



**MINUTES OF ORDINARY COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON
ON 16 MAY 2016 at 7PM**

PRESENT	Cr. James Dooley (Mayor) Cr. Darrel Taylor Cr. Sandra Mayer Cr. Rebekah Spelman Cr. Glenn Aitken Cr. Suzette Tayler Cr. Brian Cunial Cr. Colin Hampton Cr. Michael O'Reilly
APOLOGIES:	Nil.
ABSENT:	Nil.
OFFICERS:	Mr. Dennis Hovenden, Chief Executive Officer Mr. Tim Frederico, Director Corporate Development Dr. Gillian Kay, Director Communities Development Mr. Michael Papageorgiou, Manager Planning & Environment Ms. Kelly Ross, Coordinator Communications Ms. Andrea Gaynor, Executive Assistant CEO Ms. Vera Roberts, Officer Council Business Support
EXTERNAL REPRESENTATIVES:	Nil

COUNCILLOR STATEMENT

Councillor Spelman made the following statement:

“ All members of this Council pledge to the City of Frankston community to consider every item listed on this evening’s agenda:

- Based on the individual merits of each item;*
- Without bias or prejudice by maintaining an open mind; and*
- Disregarding Councillors’ personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue.”

Chairperson’s initials

PRAYER

At the request of the Mayor, Councillor O'Reilly read the Opening Prayer.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Councillor Hampton acknowledged the Boonerwung and Bunurong peoples – the traditional custodians of the land on which we stand and recognised all Aboriginal and Torres Strait Islander peoples who have given to Australia's identity – from the past, into the present and for the future.



Chairperson's initials

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1. PRESENTATION TO COMMUNITY GROUPS

Nil.

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Ordinary Meeting No. OM286 held on 26 April 2016.

Council Decision

Moved: Councillor Aitken

Seconded: Councillor Cunial

That the minutes of the Ordinary Meeting No. OM286 held on 26 April 2016 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

Carried Unanimously

3. APOLOGIES

Nil.

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

Cr Cunial declared an interest in Item 11.1: Planning Application 618/2015/P - 45 Foot Street Frankston - To extend the hours of trading under a Packaged Liquor Licence and will leave the Chamber during the debate and voting.

5. PUBLIC QUESTION TIME

One (1) person submitted a question to Council. At the request of the Mayor, the Chief Executive Officer read the questions and answers to the gallery. The questions and answers are contained in Appendix.

6. HEARING OF PUBLIC SUBMISSIONS

Mr. Russell Kerr made a submission to Council regarding Item 12.9: Final draft of the Coastal Management Plan;

Cr Spelman left the Chamber at 7.12 pm

Cr Spelman returned to the Chamber at 7.13 pm

Mr. Robert Thurley made a submission to Council regarding Item 12.9: Final draft of the Coastal Management Plan.

Extension of Time**Council Decision**

Moved: Councillor Mayer

Seconded: Councillor Cunial

That Mr Robert Thurley be granted an extension of time.

Carried Unanimously

7. ITEMS BROUGHT FORWARD**Council Decision****Moved: Councillor Cunial****Seconded: Councillor Aitken**

That Item 12.9: Final draft of the Coastal Management Plan be brought forward.

Carried Unanimously**8. PRESENTATIONS / AWARDS**

Nil.

9. PRESENTATION OF PETITIONS AND JOINT LETTERS**Council Decision****Moved: Councillor Tayler****Seconded: Councillor Aitken**

That the petition containing 90 signatures against the proposed development at 7 Huon Court, Frankston North be received.

Carried Unanimously**10. DELEGATES' REPORTS**

Nil.

ITEMS BROUGHT FORWARD**12.9 Final draft of the Coastal Management Plan**

(DS Community Development)

Recommendation (Director Community Development)

That Council:

1. Receives the plan noting the recommended changes post public exhibition submissions.
2. Supports the aspiration of the plan and will consider funding in line with its annual priorities.
3. Submits the Coastal Management Plan to Minister for Environment, Climate Change and Water for approval.
4. Seeks support and advocate through the Association of Bayside Municipalities for State Government to fund coastal management responsibilities of this broader metropolitan asset.

Deferral Motion to another Council Meeting

Moved: Councillor Cunial

Seconded: Councillor Taylor

That the matter be deferred to the next Ordinary Meeting of Council on 6 June 2016.

11. CONSIDERATION OF TOWN PLANNING REPORTS**11.1 Planning Application 618/2015/P - 45 Foot Street Frankston - To extend the hours of trading under a Packaged Liquor Licence**

(MP Community Development)

Cr Cunial declared an interest in this matter and left the Chamber at 7.30 pm

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Mayer**

That Council resolves to issue a Notice of Refusal to Grant a Planning Permit in respect to Planning Permit Application number 618/2015/P to extend the hours of trading under a Packaged Liquor Licence at 45 Foot Street, Frankston subject to the following grounds:

1. The proposal does not satisfy the objectives of Clause 52.27 Licensed Premises of the Frankston Planning Scheme, as:
 - a) The extra hours of trading (Good Friday and Christmas Day) for the sale of packaged are considered excessive.
 - b) The increase in the days for the sale of packaged liquor will result in significant detrimental impacts to the amenity of the area.

Carried Unanimously

Cr Cunial returned to the Chamber at 7.31 pm

Chairperson's initials



12. CONSIDERATION OF REPORTS OF OFFICERS**12.1 Endorsement of the Melbourne Water Flood Management Strategy - Port Phillip and Westernport.**

(KJ Community Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Tayler**

That Council:

1. Endorses the Melbourne Water Flood Management Strategy – Port Phillip and Westernport; and
2. Notes the endorsement of the Strategy carries no financial obligation to Council.

Carried Unanimously

Chairperson's initials



12.2 March 2016 Quarterly Financial Performance Report

(KJ Corporate Development)

Council Decision**Moved: Councillor Mayer****Seconded: Councillor Tayler**

That Council receives and notes the Financial Report for the quarter ended 31 March 2016.

Carried Unanimously

Chairperson's initials



12.3 Council Plan Quarterly Performance Report - Quarter 3 2015-2016

(BA Corporate Development)

Council Decision**Moved: Councillor Mayer****Seconded: Councillor Tayler**

That Council receives and notes the Council Plan Quarterly Performance Report for quarter three from January to March 2016.

Carried Unanimously

Chairperson's initials



12.4 Capital Works Quarterly Report (January - March) 2015/16

(CD Corporate Development)

Council Decision**Moved: Councillor Mayer****Seconded: Councillor Tayler**

That Council receives and notes the quarterly (January - March) progress report for the 2015/16 Capital Works Program.

Carried Unanimously

Chairperson's initials



12.5 Record of Assemblies of Councillors

(DH Chief Executive Office)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Tayler**

That Council receives the following written records:

- 8 February 2016 (Councillor Briefing)
- 8 February 2016 (Urban Design Committee)
- 15 February 2016 (Councillor Briefing)
- 24 February 2016 (Councillor Briefing)
- 29 February 2016 (Councillor Briefing)
- 2 March 2016 (Councillor Briefing)
- 7 March 2016 (Councillor Briefing)
- 15 March 2016 (Frankston City News Editorial Committee)
- 21 March 2016 (Councillor Briefing)
- 29 March 2016 (Councillor Briefing) and
- 11 April 2016 (Councillor Briefing).

Carried Unanimously

Chairperson's initials



12.6 Committee Minutes

(DH Chief Executive Office)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Cunial**

That the minutes of the following Committee be received:

- Tourism Industry Leaders Forum – Minutes – 16 February 2016; and
- Historic Assets and Promotion Committee – Minutes – 22 February 2016.

Carried Unanimously

Cr Cunial left the Chamber at 7.37 pm and was not present for the vote

Chairperson's initials



12.7 Proposed renaming of "Susono Way" to "Catchment Lane"

(MC Corporate Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Mayer**

That Council resolves to lodge an application with the Registrar to formally change the name of "Susono Way" to "Catchment Lane".

Carried

Cr Cunial returned to the Chamber at 7.41 pm

For the Motion: Crs Cunial, Dooley, Hampton, Mayer, O'Reilly, Spelman, Tayler and Taylor

Against the Motion: Cr Aitken



12.8 Formal naming of the Frankston North Community Centre

(MC Corporate Development)

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Spelman**

That Council resolves to lodge an application with the Registrar to formally name the "unnamed" Community Centre located at 26R-38R Mahogany Avenue, Frankston North as "Frankston North Community Centre".

Carried Unanimously

Chairperson's initials



12.10 Draft Building Asset Management Plan

(CD Corporate Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Mayer**

That Council:

1. Receives and endorses the Draft Building Asset Management Plan and consents to release the Plan to undertake community consultation from the 17 May 2016 to the 7 June 2016; and
2. Requests a subsequent report to its 27 June 2016 Ordinary Meeting to adopt the Draft Building Asset Management Plan.

Carried Unanimously

Chairperson's initials



12.11 Carrum Downs Recreation Reserve Masterplan Implementation

(DS Community Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Mayer**

That Council:

1. Notes the implementation of the Carrum Downs Master Plan 2006.
2. Releases the Carrum Downs Master Plan 2016 Review and Update for community consultation.
3. Considers a further report to adopt the Carrum Downs Master Plan 2016 Review and Update following the community consultation period.
4. Writes a letter to the Member for Carrum, Ms Sonya Kilkeny MP and the Minister for Sport, Mr John Eren MP thanking them for their efforts in securing State Government funding of \$1.05 million towards this project and Ms Kilkeny's advocacy prior to this announcement.

Cr Taylor left the Chamber at 7.49 pm

Cr Taylor returned to the Chamber at 7.52 pm

Extension of Time**Moved: Councillor Cunial****Seconded: Councillor Taylor**

That Cr Hampton be granted an extension of time.

Carried Unanimously**The motion was put and
Carried Unanimously**

12.12 Recovery of Rate Arrears

(KJ Corporate Development)

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Aitken**

That Council:

1. Authorises the Chief Executive Officer to commence the recovery process of the outstanding rates and charges.
2. Notes that a letter will be sent to the property owners and all interested parties, who will be given 21 days to respond and take action to pay outstanding rates and charges.
3. A further report will come before Council before a final decision is made.
4. That property number four be withdrawn from the sale process and Council vigorously pursue the issue of collection of Rates from this property

Council Decision**Moved: Councillor Hampton****Seconded: Councillor Cunial**

That Cr Aitken be granted an extension of time.

Carried Unanimously**The motion was then put
and Lost**

For the Motion: Crs Aitken, Cunial, Dooley and Hampton

Against the Motion: Crs Mayer, O'Reilly, Spelman, Tayler and Taylor

Council Decision**Moved: Councillor Aitken****Seconded: Councillor Hampton**

That the matter be deferred to another Council Meeting.

Lost

For the Motion: Crs Aitken, Cunial and Hampton

Against the Motion: Crs Dooley, Mayer, O'Reilly, Spelman, Tayler and Taylor

Council Decision**Moved: Councillor Taylor****Seconded: Councillor Spelman**

That Council:

1. Authorises the Chief Executive Officer to commence the recovery process of the outstanding rates and charges.
2. Notes that a letter will be sent to the property owners and all interested parties, who will be given 21 days to respond and take action to pay outstanding rates and charges.
3. A further report will come before Council before a final decision is made.

Carried

Chairperson's initials



Motion be put**Moved: Councillor Mayer****Seconded: Councillor Taylor**

That the motion be put.

Carried Unanimously

For the Motion: Crs Dooley, Mayer, O'Reilly, Spelman, Tayler and Taylor

Against the Motion: Crs Aitken, Cunial and Hampton

**The motion was then put
and Carried**

For the Motion: Crs Mayer, O'Reilly, Spelman, Dooley, Tayler and Taylor

Against the Motion: Crs Aitken, Cunial and Hampton

The meeting was adjourned at 8.40 pm for five minutes

Chairperson's initials



The Council Meeting continued at 8.45 pm

12.13 Adoption of 2016-2017 Annual Budget

(KJ Corporate Development)

Council Decision

Moved: Councillor Hampton

Seconded: Councillor Mayer

That Council:

1. Adoption of the 2016-2017 Budget

- 1.1 Having complied with the requirements of the *Local Government Act 1989*, and having considered, at a Special Meeting held on 9 May 2016, six (6) written and two (2) verbal submissions received on the draft 2016/2017 Annual Budget, resolves to adopt the budget with the changes to the Centenary Park Golf Course fees as listed in the body of the report.
- 1.2 Advises submitters in writing of its decision in relation to their submissions on the Proposed 2016-2017 Annual Budget
- 1.3 In accordance with Section 130(2) of the *Local Government Act 1989*, authorises the Chief Executive Officer to give public notice of its decision to adopt the Budget.

2. Declaration of Rates and Charges

Declares the following rates and charges:

An amount of \$112,197,198 (or such other amount as is lawfully raised as a consequence of this Resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge (described later in this Resolution), which amount is calculated as follows:

General Rates (1)	\$81,125,672
Annual Service Charges	\$31,071,526

(1) excludes supplementary rates

2.1 General Rates

- 2.1.1 A general rate be declared in respect of the 2016-2017 Financial Year.
- 2.1.2 It be further declared that the general rate be raised by the application of differential rates.
- 2.1.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:
 - 2.1.3.1 Derelict Land (Attachment A)
Derelict land, being land on which a dwelling or building is erected and is in a dilapidated state, and any other Council guidelines which may be in operation from time to time).
 - 2.1.3.2 Retirement Village Land (Attachment B)
Land in retirement villages on which a flat or unit has been constructed.

Chairperson's initials



- 2.1.3.3 Acacia Heath Land (Attachment C)
Land located in the Acacia Estate at 560-600 McClelland Drive (consisting of 110 lots in plans of subdivision 446669/70, 448786/7/8, 512750 531862/63, 537447 and 546857/58).
- 2.1.3.4 Commercial Land (Attachment D)
Any land which is used primarily for the purposes of a commercial land including developed and vacant land.
- 2.1.3.5 Farm Land (Attachment E)
Any land which is primary used for the purposes of farming.
- 2.1.3.6 Industrial Land (Attachment F)
Any land which is used primarily for the purposes of an industrial land including developed and vacant land.
- 2.1.3.7 Vacant Residential Land (Attachment G)
Any land which is zoned residential under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation.
- 2.1.3.8 Other Land (Attachment H)
Any land which does not have the characteristics of Derelict, Retirement Village, Acacia Heath, Commercial, Industrial, Vacant Residential or Farm Land.
- 2.2 Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3 of this Resolution) by the relevant percentages indicated in the following table:
- A general rate of 0.2873% for all rateable Other Land; and
 - A general rate of 0.2156% for all rateable Retirement Village Land; and
 - A general rate of 0.3592% for all rateable Commercial Land; and
 - A general rate of 0.3592% for all rateable Industrial Land; and
 - A general rate of 0.3493% for all rateable Acacia Heath Properties; and
 - A general rate of 0.3592% for all rateable Vacant Residential Land; and
 - A general rate of 0.2299% for all rateable Farm Land; and
 - A general rate of 0.8620% for all rateable Derelict Land.
- 2.3 It be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:
- 2.3.1. The respective objectives of each differential rate be those specified in the Schedule to this Resolution;
- 2.3.2. The respective types or classes of land which are subject to each differential rate be those defined in the Schedule to this Resolution;
- 2.3.3. The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the Schedule to this Resolution; and

2.3.4. The relevant

- (a) uses of;
- (b) geographical locations of; and
- (c) planning scheme zonings of; and
- (d) types of buildings on

the respective types or classes of land be those identified in the Schedule to this Resolution; and

2.4 A municipal charge of \$152.55 be declared in respect of the 2016-2017 Financial Year.

2.5 An annual service charge be declared in respect of the 2016-2017 Financial Year for the collection and disposal of refuse.

2.6 The annual service charge be in the sum of, and be based on the criteria specified below:

- \$315.20 for rateable and non rateable land where a waste collection service with a 120 litre mobile garbage bin is applicable;
- \$251.00 for rateable and non rateable land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- \$295.20 for rateable and non rateable land where a fortnightly waste collection service with a 120 litre mobile garbage bin is applicable;
- \$231.00 for rateable and non rateable land where a fortnightly waste collection service with an 80 litre mobile garbage bin is applicable;
- \$346.77(incl. GST) for rateable and non rateable commercial land where a waste collection service with a 120 litre mobile garbage bin is applicable;
- \$276.08(incl. GST) for rateable and non rateable commercial land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- \$185.23 (incl. GST) for rateable and non rateable commercial land where a recycling collection service mobile garbage bin is applicable;
- Where additional bins are supplied, an additional \$315.20 for each 120 litre mobile garbage bin and \$251.00 for each 80 litre mobile garbage bin is applicable;
- \$132.80 for rateable and non rateable land where a weekly green waste collection service is provided;
- \$474.40 for rateable and non rateable land where a waste collection service with a 240 litre mobile garbage bin is applicable.

2.7 Rebates & Concessions

Council has entered into agreements with the Ministry of Housing to assess 50% of the general rate for certain purpose built units for older persons.

Council has entered into agreements with the Baxter Village to assess 52.5% of the general rate for certain purpose built units for older persons.

Council also provides concessions of 40%, 60%, 70% and 75% of the relevant rate for qualifying properties under the *Cultural and Recreational Lands Act*.

2.8 Incentives

No incentive be declared for early payment of the general rates and annual service charge previously declared.

2.9 Consequential

- 2.9.1 It be recorded that Council requires any person to pay interest on any amount of rates and charges to which:
- 2.9.1.1 that person is liable to pay; and
- 2.9.1.2 have not been paid by the date specified for their payment.
- 2.9.2 The Chief Executive Officer be authorised to levy and recover the general rates and annual service charge in accordance with the *Local Government Act 1989*.

Carried Unanimously

13. NOTICES OF MOTION**13.1 NOM 1202 - Letter of Appreciation - Susono**

(CM Chief Executive Office)

Council Decision**Moved: Councillor Cunial****Seconded: Councillor Hampton**

That a letter of appreciation, signed by the Mayor on behalf of the full Council, be forwarded to the Frankston Susono Friendship Association in recognition of the excellent work done by the Association and the many volunteers during the recent visit to Frankston by delegates from Susono, Japan.

It is noted that the Frankston Susono Friendship Association's enthusiasm and dedication ensured that the recent Japanese Fair, held at Frankston High School was an outstanding success.

Carried Unanimously

Cr Aitken left the Chamber at 8.52 pm

Cr Aitken returned to the Chamber at 8.53 pm

Chairperson's initials



13.2 NOM 1203 - Heritage Trail - Streetscape Images

(VR Chief Executive Office)

Council Decision**Moved: Councillor Taylor****Seconded: Councillor Aitken**

That a review be undertaken and reported back to Council for the potential installation of historic interpretive signage pictures of streetscapes at selected locations across the Frankston Metropolitan Activity Centre by July meeting.

Carried Unanimously

Chairperson's initials



13.3 NOM 1204 - East West Wells Street Project Review

(VR Chief Executive Office)

Recommendation**Moved: Councillor Taylor****Seconded: Councillor Tayler**

That the CEO requests Council's Audit and Risk Management Committee to ask Council's Internal Auditors to instigate a review of the implementation of Council's policies and procedures in the management and delivery of the "East West Wells Street" project. In reviewing the project, Council wishes to understand what lessons and improvements can be identified to ensure the knowledge gained in the delivery of this large infrastructure project is embedded in the process for the delivery of other major projects.

Amendment to Motion**Moved: Councillor Aitken****Seconded: Councillor Hampton**

That the CEO requests Council's Audit and Risk Management Committee to ask Council's Internal Auditors to instigate a review of the implementation of Council's policies and procedures in the management and delivery of the following projects:

- East West Wells Street
- War Memorial
- Frankston Yacht Club
- Frankston Football Function Centre
- Frankston Bombers Clubhouse Extension at Baxter Reserve

Council desires a better understanding in what improvements, if any, can be identified to be ensured that any knowledge gained in embedded in the process and delivery of future projects.

Cr Cunial left the Chamber at 9.30 pm

Cr Cunial returned to the Chamber at 9.32 pm

Cr Taylor left the Chamber at 9.34 pm

Cr Taylor returned to the Chamber at 9.345 pm

The Mayor adjourned the meeting at 9.36 pm

The Mayor resumed the meeting at 9.44 pm

The Mayor closed the meeting at 9.45 pm with all non considered items to be relisted for the next Ordinary Meeting.

*As the meeting was closed till the next Ordinary Meeting,
there was no decision made by Council on Item 13.3: NOM 1204 - East West Wells
Street Project Review above*

Chairperson's initials



*As the meeting was closed till the next Ordinary Meeting,
there was no decision made by Council on Item 13.4 – NOM 1204 – Business Cards below*

13.4 NOM 1205 - Business Cards

(VR Chief Executive Office)

Recommendation

That Council investigate the issue of supplying business cards to Councillors.

Chairperson's initials



*AS THE MEETING WAS CLOSED TILL THE NEXT ORDINARY MEETING,
THERE WAS NO DECISIONS MADE BY COUNCIL ON THE ITEMS BELOW*

14. LATE REPORTS

15. URGENT BUSINESS

Chairperson's initials



*AS THE MEETING WAS CLOSED TILL THE NEXT ORDINARY MEETING,
THERE WAS NO DECISION MADE BY COUNCIL ON THE ITEMS BELOW.*

16. CONFIDENTIAL ITEMS

Recommendation

That the Ordinary Council Meeting be closed to the public to consider the following items which are of a confidential nature, pursuant to section 89(2) of the Local Government Act (LGA) 1989 for the reasons indicated:

C.1 Delegated Powers Reports - Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions

Agenda Item C.1 Delegated Powers Reports - Miscellaneous Grants and Frankston Arts Centre Discounts and Concessions is designated confidential as it relates to Any other matter which the Council or special committee considers would prejudice the Council or any person (s89 2h)

C.2 Minutes of the Frankston Arts Board - March Meeting

Agenda Item C.2 Minutes of the Frankston Arts Board - March Meeting is designated confidential as it relates to proposed developments (s89 2e)

C.3 Frankston Regional Aquatic Centre Pty. Ltd. – Management Services Agreement.

Agenda Item C.3 Frankston Regional Aquatic Centre Pty. Ltd. – Management Services Agreement. is designated confidential as it relates to contractual matters (s89 2d)

C.4 Award of Contract No. 2015/16-47 Schedule of Rates Trade Services

Agenda Item C.4 Award of Contract No. 2015/16-47 Schedule of Rates Trade Services is designated confidential as it relates to contractual matters (s89 2d)

The meeting closed at 9.45 p.m.

CONFIRMED THIS

DAY OF

2016

.....
CHAIRPERSON

AUTHORITY TO STAMP INITIALS ON MINUTES

I, Cr. James Dooley, Chairperson – Council Meeting hereby authorise the use of an electronic stamp of my initials to initial each page of these Minutes of the Council Meeting held on Monday, 16 May 2016, confirmed on Monday, 6 June 2016.

.....
(Cr. James Dooley, Chairperson – Council Meeting)

Dated this

day of

2016