

COUNCIL MEETING AGENDA

2022/CM18

Monday 12 December 2022



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 12 December 2022 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS**1. COUNCILLOR APPRECIATION AWARDS**

1.1 Councillor Appreciation Award to Leon Costermans

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM17 held on 21 November 2022.

3. APOLOGIES**4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST****5. PUBLIC QUESTIONS****6. HEARING OF SUBMISSIONS****7. ITEMS BROUGHT FORWARD****8. PRESENTATIONS / AWARDS****9. PRESENTATION OF PETITIONS AND JOINT LETTERS**

Nil

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Nil

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Phil Cantillon

CHIEF EXECUTIVE OFFICER

7/12/2022

Executive Summary**11.1 City Futures Progress Report - Quarter 1 July - September 2022**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To update Council on the quarterly progress (July- September 2022) of the 2022-2023 City Futures Strategic Works Program.

Recommendation (Director Communities)

That Council:

1. Receives the City Futures Progress Report for Quarter 1 from July – September 2022; and
2. Notes that the Economic Development Scorecard was separately reported to Council on 21 November 2022.

Key Points / Issues

- At its meeting on 15 August 2022, Council resolved to note receipt of the Quarter 4 report from City Futures and note that council requested that the Economic Scorecard presently contained within the City Futures Report would be a standalone quarterly report commencing from the next reporting period. The Report was tabled at the November 2022 Council Meeting.
- The City Futures Progress Report – Quarter 1 2022/2023 (Attachment A) provides Council with an overview of the strategic work undertaken to date in the fields of:
 - Policy and Strategy development
 - Advocacy and Partnerships
 - Programs and Events
- Highlights and Achievements for the current period include:
 - Economic Development –
 - The After Dark Grant was commenced for the first time, via an Expression of Interest Opportunity to business. The After Dark Activation Grant was developed to support Frankston City's transformation into a vibrant, diverse, inclusive and safe destination after dark with the aim of attracting increased visitors, creating jobs and supporting further economic development. The total grant pool available is \$120,000 and businesses can apply for up to 50% of the total cost towards an activation/project to a maximum of \$30,000. The applications have recently undergone Stage 2 of the program, and applications were assessed by an independent assessment panel. Councillors will be updated on the awarding of the Grants by way of Memo in December.

11.1 City Futures Progress Report - Quarter 1 July - September 2022**Executive Summary**

- Officers undertook a business survey in September 2022 to seek feedback from business operators about Council's Business Grants programs. Information sought included awareness of the grants program, ease of application process, and communication of outcomes. A report is listed for 12 December regarding the outcomes of this survey.
- Council's Business Concierge assisted six businesses this quarter. The Concierge aims to provide a single point of contact for Frankston City businesses to help them navigate Council processes.
- Proactive communications to promote Invest Frankston and other opportunities continue to be regularly provided via a bi-weekly e-Newsletter. The e-Newsletter had 2,323 subscribers at the end of Quarter 1. Other promotional activities via social media platforms Facebook, LinkedIn, Instagram reached more than 2,000 social media users with over 20,000 social media likes, tweets and posts.
- Housing and Homelessness –
 - The Director Communities chaired a meeting of the Frankston Strategic Homelessness and Housing Alliance on 2 August 2022. The Alliance brings together key agencies like Salvation Army, Launch Housing, Community Support Frankston to better understand the needs require to better address housing provision across the municipality. Council officers provide secretariat support for the Alliance. Officers continued to support Frankston Zero.
 - On the 18 July 2022, Council officers attended a tour of Viv's Place in Dandenong, at the invitation of Launch Housing. This is a newly completed development, which demonstrates an affordable housing and wrap-around services model.
 - Officers assisted in preparation for a series of forums being held in October 2022, led by Launch Housing. These forums will get together key stakeholders to workshop ways to end functional homelessness in the municipality. Council is supporting these workshops through officer time, room hire and catering.
- The Environmental Sustainability Grant Program opened this quarter and will close at the end of October 2022. This Grant Program provides up to \$5,000 funding to community groups and organisations with environmental and sustainability projects.
- A consultant has been engaged to review the feasibility of the northern and southern sections of Wittenberg Reserve as a Native Vegetation Offset site. It is anticipated that officers will bring a report to Council in Quarter 3 on this matter.
- In relation to NOM 11/2022 - Exploration of the establishment of a South Eastern Councils Biodiversity Network, Officers have undertaken collaborative work with other municipalities (including Kingston, Mornington Peninsula, Bayside, Greater Dandenong, Port Phillip and Glen Eira) to progress this item, however further time is required to explore opportunities that might exist with established networks and/or to investigate the governance/funding models that are required to ensure the success of a new network. As a result, this report will return to Council in early 2023 which will provide a comprehensive and holistic way forward for this item.

11.1 City Futures Progress Report - Quarter 1 July - September 2022**Executive Summary**

- In August, the Urban Design Team was successful in obtaining a grant of \$300,000 through the Department of Justice Creating Safer Places Grants for the Sandfield reserve Youth Space – Safety Through Diversity Program. This project will develop an upgraded multi-use youth space and implement youth engagement activities and events at Sandfield Reserve in Carrum Downs. This is to improve perceptions of safety and deter vandalism and anti-social behavior.
- FMAC Structure Plan – Timelines and Implementation
 - The Draft FMAC Structure plan will be out for consultation (31 October – 12 December 2022)
 - Officers will bring a report to Council in February 2022 for an update on the findings from the consultation
 - Officers anticipate bringing a report to Council in June 2022 with a Structure Plan to be adopted and required authorisation requested
 - The timeframe for this project continues to allow two years for the implementation of the Structure Plan into the Frankston Planning Scheme

Financial Impact

Council's estimated investment in City Futures for 2022/23 is \$5.6M. This includes both statutory work and Council's priorities for the municipality.

Consultation

A number of engagement activities for the development of strategies and plans have been undertaken this quarter including:

- Draft FMAC Structure Plan
- Stakeholder workshops for the Public Toilet Action Plan and,
- Community consultation on issues and opportunities associated with a new Climate Change Strategy

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston's community, environment, and economy for the benefit of current and future generations.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

The City Futures work program for 2022/23 is off to a good start, as demonstrated by this Quarter 1 report. A number of reports are anticipated to come to Council in Quarter 2 on the projects highlighted in this report.

11.1 City Futures Progress Report - Quarter 1 July - September 2022**Executive Summary**

ATTACHMENTSAttachment A: [↓](#) City Futures Progress Report Quarter 1 2022_2023

Frankston City Council City Futures Progress Report 2022-2023 Quarter 1



Lifestyle Capital of Victoria



Introduction

In 2020, the Policy, Planning and Environmental Strategies, now City Futures, department was established bringing together teams in the disciplines of Economic Development, Environmental Planning, Social Policy, Strategic Planning and Urban Design to support the development of Council's integrated policies, strategic plans and research.

'Projects' are identified via the Integrated Planning Framework through Council Plan initiatives, Service Plans, Legislation, other Strategic Plans (see Fig. 1) and are generally delivered in the fields of:

- Policy and Strategy development
- Advocacy and Partnerships
- Programs and Events

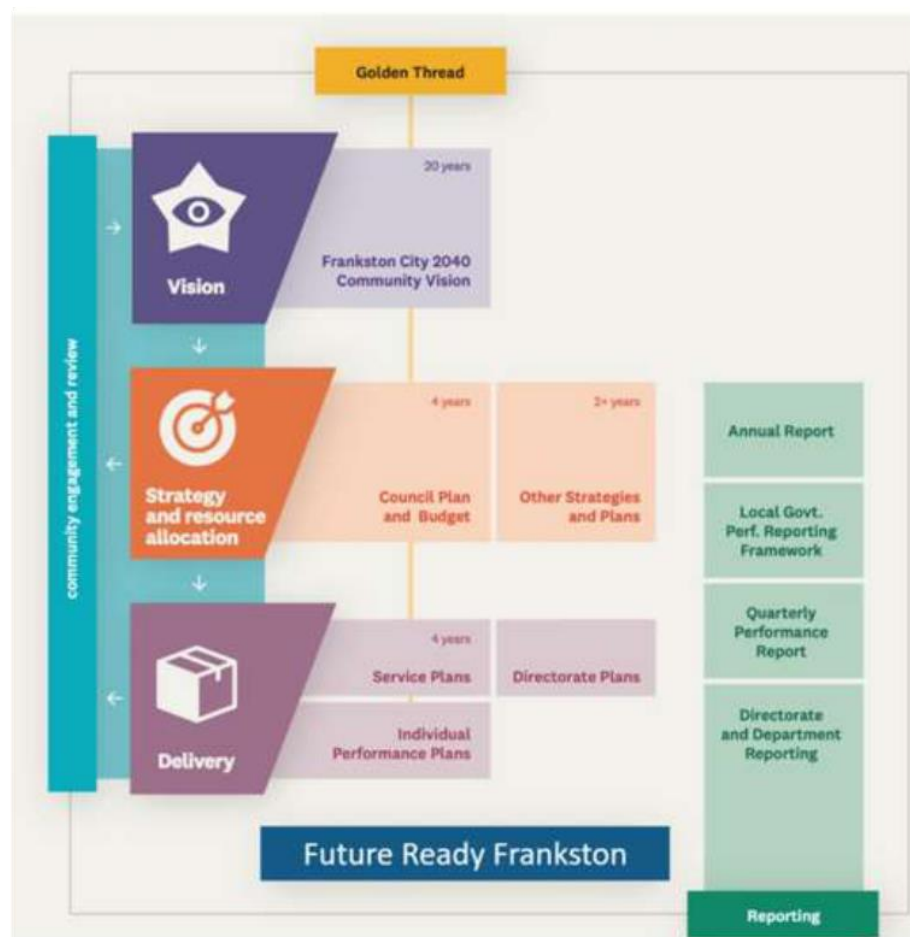


Figure 1) Integrated Planning Framework



An ambitious schedule of work has been planned for 2022/23. Throughout the year this program will require regular review and updating to respond to changes in the environment and community. Updates will be provided to Council quarterly in the form of this progress report.

Highlights achieved during quarter 1 include:

- Commencement of the After Dark Grant program. The total grant pool available is \$120,000 and businesses can apply for up to 50% of the total cost towards an activation/project to a maximum of \$30,000.
- Council was successful in obtaining a grant of \$300,000 through the Department of Justice Creating Safer Places Grants for the Sandfield reserve Youth Space – Safety Through Diversity Program. This is to improve perceptions of safety and deter vandalism and anti-social behavior.
- Completion of community consultation on Council's Climate Change Strategy, which included three community workshops with 157 participants contributing to this Strategy.

The following reports the progress on the schedule of work during 2022/23 Quarter 1.

Project status:

● On track	Initiative is underway and tracking well against target time frames
● At risk	Initiative is behind by 10% or more, but will meet target time frames
● Critical	Initiative is delayed by 25% or more, or needs attention to meet target time frames
● Deferred	Completion now expected in 2022-2023
✓ Completed	Initiative completed
⊘ Not proceeding	Initiative will not be completed
⊖ Not started	Initiative not scheduled to start

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ☹ Not proceeding | ☹ Not started

Policy & Strategy Development	2021/22 Q4 Progress Comment	Status
Municipal Health and Wellbeing Plan	The action plan is tracking well with progress against items being made, with highlights including: the Draft Integrated Transport Strategy was put out for public exhibition, which includes active transport; the Draft Community Infrastructure Plan was presented to the Executive Management Team (EMT) to improve access to community services; an Expression of Interest (EOI) was released calling for residents to join the new Culturally and Linguistically Diverse (CALD) Network to improve inclusion and cohesion; the Chatty Cafe initiative was launched at Karingal PLACE to increase social connections; and the Monterey Reserve Soccer Pavilion was opened with female-friendly changerooms to improve participation in sports.	●
Coastal and Marine Management Plan	Targeted stakeholder consultation commenced on Council's Coastal and Marine Management Plan (CMMP). Seven workshops were held with State Agencies, community groups and the Foreshore Advisory Committee. 65 participants generated 641 comments relating to values, issues and opportunities that will feed into the development of our CMMP. The information will inform the development of an Issues, Opportunities and Values report.	●
Native Vegetation offset Program	A Consultant had been engaged to review the feasibility of the northern and southern sections of Witternberg Reserve as a Native Vegetation Offset site considering the challenges previous raised by Department of Environment, Land, Water and Planning (DEWLP) (including access of dogs, costs of fencing and indirect impacts). A review of this report will determine next steps moving forward with the preparation of a native vegetation offset register (NVOR) package including the 10 year management plan and Landowner agreements. Officers will report back to Council before the end of 2022.	●
Natural Reserves Management Plans	An audit of existing management plans was undertaken to determine which reserves have management plans and dates of authorship. Work on the development of templates continues in consultation with the natural Reserves team.	●
Open Space Master Plans	Baxter Park Master Plan consultation on Draft Plan is complete. Final plan underway based on stakeholder and community feedback. Further Fauna assessment, hockey feasibility and event feasibility is underway to inform the final plan for Council endorsement in early 2023. Monterey Reserve Final Master Plan is now prepared based on stakeholder and community feedback and ready for final review and endorsement. Equestrian Master Plans have progressed with further detailed stakeholder input and site assessments following community consultation in June that will inform a final Plan for Council endorsement in late 2022/early 2023. Ballam Park Master Plan has progressed with preliminary traffic, stakeholders and landscape issues and opportunities complete.	●
Climate Change Strategy and Action Plan	Community consultation was undertaken on the Climate Change Strategy from 16 July 2022 for four weeks. Three community workshops were held with 157 participants making 175 contributions to the online survey and ideas board. Draft Actions have been developed and the methodology for their prioritisation which includes the incorporate of community feedback. A report seeking the endorsement of a draft strategy for community consultation is scheduled for quarter two.	●
Frankston City Centre Revitalisation Action Plan	Priority strategic revitalisation actions have been captured in the Draft Frankston Metropolitan Activity Centre (FMAC) Structure Plan. The Structure Plan Implementation Plan will provide direction for priority revitalisation actions. The Frankston Revitalisation Program is underway	✓

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ☹ Not proceeding | ☹ Not started

Policy & Strategy Development	2021/22 Q4 Progress Comment	Status
Frankston Housing Strategy	Consultants have been engaged, inception meeting held and the consultants are now preparing a draft discussion paper.	●
Frankston Metropolitan Activity Centre (FMAC) Structure Plan	Officers have continued working this quarter on the draft Structure Plan, including briefing Councillors in August 2022. This is scheduled to come to a Council Meeting to be endorsed, prior to going out for community consultation in October 2022.	●
Implement year one actions for Council's Public Toilet Action Plan	Stakeholder workshop commenced to develop and refine new public toilet facility typologies. Development of the Action Plan commenced. Note Public Toilet Action Plan (PTAP) re-programmed due to competing priorities and expected completion in April 2023.	●
Develop the Sustainable Economy and Skilled Community strategies and implement year one actions	A review of the Draft Sustainable Economy and Skilled Community Strategy was completed to ensure it addresses all industry sectors within Frankston City as well as the impacts of COVID-19 on the local economy. Review findings showed that further information and supporting data was required and actions were taken to commence the compilation of this.	●
Develop the Frankston Industrial Strategy and commence year one implementation	A discussion paper has been prepared and was consulted on with the community in September. The draft Industrial strategy is under preparation and will be presented to Council in 2023.	●
Review Kerbside Trading Guidelines	Project reassigned to Urban Design in 2022-2023. New Footpath Trading Policy and Guidelines are scoped, consultant appointed and underway.	●
Review and update the streetscape palette	Update of FMAC Design Standards underway with stakeholder workshops complete and draft standards being prepared.	●
Community & Open Space Needs Assessment and Infrastructure Plan	The Draft Community Needs Assessment and Community Infrastructure Plan was completed and presented to EMT.	●
Develop a Community Safety Policy & Strategy	Additional targeted consultation was held with LGBQI+ and CALD communities. A detailed crime and safety community profile was completed as part of the background work for this project.	●
Develop a Health & Wellbeing Policy	This action will not be proceeding until Q3/4 due to staff resourcing and other team priorities.	☹

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⏸ Not proceeding | ⏹ Not started

Policy & Strategy Development	2021/22 Q4 Progress Comment	Status
Develop an Equestrian Master Plan	Equestrian Master Plans have progressed with further detailed stakeholder input and site assessments following community consultation in June that will inform a final Plan for Council endorsement in late 2022/early 2023.	●
Develop the Municipal Wayfinding Signage	Final Wayfinding Strategy and Style Guide prepared and ready for Council endorsement.	●
George Pentland Botanic Gardens Master Plan	A Draft Master Plan and consultation has been completed. The Master Plan development has been deferred due to other priority master plans and resourcing.	●
Monterey Reserve Master Plan	Monterey Reserve Final Master Plan is now prepared based on stakeholder and community feedback and ready for final review and endorsement.	●
Planning Scheme Amendments	Strategic Planning have a range of Planning Scheme Amendments underway, proposed Planning Scheme Amendments C153fran and C154fran which is seeking interim and permanent controls to the Norfolk Island pine trees located within the Davey Street Road Reserve by applying the ESO4. Council will be briefed on this on 10 October.	●
Urban Forest Precinct Plans	Canopy tree mapping across three years (2017 to 2022) and linkages with Council's existing street tree attribute data is near completion for the areas of Frankston, Frankston Heights, Karingal and the Frankston Metropolitan Activity Centre (FMAC). This mapping and data will then be reviewed to determine opportunities for increasing canopy cover and creating a more resilient Urban forest	●

Programs & Events	2021/22 Q4 Progress Comment	Status
Economic Development Workshops and Events	<p>After Dark Activation Grants: developed to support Frankston City's transformation into a vibrant, diverse, inclusive and safe destination after dark. The After Dark Activation Grants program was promoted via Council's website, Business e-Newsletter and social media channels. Applications opened 1 September and will be assessed and finalised in October 2022.</p> <p>E-Newsletter: Proactive communications to promote Invest Frankston and other opportunities continue to be regularly provided via a bi-weekly e-Newsletter. The e-Newsletter had 2,323 subscribers at the end of Quarter 1. Other promotional activities via social media platforms Facebook, LinkedIn, Instagram reached more than 2,000 social media users with over 20,000 social media likes, tweets and posts.</p> <p>2022-23 Do It Outdoors Destination: Expression of Interest (EOI) process was undertaken in August 2022, with successful applicants informed in late September and early October 2022. The EOI sought to temporarily activate the Frankston Foreshore, Oliver's Hill Boat Ramp car park, Ballam Park and Sandfield Reserve.</p>	●

● On track | ● At risk | ● Critical | ● Deferred | ✓ Completed | ⏸ Not proceeding | ⏹ Not started

Programs & Events	2021/22 Q4 Progress Comment	Status
Biodiversity education and Events	Two online workshops (31st July - iNaturalist for beginners and 15th September Community Champions) were held in collaboration with the nine partnering Councils that participated in the Biodiversity Blitz to celebrate Biodiversity Month during September. Frankston City Council finished in third position recording 3072 observations from 107 observers with 968 species recorded. Most observed species were: Wallflower orchid, Wedding bush, Nodding Greenhood, Tall Greenhood and Tall Sun Dew.	●
Community tree planting programs and education	National Tree Day was held on Sunday 31 July at Jubilee Park where the Mayor and approximately 200 residents attended, including a local Scout group who planted 1,400 plants along Nursery Avenue to improve the habitat corridor. Twenty-two schools registered to receive 50 plants for School Tree Day. Two schools - Rowellyn Preschool and Kananook Primary School - received 500 plants and a talk from the Westernport Biosphere's Biodiversity in Schools program. Tree giveaway voucher was included in Frankston City News September edition. Residents were also provided with a link on their rates notice to the website where they could 'Request a street tree'. Work continues on the development of precinct plans for Frankston, Frankton Heights, Karingal and Frankston Metropolitan Activity Centre (FMAC) area to identify priority areas for street tree planting.	●

Executive Summary**11.2 Statutory Planning Progress Report - October 2022**

Enquiries: (Sam Clements: Communities)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.1 Integrate land use planning and revitalise and protect the identity and character of the City |

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of October 2022.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Reports for the month of October 2022; and
2. Resolves that the Applications of Councillor Interest (Attachment B) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private development information and would, if prematurely released, impact the reputation of Councillors and Council.

Key Points / IssuesStatutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:
Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.
- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In October 2022, seventy-nine (79) applications for planning permits, amendments to permits and consents were received, and eighty (80) applications determined. A total of 76% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was above the target of 70%.
- Recruitment and retention of staff in a tight labour market is continuing to evolve and remains challenging, however the team has been successful in recruiting for most positions. There remain two remaining vacant roles to fill and recruitment

11.2 Statutory Planning Progress Report - October 2022**Executive Summary**

for these is being undertaken. Further supporting measures include having budget allocated to take on more Student Planners and providing greater progression opportunities for planners within the team.

- Additional resource support through consultants and contractors have been working to assist in reducing the outstanding load of applications.
- The balance of outstanding applications is trending lower, and it is expected that this will lead to subsequent, albeit inconsistent, improvement in decision making timeframes during calendar year 2023.
- As at the time of preparation of this report, there are 301 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- During the period, 11 decisions related to multi-dwelling applications. All of these applications complied with the Multi-Dwelling Visitor Car Parking Guidelines.
- No VCAT decisions were reported during the period (one application was withdrawn without hearing).
- Also included in this progress report is the list of 'applications of interest' at Attachment B for Council's reference. As agreed with Council, the purpose of providing this report is to enable Councillors to understand progress on current or future applications of interest and potential timings for decision making.

Financial Impact

As identified above, additional costs are being incurred to engage additional contractors and consultants to support application processing and preparation of decision reports. These costs are offset by cost savings related to vacant staff positions.

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report will not result in any identified environmental, economic or social impacts.

11.2 Statutory Planning Progress Report - October 2022**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the month of September 2022.

ATTACHMENTS

Attachment A: [!\[\]\(179f167ede0522ebb4ea025b3ad78ca7_img.jpg\)](#) Statutory Planning - Progress Report 2022

Attachment B: Applications of Councillor Interest - October 2022 -
CONFIDENTIAL

Progress Report – Planning Applications Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
690/2022/P	North-East	66 Anthony Street, Langwarrin 3910	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot within a General Residential Zone (GRZ) and to construct buildings and works in a Bushfire Management Overlay (BMO)	4/10/2022
693/2022/P	North-East	255 Potts Road, Skye 3977	To construct an extension to an existing dwelling in a Rural Conservation Zone (RCZ)	5/10/2022
715/2022/P	North-East	620 Frankston-Dandenong Road, Carrum Downs 3201	To use the land for the sale and consumption of liquor (Restaurant and Cafe Licence)	17/10/2022
719/2022/P	North-East	50 Lyrebird Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	18/10/2022
717/2022/P	North-East	29 Edward Street, Langwarrin 3910	To subdivide the land into two(2) lots in a General Residential Zone (GRZ)	18/10/2022
728/2022/P	North-East	1 Kelly Terrace, Sandhurst 3977	The removal of six (6) trees in a Significant Landscape Overlay (SLO2)	21/10/2022
729/2022/P	North-East	17 Anthony Street, Langwarrin 3910	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	24/10/2022
732/2022/P	North-East	14-16 Concord Crescent, Carrum Downs 3201	Construction of buildings and works in Industrial 1 Zone (I1Z) and signage (associated with an as of right industry use)	25/10/2022
754/2022/P	North-East	60 Valley Road, Langwarrin 3910	Use and Development of the land for Extractive Industry (Sand Extraction) in a Rural Conservation Zone (RCZ2)	28/10/2022
North-East Ward = 9				
694/2022/P	North-West	21 Hodgins Crescent, Frankston North 3200	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	5/10/2022
702/2022/P	North-West	214 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ) and adjacent to a road in a Transport Zone 2	11/10/2022

Progress Report – Planning Applications Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
167/2022/P/VS	North-West	1 Robinsons Road, Seaford 3198	To construct one (1) double storey building in an Special Building Overlay (SBO)	17/10/2022
724/2022/P	North-West	17 Northcote Street, Seaford 3198	To construct an extension to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	20/10/2022
723/2022/P	North-West	29 Meerlu Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	20/10/2022
736/2022/P	North-West	129 Rosslyn Avenue, Seaford 3198	To construct a garage in a Special Building Overlay (SBO)	24/10/2022
734/2022/P	North-West	21 Molesworth Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	24/10/2022
733/2022/P	North-West	2A & 2B East Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	24/10/2022
735/2022/P	North-West	2 Ozone Avenue, Seaford 3198	Extension to existing dwelling in Land Subject To Inundation Overlay (LSIO)	25/10/2022
757/2022/P	North-West	125A Nepean Highway, Seaford 3198	To construct buildings and works and to use the land for a food and drink premises in a Transport Zone 2 (TZ2) and a reduction in the number of car spaces required under Clause 52.06-3 of the Frankston Planning Scheme	26/10/2022
756/2022/P	North-West	25 Boonong Avenue, Seaford 3198	To construct two (2) double storey dwelling to the rear of the existing dwelling (three (3) dwellings) in a General Residential Zone (GRZ)	28/10/2022
755/2022/P	North-West	2 Peter Court, Seaford 3198	Extension of single dwelling to gain more space for our growing family, creating: double garage, master suite and new kitchen.	31/10/2022
North-West Ward = 12				
688/2022/P	South	1 Piper Crescent, Frankston South 3199	To construct two (2) dwellings (one (1) double storey and one (1) single storey) in a General Residential Zone (GRZ)	3/10/2022

Progress Report – Planning Applications Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
158/2022/P/VS	South	28 Beach Street, Frankston 3199	Buildings and works to the façade of a shopping centre in a Commercial 1 Zone.	4/10/2022
698/2022/P	South	24 Tristania Street, Frankston South 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ), Design and Development Overlay Schedule 9(DDO9) and Bushfire Management Overlay Schedule 1 (BMO1) and remove vegetation under Significant Landscape Overlay Schedule 4 (SLO4).	7/10/2022
161/2022/P/VS	South	9 Marilyn Way, Frankston South 3199	Extension (balcony) to a dwelling in a Design and Development Overlay Schedule 1 (DDO1) and Buildings and works within the Tree Protection Zone of a Substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	10/10/2022
10/2022/P	South	27A Picnic Street, Frankston South 3199	Satisfaction Matters	10/10/2022
160/2022/P/VS	South	4 Blair Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	10/10/2022
699/2022/P	South	Sweetwater Creek Lower 28R Fenton Crescent, Frankston South	To remove three (3) trees in a Significant Landscape Overlay Schedule 4 (SLO4), Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17 Native Vegetation of the Frankston Planning Scheme	10/10/2022
162/2022/P/VS	South	15 Beach Street, Frankston 3199	To construct buildings and works in a Commercial 1 Zone (C1Z)	11/10/2022
701/2022/P	South	24 Idon Avenue, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	11/10/2022

Progress Report – Planning Applications Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
704/2022/P	South	60 Davey Street, Frankston 3199	Buildings and works in a Heritage Overlay (HO) and associated with a Section 2 use in a General Residential Zone (GRZ)	11/10/2022
165/2022/P/VS	South	16 Lawson Avenue, Frankston South 3199	To construct a swimming pool in Design and Development Overlay (DDO9)	12/10/2022
164/2022/P/VS	South	13 Hopes Rise, Frankston South 3199	To realign the common boundary between lots 1 and 2 on PS643016X	12/10/2022
709/2022/P	South	145 Frankston-Flinders Road, Frankston 3199	To display business identification signage	14/10/2022
166/2022/P/VS	South	242 Frankston-Flinders Road, Frankston South 3199	Construction of an outbuilding in Design and Development Overlay (DDO9) and within the Tree Protection zone of a significant tree in Significant Landscape Overlay Schedule 4 (SLO4)	17/10/2022
711/2022/P	South	45 Helvetia Court, Frankston 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	17/10/2022
168/2022/P/VS	South	83 Kars Street, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay (SLO6)	18/10/2022
169/2022/P/VS	South	87 Yuille Street, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay (SLO6)	18/10/2022
294/2021/P/A	South	39 Francis Crescent, Langwarrin 3910	To subdivide the land into four (4) lots in a General Residential Zone (GRZ) Amended Application: - Application amended to reflect proposed transfer of land to 15 Tweed Court under Planning Application 755/2021/P - Lot 1 and 2 amended with all lots being accessed from Francis Crescent.	18/10/2022
718/2022/P	South	Robinsons Park 97 Robinsons Road, Frankston 3199	Use of Land for a Place of Assembly (Lapidary Club).	18/10/2022

Progress Report – Planning Applications Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
721/2022/P	South	490 Robinsons Road, Langwarrin South 3911	To construct a shed in a Design and Development Overlay Schedule 4 (DDO4) and a Bushfire Management Overlay (BMO1)	19/10/2022
725/2022/P	South	105 Newton Avenue, Langwarrin South 3911	To construct an extension to an existing dwelling in a Bushfire Management Overlay (BMO1)	20/10/2022
731/2022/P	South	152 Gould Street, Frankston 3199	To construct a double storey dwelling with a height more than 7 metres in a Design and Development Overlay (DDO6)	24/10/2022
171/2022/P/VS	South	4 Ajana Lane, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay (SLO3)	24/10/2022
737/2022/P	South	14 Willora Court, Frankston South 3199	Extension to existing dwelling in Design and Development Overlay (DDO1)	25/10/2022
172/2022/P/VS	South	11 Stradbroke Avenue, Frankston South 3199	To construct a swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	25/10/2022
749/2022/P	South	2/6 Lochaber Avenue, Frankston 3199	To construct a dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ)	27/10/2022
750/2022/P	South	4 Lilac Court, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 3 (DDO3)	31/10/2022
South Ward = 27				
Total = 48				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
274/2007/P/B	North-East	11 Colemans Road, Carrum Downs 3201	Section 72 - Two (2) Double Storey Office display building and factory/warehouse with car park reduction	10/10/2022
317/2006/P/B	North-East	2/23 Moate Street, Langwarrin 3910	Secondary Consent - Construction of a Second Single Storey Dwelling at the rear of the Existing Dwelling	11/10/2022
965/2003/P/A	North-East	Nth Golf Course/Clubhouse/Health Club 680 Thompsons Road, Sandhurst 3977	Section 72 - Use of the golf course Clubhouse as a Licensed Premises, under a general licence to be issued under the Liquor Control Reform Act 1998, including the supply and consumption of liquor by patrons off the licensed premises	17/10/2022
2/2020/P/A	North-East	665 Dandenong-Hastings Road, Skye 3977	Extension of time - To use the land and construct buildings and works for a Veterinary Clinic within the Green Wedge Zone (GWZ), to carry out works within the Significant Landscape Overlay - Schedule 2 (SLO2) and to erect and display business identification signage.	25/10/2022
North-East Ward = 4				
324/2018/P/E	North-West	37 Nepean Highway, Seaford 3198	Extension of time - Construction of four double storey dwellings on a lot within General Residential Zone; Buildings and works on land subject to Schedule 6 of a Design and Development Overlay; and Alter access to a road in a Road Zone Category 1	4/10/2022
270/2019/P/E	North-West	2 Queen Street, Frankston 3199	Secondary consent - To construct five (5) double storey dwellings	4/10/2022
91/2020/P/VS	North-West	1 Lytham Court, Frankston 3199	Extension of Time - To construct buildings and works (garage and habitable room) to an existing single dwelling on a lot in a Special Building Overlay (SBO)	5/10/2022
281/2018/P/D	North-West	5 Tyers Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings and construct buildings and works within a Special Building Overlay (SBO).	5/10/2022

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
466/2012/P/E	North-West	4 Glen Alvie Street, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings).	5/10/2022
700/2010/P/G	North-West	19 Sheridan Avenue, Frankston 3199	Extension of time - To construct eight (8) dwellings within a four (4) storey building, including basement car parking.	11/10/2022
308/2020/P/C	North-West	105 Fortescue Avenue, Seaford 3198	Extension of time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO) and to subdivide the land	17/10/2022
210/2020/P/B	North-West	245 Frankston-Dandenong Road, Frankston North 3200	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	19/10/2022
105/2018/P/C	North-West	8 Fellowes Street, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings	20/10/2022
50/2019/P/E	North-West	42 Brunning Crescent, Frankston North 3200	Secondary Consent - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot)	21/10/2022
240/2018/P/C	North-West	25 Bouvardia Crescent, Frankston North 3200	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	25/10/2022
374/2016/P/E	North-West	3 Victor Avenue, Seaford 3198	Extension of Time - To construct one (1) double storey dwelling	25/10/2022
252/2017/P/D	North-West	33 Royle Street, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	25/10/2022
477/2018/P/C	North-West	10 New Street, Frankston 3199	Section 72 - To use the site for a micro-brewery, Food and drink premises (restaurant), sell and consumption of liquor (wine and beer producer's licence) in association with a micro-brewery and reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme and removal of the Restrictive Covenant as to part PS342345F -24/10/1997.	25/10/2022

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
588/2021/P/A	North-West	3 Tilia Court, Frankston North 3200	Section 72 - To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and a Bushfire Management Overlay (BMO)	27/10/2022
548/2017/P/C	North-West	4 Longleaf Street, Frankston North 3200	Extension of Time - To construct three (3) double storey dwellings	28/10/2022
258/2018/P/D	North-West	10 Klauer Street, Seaford 3198	Secondary Consent - To use and construct twenty (20) warehouses in an Industrial 1 Zone; to reduce the car parking requirements under Clause 52.06; to alter access to a road in a Road Zone, Category 1; to remove native vegetation under Clause 52.17	28/10/2022
North-West Ward = 17				
427/2018/P/D	South	18 Argyle Street, Frankston 3199	Secondary Consent - To construct six (6) dwellings and reduction of car parking requirements of Clause 52.06 of Frankston Planning Scheme.	7/10/2022
177/2018/P/C	South	7 Helvetia Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings	12/10/2022
518/2017/P/I	South	105 Humphries Road, Frankston South 3199	Section 72 - The use of a child care centre under clause 32.08-2; The construction of the building or the construction or carrying out of works for the child care centre under clauses 32.08-8 and 43.02-2; To remove substantial trees under clause 42.03-2; and To undertake works within the tree protection zone under clause 42.03-2, in accordance with the endorsed plans.	12/10/2022
461/2019/P/B	South	27 Overport Road, Frankston South 3199	Extension of time - To construct two (2) double storey dwellings to the rear of an existing dwelling (three (3) of dwellings on a lot) in a General Residential Zone (GRZ)	14/10/2022

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
305/2019/P/B	South	23 Hillcrest Road, Frankston 3199	Extension of time - To construct five (5) double storey dwellings	14/10/2022
229/2018/P/G	South	40-46 McMahons Road, Frankston 3199	Section 72 - Use and development of the land for a convenience shop and associated works to the existing car park to an existing service station	14/10/2022
587/2005/P/A	South	49 Cranbourne Road, Frankston 3199	Section 72 - Medical Centre	17/10/2022
71/1997/P/B	South	79 Donald Road, Langwarrin 3910	Section 72 - The construction of a dwelling, garage and shed in accordance with the endorsed plans	18/10/2022
483/2019/P/B	South	10 Yamala Drive, Frankston South 3199	Extension of Time - To construct two (2) double storey dwellings plus lower ground floor levels on a lot in a General Residential Zone (GRZ) and to construct buildings and works within the Erosion Management Overlay (EMO) and Design and Development Overlay - Schedule 2 (DDO2) and to construct carry out works and for the removal of vegetation in a Significant Landscape Overlay - Schedule 3 (SLO3)	19/10/2022
319/2018/P/D	South	69 Warrandyte Road, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings)	27/10/2022
South Ward = 10				
Total = 31				

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
527/2022/P	North-East	16 Grassmere Road, Langwarrin 3910	To construct a Dependent Person Unit (DPU) in a Bush Fire Management Overlay (BMO), to construct buildings and works in a Design and Development Overlay Schedule 4 (DDO4), to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	3/10/2022
314/2022/P	North-East	59 Potts Road, Langwarrin 3910	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ).	Permit Approved	3/10/2022
126/2022/P/VS	North-East	1/11 Malibu Circuit, Carrum Downs 3201	To construct building and works (mezzanine and internal rearrangements) to an existing building in an Industrial 1 Zone (IN1Z). To reduce the number of car spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	Permit Approved	5/10/2022
230/2021/P	North-East	34 McCormicks Road, Skye 3977	To construct six (6) dwellings on a lot in a General Residential Zone (GRZ) and to create/alter access to a road in a Transport Zone 2	Permit Approved	13/10/2022
469/2022/P	North-East	Clay Target/Shooting Range 123M Rossiter Road, Carrum Downs	To construct two (2) flat standing awnings (carport) in association with the existing shooting range	Permit Approved	17/10/2022
427/2022/P	North-East	42 McCormicks Road, Skye 3977	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Permit Approved	28/10/2022
North-East Ward = 6					
623/2022/P	North-West	37 Candlebark Crescent, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	3/10/2022
306/2022/P	North-West	7 Railway Parade, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ).	Permit Approved	4/10/2022

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
425/2022/P	North-West	2/16 Ti-Tree Crescent, Seaford 3198	To construct one (1) double storey dwelling on a lot less than 300 square metres in a General Residential Zone and in a Bushfire Management Overlay (BMO1)	Permit Approved	5/10/2022
157/2022/P/VS	North-West	7 Luxton Terrace, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ).	Permit Approved	7/10/2022
424/2022/P	North-West	1 Parer Street, Frankston 3199	To construct an extension to existing dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ).	Permit Approved	13/10/2022
268/2022/P	North-West	3 Gordon Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	Permit Approved	14/10/2022
294/2022/P	North-West	122 Rosslyn Avenue, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Permit Approved	17/10/2022
636/2022/P	North-West	26 Cricklewood Avenue, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	Permit Approved	17/10/2022
336/2022/P	North-West	71 Maple Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	Permit Approved	18/10/2022
210/2022/P	North-West	18 Tooyal Street, Frankston 3199	To use the land for car sales	Permit Approved	18/10/2022
622/2022/P	North-West	41 Molesworth Street, Seaford 3198	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	Permit Approved	20/10/2022
203/2022/P	North-West	3-5 Mereweather Avenue, Frankston 3199	Construction of a three storey building including ten dwellings in a Design and Development Overlay Schedule 5	Permit Approved	24/10/2022

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
468/2022/P	North-West	50 Rosslyn Avenue, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Application Withdrawn	24/10/2022
683/2022/P	North-West	9 Bainbridge Avenue, Seaford 3198	To remove two (2) trees listed in the schedule to the Environmental Significance Overlay Schedule 4 (ESO4).	Application Refused	25/10/2022
North-West Ward = 14					
575/2022/P	South	30 High Street, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (GRZ), Design and Development Overlay Schedule 6 (DDO6) and Special Building Overlay (SBO)	Permit Approved	3/10/2022
370/2022/P	South	45 Humphries Road, Frankston South 3199	To vary the Restrictive Covenant (A345169) contained in Instrument of Transfer 346484 by replacing the words - other than one dwelling house only with the usual outbuildings and fences and that such dwelling house exclusive of outbuildings and fencing will not cost less than three hundred and ninety pounds with other than two dwelling houses and usual outbuildings and fences and that such dwelling houses exclusive of outbuildings and fencing will not cost less than three hundred and ninety pounds	Permit Approved	3/10/2022
568/2022/P	South	59 Brighton Street, Frankston South 3199	To remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	4/10/2022

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
223/2022/P	South	Civic Centre 30 Davey Street, Frankston 3199	To use the land for the sale and consumption of liquor (On-Premises Licence)	Application Withdrawn	5/10/2022
465/2022/P	South	Sweetwater Creek Lower 28R Fenton Crescent, Frankston South	To remove three (3) trees in a Significant Landscape Overlay Schedule 4 (SLO4), Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17 Native Vegetation of the Frankston Planning Scheme	Application Lapsed	7/10/2022
158/2022/P/VS	South	28 Beach Street, Frankston 3199	Buildings and works to the façade of a shopping centre in a Commercial 1 Zone.	Permit Approved	10/10/2022
68/2022/P	South	29 Bergman Road, Langwarrin 3910	To construct an outbuilding (shed) in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay Schedule 2 (BMO2). To construct works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	Permit Approved	10/10/2022
593/2022/P	South	27 Overport Road, Frankston South 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Permit Approved	10/10/2022
524/2022/P	South	18 Gould Street, Frankston 3199	To construct a carport in association with an existing four (4) dwelling development in a General Residential Zone (GRZ) and to construct a building and carry out works for a development in the Design and Development Overlay - Schedule 6 (DDO6)	Permit Approved	11/10/2022
331/2022/P	South	108 Sycamore Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	13/10/2022

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
192/2022/P	South	36 Brighton Street, Frankston South 3199	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ), buildings and works in a Design and Development Overlay Schedule 9 (DDO9) and to remove and undertake buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	14/10/2022
232/2022/P	South	62 North Road, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and to remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	Permit Approved	14/10/2022
165/2022/P/VS	South	16 Lawson Avenue, Frankston South 3199	To construct a swimming pool in Design and Development Overlay (DDO9)	Permit Approved	17/10/2022
431/2022/P	South	6 Bader Court, Frankston South 3199	To construct buildings and works to an existing dwelling (including carport) within a Design and Development Overlay Schedule 9 (DDO9). To construct buildings and works in the Tree Protection Zone of substantial tree(s) in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	17/10/2022
161/2022/P/VS	South	9 Merilyn Way, Frankston South 3199	Extension (balcony) to a dwelling in a Design and Development Overlay Schedule 1 (DDO1) and Buildings and works within the Tree Protection Zone of a Substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	19/10/2022
162/2022/P/VS	South	15 Beach Street, Frankston 3199	To construct buildings and works in a Commercial 1 Zone (C1Z)	Permit Approved	20/10/2022
160/2022/P/VS	South	4 Blair Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	20/10/2022

Progress Report – Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
742/2021/P	South	21 Margate Avenue, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ) and to vary the Restrictive Covenant contained in Instrument of Transfer 1173837 by replacing the words: "and will not at any time hereafter erect or allow to be erected more than two private dwellings on either of the said lots hereby transferred and the building line of any such dwelling to be erected shall not be less than thirty five feet distance from the Street or Road facing which it is to be erected;" with "and will not at any time hereafter erect or allow to be erected more than two private dwellings on either of the said lots hereby transferred and the building line of any such dwelling to be erected shall not be less than twelve feet distance from the Street or Road facing which it is to be erected."	Application Withdrawn	24/10/2022
156/2022/P/VS	South	9 Hamilton Grove, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	24/10/2022
615/2022/P	South	57 Derinya Drive, Frankston South 3199	Extensions to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Application Lapsed	26/10/2022
257/2022/P	South	7 Denbigh Street, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and to construct buildings and works over seven (7) metres in height in a Design and Development Overlay Schedule 6 (DDO6)	Decision to Issue - Awaiting planner signature	27/10/2022
471/2022/P	South	435 Robinsons Road, Langwarrin 3910	To remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	28/10/2022
South Ward = 22					

Total = 42

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
732/2014/P/H	North-East	1255 Frankston-Dandenong Road, Carrum Downs 3201 4 Hall Road, Carrum Downs 3201	Secondary Consent - Construction of Thirty Four (34) dwellings in a three (3) storey building and reduction in car parking provision	Secondary Consent Approved	4/10/2022
162/2015/P/F	North-East	1/20 McCormicks Road, Skye 3977	Extension of Time - To use the site for a primary school and advertising signage associated with the church and primary school	Extension of Time Approved	5/10/2022
11/2021/P/VS	North-East	50 Kelvin Grove, Langwarrin 3910	Extension of time - To construct buildings and works to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1) and to construct buildings and works within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Extension of Time Approved	7/10/2022
27/2021/P/C	North-East	4 Birgita Court, Langwarrin 3910	Secondary Consent - To construct alterations and additions to existing single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	Secondary Consent Approved	7/10/2022
241/2003/P/A	North-East	47/41-43 Cadles Road, Carrum Downs 3201	Secondary Consent - 49 Unit Development	Secondary Consent Approved	11/10/2022
375/1992/P/B	North-East	695 Dandenong-Hastings Road, Skye 3977	Section 72 - Use and development of land for the purpose of a Wholesale Plant Nursery Amendment: - Extension to the existing building	Permit Approved	13/10/2022
366/2013/P/C	North-East	1/3 & 3 Mudlark Court, Carrum Downs 3201	Secondary Consent - To construct a single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Application Withdrawn	14/10/2022
159/2012/P/D	North-East	7 Gateway Drive, Carrum Downs 3201	Section 72 - To construct one (1) factory/office and reduce the car parking requirement of Clause 52.06 of the Frankston Planning Scheme	Permit Approved	17/10/2022

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
152/2018/P/H	North-East	57 McCormicks Road, Carrum Downs 3201	<p>Section 72 - Use and development of a child care centre; associated business identification signage and access to a Road Zone 1.</p> <p>Amendment:</p> <ul style="list-style-type: none"> - Removal of fourteen (14) Leylandi Cypress along the rear of the site - Replacement planting - Shade sails 	Permit Approved	18/10/2022
317/2006/P/B	North-East	2/23 Moate Street, Langwarrin 3910	Secondary Consent - Construction of a Second Single Storey Dwelling at the rear of the Existing Dwelling	Secondary Consent Approved	20/10/2022
452/2007/P/D	North-East	6/297 & 297 McCormicks Road, Carrum Downs 3201	Secondary Consent - Seven (7) dwelling development (including retention of the existing dwelling).	Secondary Consent Approved	25/10/2022
North-East Ward = 11					
93/2020/P/B	North-West	71 Dandenong Road East, Frankston 3199	Extension of time - To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Extension of Time Approved	6/10/2022
175/2019/P/A	North-West	30 Coprosma Avenue, Frankston 3199	Extension of time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ1).	Extension of Time Approved	6/10/2022
91/2020/P/VS	North-West	1 Lytham Court, Frankston 3199	Extension of Time - To construct buildings and works (garage and habitable room) to an existing single dwelling on a lot in a Special Building Overlay (SBO)	Extension of Time Approved	12/10/2022

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
466/2012/P/E	North-West	4 Glen Alvie Street, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings).	Secondary Consent Approved	14/10/2022
252/2017/P/C	North-West	33 Royle Street, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings).	Permit Approved	14/10/2022
72/2020/P/B	North-West	62 Skye Road, Frankston 3199	Secondary Consent - To construct two (2) double storey dwellings and retention of the existing single storey dwelling (three (3) dwellings) on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	Secondary Consent Approved	18/10/2022
104/2020/P/A	North-West	85B East Road, Seaford 3198	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	20/10/2022
270/2019/P/E	North-West	2 Queen Street, Frankston 3199	Secondary consent - To construct five (5) double storey dwellings	Secondary Consent Approved	21/10/2022
36/2017/P/B	North-West	5-7 Queen Street, Frankston 3199	Extension of Time - To construct four (4) double storey dwellings	Extension of Time Approved	24/10/2022
240/2018/P/C	North-West	25 Bouvardia Crescent, Frankston North 3200	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	27/10/2022
700/2010/P/G	North-West	19 Sheridan Avenue, Frankston 3199	Extension of time - To construct eight (8) dwellings within a four (4) storey building, including basement car parking.	Extension of Time Approved	28/10/2022

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
308/2020/P/C	North-West	105 Fortescue Avenue, Seaford 3198	Extension of time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO) and to subdivide the land	Extension of Time Approved	28/10/2022
324/2018/P/E	North-West	37 Nepean Highway, Seaford 3198	Extension of time - Construction of four double storey dwellings on a lot within General Residential Zone; Buildings and works on land subject to Schedule 6 of a Design and Development Overlay; and Alter access to a road in a Road Zone Category 1	Extension of Time Approved	28/10/2022
401/2017/P/D	North-West	178 & 178A Seaford Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings	Extension of Time Approved	28/10/2022
252/2017/P/D	North-West	33 Royle Street, Frankston 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	28/10/2022
281/2018/P/D	North-West	5 Tyers Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings and construct buildings and works within a Special Building Overlay (SBO).	Extension of Time Approved	28/10/2022
North-West Ward = 16					
510/2019/P/A	South	80 Sycamore Road, Frankston South 3199	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct or carry out buildings and works in a Design and Development Overlay Schedule 9 (DDO9), and to construct a building or construct or carry out works in a Bushfire Management Overlay Schedule 1 (BMO1)	Extension of Time Approved	6/10/2022

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
335/2014/P/B	South	106 Beach Street, Frankston 3199	Secondary Consent - To construct two (2) dwellings	Secondary Consent Approved	7/10/2022
23/2021/P/B	South	39 Violet Street, Frankston South 3199	<p>Section 72 - To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)</p> <p>To Amend the permit by:</p> <ul style="list-style-type: none"> - Amending the plans to include a viewing deck with roof above the proposed pavilion. - Amending the plans to show a highlight window on the east elevation. 	Permit Approved	7/10/2022
446/2020/P/C	South	13 Spring Street, Frankston 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to undertake buildings and works that exceed seven (7) metres in height in a Design and Development Overlay Schedule 6 (DDO6)	Secondary Consent Approved	12/10/2022
132/2021/P/C	South	40 Liddesdale Avenue, Frankston South 3199	Secondary Consent - To construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9) To remove substantial trees and undertake buildings and works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Secondary Consent Approved	13/10/2022

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
426/2021/P/A	South	268 North Road, Langwarrin 3910	Section 72 - To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and a Bushfire Management Overlay (BMO). Amendment: - Amended location	Permit Approved	13/10/2022
607/2021/P/A	South	59 Stotts Lane, Frankston South 3199	Section 72 - To construct one (1) single storey dwelling in a Design and Development Overlay Schedule 1 (DDO1).	Permit Approved	13/10/2022
22/2016/P/A	South	2/22 Robinia Street, Frankston 3199	Section 72 - To extend a dwelling on a lot containing two dwellings (one (1) double garage)	Permit Approved	14/10/2022
770/2004/P/B	South	153 Warrandyte Road, Langwarrin 3910	Section 72 - The construction of two single storey dwellings with associated works and landscaping on the land in accordance with the endorsed plan/s	Application Withdrawn	25/10/2022
319/2018/P/D	South	69 Warrandyte Road, Langwarrin 3910	Extension of Time - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings)	Extension of Time Approved	28/10/2022
177/2018/P/C	South	7 Helvetia Court, Frankston 3199	Extension of Time - To construct three (3) double storey dwellings	Extension of Time Approved	28/10/2022
South Ward = 11					
Total = 38					

Progress Report – Subdivision Application Received				
For The Application Date: From 1/10/2022 To 31/10/2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
102/2022/S	North-East	29 Edward Street, Langwarrin 3910	To subdivide the land into two(2) lots in a General Residential Zone (GRZ)	18/10/2022
104/2022/S	North-East	12 Shearwater Drive, Carrum Downs 3201	Two (2) lot subdivision	25/10/2022
107/2022/S	North-East	7 Larch Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	27/10/2022
97/2022/S	North-West	7 Luxton Terrace, Seaford 3198	Two (2) Lot Subdivision	3/10/2022
100/2022/S	North-West	214 Frankston-Dandenong Road, Seaford 3198	Certification of Three Lot Subdivision	10/10/2022
99/2022/S	North-West	214 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	11/10/2022
98/2022/S	North-West	21 Molesworth Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	24/10/2022
105/2022/S	North-West	49 Dandenong Road East, Frankston 3199	Subdivision removing windmill reservation	27/10/2022
108/2022/S	North-West	60 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	31/10/2022
101/2022/S	South	13 Hopes Rise, Frankston South 3199	Boundary Re-Alignment	11/10/2022
103/2022/S	South	3 Baileyana Street, Frankston South 3199	To subdivide the land into three(3) lots in a General Residential Zone (GRZ)	18/10/2022
106/2022/S	South	4 Villiers Street, Frankston South 3199	Section 22 (Consolidation)	27/10/2022
Total - 12				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
74/2020/S	North-East	2/55 Union Road, Langwarrin 3910	Two (2) lot subdivision	SOC Issued (M)	20/10/2022
126/2021/S	North-East	17 Pagett Road, Carrum Downs 3201	Staged Certification - Stage 2 - Sixteen (16) lot subdivision 24/08/2022 - Amended application received - Staged Certification - Stage 4 - Eleven (11) lot subdivision	Certification and SOC Issued	6/10/2022
21/2022/S	North-East	54 Aqueduct Road, Langwarrin 3910	Six (6) lot subdivision	SOC Issued (M)	20/10/2022
36/2022/S	North-East	81 Luscombe Avenue, Carrum Downs 3201	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	17/10/2022
61/2022/S	North-East	17 Yarralumla Drive, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certified	24/10/2022
71/2022/S	North-East	75R Frankston Gardens Drive, Carrum Downs 3201	Section 35 (Acq by acquiring authority)	Certified	6/10/2022
74/2019/S	North-West	10 Klauer Street, Seaford 3198	Twenty (20) lot subdivision	SOC Issued (M)	6/10/2022
39/2020/S	North-West	85B East Road, Seaford 3198	Two (2) lot subdivision	Certified	21/10/2022
131/2020/S	North-West	11 Selsey Street, Seaford 3198	Two (2) lot subdivision	Certified	4/10/2022
21/2021/S	North-West	26 Caley Street, Frankston North 3200	Two (2) lot subdivision	Certified	27/10/2022
44/2021/S	North-West	9 Ashleigh Avenue, Frankston 3199	Three (3) lot subdivision	SOC Issued (M)	13/10/2022
144/2021/S	North-West	45 Fortescue Avenue, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	13/10/2022

Progress Report – Subdivision Decisions					
For The Application Date: From 1/10/2022 To 31/10/2022					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
15/2022/S	North-West	3 Pine Street, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Certified	26/10/2022
19/2022/S	North-West	4 Wykeham Court, Frankston 3199	Two (2) lot subdivision in a General Residential Zone (R1Z)	SOC Issued (M)	26/10/2022
116/2014/S	South	140 Cranbourne-Frankston Road, Langwarrin 3910	Six (6) lot subdivision	SOC Issued (M)	19/10/2022
161/2019/S	South	7 Ronald Avenue, Frankston South 3199	Two (2) lot subdivision	Certified	27/10/2022
116/2020/S	South	10 Harrow Street, Frankston 3199	Two (2) lot subdivision	Certified	27/10/2022
171/2021/S	South	109 Frankston-Flinders Road, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	SOC Issued (M)	24/10/2022
74/2022/S	South	30 High Street, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (GRZ)	Certified	21/10/2022
93/2022/S	South	43-45 Gould Street, Frankston 3199	Section 22 (Consolidation)	Certification and SOC Issued	26/10/2022
Total - 20					

Town Planning Applications – Direction To Advertise Issued October 2022				
Application No	Ward	Property Address	Application Description	Application Date
407/2022/P	North-East	12 Greenwood Drive, Carrum Downs 3201	To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	15/06/2022
427/2022/P	North-East	42 McCormicks Road, Skye 3977	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	24/06/2022
441/2022/P	North-East	22 Long Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	1/07/2022
579/2022/P	North-East	13-15 Buontempo Road, Carrum Downs 3201	To use the land for a minor sports and recreation facility (basketball training facility) in an Industrial 1 Zone (IN1Z).	23/08/2022
674/2022/P	North-East	9 Ash Grove South, Langwarrin 3910	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	15/09/2022
657/2021/P	North-West	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into seventeen (17) lots in stages, to use and develop the land for warehouse, store (self-storage facility), four (4) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation	26/10/2021
787/2021/P	North-West	14 Fairway Street, Frankston 3199	To construct a double storey building containing a shop and dwelling in a Commercial 1 Zone (C1Z) and to reduce the number of car parking spaces required under Clause 52.06.	21/12/2021

Town Planning Applications – Direction To Advertise Issued October 2022				
Application No	Ward	Property Address	Application Description	Application Date
800/2021/P	North-West	16 Hannah Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and buildings and works in a Special Building Overlay (SBO).	29/12/2021
130/2022/P	North-West	7 Kelvin Avenue, Seaford 3198	To construct three (3) double storey dwellings in a General Residential Zone (GRZ)	4/03/2022
281/2011/P/A	North-West	Austin Reserve 217R Austin Road, Seaford 3198 Belvedere Bowls Club 160 East Road, Seaford 3198	Section 72 - Extension to the hours and area of the liquor licence (Restricted Club Licence) To amend the permit by: Modifying Condition 2 of the permit - the current hours for the serving of alcohol: Clubrooms: From - Monday to Friday - 10.00 am to 11.00 pm Sunday - 10.00 am to 8.00 pm To - Monday to Friday - 10.00 am to 12.00 midnight Sunday - 10.00 am to 11.00 pm Amend the current red line area to include 'C' Green and surrounds including the recent Club room extension.	4/04/2022
253/2022/P	North-West	189 Old Wells Road, Seaford 3198	To construct one (1) single storey dwelling to the side of the existing dwelling (two (2) dwellings) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Bushfire Management Overlay (BMO).	19/04/2022

Town Planning Applications – Direction To Advertise Issued October 2022				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
378/2022/P	North-West	240 Nepean Highway, Seaford 3198	To construct two (2) triple storey dwellings in a General Residential Zone (GRZ), to alter access to a road in a Transport Zone 2 and to construct buildings and works in a Design and Development Overlay Schedule 6 (DDO6).	3/06/2022
382/2022/P	North-West	36 McKenzie Street, Seaford 3198	To construct three (3) double storey dwellings in a General Residential Zone (GRZ).	6/06/2022
459/2022/P	North-West	20 McAlister Street, Frankston 3199	To construct one (1) double storey dwelling to rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	5/07/2022
598/2021/P/A	North-West	300 Frankston-Dandenong Road, Seaford 3198	Section 72 - To subdivide the land into two (2) lots in an Industrial 1 Zone (IN1Z) To subdivide land adjacent to a road in a Road Zone, Category 1 and creation of access to a Road Zone Category 1 Amendment: To re-align the proposed boundaries	8/07/2022
473/2022/P	North-West	31 Henry Crescent, Seaford 3198	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	11/07/2022
511/2022/P	North-West	21 Radiata Street, Frankston North 3200	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	25/07/2022
329/2020/P	South	10-11 Somme Avenue, Frankston 3199	To construct buildings and works to a dwelling in a Heritage Overlay Schedule 11 (HO11), Erosion Management Overlay Schedule 3 (EMO3) and Design and Development Overlay Schedule 6 (DDO6) To remove vegetation in an Erosion Management Overlay Schedule 3 (EMO3)	28/08/2020

Town Planning Applications – Direction To Advertise Issued October 2022				
Application No	Ward	Property Address	Application Description	Application Date
662/2021/P	South	416-422 Nepean Highway, Frankston 3199	To construct buildings and works and to erect and display internally illuminated business identification signage in a Mixed Use Zone (MUZ) and to construct buildings and works in a Design and Development Overlay Schedule 5 (DDO5)	27/10/2021
303/2010/P/A	South	95 Highfield Drive, Langwarrin South 3911	Section 72 - To construct one double storey dwelling. To amend the permit by considering amended plans to extend and undertake buildings and works to an existing dwelling in a DDO4.	11/03/2022
189/2022/P	South	13 McMahons Road, Frankston 3199	To use and develop the land for Student Accommodation in a Mixed Use Zone (MUZ). To construct buildings and works in a Design and Development Overlay Schedule 13 (DDO13) and Special Building Overlay (SBO). To create/alter access to a road in Transport Zone 2.	28/03/2022
213/2022/P	South	55 Warrandyte Road, Langwarrin 3910	Amended Application To subdivide the land into twenty-nine (29) lots in a General Residential Zone (GRZ).	5/04/2022
360/2022/P	South	11 Brooklyn Avenue, Frankston 3199	To construct four (4) dwellings (three (3) double storey and one (1) single storey) on a lot in a General Residential Zone (GRZ).	25/05/2022
415/2022/P	South	43 Culcairn Drive, Frankston South 3199	To construct six (6) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9) To construct buildings and works within the tree protection zone of substantial tree(s) in a Significant Landscape Overlay Schedule 4 (SLO4)	21/06/2022

Town Planning Applications – Direction To Advertise Issued October 2022				
Application No	Ward	Property Address	Application Description	Application Date
431/2022/P	South	6 Bader Court, Frankston South 3199	To construct buildings and works to an existing dwelling (including carport) within a Design and Development Overlay Schedule 9 (DDO9). To construct buildings and works in the Tree Protection Zone of substantial tree(s) in a Significant Landscape Overlay Schedule 4 (SLO4).	27/06/2022
438/2022/P	South	9 Maxwell Court, Langwarrin 3910	To construct two (2) dwellings on a lot and associated works in a General Residential Zone (R1Z).	29/06/2022
426/2021/P/A	South	268 North Road, Langwarrin 3910	Section 72 - To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and a Bushfire Management Overlay (BMO) Amendment: - Amended location	4/07/2022
6/2018/P/B	South	5/24-26 Robinia Street, Frankston 3199	Section 72 - To construct extensions to an existing dwelling on a lot of less than 300 square metres.	19/07/2022
510/2022/P	South	1565A Dandenong-Hastings Road, Langwarrin 3910	To erect and display floodlit business identification signage in a Transport Zone 2 (TRZ2)	25/07/2022

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals October 2022									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P363/2022	375/2021/P	774 Frankston Dandenong Road Carrum Downs	To re-subdivide the land into two (2) lots in a Green Wedge Zone (GWZ) and Environmental Significance Overlay Schedule 2 (ESO2) To undertake works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 2 (SLO2) To create access to a Transport Zone 2 and to subdivide land adjacent to a Transport Zone 2		Refusal	Refusal	18/11/2022	Application Withdrawn	18/10/2022
P233/2022	246/2021/P	2 The Spur Frankston South	To subdivide the land into two (2) lots in a General Residential Zone (GRZ), to construct works within the Tree Protection Zone of a Substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6) and to remove substantial trees in a Significant Landscape Overlay Schedule 6 (SLO6)		NOD	Objector	2/11/2022		
P324/2022	167/2021/P	92 Cadles Road Carrum Downs	To construct twenty two (22) dwellings on a lot in a General Residential Zone (GRZ) and to remove native vegetation under Clause 52.17 Native Vegetation of the Frankston Planning Scheme		Refusal	Refusal	20-21/12/2022		

Progress Report – Current VCAT Appeals October 2022									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P940/2022	606/2021/P	24 Wakefield Avenue Frankston South	To construct one (1) double storey dwelling and domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9) To construct works within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	1/08/2022	Permit	Against the conditions	16/11/2022		
P1471/2022	112/2022/P	22 McComb Boulevard, Frankston South	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) to undertake buildings and works within Schedule 9 to the Design and Development Overlay (DDO9) and to undertake works within Schedule 4 to the Significant Landscape Overlay (SLO4)	1/11/2022	NOD	Objector			

Executive Summary**12.1 Council Resolution Status Update for 12 December 2022**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To update and brief Council on the current status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Receives the Notice of Motion Report for 12 December 2022;
2. Receives the Urgent Business Status Update for 12 December 2022;
3. Notes there are two Notice of Motion actions that have been reported as being complete;
 - 2022/NOM9 - Nature Strip Guidelines
 - 2022/NOM10 - Letter Under Seal
4. Notes there are four reports that will not be presented to Council:
 - Draft Ballam Park Masterplan
 - Adoption of Integrated Transport Strategy
 - Response to 2022/NOM11 - Exploration of the establishment of a South Eastern Councils Biodiversity Network
 - Response to 2022/NOM8 - Outreach Support Service
5. Notes, since the Council Meeting held on 21 November 2022, 36 resolutions have been completed, as listed in the body of the report;
6. Amends the resolution passed on 21 November 2022 relating to the nomination of Council's representative to the Board of Peninsula Leisure Pty Ltd. to remove the name of Cr Nathan Conroy as Council's representative;
7. Notes that Cr Claire Harvey continues to be the Council's representative to the Peninsula Leisure Pty Ltd Board as nominated at the Council meeting held on 21 November 2022;
8. Amends the resolution passed on 21 November 2022 relating to the nomination of Council's representative to the Audit and Risk Committee to provide for Cr Sue Baker and Cr Nathan Conroy to be represented by any other Councillor if required; and
9. Resolves for Attachment D to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (*Local Government Act 2020, s.3(1)(h)*). These grounds apply because the information concerns updates on resolutions made by Council in meetings closed to the public and would, if prematurely released, impact on Council's ability to properly perform its functions.

12.1 Council Resolution Status Update for 12 December 2022**Executive Summary****Key Points / Issues**

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”
- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”
- The Notice of Motion Report for 12 December 2022 is attached (Attachment B) and will continue to be updated and reported at each Council Meeting. Note there are no items listed under confidential, as such this report has not been attached.
- The Urgent Business Status Update report is attached (Attachment C) for 12 December 2022, and will continue to be reported at each Council Meeting.
- There are two Notice of Motion actions that have been reported as complete:
 - 2022/NOM9 - Nature Strip Guidelines; and
 - 2022/NOM10 - Letter Under Seal
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. There are four reports listed as not being presented to Council:
 - Draft Ballam Park Masterplan

An update on the Draft Ballam Park Master Plan will be available in early 2023. Preliminary stakeholder consultation and identification of park issues and opportunities is now complete and the draft plan is being prepared for community consultation in March/April 2023. Therefore this Report will be presented at the June 2023 Council Meeting.
 - Adoption of Integrated Transport Strategy

It was originally proposed to present the Integrated Transport Strategy to Council in December 2022 for consideration to adopt the Strategy. However given the additional feedback received, the Integrated Transport Strategy will now be presented to Council at its meeting in January 2023 to ensure feedback is given due consideration.
 - Response to 2022/NOM11 - Exploration of the establishment of a South Eastern Councils Biodiversity Network

This Report requires additional time as we are waiting on external information to be provided by other Councils. Therefore this Report will be presented at the February 2023 Council Meeting.

12.1 Council Resolution Status Update for 12 December 2022**Executive Summary**

- Response to 2022/NOM8 - Outreach Support Service

This Report requires additional time as an assessment needs to be made into the impact of the election result. Therefore this Report will be presented at the March 2023 Council Meeting.

- Since 2022/CM17 on 21 November 2022, the following 36 resolution actions have been reported as 'complete'. A detailed report has been provided in Attachment D (*CONFIDENTIAL*).
 - McClelland Gallery
 - Kananook Creek Gardens - Outcome of community consultation
 - Proposed Recipients for Citizen, Young Citizen, Senior Citizen and Community Event of the year Awards for 2022
 - Formal Naming of Evelyn Reserve to Evelyn Park
 - Chief Executive Officer's Quarterly report - April to June 2022 period
 - City Futures Progress Report - Quarter 4 April - June 2022
 - Adoption of Terms of Reference for Citizen of the Year Award Selection Panel
 - Annual Community Grants
 - Urgent Business - Councillor Conduct Panel Application
 - General Motion - Petition to renew Little Olly's trading Permit at Frankston Olivers Hill Boat Ramp
 - Council Resolution Status Update for 24 October 2022
 - Outcomes of the Audit & Risk Committee Meeting - 20 September 2022
 - Frankston Arts Advisory Committee - Report
 - Positive Ageing Action Plan Progress Report 2021-2022
 - S6 Instrument of Delegation Council to Members of Staff
 - S18 Instrument of Sub-Delegation under Environment Protection Act 2017
 - Amendment of Councillor Code of Conduct
 - Frankston City Council Annual Report 2021-2022
 - Delegates Report - MAV State Council Meeting
 - Adoption of term for the Office of Mayor
 - Election of the Mayor for 2022/2023
 - Adoption of term for the Office of the Deputy Mayor
 - Election of Deputy Mayor for 2022/2023
 - Adoption of Council Meeting Dates for 2023
 - Delegates to External Organisations and Internal Committees for 2023
 - Planning Application 765/2021/P - 446-450 Nepean Highway, Frankston - To construct a fourteen (14) storey mixed use development in a Commercial 1 Zone, use of the land for Dwellings and Restricted Recreation Facility,

12.1 Council Resolution Status Update for 12 December 2022**Executive Summary**

alteration of access to a road within a Transport Zone 2, and the sale and consumption of liquor

- Statutory Planning Progress Report - September 2022
 - Council Resolution Status Update for 21 November 2022
 - 2022-23 Council Plan and Budget Quarterly Progress Report - Quarter 1 - including Peninsula Leisure
 - Audit and Risk Committee - Chairperson's half-yearly report to Council in 2022
 - Frankston Arts Advisory Committee - Report
 - Confirmation of Minutes for the Frankston Cemetery Trust held on 26 October 2022
 - Frankston City Council September 2022 Economic Scorecard
 - Citizen of the Year Award Selection Panel
 - Delegates to External Organisations and Internal Committees for 2023
 - Delegates Report from Cr Sue Baker – Training on Cultural Insight and working with Aboriginal and Torres Islander People
- At its meeting held on 21 November 2022 Council nominated the Mayor and Cr Harvey as Council's representatives to the Board of Peninsula Leisure Pty Ltd. As per Peninsula Leisure Board's constitution 'Shareholder can have a nominee to attend each meeting of Directors in an ex-officio non-voting capacity'. In view of this, after discussion with the Mayor Cr Conroy and Cr Harvey, it was agreed that Cr Harvey would remain as the nominated Council's representative to the Peninsula Leisure Board.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Making the written records available may provide some confidence regarding transparency in decision making, and is in keeping with best practice advice from the Victorian Ombudsman.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

12.1 Council Resolution Status Update for 12 December 2022**Executive Summary**Legal

There are no legal implications associated with this report.

Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief and update Council on the implementation and status of resolutions including Notices of Motion and Urgent Business items. Council Officers are continuously working to implement a range of Council resolutions and in addition to noting the work completed.

ATTACHMENTS

Attachment A: [↓](#) Notice of Motion Cost Summary

Attachment B: [↓](#) Notice of Motion Status Update

Attachment C: [↓](#) Urgent Business

Attachment D: Closed/Completed Actions - **CONFIDENTIAL**

Notice of Motion Report - 2022 - CM17 - for the 12 December Council Meeting (A4808774).XLSX

**Notice of Motions Estimated Costs
By Councillor
2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	1
Cr Sue Baker	2	\$0	\$0	\$0	3
Cr Kris Bolam	5	\$6,000	\$0	\$0	0
Cr Nathan Conroy	0	\$0	\$0	\$0	0
Cr Claire Harvey	2	\$7,155	\$0	\$0	2
Cr Brad Hill	3	\$0	\$0	\$0	0
Cr Liam Hughes	2	\$0	\$0	\$0	1
Cr Steven Hughes	2	\$0	\$0	\$0	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	1
TOTAL	16	\$ 13,155	\$ -	\$ -	8

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Item 12.1 Attachment B: Notice of Motion Status Update

Notice of Motion Report - 2022 - CM17 - for the 12 December Council Meeting (A4808774).XLSX

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
20-Sep-21	14.1	2021/NOM8 - Humanitarian Support for Fiji Cr Bolam	Council Decision; Moved: Councillor Bolam Seconded: Councillor Baker That Council: 1. Notes the letter from the Victorian Multicultural Sports Association seeking a \$10,000 contribution from Council for humanitarian support in Fiji; 2. Notes that Frankston and Suva (Fiji) have provisionally agreed to form a Friendship City relationship; 3. Given Suva (Fiji) is Frankston's geographically closest 'Sister City' / 'Friendship City', this agreement is to be formally upgraded to a 'Sister City' relationship, pending advice from Sister Cities Australia; 4. Notes the letter of appreciation from the Fijian Government's Minister for Local Government, Housing and Community Development, in appreciation for the \$5500 donation for the delivery of hospital beds to Fiji to assist with their response to the second wave of the COVID-19 pandemic; 5. Acknowledges the relationships and contribution of the Fijian community to the diversity in Frankston and notes the impact of the pandemic on our Pacific neighbours; 6. Supports the facilitation of this humanitarian initiative under the stewardship of the Mayor to work with Rotary Club of Frankston Sunrise (who have deductible gift recipient status) to receive all goods and donations with respect to the humanitarian aid relating to the Fijian community; 7. Notes the Mayor has driven a community stewardship campaign for donations. \$8,400 has been raised in the past two weeks to provide sanitary products for women and baby products for newborns, together with donations of children's clothing, sanitiser and PPE. This includes: • Coles Karingal - \$100 gift card; • Woolworths Karingal - \$100 gift card; • Woolworths Frankston - \$100 gift card; • Chisholm Frankston - \$1000 cash donation; • DC Urban - \$1000 cash donation; • St Kilda Football Club - \$1000 cash donation; • Rotary Frankston - \$1000 cash donation; • Rotary Sunrise - \$1000 cash donation; • Rotary 2.0 - \$1000 cash donation; • Private resident - \$500 cash donation; • Private resident - \$800 cash donation; • Monash University - \$800 cash donation In this time, the following businesses have also provided, in writing, commitments for discounts and/or additional stock upon purchase to assist in the relief effort: • Target Frankston - bulk discount; • Libra (Asaleo Care) - bulk discount; • Australian Dairy Park, Carrum Downs - excess product/aid; • Golden Fields Nutrition, Dandenong - excess product/aid; • Kellogg's - volunteered pallets of infant breakfast cereal; • Community Support Frankston - volunteered pallets of sanitiser 8. That formal letters of thanks be sent to the aforementioned donors; 9. Supports a Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5599), and product/aid (\$401); 10. Funds the humanitarian aid from the Mayor's Event Budget that was initially allocated to fund the 'COVID Hero's' Appreciation Event, but is no longer proceeding due to restrictions on mass gatherings; 11. Writes to the Hon. Frank Bainimarama, the Prime Minister of Fiji, the Hon. Premila Kumar, the Local Government Minister Fiji, the Fijian High Commissioner to Australia His Excellency Luke Daunivalu and the Australian High Commissioner to Fiji, His Excellency Mr John Feeakes; to advise of Council's decision and note the total donation of \$14,400 (comprising \$8,400 community donations and \$6000 Frankston City Council donation) plus donated wholesale product/aid that comfortably represents an overall charitable effort surpassing \$15,000. Carried	Fiona McQueen	30 Nov 2022 In progress. MOU still awaiting approval from Fiji.	Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5599), and product/aid (\$401).
11-Jul-22	14.1	2022/NOM8 - Outreach Support Service Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Hill That Council: 1. Acknowledges the work currently being undertaken by organisation/s to provide an outreach service to rough sleepers, whereby contact with the rough sleeper is made within 24 hours of a referral where possible and, 2. Requires a report to be provided at the September 2022 Council Meeting exploring a formalised service agreement with a suitably qualified localised outreach provider to undertake referral advocacy, throughout the municipality, to assist those without a permanent place of abode. The service guarantee is to focus on a prescribed minimum response time (i.e. twenty-four hours) upon the outreach provider being notified of new clients/rough sleepers by the Frankston City Council. Following the initial interaction with new clients/rough sleepers, the service provider is to: a) Make clients aware of local and regional support agencies insofar uplift and direct support; b) Collaborate with local and regional support services on behalf of clients and their needs; and c) Conduct ongoing wellbeing audits of clients/rough sleepers, as commissioned by the Frankston City Council. Carried Unanimously	Brooke Whatmough	24 Nov 2022 1. Work of outreach services currently engaged acknowledged - Complete. 2. Officers completed a report responding to NOM for September 2022 Council Meeting. This report required amendments and was postponed to the October Council Meeting with advice that officers explore further social research. This report has been further postponed to 2023 to enable officers to engage a consultant to assist with the social research.	
15-Aug-22	14.1	2022/NOM9 - Nature Strip Guidelines Cr Baker	Council Decision Moved: Councillor Baker Seconded: Councillor Harvey That Council seeks a report to the October 2022 Council meeting on the 'Nature strip planting guidelines (DRAFT)', updated in 2021, to address current controls and compliance with Frankston City Council requirements and Local Laws in relation to planting on nature strips. Carried Unanimously	Brooke Whatmough	24 Nov 2022 1. The Nature strip guidelines and waiving of the application fee were supported by Councillors at the Council Meeting on the 24th October. The website has been updated with the new guidelines and the application process on November 7th 2022. No further Action required. , Request for item to be closed	
3-Oct-22	14.1	2022/NOM10 - Letter Under Seal Cr Harvey	Council Decision Moved: Councillor Harvey Seconded: Councillor Baker That a letter-under-seal is to be awarded to Helena Blomeley for her tireless work to help homeless and disadvantaged people reconnect with the community. Council notes that Helena has recently decided to end her charity organisation - Donation Chain. Given the nature of the work that she has performed in a volunteer capacity - notably, providing showers at the Frankston Comfort Station to people experiencing homelessness so that they may bathe in a hygienically maintained environment and be provided with fresh towels and toiletries and sanitary products - Council is to formally recognise Helena's dedication to the Frankston community. Carried Unanimously	Angela Hughes	25 Nov 2022 Letter was sent - 2 November 2022 - DCoM requests closure.	
24-Oct-22	14.1	2022/NOM11 - Exploration of the establishment of a South Eastern Councils Biodiversity Network Cr Harvey	Council Decision Moved: Councillor Harvey Seconded: Councillor Baker That Council receives a report at its 12 December 2022 Council Meeting exploring the establishment of a South Eastern Councils Biodiversity Network (consisting of the cities of Hobsons Bay, Melbourne, Port Phillip, Kingston, Frankston, Mornington Peninsula Shire and Bayside). The network is to be comprised of Councillors and Council officers from the network councils in the South Eastern metropolitan region, with the purpose of: 1. information sharing 2. collaboration in relation to joint projects 3. advocacy in relation to common objectives 4. work with State and Federal Governments on environment initiatives 5. exploration of wildlife corridors across the region 6. engagement with traditional owners across the region.	Angela Hughes	24 Nov 2022 Report cannot come to 12/12/22 council meeting due to delays with other councils, an update will be provided in the City Futures Quarter One report and NOM response expected early 2023.	

Notice of Motion Report - 2022 - CM17 - for the 12 December Council Meeting (A4808774).XLSX

Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
15-Nov-21	Response to Urgent Business - Disposal of Tree Debris arising from severe weather event Cr Harvey	Moved: Councillor Harvey Seconded: Councillor Baker That Council supports further detailed costings to be obtained for providing a dedicated booked green waste kerbside collection service, available for residents after severe weather events, to be considered during the 2022-23 annual budget process. Carried Unanimously	Bruce Howden	28 Nov 2022, 11:58am A service initiative and estimated costings was provided at the Council Planning workshop in April 2022 to consider a dedicated booked green waste kerbside collection service, available for residents after severe weather events. The initiative was voted down by the majority of Council and was not included in the draft 2022-23 annual budget. There was an understanding that officers would further discuss with the current Mayor and investigate if there were any viable options to meet the intent of the Urgent Business item. Officers met with the Mayor to investigate a potential solution. Council does not own a suitable location within the municipality to stockpile, process and dispose of tree branches and stumps. There is no free options available for residents who have the means, to transport tree branches and stumps to another location. Contractors in the municipality do not have a suitable depot to provide this service due to a number of associated risks including contaminated debris, lack of resources and the option is not commercially viable. Officers contacted Mornington Peninsula Shire Council to clarify how they process green waste generated from their community. All green waste is either transferred from their transfer station or household kerbside green waste bins to the same processing facility (Kies railway Dandenong) that Frankston Council uses to be processed into compost (no mulching is carried out). Green waste collections do increase the rapidly expanding ROGO processing volume in the SE region. Council officers are currently working with the Metro Group to explore ways to avoid any future capacity limitations, requiring vehicles being redirected to alternative processing locations. A letter has been sent to MPSC to explore a collaborative solution, no response has been received to date. Followed up early October and relevant MPSC offices had not received the letter. FOC CIO Office to follow up with MPSC CIO Office.
24-Oct-22	Urgent Business - Disaster Support Cr Bokan	Council Decision Moved: Councillor Bokan Seconded: Councillor Taylor Given the nature of the natural disaster presently in occurrence, Council is to formally provide a \$5,000 donation to the GMIT to support those impacted upon by flood damage throughout Australia. GMIT is the National Coordination Agency for donations for the current flood current crisis. The CEO is requested to source the aforementioned funding from the 2022/2023 Annual Budget. Rationale: As per similar funding support provided by Frankston City Council in past catastrophic natural disaster situations, this motion is consistent and appropriate.		24 Nov 2022, 1:09pm Draft letter provided to Mayor [24/11/22] for review ahead of sending.

Executive Summary**12.2 Frankston Arts Advisory Committee - Report**

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

- | | |
|----------|---|
| Level 1: | 2. Community Strength |
| Level 2: | 2.1 Build Frankston City's reputation as an arts, culture and tourism destination |

Purpose

To brief Council on the minutes of the Frankston Arts Advisory Committee meetings held on 15 and 22 November 2022 and its recommendations to Council.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee meetings of 15 and 22 November 2022;
2. Receives the Minutes from the South Side Festival Sub-Committee held 15 November 2022;
3. Endorses the recommended shortlist of three sculptures for lease by Sculptures by the Sea;
4. Notes the Committee supported the proposed new concept design for a mural on the Library Wall as part of Big Picture Festival 2023;
5. Notes the Committee supported a competition element be added to the Big Picture Festival in 2024;
6. Endorses the recommended \$5K artist commission for South Side Festival 2023, and
7. Resolves for Attachment D (151122 Minutes - November 2022 Southside Festival) to remain confidential and can be released once the South Side Festival artists have been contacted, on the grounds that it includes private commercial information, being information provided by a business, commercial or financial undertaking that (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (*Local Government Act 2020, s.3(1)(g)*). These grounds apply because the information is commercial information and would, if released, result in a loss of confidence by other businesses who may be reluctant to deal with Council in the future.

Key Points / IssuesFrankston Arts Advisory Committee Minutes (FAAC) – November 2022

The meeting on 22 November was convened with members of FAAC to discuss the agenda items and make recommendations where appropriate to Council for approval (Attachment B).

In the week prior to FAAC meeting on 22 November, an additional meeting was held in order to progress arrangements with Sculpture by the Sea (Attachment A) and the recommended artist commissions for South Side Festival 2023 (Attachment D). Upon endorsement by Council, contracts will be entered into with Sculpture by the Sea and the recommended artists for South Side Festival.

12.2 Frankston Arts Advisory Committee - Report**Executive Summary**

Discussed by the Committee at the meeting 15 November 2022:

Council's Public Art Officer took the attendees through the eight available sculptures for lease from Sculpture by the Sea. The top four sculptures as voted by the Committee were then individually discussed.

Discussed by the South Side Festival (SSF) Sub-Committee at the meeting 15 November 2022:

Senior Producer of South Side Festival advised that the assessment panel had met to determine the recommendations for artists to be awarded \$5k towards their projects for SSF in May 2023. The Panel's collated scores resulted in the following recommendations:

A site-specific installation specially created for the Frankston Art Centre's foyer featuring up to 70 multi-sized lanterns. The work will open with the festival and stay onsite for 5 weeks.

The premiere of a new multi arts event bringing together contemporary dancers and music creators. The event is slated to be held at a brand new secret location in the arts precinct.

An augmented/virtual reality piece inclusive of a self guided walking arts trail based on accessible technology and smartphones. The work will feature a minimum of six VR gallery viewing sites through the Frankston CBD and arts precinct or can be viewed remotely.

An acclaimed performer along with a band will reinterpret songs through the lens of community participant's stories to create a moving, cathartic and triumphant performance event, unique and unrepeatable with South Side as the debut performance.

Discussed by the Committee at the meeting 22 November 2022:

Big Picture Festival Competition:

A competition element to be added to the Big Pic Fest (BPF) to further engage the community will be a new initiative in 2024. Artists will have the opportunity to submit works on canvas for an exhibition at Cube 37. The curator of the Big Pic Fest will then select a winning artist who will win the opportunity to create a mural on a wall at the festival the following year.

Library Wall:

The Committee were shown a new concept design for the wall at the front of the Frankston Library. The Committee supported the proposed concept design for the library wall and for its inclusion as part of the BPF 2023.

Sculpture by the Sea:

FAAC independently assessed a number of sculptures available to Council to lease from Sculpture by the Sea for a period of 3 years at three sites.

The sculptures were assessed based upon four key criteria including:

- Artistic aesthetic
- Community reliability
- How the sculpture integrates, revitalises and improves visual amenity
- Suitability to sites

12.2 Frankston Arts Advisory Committee - Report**Executive Summary**

The sites include Dandenong Road West, Dandenong Road East and Frankston-Dandenong Road in Carrum Downs.

The Committee recommend the following sculptures at the sites identified (Attachment C):

Emergence is proposed for the Dandenong Road West site due to the shape of the sculpture fitting in with the current landscaping of the site and taking into consideration the trees that are in that area.

Flooded Weir is proposed for the Dandenong Road East site due to the size and aesthetic nature of the sculpture. It was also mentioned that a synergy between the sculpture and the Fletcher Road Underpass artwork (migrating eels) would bring site relevance to this sculpture.

Early Light is proposed for the Frankston – Dandenong Road, Carrum Downs site due to its scale and originality. It was discussed that this would be an intriguing piece to add to the Frankston collection as there is nothing of this calibre and style currently in our collection.

Frankston Mural at Seaford Wetlands:

The Committee were presented with a proposal to commission an outdoor mural on the Down's Estate which the Committee approved.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Frankston Arts Advisory Committee, South Side Festival Sub-committee, Big Picture Fest Curator and Sculpture by the Sea

2. Other Stakeholders

No other stakeholders were consulted as part of this process.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impacts associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

12.2 Frankston Arts Advisory Committee - Report**Executive Summary****Conclusion**

Receives the minutes of the FAAC meetings on 15 and 22 November 2022 which are included for Council information at Attachment A and B;

Receives the minutes for the South Side Festival Sub-committee Meeting on the 15 November 2022 which are attached at Attachment D;

Endorses the recommended shortlist of 3 sculptures for lease by Sculptures by the Sea (Attachment C);

Notes the Committee supported the proposed new concept design for a mural on the Library Wall as part of the Big Picture Festival 2023;

Notes the Committee supported a competition element be added to the Big Picture Festival in 2024, and

Endorses the recommended \$5K artist commissions for South Side Festival 2023.

ATTACHMENTS

Attachment A: [↓](#) 151122 OPEN Minutes November 2022 FAAC Meeting

Attachment B: [↓](#) 221122 Minutes November FAAC Meeting

Attachment C: [↓](#) Sculptures by the Sea - Approved Sculptures - November 2022.pdf

Attachment D: 151122 Minutes - November 2022 Southside Festival -
CONFIDENTIAL



FRANKSTON ARTS & CULTURE
FRANKSTON ARTS ADVISORY COMMITTEE MEETING

MINUTES OF THE MEETING
Tuesday 15 November 2022
5.45pm – 6.00pm
Teams

1	Governance: General	
1.1	Welcome and apologies	Present Ms Tammy Ryan Mr Nic Velissaris Mr Douglas Spencer – Roy Cr David Asker Rebecca Gendron
	Apologies:	Ms Rebecca Umlauf Mr Phil Cantillon Cr Kris Bolam Ms Shweta Babbar Ms Ally Bruce Mr Jo Grimes Ms Barbara Crook
1.2	Determination of quorum	A quorum was not declared.
1.3	Declaration of interests	Mr Spencer Roy's employer is a sponsor.
2	Sculpture by The Sea	
		<ul style="list-style-type: none"> An additional meeting with FAAC was scheduled in order to progress arrangements with Sculpture By The Sea in regards to preferred sculptures to lease Council's Public Art Officer took the attendees through the 8 available sculptures for lease from Sculpture by the Sea at Bondi. The current top 4 sculptures voted by the Committee members were: <ul style="list-style-type: none"> Early Light Flooded Weir Emergence M-Fifty The top 4 sculptures were individually discussed with the Committee, resulting in the following three sculptures to the most suitable site: <ul style="list-style-type: none"> Early Light – Frankston-Dandenong Rd/Peninsula Link Flooded Weir – Dandenong Road East Emergence – Dandenong Road West The Committee agreed that an email will be sent out to the other Committee members for the final recommendations to Council.

		Action: Secretariat
3	Next Meeting	22 November
3.1	Next FAAC Meeting/s: <ul style="list-style-type: none">• FAAC Meeting – 22 November 2022 at 6.30pm, Peninsula Room, FAC	
	Confirmed as a Correct Record	Chairperson: Douglas Spencer-Roy

The meeting closed at 5.58pm



FRANKSTON ARTS & CULTURE
FRANKSTON ARTS ADVISORY COMMITTEE MEETING

MINUTES OF THE MEETING
Tuesday 22 November 2022
6.30 – 8.30pm
Peninsula Room

Guest Speakers:		
	Coordinator Open Space	<p>Fletcher Road Underpass:</p> <p>Coordinator Open Space updated the Committee on the artwork that has been completed at the Fletcher Road underpass.</p> <ul style="list-style-type: none"> Name of artwork is "Scale" which is based on the local nature heritage of the migration of the short-finned Eel. The Blue panels reflect the additional theme of water and Frankston's geographic, historical and cultural connection to waterways. The artwork provides a great entry point for train commuters, pedestrians and vehicular traffic as they enter central Frankston. Good cooperation with the Department of Transport noted. LED lighting has been embedded into the panels and is programmable Vandalism proof and has a lifespan of 25 years Two extra silver anodised panels will be installed next week telling of the story of the artwork <p>Action: To be included on to the Discover Frankston website</p>
1	Governance: General	
1.1	Welcome and apologies	<p>Present</p> <p>Ms Barbara Crook (Chairperson) Ms Tammy Ryan Ms Rebecca Umlauf Mr Joe Grimes (teams) Mr Douglas Spencer – Roy (teams) Ms Shweta Babbar Cr David Asker Cr Kris Bolam Rebecca Gendron</p> <p>Apologies</p> <p>Mr Nic Velissaris Mr Phil Cantillon Ms Ally Bruce</p>

1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	Mr Spencer Roy's employer is a sponsor.
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – October 2022	The Minutes of the FAAC meeting held on Tuesday 18 October 2022 were previously approved by the Committee via email. Carried
1.6	Action items/Matters arising	The following action items were discussed: <ul style="list-style-type: none"> • Sculptures for lease – [REDACTED] • It was suggested that Officers look at other sculptures from the same artist [REDACTED] • Committee would like to have an understanding of the agreement between [REDACTED] Action: Tammy to distribute an update regarding communication from [REDACTED] in early 2023.
2	Management Updates	
2.1*	Arts & Culture – KPIs Report and Financials	<ul style="list-style-type: none"> • Committee have requested that financial reports come to FAAC Meetings on a quarterly basis. Action: Secretariat to note
3	Arts & Culture Projects	
3.1	Big Picture Festival Competition	<ul style="list-style-type: none"> • A competition element to be added to the Big Pic Fest (BPF) was suggested by [REDACTED] to further engage the community. This initiative will be implemented as part of the Big Picture Festival in 2024. • [REDACTED] asked for an update on the participation of local Schools in BPF. The schools engagement was previously funded by a State Government Revitalisation Grant. If the funding is successful for future years the schools will participate on a bi-annual basis due to the timing of the school year and students receiving enough time to work with the artists.
3.2	Library Wall	<ul style="list-style-type: none"> • The Committee were shown a new concept design for the wall at the front of the Frankston Library • The Committee supported the proposed concept design for the library wall and also to be included into the BPF 2023 • [REDACTED] asked if Council have a database/archive of historical buildings. Action: A photograph to be taken of the current mural and put into the Library on a canvas. Action: Investigate if an image library of historical buildings in Frankston exists. Frankston Historical Society and Local History Librarians may be able to advise. Provide an update to FAAC at the February meeting.
3.3	Sculpture By The Sea	<ul style="list-style-type: none"> • Committee agreed with the 3 shortlisted sculptures chosen for leasing at 3 sites: <ul style="list-style-type: none"> ○ Emergence for location at Frankston Dandenong Road West

		<ul style="list-style-type: none"> o Flooded Weir for Frankston Dandenong Road East o Early Light for Frankston-Dandenong Rd Carrum Downs next to Mornington Peninsula Freeway. <p>Action: Public Art Officer to undertake negotiations with Sculpture by the Sea to lease the 3 sculptures.</p> <p>Action: Continue to seek land approvals at all sites.</p>
3.4	Frankston Mural at Seaford Wetlands	<p>The Committee were presented with a proposal from the [REDACTED] to commission an outdoor mural on the [REDACTED]</p> <p>The Committee agreed to the proposal for the mural and also asked if Officers can explore the possibility of the water tank being incorporated.</p> <p>Action: Staff to advise [REDACTED] to commence with the mural concept and discuss the possible inclusion of the water tank into the concept.</p>
4	Capital Works	
		NA
5	Strategy	
		NA
6	Any Other Business	
	<p>[REDACTED]</p> <p>Mirage Sculpture</p> <p>Mayoral Election and Committee Delegations</p>	<p>[REDACTED]</p> <p>Tammy is meeting with artist this Thursday to work out an amical outcome for both parties.</p> <p>The 'Mirage' sculpture has been recently refurbished and will be reinstalled on the beach on 29 November.</p> <p>Councillor Asker advised that after the Mayoral Election and Committee Delegations held last week, that he and Councillor Bolam will be staying on as representatives on the FAAC.</p>
Confidential Items		
C.1	N/A	
7	Next Board Meeting and forward agenda	
7.1	<p>Next FAAC Meeting:</p> <ul style="list-style-type: none"> • 21 February 2023 at 6.30pm 	<p>Meeting scheduled on 23 May 2023 has been proposed to change to 16 May 2023.</p> <p>Action: Secretariat to change the date to the 16 May 2023.</p> <p>Noted and agreed</p> <p>Chairperson Barbara Crook, to the opportunity to thank the Committee and Staff for their work over the past year.</p>
	Confirmed as a Correct Record	Chairperson: Barbara Crook

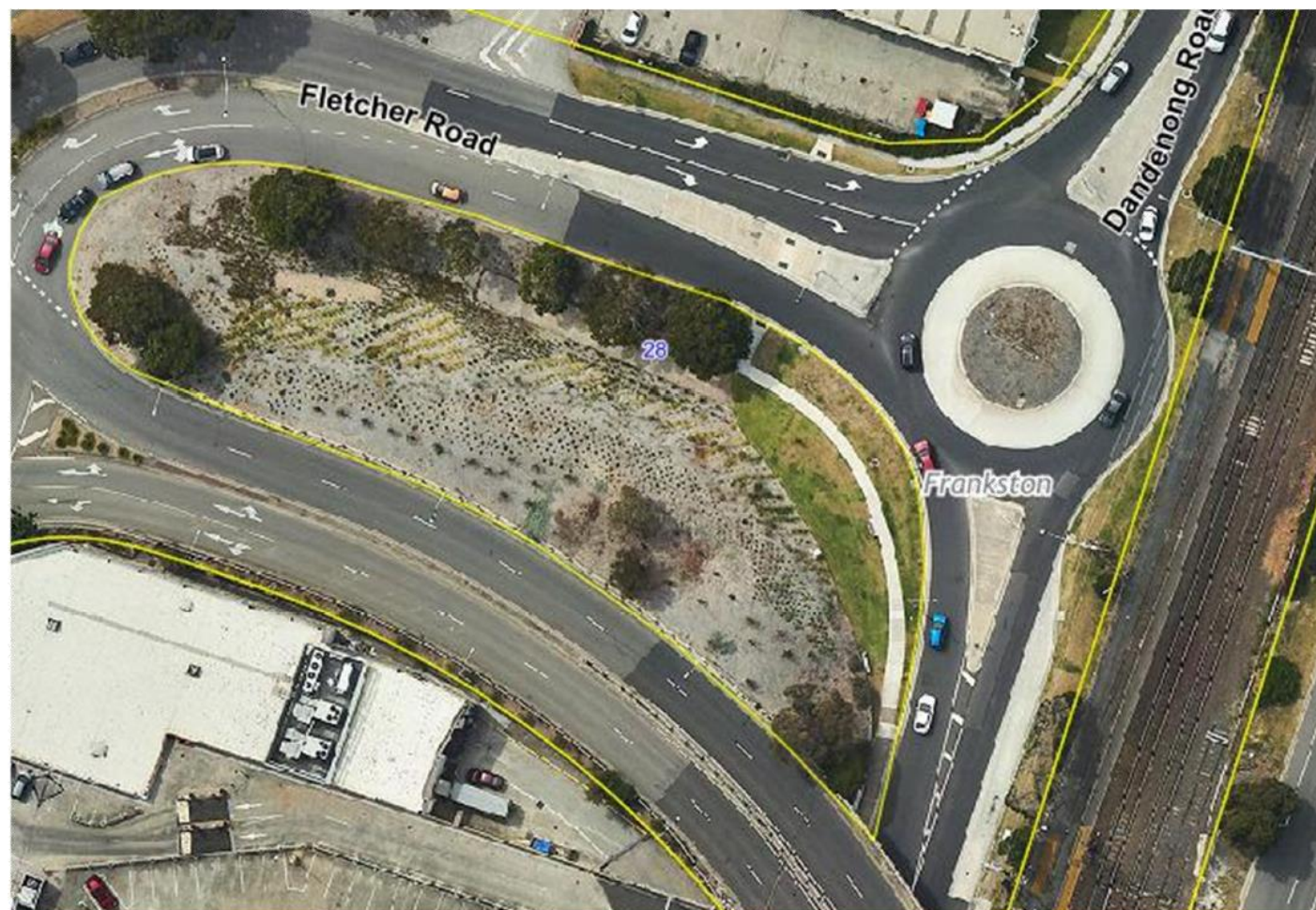
The meeting closed at 7.54pm

Emergence by Sonia Payes

250h x 52w x 25d cm
Bronze



Dandenong Road West



Flooded Weir (2020) by Vlase Nikoleski

280h x 494w x 120d cm
stainless steel column, concrete



Dandenong Road East



Early Light (2020) by Morgan Jones

365h x 718w x 250d cm
Corten steel



Mornington Peninsula Freeway
& Frankston-Dandenong Road



Executive Summary**12.3 Outcomes of the Audit & Risk Committee Meeting - 14 October 2022**

Enquiries: (Kim Jaensch: Corporate and Commercial Services)

Council Plan

- | | |
|----------|--|
| Level 1: | 6. Progressive and Engaged City |
| Level 2: | 6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community |

Purpose

To present to Council the unconfirmed minutes of the Audit and Risk Committee (Committee) meeting held on 14 October 2022.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Receives the unconfirmed minutes of the Audit and Risk Committee meeting held on 14 October 2022; and
2. Resolves the attachment remains confidential indefinitely on the grounds that it as it contains details of existing audits and other information which includes Council business information, security information, law enforcement information, legal privileged information, personal information, private commercial information and confidential meeting information (Local Government Act 2020, s.3(1)(a), (b), (d), (e), (f), (g) and (h)). Premature release of this information would impact the status of the audits and compromise the ability for future audits to be properly undertaken.

Key Points / Issues from the 14 October 2022 Meeting (Attachment A)

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.
- The Committee was presented with an updated Internal Audit Status Report and the following final Internal Audits:
 - Review of Investigations and Appeals
 - Review of Business Grants Management Process
 - Review of Occupational Health and Safety
 - Review of Information Technology
 - Review of Leases and Licenses
- The Committee reviewed an update on Risk and on the 2022-2023 Insurance Programme renewal.
- The CEO presented to the Committee the CEO's Council's quarterly report.
- Senior officers presented the following updates:
 - Privacy Breach Status Report
 - Review of Staff and Councillors Gift Declarations
 - Future Ready Frankston Portfolio
 - Emergency Management Obligations
 - Lease and License Management Practices (Property)

12.3 Outcomes of the Audit & Risk Committee Meeting - 14 October 2022**Executive Summary****Financial Impact**

Costs for supporting the Audit and Risk Committee and Internal Audit function are covered within Council's current budget.

Consultation**1. External Stakeholders**

Community engagement is not undertaken in relation to these matters.

2. Other Stakeholders

The relevant internal stakeholders have been notified of the actions that need to be undertaken for this Committee meeting.

Analysis (Environmental / Economic / Social Implications)

There are no social, economic or environmental implications in relation to this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to establish an Audit and Risk Committee under the *Local Government Act 2020* for the purpose of focusing on issues relevant to the integrity of Council's financial reporting, monitoring risk management systems and liaising between external auditors, internal auditors and management.

Policy Impacts

There are no policies or protocols that affect the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Committee is a fundamental component of a good corporate governance structure and is an Advisory Committee of Council. Its purpose is to assist and advise Council in the areas of financial reporting, external audit, internal audit, risk management, ethics, control framework and good governance, generally through compliance with the *Local Government Act 2020* and other applicable laws and regulations.

Conclusion

The unconfirmed minutes of the Audit and Risk Committee meeting held on 14 October 2022 are presented to Council for consideration and endorsement.

12.3 Outcomes of the Audit & Risk Committee Meeting - 14 October 2022**Executive Summary**

ATTACHMENTS

Attachment A: Unconfirmed Minutes - Audit & Risk Committee - 14 October 2022
- **CONFIDENTIAL**

Executive Summary**12.4 Frankston City Health and Wellbeing Plan 2021-2025 - Year One Annual Report and Draft Year Two Action Plan**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

- | | |
|----------|--|
| Level 1: | 1. Healthy and Safe Communities |
| Level 2: | 1.3 Encourage active and healthy lifestyles for people of all ages and abilities |

Purpose

To seek endorsement of the Year One Annual Report and adoption of the Draft Year Two Action Plan for the Frankston City Health and Wellbeing Plan 2021-2025 to meet Council's statutory requirements under the *Public Health and Wellbeing Act 2008*.

Recommendation (Director Communities)

That Council:

1. Endorses the Year One Annual Report for the Health and Wellbeing Plan 2021-2025, noting its completion as a statutory requirement; and
2. Adopts the Draft Year Two Action Plan to progress implementation of the statutory Health and Wellbeing Plan 2021-2025 during 2022-2023.

Key Points / Issues

- On 11 October 2021, it was resolved that Council:
 1. *Adopts the Annual Report (Year 4) for the outgoing Health and Wellbeing Plan 2017-2021, noting the annual review of the Plan is a statutory requirement;*
 2. *Endorses the Final Evaluation Report for the outgoing Health and Wellbeing Plan 2017-2021, acknowledging the achievements of this Plan;*
 3. *Notes the new Draft Health and Wellbeing Plan 2021-2025 was publically exhibited for a period of five weeks from 11 August to 14 September 2021 with 75 submissions received;*
 4. *Notes all submissions have been considered and, where appropriate, changes have been incorporated into the final Health and Wellbeing Plan 2021-2025;*
 5. *Adopts the Health and Wellbeing Plan 2021-2025 and its Year One Action Plan, noting its completion is a statutory requirement;*
 6. *Endorses the Monitoring, Evaluation and Learning Framework for the Health and Wellbeing Plan 2021-2025; and*
 7. *Notes officers will notify the submitters of its decision accordingly.*
- Section 26 of the Victorian *Public Health and Wellbeing Act 2008* (the Act) requires for all local councils to prepare a Municipal Health and Wellbeing Plan within 12 months of general election, and to review its Municipal Health and Wellbeing Plan annually.

**12.4 Frankston City Health and Wellbeing Plan 2021-2025 - Year One Annual Report
and Draft Year Two Action Plan****Executive Summary**

- The Health and Wellbeing Plan 2021-2025 (the Plan) was adopted by Council to meet its statutory requirements under the Act, and outline how Council will work with its partners over the four-year period from 2021 to 2025 to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life.
- As required under the Act, a Year One Annual Report for the Plan has been prepared and is presented to Council for endorsement (Attachment A). The Year One Annual Report provides an annual review of the progress made towards the achievement of the priorities in the Plan through an assessment of the actions in the Year One Action Plan. This annual review has been guided by the Monitoring, Evaluation and Learning Framework endorsed by Council, which was developed to establish the process for monitoring, evaluation and learning for the implementation of the Plan.
- Of the 131 actions in the Year One Action Plan, 13 were completed, 15 are not proceeding due to a change in strategic direction and 103 are progressing well and are continuing into 2022-23 either through the Draft Year Two Action or other strategic plans.
- A Draft Year Two Action Plan has been prepared to outline how the Plan will be implemented during its second year (2022-23) and is presented to Council for adoption (Attachment B). The actions have been developed in partnership with Council departments and external stakeholders and informed by the needs of the community. The actions have been created to align with Council's other key strategies and action plans to enhance and influence co-health benefits and health outcomes.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

The commitments contained within the Draft Year Two Action Plan aim to be met within the existing 2022–2023 budget allocation. However, Departments may use the Action Plan to support service initiatives made as part of the annual budget process. Additional funding may also be sought via external sources, such as grants, should the opportunity become available.

The Plan provides an advocacy tool for Council to build awareness, seek support and secure essential funding to deliver the improvements to benefit of the whole Frankston City community.

It should also be noted that Council already invests significant funds into supporting the health and wellbeing through the delivery of services and infrastructure.

Consultation**1. External Stakeholders**

External stakeholders were consulted during the development of the Plan, which included an online survey, targeted conversations with various groups, the Bunurong Land Council Aboriginal Corporation and workshops with professional stakeholders.

**12.4 Frankston City Health and Wellbeing Plan 2021-2025 - Year One Annual Report
and Draft Year Two Action Plan****Executive Summary****2. Other Stakeholders**

A broad range staff from relevant Council departments have been engaged to collaborative development the Draft Year Two Action Plan, including: City Futures; Sustainable Assets; Engineering Services; Community Strengthening; Safer Communities; Family Health Support Services; Arts and Culture; and People & Culture.

Analysis (Environmental / Economic / Social Implications)

The Draft Year Two Action Plan has been developed within the context of the key determinants of health. This involved place-based assessments on evidence of the risk factors that are present within the municipality's social, economic, natural and built environments, and can impact liveability and lead to poor health. For example, educational attainment, employment status, household income, housing and geography, access to health services, access to leisure and culture, social support networks and so on. The health and wellbeing priorities within the Plan were identified as a result of these assessments, and will work towards improving the overall health and wellbeing of the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

The Plan and Draft Year Two Action Plan meets the statutory requirements under:

- Under Section 26 of the *Victorian Public Health and Wellbeing Act 2008*, Council has a statutory obligation to prepare a Municipal Health and Wellbeing Plan within 12 months of each general election, with the following included:
 - an examination of data about health status and health determinants in the municipal district;
 - goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
 - measures to prevent family violence and respond to the needs of victims of family violence in the local community;
 - provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan; and
 - how the council will work in partnership with the Department (of Health and Human Services) and other agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan.
- The Act also requires councils to have regard to the Victorian Public Health and Wellbeing Plan in developing their Municipal Public Health and Wellbeing Plan. Ten priorities are identified, based on the issues that are the greatest contributors to the burden of disease and health inequalities and emerging threats or challenges to the public's health and wellbeing and where a lack of action is likely to result in significant future health burden. Four priorities are highlighted for particular focus over the four years of the plan; the focus areas are: 1) tackling climate change and

**12.4 Frankston City Health and Wellbeing Plan 2021-2025 - Year One Annual Report
and Draft Year Two Action Plan****Executive Summary**

its impact on health; 2) increasing healthy eating; 3) increasing active living; and 4) reducing tobacco-related harm.

- The Act also requires councils to report on the measures the council proposes to take to reduce family violence and respond to the needs of victims.
- Section 17 of the *Climate Change Act 2017* requires councils to have regard to climate change in preparation of their Municipal Public Health and Wellbeing Plans.

Policy Impacts

The Plan has been developed to strategically align with the Community Vision 2040 and Council Plan 2021-2025 to ensure that health and wellbeing outcomes are integrated with our long-term ambitions for Frankston City and reflect the community's needs.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.


Risk Mitigation

The Plan was developed from a comprehensive process that involved an in-depth place-based analysis of a robust framework of key indicators of health and liveability; demographic data and research; community consultation; consultation with professional stakeholders; and a review of the current Frankston City Health and Wellbeing Plan 2017–2021. This has provided a high level of confidence that the Plan reflects the most important health and wellbeing priorities of the community.

Conclusion

As well as meeting Council's legislative obligations, the Plan and its Year One Annual Report and Draft Year Two Action Plan are key strategic documents that will guide Council in planning and facilitating liveable local communities, and enable people to enjoy good health and wellbeing at every stage of life. The Plan and Year Two Action Plan also provides the community and Council's professional partners with a sound evidence-base on the most pressing place-based health and wellbeing issues within the municipality to guide planning and service delivery, and create opportunities to adopt shared goals and work collectively towards improved health and wellbeing within Frankston City.

ATTACHMENTS

Attachment A:  Year One Annual Report (*Under Separate Cover*)

Attachment B:  Draft Year Two Action Plan



Frankston City

Health and Wellbeing Plan 2021-2025

YEAR TWO ACTION PLAN

Frankston City Health and Wellbeing Plan 2021-2025: YEAR TWO ACTION PLAN

PRIORITY 1

BUILDING HEALTHY AND ACTIVE COMMUNITIES

Objective 1.1 Improve opportunities for walking and cycling

Strategies	What we'll do in Year Two	Lead	Partners
1.1a Implement strategies to improve sustainable transport options that make walking, cycling and active travel easy, safe and accessible	1.1.1 Commence implementation of the <i>Connecting Communities: Integrated Transport Strategy</i> to improve opportunities for sustainable transport choices and enabling active travel to be easy, safe and accessible.	Engineering Services	Internal: City Futures External: Department of Transport
	1.1.2 Develop a Bicycle Strategy and Cycle Improvement Plan to provide more opportunities for cycling and improve shared path connections with local open spaces, schools, community facilities, activity centres and employment precincts.	Engineering Services	Internal: City Futures, Community Strengthening External: Peninsula Health, schools
1.1b Improve the walkability of our neighbourhoods through accessible footpaths and shared path networks that are connected with local neighbourhoods and key destinations	1.1.3 Proactively apply for grants, advocate to, and partner with state government and public transport providers to improve cycling and pedestrian infrastructure and train and bus services to decrease reliance on motor vehicles.	Engineering Services	Internal: City Futures External: Department of Transport, PTV, Peninsula Health

Frankston City Health and Wellbeing Plan 2021-2025: YEAR TWO ACTION PLAN

Strategies	What we'll do in Year Two	Lead	Partners
1.1c Build partnerships to deliver community education initiatives and promotional campaigns that encourage walking and cycling and normalise active travel	1.1.5 Initiate partnerships to explore the delivery of promotional and education campaigns about the benefits of walking and cycling for active travel and recreation.	Engineering Services	Internal: City Futures; Community Strengthening External: Peninsula Health, community organisations
1.1d Better meet the transport and movement needs of the local community within Frankston's city centre	1.1.6 Adopt and implement the Frankston Metropolitan Activity Centre Structure Plan to support movement and transport needs of the local community.	City Futures	External: Peninsula Health
Objective 1. 2 Improve access to public open spaces, play spaces and recreation facilities			
1.2a Implement strategies to improve equitable access to a diverse range of high quality open spaces for active recreation and play	1.2.1 Update the Open Space Strategy to ensure the provision of a diverse range of high quality public open spaces that people want to be active in, including people of all ages, genders and abilities.	City Futures	Internal: Community Strengthening, Sustainable Assets, Capital Works Delivery
	1.2.2 Continue to implement the Frankston City Play Strategy and Local Park Plan to create a diverse range of accessible and inclusive play spaces and local parks that all people want to use.	City Futures	Internal: Capital Works Delivery, Community Strengthening
	1.2.3 Implement the Open Space and Play Space Design Standards to improve the accessibility and design of our open spaces.	City Futures	Internal: Capital Works Delivery, Community Strengthening
	1.2.4 Update the Sports Development Plan to provide sports and active recreation infrastructure that meets contemporary standards and is accessible and inclusive of all people.	Community Strengthening	Internal: Capital Works Delivery External: Sporting clubs

Frankston City Health and Wellbeing Plan 2021-2025: YEAR TWO ACTION PLAN

Objective 1.3 Improve access to inclusive club sports and recreation activities			
Strategies	What we'll do in Year Two	Lead	Partners
1.3a Provide inclusive opportunities for all people to be active	1.3.1 Continue to engage families in affordable recreational activities that promote physical activity and play, building on the success of pop-up playgroups in open spaces.	Family Health Support Services	Internal: Community Strengthening
	1.3.2 Roll out the Infrastructure Impact and Club Strength Assessment across sports clubs to guide future sports club development activities.	Community Strengthening	TBC
1.3b Improve community facilities to create more opportunities for inclusive active recreation	1.3.3 Proactively apply for infrastructure grants to improve open space, sports and active recreation infrastructure provision for all people.	Community Strengthening, City Futures	Internal: Community Relations External: Federal Government
	1.3.4 Support the opening of the Belvedere Health and Wellbeing Hub to enable the delivery of community participation opportunities that promote health and wellbeing.	Community Strengthening	External: St Kilda Football Club
	1.3.5 Work in partnership with Monash University and Peninsula Health on the National Centre for Healthy Ageing to support delivery of an Inter-generational Learning and Activity Playground and Independent Living Lab at Belvedere Reserve	Community Strengthening	Internal: City Futures; Capital Works Delivery External: Monash University, Peninsula Health
1.3c Build greater equality and inclusion into club sports to remove barriers for participation	1.3.6 Continue to implement Sports Club Gender Self-Assessment Tool as a culture change program for sporting clubs to achieve greater gender equity, both on and off the field, to improve inclusion and increase participation.	Community Strengthening	External: WHISE, Peninsula Health
	1.3.7 Build greater equality and inclusion into sports clubs through service level agreements and facility user obligations, and extend into seasonal tenancy agreements.	Community Strengthening	External: Sports clubs

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Objective 1.4 Improve healthy eating and food security to support good nutrition throughout the life course				
Strategies	What we'll do in Year Two		Lead	Partners
1.4a Embed healthy food and drink options in council-owned facilities and events	1.4.1	Continue to implement the Healthy Choices Policy to embed healthy food and drink options in council-owned facilities and events to encourage healthy choices.	City Futures	Internal: Community Strengthening, Arts and Culture External: Healthy Eating Advisory Service, Peninsula Health
	1.4.2	Investigate implementing the Achievement Program in early childhood settings to support healthy eating, nutrition, positive food habits and food literacy.	Family Health Support Services	External: Peninsula Health, Achievement Program
1.4b Promote healthy eating initiatives and campaigns that support nutrition throughout the life course	1.4.3	Work in partnership to deliver initiatives that encourage healthy eating throughout the middle years and youth, through Youth Services and Frankston City Libraries.	Community Strengthening, Arts and Culture	External: Peninsula Health
	1.4.4	Continue to support sports clubs in council-owned facilities to provide healthy eating environments and promote water as the drink of choice.	Community Strengthening	External: Peninsula Health, VicHealth, Healthy Eating Advisory Service
1.4c Facilitate improved access to local, sustainable and affordable healthy food	1.4.5	Develop a Healthy, Secure and Sustainable Food Action Plan to improve access to healthy food within the municipality.	Community Strengthening	External: Peninsula Health, Community Support Frankston
	1.4.6	Continue to promote and support initiatives such as food swaps, community meals, school breakfasts, food banks and other community led food projects.	Community Strengthening	Internal: Community Relations External: The Community Plate, Community Support Frankston, schools, food banks

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Strategies	What we'll do in Year Two	Lead	Partners
1.4d Build partnerships and networks to promote food literacy, food security and food growing	1.4.7 Build partnerships to explore opportunities to transform local community spaces into places for the community to come together and grow healthy food, learn new skills, connect and be sustainable.	Community Strengthening	External: The Community Plate
	1.4.8 Participate in The Community Plate to take a collective impact approach to improving access to the local food system and encourage healthy eating.	Community Strengthening	External: Peninsula Health, Mornington Peninsula Shire Council, Monash University, community groups
	1.4.9 Introduce a Seed Library at Frankston Libraries as a free borrowing service to encourage people to grow their own fresh food and plants.	Arts and Culture	TBC

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PRIORITY 2

BUILDING FAIR AND INCLUSIVE COMMUNITIES

Objective 2.1 Improve opportunities to reduce health inequities, poverty and disadvantage

Strategies	What we'll do in Year Two	Lead	Partners
2.1a Partner to reduce barriers and improve accessibility, inclusiveness and cultural safety of services	2.1.1 Explore methods to develop stories highlighting the health and wellbeing needs of Frankston City's diverse community to inform the delivery of services and infrastructure.	City Futures	Internal: Customer Relations, Community Strengthening External: Disability Access and Inclusion Committee, Positive Ageing Frankston Ambassadors
	2.1.2 Implement the Disability Action Plan 2021-2025 to deliver actions that reduce barriers and increase access and inclusion.	Community Strengthening	Internal: Family Health Support Services External: Disability services, Disability Access and Inclusion Committee
2.1b Provide accessible information about services, supports and health and wellbeing to support health literacy	2.1.3 Through the Future Ready Frankston Program, continue to improve the accessibility and functionality of Council's website and improve digital access to Council's services and information.	Business Transformation	Internal: Business and Information Technology
	2.1.4 Implement the Frankston Customer Service Charter to deliver accessible, respectful and clear communication and services.	Community Relations	

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Objective 2.2 Partner and advocate to improve equitable access to education, employment and housing			
2.2a Partner and advocate for improved pathways into education, training and employment	2.2.1	Develop and adopt the Economic Development and Skilled Community Strategy to identify approaches to better meet the education and training needs of Frankston City's diverse community and improve education, training, entrepreneurship and employment pathways for under-represented groups.	City Futures External: Employment sector, business sector, FMPLLEN, DET
	2.2.2	Participate in the Job and Skills Network Frankston to support active linkages and coordination between education providers, skills, workers and employers.	City Futures Internal: Family Health Support Services External: Employment sector, Chisholm, Groomed to Go, Brotherhood of St Laurance, HeadSpace, DET, FMPLLEN
	2.2.3	Explore opportunities to promote and support women in business through the development of tailored programs, including entrepreneurship skills training, promoting successful women in business through Invest Frankston and business mentoring.	City Futures External: Business experts
2.2b Partner and advocate for equitable access to suitable and secure affordable housing	2.2.4	Work in partnership to advocate for people experiencing, or at risk of, homelessness to be connected with housing and social support services through the Frankston City Housing and Homelessness Alliance Strategic Plan, Frankston Zero initiative and Y2 campaign.	Community Strengthening Internal: City Futures, Development Services External: Peninsula Health, PCLC, Bolton Clarke, Southern Homelessness Network, Launch Housing, Salvation Army, Melbourne City Mission, NEAMI National, WAYSS, Mentis Assist, White Lion, YSAS, Community Support Frankston

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Strategies	What we'll do in Year Two	Lead	Partners
	2.2.5 Improve access to affordable housing through the development of the Frankston Housing Strategy and Action Plan.	City Futures	Internal: Development Services External: Department of Environment, Land, Water and Planning
	2.2.6 Support the Frankston City Housing Advisory Committee to monitor, advocate and provide advice to Council on local housing needs within Frankston City.	City Futures	Internal: Development Services; Procurement, Property and Risk
Objective 2.3 Strengthen relationships to support Aboriginal self-determination and reconciliation			
2.3a Acknowledge Traditional Owners as the custodians of our land and Aboriginal and Torres Strait Islander peoples culture as foundational to Frankston City's identity	2.3.1 Work in partnership with Traditional Owners to identify, protect, recognise and promote Aboriginal culture, heritage and sites of cultural significance when planning and managing land use and development.	City Futures	Internal: Development Services External: Bunurong Land Council
2.3b Respect and support Aboriginal and Torres Strait Islander peoples self-determination in achieving equitable health outcomes	2.3.2 Build relationships to explore opportunities to engage with Aboriginal and Torres Strait Islander peoples' to identify activities that support good health and wellbeing.	City Futures	Internal: Community Strengthening External: Bunurong Land Council, Nairn Marr Djambana, First Peoples' Health and Wellbeing Service
	2.3.3 Project manage the redevelopment of Nairn Marr Djambana as space to provide meaningful cultural connection and wellbeing.	Community Strengthening	Internal: Community Relations External: Nairn Marr Djambana, local state and federal MPs

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Strategies	What we'll do in Year Two	Lead	Partners
2.3b Collaborate with Traditional Owners and Aboriginal and Torres Strait Islander peoples to advance the reconciliation process, promoting respect, recognition and understanding of cultures and histories	2.3.4 Implement the Reconciliation Action Plan to demonstrate Council's commitment to stand with Aboriginal and Torres Strait Islander peoples in and around Frankston City to advance reconciliation.	Community Strengthening	Internal: All Council departments External: Bunurong Land Council, Nairn Marr Djambana
	2.3.5 Provide opportunities to build awareness, understanding and respect of Aboriginal and Torres Strait Islander culture and history through NAIDOC Week, Reconciliation Week and arts programming.	Community Strengthening	Internal: Family Health Support Services, Arts and Culture External: Bunurong Land Council, Nairn Marr Djambana

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PRIORITY 3

INCREASING MENTAL WELLBEING AND RESILIENCE

Objective 3.1 Support opportunities to build social networks and community connection

Strategies	What we'll do in Year Two	Lead	Partners
3.1a Facilitate initiatives that support recovery from the COVID-19 pandemic	3.1.1 Deliver the Jobs Victoria Advocates Program to connect people with local employment opportunities and services such as training, counselling, mentoring and volunteering (funded until June 2023).	City Futures	Internal: City Futures, Community Strengthening, Arts and Culture External: Jobs Victoria, Community Support Frankston
	3.1.2 Work in partnership to pilot the What Program in secondary colleges to strengthen support networks and pathways, referrals to youth groups and activities and connect young people to the community through engaging and interactive workshops.	Community Strengthening	External: Secondary Schools, community health services
3.1b Support and promote opportunities to build social networks and community connections	3.1.3 Implement the Positive Ageing Action Plan 2021-2025, deliver social inclusion actions to support older adults at risk of loneliness.	Family Health Support Services	External: FMP PCP, U3A, Seniors Groups, Neighbourhood Houses
	3.1.4 Implement the Youth Action Plan 2022-2026 to identify and facilitate more activities to support young people to be socially connected.	Community Strengthening	Internal: Arts and Culture, Youth Council External: Headspace, schools, community health, community groups

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Strategies	What we'll do in Year Two	Lead	Partners
	3.1.5 Implement the Municipal Early Years Plan 2021-2025 to support individuals and families to strengthen relationships and social networks.	Family Health Support Services	External: Frankston Mornington Peninsula Child and Family Partnership, Communities for Children, early years providers
	3.1.6 Expand the Project-Y Project into other areas of the municipality to provide assertive outreach to young people in need of support to make positive transitions into adulthood.	Community Strengthening	External: Taskforce, YSAS, White Lion, Living the Dream Foundation, Brotherhood of St Laurance, Salvation Army, PLCL, FamDAS, Vicinity, Victoria Police
	3.1.7 Provide training and resources for community groups and individuals to build digital literacy and connection to technology, including trialling a program providing digital items for loan through Frankston City Libraries.	Arts and Culture	Internal: Family Health Support Services, Community Strengthening
	3.1.8 Offer a range of programs that respond to community needs at Frankston North, Karingal and Frankston South Community centres, with programs and activities to provide social connection opportunities for people experiencing social isolation	Community Strengthening	Internal: Family Health Support Services, Arts and Culture External: Community groups, Neighbourhood Houses
	3.1.9 Explore intergenerational opportunities that build social connection and encourage skill sharing, including the L2P program and building intergenerational relationships through the Environmental Friends Network.	Community Strengthening, City Futures	Internal: Impact Volunteering, Family Health Support Services External: Environmental groups, volunteer mentors, Impact Volunteering

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Strategies	What we'll do in Year Two	Lead	Partners
3.1c Partner to deliver initiatives that build mental wellbeing and resilience	3.1.10 Provide local leadership through participation in a suicide prevention collaboration to explore prevention strategies.	Community Strengthening	Internal: City Futures External: SEMPHN, DHHS, Jesuit Social Services
	3.1.11 Support a coordinated response to suicide and harm through participation in the FMP Post Suicide Prevention Protocol.	Community Strengthening	External: SEMPHN, Mornington Peninsula Shire Council
	3.1.12 Investigate implementing the Achievement Program in early childhood settings to improve social and emotional wellbeing and resilience.	Family Health Support Services	External: Peninsula Health, Achievement Program, long day care providers, kindergartens
Objective 3.2 Increase volunteering and community participation			
3.2a Strengthen support and capacity building for volunteers and promote volunteering opportunities	3.2.1 Continue to build connections between volunteers and volunteer organisations, with promotion targeted at groups identified as being at greater risk of social isolation.	Community Strengthening, Family Health Support Services, City Futures	Internal: Impact Volunteering External: Not for profit sector, community groups
	3.2.2 Build the capacity of volunteer managers through the provision of training and networking opportunities.	Community Strengthening	Internal: Impact Volunteering External: Neighbourhood Houses
	3.2.3 Through the Biodiversity Action Plan and Urban Forest Action Plan, enhance the community's connection with their local natural environment through projects that encourage participation in environmental volunteering and biodiversity protection and improve access to information on the natural environment.	City Futures	External: Environmental Friends Groups

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Strategies	What we'll do in Year Two	Lead	Partners
3.2b Build opportunities for people to engage and influence Council decisions that impact them	3.2.4 Maintain the Frankston City Community Panel of local residents to engage and collaborate with Council on key projects and issues to influence decision making, ensuring a diverse mix of voices from all ages, genders, cultures, local areas and backgrounds are represented.	Community Relations	Internal: All departments
	3.2.5 Continue to improve community engagement and inclusion through the implementation of the new Community Engagement Framework and online engagement platform Engage Frankston, enabling the community to interact with Council and each other to have their say on key Council policies, programs and activities.	Community Relations	Internal: All departments
	3.2.6 Develop the Strategic Place Activation Plan to provide opportunities to engage the community in the design and development of local activations.	City Futures	Internal: Tourism & Campaign Marketing
3.2c Explore opportunities to support community participation in the arts and connection with natural environments	3.2.7 Continue to use digital and outdoor engagement methods to complement in-person opportunities to better support families to remain engaged and participating.	Family Health Support Services	
	3.2.8 Improve the access and inclusion of major events and library programs through the introduction of social scripts, sensory spaces, AUSLAN interpretation, open captioning, audio descriptions, relaxed performances, accessible Storytimes, audio description of photos and captioning of videos.	Arts and Culture	
	3.2.9 Deliver arts and culture programs that promote mental wellbeing, social connection and cultural expression, including the Artwell program, DialysArt and other curated programs.	Arts and Culture	External: RMIT, Peninsula Health
	3.2.10 Promote community representation and diversity in the development and delivery of arts and culture programming to connect people of all ages, abilities and backgrounds.	Arts and Culture	External: Education sector, community health services

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Objective 3.3 Foster social cohesion and community harmony			
Strategies	What we'll do in Year Two	Lead	Partners
3.3a Strengthen our value, inclusion and celebration of Frankston City's diverse communities	3.3.1 Establish a Culturally and Linguistically Diverse (CALD) Network to enable Council to better connect with diverse communities and cultural leaders to improve inclusion and engagement.	Community Strengthening	Internal: Community Relations
	3.3.2 Through the CALD Network, support the recognition and celebration days of significance and festivals for our diverse communities.	Community Strengthening, Community Relations	Internal: Family Health Support Services, Arts and Culture
3.3b Partner and advocate to promote diversity and address discrimination	3.3.3 Continue to deliver a diverse training program to staff to support inclusion and gender equality, including unconscious bias and inclusive leadership.	People and Culture	External: Training providers
	3.3.4 Support the Peninsula Pride youth alliance to raise awareness, promote diversity and improve the overall mental health of young LGBTQIA+ people.	Community Strengthening	External: HeadSpace, Mornington Peninsula Shire Council
	3.3.5 Promote positive images and stories about diverse communities, and dispel harmful myths and stereotypes.	Customer Relations	

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PRIORITY 4

STRENGTHENING CLIMATE ACTION FOR COMMUNITY WELLBEING

Objective 4.1 Increase awareness of the health impacts of climate change

Strategies	What we'll do in Year Two	Lead	Partners
4.1a Raise awareness of the health impacts of climate change through strategies on climate change mitigation and adaptation	4.1.1 Implement the Climate Change Strategy and Action Plan to resource Council's adaption and mitigation actions.	Sustainable Assets	Internal: All departments External: State government departments
	4.1.2 Build relationships to increase awareness of the health impacts of climate change and promotion of information to encourage emergency preparedness and resilience, with a focus on vulnerable groups.	Safer Communities	Internal: Family Health Support Services, Community Relations External: SECCCA, CFA, Australian Red Cross
	4.1.3 Implement the Urban Forest Action Plan to deliver increased tree canopy coverage in the areas recognised as a priority for action due to low canopy cover, high urban heat and social vulnerability.	City Futures	Internal: Community Relations, Sustainable Assets, Operations
4.1b Facilitate community education programs to increase awareness and action	4.1.4 Explore opportunities to share education and awareness raising campaigns to increase the community's knowledge and skills for advocacy and action.	Sustainable Assets	Internal: City Futures External: SECCCA

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Objective 4.2 Strengthen response to public health threats and emergencies for vulnerable communities			
Strategies	What we'll do in Year Two	Lead	Partners
4.2a Consider the direct and indirect health impacts of climate change in emergency and recovery planning	4.2.1 Continue to review the (all agency) Municipal Emergency Management Plan and sub-plans to consider climate change and its impacts on health and wellbeing, with a focus on vulnerable groups.	Safer Communities	External: CFA, FRV, Ambulance Victoria, Victoria Police, Vic SES, Australian Red Cross, Department of Families, Fairness & Housing, Victorian Council of Churches Emergencies Ministry, Peninsula Health
	4.2.2 Proactively apply a gender lens into emergency management practice and planning using evidence based approaches and research.	Safer Communities	Internal: City Futures External: Gender and Disaster Pod
	4.2.3 Consider the impacts of climate change in the review of the Municipal Planning Strategy.	City Futures	Internal: Sustainable Assets
4.2b Support initiatives that build community emergency preparedness and resilience	4.2.4 Participate in the South East Council Climate Change Alliance led project, Enhancing Climate Resilience to Climate Change, to help prepare communities in the South East region for current and future changes to the climate by improving community preparedness.	Sustainable Assets	Internal: City Futures, Community Strengthening External: South East Council Climate Change Alliance, The Minderoo Foundation

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Strategies	What we'll do in Year Two	Lead	Partners
4.2c Provide and promote accessible community spaces for people without adequate heating and cooling	4.2.5 Raise awareness of accessible community spaces, like libraries, neighbourhood houses and community centres, shopping centres and the cinema, for people who do not have adequate heating and cooling in their homes	Safer Communities	Internal: Community Relations, Community Strengthening External: Vicinity
Objective 4.3 Support healthy and sustainable homes, buildings and public spaces			
4.3a Implement initiatives that promote Environmentally Sustainable Design to improve living standards	4.3.1 Embed Environmentally Sustainable Design principles into strategies and plans relating Council-owned facilities and new developments, buildings, public realm and places.	City Futures	Internal: Development Services External: Department of Environment, Land, Water and Planning
	4.3.2 Implement Council's ESD Standards for Council Buildings Policy to improve the health, comfort and efficiency of Council's community-use facilities.	Building and Facilities	Internal: City Futures, Development Services External: Department of Environment, Land, Water and Planning
4.3b Support initiatives that enable the community to improve the sustainability of their homes and reduce fuel poverty	4.3.3 Through the implementation of the Climate Change Strategy, explore ways to introduce and support programs to enable the community to upgrade their homes to be more sustainable and climate resilient.	Sustainable Assets	Internal: City Futures
4.3c Implement measures that reduce the pressure on drinking water supplies	4.3.4 Develop and advocate for projects to increase the use of alternative water supplied to irrigate active spaces so they remain accessible whilst reducing pressure on drinking water supplies.	Engineering Services	External: State government

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PRIORITY 5

STRENGTHENING GENDER EQUALITY AND RESPECTFUL RELATIONSHIPS

Objective 5.1 Build partnerships to prevent family violence, violence against women and elder abuse

Strategies	What we'll do in Year Two	Lead	Partners
5.1a Develop and implement initiatives that prevent family violence, violence against women and elder abuse	5.1.1 Update the Family Violence Prevention Action Plan to support action to prevent violence against women and children.	Community Strengthening	Internal: Family Health Support Services, Safer Communities, City Futures External: WHISE
5.1b Advocate and partner to promote gender equality and prevention of family violence and violence against women	5.1.2 Collaborate with WHISE to implement the Promoting Respect & Equity Together Strategy for Southern Metropolitan Melbourne and Health Down South Strategy in Frankston City to participate in collective action across the southern Melbourne region.	Community Strengthening	Internal: Family Health Support Services External: WHISE

Objective 5.2 Strengthen equitable, safe and respectful relationships

5.2a Engage the community in programs that strengthen safe and respectful relationships	5.2.1 Conduct a review and evaluation of the Men As Role Models project.	Community Strengthening	External: Headspace, Jesuit Social Services, Coast Guard, Whitelion, PCLC, VEC, Nairn Marr Djambana, Elisabeth Murdoch College
	5.2.2 Deliver Baby Makes 3 through the Maternal and Child Health Service to support parents to enjoy equal and respectful relationships.	Family Health Support Services	Internal: Community Strengthening

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Strategies	What we'll do in Year Two	Lead	Partners
	5.2.3 Launch Council's interactive respectful relationships online learning module for young people to provide education and support on navigating healthy and unhealthy relationships.	Community Strengthening	External: Secondary schools
	5.2.4 Participate in the Critical Friends Network to strengthen respectful relationships education being delivered within secondary schools.	Community Strengthening	External: Secondary Schools, WHISE, DET
5.2b Engage the community in campaigns that raise awareness of gender equality and attitudes and behaviours that enable family violence and violence against women	5.2.5 Participate in campaigns that raise awareness of gender equality, preventing violence against women and respectful relationships, including the 16 Days of Activism and International Women's Day	Community Strengthening	Internal: Family Health Support Services, Arts and Culture External: FMP PCP
	5.2.6 Participate in campaigns that raise awareness of elder abuse and address ageism, including Elder Abuse Awareness Day and EveryAGE Counts Ageism Awareness Day.	Family Health Support Services	External: FMP PCP, EveryAGE Counts
5.2c Advocate and partner to promote the rights, dignity and independence of older adults	5.2.7 Deliver actions from the Positive Ageing Action Plan 2021-2025 that aim to build respect for older adults.	Family Health Support Services	Internal: Community Strengthening, Capital Works Delivery External: Peninsula Health, FMP PCP, Victorian Government, community groups, funding bodies
	5.2.8 Participate in the Respecting Seniors Network Steering Committee to explore ways to change community attitudes towards older people and ageing.	Family Health Support Services	External: Respecting Seniors Network Committee members
	5.2.9 Facilitate the Age Friendly Frankston Ambassadors program to represent older adults and challenge perceptions of older people.	Family Health Support Services	External: Age Friendly Frankston Ambassadors

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Objective 5.3 Create gender equitable workplaces, services and programs			
Strategies	What we'll do in Year Two	Lead	Partners
5.3a Strengthen gender equality within Frankston City Council	5.3.1 Continue to support and develop Council Diversity and Inclusion Group to champion, advocate and oversee the implementation of the Gender Equality Action Plan 2022-2025.	People and Culture	Internal: All Council departments
	5.3.2 Implement the Gender Equality Action Plan 2022-2025 to foster a workplace culture where all staff can have an equal lived experience.	People and Culture	Internal: Council's Diversity and Inclusion Group External: Gender Equality Commission
5.3b Ensure Council's policies, services, programs and facilities are gender equitable, safe and inclusive	5.3.3 Develop processes and build capabilities to commence Gender Impact Assessments on key Council policies, programs and services to reduce unintended barriers that drive inequity.	People and Culture	Internal: City Futures, Council's Diversity and Inclusion Group External: Gender Equality Commission

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PRIORITY 6 BUILDING SAFE COMMUNITIES

Objective 6.1 Create safe public spaces through Council policy, planning and design

Strategies	What we'll do in Year Two	Lead	Partners
6.1a Improve the safety, comfort and enjoyment of public spaces	6.1.1 Continue to implement the Lighting Frankston Action Plan and Local Shopping Strips Plan to increase the safety and broader use of public open spaces, play spaces, community infrastructure and activity centres.	City Futures	Internal: Capital Works Delivery
6.1b Develop policies and plans that improve the safety of the community	6.1.2 Adopt a Safer Communities Policy and Strategy to provide context to Council's commitment to a safe and welcoming community where people to feel safe, included and able to participate in community life.	City Futures, Safer Communities	Internal: Community Strengthening, Family Health Support Services External: Victoria Police, WHISE
	6.1.3 Explore initiatives such as Your Ground in creating safe environments for the whole community, including women and people across the gender spectrum.	Community Strengthening	

Objective 6.2 Build partnerships that change cultures and reduce harms from alcohol and other drugs and gambling

6.2a Build partnerships to foster collaboration and coordination of harm prevention and minimisation initiatives	6.2.1 Participate in the PIVOT youth crime prevention program to support young people who have had repeated contact with the justice system through assertive outreach support and case management.	Community Strengthening	Internal: Safer Communities External: TaskForce, Victoria Police
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Frankston City Health and Wellbeing Plan 2021-2025: YEAR TWO ACTION PLAN

Strategies	What we'll do in Year Two	Lead	Partners
	6.2.2 Build partnerships to improve access to education programs and support services for families and young people on harms relating to alcohol and other drugs.	Community Strengthening	Internal: City Futures, Safer Communities External: FMP PCP, Monash University, Peninsula Health
6.2b Partner to deliver programs that promote safe behaviours and encourage participation in alternative recreational activities	6.2.3 Build partnerships to collaborate on prevention programs and initiatives that address harmful gambling.	City Futures	Internal: Community Strengthening, Arts and Culture External: Public Libraries Victoria, Gamblers Help Southern
	6.2.4 Continue to implement the Libraries After Dark program to provide an alternative recreational activity to local pokies venues in the evenings.	Arts and Culture	External: Public Libraries Victoria
6.2c Create healthy environments in Council-owned facilities to prevent harms from gambling and alcohol and other drugs	6.2.5 Support sports clubs to build their capacity to reduce harm and encourage participation in the Good Sports Program and Love the Game campaign.	Community Strengthening	External: Good Sports, Responsible Gambling Victoria
6.3d Partner to advocate on legislative reform and raise awareness of gambling related harm	6.2.6 Partner with the Alliance for Gambling Reform to advocate for gambling legislative reform at a national and local level.	City Futures	Internal: Community Strengthening External: Alliance for Gambling Reform
	6.2.7 Partner with the Alliance for Gambling Reform to advocate for gambling legislative reform at a national and local level.	City Futures	External: Alliance for Gambling Reform

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Strategies	What we'll do in Year Two	Lead	Partners
	6.2.8 Undertake research and monitor statistical data to better understand the community's needs relating to gambling harms, including sports betting and online gambling amongst different cohorts and how it intersects with health inequities.	City Futures	External: Gamblers Help Southern
	6.2.9 Build partnerships to explore the delivery of awareness raising campaigns to prevent and reduce gambling harm and increase awareness of support services available.	City Futures	Internal: Community Strengthening External: Gamblers Help Southern
	6.2.10 Participate in Gambling Harm Awareness Week to start conversations about gambling harms the effects they can have on communities.	City Futures	Internal: Community Strengthening External: Gamblers Southern Help
Objective 6.2 Create smoke free communities			
6.3a Partner to deliver initiatives that encourage smoking cessation and de-normalisation of smoking	6.3.1 Work in partnership with Peninsula Health to promote smoke free environments in council and community settings.	Community Strengthening, Arts and Culture	Internal: Arts and Culture External: Peninsula Health
6.3c Minimise harm from smoking and exposure to second-hand smoke through monitoring and education	6.3.2 Continue to monitor and provide education in relation to No Smoking within certain distances around designated areas, such as playgrounds and schools.	Development Services	Internal: Community Relations
	6.3.3 Continue to monitor tobacco retailers to ensure they are displaying required health warning signage.	Development Services	External: Retailers

Executive Summary**12.5 Frankston Youth Action Plan 2022-2026**

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1: 1. Healthy and Safe Communities

Level 2: 1.5 Engage young people to support their educational outcomes

Purpose

To seek Council adoption of the Frankston Youth Action Plan 2022 – 2026

Recommendation (Director Communities)

That Council:

1. Notes the draft Youth Action Plan 2022-2026 was developed over several stages, involving extensive engagement with young people/community members and internal/external stakeholders;
2. Notes that the draft Youth Action Plan 2022-2026 was publicly exhibited for a period of 4 weeks and no written submissions were received; and
3. Adopts the Youth Action Plan 2022-2026.

Key Points / Issues

The development of our Youth Action Plan has been guided by both local and state research data, and what our young people/community has told us is most important to them. The thorough consultation process has provided us with a level of insight that will ensure our plan is robust and responsive to the specific needs of young people in Frankston. There was no additional feedback or suggestions from the community during our final public exhibition, which was somewhat expected given the investment that was made into proactively seeking and gaining invaluable feedback during previous rounds of community consultation.

Based on the information obtained through our community engagement, council plans and policies, and what the data is telling us, we have identified the following 'Priorities':

- Priority 1: Safe Places in Our Community
- Priority 2: Health and Wellbeing
- Priority 3: Education and Employment
- Priority 4: Inclusion and Accessibility
- Priority 5: Youth Participation and Engagement

The Frankston Youth Action Plan 2022-2026 will:

- Identify the current and future needs of young people (12-24 years) within Frankston City
- Plan services, programs and facilities for our young people
- Build on existing initiatives and identify opportunities to support young people
- Provide opportunities for youth participation and advocacy on behalf of our young people

Please note: The attached Youth Action Plan has been updated with the latest ABS data (references included), which has been made available since the previous draft.

12.5 Frankston Youth Action Plan 2022-2026**Executive Summary**

The document is currently in the process of being professionally designed to ensure it is visually engaging and youth-friendly, although the content itself will be consistent with this version.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Community engagement with our young people and other key stakeholders is a significant part of the consultation process, and along with the relevant data, provides a level of insight that will ensure the plan is targeted and responsive to the specific needs of young people in Frankston.

A series of in-depth interviews, consultations, and questionnaires have been undertaken, gathered and collated into draft themes, identifying five key priorities.

- Focus groups with youth leadership groups, including:
 - Youth Council
 - Fresh Entertainment (FReeZA)
 - NexGen Advisory
- Online surveys through Engage Frankston and physical forms at youth programs, as well as community consultation at events, and community activations with:
 - Young People (242) from diverse backgrounds, including:
 - People with a disability
 - People from diverse cultural backgrounds
 - People from the LGBTIQ+ community
 - Adults/Carers (65), including:
 - Parents/Carers
 - Volunteers working with young people
 - Professionals working with young people
 - Delivery Partners/Service Providers (31)
 - Schools (15)
- Ongoing program and service development via social impact surveys

2. Other Stakeholders

Internally consulted stakeholders include:

- In-depth Interviews and Online Staff Survey with members of Youth Services team, including Senior Youth Workers, Team Leader and Coordinator
- Diversity and Inclusion Project Manager
- Family Violence Project Manager
- Community Development Project Manager

12.5 Frankston Youth Action Plan 2022-2026**Executive Summary**

- Reconciliation Project Manager
- Cultural Engagement Officer
- Community Engagement and Participation
- Social Policy and Planning
- Libraries and Learning
- Family Health Support Services

Analysis (Environmental / Economic / Social Implications)

The purpose of the Frankston Youth Action Plan 2022-2026 is to act as the guiding document that steers the direction of how Council will collaborate with the community, youth service delivery partners and other key stakeholders, to work with, support, and provide opportunities to our young people (12-24 years). It is part of a suite of action plans that responds to the key outcomes and priorities of the Frankston City Council Plan, and Health and Wellbeing Plan. The Youth Action Plan will help strengthen current programs and initiatives, as well as explore additional opportunities to respond to social issues and needs of young people in the community.

The Frankston Youth Action Plan 2022-2026 will:

- Identify the current and future needs of young people (12-24 years) within Frankston City
- Plan services, programs and facilities for our young people
- Build on existing initiatives and identify opportunities to support young people
- Provide opportunities for youth participation and advocacy on behalf of our young people

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal issues associated with this report. Privacy of submissions will be protected as per legislative requirement.

Policy Impacts

The draft Youth Action Plan will not exist in isolation of other important internal and external policies, plans and legislation. Privacy and Freedom of Information legislation will be complied with in collection and storage of all stakeholder and community feedback through the process of public exhibition.

The Youth Action Plan 2022-2026 incorporates compliance with contemporary Child Safe Standards and Policy, analysis of current approaches to youth development in a local government context, as well as review of the current Council Plan, Health and Wellbeing Plan, and other key strategies at council. These plans detail future outcomes and priorities that contribute to the long term Community Vision.

12.5 Frankston Youth Action Plan 2022-2026**Executive Summary****Officer's Declaration of Interests**

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Feedback from the community and relevant stakeholders will continue to be subject to privacy considerations.

The Youth Action Plan is developed in order to offer guidance and address issues and needs that emerge in regards to young people, increasing public awareness of Council's proactivity in this space, and therefore highlighting the degree of investment in our engagement with the community to identify and respond to the needs of young people and the broader community. This ultimately reduces reputational risk to Council.

Conclusion

The draft Youth Action Plan 2022-2026 will provide strategic direction for a whole-of-Council approach to achieve positive outcomes for young people within the community and support the municipality to become a youth-friendly and inclusive city.

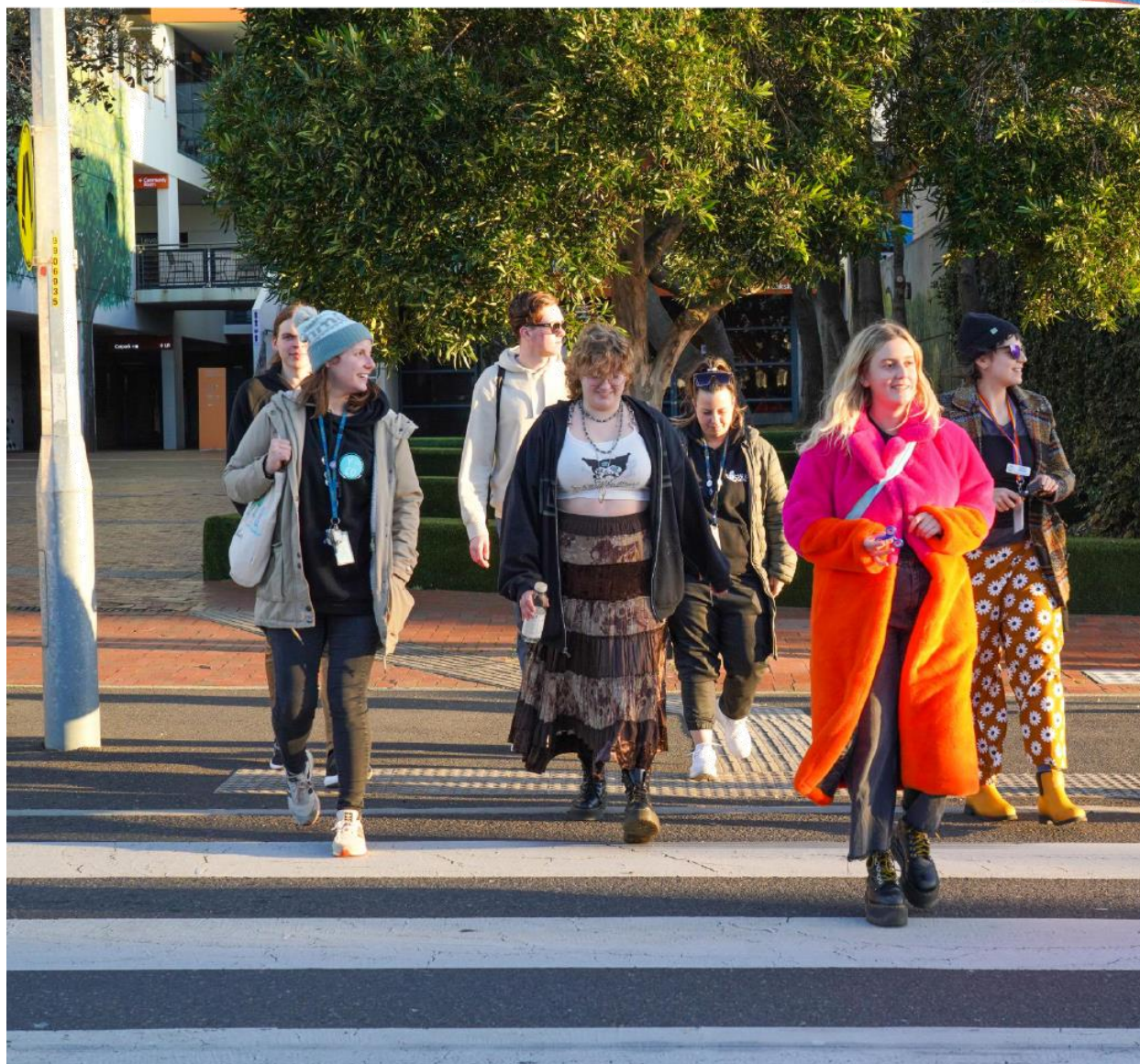
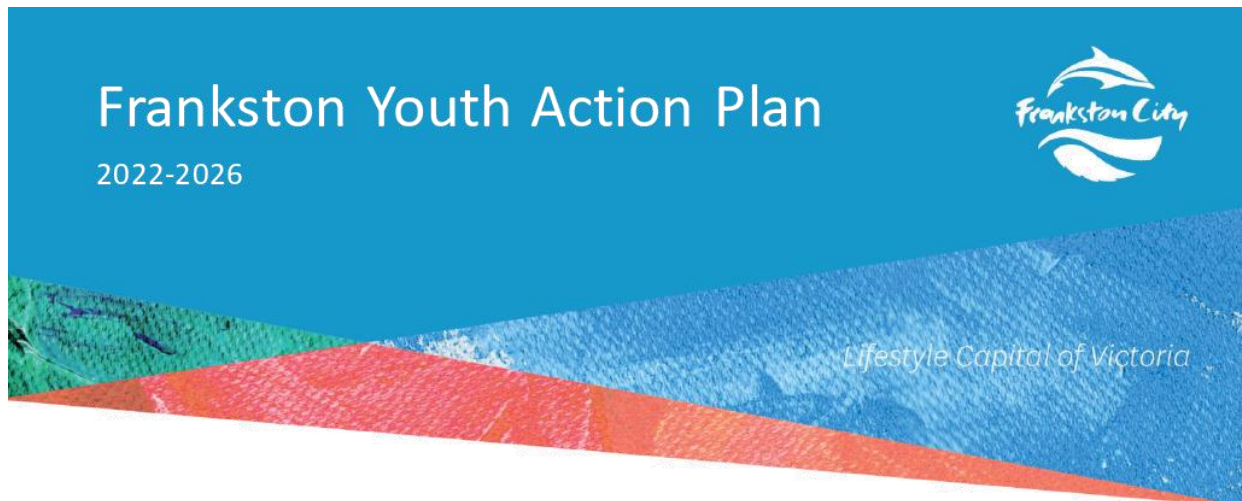
Young people aged 12-24 make up 15% of the total population in Frankston City, and play a vital role in building the future of Frankston, ensuring it is a truly liveable city that they are proud of. There is a need to build capacity and opportunities for participation, allowing our young to have a voice by providing opportunities for them to have a real impact in their community and on council decision-making, ensuring they are well represented. This plan will provide guidance and opportunities that improve their health and wellbeing, build strong social and support networks, and support them to pursue their aspirations and achieve their potential.

It is recommended that Council adopts the Youth Action Plan 2022-2026 to commence its implementation for the benefit and support of young people in Frankston City. This Plan will inform the way we work with young people and our delivery partners over the next five years. It is the start of an ongoing conversation with young people and the youth and community sectors about how we will collaborate to improve the futures of young people through:

- Strengthening existing service delivery
- Implementation of new initiatives
- Collaboration with young people, internal and external delivery partners

ATTACHMENTS

Attachment A: [📄](#) Draft Frankston Youth Action Plan 2022-2026



Seaford >> Frankston >> Langwarrin >> Karingal >> Skye >> Frankston South >> Frankston North >> Carrum Downs >> Langwarrin South >> Sandhurst



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Welcome to Frankston

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.





Summary

Our Role in the Community

Frankston City Council's Youth Services team plays a significant role in working across the municipality with a large number of diverse young people, with varying needs and backgrounds. Our role in the community is to engage, support, and connect our young people, in order to empower them by helping to build their capacity and support networks, with a focus on early intervention.

Council promotes young people's health, social inclusion, skill development and leadership, with an emphasis on youth participation. This provides young people with opportunities to be involved in the development and delivery of youth programs and events, ensuring they are meaningful and specific to the interests and needs of the young people we work with. This leads to more effective engagement of our young people, providing them with opportunities to contribute positively to their communities through youth participation.

In partnerships with stakeholders in the community such as schools, education and employment providers, local businesses, Victoria Police and other support service providers, council delivers a diverse range of programs, events and services designed to build the confidence and resilience of young people. Our goal is to provide opportunities that improve their health and wellbeing, build strong social and support networks, and ultimately empower them to achieve their potential.

Purpose of Our Plan

The purpose of the Frankston Youth Action Plan 2022-2026 is to act as the guiding strategy that steers the direction of how Council will collaborate with the community, youth service delivery partners and other key stakeholders, to work with, support, and provide opportunities to our young people. It is part of a suite of action plans that responds to the key outcomes and priorities of the

Frankston City Council Plan, and Health and Wellbeing Plan.

The safety of our young people is our highest priority, which is why our plan has been developed alongside our Child Safe Policy, which we actively inform, implement and promote in the Frankston community. We have also considered Victoria's youth strategy 2022-2027 'Our Promise, Your Future', in the development of our plan and how we respond to the needs and priorities of young people in Frankston.

The Frankston Youth Action Plan 2022-2026 will:

- Identify the current and future needs of young people (12-24 years) within Frankston City
- Plan services, programs and facilities for our young people
- Build on existing initiatives and identify opportunities to support young people
- Provide opportunities for youth participation and advocacy on behalf of our young people

Our Planning Approach

The Youth Action Plan 2022-2026 is developed through analysis of current approaches to youth development in a local government context, as well as review of the current Council Plan, Health and Wellbeing Plan, and other key strategies at council. These plans detail future outcomes and priorities that contribute to the long term Community Vision.

Community engagement with our young people and other key stakeholders is a significant part of the consultation process, and along with the relevant data, provides a level of insight that will ensure our plan is robust and responsive to the specific needs of young people in Frankston. A series of in-depth interviews, consultations, and questionnaires have been undertaken, gathered and collated into draft themes, identifying five key priorities. Aligned with each priority is a list of



actions which will guide the work that council undertakes over the life of the Youth Action Plan to ensure young people within the municipality are receiving the full range of civil, cultural, economic, political and social rights. Research data and feedback from our community consultations have been gathered and collated, and will ultimately shape our Frankston Youth Action Plan 2022-2026.

Development of the Frankston Youth Action Plan 2022-2026 is guided by:

- Key council plans and policies
- Community feedback and research data
- Our current commitments
- Victoria's youth strategy 2022-2027 'Our Promise, Your Future'

Frankston City Snapshot

Frankston City is situated on the eastern shore of Port Phillip Bay, about 40 kilometres south of Melbourne central business district and is home to an estimated 2021 population of 140,809. The municipality covers an area of about 131 square kilometres from Seaford Wetlands in the north, to Frankston South in the south and the Western Port Highway in the east. The western boundary of the city is made up of 11 kilometres of coastline.

Frankston City is a predominantly residential municipality in Melbourne's outer southern suburbs. The City features well established residential areas, recent growth areas such as Carrum Downs, Skye, Sandhurst and Langwarrin, and rural residential areas such as Langwarrin South. Frankston City has experienced significant population growth in areas such as Karingal, Frankston Heights and Frankston North developing in the 1960s and 1970s and Carrum Downs and Langwarrin developing in the 1980s through to the present.

It is the major retail, employment, cultural, professional and administrative services centre for Melbourne's south-eastern suburbs and the

Mornington Peninsula. Major institutions include Monash University, Chisholm Institute of TAFE, and Frankston Hospital (Peninsula Health). Frankston Central is one of nine nominated Metropolitan Activity Centres, offering the outer southern Melbourne region major health, education, arts and retail precincts that make Frankston City it a desirable place to work and live.

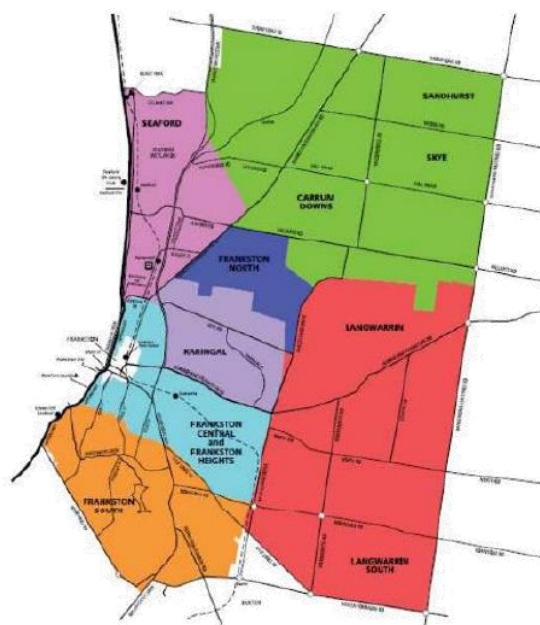


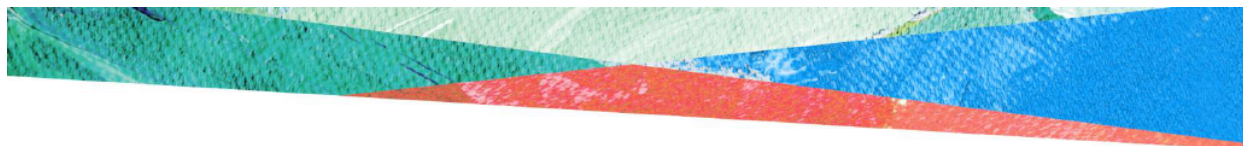
Image: City of Frankston Ward Map

Demographic Snapshot

The data presented below has been taken from [.id community, Frankston community profile](#) using 2021 Census data, unless otherwise referenced¹.

Population

In 2021 there were an estimated 20,657 young people aged between 12-24 years residing in Frankston City, representing approximately 15% of



the total population of 140,809. Based on the 2016 Census data this number is forecast to grow to 24,838 by 2041ⁱⁱ.

In 2021, 1.3% of Frankston City's population was of Aboriginal and/or Torres Strait Islander descent compared to 1% in Victoria. While Frankston City had a higher proportion of Aboriginal and Torres Strait Islanders, it is important to note that this varied across the City. Proportions ranged from a low of 0.7% in Frankston South to a high of 2.7% in Frankston North.

Disability

In 2021, 9,014 people (or 6.5% of the population) in Frankston City reported needing help in their day-to-day lives due to disability. This compares with 5.1% in Victoria. It is important to note that these numbers only capture the total number of people living with disability, who require daily assistance.

The Disability, Ageing and Carers Survey (2018) found that 10% of young people aged 15-24 years in Victoria had some level of disability, compared to 17% of all people in Victoriaⁱⁱⁱ. 5.9% of young people in Victoria aged 15-24 years had a severe or profound disability and need help with one or more core activities, compared to 13.8% of all people in Victoria^{iv}.

Young Carers

There are more than 235,000 young carers in Australia, and although many describe caring as a positive experience, health and wellbeing can be seriously impacted when the support they receive is inadequate. Undertaking a caring role often comes with barriers that can affect a person's capacity to study, work and engage in opportunities for social and community connection. Financial support may assist in reducing barriers to attendance, achievement and participation in education, although access to services that are responsive to their specific support needs are paramount to both improve educational engagement and wellbeing (endnote).

As of 2018, Frankston was ranked in the top 15, out of 65 local government areas in Victoria for Carer Payment and Carer Allowance for recipients under 25 years^v. In Victoria, the majority of young carer recipients are aged between 21-24 years (74%), with nearly 5% being indigenous, although this figure likely underestimates the total numbers, as it is common for Aboriginal and Torres Strait carers to provide unpaid care^{vi}. In 2021, of all young people in Frankston aged 15-24 years, 862 (5.5%) provided unpaid assistance to a person with a disability^{vii}.

Income

In 2021, 22% of Frankston City's total households were classed as low income (less than \$800 per week) compared to 21% in Victoria. While Frankston City had a higher proportion of low-income households, this varied across the City. Proportions ranged from a low of 7.2% in Sandhurst to a high of 32% in Frankston North. The five areas with the highest percentages were:

- Frankston North (32%)
- Frankston Central (30.6%)
- Karingal (26.8%)
- Seaford (24.9%)
- Frankston Heights (23.4%)

Socio-economic Disadvantage

The SEIFA index of relative socio-economic disadvantage is an aggregate measure of general disadvantage derived from Census data^{viii}. The SEIFA score for Victoria in 2016 was 1010. This information highlights the five most disadvantaged areas within Frankston City:

- Frankston North (823)
- Frankston Central (931.1)
- Karingal (955.5)
- Carrum Downs (979)
- Frankston Heights (987.6)



Education

Analysis of the highest level of schooling attained by the population in Frankston City in 2021 compared to Victoria shows that there was a higher proportion of people who had left school at an early level (Year 10 or less) and a lower proportion of people who completed Year 12 or equivalent. Overall, 27.3% of the population left school at Year 10 or below, and 51.9% went on to complete Year 12 or equivalent, compared with 22.3% and 59.5% respectively for Victoria.

In 2021, 18.7% of Frankston City's population aged 15 years and over had a university qualification (Bachelor degree or higher), compared to 29.2% in Victoria^{ix}. While Frankston City had a lower proportion of people with a university qualification, this varied across the City. Proportions ranged from a low of 10.4% in Frankston North to a high of 24.6% in Sandhurst^x. In 2021, 20.6% of Frankston City's population aged 15 years and over had a vocational qualification, compared to 14% in Victoria^{xi}. While Frankston City had a higher proportion of people with a vocational qualification, this also varied across the City. Proportions ranged from a low of 16.2% in Frankston South to a high of 24.4% in Langwarrin^{xii}.

Employment

Youth unemployment is an issue of concern for the community. Young people aged 15 to 24 years are particularly vulnerable to unemployment, since the age group represents a transition from education to work, with generally higher unemployment rates than other age groups in most areas. In 2021, 11.4% of Frankston City's labour force aged 15 to 24 years were unemployed, this is similar to the Victorian rate for the same age group (11.3%).

JobSeeker and Youth Allowance rates are a good indicator of the socio-economic disadvantage and impact of COVID-19 in an area, with 5.3% of the Frankston City population receiving assistance, compared to 3.7% of Greater Melbourne, and 4.2% in Victoria. Frankston North is seeing significant

higher rates of recipients (9.6%), when compared to both Greater Melbourne and all other areas in Frankston.

While Frankston City (11.4%) has a similar rate of unemployment to Victoria (11.3%) in the 15-24 year age group, this rate varied across the City^{xiii}. Proportions ranged from a low of 9.1% in Langwarrin South to a high of 15% in Frankston North. The five areas with the highest unemployment rates were:

- Frankston North (15%)
- Skye – Sandhurst (12.5%)
- Carrum Downs (11.4%)
- Seaford (11.3%)
- Frankston (11.2%)

Disengaged Youth

The data in this section looks specifically at the 15-24 year old age group, during a time when people are generally expected to be starting out in life, in either employment, full-time study, or a combination of both. Those aged 15-24 years who do not fall into either of these categories, having not been successfully engaged in either the employment or education systems, are a particularly vulnerable group. In 2021, 10.4% of Frankston City's population aged 15 to 24 years were not employed or attending an education institute compared to 8.2% in Victoria.

While Frankston City had a higher proportion of 'disengaged youth', it is important to note that this varied across the city. Proportions ranged from a low of 5.2% in Frankston South to a high of 14.4% in Frankston North^{xiv}. The five areas with the highest percentages were:

- Frankston North (14.4%)
- Seaford (10.8%)
- Carrum Downs (10.5%)
- Frankston (10.3%)



- Skye – Sandhurst (8.7%)

Housing and Homelessness

Homelessness rates in Frankston City are on the rise, with rough sleeping being the fastest growing form of homelessness. There were 546 people in Frankston City who were classified as being homeless on Census night in 2016, up 14.8% from 465 in 2011. This is higher than the Victorian average increase of 10.3%.

It is estimated that rough sleeping represents only 7% of all homelessness in Australia^{xv}. The majority live in temporary or insecure situations that are not necessarily visible, such as couch-surfing, living in overcrowded dwellings and sleeping in cars.

In Australia, the main reasons for being homeless are lack of affordable housing, escaping family violence, poverty and financial hardship, relationship and family breakdowns and mental or physical illness and addiction^{xvi}.

Rapidly rising housing costs, inadequate supplies of social and affordable housing and other financial pressures are pushing people into housing stress and increasing their risk of homelessness. It's estimated that 2,852 households (5.4%) of all households have an unmet need for affordable housing in Frankston City^{xvii}.

Young people are overrepresented in the Victorian homeless population and over 26% of those experiencing homelessness, being under 25 years^{xviii}. This means that approximately 220 young people are experiencing homelessness at any point in time in Frankston Mornington Peninsula (FMP).

Frankston has historically seen increases in the rates of women, young people and children experiencing homelessness from 2017-2018^{xix}. These trends are unfortunately continuing at an even higher rate post COVID-19.

The steepest increases in homelessness from 2017-2018 in Frankston included^{xx}:

- Children (aged 0-9) increasing by 33.9%

- Youth (aged 10-19) increasing by 18.4%
- Women (aged 30-39) increasing by 5.2%
- Women (aged 60+ years) increasing by 12%

Family Violence

Escaping family violence can result in and heighten the risk of homelessness. Family violence impacts all family members, however evidence based research shows that it is a gendered issue with the majority of victims being women and their children, and the majority of perpetrators being men^{xxi}.

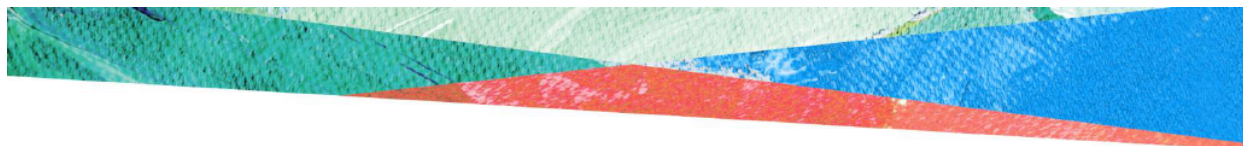
Frankston City has the highest rate of family violence incidents in Metro Melbourne^{xxii}. Based on reporting in June 2022, there were 1,973 family violence incidents with female victims in Frankston City, compared to 628 incidents with male victims. Breaching a family violence order is one of the top five criminal offences in Frankston City, and females are four times more likely to be a victim of intimate partner violence than men^{xxiii}.

The highest rate of Family Violence Incidents per 100,000 population occurred in Frankston North (5,551), Frankston* (2,636) and Seaford (2,028)^{xxiv}.

(*Note: data for Frankston includes Karingal, Frankston Heights and Frankston Central)

Drugs and Alcohol

When it comes to alcohol and drug-related ambulance attendances for young people (0-24 years) from 2011 to 2020, there has been a consistently higher rate of ambulance attendances for 'all substances' compared to Victoria^{xxv}. The rate has increased in Frankston every year except for 2016-2017 (decreased slightly by 0.5%), and the highest increase in the rate was from 2012 to 2013 (+22.4%), followed by an increase of 19.6% between 2015 and 2016. The rate has increased by almost 5% from 2019 to 2020, and has seen a 104% increase from 2011 to 2021. The Victorian Students Health and Wellbeing Survey (2018) found that 52% of students surveyed had drunk alcohol and 10% had tried illicit drugs^{xxvi}.



Physical Activity

Participation in physical activity has known health benefits, including reduced risk of chronic disease and improved mental wellbeing. 51.2% of people aged 18 and over in Frankston met physical activity guidelines^{xxvii}, with 46.1% of women and 57.6% of men. According to the^{xxviii}, sufficient levels of physical activity are 150 minutes or more of moderate-intensity physical activity (such as walking) or 75 or more minutes of vigorous physical activity and doing muscle strengthening activities on at least two days on a regular basis over one week. While 41.8% of people in Frankston City report that they engage in 30 minutes or more of physical activity four or more days per week, 19.6% engage in no physical activity during the week^{xxix}.

Between 2015 and 2021, data shows that only 21.5% of Victorians 15-17 years met the guideline of 60 minutes of physical activity every day, similar to the Australian average of 21.7% for this age group^{xxx}. In 2020-2021, 91.6% of young people aged 15-17 and 65.5% aged 18-24 did not meet physical activity guidelines^{xxxi}. In 2018, only 1 in 4 (24%) students engaged in the recommended minimum of 60 minutes of physical activity each day^{xxxii}.

Nutrition

Frankston City enjoys an enviable location that lends itself to healthy and active lifestyle opportunities. However there is a proportion of the population experiencing above Victorian average levels of poor health and wellbeing as a result of preventable chronic diseases. A healthy diet is considered to be one that is high in fruit and vegetables and low in saturated fats, added salt and added sugar. The Australian Dietary Guidelines recommend eating a minimum of two serves of fruit and five serves of vegetables per day per adult. In Frankston, only 7.7% of people are meeting these guidelines for vegetable consumption and 41.5% for fruit consumption^{xxxiii}. 52.7% of young people aged 15-17 and 54.6% of those aged 18-24 had inadequate fruit and vegetable consumption^{xxxiv}.

59.7% of people in Frankston City are considered to be overweight and 27.7% of people are considered to be obese. Almost one quarter (24.9%) of those aged 5-17 years were overweight or obese in 2017-18 (17% overweight and 8.1% obese)^{xxxv}. The rates were similar for males and females, and have remained stable over the previous 10 years. There was a large increase for those aged 18-24 years, with 38.9% overweight or obese in 2014-15 compared with 46.0% in 2017-18^{xxxvi}. 67% of students met fruit intake guidelines, with 13% meeting vegetable intake guidelines^{xxxvii}.

Crime and Safety

Young people can experience crime and violence as victims, witnesses or offenders, and this exposure can have a detrimental impact on their health, educational, social, emotional and behavioural, and housing outcomes across their lifespan^{xxxviii}. Young people who offend are more likely to have lower educational attainment and social participation, relationship difficulties, and are at higher risk of future offending^{xxxix}.

Although there is often a misperception that youth offending is on the rise, it is important to gain a better understanding of what the data is actually telling us. Youth offending has fallen across most Australian jurisdictions over a period of 10 years, where we have seen the rate of young people proceeded against by police decline by 36%^{xl}. In Frankston City, we have seen a decline in youth (10-24 years) offending by 36.7% from 2017-21, and although COVID-19 may have had an impact on this, a decline was evident pre-COVID^{xli}.

There has been a significant reduction in the rate of criminal incidents recorded in Frankston City over the five year period from 2016 to 2021 (-34.7%)^{xlii}. While the rate of criminal incidents in Frankston City is declining at a faster rate than the average for the Southern Metro region, it is still higher than the regional average and amongst the highest in Metro Melbourne^{xliii}. Frankston North and Karingal have the highest rate of criminal incidents in Frankston City and also experience the most disadvantage^{xliv}.



Our Priorities

Priority 1: Safe Places in Our Community

We will provide safe, accessible, fit-for-purpose spaces that encourage our young people to connect with us and discuss issues that may be impacting their physical, mental or emotional wellbeing.



Priority 2: Health and Wellbeing

We will empower our young people by offering guidance and support, through programs and a referral service to address their specific support needs, including housing, alcohol and other drugs, nutrition, physical and mental health.



Priority 3: Education and Employment

We will work closely with schools, and other education and employment providers to identify opportunities whereby we can support our young people to engage in education and prepare for employment.



Priority 4: Inclusion and Accessibility

We will proactively connect with those who may be at-risk or have barriers to engagement, to ensure that young people with diverse needs and backgrounds have equitable access to facilities, services and programs.



Priority 5: Youth Participation and Engagement

We will empower young people to have a voice by providing opportunities for them to have a real impact in their community and on council decision-making, ensuring they are well represented.

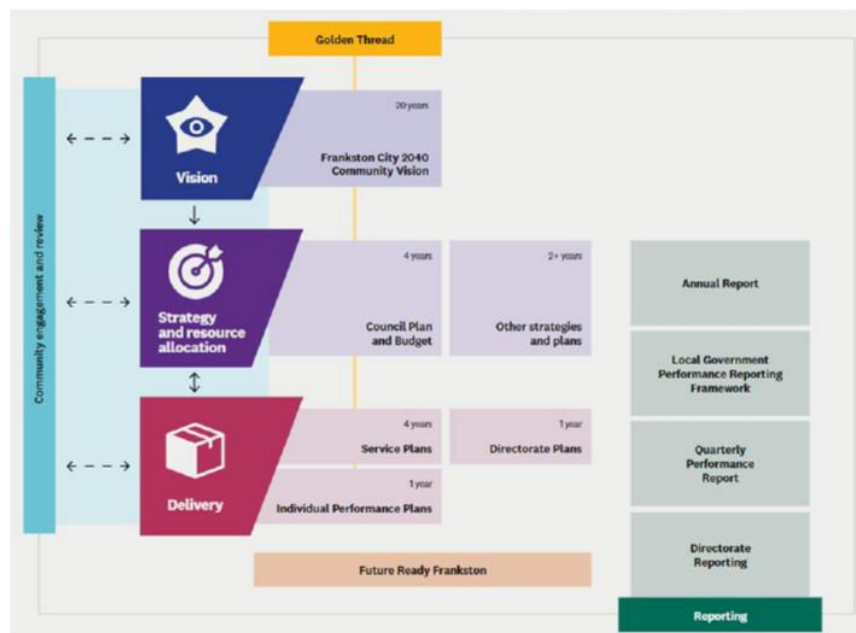


These five key Priorities each contain a range of objectives, which are broken down into actions to be achieved through our service delivery. For each action, a lead team who is responsible for the delivery of the action has been identified, however most actions will require coordinated collaboration between a range of stakeholders and service providers. In addition, each action has a timeframe for delivery enabling ongoing measurement, monitoring and reporting to occur.



Council's Integrated Planning and Reporting Framework

The Integrated Planning and Reporting Framework of Council sets out the guiding approach that enables Council to deliver the necessary services to achieve the vision of Council.



The Community Vision:

The Frankston City Community Vision 2040 is our community's long-term vision and aspirations for the future of our City. The Community's vision has been developed by the community for the community and will guide Council's strategic outlook until 2040. The Community Vision forms part of Council's strategic planning framework, the short-term and long-term priorities that have shaped the 2021–25 Council Plan and Budget and will guide future Council planning across the next 20 years.





The Council Plan:

Our Council Plan sets out the four year vision for the city and the outcomes Council wants to achieve over that period. These outcomes align with key focus areas identified in the Frankston City Community Vision 2040. Our Council Plan identifies key priorities and initiatives aimed at working towards the six future outcomes that will set the strategic direction for Frankston City.



These six key community outcomes are captured through 20 strategic priorities that will play a significant role in the lives of young people and guide the City of Frankston towards its goal of becoming the Lifestyle Capital of Victoria.

One of Council's key priorities are to value and support young people, with initiatives such as engaging young people to support their educational outcomes, advocating for programs and support to reduce harms from family violence, gambling, alcohol and other drugs, and encouraging active and healthy lifestyles for people of all abilities. Council will also focus on increasing accessibility of services to enhance social inclusion and mental wellbeing, with a commitment to working with schools and disengaged young people to build relationships and awareness, and to empower them to choose respectful relationships. We will consult with the community to better understand community needs and program design, and provide referral services through youth services. Council will prioritise engagement with our community in communication and decision-making, and will provide climate emergency response and leadership. We will also work to increase travel option that are connected, accessible, smart and safe, as well as local employment, education and training opportunities for all people.



The Health and Well Being Plan:

The Health and Wellbeing Plan 2021–2025 is Frankston City Council’s strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life.

Our health and wellbeing priorities

Priority 1

Building healthy and active communities

- 1.1 Improve opportunities for walking, cycling and active travel
- 1.2 Improve access to public open spaces, play spaces and recreation facilities
- 1.3 Improve access to inclusive club sports and active recreation activities
- 1.4 Improve healthy eating and food security to support good nutrition across the life course

Priority 2

Building fair and inclusive communities

- 2.1 Partner and advocate to reduce health inequities, poverty and disadvantage
- 2.2 Partner and advocate to improve equitable access to education, employment and housing
- 2.3 Strengthen relationships to support Aboriginal self-determination and reconciliation

Priority 3

Increasing mental wellbeing and resilience

- 3.1 Support opportunities to build social inclusion and community connection
- 3.2 Increase volunteering and community participation
- 3.3 Foster social cohesion and community harmony

Priority 4

Strengthening climate action for community wellbeing

- 4.1 Increase awareness of the health impacts of climate change
- 4.2 Strengthen response to public health threats and emergencies for vulnerable communities
- 4.3 Support healthy and sustainable homes, buildings and public spaces

Priority 5

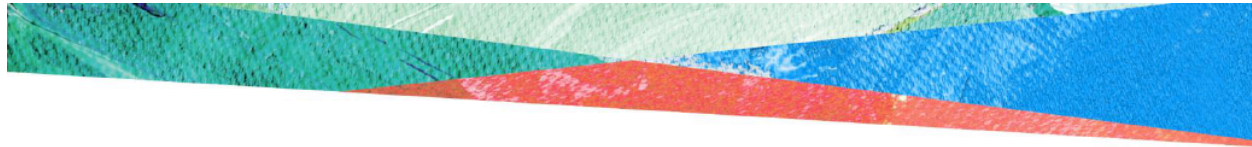
Strengthening gender equality and respectful relationships

- 5.1 Build partnerships to prevent family violence, violence against women, and elder abuse
- 5.2 Strengthen equitable, safe and respectful relationships
- 5.3 Create gender equitable workplaces, services and programs

Priority 6

Building safe communities

- 6.1 Create safe public spaces through Council policy, planning and design
- 6.2 Build partnerships that change cultures and reduce harms from alcohol and other drugs and gambling
- 6.3 Create smoke free communities



Our Services

Frankston City Council offers a range of programs, services and support for young people through the Youth Services team. Our role in the community is to engage, support, and connect our young people in order to empower them by providing opportunities for youth participation, and to build their capacity and support network. This is achieved through a diverse range of programs and initiatives:

Youth Hangouts provide young people with a safe and inclusive drop-in space for social connection and support through recreational activities and workshops, services including:

- Recreational activities
- Connection and support from youth workers
- Referrals and information about services
- Education and employment support
- Training opportunities and life skills
- Provision of hot/cold food and drink
- FREE access to Wi-Fi, PCs and printing

Sites are located at seven locations across the municipality, including Frankston Central (Youth Central), Frankston North, Frankston South, Karingal, Seaford, Carrum Downs, and Langwarrin.

The What Bus is essentially a youth centre on wheels, providing youth outreach and support services to the Frankston municipality. Our bus is custom fitted with gaming facilities, laptop stations, giant games and much more. The 'What Bus' can be found at the local foreshore, skate parks, the Youth Hangouts, community centres, schools, shopping centres, and other youth hotspots. Our youth workers are able to provide information and advice, games and activities, a safe space to hang out at events, and proactive outreach support to young people in the Frankston municipality.

Grade 6 Transition Program aims to assist young people with the transition from Primary to Secondary school through exploration of strengths, support people and opportunities available to them throughout their high school experience. The importance of seeking support and the idea of Year 7 as a time for exploration and discovery are discussed.

The What Program aims to empower students by exploring various topics and opportunities, connecting them to community, and raising awareness of local programs and support that allow them to pursue their passions and aspirations, while providing ongoing support in response to current challenges and needs. This is done through engaging and interactive workshops, with the ability to tailor sessions to the specific student needs identified by the school and their young people. This targeted approach will ensure sessions are purposeful, relevant, and engaging regardless of year level and specific cohort needs. Youth Services also offer brief information sessions are engaging and interactive sessions offering an overview of the programs, supports and events offered by Frankston Youth Service.

Holiday Programs offer a range of interactive activities that are designed with, and for, young people aged 12-24 years to have fun, gain new skills, social connections and support from youth workers.

L2P Learner Driver Mentor Program is a community-based program providing on road driving experience to learner drivers who would otherwise find it difficult to accrue the minimum amount of experience required. With the assistance of experienced volunteer mentor driving supervisors, Council coordinates this program in the City of Frankston. This is a free service for eligible young people to help them gain the necessary skills to obtain their probationary license.



Project-Y is a collaborative of local stakeholders and youth service providers working together to connect with and support young people who may be disengaged from education and employment by providing them with wraparound support, positive connections to their local community, and guidance towards a path that will allow them to pursue their passions and aspirations. We also provide advocacy and support to young people at Frankston Children's Court with local services.

Peninsula Pride is a Queer Straight Alliance program, which aims to raise awareness, promote diversity, eliminate stigma and discrimination, and improve the overall mental health of LGBTIQ+ young people. Peninsula Pride "Under the Rainbow" is a partnership with Headspace Frankston, providing LGBTIQ+ young people and allies, aged 12 -17 years, a safe space for support and social connection.

Youth Steward Program provide young people aged 17-24 years, with the opportunity to gain hands-on experience with Frankston Youth Service by providing support and assistance to our youth workers in planning and facilitating our youth programs and events.

Frankston Youth Council are a youth action and advocacy group made up of young people aged 12-24 years, who live/work/study within the Frankston municipality and come from a range of different backgrounds, with varied life experiences, with opportunities to:

- Provide advocacy and feedback to Council
- Plan and organise projects and initiatives
- Volunteer at events within the community
- Hear from guest speakers in community
- Participate in training and consultations



Image: Frankston Youth Councillors 2022

NexGen Advisory program provides opportunities to young people aged 12-24 years to 'have their say' by offering guidance and advice to the Frankston Youth Services team. This feedback ultimately informs the event and program development and service delivery.

Fresh Entertainment (FReeZA) is a team of young people aged 12-24 years, who collaborate to create and deliver youth events for the Frankston community, while developing skills relating to event and project management, music performance and production, audio engineering, song writing, photography, graphic design, video production, marketing and promotion. Members are able to build social and professional networks, with opportunities to pursue various pathways. Events include but are not limited to Open Mic Nights, music competitions, local band showcases, as well as art and culture exhibitions.



Our Facilities

Frankston City Council offers a range of programs, services and support for young people through the Youth Services team. Our role in the community is to engage, support, and connect our young people in order to empower them by providing a range of facilities available for young people in Frankston City, including the following facilities and assets, which Council manage on behalf of the community:

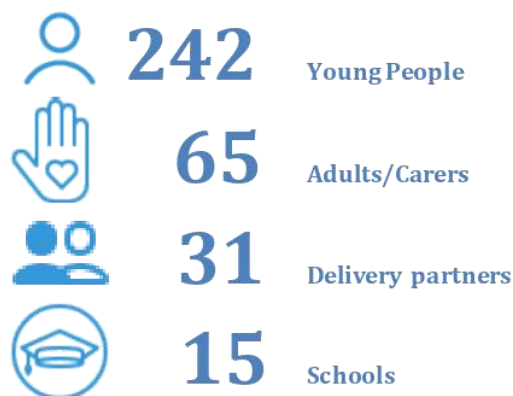
- 427 reserves
- 100 sporting clubs
- 75 sporting pavilions
- 7 youth drop-in centres
- 5 youth recreational areas and skate parks (Carrum Downs, Seaford, Langwarrin, Frankston North and Frankston)
- 3 libraries (Frankston, Carrum Downs and Seaford)
- 2 leisure and aquatic centres, Peninsula Aquatic Recreation Centre (PARC) and Pines Forest Aquatic Centre
- 1 mobile youth bus
- Multiple free Wi-Fi locations

Our Plan

Initial Community Consultations

The initial community engagement for the Youth Action Plan 2022-2026 commenced in April 2020. Through in-depth consultations with our community, including our delivery partners and local youth service providers, schools and wellbeing teams, volunteers who work specifically with young people, council's Youth Services team and other internal stakeholders, parents and carers, and a diverse group of young people with varying needs and backgrounds, where a range of needs were

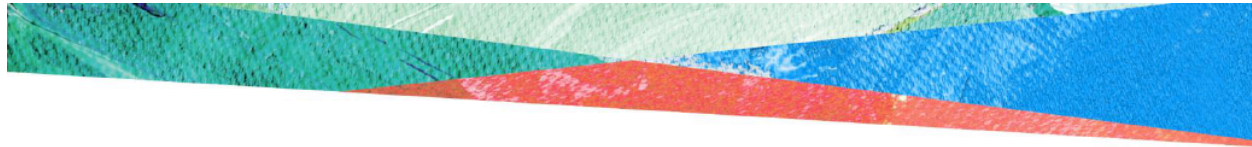
identified. After two rounds of community consultations, we received feedback from:



Once our research data and information was gathered and collated into draft themes, five key priorities were identified. As the COVID-19 pandemic escalated, the development of our Youth Action Plan was temporarily halted to allow Frankston Youth Services to respond to the additional support needs required for our young people during an extremely challenging time. Our second round of community consultations for our plan occurred in July-August 2022.

Emerging Opportunities

- Improving access to employment readiness programs for youth that are hard to reach and engage, while providing them with opportunities to gain work skills and experience
- Exploring life skills programs that empower and promote independence in young people, including how to manage finances and prepare meals



- Working with partners to expand mental health programs to include vulnerable students from upper primary school
- Making use of existing technology and building on networks to ensure support services and programs are highly visible and accessible to families and young people with barriers, including young parents and carers
- Continuously reviewing service delivery in light of evolving issues, through experiences and lessons learnt during community crises, such as COVID-19
- Opportunities to improve perceived and actual community safety and connection through partnerships and the provision of community-focused initiatives and events, especially after hours
- Improving health and wellbeing by providing more spaces and opportunities for sport and recreation activities
- More opportunities for social connection and to provide support to our young people in safe and inclusive environments

What Our Young People Said

The feedback was collated into themes as follows:

Opportunities to stay connected - Our young people consistently expressed the need to participate in more activities that are free and/or affordable. The cost of events and food can mean they are excluded. They enjoy and appreciate access to drop-in centres and the mobile youth bus, which provide them with a safe place to “hangout”. They are seeking more opportunities to stay connected where they can access the support of youth workers.

Safety in public spaces - Young people express a concern regarding the need to feel safe in public spaces, including on transport and at night. Our young people are looking for safe places for them in the community, including after hours. They are also

prioritising safe places for the homeless, even if it is just “a bed for the night”. They are seeking spaces where they can connect and talk to youth workers.

Access to outdoor spaces and indoor facilities -

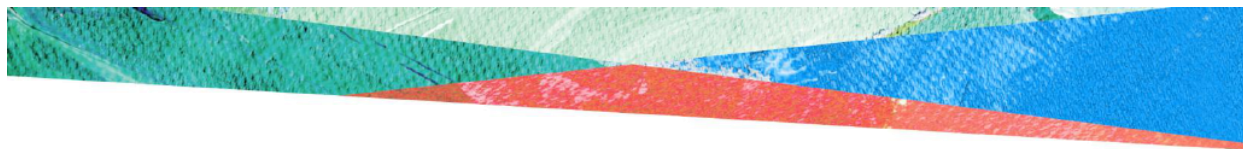
Young people are seeking more inclusive, youth-friendly outdoor spaces and access to indoor spaces and facilities for sport and recreational activities. The need for protection of skate parks and other youth-specific spaces to ensure amenities such as toilets, drinking fountains and other facilities are not damaged and therefore unavailable.

Mental health and wellbeing - A common concern was expressed regarding youth mental health in general, particularly around the impacts of COVID-19. Our young people expressed they felt more anxious and an increased need to stay connected to fight boredom and feelings of social isolation. They are also concerned about the use and impacts of alcohol and drugs, including vaping, seeking further education and support services.

Education and employment - Our young people expressed a need for additional support to stay in school and connected to education, with access to alternative, affordable options such as TAFE courses. They are seeking more support around transitioning to adulthood and employment, including programs aimed at dealing with “real life” issues such as tax, bills, budgeting, and available services and support. There was concern expressed around the lack of opportunities to gain skills and employment, and emphasized a need to have positive role models in their lives.

Visibility and accessibility of services - Our youth are seeking more information about support services that are available and how they can access them. They expressed a need to increase the visibility of services via channels that are accessible and specific to young people.

Youth participation and engagement - Young people value the ability to be and express themselves in unstructured ways. They are seeking programs that provide these opportunities, while



connecting with others in a social setting. They are looking for ways to “have their say” and more community-focused initiatives, such as clean-ups and fundraisers. They are highlighting the need for more youth events and celebrations, with opportunities to showcase their work and talent.

What Our Adults/Carers Said

Social isolation and opportunities for growth - Our carers and volunteers expressed concern regarding youth isolation and the need to provide employment opportunities for young people in the local community. They identified a need to break intergenerational hardship by providing more support and programs that teach young people life skills, to build their capacity so complete daily tasks, such as “minor repairs on their cars”.

Youth participation and provision of basic needs - The community has stressed the importance of hearing from young people in order to get their input and provide them with the support they require to help improve current circumstances. We need to ensure that our young people who are “doing it tough” are supported with basic needs, such as food and shelter.

Opportunities to improve health and wellbeing - Parents and carers in the community are prioritising education and raising awareness around mental health, as well more accessible and responsive mental health support services. They have expressed the need to reduce exposure to and harms caused by alcohol and other drugs, through awareness programs and support. They are also seeking more facilities and opportunities for young people to participate in sport and physical activity in open spaces.

Safe and inclusive spaces in the community - Parents and carers are seeking safe and inclusive places for our young people in the community, where they can come together, enjoy themselves and have access to the support they require. Addressing safety on the streets when it is dark is a

high priority, with opportunities for more programs and events after hours.

What Our Delivery Partners Said

Education and Employment - The City of Frankston comprises pockets of advantage alongside entrenched disadvantage. Amongst the disadvantaged, youth engagement in education and employment is one of the biggest concerns. These concerns are likely to be exacerbated by COVID-19. The response from services needs to be holistic with consideration for health and psychological needs, in partnership with businesses and education providers.

Health and wellbeing - Young people face barriers to consuming a healthy diet such as cost, access and availability of healthy options. There is a need to increase preventative approaches to mental health through education programs for young people and their families. Further collaboration of services is required for the continued improvement of support and opportunities for young people.

Increasing access to alcohol and drug support through assertive outreach to combat barriers caused by long waitlists. Increasing access to alcohol and drug, as well as sexual health education programs throughout our schools. There is a need to ensure that those working with our youth have relevant ongoing training to help identify and respond appropriately to proactively provide early intervention and safety planning where possible.

Advocacy - Continued lobbying from council and other groups to provide funding support in order to gain additional resources that activate change. Educating the community to reduce the stigma associated with homelessness, and having support services on the streets to help shift negative public perception of our youth.

Engagement - There is a need to engage more creativity with our young people using mediums that are specific to young people, such as technology (e.g. via apps). Engaging with our vulnerable youth, while collaborating with other



local services to provide wrap-around support and referrals.

Inclusion and accessibility - Young people who don't have funding to participate in clubs, sports, or arts based activities often congregate in public spaces and hotspots, such as shopping centres. Young people need spaces that are designed to suit their specific interests and needs.

Specialist services such as education, housing, mental health and transport providers can be expensive and therefore not accessible to young people. There is the need for inclusion and accessibility to assist in supporting young people and reducing social stigma.

What Our Schools Said

Collaboration to promote health and wellbeing - There is a need for collaboration between education and health providers, as well as community, to ensure young people have access to

support services that are available to them. We must also collectively explore opportunities to expand on mental health programs, possibly to include upper primary aged students, where mental health issues are presenting at an earlier age.

Accessibility and support - It is important that we offer guidance and empower young people to make good choices for their own futures. There is a need to make support services more visible and accessible through online resources and social media platforms that young people can access. Assistance for parents and families is required through increased education and support from community agencies.

Participation and engagement - We should explore opportunities to encourage young people to be more politically active and explore creative ways to engage with all levels of government, in order to gain a better understanding and have a greater influence on issues impacting young people.



Actions and Objectives

Priority 1: Safe Places in Our Community

Young people make up approximately 15% of our community, consisting of residents, students, consumers, workers, visitors, and leaders, together helping to shape the future of our municipality. It is essential that we are able to provide safe places for our young people to learn and develop, gain support, connect with others, and reach their potential.

We will provide safe, accessible, fit-for-purpose spaces that encourage our young people to connect with us and discuss issues that may be impacting their physical, mental or emotional wellbeing.

OBJECTIVE		ACTION		TEAM	TIMEFRAME
1.1	To provide young people easy access to welcoming community spaces that are fit for purpose and appealing.	1.1.1	Undertake a review of all council drop in centre facilities to ensure they are safe and accessible, appealing, socially inclusive youth friendly spaces that are fit for purpose and meeting community needs.	Youth Services Social Policy and Planning Community Development Projects/ Diversity and Inclusion Libraries and Learning	2022 - 2023
		1.1.2	Review the current programs and evaluate their ongoing effectiveness. Develop a program, services and events plan that incorporates the impacts of COVID-19. Explore further opportunities for young people to co-design projects and/or programs that specifically target identified needs.	Youth Services Social Policy and Planning	2022 - 2023
1.2	To provide young people access to programs that target identified community needs.	1.2.1	Support the ongoing delivery of regular free and/or affordable events and activities where possible.	Youth Services	2022 - 2026
		1.2.2	Develop a communications plan to actively promote safe and inclusive spaces provided through Youth Service programs and events, through a variety of channels to increase visibility and accessibility in the community.	Youth Services Content and Brand	2022 - 2023
		1.2.3	Work proactively with delivery partners to connect with and provide wrap-around support to young people through outreach,	Youth Services Victoria	2022 - 2026
1.3	Contribute to increasing/promoting	1.3.1			



sense of safety in the community.		activations and events at local youth hot spots, including after hours.	Police/Community Safety Network	
			Social Policy and Planning	
			Content and Brand	

Priority 2: Health and Wellbeing

It is essential that we continue to work in collaboration with our partners and fellow youth service providers to improve the physical and mental health outcomes of young people across the municipality.

We will keep young people informed and improve accessibility to support, through programs and a referral service to address their specific support needs, including housing, alcohol and other drugs, nutrition, physical and mental health.

OBJECTIVE		ACTION		TEAM	TIMEFRAME
2.1	Promoting youth mental health and wellbeing through collaboration with delivery partners, to empower young people to speak up and seek professional support.	2.1.1	Explore further opportunities to collaborate with mental health and education providers to promote mental health awareness and support programs via social media and other channels to increase visibility and accessibility.	Youth Services Mental health service and education providers Community Development Projects	2022 - 2026
		2.1.2	Ensure council staff are equipped to inform, support, and provide referrals to young people around mental health, through ongoing training, and awareness of the recommendations from the Royal Commission into Victoria's Mental Health System.	Youth Services Mental health service and education providers Community Development Projects	2022 - 2026
		2.1.3	Work with education providers to explore opportunities to expand mental health and resilience programs, including to upper primary school students (E.g. Grade 6 Transitions, The What Program).	Youth Services Schools and education providers Mental health	2022 - 2023



OBJECTIVE		ACTION		TEAM	TIMEFRAME
				service and education providers Social Policy and Planning Community Development Projects	
		2.1.4	Collaborate with stakeholders to provide early intervention and wrap-around support in response to suicide/deaths affecting young people in Frankston.	Youth Services FMP Youth Suicide Postvention Protocol Community Development Projects Social Policy and Planning	2022 - 2026
		2.1.5	Collaborate with stakeholders to provide early intervention and wrap-around support to young people experiencing issues around housing and homelessness in Frankston.	Youth Services Youth2 Alliance Housing Support Services Social Policy and Planning	2022 - 2026
2.2	Improve the physical outcomes for youth within the municipality.	2.2.1	Explore and advocate for improved access to affordable recreational activity for our vulnerable/at-risk youth, including more indoor options (E.g. Sporting, Skating).	Youth Services Community Development Projects/ Diversity and Inclusion Recreation	2022 - 2026
		2.2.2	Identify and develop inclusive options for recreational activity access for young people, including those with a disability.	Youth Services Community	2022 - 2026



OBJECTIVE		ACTION		TEAM	TIMEFRAME
				Development Projects/ Diversity and Inclusion	
2.3	Improve nutritional outcomes for youth within the municipality.	2.3.1	Continue to review and incorporate healthy eating into Youth Service programs and events.	Youth Services Peninsula Health Schools and education providers Social Policy and Planning Community Development Projects	2022 - 2026
2.4	Improve access to support and services for alcohol and other drug related harms.	2.4.1	Explore and build on opportunities to collaborate with key stakeholders to educate and support young people around harms associated with alcohol and other drugs.	Youth Services Schools and education providers Social Policy and Planning AOD Support Services Victoria Police	2022 - 2026
		2.4.2	Work with stakeholders to provide resources and raise awareness of harms associated with vaping/smoking.	Youth Services Schools and education providers Social Policy and Planning Victoria Police	2022 - 2026
2.5	Improve education and training in family violence issues and support.	2.5.1	Work with delivery partners to develop and deliver resources and support around family violence and healthy relationships to both schools and young	Youth Services Community Development	2022 - 2026



OBJECTIVE		ACTION		TEAM	TIMEFRAME
			people.	Projects/ Family Violence Schools and education providers Victoria Police	
		2.5.2	Ensure council staff are equipped to offer guidance, support, and referrals around family violence, and are receiving ongoing training and support.	Youth Services Community Development Projects/ Family Violence	2022 - 2026

Priority 3: Education and Employment

Our young people are seeking guidance and support to stay connected in education and 'real life' skills to assist in their transition to adulthood and employment.

We will work closely with schools, and other education and employment providers to identify opportunities whereby we can support our young people to engage in education and prepare for employment.

OBJECTIVE		ACTION		TEAM	TIMEFRAME
3.1	Provide opportunities to encourage and support our young people to engage in education and prepare for employment.	3.1.1	Work with delivery partners to improve access to employment readiness programs for youth that are disengaged.	Youth Services Economic Development Family Health Support Services	2022 - 2023
		3.1.2	Work with schools and educational institutions to provide improved access to information about life after school and support services available.	Youth Services Schools and education providers	2022 - 2023



OBJECTIVE		ACTION		TEAM	TIMEFRAME
		3.1.3	Facilitate workshops designed to assist with building skills in resume writing, job application and preparation for an interview.	Youth Services Economic Development Family Health Support Services	2022 - 2026
		3.1.4	Work with local businesses to identify opportunities for work experience, traineeships, and internships.	Youth Services Economic Development Family Health Support Services Local business	2022 - 2026
		3.1.5	Work with education and employment providers, and other stakeholders to promote and provide grants to young people with barriers in order to support their education and career aspirations.	Youth Services Community Programs/ Grants Schools, education and employment providers Services working with at-risk young people	2022 - 2026
3.2	Provide positive role models that inspire and encourage our young people to make good choices.	3.2.1	Work with educational institutions, business and other stakeholders to explore ways to connect young people with relatable, positive role models from the local area.	Youth Services Community Development Projects/ Family Violence Schools and education providers	2022 - 2023



OBJECTIVE		ACTION		TEAM	TIMEFRAME
		3.2.2	Work with educational institutions, business and other stakeholders to explore ways to provide young people with mentoring through programs.	Youth Services Community Development Projects/ Family Violence Schools and education providers	2022 - 2023

Priority 4: Inclusion and Accessibility

Access to community infrastructure, services and programs needs to be equitable and inclusive for all young people within the municipality. Some young people require additional support needs and it is important to ensure they are included and have a sense of belonging.

We will proactively connect with those who may be at-risk or have barriers to engagement, to ensure that young people with diverse needs and backgrounds have equitable access to facilities, services and programs.

OBJECTIVE		ACTION		TEAM	TIMEFRAME
4.1	Educate and where possible provide access to technology to enable improved connectedness.	4.1.1	Engage with young people to explore opportunities to ensure access to technology is not a barrier to participation.	Youth Services Social Policy and Planning Libraries and Learning	2022 - 2023
		4.1.2	Provide information to educate parents and young people around technology and cybersecurity.	Youth Services Schools and education providers	2022 - 2023
4.2	Advocate for funding of youth initiatives and support.	4.2.1	Advocate for youth homelessness initiatives and funding with local stakeholders through Youth2 Alliance.	Youth Services Youth2 Alliance Social Policy and Planning	2022 - 2026
		4.2.2	Work with delivery partners to establish opportunities for funding and support,	Youth Services	2022 - 2026



OBJECTIVE		ACTION		TEAM	TIMEFRAME
			and continue to address youth homelessness in Frankston (E.g. Project-Y, Youth2 Alliance).	Youth2 Alliance Housing Support Services Social Policy and Planning	
		4.2.3	Work with clubs and other stakeholders to promote and provide grants to young people with barriers in order to support their social connection and participation in recreational activities.	Youth Services Community Programs/ Grants Clubs and community groups Services working with at-risk young people	2022 - 2026
4.3	Proud and resilient young people who are empowered and inclusive.	4.3.1	Actively increase support and awareness of LGBTQIA+ young people within the local community.	Youth Services Community Development Projects/ Diversity and Inclusion	2022 - 2026
		4.3.2	Work with schools and educational institutions to explore ways to further deliver and expand resilience programs to address bullying.	Youth Services Schools and education providers	2022 - 2026
4.4	Support recently arrived young people.	4.4.1	Work with educational institutions to identify opportunities to support international students.	Youth Services Community Development Programs	2022 - 2026
4.5	Celebrate and support the diversity of culture within our community.	4.5.1	Develop programs and/or events that promote, educate and celebrate cross-cultural diversity.	Youth Services Community Development Projects/	2022 - 2026



OBJECTIVE		ACTION		TEAM	TIMEFRAME
		4.5.2	Ensure council staff receive ongoing training to enable culturally sensitive programs and support, including to Aboriginal and Torres Strait Islander young people.	Reconciliation	2022 - 2026
				Community Development Programs	
				Youth Services Community Development Projects/ Reconciliation	

Priority 5: Youth Participation and Engagement

The ability to freely express their ideas and contribute to the way the community is shaped is a vital role for the young people of Frankston City in building their future and a truly livable city they are proud of. There is a need to build capacity and opportunities for participation, allowing our young to have their say.

We will empower young people to have a voice by providing opportunities for them to have a real impact in their community and on council decision-making, ensuring they are well represented.

OBJECTIVE		ACTION		TEAM	TIMEFRAME
5.1	Encourage and celebrate the success of our young people.	5.1.1	Encourage, support and celebrate participation through youth celebrations and awards.	Youth Services	2022 - 2026
		5.1.2	Support the ongoing role of our youth leadership groups, including Youth Council and Fresh Entertainment.	Youth Services	2022 - 2026
5.2	Providing opportunities for young people to be involved in council decision-making.	5.2.1	Ensure community engagement is reaching and hearing from our young people, and that relevant learnings are considered and applied where possible.	Youth Services Community Engagement	2022 - 2026
		5.2.2	Work with Youth Council, and other youth groups to build capacity to be able to identify and contribute to addressing the needs within the community.	Youth Services Youth Council	2022 - 2026
5.3	Provide opportunities for young people to volunteer within the community.	5.3.1	Work with Youth Council and other stakeholders in the community to identify volunteer opportunities and initiatives for young people, and develop a plan to promote these opportunities.	Youth Services Community Strengthening	2022 - 2023



5.4	Provide opportunities for young people to express and be themselves in unstructured ways.	5.4.1	Explore opportunities to provide programs and events, both face-to-face and online, to enable young people to participate and connect socially.	Youth Services	2022 - 2023
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Monitoring, Review and Evaluation

The Manager Community Strengthening and Coordinator Youth Services are responsible for implementing, monitoring, reviewing and evaluating the Youth Action Plan 2022-2026. This Plan will be monitored and reviewed at the end of each financial year, based on progress and newly available data, and reporting will be conducted annually by Frankston City Council to ensure delivery of the Youth Action Plan is on track.

Frankston Youth Services will manage and coordinate the delivery of the Plan, ensuring actions are achieved within specified timeframes through:

- Strengthening existing service delivery
- Implementation of new initiatives
- Collaboration with young people, internal and external delivery partners

The Youth Action Plan will inform the way we work with young people and delivery partners over the next four years. It is the start of an ongoing conversation with young people and the youth and community sectors about how we will collaborate to improve the futures of our young people.



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Executive Summary**12.6 Update to the Long Term Infrastructure Plan 2022-2032**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate |

Purpose

To present to Council the update to the 2022/23 and 2023/24 financial years of the Long Term Infrastructure Plan (LTIP) 2022-2032 for adoption.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Adopts the update to the 2022/23 and 2023/24 financial years of the Long Term Infrastructure Plan (LTIP) 2022-2032;
2. Notes the impacts the COVID-19 pandemic, recent weather events and global market pressures has had on the construction industry and the LTIP, resulting in cost escalations on projects;
3. Notes the staged strategy outlined in the report to mitigate the risks of current cost escalations in order to manage the budgetary pressures on the 2022/23 Capital Works Program and future years of the LTIP;
4. Endorses the budget adjustments to the 2022/23 Capital Works Program as a key component of the cost escalation strategy;
5. Authorises the Chief Executive Officer to execute the cost escalation strategy, including executing deeds of contract variation;
6. Authorises the Chief Executive Officer to reallocate funding from the established Program contingency to ensure a sound return on investment in the current climate;
7. Notes all authorised budget adjustments to address cost escalations will be managed in accordance with Council's LTIP Governance Structure and reported to Council via tender award & quarterly monitoring reports; and
8. Notes this review is addressing cost pressures on the LTIP in 2022/23 and 2023/24, and future years of the LTIP will be reassessed as part Council's 2023/24 budget development process.

Key Points / Issues

- At its Ordinary Meeting on 1 July 2019 (2019/OM8), Council adopted its 10-Year Long Term Infrastructure Plan 2019-2029 with a commitment to review the document as part of its annual budget development process.
- Now due for its annual revision, the purpose of the Long Term Infrastructure Plan 2022-2032 (LTIP) is to outline Council's infrastructure investment strategy over the period of 2022 to 2032. Investment in municipal infrastructure underpins service delivery to the community, growth in the Frankston economy and continues to improve the lives of people right across the region.
- The LTIP (Attachment A) is Council's Plan for Building Frankston's Future in line with our Community Vision and Council Plan. Council also recognises the need

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Executive Summary**

for transparency and accountability to ensure excellence in Frankston City's infrastructure management and planning activities; the LTIP is integral to achieving this.

- Council's integrated planning approach ensures there is a pipeline of projects identified in the LTIP to deliver service outcomes that meet the community's needs. A prime example of this approach is the Kindergarten Reform Program, which will provide greater access to kindergarten placements. This LTIP details the high priority projects at our kindergarten facilities that will enable these expanded services to be delivered to our community.
- While this is a 10-year plan, Council is also managing the immediate and longer-term impacts the COVID-19 pandemic has had on the construction industry and the LTIP, which has been exacerbated by recent weather events and global market pressures.
- As a result, Council has experienced significant cost escalations on projects due to commodity prices increases, staff and material shortages, increased energy / insurance costs and general uncertainty in the market.
- In response to these pressures, Council has developed cost escalation strategies in order to mitigate and minimise risk to Council, including value for money considerations and opportunity cost.
- In implementing the cost escalation strategy, a review of the 2022/23 Capital Works Program has been undertaken with a view to delay the delivery of some projects to the 2023/24 financial year.
- Following an intensive internal review of the 2022/23 Capital Works Program, a total Program reduction adjustment of \$13.943M (\$9.327M deferral in income; \$4.616M Council rates) is proposed to mitigate risk to Council in the current climate, ensure delivery of major project commitments and provide a sound return on investment (Attachment B).
- As a result of the review, a range of projects are proposed to be adjusted in the 2022/23 Capital Works Program through deferral of funding into 2023/24, income reconciliation, scope management or withdrawal.
- In addressing escalated construction costs and variable market conditions, Council maintains its commitment to delivering vital infrastructure and services to the community, with an exciting \$79.465 million Capital Works Program planned for the 2022/23 financial year and \$611.02 million over the ten-year period, including projected funding partnerships with State and Federal levels of government, will enable significant investment into the renewal and replacement of our existing infrastructure, for current and future use.
- As a key component of Council's governance and capital works monitoring, all authorised budget adjustments to address cost escalations will be managed in accordance with Council's LTIP Governance Structure and reported to Council via tender award & quarterly monitoring reports.
- Following a series of interest rate increases in 2022, Council has reduced its projected use of loans associated with its major project investment by \$1.43 million over the next ten years to \$60.7 million over the life of the 2022-2032 LTIP.
- The LTIP has forecast external grant income of \$151.01 million over the life of the Plan, which will be supported by Council's advocacy framework and priorities and is integral to the funding strategy of the LTIP.

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Executive Summary**

- Despite the adjustments to the 2022/23 Capital Works Program, Council is delivering a number of major projects to Build Frankston's Future in the early years of the LTIP, including:
 - Recreation improvements including the Jubilee Park Indoor Multipurpose Netball Complex, and pavilions at Monterey Reserve, Pat Rollo Reserve, Eric Bell Reserve and Lloyd Park;
 - Open space, public realm and streetscapes improvements at Ballam Park Regional Playground, a new district level playground and open space improvements at Sandfield Reserve, the Frankston Arts Trail, Seaford Wetlands improvements, as well as various Frankston Revitalisation projects; and,
 - Community facility upgrades including Riviera, Baden Powell and Joy Street Kindergarten redevelopments, new Child & Family Centres in Seaford and Langwarrin, and upgrades to the Langwarrin and Lyrebird Community Centres.
- It is recommended that Council notes the staged strategy to mitigate the risks of cost escalations and adopts the update to the 2022/23 and 2023/24 financial years of the LTIP 2022-2032.

Financial Impact

The LTIP has been developed in accordance with the funding provisions set in Council's Financial Plan.

However, the current conditions within the construction industry have resulted in considerable financial impacts that need to be accommodated within the 2022/23 Capital Works Program and 2023/24 financial year.

It should be noted that the LTIP aligns with Council's advocacy framework and flagship priorities following the outcomes of the federal and state elections held in 2022, noting that State election outcomes are still to be determined.

Longer term, Council will continue to evaluate the impacts of rate capping annually and will continue to monitor and manage these impacts through the development of its Long Term Financial Plan and LTIP.

In addition, a Cost Escalation Factor (CEF) is applied across the life of the ten (10) year Plan to allow for increasing costs of capital projects. The LTIP utilises a cost escalation factor (CEF) based on a rolling average of the Producer Price Index (PPI) from the Australian Bureau of Statistics to allow for cost increases, particularly in civil and facility projects.

Consultation**1. External Stakeholders**

Following Council endorsement of the LTIP, the Plan will be made publicly available on Council's website.

2. Other Stakeholders

The LTIP has been developed in accordance with Council's LTIP Governance Structure. Councillors and the Executive Management Team have been consulted during the preparation of 2022/23 Annual Budget, and service and delivery managers alike have contributed to the final document.

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Council assets support triple bottom line outcomes of environmental, financial and social sustainability. A robust LTIP and effective asset and service planning integration ensures economic systems are serviced and have opportunity for economic growth; the environment and amenity of the municipality is improved; and, community pride and wellbeing is enhanced through better infrastructure asset management practices that benefit service delivery to the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The LTIP has been developed in accordance with the statutory obligations within the Local Government Act.

Policy Impacts

The LTIP has been developed in accordance with Council's Asset Management Policy, Asset Plan, LTIP Governance Structure, Integrated Planning Framework and Project Management Framework.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The development of a sound and robust LTIP will guide Council's infrastructure investment strategies and ensure that the organisation optimally meets its asset and service needs, whilst supporting triple bottom line outcomes.

To manage cost escalations and variable market conditions, Council has developed a key decision-making principles and a two-staged strategy which will inform Council officer's decision-making as issues arise. It is expected that the most appropriate strategy applied at the time following consideration and approval under the relevant delegation.

Conclusion

The LTIP provides a sound long-term infrastructure planning strategy for a significant asset portfolio that supports a wide range of services to the community.

It is recommended that Council notes the staged strategy to mitigate the risks of cost escalations and adopts the update to the 2022/23 and 2023/24 financial years of the LTIP 2022-2032.

This LTIP has been developed in accordance with the Financial Plan to guide the future management of all Council assets to meet community needs within financial and other practical constraints.

Adoption of the revised LTIP will ensure Council assets are well managed throughout their lifecycle and support triple bottom line outcomes of environmental, financial and social sustainability.

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Executive Summary**

ATTACHMENTS

Attachment A: [⇒](#) Long Term Infrastructure Plan 2022-32 - 2022/23 & 2023/24
Update (*Under Separate Cover*)

Attachment B: [↓](#) Cost Escalation Strategy - 2022-23 Capital Works Program
Review - Budget Adjustments

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Officers' Assessment****Background**

Council is charged with planning for and managing over \$1.55 billion worth of infrastructure on behalf of the community of Frankston City Council.

Frankston City Council's Long Term Infrastructure Plan 2022-2032 (LTIP) outlines Council's approach to maintaining and improving core infrastructure over the next ten year period. It includes information about how we are going to manage Council infrastructure, the main challenges we face and how we are proposing to address these.

This Infrastructure Plan is Council's long term investment strategy for the city which seeks to:

- Grow the economy – enhancing the city's capacity for long term economic growth;
- Build communities – supporting a growing and diverse Frankston population;
- Enhance the environment – managing and mitigating the impact on the environment; and
- Create a digital future for Frankston.

Based on forecasts which depict the future for the city in terms of population and economic activity, the LTIP identifies actions to deliver infrastructure strategies in accordance with Council's service planning framework. These strategies are presented in the following service categories:

Community Well Being and Safety	Sustainable Environment	Organisational Support
✓ Arts and Cultural Services	✓ Biodiversity and Open Space	✓ Asset Management
✓ Community Development	✓ Climate Change Action	✓ Council Strategy and Performance
✓ Community Health	✓ Integrated Water	✓ Customer Service and Experience
✓ Community Safety	✓ Waste and Recycling	✓ Financial Management
✓ Sports and Recreation	City Development	✓ Governance
	✓ City Planning	✓ People, Culture and Workforce Management
	✓ Transport Connectivity	✓ Technology and Information
	✓ Economic Development	
	✓ Parking	

Issues and Discussion

Council is also managing the immediate and longer-term impacts the COVID-19 pandemic has had on the construction industry and the LTIP, which has been exacerbated by recent weather events and global market pressures.

As a result, Council has experienced significant cost escalations on projects due to commodity prices increases, staff and material shortages, increased energy / insurance costs and general uncertainty in the market.

In response to these pressures, Council has developed cost escalation strategies in order to mitigate and minimise risk to Council, including value for money considerations and opportunity cost.

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Officers' Assessment****Construction challenges**

The construction industry issues are summarised as follows:

- Escalation in material costs – there is substantive pressure on contractors to hold their tendered prices as the market price for materials are changing very rapidly. Contractors are also unable to guarantee works can be delivered at the price tendered / accepted at the start of works. Current costs are nearly 30% higher in some cases than what was considered at the time of budgeting of projects 12 – 18 months ago. Steel and timber are having the most significant price surge due to international demand and lack of supply. Electrical products, PVC, and roofing materials are also significantly more expensive.
- Transport and fuel price increases - Larger than expected increases in fuel prices are impacting transport and construction costs and are responsible for a surge in resource and material shortages within the construction industry.
- Material shortages and increased lead times – materials shipped from overseas are experiencing considerable lead times, which are now being further extended due to increased international and local demand – there is a real challenge for contractors to procure necessary construction materials to meet proposed works programs.
- Skill and labour shortage – there are high levels of absenteeism and labour shortages in the market, resulting in contractors not being able to deliver works in line with the agreed construction works program, or a reluctance in the market to commence new works. An extensive infrastructure program currently being delivered by State Government is also contributing to a competitive market from both material and labour shortage perspective.
- Lack of confidence in construction industry – variable market conditions are resulting in a reduction in tender submissions and escalated pricing. Contractors are facing significant challenges to comply with the lump sum contract price contract conditions due to unpredictable and rapid cost escalations during the contractual term.
- The table below sourced from Master Builders Australia provides some examples as to material cost increases experienced in Australia during the first quarter of 2022.

ELECTRICAL CABLE UP 27%	PLASTIC PIPES UP 26%	REINFORCING STEEL UP 43%	STEEL BEAMS Up 41%	METAL ROOFING Up 20%
COPPER PIPES Up 25%	TERRACOTTA TILES Up 21%	STRUCTURAL TIMBER Up 39%	PLYWOOD Up 29%	INSULATION Up 14%

Credit – Master Builders Australia

- Council is experiencing significant cost escalation on a number of building, civil and open space projects with project costs varying from 20% to 40% subject to overall scope of works and materials involved.
- Additionally, an extensive infrastructure program currently being delivered by State Government is also contributing to a competitive market from both material and labour shortage perspective potentially resulting in lack of response from builders

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Officers' Assessment**

on retrofitting jobs such as Linen House with greater preference from the builders to work on the Greenfield sites.

Options Available including Financial Implications**Cost Escalation Strategy**

Council has developed a number of key principles and strategies to guide Council officer's decision-making as issues arise. It is expected that the most appropriate strategy applied at the time following consideration and approval under the relevant delegation.

These strategies include:

Stage One Approach – Projects that have commenced and scheduled for 2022/23:

- A review and reduction of current project scopes has been undertaken with a view to maintain the integrity of the intended key deliverables and outcomes. This process has involved robust scope & value management and undertaking effective reviews of design considerations including material utilisation and sourcing to minimise the risk of cost escalations.
- A key consideration of the scope and value management is the effective staging of works to reduce impacts in the short-term whilst maintaining Council's commitment to the desired project outcomes and external stakeholder expectations, in particular the Frankston community.
- In reviewing the 2022/23 Capital Works Program, a total Program reduction adjustment of \$13.943M (\$9.327M deferral in income; \$4.616M Council rates) is proposed to mitigate risk to Council in the current climate, to ensure delivery of major project commitments and provide a sound return on investment (Attachment B). The 2022-2032 LTIP reflects these adjustments that have been applied to the 2022/23 and 2023/24 financial years.
- At the time of this report, any projects that have commenced and are in delivery that require extra budget to cover cost escalation will utilise drawdowns on the rates savings identified through the aforementioned 2022/23 Program Review. These variations will be managed in accordance with Council's LTIP Governance Structure and will be considered and approved under delegation.
- As a key component of Council's governance and capital works monitoring, all authorised budget adjustments to address cost escalations will be managed in accordance with Council's LTIP Governance Structure and reported to Council via tender award & quarterly monitoring reports.
- Officers will explore changes to contract conditions to enable flexibility to cover some cost escalation, as evidenced by Council's endorsement of changes to Contract 'CN2436 (FCC CN 10303) – Minor Civil Contractors Panel', whereby the threshold value of any individual construction project delivered under this contract was increased from \$500,000 (including GST) to \$1 million (excluding GST).
- Where possible, Council will seek to bundle capital works projects for procurement into larger contracts to leverage the economies of scale and have packages of work that encourage tenderers and competitive pricing.
- As required, officers will negotiate changes to funding agreements with external bodies where appropriate and possible; project funding agreements and delivery schedules to be revised where viable.

12.6 Update to the Long Term Infrastructure Plan 2022-2032**Officers' Assessment**

- Officers will continue to operate with the following best practice project management approach to contractors and procurement of goods and services to mitigate cost escalation risk:
 - Explore changes to contract conditions to enable flexibility to cover some cost escalation and accept minor delays without penalising contractors. This will allow greater working relationship with the contractors and encourage them to bid for the works knowing there is acknowledgment of current market condition and genuine goodwill to work together by Council and the Contractor.
 - Offer payment in advance for materials with long lead time to assist with small contractors' cash flow arrangements with Council risk covered by equivalent amount of bank guarantees secured from the contractor.
 - Consider of use of different types of contracting and pricing models such as:
 - Early Contractor Involvement (ECI);
 - Design and Construction (D&C); and,
 - Alternate pricing models such as cost plus and cost plus with guaranteed maximum price (GMP).
 - Undertake due diligence on the financial capacity of contractors prior to awarding the works (noting that this check can be unreliable in the current market).
 - Seek greater bank guarantee as a security (noting that this could further financially hamper contractors and/or deter Contractors from bidding for Council works.)

Stage Two Approach – Projects scheduled for 2023/24 and beyond:

- Standardising higher contingency sums in the short term (2023/24 – 2024/25) to projects that are susceptible to cost escalations and volatile market forces i.e. increasing from typical allowances of 10-15% in contingency to a more conservative 20-25% range to offset budget pressures and mitigate potential for further cost overruns.
- Undertake a review of Council's advocacy priorities and prioritise external funding opportunities where Council's contribution is minimal or not required to mitigate risk of cost overruns.
- Where appropriate, reprioritise non-discretionary Capital Works projects and reductions to recurrent renewal works programs which are not subject to any external funding until future financial years. Concessions made to funding Council's asset renewal requirements, and any subsequent increase to the renewal backlog, will be accommodated in future years of the 10 Year LTIP.
- Remodel the renewal requirement of all infrastructure assets from 2023/24 to 2032/33, undertaking a full review asset interventions and asset renewal service levels to ensure optimisation of Council's asset renewal programs.
- Review Council's cash provisions (rate funding) in the next review and iteration of the Financial Plan and LTIP for discretionary projects to ensure sustainable outcomes through the delivery and management of Council infrastructure and services. This will also create a buffer for mitigating cost escalations and will result in reduced allocations for discretionary projects along with a reduced Capital Works Program.

Item 12.6 Attachment B: Cost Escalation Strategy - 2022-23 Capital Works Program Review - Budget Adjustments



2022/23 CAPITAL WORKS PROGRAM REVIEW - COST ESCALATION STRATEGY

FRANKSTON CITY COUNCIL

2022/23 Adopted Budget \$91,808,000
 Bulk Adjustment - 17 August \$1,802,000
 Adopted Budget + Bulk Adjustment \$93,610,000
 Proposed Adjustment - CWP Review -\$13,843,000
 Proposed Adjusted Budget (less CF) \$79,767,000
 Carry forward 2021/22 \$11,154,040
 Proposed Adjusted Budget \$90,921,040

Ref: A4782987
 Date: 18/11/2022

				Year 1			Adjustments to 22/23				
				93,408,000	59,362,000	34,046,000	79,465,000	13,943,000	4,616,000		
Ref Number	Project Number	Project Title	LTIP Program	2022/23 Total (\$)	2022/23 Income (\$)	2022/23 Rates (\$)	2022/23 Adj. Budget (\$)	2022/23 Variance (\$)	2022/23 Rates Variance (\$)	Adjustment Type	Comments
Arts & Culture				1,441,000	-	1,441,000	1,405,000	36,000	36,000		
2555	11446	Frankston Arts Centre - Technical Equipment Renewal	Arts & Cultural Services	62,000	-	62,000	62,000	-	-		
2575	11469	Library Collection Renewal	Arts & Cultural Services	750,000	-	750,000	750,000	-	-		
1194	14209	Laneway Activation - Big Picture Festival	Arts & Cultural Services	148,000	-	148,000	148,000	-	-		
2079	14417	Sculpture Public Artwork Development	Arts & Cultural Services	200,000	-	200,000	200,000	-	-		
2391	14701	Frankston Arts Centre Sound System Renewal	Arts & Cultural Services	200,000	-	200,000	200,000	-	-		
2611	13803	Public Artworks Renewal Program	Arts & Cultural Services	54,000	-	54,000	48,000	9,000	9,000	Scope Management	Scope management, minor savings available.
1255	14523	Frankston Arts Centre Facade Panel Art Refresh on Davey Street Facade	Arts & Cultural Services	27,000	-	27,000	-	27,000	27,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
Buildings and Facilities				42,147,000	32,779,000	9,368,000	37,784,000	4,353,000	2,085,000		
1402	14401	Peninsula Aquatic and Recreation Centre Renewal Program	Aquatic Services	520,000	520,000	-	520,000	-	-		
1403	14528	Peninsula Aquatic Recreation Centre Solar PV Installation	Sustainability Initiatives	215,000	140,000	75,000	215,000	-	-		
2817	14458	Frankston Memorial Park Toilet Upgrade	Public Toilets	485,000	230,000	235,000	485,000	-	-		
1357	14221	Jubilee Park Indoor Multipurpose Netball Complex	Recreation Facilities	20,368,000	16,745,000	3,623,000	20,368,000	-	1,193,000	Income Reconciliation	Income reconciliation, rate funding available for re-allocation in the Program.
2578	11288	Office Furniture & Equipment Renewal	Civic & Corporate Buildings	54,000	-	54,000	15,000	39,000	39,000	Scope Management	Scope management, reduction in renewal scope for 2022/23.
2881	14480	Storm and Vandalism Renewal Program	Civic & Corporate Buildings	58,000	-	58,000	-	58,000	58,000	Withdrawn	Project withdrawn in 2022/23. Council will fund reactive works as required.
2905	11286	BBQ Renewal Program	Community Open Space	27,000	-	27,000	-	27,000	27,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
2035	13089	Safe City Surveillance System - CCTV Camera Installation in Public Places	Smart Cities Infrastructure	100,000	-	100,000	100,000	-	-		
2561	14143	Facility Maintenance Contract Renewal Program	Civic & Corporate Buildings	250,000	-	250,000	250,000	-	-		
2562	13859	Facilities Painting Program	Civic & Corporate Buildings	150,000	-	150,000	150,000	-	-		
2966	14568	Asbestos Eradication Program	Civic & Corporate Buildings	50,000	-	50,000	50,000	-	-		
1479	14247	Eric Bell Reserve Pavilion Upgrade	Recreation Facilities	2,650,000	2,650,000	-	2,650,000	-	-		
2366	14355	Frankston Healthy Futures Hub (formerly Linen House)	Recreation Facilities	5,010,000	2,430,000	2,580,000	5,010,000	-	144,000	Income Reconciliation	Income reconciliation, rate funding available for re-allocation in the Program.
2556	12641	Community Facilities Renewal Program	Community Facilities & Meeting Places	180,000	-	180,000	180,000	-	-		
2879	14478	Community Halls Renewal Program	Community Facilities & Meeting Places	50,000	-	50,000	-	50,000	50,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
3050	14800	Naimi Marr Djambana Gathering Place Building Upgrade	Community Facilities & Meeting Places	60,000	-	60,000	75,000	(15,000)	60,000	Income Reconciliation	Income reconciliation, rate funding available for re-allocation in the Program.
2557	13532	Civic & Operations Facilities Renewal Program	Civic & Corporate Buildings	470,000	-	470,000	470,000	-	-		
2560	13705	Arts & Culture Facilities Renewal Program	Arts & Cultural Services	150,000	-	150,000	-	150,000	150,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
2559	13766	Family Health Support Services- Facilities Renewal Program	Family & Youth Facilities	50,000	-	50,000	-	50,000	50,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
2880	14479	Pines Aquatic Centre Renewal Program	Aquatic Services	50,000	-	50,000	50,000	-	-		
1371	14280	Kevin Collopy Pavilion Upgrade at Jubilee Park	Recreation Facilities	1,680,000	1,680,000	-	-	1,680,000	-	Deferral	Cash flow adjustment, income deferred to 2023/24. Project to utilise carry over funding from 2021/22 and is scheduled to be re-rendered early 2023.
2558	11237	Structured Recreation Pavilions Renewal Program	Recreation Facilities	30,000	-	30,000	-	30,000	30,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
1904	14500	Lloyd Park Football Pavilion Upgrade	Recreation Facilities	5,000,000	4,887,000	113,000	4,887,000	113,000	113,000	Income Reconciliation	Income reconciliation, rate funding available for re-allocation in the Program.
2563	12623	Public Toilet Renewal Program	Public Toilets	50,000	-	50,000	25,000	25,000	25,000	Scope Management	Scope management, reduction in renewal scope for 2022/23.
3275	14785	Youth Central upgrade and risk mitigation	Community Facilities & Meeting Places	40,000	-	40,000	40,000	-	-		
3235	14722	Operations Centre - Turf Shed Renewal	Civic & Corporate Buildings	130,000	-	130,000	130,000	-	-		
3247	14725	Exhibition & Gallery Spaces Painting	Arts & Cultural Services	10,000	-	10,000	-	10,000	10,000	Deferral	Project deferred to 2023/24.
1733	14611	Bellam Park Athletics Pavilion Refurbishment	Recreation Facilities	60,000	60,000	-	60,000	-	-		
2189	14616	Long Island Tennis Club Upgrade	Recreation Facilities	200,000	200,000	-	-	200,000	-	Deferral	Advocacy efforts unsuccessful, project deferred in LTIP. Concept design to continue using carry over funds from 2021/22.
2001	14615	Camnum Downs and Frankston Libraries Service Desk Area Upgrade	Arts & Cultural Services	30,000	-	30,000	30,000	-	-		
2577	13596	Camnum Downs Library Furniture Renewal	Arts & Cultural Services	150,000	-	150,000	150,000	-	-		
3314	14753	Camnum Downs Recreation Reserve - New Public Toilet	Public Toilets	400,000	400,000	-	100,000	300,000	-	Scope Management	Grant application unsuccessful, scope reduced to design only in 2022/23.
3341	14760	Camnum Downs Recreation Reserve - Expanded Pavilion	Recreation Facilities	100,000	100,000	-	-	100,000	-	Deferral	Advocacy efforts unsuccessful, project deferred in LTIP.
2829	14621	Facility Energy Efficiency Upgrades	Sustainability Initiatives	122,000	-	122,000	122,000	-	-		
3134	14640	Solar PV Renewal Program	Sustainability Initiatives	30,000	-	30,000	30,000	-	-		
3214	14669	Frankston Yacht Club Commercial Kitchen Fitout	Community Facilities & Meeting Places	1,400,000	1,400,000	-	-	1,400,000	-	Deferral	Cash flow adjustment, works scheduled for 2022/23 deferred to 2023/24. Funding to be held in reserve for 2023/24 works. Café works completed this year using carry over funds from 2021/22.
3286	14738	Riviera Kindergarten Redevelopment & Expansion	Family & Youth Facilities	113,000	113,000	-	113,000	-	-		
3388	14778	Frankston BMX Toilet Installation	Public Toilets	384,000	384,000	-	384,000	-	-		
2678	14704	Frankston Civic Centre (Internal Lighting) - TB lamp upgrades to LEDs	Sustainability Initiatives	90,000	-	90,000	-	90,000	90,000	Deferral	Project deferred to 2023/24.
3043	14711	Frankston North Community Centre - Security camera upgrade and door counters	Community Facilities & Meeting Places	30,000	-	30,000	30,000	-	-		
2955	14709	Occupancy sensors for heating and cooling units	Sustainability Initiatives	35,000	-	35,000	35,000	-	-		
3362	14777	Kitchen upgrade at Riviera Pavilion	Recreation Facilities	170,000	-	170,000	170,000	-	-		
2178	14181	Langwarrin Child & Family Centre	Family & Youth Facilities	46,000	-	46,000	-	46,000	46,000	Deferral	Funding deferred to 2023/24, planning and design work ongoing using carry over funds from 2021/22.
2282	14811	Seaford Child & Family Centre	Family & Youth Facilities	100,000	-	100,000	100,000	-	-		
2779	14620	Lloyd Park Netball Pavilion Upgrade	Recreation Facilities	800,000	800,000	-	800,000	-	-		

Item 12.6 Attachment B: Cost Escalation Strategy - 2022-23 Capital Works Program Review - Budget Adjustments

Ref Number	Project Number	Project Title	LTP Program	2022/23 Total (\$)	2022/23 Income (\$)	2022/23 Rates (\$)	2022/23 Adj. Budget (\$)	2022/23 Variance (\$)	2022/23 Rates Variance (\$)	Adjustment Type	Comments
Business & Information Technology				3,218,000	150,000	3,068,000	3,063,000	205,000	205,000		
2573	11309	GIS Mapping Renewal	Information Services	100,000	-	100,000	80,000	20,000	20,000	Scope Management	Scope management, reduction in renewal scope for 2022/23.
2581	14572	Remote Access Renewal	Information Services	50,000	-	50,000	50,000	-	-		
2812	11294	Hardware & Device Renewal	Information Services	280,000	-	280,000	280,000	-	-		
	14440	SQL Server Renewal	Information Services	-	-	-	-	-	-		
2807	14454	SQL Server Renewal	Information Services	50,000	-	50,000	50,000	-	-		
2808	14455	Network & Comms Renewal Program	Information Services	210,000	-	210,000	180,000	30,000	30,000	Scope Management	Scope management, reduction in renewal scope for 2022/23.
2584	14622	Finance system enhancements	Information Services	200,000	-	200,000	200,000	-	-		
2584	14703	Finance system enhancements	Information Services	-	-	-	-	-	-		
3393	14791	Open Windows	Information Services	60,000	-	60,000	60,000	-	-		
2574	14373	Mobile Device Management Renewal Program	Information Services	11,000	-	11,000	11,000	-	-		
2582	14374	Wi-Fi Network Renewal Program	Information Services	25,000	-	25,000	25,000	-	-		
2816	14706	Document Scanner Renewal	Information Services	67,000	-	67,000	67,000	-	-		
3242	14723	Authorised Officer Body Cameras	Smart Cities Infrastructure	30,000	-	30,000	30,000	-	-		
3265	14732	Microsoft 365 and Teams calling	Information Services	300,000	-	300,000	225,000	75,000	75,000	Scope Management	Scope management, reduction in project scope in 2022/23.
3289	14740	ReM Functionality - Kapish Locations Management Tool	Information Services	12,000	-	12,000	12,000	-	-		
3351	14768	Civic Centre Meeting Rooms IT Refurbishment	Information Services	75,000	-	75,000	75,000	-	-		
3394	14792	New Council Phone Solution	Information Services	100,000	-	100,000	100,000	-	-		
3395	14793	Email security management solution	Information Services	120,000	-	120,000	120,000	-	-		
3396	14794	Web filtering solution	Information Services	60,000	-	60,000	-	60,000	60,000	Deferral	Project deferred to 2023/24.
3397	14795	Business IT requests	Information Services	50,000	-	50,000	50,000	-	-		
2583	14317	Payroll/ HR system Renewal	Information Services	324,000	-	324,000	324,000	-	-		
2583	14702	Payroll/ HR system Renewal	Information Services	-	-	-	-	-	-		
3237	14678	Pathway System Upgrade & Integration	Information Services	200,000	-	200,000	200,000	-	-		
2925	14707	Location Intelligence Strategy & Improvement Program	Information Services	22,000	-	22,000	22,000	-	-		
3164	14714	Waste on-line collection platform	Waste Management	20,000	-	20,000	20,000	-	-		
3166	14715	IT Link between Solo wastetracking and FCC	Waste Management	52,000	-	52,000	52,000	-	-		
3266	14733	Point of Sale (POS) system renewal	Information Services	150,000	-	150,000	150,000	-	-		
3258	14727	IT Strategy - Cloud Implementation	Information Services	200,000	-	200,000	200,000	-	-		
3259	14728	IT Strategy - Establish Enterprise Architecture	Information Services	100,000	-	100,000	100,000	-	-		
3260	14729	IT Strategy - Cyber security	Information Services	150,000	150,000	-	150,000	-	-		
3261	14730	IT Strategy - Enhance integration	Information Services	150,000	-	150,000	150,000	-	-		
3262	14731	IT Strategy - Identity Access Management	Information Services	50,000	-	50,000	50,000	-	-		
Business Transformation				949,000	-	949,000	899,000	50,000	50,000		
3135	14641	Future Ready Frankston Implementation	Business Transformation	300,000	-	300,000	300,000	-	-		
2948	14708	Robotic & AI Implementation Program	Information Services	29,000	-	29,000	29,000	-	-		
3269	14734	Smart Cities - Sensor Deployment	Smart Cities Infrastructure	50,000	-	50,000	-	50,000	50,000	Deferral	Project deferred to 2023/24.
3270	14735	Smart Cities - Asset Utilization	Smart Cities Infrastructure	150,000	-	150,000	150,000	-	-		
3271	14736	Digital & Data Implementation	Business Transformation	100,000	-	100,000	100,000	-	-		
3352	14769	FAMS - System Integration	Information Services	100,000	-	100,000	100,000	-	-		
3001	14599	Fleet Telematics	Business Transformation	220,000	-	220,000	220,000	-	-		
Capital Works Delivery				36,655,000	21,803,000	14,852,000	29,067,000	7,568,000	1,844,000		
2597	13768	Municipal Wayfinding Strategy Implementation	Urban Revitalisation	200,000	-	200,000	200,000	-	-		
2700	14580	Frankston North Community Centre - Upgrade playroom playground and outdoor areas at front	Community Facilities & Meeting Places	55,000	55,000	-	55,000	-	-		
1351	14576	Jubilee Park (West Precinct) Master Plan Implementation	Recreation Facilities	1,011,000	-	1,011,000	1,011,000	-	-		
1354	14576	Reconstruction of Trotting Track East Oval (East) Precinct at Jubilee Park	Recreation Facilities	1,100,000	900,000	200,000	1,100,000	-	-		
3355	14576	Sports Lighting at Trotting Track East Oval (East) Precinct at Jubilee Park	Recreation Facilities	500,000	-	500,000	500,000	-	-		
3356	14576	Jubilee Park - West Precinct - Electrical Supply Upgrade	Recreation Facilities	450,000	-	450,000	450,000	-	-		
1618	14532	Frankston South Drainage Strategy - 15 Kers Street, Frankston Drainage Upgrade	Integrated Water Management	150,000	-	150,000	-	150,000	150,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
1660	14560	Overport Park Mountain Bike Track	Recreation Facilities	170,000	-	170,000	170,000	-	-		
2984	14582	Frankston Revitalisation Action Plan - Steibel Lane Activation	Urban Revitalisation	170,000	140,000	30,000	170,000	-	-		
2038	14413	Kerb and Channel Construction Program	Integrated Transport Management	54,000	-	54,000	-	54,000	54,000	Withdrawn	Projects deferred to 2023/24, recurrent funding program in future years of LTP.
2598	13771	Foreshore & Wetlands Erosion Control Fence Renewal Program	Community Open Space	104,000	54,000	50,000	104,000	-	-		
1807	14408	Barnett's Road (Robinsons Road to 120 Barnett's Road) - Construction	Integrated Transport Management	2,050,000	1,488,000	562,000	2,050,000	-	-		
2550	13971	Drainage Renewal & Upgrade Program	Integrated Water Management	400,000	-	400,000	400,000	-	-		
2554	14424	Drainage Renewal Works in Council Reserves	Integrated Water Management	100,000	-	100,000	70,000	30,000	30,000	Scope Management	Scope management, reduction in project scope in 2022/23.
2710	14549	McCormicks Precinct Local Area Traffic Management	Integrated Transport Management	670,000	-	670,000	320,000	350,000	350,000	Scope Management	Scope management, reduction in project scope in 2022/23.
2979	14515	Kananook Creek Environmental & Cultural Learning Park	Community Open Space	37,000	37,000	-	37,000	-	-		
2599	13592	Sporting Ground Pitch Cover Renewal Program	Recreation Facilities	22,000	-	22,000	22,000	-	-		
2600	13593	Sporting Ground Goal Post Replacement Program	Recreation Facilities	15,000	-	15,000	15,000	-	-		
2603	13666	Sporting Reserve Irrigation & Drainage Systems Renewal Program	Recreation Facilities	200,000	-	200,000	200,000	-	-		
1729	14191	Belam Park Regional Playspace Upgrade	Community Open Space	2,050,000	2,050,000	-	2,050,000	-	-		

Item 12.6 Attachment B: Cost Escalation Strategy - 2022-23 Capital Works Program Review - Budget Adjustments

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2428	13591	Redevelopment of the Frankston BMX track	Recreation Facilities	56,000	56,000	-	56,000	-	-		
2963	14565	Evelyn Park Open Space	Community Open Space	150,000	150,000	-	150,000	-	-		
2596	13305	Reserves Internal Fencing Renewal Program	Recreation Facilities	50,000	-	50,000	50,000	-	-		
1288	14532	George Pentland Botanic Gardens Master Plan Implementation	Community Open Space	300,000	300,000	-	150,000	150,000	-	Scope Management	Scope management, reduction in project scope in 2022/23.
2612	13544	Traffic Management Devices - Renewal Program	Integrated Transport Management	70,000	-	70,000	35,000	35,000	35,000	Scope Management	Scope management, reduction in project scope in 2022/23.
1295	14525	Frankston Arts Centre Cube Forecourt Renewal	Arts & Cultural Services	200,000	-	200,000	-	200,000	200,000	Deferral	Redevelopment works scheduled to commence in 2022/23 deferred to 2023/24.
2048	14415	Local Park Upgrade Program	Community Open Space	350,000	350,000	-	350,000	-	-		
2592	13587	Frankston Play Strategy Implementation	Community Open Space	635,000	190,000	445,000	635,000	-	-		
2593	13030	Minor Open Space Asset Renewal Program	Community Open Space	50,000	50,000	-	50,000	-	-		
1036	14529	Camum Downs Recreation Reserve Master Plan Implementation - District Level Playspace	Community Open Space	945,000	945,000	-	945,000	-	-		
2792	14451	City Centre Greening and Improvement Program	FMAC Initiatives	30,000	30,000	-	-	30,000	-	Deferral	Works scheduled for 2022/23 deferred to 2023/24.
2976	14572	Playspace Shade Sail Retrofit Program	Community Open Space	100,000	-	100,000	85,000	15,000	15,000	Scope Management	Scope management, reduction in project scope in 2022/23.
1525	14530	Monterey Reserve Master Plan Implementation	Community Open Space	100,000	100,000	-	-	100,000	-	Deferral	Grant application unsuccessful. MasterPlan development remains ongoing utilising carry over funding from 2021/22.
2005	13925	Minor Traffic Treatment Installation	Integrated Transport Management	60,000	-	60,000	60,000	-	-		
2063	14538	Minor Pathway Program	Integrated Transport Management	54,000	-	54,000	20,000	34,000	34,000	Scope Management	Scope management, reduction in project scope in 2022/23.
2546	13847	Minor Bridge & Path Structures Renewal Program	Integrated Transport Management	100,000	-	100,000	-	100,000	100,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
2571	13565	Kerb Renewal Program	Integrated Transport Management	200,000	-	200,000	200,000	-	-		
2615	13723	Barrier & Guard Rail Renewal Program	Integrated Transport Management	108,000	-	108,000	-	108,000	108,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
2617	12657	Road Renewal Program	Integrated Transport Management	3,041,000	244,000	2,797,000	3,041,000	-	-		
2298	14117	Seaford Local Area Traffic Management	Integrated Transport Management	800,000	790,000	10,000	800,000	-	-		
3202	14604	Jubilee Park Traffic Management Strategy	Integrated Transport Management	100,000	-	100,000	25,000	75,000	75,000	Scope Management	Scope management, reduction in project scope in 2022/23.
2713	14618	Belvedere Local Area Traffic Management	Integrated Transport Management	100,000	-	100,000	100,000	-	-		
3120	14786	Delacombe Park Oval 1 - Terrace Seating and Stairs Renewal	Recreation Facilities	150,000	-	150,000	150,000	-	-		
3322	14779	Centenary Park Golf Course Master Plan Implementation - Overflow Car Parking (Transfer Station Precinct)	Recreation Facilities	50,000	-	50,000	-	50,000	50,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3365	14780	Centenary Park Golf Course Masterplan Implementation - 1st hole	Recreation Facilities	15,000	-	15,000	-	15,000	15,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3367	14781	Centenary Park Golf Course Masterplan Implementation - 10th hole	Recreation Facilities	15,000	-	15,000	-	15,000	15,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3368	14782	Centenary Park Golf Course Masterplan Implementation - 13th hole	Recreation Facilities	215,000	100,000	115,000	215,000	-	-		
3371	14783	Centenary Park Golf Course Masterplan Implementation - 8th hole	Recreation Facilities	15,000	-	15,000	-	15,000	15,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3374	14784	Centenary Park Golf Course Masterplan Implementation - 14th hole/15th tee	Recreation Facilities	15,000	-	15,000	-	15,000	15,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3408	14807	Belvedere Tennis Club Redevelopment courts sports lighting	Recreation Facilities	100,000	100,000	-	100,000	-	-		
2429	14812	Frankston BMX Track - BMX track - Lighting	Recreation Facilities	150,000	150,000	-	150,000	-	-		
1884	14613	Lloyd Park Skate Park Redevelopment	Recreation Facilities	90,000	90,000	-	90,000	-	-		
3203	14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Urban Revitalisation	190,000	190,000	-	190,000	-	-		
3333	14757	Sports Lighting Design	Recreation Facilities	28,000	-	28,000	-	28,000	28,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3348	14765	Shared User Path Missing Link (Playman Place to Clarendon Street)	Integrated Transport Management	30,000	-	30,000	30,000	-	-		
3358	14775	Seaford North - Seaford Soccer Club - Lighting to two soccer pitches including power upgrade (Soccer pitches 1 and 2)	Recreation Facilities	475,000	200,000	275,000	475,000	-	-		
3359	14776	Monterey Reserve - Lighting for soccer pitches 1, 2 and 3	Recreation Facilities	630,000	315,000	315,000	630,000	-	-		
1446	14579	White Street Mall Upgrade	Urban Revitalisation	60,000	-	60,000	60,000	-	-		
1575	14695	Sports Lighting at Baxter Park Oval 2	Recreation Facilities	22,000	-	22,000	-	22,000	22,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3288	14739	Renewal/Upgrade - removal of concrete storage bay	Civic & Corporate Buildings	10,000	-	10,000	10,000	-	-		
3331	14756	Renewal for athletics facilities	Recreation Facilities	15,000	-	15,000	-	15,000	15,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3342	14761	Camum Downs Recreation Reserve - Multipurpose Courts	Recreation Facilities	1,375,000	250,000	1,125,000	1,375,000	-	-		
3071	14713	Yamala Tennis Club - update court to pavilion for DDA access	Recreation Facilities	45,000	21,000	24,000	-	45,000	34,000	Deferral	Works scheduled for 2022/23 deferred to 2023/24.
3215	14670	Pathway Development Plan Implementation Program	Integrated Transport Management	388,000	-	388,000	388,000	-	-		
3240	14682	Kanook Commuter Car Park	Integrated Transport Management	3,701,000	3,701,000	-	1,701,000	2,000,000	-	Deferral	Cash flow adjustment. Part of the works scheduled for 2022/23 deferred to 2023/24.
3390	14789	North Road (North Side) Warrenwood place Pathway Development	Integrated Transport Management	40,000	-	40,000	40,000	-	-		
3391	14790	North Road (North Side) Union Road to 13/261 North Road Pathway Development	Integrated Transport Management	72,000	-	72,000	72,000	-	-		
3167	14650	Frankston Regional and Resource Recovery Centre Entry Upgrade (exit lane to Harold Road)	Waste Management	500,000	500,000	-	500,000	-	-		
3387	14787	Beach Street - McMahon Road intersection upgrade	Integrated Transport Management	430,000	430,000	-	320,000	110,000	-	Scope Management	Reduction in scope to accord with the Federal Blackspot grant agreement.
1193	14691	Carpark optimisation Program for Frankston CAA	Integrated Transport Management	108,000	-	108,000	-	108,000	108,000	Deferral	Works scheduled for 2022/23 deferred to 2023/24.
3244	14675	McCombs Reserve redevelopment for events	Arts & Cultural Services	50,000	-	50,000	50,000	-	-		
3244	14724	McCombs Reserve redevelopment for events	Arts & Cultural Services	-	-	-	-	-	-		
3229	14719	Camum Downs Recreation Reserve - New Electronic Scoreboard	Recreation Facilities	30,000	20,000	10,000	30,000	-	-		
3239	14680	Pat Rollo Reserve Playing Surface Alterations & Associated Infrastructure	Recreation Facilities	244,000	244,000	-	244,000	-	-		
3324	14754	Centenary Park Golf Course Master Plan Implementation - Golf Course Improvements	Recreation Facilities	20,000	-	20,000	-	20,000	20,000	Deferral	Works scheduled for 2022/23 deferred to 2023/24.
3334	14758	Sports Ground Design	Recreation Facilities	30,000	-	30,000	30,000	-	-		
3338	14684	Peninsula Reserve Cricket Net Renewal	Recreation Facilities	176,000	10,000	166,000	176,000	-	-		
3181	14654	Urban Forest Action Plan - Tree Planting on Major Roads	Urban Revitalisation	200,000	200,000	-	170,000	30,000	-	Scope Management	Scope management, open space developer contributions returned to reserve.
1801	14612	Wingham Park Upgrade	Community Open Space	235,000	235,000	-	235,000	-	-		
2859	14348	Local Shopping Strip Action Plan - Major Improvement Program	Urban Revitalisation	300,000	-	300,000	300,000	-	-		

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3139	14644	Sandfield Reserve, Carrum Downs Master Plan Implementation	Community Open Space	1,100,000	1,100,000	-	200,000	900,000	-	Income Reconciliation	Cashflow adjustment. Income deferred to 2023/24, detailed design only planned in 2022/23.
3142	14645	Local Shopping Strip Action Plan Implementation - Minor Improvements Program	Urban Revitalisation	50,000	-	50,000	-	50,000	50,000	Deferral	Works scheduled for 2022/23 deferred to 2023/24.
2746	14444	Frankston South Drainage Strategy - Drainage Upgrade - Murrumbidgee Street Catchment Stage 1, George Pentland Botanic Gardens Flood Storage and Mitigation work	Integrated Water Management	61,000	-	61,000	-	61,000	61,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3194	14676	LXP Community Asset Improvements	Integrated Transport Management	963,000	963,000	-	500,000	463,000	-	Deferral	Cash Flow adjustment. Part of the works scheduled for 2022/23 deferred to 2023/24.
3234	14721	Porphyry paving renewal Wells Street and Beach Street	Integrated Transport Management	300,000	150,000	150,000	-	300,000	150,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
3296	14603	Seaford Wetlands Rejuvenation - Canal Bridge	Integrated Transport Management	1,350,000	1,350,000	-	1,350,000	-	-		
3345	14762	Seaford Wetlands Unformed Interface to Pen Link Trail	Community Open Space	70,000	-	70,000	70,000	-	-		
1421	14694	Wittenberg and Robinsons Park Master Plan Implementation	Community Open Space	120,000	120,000	-	120,000	-	-		
1603	14697	Open Space Strategy - Delebourne Park Reserve, Frankston South - Upgrade	Community Open Space	100,000	50,000	50,000	-	100,000	50,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
1697	14699	Sweetwater Creek Reserve - Upgrade	Community Open Space	40,000	40,000	-	40,000	-	-		
1821	14700	Dame Elizabeth Murdoch Arboretum - New Rotunda	Community Open Space	35,000	35,000	-	-	35,000	-	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3206	14717	Frankston Revitalisation Action Plan - Priority Projects from Frankston Revitalisation Action Plan	Urban Revitalisation	150,000	-	150,000	150,000	-	-		
3207	14663	Frankston Revitalisation Action Plan - Nepean Highway (Dauby Street - Beach Street) Median Revitalisation	Urban Revitalisation	500,000	425,000	75,000	500,000	-	-		
3219	14672	Bellam Park Storm Water Treatment & Park Improvements	Integrated Water Management	1,250,000	1,250,000	-	200,000	1,050,000	-	Deferral	Cash Flow adjustment. Part of the works scheduled for 2022/23 deferred to 2023/24.
3278	14737	Langwarin Community Centre Upgrade of Children's Services Playgrounds	Community Facilities & Meeting Places	200,000	-	200,000	200,000	-	-		
3306	14746	Lighting Frankston Plan Implementation - Circuit Path Illumination Pilot Programme	Urban Revitalisation	25,000	25,000	-	25,000	-	-		
3307	14747	Lighting Frankston Plan Implementation - Foreshore Boardwalk Lighting	Urban Revitalisation	25,000	25,000	-	25,000	-	-		
3308	14748	Frankston Lighting Plan Implementation - St. Paul's Church	Urban Revitalisation	40,000	-	40,000	40,000	-	-		
3309	14749	Frankston Lighting Plan Implementation - Frankston Waterfront Precinct	Urban Revitalisation	20,000	-	20,000	20,000	-	-		
3310	14750	Lighting Frankston Plan Implementation - Creative Tree Illumination Pilot Programme	Urban Revitalisation	50,000	50,000	-	50,000	-	-		
3311	14751	Lighting Frankston Plan Implementation - Bridge Illumination Programme	Urban Revitalisation	150,000	-	150,000	150,000	-	-		
3353	14770	Bellam Park Lake project Art Pieces & LED Lighting	Arts & Cultural Services	150,000	150,000	-	50,000	100,000	-	Deferral	Cash Flow adjustment. Part of the works scheduled for 2022/23 deferred to 2023/24.
3354	14771	Landscaping works at Cranbourne Rd/Beach St Intersection	Community Open Space	20,000	20,000	-	20,000	-	-		
3398	14797	Willow Park, Frankston - Frankston Play Strategy Implementation	Community Open Space	350,000	225,000	125,000	350,000	-	-		
3399	14798	Rosemary Reserve - Frankston Nth - Frankston Play Strategy Implementation	Community Open Space	420,000	420,000	-	420,000	-	-		
3400	14799	Yarralumbie Reserve, Langwarin - Frankston Play Strategy Implementation	Community Open Space	140,000	100,000	40,000	140,000	-	-		
3401	14800	East Seaford Reserve, Seaford - Frankston Play Strategy Implementation	Community Open Space	35,000	-	35,000	35,000	-	-		
3402	14801	Lavender Hill Multiuse Court, Carrum Downs - Frankston Play Strategy Implementation	Community Open Space	30,000	30,000	-	30,000	-	-		
3403	14802	Kareela Reserve, Frankston - Frankston Play Strategy Implementation	Community Open Space	35,000	-	35,000	35,000	-	-		
3404	14803	Austin Reserve, Seaford - Frankston Play Strategy Implementation	Community Open Space	35,000	-	35,000	35,000	-	-		
3405	14804	Heydon Reserve, Snye - Frankston Play Strategy Implementation	Community Open Space	35,000	35,000	-	35,000	-	-		
3406	14805	Monique Reserve, Langwarin - Frankston Play Strategy Implementation	Community Open Space	35,000	-	35,000	35,000	-	-		
3410	14809	Pratt Reserve (Multiuse Court Only), Langwarin - Frankston Play Strategy Implementation	Community Open Space	30,000	-	30,000	30,000	-	-		
3411	14810	Heritage Reserve (Multiuse Court Only), Snye - Frankston Play Strategy Implementation	Community Open Space	35,000	35,000	-	-	35,000	-	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
1694	14698	Upgrade Roadway at Stotts Lane	Integrated Transport Management	120,000	-	120,000	120,000	-	-		
3004	14710	Humphries Rd Mountain Avenuedeabout upgrade	Integrated Transport Management	25,000	-	25,000	-	25,000	25,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3294	14741	Construction of Traffic Islands and Pedestrian Refuge - Snye Road & Oakara Street Intersection, Frankston	Integrated Transport Management	20,000	-	20,000	-	20,000	20,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3295	14742	Construction of Traffic Islands and Pedestrian Refuge - Mcmormicks Road & Gamble Road Intersection, Snye	Integrated Transport Management	15,000	-	15,000	15,000	-	-		
3065	14635	Bellam Park Athletic Track Renewal	Recreation Facilities	570,000	-	570,000	570,000	-	-		
3340	14759	Carrum Downs Recreation Reserve Carpark and Associated Parkworks - Upgrade	Integrated Transport Management	500,000	500,000	-	-	500,000	-	Deferral	Advocacy efforts unsuccessful, project deferred in LTIP.
3346	14763	Bellam Park North Oval and the McClelland College Ovals - Drainage Improvements	Integrated Water Management	30,000	-	30,000	30,000	-	-		
3347	14764	Civic Clock - Station Street / Clyde Street Decorative Clock Feature	Urban Revitalisation	30,000	-	30,000	20,000	10,000	10,000	Scope Management	Scope management, minor savings available.
3349	14766	Beauty Park Fountain	Community Open Space	50,000	-	50,000	50,000	-	-		
City Futures				775,000	425,000	350,000	610,000	165,000	-		
3256	14541	Frankston Open Space Strategy - Oliver's Hill Landscape and Lookout Plan, Frankston South	Community Open Space	75,000	75,000	-	75,000	-	-		
1010	14690	Open Space Strategy - Banyan Reserve, Carrum Downs - Upgrade	Community Open Space	100,000	100,000	-	-	100,000	-	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
1587	14696	Baxter Park, Frankston South Master Plan Implementation	Community Open Space	100,000	100,000	-	85,000	15,000	-	Scope Management	Scope management, open space developer contributions returned to reserve.
3223	14718	Nepean Highway Revitalisation - Stage 2 & 3	Urban Revitalisation	300,000	-	300,000	300,000	-	-		
1408	14693	Robinsons Bushland Reserve - Upgrade	Community Open Space	50,000	50,000	-	-	50,000	-	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
3313	14752	Fauna Crossings, Habitat connectivity and Wildlife Protection	Community Open Space	30,000	-	30,000	30,000	-	-		
3350	14767	Rehabilitation of Natural Reserves	Community Open Space	120,000	100,000	20,000	120,000	-	-		
Community Strengthening				100,000	100,000	-	100,000	-	-		
3328	14755	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	Recreation Facilities	100,000	100,000	-	100,000	-	-		
Engineering Services				2,404,000	2,200,000	204,000	1,364,000	1,040,000	20,000		
2757	14645	Flood and Catchment Modelling	Integrated Water Management	54,000	-	54,000	54,000	-	-		
2828	14662	Water Sensitive Urban Design (WSUD) Implementation Program	Integrated Water Management	20,000	-	20,000	-	20,000	20,000	Deferral	Planning and design scheduled for 2022/23 deferred to 2023/24.
2044	11260	Street Lighting Upgrades	Integrated Transport Management	30,000	-	30,000	30,000	-	-		
2684	14544	Street Light Renewal Program on Minor Roads	Sustainability Initiatives	400,000	300,000	100,000	400,000	-	-		
3196	14655	Baxter Park Dam Safety Improvements	Integrated Water Management	150,000	150,000	-	150,000	-	-		

Item 12.6 Attachment B: Cost Escalation Strategy - 2022-23 Capital Works Program Review - Budget Adjustments

Ref Number	Project Number	Project Title	LTIP Program	2022/23 Total (\$)	2022/23 Income (\$)	2022/23 Rates (\$)	2022/23 Adj. Budget (\$)	2022/23 Variance (\$)	2022/23 Rates Variance (\$)	Adjustment Type	Comments
3297	14743	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	Integrated Transport Management	250,000	250,000	-	250,000	-	-		
3298	14744	Seaford Wetlands Rejuvenation - Interpretive and Wayfinding Signage	Integrated Transport Management	800,000	800,000	-	180,000	620,000		Scope Management	Scope management, reduction in scope to planning and design only in 2022/23.
3299	14745	Seaford Wetlands Rejuvenation - Facilities Upgrades	Integrated Transport Management	700,000	700,000	-	300,000	400,000		Scope Management	Scope management, reduction in scope to planning and design only in 2022/23.
Operations				2,447,000	475,000	1,972,000	2,091,000	356,000	206,000		
2594	13421	Reserves Boundary Fencing Renewal Program	Community Open Space	108,000	-	108,000	108,000	-	-		
2050	13525	Minor Drainage Improvement Works	Integrated Water Management	50,000	-	50,000	50,000	-	-		
2553	14423	Gatic Pit Lid Renewal Program	Integrated Water Management	80,000	-	80,000	80,000	-	-		
2565	13563	Shared Path Safety Upgrades	Integrated Transport Management	54,000	-	54,000	54,000	-	-		
2566	12812	Footpath Renewal Program	Integrated Transport Management	1,100,000	-	1,100,000	1,100,000	-	-		
2567	13958	Reserves Pathway Renewal Program	Integrated Transport Management	200,000	200,000	-	50,000	150,000	-	Scope Management	Scope management, reduction in renewal scope in 2022/23.
2568	14425	Shared Path Renewal Program	Integrated Transport Management	216,000	-	216,000	170,000	46,000	46,000	Scope Management	Scope management, reduction in renewal scope in 2022/23.
2591	11299	Risk Management Works within Council Reserves	Community Open Space	54,000	-	54,000	54,000	-	-		
2570	13972	City Centre Pathway Renewal Program	Integrated Transport Management	108,000	-	108,000	50,000	58,000	58,000	Scope Management	Scope management, reduction in renewal scope in 2022/23.
2614	14431	Street Lighting Renewal Program	Integrated Transport Management	32,000	-	32,000	-	32,000	32,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
2552	13458	Easement Drainage Pit Alterations	Integrated Water Management	70,000	-	70,000	-	70,000	70,000	Deferral	Renewal works scheduled for 2022/23 deferred to 2023/24.
3208	14664	Minor Asphalt Patching Renewal Program	Integrated Transport Management	100,000	-	100,000	100,000	-	-		
3154	14808	Frankston Gateway Landscaping - Oliver's Hill and Esplanade	Community Open Space	75,000	75,000	-	75,000	-	-		
3357	14774	Landscaping and Feature Garden Works Program	Community Open Space	200,000	200,000	-	200,000	-	-		
Safer Communities				228,000	-	228,000	228,000	-	-		
2585	14429	Safe City Surveillance System - CCTV Camera Renewal Program	Smart Cities Infrastructure	228,000	-	228,000	228,000	-	-		
Sustainable Assets				2,522,000	1,955,000	1,467,000	2,422,000	100,000	100,000		
2577	11512	Asset Management Information System (FAMIS)	Information Services	120,000	-	120,000	120,000	-	-		
2587	11234	Light Vehicle Replacement Program	Plant, Fleet & Equipment	940,000	800,000	140,000	940,000	-	-		
2588	11304	Heavy Plant & Equipment Replacement Program	Plant, Fleet & Equipment	1,066,000	250,000	816,000	1,066,000	-	-		
2590	13959	Minor Plant & Equipment Replacement Program	Plant, Fleet & Equipment	30,000	5,000	25,000	30,000	-	-		
3220	14805	Fleet Vehicle Acquisitions	Plant, Fleet & Equipment	110,000	-	110,000	110,000	-	-		
2081	14352	Council Facilities Solar PV and Electrification Program	Sustainability Initiatives	100,000	-	100,000	100,000	-	-		
3233	14720	Electric Vehicles - Charging Infrastructure & EV Vehicle Acquisition	Plant, Fleet & Equipment	100,000	-	100,000	-	100,000	100,000	Deferral	Project deferred to 2023/24.
3249	14726	Libraries On The Go - Vehicle Acquisition	Arts & Cultural Services	56,000	-	56,000	56,000	-	-		
Waste and Recycling				522,000	375,000	147,000	452,000	70,000	70,000		
2589	13087	Litter Bin Replacement Program	Waste Management	27,000	-	27,000	27,000	-	-		
2627	13579	Frankston Tip Risk Management Strategy Implementation	Waste Management	120,000	-	120,000	50,000	70,000	70,000	Scope Management	Scope management, reduction in project scope in 2022/23.
3159	14647	Kerbside Residual Bin Lid Replacement	Waste Management	375,000	375,000	-	375,000	-	-		
Totals				93,408,000	59,362,000	34,046,000	79,465,000	13,943,000	4,616,000		

Executive Summary**12.7 Draft Community Needs Assessment and Community Infrastructure Plan**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

Level 2:

4. Well Planned and Liveable City

4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To present the Draft Community Needs Assessment & Community Infrastructure Plan for adoption.

Recommendation (Director Communities)

That Council:

1. Notes the Draft Community Needs Assessment & Community Infrastructure Plan, which provides an evidence-base of the community's current and future community infrastructure needs to help guide the integrated planning of Council's community infrastructure provision;
2. Adopts the Draft Community Needs Assessment & Community Infrastructure Plan to provide strategic direction on Council's future community infrastructure needs and delivery; and
3. Notes that once adopted, for any recommended actions in the Draft Plan to be implemented will need to be considered through Council's Long Term Infrastructure Plan and be subject to annual budget processes.

Key Points / Issues

- Over the past 12 months officers have worked with ASR Research Pty Ltd (project consultant) to develop a 20-year Draft Community Needs Assessment & Community Infrastructure Plan (the Draft Plan). The Draft Plan is presented as a main report (Attachment A) and seven local area profiles (Attachments B to H).
- Councillors were first briefed on this project at its inception on 25 October 2021 where the project need, scope and approach was discussed; again on 8 June 2022 to provide an update on the progress being made with the project and share the early findings; and finally on 26 October 2022 to share the Draft Plan for feedback prior to the Draft Plan being presented to Council for adoption.
- The Draft Plan has been developed in consultation with relevant Council departments with the purpose of providing an evidence-based tool to help guide the integrated planning of Council's community infrastructure, services and open space provision to better meet the current and future needs of the community across the municipality. Such an approach will strengthen Council's long-term decision-making and priority setting, pivoting strategic investment into capital works projects that will have a broader impact across both the municipality and community, and be more equitable, efficient and sustainable.
- The Draft Plan will be used as an internal planning tool, to provide: a) an evidence-based tool to inform and strengthen the LTIP planning process; b) a

12.7 Draft Community Needs Assessment and Community Infrastructure Plan**Executive Summary**

key reference document for the preparation of strategies, plans, feasibility studies, project proposals and grant applications; c) guidance on advocacy projects to be funded and delivered by external agencies; and d) guidance on the establishment of partnerships and collaborative planning structures with external agencies.

- Once adopted, for any of the recommended actions in the Draft Plan to be delivered, they will need to be considered through Council's integrated Long-Term Infrastructure Plan asset planning processes and be subject to Council's capital works and annual budget processes.
- Over time, the work will need to be reviewed in line with population and demographic changes in Frankston City.

Financial Impact

There are no direct financial implications associated with this report, however the Draft Plan provides an evidence base to inform capital works budget allocation to ensure equitable, efficient and sustainable provision of high-quality community infrastructure that meets community needs. It does this through the recommendation of capital works projects for consideration in the integrated planning process and capital works program over the short to long term.

Consultation**1. External Stakeholders**

ASR Research has consulted with the Department of Education and Training, and information from consultation undertaken with the relevant Council departments has also been considered. The consultant recommends further consultation be undertaken with the following organisations:

Peninsula Health; Monash University; Chisholm; Melbourne Archdiocese Catholic Schools; Victoria Police; Fire Rescue Victoria and the Country Fire Authority; DELWP; Department of Health and the Victorian Health Building Authority (VHBA); DFFH; Emergency Services Infrastructure Authority (ESIA); Sport & Recreation Victoria (SRV); and local schools.

2. Other Stakeholders

The following Council Departments have been represented on a Project Working Group and have been involved in each stage of the process: City Futures; Sustainable Assets; Community Strengthening; Family Health Support Services; Arts & Culture; and Procurement, Property & Risk.

Analysis (Environmental / Economic / Social Implications)

The Draft Plan is anticipated to have a positive social and economic impact on the community. Community infrastructure and open space plays a vital role in sustaining the health and wellbeing of our communities. When we are connected, we are healthier, live longer and prosper. The provision of community infrastructure and open space allows people to be brought together to build social capital, and meet social needs through educational, recreational, sporting, creative and cultural opportunities. The Draft Plan will support positive social and economic outcomes for the community by providing a strong-evidence base to support project proposals for funding applications that are based on demonstrated community need.

12.7 Draft Community Needs Assessment and Community Infrastructure Plan**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

The Draft Plan will provide an evidence-base to underpin the strategic work being conducted to achieve the following objectives:

- 2021-2025 Council Plan
 - 4-year initiative: Provide well designed, fit-for-purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate.
- Health and Wellbeing Plan
 - Priority 1: Building healthy and active communities.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Draft Plan works to mitigate risk to Council by providing a robust evidence base of community need, supporting transparent and evidence-based decision-making and budget prioritisation of capital works expenditure.

Conclusion

The Draft Plan will support positive outcomes for the community through the provision of a robust evidence-base that sets strategic direction for future planning and decision making around capital works investment to ensure the equitable, efficient and sustainable provision of high-quality community infrastructure across the municipality that meets community's current and future needs. The Draft Plan will provide clear direction and robust methodologies, supporting Council to be well positioned to pursue new opportunities and attract investment through the preparation of robust project proposals that are based on demonstrated community need.

ATTACHMENTS

- Attachment A: [!\[\]\(0d11e49c561fa84a6677bf9d4d629be0_img.jpg\)](#) Main Report (*Under Separate Cover*)
- Attachment B: [!\[\]\(ef9c29ef42528ebedc716879fbee1e10_img.jpg\)](#) Carrum Downs, Skye & Sandhurst Local Area
- Attachment C: [!\[\]\(6a2e00d457a4a9d0194df568dc2b3699_img.jpg\)](#) Frankston Central & Heights Local Area
- Attachment D: [!\[\]\(da885c6a1b1947ccce3562eced745c2f_img.jpg\)](#) Frankston North Local Area
- Attachment E: [!\[\]\(68462ea1c2a48128b0d6e539ae2dee56_img.jpg\)](#) Frankston South Local Area
- Attachment F: [!\[\]\(44830430434c1e30e259939b3edf7718_img.jpg\)](#) Karingal Local Area
- Attachment G: [!\[\]\(66b40f3e5080072c0aef6be21c3b2fda_img.jpg\)](#) Langwarrin Local Area
- Attachment H: [!\[\]\(3266ab12723025bfd6a70425990673ba_img.jpg\)](#) Seaford Local Area

**12.7 Draft Community Needs Assessment and Community Infrastructure Plan
Officers' Assessment****Background**

- Frankston City is an established municipality with community infrastructure that has been developed over time. This 'legacy planning' has resulted in locations of community infrastructure deficiencies and aging facilities based on outdated service models limiting their functionality and rendering them no longer suitable to current needs.
- Re-purposing existing infrastructure to meet current community demands requires an integrated service planning approach. Currently, Council plans community infrastructure as separate services (community services, recreation, open space), resulting in fragmented planning with competing needs and demands on Councils assets and reserves and financial resources.
- The purpose of this work is to provide an evidence based assessment and take an integrated approach to the planning of Council community infrastructure, services and open space to meet current and future needs.
- The scope of the Draft Plan relates to the Council owned and managed assets provided for the benefit of the community, including:
 - Early years: Maternal and Child Health, playgroups, childcare, kindergarten
 - Community centres and program spaces: community centres, neighbourhood houses, community halls, community meeting rooms, informal learning spaces
 - Libraries: central libraries, branch libraries, library outreach spaces
 - Leisure and recreation: pavilions, sports ovals, active recreation reserves
 - Public open space: passive parks, local parks
 - Community support: youth spaces, senior citizens clubs, men's sheds
 - Arts and culture: Aboriginal gathering places, arts centres, gallery spaces
 - Consideration also given to non-Council owned facilities, including schools, aged care facilities, health and emergency services, etc.

Issues and DiscussionApproach:

- The Draft Plan was developed in two stages, with a Community Needs Assessment being completed first as a key source of evidence to inform the development of the second stage, the Community Infrastructure Plan providing recommended actions to meet the identified community need and support long-term infrastructure and service planning. Maps have also been produced provide spatial analysis of Council's facilities and open space provision, overlayed with Precinct Structure Planning Guidelines to demonstrate how well the municipality meets established targets in relation to how close residential dwellings.
- A place-based approach was used in the assessments and analysis, and included the following elements:
 - Review of existing policies, strategies and plans;
 - Distribution, condition, occupancy and utilisation assessments of current infrastructure;

**12.7 Draft Community Needs Assessment and Community Infrastructure Plan
Officers' Assessment**

- Land and infrastructure requirements;
- Demographic trends and population projections to understand supply and demand needs based on population benchmarks for service provision;
- Review of community feedback from previous processes; and
- Input from service managers.

Overall themes identified in the Draft Plan:

- A need to respond to increasing population densities by making better use of existing infrastructure through upgrades to encourage more intensive use, co-location of services in community hubs and making better use of infrastructure and open space.
- A need to address deficiencies in the distribution and supply of community infrastructure, and achieve contemporary facility standards.
- Council has a comprehensive suite of strategic documents, however further strategic work is required to articulate facility standards, models of provision, community infrastructure hierarchies for various forms of community infrastructure. There is also a need for a community infrastructure planning policy and guidelines.
- There is a need to be well positioned to respond to Government policy changes (i.e. introduction of 15 hours of universal 3-year old kindergarten) and industry trends.
- There is a need to transition from legacy stand-alone facilities to integrated early years facilities and multi-purpose community facilities.
- Maximising opportunities to strengthen community infrastructure provision in activity centres and other hubs to satisfy 20 minute neighbourhood imperatives / walkable catchments is a finding of the project.
- Opportunities to build partnerships and provide guidance for uses of non-Council community infrastructure (i.e. potential advocacy ideas, shared community use, improving assessment of planning applications).
- The need to add community infrastructure priorities that Council may not be able to fully fund to advocacy platforms.



Planning today for the communities of tomorrow

Frankston City Council

Community Infrastructure Plan

Carrum Downs – Skye – Sandhurst Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Carrum Downs – Skye – Sandhurst Planning Area

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City. Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Carrum Downs – Skye – Sandhurst Planning Area

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Carrum Downs – Skye – Sandhurst Planning Area

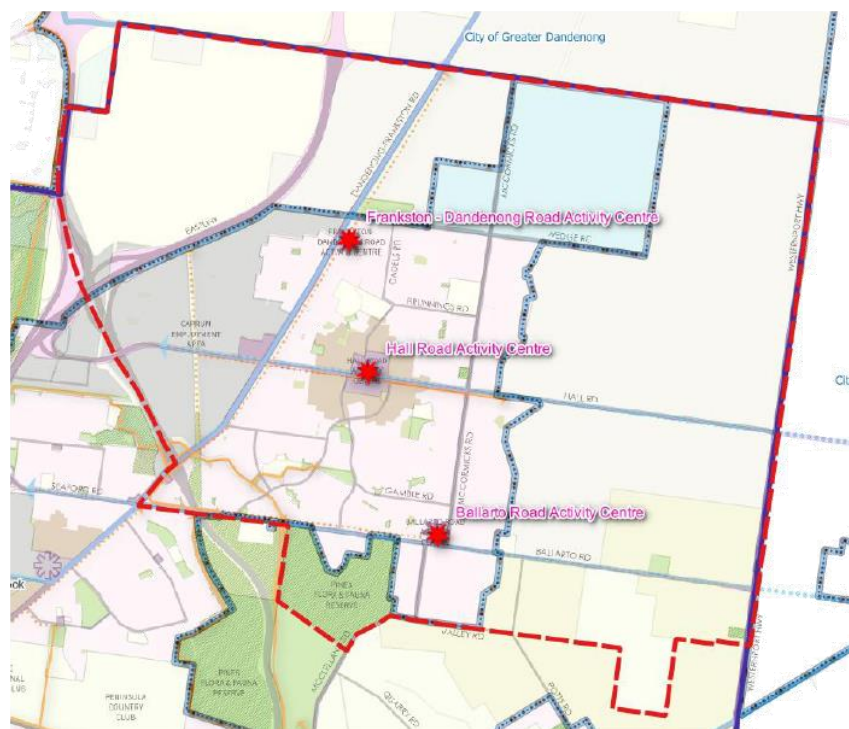
Carrum Downs – Skye – Sandhurst Community Infrastructure Assessment

1 Description of Carrum Downs – Skye - Sandhurst

The Carrum Downs, Skye and Sandhurst Local Area is bounded by Thompson Road and Thompsons Road in the north, the Dandenong-Hastings Road in the east, generally by Valley Road, the suburb of Frankston North and Ballarto Road in the south and the Frankston-Dandenong Road, the Mornington Peninsula Freeway (Peninsula Link), Wadsley Road and Learmonth Road in the west.

The Local Area contains three neighbourhood activity centres, of which Hall Road Activity Centre is the largest.

Figure 1 - Carrum Downs – Skye - Sandhurst Local Area



Carrum Downs – Skye – Sandhurst Planning Area

2 Dwelling and Population Projections for Carrum Downs – Skye - Sandhurst

Figure 2 below reveals the overall projected population and dwelling change for the Carrum Downs – Skye – Sandhurst Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 37,500 people. The population of the Planning Area is projected to increase by approximately 2,700 people over the forecast period and reach approximately 40,000 by 2041.

Figure 2 - Projected Population and Dwelling Changes: Carrum Downs – Skye – Sandhurst

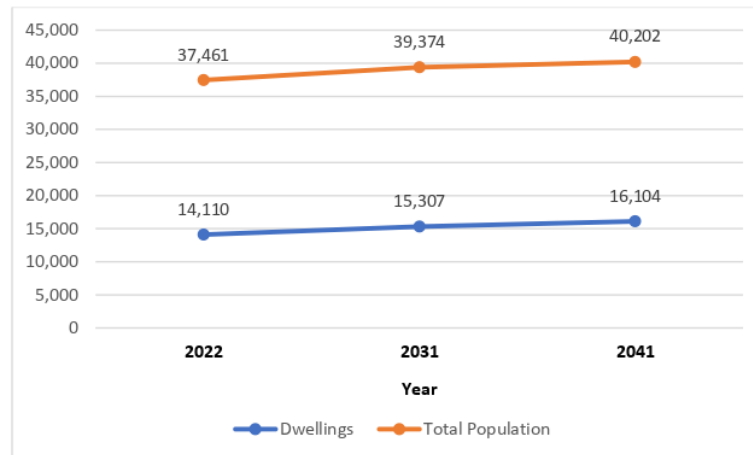
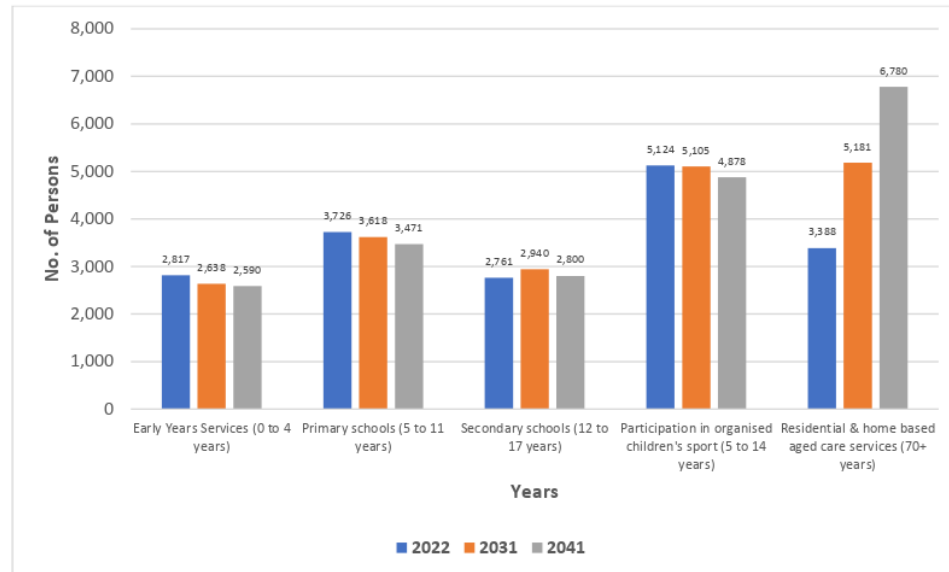


Figure 3 on the following page shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

Declines are forecast for the early years (0 to 4 years), primary school (5 to 11 years) and junior sport (5 to 14 years) age cohorts. A slight increase is projected for the secondary school (12 to 17 years) age cohort and a significant increase is projected for the aged care cohort (70 years and over).

Carrum Downs – Skye – Sandhurst Planning Area

Figure 3 - Projected Key Age Cohort Changes: Carrum Downs – Skye – Sandhurst



3 Existing Provision Levels: Carrum Downs – Skye – Sandhurst

Table 1 on the following page shows existing community infrastructure provision levels in Carrum Downs – Skye – Sandhurst and compares them to the existing provision levels across Frankston City municipality. Of the 25 community infrastructure items measured, Carrum Downs – Skye – Sandhurst has 22 items below present municipal levels.

Carrum Downs – Skye – Sandhurst Planning Area

Table 1 – Existing Community Infrastructure Provision: Carrum Downs – Skye – Sandhurst Compared to Frankston Municipality¹

Community Infrastructure Type Description		Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↓
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↓
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↑
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	↓
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	↓
Main Branch Libraries	Branch libraries per 50,000 people	↑
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	↓
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↓
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↓
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↓
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	↓
Independent Schools	Independent school sites per 10,000 dwellings	↓
Open space and recreation		
Primary public open space	Hectares of public primary open space per 1,000 people	↓
Sporting public open space	Hectares of public primary sporting open space per 1,000 people	↓
Community Gardens	Community Gardens per 30,000 people	↓
Indoor competition courts	Number of indoor court per 10,000 people	↓
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↓
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↑
Ambulance stations	Number of ambulance stations per 100,000 people	↓
Fire stations	Number of fire stations per 100,000 people	↑
VicSES facilities	Number of VicSES facilities per 100,000 people	↓
Acute and community health services		
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↓
Day Procedure Facilities	Number of hospital beds per 1,000 population	↓
Community health service sites	Number of Community Health Service sites per 100,000 people	↓
Aged care		
Residential aged care beds	Number of residential aged care places per 1,000 people aged 70 years +	↓

¹ Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Carrum Downs – Skye – Sandhurst Planning Area

4 Projected Community Infrastructure Provision Requirements by 2041

Appendix 1 summarises the likely projected community infrastructure needs for Carrum Downs – Skye – Sandhurst by 2041. These estimates indicate a number of priority community infrastructure supply needs for the Planning Area including:

- More public open space including active open space;
- More Council sessional kindergarten rooms, especially with the proposed roll-out of the 30 hours per week of funded 4 year old kindergarten;
- More multipurpose community centres;
- Additional library floorspace;
- Potentially more primary health services such as community health (subject to future engagement with the Department of Health and local health service providers);
- Potentially more Government primary schools (subject to future engagement with the Department of Education & Training); and
- More residential aged care places.

5 Council Owned / Managed Community Facilities: Carrum Downs – Skye – Sandhurst

The Part B Technical Report provides a full list of Council owned or managed community facilities in Carrum Downs - Skye – Sandhurst containing details of the function of each facility and the building size.

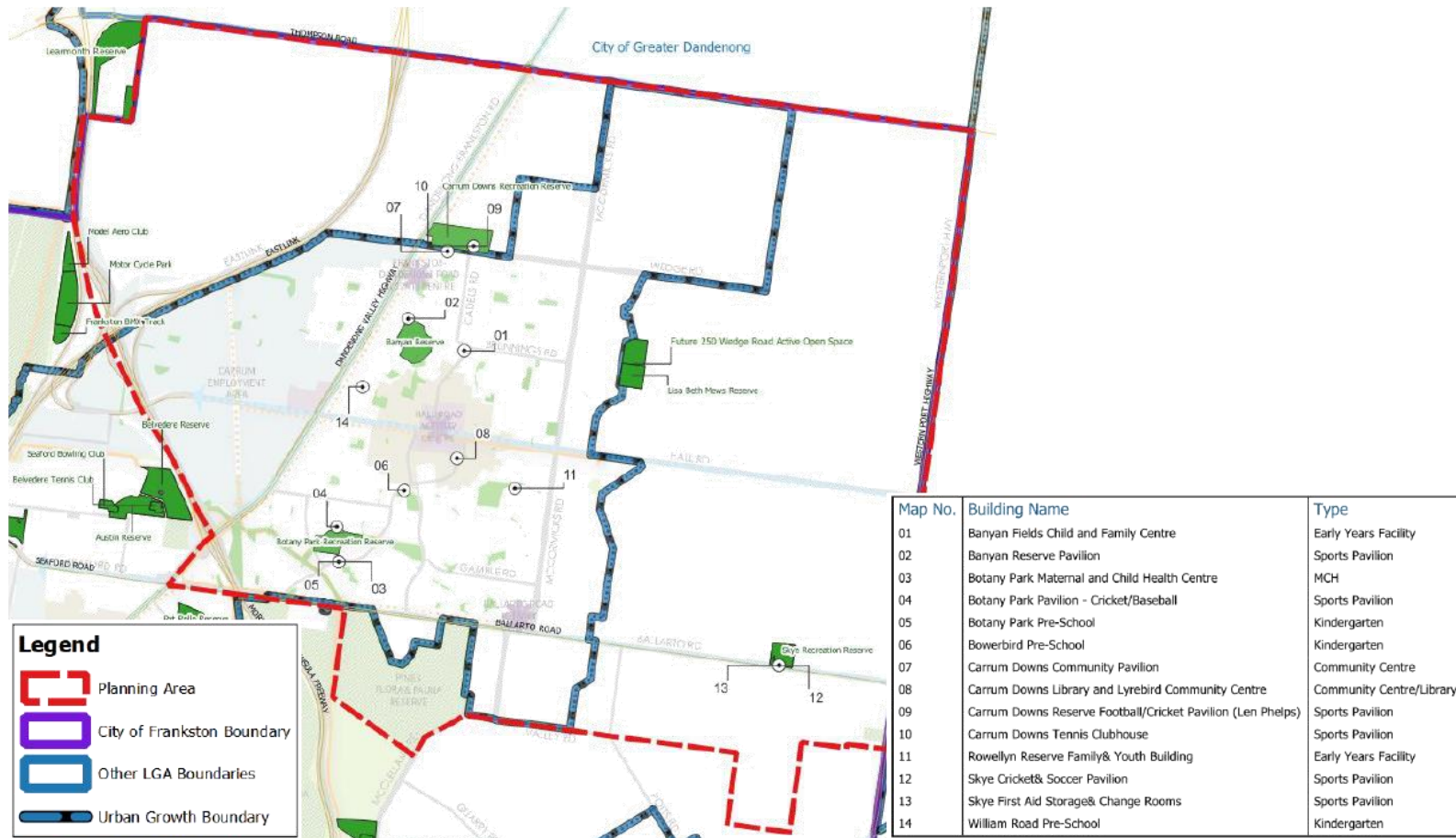
The main Council / managed community infrastructure facilities in Carrum Downs – Skye – Sandhurst containing community buildings are listed below and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Carrum Downs – Skye – Sandhurst

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Carrum Downs Reserve	Botany Park Family & Youth Centre	Lyrebird Community Centre	Carrum Downs Library	-	-
Banyan Reserve	Banyan Fields Primary School				
Botany Park Reserve	Bowerbird Pre-School				
Skye Recreational Reserve	William Road Pre-School				
Sandfield Reserve	Rowellyn Reserve Family & Youth Centre				

Carrum Downs – Skye – Sandhurst Planning Area

Figure 4 - Council Owned / Managed Community Infrastructure in Carrum Downs – Skye - Sandhurst (Main Buildings Only)



Carrum Downs – Skye – Sandhurst Planning Area

6 Carrum Downs – Skye - Sandhurst Community Infrastructure Action Plan Priorities

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Carrum Downs – Skye - Sandhurst Planning Area.

Table 3 – Carrum Downs – Skye - Sandhurst Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Open Space			
<i>Passive Open Space</i>			
Update existing masterplan(s).			
Prepare a Banyan Reserve Masterplan.			
Identify public realm social gathering opportunities in conjunction with multipurpose community centre proposals.			
<i>Active Open Space</i>			
Implement masterplan for 250 Wedge Road in Skye.			
Assess sporting priorities for Skye Reserve and 250 Wedge Road together to ensure efficient and effective sporting allocation outcomes.			
Multipurpose Community Centres			
Early Years Services			
<i>Long Day Child Care</i>			
Where possible, encourage private and community based providers of long day child care to establish additional services in Skye and / or Sandhurst.			
<i>Occasional Child Care</i>			
Explore potential opportunities to expand occasional child care in the Planning Area over the long term.			
<i>3 & 4 Year Old Sessional Kindergarten</i>			
Expand kindergarten capacity in order to meet the additional demand generated by State Government kindergarten reform policies.			
<i>Maternal & Child Health</i>			
Explore opportunities to reconfigure the location of existing MCH services in line with any proposed future integrated early years facility developments proposed for the Planning Area.			
Multipurpose Community Centres / Halls Meeting Spaces			
Investigate opportunities to expand capacity at existing multipurpose community centres.			
Investigate opportunities to for additional multipurpose community centres.			
Neighbourhood Houses / Adult Education			
As part of any future expansion of multipurpose community centre provision in the Planning Area, ensure the spatial and operational needs of a Neighbourhood House service, even in an outreach capacity, are considered.			
Libraries			
Investigate the feasibility of expanding existing library floorspace capacity.			

Carrum Downs – Skye – Sandhurst Planning Area

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Aged Care & Other Services for Older Persons			
Aged Care Places			
In its role as advocate and planning authority, this assessment recommends Council encourage private and community-based providers to establish additional residential aged care services in the Planning Area.			

Carrum Downs – Skye – Sandhurst Planning Area

**Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in
Carrum Downs – Skye – Sandhurst**

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms in Carrum Downs – Skye – Sandhurst by 2041

Community Infrastructure Category	Current Supply	Estimated surplus / deficit (-) by 2041
Indoor and outdoor recreation facilities		
Active open space hectares	15.2	-45.1
Indoor recreation centres / courts	4	0.0
Aquatic facilities (indoor & outdoor)	0	-0.5
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	6	-2.7
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	6	-7.0
Maternal & Child Health		
Number of MCH consulting units	6	1.7
Long Day Child Care Centres		
Number of Long Day Child Care places	1,134	232
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	1	-4.4
Neighbourhood Houses	1	-1.0
Libraries		
Library floorspace (square metres)	540	-2,596
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary School	3	-2.4
Secondary Schools		
Govt Secondary School	1	-0.6
Primary & Acute Health Services		
Number of public and private hospital beds	0	-155
Residential Aged Care		
Aged care places (residential and home care)	302	-532



Planning today for the communities of tomorrow

Frankston City Council

Community Infrastructure Plan

Frankston Central – Frankston Heights Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Frankston Central – Frankston Heights Planning Area

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City. Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Frankston Central – Frankston Heights Planning Area

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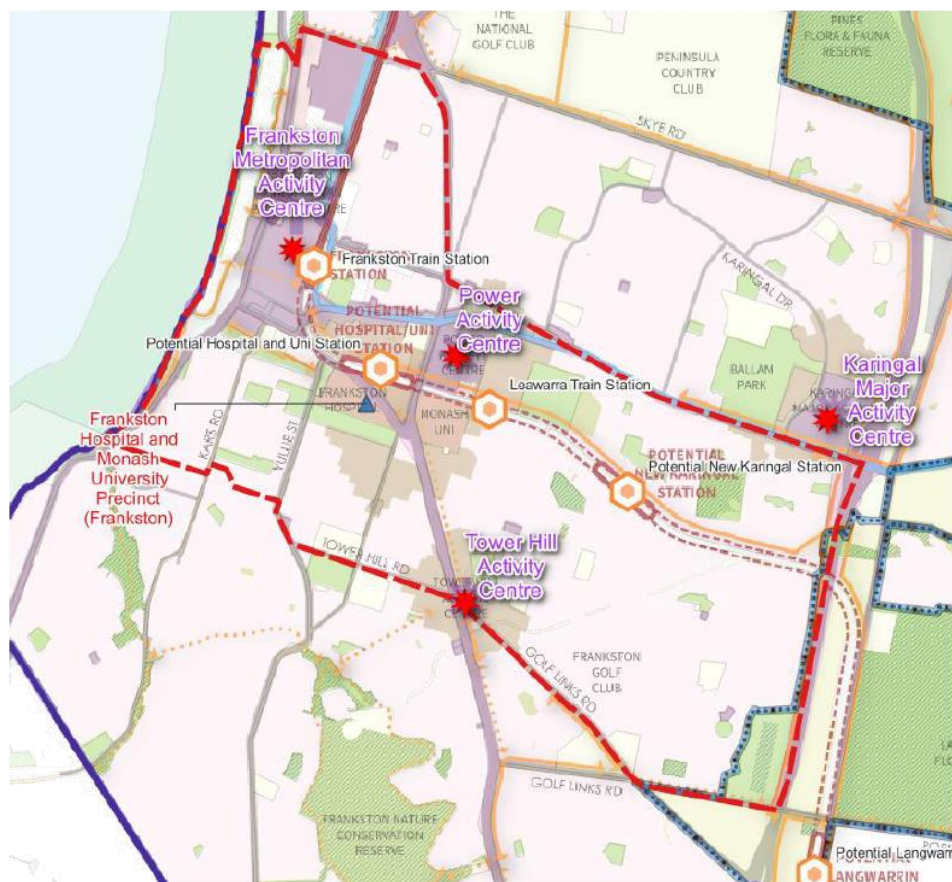
Frankston Central – Frankston Heights Planning Area

Frankston Central & Frankston Heights Community Infrastructure Assessment

1 Description of Frankston Central & Frankston Heights

Frankston Central & Frankston Heights Local Area is bounded by the Nepean Highway, Overton Road, Skye Road, the Frankston Freeway and Cranbourne Road in the north, and the Moorooduc Highway in the north, the Mornington Peninsula Freeway (Peninsula Link) in the east, Robinsons Road, Golf Links Road, Towerhill Road, Overport Road, Yuille Street, Jasper Terrace, Woodlands Grove, Kars Street and Warringa Road in the south and Port Phillip Bay in the west.

Figure 1 - Frankston Central and Frankston Heights Planning Area



Frankston Central – Frankston Heights Planning Area

2 Dwelling and Population Projections for Frankston Central & Frankston Heights

Figure 2 below reveals the overall projected population and dwelling change for the Frankston Central & Frankston Heights Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 25,300 people. The population of the Planning Area is projected to increase by approximately 6,300 people over the forecast period and reach approximately 31,600 by 2041. The projected population growth, driven largely by the implementation of the Frankston Metropolitan Activity Centre Structure Plan¹ (2015), is the largest of the seven Local Planning Areas.

Figure 2 - Projected Population and Dwelling Changes: Frankston Central – Frankston Heights

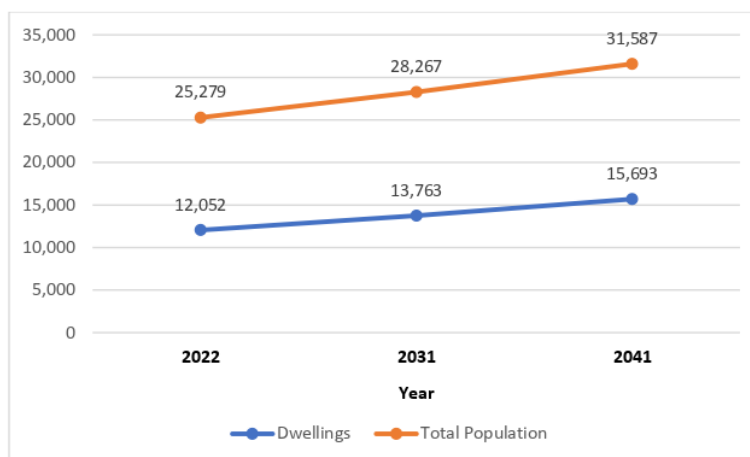


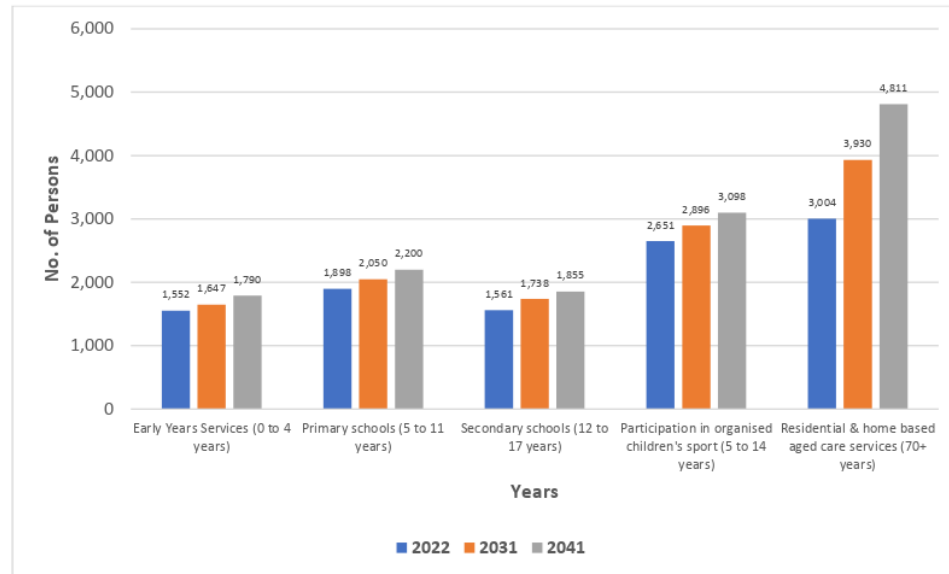
Figure 3 on the following page shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

Increases are forecast for the early years (0 to 4 years), primary school (5 to 11 years), junior sport (5 to 14 years), secondary school (12 to 17 years) and aged care (70 years and over) age cohorts.

¹ To ensure that the centre develops to its full potential over the next 20 years, Council is preparing a new Frankston Metropolitan Activity Centre (FMAC) Structure Plan that will supersede the existing 2015 version.

Frankston Central – Frankston Heights Planning Area

Figure 3 - Projected Key Age Cohort Changes: Frankston Heights – Frankston Central



3 Existing Provision Levels: Frankston Central & Frankston Heights

Table 1 on the following page shows existing community infrastructure provision levels in Frankston Central & Frankston Heights and compares them to the existing provision levels across Frankston City municipality. Of the 25 community infrastructure items measured, Frankston Central and Frankston Heights has 11 items below present municipal levels.

Frankston Central – Frankston Heights Planning Area

Table 1 – Existing Community Infrastructure Provision: Frankston Central & Frankston Heights Compared to Frankston City Municipality²

Community Infrastructure Type Description		Provision Level Compared to Municipal Average ↓ below / ↑ above / → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↑
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↑
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↓
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	↓
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	↑
Main Branch Libraries	Branch libraries per 50,000 people	↑
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	↓
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↑
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↑
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↓
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	↓
Independent Schools	Independent school sites per 10,000 dwellings	↓
Open space and recreation		
Primary public open space (includes Karingal)	Hectares of public primary open space per 1,000 people	↓
Sporting public open space (includes Karingal)	Hectares of public primary sporting open space per 1,000 people	↓
Community Gardens	Community Gardens per 30,000 people	↑
Indoor competition courts	Number of indoor court per 10,000 people	↓
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↑
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↑
Ambulance stations	Number of ambulance stations per 100,000 people	↑
Fire stations	Number of fire stations per 100,000 people	↑
VicSES facilities	Number of VicSES facilities per 100,000 people	↓
Acute and community health services		
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↑
Day Procedure Facilities	Number of hospital beds per 1,000 population	↑
Community health service sites	Number of Community Health Service sites per 100,000 people	↑
Aged care		
Residential aged care beds	Number of residential aged care places per 1,000 people aged 70 years +	↓

² Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Frankston Central – Frankston Heights Planning Area

4 Projected Community Infrastructure Provision Requirements by 2041

Appendix 1 summarises the likely projected community infrastructure needs for Frankston Central – Frankston Heights by 2041. These estimates indicate a number of priority community infrastructure supply needs for the Planning Area including:

- More active open space;
- More Council sessional kindergarten rooms, especially with the proposed roll-out of the 30 hours per week of funded 4 year old kindergarten;
- More long day child care places;
- More multipurpose community centres;
- Potentially more Government primary and secondary schools (subject to future engagement with the Department of Education & Training); and
- More residential aged care places.

5 Council Owned / Managed Facilities: Frankston Central & Frankston Heights

Part B provides a full list of Council owned or managed community facilities in Frankston Central & Frankston Heights containing details of the function of each facility and the building size.

The main Council / managed community infrastructure facilities in Frankston Central & Frankston Heights containing community buildings are listed below and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Frankston Heights & Frankston Central

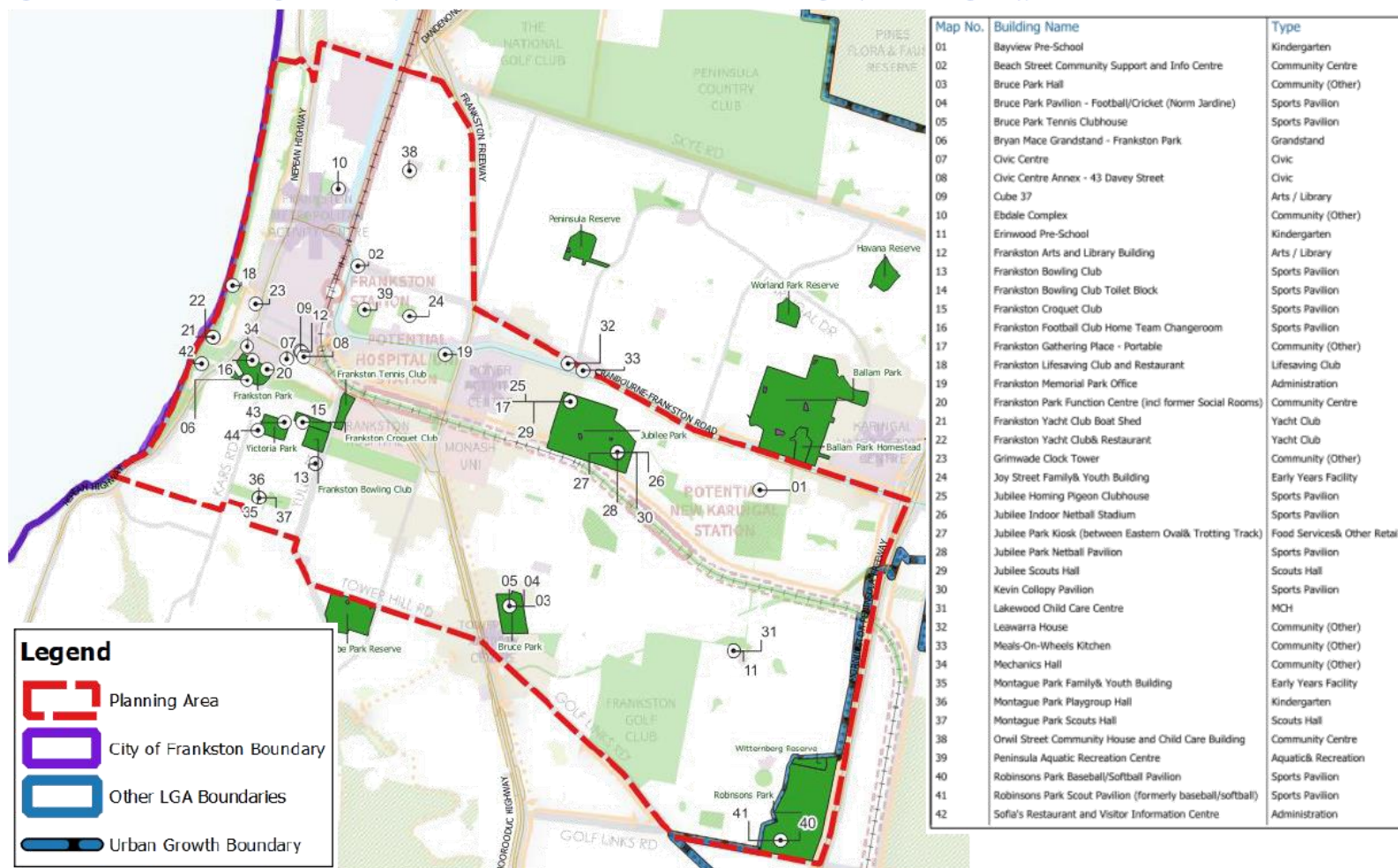
Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Peninsula Aquatic Recreation Centre	Lakewood Family and Youth Centre	Leawarra House Senior Citizen Centre	Frankston Library	Frankston Arts Centre	Civic Centre
Frankston Memorial Park	Bayview Pre-School	Mechanics Hall			Frankston Gathering Place – Portable (Jubilee Park)
Frankston Waterfront and Foreshore	Erinwood Pre-School	Orwil Street Community House			Grimwade Clock Tower
Frankston Life Saving Club	Montague Park Preschool	Ebdale Complex			Beach Street Community Support and Info Centre
Frankston Bowling Club	Frankston Family & Youth Centre				
Frankston Bowling Club	Ebdale MCH				

Frankston Central – Frankston Heights Planning Area

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Frankston Croquet Club					
Jubilee Park					
Bruce Park					
Frankston Park					
Robinsons Park					
Victoria Park					
Montague Park					
George Pentland Botanical Gardens					
Joy Reserve Community Garden					
Beauty Park					
Frankston Waterfront and Foreshore					
Samuel Sherlock Reserve					

Frankston Central – Frankston Heights Planning Area

Figure 4 - Council Owned / Managed Community Infrastructure in Frankston Central – Frankston Heights (Main Buildings Only)



Frankston Central – Frankston Heights Planning Area

6 Frankston Central & Frankston Heights Community Infrastructure Action Plan Priorities

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Frankston Central & Frankston Heights Planning Area.

Table 3 – Frankston Central & Frankston Heights Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Open Space			
<i>Passive Open Space</i>			
Prepare a Frankston Park Master Plan.			
<i>Active Open Space</i>			
Identify measures to address missing cycling links / shared pathways throughout the Planning Area including FMAC.			
Multipurpose Community Centres			
Early Years Services			
<i>Long Day Child Care</i>			
Where possible, encourage private and community based providers of long day child care to establish additional services in the Planning Area.			
<i>3 & 4 Year Old Sessional Kindergarten</i>			
Expand kindergarten capacity in order to meet the additional demand generated by State Government kindergarten reform policies.			
<i>Maternal & Child Health</i>			
Explore opportunities to reconfigure the location of existing MCH services in line with any proposed future integrated early years facility developments proposed for the Planning Area.			
<i>Youth Services</i>			
Upgrade existing youth facility.			
Multipurpose Community Centres / Halls Meeting Spaces			
Explore the feasibility of Ebdale as a key strategic development site which includes future community provision.			
Explore the feasibility of utilising existing facilities or redevelopments as key community meeting space.			
Review the future role and function of Leawarra House.			
Implement Nairn Marr Djambana (Frankston Aboriginal Association) gathering place project.			
Libraries			
Undertake planning and implementation of new Frankston Library development.			
Encourage the establishment of more co-working spaces as part of the development of FMAC.			
Arts / Cultural Facilities			
Implement improvements to the Frankston Arts Centre/Cube 37 facility.			

Frankston Central – Frankston Heights Planning Area

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Assess the feasibility of acquiring sites as means of expanding the Arts Precinct.			
Explore feasibility of reusing Frankston Library (when relocated and redeveloped) as an arts and cultural facility.			
Work with FMAC developers to secure spaces for artists in the planning stages.			
Explore the feasibility of using the FMAC commuter car park as a venue for outdoor events.			
Undertake a feasibility needs study to identify a satellite arts facility in the municipality to cater for unmet demand and relieve pressure on the Frankston Arts Centre.			
Investigate the feasibility of utilising the Mechanics Hall as an arts and cultural facility.			
Formalise outdoor events space at several select reserves.			
Aged Care & Other Services for Older Persons			
Aged Care Places			
In its role as advocate and planning authority, this assessment recommends Council encourage private and community-based providers to establish additional residential aged care provision in the Planning Area.			

Frankston Central – Frankston Heights Planning Area

**Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in
Frankston Central – Frankston Heights**

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms in Frankston Central & Frankston Heights by 2041

Community Infrastructure Category	Current Supply	Surplus / Deficit by 2041
Indoor and outdoor recreation facilities		
Active open space hectares (includes Karingal Local Area)	60.2	-8.9
Indoor recreation centres / courts	2	-1.2
Aquatic facilities (indoor & outdoor)	1	0.6
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	5	-0.9
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	5	-3.8
Maternal & Child Health		
Number of MCH consulting units	5	1.9
Long Day Child Care Centres		
Number of Long Day Child Care places	545	-68
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	2	-3.2
Neighbourhood Houses	2	0.4
Libraries		
Library floorspace (square metres)	1,692	55
Number of library facilities	1	0.2
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary Enrolment		223
Govt Primary School	4	-1.2
Secondary Schools		
Govt Secondary Enrolment		183
Govt Secondary School	1	-0.6
Primary & Acute Health Services		
Number of public and private hospital beds	946	824
Residential Aged Care		
Aged care places (residential and home care)	141	-451



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Frankston City Council Community Infrastructure Plan

Frankston North Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Frankston North Planning Area

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City. Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

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Frankston North Planning Area

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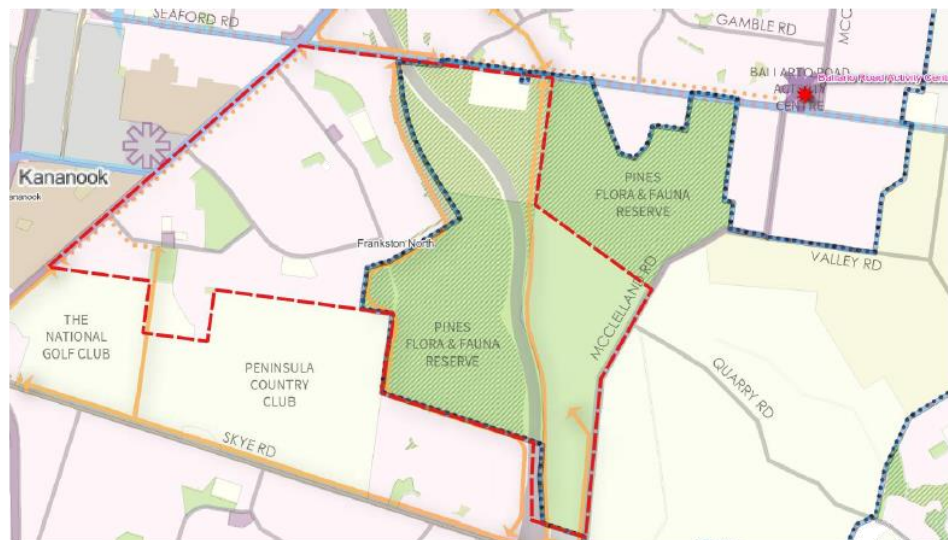
Frankston North Planning Area

Frankston North Community Infrastructure Assessment

1 Description of Frankston North

The Frankston North Local Area is bounded by Ballarto Road in the north, the suburb of Carrum Downs, The Pines Flora and Fauna Reserve and McClelland Drive in the east, Centenary Park, the southern edge of The Pines Flora and Fauna Reserve and the northern edges of the Peninsula and Long Island Country Clubs in the south and the Frankston-Dandenong Road in the west.

Figure 1 - Frankston North Planning Area



2 Dwelling and Population Projections for Frankston North

Figure 2 on the following page reveals the overall projected population and dwelling change for the Frankston North Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 6,200 people, the second smallest of the seven Planning Areas. The population of the Planning Area is projected to slightly increase by approximately 300 people over the forecast period and reach approximately 6,500 by 2041.

Frankston North Planning Area

Figure 2 - Projected Population and Dwelling Changes: Frankston North

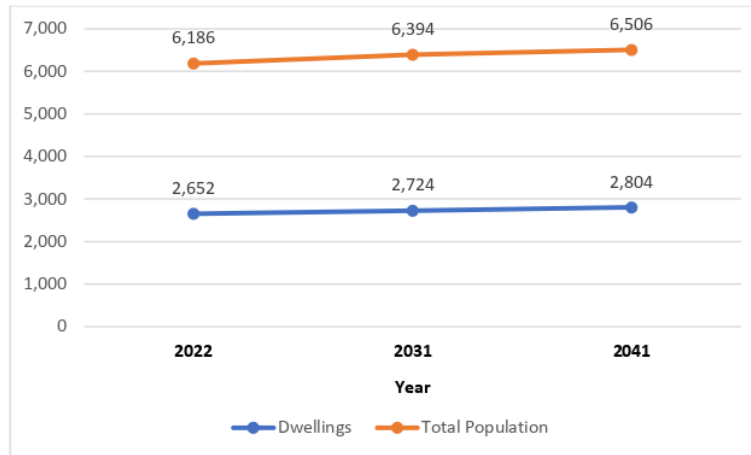
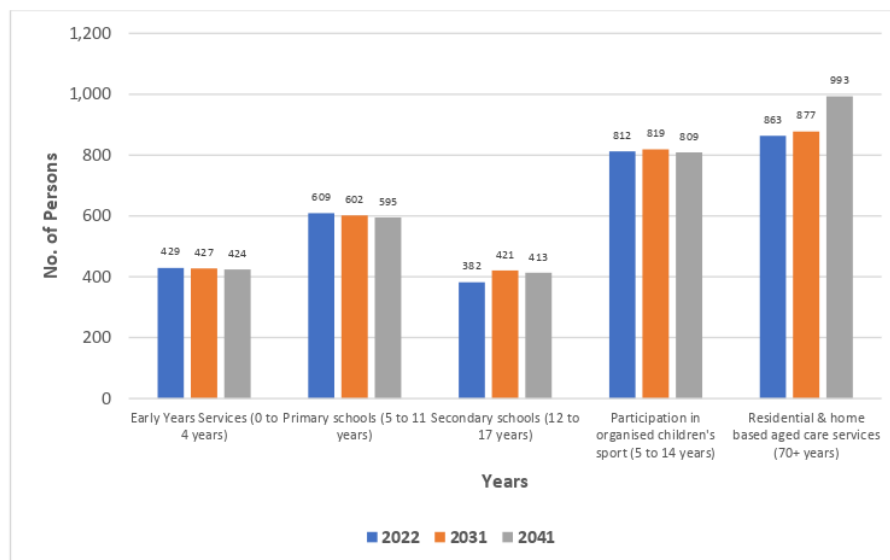


Figure 3 below shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

The population of the early years (0 to 4 years), primary school (5 to 11 years) and junior sport (5 to 14 years) age cohorts are projected to remain relatively steady. Small increases are projected for the secondary school (12 to 17 years) and aged care (70 years and over) age cohorts.

Figure 3 - Projected Key Age Cohort Changes: Frankston North



Frankston North Planning Area

3 Existing Provision Levels: Frankston North

Table 1 below shows existing community infrastructure provision levels in Frankston North and compares them to the existing provision levels across Frankston City Council. Of the 25 community infrastructure items measured, Frankston North has 12 items below present municipal levels.

Table 1 – Existing Community Infrastructure Provision: Frankston North Compared to Frankston Municipality¹

Community Infrastructure Type Description		Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↓
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↑
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↑
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	↓
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	↑
Main Branch Libraries	Branch libraries per 50,000 people	↓
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	↑
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↑
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↑
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↑
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	↑
Independent Schools	Independent school sites per 10,000 dwellings	↓
Open space and recreation		
Primary public open space	Hectares of public primary open space per 1,000 people	↑
Sporting public open space	Hectares of public primary sporting open space per 1,000 people	↑
Community Gardens	Community Gardens per 30,000 people	↑
Indoor competition courts	Number of indoor court per 10,000 people	↓
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↑
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↓
Ambulance stations	Number of ambulance stations per 100,000 people	↓
Fire stations	Number of fire stations per 100,000 people	↓
VicSES facilities	Number of VicSES facilities per 100,000 people	↓
Acute and community health services		

¹ Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Frankston North Planning Area

		Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Community Infrastructure Type	Description	
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↓
Day Procedure Facilities	Number of hospital beds per 1,000 population	↓
Community health service sites	Number of Community Health Service sites per 100,000 people	↓
Aged care		
	Number of residential aged care places per 1,000 people aged 70 years +	↑
Residential aged care beds		

4 Projected Community Infrastructure Provision Requirements by 2041: Frankston North

Appendix 1 summarises the likely projected community infrastructure needs for Frankston North by 2041. These estimates indicate that there are no significant community infrastructure supply deficiencies in Frankston North.

5 Council Owned / Managed Facilities: Frankston North

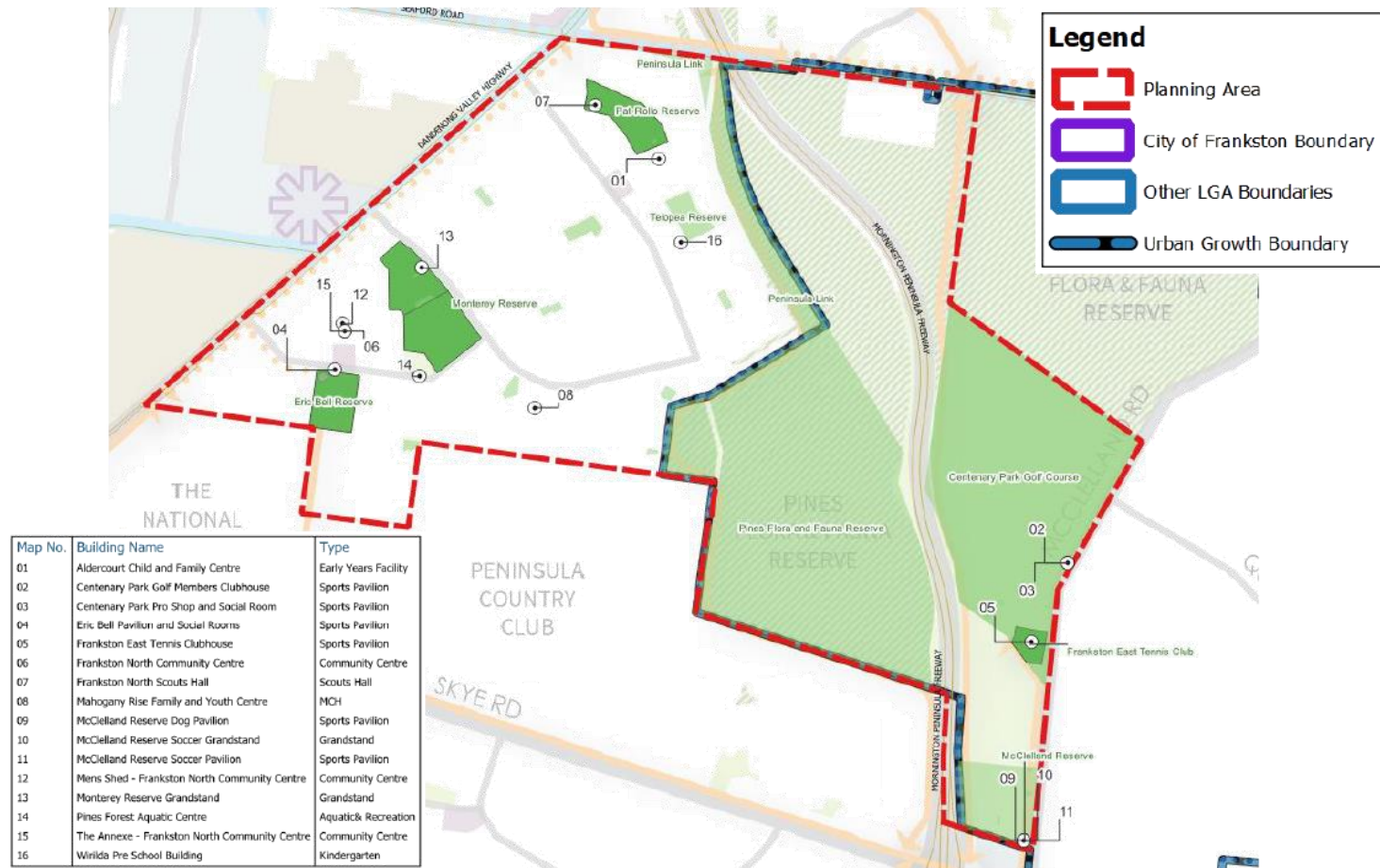
The Part B Technical report provides a full list of Council owned or managed community facilities in Frankston North containing details of the function of each facility and the building size. The main Council / managed community infrastructure facilities in Frankston North containing community buildings are listed on the following page and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Frankston North

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Centenary Golf Course	Mahogany Rise Child & Family Centre (Based at Primary School)	Frankston North Community Centre	-	-	Frankston North Scouts Group
Eric Bell Reserve					Mens Shed - Frankston North Community Centre
Frankston East Tennis Club					
McClelland Reserve					
Monterey Reserve					
Pines Forest Aquatic Centre					

Frankston North Planning Area

Figure 4 - Council Owned / Managed Community Infrastructure in Frankston North (Main Buildings Only)



Frankston North Planning Area

6 Frankston North Community Infrastructure Action Plan Priorities

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Frankston North Planning Area.

Table 3 – Frankston North Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Multipurpose Community Centres			
Multipurpose Community Centres / Halls Meeting Spaces			
Review internal functioning of the Frankston North Community Centre which has limited space.			
Assess the feasibility of expanding the Men's Shed facility located on the same site as the Frankston North Community Centre.			
Libraries			
Better integrate library outreach services within Frankston North Community Centre (focused on meeting the needs of library activities and programs).			

Frankston North Planning Area

Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in Frankston North

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms in Frankston North by 2041

Community Infrastructure Category	Current Supply	Surplus / Deficit by 2041
Indoor and outdoor recreation facilities		
Active open space hectares	16.8	7.0
Indoor recreation centres / courts	0	-0.7
Aquatic facilities (indoor & outdoor)	1	0.9
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	2	0.6
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	2	-0.2
Maternal & Child Health		
Number of MCH consulting units	1	0.3
Long Day Child Care Centres		
Number of Long Day Child Care places	197	48
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	1	0.1
Neighbourhood Houses	1	0.7
Libraries		
Library floorspace (square metres)	0	-499
Number of library facilities	0	-0.2
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary Enrolment		-10
Govt Primary School	2	1.1
Secondary Schools		
Govt Secondary Enrolment		19
Govt Secondary School	1	0.7
Primary & Acute Health Services		
Number of public and private hospital beds	0	-25
Residential Aged Care		
Aged care places (residential and home care)	180	58



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Frankston City Council

Community Infrastructure Plan

Frankston South Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Frankston South Planning Area

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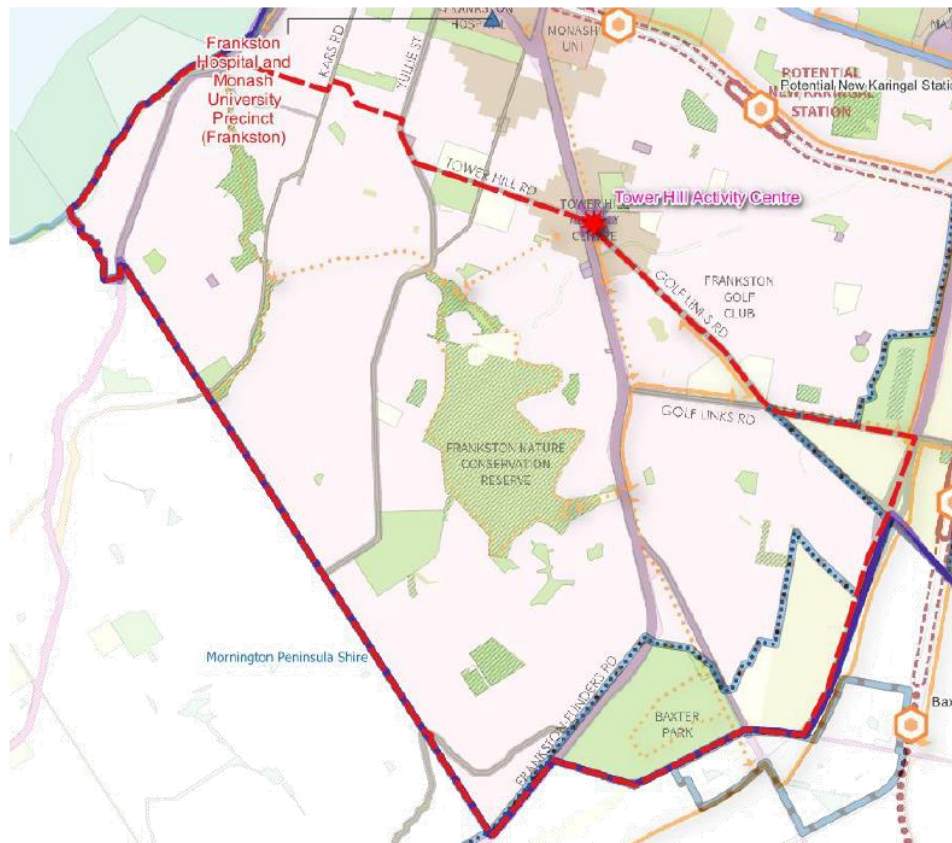
Frankston South Community Infrastructure Assessment

1 Description of Frankston South

The Frankston South Local Area is bounded by Warringa Road, Kars Street, Woodlands Grove, Jasper Terrace, Overport Road, Towerhill Road, Golf Links Road and Robinsons Road in the north, the Mornington Peninsula Freeway (Peninsula Link) in the east, Baxter-Tooradin Road, Sages Roads, Moorooduc Highway, Humphries Road and Kackeraboite Creek in the south and Port Phillip Bay in the west.

The Local Area includes the Tower Hill Activity Centre and is located within close proximity of the Frankston Metropolitan Activity Centre to the north.

Figure 1 - Frankston South Planning Area



Frankston South Planning Area

2 Dwelling and Population Projections for Frankston South

Figure 2 below reveals the overall projected population and dwelling change for the Frankston South Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 19,500 people. The population of the Planning Area is projected to increase moderately by approximately 1,500 people over the forecast period and reach approximately 21,000 by 2041.

Figure 2 - Projected Population and Dwelling Changes: Frankston South

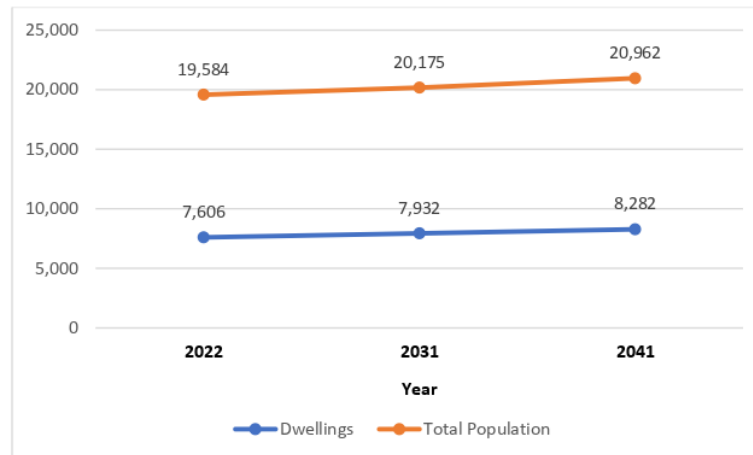
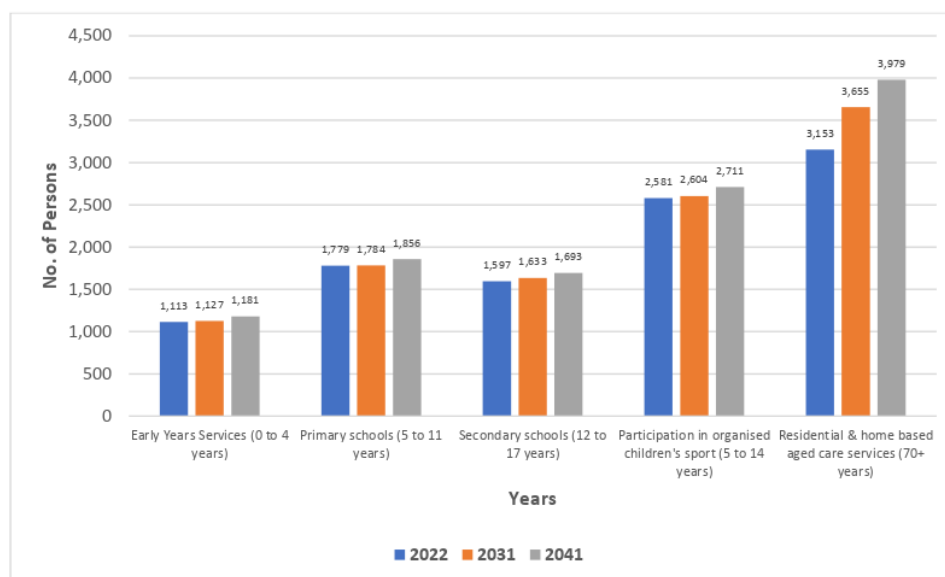


Figure 3 on the following page shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

The population of the early years (0 to 4 years), primary school (5 to 11 years), secondary school (12 to 17 years) and junior sport (5 to 14 years) age cohorts are projected to increase moderately. A more significant increase is projected for the aged care (70 years and over) age cohort.

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Figure 3 - Projected Key Age Cohort Changes: Frankston South



3 Existing Provision Levels: Frankston South

Table 1 below existing community infrastructure provision levels in Frankston South and compares them to the existing provision levels across Frankston City municipality. Of the 25 community infrastructure items measured, Frankston South has 19 items below present municipal levels.

Table 1 – Existing Community Infrastructure Provision: Frankston South Compared to Frankston Municipality¹

Community Infrastructure Type	Description	Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↓
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↑
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↑
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	→
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	↓
Main Branch Libraries	Branch libraries per 50,000 people	↓

¹ Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Frankston South Planning Area

Community Infrastructure Type	Description	Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	↓
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↓
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↓
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↓
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	↑
Independent Schools	Independent school sites per 10,000 dwellings	↓
Open space and recreation		
Primary public open space	Hectares of public primary open space per 1,000 people	↑
Sporting public open space	Hectares of public primary sporting open space per 1,000 people	↑
Community Gardens	Community Gardens per 30,000 people	↓
Indoor competition courts	Number of indoor court per 10,000 people	↓
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↓
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↓
Ambulance stations	Number of ambulance stations per 100,000 people	↓
Fire stations	Number of fire stations per 100,000 people	↓
VicSES facilities	Number of VicSES facilities per 100,000 people	↓
Acute and community health services		
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↓
Day Procedure Facilities	Number of hospital beds per 1,000 population	↓
Community health service sites	Number of Community Health Service sites per 100,000 people	↓
Aged care		
Residential aged care beds	Number of residential aged care places per 1,000 people aged 70 years +	↓

4 Projected Community Infrastructure Provision Requirements by 2041: Frankston South

Appendix 1 summarises the likely projected community infrastructure needs for Frankston South by 2041. These estimates indicate a number of priority community infrastructure supply needs for the Planning Area including:

- More Council sessional kindergarten rooms, especially with the proposed roll-out of the 30 hours per week of funded 4 year old kindergarten;
- More MCH consulting rooms;
- More multipurpose community centres;
- Additional library floorspace;
- Potentially more primary health services such as community health (subject to future engagement with the Department of Health and local health service providers);

Frankston South Planning Area

- Potentially more Government primary schools (subject to future engagement with the Department of Education & Training); and
- More residential aged care places.

5 Council Owned / Managed Facilities: Frankston South

The Part B Technical Report provides a full list of Council owned or managed community facilities in Frankston South containing details of the function of each facility and the building size.

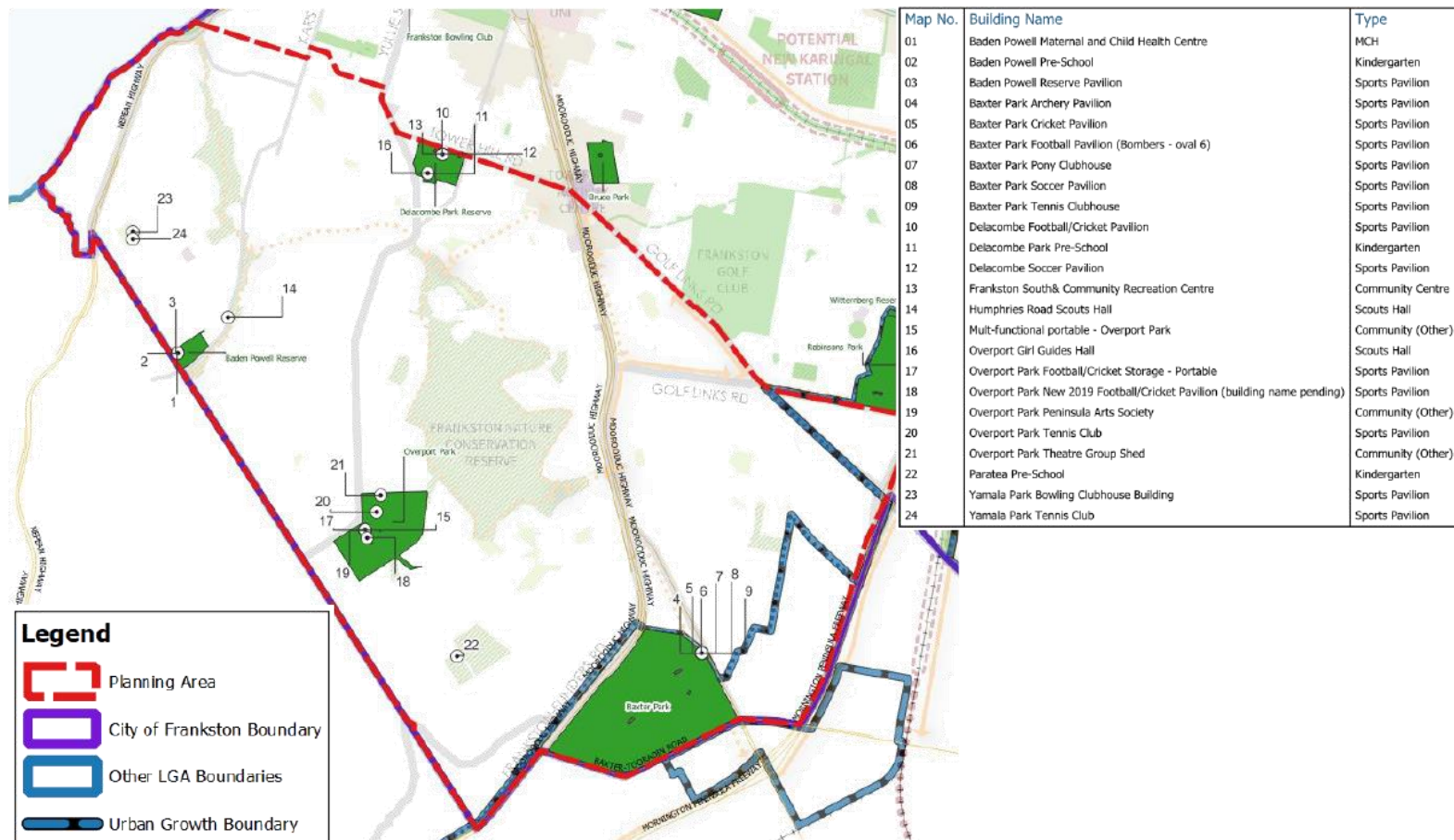
The main Council / managed community infrastructure facilities in Frankston South containing community buildings are listed below and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Frankston South

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Baden Powell Reserve	Baden Powell Pre-School	Frankston South Community & Recreation Centre	-	Overport Park Peninsula Arts Society	Humphries Road Scouts Hall
Baxter Park	Baden Powell Maternal and Child Health Centre			Overport Park Theatre Group Shed	Overport Girl Guides Hall
Delacombe Park	Paratea Pre-School				
Tangenong Creek Reserve					
Overport Park					
Olivers Hill Foreshore					
Yamala Park					
Frankston South Community & Recreation Centre					

Frankston South Planning Area

Figure 4 - Council Owned / Managed Community Infrastructure in Frankston South (Main Buildings Only)



Frankston South Planning Area

6 Frankston South Community Infrastructure Action Plan Priorities

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Frankston South Planning Area.

Table 3 – Frankston South Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Open Space			
<i>Passive Open Space</i>			
Explore opportunities to improve pedestrian connections across Nepean Hwy from Sweetwater Creek.			
Complete & implement of Baxter Park Masterplan.			
<i>Active Open Space</i>			
Implement the Equestrian Masterplan as appropriate to the Planning Area.			
Investigate re-purposing opportunities for the Baxter Park Tennis Pavilion.			
Explore the potential conversion of two former Baxter Tennis Club tennis courts into multipurpose courts.			
Multipurpose Community Centres			
Early Years Services			
<i>Occasional Child Care</i>			
Continue to monitor opportunities to establish occasional child care in the Planning Area via integration with existing services (e.g. early years facilities, Neighbourhood Houses and leisure centres).			
<i>3 & 4 Year Old Sessional Kindergarten</i>			
Expand kindergarten capacity in order to meet the additional demand generated by State Government kindergarten reform policies.			
<i>Maternal & Child Health</i>			
Explore opportunities to reconfigure the location of existing MCH services in line with any proposed future integrated early years facility developments proposed for the Planning Area.			
Multipurpose Community Centres / Halls Meeting Spaces			
Review functionality Frankston South Community and Recreation Centre and redevelop / upgrade the facility to ensure it includes more multi purpose community meeting space.			
Assess the feasibility of establishing an additional multipurpose community centre.			
Neighbourhood Houses / Adult Education			
Assess whether, as part of any future review and upgrade of the Frankston South Community and Recreation Centre, the spatial and operational needs of a Neighbourhood House service can be met in an outreach capacity.			
Arts / Cultural Facilities			

Frankston South Planning Area

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Review needs and opportunities associated with arts / cultural groups utilising facilities at Overport Park.			
Aged Care & Other Services for Older Persons			
Aged Care Places			
In its role as advocate and planning authority, this assessment recommends Council encourage private and community-based providers to establish additional residential aged care provision in the Planning Area.			

Frankston South Planning Area

Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in Frankston South

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms for Frankston South by 2041

Community Infrastructure Category	Current Supply	Surplus / Deficit by 2041
Indoor and outdoor recreation facilities		
Active open space hectares	91	59
Indoor recreation centres / courts	2	-0.1
Aquatic facilities (indoor & outdoor)	0	-0.3
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-0.1
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-2.1
Maternal & Child Health		
Number of MCH consulting units	1	-0.9
Long Day Child Care Centres		
Number of Long Day Child Care places	558	136
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	1	-1.8
Neighbourhood Houses	0	-1.0
Libraries		
Library floorspace (square metres)	0	-1,268
Number of library facilities	0	-0.5
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary Enrolment		57
Govt Primary School	1	-1.8
Secondary Schools		
Govt Secondary Enrolment		60
Govt Secondary School	2	1.2
Primary & Acute Health Services		
Number of public and private hospital beds	0	-81
Residential Aged Care		
Aged care places (residential and home care)	350	-139



Planning today for the communities of tomorrow

Frankston City Council

Community Infrastructure Plan

Karingal Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Karingal Planning Area

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City. Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Karingal Planning Area

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Karingal Planning Area

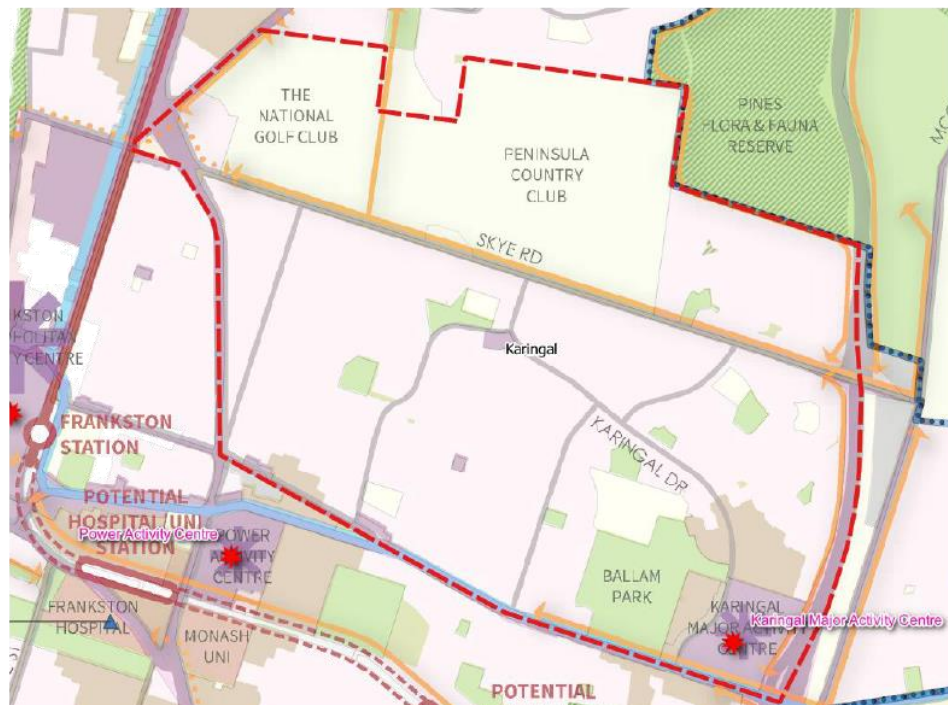
Karingal Community Infrastructure Assessment

1 Description of Karingal

The Karingal Local Area is bounded by the northern edges of the Long Island and Peninsula Country Golf Clubs and the western and southern edges of The Pines Flora and Fauna Reserve in the north, the Mornington Peninsula Freeway (Peninsula Link) in the east, Cranbourne Road and Beach Street in the south and McMahons Road, the Frankston Freeway, Skye Road and the Frankston-Dandenong Road in the west.

The Local Area includes the Karingal Major Activity Centre in the south eastern corner of the Local Area and is within close proximity of the Frankston Metropolitan Activity Centre to the south west.

Figure 1 - Karingal Planning Area



Karingal Planning Area

2 Dwelling and Population Projections for Karingal

Figure 2 below reveals the overall projected population and dwelling change for the Karingal Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 14,000 people. The population of the Planning Area is projected to increase by approximately 500 people over the forecast period and reach approximately 14,500 by 2041.

Figure 2 - Projected Population and Dwelling Changes: Karingal

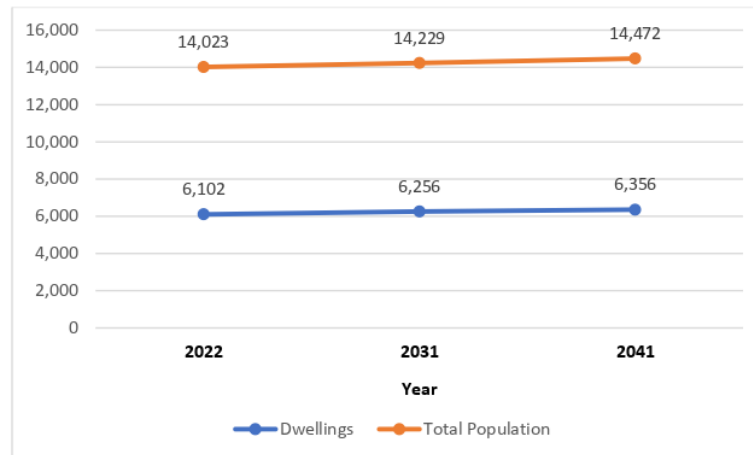
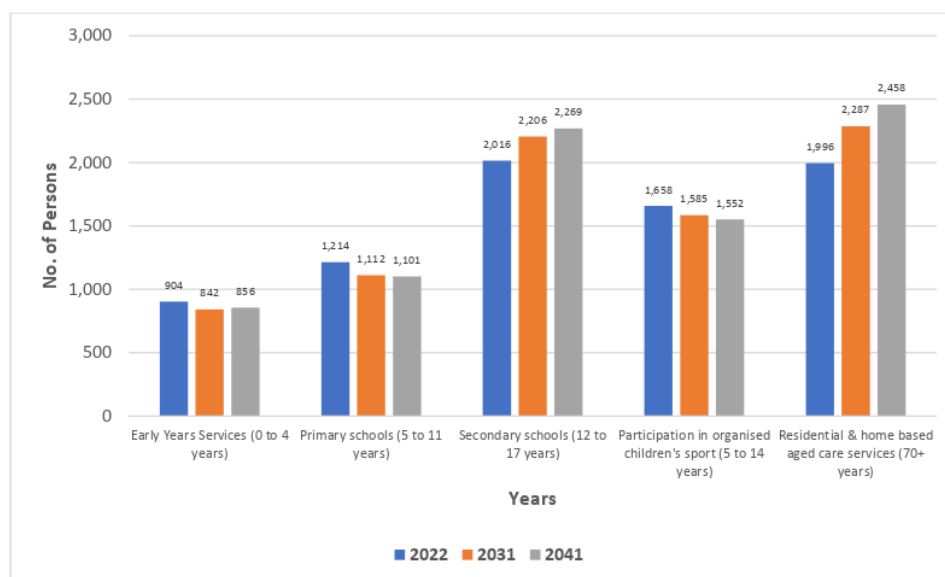


Figure 3 on the following page shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

Declines are forecast for the early years (0 to 4 years), primary school (5 to 11 years) and junior sport (5 to 14 years) age cohorts. A slight increase is projected for the secondary school (12 to 17 years) age cohort and a more significant increase is projected for the aged care cohort (70 years and over).

Karingal Planning Area

Figure 3 - Projected Key Age Cohort Changes: Karingal



3 Existing Provision Levels: Karingal

Table 1 below shows existing community infrastructure provision levels in Karingal and compares them to the existing provision levels across Frankston City municipality. Of the 25 community infrastructure items measured, Karingal has 13 items below present municipal levels.

Table 1 – Existing Community Infrastructure Provision: Karingal Compared to Frankston Municipality¹

Community Infrastructure Type	Description	Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↑
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↑
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↓
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	↑
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	→
Main Branch Libraries	Branch libraries per 50,000 people	↓

¹ Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Karingal Planning Area

		Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Community Infrastructure Type	Description	
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	↑
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↑
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↑
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↑
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	↓
Independent Schools	Independent school sites per 10,000 dwellings	↑
Open space and recreation		
Primary public open space (includes Frankston Central & Frankston Heights)	Hectares of public primary open space per 1,000 people	↓
Sporting public open space (includes Frankston Central & Frankston Heights)	Hectares of public primary sporting open space per 1,000 people	↓
Community Gardens	Community Gardens per 30,000 people	→
Indoor competition courts	Number of indoor courts per 10,000 people	↑
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↓
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↓
Ambulance stations	Number of ambulance stations per 100,000 people	↓
Fire stations	Number of fire stations per 100,000 people	↓
VicSES facilities	Number of VicSES facilities per 100,000 people	↓
Acute and community health services		
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↑
Day Procedure Facilities	Number of hospital beds per 1,000 population	↓
Community health service sites	Number of Community Health Service sites per 100,000 people	↓
Aged care		
Residential aged care beds	Number of residential aged care places per 1,000 people aged 70 years +	↓

4 Projected Community Infrastructure Provision Requirements by 2041: Karingal

Appendix 1 summarises the likely projected community infrastructure needs for Karingal by 2041. These estimates indicate a number of priority community infrastructure supply needs for the Planning Area including:

- More public open space including active open space;
- More long day child care places;
- More multipurpose community centres;
- Additional library floorspace; and
- More residential aged care places.

Karingal Planning Area

5 Council Owned / Managed Facilities: Karingal

The Part B Technical Report provides a full list of Council owned or managed community facilities in Karingal containing details of the function of each facility and the building size.

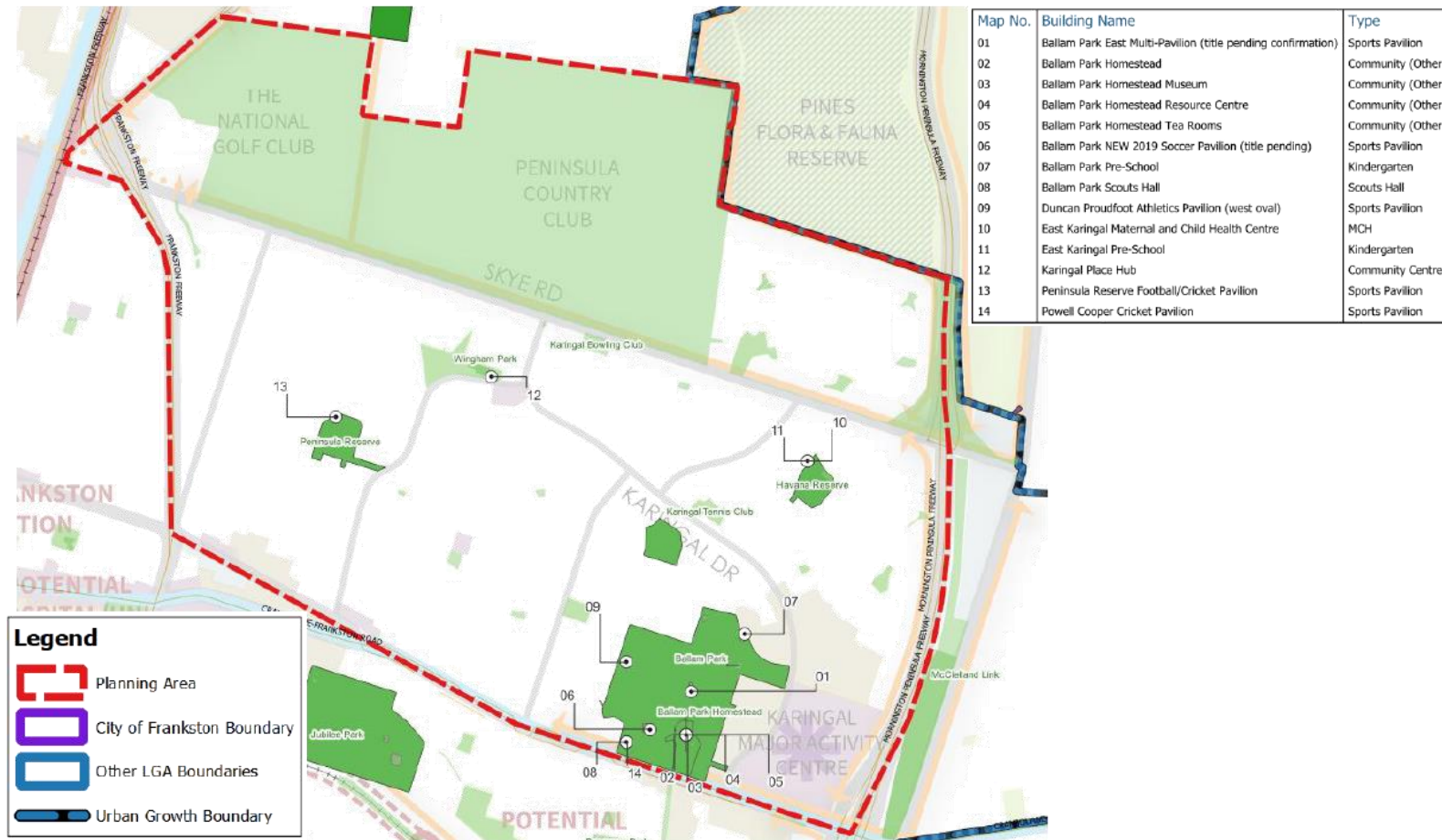
The main Council / managed community infrastructure facilities in Karingal containing community buildings are listed below and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Karingal

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Ballam Park Recreational Reserve	Ballam Park Pre School	Karingal Place Hub (Wingham Park)	-	Ballam Park Homestead	Ballam Park Scouts Hall
Peninsula Reserve	East Karingal Family & Youth Centre (Kindergarten and MCH)				

Karingal Planning Area

Figure 4 – Council Owned / Managed Community Infrastructure in Karingal (Main Buildings)



Karingal Planning Area

6 Karingal Community Infrastructure Action Plan Priorities

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Karingal Planning Area.

Table 3 – Karingal Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Multipurpose Community Centres			
Early Years Services			
<i>Long Day Child Care</i>			
Where possible, encourage private and community based providers of long day child care to establish additional services in Karingal.			
<i>3 & 4 Year Old Sessional Kindergarten</i>			
Expand kindergarten capacity in order to meet the additional demand generated by State Government kindergarten reform policies.			
<i>Playgroups</i>			
Explore additional opportunities to increase playgroup provision in the Karingal Planning Area.			
Multipurpose Community Centres / Halls Meeting Spaces			
Determine the need to refurbish and / or expand Karingal PLACE Neighbourhood Centre to include more community multi purpose meeting space.			
Libraries			
Explore ways to better integrate library outreach services within Karingal PLACE community centre (focused on meeting the needs of library activities and programs).			
Aged Care & Other Services for Older Persons			
Aged Care Places			
In its role as advocate and planning authority, this assessment recommends Council encourage private and community-based providers to establish additional residential aged care services in the Planning Area.			

Karingal Planning Area

Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in Karingal by 2041

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms for Karingal by 2041

Community Infrastructure Category	Current Supply	Surplus / Deficit by 2041
Indoor and outdoor recreation facilities		
Active open space hectares (includes Frankston Central & Frankston Heights Local Area)	60.2	-8.9
Indoor recreation centres / courts	2	0.6
Aquatic facilities (indoor & outdoor)	0	-0.2
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	1.2
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-0.2
Maternal & Child Health		
Number of MCH consulting units	3	1.5
Long Day Child Care Centres		
Number of Long Day Child Care places	34	-262
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	1	-1.1
Neighbourhood Houses	1	0.3
Libraries		
Library floorspace (square metres)	0	-998
Number of library facilities	0	-0.4
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary Enrolment		-83
Govt Primary School	4	2.1
Secondary Schools		
Govt Secondary Enrolment		14
Govt Secondary School	0	-0.6
Primary & Acute Health Services		
Number of public and private hospital beds	344	288
Residential Aged Care		
Aged care places (residential and home care)	106	-196



Planning today for the communities of tomorrow

Frankston City Council

Community Infrastructure Plan

Langwarrin – Langwarrin South Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Langwarrin- Langwarrin South

Acknowledgement of Country

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Langwarrin- Langwarrin South

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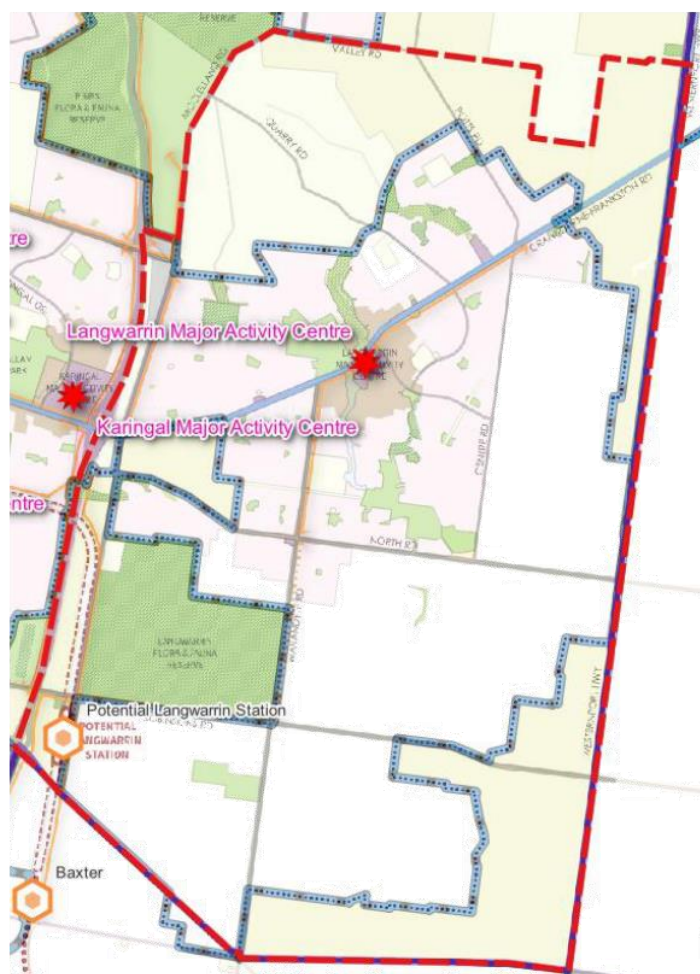
Langwarrin- Langwarrin South

Langwarrin - Langwarrin South Community Infrastructure Assessment

1 Description of Langwarrin - Langwarrin South

The Langwarrin - Langwarrin South Local Area is bounded generally by Valley Road in the north, the Dandenong-Hastings Road in the east, Baxter-Tooradin Road and Golf Links Road in the south and the Mornington Peninsula Freeway (Peninsula Link), the southern edge of Centenary Park and McClelland Drive in the west. The Local Area includes the Langwarrin Major Activity Centre.

Figure 1 - Langwarrin - Langwarrin South Planning Area



Langwarrin- Langwarrin South

2 Dwelling and Population Projections for Langwarrin-Langwarrin South

Figure 2 below reveals the overall projected population and dwelling change for the Langwarrin-Langwarrin South Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 26,100 people. The population of the Planning Area is projected to increase by approximately 3,000 people over the forecast period and reach approximately 29,100 by 2041.

Figure 2 - Projected Population and Dwelling Changes: Langwarrin-Langwarrin South

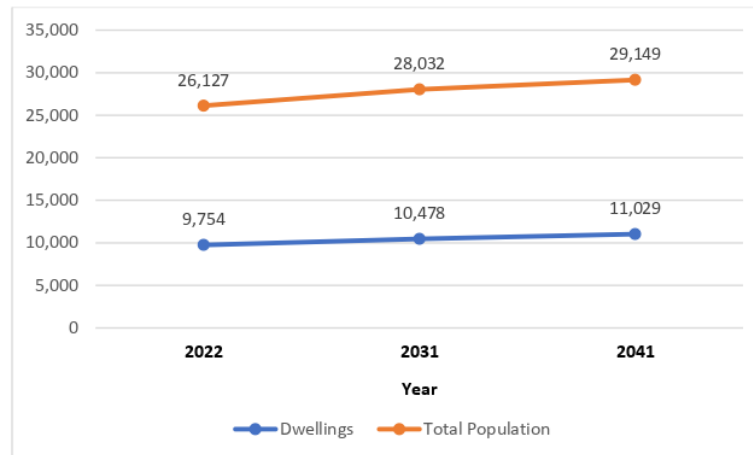
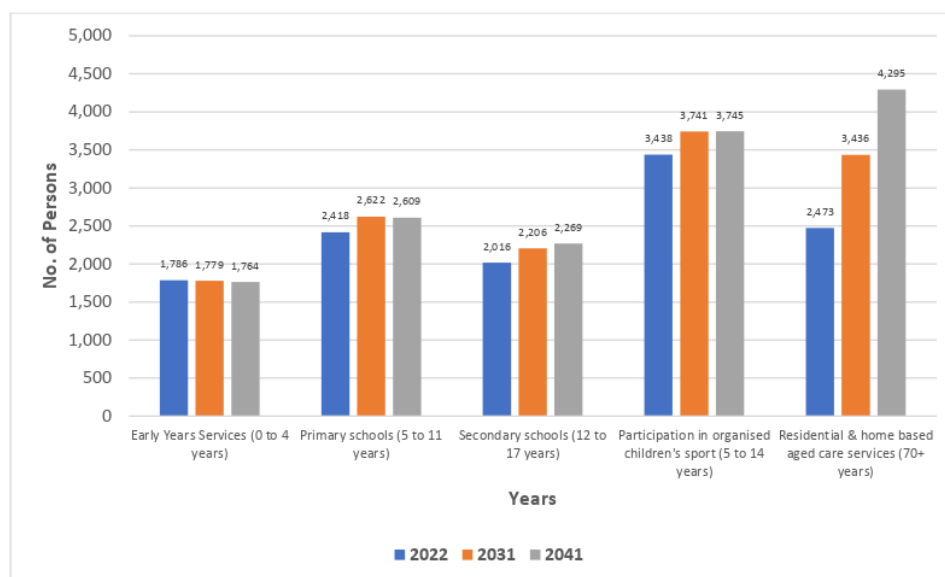


Figure 3 on the following page shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

The early years age cohort (0 to 4 years) is forecast to remain relatively similar. The primary school (5 to 11 years), secondary school (12 to 17 years) and junior sport (5 to 14 years) age cohorts are forecast to increase moderately, and a significant increase is forecast for the aged care cohort (70 years and over).

Langwarrin- Langwarrin South

Figure 3 - Projected Key Age Cohort Changes: Langwarrin-Langwarrin South



3 Existing Provision Levels: Langwarrin-Langwarrin South

Table 1 below shows existing community infrastructure provision levels in Langwarrin-Langwarrin South and compares them to the existing provision levels across Frankston City municipality. Of the 25 community infrastructure items measured, Langwarrin-Langwarrin South has 16 items below present municipal levels.

Table 1 – Existing Community Infrastructure Provision: Langwarrin – Langwarrin South Compared to Frankston Municipality¹

Community Infrastructure Type	Description	Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↓
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↓
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↑
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	↓
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	↓

¹ Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Langwarrin- Langwarrin South

		Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Community Infrastructure Type	Description	
Main Branch Libraries	Branch libraries per 50,000 people	↓
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	↓
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↑
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↓
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↓
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	↓
Independent Schools	Independent school sites per 10,000 dwellings	↑
Open space and recreation		
Primary public open space	Hectares of public primary open space per 1,000 people	↑
Sporting public open space	Hectares of public primary sporting open space per 1,000 people	↓
Community Gardens	Community Gardens per 30,000 people	↑
Indoor competition courts	Number of indoor court per 10,000 people	↓
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↓
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↓
Ambulance stations	Number of ambulance stations per 100,000 people	↑
Fire stations	Number of fire stations per 100,000 people	↑
VicSES facilities	Number of VicSES facilities per 100,000 people	↓
Acute and community health services		
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↑
Day Procedure Facilities	Number of hospital beds per 1,000 population	↓
Community health service sites	Number of Community Health Service sites per 100,000 people	↓
Aged care		
Residential aged care beds	Number of residential aged care places per 1,000 people aged 70 years +	↓

4 Projected Community Infrastructure Provision Requirements by 2041: Langwarrin & Langwarrin South

Appendix 1 summarises the likely projected community infrastructure needs for Langwarrin and Langwarrin South by 2041. These estimates indicate a number of priority community infrastructure supply needs for the Planning Area including:

- More Council sessional kindergarten rooms, especially with the proposed roll-out of the 30 hours per week of funded 4 year old kindergarten;
- More multipurpose community centres;
- Need for a library;

Langwarrin- Langwarrin South

- Potentially an additional Government primary school (subject to future engagement with the Department of Education & Training); and
- More residential aged care places.

5 Council Owned / Managed Facilities: Langwarrin-Langwarrin South

The Part B Technical Report provides a full list of Council owned or managed community facilities in Langwarrin-Langwarrin South containing details of the function of each facility and the building size.

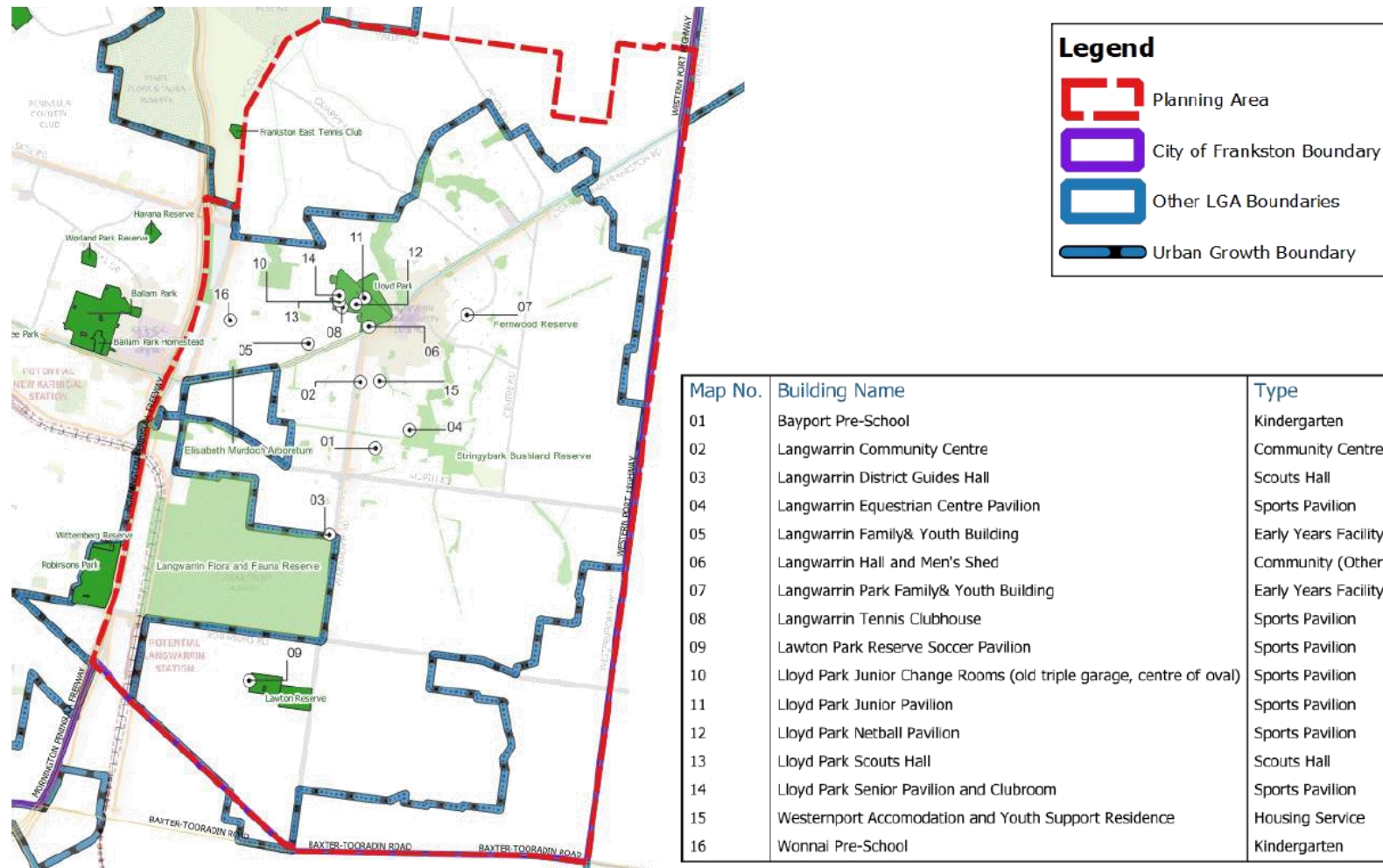
The main Council / managed community infrastructure facilities in Langwarrin-Langwarrin South containing community buildings are listed below and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Langwarrin-Langwarrin South

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Elisabeth Murdoch Arboretum	Bayport Pre-School	Langwarrin Community Centre	-	-	Langwarrin District Guide Hall
Langwarrin Equestrian Centre	Langwarrin Family & Youth Centre	Langwarrin Hall			Men's Shed (Lloyd Park)
Lloyd Park	Langwarrin Park Family & Youth Building				Westernport Accommodation and Youth Support Residence
Lawton Park Reserve	Wonnai Pre-School				

Langwarrin- Langwarrin South

Figure 4 – Council Owned / Managed Community Infrastructure in Langwarrin – Langwarrin South (Main Buildings Only)



Langwarrin- Langwarrin South

6 Langwarrin – Langwarrin South Community Infrastructure Action Plan Priorities

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Langwarrin & Langwarrin South Planning Area.

Table 3 – Langwarrin – Langwarrin South Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Open Space			
<i>Passive Open Space</i>			
Prepare Masterplans for Lloyd and North Road Reserves.			
<i>Active Open Space</i>			
Explore additional active open space opportunities.			
Multipurpose Community Centres			
Early Years Services			
<i>3 & 4 Year Old Sessional Kindergarten</i>			
Secure land and build proposed new Langwarrin integrated early years facility.			
Expand kindergarten capacity in order to meet the additional demand generated by State Government kindergarten reform policies.			
<i>Maternal & Child Health</i>			
Explore opportunities to reconfigure the location of existing MCH services in line with any proposed future integrated early years facility developments proposed for the Planning Area.			
<i>Playgroups</i>			
Explore additional opportunities to increase playgroup provision in the Planning Area.			
Multipurpose Community Centres / Halls Meeting Spaces			
Review functionality/configuration of the Langwarrin Community Centre to explore the options for improving the internal configuration to enable broader multi-purpose uses.			
Assess the feasibility of incorporating spaces such as meeting rooms and consulting rooms into the proposed Langwarrin integrated early years facility.			
In the long term explore opportunities to establish an additional multipurpose community centre, potentially servicing Langwarrin South.			
Libraries			
Explore funding opportunities for a Langwarrin Library, in a suitable location.			
Elevate the need for a Langwarrin Library as a priority within the LTIP.			
Aged Care & Other Services for Older Persons			
<i>Aged Care Places</i>			

Langwarrin- Langwarrin South

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
In its role as advocate and planning authority, this assessment recommends Council encourage private and community-based providers to establish additional residential aged care services in the Planning Area.			

Langwarrin- Langwarrin South

**Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in
Langwarrin – Langwarrin South**

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms for Langwarrin & Langwarrin South by 2041

Community Infrastructure Category	Current Supply	Surplus / Deficit by 2041
Indoor and outdoor recreation facilities		
Active open space hectares	46	2.3
Indoor recreation centres / courts	3	0.1
Aquatic facilities (indoor & outdoor)	0	-0.4
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-2.0
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-5.0
Maternal & Child Health		
Number of MCH consulting units	3	0.2
Long Day Child Care Centres		
Number of Long Day Child Care places	711	86
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	1	-2.7
Neighbourhood Houses	1	-0.5
Libraries		
Library floorspace (square metres)	0	-1,554
Number of library facilities	0	-0.7
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary Enrolment		141
Govt Primary School	3	-0.7
Secondary Schools		
Govt Secondary Enrolment		158
Govt Secondary School	1	-0.1
Primary & Acute Health Services		
Number of public and private hospital beds	253	140
Residential Aged Care		
Aged care places (residential and home care)	120	-408



Planning today for the communities of tomorrow

Frankston City Council

Community Infrastructure Plan

Seaford Planning Area

November 2022

Prepared by ASR Research Pty Ltd
for Frankston City Council

Seaford Planning Area

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City. Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Seaford Planning Area

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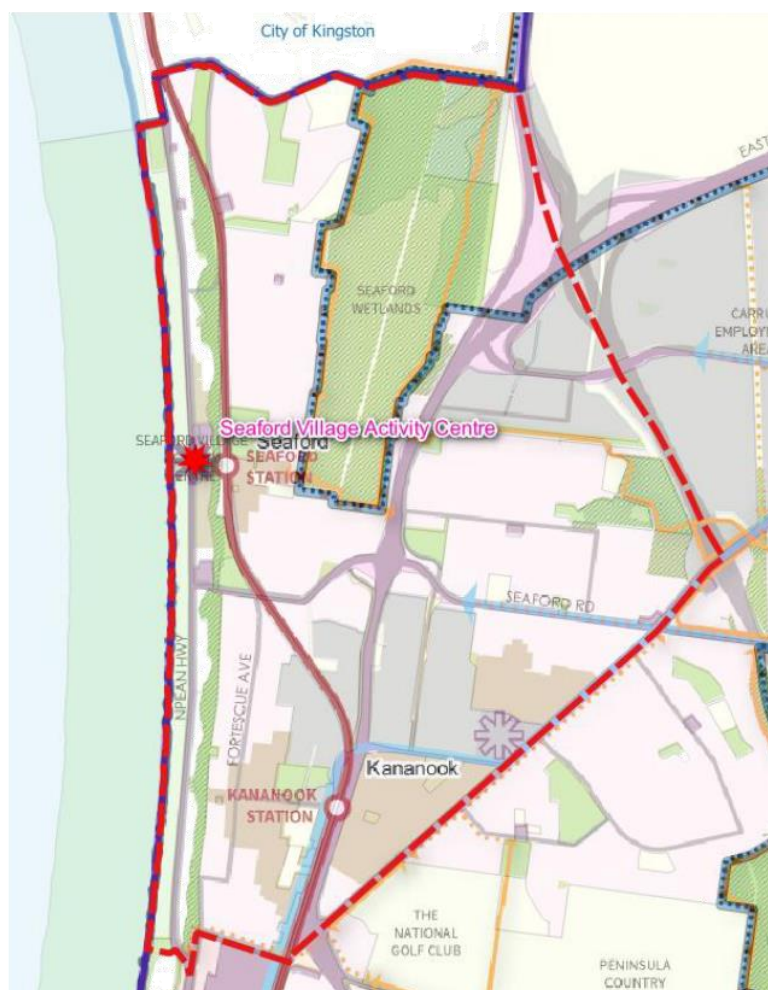
Seaford Planning Area

Seaford Community Infrastructure Assessment

1 Description of Seaford

The Seaford Local Area is bounded by Eel Race Road and the Eel Race drain in the north, by the Mornington Peninsula Freeway (Peninsula Link) and Frankston-Dandenong Road in the east, Overton Road and the Nepean Highway in the south and Port Phillip Bay in the west. The Local Area includes the Seaford Village Activity Centre.

Figure 1 - Seaford Planning Area



Seaford Planning Area

2 Dwelling and Population Projections for Seaford

Figure 2 below reveals the overall projected population and dwelling change for the Seaford Planning Area from 2022 to 2041. The Planning Area currently has a population of approximately 18,500 people. The population of the Planning Area is projected to increase by approximately 2,200 people over the forecast period and reach approximately 20,700 by 2041.

Figure 2 - Projected Population and Dwelling Changes: Seaford

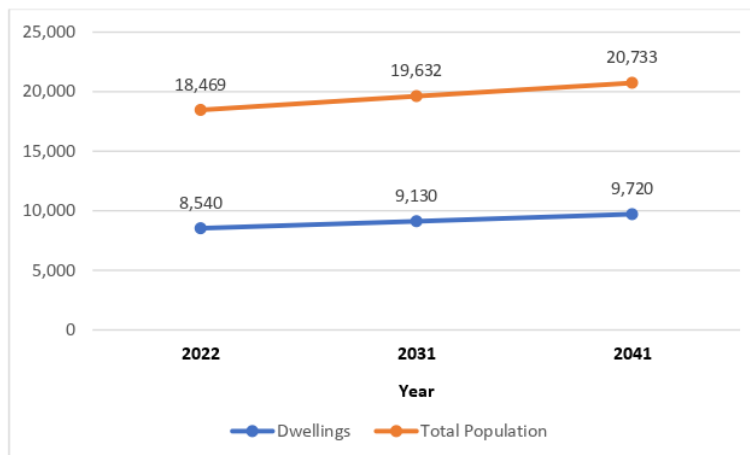
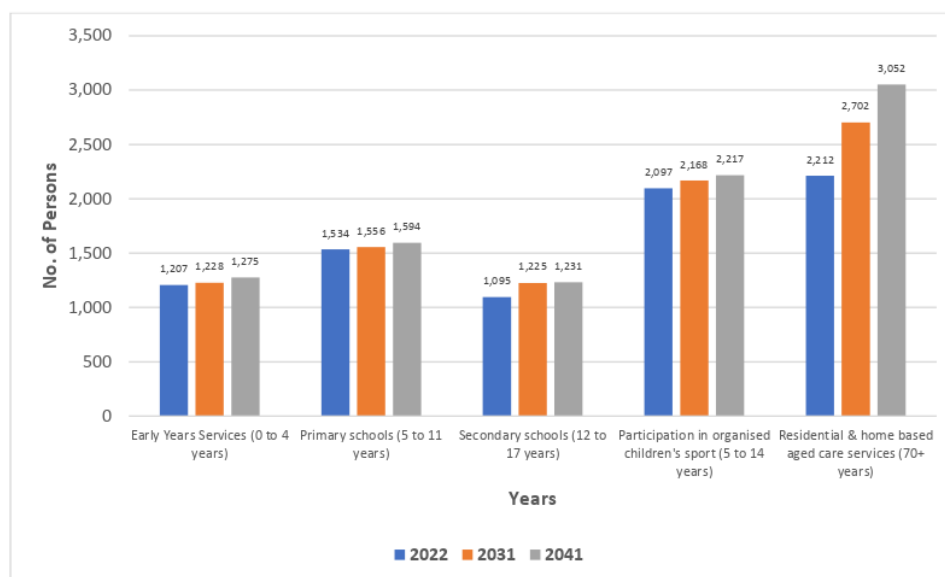


Figure 3 on the following page shows the projected population in key age cohort areas which typically underpin demand for key Council and non-Council community infrastructure such as kindergartens, maternal and child health services, schools, sporting facilities and aged care services.

The population of the early years (0 to 4 years) , primary school (5 to 11 years), secondary school (12 to 17 years) and junior sport (5 to 14 years) age cohorts are forecast to increase moderately, and a larger increase is forecast for the aged care age cohort (70 years and over).

Seaford Planning Area

Figure 3 - Projected Key Age Cohort Changes: Seaford



3 Existing Provision Levels: Seaford

Table 1 below shows existing community infrastructure provision levels in Seaford and compares them to the existing provision levels across Frankston City municipality. Of the 25 community infrastructure items measured, Seaford has 14 items below present municipal levels.

Table 1 – Existing Community Infrastructure Provision: Seaford Compared to Frankston Municipality¹

Community Infrastructure Type Description		Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Early Years and Youth		
MCH Consulting Rooms	MCH consulting rooms per 1,000 children aged 0-3 years	↓
Sessional Kindergarten Places	Sessional kindergarten places per 1,000 children aged 3-4 years	↓
Long Day Child Care Places	Long day child care places per 1,000 children aged 0-4 years	↓
Static Youth Facilities / Hangouts	Static youth facilities per 10,000 people aged 12 to 24 years	↑
Community spaces, libraries and learning centres		
Council Community Centres	Total number of Council multipurpose community centres per 10,000 people	↑
Main Branch Libraries	Branch libraries per 50,000 people	↑

¹ Note: Viewed on its own, comparisons to the municipal average do not necessarily imply a community infrastructure need. Other factors such as population catchment size, adopted future capital commitments, projected demand, proximity to the nearest facilities, the quality of existing facilities and other qualitative factors are also important in determining community infrastructure needs.

Seaford Planning Area

Community Infrastructure Type	Description	Provision Level Compared to Municipal Average ↓ below / ↑ above → same
Neighbourhood Houses	Neighbourhood Houses per 30,000 people	→
Men's / Community Sheds	Men's / Community Sheds per 30,000 people	↓
Scout facility	Scout facilities per 10,000 people aged 5 to 25 years	↓
Education		
Government Primary Schools	Government Primary Schools per 3,000 dwellings	↑
Government Secondary Schools	Government Secondary Schools per 10,000 dwellings	→
Independent Schools	Independent school sites per 10,000 dwellings	↓
Open space and recreation		
Primary public open space	Hectares of public primary open space per 1,000 people	↑
Sporting public open space	Hectares of public primary sporting open space per 1,000 people	↑
Community Gardens	Community Gardens per 30,000 people	↑
Indoor competition courts	Number of indoor court per 10,000 people	↑
Aquatic facilities	Total number of Council indoor / outdoor aquatic facilities per 100,000 people	↓
Justice, police and emergency services		
Police stations	Number of police stations per 100,000 people	↓
Ambulance stations	Number of ambulance stations per 100,000 people	↑
Fire stations	Number of fire stations per 100,000 people	↓
VicSES facilities	Number of VicSES facilities per 100,000 people	↑
Acute and community health services		
Public and private hospital beds	Number of public and private hospital beds per 1,000 population	↓
Day Procedure Facilities	Number of hospital beds per 1,000 population	↓
Community health service sites	Number of Community Health Service sites per 100,000 people	↓
Aged care		
Residential aged care beds	Number of residential aged care places per 1,000 people aged 70 years +	↓

4 Projected Community Infrastructure Provision Requirements by 2041: Seaford

Appendix 1 summarises the likely projected community infrastructure needs for Seaford by 2041. These estimates indicate a number of priority community infrastructure supply needs for the Planning Area including:

- More Council sessional kindergarten rooms, especially with the proposed roll-out of the 30 hours per week of funded 4 year old kindergarten;
- More multipurpose community centres;
- Additional library floorspace; and
- More residential aged care places.

Seaford Planning Area

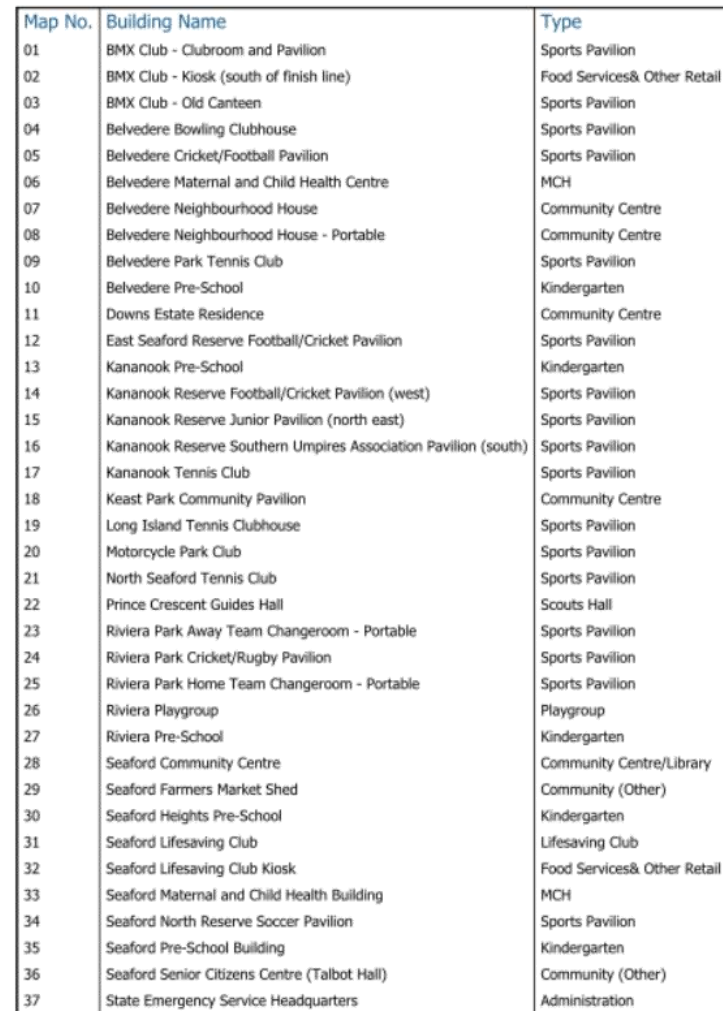
5 Council Owned / Managed Facilities: Seaford

Part B provides a full list of Council owned or managed community facilities in Seaford containing details of the function of each facility and the building size. The main Council / managed community infrastructure facilities in Seaford containing community buildings are listed below and shown in Figure 4 on the following page.

Table 2 – Council Owned / Managed Community Infrastructure in Seaford

Open Space & Recreation Facilities	Early Years Facilities	Community Centres, Halls, Neighbourhood Houses	Libraries	Arts and Cultural Facilities	Other Facilities
Belvedere Reserve	Belvedere Family & Youth Centre	Belvedere Neighbourhood House	Seaford Library	-	Prince Crescent Guides Hall
Belvedere Tennis Reserve	Kananook Pre-School	Seaford Community Centre			Seaford Farmers Market Shed (Kananook Reserve)
Belvedere Bowling Club	Riviera Family & Youth Centre	Seaford Senior Citizens Centre (Talbot Hall)			State Emergency Service Headquarters
BMX Track	Seaford Heights Pre-School				
Motorcycle Park	Seaford Pre-School Building				
East Seaford Reserve	Seaford Maternal and Child Health Building				
Kananook Reserve					
Keast Park					
Crystal Park					
Prince Reserve					
Riviera Reserve					
Seaford Wetlands Recreation Reserve					
Seaford Waterfront and Foreshore					
Seaford North Reserve					

Figure 4 – Council Owned / Managed Community Infrastructure in Seaford (Main Buildings)



Executive Summary Seaford Planning Area

6 Seaford Community Infrastructure Action Plan

Based on all the assessment inputs and material reviewed as part of the Frankston CIP, the following action plan priorities have been identified for the Seaford Planning Area.

Table 3 - Seaford Community Infrastructure Plan Priority Actions

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Open Space			
<i>Passive Open Space</i>			
Prepare a Kananook Master Plan.			
Update the Coastal Management Plan and address missing pedestrian links / crossing in the Seaford section.			
Multipurpose Community Centres			
Early Years Services			
<i>Long Day Child Care</i>			
Although well supplied with long day child care centres and places it is recommended that Council, where possible, encourage private and community based providers of long day child care to establish additional services in the northern end of the Seaford Planning Area to achieve improved distribution.			
<i>Occasional Child Care</i>			
Continue to monitor opportunities to establish occasional child care in the Planning Area via integration with existing services (e.g. early years facilities, Neighbourhood Houses and leisure centres).			
<i>3 & 4 Year Old Sessional Kindergarten</i>			
Expand kindergarten capacity in order to meet the additional demand generated by State Government kindergarten reform policies.			
<i>Maternal & Child Health</i>			
Explore opportunities to reconfigure the location of existing MCH services in line with any proposed future integrated early years facility developments proposed for the Planning Area.			
Multipurpose Community Centres / Halls Meeting Spaces			
Implement Healthy Futures Hub (Linen House) community centre development at Belvedere Reserve and relocate Belvedere Community Centre into the new facility.			
Determine future function and role of the existing Belvedere Community Centre site.			
Review of functionality / needs / opportunities of the Seaford Community Centre / Talbot Hall Precinct and determine if a redevelopment of the Centre as an integrated multi purpose community space is feasible.			
Neighbourhood Houses / Adult Education			
As part of any future expansion / redevelopment of multipurpose community centre provision in the Planning Area, ensure the spatial and operational needs of the Neighbourhood House service in an outreach capacity are considered.			

Executive Summary Seaford Planning Area

	Short 1-3 years	Medium 4-10 years	Long 11-20 years
Priorities			
Libraries			
Investigate the feasibility of expanding the size and functionality of the Seaford Library along with other components of the Seaford Community Centre / Talbot Hall Precinct.			
Aged Care & Other Services for Older Persons			
Aged Care Places			
In its role as advocate and planning authority, this assessment recommends Council encourage private and community-based providers to establish additional residential aged care services in the Planning Area.			

Executive Summary Seaford Planning Area

Appendix 1 - Projected Supply Requirements for Major Community Infrastructure Forms in Seaford

Table 4 - Projected Supply Requirements for Major Community Infrastructure Forms for Seaford by 2041

Community Infrastructure Category	Current Supply	Surplus / Deficit by 2041
Indoor and outdoor recreation facilities		
Active open space hectares	37.9	6.8
Indoor recreation centres / courts	9	6.9
Aquatic facilities (indoor & outdoor)	0	-0.26
Early Years Services		
Sessional Kindergarten		
Number of sessional kindergarten rooms required under proposed 15 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-0.2
Number of sessional kindergarten rooms required under proposed 30 hours of 4 year old kindergarten and 15 hours of 3 year old kindergarten.	4	-2.3
Maternal & Child Health		
Number of MCH consulting units	3	0.9
Long Day Child Care Centres		
Number of Long Day Child Care places	445	6.0
Community Centres, Meeting spaces, Neighbourhood Houses & Libraries		
Multipurpose Community Centre	2	-1.2
Neighbourhood Houses	1	0.0
Libraries		
Library floorspace (square metres)	267	-993
Number of library facilities	1	0.5
Education Enrolment & Facility Estimates		
Primary Schools		
Govt Primary Enrolment		44
Govt Primary School	5	1.8
Secondary Schools		
Govt Secondary Enrolment		85
Govt Secondary School	1	0.0
Primary & Acute Health Services		
Number of public and private hospital beds	0	-80
Residential Aged Care		
Aged care places (residential and home care)	0	-375

Executive Summary**12.8 Housing Advisory Committee - Draft Work Plan and amended Terms of Reference**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.1 Integrate land use planning and revitalise and protect the identity and character of the City |

Purpose

To present the Housing Advisory Committee's Draft Work Plan and amended Terms of Reference for adoption by Council.

Recommendation (Director Communities)

That Council:

1. Adopts the Housing Advisory Committee's Draft Work Plan and amended Terms of Reference; and
2. Notes that an annual report on progress made with the Draft Work Plan will be presented to Council at its meeting in December 2023.

Key Points / Issues

- At its meeting on 15 August 2022, it was resolved that Council:
 1. *Endorses the establishment of the Housing Advisory Committee (the Committee) and adopts the Terms of Reference;*
 2. *Notes the Committee will consist of a minimum of three (3) Councillors, including the Mayor;*
 3. *Endorses the Mayor Cr Nathan Conroy, Cr David Asker, Cr Sue Baker and Cr Claire Harvey to be appointed to the Committee as Councillor Delegates; and*
 4. *Notes the Committee will be developing a work plan, which will be reported back to Council no later than December 2022*
- Over the past couple of months officers have supported the Housing Advisory Committee (the Committee) to develop a Draft Work Plan (Attachment A). The purpose of the Draft Work Plan is to set out the Committee's plan of action to meet the objectives set out in its Council adopted Terms of Reference.
- The Draft Work Plan contains 22 proposed actions to be delivered by the Committee, with support from officers, over the short to long term. The Draft Work Plan will operate on the Council Plan four-yearly review cycle, with an annual review conducted to provide the Committee with the opportunity to reflect on the implementation of the actions and draw upon new evidence, respond to policy changes and enable continuous improvement. The Committee will provide an annual report to Council each December.
- In delivering the Draft Work Plan, the Committee will build upon synergies with partners to maximise opportunities and avoid duplicated effort, including the Frankston City Strategic Housing & Homelessness Alliance (the Strategic Alliance), Frankston Zero and the Regional Local Government Homelessness & Social Housing Group Charter.

12.8 Housing Advisory Committee - Draft Work Plan and amended Terms of Reference
Executive Summary

- At the request of the Committee's Chair, feedback on the Draft Work Plan was sought from the Strategic Alliance, which has been incorporated. Feedback was also sought on the Committee's objectives outlined in its Terms of Reference. As such some minor amendments have been made to the Terms of Reference for consideration and adoption by Council (see Attachment B), as follows:
 - Objective 2.3: Addition of the wording "for a diverse housing mix".
 - Objective 2.4: Clarification of partners, with the following amendments – "federal and state governments, government funded agencies".
 - Objective 2.8: Addition of the wording "of the current and future community within the Frankston City municipality".

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets. Should any financial costs be required in the future, then funding will be sought through future Annual Budget processes.

Consultation**1. External Stakeholders**

At the request of the Chair of the Committee, the Frankston City Strategic Housing and Homelessness Alliance was consulted on the Draft Work Plan as a 'confidential item' at its meeting on 15 November 2022 and provided feedback, which has been incorporated into the Draft.

2. Other Stakeholders

Internal stakeholders have been consulted, including: Strategic Planning; Economy, Investment & Activation; Advocacy & Strategic Partnerships; Procurement, Property & Risk; and Development Services.

Analysis (Environmental / Economic / Social Implications)

The Draft Work Plan will support to the Committee to be an important forum for robust discussion on current and future local housing needs, and enable the provision of evidence informed advice and recommendations to Council to further enhance positive local housing outcomes.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

As an Advisory Committee, the Committee does not have any delegated powers. There are therefore no legal implications associated with this Report.

Policy Impacts

The Committee is strategically aligned with the following Council Plan outcomes and 4-year initiatives:

12.8 Housing Advisory Committee - Draft Work Plan and amended Terms of Reference
Executive Summary

- 1) A well planned and liveable city: Integrate land-use, planning and revitalise and protect the identity and character of the City
- 2) Community strength: Deliver essential advocacy, support and referral services for residents in need

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Draft Work Plan will be reviewed annually by the Committee to monitor progress and make amendments to ensure that its implementation stays on track.

Conclusion

The Draft Work Plan will strengthen the Committee's ability to monitor, advocate and provide advice relating to local housing needs within Frankston City, forming an important forum to discuss the current and future local housing landscape, including social and affordable housing, enhancing positive housing outcomes to support a well planned and liveable City.

ATTACHMENTS

- Attachment A: [↓](#) Draft Work Plan
- Attachment B: [↓](#) Amended Terms of Reference

Housing Advisory Committee Work Plan

November 2022



opportunity » growth » lifestyle

Seaford » Frankston » Langwarrin » Karingal » Skye » Frankston South » Frankston North » Carrum Downs » Langwarrin South » Sandhurst

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Acknowledgement of Country

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Introduction

Welcome to the Frankston City Housing Advisory Committee's Work Plan.

The Committee was established in 2022 to monitor, advocate and provide advice on local housing needs within Frankston City. The Committee functions as a forum to discuss matters relating to local housing challenges and opportunities, consider evidence and emerging trends and provide advice to Council on local housing needs at a strategic and policy level to inform decision-making and the implementation of projects and activities.

The Committee was established in response to the need to identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the current and future housing needs, and respond to the growing housing affordability challenges for the Frankston City community.

The Work Plan aligns with the priorities in our Council Plan 2021-2025 and Health and Wellbeing Plan 2021-2025, striving to advance Frankston City's identity as a liveable city and improve equitable access to suitable and secure affordable housing.

Housing system

At the last count in 2021 Census there were nearly 60,000 dwellings in Frankston City, ranging from public housing managed by state government through to private market housing. These dwellings, along with crisis accommodation and the homelessness services that help people to find housing and other supports, make up our local housing system. The housing system is influenced by a range of complex factors, including population change, net migration, government policy and market forces. The range of housing options available to a community within the housing system is shown in the housing spectrum below.

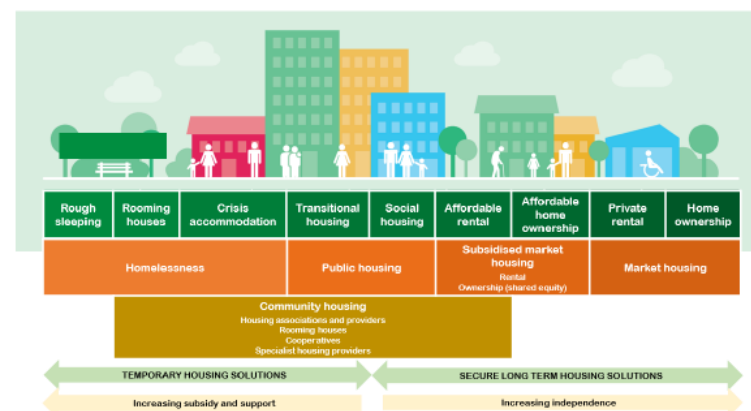


Image courtesy of Homes Victoria (image has been modified)

Definitions

Affordable housing: A broad term describing housing suitable for the needs of a range of very low, low and moderate income households and priced (whether bought or rented) so those households can meet their other essential living costs. Affordable housing rents are typically a discount from full market rent.

Community Housing: Housing owned or managed by community housing providers for people on low incomes that are priced out of the private market.

Community Housing Organisations (CHOs): Not-for-profit, mission driven organisations that own, develop and maintain rental housing for people on low incomes.

Registered CHOs: Registered under the Housing Act as an association or housing provider, highly regulated and eligible for most capital funding opportunities.

Non-registered CHOs: Charitable housing providers that are not registered under the Housing Act, generally small, specialist providers and not eligible for most capital funding opportunities.

Crisis and emergency accommodation: Includes very short term accommodation and a range of specialist services for people who are homeless or at risk of homelessness or after an emergency. Includes women's refuges, youth refuges and major crisis supported accommodation services.

Homelessness: The Australian Bureau of Statistics defines homelessness as when a person does not have suitable accommodation alternatives if their current living arrangement is: a) in a dwelling that is inadequate; b) has no tenure, or if their initial tenure is short and not extendable; or c) does not allow them to have control of, and access to space for social relations.

There are considered to be three categories of homelessness:

Primary homelessness: People without conventional accommodation such as people living on the streets, sleeping in derelict buildings or using cars for temporary shelter.

Secondary homelessness: People who move frequently from one form of temporary shelter to another. This category covers people accommodated in homeless services, people residing temporarily with family and friends and those using rooming houses on an occasional basis.

Tertiary homelessness: People who live in rooming houses on a medium to long-term basis. This type of accommodation typically does not have self-contained rooms and residents share bathroom and kitchen facilities. Rooming house residents do not have the security of tenure provided by a lease

Home ownership: Market housing that is privately purchased.

Housing Stress: Defined as per the NATSEM (National Centre for Social and Economic Modelling) model as households in the lowest 40% of incomes who are paying more than 30% of their usual gross weekly income on housing costs.

Key workers: A term that broadly implies occupations necessary to the efficient functioning of a city and communities, particularly service industry workers. May include emergency workers, teachers, police, hospitality workers and cleaners.

Public Housing: Housing owned and managed by Homes Victoria. The government provides public housing to eligible Victorians including people who are unemployed, on low incomes, living with a disability or mental illness or who are at risk of homelessness.

Private rental housing: Housing that is available in the private rental market. It covers a range of housing types, including houses and apartments.

Rooming houses: A property where four or more people can occupy the rented rooms and each has their own residential agreement. Rooming house operators must comply with minimum standards relating to privacy, security, safety and amenity.

Shared equity schemes: Schemes whereby the home buyer shares the capital cost of purchasing a home with an equity partner to allow lower income homebuyers to enter the private housing market.

Social housing: Social housing is an umbrella term that includes both public housing (government owned) and community housing (housing association owned). It generally indicates housing that involves some degree of subsidy. Social housing rents are typically a percentage of household income.

Specialist homelessness services: Funded by Federal and State governments and delivered by non-government organisations to people who are homeless or at risk of homelessness, including crisis accommodation and assistance.

Supported accommodation: A type of housing that provides higher level care and support for people with particular needs, including people with a disability and older people.

Supported Residential Services (SRS): Privately operated businesses that provide accommodation and support for Victorians who need help with everyday activities. Each SRS determines the services it offers and its fee structure.

Transitional housing: Short-term accommodation funded by the Victorian Government as a temporary option before a person moves to permanent housing in social housing or private rental market.

Victorian Housing Register: A single online platform that consolidates applications for social housing across Victoria for both community and public housing. Eligibility is based on income, and specific categories of higher need which elevate the priority of an application.

Roles and Responsibilities

The funding, delivery and management of housing is complex and involves multiple players within different operating contexts, along with a range of different regulatory frameworks, funding arrangements, structures, economic influences and competitive environments. However, there are many opportunities for these players to work together to deliver housing that meets local needs.

Stakeholder	Role	Financial contribution
Australian Government	<ul style="list-style-type: none"> Shared policy and funding role with state government. Limited regulatory role (NRAS only). Not involved in the delivery of housing and homelessness services. 	<ul style="list-style-type: none"> National Housing and Homelessness Agreement: Funds state and territories to deliver social housing and homelessness. Commonwealth Rent Assistance: Directly funds individuals to meet rental costs. National Rental Affordability Scheme (NRAS): Directly funds housing providers as a financial incentive to increase affordable housing supply. Reconnect program: Directly funds young people who are homeless to find stable accommodation, improve relationships and find work or study. Safe Places Emergency Accommodation: Funds organisations to provide new or expanded emergency accommodation for women and children escaping family violence. Tax incentives: Negative gearing, capital gains tax reduction, first home super saver, etc.
State Government	<ul style="list-style-type: none"> Shared policy and funding role with federal government. Lead role in the regulation of housing (community housing, Aboriginal housing, tenancy management, planning, land release and zoning). Lead role in the delivery of housing and homelessness services (provided by NGOs). Builds, owns and manages public housing. Transfers management of social housing to community housing organisations. Funds community housing organisations. 	<ul style="list-style-type: none"> Directly funds social housing and specialist homelessness services to provide crisis accommodation and support services. Housing Establishment Fund: Directly funds community organisations to provide financial help to people experiencing housing-related hardship. Big Housing Build: Direct investment in social and affordable housing. Releases public non-residential land. Affordable Housing Rental Scheme: Funds tenancy managers to support low to moderate income households via fixed-term rental agreements (part of the Big Housing Build). RentAssist bond loans: Provides interest-free bond loans to support people to rent privately.

	<ul style="list-style-type: none"> • Manages the National Housing Register for social housing (Homes Victoria). • Policy responsibility for private rental and home purchase assistance programs. 	<ul style="list-style-type: none"> • Victorian Homebuyer Fund: Funds the shared equity scheme to contribute up to 25% of purchase price for an equivalent share in the property. • Buy Assist: community shared equity scheme for people on a low to medium income to buy a home. • Encourages home ownership for first time home buyers and buying a house under \$600,000 by funding the First Home Owner Grant and providing stamp duty exemptions.
Council	<ul style="list-style-type: none"> • Planning authority, approving and overseeing the development of the built form within its municipality • Facilitator and advocacy • Land owner 	<ul style="list-style-type: none"> • Use planning tools within the Victorian Planning Provisions to negotiate development outcomes through the planning permit process and land use zoning. • Encourages property developers to develop social and affordable housing. • Release land for housing developments through gifting land, sale of land at a discount, leasing land or joint ventures. • Partners with community housing organisations, property developers, services and other councils to fill housing supply gaps. • Advocates for government funding to be invested into the municipality to help fill housing supply gaps.
Property developers	<ul style="list-style-type: none"> • Purchase land, finance projects and build new properties 	<ul style="list-style-type: none"> • Act as a commercial, profit-driven entity. • Negotiate the delivery of social and affordable housing in exchange for other incentives such as additional development rights.
Community Housing Organisations	<ul style="list-style-type: none"> • Build and manage social and affordable housing (long-term rental) • Some will act as developers in their own right • May require investment from private developers 	<ul style="list-style-type: none"> • Funds the development of projects (projects are usually wholly composed of social housing or shared equity units). • Partners with private sector property developers to develop projects. • Partners with local councils to develop on council land. • Also provides transitional and rooming house accommodation.
Financiers and investors	<ul style="list-style-type: none"> • Provides funds for land acquisition and/or development on expectation of financial return • Includes institutional investors, such as superannuation funds 	<ul style="list-style-type: none"> • Seek a rate of return on the investment that is commensurate to the level of risk, time and quantum of investment. • Have the potential to contribute to social and affordable housing through large scale housing projects. • May fund build-to-rent and other long-term rental housing.

Council's role

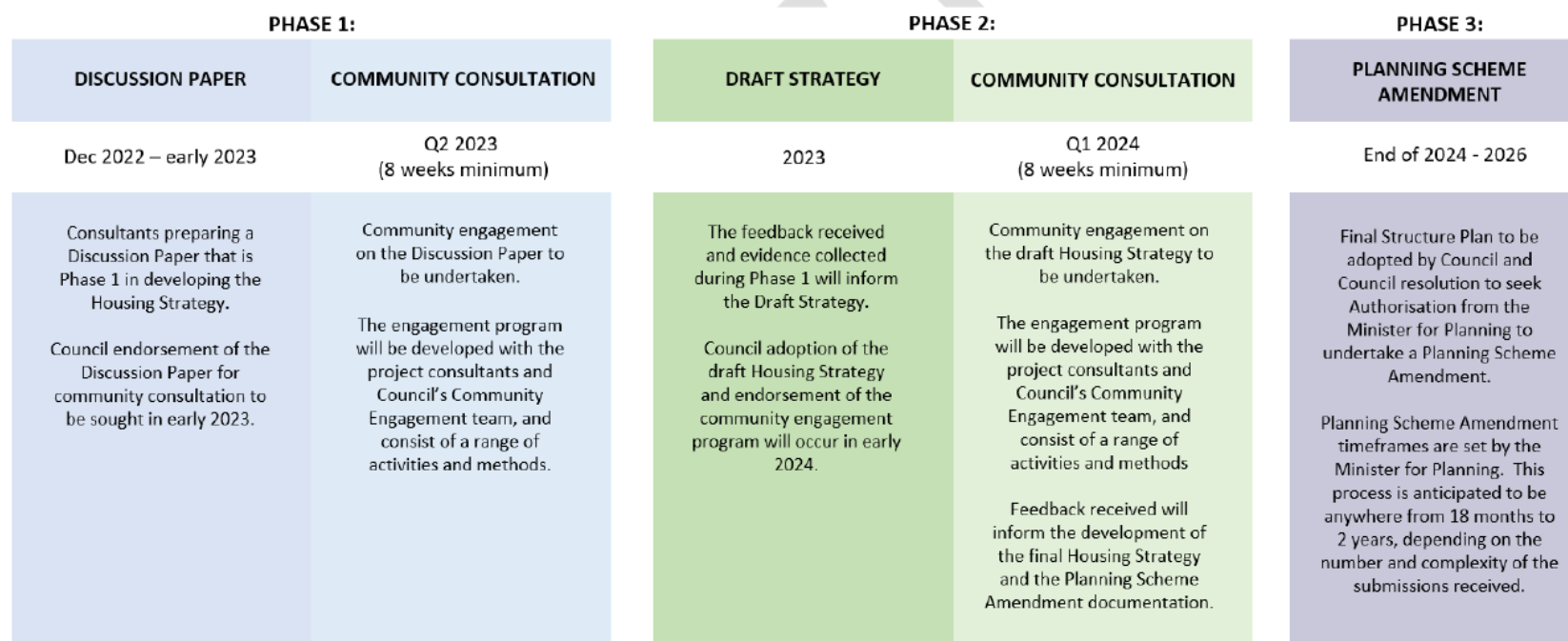
Councils provide their policy framework and direction to plan for housing to meet the current and future needs of residents through a Housing Strategy that is adopted into the Local Planning Scheme. Frankston City Council's Housing Strategy is currently in development, with the development of affordable housing policy anticipated to be an action of the adopted plan, leaving a policy gap for Council.

In relation to social and affordable housing, while councils generally do not provide or build affordable or social housing, the Community Housing Industry Association of Victoria (CHIA Vic) has identified several ways a council can facilitate outcomes in this area through:

- 1 Advocacy** – To State and Federal Government for funding of social and affordable housing, and to the development sector to identify ways to deliver social and affordable housing. Examples include resolutions to support local campaigns and government submissions.
- 2 Encouragement** – Identifying and creating small opportunities within Council to foster social and affordable housing outcomes. Examples include developer incentives like density bonuses and accelerated approvals.
- 3 Planning mechanisms** – Negotiating social and affordable housing as part of the planning scheme amendment or planning permit. Examples include seeking social and affordable housing agreements through voluntary s173 agreements and developer contributions.
- 4 Investment** – Providing free or discounted land for, or direct investment into social and affordable housing. Examples include releasing land for developments.
- 5 Partnership** – Developing partnerships with health and community service providers that can add value to social and affordable housing developments by ensuring that residents have the necessary local supports in place. Examples include partnering with surrounding councils to fill housing and accommodation gaps.

Housing Strategy development

Frankston City Council is currently developing its Housing Strategy, which will provide a 15-year plan to manage housing growth and change across all residential areas and Activity Centres in the municipality. The development of the Strategy will take place over the three broad phases below.



Note: Dates are estimated and may be subject to change due to various factors

Committee Objectives

- 1.1 To assist with the monitoring of data on local housing needs, supply and challenges relating to the local housing market.
- 1.2 To assist in the identification of opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within the Frankston City municipality.
- 1.3 To influence change through advocacy on local housing needs within Frankston City, including for a diverse housing mix, very low and low income earners and people with specific housing needs.
- 1.4 To develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, federal and state government, government funded agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes within Frankston City.
- 1.5 To assist in the education of stakeholders on local housing needs within Frankston City.
- 1.6 To advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work.
- 1.7 To provide advice to Council on the use of its property portfolio to meet local housing needs.
- 1.8 To make recommendations to Council on local housing needs of the current and future community within the Frankston City municipality.
- 1.9 To assist in the development of a Work Plan that supports actions to meet the housing needs of the Frankston City municipality; and to define priorities and responsibilities for actions.

Committee Work Plan

Level of importance	Timing
High	To be actioned within the short to medium term (current Council term)*
Medium	To be actioned within the medium to long term (2 to 4 years)
Low	To be actioned within the long-term (up to 10 years)

**Note, while high importance actions are to be given priority focus, some of these actions may require longer term delivery due to the size of the project.*

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
1	Assist with the monitoring of data on local housing needs, supply and challenges relating to the local housing market				
1.1	Develop a data dashboard to monitor and analyse local housing needs, benchmarked against other municipalities, providing an evidence-base to drive housing outcomes.	<ul style="list-style-type: none"> • Data systems • Pathway (statutory planning data) • ABS Census • Housing Monitor • Frankston Zero • Victorian Housing Register • Rooming House Register • AIHW (presentations to specialist services) • DHHS Rental Report • Community Support Frankston data 	Social Policy & Planning	Business Transformation	H
1.2	Provide an annual housing monitor report for presentation to Council.	Data dashboard (1.1)	Social Policy & Planning	Strategic Planning	H

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
1.3	Develop case studies on social and affordable housing developments, and who lives there, to provide context to the data and support community engagement activities.	Information from homelessness agencies, CHIA Vic and community housing organisations	Social Policy & Planning	Strategic Alliance and Frankston Zero members CHIA Vic	M
2	Identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within Frankston City				
2.1	Conduct a social research project on the homelessness service system and housing needs and develop an Options Paper to guide thinking on how Council can best support service and housing provision to meet local housing needs within the municipality.	Consultant	Social Policy & Planning	Strategic Planning Strategic Alliance and Frankston Zero members	H
2.2	Develop a preferred position on Council's role in social and affordable housing for recommendation to Council to assist with advocacy, partnerships and investment opportunities.	Options paper (2.1) CHIA Vic capacity building	Social Policy & Planning	Strategic Planning Statutory Planning Procurement, Property & Risk	H
2.3	Develop preferred models of investment to improve Council's organisational readiness to take up housing supply opportunities. To include, but not limited to, models for the release, gifting, leasing and sale Council land, joint ventures and selling and acquisition of land.	Options paper (2.1) CHIA Vic capacity building	Social Policy & Planning	Strategic Planning Procurement, Property & Risk	H
2.4	Developed a preferred position to inform the assessment of planning applications for developments that include social and affordable housing.	Preferred position (2.2)	Social Policy & Planning	Strategic Planning	H

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
2.5	Identify opportunities that can be explored with Community Housing Organisations and State Government for potential social and affordable housing development opportunities (i.e. land with planning permits from developers where construction has not commenced, vacant properties for temporary use, etc).	Options paper (2.1) Pathway reports	Social Policy & Planning	Strategic Planning Statutory Planning	M
3	Provide advice to Council on the use of its property portfolio and to meet local housing needs				
3.1	Assist with the identification of land that could be utilised for social and affordable housing developments, and to improve Council's organisational readiness to take up housing supply opportunities (for both large projects and small targeted projects).	Property Strategy FMAC Structure Plan	Social Policy & Planning	Strategic Planning Statutory Planning Procurement, Property & Risk	M
3.2	Explore the opportunity to develop Prospectus' to support the attraction of partnerships with developers, land owners and community housing organisations to facilitate developments with affordable housing contributions.	Preferred position (2.2) Preferred models of investment (2.3) Strategic sites (3.1)	Procurement, Property & Risk	Social Policy & Planning	L
4	Influence change through advocacy on local housing needs within Frankston City, including for very low and low income earners and people with specific housing needs				
4.1	Develop a formal advocacy position on housing and homelessness (including homelessness accommodation) for recommendation to Council for adoption into Council's formal Advocacy Strategy.	Options Paper (2.1) Preferred position (2.2) Preferred models of investment (2.3) Strategic sites (3.1) State Government Planning Reforms	Social Policy & Planning	Advocacy & Strategic Partnerships	H

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
4.2	Support the Youth2 Alliance advocacy campaign and develop a preferred position on: <ul style="list-style-type: none"> Youth crisis accommodation Youth Foyer 	Youth 2 campaign materials Preferred position (2.2) Preferred models of investment (2.3) Strategic sites (3.1)	Youth Services	Social Policy & Planning Strategic Planning Advocacy & Strategic Partnerships	H
4.3	Advocate for surplus federal and state government and private land to be assessed for its suitability for social and affordable housing developments and be allocated to meeting housing needs.	GIS mapping	Social Policy & Planning	Strategic Planning Advocacy & Strategic Partnerships	M
4.4	Partner with the Strategic Housing & Homelessness Alliance to advocate to state and federal government on shared advocacy priorities, as appropriate.	Strategic Alliance advocacy plan	Social Policy & Planning	Strategic Alliance Strategic Planning Advocacy & Strategic Partnerships	M
5	Develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, government agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes				
5.1	Support the implementation of the Strategic Housing & Homelessness Alliance 5-Year Work Plan and Frankston Zero, where it aligns with the Committee's objectives.	Strategic Housing & Homelessness Alliance strategic plan	Social Policy & Planning	Strategic Planning	H
5.2	Support activities that strengthen relationships with community housing organisations and developers to facilitate opportunities to increase housing supply.		Social Policy & Planning	Strategic Planning Statutory Planning	M

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
5.3	Support community involvement to promote engagement in local housing issues and encourage community-led solutions.	Connections with community networks, local businesses and developers	Social Policy & Planning	Community strengthening Economy, Investment & Activation	M
5.4	Build partnerships with neighbouring Councils to facilitate opportunities for increases in housing supply.		Social Policy & Planning	Strategic Planning Economy, Investment & Attraction	H
6	Assist in the education of stakeholders on local housing needs				
6.1	Develop a community engagement strategy to engage the community and local business on the role of Council and the positives of new developments, including social and affordable housing.	Preferred position (2.2) Preferred models of investment (2.3) Strategic sites (3.1)	Social Policy & Planning	Statutory Planning Community Relations Economy, Investment & Attraction	M
6.2	Leverage from relationships with people in the planning and development space who have a connection to Frankston City and can assist with promoting it positively and change attitudes.		Social Policy & Planning	Strategic Planning Statutory Planning	L
7	Advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work				
7.1	Develop an evidence base to demonstrate the housing needs required to attract key workers.	Housing Strategy Needs Assessment	Economy, Investment & Attraction	Social Policy & Planning Strategic Planning	M
7.2	Strengthen relationships with Chisholm, Monash University, Peninsula Health and local businesses to better understand student and key worker accommodation needs.	Housing Strategy Economic Development and Skilled Community Strategy	Social Policy & Planning	Economy, Investment & Activation Strategic Planning	M

Monitoring and review

The Work Plan will operate on the Council Plan four-yearly review cycle. However, an annual review will be conducted every 12 months to provide the Committee with the opportunity to reflect on the way the actions are being implemented and draw upon evidence in order to make improvements and achieve better results. The annual review will also accommodate any key policy changes occurring at all levels of government, key service system changes, as well as any changing needs of the community and local housing market.

Report being made on the Work Plan will be reported annually.

Housing Advisory Committee

Terms of Reference, November 2022



Lifestyle Capital of Victoria

1. Purpose

1.1 Role of the Committee

- 1.1.1 The Housing Advisory Committee (Committee) has been established to monitor, advocate and provide advice on local housing needs within the Frankston City municipality.

1.2 Functions of the Committee


- 1.2.1 To provide an important forum for discussion on matters relating to local housing challenges and opportunities within Frankston City.
- 1.2.2 To consider qualitative and quantitative evidence and emerging trends relating to current and future local housing needs.
- 1.2.3 Provide advice to Council on local housing needs at a strategic and policy level, as per the Council Plan Outcomes at Figure 1 below.
- 1.2.4 The Committee has no delegated decision-making power from Council.

Figure 1: Council Plan 2021-2025



2. Objectives

- 2.1 To assist with the monitoring of data on local housing needs, supply and challenges relating to the local housing market.

- 
- 2.2 To assist in the identification of opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within the Frankston City municipality.
 - 2.3 To influence change through advocacy on local housing needs within Frankston City, including for a diverse housing mix, very low and low income earners and people with specific housing needs, including Aboriginal and Torres Strait Islander peoples.
 - 2.4 To develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, federal and state governments, government funded agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes within Frankston City.
 - 2.5 To assist in the education of stakeholders on local housing needs within Frankston City.
 - 2.6 To advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work.
 - 2.7 To provide advice to Council on the use of its property portfolio to meet local housing needs.
 - 2.8 To make recommendations to Council on local housing needs of the current and future community within the Frankston City municipality.
 - 2.9 To assist in the development of a Work Plan that supports actions to meet the housing needs of the Frankston City municipality; and to define priorities and responsibilities for actions.

3. Membership

3.1. Committee Composition

- 3.1.1. The Committee will comprise of the following members:
 - a) A minimum of three (3) Councillors, including the Mayor, appointed as Councillor delegates to the Committee by resolution of Council.
 - b) A maximum of three (3) Council Executive Leadership Members, including:
 - i. Chief Executive Officer (CEO)
 - ii. Director Communities
 - iii. Manager City Futures
 - c) A maximum of three (3) Council Officers for secretariat duties and support in relation to strategic and social planning (ex officio).
- 3.1.2. Ex-officio members and invited representatives shall not have voting rights and are not to move or second motions before the Chair.
- 3.1.3. Other Councillors, Council officers, stakeholders and/or government department representatives can be invited to attend, as required by the business being considered, or at the discretion of the Chair. Councillors are encouraged to attend on a regular basis.
- 3.1.4. The Council, as necessary, will arrange reappointments and new appointments.

4. Responsibilities

4.1. Chair Responsibilities

- 4.1.1. A Councillor delegate to the Committee will perform the role of the Chair at Committee meetings.
- 4.1.2. The Chair will be appointed by the Committee for a period of 12 months, after which time a new Chair will be appointed.
- 4.1.3. The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.
- 4.1.4. If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.

4.2. Member Responsibilities

- 4.2.1. The role of the Committee Members is to provide advice and recommendations to Council on monitoring, advocacy and advice relating to local housing need, including:
 - a) Considering property management relating to the purchase, sale and development of land and/or assets for housing.
 - b) Considering business cases and feasibility of options for social and affordable housing using Council's portfolio of land holdings.
 - c) Considering the actions arising out of the Housing Strategy as it relates to the work plan.
- 4.2.2. The Director Communities may also place before the Committee other matters as they think the Committee's input may add value.
- 4.2.3. Members of the Committee are required to:
 - a) Understand relevant legislation and regularly requirements appropriate to the Council.
 - b) Contribute time needed to study and understand the papers provided.
 - c) Apply good analytical skills, objectively and good judgement.
 - d) Express opinions frankly, ask questions that go to the fundamental core of issues, and pursue independent lines of enquiry.

4.3. Secretariat and Council Officer Support

- 4.3.1. Agendas and pre-reading materials will be approved by the Chair and forwarded two to three days prior to a meeting.
- 4.3.2. Agendas and minutes will be recorded and held in Councils record management system.

- 4.3.3. Meeting times will accommodate the availability of the Committee members and ensure at least one third of the members can be present, when identifying meeting times.
- 4.3.4. A review of the Terms of Reference will be undertaken every second year of operation of the Committee.
- 4.3.5. Administrative support provided for the Committee Work Plan.
- 4.3.6. Council Officers will not have voting rights or decision rights as part of the Committee, and will not count towards quorum at a Committee meeting.
- 4.3.7. Provide information on matters including, but not limited to, good governance, conflict of interest and confidentiality.

4.4. Professional Conduct of Members

- 4.4.1. Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- 4.4.2. Members are required to maintain an appropriate standard of confidentiality. Notes, records and other documents of the meeting remain the property of Council. Disclosures of confidential information by a Committee member will be treated as a breach of the Committee, in accordance with the process set out therein.
- 4.4.3. Members must not make any public comment or statement that would lead anyone to believe that they are representing Council, or expressing its views or policies. This includes comments or statements made to the media.

5. Meetings, quorum and voting

5.1. Meetings

- 5.1.1. Meetings will be held every four (4) to six (6) weeks and will total no more than eleven (11) meetings annually.
- 5.1.2. Under special circumstances, a meeting may be cancelled or rescheduled.
- 5.1.3. Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.
- 5.1.4. Meetings will be held either in person at a central Council venue or virtually on Microsoft Teams or Zoom, depending on circumstances and availability.

5.2. Quorum

- 5.2.1. A quorum will consist of at least half the number of voting Members, which includes a minimum of two councillors.

5.3. Voting


- 5.3.1. The Committee shall aim to operate on a consensus model of decision making. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.

5.4. Recommendations to Council

- 5.4.1. The Committee will provide recommendations which may be considered by Council prior to making a formal decision on a matter.
- 5.4.2. It is preferable that any recommendations made to Council will be unanimously supported by all members of the Committee. However, where a vote is required, each committee member will be entitled to one vote, except the Chairperson who may exercise a casting vote if necessary.

6. Disclosure of Conflict of Interest

- 6.1. Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:
- 6.1.1. are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
- 6.1.2. intend to be present, must disclose that conflict of interest by providing written notice to the Chair before the meeting commences:
- a) advising of the conflict;
 - b) explaining the nature of the conflict of interest; and
 - c) detailing, if the nature of the conflict of interest involves a member of the Committee's relationship with a gift from another person;
 - i. name of the other person
 - ii. nature of the relationship with that other person or the date
 - iii. receipt, value and type of gift received from the other person
 - iv. nature of that other person's interest in the matter
- 6.1.3. The disclosure must be recorded in the meeting minutes. All written disclosures must be provided to the Coordinator Governance who is responsible for registering and maintaining a register of Conflict of Interests in Council's Electronic Document Management System.
- 6.1.4. The Member must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of.
- 6.1.5. General exemptions exist where a conflict of interest does not arise and this is referenced in Council's adopted Conflict of Interest Policy (A4067151). If it is established by the Chair that the person making a conflict of interest disclosure



does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

7. Reporting

- 7.1.** Minutes of each meeting of the Committee will be made available to Council via SharePoint.

DRAFT

Executive Summary**12.9 Adoption of Child Safety and Wellbeing Policy**

Enquiries: (Nathan Upson: Customer Innovation and Arts)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To brief Council on the proposed adoption of the Child Safety and Wellbeing Policy

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes the Interim Child Safe Policy was publicly exhibited and engagement activities undertaken from 17 October – 15 November 2022 with three submissions received;
2. Notes the Child Safety and Wellbeing Policy has been reviewed in response to feedback and submissions received through consultation and in line with the Child Safe Standards that came into effect on 1 July 2022; and
3. Adopts the Child Safety and Wellbeing Policy.

Key Points / Issues

- At its meeting on 11 July 2022, Council endorsed the Interim Child Safe Policy be publicly exhibited for a four-week period and sought a report by December 2022 to adopt the Policy taking into account any submissions and feedback received.
- Minor amendments and additions to the Policy, including changing the name of the Policy to the Child Safety and Wellbeing Policy, were informed by feedback and submissions received through the consultation process and review of requirements detailed in the Child Safe Standards.
- One responsibility change included in relation to Policy Review. Propose that the Policy is reviewed every two years with the CEO authorised to approve minor amendments, where the amendment does not affect the substance or intention of the Policy outside of the review cycle.
- The Child Safety and Wellbeing Policy is a foundational element of complying with the Standards but is one of many required actions. A Child Safe Action Plan has been developed and is being delivered to address all outstanding compliance measures.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Youth Council

12.9 Adoption of Child Safety and Wellbeing Policy**Executive Summary**

Carers of young children at Council run pop-up playgroup

General community feedback was sought through Engage Frankston. The engagement opportunity was promoted at Libraries, Children's Services, Youth Services, through the Disability and Inclusion Committee and the connections of the Reconciliation Project Manager. Engage Frankston page had 59 visits (39 unique community members) and received 3 submissions.

2. Other Stakeholders

Feedback on the Interim Child Safe Policy was sought from the Staff Consultative Committee, the Reconciliation Project Manager and the Diversity and Inclusion Project Manager. No amendments or additions to the Child Safety and Wellbeing Policy impact the initial feedback provided.

Analysis (Environmental / Economic / Social Implications)

Adoption of the Child Safety and Wellbeing Policy will contribute to establishing a strong organisational position on child safety, providing a benchmark for the broader Frankston community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Child Wellbeing and Safety Act 2005

Child Wellbeing and Safety (Child Safe Standards Compliance and Enforcement) Amendment Bill 2021 (Vic)

Children, Youth and Families Act 2005 (Vic)

Policy Impacts

No other Council policies or protocols will be impacted.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Interim Child Safe Policy is one element of managing child safety risks across Council. Other mitigation initiatives are being overseen by the Child Safe Committee and reported to the Audit and Risk Committee.

Conclusion

New Child Safe Standards came into effect on 1 July 2022. This necessitated a review of the Child Safe Policy, resulting in the endorsement of the Interim Child Safe Policy. Undertaking engagement on the Policy has resulted in the draft Child Safety and Wellbeing policy which is attached.

12.9 Adoption of Child Safety and Wellbeing Policy**Executive Summary**

ATTACHMENTS

Attachment A: [↓](#) Draft Child Safety and Wellbeing Policy

Child Safety and Wellbeing Policy



A4712931

Lifestyle Capital of Victoria

1. Purpose and Intent

Council is in the unique position of being able to provide a framework for maintaining the safety and wellbeing of one of our communities most vulnerable groups: children. It is often said "it takes a village to raise a child" and in many ways Council's infrastructure is that village. From school crossings, to the playgrounds within our parks and gardens, to our online spaces and community centres, to our road maintenance activities and libraries, we all have a role to play supporting the wellbeing of children and in keeping children safe from harm or child abuse.

The purpose of this policy is to confirm Council's overarching commitment to:

- creating and maintaining a Child Safe Organisation;
- protecting children;
- preventing child abuse;
- implementing the Child Safe Standards and the associated reporting obligations;
- modelling good practice and processes in keeping children safe from harm or child abuse;
- creating a culture of child safety and wellbeing and recognising that protecting children and preventing and responding to child abuse is a Council wide responsibility;
- promoting cultural safety for Aboriginal and Torres Strait Islander children and children from culturally and/or linguistically diverse backgrounds and the safety of children with a disability; and
- adopting and maintaining a zero-tolerance position in relation to the intentional harm of any child.

2. Scope

This Policy applies to Council's Councillors, CEO, employees, agency staff, volunteers, and work experience/work placement students, irrespective of their involvement in Child Related Work. There are no exclusions to the application of this policy.

3. Definitions

Key term	Definition
Aboriginal and/or Torres Strait Islander Children	Children up to the age of 18 who are Aboriginal and/or Torres Strait Islander.

Agency Staff	Paid workforce members engaged by a third party whose activities associated with the delivery of their work are managed and supervised by Council.
CEO	Chief Executive Officer.
Child Abuse	Any act committed against a child involving: <ul style="list-style-type: none"> • a sexual offence; • grooming; • physical violence; • serious emotional or psychological harm; or • serious neglect.
Child/Children	A person or persons under the age of 18 years.
Child Related Work	Work within one or more of the occupational fields defined in the <i>Worker Screening Act 2020</i> (Vic) which involves direct rather than incidental contact with children.
Child Safe Organisation	An organisation that takes proactive steps to protect children from child abuse. A commitment to protecting children is embedded in an organisation's culture and policies.
Child Safe Standards	The standards established under the <i>Child Wellbeing and Safety Act 2005</i> (Vic).
Children from Culturally and/or Linguistically Diverse Backgrounds	Children who identify as having particular cultural or linguistic affiliations by virtue of their place of birth, ancestry or ethnic origin, religion, preferred language or language spoken at home, or because of their parents' identification on a similar basis.
Council	Frankston City Council.
Councillors	The individuals holding the office of a member of Council.
Cultural Safety for Aboriginal and/or Torres Strait Islander Children	Aboriginal and/or Torres Strait Islander children be given the opportunity to be connected to culture and provided with a safe, nurturing and positive environment where they are comfortable with being themselves, expressing their culture, their spirituality and belief systems.
Cultural Safety for Children from Culturally and/or Linguistically Diverse Backgrounds	An environment which is spiritually, socially and emotionally safe, as well as physically safe for children; where there is no assault, challenge or denial of their cultural or linguistic identity, of who they are and what they need.
Disability/Disabilities	Any physical, sensory, neurological disability, acquired brain injury or intellectual disability or developmental delay that affects a child's ability to undertake everyday activities.

Grooming	The act of communication by an adult, with a child or their parents with the intent of committing child sexual abuse.
LGBTIQA+ Children	Children up to the age of 18 who identify as lesbian, gay, bisexual, transgender, intersex, queer/questioning, asexual and other terms that people use to describe their experiences of their gender, sexuality and physiological sex characteristics.
Mandatory Reporting	The legal obligation under the <i>Children Youth and Families Act 2005</i> (Vic), of certain professionals, as detailed in the Act, to report to the Child and Youth Protection Services when a child is in need of protection.
Reasonable Belief	A 'reasonable belief' does not require an individual to have actual knowledge but they must have more than a mere speculation. A 'reasonable belief' is formed if a reasonable person in the same position would have formed the belief on the same grounds.
Reportable Allegation	Any information that leads a person to form a Reasonable Belief that a person to whom this Policy applies has committed: <ul style="list-style-type: none"> • Reportable Conduct; or • Misconduct that may involve Reportable Conduct – whether or not the conduct or misconduct is alleged to have occurred within the course of the person's employment or engagement.
Reportable Conduct	One or more of the following involving a Council employee, volunteer or contractor: <ul style="list-style-type: none"> • Sexual offences committed against, with or in the presence of, a child • Sexual misconduct committed against, with or in the presence of, a child • Physical violence against, with or in the presence of, a child • Any behaviour that causes significant emotional or psychological harm to a child • Significant neglect of a child.

4. Authorisation

This Policy is managed by the People and Culture Department, and is approved by Frankston City's Mayor and Council's Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with Frankston City Council resolution at its Ordinary Council meeting of xxxx.

5. Policy

5.1 Statement of Commitment to Child Safety

Council has zero tolerance for child abuse. Council is committed to creating and maintaining a child safe environment where all children are valued and protected from harm and abuse and will promote a whole of community approach to keeping children safe.

All children, who attend services, programs, events and spaces (including online environments) that are delivered, owned or managed by Council, have the right to be heard, to participate and feel safe regardless of their, or their families', age, gender, race, ability, health, religious beliefs, sexual orientation or social background. Council will encourage and support Aboriginal children to express their culture and enjoy their cultural rights and commits to creating culturally safe environments.

Council will actively facilitate the voices of children in Council planning, the design and delivery of services, programs and events and in the management of facilities. Council's priority is to involve children in opportunities to influence matters that affect them as active citizens in their community.

Council will treat all reports of child safety concerns seriously and will actively encourage children to raise such issues.

5.2 The Child Safe Standards

The Standards were introduced as part of the response to the 2013 Victorian Parliamentary Inquiry into the Handling of Child Abuse by Religious and Other Non-Government Organisations (the Betrayal of Trust Inquiry). The Standards were introduced via amendment to the *Child Safety and Wellbeing Act 2005* (Vic), and from January 2017, all Victorian organisations which provide services for children, including Council, were required to comply with the Standards.

A new set of Standards were introduced from July 2022.

Child Safe Standard 1

Organisations establish a culturally safe environment in which the diverse and unique identities and experiences of Aboriginal children and young people are respected and valued

Child Safe Standard 2

Child safety and wellbeing is embedded in organisational leadership, governance and culture

Child Safe Standard 3

Children and young people are empowered about their rights, participate in decisions affecting them and are taken seriously

Child Safe Standard 4

Families and communities are informed, and involved in promoting child safety and wellbeing

Child Safe Standard 5

Equity is upheld and diverse needs respected in policy and practice

Child Safe Standard 6

People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice

Child Safe Standard 7

Processes for complaints and concerns are child focused

Child Safe Standard 8

Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training

Child Safe Standard 9

Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed

Child Safe Standard 10

Implementation of the Child Safe Standards is regularly reviewed and improved

Child Safe Standard 11

Policies and procedures document how the organisation is safe for children and young people

5.3 Diversity, inclusion and cultural safety

Council is committed to creating accessible, equitable, inclusive and culturally safe facilities and services for children. Council will achieve this by:

- » welcoming and supporting participation of all children, including children with disability, children from culturally and linguistically diverse backgrounds, those who are unable to live at home, LGBTQIA+ children and Aboriginal and/or Torres Strait Islander children and their families
- » having zero tolerance of racism and other forms of discrimination and taking action when discrimination or exclusion is identified
- » striving to reflect the diversity of our community through representation in our workforce
- » creating physical and online environments that actively celebrate diversity
- » providing children with access to information, support and complaints processes in ways that are culturally safe, accessible and easy to understand
- » providing avenues for children or their families to identify their individual needs and making reasonable changes to support participation by all children
- » aligning with the principles of universal design, access, equity and inclusion which includes:
 - ensuring Council's future planning and decision making will deliver best practice for all of Council's built assets, services, activities, festivals or events making them more accessible to children with a wide range of abilities, disabilities, and other characteristics
 - ensuring built assets and services are available to everyone who is entitled to use them and are free of any form of discrimination on the basis of a person's ethnicity, gender, sexual orientation, religion, English language skills, ability or age.
 - recognising children have different needs, characteristics and life experiences and, although there are similarities within groups, no one child's experience is the same

- » creating culturally safe environments for Aboriginal and/or Torres Strait Islander children by:
 - » creating an environment that is safe for Aboriginal and/or Torres Strait Islander children. This means there is no assault, challenge or denial of their identity and experience
 - » actively supporting and facilitating participation and inclusion within the organisation by Aboriginal and/or Torres Strait Islander children and their families
 - » ensuring racism and discrimination are not tolerated and unconscious biases are challenged
 - » acknowledging, appreciating and celebrating the unique experiences, perspectives and strengths of Aboriginal and/or Torres Strait Islander children, their families and communities
 - » ensuring Aboriginal and/or Torres Strait Islander children, their families and communities have an opportunity to provide feedback in relation to their experience with Council including their sense of safety in expressing their identity
 - » recognising self determination is an 'ongoing process of choice' to ensure that Aboriginal and/or Torres Strait Islander communities are able to meet their social, cultural and economic needs

5.4 Recruitment

Council puts child safety and wellbeing at the centre of recruitment processes and has effective screening tools to assist the recruitment of suitable employees, agency staff and volunteers to minimise the risk of engaging workforce members who commit child abuse or put children at risk.

Council's recruitment process includes our Statement of Commitment to Child Safety in all job advertisements, inclusion of child safe questions in interviews and referee checks and the requirement of holding a valid Working with Children Check on commencement.

Council complies with all relevant regulatory and legal requirements when recruiting to ensure children are not placed at risk.

5.5 Support, training and ongoing workforce management

Council is responsible for ensuring that appropriate behaviour with children is clearly defined and expectations are accessible and understood by all employees, agency staff and volunteers. These expectations are detailed in Council's Code of Conduct which all employees, agency staff and volunteers are required to agree to adhere to. Breaches of the Code of Conduct may result in disciplinary action and in serious cases may involve termination of a person's involvement with Council.

All Councillors, employees, agency staff and volunteers are assigned the compulsory online Child Safe Standards training to complete as part of their induction to Council and every two years

thereafter. Additional mandatory Child Safety workshops are provided to employees and volunteers who undertake work in higher risk settings and for those who engage directly with children in the course of their regular work including those undertaking roles classified as Child Related Work. Refresher workshops will be delivered every two years.

Ongoing supervision and support are also provided to employees agency staff and volunteers to ensure compliance with the Child Safe Policy, Child Safe Standards and to increase their capacity to establish and maintain a culture of child safety.

Council will ensure that licences and checks, including Working with Children's Checks, are maintained by relevant employees and volunteers and will conduct regular status checks to ensure validity and currency of licence and check details.

5.6 Complaints and Reporting

Council is committed to hearing the voices of children and their families including in its feedback and complaints processes. Council's Complaint Handling Policy includes information about how complaints are managed and additionally, easy-to-understand and accessible resources are made available to children, families and the community that detail the complaint process and the supports available to those making a complaint and those involved in the complaint process.

If a complaint includes an allegation or incident of child abuse or harm, all who this policy applies to are required to report in accordance with the **Child Safety Reporting Procedure** and must prioritise children's safety in any response. If there is concern for the immediate safety of a child, call 000.

All reports of concerns for the health, safety or wellbeing of a child will be treated seriously and responded to promptly and thoroughly.

Council is committed to establishing and maintaining robust child safety report management processes to ensure child safety is prioritised, Council workforce members are supported in reporting and report management processes and Council's legislated child safety reporting obligations are met.

5.7 Privacy, information sharing and record keeping

Council is committed to protecting an individual's right to privacy. All personal, sensitive and health information collected during the process of a report or investigation will be handled in accordance with Council's privacy obligations, the *Child Wellbeing and Safety Act 2005* (Vic) and legislated Mandatory Reporting and Information Sharing requirements. Information will be used and disclosed only as necessary to meet the purposes outlined in this Policy and as authorised by law.

Council is committed to best practice when securely maintaining confidential records of Reportable Allegations. Records which may assist with the investigation of a complaint or safety concern will be identified and kept as part of the record of an investigation. Records will be kept even if an investigation does not substantiate a complaint. Council will record and keep the outcome of any investigations, and the resolution of any complaints. This includes findings made, reasons for

decisions and actions taken. The Reportable Conduct Team is responsible for ensuring that records are managed in accordance with this Policy and data security and confidentiality requirements.

5.8 Risk Management

Council recognises the importance of identifying and managing risks of child harm and abuse in the physical and online environments owned and managed by Council including risks associated with the use of contractors and association with other third-party organisations.

Risk assessments and risk management plans are developed in recognition of the diverse nature of Council services and settings and where relevant risk management activities are incorporated into Service Plans. Risks to child safety that are identified through complaints, reports or allegations of abuse will be reviewed and incorporated into the relevant risk register.

6 Roles and responsibilities

All Councillors, the CEO, employees, agency staff and volunteers on forming a Reasonable Belief that Reportable Conduct has occurred or that a child is at risk or in need of protection (due to their safety, health, or wellbeing being at risk) are required to report through Council's **Child Safe Reporting Procedure**. In addition, any person may disclose a Reportable Allegation directly to the Commission for Children and Young People.

6.1 Councillors

Councillors are responsible for providing leadership for the good governance of Council by acting as a responsible partner in fostering and developing an organisational culture that has zero tolerance for child abuse. Councillors will advocate in the best interests of children to create and sustain a community in which children are safe and protected from child abuse.

6.2 CEO

The CEO is responsible for driving cultural change and ensuring Council has zero tolerance for child abuse and a culture where protecting children from risks of child abuse or harm to a child is embedded in the everyday thinking and practice of all staff across Council.

The CEO (or delegate) will ensure:

- » all Councillors, employees, agency staff and volunteers are supported to undertake their roles and responsibilities in a way that focuses on child safety and transparency
- » child safety is addressed at the strategic level, including the ongoing engagement of key stakeholders in the development, implementation, and review of child safe strategies
- » governance level policies are appropriate, relevant, understood and regularly reviewed, in line with organisational processes and ensure they are implemented across Council
- » effective leadership by championing child safe practices both internally and externally, that ensure Council is safe for all children
- » that all Councillors, employees, agency staff and volunteers understand their obligations to prevent, detect and report child abuse

- » that all Councillors, employees, agency staff and volunteers are aware of relevant laws, Council policies and procedures and the Code(s) of Conduct
- » that investigations are carried out into Reportable Allegations in accordance with the *Child Wellbeing and Safety Act 2005 (Vic)*
- » that the Commission for Children and Young People is notified and kept informed of Reportable Allegations, investigations and findings involving employees or volunteers.

6.3 Executive Management Team and Managers

The Executive Management Team and all Managers are responsible for supporting the CEO in creating a Child Safe Organisation and embedding a culture of zero tolerance for child abuse. This will be achieved by ensuring:

- » Council has robust child safeguarding practices in place that protect children from child abuse or harm
- » effective support and training is provided to employees, agency staff and volunteers in undertaking their role in preventing, recognising, responding and reporting child abuse or harm to children
- » Reportable Allegations are investigated and reported to the Commission for Children and Young People
- » Promoting the importance of acknowledging and appreciating the strengths of Aboriginal culture and its importance to the wellbeing and safety of Aboriginal children to employees, contractors and volunteers


6.4 Employees, agency staff and volunteers

Council has clear and well-established behavioural expectations of all employees, agency staff and volunteers who engage with children as a part of their role. This includes appropriate behavioural expectations for working with all children including Aboriginal and Torres Strait Islander children, culturally and/or linguistically diverse children and children with a disability.

All employees, agency staff and volunteers at Council are responsible for ensuring the safety, participation, wellbeing and empowerment of children while undertaking their roles. All employees, agency staff and volunteers are aware of and must abide by Council's relevant Code(s) of Conduct.

Employees, agency staff and volunteers must also ensure that they:

- » promote child safety at all times
- » assess the risk of child abuse within their area of control and eradicate or minimise any risk to the extent possible
- » ensure as far as reasonably possible that team members take steps to detect and prevent child abuse
- » report any inappropriate behaviour or suspected abusive activities

- 
- » promote the cultural safety, participation and empowerment of Aboriginal children and children with culturally and/or linguistically diverse backgrounds and identify any cultural safety knowledge gaps and seek training
 - » familiarise themselves with the relevant laws, Code(s) of Conduct, policies and procedures in relation to child safety and comply with all requirements
 - » comply with all additional reporting obligations that are specific to their role such as Mandatory Reporting

6.5 Child Safety Committee

Council has established the Child Safety Committee to assist Council in identifying ways to strengthen child safety within Council, and ensure Council's leadership team remains aware of the implementation of the Child Safe Standards. The Child Safety Committee provides governance around the implementation of the Child Safe Standards and other activities that contribute to the development of Council as a Child Safe Organisation.

6.6 Reportable Conduct Team

Council has established a Reportable Conduct Team to ensure compliance with Council's child safe policies and procedures and with relevant legislation, particularly the *Child Wellbeing and Safety Act 2005* (Vic). The Reportable Conduct Team oversees Council's reporting requirements and has specific delegation from the CEO to manage Reportable Allegations.

If a report is made under Council's Child Safety Reporting Procedure about the conduct of a Councillor, CEO, employee, agency staff member or volunteer towards a child, a Reportable Conduct Team meeting will be held. The Reportable Conduct Team will review the incident reported to ascertain whether the incident has met the Commission for Children and Young People's threshold for a Reportable Allegation. The Reportable Conduct Team may also report the matter to other entities such as the Police if the report indicates criminal offence has been committed or the Local Government Inspectorate if it involves the conduct of a Councillor.

7 Policy non-compliance

Non-compliance with this Policy may constitute a breach of employment or contractual obligations, misconduct, harassment, discrimination or some other contravention of the law (such as the *Child Wellbeing and Safety Act 2005* (Vic) or the *Children, Youth and Families Act 2005* (Vic)).

8 Related documents

- Appropriate Workplace Behaviour Procedure
- Child Safety Reporting Procedure
- Child Safe Committee Terms of Reference
- Code of Conduct
- Councillor Code of Conduct
- Disciplinary Policy
- General Conditions of Employment

- Mahogany Rise Child and Family Centre Child Protection Policy
- Municipal Early Years Plan 2021-2025
- Police and Working with Children Check Policy
- Privacy Policy
- Recruitment and Selection Policy
- Reportable Conduct Team Terms of Reference
- Risk Management Policy 2014 and Framework
- Volunteer Policy

Supporting legislation

- *Child Wellbeing and Safety Act 2005* (Vic)
- *Children, Youth and Families Act 2005* (Vic)
- *Crimes Act 1958* (Vic) (including Failure to Protect and Failure to Disclose offences)
- *Health Records Act 2001* (Vic)
- *Privacy and Data Protection Act 2014* (Vic)
- *Public Records Act 1973* (Vic)
- *Worker Screening Act 2020* (Vic)

9 Implementation of the Policy

This Policy (in conjunction with other Related Documents) will be implemented on authorisation and incorporated into key decision making processes and operating procedures of Council.

10 Policy Review

Council's CEO is authorised to make any reasonable administrative amendments to this Policy where the amendment does not affect the substance or intention of the Policy.

The Policy will be comprehensively reviewed every two years but will be reviewed earlier in the event of significant operational changes or changes to relevant legislation.

11 Document History

Date approved	Change Type	Version	Next Review Date
3 April 2017	New	Version 1	March 2019
30 March 2020	Revised	Version 2	March 2022
11 July 2022	Revised	Version 3	December 2022

Executive Summary**12.10 Frankston Wayfinding Strategy and Style Guide 2022**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.2 Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths

Purpose

To seek Council adoption of the Frankston Wayfinding Strategy and Style Guide 2022 and seek Council support to proceed with prototyping and implementation of the Gateway and Suburb markers in consultation with Department of Transport and Councillors.

Recommendation (Director Communities)

That Council:

1. Receives and adopts the Frankston Wayfinding Strategy and Style Guide 2022;
2. Notes that the Gateway and Suburb markers are funded through Council's Long Term Infrastructure Plan over the next 3 years;
3. Resolves for prototyping and implementation of the Gateway and Suburb markers to commence, noting that the final siting and type of each Gateway and Suburb marker will be undertaken in consultation with Department of Transport and Councillors as required;
4. Resolves for Council officers to progress siting and implementation of a 'Seaford' Suburb marker on the east side of Nepean Highway at the entrance to the Eel Race Road pedestrian underpass and a Gateway marker on the Nepean Highway central median, to Department of Transport requirements, for motorists travelling south from Carrum into the Frankston municipality (Attachment B); and
5. Notes that inclusion of traditional owner language is subject to approval by the Bunurong Land Council Aboriginal Corporation.

Key Points / Issues

- The *Frankston Wayfinding Strategy and Style Guide 2022* (the Strategy) provides a new wayfinding presence and place identity for Frankston. The scope includes wayfinding signage for all gateway and suburb entrances, Council buildings, open spaces, public realm and shared use paths.
- The Strategy has been developed through comprehensive analysis and a collaborative design process involving Councillors and Council officers. The following Councillor workshops and briefings have taken place:
 - May 2021 Councillor Workshop a 'Wayfinding Visioning' exercise with Councillor input to guide development of the Strategy.
 - 18 October 2021 Council Briefing was undertaken to provide a project update.
 - 13 December 2021 Council Briefing was undertaken to review draft signage concept options.
 - 9 March 2022 Council Briefing was undertaken for Councillors to endorse a preferred concept option.

12.10 Frankston Wayfinding Strategy and Style Guide 2022**Executive Summary**

- 9 November 2022 Councillor Briefing was undertaken to seek feedback and finalise the Strategy.
- The Strategy incorporates best practice wayfinding principles including scale, legibility, information hierarchy, regulatory and interpretative information to guide a consistent and coordinated approach to the design and placement of wayfinding signs.
- The Strategy enables a strategic approach across Council for the design, construction, installation, placement and ongoing management of wayfinding signs and provides consistency for individual signage requests.
- The Strategy outlines a framework for Gateways including Primary, Secondary and Tertiary Gateway locations to mark Frankston's local government area and suburb areas. This framework provides some flexibility in responding to each particular site's conditions, context and relevant authority requirements.
- It is proposed that prototyping and implementation of the Gateway and Suburb markers commence with the final siting and type of each marker undertaken in close consultation with, and to the approval of, Department of Transport and Councillors as required.
- It is proposed that Council officers progress siting and implementation of a 'Seaford' Suburb marker on the east side of Nepean Highway at the entrance to the Eel Race Road pedestrian underpass and a Gateway marker on the Nepean Highway central median, to DoT requirements, for motorists travelling south from Carrum into the Frankston municipality (Attachment B). This location features an irregular municipal boundary between Frankston and Kingston where the boundary between the two municipalities follows the centre of Nepean Highway for approximately 270 metres. The proposed new Gateway and Suburb markers at this location considers Department of Transport requirements for siting within the road corridor, the irregular municipal boundary alignment and the changed conditions of the recently implemented Eel Race Road underpass, associated Nepean Highway pedestrian crossing and the new Beacon sculpture.
- Officers are continuing to liaise with the Bunurong Land Council Aboriginal Corporation (BLCAC) to seek their approval for the proposed inclusion of traditional owner language within the Strategy.

Financial Impact

A total budget of \$1.5M has currently been allocated through Council's Long Term Infrastructure Plan for implementation of all Gateway and Suburb signs across the Municipality over the next 3 years.

It is challenging to estimate the overall cost of resourcing and implementing the Strategy across Frankston City as an analysis of all locations is required. The implementation cost will also need to be refined through the process of conducting audits, determining sign needs and refining sign design, procurement, fabrication and installation.

There is an opportunity to implement the Strategy through existing open space projects that have requirements for signs and are funded through the 2022/2023 Capital Works program.

Any additional budget for implementation of the Strategy across open spaces, shared paths and streetscapes will be subject to Council approval via Council's Annual Budget process.

12.10 Frankston Wayfinding Strategy and Style Guide 2022**Executive Summary****Consultation****1. External Stakeholders**

The Strategy will be made publicly available following Council endorsement for the communities, authority and developer information as it is of interest to all open space users.

A range of authority approvals will be required for the installation of signage, depending on signage location.

Department of Transport (DoT) approval will be required to install signage that is located within road reserves managed by DoT.

Consultation is underway with BLCAC around the use of traditional owner language.

2. Other Stakeholders

The Strategy was developed in consultation with a project working group and stakeholders from the following Council teams:

- Media and Communications
- Operations
- Arts and Culture
- Traffic and Engineering Services
- Recreation
- Economic, Investment and Activation
- Tourism
- Open Space Capital Works Delivery
- Safer Communities
- Buildings and Facilities
- Sustainable Assets

Analysis (Environmental / Economic / Social Implications)

The Strategy promotes Frankston's unique identity, sense of place and will deliver a series of distinctive and recognisable gateway treatments for both residents and visitors. It will enhance the visual amenity of the built environment and deliver a signage system that is logical, functional and legible (easy to understand for people of all abilities, age and language).

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations associated with this report.

Policy Impacts

There are no Council policies or protocols impacted by this report.

12.10 Frankston Wayfinding Strategy and Style Guide 2022**Executive Summary****Officer's Declaration of Interests**

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

A Project Working Group (PWG) has been established to ensure a cross Council collaborative process is undertaken in the prototyping and implementation of the new signage suite.

A process will be established to ensure that there are clear protocols and approval processes for the implementation of new signage across the municipality.

Conclusion

A comprehensive Frankston Wayfinding Strategy and Style Guide has been prepared and is now ready for Council adoption. The Strategy provides a clear and consistent framework for the planning, design and implementation of wayfinding signs across Frankston. Implementation of the Strategy will promote Frankston's unique identity, sense of place and will deliver a series of distinctive and recognisable gateway treatments for both residents and visitors. It will enhance the visual amenity of the built environment and deliver a signage system that is logical, functional and legible (easy to understand for people of all abilities, age and language).

ATTACHMENTS

- Attachment A: [!\[\]\(e615ca91639aee4263e67e1cc9ac86eb_img.jpg\)](#) Nepean Highway North Entry Gateway and Suburb Markers
- Attachment B: [!\[\]\(ff4f02ee9868b6fc73231e11f2af1336_img.jpg\)](#) Frankston Wayfinding Strategy & Style Guide - October 2022
(Under Separate Cover)

Proposed Suburb
Gateway Flag
"SEAFORD"

Proposed Primary
Municipal Gateway Sign
"WELCOME TO
FRANKSTON"

Eel Race Road

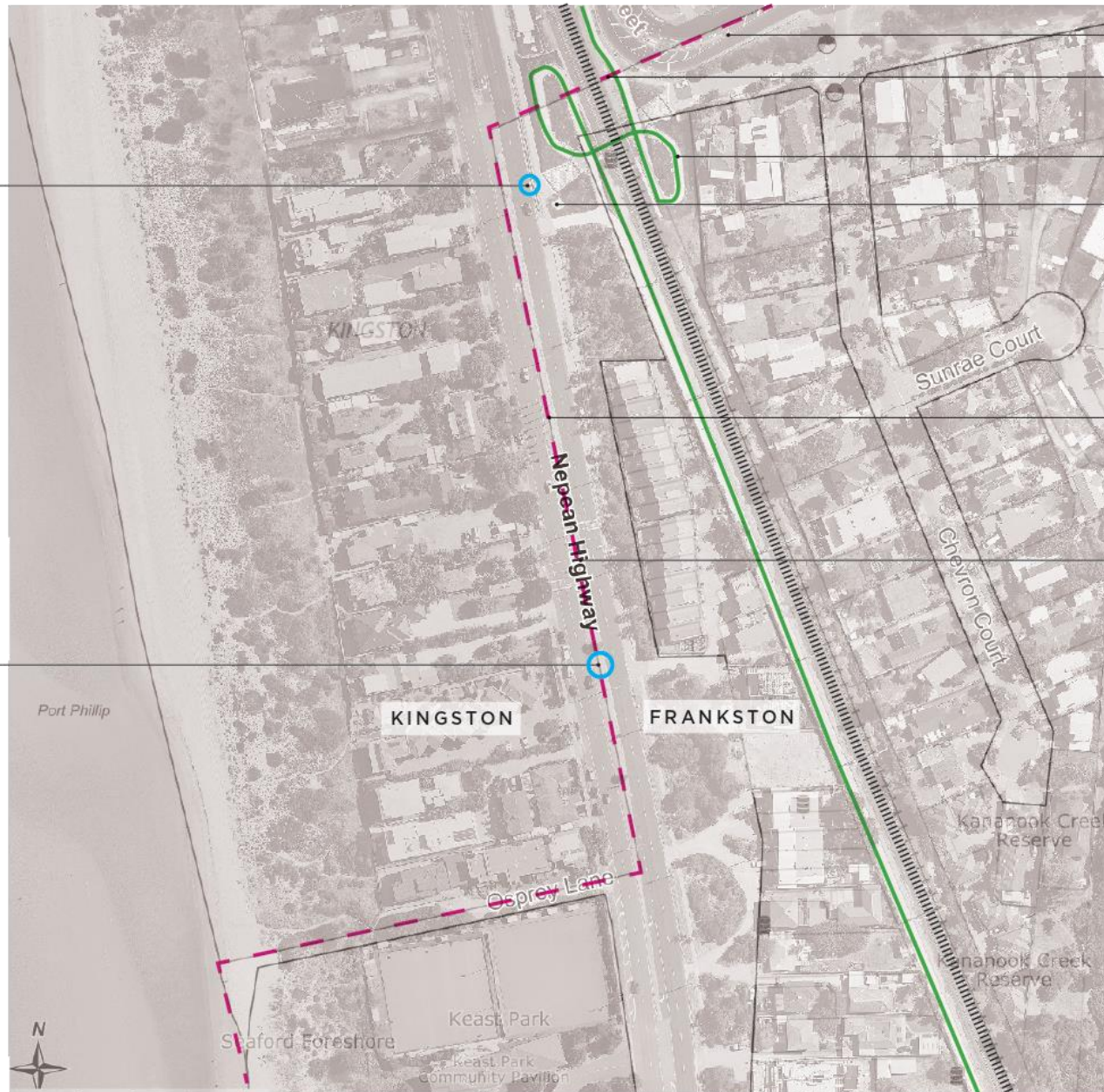
LGA Boundary

Shared Use Path

The Beacon

Existing banner flags

Existing pedestrian
crossing

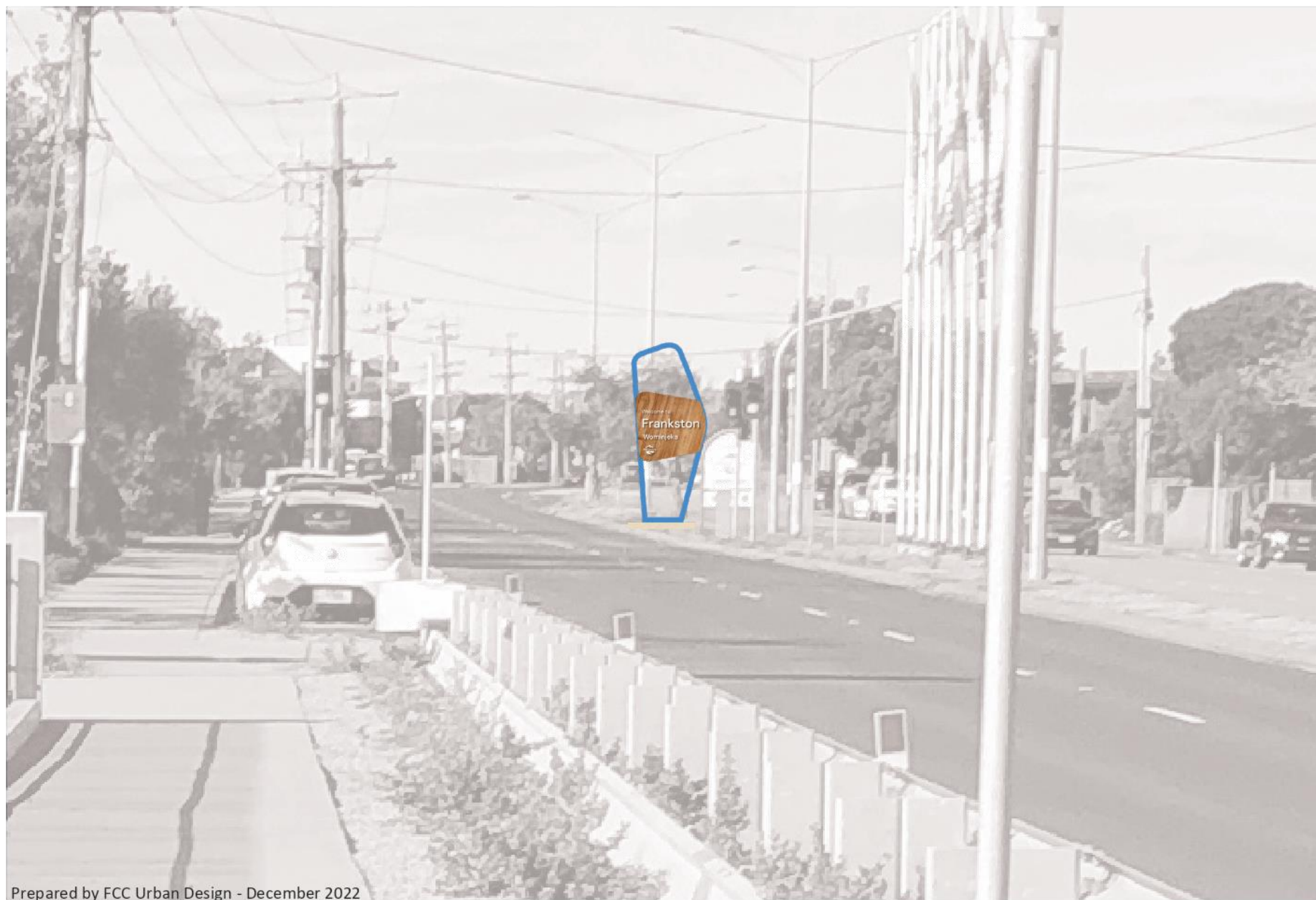


Location Plan - NTS



Prepared by FCC Urban Design December 2022

Nepean Highway North Entry - Proposed 'Seaford' Suburb Marker



Prepared by FCC Urban Design - December 2022

Nepean Highway North Entry - Proposed Gateway Marker

Executive Summary**12.11 Strategic Review and Audit of all Business Grants programs**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1: 5. Thriving Economy

Level 2: 5.4 Elevate Frankston City's identity as an innovation hub and business-friendly city

Purpose

To brief Council on the strategic review and internal audit of the Frankston City Council business grants programs, including feedback from local business operators.

Recommendation (Director Communities)

That Council:

1. Receives and notes the internal audit report on Council's Business Grants programs from 2012 to 2022 as a part of Council's 2021-22 Internal Audit Program;
2. Notes the internal audit of Council's Business Grants program was completed in September 2022 and presented at the Audit and Risk Committee meeting of 14 October 2022. The audit included eleven (11) recommendations;
3. Notes that Council's 2022-23 Business Grants program, including a total budget of \$180,000 will commence in the first quarter of 2023 to allow for all internal audit recommendations to be addressed; and
4. Notes the feedback received from local business operators about their experience of Council's Business Grants program, including the type of grants sought.

Key Points / Issues

- At its meeting on 26 April 2022, it was resolved that Council:
 1. *Awards the 2022 Invest Frankston Business Grants to eight (8) businesses totalling \$228,245.00;*
 2. *Awards the 2022 Invest Frankston Business Grants to the following businesses in accordance with recommendations of the Independent Assessment Panel (IAP):*
 - a) *Little River Pty Ltd (trading as Little River coffeehouse) - \$25,000*
 - b) *The Living Earth Co - \$30,000*
 - c) *Lewin Street Pty Ltd (trading as The Commute) - \$30,000*
 - d) *Hotel Lona Pty Ltd - \$30,000*
 - e) *The Perpetual People Co Pty Ltd - \$28,245*
 - f) *AMR Management (trading as Ash Marton Realty) - \$30,000*
 - g) *Australian Academy of Dental Excellence Pty Ltd (trading as Sea Breeze Dentistry) - \$30,000*
 - h) *Young Folks Digital Pty Ltd - \$25,000;*
 3. *Acknowledges not all monies awarded to grant recipients will be expended by 30 June 2022 due to timing, therefore it is requested that unspent monies*

12.11 Strategic Review and Audit of all Business Grants programs**Executive Summary**

are returned to the Strategic Asset Reserve to be drawn upon as expenditure occurs during the 2022/23 financial year;

- 4. Supports the redirection of \$50,000 of the unspent monies for a strategic review and audit of all Business Grant Programs adopted over the last ten years and the remaining monies to be returned to the Strategic Assets Reserve for a further Local to Local Business Grant Round in 2022/23; and*
 - 5. Authorises the release of the resolution as part of the public minutes of this meeting, but resolves that the report and attachments are to remain confidential indefinitely on the grounds that they include private commercial information, being information provided by a business, commercial or financial undertaking that (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (Local Government Act 2020, s.3(1)(g)). These grounds apply because the information is commercial information and would, if released, compromise Council's ability to obtain similar detailed information from (business) in the future.*
- An internal audit of Council's Business Grants program was completed by HLB Mann Judd Advisory in September 2022. The audit identified eleven (11) recommendations for improvement.
 - To further support the internal audit, feedback was sought from local businesses about their knowledge and/or experience of Council's Business Grants as well as the type of grants their business would most benefit from.
 - Council's 2022-23 Business Grants program, including a total budget of \$180,000 will commence in the first quarter of 2023 to allow for all audit recommendations to be addressed and for feedback from local businesses to be considered.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

HLB Mann Judd Advisory and Accounting were engaged to complete an audit of Council's Business Grants program as a part of Council's 2021-22 Internal Audit Program.

Feedback was invited from 2,800 local business operators via an online survey, which was made available for completion in September 2022. 96 responses were received, including from local business operators who have never applied for a Business Grant, had applied unsuccessfully for a Business Grant, and who had applied successfully for a Business Grant with Frankston City Council.

2. Other Stakeholders

There are no other stakeholders applicable to this report.

Analysis (Environmental / Economic / Social Implications)

Responding to the internal audit recommendations, including the development and implementation of a new policy, guidelines and procedures for Council's Business Grants Program is vital to ensuring the program is delivered in a manner that is fair and

12.11 Strategic Review and Audit of all Business Grants programs**Executive Summary**

transparent and provides the greatest amount of support across a broad range of industry sectors.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal impacts with this report

Policy Impacts

There are no policy impacts with this report

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Responding to all eleven (11) internal audit recommendations is important for Council in mitigating the risks associated with administering its Business Grants program.

Conclusion

The strategic review and audit of Council's Business Grants programs is an important piece of work for Frankston City Council. Implementation of the internal audit recommendations and consideration of the feedback gained from local business operators is vital to the continued success of the program and subsequently, to the continuing support of Frankston City businesses via the Frankston Business Grants program.

ATTACHMENTS

Nil

**12.11 Strategic Review and Audit of all Business Grants programs
Officers' Assessment****Background**

Council has supported local businesses and the overall economic development of the City through its Business Grants program since 2012. A total of 59 local businesses have been supported through Business Grants from 2012-2022.

The grants programs are currently offered to businesses who want to generate new and sustainable employment and upskilling opportunities; businesses that aim to enhance the reputation of Frankston City; and businesses that are influential in testing demand for other businesses to follow. This criteria has been in place for the past five years.

Issues and Discussion

The Frankston City Council Business Grants internal audit was completed in September 2022 and identified eleven (11) recommendations, as outlined below.

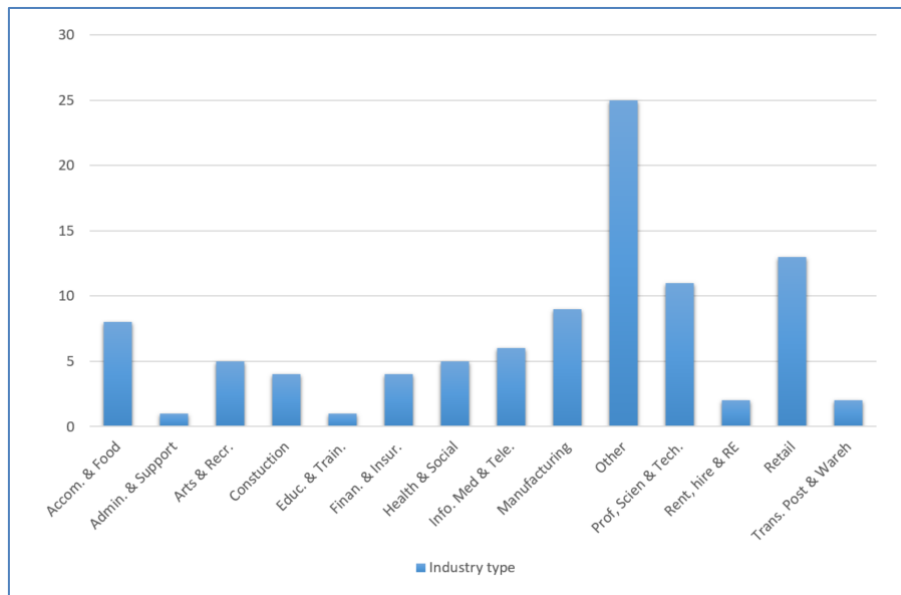
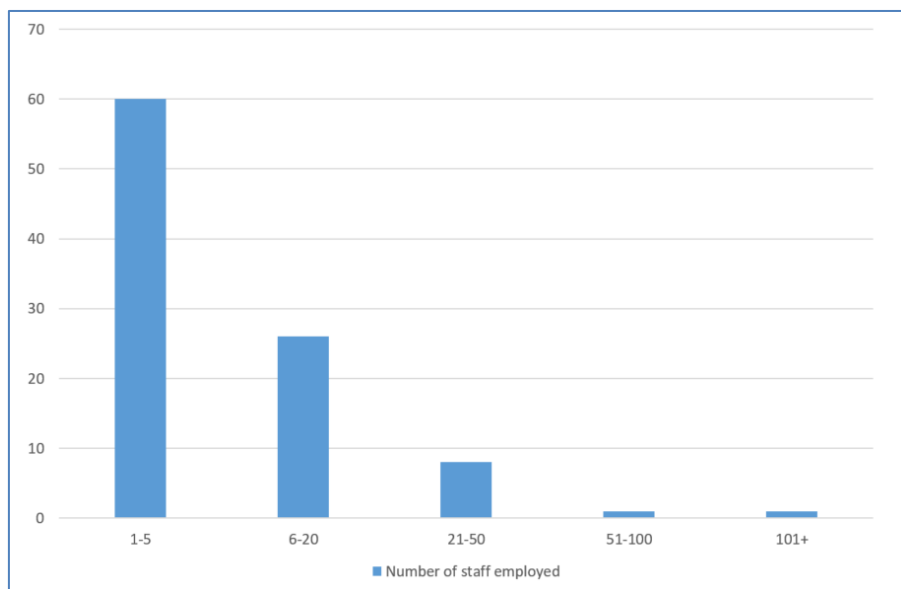
1. Ensure adequate and relevant policy and procedural documents should be formally developed and implemented as soon as practical to provide consistent guidance on application and managing business grants across the Council.
2. Develop a formal evaluation plan as part of the business grants planning process.
3. Determine the required skillset for panel members and ensure this is documented and communicated appropriately.
4. Council should ensure that the Expression of Interest format is reviewed and going forward, should be consistently utilised.
5. Develop a business grant implementation plan commensurate to the size and risks of the grant program covering (including but not limited to) the design of the business grant program, governance arrangement, communication strategy, risk management plan, evaluation methodology and program monitoring.
6. Ensure the Business Grants Register includes key areas/fields including, but not limited to, directorates/department/division involved; project sponsor/owner; commencement and termination of the business grant; committed business grants vs actual business grants; business grants variation and external reporting requirements for business grant funding.
7. Ensure a monitoring mechanism is in place, to avoid multiple business grants being awarded to the same applicant.
8. Reinforce to relevant staff members the Council requirements pertaining to management of business grants and contributions. Including eligibility assessment forms should be utilised when assessing applications; assessment panel results must be retained; acquittal documents to be obtained from the applicant; all related documents to maintain in Smartygrants system.
9. Consider establishing a formal grants management training program for relevant staff and assessment panel members.
10. Establish regular reporting pertaining to grant related activities to Council.
11. Consider appointing and/or assigning a dedicated Officer to undertake grants management activities. This may be via engagement of a new personnel or possible assigning this role to an existing staff member at Council.

To further support the internal audit, feedback was sought from local businesses about their knowledge and/or experience of Council's Business Grants as well as the type of grants their business would most benefit from.

Feedback was invited from 2,800 local business operators via an online survey, which was made available for completion in September 2022.

Survey responses were received from 96 businesses, from a range of industry types as shown in Figure 1. below. More than half of the respondents have between one and five employees as shown in Figure 2. below.

12.11 Strategic Review and Audit of all Business Grants programs

Officers' Assessment*Figure 1. Survey responses by industry type.**Figure 2. Number of staff employed.*

Of the 96 respondents, 30% were not previously aware of the Frankston City Council Business Grants program, as shown in Figure 3. below and 31% were previous Business Grant program applicants, as shown in Figure 4.

12.11 Strategic Review and Audit of all Business Grants programs

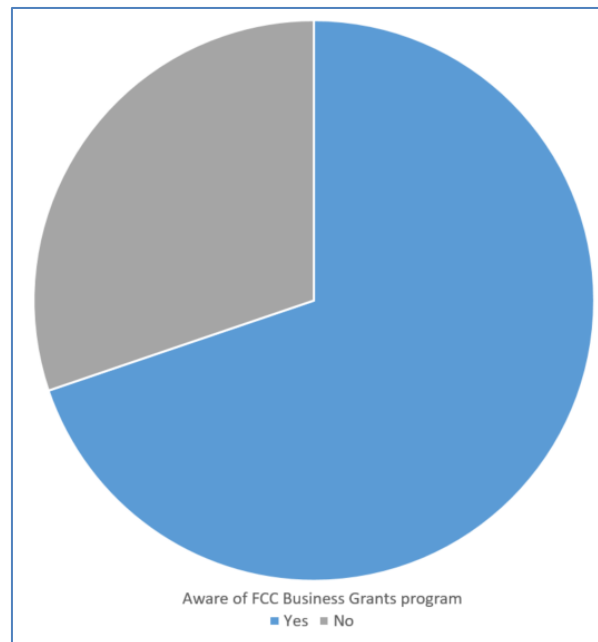
Officers' Assessment

Figure 3. Aware of FCC Business Grants program

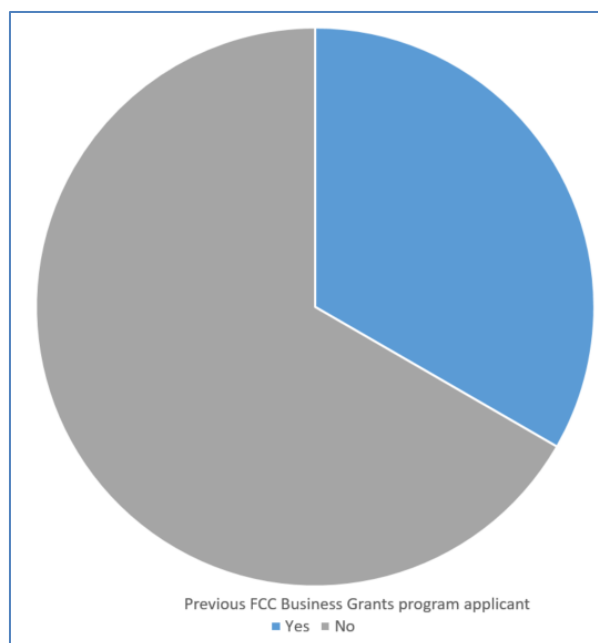


Figure 4. Previous FCC Business Grant program applicant

Findings from the survey include 38% of respondents indicating that they didn't qualify for the grants or that the type of grants offered were not applicable due to their business type. Of those businesses that indicated they were aware of the grants, and had made an application, verbatim feedback received in relation to the guidelines, application process and timeframes included the following:

- Getting a grant where business has to pay half the cost is tailored to bigger, financially strong businesses
- It was an extremely rigorous process and in the end we were granted only a portion of what we applied for
- Lengthy application process and long wait time for response

**12.11 Strategic Review and Audit of all Business Grants programs
Officers' Assessment**

- I found the yearly business grants program to be good, however it often seems that the industry of focus has been decided upon with winner. For example a few years back it was clear food businesses were the focus as each winner was in that sector.
- Think it's a great initiative from Frankston Council. Great way to encourage businesses to come up with new ideas if not being planned already.

In response to the type of grants sought by survey respondents, the following grant types would be both beneficial to, and welcomed by the Frankston City business community:

- Business Growth grant – with criteria set around a business relocating from another LGA, a home based business moving into a commercial space, an existing business moving into a larger premises
- Skills Shortage grant - criteria to encourage employment, upskilling, staff training and apprenticeships
- Capital Improvement grant – supporting businesses needing to upgrade equipment
- Entrepreneurial grant – supporting an existing business with a tangible business idea
- Manufacturing grant – supporting growth specifically in this sector, recognising the strength and importance of this industry within Frankston City

Options Available including Financial Implications

There are no financial implications associated with the report, although implementation of the audit findings may require additional resourcing which will be considered as part of the 2022/23 Annual Budget process.

Executive Summary**12.12 National Centre for Healthy Ageing - Belvedere proposal**

Enquiries: (Tim Bearup: Communities)

Council Plan

- | | |
|----------|--|
| Level 1: | 2. Community Strength |
| Level 2: | 2.2 Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living |

Purpose

To provide Council with a summary of the community engagement undertaken on the National Centre for Healthy Ageing (NCHA) proposal for an Independent Living Lab with mobility garden and intergenerational play space and exercise park to be located at Belvedere Reserve and to seek a decision from Council regarding consent to site the initiatives at this location.

Recommendation (Director Communities)

That Council:

1. Notes that public consultation on the proposal from the National Centre for Healthy Ageing (NCHA) to site an independent living lab with mobility garden and an intergenerational play space and exercise park at Belvedere Reserve, Seaford was held for four weeks from the 6 October - 3 November 2022;
2. Notes that 98 percent of community feedback received on the NCHA proposals for Belvedere Reserve, Seaford was positive and supportive;
3. Notes that the NCHA proposals are anticipated to be cost neutral for Council;
4. Supports in-principle the proposal from the NCHA to temporarily site an independent living lab with mobility garden and an intergenerational play space and exercise park at Belvedere Reserve, Seaford;
5. Resolves for officers to work with NCHA representatives to negotiate:
 - a) appropriate terms for a lease and license under delegation; and
 - b) the provision of signage, landscaping and fencing (as appropriate) to ensure the development does not detract from the amenity and aesthetics of the area.
6. Notes that the Independent Living Lab will be subject to statutory town planning processes.

Key Points / Issues**BACKGROUND**

- At its meeting of the 3 October 2022, Council considered a report regarding the proposal to site two NCHA initiatives at Belvedere Reserve and resolved as follows:

That Council:

1. *Notes the proposal from the NCHA to site an independent living lab with mobility garden and an intergenerational play space and exercise park at Belvedere Reserve;*
2. *Notes that whilst a key attraction to this site is the potential synergies with the service to be delivered from the adjacent Healthy Futures Hub, it has no bearing on the lease developed with St Kilda Football Club;*

12.12 National Centre for Healthy Ageing - Belvedere proposal**Executive Summary**

3. *Notes the vision for the NCHA; to be the leader in innovative approaches, solutions and integrated care models that support healthy ageing of all Australians, and inform best practice around the world;*
 4. *Notes that the NCHA proposals are anticipated to be cost neutral for Council;*
 5. *Endorses for the proposal to be publicly exhibited for a period of four (4) weeks as part of an active community engagement process to understand community sentiment on the location of the proposal within public open space at Belvedere Reserve, Seaford;*
 6. *Resolves for officers to work with NCHA representatives to negotiate appropriate terms for a lease and license that details the conditions of tenure, operational KPIs, governance, reporting procedures and a range of further contractual safeguards to protect the interests of Council;*
 7. *Seeks a report back no later than November 2022, to consider providing landholder consent to the proposal, taking into account any community feedback and the recommended contractual arrangements; and*
 8. *Notes that the Independent Living Lab will be subject to statutory town planning processes if Council provides landholder consent.*
- The NCHA is a joint venture between Peninsula Health and Monash University (Monash) established by the Federal Government through a \$32 million grant. The NCHA has \$10 million in funding to invest in infrastructure that supports research and related activities aligned with its vision and aims. Two of the prospective initiatives involve the potential use of land at Belvedere Reserve in Seaford.
 - Belvedere Reserve has been chosen as the preferred location because it is linked to the Monash research and telehealth presence in the new Healthy Futures Hub. Monash has a desire to be embedded into a community rather than an academic setting to achieve better community and research outcomes. The proposals would build on the ambitions of the Healthy Futures Hub.
 - The proposal includes two parts; an *Intergenerational Learning and Activity Play Space* and an *Independent Living Lab*. Details of the proposals can be found as Attachment A and Attachment B.

Proposed design, construction, management and operation conditions

- It is proposed that both initiatives would be designed and built by Monash University. Detailed design would need to be approved by delegated Council officers to ensure it met expectations for community safety, accessibility and aesthetic requirements for a publicly accessible space.
- The land area for the outdoor components is proposed to be provided under license. This would allow Monash access to the site to run programs and conduct research. It would also allow the broader community to access and use the site outside of the research / programmed activities. It is proposed that Council officers would maintain the outdoor components with this maintenance charged back to Monash University. Any updates to exhibits would be undertaken by Monash University.
- The land area for the Independent Living Lab is proposed to be provided under lease. The Independent Living Lab would be a lockable modular building. It would only be accessed for Monash Specific programs and uses as agreed. It is proposed that Monash would be responsible for maintenance and upkeep of the facility.

12.12 National Centre for Healthy Ageing - Belvedere proposal**Executive Summary**

- At the end of any lease / license period it is proposed that Monash would be responsible for costs of reinstatement of the site.

Potential benefits

The potential benefits of the NCHA proposal are as follows:

- Direct involvement of key community organisations in Frankston region in the design and delivery of the intergenerational learning opportunities and exhibits to be used.
- Organisations already involved include U3A (Frankston), Seaford Park Primary School, McClelland Sculpture Park, Kaptify Art Services - Bunurong First Peoples' Business. This will draw in both local users of the facility but also build ownership and sense of achievement among community members in the program of work being undertaken.
- Creates a unique destination play space in Frankston City.
- Partner to research that is unique internationally and potentially 'world-leading'.
- May open the door to future funding partner opportunities with Monash that focuses on Healthy Aging outcomes for Frankston City.

Potential impacts

The potential impacts of these proposals that would need to be managed include:

- Ongoing maintenance and management to ensure the initiatives do not expose Council to public liability.
- Community expectations for continued delivery of high maintenance play space if NCHA play space is no longer funded and their tenure is complete.
- Possible site congestion requiring high quality design solutions.

Community Engagement

- Following a briefing of Council, the Frankston City Community have been consulted to understand sentiment towards siting the NCHA proposals at Belvedere Reserve. Community engagement was conducted between 6 October 2022 and 3 November 2022 by the following means:
 - On site meeting with tenant clubs located at Belvedere Reserve
 - Letter box drop to over 300 surrounding households
 - "Have your say" on Council's website
 - Social media notifications
 - Engage Frankston online platform
 - Community information forum
- At the conclusion of the consultation period, 45 online contributions were received, and five community members attended the online forum.
- 98 percent of the online contributors supported the proposal with many contributors siting the intergenerational aspect of the proposals as being the most appealing aspect, followed by opportunities for older adult exercise and mobility. Many comments expressed high interest and excitement about the innovation in the project and supported its location in Belvedere Reserve, Seaford. Some noted that they lived in other suburbs of Frankston City and were unlikely to access it.

12.12 National Centre for Healthy Ageing - Belvedere proposal**Executive Summary**

The proposal was not supported by one respondent (2%) who wanted to see funding utilised on the sporting facilities at Belvedere Reserve instead. Some respondents raised issues around parking, traffic and accessibility. Concerns for the management of vandalism were also raised.

- All attendees at the community forum expressed support for the project and asked questions predominantly regarding programming and accessibility.
- The Seaford Cricket Club and Seaford Junior Football Club representatives, both supported the proposals, however recommended that extra ball protection fences may be required around playing areas.
- This overview is also summarised in the National Centre for Healthy Ageing Proposals for Belvedere - Community Engagement Summary Report (Attachment C).

Recommendation

- This proposal builds on Council's ambition for the Healthy Futures Hub as a world leading health, sport and community hub. It brings unique opportunities for improved health and education opportunities for the local community.
- The independent living lab is not a standard use of council managed public open space but is integrally linked to the intergenerational play space and mobility garden suited to public open space. With 98% community support for the proposals, it is recommended that Council provide consent as the landholder to lease / licence this area of Belvedere Reserve, Seaford for this use, pending town planning approval.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

The construction and maintenance of the proposed installations are to be cost neutral for Council. Internal staff resourcing will be required to set up and monitor agreements.

Consultation**1. External Stakeholders**

Monash University
St Kilda Football Club
National Centre for Healthy Aging
Seaford Junior Football Club
Seaford Cricket Club
300 households surrounding Belvedere Reserve
Seaford and broader Frankston City Community

2. Other Stakeholders

The internal departments involved in discussions to date have included:

- Recreation – Community Strengthening
- Procurement, Properties and Risk
- Positive Aging – Community Strengthening

12.12 National Centre for Healthy Ageing - Belvedere proposal**Executive Summary**

- Open Space Capital Works delivery
- City Works – Operations
- Parks and Vegetation - Operations
- Urban Design Policy and Planning – City Futures
- Libraries – Arts and Culture
- Statutory Planning – Development Services
- Buildings - Buildings and Facilities

Analysis (Environmental / Economic / Social Implications)

This proposal should have significant social benefits for the local community with improved physical capacity, social connectedness and mental health in older adults. It is designed to be an inclusive environment with programs that facilitate older and younger people to be healthy, learn, engage and have fun.

The proposals will support both structured physical activity and learning programs, while also being available for unstructured community use after hours. STEM focused experiential learning is chosen because education is a key investment in children for breaking the cycle of intergenerational poverty and its deleterious health impacts.

This environment and its associated programs will have capacity to support a range of research project grant applications, community engagement, research student, clinical education, and fieldwork education activities.

As an internationally unique research and community initiative, if successful, this proposal is likely to attract further significant research grants and other funding investment into the Frankston City area.

This proposal will reduce the amount of public open space at Belvedere Reserve. A large proportion of the proposal however is an outdoor environment open to the wider community and community support for the proposal has been very strong.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Independent Living Lab will be subject to statutory town planning processes.

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The development of tailored lease / license agreements will address in detail obligations around standards of the proposals in terms of safety, access, inclusion and aesthetics. Furthermore, these agreements will detail the financial arrangements between the parties so that Council is not left with any unanticipated costs.

12.12 National Centre for Healthy Ageing - Belvedere proposal**Executive Summary****Conclusion**

Following the strongly positive community sentiment towards the proposal from the NCHA to site an independent living lab with mobility garden and an intergenerational play space and exercise park at Belvedere Reserve, Seaford, it is recommended that Council provide landholder consent for the site to be used for this purpose, with appropriate lease and licences developed under delegation (subject to any required Town Planning Applications).

ATTACHMENTS

- Attachment A: [↓](#) Intergenerational Play Space & Exercise Park Concept.
- Attachment B: [↓](#) Independent Living Lab & Mobility Garden Concept
- Attachment C: [↓](#) National Centre for Healthy Ageing proposals for Belvedere - Community Engagement Summary Report














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THEME 1: INTERGENERATIONAL ACTIVITY & LEARNING PLAYGROUND

PHYSICAL BUILD
EQUIPMENT
TECHNOLOGY
OUTDOOR EXERCISE PARK



				
Finger Stairs	Core Twister	Hand Roll	Shoulder Arches	Balance Beam
				
Sit to Stand	Balance Rail	Walking Ramp and Net	Step and Calf	Balance Stool
				
	Wave Bar	Gangway	Stair	



21.0320.13 - NCHA Monash University
Date Aug-2022

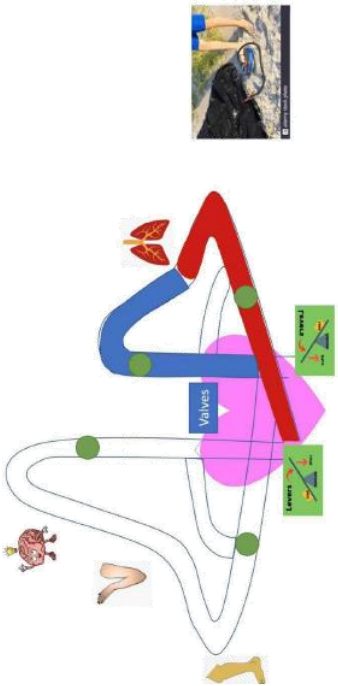
PROJECT PLANNING
CONCEPT DESIGN
SCHEMATIC DESIGN & TP
DESIGN DEVELOPMENT

thomson
adsett

THEME 1: INTERGENERATIONAL ACTIVITY & LEARNING PLAYGROUND

PHYSICAL BUILD EQUIPMENT TECHNOLOGY
INTERGENERATIONAL ACTIVITY & LEARNING PLAYGROUND

NOTE: SUBJECT TO FURTHER DEVELOPMENT BY THE MELBOURNE UNIVERSITY RESEARCH TEAM



Vertical Exhibits

Tabletop Exhibits



Stairs & Slides

Interactive Table



21.0320.13 - NCHA Monash University
Date Aug-2022

PROJECT PLANNING CONCEPT DESIGN SCHEMATIC DESIGN & TP DESIGN DEVELOPMENT

THEME 1: INTERGENERATIONAL ACTIVITY & LEARNING PLAYGROUND

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PHYSICAL BUILD EQUIPMENT TECHNOLOGY

PLANTING & MATERIALS PALETTE



Climbing plants could grow on Independent Living Lab facade



Fruit trees such as apple trees



Food production



Sensory plants



Bromana stone underneath Independent Living Lab building



Pedestrian bridge swale crossing from carpark



Concrete-lined swale with bridge crossing

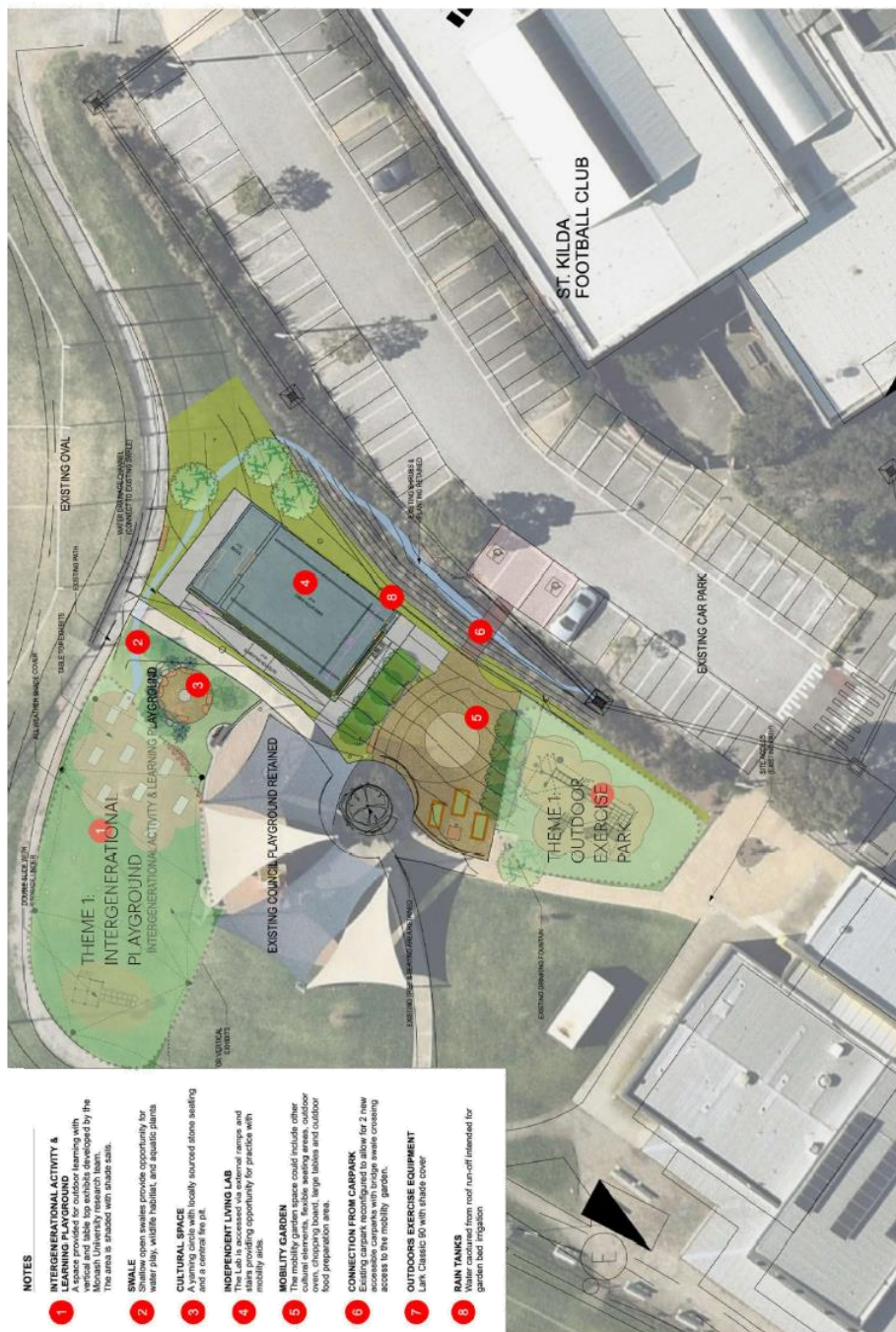
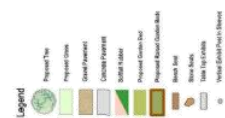


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21.0320.13 - NCHA Monash University
Date Aug-2022

PROJECT PLANNING CONCEPT DESIGN SCHEMATIC DESIGN & TP DESIGN DEVELOPMENT



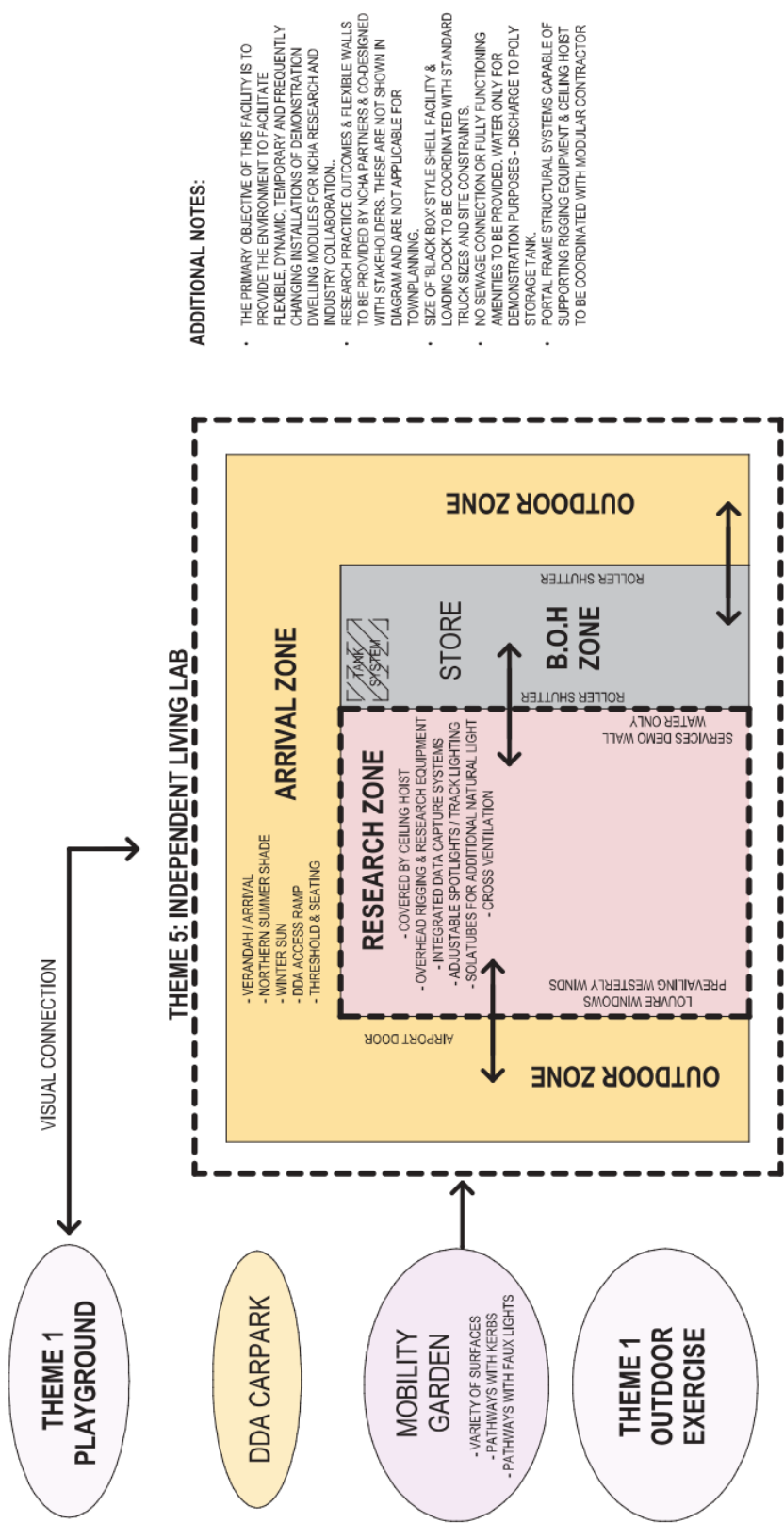


PROPOSED SITE PLAN

THEME 5: INDEPENDENT LIVING LAB

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PHYSICAL BUILD
EQUIPMENT
TECHNOLOGY
SPATIAL RELATIONSHIP DIAGRAM



ADDITIONAL NOTES:

- THE PRIMARY OBJECTIVE OF THIS FACILITY IS TO PROVIDE THE ENVIRONMENT TO FACILITATE FLEXIBLE, DYNAMIC, TEMPORARY AND FREQUENTLY CHANGING INSTALLATIONS OF DEMONSTRATION DWELLING MODULES FOR NCHA RESEARCH AND INDUSTRY COLLABORATION.
- RESEARCH PRACTICE OUTCOMES & FLEXIBLE WALLS TO BE PROVIDED BY NCHA PARTNERS & CO-DESIGNED WITH STAKEHOLDERS. THESE ARE NOT SHOWN IN DIAGRAM AND ARE NOT APPLICABLE FOR TOWNPLANNING.
- SIZE OF 'BLACK BOX' STYLE SHELL FACILITY & LOADING DOCK TO BE COORDINATED WITH STANDARD TRUCK SIZES AND SITE CONSTRAINTS.
- NO SEWAGE CONNECTION OR FULLY FUNCTIONING AMENITIES TO BE PROVIDED. WATER ONLY FOR DEMONSTRATION PURPOSES - DISCHARGE TO POLY STORAGE TANK.
- PORTAL FRAME STRUCTURAL SYSTEMS CAPABLE OF SUPPORTING RIGGING EQUIPMENT & CEILING HOIST TO BE COORDINATED WITH MODULAR CONTRACTOR

THEME 5: INDEPENDENT LIVING LAB

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PHYSICAL BUILD

EQUIPMENT

TECHNOLOGY

LOOK & FEEL REFERENCE IMAGES - LIVING LAB



THEME 5: INDEPENDENT LIVING LAB

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PHYSICAL BUILD
EQUIPMENT
TECHNOLOGY
LOOK & FEEL REFERENCE IMAGES - MOBILITY GARDEN



Stair and ramp access to Independent Living Lab



Practice with activities such as hanging, washing, crossing the road and checking the mail box



A space to cook outdoors and gather to eat



Communal gardening



Wheelchair accessible gardening



Different paving surfaces to negotiate



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21.0320.13 - NCHA Monash University
Date Aug-2022

PROJECT PLANNING
CONCEPT DESIGN
SCHEMATIC DESIGN & TP
DESIGN DEVELOPMENT

THEME 5: INDEPENDENT LIVING LAB

PHYSICAL BUILD EQUIPMENT TECHNOLOGY

CULTURAL SPACE:
NOTE: SUBJECT TO DISCUSSION AND APPROVAL FROM BUNJURONG LAND COUNCIL



21.0320.13 - NCHA Monash University
Date Aug-2022

PROJECT PLANNING CONCEPT DESIGN SCHEMATIC DESIGN & TP DESIGN DEVELOPMENT

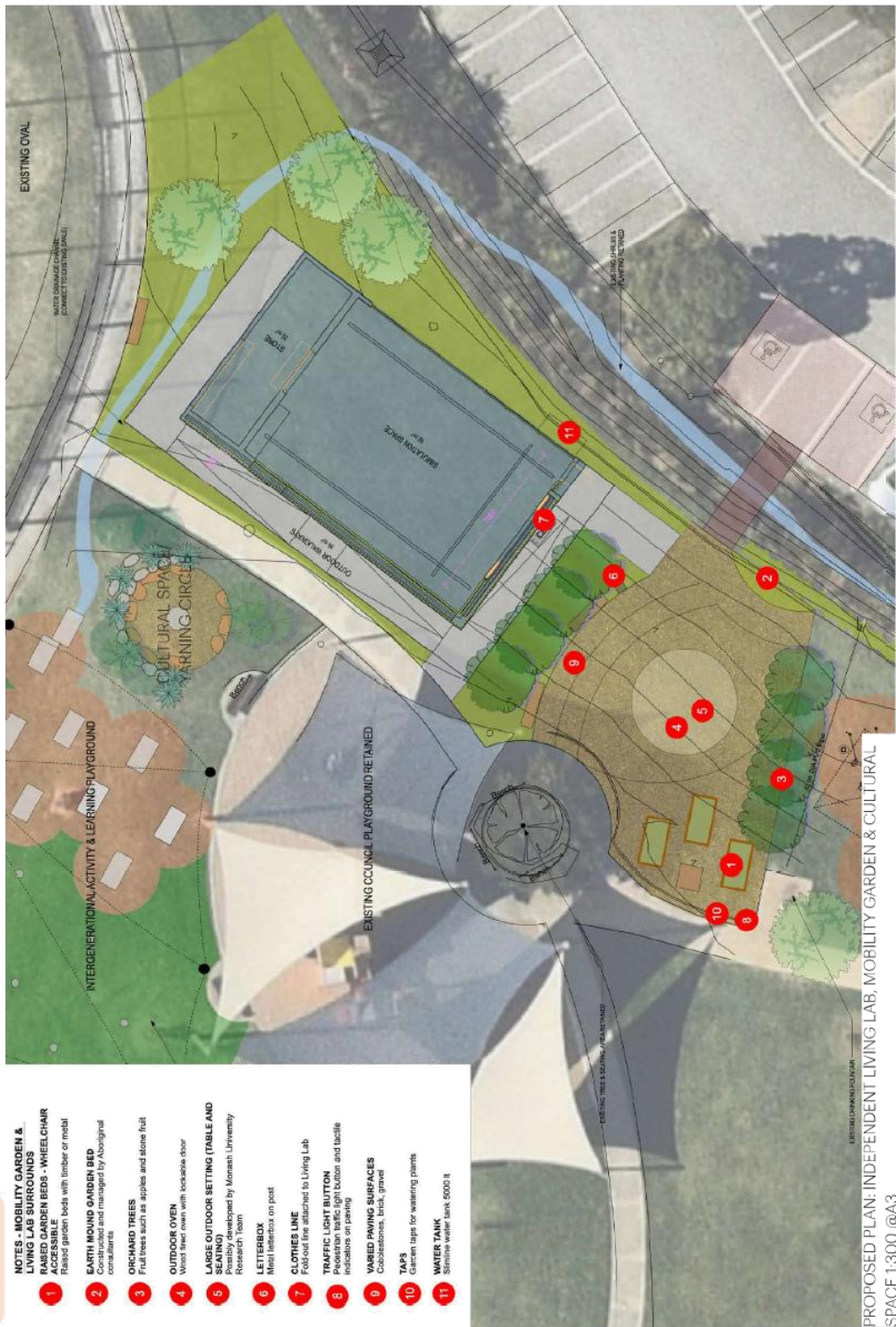
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THEME 5: INDEPENDENT LIVING LAB

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PHYSICAL BUILD EQUIPMENT TECHNOLOGY

- NOTES - MOBILITY GARDEN & LIVING LAB SPACES**
- 1. RAMPED GARDEN BEDS - WHEEL CHAIR ACCESSIBLE**
Ramped garden beds with timber or metal composites
- 2. EARTH MOUND GARDEN BEDS**
Composites and integrated by botanical consultants
- 3. ORCHARD TREES**
Fruit trees such as apples and stone fruit
- 4. OUTDOOR OVEN**
Wood fired oven with stainless steel door
- 5. LARGE OUTDOOR SETTING (TABLE AND SEATING)**
Possibly developed by Monash University Research Team
- 6. LETTERBOX**
Mail letterbox on post
- 7. CLOTHES LINE**
Fold-out line attached to Living Lab
- 8. TRAFFIC LIGHT BUTTON**
Pedestrian crossing button and tactile indicators on paving
- 9. VARIED PAVING SURFACES**
Observational, tactile, ground
- 10. TAPS**
Garden taps for watering plants
- 11. WATER TANK**
Stainless steel tank 5000 lt



PROPOSED PLAN: INDEPENDENT LIVING LAB, MOBILITY GARDEN & CULTURAL SPACE 1:300 @A3



21.0320.13 - NCHA Monash University
Date Aug-2022

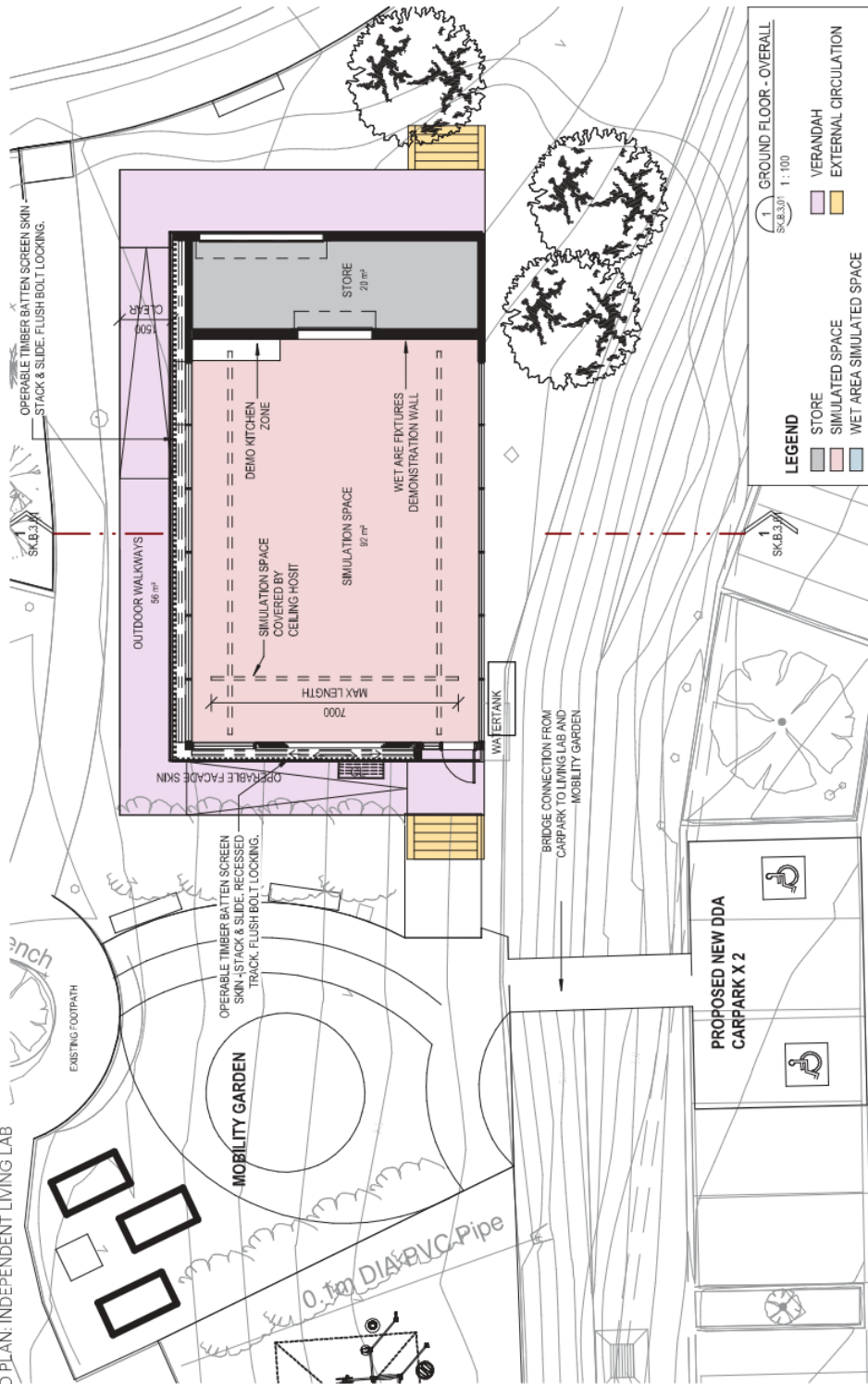
PROJECT PLANNING CONCEPT DESIGN SCHEMATIC DESIGN & TP DESIGN DEVELOPMENT

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THEME 5: INDEPENDENT LIVING LAB

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PHYSICAL BUILD
EQUIPMENT
TECHNOLOGY
PROPOSED PLAN: INDEPENDENT LIVING LAB



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DESIGN DEVELOPMENT

SCHEMATIC DESIGN & TP

CONCEPT DESIGN

PROJECT PLANNING

21.0320.13 - NCHA Monash University
Date Aug-2022

Engagement - Report Back on a page



Project Title

National Centre for Healthy Ageing – Proposals for Belvedere Reserve

Project Overview

Project overview

The National Centre for Healthy Aging (NCHA) is proposing to site an Intergenerational Learning and Activity Play Space and Outdoor Exercise Park and Independent Living Lab and Mobility Garden at Belvedere Reserve in Seaford to help deliver further on the Frankston City Council Health and Wellbeing Plan.

The NCHA is a joint venture between Peninsula Health and Monash University established by the Federal Government through a \$32 million grant. It has a vision to be the leader in innovative approaches, solutions and integrated care models that support healthy ageing of all Australians, and inform best practice around the world.

Belvedere Reserve has been chosen as the preferred location because it is linked to the Monash research and telehealth presence in the new Healthy Futures Hub. Monash has a desire to be embedded into a community rather than an academic setting to achieve better community and research outcomes.

Engagement purpose

A large proportion of the proposal is an outdoor environment open to the wider community. The independent living lab however, is not a standard use of council managed public open space and this proposal will reduce the amount of public open space at Belvedere Reserve.

Council has therefore sought to understand community sentiment on the proposal, in order to inform its decision on whether to provide land owner consent for the site at Belvedere Reserve to be used for this purpose.

Quick Engagement Stats

Engage Frankston Page

- 49 Contributors – the unique number of visitors who have left feedback
- 54 Contributions -the total number of responses or feedback collected through the participation tools
- 756 visits -the number of end user sessions associated with a single visitor
- 15 Followers - the number of visitors who have subscribed to the project using the follow button

Online Forum

- 9 registered community attendees
- 5 actual community attendees

Further contributions

- 1 Further contribution was received by email

Community Consultation Process

Engage Frankston Page

The Engage Frankston Page provided an overview of the proposals put forward by the NCHA. It included site maps with details of the proposed. The page also described how the proposal would operate including an outline of the anticipated community and research outcomes. Visitors to the page could review the information and provide responses to the following questions:

1. Would you use the facility?
2. What features appeal to you most?
3. Do you have any other comments?

Online forum

- The online Forum was hosted by Phil Cantillon, CEO Frankston City Council. Speakers included Prof Terry Haines, Head of School of Primary and Allied Health Care at Monash University and a key member of the National Centre for Healthy Ageing, and Assoc. Professor Libby Callaway who works as a research stream lead across the Rehabilitation, Ageing and Independent Living (RAIL) Research Centre and the Faculty of Medicine, Nursing and Health Sciences at Monash University. The presenters provided a background to the project, an overview of its deliverables and the aspirations for the initiatives in terms of community and research outcomes. The speakers then answered questions from the attendees.

Engagement opportunities were promoted in the following ways:

- Letter box drop to over 300 surrounding households
- Social media notifications
- Promoted through "Have your Say" on Council's website

Summary of outcomes

Engage Frankston Page

There were 44 contributors to the online survey.

40 of 44 respondents stated that they would use this facility. Of the four who would not use the facility, three would like to use the facility but thought transport to the site would be difficult for them.

The most common feature respondents noted that would appeal to them was the **exercise equipment for older adults.**

The second most common feature respondents noted that would appeal to them was the **intergenerational aspect** of the proposal. A number of respondents noted that they like "all" aspects of the proposals for Belvedere Reserve.

One respondent did not support the proposal and wanted to see funding utilised on the sporting facilities at Belvedere Reserve instead.

Further comments noted by respondents were mostly very supportive of the project including comments such as:

"Brilliant idea – needs to be permanent not temporary"

"Great idea! Hope we locals can volunteer!"

"The proposal would be such a significant benefit to both people in the local community as well as Melbourne Wide"

Concerns regarding the proposal were much less and included:

"Hopefully there will be shade cloths over the play equipment"

"Will there be additional parking on site? Currently there is insufficient parking when sporting events are on"

Summary of outcomes cont.

Online forum

- The online forum had a small contingent of community attendees however this allowed the forum question time to be less formal and more interactive. All attendees were supportive of the project and asked a range of questions that focussed on the more detailed operation of the proposal and its programming.

Recommendations & Next Steps

- Engagement and consultation to be presented back to Council.
- Council to determine whether to provide land owner consent for the site at Belvedere Reserve to be used for the NCHA proposals.
- If Council supports the proposal as land owner, a town planning process will need to be undertaken.

Executive Summary**12.13 Management of Community Requests For Use of Council Facilities**

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:

4. Well Planned and Liveable City

Level 2:

4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To update Council on the project status to develop a framework to manage requests by the community for the usage of Council facilities.

Recommendation (Director Communities)

That Council:

1. Notes the work presently being undertaken to review, investigate and develop a new process for the management of facility requests by community groups;
2. Notes that this matter will be included for further consideration in Council's Service Plan initiatives and annual budget development process; and
3. Seeks an update to be provided to Councillors in March 2023 on the status of the review together with a detailed project plan with relevant phasing for the remaining actions to be undertaken.

Background

Council staff from various departments along with individual Councillors have been receiving requests from various community groups seeking Council buildings or facilities to operate from or store their particular program items. There is presently no specific contact point within Council for such requests and therefore these have generally been forwarded to staff who either have a working relationship with the community group or are selected as a best fit.

Council has a range of facilities (buildings) that are used by the community from community meeting spaces in community centres, neighbourhood houses, arts facilities, halls for hire, libraries, sporting club pavilions and a range of service sites.

The needs of groups approaching Council for use of facilities have proven to be very diverse. Some groups need generic multi-use spaces, and others have specific requirements. Council also facilitates the use of other Council owned facilities such as sports grounds and public open space for family and community events. The enquiries can be quite diverse from gun clubs to choirs and theatre groups and everything in between.

Without a central contact point and a transparent framework to receive, triage and respond to these types of community enquiries, there is a risk that the responses can lack consistency and a strategic approach.

It should also be noted that some of the groups who have contacted Council are from other municipalities and who are being required to relocate because their facilities are no longer available. Therefore, solutions may also include assessing the merits of such requests received by Council and potentially pursuing further discussions and advocacy with other government services or external entities.

12.13 Management of Community Requests For Use of Council Facilities**Executive Summary****Key points/ Issues**

- Council has a limited number of facilities (buildings) for hire / use which include:
 - Community Halls – Key contact: Customer Service;
 - Community Centre Rooms – Key contact: Neighbourhood Inclusion;
 - Sports Pavilions – Key contact: Recreation Team;
 - Library services – Key contact: Libraries Team;
 - Art and Culture venues – Key contact: Arts and Culture Team; and
 - Various other key facilities – Key contact: Property Services Team.
- Council has no/limited control of the actions by other Councils that may have led to the displacement of community groups.
- Often groups have little in the way of budget to rent their own spaces/contribute to the upgrade of facilities for their need.
- It is clear that some groups can be accommodated easily within existing facilities ie the recently relocated Mornington Peninsula Welsh Ladies Choir at Yamala Bowls Club whereas other groups are more difficult to find a facility for ie Eliza Archery who was interested in establishing an archery club in Seaford.
- While many facilities are nearing capacity there are others with significant capacity to host groups – depending on their specific requirements. For groups not requiring large storage areas and who are willing to share multi-purpose facilities, it can be relatively easy to accommodate them. However, groups that require dedicated facilities (eg Theatre Groups who require their own space and extensive storage) are much more difficult, if not impossible to locate.
- The current community groups and organisations that have contacted Council for assistance with rehoming or storage facilities are:
 - Frankston Lapidary Club;
 - Australian Male Welsh Choir;
 - Panorama Theatre Group, Frankston Symphony Orchestra;
 - Mornington Peninsula Choral;
 - Red Cross (storage only);
 - Peninsula Women's Hockey;
 - Eliza Archery;
 - Mornington Peninsula Badminton group, and
 - Frankston Bridge Club.

Council officers are working with these groups to assess possible solutions based on their individual needs. Some of the requests are active while other requests are considered long term requests ie sports club relocations and will require substantial planning and advocacy for new sites to become possible.

12.13 Management of Community Requests For Use of Council Facilities**Executive Summary**

- In July 2022, a Property Utilisation Review was conducted on behalf of Council. Although the Review provided a snapshot in time of the utilisation of Council facilities, it was acknowledged that there were significant data gaps which made it difficult to obtain a clear understanding of the utilisation of Council's assets. Contributing factors to the data gaps include:
 - Inconsistent historical usage data due to COVID interruptions;
 - Multiple departments using different booking/management systems;
 - Reluctance of user groups to respond to or provide accurate usage data; and
 - Inability to book 'sub-locations', ie multiple rooms/areas in one asset.

Improving the process

- The provision of community spaces to groups and services is a very important and impactful role within local government. The extent to which Council performs this function well has a direct impact on the success, viability and continued innovation of key groups whose activities serve to strengthen the social fabric of the Frankston community.
- Given the significant diversity of community needs and the large number of facilities and internal Council teams with involvement in this service provision, this project to review and streamline Council's approach is a large undertaking. The development of a revised approach will require involvement from a broad range of internal and external stakeholders to ensure the result is a fair, transparent and well-coordinated framework.
- In order to guide this work, an inter-departmental working group has been established that includes key representatives from each of the teams with a role in this service provision. This working group is providing oversight to the project plan and the outcomes to be achieved to ensure the outcome is a consistent organisation-wide approach.
- The working group will also identify how Council's data can be better captured and consolidated to build upon the property utilisation modelling and provide ongoing utilisation analysis to better manage and understand usage of Council's property portfolio. This will likely result in a service initiative that will be presented for Council's consideration in February 2022.
- Given many of these issues are not unique to Frankston Council, it is intended that further engagement and benchmarking would be undertaken with other councils to identify what is the current best practice in the industry and what tools/frameworks may already exist that can be drawn from.
- From the preliminary review of the needs that has been undertaken to date, some of the key opportunities identified for further investigation are as follows:
 - Establishment of a 'central point of contact' (ie. a 'Facilities Concierge') that would provide a seamless entry point for groups seeking use of a facility. This concierge officer would help gather the information and requirements of the groups to enable a timely and effective assessment to be made. Some enquiries may have fast and simple solutions, whilst others can be triaged for further engagement with the relevant internal and external stakeholders to explore potential solutions.

12.13 Management of Community Requests For Use of Council Facilities**Executive Summary**

- The establishment of a Council-wide 'register' of interested groups seeking use of a facility. This will ensure ongoing transparency in managing and responding to emerging requests. For each listed group the 'Facilities Concierge' will have also gathered relevant associated information such as:
 - the time line for requiring support;
 - the reason that they require a new location and / or the reason why they are not still located in their previous facility;
 - how many years the community group has existed or operated;
 - the total membership numbers;
 - the age bracket of their members;
 - the location of where their members live;
 - alternative facility options they have explored to date;
 - the type of fit out and size required of the facility (if any);
 - the community group members car park requirements;
 - potential impacts on surrounding residents due to their activities eg. noise (including if using machinery), and hours of operation etc; and
 - alignment to Council's key strategies and priorities.
- Establishment of a comprehensive register of available facilities and spaces across the municipality that also identifies the attributes and associated limitations to assist in matching these opportunities to emerging community needs and requests (consideration be given to the additional inclusion of non-Council facilities that may be available for community use).
- Formalisation of an ongoing internal inter-departmental working group who would communicate regularly and also have formal scheduled meetings to review the register and work together to identify priorities and potential solutions to facility needs. This can also include an established approach for regular reporting along with a pathway for escalating key issues/needs to the attention of EMT and/or Council where this may be required.
- Formalisation of 'priority principles' to aid in the assessment and prioritisation of facility requests being received from the community.
- Development of a user-friendly online presence (and potential application portal), that at minimum provides up to date and useful information about facilities that Council has available. Consideration could be given to expanding this to have a more sophisticated filtered search/matching service online.
- Consideration of how external non-Council community facilities could be included in a streamlined framework to respond most effectively to community requests (ie. there are churches, schools and various other organisations with facilities that may also form part of the solution for local groups).
- Consideration of standardised data collection processes and reporting to monitor the ongoing utilisation of facilities.

12.13 Management of Community Requests For Use of Council Facilities**Executive Summary****Identifying future needs**

Work is presently being undertaken by a range of internal departments that will help inform the future provision of facilities and the assessment of applications. These include:

- Utilisation Data from community facilities;
- Community Infrastructure Strategy;
- Frankston Property Strategy; and
- Recreation Fit for purpose assessment of facilities.

It will be important that there is an ongoing strong link between the 'on the ground' needs and requests that are emerging from the community and the development of Council's broader plans, strategies and the priority allocation of service and infrastructure resources.

Further planned actions

- Officers to continue to progress the intended review, benchmarking and investigations as outlined above and provide an update together with a detailed project plan to Councillors in March 2023.
- Any resourcing needs that may be required to progress this project will be identified and considered within the annual budget process.
- Officers will continue to work with the groups that are already identified as needing accommodation to further assess and respond to their needs as relevant.

Financial Impact

There are no immediate financial implications associated with this report, however an assessment will be made in relation to the resources that may be required to progress this project, which can be considered within the annual budget process.

Consultation**1. External Stakeholders**

External community group stakeholders requesting assistance have been named in this report. The intended development of draft framework to guide facility allocations will require a formalised community engagement plan. This will be factored into the project plan and associated timeframes.

2. Other Stakeholders

This area of service provision involves a diverse range of stakeholders who have been engaged in the development of this report, including:

- Properties and Procurement;
- Arts and Culture;
- Customer Service;
- Community Development;
- Neighbourhood Inclusion;
- Sport and Recreation; and

12.13 Management of Community Requests For Use of Council Facilities**Executive Summary**

- Social Planning.

Further internal teams will be engaged in this continued project as is relevant.

Analysis (Environmental / Economic / Social Implications)

Many of these community groups that requesting assistance as a home or base to operate provide a valuable input into their local community.

The groups in general include many people of varying ages, genders and diverse cultures and all provide healthy wellbeing activities and connections amongst their members.

Hence these community groups like many others influence social, economic and environmental outcomes for the general community in Frankston City.

Therefore, having an effective approach and framework for supporting the accommodations needs of these groups is important to contributing to the continued strength and wellbeing of the Frankston community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications with this report.

Policy Impacts

The development of a framework and approach for managing the facility needs of community groups will need to ensure alignment with various policies and strategies including the Property Strategy, the Frankston Health and Wellbeing Plan and the Community Infrastructure Strategy.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Councils Procurement, Property & Risk Department policies need to be adhered to and procedures followed when Community Groups require the long term usage of a Council facility.

Effective community engagement in the development of a transparent framework and approach to facility allocations will help minimise the risks associated with prioritising these finite resources.

Conclusion

Council staff from various departments along with individual Councillors have been receiving requests from various community groups looking for Council buildings or facilities to operate from or store their particular program items. A process review has commenced and the development of a transparent framework is needed to ensure Council can effectively and strategically respond to these needs on an ongoing basis.

12.13 Management of Community Requests For Use of Council Facilities**Executive Summary**

It is proposed that officers continue to progress the review, benchmarking and investigations as outlined above and provide Councillors with an update together with a detailed project plan in March 2023.

ATTACHMENTS

Nil

Executive Summary**12.14 Advice regarding the dissolution of the Frankston Coast Guard**

Enquiries: (Tim Bearup: Communities)

Council Plan

- | | |
|----------|---|
| Level 1: | 1. Healthy and Safe Communities |
| Level 2: | 1.2 Maintain systems and capacity to manage and respond to emergency events |

Purpose

To brief Council on the dissolution of the Frankston Volunteer Coast Guard
VF1 – Frankston Flotilla

Recommendation (Director Communities)

That Council:

1. Notes the correspondence from Emergency Management Victoria that the Australian Volunteer Coast Guard Association Inc. (AVCGA) is to dissolve the operations of VF1 – Frankston Flotilla;
2. Notes the significant history and service provided by the Frankston Coast Guard to the Frankton and wider community over a period of 60 years and as the oldest Coast Guard Flotilla in the Australian Volunteer Coast Guard Association;
3. Formally recognises and thanks both past members and the current volunteers who are being consolidated into the Carrum Coast Guard;
4. Notes that Emergency Management Victoria has said it 'is grateful for the extensive assistance that the Frankston City Council has provided to the Frankston AVCGA over many years and in particular in recent times with the renovation of the mechanics hall and detailed consideration of the Oliver's Hill redevelopment proposals';
5. Requests ongoing communication from Emergency Management Victoria regarding MSAR operations in the Frankston zone of Port Phillip Bay to ensure no adverse service delivery gap as a result of the closure of Frankston Coast Guard;
6. Rescinds any existing funding commitments and directs officers to cease any further work in relation to determining a storage site for a rescue vessel in Frankston City; and
7. Notes Council officers will work with the Australian Volunteer Coast Guard Association to transfer relevant equipment and belongings from Mechanics Institute into AVCGA care.

Key Points / Issues

- Emergency Management Victoria provided notice to Council on the 7 November 2022 that the Australian Volunteer Coast Guard Association Inc (AVCGA) is to dissolve the operations of VF1 – Frankston Flotilla.

12.14 Advice regarding the dissolution of the Frankston Coast Guard**Executive Summary****Background**

- Frankston Coast Guard is the oldest Coast Guard Flotilla in the Australian Volunteer Coast Guard Association (AVCGA). Frankston Coast Guard began operations in 1961 and later amalgamated with Mordialloc and Burwood flotillas to become VF1 in 1965. It has provided dedicated marine search and rescue services to the Frankston, and broader Victorian community throughout those 60 years.
- Frankston Coast Guard has been part of a volunteer run service. Historically, the Coast Guard has been largely self-funded through donations, public courses and other fundraising activities, supplemented by some support from local councils and grants from State Government on an ad hoc basis.
- Across 28 units and 850 volunteers, the Coast Guard Service responds to approximately 900 of an approximate annual 1400 jobs. The housing of Coast Guard Flotillas across the state is mainly dependent on local relationships. Arrangements differ in the different locations.
- Frankston City Council has historically provided support to the Frankston Coast Guard by housing its building on the Frankston foreshore up until 2018. A building order to demolish the Coast Guard operations and training centre was issued 1 August 2018 and the building on the Frankston Foreshore reserve was subsequently demolished.
- From 2018 Council supported the temporary accommodation of the Frankston Coast Guard at Mechanics Hall for their administration and marine training activities. They were placed on a permanent hire agreement.
- With no available options to locate the Frankston Coast Guard Headquarters together with either storage or mooring of their rescue vessel, a Council resolution of 30 August 2021 committed funding and subsequently delivered upgrade works at Mechanics Hall to provide a long term accommodation option for the Coast Guard headquarters.
- The Frankston Coast Guard have long sought a safe water mooring for their emergency response vessels in Frankston. Discussions between Council, the State Government and the Coast Guard looked in earnest at the development of a Safe Boat Harbour at Olivers Hill, commencing planning in 2005. The harbour was proposed to include a range of recreational and tourism components including boat moorings for both commercial and rescue vessels and was to be funded through a public private partnership. In 2009 Council made a decision to terminate stage 1 of the tender process citing lack of conforming tenders. The decision to retender in 2011 was also abandoned due to market uncertainty following the global financial crisis.
- In 2016 the Federal Government provided a \$500K contribution for a potential breakwater at Oliver's Hill with the aim of providing a safe mooring for rescue vessels. Further exploration of what was required developed into a \$24M proposal for a Safe Boat Refuge. In Nov 2018, Council pledged \$8M towards the proposal on the basis of equal contributions from State and Federal Governments. In October 2019, Council rescinded the prior \$8M financial pledge, noting the challenge for Council to further develop and advance a project of this magnitude, community interest and importance for broader levels of government.

12.14 Advice regarding the dissolution of the Frankston Coast Guard**Executive Summary**

- Since this time, Council has continued to explore options to house the Frankston Coast Guard. With the headquarters resolved to be at the Mechanics Institute for the long term, location of the two rescue vessels has remained an outstanding issue. Officers explored options along the foreshore, however without the opportunity for a safe boat refuge / mooring, the Primary Response Vessel has remained moored at Patterson River, also home to the Carrum Coast Guard. The Frankston Coast Guard secondary response vessel has been stored on a trailer at the SES building in Seaford. This work had been ongoing.

Dissolution of AVCGA unit Frankston - VF1

- Emergency Management Victoria (EMV) have advised Council, by letter dated 7 November 2022, that the Frankston Coast Guard would be dissolved. EMV stated that 'the circumstances surrounding Frankston Flotillas ongoing viability are complex. Essentially due to resourcing, infrastructure and assets challenges facing the flotilla, AVCGA has reviewed their operations and determined that they are unable to adequately sustain the service provision at Frankston. The existing assets and membership have been consolidated into neighbouring Carrum and Hastings flotillas. Significant consideration was given to service delivery requirements and ensuring that the general public's safety is not compromised.'

Marine Search and Rescue in Port Phillip Bay

- Marine Search and Rescue (MSAR) services in Port Phillip Bay continue to be provided by:
 - Victoria Water Police
 - Southern Peninsula Rescue Squad
 - Victorian Marine Rescue - Mornington
 - VF2 Coast Guard - St Kilda
 - VF6 Coast Guard - Safety Beach
 - VF7 Coast Guard – Carrum
 - VF9 Coast Guard – Queenscliff
 - VF10 Coast Guard – Werribee
 - VF12 Coast Guard – Sandringham
- MSAR units are not necessarily held to a geographical area and can be tasked to anywhere in the Bay or outside the heads if they hold that capability. From the Rescue Coordination Centre (RCC), Victoria Water Police will always try and task the closest unit to the incident to respond.
- EMV advised that 'the Marine Search and Rescue Reform Implementation Board met in September 2022 and has determined that there is no adverse service delivery gap as a result of the consolidation and as such no further MSAR services will be provisioned at Frankston at this point in time'.

Recommendations

- Ongoing communication with Emergency Management Victoria regarding MSAR operations in the Frankston zone of Port Phillip Bay may help monitor that there will be no adverse service delivery gap as a result of the closure of Frankston Coast Guard going forward.

12.14 Advice regarding the dissolution of the Frankston Coast Guard**Executive Summary**

- As the oldest Coast Guard Flotilla in the Australian Volunteer Coast Guard Association its significant history and service should be noted and both past members and the current volunteers who are being consolidated into the Carrum Coast Guard formally recognised and thanked.
- Council officers should work with the Australian Volunteer Coast Guard Association to transfer equipment and belongings from Mechanic institute into AVCGA care.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

- Emergency Management Victoria

Emergency Management Victoria has said it 'is grateful for the extensive assistance that the Frankston City Council has provided to the Frankston AVCGA over many years and in particular in recent times with the renovation of the Mechanics Hall and detailed consideration of the Oliver's Hill redevelopment proposals'.

2. Other Stakeholders

- Community Strengthening
- Property Services

Analysis (Environmental / Economic / Social Implications)

The Frankston Coast Guard has been a volunteer run service in the Frankston area for over 60 years. Closure of this service in Frankston will remove this as a locally based volunteering option as well as the local training and education opportunities provided to the community around maritime safety.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.14 Advice regarding the dissolution of the Frankston Coast Guard**Executive Summary****Risk Mitigation**

Emergency Management Victoria advises that there will be no adverse service delivery gap as a result of the closure of Frankston Coast Guard and as such no further MSAR services will be provisioned at Frankston at this point in time. Ongoing communication with Emergency Management Victoria regarding MSAR operations in the Frankston zone of Port Phillip Bay may help monitor this going forward.

Conclusion

Frankston Coast Guard FV1 has provided dedicated marine search and rescue services to the Frankston, and broader Victorian community for over 60 years. As the oldest Coast Guard Flotilla in the Australian Volunteer Coast Guard Association its significant history and service should be noted and both past members and the current volunteers who are being consolidated into the Carrum Coast Guard formally recognised and thanked.

ATTACHMENTS

Attachment A: [↓](#) Notice to Frankston Council re. the Dissolution of the Frankston Coast Guard

Emergency Management Victoria

Emergency Management Victoria

Level 23
121 Exhibition Street
Melbourne Victoria 3000
Email:
msar.office@emv.vic.gov.au
emv.vic.gov.au

Our ref: CD/22/812910

Cr Nathan Conroy
Mayor, Frankston City Council
By email: crconroy@frankston.vic.gov.au

Dear Cr Conroy

Re: Dissolution of AVCGA unit Frankston - VF1

In October 2022, the Australian Volunteer Coast Guard Association Inc (AVCGA) advised Emergency Management Victoria of its decision to dissolve the operations of VF1 – Frankston Flotilla.

The Frankston Flotilla is one of Australia's longest serving AVCGA flotillas. It has provided dedicated marine search and rescue services to the Frankston, and broader Victorian community extensively throughout those 60 years.

The circumstances surrounding Frankston Flotillas ongoing viability are complex. Essentially due to resourcing, infrastructure and assets challenges facing the flotilla, AVCGA has reviewed their operations and determined that they are unable to adequately sustain the service provision at Frankston. The existing assets and membership have been consolidated into neighbouring Carrum and Hastings flotillas. Significant consideration was given to service delivery requirements and ensuring that the general public's safety is not compromised.

The Marine Search and Rescue Reform Implementation Board met in September 2022 and was appraised of this situation. The board has determined that there is no adverse service delivery gap as a result of the consolidation and as such no further MSAR services will be provisioned at Frankston at this point in time. The consolidation of a number of members in Carrum, along with the neighbouring independent volunteer marine rescue service at Mornington will ensure the waters off Frankston continue to be serviced adequately.

Emergency Management Victoria is grateful for the extensive assistance that the Frankston City Council has provided to the Frankston AVCGA over many years and in particular in recent times with the renovation of the mechanics hall and detailed consideration of the Oliver's Hill redevelopment proposals.

Should you require further information or wish to discuss the circumstances, please feel free to contact me by email at ben.penrose@emv.vic.gov.au.



Yours sincerely

Ben Penrose
Manager, Marine & Road Rescue
Emergency Management Victoria

07 / 11 / 2022

Executive Summary**12.15 Award of Contract CN10894 - Lloyd Park Netball Pavilion Redevelopment**

Enquiries: (Vishal Gupta: Infrastructure and Operations)

Council Plan

Level 1: 4. Well Planned and Liveable City

Level 2: 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To obtain Council approval to Award Contract CN10894 to More Building Group Pty Ltd (ACN: 614 992 933) for Lloyd Park Netball Pavilion Redevelopment.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards Contract CN10894 for Lloyd Park Netball Pavilion Redevelopment to More Building Group Pty Ltd (ACN: 614 992 933) for a total lump sum of \$993,000.00excl. GST;
2. Notes that the project has received \$800K funding from State Government through the Female Friendly Facilities funding stream;
3. Notes current ongoing annual maintenance costs for existing facility is around \$7,000. Upon completion of the new pavilion the maintenance costs will likely increase to an estimated cost of around \$20,000, and as such will require necessary adjustments in 2023/24 operating budget for Facilities Management;
4. Authorises the Chief Executive Officer to sign the Contract;
5. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Chief Executive Officer; and
6. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Key Points / Issues

- The refurbishment and extension of the existing pavilion has been identified as a priority project in Council's Capital Works program to be completed during the 2022/23 and 2023/24 financial years as it meets key criteria relating to community expectation, organisational alignment and project readiness.
- The project has received \$800K funding from State Government through the Female Friendly Facilities funding stream.
- A public tender process has been conducted to procure a Principal Contractor for the construction phase in accordance with Frankston City Council procurement policy. Details of the tender are provided below and within attachment A to this report.
- Works are scheduled to commence on site in late January 2023 and be completed within 7 months.

12.15 Award of Contract CN10894 - Lloyd Park Netball Pavilion Redevelopment**Executive Summary****Background**

- Lloyd Park Reserve is located at 9 Shute Drive, Langwarrin which is the home of the Langwarrin Netball Club.
- Lloyd Park netball precinct was recently upgraded with new netball courts. The proposal is to refurbish the existing Netball Pavilion as well as build a new extension.
- The Project will provide increased participation opportunities for the Langwarrin Netball Club.
- The scope will deliver the following outcomes:
 - Refurbished existing pavilion including renewed social room, canteen, office and storeroom;
 - New home and away change rooms and amenities in extension;
 - Umpires change room;
 - First Aid room;
 - Public toilets; and
 - Associated landscaping.

Tender Process

A public Request for Tender (RFT) process was conducted in accordance with Council's procurement policy and guidelines.

The RFT was placed on Council's website Tender Section and the e-Tendering Portal on the 3 September 2022 and publicly advertised in Saturday's Age newspaper on the 3 September 2022. Tenders closed on Wednesday 12 October 2022 at 3pm.

A site briefing was conducted on Thursday 15 September 2022.

No late tenders were received.

Probity

All Council procurement processes are conducted in a fair, honest and open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council's procurement policy requires an external probity advisor for procurement activities where the value of goods or services exceeds \$5 million (excl. GST).

A probity advisor was not engaged on this occasion as the value of works was estimated at below this threshold.

Tender Evaluation**Conformance and Mandatory Criteria**

All submissions passed initial checks against the conformance and mandatory criteria.

Mandatory Criteria Pass/Fail:

- Insurances;
- Licences / Qualifications;
- Child Safe Standards;
- Applicable legal requirements;

12.15 Award of Contract CN10894 - Lloyd Park Netball Pavilion Redevelopment**Executive Summary**

- Applicable standards or industry best practice;
- Accreditation with professional bodies or Australian Standards certifications;
- Occupational Health & Safety; and
- Financial Check.

Evaluation criteria

Criteria	Weighting (%)
Financial Cost to Council	30%
Experience, Performance on Most Similar Projects	25%
Methodology, Ability to Meet Technical Requirements	20%
Capability, Current Commitments and Ability to Meet Project Timeframe	15%
Community Benefit	10%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's Document Management System, reference A4743094.

The evaluation of submissions is documented in the Tender Evaluation Report, which is provided as Attachment A.

Negotiations

All tender negotiations have been completed.

Post Award of the Contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered an opportunity to debrief.

Details of the awarded contract will be published on the Council website.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under section 80C of the Local Government Act 1989 officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed price contract.

The total contract price is \$993,000.00 GST exclusive.

Term of the Contract

The contract term will be 7 months from the date of award with a 12 month defects liability period commencing from the date of practical completion.

12.15 Award of Contract CN10894 - Lloyd Park Netball Pavilion Redevelopment**Executive Summary****Policy Considerations**

This procurement does not conflict with any of Council's policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

The total project budget including multi-year allocations against 2022/23 and 2023/24 financial years is \$1.550 million (excl. GST) as per table below:

Funding Source	FY22/23	FY23/24	Total
Council allocation	-	\$915K	\$915K
State Government Funding (Female Friendly Facilities funding stream)	\$720K	\$80K	\$800K
Total			\$1.715M*

*Overall budget allocation will be subject to adjustment as part of 23/24 annual budget development process in line with forecasted expenditure and potential reduction in \$800K funding from State Government due to the receipt of competitive tenders.

State Government funding is on \$ to \$ basis and as a result of reduction in the overall project cost, there is likely going to be a slight reduction in the available funding.

The detailed breakdown of forecast expenditure and available budget is outlined in the attached report, refer Attachment A.

There are sufficient funds available to deliver the works.

Analysis (Environmental / Economic / Social Implications)

The redevelopment meets Council's Environmentally Sustainable Design Standards for Council Buildings Policy (2020).

The redevelopment will provide a pavilion that meets club requirements and increase participants.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The tender process complies with Council's Procurement Policy 2021-2025.

Buy Local Impacts

Community Benefit is part of the evaluation criteria. All tenders were assessed against this criteria.

12.15 Award of Contract CN10894 - Lloyd Park Netball Pavilion Redevelopment

Executive Summary

ATTACHMENTS

- Attachment A: CN10894 - Lloyd Park Netball Pavilion Redevelopment - Tender Evaluation Report - **CONFIDENTIAL**
- Attachment B: CN10894 - Lloyd Park Netball Pavilion Redevelopment - Tender Evaluation Matrix - **CONFIDENTIAL**

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

That the Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 3(1)(g) of the *Local Government Act 2020* on the following grounds

C.1 South East Metropolitan Advanced Waste Processing Project

Agenda Item C.1 South East Metropolitan Advanced Waste Processing Project is designated confidential on the grounds that they contain private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020* s3(1)(g)

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Signed by the CEO