



# Council Meeting

2026/CM07

Monday, 1 June 2026



# THE COUNCIL MEETING

## Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's Governance Rules, which are available on our website, [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au). It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call Customer Service on 1300 322 322 or [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au) and ask for the person you would like to meet with, to arrange a time of mutual convenience.

## When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au).

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au).

## **Frankston City Council Governance Rules (adopted 31 August 2020)**

### **25. Chair's Duty**

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as urgent business, or purports to be an amendment but is not,*

*must not be accepted by the Chair.*

**79. Chair May Remove**

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

*It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.*

The Penalty for an offence under this clause is 2 penalty units which is \$200

**Live Streaming of Council Meetings**

Frankston City Council is now Live Streaming its Council Meetings.

**Council is encouraging residents to view the meetings via the live streaming.**

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

There are three (3) fixed cameras in the Council Chambers and it is intended that the cameras will only provide vision of the Councillors who are present at the meeting.

Every care will be taken to maintain privacy and as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

Archives of meetings will be published on Council's website generally within three (3) business days after the meeting date for the public's future reference. Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded.

It is not intended that public speakers will be visible in a live stream of a meeting. Cameras are to be positioned so that these members of the public are not visible. If you do not wish to be recorded you will need to contact the Councillors Office on telephone (03) 9768 1632 or via email [councillors.office@frankston.vic.gov.au](mailto:councillors.office@frankston.vic.gov.au) to discuss alternative options prior to the meeting.

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

## **The Formal Council Meeting Agenda**

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au) or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au).

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to [questions@frankston.vic.gov.au](mailto:questions@frankston.vic.gov.au).

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Ordinary Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to [questions@frankston.vic.gov.au](mailto:questions@frankston.vic.gov.au).

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available on our website, [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au).

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322 or email [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au).

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as “Urgent Business”.



- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

**Opportunity to address Council**

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council on 1300 322 322 or by submitting the online web form or by using the application form both available on the website, [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au).

The submissions process is conducted in accordance with Council's Governance Rules, which are available on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings will be made available to members of the public. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

**Disclosure of Conflict of Interest**

If a Councillor considers that they have, or might reasonably be perceived to have, a material or general interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the *Local Government Act 2020*, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

**MAYOR**

## NOTICE PAPER

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### ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 1 June 2026 at 7:00 PM.

### COUNCILLOR STATEMENT

*All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:*

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

*Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.*

### ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.*

## BUSINESS

- 1. APOLOGIES**
- 2. COUNCILLOR APPRECIATION AWARDS**
  - 2.1 Presentation to Connor Sahely
- 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Council Meeting No. CM6 held on 11 May 2026.
- 4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
- 5. PUBLIC QUESTIONS**
- 6. HEARING OF SUBMISSIONS**
- 7. ITEMS BROUGHT FORWARD**
- 8. PRESENTATIONS / AWARDS**
- 9. PRESENTATION OF PETITIONS AND JOINT LETTERS**
- 10. DELEGATES' REPORTS**
- 11. CONSIDERATION OF CITY PLANNING REPORTS**
  - 11.1 Statutory Planning Progress Report for March and April 2026 .....3
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  - 12.3 Destination Event Attraction Program - 2026/27  
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- 14. NOTICES OF MOTION**
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and Next Steps .....201
- 15. REPORTS NOT YET SUBMITTED**

**16. URGENT BUSINESS**

**17. CONFIDENTIAL ITEMS**

Tennille Bradley

**CHIEF EXECUTIVE OFFICER**

27/05/2026



**Executive Summary****11.1 Statutory Planning Progress Report for March and April 2026**

Enquiries: (Tammy Beauchamp: Communities)

Email: tammy.beauchamp@frankston.vic.gov.au

Council Plan

Level 1: Connected Places and Economy

Level 2: Enhance the identity and character of our urban city

**Purpose**

To provide Council with an update on the exercise of planning delegations by Council officers for the months of March and April 2026.

**Recommendation (Director Communities)**

That Council:

1. Notes in March 2026:
  - 62% of 'standard' applications were determined within the statutory timeframes, below Council's 70% target;
  - 73% of 'VicSmart' applications were determined within the statutory timeframe, above Council's target;
2. Notes in April 2026:
  - 75% of 'standard' applications were determined within the statutory timeframes, above Council's target;
  - 80% of 'VicSmart' applications were determined within the statutory timeframes, above Council's target;
3. Notes the Minister for Planning made one (1) planning decision on an application within the Frankston municipality, granting a planning permit for the redevelopment of an integrated Residential Aged Care facility, retirement living and ex-service veteran accommodation at 79-85 Overport Road, Frankston South; and
4. Resolves *Attachment C* (Major Development Updates) and *Attachment D* (General applications of Councillor interest) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020*, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

**Key Points / Issues**

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:  
*Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.*



**11.1 Statutory Planning Progress Report for March and April 2026****Executive Summary**

- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
  - Planning applications received;
  - Planning decisions;
  - Subdivision applications received;
  - Subdivision decisions;
  - VCAT appeal register; and
  - VCAT decisions.
- In March, ninety-six (96) applications for planning permits, amendments to permits and consents were received, and eighty-four (84) applications determined. A total of 62% of 'standard type' application decisions, and 73% of 'VicSmart type' application decisions were made within the statutory timeframe.
- In April, eighty (80) applications for planning permits, amendments to permits and consents were received, and ninety-eight (98) applications determined. A total of 75% of 'standard type' application decisions, and 80% of 'VicSmart type' application decisions were made within the statutory timeframe.
- As at the time of preparation of this report, there are 212 undecided planning permits, amendment to planning permits, consent, subdivision and plan approval applications currently with Council.
- No VCAT decisions were received during the period.
- One decision by the Minister for Planning was made and received during the report period. The Minister granted a planning permit for the re-development of an integrated Residential Aged Care (RAC) facility, retirement living and ex-service veteran accommodation at 79-85 Overport Road, Frankston South. The proposal includes 414 retirement living units (including 105 affordable housing units) and an 80-bed RAC.
- Also included in this progress report is the list of 'Major Development Updates' at **Attachment C**, and the list of 'General Planning Applications of Councillor Interest Updates' at **Attachment D**, for Council's reference. As agreed with Council, the purpose of providing these reports is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.

**Financial Impact**

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$10,000 (depending on hearing length) and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

**11.1 Statutory Planning Progress Report for March and April 2026****Executive Summary****Consultation**

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

**Analysis (Environmental / Economic / Social Implications)**

This report does not result in any identified environmental, economic or social impacts.

**Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

**Gender Impact Assessments**

No gender impact assessment was required.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

**Risk Mitigation**

There are no identified risks noted in relation to the preparation of this report.

**Conclusion**

The report provides Council with an overview of the activities and decisions made on planning applications in the months of March and April 2026.

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**ATTACHMENTS**

Attachment A: [↓](#) Statutory Planning Progress Report- March 2026

Attachment B: [↓](#) Statutory Planning Progress Report- April 2026

Attachment C: Major Development Updates- April 2026 - **CONFIDENTIAL**

Attachment D: General Statutory Planning Updates- Applications of Councillor Interest- April 2026 - **CONFIDENTIAL**



# Progress Report

Statutory Planning

March 2026





## Planning Applications Lodged: New and Amended

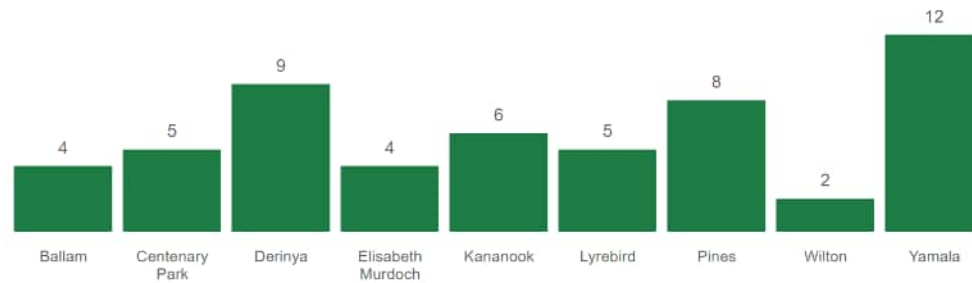
55

# of Applications Lodged

### Date Applications Lodged

2026 (Year) + March (Month) ▾

### # of Applications Lodged by Ward



Application Type	# Applications Lodged
Certificate of Compliance	2
Change of use or car parking waiver	1
Commercial or industrial	3
Multiple dwellings	5
Signage	1
Single dwelling on a lot	10
Subdivision of land	2
VicSmart	31
<b>Total</b>	<b>55</b>

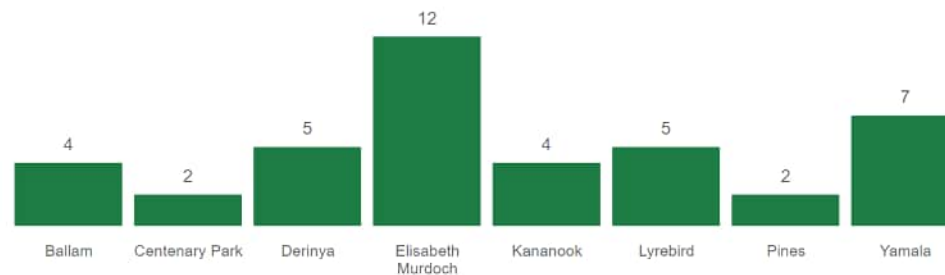
41

# of Amendments Lodged

### Date Amendments Lodged

2026 (Year) + March (Month) ▾

### # of Amended Applications Lodged by Ward



Application Type	# Amendments Lodged
Extension of Time	11
S72 Multi Dwell/Com/Ind/Other	8
S72 Single Dwelling	4
S72 VicSmart	1
Secondary Consent	14
VicSmart (H)	3
<b>Total</b>	<b>41</b>





## Planning Applications Lodged

Date Applications Lodged	Application #	Ward
2026 (Year) + March (Month) ▼	Multiple selections ▼	Multiple selections ▼

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				3
	10-Mar-26	200/2026P	To remove one (1) tree	8 Durley Close Frankston 3199	
	17-Mar-26	220/2026P	To construct five (5) double storey dwellings	33 Ashleigh Avenue Frankston 3199	
		221/2026P	To subdivide the land into two (2) lots	5 Parer Street Frankston 3199	
Centenary Park	Total per Ward				5
	11-Mar-26	201/2026P	To construct one (1) single dwelling and outbuilding	1 Brabham Way LANGWARRIN 3910	
		204/2026P	To remove one (1) tree	103 Cranbourne-Frankston Road Langwarrin 3910	
	18-Mar-26	226/2026P	To construct five (5) double storey dwellings	68 Edward Street Langwarrin 3910	
	20-Mar-26	234/2026P	To remove three (3) trees	8 The Close Langwarrin 3910	
		244/2026P	To construct one (1) single dwelling	550 Cranbourne-Frankston Road Langwarrin 3910	
Derinya	Total per Ward				9
	02-Mar-26	176/2026P	To construct an extension to the existing dwelling.	75 Sycamore Road Frankston South 3199	
	11-Mar-26	202/2026P	To remove one (1) tree	5 Heritage Avenue Frankston South 3199	
	12-Mar-26	205/2026P	To construct an extension to an existing dwelling (garage, pool decking & pergolas)	20 Derinya Drive Frankston South 3199	
	16-Mar-26	217/2026P	To construct a domestic swimming pool	65 Lawson Avenue Frankston South 3199	
		219/2026P	To construct an outbuilding	10 Glenbrook Close Frankston South 3199	
	23-Mar-26	247/2026P	To construct an extension to an existing dwelling (verandah)	22 Sibyl Avenue Frankston South 3199	
	24-Mar-26	252/2026P	To remove one (1) tree	2 Barriedale Grove Frankston South 3199	
	26-Mar-26	264/2026P	To construct an outbuilding (shed)	5 Manchelle Close Frankston South 3199	
	30-Mar-26	275/2026P	To remove two (2) substantial trees	14 The Helm Frankston South 3199	
Elisabeth Murdoch	Total per Ward				4
	03-Mar-26	181/2026P	To construct an outbuilding	112 West Road Langwarrin South 3911	
		183/2026P	To remove two (2) trees and construct buildings and works	62 North Road LANGWARRIN 3910	
	23-Mar-26	248/2026P	To subdivide the land into two (2) lots	65 Barretts Road LANGWARRIN SOUTH 3911	
	31-Mar-26	286/2026P	Construction of a shed	395 North Road Langwarrin 3910	
Kananook	Total per Ward				6
	09-Mar-26	187/2026P	To subdivide the land into five (5) lots	2 Woodlea Court Frankston 3199	
	11-Mar-26	203/2026P	To construct a building associated with the use of the land for motor vehicle repairs	1/100-102 Dandenong Road West FRANKSTON 3199	
	16-Mar-26	213/2026P	To construct buildings and works to an existing building	113A Nepean Highway SEAFORD 3198	
	27-Mar-26	271/2026P	To construct promotional signage	164-165 Nepean Highway SEAFORD 3198	
	30-Mar-26	273/2026P	To construct a domestic swimming pool and outbuilding	77 Fortescue Avenue Seaford 3198	
	31-Mar-26	281/2026P	To subdivide the land into two (2) lots	9 Raymond Avenue Frankston 3199	





## Planning Applications Lodged

Date Applications Lodged	Application #	Ward
2026 (Year) + March (Month) ▾	All ▾	Multiple selections ▾

Ward	Lodged	Application	Description	Location	#
Lyrebird	Total per Ward				5
	12-Mar-26	199/2026P	To construct a building	110 Frankston Gardens Drive Carrum Downs 3201	
	16-Mar-26	2/2026/COMP	To use the land as a Convenience Shop	4/684-700 Frankston-Dandenong Road CARRUM DOWNS 3201	
		214/2026P	To construct nine (9) double storey dwellings	53 McCormicks Road CARRUM DOWNS 3201	
	24-Mar-26	257/2026P	To use the land for a medical centre (paediatric allied health clinic)	1A Frankston Gardens Drive CARRUM DOWNS 3201	
	27-Mar-26	253/2026P	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots		34 Whipbird Drive Carrum Downs 3201
Pines	Total per Ward				8
	03-Mar-26	164/2026P	To remove one (1) tree	171 Austin Road SEAFORD 3198	
	05-Mar-26	182/2026P	To construct a warehouse	4 Oliphant Way SEAFORD 3198	
	06-Mar-26	194/2026P	To remove two (2) trees	20 Jubilee Avenue Seaford 3198	
	10-Mar-26	192/2026P	To construct one (1) dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	2 Chicquita Avenue SEAFORD 3198	
	18-Mar-26	218/2026P	To construct a warehouse with an ancillary office and reduction in carparking	41 Keppler Circuit Seaford 3198	
	24-Mar-26	251/2026P	To construct two (2) double storey dwellings on a lot and remove a canopy tree	4 Windoo Street Frankston North 3200	
	26-Mar-26	263/2026P	Two (2) lot subdivision	7 Bellevue Crescent Seaford 3198	
	27-Mar-26	272/2026P	To remove one (1) tree	3 Boston Avenue Seaford 3198	
Wilton	Total per Ward				2
	13-Mar-26	1/2026/COMP	Indoor/outdoor recreational and training facilities, associated administration offices with formal competitions and events		665 Dandenong-Hastings Road Skye 3977
	31-Mar-26	276/2026P	To remove one (1) tree		20 Sven Street SKYE 3977
Yamala	Total per Ward				12
	03-Mar-26	179/2026P	To remove one (1) tree	41 Menzies Close Frankston South 3199	
		184/2026P	To construct a carport	64 Cliff Road Frankston 3199	
	05-Mar-26	191/2026P	To subdivide land into two (2) lots	14 Seaview Road Frankston South 3199	
	06-Mar-26	193/2026P	To construct buildings and works to an existing building	449 Nepean Highway FRANKSTON 3199	
	13-Mar-26	212/2026P	To remove one (1) tree	57 Cranbourne Road Frankston 3199	
	18-Mar-26	225/2026P	To construct an extension to an existing dwelling and to remove trees	9 McComb Boulevard Frankston South 3199	
	19-Mar-26	236/2026P	To construct a domestic swimming pool	5 Woolston Drive Frankston South 3199	
	23-Mar-26	215/2026P	To remove one (1) tree	18 Summit Road Frankston 3199	
		249/2026P	To construct buildings and works (fence and roller door)	16 Station Street FRANKSTON 3199	
	26-Mar-26	258/2026P	To construct a rooming house (retrospective)	10 Burns Street Frankston 3199	
		265/2026P	To remove two (2) substantial trees	38 Ithaca Road Frankston South 3199	
	30-Mar-26	274/2026P	To construct an extension to an existing dwelling, to construct a domestic swimming pool and removal of two (2) trees		18 Yamala Drive FRANKSTON SOUTH 3199



## Amended Planning Permits: Lodged

Date Amendments Lodged

2026 (Year) + March (Month)

Application #

Multiple selections

Ward

Multiple selections

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				4
	18-Mar-26	259/2021P/D 715/2023P/C	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and create access to a Transport Zone 2 Use and development of the land for a trade supplies outlet, three (3) warehouses and the display of business identification signage in an Industrial 1 Zone (IN1Z) and a Special Building Overlay (SBO), and to alter access to a road in a Transport 2 Zone	160 Cranbourne Road Frankston 3199 156 Beach Street FRANKSTON 3199	
	24-Mar-26	660/2021P/D	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	5 Parer Street Frankston 3199	
	27-Mar-26	552/2023P/A	Construction of two (2) double-storey dwellings in a General Residential Zone (GRZ).	4 Forsyth Street FRANKSTON 3199	
Centenary Park	Total per Ward				2
	24-Mar-26	135/2022P/C	To construct one (1) double storey dwelling to the rear of an existing dwelling, to construct an extension to an existing dwelling and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	7 Larch Street LANGWARRIN 3910	
	31-Mar-26	367/2021P/E	To construct one (1) double storey dwelling to the front of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	50A Maria Drive LANGWARRIN 3910	
Derinya	Total per Ward				4
	17-Mar-26	198/2024P/C	To construct two (2) dwellings in addition to the existing dwelling (three (3) dwellings on a lot) and to subdivide the land into three(3) lots in a Design and Development Overlay Schedule 9 (DDO9) and a General Residential Zone (R1Z); to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4); and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	250 Frankston-Flinders Road Frankston South 3199	
	19-Mar-26	876/2024P/E	To construct one (1) double storey dwelling	15 Rufous Road FRANKSTON SOUTH 3199	
	24-Mar-26	596/2024P/C	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7) and construct buildings and works within the tree protection zone of substantial trees in an Environmental Significance Overlay Schedule 1 (ESO1)	8 Rufous Road FRANKSTON SOUTH 3199	
	26-Mar-26	249/2017P/S	Use and development of a retirement village, alter access to a road in a Road Zone category 1, removal of substantial vegetation and to erect and display advertising signage.	24 Moorooduc Highway FRANKSTON SOUTH 3199	
Kananook	Total per Ward				4
	10-Mar-26	775/2025P/A	To construct and display internally illuminated business identification signage	128-130 Dandenong Road West FRANKSTON 3199	
	18-Mar-26	413/2021P/D	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	117 Rosslyn Avenue Seaford 3198	
	19-Mar-26	777/2024P/B	To construct buildings and works to an existing building in a Commercial 2 Zone (C2Z) and to erect and display internally illuminated major promotion and business identification signage	84 Dandenong Road West Frankston 3199	
	26-Mar-26	189/2021P/C	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	48 Park Street SEAFORD 3198	
Lyrebird	Total per Ward				4
	06-Mar-26	238/2008P/D	Construct six (6) double storey and five (5) single storey dwellings	48 Broderick Road CARRUM DOWNS 3201	
	18-Mar-26	73/2023P/F	To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	58 William Road Carrum Downs 3201	
	24-Mar-26	414/2020P/C	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	36 O'Gradys Road Carrum Downs 3201	
	25-Mar-26	789/2010P/D	To construct buildings and works for an extension to an existing building for the use as a medical centre and the erection of a business identification sign and to alter access to a Road Zone Category 1	301-303 Ballarto Road CARRUM DOWNS 3201	
Pines	Total per Ward				2
	06-Mar-26	489/2016P/B	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	11 Bouvardia Crescent FRANKSTON NORTH 3200	
	12-Mar-26	173/2024P/C	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	9 Parwan Court Frankston 3199	



## Amended Planning Permits: Lodged

Date Amendments Lodged

2026 (Year) + March (Month)

Application #

All

Ward

Multiple selections

Ward	Lodged	Application	Description	Location	#
Elisabeth Murdoch	Total per Ward				12
	05-Mar-26	300/2014P/N	Two (2) lot subdivision and removal of vegetation	55 West Road LANGWARRIN SOUTH 3911	
	10-Mar-26	481/2023P/I	To construct one (1) single dwelling on Lots 3-6 (total four (4) dwellings), community care accommodation on Lot 2 and remove two (2) trees in a Heritage Overlay (HO34) To create access to a road in a Transport Zone 2.	1/2 John Street LANGWARRIN 3910	
	12-Mar-26	773/2021P/B	To use the land for a poultry farm (production of barn laid eggs) and building and works in a Rural Conservation Zone Schedule 1 (RCZ1).	475 Baxter-Tooradin Road Langwarrin South 3911	
	13-Mar-26	364/2020P/C	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	122 Union Road Langwarrin 3910	
	20-Mar-26	299/2023P/G	To subdivide the land into seven (7) lots in a Low Density Residential Zone (LDRZ), Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4). To undertake earthworks to fill in two dams in a Design and Development Overlay Schedule 4 (DDO4). To remove substantial trees and native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1). To remove Native Vegetation under Clause 52.17 of the Frankston Planning Scheme	400 Robinsons Road LANGWARRIN SOUTH 3911	
		438/2024P/E	To construct one (1) single storey dwelling and an outbuilding within a Bushfire Management Overlay (BMO) Design and Development Overlay Schedule 4 (DDO4), removal of a substantial tree within a Significant Landscape Overlay Schedule 1 (SLO1) and removal of native vegetation (52.17)	27 Jamieson Court LANGWARRIN 3910	
	25-Mar-26	215/2024P/C	To construct a building or carry out works within the Tree Protection Zone of a native tree and to remove a native tree in an Environmental Significance Overlay- Schedule 1. To construct or carry out works within the tree protection zone of substantial trees and to remove a substantial tree in a Significant Landscape Overlay- Schedule 1 To construct a building of carry out works within 10 metres of a boundary in a Design and Development Overlay- Schedule 4. To construct a dwelling extension that exceeds 50% of the floor area of the existing dwelling in a Bushfire Management Overlay- Schedule 2.	19 Altarnun Road Langwarrin 3910	
	26-Mar-26	501/2018P/J	To construct ten (10) double storey and nine (9) single storey dwellings (nineteen (19) dwellings); to subdivide nineteen (19) lots and create and alter access and subdivide adjacent to a road in a Road Zone - Category 1 (RDZ1)	6 Murdoch Place LANGWARRIN 3910	
		552/2017P/C	To construct one (1) double storey dwelling and garage	30 Jamieson Court LANGWARRIN 3910	
	27-Mar-26	669/2025P/A	To construct a building or construct or carry out works	4 Bergman Road Langwarrin 3910	
	30-Mar-26	123/2019/V/S/C	To construct a building and/or carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 4 (DDO4)	2 Bergman Road Langwarrin 3910	
		460/2022P/F	Clause 32.08-2: Use land for a child care centre in the General Residential Zone; Clause 32.08-10: Construct a building or construct or carry out works associated with a section 2 use in the General Residential Zone; Clause 52.05-2: To display a business identification sign.	14 John Street Langwarrin 3910	
Yamala	Total per Ward				7
	10-Mar-26	1047/2023P/E	To construct two (2) double storey dwellings in a General Residential Zone 1 (GRZ1), Design and Development Overlay Schedule 9 (DDO9), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 4 (SLO4)	77 McComb Boulevard Frankston South 3199	
	12-Mar-26	668/2021P/D	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Design and Development Overlay Schedule 6 (DDO6)	82 High Street Frankston 3199	
		957/2023P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	25 McComb Boulevard Frankston South 3199	
	13-Mar-26	75/2020P/C	To undertake buildings and works for two (2) dwellings on a lot in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 1 (DDO1)	14 Seaview Road Frankston South 3199	
	18-Mar-26	437/2020P/I	S72 application to amend a planning permit and endorsed plans Construction of a fifteen (15) storey mixed use building in a Commercial 1 Zone, use of the land for dwellings and reduction to the number of car parking spaces required under the Parking Overlay Schedule 1 (PO1)	35 Playne Street FRANKSTON 3199	
	25-Mar-26	890/2022P/C	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay (DDO9), to remove a substantial tree and to construct buildings and works in a Significant Landscape Overlay (SLO4)	112 Kars Street FRANKSTON SOUTH 3199	
	31-Mar-26	608/2025P/A	Secondary Consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two dwellings on a lot) and construct a front fence	30 Seaview Road Frankston South 3199	



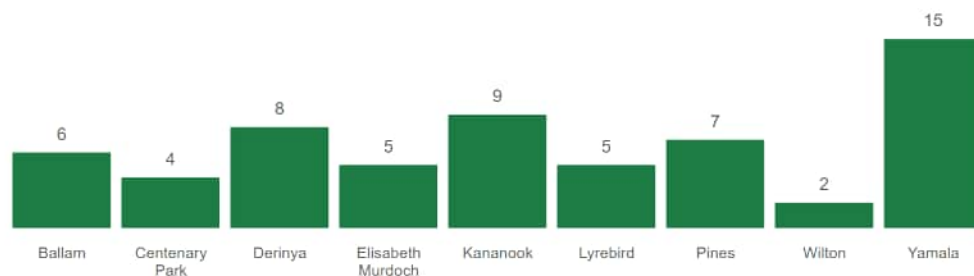


## Planning Applications Decided: New and Amended

61

# of Applications Decided

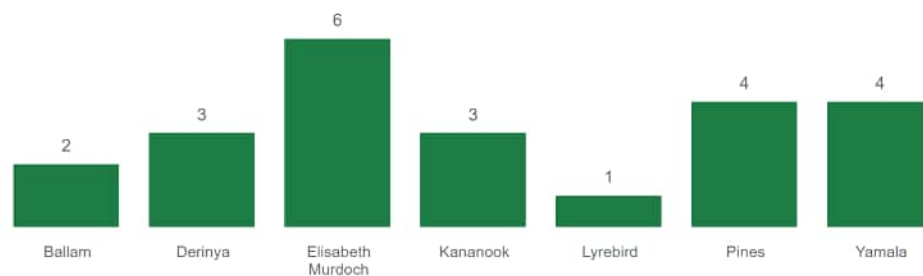
# of Applications Decided by Ward



23

# of Amended Decisions

# of Amended Decisions by Ward



### Date Applications Decided

2026 (Year) + March (Month) ▼

Application Type	# Applications Decided
Certificate of Compliance	1
Change of use or car parking waiver	5
Commercial or industrial	2
Multiple dwellings	7
Other	3
Remove/vary restriction or easement	1
Satisfaction Matters	1
Signage	2
Single dwelling on a lot	9
Subdivision of land	4
VicSmart	26
<b>Total</b>	<b>61</b>

### Date Amendments Decided

2026 (Year) + March (Month) ▼

Application Type	# Amendments Decided
Extension of Time	7
S72 Multi Dwell/Com/Ind/Other	7
S72 Single Dwelling	4
Secondary Consent	5
<b>Total</b>	<b>23</b>



## Planning Applications Decided: Timeframe PPARS

Choose Month here

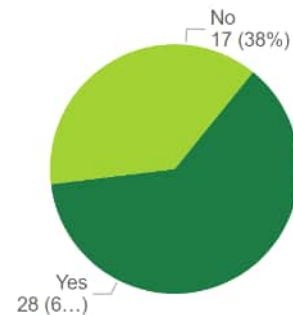
Date Applications Decided

2026 (Year) + February (Month) ▾

45

Standard Applications

Decisions in Time?

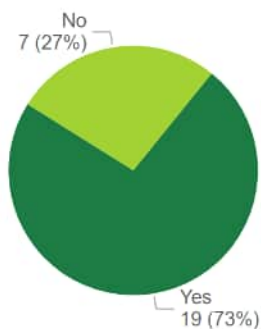


Type Code	Type Description	Decided in Time	# Application
AMEND1	S72 Single Dwelling	Yes	2
AMEND2	S72 Multi Dwell/Com/Ind/Other	No	1
AMEND2	S72 Multi Dwell/Com/Ind/Other	Yes	5
COMIND	Commercial or industrial	Yes	1
DWELL	Single dwelling on a lot	No	5
DWELL	Single dwelling on a lot	Yes	8
MULTI	Multiple dwellings	No	6
MULTI	Multiple dwellings	Yes	3
OTHER	Other	No	2
OTHER	Other	Yes	1
SIGN	Signage	No	1
SIGN	Signage	Yes	2
SUB2	Subdivision of land	No	1
<b>Total</b>			<b>45</b>

26

VicSmart Applications

Decisions in Time?



Type Code	Type Description	Decided in Time	# Application
AMEND3	S72 VicSmart	No	3
VS1	VicSmart	No	4
VS1	VicSmart	Yes	19
<b>Total</b>			<b>26</b>





## Planning Application Decisions

Date Applications Decided

2026 (Year) + March (Month) ▼

Application #

All ▼

Ward

Multiple selections ▼

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					6
	11-Mar-26	118/2026P	To remove one (1) tree	Approved	3 Naranga Crescent Frankston 3199	
	12-Mar-26	953/2025P	To remove easement E-1 (drainage and sewerage)	Withdrawn	64 Carramar Drive Frankston 3199	
	13-Mar-26	643/2025P	To construct one (1) double storey dwelling next to the existing dwelling (two (2) dwellings) on the land	Approved	5 Devon Court Frankston 3199	
	17-Mar-26	396/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Lapsed	6 Omaroo Road Frankston 3199	
	18-Mar-26	221/2026P	To subdivide the land into two (2) lots	Approved	5 Parer Street Frankston 3199	
	25-Mar-26	200/2026P	To remove one (1) tree	Refused	8 Durley Close Frankston 3199	
Centenary Park	Total per Ward					4
	04-Mar-26	153/2026P	To construct and display an internally illuminated sign and business identification signs.	Approved	Shop 15/385 Cranbourne-Frankston Road LANGWARRIN 3910	
	13-Mar-26	584/2025P	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings)	Approved	42 Cedar Street Langwarrin 3910	
	23-Mar-26	204/2026P	To remove one (1) tree	Approved	103 Cranbourne-Frankston Road Langwarrin 3910	
Derinya	26-Mar-26	234/2026P	To remove three (3) trees	Withdrawn	8 The Close Langwarrin 3910	
	Total per Ward					8
	05-Mar-26	95/2026P	To construct an outbuilding	Approved	10 Rosedale Grove Frankston South 3199	
	06-Mar-26	43/2026P	To remove two (2) trees	Refused	6 Glenelg Avenue Frankston 3199	
	16-Mar-26	59/2026P	To remove one (1) tree	Approved	6 St Ives Avenue Frankston South 3199	
	24-Mar-26	247/2026P	To construct an extension to an existing dwelling (verandah)	Approved	22 Sibyl Avenue Frankston South 3199	
	25-Mar-26	219/2026P	To construct an outbuilding	Approved	10 Glenbrook Close Frankston South 3199	
		33/2026P	Construction of a shed	Lapsed	5 Manchelle Close Frankston South 3199	
	26-Mar-26	252/2026P	To remove one (1) tree	Approved	2 Barriedale Grove Frankston South 3199	
Elisabeth Murdoch	30-Mar-26	217/2026P	To construct a domestic swimming pool	Approved	65 Lawson Avenue Frankston South 3199	
	Total per Ward					5
	05-Mar-26	2/2026/SM	Buildings and works outside the envelope	Withdrawn	62 North Road LANGWARRIN 3910	
		438/2025P	To use and construct one (1) single storey dwelling, conversion of existing dwelling to a habitable outbuilding, to construct a shed, to carry out accessway and alter access to a road in Transport Zone 2 and land in a Public Acquisition Overlay	Approved	465 Baxter-Tooradin Road LANGWARRIN SOUTH 3911	
	11-Mar-26	444/2025P	To construct a small second dwelling, water tank and associated works	Approved	79 Hillcrest Drive LANGWARRIN 3910	
	19-Mar-26	947/2025P	To construct an outbuilding	Approved	484 Robinsons Road Langwarrin South 3911	
	31-Mar-26	874/2025P	To construct one (1) single storey dwelling and outbuilding and to alter access to a road in a Transport Zone 2.	Approved	465 Baxter-Tooradin Road LANGWARRIN SOUTH 3911	



## Planning Application Decisions

Date Applications Decided

2026 (Year) + March (Month) ▼

Application #

All ▼

Ward

Multiple selections ▼

Ward	Decided	Application	Description	Decision	Location	#
Kananook	Total per Ward					9
	02-Mar-26	230/2025P	To use the land for place of assembly and food and drink premises (bar) To reduce the number of car parking spaces required	Lapsed	1/71-77 Miles Grove Seaford 3198	
		870/2025P	To remove one (1) tree	Approved	1/92 Fortescue Avenue Seaford 3198	
	06-Mar-26	2/2026P	To subdivide the land into two (2) lots	Approved	26 McAlister Street Frankston 3199	
	11-Mar-26	50/2026P	Subdivide the land into six (6) lots	Approved	34 Boonong Avenue SEAFORD 3198	
		6/2025/COMP	Rooming House	Form 15 Issued	133 Rosslyn Avenue Seaford 3198	
	16-Mar-26	150/2026P	To construct a front fence	Approved	10 Harold Street Seaford 3198	
	19-Mar-26	687/2025P	To use the land for car sales.	Approved	21 Wise Avenue SEAFORD 3198	
	31-Mar-26	593/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots	Lapsed	25 Stanley Street Frankston 3199	
		836/2025P	To subdivide the land into two (2) lots and create an easement.	Approved	18 Railway Parade Seaford 3198	
Lyrebird	Total per Ward					5
	16-Mar-26	620/2025P	To use and construct a child care centre and to alter access.	Approved	24C Hall Road Carrum Downs 3201	
	17-Mar-26	9/2026P	Buildings and works to an existing warehouse	Approved	534 Frankston-Dandenong Road Carrum Downs 3201	
	24-Mar-26	199/2026P	To construct a building	Withdrawn	110 Frankston Gardens Drive Carrum Downs 3201	
	27-Mar-26	651/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two dwellings on a lot) and to subdivide the land into two (2) lots	Approved	28 Rowellyn Avenue Carrum Downs 3201	
	31-Mar-26	990/2025P	To use the land for a place of assembly (function centre) and reduction of car parking requirement	Approved	29/684-700 Frankston-Dandenong Road CARRUM DOWNS 3201	
Pines	Total per Ward					7
	11-Mar-26	393/2025P	To alter access to a road in a Transport Zone 2 (TRZ2)	Approved	447 Frankston-Dandenong Road Frankston North 3200	
	16-Mar-26	48/2026P	To construct a non-habitable outbuilding	No Permit Required	40 Honeysuckle Street Frankston North 3200	
	19-Mar-26	194/2026P	To remove two (2) trees	Refused	20 Jubilee Avenue Seaford 3198	
		508/2025P	To construct two (2) single storey dwellings and to alter access to a road	Approved	349 Frankston-Dandenong Road Frankston North 3200	
	24-Mar-26	102/2026P	To construct a single storey dwelling	Approved	4 Alder Court Frankston North 3200	
	26-Mar-26	478/2025P	To use the land for a restricted place of assembly, to use the land for a food and drink premises (cafe), to construct buildings and works (internal mezzanine), to vary the car parking requirement and to display signage.	Approved	34 Hartnett Drive SEAFORD 3198	
	31-Mar-26	774/2025P	To construct two (2) double storey dwellings at the rear of an existing dwelling (three (3) dwellings on a lot)	Lapsed	84 Centenary Street Seaford 3198	
Wilton	Total per Ward					2
	30-Mar-26	17/2026P	To construct a small second dwelling	Lapsed	505 Ballarto Road Skye 3977	
	31-Mar-26	174/2024P	To construct a three (3) storey commercial building, to remove and create new carriageway easements and to provide car parking on another site.	Approved	123 Hall Road CARRUM DOWNS 3201	



## Planning Application Decisions

Date Applications Decided

2026 (Year) + March (Month) ▼

Application #

All ▼

Ward

Yamala ▼

Ward	Decided	Application	Description	Decision	Location	#
Yamala	Total per Ward					15
	02-Mar-26	161/2026P	To construct an outbuilding (carport)	Approved	5 Minimbah Court Frankston South 3199	
	05-Mar-26	620/2024P	TEST amending Condition 4 to increase the opening hours	Approved	Civic Centre 30 Davey Street FRANKSTON 3199	
		67/2026P	To use the land for an office and construct buildings and works	Approved	415-417 Nepean Highway FRANKSTON 3199	
		92/2026P	To subdivide the land into two (2) lots	Withdrawn	20 Seaview Road Frankston South 3199	
	11-Mar-26	101/2026P	To remove two (2) trees	No Permit Required	1 Willora Court Frankston South 3199	
		184/2026P	To construct a carport	No Permit Required	64 Cliff Road Frankston 3199	
		740/2025P	To display Major Promotional Signage	Approved	438-444 Nepean Highway FRANKSTON 3199	
	12-Mar-26	191/2026P	To subdivide land into two (2) lots	Approved	14 Seaview Road Frankston South 3199	
	13-Mar-26	179/2026P	To remove one (1) tree	Approved	41 Menzies Close Frankston South 3199	
	17-Mar-26	193/2026P	To construct buildings and works to an existing building	Approved	449 Nepean Highway FRANKSTON 3199	
	19-Mar-26	388/2025P	To construct one (1) three storey dwelling and remove vegetation.	Withdrawn	1 Whitelodge Way FRANKSTON SOUTH 3199	
	20-Mar-26	212/2026P	To remove one (1) tree	Withdrawn	57 Cranbourne Road Frankston 3199	
	23-Mar-26	70/2026P	To remove four (4) trees	Approved	44 Woodlands Grove Frankston 3199	
	24-Mar-26	728/2025P	To construct one (1) triple storey dwelling. To remove vegetation.	Approved	2 Plummer Avenue Frankston South 3199	
	30-Mar-26	215/2026P	To remove one (1) tree	Approved	18 Summit Road Frankston 3199	





## Amended Planning Permits: Decisions

Date Amendments Decided	Application #	Ward
2026 (Year) + March (Month) ▼	All ▼	Multiple selections ▼

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	25-Mar-26	259/2021P/D	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and create access to a Transport Zone 2	Extension of Time Approved	160 Cranbourne Road Frankston 3199	
		715/2023P/C	Use and development of the land for a trade supplies outlet, three (3) warehouses and the display of business identification signage in an Industrial 1 Zone (IN1Z) and a Special Building Overlay (SBO), and to alter access to a road in a Transport 2 Zone	Extension of Time Approved	156 Beach Street FRANKSTON 3199	
Derinya	Total per Ward					3
	06-Mar-26	689/2024P/B	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Secondary Consent Approved	17 Albion Road FRANKSTON SOUTH 3199	
	19-Mar-26	198/2024P/C	To construct two (2) dwellings in addition to the existing dwelling (three (3) dwellings on a lot) and to subdivide the land into three(3) lots in a Design and Development Overlay Schedule 9 (DDO9) and a General Residential Zone (R1Z); to construct a building and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4); and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Approved	250 Frankston-Flinders Road Frankston South 3199	
	31-Mar-26	876/2024P/E	To construct one (1) double storey dwelling	Approved	15 Rufous Road FRANKSTON SOUTH 3199	
Elisabeth Murdoch	Total per Ward					6
	18-Mar-26	364/2020P/C	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	122 Union Road Langwarrin 3910	
	24-Mar-26	773/2021P/B	To use the land for a poultry farm (production of barn laid eggs) and building and works in a Rural Conservation Zone Schedule 1 (RCZ1).	Extension of Time Approved	475 Baxter-Tooradin Road Langwarrin South 3911	
	26-Mar-26	270/2021P/C	Construct a building or carry out works for an outbuilding that exceeds 100 square metres in area under the Design and Development Overlay-Schedule 4 (DDO4); Building and works within the Tree Protection Zone under the Environmental Significance Overlay-Schedule 1 (ESO1) and Significant Landscape Overlay-Schedule 1 (SLO1); Construct a building or construct or carry out works in a Bushfire Management Overlay (BMO) under the Frankston Planning Scheme. Amendment: Consider changes to endorsed plans, including: - Changes to outbuilding design and location - Additional vegetation removal - Extension of driveway	Approved	1455 Dandenong-Hastings Road Langwarrin 3910	
	31-Mar-26	215/2024P/C	To construct a building or carry out works within the Tree Protection Zone of a native tree and to remove a native tree in an Environmental Significance Overlay- Schedule 1. To construct or carry out works within the tree protection zone of substantial trees and to remove a substantial tree in a Significant Landscape Overlay- Schedule 1 To construct a building of carry out works within 10 metres of a boundary in a Design and Development Overlay- Schedule 4. To construct a dwelling extension that exceeds 50% of the floor area of the existing dwelling in a Bushfire Management Overlay- Schedule 2.	Secondary Consent Approved	19 Altamun Road Langwarrin 3910	
		300/2014P/N	Two (2) lot subdivision and removal of vegetation	Approved	55 West Road LANGWARRIN SOUTH 3911	
		438/2024P/E	To construct one (1) single storey dwelling and an outbuilding within a Bushfire Management Overlay (BMO) Design and Development Overlay Schedule 4 (DDO4), removal of a substantial tree within a Significant Landscape Overlay Schedule 1 (SLO1) and removal of native vegetation (52.17)	Approved	27 Jamieson Court LANGWARRIN 3910	
Kananook	Total per Ward					3
	05-Mar-26	184/1988P/A	Buildings and works in accordance with the attached endorsed plan and to be used for the purpose of DUAL OCCUPANCY and to construct a building or construct or carry out works in a Special Building Overlay (SBO)	Approved	2/113 Kananook Avenue Seaford 3198	
	12-Mar-26	127/2010P/B	To construct one (1) dwelling on a lot less than 300m2	Withdrawn	1A Wilson Grove Seaford 3198	
		775/2025P/A	To construct and display internally illuminated business identification signage	Approved	128-130 Dandenong Road West FRANKSTON 3199	



## Amended Planning Permits: Decisions

Date Amendments Decided

2026 (Year) + March (Month) ▼

Application #

All ▼

Ward

Multiple selections ▼

Ward	Decided	Application	Description	Decision	Location	#
Lyrebird	Total per Ward					1
	06-Mar-26	14/2022P/C	To subdivide the land into thirty-nine (39) lots in a General Residential Zone (GRZ), To remove Native Vegetation under Clause 52.17 Native Vegetation, To create easements, restrictions and reserves, To create access to a Road in a Transport Zone 2	Lapsed	48 Hall Road CARRUM DOWNS 3201	
Pines	Total per Ward					4
	02-Mar-26	1122/2024P/B	To subdivide the land into twelve (12) lots in an Industrial 1 Zone (IN1Z)	Approved	300 Frankston-Dandenong Road SEAFORD 3198	
	13-Mar-26	173/2024P/C	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Extension of Time Approved	9 Parwan Court Frankston 3199	
	16-Mar-26	304/2025P/B	To construct two (2) double storey dwellings on a lot and to alter access to a road in a Transport 2 Zone (T2Z)	Approved	386 Frankston-Dandenong Road SEAFORD 3198	
	18-Mar-26	489/2016P/B	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Secondary Consent Approved	11 Bouvardia Crescent FRANKSTON NORTH 3200	
Yamala	Total per Ward					4
	04-Mar-26	1047/2023P/D	To construct two (2) double storey dwellings in a General Residential Zone 1 (GRZ1), Design and Development Overlay Schedule 9 (DDO9), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 4 (SLO4)	Secondary Consent Approved	77 McComb Boulevard Frankston South 3199	
	25-Mar-26	957/2023P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Extension of Time Approved	25 McComb Boulevard Frankston South 3199	
	26-Mar-26	380/2022P/A	Use and development of an eight (8) storey building (comprising shop and dwellings) in a Commercial 1 Zone and reduction to the carparking requirements under the Parking Overlay, Schedule 1 of the Frankston Planning Scheme	Extension of Time Approved	59A-59E Playne Street FRANKSTON 3199	
		668/2021P/D	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Design and Development Overlay Schedule 6 (DDO6)	Secondary Consent Approved	82 High Street Frankston 3199	



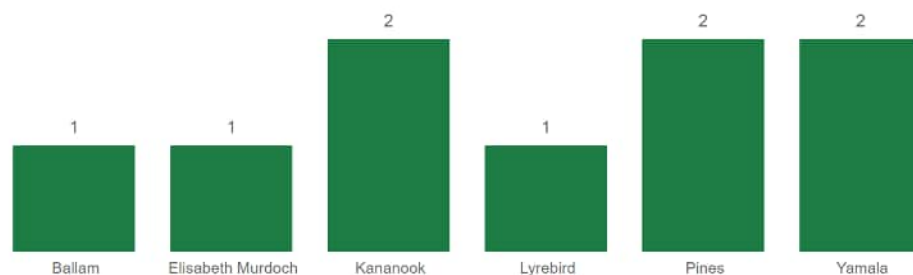


## Subdivisions Lodged and Decided

9

# Subdivisions Lodged

# of Subdivision Applications Lodged by Ward



### Subdivision Types

All

### Date Subdivisions Lodged

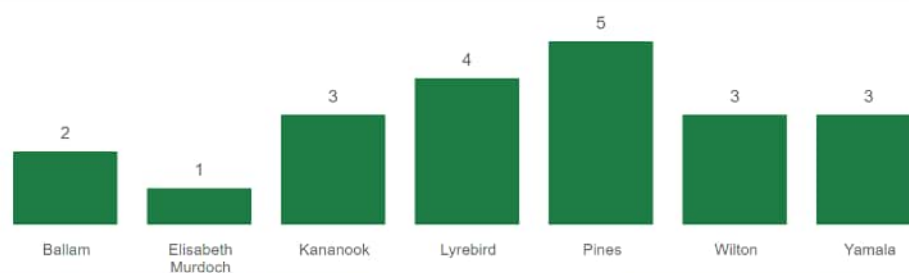
2026 (Year) + March (Month)

Subdivision Type	# Subdivision Lodged
Three or More Lots	3
Two Lots	6
<b>Total</b>	<b>9</b>

21

# Subdivisions Decided

# of Subdivision Applications Decided by Ward



### Date Subdivisions Decided

2026 (Year) + March (Month)

Subdivision Type	# Subdivision Decided
Creation or Removal of Easement or Covenant or ROW	1
Three or More Lots	13
Two Lots	7
<b>Total</b>	<b>21</b>



## Subdivisions Lodged

Date Subdivisions Lodged

2026 (Year) + March (Month) ▼

Application #

All ▼

Ward

All ▼

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				1
	17-Mar-26	21/2026/S	To subdivide the land into two (2) lots	5 Parer Street Frankston 3199	
Elisabeth Murdoch	Total per Ward				1
	23-Mar-26	23/2026/S	To subdivide the land into two (2) lots	65 Barretts Road LANGWARRIN SOUTH 3911	
Kananook	Total per Ward				2
	19-Mar-26	18/2026/S	To subdivide the land into five (5) lots	2 Woodlea Court Frankston 3199	
	31-Mar-26	25/2026/S	To subdivide the land into two (2) lots	9 Raymond Avenue Frankston 3199	
Lyrebird	Total per Ward				1
	19-Mar-26	22/2026/S	To subdivide the land into two (2) lots	75 Sandfield Drive Carrum Downs 3201	
Pines	Total per Ward				2
	10-Mar-26	20/2026/S	To subdivide the land into four (4) lots	1 Compass Court SEAFORD 3198	
	26-Mar-26	24/2026/S	Two (2) lot subdivision	7 Bellevue Crescent Seaford 3198	
Yamala	Total per Ward				2
	02-Mar-26	10/2026/S	To subdivide the land into two (2) lots	20 Seaview Road Frankston South 3199	
	05-Mar-26	19/2026/S	To subdivide land into two (2) lots	14 Seaview Road Frankston South 3199	



## Subdivisions Decided

Date Subdivisions Decided

2026 (Year) + March (Month) ▾

Application #

Multiple selections ▾

Ward

All ▾

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	12-Mar-26	120/2025/S	Removal of Easement E-1 (drainage and sewerage)	Withdrawn	64 Carramar Drive Frankston 3199	
	17-Mar-26	55/2025/S	Five (5) lot subdivision of land within a General Residential Zone (R1Z)	Statement of Compliance	43 Glenview Crescent Frankston 3199	
Elisabeth Murdoch	Total per Ward					1
	06-Mar-26	34/2023/S	Seven (7) lot subdivision.	Statement of Compliance	25 Nirvana Close LANGWARRIN SOUTH 3911	
Kananook	Total per Ward					3
	03-Mar-26	31/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	Statement of Compliance	12 Mona Street SEAFORD 3198	
	05-Mar-26	38/2022/S	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certification	54 Orwil Street Frankston 3199	
	17-Mar-26	39/2025/S	Two (2) lot subdivision of land within a Housing Choice and Transport Zone (HCTZ)	Certification & Statement of Compliance	37 Petrie Street FRANKSTON 3199	
Lyrebird	Total per Ward					4
	03-Mar-26	79/2025/S	To subdivide the land into six (6) lots in an Industrial 1 Zone (IN1Z)	Certification	23 Titan Drive Carrum Downs 3201	
	17-Mar-26	41/2025/S	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	28 Herrington Avenue Carrum Downs 3201	
	31-Mar-26	121/2023/S	To subdivide the land into eight (8) lots in a General Residential Zone (GRZ1)	Statement of Compliance	40 Hall Road CARRUM DOWNS 3201	
Pines	Total per Ward					5
		22/2026/S	To subdivide the land into two (2) lots	Withdrawn	75 Sandfield Drive Carrum Downs 3201	
	16-Mar-26	37/2024/S	To subdivide the into two (2) lots in a General Residential Zone (R1Z)	Certification	9 Parwan Court Frankston 3199	
	20-Mar-26	90/2025/S	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Statement of Compliance	20 Chicquita Avenue SEAFORD 3198	
	25-Mar-26	25/2023/S	To subdivide the land into six (6) lots in an Industrial 1 Zone ( 1NZ1) SPEAR - S209575A	Statement of Compliance	300 Frankston-Dandenong Road SEAFORD 3198	
	30-Mar-26	131/2024/S	To subdivide the land into twelve (12) lots in an Industrial 1 Zone (IN1Z)	Recertification	300 Frankston-Dandenong Road SEAFORD 3198	
Wilton	Total per Ward					3
	31-Mar-26	135/2024/S	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	2 Sussex Crescent Seaford 3198	
	03-Mar-26	105/2025/S	To subdivide the land into eight (8) lots	Certification	9B Punnett Street SKYE 3977	
		106/2025/S	To subdivide the land into eight (8) lots	Certification	9B Punnett Street SKYE 3977	
Yamala	Total per Ward					3
	24-Mar-26	126/2023/S	(Stage 4) To subdivide the land into twenty six 26 lots	Certification & Statement of Compliance	250 Wedge Road SKYE 3977	
	06-Mar-26	6/2025/S	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	10 Frome Avenue Frankston 3199	
	19-Mar-26	66/2014/S	Four (4) Lot Subdivision	Withdrawn	4 Canning Street FRANKSTON SOUTH 3199	
	20-Mar-26	33/2024/S	To subdivide the land into seven (7) lots in a Residential Growth Zone 1 (RGZ1)	Certification	13 Ebdale Street Frankston 3199	



## Planning Applications: Direction to Advertise

19

# Applications Advertised

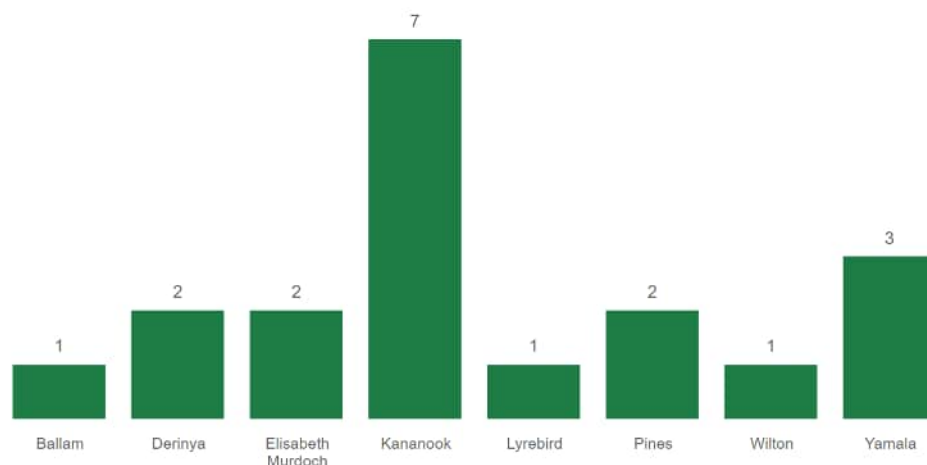
### Advertised Types

All

### Date Advertised Start

2026 (Year) + March (Month)

# of Advertised Applications Lodged by Ward



Type Description	# Advertised Application
Change of use or car parking waiver	4
Commercial or industrial	1
Multiple dwellings	7
S72 Multi Dwell/Com/Ind/Other	2
S72 Single Dwelling	1
Signage	1
Single dwelling on a lot	3
<b>Total</b>	<b>19</b>





## Planning Applications: Direction to Advertise

Date Advertised Start	Application #	Ward
2026 (Year) + March (Month) ▾	All ▾	All ▾

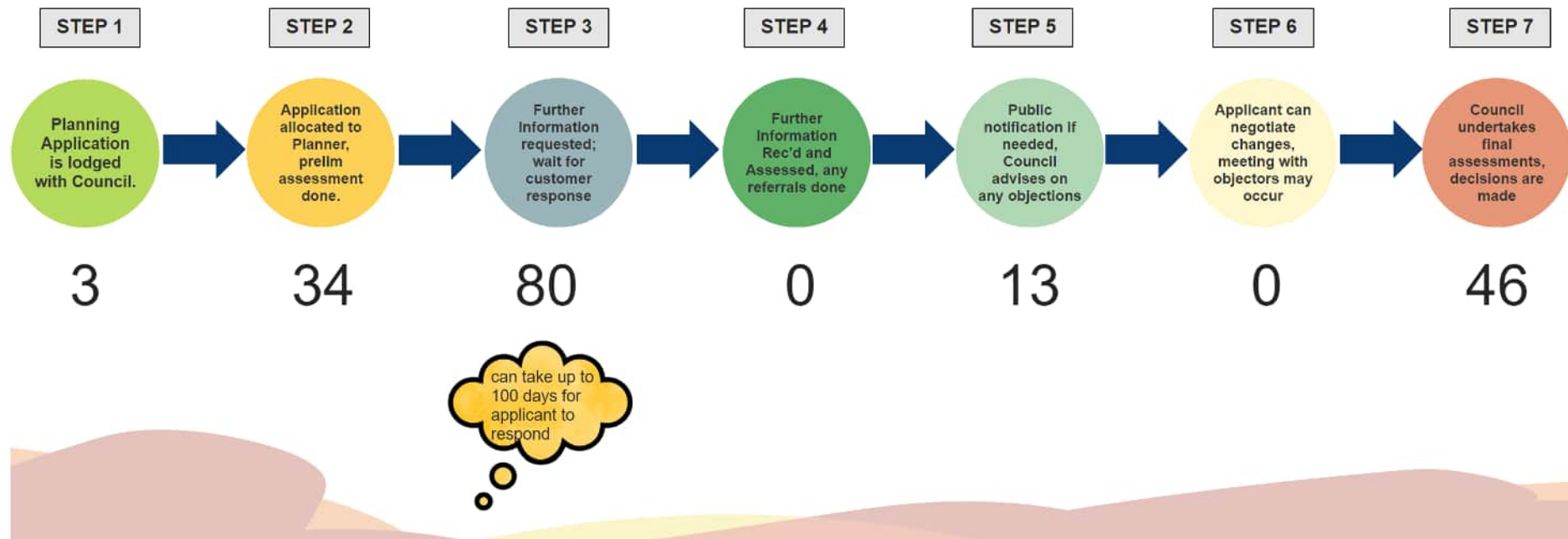
Ward	Lodged	ADV Start Date	Application	Description	Location	#
Ballam	Total per Ward					1
	16-Dec-25	02-Mar-26	961/2025P	To construct one (1) dwelling to the rear of the existing dwelling and subdivide the land into two (2) lots.	206 Cranbourne Road Frankston 3199	
Derinya	Total per Ward					2
	18-Dec-25	12-Mar-26	985/2025P	To construct building and works to an existing dwelling	6 Kilmiston Court Frankston South 3199	
	10-Feb-26	05-Mar-26	100/2026P	To construct an extension to the existing dwelling	16 Caladenia Circuit Frankston South 3199	
Elisabeth Murdoch	Total per Ward					2
	18-Aug-25	26-Mar-26	587/2025P	To construct twenty-two (22) single storey dwellings and removal of vegetation including Native Vegetation	100A Aqueduct Road LANGWARRIN 3910	
	20-Nov-25	02-Mar-26	874/2025P	To construct one (1) single storey dwelling and outbuilding and to alter access to a road in a Transport Zone 2.	465 Baxter-Tooradin Road LANGWARRIN SOUTH 3911	
Kananook	Total per Ward					7
	03-Nov-25	16-Mar-26	803/2025P	To construct seven (7) double storey dwellings in a Special Building Overlay (SBO)	73 Dandenong Road East Frankston 3199	
	01-Dec-25	30-Mar-26	909/2025P	To construct buildings and works to existing building and to display business identification signage	127 Nepean Highway SEAFORD 3198	
	02-Dec-25	12-Mar-26	919/2025P	To use the land for a restricted recreational facility	35 McCulloch Avenue SEAFORD 3198	
	05-Dec-25	05-Mar-26	936/2025P	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot)	5 Rossiter Court SEAFORD 3198	
	22-Dec-25	16-Mar-26	992/2025P	To construct two (2) double storey dwellings on a lot and to remove one (1) boundary canopy tree.	17 Rosslyn Avenue Seaford 3198	
	10-Feb-26	19-Mar-26	108/2026P	To use the land for car sales	44-46 Bardia Avenue Seaford 3198	
	19-Feb-26	23-Mar-26	573/2025P/B	To use the land for car sales and to erect and display business identification signage. Amended to: - Increase area used for car sales; - Delete Condition 4; - Amend Condition 5 to allow for eighty-three (83) vehicles.	53 Wells Road Seaford 3198	
Lyrebird	Total per Ward					1
	09-Jan-26	19-Mar-26	1001/2025P	To construct fifty five (55) dwellings, alter access road in a Transport Zone 2 and to remove canopy trees & native vegetation	48 Hall Road CARRUM DOWNS 3201	
Pines	Total per Ward					2
	07-Nov-25	23-Mar-26	686/2023P/C	Constructing a pergola	8/40 Fellowes Street Seaford 3198	
	13-Feb-26	19-Mar-26	117/2026P	To use the land for motor vehicle sales and showroom	19A Cumberland Drive SEAFORD 3198	
Wilton	Total per Ward					1
	24-Nov-25	05-Mar-26	887/2025P	To use part of the land for domestic animal boarding and to construct building and works	665 Dandenong-Hastings Road Skye 3977	
Yamala	Total per Ward					3
	26-Feb-25	12-Mar-26	349/2020P/F	Amending the proposal from two double storey dwellings to two double storey rooming houses and consequential amendments.	2 Victoria Parade Frankston 3199	
	08-Dec-25	30-Mar-26	900/2025P	To construct four (4) double storey dwellings	3 Diosma Court Frankston South 3199	
	02-Feb-26	16-Mar-26	66/2026P	To construct and display temporary major promotional signage	446 Nepean Highway FRANKSTON 3199	



## Planning Applications Process: Monthly Report

Latest Lodged Date = 31-Mar-26

This is the status of each of the **176** Planning Applications that are waiting for a council decision.....



# Current VCAT Appeals

VCAT Ref	Application	Description	Location	Council Decision	Appeal Type	Lodged at VCAT	Hearing Date	VCAT Decision	VCAT Decision Date
P356/2025	8/2024/P	To use and develop the land for a childcare centre in a Comprehensive Development Zone Schedule 1 (CDZ1), to remove and construct works within the tree protection zone of substantial trees in a SLO2 and to alter access to a road in a Transport Zone 2.	580 Thompsons Road, Sandhurst	NOD	Owner	17/04/2025	29-30 June & 1 July 2026		
P644/2025	492/2017/P/D	Section 72 - In accordance with the endorsed plans: Buildings and works pursuant to clause 34.01-4 (Commercial 1 Zone); Buildings and works pursuant to clause 43.02-2 (Design and Development Overlay); and Reduction in the statutory car parking requirement relating to the commercial tenancies pursuant to clause 52.06-3 (car parking).	424-426 Nepean Highway, Frankston	Approved	Owner	30/07/2025	1-3/6/2026		
P1071/2025	481/2024/P	To construct nine (9) triple storey dwellings with roof terraces and to alter/create access to a road	277 Nepean Highway, Seaford	NOD	Objector	4/12/2025	24-25/6/2026		

# Current VCAT Appeals

VCAT Ref	Application	Description	Location	Council Decision	Appeal Type	Lodged at VCAT	Hearing Date	VCAT Decision	VCAT Decision Date
P937/2025	30/2019/P/E	To construct buildings and works associated with Accommodation in a Bushfire Management Overlay; to construct buildings and works and remove vegetation in a Significant Landscape Overlay - Schedule 1; construct buildings and works and remove vegetation in an Environmental Significance Overlay - Schedule 1; to remove native vegetation under Clause 52.17 (Native Vegetation)  Amendment to the permit to allow a two lot subdivision and additional vegetation removal	26 Kingston Road, Langwarrin	Refusal	Applicant	30/10/2025	20-21/4/2026		
P110/2026	256/2025/P	To use the land for store and to construct buildings and works	620 McClelland Drive, Langwarrin	Refusal	Owner	12/02/2026			



# VCAT Decisions & Policy Implications

VCAT Ref	Application	Description	Location	VCAT Decision	Policy Implications

# Ministerial Decisions

Application	Council Ref	Description	Location	Council Decision	Summary of Officer Comments	Public Notice	Minister Decision
PA2503975	362/2025/PIR	53.23 Redevelopment of the site for an integrated Residential Aged Care (RAC) facility, retirement living and ex-service (veteran) accommodation to provide for 414 retirement living units (including 105 affordable housing units) and an 80-bed RAC	85 OVERPORT ROAD FRANKSTON SOUTH VIC 3199; 79-85 OVERPORT ROAD FRANKSTON SOUTH VIC 3199	No Objection			Permit

# Thank you

Frankston City Council

1300 322 322

[info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au)

[frankston.vic.gov.au](http://frankston.vic.gov.au)





# Progress Report

Statutory Planning

April 2026







## Planning Applications Lodged: New and Amended

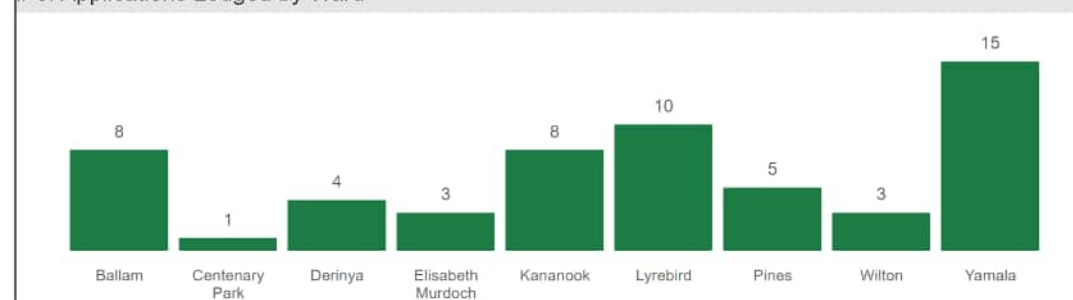
57

# of Applications Lodged

### Date Applications Lodged

2026 (Year) + April (Month) ▾

### # of Applications Lodged by Ward



Application Type	# Applications Lodged
Certificate of Compliance	1
Change of use or car parking waiver	4
Commercial or industrial	2
Multiple dwellings	6
Satisfaction Matters	2
Signage	4
Single dwelling on a lot	9
Subdivision of Existing Building/s	2
Subdivision of land	5
VicSmart	22
<b>Total</b>	<b>57</b>

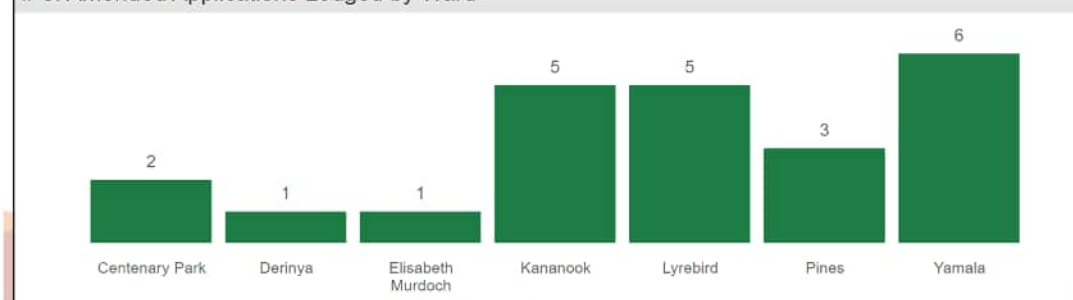
23

# of Amendments Lodged

### Date Amendments Lodged

2026 (Year) + April (Month) ▾

### # of Amended Applications Lodged by Ward



Application Type	# Amendments Lodged
Extension of Time	6
S72 Multi Dwell/Com/Ind/Other	4
S72 VicSmart	3
Secondary Consent	10
<b>Total</b>	<b>23</b>



## Planning Applications Lodged

Date Applications Lodged

2026 (Year) + April (Month) ▼

Application #

Multiple selections ▼

Ward

Multiple selections ▼

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				8
	06-Apr-26	301/2026P	To remove four (4) trees	13 Leawarra Parade Frankston 3199	
	13-Apr-26	3/2026/COMP	Community Care Accommodation	11 Kalmia Street Frankston 3199	
		324/2026P	To remove three (3) trees	23 Kildare Court Frankston 3199	
		4/2026/SM	Consent under Clause 52.06-6 Number of car parking spaces associated with a Community Care Accommodation	11 Kalmia Street Frankston 3199	
	15-Apr-26	335/2026P	To remove one (1) tree	8 Leawarra Parade Frankston 3199	
	17-Apr-26	345/2026P	To remove one (1) canopy tree	24-26 Wangarra Road FRANKSTON 3199	
	21-Apr-26	362/2026P	To construct a double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	64 Carramar Drive Frankston 3199	
	28-Apr-26	364/2026P	To construct a single storey dwelling	2 Oakhurst Court Frankston 3199	
Centenary Park	Total per Ward				1
	08-Apr-26	306/2026P	To remove one (1) tree	36 Paterson Avenue Langwarrin 3910	
Derinya	Total per Ward				4
	02-Apr-26	292/2026P	To construct an outbuilding (pool house)	8 Goldthorp Court Frankston South 3199	
		296/2026P	To construct four (4) double storey dwellings	17 Brooklyn Avenue Frankston 3199	
	15-Apr-26	334/2026P	To construct a front fence	18 Lawson Avenue Frankston South 3199	
	27-Apr-26	5/2026/SM	To construct a deck at the rear of the dwelling outside of the approved Building Envelope	14 Rufous Road FRANKSTON SOUTH 3199	
Elisabeth Murdoch	Total per Ward				3
	10-Apr-26	286/2026P	To construct an outbuilding (shed)	395 North Road Langwarrin 3910	
	17-Apr-26	339/2026P	To subdivide the land into two (2) lots	4 Margaret Street Langwarrin 3910	
	22-Apr-26	369/2026P	To construct an outbuilding	1845 Dandenong-Hastings Road Langwarrin South 3911	
Kananook	Total per Ward				8
	08-Apr-26	293/2026P	To construct an extension to an existing dwelling	23 Mahoney Crescent Seaford 3198	
	16-Apr-26	326/2026P	To remove one (1) canopy tree	13 Robinsons Road Seaford 3198	
	18-Apr-26	347/2026P	To construct verandah	3/199 Nepean Highway Seaford 3198	
	21-Apr-26	342/2026P	To use part of the land as an Osteopathy Clinic	19 Martha Street Seaford 3198	
		365/2026P	To construct a front fence	109 Kananook Avenue Seaford 3198	
	23-Apr-26	371/2026P	To use the land as a storage facility and associated works	Frankston City Depot 3 Buna Avenue SEAFORD 3198	
	27-Apr-26	378/2026P	To construct an outbuilding	29 Bayside Grove Seaford 3198	
	28-Apr-26	386/2026P	To construct an extension to an existing dwelling and an outbuilding	33 Mitchell Street Seaford 3198	



## Planning Applications Lodged

Date Applications Lodged	Application #	Ward
2026 (Year) + April (Month) ▾	All ▾	Multiple selections ▾

Ward	Lodged	Application	Description	Location	#
Lyrebird	Total per Ward				10
	08-Apr-26	298/2026P	To remove two (2) trees	13 Currawong Drive CARRUM DOWNS 3201	
	14-Apr-26	321/2026P	To subdivide the land into two (2) lots	75 Sandfield Drive Carrum Downs 3201	
	16-Apr-26	340/2026P	To remove two (2) trees	9 Edenbridge Court Carrum Downs 3201	
	20-Apr-26	337/2026P	To subdivide the land into five (5) lots and Common Property	1 Capital Place CARRUM DOWNS 3201	
	21-Apr-26	351/2026P	To subdivide the land into two (2) lots	2 Buontempo Road CARRUM DOWNS 3201	
		353/2026P	To subdivide the land into two (2) lots	26 Colemans Road CARRUM DOWNS 3201	
	28-Apr-26	379/2026P	To subdivide the land into seven (7) lots and Common Property	1/2 Silkwood Rise CARRUM DOWNS 3201	
	29-Apr-26	392/2026P	To construct one (1) dwelling to the side of the existing dwelling (two (2) dwellings on a lot)	12 Cassowary Close Carrum Downs 3201	
	30-Apr-26	391/2026P	To remove seven (7) trees	1325 Frankston-Dandenong Road CARRUM DOWNS 3201	
		394/2026P	To construct buildings and works to an existing building (mezzanine)	18/34 Brett Drive CARRUM DOWNS 3201	
Pines	Total per Ward				5
	01-Apr-26	282/2026P	To construct one single storey dwelling to the rear of the existing dwelling (two dwellings on a lot)	11 Forest Drive Frankston North 3200	
	16-Apr-26	338/2026P	To subdivide the land into two (2) lots	13 Forest Drive Frankston North 3200	
	20-Apr-26	354/2026P	To construct a habitable outbuilding	28 Fulmar Street Carrum Downs 3201	
	22-Apr-26	349/2026P	To reduce car parking requirements	4A Compass Court SEAFORD 3198	
	29-Apr-26	388/2026P	To remove two (2) trees	16 Lindsay Street Frankston North 3200	
Wilton	Total per Ward				3
	08-Apr-26	280/2026P	To subdivide the land into six (6) lots	9B Punnett Street SKYE 3977	
		294/2026P	To subdivide the land into eight (8) lots	9B Punnett Street SKYE 3977	
		297/2026P	To subdivide the land into seventeen (17) lots	9B Punnett Street SKYE 3977	
Yamala	Total per Ward				15
	10-Apr-26	304/2026P	To construct building and works to an existing building	Sofia Restaurant 5N Pier Promenade FRANKSTON 3199	
		317/2026P	Display of signage	438-444 Nepean Highway FRANKSTON 3199	
	15-Apr-26	332/2026P	To construct three (3) double storey dwellings	9 James Street Frankston 3199	
	21-Apr-26	357/2026P	To construct buildings and works to an existing dwelling	127 Kars Street Frankston South 3199	
		360/2026P	To construct two (2) double storey dwellings, to remove trees and construct a swimming pool	4 Ronald Avenue Frankston South 3199	
		363/2026P	To construct four (4) double storey dwellings with roof terraces	19 Williams Street Frankston 3199	
	22-Apr-26	364/2026P	To construct an extension (verandah) to an existing single dwelling	43 Ithaca Road FRANKSTON SOUTH 3199	
	23-Apr-26	370/2026P	To construct a veranda to an existing dwelling	1A Gowrie Avenue Frankston South 3199	
	24-Apr-26	359/2026P	To construct two (2) double storey dwellings	39 Dunstan Street Frankston South 3199	
		372/2026P	To construct and display illuminated signage at an existing retail tenancy	14-16 Shannon Street Mall FRANKSTON 3199	
	27-Apr-26	376/2026P	Applying for a LED Light box size: 200cm x 60cm x 30cm.	421-423 Nepean Highway Frankston 3199	
	28-Apr-26	380/2026P	To use the land for education centre and reduce the number of parking spaces required.	457 Nepean Highway FRANKSTON 3199	
		381/2026P	To remove one (1) tree	78 Kars Street Frankston 3199	
		382/2026P	To construct an extension to an existing dwelling	1/20 Violet Street FRANKSTON SOUTH 3199	
	30-Apr-26	398/2026P	To construct and display a freestanding electronic promotion sign	451 Nepean Highway FRANKSTON 3199	





## Amended Planning Permits: Lodged

Date Amendments Lodged

2026 (Year) + April (Month)

Application #

Multiple selections

Ward

Multiple selections

Ward	Lodged	Application	Description	Location	#
Centenary Park	Total per Ward				2
	01-Apr-26	563/2004P/C	Thirty Three Dwellings	8/28 Potts Road Langwarrin 3910	
	09-Apr-26	223/2021P/D	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	28 Long Street Langwarrin 3910	
Derinya	Total per Ward				1
	23-Apr-26	247/2008P/G	To construct buildings and works for an extension to the existing residential aged care facility, retention of the existing dwelling on 30-32 Moorooduc Road, to create access to a Road Zone Category 1 and removal of native vegetation	24 Moorooduc Highway FRANKSTON SOUTH 3199	
Elisabeth Murdoch	Total per Ward				1
	20-Apr-26	130/2025P/C	To construct forty nine (49) dwellings and to remove native vegetation	55A Warrandyte Road LANGWARRIN 3910	
Kananook	Total per Ward				5
	02-Apr-26	319/2016P/B	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	59 Dandenong Road East FRANKSTON 3199	
	14-Apr-26	441/2020P/C	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ) and to construct and building and construct and carry out works in a Special Building Overlay (SBO)	4A Austin Road SEAFORD 3198	
	22-Apr-26	964/2005P/F	Two (2) dwellings	2/40 Kananook Avenue Seaford 3198	
	27-Apr-26	777/2024P/C	To construct buildings and works to an existing building and display internally illuminated major promotion and business identification signage	84 Dandenong Road West Frankston 3199	
	30-Apr-26	9/2021P/G	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	5 John Street FRANKSTON 3199	
Lyrebird	Total per Ward				5
	17-Apr-26	674/2025P/C	To subdivide the land into twenty-four (24) lots in a General Residential Zone (R1Z) and subdivide land adjacent to a road in a Transport Zone 2	646 Frankston-Dandenong Road Carrum Downs 3201	
	21-Apr-26	537/2025P/B	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and building works to existing dwelling (double carport) within a General Residential Zone (R1Z)	7 Moorhen Crescent Carrum Downs 3201	
		803/2022P/D	To construct buildings and works for two (2) warehouse and a reduction in car parking requirements in an Industrial 1 Zone (IN1Z)	1 Network Drive Carrum Downs 3201	
	30-Apr-26	52/2024P/C	To subdivide the land into nineteen (19) lots in a General Residential Zone (GRZ)	58 William Road Carrum Downs 3201	
Pines	Total per Ward				3
	09-Apr-26	619/2021P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	42 Barry Street SEAFORD 3198	
	14-Apr-26	657/2021P/U	To subdivide the land in stages, to use and develop the land for warehouse, store (self-storage facility), three (3) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages, to erect and display signage, to reduce the number of car spaces required, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation	300 Frankston-Dandenong Road SEAFORD 3198	
	23-Apr-26	329/2024P/A	To subdivide land into four (4) lots in a General Residential Zone (GRZ)	7 Stephen Street SEAFORD 3198	





## Amended Planning Permits: Lodged

Date Amendments Lodged

2026 (Year) + April (Month)

Application #

All

Ward

Yamala

Ward	Lodged	Application	Description	Location	#
Yamala	Total per Ward				6
	08-Apr-26	325/2019P/F 380/2023P/D	To construct two (2) double storey dwellings To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works (and subdivision) in a Design and Development Overlay - Schedule 9 (DDO9), and within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4 (SLO4)	10 Pratt Avenue Frankston South 3199 45 Humphries Road FRANKSTON SOUTH 3199	
	13-Apr-26	380/2023P/E	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works (and subdivision) in a Design and Development Overlay - Schedule 9 (DDO9), and within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4 (SLO4)	45 Humphries Road FRANKSTON SOUTH 3199	
	16-Apr-26	668/2021P/E	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Design and Development Overlay Schedule 6 (DDO6)	82 High Street Frankston 3199	
	24-Apr-26	536/2021P/C	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	55A Bayview Road FRANKSTON 3199	
	27-Apr-26	254/2020P/C	To construct one (1) double storey dwellings to the rear of an existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ), to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9), to remove and undertake buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	1 Bader Court FRANKSTON SOUTH 3199	

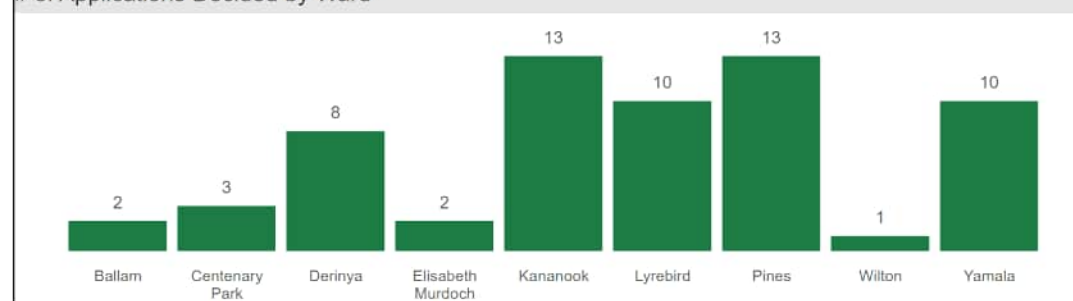


## Planning Applications Decided: New and Amended

62

# of Applications Decided

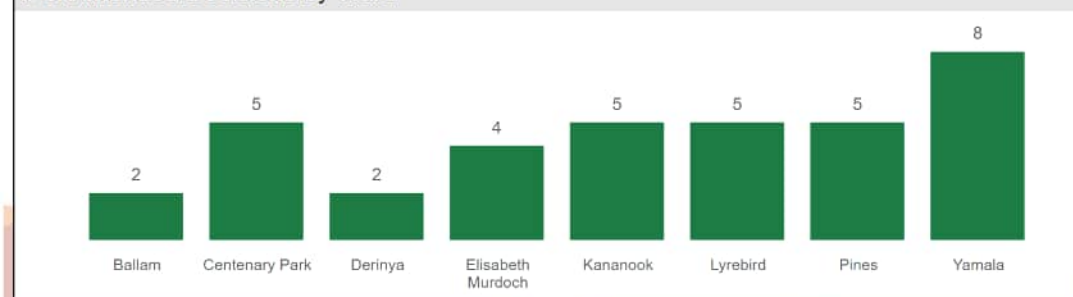
# of Applications Decided by Ward



36

# of Amended Decisions

# of Amended Decisions by Ward



### Date Applications Decided

2026 (Year) + April (Month) ▼

Application Type	# Applications Decided
Certificate of Compliance	1
Change of use or car parking waiver	8
Commercial or industrial	4
Consolidation/Realignment of Boundaries	1
Multiple dwellings	8
Signage	2
Single dwelling on a lot	10
Subdivision of land	3
VicSmart	25
<b>Total</b>	<b>62</b>

### Date Amendments Decided

2026 (Year) + April (Month) ▼

Application Type	# Amendments Decided
Extension of Time	9
S72 Multi Dwell/Com/Ind/Other	5
S72 Single Dwelling	3
S72 VicSmart	4
Secondary Consent	13
VicSmart (H)	2
<b>Total</b>	<b>36</b>



## Planning Applications Decided: Timeframe PPARS

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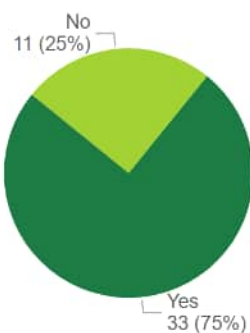
Date Applications Decided

2026 (Year) + April (Month) ▾

44

Standard Applications

Decisions in Time?



Type Code	Type Description	Decided in Time	# Application
AMEND1	S72 Single Dwelling	No	1
AMEND1	S72 Single Dwelling	Yes	2
AMEND2	S72 Multi Dwell/Com/Ind/Other	Yes	5
COMIND	Commercial or industrial	Yes	4
DWELL	Single dwelling on a lot	No	2
DWELL	Single dwelling on a lot	Yes	8
MULTI	Multiple dwellings	No	5
MULTI	Multiple dwellings	Yes	3
SIGN	Signage	Yes	2
SUB	Consolidation/Realignment of Boundaries	No	1
SUB2	Subdivision of land	Yes	3
USE	Change of use or car parking waiver	No	2
Total			44

30

VicSmart Applications

Decisions in Time?



Type Code	Type Description	Decided in Time	# Application
AMEND3	S72 VicSmart	No	1
AMEND3	S72 VicSmart	Yes	3
VS	VicSmart (H)	Yes	1
VS1	VicSmart	No	5
VS1	VicSmart	Yes	20
Total			30



## Planning Application Decisions

Date Applications Decided

2026 (Year) + April (Month) ▼

Application #

All ▼

Ward

Multiple selections ▼

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	28-Apr-26	166/2026P	To remove four (4) trees	Approved	267-269 Cranbourne Road FRANKSTON 3199	
	30-Apr-26	324/2026P	To remove three (3) trees	Approved	23 Kildare Court Frankston 3199	
Centenary Park	Total per Ward					3
	15-Apr-26	306/2026P	To remove one (1) tree	Approved	36 Paterson Avenue Langwarrin 3910	
	27-Apr-26	988/2025P	To construct a single storey dwelling	Approved	22A Long Street LANGWARRIN 3910	
	28-Apr-26	5/2026P	To construct a habitable outbuilding	Approved	5 Sage Court Langwarrin 3910	
Derinya	Total per Ward					8
	02-Apr-26	100/2026P	To construct an extension to the existing dwelling	Approved	16 Caladenia Circuit Frankston South 3199	
	07-Apr-26	202/2026P	To remove one (1) tree	Approved	5 Heritage Avenue Frankston South 3199	
	10-Apr-26	264/2026P	To construct an outbuilding (shed)	Approved	5 Manchelle Close Frankston South 3199	
	14-Apr-26	205/2026P	To construct an extension to an existing dwelling (garage, pool decking & pergolas)	Approved	20 Derinya Drive Frankston South 3199	
		696/2025P	To construct a garage in a Design and Development Overlay Schedule 1 (DDO1) and to remove trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Lapsed	11 Wandana Court Frankston South 3199	
	17-Apr-26	93/2026P	To construct an outbuilding	Approved	40 Blaxland Avenue Frankston South 3199	
	28-Apr-26	334/2026P	To construct a front fence	Approved	18 Lawson Avenue Frankston South 3199	
	29-Apr-26	292/2026P	To construct an outbuilding (pool house)	Approved	8 Goldthorp Court Frankston South 3199	
Elisabeth Murdoch	Total per Ward					2
	09-Apr-26	88/2026P	To subdivide the land into forty nine (49) lots in stages	Approved	55A Warrandyte Road LANGWARRIN 3910	
	20-Apr-26	63/2026P	To construct an extension to an existing dwelling (verandah)	Approved	3 Harlaw Court LANGWARRIN 3910	
Kananook	Total per Ward					13
	02-Apr-26	281/2026P	To subdivide the land into two (2) lots	Approved	9 Raymond Avenue Frankston 3199	
	07-Apr-26	936/2025P	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot)	Approved	5 Rossiter Court SEAFORD 3198	
	09-Apr-26	273/2026P	To construct a domestic swimming pool and outbuilding	Approved	77 Fortescue Avenue Seaford 3198	
		847/2025P	To use the land as a storage facility	Lapsed	SES 6 McMannis Way SEAFORD 3198	
	13-Apr-26	994/2025P	To construct community care accommodation	Lapsed	1 Lewis Street Frankston 3199	
	21-Apr-26	121/2026P	To use the land for a food and drink premises, reduction of carparking and signage	No Permit Required	10-14 Skye Road Frankston 3199	
	23-Apr-26	326/2026P	To remove one (1) canopy tree	Approved	13 Robinsons Road Seaford 3198	
	24-Apr-26	717/2025P	To construct two (2) double storey dwellings	Approved	16 Anderson Street Frankston 3199	
		951/2025P	To construct four (4) double storey dwellings and subdivide the land in stages and to remove vegetation.	Approved	5 Tower Avenue Frankston 3199	
	28-Apr-26	108/2026P	To use the land for car sales	Approved	44-46 Bardia Avenue Seaford 3198	
		187/2026P	To subdivide the land into five (5) lots	Approved	2 Woodlea Court Frankston 3199	
		834/2025P	To subdivide the land into two (2) lots	Approved	27 McAlister Street Frankston 3199	
	30-Apr-26	909/2025P	To construct buildings and works to the existing building and to display internally illuminated business identification signage	Approved	127 Nepean Highway SEAFORD 3198	





## Planning Application Decisions

### Date Applications Decided

2026 (Year) + April (Month)

### Application #

All

### Ward

Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Lyrebird	Total per Ward					10
	02-Apr-26	908/2025P	To use the land for a restricted recreation facility (Dance Studio)	Approved	490 Frankston-Dandenong Road Carrum Downs 3201	
	07-Apr-26	911/2025P	To use the land for an education centre	Approved	52 Progress Drive CARRUM DOWNS 3201	
	08-Apr-26	929/2025P	To construct building and works to an existing building (mezzanine)	Lapsed	1/2 Concord Crescent CARRUM DOWNS 3201	
	14-Apr-26	437/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling.	Approved	1 Moorhen Crescent Carrum Downs 3201	
	17-Apr-26	2/2026/COMP	To use the land as a Convenience Shop	Withdrawn	4/684-700 Frankston-Dandenong Road CARRUM DOWNS 3201	
		990/2025P	To use the land for a place of assembly (function centre) and reduction of car parking requirement	Approved	29/684-700 Frankston-Dandenong Road CARRUM DOWNS 3201	
	23-Apr-26	298/2026P	To remove two (2) trees	Approved	13 Currawong Drive CARRUM DOWNS 3201	
	24-Apr-26	351/2026P	To subdivide the land into two (2) lots	Approved	2 Buontempo Road CARRUM DOWNS 3201	
	28-Apr-26	353/2026P	To subdivide the land into two (2) lots	Approved	26 Colemans Road CARRUM DOWNS 3201	
		65/2026P	To construct and display illuminated business identification signage	Approved	Shop 49/100 Hall Road CARRUM DOWNS 3201	
Pines	Total per Ward					13
	02-Apr-26	263/2026P	Two (2) lot subdivision	Approved	7 Bellevue Crescent Seaford 3198	
		931/2023P	To construct a warehouse and reduction in carparking requirements	Approved	30 Cumberland Drive Seaford 3198	
	08-Apr-26	89/2026P	To construct a habitable outbuilding	Lapsed	28 Fulmar Street Carrum Downs 3201	
	10-Apr-26	730/2025P	To use and develop the land for a child care centre, to install business identification signage and to remove canopy trees	Approved	185 Austin Road Seaford 3198	
	13-Apr-26	1002/2025P	To use the land for a place of worship	Approved	4A Compass Court SEAFORD 3198	
	16-Apr-26	162/2026P	To construct a double storey dwelling to the rear of the existing dwelling and buildings and works to the existing dwelling.	Approved	12 Poplar Street Frankston North 3200	
		594/2025P	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot)	Approved	35 Laurina Crescent Frankston North 3200	
	20-Apr-26	515/2025P	To construct two (2) double storey dwellings	Approved	29 Armata Crescent Frankston North 3200	
	22-Apr-26	104/2026P	To construct an extension to an existing dwelling and a front fence	Approved	246 Seaford Road SEAFORD 3198	
		641/2025P	To construct a dwelling adjoining an existing dwelling.	No Permit Required	18 Burdett Street Frankston North 3200	
	23-Apr-26	272/2026P	To remove one (1) tree	Refused	3 Boston Avenue Seaford 3198	
		338/2026P	To subdivide the land into two (2) lots	Approved	13 Forest Drive Frankston North 3200	
	30-Apr-26	218/2026P	To construct a warehouse with an ancillary office and reduction in carparking	Approved	41 Keppler Circuit Seaford 3198	
Wilton	Total per Ward					1
	08-Apr-26	947/2024P	To construct seven (7) double storey dwellings and to subdivide the land into seven (7) lots within a General Residential Zone (R1Z), Development Plan Overlay 1 (DPO1) and Significant Landscape Overlay (SLO). Reduction of one (1) visitor space pursuant to Clause 52.06-3.	Withdrawn	9A Punnett Street SKYE 3977	



## Planning Application Decisions

Date Applications Decided

2026 (Year) + April (Month)

Application #

All

Ward

Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Yamala	Total per Ward					10
	02-Apr-26	877/2025P	To construct extension to the existing dwelling, construction of front fence and removal of vegetation.	Approved	39 Ithaca Road Frankston South 3199	
	10-Apr-26	165/2026P	To subdivide the land into four (4) lots	Approved	56B High Street FRANKSTON 3199	
		819/2025P	Subdivision (realignment) of title boundaries and building and works in the common property (construction of a garage and carport) and alteration of an easement	Approved	54 Gould Street Frankston 3199	
	13-Apr-26	1251/2024P	To construct four (4) double storey dwellings on land in a Housing Choice and Transport Zone (HCTZ).	Withdrawn	19 Williams Street Frankston 3199	
	14-Apr-26	236/2026P	To construct a domestic swimming pool	Approved	5 Woolston Drive Frankston South 3199	
		249/2026P	To construct buildings and works (fence and roller door)	Approved	16 Station Street FRANKSTON 3199	
	16-Apr-26	66/2026P	To construct and display temporary major promotional signage	Approved	446 Nepean Highway FRANKSTON 3199	
	20-Apr-26	172/2026P	To remove two (2) trees	Approved	78 Kars Street Frankston 3199	
	28-Apr-26	149/2026P	To construct an outbuilding	Approved	152 Overport Road Frankston South 3199	
	30-Apr-26	824/2025P	To construct an outbuilding and removal of two (2) trees	Lapsed	45 Seaview Road Frankston South 3199	



## Amended Planning Permits: Decisions

Date Amendments Decided

2026 (Year) + April (Month)

Application #

All

Ward

Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	10-Apr-26	256/2024P/E	To use the land for a child care centre, to construct buildings and works and to reduce the number of car parking spaces required	Approved	Com Prop 110 Ashleigh Avenue FRANKSTON 3199	
	22-Apr-26	552/2023P/A	Construction of two (2) double-storey dwellings in a General Residential Zone (GRZ).	Extension of Time Approved	4 Forsyth Street FRANKSTON 3199	
Centenary Park	Total per Ward					5
	01-Apr-26	367/2021P/E	To construct one (1) double storey dwelling to the front of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Extension of Time Approved	50A Maria Drive LANGWARRIN 3910	
	02-Apr-26	135/2022P/C	To construct one (1) double storey dwelling to the rear of an existing dwelling, to construct an extension to an existing dwelling and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	7 Larch Street LANGWARRIN 3910	
	07-Apr-26	115/2022P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Secondary Consent Approved	29 Edward Street Langwarrin 3910	
	13-Apr-26	223/2021P/D	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	28 Long Street Langwarrin 3910	
	17-Apr-26	563/2004P/C	Thirty Three Dwellings	Withdrawn	8/28 Potts Road Langwarrin 3910	
Derinya	Total per Ward					2
	21-Apr-26	249/2017P/S	Use and development of a retirement village, alter access to a road in a Road Zone category 1, removal of substantial vegetation and to erect and display advertising signage.	Withdrawn	24 Moorooduc Highway FRANKSTON SOUTH 3199	
	28-Apr-26	247/2008P/G	To construct buildings and works for an extension to the existing residential aged care facility, retention of the existing dwelling on 30-32 Moorooduc Road, to create access to a Road Zone Category 1 and removal of native vegetation	Approved	24 Moorooduc Highway FRANKSTON SOUTH 3199	
Elisabeth Murdoch	Total per Ward					4
	08-Apr-26	669/2025P/A	To construct a building or construct or carry out works	Approved	4 Bergman Road Langwarrin 3910	
	13-Apr-26	501/2018P/J	To construct ten (10) double storey and nine (9) single storey dwellings (nineteen (19) dwellings); to subdivide nineteen (19) lots and create and alter access and subdivide adjacent to a road in a Road Zone - Category 1 (RDZ1)	Secondary Consent Approved	110 Cranbourne-Frankston Road LANGWARRIN 3910	
	22-Apr-26	123/2019VS/C	To construct a building and/or carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 4 (DDO4)	Approved	2 Bergman Road Langwarrin 3910	
	23-Apr-26	130/2025P/C	To construct forty nine (49) dwellings and to remove native vegetation	Secondary Consent Approved	55A Warrandyte Road LANGWARRIN 3910	
Kananook	Total per Ward					5
	07-Apr-26	261/2025P/B	To construct buildings and works to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	Secondary Consent Approved	17 Harold Street Seaford 3198	
	08-Apr-26	189/2021P/C	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Approved	48 Park Street SEAFORD 3198	
	10-Apr-26	531/2016P/E	To construct four (4) triple storey dwellings and to alter access to a Road Zone Category 1	Extension of Time Approved	179 Nepean Highway SEAFORD 3198	
	17-Apr-26	413/2021P/D	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	117 Rosslyn Avenue Seaford 3198	
		777/2024P/B	To construct buildings and works to an existing building in a Commercial 2 Zone (C2Z) and to erect and display internally illuminated major promotion and business identification signage	Withdrawn	84 Dandenong Road West Frankston 3199	





## Amended Planning Permits: Decisions

Date Amendments Decided

2026 (Year) + April (Month)

Application #

Multiple selections

Ward

Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Lyrebird	Total per Ward					4
	07-Apr-26	324/2020P/E	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	Approved	77 Lyrebird Drive Carrum Downs 3201	
	15-Apr-26	789/2010P/D	To construct buildings and works for an extension to an existing building for the use as a medical centre and the erection of a business identification sign and to alter access to a Road Zone Category 1	Secondary Consent Approved	301-303 Ballarto Road CARRUM DOWNS 3201	
	23-Apr-26	674/2025P/C	To subdivide the land into twenty-four (24) lots in a General Residential Zone (R1Z) and subdivide land adjacent to a road in a Transport Zone 2	Approved	646 Frankston-Dandenong Road Carrum Downs 3201	
	30-Apr-26	414/2020P/C	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Refused	36 O'Gradys Road Carrum Downs 3201	
Pines	Total per Ward					5
	02-Apr-26	416/2022P/C	To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	Secondary Consent Approved	12 East Road Seaford 3198	
		795/2023P/A	Amending one sign to be electronic	Refused	Sign 1/5 Pascal Road SEAFORD 3198	
	20-Apr-26	619/2021P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Secondary Consent Approved	42 Barry Street SEAFORD 3198	
	23-Apr-26	657/2021P/U	To subdivide the land in stages, to use and develop the land for warehouse, store (self-storage facility), three (3) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages, to erect and display signage, to reduce the number of car spaces required, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation	Secondary Consent Approved	300 Frankston-Dandenong Road SEAFORD 3198	
		686/2023P/C	To construct one (1) single storey dwelling	Approved	8/40 Fellowes Street Seaford 3198	
Yamala	Total per Ward					8
	07-Apr-26	885/2022P/C	To construct buildings and works (double storey dwelling and pool house) in a Design and Development Overlay Schedule 2 (DDO2) and to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	Secondary Consent Approved	11 Yamala Drive Frankston South 3199	
	10-Apr-26	380/2023P/D	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works (and subdivision) in a Design and Development Overlay - Schedule 9 (DDO9), and within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4 (SLO4)	Withdrawn	45 Humphries Road FRANKSTON SOUTH 3199	
		533/2021P/A	To construct a dwelling and remove a tree	Approved	2/642A Nepean Highway FRANKSTON SOUTH 3199	
	20-Apr-26	608/2025P/A	To construct one (1) single storey dwelling to the rear of the existing dwelling (two dwellings on a lot) and construct a front fence	Withdrawn	30 Seaview Road Frankston South 3199	
	22-Apr-26	75/2020P/C	To undertake buildings and works for two (2) dwellings on a lot in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 1 (DDO1)	Secondary Consent Approved	14 Seaview Road Frankston South 3199	
	23-Apr-26	325/2019P/F	To construct two (2) double storey dwellings	Extension of Time Approved	10 Pratt Avenue Frankston South 3199	
	27-Apr-26	668/2021P/E	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Design and Development Overlay Schedule 6 (DDO6)	Extension of Time Approved	82 High Street Frankston 3199	
	28-Apr-26	380/2023P/E	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works (and subdivision) in a Design and Development Overlay - Schedule 9 (DDO9), and within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4 (SLO4)	Approved	45 Humphries Road FRANKSTON SOUTH 3199	



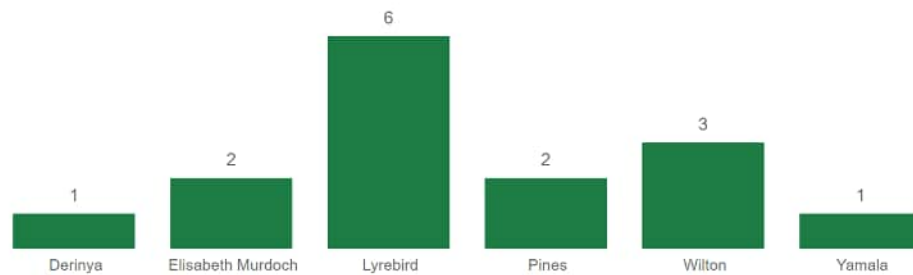


## Subdivisions Lodged and Decided

15

# Subdivisions Lodged

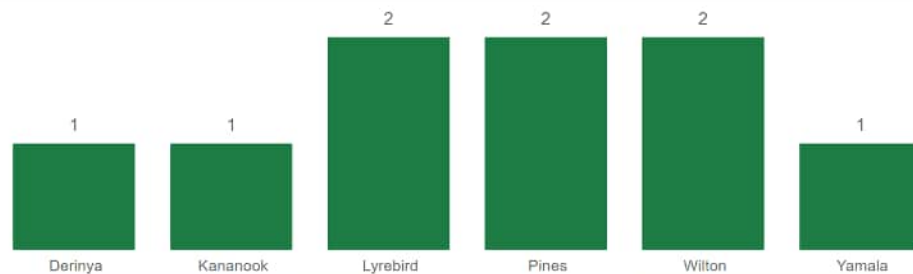
# of Subdivision Applications Lodged by Ward



9

# Subdivisions Decided

# of Subdivision Applications Decided by Ward



### Subdivision Types

All

### Date Subdivisions Lodged

2026 (Year) + April (Month)

Subdivision Type	# Subdivision Lodged
Boundary Realignment	1
Three or More Lots	6
Two Lots	8
<b>Total</b>	<b>15</b>

### Date Subdivisions Decided

2026 (Year) + April (Month)

Subdivision Type	# Subdivision Decided
Three or More Lots	5
Two Lots	4
<b>Total</b>	<b>9</b>



## Subdivisions Lodged

Date Subdivisions Lodged

2026 (Year) + April (Month) ▾

Application #

All ▾

Ward

All ▾

Ward	Lodged	Application	Description	Location	#
Derinya	Total per Ward				1
	21-Apr-26	34/2026/S	To subdivide the land into two (2) lots	40 Lardner Road Frankston 3199	
Elisabeth Murdoch	Total per Ward				2
	17-Apr-26	30/2026/S	To subdivide the land into two (2) lots	4 Margaret Street Langwarrin 3910	
	30-Apr-26	40/2026/S	To subdivide the land into two (2) lots	122 Union Road Langwarrin 3910	
Lyrebird	Total per Ward				6
	14-Apr-26	27/2026/S	To subdivide the land into two (2) lots	75 Sandfield Drive Carrum Downs 3201	
	17-Apr-26	31/2026/S	To subdivide the land into seven (7) lots and Common Property	1/2 Silkwood Rise CARRUM DOWNS 3201	
	20-Apr-26	28/2026/S	To subdivide the land into five (5) lots and Common Property	1 Capital Place CARRUM DOWNS 3201	
	21-Apr-26	32/2026/S	To subdivide the land into two (2) lots	2 Buontempo Road CARRUM DOWNS 3201	
		33/2026/S	To subdivide the land into two (2) lots	26 Colemans Road CARRUM DOWNS 3201	
	28-Apr-26	38/2026/S	To subdivide the land into seven (7) lots and Common Property	1/2 Silkwood Rise CARRUM DOWNS 3201	
Pines	Total per Ward				2
	07-Apr-26	26/2026/S	To subdivide the land into two (2) lots	13 Forest Drive Frankston North 3200	
	16-Apr-26	29/2026/S	To subdivide the land into two (2) lots	13 Forest Drive Frankston North 3200	
Wilton	Total per Ward				3
	22-Apr-26	35/2026/S	To subdivide the land into eight (8) lots	9B Punnett Street SKYE 3977	
		36/2026/S	To subdivide the land into six (6) lots	9B Punnett Street SKYE 3977	
		37/2026/S	To subdivide the land into seventeen (17) lots	9B Punnett Street SKYE 3977	
Yamala	Total per Ward				1
	30-Apr-26	39/2026/S	Subdivision (realignment) of title boundaries and alteration of an easement	54 Gould Street Frankston 3199	



## Subdivisions Decided

Date Subdivisions Decided

2026 (Year) + April (Month) ▾

Application #

Multiple selections ▾

Ward

All ▾

Ward	Decided	Application	Description	Decision	Location	#
Derinya	Total per Ward					1
	29-Apr-26	34/2026/S	To subdivide the land into two (2) lots	Withdrawn	40 Lardner Road Frankston 3199	
Kananook	Total per Ward					1
	09-Apr-26	155/2020/S	Two (2) Lot Subdivision	Statement of Compliance	8 Anderson Street FRANKSTON 3199	
Lyrebird	Total per Ward					2
	22-Apr-26	49/2022/S	To subdivide the land into two (2) lots in an Industrial 1 Zone (IN1Z)	Statement of Compliance	26 Buontempo Road CARRUM DOWNS 3201	
	27-Apr-26	31/2026/S	To subdivide the land into seven (7) lots and Common Property	Withdrawn	1/2 Silkwood Rise CARRUM DOWNS 3201	
Pines	Total per Ward					2
	08-Apr-26	86/2024/S	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	Certification	71 Centenary Street SEAFORD 3198	
	15-Apr-26	26/2026/S	To subdivide the land into two (2) lots	Withdrawn	13 Forest Drive Frankston North 3200	
Wilton	Total per Ward					2
	09-Apr-26	105/2025/S	To subdivide the land into eight (8) lots	Statement of Compliance	9B Punnett Street SKYE 3977	
		106/2025/S	To subdivide the land into eight (8) lots	Statement of Compliance	9B Punnett Street SKYE 3977	
Yamala	Total per Ward					1
	24-Apr-26	53/2025/S	Three (3) lot subdivision of land within a Housing Choice and Transport Zone (HCTZ)	Statement of Compliance	22 Joy Street FRANKSTON 3199	



## Planning Applications: Direction to Advertise

14

# Applications Advertised

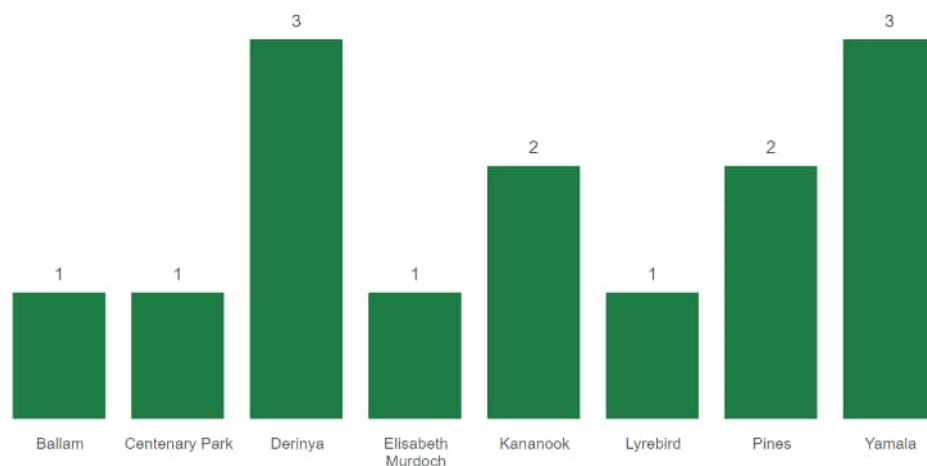
Advertised Types

All

Date Advertised Start

2026 (Year) + April (Month)

# of Advertised Applications Lodged by Ward



Type Description	# Advertised Application
Change of use or car parking waiver	2
Commercial or industrial	2
Multiple dwellings	5
S72 Multi Dwell/Com/Ind/Other	1
Single dwelling on a lot	4
<b>Total</b>	<b>14</b>





## Planning Applications: Direction to Advertise

Date Advertised Start	Application #	Ward
2026 (Year) + April (Month) ▾	All ▾	All ▾

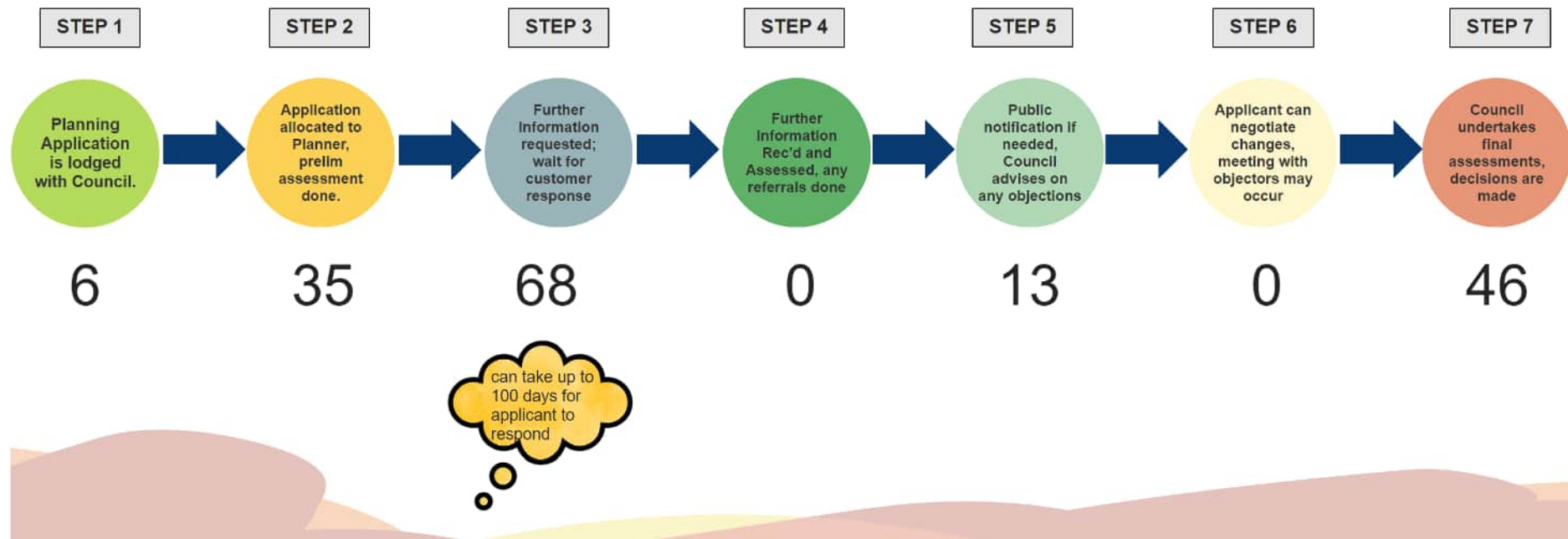
Ward	Lodged	ADV Start Date	Application	Description	Location	#
Ballam	Total per Ward					1
	08-Jan-26	02-Apr-26	4/2026P	To construct a double storey dwelling to the rear of the existing dwelling, subdivide the land into two lots and remove canopy trees	45 Washington Drive Frankston 3199	
Centenary Park	Total per Ward					1
	11-Mar-26	21-Apr-26	201/2026P	To construct one (1) single dwelling and outbuilding	1 Brabham Way LANGWARRIN 3910	
Derinya	Total per Ward					3
	10-Dec-25	30-Apr-26	890/2025P	To construct three (3) single storey retirement units and one (1) single storey rooming house within an existing retirement village	8 Robinsons Road FRANKSTON SOUTH 3199	
	20-Dec-25	23-Apr-26	991/2025P	To construct four (4) double storey dwellings and remove canopy trees.	12 Robinia Street Frankston 3199	
	30-Jan-26	16-Apr-26	69/2026P	To construct a single dwelling	4 Rufous Road FRANKSTON SOUTH 3199	
Elisabeth Murdoch	Total per Ward					1
	21-Jan-25	02-Apr-26	13/2025P	To construct a second dwelling and retain the existing dwelling on the land (two (2) dwellings on a lot)	1 Darius Avenue FRANKSTON 3199	
Kananook	Total per Ward					2
	21-Nov-25	27-Apr-26	123/2004P/A	To construct two dwellings on a lot. Amended to: - Consider ground floor alterations to Dwelling 1 only - 1.8m high front fence	1/26 Weatherston Road SEAFORD 3198	
	20-Feb-26	30-Apr-26	123/2026P	To construct or carry out works associated with car sales, to construct and display internally illuminated business identification signage	44-46 Bardia Avenue Seaford 3198	
Lyrebird	Total per Ward					1
	19-Feb-26	09-Apr-26	131/2026P	To use the land for a restricted recreation facility (gym)	42 Progress Drive CARRUM DOWNS 3201	
Pines	Total per Ward					2
	30-Sep-25	16-Apr-26	699/2025P	To construct three (3) double storey dwellings and subdivide the land into three (3) lots.	73 Centenary Street SEAFORD 3198	
	02-Oct-25	20-Apr-26	689/2025P	To use and develop the land for a warehouse	8 Compass Court SEAFORD 3198	
Yamala	Total per Ward					3
	15-Oct-25	09-Apr-26	746/2025P	To construct one (1) single storey dwelling adjacent to the existing dwelling (two (2) dwellings on a lot).	51 Seaview Road Frankston South 3199	
	24-Nov-25	16-Apr-26	889/2025P	To construct an extension to an existing dwelling	1/81 McComb Boulevard Frankston South 3199	
	18-Mar-26	30-Apr-26	225/2026P	To construct an extension to an existing dwelling, construct a front fence and remove canopy trees.	9 McComb Boulevard Frankston South 3199	



## Planning Applications Process: Monthly Report

Latest Lodged Date = 01-May-26

This is the status of each of the **168** Planning Applications that are waiting for a council decision.....



# Current VCAT Appeals

VCAT Ref	Application	Description	Location	Council Decision	Appeal Type	Lodged at VCAT	Hearing Date	VCAT Decision	VCAT Decision Date
P644/2025	492/2017/P/D	Section 72 - In accordance with the endorsed plans: Buildings and works pursuant to clause 34.01-4 (Commercial 1 Zone); Buildings and works pursuant to clause 43.02-2 (Design and Development Overlay); and Reduction in the statutory car parking requirement relating to the commercial tenancies pursuant to clause 52.06-3 (car parking).	424-426 Nepean Highway, Frankston	Approved	Owner	30/07/2025	1-3/6/2026	Withdrawn	28/04/2026
P356/2025	8/2024/P	To use and develop the land for a childcare centre in a Comprehensive Development Zone Schedule 1 (CDZ1), to remove and construct works within the tree protection zone of substantial trees in a SLO2 and to alter access to a road in a Transport Zone 2.	580 Thompsons Road, Sandhurst	NOD	Owner	17/04/2025	29-30 June & 1 July 2026		

# Current VCAT Appeals

VCAT Ref	Application	Description	Location	Council Decision	Appeal Type	Lodged at VCAT	Hearing Date	VCAT Decision	VCAT Decision Date
P1071/2025	481/2024/P	To construct nine (9) triple storey dwellings with roof terraces and to alter/create access to a road	277 Nepean Highway, Seaford	NOD	Objector	4/12/2025	24-25/6/2026		
P110/2026	256/2025/P	To use the land for store and to construct buildings and works	620 McClelland Drive, Langwarrin	Refusal	Owner	12/02/2026	24-27/8/2026		



# VCAT Decisions & Policy Implications

VCAT Ref	Application	Description	Location	VCAT Decision	Policy Implications

# Thank you

Frankston City Council

1300 322 322

[info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au)

[frankston.vic.gov.au](http://frankston.vic.gov.au)



**Executive Summary****12.1 Governance Matters Report for 1 June 2026**

*Enquiries: (Cam Arullanantham: Corporate and Commercial Services)*

*Email: Cam.Arullanantham@frankston.vic.gov.au*

Council Plan

Level 1:

Level 2:

Council Performance and Leadership

Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect, and accountability

**Purpose**

To seek endorsement from Council on the recent Governance matters.

**Recommendation (Director Corporate and Commercial Services)**

That Council:

Councillor Briefings Record

1. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 11 May 2026, including a correction for attendees at the 6 May 2026 Councillor Briefing, as listed in the body of the report;

Cancellation of Council Meeting

2. Notes the annual schedule of Council Meetings was previously endorsed and fixed by Council at the Council Meeting on 10 December 2025;
3. In accordance with Rule 10 of Council's Governance Rules, resolves to cancel the Council Meeting fixed for 22 June 2026;
4. Notes the cancellation of the Council Meeting will be advertised by way of public notice and on Council's website;

Inclusion Action Plan

5. Notes the Inclusion Action plan 2026-2030 due to be presented at the 1 June 2026 Council Meeting;
6. Notes this report will be delayed due to the need for additional and targeted community engagement and consultation and will be presented to Council for endorsement at its 3 August 2026 Council Meeting;

Assertive Outreach Advocacy

7. Notes at the 23 February 2026 Council Meeting, Council endorsed the following advocacy priority ahead of the 2026 Victorian State Election:  
*"Supporting our vulnerable community (Frankston and Mornington Peninsula region) – seeking ongoing State Government funding of \$500,000 over four years to enable Frankston and Mornington Peninsula Zero to continue coordinated assertive outreach services supporting people experiencing or at risk of homelessness in Frankston City."*
8. Notes Frankston and Mornington Peninsula Zero has subsequently provided updated operational advice identifying increasing rough sleeping across Frankston City and a significant need for expanded assertive outreach capacity to safely and effectively respond to current demand;
9. Endorses a revised advocacy priority ahead of the 2026 Victorian State Election seeking approximately \$2.5 million over four years to support;

**12.1 Governance Matters Report for 1 June 2026****Executive Summary**

- a. Ongoing service coordination and By-Name-List data management functions;
- b. Four (4) assertive outreach workers operating as two (2) dedicated outreach teams supporting vulnerable community members across Frankston City;

Instruments of Delegations update*S5 Instrument of Delegation to Chief Executive Officer*

10. In the exercise of the power conferred by s 11(1)(b) of the *Local Government Act 2020* (the Act), Frankston City Council Resolves that:

- a) There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument;
- b) The instrument comes into force immediately the common seal of Council is affixed to the instrument;
- c) On the coming into force of the instrument, all previous delegations to the Chief Executive Officer are revoked;
- d) The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt;

*S6 Instrument of Delegation to members of Council staff*

11. In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Frankston City Council Resolves that:

- a) There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument;
- b) The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer and the Mayor;
- a) On the coming into force of the instrument, all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and
- b) The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.



**12.1 Governance Matters Report for 1 June 2026****Executive Summary****Key Points / Issues**

- In accordance with the *Local Government Act 2020*, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

**Governance Matters reported for this meeting**

The matters covered under the Governance Report for this meeting are:

- Council Briefings Record Council
- Inclusion Action Plan
- Assertive Outreach Advocacy
- Instruments of Delegations update

**Councillor Briefings Record**

- At its meeting on 11 September 2023, Council resolved that:
  - *"4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:*
    - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
    - *Records of the Councillors attendance at that briefing; and*
    - *Conflict of Interest disclosures, if any."*
- The briefings listed below have occurred since the 11 May 2026 Council Meeting, including a correction to the attendees for the Councillor Briefing session held on 6 May 2026:

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
6 May 2026 <ul style="list-style-type: none"> <li>• Mandatory Development Session: Cultural awareness training (Theme 3: Community representation)</li> </ul>	Mayor, Cr Sue Baker Deputy Mayor, Cr Cherie Wanat Cr David Asker Cr Nathan Butler Cr Steffie Conroy Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil

**12.1 Governance Matters Report for 1 June 2026****Executive Summary**

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
18 May 2026 <ul style="list-style-type: none"> <li>• Presentation from Committee of Frankston &amp; Mornington Peninsula</li> <li>• Frankston Yacht Club</li> <li>• Frankston City News</li> <li>• Frankston' 60 Years celebrations</li> <li>• Confidential: McClelland Gallery update</li> <li>• Mandatory Development Session: LTIP 10 Year Plan (Theme 4: Strategic planning and financial management)</li> </ul>	Mayor, Cr Sue Baker Deputy Mayor, Cr Cherie Wanat Cr David Asker Cr Kris Bolam Cr Nathan Butler Cr Steffie Conroy Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil
25 May 2026 <ul style="list-style-type: none"> <li>• Confidential: Purchase of 19 Keys Street</li> <li>• Community Grants Policy</li> <li>• Agenda Review</li> </ul>	Mayor, Cr Sue Baker Deputy Mayor, Cr Cherie Wanat Cr David Asker Cr Kris Bolam Cr Nathan Butler Cr Steffie Conroy Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil

**Inclusion Action Plan**

- The Inclusion Action Plan 2026-2030, is facing a delay and requires further additional community feedback, as current responses do not adequately represent all community groups. Further targeted engagement will be undertaken to ensure broader and more robust input into the development of the Plan.
- Once a draft plan is completed, it will also require a four-week community consultation period.
- The Inclusion Action Plan 2026 - 2030 will be presented to Council for endorsement at a Council Meeting in August 2026.

**Assertive Outreach Advocacy**

- Frankston Zero is a coordinated local response to rough sleeping that brings together Council, homelessness services and partner agencies to support people experiencing homelessness into secure, long-term housing.
- Since commencing in 2021, Frankston Zero has supported 88 people sleeping rough into secure, long-term housing.
- The current State-funded model supports limited assertive outreach capacity, alongside service coordination and By-Name-List data management functions. Existing funding concludes in 2026–27.
- Rough sleeping across Frankston City has increased in both scale and complexity, with presentations increasingly dispersed across the municipality rather than concentrated within a small number of locations.
- In April 2026, 85 people were recorded on the By-Name-List, including 54 people identified as sleeping rough – the highest level recorded in more than four (4) years.

**12.1 Governance Matters Report for 1 June 2026****Executive Summary**

- In May 2026, 23 active rough sleeping sites were identified across Frankston City, including public open space, vehicles, rooming houses and other insecure accommodation settings.
- Current outreach capacity is limited to effectively one assertive outreach worker across the municipality, creating challenges relating to municipality-wide coverage, workforce safety, continuity of service and proactive engagement.
- The revised advocacy ask has been identified through ongoing discussions with Frankston and Mornington Peninsula Zero and seeks to establish two dedicated two-person outreach teams operating within Frankston City.
- The revised advocacy position does not create a direct financial obligation for Council and is intended to support advocacy discussions with State Government representatives and election candidates ahead of the 2026 Victorian State Election.

**Instruments of Delegations update****• S5 Instrument of Delegation from Council to the CEO**

- The S5 Instrument of Delegation from Council to the CEO (Instrument) has been prepared and lists the matters that cannot be delegated by the CEO, pursuant to section 11(2) of the *Local Government Act 2020* (the Act). These matters are listed as Conditions and Limitations in the Schedule to the Instrument.
- There have been no changes to the Instrument, since it was last updated on 24 March 2025.
- The instrument has been updated and provided to Council following the new recruitment of the CEO.
- The S5 Instrument of Delegation from Council to the CEO is provided as **Attachment A**.

**• S6 Instrument of Delegation from Council to Members of Staff**

- Council has the power, under the *Local Government Act 2020*, to delegate to a member of its staff any power, duty or function of a Council under this Act or any other Act.
- Local government cannot operate efficiently if Council does not delegate the majority of its powers, duties and functions to Council staff.
- This update takes into account legislative updates received from Maddocks in January 2026.
- A summary of the legislative change is outlined below:
  - Amendments have been carried forward which were implemented late last year in the S6A Instrument, which was introduced to address specific changes to the Planning and Environment Act 1987. As a result of these changes, the S6A Instrument is no longer required, and will be marked for removal.
- The S6 Instrument of Delegation from Council to members of Council staff is provided as **Attachment B**

**Financial Impact**

There are no financial implications associated with this report.

**12.1 Governance Matters Report for 1 June 2026****Executive Summary****Consultation****1. External Stakeholders**

Nil.

**2. Other Stakeholders**

Nil.

**Analysis (Environmental / Economic / Social Implications)**

There are no environmental or social implications associated with this report.

**Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Nil.

Policy Impacts

Nil.

**Gender Impact Assessments**

No gender impact assessment was required.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

**Risk Mitigation**

There are no risks identified with this report

**Conclusion**

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above. It is recommended that Council endorses the governance matters raised in this report.

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**ATTACHMENTS**

Attachment A: [↓](#) S5 Instrument of Delegation Council to CEO

Attachment B: [↓](#) S6 Instrument of Delegation - Council to Members of Staff





## **Frankston City Council**

**Instrument of Delegation (S5)**

**To**

**The Chief Executive Officer**



## Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (the Act) and all other powers enabling it, the Frankston City Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 1 June 2026;
2. the delegation
  - 2.1. comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 2.2. revokes the delegation issued by the Council on 1 April 2025;
  - 2.3. is subject to any conditions and limitations set out in the Schedule;
  - 2.4. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.5. remains in force until Council resolves to vary or revoke it.

THE COMMON SEAL of )  
 FRANKSTON CITY COUNCIL was )  
 affixed on )

in the presence of:

.....  
 Cr Sue Baker, Mayor

.....  
 Mrs Tennille Bradley, Chief Executive Officer



## SCHEDULE

The power to:

1. determine any issue;
2. take any action; or
3. do any act or thing  
arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

### Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves
  - 1.1 entering into a contract or making an expenditure exceeding the value of \$1,000,000, exclusive of all taxes, except in the case of renewal of public liability, products liability, work cover premiums, professional indemnity, building and contents insurance policies, as well as tender negotiations on supply of electricity for street lighting or other energy supply contracts and subsequent approval of contracts. The Value of a contract shall be the total contract spend by Council, estimated over the full possible life of the contract, assuming (where relevant) all possible extension options are exercised. In the case of a software (or other on-going) contract without specified latest end dates, it will be assumed that the contract will have a life of seven years;
  - 1.2 the use of the common seal;
  - 1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
  - 1.4 electing a Mayor or Deputy Mayor;
  - 1.5 granting of a reasonable request for leave under section 35 of the Act;
  - 1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
  - 1.7 approving or amending the Council Plan;
  - 1.8 adopting or amending any policy that Council is required to adopt under the Act;
  - 1.9 adopting or amending the Governance Rules;
  - 1.10 appointing the chair or the members to a delegated committee;
  - 1.11 making, amending or revoking a local law;
  - 1.12 approving the Budget or Revised Budget;
  - 1.13 approving the borrowing of money;
  - 1.14 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
  - 1.15 appointment of Councillor or community delegates or representatives to external organisations;
  - 1.16 major policy or strategic matters, which will have an impact on the operation of Council;



- 1.17 the purchase of any land or disposal of any land; and
- 1.18 approving expenditure of greater than \$20,000 on any one advertising campaign.
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - 4.1 policy; or
  - 4.2 strategyadopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.
7. The conditions and limitations in paragraphs 1.8, 1.15 and 1.16 do not apply in the event of there being a state of emergency declared under the *Public Health and Wellbeing Act 2008* or state of disaster declared under the *Emergency Management Act 1986*.
8. In the event of there being a state of emergency declared under the *Public Health and Wellbeing Act 2008* or state of disaster declared under the *Emergency Management Act 1986*, the delegate may award a contract exceeding the value of \$1,000,000 but not exceeding the value of \$2,000,000, exclusive of all taxes, except in the case of renewal of public liability, products liability, work cover premiums, professional indemnity, building and contents insurance policies, as well as tender negotiations on supply of electricity for street lighting or other energy supply contracts and subsequent approval of contracts. The Value of a contract shall be the total contract spend by Council, estimated over the full possible life of the contract, assuming (where relevant) all possible extension options are exercised. In the case of a software (or other on-going) contract without specified latest end dates, it will be assumed that the contract will have a life of seven years.





## **Frankston City Council**

### **S6 Instrument of Delegation**

**Council**

**To**

**Members of Staff**



In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

BSOEH	means	Business Support Officer (Environmental Health )
BSOG	means	Business Support Officer (Governance)
CWLA	means	Capital Works Landscape Architect
CWPM	means	Capital Works Project Manager
CWSPM	means	Capital Works Senior Project Manager
CEO	means	Chief Executive Officer
CS	means	Construction Supervisor
CAP	means	Coordinator Asset Planning
CBP	means	Coordinator Business Partnering
CCW	means	Coordinator City Works
CCI	means	Coordinator Civil Infrastructure
CES	means	Coordinator Engineering Services
CEStr	means	Coordinator Engineering Strategy
CEH	means	Coordinator Environmental Health
CG	means	Coordinator Governance
CMD	means	Coordinator Major Development
COS	means	Coordinator Open Spaces
CPV	means	Coordinator Parks Vegetation
CPS	means	Coordinator Payroll Services
CPM	means	Coordinator Property Management
CP	means	Coordinator Prosecutions
CPI	means	Coordinator Planning Investigations
CSC	means	Coordinator Safer Communities
CSPP	means	Coordinator Social Policy and Planning
CStP	means	Coordinator Strategic Planning
CWME	means	Civil Works Maintenance Engineer
DMBS	means	Deputy Municipal Building Surveyor
DComm	means	Director Communities



DCCS	means	Director Corporate and Commercial Services
DCIA	means	Director Customer Innovation and Arts
DIO	means	Director Infrastructure and Operations
EHO	means	Environmental Health Officers
EHT	means	Environmental Health Technician
GO	means	Governance Officer
GFIO	means	Governance and Freedom of Information Officer
LCO	means	Landscape Compliance Officer
MCWD	means	Manager Capital Works Delivery
MCF	means	Manager City Futures
MDS	means	Manager Development Services
MES	means	Manager Engineering Services
MFIP	means	Manager Financial & Integrated Planning
MG	means	Manager Governance
MPC	means	Manager People and Culture
MPPR	means	Manager Procurement Property & Risk
MSC	means	Manager Safer Communities
MSA	means	Manager Sustainable Assets
MBS	means	Municipal Building Surveyor
MFPO	means	Municipal Fire Prevention Officer
OPM	means	Operations Manager
ParaP	means	Para Planner
PCBP	means	People and Culture Business Partner
PIO	means	Planning Investigations Officer
PLSP	means	Practice Leader Statutory Planning
PLA	means	Principal Legal Advisor
PP	means	Principal Planner
PSP	Means	Principal Strategic Planner
PMMP	means	Program Manager Major Projects
SLH	means	Section Leader Horticulture
SBS	means	Senior Building Surveyor
SEHO	means	Senior Environmental Health Officer
SFOIO	Means	Senior Freedom of Information Officer
SGO	means	Senior Governance Officer



SPIO	means	Senior Planning Investigations Officer
SRR	means	Senior Rapid Response
SSCO	means	Senior Safer Communities Officer
SSP	means	Senior Statutory Planner
SSTRP	means	Senior Strategic Planner
StatP	means	Statutory Planner
SPC	means	Statutory Planning Co-ordinator
SIS	means	Strategic Infrastructure Specialist
StrP	means	Strategic Planner
SUBO	means	Subdivisions Officer
TLCWH	means	Team Leader CAA Waterfront Horticulture
TLPI	means	Team Leader Planning Investigations
TLRFH	means	Team Leader Roadside and Facility Horticulture
TLSP	means	Team Leader Statutory Planning
TLSPS	means	Team Leader Statutory Planning Support

3. records that on the coming into force of this instrument of Delegation from Council to Members of Staff each delegation under the instrument dated 7 May 2025 is revoked.
4. declares that:
  - 4.1 this Instrument of Delegation is authorised by a resolution of Council passed on the 2 June 2025; and
  - 4.2 the delegation:
    - 4.2.1 comes into force immediately upon execution of this Instrument of Delegation;
    - 4.2.2 remains in force until Council resolves to vary or revoke it;
    - 4.2.3 is subject to any conditions and limitations set out in sub-paragraph 4.3 and the Schedule; and
    - 4.2.4 must be exercised in accordance with any guidelines or policies, which Council from time to time adopts;
  - 4.3 the delegate must not determine the issue, take the action or do the act or thing:
    - 4.3.1 if the issue, action, act or thing is an issue, act or thing which Council has
    - 4.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
      - (a) Policy; or
      - (b) strategy adopted by Council; or
    - 4.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or





- 4.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

This Instrument of Delegation is executed by the Chief Executive Officer on behalf of Frankston City Council under authority conferred by resolution of Council on 1 June 2026

Signed by:

Tennille Bradley  
**Chief Executive Officer**

In the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date



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## SCHEDULE

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	DCCS, MG	Where Council is a Class B cemetery trust
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	DCCS, MG, , GO, BSOG, GFIO	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	DCCS, MG,	Where Council is a Class B cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	DCCS, MG, GO, BSOG, GFIO	
s 14	Power to manage multiple public cemeteries as if they are one cemetery.	DCCS, MG	
s 15(4)	Duty to keep records of delegations	DCCS, MG, GO, BSOG, GFIO	
s 17(1)	Power to employ any persons necessary	DCCS, MG	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	DCCS, MG,	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Power to determine the terms and conditions of employment or engagement	DCCS, MG	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	DCCS, MG, , BSOG, GFIO	
s 19	Power to carry out or permit the carrying out of works	DCCS, MG, BSOG, GFIO	
s 20(1)	Duty to set aside areas for the interment of human remains	DCCS, MG, BSOG, GFIO	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	DCCS, MG	
s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	DCCS, MG,	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	DCCS, MG	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	DCCS, MG	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	To be retained by Council	Subject to the Minister approving the purpose



<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 40	Duty to notify Secretary of fees and charges fixed under s 39	DCCS, MG	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	To be retained by Council	Provided the street was constructed pursuant to the Local Government Act 1989
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	DCCS, MG, BSOG, GFIO	
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	DCCS, MG,BSOG, GFIO	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	DCCS, MG,GO, BSOG, GFIO	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	DCCS, MG,GO, BSOG, GFIO	
s 60(2)	Power to charge fees for providing information	DCCS, MG,GO, BSOG, GFIO	
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	DCCS, MG,GO, BSOG, GFIO	
s 64B(d)	Power to permit interments at a reopened cemetery	DCCS, MG	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	DCCS, MG	The application must include the requirements listed in s 66(2)(a)-(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	DCCS, MG,GO, BSOG , GFIO	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	DCCS, MG,GO, BSOG, GFIO	
s 70(2)	Duty to make plans of existing place of interment available to the public	DCCS, MG,GO, BSOG, GFIO	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	DCCS, MG,BSOG, GFIO	
s 71(2)	Power to dispose of any memorial or other structure removed	DCCS, MG,BSOG, GFIO	
s 72(2)	Duty to comply with request received under s 72	DCCS, MG,GO, BSOG, GFIO	
s 73(1)	Power to grant a right of interment	DCCS, MG,GO, BSOG, GFIO	
s 73(2)	Power to impose conditions on the right of interment	DCCS, MG,GO, BSOG, GFIO	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 74(3)	Duty to offer a perpetual right of interment	DCCS, MG,GO, BSO, GFIO	Provision commences on 1 March 2022 unless proclaimed earlier
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	DCCS, MG,GO, BSO, GFIO	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	DCCS, MG, GO, BSO, GFIO	
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	DCCS, MG	
s 80(1)	Function of receiving notification and payment of transfer of right of interment	DCCS, MG,GO, BSO, GFIO	
s 80(2)	Function of recording transfer of right of interment	DCCS, MG,GO, BSO, GFIO	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	DCCS, MG, GO, BSO, GFIO	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	DCCS, MG, GO, BSO, GFIO	
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	DCCS, MG,GO, BSO, GFIO	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	DCCS, MG,GO, BSOG, GFIO	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	DCCS, MG,GO, BSOG, GFIO	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	DCCS, MG,GO, BSOG, GFIO	
s 84I(4)	Power to exercise the rights of a holder of a right of interment	DCCS, MG,GO, BSOG, GFIO	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	DCCS, MG,GO, BSOG, GFIO	
s 84I(6)(a)	Power to remove any memorial on the place of interment	DCCS, MG,GO, BSOG, GFIO	
s 84I(6)(b)	Power to grant right of interment under s 73	DCCS, MG,GO, BSOG, GFIO	
s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	DCCS, MG, GO, BSOG, GFIO	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	DCCS, MG,GO, BSOG, GFIO	Does not apply where right of interment relates to remains of a deceased veteran.

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location.	DCCS, MG,GO, BSO, GFIO	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	DCCS, MG,GO, BSO, GFIO	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	DCCS, MG,GO, BSO, GFIO	
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	DCCS, MG,GO, BSO, GFIO	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	DCCS, MG,GO, BSO, GFIO	
s.86(4)	power to take action under s.86(4) relating to removing and re-intering cremated human remains	DCCS, MG,GO, BSO, GFIO	



<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.86(5)	duty to provide notification before taking action under s.86(4)	DCCS, MG,GO, BSOG, GFIO	
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	DCCS, MG,GO, BSOG, GFIO	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	DCCS, MG,GO, BSOG, GFIO	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	DCCS, MG,GO, BSOG, GFIO	
s 91(1)	Power to cancel a right of interment in accordance with s 91	DCCS, MG,GO, BSOG, GFIO	
s 91(3)	Duty to publish notice of intention to cancel right of interment	DCCS, MG,GO, BSOG, GFIO	
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	DCCS, MG,GO, BSOG, GFIO	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	DCCS, MG,GO, BSOG, GFIO	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	DCCS, MG,GO, BSOG, GFIO	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	DCCS, MG	
s 100(1)	Power to require a person to remove memorials or places of interment	DCCS, MG,GO, BSOG, GFIO	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	DCCS, MG,GO, BSOG, GFIO	
s 100(3)	Power to recover costs of taking action under s 100(2)	DCCS, MG,GO, BSOG, GFIO	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	DCCS, MG,GO, BSOG, GFIO	
s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	DCCS, MG,GO, BSOG, GFIO	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	DCCS, MG,GO, BSOG, GFIO	
s 103(1)	Power to require a person to remove a building for ceremonies	DCCS, MG	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	DCCS, MG	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 103(3)	Power to recover costs of taking action under s 103(2)	DCCS, MG	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	DCCS, MG,GO, BSOG, GFIO	
s 106(2)	Power to require the holder of the right of interment to provide for an examination	DCCS, MG,GO, BSOG, GFIO	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	DCCS, MG,GO, BSOG, GFIO	
s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	DCCS, MG,GO, BSOG, GFIO	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	DCCS, MG	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	DCCS, MG	
s 108	Power to recover costs and expenses	DCCS, MG	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 109(1)(a)	Power to open, examine and repair a place of interment	DCCS, MG	Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	DCCS, MG	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	DCCS, MG	Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	DCCS, MG	
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	DCCS, MG	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	DCCS, MG	
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any	DCCS, MG	

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	memorial or place of interment of any deceased identified veteran		
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	DCCS, MG,GO, BSO, GFIO	
s 112	Power to sell and supply memorials	DCCS, MG,GO, BSO, GFIO	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	DCCS, MG,GO, BSO, GFIO	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	DCCS, MG,GO, BSO, GFIO	
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	DCCS, MG,GO, BSO, GFIO	
s 119	Power to set terms and conditions for interment authorisations	DCCS, MG,GO, BSO, GFIO	
s 131	Function of receiving an application for cremation authorisation	To be retained by Council	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	To be retained by Council	Subject to s 133(2)

<b>Cemeteries and Crematoria Act 2003</b> The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	DCCS, MG,	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	DCCS, MG	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	DCCS, MG	
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	DCCS, MG	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	DCCS, MG	
s 151	Function of receiving applications to inter or cremate body parts	DCCS, MG,GO, BSOG, GFIO	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	DCCS, MG	
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	DCCS, MG,GO, BSOG, GFIO	



Domestic Animals Act 1994			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	CSC, SSCO, SRR	Council may delegate this power to a Council authorised officer MSC - Power to review a decision as part of the appeal process.

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	SEHO, CEH, EHO	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	SEHO, CEH, EHO	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	CEO, CEH, DComm, MDS	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's	CEO, CEH, DComm, MDS	If s 19(1) applies

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise		
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	SEHO, CEH, EHO	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	SEHO, CEH, EHO	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	CEO, CEH, DComm, MDS	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	CEO, CEH, DComm, MDS	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	CEO, CEH, DComm, MDS	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	SEHO, CEH, EHO	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	SEHO, CEH, EHO	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19EA(3)	Function of receiving copy of revised food safety program	SEHO, CEH, EHO	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	CEO, DComm, MDS, CEH, SEHO	Where Council is the registration authority Subject to 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CEO, DComm, MDS, CEH, SEHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CEO, DComm, MDS, CEH, SEHO	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	CEO, DComm, MDS, CEH, SEHO	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	SEHO, CEH, EHO	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	SEHO, CEH, EHO	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	SEHO, CEH, EHO	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	SEHO, CEH, EHO	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	EHT, SEHO, CEH, EHO, BSOEH	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	SEHO, CEH, EHO	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	SEHO, CEH, DComm, MDS	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	SEHO, CEH, DComm, MDS	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	SEHO, CEH, EHO	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	SEHO, CEH, EHO	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	SEHO, CEH, EHO	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to register or renew the registration of a food premises	SEHO, CEH, EHO, DComm, MDS	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	SEHO, CEH, EHO	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	CEH, DComm, MDS	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	SEHO, CEH, EHO	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	SEHO, CEH, EHO, DComm, MDS	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	SEHO, CEH, EHO	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	SEHO, CEH, EHO	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	SEHO, CEH, EHO	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	SEHO, CEH, EHO	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	SEHO, CEH, EHO	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	SEHO, CEH, EHO	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	SEHO, CEH, EHO	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	SEHO, CEH, EHO	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	SEHO, CEH, EHO	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	SEHO, CEH, EHO	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	SEHO, CEH, EHO	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	EHT, SEHO, CEH, EHO, BSOEH	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	SEHO, CEH, EHO	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	EHT, SEHO, CEH, EHO	



Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 39A	Power to register, or renew the registration of a food premises despite minor defects	SEHO, CEH, EHO	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	SEHO, CEH, EHO	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	CEH	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	SEHO, CEH, EHO, DComm, MDS	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	SEHO, CEH, EHO, DComm, MDS	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	CEH, DComm, MDS	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	CEH	
s 40F	Power to cancel registration of food premises	SEHO, CEH, EHO, MDS	Where Council is the registration authority
s 43	Duty to maintain records of registration	CEH	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	SEHO, CEH, EHO	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	SEHO, CEH, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	CP, SEHO, CEH, EHO	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	SEHO, CEH, EHO, DComm, MDS	Where Council is the registration authority

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	DComm, MDS, MCF	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	DMBS, MFIP, DComm, DCCS, MBS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	To be retained by Council	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	CStP, DComm, MCF	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	CStP, DComm, MCF	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	CStP, DComm, MCF	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	To be retained by Council	
s 12B(1)	Duty to review planning scheme	CStP, DComm, MCF	
s 12B(2)	Duty to review planning scheme at direction of Minister	CStP, DComm, MCF	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	CStP, DComm, MCF	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	CStP, DComm, MCF	
s 16 B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	Retained by Council -Council resolution (primary); DCOMM (delegate only where Delegations Register allows—e.g., minor/technical)	Strategic function. High political sensitivity, default to Council.  Officer delegation only for minor corrections or strictly low-impact.
s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	MCF,CSP	Administrative. Action once Council/Director decision is made
s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	CStP, PSP, SSTRP, STRP	Administrative transmission/record-keeping.  This is a project management function, and all members of the team should be able to execute without unnecessary approval layers.
s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district.	Retained by Council – Council Resolution (primary);	Strategic function. High political sensitivity, default to Council.

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Note: see also sections 16G and 16K	DCOMM (delegate only where Delegations Register allows—e.g., minor/technical)	Officer delegation only for minor corrections or strictly low-impact scope.
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	DCOMM	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	Retained by Council (Council Resolution)	
s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	CStP, PSP, SSTRP, STRP	
s 17(1)	Duty of giving copy amendment to the planning scheme	CStP, DComm, MDS, SPC, MCF, CMD	
s 17(2)	Duty of giving copy s 173 agreement	CStP, DComm, MDS, SPC, MCF, CMD	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	CStP, DComm, MDS, SPC, MCF, CMD	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18	Duty to make amendment etc. available in accordance with public availability requirements	CStP, DComm, MDS, SPC, MCF, CMD	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	CStP, DComm, MCF	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	CStP, DComm, MCF	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	CStP, DComm, MCF	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	CStP, DComm, MDS, SPC, MCF, CMD	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	CStP, DComm, MDS, SPC, MCF, CMD	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	CStP, DComm, MDS, SPC, MCF, CMD	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission. Duty to consider a late submission, if directed by the Minister	DComm, MDS, SPC, TLSP, PLSP	



Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	CStP, DComm, MCF	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	DComm, MCF	
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	DComm ( <i>for 'low-impact' as defined in s16N and Delegations Register</i> );  Council Resolution ( <i>for anything beyond low-impact or contentious</i> )	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	SSP, CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	SSP, CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	SSP, CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	DComm, MCF	
s 28(1)	Duty to notify the Minister if abandoning an amendment with a copy of any submission considered, and a statement of reasons for the decision	SSP, CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	CStP, MCF	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	CStP, MCF	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	CStP, PSP, SSTRP, STRP	
s 30(4)(a)	Duty to say if amendment has lapsed	CStP, DComm, MCF	
s 30(4)(b)	Duty to provide information in writing upon request	CStP, DComm, MCF	
s 32(2)	Duty to give more notice if required	CStP, DComm, MCF	
s 33(1)	Duty to give more notice of changes to an amendment	CStP, DComm, MCF	
s 36(2)	Duty to give notice of approval of amendment	CStP, DComm, MCF	
s 38(5)	Duty to give notice of revocation of an amendment	CStP, DComm, MCF	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	CStP, DComm, MCF	
s 40(1)	Function of lodging copy of approved amendment	CStP, DComm, MCF	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	CStP, DComm, MCF	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	CStP, MCF	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	CStP, DComm, MCF	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	CStP, DComm, MDS, SPC, MCF, CMD	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	CStP, DComm, MDS, SPC, MCF, CMD	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	CStP, DComm, MCF	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	the public entity when performing a function or duty or exercising a power in relation to the declared area		
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	CStP, DComm, MCF	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	CStP, DComm, MCF	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	CStP, DComm, MCF	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	CStP, DComm, MCF	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	CStP, DComm, MCF	
s 46GP	Function of receiving a notice under s 46GO	CStP, DComm, MCF	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	CStP, DComm, MCF	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	CStP, DComm, MCF	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	CStP, DComm, MCF	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	CStP, DComm, MCF	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	CStP, DComm, MCF	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	CStP, DComm, MCF	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	CStP, DComm, MCF	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	CStP, DComm, MCF	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	CStP, DComm, MCF	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	CStP, DComm, MCF	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	DComm	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DComm	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DComm	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	CStP, DComm, MCF	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	CStP, DComm, MCF	Where Council is the collecting agency



Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	CStP, DComm, MCF	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	CStP, DComm, MCF	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	CStP, DComm, MCF	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	CStP, DComm, MCF	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	DComm	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	CStP, DComm, MCF	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(b)	Function of receiving the monetary component	DComm	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	CStP, MFIP, DComm, DCCS, MCF	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	DComm	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	CStP, MFIP, DComm, DCCS, MCF	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	DComm	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	CStP, DComm, MCF	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	CStP, DComm, MCF	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	CStP, DComm, MCF	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	CStP, DComm, MCF	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	CStP, DComm, MCF	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	CStP, DComm, MCF	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	CStP, DComm, MCF	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	MFIP, DComm, DCCS, MCF	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	CStP, DComm, MCF	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	DComm	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	CStP, DComm, MCF	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	DComm	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	DComm	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	MFIP, DComm, DCCS, MCF	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	DComm	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	DComm	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DComm, MDS, MCF	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	SBS, DMBS, DComm, MBS, MDS, MCF	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DComm, MDS, MCF	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 46Q(1)	Duty to keep proper accounts of levies paid	MFIP, DCCS	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	TLSPS, CStP, MFIP, DComm, DCCS, MDS, SPC, MCF, CMD	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	DIO, MFIP, DComm, DCCS, MES, MDS	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	DComm, MDS, MCF	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	MFIP, DComm, DCCS, MDS, MCF	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	CStP, DComm, MDS, MCF	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	DIO, MCWD, MFIP, DCCS, CES, CESTr	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	MFIP, DComm, DCCS, MDS, MCF	
s 46QD	Duty to prepare report and give a report to the Minister	DComm, MDS, MCF	Where Council is a collecting agency or development agency



Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 47	Power to decide that an application for a planning permit does not comply with that Act	SSP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	All Planning Support , All Statutory Planner, All Para Planner, CStP, CMD, MDS	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	TLP, CStP, MDS, SPSO	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	SSP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	SSP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 50(4)	Duty to amend application	SSP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 50(5)	Power to refuse to amend application	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 50(6)	Duty to make note of amendment to application in register	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 50A(1)	Power to make amendment to application	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 50A(4)	Duty to note amendment to application in register	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 52(3)	Power to give any further notice of an application where appropriate	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 54(1)	Power to require the applicant to provide more information	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 54(1B)	Duty to specify the lapse date for an application	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	To be retained by Council	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 57A(5)	Power to refuse to amend application	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 57A(6)	Duty to note amendments to application in register	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 57B(1)	Duty to determine whether and to whom notice should be given	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57C(1)	Duty to give copy of amended application to referral authority	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 58	Duty to consider every application for a permit	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 58A	Power to request advice from the Planning Application Committee	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 60	Duty to consider certain matters	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 60(1A)	Duty to consider certain matters	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, PLSP, MCF, CMD, PP	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DComm, MDS, SPC, TLSP, PLSP, CMD, PP, SUBO	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DComm, MDS, SPC, TLSP, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(2)	Power to include other conditions	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	



Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 69(1A)	Function of receiving application for extension of time to complete development	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 69(2)	Power to extend time	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 71(1)	Power to correct certain mistakes	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 71(2)	Duty to note corrections in register	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 73	Power to decide to grant amendment subject to conditions	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 74	Duty to issue amended permit to applicant if no objectors	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 83	Function of being respondent to an appeal	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 83B	Duty to give or publish notice of application for review	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 84AB	Power to agree to confining a review by the Tribunal	DComm	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	TLPI, DComm, MDS, SPC, CMD	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 91(2)	Duty to comply with the directions of VCAT	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	SPIO, SSP, StatP, TLPI, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, PIO, CMD, PP, CPI, LCO	
s 93(2)	Duty to give notice of VCAT order to stop development	SPIO, SSP, StatP, TLPI, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, PIO, CMD, PP, CPI, LCO	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 95(3)	Function of referring certain applications to the Minister	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 95(4)	Duty to comply with an order or direction	SPIO, SSP, StatP, TLPI, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, PIO, CMD, PP, CPI, LCO	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	To be retained by Council	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	To be retained by Council	
s 96F	Duty to consider the panel's report under s 96E	To be retained by Council	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	To be retained by Council	
s 96H(3)	Power to give notice in compliance with Minister's direction	SSP, StatP, CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 96J	Duty to issue permit as directed by the Minister	SSP, StatP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 97C	Power to request Minister to decide the application	To be retained by Council	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	SSP, StatP, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	SSP, StatP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	SSP, StatP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	To be retained by Council	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	SSP, StatP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	SSP, StatP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	SSP, StatP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 97Q(4)	Duty to comply with directions of VCAT	SSP, StatP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	SSP, StatP, TLSPS, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, CMD, PP	



Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	DComm, MDS, SPC, CMD	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	DComm, MDS, SPC, CMD	
s 101	Function of receiving claim for expenses in conjunction with claim	DComm, MDS, SPC, CMD	
s 103	Power to reject a claim for compensation in certain circumstances	DComm, MDS, SPC, CMD	
s.107(1)	function of receiving claim for compensation	DComm, MDS, SPC, CMD	
s 107(3)	Power to agree to extend time for making claim	DComm, MDS, SPC, CMD	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	DComm, MDS	
s 114(1)	Power to apply to the VCAT for an enforcement order	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 123(1)	Power to carry out work required by enforcement order and recover costs	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	DComm, MDS, SPC, CMD	Except Crown Land
S 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order	CPI, MDS, CStP	Section 123 of the <i>Victorian Civil and Administrative Tribunal Act 1998</i> applied on an application to the Tribunal
s 129	Function of recovering penalties	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 130(5)	Power to allow person served with an infringement notice further time	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 149A(1)	Power to refer a matter to the VCAT for determination	To be retained by Council	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	DComm, MDS, SPC, CMD	
S 148B	Power to apply to the Tribunal for a declaration	DComm, MDS, SPC, CMD, CPI	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s	CStP, DComm, MDS, SPC, CMD	Where Council is the relevant planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)		
a 158F	Power to make submissions in response to a directions panel	CStP, PSP, SSTRP, STRP	
s 171(2)(f)	Power to carry out studies and commission reports	CStP, DComm, MDS, SPC, CMD	
s 171(2)(g)	Power to grant and reserve easements	DComm, MDS, SPC, CMD	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DComm	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DComm	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	DComm	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	DComm, MDS, SPC, CMD	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DComm, MDS, SPC, CMD	Where Council is the relevant responsible authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DComm, MDS, SPC, CMD	
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DComm, MDS, SPC, CMD	
s 178A(1)	Function of receiving application to amend or end an agreement	DComm, MDS, SPC, CMD	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	DComm, MDS, SPC, CMD	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	DComm, MDS, SPC, CMD	
s 178A(5)	Power to propose to amend or end an agreement	DComm, MDS, SPC, CMD	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	DComm, MDS, SPC, CMD	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	DComm, MDS, SPC, CMD	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	DComm, MDS, SPC, CMD	
s 178C(4)	Function of determining how to give notice under s 178C(2)	DComm, MDS, SPC, CMD	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	DComm, MDS, SPC, CMD	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	DComm, MDS, SPC, CMD	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DComm, MDS, SPC, CMD	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	DComm, MDS, SPC, CMD	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	DComm, MDS, SPC, CMD	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DComm, MDS, SPC, CMD	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	DComm, MDS, SPC, CMD	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	DComm, MDS, SPC, CMD	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	DComm, MDS, SPC, CMD	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	DComm, MDS, SPC, CMD	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	DComm, MDS, SPC, CMD	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	DComm, MDS, SPC, CMD	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	DComm, MDS, SPC, CMD	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	DComm, MDS, SPC, CMD	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	TLSPS, DComm, MDS, SPC, CMD	
s 181	Duty to apply to the Registrar of Titles to record the agreement	DComm, MDS, SPC, CMD	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	DComm, MDS, SPC, CMD	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	DComm, MDS, SPC, CMD	
s 182	Power to enforce an agreement	SPIO, TLPI, DComm, MDS, SPC, PIO, CMD, CPI, LCO	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	DComm, MDS, SPC, CMD	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	DComm, MDS, SPC, CMD	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	DComm, MDS, SPC, CMD	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	DComm, MDS, SPC, CMD	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	DComm, MDS, SPC, CMD	



Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184G(2)	Duty to comply with a direction of the Tribunal	DComm, MDS, SPC, CMD	
s 184G(3)	Duty to give notice as directed by the Tribunal	DComm, MDS, SPC, CMD	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	SSP, StatP, TLSPS, ParaP, MDS, SPC, TLSP, PLSP, PP	
s 198(1)	Function to receive application for planning certificate	TLSPS, DComm, MDS, SPC, CMD	
s 199(1)	Duty to give planning certificate to applicant	TLSPS, DComm, MDS, SPC, CMD	
s 201(1)	Function of receiving application for declaration of underlying zoning	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 201(3)	Duty to make declaration	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to give written authorisation in accordance with a provision of a planning scheme	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
	Power, in relation to an application where the Minister for Planning is the Responsible Authority, to determine whether Council supports or objects to the application, and to communicate that determination to the Minister.	DComm, MDS, SPC, TLSP, PLSP, CMD, PP	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
s 522(1)	Power to give a compliance notice to a person	SBS, EHT, SEHO, DMBS, CEH, EHO, MBS	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	CEO	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 525(4)	Duty to issue identity card to authorised officers	DCIA, CBP, DComm, MPC, CPS, MDS	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	DComm, MDS	
s 526A(3)	Function of receiving report of inspection	EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	CEO	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	CG, DCCS, MG, PLA, SGO	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	CG, DCCS, MG, PLA, SGO	
s 11(9)(b)	Duty to advise Registrar	CG, DCCS, MG, PLA, SGO,	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	CG, DCCS, MG, PLA, SGO,	Subject to s 11(10A)

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	CG, DCCS, MG, PLA, SGO,	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head Transport for Victoria for the discontinuance of a road or part of a road	MSA, DIO, DCCS, MG, MES	
s 12(10)	Duty to notify of decision made	DCCS, MG, MSA, DIO, DCCS, MG, MES	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	MSA, CG, DIO, DCCS, MG, PLA,	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	MSA, DIO, DCCS, MG, MES	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	MSA, DIO, DCCS, MG, MES	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	MSA, DIO, MES, OPM, CES, CESTr	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	MSA, DIO, MES, OPM	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 15(2)	Duty to include details of arrangement in public roads register	CAP, MSA, DIO	
s 16(7)	Power to enter into an arrangement under s 15	MSA, DIO, OPM	
s 16(8)	Duty to enter details of determination in public roads register	CAP, MSA, DIO	
s 17(2)	Duty to register public road in public roads register	CAP, MSA, DIO	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	CAP, MSA, DIO	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	CAP, MSA, DIO	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	CAP, MSA, DIO, DCCS, MG, MES	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	CAP, MSA, DIO	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	CAP, MSA, DIO, CESTr	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	CAP, MSA, DIO	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	CAP, MSA, DIO	
s 19(4)	Duty to specify details of discontinuance in public roads register	CAP, MSA, DIO	
s 19(5)	Duty to ensure public roads register is available for public inspection	CAP, MSA, DIO	
s 21	Function of replying to request for information or advice	CAP, MSA, DIO	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	CAP, MSA, DIO	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	CAP, MSA, DIO	
s 22(5)	Duty to give effect to a direction under s 22	CAP, MSA, DIO	
s 40(1)	Duty to inspect, maintain and repair a public road.	CAP, MSA, CWME, CCW, DIO, CCI, CS, MCWD, MES, OPM, CES, CWPM, CWSPM, CESTr, PMMP	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	CAP, MSA, CWME, CCW, DIO, MES, OPM, CES, CESTr	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	MSA, CWME, CCW, DIO, CCI, CS, MCWD, MES, OPM, CES, CWPM, CWSPM, CESTr, PMMP	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 42(1)	Power to declare a public road as a controlled access road	CAP, MSA, DIO	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	CAP, MSA, DIO	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	CAP, MSA, DIO	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	MSA, DIO, MES, CES, CESTr	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	CAP, MSA, DIO, MES	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	CAP, MSA, DIO	
s 49	Power to develop and publish a road management plan	CAP, MSA, DIO	
s 51	Power to determine standards by incorporating the standards in a road management plan	CAP, MSA, DIO	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	CAP, MSA, DIO	
s 54(2)	Duty to give notice of proposal to make a road management plan	CAP, MSA, DIO	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	CAP, MSA, DIO	
s 54(6)	Power to amend road management plan	CAP, MSA, DIO	
s 54(7)	Duty to incorporate the amendments into the road management plan	CAP, MSA, DIO	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	CAP, MSA, DIO	
s 63(1)	Power to consent to conduct of works on road	MSA, CWME, CCW, DIO, CCI, CS, MCWD, MES, OPM, CES, CWPM, CWSPM, CESTr, PMMP	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	MSA, CWME, CCW, DIO, CCI, CS, MCWD, MES, OPM, CES, CWPM, CWSPM, CESTr, PMMP	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	MSA, DIO, MES, OPM, CES, CESTr	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	MSA, DIO, MES, OPM	Where Council is the coordinating road authority



Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	DIO, MES, OPM	Where Council is the coordinating road authority
s 67(3)	Power to request information	MSA, DIO, MCWD, MES, OPM	Where Council is the coordinating road authority
s 68(2)	Power to request information	MSA, DIO, CCI, MCWD, MES, OPM, PMMP	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	CEO	Refer to S11 Instrument
s 72	Duty to issue an identity card to each authorised officer	MSA, DCIA, DIO, CBP, PCBP, MCWD, MES, MPC, OPM	
s 85	Function of receiving report from authorised officer	MSA, CWME, CPV, CCW, DIO, MCWD, MES, OPM, COS	
s 86	Duty to keep register re s 85 matters	MSA, DIO, MCWD, MES, OPM	
s 87(1)	Function of receiving complaints	MSA, CWME, CPV, CCW, DIO, MCWD, MES, OPM, COS	
s 87(2)	Duty to investigate complaint and provide report	MSA, CWME, CPV, CCW, DIO, MCWD, MES, OPM, COS	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	To be retained by the CEO	Refer to s11 Instrument

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 112(2)	Power to recover damages in court	MSA, DIO, MCWD, MFIP, DCCS, MES, OPM	
s 116	Power to cause or carry out inspection	MSA, CWME, CCW, DIO, CCI, CS, MCWD, MES, OPM, CWPM, CWSPM, PMMP	
s 119(2)	Function of consulting with the Head, Transport for Victoria	MSA, CWME, CPV, CCW, DIO, CCI, CS, MCWD, MES, OPM, COS, CWPM, CWSPM, PMMP	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	MSA, CWME, CPV, CCW, DIO, CCI, CS, MCWD, MES, OPM, COS, CWPM, CWSPM, PMMP	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	MSA, CPV, DIO, MCWD, MES, OPM, COS	
s 121(1)	Power to enter into an agreement in respect of works	MSA, DIO, MCWD, MES, OPM	
s 122(1)	Power to charge and recover fees	MSA, DIO, MCWD, MES, OPM	
s 123(1)	Power to charge for any service	MSA, DIO, MCWD, MES, OPM	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	MSA, DIO, MES	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	MSA, DIO, MES	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	MSA, DIO, MES	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	MSA, DIO, MCWD, DComm, MES, CES, CEStr	
sch 2 cl 5	Duty to publish notice of declaration	CAP, MSA, DIO, MES, CES, CEStr	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	CAP, MSA, DIO, CCI, MCWD, MES, COS, CES, CWPM, CWSPM, CEStr, PMMP	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	CAP, MSA, DIO, CCI, MCWD, MES, OPM, COS, CES, CWPM, CWSPM, CEStr, PMMP	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	CAP, MSA, DIO, CCI, MCWD, MES, OPM, COS, CES, CWPM, CWSPM, CEStr, PMMP	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	CAP, MSA, DIO, CCI, MCWD, MES, OPM, COS, CES, CWPM, CWSPM, CEStr, PMMP	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	CAP, MSA, CWME, CCW, DIO, CCI, MCWD, MES, OPM, COS, CES, CWPM, CWSPM, CESTr, PMMP	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	CAP, MSA, DIO, CCI, MCWD, MES, COS, CES, CWPM, CWSPM, CESTr, PMMP	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	CAP, MSA, DIO, CCI, MCWD, MES, COS, CES, CWPM, CWSPM, PMMP	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	MSA, DIO, CCI, CS, MCWD, MES, COS, CWPM, CWSPM, PMMP	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	MSA, MPPR, DIO, MCWD, MFIP, DCCS, MES, OPM	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	MSA, DIO, CCI, MCWD, MES, OPM, COS, CES, CWPM, CWSPM, CESTr, PMMP	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	MSA, DIO, CCI, MCWD, MES, OPM, COS, CES, CESTr, PMMP	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	DIO, CCI, MCWD, MES, OPM, COS, PMMP	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 16(4)	Duty to consult	CAP, MSA, DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 18(1)	Power to enter into an agreement	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	CWME, CCW, DIO, MCWD, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	DIO, MCWD, CWLA, MES, OPM, COS, CES, CWPM, CWSPM, CESTr	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7A cl 2	Power to cause street lights to be installed on roads	CWME, CCW, DIO, CCI, MCWD, CWLA, MES, OPM, COS, CES, CWPM, CWSPM, CESTr, PMMP	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	DIO, CCI, MCWD, MES, COS, CES, CESTr, PMMP	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	DIO, CCI, MCWD, MES, COS, CES, CESTr, PMMP	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	DIO, CCI, MCWD, MES, COS, CES, CESTr, PMMP	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Cemeteries and Crematoria Regulations 2015			
##These provisions apply to Council appointed as a cemetery trust under s 5 of the <i>Cemeteries and Crematoria Act</i> 2003, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 24	Duty to ensure that cemetery complies with depth of burial requirements	DCCS, MGGO, BSOG, GFIO	

### Cemeteries and Crematoria Regulations 2015

##These provisions apply to Council appointed as a cemetery trust under s 5 of the *Cemeteries and Crematoria Act 2003*, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 25	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	DCCS, MG,GO, BSOG, GFIO	
r 27	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	DCCS, MG,BSOG, GFIO	
r 33(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	DCCS, MG,BSOG, GFIO	
r 46	Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c)	DCCS, MG,	
r 48(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	DCCS, MG,GO, BSOG, GFIO	
	Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	Note only	
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2	DCCS, MG,	See note above regarding model rules
sch 2 cl 5(1)	Duty to display the hours during which pedestrian access is available to the cemetery	DCCS, MG,GO, BSOG, GFIO	See note above regarding model rules
sch 2 cl 5(2)	Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours	DCCS, MG,GO, BSOG, GFIO	See note above regarding model rules

### Cemeteries and Crematoria Regulations 2015

##These provisions apply to Council appointed as a cemetery trust under s 5 of the *Cemeteries and Crematoria Act 2003*, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 6(1)	Power to give directions regarding the manner in which a funeral is to be conducted	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 7(1)	Power to give directions regarding the dressing of places of interment and memorials	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 8	Power to approve certain mementos on a memorial	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 11(1)	Power to remove objects from a memorial or place of interment	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 11(2)	Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 12	Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 14	Power to approve an animal to enter into or remain in a cemetery	DCCS, MG,GO, BSO, GFIO	See note above regarding model rules
sch 2 cl 16(1)	Power to approve construction and building within a cemetery	CEO, DCCS, MG	See note above regarding model rules
sch 2 cl 17(1)	Power to approve action to disturb or demolish property of the cemetery trust	CEO, DCCS, MG	See note above regarding model rules



### Cemeteries and Crematoria Regulations 2015

##These provisions apply to Council appointed as a cemetery trust under s 5 of the *Cemeteries and Crematoria Act* 2003, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 18(1)	Power to approve digging or planting within a cemetery	DCCS, MG	See note above regarding model rules

### Planning and Environment Regulations 2015

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	CStP, DComm, MDS, MCF	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	CStP, DComm, MDS, SPC, TLSP, PLSP, MCF, CMD, PP	
r.25(a)	duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	SSP, StatP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	where Council is the responsible authority

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.25(b)	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	SSP, StatP, TLSPS, CStP, ParaP, DComm, MDS, SUBO, SPC, TLSP, PLSP, MCF, CMD, PP	where Council is not the responsible authority but the relevant land is within Council's municipal district
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	CStP, StrP, SSTRP, DComm, MDS, CSPP, MCF	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	CStP, DComm, MCF	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	CStP, DComm, MCF	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	CStP, DComm, MCF	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 7	Power to enter into a written agreement with a caravan park owner	SBS, MPPR, CPM, EHT, SEHO, DMBS, CEH, EHO, DComm, DCCS, MBS, MDS	CEH and MBS in a coordinated approach
r 10	Function of receiving application for registration	EHT, SEHO, CEH, EHO	
r 11	Function of receiving application for renewal of registration	SBS, EHT, SEHO, DMBS, CEH, EHO, MBS	Approach to be coordinated between CEH and MBS
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	EHT, SEHO, CEH, EHO	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	EHT, SEHO, CEH, EHO	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	EHT, SEHO, CEH, EHO	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	DMBS, CEH, DComm, MBS, MDS	Approach to be coordinated between CEH and MBS
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	EHT, SEHO, DMBS, CEH, EHO, MBS	Approach to be coordinated between CEH and MBS
r 12(4) & (5)	Duty to issue certificate of registration	CEH, DComm, MDS	
r 14(1)	Function of receiving notice of transfer of ownership	EHT, SEHO, CEH, EHO	
r 14(3)	Power to determine where notice of transfer is displayed	EHT, SEHO, CEH, EHO	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15(1)	Duty to transfer registration to new caravan park owner	EHT, SEHO, CEH, EHO	
r 15(2)	Duty to issue a certificate of transfer of registration	CEH, DComm, MDS	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	CEH, DComm, MDS	
r 17	Duty to keep register of caravan parks	CEH, DComm, MDS	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
r 21(2)	Duty to consult with relevant emergency services agencies	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	EHT, SEHO, CEH, EHO, DComm, MDS	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
r 24(2)	Power to consult with relevant floodplain management authority	EHT, SEHO, CEH, EHO, DComm, MBS, MDS, MFPO	EHO, EHT, SEHO, CEH and MBS in coordinated approach

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	EHT, SEHO, CEH, EHO, DComm, MDS	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	SBS, SEHO, DMBS, CEH, DComm, MBS, MDS	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	SBS, SEHO, DMBS, CEH, DComm, MBS, MDS	
r 39(3)	Function of receiving installation certificate	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	SBS, EHT, SEHO, DMBS, CEH, EHO, DComm, MBS, MDS	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 8(1)	Duty to conduct reviews of road management plan	CAP, MSA, DIO	
r 9(2)	Duty to produce written report of review of road management plan and make report available	CAP, MSA, DIO	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	CAP, MSA, DIO	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	CAP, MSA, DIO	
r 13(1)	Duty to publish notice of amendments to road management plan	CAP, MSA, DIO	where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	CAP, MSA, DIO	
r 16(3)	Power to issue permit	CWME, DIO, MES, OPM, CES, CESTr	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	CWME, DIO, MES, OPM, CES	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	MSA, DIO, MES, CES, CESTr	Where Council is the coordinating road authority

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	MSA, DIO, MFIP, DCCS, MES, CES, CESTr	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	CWME, CCW, DIO, CCI, CS, MCWD, MES, OPM, CES, CESTr, PMMP	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	CWME, CCW, DIO, MES, OPM, CES, CESTr	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	DIO, MFIP, DCCS, MES, OPM, CES, CESTr	

Road Management (Works and Infrastructure) Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	CWME, DIO, MES, OPM, CES, CESTr	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	CWME, DIO, MES, OPM, CES, CESTr	Where Council is the coordinating road authority

Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 36	Duty to ensure that cemetery complies with depth of burial requirements	BSOG, DCCS , MG, GFIO, CG, GO	
r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	BSOG, DCCS , MG, GFIO, CG, GO	
r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	BSOG, DCCS , MG, GFIO	
r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	BSOG, DCCS , MG, GFIO	
r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.	BSOG, DCCS , MG, GFIO	
r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	BSOG, DCCS , MG, GFIO	
r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	BSOG, DCCS , MG, GFIO	
r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	BSOG, DCCS , MG, GFIO	
r 46(2)	Power to release cremated human remains to certain persons	BSOG, DCCS , MG, GFIO, CG, GO	Subject to any order of a court
r 48	Power to approve certain activities under the r 57 or 58(2) if satisfied of regulation (1)(a)-(c)	DCCS , MG	



Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 50	Duty to provide statement that alternative vendors or supplier of memorials exist	BSOG, DCCS , MG, GFIO, CG, GO	
r 51	Power to inspect any work that is being carried out on memorials, places or internments and buildings for ceremonies	BSOG, DCCS , MG, GFIO, CG, GO	
r 52	Power to approval the arrangement or conduct of a funeral	BSOG, DCCS , MG, GFIO, CG, GO	
r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted	BSOG, DCCS , MG, GFIO, CG, GO	
r 56(1)	Power to give directions regarding the objects, things or items affixed to, or placed on or around, the places of internment and memorials	BSOG, DCCS , MG, GFIO, CG, GO	
r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial	BSOG, DCCS , MG, GFIO, CG, GO	
r 56(4)	Duty to dispute items under r 56(3) in a manner considered appropriate	BSOG, DCCS , MG, GFIO, CG, GO	
r 57(1)	Power to approve the use of fire in a public cemetery	BSOG, DCCS , MG, GFIO, CG, GO	
r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	BSOG, DCCS , MG, GFIO	
r 59	Duty to display the hours during which the public can access the cemetery	BSOG, DCCS , MG, GFIO	

Cemeteries and Crematoria Regulations 2025			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2	DIO, DCCS , MG, MOP	See note above regarding model rules

**Executive Summary****12.2 Adoption of Governance Policies**

*Enquiries: (Cam Arullanantham: Corporate and Commercial Services)*

*Email: Cam.Arullanantham@frankston.vic.gov.au*

Council Plan

Level 1: Council Performance and Leadership

Level 2: Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect, and accountability

**Purpose**

To present Council with revised and updated policies for adoption.

**Recommendation (Director Corporate and Commercial Services)**

That Council:

1. Notes a Councillor Travel Policy was developed in response to the Council resolution from the 23 February 2026 Meeting and Council's Place Naming Policy and Commemorative Memorial Features Policy have been revised to reflect legislative changes;
2. Notes community engagement on these policies occurred for a period of 30 days, through the 'Engage Frankston' Platform between April and May 2026 with eight (8) submissions received, with feedback taken into consideration for the final policies;
3. Notes, following consultation, minor amendments were made as follows:
  - Place Naming Policy: Section 4.2.2 of the policy was updated to remove the sentence "*Council will prioritise naming proposals which promote gender equality and diversity*", as it was already made clear in that section of the Policy that Council will promote gender equality and diversity, in accordance with legislative requirements of the *Gender Equality Act 2020* and the statutory Naming Rules from the *Geographic Place Names Act 1998*
  - Councillor Travel Policy: section 4.2.5 of the Policy was updated to clarify the accommodation standards when travelling within Victoria, which are consistent when travelling interstate and internationally; and
4. Adopts the policies listed below and publishes them on Council's website:
  - Place Naming Policy
  - Commemorative Memorial Fixtures Policy
  - Councillor Travel Policy

**Key Points / Issues**

- Policy reviews are a key pillar of best practice governance by ensuring decision making is consistent, transparent and strengthens risk management by aligning policies with strategic priorities and identifying areas of improvement and efficiency.
- The Place Naming Policy and the Commemorative Memorial Fixtures Policy have been revised to align further with legislative requirement and updated to include clearer processes.

**12.2 Adoption of Governance Policies****Executive Summary**

- The Councillor Travel Policy is a new Council Policy.
- Councillors were briefed on 30 March 2026 regarding the new Councillor Travel Policy and revised Commemorative Memorial Fixtures Policy and Place Naming Policy. The Mayor, Deputy Mayor and Councillors Asker, Butler, Conroy, Green and Hill were in attendance.
- All policies have been presented to the public through community consultation.

**Background**

Council maintains a suite of policies to support consistent, transparent and accountable decision-making across governance, community recognition and Councillor conduct.

Council conducted community consultation for a period of 30 days, for the following three (3) Council policies:

- Place Naming Policy – **Attachment A**
- Commemorative Memorial Fixtures Policy – **Attachment B**
- Councillor Travel Policy – **Attachment C**

The Place Naming Policy guides the naming and renaming of roads, features and public places to ensure compliance with the Naming Rules for Places in Victoria and to reflect local history, culture and community values.

The Commemorative Fixtures Policy provides a framework for assessing and managing commemorative requests on Council land, balancing community sentiment with long-term impacts on public spaces and assets.

The Councillor Travel Policy establishes clear expectations for travel undertaken by Councillors in their official capacity, supporting transparency, appropriate use of public resources and alignment with Council's governance standards and legislative obligations.

Submissions were received for the Commemorative Memorial Fixtures and Councillor Travel Policy which have been outlined within this report.

**Place Naming Policy**

The Place Naming Policy (**Attachment A**) establishes a clear and consistent framework for the naming and renaming of roads, features and public places within the municipality.

The policy ensures naming proposals comply with the *Naming Rules for Places in Victoria 2022 (Naming Rules)* and are culturally appropriate, respectful and reflective of local history and community values.

The policy supports transparent decision-making, community consultation where required, and coordination with relevant authorities to ensure accurate and enduring place names.

The key changes to the policy have been provided in the contrast table below.

<i>Road, Locality and Feature Naming Policy (2016)</i>	<i>Place Naming Policy (2026)</i>
<ul style="list-style-type: none"> <li>• Focus on regulations and <i>Naming Rules for Places in Victoria 2016</i></li> <li>• Does not refer to a Name Bank register</li> </ul>	<ul style="list-style-type: none"> <li>• Revised Title</li> <li>• Further clarified naming proposal process, assessment and submission requirements</li> </ul>

## 12.2 Adoption of Governance Policies

**Executive Summary**

<i>Road, Locality and Feature Naming Policy (2016)</i>	<i>Place Naming Policy (2026)</i>
<ul style="list-style-type: none"> <li>• No additional Council principles</li> <li>• Limited reference to consultation</li> <li>• Public proposals not clearly defined</li> <li>• Limited guidance on applications and proposals process</li> </ul>	<ul style="list-style-type: none"> <li>• Alignment with the <i>Gender Equality Act 2020</i> and the <i>Naming Rules for Places in Victoria 2022</i></li> <li>• Additional principles for Council consideration which include; <ul style="list-style-type: none"> <li>• Indigenous recognition</li> <li>• Gender equality and diversity</li> <li>• Commemorative names and multicultural recognition</li> </ul> </li> <li>• Criteria for rejected/lapsed proposals</li> </ul>

Community consultation occurred from 1 April 2026 until 3 May 2026 through the 'Engage Frankston' Platform. Two (2) submissions were received with community feedback positive and submissions agreeing or strongly agreeing with the policy. Community consultation results are available on Council's 'Engage Frankston' Platform.

Following consultation, section 4.2.2 of the policy was updated to remove the sentence "Council will prioritise naming proposals which promote gender equality and diversity", as it was already made clear in that section of the Policy that Council will promote gender equality and diversity, in accordance with legislative requirements of the *Gender Equality Act 2020* and the statutory Naming Rules from the *Geographic Place Names Act 1998*.

Commemorative Memorial Fixtures Policy

The Commemorative Fixtures Policy (**Attachment B**) provides a clear framework to guide the assessment, approval and management of commemorative fixtures on Council land.

The policy outlines the principles, eligibility criteria and approval pathways for proposals, ensuring commemorative requests are consistent, respectful, equitable and aligned with Council's public space and asset management objectives.

The policy supports transparent decision-making while balancing community sentiment, heritage considerations, maintenance responsibilities and long-term impacts on public places.

**12.2 Adoption of Governance Policies****Executive Summary**

The key changes to the policy have been provided in the contrast table below.

<i>Public Commemorative Tributes and Memorials Policy (2019)</i>	<i>Commemorative Memorial Fixtures Policy (2026)</i>
<ul style="list-style-type: none"> <li>• General framework for plaques and memorials</li> <li>• Principle-based with limited process detail</li> <li>• No reference to minor or major commemorative memorial fixtures</li> <li>• Community contribution for all fixture types and no clear cost estimation</li> <li>• Limited scope for locations of fixtures</li> <li>• Process for applications and proposals not clearly defined.</li> </ul>	<ul style="list-style-type: none"> <li>• Distinction between minor and major recognition fixtures and responsibility of financial contribution</li> <li>• Further detailed principles for applications</li> <li>• Further detailed application requirements, process, timelines, denied or lapsed applications and fees associated with approved applications</li> <li>• Reference to Gender Equality, multicultural and indigenous recognition</li> <li>• Distinction between minor and major recognition fixtures</li> </ul>

Community consultation occurred from 1 April 2026 until 3 May 2026 through the 'Engage Frankston' Platform. One (1) submission was received during consultation on the draft Commemorative Fixtures Policy, indicating clear support for the policy. Community consultation results are available on Council's 'Engage Frankston' Platform.

**Councillor Travel Policy**

The Councillor Travel Policy (**Attachment C**) is a new policy that provides a clear framework to guide and regulate travel undertaken by Councillors in their official capacity. It supports transparency, accountability and appropriate use of public resources by setting expectations around approval processes, eligible expenses and reporting requirements. The policy ensures Councillor travel aligns with Council's governance standards, community expectations and legislative obligations.

Consultation with the community occurred from 10 April 2026 until 10 May 2026 and results are available on Council's 'Engage Frankston' Platform. Five (5) submissions were received and provided the following data highlights.

- Feedback demonstrated moderate to positive support for the draft policy, specifically in relation to its guiding principles of transparency, public benefit and responsible use of public funds
- Generally agreed that the policy would provide confidence that Councillor travel is well governed, accountable and in the best interests of the community
- More mixed views were expressed in relation to specific operational aspects of the policy, including eligibility and application requirements and the proposed approach to accommodation and value for money.
- Three (3) respondents provided written comments, as provided in the table below. No respondents requested an individual response to their submission or sought to present their views at a Council meeting.

**12.2 Adoption of Governance Policies****Executive Summary**

<i>Submission</i>	<i>Feedback</i>	<i>Officer response</i>
<b>1</b>	It is not clear in the document what travel would require a maximum travel of 180 days. If such travel is necessary, is the councillor who is travelling qualified through experience as the best person to send or is this just sending a person for work experience where the councillor has no background in the first place to take advantage of the opportunity. Is this just a funded holiday or for signing of contracts. Has that person enough experience to gain any additional knowledge to implement changes in council policy. What meetings are necessary to involve international travel when this is at a local government level, is this to secure overseas business to come to Frankston to establish a business venture to create local employment through business investment. Why would council spend public money on meet and greet meetings when meetings can be conducted over the internet using programs such as Microsoft Teams. International consultants could be used to better advantage.	<i>Council notes the community's concerns and clarifies that the 180-day reference is an insurance definition only and does not imply that Councillors would undertake travel of this length. Any interstate or international travel must be short-term, formally endorsed by Council and clearly aligned to Council's adopted strategies or approved advocacy and engagement frameworks. Councillors have no authority to sign contracts or make commitments and all travel proposals must demonstrate a clear community benefit, value for money and transparency.</i>  <i>The Policy includes safeguards to ensure travel is not for personal benefit, including strict cost controls, conflict of interest declarations, mandatory reporting, and public disclosure. Virtual meetings and the use of consultants are considered where appropriate, and in-person travel is only supported where there is a clear justification that online engagement cannot achieve the same outcome, ensuring responsible use of public funds for the benefit of the Frankston community.</i>
<b>2</b>	Looks good.	<i>Feedback noted</i>
<b>3</b>	There is no reason for councillors to be travelling. They are meant to serve the community, not travel abroad	<i>Council understands this view and confirms that Councillors' primary role is to serve the local community. The Policy makes clear that travel is only approved in limited circumstances where it directly benefits the municipality, aligns with Council's adopted strategies, and cannot be effectively achieved through local or online engagement.</i>

Following consultation, section 4.2.5 of the Policy was updated to clarify the accommodation standards when travelling within Victoria, which are consistent when travelling interstate and internationally.

**Financial Impact**

There are no financial implications associated with this report.

**Consultation****1. External Stakeholders**

Consultation was conducted through Council's 'Engage Frankston' Platform for a period of 30 days.

**12.2 Adoption of Governance Policies****Executive Summary**

<i>Policy</i>	<i>Community Consultation Dates</i>	<i>Result summary</i>
Place Naming Policy	Wednesday, 1 April 2026 – Sunday, 3 May 2026	Two (2) Submissions received, both in support of the Policy.
Commemorative Memorial Fixtures Policy	Wednesday, 1 April 2026 – Sunday, 3 May 2026	One (1) submission received, in support of the Policy.
Councillor Travel Policy	Friday, 10 April 2026 – Sunday, 10 May 2026	Five (5) submissions received, moderate support for the Policy. There were three (3) written submissions.

The results for community consultation for all policies results are available on Council's 'Engage Frankston' Platform.

**2. Other Stakeholders**

All Policies were presented to internal stakeholders which included the following.

<i>Policy</i>	<i>Internal Stakeholders considered</i>
Place Naming Policy	<ul style="list-style-type: none"> <li>• Procurement, Property and Risk</li> <li>• Safer Communities</li> <li>• Financial and Integrated Planning</li> <li>• People and Culture</li> <li>• Development Services</li> <li>• Governance</li> <li>• Councillors</li> </ul>
Commemorative Memorial Fixtures Policy	<ul style="list-style-type: none"> <li>• Procurement, Property and Risk</li> <li>• Safer Communities</li> <li>• Financial and Integrated Planning</li> <li>• People and Culture</li> <li>• Development Services</li> <li>• Governance</li> <li>• Councillors</li> </ul>
Councillor Travel Policy	<ul style="list-style-type: none"> <li>• Financial and Integrated Planning</li> <li>• People and Culture</li> <li>• Community Relations</li> <li>• Governance</li> <li>• Councillors</li> </ul>

**Analysis (Environmental / Economic / Social Implications)**

All policies positively impact the community by:

- Improving the policy environment;
- Alignment with legislative and internal frameworks and processes;
- Improved clarity and structure;
- Strengthened controls; and
- Enhances equity and inclusion focus.



**12.2 Adoption of Governance Policies****Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The legal implications for all policies have been considered and all policies meet legislative expectations which specifically reference the following legislation:

- *Local Government 2020*
- *Local Government (Governance and Integrity) Amendment Regulations 2024*
- *Geographic Place Names Act 1998*
- *Naming Rules for Places in Victoria 2022*
- *Gender Equality Act 2020*
- *Councillor Model Code of Conduct 2024*

Policy Impacts

All policies that are referenced have been outlined in the related documents of the individual policies.

**Gender Impact Assessments**

No gender impact assessment was required. This initiative has no impact on our community or the public.

Gender Impacts are considered through the Policy and Protocol Framework.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

**Risk Mitigation**

The new and revised policies address and mitigate the following risks:

- Clear eligibility criteria and assessment requirements reduce inconsistent or inappropriate approvals;
- Defined roles, responsibilities and decision authorities minimise governance and delegation risks;
- Standardised processes improve transparency and defensibility of decisions;
- Explicit exclusions and limitations reduce reputational and legal exposure;
- Alignment with legislation and policy frameworks ensures compliance risks are managed;
- Requirements for community consultation and evidence support mitigate stakeholder dissatisfaction; and
- Defined timeframes, costs and responsibilities reduce operational and financial risk.

**12.2 Adoption of Governance Policies****Executive Summary****Conclusion**

The policies provide a consistent and transparent framework that aligns with legislative requirements, strengthens decision-making processes and supports best practice governance.

It is recommended that Council adopt the Place Naming Policy, Commemorative Memorial Fixtures Policy and Councillor Travel Policy.

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**ATTACHMENTS**

Attachment A: [↓](#) Place Naming Policy - Revised 2026

Attachment B: [↓](#) Commemorative Memorial Fixtures Policy - Revised 2026

Attachment C: [↓](#) Councillor Travel Policy



# Place Naming Policy

<b>REM REFERENCE</b>	A5779353	
<b>POLICY TYPE</b>	<b>Council:</b> adopted by Council resolution	
<b>APPROVAL</b>	Council	
<b>DATE ADOPTED</b>		
<b>DIRECTORATE</b>	Customer and Corporate	
<b>POLICY OWNER</b>	Manager Governance	
<b>NEXT REVIEW</b>	30 June 2030	
<b>REVISION RECORD</b>	<b>VERSION</b>	<b>REVISION DESCRIPTION</b>
18 September 2006	1.0	Initial policy created.
23 September 2019	2.0	Reviewed September 2019.
1 June 2026	3.0	Revised and updated to align with legislative and internal policies.

## 1. Purpose

The purpose of this Place Naming Policy (Policy) is to provide a clear, consistent and inclusive framework for the naming of roads, localities and features.

This Policy ensures that Council remains compliant with the *Geographic Place Names Act 1998* and the *Naming Rules for Places in Victoria 2022* (Naming Rules).

## 2. Scope

This Policy applies to Council, Council officers and members of the public seeking to propose a new name or rename an existing feature, road or locality within Frankston City Council.

This Policy relates to all publicly owned features, localities and public roads within the Frankston municipality, where Council is the naming authority.

This Policy does not apply to specific exemptions, which are detailed below:

- Places that are outside of Council's municipal boundary or are not legislatively required to be named by Council;
- Electoral regions, districts or wards;
- Private property;
- Geographic places of regional, state or national significance (including waterways);
- Places for commercial purposes;
- Street Numbering;
- Naming where Council officers have delegated approval powers; and
- Place naming requests that are considered urgent due to public safety implications.

### 3. Governance Principles and Council Plan Alignment

#### 3.1. Governance Principles

*Principle (a) Council decisions are to be made and actions taken in accordance with the relevant law;*

*Principle (i) the transparency of Council decisions, actions and information is to be ensured.*

#### 3.2. Council Plan Alignment

Strategic Objective 4.2: Provide good governance and ensure Councillors are demonstrating to the community the highest standards of integrity, transparency, respect and accountability.

### 4. Policy

#### 4.1. Overview

This Policy outlines the process of making a naming proposal. Council is responsible for geographic place names within Frankston and processing of naming proposals.

In considering naming proposals, Council is required to comply with the principles associated with the Naming Rules, Council can apply any additional principles to reflect Council's strategic direction or priorities. Council has applied additional naming principles, that have been outlined within Section 4.2 of this Policy.

#### 4.2. Additional Principles

In addition to the principles set out in the Naming Rules, Council has established further principles to strengthen alignment with its Reconciliation Action Plan, Gender Equality Action Plan and the *Gender and Equality Act 2020*. These additional principles are outlined below.

- Indigenous Australia
- Gender equality
- Commemorative names and Multicultural recognition

##### 4.2.1. Recognition and inclusion of Indigenous Australia

Victoria has a rich Aboriginal history representing the diversity of cultural heritage and deep connection to the land and offers an ideal opportunity to connect language to place. Council is committed to continue working with our Aboriginal and Torres Strait Islander people and continue our reconciliation journey.

Indigenous names are encouraged and preferred, in line with Government policies, Council will prioritise naming proposals which request the use of indigenous names.

If an Aboriginal or indigenous name is being proposed, Council must engage with local indigenous community groups or the Bunurong Land Council Aboriginal Corporation (BLCAC) for approval to use the name prior to community consultation and in conjunction with the initial assessment.

##### 4.2.2. Gender Equality and Diversity Naming

To ensure that there is balanced representation of naming across Council is in alignment with the *Gender and Equality Act 2020* and Gender Equality Action Plan,



Council is committed to promoting and achieving gender equality. This includes promoting naming proposals that acknowledge significant women and gender diverse people.

#### 4.2.3. Commemorative Names and Multicultural recognition

Commemorative names can be submitted to Council to recognise an individual's significant contribution to the municipality. A commemorative name must meet the criteria outlined below.

- Individual must be deceased for a minimum of two (2) years;
- Evidence of consent or attempted consultation with family members to use the individual's name;
- Evidence of the individual's community impact within Frankston City Council and letters of support from the community must be provided;
- There is no evidence of the individual involved in any offensive or criminal conduct; and
- It is preferred that only one name is submitted.

#### 4.3. Naming Proposals

A naming proposal can be initiated by Council or by members of the public, including:

- Individuals or Community groups;
- Emergency management;
- Public Services providers; and
- Government departments or authorities.

This policy outlines the process and requirements for submitting a naming proposal through to its implementation. *Figure 1* below provides a visual representation of the phases of this Policy and a naming request.

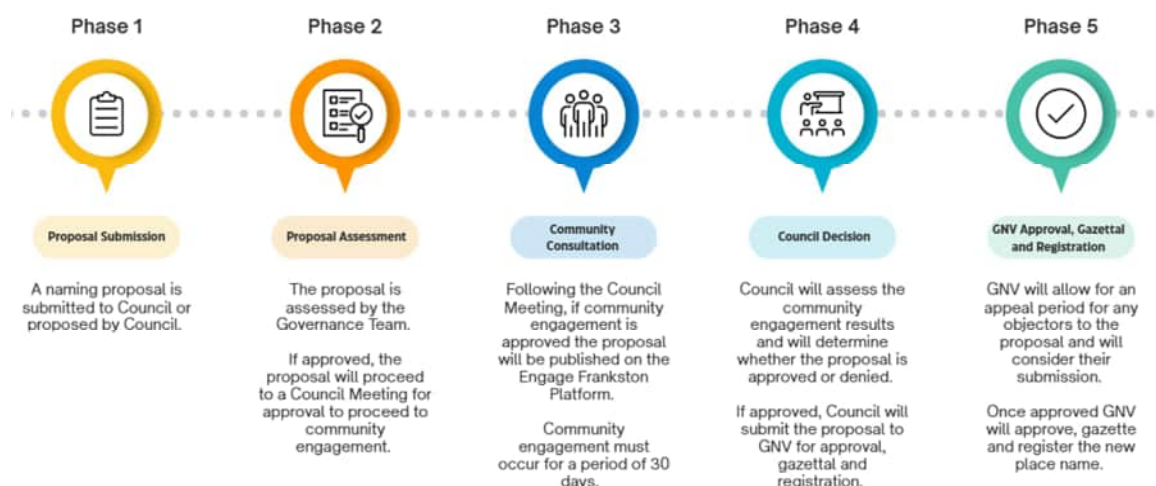


Figure 1 – Phases of Naming Proposals



#### 4.3.1. Submitting a Naming Proposal

Proposals may be received from the community, or Council may initiate its own naming proposal, with consideration of community interests and will be considered in accordance with this Policy.

A naming proposal should include the information provided below prior to officer assessment.

- Contact details (email/phone) of the individual submitting the proposal
- The proposed name of the feature, road or locality and the current name (if relevant or exists)
- The location of the road, feature or locality (including map location, if possible)
- Background information on the rationale for changing the name or boundary
- Evidence or reason as to why the current name is not considered appropriate or any other relevant information
- A statement that outlines the proposal is compliant with the relevant principles of the Naming Rules (refer Naming Rules checklist link)

The naming proposal must be submitted in writing to the Governance Department by email to [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au) or hard copies can be provided to the Frankston Civic Centre located at 30 Davey Street, Frankston.

#### 4.3.2. Assessment and Review of Proposals

The Governance Department will review and assess all naming proposals received and will determine if the proposal is compliant within the parameters of this Policy, in alignment with the *Naming Rules 2022* and Council's strategic direction and/or budget.

Council encourages names that act as a reminder of local history, culture and citizens, whilst being mindful of needing to achieve a balanced representation of:

- Indigenous Australia (refer to 4.2.3)
- Gender equality (Refer to 4.2.3)
- Local historical events or figures
- A multicultural present

Victoria has a diverse multicultural community. It is encouraged to reflect multicultural history in alignment with the naming rules. Multicultural names must meet the criteria outlined below.

- If the name is taken from a language other than English, it must be written in Australian English
- Evidence of historical and cultural significance
- Evidence of community support

Officers will determine if the proposal can proceed to Council for consideration to community consultation, final Council endorsement and formal submission to Geographic Names Victoria.



#### 4.3.3. Community Consultation

Council is committed to transparency and considering the perspective of the community in the place naming process. Following the initial assessment of the naming proposal, Council may consider the appropriate engagement strategy in compliance with the *Naming Rules* and Council's Community Engagement Policy. A Council resolution may be required to conduct community consultation on any naming proposal.

Community consultation will occur over a minimum 30-day period. Any feedback received will be considered and reported on for decision at a Council Meeting.

#### 4.4. Council Decision, Geographic Names Victoria Decision and Notification

A report will be presented to Council providing a recommendation on the naming proposal and the feedback received from community consultation. As the Naming Authority, Council can resolve to approve or reject any naming proposal (refer to Section 4.5).

Following Council approval, the naming proposal and decision will be submitted to the Registrar of Geographic Names Victoria (GNV) for formal approval, gazettal and inclusion in the Register of Geographic Names. GNV has the authority to reject any proposal that it determines does not comply with the *Naming Rules 2022*.

GNV will allow for objections and appeals to be received on the proposal prior to formal approval gazettal and registration. Further information on this process can be found through the [GNV website](#).

Following the GNV process, Council will notify the community of the outcome of the naming proposal, through the Engage Frankston Platform.

#### 4.5. Rejected Proposals

Council may reject naming proposals on any of the following principles.

- The proposal would violate the *Naming Rules 2022* or this Policy
- The submission does not include all the requirements as outlined in section 4.3.1 of this Policy
- The proposed name is trivial or may cause offence
- The proposed name may be in contention with the additional principles outlined in Section 4.2 of this Policy
- Pattern submissions, repeated submissions or unreasonable submissions
- Does not pass the officer assessment
- The submitter of the proposal is non-responsive or does not address or rectify requested changes to the proposal within 30 days.

Council will maintain a record of naming proposals submitted, including names that were rejected but are compliant with the Naming Rules. These names may be considered for future naming opportunities across Frankston municipality. This record will be known as the *Name Bank Register* and will be maintained by the Governance Department.



## 5. Roles and Responsibilities

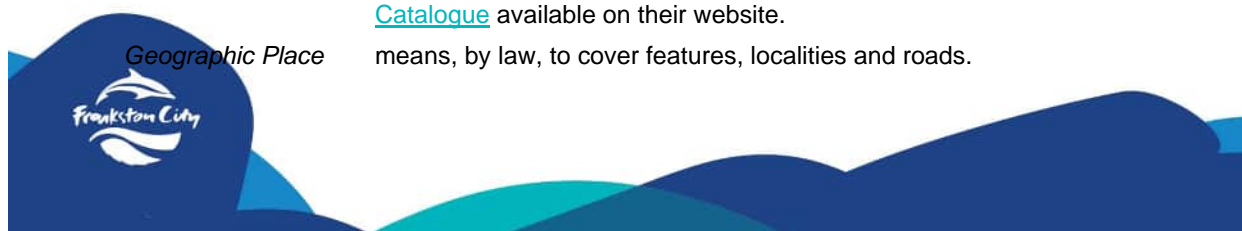
Role	Responsibility
Councillors	As the naming authority for the municipality, Councillors are responsible for: <ul style="list-style-type: none"><li>• Reviewing and endorsing naming proposals to proceed to community consultation</li><li>• considering community consultation results on naming proposals; and</li><li>• Endorsing the proposed name to be submitted to GNV.</li></ul>
Manager Governance	Responsible for: <ul style="list-style-type: none"><li>• Ensuring a copy of this policy and the Name Bank register is available on Council's website or available for public inspection when requested</li><li>• Providing oversight and advice on the implementation of the Policy</li><li>• Reviewing this policy</li></ul>
Governance Department	Responsible for: <ul style="list-style-type: none"><li>• Maintaining the Name Bank Register</li><li>• Assessment and delivering of the naming process</li><li>• Ensuring compliance with the Naming Rules</li><li>• Making submissions to GNV on behalf of Council</li></ul>
Community Engagement and Participation Team	Responsible for the implementation and preparation of the community engagement plan.

## 6. Policy non-compliance

Failure to comply with this Policy will be considered a breach of statutory obligations and State Government regulations.

## 7. Definitions

Term	Definition
<i>Council</i>	means Frankston City Council.
<i>Feature</i>	is considered to be a unique geographical place or attribute that is easily distinguished within the landscape (mountains, watercourses, buildings, structures, parks and reserves).  Further definitions can be identified through the <a href="#">GNV Feature Catalogue</a> available on their website.
<i>Geographic Place</i>	means, by law, to cover features, localities and roads.





<i>Geographic Names Victoria (GNV)</i>	means Geographic Names Victoria (GNV) oversees the naming and registration of: <ul style="list-style-type: none"><li>• roads</li><li>• features, and</li></ul> localities in Victoria.
<i>Locality</i>	means is a geographical area that has identifiable community and/or landscape characteristics. In urban areas, a locality is commonly referred to as a 'suburb'.
<i>Naming Authority</i>	means municipal Councils, government departments or authorities and private organisations.
<i>Name Bank Register</i>	means the register where Council will maintain and collate unused names for future projects.
<i>Road</i>	is considered to be any public or private land-based thoroughfare or course navigable by vehicle or foot.

## 8. Related documents

### 8.1. Legislation

- *Local Government Act 2020*
- *Geographic Place Names Act 1998*
- *Gender and Equality Act 2020*
- *Naming Rules for Places in Victoria 2022*

### 8.2. Documents and resources

- Victoria Feature Catalogue
- Reconciliation Action Plan
- Gender Equality Action Plan
- Community Engagement Policy
- Policy and Protocol Framework
- Naming Proposal Assessment Criteria
- Assessments relating to this Policy
  - Gender Impact Assessment for Naming of Places Policy
  - Privacy Impact Assessment for Naming of Places Policy
  - Human Rights Charter Assessment for Naming of Places Policy

## 9. Implementation of the Policy

This Policy will be published on Council's website and intranet and will be reviewed every four (4) years.





# Commemorative Memorial Fixtures Policy

<b>REM REFERENCE</b>	A5779267	
<b>POLICY TYPE</b>	<b>Council:</b> adopted by Council resolution	
<b>APPROVAL</b>	Council	
<b>DATE ADOPTED</b>		
<b>DIRECTORATE</b>	Corporate and Commercial Services	
<b>POLICY OWNER</b>	Manager Governance	
<b>NEXT REVIEW</b>	30 March 2030	
<b>REVISION RECORD</b>	<b>VERSION</b>	<b>REVISION DESCRIPTION</b>
14 October 2019	1.0	Initial Policy created.
1 June 2026	2.0	Reviewed to align with internal policies and procedures.

## 1. Purpose

The purpose of the Public Commemorative Tributes and Memorials Policy (Policy) is to provide a framework for the application, assessment and approval of fixtures that recognise the significant contribution to the municipality of individuals and community groups.

## 2. Scope

This Policy applies to all requests for commemorative tributes and memorials within Frankston City Council (Council).

This Policy does not apply to the following;

- Commemorative plaques on new or redeveloped buildings that are not Council owned;
- Public Art Displays or other artwork commissioned by Council; and
- Naming of Places

### 3. Governance Principles and Council Plan Alignment

#### 3.1. Governance Principles

A Council must, in the performance of its role, give effect to the overarching governance principles (*Local Government Act 2020 (Act) s9*). In accordance with the Act, this Policy aligns with the following governance principle/s:

*Principle (a) Council decisions are to be made and actions taken in accordance with the relevant law;*

*Principle (e) innovation and continuous improvement is to be pursued;*

This Policy aligns with the naming related legislation and considers the overarching governance principles.

#### 3.2. Council & Wellbeing Plan Alignment

Strategic Outcome 4: Council's strong leadership and commitment to excellence in governance, financial management and service delivery plays a key role in shaping environments where communities can prosper and experience improved health and wellbeing.

### 4. Policy

#### 4.1. Policy Overview

This Policy provides the distinction between minor and major recognition fixtures and outlines the process for Council to determine applications for the installation of public commemorative fixtures for the commemoration of deceased community members by family and friends in open public spaces in the municipality.

This Policy provides a framework for Council to determine the process and outcomes for applications for the installation of public commemorative fixtures (minor or major) that recognise the contribution of individuals and community groups in a location owned and managed by Council.

This Policy also outlines the process for the installation and maintenance of any temporary roadside memorials or vigils.

#### 4.2. Principles

##### 4.2.1. Principles for Commemorative and Recognition Fixtures

Applications for minor and major recognition and commemorative fixtures must include the following considerations as principles as the foundation of the assessment criteria.

Those Principles include the following:

*a. Significant Contribution*

Individuals must have clearly demonstrated a contribution to the community and municipality for a minimum of 10 years, or have been recognised for significant achievement or event.

*b. Council Owned Land*



Applications for minor and major recognition and commemorative fixtures must be considered for Council owned land. Any requests for placement on the foreshore, high profile reserves or Crown Land are generally not accepted.

*c. Duration*

Council will ensure every effort will be made to maintain recognition and commemorative fixtures on Council land. However, Council cannot guarantee that the fixture will remain at the designated site indefinitely.

The duration of Commemorative or minor fixtures may remain at a site for a maximum of 10 years from the date of installation.

As the owner of the recognition or commemorative fixture, Council may amend, relocate or remove the recognition fixture at any time for any reason. The following reasons may apply for the removal of any fixture;

- Redevelopment of site or location
- Change in public perception of the individual or community group
- Deterioration of the fixture beyond repair or the fixture is deemed unsafe
- The fixture has exceeded 10 years from installation

Prior to any removal of recognition or commemorative fixtures, every attempt will be made to contact the initial applicant to discuss the fixture.

Council has no obligation to provide any removed fixtures to applicants following its removal.

*d. Management*

Fixtures will be managed and maintained by Council and may be relocated, replaced or removed at the discretion of Council for any reason, some reasons may include, but are not limited to;

- Cultural
- Historical
- Environmental
- Social
- Administrative
- Financial

*e. Historical Connection to Individual and Place*

The location must have clear and relevant connection to the individual or group being recognised or commemorated and cannot diminish or distract from surrounding fixtures or artwork.

*f. Community Interest*

Consideration of requests for commemorative or recognition fixtures must be in the best interests of the community.



Major recognition fixtures must have further evidence of community support.

*g. Gender Equality*

Applications for commemorative and recognition fixtures must not negatively impact gender equality across Council and other surrounding recognition fixtures.

*h. Dual Languages*

Any application for major recognition fixtures must be appropriate for dual naming and information in both traditional and non-traditional language.

Minor recognition or commemorative fixtures must be in mostly plain English within the character limit.

*i. Traditional Ownership*

All applications must align with the principles of Council's Reconciliation Action Plan and area cultural considerations. Council is committed to building and maintaining relationships with the traditional owners of the land and will continue to be respectful. If a recognition fixture is considered contrary to those commitments, Council will not approve the application.

No applications for fixtures will be approved in sites or natural assets that are highly culturally significant to the Bunurong people, unless significant and formally approved by the Bunurong Land Council.

*j. Commemorative and Living Persons*

Applications may be submitted for individuals who are deceased. Should an application for a recognition or commemorative fixture be for an individual that has been held in high regard by the community, that individual must have been deceased for a period of one year to allow for appropriate historical perspective.

Any applications that are not submitted by the family of the deceased individual must obtain consent in writing from the family and provide as part of their application.

If an application is received for a living person, the person must have exceeded the criteria for major recognition fixtures for significant contribution. Applications to recognise or commemorate a living person will generally not be approved.



*k. Limitations*

Council acknowledges and appreciates the dedication and commitment to the community from individuals and community groups. However, Council must consider the use of public open space and the primary purpose of open spaces for the broader community.

All applications will be considered on their own merit and previous applications will not be considered as precedent.

If an application meets any of the below criteria, the application will generally not be accepted.

- i. Applications that include promotion or advertising of commercial businesses, political or religious groups. Which also include reference to corporate branding or logos for groups or organisations.
- ii. Applications that are discriminatory or offensive in nature.
- iii. Applications that are of similar nature to previously established recognition or commemorative fixtures within the municipality that share similar commitment or historical information.
- iv. Applications that highlight an individual that is a living person.

**4.3. Major and Minor Recognition Fixtures**

**4.3.1. Major Recognition Fixtures**

Major Recognition Fixtures may be applied for to recognise the significant contribution of individuals and community groups to Frankston and may include the following types of fixtures;

- Plaques
- Monuments
- Statues
- Signs
- New furniture with plaque affixed.

Applications for major recognition fixtures must only be applied for in circumstances of significant, substantial and extraordinary demonstrations of community impact, dedication and achievement. The individual must have clearly demonstrated over and above what might be reasonably expected through paid employment or voluntary contribution to the community and have clearly benefited the community.

Additional requirements for major recognition fixtures include the following:

- a. Evidence of significant support from the community
- b. Examples of long lasting community benefit

Applications that do not meet the above requirements for significant contributions or clearly demonstrate the community benefit and impact will not be approved.



Applications for Major Recognition Fixtures can only be approved by Council resolution.

Community members, Councillors and Council officers may request major recognition fixtures through completing the application form or notifying the Governance Team and providing the relevant information outlined in 4.5 of this Policy.

Major recognition fixtures are assessed and presented to Council for approval. Major recognition fixtures can only be approved through Council resolution.

#### 4.3.2. Minor Recognition Fixtures

Minor recognition fixtures may be applied for by community members to commemorate and recognise deceased family or friends.

Minor recognition fixtures are small plaques fixed to existing infrastructure in open spaces that are owned or managed by Frankston City Council.

Minor recognition fixtures are commemorative plaques that can be a maximum size of 100mm x 60mm and the following character limits apply to wording due to the size of the plaque;

- Maximum of 6 lines
- 18 letters per name line
- 20 letters for other text

All applications must meet the minimum criteria outlined within this Policy.

### 4.4. Cost of Recognition Fixtures

#### 4.4.1. Major Recognition Fixtures

All costs associated with major recognition fixtures will generally be the responsibility of Council. This is subject to change based on the officer assessment of the application.

This includes any costs associated with the installation, maintenance and removal of any major recognition fixtures.

#### 4.4.2. Minor Recognition Fixtures

All costs associated with minor recognition fixtures will generally be the responsibility of the applicant, which includes the following:

- Cost of making the plaque
- Installation costs; and
- Any other associated costs including officer time.

The approximate cost of a minor recognition fixture is determined by the above variables and is subject to change. The estimated cost for minor recognition fixtures is \$500.



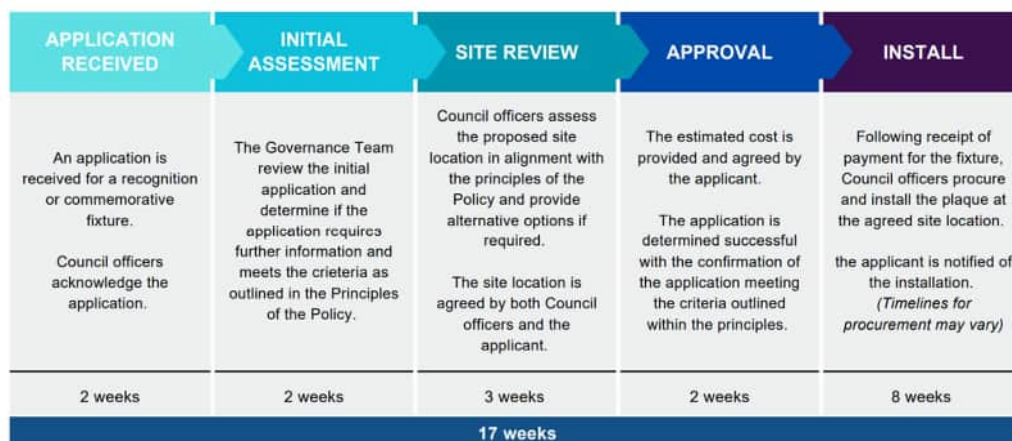
## 4.5. Applications and Outcomes

### 4.5.1. Application Overview

Any person can submit an application for a commemorative plaque or recognition fixture, which will be assessed by Council officers in alignment with this Policy.

The application process has been outlined below. *(Further defined within the protocol and appendix)*

Figure 1 – Application overview with potential timelines.



As outlined in Figure 1 above;

1. On receiving an application, officers will provide an acknowledgement to the applicant within 10 working days
2. Officers will conduct an initial assessment and may request further information to strengthen the application, if required.
3. The proposed site must be reviewed by Council and written agreement obtained between both Council and the applicant prior to finalisation of the application.  
*If a proposed site is not considered appropriate by Council, an alternative location will be requested of the applicant that is equally significant to the individual.*
4. Following site review and relevant approvals, the applicant must then pay the application and procurement fee (\$500). Council may waive or discount an application fee when appropriate.

### 4.5.2. Submitting an application

All applications must be received in writing and addressed to the Governance Team.





By email to [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au) or addressed to the Governance Team and provided to reception staff at the Civic Centre located at 30 Davey Street, Frankston.

The application must include the following information

- Full contact details of the applicant (Name, email address and phone number)
- The name of the individual or community group being commemorated and/or recognised
- Type of fixture requested (Plaque, monument, sign, marker, new furniture with plaque)
- The proposed location for the recognition of fixture and the personal connection between the individual and the site
- Is the individual living or deceased (if deceased has the individual's next of kin been notified and provided written consent and if the individual has been deceased for 12 months)
- Evidence of the individual or community group significantly contributing to Council.

#### 4.5.3. Lapsed and Denied Applications and Appeals

All applications are considered on their own merit and previous applications or existing commemorative tributes and memorials should not be treated as precedent.

An application is considered lapsed if the applicant does not provide a response to officers within 30 days after the acknowledgement and initial assessment of the application.

Council may deny any application submitted that are deemed not in alignment with this Policy. Applicants and members of the public who may disagree with the decision on a commemorative fixture can request that a review be undertaken and investigated.

A request for an appeal or complaint must be made in writing and within 7 days of the decision. All complaints and appeals must be provided in writing to the Governance Department and will be reviewed by the Manager Governance.

- By email to [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au); or
- Addressed to the Governance Team and provided to reception staff at the Civic Centre located at 30 Davey Street, Frankston.

#### 4.6. Temporary and Roadside Memorials

Council recognises the community may wish to commemorate the loss of an individual as a result of trauma through a temporary memorial or roadside vigil. Council will consider the safety and maintenance of the site with respect to the events and commemoration of the individual.

Council will consider the placement of the memorial or vigil and the impact of road safety and the safety of individuals.

An individual or group that wishes to install a memorial or vigil on Council owned or managed land must acknowledge the following;



- The individual wishing to install the memorial or vigil must maintain the site;
- The memorial or vigil will remain only at the discretion of Council;
- Council may determine to remove the memorial or vigil at any time; and
- Memorials or vigils must not exceed a period of 13 months;

If Council determines to remove a temporary memorial or vigil, every effort must be made to contact the organiser to collect the items. Where a memorial or vigil has been removed it is not permitted to be replaced.

## 5. Roles and Responsibilities

Role	Responsibility
Council	Responsible for approving applications for Major Recognition Fixtures through Council resolution.
Governance Department	Responsible for: <ul style="list-style-type: none"><li>• Assessing applications for Minor and Major Recognition and Commemorative Fixtures;</li><li>• Preparing a report and recommendation for Council decision for major recognition fixture applications;</li><li>• Assessing site suitability and placement of all applications;</li><li>• Assessing the suitability of temporary roadside and memorials and vigils; and</li><li>• Maintaining a register of minor and major recognition fixture applications</li></ul>
Manager Governance	Responsible for: <ul style="list-style-type: none"><li>• Oversight of the Governance Department responsibilities;</li><li>• Reviewing relevant applications; and</li><li>• Reviewing any appeals or complaints in relation to denied or lapsed applications.</li></ul>
Operations Team	Responsible for assisting with the installation or removal of any of the following: <ul style="list-style-type: none"><li>• Major Recognition Fixtures;</li><li>• Minor Recognition Fixtures; and</li><li>• Temporary Roadside Memorials or Vigils.</li></ul>

## 6. Policy non-compliance

Non-compliance with this Policy has the potential to promote inconsistency and contradict the community interest, including distracting from major features of Frankston City Council.



## 7. Definitions

Term	Definition
<i>Applicant</i>	The person or group that makes an application to Council for a commemorative plaque or fixture.
<i>Major Recognition Fixture</i>	Plaques, monuments, signs, new furniture with plaque affixed to recognise the significant contribution of an individual or community group to the municipality that is installed by resolution of Council.
<i>Minor Recognition Fixture</i>	A small plaque of no more than 100mm x 60mm installed on a fixed structure in an area of open space within the municipality to commemorate a deceased individual.
<i>Significant Contribution</i>	Contribution that was above and beyond what might be reasonably expected through paid employment or voluntary contribution to the community.
<i>Temporary Memorials or Roadside Vigils</i>	Temporary memorials or roadside vigil items of a personal nature, such as flowers.

## 8. Related documents

### 8.1. Legislation

- *Local Government Act 2020*
- *Gender Equality Act 2020*

### 8.2. Documents and resources

- *Naming Rules for Places in Victoria 2022*
- Place Naming Policy
- Reconciliation Action Plan
- Gender Equality Action Plan

## 9. Implementation of the Policy

This Policy will be implemented following the Council resolution alongside the accompanying protocols and guidance documents.





# Councillor Travel Policy

REM REFERENCE	A5745394	
POLICY TYPE	<b>Council:</b> adopted by Council resolution	
APPROVAL	Council	
DATE ADOPTED		
DIRECTORATE	Corporate and Commercial Services	
POLICY OWNER	Manager Governance	
NEXT REVIEW	April 2030	
REVISION RECORD	<b>VERSION</b>	<b>REVISION DESCRIPTION</b>
	1.0	Initial policy

## 1. Purpose

The purpose of this policy is to establish a governance, probity and accountability framework for authorised travel undertaken by Councillors whilst performing the role of a Councillor. It ensures such travel:

- Aligns with the functions, duties and conduct obligations of Councillors under the *Local Government Act 2020*.
- Delivers a clear public benefit and measurable outcomes for the municipality.
- For interstate and international travel, is approved through a transparent Council resolution and administered consistently with Council policies and frameworks.
- Manages risk, safety, and cost effectively, including Department of Foreign Affairs and Trade (DFAT) advisory considerations, insurance, data security, and international roaming controls.

## 2. Scope

This policy applies to:

- Authorised travel for all Councillors, including the Mayor and Deputy Mayor, when travelling in connection with official Council purposes.
- Attendance at conferences, delegations, training, ceremonies, Sister or Friendship City engagements or advocacy activities outside Victoria.
- Council officers involved in planning, approvals, booking and acquittals.

This Policy must be applied in conjunction with the adopted Council Expenses Policy and legislated requirements under the *Local Government Act 2020*.

This policy does not apply to travel undertaken solely in a personal or private capacity, when the travel is not authorised and/or when the Councillor is not representing Council.

### **3. Governance Principles and Council Plan Alignment**

#### **3.1. Governance Principles**

A Council must, in the performance of its role, give effect to the overarching governance principles (*Local Government Act 2020 (Act)* s9). In accordance with the Act, this Policy aligns with the following governance principle/s:

Principle (a) Council decisions are to be made and actions taken in accordance with the relevant law;

Principle (i) the transparency of Council decisions, actions and information is to be ensured.

#### **3.2. Council Plan Alignment**

Strategic Outcome 4: Council Performance and Leadership – A forward-thinking and responsive council that values community input, committed to optimising services, ensuring robust governance and making sustainable decisions.

### **4. Policy**

#### **4.1. Principles**

4.1.1. Travel that is funded by Council must deliver clear outcomes that advance Council's adopted strategies, policies and services with a demonstratable community benefit.

4.1.2. Councillors must act within their statutory role, as defined in the *Local Government Act 2020*. Councillors participate in the decision making of the Council during Council Meetings but do not have individual decision-making power and cannot commit Council funds or commit Council to agreements or contracts outside the context of a Council Meeting.

The Mayor's civic leadership role does not create additional decision-making authority.

4.1.3. All arrangements for travel that is funded by Council must be reasonable, prudent and transparent and made in accordance with Council's policies and protocols.

4.1.4. Travel to interstate and international destinations must be endorsed by resolution of Council and consideration given to an accompanying executive officer. Determination on the accompanying executive officer will be made by the CEO.

4.1.5. Logistical arrangements, such as accommodation and flight bookings, are to be booked by officers in accordance with Council's policies and protocols to ensure consistency, value for money and auditability.

4.1.6. Council funded travel must be undertaken in a way that avoids real or perceived conflicts of interest.



In line with the Council Expenses Policy, loyalty points must not be sought or applied for when undertaking Council funded travel (e.g. frequent flyer points).

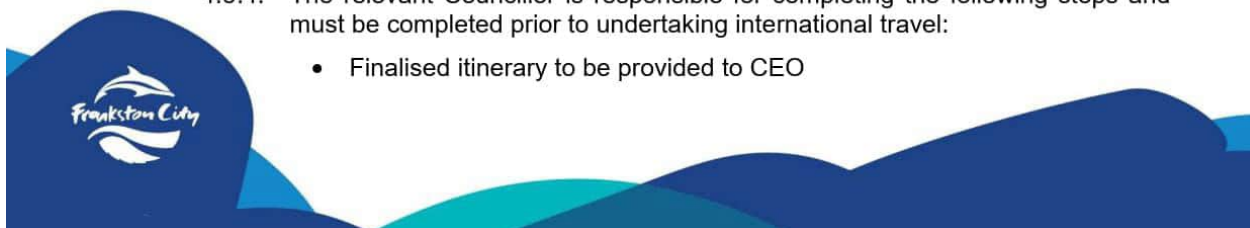
- 4.1.7. The purpose of travel to Sister and Friendship cities must align with Council's Sister and Friendship City Framework.

#### 4.2. Eligibility, Application Requirements and Approvals

- 4.2.1. A Councillor may make a request to undertake interstate or international travel for official purposes that directly relate to the adopted Council and Wellbeing Plan, strategic priorities, Sister and Friendship City relations, advocacy or skills development relevant to their role and functions as a Councillor. Any such request will be considered by Council in accordance with the following provisions.
- 4.2.2. A Councillor travel proposal must be submitted to the Chief Executive Officer and must include:
- Purpose and alignment to the Council and Wellbeing Plan, Sister and Friendship City Framework or Professional Development Plan
  - Destination(s), dates, draft itinerary
  - Host/organiser details
  - Estimated costs (airfares, accommodation, registration, other transport)
  - DFAT advisory reference
  - Expected benefits and measurable outcomes
  - Conflict of interest declaration
- 4.2.3. The application for interstate or international travel should be presented at the next available Council Meeting for endorsement and should include information such as outlined in Section 4.2.2.
- 4.2.4. Urgent travel that must be undertaken before the next available Council Meeting may be approved by the CEO. The travel must then be presented to Council at the next available Council Meeting for ratification.
- 4.2.5. Requests for Council funded travel and accommodation within Victoria will be assessed in accordance with the Council Expense Policy, noting that section 4.5 within this Policy still applies.

#### 4.3. Risk, Safety & DFAT Advisories

- 4.3.1. Travel advice regarding any risks or safety considerations must be obtained prior to a request for international travel being presented to Council for decision.  
Refer to *DFAT: Smartraveller* website ([smartraveller.gov.au](https://smartraveller.gov.au))
- 4.3.2. International travel will not proceed where *DFAT Smartraveller* advises "**Do not Travel**"
- 4.3.3. Where DFAT advises "**Reconsider your need to travel**", the proposed travel should be reconsidered. On consideration by the CEO, if it is determined the travel is necessary, a tailored risk plan and CEO endorsement are required before the matter is presented to Council for decision.
- 4.3.4. The relevant Councillor is responsible for completing the following steps and must be completed prior to undertaking international travel:
- Finalised itinerary to be provided to CEO





- Emergency contact information to be provided to CEO
- Data security precautions to be understood and strictly followed
- Required visas and vaccinations are the responsibility of the relevant Councillor

#### **4.4. Air Fares**

- 4.4.1. Only standard economy flights may be purchased for interstate and international flights.
- 4.4.2. Best fare of the day should be considered in the first instance.

#### **4.5. Accommodation**

- 4.5.1. In-line the Council Expenses Policy, where overnight accommodation is required, the Director Corporate and Commercial Services or delegate, or as determined by Council, will arrange booking and payment for a Councillor's accommodation at the conference hotel (or appropriate nearby venue, in accordance with Council's Procurement Policy, if the cost is less than that promoted by the conference organiser).
- 4.5.2. Noting the need for a careful approach in the use of public funds, the standard should not exceed 4-star accommodation. Although, 5-star accommodation may be permitted, if it is in-line with section 4.5.1.
- 4.5.3. Suitable accommodation within a reasonable distance from the main location of the applicable Council business should be considered.
- 4.5.4. Bookings should be made in advance by Council officers and should be paid for with Council credit card or EFT, where possible.
- 4.5.5. Cancellation policies should be considered when finalising accommodation bookings. Any cancellations must be made as soon as possible.

#### **4.6. General Expenses**

- 4.6.1. All claims for reimbursement of out-of-pocket expenses for meals, any required transport or other necessities, related to the authorised travel, must be substantiated by the production of tax invoice.
- 4.6.2. All claims for reimbursement will be processed in accordance with the Council Expenses Policy.

#### **4.7. Travel Insurance**

- 4.7.1. Council's travel insurance only provides coverage whilst a *Covered Person*, including any accompanying spouse/partner, is on a *journey*, being Council authorised travel.
- 4.7.2. Council's travel insurance coverage does not include any components of travel that are not authorised by Council, i.e. any personal or private travel arranged by the Councillor.

#### **4.8. Technology, Data Security & International Roaming**

##### **Council Devices**

- 4.8.1. Councillors may take their primary device overseas. However, subject to a risk assessment on the overseas destination, it will be determined by the CEO if the primary device is permitted, or a supplementary device is required.



- 4.8.2. In accordance with Council's IT Policy (section 6.2.14), when travelling overseas, global roaming functionality is turned off on the Councillor's primary device by default.
- 4.8.3. Access to Council systems from overseas locations is blocked and not permitted.
- 4.8.4. Council will not meet or reimburse the cost of private interstate calls and international use of mobile devices unless a prior arrangement has been made with the Mayor and Director Corporate and Commercial Services, or as determined by Council.
- 4.8.5. Any use of Council supplied communications equipment may be monitored or recorded, read, copied and disclosed in accordance with applicable laws, regulations and policies.

Exceptions

- 4.8.6. Where a Council approved mobile phone device has been provided, exceptions to Council system access and global roaming functionality may be considered with prior approval from the CEO, in consultation with IT.

Additional Requirements (where an exception is approved)

- 4.8.7. International roaming (including calls, SMS, and data) is not enabled on Council-issued devices and will only be enabled where there is a clear business requirement.
- 4.8.8. Councillors must minimise data usage costs by using trusted Wi-Fi networks, where available. Use of public or unsecured Wi-Fi is not permitted.
- 4.8.9. Any access to Council systems must only be via approved secure methods.
- 4.8.10. Council devices must be kept secure at all times and must not be left unattended in public places.
- 4.8.11. Any loss or theft of a Council device must be reported to IT immediately.
- 4.8.12. In accordance with Council's Workplace Surveillance Policy, use of Council devices may be monitored to ensure the security and protection of Council's data and ICT systems.
- 4.8.13. IT may restrict or disable access to Council systems or services from overseas locations based on security risk.

**4.9. Representation & Protocol**

- 4.9.1. When travelling on official Council business, Councillors represent Council collectively. Any public statements must be consistent with adopted Council positions and in accordance with the Communications Policy.

**4.10. Role Limitations**

- 4.10.1. Mayor and Councillors must not:
  - Purport to negotiate or enter into any agreement, contract, MOU, or purport to make binding any commitment on behalf of Council.





- Offer or accept any gifts or benefits inconsistent with the Councillor Gift Policy, Councillor Offering of Gifts and Donations Protocol, Conflict of Interest Policy or Model Councillor Code of Conduct.
- Direct staff of any other government or entity, or purport to commit Council resources beyond what has been endorsed by Council.

4.10.2. Any request of commitment must be referred to the CEO for appropriate action.

#### **4.11. Meetings & Advocacy**

4.11.1. Any advocacy must align with adopted Council strategies.

4.11.2. Briefing notes will be prepared by officers. Key outcomes and actions should be recorded by the Councillor for inclusion in the post-travel report.

#### **4.12. Participation in scheduled Council Meetings and Briefings while overseas**

4.12.1. A Councillor may only participate in any scheduled Council Meetings or Briefings while overseas using the international roaming service and in compliance with relevant guidelines and must not use local public Wi-Fi.

4.12.2. The Councillor must be in a secure location, such as a hotel room or private room, not in an open environment, such as a hotel lobby or public space.

#### **4.13. Personal/Private arrangements**

4.13.1. Councillors may undertake personal activities and travel arrangements during their Council endorsed travel at their own expense and at their own arrangement.

4.13.2. Council will not pay additional costs arising from personal activities (eg. fare differences, additional accommodation needs, personal insurance).

4.13.3. Bookings made by officers will only cover official Council related activities.

#### **4.14. Accompanying Persons**

4.14.1. Travel costs, including meals and incidentals, for accompanying persons will not be covered by Council.

4.14.2. Accompanying persons may not attend officially scheduled meetings.

4.14.3. Accompanying persons may attend ceremonial functions, where appropriate (eg. where other accompanying persons are also in attendance with delegates from other agencies or organisations).

4.14.4. In accordance with the Council Expenses Policy:

- Council will not generally meet or reimburse any of the costs associated with the attendance of a partner at seminars or conferences (i.e. registration fees, entry fees, meals and other necessary associated out of pocket expenses). Such costs must be met by the Councillor.
- Payment or reimbursement of expenses associated with the attendance of a Councillor's partner at a civic function or event is subject to prior approval by the CEO and/or Mayor, or as determined by Council.
- Matters relevant to the approval of a payment or reimbursement of the costs associated with the attendance of a Councillor partner include:



- the additional cost to Council through the attendance of the partner and
- the availability of funds in the relevant budget;
- whether there is an expectation or agreement for partners to attend (for example, if other attendees are generally accompanied, or if the partner is specifically included in the invitation); and
- equity amongst all Councillors or Delegated Committee members

#### 4.15. Reporting

- 4.15.1. As per the Council Expenses Policy, after attending a conference, seminar, event or training course, a Councillor will provide a verbal report or written summary to Council via a Delegates' Report to Council, which outlines the purpose of the conference, learning outcomes and matters of relevance to the Frankston municipality.
- 4.15.2. The post-travel Delegates Report to Council does not commit Council to implementing any of the reported outcomes or benefits.
- 4.15.3. All Councillor travel will be recorded in the Travel Register and be published on Council's website and Transparency Hub, in accordance with Council's Public Transparency Policy.

## 5. Roles and Responsibilities

Role	Responsibility
Mayor and Councillors	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Initiating formal requests for travel, ensuring alignment to the Council &amp; Wellbeing Plan, Sister and Friendship City Framework or their Professional Development Plan</li> <li>• Declaring any conflict of interest with the requested travel</li> <li>• Complying with their role as a Councillor, as defined in the <i>Local Government Act 2020</i></li> <li>• Complying with data security and international roaming requirements and guidelines</li> <li>• Ensuring required documentation is current, including holding a valid passport and relevant travel visa</li> </ul> <p>Providing a post-travel Delegates report to Council</p>
Mayor	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Providing civic leadership on delegations</li> <li>• Ensuring representation is consistent with adopted positions</li> </ul> <p>Not making decisions or entering into agreements on behalf of Council, where Council endorsement has not been previously provided</p>
Chief Executive Officer	Responsible for:

	<ul style="list-style-type: none"> <li>Assessing interstate and international travel requests</li> <li>Ensuring relevant frameworks and risk controls are in place</li> <li>Approving urgent interstate travel, where required</li> </ul> <p>Ensuring adherence to this policy</p>
Manager Governance	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>Providing travel application assessment advice with respect to travel for training and development purposes</li> <li>Providing oversight and advice on the implementation of this policy</li> <li>Ensuring the travel register is available on Council's website and Transparency Hub on a quarterly basis</li> </ul> <p>Review this policy</p>
Manager Business & Information Technology	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>Providing a secured mobile phone device to the Councillor travelling overseas, where required</li> </ul> <p>Ensuring data/roaming and security arrangements are established</p>
Manager Community Relations	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>Providing travel application assessment advice with respect to sister and friendship city travel requests</li> <li>Coordination of Sister and Friendship City visits and itinerary, including liaising with respective Sister and Friendship City departments</li> <li>Providing consulate and emergency information of the visiting town/country</li> <li>Providing notification to DFAT on relevant international travel</li> </ul> <p>Preparation of briefing materials for advocacy and Sister and Friendship City related engagements</p>
Councillors Office	<p>Responsible for:</p> <ul style="list-style-type: none"> <li>Providing administrative support to the Mayor and Councillors, in accordance with this policy</li> <li>Booking flights and accommodation for approved and endorsed travel</li> </ul> <p>Preparing and issuing travel packs, including finalised itinerary</p>

## 6. Policy non-compliance

Non-compliance with this Policy may result in non-reimbursement of expenses, requirement to repay associated costs, a formal Council resolution response or referral under the Model Councillor Code of Conduct. Non-compliance with data security requirements may result in data breaches impacting Council's IT systems. Such breaches may impact the daily functioning of Council operations, impact the privacy of individuals and incur financial penalties and reputational harm for Councillors and/or Council





## 7. Definitions

Term	Definition
<i>Accompanying person</i>	Means a partner/spouse and/or dependent child(ren)
<i>Authorised travel</i>	Means travel within Victoria that has been authorised by the CEO or delegate and interstate and international travel that has been endorsed by resolution of Council.
<i>Covered person</i>	As defined in Council's Insurance Policy and as it applies to this Policy, includes the Mayor, elected members, Councillors and their accompanying persons.
<i>DFAT</i>	Means Department of Foreign Affairs and Trade
<i>EFT</i>	Means Electronic Funds Transfer
<i>International Roaming Controls</i>	Means the rules, system settings and approval processes that govern how devices (such as mobile phones and laptops) and data services while travelling overseas.
<i>Journey</i>	<p>As defined in Council's Insurance Policy, means a trip undertaken on the business of the Policy holder and/or authorised by the Policy holder provided such travel involves a destination fifty (5) kilometres or more from the Covered Person's home or normal place of business.</p> <p>Cover shall commence from the time a Covered Person leaves their home or normal place of business, whichever is left last and continue on a fulltime twenty-four (24) hour basis until the Covered Person returns to their Home of normal place of business, whichever occurs first.</p> <p>The maximum duration of any one (1) trip is 180 days.</p> <p>Journey does not include normal commuting between the Covered Person's Home and normal place of business.</p>
<i>Primary device</i>	Means the main device (mobile phone, iPad or laptop) that has been issued to the individual Councillor at the commencement of the Council term to use in the performance of their Councillor role and function.
<i>Post-travel Delegates report</i>	Means a Delegates report from the travelling Councillor/s that is tabled at a Council Meeting, summarising the outcomes, learnings, benefits and final costs associated with the travel taken.
<i>Public Wi-Fi</i>	Means free or paid internet access provided in public areas, such as, but not limited to, hotels, airports, cafes and libraries. These networks are usually unsecured and unencrypted, making them a high risk for sensitive activities. Data sent over these networks can easily be intercepted.
<i>Reasonable</i>	Means an amount and nature that is consistent with public expectations. When determining whether a cost is reasonable,



	relevant factors will include whether the cost is necessary, cost-conscious and capable of withstanding public scrutiny.
<i>Sister and Friendship City Framework</i>	Means a document that provides a clear, consistent and strategic approach of how Council establishes, manages, reviews and exits current and future Sister and Friendship city relationships.
<i>Statutory role</i>	Means the role and performance of the Mayor or Councillor, as defined in the <i>Local Government Act 2020</i> .
<i>Third-Party support</i>	Means funding or in-kind benefits from external organisations (eg conference hosts), subject to conflict of interest assessment and approval.
<i>Value for money</i>	Means a justified balance of cost, quality, safety and results in achieving Council objectives.

## 8. Related documents

### 8.1. Legislation

- *Local Government Act 2020*
- *Privacy and Data Protection Act 2014*, and associated Victorian Protective Data Security Standards

### 8.2. Internal Documents

- Communication Policy
- Conflict of Interest Policy
- Council and Wellbeing Plan
- Council Expenses Policy
- Councillor Offering of Gifts and Donations Protocol
- Councillor Gift Policy
- IT Policies
- Model Councillor Code of Conduct
- Privacy Policy
- Procurement Policy
- Public Transparency Policy
- Sister and Friendship City Framework
- Workplace Surveillance Policy

### 8.3. Other Documents and resources

- DFAT SmartTraveller ([smartraveller.gov.au](https://smartraveller.gov.au))

## 9. Implementation of the Policy

This Policy will be provided on the Councillor Portal, Intranet and Council's website.



**Executive Summary****12.3 Destination Event Attraction Program - 2026/27 Recommendations**

*Enquiries: (Tammy Ryan: Customer Innovation and Arts)*

*Email: tammy.ryan@frankston.vic.gov.au*

Council Plan

Level 1:

Level 2:

Connected Places and Economy

Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent, and enriching community life

**Purpose**

To seek approval to provide financial and in-kind support to recommended events for the 2026/2027 round of the Destination Event Attraction Program.

**Recommendation (Director Customer Innovation and Arts)**

That Council:

1. Notes \$250,000 was adopted in the 2026-2027 Arts and Culture operational budget to support the development of the 2026-2027 Destination Event Attraction Program (DEAP);
2. Endorses the recommended funding and in-kind support for the successful events of the Destination Event Attraction Program for 2026-2027, to a total value of \$165,000;
3. Notes the remaining funding of \$85,000 and in-kind support will be considered at a future Council Meeting;
4. Authorises the public release of the business name/s only of the successful grant recipient/s at the conclusion of this Council Meeting; and
5. Resolves *Attachment A* (Destination Event Attraction Program 2026-2027 recommendations – Successful), *Attachment B* (Destination Event Attraction Program 2026-2027 recommendations – Unsuccessful) and *Attachment C* (Destination Event Attraction Program 2026-2027 – Assessment Scorecard) remain confidential indefinitely, on the grounds that they include private commercial information, being information provided by a business, commercial or financial undertaking, that (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (Local Government Act 2020, s3(1)(g)). These grounds apply because the information is commercial information and would, if released, compromise Council's ability to obtain similar detailed information from tender applicants in the future.

**Key Points / Issues**

- Submissions for the 2026/2027 Destination Event Attraction Program were conducted across a two-stage application process.
- Stage 1 applications were open from 26 January to 8 March 2026.
- Applicants deemed successful at Stage 1 were invited to progress to Stage 2, which opened on 23 March and closed on 19 April 2026.

**12.3 Destination Event Attraction Program - 2026/27 Recommendations****Executive Summary**

- A total of sixteen applications were received at Stage 1, with five applicants progressing to Stage 2. Of these, four applicants submitted a completed Stage 2 application.
- The Assessment Panel recommends that Council allocate cash funding totalling \$165,000, supported by an estimated \$80,927 in in-kind contributions for this round of the Program (Attachment A).
- The recommendation supports two events across two program categories, Lifestyle/Hospitality and Family-Friendly—delivered across two locations: Frankston Foreshore and McCombs Reserve.
- The recommended projects were presented to the Frankston Arts Advisory Committee at its meeting on Wednesday, 13 May 2026, and received full support.
- The Assessment Panel further recommends that the unallocated funding of \$85,000 be retained to enable direct consultation with the applicant who did not complete their Stage 2 submission.
- The Panel formed the view that the initial submission demonstrated strong alignment with the program objectives; however, additional time is required to support further creative development and refinement of the full project scope. Given the proposal represents a unique concept, with no directly comparable offering identified in the market, it is considered appropriate to proceed with targeted engagement in accordance with Council's Procurement Policy. This approach will be the subject of a future report to Council.
- Subject to further discussions with the applicant referenced above, the total allocation for the 2026/2027 Destination Event Attraction Program is expected to be fully committed. Accordingly, should all applicants accept the recommended funding levels, a further funding round will not be required.

**Financial Impact**

There are financial costs, however, these costs can be accommodated within existing budgets. Council has allocated \$250,000 within the Arts and Culture operational budget to support the development and delivery of the Program

**Consultation****1. External Stakeholders**

A total of 314 event organisers, suppliers and promoters were initially notified of the call for submissions. The program was further promoted through a comprehensive communications approach across Council's corporate and Arts and Culture channels, including targeted industry platforms and forums, paid and organic social media campaigns, and distribution through industry and public e-newsletters. Promotion was also extended to the local business community via direct email and through the Frankston Business Chamber's network, ensuring broad reach across both industry stakeholders and the wider community.

**2. Other Stakeholders**

The Assessment Panel comprised Council officers with relevant expertise in Arts and Culture, alongside two community representatives from the Frankston Arts Advisory Committee. Panel members were selected based on their demonstrated skills, experience, and professional expertise in events, arts and culture, and their contribution to destination development outcomes.

**12.3 Destination Event Attraction Program - 2026/27 Recommendations****Executive Summary**

Council's Head of Festivals and Major Events was included on the Panel to provide specialist advice regarding the suitability of proposed event locations, assessment of applicant capability, and alignment with the broader municipal events calendar.

**Analysis (Environmental / Economic / Social Implications)**

Events are a significant driver of visitation to Frankston City. While the City has a robust calendar of existing events the Destination Event Attraction Program gives the city a competitive edge to attract additional events which support the City's objective to build its positioning and reputation as a creative events destination.

Three tiers of funding are available through the Program, determined by the event's projected attendance numbers, potential to attract high-value attendees, profile and reach, economic impact, community and business engagement and viability.

The event/s recommended for support in this round are expected to attract over 56,000 attendees, contribute significantly to the local economy and create a number of employment opportunities.

Due to the increased interest in events at Frankston Waterfront, extensive consultation with internal teams and relevant authorities will continue to ensure feedback around environmental impact of events is carefully considered.

**Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

All applications to remain commercial in-confidence.

Policy Impacts

The Destination Event Attraction Program Guidelines provide the framework for the eligibility and assessment of the applications, along with aligning with Council's Destination Event Strategy 2023-2028.

**Gender Impact Assessments**

A gender impact assessment has been undertaken for Arts and Culture Programming, which covers: Destination Events, Arts Centre Programming, Public Art and Major Events & Festivals.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

**Risk Mitigation**

The Destination Event Attraction Program supports Council's strategic objective to position the municipality as a leading creative events destination through the attraction of high-quality, dynamic and transformative events year-round. The competitive application and assessment process ensures that funding is distributed in a fair, transparent and equitable manner, reducing reliance on unsolicited or ad hoc funding requests.



**12.3 Destination Event Attraction Program - 2026/27 Recommendations****Executive Summary**

There is a recognised reputational risk to Council should funded events are not delivered safely, professionally and successfully. Accordingly, the capacity, capability and demonstrated experience of event organisers form a critical component of the assessment criteria. The Assessment Panel has rigorously evaluated each applicant's knowledge, experience and event management capability to ensure their ability to deliver the proposed events to an appropriate standard.

Recent community feedback has reflected a diversity of views regarding the types of events supported through the Program and their perceived impacts. These matters have been proactively managed through targeted and collective engagement, supported by transparent reporting and the provision of expert advice. Ongoing engagement and close collaboration across Council departments and key stakeholders will continue to support informed decision-making and responsive program delivery.

To further mitigate risk, contractual arrangements include clearly defined delivery standards prior to the allocation of funding. Event organisers are also supported and required to comply with all relevant statutory permits and approval processes to ensure safe and compliant event delivery. Successful applicants are responsible for the end-to-end development and delivery of their events, including the identification, management and mitigation of associated risks.

**Conclusion**

The Destination Event Attraction Program is a core strategic program to support Council's objective to position and build the city's reputation as a creative destination for arts, culture and events.

It is recommended that Council provide support in the form of cash funding to the total value of \$165,000 and in-kind support to the value of \$80,927 to the applicant/s recommended in this round of the 2026/2027 program.

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**ATTACHMENTS**

- Attachment A: Attachment A - Destination Event Attraction Program 2026-2027 recommendations Successful - **CONFIDENTIAL**
- Attachment B: Attachment B - Destination Event Attraction Program 2025-2026 recommendations Unsuccessful - **CONFIDENTIAL**
- Attachment C: Destination Event Attraction Program 2026-2027 – Assessment Scorecard - **CONFIDENTIAL**

## Executive Summary

### Background

The Destination Event Attraction Program aims to attract bold, high profile, unique and vibrant events which position and build the city's reputation as a Creative Events Destination, are likely to result in perception transformation, attract new audiences and provide long-term reputational benefits to the City.

The key objectives of the Destination Event Attraction Program are to partner with event organisers which will:

- Position and build Frankston's reputation as a creative events destination
- Deliver high-calibre events
- Enhance civic pride, transform perceptions and stimulate imaginations
- Present unique experiences which drive visitation and create social media worthy moments
- Achieve significant media attention and reach
- Inspire creative community, embrace bold ideas and creative ambition
- Celebrate culture diversity, inclusion and accessibility
- Showcase the city's lifestyle and cultural assets, delivering experiences which are distinctly Frankston
- Expose and attract new audiences to Frankston City
- Drive economic and branding benefits to the local economy.

Applicants are able to submit for one of three funding tiers:

#### **Tier 1 events include:**

- High calibre events which position and build Frankston's reputation as a Creative Events Destination; and
- Unique experiences that transform perceptions, achieve significant media attention and drive economic and branding benefits through the attraction of new audiences.

#### **Tier 2 events include:**

- High calibre events which contribute to positioning Frankston as a Creative Events Destination; and
- Bold ideas that stimulate imaginations, celebrate the city's lifestyle and generate significant positive media attention to transform perceptions and attract new audiences

#### **Tier 3 events include:**

- Events which stimulate imaginations, celebrate the city's lifestyle and cultural diversity and generate positive local media attention to enhance civic pride.

### Issues and Discussion

The Destination Event Attraction Program has been specifically developed to position and build the city's reputation as a creative destination for arts, culture and events.

The Assessment Panel followed a rigorous process to evaluate each application against the Destination Event Attraction Program objectives and relevant Tier selection criteria.

**12.3 Destination Event Attraction Program - 2026/27 Recommendations****Executive Summary**

The events recommended by the panel most successfully addressed the program criteria, demonstrating the following:

- How the event would support Frankston's positioning and reputation as a Creative Events Destination;
- That the applicant had the capability, capacity, experience and skill to develop and deliver the event;
- That the event could be delivered with adequate attention given to accessibility, sustainability and environmental requirements;
- The event's viability including the presentation of a realistic and fair budget with diverse revenue streams; and
- A concept which would attract new audiences to raise the city's profile and change perceptions to drive visitation.

The remaining events that were not recommended by the Panel have been given feedback; guided to alternative funding programs; or provided options to elevate the proposal presented for subsequent and alternate funding programs in the future (**Attachment B** – Confidential).

**Options Available including Financial Implications**

This report recommends awarding funding to the total value of \$165,000 in cash funding in this round, to be supplemented by in-kind support to the value of \$80,927.

In-kind support includes loss of potential income from waived site fees, marketing support and event management advice and guidance.

The total value of both the cash funding and in-kind support recommended for this round of the 2026/2027 Destination Event Attraction Program is \$245,927.

The Destination Event Attraction Program is funded within the Arts and Culture operational budget. No additional funding is required.

There are no financial implications associated with the report.

**14.1 2026/NOM05 - Strategic Partnerships Framework**

On 19 May 2026 Councillor Bolam gave notice of their intention to move the following motion:

That Council:

1. Notes it is a member of a range of external organisations and partnerships, each with associated membership fees, resource commitments and varying levels of strategic benefits:
  - i. These memberships support its objectives, including advocacy, regional collaboration, service delivery and access to government and industry networks;
  - ii. Existing memberships have been established through different approval pathways, and the level of governance oversight, transparency and demonstrated value across these arrangements varies;
  - iii. There is currently no single, formal framework guiding how Council enters, renews, reviews or exits external memberships and strategic partnerships;
2. Resolves to develop a Strategic Partnerships Framework to provide clear, consistent, and transparent parameters for its memberships to and associated partnerships with external organisations.

The Strategic Partnerships Framework will include defined approval processes, governance requirements, renewal cycles and exit pathways, with clearly articulated expectations regarding lobbying and advocacy on Council-related matters, and explicit governance controls to ensure that all partnerships operate in a manner that protects Council's decision-making integrity, mitigates risks of undue influence or perceived bias, and maintains public confidence in Council's role as the Local Government Authority;

3. Receives a Councillor briefing on the Strategic Partnership Framework by September 2026; and
4. Ensures that no new partnerships or memberships with external organisations are entered into by Officers on behalf of Frankston City Council without an approved Council resolution in the interim period, and until the Strategic Partnerships Framework is endorsed.

**COMMENTS BY DIRECTOR CUSTOMER, INNOVATION & ARTS**

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES

## 14.1 2026/NOM05 - Strategic Partnerships Framework

Question for Consideration	
4. Is the NoM capable of being implemented?	<b>YES</b>
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	<b>NO</b> Comments: Officers will brief Councillors through the development of the draft Framework to ensure alignment with the NOM.
6. Is the NoM within the powers of a municipal Council?	<b>YES</b>
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	<b>YES</b>
8. Is the NoM consistent with all relevant legislation?	<b>YES</b>
9. Is the NoM consistent with existing Council or State policy or position?	<b>YES</b>
10. Is the NoM consistent with Council's adopted strategic plan?	<b>YES</b>
11. Can the NoM be implemented without diversion of existing resources?	<b>YES</b> Comments: The existing Strategic Partnerships team can accommodate this Framework within their schedule of works.
12. Can the NoM be implemented without diversion of allocated Council funds?	<b>YES</b> Comments: This Framework can be developed internally within existing resources.
13. Are funds available in the adopted budget to implement the NoM?	<b>NOT APPLICABLE</b> Comments: Given the Framework can be developed with internal resources, no funds are required.
14. What is the estimated cost of implementing the NoM?	<b>NOT APPLICABLE</b> Year 1: \$0 Recurring: \$0 Comments: Developed internally within existing resources.

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ATTACHMENTS

Nil

**14.2 2026/NOM06 - Trader and Community Training and Support Pilot Program**

On 19 May 2026 Councillor Butler gave notice of their intention to move the following motion:

That Council:

1. Notes many traders, businesses and community-facing organisations across the municipality, particularly within the CBD, regularly encounter complex social issues, including rough sleeping, mental health challenges and anti-social behaviour;
2. Acknowledges the introduction of the Trader Support Directory as a valuable tool to assist traders and businesses in navigating available services and support pathways;
3. Recognises that, while information is available, many traders, businesses and community-facing organisations would benefit from practical, confidence-building training to safely and appropriately respond to these situations;
4. Affirms that any training developed must:
  - a) Support participants without placing them in the role of support workers;
  - b) Maintain appropriate professional and personal boundaries;
  - c) Prioritise the safety of traders, businesses and volunteers;
  - d) Ensure participants are not encouraged to place themselves in unsafe or high-risk situations;
  - e) Respect the dignity and wellbeing of vulnerable community members;
  - f) Focus on awareness, de-escalation and referral pathways rather than direct intervention;
5. Notes the success of the Community Connectors Program in strengthening community relationships, improving engagement, and supporting vulnerable members of the community;
6. Reaffirms its commitment to continuing the Community Connectors Program for a further year through the allocation of \$200,000 in the endorsed 2026/27 Council Budget;
7. Reaffirms its commitment to the Community Connectors Program through its inclusion as a priority advocacy item for the 2026 State Election;
8. Acknowledges concerns raised by traders and businesses operating outside the current Community Connectors and Operation Pulse service areas regarding the prevalence and impact of complex social issues, and notes that a meeting is scheduled in June 2026 with South East Community Links and Vicinity Centres to review the current operations, outcomes, and broader impacts of the Community Connectors Program and Operation Pulse, with these concerns to be investigated as part of this process and the findings reported back to Council to inform any further action, service improvements, geographic coverage considerations and/or advocacy required;
9. Requests a report to Council by October 2026 on the feasibility of establishing a pilot training and support program for traders, businesses and community-facing organisations, including:
  - i. Potential training components, including but not limited to:
    - Mental Health First Aid

**14.2 2026/NOM06 - Trader and Community Training and Support Pilot Program**

- De-escalation and conflict awareness
- Crisis-aware and respectful communication
- Understanding vulnerability and appropriate response boundaries
- Clear guidance on appropriate referral pathways and who to contact in different scenarios
- ii. Delivery models for the pilot, which may include:
  - Scheduled in-person workshops based on demand
  - Partnerships with existing service providers and specialist agencies
  - Collaboration with local business networks (e.g. the Frankston Business Collective)
  - Integration with existing initiatives such as the Trader Support Directory and outreach programs
- iii. Engagement with local traders, businesses, business groups and relevant stakeholders to consider and assess:
  - Demand and likely uptake
  - Priority training needs
  - Preferred delivery methods
- iv. An assessment of the estimated costs associated with delivering the pilot program, noting that an evaluation of the pilot would inform any future expansion or funding requirements.
- v. Identification of potential funding sources, partnerships or grant opportunities to support implementation.
- vi. A timeline for pilot program delivery and evaluation.

**COUNCILLOR RATIONALE:**

Local traders and community groups are increasingly finding themselves on the frontline of complex social issues, particularly within the CBD but also across the broader municipality. While many handle these situations with care and good intent, there is often a lack of practical guidance and confidence when dealing with challenging or unpredictable interactions.

Council has taken a positive step through the Trader Support Directory, however this is largely informational. There is an opportunity to build on this by providing practical, accessible training that helps people feel safer, more confident, and better equipped to respond appropriately.

This is not about asking traders or community members to take on the role of support workers. It is about giving them the tools to understand situations, respond safely, and know when and how to refer matters to the right services.

A small, well-designed pilot program would allow Council to test demand, delivery models, partnerships and cost, while ensuring the approach remains balanced, respectful and focused on safety for all.

Feedback from some traders and business stakeholders also suggests there has been a reported shift in some anti-social behaviour and related issues further into parts of the broader CBD, including areas surrounding Playne Street, Wells Street and sections of

**14.2 2026/NOM06 - Trader and Community Training and Support Pilot Program**

the Nepean Highway, following the success of the Community Connectors initiative around Young Street and the station precinct, alongside increased security and PSO visibility within the shopping centre environment.

This motion also seeks to better understand the effectiveness of broader safety and outreach responses currently operating within and around the Frankston CBD, including the Community Connectors program and recent intelligence-led Protective Services Officer deployment models.

**COMMENTS BY DIRECTOR COMMUNITIES**

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	<b>YES</b> Comments: if applicable
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	<b>YES</b> Comments: if applicable
3. Is the NoM clear and well worded?	<b>YES</b> Comments: if applicable
4. Is the NoM capable of being implemented?	<b>YES</b> Comments: if applicable
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	<b>YES</b> Comments: if applicable
6. Is the NoM within the powers of a municipal Council?	<b>YES</b> Comments: if applicable
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	<b>YES</b> Comments: if applicable
8. Is the NoM consistent with all relevant legislation?	<b>YES</b> Comments: if applicable
9. Is the NoM consistent with existing Council or State policy or position?	<b>YES</b> Comments: if applicable
10. Is the NoM consistent with Council's adopted strategic plan?	<b>YES</b> Comments: if applicable
11. Can the NoM be implemented without diversion of existing resources?	<b>YES</b> Comments: if applicable
12. Can the NoM be implemented without diversion of allocated Council funds?	<b>YES</b> Comments: if applicable



**14.2 2026/NOM06 - Trader and Community Training and Support Pilot Program**

Question for Consideration	
<b>13.Are funds available in the adopted budget to implement the NoM?</b>	<b>YES</b> Comments: Officer time only required at this stage
<b>14.What is the estimated cost of implementing the NoM?</b>	<b>N/A</b>

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**ATTACHMENTS**

Nil

**14.3 2026/NOM07 - Family Violence Amelioration – Service Review and Next Steps**

On 20 May 2026 Councillor Bolam gave notice of their intention to move the following motion:

That Council:

1. Requests a report to the September 2026 Council Meeting assessing the current approach to family violence amelioration and identifying opportunities to enhance service effectiveness;
2. Notes that no funding uplift for this line-item has occurred since 2020; and
3. The report is to outline evidence-based options and recommended next steps to strengthen outcomes, including any proposed service improvements, partnerships, or delivery models.

**COMMENTS BY DIRECTOR COMMUNITIES**

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES
10. Is the NoM consistent with Council's adopted strategic plan?	YES
11. Can the NoM be implemented without diversion of existing resources?	YES

**14.3 2026/NOM07 - Family Violence Amelioration – Service Review and Next Steps**

Question for Consideration	
<b>12. Can the NoM be implemented without diversion of allocated Council funds?</b>	<b>YES</b>
<b>13. Are funds available in the adopted budget to implement the NoM?</b>	<b>YES</b> Comments: Officer time only required at this stage
<b>14. What is the estimated cost of implementing the NoM?</b>	<b>N/A</b> Comments: Officer time only required at this stage

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**ATTACHMENTS**

Nil

**17. CONFIDENTIAL ITEMS**

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports