

**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL  
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON  
ON 29 JANUARY 2025 at 7.00PM**

**PRESENT**

Cr. Kris Bolam (Mayor)  
Cr. Steffie Conroy (Deputy Mayor)  
Cr. David Asker  
Cr. Sue Baker  
Cr. Nathan Butler  
Cr. Emily Green  
Cr. Brad Hill  
Cr. Michael O'Reilly  
Cr. Cherie Wanat

**APOLOGIES:**

Nil.

**ABSENT:**

Nil.

**OFFICERS:**

Phil Cantillon, Chief Executive Officer  
Kim Jaensch, Director Corporate and Commercial Services  
Angela Hughes, Director Communities  
Cam Arullantham, Director Infrastructure and Operations  
Shweta Babbar, Director Customer Innovation and Arts  
Brianna Alcock, Manager Governance  
Sam Clements, Manager Development Services (via Zoom)  
Tim Bearup, Manager Community Strengthening (via Zoom)  
Tracey Greenaway, Acting Manager City Futures (via Zoom)  
Rachel Masters, Coordinator Social Policy and Planning (via Zoom)  
Stuart Caldwell, Coordinator Statutory Planning (via Zoom)  
Tenille Craig, Coordinator Governance  
Ric Rais, System Support Officer  
Josh Lacey, Supervising Technician

**EXTERNAL**

**REPRESENTATIVES:**

Nil.

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## COUNCILLOR STATEMENT

Deputy Mayor, Councillor Conroy, made the following statement:

*"All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:*

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

*Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue."*

## ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Deputy Mayor, Councillor Conroy, acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

Chairperson's initials .....

*The Mayor commenced the meeting by inviting Jodie Belyea, Federal Member for Dunckley, to address the Councillors.*

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**1. APOLOGIES**

Nil

**2. COUNCILLOR APPRECIATION AWARDS****2.1 Presentation to Langwarrin Men's Shed**

Councillor Wanat presented a Councillor Appreciation Award to the Langwarrin Men's Shed in recognition of the support they provide to the local community, particularly around social health and wellbeing.

Focusing on men's health, the community group encourage men to participate in group activities and build teamwork, learn new skills and share life experiences.

Over the years, participants have made valuable contributions to the community by way of building connections and encouraging each other to maintain an active body and mind. Council thanks you for your generous offerings to the Langwarrin community.

Steven Schyschow and Michael Ryan, accepted the Award on behalf of the Langwarrin Men's Shed.

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Nil

**4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**5. PUBLIC QUESTION TIME**

At the request of the Mayor, the Chief Executive Officer indicated that there were three (3) questions received with notice but were operational in nature and will be responded to in writing following the Council Meeting.

The questions and answers will be provided in the Minutes of the next Council Meeting.

**6. HEARING OF PUBLIC SUBMISSIONS**

Quinney Brownfield made a submission to Council regarding Item 12.1: Governance Matters Report for 29 January 2025.

**7. ITEMS BROUGHT FORWARD**

**Items Brought Forward**

**Council Decision**

**Moved: Councillor Hill**

**Seconded: Councillor Butler**

That Item 12.1: Governance Matters Report for 29 January 2025 be brought forward.

**Carried Unanimously**

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**Block Motion****Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That the items listed below be block resolved:

- 11.1: Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)
- 12.4: Positive Ageing Action Plan Progress Report (2023-2024)
- 12.5: Youth Action Plan - Review & Progress Report 2024
- 12.6: Adoption of the Councillor Candidature Policy
- 12.7: Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston
- 12.8: Award of Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops
- 12.9: Award of Contract CN11490 - Frankston Arts Centre Forecourt Redevelopment
- 12.10: Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel

**Carried Unanimously****8. PRESENTATIONS / AWARDS**

As part of the Australia Day Honours, the Chief Executive Officer congratulated the below Order of Australia Medal recipients and Frankston community members:

- Deb Mellet, General Manager of Nairn Marr Djambana
- Judi McKee, Former Frankston North Rotary Chair

The Chief Executive Officer also congratulated the 2025 recipients of the Frankston Citizen of the Year Awards:

- Citizen of the Year: Wayne Holdsworth
- Young Citizen of the Year: David McFarlane
- Community Group of the Year: Women and Mentoring

**9. PRESENTATION OF PETITIONS AND JOINT LETTERS****9.1 To add tree 97B at 4 Carder Ave Seaford to the Frankston Council Tree Register****Council Decision****Moved: Councillor Green****Seconded: Councillor Butler**

That the petition in relation to tree 97B at 4 Carder Ave Seaford being registered on the Frankston Council Tree Register, containing 32 signatures, be received and a report be submitted to the 23 April 2025 Council Meeting for consideration.

**Carried Unanimously****10. DELEGATES' REPORTS**

Nil

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**ITEMS BROUGHT FORWARD****12.1 Governance Matters Report for 29 January 2025***(BA Corporate and Commercial Services)***Recommendation (Director Corporate and Commercial Services)**

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
  - i. Notice of Motion Cost Summary and Notice of Motion Report for 29 January 2025;
  - ii. Notes there is one action reported as complete by officers:
    - 2024/NOM13 – Council Response to the Rising Cost of Living
  - iii. Notes there is one (1) report delayed in the presentation to Council:
    - Draft Affordable Housing Policy, delayed to no later than August 2025;
  - iv. Notes since the Council Meeting, held on 2 December 2024, two resolution actions have been completed, as listed in the body of the report;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 2 December 2024 as listed in the body of the report;

Model Governance Rules & Model Transparency Policy

3. Notes IBAC released the Operation Sandon Report with 18 recommendations to the Minister for Local Government in 2023;
4. Notes seven recommendations have been acquitted through reforms to the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020 in 2024;
5. Notes Local Government Victoria have commenced work on recommendations to develop and introduce Model Governance Rules (to be published by December 2025) and a Model Public Transparency Policy (to be published by July 2025);
6. Notes once published these Model Rules and Policy will apply to all councils in Victoria;

Adoption of Internal Resolution Procedure

7. Notes the reforms to the Local Government Act 2020 and the Local Government (Governance & Integrity) Regulations which have resulted in a new requirement to develop and implement an Internal Resolution Procedure by 1 July 2025;
8. Adopts and implements the Internal Resolution Procedure which was prepared by Council's lawyers to comply with the requirements set out in Schedule 1A to the Regulations;

External and Internal Committee Update

9. Notes the Councillor Delegates to internal committees and external organisations were endorsed at its meeting on 2 December 2024;
10. Notes an additional Councillor delegate is required for the Chief Executive Officer Employment and Remuneration Committee, as per the Terms of Reference, and endorses Cr Emily Green to be added as a Councillor Delegate to this Committee;
11. Endorses the Terms of Reference for the below Committees:
  - Hot Topics

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- CEO's Employment and Remuneration Committee
- Sports and Recreation Advisory Committee
- Reconciliation Action Plan Advisory Committee

#### Removal of prayer at Council Meetings

12. Notes the Governance Rules do not require any form of prayer, religious or spiritual practice to be undertaken at the Council meetings;
13. Notes there was a practice in the last term of Council where an opening prayer was read out by a Councillor at the beginning of each Council meeting;
14. Notes the new term of Councillors were notified about the legal issues with the use of the single faith prayer at Council meetings on 25 November 2024 and were briefed on 2 December 2024;
15. Notes in accordance with legal advice the single faith prayer will no longer be practiced at Council meetings to ensure Council is acting lawfully and in a manner which promotes the human rights protected under the Charter of Human Rights and Responsibilities Act;

#### Place Naming update on current projects

16. Notes the following naming requests have been approved and gazetted by Geographic Names Victoria (GNV):
  - Balambalam Lake, in Ballam Park
  - Liardet Pond, in Ballam Park
  - Beauty Lake, in Beauty Park
  - Frankston Stadium, formerly Frankston Basketball Stadium
  - Seaford Wetlands
17. Notes signage, where required, is currently in progress for installation;
18. Notes community engagement for the proposed formal naming of Gananyu Bulukul Viewing Platform has been delayed due to engagement priorities focusing on the Council Plan and Budget, and will commence on 27 February 2025;

#### Formal Naming of Frankston South Community Centre

19. Notes the Frankston South Community and Recreation Centre, located at 55 Towerhill Rd Frankston South, is the current "known as" name for the Council owned building and has not been formally named with GNV;
20. Notes the primary function of the centre is to provide generalised, community-focused programs, which no longer includes recreation or leisure-based services;
21. Notes it is proposed to formally name the Centre "Frankston South Community Centre";
22. Endorses community consultation for the proposed name "Frankson South Community Centre" for the statutory period of at least 30 days on Council's Place Naming web page;

#### Advocacy on Funding Support from State and Federal Governments

23. Notes the previous resolution, from its 22 July 2024 Council Meeting, where Council was to write to State and Federal governments seeking funding in full for the upgrades to the below oval lighting:
  - Ballam East Football/Cricket Oval; and
  - Peninsula Reserve Rugby/Cricket Oval

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24. Notes, following these letters being sent, no response has been received from either levels of government;
25. Notes and supports that Council Officers will be applying for future grant for sports lighting at Ballam East Football/Cricket Oval and Peninsula Reserve Rugby/Cricket Oval;

#### Mayor overseas travel – Friendship City meeting in Annapolis, USA

26. Notes Mayor Bolam has arranged personal travel to the United States of America (USA) from 8 February 2025 to 16 February 2025 and intends to perform the role of Mayor on 11 February 2025, in a meeting with USA's Annapolis Mayor Buckley to discuss the potential for a sister city or friendship city relationship to be established with Frankston City, and is also seeking to meet with the Annapolis Naval Academy and the local chief of Police;
27. Notes that all travel and accommodation will be paid for by Mayor Bolam with no budget implications for Council;
28. Approves Mayor Bolam to bring a gift for Mayor Buckley and the City of Annapolis, to be procured by Council officers prior to the travel for a total value of \$500 to be funded via the advocacy budget;
29. Notes that overseas travel requires a council resolution under the Councillor Training and Development Policy and Council Expenses Policy, in this instance for the purpose of performing the role of the Mayor;
30. Approves for Mayor Bolam to meet with the City of Annapolis Mayor Buckley on behalf of Council and to undertake the duties necessary to discuss a potential friendship city relationship;

#### Audit and Risk Committee Minutes

31. Receives the minutes of the Audit and Risk Committee meeting held on 12 September 2024; and
32. Resolves Attachment K (Confirmed Audit and Risk Committee Minutes - 12 September 2024) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

#### Council Decision

**Moved: Councillor Green**

**Seconded: Councillor Baker**

That Council:

#### Council Resolution Status Update

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11. Endorses the Terms of Reference for the below Committees:
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28. Approves Mayor Bolam to bring a gift for Mayor Buckley and the City of Annapolis, to be procured by Council officers prior to the travel for a total value of \$500 to be funded via the advocacy budget;
29. Notes that overseas travel requires a council resolution under the Councillor Training and Development Policy and Council Expenses Policy, in this instance for the purpose of performing the role of the Mayor;

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30. Approves for Mayor Bolam to meet with the City of Annapolis Mayor Buckley on behalf of Council and to undertake the duties necessary to discuss a potential friendship city relationship;

Audit and Risk Committee Minutes

31. Receives the minutes of the Audit and Risk Committee meeting held on 12 September 2024; and
32. Resolves Attachment K (Confirmed Audit and Risk Committee Minutes - 12 September 2024) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

Past Tree Planting Resolutions / Commitments

33. Notes Council's fantastic achievement of planting 60,000 new trees throughout the Frankston municipality between 2021 – 2024;
34. Notes that this delivery is arguably the largest commitment by a local council in Australia insofar trees planted over such a period (three years);
35. Notes Council is devoting its 2024/2025 Annual Budget to replace and rehab trees within the 60,000 cohort due to either health, vandalism or theft;
36. Notes, per previous resolution/s of council in the past term, that newly elected Councillors have not been provided the opportunity to select locations and species they would like to see within their respective wards vis-à-vis additional tree planting;
37. Notes Councillors will receive a briefing on the Urban Forest Action Plan in February 2025, with a report coming to Council later that same month. At this time, officers can advise what money is available in the 24/25 budget for discrete planting requests (on Council land) by the new term of Councillors, seek suggestions for locations and any suggestions for the next iteration of the Urban Forest Action Plan;
38. Notes officers have informed the previous term of Councillors that the next iteration of the Urban Forest Action Plan will need to focus on new plantings on private property;
39. Directs the CEO to accommodate these requests, provided they are reasonable and within budgetary scope (albeit with priority); and
40. Notes that in the April 2025 Governance Matters report, the outcome of this consultation is to be addressed with the list of Councillors consulted and the number of trees, locations and species that have been accommodated in response to their expressed interest (if there was any interest).

Carried

For the Motion: Crs Baker, Bolam, Butler, Green, Hill, O'Reilly and Wanat (7)  
Against the Motion: Crs Asker and Conroy (2)

**11. CONSIDERATION OF CITY PLANNING REPORTS****11.1 Planning Application 730/2024/P - 48 Roberts Street Frankston 3199 - To use the land for a Rooming House in a General Residential Zone (R1Z)***(SC Communities)***Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That Council resolves to issue a Notice of Decision to Grant a Planning Permit in respect to Planning Permit Application number 730/2024/P for use of the land as a Rooming House at 48 Roberts Street Frankston 3199, subject to the following conditions:

**Plans**

1. Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with the plans submitted with the application but modified to show:
  - a. Rooming House Management Plan in accordance with Condition 6.
  - b. Amended Waste Management Plan in accordance with Condition 7.

**No Alterations**

2. The use as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

**Use**

3. No more than twelve (12) residents may be accommodated within the building at any one time.
4. Cooking facilities must only be provided in communal areas to the satisfaction of the Responsible Authority.
5. The amenity of the area must not be adversely affected by the use or development because of:
  - a. Transport of materials, goods, or commodities to or from the land.
  - b. Appearance of any building, work, stored goods, or materials.
  - c. Emission of noise, artificial light, vibration, smell, fume, smoke, steam, soot, ash, dust, wastewater, waste products or oil; or
  - d. The presence of vermin.

To the satisfaction of the Responsible Authority.

**Management Plan**

6. Before the use starts, the Rooming House Management Plan prepared by Steradian dated 1 October 2024 must be submitted to and approved by the Responsible Authority. When approved the plan will be endorsed and will form part of the permit.

**Waste Management Plan**

7. Before the use starts, an amended Waste Management Plan (WMP) to the satisfaction of the Responsible Authority must be submitted to and approved by

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the Responsible Authority. The plan will be endorsed and will then form part of the permit. The plan must be generally in accordance with the WMP prepared by Steradian and dated 1 October 2024 but modified to include or show:

- a) Bins are not to be presented for collection on Council's nature strip. The private waste contractor is to wheel bins out for servicing and return empty bins back into property following collection.
8. All waste generated by the use must be collected by a private waste management agency in accordance with the endorsed WMP and the EPA Victoria Publication 1254.2 Noise Control Guidelines to the satisfaction of the Responsible Authority.

#### **Parking Requirements**

9. Before the use starts, areas set aside for parking vehicles and bicycles, access lane and paths as shown on the endorsed plans must be: -
- a. Constructed to the satisfaction of the Responsible Authority.
  - b. Properly formed to such levels that they can be used in accordance with the plans.
  - c. Surfaced with an all-weather sealcoat.
  - d. Drained and maintained to the satisfaction of the Responsible Authority.
  - e. Line-marked to indicate each car space, and if necessary, the direction in which vehicles are to travel to the satisfaction of the Responsible Authority.
- Car spaces, bicycle spaces, access lane and driveway must be always kept available for these purposes.

#### **Permit Expiry**

10. This permit will expire if one of the following circumstances applies:
- a) The use is not started within two (2) years of the date of this permit; or
  - b) The use is discontinued for a period of two (2) years or more.
- In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

#### **Notes**

##### **A. Extension of Time**

Section 69 of the Planning and Environment Act, 1987 provides that before the permit expires or within 6 months afterwards, the owner or occupier of the land to which the permit applies may ask the responsible authority for an extension of time. Please note, if a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Any extension of time request must be lodged with the relevant administration fee.

##### **B. Variation to Planning Permit**

Any request for a variation of this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

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## 11.2 Statutory Planning Progress Report for October, November and December 2024 (SC Communities)

### Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report (Appendix A, B and C) for the months of October, November, December 2024;
2. Notes that in October 2024, 84% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that in November 2024, 76% of applications determined were within the statutory timeframe, above the target of 70%;
4. Notes that in December 2024, 77% of applications determined were within the statutory timeframe, above the target of 70%;
5. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions during the report period; and
6. Resolves that Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

### Council Decision

**Moved: Councillor Conroy**

**Seconded: Councillor Hill**

That Council:

1. Receives the Statutory Planning Progress Report (Appendix A, B and C) for the months of October, November, December 2024;
2. Notes that in October 2024, 84% of applications determined were within the statutory timeframe, above the target of 70%;
3. Notes that in November 2024, 76% of applications determined were within the statutory timeframe, above the target of 70%;
4. Notes that in December 2024, 77% of applications determined were within the statutory timeframe, above the target of 70%;
5. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions during the report period;
6. Notes the new Councillor Planning Application Call-in Protocol, as resolved at its meeting on 20 January 2024;
7. In the event a Councillor query is made about a planning matter under delegation, the CEO is to ensure that the issuance of a planning decision is halted temporarily for up to three (3) working days to allow time for information to be sought from officers; and
8. Resolves that Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and

Chairperson's initials .....



private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*).  
These grounds apply because it contains private information and would, if  
prematurely released, impact the reputation of Councillors and Council.

**Carried Unanimously**

**12. CONSIDERATION OF REPORTS OF OFFICERS****12.2 Chief Executive Officer's quarterly report - October to December 2024***(PC Chief Executive Office)***Recommendation (Director Chief Executive Office)**

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period October to December 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (2 – 2024/25) with a result of 0%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
6. Resolves Attachment B, *Confidential Chief Executive Officer's report for October to December 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
7. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at December 2024*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - Accountability Transparency Reform (ATR) III.

**Council Decision****Moved: Councillor Wanat****Seconded: Councillor Butler**

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period October to December 2024 ~ public version* (attachment A), which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (2 – 2024/25) with a result of 0%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the


Chairperson's initials .....

integrity and wider transparency it provides of the Council and its operations;

6. Resolves Attachment B, *Confidential Chief Executive Officer's report for October to December 2024*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
7. Resolves Attachment C, *Frankston City Council – Councillor Conduct Matters Table as at December 2024*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - *Accountability Transparency Reform (ATR) III*.
8.
  - a) Notes the historical importance of the federal seat of Dunkley given its unique demography and large population;
  - b) Notes that past Victorian and Australian leadership debates have occurred in Frankston / Dunkley, which reinforces the reality that this LGA is very much seen as the social and economic 'epicentre' of both Victoria and Australia;
  - c) Notes when past Victorian and Australian leadership debates have occurred in Frankston / Dunkley, not only has this allowed a light to be shined on the issues affecting the municipality, but it has also allowed for increased advocacy opportunities to be pursued with the state and federal leaders;
9.
  - a) Therefore, the Chief Executive Officer (CEO) is instructed to have Council's Advocacy Team actively reach out to the federal political leaders and every broadcaster conducting leadership debates for the coming federal election, and offer the Frankston Arts Centre as a venue to host a federal leadership debate;
  - b) Where there is interest, prepares a formal letter, from the Mayor, to be sent to federal political leaders and the broadcaster outlining Council's offer;
  - c) In order to make the Frankston Arts Centre an enticing location to host a leadership debate, authorises the CEO to waive any venue hire fees; and
  - d) Resolves the same approach is to occur for the Victorian State Election in 2026.

**Carried Unanimously**

## Attachment C: Frankston City Council – Councillor Conduct Matters Table

 <h2>Councillor Conduct Matters</h2>									
Type	Status	Date Application resolved by Council	Applicant	Respondent	Decision tabled in Council Meeting	Decision	Notes	Cost to Council* *Excludes Officer time	Link to published Determination
Internal Arbitration	Complete	1-Mar-21	Council by resolution	Cr Steven Hughes	30-Aug-21	Four findings of misconduct One month suspension	In the published determination the Arbitrator cited that Cr Hughes was found to have engaged in four instances of misconduct by breaching the Councillor Code of Conduct. The Arbitrator gave a period of one month's suspension (maximum allowed).	\$7,724	<a href="https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/175802/Minutes-of-Frankston-Council-meeting-held-on-Monday-30-August-2021.pdf">https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/175802/Minutes-of-Frankston-Council-meeting-held-on-Monday-30-August-2021.pdf</a>
Councillor Conduct Panel	Complete	Application by Councillor on 1 Dec 2021	Cr Steven Hughes	Cr Kris Bolam	15-Aug-22	Application dismissed	In the published determination the Panel dismissed the Application. The allegations made by Cr Hughes against Cr Bolam were dismissed. Council resolved an urgent business item on 15 August 2022 to reimburse Cr Bolam \$4300 for legal expenses he incurred as the Respondent.	\$28,340	<a href="https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/188156/Hughes-Bolam-CCP-2021-7-Councillor-Conduct-Panel-Determination-and-Statement-of-Reasons-for-Decision-29-July-2022.pdf">https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/188156/Hughes-Bolam-CCP-2021-7-Councillor-Conduct-Panel-Determination-and-Statement-of-Reasons-for-Decision-29-July-2022.pdf</a>
Mediation	Complete	Not available	Group of Councillors	Cr Steven Hughes	4-Oct-22	Mediation was unresolved.	When Council resolved to make an Application for Internal Arbitration on 6 June 2022, Cr Hughes agreed to participate in mediation. The mediation was unresolved and Council proceeded with the Application for Internal Arbitration.	\$15,027	Not applicable
Internal Arbitration	Complete	6-Jun-22	Council by resolution	Cr Steven Hughes	30-Jan-23	Four findings of misconduct One month suspension Written apology to Council staff	In the published determination the Arbitrator found that Cr Hughes failed to comply with the prescribed standards of conduct in the Councillor Code of Conduct. The Arbitrator's findings outlined these were breached in respect of four allegations. There was no finding of misconduct in response to the remaining (4) allegations and these were dismissed. The Arbitrator gave a period of one month's suspension (maximum allowed) and ordered a written apology to staff.	\$11,127	<a href="https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/193137/Frankston-City-Council-and-Hughes-IAP-2022-21.pdf">https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/193137/Frankston-City-Council-and-Hughes-IAP-2022-21.pdf</a>
Councillor Conduct Panel	Complete	3-Oct-22	Council by resolution	Cr Steven Hughes	6-Sep-23	Serious misconduct finding Reprimanded Three month suspension	In the published determination the Councillor Conduct Panel found Cr Hughes engaged in serious misconduct and was ordered to be reprimanded (a professional censure, signalling that the conduct is condemned) and suspended from the office of Councillor for a period of three calendar months commencing after the meeting of Council at which the decision was tabled. The decision was subsequently tabled and an extra meeting of Council was held on 6 September 2023. Cr Hughes is due to return to the office of Councillor on 5 December 2023.	\$28,340	<a href="https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/3201695/Frankston-City-Council-and-Hughes-CCP-2022-14-Councillor-Conduct-Panel-Determination-and-Statement-of-Reasons-for-Decision-31-August-2023.pdf">https://www.localgovernment.vic.gov.au/_data/assets/pdf_file/002/3201695/Frankston-City-Council-and-Hughes-CCP-2022-14-Councillor-Conduct-Panel-Determination-and-Statement-of-Reasons-for-Decision-31-August-2023.pdf</a>
Councillor Conduct Panel	On hold	20-Feb-23	Council by resolution	Cr Steven Hughes	Not applicable	Not applicable	Cr Steven Hughes resigned from the office of Councillor on 11 December 2023. As a result the Panel Hearing was not held. Steven Hughes was not a successful candidate in the 2024 Council elections, thus the Panel hearing cannot be pursued further.	\$39,469	Not available
Cost year to date								\$130,029	

Chairperson's initials.....

**12.3 Housing Advisory Committee, Annual Report 2024***(TB Communities)***Recommendation (Director Communities)**

That Council:

1. Notes the Committee's progress made on its 2024 Work Plan, with the progress of several key projects this year, including:
  - The development of a Draft Affordable Housing Policy, endorsed by Council, to guide efforts in increasing affordable housing supply through planning, advocacy and partnerships. Engagement on this draft policy will occur in early 2025;
  - The expanded support for the Winter Shelter program which provided overnight accommodation and support to people experiencing homelessness. Council funded essential upgrades to buildings, waived permit fees and offered volunteer training, demonstrating its commitment to collaborative solutions;
  - Partnering with Common Cause Australia to develop a values-based messaging guide, equipping Council with strategies to build public support for social and affordable housing through relatable human stories and positive societal framing.
2. Endorses the Committee's Annual Report 2024; and
3. Notes a report back to Council on the Committee's Work Plan for 2025 by no later than April 2025.

**Council Decision****Moved: Councillor Baker****Seconded: Councillor Hill**

That Council:

1. Notes the Committee's progress made on its 2024 Work Plan, with the progress of several key projects this year, including:
  - The development of a Draft Affordable Housing Policy, endorsed by Council, to guide efforts in increasing affordable housing supply through planning, advocacy and partnerships. Engagement on this draft policy will occur in 21 February to 23 March 2025;
  - The expanded support for the Winter Shelter program which provided overnight accommodation and support to people experiencing homelessness. Council funded essential upgrades to buildings, waived permit fees and offered volunteer training, demonstrating its commitment to collaborative solutions;
  - Partnering with Common Cause Australia to develop a values-based messaging guide, equipping Council with strategies to build public support for social and affordable housing through relatable human stories and positive societal framing.
2. Endorses the Committee's Annual Report 2024; and
3. Notes a report back to Council on the Committee's Work Plan for 2025 by no later than April 2025.

**Carried Unanimously**

Chairperson's initials .....

**12.4 Positive Ageing Action Plan Progress Report (2023-2024)***(TB Communities)***Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That Council:

1. Receives the Positive Ageing Action Plan Progress Report 2023-2024 which targets adults 60 years and older, who make up the fastest growing age group in Frankston City;
2. Notes the importance of the Positive Ageing Action Plan to guide how we deliver programs, services and infrastructure to help older people in the municipality stay connected, supported and engaged – and continue to thrive in older age; and
3. Notes the range of activities undertaken by officers in response to the actions identified in the Positive Ageing Action Plan 2021-2025, which includes the collaborative delivery of the annual Seniors Festival, and the management of the Wingham Park older adult exercise equipment program in conjunction with the research partnership and volunteer program amongst various other initiatives.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**12.5 Youth Action Plan - Review & Progress Report 2024***(TB Communities)***Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That Council:

1. Receives the Youth Action Plan Progress Report 2024 (as per Attachment A) which targets services and activities to young people aged 12-25 years;
2. Notes the importance of the Youth Action Plan to guide how programs and services are delivered to help young people feel connected, supported and engaged;
3. Commends the extensive programs and services undertaken by Council's Youth Services team in response to the Youth Action Plan which has delivered widespread benefit to local young people and the broader Frankston community, including the following examples:
  - a. The delivery of various art and culture events and opportunities for young people;
  - b. The delivery of the youth-led 2024 Youth Excellence awards;
  - c. The various youth-led advisory committees and events management programs that develop skills and give young people a voice;
  - d. The successful development and implementation of a new Awesome Relationships program; and
  - e. The popular youth holiday programs that provide fun and engaging opportunities in a positive and safe environment; and
4. Notes that in late December 2024 Council received notice of their unsuccessful 'Engage!' State Government Grant application for triennium 2025-2027, which Council has successfully applied for and received for the past fourteen years. The impact of this will need to be considered as part of Council's considerations for its 2025/26 budget.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials .....



**12.6 Adoption of the Councillor Candidature Policy***(BA Corporate and Commercial Services)***Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That Council:

1. Notes its resolution from 13 May 2024 to develop a policy (separate to the Election Period Policy) to provide clarity on the obligations and expectations that apply when a Councillor nominates as a candidate in a State or Federal election or by-election;
2. Notes the Policy has been prepared which is intended to assist Councillors to avoid breaching section 34(2) of the Local Government Act 2020, and to provide guidance to avoid any actual or perceived improper use of their position as a Councillor; and
3. Adopts the Councillor Candidature Policy, ahead of the imminent Federal election.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**12.7 Proposed Discontinuance and Sale of part of Road - Somme Avenue, Frankston**  
(DW Corporate and Commercial Services)**Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That Council

1. Resolves that part of the road contained in certificate of title volume 12006 folio 388 known as R1 on LP 12173 (subject land) is not reasonably required for general public use in accordance with Section 17(3) of the Road Management Act 2004;
2. Authorises the Chief Executive Officer or delegate to undertake all steps necessary to remove the subject land from the Public Road Register in accordance with Section 17(4) of the Road Management Act 2004;
3. Authorise and direct the Chief Executive Officer or delegate to give public notice in accordance with Section 114 of the Local Government Act 2020 and under clause 3 of Schedule 10 of the Local Government Act 1989 of Council's intention to discontinue and sell the subject land to the adjoining owner of 3 Somme Avenue, Frankston;
4. If no submissions are received, or if the only submissions received in response to the public notice support the discontinuance and sale of the subject land, authorise the Chief Executive Officer or delegate to undertake all necessary procedures to discontinue and sell the subject land for \$21,650 plus GST (if applicable) plus costs associated with the sale in accordance with Council's Road Discontinuance Policy 2023; and
5. If any submissions received in response to the public notice are opposed to the proposed discontinuance and sale of the subject land, those submissions be presented to Council for its consideration at a future meeting.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**12.8 Award of Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops***(EC Customer Innovation and Arts)***Council Decision****Moved: Councillor Baker****Seconded: Councillor Asker**

That Council:

1. Awards contract CN11300 – Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops to Dell Australia Pty Ltd ABN: 46003 855 561 for the period of four years, with an estimated value of \$1,487,244 (exclusive of GST);
2. Authorises the Chief Executive Officer to execute contract documents;
3. Delegates to Director Customer Innovation and Arts the authority to manage contract variations as necessary; and
4. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**12.9 Award of Contract CN11490 - Frankston Arts Centre Forecourt Redevelopment**  
(DD Infrastructure and Operations)**Council Decision****Moved: Councillor Baker****Seconded: Councillor Akser**

That Council:

1. Awards contract CN11490 for Frankston Arts Centre Forecourt Redevelopment to Maw Civil Pty Ltd ACN112 216 574 for \$2,106,657.00 GST exclusive;
2. Authorises the Chief Executive Officer to sign the contract;
3. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer;
4. Commits an additional \$7,500 recurrent budget in Council's future operations budgets commencing 2026/27 for increased ongoing maintenance of the Frankston Arts Centre Forecourt; and
5. Resolves Attachments A, B & C to this report be retained confidential indefinitely on the grounds that they contain private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

**Carried Unanimously****Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

**12.10 Award of Contract CN11487 - Minor Civil Works Panel and CN11492 - Major Civil Works Panel***(DD Infrastructure and Operations)***Council Decision****Moved: Councillor Asker****Seconded: Councillor Asker**

That Council:

1. Appoints the following contractors to CN11487 Minor Civil Works Panel for an initial three (3) year term with the provision for two extensions of two (2) years each at Council's discretion, for the delivery of any individual civil work project with contract value up to \$1 million excluding GST.
  - a. Accomplished Plumbing Services Pty Ltd (APS Drainage and Civil), ABN 33 151 075 875
  - b. All-Waste Pumping Solutions Pty Ltd (AWS Civil), ABN 48 079 889 142
  - c. Barrier Designs Pty Ltd, ABN 51668 265 423
  - d. Blue Peak Construction Pty Ltd, ABN 88 660 064 079
  - e. CDN Constructors Pty Ltd, ABN 62 884 294 341
  - f. Comar Constructions Pty Ltd, ABN 94 082 210 231
  - g. Etheredge Mintern Pty Ltd, ABN 36 006 521 151
  - h. Fulton Hogan Industries Pty Ltd, ABN 54 000 538 689
  - i. Future Civil Group Pty Ltd, ABN 16 165 948 247
  - j. Gilmore Civil Pty Ltd, ABN 74 600 355 066
  - k. Maw Civil Pty Ltd, ABN 56 112 216 574
  - l. Parkinsons Group (Vic) Pty Ltd, ABN 58 168 742 925
  - m. Prestige Paving Pty Ltd, ABN 84 140 970 912
  - n. Safety Barrier Solutions Pty Ltd, ABN 29 474 983 540
  - o. West pacific Group Pty Ltd, ABN 83 730 380 292
2. Appoints the following contractors to CN11492 Major Civil Works Panel for an initial three (3) year term with the provision for two extensions of two (2) years each at Council's discretion, for the delivery of any individual civil work project with a contract value over \$1 million and up to \$4 million excluding GST.
  - a. Bild Infrastructure Pty Ltd, ABN 78 099 996 344
  - b. CDN Constructors Pty Ltd, ABN 62 884 294 341
  - c. Downer EDI Works Pty Ltd, ABN 66 008 709 608
  - d. Fulton Hogan Industries Pty Ltd, ABN 54 000 538 689
  - e. Parkinsons Group (Vic) Pty Ltd, ABN 58 168 742 925
  - f. Ramsay Civil Pty Ltd, ABN 34 605 587 157
3. Authorises an estimated potential spend up to \$35million collectively under Minor and Major Civil Works Panel Contracts for the total seven (7) year term of the contract(s) based on budgets listed in Council's Long-Term Infrastructure Plan;

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4. Authorises the Chief Executive Officer to sign the contract(s);
5. Authorises the Chief Executive Officer to approve any contract variations;
6. Authorises the Director Infrastructure and Operations to approve the extensions of the contract(s) subject to the satisfactory performance of the contractor(s); and
7. Resolves that Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

**Carried Unanimously**

**Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials .....

**13. RESPONSE TO NOTICES OF MOTION**

Nil

Chairperson's initials .....



**14. NOTICES OF MOTION****14.1 2025/NOM02 - Vale Carmel Russell***(AH Communities)***Council Decision****Moved: Councillor Baker****Seconded: Councillor Wanat**

That Council:

1. Notes the sad passing of Carmel Russell on 22 December 2024;
2. Notes the significant public safety advocacy work that Carmel and her husband, Brian, have tirelessly performed on behalf of their own family, and in support of fellow victims of crime both locally and throughout Victoria;
3. Given the impact of their advocacy efforts and the fantastic work they have done in conjunction with Frankston City Council to honour the loving memory of their late daughter Natalie, Council is to formally award Carmel and Brian – concurrently – a letter-under-seal; and
4. Present the letter-under-seal to either Brian or a delegated family representative at the 17 February 2025 Council Meeting.

**Carried Unanimously**

**14.2 2025/NOM04 - Family / Domestic Violence in the Frankston LGA***(AH Communities)***Council Decision****Moved: Councillor Conroy****Seconded: Councillor Wanat**

That Council:

1. Notes that the Frankston City Council LGA has the highest reported rates of family (and/or domestic) violence in the South East region of Victoria with approximately five family violence cases earmarked each day;
2. Notes that:
  - a. Since 2019, Council has dedicated a line-item in its annual budgets to alleviate the ongoing impact of family violence on the Frankston municipality;
  - b. In the past four years alone, Council spent over \$320,000 in this endeavour in support of, and in partnership, with other agencies, to prevent family / domestic violence in alignment with the Victorian Government which has its own ministries for Women and (the) Prevention of Family Violence, the Australian Government has the Family Violence Act 2012 and the 'The National Plan to End Violence against Women and Children 2022–2032);
3. Writes to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek state intervention in the Frankston municipality;
4. Writes to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek federal intervention in areas of Dunkley with pronounced cases of family violence;
5. In the above correspondence, Council is to highlight that it was unsuccessful in its recent grant application to the State Government, for \$212,500 over 3 years under the Free From Violence Local Government Grant Program 2024-2027. Had Council being successful in the application, these funds would have been used to enable deeper engagement with communities of concern and for future program delivery;
6. Council notes that one of its primary advocacy pillars for the upcoming federal election relates to the federal government providing ongoing funding assistance to community relief organisations, such as Community Support Frankston. Many of these relief organisations are often at the 'coalface' insofar as family and domestic violence situations throughout the Frankston LGA:
  - a. Council, in the above correspondence, is to use this opportunity to reinforce its desirability for enhanced funding as per this advocacy priority;
  - b. Council, in the spirit of fairness and bipartisanship given the imminent federal election, is to also provide a copy of this correspondence (in 5.) to all declared candidates for Dunkley;
7. In acknowledging Frankston's continued excessively high figures for family/domestic violence, and the urgent need for tangible action on this front, a report is to be provided at the June 2025 Council Meeting on:
  - a. The outcome of the advocacy efforts and formal correspondence / sought meetings as previously stipulated in this resolution.

Chairperson's initials .....

- b. The report is to consider what budget additions, if any, are to occur to enhance the scope and effectiveness of Council's present rate of family violence funding for the 2025/2026 Annual Budget; and
- c. Council acknowledges that family violence is a serious issue in our community and is exploring the actions, steps, and tools that could be used to address the situation effectively.

**Carried Unanimously**

**14.3 2025/NOM05 - Managing Olivers Hill Landslip***(AH Communities)*

That Council:

1. Notes the recent well-published landslip occurrence in McCrae within the Mornington Peninsula Shire;
2. Notes the recent instances of land slippage at Olivers Hill, including the coastal cliffs up from the Oliver's Hill boat ramp and on private allotments;
3. Notes Olivers Hill area consists largely of private allotments but also includes Council roads, Nepean Highway which is VicRoads, and coastal foreshore which is Crown land, and that the retaining walls along Nepean Highway are VicRoads responsibility where within the road reserve or are structures within private allotments;
4. Notes the Erosion Management Overlay (EMO) in the Frankston Planning Scheme and Frankston Coastal and Marine Management Plan Council has in place for Olivers Hill to:
  - a) regulate buildings and works within the EMO to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development;
  - b) provides strategic direction in the management of marine and coastal Crown land to align Council's strategies with State legislation and policy;
5. Notes that Council is currently undertaking a Frankston City Coastal Resilience 2100 project by undertaking Stages 1-4 of the "Victoria's Resilient Coast – Adapting to 2100+ (2023)" framework to develop and progress strategic coastal hazard risk management and climate change adaptation, which is partially funded by the Victorian Government;
6. Notes Council has a Foreshore Advisory Committee that guides the Council in decision making on coastal management, assists with the delivery of the Coastal and Marine Management Plan and in the review of strategic planning and management policies guiding the management of Frankston's coastal and marine environment;
7. Notes that the State Government Department of Energy, Environment and Climate Action have undertaken a Port Phillip Bay Coastal Hazard Assessment and are undertaking a Victorian Coastal Cliff Assessment Project which includes-
  - a) geomorphic assessment and mapping of coastal cliff types;
  - b) a quantitative analysis of recession rates at a regional scale;
  - c) a qualitative analysis of physical processes and mechanisms affecting coastal cliff stability, and
  - d) advice on managing risk from coastal cliff instability;
8. Calls for a briefing and/or a report to Council by March 2025 that outlines these matters in further detail and explores any further opportunities for improvement emerging from the McCrae incident; and
9. In developing the above-mentioned Council report, Council writes to the above mentioned authorities and request a briefing or report from those agencies of their responsibilities and accountabilities at Olivers Hill, in light of the McCrae incident.

Chairperson's initials .....

**Leave of Council****Moved: Councillor Butler****Seconded: Councillor Hill**

That Cr Butler be granted leave of Council to amend 2025/NOM05 - Managing Olivers Hill Landslip.

**Carried Unanimously****Council Decision****Moved: Councillor Butler****Seconded: Councillor Hill**

That Council:

1. Notes the recent well-published landslip occurrence in McCrae within the Mornington Peninsula Shire;
2. Notes the recent instances of land slippage at Olivers Hill, including the coastal cliffs up from the Oliver's Hill boat ramp and on private allotments;
3. Notes Olivers Hill area consists largely of private allotments but also includes Council roads, Nepean Highway which is VicRoads, and coastal foreshore which is Crown land, and that the retaining walls along Nepean Highway are VicRoads responsibility where within the road reserve or are structures within private allotments;
4. Notes the Erosion Management Overlay (EMO) in the Frankston Planning Scheme and Frankston Coastal and Marine Management Plan Council has in place for Olivers Hill to:
  - a) continue to regulate buildings and works within the EMO to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development;
  - b) provide strategic direction in the management of marine and coastal Crown land to align Council's strategies with State legislation and policy;
5. Notes that Council is currently undertaking a Frankston City Coastal Resilience 2100 project by undertaking Stages 1-4 of the "Victoria's Resilient Coast – Adapting to 2100+ (2023)" framework to develop and progress strategic coastal hazard risk management and climate change adaptation, which is partially funded by the Victorian Government;
6. Notes Council has a Foreshore Advisory Committee that guides the Council in decision making on coastal management, assists with the delivery of the Coastal and Marine Management Plan and in the review of strategic planning and management policies guiding the management of Frankston's coastal and marine environment;
7. Notes that the State Government Department of Energy, Environment and Climate Action have undertaken a Port Phillip Bay Coastal Hazard Assessment and are undertaking a Victorian Coastal Cliff Assessment Project which includes-
  - a) geomorphic assessment and mapping of coastal cliff types;
  - b) a quantitative analysis of recession rates at a regional scale;
  - c) a qualitative analysis of physical processes and mechanisms affecting coastal cliff stability, and
  - d) advice on managing risk from coastal cliff instability;
8. Calls for a briefing and/or a report to Council by March 2025 that outlines these matters in further detail and explores any further opportunities for improvement

Chairperson's initials .....

emerging from the McCrae incident; and

9. In developing the above-mentioned Council report, Council writes to the above mentioned authorities and request a briefing or report from those agencies of their responsibilities and accountabilities at Olivers Hill, in light of the McCrae incident.

**Carried Unanimously**

**15. LATE REPORTS****15.1 Nepean Boulevard - Costings to support Advocacy Priorities***(AH Communities)***Council Decision****Moved: Councillor Green****Seconded: Councillor Hill**

That Council:

1. Recognises the importance of leading advocacy for key local and regional initiatives to secure Federal Government investment in the lead-up to and during the 2025 election;
2. Notes that four Core Advocacy Priorities were approved by Council at the Special Council Meeting on 20 January 2025. One of the four priorities is the Nepean Boulevard Precinct Revitalisation key signature projects, which has been independently costed;
3. Notes the Nepean Highway is one of the key entry points into Frankston City and improvement of the full precinct is a key component of city revitalisation. The Nepean Boulevard Precinct Revitalisation has been identified through various Council strategies, including the Frankston Metropolitan Activity Centre (FMAC) Structure Plan, and this advocacy for funding is essential for realising the potential of the precinct;
4. Advocates to the Federal and State Governments for an equal or greater contribution of \$10 million each, for a total of \$20 million in the following key signature projects to be implemented as part of the Nepean Boulevard Precinct Revitalisation:
  - Kananook Creek Park and Gateway Site – Total Project Cost: \$4.2 million;
  - Comfort Station Activation – Total Project Cost: \$2.8 million;
  - Central Median Greening Landscaping Improvements – Total Project Cost: \$2.3 million;
  - Overton Road Signalised Crossing and Intersection – Total Project Cost: \$3.1 million;
  - Waterfront Shared User Path Connection – Total Project Cost: \$2.4 million;
  - Southern Path Connection and Median Planting – Total Project Cost: \$5.2 million;
5. Notes that \$5.2 million has been allocated in Council's Long Term Infrastructure Plan for the ongoing development of the Nepean Boulevard Precinct Revitalisation and, planning and development of the key signature projects listed under Item 4 of this resolution.
6. Notes that in addition, Council has already made a significant investment of \$2.05 million on development of the Nepean Boulevard Precinct Revitalisation by delivering central median greening on Nepean Highway at two locations - one near Overton Road and the other adjacent to the Frankston waterfront play space – as a demonstration of how such landscaping uplifts the ambience of the area and in consultancy;
7. Notes that the \$20 million figure referred to in Item 4 of this resolution does not represent the entire cost of the Master Plan implementation but discrete Signature Projects within the Master Plan;

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8. Notes that in accordance with Council's resolution of 20 January 2025:
- (a) The costings for the Nepean Boulevard Precinct Revitalisation as outlined in this report will be included in advocacy material being prepared in support of Council-led advocacy priorities; and
  - (b) Following the outcomes of the 2025 Federal election, the advocacy priorities and funding strategy will be further reviewed and updated to Council in due course.

**Carried Unanimously**

**16. URGENT BUSINESS**

Nil

**17. CONFIDENTIAL ITEMS**

Nil reports

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*The meeting was closed to the public at 8.40 pm*

CONFIRMED THIS

DAY OF

2025

.....  
CHAIRPERSON

**AUTHORITY TO STAMP INITIALS ON MINUTES**

I, Cr. Kris Bolam, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on Monday, 29 January 2025, confirmed on Monday, 17 February 2025.

.....  
(Cr. Kris Bolam, Chairperson – Council Meeting)

Dated this

day of

2025



Chairperson's initials .....