designed to work with current restrictions and other COVID-safe measures to ensure the safety of participants and staff, with the project team monitoring the situation.• The community consultation will involve multiple methods of engagement including online, paper, via telephone and face-to-face methods to undertake stakeholder and community consultation.• Stakeholder mapping undertaken prior to developing the plan will assist with the tailoring of engagement approaches to ensure that a satisfactory breadth of 60+ year old voices are engaged through the consultation process.• The consultation process will be broadly advertised to encourage the community to participate, including across the local areas.
---	---

Stakeholder analysis & engagement planning

Stakeholders: Internal, External, Community

Stakeholder types: FHSS, FHSS Program delivery partner, referral partner, delivers services to 60+ (independent of Council), funder, authoriser, consumer/customer, community member (60+), etc.

Stakeholder engagement methodology for the Positive Ageing Plan (IAP2 engagement approach).

All stakeholders have been categorised into the following engagement groupings, and will be engaged according to approach identified for each per table below:

Engagement category	Who will be engaged	How this cohort will be engaged	When will this category be engaged
Inform	All stakeholders	Pre round-1: Provide these stakeholders with information about Council's intention to develop an action plan and information on how to be involved. Round 5: Inform these stakeholders once the plan is adopted and released.	Pre-Round 1 Round 4
Consult	Community and clients aged 60+ years	Round 1: Obtain feedback on their current lifestyle, likes and preferences – focusing on data gaps in the State of the Community. Obtain feedback on their vision for the Action Plan, and for what these stakeholders want to 'see' the plan address/achieve. Round 4: Consult with targeted community members on the draft action plan.	Round 1 Round 3
	Internal stakeholders	Seek feedback on current practice and activities – what do we want to keep, adopt, adapt, abandon? Obtain feedback on their vision for the Action Plan, and for what these stakeholders want to 'see' the plan address/achieve.	Round 1
	External stakeholders	Obtain feedback for external agencies providing services to people aged 60+ about their observations and feedback for this cohort. Obtain information about any service gaps for this cohort. Explore feedback about what they would like to see Council do, and identify interested services who Council can involve or collaborate with in developing the Positive Ageing Action Plan – <i>actions</i> .	Round 1
Involve	Internal stakeholders	Engage with officers across Council to co-design actions that can be included in the Action Plan which Family Health Support Services can deliver. No shared	Round 2

		responsibilities required. (i.e what would you like Family Health Support Services to 'do'?). To happen in tandem with 'collaborate' discussions.	
	External Stakeholders	Engage with external services (through 1:1 meetings) to co-design actions that can be included in the Action Plan which Family Health Support Services can deliver. Develop one or more actions in the action plan with these stakeholders. No shared responsibilities required. (i.e what would you like Council to 'do'?)	Round 2
Collaborate	Internal stakeholders	Engage staff across council stakeholders (via 1:1 meetings) to design one or more actions in the action plan with shared responsibilities (i.e. What would you like to take a lead in delivering? Or What would you like us to deliver together?). To happen in tandem with 'involve discussions.	Round 2
	External Stakeholders	Engage with external services (via 1:1 meetings) to design one or more actions in the action plan with shared responsibilities (i.e. What would you like to take a lead in delivering? Or What would you like us to deliver together?). To happen in tandem with 'involve discussions.	Round 2
Consult	Community	Targeted re-engagement of community members who provided feedback through the survey's and telephone interviews to seek feedback from these stakeholders on one or more draft actions in the draft plan to check in with them that these actions align with what the community wanted to see. This will be done via focus groups and telephone interviews.	Round 3
Inform	All stakeholders	Provide these stakeholders with an opportunity to review the final Draft Action Plan prior to its final endorsement.	Round 4

Purpose of the engagement is to:

- Inform internal, external and community stakeholders of Council's intention and process for developing a Positive Ageing Action Plan.
- Provide an opportunity for all stakeholders to contribute to the Frankston vision for positive ageing in our municipality.
- Provide an opportunity for internal stakeholders to review current practice and make recommendations on how things are done in moving forward.

- Consult the community and stakeholders to gain a deeper understanding of the key local issues that are important to the community and which should be reflected in the plan.
- Engage stakeholders, consumers and the community to inform the actions within the Plan.
- Deliver coordinated and mutually reinforcing actions to support active and positive ageing within the municipality and region.
- Make the community part of the decision-making process and for them to feel that their voices are valued and that their needs and aspirations are being considered in the action plans developed by Council.
- Involve council staff in the community engagement process to build understanding and commitment of the community's needs and aspirations.

Key messages:

- Council has commenced drafting its first ever Positive Ageing Action Plan (2021-2025).
- This Plan will align with the principles of the WHO Age Friendly Cities in aiming to establish appropriate and effective actions to support the delivery of Council's programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for older people living in the municipality.
- Council aims to actively engage with the community in developing the plan to ensure that it accurately reflects our community's objectives and aspirations.
- Stakeholder and community consultations will be rolled out during September to November 2020, so that you can have your say on how the plan will meet the needs of the 60+ year old population living in Frankston City.
- Others?

Fast Facts:

- Approximately 21% (or 28,012ppl) of Frankston City residents are aged 60 years or older.
- The 60+ age cohort is the fastest growing cohort in the municipality, and is expected to increase by 1,321 people per year to 2026.
- By 2026, residents aged 60 years and older will represent 24% (or 35,939ppl) of the Frankston City population.

Consultation timeframe:

The community engagement will be conducted over the following four stages and implemented in partnership between Family Health Support Services and Community Strengthening, to support the development of the Positive Ageing Action Plan 2021-2025 (note, the following may be required to be modified due to the ongoing impacts of the COVID-19 pandemic or Local Government elections):

Pre-Round 1: INFORM – August (Inform the community that the development of FCC's first Positive Ageing Plan is underway)

WHAT (Spiel/Script)	<p>Frankton City Council has commenced drafting its first ever Positive Ageing Action Plan (2021-2025). This Plan will align with the principles of the WHO Age Friendly Cities in aiming to establish appropriate and effective actions to support the delivery of Council's programs, services and infrastructure with a focus of promoting connection, supportiveness and engagement for older people living in the municipality.</p> <p>Stakeholder and community consultations will be rolled out during September to November 2020, so that you can have your say on how the plan will meet the needs of the 28,012 60+ year old residents, who call Frankston City home.</p> <p>For further information or to register your interest to be involved in community consultation about the plan please contact [add the Positive Ageing phone number/email].</p>		
WHERE	WHO (allocate action)	BY WHEN (between 15-30 August)	Status
Grapevine	Coordinator Assessment and Positive Ageing	By 30 August	Complete
External website	Coordinator Assessment and Positive Ageing	By 30 August	Complete
Facebook	Coordinator Assessment and Positive Ageing	By 30 August	Complete
Positive Ageing Newsletter	Coordinator Assessment and Positive Ageing	Edition released in early September. Information needed by mid-August.	N/A

ROUND 1: CONSULT – 1 September to 10 October 2020 (6 weeks). #NB External and community consultations must be complete by 22 September for this round. Round 1 consultation and engagement will involve:

1. Engaging stakeholders on what they would like to 'see' changed in the community – thus giving these stakeholders input into the visioning of the plan; and
2. Engaging stakeholders to seek further information via consultation where information gaps have been identified through the 'State of the Community' data collection process.

3. Engaging stakeholders on their perspectives on how well current services are working, what they would like to see changed, and what could be added into the new planning cycle.

Inputs:

- State of the Community Profile complete
- Community Consultation Survey
- Engagement timeline developed
- Engagement approaches finalized
- Delegation of 'consult' engagement tasks

Outputs:

- Summary Report of the feedback provided
- High level themes identified to inform the Outcomes Framework within the Action Plan
- Information provided to commence drafting action Plan 'actions'

ROUND 1: Consult – external 1 September to 18 September 2020, internal 12 to 30 October					
Engagement Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
EXTERNAL – Customers and community					
FCC Age Friendly Frankston Ambassadors	<ul style="list-style-type: none"> - Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues - seek interest in them championing the plan 	<ul style="list-style-type: none"> - Positive Ageing Working Group - Community Vision Project Team 	1 – 18 Sept 2020	Positive Ageing Team Leader	Dual consultation – Age Friendly Ambassadors meeting (with Frankston 2040) (10 Ambassadors) Survey monkey posted on Council's webpage
Clients/carers	<ul style="list-style-type: none"> - Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues 	Positive Ageing Working Group	7 – 15 Sept 2020	Coordinator Assessment and Positive Ageing	Telephone consultations with clients, using Survey questions (approx. 150 clients to be called)
Seniors Clubs & Groups	<ul style="list-style-type: none"> - Inform that we are developing a plan - Seek feedback on their vision for older people 	Positive Ageing Working Group	1 – 18 Sept 2020	Positive Ageing Team Leader	Email the survey monkey link to network

Item 12.9 Attachment D: Positive Ageing Action Plan - Community Engagement Plan

	- Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues				
Positive Ageing Newsletter recipients	Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues	Positive Ageing Working Group	1 – 18 Sept 2020	Positive Ageing Team Leader	Email the survey monkey link to network
Volunteers and potential volunteers	Inform that we are developing a plan - Seek feedback on their vision for older people - Seek feedback on what they would like to see in a FHSS action plan (broadly) - seek feedback on target issues	Positive Ageing Working Group	1 – 18 Sept 2020	FHSS Leadership Team	Email the survey monkey link to volunteers
INTERNAL					
FHSS Service teams -Assessment -Positive Ageing -Service Delivery -Program Delivery	- Inform that we are developing a plan - Advise of the consultation approach - Consult re vision/issues, seek feedback on current approaches to our work programs and activities (keep, change, drop)	Manager Family Health Support Services Positive Ageing Working Group	2 – 22 Oct 2020	Social and Community Planner	Team meeting consultation sessions. Survey distributed to all team members unable to attend consultation session.
Frankston City Council Staff consultation	Dual consultation to inform both the Positive Ageing Action Plan and the Municipal Early Years Plan. Exploring how these plans can have actions embedded right across Council to achieve positive outcomes for these cohorts.	Manager Family Health Support Services Positive Ageing Working Group	11 Nov 2020	Social and Community Planner	Council Staff workshop. Survey distributed to all team members unable to attend consultation session, and posted on Grapevine intranet.
EXTERNAL					
External Stakeholders	Obtain feedback for external agencies providing services to people aged 60+ about their observations and feedback for this cohort and any service gaps.	Positive Ageing Team Leader Coordinator Assessment and Positive Ageing	11 – 27 November	Social and Community Planner	Email containing link to survey and introductory video.

	Identify stakeholders interested in co-design opportunities.				
--	--	--	--	--	--

ROUND 2: INVOLVE & COLLABORATE – #NB External consultation can only start from 25 October (post care-taker). Round 2 consultation and engagement will involve co-design including:

1. Engaging 'involve' stakeholders on actions they would like Family Health Support Services to include in the action plan for FHSS to deliver (and engage their involvement in drafting these actions) (i.e. action focussed engagement).
2. Engaging 'collaborate' stakeholders on collaborative actions, and/or actions from their plans they would like to see reflected in the Positive Ageing Action Plan. Note these actions will either be led by the other stakeholder, or delivered in partnership with FHSS (targeted only).

Inputs:

- Front end of the Action Plan (Sections 1-8) complete
- Engagement approach methodology finalized
- Delegation of involve and collaborate engagement tasks

Outputs:

- Actions developed in partnership with Council and external stakeholders
-

ROUND 2: INVOLVE & COLLABORATE – 15 October to 31 October 2020

Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
INTERNAL					
Council staff from all relevant areas.	To build upon the feedback provided through the Staff Workshop to commence development and design of actions.	Positive Ageing Working Group	30 Nov – 18 December 2020	Social and Community Planner	1:1 meetings with key officers across Council
EXTERNAL					

All external professional stakeholders that expressed an interest in informing the development or co-design of actions for inclusion in the Positive Ageing Action Plan (via survey feedback)	- Determine actions in their plans they would like to see embedded in the PAAP. -Determine actions that they recommend that Council consider including. -Determine any dual-actions.	Positive Ageing Working Group	30 Nov – 18 December 2020	Social and Community Planner	1:1 follow up meetings
---	--	-------------------------------	---------------------------	------------------------------	------------------------

ROUND 3: CONSULT – Dec 2020 to Jan 2021. Round 3 consultation and engagement will involve:

1. Targeted action focussed stakeholder and community/consumer consultation. **Re-engaging with those engaged during Round 1 & 2 engagement** (or representation there-of) on targeted draft actions in the action plan to test that:
 - a. We can commit to delivering them (internal/external); and
 - b. They are in line with community interest/demand (community/customer).

NB# It is recommended that this round takes place via email consultation for external and community stakeholders.

Inputs:

- Draft Action Plan finalized - for consultation
- Discussion Guides with questions
- Delegation of Round 3 consultation tasks

Outputs:

- Actions reviewed by targeted stakeholders and consumers and feedback provided
- Re-engagement with collaborate stakeholders as required (wherever suggested changes were made for these actions)
- Finalization of draft Action Plan for endorsement

ROUND 3: Consult (Actions feedback) – 1 to 30 November 2020

Engagement Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
INTERNAL					
All teams with actions included in the PAAP	Is there agreement with the actions? Can Library Services commit to these Actions	Positive Ageing Working Group	December 2020 – January 2021	Social and Community Planner	1:1 follow up meetings

	Can these actions be resourced?				
COMMUNITY					
Targeted community members who were engaged through Round 1 consultations	Seek feedback on the proposed draft actions in the PAAP action plan	Positive Ageing Working Group	Jan 2021	Positive Ageing Team Leader	Focus Group Age Friendly Ambassadors

ROUND 4: INFORM & CONSULT – May 2021 (4-6 weeks). Round 4 consultation will involve:1. Public Exhibition of *draft Active Ageing Plan**Inputs:*

- Endorsement from Council to publically exhibit the Draft Active Ageing Action Plan

Outputs:

- Final Active Ageing Action Plan for presentation to Council for endorsement

ROUND 4: INFORM (FINAL Action Plan Feedback) – April 2021					
Stakeholder	What is your engagement activity objective?	Who is involved?	Timeframes	Who is responsible?	Method of Engagement
		Project team			
ALL STAKEHOLDERS					
This consultation method will engage all stakeholders.	Create the opportunity for any final feedback on the Action Plan from the broader community	Project Working Group	May 2021, following Council endorsement meeting	Coordinator Assessment and Positive Ageing	Public exhibition (Publish the Action Plan on Council's external webpage) Email link to all stakeholders that have been engaged.

Executive Summary**12.10 Update on Coronavirus (COVID-19) - 14 December 2020**

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.1 Employment, education and economy
Priority Action	2.1.2 Develop a knowledge, creativity and skills based economy that generates employment opportunities

Purpose

To update Council on its response to the impacts of the Coronavirus (COVID-19).

Recommendation (Chief Executive Officer)

That Council:

1. Notes this report that outlines its response to the impacts of the Coronavirus (COVID-19);
2. Notes that an update will be provided to each Council meeting for the foreseeable future during this Pandemic;
3. Increases the Relief and Recovery Package by \$258,500 to a total package value of \$7,121,153 by approving the financial adjustments proposed in this report:
 - Increase the redeployment funding for emergency backup and support for Community Support Frankston by \$255,000 to a total activity value of \$525,000;
 - Increase the redeployment funding for donation drop off activity to support the Community Support Frankston Christmas Appeal by \$3,500 to a total activity value of \$3,500.
4. Commits reallocation of \$200K of identified savings in the 2020/21 Capital Works Program against the Frankston South Drainage Strategy (CW4464); previously proposed to be used for the Outdoor Dining project to the following:
 - \$103K to Peninsula Community Legal for advocacy and legal services for family violence and tenant's rights;
 - \$47K to the Frankston Charitable Fund to support grant allocations;
 - \$50K to 'top up' existing grants to attract businesses to operate long term vacant shop fronts in the municipality.

Background

At its Ordinary Council meeting on 20 April 2020, Council resolved that it:

1. Receives this report that outlines its response to the impacts of the Coronavirus (COVID-19).
2. Receives that an update will be provided to each Council meeting for the foreseeable future during this Pandemic.

Key Points / Issues

- Reports have been submitted to each Ordinary meeting on this matter since 20 April 2020 noting the above resolution with the exception of the 15 June 2020

12.10 Update on Coronavirus (COVID-19) - 14 December 2020**Executive Summary**

Ordinary meeting which was scheduled for the purpose of considering the guidelines of the COVID-19 grants application.

- In line with the State Government's Roadmap to Recovery, Council continues to ensure it reduces risk surrounding the virus known as COVID-19 to our staff and the wider community. From Monday 30 November 2020, 25% of Council's workforce can return to the workplace in a COVID-safe way. It's important to note, at the time of preparing this report, over 50% of staff are currently working at their place of work eg. Workers' operating out of the Operations Centre.
- Council officers continue to implement the actions from the Relief and Recovery Package (Package). The Package contains 58 initiatives and is valued at \$7.121 million (pending approval of an increase recommended in this report) with tailored support for individuals, community groups and businesses to help them recover in the short, medium and long term.
- In September 2020, the Victorian Government announced funding opportunities for Council and small business to help stimulate hospitality and tourism providing opportunities to apply for outdoor eating and entertainment grants. Council is working to support our hospitality businesses to achieve innovative and exciting ways including use of parks, footpaths, courtyards and public spaces to host outdoor events and dining.
- Peninsula Leisure continues to ensure Council's owned facilities including PARC and the Pines Pool Aquatic Centre are operating in a COVID-safe way. PARC memberships were reactivated from Monday 30 November 2020 with members given the option to continue suspension for a further period.
- Council's emergency management staff continue to work on the community recovery coordination in accordance with the Municipal Emergency Management Plan (MEMP).

Key inclusions and actions update

Some key inclusions with actions to date are listed below, with more detailed information provided in the attached COVID-19 Relief and Recovery Package Status Report (Attachment A).

A number of grants have been made available to individuals and groups. An outline of purpose and total value of the grants is available in the Grant's attachment (Attachment B), along with those people to whom grants have been awarded. Please note, where grants have been made available to young people, names may be withheld for privacy reasons.

The Relief and Recovery package was adopted at the 11 May 2020 Council meeting and together with subsequent Council meeting amendments provides \$7.121M (pending approval of an increase recommended in this report) of support for the community in this difficult time.

As at the end of November 2020, Council had delivered \$3.30M in support to the community and continue to ensure the ongoing activities are delivered in a timely manner.

The key areas of the Relief and Recovery package include supporting individuals, connecting communities and the longer term goals associated with economy and employment. Each of these areas have short, medium and long term elements.

12.10 Update on Coronavirus (COVID-19) - 14 December 2020**Executive Summary***Council's relief and recovery efforts include:*

- Continued provision of a dedicated call centre referral service helping residents access and connect with the relevant services they require.
- Meals on Wheels services continue to operate in a COVID-safe way with two separate teams ensuring it keeps up with requirements and is sustainable.
- Continues to find techniques to understand and better support the community, providing food packages, meals, medical needs, transport and information to support rooming house residents.
- Working with external agencies to ensure there is a collaborative approach to managing the roadmap and our City's recovery moving forward.
- Participation in the State Government' Outdoor Dining and Entertainment Program, which provided \$500K towards installation of expanded for dining and reactivation of shopping precincts. The State Government also provided an additional \$150K towards revitalisation of the City Centre and Council is contributing \$220K overall, including \$70K for the waiver of kerbside dining permit fees.
- Initial estimates also included up to a further approximately \$200K for parklet spaces on the Nepean Highway. However, permit time limitations, concerns about the impact on bus scheduling and the potential for a limited economic benefit to be delivered formed the basis of a recommendation by Councillors to allocate the \$200K identified savings from the 2020/21 Capital Works Program against the Frankston South Drainage Strategy (CW4464) towards supporting alternative COVID recovery efforts; those being:
 - \$103K to Peninsula Community Legal to support increased demand for legal services to support demand for family violence and tenant's rights
 - \$50K 'top up' of the existing business grants (currently \$60K targeted at the city centre) to attract business operators to long term vacant shop fronts in other parts of the municipality
 - \$47K to the Frankston Charitable Fund to increase support through community grants.

Council's workforce update

As at 27 November 2020, over 49% of Council's staff were still working remotely noting from Monday 30 November 2020, the Victorian Government permitted 25% of workers to return to the office in a COVID-safe way. The total hours of redeployment is 29,463 hours of activity (since 11 May 2020).

Council is still supporting the Community Support Frankston staff and volunteers with a number of departments redeploying staff to this Centre, ensuring our most disadvantaged and vulnerable residents are provided with additional resources and funding required during the COVID-19 crisis.

Provision of Customer Service and Community Advice during COVID-19

The period between 1 November 2020 - 21 November 2020 has seen the slow reopening of Council services. We continue to see a consistent number of enquiries to Council from individuals seeking more localised or personalised advice on social

12.10 Update on Coronavirus (COVID-19) - 14 December 2020**Executive Summary**

distancing restrictions – particularly through Council's corporate live chat facility (refer to Attachment C for further details).

There continues to be an increase in the number of phone calls during this three week period. The recent delivery of the 2020-2021 Annual Rate and Valuation notices 2nd Instalment has resulted in Council receiving a significant number of phone enquiries into rate relief options.

Council has also seen a large number of calls related to FRRRC. This indicates people are starting to move around the municipality more, with the large proportion of calls relating to opening hours and querying items that FRRRC accepts.

Other key highlights for the past three week cycle include:

- Rates and planning continue to be the top two reasons why our customers are contacting us via phone – with these enquiries equating to 30 per cent and eight percent respectively of all call topics.
- Our Civic Centre and Langwarrin Face to face service opened to customers. We ensured the safety for officers and our customers was the top priority and we saw nearly the same amount of foot traffic as pre COVID. This indicates that our customers still enjoy coming in and completing their business face to face.

Communication

Promoting the positive outcomes of Council's COVID-19 relief and recovery support continues to be a priority for officers, however in recent weeks the focus has strongly shifted to sharing the progress of local outdoor dining and entertainment activations, and celebrating the businesses which have chosen to expand their outdoor offerings. To date, these activations have received substantial media coverage, in both digital and traditional print formats.

The Frankston City News Facebook page was launched this week, providing another platform to connect with businesses and the community to share these great outcomes, including the issuing of 35 Outdoor Dining Permits thanks to Council's new, streamlined process.

Officers have also been seizing opportunities to encourage the community to support those less fortunate as they recover from the impacts of COVID-19. One such example is through front page Frankston Times coverage of the Giving Tree and Frankston Life Community Christmas lunch, achieved through a media opportunity in partnership with Pastor Mark Whitby.

The arts community was severely affected by the pandemic and as such, numerous grants were made available. The tangible outcomes of these grants have been promoted through profile pieces in Peninsula Essence and Frankston City News.

Likewise, stories featuring Council's 37 Working for Victoria employees are in circulation with more underway, including articles on the three arts therapists who will deliver health and wellbeing opportunities to the community during the recovery phase.

Officers continue to foster positive relationships with local media outlets, which have resulted in many opportunities to promote the Relief and Recovery Package and connect with residents. Most recently, four Councillors took part in positive interviews on 3RPP to talk about their aspirations and the City's future.

Officers are continuing to update the community about Council services expanding in line with State Government Roadmap and encouraging COVID-safe practices.

12.10 Update on Coronavirus (COVID-19) - 14 December 2020**Executive Summary**

It is important for Council to use various communication methods both internally and externally which includes continuation of the CEO's weekly email to staff, webinars for staff, pre-recorded messages for staff, emails to Councillors along with regular updates to our Community via our website, Facebook and other mediums.

Our Community is provided with regular updates via one source on the following external website: www.frankston.vic.gov.au/staffcoronaupdates.

Council's major events

Events which could result in gatherings of people are now permissible within defined parameters, these events require State Government approval.

- '*Christmas Festival of Lights*' was redesigned primarily as an online experience; with some live elements over an extended period to be delivered. The full program runs for Saturday 28 November 2020, when a pre-recorded Christmas Concert was streamed on Facebook and YouTube with over 400 views within 48 hours, with the remaining extended Christmas program running to 24 December 2020 with a number of elements to engage and delight our community.
- 'Waterfront Festival' - planning for a 'COVID restrictions' compliant event is well underway, with an application to State Government for the event to proceed soon to be submitted.

Increased Cleaning and Sanitisation during COVID-19

Additional sanitisation and cleaning programme, resulting from the pandemic has been undertaken by Council. This includes:

- Increased cleaning and sanitisation continues through Council buildings (additional to the normal routine cleaning program).
- Supplying hand sanitising equipment and products throughout all Council facilities for staff use.
- Commenced in late October 2020, Council has 10 cleaning staff employed through the Working for Victoria funding. This additional cleaning team are working throughout the municipality cleaning touch points around council buildings and parks and reserves. This programme will run for six months.

Routine contract cleaning program for its 101 buildings including all public toilets continues, however, in Council facilities (closed due to Stage 4 restrictions) with no staff occupying them, routine cleaning was reduced to save costs. Our buildings are slowly reopening to the public, cleaning regimes are going back to normal under the existing cleaning schedules with the increase of sanitising.

Facilities are currently installing 73 new soap dispensers across our older public toilet blocks. This will be a great outcome, which will mean all our 63 public toilet blocks across the municipality will now have hand-soap for the community to use.

Financial Impact

At the 11 May 2020 Ordinary Council Meeting the Relief and Recovery Package was adopted at \$6,434,000 incorporating \$4,754,000 in budget and \$1,680,000 in redeployment. Subsequent to that initial Council meeting there have been adjustments to the package resolved by Councillors. Since the Council meeting held on

12.10 Update on Coronavirus (COVID-19) - 14 December 2020

Executive Summary

23 November 2020, EMT have provisionally approved variations to the value of \$258,500 as referenced in the following table 1 Relief and Recovery Package adjustments. Endorsement of the pending adjustments recommended in this report will increase the total package to \$7,121,153.

The key areas of the Relief and Recovery package include supporting individuals, connecting communities and the longer term goals associated with economy and employment. Each of these areas have short, medium and long term elements. Some of the activities that have not yet commenced relate to longer term goals for example, the hard waste collection is not scheduled until May/June 2021, there are timing differences in reflecting actuals in our systems eg permits, delays in delivery on the activity due to Stage 4 restrictions and finally there are activities associated with the post lockdown period recovery.

(Table 1 - Relief and Recovery Package Adjustments)

Activity Number	Actual	Original Budget/ Redeployment	New Budget amount	Variation	Variation Breakdown		Council meeting
					Budget	Redeployment	
Package adopted at 11 May Ordinary Meeting	1,630,051			6,434,000	4,754,000	1,680,000	
Council resolutions;							
3. Penalty Rate Freeze	467,518	300,000	440,000	140,000	140,000		31 August Ordinary meeting
5. Homelessness Shower operations	103	20,000	0	-20,000		-20,000	10 August Ordinary meeting
	184	50,000	0	-50,000	-50,000		10 August Ordinary meeting
25. Repurpose Community Grants Program	202,476	395,000	304,665	-90,335	-90,335		June ordinary meeting
54. Waive license fees and charges for Karingal PLACE and Ebdale Hub tenants	0	0	47,462	47,462	47,462		31 August Ordinary meeting
55. Waive rent charges for Frankston District Basketball Association, Frankston District Netball Association and the	0	0	22,108	22,108	22,108		31 August Ordinary meeting
56. Think Tank Innovation Grants	0	0	50,000	50,000	50,000		10 August Ordinary meeting
58. Frankston Bowling Club Interest on loan waiver	0	0	2,200	2,200	2,200		21 September Ordinary meeting
43. Rent relief for tenants of Council owned buildings	109,012	130,000	184,698	54,698	54,698		21 September Ordinary meeting
57. Waive Library Fees	275,520	0	275,520	275,520	275,520		21 September Ordinary meeting
47. Kerbside Trading Permit fees	0	30,000	75,000	45,000	45,000		23 November Ordinary meeting
52. Unemployment support program	0	55,000	10,000	-45,000	-45,000		23 November Ordinary meeting
38. a) Miscellaneous fee waivers	0	19,000	27,333	8,333	8,333		23 November Ordinary meeting
9. Donation Drop-Off	0	10,000	1,667	-8,333	-8,333		23 November Ordinary meeting
7. Crisis support service to socially isolated and elderly individuals (outgoing)	316,456	270,000	278,000	8,000		8,000	23 November Ordinary meeting
32. Gardens for Wildlife (G4W)		8000	0	-8,000		-8,000	23 November Ordinary meeting
	2,535	10,000	7,000	-3,000	-3,000		
Current Adjusted Package				6,862,653			
Pending adjustments (EMT provisional approved variations);							
12. Emergency backup and support for Community Support Frankston	285,934	270,000	525,000	255,000		255,000	Due to the ongoing increased demand at CSF this is a request for additional redeployment dollars. There is a concern the demand will increase as we near Christmas and then the start of the 2021 school year.
9. Donation Drop Off	14,207	14,000	17,500	3,500		3,500	The estimated in kind value of the food donations has been an average of \$1,000 per week for the last 6 weeks. We are looking at continuing this activity until the end of the calendar year to assist with the CSF Christmas Appeal.
Revised Adjusted Package	3,303,996			7,121,153	5,202,653	1,918,500	

12.10 Update on Coronavirus (COVID-19) - 14 December 2020**Executive Summary****COVID-19 Community Support Grants**

A summary of the current grants relating to the COVID-19 Relief and Recovery package is listed at Attachment B. The assessment and approvals have been undertaken in compliance with the delegations approved by Council at its Ordinary meeting held on 15 June 2020.

Funding rounds commenced in July 2020 with 'round two' for the Recovery Grants closing on 30 September 2020; and 'round three' commencing in February 2021. Applications received are subject to assessment and recommended allocations.

Consultation

See above sections.

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

See above sections.

Policy Impacts

See above sections.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

See above sections.

Conclusion

That the report be received.

ATTACHMENTS

Attachment A: [↓](#) COVID-19 Relief and Recovery Package update

Attachment B: [↓](#) COVID-19 Grants Attachment

Attachment C: [↓](#) COVID-19 Customer Service Innovation update - 1 November to 21 November 2020 period

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
------------	-------------	------------	-------------	-----------	-------------------------------------	---	---------------

Supported individuals

1. Residential rates relief – Unemployed Owner/Occupier	<p>Provide a one off \$200 rate waiver for an owner occupied property, where one or more of the owners are in receipt of a Centrelink unemployment JobSeeker Payment. The \$200 rate waiver will be applied to the 2020-2021 rates first quarter instalment payment. Applications for the waiver will open from 1 July and must be received no later than 30 September 2020.</p> <p>Update: Provide a one off \$200 rate wavier for an owner occupied property, where the owner can demonstrate they are experiencing financial hardship relating to the pandemic during 2020-2021 (31 August 2020 Ordinary Meeting).</p>				1,200,000		Currently 2,006 waiver applications have been approved. The Jobseeker waiver came to an end at 30 June, as at this date 775 ratepayers had been approved. The hardship waiver will continue, with the number of applications increasing each month, to date 1,231 applications have been approved.
2. Suspension of rates legal action	<p>Temporarily cease all legal action to recover rates until end of September 2020 or to other timeframe otherwise determined by Council via the Emergency Hardship Policy (residential, commercial and industrial properties)</p> <p>Update: Extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold legal costs relating to all new debt recovery action until 30 June 2021. (31 August 2020 Ordinary Meeting)</p>				-	-	No new legal has been undertaken as per the Council Resolution.
3. Penalty Rate Freeze	<p>Not raise any penalty interest until 30 September 2020 or to other timeframe otherwise determined by Council via the Emergency Hardship Policy (residential, commercial and industrial properties) \$300K</p> <p>Update: Extension of the current rate deferral provisions in Council's existing Rates Hardship Policy to place on hold the raising of penalty interest on overdue rates payments until 30 June 2021 (31 August 2020 Ordinary Meeting) additional \$140K</p>				440,000		Due to the extension of the current rate deferral provisions, Finance is currently reviewing the quantum required to ensure continuation of the hardship relief.
4. Rooming house monitoring and support	<p>Increase monitoring and support of rooming houses, with hygiene checks and delivery of hygiene packs</p>				-	63,000	Environmental Health Officers worked with DHHS & Peninsula Health to undertake Round 3 of the Rooming House Project. All rooming houses in the municipality received health concierge engagement from Peninsula Health and infection control packs. A Peninsula Health Nurse was also available for opportunistic covid swabbing for residents showing symptoms. This project was undertaken in late October and finished in early November.
					-	14,404	

Relief and Recovery Package

Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
5. Homelessness Shower operations	<p>Ensure increased volunteer support for the Homelessness Shower as needed, as well as additional cleaning costs</p> <p>Update: Discontinuation of redeployment of staff (\$20K) to Impact Volunteering as it is no longer required (10 August 2020 Ordinary Meeting)</p> <p>Update 2: Discontinuation of Homeless Shower Operations (\$50K) with funds moved to Item 56 Think Tank Innovation Grants (10 August 2020 Ordinary Meeting)</p>				-	-	<p>Funding required to undertake cleaning of the homeless shower has been accommodated within the existing operational budget. Funds associated with this initiative have been redistributed to Innovation Grants and support of the Think Tank project. The Think Tank has been completed with a report now in development. Outcomes from the Think tank will be utilized to support innovation grant opportunities.</p>
6. Homeless breakfasts	Enable takeaway options for homeless breakfasts				3,000		This grant has now been paid in full to the Brekkie Club.
7. Crisis support service to socially isolated and elderly individuals (outgoing)	<p>Delivery of care packages, supporting volunteer food services and provision of wellbeing phone checks for the elderly and lone person households.</p> <p>Update: At the November 23 Council meeting, it was resolved to move redeployed staff component of \$8K to Activity 7 - Crisis Support. Amount was deducted from Activity 32 - Gardens for Wildlife (G4W)</p>				20,000	278,000	<p>Meals on Wheels Volunteers continue to be replaced by re-deployed staff from Family Health Support Service (FHSS) and other Council Departments. Team A and B at Meals on Wheels (MOW) to ensure that the MOW Kitchen remains operational if staff become unwell and staff need to be sent home to socially isolate also continues and as do the increased costs associated with model. This arrangement will need to continue going forward. FHSS is planning the slow planned return of volunteers however this will be constantly monitored and influenced by government recommendations and restrictions</p> <p>Wellbeing calls to elderly and lone household continue to be conducted by redeployed FHSS staff and the Community Recovery Centre call staff. A review of the redeployment funding required is currently being undertaken.</p>
8. Support triage call centre / health chat room (incoming)	To manage the flow of calls for help and advice during a time when the community is experiencing significant stress					300,000	<p>Single Social Bubble commenced 14 September 2020 and so a reduction in contacts, however contacts for clarification around the State directions increased. Contacts include calls, texts and emails.</p>
					-	-	
					103	184	
					3,000		
					3,000	-	
					20,000	278,000	
					-	-	
						316,456	
						300,000	
					-	-	
						104,419	

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
9. Donation Drop-Off	<p>Establish drop off donation points (non-perishables only for secure bins) and distribute using volunteers/redeployed staff</p> <p>Update: At the November 23 Council meeting, it was resolved to reduce Activity 9 - Donation Drop Off by \$8,333, resulting in a new total of \$1,667. Saving Moved to Activity 38B - Miscellaneous Fee Waivers</p> <p>Update: Additional redeployment funding provisionally approved by EMT pending Council approval.</p>				1,667	17,500	Arts centre staff have continued to assist with the food collections across 3 bin locations in the Frankston LGA. The estimated in-kind value of non-perishable foods delivered to Community Support Frankston during November was \$2,000.
10. Parent resources	Engaging activities for children (e.g. exercise videos, arts and craft activities, Lego challenges, seasonal ideas, scavenger hunts) and digital learning/tutoring tools and experiences to assist with at-home learning				38,000	214,000	Resources including Studiosity, the online study assistance, Transparent Language Online and Haynes manuals have all been launched in the last quarter and have all been well received by the community. New ways to engage the community were introduced including the first 'Frankston Foodies' cooking tutorial and new content continued to be added to Niche Academy, the libraries online tutorial platform to help support the community in accessing e-platforms and resources.
11. Virtual Exercise	Share PARC Your Way to help with the health and wellbeing of the community				-	-	The PARC Your Way up has, and continues to be promoted where appropriate across all Council channels.
12. Emergency backup and support for Community Support Frankston (CSF)	<p>Additional support for CSF required for operational continuity (including administrative support for teams) in order to extend their ability to respond to the needs of the most vulnerable members of the Frankston community.</p> <p>Update: Additional redeployment funding approved by EMT pending Council approval</p>				-	525,000	Staff redeployments continued during November with a number of Youth Services and Arts Centre staff still assisting with service delivery. A number of volunteers are yet to return to Community Support Frankston and this redeployment support is extremely important to meet the increasingly high community demand.
13. Financial support for Community Support Frankston (CSF)	Provision of a grant to CSF to support Frankston City residents. This could be stipulated for emergency food or equipment purchased through local suppliers and utilities.				300,000	-	Community Support Frankston has received all the \$300K grant and it is being spent in accordance with the grant requirements. This grant is significantly helping CSF to meet unprecedented community demand for emergency relief and material aid assistance from a growing number of financially disadvantaged community members.
14. Student Scholarship program	Provide support to Frankston City students to support the purchase of text books and other necessities for study at higher education institutes (e.g. via the Carolyn Chisholm Scholarship program)				30,000	-	Seven applications have been received for Student Scholarship Grants, three have been approved for a total of \$954.79. The other four applications were unfortunately ineligible.

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
57. Waive Library Fees	Adopts the recommendation to discontinue library fines for customers who have overdue items and authorise the write off of 7 year historic overdue fines (21 September 2020 Ordinary Meeting) Report 12.2				275,520 - 275,520	-	Fines have been 'turned off' in the Library Management System and a quote received from Civica to remove old fine debt in the system. Current policies and procedure are undergoing a review by the Project Team

Connected communities

15. Live Chat – Corporate Customer Service	Provide tailored front line customer service through online discussions on Council's corporate website				75,000 - 11,133	59,000 - 27,204	A live chat service was introduced on 25 March 2020 to enable continued safe contact with Council's Customer Service Team. To date, more than 12,000 residents have utilised this service, which continues to be heavily promoted.
16. Engaging with the Library /FAC	Live streamed events such as virtual story-time, author talks, basic craft activity sessions, book chats, lifestyle classes, live chat, online ordering, home delivery, writing and art competitions, local history online, social media and eNewsletters etc.				-	135,000 157,880	The start of the quarter saw the School Holiday Program delivered online, with a range of events available. A well-known illustrator, cooking classes, science experiment demonstrations, craft activities and the ever popular story times saw 5300 views. The September holiday program is currently being undertaken, with The Australian Ballet and a magician included in the program. The Peppa Pig story time was viewed by 2249 in the first hour, with a peak view of 689. To say it went global, we had people engaged from across the US, UK, India, Taiwan, Malaysia, in addition to our regular viewers across Australia. FAC INVENTION FACTORY. The online offerings include 3 x fun and instructional videos and showcase the making of a Rube Goldberg 'chain reaction machine'. Kids from ages 7-12 encouraged to watch the video content and utilise the companion lists (of items to use), available free on the FAC website to create their own chain reaction mechanisms at home. Participants invited to take part in two facilitated online zoom sessions with artist/performer Jens at his home studio for a Q & A to help create their own works. Workshop on 23 September garnered 160 participants and workshop on 30 September, 80 participants. Successfully trialled Pay-what you tickets for this event. Purchases varied from \$0 - \$20 per ticket for FAC invention factory live sessions

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
17. Creative collective	Artists/writers to create stories, short films and photos in response to current crisis, which could be collated as a creative reflection referenced for the future etc.				20,000		Approximately 140 submissions of writing were submitted that focussed on this moment in time and are currently being edited to be published in an anthology 'Stories at the End of the Line'. 12 local artists pitched their work for the front cover of the anthology, Frankston based artist, Helen Di Tomasso was selected. The Lockdown Short Film Competition was launched that seeks entries that depict the time in our lives we entered or emerged from shutdown and social isolation. Scott Major will judge the entries in late October. Scott has worked extensively in television, theatre and film around the world for the last 30 years A workshop 'How to make a short film on your smart phone' was delivered via Zoom by Angela Blake co-founder of SF3 Smartphone Flick Fest, over 50 people zoomed in to gain practical tips and expert advice. All the components of this project will merge to present an exhibition in 2021 'This Time, Last Year'.
18. a) Creative Industries and Artists Grants	*Creative Industries Grants (X8 \$2,500ea) featuring a mentoring program for artists to build skills for creative practice (e.g.. a visual artist may want to gain skills on creating a website to generate online sales or learn how to effectively use social media).				52,000		81 submissions have been included in the final anthology from over 130 submissions. Final proofing underway before it is published in November Funding agreements received from artists.
18. b) Creative Industries and Artists Grants	*Local Artist Grants (X8 \$4,000ea) to develop new work that can be presented online or digitally or the development of a new work to be presented at Cube when FAC reopens.				11,250		Information and networking session held with successful grant recipients plus a number of FAC staff. Artists shared their projects and FAC staff indicated that their expertise is available to artists throughout their period of development to delivery
19. Adaption of FAC programs	Purchase of equipment to be able to have in-house capacity to live stream upcoming performances and events to audiences (e.g. Daytime Musicals)				20,000		Working on purchasing camera tripods for the equipment already purchased and then finalizing final budget expenditure.
20. Online 'Green Our Future' events	Environmental events held via webinars, with topics potentially including alternative energy generation, using up leftovers, food storage, DIY cleaning products, climate emergency engagement, household waste and recycling				12,324		Forty nine community members attended the 'Inviting Frogs to your Garden' free webinar on 21 September. A draft report on the findings of Council's community climate change survey was received by officers. The findings will inform future events and Council's climate actions.

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
21. #enjoyingmybackyard campaign	Competition encouraging residents to create and share a video of them enjoying their backyard to win vouchers to local businesses offering delivery/takeaway				-	-	Completed
22. Sports fee waivers	Full waiver of sports club tenancy and ground allocation fees (winter season - until 30 September 2020 - or to other timeframe otherwise determined by Council)				150,000 - 149,516	-	Completed
23. War memorial fee waiver	Waive RSL War Memorial maintenance fee for 12 months (works undertaken by FCC)				7,000 - 7,000	-	Completed
24. Hard Waste Collection – anticipated increase in collection	Understanding that much of the community have been at home due to social distancing restrictions, it is anticipated that there will be an increase in the amount of hard waste. While this will not be promoted, additional capacity has been added to the collection from each household in order to ensure residents are not penalised for the additional volume (within reason).				400,000 -	-	The hard waste collection begins in May 2021. No expenditure is planned until May-June 2021.
25. Repurpose Community Grants Program	Expand the funding pool and review existing criteria of the Community Grants Program to support the efforts of groups and organisations that are responding to the impacts of COVID-19 (\$500K) Update: Repurposed Grants added of \$14,665 - June Ordinary Meeting 2020				514,665 - 202,476	-	The Community Grants criteria was revised in June 2020 and have been repurposed as part of the COVID-19 Relief and Recovery Package. The Round 1 (July) and Round 2 (September) COVID-19 Recovery Grant applications have been assessed and allocated. A further \$121,491.44 (made up of 32 recipients) has been awarded for the period 1/9/20 to 30/11/2020 (payments are now being rolled out). The final Round (3) will opened for the month of February.
26. Repurpose Miscellaneous Grants Program	Repurpose the remaining 2019-2020 Miscellaneous Grants of \$29,000, with the full year 2020-2021 grant pool (\$76,000) available. Eligibility and grant criteria to be revised to best respond to the community needs emerging from COVID-19 impacts. Update: Repurpose grants of \$110,000 added - June Ordinary Meeting 2020				110,000 - 2,000	-	The Miscellaneous Grant criteria was reviewed and repurposed in June 2020. Applications have been open since July 2020. A further \$21,985.30 in Urgent Grants has been awarded for the period 1/9/20 to 30/11/20 (payments are currently being rolled out).
27. Online youth engagement	Engagement through workshops, videos, and connections shared via social media platforms				-	-	The Youth Services team have been successfully delivering a wide range of remote workshops and engagements.

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
28. Frankston Comeback Campaign	A series of activities to encourage people to feel confident to explore the city, foreshore areas and parklands within social distancing restrictions				-	11,000	Digital resources and promotion developed and implemented across Discover Frankston and FCC Corporate digital platforms and e-communications channels.
29. Digital Street Art Scavenger Hunt	Encourages people to explore the city and support businesses (in Visit Frankston app)				-	-	Street Art Explorers Program available now on Discover Frankston website.
30. Increased sanitisation schedule	Increased spray cleansing/sanitizing of park furniture in high priority reserves to reduce risk from increased informal visitation to parks (unemployment program)				50,000	55,000	Due to the Pandemic and stage 4 restrictions across, picnic facilities across the municipality have been closed to the public. These restrictions have also impacted on the progress and engagement of the additional cleaning team through the Working For Victoria programme. The recruitment process commenced at the end of September. It is anticipated that the additional cleaners will be engaged and commence additional cleaning during October. In light of the above additional cleaning and sanitising of picnic furniture has not yet commenced.
31. Community tree planting programs and hand weeding	Engage community (unemployed) to plant more trees through vouchers from indigenous nursery, as well as supervised hand weeding in streetscapes and reserves. This could be part of a broader SEM region-wide project				50,000	49,000	Currently undergoing recruitment of the workforce through the Working For Victoria programme. Initial mulch supply for gardens will be delivered in first two weeks of October, native plants have been ordered and will be installed by Working for Victoria staff commencing late October.
32. Gardens for Wildlife (G4W)	Modified G4W program to support online engagement, possibly with a delivery service if Indigenous Nursery cannot open to public				7,000	-	Inviting Frogs to your Garden' webinar was held on 21st September. We had 120 registrations and 49 attendees. The recording was sent to the 120 registered and all Gardens for wildlife participants. Follow-up survey was emailed to all participants with 62 responses received, 12 participants have requested follow up visits, 7 people interested in becoming volunteer garden guides and 13 plant orders have been placed. We are also delivering free giveaways to 25 participants and 8 volunteers.
					- 5,086	- 314	
					- 2,535	-	

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
33. Children's environmental activities	Environmentally themed children's activity sheets e.g.. bush scavenger hunt (in backyard), home composting, waste and recycling						A 6th Activity sheet on Night Owls has been prepared.
34. Digital Walking Tours	Within the Visit Frankston mobile app - initial tours including the Coastal Arts Discovery Trail and Langwarrin Flora and Fauna Reserve Historical Trail which will support a reactivation of public places (contracted project – delayed by COVID-19)				40,000	-	Finalising content and formalising approvals to install ibeacons on buildings throughout city centre. Tour routes include inner city street art trail and coastal arts discovery trail. Expected to be released in early 2021. Delayed due to lockdown restrictions impacting filming.
35. Graffiti removal	Removal of graffiti on private buildings in the city centre and neighbourhood shopping strips and resident front fences to road reserves to provide an enhanced sense of safety and to support public activity (as requested)				-	-	Council's Graffiti management team removed graffiti from private buildings in the CAA, neighbourhood shopping strips and residents front fences as part of the COVID-19 Relief and Recovery Package. This short term programme has now been completed.
36. Council car parking relief	First two hours of parking in Council owned and managed city centre off street car parks is provided for free (2020-2021). (Please note this excludes on-street parking in the city centre which is already provided for free and has localised time-restrictions)				125,000 - 6,396	-	In October there were 475 two hour tickets issued at no fee to a value of \$1,900.00. This is lower than expected due to stage 4 stay at home orders.
37. Advocate for cheaper privately owned car parks	Advocate to Vicinity Centres to implement free two hour car parking within their centre to encourage customers for 12 months				-	-	A letter has been sent to the Board of Vicinity to consider Council's position that Bayside Shopping Centre car parks offer 2 hour free car parking for 12 months to assist attracting people back to the city centre once restrictions have been lifted.
38. a) Miscellaneous fee waivers	Full waiver of the Council only component for the following fees for the 2020-2021 financial year: · Waterfront – Commercial/Community Events, filming/ photography per week · Parks, beaches, reserves, commercial/community filming/ photography per week · CAA Minor event fee – Half Day Update: At the November 23 Council meeting, it was resolved to increase Activity 38B - Miscellaneous Fee Waivers, resulting in a new total of \$27,333. Increased by saving in Activity 9 - Donation Drop Off.				8,333	-	No event or filming fees were waived for October as the COVID restrictions haven't permitted these activities to occur. We have approximately an additional \$3,400 to be waived which has not already been accounted for. That is, they were notified about the fee waiver although haven't had their event yet.

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
38. b) Miscellaneous fee waivers	Full waiver of the Council only component for the following fees for the 2020-2021 financial year: <ul style="list-style-type: none"> Permit – Commercial Project up to \$15,000 Permit – Residential – Minor works - \$5,000 to \$15,000 Permit – Residential/Fences – Minor works less than \$5,000 				19,000 - 40,110	-	The number of Building Permit requests were much higher than other years. A total of \$40,110 in fees were waived until end of October. As the allocated value has been exceeded the waiver of these fees has ceased.
39. Establish ParkRun within Frankston City	Funding support for initial equipment purchase and volunteering expenses required to establish two Park Runs (Frankston and Seaford) within the City				14,000 -	-	This will be programmed for next year once Covid restrictions permit.
54. Waive license fees and charges for Karingal PLACE and Ebdale Hub tenants	The license fees and charges for Karingal PLACE and Ebdale Hub tenants to be waived for the period 17 March 2020 – 31 August 2020, along with a waiver of further monthly charges during the 2020-2021 financial year, until the premises resumes occupation, following a lifting of COVID-19 restrictions (10 August 2020 Ordinary Meeting).				47,462 -	-	Tenants at Ebdale Hub and Karingal Place have been advised of the fee waivers as per the following letters sent: This has been applied from 17 March - 30th September. The figure above is calculated for the Jun-Sep 2020 period (remains an estimate based on previous averages until utility accounts are received in due course).
55. Waive rent charges for Frankston District Basketball Association, Frankston District Netball Association and the Frankston Yacht Club	The waiving of rent for the Frankston District Basketball Association, Frankston District Netball Association and the Frankston Yacht Club from 1 April 2020 – 30 September 2020, along with a waiver of further monthly charges during the 2020-2021 financial year, until the premises resumes occupation, following a lifting of COVID-19 restrictions (31 August 2020 Ordinary Meeting).				22,108 -	-	October waivers to be offered as restrictions are still in place.
56. Think Tank Innovation Grants	Establish the Think Tank project and approves repurposing \$50K of the Community Care Package (currently allocated to sanitisation of the homeless shower) to establishing five \$10K innovation grants to support implementation of ideas arising from the Think Tank.				50,000 -	-	The Think Tank initiative has been completed with a report now in development. Outcomes from the Think tank will be utilized to support innovation grant opportunities.
58. Frankston Bowling Club Interest on loan waiver	24 month deferral on loan repayments for Frankston Bowling Club and the wavier of interest on the loan for the next 24 months (21 September 2020 Ordinary Meeting)..				2,200 -	-	A new loan agreement is being drafted to reflect the changes to the loan following Council approval of the deferral

Economy and employment

40. Business Concierge (crisis package)	Continue provided tailored and personal support to local businesses through a central point of contact for all business specific enquiries				-	115,000 8,377	Council continues to provide a dedicated Business Concierge service. Two staff have now been redeployed to this service, ensuring Council is able to successfully respond to local business requests for assistance.
---	--	--	--	--	---	------------------	--

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
41. Business Support (crisis package)	Outreach support, information and tools to advice businesses how they can plan, prepare, adapt, upskill and communicate with their customers and supply chain				52,000 -	15,000 -	Several resources have been developed to support businesses such as the Step by Step Guide. Council continues to provide Business Mentoring services and opportunities to engage with free online business events and workshops.
42. Priority payment of supplier invoices	Commitment to pay invoice(s) promptly, with suspension of the 30 day payment terms for the foreseeable future. Over 2,600 suppliers advised				-	-	Commitment to pay invoice(s) promptly, with suspension of the 30 day payment terms for the foreseeable future. Over 2,600 suppliers advised
43. Rent relief for tenants of Council owned buildings	Full rent relief until 30 September 2020 (Beach Café, Waves Restaurant, Crackerjack and Sofia's (targeting the relief to businesses rather than the head-tenant to the extent that is allowed by the recently released Mandatory Code for Leasing). Update: Approves the extension of rent waivers for Council's commercial hospitality tenants, Beach Café, Crackerjack, Sofias and Waves for the period from 1 October 2020 – 31 December 2020 (21 September 2020 Ordinary Meeting). Additional \$54,698 added to Mid Year Budget Review.				184,698 - 109,012	-	Rent relief has been provided to tenants of Council owned buildings. Tenants have expressed gratitude for Council's continued support.
44. Loyalty and marketing campaigns	Support the business community through social distancing restrictions and then the recovery period by developing loyalty programs that target local businesses and a range of campaigns to guide and encourage residents to explore locally rather than leave the municipality (includes Flavours of Frankston).				40,000 -	10,000 -	Discussions are underway between Tourism and Visitor Services and Economic Development on opportunities to combine with Council's Buy Local campaign. Christmas business buy local promotion currently under development. Graze Frankston City scheduled to take place in March 2021.

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
45. Place Activation Resourcing	Continuation of the Place Maker position beyond current grant funded period (formerly City Centre Place Manager, concludes Feb 2021) and a calendar of activations to reinvigorate our city during recovery.				64,000 -	66,000 16,163	A calendar of activation is currently being programmed as part of Council's response to the Outdoor Dining and Entertainment Project. Activation's will commence in November 2020.
46. Annual Business Survey – focussing on impact of COVID-19	Identify the immediate impact of COVID-19 on businesses and analysis on how the businesses were trading prior				-	6,000 22,103	Council has analysed the immediate impact of COVID-19 on the local business community. As the pandemic continues, Council will continue to analyse the ongoing impact of the pandemic.
47. Kerbside Trading Permit fees	Waive Kerbside Trading fees for 2020-2021 (\$30K) Update: At the November Council meeting it was resolved to increase budget by \$45K, resulting in new total of \$75K. Increase is funded by savings of \$45K to Activity 52 - Unemployment Support Program.				75,000 -	-	A total of \$70,545.00 has been waived for businesses with kerbside trading permits for FY 2020/2021, this exceeded the budget by \$40,545.00. An additional \$45K was allocated from the Economic Development budget to correct the overspend and to allow for other new application this FY to also be waived.
48. Food Act Registration fees	Provide free registration for operators applying for a permit within three months (encourages early resumption of business) Updated Description: Provide relief to small business and clubs when renewing their business registration in October 2020 (20 July 2020 Ordinary Meeting)				130,000 -	-	Council has not received any requests from closed businesses to re-open. All business that have closed have been provided with a pro-rata refund and have remained closed. All 'small businesses' that are currently registered have received a reduction in their registration fees for 2021.
49. Expansion of Invest Frankston Business Grant funding pool	Review criteria to create fast grant opportunities and expand funding pool to support investment attraction and activate commercial and industrial premises to stimulate all sectors of the economy – including local manufacturing (\$270K) Update: \$180K of Business Grants were repurposed to this item (this brings total funding to \$450K in 2020-2021). Adopted Budget for Business Grants was \$160K, with \$20K added to Mid Year Review.				450,000 184,443	-	Council launched the Fast Business Grants in July 2020. Guidelines have since been updated to ensure they reflect the ongoing nature of the pandemic.
50. Investment Attraction	Re-ignite interest from existing leads to fast track new investments, including fast track permits and activation grants				-	-	Council is currently preparing a range of prospectuses designed to attract investment back into Frankston City. Council's Economic Investment Lead continues to proactively attract small to large scale investment.

Relief and Recovery Package Monthly Financial Report for November, 2020

Activities	Description	Short-term	Medium-term	Long-term	Additional Budget (Actual) \$	Value of Redeployed staff (Actual) \$	Status update
51. Localised expenditure data analysis	Analysis track the impact of Council initiatives during the recovery phase by analysing total local expenditure (by industry, suburb, resident and time of day). Council will be able to measure (in dollar terms) the return on investment of these activities and ensure further Council interventions can be best designed and targeted using an evidence base.				50,000 -	-	Council is currently identifying suitable analytic tools for implementation. Is anticipated that this new resource will be implemented within the 2nd quarter of 2020-2021.
52. Unemployment Support Program (previously known as Job seeker support)	Establish a local unemployment support initiative that works in partnership with existing Federal Government funded service providers to deliver interventions that respond to the emerging needs and gaps within the local unemployment system to support residents to gain/retain employment. Update: Activity title updated at the November 23 Council meeting				55,000 -	-	An employment provider survey has been developed and deployed to industry sector specific organisations. survey results are currently being analysed and emerging gaps identified.
53. Localised network for job-seeker organisations	Establish a local jobseeker support alliance that would bring together key local stakeholders within the job-seeker service system to deliver a collaborative approach to the provision of support, referrals and advocacy to assist local job-seekers				10,000 -	-	An employment provider survey has been developed and distributed to industry specific representatives. This survey is currently being analysed with the intent to inform the development of an 'alliance' guiding framework.
Total Relief and Recovery package					5,202,653 2,194,161	1,918,500 1,109,835	

COVID-19 COMMUNITY SUPPORT GRANTS

As part of Council's COVID-19 Relief and Recovery Package, a funding pool close to \$1 million in grants have been made available to support individuals, community groups, local clubs, artists, students and businesses survive and recover from the impacts of COVID-19.

The categories of grants, their purpose and the total value of the grant category are outlined below:

COVID-19 Recovery Grants \$514,665 (\$121,491.44 has been awarded for the period 1/9/20 to 30/11/2020 capped at \$10,000): A one-off funding designed to assist community groups and organisations that are responding to the impacts of COVID-19. This grant covers a broad range of items including equipment, rent, utilities and community recovery initiatives. The next funding round will open in February 2021.

Inclusion Support Grants \$25,000 (\$900 awarded for the period 1/11/20 to 30/11/20): Grants up to 75% of club fees, capped at \$200 are available for school-aged children up to 18 years to cover fees associated with participation in local sporting clubs. With the summer sports recommencing, the grant funding round has been opened to take applications for summer sports.

COVID-19 Urgent Relief Grants \$50,000 (\$21,985.30 awarded for the period 1/9/20 to 30/11/20 capped at \$4,000): This grant assists grassroots community groups to access urgent funding for a range of items including equipment, rent, utilities, training and materials. The category also enables organisations to provide emergency community care such as the provision of food, mental health and well-being initiatives, and activities that connect residents.

Environmental Sustainability Grants \$5,000 (\$2,000 has been awarded for the period 1/7/20 to 30/11/20): This grant supports community groups and organisations fund environmental and sustainability projects that align with the strategic vision for Frankston City's future. The four key assessment themes are: protecting and enhancing natural assets, wise use of natural resources, minimising environmental impacts and educating and engaging the community. This grant is now closed.

Youth Grants \$10,000 (\$9,733.53 has been awarded for the period 1/7/20 to 30/11/20): Grants are up to \$500 to support young people aged 12 to 24 years to purchase education resources and materials, and gain qualifications and accreditations to further develop their skills and improve the likelihood of obtaining long term future employment. This grant is now closed.

Council would like to congratulate the following successful applicants who are listed under the relevant category of grant. Please note that the names of young people have not been included for privacy reasons.

SUCCESSFUL RECIPIENTS BY GRANT CATEGORY

COVID-19 Recovery Grants

Of the 32 grant applications received in Round 2 on September 2020, 28 applications were awarded funding in October 2020.

Congratulations to the successful applicants:

Kananook Community Garden - \$3,616.53
Pines Football Netball Club - \$5,000
South End Spirit Basketball - \$2,914
Frankston Croquet Club Inc. - \$2,637
Connect Community Care (South Eastern Care Network Inc) - \$8,000
Operation Larder Inc. - \$6,000
City of Frankston Bowling Club Inc. - \$3,000

Bayside Raiders Basketball Club Incorporated - \$1,000
St Luke's Church - \$5,000
Frankston Football Club Inc. - \$10,000
Cranbourne Family Support Centre (Wildpath Overflow Support Centre) - \$3,000
Baden Powell Cricket Club - \$2,500
Frankston and District Basketball Association (FDBA) - \$6,000
The Peninsula Arts Society Inc. - \$5,259.31
Frankston Music Society Inc - \$2,814.60
Baxter Soccer Club - \$3,000
That's The Thing About Fishing Inc. (TTTAF) - \$4,000
Joy of the Earth Community Garden (JOTE) - \$1,500
1st Langwarrin Scouts - \$2,000
Chabad Frankston and Mornington Peninsula Inc. - \$2,500
Langwarrin Fire Brigade - \$4,000
Probus Club of Langwarrin Combined Inc - \$3,000
Life-Gate Inc. - \$6,000
Frankston and Mornington Peninsula Flyers Swimming Club Inc - \$2,000
Frankston Archery Club - \$8,000
Seaford Little Athletics - \$2,750
Langwarrin Tennis Club Incorporated - \$8,000
Frankston Mornington Peninsula Respecting Seniors Network - \$8,000

Inclusion Support Grants

Eight grant applications received and awarded funding in November 2020. Please note that the names of young people have not been included below for privacy reason.

Congratulations to the successful applicants:

ISG202123 - \$123.75
ISG202125 - \$63.75
ISG202126 - \$112.50
ISG202130 - \$112.50
ISG202127 - \$112.50
ISG202128 - \$112.50
ISG202129 - \$112.50
ISG202133 - \$150

COVID-19 Urgent Relief Grants

Urgent Relief Grants applications are assessed fortnightly. For the period of 19/9/20 to 9/10/20 three grant applications received and were awarded funding in October 2020. For the period of 12/10/20 to 6/11/20, another three grant applications received and were awarded funding in November 2020. For the period of 9/11/2020 to 20/11/2020, one grant application has been received and awarded funding.

Congratulations to the successful applicants:

The Country Women's Association (CWA) of Victoria Frankston Branch - \$4,000
1st Ballam Park Scout Group - \$2,000
Theodora's Cheerful Givers - \$4,000
Frankston Women's Cricket Club - \$3,985.30
U3A Frankston - \$1,000
St.Basil of Ostrog Serbian Orthodox Church Langwarrin - \$4,000
Frankston Bombers Football Netball Club - \$3,000

Environmental Sustainability Grants

Environmental Sustainability Grants are closed until 2021, when a second funding round will be released.

Youth Grants

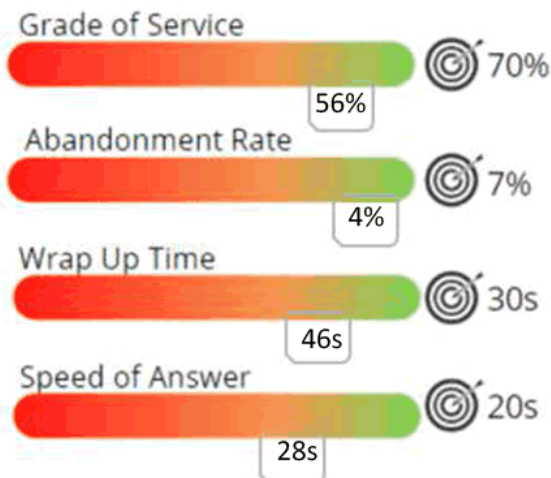
Youth Grants are now closed for FY 20/21.

Nov 1 – Nov 21
2020

CUSTOMER SERVICE REPORT

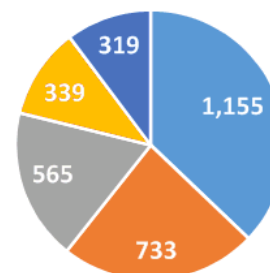


Monthly Snapshot

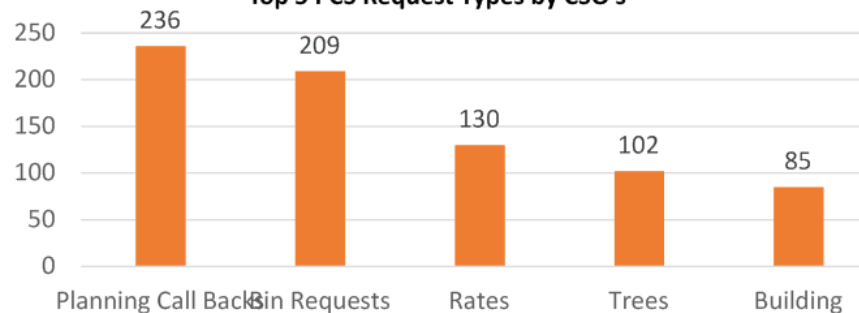


Top 5 Call Topics

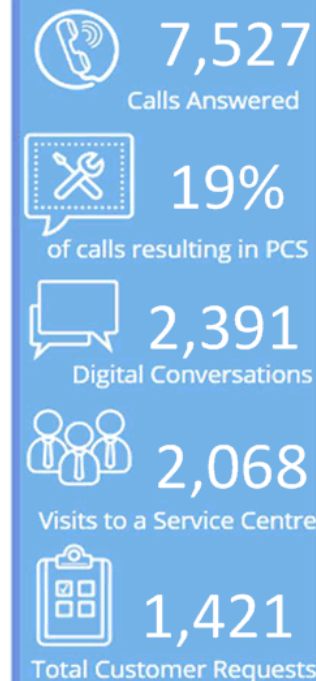
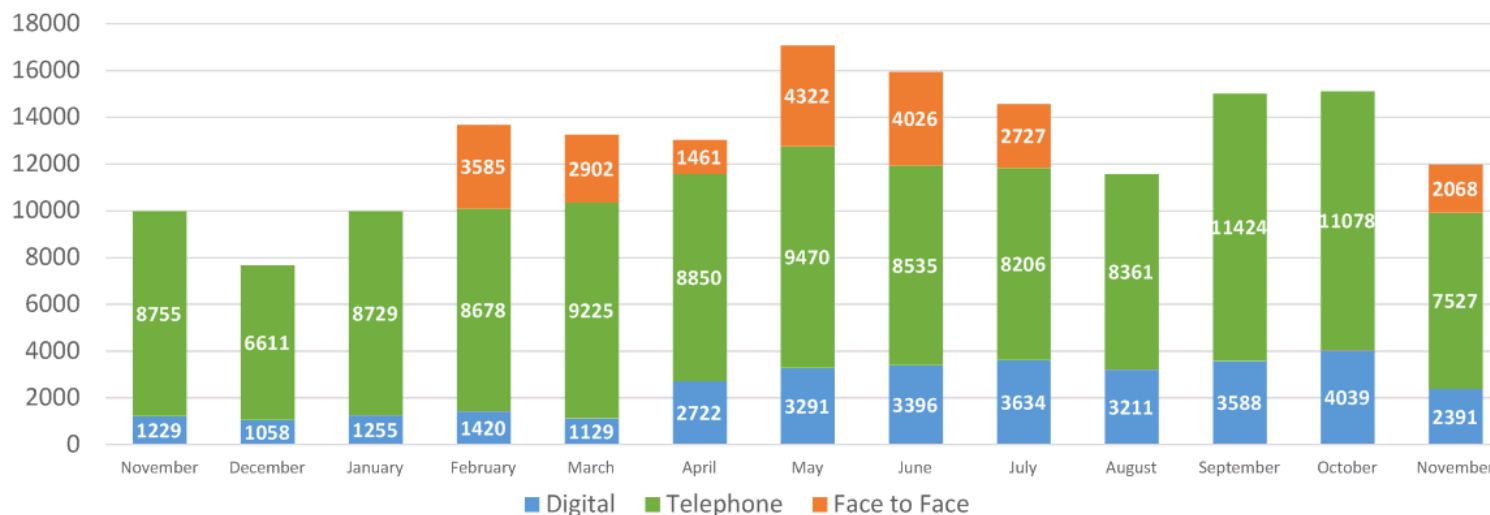
- Rates
- Planning
- FRRRC
- Building
- Animals



Top 5 PCS Request Types by CSO's



Customer Service Interactions



Nov 1 – Nov 21
2020

CUSTOMER SERVICE REPORT



COVID-19 Live Chat

13 Customers
used live chat to
enquire about
COVID-19



Here are some examples of what they are asking us -

Customer

Just enquiring if regional vic can visit Frankston yet

04/11/2020 12:47:57 pm

Customer

When will gateway council shop reopen

02/11/2020 01:04:23 pm

Customer

Can you travel from Frankston to Brighton at the moment to see a family member ?

20/11/2020 04:44:21 pm

Customer

need to know when the sunday frankston is on market is open

02/11/2020 04:54:56 pm

Customer

Is swimming allowed indoors

Customer

Hi Angus, just wondering when the COVID restriction signs at FRankston and Seaford beaches will be updated to the current rules?

02/11/2020 12:37:51 pm

Customer

Hi the dance school my children attend are saying the children can return next week however they are saying in there COVID plan is that the children are to clean the floor after class Im not sure where to find out if this is correct procedure Thank you

06/11/2020 04:39:08 pm

Executive Summary**12.11 Peninsula Leisure Pty Ltd 2019/2020 Annual Report**

Enquiries: (Kim Jaensch: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To present to Council the 2019/2020 Annual Report of Peninsula Leisure Pty Ltd.

Recommendation (Chief Financial Office)

That Council:

1. Receives the Peninsula Leisure (PL) 2019/2020 Annual Report and the PL Financial Report; and
2. Resolves that the Peninsula Leisure 2019-2020 Financial Report remains confidential indefinitely as it contains private commercial information, being information provided by a business, commercial or financial undertaking that, if released, would impact the relationship between Council and Peninsula Leisure Pty Ltd.

Key Points / Issues

- Peninsula Leisure Pty Ltd (PL) is a company wholly owned by Council and charged with the management of Council's two aquatic facilities, PARC and Pines Forest.
- Its most recent report is now presented to Council to provide an update on its performance. The Peninsula Leisure (PL) Annual report (**Attachment A**) and the PL Financial Report is attached (**Attachment B**) and the key highlights for 2019/2020 include:
 - PARC experienced strong performance across all key metrics in the first half of the financial year with solid growth recorded. PL's financial performance reflected this and was on track to deliver a record result, prior to COVID-19 restrictions.
 - The Pines Forest Aquatic Centre reduced pricing and free community events and programs targeted to encourage local community access to the facility. This inclusive approach contributed strongly to the success of the Pines with record attendances seen at the season opening on 1 November.
 - Unfortunately, environmental factors led to a number of closures during the season; poor air quality due to bushfires, local fire emergencies, storms and 'dirty' rain meant that the Pines lost at least 12 trading days. With COVID-19 restrictions, the season ended early on 22 March.
 - In early March, PL was faced with a challenge not seen in the modern era, with the COVID-19 crisis closing PARC, Peninsula Leisure's primary source of revenue.

12.11 Peninsula Leisure Pty Ltd 2019/2020 Annual Report**Executive Summary**

- The past year presented significant opportunities to introduce health and wellbeing products and services by mobilising the latest technologies. PL launched PARC Your Way to continue supporting the health and wellbeing of our community, allowing them to exercise safely and remotely with an extensive choice of classes available. This initiative has seen excellent digital engagement with over 3,000 subscribers accessing over 450 recorded classes.

Financial Impact

The facility closures have caused the Company significant financial losses, largely due to its reliance on the PARC operational revenue. Fortunately, the Company's strong financial performance since opening in 2014 has, to a degree, limited the burden on Council. To enable Peninsula Leisure's ongoing financial sustainability for FY2020, Council committed \$679,834 of funding.

Consultation**1. External Stakeholders**

The Chair of PL, Ms Roseanne Healy and its Chief Executive Officer Mr Tim Gledhill regularly brief Councillors on the company's operations.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Not applicable

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

PL's operations are managed within a formal governance and risk framework, and it runs its own Audit and Risk Committee.

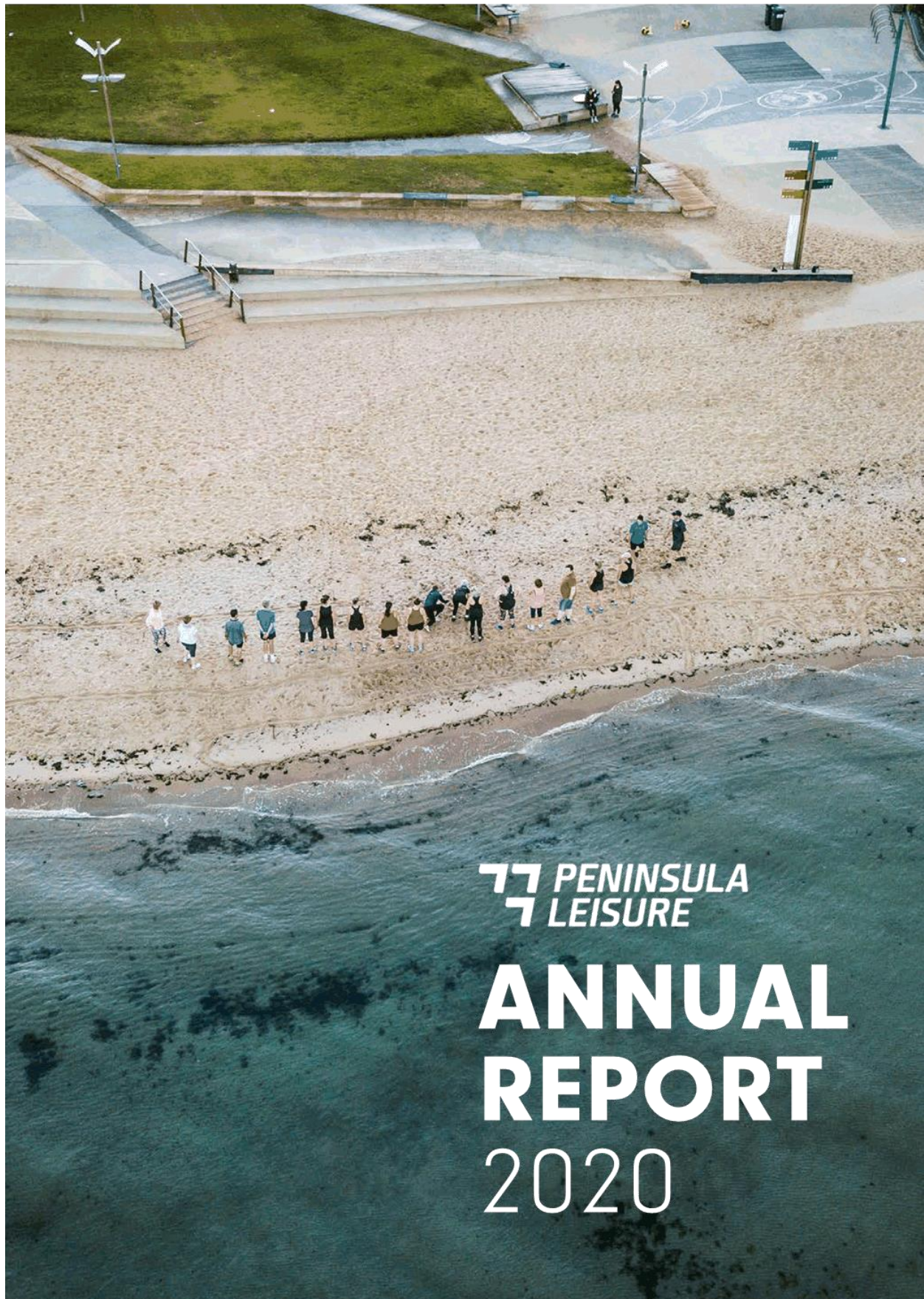
12.11 Peninsula Leisure Pty Ltd 2019/2020 Annual Report**Executive Summary****Conclusion**

PL's focus on delivering best practice health and wellbeing programs and services for the community remains at the heart of what PL does. Although PL's service delivery model has looked very different over the past year and might for some time, the demonstrated agility will serve the organisation well and support a return to a financially sustainable position. It is recommended that Council notes and receives the 2019/2020 Annual and Financial Reports.

ATTACHMENTS

Attachment A: [↓](#) Peninsula Leisure Annual Report 2019-2020

Attachment B: Peninsula Leisure 2019-2020 Financial Report - **CONFIDENTIAL**



A MESSAGE FROM OUR CHAIR 3

OUR PURPOSE AND VALUES 4

THE YEAR IN REVIEW

PARC 5

THE PINES 6

IMPACT OF COVID 7

AN ADAPTABLE STRATEGIC VISION 8

PEOPLE 9

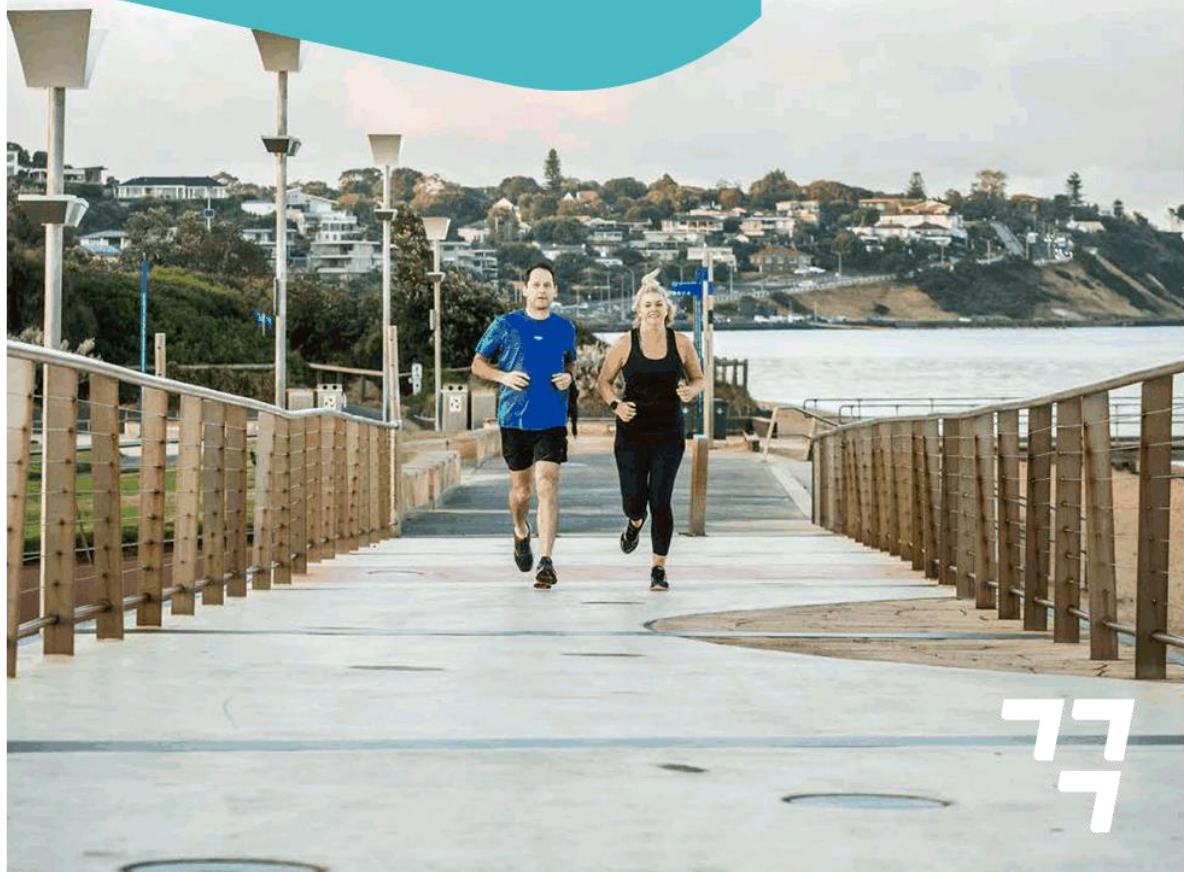
CUSTOMER 10

COMMUNITY 11

SAFETY 13

A MESSAGE FROM OUR CEO 14

FINANCIAL REPORT 15



77

THE CHAIRS REPORT

The past financial year presented a spectrum of opportunities and challenges for Peninsula Leisure. The Company's ability to respond and deliver during these unprecedented circumstances is a testament to our solid business foundations and our people.

The first half of the year saw our reimagination of health and wellbeing experiences, boosting community engagement and delivering positive, memorable experiences for the Frankston community and beyond.

Before COVID-19, Peninsula Leisure delivered excellent results across all metrics, including record membership and casual visitor levels. As a result, our financial performance was well ahead of budget and at the end of February, with our profit at \$934,628 we were projected to finish \$419,631 ahead of budget.

COVID-19 imposed trading restrictions and the subsequent closures of both PARC and the Pines Forest Aquatic Centre on 22nd March presented extraordinary challenges for the Company. Despite an uncertain outlook, our motivated team rose to the challenge, remained focused on the Company's purpose and found innovative ways to ensure that everyone in the Frankston community had the opportunity to be active.

Peninsula Leisure's capability to deliver community activation was acutely tested. Our investment in digital health and wellbeing prior to the closures meant that we were in a position to quickly transition to offering products and services remotely launching PARC Your Way.

We do not underestimate the impact this pandemic has had upon our staff, families and the wider Frankston community. Sadly, we had to stand down over 280 staff, with active employees working on reduced salaries and hours. To support them, we initiated several measures, including the Peninsula Leisure Staff Support Fund, and increased access to wellbeing support services.

The facility closures have caused the Company significant financial losses, largely due to its reliance on the PARC operational revenue. Fortunately, the Company's strong financial performance since opening in 2014 has, to a degree, limited the burden on our Shareholder. To enable Peninsula Leisure's ongoing financial sustainability for FY2020, Council committed \$679,834 of funding alongside our own contribution of \$628,380.

Our focus on delivering best practice health and wellbeing programs and services for the community remains at the heart of what we do. Although our service delivery model has looked very different over the past year and might for some time, our demonstrated agility in both good and difficult times will serve us well and support our return to a financially sustainable position.

I would like to thank and express gratitude to the Board, our Management team, staff, and the wider Frankston community for their support and contributions throughout this challenging year.

Finally, I thank our Shareholder, Frankston City Council, which whom we collaborate to achieve our goal of enriching the health and wellbeing of the Frankston community.

ROSEANNE HEALY
CHAIR, PENINSULA LEISURE



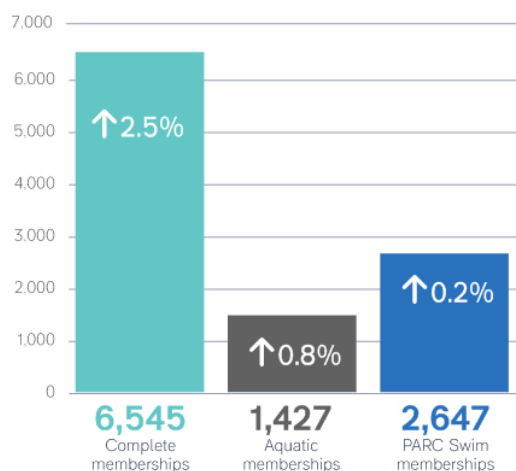
THE YEAR IN REVIEW

PARC PERFORMANCE TO END FEBRUARY 2020

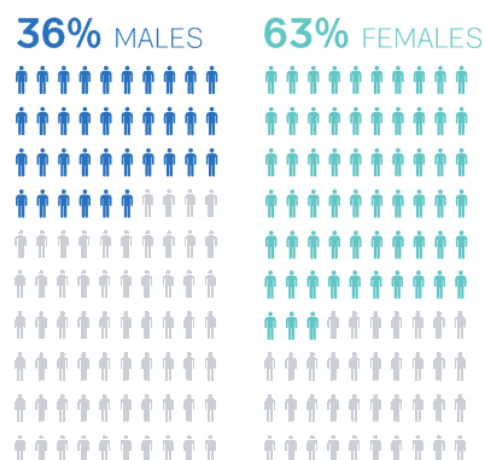
PARC experienced strong performance across all key metrics in the first half of the financial year with solid growth recorded. Our financial performance reflected this and was on track to deliver a record result, prior to COVID-19 restrictions.

Strong customer satisfaction played a key role in these results by driving up membership and visitor numbers. In January we saw our largest monthly attendance with more than 100,000 member and casual entry visitors. Our membership 'likelihood to recommend' responses increased an impressive 10 points in December, with our NPS reaching 46 and over 80% of those surveyed indicated that they would like to continue to be a member of PARC for over 12 months.

MEMBERSHIP GROWTH



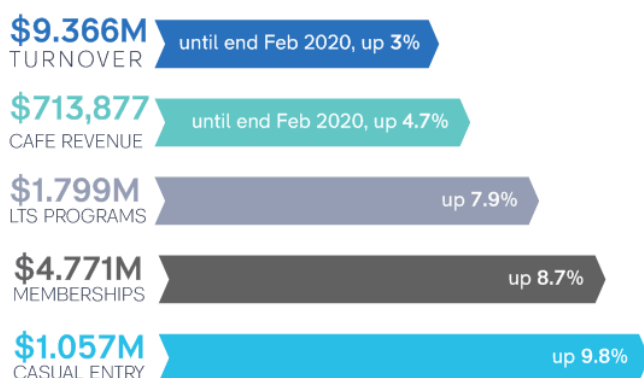
MEMBER DEMOGRAPHICS



ATTENDANCE GROWTH



FINANCIAL



CUSTOMER SENTIMENT

FIT FRIENDLY CLEAN FUN HEALTH
GYM PROFESSIONAL RELAX
ENJOYABLE MODERN VARIETY
INCLUSIVE ACCESS SAFETY VALUE
ORGANISED FAMILY CONSISTENT
SKILL WELCOMED HAPPY LOVE
GREAT CONVENIENT GOOD SAFE

33
Average Net Promotor Score

8.08/10
Average Customer Satisfaction Score

THE YEAR IN REVIEW

THE PINES PERFORMANCE TO END FEBRUARY 2020

Community engagement has always been our priority at the Pines Forest Aquatic Centre, with reduced pricing and free community events and programs targeted to encourage local community access to the facility. This inclusive approach contributed strongly to the success of the Pines with record attendances seen at the season opening on 1 November. Further community events including Free Family Fridays and Lazy Sundays continued to be popular with local families. The lap swimmers were not forgotten, with the Pines and PARC members enjoying reciprocal access rights.

Unfortunately, environmental factors led to a number of closures during the season; poor air quality due to bushfires, local fire emergencies, storms and 'dirty' rain meant that the Pines lost at least 12 trading days. With COVID-19 restrictions, the season ended early on 22 March.

ATTENDANCE GROWTH

3,223

Free event attendances
up **37.9%** for the same
time last year

\$28,955

Kiosk revenue
up **5.8%** for the same
time last year

FACEBOOK GROWTH



1,871

Total Facebook
Followers (+25.4%)



1,824

Total Facebook
Likes (+24%)



4.7/5

Facebook
Customer rating



4.2 stars

Google My
Business rating

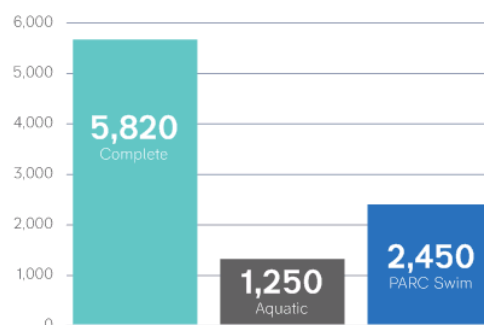
COVID-19 IMPACTS

In early March, our business, and the world, was faced with a challenge not seen in the modern era, with the COVID-19 crisis closing PARC, Peninsula Leisure's primary source of revenue.

COVID-19 INITIAL IMPACTS



SUSPENDED MEMBERSHIP NUMBERS ON 30 JUNE 2020



9,250 TOTAL MEMBERS

This is **down significantly** compared to 30 June 2019 (10,455 members) and a drop of 1,099 members compared to February 2020.

SERVICE DELIVERY WHILST CLOSED



SERVICE DELIVERY DURING LIMITED REOPENING



AN ADAPTABLE STRATEGIC VISION

At Peninsula Leisure we never lose sight of our Strategic Vision, it drives everything we do and how we approach any challenge or situation. We are extremely proud of the what we achieved as a business prior to closure which is evident in the abundance of positive programs and initiatives we delivered in the first part of the year.

There has been a series of challenges for the business as a result of COVID-19, however we harnessed our strengths and capabilities to continue to deliver our strategy and pivot our services to adapt to the changed environment.

We reimagine health and wellbeing experiences.

- People - Attracting, developing and retaining the best talent
- Customer - Engaging customer experiences
- Community - Activating and connecting our community, inside and beyond the walls of PARC
- Safety - A safe place to work and visit



PEOPLE THE HEART OF OUR SUCCESS

One of Peninsula Leisure's core values is 'We think people'. We had over 300 active, engaged and motivated employees prior to the impacts of COVID-19. Our diverse team includes a wide scope of enviable talent, experience and, above all, they show strong commitment to our values of thinking people, living to reimagine and delivering our vision.

In the first part of the financial year, we identified an opportunity to improve community outcomes by empowering our specialist leaders, encouraging cross collaboration and creating more agile teams focused on solution creation. This has resulted in more cohesive teamwork (or stronger team partnerships) and more effective customer solutions.

During this time we continued to deliver staff health initiatives; our leadership program, flu vaccinations, access to Mental Health First Aid Officers and free online exercise programs when the Centres closed. Our genuine commitment to staff was reflected in the employee engagement surveys conducted in partnership with Swinburne University.

Engagement, enablement and effectiveness performance indicators all improved. Our collaborative approach resulted in high performance standards and this success was celebrated at the annual awards night and recognised by the industry at the ARV awards.

Our people's commitment was put to the test in March with the closure of both PARC and the Pines. Showing care and dedication to the Company and community, the staff proactively identified new ways to adapt to changing restrictions, and still continue to activate the community, even in difficult times.

To support employees enduring financial hardship, Peninsula Leisure established a Staff Support Fund (SSF) at the end of March to assist those who needed it most. Between March and the end of June \$14,800 was granted to those requiring assistance.

Our commitment to the physical health and mental wellbeing of our staff is embedded in our culture, employing open and honest communication from business leaders and continued free access to Digital Health and Fitness Programs and services including the Employee Assistance Program (EAP) and Peninsula Leisure's Mental Health First Aid Officers.

NUMBER OF STAFF, DEMOGRAPHICS AND EMPLOYMENT TYPE UNTIL 22 MARCH

HEAD COUNT	FULL TIME		PART TIME		CASUAL		TOTAL		
	F	M	F	M	F	M	F	M	ALL
Current employees	16	8	14	5	169	82	19	95	294

COVID-19 IMPACT

259 CASUAL
employees were stood down

23 PERMANENT
employees were stood down

20 PERMANENT
salaried employees are on reduced hours

STAFF SATISFACTION RATINGS



PL continued its partnership with Swinburne University, conducting three employee engagement surveys



Engagement, enablement and effectiveness measures improved from September - March

29

The Employee Net Promotor Score (eNPS) for recommending PARC as a place to work average for 2019/2020 was 20. Q3 eNPS significantly increased to 29.

33

The Employee Net Promotor Score (eNPS) for recommending PARC's products and services to family and friends average for 2019/2020 was 33.

CUSTOMER

DELIVERING EXCEPTIONAL CUSTOMER EXPERIENCES

'We deliver' is another value we take seriously. We want all our customers to have an excellent experience when they visit us. To do this well, we must understand who our customers are and genuinely listen to their needs and what they want from us.

In the last year, our strong focus on improving customer service using new technology included streamlining operating procedures and increased staff training. Our Service Improvement Program continued to help us monitor our customer experiences and will continue to inform the way we deliver health and wellbeing programs and services.

In addition, our ongoing customer feedback loop and quarterly satisfaction surveys conducted in partnership with Swinburne University enables us to keep our fingers on the pulse and continually add value to customer experiences inside and outside the facilities.

The past year presented significant opportunities to reimagine our health and wellbeing products and services by - mobilising the latest technologies. We launched PARC Your Way to continue supporting the health and wellbeing of our community, allowing them to exercise safely and remotely with an extensive choice of classes available. This initiative has seen excellent digital engagement with over 3,000 subscribers accessing over 450 recorded classes.

Prior to the facility closures, we delivered tangible value to our PARC including upgrading the Pilates reformers and group exercise studio audio systems, new engagement activities such as Visit and Win, Silent Yoga, expanding the Foreshore Yoga program and the launch of the PARC Fit App. Our determination to continue delivering community benefits ensures that we set the industry benchmark for community health and wellbeing activation.

OUR ACTIVATION ACHIEVEMENTS THIS YEAR INCLUDE



302,935
health club visits



153,524
group exercise
attendances



220 LIVE
classes per week

THE LAUNCH OF PARC YOUR WAY, OUR DIGITAL HEALTH AND WELLBEING PLATFORM DELIVERING



3000
ONLINE
SUBSCRIBERS



300+
VIDEOS



14,598
VIDEO VIEWS

ATTENDANCES

236

Total online
personal training
attendances

21,500

Swim lessons
delivered pre-covid
closures

85,700

Swim attendances
pre-covid closures

PARC SOCIAL CHANNEL GROWTH



13,949

Total Facebook
Followers (+7.6%)



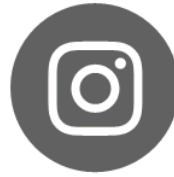
19,882

Total Facebook
Likes (+6.75%)



4/5

Facebook
Customer Rating



3,265

Instagram
Followers



4.4 stars

Google My
Business rating

EMAIL MARKETING

383,850

emails were sent to our members and community

45.74%

average email open rate

4.84%

average email click through rate

PARC WEBSITE

135,395

people used the website an increase of 1.25%

274,095

website sessions were viewed throughout the year



COMMUNITY

ACTIVATING AND SUPPORTING OUR COMMUNITY FOR BETTER HEALTH, SAFETY AND CONNECTIONS

'We reimagine health and wellbeing experiences to inspire, engage and activate all our communities'. In partnership with the Frankston City Council we ensure that we deliver this promise. Our pride in activating our community and providing the best customer experiences, services, facilities and programs gives us immense satisfaction and motivates us to continually strive for improvement.

Our PARC in the Community program continues to deliver great benefits to the Frankston community who otherwise would not be able to afford PARC's programs and services. During the first half of the year we increased community engagement through our Schools Program and supported local sporting clubs. We reached out to those who could not afford membership and delivered free or discounted access. We visited childcare to deliver our water safety program.

Following the closure of the Centre, we continued to support and communicate with the community and community groups to ensure we delivered on our promise. This included the free digital access to our PARC Your Way program to the entire community. At launch we sent the program to all our local sporting clubs, associations and community groups in an effort to keep as many people in the area active. Throughout this time we've supported numerous virtual community events and provided many cross-promotional opportunities for our business partners.

All our activations ensure everyone in the local community has the option to look after their mind and body and this will continue to be critical in the next year.

COMMUNITY

\$491,787+

worth of **FREE** community access at PARC

\$140,000+

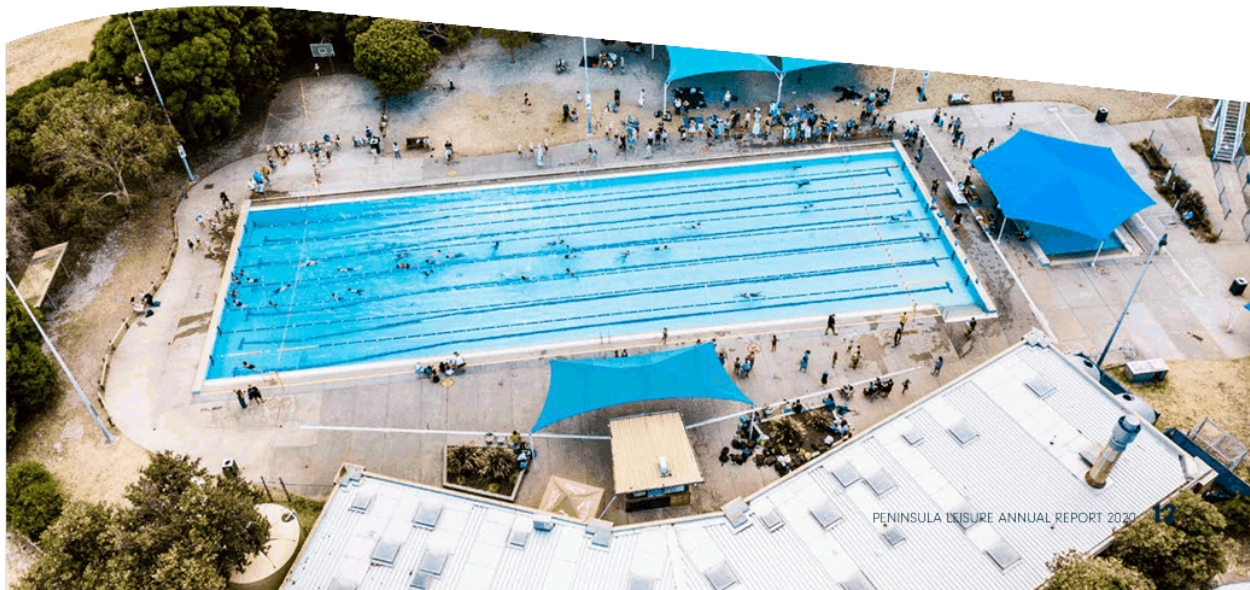
worth of value donated to sponsorship for local events and activities

\$14,800

worth of **FREE** community access at Pines

18,000+

attendances by school children doing a program at PARC (25000+ estimate if all programs had gone ahead)



SAFETY

A SAFE PLACE TO WORK AND VISIT

Public health and safety has always been fundamental to the success of Peninsula Leisure. Our comprehensive safety processes underpin the framework of every experience we offer for both customers and staff. We are committed to reducing risk and preventing injury and illness to ensure the health and safety of all our members, particularly through the COVID-19 crisis.

This year saw further improvements to our ongoing risk, health and safety activities.

SAFETY

150+

separate **hazard inspections** completed

1,500+

first aid and equipment checks completed

2,000+

pool water tests and quarterley microbiological water sampling across all aquatic areas

100+

separate **risk assessments** reviewed

33

separate locations **slip resistance** tested across PARC



New and upgraded **Carbon Dioxide monitors, sensors and alarms** installed



Updated **Water Quality Risk Management Plan** developed and implemented



Dangerous Goods storage and handling CFA compliance achieved



Atmospheric monitoring

COVID-19 SAFETY



Developed a **COVID-Safe plan**



COVID-Safe induction training for all re-engaged employees



Mandatory **online bookings** for all customers



Health declarations completed by all customers before attending



A customer concierge, completed **secondary health declaration** check for all visitors



20 hand sanitiser stations installed and 52% increase (85 additional hours per week) in **cleaning resources** employed



Internal spaces within Centre sign posted to **indicate capacity restrictions**



Additional **anti-bacterial alcohol-based wipes** available



Social distancing and hygiene signage and messaging implemented



0 incidents relating to COVID-19

The safety of our community and staff during the COVID-19 restricted trading period prior to full closures was always a high priority. Our health and safety trading practices exceeded the Government mandates and our team found innovative ways to accommodate stricter capacities and social distancing requirements to ensure a healthy environment for all. The Company's efforts to balance safety, great experiences and community activation were acknowledged by our members and we managed to avoid any incidents related to COVID-19.

MESSAGE FROM THE CEO

The bigger the challenge, the bigger the opportunity.

The Company's focus, as we rebound from the effects of COVID-19, is to achieve a financially sustainable position again and deliver the highest benchmark of health and wellbeing delivery for the Frankston community.

Whilst it's too early to determine the full impact that COVID-19 will take, we have developed a clear vision for the path forward. Our aim is to return community activation and financial performance to the record levels we achieved, as of 29 February 2020 and this target will be our focus for 2021.

How will we do this? Our focus on customer experiences and engagement will go to the next level. We must meet the ever-changing needs of our communities and acknowledge that the market environment will never be the same again. Our in-house programs and services at PARC and the Pines will continue to meet and exceed best practice standards. We will increase our focus on service delivery outside of the facility using the local outdoor environment to run activities including Foreshore Yoga, Outdoor PT, PARC Fit Run, PARC Fit Outdoor and, of course, PARC Your Way.

Digital engagement, now the new norm, will become integral to providing the wider Frankston community with what they require, more options in how and where they want to engage in physical activity. Online exercise connectivity and heightened engagement will continue to evolve and this will be crucial to retaining and increasing customer satisfaction. Our digital products will ensure we future proof the business by offering alternate revenue streams, not remaining solely reliant on bricks and mortar revenue.

PARC and the Pines exist for community benefit. We understand that the health and wellbeing needs of the wider Frankston community have changed over the past year. For example, the facility closures have led to a swimming ability deficit in many young children, with children likely to have not swum for over 9 months by the time restrictions allow for the resumption of swimming programs. Our commitment is to ensure that all children in our community can swim by the time they leave primary school and to achieve this vision it will be essential that we collaborate with the Council and the Frankston business community ensuring access for everyone, regardless of circumstance.

The way our team has adapted to the impacts and challenges of COVID-19 to date has been commendable. The Company's core value of thinking people informs our resolve to attract and retain the very best people who share our values and culture of reimagination. We will continue to recruit great talent and the direct flow-on effects will be measured in excellent care, health and wellbeing for our community.

TIM GLEDHILL
CEO, PENINSULA LEISURE



Executive Summary**12.12 Frankston City Revitalisation**

Enquiries: (Suzane Becker: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.3 Engage and support Frankston City's local areas and diverse communities to optimise facility usage and enhance equitable access to services

Purpose

To brief Council on the Frankston Revitalisation and outdoor dining activations in response to Covid-19 restrictions.

Recommendation (Director Communities)

That Council:

1. Supports the work undertaken to date to reactivate business precincts and outdoor dining; and
2. Notes \$650,000 has been received from the State Government in addition to Council's current financial contribution of \$220,000.

Key Points / Issues**Frankston Revitalisation – Overview and update**

- In 2015, the Frankston Revitalisation Board was initiated to advise the Victorian Government on how the revitalisation of Frankston could be facilitated through its \$63 million Frankston Railway Station Precinct Redevelopment project.
- Following completion of the above project the refreshed Board is now focussing on a Frankston Revitalisation Action Plan (FRAP); a shared vision to drive change in central Frankston. The FRAP will identify short, medium and long term projects to attract public and private investment into the city centre which will be the basis to prepare more detailed concept designs and a marketing strategy.

The Board is accountable to the Minister for Suburban Development and is responsible for providing advice to the Victorian Government. The Minister for Suburban Development is responsible for conveying the Board's advice across government and facilitating delivery of Government outcomes informed by the Board's advice.

The Board comprises state and local government representatives (including Council's CEO and the Mayor), and key local stakeholders. The role of the Board is to:

- Provide strong local leadership by bringing together regional and local stakeholders and networks to support revitalisation;
- Foster proactive working partnerships both within the Board and with community stakeholders that are not directly involved in board activities;
- Facilitate and secure opportunities for coordinated and collaborative delivery of projects and programs;

12.12 Frankston City Revitalisation**Executive Summary**

- Consider and pursue strategies to identify additional funding opportunities, particularly opportunities for co-funding contributions;
 - Provide a forum to share information and receive advice on the revitalisation of Frankston city centre and project delivery progress;
 - Provide advice pertaining to revitalisation of Frankston city centre for the Victorian Government to consider;
 - Act as an ambassador of change to the wider community to support the longer-term revitalisation objectives developed by the Board; and
 - Oversee delivery of agreed revitalisation projects.
- Whilst development of the FRAP is underway, the Minister for Suburban Development has committed initial funds to several place-based activation projects to contribute to Frankston's reactivation. Part-funded and facilitated by Council, projects to be delivered by June 2021 include:
 - Frankston Station to Monash University campus corridor upgrade
 - Vacant Shopfront Activation Grant Program
 - City Centre Wayfinding Signage
 - White Street Mall Static Place Activation Program
 - Façade Improvement Grants
 - Kerbside Dining Encouragement Grants
 - Place Activation Program
 - Big Picture Fest 2021 – school based artwork
- In addition to the above noted initiatives, the Minister for Suburban Development has also committed \$150,000 to support the development of city centre based parklets as part of the Outdoor Dining and Entertainment Program.

Outdoor Dining and Entertainment Program

- On October 15, Council entered the Department of Jobs, Precincts and Regions Local Councils Outdoor Eating and Entertainment Funding Program whereby Council has been awarded \$500,000 in funding to support a local outdoor dining program. This funding program is designed to assist Council with the implementation of swift and streamlined permit approvals, enforcement and monitoring processes and establishment of infrastructure that supports expanded outdoor dining and entertainment in the Third Step of Victoria's Roadmap to reopening.
- The Outdoor Dining and Entertainment Program seeks to attract customers back to businesses. By attracting customers back to hospitality businesses other nearby traders and services are also likely to benefit. While the accumulated 'vibe' of activity has been shown to improve economic benefits it also provides opportunities for people to socialise and reconnect and creates a greater sense of normality.
- Parklets are temporary structures enabling utilisation of additional space to support hospitality businesses needing to accommodate socially distanced

12.12 Frankston City Revitalisation**Executive Summary**

customers. Parklets may be installed in existing car parking spaces, laneways, parks or reserves or on private land.

- All temporary permits and licenses for outdoor dining issued by Frankston City Council will expire 30 June 2021.
- In accordance with the State Government's Outdoor Dining and Entertainment funding agreement, Council has established a number of customer focussed initiatives and place-based interventions that have either now been implemented or are in the process of delivery. Initiatives include:
 - Development of the Extended Outdoor Dining and Entertainment Guidelines
 - Establishment of an Outdoor Dining and Entertainment Taskforce including a team of Precinct Officers who have proactively engaged with the City's 150 eligible cafés and restaurants. Precinct Officers have provided ongoing support and guidance including the identification of suitable kerbside, laneway and street locations to trade, assessed whether a parklet is required and ensured infrastructure (such as placement of tables and chairs) complies with social distancing requirements
 - Establishment an internal framework to fast track outdoor dining approval processes including the development of specific licences and permits
 - Development of the 'Do It Outdoors' marketing campaign, designed to encourage residents and visitors to support local business.
 - Planned series of place activation and entertainment interventions, to commence in the coming weeks
 - Designed kerbside extensions 'parklets' that will provide additional space for kerbside trading (Attachment A).

In consultation with eligible businesses, the following outdoor dining interventions have also been identified and are now being delivered:

- Norman Avenue, Frankston South – on road dining intervention (Attachment B)
- Culcairn Drive, Frankston South – on road dining intervention (Attachment C)
- Wells Street, Frankston – extended kerbside and parklet interventions (Attachment D, E, F)
- Beach Street, Frankston – on road parklet intervention (Attachment G)
- Station Street, Seaford – on road parklet and laneway intervention (Attachment H,I)
- Municipal wide – expanded kerbside dining interventions

Nepean Highway

- Officers prepared concept plans for the expansion of kerbside dining along Nepean Highway between Playne and Davey Streets and directly in front of the Quest Building (Attachment K). Both Nepean Highway sites contain clusters of

12.12 Frankston City Revitalisation**Executive Summary**

hospitality businesses with significantly limited capacity and ability to expand trade on the existing kerbside.

- To support activation along Nepean Highway, the Department of Transport must approve the proposed intervention on the road space before any works can occur.
- The Department advised Council its consent for the activation on the Nepean Highway, however placed conditions on the permit approval. The approval was only allowed up until the 30 January 2021, with further extensions subject to their internal review process.
- The Department have taken an approach that should traffic conditions be impacted the activation would need to be removed. This would significantly influence the viability of the project should it require removal in what could be a months' time. Due to the scale of the project and level of 'investment' it is unlikely to deliver an economic benefit if it was to be removed in January 2021.
- As an alternative Council can activate the kerb side of Nepean Hwy and work with those businesses already engaged to determine activation treatments such as additional planters to increase the level of greening along the Nepean Hwy.

Financial Impact

The following budget components have been committed to the implementation of reactivation and outdoor dining initiatives as per below.

.Current Operational and Capital Works Budget Contributions (does not include labour)

Source	Description	Budget
Frankston City Council waived/lost kerbside permit income	Kerbside permit fee waivers This was approved by Council as part of the recovery package)	\$ 70,000
Department Jobs, Precincts and Regions	Local Councils Outdoor Eating and Entertainment Package	\$500,000
Department Jobs, Precincts and Regions – Office of Suburban Development (OSD)	Place Activation Program – City Centre Parklets	\$150,000
Frankston City Council	Place Activation Program – City Centre Parklets contribution	\$50,000
Frankston City Council	Frankston City Centre Greening Program	\$100,000
TOTAL		\$870,000

Consultation**1. External Stakeholders**

- The Committee for Greater Frankston have been consulted in regards to many of the outdoor dining interventions including Nepean Highway. The Committee indicated that they were supportive of the proposed interventions

12.12 Frankston City Revitalisation**Executive Summary**

and had sought funding to support Council's efforts in activating the Nepean Hwy. However given the Department of Transport's permit approval was only to the 30 January 2021, activation of the Nepean Hwy now is less viable.

- The Office of Suburban development have been a key partner in the funding and support for the revitalisation activities.
- Approximately 150 hospitality businesses have been contacted and supported through the permit approval process. Where surrounding businesses may be impacted by changing traffic conditions, the businesses have been contacted by precinct officers and notified.
- A range of communications informing the community of the Outdoor Dining and Entertainment program have been promoted through Council's communication channels and via external media outlets.
- The Department of Transport has been engaged to support temporary speed limit reductions in areas where outdoor dining occurs on-road. These reductions are part of the risk assessment approach Council has undertaken.
- The Department of Transport has been engaged to provide preliminary advice on the Nepean Highway intervention. Preliminary advice provided was supportive of the proposed approach initially, however the most recent advice has impacted potential procurement and construction timeframes, and also indicates the permit may only be approved until the end of January highlights limited economic benefit can be achieved in this location
- Emergency Services have been notified of the interventions

2. Other Stakeholders

Council established the Outdoor Dining and Entertainment Taskforce comprised staff from across the organisation to facilitate the Outdoor Dining and Entertainment Program. Service units include:

- Economic Policy and Planning
- Urban Design and Strategy
- Engineering Services
- Capital Works Delivery
- Community Safety
- Property Services
- Management Accounting
- Business Transformation
- Communications
- Statutory Planning
- Environmental Health
- Building Services
- Arts and Culture

12.12 Frankston City Revitalisation**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Frankston City's 655 hospitality businesses, employ about 2862 people and have an annual turnover of more than \$345 million. Of these businesses, approximately 150 businesses were identified as eligible businesses for the Outdoor Dining Program as they currently provide indoor seated dining opportunities.

The street level vacancy rate within Frankston's city centre currently sits at 23.17 per cent. It is anticipated that this vacancy rate may increase as a result of the pandemic.

Evidence suggests that where parklets have been installed both economic and social benefits are recorded. The longer people stay and linger the more they are likely to notice other businesses and spend.

The Frankston outdoor dining program includes a process of review. The review will analyse a number of metrics including pedestrian movements and retail spend. An assessment of social and economic impacts will be presented and considered by Council at the conclusion of the program in June 2021. This will assist in determining whether to continue with parklet/ outdoor dining interventions within the city centre.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications.

Policy Impacts

Council must comply with the Department of Transport's safety requirements

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk MitigationOutdoor Dining and Entertainment Program

To ensure safety of diners and road users, a multi-step approach was undertaken through the design development phase across various types of parklets and activation spaces. Creating a safe enclosed space for diners and managing road safety of other users were key considerations.

Information on safety criteria was first included in Council's *Extended Outdoor Dining Guidelines*, setting out minimum safety requirements as a reference for prospective applicants in close consultation with precinct officers.

For each site identified for activation, the project group jointly completed a Risk Assessment report - identifying hazards, proposed treatment, action plans, and risk ratings as a result of each design or traffic interventions. For some sites, an independent safety review by external consultants was also commissioned to provide recommendations. The project group addressed its findings, after which the Risk Assessment report was reviewed by the Coordinating Road Authority, Council for local roads, and Department of Transport for arterial roads.

12.12 Frankston City Revitalisation**Executive Summary**

Some of the safety interventions include refinements to the design with barrier separation and end treatments to manage risks, or placement of elements to meet any applicable Hostile Vehicle measure. Externally in the precinct, traffic mitigating interventions were installed to support the safe use of these on-road spaces to influence driver behaviour and speeds, such as temporary speed limit reduction to 20km/h or 40 km/h depending on locations, additional warning signs, pavement markings and parking changes to suit.

With the State Government's mandated social distancing restrictions putting substantial caps to indoor seating, supporting businesses with extended outdoor dining areas will help to mitigate considerable financial stress inflicted on businesses and may be the difference between surviving the pandemic or closure.

Conclusion

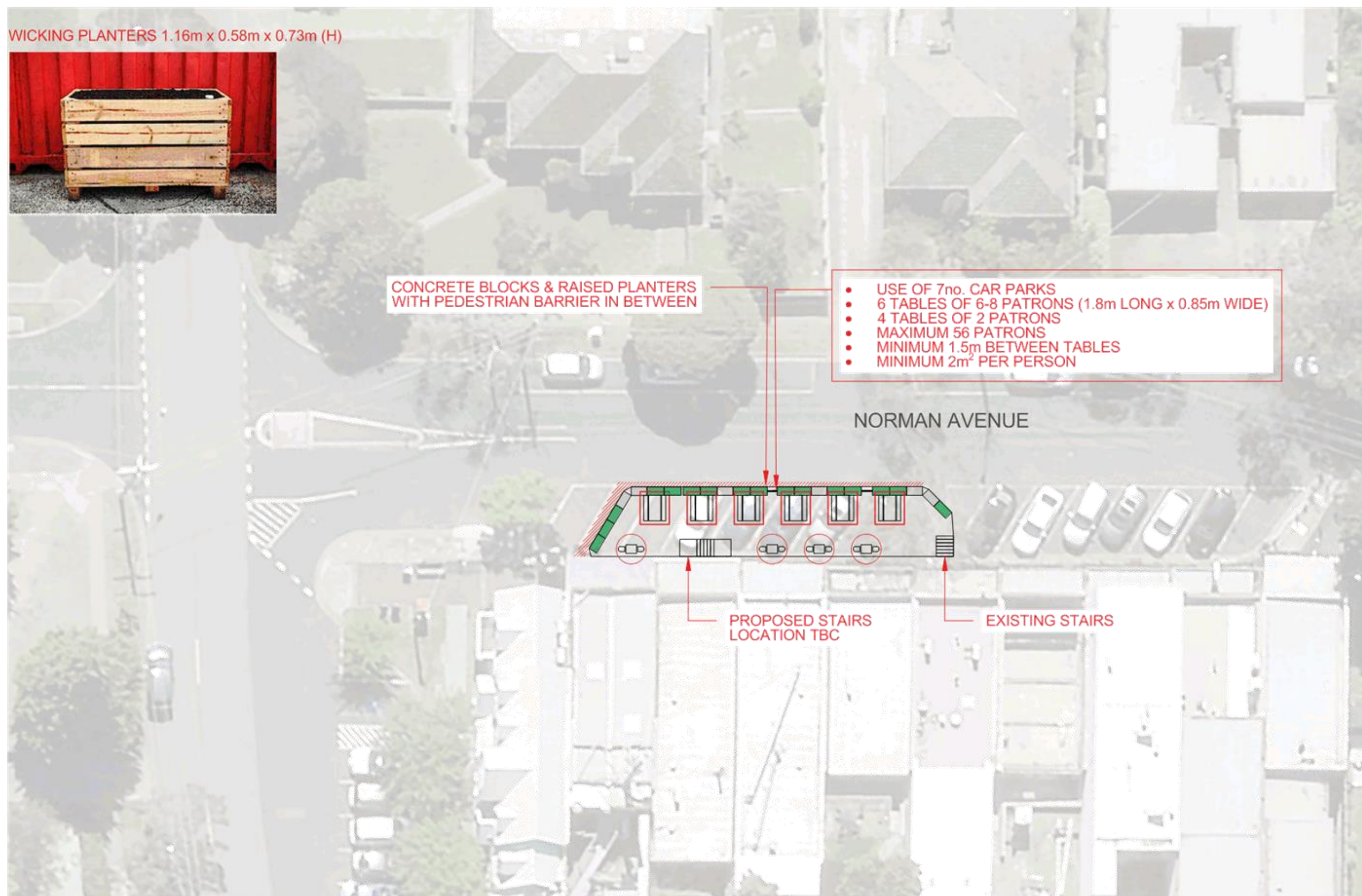
Implementation of outdoor dining will significantly improve reactivation of the municipality following the easing of COVID19 restrictions.

Council has been working closely with key government agencies, stakeholders and local businesses on Frankston Revitalisation Projects. This has recently included activating outdoor dining interventions to enable businesses to continue operating under Covid19 restrictions. A number of projects have already been or will be commenced.

ATTACHMENTS

- Attachment A: [↓](#) Parklet Concept Design
- Attachment B: [↓](#) Intervention - Norman Avenue, Frankston South
- Attachment C: [↓](#) Intervention - Culcairn Drive, Frankston South
- Attachment D: [↓](#) Intervention - Wells Street, Frankston
- Attachment E: [↓](#) Intervention - Wells Street Central, Frankston
- Attachment F: [↓](#) Intervention - Wells Street East, Frankston
- Attachment G: [↓](#) Intervention - Beach Street, Frankston
- Attachment H: [↓](#) Intervention - Station Street Laneway, Seaford
- Attachment I: [↓](#) Intervention - Station Street, Seaford

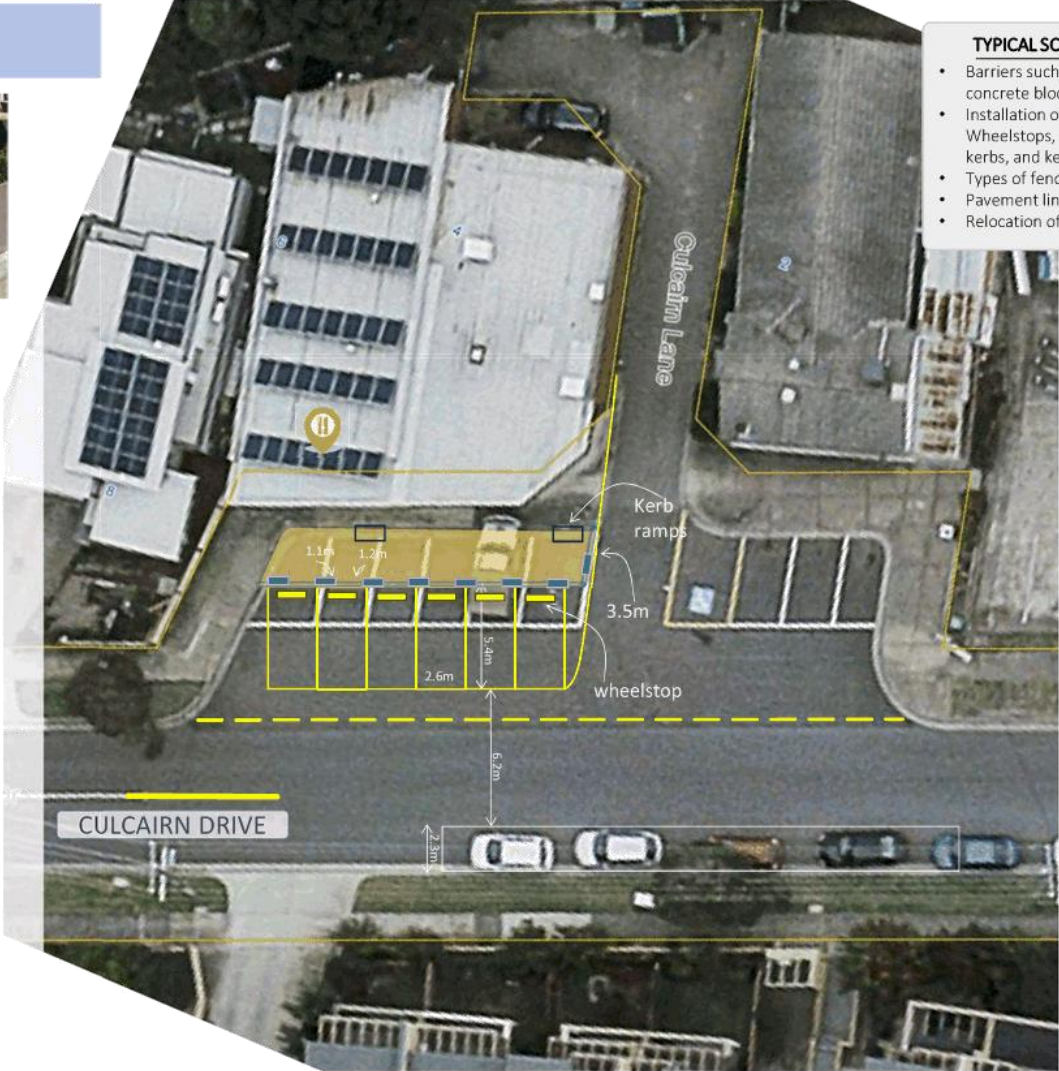
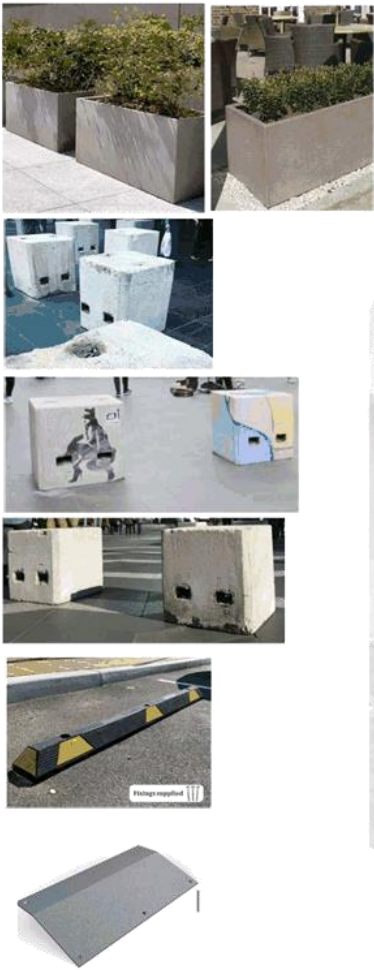




DRAFT
FOR DISCUSSION PURPOSES ONLY

NORMAN AVENUE - OUTDOOR DINING CONCEPT DESIGN
1:250 @ A3
10/11/2020

CULCAIRN DRIVE
Option 2



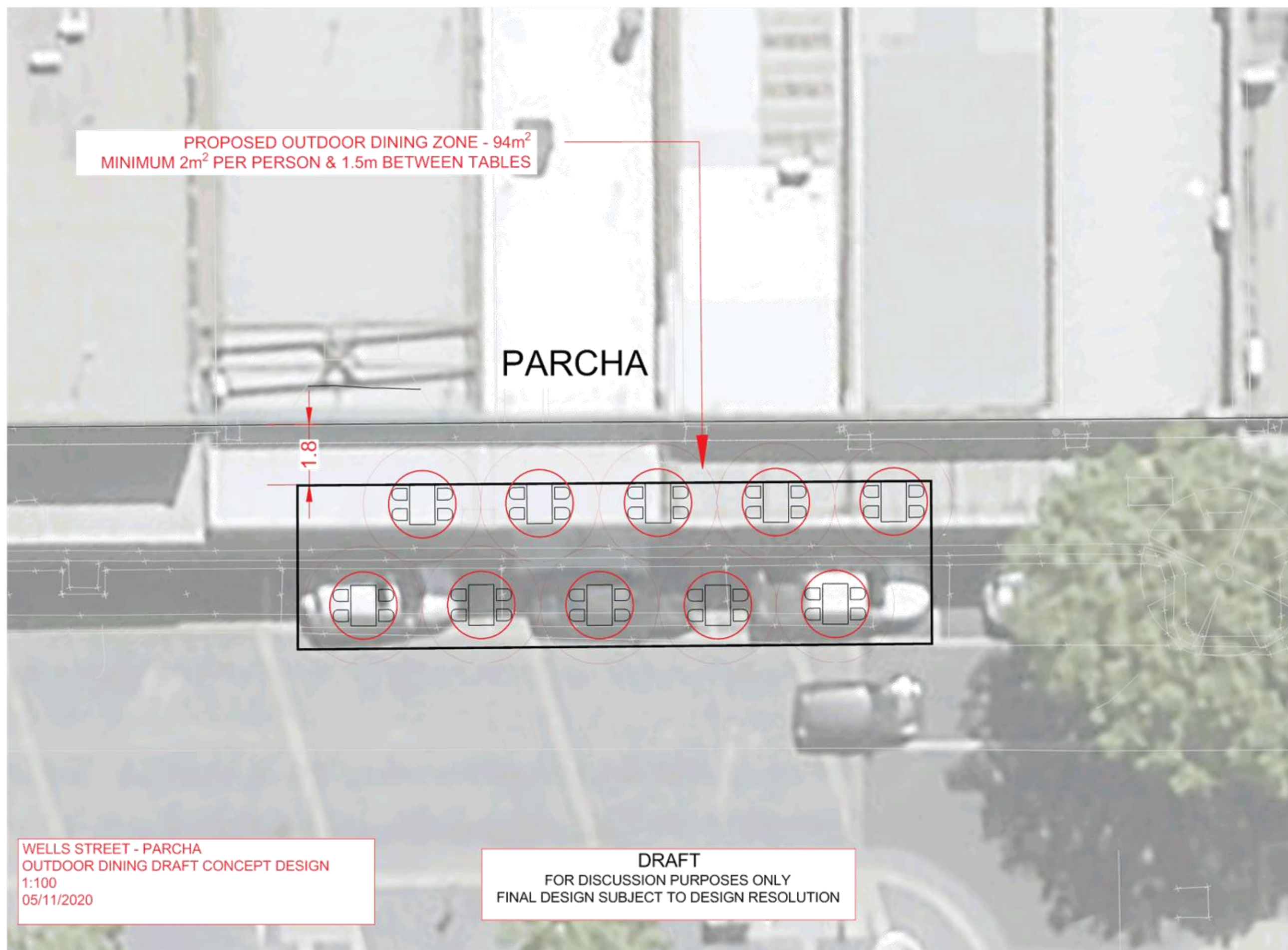
- TYPICAL SCOPE OF WORKS**
- Barriers such as planter boxes, concrete blocks etc
 - Installation of concrete or rubber Wheelstops, concrete spike-down kerbs, and kerb pram ramps
 - Types of fencing as required
 - Pavement line marking works
 - Relocation of traffic parking signs

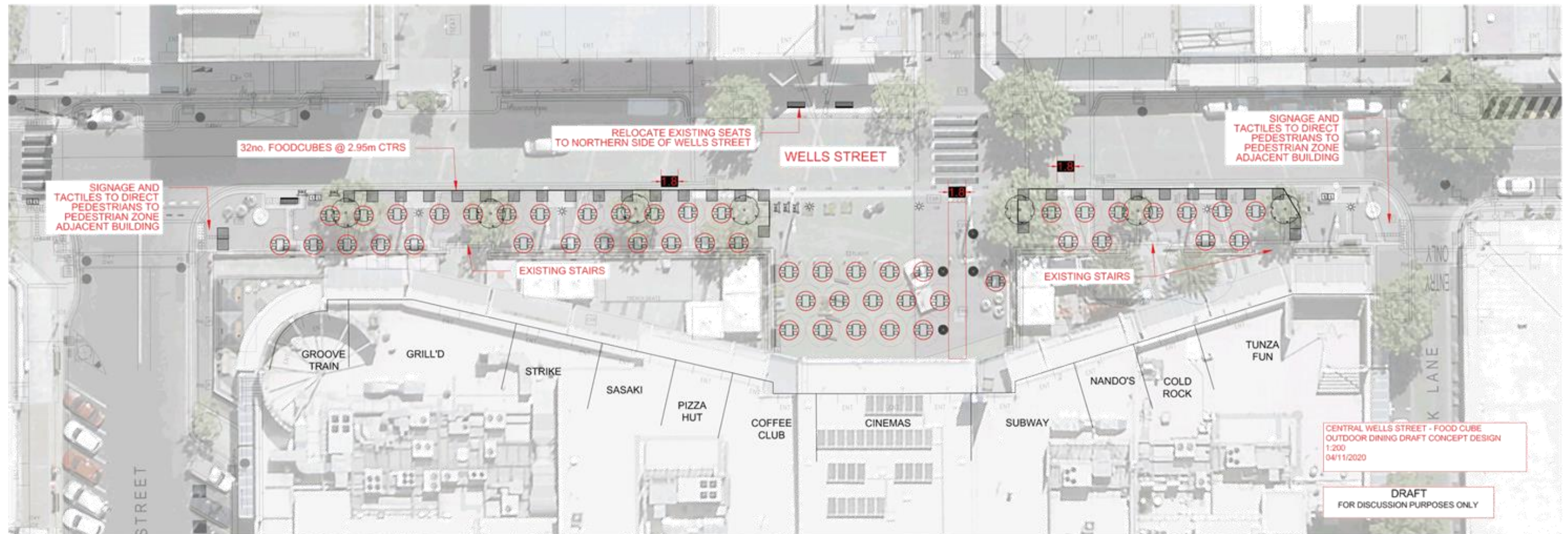
- FOR DISCUSSION**
Potential areas
- Outdoor Dining On-Road Closed Area
 - Outdoor Dining ('parklet')
 - Outdoor Dining Footpath or off-street inc pedestrian path
 - Direction of Traffic
 - Café style fence
 - Barrier System Local

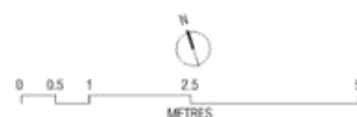
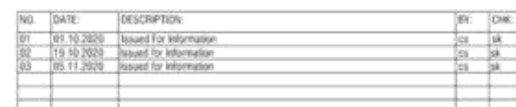
FEATURES

Parklet	Dining
Footpath	Dining
-	-
-	-
-	-
-	-









Project Design:

SITE | OFFICE

© Site Office Pty Ltd 10 Cascade Street Brunswick East VIC 3057 Australia Ph 0384 6834 Web www.siteoffice.com.au

Client:	City of Frank
Date:	05.11.2
Drawing Scale:	1:50 (A3) 1:100

01	Drawing Title
02	
03	

ISSUED FOR INFORMATION	
3-9 Wells Street Concept Plan	Drawing Revision: 03
FRANKSTON PARKLETS	Drawing Number: LA100

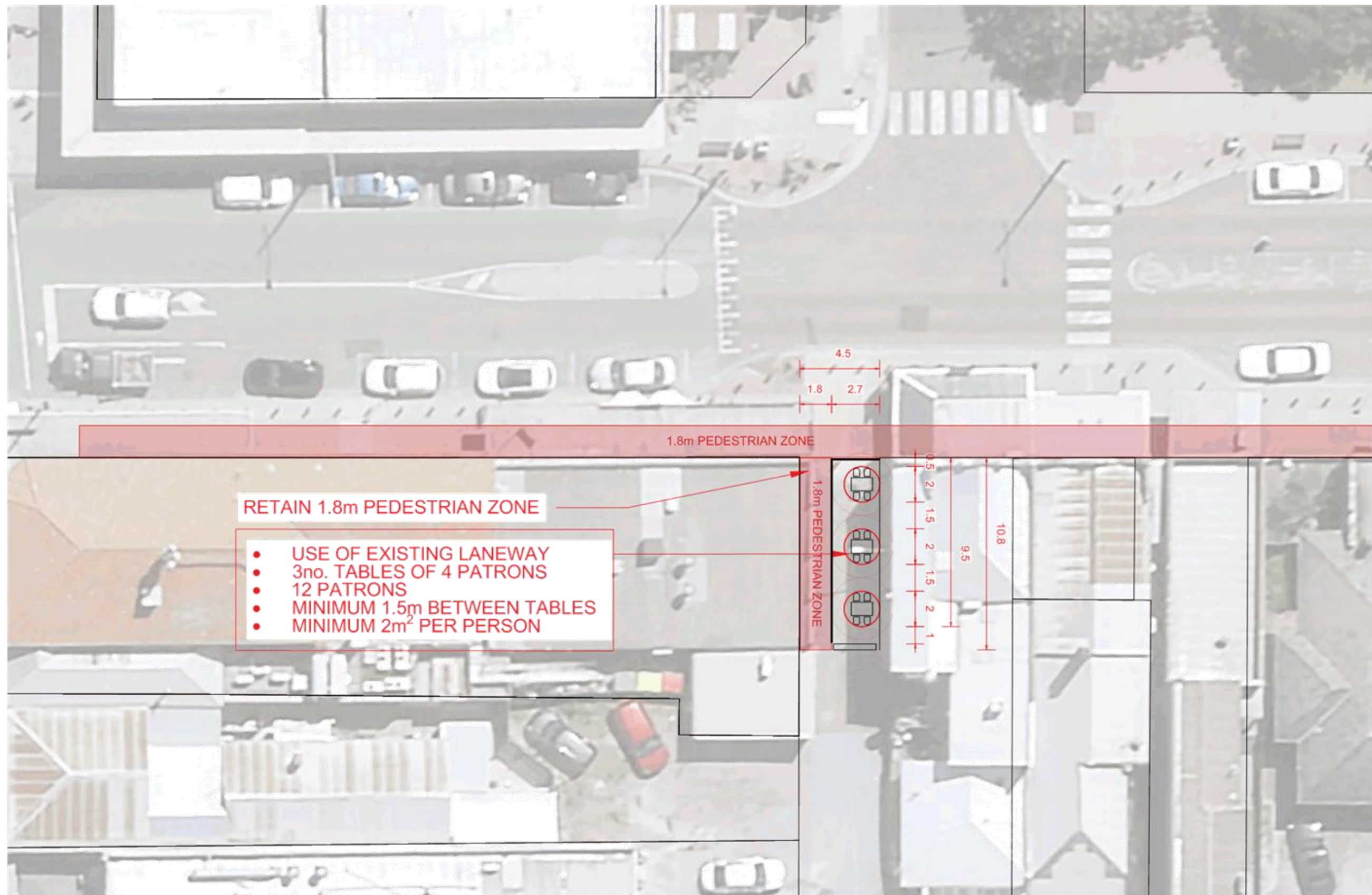
BEACH STREET

PROPOSED OUTDOOR DINING ZONE
MINIMUM 2m² PER PERSON & 1.5m BETWEEN TABLES

1.8

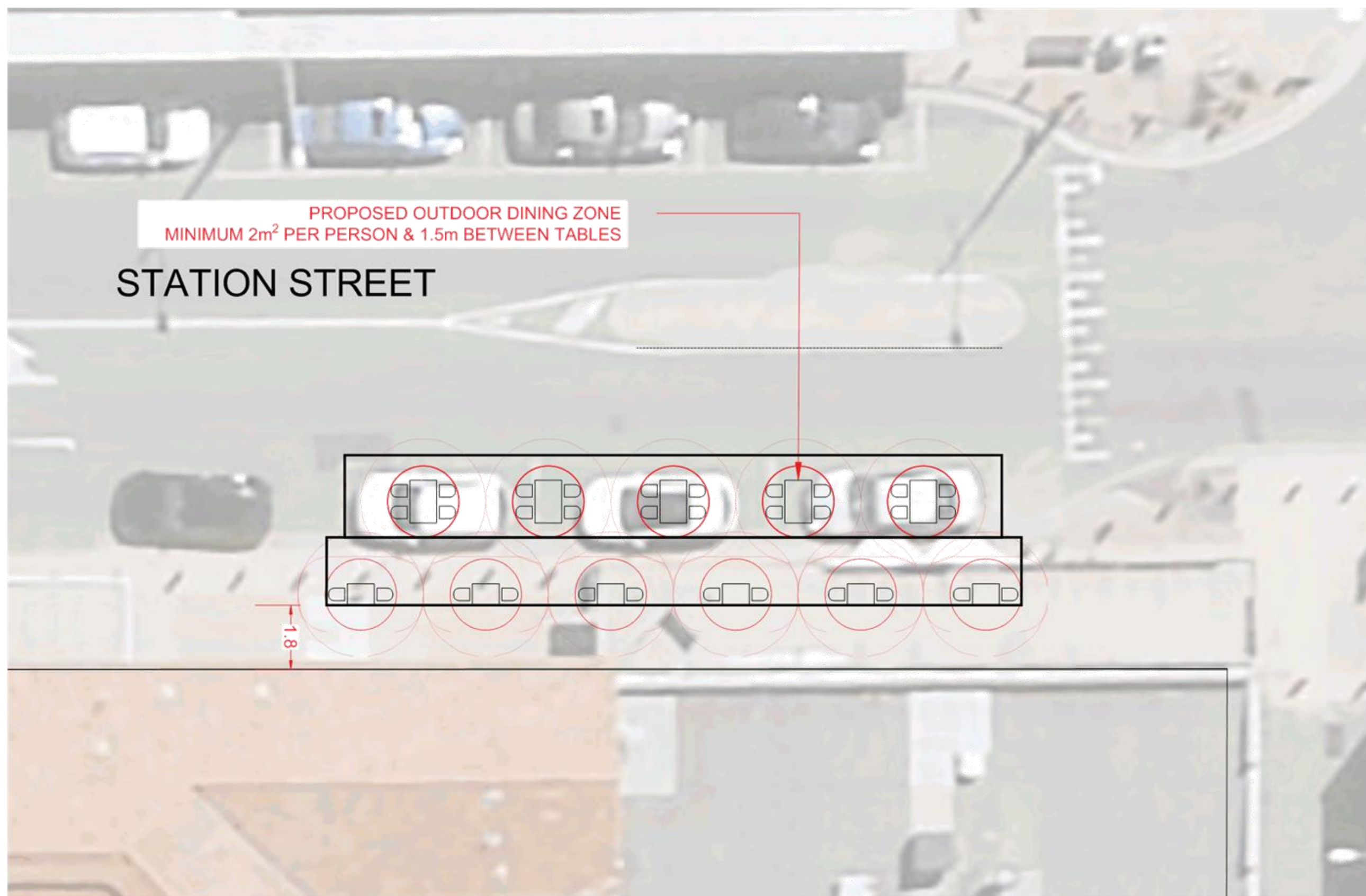
BEACH STREET PARKLETT
OUTDOOR DINING DRAFT CONCEPT DESIGN
1:100
06/11/2020

DRAFT
FOR DISCUSSION PURPOSES ONLY
FINAL DESIGN SUBJECT TO DESIGN RESOLUTION



DRAFT
FOR DISCUSSION PURPOSES ONLY

STATION STREET - RIGHT OF WAY
OUTDOOR DINING CONCEPT LAYOUT
OPTION 1 - RETAIN PEDESTRIAN CONNECTION
1:200 @ A3
02/11/2020



STATION STREET SEAFORD - PARKLET
OUTDOOR DINING DRAFT CONCEPT DESIGN
1:100
06/11/2020

DRAFT
FOR DISCUSSION PURPOSES ONLY
FINAL DESIGN SUBJECT TO DESIGN RESOLUTION

Executive Summary**12.13 Award of Contract - CN10453 Brighton Street Reconstruction**

Enquiries: (Vishal Gupta: Infrastructure and Operations)

Council Plan

Community Outcome:	1. Planned City
Strategy:	1.1 Community Infrastructure
Priority Action	1.1.6 Ensure community infrastructure and services match community need

Purpose

To obtain Council approval to award Contract CN10453 to G&S Fortunato Group Pty Ltd for the provision of the Reconstruction of Brighton Street, Frankston South

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN10453 to G&S Fortunato Group Pty Ltd (ACN 102 562 685) for \$987,732.75 GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates approval of contract variations to the Chief Executive Officer; and
4. Resolves for attachments 1 and 2 of this report to be retained confidential, pursuant to section 125 of the *Local Government Act 2020*, on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3 (1)(c) of the *Local Government Act 2020*.

Key Points / Issues

- The Brighton Street Reconstruction aligns with Council's Road & Drainage Asset Management Plans, by renewing and upgrading infrastructure assets that are at the end of their serviceable lifecycle and require renewal.
- The Project includes:
 - Construction of a pedestrian footpath, approximately 800 metres long, as identified in the Council's current Paths Development Plan;
 - Construction of traffic management treatments such as one way traffic flow, flat top speed humps and indented parking;
 - Drainage upgrade/renewal works; and
 - Road renewal works.
- The 2020/21 Capital Works Program has sufficient funding allocated to enable the Award of Contract CN10453 and associated expenditure to deliver the scope of works for the Brighton Street Reconstruction Project.
- An application has also been submitted for the State Government's – Sustainable Infrastructure Fund seeking a grant of \$300,000 to contribute to the delivery of the Brighton Street Reconstruction Project utilising construction materials with recycled content. Should this grant application be successful, the funds received will reduce the financial commitment being made to the project from Council's rates income. The outcome of this grant application is pending with an announcement imminent.

12.13 Award of Contract - CN10453 Brighton Street Reconstruction**Executive Summary****Background**

The Brighton Street Reconstruction project between Humphries Road and Baden Powell Drive, Frankston South was initially a footpath project which was identified in the Frankston City Council Path Development Plan. While the scope was being assessed it was established through the Asset Condition Reports for both the Drainage and Road Assets that the existing Assets along Brighton Street such as stormwater drainage system, kerb & channel and road asphalt pavement were also due for renewal.

The Brighton Street Reconstruction Contract CN10453 is to undertake the civil construction works associated with the above described works. Should Council approve the award of this Contract works will commence in January 2021 and progress to completion by May 2021.

Tender Process

The request for tender (RFT) was released to market on Friday 9 October 2020 via Council's website and advertised in The Age Newspaper on Saturday 10 October 2020.

The tender closed at 3:00PM on Thursday 5 November 2020, AEST.

The eight (8) submissions were received.

No late tenders were received

Tender EvaluationEvaluation criteria

All eight (8) submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Cost to Council	30%
Past Performance and Capability	20%
Methodology and Ability to Meet Project Timeframe	20%
Environment & Sustainability	15%
Occupational Health & Safety	10%
Local Content	5%

Evaluation was guided by the approved Tender Evaluation Plan, which is filed in Council's document management records system, ReM reference [A4304727](#).

The evaluation of submissions is documented in the Tender Evaluation Report, which is provided as Confidential Attachment A, ReM Reference [A4347115](#).

A scored tender evaluation matrix of submissions against the evaluation criteria is documented, which is provided as confidential Attachment B. ReM References [A4337433](#) and [A4344807](#).

Negotiations

All tender negotiations are complete.

12.13 Award of Contract - CN10453 Brighton Street Reconstruction**Executive Summary****Post award of the contract**

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive)

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed price contract.

The total contract price is \$987,732.75 GST exclusive and has sufficient funding allocated in the Capital Works Program 2020/21.

Term of the Contract

The contract term will be up to six months.

Policy Considerations

This procurement does not conflict with any Council policies and responds to the Council's adopted Road and Drainage Asset Management Plans and Strategies.

Financial Implications

The 2020/21 Capital Works Program has sufficient funding allocated to enable the Award of Contract CN10453 and associated expenditure to deliver the scope of works for the Brighton Street Reconstruction Project.

Further budget details are included in the Attachment A.

Legal/Statutory Implications

The tender process complies with Section 186 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

To achieve the State Government's Sustainability Victoria 'Circular Economy' objective, Council has specified the use of recycled material and products for this project such as 'The Green Drainage Pipe' made from 100% recycled Plastics material, 'Polyrok'

12.13 Award of Contract - CN10453 Brighton Street Reconstruction**Executive Summary**

Concrete for footpath which contains approximately 10% of recycled soft plastics material and 'Reconophalt' asphalt for road pavement which will have in the order of 10 to 15% recycled material including glass & plastic.

The use of recycled material will reduce the emission of greenhouse gases and will contribute to the reduction of soft plastics and other waste streams going to landfill.

Buy Local Impacts

As a part of tender documents Council has nominated local supplier for the supply of concrete containing recycled plastic content known as 'Polyrok' for this project. In addition to this, the preferred Tenderer is committed to using local Labour and Suppliers.

ATTACHMENTS

- Attachment A: Tender Evaluation Report - CN10453 Brighton Street Reconstruction (*Under Separate Cover*) - **CONFIDENTIAL**
- Attachment B: Tender Evaluation Matrix - CN10453 Brighton Street Reconstruction (*Under Separate Cover*) - **CONFIDENTIAL**

Executive Summary**12.14 Response to Petitions - 435 Robinsons Road, Langwarrin**

Enquiries: (Sam Clements: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.2 Vibrant and Engaged
Priority Action	2.2.5 Improve the presentation and cleanliness of Frankston City

Purpose

To enable a Council response to the petitions tabled at Council's Ordinary Meetings of 21 September 2020, and 23 November 2020, regarding the construction of a fence near the common boundary of 435 Robinsons Road and 6 Gum Hill Drive, Langwarrin.

Recommendation (Director Communities)

That Council:

1. Notes a petition of 14 signatures seeking that Council take action to cancel planning permit 72/2020/VS issued to 435 Robinsons Road, Langwarrin which was received by Council at its meeting of 21 September 2020;
2. Notes a further petition of 7 signatures suggesting it is Frankston City Council's responsibility to enforce the Public Health and Wellbeing Act 2008 s.61 in regards to a fence at 435 Robinsons Road, Langwarrin, which was received at its meeting of 23 November 2020;
3. Notes that senior officers from Council's Building Services, Environmental Health, Prosecutions and Planning Compliance teams have attended the subject sites and have not determined that any breach of the Planning & Environment Act 1987, Public Health and Wellbeing Act 2008, Building Act 1993 and Community Local Law 2020 is in existence;
4. Notes and advises the head petitioner:
 - a. That Council will not take action to cancel planning permit 72/2020/VS as such action would be futile;
 - b. That Council will review the Neighbourhood Character Policy in the Frankston Planning Scheme and its application in statutory controls;
 - c. Of the findings of the investigations regarding the fence and complaints of nuisance; and
 - d. Further appeal rights in regard to the decision pursuant to the Public Health and Wellbeing Act 2008 can be made by seeking assistance through the Dispute Settlement Centre.

Key Points / Issues

- Council, at its meeting on 21 September 2020, received a petition with 14 signatures which sought that 'Council adheres to the Frankston Planning Scheme 22.08 03/039/2015 C104 Neighbourhood Character and takes action to cancel permit number 72/2020/VS'.
- Council, at its meeting of 23 November 2020, received a further petition with 7 signatures which sought that 'Frankston City Council adheres to the Public Health and Wellbeing Act 2008 and abates the safety nuisance the proposed Colorbond® fence structure along the inside rear boundary of 435 Robinsons Road will create. The Colorbond® fence threatens the safety of community members who ride or train horses on the area at 6 Gum Hill Drive Langwarrin.'

12.14 Response to Petitions - 435 Robinsons Road, Langwarrin**Executive Summary**

- This issue relates to a Colorbond® fence, which is being constructed slightly inside the rear property boundary of 435 Robinsons Road, Langwarrin, being the common boundary with 6 Gum Hill Drive Langwarrin. The petitioners take issue with the fence, considering that it is both contrary to the established rural style of fencing in this area, and also claim that it poses a safety issue (nuisance) to community members who ride or train horses on an area which has been constructed adjoining the location of the fence, on the land at 6 Gum Hill Drive.
- This matter has some background, which is set out in an abridged form as follows:
 - In May 2020 Council was alerted that the owner of 435 Robinsons Road sought to put up a Colorbond back fence.
 - Subsequently in June 2020 Council was contacted by the owner of 435 Robinsons Road to establish whether a planning permit was required to construct the fence. The owner was advised that a permit would be required due to proximity of the proposed fence to the roots of existing trees on the land. A subsequent conversation in July confirmed the same.
 - An application was made on 8 July for construction of the fence within proximity of the trees (Application 72/2020/VS). The application was required to be considered as a 'VicSmart' application which means that no public notice of the application could be given, and that a decision must be made by the CEO or delegate (not Council), with a standard 10 business day timeframe.
 - The adjacent trees were considered by both an independent arborist and that of Council who determined the fence would not cause any impact and was in accordance with Australian Standard 4970-2009 Protection of trees on development sites.
 - A planning permit was issued on 21 July with conditions relating to protection of the trees.
 - Council subsequently received a complaint from a person who was unhappy with Council's decision to issue the permit.
 - First Petition received by Council at OM13 – 21 September seeking cancellation of the planning permit issued.
 - A formal letter of response was sent to the complainant by the CEO dated on 30 September.
 - A nuisance complaint under Health and Wellbeing Act was lodged with Council on 19 October.
 - Complaint received that trees were being damaged as part of works to construct the fence. Inspection by Council's Planning Prosecutions/Investigations Officer did not identify any evidence of unauthorised damage to trees.
 - Subsequent inspection by senior officers from Council's Building Services, Environmental Health, and Prosecutions teams did not identify any compliance issues.
 - Further petition received by Council at OM15 - 23 November seeking abatement of alleged nuisance in the form of the fence.

12.14 Response to Petitions - 435 Robinsons Road, Langwarrin**Executive Summary**

- It is clear that the petitioners object to the erection of the fence. However, a review of the matter subsequent to the issuance of the permit has identified that, notwithstanding that the owner proceeded to obtain a planning permit, the proposed fence did not actually require planning permission. To the degree that Council has erred, it was in granting a permission for a structure which did not actually require permission.
- The first petition received seeks that Council take action to cancel the permit issued. Such action would require an application to the VCAT, and the demonstration of both material error and impact to another party. In this case such application is both unnecessary and would be futile as the permit has no power or validity in itself (being for works which did not require permission), and the owner and head petitioner have been advised of this.
- Council does not hold any power pursuant to the Planning and Environment Act 1987 to stop the construction of the fence.
- A related concern of the petitioners is understood to be that Council *should* have the power to control the construction of fences such as this, in this area. In this regard whilst there exists a Neighbourhood Character Policy in the Frankston Planning Scheme which expresses preference for open style fencing, there are no specific statutory controls in place to control or achieve this outcome.
- The existing policy has been in place for some time so it now requires updating to reflect changes that have occurred since its inception. It has been identified that there is some inconsistency between the Neighbourhood Character Brochure, the Neighbourhood Character Policy at Clause 22.08 and the overlays due to the changes that have occurred since the Study was first introduced into the Frankston Planning Scheme.
- Council's Planning Policy and Environmental Strategy officers advise that there is a need to undertake a comprehensive review of the existing Neighbourhood Character Study (Study) completed in 2002, the Planning Policy at Clause 22.08 as well as the planning controls that seek to implement the findings of the Study. This work is to be undertaken in conjunction with the development of an Integrated Housing Strategy to ensure that the need for housing growth and the preservation of important local character complements each other.
- With the review will come the opportunity to reassess the existing planning controls and determine the best planning tools to use to implement the findings of the Study into the Frankston Planning Scheme, to ensure greater certainty and weight can be given to local neighbourhood characteristics when assessing planning permit proposals.
- The review of the Neighbourhood Character Study is underway along with the development of an Integrated Housing Strategy. Both projects are in their early development phases but expected to gain momentum in the early part of 2021.
- The second petition received seeks that the alleged nuisance posed by the fence to the safety of community members who ride or train horses on the arena at 6 Gum Hill Drive Langwarrin be abated by action from Council.
- Council officers from Building Services have determined that the subject structure is being erected on premises at 435 Robinsons Road Langwarrin and no Building Permit is required for that construction under the Building Act.

12.14 Response to Petitions - 435 Robinsons Road, Langwarrin**Executive Summary**

- Council officers from Environmental Health are not of the view the structure poses a nuisance as required for them to take enforcement action under the provisions of the Public Health and Wellbeing Act 2008.
- Council officers from the Prosecutions team concur with those decisions.
- Council officers have outlined to the head petitioner her appeal rights with regard to the decision pursuant to the Public Health and Wellbeing Act 2008.

Financial Impact

There are no direct financial implications associated with this report. Should Council seek to pursue cancellation of approvals given or other enforcement action Council may incur legal expenses and be at risk of costs or damages.

Consultation**1. External Stakeholders**

Senior officers from Council's Building Services, Environmental Health, Prosecutions and Planning Compliance teams have attended the subject sites and held discussions with the head petitioner. Liaison has also occurred with the owner of 435 Robinsons Road in respect of the planning permit, and other uses and proposed uses of the land.

This matter was raised as a ward issue. Councillor Liam Hughes and Chief Executive Officer met onsite with the resident to provide the opportunity to voice their concerns.

2. Other Stakeholders

There are no other direct stakeholders in respect of this matter.

Analysis (Environmental / Economic / Social Implications)

The report notes and responds to concerns expressed by petitioners about a fence located near the common boundary of 435 Robinsons Road and 6 Gum Hill Drive, Langwarrin. Whilst concerns are raised about the impacts of the fence, Council either does not have regulatory control over it, or is advised that the fence does not constitute a material nuisance within the meaning of the Public Health and Wellbeing Act 2008. The adjacent trees were considered by both an independent arborist and that of Council who determined the fence would not cause any impact and was in accordance with Australian Standard 4970-2009 Protection of trees on development sites.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not specifically relevant to the content of the report.

Legal

There are no specific legal implications relating to this matter, subject to advice as above regarding the limits of Council's control over the fence and potential for costs or damages if Council takes action which is beyond power and/or creates a risk of the award of damages.

12.14 Response to Petitions - 435 Robinsons Road, Langwarrin**Executive Summary**Policy Impacts

In the course of review of this matter Council's Policy Planning and Environmental Strategy officers have identified benefit in reviewing Council's Neighbourhood Character Policy and its application in Frankston Planning Scheme.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

As identified above, Council may be at risk of award of costs of damages if it takes action which is beyond its powers. Council may also be at risk if it does not take action which is within its powers. In this case officers advise that Council should not take the actions sought by the petitioners.

Conclusion

Council has received 2 petitions with 14 and 7 petitioners respectively, who have raise issues about the construction of a Colorbond® fence near the common boundary between 435 Robinsons Road and 6 Gum Hill Drive, Langwarrin and request that Council takes action to cancel a planning permit issued and to abate nuisance in the form of the fence. It is recommended that Council respond in writing to the head petitioner advising that Council will not seek to cancel the planning permit issued and does not consider the fence to pose a nuisance pursuant to the Public Health and Wellbeing Act 2008.

ATTACHMENTS

Attachment A: Petition - 7 Signatures - 435 Robinsons Rd Langwarrin -
CONFIDENTIAL

Attachment B: Petition - 14 Signatures - Permit 72 2020VS - **CONFIDENTIAL**

Executive Summary

13.1 Further Response to 2019/NOM12 - Legal Advice Protocol

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.1 The elected representatives will provide clear and unified direction, transparent decision makers and good governance

Purpose

To present the draft Legal Advice Protocol for adoption by Council, in response to part 3 of 2019/NOM12.

Recommendation (Chief Financial Officer)

That Council:

1. Notes the future quarterly summary reports on external legal expenditure will be included in the CEO's quarterly report to Council going forward; and
2. Adopts the Legal Advice Protocol which has been developed in response to 2019/NOM12.

Key Points / Issues

- At its meeting on 18 November 2019, Council considered a report titled **Response to 2019/NOM12 – Legal Advice**, and resolved as follows:
“That Council:
 1. Notes the report, and the legal expenditure summary reports in Attachments A and B, attached under separate cover;
 2. Approves for future quarterly summary reports on external legal expenditure be included in the Councillor Bulletin;
 3. Notes the administrative process for obtaining external legal advice be revised and updated, and refresher training be provided as appropriate, to ensure that the organisation is achieving value when incurring legal fees.
 4. Notes the attachments remain confidential indefinitely.”
- This report responds to point 2 and 3 of the Council resolution from 18 November 2019.
- Going forward the quarterly summary reports on external legal expenditure will be included in the CEO's Quarterly Reports to Council, which is due to the Councillor Bulletin no longer being produced. This responds to point 2 of the resolution.
- The attached Legal Advice Protocol (**Attachment A**) has been developed in response to point 3 of the resolution.
- At a Councillor briefing session held on 3 August 2020 a request was made for the Protocol to be amended to also apply to Council officers.

13.1 Further Response to 2019/NOM12 - Legal Advice Protocol**Executive Summary**

- The procurement of legal services by Council officers is already subject to an administrative *Process for Obtaining Legal Advice* which incorporates appropriate procurement restrictions and oversight provisions. This process governs situations where there is a need for specialised legal advice to be obtained by the Council administration in relation to various Council projects and issues.
- Additional protocol requirements (e.g. each request for legal advice to be presented to Council for approval) would diminish the administration's ability to progress Council projects and matters in a timely manner.
- The types of scenarios in which a Councillor might request legal advice would not arise for officers. As elected representatives, Councillors operate in a different legislative context than Council officers. The indemnity provisions in section 43 of the *Local Government Act 2020* (LGA 2020), which underpin the Protocol, do not apply to Council officers.
- Council officers are subject to a separate indemnity provision in section 52. The nature and requirements of a Councillor's role mean that it would be rare for a Councillor to need to request legal advice, and the Protocol has been prepared on this basis.
- For the reasons above, substantive amendments have not been made to the draft Protocol. However, the "scope" and "related documents" clauses have been revised to clarify that there are particular procurement restrictions and oversight provisions which must be adhered to when an officer needs to seek legal advice on behalf of Council.
- The Protocol is intended to:
 - implement a system for Councillors to request external legal advice in connection with their role as a Councillor;
 - clarify the types of advice that can legitimately be sought and the approvals required; and
 - ensure consistency, accountability and the best use of public funds.
- Council's external lawyers have reviewed the draft Protocol and confirmed that it is consistent with the statutory requirement of Section 43 of the *Local Government Act 2020*.
- It is recommended that the Protocol be adopted.

Financial Impact

The draft Protocol is consistent with Council's commitment to the prudent use of public funds.

Consultation**1. External Stakeholders**

The draft Protocol has been reviewed by Council's lawyers to ensure consistency with the indemnity provisions in the *Local Government Act*.

2. Other Stakeholders

Not applicable.

13.1 Further Response to 2019/NOM12 - Legal Advice Protocol**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

If adopted, the Protocol will provide clarity for Councillors and officers regarding acceptable use of public funds for Councillor legal advice. It is noted that any decision to fund a Councillor's legal fees in relation to a matter outside the scope of Council's insurance coverage will ultimately become the subject of public and regulatory scrutiny requiring a strong public policy justification.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Section 43 of the Local Government Act 2020 requires a Council to indemnify its Councillors against claims arising out of any act or omission done in good faith in their capacity as a Councillor. Council's external lawyers have reviewed the draft Protocol and confirmed that it is consistent with this statutory requirement.

Policy Impacts

The Protocol is consistent with the Councillor Expense Reimbursement Policy and the Councillor Code of Conduct.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

If adopted, the Protocol will assist with ensuring a fair and consistent approach to requests by Councillors for Council to facilitate and fund legal advice.

Conclusion

The attached Legal Advice Protocol has been developed in response to part 3 of notice of motion NOM2019/12.

The Protocol is intended to implement a system for Councillors to request external legal advice in connection with their role as a Councillor; clarify the types of advice that can legitimately be sought and the approvals required; and ensure consistency, accountability and the best use of public funds.

Going forward the quarterly summary reports on external legal expenditure will be included in the CEO's Quarterly Reports to Council.

It is recommended that the Protocol be adopted.

ATTACHMENTS

Attachment A: [!\[\]\(8b0a097b4b9c9c3eeaea0f4289ea77e5_img.jpg\)](#) Draft Legal Advice Protocol - 18 August 2020

Legal Advice Protocol

DRAFT 18/8/2020



(A4266091)

Lifestyle Capital of Victoria

1. Purpose

The purposes of this Protocol are to:

- 1.1 implement a system for Councillors to request external legal advice in connection with their role as a Councillor;
- 1.2 clarify the types of advice that can legitimately be sought and the approvals required; and
- 1.3 ensure consistency, accountability and the best use of public funds.

2. Scope

This Protocol applies in circumstances where a Councillor wants legal advice to be obtained in connection with the performance of their duties and functions as a Councillor.

It is important to note the exclusions set out in clause 7.

The procurement of legal services by Council officers is subject to an administrative *Process for Obtaining Legal Advice* which incorporates appropriate procurement restrictions and oversight provisions.

3. Background

This Protocol has been developed in response to Council's resolution of 1 July 2019, following on from 2019/NOM12.

4. Indemnity

- 4.1 Section 43 of the *Local Government Act 2020* (Act) requires a Council to indemnify its Councillors against claims arising out of any act or omission done in good faith in their capacity as a Councillor. Where this indemnity is sought, a claim may be submitted to Council's insurers, who will determine whether to accept or deny the claim. Pending an insurer deciding whether to accept a claim Council will indemnify the Councillor against any legal costs incurred unless it is clear that the Councillor had not acted in good faith or had not acted in his or her capacity as a Councillor. Any such costs must be reasonable in their amount.
- 4.2 As Council's insurance policies require early notification of any potential claims, it is critical that immediate notice is given to the Chief Executive Officer of any circumstance that may give rise to legal action against a Councillor, and any writ, Magistrates' Court complaint or other originating process commenced against a Councillor or Councillors.



4.3 If Council's insurers accept the claim the indemnity will ordinarily be provided through the insurance protection given to the Councillor. Council will meet the cost of any excess or deductible.

4.4 If either:

4.4.1 no claim is made on Council's insurers because it is clear that no insurance cover applies; or

4.4.2 a claim has been made but has been rejected by Council's insurers

Council must still indemnify the Councillor if section 43 of the Act applies. In this regard, Council will, through external advisors, carry out an investigation to decide whether the terms of section 43 are satisfied. The Councillor must co-operate with the external advisors and Council.

5. Protocol

Making a request

5.1 If the indemnity under the Act is inapplicable but a Councillor requires external legal advice in connection with the performance of their official duties and functions, they may submit a request for Council to facilitate and fund such legal advice.

5.2 Ordinarily, such a request should be submitted as a Notice of Motion so that it may be considered by Council at the next available Council meeting.

5.3 However, if the requirement for legal advice is urgent and cannot reasonably be deferred until the next available Council meeting, it may be submitted as a written request to the Chief Executive Officer.

Determining a request

5.4 If the request is submitted as a Notice of Motion, Council will determine the request at the next available Council meeting, in accordance with the evaluation criteria set out in clause 6 below.

5.5 The request will be listed for consideration in open council, unless it includes a specific request to be considered in closed council.

5.6 For a request to be considered in closed council, it must qualify as 'confidential information' as defined in section 3 of the *Local Government Act 2020*. Accordingly, if the request specifies a preference for the matter to be considered in closed council, it must state the ground/s on which the matter is said to be confidential, ie:

- a. Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- b. Security information, being information that if released is likely to endanger the security of Council property or the safety of any person;
- c. Land use planning information, being information that if prematurely released is likely to encourage speculation in land values;



- d. Law enforcement information, being information which if released would be reasonably likely to prejudice the investigation into an alleged breach of the law or the fair trial or hearing of any person;
 - e. Legal privileged information, being information to which legal professional privilege or client legal privilege applies;
 - f. Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;
 - g. Private commercial information, being information provided by a business, commercial or financial undertaking that –
 - (i) Relates to trade secrets; or
 - (ii) If released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
 - h. Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a);
 - i. Internal arbitration information, being information specified in section 145;
 - j. Councillor Conduct Panel confidential information, being information specified in section 169;
 - k. Information prescribed by the regulations to be confidential information for the purposes of this definition;
 - l. Information that was confidential information for the purposes of section 77 of the Local Government Act 1989.
- 5.7 If the requirements in clause 5.6 have been met, the matter will be listed in closed council and Council will determine by resolution whether discussion and debate should occur in open or closed council, and whether the decision on the matter can be released to the public.
- 5.8 If the request is submitted in writing to the Chief Executive Officer, the Chief Executive Officer must assess whether the matter is urgent.
- 5.9 If the Chief Executive Officer considers the matter to be urgent (ie it would be unreasonable for it to be deferred until the next available Council meeting), then the Chief Executive Officer must:
- a. determine the request in accordance with the evaluation criteria set out in clause 6 below; and
 - b. report the matter to Council at the next available Council meeting.
- 5.10 If the Chief Executive Officer considers that the matter is not urgent (ie it would be reasonable for it to be deferred until the next available Council meeting), then the Chief Executive Officer must:
- a. decline to determine the request on the basis that the matter can be deferred to the next available Council meeting; and



- b. report the matter to Council at the next available Council meeting.

6. Evaluation criteria

A Councillor's request for Council to facilitate and fund legal advice will be evaluated against the following criteria:

- 6.1 The extent to which the requested advice relates to the Councillor's performance of their official duties and functions. Examples of the types of circumstances where it may be appropriate for Council to facilitate and fund legal advice for a Councillor include:
 - 6.1.1 Responding appropriately to a Councillor conduct investigation, or to any other investigation by a regulatory body such as the Local Government Inspectorate, the Independent Broad-based Anti-corruption Commission or the Victorian Ombudsman, which relates to activities undertaken in good faith while carrying out official duties and functions.
 - 6.1.2 Responding appropriately to an investigation conducted by Victoria Police in relation to the Councillor's duties and functions (excluding criminal investigations).
 - 6.1.3 A circumstance where external legal advice is required in relation to a Councillor's potential conflict of interest.
- 6.2 The extent to which the requested advice relates to a matter that is before Council;
- 6.3 The extent to which the advice will be relevant to all Councillors;
- 6.4 The public interest, noting that a strong public policy justification must be provided to demonstrate that the decision to use of public funds is a valid use of Council's power;
- 6.5 The absence of any of the exclusions set out in clause 7 below; and
- 6.6 Any other relevant considerations.

7. Exclusions

Council will not fund a Councillor's legal fees in relation to any of the following:

- 7.1 Pursuing a defamation action – defamation is a private cause of action which is aimed at vindicating a person's reputation. It would not be appropriate for Council officers to assist or otherwise be involved, nor for public funds to be used for such an action.
- 7.2 Initiating or defending a legal proceeding arising out of a Councillor's personal or professional life; or
- 7.3 Pursuing a complaint or dispute under the Councillor Code of Conduct.

8. Related documents

- Councillor Expense Reimbursement Policy;
- Councillor Code of Conduct;
- Process for Obtaining Legal Advice (this document sets out the procurement restrictions and oversight provisions which apply to the Council administration).

Executive Summary**13.2 Response to 2019/NOM20 - Reaffirmation of Victorian Local Government Women's Charter**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Community Outcome:	3. A Well Governed City
Strategy:	3.1 Accountable Governance
Priority Action	3.1.2 The elected representatives will promote powerful advocacy, meaningful engagement and credible reputation

Purpose

To seek endorsement to reaffirm Council's commitment as a signatory to the Victorian Local Government Women's Charter.

Recommendation (Chief Financial Office)

That Council:

1. Reaffirms its commitment as a signatory to the Victorian Local Government Women's Charter; and
2. Authorises a letter to be sent to the Victorian Local Governance Association (VLGA) to reaffirm Council's status as a signatory to the Victorian Local Government Women's Charter.

Key Points / Issues

- At its meeting on 22 July 2019, Council considered a notice of motion lodged by Cr Quinn McCormack and resolved:

That Council:

1. *Reaffirms its status as a signatory to the Victorian Local Government Women's Charter.*
2. *Develops and implements an action plan, incorporating the Charter aims, that supports the progress of gender equality, diversity and active participation in Council.*
3. *Refers an amount of \$20,000 to the 2019-2020 mid-year budget review for a community event in support of International Women's Day 2020, recognising the centenary of the first ever woman elected to local government in December 2019.*

- In September 2019, a letter was sent to the Victorian Local Governance Association (VLGA) to reaffirm Council's status as a signatory to the Victorian Local Government Women's Charter and to nominate a Charter Champion.

- On 18 November 2019, Council considered a report on the measures that had been implemented in response to the notice of motion, and resolved as follows:

That Council:

1. *Notes the progress made in the report.*
2. *Notes that a letter has been sent to the Victorian Local Governance Association (VLGA) to reaffirm Council's status as a signatory to the Victorian Local Government Women's Charter.*

13.2 Response to 2019/NOM20 - Reaffirmation of Victorian Local Government Women's Charter**Executive Summary**

3. *Notes that an action plan outlining gender equity initiatives will be included in the People Strategy, which is currently being developed for the organisation. A report will be provided to Council annually on gender equity initiatives and the impact of these initiatives across Council and the community.*
4. *Notes that Council's Health and Wellbeing Plan includes actions on diversity and inclusion.*
5. *Notes a community event in support of International Women's Day is scheduled for 2020, recognising the centenary in December 2019 of the first ever woman elected to local government.*

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

The Victorian Local Governance Association (VLGA).

2. Other Stakeholders

Council's human resources, community strengthening and governance departments.

Analysis (Environmental / Economic / Social Implications)

The Victorian Local Government Women's Charter promotes the equal participation of women and men in local government, through the principles of gender equity, encouraging diversity in representation and participation and women's active citizenship.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report.

Legal

Not applicable.

Policy Impacts

The Victorian Local Government Women's Charter is consistent with Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

Not applicable.

Conclusion

In response to 2019/NOM20 a letter was sent to the VLGA to reaffirm Council's status as a signatory to the Victorian Local Government Women's Charter. It is recommended that Council resolves to reaffirm its status as a signatory to the Victorian Local

**13.2 Response to 2019/NOM20 - Reaffirmation of Victorian Local Government
Women's Charter****Executive Summary**

Government Women's Charter, and that a letter be sent to the VLGA to confirm this commitment.

ATTACHMENTS

Nil

Executive Summary**13.3 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**

Enquiries: (Tim Bearup: Communities)

Council Plan

Community Outcome:	2. Liveable City
Strategy:	2.3 Health and Well-being
Priority Action	2.3.3 Enhance equitable access to sport and leisure opportunities

Purpose

To brief Council on the draft Overport Park Master Plan and seek endorsement for the draft Masterplan to be placed on public exhibition for a period of eight (8) weeks.

Recommendation (Director Communities)

That Council:

1. Notes two rounds of consultation that have been undertaken to develop the draft Overport Park Master Plan;
2. Notes the draft Overport Park Master Plan and Netball Court Needs Analysis;
3. Endorses the draft Overport Park Master Plan to be publicly exhibited for a period of eight (8) weeks; and
4. Seeks a report back no later than March 2021, to adopt the Overport Park Master Plan, taking into account any submissions received.

Key Points / Issues

- Council NOM 37 from Ordinary Meeting 02/09/2019 requires “*completion of a full community consultation process and development of an updated Master Plan for Overport Park.*”
- Two rounds of consultation have now been undertaken. The aim of the first round of consultation was to understand future aspirations for Overport Park, and to ascertain what the community believes is currently working well and areas for improvement. This led to the development of high-level thematic directions for the park.
- At its Ordinary Meeting of 30/03/2020, Council noted the summary of the first round of consultation and endorsed the proposed thematic directions plan that had been developed for presentation to the community for further input and feedback.
- The aim of the thematic directions plan was to condense all feedback, along with research and planning considerations, to identify broad themes and potential improvements for park users and explore such concepts further with the community.
- Given the recent restrictions arising from the COVID-19 pandemic, further face to face consultation has not been possible, however the consultation period was made available to the community and heavily advertised through the following mechanisms;
 - On site signage at multiple points within the reserve

13.3 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary**

- “Have your say” on Council’s website (310 views) and associated video presentation (69 views)
- Council’s social media channels
- Direct mail to previous consultation attendees / respondents
- Letter box drop to 460 surrounding households
- The second round of community consultation drew 30 responses. The majority of these responses were in support of the thematic directions. The full detail of these submissions can be viewed in the appendices of the master plan report.
- The topics listed below received the most comment in the second phase of consultation. An overview of the comments and the master plan response is noted against each topic.

- **Dog use** (14) – A range of recommendations and issues were raised regarding free roam dog use of the park. This included some concerns re perceived potential for loss of dog free roam areas as well as requests for more dog bins and water taps. Concerns were also raised regarding dogs on sports fields and suggestions for a fenced dog off leash area.

There is no reduction in leash free areas proposed in the master plan. As a designated ‘dog free roam’ park there are no fenced dog areas proposed. More bins, bench seats and drinking fountains with dog bubblers are recommended in the master plan.

It should be noted, community consultation for the Domestic Animal Management Plan had been open and closed 15 June 2020.

- **Pathways** (13) – A range of suggestions were received regarding pathways including support for new pathways around the dam and the upgrading of steep and slippery pathways where required.

The master plan has responded to feedback received, by changing the extent of the pathway around oval 2 and by proposing granitic gravel for the majority of paths. Concrete paths are recommended for high traffic zones. There is intent to create path circuits that provide an even surface for equitable access, clearly identifiable routes and to avoid unauthorised ‘goat tracks’ that impact vegetation.

- **Homestead** (11) – The majority of respondents supported enhancement and interpretation of the exotic planting and interpretation of the homestead site.

This has been maintained as a direction in the draft master plan.

- **Netball Courts** (7) – Both support for and against adding Netball Court/s to the park was received. A Needs Analysis for Councils consideration is attached, detailing the community needs and feasibility of a Netball Court/s at Overport Park.

The master plan has included the placement of a single netball court abutting the cricket practice nets. This will allow both parts of the Frankston Dolphins Football Netball Club to compete and train together and to provide further sporting opportunities for women and girls particularly at the park. Closely located with the other formal sporting infrastructure, this location is selected to minimise disruption to the open and more natural areas of the park.

13.3 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition

Executive Summary

- **Bike Track (7)** – the location of a bike track on the site of the existing informal jumps was supported. Concerns were raised regarding the interface between dog free roam use and the bike track and an upgraded path around the dam and the bike track.

The master plan recommends that dense low level planting or other barrier treatments be incorporated into the design that does however retain sight lines.
- **Pine trees (6)** – There was objection to potential removal of the pine trees along Overport Road.

The master plan recommends that the pine trees are assessed for health and useful life expectancy and a staged replacement with indigenous species is undertaken for those trees that are unhealthy and / or reaching the end of their useful life expectancy. It is noted that pine trees (*Pinus radiata*) are considered a weed species on the Mornington Peninsula. The Cyprus trees near the tennis courts provide a useful windbreak. They appear to be in good health, but are recommended to be assessed and pruned and deadwooded as required.
- **Benches (5)** – there was support for more seating around the park and homestead.

The master plan recommends that benches be installed along paths, nominally every 400 metres to provide pause points for those who require them and in areas where people may congregate.
- **Vegetation (4)** – Suggestions and examples were given for various plants, trees, bushes and grasses within the park.

The master plan recommends that the majority of vegetation to be planted in Overport Park be consistent with the revegetation species utilised along Sweetwater Creek to create biodiversity corridors. The former homestead site is recommended to retain its exotic character.
- Other significant recommendations of the master plan include:
 - **Dam area** - Open up the dam area that is currently closed off and incorporate it into the reserve as a specific point of focus for users, offering pause points to sit and observe birds or quietly reflect. Detailed design would be required to ensure safe edge conditions to the dam.
 - **Greenhill Lane** – extend the avenue of planting of *Tristania* to the junction within the car park and provide heritage interpretation.
 - **Stormwater** – ensure consideration for the integration, management and treatment of stormwater in any future works in the park.
 - **Car parking** – upgrade soil profile in the southern open space area for overflow car parking at peak times, with gated access to limit vehicle access at other times.
 - **BBQ and picnic areas** – create gathering spaces with a shelter and picnic settings in the top paddock, and the proposed bike park area and the former homestead site where a bbq is also proposed.
 - **Public toilet upgrade** – upgrade the public toilet block to meet Disability Discrimination Act (DDA) requirements, Building Code of Australia (BCA)

13.3 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary**

requirements and Crime Prevention through Environmental Design principles (CEPTED).

- The draft Master Plan does not recommend any further significant change to the park in relation to the ongoing tenure of both PLOS Music Productions and the Peninsula Arts Society. Upon examining the provisions for Council's original acquisition of the reserve, there were no relevant obligations or conditions in relation to this mixed use.
- The full recommendations of the Overport Park Master Plan are detailed in the Overport Park Master Plan report (Attachment A)
- It is recommended that the draft master plan be released for public comment before a final report is brought back to Council for endorsement.

Financial Impact

There are no financial implications associated with this report. Specific action items from the master plan will be entered into Council's Long Term Infrastructure Plan once there is a final endorsed plan. Each item will then be considered as part of Council's annual budget process.

Consultation**1. External Stakeholders**

- Baden Powell Cricket Club
- Frankston Dolphins Junior Football Club
- Frankston Dolphins Senior Football Club
- Frankston Environmental Friends Group
- Frankston Theatre Group
- Overport Park Tennis Club
- Peninsula Arts Society
- Peninsula Light Operatic Society (PLOS)
- Residents

2. Other Stakeholders

- Open Space
- Capital Works
- Environmental Planning
- Engineering Services
- Building and Facilities
- Operations

Analysis (Environmental / Economic / Social Implications)

Overport Park is highly valued by the community for both its natural character and a number of recreational uses. The development of this master plan will reduce the potential of conflict between different park users and ensure the integrity of the public greenspace is maintained, therefore offering increased positive social and environmental contribution.

13.3 Response to 2019/NOM37 - Draft Overport Park Masterplan - Public Exhibition**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications with this report.

Policy Impacts

There are no policy impacts with this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Local residents and community members have volunteered their time to assist Council on the future direction of Overport Park. The initial round and subsequent community consultations has provided feedback on how to improve the overall park and supported the Draft Master Plan recommendations. Acknowledging community contribution through considered and thoughtful reflection and allowing further consultation on the draft recommendations will mitigate the risk of criticism and ensure that the community feels genuinely engaged as part of this process.

Conclusion

Overport Park is valued highly by the community for both its natural character and a number of recreational uses.

Two rounds of consultation have been undertaken to inform the drafting of the Overport Park Master Plan. Endorsement is sought from Council to publicly exhibit the draft Overport Park Master Plan for eight (8) weeks before a final report is brought back to Council for adoption in March 2021.

ATTACHMENTS

Attachment A: [↓](#) Overport Park Draft Master Plan - Nov 2020

Attachment B: [↓](#) Overport Park - Netball Court Needs Analysis - Nov 2020



Frankston City Council

Overport Park Draft Master Plan

Version: July 2020



Prepared by:

Land Design Partnership Pty Ltd

Frankston City Council
Community Strengthening >> Recreation

Version: DRAFT July 2020

Phone: 1300 322 322
Fax: (03) 5941 3784
Email: info@frankston.vic.gov.au
Web: www.frankston.vic.gov.au

1.	INTRODUCTION.....	2
1.1	Purpose and use of a Master Plan	2
2.	BACKGROUND	3
2.1	Reserve Facilities	4
2.2	Reserve User Groups	4
2.3	Population and Demographics.....	5
2.4	Master Planning Process and Community Consultation	5
2.5	Thematic Directions Plan Community Consultation Process & Feedback	6
3.	STRATEGIC CONTEXT	7
3.1	Frankston City Council Plan 2017 - 2021	7
3.2	Overport Park previous planning	7
3.3	Frankston City Open Space Strategy (2016 - 2036)	7
3.4	Frankston Vegetation Study (2006)	8
3.5	Dog Free Roam Areas Brochure	9
4.	EXISTING CONDITONS AND RECOMMENDATIONS	10
4.1	Path Network.....	10
4.2	Existing Informal Grassed Open Space (Top Paddock)	11
4.3	Former Homestead Area	12
4.4	Greenhill Lane	13
4.5	Ovals	14
4.6	Netball Court	15
4.7	Pavilion Interface.....	16
4.8	Dam Area	17

4.9	Bike Park	18
4.10	Informal Open Space (overflow car parking)	19
4.11	Existing Tennis Hit Up Wall	20
4.12	Peninsula Arts Society Building	21
4.13	Peninsula Light Opera Society (PLOS) Building	21
4.14	Public Toilets	22
4.15	Overport Tennis Club	23
4.16	Existing Play Space	24
4.17	Vegetation	25
4.18	Sweetwater Creek Pedestrian Connection	26
4.19	Stormwater Management	27
4.20	Car Parking	28
4.21	Signage and Wayfinding	29
4.22	Furniture	30
4.23	Smart Technology	31
5.	DRAFT OVERPORT PARK MASTER PLAN	32
6.	INDICATIVE COSTS AND PRIORITIES	38
APPENDIX A	CONSULTATION SUMMARY ISSUES AND OPPORTUNITIES	49
APPENDIX B	THEMATIC DIRECTIONS PLAN CONSULTATION	50
APPENDIX C	ONE MILE GRID TRAFFIC REPORT	54

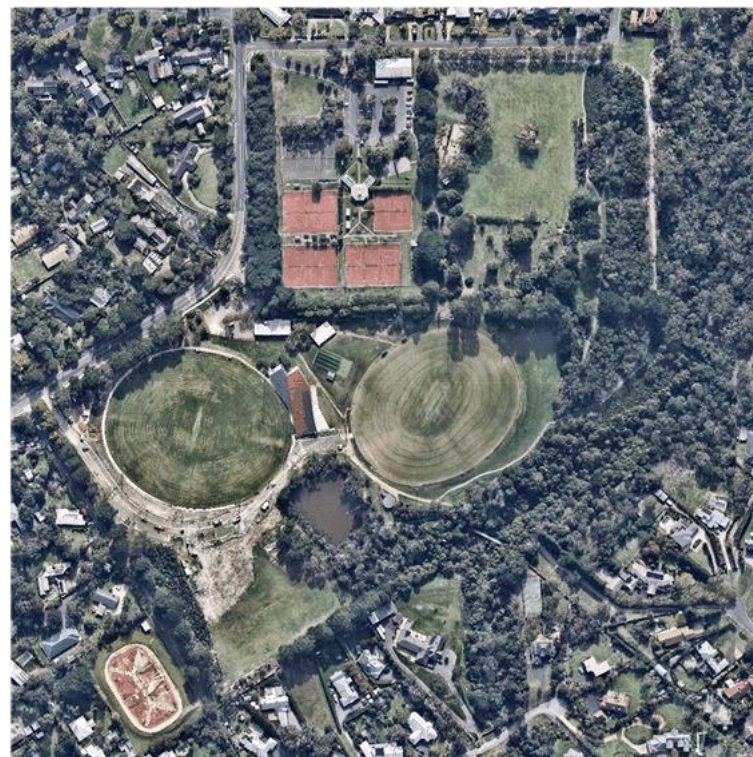
1. INTRODUCTION

The Overport Park Master Plan seeks to develop an integrated site plan for the reserve. There are a number of infrastructure initiatives currently in different stages of development in the reserve. The location and interface of these initiatives need to be planned and refined in order to reduce the potential for conflict between different park uses and to ensure that the integrity of the park as a valued public green space is maintained. This report also includes a description of the rationale for the key directions for new and/or upgraded works at the reserve.

1.1 Purpose and use of a Master Plan

A master plan determines a broad vision for an area and outlines a number of projects and strategies that are required to be implemented to achieve the new vision. Further investigation and feasibility of some of the projects and initiatives recommended in the Overport Park Master Plan may be required depending upon their scale, likely impact and estimated cost. It is important to note that the inclusion and reference to projects in the master plan does not directly commit, the Frankston City Council, the reserve user groups, the Victorian Government or any other organisation to a responsibility for funding and implementing these projects.

This report provides an overview of the process undertaken in development of the master plan, key findings and future direction of the reserve.



Overport Park DRAFT Master Plan

2. BACKGROUND

The City of Frankston is located approximately 40km south of Melbourne, on the Mornington Peninsula. Overport Park is located in Frankston South, 4 km to the south of central Frankston. The surrounding area is predominantly low density housing with large homes and blocks.

There are four reserves within Frankston South providing active recreation spaces.

Baxter Park is located more than 2km to the east of Overport Park and to east of the Moorooduc Highway on Frankston Flinders Road and provides for a large number of active pursuits including soccer, cricket, Australian Rules football, tennis, archery and equestrian.

Baden Powell Reserve provides two hectares of playing surface suitable for cricket and Australian Rules football to the north west of Overport Park on Baden Powell Drive.

Delacombe Park is located to the north of Overport Park with access from Overport Road and Towerhill Road. There is a cricket oval and soccer pitch on the reserve.

There are also a number of smaller neighbourhood parks and bushland or natural reserves in the vicinity.

Overport Park is approximately 19 Ha in size and is historically significant as the site of an award winning Guernsey Stud farm. The old homestead buildings have been demolished, but some of the landscape structure remains. Overport Park is now an important place for the community, community groups and sporting clubs.

As well as community and sporting facilities, the reserve is linked by the remnant bushland along Sweetwater Creek at its eastern boundary to the Frankston Conservation Reserve at Frankston Reservoir.

Overport Park occupies a high point in the area providing long views to the east.

Overport Park is zoned Public Park and Recreation Zone (PPRZ).



(Image Mark Calleja FCC)



2.1 Reserve Facilities

The main sporting and community facilities at Overport Park are as follows:

- Two District level ovals (and supporting facilities) and redeveloped pavilion, including public toilets;
- Four lane cricket practice nets;
- Fourteen tennis courts and pavilion;
- District level playground;
- Peninsula Arts Society building;
- Peninsula Light Operatic Society Building
- Walking trails
- Informal open space
- Car parking.

2.2 Reserve User Groups

The reserve is currently home to a number of user groups, including:

Peninsula Arts Society

The Peninsula Arts Society has been located at Overport Park since 1988 and previously occupied the homestead. It operates out of its current building six days a week, running 25 classes across those days. There are also an additional five events each week, a monthly event and Sunday workshops every six weeks.

There are 600 members.

Peninsula Light Opera Society (PLOS)

The Peninsula Light Opera Society occupies a large shed located on the northern boundary of Overport Park. The shed is used by the group for set construction, storage and some rehearsals and currently is generally sufficient for PLOS activities.

Frankston Dolphins Junior Football Club

The club participates in the Frankston and District Junior Football League and fielded fifteen teams last (2019) season. This leads to participation of about 177 girls and 393 boys. The Overport Park Ovals are used for training Monday through Thursday, with games held on both ovals on Sundays.

Auskick typically engages with between 150 – 180 children at a session on Friday evenings.

Frankston Dolphins Football Netball Club

The Frankston Dolphins Football Netball Club participate in the Southern Football Netball League.

Last season was the club's third year and they fielded one senior women's team, one men's U19's team, two men's senior teams and four netball teams.

One team trains on Monday night, and three train on Tuesday and Thursday nights. All teams play on Saturday.

Netball is currently played at Dingley.

Baden Powell Cricket Club

The club participates in the Mornington Peninsula Cricket Association and uses both Overport Park and Baden Powell Reserve.

The club fielded five senior sides and nine junior sides for the 2019 season.

Two senior sides play at Overport Park on Saturday afternoon. All train on Tuesday and Thursday nights. Two junior sides play at Overport Park on Saturday morning and two play on Sunday morning. All train on Monday through Thursday nights.

Overport Park Tennis Club

Overport Park Tennis Club has 400 financial members and 200 registered users, such as coaching clients and the facilities are used seven days a week.

The club participates in the Peninsula Tennis Association Junior Competition and Senior Competition on Saturdays. There is Mid Week Ladies competition on Tuesday and Thursday.

Social competitions take place on Tuesday, Wednesday and Thursday nights, Monday morning and Wednesday afternoon.

Coaching services are provided each week night.

Three local schools, Derinya, Overport and Toorak Girls School utilise the facilities.

Environmental Friends Network

Frankston Environmental Friends Network (FEFN) has 23 member groups who care for the natural environment across the City of Frankston, including Overport Park.

Informal Reserve Users

There are a number of informal groups and loose networks of people who use the reserve regularly. They are linked by the social connections established by their common usage of the reserve, whether for walking, dog walking or other informal recreation activity. Many of these park users utilise the park every day.

2.3 Population and Demographics

The Estimated Resident Population of Frankston South is 19,305 in 2019.

The population has a median age of 43 years and an average household size of 2 -3 people.

In 2016, Frankston South had a SEIFA score of 1,064, indicating that it was above the Australian average for socio economic advantage. This reflects that an area has many families with large houses, high incomes, low unemployment rates and professional occupations.

2.4 Master Planning Process and Community Consultation

Community and stakeholder consultation has been undertaken in stages to assist in the development of the Overport Park Master Plan.

The first stage of consultation sought to determine the key issues and opportunities to be addressed in the preparation of the master plan. Key themes emerged from this process, and these insights were utilised in the development of a Landscape Thematic Directions Plan.

The Preliminary Consultation Summary is provided as an appendix.

2.5 Thematic Directions Plan Community Consultation Process & Feedback

The DRAFT Thematic Directions Plan was available to the community to view and provide feedback in a variety of ways, including the following:

- Surveys – online
- Council Website

Face to face consultation with the community and stakeholders was not possible due to restrictions arising from the COVID 19 pandemic.

The consultation period was advertised widely through the following mechanisms:

- On site signage
- Council social media (Facebook) posts
- Emails and letters to key community stakeholders
- Council's website

Community Survey

There were 30 responders to the online survey.

3. STRATEGIC CONTEXT

The Overport Park Master Plan was informed by a number of research and planning considerations. This section provides a summary of the key planning and contextual factors which were assessed as important and considered during the preparation of the new master plan.

3.1 Frankston City Council Plan 2017 - 2021

The Frankston City Council Plan is focused on achieving the Council's vision to become the Lifestyle Capital of Victoria and has identified four key pillars to achieve this:

- A Planned City

"A vibrant city providing housing, stunning beaches, a beautiful natural environment and arts and cultural experiences. Everything you want at your doorstep – shopping, education, employment, recreation and a lifestyle the envy of others."

- A Liveable City

"Welcoming neighbourhoods, green streets and thoroughfares, parks and natural reserves, an active foreshore and vibrant town centres delivering a living environment that is second to none. An active and healthy community that is connected through participation in activities at our local and regional sporting facilities, events and festivals."

- A Well Governed City

"An elected Council that is driven by the privilege of serving its community and providing leadership and vision to ensure Frankston City is recognised as the Lifestyle Capital of Victoria."

- A Well Managed City.

"Proudly delivering services to improve our community's lifestyle. An organisation that is recognised amongst its peers as a leader in the sector and one that is founded upon its engagement and connection to its community."

Themes within these will help to shape the community outcomes to be achieved and the four year priorities to meet them.

The vision and objectives of the Council Plan have been considered throughout the development of the Draft Overport Park Master Plan.

3.2 Overport Park previous planning

A 'Master Plan' was developed for Overport Park in 2000. Whilst the master plan layout is outdated, the guiding principles that were nominated to provide the framework for development of the park remain relevant:

- The context of Overport Park should be considered an environmentally and historically significant site within the City of Frankston. This particularly relates to the revegetation of Sweetwater Creek and to the historical interpretation of the homestead site.
- Recreational usage within the park should be maintained and enhanced. Emphasis should be placed on Council working together with the tenant clubs to improve the amenities within the park.
- The existing character of the park should be protected.

3.3 Frankston City Open Space Strategy (2016 - 2036)

The open space strategy provides the strategic vision and framework for open space planning in Frankston. It provides a strategic framework for decisions and allocations of resources to ensure:

- *"A complete and legible open space network that delivers health and wellbeing, social, environmental and economic benefits for the community of Frankston, and*

- *A diversity of open space types that are easily accessible, adequately provisioned, safe, meet with quality expectation, and that are a joy to use."*

The Open Space Strategy recognises a demand for improved accessibility and pedestrian connections to existing open space in Frankston South. Future open space facilities and infrastructure will need to accommodate an aging demographic with an improved range of unstructured recreation for all ages and abilities.

Improved multifunctional district level destinations and open spaces that support community interaction, socialising, nature based recreation and walking along nature reserve trails will support the anticipated demographic change in Frankston South.

Overport Park is classified as a district level reserve with sporting facilities and cultural value or community facilities.

The Open Space Strategy allocates funding to implement the Overport Park Masterplan / Sports Development Plan with the following recommendations:

- support multifunctional use for a diverse range of user groups.
- upgrades and links to and between sporting, unstructured recreation, play, community and conservation zones with appropriate facilities, public art, and infrastructure.
- improve links to and management of the creek corridor, offset vegetation and eastern landscape interface with surrounding land.

3.4 Frankston Vegetation Study (2006)

The Frankston Vegetation Study was carried out in 2006 and provides an inventory of existing vegetation remnants, delineates their boundaries, determines vegetation types and the range of vegetation quality.

Overport Park, was assessed to have remnant Gully Woodland in 9.7a hectares along Sweetwater Creek. This Ecological Vegetation Class (EVC) is noted as 'endangered' according to the former Department of Sustainability and Environment.

The report lists the typical indigenous species found in the EVC which is noted as having a woodland structure dominated by sedge and grass understorey.

The report nominated the conservation significance as High – Very High.

3.5 Dog Free Roam Areas Brochure

The Dog Free Roam Areas brochure nominates Overport Park as a 'Dog Free Roam Area'.

There are generic restrictions that apply to all reserves:

- Dogs must be under effective control at all times.
- Dogs must be on leash within 10 metres of:
 - an organised sporting event
 - a children's playground
 - a barbecue or picnic area
- Sporting teams are to be respected by:
 - Picking up after your dog
 - Using alternative areas if training / games are underway

4. EXISTING CONDITIONS AND RECOMMENDATIONS

The reserve's major existing conditions, issues and opportunities, and recommended responses, are summarised below.

4.1 Path Network

There is currently a well utilised network of paths throughout the reserve. Council has been consolidating paths through the bushland area to protect the vegetation and to allow for revegetation. There are some sealed paths, and these tend to be located adjacent to areas of existing infrastructure.

There are currently 'missing links' within the path network for those park users who wish to walk, jog, run or ride in a connected loop. Some unsealed paths are uneven and prone to muddy spots.

There are currently no pathway connections between the new pavilion and the second oval or the cricket nets.

There are no lit paths in the reserve, which may prevent some users using the path network at night or in the early morning.

Recommendations

4.1.1 Upgrade all other existing paths to granitic gravel to provide an even surface and equitable access for all park users.

4.1.2 Install new path sections, predominantly in compacted gravel to create walking or running loops:

- alongside the western edge of the tennis courts, making use of the court lighting to provide a lit path and connected around the area of open space back to the car park
- around oval 2, connecting to the existing path at the northern end
- around the 'Top Paddock'
- around the lower informal open space area

4.1.3 New path connections in developed and heavily trafficked areas are to be exposed aggregate concrete.

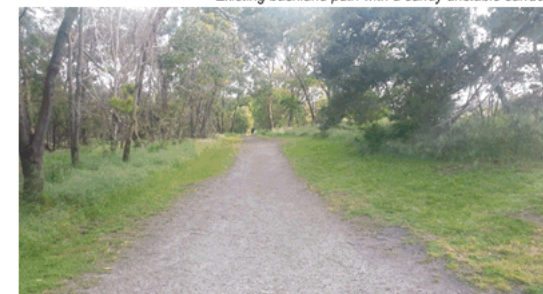
4.1.4 Investigate the provision of a lit path loop utilising existing lighting, such as the tennis club and / or consider 'smart' lighting with motion sensors or timers.



New exposed aggregate path to perimeter of Oval 1



Existing bushland path with a sandy unstable surface



Existing gravel path

4.2 Existing Informal Grassed Open Space (Top Paddock)

This large grassed area sits at a high point in the reserve and offers scenic long views to the east. Its proximity to the playspace lends itself to non-prescribed informal recreation, such as a kick about space.

The space is currently frequented by large numbers of dog walkers who value the ability to run their dogs off leash in a large open area. This also provides for social connections amongst the dog walking community.

There are not currently any facilities such as benches, litter bins, or a drinking fountain in this location to support and provide amenity for the large number of people who make use of the space. Community feedback suggested more benches throughout the reserve and along paths would support those members of the community who are older or less able bodied and require pause points.

Recommendations

4.2.1 Retain open grassed nature of the space.

4.2.2 Provide a compacted gravel perimeter path to create a walking circuit and to define the space.

4.2.3 Provide community facilities such as benches and a drinking fountain with dog bowl or bubbler to improve the amenity of the space and to encourage pause points and social interactions.

4.2.4 Provide more canopy tree planting to the perimeter of the space for shade and to extend biodiversity into the reserve.

4.2.5 Extend the wildlife 'picking garden'

4.2.6 Provide a shelter and picnic settings, with litter bins, in the south east corner and at the local high point near the central trees to provide gathering points that take advantage of the views.



Wildlife 'picking garden'

4.3 Former Homestead Area

The former homestead area occupies the site of the homestead of the former Guernsey stud farm. Whilst the homestead has been demolished some of the landscape remains. The exotic nature of the planting and enclosed spaces provide a visual and spatial contrast to the remainder of the reserve.

There is currently no interpretation of the history of the site, nor are there any facilities to draw park users in to the area, other than to pass through.

Recommendations

4.3.1 *Undertake a vegetation assessment to create an inventory of the existing tree and understorey species.*

4.3.2 *Provide access path and community facilities such as a shelter, barbecue and picnic settings and litter bins in the existing larger space to allow for community gatherings. Supplement the existing planting with additional canopy trees for shade and amenity. Undertake detailed design to ensure the provision of facilities and paths draws on the history and character of the site.*

4.3.3 *The smaller, more enclosed space lends itself to being a place of retreat and reflection. Provide seating and enhance the existing planting to create a restful retreat space.*

4.3.4 *Provide interpretation of the history of the site, either through the design of the space, the installation of artwork or interpretative signage.*

Overport Park DRAFT Master Plan



4.4 Greenhill Lane

Greenhill Lane is an attractive remnant of the former homestead and provides a visually striking pedestrian entry to the reserve.

It is lined by an avenue of *Tristania* which provide an overarching canopy along its length.

The former stone gateways also remain in place, with one at the vehicle entrance on Overport Road and the other at the other end of the drive.

The driveway is not immediately apparent from the car park as the avenue tree planting appears to stop prior to the junction with the car park.

Recommendations

4.4.1 *Retain Greenhill Lane as pedestrian only access and formalise with compacted gravel surface.*

4.4.2 *Extend the avenue planning of *Tristania* to the junction with the car park.*

4.4.3 *Retain the stone gateways.*

4.4.4 *Provide heritage interpretation along the driveway.*

Overport Park DRAFT Master Plan



4.5 Ovals

The ovals are currently utilised for junior and senior Australian Rules Football and junior and senior cricket for training and competition.

Both ovals have an attractive tree lined backdrop and setting within the reserve.

The existing topography results in a marked change in surface level between the two ovals, and therefore there are no strong visual or physical connections between them.

Oval 2 has been reshaped and resurfaced providing a superior playing surface according to the tenant clubs.

There is currently no scoreboard on Oval 2

The surface of Oval 1 is impacted by shade at the northern end.

The coaches shelters on Oval 1 are outdated and not fit for purpose.

Recommendations

4.5.1 *Update coaches shelters on Oval 1.*

4.5.2 *Install a scoreboard on Oval 2*

Overport Park DRAFT Master Plan



Oval 1 existing coaches shelter



Oval 2 (image Mark Calleja FCC)



Oval 1

4.6 Netball Court

The Frankston Dolphins Football and Netball Club compete in the Southern Football League, a combined football / netball league.

In 2019 the club fielded four netball teams with matches currently being played at Dingley.

The club has an ambition for netball teams to train and play at home in conjunction with the football teams, allowing for combined competition and social events.

Recommendations

4.6.1 *Construct a single netball court, including lights, adjacent to the existing cricket net facility.*

4.6.2 *As the court is to be used for outdoor competition it is to be line marked for netball only.*

4.6.3 *The court would be available for community use when not being utilised by the club for training or competition.*

4.6.4 *Provide a shelter with seating to protect from the weather.*

4.6.5 *The new pavilion provides female friendly change facilities.*

Overport Park DRAFT Master Plan



Proposed location for a netball court

Overport Park DRAFT Master Plan

4.7 Pavilion Interface

A new sports pavilion has been constructed at the reserve providing updated facilities including female change and DDA compliant facilities.

The pavilion directly addresses Oval 1, with access to this oval at grade.

A broad terrace overlooks Oval 2, however there is no direct access from the pavilion to the oval or cricket nets, except via a set of stairs. A ramp to the south of the pavilion provides indirect DDA compliant access. A steep grassed batter runs down from the terrace to the main north – south pedestrian connection, which is currently a compacted gravel path.

Complicating pedestrian access further is an incised open drain to the east of the pedestrian path.

An electronic scoreboard is planned for the interface area.

Recommendations:

4.7.1 *Construct exposed aggregate concrete pathways around the pavilion and to connect to other infrastructure, including the car park.*

4.7.2 *Design and construct planted drainage swales in association with the path design to treat stormwater and ensure there are adequate pedestrian connections over.*

4.7.3 *Design and construct broad seating terraces in the batter with soft landscape and canopy trees to ameliorate the heat island effect of the broad expanses of concrete, include broad landscape stairs for more direct access to Oval 2.*

4.7.4 *Canopy trees will provide shade and allow for viewing to the oval beneath their canopies.*

4.7.5 *Ensure the design of pavilion interface allows for the installation of an electronic scoreboard. (Refer to Recommendation 4.5.2)*



4.8 Dam Area

The dam area is currently fenced off, with no public access. It is a visually attractive space with open water and planted edges.

A worn dirt track traverses its southern edge and the fence here is compromised, allowing dogs access to the water.

The dam offers an opportunity to be incorporated into the reserve as a specific point of focus for users.

The dam is used for irrigation, and has a pump that supplies the 250,000 litre tank. The dam does not have sufficient capacity to water the ovals for a full irrigation season. Potable water is provided via the tank when the water level in the level in the dam gets low.

The dam plays no role in the management of stormwater on site.

Recommendations

4.8.1 Undertake further detailed design to develop safe edge conditions to the dam which allow it to be more open and to offer pause points to sit and observe birds or quietly reflect.

4.8.2 Consider that dogs will access the water in the design.

4.8.3 Retain fencing along the northern side of the dam to prevent stray balls rolling in to the water, and to discourage children running directly across from Oval 1.

4.8.4 Design suitable edge treatment / interface to the proposed bike park

4.8.5 Undertake new works in accordance with approved design to provide enhanced visitor amenity around dam

4.8.6 Undertake further detailed design to provide safe pedestrian access along the southern edge. The alignment of the path and the possibility of utilising steps for safe access are subject to further detailed design.



Existing worn dirt track provides steep and slippery access



Overport Park DRAFT Master Plan

4.9 Bike Park

Members of the local community have been advocating to Council for a bike park in the area for some time.

During the construction of the pavilion and access road, excess dirt was stored by the builders in the area of open space at the southern end of the reserve. Local children and their families took advantage of the dumped mounds of dirt to create an informal bike track. Bike activity has since evolved at the reserve, and particularly at this location.

During the initial round of consultation, a large number of children and young people responded, indicating that this was their favourite area in the park, and many of them enjoyed the sense of freedom that it offered.

Local bike riding groups have engaged the services of an independent bike park designer to investigate the feasibility of a bike park at Overport Park.

Recommendations

4.9.1 *Undertake further detailed design to locate a bike park on the location of the existing informal track.*

4.9.2 *Provide other community facilities such as shelters, picnic setting, litter bins and drinking water in association with the bike park.*

4.9.3 *Ensure that any design does not preclude the other activities currently taking place in the large area of open space to the south.*



4.10 Informal Open Space (overflow car parking)

The large open grassed area at the south of the reserve is currently used for informal recreation, predominantly dog walking and walking.

The football clubs utilise the space when they require additional parking on busy days. There have been issues in the past as access involved traversing a shallow swale drain, resulting in cars getting bogged.

The community has indicated their desire to retain the informal open spaces for informal recreation, particularly dog off leash access.

As noted earlier in this report the master plan has located a proposed bike park on the site of the existing informal bike track, and the interface between these two areas will need to be carefully managed.

Recommendations:

- 4.10.1 *Retain as open informal grassed open space.*
- 4.10.2 *Provide a gravel perimeter path for access on an even surface and when the ground is wet underfoot. The path will also connect into the remainder of the path network in the park, providing sealed walking / running circuits.*
- 4.10.3 *The new road access works have created sealed vehicular access points into the area with suitable crossing points / culverts over the drainage swale.
Install gates at these entry points to control vehicular access to busy game days or for maintenance only.*
- 4.10.4 *Install signage relating to the adjacent bike park.*
- 4.10.5 *Carefully manage the interface between the bike park and open space with suitable barriers, such as dense low level planting, to maintain view lines.*
- 4.10.6 *Enhance the soil profile to provide a more sustainable and well drained surface.*



Existing interface between informal bike track and open space



Existing interface between informal bike track and open space

4.11 Existing Tennis Hit Up Wall

The existing hit up wall is located on the fence line between the tennis club and the play space with access to both sides.

There is currently no line marking to the pavement or the wall and it is not a very inviting space on the park side.

Proximity of the wall to the play space lends itself to the creation of a multi-use hard court space that would appeal to a range of age groups.

Recommendations:

4.11.1 *Line mark the pavement and wall on the tennis club side with a half tennis court and net line.*

4.11.2 *Line mark the park side for multiuse and install a combined basketball ring / futsal goal.*

4.11.3 *Provide some additional park amenities such as seating to create an inviting space.*

Overport Park DRAFT Master Plan



The existing hit up wall has an anonymous appearance



85

There are no line markings to encourage use of the space

4.12 Peninsula Arts Society Building

The Peninsula Arts Society occupy a building adjacent to Greenhill Lane. They have been located at Overport Park since 1988.

The building meets their needs currently, however there is no scope for future growth.

Recommendation:

- 4.12.1 *There are no recommendations for the Arts Society Building.*
- 4.12.2 *Should the need for expansion be required in the future, investigate co-locating into the new pavilion space, or investigate an alternative site*



The Peninsula Arts Society Building

4.13 Peninsula Light Opera Society (PLOS) Building

The Peninsula Light Opera Society occupies a large shed building on the northern boundary of Overport Park. The shed is not used for performances, but is primarily used for set construction, storage and some rehearsals.

The current facility is generally sufficient for PLOS activities, although access for larger vehicles is sometimes difficult, particularly if the car park is full.

Recommendation

- 4.13.1 *There are no recommendations for the PLOS building.*
- 4.13.2 *Should the need for expansion be required in the future, investigate an alternative site.*

4.14 Public Toilets

Public toilets are currently provided in the northern and southern areas of the park.

In the northern section, the existing toilet block is well located near the playground and informal open space area, providing access to public toilets for informal users of the northern section of the park.

It is a small tidy building, but is not DDA compliant as there are no ambulant or wheelchair accessible cubicles provided.

The toilet block is also 'tucked away' and does not currently have good natural surveillance.

The new pavilion in the sporting precinct has externally accessible DDA compliant toilets for use by all reserve users, not just the sports clubs.

Recommendation:

- 4.14.1 *Upgrade the northern toilet block to meet DDA requirements through the provision of ambulant and / or wheelchair accessible cubicles.*
- 4.14.2 *Any Building Code of Australia (BCA) regulations need to be considered in the location and design of a new public toilet.*
- 4.14.3 *Utilise CPTED (Crime Prevention Through Environmental Design) principles in the location and design of any new public toilet in the northern section of the park.*

Overport Park DRAFT Master Plan



Existing Toilet Block

4.15 Overport Tennis Club

The Overport Tennis Club occupies a large area of the park, with 11 clay courts and 3 hard courts, a pavilion and various amenities set in attractive surroundings.

The club has indicated that possible expansion maybe required in the future. Any provision of additional courts will need to be carefully considered, as there is no room for any expansion of the existing car park. An additional two courts might be located to the north of the hard courts, however this would require the removal of existing mature trees and significant buffer planting.

Recommendation:

- 4.15.1 *Line mark the wall and adjacent concrete pavement with a half tennis court and net line*
- 4.15.2 *This master plan makes no further recommendation in terms of the tennis club facilities.*
- 4.15.3 *Upgrade of the Tennis Club within its existing footprint will be directed by Council's Tennis Action Plan currently in development.*

Overport Park DRAFT Master Plan



Tennis Club Pavilion



Tennis Club surroundings

Overport Park DRAFT Master Plan

4.16 Existing Play Space

The existing play space at Overport Park was renewed in 2014 and is a popular destination for families and groups with children, and many visitors appreciate having a fenced play space.

Community feedback with respect to the play space was to request more shade and a drinking fountain.

Recommendations:

4.16.1 *Include a shade structure or shelter within the play space to enhance the current seating provision.*

4.16.2 *Provide a drinking fountain.*



4.17 Vegetation

Overport Park has a mix of vegetation types throughout, reflecting the proximity to Sweetwater Creek as well as the former use as a dairy stud.

Sweetwater Creek and surrounds contain remnant indigenous flora belonging to the Ecological Vegetation Class (EVC) 'Gully Woodland'. This EVC is considered endangered and the conservation significance of this site is rated as High – Very High.

Council's bushland officers have been undertaking revegetation works along the creek and into the park.

There are also eucalyptus windbreaks and plantations in contained areas of the park, such as around the dam and to the north of the tennis club.

The farming history of the site is reflected in the windbreaks of Cypress (*Cupressus macrocarpa*) and pine trees (*Pinus radiata*) on the site boundaries and adjacent to the play space.

Pinus radiata is a listed weed species on the Mornington Peninsula, and some of the trees in the wind breaks along the road boundaries appear to be reaching their useful life expectancy.

As discussed previously, the former homestead site has a mix of exotic species reflecting the history of this space (Refer to Section 4.3)

Recommendations:

4.17.1 Assess windbreak trees for health and life expectancy and undertake staged removal if necessary. Replace with indigenous trees. It is not expected that the *Cupressus macrocarpa* adjacent to the tennis courts will need removal, but these should be pruned and deadwood removed.

4.17.2 Continue with screen planting to residential boundaries, utilising appropriate indigenous species.

4.17.3 Continue revegetation and regeneration works along Sweetwater creek.

4.17.4 Extend revegetation planting into the reserve to create biodiversity corridors.

4.17.5 Extend the 'Food for Wildlife' garden.

Overport Park DRAFT Master Plan



Bushland regeneration along Sweetwater Creek



Pine trees on Overport Road near Oval 1



Cypress trees on Overport Road, near the tennis courts

4.18 Sweetwater Creek Pedestrian Connection

The existing pedestrian path leading to the bridge crossing over Sweetwater Creek is currently very steep and slippery when wet.

There are steep grades through here so it will be difficult to achieve compliant access down to the bridge. The existing path would not be considered DDA compliant.

Recommendation

- 4.18.1 *Upgrade path alignment subject to further detailed design.*
- 4.18.2 *Steps may be required to achieve safe access.*
- 4.18.3 *Steps are to comply with the relevant Australian Standards and Building regulations.*



4.19 Stormwater Management

There is currently no integrated management of stormwater and drainage in the park. A number of open swale drains are located in the park, collecting stormwater and discharging into pits. Some of these drains are quite incised and their location hinders pedestrian movement.

There is a stormwater discharge outlet high on the bank of Sweetwater Creek near the bridge which is creating erosion to the bank. The stormwater is untreated, which also creates water quality issues in the creek.

Recommendations:

- 4.19.1 *Consider the integration, management and treatment of stormwater in any future works in the park.*
- 4.19.2 *Realign drainage swales in the pavilion precinct to improve pedestrian movement.*
- 4.19.3 *Reshape and plant open drains to create drainage swales to treat stormwater prior to discharge.*
- 4.19.4 *Modify existing stormwater infrastructure and grading to reduce erosion of Sweetwater Creek banks.*

Overport Park DRAFT Master Plan



Open drain adjacent to pedestrian path

4.20 Car Parking

Car parking was nominated by all tenants of Overport Park as a major issue. There is a lack of car parking when multiple activities or events are occurring at the reserve on the one day. This is particularly the case during the junior football season, especially at the changeover between games, and if the Peninsula Arts Society have classes going.

Car parking is currently provided in three discrete locations, with no connections between them:

- The Tennis Club / PLOS car park in the north, accessed from Somerset Road and catering for 68 spaces.
- The Peninsula Arts Society Car Park, accessed from Overport Road and providing 35 spaces.
- The sports field car parks, currently being upgraded, with 26 spaces provided in the pavilion works and a further 158 formal spaces to be provided with the upgrade.

The vehicular access road around Oval 1 is in the process of being upgraded, with sealed and formalised car parking provided in the works. It is hoped that this will alleviate some of the issues, however it is anticipated that overflow parking will still be required on the southern open space area at times. This space should be large enough to cater to the required additional demand, if traffic management is in place directing people into spaces.

There is no capacity on the reserve to increase the car parking allowance without severely impacting on existing open space, and this is not supported.

Recommendations:

- 4.20.1 *Continue to utilise the southern informal open space area for overflow parking on very busy days.*
- 4.20.2 *Upgrade the soil profile in the southern informal open space area to improve drainage and support overflow car parking.*
- 4.20.3 *Install gates to the two sealed vehicular entries into the overflow car parking area to limit vehicular access to busy event days only.*

- 4.20.4 *Consider game and programming scheduling across all user groups to try to minimise peak demand on car parking.*

4.21 Signage and Wayfinding

Overport Park is currently accessed by three vehicular entries, two from Overport Road and one from Somerset Road.

Signage is provided at all entries, however for first time visitors, or those not familiar with the site, it is not particularly obvious which entry leads to which facility.

The northern most and southern most entries have large signs identifying the park, which is largely screened by vegetation along Overport Road. The middle entry has only a small sign identifying the Peninsula Arts Society, and the entry is set back and not obvious from the road.

Once in the park there is no wayfinding signage to direct visitors to the reserve facilities. The topography and vegetation prevent visual connections between the facilities and zones in the park, which might enable visitors to orientate themselves.

Existing paths are not signed to indicate where they lead, for example the path leading to the bridge over Sweetwater Creek.

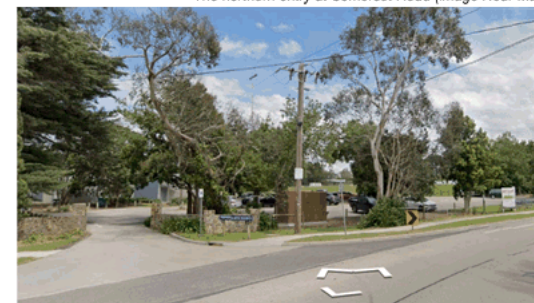
Recommendations:

- 4.21.1 *Install signage at all vehicular entries clearly indicating which facilities they lead to.*
- 4.21.2 *Create a signage palette for wayfinding the reserve, directing users to the various facilities within the reserve, and to external path connections.*
- 4.21.3 *Utilise the signage palette to create a sense of place and identity for the reserve.*
- 4.21.4 *Install distance markers on one of the path circuits for walkers and joggers.*

Overport Park DRAFT Master Plan



The northern entry at Somerset Road (image Near Map)



The middle entry (Image Near Map)



The southern entry (Image Near map)

4.22 Furniture

There is currently not a large offer of park furniture and other amenities in Overport Park, particularly for informal park users.

A number of respondents in the first round of consultation expressed a desire for benches along paths and drinking fountains for people and dogs. Some also felt more litter bins would be desirable.

Others requested the provision of picnic settings and barbecues.

As discussed previously, some areas of the park lend themselves to the creation of gathering points for the community, particularly the former homestead site.

Recommendations:

- 4.22.1 *Provide bench seats along paths at a nominal spacing of one every 400 meters to provide resting points for less able bodied members of the community.*
- 4.22.2 *Provide bench seats in the informal open spaces to allow for people to gather and sit together, and potentially watch over their dogs.*
- 4.22.3 *Provide drinking fountains, with dog bubblers at various points throughout the park.*
- 4.22.4 *Provide litter bins in areas where people are likely to congregate, such as the sporting precinct, the informal open space areas, the upgraded former homestead site.*
- 4.22.5 *Create gathering spaces with a shelter and picnic settings in the top paddock, and the proposed bike park, as well as the former homestead site where a barbecue is also proposed.*
- 4.22.6 *Ensure all furniture is DDA compliant, for example barbecues to allow for use by those in a wheelchair, picnic settings that allow wheelchairs and bench seats with backs and arm rests.*

Overport Park DRAFT Master Plan



Accessible picnic setting



Accessible barbecue

4.23 Smart Technology

New technologies are currently available to assist with the management and maintenance of various types of park infrastructure. These technologies can improve the safety and usability of open space whilst introducing operating and maintenance efficiencies.

There are a wide range of potential technologies available and any potential benefits would need to be considered. Benefits might include:

- monitoring use of grounds and other facilities for potential wear and tear and ongoing management
- information for park users regarding availability of facilities or car parking
- improved perceptions of safety through the use of motion sensor lighting and or timed lighting
- improvements to grounds management with irrigation sensors and timers

Integrated smart technology to consider for installation at Overport Park include:

- Predictive and /or motion sensor lighting to a lit path loop
- Bin sensors
- Irrigation controllers
- Car parking availability

Recommendations:

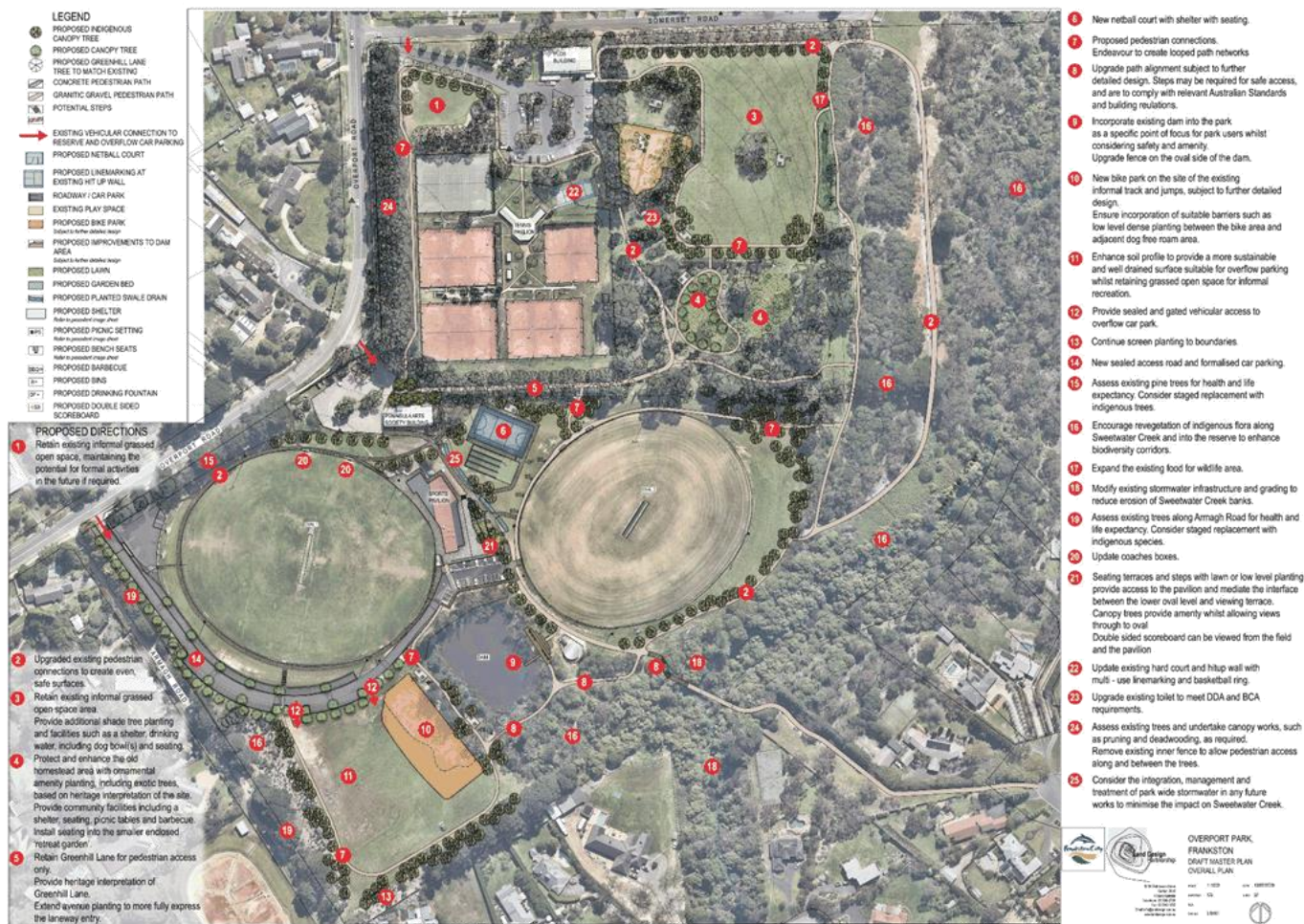
- 4.23.1. *Investigate opportunities for the installation of integrated smart technology throughout Overport Park as various areas and facilities are upgraded.*

Overport Park DRAFT Master Plan

5. DRAFT OVERPORT PARK MASTER PLAN

Draft Overport Park Master Plan

Overport Park DRAFT Master Plan



Overall Master Plan



Northern Open Space (Top Paddock) Detail Plan

Overport Park DRAFT Master Plan



Overport Park DRAFT Master Plan



Dam area Detail Plan

Overport Park DRAFT Master Plan



SHELTERS



ACCESSIBLE TOILET



HIT UP WALL



SEATING



CONCRETE PATH



CRUSHED ROCK WALKING TRAIL



OVERPORT PARK PRECEDENT IMAGES



6. INDICATIVE COSTS AND PRIORITIES

Recommendations outlined in Section 4 above are prioritised below, along with an indication of potential cost. Recommendations are listed using the reference number from Section 4. In each case, where appropriate, costs include assumed design fees and other costs associated with developing the plan to implementation stage.

Priorities assume the following timeframes:

High Priority: Year 2020/21 – 2023/24

Medium Priority: Year 2024/25 – 2026/27

Low Priority: Year 2027/28 – 2030/31

RECOMMENDATION	PRIORITY	OPINION OF PROBABLE COST
Path Network		
4.1.1 Upgrade all other existing paths to granitic gravel to provide an even surface and equitable access for all park users.	Low	\$ 50,000
4.1.2 Install new path sections, predominantly in compacted gravel to create walking or running loops: <ul style="list-style-type: none"> alongside the western edge of the tennis courts, making use of the court lighting to provide a lit path and connected around the area of open space back to the car park around oval 2, connecting to the existing path at the northern end around the 'Top Paddock' around the lower informal open space area 	High	\$ 150,000
4.1.3 New path connections in developed and heavily trafficked areas are to be exposed aggregate concrete.	High	\$ 70,000
Path Network Sub Total		\$ 270,000

Existing Informal Grassed Open Space (Top Paddock)		
4.2.1 Retain open grassed nature of the space.	On-going	NA
4.2.2 Provide a compacted gravel perimeter path to create a walking circuit and to define the space.	Medium	incl in 4.1.2 above
4.2.3 Provide community facilities such as benches and a drinking fountain with dog bowl or bubbler to improve the amenity of the space and to encourage pause points and social interactions.	High	\$ 25,000
4.2.4 Provide more canopy tree planting to the perimeter of the space for shade and to extend biodiversity into the reserve.	High	\$ 20,000
4.2.5 Extend the "Food for Wildlife" garden	Medium	\$ 25,000
4.2.6 Provide a shelter and picnic settings in the south east corner and at the local high point near the central trees to provide gathering points that take advantage of the views.	High	\$ 70,000
Existing Informal Grassed Open Space (Top Paddock) Sub Total		\$ 140,000
Former Homestead Area		
4.3.1 Undertake a vegetation assessment to create an inventory of the existing tree and understorey species.	High	\$ 20,000
4.3.2 Provide access path and community facilities such as a shelter, barbecue and picnic settings in the existing larger space to allow for community gatherings. Supplement the existing planting with additional canopy trees for shade and amenity. Undertake detailed design to ensure the provision of facilities and paths draws on the history and character of the site.	Medium	\$ 100,000
4.3.3 The smaller, more enclosed space lends itself to being a place of retreat and reflection. Provide seating and enhance the existing planting to create a restful retreat space.	Medium	\$ 20,000
4.3.4 Provide interpretation of the history of the site, either through the design of the space, the installation of artwork or interpretative signage.	Medium	\$ 30,000
Former Homestead Area Sub Total		\$170,000

Overport Park DRAFT Master Plan

Greenhill Lane		
4.4.1 Retain Greenhill Lane as pedestrian only access and formalise with compacted gravel surface.	Low	\$ 50,000
4.4.2 Extend the avenue planning of Tristania to the junction with the car park.	Medium	\$ 30,000
4.4.3 Retain the stone gateways.	On-going	NA
4.4.4 Provide heritage interpretation along the driveway.	Medium	\$ 30,000
Greenhill Lane Sub Total		\$ 110,000
Ovals		
4.5.1 Update coaches shelters on Oval 1.	High	\$ 30,000
4.5.2 Install a scoreboard on Oval 2	High	\$ 40,000
Ovals Sub Total		\$ 70,000
Netball Court		
4.6.1 Construct a single netball court, including lights, adjacent to the existing cricket net facility.	Medium	\$ 300,000
4.6.2 As the court is to be used for outdoor competition it is to be line marked for netball only.	Medium	incl in 4.6.1 above
4.6.3 The court would be available for community use when not being utilised by the club for training or competition.	On-going	NA
4.6.4 Provide a shelter with seating to protect from the weather.	Medium	\$ 10,000
4.6.5 The new pavilion provides female friendly change facilities.	Note	NA
Netball Court Sub Total		\$ 310,000

Overport Park DRAFT Master Plan

Pavilion Interface		
4.7.1 Construct exposed aggregate concrete pathways around the pavilion and to connect to other infrastructure, including the car park.	High	incl in 4.1.3 above
4.7.2 Design and construct planted drainage swales in association with the path design to treat stormwater and ensure there are adequate pedestrian connections over.	High	\$ 12,000
4.7.3 Design and construct broad seating terraces in the batter with soft landscape and canopy trees to ameliorate the heat island effect of the broad expanses of concrete, include broad landscape stairs for more direct access to Oval 2.	Medium	\$ 150,000
4.7.4 Canopy trees will provide shade and allow for viewing to the oval beneath their canopies.	Medium	incl in 4.7.3 above
4.7.5 Ensure the design of pavilion interface allows for the installation of an electronic scoreboard. (Refer to Recommendation 4.5.2)	High	incl in 4.5.2 above
Pavilion Interface Sub Total		\$ 162,000
Dam Area		
4.8.1 Undertake further detailed design to develop safe edge conditions to the dam which allow it to be more open and to offer pause points to sit and observe birds or quietly reflect.	Medium	\$ 40,000
4.8.2 Consider that dogs will access the water in the design.	Medium	incl in 4.8.1 above
4.8.3 Retain fencing along the northern side of the dam to prevent stray balls rolling in to the water, and to discourage children running directly across from Oval 1.	Note	NA
4.8.4 Design suitable edge treatment / interface to the proposed bike park.	High	incl in 4.8.1 above
4.8.5 Undertake new works in accordance with approved design to provide enhanced visitor amenity around dam.	Medium	\$ 300,000
4.8.6 Undertake further detailed design to provide safe pedestrian access along the southern edge. The alignment of the path and the possibility of utilising steps for safe access are subject to further detailed design.	High	\$ 40,000
Dam Area Sub Total		\$ 380,000

Overport Park DRAFT Master Plan

Bike Park		
4.9.1 Undertake further detailed design and construct a bike park on the location of the existing informal track.	High	\$ 300,000
4.9.2 Provide other community facilities such as shelters, picnic setting and drinking water in association with the bike park.	High	\$ 40,000
4.9.3 Ensure that any design does not preclude the other activities currently taking place in the large area of open space to the south.	Note	NA
Bike Park Sub Total		\$ 340,000
Informal Open Space (overflow car parking)		
4.10.1 Retain as open informal grassed open space.	Note	NA
4.10.2 Provide a gravel perimeter path for access on an even surface and when the ground is wet underfoot. The path will also connect into the remainder of the path network in the park, providing sealed walking / running circuits.	High	incl in 4.1.2 above
4.10.3 The new road access works have created sealed vehicular access points into the area with suitable crossing points / culverts over the drainage swale.	Note	
Install gates at these entry points to control vehicular access to busy game days or for maintenance only.	High	\$ 20,000
4.10.4 Install signage relating to the adjacent bike park.	High	\$ 10,000
4.10.5 Carefully manage the interface between the bike park and open space with suitable barriers, such as dense low level planting, to maintain view lines.	High	incl in 4.9.1 above
4.10.6 Enhance the soil profile to provide a more sustainable and well drained surface.	High	\$ 400,000
Informal Open Space (overflow car parking) Sub Total		\$ 430,000

Overport Park DRAFT Master Plan

Existing Tennis Hit Up Wall		
4.11.1 Line mark the pavement and wall on the tennis club side with a half tennis court and net line.	High	\$ 20,000
4.11.2 Line mark the park side for multiuse and install a combined basketball ring / futsal goal.	High	\$ 15,000
4.11.3 Provide some additional park amenities such as seating to create an inviting space.	High	\$ 10,000
Existing Hit Up Wall Sub Total		\$ 45,000
Peninsula Arts Society Building		
4.12.1 There are no recommendations for the Arts Society Building.	Note	NA
4.12.2 Should the need for expansion be required in the future, investigate co-locating into the new pavilion space, or investigate an alternative site	Note	NA
Peninsula Arts Society Building Sub Total		NA
Peninsula Light Opera Society (PLOS) Building		
4.13.1 There are no recommendations for the PLOS building.	Note	NA
4.13.2 Should the need for expansion be required in the future, investigate an alternative site.	Note	NA
Peninsula Light Opera Society (PLOS) Building Sub Total		NA

Overport Park DRAFT Master Plan

Public Toilets		
4.14.1 Upgrade the northern toilet block to meet DDA requirements through the provision of ambulant and / or wheelchair accessible cubicles.	Medium	\$ 100,000
4.14.2 Any Building Code of Australia (BCA) regulations need to be considered in the location and design of a new public toilet.	Note	NA
4.14.3 Utilise CPTED (Crime Prevention Through Environmental Design) principles in the location and design of any new public toilet in the northern section of the park.	Note	NA
Public Toilets Sub Total		\$ 100,000
Overport Tennis Club		
4.15.1 Line mark the wall and adjacent concrete pavement with a half tennis court and net line	Low	incl. in 4.11.1 above
4.15.2 This master plan makes no further recommendation in terms of the tennis club facilities.	Note	NA
4.15.3 Upgrade of the Tennis Club within its existing footprint will be directed by Council's Tennis Action Plan currently in development.	Note	NA
Overport Tennis Club Sub Total		NA
Existing Play Space		
4.16.1 Include a shade structure or shelter within the play space to enhance the current seating provision.	Medium	\$ 100,000
4.16.2 Provide a drinking fountain.	High	\$ 10,000
Existing Play Space Sub Total		\$ 110,000

Overport Park DRAFT Master Plan

Vegetation		
4.17.1 Assess windbreak trees for health and life expectancy and undertake staged removal if necessary. Replace with indigenous trees. It is not expected that the <i>Cupressus macrocarpa</i> adjacent to the tennis courts will need removal, but these should be pruned and deadwood removed.	High	\$ 20,000 (Assessment cost only)
4.17.2 Continue with screen planting to residential boundaries, utilising appropriate indigenous species.	Medium	\$ 30,000
4.17.3 Continue revegetation and regeneration works along Sweetwater creek.	On-going	\$ 20,000 per year
4.17.4 Extend revegetation planting into the reserve to create biodiversity corridors.	On-going	incl in 4.17.3 above
4.17.5 Extend the 'Food for Wildlife' garden.	Medium	incl in 4.2.5 above
Vegetation Sub Total		\$ 70,000
Sweetwater Creek Pedestrian Connection		
4.18.1 Upgrade path alignment subject to further detailed design.	High	\$ 100,000
4.18.2 Steps may be required to achieve safe access.	Note	NA
4.18.3 Steps are to comply with the relevant Australian Standards and Building regulations.	Note	NA
Sweetwater Creek Pedestrian Connection Sub Total		\$ 100,000
Stormwater Management		
4.19.1 Consider the integration, management and treatment of stormwater in any future works in the park.	Note	NA
4.19.2 Realign drainage swales in the pavilion precinct to improve pedestrian movement.	High	incl in 4.7.2 above
4.19.3 Reshape and plant open drains to create drainage swales to treat stormwater prior to discharge.	On-going	Subject to extent on site
4.19.4 Modify existing stormwater infrastructure and grading to reduce erosion of Sweetwater Creek banks.	On-going	Subject to extent on site
Stormwater Management Sub Total		NA

Overport Park DRAFT Master Plan

Car Parking		
4.20.1 Continue to utilise the southern informal open space area for overflow parking on very busy days.	Note	NA
4.20.2 Upgrade the soil profile in the southern informal open space area to improve drainage and support overflow car parking.	High	incl in 4.10.6 above
4.20.3 Install gates to the two sealed vehicular entries into the overflow car parking area to limit vehicular access to busy event days only.	High	incl in 4.10.3 above
Car Parking Sub Total		NA
Signage and Wayfinding		
4.21.1 Install signage at all vehicular entries clearly indicating which facilities they lead to.	High	\$ 25,000
4.21.2 Create a signage palette for wayfinding around the reserve, directing users to the various facilities within the reserve, and to external path connections.	Low	\$ 40,000
4.21.3 Utilise the signage palette to create a sense of place and identity for the reserve.	Note	NA
4.21.4 Install distance markers on one of the path circuits for walkers and joggers.	Low	\$ 10,000
Signage and Wayfinding Sub Total		\$ 75,000

Item 13.3 Attachment A: Overport Park Draft Master Plan - Nov 2020

Overport Park DRAFT Master Plan

Furniture		
4.22.1 Provide bench seats along paths at a nominal spacing of one every 400 meters to provide resting points for less able bodied members of the community.	Medium	\$ 30,000
4.22.2 Provide bench seats in the informal open spaces to allow for people to gather and sit together, and potentially watch over their dogs.	High	incl in 4.2.3, 4.3.2, 4.3.3 above
4.22.3 Provide drinking fountains, with dog bubblers at various points throughout the park.	High	incl in 4.2.3, 4.9.2, 4.16.2 above
4.22.4 Provide litter bins in areas where people are likely to congregate, such as the sporting precinct, the informal open space areas, the upgraded former homestead site.	Medium	incl in 4.2.6, 4.3.2, 4.9.2, above
4.22.5 Create gathering spaces with a shelter and picnic settings in the top paddock, and the proposed bike park, as well as the former homestead site where a barbecue is also proposed.	High – Medium	incl in 4.2.6, 4.3.2, 4.9.2, above
4.22.6 Ensure all furniture is DDA compliant, for example barbecues to allow for use by those in a wheelchair, picnic settings that allow wheelchairs and bench seats with backs and arm rests.	Note	NA
Furniture Sub Total		\$30,000
Smart Technology		
4.23.1 Investigate opportunities for installation of integrated Smart Technology throughout Overport Park.	Ongoing	To be costed at time of installation
Smart Technology Sub Total		NA

TOTAL 10 YEAR INVESTMENT		\$2,912,000
---------------------------------	--	--------------------

High Priority Subtotal - 4 year Investment		\$ 1,447,000
Medium Priority Subtotal – 7 year Investment		\$ 1,295,000

Overport Park DRAFT Master Plan

Low Priority Subtotal – 10 year investment		\$ 150,000
Ongoing Total @ \$ 20,000 / year for ten years		\$ 200,000

*Note: Item 4.17.3 is an ongoing cost of \$20,000 per year. It has only been costed for one year in the in the total sum of \$2,872,000. The ten year investment is \$200,000 and is reflected in the subtotal above.

Overport Park DRAFT Master Plan

APPENDIX A CONSULTATION SUMMARY ISSUES AND OPPORTUNITIES

Refer to attachment 'Landscape Integration Plan – Preliminary Consultation Summary



PRELIMINARY Consultation Summary

Background

The preliminary Consultation Summary report summarises the outcomes of the first stage of community and stakeholder consultation associated with the preparation of the Overport Park Landscape Master Plan.

The purpose of this first stage of consultation was to determine the key issues and opportunities to be addressed in the preparation of the Landscape Integration Plan. These issues and opportunities were particularly derived from asking the community and stakeholders the following questions:

1. Why do you visit Overport Park?
2. How often do you visit Overport Park?
3. What is most important to you about Overport Park?
4. What do you like most about Overport Park?
5. What are your top 3 priorities for improving Overport Park?

In determining the issues and opportunities, the following activities were undertaken:

1. A meeting with tenant clubs and groups, held on 13th November 2019. All tenant clubs and groups were invited to the meeting, however representatives of the Peninsula Light Opera Society were unable to attend.
2. A community drop in session, held on 10th December 2019. The aim of this session was to seek an understanding of community aspirations for Overport Park, to understand what the community believes is working well and to understand what the community believes needs to be improved.
3. An on-line survey, based on the questions above, provided additional opportunity to comment via the City of Frankston website from 22.01.20 until 05.02.20.
4. Telephone conversations with stakeholders unable to attend either meeting, particularly the Peninsula Light Opera Society and the Frankston Environmental Friends Network.
5. Council Officer attendance at Frankston Environmental Friends Network.

Key Outcomes

While the full range of issues and opportunities raised during the first stage of community consultation is outlined below, the key themes to emerge can be summarised as:

1. The lack of car parking available during peak use times.
2. The high level of dog walking within the park, both on leash and off-leash, and providing for this activity in a sustainable and balanced way.
3. The aspiration of some local community members for a focussed bicycle activity area, particularly for younger riders.
4. The need to protect and enhance the significant natural elements of the reserve, particularly the Sweetwater Creek biodiversity corridor.
5. The enhancement of opportunities for passive, informal and 'quiet' recreation areas within the park.
6. The consolidation and improved functionality of active park use.

Next Steps

Having gained the insights into the community views and aspirations, the next step will be the preparation of a DRAFT Landscape Directions Plan, which will be the subject of further community and stakeholder engagement to help guide the development of the DRAFT Landscape Master Plan.

Meeting with Tenant Clubs and Groups

Wednesday 13 November 2019

Peter Bush - Peninsula Arts Society
Ruth Quinn - Peninsula Arts Society
Margot O'Neill - Peninsula Arts Society
Richard Wickes - Baden Powell Cricket Club
Graeme Wilson - Baden Powell Cricket Club
Mal Lewis - Frankston Dolphins (Seniors)
Dave Long - Frankston Dolphins (Seniors)
Bruce Weatherley - Overport Tennis Club
Mark Muir - Overport Tennis Club
Morgan Quint - Frankston Dolphins Junior Football Club
Lindsay Fraser - Land Design Partnership
Byron Douglas - FCC
James Madder - FCC
Simone Bonella - FCC
Cr Quinn McCormack - FCC

Peninsula Arts Society

25 classes a week 12-15 people in each class 6 days week 9:30am - 9pm
5 events each week each 20 people
Once a month event 45-80 people
Sunday workshops once every six weeks
600 members
Concerned about lease process and long term security of tenure
Building meets needs at the moment but no room for future growth
Been here since 1988. Used to occupy homestead
Would like some acknowledgement of the history of the park
Laneway of significant box trees Greenhill Lane to be acknowledged
Restarted painting outdoors in the park
Parking improvement needed
Average age of members 10 years ago was 70 years
Mon - Thursday 4pm-6pm children's classes
Accepted that they can't grow and considered closing membership but have not had to due to annual participation drop off before growing again
All club growth is impacting and exacerbating car parking issues
Separate entry / exit gates or widen existing entry / exit
Greenhill gates at the top of the hill removed and apparently stored at the depot

Frankston Dolphins Senior Football Club

Third year of club - this year one senior women's team, men's u/19's, 2 x men's seniors teams and 4 netball teams.

Netball teams play at Dingley as part of the southern football

Overlap between women who play netball with partners that play football helpful to be at one site. Netball could be scheduled on one court, ideally two.

Overport 2 - new and excellent condition

Overport 1 - severe drainage issue. No sun on ground due to Pine trees.

Coaches boxes not large enough. Could be slightly shifted.

Irrigation works

Not sure how to transition between the rear of the pavilion and oval 2

Parking an issue will be greater issue if they get a netball court.

Overflow area for parking requires 4WD

Seniors only use oval 2

Car park lighting a concern. A previous incident 2-3 years ago

When bike track put in, parents will bring bikes in cars and need to park also.

Frankston Dolphins Junior Football Club

120 players playing with 2 games going with 2240-300 people watching

Don't let people park in Greenhill Lane as require it for ambulance access

Don't want people to park around the oval due to risk factors with Junior players

Could utilise overflow space if it was safe and stable

Tuesday and Thursday - up to 15 sides

Monday night - 3 to 4 sides

Auskick 150-180 kids at a Friday night training session

Some teams off site

Two clubs using oval 2 in the one season puts pressure on oval

Better pathways around oval one resilient to winter chop up

Baden Powell Cricket Club

5 junior teams

7 senior teams

Gone back a bit with refurbishment of pavilion

No formal paths for dog walkers and some clash with people walking past the cricket nets

Clash between pedestrians and new car park area

Need circuit pathways

Enclosing the cricket nets for safety

Others use the cricket nets also

Ongoing issues of drainage behind the pavilion

No designed pathways between the pavilion and the grounds

Also use Baden Powell Junior oval

Preferred oval 2

Next growth area for cricket after women's cricket is over 60's

More seating in high area between trees looking over oval 2

Overport Park Tennis Club

400 financial members
200 registered users - coaching clients etc
Used 7 days a week
Saturdays is the busiest
Night comp -Tue, Wed, Thurs
Coaching every day
Social tennis Monday morning and Wednesday afternoon - 30 retired tennis playing men - like a men's shed
Ladies - Tues and Fridays
Coaching goes 3:30 - 8:30pm each week night and some during the day
Derinya, Overport and Toorak Girls School use
Frankston tennis Club hire for some tournaments - x 4 times a year
When PLOS rehearsing before a production car parking is an issue
Playground very busy on the weekend so car parking very full in good weather
Adjacent grass area used to be used for parking but closed off by Council due to burnouts
Need car park lighting
Possible expansion looking for new courts
Could consider multipurpose tennis / netball courts
3 x Hard courts are underutilised
Preferred surface -classic clay / synthetic grass
Blended lines could be used for social play / casual access

General

Bike track supported
Would like shared contact details with other park tenants
Better reaction to put car parking in place of pine trees rather than green wedge area.

Environmental Friends Network Meeting

Interpretation of flora and fauna

Wildlife corridors

Natural space to be highly valued as most important asset

Janet Wheeler and Michelle Curtin were nominated for ongoing involvement

Telephone Conversation with representative for local bike riders

9th December 2019

A conversation with Victoria Beighton representing local bike riders highlighted the following:

The existing dirt track was developed by local children

They believe the BMX / mountain biking community are supportive of the bike activity that has evolved on the reserve

The bike riding group are organised and Council has been supportive

The current location is ideal

Any new facility should be family friendly with the provision of water, shade / seating and picnic facilities

A new facility should not exclude other users and should retain the multi use activity that currently occurs in this location, such as overflow car parking and dog walking

Telephone Conversation with Peninsula Light Opera Society

Tuesday 18th February 2020

The Peninsula Light Opera Society (PLOS) occupies a large shed located on the northern boundary of Overport Park. The shed is not used for performances, but is primarily used for set construction, storage and some rehearsals.

Discussion with Brett Wingfield, Secretary of the Peninsula Light Opera Society, revealed the following:

The current facility is generally sufficient for PLOS activities.

The nearby car park between the Tennis Club and the PLOS facility is at times full, which can make access difficult for PLOS, particularly if larger vehicle access is required. Additional parking on Somerset Road would be beneficial in this regard.

The lack of formal drainage affects the amenity of the car park as well as its functionality at times.

PLOS has no particular conflicts or concerns with other users.

Community Drop In Session and On-line Survey Results

Tuesday 10 December 4.30pm

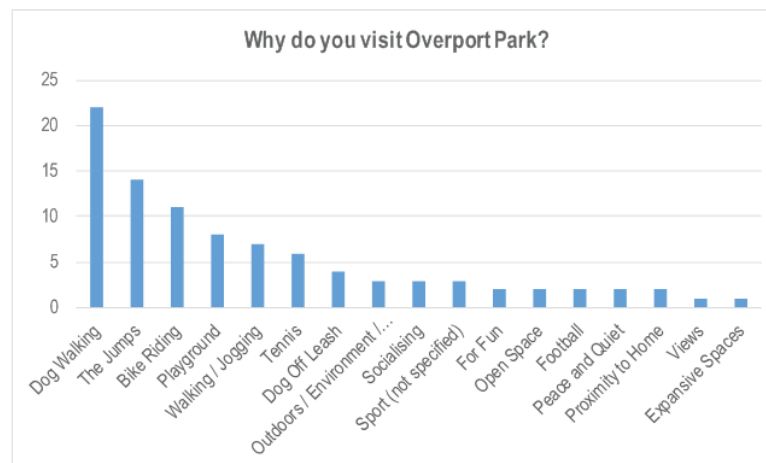
A community consultation drop in session was held at Overport Park Tennis Club on Tuesday 10 December to meet with members of the community and groups with an interest in Overport Park. The aim of the session was to seek an understanding of community aspirations for the reserve and to understand what the community believes is currently working well and what the community believes needs to be improved.

An aerial photograph of the reserve was available to assist in discussions and as a prompt.

Feedback forms were available for attendees to fill out on site, or to take away and forward through with their comments later.

A total of 49 forms were recieved on the day, with a further 59 responses being forwarded later and received through the on line survey.

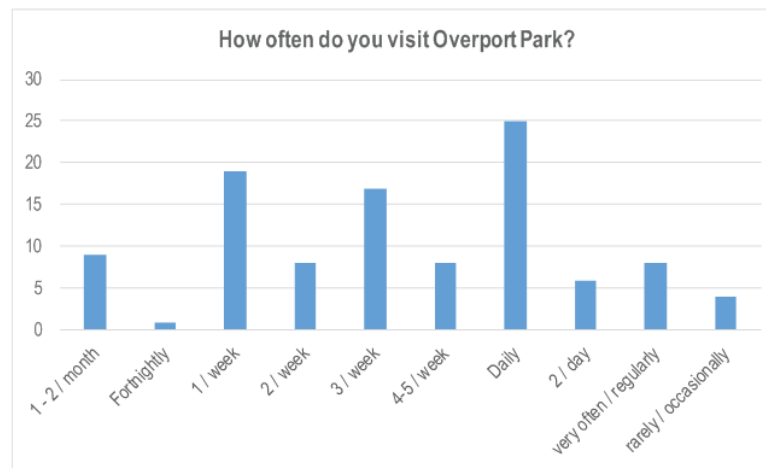
Why do you visit Overport Park?	
Dog Walking	22
The Jumps	14
Bike Riding	11
Playground	8
Walking / Jogging	7
Tennis	6
Dog Off leash	4
Outdoors / Environment / Outdoors / Native Flora and Fauna	3
Socialising	3
Sport (Not Specified)	3
For Fun	2
Open Space	2
Football	2
Peace and Quiet	2
Proximity to Home	2
Views	1
Expansive Spaces	1



Overport Park Landscape Integration Plan

How often do you visit Overport Park

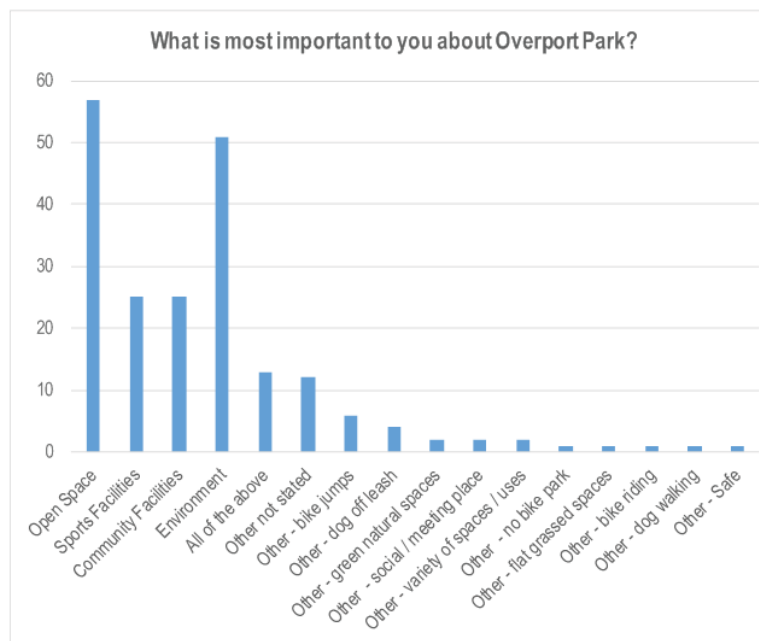
1 -2 times / month	9
Fortnightly	1
Once a week	19
Twice a week	8
3 times a week	17
4 - 5 times a week	8
Daily	25
Twice a day	6
Very often / regularly	8
Rarely / occasionally	4



Overport Park Landscape Integration Plan

What is most important to you about Overport Park *	
Open Space	57
Sports Facilities	25
Community Facilities	25
Environment	51
All	13
Other	33
• Bike Jumps	• 6
• Dog Off Leash	• 4
• Green Natural Spaces	• 2
• Social / Meeting place	• 2
• Variety of Spaces / Uses	• 2
• No Bike Park	• 1
• Flat Grassed Spaces	• 1
• Bike Riding	• 1
• Dog Walking	• 1
• Safe	• 1
• Not Stated	• 12

*Note: some respondents nominated more than one item

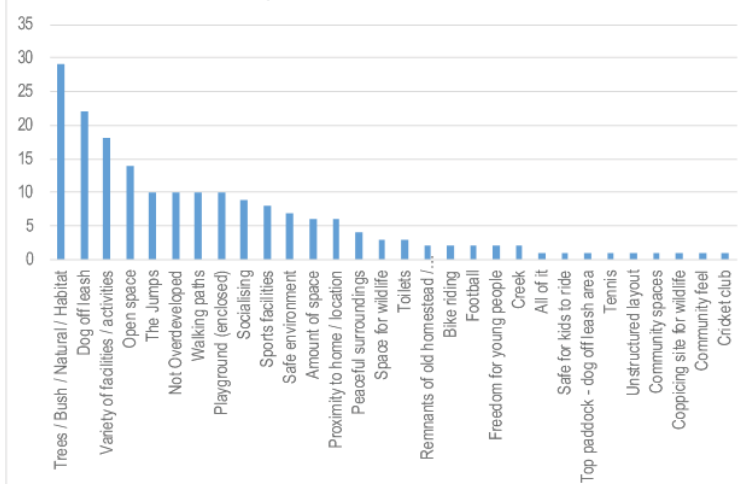


Overport Park Landscape Integration Plan

What do you like most about Overport Park?

Trees / 'Bush' / Natural	29
Dog Off Leash	22
Variety of Facilities	18
Open Space	14
The Jumps	10
Not Overdeveloped	10
Walking Paths	10
Playground (enclosed)	10
Socialising	9
Sports Facilities	8
Safe Environment	7
Amount of Space	6
Location / Proximity to Home	6
Peaceful Surroundings	4
Space for wildlife	3
Toilets	3
Remnants of old homestead / avenue	2
Bike Riding	2
Football	2
Freedom for young people	2
Creek	2
All of It	1
Safe for Kids to Ride	1
Top Paddock / Dog Off Leash Area	1
Tennis	1
Unstructured layout	1
Community Spaces	1
Coppicing site for wildlife	1
Community feel	1
Cricket club	1

What do you like most about Overport Park?



Top 3 Priorities for Improving Overport Park

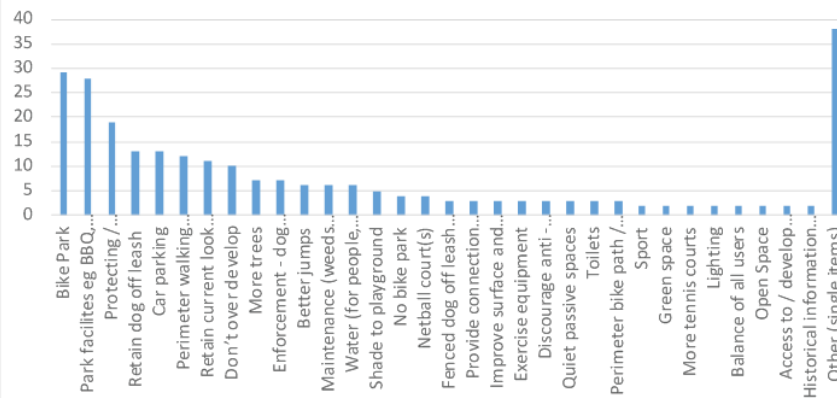
Bike Park	29
Provision of Park Facilities eg BBQ, tables, seating, bins	28
Protecting / enhancing the native environment	19
Retain Dog Off Leash	13
Improved car parking	13
Perimeter paths / walking paths / provide distance markers	12
Retain current 'look and feel'	11
Don't over develop	10
More trees	7
Enforcement - dog off lead, picking up poo, bikes, cats	7
Better Jumps	6
Maintenance (weeds etc)	6
Provide water (for people, dogs and wildlife)	6
Shade to playground	5
No bike park	4
Netball court(s)	4
Fenced dog off leash / agility	3
Provide direct connection to Frankston Conservation Park	3
Improve drainage and surface of walking trails	3
Exercise equipment	3
Discourage anti social behaviour	3
Quiet passive spaces	3
Toilets	3
Perimeter bike path / paths	3
More tennis courts	2
Sport	2
Lighting	2
Balance of all users	2
Access to / develop dam site	2
Historical information / interpretation	2
Not Stated	2
Locate bike park under pine trees	1
Fenced dog off leash only	1
Kindness	1
Open for all	1
Separated bike park	1
Green space	1
Rectify flooding between cricket nets and new oval	1
Tracks for dog walking	1
Skate Park	1
No skate park	1
Fire reduction	1
Remove concrete etc from old house	1
Locate bike park in front of tennis courts	1
Sculpture / interactive trail	1
Soccer pitch	1
Open space	1

Overport Park Landscape Integration Plan

Top 3 Priorities for Improving Overport Park

Freedom	1
Landscape improvements to avenue	1
Relocate bike park to more public / visible space	1
Locate multi-use hard court for use by netball and tennis club	1
No floodlighting to BMX	1
Retain dam fencing for safety	1
Reduce vehicle movements, including bikes	1
Safe pathways along road	1
Low (vehicle exclusion) fencing along Somerset Road	1
More rangers	1
Restrict dog off leash areas	1
Tennis Club	1
Upgrade toilets	1
Provide disabled toilet	1
Create picnic area / gathering space at old homestead site	1
Grass next to cricket nets	1
Composting community garden	1
Spectator seating around ovals	1
Extend wildlife coppicing site	1
Unsealed pathways	1
Kids sport area (low basketball hoops etc)	1
Use and integration of creek	1
Live open air theatre	1
Free exercise groups	1

Top 3 Priorities for Improving Overport Park



Overport Park Landscape Integration Plan

Membership / Participants

Peninsula Arts Society	600
Frankston Environmental Friends Network	unknown
Peninsula Light Opera Society	unknown
Frankston Dolphins Senior Football Club	178
Frankston Dolphins Junior Football Club	570
Baden Powell Cricket Club	223
Overport Park Tennis Club	600



Appendix

Frankston Environmental Friends Network Submission

Overport Park Master Plan – Feedback from FEFN Representatives

Frankston Environmental Friends Network (FEFN) has 23 member groups who care for the natural environment across the City of Frankston. The Master Plan for Overport Park has been discussed by the Network groups. At the FEFN meeting held 12 February 2020 representatives from 2 member groups, Janet Wheeler representing Living with Wildlife and Michelle Curtain representing AWARE, were asked to raise the Network's concerns with the Consultant working on the Overport Park Master Plan.

We submit the following feedback, concerns and suggestions:

The natural spaces and bushland at Overport Park are highly valued for relaxing, walking and reflection by many users of the park and are critical to local wildlife and indigenous plant populations.

Overport Park currently has areas of bush land that are important habitat, provide some connectivity for wildlife to move around the park as well as into adjoining reserves and bush areas.

We believe it is vital that bushland areas are protected and the master plan has provision and plans to improve habitat values through increased planting of indigenous species.

To protect existing bush some areas need to be off limits to bikes, motorised and pedal, and only be open to foot traffic such as dog walkers and bush walkers and authorised vehicles in order to protect walkers, wildlife and habitat.

There is also the opportunity to create further wildlife links and corridors throughout the park and these should be considered in the master plan. There are sugar glider colonies on both sides of the Park, a corridor of plants that link both sides would prevent these colonies from becoming genetically isolated.

Bushland requires density at ground, mid and elevated levels to provide safe passage for certain species, particularly small birds, which have been seen in surrounding reserves. Loss of habitat is one of the biggest concerns for many species of wildlife, but another is fragmentation of existing habitat, Overport Park is an opportunity to correct some of this fragmentation and provide safe passage.

Many invasive weed species such as pittosporum and agapanthus are present throughout the park and plans to remove them and replace with indigenous plants could be included in the master plan.

An audit of plant species should also be undertaken to protect existing orchid and other indigenous species found there.

Existing Dam – an opportunity to develop habitat for frogs and water birds exists. Plantings could be used to visually enhance this area and to protect it from erosion and damage from bike and pedestrian access.

Many species, including birds, mammals and reptiles use the bush areas parallel to the creek and fire track. We suggest these areas be off limits to bikes, motorised and pedal, and that they only be open to foot traffic such as dog walkers and bush walkers and authorised vehicles.

We suggest signage to inform and inspire park users about the many wildlife and plant species. The area is home to many species and some of these would not be observed, however a wide range of animals are known to be in the Park.

Mammals sighted at Overport Park include ringtail and brushtail possums, sugar gliders, micro bats and koala.

Bird species include kookaburra, tawny frogmouth, galah, eastern rosella, welcome swallow, butcher bird, magpie, yellow tailed black cockatoo, noisy minor, bronze wing pigeon, Australian maned duck aka wood duck.

Reptiles - Blue tongue lizard and tiger snake.

Frankston wildlife map and iNaturalist record Boobook, and Echidna (unfortunately this was hit by car), musk ducks and a Bassian thrush, Pied Currawong, Eastern Spinebill, magpie lark, masked lapwing, red wattlebird, thornbill, little raven, lorikeet and corella.

Near-by streets have sightings of small birds including Silvereyes, scrub wrens and white-naped honeyeaters. Correcting the fragmentation of bushland between reserves is important for species like these to move safely and freely through these essential habitat areas.

Janet Wheeler

APPENDIX B THEMATIC DIRECTIONS PLAN CONSULTATION

Overport Park Thematic Directions Plan – Community Feedback by Category

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
1	Dogs	<ul style="list-style-type: none"> Too much reduction in leash free area being taken away by 'concrete jungle' Design a designated dog leash free area (maybe fenced) or fence remaining leash free areas within park. More signage on ovals alerting dog owners that no dogs allowed. The field between Somerset Rd entrance and tennis club could be fenced as a secure dog "off Leash" More dog bins scattered around the park for dog walkers to clean up after their own dogs. More signage on ovals alerting dog owners that no dogs allowed Water bowls and bench seats in leash free area Field behind the playground could be enhanced to create a dog obstacle challenge 	3 3 3 1 1 1 1 1	<ul style="list-style-type: none"> <i>There is no reduction in leash free areas proposed in the master plan</i> <i>The reserve is a designated 'dog free roam' park, and there are no fenced areas in Council's free roam parks.</i> <i>Council's 'Dog Free Roam' brochure nominates that dogs must be on a leash within 10 metres of</i> <ul style="list-style-type: none"> <i>an organised sporting event</i> <i>children's playground</i> <i>barbecue / picnic area</i> <i>The master plan recommends more bins in the park</i> <i>Bench sets and drinking fountains with dog bubblers are recommended in the master plan</i>
2	Concrete Paths	<ul style="list-style-type: none"> Too much concrete Amount of proposed new pathways is excessive Aggregate concrete path around 2nd Oval not necessary Granitic sand should be used for the majority of the pathways (proposed and existing) NOT CONCRETE Aggregate concrete path around 2nd Oval not necessary. 	3 3 2 1	<ul style="list-style-type: none"> <i>Concrete paths are recommended in high traffic areas where there is already existing infrastructure</i> <i>There is an intent to create path circuits that are sealed, predominantly with granitic gravel to provide an even surface for equitable access and to avoid goat tracks</i> <i>Granitic gravel is proposed for the majority of the paths, with concrete reserved for high traffic zones in areas of existing infrastructure</i> <i>The path around oval 2 has been changed to granitic gravel and the extent is reduced to provide access to the oval and to provide a sealed path connection to other trails</i>

Item 13.3 Attachment A: Overport Park Draft Master Plan - Nov 2020

Overport Park DRAFT Master Plan

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
3	Paths (Approve – with recommendations)	<ul style="list-style-type: none"> • Likes the idea of a concrete footpath next to the courts along Overport Rd • Path east of the dam would not suit granitic gravel as steep and very slippery clay, suggests stairs or concrete ramps. Also suggests clay track around the Northern edge of the dam would benefit from being "upgraded to granitic gravel" and stairs or ramp. • The path on the south east side of the dam should be exposed aggregate for its slip safety and durability, matching the proposed path to the dam gate. • Needs defined pathway from the change rooms of the new clubroom to oval No. 2 	1 1 1 1	<ul style="list-style-type: none"> • <i>This path has been changed to granitic gravel and is intended to provide a sealed circuit path, that utilises the lighting from the tennis courts for use at night</i> • <i>The path connections near the dam require upgrading as they are currently steep and slippery. Further detailed design is required to determine the best method for providing safe access, which may involve the provision of steps.</i> • <i>Connections between the pavilion and Oval 2 are indicated on the master plan, and are subject to further detailed design.</i>
4	Netball Courts	<ul style="list-style-type: none"> • No justification for new netball courts as there are ample courts at local schools and other sports facilities • Netball courts much needed. • Multi lined netball court to include basketball equipment • One netball court not sufficient for training and playing needs of the club 	3 2 1 1	<ul style="list-style-type: none"> • <i>The Frankston Dolphins Football Netball Club competes in the Southern Football Netball League and has a number of netball teams affiliated with the club who also participate in the competition. The request for a netball court is to allow both parts of the club to compete and train together and to provide recreation opportunities for women and girls</i> • <i>Outdoor courts utilised for netball competition are generally not multi line marked. A basketball ring and half court is proposed in the location of the existing hit up wall.</i>
5	Pine Trees	<ul style="list-style-type: none"> • Objects to their removal – various reasons given, e.g. windbreak, natural sound barrier, habitat and food source for wildlife, visual appearance (does not want to see car park), protection from sport lighting 	6	<ul style="list-style-type: none"> • <i>The pine tree wind breaks are recommended to be assessed for health and useful life expectancy. Staged replacement with appropriate indigenous species is recommended for those trees that are unhealthy and/or reaching the end of their useful life expectancy. It should also be noted that pine trees (Pinus radiata) are considered a weed species on the Mornington Peninsula.</i>

Item 13.3 Attachment A: Overport Park Draft Master Plan - Nov 2020

Overport Park DRAFT Master Plan

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
				<i>The cypress trees near the tennis courts provide a useful windbreak. They appear to be in good health, but should also be assessed and pruned and deadwooded as required.</i>
6	Homestead	<ul style="list-style-type: none"> • Further enhancement not required • Further enhancement welcomed with full support for the protection and interpretation of the former Homestead site. Additionally there were suggestions for signs/plaques to be erected with photos that tell of its history and a Tea Room/Café which could also create opportunities for displays of visual and performing arts. Benches/seats were requested in this location as part of the enhancement. 	4 7	<ul style="list-style-type: none"> • <i>The former homestead site is an important part of the history of the site and it has a very different character to the remainder of the reserve.</i> • <i>There is an opportunity to sensitively enhance the area to provide a community gathering site as well as providing seats in the more enclosed areas allowing for contemplation and retreat.</i> • <i>Interpretation of the area is recommended through artworks, signage, or enhancing the existing planted character.</i>
7	Bike Track	<ul style="list-style-type: none"> • Concerns of location as next to leash free. Suggests it be fenced off as bikes and dogs don't mix • Great for kids who don't play sport • Approves of this but would like to see final design • Supports bike track but suggests sunshades, picnic tables and drinking fountain to make more family friendly • If area preserved for bikes, the pathway around the dam needs to be upgraded to avoid any cross over between users 	3 1 1 1 1	<ul style="list-style-type: none"> • <i>The bike park is recommended to be located in the location of the existing in formal bike path.</i> • <i>The interface between the bike park and adjacent open space needs to be considered, with barrier treatments such as fencing or dense low level planting that retain sight lines.</i> • <i>The master plan recommends some community facilities be located in the vicinity of the bike park.</i>
8	More Bins	<ul style="list-style-type: none"> • Expected increase in crowds at matches means more rubbish – more bins and Club responsible for rubbish left on match days • More bins in North East corner (grassed area) 	2 1	<ul style="list-style-type: none"> • <i>The master plan recommends the installation of bins in areas where people are likely to congregate. At a minimum this would include the north east corner, the playground, the former homestead site (as part of potential upgrades), the sporting precinct and the proposed bike park area.</i>

Item 13.3 Attachment A: Overport Park Draft Master Plan - Nov 2020

Overport Park DRAFT Master Plan

No.	Category	Comments from Submitter – in summary	No. of Comments	Master plan response
9	Benches	<ul style="list-style-type: none"> More seating around the park and Homestead 	5	<ul style="list-style-type: none"> The master plan recommends that benches be installed along paths, nominally every 400 meters to provide pause points for those who require them. Benches are also recommended in areas where people may congregate to encourage social interactions, for example in the north east corner. Benches should be DDA compliant and have a back and arm rests,
10	Vegetation	<ul style="list-style-type: none"> Suggestions and examples given for various plants, trees, bushes and grasses within the park. 	4	<ul style="list-style-type: none"> It is recommended that the majority of vegetation to be planted in Overport Park be consistent with the revegetation species utilised along Sweetwater Creek to create biodiversity corridors. The former homestead site is recommended to retain its exotic character. Proposed plant species would be subject to an audit of the existing plant species and further detailed design of the space. Given the proximity to Sweetwater Creek, exotic weed species should, of course, not be considered.
11	BBQ/Picnic Area	<ul style="list-style-type: none"> BBQ Facilities near playground 	3	<ul style="list-style-type: none"> A shelter and picnic setting is proposed for the play space. A shelter with picnic setting is proposed in the south west corner of the 'Top Paddock' to take advantage of the long views to the east.
12	Toilets	<ul style="list-style-type: none"> Requests a new public toilet to serve the southern end of the park 	2	<ul style="list-style-type: none"> The new sports pavilion provides externally accessed public toilets. It is recommended that the existing public toilet in the northern area of the park be upgraded to meet DDA and BCA regulations.

Overport Park DRAFT Master Plan

APPENDIX C ONE MILE GRID TRAFFIC REPORT

Refer to Attachment



Sports Clubs @ Overport Park

The following information has been provided by a recreation planner at Frankston City Council and has been used to undertake an empirical assessment of the anticipated car parking demands.

Summer

- Men's cricket - 6 teams
 - + All train Tue/Thu
 - + 2 play Sat arvo
- Junior cricket - 7 teams
 - + All train Mon-Thu
 - + 2 play Sat morning
 - + 2 play Sun morning
- Arts Society
 - + Classes Mon-Sat = 15 people
 - + Sun workshop every 6 weeks = 15 people

Winter

- Senior football - 4 teams
 - + 1 train Mon/Wed
 - + 3 train Tue/Thu
 - + All play Sat (assumed 3 cross over)
- Junior football - 27 teams
 - + 4 train Mon
 - + 15 train Tue/Thu
 - + Sun games (120 players & 300 spectators at peak)
- Auskick
 - + Up to 180 kids Fri night
- Arts Society
 - + Classes Mon-Sat = 15 people
 - + Sun workshop every 6 weeks = 15 people

Anticipated Peak Parking Demands

The anticipated parking demands of the proposed sports grounds are expected to vary depending on what activities are occurring on each of the grounds and also when those peak activities coincide with each other. In order to understand the level of activity on each sporting ground and during what time of the week and year discussions have been held with the applicant. The attendances and corresponding periods are presented in the table attached.

For the purposes of assessment, a parking demand of 0.8 spaces per senior attendee and 0.5 spaces per junior attendee has been adopted. These rates are based on case study data and previous experience with sporting facilities. The anticipated parking demands of the facility are calculated in the attached table, utilising the activity times and attendance information provided.



Table 1 Anticipated Parking Demands – Overport Park-Southern Section (SUMMER)

<i>Summer Scenario</i>	<i>Oval/Area</i>	<i>Activity</i>	<i>Time</i>	<i>Peak Attend.</i>	<i>Peak Rate</i>	<i>Peak Demand</i>
Weekday (Tue / Thu peak days)	Senior Cricket	Training	6pm – 8pm	50	0.8	40
	Junior Cricket	Training	4pm – 6pm	30	0.5	15
	Arts Society	Class	All day	15	0.8	12
	Total					67
Saturday	Senior Cricket	Competition	12pm – 5pm	50	0.8	40
	Junior Cricket	Competition	8am – 12pm	100	0.5	50
	Arts Society	Classes	All day	15	0.8	12
	Total					102
Sunday	Senior Cricket					0
	Junior Cricket	Competition	8am – 12pm	100	0.5	50
	Arts Society	Workshop (every 6 wks)		15	0.8	12
	Total					62

Table 2 Anticipated Parking Demand – Overport Park-Southern Section (WINTER)

<i>Winter Scenario</i>	<i>Oval/Area</i>	<i>Activity</i>	<i>Time</i>	<i>Peak Attend.</i>	<i>Peak Rate</i>	<i>Peak Demand</i>
Weekday (Tue / Thu peak days)	Senior Football	Training	6pm – 8pm	60	0.8	48
	Junior Football	Training	4pm – 6pm	60	0.5	30
	Arts Society	Classes	All day	15	0.8	12
	Total					90
Saturday	Senior Football	Competition	All day	180	0.8	144
	Junior Football					
	Arts Society	Classes	All day	15	0.8	12
	Total					156
Sunday	Senior Football					0
	Junior Football	Competition	All day	420	0.5	210
	Arts Society	Workshop (every 6 wks)	All day	15	0.8	12
	Total					222



It should be noted that the site previously provided approximately 76 formal car parking spaces on-site, located in three separate car parks. Figure 1 below illustrates the location and approximate number of spaces in each of the three car parks near the cricket/football ovals.

It is currently proposed to modify the existing arrangements and provide for a total of approximately 158 formal car parking spaces. Based on the preliminary car parking demand assessment undertaken above, it is anticipated that the new supply of on-site parking will cater for all demands associated with local sports activity apart from Sundays during the winter peak period. During those times, it is anticipated that approximately 64 overflow spaces will be required during these peak days.

A concept layout plan of the proposed future arrangement is shown in Appendix A.

Figure 1 Previously Existing Formal Car Parking Spaces (30 December 2019)



Copyright Nearmap



OVERPORT PARK – NETBALL COURT NEEDS ANALYSIS

Overport Road, Frankston South



Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Project Overview

The Master Planning process for Overport Park has drawn forth the request for a netball court to be included at the reserve, supporting the activities of both the Frankston Dolphins Football Netball Club located at the Park, and more broadly, the community.

This report reviews the community needs for an additional netball court/s in the municipality and examines the feasibility of a netball Court/s at Overport Park.

Netball Facility Models

Netball in Frankston falls within the southern metropolitan area of Netball Victoria's statewide facility strategy, and includes other LGA's such as Bayside, Cardina, Casey, Glen Eira, Greater Dandenong, Kingston and the Mornington Peninsula.

Netball facilities are provided throughout the area to accommodate a range of netball activities, from junior participation and skill development programs, through to elite training and competition. Most netball competitions in Victoria are organised and managed by Netball Associations and Football Netball Leagues that are affiliated with Netball Victoria and the AFL, with some private providers and companies also offering 'social' and 'informal' competitions. The netball models* are summarised below:

	Outcomes
Netball Associations	<ul style="list-style-type: none"> • Non-for-profit organisations • Elite pathways, grassroots development with schools, sports development programs across all abilities and age groups • Modified games and programs • Heavy emphasis towards coaching and umpiring development • Primary focus is on netball participation and netball development
Football Netball Clubs	<ul style="list-style-type: none"> • Non-for-profit organisations • Social sport and cross gender sports, reducing facility bias • > Under 17s • Greater visibility and sponsorship opportunities • Measured by on field success

* Given private providers are not affiliated with Netball Victoria, their information and participation numbers have been excluded from this report.

Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Current Netball Facility Provision within Frankston City

According to Netball Victoria's Statewide Facility Strategy (2015), there are 85 indoor courts and 209 outdoor courts servicing the Southern Metropolitan Area, with 22 Netball Courts servicing the 1,778 registered participants within the Frankston Community.

Ballam Park Outdoor Netball Court (1)



Eric Bell Reserve Outdoor Netball Court (1)



Lloyd Park Outdoor Netball Courts (x4)



Baxter Park Outdoor Netball Court (1)



Jubilee Park (x 13 Outdoor Courts x 2 Indoor Courts) RF Miles (1) – New Development



Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Reserve	Club	# Registered Teams
Lloyd Park	Langwarrin Football Netball Club	5 Teams
Eric Bell Reserve	Pines Football Netball Club	5 Teams
Baxter Park	Frankston Bombers Football Netball Club	5 Teams
Ballam Park	Karingal Bulls Football Netball Club	5 Teams
RF Miles Reserve	Seaford Football Netball & Cricket Club	5 Teams
Jubilee Park	YCW Football Netball Club	4 Teams
	Frankston District Netball Association	188 Teams
Dingley Village (Kingston)	Skye Football Netball Club	2 Teams
	Frankston Dolphins Football Netball Club	4 Teams
Linen House	<i>*Considered a Basketball Court for the purpose of this report</i>	

Jubilee Park Indoor Stadium Redevelopment

The Jubilee Park Indoor Stadium Redevelopment will see the inclusion of a further four (4) indoor multipurpose netball courts, adding to the already established two (2) dedicated indoor courts and 13 outdoor courts. The additional multi-sport courts will in part address future demand by other indoor sports like basketball, volleyball, futsal and social competitions, alongside Netball within the Frankston region.

As referenced in the *Jubilee Park Indoor Stadium Economic and Community Impact Assessment Report (2018)*, participation growth will be significantly greater than the population forecasts given the introduction of greater programming, social and other indoor sports competitions. It was therefore proposed that an additional three (3) to four (4) courts would be required to just service this demand based on Netball Victoria's and Basketball Victoria's usage guidelines.

Frankston's Future Needs in Facility Provision

¹Netball continues to be the leading team sport for women in Victoria, with the state accounting for 27 percent of the total participants across Australia, with a further seven (7) percent considering to play across the nation over the next 12 months. Of those that are currently playing, three (3) percent are recorded to be at risk of dropping out, having listed 'no netball opportunities and/or facilities' within their immediate area.

AusPlay data also demonstrates that netball retains players for longer than most sports, with strong female participation well into adulthood. In fact, netball is the second largest activity, recording 89 percent of

¹ AusPlay, 2019



female participation, second to that of Pilates with 90 percent. It's also important to note, that 91 percent of netball participation is delivered through organised activities, further reiterating the importance that associations and clubs have in developing and supporting organised sport.

²Recently, Frankston netball participation numbers have grown by 1.4% percent from the 2018 to 2019 season, with approximately 48 percent competing in junior programs. When comparing Southern Metropolitan to Frankston LGA data, Frankston has the second highest membership rate in the region, with one (1) member per 77 people. According to *Netball Victoria's Surplus/Deficit Court Provision (2015)*, Frankston is identified as having a deficit in court capacity, requiring an additional 7.7 outdoor courts, along with a further *5.2 indoor courts to meet the forecasted 2031 participation growth (17,735).

(*This has not been adjusted to reflect the Jubilee Park re-development)

Whilst the increase in Netball participation is positive, there has been much speculation surrounding players' movements and involvements from one competition to another. For example, it's not uncommon for a player to routinely compete at their Football Netball Club in the morning, before heading off to play Association based matches in the afternoon, creating a duplication in participation numbers. Unfortunately, Netball Victoria has expressed great difficulty in tracking player trends and movements from one competition to another.

Needs Analysis – Social, Environmental & Economic

The below external impacts and outcomes have been identified should a Netball Court/s be built at Overport Park.

	Outcomes
Social	<ul style="list-style-type: none"> Increased social cohesion and connectedness Increased female representation at club reducing gender bias Ability to deliver competitions at a centralised location Greater club and community participation Greater community engagement & visibility
Environmental	<ul style="list-style-type: none"> Improved condition surroundings Net loss of flat informal open space and vegetation loss if more than one court is considered Possible Light/Sound Pollution
Economic	<ul style="list-style-type: none"> Increased club viability by centralising activity Greater sponsorship options Local Job Creation

² Netball Victoria, State and Frankston LGA Data, 2017



Current Club Constraints and Opportunities

Since entering the Southern Football and Netball League in October 2017, the Frankston Dolphins Football and Netball Club have seen the introduction of senior netball, with the club fielding four (4) female teams.

Over the past twelve (12) months, all senior netball teams have played their competitions at Dingley Village and practice at Jubilee Park. This reduces the connectivity between club participants, stretches volunteer resources and limits the strong social environment that occurs when a male dominant sport combines with a female dominant sport. The Club have also referenced their inability to introduce and deliver junior netball programs due to this separation.

The introduction of a netball court at Overport Park would better support the Club's ability to create junior programs with training delivered on-site and with competitions continuing to be delivered through Frankston District Netball Association. The club states that current interest would allow for the introduction of three (3) junior netball teams and that they could immediately grow from four (4) to five (5) Senior Netball teams based on registered numbers from their 2020 Seasonal Tenancy application if their teams could play / train locally.

The benefit of the significant government funding already invested in the Overport Park sports pavilion, would also be extended to a greater number of females in Frankston City.

Current Location Assessment

A study has been completed to determine if and how a netball court/s can be located at Overport Park without conflicting other reserve use. The study determined that this could be achieved if one (1) fully compliant Netball Court (as referenced in Image 1) was constructed. Whilst there would be a net loss of flat open space, this would be within part of the reserve already highly activated for organised activity, adjacent to the existing cricket net facility, and without the need for removing any vegetation. The recommended location allows for sufficient pedestrian access to and from the Pavilion, between the Court and the Cricket Nets, and provides no impact to the adjacent tree avenue along Greenhill Lane.

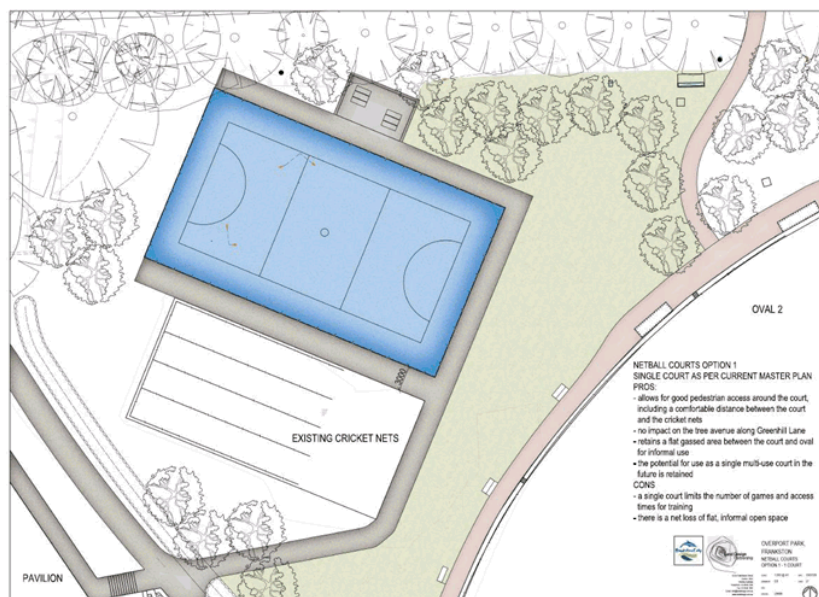
A further two (2) designs have been scoped and provided for Council's consideration (refer to Image 2 and Image 3), however both designs require extensive removal of vegetation along Greenhill Lane and limits pedestrian access to and from surrounding facilities. Greenhill Lane has heritage significance and is recognised as been highly valued by the local community throughout the consultation process. Each plan has been provided with a Pros and Cons summary for further consideration.

Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst

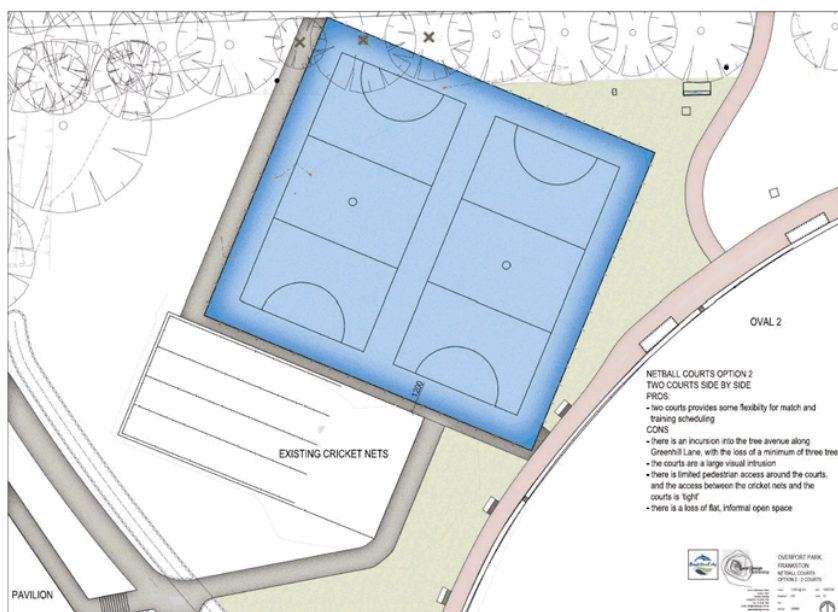


Image 1: Single Court Design



Alternative Design Options

Image 2: Two (2) Courts Side by Side Design

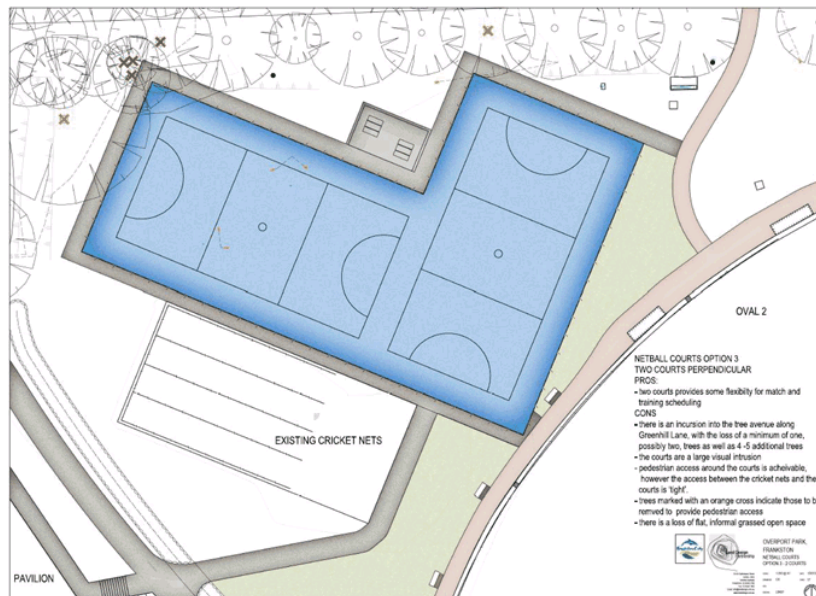


Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Image 2: Two (2) Courts Side Perpendicular



Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Community Consultation Outcomes

Overport is a multi-facet park that services a range of community groups, sports and recreational activities. There has been strong and robust conversations with park users, with many putting forward their future aspirations and providing feedback into the future direction for the Reserve.

Consultation on the high level directions of the Overport Park Master Plan returned 30 responses. Of these responses, the proposal for a netball court was the fourth most commented item after dog use, pathways and the old homestead site. The Netball Court proposal received both support for and against the proposed build during community consultation with a total of seven (7) responses, three (3) of which referenced their objection given the close proximity of netball courts at schools and other netballing facilities throughout Frankston City.

As highlighted in the Overport Park Master Plan Report, the first round of Community Consultation brought about interest beyond sporting clubs for the introduction of a netball court at the Park. This was referenced as a priority for improving Overport Park, along with Sporting Facilities being the most important part of the Reserve to all respondents, second to Open Space.

Indicative Capital/Project Costs

The indicative project costs referenced in the Overport Park Master Plan Report contain the assumed design fees and other associated costs with developing the project plan through to implementation.

The total 10 Year Investment of the Overport Park DRAFT Master Plan is estimated at \$2,912,000. This is inclusive of delivering a single netball court, including lights, shelter and seating. The cost of the netball court is identified as \$310,000 or 10% of the draft masterplan implementation cost.

Netball Court		
4.6.1 Construct a single netball court, including lights, adjacent to the existing cricket net facility.	Medium	\$ 300,000
4.6.2 As the court is to be used for outdoor competition it is to be line marked for netball only.	Medium	incl in 4.6.1 above
4.6.3 The court would be available for community use when not being utilised by the club for training or competition.	On-going	NA
4.6.4 Provide a shelter with seating to protect from the weather.	Medium	\$ 10,000
4.6.5 The new pavilion provides female friendly change facilities.	Note	NA
Netball Court Sub Total		\$ 310,000

Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Analysis and Discussion

Frankston City Council's Sports Development Plan outlines principles of sporting facilities to ensure any new facility both meets the needs of the local community and maximises opportunities for participation. The ability of a netball court at Overport Park to address these principles is reviewed below:

Principle	Definition
Diversity	Council will continue the provision of a range of sporting facilities across the Frankston Community to firstly, ensure the community has access to a variety of different sporting opportunities and secondly, to provide pathways in sport where required.
Multi/Share Use	Outside of organized netball participation, the court should be made available for community use and other informal recreational activities.
Accessibility	The netball court will utilise universal design principles to be accessible and inclusive of people of all ages, gender, ability and cultural backgrounds.
Environmentally Sensitive & Sustainable	The netball court would be sited, designed and will be managed to enhance ecological values that embrace ecologically sustainable development (ESD) principles where appropriate and practical.
Partnerships	Council will adopt a collaborative partnership approach with the community, across all levels of government, government agencies, peak sporting bodies, and the local private sector for the planning, delivery and management of the Netball Court.

The review of netball within Frankston and more broadly the Southern Metropolitan Area, indicates that netball is a high participatory sport, with state associations demonstrating a need for additional outdoor courts to allow sufficient court capacity throughout the municipality. Whilst the redevelopment of Jubilee Park will partly address future participation demand, Frankston City will still have a deficit in court capacity based on forecasted participation trends and population growth.

With the establishment of a netball court at Overport Park, it is also expected that informal sport and recreation opportunities will continue to grow within Frankston South. This includes participation opportunities for boys and men across multiple sporting codes, as well as supporting infrastructure needs from local schools. Programming and capacity constraints will be eased, allowing club participation to remain within Frankston. Outside of these times, the court could be made available for community use and other informal recreational activities.

The Overport Park Master Plan community consultation brought forward mixed feedback into the proposed development of a netball court and reaffirmed that Overport Park is highly valued by users given both its natural character and high number of recreational users. With the ecological sensitivities surrounding the reserve and the remnant bushland, any proposed works needs to ensure minimal disturbance to vegetation, in particular the heritage significance along Greenhill Lane. The site assessment currently supports the single court design with minimal loss to open space given its proposed location.

Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



Recommendations

This report assessed the need of additional netball courts throughout Frankston City and reviewed the feasibility of potential court placements at Overport Park, as part of the Master Plan process and subsequent community consultation stages.

Based on this assessment, it is recommended that the development of a single netball court, including lights, shelter and seating be included in the master plan for use by the Frankston Dolphins Football Netball Club and the broader community. This will assist the club to grow participation, improve connections within the club and support further sporting opportunities in Frankston South. Further growth of netball within the club may require use of further courts, however due to the potential impact of further courts on both other users of Overport Park and the park's vegetation, this is not supported now or in the long term. This must be addressed by the club by a spread of programming throughout the week and seeking access to courts at Jubilee Park for larger tournaments.

It is therefore recommended to include the proposed Netball Court direction in the DRAFT Overport Master Plan, noting further feedback from public exhibition may sway project initiatives and recommendations.

Overport Park, 159 Overport Road, Frankston South 3199

Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst

Executive Summary**13.4 Response to 2019/NOM50 - Climate Emergency**

Enquiries: (Suzane Becker: Communities)

Council Plan

Community Outcome:	1. Planned City
Strategy:	1.3 Natural and sustainable environment
Priority Action	1.3.2 Reduce Council's energy use and greenhouse gas emissions and progress towards carbon neutrality

Purpose

To brief Council on the actions taken so far to address Council's Climate Emergency declaration from the 18 November 2019 Council Ordinary Meeting (OM14).

Recommendation (Director Communities)

That Council:

1. Resolves to close 2019/NOM50 as a result of the following work undertaken to date:
 - a. The review and final report on the implementation of Council's Climate Change Impacts Action Plan (2011);
 - b. The work undertaken by Council to raise community awareness of the climate emergency and support actions to mitigate greenhouse gas emissions and build resilience;
 - c. Council's Climate Change Community Survey; and
 - d. That the previous Council wrote to the Federal Minister for the Environment, The Hon. Susan Ley MP, as well as State Minister for Energy, Environment and Climate Change, The Hon. Lily D'Ambrosio MP in April 202, calling upon their government to also declare a climate emergency and back this up with legislated programs.
2. Approves the public release of the Climate Change Survey Final report and uses the key findings to inform Council's future climate actions.
3. Supports an investigation by officers into the various climate emergency responses across local government to determine potential options and budget implications for Council to prepare a Climate Change Strategy and Action Plan with a briefing of the finding and costs to come back to Councillors in March 2021.
4. Notes, subject to funding in the 2021-22 budget, a report outlining the draft Climate Change Strategy and Action Plan, will be presented to Council by June 2022.

Key Points / Issues

- At Council's Ordinary Meeting on 18 November 2019 (OM14), former Councillor Mayer tabled a Notice of Motion regarding a Climate Emergency declaration. Council resolved:
 1. *That Frankston Council:*
 - a. *Acknowledges that current levels of global warming and future warming already committed constitute nothing less than a climate emergency for most life on this planet, requiring an emergency response by all levels of government, including local government;*
 - b. *Resolves to review and update Council's Climate Change Impacts and Adaptation Plan (2011) to guide the climate emergency response*

13.4 Response to 2019/NOM50 - Climate Emergency

Executive Summary

by Council, to be prepared by the Chief Executive Officer within 12 months of the date of this resolution; and

- c. Undertakes to work with the Frankston community to raise awareness of the climate emergency and support action to mitigate greenhouse gas emissions and build resilience.*

2. Council calls upon the Australian State and Federal Governments to:

- a. Declare a climate emergency; and*

- b. Back this up with legislated programs to drive emergency action to reduce greenhouse gases and meet the lower target of the Paris Agreement to keep global warming below 1.5 degrees."*

- A final review of the **Climate Change Impacts and Adaptation Plan (2011)** (CCIAP) (Attachment A) was undertaken. 90% of actions were either achieved, in progress or ongoing. The 10% of actions not achieved have been due to competing or changing priorities. These will be assessed as part of any future strategy development and included where relevant. Further details of this review can be found in Attachment B. Officers have determined that updating this plan in isolation, as per the resolution, would not be adequate to address the scale and speed of actions required for the Climate Emergency and that combining mitigation and adaptation actions in a new Climate Change Strategy and Action Plan would achieve the best outcome.
- From July to September 2020, Council ran a **Community Climate Change Survey** seeking feedback to better understand our community's priorities for responding to the threats of climate change and ideas on ways to work together to meet these challenges at a local level. Council received 762 responses to the survey, plus over 50 ideas, comments and votes submitted to the Big Ideas Forum, showing a very high level of interest in this issue. A key finding of the survey is that **80%** of respondents are 'extremely concerned' or 'very concerned' about climate change. The results of the survey will be used to inform Council's future climate actions. Further details of the results of the survey and key findings can be found in Attachment C.
- Since the climate emergency declaration, Council has run a number of free community **'Greening Our Future'** events to support and encourage community emissions reduction and sustainable living. Council has also partnered with the Australian Energy Foundation (AEF) to support residents in reducing their emissions through practical energy and solar advice.
- The former Mayor and Councillor, Sandra Mayer, wrote to the Federal Minister for the Environment, The Hon Susan Ley MP, as well as State Minister for Energy, Environment and Climate Change, The Hon Lily D'Ambrosio MP in April 2020, calling upon their governments to also declare a climate emergency and to support this with legislated programs, as per the resolution above. Council has also been involved in supporting the advocacy work of the South East Councils Climate Change Alliance (SECCCA).
- Officers have determined that the existing *Climate Change Impacts and Adaptation Plan (2011)* and Council's *Towards Zero Emissions Plan (2019-2023)* are not adequate to address the scale and speed of actions required for the Climate Emergency. Therefore it is recommended that Council develop a new **Climate Change Strategy and Action Plan** to guide the necessary climate change mitigation and adaptation actions at both a Council and community level.

13.4 Response to 2019/NOM50 - Climate Emergency**Executive Summary**

- Officers are seeking approval from Council to undertake a detailed investigation of various climate emergency responses across local government to enable officers to recommend preferred options and budget implications to Council. It is proposed that these findings be presented to Councillors at a briefing in Feb/March 2021 for further discussion and direction. Following this briefing, the required budget will be referred to the annual budget process for 2021/22.

Financial Impact

There are no financial implications associated with this report.

Officers are seeking approval from Council to undertake a detailed investigation of various climate emergency responses across local government to enable officers to recommend preferred options and budget implications to Council. It is proposed that these findings be presented to Councillors at a briefing in Feb/March 2021 for further discussion and direction. Following this briefing, the required budget will be referred to the annual budget process for 2021/22.

Consultation**1. External Stakeholders**

Council officers have engaged with SECCCA and its member councils, Climate Emergency Australia, the Department of Environment, Land, Water and Planning (DELWP) and the South East Environment Network (SEEN) (a local climate action community group), to inform recent climate actions and build internal climate knowledge.

Council's *Community Climate Change Survey* was distributed to a wide range of stakeholders including residents, businesses, educational institutions, community groups, health care providers, emergency management organisations and local networks.

2. Other Stakeholders

The following departments have been consulted for the review of the CCIAP:

- Commercial Services,
- Community Safety,
- Community Strengthening,
- Engineering Services,
- Family Health Support Services,
- Operations,
- Policy, Planning and Environmental Strategies, and
- Sustainable Assets

Since the Climate Emergency declaration an Environmental Governance Group consisting of Director Communities, Director Infrastructure and Operations, Manager Sustainable Assets, Manager Policy, Planning and Environmental Strategies, Coordinator Environmental Services, Coordinator Environmental Policy & Planning and Coordinator Risk Management, has been established to oversee delivery of Council's Climate Emergency response.

13.4 Response to 2019/NOM50 - Climate Emergency**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Climate change has the potential to adversely affect our community, the economy and our environment.

Australia's climate has warmed on average by $1.44 \pm 0.24^{\circ}\text{C}$ since national records began in 1910, leading to an increase in the frequency of extreme heat events ([CSIRO 2020](#)). Australia's weather and climate are changing in response to the warming global climate. In 2018, the Intergovernmental Panel on Climate Change (IPCC) stated to avoid catastrophic global warming we must not reach 1.5°C above pre-industrial levels or, at the very minimum, not exceed that. They also warned that we could have just 12 years to limit a climate catastrophe.

The increase in greenhouse gas emissions in the atmosphere contributes to global warming as a result of the enhanced greenhouse effect. How much the climate changes will depend strongly on the extent to which greenhouse gas emissions can be avoided and reduced.

Victoria is already experiencing the impacts of climate change, becoming hotter and drier in recent years (Source: [Victoria's Climate Science Report 2019](#)).

The major climate change impacts projected for the greater Melbourne region include:

- Rising sea levels
- Increased maximum and minimum temperatures
- More hot days and heatwaves
- More intense rainfall events
- Less rainfall in winter and spring
- Harsher and longer fire seasons

(Source: [Greater Melbourne Climate Change Predictions 2019](#)).

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Under the *Local Government Act 2020* section 9(2)(c), councils are required to promote the 'economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks.' Council is performing this function in accordance with the Act by reducing greenhouse gas emissions and responsibly managing Council's use of limited natural resources.

The Victorian Government's *Climate Change Act 2017* is relevant to this report.

Policy Impacts

Council's Environmental Sustainability Policy, Greening Our Future Environment Strategy (2014-2024), Climate Change Impacts and Adaptation Plan (2011), Health and Wellbeing Plan (2017-2021) and Towards Zero Emissions Plan (2019-2023) are relevant to this report.

Reducing Council's energy usage and greenhouse gas emissions is a four year priority of the *2017-2021 Frankston City Council Plan*.

Officer's Declaration of Interests

13.4 Response to 2019/NOM50 - Climate Emergency**Executive Summary**

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Current research continues to indicate that the climate is changing and that human activity is almost certainly driving the recent changes since the industrial revolution. The changes already being experienced include higher temperatures, altered rainfall patterns and more frequent or intense extreme weather events such as heat waves, droughts and storms. Climate change is impacting our community, the organisation's day to day operations, strategic planning and our demand for services.

While strategies and practices may already exist to deal with routine climate variability, future projected changes to the climate are expected to raise new challenges and risks that need to be managed. The organisation can no longer rely on the assumption that the climate will be more or less the same as it was over the past 50 to 100 years.

Planning for climate change is not easy, but is necessary. To reduce the severity of climate change and to ensure that adaptation is less difficult, greenhouse gas emissions need to be avoided and rapidly reduced over the next decade. To minimise the city's vulnerability to the unavoidable impacts of climate change, new actions will also be required.

Awareness of the risks posed by climate change and an understanding of the significance of those exposures is required to address the challenges ahead.

Further work by Council, in the form of a Climate Change Strategy and Action Plan, is essential so that effective climate change mitigation and adaptation responses can be developed.

Conclusion

For many years leading up to, and since, the Climate Emergency declaration in November 2019, Council has undertaken a large amount of work to respond to climate change in two ways, by avoiding and reducing greenhouse gas emissions that contribute to climate change (mitigation) in order to reduce the severity of the impacts, and by adapting to the unavoidable impacts of climate change (adaptation). This has included awareness raising and capacity building amongst the community and advocacy to both State and federal governments for emergency action.

Officers have determined that the existing Climate Change Impacts and Adaptation Plan (2011) and Council's Towards Zero Emissions Plan (2019-2023) are not adequate to address the scale and speed of actions required for the Climate Emergency. Therefore it is recommended that Council develop a new Climate Change Strategy and Action Plan to guide the necessary climate change mitigation and adaptation actions at both a Council and community level.

ATTACHMENTS

- Attachment A: [↓](#) Climate Change Impacts & Adaptation Plan 2011
- Attachment B: [↓](#) Climate Change Impacts & Adaptation Plan - Final Progress Report 2020
- Attachment C: [↓](#) Climate Change Community Survey Report - November 2020

**13.4 Response to 2019/NOM50 - Climate Emergency
Officers' Assessment****Background**

Council is responding to climate change in two ways, by avoiding and reducing greenhouse gas emissions that contribute to climate change (mitigation) in order to reduce the severity of the impacts, and by adapting to the unavoidable impacts of climate change (adaptation).

In May 2011, Council adopted its *Climate Change Impacts and Adaptation Plan (2011)* (Attachment A) to help Council and community facilitate action and reduce vulnerability to the impacts of climate change.

In January 2019, Council adopted its *Towards Zero Emissions Plan (2019-2023)* which outlines Council's organisational target of zero net emissions (carbon neutrality) by 2025. The Plan outlines a range of actions to reduce Council emissions as well as actions to support our community to transition to a low carbon future.

More recently at its Ordinary Meeting on 18 November 2019 (OM14), Council declared a Climate Emergency recognising the scale and urgency of the climate crisis. It is broadly recognised by councils who have declared a climate emergency that additional investment to support a rapid reduction in community emissions and build community resilience to the impacts of climate change is required.

Issues and DiscussionClimate Change Impacts and Adaptation Plan (2011) Final Report

"Review and update Council's Climate Change Impact and Adaptation Plan (2011) to guide the climate emergency response by Council, to be prepared by the Chief Executive Officer within 12 months of the date of this resolution."

The *Climate Change Impacts and Adaptation Plan 2011 (CCIAP)* aims to provide a framework and guide to facilitate action by Council in its operations and services to prepare for the impacts of climate change. The Plan also aims to provide information and assistance to the community to reduce their vulnerability and facilitate an adaptive response to climate change impacts. The Plan contains 58 actions prioritised for short, medium and long-term timeframes broken into seven themes which include:

1. Safeguarding our community's health and safety
2. Managing our assets
3. Protecting our natural environment
4. Keep on playing
5. Using our water responsibly
6. Planning for our future
7. Ensuring corporate continuity

The plan was reviewed in 2015 and good progress was identified with 81% of the adaptation actions either completed or on track. The Domestic Wastewater Management Plan (A1.8), Green Wedge Management Plan (A1.0), Public health activities for safer food production and storage processes for local businesses (A1.4) and South East Councils Climate Change Alliance (SECCCA) membership (A7.6) were highlighted as critical actions to be completed and pursued through Capital Works or budget bids.

The current 2020 review has seen an overall 93% of the plan accomplished with 54 of the actions achieved and ongoing (86%), partially achieved (2%) and (5%) still in

**13.4 Response to 2019/NOM50 - Climate Emergency
Officers' Assessment**

progress, with all but one of the above critical items being actioned. From the remaining four actions (7%) that have not been achieved, two require increased resourcing (1.4 and 4.3). Whilst actions 1.3 and 5.5 would need to be driven by the Victorian Government due to the nature of these actions requiring a state wide response.

Attachment B of this report shows each adaptation action from the Plan in detail comparing the progress from 2015 to 2020 with relevant discussion.

Officers have determined that updating this plan in isolation, as per the resolution, would not be adequate to address the scale and speed of actions required for the Climate Emergency and that combining mitigation and adaptation actions in a new Climate Change Strategy and Action Plan would achieve the best outcome.

Community Awareness and Action

“Undertakes to work with the Frankston community to raise awareness of the climate emergency and support action to mitigate greenhouse gas emissions and build resilience.”

Since Council’s Climate Emergency declaration, Council officers have run a number of free community **‘Greening Our Future’** events to support and encourage community emissions reduction and sustainable living. Events covered a range of topics including; Summer Smart Homes, Solar and Batteries, Composting and Wormfarming and Know Your Recycling. All events received positive feedback and were well attended. Articles on the climate emergency, free energy consultations, reducing waste and energy efficiency around the home were also promoted via Council’s publications, including Frankston City News and EnviroNews, Council’s environmental e-newsletter.

In 2020, Council partnered with the Australian Energy Foundation (AEF) to support residents in reducing their emissions through practical energy advice. Residents can access a free 20 minute **Energy Advice** consultation as well as an independent referral service to suppliers of energy saving products who can quote to undertake the works. AEF help residents with solar power and battery storage, insulation, draught proofing, LED lighting, hot water, heating and cooling and window treatments. AEF is a national not-for-profit organisation aiming to accelerate the energy transition by empowering communities to take action. Whilst some home installation services were impacted by COVID-19, they are expected to return to normal in 2021. For more information visit: frankston.vic.gov.au

From July to September 2020, Council ran a **Community Climate Change Survey** seeking feedback to better understand our community’s priorities for responding to the threats of climate change and ideas on ways to work together to meet these challenges at a local level. The survey was run by an independent consultant. A wide range of stakeholders including residents, businesses, educational institutions, community groups, health care providers, emergency management organisations and local networks were engaged. Council received 762 responses to the survey, plus over 50 ideas, comments and votes submitted to the Big Ideas Forum, showing a very high level of interest in this issue.

A key finding of the survey is that **80%** of respondents are ‘extremely concerned’ or ‘very concerned’ about climate change. While there is generally a high level of concern about all **global** climate change impacts, respondents are mostly concerned about the following **local** impacts: loss of biodiversity / flora and fauna/ vegetation / habitat; sea level rise and/or coastal erosion; harsher and longer fire seasons/ bushfires; extreme weather events; more hot days and heatwaves/ drought (Attachment C).

Respondents also identified:

**13.4 Response to 2019/NOM50 - Climate Emergency
Officers' Assessment**

- the following **four** areas as the most important for Council to work in to address climate change: biodiversity and urban forests, renewable energy, reducing waste, sustainable buildings and homes.
- the following **three** direct actions that Council should focus on to address climate change: prioritising tree planting in areas that experience increased urban heat and high pedestrian use, installing energy saving and renewable energy measures on Council buildings and for public lighting, developing alternative ways to reduce waste going to landfill to increase the recovery of resources

This valuable community input will help inform Council's detailed plans to tackle priority climate change actions including ways to support individual and community action.

Complementing the community survey, work has also commenced on a **Greenhouse Mitigation – Community Action Planning project** with the South East Councils Climate Change Alliance (SECCCA) and its member councils, to identify the most effective interventions for councils to undertake at a local and regional scale to avoid and reduce community greenhouse gas emissions and deliver economic benefits. Council officers have been involved in the development of a regional and municipal community emissions profile that identifies the major emission sources from the south east region and within each council area. A regional stakeholder workshop was held on 14 July 2020 with Council officers and external organisations to discuss climate change related actions and barriers. A preliminary list of actions is now being developed and further analysed. This project will inform Council's climate emergency response and strategic investment in community climate actions.

Council Advocacy

“Council calls upon the Australian State and Federal Governments to declare a climate emergency and back this up with legislated programs to drive emergency action to reduce greenhouse gases and meet the lower target of the Paris Agreement to keep global warming below 1.5 degrees.”

Following on from Council's Climate Emergency declaration in November 2019, the former Mayor and Councillor, Sandra Mayer, wrote to the Federal Minister for the Environment, The Hon Susan Ley MP, as well as State Minister for Energy, Environment and Climate Change, The Hon Lily D'Ambrosio MP in April 2020, calling upon their governments to also declare a climate emergency and back this up with legislated programs, per the resolution above. Letters were sent to additional members of parliament. Council received responses from The Hon Angus Taylor MP, Federal Minister for Energy and Emissions Reduction and The Hon Lily D'Ambrosio MP, as well as Senator Jess Walsh, Labour Senator for Victoria.

In addition, with Council committing to re-joining the South East Councils Climate Change Alliance (SECCCA) at its Council Ordinary meeting on 30 March 2020 (OM4), Council has been involved in supporting SECCCA's advocacy work in the area of zero net carbon buildings, higher home energy ratings for new developments, Victorian Government emission reduction targets and COVID-19 recovery efforts to support a sustainable and resilient recovery (i.e. to build back better supporting a low emissions and green recovery).

Council Research

A high level review of other local government climate emergency responses by Council officers has found these to be very varied. In addition, guideline documents and toolkits have been developed (e.g. City of Darebin's resources and framework for effective local government climate emergency responses, and the Climate Emergency Toolkit by Dale Martin, former Councillor of the City of Moreland), each with their own interpretation, focus and nuances. Council officers are also involved with Climate Emergency

**13.4 Response to 2019/NOM50 - Climate Emergency
Officers' Assessment**

Australia, a recent group established with funding from the City of Melbourne to support a nation-wide response. One of their key work areas includes investigating what it means to govern in a climate emergency.

Officers would therefore like to have a more detailed understanding of the various local government climate emergency responses to develop the right strategy for Frankston City including ascertaining the potential costs and benefits of this work.

Options Available including Financial Implications

Officers recommend Council support the undertaking of a detailed investigation by Council officers of the various climate emergency responses across local government to determine potential options and budget implications for Council. Key findings of this research are proposed to be reported back to Councillors for further discussion and direction at a briefing in February 2021. Following this the required budget will be referred to the annual budget process for 2021/22.

There are no financial implications associated with the report.



Acknowledgements

The Climate Change Impacts and Adaptation Plan was developed by Frankston City Council's Climate Change Taskforce.

The following are thanked for their contribution in the development of this Plan:

Frankston City Mayor and Councillors

Frankston City's Climate Change Taskforce (in alphabetical order):

Kevin Alexander	Foreshore Coordinator
Jacquie Anderton	Recreation Development Coordinator
Libby Anthony	Environment Manager
Jeff Best	Ambassador Programs Coordinator
Lyle Clauscen	Environmental Health Coordinator
Liz Daley	Community Development Manager
Mandy Gatliff	Family and Youth Services Manager
Peter Harrison	Aged Services Manager
Graham Hayden	Physical Services Manager
Jane Homewood	General Manager, Development
Aida Horvath	Planning and Policy Coordinator
Chris Innes	Risk Coordinator
Meghan Kelly	Strategic Planner
Melissa King	Community Safety Coordinator
Ken Poulier	Traffic and Drainage Coordinator
Robert Powell	Business Development Officer
Kathryn Renwick	Planning and Policy Officer
Prue Robertson	Climate Change Officer
Kate Somerville	Senior Policy Officer
Rod Tanner	Waste Services Contract Manager
Karen Taranto	Planning and Policy Officer
Rachel Weaver	Resource Efficiency Coordinator

For further information, please contact:

Frankston City Council
Environment Department
PO Box 490
Frankston, Victoria 3199
Phone: 9784 1747
environment@frankston.vic.gov.au

Copyright © Frankston City Council 2011

This document is subject to copyright and shall not be reproduced without the approval of Frankston City Council, except that material may be copied for non-commercial purposes without permission from the publisher. This document remains the property of Frankston City Council and it may only be used for the purpose intended for this project.

Disclaimer

While the author, publishers and others responsible for this publication have taken all appropriate care to ensure the accuracy of its contents, no liability is accepted for any loss or damage arising from or incurred as a result of any reliance on the information provided in this publication.

Contents

Acknowledgements.....	2
Contents.....	3
Executive Summary	4
1. Background.....	8
1.1 Climate Change Predictions and Modelling of Impacts	8
1.2 Strategic Framework	9
1.3 Why is a Climate Change Impacts and Adaptation Plan needed?.....	12
1.4 What is already being done in relation to Adaptation?	13
2. Impacts and risks of climate change	16
2.0 Impacts of Climate Change	16
2.1 Limitation of data	19
2.2 New information on sea level rise – Future Coasts Program.....	19
2.3 Risks	19
2.4 Case studies of existing adaptation actions.....	21
3. Implications for Council.....	23
3.0 Broad functions and potential impacts of climate change on areas of responsibility	23
4. Implications for Community.....	27
4.0 Community Vision	27
4.1 Communicating Climate Change.....	27
4.2 Who is at risk?	27
4.3 Impacts of Climate Change on Community Wellbeing.....	28
4.4 Engagement with the community.....	29
4.5 Level of preparedness	32
5. Adaptation Plan	33
6. Community Consultation Plan.....	42
7. Appendices.....	48



Executive Summary

Background

Climate change has potential to adversely affect our environment, community and economy. Even if global greenhouse gas emissions were to be sharply curbed, the scientific consensus is that the impacts of climate change will still be felt.

Research conducted with CSIRO show that Frankston City is significantly exposed to climate extremes and natural hazards such as storm surges and coastal inundation, floods, bushfires and extreme temperatures. As a result of climate change these hazards are projected to increase in frequency and severity.

Frankston City Council, as part of the Western Port Greenhouse Alliance (now South East Councils Climate Change Alliance Incorporated: SECCCA), contributed to the development of the following two reports: *Impacts of Climate Change on Settlements in the Western Port Region: People Property and Places* and *Climate Change Risks and Adaptation*. Following the public release of the reports, Council established an internal Climate Change Taskforce to guide the development of a *Climate Change Impacts and Adaptation Plan*.

This Plan aims to provide a framework and guide to:

1. Facilitate action by Council in its operations and services to prepare for the impacts of climate change.
2. Provide information and assistance to the community to reduce their vulnerability and facilitate an adaptive response to climate change impacts.

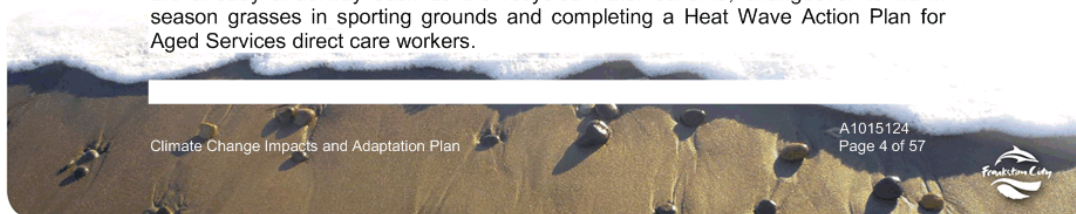
Risk Assessment

In the development of the *Climate Change Risks and Adaptation* Report a risk assessment was conducted to identify risks posed or exacerbated by climate change. Risks were assessed over three time frames current to 2015; mid term to 2030 and long term to 2070. These risks were revised internally and assessed against any existing controls or measures in place to determine how climate ready Council is.

From the risk assessment, fifty risks were identified - twenty seven relating to Council and twenty two relating to the community or other agencies. Major risks were identified for drainage and infrastructure, parks and leisure, planning, community safety and aged services.

Adaptation Planning

Adaptation planning with relevant Departments aimed to address priority risks to Council and consider potential gaps. The implications of climate change for specific Departments were assessed through internal consultation, presentations to the Taskforce and a literature review. Some actions that addressed climate change risks are already underway such as the recycled water scheme, changeover to warm season grasses in sporting grounds and completing a Heat Wave Action Plan for Aged Services direct care workers.



Projected Climate Change Impacts for Frankston City

Climate variable	Indicative change	
Temperature	2030	2070
Average annual temperature	↑ 0.5-1.3°C	↑ 1-3.5°C
Days per yr > 30 °C (20 current)	↑ 3-6	↑ 6-25
Days per yr > 40 °C (0 current)	↑ 1 - 2	↑ 2 - 5
Average rainfall	2030	2070
Average annual	↓ 0-8 %	↓ 0-23 %
Catchment stream flows	↓ 25 %	↓ >50 %
Droughts	↑ frequency & severity	
Extreme rainfall	2030	2070
2 hour	↑ 15 %	↑ 37 %
12 hour	↑ 4 %	↑ 26 %
24 hour	↓ 2 %	↑ 24 %
72 hour	↓ 16 %	↑ 20 %
Maximum flood heights	↑	↑
Flood return intervals (ARI)	↓ flash ↔ riverine	↓ flash ↓ riverine
Sea level rise / storm surge	2030	2070
Sea level rise	↑ 0.17 m	↑ 0.49 m
Storm tide – max. height, 1:100 year ARI (current 1.16m)	1.37 m	1.80 m
Storm surge – change to 1:100 year ARI	↓ to 1:40 - 1:6	↓ to 1:20 - 1:1
Inundation area (1:100 year storm surge)	under review	under review
Fire weather	2030	2050
No. of very high and extreme forest fire risk days (~ 12 days current)	↑ 1 - 2	↑ 5 - 7
No. of very high and extreme grass fire risk days (~ 95 days current)	↑ 7 - 15	↑ 9 - 30

Source: Impacts of Climate Change on Settlements in the Western Port Region – People, Property and Places, June 2008. Available online: www.seccca.org.au



Next Steps

To effectively prepare for a changed climate, recommended next steps coming out of the Adaptation Action Plan are listed under the seven key themes, (See Part 5 for full details).

1. Safeguarding community health and safety

Heatwave Planning - especially essential services for aged residents

Shade from the sun - incorporating refuges from extreme weather in building design

Keeping insects at bay - surveying insect populations, minimising breeding sites and developing alert systems

Promoting safer food production and storage for local business

Preparing for fire weather

Continue supporting community gardens and the Frankston Food Access Network

2. Managing our assets

Working with Melbourne Water to upgrade and remediate major drains

Monitoring, maintaining and upgrading our drainage system

Incorporating Ecological Sustainable Design in new building planning and design

3. Protecting our natural environment

Improving the quality and connectivity of our natural ecosystems

Protecting coastal vegetation and dunes

Cooperating with Melbourne Water for a healthy Seaford Wetlands

Extending bio-linkages within the Municipality

4. Keep on playing

Continue changing over sports grounds to warm season grasses

Investigating more alternative water sources for watering sports grounds

Implement irrigation audit recommendations to reduce pressure on grounds

Managing ground hardness and wetness

5. Using our water responsibly

Integrating water sensitive urban design into new developments

Developing an Integrated Water Management Plan for the City

Continue investigating possibilities for more alternative water sources

6. Planning for our future

Use the Planning Scheme to guide appropriate urban expansion encouraging open space and on-site water retention.

Working with the State Government to explore future coastal risks

Encouraging Water Sensitive Urban Design in new development

7. Ensuring Corporate continuity

Supporting Frankston City's local economy

Ensuring climate change impacts are considered in Council's strategies and risk register



Community Consultation

The impacts of climate change are already occurring. These will affect every individual, but we are in it together - Council and community. There are three key stages of community consultation briefly outlined below.

Stage 1.) Pre-Consultation Outcomes

Stage 1 has been completed. The Climate Change Community Workshop Evaluation Report summarises the outcomes of the workshop held on May 14th 2010 at Mahogany Neighbourhood Centre in Frankston North. It also includes the results to a series of climate change-related questions which helped form Part 4 of this Plan.

Stage 2.) Community consultation

A series of targeted community consultation activities were held to gain feedback on the Plan:

- Promotion on Council's website
- Article in Frankston City News
- Creative Conversation on Climate Change in February 2011 (70 participants);
- Copies of the draft Plan available from Council's Customer Service Centres and Libraries (over 50 copies distributed)
- Advertisements in both Local Newspapers
- Visual display cabinet at Frankston Library with copies of the draft Plan and information about climate change made available
- Environmental Sustainability Survey - questions pertaining to climate change (1,112 respondents)
- Presentations were given to and feedback sought from Council Committees and Networks
- Feedback was sought from: Environmental Friends Groups and Community Groups
- 35 residents expressed interest in being involved in the development of the Plan
- 1,500 residents on the Environment Department's Community Database
- 40 relevant agencies and organisations
- 6 Community Centres / Neighbourhood Houses
- Frankston Business Chamber and 2,300 local businesses
- Conversation with Community Kitchen members at Mahogany Neighbourhood Centre, and
- Internal staff awareness raising and invitations to provide input.

Stage 3.) Community Education

Further community education will take place following the adoption of the *Climate Change Impacts and Adaptation Plan*. These activities are detailed in the Consultation Plan and aim to develop further educational resources on the impacts of climate change and build community resilience in the long-term.



1. Background

Climate change has potential to adversely affect our environment, community and economy. All levels of government have responded in some way to the threat, but much more work is yet to be done. Part 1 of this Plan introduces climate change, Council's strategic direction and action taken to date - outlining the need to start planning for climate change.

1.1 Climate Change Predictions and Modelling of Impacts

The growing scientific consensus is that climate change is largely the result of emissions of carbon dioxide and other greenhouse gases from human activities including industrial processes, agriculture, fossil fuel combustion, and changes in land use, such as deforestation. Unless decisive action is taken, projections of future warming suggest a global increase of 1.1°C to 6.4°C by 2100 compared to 1980-1999 temperatures (Intergovernmental Panel on Climate Change (IPCC)). In addition to warming, increases in sea level and changes in rainfall, including more frequent floods and droughts, are likely. These changes, over time, are referred to broadly as "climate change".

Warming of the climate system is unequivocal, as is now evident from observations of increases in global average air and ocean temperatures, widespread melting of snow and ice, and rising global average sea level.

IPCC Fourth Assessment Report (2007)

Amongst other things, the IPCC Fourth Assessment, 2007 finds:

- Most of the observed increase in global average temperatures since the mid-20th century is very likely due to the observed increase in anthropogenic greenhouse gas concentrations.
- A global assessment of data obtained since 1970 has shown that it is likely that anthropogenic warming has had a discernable influence on many physical and biological systems.
- Continued emission of greenhouse gases at or above current rates would cause further warming and induce many changes in the global climate system during the 21st century that would very likely be larger than those observed during the 20th century.
- Anthropogenic warming and sea-level rise would continue for centuries owing to the time scales associated with climate processes and feedbacks, even if greenhouse gas concentrations were to be stabilised.

Given these findings, the IPCC (4) concluded that:

Adaptation will be necessary to address impacts resulting from the warming which is already unavoidable due to past emissions.

It also stated that:

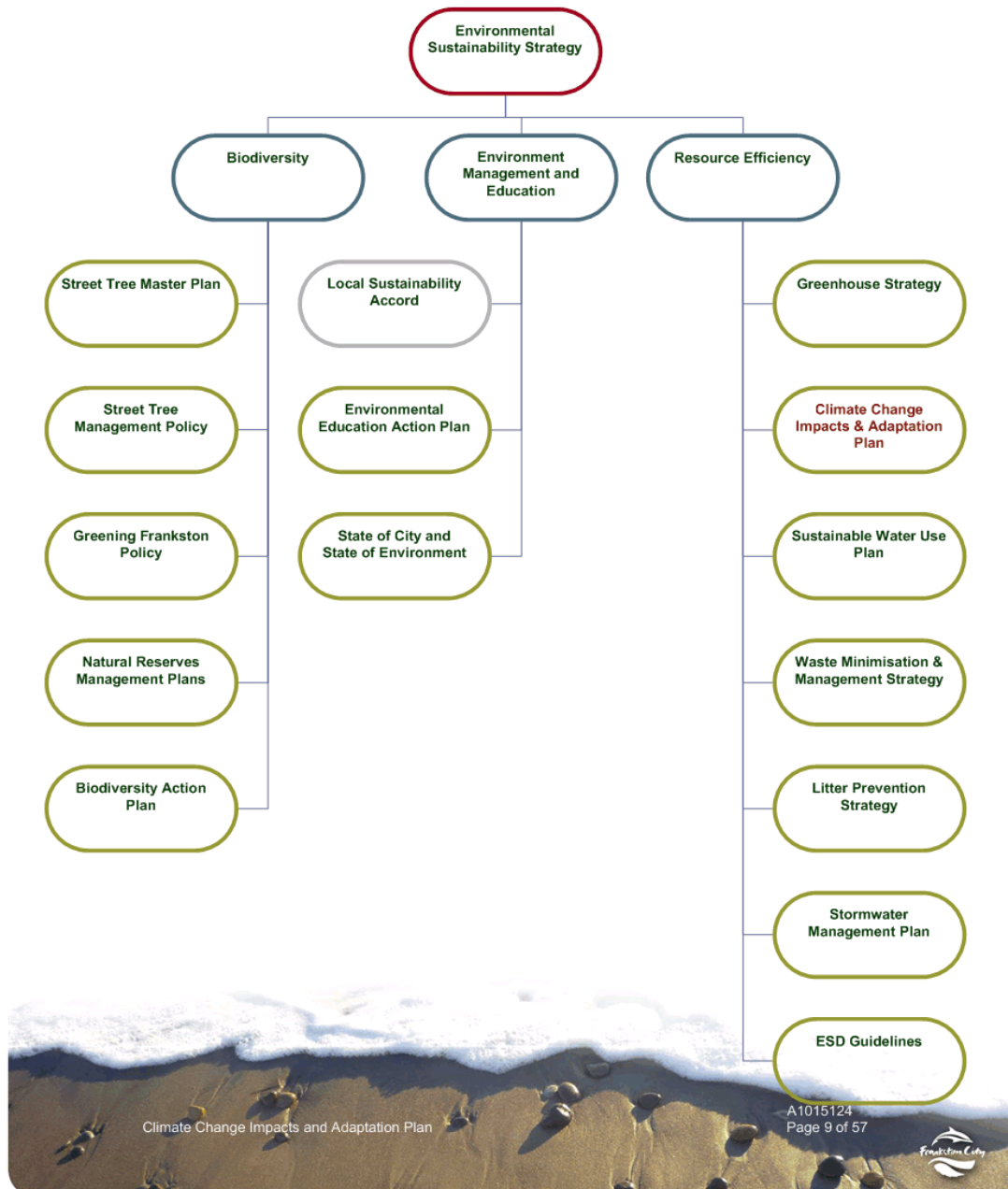
A wide array of adaptation options is available, but more extensive adaptation than is currently occurring is required to reduce vulnerability to future climate change.

It is an expectation that revisions to climate change modelling by the IPCC and other scientific bodies will further confirm the trends and show accelerated time lines required for action. The recent State of the Climate Report released by CSIRO and the Bureau of Meteorology in March 2010 reiterates the climate change trends being observed and their implications for the future.



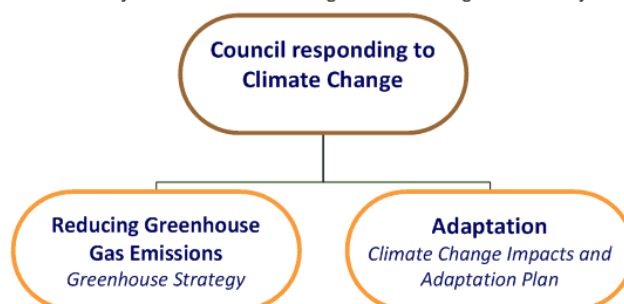
1.2 Strategic Framework

This Climate Change Impacts and Adaptation Plan comes under Council's Frankston 2025 Vision, Council Plan, Municipal Strategic Statement and Environmental Sustainability Policy, which states policy directive for Council to demonstrate leadership and achieve best practice in Environmental Sustainability.



Strategic direction on Climate Change

Frankston City Council is addressing climate change in two ways:



Reducing Greenhouse Gas Emissions

Frankston City Council is committed to reducing its greenhouse gas emissions, saving energy and transitioning to sustainable energy sources. Frankston City's Greenhouse Strategy was prepared in 1999 to address local government's role in creating and sustaining local solutions to greenhouse problems. The Greenhouse Strategy provides a strategic approach to greenhouse gas reduction and focuses on both community and corporate (Council) measures. Whilst Frankston City's Greenhouse Strategy will be reviewed in 2010/2011 as a Carbon Neutral Action Plan, Council continues to implement a range of greenhouse and energy saving strategies.

These include:

- Improving the energy efficiency of Council buildings, street lighting and equipment
- Installing renewable energy options including solar hot water heaters and solar electricity panels (photovoltaics) on several buildings
- Converting 6 cylinder to 4 cylinder vehicles and purchasing LPG and Hybrid vehicles
- Flaring methane from a cell of the McClelland Road former tip
- Reducing corporate waste to landfill and increasing recycling
- Offsetting emissions by planting trees
- Offsetting electricity consumption with GreenPower purchases
- Increasing recycling and sustainable procurement through the ECO-Buy program
- Educating staff and encouraging positive environmental behavioural change (such as Council's Green Team)
- Providing advice, education and support for community greenhouse programs
- Working regionally with other local governments through the South East Councils Climate Change Alliance (SECCCA)
- Development of a Carbon Neutral Action Plan



Adapting to Climate Change

Frankston City Council is one of eight member councils of the South East Councils Climate Change Alliance Incorporated (SECCCA), formerly Western Port Greenhouse Alliance, researching the impacts and responding to climate change. In 2008, SECCCA completed the Impacts of Climate Change on Settlements in the Western Port Region project. This project, in which Frankston City Council was a participant, recommended that a process of assessing impacts and risks is vital to the success of local government climate change adaptation programs.

In response to the *People, Places and Property*¹ document; Council has moved towards developing and implementing strategies to minimise and respond to the impacts of climate change, including:

- Establishment of a Climate Change Taskforce with an aim to guide the development of a *Climate Change Impacts and Adaptation Plan* for Frankston City. The Taskforce meets monthly and comprises of internal staff representatives from a broad cross section of Council.
- As a component of research undertaken for the report: *Impacts of Climate Change on Settlements in the Western Port Region: Climate Change Risks and Adaptation*²; Council conducted a Risk Assessment Workshop in 2008. The risk register that developed out of this workshop was reviewed at internal workshops with the Climate Change Taskforce.
- Council's Drought Response Plan and Recycled Water Scheme are adaptation actions.
- Under a SECCCA project: *Protecting the Western Port Community from the Impacts of Climate Change*, a Climate Change Communications Plan was developed to guide consultation actions.
- A Climate Change Community Workshop was held in May 2010 to gauge community concerns and priorities for the development of this Plan.
- A 'Creative Conversation on Climate Change' forum was held in February 2011 to share concerns and ideas on how community members can prepare for a changed climate.

¹ Marsden Jacob Associates, Net Balance Foundation, Broadleaf Capital International, CSIRO (2008). Impacts of Climate Change on Settlements in the Western Port Region: People, Property and Places. June 2008.

² Marsden Jacob Associates, Net Balance Foundation, Broadleaf Capital International, CSIRO (2008). Impacts of Climate Change on Settlements in the Western Port Region: Climate Change Risks and Adaptation. October 2008.

1.3 Why is a Climate Change Impacts and Adaptation Plan needed?

Every aspect of community life and local government function that is impacted by weather could potentially be affected by climate change. Many changes are already being felt across Australia with scientific consensus warning of increasing temperatures, sea level rise, changing rainfall patterns and more frequent and extreme weather events. Due to the lag time in the climatic system, even with severe reductions in greenhouse gas emissions, climate change impacts will be felt.

Adaptation is preparing for the unavoidable impacts of climate change. This means undertaking actions in response to actual or projected impacts of climate change which leads to a reduction in the risks or realisation of potential benefits. Evidence shows acting sooner rather than later will pose fewer challenges and be more cost effective.³

While climate change impacts will be felt regionally, nationally and globally, Frankston City has its own climate-related vulnerabilities and priorities to be addressed.

This Plan aims to provide a framework and guide to:

- **Facilitate action by Council in its operations and services to prepare for the impacts of climate change.**
- **Provide information and assistance to the community to reduce their vulnerability and facilitate an adaptive response to climate change impacts.**

Some of the potential impacts of climate change are now routinely considered in Council planning and operational decisions. Reviewing, refining or augmenting Council strategies and plans may be the best approach to move towards adaptation, identifying larger and longer term needs and integrating these into long term planning and risk management.

Adaptation to climate change should be built into normal planning and risk management activities of both Council and the community. This Plan will address Council's core operations and services and set out a framework that can be translated into an agreed program of action. Reviewed and updated in line with the Council Plan; this Plan ensures that Council has a commitment in place to regularly reassess risks and adaptation actions over time. Key themes relating climate change impacts and functions across Council are identified below:

Key Themes

- Safeguard community health and safety
- Manage our assets
- Planning for our future
- Protect our natural environment
- Keep on playing
- Using our water responsibly
- Ensuring corporate continuity

³

Source: Federal Government (2007) Climate Change Adaptation Actions for Local Government. Available online: www.climatechange.gov.au/australia/you-can-do-something/your-government.aspx

1.4 What is already being done in relation to Adaptation?

All three levels of government in Australia have an important role to play. Collaboration across levels of government and between different agencies is essential to a successful response to climate change.

1.4.1 Federal Government

The Federal Government has sought to address climate change through a number of planning policy initiatives.

Major risk assessments are being prepared in vulnerable areas such as biodiversity, infrastructure and human settlements. This includes a *National Coastal Risk Assessment* to investigate the impacts of storm surges and sea level rise on coastal communities. *Water for our Future* focuses upon four national priorities: taking action on climate change, using water wisely, securing our water supplies, and supporting healthy rivers and wetlands. *Farming for our Future* is an initiative for primary producers to mitigate their emissions and adapt to climate change; and *Caring for our Coasts* is helping coastal communities prepare for the changes climate change will bring.

The Federal Department of Climate Change and the Victorian State Government Department of Sustainability and Environment (DSE) provided funding to SECCCA to complete the People, Places and Property Report. Research from this report has formed part of the Federal Government's '*Climate Change Risks to Australia's Coast - A first pass national assessment*'.

Sea level rise visualisation tools and maps have been developed by the Federal Government to identify potential risk areas. With the release of these tools, Council will play a role in responding to community concerns about the impacts of sea level rise.

The role of the Federal Government is policy development, implementation and program delivery in three areas: mitigation policy through domestic emissions reduction; adaptation to the unavoidable impacts of climate change; and helping to shape a global solution through Australia's international climate change strategy.

This includes also support for major infrastructure and funding as well as developing broad based communication tools.

1.4.2 State Government

The Victorian State Government has undertaken a number of initiatives to develop and implement Victoria's adaptation responses to climate change⁴. The Council of Australian Governments (COAG) requested the development of a National Adaptation Framework as part of its Plan of Collaborative Action on Climate Change, published in April 2007. It outlines the Framework for collaboration between the Commonwealth government and State governments.

At the 2006 state election, the Victorian Government gave a commitment to introduce a Climate Change Bill to ensure that actions taken on climate change are backed by legislation and protected under Victorian law.

Relevant Policy and program initiatives include:

⁴ More information on the Victorian Government climate change actions is available online: www.climatechange.vic.gov.au/index.html



- The White Paper on Land and Biodiversity – which will improve the resilience of our ecosystems through better management of crown and private land.
- Future Farming Strategy – meeting the challenges and opportunities of the future by improving productivity, competitiveness and sustainability of farm businesses.
- Victorian Coastal Strategy – guiding how government will address climate change along the coast.
- Future Coasts program – assessing the physical vulnerability of Victoria's coast to climate change.
- Climate Communities – promote voluntary action through grants on climate change on a community level.
- Victorian Local Sustainability Accord and the Solar Hubs Program.

The role of the State Government is policy development for Victoria, implementation and program delivery of actions coming from the Climate Change White Paper; especially in helping communities adapt to the unavoidable impacts of climate change.

This also includes providing support for major infrastructure and funding project development.

The Victorian Government has released a Climate Change White Paper (July 2010) which outlines ten new actions to reduce our emissions; capitalise on new jobs, new technologies and new markets; and adapt to a changing climate. Submissions to the Green Paper fed into the State Government's White Paper with a final position that includes new investment, policies and actions on climate change.

To investigate how land use planning and development controls can best support the management of coastal impacts of climate

change, a Coastal Climate Change Advisory Committee was charged with the development of an Issues and Options Paper in February 2010. Frankston City Council with community input provided a submission to the Committee to feed into the final recommendations for the Minister for Planning.

1.4.3 Local Government

Local government associations such as the International Council for Local Environmental Initiatives 'Cities for Climate Protection' program, the Municipal Association of Victoria and the Victorian Local Government Association are working collaboratively with collections of councils on aspects of climate change.

Six key local government functions and responsibilities which will be impacted by climate change have been identified in the Federal Government's report on *Climate Change Adaptation Actions for Local Government*. These include: property and infrastructure services, provision of recreational facilities, support of health and community services, planning and development approvals, natural resource management and water and sewerage services. These local functions of councils will all be affected by climate change in some way and will require adaptation planning.

To facilitate action on a regional level, cooperative local government alliances⁵ have formed to focus on greenhouse and adaptation action. SECCCA is an example of such an alliance.

⁵ Victorian Regional Greenhouse Alliances include Central Victoria Greenhouse Alliance, North East Greenhouse Alliance, South West Sustainability Partnership, South East Councils Climate Change Alliance Incorporated (SECCCA) (formerly Western Port Greenhouse Alliance) and Western Alliance for Greenhouse Action. New partnerships are forming in other parts of metropolitan Melbourne, Geelong region, and Goulbourn region.



Case Study: Wellington Shire Council – Sea level rise in the Honeysuckles

Wellington Shire Council has mandated the preparation of a Climate Change (Sea Level Rise) Management Response Plan for planning permits for new dwellings in the Honeysuckles.

This requires the applicant/land owner development to commit to managing the risks of climate change and sea level rise including safety and risk to life, damage to property and services, pollution and access.

Source: www.wellington.vic.gov.au

1.4.4 Service Providers

Local adaptation to the impacts of climate change is the responsibility of a range of decision-making authorities. The involvement of a wide range of agencies and other organisations is likely to be critical in assessing and implementing responses. Relevant stakeholders include national and state government departments and agencies, utilities, other regional agencies and adjoining local councils⁶.

Key Partners include:	Federal	Environment Protection Agency
	State	Peninsula Health Network
	SECCCA	Brotherhood of St Laurence
	SECCCA council members	Eastern Treatment Plant
	Friends Groups	Melbourne Water
	Country Fire Authority (CFA)	Vic Roads
	State Emergency Service (SES)	Transurban
	Coast Guard	Victoria Police
	Melbourne Water	Emergency Services
	South East Water	Metropolitan Ambulance and Fire Services
	Red Cross	

1.4.5. Emergency Services

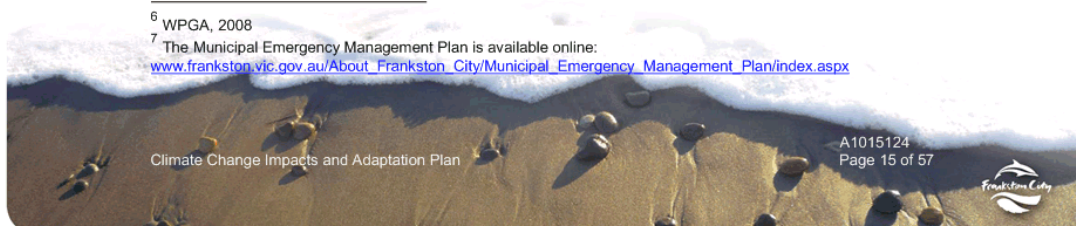
The roles and relationships with emergency services in times of a natural disaster that may or may not be related to climate change are governed by Frankston City Council's Municipal Emergency Management Plan⁷ (MEMP). The MEMP addresses how to prevent, respond to and recover from, emergencies within the municipality and uses an all hazards approach.

The plan is developed by the Municipal Emergency Management Planning Committee (MEMPC) comprising representatives from Council, Victoria Police, CFA, SES, Red Cross, Coastguard, DHS and other support and relief agencies. It maps out how, as a community, we can cope with hazards and emergencies. The plan recognises the inevitability of economic and social effects of emergencies including loss of life, destruction of property and dislocation of individuals and communities.

Frankston City Council has responsibility for management of municipal resources and the co-ordination of community support to counter the effects of an emergency.

⁶ WPGA, 2008

⁷ The Municipal Emergency Management Plan is available online: www.frankston.vic.gov.au/About_Frankston_City/Municipal_Emergency_Management_Plan/index.aspx



2. Impacts and risks of climate change

In the last decade, there has been a noticeable increase in the intensity and frequency of extreme weather events both locally and abroad. Devastating bushfires, severe heatwaves, storms and floods and the continuation of drought have all been experienced. These events have impacts on infrastructure, economies, environments, health systems and emergency services. Even more importantly, these events affect individuals and groups within our community.

This part of the Plan provides information on the projected impacts and risks specific to Frankston City. There are five key impacts predicted to affect Frankston City and its communities which Council wants to consider in its planning and decision making, listed below.

2.0 Impacts of Climate Change

- ↑ Sea level rise/ storm surge
- ↑ Intense rainfall and inland flooding
- ↑ Fire weather conditions
- ↑ Changes to average and extreme temperatures
- ↓ Changes to average rainfall

A more detailed overview of the climate change impacts on Frankston City are included in the table in Appendix 1.

Sea level rise/ Storm Surge

Frankston City is bounded by Port Phillip Bay in the west with approximately 10km of coastline. Inundation from sea-level rise, particularly in conjunction with extreme tide and storm events⁸, is a risk for a significant portion of coastal land areas. Storm surges that were seen in July 2008 and April 2009 that battered Frankston and Seaford foreshores are examples of these events in recent history.

Frankston City has an estimated number of 1,500 to 3,100 existing residential buildings at risk of inundation from a sea level rise of 1.1 metres and 1-in-100 year storm tide⁹.

Frankston waterfront and Seaford foreshore are highly valued by the community and attract many visitors every year. Storm surge and sea level rise pose a threat to the beaches increasing the possibility of erosion. Ensuring that natural vegetation and dune systems are protected and enhanced will provide a natural sea defense along the coastline.

Different types of coastal frontage may be more or less vulnerable to inundation and erosion than others. For example, those beaches such as Seaford with primary and secondary sand dunes still intact have buffers for storms, but those without are

⁸ The WPGA, 2008 report uses sea-level rise scenarios of up to 0.17 metres for 2030 and up to 0.49 metres for 2070, which were combined with wind speed change scenarios to calculate 1-in-100 year storm surge height. This is likely to be an underestimate as climate change science findings suggest a sea-level rise of a metre or more out to 2100 is plausible.

⁹ According to the Federal Government's Climate Change Risks to Australia's Coast available online: www.climatechange.gov.au/publications/coastline-climate-change-risks-to-australia%20coast.aspx

vulnerable to inland recession of beaches allowing storm surge to reach further inland.

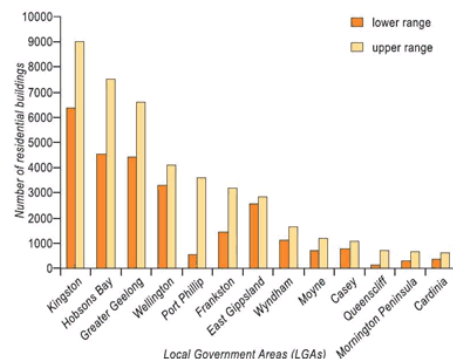


Figure 1: Estimated number of existing residential buildings in Victoria at risk of inundation from sea level rise of 1.1 metres and 1-in-100 year storm tide with lower range (0.4m mean sea level rise) and upper range (1.2m mean sea level rise). Source: 'Climate Change Risks to Australia's Coast - A first pass national assessment'. www.climatechange.gov.au/publications/coastline/climate-change-risks-to-australias-coasts.aspx

Intense Rainfall and Inland Flooding

Extreme rainfall events in Frankston City are projected to increase, with extreme rainfall over a two hour period increasing by 15% by 2030 and increasing by 37% in 2070¹⁰. Frankston City is vulnerable due to the creek systems, which form such an important part of taking stormwater to the Bay.

Infrastructure in Frankston City at risk from flooding includes an estimated 148 kilometres (km) of road, 8km of rail, 26 bridges and a large number of residential properties. Water, sewer and drainage infrastructure in Frankston City is subject to flooding with a total of 98.5km of drainage pipes, 99.3km of water infrastructure, 10 sewer pump stations and 2,221 pits located in exposed areas. Further study is required to make allowance for localised low points, blind depression areas and vulnerable valley floors.

With predictions of heavy rainfall over short periods of time, hard surfaces such as roads and buildings can increase urban flooding and runoff. Stormwater management infrastructure need to be updated to protect low lying areas. Outlets into Kananook Creek need to be upgraded as existing drainage may not cope with future sea level rise and intense rainfall.

Fire Weather Conditions

Climate change is likely to increase the frequency and severity of bushfires in Australia with climate and fire weather projections indicating that fire risk in bushfire prone areas of the Western Port region is likely to increase in the future.

¹⁰ Source for data is the CSIRO, Marsden Jacobs WPGA, 2008 *People, Property and Places* unless otherwise stated.

Frankston City has approximately 35.5 square kilometres of bushfire prone lands. A large proportion of housing stock (84%) in Frankston City was constructed prior to the implementation of current national guidelines for Building in Bushfire-Prone Areas.

Council currently under its Fire Management Plan and Municipal Emergency Management Plan undertakes annual fire inspections on risk properties and vacant lands. Actions coming from the Fire Management Plan, individual Reserve Management Plans and designated Wildfire Management Overlays in the Planning Scheme help to reduce the risk.

Changes to Average and Extreme temperatures

Rising average temperatures and more frequent extreme temperature days have the potential to contribute to a variety of impacts including heat-related illness and mortality. Sixteen people, largely elderly, were admitted to Frankston Hospital and six to Rosebud Hospital from heat-related stresses during the heatwave of February 2009, which saw three successive days of temperatures above 43 degrees Celsius for the first time in recorded history¹¹. In Frankston City, average annual temperatures are projected to increase by 0.5 to 1.3 °C by 2030 and between 1 to 3.5 °C by 2070¹². Dependent on global action on reducing greenhouse gas emissions, there is projections of temperature rise of 4.5 degrees Celsius to 6 degrees Celsius by 2100.

A large proportion of housing stock (73%) in Frankston City was constructed prior to the implementation of any national energy efficient insulation standard¹³. With rising temperatures, managing comfort levels and energy use in residential, retail and industrial buildings is essential to reduce heat-related illness, mortality and energy poverty.

Present increases in summer peak energy demand are nearing capacity on many parts of the electricity grid. Without effective demand management strategies the growing demand could necessitate further augmentation of capacity of both generation and local distribution networks. 'Smart Meters' or real time electricity pricing that will be introduced in the coming years may benefit or disadvantage local households, for example, by helping householders manage their energy use, but possible time of use tariffs resulting in increasing energy bills.

Extreme temperatures can contribute to the degradation of asphalt, jointed concrete roads and road foundations. Frankston City has a total length of 1,089.7km of roads and with a significant proportion of Council budgets currently devoted to road construction and maintenance (5 to 13%), marginal increases in degradation and maintenance costs could have significant financial implications.

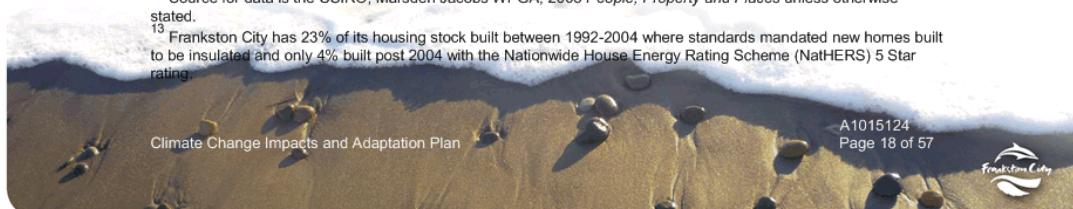
Changes to Average Rainfall

While we have experienced heavy rainfall in the last twelve months, the average rainfall in the Western Port region is projected to decline by up to 8% in 2030 and

¹¹ Minister for Climate Change and Energy Efficiency Mr Greg Combet: www.climatechange.gov.au

¹² Source for data is the CSIRO, Marsden Jacobs WPGA, 2008 *People, Property and Places* unless otherwise stated.

¹³ Frankston City has 23% of its housing stock built between 1992-2004 where standards mandated new homes built to be insulated and only 4% built post 2004 with the Nationwide House Energy Rating Scheme (NatHERS) 5 Star rating.



23% by 2070. Drought frequency and intensity is projected to increase. Dependent on the supply and demand scenarios for Greater Melbourne, the possible continuation of a drying trend may affect drinking water availability and quality leading to potential water shortages.

A drying trend across the Western Port region is likely to have a number of impacts on waterways and wetlands health, both food and ornamental (exotic and indigenous) gardens, sporting fields, streetscapes and infrastructure.

2.1 Limitation of data

Scientific research into climate change impacts is evolving, which means that data quality and availability frequently change. This Plan uses the research conducted by SECCCA and CSIRO as a basis for Frankston City specific data. This is and will continue to be complemented by advances in knowledge from State and Federal agencies such as DSE's Future Coasts¹⁴ program and the CSIRO and Bureau of Meteorology's State of the Climate Report¹⁵. It is expected revisions to climate change modelling will further confirm the trends and show accelerated timelines required for action - sooner rather than later. The risk that scientific projections are conservative and do not accurately account for concurrent weather events could result in unforeseen consequences.

2.2 New information on sea level rise – Future Coasts Program

High resolution digital elevation modelling of the coast, under the Future Coasts program, would enable broad scale quantitative assessment of the potential impacts of sea level rise and identification of appropriate response strategies.

2.3 Risks

An Impact and Adaptation risk identification and assessment process was conducted by Frankston City Council in October 2008 to determine what risks and hazards may arise over time. The risk assessment methodology is included in Appendix 2. This was revised by the Climate Change Taskforce in February 2010 with new risks identified. The risks that are the direct responsibility of Council have formed the basis of the adaptation plan.

2.3.1 Risk Assessment Priorities

Fifty risks have been identified considering six climate change impacts (coastal inundation, inland flooding, bushfire, air temperature, water and concurrent trends). Below is a table of the high and extreme risks that have been identified for the short (2015), medium (2030) and long (2070)¹⁶, for full risk assessment see appendix 4.

Impact	Risk #	Risk	2015	2030	2070
Coastal inundation	1.02	Flooding Kananook Creek	Medium	High	Extreme

¹⁴ Information on the Future Coasts program is available online: www.climatechange.vic.gov.au

¹⁵ State of the Climate Report is available online: www.csiro.au/resources/State-of-the-Climate.html

¹⁶ Broadleaf Capital and Marsden Jacob Associates (2008). Frankston City Council Risk Assessment Workshop Report.



Impact	Risk #	Risk	2015	2030	2070
Inland Flooding	2.01	Sub catchments inundation – Seaford and Frankston	High	High	Extreme
	2.07	Flood prone areas left uncontrolled from responsibilities insufficiently delineated	High	Extreme	Extreme
	2.06	Drainage system overwhelmed	Medium	High	Extreme
Bushfire	3.03	More frequent fires	High	High	Extreme
Air temperature	4.17	Reduced water availability	High	High	High
	4.05	Degradation of sports fields	High	High	High
	4.01	Increased visitation during warm weather	Medium	High	High
	4.03	Increased anti social behaviour	Medium	High	High
	4.11	Loss of biodiversity	Medium	High	High
	4.14	Difficulty establishing new vegetation	Medium	High	High
	4.18	Declining attendance at public events	Medium	High	High
	4.04	Health risk to community	Low	High	Extreme
	5.01	Degradation of Seaford Wetlands	Medium	High	High
Average rainfall	5.02	Water table falling	Medium	High	High
	5.03	Decreased stream flows	Medium	High	High

Table 1: Impacts and risks scaled over three time frames, Frankston City

Over time the seriousness of the risk can rise in significance as the impacts of climate change are felt more strongly. The most serious areas of emergent risk are health risks from higher ambient temperatures, coastal inundation and inland flooding especially in relation to Kananook Creek, the Eastern Treatment Plant and storm water drainage systems; as well as increasing costs of water associated with changes to average rainfall.

2.3.2 Re-scaling of risks

Risks must be reassessed for appropriateness over time as trends in how future climate change will affect the incidence and severity of disasters are poorly understood. These risks will be rescaled when the plan is reviewed in 2013.



2.4 Case studies of existing adaptation actions

Actions to address the impacts of climate change such as drought proofing sporting grounds have already been undertaken by Frankston City Council, however, not under the umbrella of 'climate change' adaptation. Key projects are detailed below; whether these are sufficient to control the risk has been assessed in Part 5.

Recycled water flows to Frankston City



Council provides and maintains high quality recreation and sporting reserves for its community. Due to extreme droughts, Council proposed extending the recycled water pipeline from the South Eastern Outfall to bring much needed recycled water to three of Council's sporting reserves; thereby reducing demand for drinking water supplies and enabling sport activities to continue during the drought.

Now known as the Ballam Recycled Water Scheme, the project increases the supply of Class C recycled water

through an additional water supply system to Ballam Park, Jubilee Park and Lloyd Park.

The Scheme will provide greater security of water supply to 12 sporting ovals within regional and district level reserves, benefiting 20 major sporting clubs as well as approximately 150,000 recreational users from the broader south east Melbourne region.

Community Gardens – Groundswell and Pines Patch



A partnership between Council and a local community group started the Groundswell Community Garden in 2006 as part of a food security program. Located in Frankston next to a preschool, playgroup and scout hall, it prides itself on building fences, plot edges and garden furniture using recycled materials.

Pines Patch Community Garden started in late 2003, and is located in Frankston North beside a community centre. It maintains a library of tools so

that new members do not need to purchase their own set. This demonstrates the benefits of sharing to reduce resource consumption.

Both community gardens have installed water tanks to be self-sufficient with water supply.



Changing Grasses – Drought Response Plan



Under Council's Drought Response Plan many initiatives have been implemented to ensure that sporting grounds and open space within the City survive drought conditions. This includes changing from cool to warm season grasses on 23 sports grounds and 9 holes at the golf course; and 18 other grounds have a percentage changed. Audits on irrigation systems have investigated the effectiveness of current systems and possibility of subsurface irrigation. Incorporating water-absorption products into ground reconstructions and applying aeration techniques have also helped relieve some pressure on the grounds.

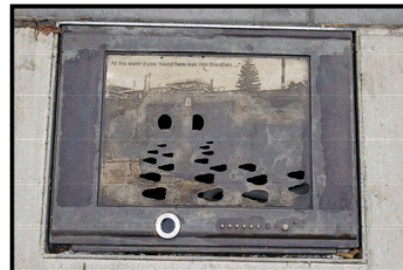
Beat the Heat – Aged Services

Summer in Australia is hot, and Frankston City is no exception. Each year we experience heatwaves. Council's Aged Services Department has put in place a Departmental Heatwave Plan to minimise the risks of impacts of climate events on the client population, workforce and operations. Phone interviews have already taken place to further understand what clients know about extreme temperatures and whether they know what to do, who to call and how they can respond when heatwaves are on.



Water Sensitive Urban Design

Council has incorporated Water Sensitive Urban Design principles into the landscape and urban design practices in some parts of Frankston City. A good example is the Beach Street East shopping centre which also has an arts component to integrate the infrastructure improvement works and to deliver an educational/ informational message in a playful and intriguing way.



3. Implications for Council

Frankston City Council provides a wide range of services and infrastructure to some 123,000 residents, which is expected to grow to over 154,000 residents by 2026. Council is responsible for the effective management of over \$800 million of infrastructure assets across an area of 131 square kilometres, from Seaford Wetlands in the north, to Mt Eliza in the south and the Western Port Highway in the east. The western boundary of the City is made up of about 10 kilometres of coastline along Port Phillip Bay. The city has close to 600 pieces of open space that vary in size, function and ownership.

Local government has responsibilities across a wide range of areas that can influence climate change adaptation and the health and wellbeing of communities. This Part of the Plan identifies those risks particular to Council functions and Department responsibilities. Identifying these implications can help inform appropriate adaptation planning and for consideration in budgetary planning. The Adaptation Action Plan (Part 5 of the Plan) addresses key risks relating to these areas of functions and responsibilities.

3.0 Broad functions and potential impacts of climate change on areas of responsibility

Seven key local government functions and responsibilities for the development of climate change adaptation actions¹⁷ have been identified:

3.0.1) Safeguarding our community's health and safety

Council plays a key role in delivering services to the community which span social support, public health activities and promotion, environmental health and management responses to emergencies.

- **Pressure on Aged Services** is likely to increase with an aging population and increased incidence of heat stress. Direct care workers providing services to this vulnerable group are also likely to be impacted during heatwave episodes.
- **Community Facilities** such as libraries and swimming pools are likely to be in increased demand as they potentially could be used as refuges.
- **Family and youth services** are likely to be affected in the long term by climate-change related diseases increasing demand for maternal and child health, immunisation requirements and impacts to child care
- **Environmental Health services** are likely to be in more demand as there is a potential increase in geographical range and seasonality of vector-borne diseases and the possibility for an expansion of receptive zones. Higher temperatures are likely to increase the incidence of food and water-borne diseases as well as heat exposure.



¹⁷ Australian Government, Department of Environment and Water Resources: *Climate Change Adaptations for Local Government*, 2007.

- **Community safety and compliance** services are likely to be impacted from increased levels of anti-social behaviour as temperatures rise and more people seek refuge from the heat in public areas. Community perceptions of safety levels are likely to be influenced by extended fire danger periods.
- **Emergency/bushfire management** is likely to be impacted from increased emergency response and recovery operations and increased pressure to remove vegetation from public lands. Higher work demand and occupational health and safety risks for Rangers are also likely. As well as increased emergency and recovery operations that diverts staff and resources.

3.0.2) Managing our assets

Council is responsible for the effective management of over \$800 million of assets; climate change can have significant implications for infrastructure and asset life as well as ramifications for the community such as:

- **Road/pavement construction and maintenance** can be impacted by rainfall, inundation, changes in average temperature.
- **Drainage** is a serious issue to consider with the future projections of sea level rise and more intense storm events. The drainage system relies on outfall into Kananook Creek so changes could place increased pressure on the pipes causing back-up and potential inundation of low-lying areas.
- **Buildings** can be impacted with higher rates of building deterioration and associated costs for maintenance, heating and cooling.
- **Coastal infrastructure** can be impacted with increased tourism and use of public amenities by people heading to Frankston or Seaford Beach to 'beat the heat'. There would be increased costs associated with operation and maintenance costs of public amenities/recreational sites due to storm damage and inundation; and costs associated with community safety initiatives around coastal infrastructure.
- Demand for **Waste collection services** can be impacted from hot weather with increased complaints of odour and considerations of disease, pest and cost implications. Increased demand for disposal of green waste from fire management on properties is also likely.



3.0.3) Protecting our natural environment

All natural systems are vulnerable to the impacts of climate change; Council manages over 55 natural reserves and approximately 450 parks. Climate change impacts are likely to place additional stress on remaining wildlife and habitat.



- **Coastal management** is likely to be impacted from sea level rise and coastal erosion with potential loss of beach width and public space in coastal areas.
- **Biodiversity** is likely to be influenced from shifts in distribution of plant and animal species as well as increased risk of species extinction from reduced resilience to stress.

3.0.4) Keep on playing

Council is responsible for the construction, management and maintenance of council-owned community and recreational facilities including parks, sporting grounds and stadiums, public golf courses, swimming pools, sport centres and community centres. These all can be impacted in some way by climate change including:

- The **provision and use of recreational facilities** can be impacted from reduced water for irrigation of sports grounds and open space potentially causing the closure of ovals and swimming pools. As well as the risk of increased health risks and changes in demand for recreational facilities.
- The **maintenance of recreational facilities** is likely to increase as demand and population does.

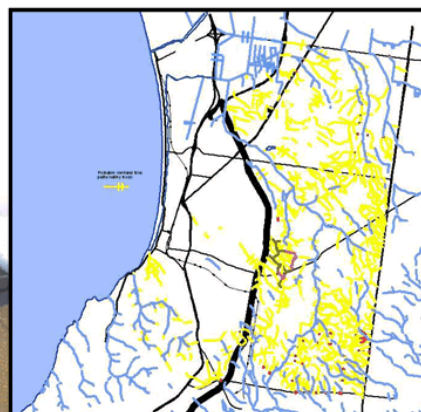


3.0.5) Using our water responsibly

- **Water supply** essential for Council functions is likely to decrease in availability from changes to average rainfall. Changes in intensity are likely to increase potential for water contamination, blockages and other complications to the drainage system. Council is part of the development of the Integrated Water Management Strategy for the South East Region of Melbourne; as well as developing an Integrated Water Management Plan specifically for Frankston City.
- **Urban Planning and Design** will increasingly need to integrate Water Sensitive Urban Design (WSUD) into new developments to protect natural systems and reduce runoff and peak flows.

3.0.6) Planning for our future

While local government decision making with regards to planning and development is steered by State Government policy and legislation; local government prepare a range of legally binding statutory planning instruments such as the Planning Scheme, codes and regulations. This provides an opportunity for Council to incorporate actions that may act as a mechanism for local climate change adaptation.



- **Planning and development** will be impacted from changes to Planning Overlays with potential introductions of coastal hazard overlays from the risk of sea level rise. Increasing pressure for more sustainable building design may result in mandating ecological sustainable design and higher building standards.
- **Strategic planning** will be affected by the distribution of climate change impacts across the Municipality, possibly resulting in urban expansion in some areas inappropriate.

3.0.7) Ensuring Corporate continuity

Climate change is likely to have unforeseen impacts on Council's Policies, Plans and Strategies with a range of risks to be considered in risk management and business continuity.

- **Greater demand for Council services** will be required to help respond and recover from emergency events.
- **Economic Development** in Frankston City is likely to be influenced by manufacturing costs; but potential opportunities arise from being a coastal city.
- **Marketing and tourism** is likely to be impacted positively and negatively with unknown impacts from higher average temperatures and tourism levels.
- **Community Events and outdoor activities** organised to increase community connectedness are likely to be impacted from changes to the climate and increased frequency of extreme weather events.
- **Business continuity and risk management** is likely to be impacted by rising costs of insurance policies and increased need for proactive risk management.
- **Information Services** may have increased demand to provide IT support services such as Geographical Information Systems (GIS) and mobile computing applications to locate vulnerable areas such as drains and septic tanks.



4. Implications for Community

Local government is well placed to address local climate change impacts and to build community capacity to respond and adapt to climate change. In combination with broader State and Federal Government education campaigns, Council has a key role in facilitating local climate change initiatives, customising responses to suit local circumstances and engaging communities in discussion about the potential local impacts of climate change. In Part 4 attention is given to setting communication directions; understanding who is at risk and why; and determining what levels of preparedness is required to reduce the extent of vulnerability.

4.0 Community Vision

Frankston City Council has a commitment to the Frankston 2025 Community Vision with strategic objectives relevant to this Plan:

Strategic Objective 2: Connected Community in a Proud and Safe City

- Key Strategy 2.1 "Work with communities to enable their strength, safety, liveability and resilience";

Strategic Objective 5: Clean and Green for our Future

- Key Strategy 5.1 "Provide community education and encourage participation in environmental programs to increase the uptake of environmentally sustainable practices."

Council's Municipal Public Health and Wellbeing Plan 2009 - 2013 is a statutory plan focusing on the four environments for health: the *Natural*, the *Built*, the *Economic* and the *Social*. The development of community resilience in the face of social, economic or environmental changes which may impact on health and wellbeing is therefore explicit in the Plan. As climate change will have direct and indirect impacts upon community wellbeing and social equity; the Health and Wellbeing Plan, which is reviewed annually with significant community engagement, will play an important strategic role in addressing specific issues as they arise.

Communicating Climate Change

Communicating climate change to the community can be difficult with shifting debates and complex science. Part 4 of this Plan in combination with the Consultation Action Plan in Part 5 will be guided by the following aims:

- set the direction for communicating climate change to the community
- identify target groups within the community which may be particularly vulnerable to the impacts of climate change
- guide and prioritise communications and engagements that can assist the community to effectively prepare and respond to the impacts of climate change.

4.1 Who is at risk?

Identifying vulnerability to climate change considers how susceptible people and communities are to the adverse impacts of climate change. The following table



identifies examples of types of communities that could potentially be amongst the most vulnerable to climate change:

General Frankston City Community	The Frankston City Community includes all residents, ratepayers, landowners and members of the general public including individuals, groups, visitors, organisations, government and business.
Vulnerable Groups	<ul style="list-style-type: none"> • People living on low income (19.5% from ABS, 2006) • Residents with a disability and mental health issues. • Elderly residents (over the age of 65) • Infants, children (less than 5 years of age) and lactating women. • Indigenous communities • Single parents and unemployed people • Newly arrived migrants and refugees • People requiring frequent medical services
Frankston City Communities by specific locations	<ul style="list-style-type: none"> • Residents and businesses in coastal and low lying areas • Near the coast • Along Kananook Creek • Surrounding Seaford Wetlands • Areas susceptible to flooding • Central Activity District • Areas with a wildfire management overlay

How equipped communities are to respond depends upon indicators of community vulnerability/resilience to climate-related impacts such as: food security, access to arable land and water, social capital, disposable income levels, health, age, gender, exposure to violence, crime rates, education levels, access to health, social and emergency service rates and types of volunteerism¹⁸.

4.2 Impacts of Climate Change on Community Wellbeing

Some of the possible impacts from the 'Livable and Just' Toolkit are summarised below, a full detailed table is included in Appendix 3.

- Physical health: heat, extreme weather, air pollution, allergies, vector-borne diseases, water-borne diseases
- Mental health: direct mental health impacts, impacts on key determinants of mental health, emotional distress
- Access to food, water, housing, energy and transport
- Employment and financial security
- Access to health, community and emergency services
- Social cohesion, cultural identity and community participation
- High oil vulnerability (see box)

Frankston City has an extremely high Oil Vulnerability Index score of 21, compared to Melbourne with a score of 4; which is calculated using the *Oil Vulnerability Index*, derived from a combination of three variables: average taxable income, fuel use and the percentage of non-automobile weekly travel. This shows a clear pattern in the distribution of vulnerability with an increase with distance from the CBD. This vulnerability will be compounded with high population growth projected for outer suburbs such as Frankston.

Source: Institute for Sensible Transport, 2009.

¹⁸ The Livable and Just project is an initiative of the Victorian Local Governance Association in partnership with the Brotherhood of St Laurence and the Department of Sustainability and Environment and prepared by the McCaughey Centre. The Toolkit is available online: www.vlga.org.au/Resources/Livable_Just_Toolkit.aspx

4.3 Engagement with the community

As part of Council's pre-consultation on climate change, a workshop was held in May, 2010. The results¹⁹ of this workshop clearly showed that there was concern for rising sea levels, increased fire prevalence and changes to temperature, rainfall and storm intensity. Community members voiced serious concerns for the loss of biodiversity, potential impacts of flooding and inundation, a need for appropriate land-use planning and the cost of adaptation. Broader issues of retaining the quality of life for humans and flora and fauna as well as ensuring generational equity were also raised.



4.3.1 Community Awareness

Community participants clearly demonstrated their concern for climate change impacts as **96%** of participants thought rainfall and drought would affect them; **85%** of participants thought storms and floods would affect them; **70%** thought fire risk weather would affect them; **92%** of participants thought extreme weather would affect them and **69%** of participants thought rising sea levels would affect them.

"I am concerned about the future liveability of this area".

Workshop participant

4.3.2 Role of the Individual and Community

Adaptation to climate change means that on an **individual** level we will all have to find different ways to do things. Participants outlined some ideas on how they as individuals could effectively prepare and respond to climate change. These actions predominantly related to education and information provision with participants specifying ways to inform themselves and their neighbours on the risk of climate change and emergency response procedures.

"I am learning about climate change but also its impact on our own community - it's very close to home".

Workshop participant

Advocacy also rated higher with participants identifying stronger needs for community groups and networks to advocate for stronger response and consistency by Government. Also emphasised was ways to make 'climate friendly homes', how to encourage sustainable transport choices, support renewable energy and increase consumer awareness.

4.3.3 Role of the Government

Government has a key role to play to support communities in building strengths, skills and strategies to deal with climate change. Participants suggested ways that Government on all levels could act to prepare for climate change. These included incentives for energy efficiency such as rebates, encouraging efficient use of resources such as rainwater tanks in natural reserves and building retrofits. Guidance on 'future proof' land use planning and ESD building design were also emphasised along with hard infrastructure options of sea walls and covered walk-ways. Integration of policies related to health, population levels, sustainable transport and food security were also identified as important directions to take.

"A real concern of mine is to see governments taking steps to deal with the consequences of climate change".

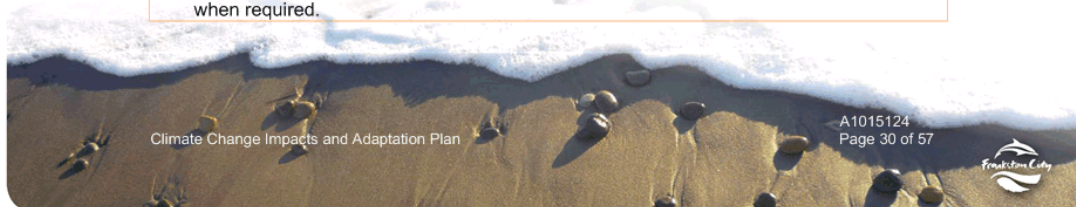
Workshop participant

¹⁹ Climate Change Community Workshop Evaluation (Obbie ref : A825795).

Key Messages

Generic key messages that have been developed to assist the community to prepare and respond to the impacts of climate change are presented in the table below. These messages will be reinforced to the general Frankston City community in all communication and engagement activities through Council.

<p>Key messages about climate change</p> <ul style="list-style-type: none"> ○ The impacts of climate change are already occurring. These will affect every individual, but we are in it together - Council and community. ○ Frankston City will experience the impacts of climate change with the increase in the frequency and severity of extreme weather events; this includes long-term changes to average and extreme temperatures, changes to average rainfall, sea level rise and storm surge, intense rainfall and inland flooding as well as increased risk from fire weather conditions. ○ Managing the risk of climate change has two components: Firstly we can reduce the amount of greenhouse gases we put into the atmosphere. And secondly, we can adapt to the change in climate that has occurred and the changes to the climate into the future. <p>Adaptation is modifying the way we behave and do things, in order to be more appropriate for the future climate.</p> <ul style="list-style-type: none"> ○ The Frankston community will need to prepare and respond to the impacts of climate change together.
<p>Key messages for Council's role in dealing with climate change</p> <ul style="list-style-type: none"> ○ Frankston City Council is working with State and Federal governments and the community to assist with the preparation and response to the impacts of climate change. ○ By understanding the impacts of climate change, Council can help to provide advice and information for community members to be proactive in adapting to the impacts of climate change. ○ Frankston City Council is working with the South East Councils Climate Change Alliance (SECCCA), State and Federal Governments and other Agencies to remain up-to-date with the latest climate science research, trends and policy directions.
<p>Key messages for community's role in dealing with climate change</p> <ul style="list-style-type: none"> ○ We all can do our bit as individuals to alleviate the impacts of climate changes in our homes and workplaces. Together we need to foster an attitude of looking out for each other and not being afraid to ask for help. ○ If community members are unable to prepare and respond to the impacts of climate change, a network of family, friends and neighbours should be in place to assist when required. ○ Community members should be aware of any family, friends or neighbours that are unable to prepare and respond to the impacts of climate change and render assistance when required.



Communication Channels

There is a number of existing communication channels that can be built on and new areas of engagement have been identified to achieve effective communication of climate change to communities within Frankston City.

General principles for communicating with target groups:

- Use simple and appropriate language and provide clear information
- Create practical incentives for actions
- Use existing networks and trusted sources of information or service provision
- Acknowledge and understand the context and profiles of different communities

Existing community communication and engagement methods	Potential new or emerging areas of community engagement/support
<ul style="list-style-type: none"> • Website • Frankston City News • Council newsletters • Local newspapers • SECCCA programs • Economic development services • Customer service • Telephone on-hold message • Newsletters • Direct mail outs • Statutory notices and advertisements • Planning notices and requests for submissions/objections • Focus groups, forums and community workshops • Annual survey • Public Meetings • Input from Advisory Committees or Reference Groups • Community Grants • Public exhibition • Festivals and events • Contact with Councillors and Ward Meetings • Council Meetings • Council Staff • Environment Department Services • Environmental Teachers Network • Schools 	<ul style="list-style-type: none"> • Community Gardens • Composting/Worm Farming Workshops • Men's Sheds • Transition Town movements • Community-based social marketing programs for behaviour change • Community Development's Local Area Plans • Council's Environmental Education Actions • Build partnership with Brotherhood of St Lawrence, utilising their teleconference link-ups to their clients • Neighbourhood Houses and Community Centres • Children Centres • Urban reforestation: productive tree plantings • Local community investment mechanisms • Environmental Film Screening • Recycled fashion shows and swap-meets • Home chicken husbandry • Share-hood communities • Radio segment • Eco-living demonstration centres • Rebates and incentive programs • Climate Communities Grant program • Frankston Vegie Growers Network²⁰ • Interest groups coming from Local Area Planning Workshops

Current Barriers

A preliminary assessment identified a number of possible barriers to effectively communicating climate change messages and for the community to effectively

²⁰ <http://vegiegrowersnetwork.wordpress.com>

receive and respond to the messages. Further research will need to be undertaken and these learnings feed back into new communication measures.

- **Lack of access to credible and reliable information** and knowledge about climate change trends and issues on a local level.
- **Mixed messages** in the public domain and internal to Frankston City Council about the existence and importance of climate change impacts.
- **Concern on Government inaction** with politics, decision making and lack of communication between the three tiers of Government
- **Difficulties in communicating complex science** and future climate modelling with challenges distinguishing between short-term climate variability and longer-term climate change.
- **Disempowerment** from the belief that it is too late to influence the trajectory of climate change.
- **Inability for community to access enabling factors to support lifestyle change** due to cost, time restraints, confusion, convenience, viability or structural systems.

4.4 Level of Preparedness

Council is strategically working for a *connected community in a proud and safe city: working with communities to enable their strength, safety, liveability and resilience*. With the increasing pressures of climate change, these outcomes need to be realised. We need to raise awareness around climate change and support a community led process to build resilience and community preparedness.

Networks need to be established and/or strengthened between local government and community in addressing climate change to champion key messages. Engagement with groups that look at all the key areas of life such as food, energy, transport, health, local economy, sustainable livelihoods is also very important. Characteristics of a resilient community include building a strong and diverse local economy; extending social capital and increasing communications and community connectedness. A change to a green job economy is projected to increase jobs in the South East region by 13%, which means 15,860 extra jobs²¹. Broad social networks need to be strengthened with a strong sense of community pride and optimism for a shared vision for the future.

We are in it together; already steps have been made to build community resilience- community gardens, food access networks, Community Kitchens and enormous support for local area planning and strong Environmental Friends Groups- the groundwork is there to build on. Preparing and responding to climate change may also bring enormous opportunity to build community, shared resources and networks to connect.

Food Security

Local research showed food insecurity to be a problem for a significant proportion of the community, due to cost, transport limitations and distance to fresh produce outlets. Only 12.6% of respondents were able to access fresh fruit and vegetables within 500m of their home (a standard measure of satisfactory access). The proportion of people who reported going without food within the previous six months due to lack of money was 12.3% (compared with the Victorian average of 6%), while lack of transport was cited by 7.2% of respondents as the cause (Doyle & Keleher, 2006). The potential for reduced potable water supply stemming from climate change, combined with increased water demand due to population growth and other trends, has significant social and economic implications for Frankston City residents.

²¹ Australian Conservation Foundation, 2010. Clean Energy Jobs. Available online: www.acfonline.org.au/about.asp?section_id=257

5. Adaptation Plan

This section includes the action plan to identify appropriate adaptation actions to respond to the remaining risks identified. Actions in this Adaptation Plan have been determined through rescaling the climate change risk assessment (Appendix 4) by investigating what controls are in place to mitigate the risk and determining their adequacy²². Risks that had inadequate or no controls in place were then evaluated and appropriate actions included in the Adaptation Plan. Those risks that were low or had adequate controls in place will be monitored and reassessed over time.

How to use this Adaptation Plan

Adaptation Actions are listed under seven key themes and are linked to specific risks. They are prioritised under three categories: high, medium or low relating to the level of risk and controls in place to manage the risk. As planning for climate change is long term, the associated time frame is included as either 2015 (short-term); 2030 (mid-term) or 2070 (long-term). The action is then listed with a responsible division/department/service unit with any key internal and/or external stakeholders listed. The budget estimations have been divided into three categories: minor (less than \$20,000), moderate (between \$20,000 and \$100,000) and significant (greater than \$100,000). These budget estimations only take into account the cost of the stated adaptation action not actions coming from those.

Key theme 1: Safeguarding our community's health and safety

Risks

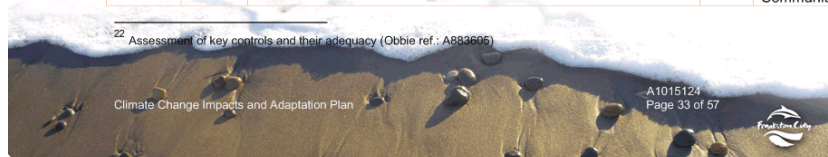
4.04 Increased temperatures poses a health risk to the community

4.06 Increased temperatures can increase risks of insect infestation

2.10 Inland flooding may impact old landfill sites and septic tanks and cause contamination.

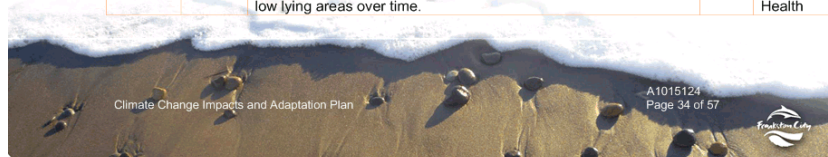
Priority	Time frame	Adaptation Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	A1.0 Develop a Green Wedge Management Plan as per Council's Economic Development Strategy, Action 10, to identify and implement projects which assist our community and deliver fresh food security.	4.04	Economic Development	Minor		Frankston Environmental Friends Groups
Medium	2015	A1.1 Complete Extreme Heat Plan.	4.04	Development > Community	Significant	Assets > Physical	Victorian Department of

²² Assessment of key controls and their adequacy (Obbie ref.: A883605)



Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011

				Safety> Environmental Health		Services> Emergency Services Officer Organisational Development	Health
Medium	2015	A1.2 Ensure new Council developments have budget provisions for sufficient shade (natural or built) and embedded ESD design when developing new or retrofitting existing urban or recreational facilities and along the foreshore.	4.04	Development> Urban Strategy	Significant	Assets> Major Projects	Foreshore Advisory Committee
Medium	2015	A1.3 Develop alert systems for the possibility of vector-borne disease outbreaks to be developed with advice from State and Federal health agencies.	4.06	Development> Community Safety> Environmental Health	Minor	Corporate> Marketing	Melbourne Water Environmental Protection Authority
Medium	2030	A1.4 Engage in public health education activities for safer food production and storage processes for local business and communities, such as food handling guides and investigate funding opportunities for resources to run interactive public health workshops.	4.06	Development> Community Safety> Environmental Health	Minor	Corporate> Marketing	EPA Victorian Department of Health
Medium	2015	A1.5 Oversee heat risk of clients in Home and Community Care (HACC) service area with provision of more case management and communication services.	4.04	Communities> Aged Services	Medium		Victorian Department of Health
Medium	2030	A1.6 Integrate emergency management into relevant staff work plans to allow for time and resources to respond to and recover from an emergency event.	4.04	Managers where applicable			
Low	2030	A1.7 Monitor landfill sites over time for risk of inland flooding.	2.10	Assets> Physical Services	Minor	Corporate> Information Services (IS)	Environmental Protection Authority
Low	2030	A1.8 Monitor residential septic tanks for risk of inland flooding in low lying areas over time.	2.10	Environmental Health	Minor	IS	EPA



Key theme 2: Managing our Assets**Risks**

- 1.02** Coastal inundation can increase the risk of the flooding of Kananook Creek.
1.03 Coastal inundation can increase the risk of flooding of the Central Activity District (CAD).
2.06 Inland flooding can increase the risk of overwhelming the drainage system.
2.07 Inland flooding from flood prone areas left uncontrolled from responsibilities insufficiently delineated.
2.08 Inland Flooding can increase the risk of property being affected by flooding.
5.04 Changes in average rainfall can increase the risk of blockage and damage to the drainage system.
4.07 Changes in average rainfall and temperature can increase the risk of complaints regarding increased airborne dust.

Priority	Time frame	Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	A2.0 To reduce the risk of property being affected by flooding undertake localised hydrological and flood modelling studies of the Municipality, implement the recommendations, which may include investigating the building of additional retarding basins to reduce flood events in flood prone areas. On completion, reassess the risks.	1.02	Assets> Infrastructure	Significant	Development> Planning	Melbourne Water Department of Planning and Community Development (DPCD)
High	2015	A2.1 Complete the Seaford Pilot Drainage Study and implement the recommendations to reduce the risk of flooding of Kananook Creek.	1.02	Assets> Infrastructure	Significant		Melbourne Water
High	2015	A2.2 Advocate to Melbourne Water to continue implementing long-term plans and remediation actions on the drainage system to reduce the risk of the drainage system being overwhelmed.	1.02	Assets> Infrastructure	Minor	Councillors	Melbourne Water
High	2030	A2.3 Review strategies to protect low lying areas from sea level rise such as retrofitting existing or developing new retarding basins.	2.06	Assets> Infrastructure	Significant	Development> Planning	Melbourne Water
High	2015	A2.4 Ensure that the drainage system is well maintained and vulnerable spots and easements regularly inspected to reduce the risk of inland flooding.	2.06	Assets> Physical Services	Medium	Assets> Infrastructure	Melbourne Water



Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011

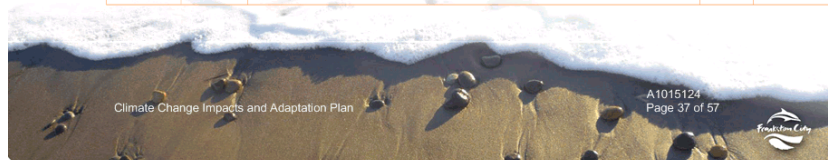
High	2015	A2.5 Develop urban drainage management plans that optimise active storage capacity to alleviate flood peaks.	2.06	Assets>Infrastructure	Medium		Melbourne Water
High	2015	A2.6 Link urban based drainage system to catchment based flood management to reduce the risk of inland flooding.	2.06	Assets>Infrastructure	Significant		
High	2015	A2.7 Finalise 60 Hectare (ha.) negotiations with Melbourne Water for delineation of drainage responsibilities. This gives Council responsibility for drains with outfall grades sized smaller than 60 ha, Melbourne Water will take responsibility for outfall grades sized greater than 60 ha.	2.07	Assets>Infrastructure	Minor		Melbourne Water
High	2015	A2.8 Develop a current and historic database of properties with on-site water retention systems.	2.08	Assets>Infrastructure	Minor	Corporate>Information Services	
High	2015	A2.9 Increase community and body corporate awareness of responsibility for maintaining on-site water retention systems.	2.08	Assets>Infrastructure	Minor	Corporate>Marketing	
High	2015	A2.10 Encourage the minimisation of hard surfaces and retention of open space in new development.	2.08	Development>Planning	Minor	Assets>Infrastructure	
High	2015	A2.11 Advocate to Melbourne Water and the State Government for the removal of silt from Kananook Creek to improve drainage, as per Kananook Creek Corridor Management Plan.	1.02	Assets>Infrastructure	Minor	Councillors	
High	2015	A2.12 Investigate the design life and sea loading of the Frankston Bridge in relation to increased frequency of storm surges.	1.02	Assets>Infrastructure	Minor	Records	
Medium	2015	A2.13 Investigate the possibility of a third pass assessment with councils in the South East Councils Climate Change Alliance and the Association of Bayside Municipalities.	1.02 1.03	Development>Environment	Minor		ABM SECCCA
Medium	2015	A2.14 Investigate the feasibility of decreasing the percentage of allowed hard surfaces to build into a Local Policy.	2.08	Development>Planning	Moderate	Assets>Infrastructure	
Medium	2015	A2.15 Develop education campaigns advocating for community members to undertake preventative practices prior to storm events such as clearing gutters and drains.	5.04	Assets>Infrastructure	Minor	Corporate>Marketing	
Low	2030	A2.16 Ensure emergency procedures and equipment are up-to-date and available to CAD business	1.03	Assets>Infrastructure	Minor	Business Development	MEMPC



Key theme 3: Protecting our natural environment**Risks:**

- 1.04** Coastal inundation can cause a loss of beaches and foreshore reserves
3.02 Increased fire weather can increase the community perception of bushfire risk rising
4.11 Increased temperatures and concurrent trends will increase the risk of loss of biodiversity.
5.01 Changes to average rainfall can cause the degradation of Seaford Wetlands.

Priority	Timing	Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	A3.0 Improve ecosystem resilience by maintaining and enhancing the quality of ecosystems by increasing connectivity between natural areas.	4.11	Development> Environment	Moderate	Natural Reserves	Parks Victoria
High	2015	A3.1 Protect foreshore vegetation and coastal dune systems in Frankston and Seaford to reduce the risk of coastal inundation. Where foreshore residences are adjacent to Crown Land, encourage the sharing of access across the sand dunes to prevent erosion issues that will be exacerbated by increased storm surges.	1.04	Assets> Parks and Leisure	Moderate	Development> Environment	Frankston City Environmental Friends Groups
High	2015	A3.2 Develop a Biodiversity Action Plan to identify measures for the monitoring of biodiversity and impacts of climate change on the natural environment.	4.11	Development> Environment	Minor	Assets> Parks and Leisure	
High	2015	A3.3 Investigate direct intervention in ecosystem transition with the inclusion of plant species that may be suited to changes in temperatures and rainfall.	4.11	Development> Environment	Minor	Assets> Parks and Leisure	
Medium	2015	A3.4 Conduct fire awareness sessions and educate the public on fire risk and property preparedness in association with the State Government and CFA.	3.02	Development> Community Safety	Minor	Marketing Natural Reserves	Municipal Fire Management Planning Committee
Medium	2070	A3.5 In collaboration with other stakeholders investigate the possibility of securing a water supply to wetlands.	5.01	Assets> Parks and Leisure	Minor	Development> Environment	Melbourne Water



Key theme 4: Keep on playing**Risks:****4.05** Changes to average rainfall and temperature will increase the risk of degradation to sports grounds.**4.06** Changes to average rainfall and temperature resulting in community dissatisfaction due to inability to use open space and reduced experiences.

Priority	Timing	Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	A4.0 Implement Management Plan for other non-irrigated sports grounds to ensure ongoing availability for sport seasons in times of low rainfall and high temperatures.	4.05	Assets> Parks and Leisure Services	Moderate (\$24K/yr)		Clubs
High	2015	A4.1 Implement recommendations from irrigation audits to counter the impact from changes to average rainfall and temperature.	4.05	Assets> Parks and Leisure Services	Significant (\$388K)		Clubs
Medium	2015	A4.2 Continue to investigate opportunities to extend the Recycled Water Pipeline to Council properties and high-end community water users.	4.05	Assets> Infrastructure	Moderate		
Medium	2070	A4.3 Include climate change impacts in the revision of the Sports Development Plan to determine future adaptation requirements (such as more indoor facilities, diversity of sports to reduce reliance on irrigated ovals, risk procedures and heat contingency planning).	4.06	Assets> Parks and Leisure Services	Minor		
Medium	2015	A4.4 Continue to implement the Municipal Drought Response Plan to drought proof Council's reserves and open spaces.	4.05	Assets> Parks and Leisure Services	Significant (\$150K/yr)		Clubs

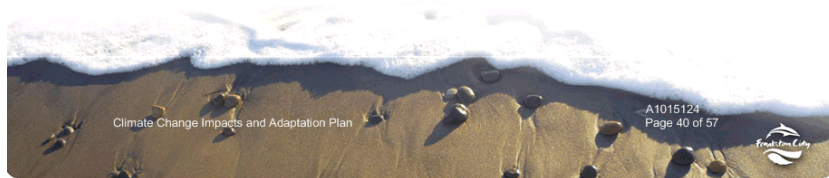


Key theme 5: Using our water responsibly**Risks:****4.17** Changes to average temperature and rainfall will reduce water availability.

Priority	Timing	Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	A5.0 Include ESD Design measures, especially water sensitive design features in all Council facilities.	4.17	Assets> Major Projects	Significant	Development> Environment	
High	2015	A5.1 Develop an Integrated Water Management Plan that addresses climate change considerations and incorporates strategies for water sensitive design and development.	4.17	Development> Urban Strategy Development> Environment	Minor	Assets> Infrastructure Assets> Infrastructure and Physical Services Development> Urban Strategy and Planning	Melbourne Water South East Water
High	2015	A5.2 Implement stormwater harvesting for Council facilities and open space.	4.17	Development> Environment	Moderate	Assets> Infrastructure	
High	2015	A5.3 Investigate undertaking research with Monash University on the feasibility and safety of injection of Class A Recycled Water into the Aquifers.	4.17	Assets> Infrastructure			Melbourne Water South East Water
High	2015	A5.4 Progress the investigation of Monterey and Robinsons Road Recycled Water Pipeline with costings provided to Council and to seek funding contributions from State and Federal Government and from private benefactors of the scheme.	4.17	Assets> Infrastructure			Melbourne Water South East



Medium	2015	A5.5 In the installation of rainwater tanks investigate mandating a high storage capacity to cater for shorter more intense periods of rainfall.	4.17	Development>Environment	Moderate	Assets>Infrastructure	Water
Medium	2015	A5.6 Provide environmental education programs and investigate incentives to encourage community water conservation.	4.17	Development>Environment	Moderate		South East Water



Key theme 6: Planning for our future**Risks:****1.08** Exposure to legal liability for Council's function as the Planning Authority and issue of building permits**7.01** Future climate change increases the risk that planning decisions made now prove to have been incorrect.

Priority	Timing	Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	A6.0 Monitor developments in key projects such as the Future Coasts Program to inform future land use planning in vulnerable areas.	1.08	Development> Planning	Minor	Development> Environment	Department of Sustainability and Environment (DSE)
High	2015	A6.1 Continue to include Water Sensitive Urban Design in the plan making and development assessment stages of the planning process.	7.01	Assets> Infrastructure Development> Planning	Nil	Development> Environment	Home owners Melbourne Water Department of Planning and Community Development (DPCD)
High	2015	A6.2 Council seek the Association of Bayside Municipalities request an urgent meeting with the Minister of Planning to advocate for protection of properties likely to be affected by sea level rise and to protect Councils from potential liability as a result of planning decisions on land that may be subject to inundation as a result of Climate Change.	1.08	Development> Planning	Nil	Development> Planning	DSE DPCD
High	2015	A6.3 Following the release of the Victorian Coastal Climate Change Hazard Guidelines and results of the Victorian Government's Future Coast project, consider including relevant	1.08	Development> Planning	Minor		



		data in the future review of the Frankston City Council Municipal Strategic Statement.					
Medium	2015	A6.4 Promote Council's <i>ESD Design Guide for Buildings</i> to the community and encourage climate friendly building design in new developments.	7.01	Development> Planning Assets> Infrastructure	Moderate	Development> Environment	Land owners DPCD DSE Building Commission
Medium	2015	A6.5 Investigate whether additional controls for future management / building techniques for underground car parks are warranted	7.01	Development> Planning	Minor		DPCD
Medium	2015	A6.6 Investigate permit conditions to be applied in identified flood prone areas to reduce the risk of property damage.	1.08	Development> Planning	Minor		DPCD



Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011
Key theme 7: Ensuring Corporate Continuity
Risks:

4.02 Increased air temperature can increase occupational health and safety risks to outdoor staff.

6.02 Concurrent trends can increase the risks of shortage of personnel to deliver community services.

6.05 Peak Oil

7.01 From other impacts Council decisions made now may prove to be incorrect

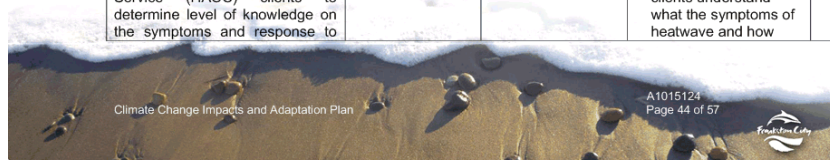
Priority	Timing	Action	Risk	Responsible Division > Department	Budget Estimation	Internal stakeholders	External stakeholders
High	2015	7.0 General Managers will be responsible for the divisional delivery of the Adaptation Actions and for inclusion into their Manager's Performance Plans.	-	All	Minor		
High	2015	7.1 Continue to integrate climate change risks into Councils Corporate Risk Register Reassess risks and update the risk register on the impacts of climate change with the review of the Plan.	7.01	Corporate> Governance	Minor	Corporate> Organisational Development	
High	2015	7.2 Use priorities in this Plan to inform budget bids for climate change adaptation.	7.01	Climate Change Taskforce	Minor		
Medium	2015	7.3 Link climate change adaptation actions on Council's reporting system Interplan.	6.02	Corporate> Governance	Minor	Corporate> Organisational Development	
Medium	2015	7.4 Assess Council's current strategies and plans with consideration of climate change impacts.	6.02	Corporate> Governance	Minor		
Medium	2030	7.5 Maintain effective communication and consultation across Council to ensure Council is kept abreast with developments in climate science and local impacts.	7.01	Development> Environment	Minor	Corporate> Organisational Development	
Medium	2015	7.6 Increase regional collaboration and advocacy with the South East Councils Climate Change Alliance (SECCCA).		Development> Environment	Minor		



6. Community Consultation Plan

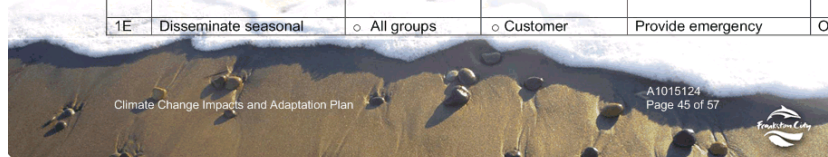
The Consultation Plan outlines the specific actions identified within each of the communication channels. It is important to note that this plan will continue to be updated as actions are rolled out and new information or techniques become available.

Action	Target Group/s	Communication Channels	Objectives	Timing	Lead Responsibility	Comments
Increasing awareness within Council						
Use CityNet to increase staff awareness of climate change impacts	Council staff	o Internal website	Increase awareness of climate change adaptation in Council.	Ongoing	Environment	
Invite a guest speaker to speak with staff on the impacts of climate change	Council staff	o Presentation	Increase awareness of climate change adaptation in Council.	TBD	Environment	
Researching Community Attitudes						
Community focus groups involving randomly selected individuals representing each of the suburbs in Frankston City. The focus group would use storytelling and shared experiences to determine community attitudes towards climate change adaptation including identification of the barriers and benefits.	o All groups (randomly selected)	o Phone calls to randomly select participants o Focus group facilitation o Follow-up phone calls	To determine: <ul style="list-style-type: none"> What residents already know about climate change? What information do they require? What are the barriers and benefits of adapting? 	TBD	Environment	This approach could also be applied to business groups and community groups to gain a more representative sample.
Conduct a telephone survey of Home and Community Care Service (HACC) clients to determine level of knowledge on the symptoms and response to	o HACC clients	o Telephone	o To determine whether Aged who are HACC clients understand what the symptoms of heatwave and how	By June 2011	Aged Services	



Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011

Action	Target Group/s	Communication Channels	Objectives	Timing	Lead Responsibility	Comments
heatwave events			they should respond.			
1 Generic Climate Change Material						
1A Develop generic climate change information for Frankston City Council.	<ul style="list-style-type: none"> All groups 	<ul style="list-style-type: none"> Frankston City Council website 	<ul style="list-style-type: none"> Inform about what kinds of changes residents can expect from climate change and how they might be impacted in specific regions. 	By June 2011	<ul style="list-style-type: none"> Environment Marketing 	This resource should contain information that is consistent with other Council's in the region.
1B Develop an online resource (survival) kit for extreme weather events in Frankston City.	<ul style="list-style-type: none"> All groups 	<ul style="list-style-type: none"> Frankston City Council website 	<ul style="list-style-type: none"> Inform about how residents can prepare, respond and recover from extreme weather events. 	Update when necessary	Community Development	This has been completed. Possible updating material over time.
1C Identify and attend suitable Council events to attend and educate participants on the impacts of climate change.	<ul style="list-style-type: none"> All groups 	<ul style="list-style-type: none"> Forums Events Community Days 	<ul style="list-style-type: none"> Inform of simple actions people can take to deal with heatwaves, bushfires, floods and storms. 	TBD	<ul style="list-style-type: none"> Environment, Community Development, Aged Care 	This could be in combination with greenhouse gas mitigation activities.
1D Build 'Future Stories' that are locally grounded and use local characters to support 'positive forward looking' about climate change	<ul style="list-style-type: none"> All groups Specific geographical locations 	<ul style="list-style-type: none"> Local Area Planning forums 	To determine: What a desired future scenario would like and what changes are required from the present to get there	Dependent on Local Area Action Planning Pilot outcomes	<ul style="list-style-type: none"> Community Development Environment 	
1E Disseminate seasonal	<ul style="list-style-type: none"> All groups 	<ul style="list-style-type: none"> Customer 	Provide emergency	Ongoing	Community	



Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011

Action	Target Group/s	Communication Channels	Objectives	Timing	Lead Responsibility	Comments
information in Frankston City News and in other communication material relating to potential emergency situations e.g. heat waves in summer and storms in autumn etc.		Service Centres	management information to guide community members to be prepared, respond and recover.		Development	
2 Increasing Temperature						
2A Arrange training HACC staff to educate them on heatwave preparedness and response.	<ul style="list-style-type: none"> HACC staff working with Elderly 	<ul style="list-style-type: none"> Staff training Performance review 	<ul style="list-style-type: none"> To empower service based staff with the knowledge to help them help their clients deal with heatwaves and bushfire. 	2010/2011 and ongoing.	Aged Services	Guidelines and an Action Plan have been finalised.
2B Implement actions from the Aged Services Heatwave Response Plan.	<ul style="list-style-type: none"> Elderly HACC staff working with Elderly 	<ul style="list-style-type: none"> Email and phone reminders Staff Meetings 	<ul style="list-style-type: none"> To increase client and staff knowledge of self management during a heatwave Ensure plant operations continue to work during a heatwave 	2010 ongoing	Aged Services	
2C Distribute information to childcare, playgroups and schools about how to deal with heatwaves	<ul style="list-style-type: none"> Children 	<ul style="list-style-type: none"> State Government 'Heatwave' leaflet Consultations 	<ul style="list-style-type: none"> To ensure children are provided with adequate care during heatwaves 	TBD	Maternal and Child Health Services	
3 Flooding, Storms and Storm Surge						
3A Make available Melbourne Water's 'Building in flood prone areas' on Council	<ul style="list-style-type: none"> Community members in coastal and 	<ul style="list-style-type: none"> Mapping Letter notification 	<ul style="list-style-type: none"> Inform community members of the risks and what they can 	2011	Melbourne Water	Drainage and Environment to liaise.



Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011

Action		Target Group/s	Communication Channels	Objectives	Timing	Lead Responsibility	Comments
	website.	low-lying areas		do to prepare, respond and recover from flooding and storm surge events.		Infrastructure	
3B	Work with business groups in Frankston City to determine an approach to educating businesses at risk of climate change impacts of how they can prepare and respond.	o Businesses	o Seminars o Green business network	o To develop an effective program to prepare businesses in Frankston City for climate change.	2011/2012	Economic Development	This could be coupled with greenhouse mitigation activities.

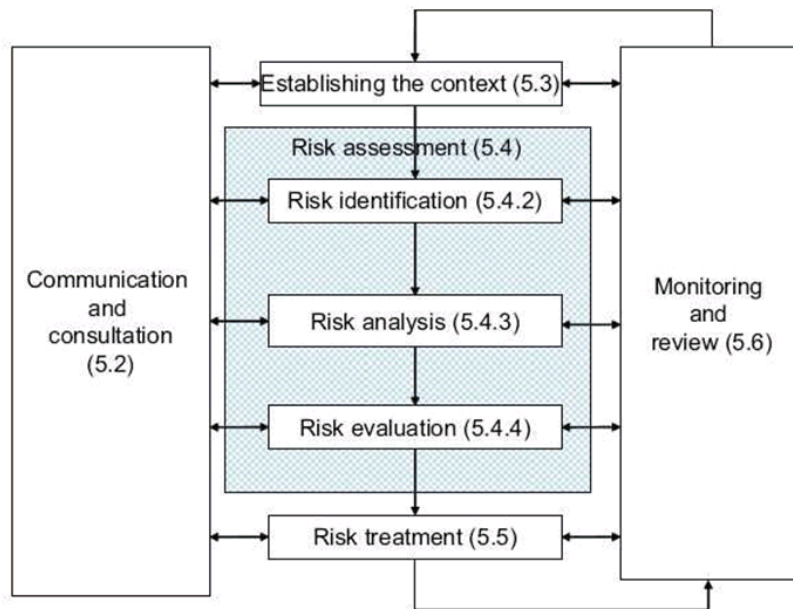


Appendix 1 - Frankston City, Overview of Climate Change Impacts

Source: Impacts of Climate Change Settlements in the Western Port Region - People, Property and Places, Final Report June 2008 (A591911).

Climate variable	Indicative change*		Exposed people**	Exposed property and infrastructure**	Most sensitive locations	Economic and social impacts	Vulnerable sectors	Vulnerable groups
Temperature	2030	2070						
Average annual temperature	↑ 0.5-1.3°C	↑ 1-3.5°C	<ul style="list-style-type: none"> entire population, especially 15,000 elderly 	<ul style="list-style-type: none"> most roads most railways lines some building materials buildings or services that require cooling 	<ul style="list-style-type: none"> inland areas (particularly urban) areas with high concentrations of elderly and infants (esp. NW and SW corners) 	<ul style="list-style-type: none"> increased mortality and morbidity in vulnerable groups increased infrastructure maintenance costs disruptions to transport networks increased risk of food and water born disease outbreaks increased summer peak demand increased cooling costs 	<ul style="list-style-type: none"> transport construction local government services such as child care, environmental health 	<ul style="list-style-type: none"> elderly (15,000) Infants (7,000) residents in low quality housing (e.g. rental) or low income households
Days per yr > 30 °C (20 current)	↑ 3-6	↑ 6-25						
Days per yr > 40 °C (0 current)	↑ 1 - 2	↑ 2 - 5						
Average rainfall	2030	2070						
Average annual	↓ 0-8 %	↓ 0-23 %	<ul style="list-style-type: none"> entire population 	<ul style="list-style-type: none"> municipal parks and gardens playing fields water & wastewater infrastructure other infrastructure on clay soils 	<ul style="list-style-type: none"> greenfield development sites (possibly) high water requirement sites wetlands, heritage gardens and other reserves 	<ul style="list-style-type: none"> increased water prices increased reliance on non-traditional supply sources access to water for some activities (possibly) viability of some water dependent businesses and activities increased maintenance costs, some infrastructure 	<ul style="list-style-type: none"> nurseries, garden services, etc local government services such as parks, recreation water suppliers and retailers 	<ul style="list-style-type: none"> householders in new developments (possibly) low income households (possibly)
Catchment stream flows	↓ 25 %	↓ >50 %						
Droughts	↑ frequency & severity							
Extreme rainfall	2030	2070						
2 hour	↑ 15 %	↑ 37 %	<ul style="list-style-type: none"> up to 19,000 people 	<ul style="list-style-type: none"> 5,700 residential properties 1,150 commercial properties 130 public properties - schools, emergency services, reserves water and drainage infrastructure 16 km of roads including Nepean Highway, 9 bridges 	<ul style="list-style-type: none"> most of central and northern coastal hinterland Frankston CBD Seaford wetlands and surrounds 	<ul style="list-style-type: none"> increased flood damage costs to residential and commercial buildings increased flood damage to public infrastructure, especially roads and bridges health impacts related to disruption to water and sewerage services stress, social disruption disruption to transport increased emergency services demand and costs 	<ul style="list-style-type: none"> residential commercial (Frankston CBD) water and wastewater local government emergency services 	<ul style="list-style-type: none"> low income households businesses and properties without adequate insurance properties not adequately prepared or maintained
12 hour	↑ 4 %	↑ 26 %						
24 hour	↓ 2 %	↑ 24 %						
72 hour	↓ 16 %	↑ 20 %						
Maximum flood heights	↑	↑						
Flood return intervals (ARI)	↓ flash ↔ riverine	↓ flash ↓ riverine						
Sea level rise / storm surge	2030	2070						
Sea level rise	↑ 0.17 m	↑ 0.49 m	<ul style="list-style-type: none"> minimal number based on current modelling, however data may be too coarse to adequately capture Kananook Creek mouth historical evidence suggests potentially a significant number of people 	<ul style="list-style-type: none"> most beaches and foreshore reserves including Frankston and Seaford most boating facilities historical evidence suggests potentially many residences and commercial properties, as well as the Nepean Highway 	<ul style="list-style-type: none"> most of central and northern coastline Kananook Creek and surrounds, including potentially Frankston CBD and Seaford wetlands and surrounds Oliver's Hill (erosion, possibly) 	<ul style="list-style-type: none"> partial or (in worst case) complete loss of land values in affected areas major amenity impacts associated with damage to beaches and foreshore reserves impacts on businesses dependent on beach related tourism increased insurance costs or lack of access to insurance costs associated with beach and foreshore maintenance (e.g. beach renourishment) 	<ul style="list-style-type: none"> tourism recreation and boating local government 	<ul style="list-style-type: none"> no specific groups identified
Storm tide – max. height, 1:100 year ARI (current 1.16m)	1.37 m	1.80 m						
Storm surge – change to 1:100 year ARI	↓ to 1:40 - 1:6	↓ to 1:20 - 1:1						
Inundation area (1:100 year storm surge)	under review	under review						
Fire weather	2030	2050						
No. of very high and extreme forest fire risk days (~ 12 days current)	↑ 1 - 2	↑ 5 - 7	<ul style="list-style-type: none"> up to 14,000 people 	<ul style="list-style-type: none"> 6,000 residential properties 66 businesses 160 public use areas including schools, medical facilities and numerous reserves 245 km of roads and 7 kms of rail 	<ul style="list-style-type: none"> central areas around Langwarrin southern boundary around Frankston South, Langwarrin South 	<ul style="list-style-type: none"> increased damage costs to residential properties health impacts including loss of life and air quality increased emergency services demand and costs stress, social disruption 	<ul style="list-style-type: none"> residential emergency services local government transport 	<ul style="list-style-type: none"> people living in older housing (in exposed areas) properties that have not been adequately prepared low income households
No. of very high and extreme grass fire risk days (~ 95 days current)	↑ 7 - 15	↑ 9 - 30						

Appendix 2 – Risk Assessment Methodology



Risk Flowchart: ISO 3100



Appendix 3 – Climate change impacts on community wellbeing

Determinant of Community Wellbeing	Climate Change Impacts on wellbeing	Equity Concerns
Physical health	<p>Heat: Heat stress, cardio failure, increased exposure to UV, discentive to participating in physical exercise</p> <p>Extreme Weather: Injuries, fatalities</p> <p>Air pollution: Asthma, cardio diseases</p> <p>Allergies: Respiratory allergies, poison ivy</p> <p>Vector-borne diseases: Malaria, dengue fever, hantavirus, encephalitis, rift valley fever</p> <p>Water-borne diseases: Cholera, cryptosporidium, campylobacter, leptospirosis</p>	<p>Worse outcomes are likely for those already experiencing health challenges related to social status and conditions.</p> <p>Increased disadvantage to those living in areas most exposed to climate impacts.</p>
Mental health	<p>Direct mental health impacts to extreme weather events: Anxiety, post traumatic stress, depression, despair, shock.</p> <p>Impacts on key determinants of mental health including social exclusion, economic insecurity, violence and discrimination.</p> <p>Emotional distress arising from awareness of climate change as a global threat.</p>	<p>Existing social and health inequalities exacerbated.</p> <p>Increased disadvantage to those working in industry and living in areas most exposed to climate impacts.</p>
Access to food, water, housing, energy transport	<p>Implications of more extreme weather impacting security of access, quality, cost of food and water.</p> <p>Impact on housing with decreased property values in some areas, unaffordability in other areas, cost of modifications to improve energy efficiency and comfort.</p> <p>Impacts of increased demand and higher costs associated with transitioning to non-polluting sources, costs associated with pressure on supply systems during extreme weather, security of access.</p>	<p>Exacerbation of existing disadvantage e.g. patterns of food security, unaffordability of housing and utilities, transport disadvantage.</p> <p>People on low-incomes unable to afford costs of retrofitting homes to adapt to weather extremes or higher prices for essential services.</p>

Determinant of Community Wellbeing	Climate Change Impacts on wellbeing	Equity Concerns
	Access to different modes of transport, costs, comfort and reliability.	
Employment and financial security	Impacts of industries vulnerable to climate change such as agriculture and tourism as well as opportunities posed from new 'green' economy. Access and affordability of insurance.	Increased disadvantage to those working in industry and living in areas most exposed to climate impacts. Exacerbation of existing disadvantage, e.g. those facing financial insecurity or barriers to employment.
Access to health, community and emergency services	Greater pressure on emergency and health services (e.g. ambulances and hospitals) to respond to floods, storms, bushfire and other extreme weather events as well as subsequent communication breakdowns and power blackouts. Increased demand for health and community services Increased pressure on local government (and other tiers of government) to protect public safety, respond to emergencies and respond to higher demand for health and social services. Increased reliance on volunteers and informal support networks.	Existing social and health inequalities exacerbated. Increased disadvantage to those living in areas most exposed to climate impacts. Those without informal support networks to cope with emergencies and extreme weather events particularly vulnerable.
Social cohesion, cultural identity and community participation	Social cohesion may be affected by temporary or permanent displacement of communities and being affected by increasing numbers of climate refugees and displaced people. Could have positive impacts of greater inter-dependence and cooperation within communities or negative with integration concerns for displaced people. Potential to disrupt community participation opportunities such as	Existing social and health inequalities exacerbated. Increased disadvantage to those living in areas most exposed to climate impacts.

Determinant of Community Wellbeing	Climate Change Impacts on wellbeing	Equity Concerns
	outdoor sport, recreation and enjoyment of open space. Impacts include degradation or reduced access to parks and gardens and overcrowded beaches	
Oil vulnerability	- Using the <i>Oil Vulnerability Index</i> ²³ , derived from a combination of three variables: average taxable income, fuel use and the percentage of non-automobile weekly travel; Frankston City has an extremely high Oil Vulnerability Index score of 21, compared to Melbourne with a score of 4. This shows a clear pattern in the distribution of vulnerability with an increase with distance from the CBD. This vulnerability will be compounded with high population growth projected for outer suburbs such as Frankston.	Increased vulnerability in relation to transport.

Adapted from the Liveable and Just Toolkit²⁴ (2010) unless otherwise specified.

²³ Institute for Sensible Transport's report on *Oil Vulnerability in Melbourne* (November, 2009)

²⁴ The Liveable and Just project is an initiative of the Victorian Local Governance Association in partnership with the Brotherhood of St Laurence and the Department of Sustainability and Environment and prepared by the McCaughey Centre. The Toolkit is available online: www.vlga.org.au/Resources/Liveable_Just_Toolkit.aspx

Appendix 4 – Risk Assessment

The below risk assessment is an extract from the revised risk assessment. Extreme means it is almost certain to happen with major or catastrophic consequences; High means it is likely to happen with major or catastrophic consequences; Medium means almost certain to happen with minor consequences or unlikely to happen with major or catastrophic consequences; Low means rare likelihood with insignificant to major consequences.

Impact	Risk #	Risk	2015	2030	2070
Coastal inundation	1.01	Significant disruption to traffic, property damage and fatalities from the collapse of Olivers Hill	Low	Medium	Medium
	1.02	Significant disruption to traffic, property damage and loss of amenity from the flooding of Kananook Creek	Low	High	Extreme
	1.03	Flooding CAD	Medium	High	Extreme
	1.04	Inability to attract visitors to municipality and decrease in economic activity	Medium	High	High
	1.08	Exposure to legal liability for Council's function as the Planning Authority and issue of building permits			
	2.01	Sub catchments inundation – Seaford and Frankston	High	High	Extreme
Inland Flooding	2.07	Flood prone areas left uncontrolled from responsibilities insufficiently Delineated.	High	Extreme	Extreme
	2.06	Drainage system overwhelmed	Medium	High	Extreme
	2.08	Increased extent of property affected by flooding	High	High	Extreme
	2.10	Illness caused by exposure to contaminated substance from flooding of old landfill sites			
Bushfire	3.03	More frequent fires	High	High	Extreme
Air temperature	4.17	Reduced water availability	High	High	High
	4.05	Degradation of sports fields	High	High	High
	4.01	Increased visitation during warm weather	Medium	High	High
	4.03	Increased anti social behaviour	Medium	High	High
	4.11	Loss of biodiversity	Medium	High	High
	4.14	Difficulty establishing new vegetation	Medium	High	High

Item 13.4 Attachment A: Climate Change Impacts & Adaptation Plan 2011

Impact	Risk #	Risk	2015	2030	2070
	4.18	Declining attendance at public events	Medium	High	High
	4.04	Health risk to community	Low	High	Extreme
	4.02	OH&S exposure - heat stress / sunburn / exposure to elements for outdoor employees	Low	Medium	High
	4.06	Increased pest species resulting in loss of biodiversity, increased cost of maintenance and increase in pesticides / spraying	Medium	Medium	Medium
	4.07	Increase in airborne dust resulting in increase in complaints and increase in maintenance costs	Medium	Medium	Medium
	4.08	Increased cost of maintenance / increase in traffic accidents and or claims	Low	Low	Low
	4.10	Increased costs – maintenance; and refurbishments. Increase in personal injuries or property damage due to condition of assets resulting in claims and /or litigation	Low	Low	Low
	4.15	Community dissatisfaction due to inability to use open space and reduced experiences	Low	Low	Low
Average rainfall	5.01	Degradation of Seaford Wetlands	Medium	High	High
	5.02	Water table falling	Medium	High	High
	5.03	Decreased stream flows	Medium	High	High
	5.04	Blockage and damage to drainage system from low flows.	Low	Medium	Medium
	5.05	Increasing water charges	Low	High	High
Concurrent	6.01	Reduced mobility due to increasing fuel costs			
	6.02	Shortage of personnel to deliver services			
	6.03	Demand on child care centres			
	6.04	Unable to meet greenhouse gas targets			
	6.05	Peak Oil			
Other	7.01	Council decisions made now have proved to be incorrect			

References

- Australian Government Department of Climate Change and Energy Efficiency (2009). *Climate Change Risks to Australia's Coasts*. Available online: <http://www.climatechange.gov.au/publications/coastline/climate-change-risks-to-australias-coasts.aspx>
- Australian Government Department of Climate Change (2009). *Climate Change Adaptation Actions for Local Government*. Available online: <http://www.climatechange.gov.au/publications/local-govt/local-government.aspx>
- City of Boroondara (2009). *Preparing for climate change in the City of Boroondara: Summary Report*. Available online: <http://boroondara.vic.gov.au/our-city/environment/policies-strategies-plans/preparing-for-climate-change>
- City of Darebin (2009). *Climate Change and Peak Oil Adaptation Plan*. Available online: http://www.darebin.vic.gov.au/page/page.asp?Page_id=5462
- City of Melbourne (2008). *Draft Climate Change Adaptation Report: A Risk Assessment and Action Plan, Discussion Paper*. Maunsell/ AECOM. Available online: http://www.melbourne.vic.gov.au/Environment/WhatCouncilisDoing/Documents/climate_adaptation_draft_2008.pdf
- City of Port Phillip (2010). *Draft Climate Adaptation Plan: Climate Adept City*. Available online: [http://www.portphillip.vic.gov.au/default/DRAFT_CLIMATE_ADAPTATION_PLAN_web\(1\).pdf](http://www.portphillip.vic.gov.au/default/DRAFT_CLIMATE_ADAPTATION_PLAN_web(1).pdf)
- England, P. (2007) *Climate Change: What are local governments liable for?* Urban Research Program, Issues Paper 6, Brisbane: Griffith University.
- Frankston City Council (2008). *Impacts of Climate Change on Settlements in the Western Port Region: Risk Assessment Workshop Report*. Broadleaf Capital International Pty Ltd and Marsden Jacob Associates.
- Garnaut, R. (2008) *The Garnaut Climate Change Review: Final Report*. Available online: http://www.garnautreview.org.au/pdf/Garnaut_intro_synopsis.pdf
- ICLEI (2008). *Local Government Climate Change Adaptation Toolkit*. Cities for Climate Protection Australia Adaptation Initiative. Available online: <http://www.iclei.org/index.php?id=adaptation-toolkit>
- Institute for Sensible Transport (2009). *Oil vulnerability in Melbourne*. Available online: <http://www.sensibletransport.org.au/project/oil-vulnerability-melbourne-research-project>
- Local Government Association of Queensland Inc. (2007). *Adapting to Climate Change: A Queensland Local Government Guide*. Available online: www.lgaq.asn.au
- Hennessy, K., B. Fitzharris, B.C. Bates, N. Harvey, S.M. Howden, L. Hughes, J. Salinger and R. Warrick, 2007: Australia and New Zealand. *Climate Change 2007: Impacts, Adaptation and Vulnerability. Contribution of Working Group 11 to the Fourth Assessment Report of the Intergovernmental Panel on Climate Change*, M.L.



Parry, O.F. Canziani, J.P. Palutikof, P.J. van der Linden and C.E. Hanson, Eds., Cambridge University Press, Cambridge, UK, 507-540.

Hornsby Shire Council (2009). *Climate Change Adaptation Strategic Plan*. Aurecom. Available online: http://www.lgsaplus.net.au/resources/documents/Climate_Change_Adaptation_Strategic_Plan_-_Council_report_copy_-_August_Ordinary_Meeting.pdf

Local Government Association of Queensland (2007). *Adapting to Climate Change: A Queensland Local Government Guide*, Brisbane: Local Government Association of Queensland.

Moloney, S., Horne, R., Fien, J. (2009) *Transitioning to low carbon communities- from behaviour change to systemic change: Lessons from Australia*. Energy Policy (2009), doi:10.1016/j.enpol.2009.06.058.

National Climate Change Adaptation Research Facility (2009). *Emergency Management and Climate Change: National Adaptation Research Plan*. Available online: <http://www.nccarf.edu.au/national-adaptation-research-plan-emergency-management>

University of Victoria- McCaughey Centre, VicHealth Centre for the Promotion of Mental Health and Community Wellbeing (2009). *Liveable and Just: Improving the capacity of local government to respond to climate change in ways which are healthy, just and sustainable*.

Victorian Government Department of Sustainability and Environment (2004). *Adapting to Climate Change: Enhancing Victoria's Capacity*. Available online: [http://www.climatechange.vic.gov.au/CA256F310024B628/07A9BB820201BC573CA2575C4000AF56C/\\$File/Adapting+to+climate+change+2004.pdf](http://www.climatechange.vic.gov.au/CA256F310024B628/07A9BB820201BC573CA2575C4000AF56C/$File/Adapting+to+climate+change+2004.pdf)

Victoria Government Department of Sustainability and Environment (2009). Green Paper- Adaptation: A new reality. Available online: <http://www.climatechange.vic.gov.au/Greenhouse/wcmn302.nsf/LinkView/F431CD29B8145851CA2575C00080C78CBBA69776518142B6CA2575C400224496>

Vale of White Horse (2007). *Vale of White Horse District Council Climate Change Strategy 2008-2010 and beyond*. Available online: http://www.whitehorsedc.gov.uk/Images/Climate%20Change%20Strategy_tcm4-5483.pdf

Victorian Local Governance Association (2010). *Liveable and Just Toolkit: A toolkit for local government to address the social and equity impacts of climate change*. Available online: http://www.vlga.org.au/Resources/Liveable_Just_Toolkit.aspx.

Western Port Greenhouse Alliance (2008). *Impacts of Climate Change on Settlements in the Western Port Region: People, Property and Places*. CSIRO, Marsden Jacob Associates. Available online: <http://www.seccca.org.au/ppp.asp>

Western Port Greenhouse Alliance (2008). *Impacts of Climate Change on Settlements in the Western Port Region: Climate Change Risks and Adaptation*. Marsden Jacob Associates, the Regional Development Company Pty Ltd, CSIRO, Broadleaf. Available online: http://www.seccca.org.au/projects/Final_Risks_and_Adaptation.pdf





Climate Change Impacts and Adaptation Plan

Preparing for a changed climate





Lifestyle Capital of Victoria

Climate Change Impacts and Adaptation Plan

2015 to 2020 Progress Report



Table of Contents

Table of Contents	2
Purpose	2
Climate Change Impacts and Adaptation Plan	3
Key Themes	3
2015 Progress Report and Recommendations	4
2020 Progress.....	4
Adaptation Actions and Progress.....	7
Key Theme 1: Safeguarding our community's health and safety	7
Key Theme 2: Managing our Assets.....	10
Key Theme 3: Protecting our natural environment.....	14
Key Theme 4: Keep on playing.....	15
Key Theme 5: Using our water responsibly	16
Key Theme 6: Planning for our future	18
Key theme 7: Ensuring Corporate Continuity	19
Final Recommendations and Conclusion.....	21
Reference Documents.....	Error! Bookmark not defined.

Purpose

The purpose of this document is to provide a progress report on the implementation of Council's 2011 Climate Change Impacts and Adaptation Plan from 2015 to 2020. The report highlights all the actions under the 7 themes showing if the action has been achieved, in progress or not achieved with relevant discussion.



Climate Change Impacts and Adaptation Plan

The 'Climate Change Impacts and Adaptation Plan' (CCIAP) 2011 aims to provide a framework and guide to facilitate action by Council in its operations and services to prepare for the impacts of climate change. The Plan also aims to provide information and assistance to the community to reduce their vulnerability and facilitate an adaptive response to climate change impacts. The Plan contains 58 actions prioritised for short, medium and long-term timeframes broken into seven key themes as shown below.

Key Themes

1. Safeguarding community health

and safety

- Heatwave Planning – especially essential services for aged residents
- Shade from the sun – incorporating refuges from extreme weather in building design
- Keeping insects at bay – surveying insect populations, minimising breeding sites and developing alert systems
- Promoting safer food production and storage for local business
- Preparing for fire weather
- Continue supporting community gardens and the Frankston Food Access Network

2. Managing our assets

- Working with Melbourne Water to upgrade and remediate major drains
- Monitoring, maintaining and upgrading our drainage system
- Incorporating Ecological Sustainable Design in new building planning and design

3. Protecting our natural environment

- Improving the quality and connectivity of our natural ecosystems
- Protecting coastal vegetation and dunes
- Cooperating with Melbourne Water for a healthy Seaford Wetlands
- Extending bio-linkages within the Municipality

4. Keep on playing

- Continue changing over sports grounds to warm season grasses
- Investigating more alternative water sources for watering sports grounds
- Implement irrigation audit recommendations to reduce pressure on grounds
- Managing ground hardness and wetness

5. Using our water responsibly

- Integrating water sensitive urban design into new developments
- Developing an Integrated Water Management Plan for the City
- Continue investigating possibilities for more alternative water sources

6. Planning for our future

- Use the Planning Scheme to guide appropriate urban expansion encouraging open space and on-site water retention.
- Working with the State Government to explore future coastal risks
- Encouraging Water Sensitive Urban
- Design in new development

7. Ensuring Corporate continuity

- Supporting Frankston City's local economy
- Ensuring climate change impacts are considered in Council's strategies and risk register

2015 Progress Report and Recommendations

The 2015 review saw good progress with 81% of the adaptation actions either completed or on track. Due to staff or financial resourcing the below items were highlighted as critical actions to be completed and be pursued through capital works or budget bids.

- Regional collaboration and advocacy with the South East Councils Climate Change Alliance – Council's failure to renew membership has resulted in Council missing out on a share of \$4M worth of project funding and regional collaboration in projects. Without a forum for regional collaboration and cooperation, Council risks losing capacity to respond to emerging climate change risks and risks 'reinventing the wheel' on issues facing all neighbouring local governments.
- Domestic Wastewater Management Plan is insufficiently resourced – Limited human resources have hampered the implementation of this Plan and the inspection and compliance checks of septic tanks necessary to reduce the related risk.
- Develop a Green Wedge Management Plan – lack of resources within Planning to currently progress.
- Communicating the risks and impacts of climate change to the community has been highlighted as needing further attention. This could be targeted to specific communities at risk of certain climate change impacts.

2020 Progress

The 2020 review has seen an overall 93% of the plan accomplished with 54 of the total 58 actions achieved and ongoing (86%), partially achieved (2%) and (5%) still in progress. The Four remaining actions (7%) that were not achieved as they would either need to be driven by the Victorian State Government due to their statewide nature and limitations on staff and financial resources.

Recommendations from the 2015 review were achieved as shown below.

A1.8 - Domestic Wastewater Management Plan – Adopted 2017

A1.0 - Green Wedge Management Plan – Adopted 2019

A1.4 – Safer food production and storage processes – Not Completed

A7.6 - South East Councils Climate Change Alliance Membership – Renewed 2020

Figure one and two highlights Councils progress from 2011 to 2020 achieving 93% of the adaptation actions as listed in the Climate Change Impacts and Adaptation Plan.



CCIAP - 2020 OVERALL PROGRESS

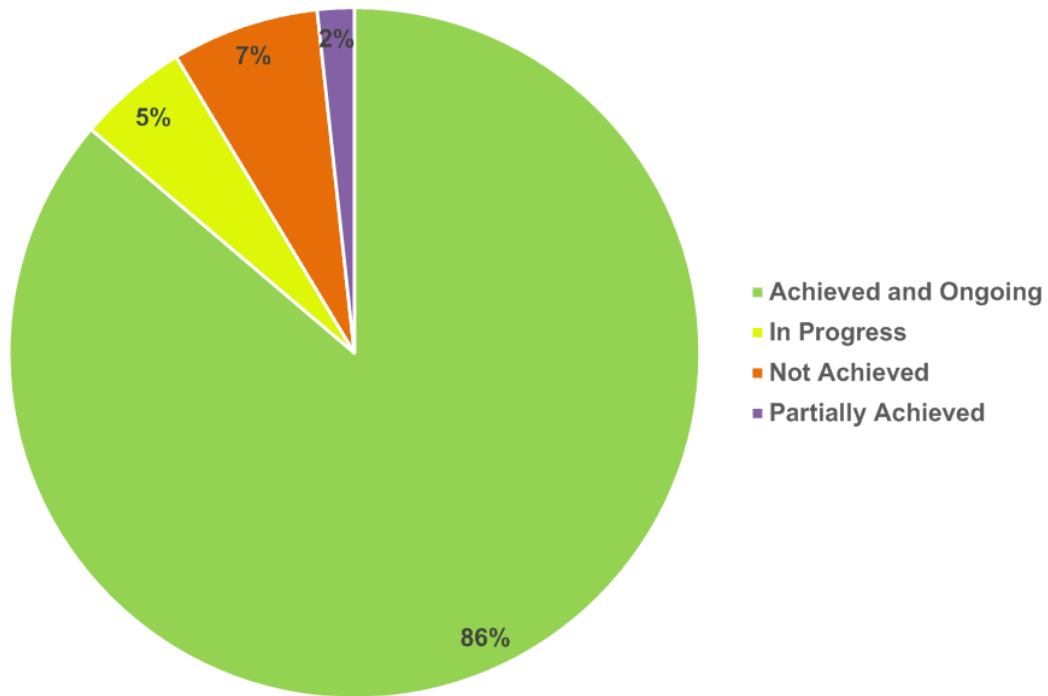


Figure 1. CCIAP 2020 overall progress showing achieved and ongoing (86%), partially achieved (2%), (5%) still in progress and (7%) not achieved.

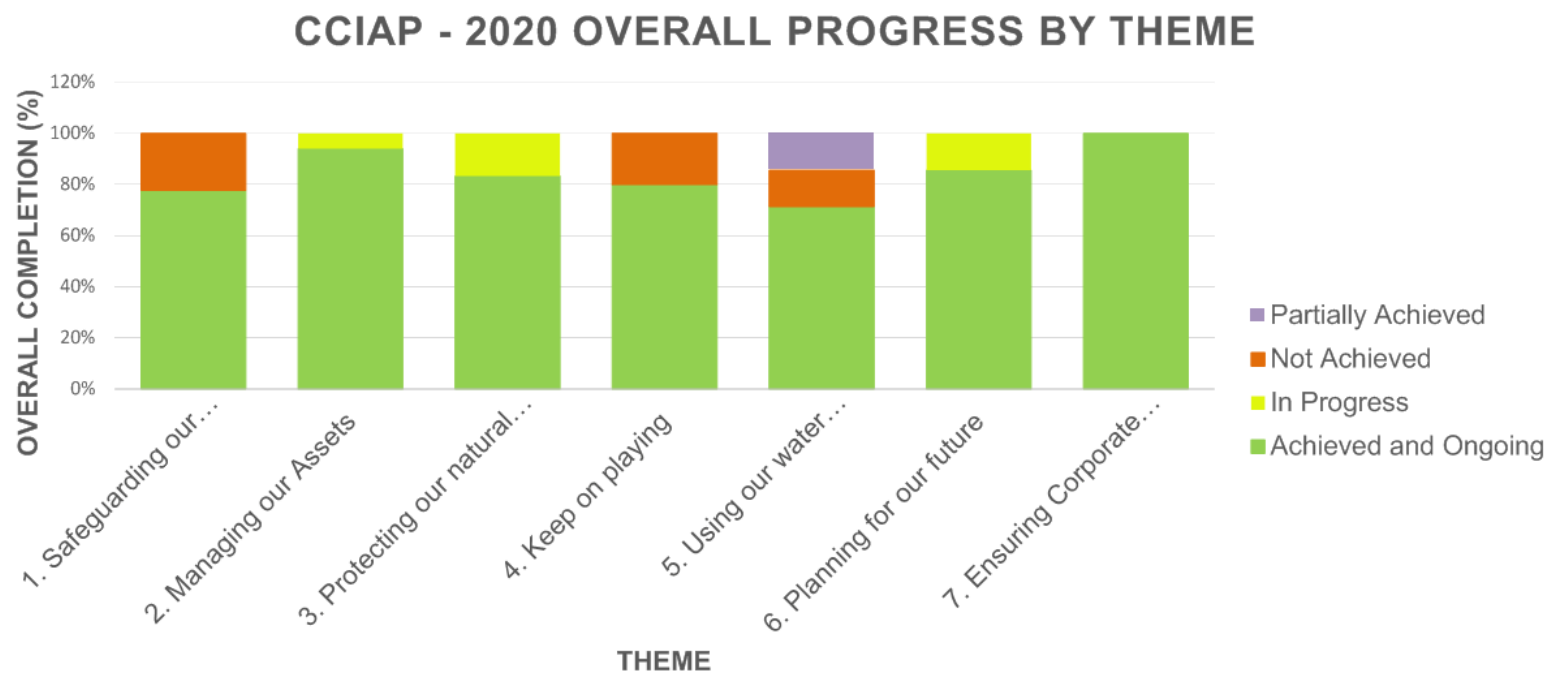


Figure 2. CCIAP 2020 overall progress by theme.



Adaptation Actions and Progress

Key Theme 1: Safeguarding our community's health and safety

Risks

- 4.04** Increased temperatures poses a health risk to the community
- 4.06** Increased temperatures can increase risks of insect infestation
- 2.10** Inland flooding may impact old landfill sites and septic tanks and cause contamination

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A1.0 Develop a Green Wedge Management Plan as per Council's Economic Development Strategy, Action 10, to identify and implement projects which assist our community and deliver fresh food security.	Policy, Planning & Environmental Strategies > Land Use Management Policy and Planning	Not Achieved Competing priorities and insufficient resources as 2014/15 budget bid was unsuccessful.		Achieved and Ongoing		Green Wedge Management Plan adopted. Amendment process underway to include as part of the Planning Scheme.
A1.1 Complete Extreme Heat Plan.	Community Safety > Compliance	Achieved		Achieved and Ongoing		The 'Heatwave Sub-Plan' is complete and forms part 10 of the Municipal Emergency Management Plan.
A1.2 Ensure new Council developments have budget provisions for sufficient shade (natural or built) and embedded ESD design when developing new or retrofitting existing urban or recreational facilities and along the foreshore.	Environmental Services > Sustainable Assets	Achieved		Achieved and Ongoing		Council's ESD Standards adopted, setting minimum standards for environmental performance and comfort of buildings
A1.3 Develop alert systems for the possibility of vector-borne disease outbreaks to be developed with advice from State and Federal health agencies.	Community Safety > Environmental Health	Not Achieved		Not Achieved		This would be led by the Victorian Department of Health and Human Services when required. Agencies such as EPA also have SMS alert systems for water pollution after heavy rains. To my knowledge there has not been any vector-borne outbreaks, only isolated cases. This initiative should be a low priority. In the event that there was an outbreak/s if necessary this would be initiated immediately by state government.
A1.4 Engage in public health education activities for safer food production and storage processes for local business and communities, such as food handling guides and investigate funding opportunities for resources to run interactive public health workshops.	Community Safety > Environmental Health	In Progress		Not Achieved		As a result of the stormwater project for food businesses in 2018 a series of questions have been included in the Environmental Health Officers assessment checklist. No public education is currently planned, due to lack of resources for this.
A1.5 Oversee heat risk of clients in Home and Community Care (HACC) service area with provision of more case management and communication services.	Family Health Support Services >> Family Health Support Services	In Progress		Achieved and Ongoing		Service Delivery Client Care Plans incorporate an Emergency Management Plan statement advising clients of relevant heat wave management strategies that can implement in their home.

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
						<p>Printed information provided within the Client Information Packs distributed to all clients at time of their assessment or review – this includes Staying Healthy in the Heat.</p> <p>Assessment and Team Leaders identify clients to be listed on either the internal FHSS database or the State's Vulnerable Persons Register identified as requiring support/assistance during emergency</p> <p>Internal FHSS Database identifies the list of clients who may be isolated/vulnerable that are to be contacted on declared days of extreme heat</p> <p>Direct Care Workers complete Extreme Heat Checklist on the designated client Monitoring Forms. Feedback from this is providing to the relevant Team Leader if concerns are raised.</p> <p>Positive Ageing Together bi-monthly newsletter utilised to communicate and educate older residents.</p> <p>Client Newsletter to promote communication</p> <p>Improved communication through increased staff (Direct Care Worker) access to emails – planning underway to minimise paperwork and impact on the environment.</p> <p>The statement established in this plan is now outdated (replaced by: My Aged Care in 2016) and would requires changes in order to be reflective of our current practices.</p>
A1.6 Integrate emergency management into relevant staff work plans to allow for time and resources to respond to and recover from an emergency event.	Community Safety > Compliance	In Progress		Achieved and Ongoing		<p>All new position descriptions for new staff contracts or new staff contain the following clause:</p> <p>In the event that the Municipal Emergency Management Plan is enacted, employees may be called upon to assist with emergency related functions under the Emergency Management Act 1986, including the provision of emergency response, relief and recovery services to the community.</p> <p>70 staff members volunteer for emergency management.</p>
A1.7 Monitor landfill sites over time for risk of inland flooding.	Waste and Recycling > Waste Management	Achieved		Achieved and Ongoing		<p>Rehabilitation of closed landfill cells at McClelland Drive in accordance with EPA requirements. Work includes vegetation rehabilitation as prescribed by recommendations from the Landfill Situational Analysis.</p> <p>-Landfill Management Strategy, 2010</p> <p>-EPA License requirements</p>

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
						-Monitoring and reporting above requirements.
A1.8 Monitor residential septic tanks for risk of inland flooding in low lying areas over time.	Community Safety > Environmental Health	Not Achieved Septic tanks are included as a GIS layer Reactive to complaints received.		Achieved and Ongoing		<p>A Domestic Waste Water Management Plan was adopted by Council in 2017 and part of the plan included a maintenance reminder program for all septic tank owners. All septic tank owners were provided with a letter outlining the new program, a septic tank fact sheet and a copy of the permit for their septic system.</p> <p>The maintenance program is run biannually, follow up calls and inspections are conducted throughout the year by Environmental Health staff.</p> <p>The program has provided septic tank owners with detailed information about their systems and has also prompted regular maintenance to be scheduled that may prolong the life of their system and will protect public health and safety.</p>

Key Theme 2: Managing our Assets

Risks

- 1.02** Coastal inundation can increase the risk of the flooding of Kananook Creek
- 1.03** Coastal inundation can increase the risk of flooding of the Central Activity District (CAD)
- 2.06** Inland flooding can increase the risk of overwhelming the drainage system
- 2.07** Inland flooding from flood prone areas left uncontrolled from responsibilities insufficiently delineated
- 2.08** Inland Flooding can increase the risk of property being affected by flooding
- 5.04** Changes in average rainfall can increase the risk of blockage and damage to the drainage system
- 4.07** Changes in average rainfall and temperature can increase the risk of complaints regarding increased airborne dust

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A2.0 To reduce the risk of property being affected by flooding undertake localised hydrological and flood modelling studies of the Municipality, implement the recommendations, which may include investigating the building of additional retarding basins to reduce flood events in flood prone areas. On completion, reassess the risks.	Engineering Services > Engineering Services	In Progress To assess the existing drainage network capacity for various rainfall events; Hydraulics modelling is being carried out.		Achieved and Ongoing		Hydraulics modelling within the municipality is continuing, which enables Council to assess the existing drainage network capacity under various rainfall events. This modelling provides recommendations within catchments to reduce flood impacts that are prioritised and included in the LTIP (Long Term Capital Works program)
A2.1 Complete the Seaford Pilot Drainage Study and implement the recommendations to reduce the risk of flooding of Kananook Creek.	Engineering Services > Engineering Services	Achieved		Achieved and Ongoing		Complete and recommendations implemented.
A2.2 Advocate to Melbourne Water to continue implementing long-term plans and remediation actions on the drainage system to reduce the risk of the drainage system being overwhelmed.	Engineering Services > Engineering Services	In Progress Melbourne Water presented at a Councillor Briefing (February 2012). Raised with Melbourne Water at Business Update meeting 5/12/2013. Melbourne Water 'Frankston Drainage Improvement Program' near complete.		Achieved and Ongoing		Melbourne Water 'Frankston Drainage Improvement Program' complete. Also advocating for further desilting of Kananook Creek and clearing of outfalls at wetlands and creeks.
A2.3 Review strategies to protect low lying areas from sea level rise such as retrofitting existing or developing new retarding basins.	Engineering Services > Engineering Services	In Progress Participation in the ABM's 'Port Phillip Bay – Managing Better Now'		Achieved and Ongoing		Hydraulic Modelling recommendations inform the viability of structural flood protection installations, however given the existing residential development

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
		project, which will inform strategies to protect the coast and low lying coastal areas.				density within the municipality developing new Retarding Basins may not be the best option.
A2.4 Ensure that the drainage system is well maintained and vulnerable spots and easements regularly inspected to reduce the risk of inland flooding.	Engineering Services > Engineering Services	Achieved		Achieved and Ongoing		Capital Works funding for additional pit cleaning inductor truck and personnel plus a new proactive and targeted cleaning schedule have significantly reduced local flooding incidences.
A2.5 Develop Asset Management Plans that optimise active storage capacity to alleviate flood peaks.	Engineering Services > Engineering Services	In Progress		Achieved and Ongoing		Hydraulic Modelling recommendations inform structural flood protection installations and Drainage pipe upgrades are undertaken to optimise storage capacity within drainage "hot spot" locations.
A2.6 Link urban based drainage system to catchment based flood management to reduce the risk of inland flooding.	Engineering Services > Engineering Services	In Progress A Flood Management Plan has been developed with Melbourne Water. Flood mapping is underway.		Achieved and Ongoing		The Flood Management Plan for City of Frankston and Melbourne Water was reviewed and updated in May 2019 and outlines roles and responsibilities and describes, at a high level, Council and Melbourne Water's key flood management activities. This Plan identifies specific actions to improve flood management within the municipality over the next five years and includes Flood Risk Management and Community Education, awareness and improved collaboration and communication. Melbourne Water has undertaken catchment based Hydraulic Modelling of the Langwarrin, Boggy Creek, Carrum Downs and Baxter precincts in 2019.
A2.7 Finalise 60 Hectare (ha.) negotiations with Melbourne Water to exchange the ownership and maintenance responsibilities of pits and pipes based on the size of the catchment carrying the stormwater. This typically gives Council responsibility for drains with outfall grades sized smaller than 60 ha, Melbourne Water will take responsibility for outfall grades typically sized greater than 60 ha.	Engineering Services > Engineering Services	In Progress The 60HA negotiations with Melbourne Water are on-hold pending their resolution on whether they are committed to signing the agreement.		Achieved and Ongoing		The Victorian Government's Review of Melbourne Urban Stormwater Institutional Arrangements (MUSIA) (including the 60 hectare convention), commenced in 2017 and is on-going, the Municipal Association of Victoria (MAV) and MUSIA Local Government Working Group has been progressing the matter from a local government perspective, to establish an agreed vision and governance structure that will enable system performance to be optimised.
A2.8 Develop a current and historic database of properties with on-site water retention systems.	Engineering Services > Engineering Services	In Progress Asset Management System has started to collect data on drainage and on-site water retention systems.		Achieved and Ongoing		On-site stormwater detention system data is available within Councils Pathway system.

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A2.9 Increase community and body corporate awareness of responsibility for maintaining on-site water retention systems.	Engineering Services > Engineering Services	Not Achieved		Achieved and Ongoing		On-site stormwater detention system data is available within Councils Pathway system. Integration and linking of Councils various digital platforms will enhance data accessibility.
A2.10 Encourage the minimisation of hard surfaces and retention of open space in new development.	Policy, Planning & Environmental Strategies > Land Use Management Policy and Planning	In Progress		Achieved and Ongoing		Addressed in the revision of the MSS Clause 21-05 Environmental Risk (Local). Open Space Plan also specifies retention of open space. Enforced through permit conditions and requirements of RESCODE and various Design and Development Overlays.
A2.11 Advocate to Melbourne Water and the State Government for the removal of silt from Kananook Creek to improve drainage, as per Kananook Creek Corridor Management Plan.	Engineering Services > Engineering Services	Achieved Desilting of Kananook Creek from the Bay to Wells Street with South East Water and the State Government is now complete.		Achieved and Ongoing		Advocate to Melbourne Water to continue implementing long-term plans and remediation actions on MW drainage system to reduce the risk of Council drainage system being overwhelmed. This includes Seaford wetland, Kananook Creek de-silting, Boggy Creek maintenance and Melbourne Water larger diameter drainage pipe system capacity.
A2.12 Investigate the design life and sea loading of the Frankston Bridge in relation to increased frequency of storm surges.	Sustainable Assets > Sustainable Assets	In Progress Assessment of design life and sea loading would require external consultants.		Achieved and Ongoing		Included in the Bridge Asset Management Plan.
A2.13 Investigate the possibility of a third pass assessment with councils in the South East Councils Climate Change Alliance and the Association of Bayside Municipalities (ABM).	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	In Progress Council is participating in the ABM's 'Managing Better – Now' project that will undertake coastal hazard assessments.		In Progress		FCC has partnered with DELWP and their Victorian Coastal Monitoring Program (VCMP) which aims to provide information on coastal condition, change, hazards, and the expected longer-term impacts associated with climate change that will support decision making and adaptation planning.
A2.14 Investigate the feasibility of decreasing the percentage of allowed hard surfaces to build into a Local Policy.	Policy, Planning & Environmental Strategies > Land Use Management Policy & Planning	In Progress Environmental risk included in MSS revision including references to permeability approved by Minister.		Achieved and Ongoing		Addressed in the revision of the MSS Clause 21-05 Environmental Risk (Local). Next steps - ensure implementation is occurring and effective.
A2.15 Develop education campaigns advocating for community members to undertake preventative practices prior to storm events such as clearing gutters and drains.	Engineering Services > Engineering Services	No Achieved		Achieved and Ongoing		The Flood Management Plan for City of Frankston and Melbourne Water, May 2019 outlines roles and responsibilities within the municipality and includes Flood Risk Management and Community Education, awareness and improved collaboration and communication. Council identify drainage hot spots and apply maintenance regimes accordingly.

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A2.16 Ensure emergency procedures and equipment are up-to-date and available to CAD business	Community Safety > Compliance	Achieved		Achieved and Ongoing		Emergency procedures are regularly updated through regular Municipal Emergency Management Planning Committee meetings held 3 to 4 times per year. At this meeting council staff who hold senior emergency management positions meet with representatives from organisations with roles in emergency management such as CFA, SES, Victoria Police, Ambulance Victoria, Frankston Surf Life Saving Club, Department of Health and Human Services, Department of Education, Red Cross, Victorian Council of Churches, Parks Victoria, Peninsula Link, Peninsula Health and others. We review our Municipal Emergency Management Plan and ensure it is still current and in-line with the Emergency Management Manual Victorian and Emergency Management Acts 1986 and 2013.

Key Theme 3: Protecting our natural environment

Risks:

- 1.04 Coastal inundation can cause a loss of beaches and foreshore reserves
- 3.02 Increased fire weather can increase the community perception of bushfire risk rising
- 4.11 Increased temperatures and concurrent trends will increase the risk of loss of biodiversity
- 5.01 Changes to average rainfall can cause the degradation of Seaford Wetlands

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A3.0 Improve ecosystem resilience by maintaining and enhancing the quality of ecosystems by increasing connectivity between natural areas.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	In Progress		Achieved and Ongoing		Fauna Connectivity and Crossing Structure Study completed. The Study's recommendations will help guide the development of the Biodiversity Action Plan.
A3.1 Protect foreshore vegetation and coastal dune systems in Frankston and Seaford to reduce the risk of coastal inundation. Where foreshore residences are adjacent to Crown Land, encourage the sharing of access across the sand dunes to prevent erosion issues that will be exacerbated by increased storm surges.	Operations > Specialist Vegetation	In Progress :		Achieved and Ongoing		Coastal Management Plan adopted, which addresses these issues. Sharing of beach access from private residences is now also a commitment in the Coastal Management Plan adopted by Council in June 2016 and approved by the Minister for Environment. This action to coincide with priority works on degraded authorised access points.
A3.2 Develop a Biodiversity Action Plan to identify measures for the monitoring of biodiversity and impacts of climate change on the natural environment.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	In Progress		In Progress		Development of a Biodiversity Action plan has commenced and is expected to be completed by June 2021. It will address how Council and the community can protect the natural environment against the impacts of Climate Change and also how the natural environment can improve community health and wellbeing.
A3.3 Investigate direct intervention in ecosystem transition with the inclusion of plant species that may be suited to changes in temperatures and rainfall.	Operations > Specialist Vegetation	In Progress		Achieved and Ongoing		Frankston Indigenous Nursery and the Coastal Management Team have continued to plant and monitor around 1000 Spinifex sericeus throughout Frankston and Seaford foreshore areas per year. Spinifex has continued to expand naturally throughout coastal dune scrub areas.
A3.4 Conduct fire awareness sessions and educate the public on fire risk and property preparedness in association with the State Government and CFA.	Community Safety > Compliance	Achieved		Achieved and Ongoing		A bush fire management strategy has been developed and endorsed by Council, this highlights key reserves that take priority for fire management programs, all Councils reserves have been prioritised in to categories of high medium and low.
A3.5 In collaboration with other stakeholders investigate the possibility of securing a water supply to wetlands.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	Achieved		Achieved and Ongoing		Agreement made between Council and Melbourne Water for release of water from the ETP through to Seaford Wetlands. MW infrastructure now allows for environmental Flows into Seaford Wetlands.

Key Theme 4: Keep on playing

Risks:

4.05 Changes to average rainfall and temperature will increase the risk of degradation to sports grounds

4.06 Changes to average rainfall and temperature resulting in community dissatisfaction due to inability to use open space and reduced experiences

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A4.0 Implement Management Plan for other non-irrigated sports grounds to ensure ongoing availability for sport seasons in times of low rainfall and high temperatures.	Community Strengthening > Recreation	In Progress		Achieved and Ongoing		Continue good turf maintenance practices with warm season grasses.
A4.1 Implement recommendations from irrigation audits to counter the impact from changes to average rainfall and temperature.	Community Strengthening > Recreation	Achieved Centralised irrigation study completed in 2014/15. Centralised irrigation systems installation commenced 2015/16		Achieved and Ongoing		Top 10 ovals received some Capital Works funding pre 2014/15
A4.2 Continue to investigate opportunities to extend the Recycled Water Pipeline to Council properties and high-end community water users.	Engineering Services > Engineering Services	Achieved		Achieved and Ongoing		Progress update: Refer to Action 5.4 for progress comments on Council's recycled water projects. In addition, in consultation with South East Water, Council officers continued to explore opportunities for community recycled water use through the Monterey Recycled Water Scheme and Frankston Recycled Water Scheme. This is a long-term action and further work is expected to continue in this area.
A4.3 Include climate change impacts in the revision of the Sports Development Plan to determine future adaptation requirements (such as more indoor facilities, diversity of sports to reduce reliance on irrigated ovals, risk procedures and heat contingency planning).	Community Strengthening > Recreation	Achieved Climate change impacts and considerations were included in the Sports Development Plan.				Sports Development Plan has not been revised or updated.
A4.4 Continue to implement the Municipal Drought Response Plan to drought proof Council's reserves and open spaces.	Community Strengthening > Recreation	In Progress		Achieved and Ongoing		Sports field audit completed in 18/19 and the following upgrades have been implemented since. Budget allows for 3 to 4 grounds per year to be upgraded, including Riviera East/West fields, Robinson Park, Belvedere No2 and Baxter 1, 4 and 7

Key Theme 5: Using our water responsibly

Risks:

4.17 Changes to average temperature and rainfall will reduce water availability.

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A5.0 Include ESD Design measures, especially water sensitive design features in all Council facilities.	Sustainable Assets > Environmental Services	In Progress ESD Standards and WSUD Guidelines in place. WSUD installations at all facilities that budget allows		Achieved and Ongoing		In February 2020, Council adopted its revised Environmentally Sustainable Design (ESD) Standards for Council Buildings Policy (2020). ESD measures, including water sensitive design features such as rainwater tanks, are considered and implemented in projects where feasible or as per the mandatory requirements of the Policy.
A5.1 Develop an Integrated Water Management Plan that addresses climate change considerations and incorporates strategies for water sensitive design and development.	Sustainable Assets > Environmental Services	Achieved		Achieved and Ongoing		An Integrated Water and Pollutant Balance Study for Frankston City was completed in 2013-14.
A5.2 Implement stormwater harvesting for Council facilities and open space.	Sustainable Assets > Environmental Services	In Progress		Achieved and Ongoing		Council installed a 152 kilolitre stormwater harvesting system at the George Pentland Botanic Gardens in 2012 for irrigation. Additional stormwater harvesting projects had been identified and prioritised in Council's Integrated Water Action Plan (see action above). A stormwater harvesting and treatment project for Frankston Park oval is currently being investigated, supported with a \$50,000 grant from Melbourne Water.
A5.3 Investigate undertaking research with Monash University on the feasibility and safety of injection of Class A Recycled Water into the Aquifers.	Engineering Services > Engineering Services	In Progress		Partially Achieved		The opportunity to use recycled water for managed aquifer recharge was raised by Council officers during development of Water Initiatives 2050, an integrated water management strategy developed by water authorities in 2011 for south-east Melbourne, as well as Melbourne's Water Future strategy, developed by the Victorian Government in 2013. Further work was not conducted with Monash University due to other competing priorities and Council seeking a state-led response to this action.
A5.4 Progress the investigation of Monterey and Robinsons Road Recycled Water Pipeline.	Sustainable Assets > Environmental Services	Not achieved Costed at \$1.8M		Achieved and Ongoing		The Robinsons Road Recycled Water Scheme (Stage 1) was implemented and fully commissioned in 2018, providing recycled water to Robinsons Reserve and the Frankston Golf Club. In 2020, the feasibility of the Monterey Recycled Water Scheme and Robinsons Road Recycled Water Scheme (Stage 2) was re-assessed.

					Council officers are now working with South East Water to review the functional design of the Monterey Recycled Water Scheme, support the Tyabb and Somerville Recycled Water Scheme (under Council resolution) and investigate additional schemes to benefit the Frankston municipality.
A5.5 In the installation of rainwater tanks investigate mandating a high storage capacity to cater for shorter more intense periods of rainfall.	Sustainable Assets > Environmental Services	Not achieved		Not Achieved	This action was not progressed due to limited staff resources and it being a lower priority. In addition, mandating tank sizes above 2,000 litres capacity for residential developments could impact on housing affordability. It is recommended that any changes to the planning requirements should be assessed by the Victorian Government, ensuring that the costs and benefits are fully assessed and a Statewide approach is developed.
A5.6 Provide environmental education programs and investigate incentives to encourage community water conservation.	Sustainable Assets > Environmental Services	In Progress		Achieved and Ongoing	Council included information on its website and in Frankston City News and EnviroNews (Council e-newsletter) on water conservation and tips for saving water. A free water efficient showerhead exchange program was offered to residents up until 2014 through a program delivered in partnership with South East Water. A number of free community events were also held through Council's Greening Our Future events series (e.g. Eco-makeover your home, Resourceful Gardening, Speed Data a Sustainability Expert).

Key Theme 6: Planning for our future

Risks:

1.08 Exposure to legal liability for Council's function as the Planning Authority and issue of building permits

7.01 Future climate change increases the risk that planning decisions made now prove to have been incorrect

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
A6.0 Monitor developments in key projects such as the Future Coasts Program to inform future land use planning in vulnerable areas.	Policy, Planning & Environmental Strategies > Land Use Management Policy and Planning	Not achieved		In Progress		Future Coasts work was not progressed by the new Victorian Government. Council is participating in the ABM's project to undertake work to inform future coastal planning.
A6.1 Continue to include Water Sensitive Urban Design in the plan making and development assessment stages of the planning process.	Engineering Services > Engineering Services	In Progress		Achieved and Ongoing		Water Sensitive Urban Design Guidelines complete. Need to encourage further uptake, embed in Planning Scheme and advocate to Melbourne Water to use Developers offset charge in Frankston City.
A6.2 Council seek the Association of Bayside Municipalities request an urgent meeting with the Minister of Planning to advocate for protection of properties likely to be affected by sea level rise and to protect Councils from potential liability as a result of planning decisions on land that may be subject to inundation as a result of Climate Change.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	Achieved		Achieved and Ongoing		A Letter was sent to the Minister by the ABM but no response was received (2012).
A6.3 Following the release of the Victorian Coastal Climate Change Hazard Guidelines and results of the Victorian Government's Future Coast project, consider including relevant data in the future review of the Frankston City Council Municipal Strategic Statement.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	In Progress		Achieved and Ongoing		Has been integrated into the 2015/16 MSS review
A6.4 Promote Council's <i>ESD Design Guide for Buildings</i> to the community and encourage climate friendly building design in new developments.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	In Progress Included on Council's website. Officers attending CASBE meetings where able.		Achieved and Ongoing		Council has joined CASBE. Officers have sought authorisation to prepare an amendment to include an ESD Policy in the Planning Scheme. Recruitment of an ESD officer has been delayed due to COVID-19 but should be done in early 2021.
A6.5 Investigate whether additional controls for future building techniques for underground car parks are warranted	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	Not achieved Currently insufficient human resources to progress.		Achieved and Ongoing		A report titled "Frankston CBD – Geotechnical Desktop Assessment" was prepared by Golder Associates Pty Ltd., 12 September 2019. This report provides a desk top assessment of the geology and subsurface conditions relevant to basement construction within a defined study area of the FMAC. The findings of this report will be considered as part of the FMAC Refresh Structure Plan Project including the need for additional controls relating to basement construction.

A6.6 Investigate permit conditions to be applied in identified flood prone areas to reduce the risk of property damage.	Policy, Planning & Environmental Strategies > Environmental Policy and Planning	Achieved		Achieved and Ongoing		Done under LSIO and SBO.
--	---	-----------------	--	-----------------------------	--	--------------------------

Key Theme 7: Ensuring Corporate Continuity

Risks:

- 4.02** Increased air temperature can increase occupational health and safety risks to outdoor staff.
6.02 Concurrent trends can increase the risks of shortage of personnel to deliver community services.
6.05 Peak Oil
7.01 From other impacts Council decisions made now may prove to be incorrect

Adaptation Action	Department > Service Unit	2015 Progress	Health	2020 Progress	Health	Discussion
7.0 General Managers will be responsible for the divisional delivery of the Adaptation Actions and for inclusion into their Manager's Performance Plans.	All	Not achieved No progress		Achieved and Ongoing		Actioned by officers in Council meetings and reports over the past 5 years. Responsibility was taken on by all officers and managers.
7.1 Continue to integrate climate change risks into Councils Corporate Risk Register Reassess risks and update the risk register on the impacts of climate change with the review of the Plan.	Commercial Services > Risk Management	Achieved		Achieved and Ongoing		Climate change risks are regularly updated in Council's risk system.
7.2 Use priorities in this Plan to inform budget bids for climate change adaptation.	All	Achieved		Achieved and Ongoing		Recommendations from the 2015 CCIAP progress report have been achieved and are ongoing. These include the Domestic Wastewater Management Plan, Green Wedge Management Plan, community awareness of the risks and impacts of climate change and membership to the SECCCA
7.3 Link climate change adaptation actions on Council's reporting system Interplan.	Commercial Services > Risk Management	Achieved		Achieved and Ongoing		All climate change actions are currently reported quarterly under Council Plan Theme 1.3
7.4 Assess Council's current strategies and plans with consideration of climate change impacts.	All	Achieved		Achieved and Ongoing		All new strategies include Climate Change impacts where Sustainable Assets and/or PPES has been consulted.
7.5 Maintain effective communication and consultation across Council to ensure Council is kept abreast with developments in climate science and local impacts.	Sustainable Assets > Sustainable Assets	Achieved		Achieved and Ongoing		Regular communication with internal stakeholders on resilience, ESD, water security
7.6 Increase regional collaboration and advocacy with the South East Councils Climate Change Alliance (SECCCA).	Sustainable Assets > Sustainable Assets	Not achieved Council did not renew its SECCCA membership for 2013/14 onwards.		Achieved and Ongoing		Council renewed its membership with SECCCA in 2020-21 (under Council resolution). This renewed membership has enabled increased collaboration between the member councils (both officers and Councillors) on climate mitigation and adaptation. Additionally, Council has recently commenced an Asset

					Vulnerability Assessment project with SECCCA and the member councils to assess and better manage climate change risks and impacts on local government buildings, roads and drainage infrastructure.
--	--	--	--	--	---



Final Recommendations and Conclusion

Progress indicated that a substantial effort has been made in implementing the actions under the Climate Change Impacts and Adaptation Plan. With 93% of actions either achieved or in progress, the plan has been progressed to near completion across Council. From the remaining four actions (7%) that have not been achieved two could be perused by Council with increased staff and financial resources (1.4 and 4.3). Whilst action 1.3 and 5.5 would need to be driven by the Victorian State Government due to their statewide nature.

A1.4 - Engage in public health education activities for safer food production and storage processes for local business and communities, such as food handling guides and investigate funding opportunities for resources to run interactive public health workshops.

A4.3 - Include climate change impacts in the revision of the Sports Development Plan to determine future adaptation requirements (such as more indoor facilities, diversity of sports to reduce reliance on irrigated ovals, risk procedures and heat contingency planning).

A1.3 - Develop alert systems for the possibility of vector-borne disease outbreaks to be developed with advice from State and Federal health agencies.

A5.5 - In the installation of rainwater tanks investigate mandating a high storage capacity to cater for shorter more intense periods of rainfall.

it is recommended that Council develop a new **Climate Change Strategy and Action Plan** to guide the necessary climate change mitigation and adaptation actions at both a Council and community level.



SUMMARY REPORT

Climate Change Community Survey

Frankston City Council



4 NOVEMBER 2020

Content

Section 1: Executive summary	3—5
Section 2: About the survey	6—7
Section 3: Survey results	8—33
About the survey respondents	8—14
Climate change awareness of respondents	15—17
Key climate change concerns	18—22
Priority areas for climate action	23—33
Section 4: Recommendations & next steps	34—35

SECTION 1

EXECUTIVE SUMMARY



Executive summary

The Frankston Climate Change Community Survey was conducted from 23 July to 2 September 2020. There were 762 online responses to the survey and a total of 610 people completed the survey in full.

Key findings

80% of respondents are 'extremely concerned' or 'very concerned' about climate change

The majority of survey respondents are local residents (80%), female (62%) and are 'quite familiar' (53%) with the topic of climate change. Almost 60% of respondents are aware that Frankston City Council has declared a climate emergency.

When looking at the overall level of concern about climate change, it is notable that a greater proportion of younger respondents are 'extremely concerned' about climate change when compared to older respondents. However the majority of all age groups are either 'extremely concerned' or 'very concerned'. None of the youngest cohort (12 to 18 years old) reported they were 'not concerned' about climate change.

While there is generally a high level of concern amongst respondents across all global climate change impacts, survey respondents are mostly concerned about the following **local impacts** of climate change:



Loss of biodiversity / flora & fauna /
vegetation / habitat



Sea level rise and /or
coastal erosion



Harsher and longer fire seasons /
bushfires



Extreme weather events



More hot days and heatwaves /
drought

Executive summary (cont.)

Key priorities for Council

Survey respondents identified the following four areas as the most important for Council to address climate change:



Biodiversity and
urban forests



Reducing waste



Renewable energy



Sustainable buildings and homes

The Frankston City community also wants to see direct action from Council by:

83%

...prioritising tree planting in areas that experience increased urban heat and high pedestrian use

76%

...installing energy saving and renewable energy measures (such as solar power) on Council buildings and for public lighting

75%

...developing alternative ways to reduce waste going to landfill and increase the recovery of resources

The local community would like Frankston City Council to support them in addressing the challenges of climate change by:

84%

...providing advice and incentives to help make homes and other buildings more energy efficient

76%

...providing grants for community groups to work on environmental projects that address climate change issues

75%

...advocating on behalf of the community for climate action

SECTION 2

ABOUT THE SURVEY



About the survey

Background and objective of the survey

Frankston City Council (Council) engaged Point Advisory as an external research provider to undertake the 2020 Climate Change Community Survey. The purpose of the survey was to gather community sentiment, ideas, priorities and actions to work together to meet the challenges of climate change at a local level.

The survey was conducted from 23 July to 2 September 2020 and was available on Council's website and through hard copies on request. Due to COVID-19 restrictions, an online survey was the key means of engaging with the community during this time. Although hard copies of the survey were available on request, none were submitted. This may have been influenced by the closure of all Council customer service centres at the time of the survey being conducted. People requiring a hard copy survey would have needed to phone Council to request a copy by mail, which may have been a barrier for some community members.

The survey was promoted via Council's website and social media, Frankston City News (Council's newsletter delivered to households) and Council's e-newsletters, as well as through local media channels. Stakeholder groups from a wide range of sectors were also contacted via email, phone or social media and encouraged to participate in and promote the survey, including health, education, business, emergency services, sports and recreation, charity, seniors, religious and arts groups.

For the purpose of the survey, the Frankston municipality was defined as the areas of Frankston, Carrum Downs, Frankston North, Frankston South, Karingal, Langwarrin, Langwarrin South, Sandhurst, Seaford and Skye.

Survey responses are intended to inform Council's climate emergency response and the update of Council's *Climate Change Impacts and Adaptation Plan*.

The survey had 18 questions, with some questions being mandatory and others optional. 762 people responded to questions 1 through 7, with 652 of these respondents continuing until question 11. 610 of these respondents went on to complete the full survey.

Note: Due to rounding and/or multiple answer possibilities, percentages in this report may not add up to 100%.



SECTION 3

SURVEY RESULTS



About the survey respondents

Connection to the Frankston municipality (Q1)

The majority of survey respondents (80%) are local residents, followed by people that work in the municipality (26%), noting that respondents were able to select multiple answers to this question.

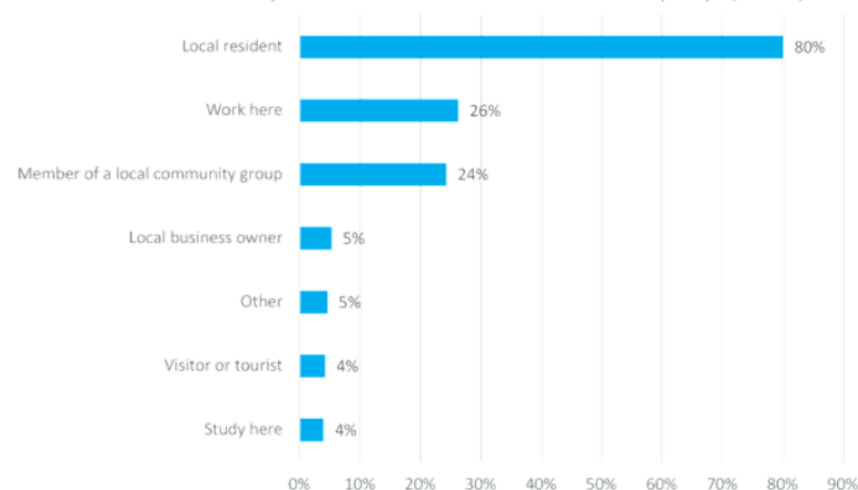
Survey respondents were able to select 'other' and describe their connection to the Frankston municipality if none of the predefined options applied. Most respondents selecting 'other' have an emotional connection to the municipality because they either:

- used to live in the municipality
- own a property in the municipality
- live in a neighbouring municipality
- are regular visitors due to family living in the municipality or volunteer commitments.

With only 5% of respondents stating that they own a business in the Frankston municipality we can conclude that this stakeholder group is underrepresented in this survey. Council could consider targeted engagement with the business community to identify and co-develop business-specific climate priorities and actions.

Note: The Frankston municipality was defined as described in the 'About this survey' section.

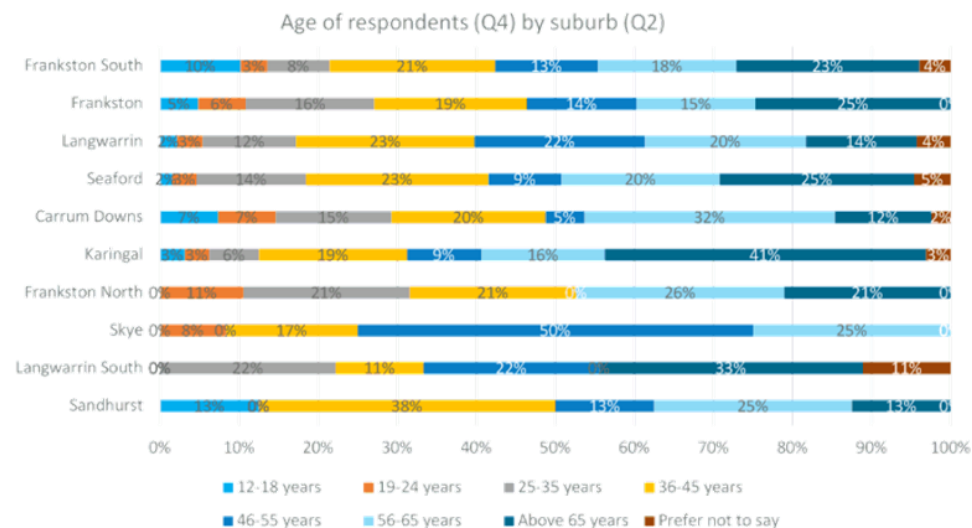
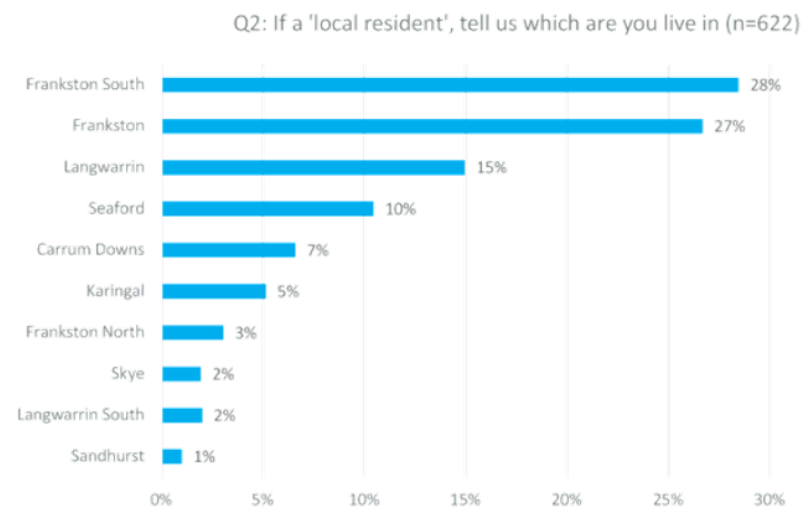
Q1: What is your connection to the Frankston municipality? (n=762)



About the survey respondents

Connection to the Frankston municipality – Local resident (Q2)

From those respondents who identified as 'local residents', **28% live in Frankston South** and **27% live in Frankston**. The lowest number of responses came from the areas of Sandhurst (1%), Langwarrin South (2%) and Skye (2%) with only 29 respondents from a total of 622 stating they live in these suburbs. This however reflects the lower population of these suburbs, with all three suburbs only making up 11% of the total population of the Frankston municipality. The graph on the right provides details on the age of respondents split by suburb. Frankston North, Carrum Downs and Frankston accounted for the highest proportion of younger people completing the survey while Karingal and Seaford had the highest proportion of elderly respondents.



About the survey respondents

Types of local community groups (Q3)

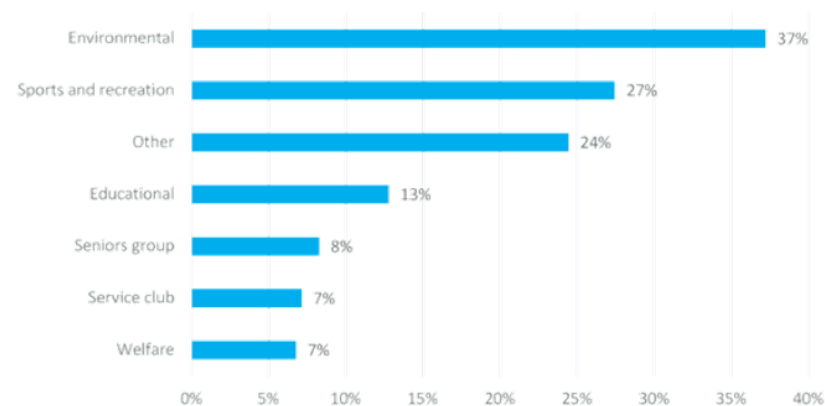
Respondents were asked to specify which type(s) of community group(s) they belong to if they selected 'member of a local community group' for question 1. Of those who responded to this question, a total of **37% of respondents stated they are part of an environmental group** and **27% stated they are part of a sports and recreation group**. Additionally, respondents were given the opportunity to select 'other' and specify what other community group they are a member of and 65 out of a total of 266 respondents elected to do so. Note that respondents were able to select multiple answers to this question.

Respondents selecting 'other' noted that they were members of the following groups (only main groups selected):

- Community development groups such as the Langwarrin Men's Shed (n=11/65)
- Faith groups/organisations (n=10/65)
- Art and music groups such as the Peninsula Arts Society and Frankston Musical Society (n=10/65)
- Community gardening groups (n=9/65).

Overall, we can conclude that 35% (n=266/762) of respondents are active in the community through various types of groups. Council could harness this engagement by partnering with community groups to take action on climate change.

Q3: If a 'member of a local community group', please select what type(s) of local community group(s) you belong to (n=266)

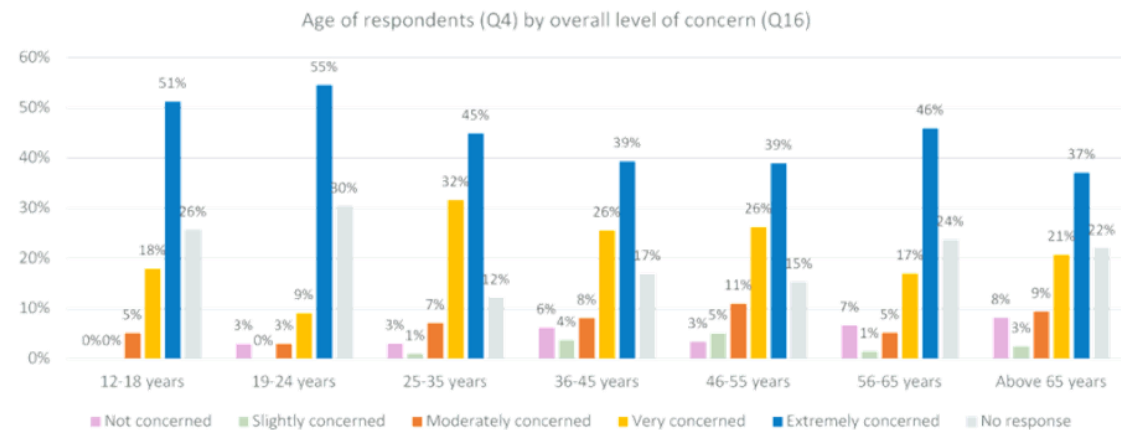
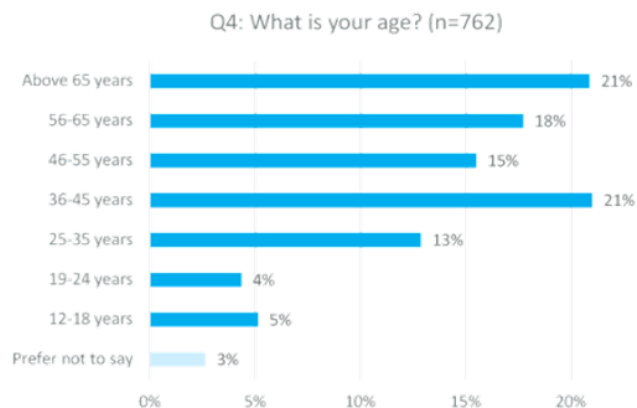


About the survey respondents

Age of respondents (Q4)

The most common age group of respondents were '36 to 45 years' and 'above 65 years', each accounting for 21% of respondents. Conversely, people aged 19 to 24 years only made up 4% (n=33/762) of respondents and those aged between 12 and 18 years only represent 5% (n=39/762). Council should take this age distribution into account when considering the results of the survey, and be particularly mindful that younger people are somewhat underrepresented in the results.

When looking at the overall level of concern about climate change (Q16) by age group, it is notable that a **greater proportion of younger respondents (aged 12 to 18 years and 19 to 24 years) are extremely concerned about climate change** (51% and 55% respectively) when compared to older respondents. However, the majority of all age groups are either extremely or very concerned (80%). It is also worth noting that none of the youngest respondents (12 to 18 years old) reported that they were 'not concerned' or only 'slightly concerned'.

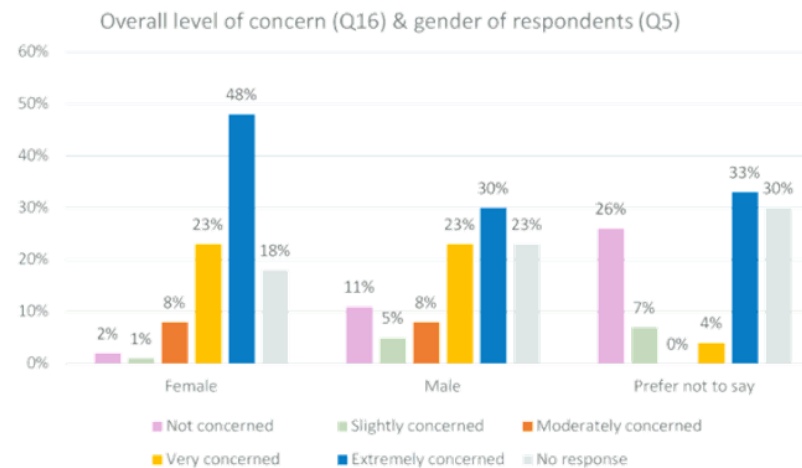
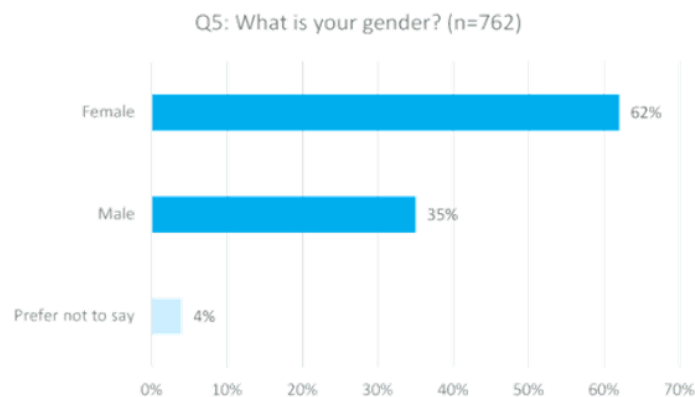


About the survey respondents

Gender of respondents (Q5)

The **majority of respondents (62%) are female** while 35% are male. A small number of respondents (4%) preferred not to disclose their gender and no one chose to self-describe.

When looking at the level of concern about climate change (Q16) by gender, it is notable that significantly more females are extremely concerned (48%) compared to males (30%), whereas males are much more likely to be not concerned (11%) compared to females (2%). This may indicate an opportunity for Council to support and encourage female members of the community to become climate change champions/leaders, but also highlights the importance of designing policies and programs that recognise the lower levels of concern among males.



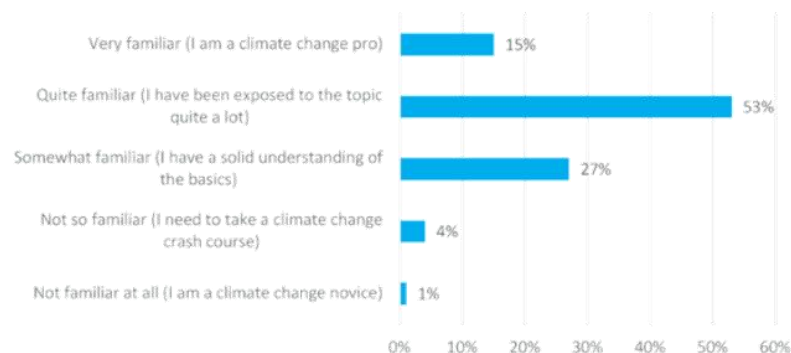
About the survey respondents

Perceived familiarity with the topic (Q6)

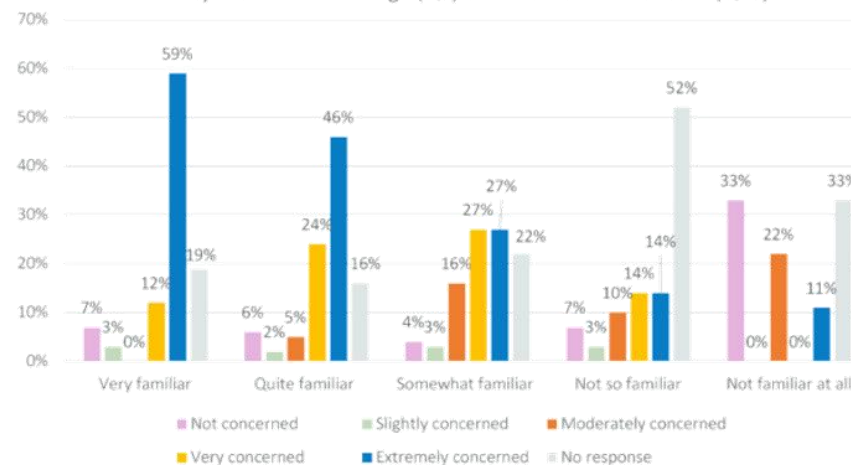
When asked about how familiar respondents think they are with the topic of climate change, **the majority (53%) stated they are 'quite familiar'**. It is important to note that respondents were asked about their *own perception of familiarity* with the topic which may not necessarily reflect their *objective familiarity* with it. Notwithstanding, the responses to this question indicate that Council can assume a reasonable degree of knowledge about climate change when communicating with the community.

As shown in the chart below right, those stating they are unfamiliar with the topic of climate change are least concerned about it (Q16), while those respondents with a higher perceived familiarity expressed a higher level of concern.

Q6: How familiar are you with the topic of climate change?
(n=762)



Familiarity with climate change (Q6) & overall level of concern (Q16)



Climate change awareness

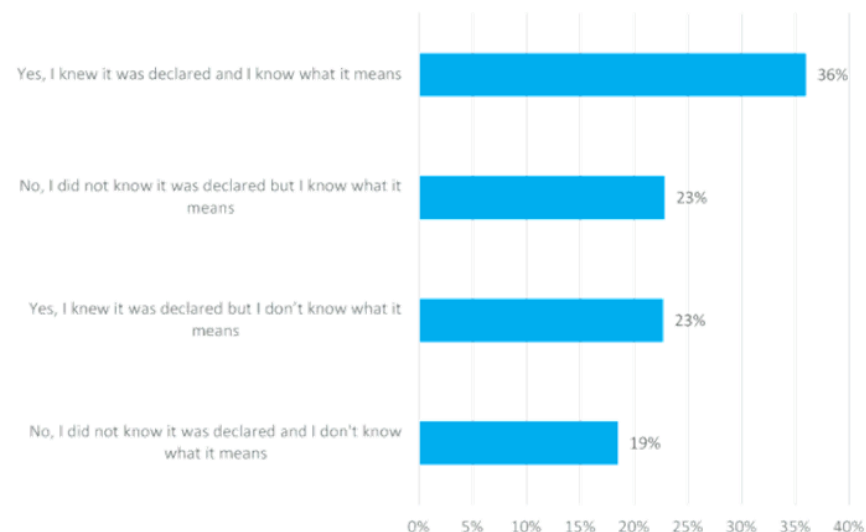
Awareness of Frankston City Council declaring a climate emergency (Q7)

More than half of respondents (59%) know that Council declared a climate emergency in November 2019. However, one third of these respondents (23% overall) don't know what the declaration of a Climate Emergency means.

Of the remaining 42% of respondents who were unaware that Council has declared a Climate Emergency, just under half (19% overall) do not know what a Climate Emergency is. We did not detect any significant trend of awareness across different age groups, however we did note that those with a closer connection to the Frankston municipality (by either being a resident, working in the municipality or being a member of a local community group) tended to have a higher awareness of the climate emergency declaration.

These findings indicate that a significant proportion (over 40%) of the community would benefit from further information on what a Climate Emergency declaration means and how it affects them.

Q7: Did you know that Frankston City Council declared a Climate Emergency on 18 November 2019? (n=762)



Climate change awareness

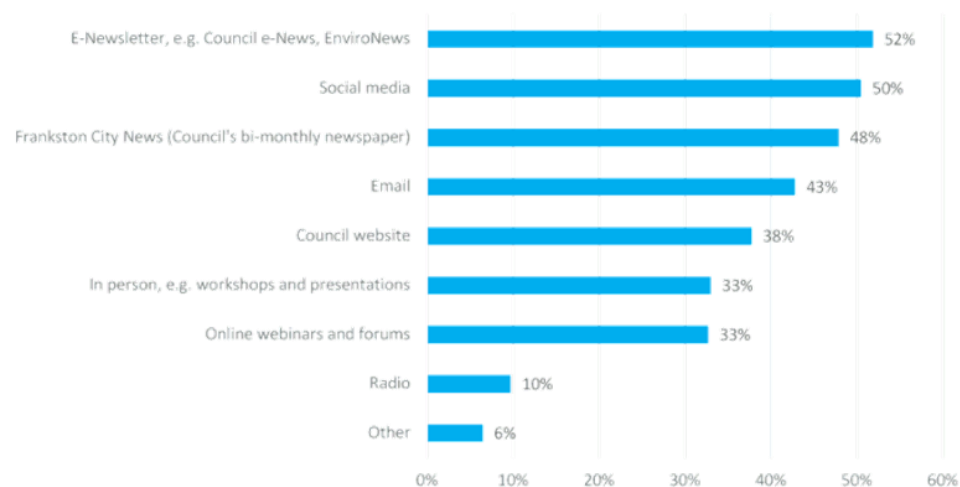
Best ways for Council to connect with community about taking action on climate change (Q11)

Respondents nominated a range of channels through which Council could best connect with them about taking action on climate change. **The top three channels were the e-newsletters (52%), social media (50%) and Frankston City News (48%).** Note that respondents were able to select multiple answers to this question.

The respondents also had the opportunity to select the answer option 'other' and leave an additional comment. There were 42 responses under 'other', some being more general comments while others were related to specific ways Council could connect with the Frankston City community.

Four out of 42 comments related to **providing the community with a space to interact with like-minded people**, for instance in the form of self-help community groups or through "green themed" events that bring the community together on a specific topic. In connection to this, one respondent mentioned establishing localised networks for learning, sharing, encouragement and collaboration on climate change. Additionally, a small number of respondents proposed Council could connect with the community through community groups (e.g. sporting organisations) or local schools.

Q11: What are the best ways Council can connect with you about taking action on climate change?
(n=652)



Climate change awareness

Support of the Frankston City community to become carbon neutral (Q15)

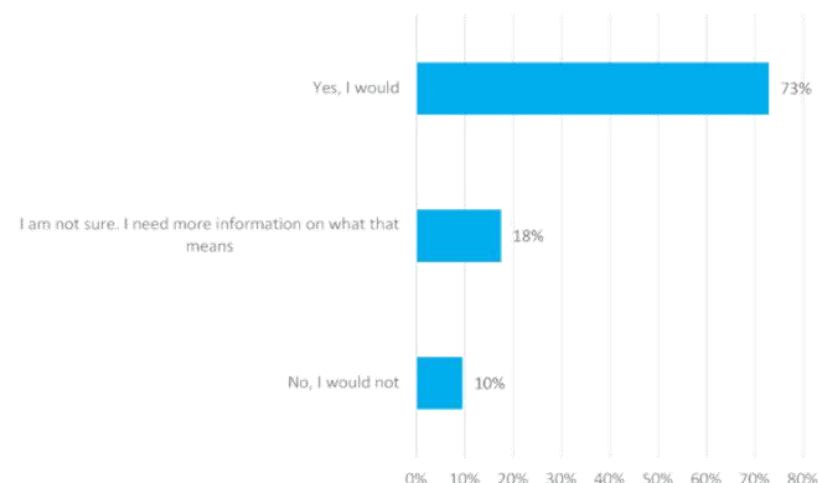
The majority of respondents (73%) stated that they would support a target for the whole Frankston City community to become 'zero carbon' (n=445/610). Only 10% of respondents (n=58) would not support such a target.

Respondents who answered 'I am not sure' or 'no, I would not' had the opportunity to provide an explanation of their response. A total of 89 respondents did so. We grouped these explanations into categories as outlined below:

- **Financial concerns**, for instance around the economic viability of the target and eventual costs to the community (n=25/89)
- **Need for more information**, for instance around what such a target means for the individual or the community (n=18/89)
- **Effectiveness** of the target (e.g. in relation to the influence of Council over the individual's decisions, only "a feel good" target without tangible impact) (n=12/89)
- **Scepticism** of the science of climate change (n=11/89)
- **Feasibility and achievability** of the target (n=8/89)
- **Not Council's responsibility** (n=7/89)
- **Concern that such a target will negatively effect the more disadvantaged in the community** (n=5/89)

Reflecting on the above comments, there is a clear need for the community to understand what a 'zero carbon community' means, what role the community would play and what contributions they would need to make, if Council wishes to pursue such a target.

Q15: Would you support having a target for the whole Frankston City community to become carbon neutral (i.e. become a 'zero carbon community')? (n=610)



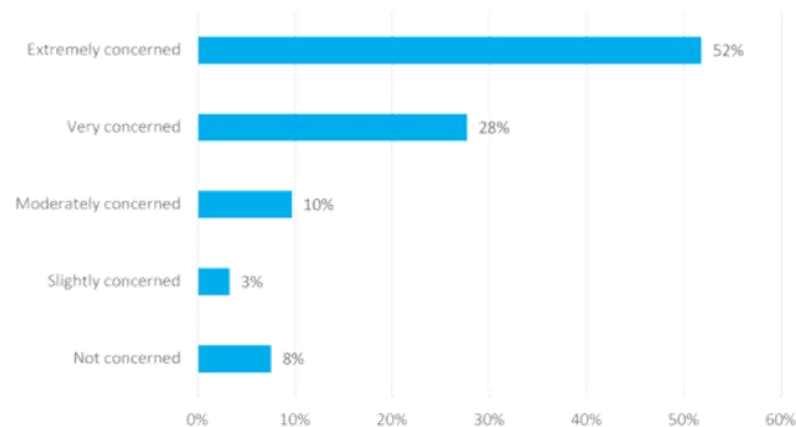
Key climate change concerns

Overall level of concern (Q16)

The **overall level of concern about climate change among survey respondents can be described as high**. A large majority (80%) are either 'extremely concerned' or 'very concerned' about climate change.

In other sections of this report, the overall level of concern has been compared with the age of respondents, the gender of respondents and respondents' familiarity with the topic climate change.

Q16: Overall, having thought about and considered climate change in more detail, how concerned would you say you are about climate change? (n=610)



Key climate change concerns

Overall level of concern about global impacts of climate change (Q8)

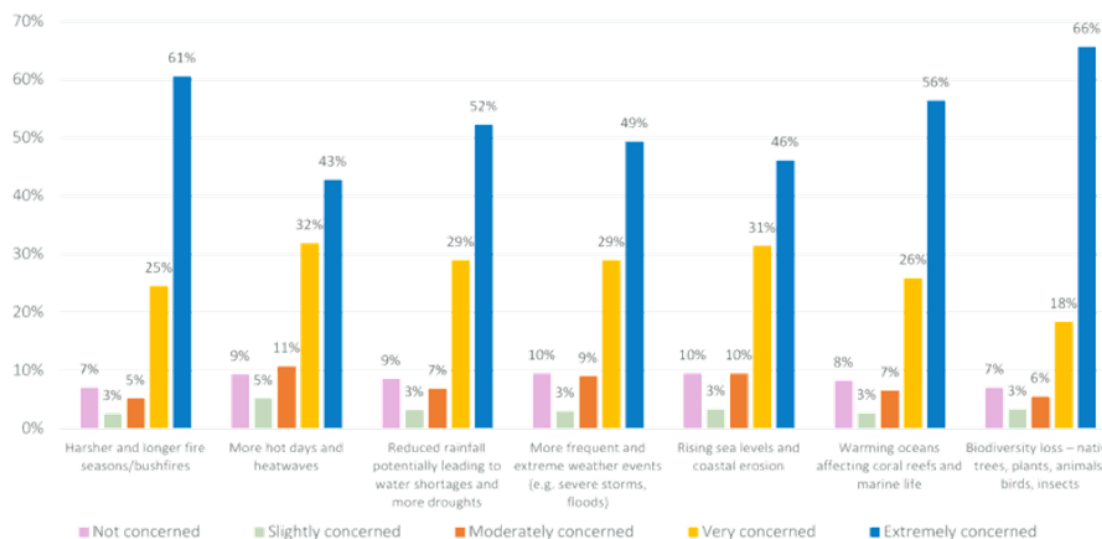
Respondents were asked to indicate their level of concern about specific impacts of climate change. The results are shown in the chart below. **There is generally a high level of concern amongst respondents across all global climate change impacts.**

When examining the results more closely, we noted that **respondents were most concerned about harsher and longer bushfire seasons/bushfires**, with 85% indicating they are 'extremely concerned' or 'very concerned' (combined 487 out of 652 responses).

This was then followed by biodiversity loss (84%), warming oceans (82%), reduced rainfall (81%), and more frequent and extreme weather events (78%).

For a seaside community like Frankston, it is perhaps interesting to note that rising sea levels and coastal erosion (77%) and more hot days and heatwaves (75%) are of slightly less concern than other impacts.

Q8: Thinking globally about climate change, how concerned are you about each of the following impacts? (n=652)



Key climate change concerns

Overall level of concern about global impacts of climate change (Q8) – cont.

Respondents were given the opportunity to describe any additional impacts by selecting 'other'. A total of **77 out of 652 respondents left an additional comment**. The most common comments were related to impact on food security (n=15/77), climate injustice (n=8/77), impact on (mental) health (n=8/77) and loss of biodiversity (n=7/77). A selection of comments related to these impacts is provided below.

Other comments covered the lack of awareness and action (n=5/77), the impact of climate change on our economy (n=4/77), the socio-economic impacts of climate change (n=3/77) and environmental degradation (n=3/77).

Note that some respondents (n=8/77) expressed scepticism about the science of climate change and that they are therefore not concerned about global impacts of climate change.

Impact on food security

"Reduced food supply with extreme weather patterns, and a degeneration of soil which consequently will deprive nutrients from our food sources."

Climate injustice

"Climate change injustice means that people who are already experiencing disadvantage, in Australia, the Pacific and throughout the world, will suffer even greater disadvantage due to climate change."

Impact on (mental) health

"Effects on mental health caused by all the above. Even mood can be affected by being able to walk under the shade on hot days."

Loss of biodiversity & trees

"Rate of extinction of flora and fauna in Australia"

"The impact on all nature and living beings in the world, particularly in countries that have limited resources to take action."

Key climate change concerns

Top three climate change concerns for the local area (Q9)

In this question, respondents were asked about their top three concerns relating to climate change in the local area. Some community members took this opportunity to raise other environmental issues that are not directly related to climate change. We still included these responses in our analysis as they are a reflection of the community's concerns.

As each respondent was able to provide an individual, open-ended response, we grouped the responses in categories of concern (e.g. sea level rise and/or coastal erosion) when analysing the answers. It needs to be highlighted most concerns are highly interconnected and often relate to other concerns. For example, concerns about more hot days and heatwaves are likely to be associated with concerns about harsher and longer fire seasons or bushfires.

Our analysis suggests that the main concern about climate change in the local area is about the loss of biodiversity, flora & fauna, vegetation (including trees) and general habitat. This is followed by a concern about rising sea levels and coastal erosion, then harsher and longer fire seasons and bushfires, extreme weather events and more hot days and heatwaves and drought.

While these findings are largely in line with responses to question 8 (global impacts of climate change), this question drew out a greater indication of concern among the Frankston City community in relation to the local impacts of sea level rise and coastal erosion. Council could consider creating an additional priority area (see question 12) that addresses this concern.



1. Loss of biodiversity / flora & fauna /
vegetation / habitat



2. Sea level rise and /or
coastal erosion



3. Harsher and longer fire
seasons / bushfires



4. Extreme weather events



5. More hot days and heatwaves
/ drought

Key climate change concerns

How, if at all, does having children or grandchildren influence respondents thinking about climate change (Q17)

This was an optional question. A total of **335 people provided a response** to this question.

The majority of respondents state that this influences their thinking and that they are concerned about the impacts of climate change on future generations. The overwhelming majority expressed deep concern and the legacy inherited by future generations. A notable proportion of respondents stated that they had chosen not to have children because of climate change, while several responded that they are concerned for all current and future generations, not just their own families. A small minority express scepticism about climate change. A representative sample of responses is shown below.

- *"I have adult children and grandchildren and this definitely influences me in wanting to preserve our city. My father came to live here in the early 1900s and I grew up here. So much has changed and it concerns me that we have lost so much of our coastline and green belts."*
- *"I have both [children and grandchildren], but it doesn't affect my thinking about climate change - I think strongly about action for climate change for the entire planet, not just in my own backyard."*
- *"I don't have grandchildren, but the pace of global warming (e.g. melting of the Arctic permafrost) is already such that my children will experience dangerous & unhealthy environmental conditions. It's horrible to think that it's because people in power in my generation refused to listen to 30 years of warning and pleading to reduce CO2 & CH4 emissions, to farm sustainably, to reduce land clearing etc. The people I know with young children are all concerned for the future they face."*
- *"I don't have children or grandchildren however I am concerned about the environment we will be leaving our future generations."*
- *"I have children and I can't say I'm too concerned about 'climate change' for future generations. There is too much conflicting data and 'science' to declare a 'climate emergency' in my opinion. I also note there's been many different climate 'campaigns' over the decades and none of the claims have ever come true so it's hard to be 100% on board with a 'climate change emergency'. I'm happy to support greener initiative like reducing waste/landfill, solar panels, etc. but some of these proposals seem a little out of Council's responsibility/reach."*
- *"I don't have children even though I want them. I'm actually scared to bring them into a world with such imminent threat to life."*
- *"Greatly. I see their concerns for the future and feel it would be unfair and inexcusable to not take all the action we can now before it is too late."*

Priority areas for climate action

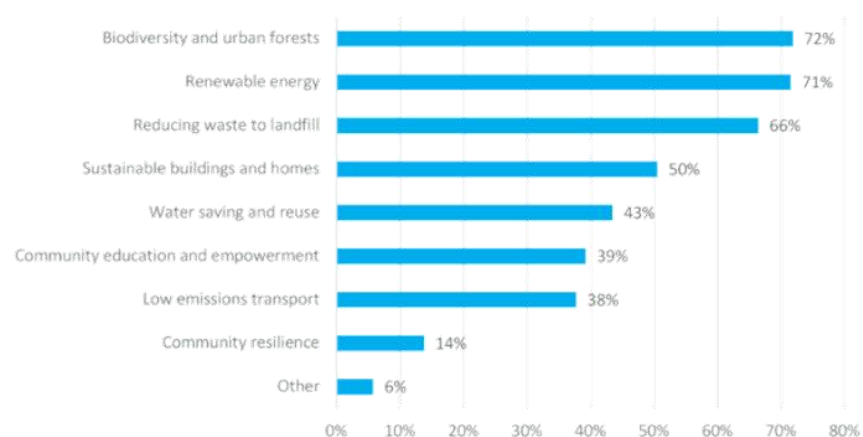
The four most important areas for Council to work in to address climate change (Q12)

Council is planning and working in eight areas to address climate change. Respondents were asked to choose the four areas they think are most important in terms of addressing climate change in the Frankston City community. A total of **610 people responded**. The four areas receiving the most support are listed below.

1. **Biodiversity and urban forests** - planting more trees and creating more local green spaces for city greening and cooling (n=438)
2. **Renewable energy** - looking at ways to accelerate the use of renewable energy (e.g. solar power) to produce electricity for our city and to move away from fossil fuels (n=436)
3. **Waste** - reducing waste to landfill by focusing more on waste avoidance, reducing, reusing and recycling (n=405)
4. **Sustainable buildings and homes** - supporting measures to incorporate energy saving and other sustainable design principles in new and existing buildings (n=308)

Other comments related to a range of topics including encouraging plant-based diets, growing local food security and lobbying state and federal governments for stronger climate action, while a few respondents commented they did not want Council to spend money in this area.

Q12: Most important areas for Council in addressing climate change (n=610)



Priority areas for climate action

Individual action on climate change (Q10)

Respondents were asked to think about their individual actions on climate change and select the actions that they are either already doing, would like to do or are not prepared or able to do. A total of **652 respondents** answered this question.

Top three actions that respondents are **already doing**:

- I am reducing the waste I send to landfill, for example by avoiding excess packaging, reusing, recycling and repairing where possible
- I do my best to reduce my energy usage, for example by using energy efficient lighting and choosing household appliances with a good energy efficiency rating
- I keep food waste out of landfill by using a compost bin, worm farm or having it collected for other uses (reducing methane gas emissions)

Top three actions that respondents **would like to do**:

- I have an electric vehicle or have purchased a more fuel-efficient car
- I have moved my money away from financial institutions that invest in fossil fuels (e.g. banks, superannuation funds)
- I have switched to renewable energy (e.g. solar power) and/or I buy green power for my energy usage

Top three actions that respondents **are not prepared or able to do**:

- I am part of a local environment or climate action group
- I have moved my money away from financial institutions that invest in fossil fuels (e.g. banks, superannuation funds)
- I have an electric vehicle or have purchased a more fuel-efficient car

The responses above provide Council with information enabling you to a) celebrate the actions already being taken; b) encourage or incentivise those actions that the community wish to do; and c) undertake further research to understand the reasons and barriers to actions that the community is not prepared or not able to do. Existing systems such as the 'Greening our Future' community events could support such activities.

Priority areas for climate action

Individual action on climate change (Q10) – cont.

Respondents were given the opportunity to offer any additional comments on the individual actions they are taking. In total, **68 respondents ticked 'other' and left an additional comment**. These comments covered a wide range of topics, but broadly mirrored the priorities chosen in the core question.

Respondents stated that they are taking individual action by:

- Recycling, minimising waste and trying to avoid buying items with large amounts of packaging (n=13/68)
- Undertaking energy efficiency, renewable energy and water efficiency improvements on their homes (n=10/68).

Other individual actions included choosing a job that either focused on sustainability and climate change or supported the respondent to live a low carbon lifestyle (n=10/68); growing their own food and planting indigenous and biodiversity-supporting plants at home (n=8/68) and buying less or reusing things they already own (n=4/68).

In addition, some respondents spoke of choosing not to have children or opting to have a small family in order to limit their carbon footprint. Others had either moved their personal investments away from fossil fuels or wanted more information on how to do this.

A selection of quotes from responses is shown below.

Circular economy

"I reuse building materials in renovating my home."

"Car share and discuss single use plastic at nearly every shopping trip."

Energy and water

"Solar hot water system, draft sealed and insulated our home and tried to make it as passive as we can cheaply; use grey water to flush toilets and wash clothes."

Work

"I work in the renewable energy sector"

"Choose to at least work close to home, to avoid a long commute."

Growing at home

"I grow my own vegetables and help others who want to learn to do the same, I am helping others to compost by participating in Sharewaste."

Buying less

"I use home made refillable cleaning products and reusable products that reduce single use waste."

Priority areas for climate action

How can Council best support community climate action? (Q13)

Respondents were asked how Council can best support community climate action. They were provided with five options and were able to leave a comment. Respondents were invited to select as many options as they like. The **three options selected the most** were:



By providing advice and incentives to help people make their homes and other buildings more energy efficient (n=510/610)



By providing grants for community groups to work on environmental projects that address climate change issues, e.g. to reduce emissions, increase vegetation, trees etc. (n=461/610)



By advocating on behalf of the community for climate action (e.g. to the State and Federal Government) (n=455/610)

The other two options respondents were able to select were:

- By providing more information on what climate actions both individual community members and organisations can take (n=400/610)
- By providing (more) information on climate risks in my locality such as flooding, coastal inundation and heat waves and how best to prepare (n=355/610)

Priority areas for climate action

How can Council best support community climate action? (Q13) – cont.

Respondents were given the opportunity to offer any additional comments on how Council can best support climate action. In total, **90 respondents selected 'other' and left an additional comment**. These comments covered a wide range of topics, but broadly mirrored the priorities chosen in the core question.

Respondents stated that Council can best support climate action by:

- Setting ambitious targets, providing local government leadership and advocating for stronger action at a state and federal level (n=19/90)
- Providing incentives for community, household and business action (n=14/90).

19 respondents who left an additional comment (n=19/90) expressed scepticism about the science of climate change and voiced their view that Council should not spend money in this area.

Other priorities not otherwise covered included improving land use, planning and building standards to create more sustainable places (n=9/90); protecting and enhancing green spaces and supporting greater tree planting (n=7/90); improving recycling and providing greater opportunities for the community to participate in the circular economy (n=6/90); and working with schools and community groups to share knowledge and ideas (n=7/90).

Greening Frankston

"Preserve existing bushland and regeneration of degraded land."

Reducing waste

"We need a waste reduction strategy, more comprehensive recycling system and support for local producers and food systems outside of traditional supermarket model."

Land use & sustainable buildings

"Changing housing and development policy to support more sustainable housing options, i.e. cohousing developments, smaller house sizes."

Knowledge sharing

"Schools have a tree day, what about a residents' one with advice on which trees are best."

Scepticism

"Stop wasting rate payers' money on this scam."

Priority areas for climate action

Direct actions that Frankston City Council should focus on to address climate change (Q14)

In addition to priority areas for Council action, respondents were asked about what other direct actions Council should focus on to address climate change. Respondents were able to select multiple actions from 14 predefined actions as well as providing further comments. A total of **610 respondents** answered this question. A selection of comments relating to the most popular actions is shown below.

Actions receiving the **most 'votes'**:

- Prioritising tree planting in areas that experience increased urban heat and high pedestrian use (83%)
- Installing energy saving and renewable energy measures (such as solar power) on Council buildings and for public lighting (76%)
- Developing alternative ways to reduce waste going to landfill and increase the recovery of resources (75%)



Greening Frankston

"Encourage residents to plant indigenous trees and plants...This will ease the urban heat island effect and provide green corridors for the local flora and fauna."



Council energy measures

"By ensuring Council buildings and operations are carbon neutral as soon as possible, preserving or expanding the green wedge, incorporating green walls and roofs in council buildings."



Reducing waste

"Develop and support repair cafes."
"Introduce recycling refunds for glass and metals."

Priority areas for climate action

Direct actions that Frankston City Council should focus on to address climate change (Q14) – cont.

Respondents were given the opportunity to offer any additional comments on direct actions that Frankston City Council should focus on to address climate change. In total, **75 respondents selected 'other' and left an additional comment**. These comments covered a wide range of topics, but broadly mirrored the priorities chosen in the core question.

Other topics included setting strong targets and acting as climate leaders (including divesting from fossil fuels) (n=11/75); greater provision for active travel and public transport (n=8/75); decarbonising energy (n=6/75); providing incentives to businesses, households and community groups to take stronger action (n=5/75) and taking a more sustainable approach to land use planning (n=5/75). A selection of these comments is shown below.

Targets

"Actively commit to beyond zero emissions by 2050 at the latest and with measurable and very ambitious interim targets (i.e. 70% by 2030)"

Transport

"Make it easy & reasonably priced to get around the municipality without using a car would be great. Don't forget to plan for disabled with all of these."

Energy

"Oppose the AGL gas plant in Westernport Bay and develop a marine sanctuary."

Land use & sustainable buildings

"Allow for high density development to reduce car usage and increase the mobility of residents to walk/cycle."

"Protection of foreshore against development and infrastructure encroachment."

Priority areas for climate action

Additional comments and feedback (Q18)

Q18 offered a chance for respondents to give any final additional comments and feedback. In total, **209 comments were made**. The tone and content varied widely but there were some common topics. The five most common topics were:

1. **Praise** – Respondents praised the survey and Council for conducting it
2. **Strategy** – Respondents shared views on how Council should work with other tiers of Government and what it should focus on
3. **Communication** – Respondents strongly advocated for greater knowledge sharing, innovation and education on climate change
4. **Community** – Many responses called for increased community participation, and more support for community action
5. **Greening Frankston** – Respondents called for more tree planting, revegetation and support for biodiversity



Praise

"I am grateful that Frankston Council is taking such positive action on Climate Change. There is NO Planet B!"



Strategy

"Frankston City Council should lead the way and then push its neighbours to follow suit!"



Communication

"The council needs to think of innovative ways to engage the community."



Community

"Ownership of issues as a community is best achieved through participation in local creative projects."



Greening Frankston

"I really believe that planting more trees on nature strips and making more green corridors for wildlife is hugely important."

Other topics included transport (particularly around improved active travel, public transport and electric vehicle (EV) charging provision); land use; buildings and energy efficiency; the circular economy and waste; and local food.

While most comments were supportive and constructive, only 10 comments expressed scepticism about climate change and/or did not support Council taking any action in this area.

Priority areas for climate action

Ideas brought forward via the 'Big Ideas' forum

Complementing the survey, Council encouraged the generation of 'Big Ideas' from the community via Council's existing 'OurSay' platform. This was intended to capture the community's ideas on how to address climate change in the Frankston municipality. Similarly to the survey, the 'Big Ideas' forum was promoted by Council via Council's website and social media, Frankston City News (Council's newsletter delivered to households) and Council's e-newsletters, as well as through local media channels.

Ideas receiving the **most 'votes'** via the public forum are summarised below and on the next page.



Reclaiming bushland around the Langwarrin quarry areas (15 votes)

(Re-)Connect the Langwarrin bushland area and create wildlife corridors by reclaiming (and protecting) areas around the Langwarrin quarry that have not been destroyed already. By doing so, there is the opportunity to create something similar to 'The Australian Garden' in Cranbourne, with connecting boardwalks and educational activities for instance along Boggy Creek, Apple Berry Avenue.

This idea can have positive effects on the health and wellbeing of the community and could facilitate eco-tourism opportunities in Langwarrin.

- Cecilia



Bike-friendly Frankston (11 votes)

Invest in and improve cycling infrastructure across the municipality to increase cyclists' (sense of) safety on Frankston's roads.

Frankston could follow the footsteps of bike-friendly cities like Copenhagen, to reduce CO2 emissions and help Frankston become carbon neutral faster. This will also help improve the physical and mental health and wellbeing of Frankston's citizens, while simultaneously reducing healthcare costs.

Furthermore, biking could help increase retail spending in our struggling local businesses. Shopping centres could be equipped with bike friendly infrastructure to support this.

- Monica

Priority areas for climate action

Ideas brought forward via the 'Big Ideas' forum (cont.)



Partnering with Compost Revolution (10 votes)

If Frankston City Council partnered with Compost Revolution, it would entitle all Frankston residents to discounted composting equipment, allowing interested households to cut down on food waste going into landfill and provide composters with fertilizer for their gardens.

- Calypso



Bulk Food Store (7 votes)

Invest in a Bulk Food store that provides refilling stations for some staple foods such as rice, flour and cereals. This would reduce the amount of waste in the community's bins, in the streets and would also reduce the amount of plastic used for packaging. The reduction in packaging would result in reduced greenhouse gases from manufacturing and transport. This is the way people used to shop, why can't we go back to it?

- EmC

Other 'big ideas' that were brought forward were the following:

- Promote tree planting and maintenance in public spaces and backyards (6 votes)
- Support urban nature strip gardens which are beneficial for biodiversity, reduce the urban heat island effect, reduce run off and the community's health and wellbeing (5 votes)
- Provide safe & economic (public) transport for people to move about the community freely and safely without the reliance on cars (4 votes)
- Engage the community in fun, creative and inspiring activities on the topic of climate mitigation (3 votes)
- Ban wood burning heaters to reduce pollution (1 vote)
- Educate the community on all things related to climate change and promote collective action (0 votes)
- Develop a circular economy in Carrum Downs (0 votes)
- Invest in a garbage collection machine for lakes (0 votes)

Priority areas for climate action

Ideas brought forward via email

Some community members reached out to provide their ideas and comments via email. **A total of 3 ideas and comments were submitted this way.**

One person commented more broadly on positive ways to take action on climate change, including supporting the use of renewable energy and solar cars.

Another person requested more action on recycling and the reduction of plastic packaging. Similarly, the Committee for Greater Frankston has requested that Council develops a sustainable circular economy in Carrum Downs' advance design and manufacturing sector. As part of this request the Committee submitted a detailed concept. The broader idea is to release degraded green wedge land between the EastLink highway and Frankston Dandenong Road to expand the Carrum Downs industrial precinct to create a 21st century, six-star, ecologically sustainable industrial park with integrated recycled water, energy and transport usage for use by clean, innovative, job-dense and high-tech companies.



Recycling & circular economy



Innovate ideas for climate action

SECTION 4

RECOMMENDATIONS & NEXT STEPS



Recommendations & next steps

Actionable steps for Council

What?

Develop a detailed plan to tackle priority climate actions

Support individual and community action

Re-survey

How?

- Focus on the community priorities identified in the survey and develop a strategy and action plan to address these
 - Develop actions to respond to the local climate change impacts of greatest concern to the community
 - Consider including feedback from the 'big ideas' submitted by the community in this action plan
 - Consider setting a carbon neutral (zero net emissions) target with the community for the Frankston municipality
-
- Celebrate actions that are already being taken and encourage or incentivise those actions that survey respondents stated they would like to do
 - Provide advice and develop or leverage incentives to help people make their homes and other buildings more energy efficient
 - Provide grants for community groups to work on environmental projects that address climate change issues e.g. to reduce emissions, increase vegetation, invest in renewables, etc.
 - Advocate strongly on behalf of the community for climate action at a state and federal level
 - Partner with community groups and schools for climate action
-
- Use this survey as a baseline and re-run the survey in 3-5 years to test the success of Council's climate change actions, and to understand how community sentiment on this issue is shifting



POINT ADVISORY IS A MEMBER OF THE POINT GROUP

bundle

We help our clients to buy and sell certified carbon offsets from a wide range of local and international emission reduction projects.

joule

We help our client to manage their ongoing energy requirements through a virtual energy management service.

CONTACT US

+61 3 9998 0457
info@pointadvisory.com
www.pointadvisory.com

MELBOURNE

Level 3,
306 Little Collins St
Melbourne VIC 3000

SYDNEY

Level 28,
161 Castlereagh St
Sydney NSW 2000

17. CONFIDENTIAL ITEMS

Section 3(1) of the Local Government Act 2020 enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

That the Ordinary Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 77(2)(c) of the Local Government Act 1989 (the Act) on the following grounds

C.1 Proposed Recipients for Citizen, Young Citizen, Senior Citizen and Community Event of the Year Awards for 2021

This document and all relevant attachments have been designated by me, the Chief Executive Officer, pursuant to Section 77(2)(c) of the Local Government Act 1989, as confidential information under Section 3(1) of the Local Government Act 2020:

- on the grounds that it contains information that was confidential information for the purposes of section 77 of the Local Government Act 1989; and
- these grounds apply because the information relates to personal information and would, if prematurely released, would put Council's reputation at risk as the finalists details are embargoed until Australia Day 2021.

C.2 Extension to Kerbside Collection and Receipting Service Contract 2009/10-1

This document and all relevant attachments have been designated by me, the Chief Executive Officer, pursuant to Section 77(2)(c) of the Local Government Act 1989, as confidential information under Section 3(1) of the Local Government Act 2020:

- on the grounds that it contains information that was confidential information for the purposes of section 77 of the Local Government Act 1989; and
- these grounds apply because the information relates to private commercial information and would, if prematurely released, impact the contractual arrangements between Council and the contractor.

C.3 Debrief of Ordinary Council Meeting

This document and all relevant attachments have been designated by me, the Chief Executive Officer, pursuant to Section 77(2)(c) of the Local Government Act 1989, as confidential information under Section 3(1) of the Local Government Act 2020:

- on the grounds that it contains information that was confidential information for the purposes of section 77 of the Local Government Act 1989; and
- these grounds apply because the information details the views of Councillors and would, if prematurely released, impact the reputation of Councillors and Council.

.....
Signed by the CEO