



**APPLICATION TO MAKE A PUBLIC SUBMISSION
TO A COUNCIL MEETING, SPECIAL MEETING OR SPECIAL COMMITTEE
MEETING**

Executive Assistant to the Mayor
Frankston City Council
PO Box 490
FRANKSTON VIC 3199

Dear Sir / Madam,

I / We wish to make a public submission at the Council Meeting / Special Council Meeting / Special Committee Meeting on:

Agenda Item:	
Date of Council Meeting:	
I/ we will be speaking in support / speaking against / speaking on the matter	
Name of Submitter:	
Submitters Contact Number:	
Submitters email address:	
Organisation representing (if applicable)	

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council Meetings are made available to members of the public within 72 hours of the meeting.

If a submitter does not wish to be recorded, they must advise the Chair prior to the Council Meeting.

Please note that the deadline for the submission of this completed application form is 4pm on the day of the Council Meeting.

Frankston City Council is committed to protecting your privacy. In accordance with the Governance Local Law, you are asked to provide your name and contact details when applying to make a public submission or submitting a question. Your contact details will be used to liaise with you about your request. You will be identified by name at the Council Meeting, Special Meeting or Special Committee Meeting as the person making the submission or asking the question. Your name will also be included in the publically available Minutes for the relevant meeting. Your personal information will only be used and disclosed as authorised by law. For further information about how Council handles personal information, or to request access to your information, see www.frankston.vic.gov.au or contact Council's Privacy Officer on 1300 322 322.