

**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON
ON 5 OCTOBER 2026 at 7:01 PM**

PRESENT	Cr. Sue Baker (Mayor) Cr. David Asker Cr. Kris Bolam (via Zoom) Cr. Nathan Butler Cr. Steffie Conroy Cr. Emily Green Cr. Brad Hill Cr. Michael O'Reilly
APOLOGIES:	Cr. Cherie Wanat (Deputy Mayor)
ABSENT:	Nil.
OFFICERS:	Tennille Bradley, Chief Executive Officer Cam Arullanantham, Director City Services Tammy Beauchamp, Director Community Connections Steven Coldham, Director City Advancement Caroline Reidy, Acting Chief Operating Officer Nathan Upson, Chief People and Integrity Officer Tenille Craig, Acting Manager Governance Jessica Baguley, Acting Coordinator Governance Connor Rose, Systems Support Officer Josh Lacey, Supervising Technician
EXTERNAL REPRESENTATIVES:	Nil.

Chairperson's initials

COUNCILLOR STATEMENT

Councillor Cr Conroy made the following statement:

“All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Councillor Cr Conroy acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

MAYORAL STATEMENT

The Mayor, Cr Sue Baker, acknowledged the passing of former Town Clerk and Chief Executive Officer, Mr Adrian Herbert Butler.

Mr Butler commenced with the former Shire of Frankston and Hastings in February 1957.

He became Town Clerk in 1975 and Chief Executive Officer in 1985, serving in the role with distinction until June 1994.

His contributions to the City of Frankston were significant and wide-ranging.

His tenure coincided with the area’s population skyrocketing as the town evolved, and he was a driving force in the establishment of the Frankston Cultural Centre, now known as the Frankston Arts Centre.

Mr Butler made a lasting contribution to the development of Frankston and was highly respected by those who worked alongside him.

Many will remember him as a kind and approachable leader who took the time to foster a strong sense of community within the organisation.

At Jubilee Park, his name lives on, through the naming of A H Butler Oval.

On behalf of Frankston City Council, I extend our sincere condolences to Mr Butler’s family, friends and all those who had the privilege of knowing and working with him.

His service and contribution to Frankston will be long remembered.

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1. APOLOGIES

An apology was received from Cr Cherie Wanat.

2. COUNCILLOR APPRECIATION AWARDS

Nil.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM11 held on 14 September 2026.

Council Decision

Moved: Councillor Green

Seconded: Councillor Conroy

That the minutes of the Council Meeting No. CM11 held on 14 September 2026 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

Carried Unanimously

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

Nil.

5. PUBLIC QUESTION TIME

Three (3) questions were submitted to Council. At the request of the Mayor, the Chief Executive Officer read the questions and answers to the gallery. The questions and answers are provided in the minutes.

6. HEARING OF PUBLIC SUBMISSIONS

John McKenzie made a submission to Council regarding Agenda Item 12.2 Young Street Action Plan.

7. ITEMS BROUGHT FORWARD

Items Brought Forward

Council Decision

Moved: Councillor Butler

Seconded: Councillor Green

That Agenda Item 12.2 Young Street Action Plan be brought forward.

Carried Unanimously

8. PRESENTATIONS / AWARDS

Cr Nathan Butler noted Frankston City's success at the 2026 Keep Australia Beautiful Victoria Awards, including the Social Well-Being Category Award for Australia's Most Accessible Beach and finalist recognition for two local projects and the Overall Tidy Towns Award. Cr Butler congratulated and thanked all staff, community groups, volunteers and partners involved.

Cr Steffie Conroy congratulated Frankston Pines Soccer Club on being named Football Victoria's 2026 Metropolitan Club of the Year and acknowledged the contributions of the club's committee, volunteers, coaches and players to this achievement.

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil.

Chairperson's initials

10. DELEGATES' REPORTS

The Mayor, Cr Sue Baker, presented a verbal report on the Frankston Zero Homelessness Round Table.

General Motion**Council Decision****Moved: Councillor Green****Seconded: Councillor Hill**

That the verbal delegate report from Cr Sue Baker be received.

Carried Unanimously

ITEMS BROUGHT FORWARD**12.2 Young Street Action Plan***(SC City Advancement)***Council Decision****Moved: Councillor Butler****Seconded: Councillor Conroy**

That Council:

1. Receives the progress update on the implementation of the Young Street Action Plan;
2. Notes the progress made during the reporting period across business support, community safety, transport planning, community wellbeing and advocacy;
3. Notes the following updates:
 - a. 11 initiatives that are now completed, require no further reporting;
 - b. 14 initiatives continue as part of Council's ongoing service delivery;
 - c. Notes the continuing advocacy for a review of the bus routes and services across Frankston City, including the relocation of the Young Street Bus Interchange and the investigation of alternative locations and configurations; and that letters were sent to the Minister for Public Transport, and the Department of Transport and Planning in support of this advocacy; and;
 - d. Any initiatives relevant to transport and connectivity remain subject to continued engagement with the Victorian Government and the Department of Transport and Planning; and
4. Notes as Council has delivered on the original objectives of the Young Street Action Plan following two years of investment, a future report will be presented to Council considering an alternative place management model incorporating the entire Frankston Metropolitan Activity Centre (FMAC) precinct.

Extension of Time**Moved: Councillor Butler****Seconded: Councillor Green**

That Cr Bolam be granted an extension of time.

Carried Unanimously**The Motion was**
Carried Unanimously

11. Consideration of City Planning Reports**11.1 Statutory Planning Progress Report for August 2026***(SC City Advancement)***Council Decision****Moved: Councillor Hill****Seconded: Councillor O'Reilly**

That Council:

1. Notes in August 2026:
 - 94% of 'standard' applications were determined within the statutory timeframes, above Council's 70% target;
 - 100% of 'VicSmart' applications were determined within the statutory timeframe, above Council's 70% target;
2. Notes no decisions were issued by the Minister for Planning on any Ministerial applications within the Frankston municipality during the review period; and
3. Resolves *Attachment B* (Major Development Updates) and *Attachment C* (General applications of Councillor interest) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020*, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Carried Unanimously

12. CONSIDERATION OF REPORTS OF OFFICERS**12.1 Governance Matters Report - 5 October 2026***(NU Chief People & Integrity Office)***Council Decision****Moved: Councillor Hill****Seconded: Councillor Green**

That Council:

Briefing Records

1. Receives the Councillor briefings and meeting records since the Council Meeting held on 14 September 2026;

Council Decision**Moved: Councillor Hill****Seconded: Councillor Green****Audit and Risk Committee - Remuneration**

2. Sets the remuneration for external Audit and Risk Committee members, as follows, effective from 1 August 2026:
 - a. Chair \$2,565 (excluding GST) per meeting;
 - b. Independent Members \$2,031 (excluding GST) per meeting;
3. Approves an annual increase to the remuneration payable to the Audit and Risk Committee Chair and Independent Members, indexed in accordance with the Consumer Price Index (CPI), for a period of three (3) years commencing 1 August 2026; and
4. Authorises payment of any retrospective remuneration adjustment for meetings attended on or after 1 August 2026.

Carried Unanimously**Carried Unanimously**

12.3 Consolidated Financial Report and Performance Statement for the year ended 30 June 2026*(MG Chief Operating Office)***Council Decision****Moved: Councillor Butler****Seconded: Councillor Hill**

That Council:

1. Notes the Draft Consolidated Financial Report and Draft Performance Statement for the year ended 30 June 2026 was provided to the Audit and Risk Committee and the Victorian Auditor-General's Office for in principle support prior to adoption by Council;
2. Approves and adopts in principle, the Draft Consolidated Financial Report and Draft Performance Statement for the year ended 30 June 2026; and
3. Authorises the Mayor Cr Sue Baker and the Deputy Mayor Cr Cherie Wanat, to sign and certify the Consolidated Financial Report and Performance Statement, including any minor amendments arising from the external audit process and agreed with the Victorian Auditor-General's Office.

Carried Unanimously

12.4 Award of Contract EOI11785 - Play Space and Landscape Works Panel*(CA City Services)***Council Decision****Moved: Councillor Green****Seconded: Councillor Conroy**

That Council:

1. Appoints the following contractors to EOI11785 Play Space and Landscape Works Panel for an initial three (3) year term with the provision for three (3) extensions of two (2) years each at Council's discretion, for the delivery of individual play space and landscape works:
 - a. A_SPACE Australia Pty Ltd; ACN 622 747 899.
 - b. Adventure Playgrounds Pty Ltd trading as Adventure+; ACN 120 543 259.
 - c. DJ Johnson Enterprises Pty Ltd trading as Allplay Equipment; ACN 692 859 466.
 - d. Accomplished Plumbing Services Pty Ltd trading as APS Drainage and Civil; ACN 151 075 875.
 - e. Blue Peak Constructions Pty Ltd as Trustee for Blue Peak Constructions Family Trust; ACN 600 299 474.
 - f. Bramall & Co Pty Ltd; ACN 925 499 356.
 - g. Common Ground Trails Pty Ltd; ACN 162 352 776.
 - h. CONVIC PTY LTD; ACN 159 140 137.
 - i. CPE Landscaping Pty Ltd; ACN 100 589 768.
 - j. Elevated Structures Pty Ltd; ACN 685 318 647.
 - k. Flemings Landscapes; ACN 621 168 607.
 - l. Full Tilt Landscapes Pty Ltd; ACN 643 403 605.
 - m. Gilmore Civil Pty Ltd; ACN 600 355 066.
 - n. Glennwire Fencing Pty Ltd; ACN 006 575 364.
 - o. JMAC Constructions Pty Ltd; ACN 065 374 414.
 - p. Kompan Australia Pty Ltd; ACN 010 572 335.
 - q. Landlinks Environmental Services Pty Ltd; ACN 078 936 151.
 - r. Sanpoint Pty Ltd as Trustee for The Fiore Family Trust trading as LD Total; ACN 052 314 682.
 - s. LJM Construction Australia Pty Ltd; ACN 610 919 581.
 - t. Moduplay Group Pty Ltd; ACN 131 937 669.
 - u. Mt. Beenak Earth Pty Ltd; ACN 680 016 004.
 - v. Oakridge Landscapes Pty Ltd; ACN 619 804 732.
 - w. Yates Family Trust trading as Open Playscapes Pty Ltd; ACN 610 130 964.
 - x. Plastic Protection Pty Ltd trading as Omnitech Playgrounds; ACN 004 660 495.
 - y. Ploughman Excavations Pty Ltd; ACN 624 824 933.
 - z. Parsons Au Pty Ltd trading as Proactive Land Services Au; ACN 688 028 560.

Chairperson's initials

- aa. Programmed Property Services Pty Ltd; ACN 106 015 632.
 - bb. GDM Professional Services Pty Ltd trading as Raw Outdoor Concepts; ACN 607 884 266.
 - cc. ScapeArt Pty Ltd; ACN 144 662 144.
 - dd. Shade Wise Pty Ltd; ACN 637 678 954.
 - ee. Asplundh Tree Expert Australia Pty Ltd trading as Summit Open Space Services; ACN 055 140 424.
 - ff. Sustainable Landscaping Pty Ltd; ACN 145 032 640.
 - gg. Warrandale Industries Pty Ltd; ACN 005 238 479.
 - hh. Yellowstone Landscaping Pty Ltd trading as Yellowstone Resource Group; ACN 094 921 294.
- 2. Notes the award of any individual works under this contract will be subject to Council's approved annual capital works budget provisions, with no individual award exceeding \$1 million excluding GST;
 - 3. Authorises the Chief Executive Officer to execute and sign the contract;
 - 4. Delegates authority to the Director City Services to approve operational contract variations and extensions of the contract subject to the ongoing performance of the contractors as well as expenditure in line with annual budget provisions; and
 - 5. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Councillor Butler left the chamber at 7:48 pm.

Councillor Butler returned to the chamber at 7:49 pm.

**The Motion was
Carried Unanimously**

13. RESPONSE TO NOTICES OF MOTION

Nil.

Chairperson's initials

14. NOTICES OF MOTION**14.1 2026/NOM10 - Restriction of Meta-Glasses and Smart Glasses***(TB Chief Executive Office)*

That Council:

1. Obtain a report before the end of this calendar year on:
 - a. Updating Council's conditions of entry and other policies to ban the use of "smart glasses" at Council's leisure centres and all council-run childcare centres and playgrounds, subject to any necessary carve outs for deaf, low vision or disabled users; and
 - b. communicating this change in policy to users and relevant stakeholders, including installing signage as necessary;
2. Advocate to the federal government for updates to the Privacy Act to ensure it is fit for purpose and able to respond to the risks of new wearable technology, and for a temporary ban on smart glasses imports, until Australia's privacy and data collection laws are updated to better protect our communities.

Leave of Council**Moved: Councillor Conroy****Seconded: Councillor Butler**

That Cr Green be granted leave of Council to amend 2026/NOM10 - Banning of Meta-Glasses and Smart Glasses.

Carried Unanimously**Motion****Moved: Councillor Green****Seconded: Councillor Hill****14.1 2026/NOM10 - Restriction of Meta-Glasses and Smart Glasses**

That Council:

1. Obtain a report before the end of this calendar year on:
 - a) Updating Council's conditions of entry and other policies to restrict the use of "smart glasses" at Council's managed facilities and all council-run childcare centres, subject to any necessary carve outs for deaf, prescription glasses users, low vision or disabled users; and
 - b) communicating this change in policy to users and relevant stakeholders, including installing signage as necessary.
 - c) Consult with disability advocacy organisations and users of smart glasses for accessibility purposes, and consider the potential impacts on people with disability, particularly those with non-visible disabilities, who use assistive technology in spaces where the devices are otherwise restricted or prohibited.
2. Advocate to the federal government for updates to the Privacy Act to ensure it is fit for purpose and able to respond to the risks of new wearable technology, and for a temporary restriction on smart glasses imports, until Australia's privacy and data collection laws are updated to better protect our communities.

Council Decision**Moved: Councillor Green****Seconded: Councillor Hill**

That Council:

Chairperson's initials

1. Obtain a report before the end of this calendar year on:
 - d) Updating Council's conditions of entry and other policies to restrict the use of "smart glasses" at Council's managed facilities and all council-run childcare centres, subject to any necessary carve outs for deaf, prescription glasses users, low vision or disabled users; and
 - e) communicating this change in policy to users and relevant stakeholders, including installing signage as necessary.
 - f) Consult with disability advocacy organisations and users of smart glasses for accessibility purposes, and consider the potential impacts on people with disability, particularly those with non-visible disabilities, who use assistive technology in spaces where the devices are otherwise restricted or prohibited.
2. Advocate to the federal government for updates to the Privacy Act to ensure it is fit for purpose and able to respond to the risks of new wearable technology, and for a temporary restriction on smart glasses imports, until Australia's privacy and data collection laws are updated to better protect our communities.

Carried (7/1)

For the Motion: Crs Baker, Bolam, Butler, Conroy, Green, Hill and O'Reilly (7)
Against the Motion: Nil
Abstained: Cr Asker (1)

Chairperson's initials

14.2 2026/NOM11 - Review of Councillor Appreciation Award Process*(NU Chief People & Integrity Office)***Council Decision****Moved: Councillor Bolam****Seconded: Councillor Asker**

That Council:

1. Requests the Chief Executive Officer to undertake a review of the Councillor Appreciation Award Protocol and associated nomination process, with a focus on:
 - a. The number of awards each councillor can nominate annually; and
 - b. The breadth of information required, at a baseline, to accompany a nomination;
2. Requests the Chief Executive Officer consult with Councillors as part of the review, including seeking feedback on the operation of the current process and any suggested improvements;
3. Requests the Chief Executive Officer provides a briefing to Councillors on the outcome of the review, including any recommended amendments to the Councillor Appreciation Award Protocol, within an appropriate timeframe; and
4. Notes the outcome of the review also be communicated in the Chief Executive Officer Report at a future Council Meeting.

Lost (3/5)

For the Motion: Crs Asker, Bolam and Conroy (3)

Against the Motion: Crs Baker, Hill and O'Reilly (3)

Abstained: Crs Butler and Green (2)

15. LATE REPORTS

Nil

16. URGENT BUSINESS

Nil

17. CONFIDENTIAL ITEMS

Nil Reports

Chairperson's initials

QUESTION TIME

Three (3) questions were submitted to Council. One question was received with notice and two were received without notice. All questions were read out and responded to during the Council Meeting.

The preamble, questions and responses have been provided below.

Question from Tia Milne**Preamble**

FCC has previously referred to how hard it is for young people to enter the housing market.

Question

1. Does FCC see benefit in using AI to fast track housing development applications which will reduce red tape and help increase supply faster than before? If so, what steps has FCC taken to start implementing AI for this purpose?

Response

The Director City Advancement responded that Council has considered the future of AI and it's ability to support the work of planners and building surveyors. Noting technologies are still developing in this space, Council is actively monitoring the market for and capability of AI applications and exploring options to develop its own tools.

There are many factors in the supply of housing with planning permission being only one step, with many planning permissions not being acted upon due to construction costs, finance, market conditions and other factors.

While quicker planning assessments can support housing delivery at the margin, there are far more consequential factors that affect housing construction rates.

Question from John McKenzie**Question**

1. Have Councilors received a copy of the two articles in The Age Tuesday 29th Oct on pages 4 and 5 do with 1. Homelessness and Rough sleeping and 2. Rooming Houses, with a mention of Frankston's situation ?
2. Have Councilors received a copy of the research report mentioned in The Age articles on Tuesday - the Impact Report for 2025-26 from Frankston's PCLC Rooming House Outreach Program?

Response

The Director City Advancement responded that the article from The Age from 28 September and the research paper has been shared with Frankston's Councillors.

The meeting was closed to the public at 8.17 pm

CONFIRMED THIS

DAY OF

2026

.....
CHAIRPERSON

AUTHORITY TO STAMP INITIALS ON MINUTES

I, Cr. Sue Baker, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on Monday 5 October 2026, confirmed on Monday 26 October 2026.

.....
(Cr. Sue Baker, Chairperson – Council Meeting)

Dated this

day of

2026

Chairperson's initials