



COUNCIL MEETING AGENDA 2021/CM19 Monday 15 November 2021

In accordance with the Minister's Good Practice Guidelines, from 1 May 2020 until 26 April 2022, Councils can conduct virtual meetings which must be streamed live through its website. Frankston City will continue to stream its Council Meetings.

To best manage the current COVID-19 impacts, this meeting will be closed to public attendance.

Verbal Submissions

If you have registered or intend to register to speak to an item on the Council Meeting Agenda, speakers now only have the option of making a verbal submission via telephone. Officers will make contact and the speaker will be greeted by the Chair who will invite the speaker to make their verbal submission.

There are no changes to the limit on speakers i.e. the limit is still a maximum of 10 speakers and it will be at the discretion of the Chair, if further speakers are permitted. Speakers still have 3 minutes to address Council, with the exception of S223 submitters who will receive 5 minutes.

Live streaming is available from the below link:

<https://www.facebook.com/FrankstonCityCouncil>



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street**. Due to the current COVID-19 restrictions, this meeting is closed to public attendance. Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted in the Davey Street and Young Street entrances to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Penalty for an offence under this clause is 2 penalty units which is \$200

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

During the COVID-19 crisis, Council is strongly encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

There are three (3) fixed cameras in the Council Chambers and it is intended that the cameras will only provide vision of the Councillors who are present at the meeting.

Every care will be taken to maintain privacy and as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

Archives of meetings will be published on Council's website generally within three (3) business days after the meeting date for the public's future reference. Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded.

It is not intended that public speakers will be visible in a live stream of a meeting. Cameras are to be positioned so that these members of the public are not visible. If you do not wish to be recorded you will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

The Formal Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon four (4) clear days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Ordinary Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council’s Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as “Urgent Business”.

The Council Meeting cont.....

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings will be made available to members of the public. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR



NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 15 November 2021 at 7.00pm.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

OPENING WITH PRAYER

Almighty God, we ask for your blessing upon this Council. Direct and prosper its deliberations to the advancement of your glory and the true welfare of the people of Frankston City. Amen.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. PRESENTATION TO COMMUNITY GROUPS

Certificate of Appreciation to the Community Houses of Frankston

2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM18 held on 3 November 2021.

3. APOLOGIES

Nil

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

5. PUBLIC QUESTIONS

Nil

6. HEARING OF SUBMISSIONS

7. ITEMS BROUGHT FORWARD

8. PRESENTATIONS / AWARDS

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

10. DELEGATES' REPORTS

Nil

11. CONSIDERATION OF TOWN PLANNING REPORTS

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Nil

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Nil

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Phil Cantillon

CHIEF EXECUTIVE OFFICER

11/11/2021



Executive Summary**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a Childcare Centre in a General Residential Zone**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

This report considers the merits of the planning application which seeks approval for '*Use and Development of a Childcare Centre in a General Residential Zone*'

Recommendation (Director Communities)

That Council resolves to Issue a Notice of Decision to Grant a Planning Permit to Planning Application 239/2021/P, subject to the conditions contained in the officer's assessment.

Key Points / Issues

- The application seeks approval for the use and development of land for the purpose of a childcare centre at 137 Overport Road, Frankston South.
- A previous application for a Child Care Centre on this land attracted 78 objections. It was considered by Council officers under delegation on 15 August 2019 and a Notice of Refusal was issued due to concerns about the intensity of the proposed use and development, and its compatibility with the character of the surrounding residential environment. The decision was subject to review at the Victorian Civil and Administrative Tribunal (VCAT) (P1934/2019) on 14 – 17 September 2020, which determined to uphold Council's refusal for reasons largely related to the scale, setback and landscape response.
- The design of the new application has been amended to respond to the issues identified by VCAT. The new proposal is now considered consistent with the Neighbourhood Character Policy, Significant Landscape Overlay – Schedule 3 and the Design and Development Overlay – Schedule 1 and car parking is provided in accordance with the requirements of Clause 52.06.
- Notwithstanding the modifications to the proposal, public notification of the new application generated two-hundred and seventy-nine (279) objections. The grounds of objection largely reflect the objections to the previous application, and oppose the establishment of a childcare centre on the land on the basis of planning policy, and amenity and character grounds. The applicant and objectors were invited to a Council meeting on 5 November to make submissions to Council on the application.
- The planning application is being reported to Council due to Councillor interest. Notwithstanding the objections received, because the proposal has responded appropriately to the concerns of VCAT, approval is recommended for approval.

For further information, please refer to the officer's assessment contained within this report.

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary****Financial Impact**

The permit application fee paid to Council was \$3,413.70. The average cost to Council to process a planning permit application is \$2,264.

ConsultationExternal Referrals

The application was referred externally to Department of Transport who do not object to the application.

The application was referred internally to Council's Traffic Engineer, Drainage Engineer, Waste Engineer, Planning Arborist, Landscape Advisor & Urban Design who did not object to the application subject to conditions.

Notification of Proposal

Notification of the planning application was given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987*.

Notification was given in the form of:

- Mail to adjoining owners and occupiers; and
- Sign erected on the site frontage

As a result of the public notification, two-hundred and seventy-nine (279) objections were received. The grounds of objection are summarised in the officer's assessment contained within this report.

Analysis (Environmental / Economic / Social Implications)

The proposal will result in a positive environmental outcome as it allows for the retention of a substantial tree and replanting of additional vegetation throughout the site, including substantial canopy vegetation.

The proposal will result in positive short and long term economic benefits, through job creation in the construction of the development. The proposal will also result in long term job creation at the centre and support working parents.

The proposal will also provide a social benefit to the community through the provision of essential childcare services to support working parents.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council has complied with Section 52, 58, 60, 61 and 62 of the *Planning and Environment Act 1987* in the processing of the planning permit application.

Policy Impacts

Council has assessed the planning permit application in accordance with the relevant State and Local Policy Framework provisions and the Zone and Overlays of the Frankston Planning Scheme.

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary**Officer's Declaration of Interests

Under Section 80C of the *Local Government Act 1989*, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no relevant risk implications.

Conclusion

Overall it is considered that the proposal is satisfactory subject to conditions and should be supported as discussed throughout this report.

ATTACHMENTS

- Attachment A: [↓](#) Locality Plan
- Attachment B: [↓](#) Locality Plan (Aerial)
- Attachment C: [↓](#) Advertised Plans

11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone**Officers' Assessment****Summary**

Existing Use	Detached Single Storey Dwelling on a Lot
Site Area	2693 square metres
Proposal	Use and Development of a Childcare Centre in a General Residential Zone
Site Cover	641.77 square metres (23.9%)
Permeability	1081.37 square metres (53.0%)
Zoning	General Residential Zone – Schedule 1
Overlays	Significant Landscape Overlay – Schedule 3 Design and Development Overlay – Schedule 1
Neighbourhood Character Precinct	Frankston South Precinct 8
Reason for Reporting to Council	Councillor/Public Interest

Background**Subject Site**

The subject site is irregular in shape and is located on the southern corner of Overport Road and Fontayne Court in Frankston South.

The site has front boundary with a width of 23.47 metres, rear boundary of 29.57 metres, corner splay of 8.61 metres, northern side boundary of 85.34 metres, southern boundary of 91.44 metres and an overall area of 2,685 square metres. A 2.44 metre wide Drainage and Sewerage easement extends along the rear eastern boundary of the site.

The site has a fall of approximately 4.5 metres from the south west corner of the site to the north east corner of the site.

The subject site currently contains a single storey dwelling, outbuilding, shipping container, scattered vegetation and has a single crossover located adjacent to Fontayne Court.

Locality

Surrounding development is characterised by an area of large houses with extensive grounds, in a rural bush setting. There is remnant bush vegetation in public reserves, roadside reserves and private gardens, including those adjoining Sweetwater Creek. House and garden designs are individualistic, but it is the rural bush landscape that unifies the character of the area. Open or farm fence style front boundary treatments assist in allowing the vegetation to 'flow' across individual properties.

The use and development of land abutting the subject site is summarised as follows:

North: Fontayne Court

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary**

South: Single Storey Brick dwelling

East: Single Storey Brick dwelling

West: Overport Road

Site History

Previous Planning Permit Application 100/2019/P which sought approval 'To use and develop the land for a child care centre in a General Residential Zone, to construct a building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1' was refused by Council on 15 August 2019 and was later subject to review by the Victorian Civil and Administrative Tribunal (P1934/2019) on 14 – 17 September 2020 whereby the decision of responsible authority was affirmed and it was determined that no permit was to be granted.

Proposal

The application seeks approval for the use and development of land for the purpose of a childcare centre at 137 Overport Road, Frankston South.

The proposed use is summarised as:

- The proposed hours of operation are Monday to Friday 6.30am to 6.30pm.
- The maximum number of children catered for is 95 and a maximum of 16 staff are proposed on the premises at any one time.

The proposed development is summarised as:

- The childcare centre is proposed to contain six (6) playrooms, kitchen, reception, meeting rooms, bathrooms, laundry and office. Outdoor play areas are to be located on along the sites western and southern boundaries.
- A minimum front setback of 17.895 metres is provided to Overport Road, 7.495 metres to Fontayne Court, 4.0 metres to the southern boundary (adjoining No. 139 Overport Road) and 33.545 metres to the eastern boundary (adjoining No. 16 Fontayne Court).
- Access is proposed to be provided via two new 3.0 metre wide crossovers located along the sites northern boundary adjoining Fontayne Court, providing access to a 21 space car park located on the eastern side of the building. Pedestrian access is also proposed to be provided off of Fontayne Court via new pathway adjoining the proposed north-western crossover.
- The building is proposed to have a maximum build height of 6.065 metres (when measured from the eastern elevation), a site coverage of 23.9% and site permeability of 53.0%.

The proposed impacts on vegetation are summarised as:

- There are 35 trees located on the site and along the shared boundary on adjacent properties considered in the arboricultural report.
- Five (5) trees are to be removed. These are trees 14, 15, 18, 33 and 34.
- The Tree Protection Zones (TPZ) of six (6) trees are proposed to be encroached upon by the proposed buildings and works. These are Trees 3, 5, 10, 12, 20 and 35.

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary****Referrals****Internal Referrals**

The application has been referred to the following Council Departments and the following summarised comments were received:

Traffic Engineer

- Traffic have reviewed the documents submitted for the proposed Childcare centre.
Clause 52.06 of Frankston Planning Scheme requires that 0.22 car spaces be provided to each child. This equate to 0.22 x 95 child = 20 car parking spaces. As 21 car spaces are provided this is satisfactory.
Driveway, access way and car park layout is satisfactory. Swept diagrams demonstrate that vehicles are able to enter and exit the site in a forward direction.
The traffic impact assessment report adequately analyses traffic generation and the subsequent impact on the local road network and this is deemed acceptable.
Traffic have no objection to the proposal in its current form.

Drainage Engineer

- No objection subject to inclusion of standard drainage conditions on any permit issued.

Waste Engineer

- No objection subject to inclusion of condition requiring a waste management plan.

Environment Officer

- No objection subject to inclusion of conditions on any permit issued.
The updated tree impact assessment is sound and the redesign to allow for protection of TPZ's is supported.
With the high number of neighbouring trees as well as street trees potentially impacted, a tree protection management plan (TPMP) will be required as a condition of permit.

Landscape Officer

- No objection subject to inclusion of conditions on any permit issued.
 - 12 Indigenous trees are proposed and 4 Exotic Fraxinus trees to be planted on the site. These species selection provides a good range of indigenous species and cultivars.
 - Coastal Tea tree and Melaleuca armillaris are proposed. Although native these trees have potential to be environmental weeds and should not be planted this close to the Frankston nature conservation reserve
 - Shrub and grass species selected are all cultivar specimens. Indigenous varieties would be better suited and should be used.
 - Existing weed trees Pittosporum must be removed and replaced
 - Synthetic lawn must not be used.

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary**

- Retaining wall heights and all surface finishes to be nominated
- The setback to the southern boundary is narrow at 4m. The existing vegetation on the neighbouring property acts as a buffer.

Urban Design

- No objection subject to inclusion of conditions on any permit issued.

The proposal has adopted a residential style which is generally in keeping with the surrounding context.

The proposal is considered to be generally appropriate in relation to the surrounding context.

External Referrals

The application was referred externally to the Department of Transport who do not objection to the application.

State and Local Planning Policy Frameworks

State Planning Policy Framework relevant to this application are summarised as follows:

- Clause 11 Settlement
- Clause 12 Environmental and Landscape Values
- Clause 13.05 Noise
- Clause 13.07 Amenity
- Clause 15.01 Built Environment
- Clause 17 Economic Development
- Clause 19.02-2 Education Facilities

Local Planning Policy Framework relevant to this application are summarised as follows:

- Clause 21.04 Settlement
- Clause 21.06 Environmental and Landscape Values
- Clause 21.10 Built Environment and Heritage
- Clause 22.04 Non Residential Uses in Residential Zones Policy
- Clause 22.08 Neighbourhood Character

Particular Provisions relevant to this application are summarised as follows:

- Clause 52.06 – Car Parking
- Clause 52.34 – Bicycle Facilities

Planning Scheme Controls

A Planning Permit is required pursuant to:

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary**

- Clause 32.08-2 – General Residential Zone of the Frankston Planning Scheme for use of land for the purpose of a childcare.
- Clause 32.08-9 – General Residential Zone of the Frankston Planning Scheme to construct a building or construct or carry out works for a use in Section 2.
- Clause 42.03-2 – Significant Landscape Overlay – Schedule 3 of the Frankston Planning Scheme to construct a building or carry out works within the Tree Protection Zone of a substantial tree.
- Clause 43.02-2 – Design and Development Overlay – Schedule 1 of the Frankston Planning Scheme to construct and carry out buildings and works.

Notification of Proposal

The grounds of objection are summarised as follows:

- Appropriateness of childcare centre use within Residential Zoning;
- Proposal consistency with Clause 22.04 (Non-Residential Uses in Residential Zone) of the Frankston Planning Scheme;
- Impacts on local traffic network/movement and car parking provision;
- Removal of vegetation from site and impacts upon adjoining property vegetation;
- Amenity Impacts (noise and light spill) resultant from use of land for the purpose of a childcare centre upon adjoining residential properties; and
- Waste management outcomes;

A Residents Discussion Meeting was not held due to the volume of objections received, however opportunity was made for interested parties to make verbal submissions to Council on 3 November, 2021.

Discussion**Previous Application**

As outlined above Previous Planning Permit Application 100/2019/P sought approval *'To use and develop the land for a child care centre in a General Residential Zone, to construct a building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 and to construct a building in a Design and Development Overlay Schedule 1'* was refused by Council on 15 August 2019 and was later subject to appeal before the VCAT (P1934/2019) on 14 – 17 September 2020 whereby the decision of responsible authority was affirmed and it was determined that no permit was to be granted.

The proposed application has been modified to respond to the issues raised the VCAT.

The changes to the proposal (summarised) are:

- The number of children proposed to be cared for on the site has been reduced from 116 to 95 children.
- The number of car spaces to be provided has been reduced from 25 to 21.
- The setback of the car park to Fontayne Court has been increased from 1.87 metres to 3.0 metres.
- The building has been altered in the following manner:

**11.1 239/2021/P - 137 Overport Road, Frankston South - Use and Development of a
Childcare Centre in a General Residential Zone****Executive Summary**

- The setback from Fontayne Court has been increased from 3.0 metres to 7.495 metres.
- The accessible ramp within the Fontayne Court setback has been removed (a platform lift is now proposed with this being located within the site).
- An elevated play area is proposed adjacent to part of the Fontayne Court frontage, with this area to be setback behind a retaining wall (located 1.495 metres from the road boundary) and the ground level battered down from the retaining wall to the boundary (and landscaped).
- The building footprint has been reduced from 693m² to 597.43m².

It is considered that these changes have appropriately addressed previous concerns outlined by Council and the Victorian Civil and Administrative Tribunal, as outlined below.

Use

In considering the previous application, the Victorian Civil and Administrative Tribunal (VCAT) observed in respect of the use of the land for a child care centre that:

29 The GRZ contemplates that child care centres are permissible uses and the purpose of the zone includes the allowance of educational and community uses.

30 Submissions were made that there is no evidence of demand for a child care centre in this general location.

31 Clause 22.04 of the scheme includes policy that seeks non-residential uses provide a focal point, such as clustering. The issue of whether this proposal formed a 'cluster' of non-residential uses occupied much 'air time' at the hearing.

32 It was Mr Milner's evidence that Overport Road has hosted more intense types of both residential and non-residential uses and that other care and schooling is clustered close by.

33 The council argued that it was the nature and intensity of the proposal in this location that warranted refusal, rather than the use in principle being of issue.

34 It is uncontroversial in this case that child care centres have been previously described as being appropriate in residential areas in principle in numerous previous Tribunal decisions dating back many years. Whilst the purpose of the GRZ referred to above also qualifies that such uses are to serve 'local needs', there is nothing about this proposed use that would indicate it will not serve local needs, at least to some extent.

35 I find the absence of a demonstrated need is not fatal to this application, particularly given there is a lack of policy guidance seeking that need ought be established.

36 I also find that the proposed use is acceptable in this location in principle.

37 Although I am not persuaded that the subject site is located so close to the primary school to form a cluster as clause 22.04 seeks, it is proximate to it such that there are some synergies between the two. It is conceivable that parents could have children at both the primary school and child care centre simultaneously to provide benefit in a locational sense such that drop off and pick to both could occur consecutively and without the need for multiple trips.

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However, the subject site is not abutting the school or any other non-residential use or activity centre that might be considered clustering.

38 Although clause 22.04 does not expressly state so, it appears to me that this policy seeks to encourage non-residential uses located close together in residential areas in order to limit their impacts on residential areas by concentrating their impacts in limited areas, rather than have them dispersed more randomly through residential areas.

39 In my view, I find the fact that the subject site would not form part of a cluster is not necessarily fatal to the application. This is because the policy seeking clustering of non-residential uses is not prescriptive or mandatory but is one of a number of relevant factors to take into account.

40 The fact that the subject site is in a residential area, located on a relatively major road, sited on a corner and relatively proximate to the school are positive factors that all weigh in favour of the site being an acceptable location for a child care centre.

41 However, such a location then demands an appropriate response to its context from both a built form and amenity perspective.

As VCAT has determined that the land is suitable 'in principle' for use as a Child Care Centre, it would be futile for Council to contend that the proposed use should be opposed on the basis that it is a non-residential use. The more relevant questions are as to whether the construction and/or use of the redesigned child care centre would still unreasonably impact upon the amenity of the area.

Development

As outlined above, this development has been amended from the one previously considered as part of Planning Permit Application 100/2019/P, by reducing building form, increasing setbacks and improving the landscaping response. It is considered these amendments have satisfactorily resolved the previous concerns of Council and the VCAT and the proposal is now compliant with the objectives of Clause 22.04 (Non-Residential Uses in Residential Zones), Clause 22.08 (Neighbourhood Character Policy), the Significant Landscape Overlay and the Design and Development Overlay as outlined below.

Clause 22.04 Non-Residential Uses in Residential Zones

This policy applies to land in a residential zone and to a range of uses, including medical centres, child care centres, display homes, restaurants, home based businesses, tourist and visitor accommodation and similar uses.

Clause 22.04-1 (Policy basis) states that

- Residential zones accommodate a range of non-residential uses that provide services to the local community.
- A strategy of the MSS is to ensure that non-residential uses are responsive to their residential setting and maintain appropriate standards of residential amenity.

Clause 22.04-2 (Objectives) states:

- To ensure that non-residential uses are appropriately located having regard to access and amenity considerations.
- To ensure that the scale of development is consistent with nearby housing.
- To reduce adverse amenity impacts on nearby housing.

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Clause 22.04-3 (Policy) states that it is policy that:

The built form of non-residential uses:

- Be of a domestic architectural character.
- Be essentially domestic in scale.
- Include low key advertising signs.
- Include features to reduce noise and loss of privacy and to enhance the appearance of development, including landscaping, screening, acoustic fencing and the siting of buildings and works, including car parking, that responds to surrounding housing and the streetscape.

The proposed development has been referred to Council's Urban Designer whom has found that the proposal is of a domestic architectural character and essentially domestic in scale as per policy outlined above, stating:

- *The proposal has adopted a residential style which is generally in keeping with the surrounding context.*
- *The proposal is considered to be generally appropriate in relation to the surrounding context.*
- *Prominence of car parking is suitably addressed through landscaping.*

Notwithstanding the above, Council's Urban Designer did express some concern with the proposals interface to the adjoining property to the south and has recommended a break in the roof form located centrally within the development along with the provision of skylights, which will be included as a condition of permit

Neighbourhood Character and Design Response

Council's Neighbourhood Character Policy (Clause 22.08) seeks to ensure development is responsive to the key characteristics that make up the preferred character of each precinct. The subject site is located within the Frankston South 8 (FS8) Neighbourhood Character precinct where the preferred neighbourhood character statement is:

"The remnant bush landscape will be maintained, spaciousness of the area and its relationship to the Sweetwater Creek environs will be strengthened."

Objectives to be achieved include:

Objective: To maintain and strengthen the rural bush landscape and the relationship to the qualities of the Sweetwater Creek environs. To encourage the retention and planting of indigenous vegetation.

A concept Landscape Plan has been submitted as part of the application which has been reviewed by Council's Environment Department and is deemed satisfactory. The plan has been referred to Council's Landscape Advisor whom has stated that the species selection provides a good range of indigenous species and cultivars – however synthetic lawn must not be used – a requirement to modify the proposal is recommended as a condition of permit.

Objective: To reflect the existing rhythm of dwelling spacing.

The proposed building has provided for an increased setback to Fontayne Court and the southern and eastern boundaries when compared to the previous design. These

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changes have allowed for more meaningful landscaping opportunities to occur throughout the site. It is therefore considered the proposal now adequately reflects the rhythm of existing dwelling spacing within the area that predominately provide large setbacks from the street frontage that are dominated by vegetation.

Objective: To ensure that buildings and extensions do not dominate the streetscape and wider landscape setting.

It is considered that through increased setbacks from and landscaping along Fontayne Court the proposal will not dominate the streetscape and wider landscape setting.

Objective: To minimise site disturbance and impact of the building on the landscape.

The proposal has been designed to follow the contours of the land by providing a varied finish floor level. This limits the extent of excavation that is required to minimise site disturbance.

Objective: To maintain and enhance the continuous flow of vegetation across the landscape.

The proposed landscape plan has been reviewed by Council's Landscape advisor whom has supported the proposal and found that it will maintain and enhance the flow of vegetation across the landscape.

Objective: To ensure that adequate space is available on site for the retention and planting of vegetation.

The proposed landscape plan has been reviewed by Council's Landscape advisor whom has supported the proposal and found that there is adequate space available for the retention and planting of new vegetation.

Objective: To enhance the residential interface with the creek environment on sites adjacent to the creek.

The site does not adjoin sweetwater creek and therefore it is considered that this objective is not applicable.

Significant Landscape Overlay – Schedule 3

A Planning Permit is required under Clause 42.03-2 to undertake buildings and works within the Tree Protection Zones of substantial trees. The relevant decision guidelines are as follows:

- Demonstration of the avoidance hierarchy (avoid, minimise, mitigate principles) in relation to substantial trees on a site.
- Whether the removal of substantial trees including for defensible space has been avoided or minimised having regard to the bushfire risk and other available siting options.
- The impact of the proposal on the visual landscape or biological values of the area.
- The extent, location and species to be used in any proposed replanting, with preference given to indigenous plants and within the appropriate Ecological Vegetation Class when appropriate.
- The impact of development on soil stability.
- Whether alternative siting, design or screening is appropriate to reduce the visual impact of development.

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- The guidelines and principles of AS4970-2009 – Protection of Trees on Development Sites.

The proposal requires the removal of seven (8) trees which all are exempt from requiring planning permission to be removed. Trees 8, 9, 14 and 15 are considered weed species, tree(s) 33 and 34 has a truck circumferences less than 0.5 metres and tree 18 and is exempt under Clause 52.12.

A planning permit is required for encroachment of trees 3, 5, 10, 17, 20 and 32. It is submitted that trees could be retained through appropriate tree protection management and modifications to ensure relatively minor encroachments.

The application was referred to Council's Environment Department who has reviewed the proposal and supported it stating, '*the updated tree impact assessment was sound and the redesign is supported with the high number of neighbouring trees as well as street trees, a TPMP will be required as a condition of permit*'.

Design and Development Overlay – Schedule 1

A Planning Permit is required under Clause 43.02-2 as there is an existing dwelling on the lot, buildings and works are proposed within 7.5 metres of a road frontage. The relevant decision guidelines for this proposal are as follows:

- The appropriateness of any subdivision, building or works having regard to land capability, including land form, slope, drainage, stormwater flows and the presence of vegetation.
- The extent to which the proposed development meets the objectives and design responses contained in the relevant Neighbourhood Character Study Character Statement.

As outlined above, the proposal is considered consistent with the objectives and design responses contained within the Neighbourhood Character Study and it is considered to be representational and consistent with residential development layout and design of the surrounding area.

The proposed development seeks to provide for a moderate site coverage of 23% and site permeability of 53%, both of which exceed minimum requirements should the application be required to be considered under ResCode Standards.

As such and in consideration of the above, the proposal is considered to be consistent with the objectives of the Design and Development Overlay – Schedule 1.

Car Parking

Car parking requirements are specified at Clause 52.06 of the Frankston Planning Scheme. Child Care Centres require 0.22 car parking spaces to each child to be cared for on site.

As there proposal seeks approval for a maximum patronage of ninety-five (95) children, a total of 20 car parking spaces is required, with the site to provide for a total of 21 spaces and therefore compliant with Clause 52.06 of the Frankston Planning Scheme.

It is also noted, the proposal complies with the Car Parking Design Standards of Clause 52.06-9 in regards to matters like site vehicular site lines, gradients and parking space dimensions.

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The amended design is considered to have responded appropriately to the concerns expressed by Council and the VCAT in reference to the previous proposal by reducing building scale, increasing setbacks and improving the landscaping outcome. A reduction in intensity of the use is also now proposed, which should also somewhat reduce the potential for amenity impacts to neighbours.

Recommendation (Director Community DevelopmentCommunities)

That Council resolves to issue a Notice of Decision to Grant a Planning Permit in respect to Planning Permit Application number 239/2021/P for Use and Development of a Childcare Centre at 137 Overport Road, Frankston South, subject to the following conditions:

Plans

1. Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be substantially in accordance with the plans submitted with the application (or some other specified plan) but modified to show:
 - a) All trees growing on the site and on the adjoining properties within 3m of the boundaries must be clearly illustrated on all relevant plans to demonstrate canopy width, trunk location and clearly labelled in accordance with the Arboricultural Impact Assessment Report prepared by All Trees Consulting Services Pty Ltd dated 30 August 2021 (Amendment 2) and clearly state whether the tree is to be retained or removed.
 - b) The Tree Protection Zone and Structural Root Zone for all trees to be retained and the tree protection fence/ground protection locations must be illustrated on all relevant plans.
 - c) The proposed 1.5 metre concrete footpath shown along the frontage to Fontayne Court to be constructed above grade and of permeable material within the Tree Protection Zones of Trees 3, 4 and 5.
 - d) The removal of environmental weeds tree 8 and 9 *Pittosporum undulatum*.
 - e) The finished surface levels of all external play areas.
 - f) Provision of external storage shed to be located outside the TPZ of existing trees.
 - g) A break up of roof form so as to not provide for one-continuous roof formation when viewed from southern boundary.
 - h) A Landscape Plan in accordance with Condition 3.
 - i) Tree Protection noted in accordance with Condition 7 on all relevant plans.
 - j) A Waste Management Plan in accordance with Condition 15.

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- k) A Construction and Environment Management Plan in accordance with Condition 17.
- l) Location of any mechanical equipment in accordance with Condition 18.
- m) Location of outdoor lighting in accordance with Condition 19.
- n) The proposed 2.0 metre high acoustic fence to extend along the length of the southern boundary and comply with the requirements of Condition 21.

No Alterations

- 2. The use and/or development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Landscape Plans

- 3. Before the commencement of buildings and works, a the landscape plan prepared by Package Landscapes Australia dated 08/07/21 Revision A, must be submitted to and approved by the Responsible Authority showing the following amendments:
 - a) Any changes to the development plans;
 - b) Removal of Tree 8 and 9 *Pittosporum undulatum*;
 - c) A survey (including botanical names) of all existing vegetation on the site and those located within three (3) metres of the boundary of the site on adjoining properties, accurately illustrated to represent canopy width and labelled with botanical name, height and whether the tree is proposed to be retained and/or removed;
 - d) The delineation and details of surface finishes, features and retaining wall;
 - e) Adequate planting densities (e.g.: plants with a mature width of 1 metre, planted at 1 metre intervals);
 - f) All existing environmental weed species are to be removed from the site and environmental and noxious weeds found in the 'Sustainable Gardening in Frankston City' (2018) booklet are not to be planted;
 - g) An alternative species selected for *Melaleuca armillaris* and *Leptospermum laevigatum* which can be environmental weeds in this location;
 - h) Deletion of synthetic grass;
 - i) The provision of notes on the landscape plan regarding site preparation, including in-ground irrigation system to be provided to all landscaped areas, removal of all weeds, proposed mulch, soil types and thickness, subsoil preparation and any specific maintenance requirements;
 - j) All tree stock used must be in accordance with AS2303-2015 Tree stock for Landscape Use.

Prior to Occupation

- 4. The landscaping as shown on the endorsed landscape plan must be carried out and completed to the satisfaction of the Responsible Authority before the occupation of the development and/or commencement of the use or at such later date as is approved by the Responsible Authority in writing.

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5. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the Responsible Authority, including that any dead, diseased or damaged trees are to be replaced.

Tree Protection

6. A Tree Protection Management Plan (TPMP) prepared in accordance with Frankston City Council's 'Arboricultural Report Writing Guide' must be submitted by a qualified and experienced arborist. The TPMP must sequentially outline all specific protection requirements for all neighbouring trees.

The TPMP must be approved by the Responsible Authority prior to the commencement of any works (including demolition, levelling / site scrapes, excavations, tree removal, deliveries and / or temporary buildings).

The TPMP must be in accordance with the Australian Standard AS4970: 2009 Protection of Trees on Development Sites and detail all relevant measures to ensure that the trees remain healthy and viable during and following construction:

- a) A site plan showing tree protection zones (TPZ), structural root zones (SRZ) and the alignments of tree protection fencing and ground protection systems.
 - b) Restricted and prohibited activities within TPZs.
 - c) How the existing natural ground level within the TPZ portions of neighbouring trees are to be protected and maintained.
 - d) Key supervision and monitoring stages by the project arborist of the development including pre-demolition, pre-construction and post construction stages.
 - e) Details & management of any TPZ encroachments including installation of root sensitive footings and operation of machinery.
 - f) Requirements for formalised ground protection where tree protection fencing is impractical.
 - g) Requirement and management of any canopy and or root pruning.
 - h) Methods for installation of services and landscaping within the TPZs.
 - i) Final Certification of Tree protection template. The Final Certification Report Template as required in the Tree Protection Management Plan must be completed and submitted to the satisfaction of the Responsible Authority before the occupation of the development and / or commencement of the use or at such later date as is approved by the Responsible Authority in writing.
7. Tree protection must be carried out in accordance with the Australian Standard AS 4970-2009 Protection of trees on development sites and the endorsed Tree protection Plan to the satisfaction of the Responsible Authority.

Drainage & Engineering

8. Provision of a Stormwater Detention System with a volume capable of retarding the 10 year ARI flow from the development site back to a 5 year ARI pre-development value to the satisfaction of the Responsible Authority.
9. Prior to commencement of development construction detailed design plans and drainage computations of the internal stormwater drainage system including the

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method of connection to the existing Council drainage infrastructure are to be submitted and approved to the satisfaction of the Responsible Authority.

10. Water Sensitive Urban Design principles (WSUD) are to be incorporated into the drainage design, which may include but not be limited to the following components or a combination thereof:
 - On-site stormwater detention and rainwater tanks.
 - Soil percolation
 - Stormwater harvesting and Re-use of stormwater for garden watering, toilet flushing, etc.
 - On-site 'bio-treatment' to reduce dissolved contaminants and suspended solids.
11. Vehicle crossings shall be constructed to Frankston City Council's standards and specifications to the satisfaction of the Responsible Authority.
12. All disused vehicle crossings shall be removed and the area reinstated to kerb and channel and landscaped to the satisfaction of the Responsible Authority.
13. Where the development involves work on or access to Council controlled land including roads, reserves and right of way, the owner, operator and their agents under this permit must at all times take adequate precautions to maintain works to the highest public safety standards, to the satisfaction of the Responsible Authority.
14. Precautions must include, appropriate signage to AS 1743 Road Works Signing Code of Practice, the provision of adequate barricading of works, including trenches of Service Authorities and any other road openings, sufficient to ensure public safety.
15. All relevant permits must be obtained from Council for works within the existing road reserves, in addition to the planning permit.

Waste Management

16. Before the development starts, a waste management plan (WMP) prepared by a suitably qualified person and to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the WMP will be endorsed and form part of this permit. The plan must detail waste collection must be undertaken by private contractor, time and frequency of garbage collection, all to the satisfaction of the Responsible Authority.
17. All waste collection and deliveries may only take place between the following hours:
 - 7am to 7pm, Monday to Friday; and
 - 8am to 1pm, Saturday.
18. All waste collection must be undertaken in accordance with the EPA Victoria Publication 1254 Noise Control Guidelines.

Construction Management Plan

19. Prior to the commencement of any stage of the development a Construction Management Plan must be submitted to and approved by the Responsible

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Authority. When approved the plan will be endorsed to form part of the permit. Any plans submitted must be consistent with all other documents approved as part of this permit. The information must be drawn to scale with dimensions and three copies must be provided. The Plan is to include details of the following:

- a) Contact Numbers of responsible owner/contractor including emergency/24 hour mobile contact details.
- b) Identification of possible environmental risks associated with development works.
- c) Response measures and monitoring systems to minimise identified environmental risks, including but not limited to creek protection, vegetation protection, runoff, erosion, dust, litter, noise and light.
- d) Location and specifications of sediment control devices on/off site.
- e) Location and specification of surface water drainage controls.
- f) Proposed drainage lines and flow control measures.
- g) Location and specifications of fencing for the protection of trees and/or vegetation as required by the permit.
- h) Location of all stockpiles and storage of building materials.
- i) Location of parking for site workers and any temporary buildings or facilities.
- j) Details to demonstrate compliance with relevant EPA guidelines.
- k) Target of recycling and re-using a minimum of 80% of construction and demolition waste by weight.
- l) Hours during which construction activity will take place.

Urban Design

20. Air-conditioning plant, compressors and exhaust fans must be located so as to minimise adverse amenity impacts on abutting and nearby residential properties, to the satisfaction of the Responsible Authority.
21. Outdoor lighting, external sign lighting and building illumination must at all times be designed, baffled and located to the satisfaction of the Responsible Authority to prevent any adverse effect on adjoining land.
22. All fences must be maintained in sound condition, to the satisfaction of the Responsible Authority.

Acoustic Fencing

23. Before the use allowed by this permit starts, an acoustic fence must be erected along the southern and eastern boundaries where it adjoins residential properties. The minimum height must be 2.0 metres above natural ground level. The details of the design and acoustic qualities of the fence must be to the satisfaction of the Responsible Authority and must demonstrate achievement of noise attenuation measures and limits required in the State Environment Protection Policy (Control of Noise from Commerce, Industry and Trade) No. N-1, or superseding legislation.

Number of Children

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24. No more than 95 children may be present on the premises at any one time.

Hours of Operation

25. The use may only operate only between the hours of 6:30am to 6:30pm (Monday to Friday).

Amenity

26. The amenity of the area must not be detrimentally affected by the development or use including through the:
- a) Transport of materials, goods or commodities to or from the land.
 - b) Appearance of any building, works or materials.
 - c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil.
 - d) Presence of vermin.
27. Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Policy (Control of Music Noise from Public Premises), No. N-2 and the State Environment Protection Policy (Control of Industry, Commerce and Trade), No. N-1, or superseding legislation.
28. Any form of public address system or sound amplification equipment used on the premises must not be audible beyond or outside the premises.

Satisfactorily Completed

29. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.

Permit Expiry

30. This permit will expire if one of the following circumstances applies:
- The development is not started within two (2) years of the date of this permit.
 - The development is not completed within four (4) years of the issued date of this permit.
 - The use is not commenced within two (2) years of the date of this permit.
 - The use is discontinued for a period of two (2) years.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes

- A. Any request for an extension of time, or variation/amendment of this permit must be lodged with the relevant fee.
- B. Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Frankston City Council's Infrastructure Department.
- C. Any request for time extension of this Permit shall be lodged with the relevant

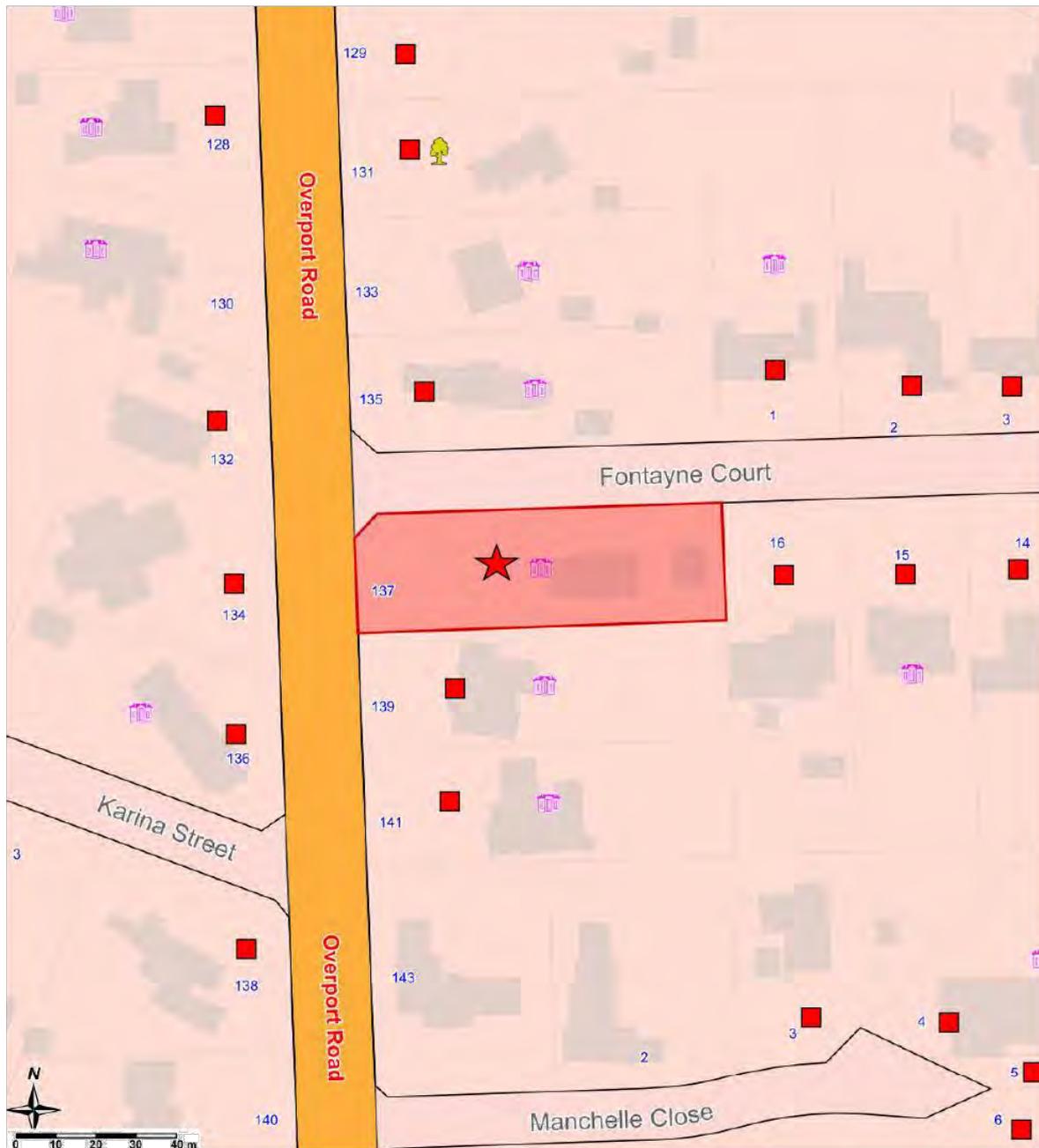
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administration fee at the time the request is made. Pursuant to Section 69 of the Planning and Environment Act 1987 the Responsible Authority may extend the periods referred to if a request is made in writing within the following prescribed timeframes:

- a. Before or within 6 months after the permit expiry date, where the use or development allowed by the permit has not yet started;
- b. Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Planning Application 239/2021/P – 137 Overport Rd Frankston South
 Subject site ★ Objectors (not all shown) ■



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Planning Application 239/2021/P – 137 Overport Rd Frankston South
Subject site ★



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Scale: 1:1046

Date Printed: 27/10/2021

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Issued by: Leah Horne



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GENERAL NOTES

ADVERTISED PLAN

PROPOSED CHILDCARE CENTER at 137 OVERPORT ROAD, FRANKSTON SOUTH, VIC 3199 LOT # 7 / LP56290

ALL MATERIALS & WORK PRACTICES SHALL COMPLY WITH (BUT NOT LIMITED TO) THE BUILDING REGULATIONS 2018 THE BUILDING CODE OF AUSTRALIA AND ALL RELEVANT AND CURRENT AUSTRALIAN STANDARDS AS AMENDED.

A 17 216 - 2016 GLASS IN BUILDINGS - DETECTION AND INSTALLATION DESIGN AND INSTALLATION OF SHEET ROCK AND WALL COATING

A 17 264 - 1997 PART 3 METAL
A 17 262 - 1997 PART 2 CORRUGATED BERE - REINFORCED
A 17 262 - 1997 PART 3 PLASTIC

A 17 1604 - 2010 RESIDENTIAL TIMBER FRAMED CONSTRUCTION
A 17 1896 - 1996 INSTALLATION OF PARTICLE BOARD FLOORING
A 17 2049 - 2004 ROOF TILES

A 17 2050 - 2002 INSTALLATION OF ROOF TILES
A 17 2870 - 2010 RESIDENTIAL SLABS AND FOOTING
A 17 2541 - 1995 DAMP PROOF COURSE AND FLASHING

A 17 3000 - 1995 NATIONAL PLUMBING AND DRAINAGE CODE
A 17 3046 - PART 3.2 SOUP WATER DRAINAGE - ACCEPTABLE SOLUTIONS
A 17 3600 - 2009 CONCRETE STRUCTURES

A 17 3650 - 2000 TERNITE MANAGEMENT
A 17 3700 - 2001 MASONRY IN BUILDINGS
A 17 3740 - 2010 WATERPROOFING OF WET AREAS IN RESIDENTIAL BUILDING
A 17 3786 - 1993 SMOKE ALARMS
A 17 4100 - 1998 STEEL STRUCTURES

THESE DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL RELEVANT STRUCTURAL AND ALL OTHER CONSULTANTS DRAWING DETAILS AND WITH ANY OTHER WRITTEN INSTRUCTIONS ISSUED IN THE COURSE OF THE CONTRACT.

REFER ENGINEERING DRAWING FOR STRUCTURAL DETAILS AND BEAM SAYOUTS.

ALL DIMENSIONS ARE TO BE CONFIRMED ON SITE BY OWNER AND BUILDER PRIOR TO COMMENCEMENT OF CONSTRUCTION.

WATERPROOFING OF WET AREAS BEING BATHROOM SHOWERS, SHOWER ROOMS, LAUNDRY, SANITARY COMPARTMENTS AND THE LIKE SHALL BE PROVIDED IN ACCORDANCE WITH A 17 3740 - 2010 WATERPROOFING OF WET AREAS WITHIN RESIDENTIAL BUILDINGS.

SMOKE ALARMS TO BE INSTALLED WITHIN 1500mm OF BEDROOMS.

NO POSITION OF GARAGE TO ENDOURCH FROM PROPERTY BOUNDARY LINE.

CORNICES TO BE SET BACK ON SITE BY A MINIMUM OF 2000mm.

SITE LEVEL TO BE VERIFIED PRIOR TO EXCAVATION WORKS.

SWD TO BE VERIFIED ON SITE.
ALL STORM WATER TO BE GIVEN LEGAL POINT OF DISCHARGE OR THE RELEVANT AUTHORIZED APPROVAL.

WHERE THE BUILDING IS CLASSIFIED AS TO BE LOCATED IN A PERMITE ZONE AREA THE AREA TO UNDERGO ASSESSMENT AND REQUIREMENTS TO BE TREATED AGAINST CORROSION ATTACKS.

ALL DESIGN INFORMATION SUPPLIED BY OTHERS, WHERE OBSERVED TO BE IN ANY BREACH OF COPYRIGHT THAT MAY HAVE BEEN INFRINGED.

THESE PLANS HAVE BEEN PREPARED FOR THE EXCLUSIVE USE BY THE CLIENT OR PARTNER DESIGN OR THE PURPOSE EXPRESSLY NOTICED TO THE DESIGNER ANY OTHER PERSON WHO USES OR REDESIGN THESE PLANS WITHOUT THE DESIGNER'S WRITTEN CONSENT DOES SO AT THEIR OWN RISK AND NO RESPONSIBILITY IS ACCEPTED BY THE DESIGNER FOR SUCH USE AND ON REUSE.

EXCAVATIONS TO BE MINIMUM 600mm AWAY FROM TITLE BOUNDARY AND A MINIMUM 1000mm AWAY FROM RESIDENCE. IF APPROACHED A RETAINING WALL MAY BE NECESSARY.

THE BUILDER SHALL TAKE ALL STEPS NECESSARY TO ENSURE THE STABILITY AND GENERAL WATER TIGHTNESS OF ALL NEW AND/OR EXISTING STRUCTURES DURING ALL WORKS.

THE BUILDER AND SUB CONTRACTORS SHALL CHECK AND VERIFY ALL DIMENSIONS, STRAIGHTNESS, LEVELS AND SPECIFICATION AGAINST ALL OTHER RELEVANT DOCUMENTATION PRIOR TO THE COMMENCEMENT OF ANY WORK REPORT ALL DISCREPANCIES TO THE OFFICE OF ENGINEERING.

THE BUILDER AND SUB CONTRACTORS SHALL ENSURE THAT ALL STORM WATER DRAINS, SEWER PIPES AND THE LIKE ARE LOCATED AT A SUFFICIENT DISTANCE FROM ANY BUILDING FOOTING AND/OR SLAB EDGE BEAMS SO AS TO PREVENT GENERAL MOISTURE PENETRATION, DAMPNESS, WEAKENING AND DISMEMBERING OF ANY BUILDING AND ITS FINISHING SYSTEM.

SAFETY GOULDING TO BE USED IN THE FOLLOWING CASES:

- (i) ALL ROOMS WITHIN 1500mm VERTICAL OF FLOOR LEVEL.
- (ii) BATHROOMS WITHIN 1500mm VERTICAL FROM BATH BASE WITHIN 500mm HORIZONTAL FROM BATH TOWER TO SHOWER DOORS, SHOWER SCREENS AND BATH ENCLOSURES.
- (iii) LAUNDRY WITHIN 1200mm VERTICAL FROM FLOOR LEVEL AND DRAWING SCREENS HORIZONTAL FROM ALL DOORS.
- (iv) DOORWAY WITHIN 200mm HORIZONTAL FROM ALL DOORS.
- (v) ELEVATOR - AS PER VITTS & GRADE SAFETY GLASS AS PER BCA 2014.

FIGURED DIMENSIONS TAKE PRECEDENCE OVER SCHEMATIC DIMENSION.

LIFE CLASSIFICATION CLASS AS PERSONAL TEST.

WHERE THE CLASS B BEYOND STORM WATER LINE AND TO A MINIMUM GRADE OF 1% AND CONNECTED TO THE LEGAL POINT OF DISCHARGE. PROVIDE INSPECTION OPENINGS AT 500mm C/C AND AT EACH CHANGE OF DIRECTION.

- THE COVER TO UNDERGROUND STORM WATER DRAINS SHALL BE NOT LESS THAN:
 - 600mm UNDER SOIL
 - 50mm UNDER PAVED OR CONCRETE AREAS
 - 200mm UNDER IN - RECESSED CARPETS OR PAVED.

- STEP SIZES (OTHER THAN FOR SPIRAL STAIRS) TO BE:
 - RISER: 150mm MAXIMUM AND 125mm MINIMUM
 - TREAD: 255mm MAXIMUM AND 240mm MINIMUM
 - STAIRS: 225mm MAXIMUM AND 200mm MINIMUM
 - 225mm MAXIMUM GAP TO OPEN TREADS

ALL TREADS, LANDINGS AND THE LIKE TO HAVE NON-SLIP SURFACES OR SUITABLE NON-SLIP STRIP NEAR EDGE OF TREADS.

- PROVIDE BALUSTRADE WHERE CHANGE IN LEVEL EXCEEDS 1000mm ABOVE THE SURFACE. BOTH RAMPING, RAMP AND OR TREADS. BALUSTRADES OTHER THAN TENSIONED WIRE BALUSTRADES TO BE:
 - 1000mm MIN ABOVE FINISHED SURFACE LEVEL OF BALUSTRADE LANDINGS TO THE LIKE AND
 - 850mm MIN ABOVE FINISHED SURFACE LEVEL OF CHANGING OF GABLE AND
 - VERTICAL WITH A 125mm MAXIMUM GAP BETWEEN ARE.
 - AND HORIZONTAL ELEMENT WITHIN THE BALUSTRADE BETWEEN 500mm AND 1000mm ABOVE THE FLOOR MUST FACILITATE CLIMBING WHERE CHANGE IN LEVEL EXCEEDS 1000mm ABOVE THE SURFACE BENEATH RAMPING, RAMP AND OR TREADS.

DRAWING SCHEDULE

NO.	DESCRIPTION	DATE
1	COVER SHEET	2021/11/15
2	GENERAL NOTES	2021/11/15
3	FOUNDATION PLAN	2021/11/15
4	FLOOR PLAN	2021/11/15
5	ELEVATIONS	2021/11/15
6	SECTION	2021/11/15
7	DETAILS	2021/11/15
8	ASSEMBLY DRAWING	2021/11/15

All drawings shall be prepared in the metric system unless otherwise indicated.
The Engineer's responsibility is limited to the design of the structure and shall not extend to the construction of the structure or to the safety of the structure.
The Engineer shall not be responsible for the design of the structure or for the safety of the structure.
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The Engineer shall not be responsible for the design of the structure or for the safety of the structure.

PROPOSED CHILDCARE CENTER
137 OVERPORT ROAD, FRANKSTON SOUTH
VIC 3199 LOT # 7 / LP56290

AS1 REAL ESTATE

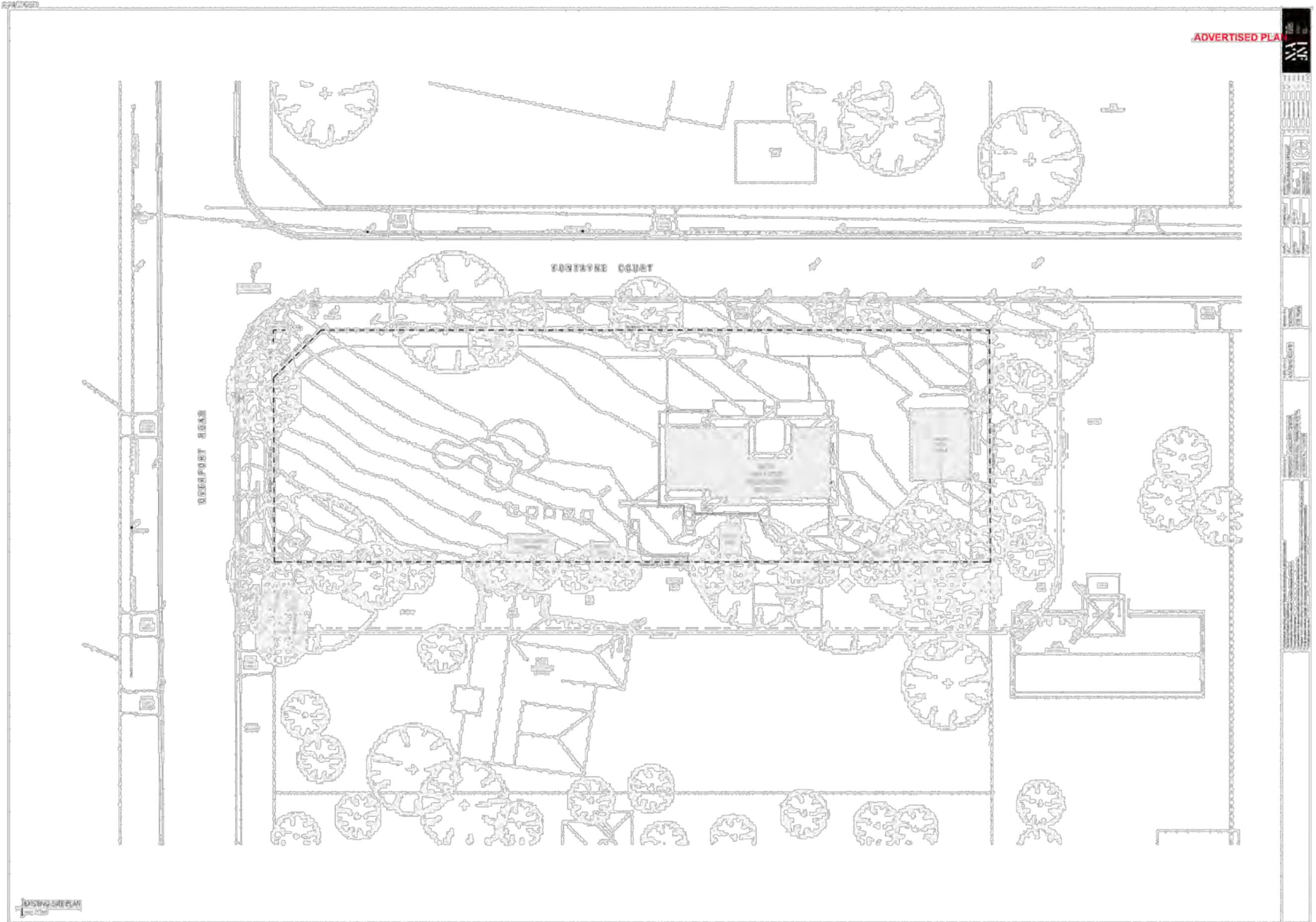
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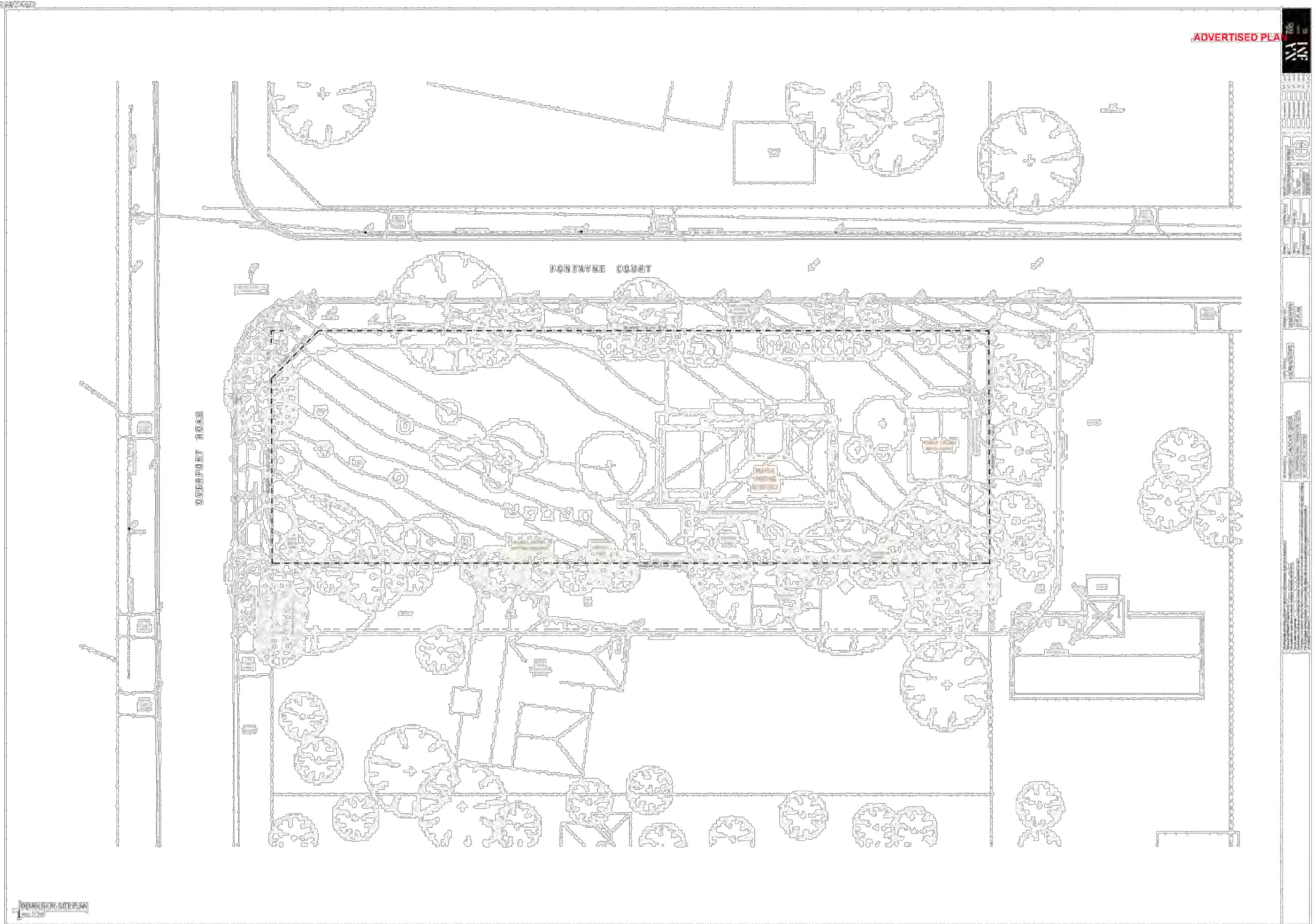
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OVERPORT ROAD
FRANKSTON SOUTH
VIC 3199

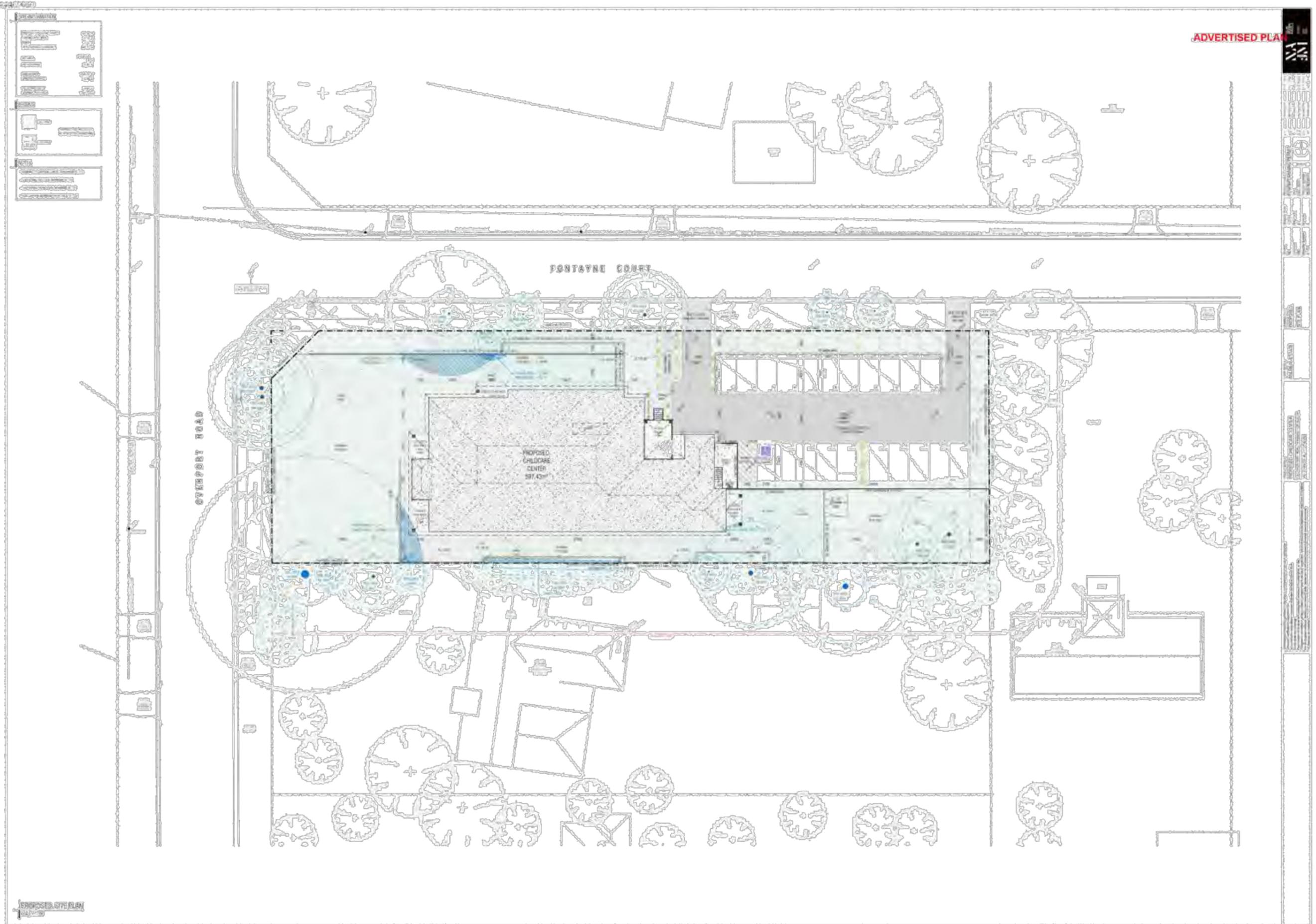
CHAMBERLAIN
5/500
FIELD RD
WID
MELBOURNE
VIC 3003

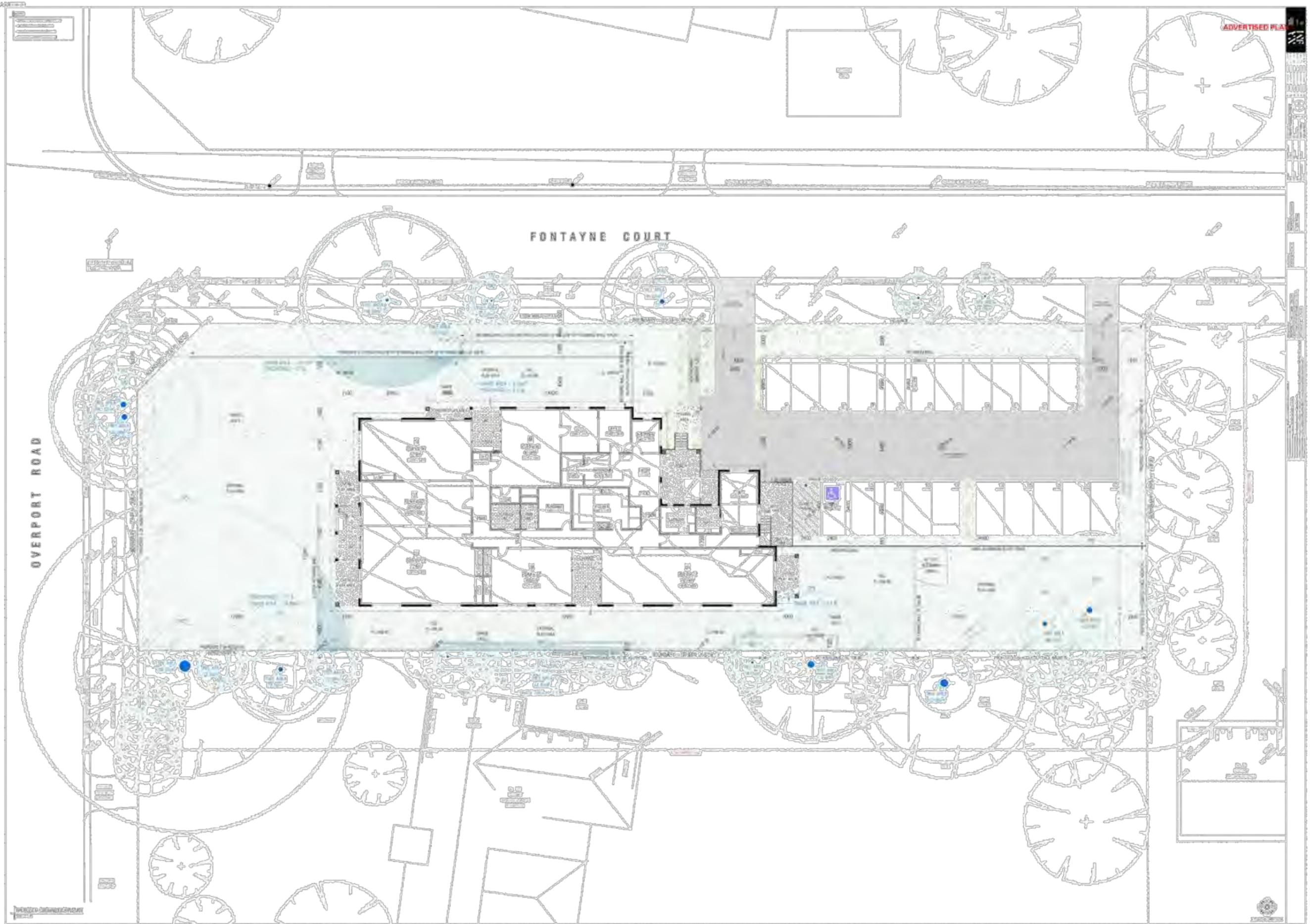
PROJECT NO. 2021/11/15

TOWN PLANNING PERMIT









FINISHED MATERIALS (PROPOSED)

- 1. BRICK (RED)
- 2. BRICK (WHITE)
- 3. BRICK (YELLOW)
- 4. BRICK (BLACK)
- 5. BRICK (GREY)
- 6. BRICK (BROWN)
- 7. BRICK (TAN)
- 8. BRICK (DARK GREY)
- 9. BRICK (LIGHT GREY)
- 10. BRICK (DARK BROWN)
- 11. BRICK (MIXED)
- 12. BRICK (RANDOM)
- 13. BRICK (RANDOM)
- 14. BRICK (RANDOM)
- 15. BRICK (RANDOM)
- 16. BRICK (RANDOM)
- 17. BRICK (RANDOM)
- 18. BRICK (RANDOM)
- 19. BRICK (RANDOM)
- 20. BRICK (RANDOM)

ADVERTISED PLAN

PROPOSED ELEVATION 1 (EAST)

PROPOSED ELEVATION 2 (SOUTH)

PROPOSED ELEVATION 3 (WEST)

PROPOSED ELEVATION 4 (NORTH)

TOWN PLANNING PERMIT

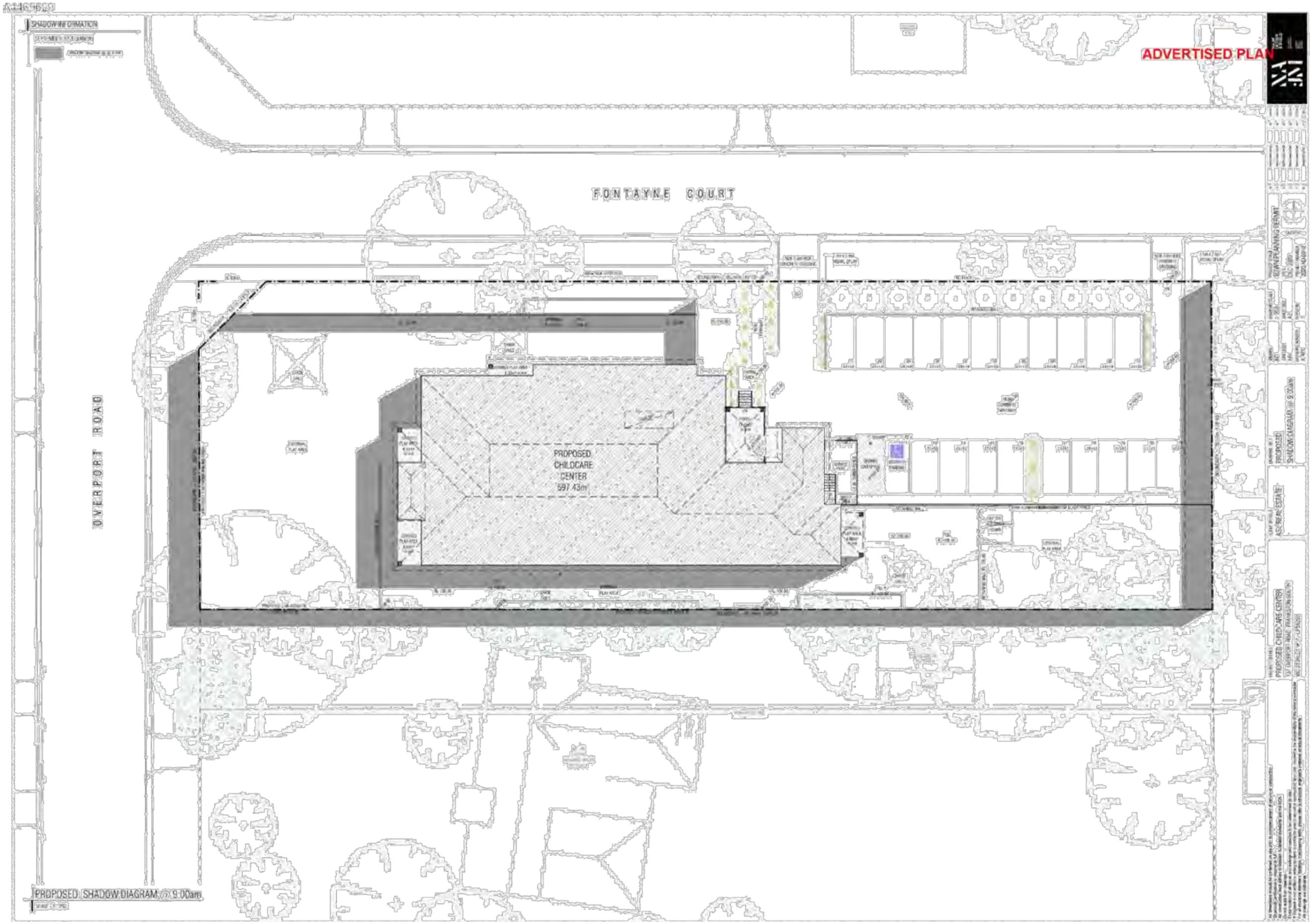
PROPOSED ELEVATIONS

AS-BUILT DETAILS

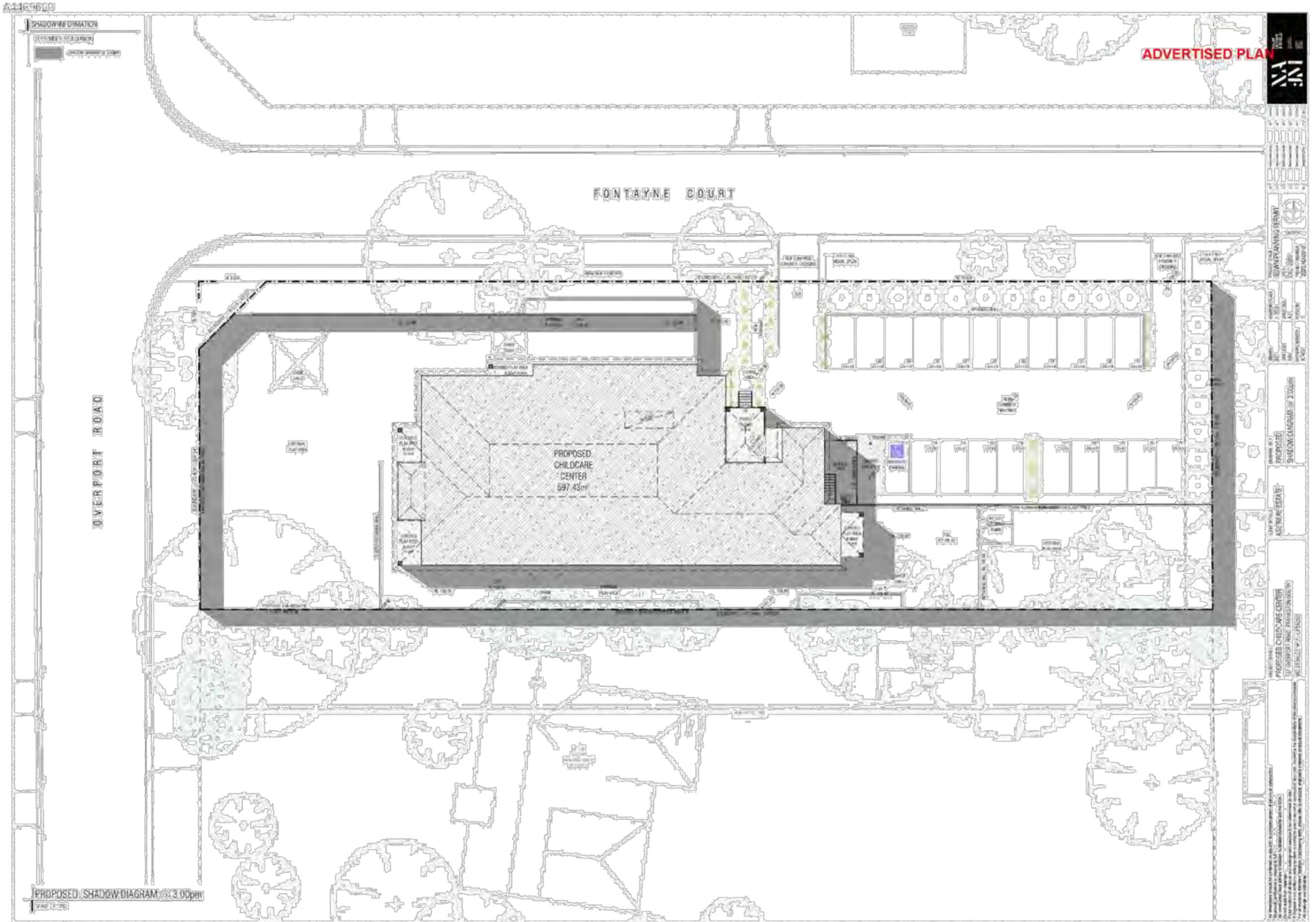
PROPOSED CHURCH CARE CENTER

37 Dufferin Street, Hamilton, Ontario

McTheisen Architects



PROPOSED SHADOW DIAGRAM @ 9:00am



ADVERTISED PLAN

FONTAYNE COURT

OVERPORT ROAD

PROPOSED
CHILDCARE
CENTER
597.43m²

PROPOSED SHADOW DIAGRAM @ 3.00pm



PROJECT INFORMATION
PROJECT NAME: PROPOSED CHILDCARE CENTER
PROJECT ADDRESS: 157 OVERPORT ROAD, HILLSBOROUGH
PROJECT NUMBER: 157/2021/17/1/3000
DATE: 15/11/2021
DRAWN BY: [Name]
CHECKED BY: [Name]
SCALE: 1:300
SHEET NUMBER: 33

FINISHED MATERIALS (PROPOSED)

- 1. BRICKWORK
- 2. CONCRETE
- 3. STONE
- 4. METAL CLADDING
- 5. GLASS
- 6. TIMBER
- 7. PLASTER
- 8. TERRAZZO
- 9. POLISHED CONCRETE
- 10. SLATE
- 11. TERRAZZO
- 12. POLISHED CONCRETE
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- 97. SLATE
- 98. TERRAZZO
- 99. POLISHED CONCRETE
- 100. SLATE

ADVERTISED PLAN

PROPOSED ELEVATION 1 (EAST)

PROPOSED ELEVATION 2 (SOUTH)

PROPOSED ELEVATION 3 (WEST)

PROPOSED ELEVATION 4 (NORTH)

TOWN PLANNING REPORT

PROPOSED ELEVATIONS WITH FENCE

AS PER PLAN

PROPOSED CARCARE CENTRE

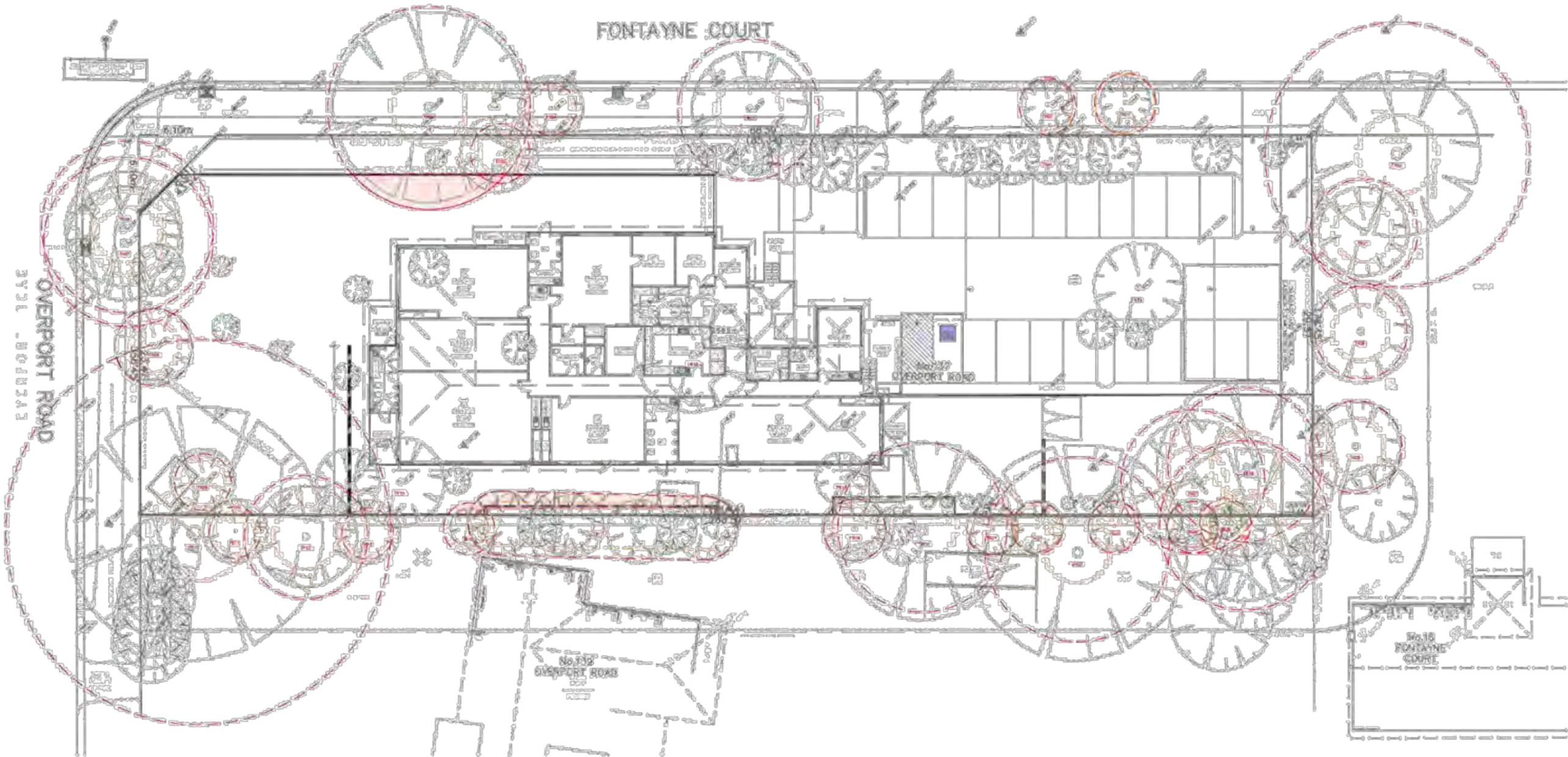
27 DUNDAS STREET WEST

MUNICIPALITY OF WINDSOR

NOVEMBER 2021

- 1. THE FOLLOWING ARE NOT INDICATED WITH A TREE PROTECTION ZONE (TPZ):
- 2. PROPOSED TO BE REMOVED ON THE LOCAL TOWNSHIP DISPLAY PUBLIC WORKS
- 3. TO BE REMOVED ON COMPLETION OF PUBLIC WORKS
- 4. PROPOSED TO BE REMOVED ON COMPLETION OF PUBLIC WORKS
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- 100. TO BE REMOVED ON COMPLETION OF PUBLIC WORKS

EXISTING TREE LEGEND										EXISTING TREE LEGEND (continued)												
NO.	COMMON NAME	BOTANICAL NAME	HEIGHT (M)	SPREAD (M)	DBH (CM)	DBH (IN)	DBH (FT)	DBH (M)	DBH (IN)	DBH (FT)	NO.	COMMON NAME	BOTANICAL NAME	HEIGHT (M)	SPREAD (M)	DBH (CM)	DBH (IN)	DBH (FT)	DBH (M)	DBH (IN)	DBH (FT)	
1	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	14	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
2	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	15	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
3	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	16	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
4	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	17	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
5	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	18	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
6	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	19	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
7	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	20	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
8	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	21	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
9	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	22	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
10	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	23	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
11	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	24	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
12	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	25	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
13	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	26	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
14	Cherry Plum	Prunella cerasifera	8	4.0	10.0	4.0	1.6	1.3	0.5	2.0	27	Spotted Gum	Blockleya laevis	10	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0



<p>REVISION HISTORY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">A</td> <td style="width: 60%;">TOWN PLANNING ISSUE</td> <td style="width: 30%;">08/07/21</td> </tr> </table>	A	TOWN PLANNING ISSUE	08/07/21	<p>Note:</p> <p>The location of services are indicative only and must be proven prior to the commencement of works.</p> <p>Contractor to verify all dimensions on site and report all discrepancies prior to construction.</p> <p>Figured dimensions to be taken in preference to scaling from drawings. All dimensions in millimetres unless otherwise noted.</p> <p>This drawing remains the property of Package Landscapes P/L. COPYRIGHT 20140 PACKAGE LANDSCAPES P/L. No guarantee is given to the accuracy of dimensions, location of boundaries, services or other features as this drawing has been produced from information provided by the client.</p>	<p>PACKAGE LANDSCAPES AUSTRALIA</p> <p>Factory 2, 10 Industrial Drive Melton VIC 3337 ph: 1300 791 914</p> <p>info@packagelandscapes.com.au www.packagelandscapes.com.au</p>	<p>SCALE 1:100</p> <p>SCALE 0:2</p> <p>SCALE BAR 1:150</p> <p>LANDSCAPE DESIGNER: NEROL STOKWAT DRAWN BY: G.S. CONTACT: info@packagelandscapes.com.au</p>	<p>TITLE L101 - EXISTING TREES PLAN - A1</p> <p>CLIENT / PROJECT ASL ALLIANCE / OVERPORT ROAD</p> <p>PROJECT ADDRESS 137 OVERPORT ROAD, FRANKSTON SOUTH</p> <p>DRAWING STATUS</p>	<p>PROJECT NO. 5784</p> <p>REVISION NO. A</p> <p>SHEETS 2 of 4</p> <p>DATE 8/07/2021</p> <p>SHEET NO. L101</p> <p>SIZE A1</p>
A	TOWN PLANNING ISSUE	08/07/21						

ADVERTISED PLAN



- THE FOLLOWING ARE NOT PERMITTED WITHIN A TREE PROTECTION ZONE:
1. REMOVAL, REDUCTION OR THE USE OF SUPPORTS OR ANY PUBLIC SPACE
 2. STUMPING OF BUILDING MATERIALS, SANDPIT OR
 3. STORAGE OF MATERIALS, EXCEPT ON EXISTING PAVED SURFACES
 4. INSTALLATION OF SUPPLY PIPES OR SERVICES
 5. FENCING OR FENCIBLES
 6. ERECTION OF TREE PILES WITH A HEIGHTS GREATER THAN 1.0M
 7. THE ALTERATION OF SOIL LEVELS IN ANY TO BE "GRADED" BY "HARD" AND "SOFT" VIEW TO "ARTIFICIAL" AND "NATURAL" PLANTING
- NOTES TO TREE MANAGEMENT PLAN BY TREEWORK SOLUTIONS
 OTHER COMMENTS FOR ANYONE DETAIL ON WHAT ACTIONS ARE
 REQUIRED TO MAINTAIN THE TREE TRUNK CODE ZONE. A TREE PROTECTION
 ZONE IS INDICATED BY THE DOTTED LINE
- ALL SERVICES TO BE LOCATED OUTSIDE OF THE TREE PROTECTION
 ZONE OR BOUNDARY TO THE TREE PROTECTION ZONE

<p>REVISION HISTORY</p> <p>A. TOWN PLANNING ISSUE 08/07/21</p>	<p>Note: The location of services are indicative only and must be proven prior to the commencement of works. Contractor to verify all dimensions on site and report all discrepancies prior to construction. Figured dimensions to be taken in preference to scaling from drawings. All dimensions in millimetres unless otherwise noted. This drawing remains the property of Package Landscapes P/L. COPYRIGHT 2014 © PACKAGE LANDSCAPES P/L. No guarantee is given to the accuracy of dimensions, location of boundaries, services or other features as this drawing has been produced from information provided by the client.</p>	<p>Factory 2, 10 Industrial Drive Maiton VIC 3337 ph: 1300 791 914</p> <p>PACKAGE LANDSCAPES AUSTRALIA</p> <p>info@packagelandscapes.com.au www.packagelandscapes.com.au</p>	<p>SCALE 1:100</p> <p>SCALE BAR</p> <p>SCALE BAR 1:150</p> <p>LANDSCAPE DESIGNER: KRISTEL STEWART DRAWN BY: KS CONTACT: kristel@packagelandscapes.com.au</p>	<p>TITLE L102 - LANDSCAPE PLAN TP - A1</p> <p>CLIENT / PROJECT ASL ALLIANCE / OVERPORT ROAD</p> <p>PROJECT ADDRESS 137 OVERPORT ROAD, FRANKSTON SOUTH</p> <p>DRAWING STATUS</p>	<p>PROJECT No. 5784 REVISION No. A SHEETS 3 of 4 DATE 1/02/2021</p> <p>SIZE SHEET No. L102 A1</p>
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AERIAL VIEW OF EXISTING SITE TO SHOW NEIGHBOURING VEGETATION



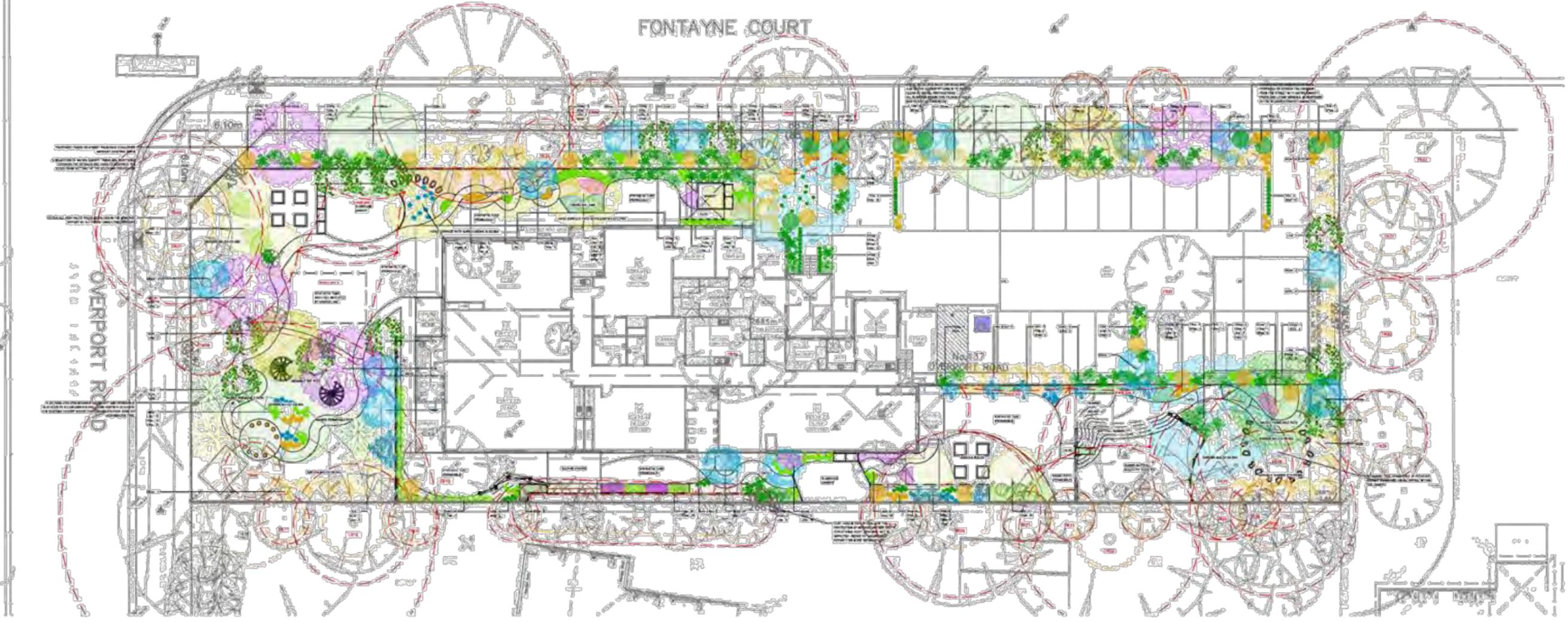
- THE FOLLOWING ARE NOT PERMITTED WITHIN A TREE PROTECTION ZONE:
1. REMOVAL, EXCAVATION OR THE BUILDING OF ANY PUBLIC SPACES
 2. STUMPING OF BUILDING MATERIALS OR DEBRIS ON-SITE
 3. VEHICULAR TRAFFIC EXCEPT ON PAVED DRIVEWAYS
 4. THE ERECTION OF ANY STRUCTURE OR SIGNAGE
 5. PARTICULAR CONSTRUCTION
 6. STUMPING OF ANY TREES WITH A DIAMETER GREATER THAN 100MM
 7. ALL ALTERATION OF THE LEVELS IN THE ZONE UNLESS APPROVED BY THE LOCAL GOVERNMENT
- NOTES TO TREE MANAGEMENT PLAN BY TREEPROTECT AUSTRALIA: (BASED ON THE TREE PROTECTION PLAN ON WHAT ACTIONS ARE REQUIRED WITHIN THE TREE PROTECTION ZONE. A TREE PROTECTION PLAN ALSO SUBMITTED THE PROVIDED ACTING)
- ALL SERVICES TO BE LOCATED OUTSIDE OF THE TREE PROTECTION ZONE UNLESS OTHERWISE NOTED OTHERWISE

INDICATIVE PLANT SCHEDULE

ALL PLANTS APPROVED FOR USE IN THIS ENVIRONMENT

CODE	HT (METER)	SPREAD (METER)	PLANT NAME	PLANT TYPE	PLANT CODE	PLANT SIZE	PLANT TYPE
001	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	001	1.5m	SHRUB
002	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	002	1.5m	SHRUB
003	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	003	1.5m	SHRUB
004	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	004	1.5m	SHRUB
005	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	005	1.5m	SHRUB
006	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	006	1.5m	SHRUB
007	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	007	1.5m	SHRUB
008	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	008	1.5m	SHRUB
009	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	009	1.5m	SHRUB
010	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	010	1.5m	SHRUB
011	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	011	1.5m	SHRUB
012	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	012	1.5m	SHRUB
013	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	013	1.5m	SHRUB
014	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	014	1.5m	SHRUB
015	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	015	1.5m	SHRUB
016	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	016	1.5m	SHRUB
017	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	017	1.5m	SHRUB
018	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	018	1.5m	SHRUB
019	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	019	1.5m	SHRUB
020	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	020	1.5m	SHRUB
021	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	021	1.5m	SHRUB
022	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	022	1.5m	SHRUB
023	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	023	1.5m	SHRUB
024	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	024	1.5m	SHRUB
025	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	025	1.5m	SHRUB
026	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	026	1.5m	SHRUB
027	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	027	1.5m	SHRUB
028	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	028	1.5m	SHRUB
029	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	029	1.5m	SHRUB
030	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	030	1.5m	SHRUB
031	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	031	1.5m	SHRUB
032	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	032	1.5m	SHRUB
033	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	033	1.5m	SHRUB
034	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	034	1.5m	SHRUB
035	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	035	1.5m	SHRUB
036	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	036	1.5m	SHRUB
037	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	037	1.5m	SHRUB
038	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	038	1.5m	SHRUB
039	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	039	1.5m	SHRUB
040	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	040	1.5m	SHRUB
041	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	041	1.5m	SHRUB
042	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	042	1.5m	SHRUB
043	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	043	1.5m	SHRUB
044	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	044	1.5m	SHRUB
045	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	045	1.5m	SHRUB
046	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	046	1.5m	SHRUB
047	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	047	1.5m	SHRUB
048	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	048	1.5m	SHRUB
049	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	049	1.5m	SHRUB
050	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	050	1.5m	SHRUB
051	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	051	1.5m	SHRUB
052	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	052	1.5m	SHRUB
053	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	053	1.5m	SHRUB
054	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	054	1.5m	SHRUB
055	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	055	1.5m	SHRUB
056	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	056	1.5m	SHRUB
057	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	057	1.5m	SHRUB
058	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	058	1.5m	SHRUB
059	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	059	1.5m	SHRUB
060	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	060	1.5m	SHRUB
061	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	061	1.5m	SHRUB
062	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	062	1.5m	SHRUB
063	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	063	1.5m	SHRUB
064	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	064	1.5m	SHRUB
065	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	065	1.5m	SHRUB
066	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	066	1.5m	SHRUB
067	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	067	1.5m	SHRUB
068	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	068	1.5m	SHRUB
069	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	069	1.5m	SHRUB
070	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	070	1.5m	SHRUB
071	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	071	1.5m	SHRUB
072	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	072	1.5m	SHRUB
073	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	073	1.5m	SHRUB
074	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	074	1.5m	SHRUB
075	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	075	1.5m	SHRUB
076	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	076	1.5m	SHRUB
077	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	077	1.5m	SHRUB
078	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	078	1.5m	SHRUB
079	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	079	1.5m	SHRUB
080	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	080	1.5m	SHRUB
081	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	081	1.5m	SHRUB
082	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	082	1.5m	SHRUB
083	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	083	1.5m	SHRUB
084	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	084	1.5m	SHRUB
085	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	085	1.5m	SHRUB
086	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	086	1.5m	SHRUB
087	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	087	1.5m	SHRUB
088	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	088	1.5m	SHRUB
089	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	089	1.5m	SHRUB
090	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	090	1.5m	SHRUB
091	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	091	1.5m	SHRUB
092	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	092	1.5m	SHRUB
093	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	093	1.5m	SHRUB
094	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	094	1.5m	SHRUB
095	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	095	1.5m	SHRUB
096	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	096	1.5m	SHRUB
097	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	097	1.5m	SHRUB
098	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	098	1.5m	SHRUB
099	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	099	1.5m	SHRUB
100	1.5	1.5	ACACIA NEROLIA (LIGNUM)	SHRUB	100	1.5m	SHRUB

ADVERTISED PLAN



<p>REVISION HISTORY</p> <p>A. TOWN PLANNING ISSUE 08/07/21</p>	<p>Note:</p> <p>The location of services are indicative only and must be proven prior to the commencement of works.</p> <p>Contractor to verify all dimensions on site and report all discrepancies prior to construction.</p> <p>Figured dimensions to be taken in preference to scaling from drawings. All dimensions in millimetres unless otherwise noted.</p> <p>This drawing remains the property of Package Landscapes P/L. COPYRIGHT 20140 PACKAGE LANDSCAPES P/L. No guarantee is given to the accuracy of dimensions, location of boundaries, services or other features as this drawing has been produced from information provided by the client.</p>	<p>Factory 2, 10 Industrial Drive Melton VIC 3037 ph: 1300 791 914</p> <p>PACKAGE LANDSCAPES AUSTRALIA</p> <p>info@packagelandscapes.com.au www.packagelandscapes.com.au</p>	<p>SCALE 1:100</p> <p>SCALE BAR 1:150</p> <p>LANDSCAPE DESIGNER KRISTEL STEWART DRAWN BY K/S CONTACT kristel@packagelandscapes.com.au</p>	<p>TITLE L103 - PLANTING PLAN TP - A1</p> <p>CLIENT / PROJECT ASL ALLIANCE / OVERPORT ROAD</p> <p>PROJECT ADDRESS 137 OVERPORT ROAD, FRANKSTON SOUTH</p> <p>DRAWING STATUS</p>	<p>PROJECT No. 5784 REVISION No. A SHEETS 4 of 4 DATE 1/02/2021</p> <p>SIZE SHEET No. L103 A1</p>
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Executive Summary**11.2 Planning Application 31/2021/P - 8, 10, and 12 Davey Street - To demolish buildings in a Heritage Overlay**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

This report considers the merits of a planning application to demolish three structures protected by a Heritage Overlay at 8, 10 and 12 Davey Street, Frankston.

Recommendation (Director Communities)

That Council resolves to issue a Refusal to Grant a Planning Permit in respect to Planning Application number 31/2021/P for demolition of buildings at 8, 10 and 12 Davey Street on the grounds identified in the officer's assessment.

Key Points / Issues

- It is proposed to demolish structures across three properties as follows – 8 Davey Street (intact single dwelling), 10 Davey Street (partially demolished dwelling/structure remaining), and 12 Davey Street (partially demolished dwelling/structure remaining).
- The rear portions of the structures on 10 and 12 Davey Street were demolished pursuant to Planning Permit 161/2011/P which permitted the construction of a 14 storey apartment building. Whilst the dwellings were partially demolished, the apartment building was not constructed.
- The applicant has supplied opinion that the structures are unsound and should be completely demolished. It is contended that squatters access the structures, creating safety risks to themselves and the buildings.
- Public notice has been provided and 24 objections received to the proposed demolition.
- Independent opinion supplied to Council agrees that 10 Davey Street is unsound and could be demolished. However, the opinion does not accord with that supplied by the applicant in respect of 8 and 12 Davey Street, which were not found to be requiring demolition.
- Further, advice from three separate Heritage Architects is that the demolition of the structures would be contrary to planning policy objectives and would significantly impact upon the integrity of the Davey Street heritage precinct as identified by the Heritage Overlay applying to the land.
- It is unfortunately reasonably common for structures protected from demolition but located on potential redevelopment sites to become run-down where there are no obvious interim use opportunities. There is an obvious disincentive to a land owner to expend funds repairing and maintaining structures which the owner might not have immediate use for, and which the owner might prefer to remove to enable redevelopment. In some circumstances this has become known as 'demolition by

11.2 Planning Application 31/2021/P - 8, 10, and 12 Davey Street - To demolish buildings in a Heritage Overlay**Executive Summary**

neglect' – where over time structures become so run-down that they must be removed before they fall down themselves.

- The applicant has made a separate application for redevelopment of the land, and which also seeks permission for the demolition of the structures.
- Having regard to the independent opinions supplied to Council, the demolition of all three structures is not justified on the basis of the condition of the buildings and the potential cost of securing them alone. Such demolition would be contrary to the intent of the Heritage Overlay, and would (on the advice of three separate Heritage Architects) significantly compromise its fundamental purpose.
- The concurrent application for demolition of the structures *as part of a proposed redevelopment of the site* (as opposed to being based simply on building condition) can be considered separately by Council when that application is able to be determined.

For further information, please refer to the officer's assessment contained within this report.

Financial Impact

The permit application fee paid to Council was \$1318. The average cost to Council to process a planning permit application is \$2,264.

Consultation**1. External Referrals**

There were no required external referrals.

2. Internal Referrals

The application was referred to three consultant Heritage Architects, and a consultant Structural Engineer.

Notification of Proposal

Notification of the planning application was given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987*.

Notification was given in the form of:

- Mail to adjoining owners and occupiers; and
- Signs erected on the site frontage

As a result of the public notification, 24 objections were received. The grounds of objection are summarised in the officer's assessment contained within this report.

Analysis (Environmental / Economic / Social Implications)

The application seeks approval to remove three structures from the land on the basis that they pose a safety risk to human life and that the economic cost of repair is too great. Advice indicates that whilst this is true for one of the structures, the removal of the other two has not been justified for these reasons. The structures, whilst damaged make an important contribution to the integrity of the Heritage Overlay which applies to this part of Davey Street. The Heritage Overlay reflects the social importance of preservation of unique or important parts of Frankston's history and removal of buildings which are protected by it would have negative social implications for the cultural fabric of the Frankston Community. The economic cost of maintaining these structures does not outweigh the social benefit that they provide.

11.2 Planning Application 31/2021/P - 8, 10, and 12 Davey Street - To demolish buildings in a Heritage Overlay**Executive Summary**

The economic benefits of redevelopment of the site are not specifically relevant to this 'demolition only' application. This is considered more applicable to the redevelopment application.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The proposal requires a planning permit under Clause 43.01-1 (Heritage Overlay).

Council has complied with Section 52, 58, 60, 61 and 61 of the Planning and Environment Act 1987 in processing the planning application.

Policy Impacts

Council Officers have assessed the application in accordance with the relevant Planning Policy provisions of the Frankston Planning Scheme.

Officer's Declaration of Interests

Under Section 80C of the *Local Government Act 1989*, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The applicant contends that the existence of the structures attracts squatters and creates risk of damage to the buildings and risk of injury or death to those persons who enter the buildings. Appropriately securing the structures to mitigate such risks is a matter that the owner should address. Council's Municipal Building Surveyor has issued a Building Order which requires the landowner to more adequately secure the land.

Conclusion

The proposed demolition of all three structures is not warranted on the basis of their condition, and would, on independent expert advice, compromise the purpose and integrity of the Heritage Overlay applying to the land – contrary to planning policy. Whether the structures should be permitted to be removed on the basis of redevelopment of the land can be determined through consideration of separate planning application 43/2021/P.

ATTACHMENTS

- Attachment A: [↓](#) Locality Plan
Attachment B: [↓](#) Locality Plan (Aerial)
Attachment C: [↓](#) Demolition Plan

11.2 Planning Application 31/2021/P - 8, 10, and 12 Davey Street - To demolish buildings in a Heritage Overlay

Officers' Assessment**Summary**

Existing Use	8 Davey Street – Single dwelling (unoccupied) 10 Davey Street – Partially demolished single dwelling (unoccupied) 12 Davey Street – Partially demolished single dwelling (unoccupied)
Site Area	2382 square metres (total of 3 parcels)
Proposal	Demolition of structures
Zoning	Commercial 1 Zone
Overlays	Heritage Overlay Schedule 49 Parking Overlay
Neighbourhood Character Precinct	Nil
Reason for Reporting to Council	Councillor interest

Background**Subject Site**

The site comprises three allotments on the southern side of Davey Street in proximity to its intersection with Nepean Highway. The properties have an abuttal to a single width access at their rear (Bay Lane)

8 Davey Street – contains a single storey former (unoccupied) dwelling.

10 Davey Street – contains a double storey partially demolished (unoccupied) dwelling.

12 Davey Street – contains a double storey partially demolished (unoccupied) dwelling.

A fourth property (6 Davey Street) was nominated as being included in the site on the application form, but does not contain any structures proposed to be demolished. A church and hall previously occupied this land, but were not protected by the Heritage Overlay and were previously demolished.

A row of Norfolk Island Pines at the site frontage with heights up to 30 metres are a key feature along the Davey Street streetscape.

Locality

The site is located on the southern edge of the Frankston Major Activity Centre.

Davey Street is a four lane arterial road with median strip at the site frontage.

The site is within a mixed use area comprising of medical related functions, offices, and residential uses at the rear fronting Plowman Place. A former post office on the corner of Davey Street and Nepean Highway is now used as a licensed premises ('the Deck').

11.2 Planning Application 31/2021/P - 8, 10, and 12 Davey Street - To demolish buildings in a Heritage Overlay
Officers' Assessment

All properties between Davey Street, Bay Lane, Young Street (further east) and Nepean Highway (to the west) are noted as having heritage significance to varying degrees and are included in the Heritage Overlay (HO49). The buildings have a common and distinctive character and range of materials.

Further, the entire block bounded by Davey Street, Young Street, Plowman Place and Nepean Highway has a distinctive low rise 'garden' character with 'older' building styles (inclusive of the Deck Bar and the Mechanics Institute).

Site History

Previous planning permit applications for the site include:

10 and 12 Davey Street – Permit 161/2011/P issued to allow construction of a 14 storey building and partial demolition of the existing buildings on the land (front sections retained).

6-12 Davey Street – Application 606/2017/P sought to allow construction of a 10 storey and 16 storey building and demolition of the remaining structures on 8, 10 and 12 Davey Street. Application was refused by Council on July 2018 and September 2019 (on remittance from the Victorian Civil and Administrative Tribunal (VCAT)).

Proposal

It is proposed to demolish the remaining three structures across the land parcels. The applicant seeks the demolition on the following bases:

1. The buildings that exist on the site are structurally unsound and cannot be reasonably 'made good'.
2. The buildings are no longer of any value from a heritage perspective.

A separate application has been lodged seeking permission to demolish the structures as part of the redevelopment of the land for a 30 storey mixed use tower, and a 22 storey mixed use tower.

Planning Policy Frameworks

Planning Policy Framework relevant to this application are summarised as follows:

- Clause 11 – Settlement
- Clause 15 – Built Environment and Heritage
- Clause 21.03 – Vision and Strategic Framework
- Clause 21.04 – Settlement
- Clause 21.10 – Built Environment and Heritage

Planning Scheme Controls

A Planning Permit is required pursuant to:

- Clause 43.01-1 – Heritage Overlay.

Particular Provisions

- Clause 65 – Decision guidelines

11.2 Planning Application 31/2021/P - 8, 10, and 12 Davey Street - To demolish buildings in a Heritage Overlay
Officers' Assessment***Notification of Proposal***

Notification of the planning application was given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987*. Notification was given in the form of:

- Mail to adjoining owners and occupiers;
- Signs on site

Twenty-four objections were received, and the grounds of objection can be summarised as:

- Inconsistency of demolition with the provisions of the Heritage Overlay and planning policy
- The buildings are historically important, form part of an intact locality, and can provide a positive contribution to the amenity of the area
- The current owner bought the property in awareness of the buildings and the Heritage Overlay.

A Residents Discussion Meeting has not been held. A separate meeting is scheduled on 24 November to hear submissions relating to the separate combined demolition and redevelopment application for the land.

External Referrals

The application was not required to be referred externally.

Internal Referrals

The application was referred to an independent consultant Structural Engineer and three separate expert Heritage Architects.

A brief summary of the relevant comments are provided below.

Independent Structural Engineer (summarised)

- The residences are generally in poor condition due to presence of structural defects and due to the buildings having lost their amenity. The residences are inhabitable but are occupied by squatters. The 10 Davey Street residence is assessed to have lost its structural integrity at its western end. The 8 and 12 Davey Street residences are assessed to have structural defects but to not have lost their structural integrity.
- The 10 Davey Street residence is assessed to be beyond repair given the lack of stability at the west end of the 'skinny' west section of the building, and expected concrete cancer to balcony first floor slab/front entry roof slab/ground floor window lintel. The west end of the building's 'skinny' section should be diagonally braced in the short term or the 'skinny' section demolished.
- The 8 and 12 Davey Street residences could have the structural issues remediated if it was determined that they are to be retained. Some further investigations including a geotechnical footings investigation is recommended to complete the structural assessment of these buildings and allow confirmation of the extent of structural intervention works.

Independent Heritage Architect – GJM Heritage (summarised)

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- Although the built form of nos. 10 and 12 beyond approximately 15m from the street boundary has been demolished – these houses still retain the majority of their heritage fabric as presented to Davey Street and they continue to contribute to the identified historical and architectural values of the precinct.
- It is generally accepted practice, supported by the provisions of the Heritage Overlay, for places within the Heritage Overlay to be subject to some level of redevelopment. Particularly in the case of heritage precincts, this generally involves the loss of some rear fabric so long as the front portion of the heritage building and its three-dimensional form remain sufficiently intact to clearly convey the heritage values of the precinct. It is our view that although the loss of rear fabric is more extensive than is generally appropriate for these types of heritage buildings, nos. 10 and 12 Davey Street still remain sufficiently intact to their primary street frontage to ensure that the heritage value of the Davey Street Precinct remains legible.
- In respect of HO49 the heritage 'place' is the Davey Street Precinct. It is our view that, even with the loss of original fabric to the rear of nos. 10 and 12 Davey Street, the heritage values of the precinct as an interwar and immediate postwar precinct remain clearly legible and can be readily 'understood and appreciated'.
- It is our view that the reduction of the precinct to three extant buildings – two of which are contributory and one non-contributory) – will mean that nos. 14, 16 and 18 Davey Street would no longer form part of a meaningful or visually cohesive heritage precinct, and would, if assessed against the criteria within Planning Practice Note 1: Applying the Heritage Overlay, be unlikely to meet the threshold of local significance. Likewise, considered in isolation, nos. 14 and 18 Davey Street are unlikely to warrant inclusion on the Heritage Overlay of the Frankston Planning Scheme as individual heritage places. As such, in a precinct of only six properties, the complete removal of three contributory structures will have a highly detrimental – and likely fatal – impact on the significance of the Heritage Place.
- It is our view that the proposed demolition is not consistent with the objectives of Clause 43.01 'Heritage Overlay' ('to conserve and enhance those elements which contribute to the significance of heritage places') as it involves demolition that will adversely affect the significance of the Davey Street Precinct to the point where its heritage values will be critically – indeed fatally – compromised.

Independent Heritage Architect – Lovell Chen (summarised)

- As a general comment it is not uncommon for the front section of a (heritage) building to be retained with sufficient depth to allow for basic appreciation of its form, design and origins and – in a precinct context – to maintain the contribution made to precinct values. This is recognising that for many precincts, it is the front section of buildings that predominately contribute to the legibility and appreciation of the values for which the precinct has been identified.
- It is noted that the current situation is an unusual one in that matters of demolition and the extent of retained fabric are typically considered in the context of new build proposed in association with that retained fabric. It is unusual for buildings to be considered in this condition where part demolition has occurred and the new build has not proceeded. It is accepted that there are some views to 10 and 12 Davey Street where it is evident that a change has occurred and the rear sections have been demolished while in others this change is not readily

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appreciated. Even where the truncation of the buildings at the rear is evident, the dominant presentation is of the retained front sections. Sufficient fabric has been retained to support the precinct values, recognising that these buildings are listed in a precinct context and not as individual HOs.

- The impact of the precinct HO49 of total demolition of the three buildings would be significant, representing the loss of three of the five contributory buildings in the precinct and reducing its ability to reflect on the desirability of these elevated sites in Frankston and their development for a range of handsome building styles of the interwar and immediate postwar period. It would also reduce the stock of heritage buildings in the block as a whole. It is an action that would undermine the values to an extent that is likely to bring the validity of the precinct into question, given that only two contributory buildings would remain.
- In the event 10 Davey Street could not be retained, this would have an impact on the intactness of the precinct, introducing a gap between 8 and 12 Davey Street. It would reduce the consistency of the streetscape but would not unacceptably undermine the values of the precinct.

Independent Heritage Architect – RBA Architects (summarised)

- All but one parcel of land in this block facing Davey Street is affected by a heritage overlay and so is a heritage-rich part of Frankston.
- The subject sites formed part of the Tofts Estate owned by Dr. Sidney Plowman who resided at the top of the hill at 20 Davey Street for over thirty years. The subject buildings were built as substantial houses, some inhabited by medical professionals. The sites are in a raised position overlooking the bay which relates to a wider pattern of settlement in Frankston where the elevated terrain was a desirable location for the affluent.
- As noted in the statement of significance, no comparable examples from this period have been identified in the City of Frankston, which further reinforces the significance of the precinct.
- The full demolition of nos 8, 10+12 would have a detrimental impact on the heritage place (HO49). The subject sites represent three of the five contributory buildings in the precinct. Should the three buildings be demolished as proposed, only two contributory buildings, nos 14+18 would remain. The remaining two houses, separated by a non-contributory site, would result in a severely truncated precinct such that its heritage value would be substantially compromised and potentially may no longer warrant a heritage overlay. As such, there is no sound basis for the demolition of nos 8, 10 and 12 and demolition of significant properties to this extent may be unprecedented.
- Council is obliged to protect local sites of heritage significance. An objective of Clause 21.10 is to 'identify sites of post settlement heritage significance and maintain the values and integrity of sites'.
- The subject buildings have been assessed and acknowledged as having heritage significance. Should the subject buildings be demolished, a negative precedent for future development in Frankston would be established. It would suggest that the demolition of significant buildings with heritage protection can readily occur and would question the purpose of the heritage overlay.

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State planning policy in respect of Heritage Conservation (Clause 15.03-1S) seeks to *ensure the conservation of places of heritage significance*.

Strategies to achieve this objective include (as relevant):

- *Retain those elements that contribute to the importance of the heritage place*
- *Encourage the conservation and restoration of contributory elements of a heritage place.*
- *Support adaptive reuse of heritage buildings where their use has become redundant.*

Local Planning Policy (in the Municipal Strategic Statement) supports this by seeking to ensure *that development of heritage sites and adjoining land is appropriate and sympathetic to heritage values*.

The Heritage Overlay which applies to the land is reflective that the structures were significant and sought to be retained – the overlay objectives being to conserve and enhance elements that contribute to heritage significance.

Where demolition is proposed, the overlay provides that the decision maker should consider *whether the demolition, removal or external alteration will adversely affect the significance of the heritage place*.

The Statement of Significance for HO49 (i.e. the reason why a heritage control was applied) identifies:

The Davey Street precinct, is of aesthetic and historical significance at a local level. The precinct retains its interwar and immediate postwar architectural character to a high degree of integrity and demonstrates a range of handsome building styles of the period. Similar building stock is relatively common to the inner and middle ring suburbs of Melbourne but is rarely found in the City of Frankston.

The precinct is of historical significance for its ability to demonstrate the settlement pattern of Frankston with affluent housing development typically occurring on the elevated ground above the low lying Frankston township. The precinct is also of some local interest for its long and continuing association with Frankston's medical fraternity, with some buildings being used as doctor's surgeries as well as residences.

In approving Planning application 161/2011/P, Council accepted a development outcome where some heritage fabric was lost, but the elements of the buildings as they presented to the street were retained. This permit was contested before the VCAT, which heard evidence that the demolition of the rear parts of the buildings was acceptable *'as they have limited visibility from the street and could be defined as secondary components that make a limited contribution to the heritage significance of each building'*. In considering the issue, the VCAT commented:

'The location of the buildings in a Heritage Overlay does not preclude their demolition, but requires any consideration of the impact of the demolition on the significance of the heritage place. In this instance the buildings are significant as part of a heritage streetscape from No. 8-18 Davey Street. This precinct is defined as locally significant and demonstrates the settlement pattern of Frankston with affluent housing development typically occurring on the elevated ground above the low lying Frankston

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Township. It is also has some limited significance for its continuing associated with the medical fraternity with some building used as doctor's surgeries.

I find the proposed demolition can retain sufficient building form to maintain the significance of the precinct in identifying the former settlement pattern of Frankston.'

The applicant has supplied opinion from a Heritage Architect (Peter Barrett). Mr. Barrett's opinion could be summarised (on this consideration point) with the following quotes:

- *'The removal of all, apart from a depth of the front two-rooms, of these houses is inconsistent with recognised heritage practice, which would generally retain more of a detached dwelling, so as to be able to appreciate the extent and character of its original mass.*
- *It is acknowledged that another house on the site (no 8) is relatively intact. However, the removal of the adjacent Frankston Presbyterian Church, a building completed in 1924, and the partial demolition of the adjacent Inter-war housing to its east (No's 10 and 12) has left the house in a blighted context, and physically isolated from other intact mid-twentieth century housing in the heritage overlay. It has little heritage value remaining, as it is a relatively unremarkable inter-war house when appreciated as a single element.'*

Mr Barrett's opinion is thus that the demolition of the rear parts of 10 and 12 Davey Street (and demolition of the church on 6 Davey Street) have compromised the integrity and contribution to the heritage precinct of these dwellings.

This view is at odds with the approach taken by Council in approving the 2011 permit, the expert evidence provided to the VCAT, and the conclusions of the VCAT.

Advice has been sourced from three separate and independent Heritage Architects, whose key comments relating to demolition are summarised earlier in this report. None of these three experts support the demolition of the buildings.

More specifically, advice references the key role and obligation that resides with Council to implement and uphold the provisions of the Heritage Overlay and Planning Policy as it relates to heritage matters.

Whilst the demolition that has occurred has obviously impacted upon the overall intactness of the remaining buildings, it has not so compromised their contribution to the heritage significance that is sought to be conserved by planning policy and the application of the Heritage Overlay specifically. In this regard, the buildings still present in an intact form to Davey Street and are legible as a streetscape of inter-war building facades as sought to be conserved by planning policy.

Are the buildings so unsound as to require their removal for safety reasons?

The applicant contends that the buildings show substantial levels of deterioration and are structurally unsound. Opinions from two structural engineers are supplied to support this position.

Tebbs Engineering state that (summarised):

- The buildings have suffered significant structural damage due to:
 - o Cracking and bulging in brick walls due to lack of masonry articulation movement joints
 - o Footing rotation due to seasonal variations in soil moisture (contraction and expansion of reactive clay)

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- Roof structures subjected to water intrusion, deteriorating the timber frame
 - Collapsed roof impacting timber frame and possible building superstructure
 - Rusted masonry wall ties caused from water ingress
- The masonry walls and building footings have been stressed beyond their strength limit; and

Block 1 assessment details (summarised):

- The existing buildings are in a state of disrepair and their structural integrity has been substantially compromised
- The buildings are deemed no longer fit for purpose from a structural point of view
- All three buildings demonstrate clear global uneven foundation displacement and settlement, extensive horizontal and vertical wall and brickwork cracking as well as compromised structural joint integrity
- The existing buildings present an immediate community risk, and it is recommended that they are demolished to remove the potential safety risk to the community.

The consultant structural engineering advice provided to Council by Ingegnaria does not agree with the conclusions of Tebbs Engineering and Block 1 that the 8 and 12 Davey Street buildings have lost their structural integrity such that they need to be demolished based on their structural condition. Without listing every point of assessment and/or difference, Ingegnaria consider that the significance of some defects are either overstated and/or repairable.

Ingegnaria do not agree with the overall contention of the applicant that the buildings are structurally unsound (with an exception). For such a description to be apt, Ingegnaria say that the following conditions should apply:

- The whole structure or part of the structure is in imminent danger of collapse, or
- The whole structure or part of the structure would collapse in the event it is loaded with reasonably expected design actions that such a structure is expected would be designed for or expected to cope with, or
- The structure fails the robustness test given in AS1170.0 Section 6, or
- The structure does not comply with current standards and is in such poor condition that its structural performance renders the building non-functional.

Ingegnaria do agree, however, that the condition of 10 Davey Street is so poor that it is (by the above definition) structurally unsound and warranting demolition.

Having regard to the various structural assessment details provided, and in particular the independent opinion provided by Ingegnaria, the demolition of 10 Davey Street (but not 8 or 12 Davey Street), could be supported on the basis that the structural defects are so significant as to mean that the structure is in danger of collapse.

Part of Ingegnaria's advice is that some defects observed by Tebbs and Block 1 are indeed repairable. Ingegnaria note that the extent of the structural remediation works is significant and would be costly, particularly the retrofitting of brick ties to the external cavity brick walls.

The economic cost of restoration is a matter that is relevant to decision making about heritage places. Where the cost of restoration is so great in the context of the heritage value of the place, the balance of consideration may weigh against requiring the conservation and or restoration of the place.

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The VCAT is often required to assess these competing considerations, and has commented: *'It may ultimately prove to be the case that the cost and difficulty of restoring the existing building, and adapting that so it can be used in some useful way, can reasonably be regarded as outweighing its significance because it would not be just or fair to the applicants to insist on its preservation. It is likely that the adaption of the existing building for, for example, a separate dwelling, is not consistent with the current owners present wishes and desires. I do not think that this fact alone can be a proper basis for allowing the demolition of a building within a Heritage Overlay area, particularly when the subject land and its buildings are the heritage place.'* (Walker v Queenscliffe BC (2002) VCAT 531.

In this case the applicant has not provided an assessment of the costs of repairs (presumably on the basis that the reports from Tebbs and Block 1 did not identify repair options), although advice from Ingegnaria indicates such costs are likely to be material.

In the absence of more detailed evidence on this point it is not possible to conclude that the potential cost of repairs is so great as to warrant demolition of all of the structures at this stage.

It is also relevant that the future use of these structures is not likely to be as functioning 'self-contained' buildings. Rather, they are more likely to be incorporated into, or replaced by a broader redevelopment across the three land parcels. Accordingly, the relevant costs would be related more simply to stabilisation and basic maintenance and protection of the structures. In this context the economic cost of stabilisation might not be too great.

Should the buildings be demolished to deal with the risk of squatters?

As a further point in support of the contention that the structures should be removed for safety reasons, the applicant identifies that the structures have been regularly occupied by squatters who have engaged in activities which might endanger both their own safety and that of the buildings. Where openings into the buildings have been closed up, it is understood that squatters have broken through to obtain access.

Securing of the properties is fundamentally a matter for the land owner to deal with. The owner has both a risk and an obligation to secure the property properly. In this regard, Council's Municipal Building Surveyor has issued a Building Order requiring the owner to:

1. Secure the buildings by installing shutting to all openings; and
2. Construct a temporary 2.4m high solid sheeted hording with razor wire securely attached to the top of the sheeting to the perimeter of the land (or generally in the location shown on the attached drawing), to prevent unauthorised access to the building located at 8, 10 and 12 Davey Street, and to the satisfaction of the Municipal Building Surveyor.

It is expected that these measures may resolve the issue of access and damage by the squatters, or at least reduce the risk of the same.

To the extent that the buildings remain vacant and attract squatters, the choices made by the owners of this land over time can be seen to have contributed. To allow the buildings to be demolished on the basis of the consequences of these choices would be to effectively accept a scenario of 'demolition by neglect'. In the present circumstance where there are prospects for the redevelopment of the land and options (as per the Building Order) to better secure the land, it is appropriate to pursue those options of better security.

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In this case, it is not considered that the owners challenges in securing the buildings from intruders is sufficient planning reason in itself to warrant their demolition.

Further planning application

This application has been made on the basis of the current condition of the buildings only as the basis for demolition, and on the basis of the extensive advice obtained and outlined in this report, is not supported or sufficient justification for their wholesale removal. However, a further application has been made for the demolition of the buildings to enable the construction of a new development on the land.

This is a more appropriate process for consideration of these buildings' future, as it enables assessment to be undertaken of the proposed replacement development and weighing of the opportunities presented by that development in the context of the heritage place.

Conclusion

Overall, it is not recommended that Council should grant approval for the demolition of all three of the buildings for which permission is sought. The demolition is not adequately justified and would fundamentally compromise the significance of a noted heritage precinct which has value as one of the original precincts in the city. Demolition of the buildings for the purpose of redevelopment can be considered by Council in separate application 43/2021/P. Alternatively, the applicant could make a new application for demolition of the building on 10 Davey Street only, on the basis of structural soundness, for Council's further consideration.

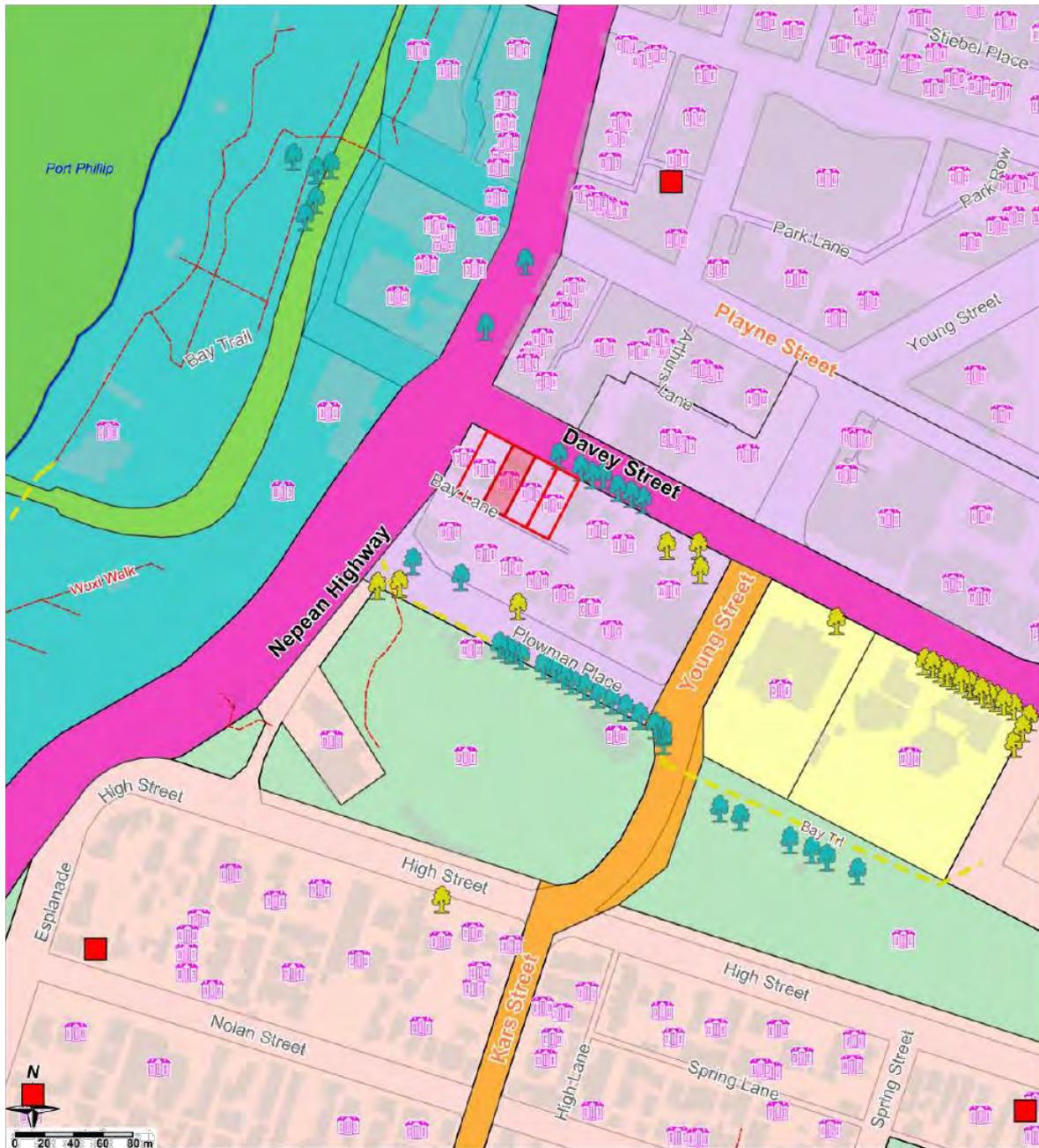
Recommendation (Director Communities)

That Council resolves to issue a Notice of Refusal to Grant a Planning Permit in respect to Planning Permit Application number 31/2021/P to Demolish buildings in a Heritage Overlay at 8, 10 and 12 Davey Street, on the following grounds:

1. The demolition of the buildings would be contrary to the objectives of State and Local Planning Policy in respect of Heritage Conservation.
2. The demolition of the buildings would be contrary to the purpose of Heritage Overlay 49, and would fundamentally affect the significance of the heritage place.
3. The demolition of the buildings is not justified by the evidence of current condition or cost of repair or maintenance.
4. The demolition of the buildings is not justified by the potential of external persons to access them, which is a matter that is the responsibility of, and can be better controlled by, the land owner.
5. The demolition of the buildings is not justified by a suitable redevelopment comprising part of the application.

Planning Application 31/2021/P - 6-12 Davey St Frankston

Subject site  Objectors (not all shown) 



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Date Printed: 27/10/2021

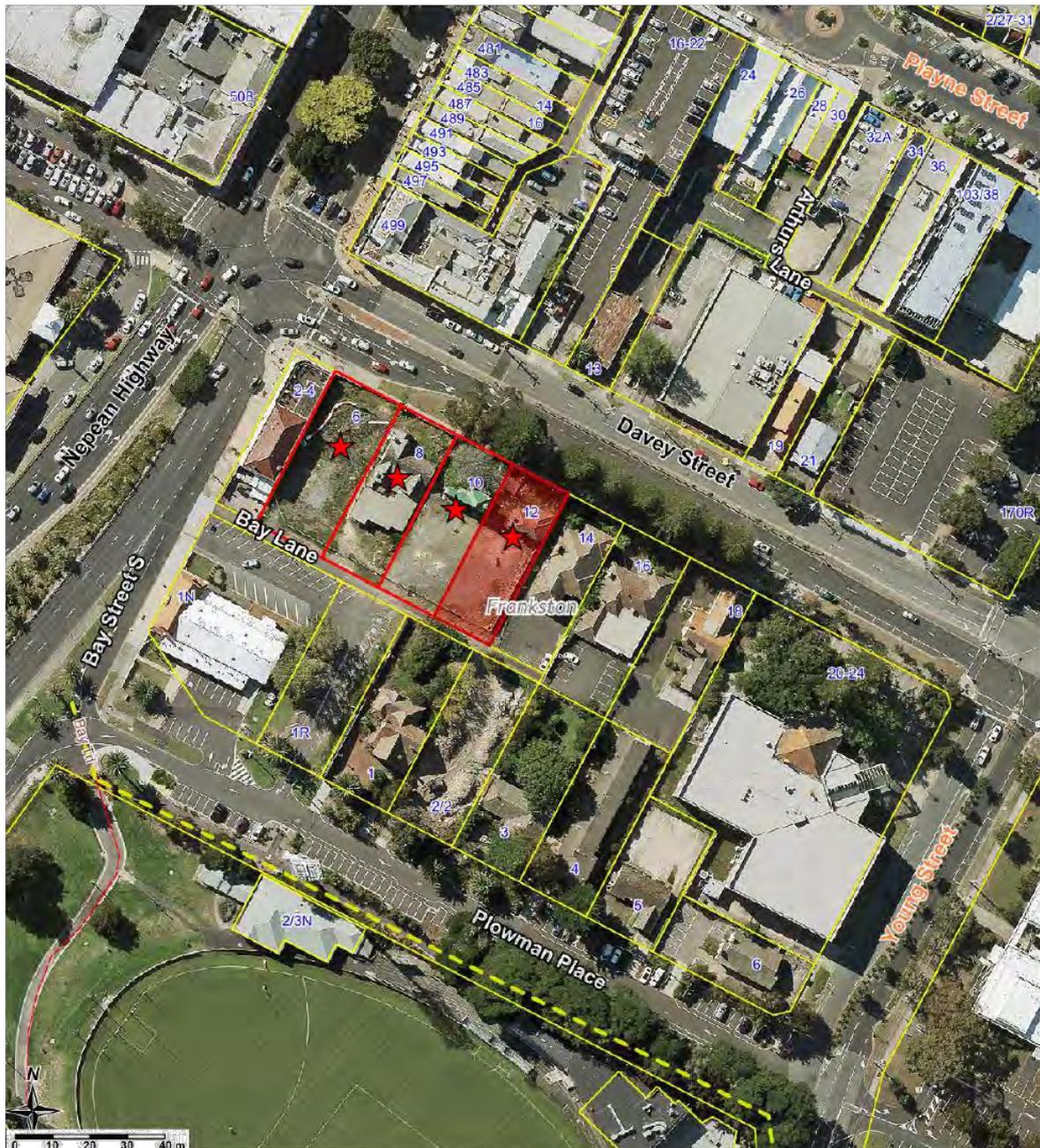
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Planning Application 31/2021/P – 6-12 Davey St Frankston

Subject site ★



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Date Printed: 8/09/2021

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Issued by: Leah Horne



Executive Summary**11.3 Planning Permit 21/2020/P/A - 12 Balmoral Walk, Frankston (Vicinity Office Building) - In Principle Architectural Plan approval pursuant to condition**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

This report provides Council with the opportunity to review and consider whether it supports, in principle, the architectural presentation of the proposed office building by Vicinity Centres at 12 Balmoral Walk.

Recommendation (Director Communities)

That Council notes the architectural plans submitted and supports, in principle, the architectural style and presentation of the proposed building.

Key Points / Issues

- In January 2020 Vicinity Centres Ltd. (Vicinity) sought approval for a new office building at 12 Balmoral Walk, Frankston. The proposal involves demolition of existing buildings (in part occupied by Rebel Sport and (formerly) Toys R Us), and construction of the new eight level building running between Keys Street and Shannon Mall. The proposal also involves refreshment of the mall spaces running along Balmoral Walk and into White Street mall.
- Council considered the application at its meetings on 20 July, 2020, and 10 August 2020. At these times it was clear that the Minister for Planning was considering 'calling the application in' for approval by way of an amendment to the Frankston Planning Scheme under a program to facilitate 'shovel ready' development projects. Council initially deferred consideration of the application, and then at its August meeting resolved to further defer consideration of the application and to advise the Minister for Planning that it was reviewing car parking provision for the Bayside Shopping Centre, and requested the Minister for Planning not prepare a planning scheme amendment to allow construction of the proposed building until its concerns were resolved.
- On 11 October 2020 the Minister for Planning proceeded to consider Vicinity's request and approved Amendment C142 to the Frankston Planning Scheme. The Amendment applied a Specific Controls Overlay to the land which authorised the construction of the proposed building pursuant to an Incorporated Document titled 'Balmoral Offices, 12 Balmoral Walk, Frankston – September 2020. The Incorporated Document has the effect of a planning permit and specifies a variety of conditions which required revision of the proposed design, both in architectural presentation and in respect of a variety of more detailed construction details to the building and proposed public realm (mall) treatments, before the development could commence. The development was required to commence within 12 months of the gazettal of the amendment.
- On 2 July 2021 Vicinity sought approval from Council to extend the timeframe in which development was to be commenced. This was granted by officers pursuant to delegation on 11 August, 2021. The approval extends the time for commencement until 29 October, 2022.

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- Vicinity also sought approval from the Minister for Planning for a range of relatively minor modifications to the conditions contained in the Incorporated Document. Council officers advised of satisfaction with the changes sought pursuant to delegation, via a letter dated 11 August, 2021. It is understood that the Minister for Planning supports the changes, however an amendment to the planning scheme to reflect this has not yet been formally gazetted.
- Vicinity has provided a suite of plans to satisfy many of the conditions contained in the revised Incorporated Document.
- Council officers have reviewed the plans, and issues were identified with a range of fine grained, but important, matters concerning the treatment of public realm spaces and parking arrangements. These matters are the subject to ongoing discussions between officers and Vicinity, and accordingly the full set of submitted plans is not suitable for approval at this time (and must in any regard also await the gazettal of the revised Incorporated Document).
- However, as the architectural design and presentation of the building in respect of colours, materials and general form) was a key area of previous Councillor interest, these aspects are presented to Council for its consideration ahead of future endorsement of a full suite of plans by officers under delegation.
- Council's Urban Design team are satisfied with the architectural presentation of the building, and so it is recommended that the Council could support this aspect of the proposal 'in principle'. This will give the applicant confidence to proceed with satisfaction of the other conditions and to continue marketing the building to prospective tenants.

For further information, please refer to the officer's assessment contained within this report.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Referrals**

There are no external referrals relevant to this report.

2. Internal Referrals

The plans supplied in satisfaction of the conditions have been referred internally to Council's Engineering Services and City Futures teams. These referrals identified a range of issues, predominately with the public realm treatments proposed and interface issues with Keys Street and Shannon Mall. Council's Urban Design Co-Ordinator is satisfied with the general architectural style, colours and materials of the proposed building.

3. Other relevant parties / stakeholders

As identified above, Council's capacity to approve plans for the proposed development is dependent on the Minister for Planning directing gazettal of the modified Incorporated Document.

Notification of Proposal

Notification of the planning approval request ultimately considered by the Minister for Planning was not required to be given pursuant to the requirements of Section 52 of the

11.3 Planning Permit 21/2020/P/A - 12 Balmoral Walk, Frankston (Vicinity Office Building) - In Principle Architectural Plan approval pursuant to condition**Executive Summary**

Planning and Environment Act 1987 as the development was exempt from notice pursuant to the provisions of the Commercial 1 Zone.

Notification has not been provided in respect of the plans submitted to satisfy the conditions of approval, and this is not normally required.

Analysis (Environmental / Economic / Social Implications)

The revised plans are being provided for Council to consider providing 'in principle' support, prior to officers resolving details with and approving the more detailed plans under delegation. The building, if constructed, would generate significant Economic benefit to Frankston both in short term construction jobs and in longer term employment within the building. The construction would also facilitate improvements to connectivity of public areas within the Frankston Central Activities Area and activation and safety improvements to these spaces (including White Street Mall).

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to consider whether plans supplied by the applicant appropriately comply with the requirements of the Incorporated Plan inserted into the Frankston Planning Scheme by the Minister for Planning.

Policy Impacts

The relevant State and Local Planning Policies are:

- Clause 11.02: Managing Growth
- Clause 11.03-1S: Activity Centres
- Clause 11.03-2S: Growth Areas
- Clause 12: Environmental and landscape Values
- Clause 15: Built Environment
- Clause 16: Housing
- Clause 17- Economic Development
- Clause 18: Transport
- Clause 21.02: Key Issues – FMAC
- Clause 21.03: Vision and Strategic Framework
- Clause 21.04: Settlement
- Clause 21.06: Environmental and landscape Values
- Clause 21.08: Economic Development
- Clause 21.10: Built Environment and Heritage

11.3 Planning Permit 21/2020/P/A - 12 Balmoral Walk, Frankston (Vicinity Office Building) - In Principle Architectural Plan approval pursuant to condition**Executive Summary**Officer's Declaration of Interests

Under Section 80C of the *Local Government Act 1989*, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no particular risks associated with this application.

Conclusion

Overall, it is considered that the proposed architectural presentation of the building is satisfactory and can be supported by Council.

ATTACHMENTS

- Attachment A: [↓](#) Locality Plan
- Attachment B: [↓](#) Locality Plan (aerial)
- Attachment C: [↓](#) Original permit application plans - architectural presentation plans only
- Attachment D: [↓](#) Plans submitted pursuant to condition for approval - architectural presentation plans only

**11.3 Planning Permit 21/2020/P/A - 12 Balmoral Walk, Frankston (Vicinity Office Building) - In Principle Architectural Plan approval pursuant to condition
Officers' Assessment**

Summary

Existing Use	Double storey building with retail/shop outlets.
Site Area	Approximately 4840 sqm
Proposal	To construct eight (8) storey mixed use building and to provide some of the car parking spaces on another site.
Site Cover	N/A
Permeability	N/A
Zoning	Commercial 1 Zone
Overlays	Parking Overlay Schedule 1 Environmental Audit Overlay Special Building Overlay Specific Controls Overlay
Neighbourhood Character Precinct	N/A
Reason for Reporting to Council	Councillor interest

Background

Subject Site

The subject site is located on the southern end of the Bayside Shopping Centre with frontages to Keys Street, Shannon Street Mall and White Street Mall. Balmoral Walk is located along the northern boundary of the subject site and forms part of the development area.

The site currently contains various retail/shop outlets and vacant tenancies. The existing double storey building covers the whole site and provides pedestrian access in an east west direction from Keys Street to Shannon Street Mall via Balmoral Walk.

Locality

The subject site is located within the Frankston Major Activity Centre and is surrounded by commercial developments which abuts the existing Bayside Shopping Centre.

Site History

Planning Permit FR 443 was issued in May 1972 to construct a two storey building.

No recent planning approvals have been issued for this site.

A variety of other permits have been issued over time allowing the construction of the Bayside Shopping Centre and Entertainment Complex, resulting in the supply of car parking presently available for the current uses.

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The approval to construct the building (by way of gazettal of a Specific Controls Overlay and Incorporated Document pursuant to Amendment C142 to the Frankston Planning Scheme), was issued by the Minister for Planning on 11 October 2020.

An extension of time to commence the development pursuant to the Incorporated Document was issued by officers under delegation on 11 August 2021.

Vicinity have requested that the Minister for Planning approve some minor amendments to the Incorporated Document via a further amendment to the Frankston Planning Scheme. It is understood that the Minister is amenable to making the changes sought, however an amendment has not yet been gazetted.

Proposal

The key features of the proposal are as follows:

- It is proposed to construct an eight storey building. The building comprises a basement car park, retail shops and bicycle end of trip facilities at the ground floor and offices for the remaining floors.
- The maximum height of the building will be approximately 36 metres from natural ground level to the roof top parapet and 40 metres to the top of the roof top plant with the upper floors articulated and recessed from the below floors. External finishes are glazing in various colours.
- The total office floor area will be approximately 14,037 square metres with 1,772 square metres of retail. The basement floor area is approximately 3,965 square metres.
- Balmoral Walk at the north side of the building will be an open to sky pedestrian walkway and White Street Mall will be continued through the ground floor level of the building to connect to Balmoral Walk.
- Landscaping is proposed at the ground floor and in the roof terraces.
- A basement is proposed to accommodate 85 car parking spaces and service facilities/spaces. 140 bicycle spaces are also proposed at ground floor.
- 474 car parking spaces are required for the use and the shortfall of 389 car parking spaces for the office use is proposed to be accommodated in the adjoining Bayside Shopping Centre car parks.

The plans submitted for approval pursuant to condition are generally in accordance with the plans submitted with the application, with some minor variances in respect of building levels and details.

State and Local Planning Policy Frameworks

Planning Policy Framework relevant to this application are summarised as follows:

Clause 11.02: Managing Growth seeks aims to ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses and to facilitate the orderly development of urban areas. Clause 11.02-1S and Clause 11.02-3S are applicable.

Clause 11.03-1S: Activity Centres encourages the concentration of major retail, residential, commercial, administrative, entertainment and cultural development into activity centres that are highly accessible to the community.

Clause 11.03-2S: Growth Areas aims to locate urban growth close to transport corridors and services and provide efficient and effective infrastructure to create sustainability

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benefits while protecting primary production, major sources of raw materials and valued environmental areas.

Clause 12: Environmental and Landscape Values seeks to implement environmental principles for ecologically sustainable development.

Clause 15: Built Environment supports architectural and urban design outcomes that contribute positively to local urban character and enhance the public realm while minimising detrimental impact on neighbouring properties. Clause 15.01, Clause 15.01-1S, Clause 15.01-1R and Clause 15.01-2S are particularly relevant to the proposal.

Clause 17: Economic Development seeks to contribute to the economic well-being of communities by supporting and fostering economic growth and development by providing land, facilitating decisions, and resolving land use conflicts, so that each district may build on its strengths and achieve its economic potential.

Clause 19: Infrastructure ensures planning for development of social and physical infrastructure should enable it to be provided in a way that is efficient, equitable, accessible and timely.

Clause 21.02: Key Issues - FMAC is of metropolitan significance and its growth and development needs to be managed to ensure that it can fulfil its role as a vital urban centre issues to be resolved include connectivity and usability, building and streetscape design.

Clause 21.03: Vision and Strategic Framework

Objectives relevant to the proposed development include:

- Improve streetscapes.
- Improve pedestrian linkages throughout the MAC.
- Attract more service sector businesses and government departments to Frankston with high quality office space.
- Advance economic development and employment growth within the MAC by strengthening the role and function of each precinct.

Clause 21.08 - Economic Development

Key issues relevant to FMAC development include:

- Reinforcing the dominant role of the FMAC as a vibrant urban centre offering commercial, retail and high density housing stock.
- Reinforcing the role and importance of Frankston as a regional capital servicing the Mornington Peninsula, Kingston and the growth areas of Casey and Cardinia.

Strategies relevant to FMAC development include:

- Direct larger office and commercial activities with a broad catchment and major retail, commercial, government services, health and education development to the Frankston MAC.

Clause 21.10 – Built Environment and Heritage

Objectives relevant to the proposed development include:

- Seek a high level of architectural, urban and sustainable design in new development, which projects a positive image of the City.
- Encourage the adoption of environmental sustainability principles in the design and development of all new buildings.

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Officers' Assessment****Planning Scheme Controls**

The Incorporated Document created by Amendment C142 to the Frankston Planning Scheme provides that modified plans and documents must be provided to satisfy a variety of conditions, before development can commence (akin to a planning permit). Council is required to consider whether the plans appropriately respond to the conditions specified (and as modified in the amended Incorporated Document pending gazettal by the Minister for Planning).

Notification of Proposal

Notification of the planning approval request ultimately considered by the Minister for Planning was not required to be given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987* as the development was exempt from notice pursuant to the provisions of the Commercial 1 Zone.

Notification has not been provided in respect of the plans submitted to satisfy the conditions of approval, and this is not normally required.

Discussion**State and Local Planning Policy**

It is considered that this proposal appropriately responds to State and Local Planning Policies.

Architectural Design

A number of conditions were included within the Incorporated Document requiring further development of the architectural design of the building. These conditions were likely sourced by Department of Environment Land Water and Planning (DELWP) officers from the Council officers recommendation initially developed for the Council meeting of 20 July 2020. The relevant conditions are as follows:

Condition 6.1i)

Colour palette and overall façade treatment amended to reflect the Frankston Metropolitan Activity Centre (FMAC) Illustrative Guidelines and coastal location of Frankston.

Condition 6.1j)

Greater variation in materials, textures and window styles for the first three levels of the building facing pedestrian thoroughfares including the use of low reflectivity glazing.

Condition 6.1k)

Additional design detail such as indicative signage locations dimensions/style.

The conditions derive from the advice of Council's Urban Design team, who observed in respect of the initial application that:

- The building facades are considered to lack meaningful articulation and design detail, particularly important at lower levels. The lowest 3 levels should be treated with considered design detail as these levels significantly influence the quality of the public realm.*
- There is excessive use of glazing which is a highly reflective, lacks visual interest, becomes noticeably dirty quickly and is easy to damage. Greater variation in materials and window styles variation is required in the pedestrian thoroughfares and glazing provided should be low reflectivity.*

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- *At upper levels, the design detail is better however the proposal should seek to treat the upper levels of the building fronting White Street Mall with additional design detail such as detailed signage, façade articulation, material variation or some other identifying symbol or motif to identify it as a major pedestrian entrance and destination.*

In responding to these matters, the applicant's architects have provided more detailed revisions of the facades of the buildings for Council's review.

Selected copies of the updated plans and renders as relevant to the architectural presentation of the building only, are included as an attachment to this report. The more detailed design plans and renders more clearly demonstrate the range of colours and materials to be used and role of these materials. In supporting active frontages.

The material now presented provides clarity of the interest to be created for the White Street Mall entrance from a built form, materiality and landscape response. Indicative signage is also illustrated to confirm the clarity to pedestrians as to the accessibility through the building to be offered via the sotoportego (undercroft).

In reviewing the updated materials, Council's Urban Design Co-Ordinator commented that:

- *Support the differentiation of the various built form volumes through various colours.*
- *Design rationale for architectural treatments provided and whilst a link to Coastal flora is referenced the proposal still does not strongly reflect the coastal context of Frankston.*
- *Glazing colours appear to have been revised and are supported.*
- *Noting that it is difficult to read the true colour of glazing proposed through the drawings however it appears that more muted colour tones have now been selected. For instance what appears as vibrant bold colours in the previous renders are now more warmer tones e.g. orange is now more of a bronze/gold colour.*
- *The public realm interface and façade treatments have been considered and are supported. Treatments will maximize opportunity for passive surveillance.*
- *Information provided meets requirements for condition 6.1j.*
- *It is recommend that a notation is included on the plans including glazing specifications (U & SHGC values) for all levels and low reflectivity glazing for the first 3 levels.*
- *Material schedule in drawing DA40-05 shows the range of material to be used and the role of these materials in supporting active frontages for the lower levels of the building.*

A contrast of the previous (2020, top graphic) and revised (2021, bottom graphic) presentation is included below for Councillors information.

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Condition	Response/Document/Plan Reference
	
2020 version of external presentation from Shannon Street Mall/Balmoral Walk	
	
2021 version of external presentation from Shannon Street Mall/Balmoral Walk	

The applicant's architect has previously described the colours chosen as being reflective of elements of the Frankston landscape, including the beach, bay, industrial areas and green landscapes.

Although Council officers see these linkages as being rather obtuse, particularly given the extensive use of glazing, and an alternative palette as being preferable, it is considered that the revised outcome presented is acceptable. The additional design detail (including parapet planters) included in the updated design reduces the bland

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harshness of the previous design treatment and the prominence of the glazing and colours. Although the suitability of the colours may not ultimately prove to be to every Frankston resident's taste, the building would be distinctive and plainly modern presence amongst a building stock in the FMAC area that is predominantly tired and run down.

Accordingly, having regard to the above and the comments of Council's Urban Design Coordinator, it is recommended that Council could advise the applicant that it supports, in principle, the architectural design and presentation of the building.

However, as identified earlier in this report, there are a variety of detailed design matters that remain to be satisfactorily resolved with the applicant before all of the plans could be endorsed. These include matters such as paving and landscaping details, parking layout and vehicular access, and kerb alignments and transitions from public spaces into the proposed building. Once these matters have been resolved with the applicant and further updated plans supplied, the plans could then be formally endorsed. Accordingly, it is recommended that Council notes that officers will continue to work with the applicant to address to improve the detailed design of the proposal so that a modified full suite of plans can be endorsed in the future.

Analysis (Economic and Social Implications)

It is considered that the proposed presentation of the building is satisfactory and that Council could identify that it supports, in principle, the style and presentation of the building. This will provide some confidence to the applicant to market the building to tenants and to continue to work with officers to refine the plans to satisfy conditions.

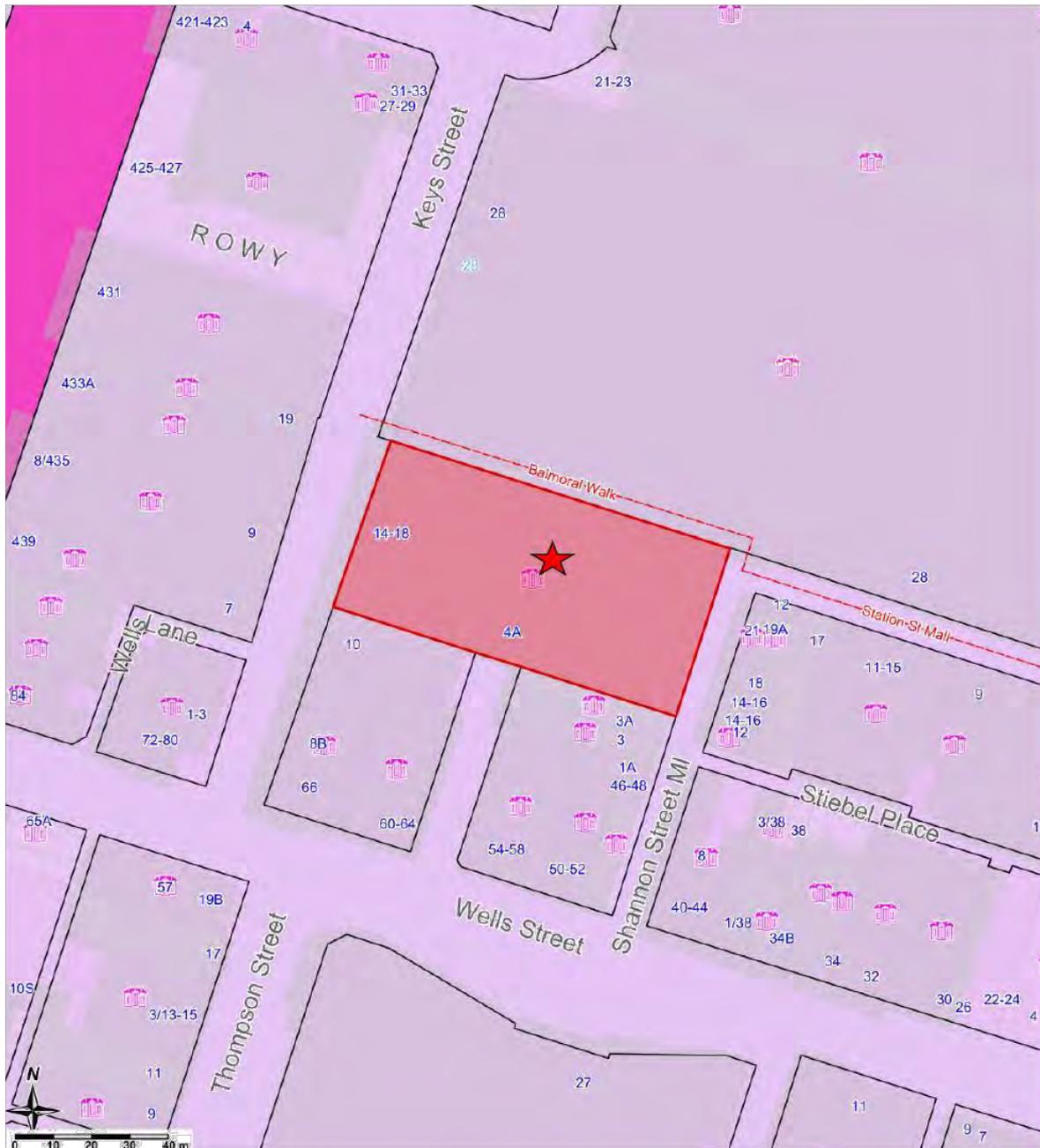
Recommendation (Director Communities)

That Council:

- A. Notes the submission of plans and documents in satisfaction of conditions in the modified Incorporated Document titled *Balmoral Offices, 12 Balmoral Walk, Frankston* - pending incorporation into the Frankston Planning Scheme by the Minister for Planning.
- B. Supports 'in principle' the architectural style and presentation of the proposed building, including its height, form and massing, and the proposed colours and materials.
- C. Notes officers will continue to work with the applicant to improve the detailed design of car parking and access areas, and related works to the public realm around the buildings, so that a modified full suite of plans can be endorsed by officers under delegation in the future.

Planning Application - 21/2020/P/A - 12 Balmoral Walk, Frankston

Subject site  Objectors 



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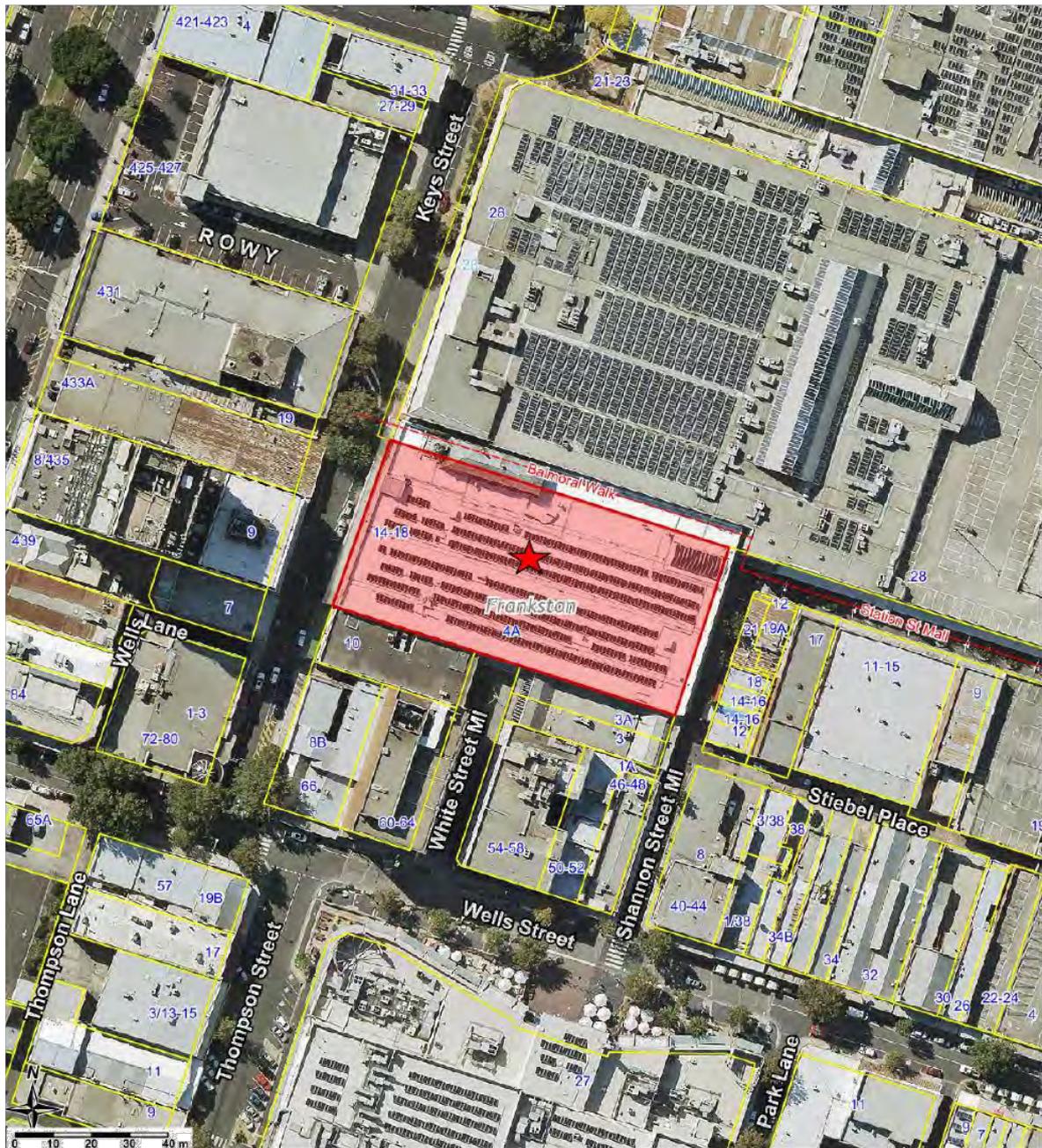
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Planning Application - 21/2020/P/A - 12 Balmoral Walk, Frankston
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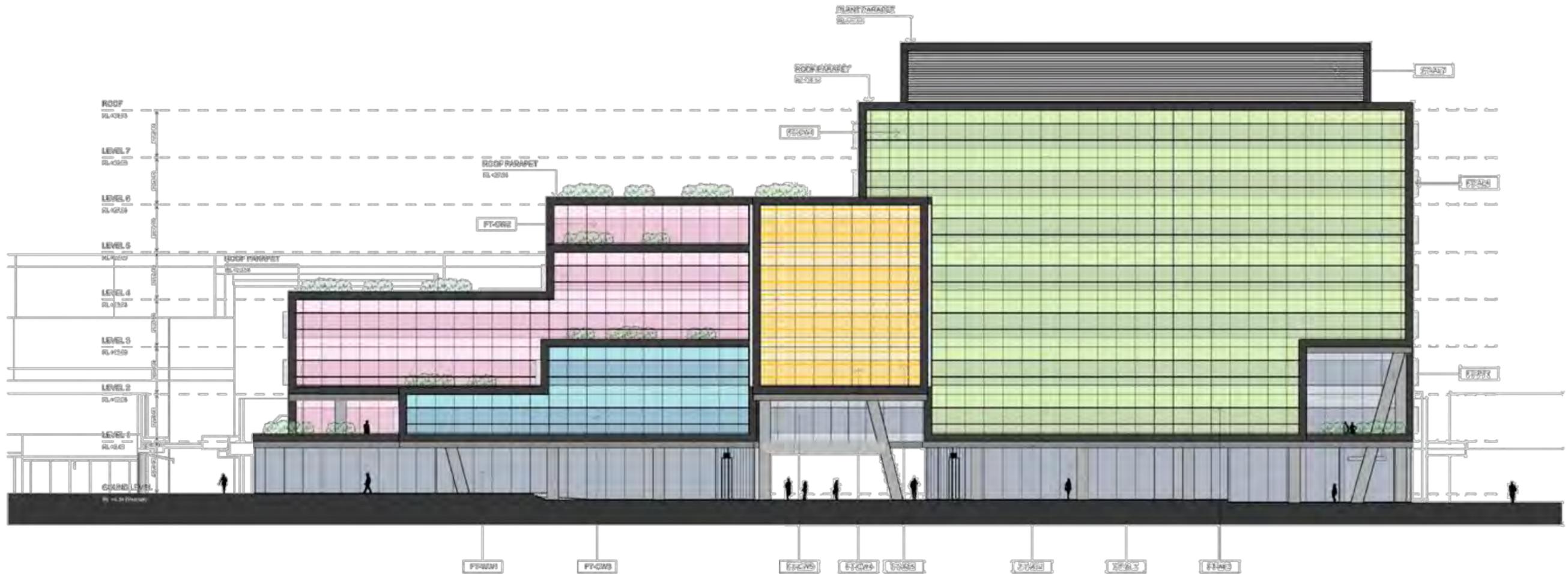
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PLP Building Surveyors & Consultants Pty Ltd

OPENWORK Pty Ltd

Rider Levitt Bucknall

GTA Consultant

JHA Consulting Engineers

Inhabit Group

VICINITY CENTRES

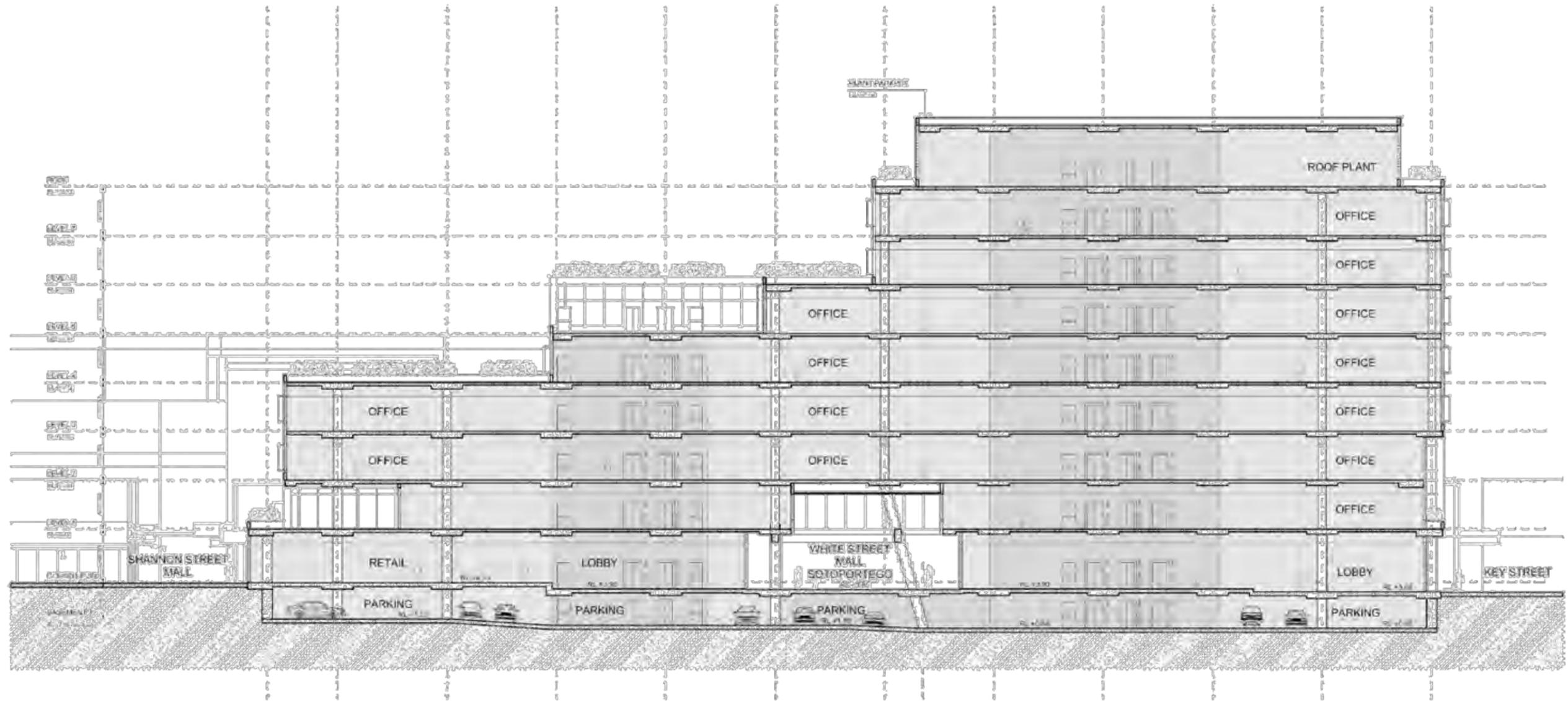
Lyons

BALMORAL OFFICE DEVELOPMENT
 BUILDING ELEVATION - NORTH

FOR INFORMATION
 PLANNING APPLICATION



<p>PLP Building Surveyors & Consultants Pty Ltd</p> <p>4D Workshop Pty Ltd</p>	<p>OPENWORK Pty Ltd</p> <p>ADP Consulting Pty Ltd</p>	<p>Rider Levitt Bucknall</p> <p>JHA Consulting Engineers</p>	<p>GTA Consultant</p> <p>Inhabit Group</p>	<p>VICINITY CENTRES</p>	<p>Lyons</p>	<p>BALMORAL OFFICE DEVELOPMENT</p> <p>BUILDING ELEVATION - WEST</p>	<p>FOR INFORMATION</p> <p>PLANNING APPLICATION</p>
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Project
BALMORAL OFFICE DEVELOPMENT
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 Building Section - A

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 ROOM













A4401144



Vicinity Bayside Centre

Balmoral Office Development

<p>Project Manager McKenzie Group</p>	<p>Architect OPENWORK Pty Ltd</p>	<p>Cost Consultant Rider Levett Bucknall</p>	<p>Planning Consultant GTA-Consultant</p>	<p>Structural Engineer ARC CONSULTANTS</p>			<p>Project BALMORAL OFFICE DEVELOPMENT 12 BALMORAL GALE/BRANKTON</p> <p>Drawing No. COVER SHEET</p>	<p>FOR INFORMATION TOWN PLANNING ENDORSEMENT</p> <p>Scale FS04 AM (AS)</p> <p>Date JUNE 2021</p> <p>Project ID DAGO-00</p>
<p>3D Workshop Pty Ltd</p>	<p>ADP Consulting Pty Ltd</p>	<p>ADP Consulting Pty Ltd</p>	<p>Inhabit Group</p>	<p>Structural Engineer ARC CONSULTANTS</p>	<p>Project Manager McKenzie Group</p>	<p>Architect OPENWORK Pty Ltd</p>	<p>Cost Consultant Rider Levett Bucknall</p>	<p>Planning Consultant GTA-Consultant</p>

A4401144



Wayfinding /otem

Building Address / Branding

Building Address / Branding

Tenancy Signage

Condition 6.3k) Additional design detail such as indicative signage locations/dimensions/style

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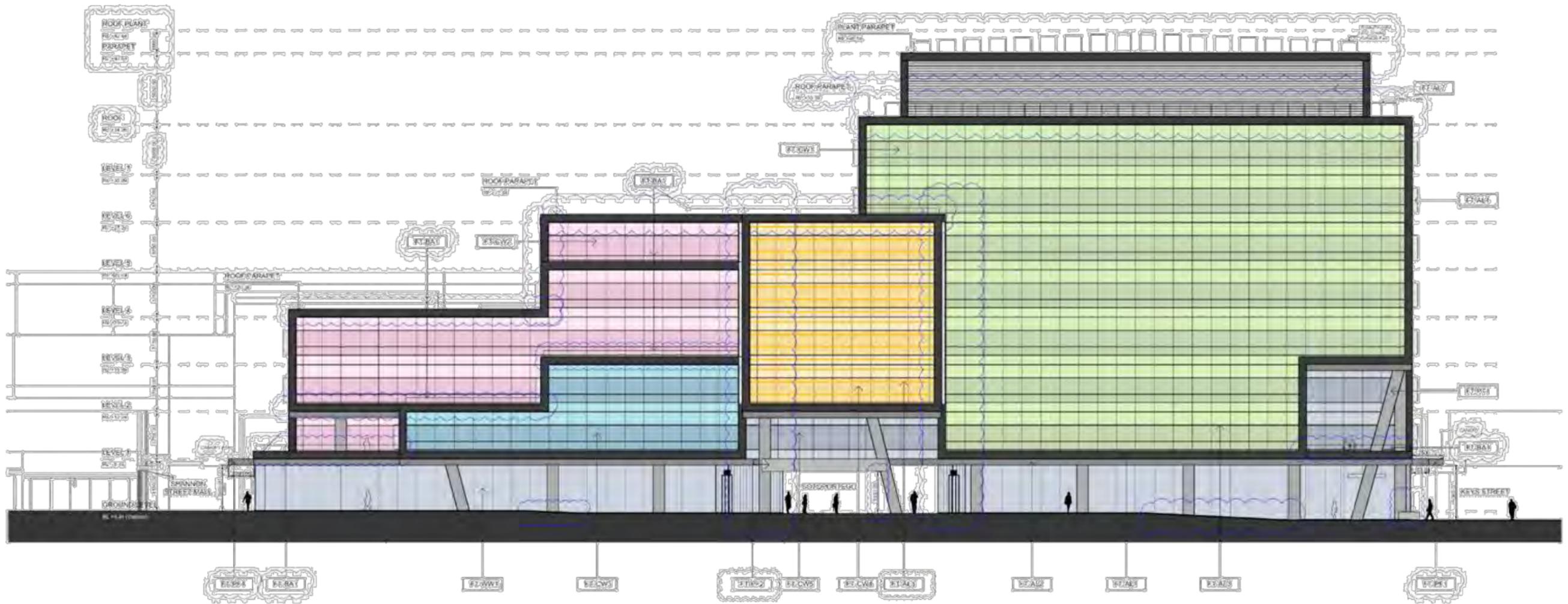
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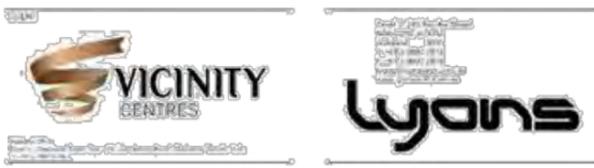
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R4401144



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Levett Bucknall 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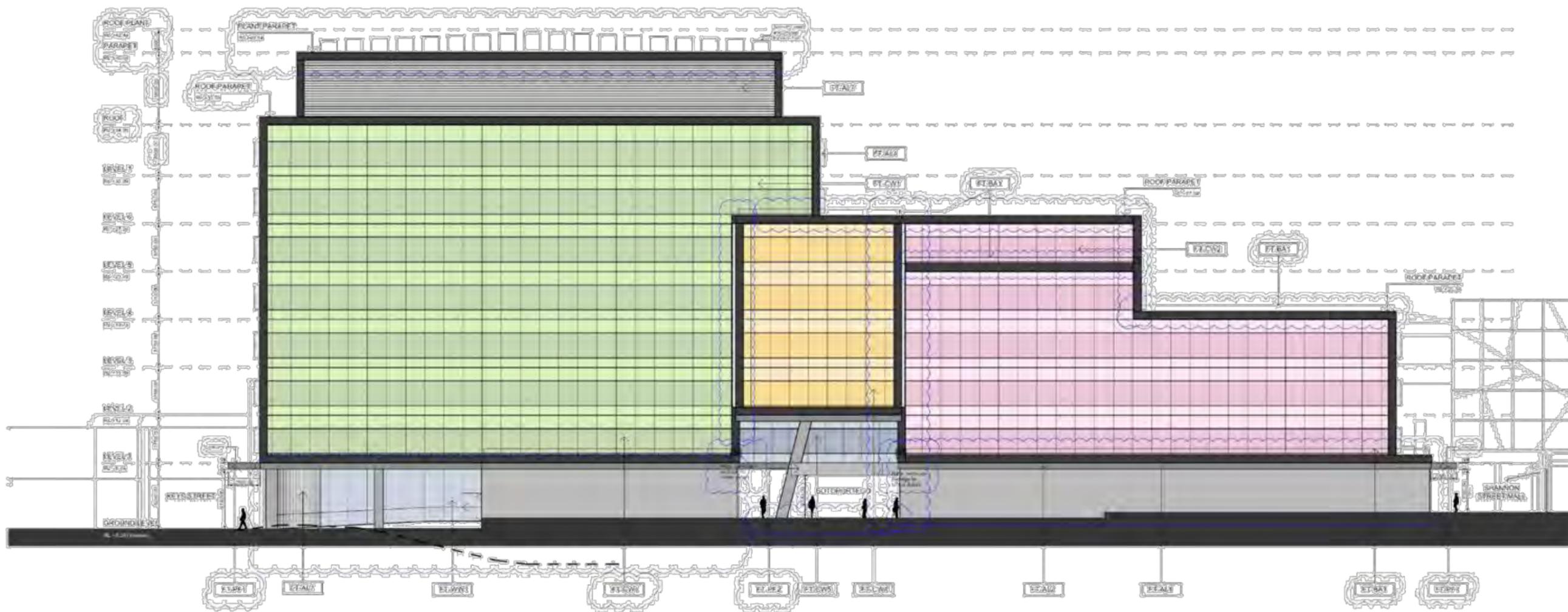
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BUILDING ELEVATION - NORTH

FOR INFORMATION
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DATE: 15 NOV 2021
 TIME: 10:00 AM
 SCALE: AS SHOWN
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 PROJECT NO: [Number]

R4401144



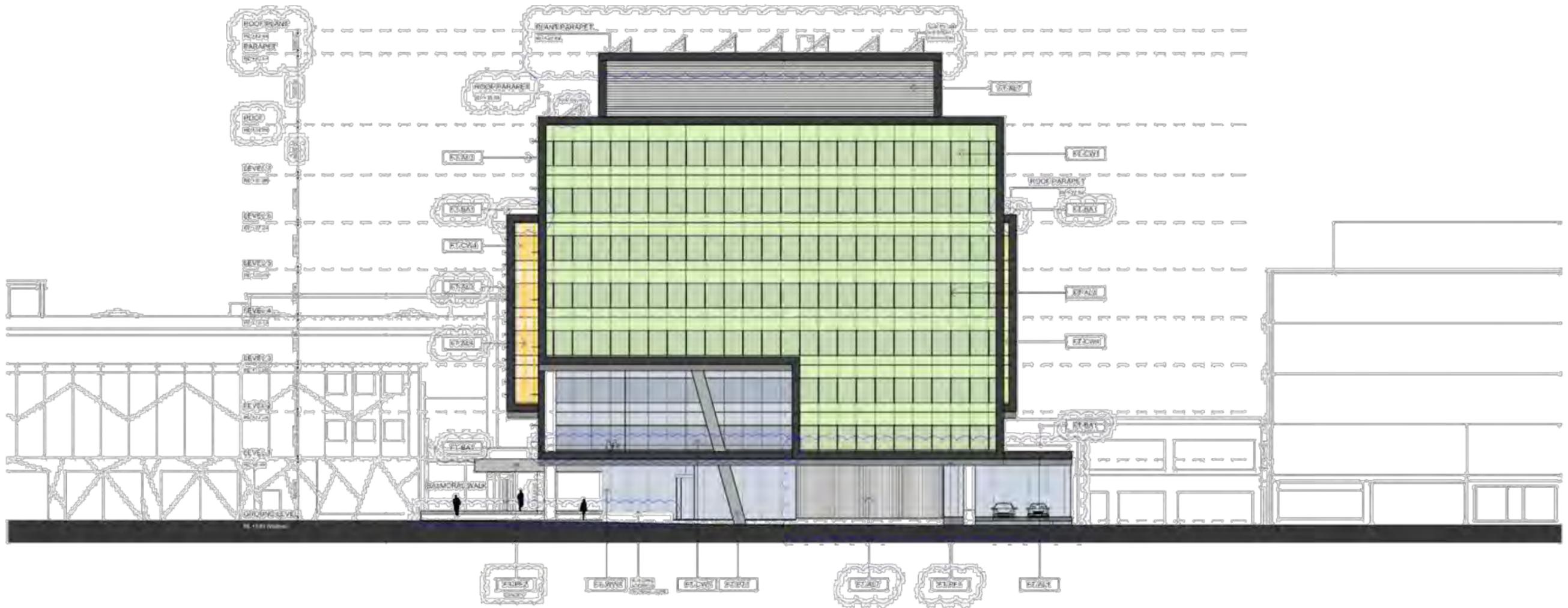
<p>McKenzie Group</p> <p>4D Workshop Pty Ltd</p>	<p>OPENWORK Pty Ltd</p> <p>ADP Consulting Pty Ltd</p>	<p>Rider Levett Bucknall</p> <p>ADP Consulting Pty Ltd</p>	<p>GTA Consultant</p> <p>Innabit Group</p>	<p>DATE: 15/11/2021</p> <p>BY: [Signature]</p> <p>FOR: [Signature]</p>
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BALMORAL OFFICE DEVELOPMENT
 12 BRIMFIELD GALE TRANSDON
 BUILDING ELEVATION - SOUTH

FOR INFORMATION
 TOWN PLANNING ENDORSEMENT
 7/150/21
 15/11/2021
 0440-02

R4401144



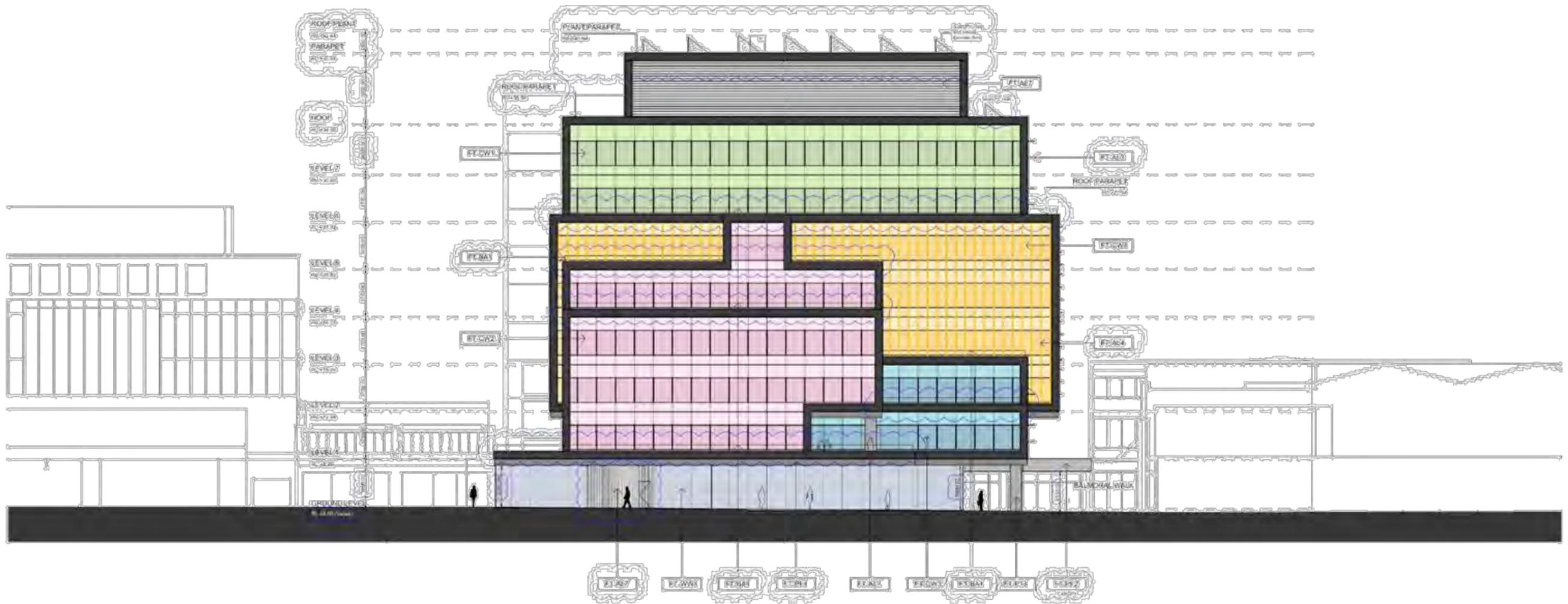
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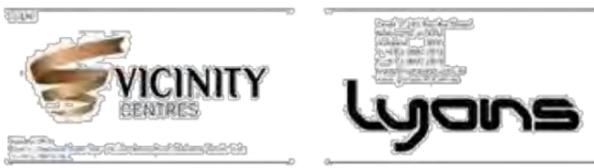
BALMORAL OFFICE DEVELOPMENT
BY BALMORAL OFFICE DEVELOPMENT
BUILDING ELEVATION - WEST

FOR INFORMATION
TOWN PLANNING ENDORSEMENT
DATE: 15 NOV 2021
SCALE: AS SHOWN
DRAWN BY: [Name]
CHECKED BY: [Name]
DATE: 15 NOV 2021

R4401144



McKenzie Group	OPENWORK Pty Ltd	Rider Levitt Bucknall	GTA Consultant
4D Workshop Pty Ltd	ADP Consulting Pty Ltd	ADP Consulting Pty Ltd	Inhabit Group



BALMORAL OFFICE DEVELOPMENT
BUILDING ELEVATION - EAST

FOR INFORMATION
TOWN PLANNING ENDORSEMENT
DATE: 15 NOV 2021
SCALE: AS SHOWN
DRAWN BY: [Name]
CHECKED BY: [Name]
DATE: 15 NOV 2021

R4401144

GLAZING



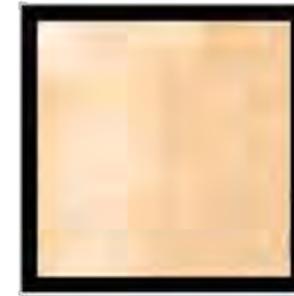
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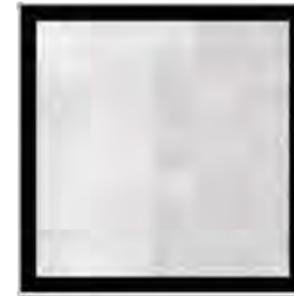
FT-CW2



FT-CW3



FT-CW4



FT-CW5
 FT-WW1
 FT-BA1

SUN SHADES

Colour defined by glazing colour



FT-AL3
 FT-AL4



FT-AL3
 FT-AL4



FT-AL3
 FT-AL4



FT-AL3
 FT-AL4

METALWORK

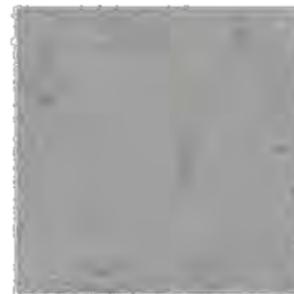


FT-AL1



FT-AL2 FT-PF1
 FT-AL7 FT-PF2

STRUCTURE



FT-PF3

SOTOPORTEGO CEILING



Feature Ceiling
 Solid timber battens or similar approved to
 portray timber colour and grain finish
 (Subject to further review of BCA Compliance
 and Fire Safety Engineering)

<p>McKenzie Group</p>	<p>OPENWORK Pty Ltd</p>	<p>Rider Levitt Bucknall</p>	<p>GTA Consultant</p>
<p>4D Workshop Pty Ltd</p>	<p>ADP Consulting Pty Ltd</p>	<p>ADP Consulting Pty Ltd</p>	<p>Inhabit Group</p>

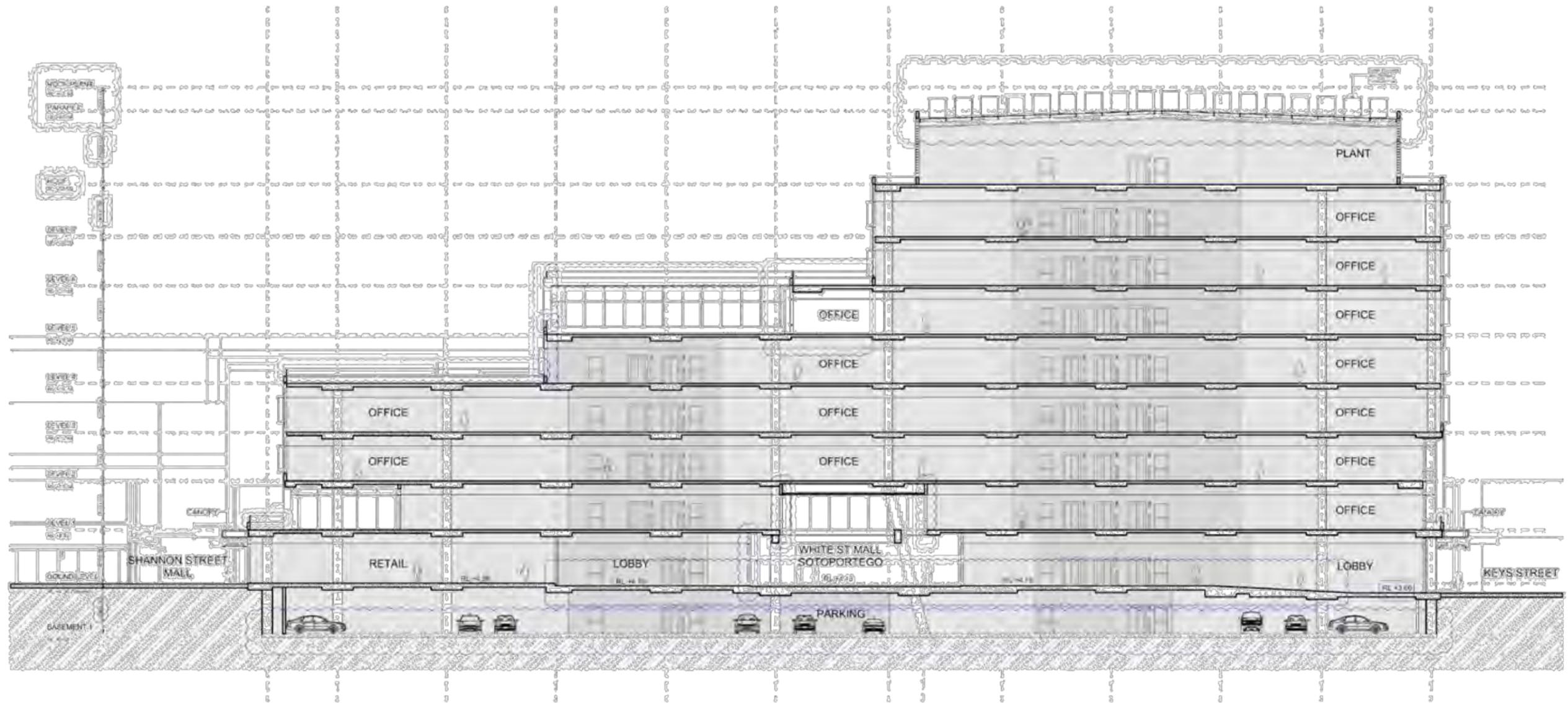
<p>PROVIDER</p>



<p>BALMORAL OFFICE DEVELOPMENT (2 BRANCHES) (2 BRANCHES)</p>
<p>MATERIAL SAMPLE BOARD</p>

<p>FOR INFORMATION TOWN PLANNING ENDORSEMENT</p>
<p>DATE: 15 NOV 2021 TIME: 11:50 AM BY: [Signature]</p>

A4401144



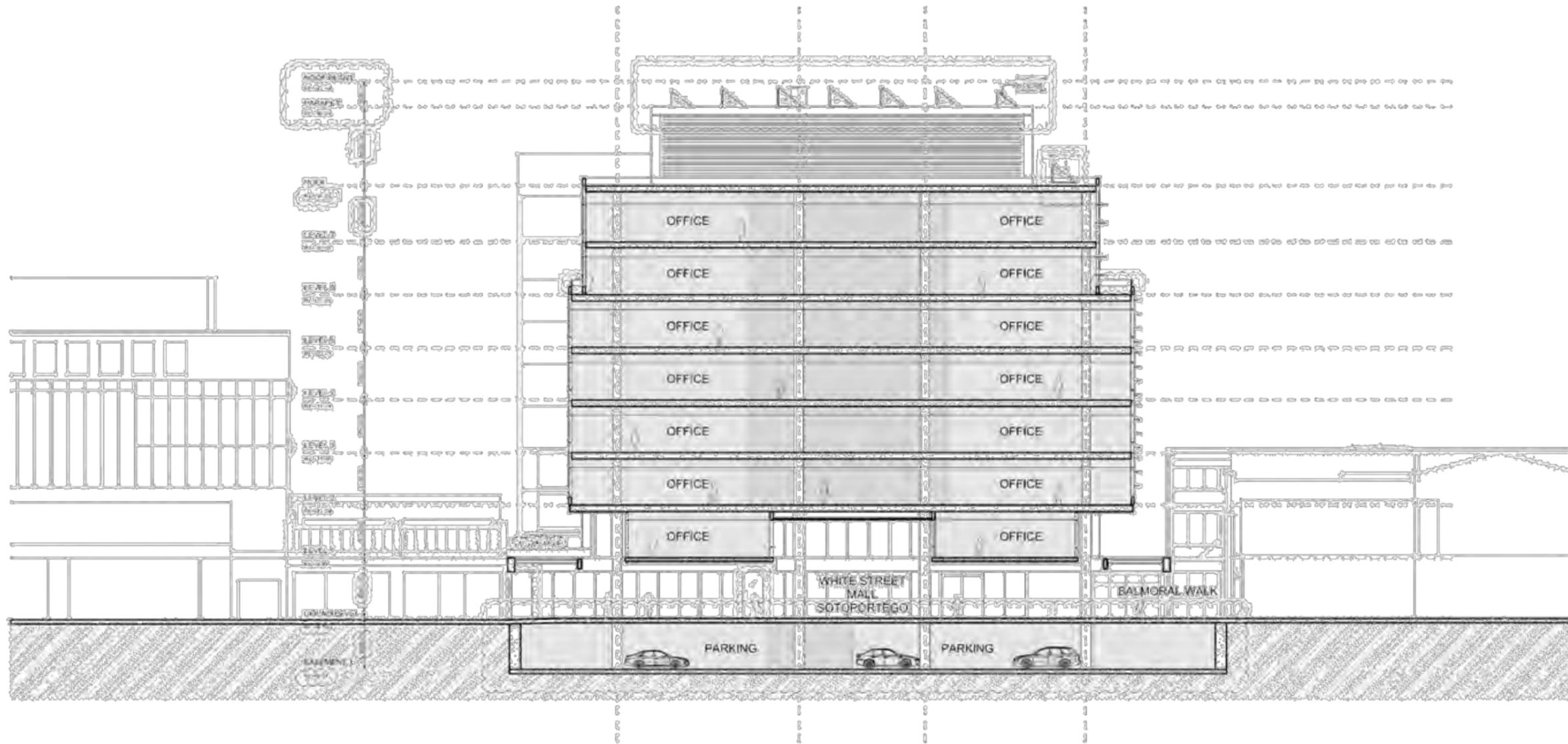
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BALMORAL OFFICE DEVELOPMENT
FOR INFORMATION
TOWN PLANNING ENDORSEMENT
DATE: 15/11/2021
BY: [Signature]
PROJECT NO: BA1501

BUILDING SECTION - A

A4401144



McKenzie Group 4D Workshop Pty Ltd	OPENWORX Pty Ltd ADP Consulting Pty Ltd	Rider Levitt Bucknall ADP Consulting Pty Ltd	OTA Consultant Inhabit Group
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BALMORAL OFFICE DEVELOPMENT
 BUILDING SECTION - B

FOR INFORMATION
 SUBMITTED FOR ENDORSEMENT
 T12021
 15/11/21
 15/11/21
 15/11/21

A4491144

12 BALMORAL WALK FRANKSTON

COMMERCIAL OFFICE TOWER

FACADE / MATERIAL - SUPPLEMENTARY DOCUMENTATION

ISSUED FOR INFORMATION



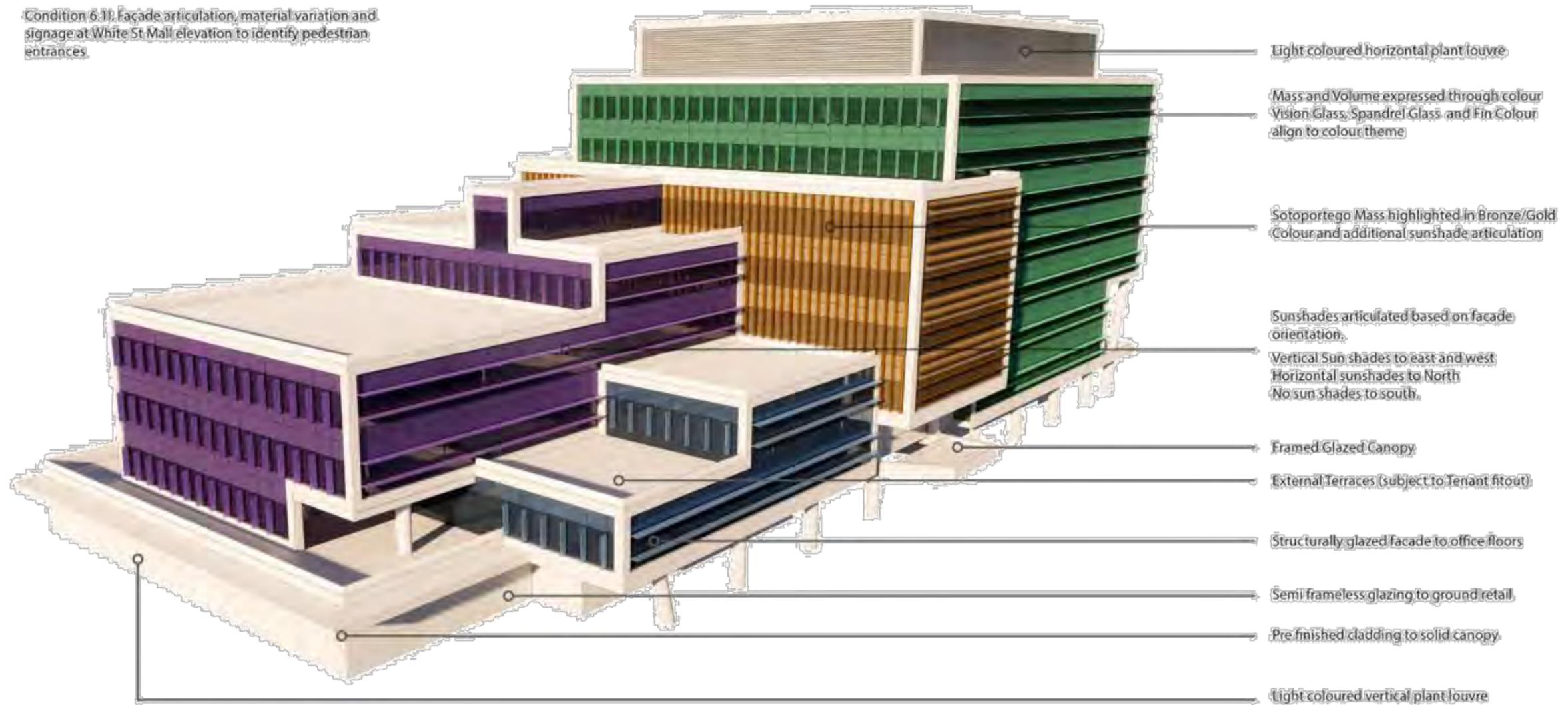
A4491144

PLANNING CONDITIONS

Condition 6.1: Colour palette and overall facade treatment to reflect EMAC Illustrative Guidelines and coastal location

Condition 6.1j: Greater variation in materials, textures, and window styles for the first three levels

Condition 6.1i: Façade articulation, material variation and signage at White St Mall elevation to identify pedestrian entrances



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021



JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE
 Not to Scale

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON

DRAWING TITLE
Facade Anatomy

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40-10	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON.

SCALE
 Not to Scale
 DRAWING TITLE
Facade Anatomy

FOR INFORMATION		NORTH
TOWN PLANNING ENDORSEMENT		
DRAWING No.	REVISION	
DA40-11	1	

A4491144



Purple Glazing

Green Glazing

Blue Glazing

Bronze Glazing

REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021



JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE
 Not to Scale

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON

DRAWING TITLE
Facade Glazing Types

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40-12	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY
CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE: Not to Scale
DRAWING TITLE: Aerial View

PROJECT: **BALMORAL OFFICE DEVELOPMENT**
12 BALMORAL WALK, FRANKSTON

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT	REVISION
DRAWING No. DA40-20	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON

SCALE: Not to Scale
 DRAWING TITLE: Shannon St View

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40-21	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021



JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON

SCALE
 Not to Scale

DRAWING TITLE
 Keys St View

FOR INFORMATION		NORTH
TOWN PLANNING ENDORSEMENT		
DRAWING No.	REVISION	
DA40-22	1	

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE
 Not to Scale

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON

DRAWING TITLE
Keys St Entry View

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40/23	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE
Not to Scale

PROJECT
BALMORAL OFFICE DEVELOPMENT
12 BALMORAL WALK, FRANKSTON

DRAWING TITLE
Station St View

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40-24	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE
Not to Scale

PROJECT
BALMORAL OFFICE DEVELOPMENT
12 BALMORAL WALK, FRANKSTON

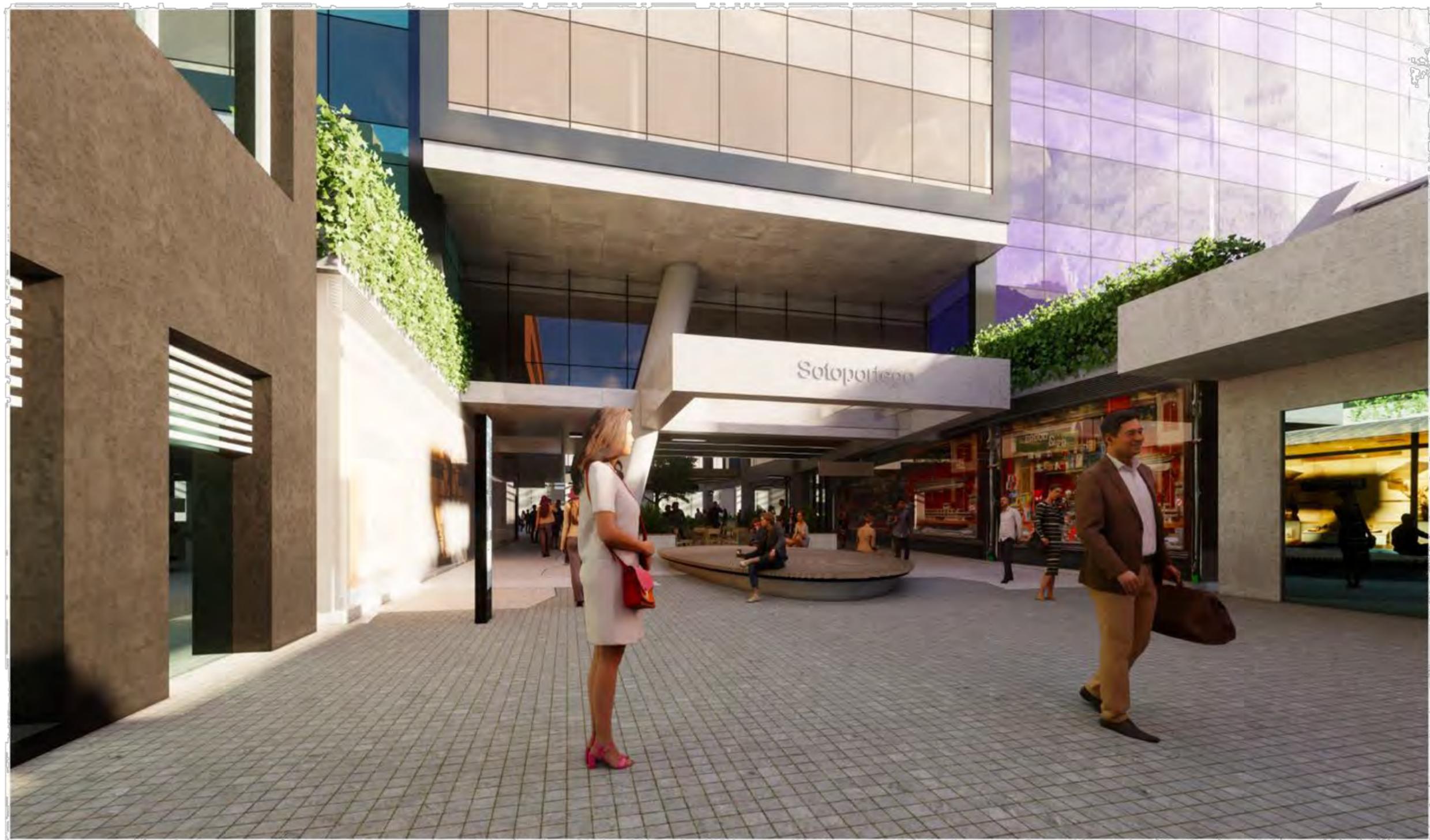
DRAWING TITLE
White St View

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40-25	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE: Not to Scale
DRAWING TITLE: White St View

PROJECT: **BALMORAL OFFICE DEVELOPMENT**
12 BALMORAL WALK, FRANKSTON

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT	REVISION
DRAWING No. DA40-26	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021

Lyons

VICINITY CENTRES

JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

PROJECT
BALMORAL OFFICE DEVELOPMENT
 12 BALMORAL WALK, FRANKSTON

SCALE
 Not to Scale

DRAWING TITLE
Sotoportego View

FOR INFORMATION NORTH

TOWN PLANNING ENDORSEMENT

DRAWING No.	REVISION
DA40-27	1

A4491144



REV.	DETAILS	DATE
1	SUPPLEMENTARY DOCUMENTATION	02.06.2021



JOB No.	DRAWN	CHECKED	DATE
FS04	AM	AS	JUNE 2021

SCALE
 Not to Scale

PROJECT
BALMORAL OFFICE DEVELOPMENT 12 BALMORAL WALK, FRANKSTON

DRAWING TITLE
 Sotoportego View

FOR INFORMATION		NORTH
TOWN PLANNING ENDORSEMENT		
DRAWING No.	REVISION	
DA40-28	1	

Executive Summary

11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive Frankston - To increase the area of the first floor used by the restaurant, to increase the red line area and to increase the number of patrons to the restaurant

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

This report considers the merits of the planning application to amend the existing Planning Permit 302/2020/P to increase the area of the first floor used by the restaurant, to increase the red line area where liquor may be sold and consumed to the restaurant and to increase the number of patrons to the restaurant.

Recommendation (Director Communities)

That Council resolves to issue an Amended Planning Permit in respect to Planning Permit Application number 302/2020/P, subject to the conditions contained in the officers' assessment.

Key Points / Issues

- The construction of the yacht club building was initially authorised by way of a planning permit issued in 2014, which also allowed for the building's occupancy by food and drink premises and a function centre. Whilst the building was constructed, the uses did not commence within the expiry date of the permit.
- Subsequently Planning Permit 302/2020/P was issued by Council in October 2020 and allowed the use of the lower level of the building as a café/restaurant involving the sale and consumption of liquor. The permit was amended by Council in July 2021 to provide for the use of the majority of the upper floor as a restaurant/function space.
- It is now proposed to amend the permit to provide for nearly the whole of the first floor of the building to be occupied by a restaurant with the patron numbers of 357 (increased from 250 approved in May 2021).
- The proposal is considered to be consistent with planning policy in that it will activate the area, encourage tourism, employment and economic growth.
- Public Notice of the application was provided and no objections were received.
- The site is close to an area with 84 existing public car spaces, which will be sufficient to cater for the likely needs of patrons.
- The application is being reported to Council as it is of community interest and includes the sale and consumption of liquor (restaurant with a capacity over 100 persons).

For further information, please refer to the officer's assessment contained within this report.

Financial Impact

The permit application fee (including advertising fee) paid to Council is \$2,075.70. The average cost to process a planning permit application is \$2,264 which represents a difference of \$188.3.

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
Frankston - To increase the area of the first floor used by the restaurant, to
increase the red line area and to increase the number of patrons to the restaurant****Executive Summary****Consultation**1. External Referrals

The application was referred externally to the Department of Environment, Land, Water and Planning (DELWP) and Victoria Police. DELWP indicated they have no objection to the proposal with conditions. Victoria Police have not responded, as at the date of this report.

2. Internal Referrals

The application was referred internally to Council's Social Planning department who have no objection to the proposal.

Notification of Proposal

Notification of the planning application was given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987*.

Notification was given in the form of:

- Mail to adjoining owners and occupiers; and
- Mail to the Long Island Resident Group, Frankston Beach Association and the Kananook Creek Association; and
- Three (3) signs erected on the site frontage

As a result of the public notification, no objections were received.

Analysis (Environmental / Economic / Social Implications)

The proposal will generate employment and economic growth when operating. The proposal will continue the activation of the waterfront precinct. The proposed sale and consumption of liquor on the premises is considered to be reasonable in association with the café use. Given that the liquor will be sold alongside meals, it is considered that the proposed consumption of liquor and hours of operation are unlikely to have an adverse impact on the amenity of the area.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The proposal requires planning approval under:

- Clause 37.02 Comprehensive Development Zone:
 - To use the land for a food and drink premises where the Section 1 'permit not required' condition is not met.
- Clause 52.06 (Car Parking) of the Frankston Planning Scheme
 - To reduce (including to zero) the number of car parking spaces required under Clause 52.06-5 or in a schedule to the Parking Overlay.
- Clause 52.27 (Licensed Premises) of the Frankston Planning Scheme:

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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- To increase the area where liquor is allowed to be consumed or supplied.

Policy Impacts

The relevant State and Local Planning Policies are:

- Clause 11: Settlement
- Clause 17: Economic Development
- Clause 18: Transport
- Clause 19: Infrastructure
- Clause 21.02: Key Issues
- Clause 21.03: Vision and Strategic Framework
- Clause 21.04: Settlement
- Clause 21.08: Economic Development

Officer's Declaration of Interests

Under Section 80C of the *Local Government Act 1989*, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no particular risks associated with this application.

Conclusion

Overall, it is considered that the proposal is satisfactory subject to conditions and should be supported as discussed throughout this report.

ATTACHMENTS

- Attachment A: [↓](#) Aerial Locality Map
- Attachment B: [↓](#) Locality Map
- Attachment C: [↓](#) Previously Approved Red Line Plan
- Attachment D: [↓](#) Amended Red Line Plan

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
Frankston - To increase the area of the first floor used by the restaurant, to
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Officers' Assessment**

Summary

Existing Use	Yacht Club/Vacant
Site Area	Approximately 2000 square metres
Proposal	To amend the existing Planning Permit to increase the area of the first floor used by the restaurant, to increase the red line area where liquor may be sold and consumed to the restaurant and to increase the number of patrons to the restaurant.
Zoning	Comprehensive Development Zone (Schedule 2)
Overlays	Environmental Significance Overlay (Schedule 1) Parking Overlay (Schedule 1)
Reason for Reporting to Council	Councillor interest Application associated with Liquor

Background

Subject Site

The site contains a three (3) storey building which is located within the Kananook Creek Reserve, Long Island Frankston.

The site is crown land, reserved for public purposes.

At ground level the building contains a lobby area, function/meeting room, bar, yacht club canteen, kitchenette, storage areas and amenities. Public toilets are provided along the southern side of the building with external access. A covered storage area is provided at ground level with a double roller door providing access to this area from the east and south.

The Frankston Yacht Club currently occupies a portion of the ground floor level. The remainder of the ground floor has approval for a café under this Planning Permit. The café is not yet operational, currently undergoing fit-out.

Level 1 is currently unoccupied. A stairwell, lift and amenities are centrally located at this level. Roofed deck areas are located on the western side of the building. Level 2 contains a plant room, viewing area and terrace.

A central uncovered yacht storage area and separate cover boat storage area is provided to the north-east of the building.

Vehicle access to the site leads to a circular access way and car parking area containing 84 spaces.

Locality

Kananook Creek Reserve, Long Island is located within the Frankston Waterfront to the west of Frankston City Centre. The area forms an activity node, adjacent to the retail core, with a mixture of commercial and recreational facilities and activities including the

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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Visitor Information Centre, Sofia's Restaurant, Frankston Surf Life Saving Club and Waves Restaurant, boating, sailing, fishing, swimming and the Frankston Pier.

To the north of the building is a network of boardwalks providing pedestrian and bicycle access through the coastal dunes and dense coastal grasses and scrub. Kananook Creek straddles the eastern and southern edges of Kananook Creek Reserve Long Island and discharges to the sea to the south of the Yacht Club building.

The Landmark Bridge provides pedestrian access to the southern side of Kananook Creek and grassed parkland with barbeque facilities, Sofia's Restaurant and boat launching facilities.

Generally, dense tall shrubs and open grassy patches of vegetation occupy the western side of the reserve, whereas, a parkland area with seating, scattered Banksias and Coast Tea-Tree and an understorey of mowed grass occupy the eastern side of the Reserve.

Site History

In 1995 the Minister for Planning advised Council that any proposed development in the Kananook Creek Precinct, Frankston Foreshore would require the preparation of an Environmental Effects Statement (EES). In response, Council appointed Kinhill Engineers Pty Ltd to develop future plans for the area adjacent to Kananook Creek. Kananook Creek Reserve, Long Island formed part of the Kinhill Study which was adopted by Frankston City Council and State Government in 1998 in the form of a report and Structure Plan. The key elements outlined in the EES and Structure Plan were translated into a Comprehensive Development Zone Schedule 2 (CDZ2) as part of the Frankston Planning Scheme.

Since adoption of the Structure Plan, Council has been implementing the redevelopment of Kananook Creek Reserve, Long Island in stages.

To meet the requirements of the CDZ2, a number of previous Development Plans and amendments were approved by Council, including (of relevance):

- Kananook Creek Reserve, Long Island Environmental Management Plan and Development Plan in 2006 (Frankston City Council, February 2006);
- Amendment to the Kananook Creek Long Island Development Plan and Concept Design for the Kananook Creek Boulevard (Urban Enterprise, March 2008); and
- Amendment to the Kananook Creek Long Island Development Plan and Environment Plan to facilitate redevelopment of the Frankston Long Island Yacht Club and surrounds (Contour, 2014).

Previous planning permit applications for the site include Planning Permit 735/2013/P, issued 3 April 2014 for *Buildings and works associated with the construction of a three (3) storey building for use as a Yacht Club including food and drink premises/restaurant, function centre and community facilities and associated reduction of car parking, removal of vegetation and sale and consumption of liquor*. This permit has since expired in respect of the approved use for the building for food and drink premises, function centre, and sale and consumption of liquor (because the uses did not commence).

Planning Permit 302/2020/P was issued on 26 October 2020 for *Use of the land for food and drink premises (cafe) and the sale and consumption of liquor (restaurant and cafe licence) and the provision of car parking at less than the rates specified in Clause*

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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52.06. The permit was amended by Council on 8 July 2021 to allow *Use of the land for food and drink premises (café and restaurant) and the sale and consumption of liquor (restaurant and cafe licence) and the provision of car parking at less than the rates specified in Clause 52.06.* This permit is proposed to be amended to allow for expanded occupation of the first floor by the restaurant, as discussed below.

Proposal

The proposal is summarised as:

- To increase the area of the first floor used by the restaurant.
- To increase the red line area where liquor may be sold and consumed to the restaurant.
- To increase the allowable number of restaurant patrons from 250 to 357.

State and Local Planning Policy Frameworks

State Planning Policy Framework relevant to this application are summarised as follows:

- Clause 11: Settlement
- Clause 17: Economic Development
- Clause 18: Transport
- Clause 19: Infrastructure

Local Planning Policy Framework relevant to this application are summarised as follows:

- Clause 21.02: Key Issues
- Clause 21.03: Vision and Strategic Framework
- Clause 21.04: Settlement
- Clause 21.08: Economic Development

Planning Scheme Controls

A Planning Permit is required pursuant to:

- Clause 37.02 Comprehensive Development Zone (Schedule 2)
 - To use the land for a food and drink premises where the Section 1 'permit not required' condition is not met.
- Clause 52.06 (Car Parking)
 - To reduce (including to zero) the number of car parking spaces required under Clause 52.06-5 or in a schedule to the Parking Overlay.
- Clause 52.27 (Licensed Premises)
 - To increase the area where liquor is allowed to be consumed or supplied.

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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Marine and Coastal Act

Pursuant to Section 68(3) of the Marine and Coastal Act 2018, the application is deemed to be a proposal that requires consent for use of marine and coastal Crown land.

Under Section 61(3)(a) of the Planning and Environment Act 1987, the responsible authority must not decide to grant a permit to use or develop marine or coastal Crown land unless consent under the Marine and Coastal Act 2018 has been issued.

The Department of Environment, Land, Water and Planning (DELWP) provided Marine and Coastal Act 2018 consent on 20 October 2021. The consent includes conditions to be included on any permit issued. The consent will expire if the use is not commenced within two years of the date of issue, unless an extension of time is applied for and granted by DELWP.

Notification of Proposal

Notification of the planning application was given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987*. Notification was given in the form of:

- Mail to adjoining owners and occupiers;
- Mail to the Long Island Resident Group, Frankston Beach Association and the Kananook Creek Association; and
- Three (3) signs erected on the site frontages.

No objections were received as a result of the public notification.

Referrals

External Referrals

DELWP

The application was referred to DEWLP as an adjoining land owner and for consent for use of Coastal Crown Land under Section 70 Marine and Coastal Act 2018 (MACA Consent). DELWP provided MACA Consent and offered no objection to the proposal.

Victoria Police

No response received as at the date of this report. Victoria Police have an opportunity make a submission when the applicant seeks to obtain a Liquor Licence from the Victorian Commission for Gambling and Liquor Regulation (VCGLR). Victoria Police have previously indicated to officers that they prefer to respond to proposals through the VCGLR process, however may raise objections or concerns to major licensed premises proposals through referral if issues are perceived.

Internal Referrals

Social Planning

Social Planning do not anticipate any significant social impacts from this planning permit proposal.

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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Officers' Assessment**

Discussion

State and Local Planning Policy

The proposal is expected to contribute positively to the activation of the Frankston Waterfront precinct by delivering a mixed use building in a location identified as an important activity node. The renewal of the area will strengthen the vision of connecting the Frankston Transit Interchange to the Bay by delivering an attraction which encourages east-west movements between the transit precinct, city centre and bay.

The site is well distanced from existing residential areas so is unlikely to cause unreasonable noise and amenity impacts. The proposal is expected to attract visitation, tourism and increase safety through better utilisation of the foreshore reserve.

The purpose of the Crown Reserve is 'Public Purposes' and the proposed food and drink premises, function centre and office uses are contemplated in the Comprehensive Development Plan, May 1999.

DELWP has consented to the proposed use of Crown Land. By virtue of coastal management consent, the purpose of the reservation has been considered.

Comprehensive Development Zone

The development of the Frankston Yacht Club has long been identified as an important element for the future planning of Frankston through the introduction of the Comprehensive Development Zone (Schedule 2), the associated Structure Plan and Precinct Plan in 1998, which identified a need for a mixed commercial/recreational redevelopment of the Yacht Club facilities. This is consistent with policy, the Marine and Coastal Act 2018 and the Marine and Coastal Policy 2020, which seek to provide clear direction for the sustainable use of the coast for recreation, conservation, tourism, commerce and similar uses in appropriate locations.

A Planning Permit is required to use the building for a food and drink premises, within Precinct 2 of the Kananook Creek Study Precincts Plan. The food and drink premises will advance objectives to facilitate business, employment, tourism, and a vibrant and safe waterfront.

The relevant decision guidelines contained in the Comprehensive Development Zone are as follows:

- The zone and relevant precinct purposes.
- The impact of traffic generated by the proposed use, and whether additional traffic management or traffic control works are likely to be required in the area.
- The layout of the car parking areas and access to them.
- Whether the proposal will result in short and long term public benefit.
- The effect on the amenity of the neighbourhood.

The proposed uses are consistent with the purpose of the zone, to:

- Improve the contribution of the Kananook Creek foreshore area to the safety, amenity, economy and lifestyle of Frankston.
- Provide appropriate development that will create business and employment opportunities to complement the Frankston Central Activity District, and contribute to the development and growth of regional tourism.

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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The proposal will result in long term public benefits including a new expanded food and drink offering and additional employment opportunities for the local community. The proposal will create additional dining options and activate the building complementing other businesses and attractions within the Kananook Foreshore.

The proposal has access to a number of public car parking which is greater than the required car parking spaces. The layout of the car parking spaces has not been altered from what was originally approved with the buildings and works under Planning Permit 735/2013/P. Council's Traffic Engineer assessed the car parking provision and traffic impact at the time of the previous application. As the proposed use of the building has not changed substantially since the previous approval it is considered the proposed uses will not require additional traffic control works.

Clause 52.06 Car Parking

Clause 52.06 sets out rates for the provision of car parking for different land uses.

The following tables sets out the requirements for car parking for the proposed uses:

Use	Floor Area (sqm)	Patrons/ Boats	Planning Scheme Use	Rate	Car Parking Required
Boat Storage	1401	57 boats	Lot listed	n/a	n/a
Yacht Club Canteen	80	140	Food and Drink	3 car spaces to each 100 square metres of leasable floor area	42
Yacht Club Function & Meeting Room	83		Place of Assembly	0.3 to each patron permitted	
Cafe	331	104	Food and Drink	3 car spaces to each 100 square metres of leasable floor area	9
Restaurant	453	357	Food and Drink	3 car spaces to each 100 square metres of leasable floor area	13
Total car parking spaces required					64
Total car parking spaces available					84

The proposal requires 64 spaces and at least 84 are theoretically available in nearby public parking areas, albeit that this parking is shared and utilised by members of the public accessing the foreshore, the approved café, and related nearby uses. Nonetheless, people dining at the proposed use are also likely to use the foreshore and there is a high likelihood of 'shared' trips. It would also be difficult to seek to provide further parking specifically for the use, given the confined nature of the site and likely impacts to the foreshore environment. There is also additional parking nearby (over Kananook Creek) would could also to service the proposed use. The use can also benefit from access to public transport nodes and parking located in the Central Activities District. Although sufficient car parking is likely to be available, permission is

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
Frankston - To increase the area of the first floor used by the restaurant, to
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technically required as the parking to be utilised is public parking not specifically dedicated to the use.

Clause 52.27 Licence Premises

Pursuant to Clause 52.27 a permit is required to use land to sell or consume liquor as:

- The area that liquor is to be consumed or supplied under a licence is to be increased.

It is proposed to extend the red line area to incorporate the extended restaurant.

As there are more than 15 licensed premises within a 500m radius of the site, a Cumulative Impact Assessment of the proposal is required. The Cumulative Impact Assessment provided with the application indicates it is proposed to have a restaurant/cafe licence. This type of licence reduces the impact of consumption of liquor on the amenity of the area as the restaurant/cafe licence requires that tables and chairs be provided to at least 75% of guests.

When deciding whether to grant a permit for the proposal, it is relevant to consider the impact of the sale or consumption of liquor on the amenity of the area including the impact of the hours of operation, number of patrons and the cumulative impact of any existing and the proposed licensed premises on the amenity of the area.

A survey undertaken as part of the Cumulative Impact Assessment identifies 26 licensed premises within a 500m radius of the yacht club. These licences are a mix of Late Night (General & On-premises), On-premises and Restaurant and Café licence types. There are also Club licences and a packaged liquor licence. It is noted the Yacht Club is located the following distances from uses which are considered sensitive:

- Place of worship: 250m distance
- Place of worship: 300m distance
- Secondary School: 350m distance
- Special School: 370m distance

The site is located a substantial distance from residential use, primary/secondary schools (children's services) and the majority of parks, however the foreshore reserve abuts the yacht club. The Cumulative Impact Assessment identifies that the site is separated from the cluster of liquor licences by Kananook Creek, which acts as a natural barrier, confining access to the site. The sensitive land uses are not expected to be impacted by the licence due to their proximity to the venue and as liquor consumption will be on-site only and under supervision. There are no private residences close enough to the site to be at risk of amenity impacts from noise or traffic. Public transport to and from the site is relatively accessible, with a range of bus services and the train.

Overall, it is considered that the proposal is consistent with the surrounding area and the purpose of Clause 52.27.

Permit Amendments

The following amendments are required to the permit to enable to proposal.

Condition 3 will be amended to update the patron numbers for the restaurant.

Conditions 9 and 11 will be amended to reflect the separate Marine and Coastal Act 2018 Consent provided by DELWP.

11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive Frankston - To increase the area of the first floor used by the restaurant, to increase the red line area and to increase the number of patrons to the restaurant
Officers' Assessment***Analysis (Economic and Social Implications)***

It is considered that the proposed expansion of the upper level restaurant will have positive economic development implications. The proposal will generate employment and economic growth when operating. The proposal will continue the activation of the waterfront precinct will reduce the opportunity for anti-social behaviour.

Recommendation (Director Communities)

That Council resolves to issue an Amended Planning Permit in respect to Planning Permit Application number 302/2020/P for Use of the land for food and drink premises (café and restaurant) and the sale and consumption of liquor (restaurant and cafe licence) and the provision of car parking at less than the rates specified in Clause 52.06 at 30 Long Island Drive Frankston, subject to the following conditions:

Plans

1. Before the use starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be substantially in accordance with the plans submitted with the application but modified to show:
 - a) Management Plan in accordance with Condition 5.
 - b) Details of waste management and location of waste receptacles.

No Alterations

2. The use as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Patron Numbers

3. Unless with the prior written consent of the Responsible Authority, the number of patrons within the Café and Restaurant must not exceed:
 - Café: 44 patrons internally and 60 patrons externally
 - Restaurant: 357 patrons

Liquor Consumption

4. Unless with the prior written consent of the Responsible Authority, the selling or consumption of alcohol must only take place within an approved red line plan and at the premises during the following hours:

Café

- Monday to Sunday: 11am to 11pm.

Restaurant

- Sunday to Thursday: 11am to 12 midnight
- Friday to Saturday: 11am to 1am the following day

5. Prior to the sale and consumption of liquor commencing in the Café or Restaurant, a management plan for that part of the site must be submitted to and approved by the Responsible Authority. When approved the management

**11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive
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plan will be endorsed to form part of the permit. The management plan must specify:-

- a) The licensee will actively mitigate the risk of alcohol being purchased at the venue and taken to the foreshore or adjacent open space area for consumption.
- b) The licensee will provide free phone calls for taxis for patrons to use upon their exit.
- c) The licensee will be proactive in supporting potentially vulnerable people leaving the venue on foot to walk through the park either to the car park at Pier Promenade or to Davey Street.
- d) Provision for sign(s) to encourage responsible off-site patron behaviour.

Amenity

6. The amenity of the area must not be detrimentally affected by the use (including liquor licence) through the:-
 - a) Transport of materials, goods or commodities to or from the land;
 - b) Appearance of any building, works or materials;
 - c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour,
 - d) steam, soot, ash, dust, waste water, waste products, grit or oil;
 - e) Presence of vermin; and
 - f) In any other wayto the satisfaction to the Responsible Authority.
7. The licensee/permit holder shall not cause or permit undue detriment to the amenity of the area to arise out of or in connection with the use of the premises to which the licence/permit relates during or immediately after trading hours authorised by the licence/permit.
8. Noise emissions from the premises must comply with the requirements of the State Environment Protection Policies (Control of Noise from Commerce, Industry and Trade No. N-1 and Control of Music Notice from Public Premises No. N-2) or any superseding legislation.

Marine and Coastal Act 2018 Consent

9. The use of the land shall be generally in accordance with:
 - The advertised Town Planning Report dated August 2020 and ground floor Red Line Plan received in the notice of application documents for Planning Permit Application number 302/2020/P.
 - The advertised Town Planning Report dated August 2021 and first floor Red Line Plan received in the advertised plans for Planning Permit Application number 302/2020/P/D.
10. Any modification to the proposed land uses will require further approval by the Regional Manager, Land and Built Environment Programs, Port Phillip Region, Department of Environment, Land, Water and Planning (DELWP).
11. This consent under the *Marine and Coastal Act 2018* will expire if the use is not commenced within two years of the date of issue (20 October 2021), unless an extension of time is applied for and granted by the Regional Manager, Land and Built Environment Programs, Port Phillip Region, DELWP.

Permit Expiry

12. This permit will expire if one of the following circumstances applies:

11.4 Application to Amend Planning Permit 302/2020/P - 30 Long Island Drive Frankston - To increase the area of the first floor used by the restaurant, to increase the red line area and to increase the number of patrons to the restaurant
Officers' Assessment

- The use is not commenced within two (2) years of the date of this permit.
- The use is discontinued for a period of two (2) years or more.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

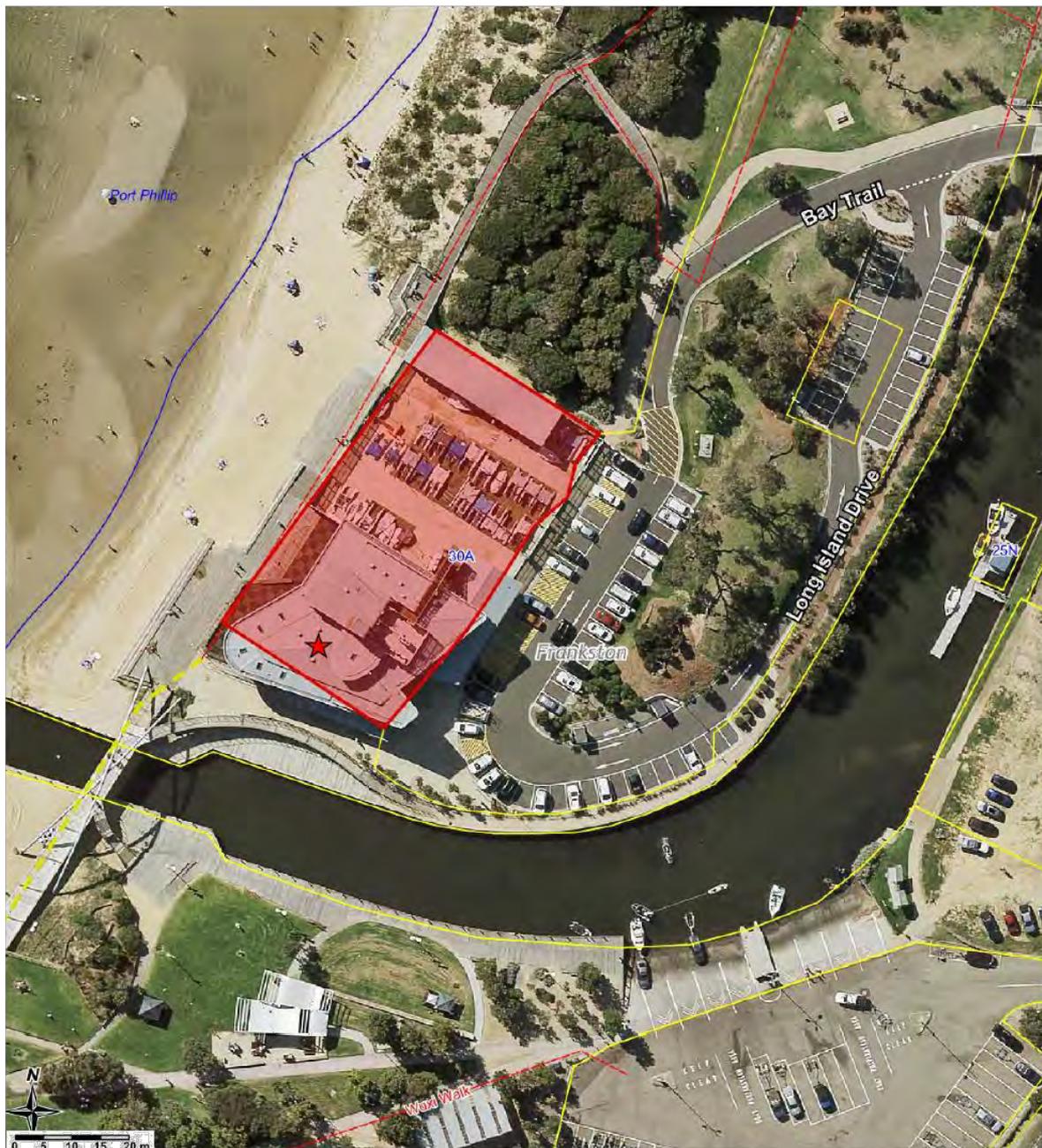
Notes

- A. Any request for an extension of time, or variation/amendment of this permit must be lodged with the relevant fee.
- B. Any request for time extension of this Permit shall be lodged with the relevant administration fee at the time the request is made. Pursuant to Section 69 of the Planning and Environment Act 1987 the Responsible Authority may extend the periods referred to if a request is made in writing within the following prescribed timeframes:
- Before or within 6 months after the permit expiry date, where the use or development allowed by the permit has not yet started;
- Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.
- If a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- C. The owner/applicant of the subject side should join and comply with the Frankston Liquor Industry Accord, which requires the member to serve liquor in a responsible manner.

This permit has been amended as follows:

Date of Amendment	Brief Description
8 July 2021	This permit was amended pursuant to section 74 of the Planning and Environment Act 1987, by, amending the permit preamble and amending Conditions 3, 4, 5, 9 and 11.
	This permit was amended pursuant to section 74 of the Planning and Environment Act 1987, by amending Conditions 3, 9 and 11.

Planning Application – 302/2020/P/D – 30 Long Island Drive Frankston
 Subject site ★



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Projection: GDA2020 / MGA zone 55

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Planning Application – 302/2020/P/D – 30 Long Island Drive Frankston
Subject site ★ Objectors ■



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Projection: GDA2020 / MGA zone 55

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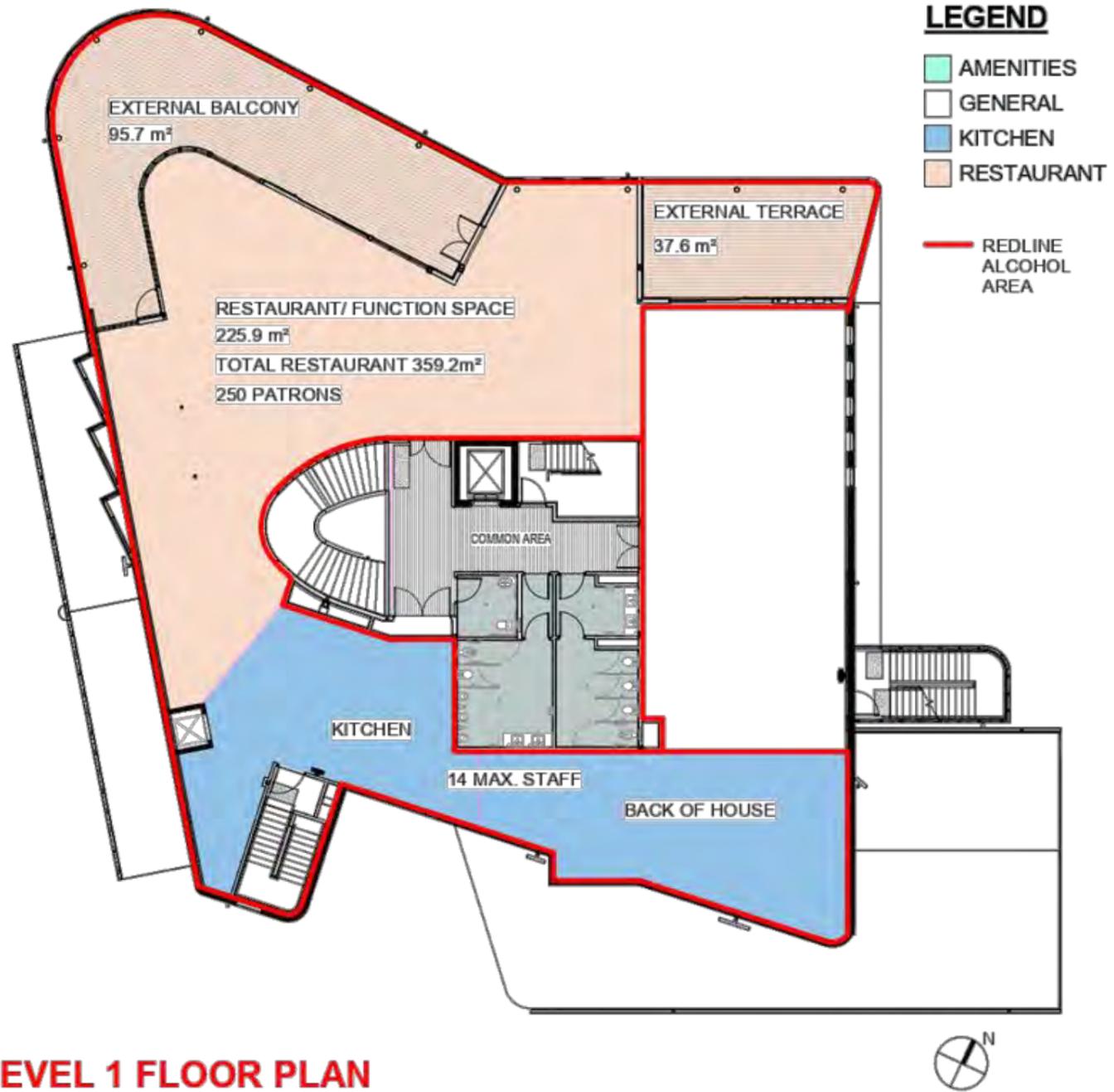
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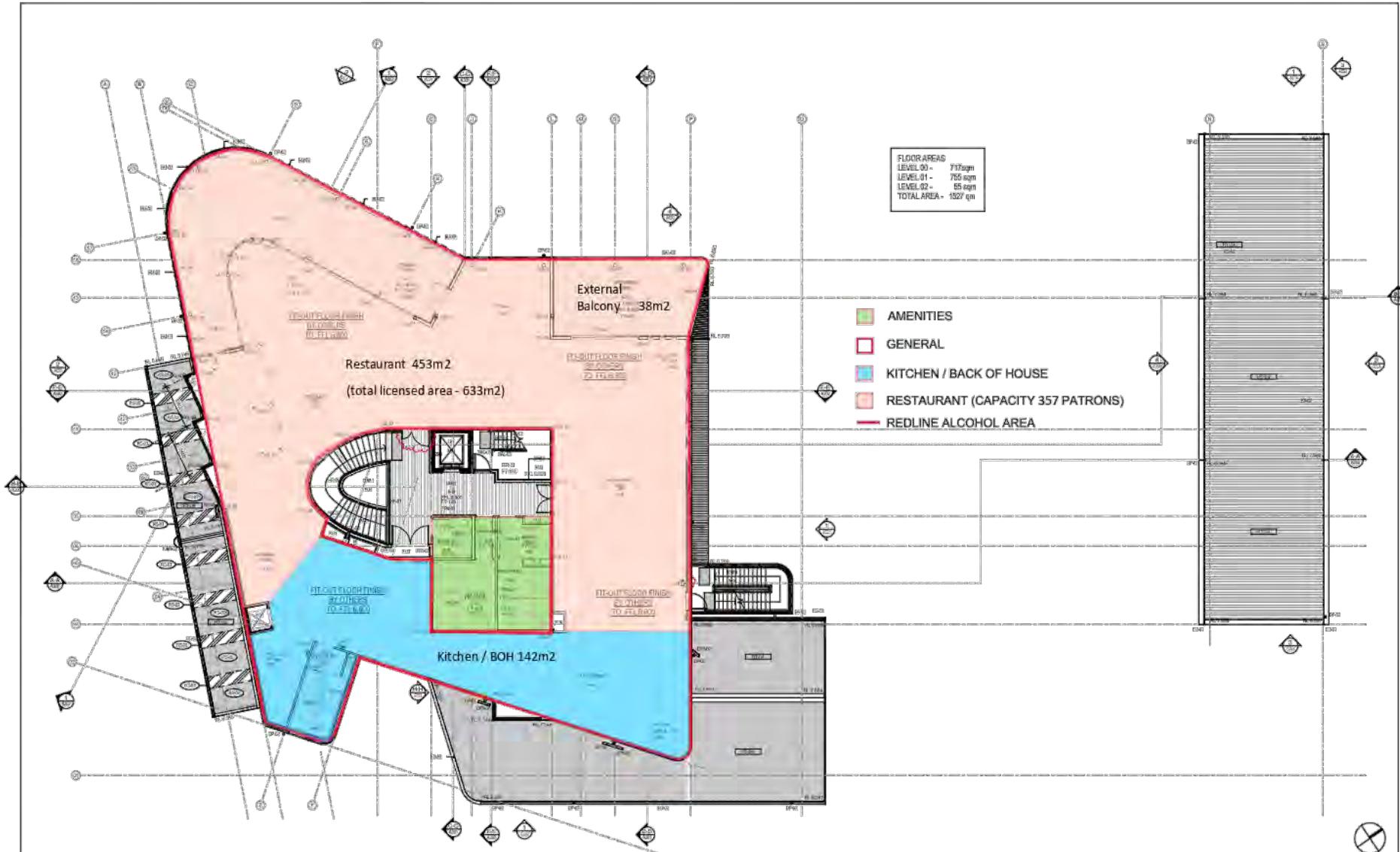
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FRANKSTON YACHT CLUB 30 LONG ISLAND DRIVE, FRANKSTON





FLOOR AREAS	
LEVEL 00	732sqm
LEVEL 01	750sqm
LEVEL 02	65sqm
TOTAL AREA	1527sqm

- AMENITIES
- GENERAL
- KITCHEN / BACK OF HOUSE
- RESTAURANT (CAPACITY 357 PATRONS)
- REDLINE ALCOHOL AREA

ABBREV.	ABBREVIATION LEGEND DESCRIPTION
ADP	ADDITIONAL DEVELOPMENT PERMIT REQUIRED
AS	ASBESTOS
BA	BATHROOM
BE	BELIEF
BL	BLOCK
BO	BOOKING OFFICE
BR	BREAK ROOM
BS	BUS STOP
BT	BUS TERMINAL
BU	BUS STOP
CA	CAR PARK
CB	CAR PARK
CC	CAR PARK
CD	CAR PARK
CE	CAR PARK
CF	CAR PARK
CG	CAR PARK
CH	CHILDREN'S PLAY AREA
CI	CIVIC BUILDING
CJ	CIVIC BUILDING
CK	CIVIC BUILDING
CL	CIVIC BUILDING
CM	CIVIC BUILDING
CN	CIVIC BUILDING
CO	CIVIC BUILDING
CP	CIVIC BUILDING
CQ	CIVIC BUILDING
CR	CIVIC BUILDING
CS	CIVIC BUILDING
CT	CIVIC BUILDING
CU	CIVIC BUILDING
CV	CIVIC BUILDING
CW	CIVIC BUILDING
CX	CIVIC BUILDING
CY	CIVIC BUILDING
CZ	CIVIC BUILDING
DA	DAY CARE CENTRE
DB	DAY CARE CENTRE
DC	DAY CARE CENTRE
DD	DAY CARE CENTRE
DE	DAY CARE CENTRE
DF	DAY CARE CENTRE
DG	DAY CARE CENTRE
DH	DAY CARE CENTRE
DI	DAY CARE CENTRE
DJ	DAY CARE CENTRE
DK	DAY CARE CENTRE
DL	DAY CARE CENTRE
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EV	EMERGENCY SERVICES
EW	EMERGENCY SERVICES
EX	EMERGENCY SERVICES
EY	EMERGENCY SERVICES
EZ	EMERGENCY SERVICES
FA	FAMILY CENTRE
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GB	GENERAL PRACTICE
GC	GENERAL PRACTICE
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YV	YARD
YW	YARD
YX	YARD
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Executive Summary**11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700
Frankston-Dandenong Road, Carrum Downs - To use the land for a
restaurant, to sell and consume liquor (On Licence Premises) and a
reduction in the bicycle facilities requirement of Clause 52.34 of the
Frankston Planning Scheme.**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

This report considers the merits of the planning application to amend Planning Permit No. 317/2018/P by including the use of the land for a Function Centre, increasing the patron numbers allowed on site and a subsequent reduction in the number of car spaces provided.

Recommendation (Director Communities)

That an Amended Planning Permit be issued in respect to Planning Permit Application number 317/2018/P/D, subject to the conditions contained in the officers assessment.

Key Points / Issues

- Planning Permit No. 317/2018/P was issued by Council on 27 November 2018. The permit allowed the use the land for a restaurant including the sale and consumption of liquor and a reduction in the bicycle facilities required, with a maximum of 80 patrons and sale of liquor seven days a week from 11am-11pm (other than Anzac Day and Good Friday where no liquor is to be served).
- The permit is proposed to be amended by expanding the use to be for a function centre as well as a restaurant.
- An increase in patron numbers on site is proposed. The restaurant use is proposed to be expanding from a maximum of 80 patrons to a maximum of 120 patrons. The function centre use is seeking to have a maximum of 224 patrons.
- Given the additional patrons proposed on the site without capacity for additional parking spaces to be provided, a 'technical' parking reduction of 42 spaces is also sought.
- Public Notice of the application was given and no objections have been received.
- Subject to a recommended reduction in the number of patrons allowed for functions, the proposed intensification of the use and addition of specific capacity to operate as a function centre is acceptable in this location having regard to the reduced likelihood of impact to residential amenity or other businesses. The intensification would provide further employment opportunities for the local community and venue choice for customers.
- The application is being reported to Council as it is associated with liquor outside the Frankston Major Activity Centre area.

For further information, please refer to the officer's assessment contained within this report.

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.**Executive Summary****Financial Impact**

There are no financial implications associated with this report.

Consultation1. External Referrals

The application was referred externally to Victoria Police however no response has been received to date.

2. Internal Referrals

The application was referred internally to Council's Traffic Engineer and to Council's Social Policy and Planning Department who offered no objection.

3. Other relevant parties / stakeholders

There are no other relevant parties / stakeholders.

Notification of Proposal

Notification of the planning application was given pursuant to the requirements of Section 52 of the *Planning and Environment Act 1987*.

Notification was given in the form of:

- Mail to adjoining owners and occupiers; and
- Two (2) signs, one on the front and one to the rear of the existing factory.

As a result of the public notification, no objections were received.

Analysis (Environmental / Economic / Social Implications)

There are not considered to be any economic impacts as part of the proposal. The change in use and increase in patron numbers is broadly considered to have a positive economic impact on the area by increasing the economic viability of the use.

However, it is considered that the increase in patron numbers will potentially have negative social impact on the area and is not supported fully as discussed later in this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The proposed amendments to the Planning Permit have been assessed under Clauses 52.06 (Car Parking) and 52.27 (Licenced Premises) of the Frankston Planning Scheme.

Policy Impacts

The relevant State and Local Planning Policies that have been considered are:

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Executive Summary

Clause 11 (Settlement);
Clause 17 (Economic Development);
Clause 21.03 (Settlement); and
Clause 21.08 (Economic Development).

Officer's Declaration of Interests

Under Section 80C of the *Local Government Act 1989*, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

No risks associated with this report.

Conclusion

On balance, and with some reductions to the maximum patron numbers allowable on site, the proposal is considered reasonable and should be supported.

ATTACHMENTS

- Attachment A: [↓](#) Locality Plan
- Attachment B: [↓](#) Locality Plan (Aerial)
- Attachment C: [↓](#) Amended Site Plans and Red Line Plan

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Officers' Assessment

Summary

Existing Use	Restaurant
Site Area	972 square metres
Proposal	To amend the permit by including the use of the land for a Function Centre, increasing the patron numbers on site and a subsequent reduction in the number of car spaces provided.
Site Cover	N/A
Permeability	N/A
Zoning	Industrial 1 Zone
Overlays	N/A
Neighbourhood Character Precinct	N/A
Reason for Reporting to Council	Application associated with Liquor

Background

Subject Site

The subject site is located at Factory 13/684-700 Frankston-Dandenong Road, Carrum Downs, and is at the south-west corner where it intersects with Boundary Road.

The single storey building has a 33.1 metre frontage to Frankston-Dandenong Road, a 35 metre frontage to Boundary Road and glazed interface with the roads. The total floor area is approximately 972 square metres. This is in a high profile location and clearly visible from road frontages.

The building has a glazed interface with the two street frontages. There are a total of 32 car spaces available located adjacent to the premises. There are 28 car spaces at Frankston-Dandenong Road frontage and four (4) car spaces at the rear of the building.

There is landscaping along the Frankston-Dandenong Road frontage of the site and wide grassed area between the building and Boundary Road to the north.

Locality

Factory 13 is within an industrial precinct comprising a mix of uses including restricted retail premises, warehouses, trade supplies, convenience shops and cafés. The adjacent factory units to the west include a small Indian take away café, spice importers and sales and meditation centre.

The area to the north on the opposite side of Boundary Road forms part of the Green Wedge. The residential areas are located on the east side of Frankston-Dandenong Road and south of the industrial complex. The Village shopping centre is also located

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.**Officers' Assessment**

nearby, 300 metres to the south-east, which offers a limited range of retailing, an IGA supermarket, a café (Fat Chef) and takeaway food outlets.

Site History

Previous planning permit applications for the site include:

- Planning Permit No. 317/2018/P 27 November 2018 to use the site for a restaurant including the sale and consumption of liquor and a reduction in the bicycle facilities required.
- Planning Permit 653/2013/P issued 20 June 2014 to use the site as restricted retail premises, display a business identification sign and partial waiver of car parking requirements.
- Planning Permit 562/2001/P issued 23 November 2001 for Factory/Showrooms.

Proposal

It is proposed to amend the existing permit by:

- Including permission under the permit to use the site for a function centre with a maximum of 224 patrons.
- Increasing the number of patrons allowed on site associated with the restaurant use to 120.
- A reduction in the cap parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme as a result of the additional patron numbers proposed.

State and Local Planning Policy Frameworks

State Planning Policy Framework relevant to this application are summarised as follows:

- **Clause 11 – Settlement**

Planning is to recognise the need for, and as far as practicable contribute towards (as relevant):

- *Health, wellbeing and safety.*
- *Diversity of choice.*
- *Economic viability*
- *A high standard of urban design and amenity*
- *Accessibility.*
- *Land use and transport integration.*

Planning is to prevent environmental and amenity problems created by siting incompatible land uses close together.

- **Clause 17.02 – Commercial**
Clause 17.02-1S – Business

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Officers' Assessment

***Objective** – To encourage development that meets the community's needs for retail, entertainment, office and other commercial services.*

Local Planning Policy Framework relevant to this application are summarised as follows:

- **Clause 21.03 – Vision and Strategic Framework**

Council Plan

- *Promote Frankston as a dynamic and vibrant place to do business.*

Strategic Framework Plan

- *Major industrial development and consequent job creation is encouraged at Carrum Downs*

- **Clause 21.08 – Economic Development**

***Key Issues** (as relevant) – Minimising potential conflicts between industrial, commercial and residential areas.*

Notification of Proposal

Notification of the proposed amendments to the permit was undertaken by sending letters to surrounding owners and occupiers and by erecting two (2) signs, one on each side of the existing building. No objections were received.

External Referrals

Victoria Police

The application was referred externally to Victoria Police who have not provided a response to date. Victoria Police have an opportunity make a submission when the applicant seeks to obtain (or amend) a Liquor Licence from the Victorian Commission for Gambling and Liquor Regulation (VCGLR). Victoria Police have previously indicated to officers that they prefer to respond to proposals through the VCGLR process, however may raise objections or concerns to major licensed premises proposals through referral if issues are perceived.

Internal Referrals

Traffic

The application was referred to Council's Traffic Engineer who advised that statutory bicycle spaces required are 14 spaces, but only 4 spaces are provided leaving a shortfall of 10 spaces. They also commented that they have reviewed the traffic report submitted to justify these reductions and Traffic conclude that justification is satisfactory, and have no objection to the application.

Social Policy and Planning

The application was referred to Council's Social Policy and Planning Team who provided the following comments (summarised):

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Officers' Assessment

- Social Policy and Planning have reservations about liquor licences in industrial areas, primarily due to a lack of passive surveillance and often inadequate lighting for patrons leaving the premises. As this premises is on a main road with access to public transport, the bulk of these concerns are alleviated.
- Overall Social Policy and Planning do not anticipate any significant social or amenity impacts from this application.

Discussion

State and Local Planning Policy

The proposal is broadly consistent with State and Local Planning Policy with the existing industrial precinct that is occupied by a mix of restricted retail premises, warehouses, trade supplies, convenience shops and cafés. The addition of a function centre is consistent with the mixed uses in the precinct.

The existing permit contains conditions to manage and regulate any potential adverse amenity impacts from the existing restaurant use which would also apply to the new function centre use. Additional conditions can be included to further regulate the proposed function centre use to ensure that no adverse amenity impacts are experienced in the surrounding area.

Clause 33.01 Industrial 1 Zone

The proposed Function Centre use and the existing restaurant use require planning approval under Clause 33.01-1 of the Frankston Planning Scheme.

In addition to meeting the relevant Municipal Planning Strategy and Planning Policy Framework, the purpose of the Industrial 1 Zone includes:

'To provide for manufacturing industry, the storage and distribution of goods and associated uses in a manner which does not affect the safety and amenity of local communities.'

Furthermore, the decision guidelines of the Industrial 1 Zone at Clause 33.01-2, require consideration of the proposal in relation to nearby residential areas, industries and other uses, the effect nearby uses may have on the proposal, and issues such as drainage, connection to services and traffic generation.

The applicant is proposing the restaurant hours to be 7am-1am seven (7) days per week and the function centre to operate 7:30pm-1am seven (7) days a week. It is noted that the permit does not currently restrict the hours of operation of the restaurant, only the hours liquor can be sold and consumed on site. The applicant has noted that it is considered unlikely a function will be held each night of the week but periodically as requested and that the most common days functions will be held is Friday and Saturdays.

The use of the land for a function centre is considered reasonable in the zone and complementary to the existing restaurant use on the land. Conditions can be added to the permit to regulate the hours and days of the function centre use as well as for the existing restaurant use. As will be discussed in greater detail below, there is concern that the number of patrons proposed for the function centre use is excessive. The increase in patron numbers for the restaurant is considered acceptable as patrons are likely to only consume liquor with meals and therefore less likely to affect the amenity of the area.

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.**Officers' Assessment****Clause 52.06 Car Parking**

A Planning Permit is required to reduce the number of car spaces required on site but not provided in association with the new function centre use proposed. It is noted that the site is within the Principle Public Transport Network area which provides for varied parking rates giving the sites proximity to existing public transport services. Additionally, there are 32 spaces provided on site associated with and directly adjacent to the existing building.

Parking rates for the uses are calculated as follows:

- Restaurant: 3.5 spaces per 100sqm of leasable floor area.
- Function Centre (Place of Assembly Rate): 0.3 per each patron permitted.

The application proposes to reduce the area of the restaurant within the building from what was previously approved to be a total of 225 square metres, which therefore requires 7 spaces. It is noted that when the Planning Permit was first granted, the site was not in the Principle Public Transport Network area and required spaces be allocated to the restaurant per patron rather than per leasable floor area, generating a higher parking requirement.

The Function Centre use proposes 224 patrons which requires 67 spaces.

Therefore, in total, the proposed uses require 74 spaces, however 32 are provided, leading to a shortfall of 42 spaces.

Council's Traffic Engineer has assessed the proposal and considers that the reduction is acceptable. It is considered that the shortfall of 42 spaces is appropriate as the key use times for the function centre will be outside of core business hours where there is greater availability of parking in the other shared parking spaces on the site with a total of 369 spaces provided as part of the wider factory complex. There is also likely ability for some additional parking to be accommodate on surrounding streets.

Clause 52.34 Bicycle Facilities

No bicycle spaces are required to be provided as part of the proposed function centre use. It is considered that given the nature of the use and the location of the site, there will be minimal use of bicycles to attend the site.

Clause 52.27 Licence Premises

The purposes of Clause 52.27 of the Frankston Planning Scheme are:

- *To ensure that licensed premises are situated in appropriate locations.*
- *To ensure that the impact of the licensed premises on the amenity of the surrounding area is considered.*

The decision guidelines under Clause 52.27 identify considerations such as the likely impact on the amenity of the surrounding area resulting from the sale and consumption of alcohol, the hours of operation and patron numbers.

There is no objection to the use of the land for a function centre or the hours proposed in principle however the number of patrons proposed (224) is considered to be too large and intensive of a use for this location.

The site is located away from any local or municipal activity centres and a concentration of such high numbers of patrons associated with the function centre use may potentially result in adverse amenity impacts from patrons spilling out into the

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.**Officers' Assessment**

surrounding area during and at the conclusion of functions seeking transport options. Additionally, it is also considered that function centres of this proposed intensity are better located in existing commercial areas with other complementary uses and a wider variety of transport options, which are not so focussed around private car transport.

Given this, a reduction in the patron numbers allowable as part of the function centre use is recommended to be reduced to 120, the same as proposed for the restaurant. This would consequently reduce the parking required for the function centre use from 67-36 spaces and the overall reduction sought from 42 to 10 spaces. Conditions can also be included to limit the staff numbers on site to further manage the proposed uses.

Changes to Permit

As part of assessment of the proposal, the following amendments are recommended to be made to the Planning Permit.

Amend the permit preamble to read:

To use the land for a restaurant and function centre, to sell and consume liquor (On Licence Premises), a reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Amend Condition 3 to allow for a maximum of 120 patrons associated with the restaurant use.

Addition of Condition 4 to allow for a maximum of 120 patrons associated with the function centre use.

Addition of Condition 5 allowing the hours of operation of the function centre and restaurant to be 7:00am-1:00am daily.

Amend Condition 6 to allow the sale of liquor from 11am-1am.

Conclusion

On balance and with conditions to manage the patron and staff numbers as noted the proposed amendments to the permit are considered acceptable.

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Officers' Assessment

Recommendation (Director Communities)

That Council resolves to issue an Amended Planning Permit in respect to Planning Permit Application number 317/2018/P/D to use the land for a restaurant and function centre, to sell and consume liquor (On Licence Premises), a reduction in the car parking requirements of Clause 52.06 of the Frankston Planning Scheme and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme at 13/684-700 Frankston-Dandenong Road Carrum Downs, subject to the following conditions:

Plans

1. Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be substantially in accordance with the plans submitted with the application but modified to show:
 - (a) The provision of four (4) bicycle racks to be located at the front of the premises to the satisfaction of the Responsible Authority.
 - (b) Each separate activity area within the building (i.e. kitchen, amenities, stage, etc).

No Alterations

2. The use and/or development as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Patron Numbers and Use

3. A maximum of 120 patrons associated with the use of the land for a restaurant shall be permitted at any time, unless with the prior written consent of the Responsible Authority.
4. A maximum of 120 patrons associated with the use of the land for a function centre shall be permitted at any time, unless with the prior written consent of the Responsible Authority.
5. The function centre and restaurant uses must only operate between 7:00am and 1:00am daily unless with the prior written consent of the Responsible Authority.

Liquor Licence Requirements

6. Unless with the prior written consent of the Responsible Authority, the selling or consumption of alcohol must only take place within the approved red line plan at the premises within the hours of 11.00am and 1:00am daily (Seven (7) days a week), excluding ANZAC Day and Good Friday when no alcohol may be served.

Amenity

7. The amenity of the area must not be detrimentally affected by the use and development through the:
 - a) Transport of materials, goods or commodities to or from the land;

11.5 Application to Amend Planning Permit 317/2018/P/D - 13/684-700 Frankston-Dandenong Road, Carrum Downs - To use the land for a restaurant, to sell and consume liquor (On Licence Premises) and a reduction in the bicycle facilities requirement of Clause 52.34 of the Frankston Planning Scheme.

Officers' Assessment

- b) Appearance of any building, works or materials;
 - c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot ash, dust, waste water, waste products, grit or oil;
 - d) Presence of vermin; others as appropriate; or
 - e) In any other way.
8. Noise levels emanating from the premises must not exceed those required to be met under State Environment Protection Act 2017 and Regulations 2021, or proceeding legislation.

Permit Expiry

9. This permit will expire if one of the following circumstances applies:
- The use is not started within two years of the date of this permit.
 - The use of the land ceases to operate for a continued period of two years.

In accordance with Section 69 of the Planning and Environment Act 1987, an application may be submitted to the Responsible Authority for an extension of the periods referred to in this condition.

Notes

- A. Any request for an extension of time, or variation/amendment of this permit must be lodged with the relevant fee.
- B. Prior to the commencement of construction the operator of this planning permit must obtain a non-refundable Asset Protection Permit from Frankston City Council's Infrastructure Department.
- C. Any request for time extension of this Permit shall be lodged with the relevant administration fee at the time the request is made. Pursuant to Section 69 of the Planning and Environment Act 1987 the Responsible Authority may extend the periods referred to if a request is made in writing within the following prescribed timeframes:
 - a. Before or within 6 months after the permit expiry date, where the use or development allowed by the permit has not yet started;
 - b. Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If a request is made out of time, the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Planning Application 317/2018/P/D – Factory 13/684-700 Frankston-Dandenong Rd, Carrum Downs
 Subject site  Objectors 



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Planning Application 317/2018/P/D – Factory 13/684-700 Frankston-Dandenong Rd, Carrum Downs
 Subject site ■



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Projection: GDA2020 / MGA zone 55

Scale: 1:2583

Date Printed: 20/10/2021

Time Printed: 9:21 AM

Issued by: Leah Horne





ADVERTISED PLAN



IMPORTANT NOTE

This plan is prepared for Your Choice Aus Pty Ltd as part of a town planning application. Title has not been re-established and distances and areas have been determined by plan dimensions only and not by field measurement.

It should not be used by any other party without the permission of KLM Spatial. The existence of services has not been determined by this survey. Prior to any demolition, excavation or construction on the site, the relevant authority should be contacted for detailed location of all underground services.

Any reproduction of this information in other plans requires the authorship of KLM SPATIAL to be noted on that plan and a statement that the information has not been altered.

This note is an integral part of this plan.

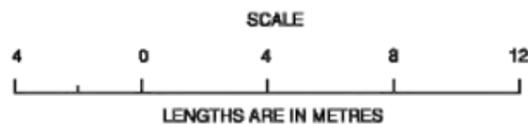
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FRANKSTON - DANDENONG ROAD

Legend

- Denotes Table (8 seats)
- Denotes Folding Wall
- Denotes Bicycle Rack (4 spaces)

	Destination	Floor Area	Total seats
	Function Room	440m ²	224
	Restaurant	225m ²	120



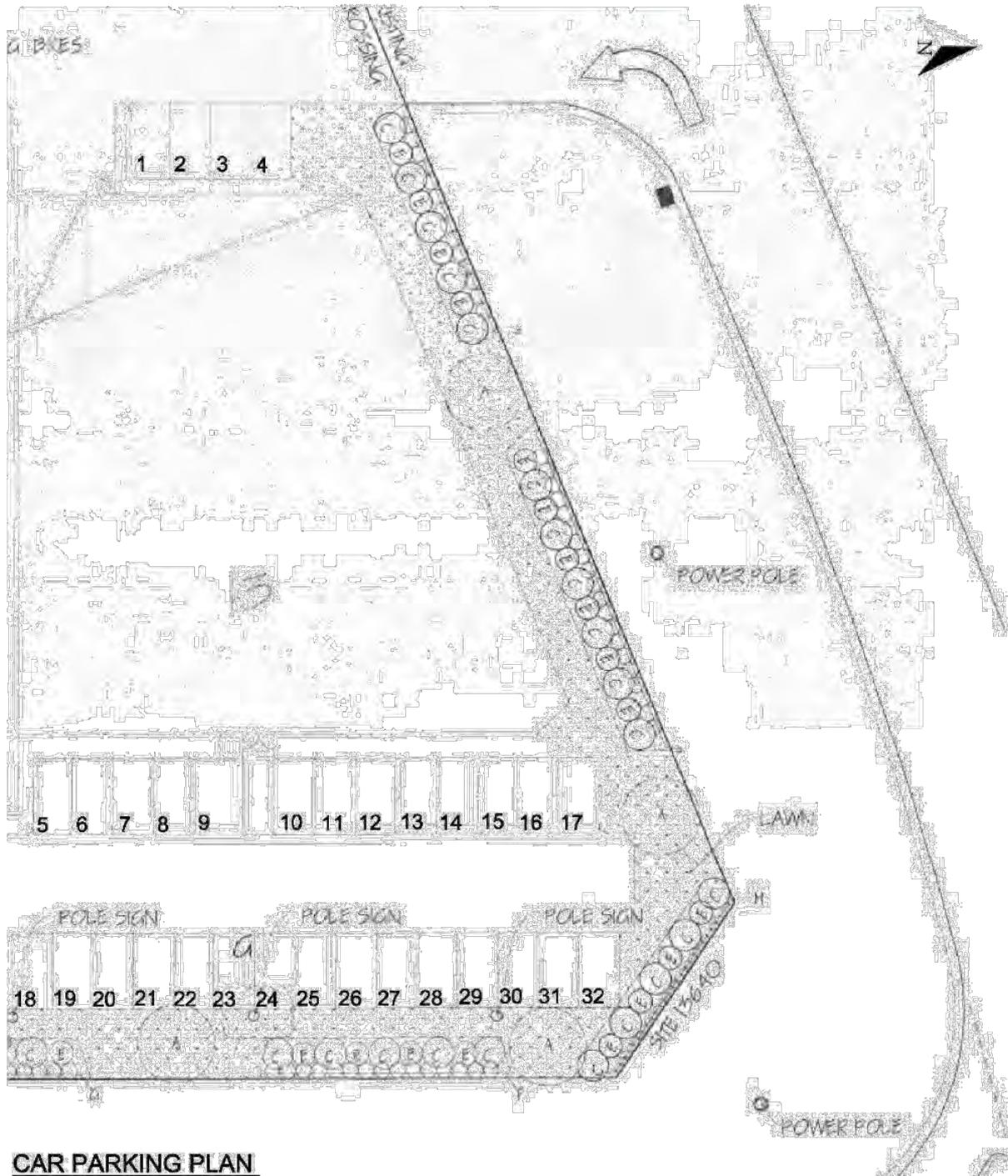
Client:
 Your Choice Aus Pty Ltd
 Title Details:
 VOL 10902 FOL 174
 Lot 1 on LP054819
 Reference: 9023.01 LU01
 Plan Date: 13-04-2021
 Version: 1
 Scale: 1:200
 Sheet 1 of 1
 Sheet Size: A3



13/684-700 Frankston - Dandenong Road, Carrum Downs 3201

Proposed Use Plan

ADVERTISED PLAN

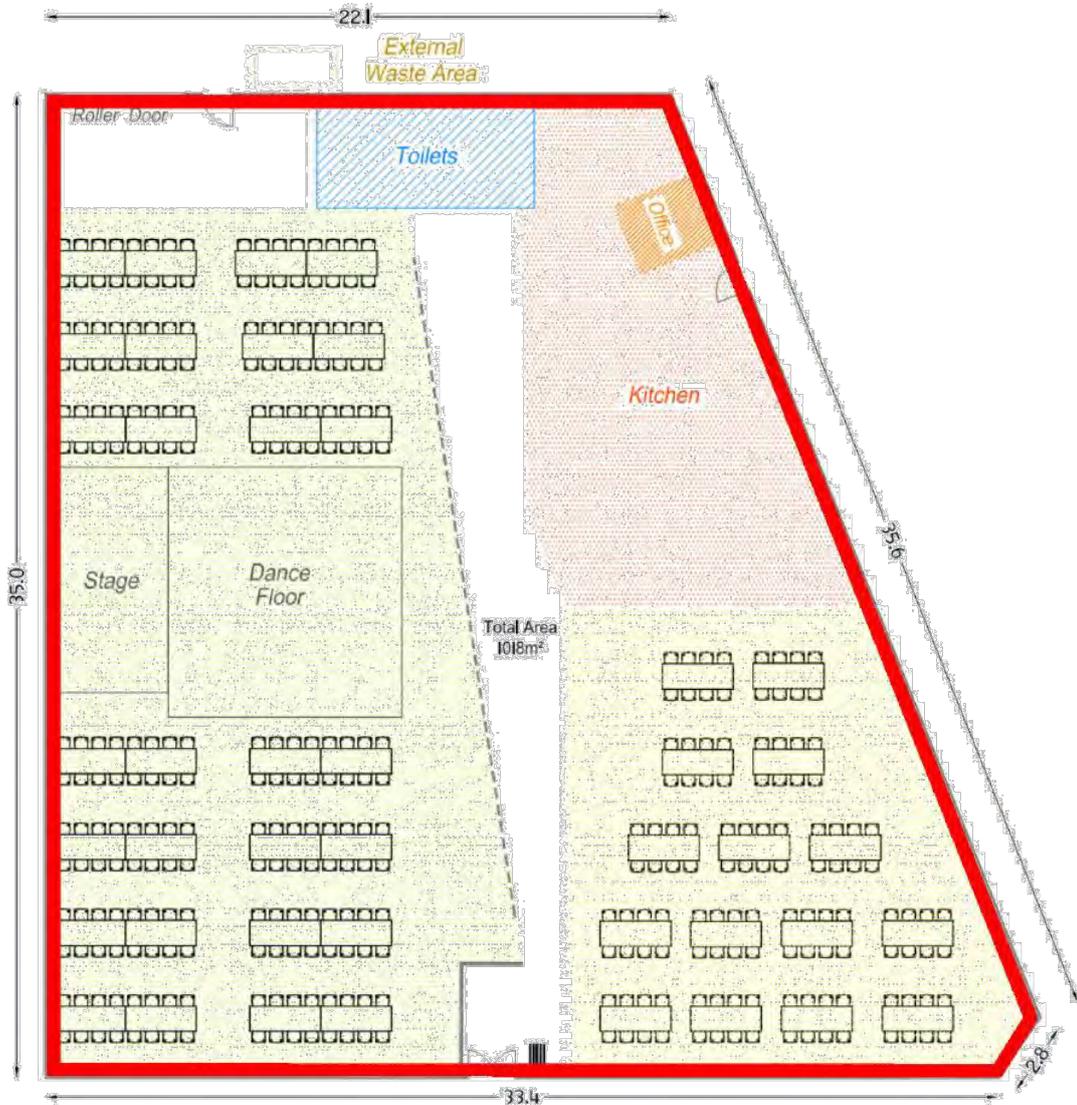


CAR PARKING PLAN
Factory 13/684-700 Frankston Dandenong
Road, Carrum Downs 3201
April 2021 - Version 1

Red Line Plan

**Factory 13/684-700 Frankston Dandenong
Road, Carrum Downs**
Date: 15/04/2021
Version 1

ADVERTISED PLAN



Executive Summary**11.6 Statutory Planning Progress Report - September 2021**

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of September 2021.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report for the month of September 2021; and
2. Resolves Attachment B - Applications of Councillor Interest to be retained as confidential, as it contains private development information and would, if prematurely released, impact the reputation of Councillors and Council.

Key Points / IssuesStatutory Planning Progress Report

- This report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
 - Planning applications received;
 - Planning decisions;
 - Subdivision applications received;
 - Subdivision decisions;
 - VCAT appeal register; and
 - VCAT decisions.
- In September 2021, 113 applications for planning permits, amendments to permits and consents were received, and 86 applications determined. A total of 64% of permit decisions were made within the statutory timeframe. The percentage determined within timeframe was under the target of 70%. It is anticipated that some reduction in timeframe achievement may occur during 2021/22 due to increasing work volumes and as planning staff are allocated tasks in the Statutory Planning Business Transformation Project. This project should achieve longer term improvements in service level and timeliness of outcome.
- As at the time of preparation of this report, there are 403 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.
- Over the period, fifteen decisions related to multi-dwelling applications. Eleven of these applications complied with the Multi-Dwelling Visitor Car Parking Guidelines.

11.6 Statutory Planning Progress Report - September 2021**Executive Summary**

- No VCAT decisions were handed down during the period.
- Also included in this progress report is the list of 'applications of interest' at Attachment B for Council's reference. As agreed with Council, the purpose of providing this report is to enable Councillors to understand progress on current or future applications of interest and potential timings for decision making.

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between \$4,000 and \$8,000 (depending on hearing length), and between \$10,000 and \$50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report will not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

11.6 Statutory Planning Progress Report - September 2021**Executive Summary****Conclusion**

This report provides Council with an overview of the activities and decisions made on planning applications in the month of September 2021.

ATTACHMENTS

Attachment A: [↓](#) Statutory Planning Progress Report - September 2021

Attachment B: Applications of Councillor interest - September 2021 -
CONFIDENTIAL

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
496/2021/P	North-East	22 Whipbird Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	1/09/2021
526/2021/P	North-East	1 Edward Street, Langwarrin 3910	To subdivide the land into six (6) lots in a General Residential Zone (GRZ)	3/09/2021
17/2021/P	North-East	12 Bilby Lane, Langwarrin 3910	Satisfaction Matters	7/09/2021
518/2021/P	North-East	5 Chapman Street, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) on a General Residential Zone (GRZ)	7/09/2021
519/2021/P	North-East	41 Brunnings Road, Carrum Downs 3201	Eight (8) lot subdivision	8/09/2021
508/2021/P	North-East	6 Lyrebird Drive, Carrum Downs 3201	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1)	8/09/2021
528/2021/P	North-East	131 Ballarto Road, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and Bushfire Management Overlay Schedule 1 (BMO1) to create access to a road in a Road Zone 1 Category 1	13/09/2021
523/2021/P	North-East	410 Ballarto Road, Skye 3977	To use the land for landscape gardening supplies	13/09/2021
532/2021/P	North-East	24 Lathams Road, , Carrum Downs 3201	Buildings and works in a Commercial 2 Zone (B4Z)	16/09/2021
538/2021/P	North-East	27 Luscombe Avenue, Carrum Downs 3201	To erect and display home based business identification signage in an General Residential Zone (GRZ)	16/09/2021
531/2021/P	North-East	150 Taylors Road, Skye 3977	To undertake earthworks for a dam in a Green Wedge Zone Schedule 2 (GWZZ)	16/09/2021
152/2021/P/VS	North-East	54 Kelvin Grove, Langwarrin 3910	To construct an outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1)	17/09/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
540/2021/P	North-East	449 North Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4), Bushfire Management Overlay (BMO) and Environmental Significance Overlay Schedule 1 (ESO1)	20/09/2021
154/2021/P/VS	North-East	8 Timarron Court, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	21/09/2021
569/2021/P	North-East	79 Hillcrest Drive, Langwarrin 3910	To construct one (1) single storey dwelling	21/09/2021
176/2021/P/VS	North-East	58 Access Way, Carrum Downs 3201	To construct buildings and works in an Industrial 1 Zone (IN1Z) and to reduce the number of car spaces required under Clause 52.06 of the Frankston Planning Scheme	28/09/2021
591/2021/P	North-East	620 Frankston-Dandenong Road, Carrum Downs 3201	To use and construct two (2) convenience restaurants and to display internally illuminated business identification signage in a General Residential Zone (GRZ) To alter access to a road in a Road Zone Category 1	28/09/2021
167/2021/P/VS	North-East	12 Bilby Lane, Langwarrin 3910	To construct a verandah	30/09/2021
590/2021/P	North-East	28 Hafey Way, Langwarrin 3910	To construct an outbuilding	30/09/2021
North- East Ward - 19				
142/2021/P/VS	North-West	93 Kirkwood Avenue, Seaford 3198	To construct buildings and works to an existing dwelling in a Special Building Overlay (SBO)	2/09/2021
515/2021/P	North-West	26 McAlister Street, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	7/09/2021
506/2021/P	North-West	25 Oaklands Crescent, Frankston 3199	To construct three (3) double storey dwellings in a General Residential Zone (GRZ)	7/09/2021
144/2021/P/VS	North-West	52 Rosslyn Avenue, Seaford 3198	Building and works to an existing dwelling in a Special Building Overlay (SBO)	8/09/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
514/2021/P	North-West	38 Airlie Grove, Seaford 3198	To construct an extension to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	9/09/2021
522/2021/P	North-West	6 John Street, Frankston 3199	To construct three (3) community care units	10/09/2021
537/2021/P	North-West	11 Scott Street, Seaford 3198	To construct one (1) double storey dwelling in a Special Building Overlay (SBO) and Buildings and works within the TPZ of a Significant Tree in a Environmental Significance Overlay Schedule 4 (SLO4)	16/09/2021
534/2021/P	North-West	57 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	16/09/2021
159/2021/P/VS	North-West	326-356 Frankston-Dandenong Road, Seaford 3198	Building and Works to an existing Retirement Village in a General Residential Zone (R1Z)	19/09/2021
563/2021/P	North-West	4 Pildra Court, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ)	19/09/2021
153/2021/P/VS	North-West	42 Brunning Crescent, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	19/09/2021
560/2021/P	North-West	4 Carder Avenue, Seaford 3198	To construct one (1) single storey dwelling and one (1) double storey dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	20/09/2021
557/2021/P	North-West	6 Carder Avenue, Seaford 3198	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	20/09/2021
566/2021/P	North-West	5 Lorraine Street, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	20/09/2021
565/2021/P	North-West	54 Fortescue Avenue, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	21/09/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
573/2021/P	North-West	10 Frawley Street, Frankston 3199	To construct four (4) double storey dwelling on a lot in a General Residential Zone (GRZ)	24/09/2021
574/2021/P	North-West	47 Coolibar Avenue, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	27/09/2021
588/2021/P	North-West	3 Tilia Court, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	28/09/2021
168/2021/P/VS	North-West	45 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	29/09/2021
169/2021/P/VS	North-West	73 Rosemary Crescent, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	29/09/2021
598/2021/P	North-West	300 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into two (2) lots in a Industrial 1 Zone (IN1Z)	29/09/2021
584/2021/P	North-West	32 Lorna Street, Seaford 3198	To construct three (3) dwellings (one (1) single storey dwellings and two (2) double storey dwellings) on a lot in a General Residential Zone (GRZ)	30/09/2021
North-West Ward - 22				
498/2021/P	South	70 Wells Street, Frankston 3199	To use the land to sell and consume liquor (restaurant and cafe licence) and to erect and display internally illuminated business identification signage in a Commercial 1 Zone (C1Z)	1/09/2021
4/2021/P	South	21 Kars Street, Frankston 3199	Certificate of Compliance	2/09/2021
18/2021/P	South	30 Victoria Parade, Frankston 3199	Satisfaction Matters	2/09/2021
143/2021/P/VS	South	12 Black Sheoak Place, Langwarrin 3910	To remove and construct and carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay (SLO1)	3/09/2021
517/2021/P	South	Shop 6/145 Frankston-Flinders Road, Frankston 3199	To construct buildings and works (replace roof) to an existing building in a Commercial 1 Zone (C1Z)	6/09/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
507/2021/P	South	92 Heatherhill Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and a two (2) lot subdivision in a General Residential Zone (GRZ)	6/09/2021
505/2021/P	South	1 Casuarina Drive, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone and Design and Development Overlay Schedule 9 (DDO9) To remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to create access to a Road in a Road Zone Category 1	7/09/2021
146/2021/P/VS	South	17 Rock Lodge Court, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	8/09/2021
145/2021/P/VS	South	98 Yuille Street, Frankston South 3199	To remove one (1) significant tree in a Significant Landscape Overlay Schedule 4 (SLO4)	8/09/2021
512/2021/P	South	8 Franklin Court, Frankston 3199	To use and develop the land for a Residential Building (Rooming House) in a General Residential Zone (GRZ)	9/09/2021
516/2021/P	South	495 Nepean Highway, Frankston 3199	To use the land for a place of assembly	9/09/2021
147/2021/P/VS	South	101 Young Street, Frankston 3199	To construct a retractable awning on the front of the building.	10/09/2021
553/2021/P	South	80 Highfield Drive, Langwarrin South 3911	To construct an outbuilding in a Rural Conservation Zone – Schedule 1 (RCZ1).	14/09/2021
530/2021/P	South	17 Neil Street, Frankston South 3199	To construct buildings and works to an existing dwelling and a construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	15/09/2021
149/2021/P/VS	South	32 Sibyl Avenue, Frankston South 3199	To remove a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	15/09/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
539/2021/P	South	4 Screen Street, Frankston 3199	To subdivide the land into three (3) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	15/09/2021
533/2021/P	South	2/642A Nepean Highway, Frankston South 3199	To construct a three (3) storey dwelling in an Erosion Management Overlay Schedule 1 (EMO1) and a Design and Development Overlay Schedule 2 (DDO2)	16/09/2021
151/2021/P/VS	South	1 Kirkby Court, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	16/09/2021
536/2021/P	South	55 Bayview Road, Frankston 3199	To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	17/09/2021
160/2021/P/VS	South	9 Manchelle Close, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	19/09/2021
562/2021/P	South	33 The Crest, Frankston South 3199	To remove substantial tree(s) and to construct buildings and works within the Tree Protection Zone of substantial tree(s) in a Significant Landscape Overlay Schedule 6 (SLO6)	19/09/2021
156/2021/P/VS	South	105 Newton Avenue, Langwarrin South 3911	To construct a carport in a Design and Development Overlay Schedule 4 (DDO4)	20/09/2021
542/2021/P	South	64 Cliff Road, Frankston 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6) and carry out works in the tree protection zone of tree listed in the Environmental Significance Overlay Schedule 4 (ESO4)	20/09/2021
155/2021/P/VS	South	1567 Dandenong-Hastings Road, Langwarrin 3910	To construct a domestic swimming pool and outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	22/09/2021
158/2021/P/VS	South	18 McComb Boulevard, Frankston South 3199	To construct a fence and building and works to an existing dwelling in a Significant Landscape Overlay (SLO4)	22/09/2021
161/2021/P/VS	South	13 Neil Street, Frankston South 3199	To construct a verandah in a Design and Development Overlay Schedule 9 (DDO9) and to undertake works within a Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	23/09/2021

Progress Report – Planning Applications Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
576/2021/P	South	46 Baileyana Street, Frankston South 3199	To remove two (2) substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	24/09/2021
575/2021/P	South	16 Fenton Crescent, Frankston South 3199	To construct one (1) double storey dwelling in an Erosion Management Overlay Schedule 2 (EMO2) and Bushfire Management Overlay (BMO)	27/09/2021
163/2021/P/VS	South	3 Rando Court, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	28/09/2021
597/2021/P	South	1/49 Kars Street, Frankston 3199	To construct a domestic swimming pool on common property in a General Residential Zone (GRZ)	29/09/2021
South Ward - 30				
Total - 71				

Progress Report – Amendments to Planning Permits Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
Application No	Ward	Property Address	Application Description	Date
66/2019/P/B	North-East	34-38 Lathams Road, Carrum Downs 3201	Extension of Time - To construct buildings and works for forty six (46) warehouses and twenty two (22) ancillary offices in an Industrial 1 Zone	3/09/2021
340/2019/P/B	North-East	35 Broderick Road, Carrum Downs 3201	Secondary consent - To construct eleven (11) double storey dwellings in the General Residential Zone	7/09/2021
381/2014/P/G	North-East	50 Aqueduct Road, Langwarrin 3910	Secondary Consent - The construction of nine dwellings The construction of an extension (carport) to the existing dwelling and The removal of native vegetation	8/09/2021
521/2016/P/C	North-East	26 Thornbill Drive, Carrum Downs 3201	Extension of Time - The construction of one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	17/09/2021
331/2019/P/C	North-East	10 Partridge Crescent, Carrum Downs 3201	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	17/09/2021
151/2017/P/A	North-East	105 Taylors Road, Skye 3977	Extension of Time - In accordance with the endorsed plans: Use and development of land for a place of worship, buildings and works to an existing dwelling and removal of native vegetation.	20/09/2021
486/2018/P/B	North-East	1-3 Chiam Court, Langwarrin 3910	Extension of Time - To construct two (2) warehouses in an Industrial 1 Zone (IN1Z), to construct a building or construct or carry out works in a Bushfire Management Overlay Schedule 1 (BMO1)	27/09/2021
159/2019/P/B	North-East	8 The Grove, Langwarrin 3910	Extension of Time - To construct three (3) double storey dwellings	29/09/2021
North-East Ward - 8				
521/2015/P/C	North-West	2/3 Bellevue Crescent, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings)	3/09/2021
190/2021/P/B	North-West	14 Johnstone Street, Seaford 3198	Section 72 - To subdivide the land into three (3) lots in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	3/09/2021

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2021 To 30/09/2021				
Application No	Ward	Property Address	Application Description	Date
6/2019/P/A	North-West	43 Kareela Road, Frankston 3199	Extension of time - To construct four (4) double storey dwellings and construct buildings and works in a Special Building Overlay (SBO)	13/09/2021
343/2009/P/H	North-West	87 Nepean Highway, Seaford 3198	Section 72 - To construct two (2) triple storey dwellings and four (4) double storey dwellings	14/09/2021
18/2016/P/D	North-West	13 Ebdale Street, Frankston 3199	Extension of Time - The construction of seven (7) three (3) storey dwellings	17/09/2021
532/2017/P/A	North-West	286 Nepean Highway, Seaford 3198	Extension of Time - To construct twenty-seven (27) dwellings, to construct a building and construct and carry out works in a Land Subject to Inundation Overlay (LSIO), to construct a building over 7.0 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to create/alter access to a road in a Road Zone	17/09/2021
86/2017/P/E	North-West	20 Poplar Street, Frankston North 3200	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	17/09/2021
465/2017/P/B	North-West	7 Moresby Avenue, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	17/09/2021
505/2018/P/E	North-West	10 Fairway Street, Frankston 3199	Extension of Time - To construct buildings and works within a Commercial 1 Zone consisting of a 'Shop' and two (2) apartment dwellings within a two storey building and to reduce the car parking requirements under Clause 52.06-5 of the Frankston Planning Scheme	20/09/2021
337/2019/P/C	North-West	305 Frankston-Dandenong Road, Frankston North 3200	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	20/09/2021
175/2021/P/A	North-West	5 Kurong Avenue, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	22/09/2021

Progress Report – Amendments to Planning Permits Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
Application No	Ward	Property Address	Application Description	Date
466/2012/P/C	North-West	4 Glen Alvie Street, Seaford 3198	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	29/09/2021
254/2015/P/C	North-West	22-24 Sheridan Avenue, Frankston 3199	Extension of Time - Use and development of the land for 23 dwellings in a 4 storey apartment style building in the Commercial 1 Zone, Design and Development Overlay Schedule 6 and Special Building Overlay in accordance with the endorsed plans	29/09/2021
166/2021/P/VS	North-West	2 Halifax Street, Seaford 3198	Extension to an existing dwelling	29/09/2021
648/2016/P/B	North-West	2 Roberta Grove, Frankston 3199	Extension of Time - Construction of three (3) double storey dwellings	30/09/2021
North-West Ward - 15				
36/2007/P/A	South	4/24-26 Robinia Street, Frankston 3199	Secondary Consent - New deck and screens at rear.	2/09/2021
667/2016/P/C	South	3 Joy Street, Frankston 3199	Extension of time - To construct two (2) double storey dwellings	7/09/2021
219/2014/P/H	South	31 Cliff Road, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	7/09/2021
261/2017/P/B	South	7 Bridgewater Court, Langwarrin 3910	Extension of Time - Use and Building and works to construct one (1) single storey dwelling	8/09/2021
125/2020/P/VS	South	163-165 Humphries Road, Frankston South 3199	Secondary Consent - To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	9/09/2021
501/2012/P/E	South	302-308 Nepean Highway, Frankston 3199	Extension of time - For construction of a four (4) storey building comprising a semi-basement, eighteen (18) dwellings, café and associated reduction of loading / unloading bay requirements, reduction of car spaces for the café use and alteration of access to a road in a Road Zone Category 1	15/09/2021

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2021 To 30/09/2021				
Application No	Ward	Property Address	Application Description	Date
157/2019/P/C	South	10 Gowrie Avenue, Frankston South 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot), to carry out works within the Tree Protection Zone of a substantial tree and to construct a building with a setback of less than 2 metres from side boundaries in a Design and Development Overlay Schedule 9 (DDO9)	17/09/2021
180/2019/P/B	South	32 Kenilworth Avenue, Frankston 3199	Secondary Consent - To construct three (3) double storey dwellings	17/09/2021
598/2007/P/B	South	68-70 Cranbourne Road, Frankston 3199	Section 72 - Alterations and additions to an existing dance studio at 68 Cranbourne Road and use as a place of assembly (Dance Studio) and development of the land at 70 Cranbourne Road, associated car parking and works, and alteration to access to a Road Zone category 1 in accordance with the endorsed plan/s Amendments: - To amend Condition 5 to allow the following operating hours: Monday-Friday: 9am-9.30pm Saturday: 9am-6pm - To allow additional operating hours as follows: Saturday 6pm-10pm Up to two times per year Sunday 9am-5pm Up to four times per year	17/09/2021
566/2016/P/D	South	6 Gowrie Avenue, Frankston South 3199	Section 72 - To construct a second storey extension to the existing dwelling	17/09/2021

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2021 To 30/09/2021				
Application No	Ward	Property Address	Application Description	Date
44/2016/P/F	South	56 High Street, Frankston 3199	Extension of Time - Construction of eight (8) two storey dwellings and one building for common use and To construct or carry out buildings and works greater than 7 metres in height in the Design and Development Overlay Schedule 6	20/09/2021
163/2019/P/B	South	7 Ronald Avenue, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the exiting dwelling (two (2) dwellings) and to construct or carry out works to the existing dwelling	20/09/2021
566/2016/P/C	South	6 Gowrie Avenue, Frankston South 3199	Extension of Time - To construct a second storey extension to the existing dwelling	22/09/2021
189/2020/P/B	South	200 Warrandyte Road, Langwarrin 3910	<p>Secondary Consent - To use and construct a childcare centre, and undertake associated building and works, in a Low Density Residential Zone under Clause 32.03;</p> <p>To remove vegetation and undertake buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1);</p> <p>To remove native vegetation under Clause 52.17;</p> <p>To undertake buildings and works in a Design and Development Overlay Schedule 4 under Clause 43.02;</p> <p>To undertake buildings and work associated with an Education use in a Bushfire Overlay under Clause 44.06;</p> <p>and</p> <p>To create/alter access to a road in a Road Zone Category 1 under Clause 52.29 of the Frankston Planning Scheme.</p>	22/09/2021

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/09/2021 To 30/09/2021				
Application No	Ward	Property Address	Application Description	Date
383/2019/P/E	South	18 Fenton Crescent, Frankston South 3199	Section 72 - To construct buildings and works to an existing dwelling within the Design and Development Overlay Schedule 8 (DDO8), Bushfire Management Overlay (BMO), Significant Landscape Overlay Schedule 4 (SLO4) and the Erosion Management Overlay (EMO).	22/09/2021
44/2021/P/B	South	1/26 McComb Boulevard, Frankston South 3199	Section 72 - To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	28/09/2021
481/2016/P/A	South	634B Nepean Highway, Frankston South 3199	Extension of Time - The (re) subdivision of the subject land into two (2) lots and a road and associated buildings and works and vegetation clearance, involving the following planning controls - General Residential Zone Schedule 1, Design and Development Overlay Schedule 2, Erosion Management Overlay Schedule 1 and Environment Significance Overlay Schedule 1	29/09/2021
71/1997/P/A	South	79 Donald Road, Langwarrin 3910	Section 72 -The construction of a dwelling, garage and shed.	30/09/2021
553/2014/P/H	South	21 Warrandyte Road, Langwarrin 3910	Section 72 - To construct twelve (12) single storey dwellings and seventeen (17) double storey dwellings (twenty nine (29) dwellings) and vegetation removal	30/09/2021
South Ward - 19				
Total - 42				

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
515/2019/P	North-East	115 Union Road Langwarrin 3910	To subdivide the land into five (5) lots in a General Residential Zone (GRZ)	Application Lapsed	16/09/2021
383/2021/P	North-East	64 Hillcrest Drive, Langwarrin 3910	To construct a fence	No Permit Required	3/09/2021
440/2021/P	North-East	6 Wesley Close, Skye 3977	To subdivide the land into eight (8) lots in a General Residential Zone (GRZ)	Permit Approved	14/09/2021
194/2021/P	North-East	7 Lieber Grove, Carrum Downs 3201	To use the land for Materials Recycling	Permit Approved	15/09/2021
132/2021/P/VS	North-East	7/34 Potts Road, Langwarrin 3910	To construct a verandah to an existing dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ)	Permit Approved	16/09/2021
108/2021/P/VS	North-East	11 Aster Avenue, Carrum Downs 3201	To undertake works (sculpture installation) in an Industrial 1 Zone (IN1Z)	Application Withdrawn	16/09/2021
386/2021/P	North-East	54 Kelvin Grove, Langwarrin 3910	To construct an outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1)	Application Withdrawn	17/09/2021
250/2021/P	North-East	1 Moodie Court, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Permit Approved	20/09/2021
152/2021/P/VS	North-East	54 Kelvin Grove, Langwarrin 3910	To construct an outbuilding in a Rural Conservation Zone Schedule 1 (RCZ1)	Permit Approved	22/09/2021
187/2021/P	North-East	76 Lyrebird Drive, Carrum Downs 3201	To convert an existing dependent person unit into a dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	22/09/2021
279/2021/P	North-East	85-87 Boundary Road, Carrum Downs 3201	The use of land for indoor recreation facility (dance studio) within an Industrial 1 Zone (IN1Z)	Permit Approved	27/09/2021
North-East Ward - 11					

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
55/2021/P	North-West	182 Nepean Highway, Seaford 3198	To construct five (5) triple storey dwellings on a lot in a General Residential Zone (GRZ), to construct a building and construct and carry out works in a Design and Development Overlay Schedule 6 (DDO6) and to alter access to a road in a Road Zone.	Permit Approved	1/09/2021
435/2020/P	North-West	48 Seaford Road, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO) and to create/alter access to a road in a Road Zone Category 1	Application Withdrawn	4/09/2021
127/2021/P/VS	North-West	2/3 Bellevue Crescent, Seaford 3198	To construct buildings and works (deck) to an existing dwelling in the General Residential Zone (GRZ).	Application Withdrawn	6/09/2021
134/2021/P/VS	North-West	17 Addicott Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	7/09/2021
199/2021/P	North-West	15/17 Claude Street, Seaford 3198	Alterations and Additions to an Existing Dwelling	Permit Approved	8/09/2021
16/2021/P	North-West	141 Rosslyn Avenue, Seaford 3198	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	8/09/2021
21/2021/P	North-West	67-68 Nepean Highway, Seaford 3198	To construct twelve (12) triple storey dwellings on a lot in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 6 (DDO6)	Application Refused	8/09/2021
94/2021/P	North-West	3 Cumberland Drive, Seaford 3198	To use the land for a Transfer Station in an Industrial 1 Zone (IN1Z)	Permit Approved	8/09/2021
163/2021/P	North-West	108 Frank Street, Frankston 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	15/09/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
144/2021/P/VS	North-West	52 Rosslyn Avenue, Seaford 3198	Building and works to an existing dwelling in a Special Building Overlay (SBO)	Permit Approved	16/09/2021
451/2021/P	North-West	26 Kurong Avenue, Frankston 3199	To construct an extension to existing dwelling in a Special Building Overlay (SBO)	Permit Approved	16/09/2021
95/2021/P/VS	North-West	332-334 Cranbourne Road, Frankston 3199	To construct buildings and works in a Commercial 1 Zone (B1Z) and to erect and display business identification signage	Application Lapsed	17/09/2021
164/2021/P	North-West	31 Centenary Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	Permit Approved	28/09/2021
470/2021/P	North-West	280 Frankston-Dandenong Road, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	28/09/2021
172/2018/P	North-West	3 Gladwyn Avenue, Frankston 3199	Three (3) lot subdivision	Permit Expired	29/09/2021
North-West Ward - 15					
196/2020/P	South	652 Nepean Highway, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to demolish an existing dwelling, to construct a new dwelling in a Heritage Overlay (HO25), to undertake buildings and works in a Design and Development Overlay Schedule 2 (DDO2) and Erosion Management Overlay Schedule 3 (EMO3) and to remove six (6) substantial trees and undertaken buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Application Refused	2/09/2021
125/2021/P/VS	South	10 Ajana Lane, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	3/09/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
135/2021/P/VS	South	4F Kristen Close, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	3/09/2021
62/2021/P	South	23 Overport Road, Frankston South 3199	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ), To construct a building or construct or carry out works within the Tree Protection Zone of a substantial tree in the Significant Landscape Overlay Schedule 6 (SLO6)	Decision to Issue - Permit - Await planner sign	7/09/2021
182/2021/P	South	75 Weeroona Road, Langwarrin South 3911	To construct, use and illuminate a private tennis court, to construct buildings and works in a Design and Development Overlay Schedule 4 (DDO4), to construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1), to remove substantial trees in an Environmental Significance Overlay Schedule 1 (ESO1), SLO1 and under Clause 52.17 Native Vegetation	Permit Approved	7/09/2021
182/2020/P	South	86-88 Stotts Lane, Frankston South 3199	To subdivide the land into a maximum of Forty Five (45) residential lots (staged subdivision) in a General Residential Zone (GRZ)	Permit Approved	7/09/2021
138/2021/P/VS	South	74 Derinya Drive, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	8/09/2021
494/2021/P	South	17 Rock Lodge Court, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Application Withdrawn	8/09/2021
328/2021/P	South	9 Clemac Close, Langwarrin South 3911	To construct extensions to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4)	Permit Approved	8/09/2021
141/2021/P/VS	South	3 Port Phillip View, Frankston South 3199	To remove one (1) significant tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	8/09/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
137/2021/P/VS	South	32 Blair Avenue, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	8/09/2021
443/2021/P	South	2/18 Ronald Avenue, Frankston South 3199	To construct a verandah	Application Withdrawn	9/09/2021
145/2021/P	South	6/35 Roberts Street, Frankston 3199	To construct an extension to an existing dwelling in a lot less than 300 square meters in a General Residential Zone (GRZ)	Permit Approved	9/09/2021
198/2021/P	South	23 St Ives Avenue, Frankston South 3199	To construct a building and construct and carry out works for an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	10/09/2021
83/2021/P	South	86 Frankston-Flinders Road, Frankston 3199	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and creation of access to a Road Zone Category 1 (RDZ1)	Permit Approved	10/09/2021
181/2021/P	South	148 Overport Road, Frankston South 3199	To construct buildings and works for a habitable outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	14/09/2021
131/2021/P/VS	South	39 Humphries Road, Frankston South 3199	To construct a building and construct and carry out works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	16/09/2021
444/2021/P	South	1 Kirkby Court, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Application Withdrawn	16/09/2021
145/2021/P/VS	South	98 Yuille Street, Frankston South 3199	To remove one (1) significant tree in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	16/09/2021
245/2021/P	South	42 Lardner Road, Frankston 3199	Buildings and works to an existing boarding house	Application Lapsed	17/09/2021

Progress Report – Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
275/2021/P	South	27 Marcus Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1), To construct buildings and works with the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	20/09/2021
332/2021/P	South	13 Neil Street, Frankston South 3199	To construct a verandah in a Design and Development Overlay Schedule 9 (DDO9)	Application Withdrawn	23/09/2021
107/2021/P/VS	South	3 Derinya Drive, Frankston South 3199	To construct a garage, carport and garage additions in a Design and Development Overlay Schedule 1 (DDO1) and to undertake buildings and works within the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	27/09/2021
376/2021/P	South	81 Donald Road, Langwarrin 3910	To construct extensions (carport and sunroom) to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4)	Application Lapsed	27/09/2021
605/2016/P	South	3 Fernery Lane, Frankston 3199	Development of the land for a 2 Storey Dwelling exceeding 7 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to construct a building and construct and carry out works in an Erosion Management Overlay Schedule 3 (EMO3)	Permit Approved	29/09/2021
149/2021/P/VS	South	32 Sibyl Avenue, Frankston South 3199	To remove a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	29/09/2021
South Ward - 26					
Total - 52					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
453/2013/P/D	North-East	2/75 Potts Road, Langwarrin 3910 75 Potts Road, Langwarrin 3910	Secondary Consent - The construction of eleven single storey (11) dwellings	Secondary Consent Approved	8/09/2021
503/2019/P/B	North-East	1461 Dandenong-Hastings Road, Langwarrin 3910	Extension of Time - Extension of an outbuilding (retrospective) in a Bushfire Management Overlay Schedule 1 (BMO1), Design and Development Overlay Schedule 4 (DDO4), Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significant Overlay Schedule 1 (ESO1)	Extension of Time Approved	9/09/2021
365/2018/P/A	North-East	35 Hafey Way, Langwarrin 3910	Secondary Consent - To remove Native Vegetation, to construct one (1) dwelling and use of the site for a dwelling in the Rural Conservation Zone Schedule 4 (RCZ4)	Secondary Consent Approved	10/09/2021
353/2010/P/B	North-East	1/2 Amayla Crescent, Carrum Downs 3201	Section 72 - To use the site as a place of worship, associated buildings and works, reduction to the carparking requirements of the Frankston Planning Scheme and display of an internally illuminated advertising sign. This application is to amend the planning permit to change the Sunday hours of use from 8am-2pm to 8am-10pm; and to change the sign.	Permit Approved	13/09/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
152/2018/P/E	North-East	57 McCormicks Road, Carrum Downs 3201	Section 72 - Use and development of a Child Care Centre; associated business identification signage and access to a Road Zone 1 Amendments: Increase number of children from 120 to 128 Relocate vehicle crossover Provide two (2) additional parking spaces Raise Finished Floor Level by 500mm Remove (1) street tree and provide two (2) new street trees	Permit Approved	17/09/2021
521/2016/P/C	North-East	26 Thornbill Drive, Carrum Downs 3201	Extension of Time - The construction of one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	22/09/2021
66/2019/P/B	North-East	34-38 Lathams Road, Carrum Downs 3201	Extension of Time - To construct buildings and works for forty six (46) warehouses and twenty two (22) ancillary offices in an Industrial 1 Zone	Extension of Time Approved	22/09/2021
North-East Ward - 7					
198/2019/P/B	North-West	25 Kareela Road, Frankston 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and works in a SBO	Secondary Consent Approved	1/09/2021
153/2019/P/B	North-West	101 East Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	Extension of Time Approved	8/09/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
112/2020/P/B	North-West	296-298 Frankston-Dandenong Road, Seaford 3198	Secondary Consent - To construct and carry out works to an existing Service Station in an Industrial 1 Zone (IN1Z) and to erect and display internally illuminated business identification signage and electronic signage	Secondary Consent Approved	8/09/2021
653/2016/P/D	North-West	15 Brunning Crescent, Frankston North 3200	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	9/09/2021
71/2021/P/VS	North-West	296-298 Frankston-Dandenong Road, Seaford 3198	Section 72 - To construct a temporary building associated with the existing Service Station in an Industrial 1 Zone (IN1Z)	Permit Approved	9/09/2021
143/2018/P/E	North-West	24 Centenary Street, Seaford 3198	Secondary consent - Construction of two or more dwellings on a lot (six double storey dwellings and two single storey dwellings)	Secondary Consent Approved	10/09/2021
162/2021/P/A	North-West	9 Wedge Court, Seaford 3198	Section 72 - To construct one (1) single storey dwelling on a lot in a Bushfire Management Overlay (BMO)	Permit Approved	17/09/2021
41/2020/P/VS	North-West	2B Sussex Crescent, Seaford 3198	Section 72 - To construct a building and carry out works for a dwelling extension and a verandah in a Special Building Overlay (SBO)	Permit Approved	20/09/2021
420/2017/P/C	North-West	42 Nepean Highway, Seaford 3198	Extension of time - To construct eight (8) triple storey dwellings and to create or alter access to a road in a Road Zone Category 1	Extension of Time Approved	20/09/2021
450/2019/P/B	North-West	3 Silver Avenue, Frankston North 3200	Secondary Consent - To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) of dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	21/09/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
521/2015/P/C	North-West	2/3 Bellevue Crescent, Seaford 3198	Secondary Consent - To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings)	Secondary Consent Approved	22/09/2021
432/2019/P/B	North-West	159 Nepean Highway, Seaford 3198	Secondary Consent - Construct ten (10) apartments in a three storey building, to construct a building over 7.0 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to create and alter access to a Road in a Road Zone Category 1	Secondary Consent Approved	28/09/2021
North-West Ward - 12					
703/2014/P/D	South	239 Humphries Road, Frankston South 3199	Section 72 - To construct extensions to the existing dwelling	Permit Approved	1/09/2021
591/2014/P/H	South	65A Wells Street, Frankston 3199	Extension of Time - To construct a three storey building, and to waive car parking and loading bay requirements	Extension of Time Approved	2/09/2021
435/2016/P/C	South	1 Vinnys Court, Langwarrin 3910	Secondary Consent - To construct fourteen (14) double storey dwellings	Secondary Consent Approved	2/09/2021
533/2018/P/C	South	12 Coogee Avenue, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings). To amend the permit by: Amending Dwelling 1, adding a garage, sitting room and ensuite on the ground level and relocating a bedroom.	Permit Approved	3/09/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
345/2015/P/B	South	5 Burns Street, Frankston 3199	Secondary Consent - To construct one (1) double storey dwelling and one (1) single storey dwelling (two (2) dwellings)	Secondary Consent Approved	6/09/2021
385/2020/P/A	South	4 Sanders Road, Frankston South 3199	Secondary Consent - To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Secondary Consent Approved	7/09/2021
371/2019/P/E	South	85 McComb Boulevard, Frankston South 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings); to construct buildings and works exceeding 40% building coverage in a Design and Development Overlay Schedule 9; to construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4; to construct buildings and works associated with accommodation in a Bushfire Management Overlay - Schedule 1	Secondary Consent Approved	7/09/2021
556/2018/P/D	South	57 Brighton Street, Frankston South 3199	Extension of time - To construct two (2) double storey dwellings; construct buildings and works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay - Schedule 4 (SLO4); construct buildings exceeding 40% of the site in a Design and Development Overlay - Schedule 9 (DDO9)	Extension of Time Approved	9/09/2021
344/2014/P/F	South	4 George Street, Frankston 3199	Section 72 - To construct three (3) double storey dwellings	Permit Approved	9/09/2021

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
320/2014/P/F	South	17 Sanders Road, Frankston South 3199	Section 72 - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings), a two (2) lot subdivision, site coverage greater than 40% and the removal of substantial trees	Permit Approved	9/09/2021
501/2018/P/I	South	1 Murdoch Place, Langwarrin 3910 110 Cranbourne-Frankston Road, Langwarrin 3910	Secondary Consent - To construct ten (10) double storey and nine (9) single storey dwellings (nineteen (19) dwellings); to subdivide nineteen (19) lots and create and alter access and subdivide adjacent to a road in a Road Zone - Category 1 (RDZ1)	Secondary Consent Approved	10/09/2021
124/2014/P/F	South	30 Violet Street, Frankston South 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	16/09/2021
640/2018/P/D	South	1/2, 1 & 2 Plowman Place, Frankston 3199	Secondary Consent - The use and development of the land for a 9 storey building comprising of up to 79 apartments	Secondary Consent Approved	21/09/2021
518/2017/P/H	South	105 Humphries Road, Frankston South 3199	Secondary Consent - The use a of a child care centre under clause 32.08-2; The construction of the building or the construction or carrying out of works for the child care centre under clauses 32.08-8 and 43.02-2; To remove substantial trees under clause 42.03-2; and To undertake works within the tree protection zone under clause 42.03-2, in accordance with the endorsed plans.	Secondary Consent Approved	21/09/2021
261/2017/P/B	South	7 Bridgewater Court, Langwarrin 3910	Extension of Time - Use and Building and works to construct one (1) single storey dwelling	Extension of Time Approved	29/09/2021

South Ward - 15

Total - 34

Progress Report – Subdivision Application Received				
For The Application Date: From 1/09/2021 To 30/09/2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Date</u>
132/2021/S	North-East	1 Edward Street, Langwarrin 3910	Six (6) lot subdivision	3/09/2021
134/2021/S	North-East	35 Broderick Road, Carrum Downs 3201	Eleven (11) lot subdivision	7/09/2021
135/2021/S	North-East	56 William Road, Carrum Downs 3201	Consolidation of two (2) Lots	7/09/2021
131/2021/S	North-East	41 Brunnings Road, Carrum Downs 3201	Eight (8) lot subdivision	8/09/2021
137/2021/S	North-West	57 Fortescue Avenue, Seaford 3198	Two (2) lot subdivision	16/09/2021
140/2021/S	North-West	42 Brunning Crescent, Frankston North 3200	Two (2) lot subdivision	19/09/2021
141/2021/S	North-West	5 Lorraine Street, Frankston 3199	Three (3) lot subdivision	20/09/2021
139/2021/S	North-West	62 Orwil Street, Frankston 3199	Three (3) lot subdivision	28/09/2021
144/2021/S	North-West	45 Fortescue Avenue, Seaford 3198	Two (2) lot subdivision	29/09/2021
138/2021/S	North-West	300 Frankston-Dandenong Road, Seaford 3198	Two (2) lot subdivision	30/09/2021
143/2021/S	North-West	73 Rosemary Crescent, Frankston North 3200	Two (2) lot subdivision	30/09/2021
133/2021/S	South	1/19 Foot Street, Frankston 3199	Three (3) lot subdivision	7/09/2021
136/2021/S	South	4 Screen Street, Frankston 3199	Three (3) lot subdivision	15/09/2021
Total - 13				

Progress Report – Subdivision Decisions					
For The Application Date: From 1/09/2021 To 30/09/2021					
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Status</u>	<u>Date</u>
24/2019/S	North-East	9 Poplar Grove, Langwarrin 3910	Two (2) lot subdivision	SOC Issued (M)	17/09/2021
51/2020/S	North-East	46 McCormicks Road, Skye 3977	10 Lot subdivision	Certification and SOC Issued	21/09/2021
81/2020/S	North-East	7 Kestrel Court, Carrum Downs 3201	Two (2) lot subdivision	SOC Issued (M)	20/09/2021
97/2018/S	North-West	68 Skye Road, Frankston 3199	Certification of three (3) lot subdivision	SOC Issued (M)	7/09/2021
145/2018/S	North-West	39 Halifax Street, Seaford 3198	Two (2) lot subdivision	SOC Issued (M)	9/09/2021
119/2020/S	North-West	1 Bogong Court, Frankston 3199	Two (2) lot subdivision	Certified	9/09/2021
146/2020/S	North-West	16 Holroyd Street, Seaford 3198	Four (4) lot subdivision	Certified	2/09/2021
146/2020/S	North-West	16 Holroyd Street, Seaford 3198	Four (4) lot subdivision	Certified	2/09/2021
20/2021/S	North-West	25 Kareela Road, Frankston 3199	Two (2) lot subdivision	SOC Issued (M)	2/09/2021
32/2021/S	North-West	146 Fortescue Avenue, Seaford 3198	Two (2) lot subdivision	Certified	22/09/2021
43/2021/S	North-West	6 Lorraine Street, Frankston 3199	Three (3) lot subdivision	SOC Issued (M)	22/09/2021
43/2021/S	North-West	6 Lorraine Street, Frankston 3199	Three (3) lot subdivision	SOC Issued (M)	27/09/2021
62/2019/S	South	13 George Street, Frankston 3199	Five (5) Lot Subdivision	SOC Issued (M)	21/09/2021
71/2020/S	South	10 Gowrie Avenue, Frankston South 3199	Two (2) lot subdivision	Certified	21/09/2021
156/2020/S	South	1 Bader Court, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	29/09/2021
65/2021/S	South	17 Sanders Road, Frankston South 3199	Two (2) lot subdivision	SOC Issued (M)	14/09/2021
Total - 16					

Town Planning Applications – Direction To Advertise Issued September 2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
231/2020/P	North-East	216 Hall Road, Carrum Downs 3201	To use the land for a Service Station, Car Wash and Food and Drink Premises (Convenience Restaurant); to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1	24/06/2020
234/2021/P	North-East	11 Quail Court, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	31/05/2021
241/2021/P	North-East	19 Network Drive, Carrum Downs 3201 3 Buontempo Road, Carrum Downs 3201 42 Colemans Road, Carrum Downs 3201	To vary restrictive covenant No.1(c) on Plan of Subdivision number 544096Y to read: (c) permit access from land not located within the land contained in Plan of Subdivision PS544095B into, over, through of under a burdened lot, EXCEPT FOR LOT 103 AND LOT 104 WHICH ARE PERMITTED TO BE ACCESSED FROM LAND CONTAINED IN PC380241S.	7/06/2021
250/2021/P	North-East	1 Moodie Court, Carrum Downs 3201	It is proposed to construct an additional single storey dwelling at the rear of the existing dwelling.	8/06/2021
252/2021/P	North-East	35 Chardonnay Drive, Skye 3977	To construct two (2) single storey dwellings on a lot in a General Residential Zone (GRZ)	9/06/2021
279/2021/P	North-East	85-87 Boundary Road, Carrum Downs 3201	The use of land for leisure and recreation (dance studio) within an Industrial 1 Zone (IN1Z)	23/06/2021
308/2021/P	North-East	37 Elm Grove, Langwarrin 3910	To construct one (1) double storey dwelling to the rear of the existing dwelling in a General Residential Zone (GRZ) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	1/07/2021

Town Planning Applications – Direction To Advertise Issued September 2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
367/2021/P	North-East	50 Maria Drive, Langwarrin 3910	To construct one (1) double storey dwelling to the front of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20/07/2021
59/2021/P	North-West	132-142 Dandenong Road West, Frankston 3199	To use and construct four (4) car showrooms (three (3) attached to the main building and one standalone structure, including car wash bays and an automated car wash structure), associated buildings and works and to display internally illuminated business identification signage in a Commercial 2 Zone (C2Z) and Public Acquisition Overlay Schedule 1 (PAO1) To construct buildings and works in a Special Building Overlay (SBO) To create/alter access to a road in a Road Zone Category 1 and land in a Public Acquisition Overlay Schedule 1 (PAO1)	16/02/2021
104/2021/P	North-West	16 Burdett Street, Frankston North 3200	To construct one (1) double storey dwelling to rear of an existing dwelling (two (2) dwellings) on a lot on a General Residential Zone (GRZ)	12/03/2021
155/2021/P	North-West	6 Lorna Street, Seaford 3198	To construct six (6) double storey dwellings in a General Residential Zone (GRZ)	16/04/2021
213/2021/P	North-West	15 Arthur Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	20/05/2021
228/2021/P	North-West	26 Ashleigh Avenue, Frankston 3199	To use the land for a Medical Centre, undertake works associated with the Medical Centre and to erect and display business identification signage in a General Residential Zone (GRZ) To undertake buildings and works within the Special Building Overlay (SBO)	27/05/2021
247/2021/P	North-West	19 Brunel Road, Seaford 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	8/06/2021

Town Planning Applications – Direction To Advertise Issued September 2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
258/2021/P	North-West	37 Candlebark Crescent, Frankston North 3200	To construct one (1) single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	15/06/2021
296/2021/P	North-West	9 Riviera Street, Seaford 3198	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ)	21/06/2021
215/2005/P/A	North-West	24-26 Overton Road, Frankston 3199	Section 72 - Use and development of buildings and works for the following purposes: - Storage and sale of vehicle parts; - Pre-delivery vehicle detailing and servicing in association with car dealership (car dealership located elsewhere); and - Ancillary office area Amendments: - Change the use of the land to Car Sales - Carry out buildings and works including signage	1/07/2021
378/2021/P	North-West	6/51-52 Nepean Highway, Seaford 3198	To construct an extension (verandah and deck) to an existing dwelling on a lot less than 300 square metres in a General Residential Zone (GRZ) and Land Subject to Inundation Overlay (LSIO)	26/07/2021
370/2020/P	South	1845 Dandenong-Hastings Road, Langwarrin South 3911	To use the land for a contractors depot in a Rural Conservation Zone Schedule 1 (RCZ1), to construct a building and construct and carry out works for a contractors depot and to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1), to create and alter access to a Road Zone Category 1 (RD1Z), to construct and carry out works in a Public Acquisition Overlay Schedule 1 (PAO1), to remove vegetation within a Significant Landscape Overlay Schedule 1 (SLO1)	29/09/2020

Town Planning Applications – Direction To Advertise Issued September 2021				
<u>Application No</u>	<u>Ward</u>	<u>Property Address</u>	<u>Application Description</u>	<u>Application Date</u>
193/2021/P	South	641B Nepean Highway, Frankston South 3199	Construction of an Additional Dwelling at Rear of Existing and Removal of Vegetation	5/04/2021
154/2021/P	South	31 Hillcrest Road, Frankston 3199	To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	16/04/2021
161/2021/P	South	43 Golf Links Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and a two (2) lot subdivision in a General Residential Zone (GRZ)	20/04/2021
181/2021/P	South	148 Overport Road, Frankston South 3199	To construct buildings and works for a habitable outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	29/04/2021
209/2021/P	South	22 Joy Street, Frankston 3199	To construct three (3) dwellings on a lot in a General Residential Zone (GRZ)	17/05/2021
221/2021/P	South	8 Bader Court, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ), to construct buildings and works in a Design and Development Overlay Schedule 9	24/05/2021
229/2018/P/D	South	40-46 McMahons Road, Frankston 3199	Section 72 - Use and development of the land for a convenience shop and associated works to the existing car park to an existing service station	31/05/2021
232/2021/P	South	10 Seaview Road, Frankston South 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	1/06/2021
261/2021/P	South	472 Warrandyte Road, Langwarrin South 3911	To construct an outbuilding in a Rural Conservation Zone (RCZ)	16/06/2021
266/2021/P	South	1 Grand View Grove, Frankston 3199	To construct buildings and works (roof and walls to enclose existing upper terrace) to an existing dwelling in a Design and Development Overlay Schedule 6 (DDO6)	17/06/2021

Town Planning Applications – Direction To Advertise Issued September 2021				
Application No	Ward	Property Address	Application Description	Application Date
275/2021/P	South	27 Marcus Road, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1), To construct buildings and works with the tree protection zone of a substantial tree and to remove a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	21/06/2021
516/2019/P/B	South	170 Gould Street, Frankston 3199	Section 72 - The construction of extensions to the existing dwelling in a Design and Development Overlay This application amends the plans, reducing the footprint of the extension	5/08/2021
437/2021/P	South	465 Nepean Highway, Frankston 3199	To use the land to sell and consume liquor	13/08/2021

Legend

10 or more dwellings:	Yellow
3 or more lot subdivisions:	Blue
3 or more storey development:	Green
Applications in the CAA:	Pink

Progress Report – Current VCAT Appeals September 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P11305/2021	367/2020/P	40 Violet Street Frankston South	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	9/08/2021	Approved	Cancel Permit	27/08/2021		
P1282/2020	394/2007/P/C	6 Leisureland Drive Langwarrin VIC 3910	Alterations and additions to an existing building and The construction of building and works to the existing building as a Place of Worship and Community Centre (place of Assembly) and a Caretakers House, with associated car parking in accordance with the endorsed plans. The amendment sought approval as follows; - Amend the condition 4 to change/increase the existing operating hours from 8am to 8pm to 5am to 9.30pm Monday to Sunday; - and the patron numbers proposed for the above additional increased hours are as follows; Maximum of 40 patrons at any one time between 5am to 8am Maximum of 50 patrons at any one time between 8pm to 9.30pm.	11/08/2020	Refusal	Refusal	18/05/2021		

Progress Report – Current VCAT Appeals September 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P1183/2020	67/2020/P	193 Nepean Highway, Seaford VIC 3198	To construct two (2) double storey and two (2) three storey dwellings (four (4) dwellings) with height exceeding 7m in a Design and Development Overlay Schedule 6,(DDO6) to alter access to a road in a Road Zone Category 1 and four (4) lot subdivision in a General Residential Zone (GRZ)	10/08/2020	Refusal	Refusal	23/06/2021		
P1433/2020		6 Boston Avenue Seaford Vic 3198	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/09/2020	Refusal	Refusal	5/05/2021		
P375/2021	258/2020/P	60 Blaxland Avenue, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ) and Bushfire Management Overlay (BMO), To construct a front fence and undertake buildings and works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	5/03/2021	Refusal	Refusal	12/10/2021		

Progress Report – Current VCAT Appeals September 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P92/2021	177/2020/P	91 Overport Road, Frankston South 3199	To use and develop the land for a Child Care Centre in a General Residential Zone (GRZ), removal of substantial trees and to undertake building or construct or carry out works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3) and to construct a building in a Design and Development Overlay Schedule 1 (DDO1)		NOD	Objector	31/08/2021 - 1,2,3 and 9/09/2021		
P860/2021 & P844/2021	129/2021	20 Seaview Road Frankston South	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	26/05/2021	NOD	Objector	10/12/2021		
P638/2021	458/2020/P	3 Hoadley Avenue Frankston South Vic	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	27/05/2021	NOD	Objector	26/11/2021		
P11069/2021	41/2021/P	23 Burrawong Avenue Seaford	To construct one (1) double storey dwelling to the rear of existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	14/07/2021	NOD	Objector	14/02/2022		

Progress Report – Current VCAT Appeals September 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P11096/2021	3/2021/P	569 Nepean Highway Frankston	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct buildings and construct and carry out works in a Design and Development Overlay Schedule 6 (DDO6), to construct buildings and construct and carry out works in a Erosion Management Overlay (EMO3)	26/07/2021	Failure	failure	28/02/2022-2/03/2022		
P11308/2021	176/2021/P	21 Sussex Road Frankston South	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) and undertake buildings and works within the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	10/08/2021	NOD	Objector	3/03/2022 - 4/03/2022		
P11326/2021	231/2021/P	6 East Road Seaford	To construct three (3) double storey dwellings and one (1) single storey dwelling (four (4) dwellings) on a lot in a General Residential Zone (GRZ)		Refusal	Refusal	28/02/2022		

Progress Report – Current VCAT Appeals September 2021									
<u>Appeal No</u>	<u>Application Number</u>	<u>Address</u>	<u>Proposal</u>	<u>Lodged at VCAT</u>	<u>Council Decision</u>	<u>Appeal Type</u>	<u>Date of Appeal</u>	<u>VCAT Decision</u>	<u>Date of VCAT Decision</u>
P11366/2021	75/2020/P	14 Seaview Road Frankston South	To undertake buildings and works for two (2) dwellings on a lot in a General Residential Zone (GRZ) and to construct and carry out works in a Design and Development Overlay Schedule 1 (DDO1)	21/08/2021	NOD	Objector			
P11427/2021	116/2021/P	48 Railway Parade Seaford	To construct a triple storey building containing fourteen (14) dwellings in a General Residential Zone (GRZ)		Refusal	Refusal	16-18 Feb 2022		
P11471/2021	198/2004/P/A	1/5 Hi Tech Place Seaford	Caretakers residence		Not yet determined	failure	22/04/2022		

Progress Report – VCAT Determination – Policy Implications September 2021			
<u>Appeal No</u>	<u>Application No</u>	<u>Address</u>	<u>VCAT Determination – Policy Implications</u>

Executive Summary**12.1 Council Resolution Status Update for 15 November 2021**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To update and brief Council on the current status of resolutions.

Recommendation (Chief Executive Officer)

That Council:

1. Receives the Notice of Motion Report for 15 November 2021;
2. Receives the Urgent Business Status Update for 15 November 2021;
3. Notes there is one Notice of Motion action that has been reported as being complete;
 - 2021/NOM6 - Removal of Hybrid Fibre Coaxial (HFC) Cabling
4. Notes there are two reports that will not be presented to Council at the 18 and 24 November 2021 Council Meetings:
 - Council Resolution Status Update for 18 November 2021
 - Council Resolution Status Update for 24 November 2021
5. Notes, since the Council Meeting held on 11 October 2021, 34 resolutions have been completed, as listed in the body of the report;
6. Resolves to amend the resolution from 2020/OM4 Ordinary Meeting 12.8 Policy and Protocol Framework, Item 4 as follows, that Council:
 4. *Notes officers will no longer develop a policy and strategy framework diagram and instead will implement and review on an annual basis the effectiveness of key policies from the previous financial year; and*
7. Resolves for Attachment D to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)). These grounds apply because the information concerns updates on resolutions made by Council in meetings closed to the public and would, if prematurely released, impact on Council's ability to properly perform its functions

Key Points / Issues

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council

12.1 Council Resolution Status Update for 15 November 2021**Executive Summary**

at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017)."

- Additionally, at its meeting on 22 July 2019, Council resolved that:
 - "4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor*
 - b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)"*
- The Notice of Motion Report for 15 November 2021 is attached and will continue to be updated and reported at each Council Meeting. Note there are no items listed under confidential, as such this report has not been attached.
- The Urgent Business Status Update report is attached (Attachment C) for 15 November 2021, and will continue to be reported at each Council Meeting.
- There is one Notice of Motion action that has been reported as complete:
 - 2021/NOM6 - Removal of Hybrid Fibre Coaxial (HFC) Cabling
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. There are two reports that will not be presented to Council at the 18 and 24 November 2021 Council Meetings:
 - Council Resolution Status Update for 18 November 2021
The Council Meeting on 18 November 2021 has been called primarily to elect the Mayor and other related business, and is scheduled to occur three days after this current Council Meeting, therefore there will be no updates provided in this close proximity of the two Council meetings.
 - Council Resolution Status Update for 24 November 2021
As the Council Meeting on 24 November 2021 has been called as an additional Meeting in the Annual Council Meeting Schedule, the report scheduled for 24 November 2021 will not be provided.
- Since 2021/CM17 on 11 October 2021, the following 34 resolution actions have been reported as 'complete'. A detailed report has been provided in Attachment D (*CONFIDENTIAL*).
 - Urban Design Plans - Draft Lighting Frankston Plan 2020 and Witternberg Reserve and Robinsons Park Masterplan
 - Response to Petition - Ballymore Court Reserve, Frankston
 - Road Management Plan Review 2021
 - Proposed closure of Taylors Road, Skye between Hall Road and Ballarto Road
 - Policies & Planning Progress Report
 - Volunteer of the Year Awards 2021
 - Response to Petition - Removal of Outdoor Dining in Norman Avenue Frankston South
 - Proposed closure of Boundary Lane, Carrum Downs
 - Kananook Creek Gardens - Outcome of community consultation
 - Complaints and Feedback Policy

12.1 Council Resolution Status Update for 15 November 2021**Executive Summary**

- Frankston City Jobseeker Alliance Memorandum of Understanding
- Award of Contract CN10567 - CCTV Works & High Pressure Drain Cleaning
- Award of Contract CN10518 - Horticultural Maintenance Services Panel
- Award of Contract CN 10562 - McClelland Reserve No 1 Soccer Pitch Reconstruction
- Chief Executive Officer's Quarterly Report - April - June 2021 period
- Hearing of Submitters - Animal Management Orders
- Planning Application 182/2020/P - Staged Subdivision of the land into 44 Lots at 86-88 Stotts Lane Frankston South
- Statutory Planning Progress Report - July 2021
- Local Shopping Strip Action Plan
- Sandfield Reserve Master Plan
- Acknowledgment of Traditional Owners by Frankston City Council
- Frankston Charitable Fund Community Representatives
- Award of Contract CN10558 - Park Tree Maintenance - Programmed & Reactive Works
- Acknowledgment of Traditional Owners by Frankston City Council
- Acknowledgment of Traditional Owners by Frankston City Council
- Planning Application 36/2021/P - 131 and 133 Fortescue Avenue, Seaford - To construct five (5) double storey dwellings on a lot in a General Residential Zone (GRZ) To construct buildings and works in a Special Building Overlay (SBO)
- Capital Works Quarterly Report - Q4 - April - June 2020/21
- Draft Complaints and Feedback Policy
- McCormicks Precinct Local Area Traffic Management Study
- Frankston City Council's submission to Victorian Government's Decriminalising Sex Work Discussion Paper, August 2021
- McCormicks Precinct Local Area Traffic Management Study
- Statutory Planning Progress Report - August 2021
- Adoption of Disability Action Plan 2021-2025
- Adoption of Play Strategy and Local Park Plan
- On 30 March 2020, 2020/OM4 – Item 12.8 Policy and Protocol Framework, Council resolved that:
 1. *Notes the Policy and Protocol Framework (Framework) was publicly exhibited for a period of six (6) weeks and no written submissions were received;*
 2. *Adopts the Framework;*
 3. *Notes the Policy and Protocol Guidelines in support of the Framework;*

12.1 Council Resolution Status Update for 15 November 2021**Executive Summary**

4. *Notes officers will develop a diagram to show the alignment of policies and strategies, including any potential gaps, with a report to be provided to Council by July 2020;*
5. *Notes a Diversity, Access and Inclusion Policy will be developed and presented to Council for in-principle support by July 2020; and*
6. *Notes the reports due back to Council are subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic.*

Officers have noted that adopted policies, strategies and plans are available and maintained on Council's website. Thus a Policy and Strategy Framework diagram will no longer be developed and instead officers will implement and review, on an annual basis, the effectiveness of key policies from the previous financial year.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Making the written records available may provide some confidence regarding transparency in decision making, and is in keeping with best practice advice from the Victorian Ombudsman.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications associated with this report.

Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with this report.

Conclusion

The purpose of this report is to brief and update Council on the implementation and status of resolutions including Notices of Motion and Urgent Business items. Council

12.1 Council Resolution Status Update for 15 November 2021**Executive Summary**

Officers are continuously working to implement a range of Council resolutions and in addition to noting the work completed

ATTACHMENTS

- Attachment A: [↓](#) Notice of Motion Status Update - Cost Summary
- Attachment B: [↓](#) Notice of Motion Status Update for 15 December 2021
- Attachment C: [↓](#) Urgent Business Status Update for 15 November 2021
- Attachment D: Closed / Completed Actions since 11 October 2021 -
CONFIDENTIAL

Notice of Motion Report - 2021 - CM19 - for the 15 November Council Meeting (A4573381).XLSX

**Notice of Motions Estimated Costs
 By Councillor
 2020 - 2024 Term**

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	2020/21 Budget Cost *	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	\$ -	1
Cr Sue Baker	1	\$0	\$0	\$0	\$ -	0
Cr Kris Bolam	1	\$0	\$0	\$0	\$ -	0
Cr Nathan Conroy	0	\$0	\$0	\$0	\$ -	0
Cr Claire Harvey	2	\$420	\$0	\$0	\$ -	1
Cr Brad Hill	3	\$0	\$0	\$0	\$ -	0
Cr Liam Hughes	1	\$0	\$0	\$0	\$ -	1
Cr Steven Hughes	1	\$0	\$0	\$0	\$ -	0
Cr Suzetter Tayler	1	\$0	\$0	\$0	\$ -	1
TOTAL	10	\$ 420	\$ -	\$ -	\$ -	4

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

* 2020/21 Budget Cost: these are totals reflective of costs associated with project requests that Councillors have submitted as part of the 2019/2020 Budget Process and not associated with the outcomes of Notices of Motion submissions.

Notice of Motion Report - 2021 - CM19 - for the 15 November Council Meeting (A4573383).XLSX

Meeting Date	Item No	NOM Title and Councilor	Council Resolution	Responsibility	Comments	Cost Summary
28-Jun-21	14.1	2021/NOM5 - Greening of Residential Nature-Strips Cr L Hughes	Council Decision Moved: Councillor Liam Hughes Seconded: Councillor Conroy That Council: 1. Reviews the 'Development and Planting within Road Reserve Guidelines' and application process to promote a greener and healthier Frankston. The revised guidelines should include example plans, appropriate species lists, photos of existing approved nature strip planting, ways in which to engage the community and consideration of the waiving of fees; and 2. Submits the report to Council no later than the October 2021 Council Meeting. Carried Unanimously	Suzane Becker	5 Nov 2021 - Community Consultation on the guidelines undertaken in October. The guidelines will be updated and the report in Response to the NOM including adoption of the new Guidelines scheduled for the December 6th Meeting.	
9-Aug-21	14.1	2021/NOM6 - Removal of Hybrid Fibre Coaxial (HFC) Cabling Cr Hill	Council Decision Moved: Councillor Hill Seconded: Councillor Conroy That Council: 1. Notes that the NBN rollout has resulted in overhead Hybrid Fibre Coaxial (HFC) cabling becoming redundant and the decommissioned cable is unsightly and unnecessary on poles and overhead in our streets into residential properties; 2. Writes to NBN Co and The Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts requesting a commitment and timetable to remove redundant cabling from our streets and homes, with a copy sent to Senator David Van and Peta Murphy MP; and 3. Refers the matter for consideration when determining motions to be put to the next MAV state conference.	Fiona McQueen	01 Oct 2021 12:57pm McQueen, Fiona 1. Complete. Noted that the NBN rollout has resulted in overhead Hybrid Fibre Coaxial (HFC) cabling becoming redundant and the decommissioned cable is unsightly and unnecessary on poles and overhead in our streets into residential properties.; 2. Complete. Letter prepared for NBN Co and The Hon Paul Fletcher MP, Minister for Communications, Urban Infrastructure, Cities and the Arts requesting a commitment and timetable to remove redundant cabling from our streets and homes, with a copy sent to Senator David Van and Peta Murphy MP.; 3. Complete - Worked with MAV on messaging.; Director recommends closure of this completed item.	
30-Aug-21	14.1	2021/NOM7 - Bringing Forward Council's Net Zero Emissions Target Cr Harvey	Council Decision Moved: Councillor Harvey Seconded: Councillor Conroy That Council: 1. Notes that Council: a) Declared a climate emergency in November 2019 recognising the urgent need to advance and accelerate actions to address climate change and support the restoration of a safe climate; b) Has a long and proud history of delivering actions to mitigate greenhouse gas emissions and address climate change focusing on Council and the community actions; c) In 2019 adopted a 4-year Towards Zero Emissions Plan (2019-2023) which sets out Council's priorities for reducing emissions in its own operations and supporting our community to transition to a low carbon future; d) Since 2008 has committed to a net zero emissions (carbon neutral) target for Council operations by 2025 (reaffirmed in the Towards Zero Emissions Plan); e) In 2020 ran a Community Climate Change Survey which showed that of the 610 respondents, 95% are extremely or very concerned about climate change. 2. Recognises that: a) Our climate is changing and acting now will help to avert the worst impacts on our economy, our community and the environment; b) The long-awaited report from the Intergovernmental Panel on Climate Change (IPCC), the leading global scientific body on climate science, warns of unprecedented increases in climate extremes for Australia as a result of a warming planet, including bushfires, floods and droughts, in addition to rising sea levels; c) To avert the worst impacts of climate change we must keep global temperatures to well below 2°C above pre-industrial levels and pursue efforts to limit the temperature increase to 1.5°C; d) The Earth's surface has warmed by 1.09°C since pre-industrial times, while average concentrations of all the major long-lived greenhouse gases continue to rise in the atmosphere. Australia's average temperatures have already increased by 1.4°C since 1950; e) By 2030 global warming could likely increase to 1.5°C. Limiting human-induced global warming will therefore require deep and sustained cuts in greenhouse gas emissions. 3. Investigates: a) Options to bring forward Council's net zero emissions target to FY 2023-24 (or earlier), from the original adopted target of FY 2024-25, in response to the climate emergency and recent findings of the IPCC, and in line with community expectations that Council will continue to demonstrate bold leadership in this important area; b) The feasibility, costs and benefits of each option, including how these options will deliver value for money to Council and the community, as well as the ongoing investment required to maintain a net zero emissions target over time; c) Options including: - Status quo: Continue reporting on Council's annual emissions including assets where Council pays the utility costs (electricity, gas), plus Peninsula Aquatic Recreation Centre (PARC) and Pines Forest Aquatic Centre (managed by Peninsula Leisure, a subsidiary company owned by Council); - Exclude subsidiaries: Report on assets where Council pays the utility costs but exclude PARC and Pines Forest Aquatic Centre; - Full certification: In addition to the current reporting methodology, include emissions from relevant Council tenanted facilities (where Council does not pay the utility costs) and other sources, to enable Council to claim carbon neutrality under the Australian Government's Climate Active Carbon Neutral Certification program; and - A separate report from Council officers on the feasibility of achieving a net zero emissions target for Council by the end of 2023. 4. Supports the facilitation of this humanitarian initiative under the stewardship of the Mayor to work with Rotary Club of Frankston Sunrise (who have deductible gift recipient status) to receive all goods and donations with respect to the humanitarian aid relating to the Fijian community; 5. Notes the Mayor has driven a community stewardship campaign for donations. \$14,000 has been raised in the past two weeks to provide sanitary products for women and baby products for newborns, together with donations of children's clothing, sanitiser and PPE. This includes: • Coles Karingal - \$100 gift card; • Woolworths Karingal - \$100 gift card; • Woolworths Frankston - \$100 gift card; • Chisholm Frankston - \$1000 cash donation; • DC Urban - \$1000 cash donation; • St Kilda Football Club - \$1000 cash donation; • Rotary Frankston - \$1000 cash donation; • Rotary Sunrise - \$1000 cash donation; • Rotary 2.0 - \$1000 cash donation; • Private resident - \$500 cash donation; • Private resident - \$500 cash donation; • Monash University - \$500 cash donation In this time, the following businesses have also provided, in writing, commitments for discounts and/or additional stock upon purchase to assist in the relief effort: • Target Frankston - bulk discount; • Libra (Asaleo Care) - bulk discount; • Australian Dairy Park, Carrum Downs - excess product/aid; • Golden Fields Nutrition, Dandenong - excess product/aid; • Kellogg's - volunteered pallets of infant breakfast cereal; • Community Support Frankston - volunteered pallets of sanitiser 6. That formal letters of thanks be sent to the aforementioned donors; 7. Supports a Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5999), and product/aid (\$401); 8. Funds the humanitarian aid from the Mayor's Event Budget that was initially allocated to fund the 'COVID Hero's' Appreciation Event, but is no longer proceeding due to restrictions on mass gatherings; 9. Writes to the Hon. Frank Bainimarama, the Prime Minister of Fiji, the Hon. Pramila Kumar, the Local Government Minister Fiji, the Fijian High Commissioner to Australia His Excellency Luke Daunivatu and the Australian High Commissioner to Fiji, His Excellency Mr John Peakes; to advise of Council's decision and note the total donation of \$14,400 (comprising \$14,000 community donations and \$6000 Frankston City Council donation) plus donated wholesale product/aid that comfortably represents an overall charitable effort surpassing \$15,000.	Luke Ure & Suzane Becker	01 Oct 2021 - Item 1. Noted., Item 2. Noted., Item 3. Officers are investigating options bring forward bring forward Council's net zero emissions target to FY 2023-24 (or earlier), including certification under the Australian Government's Climate Active Carbon Neutral Certification program, and associated costs., Item 4. Officers will provide an update on the development of Council's Climate Change Strategy to Councilors at a Briefing in December 2021.	
20-Sep-21	14.1	2021/NOM8 - Humanitarian Support for Fiji Cr Bolam	Council Decision Moved: Councillor Bolam Seconded: Councillor Baker That Council: 1. Notes the letter from the Victorian Multicultural Sports Association seeking a \$10,000 contribution from Council for humanitarian support in Fiji; 2. Notes that Frankston and Suva (Fiji) have provisionally agreed to form a Friendship City relationship; 3. Given Suva (Fiji) is Frankston's geographically closest 'Sister City' / 'Friendship City', this agreement is to be formally upgraded to a 'Sister City' relationship, pending advice from Sister Cities Australia; 4. Notes the letter of appreciation from the Fijian Government's Minister for Local Government, Housing and Community Development, in appreciation for the \$5500 donation for the delivery of hospital beds to Fiji to assist with their response to the second wave of the COVID-19 pandemic; 5. Acknowledges the relationships and contribution of the Fijian community to the diversity in Frankston and notes the impact of the pandemic on our Pacific neighbours; 6. Supports the facilitation of this humanitarian initiative under the stewardship of the Mayor to work with Rotary Club of Frankston Sunrise (who have deductible gift recipient status) to receive all goods and donations with respect to the humanitarian aid relating to the Fijian community; 7. Notes the Mayor has driven a community stewardship campaign for donations. \$14,000 has been raised in the past two weeks to provide sanitary products for women and baby products for newborns, together with donations of children's clothing, sanitiser and PPE. This includes: • Coles Karingal - \$100 gift card; • Woolworths Karingal - \$100 gift card; • Woolworths Frankston - \$100 gift card; • Chisholm Frankston - \$1000 cash donation; • DC Urban - \$1000 cash donation; • St Kilda Football Club - \$1000 cash donation; • Rotary Frankston - \$1000 cash donation; • Rotary Sunrise - \$1000 cash donation; • Rotary 2.0 - \$1000 cash donation; • Private resident - \$500 cash donation; • Private resident - \$500 cash donation; • Monash University - \$500 cash donation In this time, the following businesses have also provided, in writing, commitments for discounts and/or additional stock upon purchase to assist in the relief effort: • Target Frankston - bulk discount; • Libra (Asaleo Care) - bulk discount; • Australian Dairy Park, Carrum Downs - excess product/aid; • Golden Fields Nutrition, Dandenong - excess product/aid; • Kellogg's - volunteered pallets of infant breakfast cereal; • Community Support Frankston - volunteered pallets of sanitiser 8. That formal letters of thanks be sent to the aforementioned donors; 9. Supports a Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5999), and product/aid (\$401); 10. Funds the humanitarian aid from the Mayor's Event Budget that was initially allocated to fund the 'COVID Hero's' Appreciation Event, but is no longer proceeding due to restrictions on mass gatherings; 11. Writes to the Hon. Frank Bainimarama, the Prime Minister of Fiji, the Hon. Pramila Kumar, the Local Government Minister Fiji, the Fijian High Commissioner to Australia His Excellency Luke Daunivatu and the Australian High Commissioner to Fiji, His Excellency Mr John Peakes; to advise of Council's decision and note the total donation of \$14,400 (comprising \$14,000 community donations and \$6000 Frankston City Council donation) plus donated wholesale product/aid that comfortably represents an overall charitable effort surpassing \$15,000.	Fiona McQueen	26 Oct 2021 - 1. Noted. The letter from the Victorian Multicultural Sports Association seeking a \$10,000 contribution from Council for humanitarian support in Fiji, 2. Noted. That Frankston and Suva (Fiji) have provisionally agreed to form a Friendship City relationship, 3. In progress. A Memorandum of Understanding to become a Sister Cities between Suva (Fiji) and Frankston has been drafted for Mayoral approval., 4. Noted. The letter of appreciation from the Fijian Government's Minister for Local Government, Housing and Community Development, in appreciation for the \$5500 donation for the delivery of hospital beds to Fiji to assist with their response to the second wave of the COVID-19 pandemic, 5. Acknowledged and noted the relationships and contribution of the Fijian community to the diversity in Frankston and notes the impact of the pandemic on our Pacific neighbours., 6. Complete. Supports the facilitation of this humanitarian initiative under the stewardship of the Mayor to work with Rotary Club of Frankston Sunrise (who have deductible gift recipient status) to receive all goods and donations with respect to the humanitarian aid relating to the Fijian community, 7. Noted. The Mayor has driven a community stewardship campaign for donations. \$14,000 has been raised in the past two weeks to provide sanitary products for women and baby products for newborns, together with donations of children's clothing, sanitiser and PPE., 8. In progress. Letters to acknowledge the relief effort are being prepared for., • Target Frankston - bulk discount; • Libra (Asaleo Care) - bulk discount; • Australian Dairy Park, Carrum Downs - excess product/aid; • Golden Fields Nutrition, Dandenong - excess product/aid; • Kellogg's - volunteered pallets of infant breakfast cereal; • Community Support Frankston - volunteered pallets of sanitiser, 9. Supported. The Council donation of \$6000 to the Rotary Club of Frankston Sunrise towards the shipping of humanitarian aid to Fiji (\$5999), and product/aid (\$401), 10. Cancelled. Funds the humanitarian aid from the Mayor's Event Budget that was initially allocated to fund the 'COVID Hero's' Appreciation Event, but is no longer proceeding due to restrictions on mass gatherings, 11. Complete. Letter has been sent to the Hon. Frank Bainimarama, the Prime Minister of Fiji, the Hon. Pramila Kumar, the Local Government Minister Fiji, the Fijian High Commissioner to Australia His Excellency Luke Daunivatu and the Australian High Commissioner to Fiji, His Excellency Mr John Peakes, to advise of the charitable effort surpassing \$15,000.	
11-Oct-21	14.1	2021/NOM9 - Councillor Call-In Protocol Cr Hill	Council Decision Moved: Councillor Hill Seconded: Councillor Tayler That Council resolves to amend the Councillor call-in protocol pertaining to planning permit applications to reflect the following: 1. Written agreement (including by electronic means) from three Councillors before a Councillor call-in is effectual; 2. Two out of three of the written agreements must be from Ward Councillors where the planning proposal is to be located; and 3. The protocol be reviewed by the next Council, following the changeover from multi-Councillor wards to single Councillor Wards. Carried	Sam Clements	4 Nov 2021 - Draft Protocol has been prepared and circulated to Councilors	

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Meeting Date	Item No	NOM Title and Councilor	Council Resolution	Responsibility	Comments	Cost Summary
11-Oct-21	14.2	2021/NOM10 - National Asbestos Awareness Week 2021 Cr Baker	<p>Council Decision Moved: Councillor Baker Seconded: Councillor Conroy That Council:</p> <ol style="list-style-type: none"> Notes that there is a large amount of asbestos still present in Australian homes, workplaces and the built environment. Nationwide, 1 in 3 homes contain asbestos; Notes that exposure to asbestos fibres can cause cancer. There is no known safe minimum level of exposure to asbestos fibres; Notes that do-it-yourself (DIY) renovation or home maintenance activities exposes many people to asbestos fibres, often without them even knowing. Asbestos can be found anywhere in homes built before 1990 – including kitchens, bathrooms, roofs, eaves, under flooring and in out buildings; Notes that we should encourage our community to 'Think twice about asbestos' and to encourage residents undertaking renovations or home maintenance to 'Get in the know, Take it slow, Get a pro'; Notes the likelihood of asbestos-containing materials being improperly disposed of in house hold 'red-bins' when residents are unaware of asbestos; Agrees to participate in National Asbestos Awareness Week 2021 and engage in key awareness-raising activities throughout the campaign period (22-28 November) including: a press release from Council to the local paper, promoting asbestos awareness on social media, and promoting the week in the Frankston City News; and Raises awareness in the communication materials on the advice it can offer residents in relation to the safe removal of asbestos. <p>Carried Unanimously</p>	Fiona McQueen	26 Oct 2021 - 1. Noted. That there is a large amount of asbestos still present in Australian homes, workplaces and the built environment. Nationwide, 1 in 3 homes contain asbestos; , 2. Noted. That exposure to asbestos fibres can cause cancer. There is no known safe minimum level of exposure to asbestos fibres; , 3. Noted. That do-it-yourself (DIY) renovation or home maintenance activities exposes many people to asbestos fibres, often without them even knowing. Asbestos can be found anywhere in homes built before 1990 – including kitchens, bathrooms, roofs, eaves, under flooring and in out buildings; , 4. Noted. That we should encourage our community to 'Think twice about asbestos' and to encourage residents undertaking renovations or home maintenance to 'Get in the know, Take it slow, Get a pro'; 5. Noted. The likelihood of asbestos-containing materials being improperly disposed of in house hold 'red-bins' when residents are unaware of asbestos; , 6. In progress. Preparations are underway to participate in National Asbestos Awareness Week 2021 and engage in key awareness-raising activities throughout the campaign period (22-28 November) including: a press release from Council to the local paper, promoting asbestos awareness on social media, and promoting the week in the Frankston City News; , 7. In progress. Communication materials with advice to offer residents in relation to the safe removal of asbestos will be released in line with National Asbestos Awareness Week in November.	
11-Oct-21	14.3	2021/NOM11 - Nepean Highway Revitalisation Cr Tayler	<p>Council Decision Moved: Councillor Tayler Seconded: Councillor Hill That Council:</p> <ol style="list-style-type: none"> Supports the priority work being undertaken as part of the new Council Plan to revitalise the Nepean Highway, with its vision to create a vibrant and iconic boulevard and memorable sense of arrival to Frankston as a city by the Bay; Notes the benefits anticipated to flow onto property owners and tenants along the Highway with the opportunity for new development to capitalise on the success of Frankston's principal public address. It will also contribute to improved pedestrian connections across the Nepean Highway to better connect the city centre to the waterfront, Frankston's greatest tourism asset; Notes the staged process to realise the Nepean Highway vision comprising: <ol style="list-style-type: none"> Stage 1, Beach Street to Davey Street, which provides for creative accent lighting to median trees and median landscaping improvements at a cost of \$550,000. Through the work of the Frankston Revitalisation Board and the continued support of its Chair, Paul Edbrooke MP, the State Government has contributed \$475,000 towards the project, which is expected to be completed towards the end of 2022; Coinciding with this are the current works underway by the Department of Transport to reduce the speed limit of the Nepean Highway to 40kmph between Fletcher Road and Plowman Place. These works will enable safer journeys for vehicles and improved pedestrian experience and are expected to be completed in December 2021; A further two stages, being Mile Bridge to Davey St and Davey St to Olivers Hill, are being progressed as a part of Council's development of its FMAC Structure Plan and Revitalisation Action Plan. Emerging ideas are expected to be presented to Council no later than early 2022, followed by community consultation and review and adoption by Council around mid-2022; Supports the concepts developed for these further two stages to be added to Council's key advocacy priorities for the upcoming Federal and State elections; Notes that Council's Long Term Infrastructure Plan 2021 to 2031 commits an initial \$1M towards these further two stages over financial years 2022/23 and 2023/24 to enable detailed design and delivery in part, noting overall completion of delivery of these further two stages may be subject to the successful outcome of Council's advocacy efforts; and Notes that the boundary of the FMAC Structure Plan does not extend to Olivers Hill. <p>Carried</p>	Suzane Becker	5 Nov 2021 - 1. Noted – a design framework for the Nepean Highway vision and transformation has been presented to Councillors at a briefing on the 27 October 2021. 2. Noted – also captured in the design framework presented to Councillors on the 27 October 2021 briefing. 3. Noted – also captured in the design framework presented to Councillors on the 27 October 2021 briefing. 4. Noted – concept development currently underway with early ideas scheduled to come back to Councillors in early 2022. Stages 2 & 3 are included in Council advocacy items. 5. Noted and included in the Draft LTIP Priority Lists for Urban Revitalisation. 6. Noted and aligned with scope of the FMAC Structure Plan currently underway	

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Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
28-Jul-21	Urgent Business - Council Decision Disposal of Tree Debris arising from a Severe Weather Event Cr Liam Hughes	Moved: Councillor Liam Hughes Seconded: Councillor Steven Hughes That a report be provided at the August 2021 Council Meeting investigating options to support the Frankston City community for the disposal of tree debris at the Frankston Regional Recycling and Recovery Centre arising from a severe weather event. This investigation is to include benchmarking with neighbouring Councils and associated costs. Carried Unanimously	Bruce Howden	13 October 2021 - Report deferred to November Council Meeting. 23 September 2021 - Report deferred to November Council meeting 31 August 2021 - Report deferred to October 2021 Council Meeting 18 August 2021 - Report being prepared for the 30 August 2021 Council meeting. 6 July 21 - Federal and State Government resident support funding announced on 5 July and will be incorporated into report. 2 July 21 - Clarification of the scope of the report progressing.
20-Sep-21	Urgent Business - Council Decision Impacts caused by Southern Program Alliance (LXRA) activities Cr David Asker	Moved: Councillor Asker Seconded: Councillor Tayler That Council: 1. Notes and acknowledges the amenity impacts caused by the Southern Program Alliance activities (on behalf of Level Crossing Removal Authority), specifically the hauling of remnant coastal sand excavated as part of the Edithvale-Bonbeach crossing removals to the Skye Sands Quarry on Harold Road, twenty four hours a day, seven days a week for approximately seventeen; 2. Further notes that while acoustic modelling was undertaken by Southern Program Alliance to determine the extent of notification surrounding Skye Sands Quarry, and notification via a letter drop was undertaken by Southern Program Alliance Monday 13 September 2021 to noise affected residents surrounding the Skye Sands Quarry, and along the designated haulage route the transportation of sand was to occur 15 September 2021; and 3. Writes to Minister for Transport and the Southern Program Alliance to raise concerns about the inadequate level of notice and consultation to residents who may be affected and in particular the limited time period for residents to take up their concerns with the Southern Program Alliance; and a commitment to reinstating the condition of Harold Road should any damage be incurred by use of heavy transport vehicles. Carried	Sam Clements	3 November 2021 - Action completed by Clements, Sam - The Council administration have written to Level Crossing Removal Authority to raise concerns with the inadequate level of notice provided to residents.

Executive Summary

12.2 Appointment and Authorisation of Council Staff

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To appoint Council officers for the purpose of enforcing the *Planning and Environment Act 1987* and the *Local Government Act 2020*.

Recommendation (Chief Financial Officer)

That Council:

1. Appoints the officers listed in the Instrument of Appointment and Authorisation, pursuant to the provisions of Section 147 (4) of the *Planning and Environment Act 1987* and the *Local Government Act 2020*;
2. Authorises for the Instruments of Appointment and Authorisation to be signed and Sealed; and
3. Resolves that the Attachments be retained as confidential indefinitely on the grounds that they include personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020, s.3(1)(f)*). These grounds apply because the Instruments includes personal information of the officers which, if released would breach privacy obligations.

Key Points / Issues

- Section 147(4) of the *Planning and Environment Act 1987* (P&E Act) and section 313 of the *Local Government Act 2020* (LG Act) require that officers must be formally appointed as 'authorised officers' to enable them to administer and enforce the provisions of the P&E Act.
- Council's lawyers have reviewed the provisions of these Acts in regards to the delegation of powers and have concluded that authorisation of officers cannot be delegated by the Chief Executive Officer. Council's Lawyers are of the view that officers required to be authorised under these Acts must be authorised by resolution of Council.
- It is recommended that Council appoints the officers listed in the attached instruments of Appointment and Authorisation, and authorises the Instruments to be signed and sealed.

Financial Impact

There are no financial implications associated with this report.

Consultation

1. External Stakeholders

Not applicable.

2. Other Stakeholders

12.2 Appointment and Authorisation of Council Staff**Executive Summary**

The authorisation of the officers listed for consideration have been discussed with the relevant Managers.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Officers are required to be appointed as authorised officers under Section 147(4) the *Planning and Environment Act 1987* and section 313 of the *Local Government Act 2020*, to enable them to legally enforce and administer the Acts.

Policy Impacts

There are no Policies that impact the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Failure to provide authorisations would result in officers not being able to enforce or administer the law.

A suite of authorisations have been developed by Maddocks and are used by most councils across Victoria. Authorisations for other officers in the same or similar roles have been in place for many years without undue issues.

There are a range of checks and balances undertaken to ensure these powers are exercised appropriately. When no longer required these powers are revoked to ensure good governance practices are being maintained and the risks associated with inappropriate use are reduced.

Conclusion

Officers must be formally appointed as 'authorised officers' to enable them to administer and enforce the provisions of the Planning and Environment Act.

It is recommended that Council appoints the officers listed in the attached instruments of Appointment and Authorisation, and authorises the Instruments to be signed and sealed.

12.2 Appointment and Authorisation of Council Staff**Executive Summary****ATTACHMENTS**

- Attachment A: s11a Instrument of Appointment and Authorisation for Statutory Planner - **CONFIDENTIAL**
- Attachment B: s11a Instrument of Appointment and Authorisation for Statutory Planner - **CONFIDENTIAL**
- Attachment C: s11a Instrument of Appointment and Authorisation for Deputy Municipal Building Surveyor - **CONFIDENTIAL**
- Attachment D: s11a Instrument of Appointment and Authorisation for Senior Planning Investigations Officer - **CONFIDENTIAL**

Executive Summary

12.3 S6 Instrument of Delegation Council to Members of Staff

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To adopt the S6 Instrument of Delegation – Council to Members of Staff, which have been updated to reflect legislative, position title and responsibility changes, since it was last adopted by Council at its meeting on 28 June 2021.

Recommendation (Chief Financial Officer)

That Council:

1. In the exercise of power conferred by the *Local Government Act 2020* and the other legislation referred to in the S6 Instrument of Delegation - Council to Members of Staff, resolves that these powers, duties and functions be delegated to staff. This is subject to the conditions and limitations specified in the Instrument of Delegation;
2. Notes the Instrument of Delegation referred to above:
 - (i) Be signed and sealed;
 - (ii) Come into force immediately that the Common Seal of Council is affixed to the Instrument; and
 - (iii) Remain in force until Council determines to vary or revoke the Instrument.
3. On the coming into force of the Instrument, notes the previous Instrument which was adopted by Council on 28 June 2021 is revoked; and
4. Notes the duties and functions set out in the Instrument of Delegation are performed and the powers, duties and functions be executed in accordance with any guidelines or policies that Council may from time to time adopt.

Key Points / Issues

- Council has the power under the *Local Government Act 2020*, to delegate to a member of its staff power, duty or function of a Council under this Act or any other Act.
- Local Government cannot operate efficiently if Council does not delegate the majority of its powers, duties and functions to Council staff.
- At its Ordinary Meeting on 10 July 2017, Council resolved that:

“Appointment and revocation (including the reasoning) of staff delegation between Ordinary meetings be reported and must be kept up to date.”
- This update takes into account both legislative updates received from Maddocks in July 2021, along with position title changes due to a recent realignment to the structure.

12.3 S6 Instrument of Delegation Council to Members of Staff**Executive Summary**

- The realignment resulted in the reallocation of the Arts and Culture Department, and Tourism service unit to the Customer Innovation and Arts Directorate, of which the Directorate name was recently revised. It brings these teams together in line with our future ready direction and provides opportunities to better align with community facing services.
- The Building and Environmental Health service units will move to the Statutory Planning Department, of which has been renamed to Development Services. This is to leverage a strong synergy and better align statutory planning and building services and streamline the customer experience.
- A summary of the legislative changes are outlined below:
 - Environmental Protection Act 1970 has been removed
 - s15(1) and (2) of the Cemeteries and Crematoria Act 2003 have been removed;
 - s36 and 36B relating to the use of the online portal for the Food Act 1984 are now in force;
 - Planning and Environmental Amendment Act has been amended to reflect the changes made under the Planning and Environmental Act 2021, in particular the new requirement to make certain information and documents available in accordance with public availability requirements;
 - s91ZU(1), 91ZZC(1), 91ZZE(1), 91ZZE(3), 206AZA(2), 207ZE(2) of the Residential Tenancies Act 1997 are now in force; and
 - Residential Tenancies Regulations 2021 has been inserted and is in force.
- Position titles and responsibility changes resulting from the realignment to structure include:
 - Director Business Innovation and Culture position title has changed to Director Customer Innovation and Arts;
 - Manager Statutory Planning (MSP) title has changed to Manager Development Services (MDS);
 - Manager Community Safety title (CSM) has been removed from all building or environmental health provisions; and
 - Manager Development Services (MDS) has been allocated all relevant Building or Environmental Health provisions.
- Other changes to position titles and responsibilities since the instrument was last updated on 28 June 2021 include:
 - Planning Prosecutions Investigations Officer has been changes to Team Leader Planning Investigations; and
 - Planning Investigations Officer has been changed to Senior Planning Investigations Officer.
- A marked up version of the changes to the S6 Instrument of Delegation – Council to members of Council staff is attached as Attachment B.

Financial Impact

There are no financial implications associated with this report.

12.3 S6 Instrument of Delegation Council to Members of Staff**Executive Summary****Consultation****1. Internal Stakeholders**

Council officers were consulted, as part of this review, to ensure that any updates are accurate and meet the operational requirements.

2. Other Stakeholders

Maddocks lawyers provide a model document for the S7 Instrument of Sub-Delegation to various councils as guidance and this has been adhered to in this Instrument of Delegation update.

Analysis (Environmental / Economic / Social Implications)

Delegation of powers enables efficient decision making on behalf of Council for delivery of services to the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

The *Local Government Act 2020*, as well as other legislation, makes provision for the appointment of delegates to act on behalf of Council and a requirement to review all delegations within twelve months of an election.

Policy Impacts

There are no known policies impacts for this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Failure to update the Instruments of Delegation on a regular basis to accommodate required changes to legislation, organisational structure and position title changes may result in operational inefficiency and lead to decisions becoming invalid. This may also result in financial or reputational consequences.

Conclusion

The Instrument of Delegation maintains Council's powers, duties and functions that are delegated to staff.

It is recommended that the updates to the S6 Instrument of Delegation - Council to Members of Staff take into account legislative, position title and responsibility changes since it was last adopted by Council at its meeting on 28 June 2021.

12.3 S6 Instrument of Delegation Council to Members of Staff

Executive Summary

ATTACHMENTS

Attachment A: [↗](#) Draft S6 Instrument of Delegation - Council to Members of Staff
(*Under Separate Cover*)

Attachment B: [↗](#) Marked Up Version - S6 Instrument of Delegation - Council to
Members of Staff (*Under Separate Cover*)

Executive Summary**12.4 City Futures Progress Report - Quarter 1 June - September 2021**

Enquiries: (Suzane Becker: Communities)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To brief Council on the progress of the 2021-2022 City Futures progress of Strategic work for Quarter 1 from July to September 2021.

Recommendation (Director Communities)

That Council:

1 City Futures Progress Update

- 1.1 Receives the City Futures Progress Report for Quarter 1 from July to September 2021-2022;
- 1.2 Notes the City Futures Policy & Strategy Development Forecast for Quarter 2 from October to December 2021-2022;

2 Heritage Preservation Grant Program

- 2.1 Approves the 2021-2022 Local Heritage Preservation Grant Program funding round to open in December 2021 and close in February 2022;
- 2.2 Approves future Local Heritage Preservation Grant Program funding rounds to open in September and close in October;

3 Tree planting initiatives

- 3.1 Notes the 2021-2025 Council Plan initiative 'Increase urban forest and canopy coverage to create a greener and cooler city' and the commits to plant 80,000 trees over four years;
- 3.2 Notes the progress in year 1 of the Council Plan initiative to plant 20,000 trees each year, which is a 100% increase from the 10,000 trees planted in 2020-2021;

4 Foreshore Advisory Committee

- 4.1 Notes the Foreshore Advisory Committee (FAC) was established by Council at its meeting OM292 on 29 August 2016;
- 4.2 Notes the Foreshore Advisory Committee Terms of Reference have been revised to focus on the Coastal and Marine Management Plan and broader issues related to the Frankston foreshore;
- 4.3 Adopts the revised Foreshore Advisory Committee Terms of Reference;
- 4.4 Seeks expression of interest from the community to fill 10 vacant positions on the Foreshore Advisory Committee;
- 4.5 Notes Councillor delegate representatives for the Foreshore Advisory Committee will be appointed at the Council Meeting on 18 November; and
- 4.6 Refers consideration of any future potential Frankston Coast Guard rescue vessel storage to the Foreshore Advisory Committee to advise on the best way

12.4 City Futures Progress Report - Quarter 1 June - September 2021**Executive Summary**

forward, noting State Government involvement required to progress the matter.

Key Points / Issues

- The City Futures Progress Report – Quarter 1 2021/2022 (Attachment A) provides Council with an overview of the strategic work undertaken to date in 2021/2021 in the fields of:
 - Policy and Strategy development
 - Advocacy and Partnerships (including grant submissions)
 - Programs and Events
 - Awards
- Highlights and Achievements for Quarter 1 2021/2022 include:
 - Station Street Mall was the winner of ‘Best Civic landscape’ at the national Australian Institute of Landscape Architects Awards.
 - Online consultation using the ‘Engage Frankston’ platform on multiple projects including, Biodiversity Action Plan, Municipal Health & Wellbeing Plan, Frankston Play Strategy & Local Park Action Plan and Lighting Frankston Plan;
 - Adoption of the Lighting Frankston Plan;
 - Adoption of the Local Strip Shop Action Plan;
 - Adoption of Sandfield Reserve Landscape Master Plan;
 - Donation of 2,200 plants to 34 Schools for School Tree Day;
 - Booked out Spotlighting Tours in Natural reserves during July school holidays;
 - 110 observers from Frankston City participated in a Bio-blitz competition with 8 other Councils for Biodiversity month;
 - The Place Activation Program was announced as a finalist in the 2021 National Economic Development Awards for Excellence in the category Economic Development initiatives – regions over 15,000 residents.
- The City Futures Policy & Strategy Development Quarter 2 2021/2022 Forecast is attached (Attachment B). Please note these timeframes may be subject to change for various reasons, including but not limited to, COVID-19 restrictions and COVID-19 recovery programs.
- Key Updates
 - **Local Heritage Preservation Grant Program**

At the 31 May 2021 Council Meeting, Council moved the following resolution:
That Council:

 - 1) *Adopts the 2020/2021 Local Heritage Preservation Grant Program recommendations as contained in the confidential report;*
 - 2) *Approves and advises the successful applicants in the 2020/2021 Local Heritage Preservation Grant Program;*

12.4 City Futures Progress Report - Quarter 1 June - September 2021**Executive Summary**

- 3) *Requires successful applicants to sign the grant funding agreement with Council prior to receiving any grant funding, noting this is a criteria within the guidelines;*
- 4) *Approves the Grant Guidelines criteria be reviewed and provide a report to Council by November 2021;*
- 5) *Approves the 2021/2022 Local Heritage Preservation Grant Program funding round to open up March 2022 and close May 2022;*
- 6) *Commits an additional \$60K to the 2021/2022 mid-year budget review to increase the heritage grants pool to \$100K; and*
- 7) *Resolves attachment A to be retained confidential on the grounds that it contains personal and private information.*

Officers recommend changing the Grant round funding from *March - May 2022 to December 2021 - February 2022* to ensure the budgeted funds are allocated prior to the end of the 2021/22 financial year and allow enough time for nominations to open, be assessed and reported to Council.

Officers recommend permanently holding future grant funding rounds between the first week in September and the last week in October each year to ensure a streamlined process.

○ **20,000 Tree Initiative**

Frankston City's 'Urban Forest Action Plan 2020-2040' was adopted in June 2020. The Plan sets a target to increase our tree canopy cover from 17 per cent to 20 per cent by 2040. This was further supported through the 2021-2025 Council Plan initiative 'Increase urban forest and canopy coverage to create a greener and cooler city' and the commitment to plant 80,000 trees over four years, a 100% increase from the 10,000 trees planted in 2020/2021.

Council officers are currently evaluating Council's tree planting program for the 2021/2022 financial year. Urban Forest Precinct Plans, being finalised for Carrum Downs, Skye and Seaford, were identified as priority areas in the Urban Forest Action Plan, to identify confirm streets and open space areas for planting based on the criteria in the Urban Forest Action Plan (canopy cover, vulnerability to heat, pedestrian use and biodiversity value).

Orders and planting are currently being finalised to ensure all trees will be available for the 2022 planting season to achieve the 20,000 annual target. Planting will occur in Autumn/Winter 2022 when conditions are favourable to support the establishment of healthy trees. National Tree Day and School Tree Day are planned for the last weekend of July. Trees planted will be a mix of sizes from tubes to semi advanced, depending on site specific requirements. Installation will be undertaken by both internal labour and contractors.

To achieve the 20,000 target, the following planting is programmed:

- **17,000** street trees and trees within open space, bushland and coastal areas (this includes 700 trees within Jubilee Park Reserve, potential National Tree Day 2022 site);
- **2,000** additional street trees for the priority areas of Carrum Downs, Skye and Seaford;
- **2,000** trees (approximately), including Schools Tree Day giveaways, will be planted as part of Capital works projects at the following sites:

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- Jubilee Park carpark
- Frankston BMX track
- Cranbourne Road Boulevard Planting
- Frankston Foreshore
- Ballam Park – Southern entry and Lake
- RF Miles Reserve
- Kananook Creek Indigenous Botanical Garden (The Arboretum)
- Fletcher Road Gateway
- Orwil Reserve
- Carrum Downs Recreation Reserve
- Brolga reserve
- Lady Emily Reserve

Furthermore, there are a number of ways Council is supporting residents to plant trees on their own property.

- The website has been updated to make it easier for residents to request a street tree to be planted by Council out the front of their property;
- The Gardens for Wildlife program will recommence once COVID-19 restrictions allow. Participants receive a consultation on how they can attract more wildlife on their property; a property report with recommended species and a 20 plant voucher from the indigenous nursery;
- Council will undertake further tree giveaways throughout the year at various events and the nursery open day to encourage residents to contribute to the urban forest target on their property;
- Council annual 'free tree giveaway' from the Indigenous nursery;
- The council website now has an interactive map where residents can 'Pin their Trees' and track the municipality's progress towards the 20% Urban Forest Canopy target.

Reporting and monitoring on the implementation of the Urban forest Action Plan, and more specifically, the 20,000 trees initiative will occur via the City Futures Quarterly Progress Report and Quarterly Performance Report.

o **Foreshore Advisory Committee**

At Council Ordinary Meeting 29 August, 2016, Council moved the following resolution:

That Council:

1. *Adopts the Terms of Reference for the Frankston Foreshore Committee.*
2. *Advertises to fill the vacant position on the Advisory Committee*
3. *Should less than 5 of the community representative positions be filled, refers the continued operation of the Frankston Foreshore Committee to the next Council when they consider their appointments.*

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In 2016, Council adopted its first Coastal Management Plan. The Foreshore Advisory Committee (FAC), a community reference group which met for many years prior, has not convened since the adoption of the plan. Due to a change of legislation, the Coastal and Marine Act 2018, committees of management for coastal reserves must review and update their existing plans to be consistent with the Act.

It is proposed to re-establish the FAC as Council embarks developing its new Coastal and Marine Management Plan (CMMP).

The FAC will be a key reference forum enabling input into the CMMP to provide feedback to Council relating to the foreshore. The existing Terms of Reference and membership of the group have been revised to enhance the scope and purpose of the FAC to include the development of the CMMP.

The following functions of the FAC, proposed in the revised terms of reference (Attachment C), include:

- a) To assist the development of the Coastal and Marine Management Plan;
- b) To assist in the development of a long term action plan to address the aspirations and needs of the community and identify priorities and responsibilities for various actions;
- c) To facilitate access to and use of the foreshore by the Frankston community;
- d) To assist in the review of strategic planning and management policies guiding the management of Keast Park, Seaford, Frankston and Oliver's Hill Foreshore reserves;
- e) To make recommendations in respect to capital works projects for the Foreshore Reserves and the implementation and funding sources;
- f) To assist the improvement of effective controls and regulations dealing with the Foreshore Reserves;
- g) To identify methods of encouraging community interest and knowledge of the reserves and participation in the restoration and care of the reserves;
- h) To identify funding mechanisms and sources to fund the ongoing maintenance and improvement of the reserves where opportunity arises;

The proposed FAC comprises up to 10 community representatives, and key government agencies DEWLP, Parks Victoria and Melbourne Water and a representative of the Bunurong Land Council Aboriginal Corporation. The committee is supported administratively by Council Officers.

Once the revised Terms of Reference (Attachment C) are adopted, an advertising process will be conducted to fill the vacant positions. The first meeting of the FAC is proposed to be held in December 2021. The meeting would be chaired by one of the 2 Councillor representatives.

It should be noted the FAC will meet the Kannanook Creek Governance Committee from time to time to discuss issues of shared interest.

o **Invest Frankston**

- **Business Concierge Service** – From 1 July through to September 30, Council's Business Concierge Service has facilitated 134 business enquiries including permit facilitations

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- **Business Basics Workshops** - Open to all Frankston City residents and hosted by industry experts, new and emerging business operators can gain fundamental skills about getting started, creating a business plan, finance management, marketing, branding, website design, social media and more. The 6-week workshop series commenced 19 October.
- **Linking to Business** – A collaboration between Council and Monash University, the three week Linking to Business work experience program starts on 22 November. Students studying a Bachelor of Business Administration at the Monash Peninsula are linked with local employers who have the chance to share their business and industry knowledge and mentor students as they build their business experience.
- **IF Pop-Up** – Council’s urban renewal project activating vacant properties in Frankston’s city centre by offering short term tenures and supporting businesses to bring their new business ideas to life. Originally located in Clyde Street Mall, this program is moving to Ross Smith Avenue East. Additional sites are currently being sourced to support the program’s expansion.
- **Façade Improvement Grants** – Funded by State Government, the Façade Improvement Grant program encourage’s Frankston’s city centre property and business owners to invest in shopfront improvements. Grants of up to \$5,000 have been awarded to 7 businesses
- **Kerbside Dining Encouragement Grants** – Funded by State Government, the Kerbside Dining Encouragement Grant program provides grants of up to \$2,000 to brighten, stimulate and activate the streets and increase Frankston City’s alfresco dining opportunities for new and existing businesses. 10 grants were awarded in the last funding round.
- **Vacant Shopfront Activation Grants and Activation Program** – \$20k grants were awarded to Bang Bang, Eeny Meeny, Betty’s Burgers and Loom and Spindle to activate vacant shopfronts in Frankston City.
- **Repaint Frankston** program has transformed vacant shopfronts across Frankston’s city centre with exciting artworks to encourage attraction and investment. More shopfronts are currently being delivered, including Nepean Highways ‘Pack and Send’ site, which is currently being transformed into a new outdoor dining space.
- **Do It Outdoors 2.0 Extended Outdoor Dining Program** – Extended kerbside dining is currently being delivered along Nepean Highway, Playne Street and in Carrum Downs.
- **Do It Outdoors - Destinations** – The 2021 *Commercial Activities in Public Open Space* EOI process has now been completed with applications currently being reviewed. Successful applicants will commence trade in November 2021.
- **Do It Outdoors – Active Summer Series** – Last year’s popular Active Summer Series is scheduled to commence from the end of November and will run through till the end of Summer, with regular yoga and Zumba classes being offered at George Pentland Gardens, Southgateway Reserve, Broughton Reserve, Monterey Reserve and Sandfield Reserve.
- **Do It Outdoors – Line-up** – Local musicians will complement outdoor dining activations along Nepean Highway every Friday, Saturday and Sunday, commencing late October through till the end of February.

12.4 City Futures Progress Report - Quarter 1 June - September 2021**Executive Summary**

- Data and Analyses:
 - **Spendmapp Report** (Attachment F) cleans and analyses bank transaction data by Time, Geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.

For the month of August 2021:

- Resident Local Spend was \$109.0M. This is a 13.21% increase from the same time last year.
- Visitor Local Spend was \$53.4M. This is a 48.12% increase from the same time last year.
- Total Local Spend was \$162.4M. This is a 22.72% increase from the same time last year.
- Resident Escape Spend was \$67.6M. This is a 43.17% increase from the same time last year.
- Resident Online Spend was \$125.0M. This is a 3.12% increase from the same time last year.

Financial Impact

Council's estimated investment in policy and planning for 2021/2022 is \$4.47M. This includes both statutory work and Council's priorities for the municipality.

Consultation

A number of engagement activities (primarily online due to COVID-19 restrictions) for the development of strategies and plans have been undertaken in quarter 1. This includes the Household Survey, which due to Covid 19 restrictions, was delivered as a drop off / mail back survey. Council received 700 completed surveys which was a significant achievement. Consultants are currently reviewing the data and preparing an analysis report. This community engagement information will help inform a number of strategic planning projects. Officers continue to work with the Communications and Engagement Team to integrate communication on strategic work to help the community identify the various projects prepared by the Department as city planning/shaping projects.

Analysis (Environmental / Economic / Social Implications)

Policy and planning work enables the municipality to have a robust platform of policies and strategies to guide future development and wellbeing of Frankston's community, environment, and economy for the benefit of current and future generations.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

12.4 City Futures Progress Report - Quarter 1 June - September 2021**Executive Summary****Conclusion**

The City Futures Progress report – Quarter 1 2020/21 highlights the vast amount of work already undertaken by the department this financial year even through the challenges of COVID-19.

ATTACHMENTS

- Attachment A: [↓](#) City Futures Progress Report - Quarter 1 June-September 2021
- Attachment B: [↓](#) City Futures Policy & Strategy Development Q2 2021-22 Forecast
- Attachment C: [↓](#) Foreshore Advisory Committee - Terms of Reference - November 2021
- Attachment D: [↓](#) Foreshore Advisory Committee - Expression of Interest - November 2021
- Attachment E: [↓](#) Foreshore Advisory Committee - Code of Conduct - November 2021
- Attachment F: [↓](#) Frankston Spendmapp Report - August 2021

Frankston City Council City Futures Progress Report Quarter 1 2021/2022



Lifestyle Capital of Victoria





Introduction

In 2020, the Policy, Planning and Environmental Strategies, now City Futures, department was established bringing together teams in the disciplines of Economic Development, Environmental Planning, Social Policy, Strategic Planning and Urban Design to support the development of Council's integrated policies, strategic plans and research.

'Projects' are identified via the Integrated Planning Framework through Council Plan initiatives, Service Plans, Legislation, other Strategic Plans (see Fig. 1) and are generally delivered in the fields of:

- Policy and Strategy development
- Advocacy and Partnerships
- Programs and Events

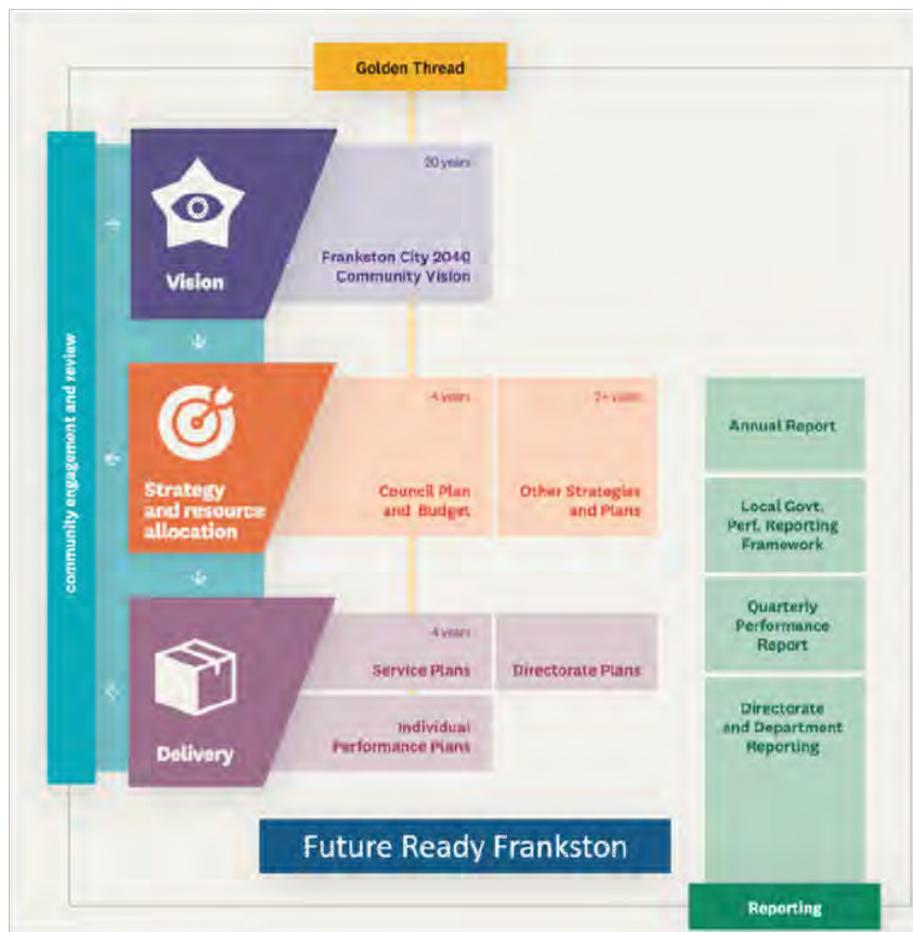
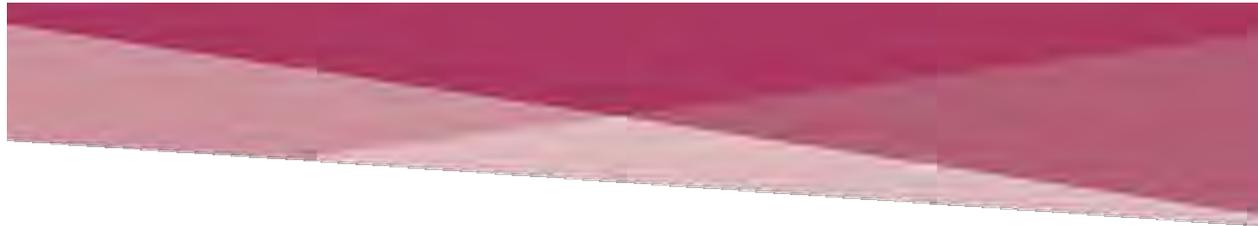


Figure 1) Integrated Planning Framework



An ambitious schedule of work has been planned for 2021/22. Throughout the year this program will require regular review and updating to respond to changes in the environment and community. Updates will be provided to Council quarterly in the form of this progress report.

The timeframes of many projects had to be adjusted as resources were reallocated to other priority matters eg. COVID Response and Recovery. Continuous adaptation in community consultation methods and work practices during COVID-19 restrictions also proved challenging.

Nonetheless, a significant amount of work has already been achieved during Quarter 1.

Highlights include:

- Online consultation using the 'Engage Frankston' platform on multiple projects including, Biodiversity Action Plan, Municipal Health & Wellbeing Plan, Frankston Play Strategy & Local Park Action Plan and Lighting Frankston Plan;
- Adoption of the Lighting Frankston Plan;
- Adoption of the Local Shopping Strip Action Plan;
- Adoption of Sandfield Reserve Landscape Master Plan;
- Donation of 2,200 plants to 34 Schools for School Tree Day;
- Booked out Spotlighting Tours in Natural reserves during July school holidays;
- 110 observers from Frankston City participated in a Bio-blitz competition with 8 other Councils for Biodiversity month;
- The Place Activation Program was announced as a finalist in the 2021 National Economic Development Awards for Excellence in the category Economic Development Initiatives – regions over 15,000 residents.

Collaboration between the City Futures, Sustainable Assets and Integrated Planning and Reporting teams continues to develop consistent approaches to Project Governance and management and integrated reporting.

The following reports the progress on the schedule of work during 2021/22 Quarter 1.

Policy and Strategy Development	2021/22 Q1 Progress Comment	Status as @ 30 Sept.
Sustainable Economy Strategy	Councillors were briefed on the development of the new Sustainable Economy Strategy on the 25 June 2021. Initial external stakeholder consultation has been completed and informed emerging priorities. The draft strategy will be presented to Councillors in Q2.	Recoverable
Skilled Community Workforce Strategy	Councillors were briefed on the development of the new Skilled Community Strategy on the 14 July 2021. Initial external stakeholder consultation has been completed and informed emerging priorities. The draft strategy will be presented to Councillors in Q2.	Recoverable
Biodiversity Action Plan	The draft Biodiversity Action Plan (BAP) was published on Council's 'Engage Frankston' page for a period of six weeks from 26th July 2021. Due to COVID-19, extensive face to face consultation could not occur, however, two drop in sessions were held (Civic Centre and Frankston Library) as well as an online forum. Approximately 50 submissions were received and reviewed for inclusion into the Action plan. The report was to go to Council in October but has been delayed to the November meeting.	Recoverable
Urban Forest Precinct Plan - Carrum Downs & Seaford	Draft Precinct plans have been reviewed and returned to consultants for completion. Priority street and parks mapping has been provided and will be utilised for the 21/22 planting program.	Recoverable
Climate Change Strategy & Action Plan	The Climate Change Strategy Project Officer has now been recruited. Background information is being reviewed. Development of the RFQ and engagement plan has commenced.	Recoverable
Coastal Management Plan	The Coastal Policy and Planning Officer has now been recruited and will commence mid-October. A review of the 2016 Plan and development of Terms of reference for a new Foreshore Advisory Committee has commenced.	Recoverable
Naturestrip Planting Guidelines	The development of updated Nature Strip Guidelines has been undertaken with. Community Consultation will now be planned for Q2 with the report in response to the NOM including adoption of the new Guidelines deferred to December.	Recoverable
Urban Forest Precinct Plan - Frankston North	Commencement planned for December	Not Started
Significant Tree Register	Initial investigation of individual trees with historic value on public land is underway to determine if interim protection under the Planning Scheme overlays HO or ESO4 can be achieved.	On-track
Banksia Study	ENSPEC completed the survey of Banksia trees on the foreshore in late July. Comparisons with the 2006 data set found an increase in the numbers of new / established / young (8, 6 & 10% respectively) specimens compared with aged / senescent / veteran (1, 3 & 1%). The majority (88%) of all trees are naturally occurring (12% planted).	Completed
Native Vegetation Study - Further Updates	Commencement planned for November	Not Started

Native Vegetation Offset Program	Preliminary feedback from DELWP on the viability of third party offset for Studio park was not favourable due to the need to excluded public access for the site to be eligible as an offset. The existing instrument relating to the transfer of land for Studio Park outlines that the land (in its entirety) must be available for public recreation and playing fields. Officers have requested a meeting with DELWP.	Off-track
Seaford Wetlands Restoration Project	A Project Brief has been prepared for Ecological Enhancement works. Council Officers have been meeting with Melbourne Water to refine the project brief.	On-track
Municipal Health and Wellbeing Plan	Councillors were briefed on the development of the new HWBP 2021-2025 on 14 July, and the Draft HWBP 2021-2025 went to Council for endorsement for community consultation on 9 September. The community consultation on the Draft HWBP 2021-2025 from 11 August to 14 September. The revised Draft HWBP 2021-2025 was adopted by Council on 11th October, alongside the Year Four Annual Report and Final Evaluation Report for the outgoing HWBP 2017-2021.	On-track
Healthy Community Policy	This has been postponed for adoption in early 2022.	Not Started
Household Survey	The Household Survey was distributed by Metropolis to 1,310 households throughout August and September. The survey was planned to be distributed using a door-to-door approach, but had to change to a postal survey due to the re-introduction of COVID-19 restrictions. Over 700 surveys have been received and are currently being processed, with the final findings report due to be presented to Council at the OM on 6 December 2021. The timing of the findings report has been delayed due to complications caused by COVID-19.	On-track
Community & Open Space Needs & Infrastructure Plan	Scoping has commenced for this project, with an RFQ undertaken in September/October 2021. A consultant will be appointed in mid-October, with the Project Team established in late October. A Cllr Briefing has been scheduled for 10 November 2021.	On-track
Community Safety Policy & Strategy	Work has commenced on the Community Safety Policy and Strategy, with the Project Management Plan and Project Working Group being established. Community engagement is being planned for early 2022, with the draft presented to Council adoption in June 2022. A Cllr Briefing and public exhibition will also be scheduled.	On-track
FMAC Structure Plan	Briefs have been prepared and sent out to consultants to complete technical work in 3 disciplines (Urban Design, Economic Development & Transport) that will feed into the structure plan.	On-track
Planning Scheme Policy Neutral Translation	Approved by the Minister for Planning. Awaiting Gazettal - No ETA as there is a back log of Ministerial Amendments to be approved.	On-track
ESD Policy Amendment	Approved by the Minister for Planning. Awaiting Gazettal - No ETA as there is a back log of Ministerial Amendments to be approved. This approval will follow after the Gazettal of the abovementioned Amendment.	On-track
Green Wedge Management Plan - Planning Scheme Amendment	Approved by the Minister for Planning. Awaiting Gazettal - No ETA as there is a back log of Ministerial Amendments to be approved. This approval will follow after the Gazettal of the abovementioned Amendment.	On-track

Industrial Land Strategy Review	Consultant brief is currently being prepared.	On-track
Integrated Housing, neighbourhood Character and Design Guidelines	RFQ was prepared and sent out. Council did not receive any proposals from the process. Officers are currently revising the brief to contain a narrower scope. COVID-19 has impacted the capacity of consultancies in this field.	Recoverable
Municipal Planning Strategy (Planning Scheme Review)	Scoping. Will be prepared along side the suite of strategic planning work that is currently being undertaken as it can't be finalised until the strategic work is completed and forms part of the Planning Scheme.	On-track
Frankston Play Strategy & Local Park Action Plan	Councillors were briefed on the development of the new Frankston Play Strategy and Local Parks Action Plan on the 28 July 2021. Community consultation on the Strategy and Plan from 11 August to 14 September 2021. The revised Draft Strategy and Plan was adopted by Council on 11th October. Priorities identified in the Plan are now being implemented and considered in the annual budget planning process.	On-track
Frankston Revitalisation Action Plan	The Program has been revised to align with Structure Plan emerging ideas, Revitalisation Board meetings and timeframes. Councillors were briefed on the development of the Draft Action Plan on the 14 July 2021. The Draft Action Plan is currently in development and Councillors will be briefed on 27 October with broader community engagement planned for late November 2021.	On-track
Lighting Frankston Plan	Community consultation on the Lighting Frankston Plan ran from 12 July to 8 Aug 21. Councillors were briefed on the development of the new Lighting Frankston Plan on the 25 August 2021. The revised Draft Plan was adopted by Council on 20 Sept 2021. Priorities identified in the Plan are now being implemented and considered in the annual budget planning process.	On-track
Local Strip Shop Action plan	Councillors were briefed on the development of the new Local Shopping Strip Action Plan on the 28 July 2021. The revised Draft Plan was adopted by Council on 30 August 2021. Priorities identified in the Plan are now being implemented and considered in the annual budget planning process.	On-track
Frankston Wayfinding Signage	An Expression of Interest and Request for Quotation has been undertaken and a consultant awarded to develop the Frankston Wayfinding Strategy and Style Guide. Concepts for Gateway and Suburb signs will be developed by Dec 21. Councillors will be briefed on the status on the 18th Oct 21.	On-track
Sandfield Reserve Landscape Master Plan	Community consultation on the Master Plan concluded in June 21, a revised draft was prepared in July and adopted by Council on the 30th Aug 21. Priorities identified in the Plan are now being considered in the annual budget planning process.	On-track
Frankston Equestrian Master Plan	A project brief, working group and consultant has been established. A draft issues and opportunities package has been developed and preliminary stakeholder consultation is currently underway.	On-track
Baxter Park Masterplan	The Master Plan development is currently being scoped with internal and external stakeholders and a project brief established.	On-track
Public Toilet Action Plan	The Action Plan development is currently being scoped with internal stakeholders and a project brief established.	On-track

George Pentland Botanic Gardens Master Plan	Emerging ideas for the draft Master Plan have been developed and Councillors were briefed on the 25 Aug 2021. Community consultation is planned for November.	On-track
Monterey Reserve Master Plan	A project brief, working group and consultant has been established. Preliminary community consultation is currently underway and closes on the 7th November. Councillors will be briefed on the Master Plan development in early 22.	On-track
Frankston Laneways Plan	A Laneways Plan has been developed for the Frankston City Centre to help guide revitalisation initiatives in Laneways. The Plan will also be fed into the FMAC Structure Plan and Revitalisation Action Plan.	On-track
FMAC Streetscape Palette Review	A review of the FMAC Streetscape Standards is currently underway.	On-track
Kananook Creek Boulevard Urban Design Principles	Draft design principles have been developed for Kananook Creek Boulevard between Wells Street and Beach Street to help guide good design outcomes and input into the FMAC Structure Plan development.	On-track

Advocacy & Partnerships	2021/22 Q1 Progress Comment	Status as @ 30 Sept.
Association of Bayside Municipalities (ABM)	No meetings have been scheduled. An event, 'Coastal Hazard Adaption and Engagement - lessons from Noosa' was held in September. There is a Strategic forum proposed for November.	On-track
Mornington Peninsula & Westernport Biosphere Foundation (Biosphere)	Officers have attended CLC and Council Officer meetings. The MOU reviewed and supported at the Council meeting in August. Council briefing provided and report prepared and supported for additional funding to be allocated for the Blue Carbon proposal \$22,100	On-track
Living Melbourne	Living Melbourne Symposium held on the 8th September. A revised draft Implementation will be circulated to partners for feedback shortly.	On-track
Council Alliance for a Sustainable Built Environment (CASBE)	Council's ESD Officer attends regular CASBE meetings. In addition, through CASBE 29 Victorian councils are collaborating on a joint research project that aims to elevate Environmentally Sustainable Development (ESD) targets for new development. This exciting project demonstrates collaborative local government leadership in the pursuit of resilient and zero-carbon buildings and urban places. Stage 1 has been completed and stage 2 will start next month.	On-track
Frankston to Mornington Parklands Project (DELWP, Parks Vic, Melbourne Water, DoT/VicRoads, FCC, Mornington Peninsula Shire, Bunurong Land Council)	Several workshops have been held with DELWP to progress the vision and principles for the project. Project is seeking to establish connections across 9 key open spaces between Frankston and Mornington. Councillors to be briefed in early 2022.	On-track
Frankston Revitalisation Board	Officers attended Board meetings on the 6th July 21 and 20th Sept 21. An additional \$400k funding has been flagged for Place Activation initiatives across the City Centre.	On-track

Grant Submissions	2021/22 Q1 Progress Comment	Status as @ 30 Sept.
Victorian Job Advocates	Grant Received - \$960K Project currently being delivered with all KPI's being met	On-track
Business Concierge and Hospitality	Grant Received - \$120K Program currently being delivered	On-track
Outdoor Eating and Entertainment Package	Grant Received - \$500K Project delivery now underway, completed by June 2022	On-track
Office for Suburban Redevelopment - Revitalisation Project - White Street Mall	Grant Received - \$100K Project delivery now underway with the first activation being delivered post lockdown restrictions. Further activations are scheduled throughout the FY	On-track
Office for Suburban Redevelopment - Revitalisation Project - Place Activation Program	Grant Received - \$170K Project completed	Completed
DJPR - Outdoor Dining	Grant Received - \$200K Project currently being delivered, due for completion in November 2022	On-track
Victorian Planning Authority - FMAC Structure Plan development	Grant Received - \$100K	On-track
Pocket Park Grant Round 2 - Evelyn Reserve	Grant received - \$1.3M Site investigations are underway to complete the CHMP process. Assuming no artefacts are discovered on the site it is assumed that the CHMP will be able to be registered by the end of the year, enabling site possession and construction to commence in early 2022.	On-track
Growing Victoria's Botanical Gardens - George Pentland Botanic Gardens	Grant received - \$70K Project design underway for delivery by June 22.	On-track
Neighbourhood Activity Centre Renewal Fund - Excelsior Shops, Frankston North upgrade	Grant received - \$100K Project complete and final milestone report underway.	On-track
Park Revitalisation Grant - Carrum Downs Recreation Reserve Playspace Improvements	Grant received - \$300K Project design and consultation underway for delivery by June 22.	On-track

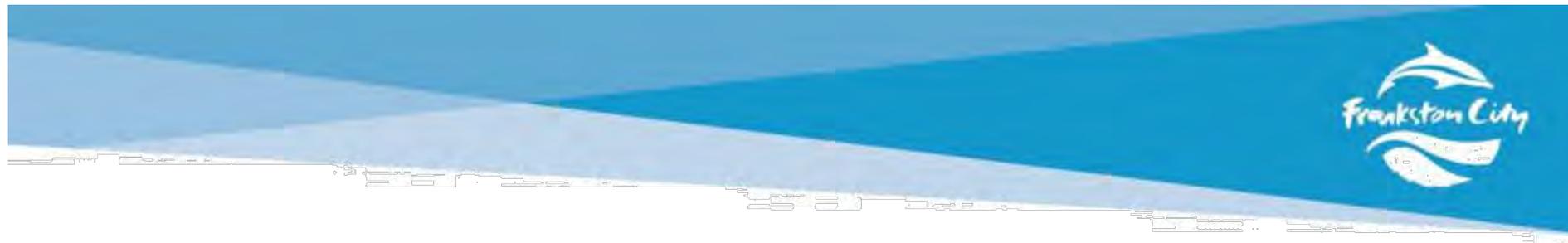
Park Revitalisation Grant - Witternberg Reserve Play and Park Improvements	Grant received - \$300K Construction underway and on track for completion by end Oct 21.	On-track
Office for Suburban Redevelopment - Revitalisation Project - Digital Wayfinding	Grant received - \$50K Project variation approved and extended to Nov 21. RFQ underway.	Recoverable
Office for Suburban Redevelopment - Revitalisation Project - Nepean Highway Outdoor Dining	Grant received - \$135K Project design, consultation and fabrication complete. Installation to be completed by mid Oct 21.	On-track
Office for Suburban Redevelopment - Revitalisation Project - Monash Greenlink Stages 1 & 2	Grant received - \$810K Project variation submitted seeking a 6month extension to align Stage 1 with delivery of Stage 2. On track for completion by July 22.	On-track
Office for Suburban Redevelopment - Revitalisation Project - Frankston Pier Creative Lighting	Grant received - \$220K PCG approved variation to be submitted seeking a 6month extension to completion by Dec 22. Variation request underway. Variation is due to difficulties arising due to COVID 19 pandemic.	Recoverable
Office for Suburban Redevelopment - Revitalisation Project - Fletcher Road Gateway Greening, Lighting and Public Art	Grant received - 250K RFQ underway for lighting and public art. Greening of North side Fletcher Road overpass complete.	On-track
Office for Suburban Redevelopment - Revitalisation Project - Stiebel Place Revitalisation	Grant received - \$275K Laneways Plan complete to guide revitalisation of laneway. Stakeholder consultation underway. RFQ for design consultant underway.	On-track
Office for Suburban Redevelopment - Revitalisation Project - City Park Concept	Grant received - \$35K Consultant appointed - concept ideas underway including consultation with VicTrack and MTN.	On-track
Office for Suburban Redevelopment - Revitalisation Project - Nepean Highway Revitalisation	Grant Received - \$475K PCG approved variation to be submitted seeking a 6month extension to completion by Dec 22. Variation request underway. Variation is due to difficulties arising due to COVID 19 pandemic. This project will be developed as part of the broader vision for Nepean Hwy from Mile Bridge to Olivers Hill.	Recoverable

Programs & Events	2021/22 Q1 Progress Comment	Status as @ 30 Sept.
Business Networking Nights	Frankston City business owners, key stakeholders and aspiring entrepreneurs are invited to attend Invest Frankston networking nights which will provide an opportunity for like-minded business people to connect, learn and develop their business scope. Held on the last Thursday of each month.	On-track
South East Big Build Expo	The South East B.I.G Build was held virtually in August, The event showcased the biggest developments in the region and provided opportunities for viewers to ask questions in relation to specific projects	Completed
Do it Outdoors' place activation	Council's Do It Outdoors 2.0 campaign will relaunch in late October 2021, featuring extended outdoor dining activations along Nepean Highway, complemented with live music by local artists every week for three months. The Do It Outdoors Active Summer Series will commence in November, providing free yoga and Zumba sessions at parks across the municipality as well as other place activation events.	On-track
Invest Frankston Forum	The IF Forum was postponed twice in 2021 due to two separate COVID-19 lockdowns. Due to ongoing lockdowns this has now been postponed until restrictions ease further, likely to be in the first quarter of 2022.	Recoverable
Business workshops and training - Business Leaders Live	Due to COVID restrictions, Council's Business Basics Workshop Series was rescheduled to October 2021. This 6 week series will now commence entirely online, with face to face workshops commencing in early 2022	On-track
Vacant Shopfront Grant Program	Council has awarded four grants to new businesses looking to establish in Frankston City. Funding for this program has now been exhausted.	Completed
Kerbside Dining Encouragement Grant Program	Funds associated with this program have now been exhausted	Completed
Façade Improvement Grant Program	Funds associated with State Government Façade Improvement Grants have now been exhausted. Officers are currently reviewing this program, with a new Council funded program to launch in early 2022.	On-track
Invest Frankston Business Grants	A marketing campaign celebrating the 10th year of Frankston City Council's business grants program (Invest Frankston Business Grants) is now in development. Invest Frankston Business Grants will launch in early 2022	On-track
COVID-19 Business Support Grant Program	Council continues to assist small business owners with information and tools on how they can plan, prepare and adapt to COVID-19 lockdown restrictions.	On-track
Business Mentoring	Free mentoring for businesses looking to start-up and/or grow. Council provides a panel of mentors skilled in a variety of disciplines. Currently the Business Mentoring Service is supporting 1 in every 10 businesses across the municipality	On-track
Monash Linking to Business Program	The 'Linking to Business Program' aims to place students with a locally based business to assist them develop important employability skills and aid their transition into a career after graduation. The next program launches November 22, with 20 students being allocated to businesses across the municipality.	On-track

Business Concierge Program	Our Business Concierge is a free service offered by Council to guide and assist new businesses through the process of starting or expanding a business in Frankston City. The Business Concierge is currently facilitating 62 business permit approvals.	On-track
IF Pop-Ups	The IF Pop Up program aims to bring business idea's or current small businesses to life and become a success in Frankston City whilst activating an underutilised vacant property in the city centre. Originally planned to launch in Clyde Street Mall, this program is now being relocated due to a recent sale of the property. Officers are currently focused on activating vacant sites along nepean Highway.	Recoverable
Commercial Activities in Public Open Space Program	An Expression of Interest process for the 2021-2022 Do It Outdoors Destination program has now closed and assessments underway. Permits will be issued for new businesses operating from Ballam Park, Carrum Downs, Langwarrin, Beauty Park and the Foreshore.	On-track
Gardens for Wildlife program	Gardens for Wildlife visits on hold during COVID. Monthly meetings with volunteers are being held on zoom. Gardens for Wildlife booklet produced and is available on the website. Print copies have been ordered. Online Gardens for Wildlife Q and A Session proposed for November. Volunteers preparing to conduct in person visits again when restrictions lift	Recoverable
Greening our Future' workshops and events	Living Wildlife Friendly online event provided on 23 September. Promoting Aussie Backyard bird Council for 18 October 2021 to 24 October 2021. Seaford Wetland walk cancelled due to COVID restrictions	Ongoing
National Tree Day	Cancelled due to COVID. Plant vouchers provided to signed up participants. Plants were installed at Robinsons Road by Operations team.	Completed
School's Tree Day	50 plants were delivered to 32 schools who registered for the School Tree Day. Patterson River Secondary College (plant delivery pending) and Monterey Secondary College were selected to receive 300 plants, a Workshop with Ranger Geoff and a birdbath. A site visit was undertaken at Monterey however further workshops were cancelled due to COVID.	Completed
Nursery Open Day	Planning will commence in January for an event to be held in March.	Not Started
School Holiday Ranger Walks and Activities	Two booked out spotlight tours were conducted during July School Holidays. September school holiday program was cancelled due to COVID. Activites and links for school holiday activites were provided on the website	Recoverable
Earth Hour Spotlight Walk	Earth hour is Saturday, 26 March 2022. Event yet to be planned	Not Started
iNaturalist training Workshop	Online workshop held July 21st with follow up Bioblitz promoted for Biodiversity month in September. Nine adjoining local Councils, including Frankston City took part in Bio-Blitz competition to celebrate Biodiversity Month during September. Results are in: 2,521 observations from 110 observers with 738 species recorded. Most observed species were: Love creeper / Nodding Greenhood / Twining Fringe Lily / Waxlip orchid / Wedding Bush. iNaturalist training session for Friends volunteers delayed until in-person workshops can be delivered.	Recoverable

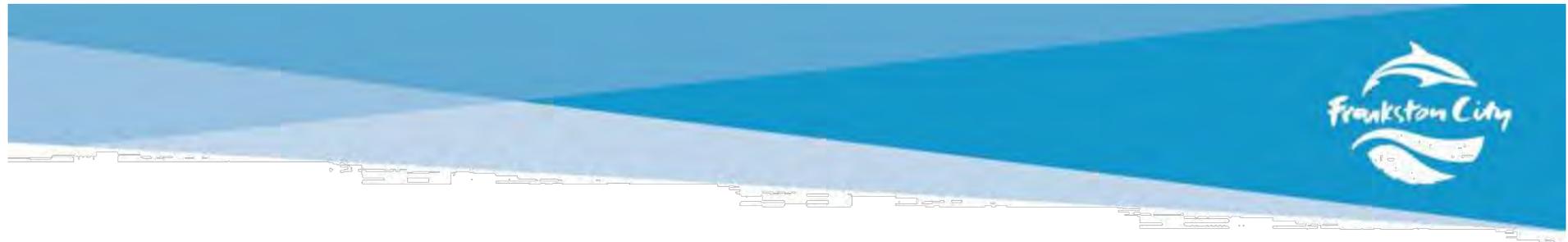
Habitat Box Workshop	The Langwarrin Mens shed has been closed due to COVID. Awaiting the shed to reopen for the completion of the remaining Habitat Boxes. Expression of interested forms for G4W participants have been prepared and the facilitator of the workshop is ready to go when date is rescheduled.	Recoverable
Local Heritage Preservation Grant Program	No proposals were received from the RFQ process. Currently revising brief and re-sending with a narrower scope (COVID-19 impacting consultancies). Seeking approval from Council in November to undertake an earlier nomination process in order to meet Council reporting and budget allocation deadlines.	On-track

Awards	2021/22 Q1 Progress Comment	Status as @ 30 Sept.
Station Mall, Frankston	Finalist in the National Australian Institute of Landscape Architects Awards in the category of best Civic Landscape. Winner to be announced 14th Oct 21.	On-track
Place Activation Program	Finalist in the 2021 National Economic Development Awards for Excellence in the category Economic Development initiatives - Regions over 15,000 residents. The winner will be announced at the National Economic development Conference in October.	On-track



City Futures Policy & strategy Development Quarter 2 2021/22 Forecast

Project Name	2021/22 Quarter 2												
	October				November					December			
	4-Oct	11-Oct	18-Oct	25-Oct	1-Nov	8-Nov	15-Nov	22-Nov	29-Nov	6-Dec	13-Dec	20-Dec	27-Dec
Sustainable Economy Strategy & Skilled Community Workforce Strategy	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Orange with black dot	Light Blue	Light Blue
Biodiversity Action Plan	Yellow	Yellow	Orange	Orange	Orange	Orange with black star							



Revitalisation Action Plan	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Blue	Blue	Blue	Red with black dot	Yellow	Yellow
Municipal Wayfinding Signage	Yellow	Yellow	Red with black dot	Yellow	Red with black dot	Yellow	Yellow							
Equestrian Master Plan	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Blue	Blue	Blue	Blue	Blue	Blue
Baxter Park Masterplan	Orange	Orange	Orange	Orange	Green	Green	Green	Green	Green	Green	Yellow	Yellow	Yellow	Yellow



Public Toilet Action Plan														
George Pentland Botanic Gardens Master Plan														
Monterey Reserve Master Plan														
Legend	Planning & Scoping	Procurement	Consultation	Development	Reporting	Expected Completion								
	★	Council meeting												
	●	Councillor Briefing												



FORESHORE ADVISORY COMMITTEE

TERMS OF REFERENCE – November 2021

1) NAME

The Committee shall be called the Foreshore Advisory Committee (hereinafter referred to as 'the Committee')

2) PURPOSE

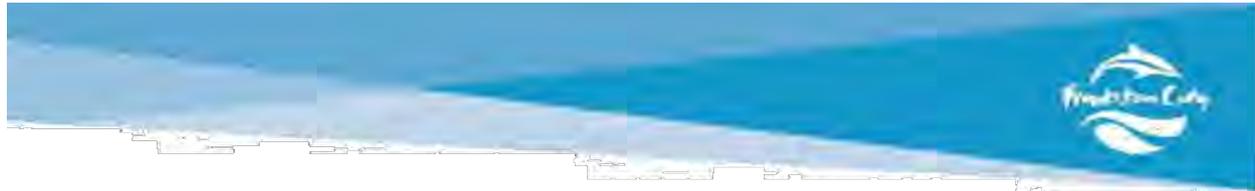
Frankston City's foreshore is renowned as the most pristine and accessible stretch of foreshore on Port Phillip. The purpose of the Committee is to involve the members, who are diverse representatives of Frankston City's community, in the development of the Coastal and Marine Management Plan and its ongoing implementation. The Committee is an opportunity for these representatives to communicate their aspirations and concerns for the foreshore.

3) FUNCTIONS

The Functions of the Foreshore Advisory Committee are

- a) to assist the development of the Coastal and Marine Management Plan.
- b) to assist in the development of a long term action plan, that addresses the aspirations and needs of the community to define priorities and responsibilities for various actions
- c) to facilitate access to and use of the foreshore by the Frankston community
- d) to assist in the review of strategic planning and management policies guiding the management of the Keast Park, Seaford, Frankston and Frankston South Foreshore reserves;
- e) to make recommendations in respect to capital works projects for the Foreshore Reserves and the implementation and funding sources;
- f) to assist the improvements of effective controls and regulations dealing with the Foreshore Reserves;
- g) to identify methods of encouraging community interest and knowledge of the reserves and participation in the restoration and care of the reserves;
- h) to identify innovative funding mechanisms and sources to fund the ongoing maintenance and improvement of the reserves where opportunity arises;

Members of the Committee will not have decision making powers but will have the opportunity through the Committee process to present their views and opinions for consideration.



3) MEMBERSHIP

a) The Advisory Committee shall comprise the following members:

- Two (2) Councillors to be appointed by Frankston City Council;
- Ten (10) community representatives to be appointed by Frankston City Council;
- Primary Officer: Coastal Policy and Planning Officer (ex officio);
- Secondary Officer: Urban Design Planning and Policy Officer (ex officio)
- Invited representatives from:
 - Bunurong Land Council Aboriginal Corporation
 - Department Environment Land Water And Planning
 - Parks Victoria,
 - Melbourne Water

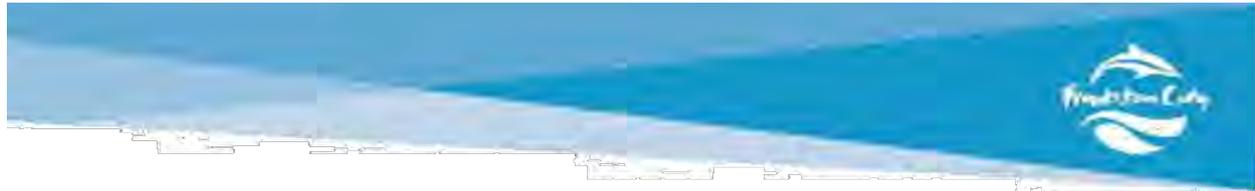
Ex-officio members and invited representatives shall not have voting rights and are not to move or second motions before the chair.

Other Council officers, stakeholders and/or government department representatives can be invited to attend, as required by the business being considered, or at the discretion of the Chief Executive Officer however, invited members shall not have voting rights and are not to move or second motions before the chair.

Meetings shall be chaired by a Councillor representative (Advisory Committee Chair) with the second Councillor fulfilling the role as Deputy Chair as agreed by Council.

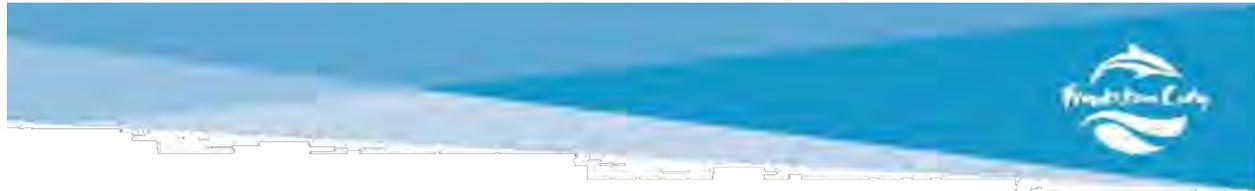
4) TERMS OF APPOINTMENT

- a) All new community representatives will be appointed for a period of three years.
- b) Members of the Advisory Committee whose appointment has expired can re-nominate for a position on the Advisory Committee by submitting the Nomination Form. Upon consideration of this nomination and selection by Council, re-nominated members will be appointed for an additional period of two years.
- c) Members of the Advisory Committee will be selected by Council and will be chosen from those lodging an expression of interest form with Council.
- d) A member shall be deemed to have resigned if that member fails to attend two consecutive meetings of the Advisory Committee without an approved leave of absence. The Advisory Committee Chair may grant leave of absence for an extended period.
- e) Resignations shall be submitted in writing to the Council through the Chair.
- f) The Council, as necessary will arrange reappointments and new appointments.
- g) Additional temporary members may be co-opted by the Advisory Committee to provide special expertise on specific issues.



5) COMMITTEE PROCEEDINGS

- a) Meetings will be held at least every two months and will total no more than eleven meetings annually at the Civic Centre, Frankston, unless alternate locations are otherwise resolved by the Advisory Committee (including online alternatives).
- b) The Advisory Committee shall aim to operate on a consensus model of decision making. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.
- c) The Advisory Committee has no power to make decisions or take action or expend funds on behalf of Council, unless such action has been authorised by Council. Deliberations and/or recommendations of the Advisory Committee shall be reported to the Council for consideration on a regular basis.
- d) A quorum comprises 60% of the Advisory Committee membership excluding ex officio members
- e) Agendas will be approved by the chair and forwarded prior to a meeting
- f) Agendas and minutes will be recorded and held in Council's records management system
- g) Conflicts of interest will be recorded in the minutes at the commencement of the meeting
- h) The Advisory Committee may establish working groups or sub-committees for a specified purpose. Relevant key stakeholders will be consulted with when establishing such a working group. Non-members may be co-opted to a working group or sub-committee. A member of the Advisory Committee shall chair such working groups and sub-committees. The Advisory Committee shall develop a statement of the role, responsibility and task to be achieved by the group and the reporting procedures to be followed.
- i) Council officers acting in an ex-officio capacity shall not be expected to attend sub-committee and working group meetings unless otherwise approved by the appropriate Manager.
- j) Where other council officers are requested to attend the Advisory Committee or a working group or sub-committee, the approval of the appropriate Director or Department Manager shall first be obtained.
- k) The meeting held in July or August each year will consider the implementation of the Coastal and Marine Management Plan and a report will be presented to Council on this review.



6) ADMINISTRATIVE

- a) Council will provide secretarial services for the Advisory Committee. Secretarial services will not be provided for working groups or sub-committees unless otherwise approved by the appropriate Director.
- b) Council will provide an agenda and pre-reading material two to three days before the meeting
- c) Meetings times will accommodate the availability of the Committee members and ensure at least one third of the members can be present, when identifying meeting times
- d) A review of the Terms of Reference will be undertaken in year three of operation of the Advisory Committee

7) ROLE OF MEMBERS

- a) Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Advisory Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Advisory Committee or Council.
- b) Members are required to maintain an appropriate standard of confidentiality. Notes, records and other documents of the meeting remain the property of Council. Disclosures of confidential information by a Committee member will be treated as a breach of the Foreshore Advisory Committee Code of Conduct, in accordance with the process set out therein.
- c) Members have a responsibility to declare any conflict or potential conflict between their private or professional interests and their duties as members of the Advisory Committee. The meeting shall then determine if/how the member may participate in deliberations.
- d) Members must not make any public comment or statement that would lead anyone to believe that they are representing Council, or expressing its views or policies. This includes comments or statements made to the media.
- e) Members are to ensure they observe and follow the principles, outlined in the Foreshore Advisory Committee Code of Conduct.

8) ROLE OF CHAIR

- a) The Chair or Deputy Chair shall chair all meetings of the Advisory Committee.
- b) The Chair is responsible for ensuring that the Advisory Committee operates in an effective manner within these guidelines and as outlined in the Foreshore Advisory Committee Code of Conduct.



FORESHORE ADVISORY COMMITTEE

Expressions of Interest for Membership

Frankston City Council is seeking Expressions of Interest from the community for membership to the Foreshore Advisory Committee.

The Advisory Committee advises Council on the strategic planning and management policies guiding the management of Frankston and Seaford foreshore reserves.

This is a unique opportunity to become actively involved in management of a highly significant area of coastal reserve and development of Frankston's Coastal and Marine Management Plan

Key attributes being sought include: Interest and enthusiasm; a commitment to facilitating access and use of the foreshore by the Frankston community; caring for, protecting and managing the Foreshore Reserve; and an approach to the task that includes encouraging community interest and involvement in our foreshore.

Please note, that committee members are selected on their individual merits and not as representatives of Community groups.

Specific experience or skills in one or more of the following areas would be highly regarded:

- Knowledge of foreshore user's needs;
- Knowledge of coastal ecosystems and habitats
- Marine Environment
- Sustainable use
- Coastal processes and hazard risk
- Climate change adaptation
- Emergency response
- Tourism and marketing;
- Recreation and leisure
- Business management;
- Asset management;
- Stewardship and collaborative management
- Cultural values and heritage sites

A nomination form can be downloaded from the Frankston City Council Website on **

Please contact the Coastal Policy and Planning Officer on 1300 322 322 or email info@frankston.vic.gov.au for a copy of the terms of reference for the Committee and any further information on the role.

Applications close 5:00pm, Friday 3rd December 2021. Late nominations will not be accepted. All registrations of interest will be considered.





FORESHORE ADVISORY COMMITTEE

Code of Conduct – November 2021

Introduction

Frankston Foreshore Advisory Committee (FAC) was convened to secure wide community participation in decision making on foreshore related matters within Frankston City. It is vital that members of advisory committees have a consistent understanding of the roles and responsibilities expected of them.

This Code of Conduct outlines: the behaviors expected of advisory committee members both within and outside committee meetings; the responsibilities and obligations of committee members, Council representatives and agency staff; and, expectations with respect to ethical dilemmas or conflicts of interest.

All committee members are expected to observe the following principles:

1. to act with integrity and professionalism in the performance of their duties;
2. to exercise fairness, equity, courtesy, consideration and sensitivity in their dealings with other committee members, Council officers and other stakeholders; and
3. to avoid real or perceived conflicts of interest.

Responsibilities

Committee members are expected to:

1. Perform their duties with care and diligence in a fair and equitable manner;
2. Act and advise with honesty and integrity in all aspects of their duties;
3. Ensure all actions, decisions and advice is based on a comprehensive consideration of relevant facts and based upon best practice;
4. Treat Council and agency staff, other advisory committee members, stakeholders and the public with respect, recognising their rights, duties and aspirations;
5. Behave in a manner that maintains and enhances the reputation of the advisory committee; and
6. Act in the public interest.

Council and agency officers are expected to:

1. Provide information requested by advisory committee members, promptly and in an easily understood form. Make sure it is accurate, current and complete; and

Council officers are also expected to:





1. Accurately report the recommendations and advise of the advisory committee to Frankston City Council.
2. Follow-up on committee recommendations and notices of motion and provide comments on actions taken.

Committee communication

Communication to and by the advisory committee should normally occur formally, on a committee rather than an individual basis. As the advisory committee's primary role is to advise Council on matters within its terms of reference, formal communication of decisions, policy positions etc. will normally be reported to Council. Occasionally the advisory committee will communicate directly with other stakeholders, agencies and the general public, and will clearly identify its communications as representing the advisory committee. Once a decision has been made by the committee, all committee members are bound by that decision.

Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the advisory committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Advisory Committee or Council.

Use of Committee Information

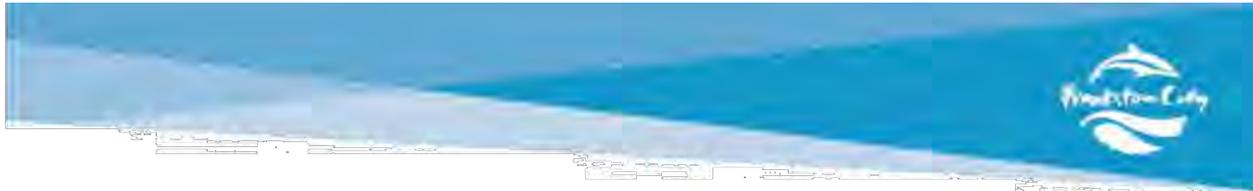
Advisory committees often consider privileged, confidential or personal information, and may work on a project for several months. Advisory committee members must not use or communicate information associated with the advisory committee other than for official purposes, except where such information is within the public domain.

At times, committee members have access to personal information relating to other committee members and members of the public. This information is provided on the understanding it will only be used for the specified purpose and will remain confidential.

Committee members must not at any time pass on information to external individuals or organisations that may prejudice the workings of the committee or benefit to others.

All information must be stored securely, and not disclosed to any person without first seeking the permission of the owner of the information.

Only authorised representatives of Council and/or the advisory committee are to liaise with the media. The chair of the advisory committee is authorised to represent the views of the advisory committee and its working groups.



Conflict of interest

Conflict of interest may arise for various reasons and committee members may have private interests that from time to time conflict with their public duties. There is an expectation that where such conflict occurs it will be resolved in favour of the public rather private interest.

Any personal, financial or other interest which may represent a conflict of interest must be disclosed by committee members at the time of appointment to the advisory committee and prior to discussion of an agenda item.

Opinions and decisions made in the course of committee duties must not be improperly influenced by business, family or other personal relationships.

It is not possible to define all potential areas of conflict of interest and if in doubt as to whether a conflict exists, it should be raised with the committee chair. In some circumstances, the perception of a conflict of interest could itself jeopardise public integrity of the committee. You are required to declare to the committee any conflict of interest that arises or is likely to arise and should stand down from any decision making process where you may be compromised.

Giving and/or accepting gifts, gratuities and other benefits

Committee members are not permitted to give and/or accept gifts, gratuities or other benefits accruing the performance of their duties.

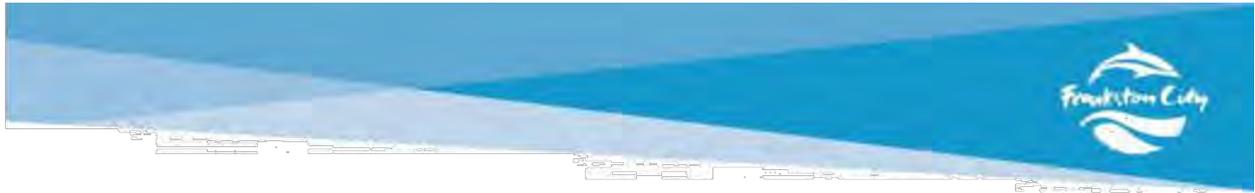
Post committee membership

Committee members who retire or resign from the advisory committee must not use confidential information obtained during their membership to their advantage or to disadvantage Frankston City Council in commercial or other relationships.

Process for handling breaches of the Code of Conduct

Should there be concerns regarding a possible breach of the Code of Conduct by any member, Council representative or agency staff, then the following process will apply.

1. The matter is raised in writing at a meeting of the FAC for discussion, with all parties concerned having the opportunity to talk to their case;
2. The FAC reviews the matter and determines a course of action to be received to Council. Options for addressing the breach include:
 - for minor issues, a written warning to the person concerned and if it happens a second time the person's term on the FAC is terminated;



- for major issues [ie. acting against an agreed FAC decision or not abiding to confidentiality clauses], the person's term on the FAC would be terminated.
3. The FAC makes a recommendation to Council on the appropriate way of addressing the matter.



Spendmapp Monthly Report

Local Government Area: Frankston City Council

Spendmapp cleans and analyses bank transaction data by time, geography, Expenditure Category and Type allowing continuous monitoring and analysis of local economic activity.

For the month of August 2021:

- Resident Local Spend was \$109.0M. This is a 13.21% increase from the same time last year.
- Visitor Local Spend was \$53.4M. This is a 48.12% increase from the same time last year.
- Total Local Spend was \$162.4M. This is a 22.72% increase from the same time last year.
- Resident Escape Spend was \$67.6M. This is a 43.17% increase from the same time last year.
- Resident Online Spend was \$125.0M. This is a 3.12% increase from the same time last year.

The 48.12 % increase in Visitor Local Spend suggests a relatively healthy growth in visitor economy activity.

Expenditure by Expenditure Type

These expenditure charts show the long-term pattern of expenditure activity by Expenditure Type across the Frankston City Council LGA. Typically, we see spending spikes at Easter and Christmas; dips in the post-Christmas period; and a steady climb through winter.

By way of a benchmark, the mean ratio of Resident Online Spend to all resident spending is 0.22. That is, for every dollar spent by resident cardholders anywhere, 22c goes online. Another 34c is in Escape Expenditure and the rest is spent locally.

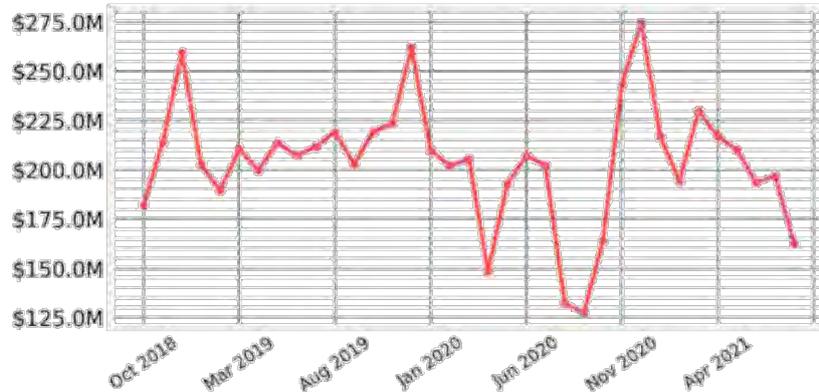
Over the last few years across most of Australia, total expenditure has been relatively flat, even in fast growing municipalities. The exception to this has often been in Resident Online Spend, which continues to grow relative to Total Local Spend.





Total Local Spend

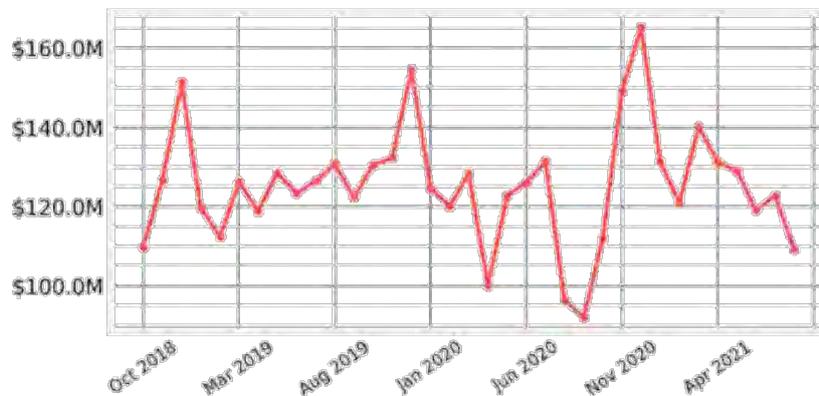
The total amount spent with merchants within the Frankston City Council LGA.



Over the last 35 months, the spending trend (as shown by the trendline in the Spendmapp app) for Total Local Spend has been downwards.

Resident Local Spend

The amount spent by residents and local businesses with merchants inside the Frankston City Council LGA.



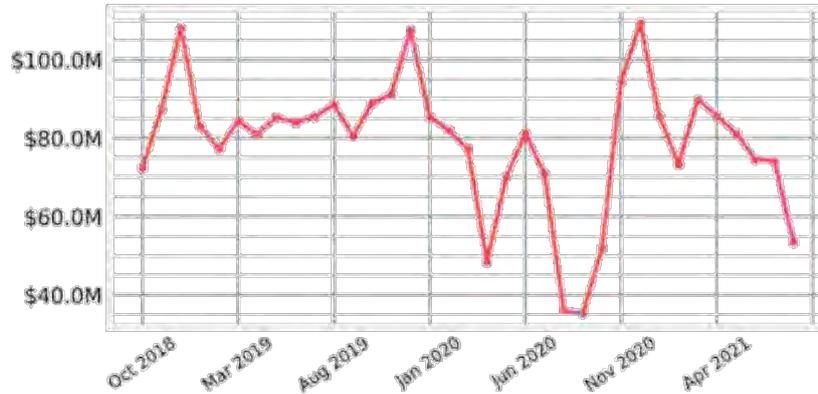
Over the last 35 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Local Spend has been flat.





Visitor Local Spend

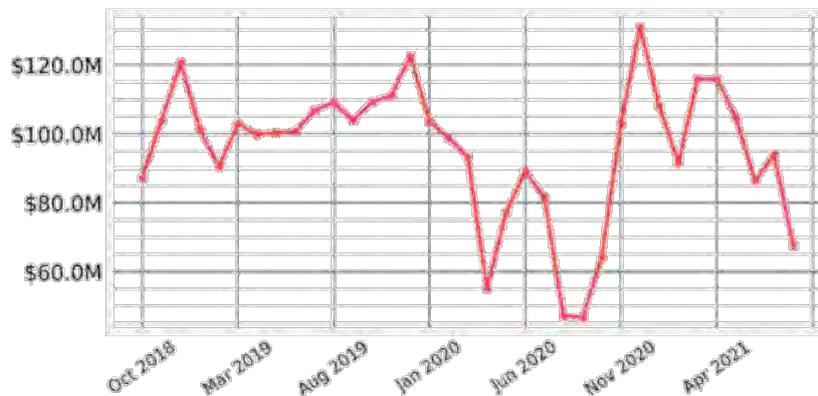
The amount spent by non-residents and non-local businesses with merchants inside the Frankston City Council LGA.



Over the last 35 months, the spending trend (as shown by the trendline in the Spendmapp app) for Visitor Local Spend has been downwards.

Resident Escape Spend

The amount spent by residents and local businesses outside the Frankston City Council LGA.



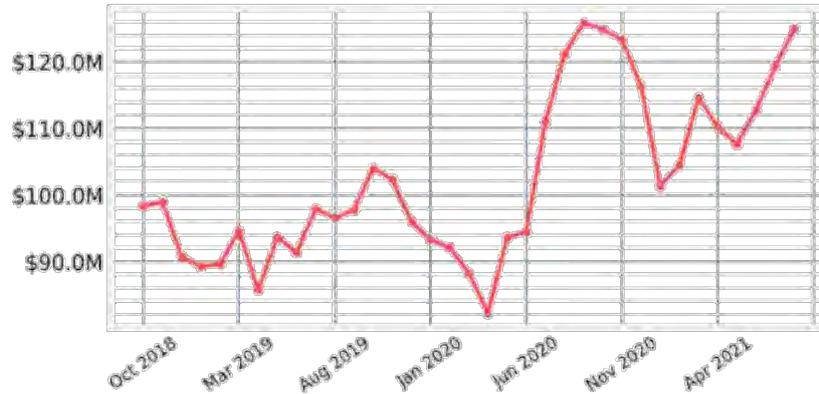
Over the last 35 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Escape Spend has been downwards.





Resident Online Spend

The amount spent by Frankston City Council LGA residents and local businesses with online merchants.



Over the last 35 months, the spending trend (as shown by the trendline in the Spendmapp app) for Resident Online Spend has been upwards.

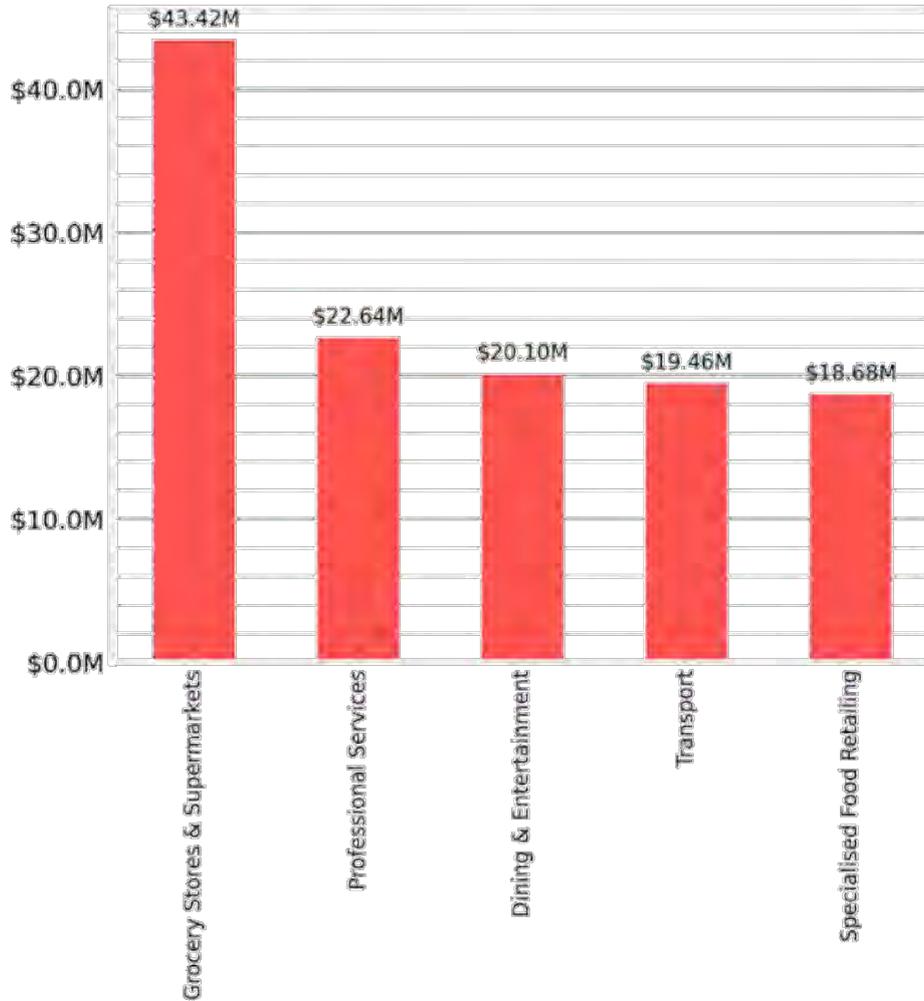




Expenditure by Expenditure Category

The Top 5 Spending Categories for August 2021

Total Local Spend split by the top 5 Expenditure Categories.





Spend by Origin and Destination

The Top 3 Suburbs by Total Local Spend for August 2021

Total Local Spend by Suburbs of destination (i.e. where the spending occurs)





The Top 3 Suburbs by Resident Escape Spend for August 2021

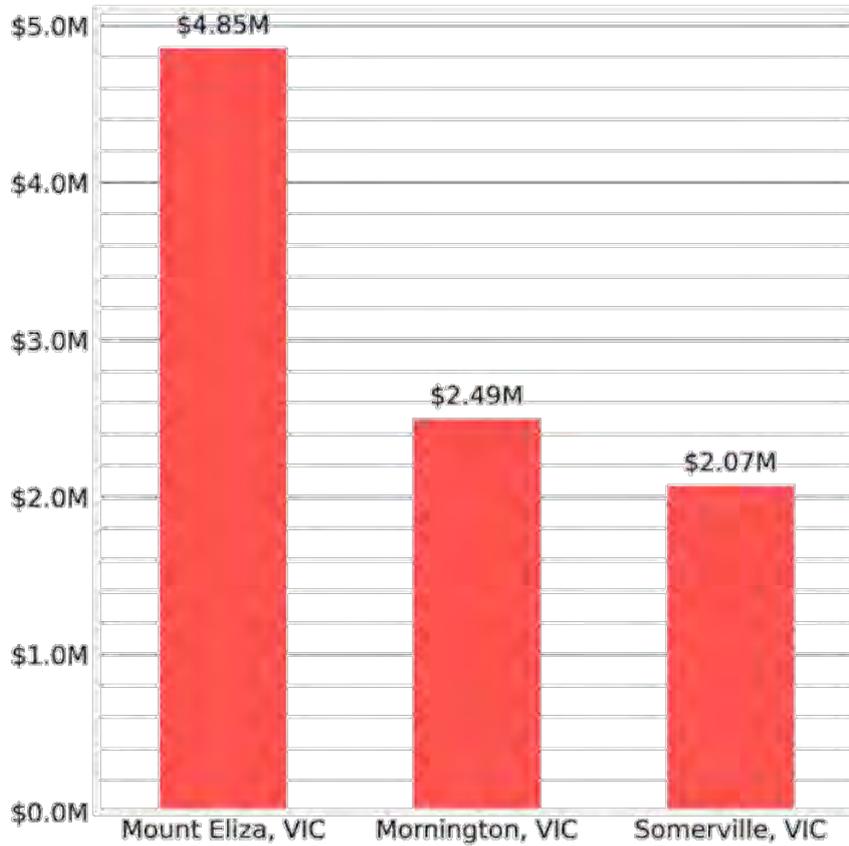
Resident Escape Spend by destination Suburbs (i.e. where the spending goes to).





The Top 3 Suburbs by Visitor Local Spend for August 2021

Visitor Local Spend by Suburbs of origin (i.e. where the visitors originate).

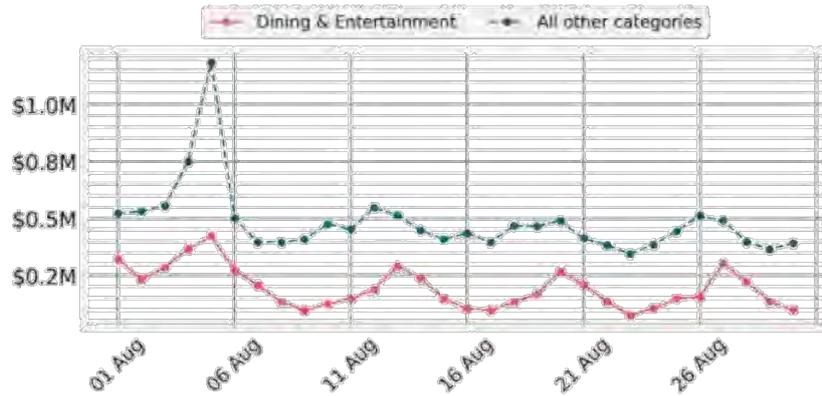




Night Time Economy

Night Time Economy for August 2021

The biggest spending night of the month of August 2021 was Thursday 05 August with Total Local Spend of \$1.6M. This was made up of \$0.4M in Dining and Entertainment spending and \$1.2M spending in all other categories.



Executive Summary**12.5 Financial and Council Plan Quarterly Reports - September 2021**

Enquiries: (Simone Wickes: Chief Financial Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To brief Council on the performance of the Council plan and financial performance to 30 September 2021 against the adopted 2021-2025 Council Plan and Budget.

Recommendation (Chief Financial Office)

That Council receives and notes the Council Plan Quarterly Performance Report and the Council Financial Report for the quarter ended 30 September 2021.

Key Points / Issues

- Council adopted the 2021-2025 Council Plan and Budget at the Council Meeting held on 28 June 2021. Results have been compared to the adopted budget where applicable.
- The balance sheet and cash flow position is sound as at 30 September 2021.
- Council's operational performance for the forecast full year position indicates a surplus of \$16.479M, this is a \$2.813M unfavourable variance compared to the 2021-2022 adopted budget position of \$19.292M surplus.
- Council's forecast full year underlying operating position is indicating a deficit of \$3.541M, this is a \$2.612M unfavourable variance compared to the 2021-2022 adopted budget position of \$0.929M deficit. The impact of COVID-19 has had a significant impact on Council's financial result for the first quarter and forecast for the financial year. However, EMT have taken the action to identify savings to offset these losses. These savings include labour vacancies, delayed recruitment, reduction in discretionary spend, delayed programme spend and strongly advocating for additional government funding. EMT and the management team will continue to monitor this financial position in light of the impact of COVID-19 and identify cost savings and efficiencies in an attempt to deliver services to the community's expectations whilst doing so at a reduced cost to ratepayers.
- The forecast full year underlying operating position of the consolidated entity is indicating a deficit of \$6.261M, this is a \$5.064M unfavourable variance compared to the adopted 2021-2022 budget position of \$1.197M deficit. The factors attributed to Frankston City Council's portion of this result are listed under Section 3 of this report.

The significant factors from Peninsula Leisure Pty Ltd which contribute to this variance are a \$6.073M unfavourable variance in user fees and charges. The decrease in user fees and charges relates to the impact of COVID-19 on the expected amount of income to be received. See Appendix G of the Financial Quarterly Report for the detailed consolidated income statement.

- The delivery of the 2021-2022 Capital Works Program is tracking well with the end of financial year forecast expenditure of \$68.400 million against an adopted

12.5 Financial and Council Plan Quarterly Reports - September 2021**Executive Summary**

budget of \$64.885 million. The forecast includes \$5.400M of carry forward projects from 2020-2021.

- The 2021-2022 Quarter One Performance Report provides a status of initiatives delivering towards each of the six Outcome identified in the 2021-2025 Council Plan. Council is required under the Local Government (Planning and Reporting) Regulations 2020 to review the performance of the Council against the Council Plan, at least every six months. The annual performance of the Council Plan is published in the Annual Report.
 - There are 134 initiatives to be delivered for 2021-2022
 - 95% of annual initiatives are on track (127/134)
- Key Council Plan performance highlights for this quarter include:
 - Communities directorate has adopted a significant number of key plans: Reconciliation Action Plan, Municipal Early Years Action Plan, Positive Ageing Action Plan, Lighting Action Plan and Local Shopping Strip Action Plan. The Local Park Action Plan, Play Strategy, Health and Wellbeing Plan and Disability Action Plan
 - installation of approximately 7,000 LED street lights was completed in August 2021
 - Almost 2,000 trees were installed to celebrate National Tree Day in July across selected sites within our municipality
 - The community engagement platform Engage Frankston! website was launched in July 2021

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

This report does not require community consultation. The Executive Management Team have reviewed and endorsed the financial results.

2. Other Stakeholders

There are no other stakeholders.

Analysis (Environmental / Economic / Social Implications)

This report does not have any environmental, economic or social implications for discussion.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Local Government Act requires that Council produce a report which compares the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date.

12.5 Financial and Council Plan Quarterly Reports - September 2021**Executive Summary**Policy Impacts

Not applicable

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council has implemented a number of risk mitigation processes including:

- Development of a 10 year Financial Plan which assists in determining Council's financial viability into the future.
- Council is subject to an annual external audit process and also has its own internal audit function which reviews critical processes from time to time.
- Council also has an "Instrument of Delegation" which clearly defines each person's level of financial authority.
- Council has numerous policies and internal checking processes to assist with ensuring that Council's processes and source data is accurate and the risk of fraud is minimised.

Conclusion

The forecast full year underlying operating result is anticipated to be a deficit of \$3.541M which compares unfavourably by \$2.612M to the 2021-2022 adopted budgeted deficit of \$0.929M.

After three months of the financial year, COVID-19 government restrictions have had a significant effect on Council's financial position. Council will continue to closely monitor its position and ensure that the impact is kept to a minimum. Whilst this impact is short term for the moment, it remains to be seen how COVID-19 will impact on long-term projections.

The 2021-2022 Quarter One Performance Report highlights that Council is performing well against Council Plan initiatives and overall is making good progress towards their delivery.

ATTACHMENTS

Attachment A: [↓](#) Council Plan Performance Report - Quarter One 2021-22

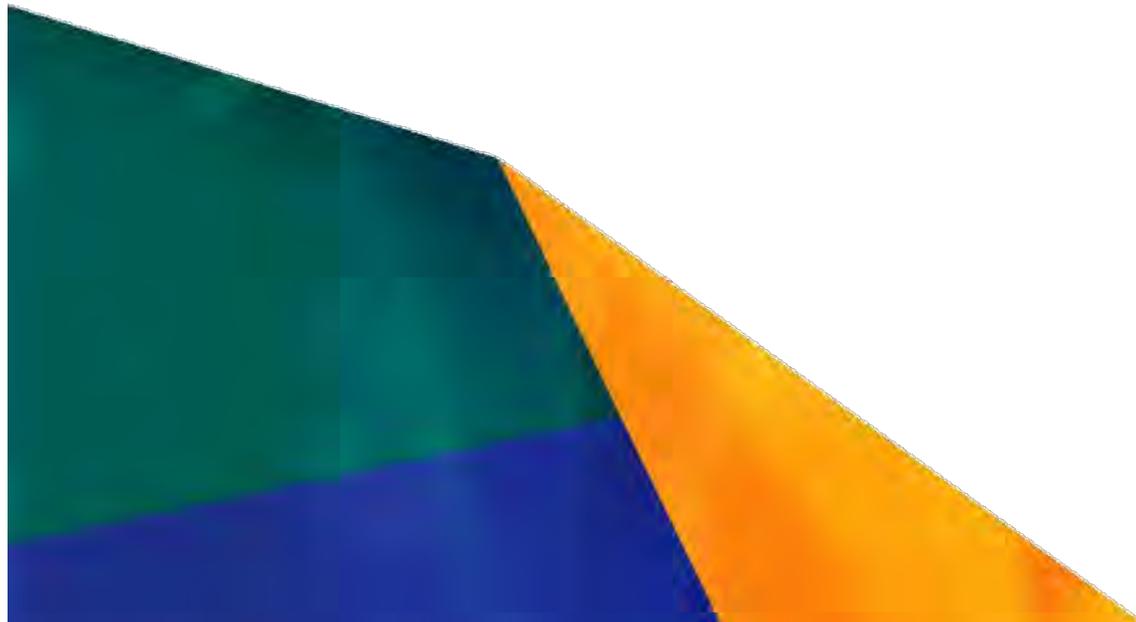
Attachment B: [↓](#) Quarterly Financial Performance Report - Sept 2021



Quarterly Performance Report

2021-2025 Council Plan and Budget
Quarter One | July to September 2021



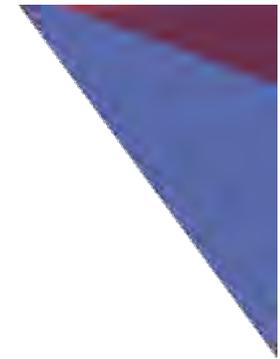


Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



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Frankston City Council's Vision for the 2021-2025 Council Plan and Budget

**Frankston City.
Our liveable,
innovative and
proud city.**





Why are we reporting

This is a report to our Community on our performance against the 2021-2025 Council Plan.

Frankston City is required under the *Local Government (Planning and Reporting) Regulations 2020* to review the performance of the Council against the Council Plan, at least every six months. Our quarterly performance report details Frankston City's progress on initiatives for 2021-2022 identified to work towards the six outcomes identified in the Council Plan.

To address the Governance principles in the *Local Government Act 2020*, Frankston has developed an Integrated Planning and Reporting Framework. The green boxes identify the reporting structure. Progress and results are reported back to the community through the Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.

The quarterly performance report, along with the annual report are the key points of accountability between Council and our community. This report is for our Community on our performance against our Council Plan initiatives.

How to read this report

This report is broken up into each of Council's six Council Plan Outcomes. For each initiatives in our Council Plan a progress comment is provided quarterly along with a status update.

Status update key:

- ✓ Completed Initiative completed
- On track Initiative is underway and tracking well against time frames
- At risk Initiative is behind by 10% or more, but will meet target time frames
- Critical Initiative is delayed by 25% or more, or needs attention to meet target time frames

Integrated Planning and Reporting

To address the Governance principles in the *Local Government Act 2020*, Frankston has developed an Integrated Planning and Reporting Framework. The green boxes identify the reporting structure. Progress and results are reported back to the community through the Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report.



- Other strategies and plans**
- Including:
- Municipal Planning Strategy
 - Risk Management Plan
 - Financial Plan
 - Revenue and Rating Plan
 - Long Term Infrastructure Plan
 - Asset Plan
 - Workforce Plan
 - Health and Wellbeing Plan
 - Master plans/Action plans

Council Plan Outcomes

Our Council Plan has been developed to improve six key outcomes for Frankston City Council.



Health, safety and wellbeing of the community is improved through the reduction of harms and opportunities for individuals and families to adopt healthy lifestyles.



Strengthening community through resilience, inclusiveness and the enrichment of arts, culture and diversity.



Enhanced sustainability through bold action and leadership on climate change and the protection and enhancement of Frankston City's natural and built environments.



Enhanced liveability through access to, and revitalisation of, Frankston City's places and spaces.



A thriving economy that has strengthened through recovery, created employment and opportunities to build a skilled and educated community that supports sustainable and diverse industries.



A progressive and responsive council that values community voice, service innovation and strong governance.

Highlights of our performance

2021-2025 Council Plan and Budget

Reporting across the four years of the 2021-2025 Council Plan and Budget is summarised below. Yearly Council Plan initiatives are adopted each year in conjunction with the adoption of the Budget.

As at quarter one, 2021, no Council Plan Initiatives have been completed for 2021-2022.

	2021-2022	2022-2023	2023-2024	2024-2025
Initiative completed ✓	-	-	-	-
Not proceeding ⊘	-	-	-	-
Deferred to following year ●	-	-	-	-

July – September 2021 Summary

This report provides reporting on Council’s performance against its Council Plan Initiatives.

In 2021-2022 there are 134 Initiatives. Progress by each of the Council Plan Outcome’s is show below:

	Completed ✓	On track ●	At risk ●	Critical ●
Healthy and safe communities		22		
Community strength		27		
Sustainable environment		24	2	1
Well planned and liveable city		20	1	
Thriving economy		16	1	
Progressive and engaged city		18	2	
TOTAL %	-	95%	4%	1%

Directorate progress comments

Communities

The focus on building Frankston's reputation as an arts hub has continued this quarter with an increased diversity library programs and the expansion of online offerings. Planned festivals and events has continued with a focus now on the new South Side Festival being planned for May 2022. The lighting of the Christmas Tree is planned to go ahead albeit in minimised format.

A significant number of important plans have also been adopted including Reconciliation Action Plan, Municipal Early Years Action Plan, Positive Ageing Action Plan, Lighting Action Plan and Local Shopping Strip Action Plan. The Local Park Action Plan, Play Strategy, Health and Wellbeing Plan and Disability Action Plan have all been drafted for adoption in Quarter 2. In addition, preparatory work is underway to commence the development of the Coastal Management Plan and Climate Change Strategy and Action Plan both of which are very significant documents in the face of growing community concerns for the future of our community and its contribution to future wellbeing.

Outdoor hospitality has been a focus during the lockdown in Quarter One. There are a range of new proposals under consideration as part of a Revitalisation Action Plan which is being developed in conjunction with State Government and its funding support.

In addition, Council has worked in new ways to deliver multiple grants to support the local economy and is also designing investment attraction campaigns to support businesses opening up; these include night time economy grants, activation on the Nepean Highway, Steibel Lane, Frankston North and Carrum Downs. This additional work, has unfortunately delayed the presentation to Council of the Economic Development and Skilled Community policies, which is now scheduled for the early 2022.

During COVID-19, Council has maintained extraordinary efforts across the board to support the community at large. This has included but not been

limited to grants for students to remain engaged in education to reaching out to isolated residents feeling vulnerable through COVID-19, funding food relief efforts through Community Support Frankston and other providers and offering on line programs through youth services, libraries and environmental programs. Council will also be celebrating our COVID Heroes and the Volunteer of the Year Award in Quarter two to recognise the efforts of those who have gone above and beyond in their contribution to the community.

Infrastructure and Operations

Despite being one of the most challenging quarter due to evolving COVID-19 situation and construction industry shutdown, delivery of our Capital Works program is off to a good start. At the end of first quarter, nearly 35% of the program has been committed (works awarded) against adopted budget of close to \$70 million setting the scene for successful delivery of the program by June 2022. The focus continues to remain on delivery of quality infrastructure that meets community expectations and needs. Further, Council has commenced review of its Long Term Infrastructure Plan for the development of 2022-2023 Capital work programme.

Council, in collaboration with neighbouring Councils in the South East Councils Climate Change Alliance (SECCCA), is developing an Electric Vehicle Charging Roadmap for south east Melbourne. An electric vehicle (EV) charging station was installed at Council offices for a new waste minimisation education vehicle which will be charged through renewable energy. Also, installation of approximately 7,000 LED street lights was completed in August 2021. The completion of these initiatives are significant steps towards achieving Council's sustainability and climate change goals. With the increased demand for our open space reserves and parks during COVID-19, our field staff continues to provide higher level of maintenance service. Additionally, nearly 2,000 trees were also installed to celebrate National Tree Day in July across selected sites within our municipality.

Council officers continue to work with South East Water officers to develop business cases for the three recycled water projects, being Monterey scheme, Frankston scheme and Tyabb-Somerville scheme. Monterey scheme being the highest priority recycle water project within Frankston. From transport and connections perspective, work has now commenced on the development of Integrated Transport Strategy in parallel with Bicycle Strategy. These strategies will be developed in consultation with our community and provide framework for the investment in necessary infrastructure priorities that will underpin future growth of our municipality.

It is pleasing to see how Council staff continue to work in partnership with our key stakeholders to deliver meaningful outcomes for our local community.

Chief Financial Office

The CFO Directorate has commenced the year with a strong focus on ensuring sustainable financial management with the adoption of Council's Financial Plan and a continued robust review of its financial position due to the impact of the pandemic. An integrated planning and reporting framework including service planning has contributed to the enhancement of an integrated approach and the strategic alignment across the organisation.

Council's procurement policy has undergone a refresh incorporating community benefit principles to achieve social, economic and environmental outcomes. Strategic risks were updated in collaboration with Councillors and aligns with the new Council Plan and Budget. Work has commenced on a transparency hub that will support sharing council data and measures of success to the community. A review of the public transparency policy is underway ensuring consistency with freedom of information and legislative requirements.

Initiatives to increase diversion of waste to landfill have progressed and are on target. The advanced waste processing solution agreements with other participating councils have been established. A funding agreement with the

Victorian Government supports Council to commence a transition path for a standardised approach for a waste and recycling system. The promotion of food waste collection resulted in a 20 per cent increased uptake to this service.

Business Innovation and Culture

The Quarter One has seen our team continue to work in implementing our Corporate Strategy and Vision that strengthens the foundations of the organisation to deliver stronger service and performance outcomes for customers, community and teams. In the first quarter we implemented a new Engage Frankston platform for community engagement to enable greater Community participation. We are already seeing huge number of visitors and submissions via this platform and we will continue to be creative in this space.

We endorsed a new Customer Service Charter that promises to be accessible, respectful, clear and accountable and is a testament for the excellent work done by our Customer Service team. Council's Live Chat was awarded with the Customer Impact Award at the LGPro Customer Experience Conference. Our team continues to deliver excellent Customer Experience while navigating complex challenges due to ongoing restrictions. The media team's focus has been on sharing correct information related to vaccination and restrictions. We work very closely with State Government, local health partners and stakeholders to provide accurate information in real time.

The teams will continue to develop strategic roadmaps and implement actions to improve experience of all users and our community members.



Reporting on our progress



Healthy and safe communities

Priorities

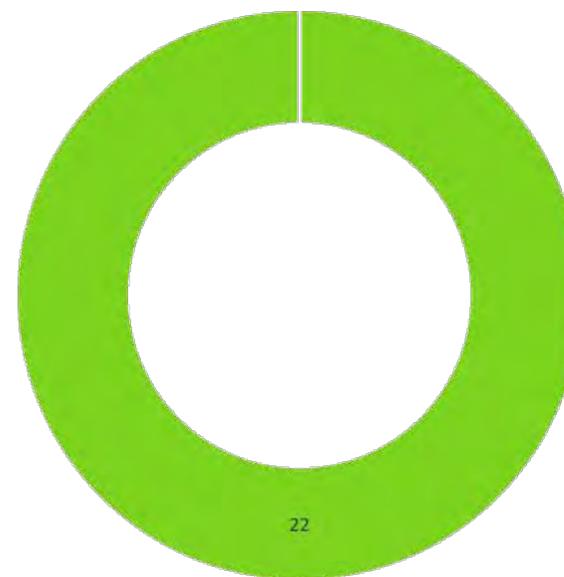
- ✓ Active and healthy lifestyles that support residents living independently longer
- ✓ Long-term health and learning outcomes established in early childhood
- ✓ Reduction of harms from family violence, gambling, alcohol and other drugs
- ✓ Value and support young people

Community Vision 2040 Theme 1
Healthy families and communities

Outcome One

How we performed

100% of initiatives completed or on track (22/22)



■ On track ■ At risk ■ Critical ■ Completed ■ Not proceeding

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Engage families to promote the importance of early childhood education and health	CP-1.1.1	Deliver Maternal and Child Health and early childhood services and programs including immunisation and supported playgroups	Council continue to deliver all Maternal and Child Health and early learning services, due to COVID-19 some services have been modified to ensure the safety of our community and staff. Immunisation sessions are continuing with a strong focus on school vaccinations to ensure all children that missed their vaccinations during the school year are up to date. Supported playgroups and first time parent groups have moved to online delivery to encourage participation and social engagement.	Communities	
	CP-1.1.2	Co-ordinate Central Registration of enrolments for community kindergartens	Kindergarten registrations are underway and to date the number of registrations received for four year olds is 1143 and for three year olds is 584.	Communities	
	CP-1.1.3	Implement Council's Early Years and Best Start Plans	Council adopted the Municipal Early Years Plan in July 2021 and is finalising formal document for distribution to key stakeholders and placement on Council's website.	Communities	
	CP-1.1.4	Implement Council's Child Safe Policy	Child Safe Policy is currently being drafted for approval by the Child Safe Committee	Communities	
Maintain systems and capacity to manage and respond to emergency events	CP-1.2.1	Monitor and mitigate key emergency risks	The key focus for the Emergency Management team has been on the internal and external response to the pandemic situation. Other emergency risks are consistently monitored and documented mitigations are in place through the Municipal Emergency Management Plan and sub plans. Preparations for the fire inspection program for the 2021-2022 season have commenced.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-1.2.2	Maintain up to date emergency management plans	<p>The Municipal Emergency Management Plan and sub-plans are due for assurance at the regional level in March 2022.</p> <p>Expanding the capacity of the Emergency Management team will provide greater capacity to ensure these reviews are completed effectively.</p> <p>The MEMPC has voted to incorporate the Pandemic and Heatwave sub plans into a Public Health Emergency Sub Plan which will also include Thunderstorm Asthma advice. Internal procedural documents have been finalised to strengthen existing pandemic arrangements – COVID Safe plan, Relief Provision Procedure and Pandemic Response Procedure.</p>	Communities	
	CP-1.2.3	Leverage partnerships with key agencies and community groups to improve response to and recovery from emergency events	<p>The Municipal Relief and Recovery Subcommittee has been re-established, despite the regional tier not yet being activated, to ensure relationships are maintained with key local emergency relief providers and internal stakeholders.</p> <p>Municipal Recovery Manager (MRM) has met with and presented to the Frankston Emergency Relief Providers Network and extended the offer of assistance on behalf of Frankston City Council.</p> <p>MRM has collaborated both internally and externally with community relief partners in the Provision of relief document to ensure all parties are aware of their responsibilities.</p>	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-1.2.4	Provide financial support for material aid through eligible emergency relief and recovery organisations	Both financial support for material aid, and the purchasing of material aid to assist financially disadvantaged residents is taking place. Community Support Frankston (CSF) continues to triage and assess local residents reaching out for emergency relief assistance. During the second half of this quarter, efforts have ramped up due to increasing COVID-19 numbers, DFFH referrals and community referrals in self isolation.	Communities	
Encourage active and healthy lifestyles for people of all ages and abilities	CP-1.3.1	Optimise accessibility and usage of open space and facilities through a program of development and renewals for open space, play grounds and sporting infrastructure	Delivery of the Local Park Action Plan and Play Strategy are progressing well. Works associated with these programs will ensure universal access principles are integrated where possible and support increased usage. Sandfield Reserve Master Plan and Carrum Downs Recreation Reserve Master Plan implementation are also progressing with improved accessibility features and enhanced community recreational value.	Communities	
	CP-1.3.2	Promote and deliver more diverse play and leisure opportunities for residents of all ages to encourage active lifestyles	This will be delivered through the Active Frankston Leisure Strategy that is in final draft form and will be considered by Council in Oct/Nov. The development and adoption of this strategy will be key to enabling a more diverse range of opportunities throughout the municipality	Communities	
	CP-1.3.3	Work in partnership with health, education and community organisations including sporting clubs and community gardens to enhance opportunities for improved primary health and participation in passive and active recreation	As well as the Active Frankston Leisure Strategy, as we come out of COVID-19 restrictions, residents will be encouraged to improve their active and passive recreation through the Frankston News, social media and through a range of seminars.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-1.3.4	Deliver first year actions for Council's Health and Wellbeing Plan	Council will report last year's annual action plan achievements to the October 2021 Council meeting. Together with the Health and Wellbeing Plan 2021-2025 at which time the first year actions will commence.	Communities	
Advocate for programs and support to reduce harms from family violence, gambling, alcohol and other drugs	CP-1.4.1	Implement Council's Stronger Families Policy and Family Violence Action Plan	Men as Role Models Program is being initiated and planned but delivery has been affected by COVID-19.	Communities	
	CP-1.4.2	Partner with Monash University and Peninsula Health and key advocacy organisations to raise awareness of risks associated with gambling and Alcohol and Other Drug (AOD) use and improve access to support services	Council continues to work with Peninsula Health and Monash University to improve local access to pharmacotherapy treatment; and the Gambling Alliance to provide evidence and support to governments to redress the harms of gambling.	Communities	
	CP-1.4.3	Implement Council's Gender Equity Policy	Council has obligations under the Gender Equality Act 2020 to conduct a Gender Equality Audit which will feed into a Gender Equality Action plan. The audit has been completed and consultation with staff is underway. This consultation will inform the strategies and actions that will be part of the 4 year Gender Equality Plan which is required to be submitted to the Commission for Gender Equality for the Public Service by 30 March 2022. COVID-19 restrictions may impact on our options on how we celebrate International Women's Day which is in March. Preliminary planning is underway for this event	Communities	
	CP-1.4.4	Work with Alliance partners to deliver the Frankston City Strategic Housing and Homelessness Alliance Five-Year Strategic Plan	The strength of the Alliance partnerships continues to grow and celebrated the highly successful launch of Frankston Zero; an initiative to reduce homelessness.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Engage young people to support their educational outcomes	CP-1.5.1	Partner with the Department of Education and Training on Frankston North Strategic Education Plan	Council continues to work closely with Department of Education and Training and other key Frankston North stakeholders to deliver actions of the Frankston North Education Plan.	Communities	
	CP-1.5.2	Deliver Youth Services outreach, in-reach and engagement programs	We have continued to transition our youth engagement programs and support online to ensure they are accessible and young people continue to receive ongoing support through COVID-19 and during lockdown, when they need it most. We also continue to work closely with our partnering schools to promote student engagement and support, as well as assertive outreach to identify gaps and support needs for our most 'at risk' young people in the local area.	Communities	
	CP-1.5.3	Enable young people to have a voice through Youth Council and youth events	We have transitioned Youth Council, as well as our other youth groups to online in order to keep young people engaged, supported, and maintain progress of initiatives and events.	Communities	
	CP-1.5.4	Deliver Library Action Plan	Year one of the library action plan is currently being undertaken	Communities	
	CP-1.5.5	Increase work experience, traineeship and student placement opportunities	Limited but continued delivery of funded Adult, Community and Further Education programs online community centres. Capacity will increase when onsite operations resume.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-1.5.6	Provide grants to support students in participating in formal education and recreational programs	This action captures a number of current grants such as Scholarships, Engage grants and Inclusion Grants. The Grants Officer is supporting other departments such as Youth Services and Libraries to deliver grant supports to young people such as the Scholarship Grant and Engaged Grant (Freezer program for on the job learning).	Communities	



Community strength

Priorities

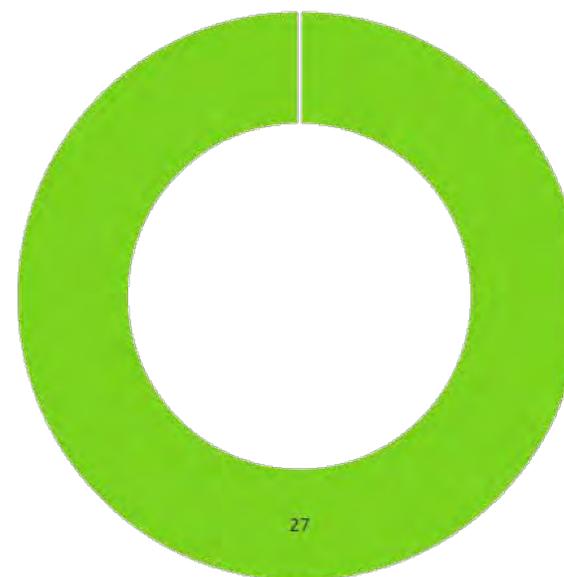
- ✓ Accessibility of services to enhance social inclusion and mental wellbeing
- ✓ Volunteering to build connections and resilience within the community
- ✓ Frankston City's arts and cultural identity

Community Vision 2040 Theme 2
Vibrant and inclusive communities

Outcome Two

How we performed

100% of initiatives completed or on track (27/27)



■ On track ■ At risk ■ Critical ■ Completed ■ Not proceeding

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Build Frankston City's reputation as an arts, culture and tourism destination	CP-2.1.1	Deliver Arts and Culture Strategic Plan	Events tourism strategy is under development with a Councillor briefing booked for November. Planning is well under way for the inaugural South Side Festival in May 2022.	Communities	
	CP-2.1.2	Build capacity and partner with local creatives and the community to deliver high quality events and art experiences	Artist grants have been advertised and recipients announced. Planning is well under way for the inaugural South Side Festival in May 2022.	Communities	
	CP-2.1.3	Deliver festivals and events to improve precinct activation and build on destination tourism	Events tourism strategy is under development with a Councillor briefing booked for November. Planning is well under way for the inaugural South Side Festival in May 2022. Review of Council events to be undertaken in the second quarter.	Communities	
	CP-2.1.4	Develop sculpture and eclectic street art culture	Roadside Marker to be installed at new location in November. Eel Race Road artist contract to finalised in October. Planning for Big Picture Fest 2022 is well underway.	Communities	
Enrich the lives of older residents and people with disabilities with opportunities to enable participation and independent living	CP-2.2.1	Deliver Council's annual Seniors Festival, programs and activities to enhance participation and social inclusion	<p>An Alternate Seniors Festival program - 'Keepin' On' will be offered to seniors despite the original program including a wide range of in person events needing to be cancelled due to COVID-19 restrictions. Local businesses were approached to participate in a 'lockdown proof' project to provide almost 1,000 free coffees to seniors throughout the Festival. Other online festivities include, online tango dance workshops, sessions on learning how to downsize and cooking health, tasty meals.</p> <p>Council also continued to promote the Victorian Seniors Festival Reimagined 2021.</p>	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-2.2.2	Promote University of the Third Age (U3A) and its diversity of programs	Officers have continued to support the Frankston U3A during this challenging time. Assistance will be provided to heavily promote their programs once they are able to deliver programs on site again.	Communities	
	CP-2.2.3	Develop and deliver Council's Disability Action Plan	Following extensive community engagement, Council will adopt the Disability Action Plan at its October meeting. This will guide activities across Council and within the community to ensure support is provided to assist residents with disabilities to participate meaningfully within the community.	Communities	
	CP-2.2.4	Facilitate improved access for people with disabilities to services and transport options	Council will adopt the Disability Action Plan in October 2021, which includes a commitment to a range of advocacy activities such improving access within the community which will be delivered in the period ahead.	Communities	
	CP-2.2.5	Support and promote Culturally and Linguistically Diverse (CALD) seniors groups	Council was recently successful in receiving Local Partnership grant to promote vaccine confidence and raise awareness of access to the COVID-19 vaccination programs in CALD community. Officers are promoting the establishment of a new Community Health Champions program with the opportunity to recruit CALD community members to share information with a focus on approaching community members not part of existing groups. Meetings have commenced with cultural groups (primarily small CALD centered places of worship) to discuss the Local Partnership project scope, additional assistance, current vaccine hesitancy and community needs.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			Ongoing engagement with clubs and groups throughout lockdowns to offer support and guidance is also being offered.		
Work with community organisations and groups to develop our future leaders and evolve a diverse culture and gender equality	CP-2.3.1	Develop an online seasonal tenancy system to ease the burden on club volunteers	The system has been implemented and will be tested and improved with the summer and winter seasonal tenants following their respective feedback	Communities	
	CP-2.3.2	Continue to build volunteering diversity in community organisations	Many organisations and volunteers have been impacted by COVID-19 restrictions. The focus during the restrictions has been on ensuring immediate relief priorities continue. As normal operations start to recommence greater opportunities will be explored to re-engage and enhance the diversity of volunteers. Council has also been developing a gender diversity self-assessment tool which, when finalised, will provide make a significant contribution to this work.	Communities	
	CP-2.3.3	Co-design and deliver a culture change program for sporting clubs to achieve greater gender equity in participation and board membership	A tool for self assessment has been designed for clubs along with resource materials. The next phase will see the testing of the tool with some select clubs.	Communities	
	CP-2.3.4	Work with schools and disengaged young people to build relationships awareness and enable them to choose respectful relationships	We continue to work closely with our partnering schools as members of the Critical Friend Network, and have recently approved our Choose Respect tender to IMC, and are now exploring the next steps around stakeholder engagement in developing our respectful relationships learning resource.	Communities	
	CP-2.3.5	Coordinate activities to celebrate International Women's Day	Currently working on MOU for Council Report. International Women's Day will be planned later this year for the event early in 2022.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Targeting community needs through development programs and grants	CP-2.4.1	Engage and consult with the community, groups and organisations to better understand community needs and program design	Council maintains effective engagement with a broad range of community groups through a range of activities including grants, seasonal tenancies, volunteering support, network events etc. These opportunities are leveraged to understand the needs of groups and to ensure Council initiatives are well targeted to community needs. This has been particularly important during this challenging COVID-19 period in order to understand how organisations have been faring and to inform Council's responses.	Communities	
	CP-2.4.2	Promote Community Centres and their programs	Community Centres have sought to remain engaged with their communities through on-line programs and engagement through online channels such as social media. There will be a renewed promotional campaign when there is a return to onsite community centre operations.	Communities	
	CP-2.4.3	Deliver Council's grants programs	There has been ongoing grant delivery to the community through Council's COVID-19 Relief and Recovery grants among others.	Communities	
	CP-2.4.4	Build connections between volunteers and volunteer organisations through Impact Volunteering	Council will host the Annual Volunteer of the Year event in October to promote the connection between volunteering and organisations. In quarter two there will be a further promotional campaign regarding volunteering within organisations.	Communities	
	CP-2.4.5	Promote library programs to engage the community	The diverse range of library programs has been well received by the community this quarter and next quarter is booking well.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Deliver essential advocacy, support and referral services for residents in need	CP-2.5.1	Monitor demographic data trends to inform service plans meet the future needs of the local community	Published data has been reported in the 'State of the City' and Council plan presentation to highlight trends and specific needs to be considered in planned program.	Communities	
	CP-2.5.2	Deliver a community call centre to triage service system support, referrals and the funded job advocacy program	Council established a triage recovery call centre to assist the community with COVID-19 impacts. There were 931 contacts in Quarter One. Contacts have increased in September with rise in COVID-19 cases and mandatory isolation. Social isolation identified across all age groups. High levels of stress and frustration in the community with continuing lock down restrictions. Job Advocates have been providing continual online Zoom session to reach out to specific members of the community: youth (15-25 years); self-identifying women aged 45 years and over; carers and single parents; general information open to all.	Communities	
	CP-2.5.4	Deliver Home and Community Care (HACC) and Commonwealth Home Support Program (CHSP) in home services to older residents to enable them to live safely and independently	Council's client base is within target despite the impacts of the COVID-19 lock down, resource issues and the temporary closure of My Aged Care portal for CHSP Domestic Assistance referrals. A new home maintenance subcontractor has been appointed to focus on gutter cleaning, garden safety clean ups and other home maintenance. The Social Support Group and Community Bus programs have been on hold during the COVID-19 lock down and staff have been re-deployed to support the Meals on Wheels service that has continued to provide an essential service throughout the pandemic.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-2.5.5	Partnership with the Housing and Homelessness Sector to deliver the Frankston City Strategic Housing and Homelessness Alliance 5-Year Strategic Plan	A number of initiatives are being developed with Homelessness Alliance including applying for a Vic Gov Grant to support work in Frankston.	Communities	
	CP-2.5.6	Provide referral services through our Neighbourhood house programs and youth services	This provision of referrals and support has continued to occur to the extent possible during COVID-19 restrictions. Much of this work and engagement has been through online sessions. These opportunities will increase when able to return to onsite service operations.	Communities	
Build acknowledgement and respect for Aboriginal and Torres Strait Islander cultural heritage and history	CP-2.6.1	Deliver the Reconciliation Action Plan (RAP)	The revised Reconciliation Action Plan was approved by Council in September 2021 and is now being actioned.	Communities	
	CP-2.6.2	Celebrate aboriginal culture through provision of a community bus tour of significant Aboriginal and Torres Strait Islander sites and National Aborigines and Islanders Day Observance Committee (NAIDOC) week activities	The bus tour is in the planning phase (will be delayed until permitted under COVID-19 restrictions). NAIDOC event planning is well underway.	Communities	
	CP-2.6.3	Project manage the redevelopment of the Nairn Marr Djambana gathering	Discussions are presently being held with key stakeholders regarding the scope and delivery of the redevelopment of the Nairn Marr Djambana facility.	Communities	



Sustainable environment

Priorities

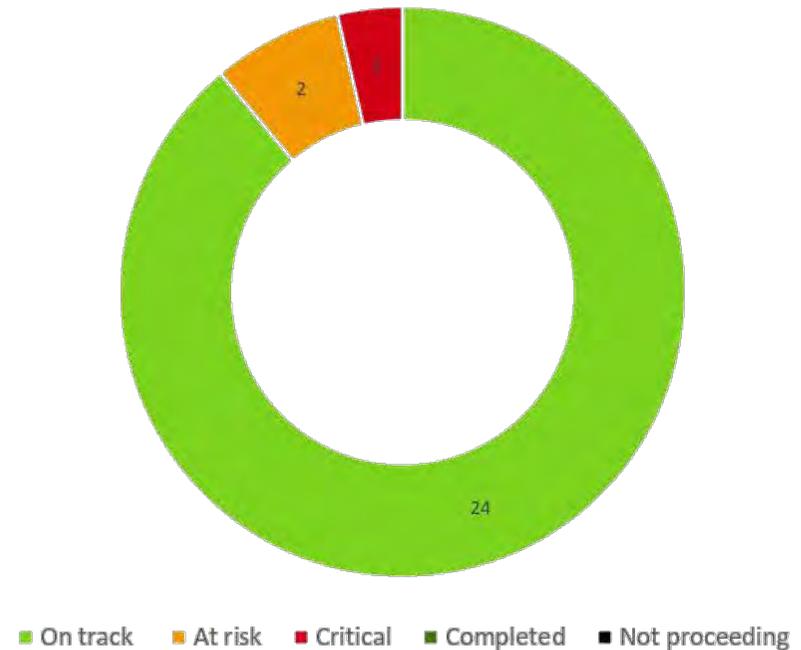
- ✓ Climate emergency response and leadership
- ✓ Green canopy cover to reduce urban heat
- ✓ Diversion of waste from landfill
- ✓ Protection, access and connection to the natural environment

Community Vision 2040 Theme 3
Natural environment and climate action

Outcome Three

How we performed

89% of initiatives completed or on track (24/27)



Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Protect and enhance the natural and coastal environments	CP-3.1.1	Implement Urban Forest Action Plan including tree planting of 20,000 trees and maintenance on Council land	Planting program for Autumn planting is developed to achieve the 20,000 initiative. <ul style="list-style-type: none"> 17,000 trees for parks and reserves 2,000 trees in planned precincts as per Urban Forest Action Plan 2,000 to be incorporated in Capital works projects <p>Residents are able to request a street tree that Council will provide as part of the 'street tree planting program' in the following season (if the site is suitable)</p>	Communities	
	CP-3.1.2	Develop precinct planting plans to identify opportunities for planting in high priority areas	Draft Precinct plans have been reviewed and returned to consultants for completion. Priority street and parks mapping has been provided and will be utilised for the 2021-2022 planting program.	Communities	
	CP-3.1.3	Implement the tree protection local law and planning scheme	Service Level agreement has been prepared. Ongoing response by officers to planning referrals. 86 Local law Tree removal applications have been processed	Communities	
	CP-3.1.4	Support the volunteer indigenous nursery to encourage indigenous planting	Volunteer participation in the nursery has been minimal during recent lockdowns however nursery staff are continuing to work with volunteers to facilitate propagation activities at home and reinstate workplace attendance as soon as possible within restrictions	Infrastructure and Operations	
Lessen the severity of climate change through actions that enable Council and the community to reduce greenhouse gas emissions	CP-3.2.1	Review and update of Coastal Management Plan	The Coastal Policy and Planning Officer has now been recruited and will commence mid-October. A review of the 2016 Plan and development of Terms of Reference for a new Foreshore Advisory Committee has commenced.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-3.2.2	Adopt the Biodiversity Action Plan	Biodiversity Action Plan to go to November Council meeting	Communities	
	CP-3.2.3	Deliver the Native Vegetation offset Program	The program has been challenged by the legislative need to exclude public access from offset sites. Officers have requested a meeting with state government explore options.	Communities	
	CP-3.2.4	Update management plans for natural reserves	Work on this initiative to commence in November after adoption of the Biodiversity Action Plan	Communities	
	CP-3.2.5	Maintain natural and coastal reserves	Five yearly update for weed density mapping has been completed an incorporated into a review of priorities and works plans to ensure continual improvement in vegetation quality	Infrastructure and Operations	
	CP-3.3.3	Work with local and regional partners to deliver environmental and climate action projects	Council has committed to working with the Biosphere and South East Councils Climate Change Alliance (SECCCA) on a regional carbon offset project to explore carbon reduction opportunities that will also provide biodiversity benefits. Council's Environmental Sustainability Grants program will open for applications from local community groups and organisations in November 2021.	Infrastructure and Operations	
	CP-3.3.4	Implement energy efficient upgrades to Council assets	Installation of approximately 7,000 LED street lights was completed in August 2021. In the Annual Capital Works Program, lighting efficiency upgrades at Karingal PLACE Neighbourhood Centre and Keast Park Community Pavilion are near completion. A new project to upgrade lights to LEDs at the Frankston Arts Centre and PARC has also commenced. Finally, design options for the Kevin Collopy Pavilion to transition from gas to	Infrastructure and Operations	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			more renewable energy sources has now been finalised.		
	CP-3.3.5	Research ways for council to support the use and uptake of electric vehicles across Frankston City	Council, in collaboration with neighboring Councils in the South East Councils Climate Change Alliance (SECCCA), is developing an Electric Vehicle Charging Roadmap for south east Melbourne. A pilot to trial the introduction of a few public electric vehicle (EV) charging stations in the municipality progressed with the development of a request for proposal for charging providers. An EV charging station was installed at Council offices for a new waste minimisation education vehicle which will be charged through renewable energy.	Infrastructure and Operations	
	CP-3.3.6	Introduce and support programs to enable the community to upgrade their buildings to be more sustainable and climate resilient	Council will be managing applications from local businesses for the recently endorsed Environmental Upgrade Finance program for Frankston City. Promotional material for the Victorian Government funded Small Business Energy Saver Program was developed. Research and consultation was undertaken for the development of home energy efficiency kits for residents to loan through Council's libraries.	Infrastructure and Operations	
Increase urban forest and canopy coverage to create a greener and cooler city	CP-3.3.1	Develop Climate Change Strategy and Action Plan	The Climate Change Strategy Project Officer has been recruited. Background information is being reviewed. Development of the request for quote and engagement plan has commenced.	Communities	
	CP-3.3.2	Ensure Environmentally Sustainable Design (ESD) principles are achieved for new	An ESD officer has commenced with the Urban Design team and is now working across	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
		developments, buildings, public realm and places	relevant areas to ensure ESD principles are integrated and achieved.		
Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal	CP-3.4.1	Progress collaborative procurement for an advanced waste processing solution for household rubbish for the South East Melbourne region to deliver a vital alternative to landfill	Alternative Waste Processing detailed solution progressing and commercial agreements established with participating councils.	Chief Financial Office	
	CP-3.4.2	Deliver a standardised waste and recycling system to all households to maximise diversion of waste from landfill	Funding agreement signed with Victorian Government to commence transition path to standardised waste and recycling system.	Chief Financial Office	
	CP-3.4.3	Implement the Waste Circularity Master Plan	Implementation will commence in February 2022 after the Waste Circularity Plan is approved by Council.	Chief Financial Office	
	CP-3.4.4	Increase uptake of the Kerbside Food Waste Collection Service, including expansion to multi-unit developments	Uptake of food waste Collection service increased to above 20% of residents after leaflet promoting the service was included with residential rates notices.	Chief Financial Office	
	CP-3.4.5	Implement the Kerbside Reform Transition Plan	Kerbside Reform Transition Plan currently being finalised and will be implemented from February 2022 after Council approval.	Chief Financial Office	
	CP-3.4.6	Introduce waste minimisation initiatives	Waste education officer commenced in late September and planning of initiatives has commenced.	Chief Financial Office	
Increase opportunities to experience native flora and fauna	CP-3.5.1	Support Frankston Environmental Friends Network	Monthly meetings prepared and attended by Council Officers	Communities	
	CP-3.5.2	Develop and grow programs that enable residents to enjoy flora and fauna	Two online workshops held. Naturalist Online (21st July) and Living with Wildlife (23rd September) Nine adjoining local Councils, including Frankston City took part in Bio-Blitz competition to celebrate Biodiversity Month during September. Results: 2,521 observations from 110 observers with 738 species recorded. Most observed species were: Love creeper /	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			Nodding Greenhood / Twining Fringe Lily / Waxlip orchid / Wedding Bush. Gardens for Wildlife Booklet made available on the website for residents.		
	CP-3.5.3	Ensure reserves are accessible while still protected	Staff have been endeavouring to find a balance during COVID-19 lockdown of discouraging destructive activities such as bike jumps within conservation areas, whilst temporarily allowing greater flexibility within open space parks.	Infrastructure and Operations	
	CP-3.5.4	Deliver community tree planting programs and education	National Tree Day in July 2021 was cancelled for public attendance due to COVID-19 restrictions, however all 2000 trees were planted in the NTD site by the bushland management team	Infrastructure and Operations	
Improve the management of water including flooding risk, water quality of creeks and waterways and the efficient use of water	CP-3.6.1	Advocate to State Government and negotiate improvements to Kananook Creek Management Plan	A meeting of the Kananook Creek Governance Group was held on Wednesday 18 August 2021 which discussed review of the Kananook Creek Corridor Management Plan to inform key projects for Kananook Creek.	Infrastructure and Operations	
	CP-3.6.2	Progress Council's recycled water projects in partnership with key stakeholders	Three recycled water projects, being Monterey scheme, Frankston scheme and Tyabb-Somerville scheme are being supported. Council officers are liaising with South East Water officers to develop business cases for the Monterey scheme, being the higher priority, and Frankston scheme recycled water projects within Frankston.	Infrastructure and Operations	



4 Well planned and liveable city

Priorities

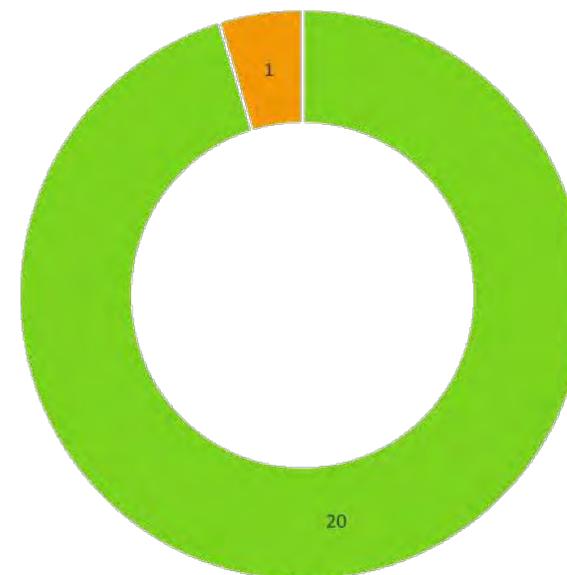
- ✓ Urban design renewal of public places and spaces
- ✓ Connected, accessible, smart and safe travel options
- ✓ Frankston City's identity as a liveable city

Community Vision 2040 Theme 4
Connected places and spaces

Outcome Four

How we performed

95% of initiatives completed or on track (20/21)



■ On track ■ At risk ■ Critical ■ Completed ■ Not proceeding

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Integrate land use planning and revitalise and protect the identity and character of the City	CP-4.1.1	Implement Frankston City Centre Revitalisation Action Plan	A draft Revitalisation Action Plan is in development and consultation with key stakeholders complete. Broader community consultation will commence in late 2021. Revitalisation projects funded through the Frankston Revitalisation Board are underway and progressing including Nepean Highway Outdoor Dining and Revitalisation, Stiebel Lane Revitalisation, Frankston Pier Lighting, Fletcher Road Creative Gateway, Monash Greenlink Improvements.	Communities	
	CP-4.1.2	Develop an integrated Housing strategy, Neighbourhood Character study and design guidelines	Project brief prepared. Procurement process commenced to appoint consultants.	Communities	
	CP-4.1.3	Finalise and implement Frankston Metropolitan Activity Centre (FMAC) Structure Plan	Background report completed and an Emerging Ideas Paper will be developed early 2022 once appointment of consultant finalized (October).	Communities	
	CP-4.1.4	Review Kerbside Trading Guidelines	Additional resourcing is being negotiated from Mid Year budget review to complete the project.	Communities	
	CP-4.1.5	Review and update the streetscape palette	Review of the palette is well underway in collaboration with stakeholder departments.	Communities	
	CP-4.1.6	Revise Municipal Planning Strategy	Project will be integrated into the strategic projects development work - this will assist in reviewing the planning scheme local policy section (MPS). Planning Frankstons Future projects to be launched early 2022.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths	CP-4.2.1	Develop an Integrated Transport Strategy to improve transport choices and make walking, cycling and public transport easy, safe and accessible	An Integrated Transport Strategy is to be prepared which will include suggestions and feedback from the community. A project plan is being finalised and consultant engaged to develop this strategy. A Bicycle Plan will be developed in parallel to inform actions that enhance cycling.	Infrastructure and Operations	
	CP-4.2.2	Review Council's Bicycle Strategy and develop a Cycle Improvement Plan to encourage and facilitate transport choice	Review of the Bicycle Plan will be developed in parallel with development of an Integrated Transport Strategy. A project plan is being finalised and consultant engaged to develop this strategy to inform actions that enhance cycling.	Infrastructure and Operations	
	CP-4.2.3	Advocate to State Government for improvements to bus and rail public transport services	An Integrated Transport Strategy is to be prepared which will include suggestions and feedback from the community. This feedback will inform the key public transport advocacy issues.	Infrastructure and Operations	
	CP-4.2.4	Develop open space walking and cycling connections	Work is underway to deliver on key open space connections including a link between Witternberg Reserve and Peninsula link trail and a missing connection at South Gateway Reserve, Langwarrin.	Communities	
Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate	CP-4.3.1	Review future needs for open space, play and recreation facilities	Council will adopt the Frankston Play Strategy and Local Park Action Plan at its October meeting. The Draft Monterey Reserve Master Plan has commenced and stage One community engagement is underway. The Draft George Pentland Master Plan has commenced with community engagement planned for late 2021.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-4.3.2	Deliver annual capital works program including key major projects: Jubilee Park and activation of Yacht Club Restaurant	The annual capital works program is tracking well. 8 projects of 236 are complete with 36% of the total program budget committed with contractors. Major projects are progressing as scheduled with Jubilee Park Stadium in the procurement phase and the Frankston Yacht Club Restaurant in the design phase.	Infrastructure and Operations	
	CP-4.3.3	Develop the Public Toilet Action Plan	Action Plan scoping and review has commenced with relevant stakeholders.	Communities	
	CP-4.3.4	Develop the Baxter Park Master Plan	Master Plan scoping has commenced to ensure a process that involves relevant research, collection of information on uses and activities and investigation of constraints to activities within the space. The process will be based on extensive community consultation including the Bunurong Land Council. It will analyse existing conditions and how to best manage and improve the space. It will also explore important connections with surrounding residents and parklands.	Communities	
	CP-4.3.5	Review maintenance and asset renewal programs to enhance safety and presentation of the City	Councils cleansing team have undergone a review of programs and council service standards relating to the CAA and foreshore boardwalks. The new program has enhanced cleanliness and the presentation of the area to really beautify Frankston City Council. This has been demonstrated by positive community feedback.	Infrastructure and Operations	
Innovate with smart technology and initiatives to increase the liveability of the city	CP-4.4.1	Capture real time data to gather insights into liveability	Council has implemented a number of initiatives in this space already year to date and will continue to add to them throughout the financial year 2021-2022. People	Business Innovation and Culture	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			movement counters have been placed within the City Center to understand people movement and accessibility of walkways.		
	CP-4.4.2	Investigate parking technology and way finding to make it easier for people to make smart parking choices	A business case has been finalised for a trial of smart parking technology in an area within FMAC. Additionally a way finding project, looking at Young Street, Wells Street and the Foreshore as options, is currently seeking quotations.	Infrastructure and Operations	
	CP-4.4.3	Complete an electric charging station feasibility study	Council has partnered with five neighboring Council's and SECCCA to conduct an electric vehicle charging station feasibility study for the region.	Business Innovation and Culture	
	CP-4.4.4	Develop a transport plan for the City Centre as part of the development of the Frankston Metropolitan Structure Plan	An Integrated Transport Strategy is to be prepared which will include suggestions and feedback from the community. A project plan is being finalised and consultant engaged to develop this strategy.	Infrastructure and Operations	
	CP-4.4.5	Develop a Municipal Integrated Transport Plan which addresses emerging technologies in transport planning.	An Integrated Transport Strategy is to be prepared which will include suggestions and feedback from the community. A project plan is being finalised and consultant engaged to develop this strategy which will include emerging technologies.	Infrastructure and Operations	
	CP-4.4.6	Smart Cities data collection, reporting and insights	Council is currently collecting a host of data sets for reporting and insights relating to Smart City activities. We will continue to add to these sets over the course of the reporting period. Currently data is being collected on economic performance of the City, people movements, cycling, WiFi usage and waste management services.	Business Innovation and Culture	



Thriving economy

Priorities

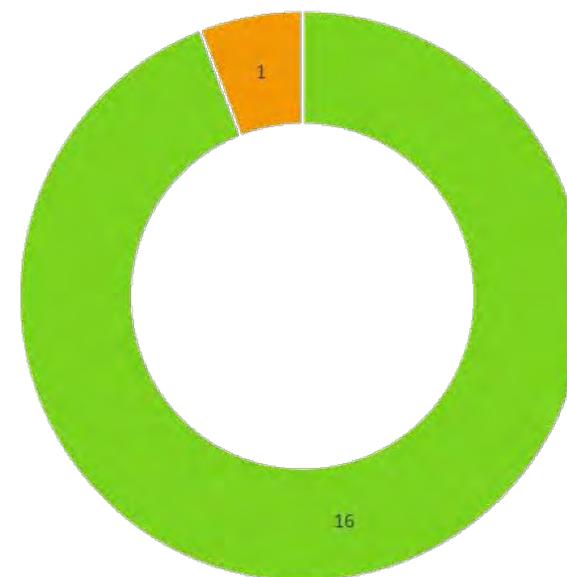
- ✓ Business and industry investment attraction
- ✓ Activity centre precincts
- ✓ Local employment, education and training opportunities for all people

Community Vision 2040 Theme 5
Industry, employment and education

Outcome Five

How we performed

94% of initiatives completed or on track (16/17)



■ On track ■ At risk ■ Critical ■ Completed ■ Not proceeding

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Activate vacant commercial spaces and underutilised Council assets	CP-5.1.1	Develop and implement the Place Activation Plan	Draft Revitalization Action Plan nearing completion. On track for early 2022 consultation	Communities	
	CP-5.1.2	Deliver the COVID economic recovery package including activation of precincts	Council continues to assist small business owners with information and tools on how they can plan, prepare and adapt to COVID-19 lockdown restrictions. Further Extended Outdoor Dining activation's are currently being delivered across the municipality, with all other package programs due to commence shortly.	Communities	
Remove complexity and provide planning certainty to attract economic investment	CP-5.2.1	Expand Council's Business Investment Attraction Program	Officers are currently designing a range of investment attraction campaigns to launch in early 2022, in line with the easing of COVID-19 restrictions and returning business and consumer sentiment.	Communities	
	CP-5.2.2	Promote Invest Frankston and precinct opportunities	Officers are currently designing and developing a range of campaigns due to launch in early 2022 to coincide with the easing of COVID-19 restrictions and improved business and investor sentiment.	Communities	
	CP-5.2.3	Complete the Statutory Planning Business Improvement Program to streamline online planning permits applications	The Business Improvement Program to date has delivered online lodgment of planning permit applications, Service Level Agreements and procedures with internal referral providers, and new internal workflows and reporting dashboards.	Communities	
Strengthen Frankston City as a destination for events and creative arts industries	CP-5.3.1	Expand and deliver a reputation for engaging major and seasonal events	Events tourism strategy is under development with a Councillor briefing booked for November. Review of Council events to be undertaken in the second quarter.	Communities	
	CP-5.3.2	Research and develop opportunities for a vibrant night time economy	Council has recently endorsed the Invest Frankston After Dark Activation Grants, to be launched in 2022-2023.	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-5.3.3	Engage local and international creatives to enhance Frankston as an arts hub	Artist grants have been advertised and recipients announced. Planning is well under way for the inaugural South Side Festival in May 2022.	Communities	
Elevate Frankston City's identity as an innovation hub and business-friendly city	CP-5.4.1	Adopt and implement the Sustainable Economy and Skilled Community Strategies	Councillors were briefed on the development of the new Sustainable Economy Strategy on the 25 June 2021. Initial external stakeholder consultation has been completed and informed emerging priorities. The draft strategy will be presented to Councillors in quarter two.	Communities	
	CP-5.4.2	Develop and Implement the Frankston Industrial Strategy	Request for quote developed and submitted to consultants for quote.	Communities	
	CP-5.4.3	Further develop the feasibility for a Business Innovation Centre in the city centre	PWC have completed Feasibility Report for Business Innovation Centre at Keys St site. Report needs to be briefed to Councillors early in 2022 alongside discussions on the development of the FMAC structure plan.	Communities	
	CP-5.4.4	Deliver the Strategic Partnerships and Advocacy Framework	A draft Strategic Partnering and Advocacy Framework has been prepared and is currently being consulted on through the Frankston City Stakeholder Group which was established in October 2021.	Business Innovation and Culture	
	CP-5.4.5	Re-establish a Frankston Business and Industry Council and pursue partnership and innovation opportunities	Lead of business chamber recruited and planning has progressed	Business Innovation and Culture	
Leverage the emerging connection between Frankston City's café and dining culture through the revitalisation of public spaces	CP-5.5.1	Improve the urban design, pedestrian appeal and activation of the Nepean Highway	Project scoping and brief development has commenced	Communities	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
	CP-5.5.2	Explore support for permanency of outdoor dining initiatives	Council recently endorsed the expansion of Outdoor Dining activations until 30 June 2022. This expiry coincides with the development with revised Kerbside Trading Guidelines, which will inform the permanency and operational management of these activations in the future.	Communities	
	CP-5.5.3	Embed place-making and activation programs in key precincts	Extended Outdoor Dining activation's are currently being delivered across the municipality, including along Nepean Highway, Carrum Downs and Playne Street. The Do It Outdoors 2.0 place activation program will also launch in late 2021, in line with COVID-19 restrictions.	Communities	
	CP-5.5.4	Program improvements to precinct streetscapes	Expanded outdoor dining at key strategic locations (Nepean Hwy and Playne St) is well underway and on track. Steibel Lane Revitalisation concept development is progressing on track. Excelsior Shops, Frankston North has recently been completed and planning is underway for improvement to Railway Parade Shops, Seaford and Fairway Street Shops, Frankston.	Communities	



Progressive and engaged city

Priorities

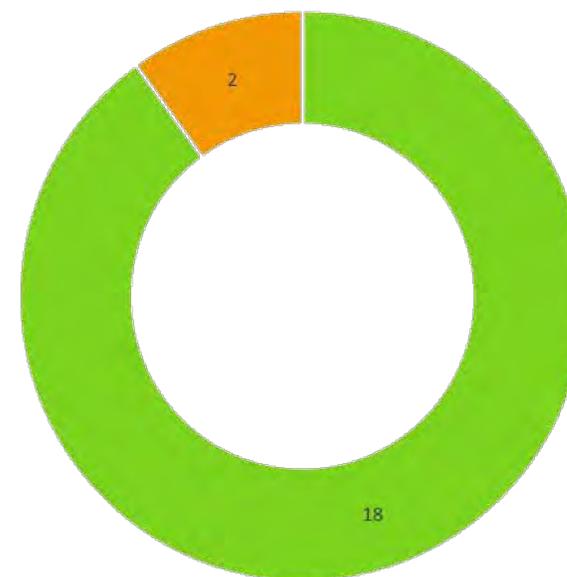
- ✓ Engagement with our community in communication and decision making
- ✓ Future ready service delivery through changes to culture, capability, connectivity and customer experience
- ✓ Sound governance to build trust in the integrity and transparency of Council

Community Vision 2040 Theme 6
Advocacy, governance and innovation

Outcome Six

How we performed

90% of initiatives completed or on track (18/20)



■ On track ■ At risk ■ Critical ■ Completed ■ Not proceeding

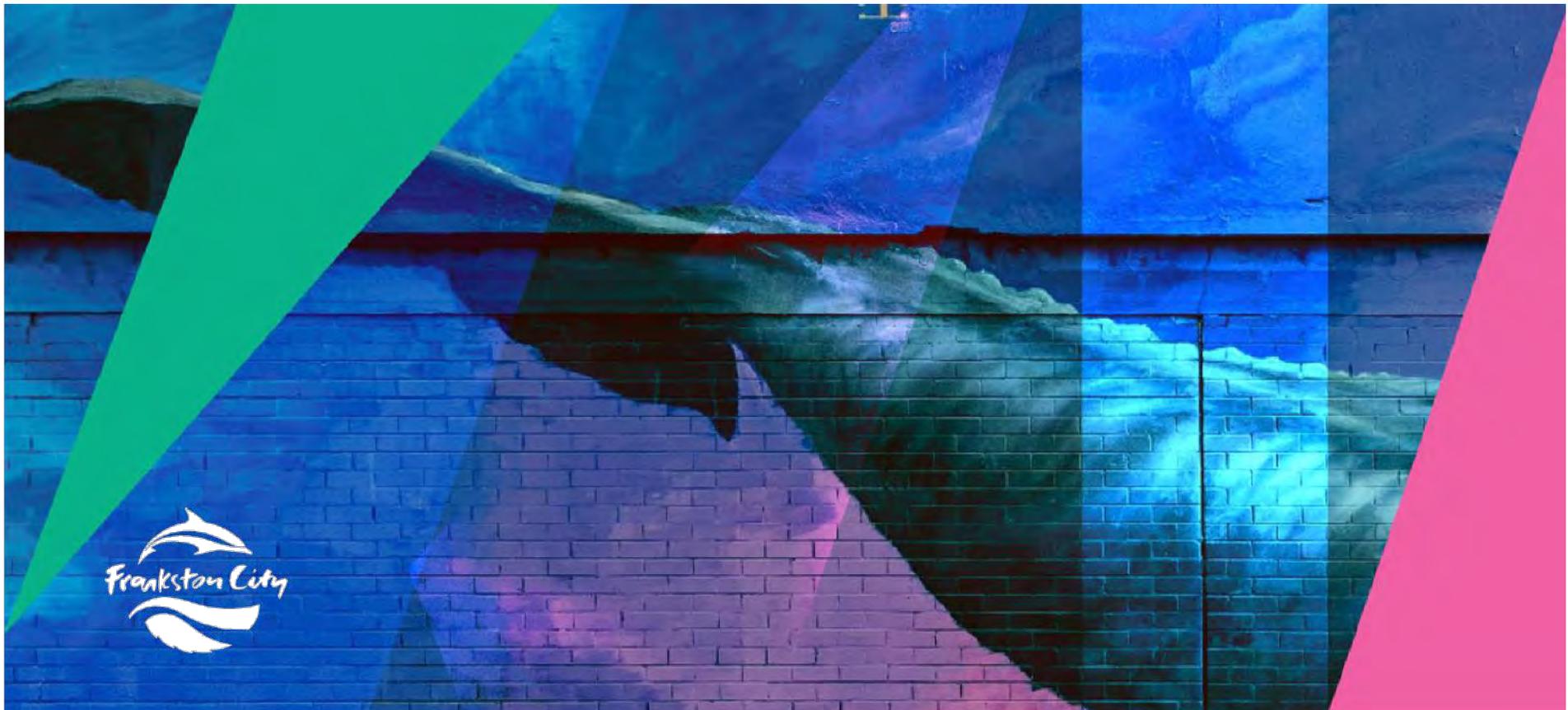
Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services	CP-6.1.1	Regularly review and update long-term financial and infrastructure planning to guide our budget decisions to ensure they are responsible and sustainable	After extensive deliberative engagement, Council endorsed public exhibition of the draft 2021-2031 Financial Plan at its meeting on the August 2021. Consultation closed on September 2021 with feedback from two community members or groups.	Chief Financial Office	
	CP-6.1.2	Seek alternative revenue sources	Council's ability to seek alternate revenue sources has been constrained by the impacts of the government restrictions from the ongoing COVID-19 pandemic. Once restrictions lift Council will resume action.	Chief Financial Office	
	CP-6.1.3	Implement the Property Strategy and Plan to ensure property is managed for the broader community in a responsible way	Actions for the implementation of the Property Strategy and Plan have been identified. Work has been completed on the standardisation of processes and supporting documentation for a number of functions, including Lease Assignment, Land Owners / Marine and Coastal Consent, and Valuation Requests.	Chief Financial Office	
	CP-6.1.4	Review and adopt Procurement Policy; monitor, manage and refine processes to support collaboration, innovation, efficiency and agility	Council's draft Procurement Policy 2021 - 2025 was presented to Council at its meeting on August 2021. Community consultation concluded in September 2021. The draft policy includes the incorporation of Community Benefit procurement principles and objectives to achieve social, economic and environmental outcomes. Alignment of procedures against the policy has progressed. Contract templates have been standardised, and quarterly compliance reporting by department has commenced.	Chief Financial Office	
	CP-6.1.5	Oversee the reporting and governance of Council's subsidiary Peninsula Leisure Propriety Limited to ensure recovery and future growth	The appointment of Council's Chief Financial Officer to the Peninsula Leisure Board has enabled direct oversight of the operations of	Chief Financial Office	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			the subsidiary. Navigating the financial impacts of the government restrictions due to the COVID-19 pandemic has been challenging however the Board have briefed Councillors, the Executive Management team and the Audit and Risk Committee in a timely manner.		
Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs	CP-6.2.1	Enhance integrated planning and strategy alignment across the organisation	An Integrated Planning and Reporting Control Group had been established to oversee a number of plan developments and integrated planning priority projects. Work on a number of projects has commenced; Service Planning, Reporting Audit, Directorate Plans, Strategic Document Hierarchy and schedule of key dates. This quarter the control group has endorsed the Integrated Planning and Reporting Framework for Council.	Chief Financial Office	
	CP-6.2.2	Review Council's assets to ensure they meet community needs	Council's works plan for development and renewal of its assets is detailed in the draft 2021-2031 Long Term Infrastructure Plan (LTIP). Additionally, planning has begun on the 2022-2032 LTIP and the development of the 2022-2023 Capital Works Program, which will be a key component of the 2022-2023 Annual Budget.	Infrastructure and Operations	
	CP-6.2.3	Develop and implement Enterprise, Risk, Opportunity Management Framework	The Enterprise Risk and Opportunity Management Framework has been reviewed, and work progresses on updating the Framework. The draft Risk Management Policy	Chief Financial Office	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			has been finalised. Council's Strategic Risk review has been completed by the Executive Management Team, and was presented, along with the Strategic Risk Matrix, to Councillors at a briefing in August, and tabled with the Audit and Risk Committee in September.		
	CP-6.2.4	Develop and implement Governance and Integrity Framework to enable open, transparent and accountable decision-making	Initial discussion has commenced to inform the development of a Governance and Integrity Framework.	Chief Financial Office	
Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders	CP-6.3.1	Develop and implement an Advocacy and Strategic Partnering Framework	A draft Strategic Partnering and Advocacy Framework has been prepared and is currently being consulted on through the Frankston City Stakeholder Group which was established in October 2021.	Business Innovation and Culture	
	CP-6.3.2	Develop and deliver annual advocacy campaign plan	Council endorsed 19 priority advocacy initiatives at the June 2021 Council Meeting. Officers are currently preparing a flagship advocacy priority project list for the 2022 federal and state elections.	Business Innovation and Culture	
	CP-6.3.3	Build the profile of advocacy priorities through implementation of a communication and engagement plan	Council has participated in numerous meetings with Members of Parliament, Ministers and Shadow Ministers on Council's advocacy priorities, including the Frankston City Parliamentarians Meeting held every second month. A detailed Advocacy Campaign Plan has been developed highlighting a range of public relations, advocacy and engagement tactics that will be utilised in the coming year.	Business Innovation and Culture	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interactional experiences	CP-6.4.1	Transformation of our digital platforms, ensuring that they are fully accessible for people of all abilities and cultures	Council has successfully migrated to a new accessible web platform ensuring its usability and accessibility meets Australian standards. Council is continuing to enhance its web platform with additional digital services being added.	Business Innovation and Culture	
	CP-6.4.2	Implement the Customer Experience Strategy	Customer Experience Strategy process has begun with the appointment of an Expert Service Delivery provider. Scope for the strategy and has been completed and resources confirmed.	Business Innovation and Culture	
	CP-6.4.3	Implement the Community Engagement Framework	The Framework has been launched - it provides a new consistent and coordinated approach to engagement. There is now a Community Engagement Model and Process for staff, including templates, Toolkit and Staff Engagement HQ portal. The community engagement platform Engage Frankston! website was launched in July 2021 and online engagement for major projects has commenced.	Business Innovation and Culture	
Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community	CP-6.5.1	Monitor and report on Council's operations, spending and work across Frankston City in a way that is meaningful and simple to understand	Council adopted the audited 2020-2021 consolidated financial accounts at its meeting on the September 2021.	Chief Financial Office	
	CP-6.5.2	Implement a transparency hub	Planning has commenced to scope the development of a transparency hub to provide improved access to relevant financial information by the Community.	Chief Financial Office	
	CP-6.5.3	Proactively increase access to Council's open data to maximise new opportunities for release of records	Council is developing a policy and framework in relation to open data to maximize the	Business Innovation and Culture	

Four-year Initiatives	Code	What will we do in 2021-2022	Progress Comments	Directorate	Status
			opportunities for release of records. Internal consultation is currently underway.		
	CP-6.5.4	Progress the data protection and security plan	In line with the process to establish and build IT Governance, the plans to develop Data Governance Policies are also underway.	Business Innovation and Culture	
	CP-6.5.5	Enhance public transparency, in line with Council's Public Transparency Policy, to maximise council decision making	Actions identified, including a review of the policy to ensure consistency with the Freedom Of Information (FOI) Part II Statement and Local Government Act 2020 and updating information that is publicly available.	Chief Financial Office	



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Financial Performance Report

Quarter One | July to September 2021





Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



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Frankston City Council's Vision for the 2021-2025 Council Plan and Budget

**Frankston City.
Our liveable,
innovative and
proud city.**





Quarterly financial performance summary

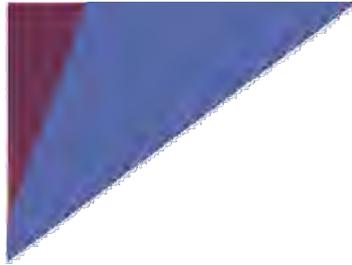
The following quarterly financial report provides a summary and analysis of Council's financial performance for the three (3) months to September 2021. The report is designed to ensure consistency with the 2021-2022 adopted budget, compliance with statutory requirements and to measure Council's overall financial performance.

Summary of Financial Results

Description	2021-2022	Full Year	(Fav)/Unfav Variance
	Forecast	2021-2022	
	\$'000	Budget	\$'000
<i>Operating</i>			
Revenue	174,837	178,443	3,606
Expenditure	178,952	179,946	(994)
Gain/(Loss) on disposal of assets	574	574	-
Underlying operational result	(3,541)	(929)	2,612
<i>Capital</i>			
Revenue	20,020	20,221	201
Operational surplus/(deficit)	16,479	19,292	2,813

The impact of COVID-19 has had a significant impact on Council's financial result for the first quarter and forecast for the financial year. The Operational surplus for the financial year is forecast to have an unfavourable variance of \$2.813M compared to the adopted budget.

The forecast for the Underlying operating result also reflects an unfavourable variance. Council's forecast full year underlying operating position is indicating a deficit of \$3.541M, this is a \$2.612M unfavourable variance compared to the adopted 2021-2022 budget position of \$0.929M deficit. The Executive Management Team (EMT) have identified significant savings to reduce the COVID-19 financial impact on underlying operational result. It is expected to return to surplus in future years.



The forecast full year underlying operating position of the consolidated entity is indicating a deficit of \$6.261M, this is a \$5.064M unfavourable variance compared to the adopted 2021-2022 budget position of \$1.197M deficit. The factors attributed to Frankston City Council's portion of this result are listed under Section 3 of this report.

The significant factors from Peninsula Leisure Pty Ltd which contribute to this variance are a \$6.073M unfavourable variance in user fees and charges. The decrease in user fees and charges relates to the impact of COVID-19 on the expected decrease in patronage.

See Appendix F for the detailed consolidated income statement.

The Executive Management Team (EMT) have endeavoured to minimise the impacts that COVID-19 has had on Council and its services to ensure they are delivered in line with community expectations. The key actions taken include savings from labour vacancies, delayed recruitment, reduction in discretionary spend, delayed program spend and strongly advocating for additional government funding. This will continue for the remainder of the year in an attempt to deliver services to the community's expectations whilst doing so at a reduced cost to ratepayers.

We believe it's important that the community are aware of the financial impacts of the pandemic and the challenges ahead. The financial impacts since the beginning of the pandemic in March 2020 and forecast for the remainder of the 2021-22 year show total savings/funding of \$21.88M providing an offset for the COVID-19 net financial loss of \$12.75M which also enabled the funding of the \$9.128M Relief and Recovery Package.

A summary of the key financial data is as follows:

	Full Year			
	Forecast	Adopted Budget	Variance	Variance %
	\$'000s	\$'000s	\$'000s	%
Underlying operating result (1)	(3,541)	(929)	(2,612)	(281.16%)
Accumulated Cash Position	500	500	-	-
Cash and investments	68,839	74,950	(6,111)	(8.15%)
Capital works expenditure	68,400	64,885	(3,515)	(5.42%)

() Denotes negative result

(1) The underlying operating result is one of Council's key indicators of financial performance as it measures Council's day to day operating activities. It excludes one-off items such as capital grants and contributions as well as non-monetary assets.

The underlying operating result is of most concern as Council's long term financial viability depends on its ability to make an operating surplus on a day to day basis in order to fund the replacement of assets and to fund new projects. In the longer term this result must be brought to a balanced or surplus result.

A detailed analysis of the September quarterly results is provided in the following report.



Financial Performance Scorecard – September 2021

KEY INDICATOR	Year to Date	Full Year Full Year		Note
	Actual vs Budget	Forecast vs Budget	Forecast \$'000	

Operating performance

Operating revenue			174,837 *	1
Underlying operating result			(3,541) *	
Operating result for the year			16,479 *	
Operating expenditure			178,952	

Capital Performance

External funding sources			19,244 *	2
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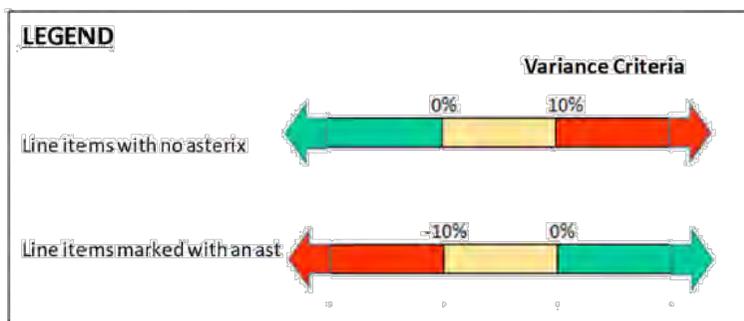
Performance Indicators

Investment			68,839 *
Working capital ratio			2.63 *
Rates collection			97%
Loan borrowings			33,919

Notes

1 Forecast operating result is an unfavourable variance compared to budget due to the impacts of COVID-19. Further detail regarding this variance is contained on pages 9 & 10 of this report.

2 Year to date external funding sources for capital is showing an unfavourable variance compared to budget due to the timing of the receipt of funding. The expectation is to still receive the majority of the budgeted funding.



Income Statement

The September 2021 financial performance position highlights some key outcomes that are covered in the points below.

Description	Year to Date			Full Year		
	Sept-21	Sept-21	(Fav)/Unfav	2021-2022	2021-2022	(Fav)/Unfav
	Actual	Budget	Variance	Forecast	Budget	Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Operating</i>						
Revenue	40,929	41,894	965	174,838	178,443	3,605
Expenditure	42,077	44,059	(1,982)	178,953	179,946	(993)
Gain/(Loss) on disposal of assets	177	143	(34)	574	574	-
Underlying operational result	(971)	(2,022)	(1,051)	(3,541)	(929)	2,612
<i>Capital</i>						
Revenue	1,428	2,380	952	20,020	20,221	201
Operational surplus/(deficit)	457	358	(99)	16,479	19,292	2,813

Underlying operating result: The underlying operating result is directly attributable to operations and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most concern as this is the key indicator of financial performance.

Council's forecast full year underlying operating position is indicating a deficit of \$3.541M, this is a \$2.612M unfavourable variance compared to the adopted 2021-2022 budget position of \$0.929M deficit. The significant factors which contribute to this variance are:

Grants – operating – \$0.349M favourable variance. The increase in government funding relates to the following areas:

- a. \$0.319M increase in grant funding forecast to be received for Family Health Support Services due to additional funding for community recovery from COVID-19 impacts and one-off project funding.

User fees and charges– \$3.401M unfavourable variance. The decrease in user fees and charges relates to the following areas:

- a. \$2.350M reduction in user fees and charges income expected for the Frankston Arts Centre due to the closure of the facility as a result of COVID-19 restrictions imposed.
- b. \$0.831M reduction in User fees and charges income expected to be received for charged car parking due to restrictions in place as a result of COVID-19.
- c. \$0.145M reduction in User fees and charges income expected to be received at the Centenary Park Golf Course due to closures in the first quarter as a result of COVID-19 restrictions.

d. \$0.108M reduction in User fees and charges income expected to be received in Community Strengthening due to closure of community facilities and associated room hire as a result of COVID-19 restrictions.

Other income - \$0.859M favourable variance. The increase in Other income is mainly due to:

a. \$0.839M increase due to the receipt of income associated with an insurance claim relating to previous damage at Peninsula Aquatic Recreation Centre and court decision regarding fraudulent activity.

Materials and services - \$0.696M favourable variance. The decrease in materials and services is mainly due to:

a. \$0.541M decreased expenditure at the Frankston Arts Centre due to closure of the facility during the first quarter.

b. \$0.150M decreased expenditure in Sustainable Assets due to reductions in plant operating costs as utilisation has decreased with officers working from home and not utilising vehicles as frequently.

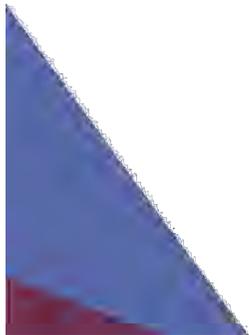
Employee Costs - \$0.193M favourable variance. The decrease in Employee costs is mainly due to:

a. \$0.388M decreased expenditure in Operations due to savings associated with vacant positions, delays in recruitment and abolishing positions no longer required.

b. \$0.285M decreased expenditure at the Frankston Arts Centre due to closure of the facility during the first quarter.

c. Offset by \$0.269 additional expenditure in Family Health Support Services which relates to additional grant funding that was received to assist in community recovery and other one-off projects.

Operating Result: The operating result allows the impact of non-operating or once off items on the net surplus or deficit for the year to be measured. Council's operational performance for the forecast full year position indicates a surplus of \$16.479M, this is a \$2.813M unfavourable variance compared to the adopted 2021-2022 budget position of \$19.292M surplus. This unfavourable variance is due to the reasons as described above plus a decrease of \$0.201M expected to be received for capital grants.



Capital Works Statement

Capital Works Statement

For the quarter ending 30 September 2021

	Year to Date			Full Year		
	Actual \$'000	Budget \$'000	Variance \$'000	Forecast \$'000	Budget \$'000	Variance \$'000
Total property	1,763	2,102	(339)	22,973	20,266	2,707
Total plant and equipment	768	1,454	(686)	10,411	10,089	322
Total infrastructure	2,277	2,920	(643)	35,016	34,530	486
Total capital works expenditure	4,808	6,476	(1,668)	68,400	64,885	3,515
Represented by:						
Asset renewal expenditure	2,325	2,860	(535)	25,699	23,761	1,938
New asset expenditure	1,306	1,818	(512)	20,627	19,359	1,268
Asset upgrade expenditure	885	1,312	(427)	17,131	16,989	142
Asset expansion expenditure	292	486	(194)	4,943	4,776	167
	4,808	6,476	(1,668)	68,400	64,885	3,515
Funding:						
External						
Government grants	915	1,810	895	18,020	18,221	201
Contributions	120	120	-	200	200	-
Proceeds from sale of assets	228	102	(126)	1,024	1,024	-
Total external funding	1,263	2,032	769	19,244	19,445	201
Internal						
Reserve funds	-	345	345	12,806	11,532	(1,274)
Loan borrowings	-	300	300	2,743	4,350	1,607
Rates funding	3,545	3,799	254	33,607	29,558	(4,049)
Total internal funding	3,545	4,444	899	49,156	45,440	(3,716)
Total funding	4,808	6,476	1,668	68,400	64,885	(3,515)

After three months of the year to date expenditure is \$4.808M against a year to date adopted budget of \$6.474M. The Capital Works Program is tracking well with under expenditure due to minor delays of larger projects.

The delivery of the 2021-2022 Capital Works Program is on track, with an end of year forecast expenditure of \$68.400M, which includes \$5.400M of carry forward projects from 2020-2021.

Balance Sheet

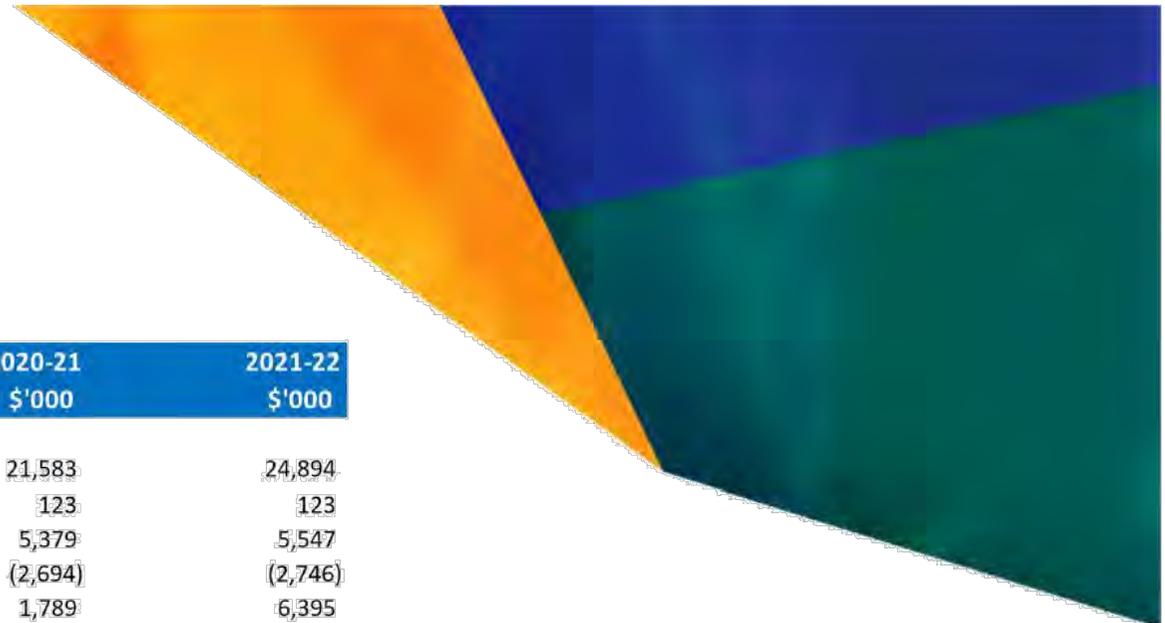
The balance sheet as at 30 September 2021 indicates a continued satisfactory result. Council's net assets are valued at \$1.786B at the end of September 2021, and are forecast to be \$1.785B at the end of June 2021.

A comparison of total current assets of \$131.334M with total current liabilities of \$32.710M (working capital ratio YTD of 4.02 to 1) depicts a satisfactory financial position.

Schedule of other reserves for September 2021

	Opening Balance 01/07/2021 \$'000	Transfer to reserve \$'000	Transfer from reserve \$'000	Closing balance 30/09/2021 \$'000
Statutory reserves				
Public resort and recreation	8,265	393	(2)	8,656
Subdivision roadworks	133	-	-	133
Infrastructure assets	74	-	-	74
Car parking	10	-	-	10
Total statutory reserves	8,482	393	(2)	8,873
Discretionary reserves				
Strategic asset reserve	28,953	-	-	28,953
MAV LGFV fund	12,204	-	-	12,204
Unexpended grant reserve	5,798	-	(6)	5,792
PARC asset management sinking fund	11,705	-	-	11,705
Capital projects reserve	4,459	-	-	4,459
Resource efficiency reserve	75	-	-	75
Total discretionary reserves	63,194	-	(6)	63,188
Total other reserves	71,676	393	(8)	72,061

Council has made the funding commitments of \$13.710M for Jubilee Park and \$1.065M for Centenary Park that will be drawn from the strategic asset reserve over the course of the projects.



Trade and other receivables	2020-21 \$'000	2021-22 \$'000
Current receivables		
Ratepayer receivables	21,583	24,894
Special rates & charges	123	123
Infringements	5,379	5,547
Provision for doubtful debts - infringements	(2,694)	(2,746)
Other receivables	1,789	6,395
Provision for doubtful debts - other debtors	(56)	(123)
	26,124	34,090
Non-current receivables		
Special rates & charges	755	604
Total receivables	26,823	34,571

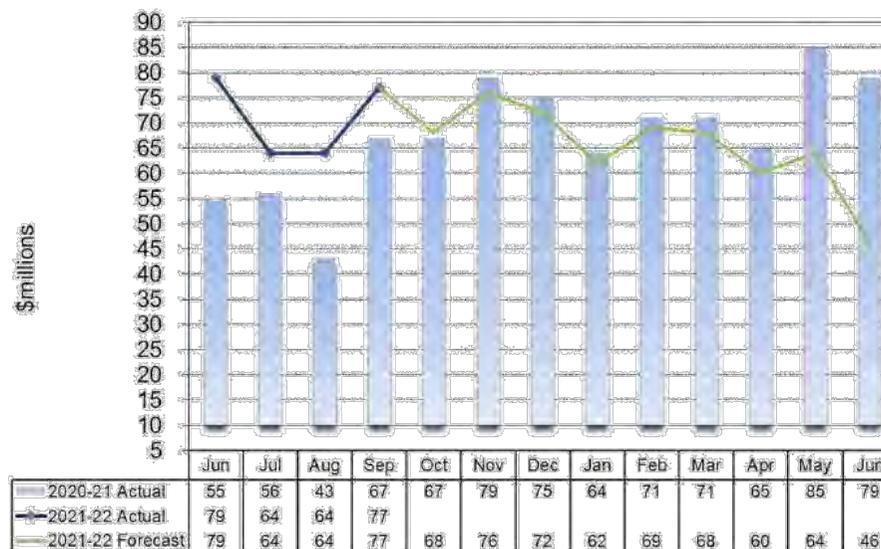
The increase in Ratepayer receivables is due to the impacts of COVID-19 and Council's decision to offer relief for ratepayers in terms of the payments of their rates.

For a full balance sheet please refer to [Attachment C](#).

Cash Flow

Council’s cash flow statement provides information in regards to net cash flow from operating activities, cash flows from investing activities and cash flows from financing activities. These results provide information in regards to cash generated or spent on the different type of activities undertaken by Council.

The net cash flows from operating activities measure cash generated from Council’s ongoing day to day operations. It is imperative that a surplus is generated from cash flows from operations as these funds are used to fund capital works (investing activities) as well as repaying any loans (financing activities). Refer to Attachment D for the cash flow statement.



Loans

Council is within the approved principles of loan funding and has ensured that Council is within prudential limits set by the Victorian Government.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Expense \$'000	Balance 30 June \$'000	Liquidity (CA/CL)	Debt Commit (Debt/Total Rates)	Debt Serv (Serv Costs/ Total Revenue)
2019/20	-	320	1,479	27,748	3.09	21.56%	0.82%
2020/21	50	373	1,452	27,453	2.79	22.28%	0.83%
2021/22	4,450	947	1,533	32,750	2.61	24.24%	0.77%
2022/23	4,257	1,376	1,580	35,631	1.96	25.85%	0.79%
2023/24	5,000	1,717	1,626	38,914	1.65	27.59%	0.81%
2024/25	-	2,134	1,565	36,780	1.11	25.48%	0.78%
Victorian State Government Prudential Ratio Limits - Risk Assessment				High	Below 1.10	Above 80%	Above 10%
				Medium	1.10 - 1.20	60%-80%	5% - 10%
				Low	Above 1.20	Below 60%	Below 5%

The status of Council's loan borrowings as at the 30 September 2021 are listed in the table below:

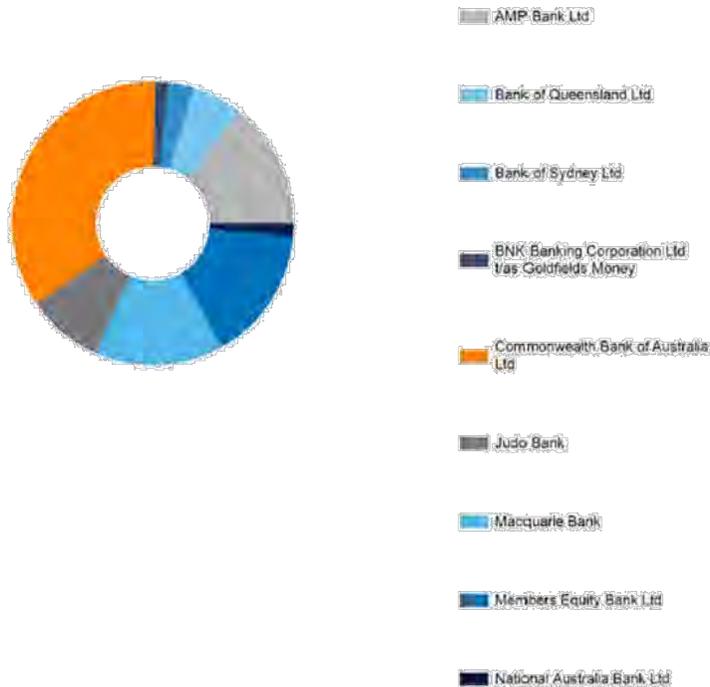
Financial institution	Debt principal @ 30-06-2021 \$'000's	Principal repaid \$'000's	New borrowings \$'000's	Debt principal @ 30-09-2021 \$'000's	Interest Paid \$'000's	Loan repayments due over next 12 months \$'000's
National Australia Bank	11,861	88	-	11,773	207	1,183
National Australia Bank - MAV	15,542	-	-	15,542	167	-
Treasury Corporation Victoria	50	-	-	50	-	-
Total	27,453	88	-	27,365	374	1,183

Investments

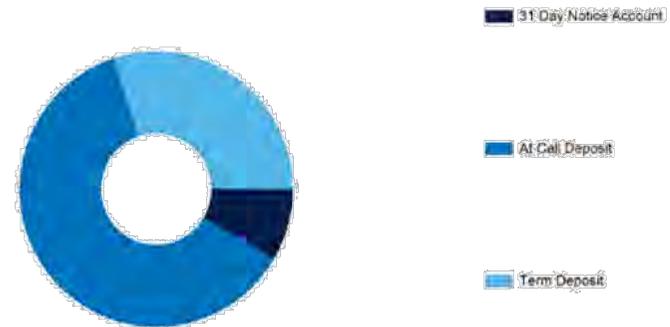
Council is complying with its Investment Policy (adopted by Council on 16 December 2019) that ensures effective and responsible utilisation of Council’s surplus cash funds within the government legislative framework and applicable Federal and State regulations. Council’s investment holdings as at 30 September 2021 were \$107.270M.

Council’s investments as at the 30 September 2021 are listed in the tables below.

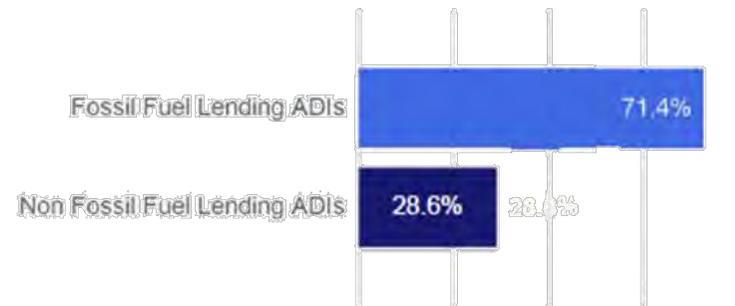
Market Value by Issuer



Market Value by Security Type



Portfolio Fossil Fuel Summary



Performance Statistics for Period Ending 30 September 2021

Trading Book	1 Month	3 Month	12 Month	Since Inception
Frankston City Council				
Portfolio Return (1)	0.03%	0.07%	0.44%	0.75%
Performance Index (2)	0.00%	0.01%	0.04%	0.45%
Excess Performance (3)	0.03%	0.06%	0.40%	0.30%

Notes

- 1 Portfolio performance is the rate of return of the portfolio over the specified period
- 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
- 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Frankston City Council	0.38



Conclusion

The forecast full year net underlying result is anticipated to be a deficit of \$3.541M which compares unfavourably by \$2.612M to the 2021-2022 adopted budgeted deficit of \$0.929M.

After three months of the financial year, COVID-19 government restrictions have had a significant effect on Council's financial position. Council will continue to closely monitor its position and ensure that the impact is kept to a minimum. Whilst this impact is short term for the moment, it remains to be seen how COVID-19 will impact on long-term projections.

Attachment A – Income Statement

Income Statement

For the quarter ending 30 September 2021

Description	Year to Date			Full Year		
	Sept-21 Actual \$'000	Sept-21 Budget \$'000	{Fav}/Unfav Variance \$'000	2021-2022 Forecast \$'000	2021-2022 Budget \$'000	{Fav}/Unfav Variance \$'000
Revenue						
Rates and charges	31,874	31,843	(31)	134,801	134,698	(103)
Government grants - operating	4,771	4,651	(120)	19,126	18,777	(349)
User fees and charges	2,192	3,516	1,324	12,348	15,749	3,401
Statutory fees and fines	880	1,149	269	4,577	6,093	1,516
Other Income	1,212	735	(477)	3,985	3,126	(859)
Proceeds from sale of property, infrastructure, plant and equipment	177	143	(34)	574	574	-
Total income	41,106	42,037	931	175,411	179,017	3,606
Expenditure						
Employee costs	18,792	19,249	(457)	77,033	77,226	(193)
Materials and services	12,888	13,779	(891)	62,834	63,530	(696)
Depreciation	9,129	9,387	(258)	31,434	31,531	(97)
Amortisation - intangible assets	212	212	-	850	850	-
Amortisation - right of-use assets	89	92	(3)	330	330	-
Finance costs	362	383	(21)	1,533	1,533	-
Finance costs - leases	9	8	1	40	40	-
Bad and doubtful debts	3	54	(51)	220	220	-
Other expenses	593	895	(302)	4,678	4,686	(8)
Total expenditure	42,077	44,059	(1,982)	178,952	179,946	(994)
Underlying surplus / (deficit)	(971)	(2,022)	1,051	(3,541)	(929)	(2,612)
Contributions - capital	120	120	-	200	200	-
Government grants - capital assets	915	1,810	895	18,020	18,221	201
	-	200	200	800	800	-
Contributions - cash	393	250	(143)	1,000	1,000	-
Surplus / (deficit) for the period	457	358	99	16,479	19,292	(2,813)

Attachment B – Capital Works Statement

Capital Works Statement
For the quarter ending 30 September 2021

	Year to Date			Full Year		
	Actual \$'000	Budget \$'000	Variance \$'000	Forecast \$'000	Budget \$'000	Variance \$'000
Property						
Buildings	1,763	2,102	(339)	22,973	20,266	2,707
Total property	1,763	2,102	(339)	22,973	20,266	2,707
Plant and equipment						
Plant, machinery and equipment	129	412	(283)	4,972	4,732	240
Fixtures, fittings and furniture	20	39	(19)	577	437	140
Computers and telecommunications	400	788	(388)	4,136	4,194	(58)
Library books	219	215	4	726	726	-
Total plant and equipment	768	1,454	(686)	10,411	10,089	322
Infrastructure						
Roads	88	72	16	8,780	9,330	(550)
Bridges	94	53	41	200	200	-
Footpaths and cycleways	434	403	31	4,327	3,259	1,068
Drainage	159	139	20	1,481	1,056	425
Recreational, leisure and community facilities	590	982	(392)	6,944	6,808	136
Waste management	29	280	(251)	619	560	59
Parks, open space and streetscapes	735	943	(208)	10,205	10,823	(618)
Offstreet car parks	77	11	66	354	430	(76)
Other infrastructure	71	37	34	2,106	2,064	42
Total infrastructure	2,277	2,920	(643)	35,016	34,530	486
Total capital works expenditure	4,808	6,476	(1,668)	68,400	64,885	3,515
Represented by:						
Asset renewal expenditure	2,325	2,860	(535)	25,699	23,761	1,938
New asset expenditure	1,306	1,818	(512)	20,627	19,359	1,268
Asset upgrade expenditure	885	1,312	(427)	17,131	16,989	142
Asset expansion expenditure	292	486	(194)	4,943	4,776	167
	4,808	6,476	(1,668)	68,400	64,885	3,515
Funding:						
External						
Government grants	915	1,810	895	18,020	18,221	201
Contributions	120	120	-	200	200	-
Proceeds from sale of assets	228	102	(126)	1,024	1,024	-
Total external funding	1,263	2,032	769	19,244	19,445	201
Internal						
Reserve funds	-	345	345	12,806	11,532	(1,274)
Loan borrowings	-	300	300	2,743	4,350	1,607
Rates funding	3,545	3,799	254	33,607	29,558	(4,049)
Total internal funding	3,545	4,444	899	49,156	45,440	(3,716)
Total funding	4,808	6,476	1,668	68,400	64,885	(3,515)

Attachment C – Balance Sheet

Balance Sheet

As at 30 September 2021

	Actual 2020-2021	Year to date	Budget	Forecast
	2020-2021	2021-2022	2021-2022	2021-2022
	\$'000	\$'000	\$'000	\$'000
Assets				
Current assets				
Cash and cash equivalents	76,843	75,061	53,520	45,926
Trade and other receivables	36,517	34,536	34,881	34,017
Other financial assets	23,234	33,962	20,430	22,913
Inventories	124	143	165	125
Other assets	2,803	1,599	2,941	2,913
Total current assets	139,521	145,301	111,937	105,894
Non-current assets				
Trade and other receivables	613	604	550	488
Investment in subsidiary	300	300	-	-
Other financial assets	-	-	1,000	-
Intangible assets	1,001	788	1,389	2,367
Right of Use	637	549	177	273
Property, infrastructure, plant and equipment	1,755,576	1,751,222	1,765,613	1,789,121
Total non-current assets	1,758,127	1,753,463	1,768,729	1,792,249
Total assets	1,897,648	1,898,764	1,880,666	1,898,143
Liabilities				
Current liabilities				
Trade and other payables	19,211	4,720	18,679	19,711
Trust funds and deposits	6,705	19,899	6,660	6,883
Unearned income	18,932	20,207	3,700	2,160
Provisions	15,175	15,673	12,571	15,706
Lease liability	370	372	1,080	653
Interest-bearing loans and borrowings	370	376	194	253
Total current liabilities	60,763	61,247	42,884	45,366
Non-current liabilities				
Provisions	1,424	1,794	1,867	1,470
Interest-bearing loans and borrowings	27,084	26,993	31,670	28,924
Lease liability	301	205	-	-
Total non-current liabilities	28,809	28,992	33,537	30,394
Total liabilities	89,572	90,239	76,421	75,760
Net assets	1,808,076	1,808,525	1,804,245	1,822,383
Equity				
Accumulated surplus	743,813	743,876	759,146	765,340
Other reserves	1,064,263	1,064,649	1,045,099	1,057,043
Total equity	1,808,076	1,808,525	1,804,245	1,822,383

Attachment D – Cash Flow Statement

Cash Flow Statement

As at 30 September 2021

Description	2020-21	2021-2022	2021-2022	2021-2022
	Actual	Actual	Forecast	Budget
	\$'000	\$'000	\$'000	\$'000
Cash Flow from operating activities				
Rates and charges	127,295	21,547	126,397	135,098
Grants - operating	22,410	4,867	14,553	18,777
Grants - capital	18,896	915	18,021	18,221
User fees	10,422	3,320	15,399	15,749
Statutory fees and fines	4,581	940	5,883	6,093
Contributions - monetary	1,858	513	1,200	1,200
Interest received	815	145	1,000	1,000
Other receipts	2,100	1,105	2,979	2,125
Net GST refund	9,236	1,363	9,541	8,511
Net movement in trust funds	(11,652)	10,317	(19,313)	-
Employees costs	(65,782)	(20,631)	(78,324)	(77,227)
Materials and services	(58,317)	(25,146)	(61,108)	(63,750)
Other payments	(2,460)	(593)	(4,685)	(4,685)
Net cash provided by/(used in) operating activities	59,402	(1,338)	31,543	61,112
Cash flows from investing activities				
Payments for fixed assets	(49,342)	(4,158)	(64,425)	(63,685)
Proceeds from sale of assets	533	228	1,024	1,024
Payments for Investments with greater than three months maturity	15,498	1,980	2,500	-
Net cash provided by/(used in) investing activities	(33,311)	(1,950)	(60,901)	(62,661)
Cash flows from financing activities				
Finance costs	(1,542)	(207)	(1,533)	(1,533)
Interest paid - lease liability	(49)	(9)	(40)	(40)
Repayment of lease liability	(351)	(496)	-	-
Proceeds of borrowings	50		2,743	4,450
Repayment of borrowings	(345)	(88)	(947)	(947)
Net cash provided by/(used in) financing activities	(2,237)	(800)	223	1,930
Net increase (decrease) in cash and cash equivalents	23,854	(4,088)	(29,135)	381
Cash and cash equivalents at the beginning of the year	52,989	79,149	75,061	53,139
Cash and cash equivalents at the end of the year	76,843	75,061	45,926	53,520

Attachment E – Consultants

Operating expenditure on consultants

For the quarter ending 30 September 2021

	2021-2022 July - Sep	Full year adopted budget	% of budget spent	Note
CEO				
Chief Executive Officer	-	100	0%	
Total CEO	-	100		
Chief Financial Office				
Chief Financial Officer Directorate Management	-	-	0%	
Waste and Recycling Services	33,385	176,300	19%	
Financial and Corporate Planning	13,500	79,350	17%	
Governance and Information	-	2,000	0%	
Procurement, Property and Risk	21,126	83,250	25%	
Peninsula Aquatic Regional Centre	-	64,000	0%	
Total Chief Financial Office	68,010	404,900		
Business Innovation and Culture				
People and Culture	34,670	182,486	19%	
Business and Information Technology	80,544	400,000	20%	
Business Transformation	56,931	350,000	16%	
Community Relations	-	40,000	0%	
Total Business Innovation and Culture	172,145	972,486		
Communities				
Communities Directorate Management	3,360	25,000	13%	
Community Strengthening	19,990	18,000	111%	
Family Health Support Services	500	6,200	8%	
Arts and Culture	1,200	71,000	2%	
Community Safety	5,075	12,200	42%	
Statutory Planning	20,301	137,000	15%	
City Futures	-	8,055	-2%	
Total Communities	42,371	764,500		
Infrastructure and Operations				
Infrastructure and Operations Directorate Management	-	-	0%	
Engineering Services	3,617	84,500	4%	
Building and Facilities	11,525	741	1555%	1
Capital Works Delivery	-	220,000	0%	
Sustainable Assets	-	73,500	0%	
Total Infrastructure and Operations	15,142	378,741		
Non-Departmental Areas				
Overheads	-	27,500	0%	
Total Non-Departmental Areas	-	27,500		
Total expenditure	297,669	2,548,227	12%	

Notes

1 Consultant engaged to assist with procurement process for facility maintenance contract in Building and Facilities.

Attachment F – Income Statement – Consolidated with Peninsula Leisure Pty Ltd

Income Statement

For the quarter ending 30 September 2021

Description	Year to Date			Full Year		
	Sept-21 Actual \$'000	Sept-21 Budget \$'000	(Fav)/Unfav Variance \$'000	2021-2022 Forecast \$'000	2021-2022 Budget \$'000	(Fav)/Unfav Variance \$'000
Revenue						
Rates and charges	31,874	31,843	(31)	134,801	134,698	(103)
Government grants - operating	4,909	4,651	(258)	19,610	18,777	(833)
User fees and charges	3,020	6,523	3,503	18,303	27,777	9,474
Statutory fees and fines	880	1,149	269	4,577	6,093	1,516
Other Income	1,287	1,086	(201)	4,751	4,531	(220)
Proceeds from sale of property, infrastructure, plant and equipment	177	143	(34)	574	574	-
Total income	42,147	45,395	3,248	182,616	192,450	9,834
Expenditure						
Employee costs	19,614	19,262	352	83,179	85,958	(2,779)
Materials and services	13,458	14,817	(1,359)	65,737	67,581	(1,844)
Depreciation	9,169	9,419	(250)	31,749	31,659	90
Amortisation - intangible assets	248	236	12	850	943	(93)
Amortisation - right of-use assets	89	137	(48)	330	512	(182)
Finance costs	362	383	(21)	1,533	1,533	-
Finance costs - leases	9	8	1	40	40	-
Bad and doubtful debts	3	54	(51)	220	220	-
Other expenses	700	1,020	(320)	5,239	5,201	38
Total expenditure	43,652	45,336	(1,684)	188,877	193,647	(4,770)
Underlying surplus / (deficit)	(1,505)	59	1,564	(6,261)	(1,197)	5,064
Contributions - capital	120	120	-	200	200	-
Government grants - capital	915	1,810	895	18,020	18,221	201
Contributions - non monetary assets	-	200	200	800	800	-
Contributions - cash	393	250	(143)	1,000	1,000	-
Surplus / (deficit) for the period	(77)	2,439	2,362	13,759	19,024	5,265



How to contact us

Online:
frankston.vic.gov.au

In person:
30 Davey Street, Frankston VIC 3199 Australia

Executive Summary**12.6 Capital Works Quarterly Report - Q1 - July to September 2021**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To brief Council on the quarterly progress (July to September 2021) of the 2021/22 Capital Works Program.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives and notes the quarterly progress report for the first quarter (July 2021 to September 2021) of the 2021/22 Capital Works Program;
2. Notes Attachments A and C have been confidential attachments in the previous year reporting and are now included in the report as non-confidential items along with attachments B, D, E as part of full disclosure of the capital works program to the public;
3. Notes the reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO; and
4. Notes that there is an impact on program delivery as a result of the recent construction industry shutdown and COVID-19 restrictions which could potentially result in cost escalations and timing delays. These impacts are currently being closely monitored and will be managed in accordance with Council's capital works governance framework.

Key Points / Issues

- The 2021/22 Capital Works Program (CWP) comprises a total of 236 projects, including 60 projects carried over from financial year 2020/21.
- The Adjusted Capital Works Budget following the Adopted Budget and subsequent approved variations is \$68.316 million and actual capital expenditure is \$4.810 million as at the end of September 2021 (see Attachment A).
- Due to COVID-19 and construction industry disruptions, a number of capital works projects in the current program have been impacted. These impacts will continue to be monitored over the course of the 2021/22 financial year.

Total Adopted Budget including Carry Over	\$70.285 million
Adjusted Budget (end of September 2021)	\$68.316 million
Forecast (EOFY)	\$68.380 million
Forecast Variance	\$ 0.064 million
Actual expenditure	\$ 4.810 million
Actuals plus commitments	\$24.818 million

12.6 Capital Works Quarterly Report - Q1 - July to September 2021**Executive Summary****Financial Impact**

The delivery of the 2021/22 CWP is progressing well with the End of Financial Year (EOFY) forecast expenditure of \$68.380 million against an adjusted budget of \$68.316 million.

Currently, there is \$24.818 million in actuals and commitments, which equates to 36% of the Adjusted Budget. In addition, there is \$64K in forecast variance which will be managed throughout the course of the financial year.

Consultation**1. External Stakeholders**

Council officers responsible for the delivery of individual projects consult with key stakeholders directly during the delivery of the projects.

2. Other Stakeholders

The Major Projects Advisory Committee last met on 29 September 2021. Governance group meetings are also held monthly and include a Program Review Group meeting, EMT Capital Works Review meeting and a Program Sponsor Group meeting. Program Control Group meetings are held on a least bi-monthly basis. Many Project Advisory Group meetings were also held for major projects during the quarter.

Analysis (Environmental / Economic / Social Implications)

Many Council assets underpin economic systems and provide a vehicle for economic growth and prosperity. Some Council assets seek to improve the environment and amenity of the municipality. Council assets also support services to the community. Better infrastructure asset management practices will enhance these services to the community and promote better health and wellbeing.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations or legal implications relevant to the content to the report.

Policy Impacts

Council's Asset Management Policy, Capital Works Program Monitoring Framework Project Management Framework, the Long Term Financial Plan and the Long Term Infrastructure Plan are relevant to this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.6 Capital Works Quarterly Report - Q1 - July to September 2021**Executive Summary****Risk Mitigation**

The Capital Works Program is managed actively in accordance with relevant Council policies and the Long Term Infrastructure Plan Governance Structure.

Conclusion

At the completion of the first quarter of the 2021/22 financial year (July to September 2021), Council has a year-to-date (YTD) expenditure of \$4.810 million against an Adjusted Budget of \$68.316 million.

ATTACHMENTS

- Attachment A: [↓](#) 2021/22 Capital Works Program - Overall Program Summary
- Attachment B: [↓](#) 2021/22 Capital Works Program - Ongoing Multi-Year Projects
- Attachment C: [↓](#) 2021/22 Capital Works Program - Service Program Summary
- Attachment D: [↓](#) 2021/22 Capital Works Program - Schedule of Capital Works
- Attachment E: [↓](#) 2021/22 Capital Works Program - Major Capital Works Projects

12.6 Capital Works Quarterly Report - Q1 - July to September 2021

Officers' Assessment

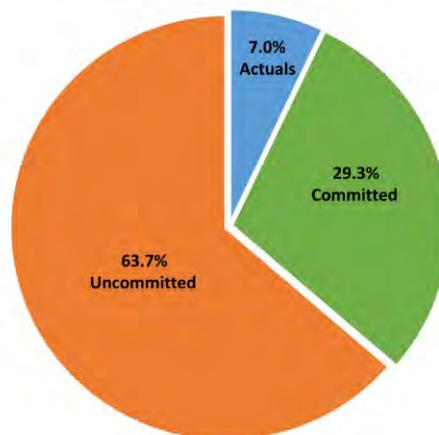
Issues and Discussion

The Capital Works Budget of \$64.885 million was adopted by Council at its Ordinary Meeting on 28 June 2021. Subsequently, the Budget has been adjusted to include \$5.400 million of carry over projects from 2020/21 and other adjustments due to approved variations, now amounts to \$68.316 million (see Attachment A).

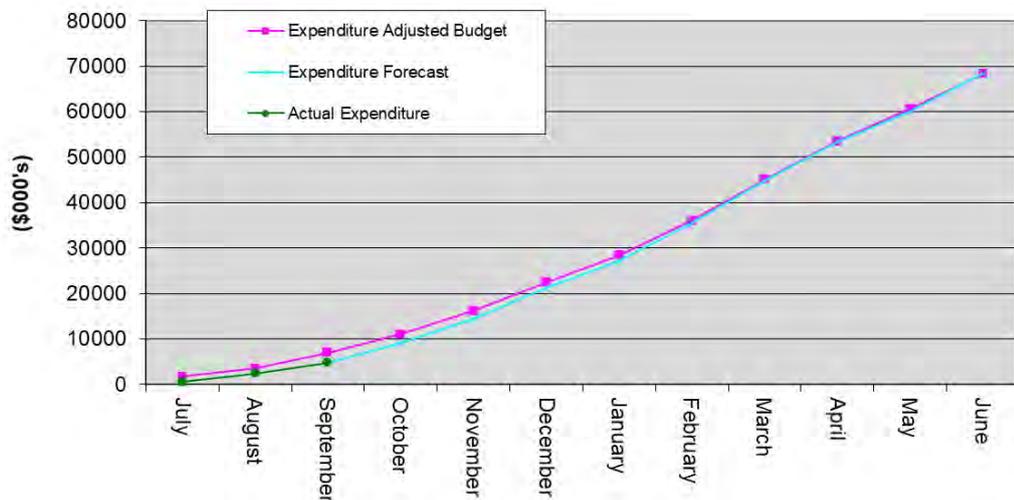
2021/22 CWP – Status as at end of September (first quarter)

- The delivery of the 2021/22 CWP is on track with an EOFY forecast expenditure of \$68.380 million.
- The following graphs compare actuals & commitments against the Adjusted Budget. The variance between YTD Actual and YTD Budget as at the end of September is \$2.161 million. This variance can be attributed to construction industry shutdown and ongoing COVID-19 related restrictions affecting overall construction sector.

Capital Works Program Delivery Rate
September 2021



Capital Works Expenditure vs Forecast
September 2021

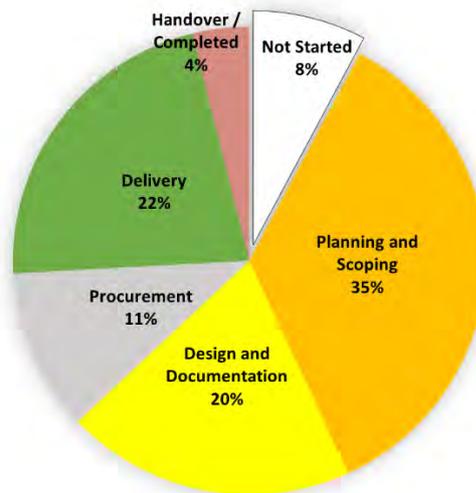


12.6 Capital Works Quarterly Report - Q1 - July to September 2021

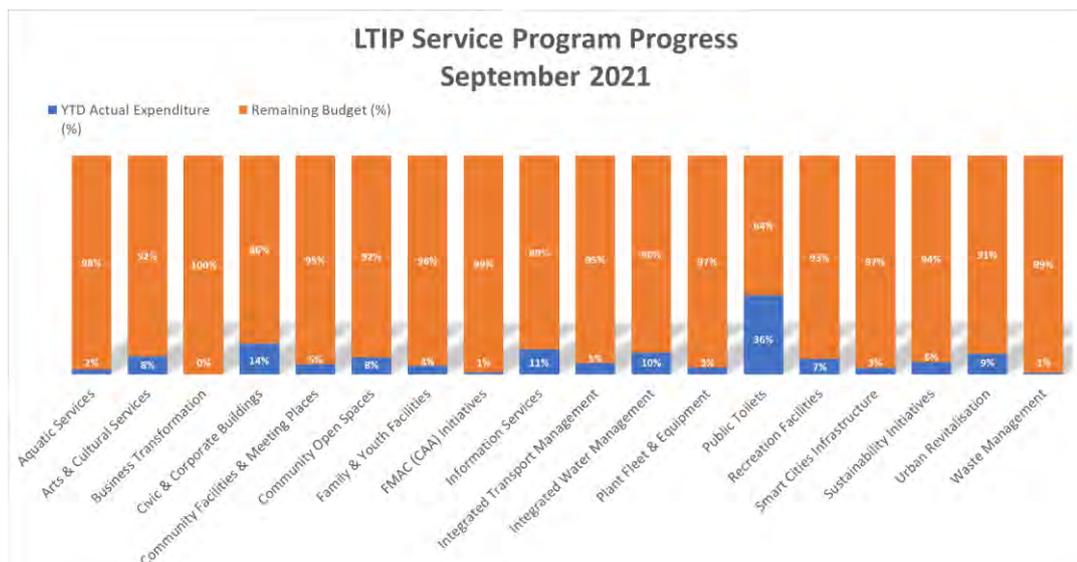
Officers' Assessment

- The Overall Program Summary (see Attachment A) details of the 236 projects in the CWP, there are 28 projects ongoing / multi-year projects (see Attachment B) and 3 projects have been either withdrawn or re-allocated. There are 232 active projects in the following phases at the end of September 2021:

**Baseline Program Phasing
September 2021**



- There are eight (8) projects that have been completed.
- The Service Program Summary provides a breakdown of the allocation of Projects including budget, expenditure and forecasts for each service program involved (see Attachment C). The following graph provides the status of delivery within each service program as at the end of September 2021.



- The detailed Schedule of Capital Works Delivery as at the end of September 2021 is shown in Attachment D.

Major Projects in the 2021/22 Capital Works Program

Major projects have been identified and are reported to the Major Projects Advisory Committee (MPAC) on a bi-monthly basis.

12.6 Capital Works Quarterly Report - Q1 - July to September 2021**Officers' Assessment**

The list of major projects for 2021/22 is shown in Attachment E. The status of these projects as at the end of September 2021 is detailed below:

- 14619 – Frankston Pines Aquatic Centre Upgrade Concept Design – Concept design to assist with advocacy for an upgrade of the Aquatic Centre at Pines. Currently scoping the works for consultant engagement.
- 14642 – Smart Cities Implementation – Currently developing tender documents for procurement in November 2021.
- 11987 – Frankston Yacht Club Fit-out – Currently tendering for an architect to undertake the restaurant design for award in late October. Finalising compliance work documentation with the building surveyor to obtain a final certificate.

Deck balustrading design documentation complete, however the café operator has requested to enable the undercover part of deck to be enclosed during the colder months and construct a ramp. Finalising documentation to modify staircase to provide additional egress from the first floor.

- 14600 – Nairn Marr Djambana Gathering Place Building Upgrade – This project is currently on hold, awaiting decision on external advocacy for a complete rebuild of facility.
- 14191 – Ballam Park Regional Playspace Upgrade – Concept design finalised. . Procurement will commence in November with construction anticipated to start in March 2022.
- 14565 – Evelyn Park Open Space – Public tender closed and in assessment. Council report scheduled for 15 November Ordinary Council meeting.
- 14603 – Seaford Wetlands Improvements – Consultation with DELWP and Minister Office is ongoing regarding broader scope of the project with design works for bridge component of the project now underway.
- 14181 – Langwarrin Child & Family Centre – Project is currently on hold.
- 14117 – Seaford Local Area Traffic Management – Eel Race Road roundabout at Railway Parade works have been delayed due to Construction Industry Shutdown during September 2021 and will be completed by November 2021. Design of another two roundabouts along Railway Parade underway with one to be constructed in the 2021/22.
- 14408 – Barretts Road (Robinsons Road to Golf Links Road) - Roadway - Special Charge Scheme – Virtual Property Owner meeting scheduled to occur on 26 October 2021 to discuss timelines and a way forward.
- 14581 – Frankston Revitalisation Action Plan – Monash Greenlink (Baxter Trail, City Centre - Monash University) – Concept design work completed and community consultation to occur shortly.
- 14660 – Oliver's Hill Trail Boardwalk – Feasibility and project scope to be discussed with Mornington Peninsula Shire.
- 14395 – Frankston and Beauty Parks Stormwater Treatment and Harvesting - Concept plans and community engagement completed. No major community issues raised to date. Currently preparing to develop the detailed design and estimate for works in 2022/23.
- 11906 – Upgrade to Centenary Park Tennis Centre – Pavilion works complete. Septic tank works to be completed in October 2021. Landscape works currently out for quotation.

12.6 Capital Works Quarterly Report - Q1 - July to September 2021**Officers' Assessment**

- 14102 – Overport Park - Pavilion Upgrade – Project is at documentation stage. Works are expected to start in November 2021.
- 14221 – Jubilee Park Indoor Multipurpose Netball Complex – Tender for construction closed on 29 July 2021 and evaluation complete. Works to commence mid November 2021.
- 14225 – RF Miles - Pavilion & oval redevelopment and precinct works – Construction works have reached practical completion and were handed over to the clubs in June 2021. Defects rectification and minor additional works are being undertaken.
- 14247 – Eric Bell Reserve Pavilion Upgrade – Tenders received and are currently under evaluation for design services contract. Construction scheduled to commence by mid-2022.
- 14280 – Kevin Collopy Pavilion Upgrade at Jubilee Park – Finalising construction tender documentation. Tender to commence in October 2021 and close early November 2021. Report to Council to award the contract is scheduled for Council's Ordinary Meeting on 6 December 2021. Construction scheduled to commence late December / early Jan 2022.
- 14282 – Monterey Reserve Soccer Pavilion Upgrade – Construction commenced in May 2021 with expected completion in May 2022. In ground works underway with 4-week delay experienced due to latent ground conditions and COVID-19 restrictions.
- 14355 – Linen House Upgrade at Belvedere Reserve – Conceptual layout plans have been prepared. Tender for full design services currently out to market.
- 14358 – Pat Rollo Reserve Pavilion Upgrade – Construction is underway. Delivery program has been impacted by COVID-19 restrictions. Scheduled completion by March 2022.
- 14500 – Lloyd Park Football Pavilion Upgrade – Design development is underway. Project is to be tendered in October / November 2021.
- 14597 – Nat's Track Lighting & Beautification Works – Detailed design has been finalised and construction will commence end of October for December launch.
- 14616 – Long Island Tennis Club Upgrade – In planning and scoping phase with discussions underway with Sponsors. Submission to DELWP anticipated in November 2021 seeking approval of preferred concept plan.
- 14636 – Basketball & Gymnastics Centre Concept Design – Feasibility, planning and concept design underway.
- 14673 – Frankston Park Grandstand Design – Preliminary planning work has commenced for the conceptual design development of the grandstand at Frankston Park.
- 14654 – Urban Forest Action Plan - Tree Planting on Major Roads – Planning and scoping underway with tree planting to occur from March 2022 onwards.
- 14663 – Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Beach Street) Median Revitalisation – Preliminary concepts prepared with community consultation planned for early 2022.

12.6 Capital Works Quarterly Report - Q1 - July to September 2021**Officers' Assessment*****Contract Variations Greater Than Council Awarded Value***

The accumulative value of variations for the following contracts exceeded the pre-approved variation amount stated in the Resolution:

- 14361 – Belvedere Bowls Club (Contract 20/21-12)
 - Contract Award Value: \$1,261,263.00
 - Approved Contingency: \$252,252.60
 - Amount spent over approved Contingency: \$27,544.89
 - Total Contract expenditure: \$1,541,060.49
 - Contract over expenditure due to latent conditions and minor scope changes.

Key Issues Encountered in the Delivery of the Program

The COVID-19 pandemic continues to impact the Capital Works Program delivery. The recent construction industry shutdown has further delay works on top of the challenges already being experienced including:

- Restrictions on community engagement activities
- Delays in delivery timelines and securing suitable contractors to undertake works at a competitive price / cost escalations due to:
 - Recent Increased costs and shortages in materials
 - Shipment – logistic supply chain delays
 - Restrictions on number of workers able to work onsite
 - Changes in site management practices
 - Mandatory vaccination regime in construction
 - COVID Marshalls required for high-risk industries
- Increased costs will be likely passed on by contractors to Council.

Projects impacted are, but not limited to:

- RF Miles Pavilion and Precinct Redevelopment
- Lawton Reserve Sportsfield Lighting
- Frankston South Drainage – Williams Stage 1 – The Esplanade
- Ballam Park Entrance Precinct Works
- Local Area Traffic Management Works – Various
- Nat's Track Lighting & Beautification Works
- Barretts Road Special Charge Scheme
- Monterey Reserve - Soccer Pavilion
- Kananook Creek Arboretum
- Monterey Reserve Soccer Pavilion Upgrade
- Pat Rollo Reserve Pavilion Upgrade



2021/22 Capital Works Program - Overall Program Summary at end of September 2021

Project Category	Total Number of projects	Withdrawn	Reallocated	Revised No. of Projects to be Delivered in 2021/22	EOY Project Completion Target for on-going projects in 2022/23	EOY % Completion (vs Delivery Rate)	Projects
Due to be completed in 2021/22							
Adopted 2021/22 (excluding adopted on-going works into 2022/23)	140	2	1	137	136	94%	
Carry Over from 2020/21 (excluding adopted on-going works into 2022/23)	52	0	0	52	52	100%	
New (excluding adopted on-going works into 2022/23)	7	0	0	7	7	100%	
Total Due to be completed	199	2	1	196	185	94%	
On-going projects into 2022/23							
Adopted Ongoing (multi-year Projects)	28						14117 - Seaford Local Area Traffic Management 14161 - Langwarrin Child & Family Centre 14221 - Jubilee Park Indoor Multipurpose Netball Complex 14247 - Eric Bell Reserve Pavilion Upgrade 14320 - Carrum Downs Recreation Reserve Master Plan Implem 14395 - Frankston and Beauty Parks Stormwater Treatment and 14405 - Barretts Road (Robinsons Road to Golf Links Road) - 14544 - Street Lighting Renewal Program (1,423 Memory Vapo 14549 - McCormicks Precinct Local Area Traffic Management 14570 - Jubilee Park Access Roads & Carpark Realignment Sta 14600 - Naim Marr Djambana Gathering Place Building Upgrad 14610 - McClelland Reserve (Sonser 1) Sports Lighting 14616 - Long Island Tennis Club Upgrade 14618 - Belvedere Local Area Traffic Management 14620 - Lloyd Park Netball Pavilion Upgrade 14621 - Facility Energy Efficiency Upgrades 14622 - Finance System Renewal 14626 - Frankston North Gateway Treatment 14636 - Basketball & Gymnastics Centre Concept Design 14641 - Future Ready Frankston Implementation 14642 - Smart Cities Implementation 14647 - Kerbside Residual Bin Lid Replacement 14648 - Closed Landfill Leachate Extraction System 14655 - Baxter Park Dam Safety Improvements 14665 - Baden Powell Kindergarten & Maternal Child Health C 14666 - Transparency Hub Implementation
Carry Over from 2021/22 (including multi year on-going projects into 2022/23)	10						13591 - Frankston BMX Track Redevelopment 14210 - Taylors Road (Ballarto Road to Hall Road) Road Investigation 14290 - Kevin Collopy Pavilion Upgrade at Jubilee Park 14355 - Linen House Upgrade at Belvedere Reserve 14440 - New Systems Implementation 14600 - Lloyd Park Football Pavilion Upgrade 14625 - Frankston Arts Centre Cube Forecourt Renewal 14630 - Monterey Reserve Master Plan & Playspace Upgrade 14541 - Frankston Open Space Strategy - Drovers Hill Lands 14592 - Frankston Memorial Park - Caretakers Residence
New Ongoing	1						14672 - Ballam Park Storm Water Treatment & Park Improvements
Total Ongoing Projects	37						
Total Projects	236						

EOY PROGRAM EXPENDITURE - DELIVERY RATE
99%

Project Status as at:	Total Active Projects	Not Started	Planning and Scoping	Design and Documentation	Procurement	Delivery	Handover / Completed
End of Reporting Period	737	15	62	46	26	51	9
% Split		8%	38%	20%	11%	22%	4%
Completed	8	0	0	0	0	1	7
Ahead of schedule or within 1 month OK	209	5	60	44	28	49	2
Delayed beyond 1 month but within 2 months of schedule Intervals	3	0	2	1	0	0	0
Delayed beyond 2 months of schedule Intervals	0	0	0	0	0	0	0
NOT STARTED	12	10	0	1	0	1	0

PROGRAM OVERVIEW	FULL YEAR							
	Adopted Budget 2021/22	Carry Forward 2020/21	Revised Budget at Start FY	Movement	Adjusted Budget (EOY)	Forecast (EOY)	YTD Actual	Expenditure & Commitments (YTD)
CWP TOTALS	64,885,000	5,400,128	70,285,128	-	1,969,000	68,316,128	68,380,496	4,810,053

Ongoing / Multi-Year Projects

The following list of 37 projects are projects are continuing into 2022/23 and not due for completion by end of June 2022.

1. 14525 – Frankston Arts Centre Cube Forecourt Renewal
2. 14641 – Future Ready Frankston Implementation
3. 14642 – Smart Cities Implementation
4. 14666 – Transparency Hub Implementation
5. 14592 – Frankston Memorial Park - Caretakers Residence
6. 14600 – Nairn Marr Djambana Gathering Place Building Upgrade
7. 14329 – Carrum Downs Recreation Reserve Master Plan Implementation
8. 14530 – Monterey Reserve Master Plan & Playspace Upgrade
9. 14541 – Open Space Strategy - Olivers Hill Landscape and Lookout Plan, Frankston South
10. 14672 – Ballam Park Storm Water Treatment & Park Improvements
11. 14181 – Langwarrin Child & Family Centre
12. 14665 – Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment
13. 14440 – New Systems Implementation
14. 14622 – Finance System Renewal
15. 14117 – Seaford Local Area Traffic Management
16. 14210 – Taylors Road (Ballarto Road to Hall Road) Road Investigation
17. 14408 – Barretts Road (Robinsons Road to Golf Links Road) - Roadway - Special Charge Scheme
18. 14549 – McCormicks Precinct Local Area Traffic Management
19. 14618 – Belvedere Local Area Traffic Management
20. 14395 – Frankston and Beauty Parks Stormwater Treatment and Harvesting
21. 14655 – Baxter Park Dam Safety Improvements
22. 13591 – Frankston BMX Track Redevelopment
23. 14221 – Jubilee Park Indoor Multipurpose Netball Complex
24. 14247 – Eric Bell Reserve Pavilion Upgrade
25. 14280 – Kevin Collopy Pavilion Upgrade at Jubilee Park
26. 14355 – Linen House Upgrade at Belvedere Reserve
27. 14500 – Lloyd Park Football Pavilion Upgrade
28. 14576 – Jubilee Park Access Roads & Carpark Realignment Stage 1
29. 14610 – McClelland Reserve (Soccer 1) Sports Lighting
30. 14616 – Long Island Tennis Club Upgrade
31. 14620 – Lloyd Park Netball Pavilion Upgrade
32. 14636 – Basketball & Gymnastics Centre Concept Design
33. 14544 – Street Lighting Renewal Program (1,423 Mercury Vapour Lights to 17W LED Lights)
34. 14621 – Facility Energy Efficiency Upgrades
35. 14626 – Frankston North Gateway Treatment
36. 14647 – Kerbside Residual Bin Lid Replacement
37. 14649 – Closed Landfill Leachate Extraction System



2021/22 Capital Works Program - Service Delivery Status at end of September 2021

LTIP Service Program	Total Number of projects	Adjusted Budget (\$)	YTD Actual Expenditure (\$)	YTD Actual Expenditure + Commitments (\$)	Forecast Expenditure (\$)	Forecast Carry Forward (\$)	YTD % of Adj. Budget (Actual + Commitments Vs Budget)	EOY % of Adj. Budget (Actual + Commitments Vs Budget)
Aquatic Services	3	450,000	8,939	44,485	450,000	-	10%	100%
Arts & Cultural Services	17	2,840,548	230,008	496,045	2,941,132	-	17%	104%
Business Transformation	4	1,314,971	-	12,540	1,234,971	-	1%	94%
Civic & Corporate Buildings	7	1,435,173	202,325	563,605	1,435,175	-	39%	100%
Community Facilities & Meeting Places	12	2,710,278	122,648	210,901	2,713,637	-	8%	100%
Community Open Spaces	32	7,260,410	549,554	1,651,666	7,167,773	-	23%	99%
Family & Youth Facilities	4	265,017	9,792	20,467	264,118	-	8%	100%
FMAC (CAA) Initiatives	2	346,008	2,965	45,496	346,008	-	13%	100%
Information Services	14	3,505,648	400,476	852,120	3,149,430	-	24%	90%
Integrated Transport Management	38	14,989,974	750,565	10,424,626	15,293,677	-	70%	102%
Integrated Water Management	11	1,623,123	158,964	949,684	1,480,728	-	59%	91%
Plant Fleet & Equipment	7	2,940,513	87,996	673,112	2,909,437	-	23%	99%
Public Toilets	5	1,032,547	371,732	483,405	895,725	-	47%	87%
Recreation Facilities	45	22,615,209	1,581,970	7,898,096	22,991,504	-	35%	102%
Smart Cities Infrastructure	4	532,000	14,707	15,715	530,412	-	3%	100%
Sustainability Initiatives	9	1,240,507	69,309	100,582	1,181,234	-	8%	95%
Urban Revitalisation	15	2,619,422	244,534	363,809	2,809,534	-	14%	107%
Waste Management	7	594,780	3,569	11,694	586,000	-	2%	99%
TOTALS	236	68,316,128	4,810,053	24,818,049	68,380,496	-	36%	100%



SCHEDULE OF CAPITAL WORKS DELIVERY - 2021/22. STATUS AS AT END SEPTEMBER 2021.

Project Phase	Status
Planning and Scoping	OK
Design and Documentation	At Risk
Procurement	At Risk
Delivery	Completed
Handover and Close	Completed
Not Started	Not Started

Ahead of schedule or within 1 month
 Delayed beyond 1 month but within 2 months of schedule
 Delayed beyond 2 months of schedule
 Completed
 Checked
 Progress status of the project at the time of assessment
 Month of assessment

Councillor Nominated Projects
Overall program with Adjustments & Carry Forwards 68,316,128

Project No.	Project Title	Project Description	Adjusted Budget (EOY)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
Aquatic Services																
14401	Peninsula Aquatic and Recreation Centre Renewal Program	Re newal works at the Peninsula Aquatic and Recreation Centre as per the Facility Asset Management Plan.	300,000													OK
14479	Fines Aquatic Centre Renewal Program	Re newal works at the Frankston Fines Aquatic Centre as per the Facility Asset Management Plan.	50,000													OK
14619	Frankston Fines Aquatic Centre Upgrade Concept Design	Concept designs for potential future upgrade of the Frankston Fines Aquatic Centre.	100,000													OK
Arts & Cultural Services																
11446	Frankston Arts Centre - Technical Equipment Renewal (Lighting and Audio)	Re newal of technical equipment at the Frankston Arts Centre (FAC). Future works include: • New PA (audio) system for Cube 37 • Upgrade of Auditorium lighting & dimming system • Upgraded foyer audio system for announcements • Install of new audio system to theatre • Moving Light package • Continued upgrade of Riving Systems components – synthetic rope, turntables etc • Ongoing replacement of smaller items as they reach 'end of life'	158,000													OK
11469	Library Collection Renewal	Annual purchase of collection stock to provide access to relevant and useful information to the community.	726,000													OK
12808	Library Furnishing & Equipment Renewal	Library furniture need to be re newed and replaced including shelving, lounge chairs, desks, chairs, tables and library trolleys.	150,000													OK
13433	Christmas Tree Lights	Re place existing christmas tree lights and rehabilitate the frame surrounding the tree in front of the Civic Centre.	75,000													OK
13536	Carrum Downs Library Furniture Renewal	Library furniture need to be re newed and replaced including shelving, lounge chairs, desks, chairs, tables and library trolleys.	0													Re-allocated
13703	Arts & Culture Facilities Renewal Program	Re newal works at facilities based on asset condition and occupant requests.	200,000													OK
14209	Laneway Activation - Big Picture Festival	Annual Street Art Commissions, to bring Frankston streets to life and encourage diversity of activities, retail, bars and restaurants. Commission works and develop sculpture infrastructure.	147,000													OK
14417	Sculpture Public Artwork Development	Include minor planting works at plinth of new and existing citywide sculptures. Include sites at Pines Pool, Cranbourne Road-Beach Road, Baxter Street-Glennie site opposite Monash University and Frankston Dandenong Road - Peninsula Link as per Council resolution	585,000													OK
14523	Frankston Arts Centre Façade Panel Art Renewal on Davey Street Façade	Bi-Annual commission, print and installation of a replacement art work for the panel art piece on Davey Street façade of the FAC.	0													Not Started
14525	Frankston Arts Centre Cube Forecourt Renewal	Re develop the art forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and new landscaping and lighting.	112,548													OK
14615	Carrum Downs and Frankston Libraries Service Desk Area Upgrade	Re place the service desks to improve accessibility and customer service.	137,000													OK
14624	Sesford mural Installation (Car Station Street & Hepean Highway)	Mural to be on the RAA building facing Station Street. Officers to obtain RAA permission. Support from Frankston Arts Board to be sought.	30,000													OK
14627	Electric Boxes Beautification	Painting of artwork on electric boxes.	10,000													OK
14629	Sesford Village Muralist Blade - Coastal Branks Mural	Installation of public art.	150,000													OK
14637	Library RFID Automated Sorting Returns Equipment	Automated sorting machine for Frankston library returns room - ensures service meets meet Covid-19 restrictions, require needs and improve OMS through reduced manual handling of library items.	285,000													OK
14639	Dandenong Road Underpass at Fletcher Road - Muralist Brank Installation	Installation of murals and planting to improve the amenity at the underpass.	75,000													OK
14675	McCombs Reserve Electricity Supply Upgrade	Upgrade the electricity supply to the site to enable larger events to be held at McCombs Reserve.	0													Not Started
Business Transformation																
14548	Digital Strategy Implementation	Implement digital tools identified in the Future Ready Frankston corporate strategy.	14,971													Completed
14641	Future Ready Frankston Implementation	Implement digital tools identified in the Future Ready Frankston corporate strategy.	510,000													OK
14642	Smart Cities Implementation	Implement smart city technology as identified in the Future Ready Frankston corporate strategy.	440,000													OK
14666	Transparency Hub Implementation	Implement a transparency hub providing a portal to the community to access Information Council's activities.	350,000													OK
Civic & Corporate Buildings																
11288	Office Furniture & Equipment Renewal	The re placement of office furniture including shelving, lounge chairs, desks, chairs, tables and trolleys in Civic and Operations facilities.	53,000													OK
13532	Civic & Operations Facilities Renewal Program	Re newal works at facilities based on asset condition and occupant requests.	330,000													OK
13839	Facilities Painting Program	Program need repainting of external and interior surfaces on facilities based on the predicted life cycle of the surfaces treatments and service needs of Council owned facilities.	210,000													OK
14143	Facility Maintenance Contract Renewal Program	Re newal funding for maintenance referrals via Venia that satisfy Council's operating holds including re newal referrals from internal service managers.	345,000													OK
14490	Storm and Vandalism Renewal Program	Re active re placement and repair of components of facilities that have been damaged from storms or vandalism.	105,000													OK
14568	Asbestos Identification Program	Re newal of asbestos from Council facilities in accordance with the priorities held in Council's Asbestos Register. 2 to 3 facilities per year are treated under the program.	270,000													OK

Overall program with Adjustments & Carry Forwards					68,316,128											
Project No	Project Title	Project Description	Adjusted Budget (€'000)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
14592	Frankston Memorial Park - Caretakers Residence	Re-furbishment of the caretakers residence into the administration for the cemetery.	122,173													Watch
Community Facilities & Meeting Places																
11987	Frankston Yacht Club & Frankston Coast Guard Boat	Fit-out of the first floor of the Frankston Yacht Club facility for a restaurant and alterations to the ground floor car.	600,000													OK
12641	Community Facilities Renewal Program	Re-newal works at facilities based on asset condition and occupant requests.	345,000													OK
14134	Hies Mens Shed Renfing	Installation of a heating system to the mens shed including alterations to the building to meet current standards.	220,223													OK
14524	Eldate Hub - Building - Upgrade	Building improvements as per BRT Consulting R/L report.	24,447													Completed
14526	Upgrade to Frankie's Cafe, Frankston South Community and R	Upgrade including the installation of bi-fold doors and a sewerage with supporting HVAC system at Frankie's Cafe in Frankston South Community and Recreation Centre.	78,835													OK
14563	Kaifal PLACE Re-purposing - Stage 2 - Conversion of Storage	Re-purposing Kaifal PLACE - Stage 2 - Conversion of storage rooms to a meeting room.	71,773													OK
14600	Maim Marr Djambana Gathering Place Building Upgrade	Internal fit-out and building upgrade to existing premises at Maim Marr Djambana.	100,000													OK
14630	Lyrebird Community Centre Emergency Exit & Outdoor Space Upgrade	Re-configuration of the outdoor space and emergency exit.	70,000													OK
14631	Orwell Street Community House Shadedall & Playground Renewal	Renewal to the playground and install of a shade sail over the area.	40,000													OK
14668	Mechanics Institute Hall Floor Renewal	Re-placement of the floor at the Mechanics Institute.	450,000													OK
14669	Frankston Yacht Club Commercial Kitchen Fitout	Installation of a new commercial kitchen to support the restaurant space on the first floor of the Frankston Yacht Club.	500,000													OK
14674	Frankston Mechanics Institute Coast Guard Accommodation	Re-configuration of the floor plan to accommodate the Frankston Coast Guard at the Mechanics Institute.	210,000													OK
Community Open Spaces																
11296	BBQ Renewal Program	Re-newal of BBQs based on asset condition.	26,000													OK
11299	Risk Management Works within Council Reserves	Risk management program to alleviate reactive high risk issues within Council reserves and Open Space. Ongoing program on risk assessment safety program on Council's reserve inventory.	53,000													OK
13030	Minor Open Space Asset Renewal Program	Renewal of part furniture assets across all Council Reserves and open space. Implementation of the recommendations of the Parks Assets Condition Audit undertaken during 2020/21, as per Council's Asset Management Strategy. Renewal works are undertaken in accordance with the Levels of Service Framework within reserves.	53,000													OK
13421	Reserves Boundary Fencing Renewal Program	Renewal of boundary fencing where residents contribute half the cost to fence replacement that abuts Council reserves.	105,000													OK
13594	Playground and Minor Works Program	Renewal works to be implemented across Council's playgrounds.	53,000													OK
13585	Playground Underpinning Renewal Program	Playground underpinning renewal program. Renewal works to be completed across Council's playgrounds.	42,000													OK
13587	Playground Strategy Implementation	Implementation of the Playground Strategy through the design and renewal of play spaces (including Senior Playspaces) throughout Frankston Council. This strategy is based on the categorisation of playgrounds into district, regional and local parks. Program includes various play zones.	1,122,453													OK
13687	Restore Minor Infrastructure Renewal Program	Annual works on minor infrastructure will be undertaken and will be prioritised based on risk, actions within Park Management / Master Plans, public use of the reserve / asset, and Community / Friends Group requests.	25,000													OK
13771	Restore Wetlands Erosion Control Fence Renewal Program	Renewal of the Erosion Control Fencing along Frankston & Seaford Foreshores following storm events and subsequent failures to the existing fencing. Works also include fencing renewal throughout the Seaford Wetlands to address a known backlog of defective fencing.	53,000													OK
13932	Restore Pedestrian Trails and Beach Entrances Renewal Program	Many of the east-west tracks have reached a renewal intervention level beyond basic maintenance. A renewal program addresses trails and entrances across the municipality (20 entrances staged over a 3 year program) to get them to a safe grade and, made of materials that cope with foot traffic and erosion and present the reserve to the public as well maintained space, as identified in the Coastal Management Plan.	53,000													OK
14191	Ballam Park Regional Playspace Upgrade	Staged implementation of the Ballam Park Master Plan: Prepare a Landscape Plan for internal connections, signage, furniture and plantings. Extensively plant the area with new native trees to shade amenity. Upgrade connections, facilities, infrastructure and recreational activities within Ballam Park. Proposed improvements to the park are in line with the Ballam Park Master Plan, works include complete path network, where connecting links are missing. Improvements to connecting space between the senior and junior playground. Establish link between part and Ballam Homestead. Significant tree planting throughout reserve. Front entrance upgrade including central fountain.	1,144,816													OK
14325	Downs Estate Infrastructure Upgrade	Upgrade at Downs Estate: - CCTV installation - Fencing - Welcome sign and drinking fountain - Veranda (backing onto shed)	26,363													OK
14329	Carrum Downs Recreation Reserve Master Plan Implementation	Master Plan implementation at Carrum Downs Recreation Reserve including a district level playspace upgrade containing inter-generational play and high level play facilities.	616,000													OK
14332	George Henland Botanic Gardens Master Plan Implementation	Enhance connections from George Henland Botanic Gardens to the Foreshore through Beauty Park and Frankston Park. In 21/22, primary (DDA) and secondary access paths will be installed.	195,000													OK
14398	Frankston Foreshore - Aquatic Risk Assessment	Aquatic risk assessment to determine risk management priorities on the foreshore.	17,100													Completed
14400	Coastal Management Plan - Foreshore Signage and Pathway Implementation	New foreshore signage for wayfinding and safety information. Undertake a signage audit to inform the development of a signage and pathway action plan.	14,940													OK
14415	Local Park Upgrade Program	Implementation of the Local Parks Action Plan. Locations in Seaford, Frankston, Frankston South, 21/22 identified for 21/22.	412,297													OK
14461	Willeberg Reserve Play Space Upgrade	Installation of a district level play space at Willeberg Reserve.	568,478													OK
14485	Shade Sail for Seaford Pier	Installation of a shade sail for Seaford Pier.	0													OK
14515	Bassano Creek Environmental & Cultural Learning Park	Stage 1 works to improve Bassano Creek Reserve as an environmental and cultural learning park.	513,791													OK

Overall program with Adjustments & Carry Forwards			68,316,128													
Project No	Project Title	Project Description	Adjusted Budget (€0K)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
14530	Monterey Reserve Master Plan & Playspace Upgrade	Implement outstanding recommendations from the existing master plan to the southern part of Monterey Reserve. Integrate northern half of the reserve with community activities in the southern half of the reserve to improve amenity and access and build community around participation needs and improve park amenities. Create connections to surrounding precinct. Installation of district level playspace incorporating seniors / adult and intergenerational play.	139,688													OK
14541	Frankston Open Space Strategy - Olivers Hill Landscape and Lookout Plan, Frankston South	Develop an Olivers Hill Landscape Plan and include: Indigenous vegetation management and improvements; Pedestrian flow through the space including links to the existing foreshore reserve boardwalk to the north, Sweetwater Creek, and potential future walkways to the south; Improvements to car parking layout, drop-off zones and car access and egress points; links to off-street multi-trailer parking; Potential positioning of a multi-purpose facility that may use the Volunteer Coast Guard and increase access to water based recreational activity; improvements to walkway access and amenity of the footpath including installation of bollards and signage.	62,000													OK
14565	Evelyn Park Open Space	Develop a large community open space on Evelyn Street including the installation of paths, paved / picnic areas, park furniture.	1,240,000													OK
14569	Laverton & Langwarrin Equestrian Reserves Masterplans	Development of masterplans for Laverton Reserve and Langwarrin Equestrian Reserve.	72,125													OK
14572	Shade Sail Retrofit Program	Install new shade sails at local playgrounds as required.	100,000													OK
14574	Seaford Grand Rounds Design	Design of a grand rounds for Seaford.	15,000													OK
14596	Frankston Rejuvenation Action Plan - Frankston City Park Concept (Young Street, Frankston)	Concept development for City Park to meet MTM and MTM requirements.	62,359													OK
14603	Seaford Wetlands Improvements	Funded by DEW, improvements to the Seaford Wetlands include, construction of a shared use path along Felface Road, a combined pedestrian and cycle bridge across Kinnouk Creek, revegetation and habitat improvements, installation of interpretive and wayfinding signage and the installation of a live stream gage within the wetland.	150,000													OK
14612	Wingham Park Upgrade	Upgrade to the park includes: • Construct an accessible adult/senior outdoor activity centre including accessible adult fitness equipment and floor space for ground fitness activities (e.g. Yoga, Pilates); • Improved pedestrian connectivity; • Park amenity (seats and drinking fountain); • Improved horticulture and tree planting; • Better connections to the park, Felface Place and car park.	180,000													OK
14644	Sandfield Reserve Improvements	Improvements in accordance with Play Strategy, Sandfield Landscape Plan and Open Space Strategy.	70,000													OK
14667	Landmark Water Feature	Installation of a landmark water feature in one of Frankston's premium parks.	25,000													OK
14672	Ballin Park Storm Water Treatment & Park Improvements	Installation of an integrated water management system and improvements to the southern entrance of the park including: • Enhanced Park Entry • Water Play & Features • Pocket lawns for picnics • Event/Performance lawn • Heritage Garden • Adventure Playspace • New Shelter • New Pathways • Improved BBQ facilities.	50,000													OK
Integrated Water Management System (IWMS) - Currently unfunded																
Family & Youth Facilities																
13766	Family Support & Age Services Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	50,000													OK
14181	Langwarrin Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility and MCHC along with a (community) meeting room.	53,000													Not Started
14590	Frankston North Community Centre Playground Upgrade	Renovate, relocate, upgrade playground and equipment and improve linkages with the rest of MCHC (including) improve front entrance garden.	62,017													OK
14665	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	Refurbishment of the Baden Powell Kindergarten & Maternal Child Health Centre.	100,000													OK
FMAC (CAA) Initiatives																
14421	City Centre Greening and Improvement Program	Frankston Central Activities Area - greening and improvement program.	146,008													OK
14579	White Street Mall Upgrade	Upgrade White Street Mall	200,000													OK
Information Services																
11294	Hardware & Device Renewal	Renewal of computer hardware and devices at end of life.	80,000													Not Started
11309	GIS Mapping Renewal	Aerial Photography, InfraMaps and MyAddress renewal.	53,000													OK
11312	Asset Management Information System (AMIS)	Improvements to the Asset Management Information System (AMIS) including the rollout of mobile works management.	150,000													OK
14083	Document Management System Renewal	Installation of upgrades to the document management system.	4,940													Completed
14317	Human Resources and Payroll System Renewal	Replacement of the human resources and payroll system including processes improvements.	413,948													OK
14373	Mobile Device Management Renewal Program	Renewal of mobile devices at end of life.	50,000													Not Started
14374	WiFi Network Renewal Program	Replacement of the WiFi network within Council facilities.	11,000													Not Started
14440	New Systems Implementation	New Systems Implementations	1,944,760													OK
14425	Network & Conns Renewal Program	Network & Conns Renewal Program: Scope is to replace or renew fibre links and WAN according to highest need, these will be assessed throughout the year as works may be partially determined by the Core Infrastructure project requirements.	100,000													Not Started
14427	Reporting System Renewal	Renewal of the reporting system.	20,000													Not Started
14622	Finance System Renewal	Renewal of the finance system.	330,000													OK
14638	Library Print Management System	Renewal of the library print management system.	90,000													OK
14659	Library RFID System Implementation	Replacement of the RFID system for libraries.	158,000													OK
14671	Live Chat Functionality	Install live chat functionality on Council's website.	100,000													OK

2021/22 Capital Works Program - Schedule of Capital Works

Overall program with Adjustments & Carry Forwards			68,316,128													
Project No	Project Title	Project Description	Adjusted Budget (€0K)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
Integrated Transport Management																
13260	Street lighting upgrades	New streetlights as requested to improve safety.	30,000													OK
13267	Road Renewal Program	This program is for the renewal of road pavements and surfaces as identified by Council's Pavement Management System and as identified in site inspections by City Works and Asset Planning.	2,888,000													OK
13282	Footpath Renewal Program	Renewal of asphalt and concrete footpaths as identified by Council's Road Management Plan (RMP) inspections and Civil Infrastructure Maintenance (CIM) referrals. Programme includes renewal of both private and Council vehicle crossings damaged by Council assets across the municipality as well as renewal of pre-m crossings to achieve DDA compliance as identified from RMP inspections.	789,000													OK
13328	Carpet Renewal Program	Renewal of carpets based on asset condition and pricing studies.	50,000													OK
13563	Shared Path Safety Upgrades	Safety upgrades of bicycle paths as identified by a bicycle safety survey running from February 2016 to April 2016 across a number of Councils in Melbourne. From the survey, Council will receive a list of safety issues and suggestions from the public that will be integrated with crash history and recommendations of the Bicycle Strategy for capital works implementation.	42,000													OK
13565	Levelling Renewal Program	This program is for the renewal of kerbs as identified by the 2017/18 kerb condition audit and maintenance referrals from City Works. Works may also be prioritised to align with the Road Renewal Program.	450,000													OK
13723	Barrier & Guard Rail Renewal Program	This program is for the renewal of road safety barriers as identified by Council's asset condition inspections by City Works, Capital Works Delivery and Asset Planning. Works are to be prioritised as per the VicRoads guidelines and barrier rail products should be updated to meet approved VicRoads products where possible.	136,446													OK
13846	Major Bridge Renewal Program	Major renewal works for bridge and pedestrian structures as identified in the Level Two inspections conducted in 2019. This project includes major renewal such as replacement of a full structure or a significant component such as a bridge deck renewal or major refurbishment. This project is ongoing and the works program is determined by the outcomes of the Level Two structure inspections, performed every two years.	100,000													OK
13847	Minor Bridge & Path Structures Renewal Program	Minor renewal works for bridge and pedestrian structures as identified in the Level Two inspections conducted in 2019. This project includes minor renewal works such as replacement of railings, piles, members in poor condition, and is to be implemented for structures (pedestrian & vehicle bridges, boardwalks and structures) across the municipality. This project is ongoing and the works program is determined by the outcomes of the Level Two structure inspections, performed every two years.	100,000													OK
13925	Minor Traffic Treatment Installation	Minor traffic treatments installed following investigation of resident complaints.	274,000													OK
13958	Reserve Pathway Renewal Program	Renewal of Council pathways located in Council reserves as identified by Council's asset inspections, condition audits and maintenance referrals. Programme includes pathway renewals for both standard and shared path widths and consists primarily of concrete, exposed aggregate, asphalt and granitic sand material types. Priorities based on 2017 condition audit results include: - Sweetwater Creek Upper & lower (238m) - Southgateway Reserve (123m) - The Swallow Reserve (80m) - Robinson Park (120m) - Laurel Reserve (125m) - Kananook Creek Reserve (653m)	110,000												OK	
13972	City Centre Pathway Renewal Program	Renewal Program for footpaths areas throughout the Central Activities Area precinct in support of priority locations identified by the Transition Future Team, in conjunction with the Transit Interchange Redevelopment.	50,000													OK
13982	VicRoads Black Spot	Address Pedestrian Safety Issues include Stye/McOlella and local Area Traffic Management study and implementation - Seabrook Precinct Construction 2019/20 - 2021/22 On-going local Area Traffic Management (LATM) Treatments include splitter islands, raised school and pedestrian crossings, speed humps, raised pavement intersection treatments, roundabout modifications, new roundabouts, speed limit changes, signage and line marking improvements.	19,525													OK
14117	Seaford Local Area Traffic Management	The project will also advocate to other authorities including VicRoads for improvement on declared main roads such as signal installation and speed limit changes and Level Crossing Removal Projects for improvement associated with level crossing works such as pedestrian rail and road crossing improvements. Taylors Road - Ballarto Road to Hill Road - Road Construction to upgrade existing unsealed road to sealed, reshape road and asphalt. Potential external funding opportunities to be sought via Special Charge Scheme or grant funding. Special Charge Scheme - Barretts Road (Robinson Road to Golf Links Road) Sealed road construction, kerb and channel and underground drainage.	600,000													OK
14210	Taylor's Road (Ballarto Road to Hill Road) Road Investigation		35,500													OK
14408	Barretts Road (Robinson Road to Golf Links Road) - Roadway - Special Charge Scheme		50,000													OK
14411	Bligh Street Reconstruction (Humphries Rd - Esden Powell Dr)		451,986													OK
14413	Kerb and Channel Construction Program		50,000													OK
14425	Shared Path Renewal Program	Safety upgrades of bicycle paths and chicanes as identified by a bicycle safety survey running from February 2016 to April 2016 across a number of Councils in Melbourne. From the survey, Council will receive a list of safety issues and suggestions from the public that will be integrated with crash history and recommendations of the Bicycle Strategy for capital works implementation. Priorities based on 2017 condition audit results are: - McClelland Drive (Crabburne Road to Beech St) 43m - Hazledene Place (Jokisique busstand reserve) 200m - Southgateway Reserve - Stye Road (roundabout to Gairloch drive to Amber ave)	110,000												OK	

2021/22 Capital Works Program - Schedule of Capital Works

			Overall program with Adjustments & Carry Forwards	68,316,128													
Project No	Project Title	Project Description	Adjusted Budget (€0'000)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status	
14431	Street Lighting Renewal Program	Re placement of street lighting throughout the municipality in conjunction with the energy provider. Program includes re-installment of standard lighting poles and all non-standard public lighting.	32,000													OK	
14441	Sweetwater Local Area Traffic Management	Local Area Traffic Management study and implementation - Sweetwater Road Local Area Traffic Management Treatments (LATM), speed humps, raised pavement in key sections, treatments, modification of existing roundabouts, parking restriction signage, limited parking, one-way traffic movement, modified T-intersections, footpaths. Construction 2019/20 - 2020/21	450,000													OK	
14465	Roads to Recovery Program	Renewal or rehabilitation of roads funded from the Federal Government Roads to Recovery Program.	694,000													OK	
14477	Cranbourne Road Retaining Wall Upgrade Stage 2	Cranbourne Road Retaining Wall	200,000													OK	
14534	Shotts Lane Shared Pathway (Golf Links Rd - Escarpment Dr)	Golf Links Road to Escarpment Drive	340,461													OK	
14538	Minor Pathway Program	To construct small sections of footpaths identified through the year by community, officers and Councilor that address accessibility and DDA concerns.	53,000													OK	
14549	McCormicks Precinct Local Area Traffic Management	Installation of traffic management devices as detailed in the McCormicks Precinct Local Area Traffic Management study.	150,000													OK	
14550	Hartnett Local Area Traffic Management	Installation of traffic management devices as detailed in the Hartnett Local Area Traffic Management study.	127,000													OK	
14559	Warrandyte Road Safety and Congestion Improvements	Warrandyte Road Safety and congestion improvements	50,000													OK	
14581	Frankston Revitalisation Action Plan - Greenfields (Baxter Trail, City Centre - Monash University)	Shared User Path Baxter Trail, Monash University to City Centre	1,172,407													Work	
14601	Hill Road Reconstruction	Reconstruction of Hill Road.	4,113,649													OK	
14614	Sunny Vale Drive Local Area Traffic Management	Installation of traffic management devices as detailed in the Sunny Vale Drive Local Area Traffic Management study.	78,000													OK	
14618	Belvedere Local Area Traffic Management	Installation of traffic management devices as detailed in the Belvedere Local Area Traffic Management study.	50,000													OK	
14628	Black Spot Program - Claude Street - Quinn Street, Seabrook	Installation of traffic management treatments to improve safety under the Black Spot Program. Municipal wide program for open space walking and cycling connections as per Paths Development Plan and Open Space Strategy.	113,000													OK	
14643	Open Space Connections	Year 1 priorities include East Seabrook Reserve - Seabrook, John Unit-Langwarrin, Jubilee Park - Frankston, Pat Rolfo Reserve - Frankston North, Southgateway Reserve-Langwarrin.	200,000													OK	
14657	Golf Links Road Shared Pathway (Peninsula Unit to Baxter Trail)	Design and construction of a shared path on Golf Links Road.	40,000													OK	
14660	Olive's Hill Mill Boardwalk	Concept design for the Olive's Trail boardwalk.	40,000													OK	
14664	Minor Asphalt Patching Renewal Program	Minor renewal works on roads - asphalt patching.	250,000													OK	
14670	Pathway Development Plan Implementation Program	Installation of new paths as prioritised under the Pathway Development Plan.	500,000													OK	
Integrated Water Management																	
13438	Easement Drainage Pit Alterations	Works identified during the inspection of drainage within easements. Pits to be raised is expected to be approx. 700 per year. To address ad hoc drainage issues arising out of major storm events in Frankston. Work involves replacing pits, gullies, installation of aged drains and minor pipe works. Unidentified miscellaneous work as still raised due to unforeseen circumstances.	230,000													OK	
13525	Minor Drainage Improvement Works	Aged drainage assets across the municipality have been identified and require further investigation of their condition and ability to provide expected level of service. An aged based condition assessment and investigation will provide a program of works for stormwater drainage asset renewal. This program will also be used for drainage renewal referrals from Council's Civil Infrastructure Maintenance (CIM) team as they undertake routine inspections across the municipality in accordance with Council's Road Management Plan (RMP). Side entry pits with inlets less than 120mm will be addressed via flat inspections.	50,000													OK	
13971	Drainage Renewal & Upgrade Program	Action arising from Integrated Water Action Plan. Stormwater to be diverted and treated in a retention system in Beauty Park. Treated flows are diverted to the lake and then a 300kl below ground tank at Frankston Park, where water is used for irrigation. Project has the potential to provide flood mitigation benefits in surrounding area. Project will be developed with consideration of the Frankston Hospital development. Potential to attract MW Living Rivers funding.	210,000													OK	
14330	Frankston and Beauty Parks Stormwater Treatment and Retention	Re placement program of gully side entry pits throughout the municipality to address manual handling concern. Program will replace heavy gully pits with Terra Firma lids as per Council's standards.	50,000													OK	
14423	Gully Pit Lid Renewal Program	Flood modelling and catchment analysis municipality wide ongoing.	210,000													OK	
14445	Flood and Catchment Modelling	This project enables funding to be allocated within each year of Council's CW program and Long Term Infrastructure Plan to ensure opportunities for Water Sensitive Urban Design (WSUD) treatments are incorporated into Council projects (e.g. streetscapes, public open spaces, road and car parking projects).	53,000													OK	
14462	Water Sensitive Urban Design (WSUD) Implementation Program	The scope of works include prioritising the projects for the additional funding, the design and construction of the WSUD asset (e.g. bioretention, swale) and promotional work (e.g. media opportunities) to raise awareness and understanding about the benefits of stormwater treatment through WSUD.	53,000													OK	
14464	Frankston South Drainage - Williams St 1 - The Esplanade	Frankston South Drainage Strategy - Drainage Upgrade - The Esplanade	567,123													OK	
14532	Frankston South Drainage Strategy - 15 Kay Street, Frankston Drainage Upgrade	Significant overland flows affecting a number of properties immediately downstream of Victoria Park. Flow path also extends upstream of Victoria Park through properties on south side of Williams Street - strategy works priority list Frank South5 - Further analysis and assessment of results from report will need to occur to establish and prioritise works.	50,000													OK	
14553	Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade	Outfall pipe construction between Kananook Creek and Stage 1 works Refer to Frankston South Hotspots flood mitigation plan - August 2019 [Emergency Water Management]	100,000													OK	

			Overall program with Adjustments & Carry Forwards	68,316,128												
Project No	Project Title	Project Description	Adjusted Budget (€'000)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
14653	Baxte Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxte Park Dam.	50,000													OK
Plant Fleet & Equipment																
11234	Light Vehicle Replacement Program	Replacement of existing motor vehicles at planned service life.	1,019,000													OK
11304	Plant & Equipment Replacement	Replacement of heavy vehicles and plant at the end of their planned service life.	1,393,963													OK
13559	Minor Plant & Equipment Replacement	Replacement of existing minor plant and equipment at planned service life. Renewal of minor plant and equipment includes minor Council assets such as mowers, brush cutters, chainsaws, grinders, edge m, push mowers, etc.	32,000													OK
14587	Parks & Gardens - New Tree Crew - Plant & Equipment	A new truck, chainsaw and polesaw for the new Tree Crew approved by EMT 16 July 2020.	155,000													OK
14598	Beet Telematics	Install telematics into Council vehicles to improve safety.	150,000													OK
14603	Beet Vehicle Acquisitions	Procurement of new vehicle for the Municipal Buildings Surveyor	75,550													OK
14653	Golf Course Turf Maintenance Equipment	Purchase of new Golf Course Turf Maintenance Equipment including Pedestal Vertical Mower, New 2 Tonne Trailer, Large Top Dresser and Pedestal Aerator.	115,000													OK
Public Toilets																
12623	Public Toilet Renewal Program	Renewal works at public toilet facilities based on asset condition and user requests.	50,000													OK
14456	Frankston Memorial Park Toilet Upgrade	New toilet for Frankston Memorial Park.	209,986													Watch
14467	Peninsula Reserve - New Public Toilet	Peninsula Reserve - New Public Toilet - Design and Concept	296,744													OK
14566	Young Street Toilet	Installation of new public toilet in Young Street.	455,817													OK
14609	Montague Park Toilet Demolition	Demolition of public toilet at Montague Park.	20,000													OK
Recreation Facilities																
11237	Structured Recreation Pavilions Renewal Program	Renewal works at facilities based on asset condition and user requests.	50,000													OK
11806	Upgrade to Centenary Park Tennis Centre	New Centenary Park Sporting Complex Pavilion, including Tennis Club and Gymnasium. Construction in 2022/23 and 2023/24.	610,905													OK
12755	Sports Lighting Renewal Program	This project includes the design and renewal of sports lighting at Council's active reserves to provide sufficient lighting to meet the needs identified in the Sports Lighting Audit of 2015.	905,000													OK
13303	Reserves Internal Fencing Renewal Program	Renewal internal fencing in reserves based on asset condition and user requests.	200,000													OK
13598	Sporting Ground Playing Surface Renewal Program	Rolling program in the of sporting ground surface renewal, as per recommendations of condition audit of Council's playing surfaces. 2021/22: McClelland Reserve 2022/23: Baxter 2	1,300,000													OK
13591	Frankston BMX Track Redevelopment	Redevelopment of the Frankston BMX track. Project to include land acquisition to accommodate redeveloped track.	54,153													OK
13592	Sporting Ground Pitch Cover Renewal Program	This project is for the ongoing program of renewing and upgrading Council's sporting ground pitch covers.	21,000													OK
13593	Sporting Ground Goal Post Replacement Program	Replacement of Goal Posts at various reserves based on age and condition assessment. This is a major risk response initiative adopted by Council.	25,000													OK
13666	Reserve Irrigation & Drainage Systems Renewal Program	This project includes the design and renewal of irrigation systems at Council reserves. The programme will replace the existing ageing and defective irrigation systems and will provide an improved playing surface for user groups. Projects under this programme are driven by irrigation condition audit results.	210,000													OK
13777	Cricket Net Renewal Program	Renewal of cricket net facilities as per Council's Cricket Net Guidelines, completed during 2014. Cricket nets meet current Cricket Victoria standards and club expectations, including: 22/23 Bruce Park 22/23 Peninsula Reserve 23/24 Soft net replacement	250,000													OK
14102	Overport Park - Pavilion Upgrade	New Pavilion at Overport Park Pavilion.	103,929													Watch
14211	Jubilee Park Indoor Multi-purpose Netball Complex	New Indoor Stadium at Jubilee Park. Design Development to commence	5,012,000													OK
14222	Centenary Park Golf Course Masterplan Implementation	Implementation of the Centenary Park Golf Course Masterplan.	150,000													OK
14223	Rifles - Pavilion & oval redevelopment and precinct works	Re-develop existing Rifles pavilion into 2 storey multi purpose sports pavilion including oval re-establishment.	0													OK
14247	Eric Bell Reserve Pavilion Upgrade	Eric Bell Reserve - Pavilion - Upgrade	100,000													OK
14290	Kevin Collopy Pavilion Upgrade at Jubilee Park	Re-development of Kevin Collopy Pavilion at Jubilee Park for female friendly change rooms.	1,561,345													OK
14282	Monterey Reserve Soccer Pavilion Upgrade	New Soccer pavilion at Monterey Reserve.	3,432,441													OK
14325	Line n House Upgrade at Belvedere Reserve	Re-purposing Line n House for new use. Includes East Road Carpark.	402,264													OK
14328	Parkhollo Reserve Pavilion Upgrade	Demolish existing pavilion and construct new.	2,520,579													OK
14360	Overport Park Mountain Bike Track	Construction of mountain bike track at Overport Park.	216,945													OK
14361	Belvedere Bowls Club Building Extension	Belvedere Park Bowls Club Pavilion - Belvedere Park Bowls Club Extension - Bowls	3,83,411													Completed
14430	Boyd Park Ball Protection Fences	This program involves the installation of Ball protection fences to reduce Council's risk and damage to property and spectators.	155,000													OK
14447	Public Lighting in Reserves	Lighting to improve safety in parks, in particular car parks, walking trails etc.	100,000													OK
14493	Kninoo Park (Baseball / Softball) New Sports Lighting	Installation of sports lighting to current standards.	190,000													OK
14494	Lewton Reserve Sports Lighting	Lighting Design & Construction for Lewton Reserve	50,949													Watch
14495	Minor Sporting Infrastructure Program	Coaches Boxes, Storage, Scoreboards, Spectator Shade Shelters Program 2021/22 - Implement all the recommendations Auxiliary Recreation Infrastructure Guidelines. Future priorities based on Councils Auxiliary Recreation Infrastructure Guidelines.	105,000													OK
14500	Boyd Park Football Pavilion Upgrade	Renewal of Boyd Park Senior Pavilion.	2,086,502													OK
14575	Carrum Downs Tennis Club Pavilion, Lighting & Court Upgrade	Upgrade to the pavilion, lighting and courts at Carrum Downs	2,82,205													OK
14576	Jubilee Park Access Roads & Carpark Realignment Stage 1	Carpark at Jubilee Park - Stage 1	300,000													OK
14577	Ballam Park Athletic Pavilion Upgrade & DDA Improvements	Upgrade and DDA improvements to the Ballam Park Athletic Pavilion	3,69,833													OK
14585	Frankston District Basketball Stadium Feasibility Study & Concept Design	Feasibility study/concept design for Frankston District Basketball Association.	2,82,206													OK
14585	Frankston Park Oval Widening	Implement Frankston Park Master Plan, 2021 - Design for oval widening to AFL standards.	380,228													OK

		Overall program with Adjustments & Carry Forwards	68,316,128													
Project No	Project Title	Project Description	Adjusted Budget (€'000)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
14597	Hets Tract Lighting & Beautification Works	Lighting and landscape works.	80,234													OK
14610	McClelland Reserve (Soccer 1) Sports Lighting	McClelland Reserve - Soccer 1 - Lighting - New lights	105,000													OK
14611	Ballam Park Athletics Centre Duncan Pro Indoor Pavilion Refurbishment	Ballam Park Athletics Centre Duncan Pro Indoor Pavilion Refurbishment	100,000													OK
14613	Lloyd Park State Park Redevelopment	Redevelopment of the Lloyd Park State Park.	80,000													OK
14616	Long Island Tennis Club Upgrade	Replacement of the Long Island Tennis Club pavilion including new shower, public toilet amenities and court upgrades.	50,000													OK
14620	Lloyd Park Netball Pavilion Upgrade	Refurbishment of the Lloyd Park Netball pavilion including new fit out, female friendly improvements, NCC and DDA compliance works.	450,000													Not Started
14632	All Butler Oval Turf Welfare Renewal	Renewal of the turf welfare on All Butler Oval.	200,000													OK
14633	Belvedere Tennis Club (Courts 1-3) Sports Lighting Upgrade	Upgrade of the lighting on courts 1-3 at the Belvedere Tennis Club.	125,000													OK
14634	Beckwith Tennis Club - decommission courts 1, 2 & 3	Decommission courts 1, 2 & 3 and reinstate the area.	0													OK
14635	Ballam Park Athletics Tract Renewal	Renewal of the athletics tract and associated areas at Ballam Park.	650,000													OK
14636	Basketball & Gymnastics Centre Concept Design	Concept designs for a new basketball and gymnastics centre.	50,000													OK
14638	State Park Weatherproofing Program	Develop a strategy for state park facilities including weather proofing options.	50,000													OK
14673	Frankston Park Grandstand Design	Concept designs for refurbishment of the grandstand at Frankston Park.	50,000													OK
Smart Cities Infrastructure																
14389	Safe City Surveillance System - CCTV Camera Installation in Public Places	As part of the Safer Streets Programme & Community Crime Prevention, funding for CCTV cameras in 18/20 for: at Excelsior Drive Shopping Centre, Meppen Highway Stn Wells St & Retcher Rd, Northern End of Gallery Lane, Thompson St, Harts Tract, Cofigency & Renewal.	394,000													OK
14429	Safe City Surveillance System - CCTV Camera Renewal Program	Renewal of CCTV cameras at end of life.	21,000													OK
14430	Ticket Machine Renewal Program	Renewal of ticket machines at end of life.	16,000													OK
14583	Wayfinding Signage (Frankston Station to the Beach)	Digital wayfinding signage from Frankston Station to the Beach	101,000													OK
Sustainability Initiatives																
14352	Council Facilities Solar PV Feasibility & Design	Funding to undertake an additional feasibility and detailed design study of solar power for Council facilities. 20/20/21 includes in-specification of aging systems and assessment of Oval Street Community Centre and Frankston South Recreation & Community Centre for solar.	15,000													Not Started
14439	Bull Street Light Replacement on Minor Roads	The replacement of street lights on minor roads in Frankston City is scheduled for 2022 by local distributor Bullied Energy. This is a 2-year project to upgrade the lights (3,396) to energy-efficient light emitting diodes (LED). Project includes \$300k for project management costs. The scope of works includes further consultation with the MAV and Valued Energy to inform the project plan and tender requirements and pricing, appointment of a project manager, preparation of tender documents, a public tender process and supply and installation of the lights.	0													Completed
14528	Peninsula Aquatic Recreation Centre Solar PV Installation	Design and installation of a 336 kW solar power system to improve the environmental performance of a Council facility and reduce electricity use/costs and greenhouse gas emissions. Contributes to achieving Council's adopted Zero net emissions (carbon neutral) target by 2025. 20/20/21 includes technical assessment, approvals and detailed design.	707,507													OK
14544	Street Lighting Renewal Program (1,423 Mercury Vapour MV80 lights to 17W LED lights)	Street upgrade of 1,423 Mercury Vapour MV80 (93.6W) street lights to 17W LED lights. Estimated financial payback 4.2 years. Year 1 (2020/21) includes audit of existing assets and review of the business case. Year 2 (2021/22) includes procurement and replacement works.	140,000													OK
14608	Kevin Collopy Pavilion Solar PV at Jubilee Park	Installation of a solar power system to improve the environmental performance of a Council facility and reduce the facility's electricity use/costs and emissions. Requires roof structure - roof may require additional assessment. Works to be completed with the pavilion refurbishment.	25,000													OK
14617	Frankston Arts Centre Boiler and Chiller Optimisation	Replacement and installation of components to improve the efficiency of the boiler and chiller.	30,000													OK
14621	Facility Energy Efficiency Upgrades	Implement energy efficiency improvements at facilities in line with the Toward Zero Emissions Plan 2019-2023.	193,000													OK
14623	Frankston Civic Centre Solar PV	Installation of a 664 kW solar power system to reduce Council's electricity use/costs and greenhouse gas emissions, plus progress towards its adopted zero net emissions (carbon neutral) target by 2025. Council is interested in showcasing solar on Council's administration building (or nearby).	100,000													OK
14640	Solar PV Renewal Program	Renewal of existing solar PV systems and components based on condition assessments and Bull reports.	30,000													OK

2021/22 Capital Works Program - Schedule of Capital Works

Overall program with Adjustments & Carry Forwards			68,316,128													
Project No	Project Title	Project Description	Adjusted Budget (€0K)	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Status
Urban Revitalisation																
13766	Municipal Signage Strategy Implementation	Re newal of signage at various reserves and public realm spaces, implementing the outcomes of the Signage Strategy - review of part signage undertaken during 2013/14 (S1570844). Signage includes naming, regulatory and interpretive signage. Deliverables in 21/22 include signage style guide and specifications and proof of concept installations.	200,000													OK
14348	Local Shopping Strip Improvement Program	Municipal wide shopping strip improvement program in accordance with the local Shopping Strip Action Plan: 21/22 Delivery Priorities: - Excelsior Drive, Frankston North [design in 20/21] - Long Street, Langwarrin [design in 20/21] 21/22 Design Priorities: - Railway Parade, Seaford [deliver 22/23] - Sanders Road, Frankston South [deliver 22/23] - Fairway Street, Frankston [deliver 22/23] - Mahogany Avenue, Frankston North [deliver 22/23] - Seaford Village, Seaford [deliver 22/23] - Beach Street Central, Frankston [deliver 22/23] 22/23 Delivery: - Railway Parade, Seaford [design in 21/22] - Sanders Road, Frankston South [design in 21/22] - Fairway Street, Frankston [design in 21/22] - Mahogany Avenue, Frankston North [design in 21/22] - Seaford Village, Seaford [design in 21/22] - Beach Street Central, Frankston [design in 21/22]	60,000													OK
14529	Excelsior Drive, Frankston North - Neighbourhood Streetscape	Re develop Excelsior Drive shopping strip, Frankston North	0													Completed
14532	Frankston Revitalisation Action Plan - Steibel Lane Activation	Laneway Activation, Steibel Place	395,050													OK
14588	Operations Centre - Feasibility Study	Operations Centre - Feasibility Study	49,372													Re-located
14623	Lighting Frankston Program	Implementation of priorities identified in the Frankston Lighting Strategy.	160,000													OK
14626	Frankston North Gateway Treatment	Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the S146 Road to Ballarto Road section of the Frankston Dandenong Road.	50,000													OK
14645	Local Shopping Strip - Minor Improvements Program	Additional tree canopy to be provided at the following local Shopping Strips: - Lakeside Estate, Frankston - Sanders Road, Frankston South - Seaford Village, Seaford - Railway Parade, Seaford	45,000													OK
14651	Frankston Revitalisation Action Plan - Partlet Pilot Program	Design and install partlets in pilot locations.	50,000													OK
14652	Frankston Revitalisation Action Plan - Balmoral Precinct Public Realm Plan	Concept design for public realm improvements within the Balmoral Precinct.	50,000													Not Started
14654	Urban Forest Action Plan - Tree Planting on Major Roads	Tree planting on roads according to the Urban Forest Action Plan.	250,000													OK
14656	Frankston Revitalisation Action Plan - Becker Road Gateway Beautification	Greening, lighting and Creative Frankston. Works not to encroach on the rail corridor and ArtWork installation underpass City Centre Greening Budget for North side - 20/21 City Centre Greening Budget for South side - 21/22 Street Art Budget - 21/22 Lighting Budget - 21/22	380,000													OK
14661	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Continuous lighting to Frankston Pier to support visibility and safety. Install edge lighting to define limits of pedestrian space and safe areas of movement and visibility to surrounds. Lighting to enhance the pier structure and amplify experience of our valued coastal environment. Potentially light the underside of pier as part of the experience, considering the impact on underwater environment.	220,000													OK
14662	Frankston Revitalisation Action Plan - Nepean Highway Extended Outdoor Dining	Deliver partlets and extended outdoor dining outcomes on Nepean Hwy (West side).	160,000													OK
14663	Frankston Revitalisation Action Plan - Nepean Highway (Dovey Street - Beach Street) Median Revitalisation	Re move clutter and old barriers, install new landscaping treatments beneath trees and restore tree lighting including the Nepean Highway Clock Tower.	550,000													OK
Waste Management																
13087	Little Bin Replacement Program	Annual replacement program of litter bins throughout the city.	34,780													Not Started
13579	Frankston Tip Risk Management Strategy Implementation	Re habilitation of closed landfill cells at McClelland Drive in accordance with Environment Protection Authority requirements. Works include vegetation rehabilitation as prescribed by recommendations from the Landfill Situational Analysis.	100,000													OK
14646	Frankston Regional and Resource Recovery Centre Rainwater Tank Installation	Install a new water tank at the Frankston Regional and Resource Recovery Centre.	60,000													OK
14647	Beachside Residual Bin Lid Replacement	Replace the residual bin lids with red lids.	175,000													Not Started
14648	FOGO Education Vehicle Electric Charging Station	Install a new charging station for the FOGO education electric vehicle.	20,000													Completed
14649	Closed Landfill Leachate Extraction System	Re newal and upgrade of components of landfill leachate extraction systems at closed landfills.	75,000													OK
14650	Frankston Regional and Resource Recovery Centre Entry Upgrade (exit lane to Harold Road)	Improve the entry to the Frankston Regional and Resource Recovery Centre at Harold Road by altering the exit lane.	130,000													OK



SCHEDULE OF MAJOR CAPITAL WORKS PROJECTS - 2021/22

No	Project No	Project Title	Project Description	Adjusted Budget (EQV)	Total Project Cost	Delivery Department
1	14819	Frankston Pines Aquatic Centre Upgrade Concept Design	Concept designs for potential future upgrade of the Frankston Pines Aquatic Centre.	\$100,000	\$25,050,000	Community Strengthening
2	14842	Smart Cities Implementation	Implement smart city technology as identified in the Future Ready Frankston corporate strategy.	\$400,000	\$890,000	Business Transformation
3	11937	Frankston Yacht Club Fitout	Fit-out of the first floor of the Frankston Yacht Club facility for a restaurant and alterations to the ground floor café.	\$1,100,000	\$1,663,630	Building and Facilities
4	14800	Naimin Marr Djambana Gathering Place Building Upgrade	Internal fit-out and building upgrade to existing premises at Naimin Marr Djambana.	\$100,000	\$1,359,000	Building and Facilities
5	14191	Ballam Park Regional Playspace Upgrade	Staged implementation of the Ballam Park Master Plan: Prepare a Landscape Plan for internal connections, signage, furniture and plantings. Extensively plant the area with new native trees for shade amenity. Upgrade connections, facilities, infrastructure and recreational activities within Ballam Park. Proposed improvements to the park are in line with the Ballam Park Master 1996, works include: <ul style="list-style-type: none"> • Complete path network, where connecting links are missing • Improvements to connecting space between the senior and junior playground • Establish link between park and Ballam Homestead • Significant tree planting throughout reserve • Front entrance upgrade including central fountain 	\$1,144,816	\$3,289,896	Capital Works Delivery
6	14955	Evelyn Park Open Space	Develop a large community open space on Evelyn Street including the installation of paths, paved / picnic areas, park furniture.	\$1,240,000	\$1,360,000	Capital Works Delivery
7	14603	Seaford Wetlands Improvements	Funded by DELWP, improvements to the Seaford Wetlands include, construction of a shared use path along Eel Race Road, a combined pedestrian and cycle bridge across Kanook Creek, revegetation and habitat improvements, installation of interpretive and wayfinding signage and the installation of a live streaming station within the wetland.	\$150,000	\$3,067,000	Engineering Services
8	14181	Langwarrin Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility and MCHC along with a community meeting room.	\$53,000	\$8,455,765	Building and Facilities
9	14117	Seaford Local Area Traffic Management	Local Area Traffic Management study and implementation - Seaford Precinct. Construction 2019/20 - 2021/22. On ground Local Area Traffic Management (LATM) Treatments include splitter islands, raised school and pedestrian crossings, speed humps, raised pavement intersection treatments, roundabout modifications, new roundabouts, speed limit changes, signage and line marking improvements. The project will also advocate to other authorities including VicRoads for improvement on declared main roads such as signal installations and speed limit changes and Level Crossing Removal Projects for improvement associated with level crossing works such as pedestrian rail and road crossing improvements.	\$800,000	\$2,709,813	Capital Works Delivery
10	14409	Berretts Road (Robinsons Road to Golf Links Road) - Roadway - Special Charge Scheme	Special Charge Scheme - Berretts Road (Robinsons Road to Golf Links Road) to provide sealed road construction, herb and channel and underground drainage.	\$50,000	\$2,024,077	Engineering Services
11	14381	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Shared User Path - Baxter Trail, Monash University to City Centre.	\$1,172,407	\$1,225,000	Capital Works Delivery
12	14660	Oliver's Hill Trail Boardwalk	Concept design for the Oliver's Hill boardwalk.	\$40,000	\$40,000	Engineering Services
13	14399	Frankston and Beauty Parks Stormwater Treatment and Harvesting	Action arising from Integrated Water Action Plan. Stormwater to be diverted and treated in a bioretention system in Beauty Park. Treated flows are diverted to the lake and then a 500kL below ground tank at Frankston Park, where water is used for irrigation. Project has the potential to provide flood mitigation benefits in surrounding area. Project will be developed with consideration of the Frankston Hospital development. Potential to attract MW Living Rivers funding.	\$50,000	\$1,116,537	Capital Works Delivery
14	11936	Upgrade to Centenary Park Tennis Centre	New Centenary Park Sporting Complex Pavilion, including Tennis Club and Gymnasium. Construction in 2019/20 and 20/21.	\$610,805	\$4,898,948	Building and Facilities
15	14102	Overport Park - Pavilion Upgrade	New Pavilion at Overport Park Pavilion.	\$103,829	\$4,075,614	Building and Facilities
16	14221	Jubilee Park Indoor Multipurpose Netball Complex	New Indoor Stadium at Jubilee Park.	\$5,012,000	\$34,835,625	Building and Facilities
17	14225	RF Miles - Pavilion & oval redevelopment and precinct works	Re-develop existing RF miles pavilion into two storey multi-purpose sports pavilion including oval re-establishment.	\$0	\$7,699,307	Building and Facilities
18	14247	Eric Bell Reserve Pavilion Upgrade	Eric Bell Reserve - Pavilion - Upgrade	\$100,000	\$6,750,000	Building and Facilities
19	14280	Kevin Collopy Pavilion Upgrade at Jubilee Park	Re-development of Kevin Collopy Pavilion at Jubilee Park for female friendly change rooms.	\$1,561,345	\$3,122,679	Building and Facilities
20	14282	Monterey Reserve Soccer Pavilion Upgrade	New Soccer pavilion at Monterey Reserve.	\$3,432,441	\$3,957,078	Building and Facilities
21	14355	Linen House Upgrade at Belvedere Reserve	Re-purposing Linen House for new use. Includes East Road Carpark.	\$402,264	\$2,881,190	Building and Facilities
22	14358	Pat Rollo Reserve Pavilion Upgrade	Demolish existing pavilion and construct new.	\$2,520,579	\$2,962,663	Building and Facilities
23	14900	Lloyd Park Football Pavilion Upgrade	Renewal of Lloyd Park Senior Pavilion.	\$2,086,502	\$6,576,738	Building and Facilities
24	14997	Nats Track Lighting & Beautification Works	Lighting and landscape works.	\$80,234	\$87,000	Capital Works Delivery
25	14816	Long Island Tennis Club Upgrade	Replacement of the Long Island Tennis Club pavilion including foreshore public toilet amenities and court upgrades.	\$50,000	\$4,200,000	Building and Facilities
26	14836	Basketball & Gymnastics Centre Concept Design	Concept designs for a new basketball and gymnastics centre.	\$78,206	\$30,100,000	Building and Facilities
27	14673	Frankston Park Grandstand Design	Concept designs for refurbishment of the grandstand at Frankston Park.	\$50,000	\$50,000	Building and Facilities
28	14654	Urban Forest Action Plan - Tree Planting on Major Roads	Tree planting on roads according to the Urban Forest Action Plan.	\$250,000	\$2,502,000	Capital Works Delivery
29	14663	Frankston Revitalisation Action Plan - Nepean Highway (Davey Street - Beach Street) Median Revitalisation	Remove clutter and old barriers, install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	\$550,000	\$550,000	Capital Works Delivery

Executive Summary**12.7 Annual Report on Council's Greenhouse Gas Emissions, Energy and Water Usage and Costs (2020/21)**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.2 Lessen the severity of climate change through actions that enable Council and the community to reduce greenhouse gas emissions

Purpose

To brief Council on the organisation's annual greenhouse gas emissions, energy and water usage and costs for 2020/21.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives and notes the organisation's annual greenhouse gas emissions, energy and water usage and costs for 2020/21;
2. Notes energy and water costs have reduced during 2020/21 by \$378K, predominantly due to reduced operation as a result of COVID-19 impacts; and
3. Notes the current and proposed Capital Works projects outlined in the report to further reduce Council greenhouse gas emissions, energy and water usage and costs.

Key Points / Issues

- Lessening the severity of climate change through actions that enable Council and the community to reduce greenhouse gas emissions (herein referred to as 'emissions') is a four year priority of the 2021-2025 Frankston City Council Plan and has been a strong focus of the organisation for the past two decades.
- Notice of Motion 1313 (OM304) requires Council officers to provide a six-monthly and an annual report to Council on the organisation's greenhouse gas emissions, energy and water usage and costs.
- A summary of Council's six-monthly progress (July to December 2020) was provided to Council via memorandum on 28 May 2021, which included a focus on the top four (4) Council sites that contributed the most to Council's electricity, gas and mains water usage for the period.
- For the 2020/21, the overall figures in comparison to the previous financial year indicate the following:
 - ▼ 12.9% decrease in Council's electricity usage due to site closures and reduced occupancy of Council facilities because of COVID-19.
 - ▼ 20.1% decrease in natural gas usage, predominantly due to the Peninsula Aquatic Recreation Centre (PARC) being closed during COVID-19 restrictions, resulting in reduced pool heating.
 - ▲ 3.3% increase in mains water usage, attributed to fixing irrigation systems that were not functioning properly in the previous year, re-

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Executive Summary

establishment of turf on select sporting grounds and leaks from broken and damaged pipes (which have now been rectified).

- ▼ 9.5% decrease in the cost of utilities (includes Council's costs for electricity, natural gas, mains water, recycled water and fuel usage).
- ▼ 34.3% decrease in emissions mainly due to:
 - Power Purchase Agreement providing 100% renewable electricity for five major Council facilities from 1 July 2020.
 - The purchase of GreenPower™ for street lighting where Council pays the electricity bills from 1 January 2021.
 - Decreased energy usage at PARC and other Council sites due to COVID-19 closures.

Whilst some solar and efficiency improvements are likely to have also reduced emissions, the COVID-19 pandemic has made it difficult to accurately measure progress on energy efficiency and for this reason 2020/21 is considered an atypical year.

- In 2020/21, Council's environmental performance and progress towards its emissions and water reduction targets are outlined below:

Target description	Target (by 2025)	Result (2020/21)	Result (2019/20)	Progress comment
Greenhouse gas emissions – (tCO ₂ -e)* <i>Source: Towards Zero Emissions Plan</i>	Zero net emissions (carbon neutral)	10,420 tonnes CO₂-e	15,868 tonnes CO₂-e	In progress. Council decreased its emissions in 2020/21 by 5,448 tonnes (34.3%).
Target description	Target (by 2026)	Result (2020/21)	Result (2019/20)	Progress comment
Mains water use – megalitres (ML) <i>Source: Integrated Water Action Plan (New target adopted at 2019/OM14)</i>	150ML or less	158 ML	153 ML	In progress. Council's mains water use increased by 5 ML (3.3%) in 2020/21.
Percentage of water used from sustainable alternative water sources (i.e. recycled, rainwater, stormwater)** <i>Source: Integrated Water Action Plan</i>	60% or more	51%	43%	In progress. Council's percentage of recycled water usage (as a proportion of total water usage) increased to 51%.

* Tonnes of carbon dioxide equivalent (tCO₂-e)

** Council is currently only able to report on the use of Class A recycled water from the Eastern Treatment Plant.

- Each year Council completes projects to reduce its emissions, energy and water usage and costs. As part of the 2020/21 Capital Works Program, there were some projects that were delayed due to COVID-19 and the benefits of which won't be fully realised until next year's reporting. These include:

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- The installation of the bulk street light upgrade project which was completed in August 2021, replacing approximately 7,000 T5 street lights with energy efficient LEDs.
- Lighting efficiency upgrades at Karingal PLACE Neighbourhood Centre and Keast Park Community Pavilion which are near completion.
- Solar power installations which were completed in July 2021 at Frankston North Community Centre and Ebdale Community Hub and Learning Centre, Carrum Downs Tennis Clubhouse and Carrum Downs Football Cricket Pavilion (Len Phelps Pavilion).
- Some key projects currently underway as part of the 2021/22 Capital Works Program to reduce Council's emissions, energy and water usage and costs include:
 - Installation of two large solar power systems at PARC and the Civic Centre.
 - Major lighting efficiency upgrades at PARC, the FAC and 24 other Council facilities including Maternal and Child Health Centres and preschools.
- In addition, Council is progressing with its investigations and advocacy efforts for key recycled water projects in partnership with South East Water, in particular, Monterey Recycled Water Scheme is a key priority for potential delivery in 2022/23.
- Refer to the Officers' Assessment of this report for more detailed information, including a list of Council sites with the highest emissions, water usage and trends over time.

Financial Impact

Overall, there has been a 9.5% decrease (or \$378K) in the total cost of utilities (electricity, gas, water and fuel) in 2020/21, when compared to 2019/20. The majority of these savings are attributed to the decrease in Council's natural gas, electricity, and fuel usage.

Council's natural gas cost decreased from \$418K in 2019/20 down to \$356K in 2020/21 (14.9% decrease), corresponding with a decrease in gas usage.

Council's cost of electricity decreased from \$2.23M in 2019/20 down to \$2.0M in 2020/21 (10.2% decrease), corresponding with the decrease in electricity usage.

Council's mains water cost increased from \$641K in 2019/20 up to \$658K in 2020/21 (2.7% increase), corresponding with an increase in mains water usage. Council's recycled water cost also increased from \$82K in 2019/20 up to \$92K in 2020/21 due to an increase in recycled water usage.

Cost increases were kept to a minimum through the electricity and gas savings from reduced usage, also by identifying and resolving billing errors and anomalies and water leaks.

Consultation**1. External Stakeholders**

Council officers consulted with utility retailers (electricity, gas, water) to renegotiate better tariffs, obtain data and to verify billing accuracy with Council's records.

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Council's major contractors (waste, asphalt and facilities maintenance) provided fuel usage data for inclusion in Council's greenhouse report. Peninsula Leisure Pty. Ltd. were consulted for energy and water data for PARC and Pines Forest Aquatic Centre (Pines).

2. Other Stakeholders

Council's Executive team and staff responsible for managing and operating Council assets, sites or associated budgets were consulted in the preparation of this report.

Analysis (Environmental / Economic / Social Implications)

Council is demonstrating leadership by reducing its energy usage and emissions and lessening its contribution to climate change

Further to this, decreasing utility usage and costs also eases financial pressures and enables the delivery of more services to the community including COVID-19 recovery initiatives.

By increasing its usage of recycled water, Council is conserving Melbourne's drinking water supplies and positively responding to the water security needs of Melbourne's growing population.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Under the *Local Government Act 2020* section 9(2)(c), councils are required to promote the 'economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks.' Council is performing this function in accordance with the Act by reducing greenhouse gas emissions and responsibly managing Council's use of limited natural resources.

Policy Impacts

Reducing Council's greenhouse gas emissions is a four year priority of the 2021-2025 Frankston City Council Plan and responds to Council's climate emergency declaration on 18 November 2019 (2019/OM14).

Council's Environmental Sustainability Policy and Greening Our Future – Environment Strategy 2014-2024 are relevant to this report.

Council's energy and water usage informs the progress made against the organisation's target of net zero emissions (carbon neutral) by 2025, as outlined in Council's Towards Zero Emissions Plan 2019-2023, and water targets outlined in Council's Integrated Water Action Plan 2016-2026. Implementing actions identified in these plans reduces Council's energy and water usage, costs and emissions.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.7 Annual Report on Council's Greenhouse Gas Emissions, Energy and Water Usage and Costs (2020/21)**Executive Summary****Risk Mitigation**

Relying on energy from brown coal and mains water for non-potable purposes is a financial, social and environmental risk to Council. In the face of the climate emergency, Council is managing these risks through the regular monitoring and reporting of the organisation's energy and water usage and costs to; a) enable sites with unusually high usage to be readily identified and further investigated, and b) prioritise sites for energy and water saving measures and renewable energy technology.

Council's target of net zero emissions (carbon neutrality) by 2025 means that the net emissions associated with Council's activities must be equal to zero by 2025. It is an ambitious target that will need to be achieved through a combination of actions to reduce emissions and a commitment to purchasing carbon offsets (to offset any residual emissions).

As part of the development of Council's Climate Change Strategy and Action Plan in 2021/22, options and key initiatives to reach the net zero emissions target by 2025 (or earlier), will be explored.

Conclusion

In 2020/21 Council decreased its greenhouse gas emissions by 5,448 tonnes (down by 34.3%) mostly due to transitioning to 100% renewable energy for five of Council's major facilities and street lighting throughout the Frankston municipality where Council pays the electricity bills, as well as decreased energy usage at PARC and other Council sites due to COVID-19 closures.

Whilst some solar and efficiency improvements are likely to have also reduced emissions, the COVID-19 pandemic has made it difficult to accurately measure progress on energy efficiency.

Gas usage decreased by 20.1% and electricity usage decreased by 12.9%. The sites with the largest decreases in energy usage were PARC, FAC and the Civic Centre. Council's mains water usage increased by 5ML (or 3.3%). Overall Council's utility costs decreased by \$378K (9.5%) in 2020/21.

Energy and water saving measures and renewable energy technology continue to be identified and implemented on Council assets to reduce the organisation's energy and water usage, costs and emissions. These projects inform Council's Long Term Infrastructure Plan and play an important role in progressing towards Council's adopted environmental targets.

ATTACHMENTS

Nil

12.7 Annual Report on Council's Greenhouse Gas Emissions, Energy and Water Usage and Costs (2020/21)**Officers' Assessment****Background**

Each year Council produces an annual public report outlining Council's energy and water usage, costs and emissions, to monitor progress towards Council's adopted greenhouse and water targets, improve Council's environmental performance and reduce utility costs.

Notice of Motion 1313 (OM304, 26 July 2017) requires Council officers to provide a six-monthly and an annual report to Council on the organisation's greenhouse gas emissions, energy and water usage and costs. A summary of Council's six-monthly progress (July to December 2020) was provided to Council via memorandum on 28 May 2021, which included a focus on the top four (4) Council sites that contributed the most to Council's electricity, gas and mains water usage for the period.

Included in this annual report is Council's utility usage (electricity, natural gas, fuel and water) for which Council can clearly manage, measure and has full operational control. Also included are Council facilities managed by others on behalf of Council that we can seek to influence and readily measure (e.g. Peninsula Aquatic Recreation Centre (PARC) and Pines Forest Aquatic Centre (Pines)), as well as emissions associated with Council's major contracts.

These inclusions are in line with the Federal Government's Climate Active Carbon Neutral Standard for reporting on greenhouse gas emissions and are considered best practice. It should be noted however that additional emission sources are likely to be added over time if Council pursues certification for achieving carbon neutrality.

Issues and Discussion

The annual report for 2020/21 shows a decrease in Council's gas and electricity usage, as well as greenhouse gas emissions, when compared to the previous financial year. However, there was an increase in mains water and recycled water usage.

The total cost of utilities (includes Council's costs for electricity, natural gas, mains water, recycled water and fuel usage) has decreased. The majority of this decrease can be attributed mainly to the decrease in Council's electricity, natural gas and fuel usage due to COVID-19 and the resulting closure of many Council facilities.

Whereas water costs increased due to irrigation systems being fixed (that were not functioning properly in the previous year), resulting in increased water usage at a number of sites, as well as re-establishment of turf on select sporting grounds and leaks from broken and damaged pipes (which have now been rectified).

The table below shows a comparison of Council's total electricity, gas, fuel and water usage, emissions and costs for 2020/21 and 2019/20.

Total electricity, gas, fuel and water usage and emissions for 2020/21, including total cost and changes since 2019/20

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Officers' Assessment

Utility	2019/20	2020/21	% Change	Unit Change
Electricity (MWh)	9,498	8,269	-12.9	-1,229
Gas (GJ)	33,093	26,453	-20.1	-6,640
Fuel (kL)	496	437	-11.9	-59
Mains water (ML)	153	158	+3.3	+5
Recycled water (ML)	117.4	163.4	+39.2	+46
Total GHG (tCO₂-e)	15,868	10,420	-34.3	-5,448
Total cost (\$)	\$3,987,895	\$3,609,646	-9.5	-\$378,249

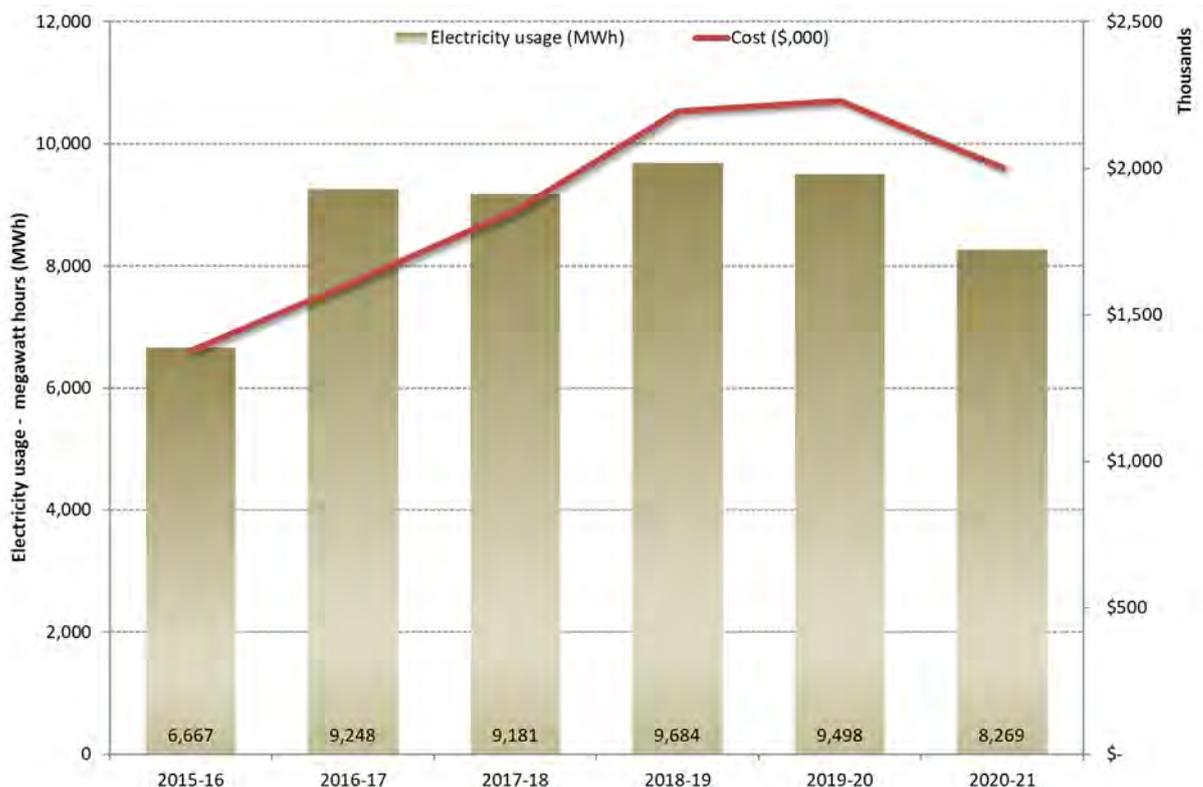
Electricity usage and cost trends

The graph below shows that in 2020/21, Council's electricity usage decreased to 8,269 megawatt hours (MWh) (12.9% decrease), when compared to 9,498 MWh in 2019/20.

This decrease in electricity usage can mainly be attributed to site closures and reduced occupancy of Council facilities since March 2020 because of COVID-19. Whilst some solar and efficiency improvements are likely to have also reduced electricity usage, the COVID-19 pandemic has made it difficult to accurately measure progress and for this reason 2020/21 is considered an atypical year.

PARC, FAC, Civic Centre and Pines made up almost half (48.1%) of Council's total buildings electricity usage in 2020/21.

Council's cost of electricity correspondingly decreased from \$2.23M in 2019/20 down to \$2.0M in 2020/21 (10.2% decrease).



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Officers' Assessment

Planned energy efficiency and solar power works to be completed as part of Council's 2021/22 Capital Works program to further reduce the organisation's electricity costs, usage and emissions include:

- A large-scale 356 kilowatt solar power system and a major lighting efficiency upgrade for PARC
- A large 66 kilowatt solar power installation at the Civic Centre, and
- Major lighting efficiency upgrades at PARC, FAC and 24 other Council facilities including Maternal and Child Health Centres and preschools

Gas usage and cost trends

The graph below shows that in 2020/21, Council's natural gas usage considerably decreased to 26,453 gigajoules (GJ) (20.1% decrease), when compared to 33,093 GJ in 2019/20.

Corresponding with this decrease in gas usage, Council's gas costs decreased from \$418k in 2019/20 to \$356K in 2020/21 (14.9% decrease).

The decrease in gas usage is mainly due to decreased usage at PARC and FAC due to reduced pool (PARC only) and site heating whilst the sites were closed because of COVID-19. The effect of COVID-19 closures is reflected in the decreased gas usage shown in both 2019/20 and 2020/21.

PARC, Pines and FAC made up 93% of Council's total natural gas usage in 2020-21.

As shown in the graph below, Council's gas usage and costs increased significantly from 2016/17 mainly due to Council including PARC in its annual reporting.



Fleet fuel usage and costs (excluding Contractor fuel)

The graph below shows that in 2020/21, Council's fleet generated emissions (not including Contractor fuel) decreased to 1,119 tonnes (10.1% decrease), when compared to 1,335 tonnes in 2019/20. This decrease in emissions corresponds with a

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Officers' Assessment

decrease in the total number of kilometres travelled in 2020/21, as well as a slight decrease in the number of fleet vehicles.

Correspondingly, Council's fuel costs also decreased from \$617k in 2019/20 down to \$502k (18.7% decrease) in 2020/21, which can be attributed to the decrease in the number of fleet vehicles and kilometres travelled.



The table below shows that for Council's major fleet classes (where odometer readings are available) between 2015/16 and 2020/21, there has been a decrease in Council's emissions, distance travelled and in the number of vehicles in Council's fleet.

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Officers' Assessment

Class		2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Light Commercial	Emissions (tCO ₂ -e)	354	396	423	441	412	366
Passenger		261	265	249	297	233	163
Sweeper		229	240	209	244	232	232
Truck		206	208	204	204	192	200
Total		1,050	1,109	1,085	1,187	1,069	961
Light Commercial	Vehicles	85	90	93	91	96	89
Passenger		67	66	62	69	63	68
Sweeper		8	7	6	7	7	6
Truck		27	29	28	35	32	28
Total		187	192	189	202	198	191
Light Commercial	Distance (km)	1,142,098	1,223,469	1,286,772	1,302,928	1,178,671	1,064,346
Passenger		1,140,548	1,158,150	1,073,772	1,335,663	1,062,954	728,035
Sweeper		98,260	109,394	72,536	102,421	98,796	106,799
Truck		349,976	282,280	288,704	275,434	254,488	278,860
Total		2,730,882	2,773,293	2,721,784	3,016,446	2,594,909	2,178,040

Public lighting electricity usage and costs

The graph below shows that in 2020/21, Council's electricity usage for public lighting (including street lighting) decreased slightly to 3,906 MWh (1.6% decrease), when compared to 3,971 MWh in 2019/20.

This is due to the beginning of the bulk street light upgrade with LED street lights. However due to delays as a result of the COVID-19 pandemic, the installation of the lights was not completed until August 2021 and the expected reduction in Council's electricity usage and costs won't be fully realised until next year.

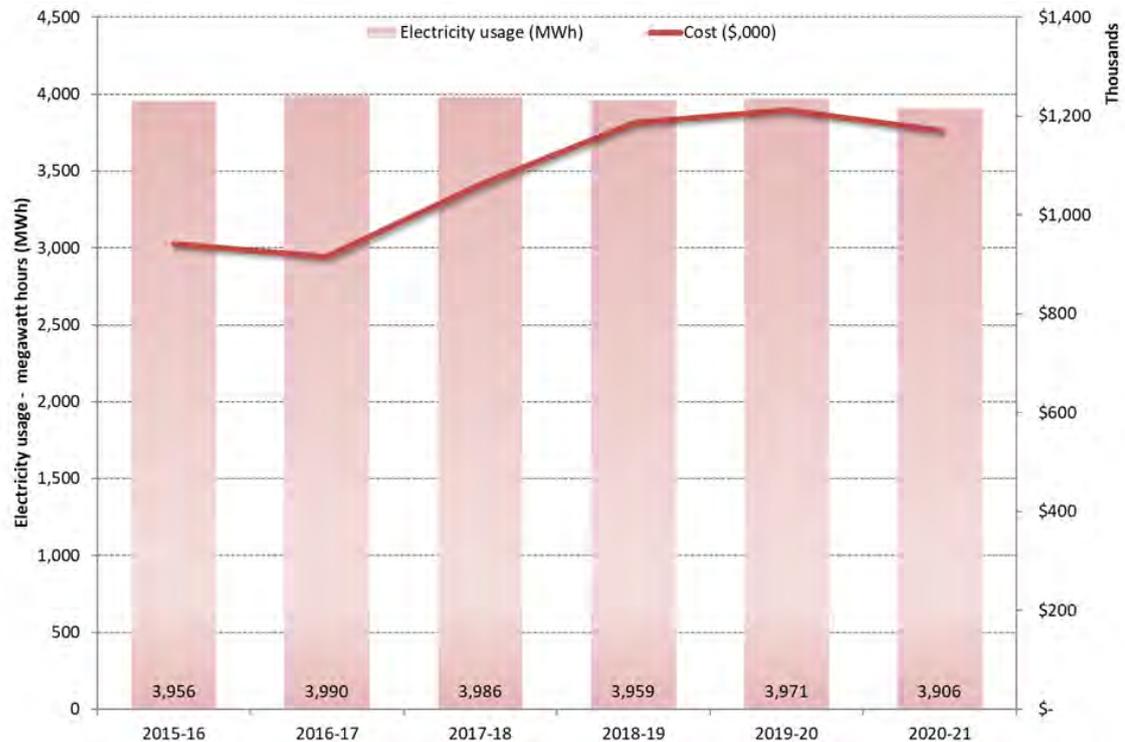
Corresponding with the slight decrease in electricity usage, Council's electricity costs for public lighting decreased from \$1.21M in 2019/20 to \$1.17M (3.4% decrease) in 2020/21.

The graph below shows that the electricity usage associated with public lighting has remained relatively stable over time. Council can expect to see decreases next year and in following years when the benefits of a number of street lighting upgrade projects are completed as part of Council's Capital Works program:

- 2021/22 – upgrade of another 400 T5 fluorescent street lights to LED energy efficient lights in the Sandarra and Sandhurst Estates.
- Future years – replacement of remaining inefficient Mercury Vapour and compact fluorescent street lights on residential and shared roads with similar LED technology.

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Officers' Assessment



Water usage and cost trends

The graph below shows that in 2020/21, Council's mains water usage increased to 158 megalitres (ML) (3.3% increase), when compared to 153 ML in 2019/20. Correspondingly, Council's mains water cost also increased from \$641k in 2019/20 up to \$659k in 2020/21 (2.7% increase).

The increase in mains water usage was mainly due to fixing irrigation systems that were found to be not functioning properly in the previous year, re-establishment of sporting grounds as well as leaks from broken and damaged pipes. The three largest consuming sites in 2020/21 responsible for over 20% (34 ML) of Council's mains water use and \$122k (18.5%) of the cost were:

- George Pentland Botanic Gardens – used 11.8 ML (7.4%) and was Council's highest mains water user with \$42k in water costs. The water use was higher than normal due to repairs to irrigation infrastructure allowing more thorough irrigation practices throughout the reserve, and in particular for the fern gully during hot summer periods (noting that the fern gully had experienced significant decline in previous years due to insufficient irrigation).
- Lawton Reserve – used 11.3 ML (7.1%) with \$38k in water costs and was the second highest mains water user. This site required higher than normal water use during the re-establishment and upgrade to the turf for the new soccer pitch.
- Frankston Park – used 11.1 ML (7.0%) with \$43k in water costs. This increase in water use was most likely due to a leak as a result of damage caused during infrastructure works as well as increased irrigation.

There were also a number of water leaks that were detected and rectified in 2020/21 including at the Civic Centre and at the Toilet Block, Nepean Highway (opp. Armstrongs Road) in Seaford as a result of damaged pipes.

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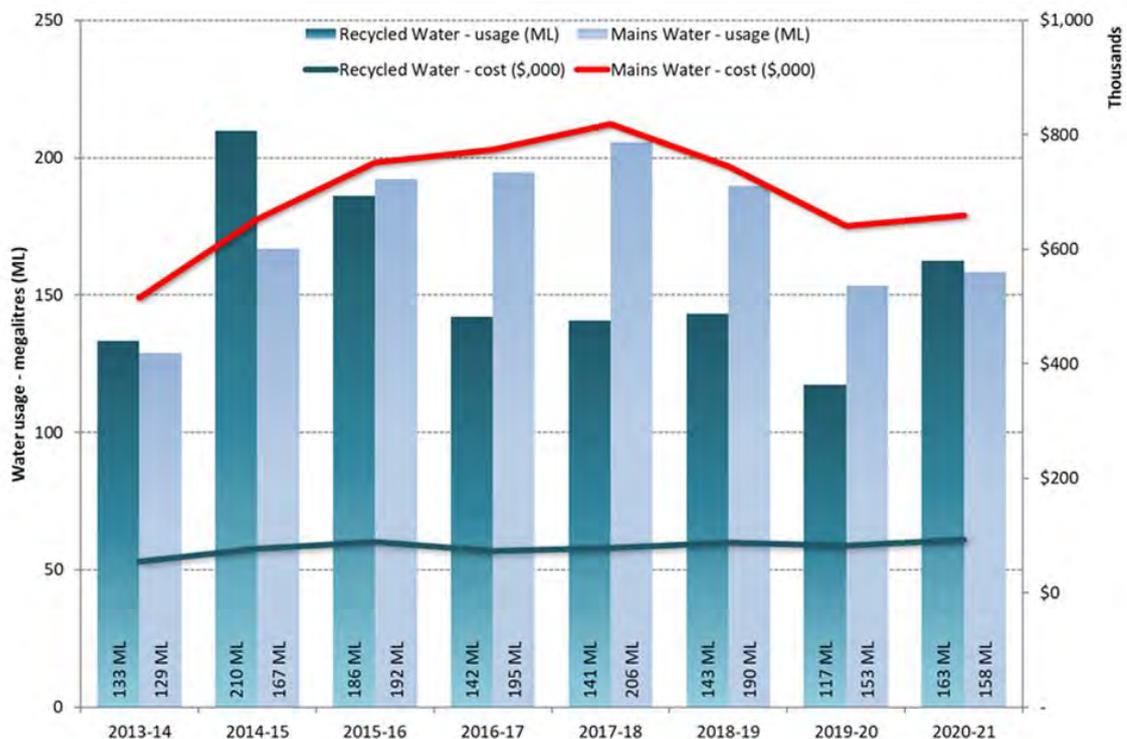
Officers' Assessment

Mains water usage at PARC decreased considerably in 2020/21 to 8.9 ML (a decrease of 44.2%), when compared to 16.0 ML in 2019/20, due to the closure as a result of COVID-19.

Mains water usage at Robinsons Reserve also decreased significantly in 2020/21 to 0.05 ML (99% decrease), when compared to 5.1 ML in the previous year. This is due to recycled water being used for irrigation from the Robinsons Road Recycled Water Scheme (Stage 1), taking pressure off potable water supplies.

Council's recycled water usage from the Eastern Treatment Plant in Bangholme increased to 163 ML in 2020/21, when compared to 117 ML in 2019/20 (39.2% increase). Council's recycled water cost increased to \$92k in 2020/21 from \$82k in 2019/20 (12.8% increase), corresponding with the increase in recycled water usage.

Council's percentage of recycled water usage, as a proportion of Council's total water usage, increased to over half at 51% in 2020/21, an increase from 43% in 2019/20.



Greenhouse gas emissions by sector

Council's net greenhouse gas emissions decreased to 10,420 tonnes CO2-e in 2020/21, down from 15,868 tonnes in 2019/20 (a decrease of 5,448 tonnes or 34.3%) (see graph below).

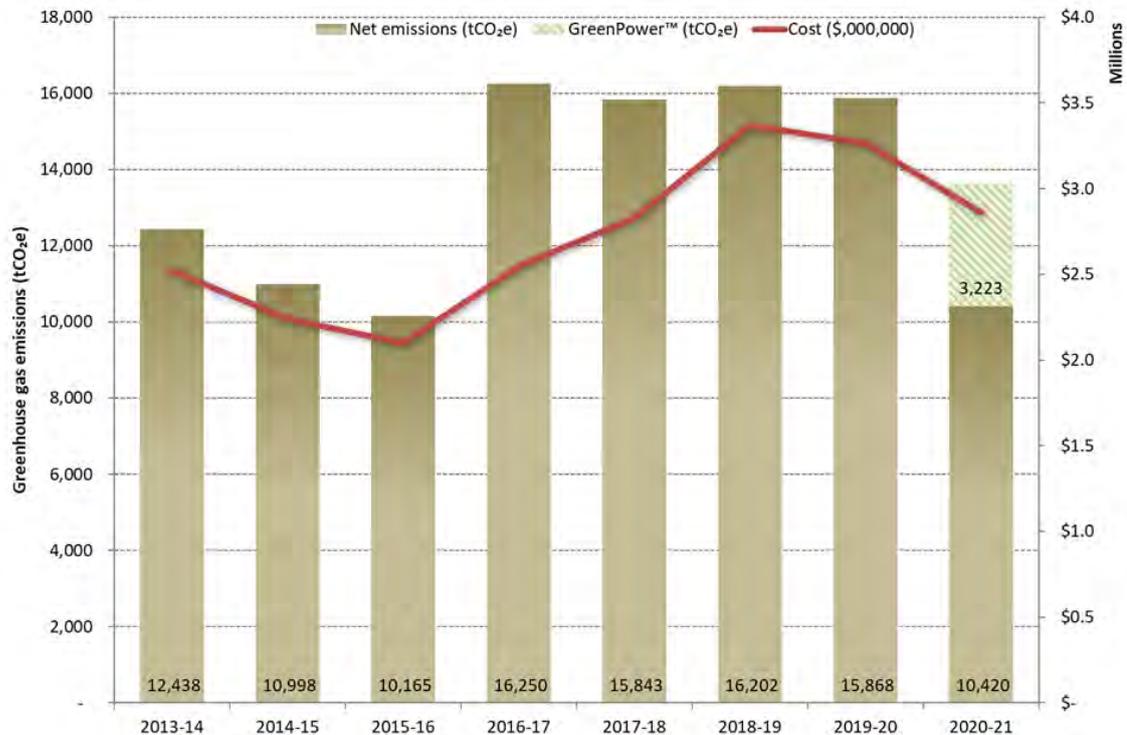
The decrease is mainly due to:

- A 10-year Power Purchase Agreement (PPA) with the Bald Hills Wind Farm for five major Council facilities from 1 July 2020, resulting in these sites being powered by 100% renewable energy (Civic Centre, FAC, Operations Centre, Ebdale Community Hub and Learning Centre and Karingal PLACE Neighbourhood Centre), reducing emissions by 1,342 tonnes
- A 4-year GreenPower™ purchase for street lighting from 1 January 2021 that Council pays the electricity for, reducing emissions by 1,881 tonnes

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Officers' Assessment

- Closures of Council facilities and sites as a result of COVID-19, plus energy usage reductions as a result of efficiency improvements (these emission reductions are unable to be calculated due to the impact of COVID-19)



The second graph below shows that in 2020/21, Council's highest emission sources in descending order were:

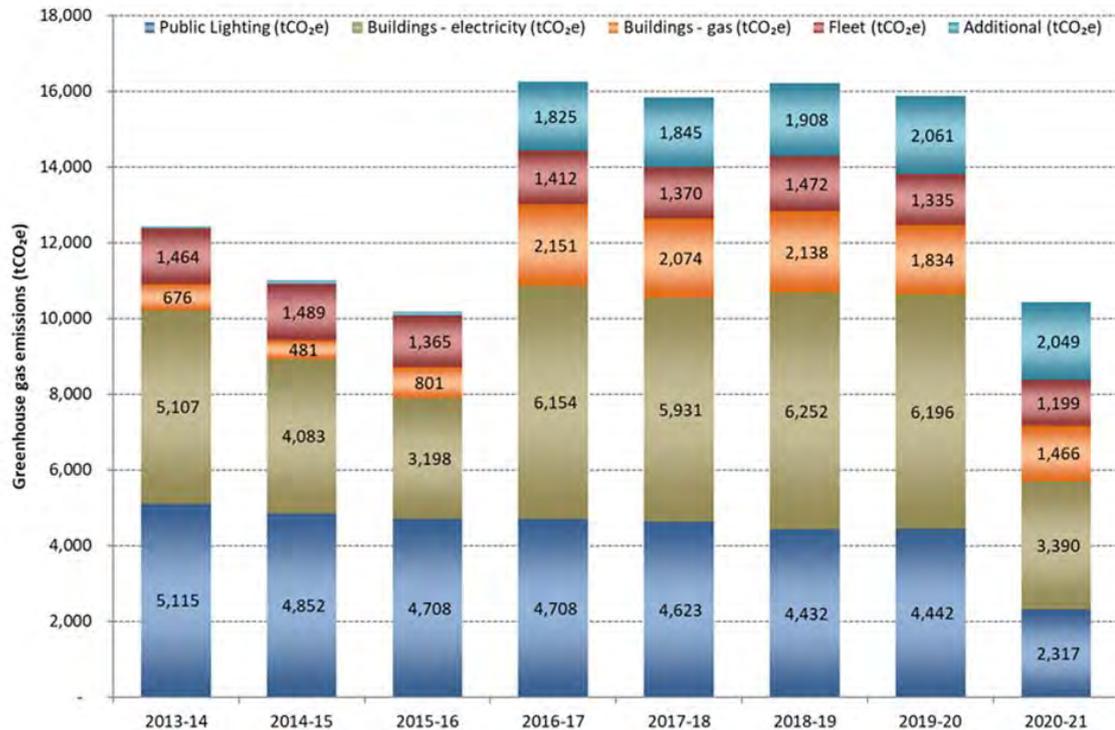
- **Council's buildings and sites** (electricity usage)
3,390 tonnes (or 32.5% of total emissions)
- **Public lighting** (electricity usage)
2,317 tonnes (22.2% of total emissions)
- **Additional sources** (major contractor fuel, emissions from Council's corporate waste stream and staff air travel)
2,049 tonnes (19.7%)
- **Council's buildings and sites** (natural gas usage)
1,466 tonnes (14.1%)
- **Council's fleet**
1,199 tonnes (11.5%)

Between 2019/20 and 2020/21, emissions from the buildings sector decreased by 39.5% (3,174 tonnes) due to the PPA for five Council sites and reduced energy usage as outlined in the report.

Emissions from public lighting (including street lighting) decreased by 47.8% (2,125 tonnes) due to GreenPower™ and the beginning of the bulk street light upgrade. Emissions from Council's fleet decreased by 10.1% (216 tonnes) and emissions from additional sources slightly decreased by 0.6% (12 tonnes).

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Note: The 'Additional' sector in the graph above includes emissions generated from Council's major contractor fuel usage from kerbside waste and hard waste collections, asphaltting works, facilities maintenance and estimated emissions from corporate waste since 2016/17, plus emissions from staff air travel from 2018/19 onwards. Council's emissions increased significantly from 2016/17 onwards due to improved reporting methodology, which better aligns Council's reporting with industry best practice and has also led to the addition of emissions from energy usage at PARC and Pines, as well as the emissions from major contractor fuel usage and staff air travel. The graph above shows the impacts of these additional sources.

Council's emissions are expected to decrease by a further 800+ tonnes annually in future years due to the following works planned in 2021/22:

- A large-scale 356 kilowatt solar power system and a major lighting efficiency upgrade for PARC estimated to save around 657 tonnes of emissions annually
- Large 66 kilowatt solar power system installation at the Civic Centre estimated to save around 93 tonnes of emissions annually
- Major lighting efficiency upgrade at the FAC estimated to save around 114 tonnes of emissions annually
- Lighting efficiency upgrades at 24 other Council facilities including Maternal and Child Health Centres and preschools, and
- Further street light upgrades of remaining non-LED street lights including lights in Sandhurst and Sandarra Estates.

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Officers' Assessment

Top 8 energy users in Council's building sector

			
<p>No 1 Peninsula Aquatic Recreation Centre 24,766 GJ in 2020-21 58.6% of buildings' energy ↓ 7,251 GJ (-22.6%) since 2019-20</p>	<p>No 2 Frankston Arts Precinct - Library and Arts Centre 5,319 GJ in 2020-21 12.6% of buildings' energy ↓ 2,674 GJ (-33.5%) since 2019-20</p>	<p>No 3 Pines Forest Aquatic Centre 4,613 GJ in 2020-21 10.9% of buildings' energy ↑ 1,277 GJ (38.3%) since 2019-20</p>	<p>No 4 Civic Centre 2,703 GJ in 2020-21 6.4% of buildings' energy ↓ 591 GJ (-17.9%) since 2019-20</p>
			
<p>No 5 Karingal PLACE 454 GJ in 2020-21 1.1% of buildings' energy ↓ 101 GJ (-18.3%) since 2019-20</p>	<p>No 6 Meals on Wheels and Toilet Block 373 GJ in 2020-21 0.9% of buildings' energy ↓ 56 GJ (-13.1%) since 2019-20</p>	<p>No 7 Civic Centre Annex - 43B Davey St 354 GJ in 2020-21 0.8% of buildings' energy ↓ 53 GJ (-13.1%) since 2019-20</p>	<p>No 8 Operations Centre 325 GJ in 2020-21 0.8% of buildings' energy ↓ 25 GJ (-7.2%) since 2019-20</p>

The image above shows the top eight Council facilities that used the most energy (gas and electricity combined) in 2020/21 from the buildings sector.

In decreasing order of energy usage the top eight facilities were: Peninsula Aquatic Recreation Centre (PARC), Frankston Arts Precinct – Library and Arts Centre (FAC), Pines Forest Aquatic Centre (Pines), Civic Centre, Karingal PLACE, Meals on Wheels and public toilet block, Council Offices - 43 Davey Street and the Operations Centre.

Energy usage at Pines increased in 2020/21 when compared to previous years due to the pumps and filtration system being kept on to keep the pool clean while the tender process for management of the site was undertaken. These systems are normally switched off during the winter and spring periods when the site is closed.

Energy usage at the FAC, Karingal PLACE, Meals on Wheels and public toilet block, Council Offices - 43 Davey Street and the Operations Centre have reduced energy usage over time due to the installation of solar power systems on these sites.

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Officers' Assessment

Top 10 highest mains water users and top 5 highest recycled water users

				
Mains Water No 1 George Pentland Botanic Gardens 11.8 ML (\$42,026) in 2020-21 7.4% of Mains Water ↑ 5.6 ML (89.9%) since 2019-20	Mains Water No 2 Lawton Park Reserve 11.3 ML (\$37,980) in 2020-21 7.1% of Mains Water ↑ 5.7 ML (102.2%) since 2019-20	Mains Water No 3 Frankston Park 11.1 ML (\$42,696) in 2020-21 7.0% of Mains Water ↑ 3.3 ML (41.8%) since 2019-20	Mains Water No 4 Seaford North Reserve 9.6 ML (\$34,826) in 2020-21 6.1% of Mains Water ↑ 7.9 ML (453.5%) since 2019-20	Mains Water No 5 Peninsula Aquatic Recreation Centre 8.9 ML (\$34,866) in 2020-21 5.6% of Mains Water ↓ 7.1 ML (-44.2%) since 2019-20
				
Mains Water No 6 Overport Park 7.9 ML (\$28,771) in 2020-21 5.0% of Mains Water ↓ 2.0 ML (-20.4%) since 2019-20	Mains Water No 7 Toilet Block Opp. Armstrongs Rd 7.3 ML (\$36,680) in 2020-21 4.6% of Mains Water ↑ 4.9 ML (210.5%) since 2019-20	Mains Water No 8 Seaford Reserve 6.4 ML (\$21,547) in 2020-21 4.1% of Mains Water ↑ 6.4 ML (100.0%) since 2019-20	Mains Water No 9 Riviera Reserve 6.2 ML (\$22,326) in 2020-21 3.9% of Mains Water ↓ 2.7 ML (-30.6%) since 2019-20	Mains Water No 10 Delacombe Reserve 5.3 ML (\$19,251) in 2020-21 3.4% of Mains Water ↓ 0.7 ML (-11.4%) since 2019-20
				
Recycled Water No 1 Centenary Park Golf Course 56.9 ML (\$9,847) in 2020-21 35.0% of Recycled Water ↑ 18.3 ML (47.5%) since 2019-20	Recycled Water No 2 Ballam Park 24.8 ML (\$28,735) in 2020-21 15.3% of Recycled Water ↓ 13.4 ML (-35.1%) since 2019-20	Recycled Water No 3 Belvedere Reserve 17.8 ML (\$3,329) in 2020-21 10.9% of Recycled Water ↑ 1.5 ML (9.1%) since 2019-20	Recycled Water No 4 Baxter Park 15.1 ML (\$2,880) in 2020-21 9.3% of Recycled Water ↑ 0.1 ML (0.5%) since 2019-20	Recycled Water No 5 Carrum Downs Reserve 15.0 ML (\$7,685) in 2020-21 9.2% of Recycled Water ↑ 15.0 ML (100.0%) since 2019-20

The image above shows the top ten Council sites that contributed to Council's mains water usage, as well as the top five sites that used recycled water, in decreasing order of usage.

In decreasing order of mains water usage, the top ten sites for 2020/21 were: George Pentland Botanic Gardens (GPBG), Lawton Reserve, Frankston Park, Seaford North Reserve, PARC, Overport Park, Toilet Block opposite Armstrongs Rd (due to a leak which has since been fixed), Seaford Reserve, Riviera Reserve and Delacombe Reserve.

In 2020/21, mains water usage was higher at GPBG and Seaford North Reserve due to repairs to irrigation infrastructure, and at Lawton Reserve due to the re-establishment and upgrade to the turf for the new soccer pitch. The increase at Frankston Park was unexpected and most likely due to a leak as a result of damage caused during infrastructure works as well as increased irrigation.

There were also a number of water leaks that were detected and rectified in 2020/21 including at the Civic Centre and at the Toilet Block, Nepean Highway (opp. Armstrongs Road) in Seaford as a result of damaged pipes.

The top five sites with the highest recycled water usage for 2020/21 were: Centenary Park Golf Course, Ballam Park, Belvedere Reserve, Baxter Park and Carrum Downs Reserve. In 2020/21, due to works on Council's irrigation systems which were not functioning properly in the previous year, recycled water usage increased at Centenary Park Golf Course, Belvedere Reserve and Carrum Downs Reserve.

Council officers are currently working with South East Water to investigate and progress a number of recycled water schemes in the Frankston municipality which have the potential to significantly reduce Council's mains water usage and provide greater water security for Council assets.

Executive Summary**12.8 Frankston City Council Annual Report 2020-2021**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

For the Mayor to present the Annual Report for the 2020–2021 financial year, in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2014*.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes the Mayor’s presentation of the Annual Report to the Council at this meeting in accordance with S100 of the *Local Government Act 2020*;
2. Receives and endorses the Annual Report 2020–2021; and
3. Informs the Minister for Local Government that Council has endorsed its Annual Report for 2020–2021.

Key Points / Issues

- Council has a statutory obligation to prepare an Annual Report each year, which must contain a report of operations, audited financial statements and an audited performance statement.
- Council is required to submit its Annual Report to the Minister for Local Government within three months of the end of the financial year (30 September 2021) unless an extension of time is granted by the Minister.
- In response to COVID-19, the Minister for Local Government extended the submission of annual reports for all Victorian councils to 30 November 2021.
- As required under the *Local Government Act 2020*, the Mayor is required to formerly present the Annual Report to Council using the wording provided under the heading “Mayoral Presentation of Annual Report to Council”.

Mayoral Presentation of Annual Report to Council

Council’s Annual Report 2020–2021 highlights the strategic direction of the previous Council and the challenges and achievements of the two Council bodies serving the community during that period.

Positioning Frankston City for recovery from the impacts of the COVID-19 pandemic became an important focus of Council’s work in 2020–2021, alongside delivering the final-year goals of the Council Plan 2017–2021.

Noteworthy highlights from the Annual Report include:

- Calls by the Community Recovery Call Centre to connect people to support totalled 3,371
- A total of 65,676 meals were delivered to those in need

12.8 Frankston City Council Annual Report 2020-2021**Executive Summary**

- COVID-19 Urgent Relief grants totalling \$50,710 were awarded to 19 community groups
- Fast business grants totalling \$86,614 were awarded to 57 applicants
- There were 231,212 loans of eBooks, e-audiobooks and streams of movies and music through our libraries
- The Frankston City Job Seeker Alliance was established
- Eighty four per cent of Council's funding applications to the Australian and Victorian governments were successful, providing an additional \$21.4 million for projects in Frankston City
- Council's capital works program had a delivery rate of 91.5 per cent, providing the community with \$49.8 million in projects – including the exceptional RF Miles Pavilion and the Centenary Park Tennis Centre
- Five significant Council buildings drew on 100 per cent renewable energy, and Council installed four solar rooftops
- All street lights on residential roads were switched to 100 per cent renewable energy and fluorescent street lights were replaced with LED lights
- There are new sections in the Annual Report this year that reflect our increasing focus on engagement and inclusion
- There is also a new section on Council's advocacy for funding, and in partnerships that strengthen our community
- This is just a taste of what is outlined in Council's 2020–2021 Annual Report that I present for Council's consideration
- Following endorsement, the report will be available to view in its entirety on Council's website and can also be supplied in hard copy on request.

Financial Impact

There are no financial implications associated with this report.

Consultation

The Annual Report has been compiled with information received from across the organisation, based on monthly and quarterly reporting, audited financial statements and approved communication and marketing materials. The appropriate sections of Council have approved the relevant personnel, governance and management sections of the report.

The CEO, Executive, Corporate Development, Manager Community Relations, Manager Human Resources, and members of the Finance, Corporate Planning and Communications teams have reviewed and provided feedback on draft versions of the report.

The Mayor and Audit and Risk Committee have reviewed the Consolidated Annual Financial Statements and the Performance Statement and these documents are currently with VAGO for certification. Certificates will be provided by VAGO and included prior to the Annual Report being sent to the Minister on or before November 30 2021.

Analysis (Environmental / Economic / Social Implications)

The contents of the Annual Report emphasises and supports Council's commitment to providing open and transparent reporting to the community and meeting all statutory

12.8 Frankston City Council Annual Report 2020-2021**Executive Summary**

reporting requirements. It is also a valuable opportunity to reflect on the achievements, success, challenges and strategic direction taken by previous Council and the organisation during the 2020–2021 financial year.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to submit its Annual Report 2020–2021 to the Minister for Local Government in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2014* within three months of the end of the financial year (30 September 2021). However, in response to COVID-19 this requirement was extended for all Victorian Councils until 30 November 2021.

Council has complied with all of its statutory obligations in relation to the Annual Report.

Policy Impacts

Not applicable.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Officers have ensured that they are aware of all legislative reporting requirements and timelines. This ensures that we are able to comply with the relevant statutory obligations.

Officers have also audited Council resolutions to ensure that where there has been a Council decision to incorporate information into the Annual Report we have ensured that it is included.

Conclusion

Council's Annual Report 2020-2021 has been compiled in accordance with all legislative requirements.

Endorsement of the Annual Report will complete the legislative process for 2020-2021.

ATTACHMENTS

Attachment A: [📄](#) Draft Annual Report (*Under Separate Cover*)

Executive Summary**12.9 Frankston Arts Advisory Committee Report**

Enquiries: (Andrew Moon: Customer Innovation and Arts)

Council Plan

- | | |
|----------|---|
| Level 1: | 2. Community Strength |
| Level 2: | 2.1 Build Frankston City's reputation as an arts, culture and tourism destination |

Purpose

To brief Council on the minutes of the Frankston Arts Advisory Committee meeting held on 28 September 2021, and its recommendations to Council.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting of 28 September 2021;
2. Endorses the Committee's recommendation of the two sculptures for the Oliver's Hill offshore sculpture site; and that these two sculptures representing both a male and female subjects, are to be considered, noting an initial artist EOI process will be undertaken this financial year, with a view to fabrication and installation to occur in the 22/23 financial year; and
3. Notes the resignation of Ms Mish Eisen from the Frankston Arts Advisory Committee and the vacancy will be advertised in line with the Terms of Reference.

Key Points / IssuesFrankston Arts Advisory Committee Minutes – September 2021

The September meeting convened with members of the Frankston Arts Advisory Committee to discuss the agenda and make recommendations where appropriate to Council for approval.

Discussed by the Committee at the meeting 28 September 2021:

- **Evelyn Street Sculpture**

The Committee were presented with the three shortlisted submissions from the recent EOI

- **Roadside Marker**

The site on the corner of Cranbourne Road and Beach Street has been approved by Department of Transport (DoT). The plinth is to be constructed and sculpture installed in the coming months

- **Eel Race Road – sculpture**

The artist contract is being drawn up. Discussions with the Artist regarding timeline indicated a potential install around May/June 2022, to possibly coincide with the South Side Festival

- **Seaford Substation**

12.9 Frankston Arts Advisory Committee Report**Executive Summary**

The Committee were informed that a meeting has been scheduled with Cr Bolam and Ms Kilkenny on 29 October regarding the proposal for an art treatment on the Seaford Substation

- **The Big Picture Fest - Local EOI**

The EOI for local Street Artists is currently open and closes on 7 November.

- **Sentinel**

It was noted that the sculpture Sentinel is in need of repairs, a restorer has been engaged to carry out repair works.

- **Off Shore Sculpture**

Bunurong Land Council (BLC) have supplied a historic indigenous perspective of the Oliver's Hill waterfront site. In keeping with this historic perspective FAAC recommends to Council that two sculptures representing both a male and female subject be considered, noting an initial artist EOI process will be undertaken this financial year, with a view to fabrication and installation to occur in the 22/23 financial year.

- **Committee Membership**

Committee member Ms Eisen has resigned from the Committee and Mr Spencer-Roy's term will be extended to 31 August 2024.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impacts associated with this report.

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Risks have been considered and will be assessed through ongoing risk assessments on a project by project basis.

Conclusion

It is recommended that:

- the Minutes of the FAAC meeting on 28 September 2021 be received;
- Notes the recommendation of two sculptures for the Oliver's Hill offshore sculpture site; and

12.9 Frankston Arts Advisory Committee Report

Executive Summary

- Notes the resignation of Ms Mish Eisen from the Frankston Arts Advisory Committee and the vacancy will be advertised in line with the Terms of Reference.

ATTACHMENTS

Attachment A: [↓](#) FAAC Minutes - 28 September 2021



FRANKSTON ARTS & CULTURE
FRANKSTON ARTS ADVISORY COMMITTEE MEETING

MINUTES OF THE MEETING
Tuesday 28th September 2021
6.30 – 7.35pm
via Zoom

1	Governance: General	
1.1	Welcome and apologies	<p>Present</p> <p>Ms Barbara Crook (Chairperson) Cr David Asker Cr Kris Bolam Ms Ally Bruce Ms Gillian Kay Mr Andrew Moon Mr Douglas Spencer – Roy Ms Rebecca Umlauf Mr Nic Velissaris</p> <p>Apologies</p> <p>Mr Phil Cantillon</p>
1.2	Determination of quorum	A quorum was declared
1.3	Declaration of interests	Mr Spencer Roy's employer is a sponsor
1.4	Confirmation of Agenda	<p>Any additional agenda items can be sent to RG before each FAAC meeting</p> <p>2.5 Seaford Substation 2.5 Keys Street Projection 2.5 The Big Picture Fest local Artist EOI 2.5 <i>Sentinel</i> 5.2 FAAC membership update 5.3 Night time economy grants 5.4 Offshore Sculpture Artists Brief - BLC</p>
1.5*	Approval of minutes – August 2021	<p>Moved: BC Seconded: AB</p> <p>Decision:</p> <p>The Minutes of the FAAC meeting held on Tuesday 31 August were previously approved via email by the Committee.</p> <p>Carried</p>
1.6*	Action items/Matters arising	<p>Action items were noted</p> <p>Noted</p>
2	Management Updates	
2.2	Arts & Culture Financials	<p>The August Financials were noted.</p> <p>Noted</p>

2.4	FAAC Meeting time & 2022 dates	<p>Committee members considered the option of daytime meetings in 2022, however agreed that the last Tuesday of the month, in the evening, was the most appropriate time for meetings and Committee members.</p> <p>Noted</p>
2.5	<p>Public Art</p> <ul style="list-style-type: none"> • Evelyn Street Sculpture • <i>Roadside Marker</i> • Eel Race Road – sculpture • Seaford Substation • Keys street projection • The Big Picture Local EOI • <i>Sentinel</i> 	<p><u>Evelyn Street Sculpture</u> Manager of Arts and Culture presented to the Committee the three shortlisted submissions from the recent EOI. Glenn Flamewriter, Dean Bowen and Antone Bruinsma. The shortlisted artists will be given an opportunity to expand on their concepts and will be encouraged to be conceptually in line with the wider plan of Evelyn Street Park. The final artist will be chosen, pending submissions, the final design will go to Council for approval.</p> <p>Noted</p> <p><u>Roadside Marker</u> The proposed site on the corner of Cranbourne Road and Beach Street has been approved for the re-location of <i>Roadside Marker</i> by Department of Transport (DoT). The plinth is to be constructed and installation will be in the coming months.</p> <p>Noted</p> <p><u>Eel Race Road – sculpture</u> The contract is currently being drawn up. Discussions with the Artist regarding timeline has highlighted the lamination step in the fabrication process being rather lengthy. The Artist suggesting installation may be in August 2022. Manager Arts and Culture has encouraged the Artist to bring installation earlier approximately May/June 2022 to possibly unveil during the South-Side Festival.</p> <p>Noted</p> <p><u>Seaford Substation</u> Manager of Arts and Culture informed the Committee that a meeting has been scheduled with Cr Bolam and Ms Kilkenny on 29 October regarding the proposal for an art treatment on the Seaford Substation.</p> <p>Noted</p> <p><u>Keys Street Projection</u> The Committee were informed that this project is likely to come to fruition in the next two years. A report on this project will be going to the next Council meeting on 11 October 2021.</p> <p>Noted</p> <p><u>The Big Picture Fest Local EOI</u> The EOI for local Artists is currently open, closing date is 7 November. FAAC members will be shown submissions at its November 30 meeting and an evaluation panel will select 1 - 2 successful Artists to join the Festival.</p> <p>Noted</p> <p><u>Sentinel</u> It was noted that the sculpture Sentinel is degrading more. Manager Arts and Culture informed the Committee that a restorer has been engaged to carry out repair works.</p> <p>Noted</p>
3.	Capital Works	
4	Strategy	

5	Any Other Business	
5.1	Update Material	Noted
5.2	FAAC membership update	The Committee were informed that Committee member Ms Eisen has resigned from the Committee and Mr Spencer-Roy's term will be extended to 31 August 2024. Noted
5.3	Night Time Economy Grants – State Government	Moved: RU Seconded: Cr Asker Cr Bolam to raised the possibility of incorporating the Arts Community to access these funds. Manager Arts and Culture to investigate and to start investigations for an Outdoor Theatre in George Pentland Gardens in 2022/2023 summer period. Carried
5.4	Offshore Sculpture Artists Brief - BLC	Moved: GK Seconded: NV The Committee were shown the Artists brief that the Bunurong Land Council (BLC) had submitted to Director Communities. FAAC recommends to Council that two sculptures be considered to be in line with the BLC brief. Carried
Confidential Items		
C.1	N/A	
6	Next Board Meeting and forward agenda	
6.1	Next Meeting	Next Meeting: Tuesday 26 October 2021 South Side Subcommittee 6.00pm – 6.30pm Frankston Arts Advisory Committee 6.30pm – 8.30pm
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 7.35pm

Executive Summary**12.10 Outcomes of the Audit & Risk Committee Meeting - 17 September 2021**

Enquiries: (Simone Wickes: Chief Financial Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To present to Council the unconfirmed minutes of the Audit and Risk Committee (Committee) meeting.

Recommendation (Chief Financial Officer)

That Council:

1. Receives the unconfirmed minutes of the Audit and Risk Committee meeting held on 17 September 2021; and
2. Resolves the attachment remains confidential indefinitely on the grounds that it as it contains details of existing audits and other information which includes Council business information, security information, law enforcement information, legal privileged information, personal information, private commercial information and confidential meeting information (Local Government Act 2020, s.3(1)(a), (b), (d), (e), (f), (g) and (h)). Premature release of this information would impact the status of the audits and compromise the ability for future audits to be properly undertaken.

Key Points / Issues from the 17 September 2021 Meeting (Attachment A)

- An update on the external audit finalisation and draft closing report 2021.
- The Committee noted the progress of the work in relation to outstanding internal audit recommendations and will be kept updated as part of the ongoing implementation as they occur. Officers are continuing to work on high outstanding actions and will determine if they are still relevant and review the status of the risk exposure in conjunction with the auditors.
- The Committee was presented with an updated Internal Audit Status Report and the following final Internal Audits;
 - Review of Landfill Management (focus on closed landfill site),
 - Review of Cyber Security,
 - Review of Reimbursements EMT and Councillor expenses,
 - Review of Cash Handling Procedures, and
 - Review of Purchasing Cards (Credit Cards, Fuel cards, Cab Charge, Bunnings and Coles cards)
- The Committee were briefed by the Manager Business and Information Technology regarding Council's Penetration Testing.

12.10 Outcomes of the Audit & Risk Committee Meeting - 17 September 2021**Executive Summary**

- The CEO presented to the Committee two reports – an Update on Coronavirus (COVID_19) and the CEO's Council's quarterly report. The Committee noted these two comprehensive reports.
- The Committee was provided an update on the Business Continuity, 2021-2022 Insurance Programme Renewal and 2021-2022 Strategic Risk Review.
- The Chief Financial Officer provided an update to the Committee on the internal audit report – Peninsula Leisure – governance matters.
- Legislative compliance obligations – Status Report Update
- The committee were provided an overview of the Victorian Ombudsman – Investigation into Melton City Council's engagement of IT company, MK Datanet Pty Ltd and were provided with a presentation of the Draft Procurement Policy 2021-2025
- Presentation of the governance process in developing the Draft 2021-2031 Financial Plan and a presentation on the Future Ready Frankston Strategic approach to digital transformation.

Financial Impact

Costs for supporting the Audit and Risk Committee and Internal Audit function are covered within Council's current budget.

Consultation**1. External Stakeholders**

Community engagement is not undertaken in relation to these matters.

2. Other Stakeholders

The relevant internal stakeholders have been notified of the actions that need to be undertaken for this Committee meeting.

Analysis (Environmental / Economic / Social Implications)

There are no social, economic or environmental implications in relation to this report.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Council is required to establish an Audit and Risk Committee under the Local Government Act 2020 for the purpose of focusing on issues relevant to the integrity of Council's financial reporting, monitoring risk management systems and liaising between external auditors, internal auditors and management.

Policy Impacts

There are no policies or protocols that affect the decision of this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

12.10 Outcomes of the Audit & Risk Committee Meeting - 17 September 2021**Executive Summary****Risk Mitigation**

The Committee is a fundamental component of a good corporate governance structure and is an Advisory Committee of Council. Its purpose is to assist and advise Council in the areas of financial reporting, external audit, internal audit, risk management, ethics, control framework and good governance, generally through compliance with the *Local Government Act 2020* and other applicable laws and regulations.

Conclusion

The unconfirmed minutes of the Audit and Risk Committee are presented to Council for consideration and endorsement.

ATTACHMENTS

Attachment A: Audit and Risk Committee 17 September 2021 meeting - unconfirmed minutes - **CONFIDENTIAL**

Executive Summary**12.11 Council's Action Plan for Municipal Monitor's recommendation**

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To provide a final report on Council's Action Plan to address the Municipal Monitor's recommendations from December 2019, of which progress has been reported since 2020 via the CEO's Quarterly Report to Council.

Recommendation (Chief Financial Officer)

That Council:

1. Notes the Minister for Local Government issued a letter in May 2020 which requested Council's response to the Municipal Monitor's recommendations be compiled into an action plan;
2. Acknowledges that an action plan was compiled and included with the CEO's Quarterly Report since August 2020;
3. Acknowledges that prior progress was reported via the CEO's Quarterly Report since March 2020;
4. Notes that implementation of all actions were completed by the expected target date in October 2021; and
5. Approves the proposed letter be sent to the Minister for Local Government, with the completed action plan.

Key Points / Issues

- At its meeting on 31 August 2020, Council resolved that it:
 1. *Notes the Minister for Local Government's letter received in May 2020 which requested Council's response to the Municipal Monitor's recommendations be compiled into an action plan;*
 2. *Notes the action plan and progress report which outlines Council's response to address each recommendation and end dates;*
 3. *Acknowledges that progress has been reported via the CEO's Quarterly Report to Council since March 2020 and will continue until the expected completion in October 2021; and*
 4. *Approves the proposed letter, along with action plan and progress report to be sent to the Minister for Local Government.*
- At its meeting on 17 February 2020, Council resolved that it:
 1. *Notes the Minister for Local Government released the Final Report on 17 December 2019 by the Municipal Monitor, Prue Digby, on the governance processes of Frankston City Council and the recruitment process of the Chief Executive Officer.*

12.11 Council's Action Plan for Municipal Monitor's recommendation**Executive Summary**

2. Notes the Minister for Local Government requested a response by 31 January 2020 and subsequently granted an extension until Friday 28 February 2020 to allow more time for Council to endorse its response to the recommendations of the Municipal Monitor.

3. Endorses its response to the Municipal Monitor's report and that it be provided to the Minister for Local Government before 28 February 2020.

- A Municipal Monitor was appointed by the Minister for Local Government on 13 December 2017 for a period of 18 months to monitor the governance processes and practices of Council. This appointment was extended by a further three (3) months to monitor the recruitment process of the Chief Executive Officer appointment. At the conclusion of the appointment, a Final Report was presented to the Minister for Local Government with findings and recommendations.
- On Tuesday 17 December 2019, the Minister for Local Government released the Final Reports, and requested a response by 31 January 2020. The reports were made available on the Local Government Victoria website. The Minister for Local Government granted an extension for Council's response until Friday 28 February 2020.
- Council's response detailing its ongoing commitment to addressing the Monitor's recommendations was sent to the Minister for Local Government on 18 February 2020.
- The Minister for Local Government sent a further letter to Council on 8 May 2020, providing feedback on Council's response and requesting that it be formulated into an action plan to address the issues and include end dates. A meeting was held with Local Government Victoria on 13 May 2020 to discuss the requirements outlined in the letter.
- A Councillor Briefing was held on 18 May 2020 at which Councillors were briefed on the Minister's letter and provided input towards a proposed action plan format. Councillors present for the discussion included: Mayor Cr Mayer, Deputy Mayor Cr Hampton, Cr Aitken, Cr Bolam, Cr McCormack and Cr Toms.
- Implementation of the Monitor's recommendations has been reported to Council and the community via the CEO's Quarterly Report and Council Plan Quarterly Performance Report since March 2020.
- An action plan was compiled and progress was reported by the expected completion target date in October 2021.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

A meeting was held with Local Government Victoria in May 2020 to discuss the feedback received from the Minister for Local Government on Council's response to the Monitor's recommendations which requested an action plan including end dates.

2. Other Stakeholders

A Councillor Briefing was held on 18 May 2020 at which Councillors were briefed on the Minister's letter and provided input towards a proposed action plan format.

12.11 Council's Action Plan for Municipal Monitor's recommendation**Executive Summary**

Councillors present for the discussion included: Mayor Cr Mayer, Deputy Mayor Cr Hampton, Cr Aitken, Cr Bolam, Cr McCormack and Cr Toms.

Analysis (Environmental / Economic / Social Implications)

Council's role is to provide leadership, maintain the viability of its municipality, advocate the interest for the local community, foster community cohesion and encourage active participation in civic life.

The recommendations by the Municipal Monitor will ensure Council continues to operate successfully with good processes and good governance, making and implementing decisions for the betterment and wellbeing of the community.

An action plan and progress reporting provided better transparency to the community on Council's implementation of the Monitor's recommendations.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

A Municipal Monitor was appointed on 13 December 2017, in accordance with section 223CA of the *Local Government Act* 1989 (the Act) for a period of 18 months. The appointment was extended by a further three (3) months to monitor the recruitment process of the Chief Executive Officer appointment.

A report was submitted to the Minister for Local Government on a regular basis, with a Final Report provided at the conclusion of the term, detailing steps that Council has taken to improve its governance and any recommendations for the exercise of the Minister's powers under the Act.

Policy Impacts

There are no policies or protocols that will affect the decision or are relevant to this report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council must continue to address the recommendations identified by the Municipal Monitor to promote community confidence in decisions being made in the best interests of the community.

Failure to demonstrate a sustained response to the Monitor's recommendations may lead to decreased confidence by the community. An action plan, which addresses the issues and includes end dates, that is progress reported to the community will provide more accountability.

Conclusion

Implementation of the Monitor's recommendations was reported to Council and the community via the CEO's Quarterly Report and Council Plan Quarterly Performance Report since March 2020.

12.11 Council's Action Plan for Municipal Monitor's recommendation**Executive Summary**

Progress reporting on the action plan continued and implementation of all actions were completed by the expected target date of October 2021.

It is recommended that a letter be sent with the completed action plan to the Minister for Local Government.

ATTACHMENTS

Attachment A: [↓](#) Completed Action Plan - Council response to municipal monitor recommendations - October 2021

Attachment B: [↓](#) Draft Letter to Minister Local Government

ATTACHMENT A

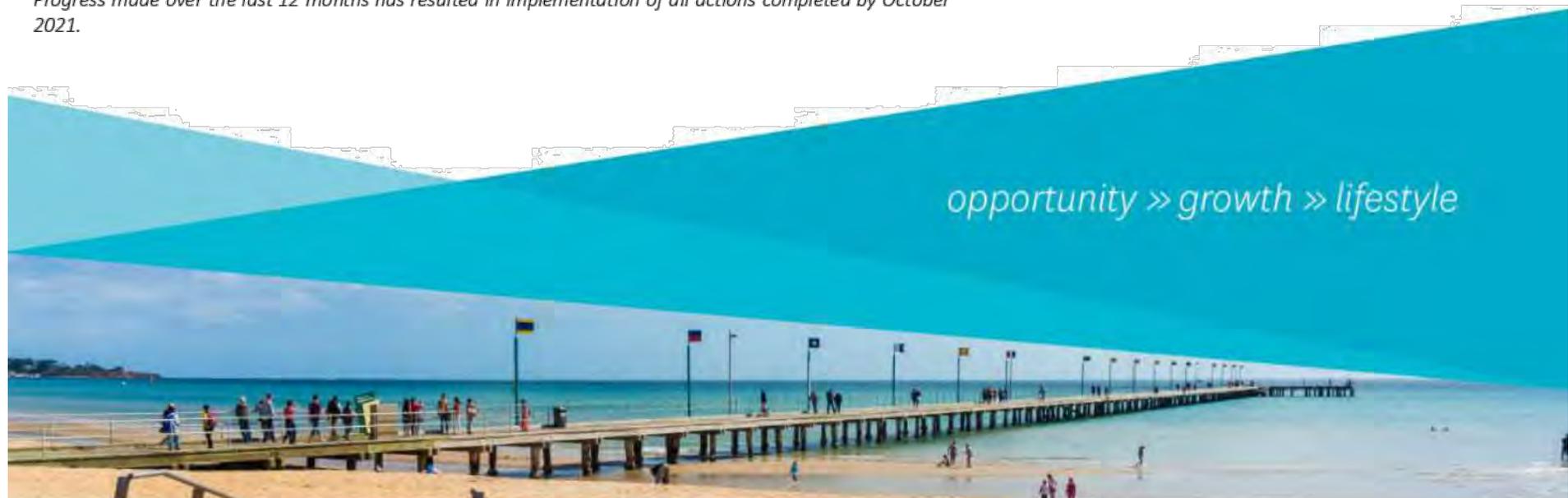
Action Plan with progress report

Implementation of Municipal Monitor’s recommendations

October 2021

This Action Plan with progress report ensures the five key recommendations from the Municipal Monitor’s Report 2019 are addressed to improve Council’s overall performance by October 2021. The progress is reported to Council every quarter as part of the CEO’s Quarterly Report and a copy made available on Council’s website.

Progress made over the last 12 months has resulted in implementation of all actions completed by October 2021.



Overview



Municipal monitor's recommendations	Quarterly Achievements	Progress to completion	Overall status
<p>1. Streamline Agendas</p> <p>Ensure that agendas for assemblies of Councillors continue to be structured and streamlined to create opportunities for discussion amongst Councillors to resolve issues and accommodate different points of view.</p>	<p>The status of listed reports for the agenda to Council and the Councillor Schedule are reviewed weekly. This has reduced the number of reports and items scheduled in the Council Meeting agenda. Councillors are more engaged and have more time for discussion and consideration of items. Council Report writing training for staff was delayed and has since been completed during October 2021.</p>	<p>100% Completed</p>	
<p>2. Reduce Notice of Motions</p> <p>Reduce the number of complexity of notices of motion and alternate motions including by engaging in discussions with the CEO and Executive Team as well as fulsome discussion at assemblies of Councillors.</p>	<p>The number of Notice of Motions has reduced throughout 2020. A NOM protocol was discussed with Councillors in 2020. The Governance Rules, adopted in August 2020, includes the process for Notice of Motions.</p>	<p>100% Completed</p>	
<p>3. Improve Community Satisfaction Survey Results</p> <p>Recognise the significant improvement over the past 12 months in the community satisfaction survey results and take steps towards further improvement.</p>	<p>The Local Government Community Satisfaction Survey Results were released in August 2021. Improvements were made over the last 12 months to transform services and improve customer experience. Overall performance has increased by 17.5%, consultation and engagement increased by 7.2%, and significant improvements were highlighted in community decisions, up 16.7% and lobbying and advocacy, up 10.9%.</p>	<p>100% Completed</p>	
<p>4. Improve staff engagement survey results</p> <p>Continue Councillors and management's commitment and efforts to improve the staff engagement survey results.</p>	<p>The staff survey results were received in July 2020, an increased response rate from 48% to 69%, with 63% of staff saying Frankston City Council is a 'truly great place to work'. Culture Improvement Plans were developed and a pulse survey was conducted in June 2021. A Senior Leadership Program, Performance Management Program and Staff Recognition Procedure were launched and staff engaged to develop the Community Vision, Council Plan and Budget to set Council's direction. Results released in July 2021 indicated consistent performance over the last 12 months.</p>	<p>100% Completed</p>	
<p>5. Increase trust and communication between management and Councillors</p> <p>Continue to find mechanisms to increase trust and effective communication between management and Councillors.</p>	<p>The Councillor Induction Program was completed over six months by May 2021 which provided opportunities for Councillors to build trust and relationships. Ward Meetings were scheduled for 2021 and community engagement pop ups, openings and events were held with Councillors and Council officers. Communication improved through regular memorandums and opportunities for discussion to make informed decisions.</p>	<p>100% Completed</p>	



1. Streamline Agendas



Monitor's recommendations	Council's response	Expected completion date	Progress comments	Status
Ensure that agendas for assemblies of Councillors continue to be structured and streamlined to create opportunities for discussion amongst Councillors to resolve issues and accommodate different points of view.	1.1 Improve the structure of Council reports and assembly papers, by removing unnecessary content and headings.	October 2020	<i>A new draft Council Report structure was reviewed and considered. In order to streamline the process effectively, the volume of the reports have been reduced to less than 3 pages.</i>	
	1.2 Invest in essential training for staff to build their expertise in clear and concise report writing, and the construction of solid report recommendations.	October 2020	<i>Developed and implemented a guidance document for staff to use when preparing reports. Training sessions were delayed and since completed during October 2021.</i>	
	1.3 Strengthen the Council Meeting processes, improving report recommendations and to maintain timely production of agendas and minutes.	June 2020	<i>Draft agendas are reviewed and recommendations are being revised prior to being released. The process for approval of minutes has been revised and improved.</i>	
	1.4 Limit presentation times during briefings and allowing more open discussion amongst Councillors and Council staff on the issues at hand.	June 2020	<i>Councillor Schedule reviewed weekly and times have been reduced. The Draft Agenda is the only item reviewed on the night.</i>	
	1.5 Strengthen governance support at the Agenda Review of Council Briefings and Council Meetings to assist in the construction of alternate motions, and other general advice in relation to meeting procedure.	June 2020	<i>The Manager Governance and Information supports the Mayor with meeting procedures during the meeting. The Coordinator Governance, along with the Team Leader Governance, alternatively attends each Agenda Review and Council Meeting to oversee the governance arrangements.</i>	
	1.6 Continue the reflective practice of a meeting debrief at the end of each Council Briefing and Council Meeting.	June 2020	<i>A debrief discussion is held at the end of every Council Meeting. Debrief minutes are presented to Council to be noted at the following Council Meeting and included in the CEO's Quarterly Report.</i>	



2. Reduce Notice of Motions



Monitor's recommendations	Council's response	Expected completion date	Progress comments	Status
<p>Reduce the number of complexity of notices of motion and alternate motions including by engaging in discussions with the CEO and Executive Team as well as fulsome discussion at assemblies of Councillors.</p>	<p>2.1 Develop a Notice of Motion Protocol to provide clarity around the process for lodging and actioning notice of motions, including: timeframes, types of matters, volume of notice of motions and format.</p>	October 2020	<p><i>A draft Notice of Motion Protocol was developed and the previous term of Councillors provided input at a Briefing. The Governance Rules, adopted in August 2020, include the NOM process.</i></p>	
	<p>2.2 Invest in and encourage more open dialogue amongst Councillors and Council staff during Pre-Agenda meetings and Council Briefings, to allow for Councillors to better understand the issues at hand, leading to better decision making and community confidence in Council.</p>	October 2020	<p><i>The Mayor facilitates deliberative discussion during the Councillor Briefings on each report to clarify and resolve any issues raised. Councillors are better informed for any upcoming decision making.</i></p>	
	<p>2.3 Continue reviewing the number of Notices of Motion considered by Council through discussions with the CEO and Management.</p>	October 2020	<p><i>The CEO and Executive Team discuss notice of motions with Councillors before they are submitted to Council. In 2016-2017 there were 110 Notices of Motions (NOMs) and these reduced to 33 NOMs by 2018-2019. In 2019-2020 it increased to 64 but for this current financial year, it has reduced significantly, with only 12 NOMs being recorded for consideration.</i></p>	



3. Improve Community Satisfaction Survey Results



Monitor's recommendations	Council's response	Expected completion date	Progress comments	Status
Recognise the significant improvement over the past 12 months in the community satisfaction survey results and take steps towards further improvement.	3.1 Explore means to better engage the community in the long term planning, strategic direction setting and decision making of Council.	October 2021	<i>The Community Engagement Policy was adopted by Council in March 2021 and the Community Engagement Framework was adopted in June 2021. Council used deliberative engagement practices, including a community panel, online and local pop ups, to develop Council's Community Vision, four year Council Plan and Budget to set the strategic direction. These were adopted by Council in June 2021.</i>	
	3.2 Engage the community through regular feedback to implement changes to our service delivery.	June 2021	<i>Work undertaken over the last 12 months to improve Council's services and provide regular feedback, particularly online during COVID restrictions. The 2021 Community Satisfaction Survey results were released in August with overall performance increasing by 17.5% and consultation and engagement increasing by 10.5%.</i>	
	3.3 Investigate options to streamline Council services to create a better customer experience for its community.	June 2021	<i>A Continuous Improvement Team was established in 2020-2021 and played a key role in transforming the customer service experience. A Future Ready strategy was adopted which includes a roadmap for transformation, with initiatives already underway.</i>	



3. Improve Community Satisfaction Survey Results



Monitor's recommendations	Council's response	Expected completion date	Progress comments	Status
Recognise the significant improvement over the past 12 months in the community satisfaction survey results and take steps towards further improvement.	3.4 Improve transparency in its decision making through the reduction of Closed Council agenda items by moving contractual matters into Open Council.	June 2021	<i>In 2019-2020 Council's result for the Local Government Performance Reporting measure 'Decisions made in Closed Council' was 18.84%. In 2020-2021 an aspirational target of 10% was set by Council. Contractual matters, along with the agendas and reports being streamlined, were presented in open Council Meetings. The result for 2020-2021 was 8.92%, which achieved the target and demonstrated better transparent decision making for the community.</i>	
	3.5 Enhance advocacy priorities by building relationships and leveraging the advocacy role.	March 2021	<i>Council's Advocacy Strategy was adopted in June 2021. The advocacy priorities were informed by customer research to better understand community's expectations and provide opportunities to campaign to stakeholders. In May and June Councillors and Council officers attended sessions in Canberra to advocate for Council's priorities.</i>	
	3.6 Continue to invest in the organisation to develop a strong service culture.	June 2021	<i>The Future Ready Strategy has been launched and is aimed at improved ways of working for staff and a better customer experience for the community. Investing in uplifting staff capability part of the roadmap of initiatives.</i>	
	3.7 Develop protocols for behaviours to align with the new organisational values of "Kinder, Smarter and Fairer".	June 2021	<i>A staff pulse survey was conducted in June 2021 and results indicated consistent performance with staff engagement over the last 12 months. The Senior leaders developed a set of behaviours to align, manage and reward behaviour in line the values.</i>	



4. Improve Staff Engagement Survey Results



Monitor's recommendations	Council's response	Expected completion date	Progress comments	Status
Continue Councillors and management's commitment and efforts to improve the staff engagement survey results.	4.1 Continue the organisation's cross-functional team to progress the implementation of actions.	June 2020	<i>The cross-functional team met in April 2020 to progress implementation. The themes worked on have carried through to the new staff survey for 2020.</i>	
	4.2 Engage the staff through regular pulse surveys to identify any improvements in workplace culture.	June 2021	<i>A staff survey was conducted in April 2020 and Councillors were briefed on the results in July 2020. Culture improvement plans were developed by November 2020. A pulse survey was conducted in June 2020 to indicate progress over the last 12 months.</i>	
	4.3 Focus on "Building our Future" through engaging staff in open and transparent discussions when making decisions.	June 2021	<i>The CEO circulates a weekly email update on key issues and achievements and holds a CEO quarterly virtual session for all staff. Councillor Briefings engage staff and Councillors in the lead up to decisions made by Council.</i>	
	4.4 Continue to embed the values and behaviours of "Kinder, Smarter and Fairer" through positive interactions and initiatives.	June 2021	<i>The values and behaviours continue to be embedded across the organisation. A new performance development program and an employee recognition procedure were launched.</i>	
	4.5 Continue to embed the Leadership Capability Framework, Staff Recognition Program and Learning and Development Program.	June 2021	<i>A Future Ready Senior Leadership Program is in progress and a Performance Management Program was rolled out to all Coordinators and Team Leaders. A broader Learning Development Framework was also developed.</i>	
	4.6 Explore means to engage staff in the development of its Council Plan 2021-2025 and Service Planning Framework, to help set the strategic direction of Council.	October 2021	<i>Councillors and staff were engaged on the Council Plan 2021-2025. Service Plans informed the Council Plan and Budget development and community engagement which set the strategic direction of Council.</i>	



5. Increase trust and communication between management and Councillors



Monitor's recommendations	Council's response	Expected completion date	Progress comments	Status
Continue to find mechanisms to increase trust and effective communication between management and Councillors.	5.1 Promote a positive feedback culture through improvements in induction training to build trust and ensure a collegiate approach.	June 2021	<i>The Councillor Induction Program commenced in November 2020 and was completed by May 2021. Councillors provided positive feedback on the quality of the Program. This has built a good foundation of trust and relationships in the Council.</i>	
	5.2 Establish the practice of prioritising the discussion, listening, conversing and debriefing by asking more questions, acknowledging each other's points and being respectful of each other.	June 2020	<i>The Mayor has given each Councillor opportunities to raise their points, listen to each other and converse at Council Briefings and Meetings before making decisions.</i>	
	5.3 Continue with the current practice of open communication and engagement through memorandums.	June 2020	<i>Memorandums are used as formal communication to inform and engage Councillors in the lead up to Councillor Briefings and Meetings. These generate opportunities for further discussions and engagement.</i>	
	5.4 Explore more opportunities for information sharing amongst Councillors and Management to enhance the relationship.	June 2020	<i>Communication amongst Management and Councillors has occurred on all key issues and items presented. These contributed to more informed decision making, relationship building and trust amongst Council.</i>	
	5.5 Involve the management in local community engagement sessions, Ward meetings (brief Councillors), openings and events that Councillors may already be in attendance to build trust and improve relationships.	June 2021	<i>Benchmarking was conducted for Ward meetings which are scheduled to be held during 2021. Management have worked closely with Councillors to hold community engagement sessions, including successful local pop ups, openings and events.</i>	
	5.6 Implement debriefing sessions as a component of the Closed Council Agenda, to identify any issues that arose, or areas for improvement to build strength, resilience and collegiality within the Council.	June 2020	<i>A debrief discussion is held at the end of every Council Meeting. Debrief minutes are presented to Council, noted at the following Council Meeting and included in the CEO Quarterly Report.</i>	



Office of the Mayor

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15 November 2021

Minister for Local Government
The Hon Shaun Leane MP
Level 16
121 Exhibition Street
MELBOURNE VIC 3000

Dear Minister

COMPLETED ACTION PLAN - MUNICIPAL MONITOR RECOMMENDATIONS

Further to your letter of 8 May 2020 regarding Council's response to the final reports from Ms Prue Digby, the municipal monitor appointed to Council.

Your letter noted there did not appear to be a clear action plan to address the issues raised by the monitor or end dates, and suggested considering developing an action plan to explain how and when each issue will be addressed by the Council.

Noting, the overall progress was reported to Council and the community via the CEO's Quarterly Report since March 2020.

An action plan was compiled and progress was reported via attachment to the CEO's Quarterly Report to Council in August 2020.

Council have remained committed to addressing the recommendations by reporting on progress against the action plan every quarter to the new term of Council.

I am pleased to provide you with a copy of Council's completed action plan which includes implementation of all actions by the expected target date of October 2021.

It is intended that transparent reporting has instilled community confidence and continues to build trust in decisions being made by the Council to achieve the best outcomes for the community.

Thank you for your continued support.

Yours faithfully

Cr Kris Bolam
MAYOR – FRANKSTON CITY

CC:

Mr Phil Cantillon
CHIEF EXECUTIVE OFFICER;

and

COUNCILLORS

Executive Summary

12.12 Draft Privacy Policy

Enquiries: (Brianna Alcock: Chief Financial Office)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To seek Council's support to publicly exhibit the Draft Revised Privacy Policy for a period of 4 weeks.

Recommendation (Chief Financial Officer)

That Council:

1. Notes the Draft Revised Privacy Policy (Policy);
2. Endorses the Policy to be publicly exhibited for a period of 4 weeks; and
3. Seeks a report back to enable Council to consider any feedback received and adopt the policy.

Key Points / Issues

- At its meeting on 19 July 2021, Council resolved that:
“ ...
1. *Provides a report to the November 2021 Council Meeting with amendments to Council's existing Privacy Policy to reflect best practice within the Local Government Sector, specific legislative privacy obligations and the Public Records Act; ...*”
- The *Privacy and Data Protection Act 2014* and the *Health Records Act 2001* set out Council's obligations in relation to collection, use, disclosure and security of personal information. Those Acts also require Council to document policies on its management of personal information and make the documents publicly available. This Policy outlines Council's broad approach to minimising privacy risks and responding to privacy breaches and complaints. More detailed information about the handling and protection of personal information in specific contexts is available for the public on Council's website.
- The *Local Government Act 2020* further supports privacy by specifically prohibiting intentional or reckless disclosure of confidential information, which includes personal information. The Act makes it an offence for a person who is, or has been, a Councillor or Council staff member to disclose confidential information contrary to the requirements of the Act.
- The Draft Revised Privacy Policy (the Policy) (Attachment A) establishes a commitment that Council will assess the associated privacy impact as part of decision making for new initiatives, processes, information systems and technology and take steps to mitigate any identified privacy risks as far as is lawful and practicable.

12.12 Draft Privacy Policy
Executive Summary

- The Policy sets out clear obligations for staff, contractors and Councillors to report privacy breaches and risks and refer privacy complaints promptly to enable a timely response to minimise any associated impact.
- The Policy also requires that all staff and Councillors attend privacy training.
- It is recommended that this draft be endorsed for public consultation for a period of 4 weeks, and then brought back to a Council meeting to enable the Policy to be adopted.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Community feedback will be invited through a public exhibition process.

2. Other Stakeholders

Council's Governance and Information and People and Culture departments have provided input to the draft Policy.

Analysis (Environmental / Economic / Social Implications)

Local councils hold large amounts of personal information about a wide range of people, including ratepayers, residents and visitors, in order to deliver services. This Policy responds to community expectations that personal information be protected and handled responsibly.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter. The Policy reflects the right to privacy which is included in the Charter.

Legal

The Policy contributes to Council's compliance with the requirements of the *Privacy and Data Protection Act 2014* and the *Health Records Act 2001*.

Policy Impacts

There is no impact on Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Policy assists Council to manage and mitigate risks associated with privacy breaches.

Conclusion

Council's Privacy Policy has been revised in accordance with the Privacy and Data Protection Act 2014 and Health Records Act 2001.

The Policy establishes a commitment that Council will assess the associated privacy impact as part of decision making for new initiatives, processes, information systems

12.12 Draft Privacy Policy
Executive Summary

and technology and take steps to mitigate any identified privacy risks as far as is lawful and practicable.

It is recommended that Council notes the Policy and endorses it to be publicly exhibited for four weeks.

ATTACHMENTS

Attachment A: [↓](#) Draft Revised Privacy Policy

Privacy Policy



A4571697

Lifestyle Capital of Victoria

1. Purpose and Intent

Frankston City Council is committed to meeting community expectations regarding handling of personal information and its obligations under privacy legislation.

The *Privacy and Data Protection Act 2014* and the *Health Records Act 2001* require Council to document policies on its management of personal information and make the documents publicly available. This policy outlines Council's broad approach to minimising privacy risks and responding to privacy breaches and complaints. More detailed information about the handling and protection of personal information in specific contexts is available on Council's website.

2. Scope

This policy applies to all Council employees, contractors and volunteers undertaking duties on behalf of Council, and to Councillors.

The policy applies to the management of all personal, health and sensitive information handled by Council, including information about customers, residents, service providers, visitors and staff.

3. Definitions

Personal information: means information or an opinion that is recorded in any form and whether true or not, about an individual whose identity is apparent, or can reasonably be ascertained from the information or opinion.

Health information: means information or an opinion about the physical, mental or psychological health of an individual; or a disability of an individual; or an individual's expressed wishes about the future provision of health services to him or her; or a health service provided to an individual; or other personal information collected to provide a health service.

Sensitive information: means information or an opinion about an individual's racial or ethnic origin, political opinions, membership of a political association, religious beliefs, philosophical beliefs, membership of a professional or trade association, membership of a trade union, sexual preferences or practices, or criminal record.

Privacy breach: an act or practice that contravenes one or more of the Information Privacy Principles in the *Privacy and Data Protection Act 2014* or the Health Privacy Principles in the *Health Records Act 2001*, or the privacy principles in any another privacy law which applies to the specific type of personal information or type of service.



4. Authorisation

This policy is managed by the Governance and Information Department, and is approved by Frankston City Council's Mayor and Chief Executive Officer (CEO):

Mayor, Frankston City

CEO, Frankston City Council

in accordance with a resolution made by Frankston City Council at its meeting on xxxx.

5. Policy

5.1 Privacy Principles

Council policies, procedures, services and strategies will be developed and delivered in accordance with the Information Privacy Principles in the *Privacy and Data Protection Act 2014*, the Health Privacy Principles in the *Health Records Act 2001* and other privacy laws which may apply to specific Council activities. Council will actively encourage privacy compliance and minimise privacy risk.

The Information Privacy Principles and Health Privacy Principles cover all aspects of collection, use, disclosure, management, security and retention of personal, health and sensitive information. In summary, Council's broad obligations are to:

- Allow people to interact with Council **anonymously**, where that is lawful and practicable.
- **Collect only the personal information that is necessary** for Council's functions.
- **Provide notice** about how the information will be used and disclosed.
- **Collect information directly from the person** where possible.
- **Use and disclose** personal information only for the primary purpose it was collected, a secondary related and expected purpose, as authorised by law, for certain emergency situations or with the person's consent.
- Take steps to make sure that personal information is **accurate, complete and up to date**.
- Take steps to **protect personal information** from misuse and loss and from unauthorised access, modification or disclosure.
- Provide processes for people to seek **access** to, or the correction of, their personal information.

The associated privacy impact will be assessed as part of decision making for new initiatives, processes, information systems and technology and steps taken to mitigate privacy risks as far as is lawful and practicable.



5.2 Privacy breaches and risks

All identified privacy breaches and privacy risks must be immediately reported to Council's Privacy Officer or, in the case of Councillors, to the Chief Executive Officer, who will assess the report and make decisions in relation to:

- the steps required to prevent the impact of a breach worsening
- whether notification to the affected people is appropriate
- whether notification to the relevant privacy regulator is required
- the steps to be taken to prevent similar future breaches or mitigate the identified privacy risk

5.3 Privacy complaints

Privacy complaints can relate to matters which are highly time sensitive and must be immediately referred to Council's Privacy Officer or the Chief Executive Officer.

All privacy complaints are investigated and the complainant is provided with information about the investigation and outcome. If a complainant is not satisfied with Council's response, they are entitled to refer their complaint to the Victorian Information Commissioner or Health Complaints Commissioner.

5.4 Privacy training

Council will actively encourage privacy awareness and compliance.

All Council staff will complete privacy awareness training during induction and regular privacy refresher training during their employment. Privacy awareness will be included in the Councillor induction program.

6. Roles and responsibilities

All staff, contractors, volunteers and Councillors are responsible for:

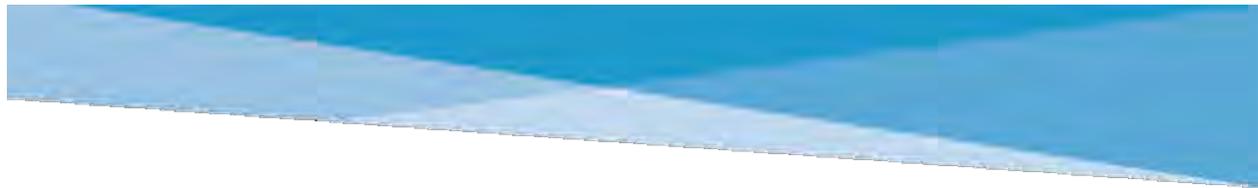
- ensuring that they are familiar with Council's privacy obligations and how they apply to their work
- applying the privacy principles to all handling of personal, health and sensitive information
- immediately reporting privacy breaches or identified privacy risks
- immediately referring privacy complaints

Executive Management Team (EMT) and all managers are responsible for:

- fostering a culture and values that enhance decision processes ensuring privacy is embedded in the work environment
- ensuring that the privacy impact associated with new initiatives is assessed and steps are taken to mitigate privacy risks

Privacy Officer is responsible for:

- providing clarification or advice about interpretation of the policy and the application of the privacy principles

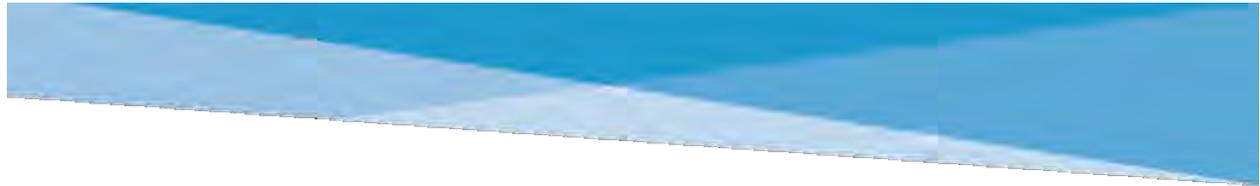


- receiving, assessing and providing advice regarding the required response to notifications of privacy breaches and identified privacy risks
- receiving, assessing and responding to privacy complaints
- referring privacy matters involving potential staff misconduct to the Manager People and Culture

7. Policy non-compliance

Non-compliance with Council's legislative privacy obligations and this policy has the potential to:

- cause harm to people impacted by a privacy breach
- cause reputational damage to Council
- hinder Council's day to day operations if information systems are compromised
- generate complaints to the Victorian Information Commissioner or Victorian Health Complaints Commissioner
- constitute a breach of the provisions relating to confidential information in the *Local Government Act 2020*
- incur financial penalties for Council and/or individual Councillors and staff
- result in disciplinary action for staff



8. Related documents

- Privacy and Data Protection Act 2014 (Vic)
- Health Records Act 2001 (Vic)
- Privacy Act 1988 (Fed)
- Charter of Human Rights and Responsibilities Act 2006 (Vic)
- Local Government Act 2020 (Vic)
- Information Technology security policies and procedures
- Records Management policy and associated guidance materials

9. Implementation of the Policy

This policy will be published on Council’s website and intranet. Managers, Coordinators and Team Leaders will be responsible for educating their staff about this policy, and for facilitating compliance. Governance and Information will provide guidance, support and training to assist compliance.

This policy will operate until it is revoked or varied by a Council resolution.

10. Document History

Date approved	Change Type	Version	Next Review Date

Executive Summary**12.13 Terms of Reference for the RAP Advisory Committee, Sport & Recreation Advisory Committee, Gender Equality Network, LGBTIQA+ Network and CALD Network.**

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:

Level 2:

2. Community Strength

2.3 Work with community organisations and groups to develop our future leaders and evolve a diverse culture and gender equality

Purpose

To brief Council on Terms of References for the Reconciliation Action Plan Advisory Committee, Sport & Recreation Advisory Committee, Gender Equality Network, LGBTIQA+ Network and the Culturally and Linguistically Diverse Network.

Recommendation (Director Communities)

That Council:

1. Notes the benefits of partnering with the community through its advisory committees and networks;
2. Adopts the Terms of Reference for the Reconciliation Action Plan (RAP) Advisory Committee which will provide cultural and community oversight and input into the delivery of the RAP;
3. Adopts the Terms of Reference for the Sport & Recreation Advisory Committee which will provide advice to Council in relation to sport and recreation issues across the municipality;
4. Approves the establishment of the following Networks and notes the Terms of References for these which would enable the sharing of information and provide stakeholder insight regarding relevant advocacy, projects, programs and services occurring in Frankston City:
 - a. Gender Equality Network;
 - b. LGBTIQA+ Network;
 - c. Culturally and Linguistically Diverse Network; and
5. Notes the Advisory Committee and Network Minutes will be circulated to Councillors for their information.

Key Points / Issues

- In order to effectively partner with the community on some important social portfolio areas, a number of Advisory Committees and Networks are sought to be established.
- These groups will provide opportunities for improved collaboration between stakeholders within the community as well as valuable touch points for Council to consult and engage with on key matters as required. In order to apply effective governance, a draft Terms of Reference for each of these groups is provided for Council's approval (See Attachments A-E).

Reconciliation Action Plan Advisory Committee

- On 30 September 2021 (OM/16), Council resolved to approve the revised Reconciliation Action Plan. An item within this Action Plan is to form an

12.13 Terms of Reference for the RAP Advisory Committee, Sport & Recreation Advisory Committee, Gender Equality Network, LGBTIQA+ Network and CALD Network.**Executive Summary**

Advisory Committee to oversee the delivery of the work and to establish an associated Terms of Reference for the group.

- There is intended to be eight (8) representatives from the Aboriginal and Torres Strait Islander peoples and two (2) elected persons from Frankston City Council that will make up the Advisory Committee which would meet four times per year (See Attachment A).

Sport & Recreation Advisory Committee

- At its Council meeting on 23 November 2020 (CM/15), Council resolved to establish a Sports Liaison Committee. Given the significant impacts of COVID-19 restrictions on community sports and clubs, the development of this committee and associated recruitment was put on hold. It is now intended that the Committee be renamed to Sport & Recreation Committee and this action be recommenced.
- Following benchmarking from other LGA's as well as the Sport and Recreation industry, a Terms of Reference document is sought to be established to direct and govern the newly created Sport and Recreation Advisory Committee.
- The Sport and Recreation Advisory Committee will provide advice to Frankston City Council in relation to sport and recreation issues within the Frankston municipality.
- The Sport & Recreation Advisory Committee will comprise of nine members whom will meet four occasions per year.
- This committee will be comprised of seven (7) members from Community and two (2) elected persons from Frankston City Council. (See Attachment B).

Gender Equality Network

- The Gender Equality Network will be established for members to share information regarding relevant advocacy, projects, programs and services happening in Frankston City.
- The Gender Equality Network will comprise of twelve community members whom will meet twice per year. The community members will be residents or representatives from local organisations, groups, services or agencies with an interest in supporting equality for women (See Attachment C).

LGBTIQA+ Network

- The LGBTIQA+ Network will be established for members to share information regarding relevant advocacy, projects, programs and services happening in Frankston City.
- The LGBTIQA+ acronym stands for lesbian, gay, bisexual, transgender, intersex, queer, questioning and asexual.
- The LGBTIQA+ Network will comprise of twelve community members whom will meet twice per year. The community members will be residents or representatives from local organisations, groups, services or agencies with an interest in supporting LGBTIQA+ communities (See Attachment D).

12.13 Terms of Reference for the RAP Advisory Committee, Sport & Recreation Advisory Committee, Gender Equality Network, LGBTIQA+ Network and CALD Network.**Executive Summary*****CALD Network***

- The Cultural and Linguistic Diverse Network will be established for members to share information regarding relevant advocacy, projects, programs and services happening in Frankston City.
- The Cultural and Linguistic Diverse Network will comprise of twelve Community members whom will meet twice per year. The community members will be residents or representatives from local organisations, groups, services or agencies with an interest in supporting Cultural and Linguistic Diverse communities (See Attachment E).

Financial Impact

These activities can be undertaken within existing resources, therefore there are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Frankston City Community, Aboriginal Organisations, Aboriginal & Torres Strait Islander Community, Nyuka Wara Consulting, Frankston Sporting Clubs, Disability Access Inclusion Committee, LGBTIQA Community, Cultural and Linguistic Diverse Community.

2. Other Stakeholders

Frankston City Council Departments

Analysis (Environmental / Economic / Social Implications)

The Frankston Advisory Committees and Networks will create the opportunity for meaningful engagement and the development of culturally appropriate strategies and initiatives to enhance positive outcomes for the Frankston community.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Nil

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

12.13 Terms of Reference for the RAP Advisory Committee, Sport & Recreation Advisory Committee, Gender Equality Network, LGBTIQA+ Network and CALD Network.**Executive Summary****Conclusion**

It is recommended that Council notes the Terms of References for the Sport and Recreation Advisory Committee, Reconciliation Action Plan Advisory Committee, Gender Equality Network, LGBTIQA+ Network and the Culturally and Linguistically Diverse (CALD) Network.

These Terms of References will support the achievement of the Council Plan in regards to building a community that embraces greater diversity and gender equality. The establishment of these committees and networks will enhance collaboration within the community and enable the voices and experiences of the local community to be heard within Council.

ATTACHMENTS

- Attachment A: [↓](#) Reconciliation Action Plan Advisory Committee - Terms of Reference
- Attachment B: [↓](#) Sport and Recreation - Advisory Committee - Terms of Reference
- Attachment C: [↓](#) Gender Equality Network - Terms of Reference
- Attachment D: [↓](#) LGBTIQA+ Network - Terms of Reference
- Attachment E: [↓](#) CALD Network - Terms of Reference



FRANKSTON CITY COUNCIL
RECONCILIATION ACTION PLAN

Reconciliation Advisory Committee Draft Terms of Reference

November 2021

1. BACKGROUND

Frankston City is home to a thriving and growing Aboriginal and Torres Strait Islander population, estimated at 1,338 people in the 2016 ABS Census up from 1,011 people in 2011, and the second largest Aboriginal and Torres Strait Islander population in Metropolitan Melbourne's southern corridor.

Frankston City Council (Council) has recently resolved to develop its first endorsed 'Innovate' Reconciliation Action Plan (RAP). The RAP will provide Council with a formal statement of commitment to reconciliation and see the development of strategies and initiatives to enhance Council's ability to connect and engage with Aboriginal and Torres Strait Islanders in Frankston City and build relationships, respect, trust and opportunities between Aboriginal and Torres Strait Islanders and non-Indigenous Australians.

Council acknowledges that Frankston City is situated on the traditional lands of the Bunurong, and values and recognises local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

2. PURPOSE

This document establishes the Terms of Reference for Frankston City Council's Reconciliation Action Plan Advisory Committee, which includes the membership composition and operating arrangements.



2.1 Role of the Advisory Committee

The Advisory Committee will work together with Frankston City Council to support the reconciliation process and provide advice and guidance for the development and implementation of the RAP.

Reporting to Council, the Advisory Committee will comprise of nine (9) members including Aboriginal and Torres Strait Islander community representatives to ensure the voices and experiences of Aboriginal and Torres Strait Islanders are heard within the Council, and to assist with building relationships, trust, respect and opportunities.

2.2 Functions of the Advisory Committee

The functions of the Advisory Committee will be to:

- Provide advice and guidance to support Council through the reconciliation process and development of the RAP.
- Represent Aboriginal and Torres Strait Islander perspectives, providing advice and guidance on the interests, needs and experiences of the Aboriginal and Torres Strait Islander community.
- Provide advice and guidance to assist with the development of culturally appropriate strategies and initiatives to enhance positive outcomes for the Aboriginal and Torres Strait Islander community and increase community participation.
- Monitor the development, implementation and effectiveness of the Plan, providing advice and guidance where required.
- Provide input on key priorities and issues into Council's strategic planning, including self-determination and community participation.
- Ensure Council delivers a more culturally safe, respectful, sensitive and responsive service for the Aboriginal and Torres Strait Islander community.
- Provide oversight to the Reconciliation Working Group.

3. MEMBERSHIP COMPOSITION

3.1 Membership

The Advisory Committee will comprise of ten (10) members as follows:



	Position	Type of appointment	Term
1	Registered Aboriginal Party representative – Bunurong Land Council Aboriginal Corporation	Appointed	2 years
2	A representative of Nairn Marr Djambana	Appointed	2 years
3	Aboriginal and Torres Strait Islander community member	Appointed	2 years
4	Aboriginal and Torres Strait Islander community member	Appointed	2 years
5	Koori Youth community member	Appointed	2 years
6	Councillor Representative, Frankston City Council	Elected representative	1 year
7	Councillor Representative, Frankston City Council	Elected representative	1 year
8	Senior representative, Frankston City Council	Appointed	Ongoing
9	Reconciliation Officer, Frankston City Council	Appointed	Ongoing
10	Aboriginal Community Controlled Organisation representative – VACCA (Victorian Aboriginal Child Care Agency)	Appointed	2 years

- The Advisory Committee will be supported and resourced by Frankston City Council.
- A Sub-Group consisting of Council Officers will undertake specific responsibilities to assess Advisory Committee applications, plan meeting dates and distribute agenda and minutes. The Sub-Group will act in consultation with the Co-Chairs.
- Additional Council Officers and other professionals will attend meetings to present, or respond to, agenda items on an ex-officio basis only for the purpose of providing relevant information and advice on matters being considered by the Advisory Committee.



2.2 Member Responsibilities

Members are required to:

- Declare any direct or indirect conflicts of interest.
- Comply with these Terms of Reference and act in the best interests of the reconciliation process.
- Work in a team environment, acting at all times in a courteous manner, respecting other Member's views and opinions.
- Respect the decision of the consensus view as adjudicated by the Chairperson.
- Represent the views of their respective community and/or organisation.
- Prepare for and actively participate in meetings, providing advice, making recommendations and commenting on the activities of the Advisory Committee.
- Promote the activities of the Advisory Committee to their respective community, organisation and networks.

A Member shall be deemed to have resigned if that Member fails to attend three consecutive meetings of the Advisory Committee. However, the Advisory Committee may grant leave of absence for an extended period. Resignations shall be submitted in writing to the Council through the Chairperson.

2.3 Voluntary Member Contributions

Aboriginal and Torres Strait Islander Community Members who are participating on a voluntary basis and not representing an organisation shall be paid a semi-voluntary (nominal fee) of \$150 (GST exclusive) per meeting.

The involvement of the Bunurong Land Council will be subject to usual fee arrangements.

2.4 Eligibility Criteria

Aboriginal and Torres Strait Islander community members should live, work or have connection to land in Frankston City, and meet at least one of the following eligibility criteria:

- Have knowledge and understanding of the needs and issues impacting Aboriginal and Torres Strait Islanders.
- Direct involvement with the local Aboriginal and Torres Strait Islander community.
- An interest and understanding of local government services and programs from an Aboriginal and Torres Strait Islander perspective.
- Availability and commitment to attend scheduled and extraordinary Advisory Committee meetings.



2.5 Membership Appointment

- Council Officers will be delegated by Council's Chief Executive Officer.
- Nominations for the Registered Aboriginal Party and Aboriginal Community Controlled Organisation will be invited by letter from Council to appoint a member of their group as an official representative.
- Nominations will be invited by expression of interest through public notice in local media and bulletins circulated to relevant local groups and networks.
- Appointments will be recommended to Council by the Sub-Group, which will assess applicants against predetermined selection criteria, as stated in Expression of Interest documentation.
- With exception of Councillors and Council Officers, all members will be appointed for a period of two (2) years. At the end of the two-year term, Expressions of Interest will be sought for nomination.
- Committee member selection will aim to achieve a mix of age, gender and Aboriginal and Torres Strait Islander community member interests that are reflective of our local population.

4. OPERATING PROCEDURES

4.1 Co-Chairing Arrangements

The Advisory Committee will be co-chaired by the Bunurong Land Council representative and a representative from Nairn Marr Djambana.

The Co-Chairing arrangements are as follows:

- The Co-Chairs will preside over meetings on an alternating basis.
- The Co-Chair will deputise for the chairperson should they be unable to Chair.
- In both to the Chairs absence, a Council Officer will act as Chair for the meeting.

4.2 Chair Responsibilities

The Chairperson is responsible for presiding over the meeting, and carry out the following functions:

- Ensure the Advisory Committee operates in an effective manner within these Terms of Reference and act in the best interests Committee.
- Be available to liaise with Council Officers on matters relating to the Committee as required.



- Ensure that decisions made at meetings are actioned and implemented in a culturally appropriate way.
- Ensure cultural integrity is embedded in the meeting format.
- Act in accordance with legal requirements, ethical standards, cultural integrity, relevant policies including conflict of interest, codes of conduct and the Council's values.

4.3 Secretariat

The Secretariat function will be provided by the Reconciliation Officer (Council Officer), and be overseen by the Sub-Group. The role of the Secretariat is to provide for the smooth operation of the Advisory Committee proceedings, as well as ensuring that Members are fully informed and prepared. To fulfil this role, the Secretariat will be responsible for:

- Undertaking administrative duties such as setting the meeting schedule, preparing the agenda, minutes, attendance and apologies, correspondence and reports and ensuring their timely distribution.
- Consult with Members and the Chair on agendas and minutes.
- Confirming that appropriate consultation has been undertaken with the relevant groups across the membership when required prior to circulation of any papers.
- Arranging for Council staff to provide advice, and if required, to attend meetings of the committee to present this advice.
- With the Chairs, ensure that the committees actions, owners and timelines are identified in minutes, are followed up and communicated appropriately.
- Receive apologies from Members unable to attend a meeting.

4.4 Quorum

- A quorum for the Advisory Committee will require attendance of a minimum of half the membership, which must include one Councillor, one Council officer and three other members, including one Aboriginal and Torres Strait Islander community representative.
- The Advisory Committee will operate on a consensus basis. Should an issue remain unresolved, then the Chair will defer the issue to the next meeting. For any issues that remain unresolved and where a solution cannot be found, and the matter is viewed as significant, then the Advisory Committee can appoint an independent mediator to assist with resolving the issue and helping the Advisory Committee to reach consensus.



4.5 Meetings

- The Advisory Committee will meet a minimum of four times per year and be limited to two hours in length.
- Meetings will commence and conclude on time.
- By agreement, additional meetings may be scheduled.
- Where practicable, the agenda, reports and documents will be distributed to Members at least five (5) working days prior to meetings.
- Accurate minutes will be kept of each meeting. Full copies of the minutes, including attachments, shall be provided to Council Steering Committee members no later than ten (10) working days following each meeting.
- The Committee may establish working groups for a specified purpose.
- Members are required to inform the Reconciliation Officer of any apologies.

4.6 Decision-making Process

- All decisions are made by consensus – that is, Members are satisfied with the decision even though it may not be their first choice.
- If consensus is not reached, decisions are made by the endorsement of the majority of the Advisory Committee members in attendance at a meeting.
- Decisions made at meetings will only be valid if there is Aboriginal and Torres Strait Islander representation at the meeting (as per Quorum).
- Decisions may be made out-of-session, by email, unless otherwise agreed. Advisory Committee members have five (5) business days to indicate their endorsement of a decision.

4.7 Disclosure of Conflict of Interest

- Members must, having reviewed the agenda for a meeting, declare to the Chair any direct or indirect conflict of interest, or potential conflict of interest, in matters to be considered at meetings, and withdraw from the meeting whilst the matter is being discussed and not participate in any decision making related to the issue.
- The Advisory Committee commits to recording all conflict of interest disclosures in the relevant meeting minutes. Meeting minutes should include a short statement about how any conflicts were managed so that they did not affect the fairness of any of the advice or recommendations.

4.8 Professional Conduct

- Members are required to conduct themselves in accordance with the Frankston City Council Values and Code of Conduct.



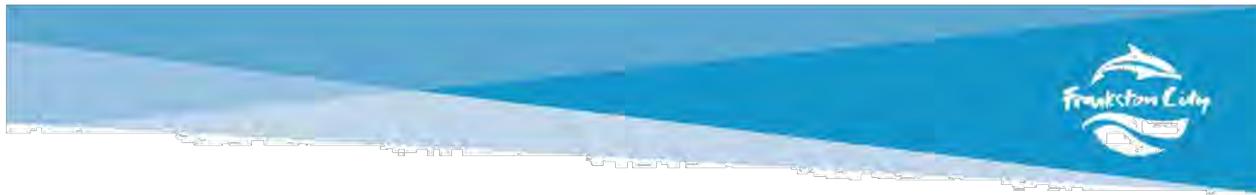
- Members have a responsibility to treat all members of the group fairly, courteously and with cultural sensitivity.
- The professional opinions and contributions of all members should be acknowledged and valued to foster trust, confidence and goodwill.

5. DISPUTE RESOLUTION PROCESS

In the event of any unresolved matter or dispute, the parties will be encouraged to discuss the matter and attempt to resolve it as soon as possible. If the parties are unable to resolve the dispute individually, the parties may then agree to hold a meeting in the presence of a mediator. The Advisory Committee may nominate a representative to be invited to assist in facilitating the decision of an acceptable mediator. All parties must agree to the mediator. All parties must be given reasonable opportunity to be heard and ensure that natural justice is accorded

6. EVALUATION AND REVIEW

The Terms of Reference and membership will be reviewed every two years, unless agreed by the Advisory Committee to do so at an earlier date.



Sport and Recreation Advisory Committee

Terms of Reference

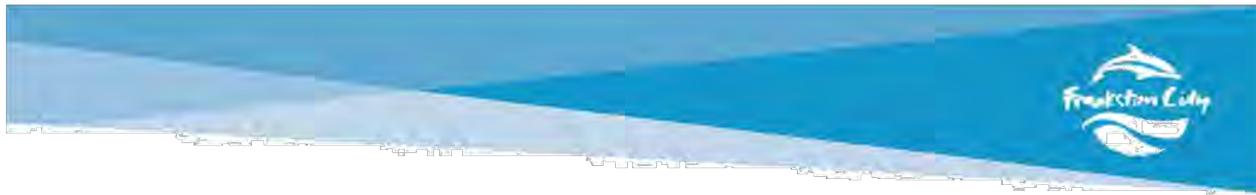
1. Purpose of Committee

- 1.1 The Sport and Recreation Advisory Committee (Committee) has been established to provide advice to Frankston City Council in relation to sport and recreation issues within the Frankston municipality.
- 1.2 The Committee is an advisory committee of Council with a Councillor, or Councillors, nominated as delegates to the Committee by Council resolution on an annual basis.
- 1.3 The Committee provides an important forum for discussion of matters relating to sport and recreation within the Frankston municipality, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community.
- 1.4 The Committee provides specialist advice to Council at a strategic and policy level.
- 1.5 The Committee has no delegated decision making power from Council.

2. Objectives

The objectives of the Committee are:

- 2.1 To assist and advise Council on policy development in relation to sport and recreation;
- 2.2 To assist Council to develop key strategies in relation to sport and recreation;
- 2.3 To provide advice on the provision of sport and recreation facilities, with a view to ensuring facilities are well utilised and are fit for purpose;
- 2.4 To provide a forum for the communication, dissemination and consideration of information regarding sport and recreation issues;
- 2.5 To assist in the development of a partnership approach in addressing club development needs; and
- 2.6 To leverage partnerships and networks to advocate for support, investment and promotion of sport and recreation within the Frankston municipality.



3. Membership

3.1 Committee composition

The Committee will consist of up to nine (9) members (excluding Council Officers) comprising, where possible, of the following:

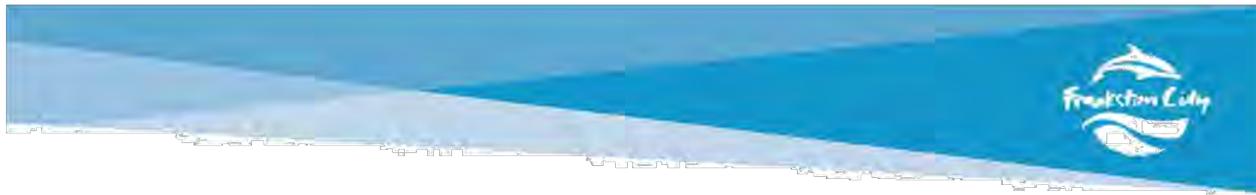
- A) A maximum of two (2) Councillors appointed as Councillor delegates to the Committee by resolution of Council (annually in December); and
- B) A maximum of seven (7) individuals representing the community ('community appointments'), who have experience and knowledge of sport and recreation in the Frankston municipality; and
- C) Two (2) Council Officers will also be represented as administration support and as per item 6 of this Terms of Reference Document.

3.2 Period of Tenure

- 3.2.1 Unless otherwise resolved by Council, Councillor appointments are for one (1) year.
- 3.2.2 Community appointments are for a period of one (1) year.
- 3.2.3 Committee members may not serve more than two (2) consecutive terms on the Committee, unless insufficient nominations are received.
- 3.2.4 If insufficient nominations are received, Committee members whose term has expired will be eligible to nominate for a further term.

3.3 Appointment and Selection

- 3.3.1 Community appointments to the Committee will be selected from a broad range and cross section of sport and recreation clubs, associations and interests, to ensure even and fair representation.
- 3.3.2 Community appointments will be made by:
 - A) calling for nominations through an advertisement on Council's website and social media channels;
 - B) assessment of nominations against the Selection Criteria (3.4 of this Terms of Reference Document); and
- 3.3.3 Any reappointments will be made using the process set out in 3.3.2.
- 3.3.4 The selection panel will consist of: CEO / Director Communities / Manager Community Strengthening.



3.4 Selection criteria

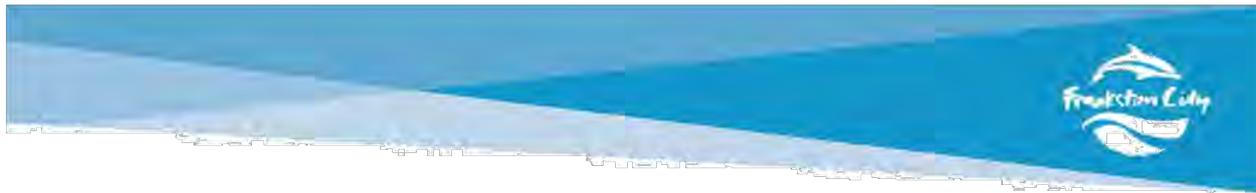
Nominees for membership of the Committee must be able to demonstrate:

- 3.4.1 Current involvement in service provision, policy or program development in the area of sport and recreation;
- 3.4.2 Endorsement by their organisation if relevant;
- 3.4.3 Strong knowledge of the Frankston municipality with networks throughout the local community;
- 3.4.4 The ability to participate effectively as part of an advisory committee;
- 3.4.5 The ability to represent a broad range of views that reflect the diversity of the Frankston community;
- 3.4.6 A strong understanding of the current trends within the municipality, both economic and social;
- 3.4.7 Strong knowledge of sport and recreation trends and impacts and relevance to the Frankston municipality;
- 3.4.8 A willingness to contribute meaningfully to meetings in a fair and unbiased manner;
- 3.4.9 The ability to look beyond personal interests for the benefit of the Frankston municipality; and
- 3.4.10 Capacity to represent and commit to the Committee for the required term.

Further to the above individual criteria, the ultimate selection of members will seek to maximise the diversity and representation of sport, genders and geographical areas within the municipality.

4. Meetings, quorum and voting

- 4.1 The Committee will meet on a quarterly basis. A schedule of meetings will be developed and agreed by the Committee annually. All meetings will have an agenda.
- 4.2 Under special circumstances, a meeting may be cancelled or rescheduled.
- 4.3 Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.
- 4.4 Meetings will be held either in person at a central Council venue or virtually on Microsoft Teams or Zoom, depending on circumstances and availability.



- 4.5 It is expected that each member of the Committee will attend a minimum of three (3) meetings per year.
- 4.6 From time to time the Committee may be required to meet with other groups/stakeholders in relation to a particular issue or topic.
- 4.7 A quorum will consist of at least half the number of Committee members.
- 4.8 The Committee will provide recommendations which may be considered by Council prior to making a formal decision on a matter.
- 4.9 It is preferable that any recommendations made to Council will be unanimously supported by all members of the Committee. However, where a vote is required, each committee member will be entitled to one vote; except the Chairperson who may exercise a casting vote if necessary.
- 4.10 Minutes of each meeting will record attendees, apologies, decisions and actions.

5. Chairperson

- 5.1 A Councillor delegate to the Committee will perform the role of the Chair at Committee meetings.
- 5.2 The Chair will be appointed by the Committee for a period of 12 months, after which time a new Chair will be appointed.
- 5.3 The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.
- 5.4 If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.

6. Council Officer Support

The Recreation Department will:

- 6.1 Provide the Terms of Reference document to all new Committee members.
- 6.2 Not have voting rights or decision rights as part of the Committee, and will not count towards a achieving a quorum at a Committee meeting.
- 6.3 Facilitate a review of the Terms of Reference document every two years.
- 6.4 Provide information on matters including but not limited to: good governance, conflict of interest and confidentiality.
- 6.5 Offer training to the Chair and Committee as required.



- 6.6 Oversee the recruitment of Committee members through managing the nomination process.
- 6.7 Compile and distribute meeting agendas, minutes and action items.
- 6.8 Formulate the annual report for presentation to the Chair and Committee.

7. Conflict of Interest

- 7.1 Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:
 - 7.1.1 are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
 - 7.1.2 intend to be present, must disclose that conflict of interest by providing written notice to the Chair before the meeting commences:
 - (1) advising of the conflict;
 - (2) explaining the nature of the conflict of interest; and
 - (3) detailing, if the nature of the conflict of interest involves a member of the Committee's relationship with a gift from another person;
 - a) name of the other person
 - b) nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and
 - c) nature of that other person's interest in the matter.
- 7.2 The disclosure must be recorded in the meeting minutes. All written disclosures must be provided to the Coordinator Governance who is responsible for registering and maintaining a register of Conflict of Interests in Council's Electronic Document Management System.
- 7.3 The member of the Committee must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of.
- 7.4 General exemptions exist where a conflict of interest does not arise and this is referenced in Council's adopted Conflict of Interest Policy (A4067151). If it is established by the Chair that the person making a conflict of interest



disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

8. Confidential information

Committee members must not release information that the person knows, or should reasonably know, is confidential information in accordance with section 3(1) of the Local Government Act 2020.

9. Reporting

9.1 Minutes of each meeting of the Committee will presented to Council Meetings.

10. Reference Documents

- Council Plan – 2.3.3 Enhance equitable access to sport and leisure opportunities
- Recreation Strategy
- Sports Development Plan
- Sports Specific Plans



Frankston City Council Gender Equality Network

Terms of Reference

1. Purpose & Role

1.1 Frankston City Council's (Council) Gender Equality Network (the Network) has been established to:

- a. Support Council's commitment to gender equality in Frankston City in accordance with the *Victorian Gender Equality Act 2010*
- b. Work with an Intersectional Lens to promote a safe, welcoming and inclusive community in Frankston City.

1.2 This will be achieved by:

- a. The Network will meet twice a year for Council and members to share and discuss information regarding projects, policies, programs and services happening in Frankston City relating to gender equality.
- b. The Network will receive regular email updates from Council throughout the year:
 - o Informing them of programs and services available; and
 - o Encouraging members to participate in community feedback opportunities regarding Council policies, plans and projects that could impact gender equality.

2. Membership

2.1 The Network will shall comprise of twelve (12) members who are:

- a. Local community members who have an interest in gender equality (community representatives)
- b. A maximum of six (6) representatives from local organisations, groups, services or agencies that are working to promote gender equality in Frankston City (organisational representatives).

2.2 The Network will be supported and resourced by Frankston City Council officers.

3. Eligibility Criteria

3.1 All Network members should:

- a. Have a connection to Frankston City (i.e. they live, work, study or recreate in Frankston City).
- b. Have an interest in promoting gender equality in Frankston City.
- c. Have an interest and understanding of local government services and programs from a gender equality perspective.
- d. Be available and be committed to attend scheduled meetings and respond to Council emails.



4. Meetings and Responsibilities

- 4.1 Meetings will occur twice per year.
- 4.2 Dates and times for Network meetings will be set at the end of the calendar year for the following calendar year, and will be circulated to the Network.
- 4.3 Meeting Agendas will be prepared by a supporting Council Officer, with input from Network members.
- 4.4 The Meeting will be chaired by a supporting Council Officer.
- 4.5 Minutes shall be recorded, circulated to members and presented at the following meeting of the Network by a supporting Council Officer.
- 4.6 Network minutes and records of meetings are on the public record and therefore available to any member of the public wishing to view them. Where there is a requirement for confidentiality this is noted in the minutes and shall be addressed accordingly.
- 4.7 Notification will be provided to Network members via their preferred form of communication, as soon as possible when meetings are cancelled or the venue is changed.
- 4.8 All Network decisions, including any changes to the Network's Terms of Reference, must be voted on by a quorum of Network Members and achieve a majority to pass. A quorum will consist of at least half the number of Network members.
- 4.9 All Network members must agree to abide by the Networks' expectations as outlined in Appendix A – Code of Conduct.

5. Inclusive Practices

- 6.1 Any accessibility related support required to enable participation on the Network will be provided by Council. This includes:
 - a) Support for accessing information (minutes, agenda and documents in Easy English, plain language, large print, Braille, electronic and Auslan interpretation).
 - b) Support for engaging in the processes of the Network (e.g. one-to-one support or support staff at meetings).
 - c) Support for forming collegial relationships that provide informal support.
 - d) Covering costs for travel, participation and other reasonable costs (if not covered in a participants NDIS package).

6. Monitoring and Evaluation

- 7.1 The Network will review the Terms of Reference annually, at the first meeting of the calendar year, to ensure that it continues to fulfil its purpose in response to current and emerging community need.



- 7.2** Network members are encouraged to provide feedback about the Network and their experience throughout the year during meetings, via agenda items or by contacting the supporting Council Officer outside of meetings.

7. Glossary

- **Gender Equality** is defined in the *Victorian Gender Equality Act 2010* as equality of rights, opportunities, responsibilities and outcomes between persons of different genders.
- **Council** – Frankston City Council
- **Community Representatives** are residents of Frankston City who have an interest in promoting gender equality.
- **Organisational Representatives** represent a Frankston City community organisation, group, service or agency with a demonstrated interest in gender equality.
- **Selection Criteria** – the skills, experience and abilities required/needed to become a member of the Network.
- **Quorum** – minimum number of Network members required at a meeting for the Network to be considered representative and to be able to undertake Network business.
- **Observer** - Community members who will wish to attend meetings. They do not have voting rights and do not normally have speaking rights (though the Chairperson may invite them to speak in appropriate circumstances). They can only attend two meetings a year.



Appendix A

Frankston City Council Gender Equality Network

Code of Conduct

This Code of Conduct outlines the behaviours expected of Network members both within and outside Network meetings; the responsibilities and obligations of Network members, Council representatives and other parties; and, expectations with respect to ethical dilemmas or conflicts of interest.

All members shall conduct Network affairs / meetings in accordance with this code:

1. Observe the highest levels of conduct in undertaking their Network activities, recognising the values of trust, integrity, honesty, respect and justice for all
2. Act to promote gender equality and will not allow personal interests to override the interests of gender equality.
3. Declare any real or perceived conflicts of interest
4. Respect diversity; treating all people equally and fairly
5. Refrain from using any circumstance or information connected to Network business for personal profit or gain
6. Protect and promote the integrity of people of all genders.
7. Treat others with courtesy, consideration, and sensitivity
8. Ensure all actions, decisions and advice are based on a comprehensive consideration of relevant facts and best practice
9. Use information in a careful and prudent manner
10. Develop skills and competencies in accordance with responsibilities and help others to do so

Meeting Etiquette

11. Strive to attend all meetings, sending apologies to the Chairperson for necessary absences
12. Prepare for the meeting by reviewing the agenda, papers and any emails before the meeting
13. Talk to the Chairperson before the meeting if you need to clarify anything
14. Arrive on time and stay until the end of the meeting
15. Participate fully in the meeting;
16. Listen to what others have to say and keep an open mind
17. Contribute positively to the discussions
18. Try to be concise
19. Help others concentrate on the meeting by discouraging side conversations
20. Have the best interests of the organisation/community in mind at all times
21. Draw attention to any potential conflicts of interest that may arise in the meeting
22. Fulfil any responsibilities assigned to you at the meeting and be prepared to report back on your progress at the next meeting



Conflict of Interest

Conflict of interest may arise for various reasons and Network members may have private interests that from time to time conflict with their public duties. There is an expectation that where such conflict occurs it will be resolved in favour of the community rather than private interest.

- a) Members of the Network must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest, immediately advise the Chairperson.
- b) If appropriate, members of the Network should leave the meeting whilst the matter is discussed and not participate in any decision making relative to the issue.

Grievances

1. In the event of any unresolved matter or dispute, all parties concerned will be encouraged to discuss the matter and attempt to resolve it as soon as possible.
2. If the Network members/ parties are unable to resolve the dispute independently, the Network members/parties may then agree to hold a meeting in the presence of a mediator.
3. The Network may nominate a representative to be invited to assist in facilitating the decision of an acceptable mediator. All parties must agree to the mediator.
4. All parties will be given reasonable opportunity to be heard and ensure that natural justice is accorded.

Process for Handling Breaches of the Code of Conduct

Should there be concerns regarding a possible breach of the Code of Conduct by any Network member, the following process will apply.

1. The matter is raised in writing at a meeting of the Network for discussion, with all parties concerned having the opportunity to talk to their case;
2. The Network reviews the matter and determines a course of action. Options for addressing the breach include:
 - a) A written warning to the person concerned and if it happens a second time the person's term on the Network is terminated;
 - b) For issues that act against an agreed Network decision the person's term on the Network would be terminated immediately



Frankston City Council LGBTIQA+ Network

Terms of Reference

1. Purpose & Role

1.1 Frankston City Council's (Council) LGBTIQA+ Network (the Network) has been established to:

- a. Strengthen Council's communication and relationships with local LGBTIQA+ communities
- b. Promote a safe, welcoming and inclusive community in Frankston City.

1.2 This will be achieved by:

- a. The Network will meet twice a year for Council and members to share and discuss information regarding projects, programs and services happening in Frankston City impacting LGBTIQA+ communities.
- b. The Network will receive regular email updates from Council throughout the year:
 - o Informing them of programs and services available; and
 - o Encouraging members to participate community feedback opportunities regarding Council policies, plans and projects that impact LGBTIQA+ communities.

2. Membership

2.1 The Network will shall comprise of twelve (12) members who are:

- a. Local community members with lived experience of LGBTIQA+ communities; directly, or as family members, partners or professionals who are allies (Community Representatives)
- b. A maximum of six (6) representatives from local organisations, groups, services or agencies that support LGBTIQA+ communities. (Organisational Representatives)

2.2 The Network will be supported and resourced by Frankston City Council officers.

3. Eligibility Criteria

3.1 All LGBTIQA+ Network members should:

- a. Have a connection to Frankston City (i.e. they live, work, study or recreate in Frankston City).
- b. Have knowledge and understanding of the needs and issues impacting LGBTIQA+ communities.
- c. An interest and understanding of local government services and programs from a LGBTIQA+ perspective.
- d. Be available and be committed to attend scheduled meetings and respond to Council emails.

4. Meetings and Responsibilities

4.1 Meetings will occur twice per year.



- 4.2 Dates and times for Network meetings will be set at the end of the calendar year for the following calendar year, and will be circulated to the Network.
- 4.3 Meeting Agendas will be prepared by a supporting Council Officer, with input from Network members.
- 4.4 The Meeting will be chaired by a supporting Council Officer.
- 4.5 Minutes shall be recorded, circulated to members and presented at the following meeting of the Network by a supporting Council Officer.
- 4.6 Network minutes and records of meetings are on the public record and therefore available to any member of the public wishing to view them. Where there is a requirement for confidentiality this is noted in the minutes and shall be addressed accordingly.
- 4.7 Notification will be provided to Network members via their preferred form of communication, as soon as possible when meetings are cancelled or the venue is changed.
- 4.8 All Network decisions, including any changes to the Network's Terms of Reference, must be voted on by a quorum of Network Members and achieve a majority to pass. A quorum will consist of at least half the number of Network members.
- 4.9 All LGBTIQA+ Network members must agree to abide by the Networks' expectations as outlined in Appendix A – Code of Conduct.

5. Inclusive Practices

- 6.1 Any accessibility related support required to enable participation on the Network will be provided by Council. This includes:
 - a) Support for accessing information (minutes, agenda and documents in Easy English, plain language, large print, Braille, electronic and Auslan interpretation).
 - b) Support for engaging in the processes of the Network (e.g. one-to-one support or support staff at meetings).
 - c) Support for forming collegial relationships that provide informal support.
 - d) Covering costs for travel, participation and other reasonable costs (if not covered in a participants NDIS package).

6. Monitoring and Evaluation

- 7.1 The Network will review the Terms of Reference annually, at the first meeting of the calendar year, to ensure that it continues to fulfil its purpose in response to current and emerging community need. Network members are encouraged to provide feedback about the Network and their experience throughout the year during meetings, via agenda items or by contacting the supporting Council Officer outside of meetings.



Appendix A

Frankston City Council LGBTIQA+ Network

Code of Conduct

Appendix A

Frankston City Council

LGBTIQA+ Network

Code of Conduct

7. Glossary

- **LGBTIQA+** - An acronym that stands for Lesbian, Gay, Bisexual, Transgender, Intersex, Queer and Questioning and Asexual. The plus stands for other communities who identify as gender and/or sexually diverse.
- **Council** – Frankston City Council
- **Community Representatives** are residents of Frankston City, and either have personal experience of LGBTIQA+, are an immediate family member or partner of someone from the LGBTIQA+ communities; and/or have substantial experience in the field of LGBTIQA+.
- **Organisational Representatives** represent a Frankston City community group with a demonstrated interest in LGBTIQA+ issues, or a level of state or federal government concerned with the support or wellbeing of people from LGBTIQA+ communities; and/or an organisation operating in Frankston City involved in service provision to LGBTIQA+ communities in the areas of employment, support, education or recreation.
- **Selection Criteria** – the skills, experience and abilities required/needed to become a member of the Network.
- **Quorum** – minimum number of Network members required at a meeting for the Network to be considered representative and to be able to undertake Network business.
- **Observer** - Community members who will wish to attend meetings. They do not have voting rights and do not normally have speaking rights (though the Chairperson may invite them to speak in appropriate circumstances). They can only attend two meetings a year.



This Code of Conduct outlines the behaviours expected of Network members both within and outside Network meetings; the responsibilities and obligations of Network members, Council representatives and other parties; and, expectations with respect to ethical dilemmas or conflicts of interest.

All members shall conduct Network affairs / meetings in accordance with this code:

1. Observe the highest levels of conduct in undertaking their Network activities, recognising the values of trust, integrity, honesty, respect and justice for all
2. Act in the best interests of people identifying as LGBTIQA+, and not allow personal interests to override the interests of people identifying as LGBTIQA+.
3. Declare any real or perceived conflicts of interest
4. Respect diversity; treating all people equally and fairly
5. Refrain from using any circumstance or information connected to Network business for personal profit or gain
6. Protect and promote the integrity of people who identify as LGBTIQA+
7. Treat others with courtesy, consideration, and sensitivity
8. Ensure all actions, decisions and advice are based on a comprehensive consideration of relevant facts and best practice
9. Use information in a careful and prudent manner
10. Develop skills and competencies in accordance with responsibilities and help others to do so

Meeting Etiquette

11. Strive to attend all meetings, sending apologies to the Chairperson for necessary absences
12. Prepare for the meeting by reviewing the agenda, papers and any emails before the meeting
13. Talk to the Chairperson before the meeting if you need to clarify anything
14. Arrive on time and stay until the end of the meeting
15. Participate fully in the meeting;
16. Listen to what others have to say and keep an open mind
17. Contribute positively to the discussions
18. Try to be concise
19. Help others concentrate on the meeting by discouraging side conversations



20. Have the best interests of the organisation/community in mind at all times
21. Draw attention to any potential conflicts of interest that may arise in the meeting
22. Fulfil any responsibilities assigned to you at the meeting and be prepared to report back on your progress at the next meeting

Conflict of Interest

Conflict of interest may arise for various reasons and Network members may have private interests that from time to time conflict with their public duties. There is an expectation that where such conflict occurs it will be resolved in favour of the community rather than private interest.

- a) Members of the Network must, having reviewed the agenda for a meeting, or when becoming aware of a potential conflict of interest, immediately advise the Chairperson.
- b) If appropriate, members of the Network should leave the meeting whilst the matter is discussed and not participate in any decision making relative to the issue.

Grievances

- a) In the event of any unresolved matter or dispute, all parties concerned will be encouraged to discuss the matter and attempt to resolve it as soon as possible.
- b) If the Network members/ parties are unable to resolve the dispute independently, the Network members/parties may then agree to hold a meeting in the presence of a mediator.
- c) The Network may nominate a representative to be invited to assist in facilitating the decision of an acceptable mediator. All parties must agree to the mediator.
- d) All parties will be given reasonable opportunity to be heard and ensure that natural justice is accorded.

Process for Handling Breaches of the Code of Conduct

Should there be concerns regarding a possible breach of the Code of Conduct by any Network member, the following process will apply.



- 1) The matter is raised in writing at a meeting of the Network for discussion, with all parties concerned having the opportunity to talk to their case;
- 2) The Network reviews the matter and determines a course of action. Options for addressing the breach include:
 - a) A written warning to the person concerned and if it happens a second time the person's term on the Network is terminated;
 - b) For issues that act against an agreed Network decision the person's term on the Network would be terminated immediately.



Frankston City Council

Culturally and Linguistically Diverse (CALD) Network

Terms of Reference

1. Purpose & Role

- 1.1** Frankston City Council's (Council) Culturally and Linguistically Diverse (CALD) Network (the Network) has been established to:
- a. Strengthen Council's communication and relationships with local CALD communities
 - b. Promote a safe, welcoming and inclusive community in Frankston City.
- 1.2** This will be achieved by:
- a. The Network will meet twice a year for Council and members to share and discuss information regarding projects, programs and services happening in Frankston City impacting CALD communities.
 - b. The Network will receive regular email updates from Council throughout the year:
 - o Informing them of programs and services available; and
 - o Encouraging members to participate community feedback opportunities regarding Council policies, plans and projects that impact CALD communities.

2. Membership

- 2.1** The Network will shall comprise of twelve (12) members who are:
- a. Local community members who identify as CALD (Community Representatives)
 - b. A maximum of six (6) representatives from local organisations, groups, services or agencies that support CALD communities (Organisational Representatives).
- 2.2** The Network will be supported and resourced by Frankston City Council officers.

3. Eligibility Criteria

- 3.1** All CALD Network members should:
- a. Have a connection to Frankston City (i.e. they live, work, study or recreate in Frankston City).
 - b. Have knowledge and understanding of the needs and issues impacting CALD communities.
 - c. An interest and understanding of local government services and programs from a CALD perspective.
 - d. Be available and be committed to attend scheduled meetings and respond to Council emails.



4. Meetings and Responsibilities

- 4.1 Meetings will occur twice per year.
- 4.2 Dates and times for Network meetings will be set at the end of the calendar year for the following calendar year, and will be circulated to the Network.
- 4.3 Meeting Agendas will be prepared by a supporting Council Officer, with input from Network members.
- 4.4 The Meeting will be chaired by a supporting Council Officer.
- 4.5 Minutes shall be recorded, circulated to members and presented at the following meeting of the Network by a supporting Council Officer.
- 4.6 Network minutes and records of meetings are on the public record and therefore available to any member of the public wishing to view them. Where there is a requirement for confidentiality this is noted in the minutes and shall be addressed accordingly.
- 4.7 Notification will be provided to Network members via their preferred form of communication, as soon as possible when meetings are cancelled or the venue is changed.
- 4.8 All Network decisions, including any changes to the Network's Terms of Reference, must be voted on by a quorum of Network Members and achieve a majority to pass. A quorum will consist of at least half the number of Network members.
- 4.9 All CALD Network members must agree to abide by the Networks expectations as outlined in Appendix A – Code of Conduct.

5. Observers of Meetings

- 5.1 Members of the community who wish to observe Network meetings may express an interest to the Council support officer.
- 5.2 Observers will be invited to attend a meeting, with only one (1) observer to attend per meeting.
- 5.3 Observers will be provided with information on meeting expectations and agree to the code of conduct prior to them attending a meeting.

6. Inclusive Practices

- 6.1 Any accessibility related support required to enable participation on the Network will be provided by Council. This includes:
 - a) Support for accessing information (minutes, agenda and documents in Easy English, plain language, large print, Braille, electronic and Auslan interpretation).
 - b) Support for engaging in the processes of the Network (e.g. one-to-one support or support staff at meetings).
 - c) Support for forming collegial relationships that provide informal support.
 - d) Covering costs for travel, participation and other reasonable costs (if not covered in a participants NDIS package).



7. Monitoring and Evaluation

- 7.1 The Network will review the Terms of Reference annually, at the first meeting of the calendar year, to ensure that it continues to fulfil its purpose in response to current and emerging community need.
- 7.2 Network members are encouraged to provide feedback about the Network and their experience throughout the year during meetings, via agenda items or by contacting the supporting Council Officer outside of meetings.

8. Glossary

- **CALD** – An acronym that stands for “Culturally and Linguistically Diverse”
- **Council** – Frankston City Council
- **Community Representatives** are residents of Frankston City who identify as being CALD. **Organisational Representatives** represent a Frankston City community group with a demonstrated interest in CALD issues, or a level of state or federal government concerned with the support or wellbeing of people from CALD communities; and/or an organisation operating in Frankston City involved in service provision to CALD communities in the areas of employment, support, education or recreation.
- **Selection Criteria** – the skills, experience and abilities required/needed to become a member of the Network.
- **Quorum** – minimum number of Network members required at a meeting for the Network to be considered representative and to be able to undertake Network business.
- **Observer** - Community members who will wish to attend meetings. They do not have voting rights and do not normally have speaking rights (though the Chairperson may invite them to speak in appropriate circumstances). They can only attend two meetings a year.



Appendix A

Frankston City Council Culturally and Linguistically Diverse (CALD) Network Code of Conduct

This Code of Conduct outlines the behaviours expected of Network members both within and outside Network meetings; the responsibilities and obligations of Network members, Council representatives and other parties; and, expectations with respect to ethical dilemmas or conflicts of interest.

All members shall conduct Network affairs / meetings in accordance with this code:

1. Observe the highest levels of conduct in undertaking their Network activities, recognising the values of trust, integrity, honesty, respect and justice for all
2. Act in the best interests of people who identify as CALD, and not allow personal interests to override the interests of people who identify as CALD.
3. Declare any real or perceived conflicts of interest
4. Respect diversity; treating all people equally and fairly
5. Refrain from using any circumstance or information connected to Network business for personal profit or gain
6. Protect and promote the integrity of people who identify as CALD
7. Treat others with courtesy, consideration, and sensitivity
8. Ensure all actions, decisions and advice are based on a comprehensive consideration of relevant facts and best practice
9. Use information in a careful and prudent manner
10. Develop skills and competencies in accordance with responsibilities and help others to do so

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17. Contribute positively to the discussions
18. Try to be concise
19. Help others concentrate on the meeting by discouraging side conversations
20. Have the best interests of the organisation/community in mind at all times



21. Draw attention to any potential conflicts of interest that may arise in the meeting
22. Fulfil any responsibilities assigned to you at the meeting and be prepared to report back on your progress at the next meeting

Conflict of Interest

Conflict of interest may arise for various reasons and Network members may have private interests that from time to time conflict with their public duties. There is an expectation that where such conflict occurs it will be resolved in favour of the community rather than private interest.

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Grievances

1. In the event of any unresolved matter or dispute, all parties concerned will be encouraged to discuss the matter and attempt to resolve it as soon as possible.
2. If the Network members/ parties are unable to resolve the dispute independently, the Network members/parties may then agree to hold a meeting in the presence of a mediator.
3. The Network may nominate a representative to be invited to assist in facilitating the decision of an acceptable mediator. All parties must agree to the mediator.
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Should there be concerns regarding a possible breach of the Code of Conduct by any Network member, the following process will apply.

1. The matter is raised in writing at a meeting of the Network for discussion, with all parties concerned having the opportunity to talk to their case;
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 - b) For issues that act against an agreed Network decision the person's term on the Network would be terminated immediately

Executive Summary**12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**

Enquiries: (Tim Bearup: Communities)

Council Plan

- | | |
|----------|--|
| Level 1: | 1. Healthy and Safe Communities |
| Level 2: | 1.3 Encourage active and healthy lifestyles for people of all ages and abilities |

Purpose

To present findings from the Frankston Indoor Gymnastics and Basketball Feasibility Study, and seek support from Council to prioritise the Basketball Stadium redevelopment as an Advocacy project.

Recommendation (Director Communities)

That Council:

1. Notes findings from the Frankston Indoor Gymnastics and Basketball Feasibility Study;
2. Supports the adoption of the Feasibility Study and notes the current level of Advocacy support for the project;
3. Notes the total estimated project cost of approximately \$45M, on the assumption that the project is built in one stage and that construction commences in 2024/25;
4. Together with Peak Sporting Associations, strongly advocates and calls on State and Federal Government seeking equal future funding contributions: 1/3 Federal Government, 1/3 State Government, 1/3 Council;
5. Notes funding of \$50,000 is currently committed in FY 2021/22 Capital Works budget for the concept development and advocacy efforts;
6. Notes additional Council contribution of \$5 million will be required to ensure the equal contribution with State and Federal Government Contribution;
7. Notes that the exact timing for delivery of the project relies upon State and Federal Government funding being secured;
8. Notes that the design development earmarked to commence in 2023/24 will only commence once funding from the State and Federal Government is secured;
9. Resolves that Attachment B (Frankston Indoor Gymnastics and Basketball Feasibility Cost Plan) and Attachment D (Costing Analysis Summary), and any references to the cost breakdowns of construction in the report be retained as confidential information until the conclusion of the tender process for the Frankston Basketball Stadium redevelopment, on the grounds that it includes Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (Local Government Act 2020, s.3(1)(a)); and
10. Authorises disclosure of Attachment B (Frankston Indoor Gymnastics and Basketball Stadium Cost Plan) and Attachment D (Costing Analysis Summary) to the State and Federal Government for advocacy purposes.

Key Points / Issues

- At its meeting on the 11 May 2020, Council noted the opportunity for a gymnastics facility at the Frankston and District Basketball Association Centre

12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**Executive Summary**

and approved undertaking a high-level feasibility study of the site with the stakeholders at an estimated cost of \$50K (funded from the \$250K included in the 20/21 capital budget for the Belvedere Precinct Facility).

- The development of a feasibility study has now been undertaken to inform the future requirements of co-locating the Frankston District Basketball Association (FDBA) and the Bayside Gymnastics Club (BGC) at the Frankston Basketball Stadium.
- There are two (2) Council indoor stadiums in Frankston, with the Frankston Basketball Stadium the primary venue currently servicing the FDBA and its 8,000+ participants.
- The objective of the feasibility study has been to review the current facility, including conditions, fit for purpose, usage and operations, and determine the upcoming needs and requirements for the FDBA and the BGC; and provide Council with strategic directions on addressing future provisions for indoor sport and facilities across the municipality.

Frankston District Basketball Association

- The FDBA is one of the top five largest participation basketball associations in Victoria, with Basketball Victoria considering it the regional hub for basketball in the Frankston and Mornington Peninsula region.
- The FDBA currently schedules 16,000 games per year with games scheduled on a weekly basis across nine (9) venues and utilising up to 23 courts.
- The Association has 850 teams and 8,146 participants in 2021 competing in various organised competitions and programs for able and special needs athletes.

Bayside Gymnastic Club

- The BGC is a community-based not for profit gymnastics club that delivers recreational, semi competitive and competitive gymnastics programs. The club attracts children and families from Frankston, Casey and Mornington.
- The club has grown in membership from 330 members in 2015 to over 400 members in 2017, but restricted membership to 365 members (2019) due to high membership being problematic to running programs in constrained facilities.
- The BGC have recently secured an agreement with the Monterey Secondary College, allowing the club to have a permanent home for at least three (3) to five (5) years, however this will not provide for their long term needs.

Feasibility Study Findings

Key findings from the Report are listed below. The full and comprehensive list of findings and recommendations are detailed in the Frankston Indoor Gymnastics and Feasibility Report (Attachment A)

- Frankston has a growing basketball and gymnastics participation that is higher than the State participation rate average and is being fuelled by a young, active and growing population.
- The Frankston Basketball Stadium is at full capacity (100%) during peak operation hours for indoor courts and is beginning to show its age. The stadium does not meet the contemporary sport industry facility standards.

12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**Executive Summary**

- The BGC need a new fit for purpose home with Gymnastics Victoria advocating for this facility to be on Council land, allowing secure tenure for the club and supporting the growth of programming and participation.
- The existing site is constrained, however Council has recently purchased 39 Wells Road to support the facility requirements.
- The current participation for basketball is 8,320, which is predicted to grow to 9,298 by 2041. This will require access to four (4) additional courts by 2041. With Jubilee Park Stadium providing access to two (2) additional courts, including a show court for major basketball events, a need for two (2) additional courts at the Frankston Basketball Stadium has been identified.
- The BGC is predicted to attract over 400 participants and will require access to a community / district size (1000m²) gymnastics hall that can provide for the full athlete pathways of programs.
- There is value in collocating Basketball and Gymnastics as both sports will create a financially viable stadium for the community.

Proposed Facility Components

The following key facility components are proposed for the facility. A preliminary concept plan has been prepared to show the design layout (please refer to Attachment C Frankston Basketball and Gymnastics Stadium – Feasibility Design)

- Indoor Sports Hall
 - Four (4) new full size multi-courts suitable for competition. A total of eight (8) courts will be provided, where two (2) old courts will be replaced by two (2) full size courts, with an additional two (2) new courts built;
 - Seating provided between courts for spectator viewing;
 - Control / operations room; and
 - Future court expansion area for two (2) to four (4) courts.
- Gymnastics Hall
 - A 1,000m² gymnastics hall and training pit (community standard); and
 - Other support facilities including storage for gymnastics equipment.
- Front of House
 - Improved foyer, reception and recharge spaces;
 - Improved kiosk, lounge and socialisation area;
 - Improved first aid room that can provide drug testing requirements;
 - Dedicated change rooms that are unisex and provide an accessible toilet and shower in each change room;
 - Separate public toilet amenities for male, female and accessible;
 - Improved referees change room that are unisex and include a control / briefing space; and
 - Other support facilities including storage for court equipment, associated plant room and cleaner room.
- Precinct Improvements

12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**Executive Summary**

- Provision of 350 car spaces on site. These car spaces will be supported through the acquisition of 39 Wells Road, in addition to the on-road car parking in nearby streets that have been recently upgraded.
- Landscaping including additional trees, pedestrian pathways, bike parking and water urban design solutions.

Facility Operational Projections

The 10-year Business Case projections indicate:

- The facility attendances are expected to gradually increase with an annual average of 312,640 visits over a 10 year period;
- Revenue is expected to increase annually with an annual average revenue of \$1,739,826 over a 10 year period;
- Expenditure is expected to increase annually with an annual average expenditure of \$1,503,876 over a 10 year period; and
- The facility is expected to operate an annual operational surplus from year 1, with an annual average surplus of \$235,950 over a 10 year period.

Community Consultation and Advocacy

- The Frankston Basketball Stadium redevelopment has had strong community support, with 73% of responses to Council's Draft Advocacy Priorities being recorded as satisfied or very satisfied with the project listing.
- The community has asked for increased basketball facilities and improved recreational facilities for all ages, abilities and interests throughout the Council Plan and Community Plan development.
- 21% of respondents identified access to sport, recreation facilities and open space as a community priority in response to the Community Vision 2040.
- Feedback from the community has also been received through the Community Vision, Council Plan and Advocacy Priorities Identification process.

National Basketball League (NBL) Proposal

- The NBL have expressed an interest to expand the basketball offering in Frankston, by collocating a 3,000 seat show court and additional courts adjacent to the Frankston Basketball Stadium.
- Information is being sought from the NBL on their expectation of Council and other funding bodies relating to their proposal, and to quantify the value this may bring to Frankston.

Financial Impact

The total estimated project cost of approximately \$45M is on the assumption that the project is built in one (1) stage and that construction is completed by September 2025, subject to securing funding.

Consultation**1. External Stakeholders**

- Frankston District Basketball Association
- Basketball Victoria
- National Basketball League

12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**Executive Summary**

- Bayside Gymnastics Club
- Gymnastics Victoria
- Sport and Recreation Victoria
- Disability Sport and Recreation

There is a high level of strategic support for the project, with both Basketball Victoria and Gymnastics Victoria advocating for the redevelopment.

Sport and Recreation Victoria also support the development of additional community basketball courts and a local gymnastics centre, however noted a governance and financial agreement between FCC and the FDDBA will be required as part of any future funding approach to State Government.

Other Stakeholders

- Open Space
- Urban Design & Planning
- Capital Works
- Sustainable Assets
- Building & Facilities
- Engineering Services
- Statutory Planning
- Strategic Planning
- Commercial Services

Analysis (Environmental / Economic / Social Implications)

The social and economic impact analysis was conducted on two (2) phases of the project: the construction phase and operations phase; both of which will generate positive economic benefits for the Greater South East Melbourne region. The modelling shows an increase in activity and employment generated by the stadium that will boost to regional income.

Economic and Social Impacts

- The stadium will provide for an annual average visitation of 312,640, servicing the growing population in the local / regional catchment area. It will be used for competitive team sports and training, school programs and a range of fitness and recreational programs.
- A total of 87.37 FTE jobs (71.61 direct jobs and 15.72 indirect jobs) would be generated during the construction period.
- During construction a total of \$10.217 million in regional income would be generated (\$8.378 million direct income and \$1.839 million indirect/induced).
- The operation of the stadium would generate a total of 7.14 full time equivalent jobs during operations. This does not include jobs in businesses using the stadium for the delivery of exercise or recreation programs (e.g. personal trainers and instructors). The new facility and continued population expansions will see a growth in these programs and an increase in employment in these external businesses.

12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**Executive Summary**

- The total increase in regional income generated annually by the operation of the stadium and users/day visitor spending totals \$0.552 million during operations.
- Secondary “intangible” benefits including health benefits, productivity benefits, human capital uplift and criminal and social benefits have also been measured. These benefits, measure the reduction in negative effects of poor health, productivity and effects of crime. Secondary benefits are estimates at \$20.745M in year one (1) of operations to \$22.227M in year ten (10) of operations.
- There are several additional social and productivity benefits, including:
 - Lower workforce absentee rates from a fitter and more active workforce;
 - Career and training opportunities in the sports and recreational services; and
 - Volunteering benefits and urban consolidation benefits (including transport benefits) associated with the clustering of sports facilities in proximity to community services, schools, and major residential and activity centres.

Benefit Cost Analysis

The stadium development generates combined benefits that are substantially above the full costs (construction, maintenance, and depreciation) over a 10-year period.

- For a stadium project a 4% discount rate is appropriate, and the project yields a positive BCR of 4.11 (3.39 for a 7% discount rate)
- The net present value (4% discount) of total benefits is \$179.441 million (\$148.208M for a 7% discount) generated by the investment exceeds the total costs of the project (\$45 million) over a 10-year period
- The increase in regional income generated by stadium users spending over a 10-year period totals \$17.398M million (in constant \$2021 prices)
- This indirect health benefit is estimated at \$18.758 million over the 10-year period (in constant \$2021 prices) for stadium users of the stadium
- The consumer surplus value is estimated at \$26.097 million over the 10-year period (in constant \$2021 prices) for stadium users.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications with this report.

Policy Impacts

There are no policy impacts with this report.

Officer's Declaration of Interests

12.14 Frankston Indoor Gymnastics and Basketball Feasibility Study**Executive Summary**

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Kananook Reserve is important open space for the local community, and is noted within the Frankston City Open Space Strategy as a destination space for the surrounding community. Reduction in open space or reduced open space functionality is likely to have a negative social impact on the surrounding residential area.

The current concept designs look at enhancing the interface and pedestrian links throughout the reserve to improve connectivity and minimise the loss of green open space.

Council recently purchased 39 Well Road to support facility requirements as part of an investigation into car parking solutions for the site. As part of this assessment, an additional 50 to 60 car spaces have been identified around the precinct including on Bardia Avenue. This along with the additional proposed on-grade parking to the west of the stadium, will support parking provisions across the site and reduce the need for on-ground parking around the perimeter of Kananook Reserve.

Conclusion

The Frankston Indoor Gymnastics and Basketball Feasibility Study was commissioned to help inform the future requirements of co-locating the Frankston District Basketball Association (FDBA) and the Bayside Gymnastics Club (BGC) at the Frankston Basketball Stadium.

The study has uncovered the need for four (4) additional courts to support the growth of basketball; and to provide a community size gymnastics hall for the BGC, allowing access to the full pathway of programs.

ATTACHMENTS

Attachment A: [↔](#) Frankston Indoor Gymnastics and Basketball Feasibility Report
(Under Separate Cover)

Attachment B: Frankston Indoor Gymnastics and Basketball Feasibility Cost Plan
- **CONFIDENTIAL**

Attachment C: [↓](#) Frankston Basketball and Gymnastics Stadium - Feasibility
Design

Attachment D: Costing Analysis Summary - **CONFIDENTIAL**



LEGEND
 - - - - -> VEHICULAR
 - - - - -> PEDESTRATION

CARPARK NO.
 TOTAL CARPARK: 281
 (ON GRADE)



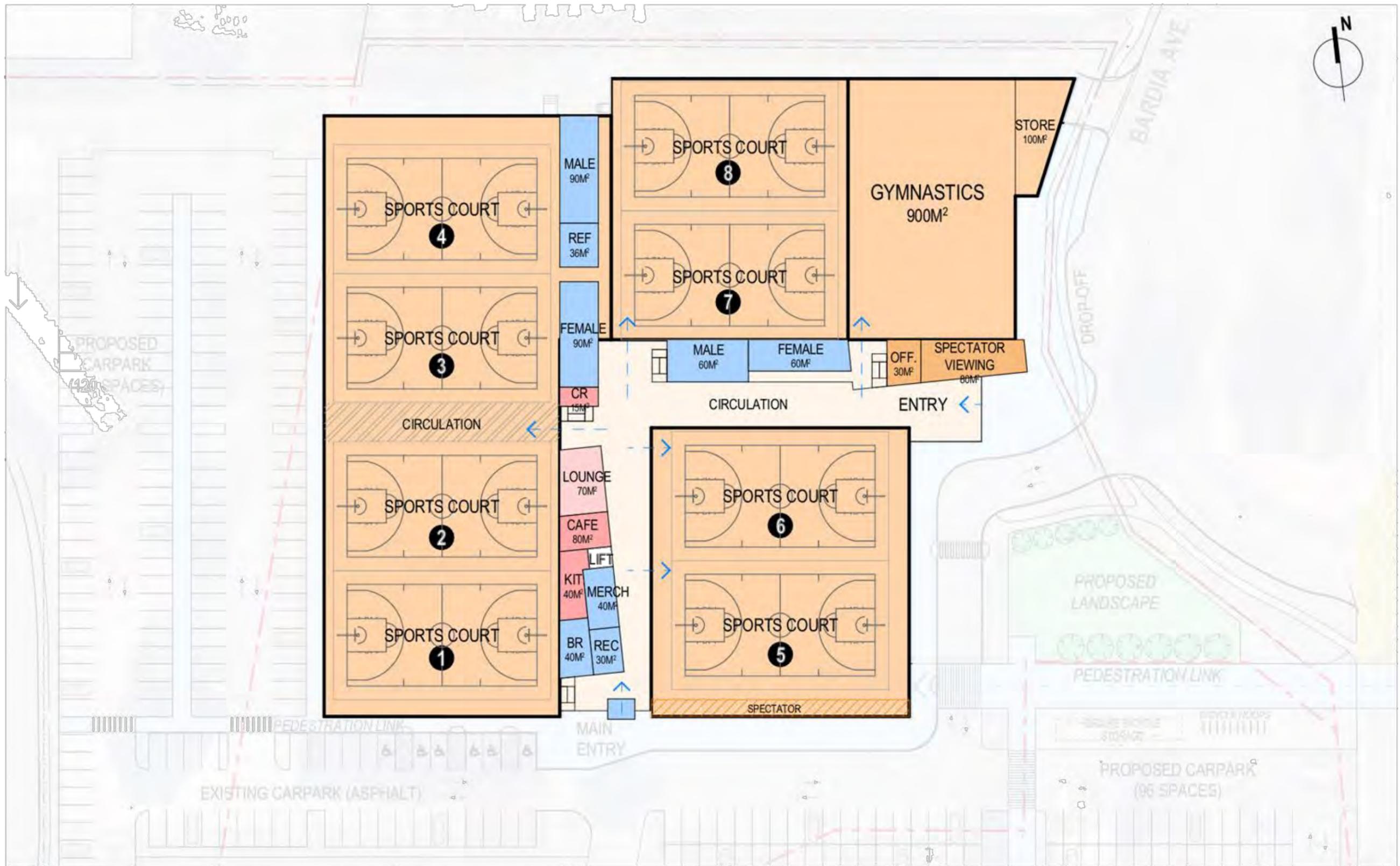
HB Arch architecture & planning
 Except as allowed under copyright act, no part of this drawing may be reproduced or otherwise dealt with without written permission of HB Arch.

Frankston Basketball & Gymnastic Stadium

CONCEPT DESIGN /PARKING FEASIBILITY
 PROPOSED GROUND LEVEL

Client	Frankston City Council
Scale	1:750
29/10/2021	F
email@hbarch.com.au	

SK01



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Frankston Basketball & Gymnastic Stadium

CONCEPT DESIGN /PARKING FEASIBILITY
 CONCEPT GROUND FLOOR (STADIUM)

Client Frankston City Council
 Scale 1:500
 29/10/2021 F

email@hbarch.com.au

SK02



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Frankston Basketball & Gymnastic Stadium

**CONCEPT DESIGN /PARKING FEASIBILITY
 CONCEPT UPPER FLOOR (STADIUM)**

Client	Frankston City Council
Scale	1:500
29/10/2021	F

SK03

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LEGEND

- - - > VEHICULAR
- - - > PEDESTRATION

CARPARK NO.

TOTAL CARPARK: 171
 (ON GRADE)



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Frankston Basketball & Gymnastic Stadium

CONCEPT DESIGN /PARKING FEASIBILITY
 PROPOSED GROUND LEVEL

Client Frankston City Council
 Scale 1:750
 29/10/2021 F

email@hbarch.com.au

SK04

Executive Summary**12.15 Adoption of the Active Leisure Strategy 2021-2029**

Enquiries: (Tim Bearup: Communities)

Council Plan

Level 1:	1. Healthy and Safe Communities
Level 2:	1.3 Encourage active and healthy lifestyles for people of all ages and abilities

Purpose

To brief Council on the feedback received from the community consultation on the Draft Active Leisure Strategy 2021-2029 and to seek adoption of the Strategy.

Recommendation (Director Communities)

That Council:

1. Notes community consultation was undertaken on the Draft Active Leisure Strategy 2021-2029 for a period of five (5) weeks with 75 submissions received;
2. Notes all feedback has been considered, and where appropriate, changes have been incorporated into the Active Leisure Strategy 2021-2029;
3. Adopts the Active Leisure Strategy 2021-2029 and its implementation plan;
4. Notes the priorities identified in the Active Leisure Strategy and its implementation will be considered as part of Council's annual budget process;
5. Notes the Implementation Plan for the Active Leisure Strategy 2021-2029; and
6. Notes officers will notify the submitters of its decision accordingly.

Key Points / Issues

- The Active Leisure Strategy 2021-2029 was developed to replace the Frankston City Recreation Strategy (2009-2014) which requires updating in light of ongoing population growth, the changing demographic profile, changing participation patterns and trends, ageing infrastructure, funding pressures and increasing sedentary lifestyles (See Attachment D).
- Sports and Recreation Victoria (SRV) contributed \$30k towards Council's development of the Active Leisure Strategy 2021-2029 via a grant allocation. Council is required to submit the adopted version to SRV by November 2021.
- The Active Leisure Strategy sets out a framework for enhancing the health and wellbeing of residents. It focuses both on having the right facilities in the right location as well as maximizing use of these assets to encourage all of our community – all ages, all abilities, all genders, all ethnicities and of any socio economic status – to be more active, more healthy and more connected to each other.
- Community consultation on the Draft Strategy was recently held over a five week period from 11 August to 14 September 2021 (this formed the second stage of community engagement). The purpose of this consultation was to seek feedback on the Draft Strategy prior to it being presented to Council for adoption. Feedback was specifically sought on whether the Draft Strategy's priorities and objectives met our community's needs, if there were any elements

12.15 Adoption of the Active Leisure Strategy 2021-2029**Executive Summary**

missing or needing to be changed, and to seek further ideas on what Council can do take action on the priorities and objectives.

- The consultation process involved: an online survey (requests could be made to have a printed survey posted in the mail or to be conducted by telephone); targeted community conversations with the Disability Access and Inclusion Committee and Age Friendly Frankston Ambassadors (conversations with the Youth Council and Nairn Marr Djambana were cancelled due to the impacts of the current COVID-19 restrictions); a meeting with the CEO of the Bunurong Land Council; an online mapping tool; and Facebook posts. Community pop-ups were planned, but were cancelled due to the current COVID-19 restrictions.
- A total of 75 surveys were submitted, 62 people participated in the targeted community conversations, 22 comments were made on the mapping tool and 78 comments were made of the Facebook posts. 55% of people who responded to the survey agreed that the priorities and objectives in the Draft Strategy met the community's needs. The key themes found in the answers provided by those who responded that they were not satisfied or were unsure whether they were satisfied with the priorities of the Draft Strategy included concern about safety, affordability, opportunities outside traditional sport club or organised sport offerings, accessibility, walking and cycling connections and active ageing opportunities (See Attachment A).
- Key themes to emerge from the consultation included walkable neighbourhoods, recreational activities and facilities, play spaces and local parks, health promotion, healthy eating and mental wellbeing.
- Where appropriate, community and partner feedback has been considered and reflected in the Strategy (See Attachment C).
- The Strategy will be actioned through an Implementation Plan that is divided into short term, medium term and long term initiatives. This Implementation Plan is reviewed and updated on an annual basis in order to provide the opportunity for flexible and responsive implementation (See Attachment B).

Financial Impact

The Active Leisure Strategy Implementation Plan has been categorised into short, medium and long term priorities over an eight-year life cycle. The estimated cost across the life of implementation plan is ~\$1.39M (excluding Belvedere Facility).

Cost estimates for new funding in addition to existing resources is as follows:

- Short term (Year 1 to 3): \$486,000
- Medium term (Year 4 to 6): \$357,000
- Long term (Year 7 and 8): \$551,000

Endorsement of the Leisure Strategy will not automatically commit Council's investment. Specific action items from the draft Leisure Strategy will be nominated for consideration as part of Council's annual budget process.

Consultation**1. External Stakeholders**External stakeholders engaged during Stage 1:

- The whole community through an online survey – 264 surveys completed.

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- Targeted conversations with the Disability Access and Inclusion Committee, Youth Council, Positive Ageing Ambassadors as well as surveys completed with Sports Clubs (56 surveys completed)
- Professional stakeholders engaged included Peninsula Health and Peak Sporting Bodies/Associations

External stakeholder engaged during Stage 2:

- The whole community through an online survey, mapping tool and Facebook – 75 surveys completed, 78 comments made on Facebook and 22 comments on the mapping tool.
- Targeted conversations with the Disability Access and Inclusion Committee, Positive Ageing Ambassadors and Frankston Sport Clubs and Facilities – 62 participants.
- Bunurong Land Council.

The following changes have been made to the Draft Strategy in response to Stage 2 consultation:

- Change the name of the Strategy from Leisure Strategy to Active Leisure Strategy following targeted feedback received at a forum of over 50 sport clubs and community representatives.
- To close the gaps in this Strategy as identified by the community, specific initiatives have been added or strengthened within the Active Leisure Strategy implementation plan including:
 - Collaborate with clubs and sport organisations to deliver a sport access program for children from low socio economic backgrounds to ensure equitable access to sport and leisure opportunities
 - Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries
 - Update the Frankston City Council Bike and Trail Plan with consideration to incorporating ride to school route possible upgrades (This timing of this initiative has also been brought forward and is now listed as a short term priority)
 - Develop a Frankston City Council Skate and Bike Park Plan with consideration for gender equity
 - Promote family activities as well as 'come try days' offered by sport and recreation organisations and consider opportunities to incentivise clubs to focus on vulnerable groups
 - Collaborate with Council's Youth Services department to invite our youth groups to collaborate on the creation and implementation of a series of engaging pop-up activities to increase physical activity levels and improve mental and physical wellbeing
 - Support the Coastal Management Plan direction to provide ongoing development and promotion of the foreshore as a recreation and leisure option for the community including consideration for safe open water swimming programs, events and infrastructure

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- Advocate to the appropriate authorities to upgrade visitor facilities associated with the canoe launch ramps and where space permits. This includes access, paths and picnic areas.
- Carry out a review of potential destination outdoor activity infrastructure allowing free use and socialisation (eg. Oliver Hill's stairs) and make recommendations for improvements and opportunities for use.
- Proactively consider and explore opportunities for collaboration with community and commercial partners (for example activating open space through programs such as yoga in the park and meditation activities).

2. Other Stakeholders

Internal consultation has included targeted 1:1 meetings as well as group workshops. Input has been considered and where appropriate incorporated into this Draft Leisure Strategy.

The following service units have attended a feedback workshop or provided verbal or written feedback on the draft Strategy.

- Urban Design Policy and Planning
- Social Planning and Policy
- Positive Ageing
- Youth Services
- Community Engagement and Participation
- Community Development Services
- Property Services
- Operations Management
- Community Programs

Analysis (Environmental / Economic / Social Implications)**Social Implications**

Access to high quality leisure opportunities is shown to have a direct link with community strength, health and wellbeing. Local government has the capacity and opportunity to positively influence the social determinants of health and liveability of communities across the whole life course.

The Australian Government Department of Health recognises that being physically active and limiting sedentary behaviour are essential for health and wellbeing, reducing the likelihood and severity of chronic illness. At a State Government level, through the Department of Sport & Recreation, Active Victoria, a strategic framework for sport and recreation in Victoria has been developed which recognises that sport and active leisure leads to healthier Victorians; economic growth and jobs; community cohesion; and increased liveability.

Initiatives in the draft Leisure Strategy seek to align with State Government priorities for investment including:

- Physical activity participation;
- Capacity building and sustainability (economic, environmental and social);
- Female sport participation;

12.15 Adoption of the Active Leisure Strategy 2021-2029**Executive Summary**

- Building social capital in marginalised communities; and
- Walking, cycling & outdoor nature based recreation and tourism.

Financial Implications

A KPMG report commissioned by Sport and Recreation Victoria revealed that the Victorian community sport and active recreation or leisure sector is delivering exponential economic, health and social benefits to the value of \$7.2 billion annually. In addition to this VicHealth has found that increasing physical activity in Australia by 10 per cent could reduce health sector costs by as much as \$96 million per year.

Environmental

This Draft Leisure Strategy recognises that open space provides physical and mental health and general well-being benefits and contributes to the liveability of communities. It focuses our planning on creating active neighbourhoods that are safe places for all ages and abilities, fostering neighbourhoods that provide opportunity for people to connect with each other and our natural environment.

New and refurbished facility provision in Frankston City will consider opportunities to support social gathering spaces, multi-use and incorporating a high degree of environmental sustainability in design, development and operation.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal implications with this report.

Policy Impacts

The Active Leisure Strategy will guide future recreation policy planning to ensure a consistent and holistic approach is taken to grow community participation in physical activity, strengthen club governance structures and to create inclusive programming opportunities within our clubs and open spaces.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Creating greater and more diverse opportunities for our communities to participate in physical activity presents minimal risk to Council. Future policy planning will guide use of our open spaces and ensure appropriate risk assessments have been completed on any new proposed activities.

Conclusion

The Active Leisure Strategy 2021-2029 is an important framework for enhancing the health and wellbeing of residents, building community strength and continuing to foster the liveability of Frankston City. The Active Leisure Strategy 2021-2029 will inform Council's planning and help guide future projects and resources to achieve greater participation rates in physical activity by all of our community.

It is recommended the Active Leisure Strategy 2021-2029 be adopted.

12.15 Adoption of the Active Leisure Strategy 2021-2029

Executive Summary

ATTACHMENTS

- Attachment A: [↓](#) Active Leisure Strategy 2021-2029 Closing the loop report (Engagement Report)
- Attachment B: [↓](#) Active Leisure Strategy Implementation Plan 2021-2029
- Attachment C: [↓](#) Active Leisure Strategy 2021-2029 Raw Community Engagement Submissions and Council Response
- Attachment D: [↓](#) Active Leisure Strategy 2021-2029

Frankston City Active Leisure Strategy 2021-2029 Engagement Report



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Executive Summary



Consultation highlights

To inform the development of the new Active Leisure Strategy 2021 - 2029 the Recreation Department initially undertook a community engagement process in 2020 which included a Frankston community survey (264 responses), sports club survey (56 responses), youth survey (63 responses), Council staff workshops, meetings with the Frankston Disability Access and Inclusion Committee (DAIC), Peninsula Health and interviews with a selection of Peak Sporting Bodies and neighbouring Local Government Areas (LGA). Community consultation was then taken in September 2021 to seek feedback on the Draft Active Leisure Strategy.

Stage 1: Open community consultation on physical activity preferences, access to facilities, barriers to participation and levels of participation in Frankston City, to capture what helps enhance the health and wellbeing of residents, be more active, and more connected to each other.

Stage 2: Open community consultation on the Draft Active Leisure Strategy 2021-2029, to seek feedback on the Draft prior to it going to Council for adoption on 15th November 2021 (11 August to 14 September 2021, five weeks).

The consultation involved a range of methods, including surveys, targeted community conversations, social media and use of an online mapping tool. Community pop-ups were planned, but weren't able to proceed due to introduction of COVID-19 restrictions.

Key engagement statistics

Over 450 people participated in the community engagement process, as follows:

- Survey respondents: 458
- Participation in targeted community conversations: 97
- Comments on map tool: 22

A total of 7 Facebook posts were made, generating 78 comments.

The Draft Leisure Strategy was provided to the Bunurong Land Council Aboriginal Corporation and a follow up presentation made highlighting the key priorities.



55% of respondents to the recent survey were satisfied that the priorities in the Draft Active Leisure Strategy met the Frankston City community's needs. The key themes found in the answers provided by those who responded that they were not satisfied or were unsure whether they were satisfied with the priorities of the Strategy included:

Respondents wanted more attention paid to:

- Safety
- Affordability
- Flexibility/ choice/ independent activities such as outdoor exercise equipment
- Accessibility
- Walking and cycling pathway connections
- Active ageing opportunities

Barriers to engagement

During community consultations, there are often limitations to the engagement overall and/or specific engagement activities. The limitations of this consultation have been identified as:

- **COVID-19:** The COVID-19 pandemic restrictions had a significant impact on Stage 2 of the engagement, which took place during 'Lockdown 6' in Victoria resulting in all activities moving to an online format and the cancellation of planned community pop-ups.
- **Hard-to-reach groups:** While targeted community workshops were held with community groups representing key populations that experience health inequities, like the Disability Access and Inclusion Committee, there were a number of groups that were missed, like people belonging to the LGBTQI+ and culturally and linguistically diverse communities. Limitations included the lack of connection to groups representing these populations and the need to consult in an online environment.



Overview

This report provides a summary of the community engagement held to inform the development of the Frankston City Active Leisure Strategy 2021-2029.

Access to high quality leisure opportunities is shown to have a direct link with community strength, health and wellbeing. Physical activity, through organised sport or active leisure opportunities, improves mental health, fosters community connection and reduces the risk of some of Australia's leading medical conditions such as heart disease, obesity and diabetes. By influencing the quality and distribution of conditions needed for good health, Councils can directly guide the natural constructed and social environments in which we live, work and play.

This Active Leisure Strategy aims to enhance the range and effectiveness of Frankston City's leisure programs, facilities and services for a stronger, healthier Frankston community. It is designed to contribute to Council's work towards the achievement of Frankston City's long-term and strategic community outcomes within our seven local communities to ensure that Frankston City is recognised as the Lifestyle Capital of Victoria.

The community engagement process for the Active Leisure Strategy commenced in 2020 through a series of community and stakeholder surveys and focus workshops. The Strategy was also informed by the Frankston City Community Vision 2040 and Council Plan 2021-2025. The Active Leisure Strategy has strong links with the Council Plan as well as other key strategic documents such as the Health and Wellbeing Plan, Play Space Strategy, Open Space Strategy and the Coastal Management Plan.

The community engagement was undertaken in line with Council's Engagement Principles as follows:

- Purpose
- Informed
- Representative
- Supported
- Influence
- Report



Purpose

The purpose of the community engagement was to inform the development of the Frankston City Active Leisure Strategy, using a two staged approach as follows:

- Stage 1:** Open community consultation on physical activity preferences, access to facilities, barriers to participation and levels of participation in Frankston City, to capture what helps enhance the health and wellbeing of residents, be more active, and more connected to each other.
- Stage 2:** Open community consultation on the Draft Active Leisure Strategy 2021-2029, to seek feedback on the Draft prior to it going to Council for adoption on 15th November 2021 (11 August to 14 September 2021, five weeks).

Objectives

The objectives of the community engagement were as follows:

Engagement activity	Engagement objective
Open community consultation with the whole community on physical activity preferences, access to facilities, barriers to participation and levels of participation. (stage 1)	To consult with a diverse range of people and capture what helps them to be healthy, physically active and socially connected. Engagement focused on identifying leisure participation trends, current issues and suggestions to improve Council performance in meeting the community's leisure needs.
Open community consultation with the whole community on the Draft Active Leisure Strategy 2021-2029 (stage 2)	To consult on the Draft Strategy, seeking feedback on whether the Draft Strategy's priorities and objectives met our community's needs, if there were any elements missing or needed to be changed, and to seek further ideas on what Council can do in their local area to take action on the objectives.



Activity	Engagement objective
Targeted conversations with key community groups, including: Disability Access and Age Friendly Ambassadors	Held during both stages of engagement to consult with a diverse range of voices, and capture the voices of population groups on their participation (or not) in physical activity.
Involvement of the Bunurong Land Council Aboriginal Corporation	To collaborate with our Traditional Owners, by inviting them to review and influence the Strategy to ensure it reflected the needs and priorities of the local Aboriginal community.

Community consultation process

The engagement process was conducted in two key stages involving surveys, targeted community conversations, an online community engagement platform (Engage Frankston!) and social media.

Stage 2 was conducted in partnership with Council’s Social Policy and Planning Department and involved an integrated community engagement process with the Draft Health and Wellbeing Plan 2021-2025. Together, the Draft Active Leisure Strategy and Draft Health and Wellbeing Plan set out how Council will work in partnership over the next eight years to support our community to be healthy, well and physically active at every stage of life. The objective of this integrated process was to simplify the engagement for the community and leverage from their strategic alignment.

Stage 2 of the community engagement process was impacted by the introduction of ‘Lockdown 6’ in Victoria, with the pandemic restrictions requiring all workshops to be conducted virtually and the cancellation of community engagement pop-up stalls. The pop-ups were to include a series of inter-linked strategic draft plans, including: the Draft Active Leisure Strategy 2021-2029; the Draft Health and Wellbeing Plan 2021-2025; the Draft Play Strategy; and Draft Local Park Action Plan.



Stage 1: 2020

Who	Engagement method	Engagement type	Role
Whole community	Frankston Community Survey	Consult	Identify community needs to inform the development of the Strategy's objectives and actions.
Sports Club's and Facilities	Online Survey	Involve	Provide views and opinions that are directly considered in the development of the Plan's strategic objectives and actions.
Disability Access and Inclusion Committee	Workshop (targeted community conversation)	Involve	Provide views and opinions that are directly considered in the development of the Plan's strategic objectives and actions.
Youth Council	Workshop (targeted community conversation)	Involve	Provide views and opinions that are directly considered in the development of the Plan's strategic objectives and actions.
Peninsula Health	Meetings	Consult	Identify community needs to inform the development of the Strategy's objectives and actions.
Peak Sporting Bodies/ Associations	Involve	Consult	Provide views and opinions that are directly considered in the development of the Plan's strategic objectives and actions.



Stage 2: 11th August to 14th September 2021 (five weeks)

Who	Engagement method	Engagement type	Role
Whole community	Draft Active Leisure Strategy including Implementation Plan Available on Engage Frankston!	Inform	Provide information about the Active Leisure Strategy, its four focus areas and the implementation plan to inform feedback.
	Online survey Available on Engage Frankston! Requests could be made to have a printed survey posted in the mail or to be conducted by telephone with a council officer.	Consult	Provide feedback on the Draft to determine if it meets our community's needs and to identify any gaps.
	Social media Frankston City Council, Frankston City Youth Services, and Peninsula Health Facebook pages	Inform and consult	
	Community pop-ups – <i>cancelled due to COVID-19 restrictions</i>	Inform and consult	
	Mapping tool Available on Engage Frankston!	Consult	Identify the community's open space needs to influence further development of actions.
Bunurong Land Council Aboriginal Council	Meeting and distribution of the Draft Strategy to Elders	Involve	As Traditional Owners, collaborate on the strategic priorities and objectives.
Disability Access and Inclusion Committee	Workshop (targeted community conversation)	Involve	Provide views and opinions on behalf of people with disabilities that are directly considered in the development of the Strategy's key objectives and actions.



Who	Engagement method	Engagement type	Role
Age Friendly Ambassadors	Workshop (targeted community conversation)	Involve	Provide views and opinions on behalf of people with disabilities that are directly considered in the development of the Strategy's key objectives and actions.
Youth Council	Workshop (targeted community conversation) Cancelled – the Youth Council was unavailable during Stage 2 due to the negative impact that the COVID-19 pandemic restrictions (Lockdown 6) was having on young people's wellbeing.	Involve	
Nairn Marr Djambana	Workshop (targeted community conversation) Cancelled – Nairn Marr Djambana was closed due to pandemic restrictions.	Involve	
Sporting Clubs and Facilities	Workshop (targeted community conversation)	Involve	

Community Vision 2040

The community engagement process undertaken in 2020 for the Community Vision 2040 was also drawn upon, with the objective of considering the significant feedback on health and wellbeing was received from the community through this process.

Council and stakeholders

Extensive engagement was also undertaken with a range of internal and external stakeholders, including Council departments.



Consultation strategies

The strategies used to support participation in the engagement process included a communications campaign to a diverse audience via:

- Emails to the Engage Frankston! community engagement database
- Council and community e-newsletters
- Promotion to key groups, including Sporting Clubs and Facilities, Disability Access and Inclusion Committee, Youth Services and Age Friendly Ambassadors
- Grapevine (Council's staff intranet)

The consultation was also promoted via a dedicated project page on Council's website and Engage Frankston! platform.

Consultation outcomes

Community feedback

Council listened carefully to our community throughout both stages of the engagement process. The reach of our community consultation is summarised in the following table:

	Engagement method	Reach
Stage 1 <i>2020</i>	Community Online survey	264 surveys completed
	Sports Club Survey	56 surveys completed
	Youth Survey	63 surveys completed
	4 x targeted community conversations	35 participants (approx.)
	<ul style="list-style-type: none"> • Council Staff Workshops • Disability Access and Inclusion Committee • Peninsula Health • Peak Sporting Bodies/Associations 	
Stage 2 <i>11 Aug. to 14 Sept. 21</i>	Online survey	75 surveys completed
	Mapping tool	22 comments made
	4 x targeted community conversations	62 participants
	In person pop-ups in various locations across the municipality	Cancelled
	7 x Facebook posts	Comments: 78 Reach: 30,155 (aggregated total) Engagements: 100 Negative interactions: 14



Stage 1 outcomes summary

Stage 1 was an open community consultation held with the whole community on physical activity preferences, access to facilities, barriers to participation and levels of participation in Frankston City, to capture what helps enhance the health and wellbeing of residents, be more active, and more connected to each other. Stage 1 involved online surveys and targeted community conversations.

The key outcomes from Stage 1 can be summarised as follows:

Physical activity, active transport and safety

- Respondents sought improved sport and recreation facilities to meet the changing needs of the community and highlighted the need for facility maintenance (ie. Sport clubs and pavilions)
- When asked what would encourage people to be more physically active outdoors in open green spaces, respondents identified the accessibility and connectedness of shared paths and tracks, followed by feelings of safety (lighting, other people around), more facilities and shade protection by trees.
- When asked what would encourage people to walk and cycle more for recreation and active transport, respondents identified connected shared walking and cycling paths and track networks with better connections with destinations, followed by better quality shared walking and cycling paths and feelings of safety. Participants in the targeted conversations identified reducing the cost of participation, introducing a buddy system, incorporating physical activity into cultural events and having culturally welcoming spaces.
- Respondents indicated low participation in active transport (walking, cycling and public transport), with the main form of active transport identified as being walking and the key destinations being public transport and the gym.
- In terms of safety, respondents said they felt safer walking and cycling during the day. Most respondents did not need anything to change to feel more safe when walking or cycling during the day, this was followed by traffic free cycling routes, quality of footpaths and roads, and protected on-road cycle lanes and shared paths separating people from traffic.
- The main thing respondents identified as helping them to feel safer when walking and/or cycling at night was improved street lighting, followed by visible police presence and more people walking in the area. The targeted conversations also identified improved lighting and better visibility, as well as community connection and designated safe locations.



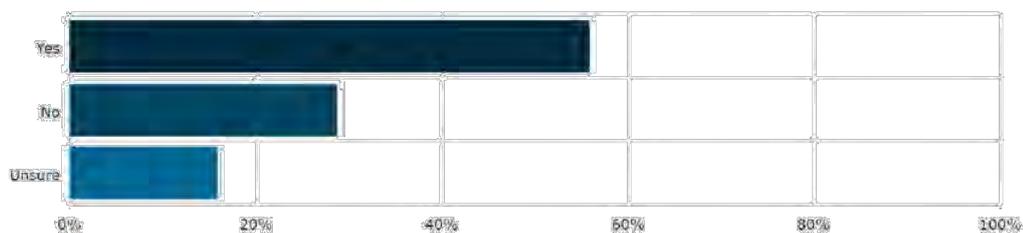
- Respondents noted their desire for Council to improving existing parks and reserves to support casual use, including ongoing development of the foreshore areas.
- Providing or supporting recreation programs and encouraging participation – including opportunities/programming from existing Community Centres, Halls and Leisure Centres was identified as important
- Providing more information and promoting existing leisure opportunities was identified as valuable by respondents
- Sport Club respondents sought development support, in particular supporting participation by women and girls; grant writing; sponsorship; turf maintenance; risk management; specialist coaching and financial management

Stage 2 outcomes summary

Stage 2 was an open community consultation held with the whole community on the Draft Active Leisure Strategy 2021-2029.

The survey was completed by 75 respondents. The majority of respondents (55%) were satisfied that the objectives met the needs of the community. For those who responded 'no' or 'unsure' the feedback indicated that they sought more efforts on the following key areas:

- Safety
- Affordability
- Flexibility/ choice/ independent activities such as outdoor exercise equipment
- Accessibility
- Walking and cycling pathway connections
- Active ageing opportunities





The key findings from Stage 2 survey and targeted conversations can be summarised as follows.

Gaps identified by the community

Note, some of the gaps identified were included in the Draft Strategy.

- The message that cycling and walking needs to be promoted as a form of transport to replace cars, with improved shared paths, better cycling facilities and improvements to cycling lanes and walking path connectivity
- Provision of facilities in open spaces, including public toilets, shared, seats and tables.
- More focus to be placed on increasing participation in non-club based or non-organised sport with an indication that many in our community are choosing to stay active in casual, flexible and independent ways
- Outdoor fitness equipment along walking trails and shared paths
- Mountain bike and pump track facilities, skate park facilities, disc golf, ocean water swimming, half-court basketball. Outdoor table tennis, yoga and meditation were also noted as activities the community wanted to see more of in our parks and open spaces
- The message that affordability was a key barrier to participation for our community with many seeking family activities, Council run group fitness opportunities, 'come try' days and subsidisation of programs and activities for school aged children
- Increased promotion of the opportunities to participate in physical activity was sought by respondents
- Greater attention to community safety was sought including more pathway and facility lighting, traffic calming measures and pathway improvements
- Further efforts to improve the inclusivity and accessibility of our facilities and open spaces

Ideas identified by the community for how to action the priorities

Active Transport, Walking and Cycling

- Improve the accessibility, quality and safety of footpaths and shared paths, including for people who use wheelchairs and prams.
- Increase dog walking infrastructure along pathways
- Improve the connectedness of shared paths to provide a safe environments for walking and cycling, and to reduce motorised vehicle-usage. This includes safe crossings over major roads.



- Improve the facilities along shared paths, like drinking fountains, picnic tables, bins and public toilets.
- Footpath improvements in areas that do not have them (specifically mentioned include Quarry Rd to connect from Lexton Dve to McClelland Dve, Potts Rd between Gumnut Dve and Valley Road, North Rd, Langwarrin, part of Rosedale Grove and safer routes for walking and riding to local reserves and park in Langwarrin)
- Improve the connections between local roads and major arterial roads to encourage more people to cycle, reducing vehicle usage.
- More bike lanes on busy local roads.
- Improve opportunities for cycling and active travel through Frankston's city centre by reducing Nepean Hwy to two-lanes in each direction, pedestrianising Wells Street as a mall, connecting areas with bridges and connecting the City Centre with the Frankston Foreshore.
- Improved road safety through lower speed limits and traffic calming measures in high pedestrian areas and around schools to encourage more walking and active travel.
- Continuing the boardwalk from Frankston through to Carrum.

Physical activity infrastructure, play spaces and open spaces

- The most common comment relating to play spaces was the many requests to install outdoor fitness equipment in local parks and along shared paths. This also makes physical activity more accessible for people who cannot afford gym memberships.
- More dog-friendly parks with facilities, including sheltered picnic areas that provide protection from sun, rain and wind.
- Establish a second skate park on the Frankston Foreshore behind the Cheeky Squire as a regional attraction.
- More park infrastructure to encourage physical activity including disc golf, outdoor table tennis, bocce, public chess, half-court basketball
- Further consideration for wellness activities such as more yoga and meditation in our parks
- More open water activities such as cold water immersion, open water swimming including an event such as the Lorne Pier to Pub swim
- More opportunities for nature and water play.
- Provide more mountain bike tracks and BMX facilities.
- More seating in needed in areas protected by shade.
- Improve the natural environment for greater enjoyment by the community, including greater tree canopy and nature play.
- Careful planning is required to ensure that our facilities will meet the needs of our ageing population, with play spaces and open spaces providing opportunities for intergenerational play and recreation.



- Install more distance markers in open spaces to encourage people to exercise, like the ones at Belvedere Park and Frankston Nature Conservation Reserve. Good locations would be Ballam Park and the Seaford Wetlands, also installing connecting walking loops and signature fitness circuit trails for running and short bike rides.
- Install public toilets and drinking fountains at the Frankston Conversation Reserve, the Seaford Wetlands and at beaches and local parks to improve access for all.

Recreation activities and facilities including providing affordable opportunities

- Provide 'exercise buddies' to encourage people to be more physically active and connect.
- Provide recreation activities for families in local parks to get the whole family active, including family-based competitions and scavenger hunts.
- Provide more recreation activities, including Park Run, pump tracks, yoga and meditation, walking groups, soccer groups and activities on the Frankston Foreshore.
- Provide more affordable recreation activities, including swimming and cycling for children, and council-run free or low-cost sporting days, team sports and other physical activities.
- Activities that encourage more people to walk, including social walking groups on accessible shared paths, monthly walks for good causes with healthy food vans at locations suitable for people of all ages and abilities, guided walks at parks (including by torch at night) and reserves and themed dress-up walks.
- More recreation activities at community centres, with improved walking access to the community centres.

Boardwalks

- Extend the boardwalk from Seaford beach to Mt Eliza, and from Frankston to Carrum. This will provide more opportunities for physical activity in nature. Currently people have to move to the beach track, which doesn't feel safe for all users.
- Further develop the Frankston Foreshore boardwalk and activate Oliver's Hill and the surrounding area, including the steps leading up to Cliff Road and connection with Sweetwater Creek.
- Improve access to the beach for older people.

Health promotion and information sharing

- Launch a campaign promoting the mental health benefits of physical activity, with activities that connect people of all cultures, ages and abilities. To include yoga on the beach or in the park, family walks or fun runs in parks, expos at Frankston skate park and summer sports expos on the Frankston foreshore.



- Establish a local 'health and wellbeing' social media platform to share information about how to stay active, including walking tracks, activities and featuring locals.
- Promote outdoor activities on social media to create interest and encourages people to share their own images, like how they do at places like the 1000 steps in the Dandenong Ranges.
- Provide online maps showing walking trails and parks that families can explore.
- Explore the option of using digital technology to provide audio transcripts of Council meetings.
- Provide a register of community groups, with hardcopies available at Customer Services and in libraries.
- Provision of Council documents in accessible formats.

Healthy eating

- Improve opportunities to promote good nutrition and healthy food choices within community and sporting facilities

Mental wellbeing and inclusion

- Raise awareness of mental health and wellbeing by improving access to programs and services that support good mental wellbeing and education on how to have conversations about mental health and help seeking behaviours.

Vulnerable groups

- Provide more opportunities for vulnerable groups to get support, including affordable food vans and 'come and try' days' at sports clubs.

Safety

- More street lighting to improve safety and walking at night and early in the morning.
- Improve signage in on-leash local parks to encourage compliance and improve feelings of safety.
- Improved footpaths
- More CCTV in quiet recreational areas to improve feelings of safety.
- Safe spaces for the LGBTQIA+ community.



Map

A total of 22 responses were received. Comments included:

- Beauty Park is an almost perfect 1km loop, which is perfect for running.
- Walking briskly along the beach is invigorating and a great cardio workout. More rubbish bins are needed along the beach.
- The area on the northern edge of the Seaford Wetlands is unsurfaced and often muddy. This area would benefit from being asphalted to complete the circuit trail.
- The Peninsula Link trail in Seaford has a good running circuit with a fine gravel surface and distance markers. Would like to see this replicated at other locations, like Ballam Park and Beauty Park.
- The Dam Wall Walk in Frankston South is great for running, cycling and walking with the kids, and perfect for a Park Run.
- The natural bushland at Sweet Water Creek Nature Reserve is a relaxing environment.
- The Kananook Creek Trail from Frankston City to Seaford is a wonderful spot to gain enjoy natural vegetation.

Social Media

A total of 78 comments were made, summarised as follows:

Post 1: Visit Engage Frankston to have your say – 3 comments

- Enforce local law compliance on shared paths to ensure they are accessible for everyone (dogs on leashes).

Post 2: Have our Say on the Draft Leisure Strategy – No comments

Post 3: We want to help people to be more physically active – 38 comments

- Support the creation of more community gardens on Council land to grow fresh food.
- Install lighting on the Frankston boardwalk near Sophia's to improve safety for early/late joggers.
- Walking tracks and local parks with playgrounds in all local areas.
- More bike riding tracks, and a dedicated mountain bike track.
- Establish a pump track, there are none nearby.
- Horse riding trails for children with ponies.
- The paths at Ballam Park are muddy and need to be sealed.
- Establish a disc golf park at Baxter Park.



Post 4: Where is your favourite spot to get active? – 35 comments

- The Pines Flora and Fauna Reserve is fantastic, though it needs some dog poo bins.
- Cycling along Peninsula Link.
- Lawton Reserve, but the road needs upgrading.
- Ballam Park, but the muddy paths need to be sealed.
- Additional benches and seats are needed outside Seaford Community Centre.
- Do not allow Park Runs at conservation reserves, keep them to parks like Ballam, Jubilee and Beauty.
- A conservation reserves prime function is to protect flora and fauna, and not for Park Run.
- Install outdoor fitness equipment at Belvedere Reserve in Seaford.
- Establish mountain bike trails.
- Public toilets are needed on Peninsula Link.
- Frankston Reservoir needs public toilets and a drinking fountain.
- Establish a Park Run at Frankston Reservoir.
- Do not allow cars to drive onto the walking tracks at sporting grounds as they are causing damage. This is being seen at Lloyd Park.

Post 5: We want to support our community to enjoy good mental wellbeing – 2 comments

- Comments deleted.

Post 6: We're creating a healthier future for Frankston City – No comments

Post 7: How healthy is Frankston City – No comments

Community Vision 2040 outcomes

The Community Vision 2040 was developed by our community to articulate its long-term aspirations for the future of our City. The Vision was created by a representative community panel of 48 local residents through a deliberative engagement process.

The community's aspiration for healthy families and communities is for Frankston City to empower everyone to improve their health and wellbeing including through physically activity opportunities. To achieve this, the community has identified and prioritised the following items:

- Youth events and activities are well promoted to meet diverse community needs.
- Council will partner with community groups, services and other organisations to create and promote affordable activities and programs to encourage residents to be connected.
- Healthy living is promoted in festivals and events run by Council.



- Fitness equipment in parks and sporting facilities are available in all local areas for people of all ages and abilities to enjoy good health and wellbeing.
- Council, local organisations and the community work together to create shared facilities that are accessible and culturally safe to strengthen community connections, irrespective of interest and age.
- Create and promote an Indigenous walking trail to highlight the cultural significance of places, plants and animals.
- The community will have access to multi-purpose infrastructure to support flexible events and programs in public spaces and sporting ovals throughout the municipality.
- Council will ensure that universal design principals are applied to infrastructure and public spaces across the municipality, enabling people with disabilities to enjoy greater access and participation.
- Council will advocate for improved public transport and create well connected and safe walking and cycling shared paths with commuter bike storage facilities to promote recreation and active transport, and reduce reliance on cars.
- Council will improve and promote pedestrian and cycling connections to the beach from outside of the Frankston's city centre to encourage walking and cycling.

Key learnings

What worked

- Conducting targeted conversations with hard-to-reach groups through Council's advisory groups and committees as well as with engaged groups such as Sport Clubs and Facilities
- Engaging Council departments and external stakeholders from project inception, and keeping them engaged in each step of the project, including the community consultation.
- Integrating the community consultation with the Draft Health and Wellbeing Plan.
- Use of a graphic designed Draft Strategy including infographics to present key statistical evidence on physical activity and health and wellbeing in our community.
- The introduction of the new EngageFrankston! platform for Stage 2.



Not working so well

- Too much time passing between the Stage 1 engagement and Stage 2 engagement
- Lack of representation of key population groups in the engagement, including culturally and linguistically diverse groups, LGBTQIA+, Aboriginal and Torres Strait Islander peoples and women’s focus groups
- Using the term ‘priorities’ rather than focus areas as noted in the Draft Strategy. Some survey respondents believed that the first priority listed was our key priority whereas all four had equal focus.

Evaluation

The Engagement Plan for this consultation included several measures of success related to the engagement objectives.

The success measures met and the objective they relate to are outlined below:

Objective	Success measure
Stage 1: Open community consultation with the whole community on physical activity preferences, access to facilities, barriers to participation and levels of participation.	
To consult with a diverse range of people and capture what helps them to be healthy, physically active and socially connected. Engagement focused on identifying leisure participation trends, current issues and suggestions to improve Council performance in meeting the community’s leisure needs.	383 surveys were completed by a range of people on topics covering physical activity, community sporting facilities, walking and cycling, active transport and social connection.



Stage 2: Open community consultation with the whole community on the Draft Active Leisure Strategy 2021-2029	
Seek feedback on whether the Draft Strategy's priorities and objectives met our community's needs.	55% of survey respondent said the priorities and objectives of the Draft Strategy met the community's needs.
Seek feedback on if there were any elements missing or needed to be changed.	A small number of issues were identified as missing or needing to be changed.
Seek further ideas on what Council can do in their local area to take action on the objectives.	More than 106 ideas were submitted.

Recommendations

The following changes have been made to the Draft Strategy in response to Stage 2 consultation:

- Change the name of the Strategy from Leisure Strategy to Active Leisure Strategy following targeted feedback from over 50 sport clubs and community facilities
- To close the gaps in this Strategy as identified by the community specific initiatives have been added or strengthened within the Active Leisure Strategy implementation plan including:
 - Collaborate with clubs and sport organisations to deliver a sport access program for children from low socio economic backgrounds to ensure equitable access to sport and leisure opportunities
 - Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries
 - Update the Frankston City Council Bike and Trail Plan with consideration to incorporating ride to school route possible upgrades (This timing of this initiative has also been brought forward and is now listed as a short term priority)
 - Develop a Frankston City Council Skate and Bike Park Strategy with consideration for gender equity
 - Promote family activities as well as 'come try days' offered by sport and recreation organisations and consider opportunities to incentivise clubs to focus on vulnerable groups



- Collaborate with Council's Youth Services department to invite our youth groups to collaborate on the creation and implementation of a series of engaging pop-up activities to increase physical activity levels and improve mental and physical wellbeing
 - Support the Coastal Management Plan direction to provide ongoing development and promotion of the foreshore as a recreation and leisure option for the community including consideration for safe open water swimming programs, events and infrastructure
 - Advocate to the appropriate authorities to upgrade visitor facilities associated with the canoe launch ramps and where space permits. This includes access, paths and picnic areas.
 - Carry out a review of potential destination outdoor activity infrastructure allowing free use and socialisation (eg. Oliver Hill's stairs) and make recommendations for improvements and opportunities for use.
 - Proactively consider and explore opportunities for collaboration with community and commercial partners (for example activating open space through programs such as yoga in the park and meditation activities).
- Incorporate the ideas provided by the community into discussions with Council departments and external stakeholders on developing the implementation plan for the Active Leisure Strategy 2021-2029

Next steps

The final Active Leisure Strategy is being presented to Council for adoption on 15th November 2021, which concludes the engagement process.

This engagement report will be made available on Council's website and EngageFrankston! Platform, and sent to the participants of the targeted conversations, to 'close the loop'.

The Strategy will be implemented over the next eight years to improve the opportunities for physical activity and the health and wellbeing of our residents in Frankston City.

Active & Healthy People								
Priority	Outcome	Initiatives	Funding Source	Cost	Annual	Short Term	Medium Term	Long Term
Increase participation in Club sport	Participation in club sports based physical activity is increasing.	Create a series of sports development and club education initiatives that look at growing club sport participation through attracting new cohorts (social sport, altered formats), improving governance and sustainability, child safety, gender equity and sporting code requirements	Existing budget	\$10,000 per annum		\$30,000	\$20,000	\$20,000
		Help clubs to collect data around different participation eg. LGBTQI, CALD and people with a disability	Existing resource					
Increase participation by targeting the least active	Participation of low representative cohorts in sport and active leisure is increasing	Utilise club strength data around participation to develop initiatives targeted at low representative groups that address barriers to participation	Existing resource					
		Conduct an active living census every 5 years to understand how people are participating in active leisure opportunities which will inform our sports development plan, park design, pathway and cycling connectivity. The census will also provide information on the perceived barriers to participation.	New funding source required	\$120,000 for 2 surveys		\$60,000	\$60,000	
		Utilise active leisure census data to develop initiatives targeted at low representative groups that address the barriers to participation	New funding source required	\$60,000 over a 3 year period		\$30,000	\$30,000	
		Collaborate with clubs and sport organisations to deliver a sport access program for children from low socio economic backgrounds to ensure equitable access to sport and leisure opportunities						
Strengthen promotion and understanding of physical activity opportunities	There are high levels of community awareness of physical activity opportunities and benefits of being active.	Conduct an audit and review of our communication and promotional literature for sport and physical activity opportunities	Existing resource					
		Develop a recreation communication and promotional plan with an aim to improve the physical literacy around the benefits of being active, targeted at communities who need more support, especially to Frankston's culturally and linguistically diverse community. This plan would include establishing partnerships with ambassadors, key advocates and community leaders for promotion of physical activity opportunities within different cultural and language groups	New funding source required	\$25,000		\$25,000		
		Develop a local area map based online recreation directory (parks, cycle paths, walking tracks, skate parks) (gis layers)	New funding source required	\$45,000			\$45,000	
Leverage sport and physical activity opportunities to achieve broad community health outcomes	More people are participating in sport and physical activity opportunities while also self reporting an improved health status and general life satisfaction	Explore opportunities for possible external funding to support specific initiatives of social change to be delivered through sporting clubs such as fostering mental wellbeing and healthy eating	Existing resource					
Improve social inclusion and diversity within sports clubs	Sporting clubs are welcoming and capable of supporting diverse and inclusive participation	Co-design and deliver a culture change program for sporting clubs to achieve greater gender equity in participation and board structure	Existing budget	\$30,000		\$30,000		
		Initiate and support club training and development opportunities to increase diverse, inclusive participation practices for all abilities and those of different races, religion or gender identity in club participation.	New funding source required	\$60,000		\$20,000	\$20,000	\$20,000
		Build greater equality and inclusion into sports clubs through service level agreements facility user obligations.	Existing resource					
Active Choices								
Priority	Outcome	Initiatives	Funding Source	Cost	Annual	Short Term	Medium Term	Long Term
Create active neighbourhoods	Neighbourhoods are active and safe places for all ages and abilities	Support the Frankston Lighting Strategy in the delivery of a network of lit walking paths and trails as well as park and open space lighting, including car parks	Frankston Lighting Strategy					
		Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries	Open Space Strategy					
		Update the Frankston City Council Bike and Trail Plan with consideration to incorporating ride to school route possible upgrades	New funding source required	\$100,000		\$100,000		
		Develop a Frankston City Council Skate and Bike Park Strategy with consideration for gender equity	New funding source required	\$60,000		\$60,000		

		Upgrade infrastructure from Frankston Train Station to Frankston Hospital to create safe walking paths. Formalise partnership with Peninsula Health to pilot behaviour change program and impact reporting.	New funding source required	\$350,000				\$350,000
Cater for all ages play	Opportunities to play are diverse and cater for all age groups and abilities	Adopt an updated play space strategy that determines priorities for play based infrastructure, and increases the diversity of play experiences and connection to nature and inter-generational play	Playspace Strategy					
		Develop an action plan that looks specifically at opportunities for ageing actively	Existing resource					
		Develop a strategy for open space infrastructure that supports informal sport, exercise and play for all ages eg. Fitness equipment, basketball half court, outdoor ping pong, skate sessions and disc golf	New funding source required	\$60,000			\$60,000	
Encourage social connection in neighbourhoods	Neighbourhoods provide opportunities to connect with other people informally whilst being active.	Provide seed support for new community led walking groups	New funding source required	\$15,000			\$15,000	
		Collaborate with Council's Youth Services department to invite our youth groups to collaborate on the creation and implementation of a series of engaging pop-up activities to increase physical activity levels and improve mental and physical wellbeing	New funding source required	\$10,000			\$10,000	
		Promote family activities as well as 'come try days' offered by sport and recreation organisations and consider opportunities to incentivise clubs to focus on vulnerable groups	Existing resource					
		Influence urban design outcomes in street upgrades to enhance the recreation and public open space potential of our neighbourhoods. For example support the Community Vision to convert urban areas to green spaces, with the locations to include Wells Street, closed carpark Oliver's Hill and housing estates.	Existing resource					
		Support active transport programmes such as walk to school, ride to school	Existing resource					
Provide neighbourhood opportunities to connect to nature	Neighbourhoods provide ready access for the community to connect to nature and spend leisure time outdoors.	Support the Coastal Management Plan direction to provide ongoing development and promotion of the foreshore as a recreation and leisure option for the community including consideration for non-motorised water sports, safe open water swimming programs, events and infrastructure	Coastal Management Plan					
		Advocate to the appropriate authorities to upgrade visitor facilities associated with the canoe launch ramps and where space permits. This includes access, paths and picnic areas.	Existing resource					
		Support the Open Space Strategy to connect and improve green corridor links and trails along our waterways, drainage corridors and coastline	Open Space Strategy					
		Develop a range of initiatives to activate public open space including commercial operators, community programs	New funding source required	\$50,000			\$50,000	
		Implement a Frankston Park Run in a suitable location	New funding source required	\$14,000		\$14,000		
		Conduct a feasibility study into the development of a Wild Play site for children	New funding source required	\$50,000				\$50,000
		Develop partnerships with community providers to connect health care services to public open space and consider initiatives such as Health Rangers, Dementia Park, Calming Labyrinth	Existing resource					
		Carry out a review of potential destination outdoor activity infrastructure allowing free use and socialisation (eg. Oliver Hill's stairs) and make recommendations for improvements and opportunities for use.	Existing resource					
Build a sense of community and social inclusion for those participating in flexible, casual, individual active recreation pursuits	Develop and promote online and face to face social inclusion infrastructure to support those participating in physical activity outside of organised sport.	Support social inclusion and participation in physical activity in a flexible, casual or individual way through the use of technology and online communities including the promotion of existing community and commercial resources.	Existing resource					
Active Places								
Priority	Outcome	Initiatives	Funding Source	Cost	Annual	Short Term	Medium Term	Long Term
		Update Council's Sports Development Plan as well as associated Sport Action Plans to consider the quantity and quality of sport facilities across the municipality as well as the forecast demand for these facilities. The Sports Development Plan will consider a raft of initiatives including the identification of future sporting opportunities for regional sport hubs within the municipality as well as how Council can further integrate school and community sport and recreation infrastructure.	New funding source required	\$100,000		\$100,000		

Ensure great facilities in the right location	There is equitable access to a diverse range of accessible and high quality recreation and leisure infrastructure that meets community participation needs, contemporary standards, are appropriate for their intended use and are capable of responding to changing community use and sporting trends.	Develop and use a fit for purpose audit tool to establish a consistent set of standards for facility design which meet Australian building standards and is guided by national and state sporting requirements. The audit tool will be used to assess compliance and potential future improvement priorities for pavilions and associated sports infrastructure within Frankston City.	Existing resource plus specialist support	\$15,000		\$5,000	\$5,000	\$5,000	
		Implement the Tennis Action Plan to guide future use and development of tennis facilities as well as future participation in tennis	Existing resource						
		Complete the site masterplan for the Monterey Reserve precinct including the Pines Forest pool to ensure facilities are well connected, integrated, accessible and appeal to a broad section of the community	Existing budget						
		Undertake site masterplans for the Ballam Park precinct to ensure facilities are well connected, integrated and appeal to a broad section of the community	Open Space Strategy						
		Complete the Frankston Basketball and Gymnastics Centre Redevelopment feasibility study	Existing budget	\$50,000		\$50,000			
Make the best use of our existing network of recreation facilities to meet community needs and encourage active lifestyles.	Facilities support maximum participation and broader community use.	Undertake a ground utilisation study of our clubs and sporting grounds to support the development of the Sport Development Plan	Existing resource plus specialist support	\$15,000		\$15,000			
		Provide advice and support to clubs on digitising information, programing and bookings where applicable	Existing resource						
		Develop a series of case studies to share with clubs through ClubSpot that demonstrate success at diversifying program offerings to increase participation and access to new cohorts	New funding source required	\$15,000		\$5,000	\$5,000	\$5,000	
		Set the priorities for expanding sports lighting across the municipality to extend opportunities and flexibility for play. Sports lighting to meet relevant sporting code requirements and standards.	New funding source required	\$25,000		\$25,000			
		Develop a mechanism to allow sporting pavilions to be booked and used by the broader community	New funding source required	\$25,000			\$25,000		
Active Governance									
Priority	Outcome	Initiatives	Funding Source	Cost	Annual	Short Term	Medium Term	Long Term	
Make decisions based on evidence	We measure what we do and apply learning to increase physical activity / health outcomes.	Explore digital opportunities to better understand how our community sport and leisure facilities are currently being used (eg. Heat mapping)	Existing resource						
		Collaborate with industry and research institutions to create a tool/ framework to evaluate if sports facilities are meeting Council's physical activity and health objectives	Existing resource plus specialist support	\$15,000		\$5,000	\$5,000	\$5,000	
Improve club viability and governance	Sports clubs are viable, sustainable and well governed	Develop comprehensive Service Level agreements for our facility user groups that seek a commitment to meet service delivery outcomes including participation, inclusion and health targets. Ensure appropriate resourcing to monitor and manage.	Existing resource						
		Conduct annual club strength assessments to ensure clubs meet compliance and sustainability criteria	Existing resource						
		Review Council fees and charges for sport and leisure facilities in order to maximise sustainability, equity, affordability and accessibility for local clubs and groups	Existing resource						
		Recognise, reward and support the role of community volunteers and club committees in providing sport and recreation opportunities to all	Existing budget	\$5,000		\$2,000	\$2,000	\$1,000	
Collaborate to extend the reach of Council	Sport and leisure opportunities are extended due to collaborations and partnerships with other community and commercial partners.	Repurposing of Linen House for broader community outcomes around health, well-being and sport.	Existing budget	TBC					
		Partner with large employer groups such as South East Water to promote the benefits of physical activity as well as the opportunities within the region	New funding source required	\$10,000			\$5,000	\$5,000	
		Proactively consider and explore opportunities for collaboration with community and commercial partners (for example activating open space through programs such as yoga in the park and meditation activities).	Existing resource						
Advocate for investment in Frankston	Major initiatives and Frankston City priorities are funded by all tiers of government	Proactively apply for annualised grant programs through state and federal governing bodies to improve sporting infrastructure to meet community needs.	Existing resource						
		Collaborate with peak sporting bodies to apply for infrastructure and social programing grant funding opportunities as they arise	Existing resource						
		Continue to develop the plans to leverage funding opportunities during election periods for the expansion and upgrade of facilities for basketball and gymnastics, the Pines Forest Pool Master Plan, Frankston Park and Centenary Park Golf Course	Existing resource						
		Advocate for bike paths as part of all transport infrastructure projects	Existing resource						
						\$486,000	\$357,000	\$551,000	\$1,394,000

Priority 1: Active and Healthy People

Active & Healthy People is about empowering people to be active and healthy by reducing the barriers to participation and increasing community awareness of the opportunities available to be physically active.

- 1.1 Increase participation in club based and organised sport
- 1.2 Increase participation by supporting the least active in our community
- 1.3 Strengthen the promotion and understanding of physical activity opportunities available to our community
- 1.4 Promote and support health messages and initiatives such as healthy eating and mental wellbeing through our community sport and physical activity networks
- 1.5 Ensure our clubs are welcoming and capable of supporting diverse and inclusive participation

Feedback	Theme	Council Response
Partner with Sporting Clubs to offer reduced or free participation in sport for 3-6mths as a trial. Send out a "free token" or "free entry" that local residents can take to their local participating sporting club to try for free.	Partnership Affordability	Active Choices initiative updated to strengthen wording to incorporate this feedback: 'Promote family activities as well as 'come try days' offered by sport and recreation organisations and consider opportunities to incentivise clubs to focus on vulnerable groups' Also addressed in Active Choices initiative: 'Develop a strategy for open space infrastructure that supports informal sport, exercise and play for all ages
Specifically focusing on school children being encouraged to uptake life long activities by providing highly subsidised entry to PARC swimming facilities, basketball and netball facilities.	Affordability	
Everything seems great, however I would put emphasis on affordability. I've wanted to try team sports for a number of years and my main barrier to doing so is the cost of joining a team/ participating in weekly activities.	Affordability	
Priority 1 is to increase people in clubs participation and organised sport. (While very important. In today's climate you are making number one priority to get people to pay out money to join something to get active.	Affordability	
There are 2 references relating club based activities (1.1,1.5) but no references to promotion of activities for individuals or families that do not require memberships to clubs. Joining a club should not be pre-requisite to participating in community sport and leisure activities.	Affordability	
Assist in the provision of low cost sporting activities.	Affordability	
More basketball, tennis, cricket, netball courts that are low cost or free.	Affordability	
Free Community exercise classes for those that can't afford it	Affordability	
Offer free fitness sessions monthly.	Affordability	
There is no specific attention given to improving access to disadvantaged members of our community. There are significant barriers in children from low socio-economic families accessing sport and leisure activities. A focused effort is required by Council to increase equity in this area and whilst points discuss inclusion of diversity I feel this needs to be a separate action point to demonstrate Council commitment.	Diversity & Inclusion	
We need sports/activities to be cheaper for our kids. We need sports facilities ie. football oval to be football ovals and not over run by dogs and dog poo like wedge rd Carrun Downs. We need to re engage the kids back into sport	Affordability	
Healthy lifestyle education for all	Education	Addressed in Active and Healthy People initiative: 'Explore opportunities for possible external funding to support specific initiatives of social change to be delivered through sporting clubs such as fostering mental wellbeing and healthy eating'
Big breakfast day for healthy nutrition	Healthy Eating	
Healthy food and assorted wellbeing vendors onsite.	Healthy Eating	
Family healthy cooking classes and seminars.	Healthy Eating	
More support around mental health and the ability to intergrate exercise to support this.	Mental Health	
Focusing on improving mental health through physical activity would be a good starting point. So many people have been adversely affected by Covid-19 restrictions and will struggle to return to physical activity. A campaign connecting diverse groups through physical activity will assist in addressing social isolation and improve physical activity.	Mental Health	
There is no mention of encouraging leadership roles for female participants. In many clubs programmes become male dominated leading to females' decreasing activity and early resignation.	Club Leadership	Addressed in Active and Healthy People initiative: 'Initiate and support club training and development opportunities to increase diverse, inclusive participation practices for all abilities and those of different races, religion or gender identity in club participation.' Also addressed here: 'Co-design and deliver a culture change program for sporting clubs to achieve greater gender equity in participation and board structure'
Provide education for professional sporting bodies to ensure their Leaders understand and deliver best practice, collaboratively with those sports' governing bodies. Build the capacity of the orgs providing/delivering the sport and leisure activities	Club Leadership	Addressed in Active and Healthy People initiative: 'Create a series of sports development and club education initiatives that look at growing club sport participation through attracting new cohorts (social sport, altered formats), improving governance and sustainability, child safety, gender equity and sporting code requirements
How are we going to reach people who are in the older demographic and don't readily access information online? Use Positive Ageing newsletter, community groups, etc.	Promotion	Addressed in Active and Healthy People initiative: 'Develop a recreation communication and promotional plan with an aim to improve the physical literacy around the benefits of being active, targeted at communities who need more support, especially to Frankston's culturally and linguistically diverse community. This plan would include establishing partnerships with ambassadors, key advocates and community leaders for promotion of physical activity opportunities within different cultural and language groups'
Creating specific community Facebook page for health and well-being - have regular updates, let people know where walking tracks are, post what activities are on and constantly feature locals out in community being physically active.	Promotion	
Provide a space such as a webpage for people to advertise or organise team sports or activities within the local community, so people can organise themselves and create their own activities.	Promotion	
Send pamphlets to everyone in Frankston city outlining what recreation spaces are available and how long each track/walk is.	Promotion	
Public awareness of places to go with the LGA which support healthy lifestyles.	Promotion	

<p>Could also touch on Freeza/Youth programs in Priority 1 - not sport but still engaging youth and giving them a focus</p>	<p>Youth</p>	<p>Active Choices initiative updated to strengthen wording to incorporate this feedback: <i>'Collaborate with Council's Youth Services department to invite our youth groups to collaborate on the creation and implementation of a series of engaging pop-up activities to increase physical activity levels and improve mental and physical wellbeing'</i></p>
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Priority 2: Active Choices

Active Choices is about providing the community with the best possible opportunities to make the choice to be active and healthy. It focuses on planning exciting active neighbourhoods that are safe places for all ages and abilities, fostering neighbourhoods that provide opportunity for people to connect with each other and our natural environment.

- 2.1 Creating neighbourhoods that are active and safe places for all ages and abilities
- 2.2 Ensure that the opportunities to play are diverse and cater for all age groups and abilities
- 2.3 Support neighbourhoods to provide opportunities for social connection whilst being active
- 2.4 Foster neighbourhoods that provide ready access for their communities to connect to nature and spend leisure time outdoors
- 2.5 Build a sense of community and social inclusion for those participating in flexible, casual, individual active recreation pursuits

Feedback	Theme	Council Response
<p>Would like to see more wheelchair friendly access around Langwarrin. Especially in some of the bushland areas around Boggy Creek, Appleberry reserve, Lloyd park areas. Board walk bushland access would be great for people in wheelchairs even providing seated areas where they can enjoy our natural environment which can be so therapeutic for them and their carers.</p>	<p>Accessibility</p>	<p>Active Choices initiative updated to strengthen wording to incorporate this feedback:</p>
<p>Priority 2 should be first.. club based sport can often exclude many due to financial and time specific constraints. Ensuring a wide variety of high quality and accessible informal and free access is vital for equity and accessibility. Perhaps even removing the numbering of the priorities would reduce the perception of some being more important than others</p>	<p>Accessibility</p>	<p><i>'Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries'</i></p>
<p>Beach access for people with disabilities.</p>	<p>Beach Access Accessibility</p>	<p>Also addressed in Active Places outcome: <i>'There is equitable access to a diverse'</i></p>
<p>Increase number and connectivity of walking tracks that are pram and wheelchair accessible.</p>	<p>Walking Accessibility</p>	
<p>Id like to see More focus on connectivity for people over 50+</p>	<p>Active Ageing</p>	
<p>If like to see more about teaching people to respect each other, aged focus</p>	<p>Active Ageing</p>	
<p>I suggest that some plans should look to indoor activities for seniors as well. And while craft is becoming less attractive to people I believe it is because there are fewer and fewer opportunities surround the creative crafts area. Craftwork enhances good concentration and relaxation for all age groups and genders. Ultimately being a positive for the community.</p>	<p>Active Ageing</p>	<p>Addressed in Active Choices initiative: <i>'Develop an action plan that looks specifically at opportunities for ageing actively'</i></p>
<p>Langwarrin needs more community options for older people or people with disabilities. My opinion is there is nothing within our postcode like that, I am not sure what that looks like as I am not an expert but we are an aging population - we have a men's shed but what is out there for the aging females or those with disabilities in Langwarrin?</p>	<p>Active Ageing Inclusion</p>	
<p>Specifically ensuring children have excellent safe bicycle and walking commuting passage to schools to encourage such habits in preference to cars.</p>	<p>Active Transport</p>	
<p>Specifically focusing on linking existing bicycle trails to eliminate road only travel gaps which exist between them.</p>	<p>Active Transport</p>	
<p>Families can't be confident that their children can move safely around the neighbourhood, walk or ride bikes, with the speed of traffic allowed in the small streets with limited sidewalks. Traffic is so bad around frankston south it's too dangerous to let kids walk to school.</p>	<p>Active Transport</p>	
<p>Make roads safer with lower speed limits. Traffic calming and police enforcing the road rules around schools and high pedestrian spaces walk or ride bikes</p>	<p>Active Transport</p>	
<p>As above in frankston south and darinya and overport primary school.</p>	<p>Active Transport</p>	
<p>Due to the Covid lockdowns many more people are out walking on our roads. Some busy roads are dangerous for this activity due to the lack of a useable footpath e.g. Part of Rosedale Grove. Providing a safe way for people to walk should also be considered.</p>	<p>Active Transport</p>	
<p>Put a footpath on Quarry Rd to connect from Lexton Dve to McClelland Dve so people can access the McClelland area without having to drive.</p>	<p>Active Transport</p>	
<p>Put a footpath on Potts Rd between Gumnut Dve and Valley Road again so people can safely walk/run to be able to access the Carrum Downs area rather than drive.</p>	<p>Active Transport</p>	
<p>Foot paths on North rd Langwarrin</p>	<p>Active Transport</p>	
<p>Ensure paths are accessible and safe. Build footpaths where there are none.</p>	<p>Active Transport Accessibility</p>	
<p>Connect lakewood estate to the Frankston Baxter rail trail safely. People currently cross the trainlines and there isn't a pedestrian crossing to use. It's unsafe.</p>	<p>Active Transport</p>	<p>Active Choices initiative updated to strengthen wording to incorporate this feedback: <i>'Update the Frankston City Council Bike and Trail Plan with consideration to incorporating ride to school route possible upgrades'</i></p>
<p>Safer routes for walking and riding to local reserves and park in langwarrin and updated playgrounds Bike riding and walking, not satisfactory for motor scooters. Get told motor scooters are not allowed on the bike paths. This needs to be clarified. This is the safest way for people on mobility scooters to get around.</p>	<p>Active Transport Playgrounds</p>	
<p>Increase footpaths (potts road langwarrin estate is less than 5km away from pines flora and fauna but no footpaths to get there safely/potts road towards valley road is dangerous without a footpaths and many walk it or ride it still)</p>	<p>Active Transport</p>	<p>Also addressed in Active Choices initiative: <i>'Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries'</i></p>
<p>Link shared bike paths (baxter trail ends nowhere, skyrail train ends up in the middle of nowhere at a bus stop. If you link the trails and provide a safe environment for walking and riding people use them</p>	<p>Active Transport</p>	
<p>Improvement on all roads & arterial connectors allowing for kids/adults/seniors to ride bikes and not use cars would serve the health/wellbeing aspect AND cut useless travel in cars dramatically.</p>	<p>Active Transport</p>	
<p>A greater emphasis on responding to needs of people working from home, in terms of increased traffic on roads, being part of a community from home and more people walking. There needs to be more pedestrian crossings.</p>	<p>Active Transport</p>	
<p>Improve the quality of paths and roads. Look to improve Frankston Foreshore (water activities, opportunities to bring new businesses that provide new recreational activities for the water)</p>	<p>Active Transport</p>	

Cur Nepean Highway down to 2 lanes each way, add in a dedicated bike lane.	Active Transport	
Block off Wells st as a Mall all the time, get people moving.		
Connect the pieces with some bridges. Improve the foreshore / CBD interface please.		
More bike paths.	Active Transport/Cycling	
More Bike riding tracks	Active Transport/Cycling	
Cycling needs to be seen as not just recreational or for kids transport, but as a legitimate form of daily transport to replace cars. Better cycle lanes & paths, better cycle parking facilities and a major improvement to Nepean & Moorooduc arteries, as well as to Seaford & further. The more kids riding bikes to school on safer roads, the more adults riding to work! Our city has the landscape for cycling, lets leverage it more effectively	Cycling Active Transport	
Peninsula link bike riding	Cycling	
More available linked bike paths /walking trails more community / clubs like bowls or other	Cycling Walking Bowls	
More dedicated cycling paths off main roads and include bicycle parking areas	Cycling Bike Parking	
Prioritise parking inspectors to visit the Oliver's Hill and Kanook Creek boat ramps regularly. Easily \$2-5k plus worth of fines to be issued each day and allow those who use the allocated boat ramp for boat to be allowed to boat. It's like the council has an objective to turn the area into a coffee/food meet n greet area instead of for boaters.	Car Parking	Noted. Car parking requirements will be addressed for specific facilities / locations during scoping and design phases for upgrades.
I believe that there needs to be an increase in parking around the areas where the activities are base & it needs to be affordable.	Car Parking Affordability	
Ensure parking locations are signed and large enough.	Car Parking	
Langwarrin flora and fauna park has insufficient parking and not disabled parking, limiting its use. There is more parking across the road, but it's a busy road.	Car Parking	
I wakeboard and stand up jetski for exercise and for mental health. The boat ramp carpark at Oliver's Hill always has 80-90% of the boat trailer parking taken up by single car and food vans. This inhibits my mental health and wellbeing! Plus the anxiety associated with not knowing if I'll even be able to get a carpark.	Water Sports Car Parking	Active Choices initiative updated to strengthen wording to incorporate this feedback: <i>'Promote family activities as well as 'come try days' offered by sport and recreation organisations and consider opportunities to incentivise clubs to focus on vulnerable groups'</i>
Organise council run free sporting days or activities.	Come Try Days	
Council run social team sports or other physical activities.	Social Team Sports Social Activities	
Perhaps a competition through council to get families as a whole exercising 3 times a week together.	Family Activities	
Create scavenger hunts for kids/families to do.	Family Activities	
Family game / challenge events at playgrounds	Family Activities Playgrounds	
More kids and family exercise events.	Family Activities	
Soccer group.	Soccer	H&WBP Action
Organise volunteer days at local reserves.	Volunteer Days	
Bunnings style sausage sizzle set up at local parks (ballam park) raise money for a good cause give people an excuse to go there.	Community Event	
Love the plan, but could appreciate more clear and well-communicated initiatives like clean up days and groups. I'd love to meet like-minded people in the area who are invested in taking action to look after our environment while getting active. And funding and publicising of community gardens which help people of all abilities strengthen their ties to the outdoors and improve mental health and well-being. Thanks!	Clean Up Days Community Gardens Mental Health	New Active Choices initiative added to incorporate this feedback: <i>'Develop a Frankston City Council Skate and Bike Park Strategy with consideration for gender equity'</i>
Support creation of more community gardens on Council land growing local fresh food. Great workout.	Community Garden	
Similarly allow cycle clubs or companies to arrange cycle timed rides for kids over various distances on the east side of the Seaford Wetlands Park on Saturday or Sunday mornings occasionally.	Cycling Youth	
Build mountain bike and bmx facilities. pump tracks can go into any park or reserve in a small space.	Mountain Bike/BMX/ Pump Track	
Build some dedicated MTB trails. At the moment, Red Hill and Lysterfield are all we have, and they have both proven to be very successful for the local economies.	MTB	
John Billing the pines would be an ideal location... plenty of potential in there... There is tadpoles too... Agreed, Victor. Being a Parks Vic site, there is plenty of potential there too, as Parks have realised that the majority of MTB riders care about the environment and don't set out to destroy it. Need only ask Blue Mountains City Council how riders there saved the mountains from a Myrtle Rust outbreak. Mountain trail bikes? A decent pump track is badly needed... Such as the pic. You have to drive literally hours to get to a good one here... this one is Edinburgh UK!	MTB MTB Pump Track	
Casey has a world class bmx track you can just turn up and use. Big open space in Southgateway park begging for cricket net or another basketball ring. Existing one well used but not well maintained. no net	BMX Cricket Nets Basketball	
Having moved to Kingston Council from Merrington Peninsula Shire this year, one facility that myself and my housemates have cherished is Bald Hill Park in Clarinda. The park is a multi-purpose area with playgrounds, dog obedience facilities, plenty of space for people to have picnics or ride bikes, as well as a pristine disc golf course. We use the park once a week to play a round of disc golf, as a way to get out into the sun and get some exercise in a very accessible way. Initially, we hired disc golf discs from the local library in Clarinda, and then progressed to buying our own from the Melbourne Disc Golf Club, who also run events there. As a sport with a low up-front cost and low skill level requirement, we have found it to be a great activity to get outside with friends - whether they are generally active people or not.	Disc Golf	
Due to our new-found love of disc golf over the past year and it's surge in popularity (both overseas and in Australia), we think a disc golf course in the Frankston area would be a great facility to encourage activity and use of local parks. Spaces such as Baxter Park where we have played cricket and footy could absolutely have a course weaved into the natural area without too much intervention, or a massive amount of maintenance. Due to the low number of courses in Greater Melbourne, disc golf players from all over the suburbs would come to the area to use the course, much like how we have only discovered the area of Clarinda from playing there.	Disc Golf	
Disc Golf is enjoying a huge period of growth all around the world as it is accessible for many people, courses are park user friendly and able to be built relatively cheaply and many people are benefitting from the mindfulness and mental health benefits of it. Kingston Council has reported huge interest in their course at Bald Hill park. A beginner course at Monterey Community park would be a great start and provide a community with another reason to celebrate the space. It also helps massively with passive supervision and almost all park users feel safer with disc golf as an activity.	Disc Golf	

Disc golf course at Baxter Park???	Disc Golf	
Increasing participation in club and organised sport is great for those who can afford it. A great thing would be to provide more public outdoor basketball courts or half courts, public outdoor futsal (smaller soccer) fields, some public beach volleyball, public tennis courts, public permanent table tennis tables, public chess table areas, public bocce/petanque pitches etc. Places where people can go with their friends and be involved in social and free activities.	Half Court Futsal Beach Volleyball Public Tennis Court Table Tennis Public Chess Public Bocce Social and Free Activities	
A few local residents in Frankston South area are very keen for a public table tennis table to be installed (the asphalt area behind the Frankston South Community Centre would be perfect). These have been installed by several other local Councils (e.g. Greater Shepparton: https://greater-shepparton.com.au/community/recreation/parks-playgrounds-skateparks/parks-playgrounds-reserves)	Table Tennis	
A tennis wall (perhaps in the same area) would also be a good community asset.	Tennis Wall	
Not everyone wants to play a sport or be part of a sporting club. Creating spaces for individual exercise and recreation is more important. Sporting clubs already exist. Other independent recreational facilities don't exist.	Active Recreation	
Some councils have provided opportunities for walkers to participate in strength building equipment along the walking paths. I have heard comments from around where I live that people would be interested in this opportunity. This would be a wonderful encouragement for people to participate in further exercise.	Outdoor Fitness Station	
Have exercise equipment in local reserves and parks.	Outdoor Fitness Station	
Take a leaf out of city of Casey. All parks have update equipment and basket ball shooting keys as well as park gym equipment. Stop pouring money into Ballam park and update ALL other parks	Outdoor Fitness Station Half Court	
Maybe some outdoor gym equipment that I have seen in other suburbs like Chelsea bicentennial.	Outdoor Fitness Station	
Increased outdoor workout areas	Outdoor Fitness Station	
Create outdoor workout areas like other councils have.	Outdoor Fitness Station	
Free outdoor gym equipment around playgrounds. Gym equipment for adults and children. Not everyone can afford gyms and kids aren't allowed in them at all	Outdoor Fitness Station Affordability	
Have a pump track for kids and outdoor gym park like at Brampton.	Outdoor Fitness Station Pump Track	
Please provide an outdoor gym based on the Darwin facilities	Outdoor Fitness Station	
Need free exercise areas not all just club based. Eg outdoor equipment.	Outdoor Fitness Station Affordability	
Outdoor gym equipment	Outdoor Fitness Station	
Outdoor exercise stations will go well at Belvedere Reserve in Seaford. They were part of the plan to help sell the Saints deal. Copy the set up at Kavanagh Reserve in Mordialloc. Order and instal 4 sets. Along the jogging track. Thanks.	Outdoor Fitness Station	
Install free, public gym equipment in at least one local park per suburb. Frankston Foreshore has a prevalent active community. Free gym equipment would cater to those who cannot afford a gym membership. After traveling the east coast of Australia in July-August 2021, I noticed a high usage rate of this equipment. Frankston & surrounding suburbs would greatly benefit. Here is an example: https://aspace.com.au/product-category/fitness/fitness-pods/	Outdoor Fitness Station	
There are open fields like botany park recreational reserve that could be developed into something special. So much space you could have running/cycling circuits outdoor gym equipment, basketball, oval facilities playground and bbq areas shaded tree areas similar to what box hill gardens offer	Free Exercise Park Infrastructure Outdoor Fitness Station	
More dog parks and free parking at beach sides.	Dog Walking/Parks	
Police/put up more signage in areas that are dog ON leash areas so that people (and their dogs) who are using these areas aren't harassed by the idiots doing the wrong thing.	Dog Walking/Parks	
Langwarrin Dog Park off Southgateway could use some equipment for the dogs to play and train on. It's also far too muddy and something needs to be done about the water that collects there.	Dog Walking/Parks	
Make them all dog free and provide better dog friendly spaces in return. Encourage more car alternatives and improve buses would help get more people out and walking.	Dog Walking	
More dog friendly parks that include community tables and chairs for social gatherings with undercover / shaded areas for sun and rain protection. Operable or fixed Louvre Window panels with decorative Aluminium blades (Breezway) can be used in wall partitions to help provide wind block and create intimate open spaces. If there are places to sit then more people will come and meet and walk and grab a coffee afterwards.	Dog Walking/Parks Park Infrastructure	This feedback is addressed as part of matters around dog management within Council's Domestic Animal Management Plan
How about some horse riding tracks get kids out on their ponies!	Horze Riding	Noted. Demand not demonstrated outside of existing equestrian facilities.
Make sure to include Langwarrin	Langwarrin	The Active Leisure Strategy and its implementation plan considers all of Frankston City sporting and active leisure infrastructure including Langwarrin.
Upgrade langwarrin parks, they are very outdated and I know many that travel to Casey districts for parks.	Langwarrin	Noted
Lawton reserve! Except the road in is disgraceful!	Lawton Reserve	Noted
Providing a diverse range of activities to cater for all abilities and age groups is important. Opportunities such as Yoga on the Beach/ in the Park; using our reserves for short family fun runs or walks/ an expo using Frankston Skatepark as the backdrop for young people/ a summer sport expo at the foreshore. There are so many opportunities across the LGA.	Yoga Family Activities Youth	Addressed in Active Choices Initiative: 'Develop a strategy for open space infrastructure that supports informal sport, exercise and play for all ages eg. Fitness equipment, basketball half court, outdoor ping pong, skate sessions and disc golf'
Outdoor laughing clubs in parks.	Laughing Clubs	
Mass guided meditations or yoga in football ovals using the PA system	Meditation/Yoga	
Advertise more around the yoga, meditation services the Council provides especially leading into Summer. Fostering connection will be paramount once we get through covid restrictions	Meditation/ Yoga	Active Governance initiative updated to strengthen wording to incorporate this

Free yoga group	Yoga	feedback:
Meditation at the park	Meditation	'Proactively consider and explore opportunities for collaboration with community and commercial partners for
Seems to be very focussed on being active, less around well-being which could be shared through mindfulness activities, yoga meditation cold water Emerson etc?	Meditation/Yoga Cold Water Immersion	Active Choices initiative updated to strengthen wording to incorporate this feedback:
Organise kid swims in the spirit of Lorne pier to pub, by allowing small private management companies, or even PARC, to have age graded swims of various distances from Frankston and Seaford piers regularly in summer, with very low admission cost	Kids Ocean Swim Age Graded Swim	'Support the Coastal Management Plan direction to provide ongoing development and promotion of the foreshore as a recreation and leisure option for the
Open water swimming or cold water swimming	Open Water Swimming Cold Water Immersion	
Possible have baths like Bright Baths in the Frankston beach area	Sea Baths	
Launching place for kayaks. Access is limited. Previous boat ramp is no longer accessible (Kananook Creek Walk, Seaford Victoria 3198, Australia) The carum downs "skate park" is garbage. build proper skate parks and ramps in carum downs, not just at one site.	Kayak	New Active Choices initiative added to incorporate this feedback: 'Advocate to the appropriate authorities to upgrade visitor facilities associated with the canoe launch ramps and where space permits. This includes access, paths and picnic areas.'
A second skatepark on the foreshore behind Cheeky Squire would be a huge drawcard to the region from all over greater Melb & beyond.	Skate Park Skate Park	New Active Choices initiative added to incorporate this feedback: 'Develop a Frankston City Council Skate and Bike Park Strategy with consideration for gender equity'
Some cameras in areas that are off track would improve feeling safe	CCTV	To be referred to Council's Community Safety Department and consideration as part of Council's Security Camera Program.
More street lights. In the Kananook area it's really dark so you don't feel comfortable walking outside of daylight saving hours.	Lighting	Addressed in Active Choices initiative: 'Support the Frankston Lighting Strategy in the delivery of a network of lit walking paths and trails as well as park and open space lighting, including car parks'
Improved lighting	Lighting	
I think Priority 2 should be priority 1. There is no point in getting the most inactive in our community active if the streets, ovals and parks surrounding them have insufficient lighting and hazardous walking tracks. Not everyone can afford or want to join a club.	Lighting Walking Affordability	
Improve lighting and pathway access	Lighting	
My focus is on safe places to exercise at all times of the day. Good lighting at night.	Lighting	
Lights along the boardwalk between Sofia's and the ramp for early/late runners and walkers. It's absurd the other end from the yacht club to waves is lit up like a Christmas tree in comparison	Lighting	
The running circuit here is great with the fine gravel surface and distance markers. The shared lighting on Tuesday and Thursday nights from the football ovals makes it suitable for training on in winter too. Would love to see this replicated at more places - perhaps Ballam Park, Beauty Park and Seaford Wetlands as a start?	Lighting	
Please keep all public restrooms along walking tracks, beaches and at parks. It's hard for some people to be too far from toilets. Like the wetlands, there's no where to go there.	Park Infrastructure	Noted. Refer to the Frankston City Open Space Strategy 2016 that recommends infrastructure upgrades to amenity service levels according to park type and usage.
Put in picnic tables, bins and toilets.	Park Infrastructure	
More shelter is required to support people to exercise outdoors all year round. Ideally would include seating and tables so it can be used for various purposes, including working from home.	Park Infrastructure	
More facilities to enable 'rest points' on walking trails, like the Baxter trail.	Park Infrastructure	
Frankston Reservoir needs a toilet and a drinking fountain, and yes, I'll do the survey.	Park Infrastructure	
The Pines Flora and Fauna Reserve is truly fantastic! One way to improve this amazing place would be placing few bins with compostable bags for dog poo. There is sooooo much poo on the foot paths everywhere. If there would be more bins, dog owners would more likely pick up after their pets and easily dispose into bins.	Park Infrastructure	
A couple of toilets along the Peninsula Link walkways would be great - there is nothing there at the moment.	Park Infrastructure	
Consider fully enclosed and child proof gates parks and playgrounds to improve security and peace of minds for families (especially with more than one child) as this often limits where families choose to go. Include toilets also Spaces accessible by public transport	Playgrounds Park Infrastructure	
Some additional benches and seats outside the Seaford community centre would be great.	Park Infrastructure	Addressed in Active Choices outcome: 'Opportunities to play are diverse and cater for all age groups and abilities'
Adult playgrounds are also needed	Playgrounds	Addressed in Active Choices initiative: 'Provide seed support for new community led walking groups'
Walking groups round deserves or other beautiful places	Walking Group	
Walking meetup group.	Walking Group	
Creating some clubs for people to join like walking clubs, running/jogging, personal training and low or no cost to get people motivated. not many people have the spare money to spend on this.	Walking Group Running Club Personal Training Affordability	
Social walking groups	Walking Group	
It would be great if you could finish what you started at Ballam Park and finish sealing the pathways. Oh and make up your mind on what you're doing it with. It started off as exposed aggregate then changed to plain concrete with the path leading from the new carpark near the vets. It would be great to get rid of the muddy areas on the tracks but please have some consistency.	Walking	Addressed in Active Places initiative: 'Undertake site masterplans for the Ballam Park precinct to ensure facilities are well connected, integrated and appeal to a broad section of the community'
Challenges, providing well maintained walking paths, public awareness of places to go with the LGA which support healthy lifestyles.	Walking/Promotion	Addressed in Active Choices initiative: 'Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries'
There are lots of streets and roads that do not have a sidewalk. It would be great if you could put some sort of track down so people don't have to walk on the road	Walking	
Frankston boardwalk to connect to carum	Walking	
Continue the boardwalk at Frankston all the way to carum-this is our most beautiful section of the area and to exercise on it, you either have to be on soft sand (challenging for anyone with limited fitness, injuries, disabilities) or the beach track which feels unsafe for women as so enclosed.	Walking	
Extend boardwalk to Seaford and Mt Eliza. Promote promote promote	Walking Promotion	
Focus on providing (or promoting) trails and walking tracks. Making those (that can be) dog friendly, as I think this would be a boost for getting people active.	Walking Dog Walking	

Open spaces. Parks to cater for all ages so big kids can come too. Smaller versions of ballam park etc in all suburbs. Walking tracks around them so parents can walk with eyes still on the big kids	All ages play Walking	Addressed in Active Choices initiative: 'Adopt an updated play space strategy that determines priorities for play based infrastructure, and increases the diversity of play experiences and connection to nature and inter-generational play'
More walking tracks. Maps of the tracks in flora and fauna park. We live near the Langwarrin flora and fauna reserve. We enjoy riding bikes in there, however I think like the dedicated walking tracks, there should be some dedicated mountain biking tracks. I have ridden some of the walking tracks prior to them being walk only and they are wonderful. Obviously there is a safety reason they are now only reserved to walkers, but the same opportunity should be provided to bike riders. There is a huge opportunity to boost participation in this space and use of the park, you only have to look at the economic boost mountain bike riding provides to Red Hill, Lysterfield park and bright, let alone the fitness and well-being aspect. The park is great but certainly has so much potential to be improved in an environmentally friendly way for everyone to benefit. This really should be considered	Walking Mountain Bike	Addressed in the Active Choices initiative: 'Support the Open Space Strategy to connect and improve green corridor links and trails along our waterways, drainage corridors and coastline'
Exercising in the outdoors has become a lifestyle movement in Melbourne over the past 20 years... a lot of this can be attributed to social media like Instagram where people share their stunning outdoor activities at places like 1000 Steps in Dandenong Ranges. A great opportunity in Frankston is to help create destinations for people to feel cool exercising in. Frankston boardwalk is already a great opportunity, but lets look at how we can activate Olivers Hill or the 3-4 sets of steps that head up to Cliff Road... or even how to promote a beach to summit walk from the bottom of Olivers Hill up through Sweetwater Creek to Frankston Reservoir Park. I also really think the distance markers that are installed at Belvedere Park and at Frankston NCR are really helpful in encouraging people to exercise. Consider putting these in and connecting a loop at Ballam Park and at Seaford Wetlands to create two more signature fitness circuit trails for running and walking or short rides. Ballam Park could be a 2km loop (I think) and Seaford Wetlands 7km ish.	Walking	New Active Choices initiative added to incorporate this feedback: 'Carry out a review of potential destination outdoor activity infrastructure allowing free use and socialisation (eg. Oliver Hill's stairs) and make recommendations for improvements and opportunities for use.'
Improving quality of this track (removing trip risk of tree roots) 259-262 Nepean Highway, Seaford Victoria 3198, Australia	Walking	Noted
This area on the northern edge of the wetland is unsurfaced and often has long grass and mud. It would be great to seal it with asphalt like the rest of the Seaford Wetlands and make a circuit trail. (155 Palm Beach Drive, Seaford Victoria 3198, Australia)	Walking	Noted
Original Post: Park run at Frankston reservoir Reply: Matthew O'Reilly Vic Parks should never have yes to type of event in a conservation reserve. Park Runs belong in sports parks like Ballam Park or Jubilee Park or in Beauty Park which have the facilities.	Park Run	Noted
Start a park run in frankston.	Park Run	Noted

Priority 3: Active Places

Active Places is about great facilities in the right location to support people to be active and healthy. It encourages equitable access to a

- 3.1 Ensure great facilities in the right location
- 3.2 Encouraging equitable access to a diverse range of high quality and accessible facilities that are well connected
- 3.3 Provide for more integrated active leisure and active transport opportunities

Feedback	Theme	Council Response
I'd be interested to know when the data was compiled as for the past 18 months many haven't either been going to work (working from home) or if they have they have, they've used their own transport much more, understandably. I'm quite sure that pre Covid the metrics would be different. What the focus needs to be on is not how we get to work or not because that's all changed enormously, but the facilities we have for after work, or the weekends, that's what is going to help people both physically and mentally I think.	After Hours Access	Noted.
The access to parking in areas where these sporting clubs and activity centers needs to be increased and needs to be affordable to everyone. Council also needs to take more pride in many of the areas where weeds & rubbish are allowed to flourish. It's very uninviting.	Car Parking	Noted.
Better parking facility for sport/social club members.	Car Parking	To be addressed in specific design plans for facilities as required.
Limited disabled parking at PARC means that spots are often not available.	Car Parking Accessibility	
Finish sealing the muddy paths at Ballam Park would be a good start.	Road Condition	Addressed in Active Places initiative: 'Undertake site masterplans for the Ballam Park precinct to ensure facilities are well connected, integrated and appeal to a broad section of the community'
Please stop cars driving on walking tracks at sporting grounds - the damage to the walking paths around the ovals at Lloyd Park, from overflow parking for footy games, has made it so dangerous and impossible to use on wet days. There are dips and pot holes that have been created over the last few years, and I have seen prams bogged, bike riders fall off their bikes and I have personally twisted my ankle. The convenience of getting a parked car out of the area quickly on a big game day, should never take priority over everyone who uses those walking paths to exercise or walk their dogs safely on a daily basis. The damage has never been repaired, so has progressively got worse and worse over the past 5+ years, and if people are doing the right thing, by not walking their dogs or riding their bikes on the ovals, we should also be able to do it safely and be respected, by the footy games not using walking paths as a road EVER.	Car and Pedestrian Mix Road Condition	Noted. To be addressed as an operational / management issue.
More an activity/time slot at out local communities and recreation centre More community and recreation centre to have easier walking access to one	Community Access	Addressed in Active Places outcome: 'There is equitable access to a diverse range of accessible and high quality recreation and leisure infrastructure that meets community participation needs, contemporary standards, are appropriate for their intended use and are capable of responding to changing community use and sporting trends' as well as
Make them accessible. Keep them clean. Keep dogs of our facilities, Keep dogs at dog parks! Have more lighting around to feel safe	Community Access	
Your sporting facilities are all being locked away from the general public. Lloyd parks public cricket nets were reduced from about 4 to 2 when they rebuilt and relocated them. It now means in summer you cant get a free net to have a bat with your kids. The main cricket nets cannot be used by the public and are empty most of the time. More than once we've had to pack up and try to go elsewhere. The netball courts can not be used by the public. The tennis courts cannot be used by the public. I dont think there is a tennis court in frankston you can just take your kids to. No RC track Bmx track in seaford no public access.	Community Access Cricket Nets Public Tennis Access	
Come and try days at these clubs that are all locked up. Affordable food vans in carparks bring people together and out of their houses.	Come and Try Days	Active Choices initiative updated to strengthen wording to incorporate this feedback: 'Promote family activities as well
Get local sports clubs to come down and take part, bringing their families and friends.	Come and Try Days	

Use volunteers to partner with PARC to encourage people who are isolated and feeling afraid to participate alone to join in activity classes.	Buddy Program Inclusion	To be further explored through Active and Healthy People outcome: 'Sporting clubs are welcoming and capable of supporting diverse and inclusive participation'
No facilities at PARC for non-binary and gender diverse people.	Gender Diversity	Addressed in Active and Healthy People initiative: 'Utilise club strength data around participation to develop initiatives targeted
PARC to offer times for women to exercise and swim within a female only environment, important for Muslim women.	Gender Diversity	
FAC and the number of dance/school concerts that they hold each year - gets kids active	FAC Dance	No change to the strategy. Performing arts outside of the scope of this document.
FAC offers community groups discounts across all it's facilities to ensure easier access to a professional setting	FAC Affordability	No change to the strategy. Performing arts outside of the scope of this document.
There are also good swimming pools although perhaps a need for one more as the present arrangement becomes overcrowded on occasions especially during the summer.	Swimming	Address in Active Places initiative: 'Complete the site masterplan for the Monterey Reserve precinct including the Pines Forest pool to ensure facilities are well connected, integrated, accessible and appeal to a broad section of the community'
Facilities for sure, Camrun downs doesn't have much or if it does it's too far apart. A recreational or swim centre maybe even conjoined with skye would be good	Swimming	Address in Active Places initiative: 'Complete the site masterplan for the Monterey Reserve precinct including the Pines Forest pool to ensure facilities are well connected, integrated, accessible and appeal to a broad section of the community'
Ensure great facilities in the right location is too general. What are great facilities??? That entire section. Active places is too general. Needs to be specific eg: more walking paths, more bike lanes or skate parks. We don't have a clue what you are contemplating.	Walking Active Transport Skate Parks	Specific initiatives are outlined in the Active Leisure Implementation Plan
Buildings do not have enough windows, creates a claustrophobic feeling, need more natural light	Facility Design	Noted. To be addressed through specific facility concept plans and upgrades as scheduled in the Long Term Infrastructure Plan.

Priority 4: Active Governance

Active Governance recognises the need to ensure the systems and processes delivering physical activity are robust while the people behind

- 4.1 Make decisions based on evidence ensuring that we measure what we do and apply this learning to increase
- 4.2 Strengthen our community through strong, inclusive clubs and robust governance.
- 4.3 Fostering partnerships between all tiers of government and the community to extend and diversify sport and leisure opportunities
- 4.4 Advocating for funding and investment when available to support the growth of our sport and leisure facilities as well as

Feedback	Theme
No Specific feedback received.	

Frankston City Council Active Leisure Strategy 2021–2029



Lifestyle Capital of Victoria



Welcome to Frankston

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Message from the Mayor

With the challenges of the COVID pandemic, we understand just how important it is to maintain the health and wellbeing of our residents.

Council is committed to maximising opportunities for residents to be strong and active and participating in sport and leisure to enhance physical and mental health and connection with others.

We provide an extensive range of facilities to support participation in physical activity including playgrounds, walking tracks, multisport community leisure centres, sports grounds, swimming pools, tennis and netball courts and indoor sporting centres. Our natural environment provides ample opportunities to actively explore the stunning coastal scenery, beaches and foreshores, walking and riding trails and bushland reserves.

By enjoying a leisurely walk or being part of a sporting team, you're boosting your own health and wellbeing, and connecting with others. Any time spent in our natural environment can contribute significantly to maintaining your mental health.

When our community feels healthy, connected and strong, this can have positive flow on effects by improving our liveability and economic prosperity in the region.

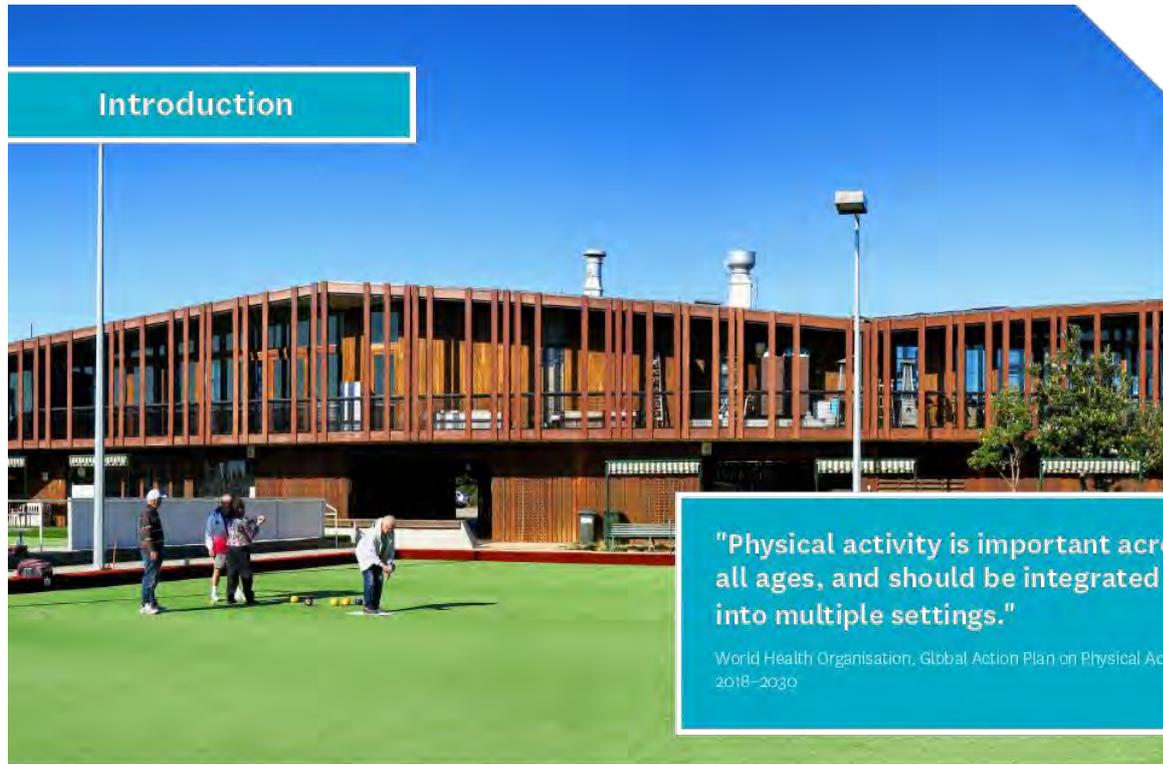
The Leisure Strategy aims to enhance the range and effectiveness of Frankston City leisure programs, facilities and services for a stronger, healthier Frankston community. I welcome your ideas and feedback on this Strategy.

Cr Kris Bolam,
Mayor



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Access to high quality leisure opportunities is shown to have a direct link with community strength, health and wellbeing. Physical activity, through organised sport or active leisure opportunities, improves mental health, fosters community connection and reduces the risk of some of Australia's leading medical conditions such as heart disease, obesity and diabetes.

By influencing the quality and distribution of conditions needed for good health, Councils can directly guide the natural, constructed and social environments in which we live, work and play.

This Leisure Strategy aims to enhance the range and effectiveness of Frankston City leisure programs, facilities and services for a stronger, healthier Frankston community. It is designed to contribute to Council's work towards the achievement of Frankston City's long-term and strategic community outcomes within our seven local communities to ensure that Frankston City is recognised as the Lifestyle Capital of Victoria.

Frankston City has more than 100 sporting venues, 11km of coastline and close to 300 parks and reserves. The City is home to 140,000 people, which is expected to increase to 163,000 by 2041. This level of forecast population growth will contribute modest demand for access to existing and improved sport and recreation facilities as well as opportunities for physical activity through active leisure and flexible participation options.

Many Victorians face a range of barriers increasing the difficulty to start and remain physically active. In Frankston City it has been identified that 49% of the Frankston population did not undertake sufficient physical activity to meet health guidelines. This Leisure Strategy sets out a framework for addressing the barriers to participation and providing a range of leisure services and facilities aimed at supporting and encouraging inclusive and equitable participation in physical activity, sport and community life, across all life stages.

This Leisure Strategy and associated implementation plan are directed by Council's Health and Wellbeing Plan and umbrella other existing documents to help create consensus around priority actions and asset management. It is an important planning tool that will be used as a key reference document to help guide Council's future resource priorities, major projects and initiatives to increase participation in active leisure and meet Council's health and wellbeing objectives.

Strategic Context

Council has established Policy Domains which are supported by data led strategies and action plans.



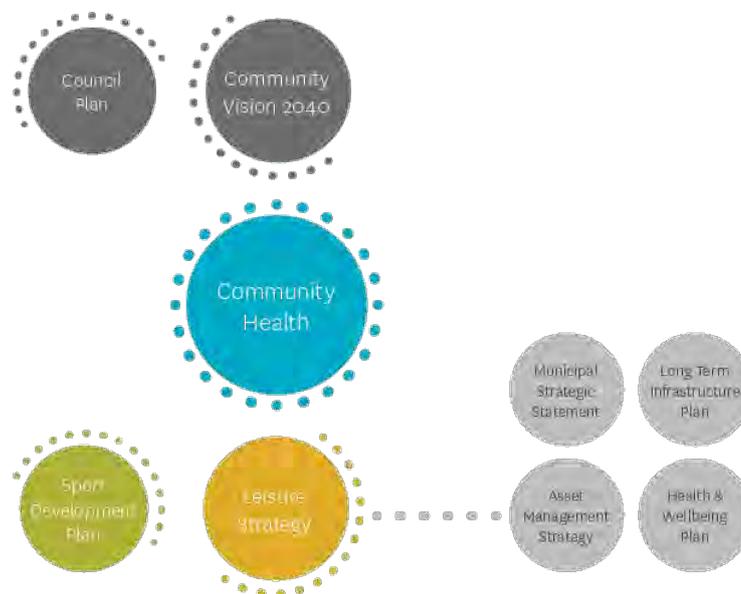
In 2020, Council consulted with the community to prepare a Community vision for the next 20 years, this informs the 2021-2025 Council Plan and aligns with the objectives and time-frames of this Leisure Strategy. The strategy supports the Community Strength pillar and is guided by a number of high level strategies including the Health and Wellbeing Plan, Asset Management Strategy, Municipal Strategic Statement and the Long Term Infrastructure Plan. The Sport Development Plan which determines the capacity of our sporting infrastructure to deliver sport and physical activity to the community, sits under the Leisure Strategy.

The Key Objectives of the Leisure Strategy are:

- Empower people to be active and healthy by reducing barriers and increasing knowledge
- Ensure great facilities in the right location that are welcoming to all
- Create active neighbourhoods that allow people to connect with each other and the natural environment
- Strengthen our community through strong, inclusive clubs and robust governance.

“Local government is the closest tier of government to communities and has a vital role to play in physical activity service provisions and in providing and maintaining physical activity infrastructure.”

Heart Foundation | Blueprint for an Active Australia, Third Edition



Planning Framework

National Context

The Australian Government Department of Health recognises that being physically active and limiting sedentary behaviour are essential for health and wellbeing. Physical activity participation guidelines have been developed for infants, toddlers, children, young people, adults and older Australians. The guidelines provide information about the health benefits of leading an active lifestyle, as well as offering suggestions for how to incorporate physical activity and minimise sedentary behaviour in everyday life.

The Australian Government also recognises that sport plays a central role in keeping people active and healthy and helps to reduce the burden of chronic disease in Australia. Sport also contributes to our economy. In 2018 the Australian Sports Commission partnered with KPMG and La Trobe University to deliver the Value of Community Sport Infrastructure report which found that community sport infrastructure is estimated to generate an annual value of more than \$16.2 billion to Australia, with \$6.3 billion worth of economic benefit, \$4.9 billion worth of health benefit and \$5.1 billion worth of social benefit. Other national studies such as the CSIRO's 'The Future of Australian Sport' and the Heart Foundation's 'Blueprint for an active Australia' and the 'What Australia Wants' national survey support the consensus that sport and physical activity deliver a multitude of benefits and strengthen our communities.

The National Sport Plan (Sport 2030) is intended to guide future priorities and approaches to position Australian sport for the long term.

Through Sport 2030 the Australian Government has a vision for sport in Australia — to ensure we are the world's most active and healthy nation, known for our integrity and sporting success.

Sport 2030 has four key priority areas, two of which have direct relevance to Frankston City, specifically:

- Build a more active Australia — More Australians, more active, more often; and
- Strengthening Australia's sport industry — A thriving Australian sport and recreation industry.

State Context

The Victorian Government has a number of policies and strategies that complement national initiatives and guide priorities in Victoria. Through the Department of Sport & Recreation, Active Victoria: A strategic framework for sport and recreation in Victoria 2017–2021 has been developed. The framework recognises that sport and active leisure leads to healthier Victorians, economic growth and jobs, community cohesion and increased liveability. A KPMG report commissioned by Sport and Recreation Victoria revealed that the Victorian community sport and active recreation or leisure sector is delivering exponential economic, health and social benefits to the value of \$7.2 billion annually.

Initiatives in the Leisure Strategy seek to align with State Government priorities for investment including:

- Physical activity participation
- Capacity building and sustainability (economic, environmental and social)
- Female sport participation
- Building social capital in marginalised communities; and
- Walking, cycling & outdoor nature based recreation and tourism.

Local Context

At a local level, the Council Plan, the Community Plan 2040 and the Health and Wellbeing Plan support increasing resident participation in physical activities and leisure opportunities. Council will advocate, plan and attract funding for investment and growth, build and maintain infrastructure and strengthen the community by providing opportunities through sport, leisure, arts and culture and the use of our natural open spaces and our award winning foreshore.

Why is active leisure important?

There are a diverse range of benefits associated with participating in physical activity. Staying physically active can reduce health risks such as cardio vascular disease, diabetes and obesity, it can improve our mental wellbeing, reduce the occurrence of social isolation while also contributing to the development of skills, education and employability.

Evidence shows that involvement in sport and recreation leads to feeling more socially connected. Sport creates bridges between different sectors of the community by attracting people who share a common goal or interest. It has the ability to strengthen communities and to make more liveable, healthier neighbourhoods.

Despite the list of benefits many of us are not meeting the recommended level of weekly physical activity. The Australian National Physical Activity and Sedentary Behaviour Guidelines recommend that an adult should accumulate 150 to 300 minutes of moderate-intensity physical activity (such as brisk walking) per week, or 75 to 150 minutes of vigorous-intensity physical activity per week.

Barriers to participation can include physical and time constraints, cultural and language differences, gender or race inequities and financial limitations to name a few.



Nearly 70 per cent of adults are either sedentary or have low levels of physical activity¹.



Only 19 per cent of Australians aged 5 to 17 are meeting the recommended guidelines of 60 minutes of moderate-to-vigorous physical activity each day¹.



Participation in sport falls significantly in the late teenage and young adult years, and half as many women as men participate in sport².



Two-thirds of adults and one-quarter of children are overweight or obese².

The way we are wanting to engage in physical activity is also changing with demand for more flexible opportunities or integrated physical activity such as walking or cycling to and from work or school on the rise.

Active leisure is important to us as we acknowledge the role Council can play in addressing the barriers to participation while also planning and designing appropriate infrastructure to support the different ways in which we can all be more physically active.

Benefits of regular physical activity:



Personal enjoyment



Social interaction



Physical health



Mental wellbeing



Community involvement



Personal achievement



Skills, education & employment

1. Australian Government, Sport 2030, National Sport Plan, 2018

2. Sport and Recreation Victoria, Active Victoria – A strategic framework for sport and recreation in Victoria 2017-2021

City of Frankston

About

Frankston City is located on the eastern shores of Port Phillip approximately 40 kilometres south of Melbourne and within metropolitan Melbourne.

The municipality covers an area of about 131 square kilometres and is comprised of the suburbs of Frankston, Frankston South, Frankston North, Seaford, Carrum Downs, Langwarrin, Langwarrin South, Karingal, Sandhurst and Skye. Frankston City is strategically placed as the regional centre for the Mornington Peninsula and the south east growth corridor of Melbourne. It is currently home to over 142,000 people, which is expected to increase to 160,000 by 2041.

Frankston City Council – Local Areas



Community Profile

Demographic

Frankston is recognised for its natural reserves, vibrant lifestyle, diverse community and growing business, arts, education and health sectors. As the strength and diversity of the city continues to grow, Frankston will experience increasing attendance at festivals and events, and participation in recreation and community groups making it a desirable Lifestyle Capital of Victoria.

The median age of residents in Frankston City is 38 years. Like other areas within the State, the overarching trend is a gradually ageing population. Despite the ageing profile overall, demand for active leisure options that cater for all age groups will remain significant and continue to grow across the City. The relatively high proportion of young people in the City (i.e. 19.8%, 0–15 years) will continue to drive demand for organised leisure participation opportunities as these age groups are among those with traditionally the highest rates of participation in formal sports.

Country of birth data identifies where people were born and is indicative of the level of cultural diversity in Frankston City. 21.4% of residents in Frankston City were born overseas with 11.3% of our population speaking a language other than English at home. Frankston’s cultural diversity will continue to influence demand for a diverse range of leisure options. Frankston will need to continue to support initiatives aimed at promoting social inclusion and interaction, particularly through sporting clubs and community groups – creating welcoming environments for all.

The percentage of people with a disability is higher than the Victorian average at 5.4% of the population. Some people with a disability face challenges actively participating in everyday life, such as employment, and are more likely to experience poor health, discrimination and violence than those without a disability. Creating inclusive and accessible physical activity programs for all abilities is vital.

Within Frankston City there are pockets of high disadvantage as identified by the Socio-Economic Indexes for Areas (SEIFA) produced by the Australian Bureau of Statistics. People that live in the lowest socioeconomic areas are at greater risk of poor health with discretionary spending on leisure activities likely to be constrained. Creating affordable leisure participation opportunities will be a consideration for many residents.



In 2016, Frankston City had a higher proportion of **children (under 18)** and a higher proportion of persons **aged 60 or older** than Greater Melbourne¹



0.8% of Frankston City’s population is indigenous (Victoria 1%)²



5.4% of households in Frankston City are with a disability (Victoria 5.1%)²



21.4% of Frankston City residents were born overseas²



1. IBC Community, Frankston City Community Profile, Service Age Groups
 2. Frankston City Council Health and Wellbeing Plan 2021–2025

Community Profile

Health Statistics

The majority of people in Frankston City are living in good health.

Insight provided by our recent Health and Wellbeing Survey suggests 65% of respondents were satisfied or very satisfied with their lives, and that the top three things that would improve life satisfaction were better physical health, more sleep and rest, and better mental health.

Research has shown that there are some key issues in the municipality that are having a significant impact on health and wellbeing. These issues are being felt more acutely in certain local communities. Some of the key issues that are having an impact on health and wellbeing include:



8%
of people meet the national guidelines for vegetable consumption



Two in five
adults engaging in sufficient levels of physical activity, which is below the Victorian average



The suicide rate in Frankston City is slightly higher than the Victorian average, with **15.2 deaths** per 100,000



7%
of people in Frankston City are living with heart disease



17%
of people report as smokers



One in three
people are considered to be overweight and **one in five** people to be obese



30.1%
of men in Frankston City reported their health status was fair or poor, significantly higher than the State average of 19.7%.

Top activities, Frankston¹

39.1%
Walking
(Recreational)
29.1%
Fitness/Gym
19.2%
Swimming

13.3% Running/Athletics
9.5% Cycling
7.9% Basketball
7.7% AFL
5.3% Golf
4.4% Tennis
3.6% Bushwalking

Active Leisure

Active leisure can be defined as physical activity that is undertaken outside of structured or organised competition sport. It can take many forms including walking, cycling, going to the gym, a casual tennis game or even taking the kids for a scooter ride in the park. The way we choose to seek our physical activity is changing. This plan will look at active leisure in the context of the public realm.

Victorians participated in almost **775 million hours** of exercise, recreation and sporting activities each year. 80% of this time is classified as Active Recreation or Active Leisure².

¹ Sport Australia, 2019-20 AusPlay Data: State and Territory Participation
² Sport and Recreation Victoria

Community Profile

Physical Activity Levels

In their *Active Victoria – A strategic framework for sport and recreation in Victoria 2017–2021*, Sport and Recreation Victoria state that around 3.2 million Victorians do not currently meet the recommended level of weekly physical activity.

Consistent with this finding, Frankston residents are significantly less physically active than is recommended for good health. This Leisure Strategy is designed to tackle the barriers to participation as well as to design and promote opportunities for physical activity to meet the needs and interests of our population.



51%
of adults in Frankston City are engaging in sufficient levels of physical activity



The top 3 activities for sport club participation in Frankston City are **AFL, golf and basketball**



Over **12%** of community survey respondents indicated that a lack of knowledge of what is available prevented them from participating



Walking is the most popular form of physical activity for Frankston residents



76.3%
of people travel to work by car while 1.3% walked



21.2%
of 15 to 17 year olds Victorians met the recommended guidelines of physical activity



68%
of Frankston residents use outdoor open spaces for recreation or physical activity at least once a week



Key reasons for non-participation included:

- too expensive (39%)
- lack of facilities (29%)
- too far to travel (18%)
- feel insecure/unsafe/unwelcome (13%)

Mega Trends

The Australian Sports Commission has identified six mega trends that are likely to shape the sport sector over the next 30 years. Mega trends were described as important patterns of social, economic or environmental change.

A perfect fit

Personalised sport for health and fitness

From extreme to mainstream

The rise of lifestyle sports

More than sport

The attainment of health, community and overseas aid objectives via sport

New wealth, new talent

Economic growth and sports development in Asia

Tracksuits to business suits

Riskier pressures and new business models

Everybody's game

Demographic, generational and cultural change

1. AusSport AusPlay Results 2019-2020

2. Frankston City Health and Wellbeing Plan 2017-2021

3. Heart Foundation, Blueprint for an Active Australia

4. 2021 Health and Wellbeing Plan



Existing Sports Provisions

"A 'sport for all' approach that encourages enjoyable participation in sport and active recreation across the life span is recommended in the Global Advocacy for Physical Activity list of seven best investments for physical activity to make a difference to the health of nations."

Blueprint for an Active Australia, Heart Foundation

Frankston City residents are well serviced by a diverse range of leisure facilities, assets and locations that support opportunities to participate in organised sports and physical activities.

Council also facilitates a diverse range of physical activity participation opportunities through community leisure centres, the Peninsula Aquatic Recreation Centre (PARC), Pines Forest Aquatic Centre, foreshore assets, walking and cycling paths, skate parks, community halls and a range of open space reserves.

Aside from Council's leisure assets and facilities including 43 sports fields and 75 sporting pavilions, the City is also serviced by a number of privately owned commercial leisure facilities. This includes (but not limited to) 42 gymnasiums, 28 yoga/Pilates studios, 26 dance schools, 10 learn-to-swim facilities, 31 martial arts providers, 9 indoor sport facilities, 2 gymnastics facilities and 2 ten-pin bowling facilities. In addition Frankston City Council provides and manages 122 public playspaces across the open space network.

100 sporting clubs	30,000+ active sport club members	74,000+ school children use our sporting facilities
---------------------------------	--	--

122
public
playspaces

75
sports
pavilions

42
gymnasiums

270
accessible
primary open
spaces

11
kilometres
of coastal
crown land

Existing Sports Provisions

43 Sports Ovals

75 Sporting Pavilions

5 Golf Courses

5 Skate Parks

2 Public Swimming Pools

1 Croquet Club

78 Tennis Courts

20 Outdoor Netball Courts

12 Indoor Netball/ Basketball Courts

2 Athletics Facilities

1 Rugby Ground

1 Sailing Club

2 Lifesaving Clubs

2 Equestrian Reserves

1 BMX Track

1 Pump Track

12 Bowling Greens





Covid-19 has had unprecedented impacts on all sport clubs and organisations as well as the individual's ability to participate in physical activity. The long term impacts are not yet apparent.

Putting Covid-19 aside for now, many Victorians face a range of barriers increasing the difficulty to start and remain physically active. Where people live, their level of income and their access to places and spaces directly influence the amount of activity they do, which in turn, impacts their overall health and wellbeing.

The relatively low proportion of high income households and high proportion of low income households within our community suggests that discretionary spending on leisure activities is likely to be constrained. Affordability of leisure participation opportunities will be a major consideration for many residents. Low cost options, particularly walking and cycling, will remain integral to promoting healthy lifestyles, including improved options for integrated paths and trails that can provide effective active transport connections.

Like other areas within the State, the overarching trend within Frankston City is a gradually ageing population which is creating an upward trend in demand for non-club based and informal physical activity participation opportunities. This demand needs to be carefully balanced with the growing desire for more organised sport activities and equitable access to our sport facilities in order to meet the needs of Frankston's relatively high proportion of young people in the City.

A high proportion of residents were born overseas. Frankston's cultural diversity will continue to influence demand for a diverse range of leisure options. Frankston will need to continue to support initiatives aimed at promoting social inclusion and interaction, particularly through sporting clubs and community groups – creating welcoming environments for all.

New and refurbished facility provision should consider opportunities to support social gathering spaces, multi-use and incorporating a high degree of environmental sustainability in design, development and operation. Facilities development or improvement must consider universal design principles, including female friendly design.

Through implementing systematic changes and promoting health equality to communities, Council can shift social norms and gender equality to create welcoming and inclusive environments that will empower residents to improve participation and increase their overall physical activity.

Flexible and shared infrastructure that promotes social inclusion and equitable participation including female friendly facilities

Creating affordable physical activity programs that cater for all ages including the needs of an ageing population

Developing the connectivity between our parks, reserves and foreshore areas to cater for the rise in informal leisure and active transport

Supporting our clubs and their volunteer operators to meet more professional and regulated governance structures

Financing and resourcing the maintenance and upgrading of a large volume of sports infrastructure as well as installing sports lighting on our sports grounds to enable longer hours of participation and improve safety for all

Ensuring all of our community, including those with cultural or language barriers, are aware and informed of how to access welcoming physical activity programs

Our Vision

Maximise opportunities for active participation in sport and leisure to ensure physical and mental health and connected communities.

Our Approach

Our approach has been to develop four focus areas to help us meet this vision by considering the people of our community, the choices and places available to them and how we can best support them.

The four focus areas identified in this Leisure Strategy will guide Council's future resource priorities, major projects and initiatives to increase participation in active leisure, to meet the changing trends in how we stay active and to address the barriers to participation so that we can create a more connected and healthier community.



Active & Healthy People is about empowering people to be active and healthy. It places increasing participation in physical activity for all groups and all ages as a key priority. This includes addressing the barriers to participation, improving the community awareness of the opportunities for physical activity available and supporting our clubs and community groups in providing a welcoming environment to deliver diverse and inclusive participation programming.

Active Choices is about providing the community with the best possible opportunities to make the choice to be active and healthy. It focuses our planning on creating active neighbourhoods that are safe places for all ages and abilities, fostering neighbourhoods that provide opportunity for people to connect with each other and our natural environment. Active Choices recognises that open space provides physical and mental health and general well-being benefits and contributes to the liveability of communities. Active Choices also promotes the development of more flexible and diverse methods of play and to engage in physical activity.

Active Places is about great facilities in the right location to support people to be active and healthy. It encourages equitable access to a diverse range of high quality and accessible facilities that are well connected to our neighbourhoods. Active Places drives us to make the best use of our existing network of recreation facilities to meet community needs and encourage active lifestyles. It considers how we can provide for more integrated active leisure or active transport opportunities.

Active Governance recognises the need to ensure the systems and processes delivering physical activity are robust while the people behind the organisations are equipped with the leadership skills and training they require to meet the changing demands of the industry. This area of focus also strives to promote partnerships between all levels of government as well as with the community, advocating for funding and investment for programs that lead to greater community participation and social connection.



Guiding Principles

Alongside the four areas of focus, our approach to maximising opportunities for active participation in sport and leisure is also guided by the following key principles:

Variety and Choice

Council will work to ensure that the community has access to a variety of active leisure opportunities which offer flexibility, choices in scheduling and type of activity.

Diversity and Inclusion

Council will facilitate the provision of a range of accessible sporting facilities and encourage programming which is inclusive and caters for a range of abilities, cultural backgrounds, gender groups and ages.

Lifelong Involvement

Council will support opportunities for participation in physical activities for individuals and groups across all age groups and life stages.

A Sustainable and Fit for Purpose Approach

Council supports the provision of an appropriate range of facilities and participation opportunities that recognises different facility standards may be required to support different levels of participation and/or catchments, including regional facilities. Facilities are to be fit for their intended purpose having regard to the standard of competition or participation conducted; catchment being serviced; relevant facility guidelines or standards from governing bodies; and the financial capacity of key stakeholders to provide.

Shared Use and Flexibility

The provision of open space settings (particularly active/formal sports reserves) and leisure facilities shall maximise opportunities for shared use and in-built flexibility to adapt or change over time in order to respond to potential variations in community needs or aspirations. Opportunities for co-location of leisure facilities with other compatible community facilities will be explored in order to create vibrant multi-use community activity hubs.

Environmentally Sensitive and Sustainable

Leisure and recreation facilities will be sited, designed and managed to enhance ecological values and embrace ecologically sustainable development principles where practical.

Partnerships

Council will adopt a collaborative and partnership approach for the planning, provision and management of leisure and recreation facilities.

Research and Planning

Council supports appropriate research and planning that identifies recreation needs, informs sound decision making and is based on evidence with a focus on physical activity impacts.



Active & Healthy People is about empowering people to be active and healthy. It places increasing participation in physical activity for all groups and all ages as a key priority. This includes addressing the barriers to participation, improving the community awareness of the opportunities for physical activity available and supporting our clubs and community groups in providing a welcoming environment to deliver diverse and inclusive participation programming.

What we know

- Supporting the rise of active leisure
- Creating positive social connections
- Ensuring equitable and inclusive participation

Priorities

- Increase participation in club sport
- Increase participation by targeting the least active
- Strengthen promotion and understanding of physical activity opportunities
- Leverage sport and physical activity opportunities to achieve broad community health outcomes
- Improve social inclusion and diversity within sports clubs

Outcomes

- Participation in club sports based physical activity is increasing
- Participation of low representative cohorts in sport and active leisure is increasing
- There are high levels of community awareness of physical activity opportunities and benefits of being active
- Explore opportunities for possible external funding to support specific initiatives of social change to be delivered through sporting clubs
- Sporting clubs are welcoming and capable of supporting diverse and inclusive participation

Active & Healthy People > What We Know

Active Leisure

Physical activity is important across all ages to improve both our physical and mental health, and should be integrated into multiple settings.

In their Active Victoria – A strategic framework for sport and recreation in Victoria 2017–2021, Sport and Recreation Victoria note that ‘changes in work patterns and lifestyle, and cost, time and transport issues, are all driving people to active recreation options that best fit individual circumstances’. Our changing demographics are also influencing the way in which our population chooses to stay physically active.

Active leisure or non-organised physical activity continues to increase in popularity, placing greater demand on the infrastructure that supports our open spaces. Alongside this trend, demand on organised physical activity, offered through our sporting clubs, also continues to rise requiring attention to be focused on improving our physical assets and capabilities.



Informal recreation participation is on the increase



There is a growing preference for casual/pay as you go activities



Expectations of equity and access²



Adults who participate in sport are 20–40% less likely to die prematurely from all causes compared with non-participants



Women are more likely to be insufficiently active [59% compared to 50% for men] and less likely to play sport³



Our population is ageing and growing in diversity, creating the need for a wider variety of sport and recreation options¹



Changing employment structures, trading and work hours mean that people are looking for facilities that are open longer hours and have a lot of activity at the one site¹



Active transport is on the rise requiring interconnected pathways within our parks and neighbourhoods



46% of child population in Victoria participate in physical activity through a sports club

“People of all ages should have the opportunity to be engaged in sport and physical activity throughout every stage of their life. Every individual, from child to adult, and their communities should be able to reap the benefits of an active lifestyle: to stay mentally and physically healthy, reach their personal goals and build social cohesion.”

Adapted from <https://www.sport.gov.au/active-victoria> National Sport Infrastructure

1. Sport and Recreation Victoria, Active Victoria – A strategic framework for sport and recreation in Victoria 2017–2021

2. Otium Planning Group

3. Clearinghouse for Sport, Women in Sport, 2021

Active & Healthy People
> What We Know



Positive social connections

Evidence shows that involvement in sport and recreation leads to feeling more socially connected. Sport creates bridges between different sectors of the community by attracting people who share a common interest or goal. Club based sports participation leads to regular and enduring social interaction and support networks.

A study by Vic Health and Latrobe University's Centre for Sport and Social Impact notes that many sports club members view their club as a family or a community and thus with a sense that they were also members of the broader community in which the club was located and many of them lived. The networks developed are used in four primary ways:

- Friendships that reduce people's isolation and provide them with joy or happiness
- A network of resources, which can provide people with access to opportunities and experiences to which they would not otherwise have
- Support and assistance in times of stress, hardship and crisis
- Engagement with the broader community¹.

Health, fun and socialising are identified as key motivators to equalise opportunities for women and girls in physical activity, including as participants, coaches, officials, administrators, and board members².

The recent construction of a new pavilion at Ballam Park East to house the Karingal Bulls Football Netball Club has had an immediate impact on the ability of the club to create an inclusive and welcoming community atmosphere.

1. Vic Health and Latrobe University's Centre for Sport and Social Impact
2. May, Christina. Clearinghouse for Sport, 'Women in Sport', 11 May 2021



Equitable and inclusive participation

"People's experiences are shaped by the intersection of a number of social conditions, such as gender, ethnicity, ability, sexuality, gender identity, religion, aboriginality, age, education, occupation type and income. Each of these factors, or identity attributes, influences and has an impact on our lives and experiences."
VicHealth Gender equality, health and wellbeing strategy 2017-19

Many in our community face a number of additional barriers not experienced by others, for example sociocultural restraints, religious barriers, physical or ability constraints, time constraints associated with domestic and family duties, perceptions of self-concept, body image, confidence levels and perception of skills in comparison to others. Creating welcoming and all inclusive, supportive environments as well as diverse programme offerings is critical to overcoming many of these barriers and to increasing the rates of participation across all sectors within the community.

The rise in interest and participation (both as players and officials) in a range of formal sports across the State by women and girls is proof of the success that can be achieved when we work together to give greater consideration to initiatives that support participation in cohorts who have traditionally faced barriers to access or sustain physical activity.

Ongoing research and inquiry into the barriers to female participation and how best to overcome them has resulted in a number of new State Government programs and funding to support improvement initiatives, including establishment of the Female Friendly Facilities Fund. This investment in facility and infrastructure improvements is ensuring our community sporting facilities and playing fields are safe and welcoming environments that attract new members and retain participants at all ages and life stages.

We know that within Frankston City, participation in organised sport, particularly for women, declines significantly from 12 to 14 years to 18 to 24 years. In addition to this, women also continue to be underrepresented in leadership roles within the sports sector.

Whilst there is much more to be done to increase gender equity in sports clubs, a focus is also needed on welcoming and including others who may not have been included in traditional sport. Inclusivity needs to be considered in the design of physical facilities as well as having policy, practices and programs that support marginalised and diverse groups of people to use them. Creating opportunities for equitable and inclusive participation on and off the field is central to creating strong clubs and an active and healthy community.

Active & Healthy People

Priorities, Outcomes & Initiatives

Priorities

- Increase participation in Club sport
- Increase participation by targeting the least active
- Strengthen promotion and understanding of physical activity opportunities
- Leverage sport and physical activity opportunities to achieve broad community health outcomes
- Improve social inclusion and diversity within sports clubs

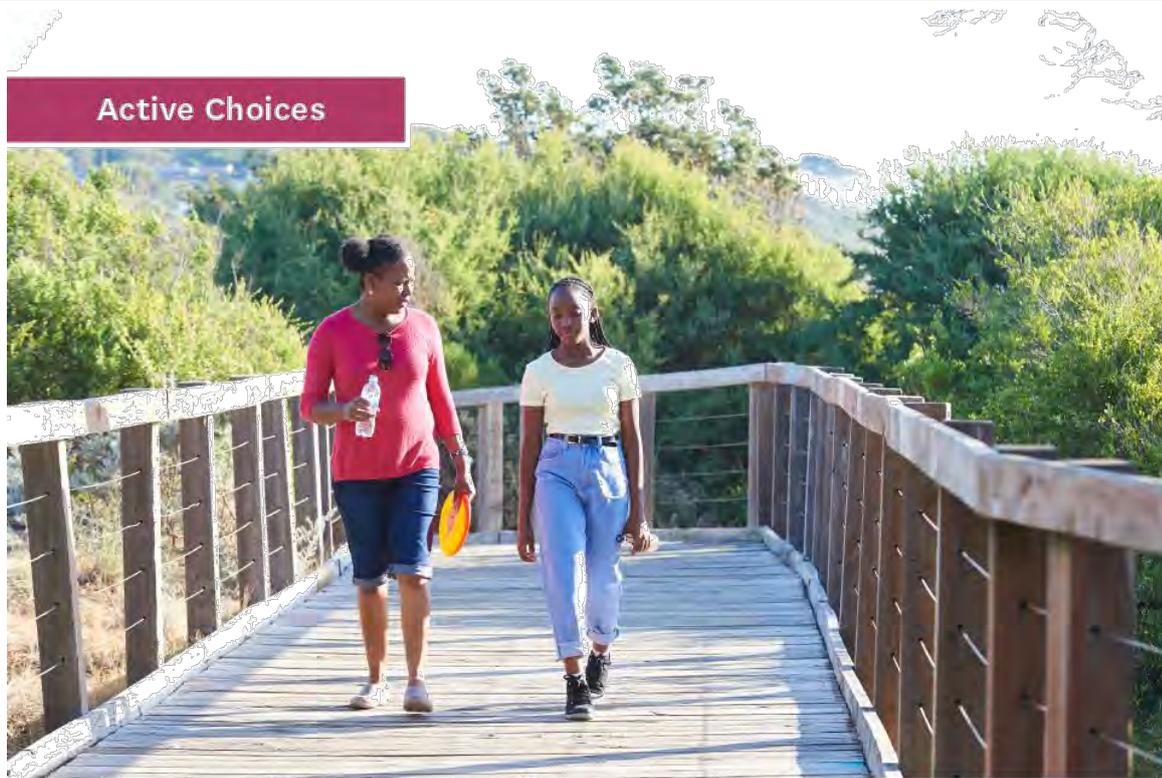
Outcomes

- Participation in club sports based physical activity is increasing
- Participation of low representative cohorts in sport and active leisure is increasing
- There are high levels of community awareness of physical activity opportunities and benefits of being active
- Explore opportunities for possible external funding to support specific initiatives of social change to be delivered through sporting clubs
- Sporting clubs are welcoming and capable of supporting diverse and inclusive participation

Initiatives

- Create a series of sports development and club education initiatives that look at growing club sport participation through attracting new cohorts (social sport, altered formats), improving governance and sustainability, child safety, gender equity and sporting code requirements
- Help clubs to collect data around different participation eg. LGBTQI, CALD, people with a disability
- Utilise club strength data around participation to develop initiatives targeted at low representative groups that address barriers to participation
- Conduct an active living census every 5 years to understand how people are participating in active leisure opportunities which will inform our sports development plan, park design, pathway and cycling connectivity. The census will also provide information on the perceived barriers to participation
- Utilise active leisure census data to develop initiatives targeted at low representative groups that address the barriers to participation
- Collaborate with clubs and sport organisations to deliver a sport access program for children from low socio economic backgrounds to ensure equitable access to sport and leisure opportunities
- Conduct an audit and review of our communication and promotional literature for sport and active leisure opportunities
- Develop a local area map based online active leisure directory
- Develop a recreation communication and promotional plan with an aim to improve the physical literacy around the benefits of being active, targeted at communities who need more support, especially to Frankston's culturally and linguistically diverse community. This plan would include establishing partnerships with ambassadors, key advocates and community leaders for promotion of physical activity opportunities within different cultural and language groups
- Explore opportunities for possible external funding to support specific initiatives of social change to be delivered through sporting clubs such as fostering mental wellbeing and healthy eating
- Co-design and deliver a culture change program for sporting clubs to achieve greater gender equity in participation and board structure
- Initiate and support club training and development opportunities to increase diverse, inclusive participation practices for all abilities and those of different races, religion or gender identity in club participation
- Build greater equality and inclusion into sports clubs through service level agreements and facility user obligations





Active Choices is about providing the community with the best possible opportunities to make the choice to be active and healthy. It focuses our planning on creating active neighbourhoods that are safe places for all ages and abilities, fostering neighbourhoods that provide opportunity for people to connect with each other and our natural environment. Active Choices recognises that open space provides physical and mental health and general well-being benefits and contributes to the liveability of communities. Active Choices also promotes the development of more flexible and diverse methods of play and to engage in physical activity.

What we know

- Opportunity to positively influence the social determinants of health and liveability of communities
- Delivery of highly connected neighbourhoods to enable and promote walking, cycling and other forms of mobility
- More flexible and casually accessed recreation options
- Health benefits associated with access to nature and open space

Priorities

- Create active neighbourhoods
- Cater for all ages play
- Encourage social connection in neighbourhoods
- Provide neighbourhood opportunities to connect to nature
- Build a sense of community and social inclusion for those participating in flexible, casual, individual active leisure pursuits

Outcomes

- Neighbourhoods are active and safe places for all ages and abilities
- Opportunities to play are diverse and cater for all age groups and abilities
- Neighbourhoods provide opportunities to connect with other people informally whilst be active
- Neighbourhoods provide ready access for the community to connect to nature and spend leisure time outdoors
- Develop and promote online and face to face social inclusion infrastructure to support those participating in physical activity outside of organised sport.



Liveability

The planning and design of a community can enhance the quality of life for the people that live, work and visit the municipality. The benchmarking of this concept is often described as 'liveability'.

A liveable place is: "...one that is safe, attractive, socially cohesive and inclusive, and environmentally sustainable; with affordable and diverse housing linked to employment, education, public open space, local shops, health and community services, and leisure and cultural opportunities; via convenient public transport, walking and cycling infrastructure".

Local government has the capacity and opportunity to positively influence the social determinants of health and liveability of communities across the whole life course. Frankston City enjoys an enviable location that lends itself to healthy and activity lifestyle opportunities. The foreshore reserve is the most visited tourism and natural attraction in Frankston City and its appeal continues to grow.

Broad recreational trends demonstrate a move towards more flexible and casually accessed recreation options. People are living longer and an older demographic requires access to more passive recreational options. A key area of advocacy for Council is the creation of vibrant, safe and accessible suburban precincts achieved by improving paths and connectivity between parks, reserves and precincts and creating informal recreation or active leisure opportunities for all ages and abilities.

Frankston City Health and Wellbeing Survey 2021 found that:

The top 3 main things that residents nominated would help them be more physically active



Affordable memberships and fees for group activities



More or improved outdoor public spaces in my local area, including shared walking and bike paths



Feelings of safety

The top 3 main things that residents nominated would help them feel more connected to their community



Chatting to my neighbours and other locals in the street



Knowing my neighbours and feeling like I can turn to them



Information and promotion of ways to get involved

1. Lowe, Melanie, Whitzman, Carolyn, Badland, Hannah, Davern, Melanie, Aye, Lu, Hes, Dominique, Butterworth, Iain and Giles-Corti, Billie. (2015). Planning healthy, liveable and sustainable cities: How can indicators inform policy? Urban Policy and Research.

Active Choices
> What We Know

Connected natural environments

The 'What Australia Wants' survey produced by the Heart Foundation measured consumer need and aspiration about the type of neighbourhood and community Australians would like to live in.

For 77% of the participants surveyed, being active in their neighbourhood was identified as important with the primary reasons acknowledged as a sense of belonging, safety and support. The same survey asked for participants to name ways their local area assists them to be active. The primary response was because they have access to open spaces, walking and cycling paths in their area.

Ways local area assists with activity



In line with this finding the World Health Organisation in its Global Action Plan on Physical Activity 2018-2030 identified that a priority for the future will be for the delivery of highly connected neighbourhoods to enable and promote walking, cycling and other forms of mobility. The report also cited the need to enhance the provision of, and opportunities for, more physical activity programmes and promotion in parks and other natural environments.

Evidence shows that active transport such as walking or cycling to work, has benefits for both people's physical and mental health, and helps to reduce emissions and congestion.

“In prioritising the space, we need to understand what the trade-off will be. If you plan for cars, you get traffic, but if you plan for people you get destinations.

In planning for people, design elements such as widened footpaths, more trees and active transport considerations create safer, more hospitable environments that encourage people to linger longer.”

Australian Leisure Management, Australian Institute of Landscape Architects calls for Government to rethink the use of public spaces, 19 October 2020.

Benefits associated with accessing open space:



Improved mental wellbeing



Positive long term health outcomes



Reduced stress



Community pride



Protection of the environment



Healthier environments

“All Victorians should have the opportunity to eat a healthy, balanced diet. Yet the ability to do so is often undermined by environmental factors.

The availability and ease of access to unhealthy foods, the relatively high cost of healthy foods such as fruit and vegetables, time pressures that make convenience foods appealing, and advertising and social norms are all forces that shape our diet. Sporting organisations are ideally placed to lead by example in promoting healthier lifestyles and supporting the connection between sport and healthy food and drink options for players, volunteers, spectators and patrons.”

VicHealth, Healthy Eating Strategy 2019-2023



Healthy sports rewards

In a Victorian first, Frankston City Council has been doing its part to provide kids with healthier alternatives to fast-food and takeaway vouchers by rolling out the Healthy Sports Rewards initiative from VicHealth.

The initiative has seen two Frankston City junior sports clubs replace current fast food offerings with vouchers for healthy activities at PARC – Peninsula Aquatic Recreation Centre.



Water in sport

Between 2018 and 2020, Council partnered with VicHealth to improve access to water and reduce the number of unhealthy sugary drinks sold in our local sports and recreation facilities, as part of the Water in Sport initiative.

During the trial, which involved nine local sporting facilities and eight other Local Government Areas, overall availability of healthy drinks in Frankston City increased from 31% to 61% and unhealthy drinks decreased from 51% to 17%.



All ages play

The Frankston Play Strategy 2021 views play as a critically important activity for the whole community. Through play children develop the qualities necessary in adulthood, such as problem solving, independence, creativity and resilience.

The Strategy recognises the multi-faceted nature of play and the complexities of genuinely making spaces engaging, accessible and inclusive while managing a fragile natural environment, keeping an eye on public safety, and keeping open space attractive and economically viable.

There is strong and growing demand for active leisure options that cater for all age groups. The provision of quality play spaces is important to support informal physical activity participation opportunities for children (0-10 years) while a key challenge in future play space provision is to expand the variety and appeal of existing play spaces, including greater consideration of the needs of older age groups (10-17 years). This includes thinking about elements and environments that are appealing for cohorts such as teen girls who are seeking spaces to express creativity, to socialise and connect in a safe space and to participate in physical activity outside of the boundaries of organised and traditional sport.

Careful planning is needed to ensure these facilities meet the needs of the community over future years. In addition the high (and growing) proportion of adults aged over 60 years in our community will influence demand for play spaces to cater for grandchildren and intergenerational family gatherings. It will also drive demand for developing multi-use open spaces that enable elderly people to exercise, socialise and to connect with nature ensuring an avenue to foster positive physical and mental wellbeing on a regular basis.

Contributing factors to change in play provisions

The Frankston Play Strategy 2021 identifies several driving factors contributing to change in Frankston City's communities and future needs for play provision:

- Provision for an increasing population
- Planning in a genuine, equitable way across communities
- Planning for environments that are great for children, but also accessible, attractive and comfortable for parents and grandparent carers
- Provision for an ageing population
- Provision for greater diversity, range and access to play
- Provision for more flexible and multi-purpose use of open space
- Provision for a more sustainable and environmentally sensitive response to open space development
- Creation of better connections between community places and play
- Encouragement of more active transport to access play

Active Choices

Priorities, Outcomes & Initiatives

Priorities

- Create active neighbourhoods
- Cater for all ages play
- Encourage social connection in neighbourhoods
- Provide neighbourhood opportunities to connect to nature
- Build a sense of community and social inclusion for those participating in flexible, casual, individual active leisure pursuits

Outcomes

- Neighbourhoods are active and safe places for all ages and abilities
- Opportunities to play are diverse and cater for all age groups and abilities
- Neighbourhoods provide opportunities to connect with other people informally whilst be active
- Neighbourhoods provide ready access for the community to connect to nature and spend leisure time outdoors
- Develop and promote online and face to face social inclusion infrastructure to support those participating in physical activity outside of organised sport

Initiatives

- Support the Frankston Lighting Strategy in the delivery of a network of lit walking paths and trails as well as park and open space lighting, including car parks
- Support the Open Space Strategy to deliver connected and accessible local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries
- Update the Frankston City Council Bike and Trail Plan with consideration to incorporating ride to school route possible upgrades
- Develop a Frankston City Council Skate and Bike Park Strategy with consideration for gender equity
- Upgrade infrastructure from Frankston Train Station to Frankston Hospital to create safe walking paths. Formalise partnership with Peninsula Health to pilot behaviour change program and impact reporting
- Adopt an updated play space strategy that determines priorities for play based infrastructure, and increases the diversity of play experiences and connection to nature and inter-generational play
- Develop an action plan that looks specifically at opportunities for ageing actively
- Develop a strategy for open space infrastructure that supports informal sport, exercise and play for all ages, e.g. Fitness equipment, basketball half court, outdoor ping pong, skate sessions and disc golf
- Provide seed support for new community led walking groups
- Collaborate with Council's Youth Services department to invite our youth groups to collaborate on the creation and implementation of a series of engaging pop-up activities to increase physical activity levels and improve mental and physical wellbeing
- Promote family activities as well as 'come try days' offered by sport and recreation organisations and consider opportunities to incentivise clubs to focus on vulnerable groups
- Influence urban design outcomes in street upgrades to enhance the recreation and public open space potential of our neighbourhoods. For example support the Community Vision to convert urban areas to green spaces, with the locations to include Wells Street, closed carpark Oliver's Hill and housing estates
- Support active transport programmes such as walk to school, ride to school
- Support the Coastal Management Plan direction to provide ongoing development and promotion of the foreshore as a recreation and leisure option for the community including consideration for non-motorised water sports, safe open water swimming programs, events and infrastructure
- Advocate to the appropriate authorities to upgrade visitor facilities associated with the canoe launch ramps and where space permits. This includes access, paths and picnic areas.
- Implement a Frankston Park Run in a suitable location
- Conduct a feasibility study into the development of a Wild play site for children
- Develop partnerships with community providers to connect health care services to public open space and consider initiatives such as Health Rangers, Dementia Park, Calming Labyrinth
- Carry out a review of potential destination outdoor activity infrastructure allowing free use and socialisation (eg. Oliver Hill's stairs) and make recommendations for improvements and opportunities for use.
- Support social inclusion and participation in physical activity in a flexible, casual or individual way through the use of technology and online communities including the promotion of existing community and commercial resources.



Active Places is about ensuring we have great facilities in the right location to support people to be active and healthy. It encourages equitable access to a diverse range of high quality and accessible facilities that are well connected to our neighbourhoods. Active Places drives us to make the best use of our existing network of recreation facilities to meet community needs and encourage active lifestyles. It considers how we can provide for more integrated active leisure or active transport opportunities.

What we know

- Design trends are emerging for the design of our community sports facilities to ensure they are fit for purpose and that we are able to maximise the economic, health and social value of these assets
- Clubs have capacity to promote positive social change particularly in areas related to all abilities access, gender equity, social engagement, mental health, healthy dietary choices and drugs or alcohol harm minimisation

Priorities

- Ensure great facilities in the right location
- Make the best use of our existing network of recreation facilities to meet community needs and encourage active lifestyles

Outcomes

- There is equitable access to a diverse range of accessible and high quality recreation and leisure infrastructure that meets community participation needs, contemporary standards, are appropriate for their intended use and are capable of responding to changing community use and sporting trends
- Facilities support maximum participation and broader community use



Fit for purpose infrastructure

Local Government has a role to play in creating safe, appealing, connected and fit for purpose environments as well as in providing the social infrastructure, support and knowledge needed to encourage and support broad community participation in formal and informal leisure activities.

In 2018, KMPG in partnership with the Australian Sports Commission and La Trobe University conducted a study and produced a report titled 'The Value of Community Sport Infrastructure Report'. This study found that "community sport infrastructure is estimated to generate an annual value of more than \$16.2 billion to Australia" providing significant economic, health and social benefits. In Victoria the benefits were found to be \$7.04 billion annually.

Design trends are emerging for the design of our community sports facilities to ensure we are able to maximise the economic, health and social value of these assets. These trends include:

- configuring facilities to meet a variety of different needs and uses
- ensuring facilities are designed to support a high level of social interaction and engagement and that they are able to accommodate informal leisure opportunities
- increasing environmental awareness and climate change impacts, including water and energy conservation initiatives
- emergence of new playing surface technologies such as synthetic playing surfaces and sports field lighting to help spread usage load on sports fields
- increased investment in facility and infrastructure improvements in order to accommodate female use as well as supporting access to playing fields and support amenities.



Frankston Park Sports Lighting

New lighting will allow VFL and AFLW matches to be broadcast from Frankston Park, securing the ground's place as a premium sporting facility.

"Without the appropriate infrastructure and facilities to support sport and physical activities many of the associated benefits would be left unrealized.....The availability and use of community sport infrastructure enables physical activity and by extension, supports health and wellness in our communities."

The Value of Community Sport Infrastructure Report, 2018, KPMG

Active Places > What We Know

Inclusive facilities

The Frankston City community, can leverage the value of sporting clubs to strengthen itself by increasing the inclusivity of clubs.

A focus is needed on welcoming and including marginalised and diverse groups of people. This will include those who may not have been included in traditional sport such as women and girls, people with a disability, groups more vulnerable to social isolation such as those of different races, religion or gender identity and those of lower socio economic status.

Furthermore, sporting clubs can provide a vehicle to promote social change. Often sporting clubs have more influence than schools or other institutions due to members coming together voluntarily and sharing a common interest. Clubs have capacity to promote positive social change particularly in areas related to all abilities access, gender equity, social engagement, mental health, healthy dietary choices and drugs or alcohol harm minimisation.

“The availability of accessible and sustainable sporting and physical activity infrastructure is critical when it comes to getting Australians moving more. Part of this is working to ensure that all funded facilities are designed in a way that they are accessible to all.”

Sport 2030



“Before the renovation our club building was in such a terrible state that my wife would never come to any of the games because she wouldn’t walk through the men’s changing area to use the toilets. Playing sport was taking time away from my family rather than being part of it. Since the renovation, we have more women coming to the club and even three players returning to the club after we invited them to visit the upgraded building.”

Rowan Charles, Delacombe Cricket Club

There are a number of economic, health and social benefits that result from investment in sport, recreation and leisure.



Reduced costs for public health system



Expenditure on services, goods, maintenance and employment by clubs, venues and associated entities



Events and tourism visitation throughout the region



Training, coaching and education activities



Job creation and employment opportunities

Active Places

Priorities, Outcomes & Initiatives

Priorities

- Ensure great facilities in the right location
- Make the best use of our existing network of recreation facilities to meet community needs and encourage active lifestyles

Outcomes

- There is equitable access to a diverse range of accessible and high quality recreation and leisure infrastructure that meets community participation needs, contemporary standards, are appropriate for their intended use and are capable of responding to changing community use and sporting trends
- Facilities support maximum participation and broader community use

Initiatives

- Update Council's Sports Development Plan as well as associated Sport Action Plans to consider the quantity and quality of sport facilities across the municipality as well as the forecast demand for these facilities. The Sports Development Plan will consider a raft of initiatives including the identification of future sporting opportunities for regional sport hubs within the municipality as well as how Council can further integrate school and community sport and recreation infrastructure
- Develop and use a fit for purpose audit tool to establish a consistent set of standards for facility design which meet Australian building standards and is guided by national and state sporting requirements. The audit tool will be used to assess compliance and potential future improvement priorities for pavilions and associated sports infrastructure within Frankston City
- Provide advice and support to clubs on digitising information, programming and bookings where applicable
- Implement the Tennis Action Plan to guide future use and development of tennis facilities as well as future participation in tennis
- Progress site masterplans for Jubilee Park precinct, Overport Park precinct and the Monterey Reserve precinct including the Pines Forest pool to ensure facilities are well connected, integrated and appeal to a broad section of the community
- Develop a series of case studies to share with clubs through ClubSpot that demonstrate success at diversifying program offerings to increase participation and access to new cohorts
- Set the priorities for expanding sports lighting across the municipality to extend opportunities and flexibility for play. Sports lighting to meet relevant sporting code requirements and standards
- Develop a mechanism to allow sporting pavilions to be booked and used by the broader community





Active Governance recognises the need to ensure the systems and processes delivering physical activity are robust while the people behind the organisations are equipped with the leadership skills and training they require to meet the changing demands of the industry. This area of focus also strives to promote partnerships between all levels of government as well as with the community, advocating for funding and investment for programs that lead to greater community participation and social connection.

What we know

- Volunteering in sport promotes a sense of belonging and general wellbeing to individuals
- Targeted capacity building programs for community sports clubs around governance, participation and sporting code requirements will be required
- Greater gender balance in leadership roles is desirable
- Limited funding resources requires a collective approach between all levels of Government and sports organisations

Priorities

- Make decisions based on evidence
- Improve club viability and governance
- Collaborate to extend the reach of Council
- Advocate for investment in Frankston

Outcomes

- We measure what we do and apply learning to increase physical activity /health outcomes.
- Sports clubs are viable, sustainable and well governed
- Sport and leisure opportunities are extended due to collaborations and partnerships with other community and commercial partnerships
- Major initiatives and Frankston City priorities are funded by all tiers of government



Governance structures, training and volunteer support

Frankston City has over 100 community sports clubs connecting people not only with opportunities for physical activity but with each other. Most clubs are run by volunteers who give hundreds of hours every week of the year towards providing opportunities that could not otherwise be afforded.

The impacts of volunteering in sport are felt beyond the mere delivery of programs that extend clubs capacity, rather promotes a sense of belonging and general wellbeing to individuals. They provide "long-term and multilayered outcomes that reverberate in the wider community," by connecting people to sporting clubs, encouraging participation, and responding to the changing needs of the community.

Given the link between connected communities and community involvement in sport, targeted capacity building programs for community sports clubs around governance, participation and sporting code requirements will be required to ensure our volunteers are well supported and that sporting clubs remain viable, sustainable and thriving in order to continue to provide participation and engagement benefits to residents.

Equipping our volunteers to meet the trends in good governance and facility safety and operational standards:



Leadership, teamwork and self-governance skills



Training and support in addressing all forms of discrimination and harassment



Established codes of conducts and appropriate policies are in place



Financial stability and sustainability



Risk management and integrity processes

Active Governance

Priorities, Outcomes & Initiatives

Priorities

- Make decisions based on evidence
- Improve club viability and governance
- Collaborate to extend the reach of Council
- Advocate for investment in Frankston

Outcomes

- We measure what we do and apply learning to increase physical activity and health outcomes.
- Sports clubs are viable, sustainable and well governed
- Sport and leisure opportunities are extended due to collaborations and partnerships with other community and commercial partnerships
- Major initiatives and Frankston City priorities are funded by all tiers of government

Initiatives

- Explore digital opportunities to better understand how our community sport and leisure facilities are currently being used (e.g. heat mapping)
- Collaborate with industry and research institutions to create a tool/framework to evaluate if sports facilities are meeting Council's physical activity and health objectives
- Develop comprehensive Service Level agreements for our facility user groups that seek a commitment to meet service delivery outcomes including participation, inclusion and health targets. Ensure appropriate resourcing to monitor and manage
- Review Council fees and charges for sport and leisure facilities in order to maximise sustainability, equity, affordability and accessibility for local clubs and groups
- Recognise, reward and support the role of community volunteers and club committees in providing sport and recreation opportunities to all
- Conduct annual club strength assessments to ensure clubs meet compliance and sustainability criteria
- Re-purposing of Linen House for broader community outcomes around health, well-being and sport
- Partner with large employer groups such as South East Water to promote the benefits of physical activity as well as the opportunities within the region
- Proactively consider and explore opportunities for collaboration with community and commercial partners
- Proactively consider and explore opportunities for collaboration with community and commercial partners (for example activating open space through programs such as yoga in the park and meditation activities)
- Continue to develop the plans to leverage funding opportunities during election periods for the expansion and upgrade of facilities for basketball and gymnastics, the Pines Forest Pool Master Plan, Frankston Park and Centenary Park Golf Course
- Advocate for bike paths as part of all transport infrastructure projects





Local Government Authorities have a key role to play in the planning, design and development of urban environments which has a direct impact on physical activity participation opportunities for local communities (e.g. safe, connected, appealing public spaces that support community use). In addition, Council has a role in supporting local capacity building in order to facilitate organised physical activity participation opportunities for the broader community, for example through sporting clubs and volunteer groups.

Plan
Strategically plan for new or renewed leisure facilities, services and opportunities to address identified community needs.

Provide
Provide and develop the best possible environment to get more people more active and connected meeting the needs of the current and future populations.

Partner

- Work in partnership with all levels of Government (including neighbouring LGA's), the health sector, schools, clubs and community groups to ensure that leisure facilities, programs and services meet the diverse needs of the community
- Support sporting clubs, groups and communities by assisting capacity building and community driven initiatives
- Support appropriate commercial operators to provide leisure facilities and services in response to market driven demands
- Engage and collaborate with peak sporting bodies or groups (as appropriate) in order to support participation opportunities for Frankston City residents

Advocate
Advocate to other levels of Government and relevant stakeholders regarding issues and opportunities that are likely to impact on physical activity and leisure opportunities in the City and for resourcing of responding facilities and services.

Inform
Provide information to the community regarding the range of leisure opportunities available to residents, including promotion of the health and wellbeing benefits of participation in physical activity.

How will we know if we've been successful?

More people to be physically active more often

- More Frankston City residents are engaged in physical active more often across all age groups and life stages
- An increase in both organised leisure participation as well as informal active leisure (flexible/informal) opportunities

Measure: The active living census shows a percentage increase in adult participation in sufficient levels of physical activity from 51.2% to 70% and growth in all age categories. Reporting time frame every 5 years.

Safe, appealing, connected and fit for purpose environments created

- Improve existing parks and reserves to support active leisure including providing more walking and cycling paths
- Our facilities are able to meet and respond to the changing demands and trends in physical activity
- Delivery of new or renewed leisure facilities

Measure: Our facilities fit for purpose rating improves by 25%. Reporting time frame every 5 years.

Equitable and inclusive participation

- Addressing the barriers to participation
- Providing affordable leisure opportunities
- Ensuring equitable access to leisure facilities including promoting shared use
- Encouraging inclusive and diverse programming of leisure activities
- Providing female friendly facilities and programs

Measure: Club strength data shows annual growth in club sport participation in traditionally low representative cohorts including CALD, women and girls, LGBTIQ, people with disability and socio- economically disadvantaged. Reporting time frame annually.

A connected and informed community

- Supporting initiatives aimed at social inclusion and interaction particularly through sporting clubs and community groups
- Creating welcome environments for all of our community
- Providing social infrastructure, support and knowledge needed to encourage and support broad community participation

Measure: Community awareness of the opportunities available to participate in physical activity is increased to 75% of the population as measured through the active living census. Reporting time frame every 5 years.

Active governance

- Develop and strengthen the governance structures of our clubs, organisations and community groups
- Support organisations to grow and train their volunteer base
- Advocate for future investment into our clubs, facilities and programs

Measure: 85% of clubs have current occupancy agreements with defined service levels. Reporting time frame every 5 years.

Implementation

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Active & Healthy People						
Increase participation in club sport	Participation in club sports based physical activity is increasing	Create a series of sports development and club education initiatives that look at growing club sport participation through attracting new cohorts (social sport, altered formats), improving governance and sustainability, child safety, gender equity and sporting code requirements	Existing budget			
		Help clubs to collect data around different participation eg. LGBTQI, CALD and people with a disability	Existing resource			
Increase participation by targeting the least active	Participation of low representative cohorts in sport and active leisure is increasing	Utilise club strength data around participation to develop initiatives targeted at low representative groups that address barriers to participation	Existing resource			
		Conduct an active living census every 5 years to understand how people are participating in active leisure opportunities which will inform our sports development plan, park design, pathway and cycling connectivity. The census will also provide information on the perceived barriers to participation	New funding source required			
		Utilise active leisure census data to develop initiatives targeted at low representative groups that address the barriers to participation	New funding source required			
Strengthen promotion and understanding of physical activity opportunities	There are high levels of community awareness of physical activity opportunities and benefits of being active	Conduct an audit and review of our communication and promotional literature for sport and physical activity opportunities	Existing resource			
		Develop a local area map based online recreation directory (parks, cycle paths, walking tracks, skate parks) (gis layers)	New funding source required			

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Strengthen promotion and understanding of physical activity opportunities	There are high levels of community awareness of physical activity opportunities and benefits of being active	Develop a recreation communication and promotional plan with an aim to improve the physical literacy around the benefits of being active, targeted at communities who need more support, especially to Frankston's culturally and linguistically diverse community. This plan would include establishing partnerships with ambassadors, key advocates and community leaders for promotion of physical activity opportunities within different cultural and language groups	New funding source required			
Leverage sport and physical activity opportunities to achieve broad community health outcomes.	More people are participating in sport and physical activity opportunities while also self reporting an improved health status and general life satisfaction	Explore opportunities for possible external funding to support specific initiatives of social change to be delivered through sporting clubs such as fostering mental wellbeing and healthy eating	Existing resource			
Improve social inclusion and diversity within sports clubs	Sporting clubs are welcoming and capable of supporting diverse and inclusive participation	Co-design and deliver a culture change program for sporting clubs to achieve greater gender equity in participation and board structure	Existing budget			
		Initiate and support club training and development opportunities to increase diverse, inclusive participation practices for all abilities and those of different races, religion or gender identity in club participation	New funding source required			
		Build greater equality and inclusion into sports clubs through service level agreements and facility user obligations	Existing resource			

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Active Choices						
Create active neighbourhoods	Neighbourhoods are active and safe places for all ages and abilities	Support the Frankston Lighting Strategy in the delivery of a network of lit walking paths and trails as well as park and open space lighting, including car parks	Frankston Lighting Strategy			
		Support the Open Space Strategy to deliver connected local walking and cycling networks including a connected municipal shared trail network for journeys within and beyond our municipal boundaries	Open Space Strategy			
		Update the Frankston City Council Bike and Trail Plan	New funding source required			
		Upgrade infrastructure from Frankston Train Station to Frankston Hospital to create safe walking paths. Formalise partnership with Peninsula Health to pilot behaviour change program and impact reporting	New funding source required			
Cater for all ages play	Opportunities to play are diverse and cater for all age groups and abilities	Adopt an updated play space strategy that determines priorities for play based infrastructure, and increases the diversity of play experiences and connection to nature and inter-generational play	Playspace Strategy			
		Develop an action plan that looks specifically at opportunities for ageing actively	Existing resource			
		Develop a strategy for open space infrastructure that supports informal sport, exercise and play for all ages, e.g. fitness equipment, basketball half court, outdoor ping pong, skate sessions and disc golf	New funding source required			
Encourage social connection in neighbourhoods	Neighbourhoods provide opportunities to connect with other people informally whilst being active	Provide seed support for new community led walking groups	New funding source required			
		Collaborate with Council's Youth Services department to invite our youth groups to collaborate on the creation and implementation of a series of fun and engaging pop-up activities to increase physical activity levels	New funding source required			
		Promote family activities as well as 'come try days' offered by sport and recreation organisations	Existing resource			

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Encourage social connection in neighbourhoods	Neighbourhoods provide opportunities to connect with other people informally whilst being active	Influence urban design outcomes in street upgrades to enhance the recreation and public open space potential of our neighbourhoods. For example support the Community Vision to convert urban areas to green spaces, with the locations to include Wells Street, closed carpark Oliver's Hill and housing estates	Existing resource			
		Support active transport programmes such as walk to school, ride to school	Existing resource			
Provide neighbourhood opportunities to connect to nature	Neighbourhoods provide ready access for the community to connect to nature and spend leisure time outdoors	Support the Coastal Management Plan direction to provide ongoing development and promotion of the foreshore as a recreation and leisure option for the community	Coastal M. Plan			
		Support the Open Space Strategy to connect and improve green corridor links and trails along our waterways, drainage corridors and coastline	Open Space Strategy			
		Develop a range of initiatives to activate public open space including commercial operators, community programs	New funding source required			
		Implement a Frankston Park Run in a suitable location	New funding source required			
		Conduct a feasibility study into the development of a Wild Play site for children	New funding source required			
		Develop partnerships with community providers to connect health care services to public open space and consider initiatives such as Health Rangers, Dementia Park, Calming Labyrinth	Existing resource			
Build a sense of community and social inclusion for those participating in flexible, casual, individual active recreation pursuits	Develop and promote online and face to face social inclusion infrastructure to support those participating in physical activity outside of organised sport	Support social inclusion and participation in physical activity in a flexible, casual or individual way through the use of technology and online communities including the promotion of existing community and commercial resources	Existing resource			

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Active Places						
Ensure great facilities in the right location	There is equitable access to a diverse range of accessible and high quality recreation and leisure infrastructure that meets community participation needs, contemporary standards, are appropriate for their intended use and are capable of responding to changing community use and sporting trends.	Update Council's Sports Development Plan as well as associated Sport Action Plans to consider the quantity and quality of sport facilities across the municipality as well as the forecast demand for these facilities. The Sports Development Plan will consider a raft of initiatives including the identification of future sporting opportunities for regional sport hubs within the municipality as well as how Council can further integrate school and community sport and recreation infrastructure.	New funding source required			
		Develop and use a fit for purpose audit tool to establish a consistent set of standards for facility design which meet Australian building standards and is guided by national and state sporting requirements. The audit tool will be used to assess compliance and potential future improvement priorities for pavilions and associated sports infrastructure within Frankston City.	Existing resource plus specialist support			
		Implement the Tennis Action Plan to guide future use and development of tennis facilities as well as future participation in tennis	Existing resource			
		Complete the site masterplan for the Monterey Reserve precinct including the Pines Forest pool to ensure facilities are well connected, integrated and appeal to a broad section of the community	Existing budget			
		Undertake site masterplans for the Ballam Park precinct to ensure facilities are well connected, integrated and appeal to a broad section of the community	Open Space Strategy			
		Complete the Frankston Basketball and Gymnastics Centre Redevelopment feasibility study	Existing budget			

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Make the best use of our existing network of recreation facilities to meet community needs and encourage active lifestyles	Facilities support maximum participation and broader community use	Undertake a ground utilisation study of our clubs and sporting grounds to support the development of the Sport Development Plan	Existing resource plus specialist support			
		Provide advice and support to clubs on digitising information, programing and bookings where applicable	Existing resource			
		Develop a series of case studies to share with clubs through ClubSpot that demonstrate success at diversifying program offerings to increase participation and access to new cohorts	New funding source required			
		Set the priorities for expanding sports lighting across the municipality to extend opportunities and flexibility for play. Sports lighting to meet relevant sporting code requirements and standards.	New funding source required			
		Develop a mechanism to allow sporting pavilions to be booked and used by the broader community	New funding source required			
Active Governance						
Make decisions based on evidence	We measure what we do and apply learning to increase physical activity/health outcomes	Explore digital opportunities to better understand how our community sport and leisure facilities are currently being used (e.g. heat mapping)	Existing resource			
		Collaborate with industry and research institutions to create a tool/ framework to evaluate if sports facilities are meeting Council's physical activity and health objectives	Existing resource plus specialist support			
Improve club viability and governance	Sports clubs are viable, sustainable and well governed	Develop comprehensive Service Level agreements for our facility user groups that seek a commitment to meet service delivery outcomes including participation, inclusion and health targets. Ensure appropriate resourcing to monitor and manage.	Existing resource			
		Conduct annual club strength assessments to ensure clubs meet compliance and sustainability criteria	Existing resource			

Priority	Outcome	Initiatives	Funding Source	Short Term	Medium Term	Long Term
Improve club viability and governance	Sports clubs are viable, sustainable and well governed	Review Council fees and charges for sport and leisure facilities in order to maximise sustainability, equity, affordability and accessibility for local clubs and groups	Existing resource			
		Recognise, reward and support the role of community volunteers and club committees in providing sport and recreation opportunities to all	Existing budget			
Collaborate to extend the reach of Council	Sport and leisure opportunities are extended due to collaborations and partnerships with other community and commercial partners	Repurposing of Linen House for broader community outcomes around health, wellbeing and sport	Existing budget			
		Partner with large employer groups such as South East Water to promote the benefits of physical activity as well as the opportunities within the region	New funding source required			
		Proactively consider and explore opportunities for collaboration with community and commercial partners	Existing resource			
Advocate for investment in Frankston	Major initiatives and Frankston City priorities are funded by all tiers of government	Proactively apply for annualised grant programs through state and federal governing bodies to improve sporting infrastructure to meet community needs	Existing resource			
		Collaborate with peak sporting bodies to apply for infrastructure and social programing grant funding opportunities as they arise	Existing resource			
		Continue to develop the plans to leverage funding opportunities during election periods for the expansion and upgrade of facilities for basketball and gymnastics, the Pines Forest Pool Master Plan, Frankston Park and Centenary Park Golf Course	Existing resource			
		Advocate for bike paths as part of all transport infrastructure projects	Existing resource			

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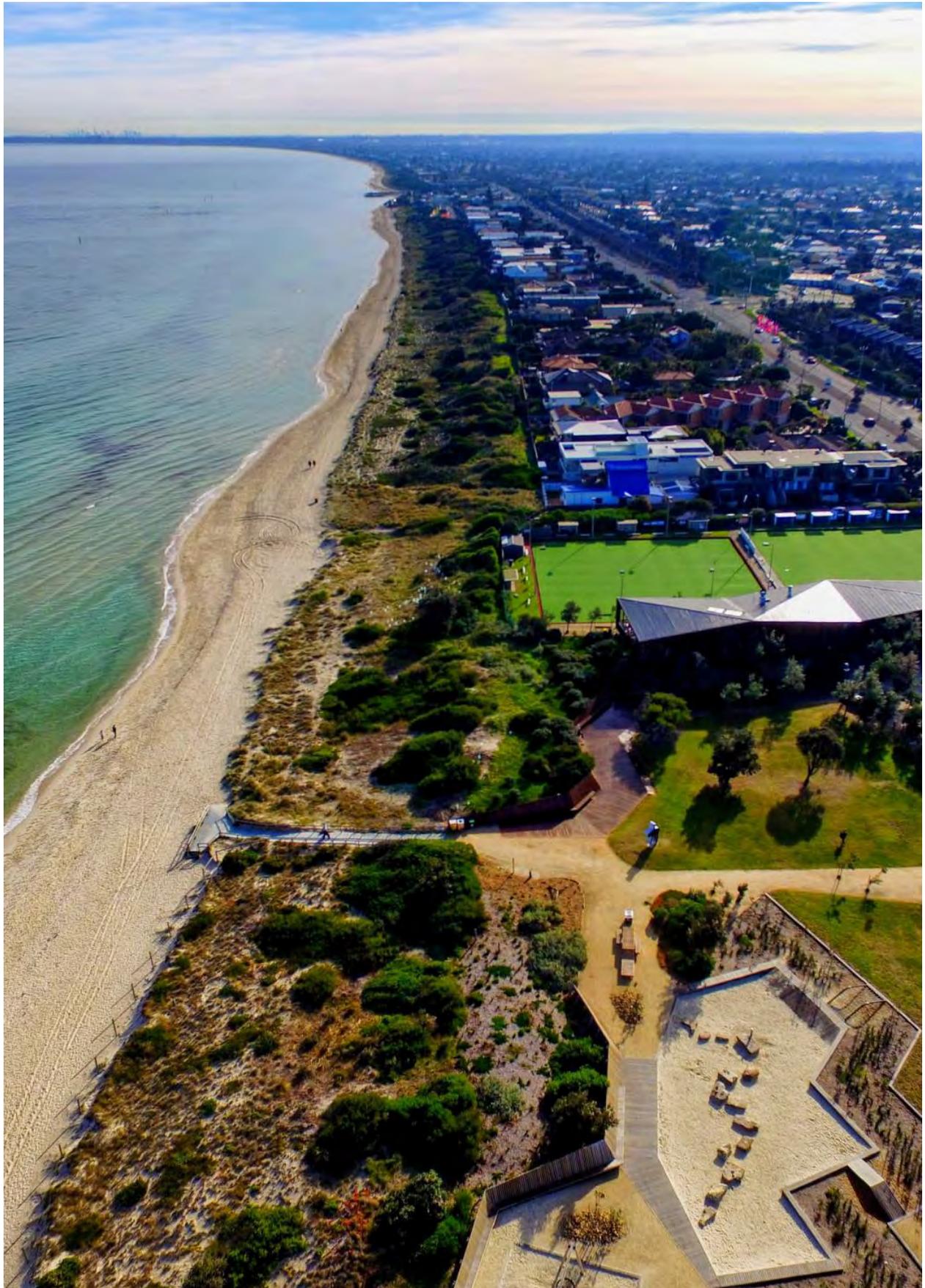
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Executive Summary**12.16 Adoption of 2022 Flagship Election Advocacy Priority Projects**

Enquiries: (Fiona McQueen: Customer Innovation and Arts)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.3 Lead advocacy engagement and enhance relationships with all tiers of government and key stakeholders

Purpose

To seek Council endorsement on the draft 2022 flagship election advocacy priority projects ahead of the upcoming federal and state elections.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Adopts the following projects as Flagship Priority Projects requiring Council-led advocacy throughout the 2022 federal and state elections:
 - a) A Bigger and Better Pines Pool (indicative project cost: \$31 million)
 - b) A District Basketball and Gymnastics Stadium (indicative project cost: \$45 million)
 - c) Expanding our access to recycled water (indicative projects cost: \$6 million)
 - d) A District Playground in Carrum Downs (indicative project cost: \$4 million)
 - e) Frankston Regional Arts Trail (indicative project cost: \$6 million)
2. Partners with key stakeholders and community to advocate to federal and state Members of Parliament and election candidates for the following financial contributions:
 - a) State: total contributions sought \$31.1 million
 - i. \$10.3 million to A Bigger and Better Pines Pool
 - ii. \$15 million to A District Basketball and Gymnastics Stadium
 - iii. \$2.8 million to Expanding our access to recycled water (made up of a \$1.2 million DELWP grant application and \$400,000 contribution from South East Water)
 - iv. \$1.3 million to A District Playground in Carrum Downs
 - v. \$2 million to Frankston Regional Arts Trail
 - b) Federal: total contributions sought \$29.5 million
 - i. \$10.3 million to A Bigger and Better Pines Pool
 - ii. \$15 million to A District Basketball and Gymnastics Stadium
 - iii. \$1.2 million to Expanding our access to recycled water
 - iv. \$1.3 million to A District Playground in Carrum Downs
 - v. \$2 million to Frankston Regional Arts Trail
3. Authorises the CEO to make the necessary adjustments to the forward year budgets to commit the Council funding contributions required to support these flagship priority projects, which will not proceed to the delivery stage without securing the Federal and State Government funding contributions outlined above;

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4. Supports Council-led advocacy on a range of other opportunistic projects, such as Nepean Highway Boulevard Precinct Improvements; and
5. Receives a report to Council, post Federal election, outlining the election commitments made to Frankston City, particularly reporting the success of the Flagship Advocacy Priorities and possible changes to the priority list ahead of the November 2022 state election.

Key Points / Issues

- At the 28 June 2021 the following motion actions were adopted for item 12.11 Adoption of Future Ready Frankston Advocacy Priorities:
 1. *Notes community consultation occurred throughout April and May 2021 seeking final community endorsement of draft advocacy priorities, with a total of 214 responses received and analysis undertaken in Attachment A;*
 2. *Adopts the following advocacy themes and identified priorities within each themes as part of Council's Future Ready Frankston advocacy campaign for 2021-2025:*
 - a) *Investing in our prosperity*
 - b) *Enhancing our environment and liveability*
 - c) *Strengthening our community*
 3. *Endorses further development of the following projects for possible consideration as future advocacy priorities following feasibility studies, concept development and community consultation:*
 - a) *An innovation, business start-up and education enterprise centre;*
 - b) *Investigations of a BMX or 'pump' track in Carrum Downs for bikes, scooters and skateboards;*
 - c) *Redevelopment of tennis courts at Carrum Downs Recreation Reserve into multipurpose for netball and tennis, included within 'Future-proofing community spaces';*
 4. *Notes a further report to be received at the September 2021 OCM identifying the key flagship advocacy priorities requiring a dedicated advocacy campaign for the upcoming federal and state elections; and*
 5. *Notes that further community consultation, frequent review of local data, trends and political policies, will continue to be investigated and analysed to determine the immediate and long-term advocacy needs of the Frankston City community.*
- With a Federal election expected in early 2022 (date to still be announced) and a State election on 26 November 2022, a diverse range of initiatives requiring Council-led advocacy have been identified in order to seek State and Federal Government funding contributions.
- Council-led advocacy to state and federal governments and other stakeholders is vital for securing essential funding towards local projects and influencing decision-making to drive change on behalf of the Frankston City community.

12.16 Adoption of 2022 Flagship Election Advocacy Priority Projects

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- Throughout the process of identifying initiatives, each project has been categorised according to the varying levels of advocacy that will be utilised to secure the funding or necessary decision making, which are:
 - Flagship
 - Opportunistic
 - Responsive
 - Operational
- For Council, the term *flagship priority projects* means our top community projects that are identified in the Council Plan or other strategic documents, have strong community support, are long-term and aim to enable future growth and prosperity and/or address systemic matters. Importantly these projects have strong bi-partisan political support.
- The projects listed below have been developed through community consultation, alignment with Council’s strategic documents and formal council decisions, Councillor input and requests from existing Frankston City Members of Parliament. Additionally, political relevance, estimated project timelines and project feasibility have been taken into account:

Project name and description	Funding	Status
<p>A district basketball and gymnastics stadium Creating state-of-the-art district basketball and gymnastics facilities at Frankston Basketball Stadium. <i>Frankston Dunkley</i> *Currently \$10 million allocated in Council’s LTIP, additional contribution of \$5 million required</p>	<p>Total: \$45 million Council: \$15 million* State: \$15 million Federal: \$15 million</p>	<p>Feasibility study ✓ Community consultation ✓ Preliminary concept ✓ Advocacy ✓</p>
<p>A Bigger and Better Pines Pool Enhance existing outdoor aquatic experiences for the local and regional community through the redevelopment of Frankston City’s popular Pines Forest Aquatic Centre located in Frankston North. <i>Frankston Dunkley</i></p>	<p>Total: \$31 million Council: \$10.3 million State: \$10.3 million Federal: \$10.3 million</p>	<p>Master Plan ✓ Community consultation ✓ Preliminary concept ✓ Advocacy ✓</p>
<p>A District Playground in Carrum Downs Establishing a new district playground at Sandfield Reserve, delivering a playground upgrade, BBQ and picnic area, fitness equipment, public events space, youth space and extended skate park, public toilets, drainage and ecology projects. <i>Carrum Dunkley</i> *Currently \$770,000 allocated in Council’s LTIP, additional contribution of \$530,00 required</p>	<p>Total: 4 million Council: \$1.3 million State: \$1.3 million Federal: \$1.3 million</p>	<p>Playground Strategy ✓ Master Plan ✓ Preliminary consultation ✓ Preliminary concept ✓ Advocacy ✓</p>
<p>Expanding our access to recycled water Delivering more sustainable water sources for the irrigation of local parklands, reserves and sports grounds by expanding the recycled water infrastructure network.</p> <ul style="list-style-type: none"> • Monterey Reserve Recycled Water Scheme (\$2.4 million) • Frankston Recycled Water Scheme (\$3.6 million) <p><i>Frankston Dunkley</i></p>	<p>Total: \$6 million Council: \$1.6 million State: \$2.8 million** Federal: \$1.2 million Long Island Golf Club: \$400,000</p>	<p>Feasibility study ✓ Community consultation ✓ Preliminary concept ✓ Advocacy ✓</p>

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<p><i>*Currently \$600,000 allocated in Council's LTIP, additional contribution of \$1 million required</i> <i>** Includes a \$1.2M grant application sought from DELWP and \$400,000 contribution from South East Water. Additionally \$1.2M required from state.</i></p>		
<p>Frankston Regional Arts Trail A 7.4km immersive arts and cultural trail from Frankston Foreshore to McClelland Sculpture Park + Gallery, connecting to existing regional cycling and nature trails. <i>Frankston Langwarrin Dunkley</i> <i>*Costings currently being developed following strong bi-partisan political interest.</i></p>	<p>Total: \$6 million* Council: \$2 million State: \$2 million Federal: \$2 million</p>	<p>Preliminary concept ✓ Supported by Frankston Revitalisation Board ✓ Advocacy ✓</p>
<p>Total value of flagship priority projects Total individual financial ask</p>	<p>\$92 million Council: \$30.2 million State: \$31.4 million Federal: \$29.8 million</p>	

- In addition to the above *flagship priority projects* Council has identified a range of *opportunistic projects* for potential state and federal government contribution, with options that they may choose from individually. The intention of the opportunistic projects is to enable Council to advocate for the projects without distracting from the flagship priority projects, though as they progress some opportunistic projects may become flagship priority projects in the future.
- For Council, the term opportunistic projects means projects identified in the Council Plan, Long Term Infrastructure Plan or a formal council position, addressing key national, state and local matters, particularly during election and budget cycles.
- The below projects have been identified as opportunistic projects:

TIER ONE	
Project name and description	Indicative project cost
<p>Nepean Highway Boulevard Revitalisation</p> <ul style="list-style-type: none"> • Transforming Nepean Highway into a vibrant and attractive public realm, including streetscape improvements such as paving, lighting and furniture, multimodal facilities, greening and boulevard treatments, new energy efficient lighting and promotion of active transport. <p><i>Frankston Dunkley</i> <i>*Currently \$1 million allocated in Council's LTIP, additional contribution of \$4 million required.</i> <i>Emerging ideas to be presented early-2022 and community consultation with reviewed adaptation by mid-2022. Anticipated to become a flagship priority when adopted by Council.</i></p>	<p>Total Package currently under investigation</p>
<p>Carrum Downs Recreation Reserve Precinct Improvements</p> <ul style="list-style-type: none"> • Upgrade of existing tennis courts to multipurpose tennis / netball courts (\$1.1 million) • Tennis Pavilion Redevelopment (\$3 million) • Precinct improvements (landscaping, car parking, lighting, amenities) (\$2 million) <p><i>Carrum Dunkley</i></p>	<p>Total precinct cost: \$6 million</p>
<p>Nairn Marr Djambana Redevelopment</p> <ul style="list-style-type: none"> • New and improved facilities to support local Aboriginal community members 	<p>Total: \$3.9 million <i>(\$1.2 million existing state)</i></p>

12.16 Adoption of 2022 Flagship Election Advocacy Priority Projects

Executive Summary

<i>Frankston Dunkley</i>	<i>gov funding)</i>
Long Island Tennis Club	Total: \$4.2 million
<ul style="list-style-type: none"> Upgrades to the existing pavilion, tennis court, lighting and public amenities 	
Supporting Frankston City's most vulnerable	Total: \$400,000
<ul style="list-style-type: none"> Boosting investment in Community Support Frankston 	per annum additional funding, ongoing
<i>Frankston Dunkley</i>	Federal: full funding

TIER TWO	
Project name and description	Indicative project cost
Olivers Hill Precinct Revitalisation <ul style="list-style-type: none"> Daveys Bay trail through to Mornington Peninsula Upgrades to Olivers Hill lookout, connections to Sweetwater Creek and public amenities <i>Frankston Dunkley</i>	Total: currently under investigation, expected to be funded by state, federal, FCC and MPSC
Kananook Railway Station Precinct Improvements <ul style="list-style-type: none"> Installation of a new disability access lift Overpass safety improvements <i>Frankston Dunkley</i>	Total package: currently under investigation State: full funding
Safe walking and cycling network improvements <ul style="list-style-type: none"> Upgrading Baxter Trail east of Leawarra to Langwarrin Eel Race Road Shared User Path and Bridge Widening Robinsons Road Shared User Path Golf Links Road Shared User Path Frankston Dandenong Road Shared User Path Beckwith Grove Bridge <i>Frankston Langwarrin Carrum Dunkley</i>	Total package: \$13.3 million <ul style="list-style-type: none"> \$5 million \$3 million \$1.5 million \$2 million \$1 million \$800,000
Frankston City Centre Revitalisation <ul style="list-style-type: none"> Playne Street Entertainment Precinct Revitalisation Balmoral Precinct Streetscape Improvements Long Island Kananook Creek Reserve Nature Play Destination Space Kananook Creek Promenade Revitalisation including desilting Fletcher Road pedestrian rail over pass <i>Frankston Dunkley</i> <i>These projects are emerging ideas from the FMAC Structure Planning.</i>	Total package: currently under investigation

- While the identified priorities have been limited in order to provide a succinct and prioritised list for Members of Parliament and candidates to select from, there are other ongoing opportunities to advocate for funding.
- Once adopted, Council will revise and launch an Advocacy Campaign Plan which details the advocacy, public relations and engagement tactics.

12.16 Adoption of 2022 Flagship Election Advocacy Priority Projects**Executive Summary****Financial Impact**

Adjustments will need to be made to the forward year budgets to commit the Council funding contributions required to support these flagship priority projects, which will not proceed to delivery stage without securing the Federal and State Government funding contributions outlined above. By way of example the Frankston District Basketball and Gymnastics Stadium currently has a shortfall of approximately \$5M in the Long Term Infrastructure Plan.

Consultation**1. External Stakeholders**

The Draft Advocacy Priorities consultation occurred throughout mid-April to mid-May 2021, attracting 214 responses to the short surveys under each of the three key themes. The consultation asked for community to rank their satisfaction of the draft advocacy priorities and was heavily promoted on Council's various communications channels, including Facebook (corporate, Youth Services, Invest Frankston, Library and Community Centre pages), Twitter, LinkedIn, eNewsletter (corporate and Invest Frankston) and through various community Facebook pages and groups, reaching over 25,000 people.

A communications and advocacy survey occurred throughout January to February 2021, with over 170 responses received both online and in hard copy asking community for suggestions on how we could improve their daily lives and their vision for the community.

We have also incorporated informal feedback and comments provided through social media (such as our Facebook page and local community groups), other community consultation pieces undertaken by Council (such as the Community Vision) and to our Customer Service Centres (in-person, over the phone and via Live Chat).

2. Other Stakeholders

Officers from across Council have been heavily involved in the development of the draft priorities, with consultants engaged to undertake necessary works such as feasibility studies and concept designs.

Analysis (Environmental / Economic / Social Implications)

The priorities identified for Council-led advocacy cover a range of policy domains, with the aim of:

- Improving the economic prosperity of Frankston City residents and businesses by increasing local education and employment opportunities and delivering a range of city revitalisation initiatives that improve the visitor economy
- Preserving and enhancing the natural environment including foreshore infrastructure and activities, climate mitigation and response and enhancing our natural amenities
- Improving the health and wellbeing of our residents through improved recreational facilities and enhanced health and social services, programs and facilities

12.16 Adoption of 2022 Flagship Election Advocacy Priority Projects**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal repercussions associated with this report.

Policy Impacts

Council's advocacy priorities and advocacy campaign will be delivered in line with the following protocols, frameworks and policies:

- Working with Members of Parliament Protocols
- Election Period Policy
- Election Signs and Events Policy
- Communications Policy
- Community Engagement Policy and Framework

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

While population growth continues to rise, a key challenge for councils across the country continues to be the ability to maintain and improve the assets and services required by a growing community, within limited income capacity.

As a result, the traditional role of advocacy within Local Government has significantly transformed to become a core and strategic partnering approach to securing the additional funding and support required to meet growing demand.

Furthermore, deliberative community consultation on individual advocacy priorities is a legislative requirement for Local Government and is essential for the success of grassroots advocacy campaigns.

Conclusion

Council has undertaken extensive community consultation, analysed local data and trends and tested political interest to develop a range of advocacy initiatives that meets the needs and expectations of the Frankston City community now and into the future.

Once adopted, Council will lead appropriate levels of advocacy to influence decision-making and garner support from Victorian and Federal Governments.

ATTACHMENTS

Nil

Executive Summary

12.17 Adoption of the Biodiversity Action Plan

Enquiries: (Suzane Becker: Communities)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.1 Protect and enhance the natural and coastal environments

Purpose

To brief Council on the outcomes of the Public Exhibition of the draft Biodiversity Action Plan and seek its endorsement.

Recommendation (Director Communities)

That Council:

1. Notes community consultation was undertaken on the draft Biodiversity Action Plan for a period of six (6) weeks and 43 written submissions were received;
2. Notes all feedback has been considered, and where appropriate, changes have been incorporated into the Biodiversity Action Plan 2021-2036;
3. Adopts the Biodiversity Action Plan 2021-2036;
4. Notes the 18 month Implementation Plan for the Biodiversity Action Plan 2021-2036 will be considered as part of Council's annual budget; and
5. Notes Officers will advise the submitters of its decision accordingly.

Key Points / Issues

- At its Meeting on 28 June 2021, Council resolved

That Council:

1. *Notes the draft Biodiversity Action Plan;*
 2. *Endorses the draft Biodiversity Action Plan to be publicly exhibited for a period of 6 weeks;*
 3. *Seeks a report back no later than October 2021, to consider for adoption the Biodiversity Action Plan, taking into account any submissions received; and*
 4. *Notes that the report back is subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic.*
- The draft Biodiversity Action Plan (BAP) was published on Council's 'Engage Frankston' page on the website on Monday 5th July 2021, inviting the public to make written submissions. The plan was advertised for six (6) weeks with the deadline for written submissions being 16th August 2021 (Attachment D Engagement Overview Report).
 - The public exhibition was promoted via Council's communication channels (e.g. website, e-news, multiple posts on the social media page, enviro newsletter and sent electronically to key agencies and community groups.
 - Due to COVID-19, extensive face to face consultation could not occur. However, Council did run two drop in sessions one at the Civic Centre and one at Frankston Library. An online forum was also delivered on the 5th August 2021 at which 8 residents attended. Council Officers were available to answer questions via phone

12.17 Adoption of the Biodiversity Action Plan**Executive Summary**

and email, where requested. Hard copies of the plan were available at the customer service desk and posted upon request.

- The draft BAP was also distributed internally to all staff and key staff involved in the initial development of the plan.
- Council received forty one (41) written submissions from the community and two (2) submissions from internal staff and 30 staff attended a consultation session during the preparation of the draft Action Plan. The majority of submissions supported the findings, opportunities, priority actions and outcomes outlined in the BAP.
- A summary of each submission with corresponding officer comments and recommendations can be found at Attachment B.
- Where appropriate, changes have been made to the BAP to provide clarification of actions and additional detail was provided on issues deemed important by staff and the community such as climate change, increasing the capacity of the Frankston Indigenous Nursery, increased support and resourcing of community conservation groups and the need to provide easily accessible opportunities to enable all sectors of the community to value and protect our biodiversity. The final BAP is provided as Attachment A.
- The BAP includes short, medium term and ongoing actions to help guide Council towards its planned outcomes and indicators which include targets for increasing community connection with nature, improving habitat connectivity (more wildlife corridors), protecting flora and fauna (including threatened species) ensuring biodiversity is both resilient to climate change and contributes to mitigating the impacts of climate change.
- Following endorsement, the BAP will be delivered via annual implementation plans with funding requested through the annual budget process. An initial 18 month plan has been prepared (Attachment C).
- The implementation plan for the delivery of the first 18 months of actions (January 2022 – June 2023) is included as attachment C. While most actions can be delivered using existing operational and capital works budgets (first 6 months), additional budget is required to deliver priority actions next financial year. Specific action items from the BAP will be nominated for consideration as part of Council's annual budget process

Financial Impact

Following endorsement, the BAP will be delivered via annual implementation plans (initial plan Attachment C provided for 18 months now to June 2024) with funding requested through the annual budget process. The Implementation plan identifies costs associated with delivery of actions that will be subject to future annual budget approval processes.

Endorsement of the BAP will not automatically commit Council's investment. While many actions can be delivered using existing operational and capital works budgets, actions requiring funding will only proceed once funding has been allocated and/or obtained by Council or other sources e.g. grant funding. Such budget allocations will be subject to Council's consideration of new expenditure through the annual budget process and grant or other opportunities.

Consultation**1. External Stakeholders**

The following external stakeholders were sent the draft BAP for comment:

12.17 Adoption of the Biodiversity Action Plan**Executive Summary**

- Bunurong Land Council Aboriginal Corporation
- Frankston Environmental Friends Network
- Southern Peninsula Indigenous Flora and Fauna Association
- Birdlife Australia
- Koala Conservation on the Mornington Peninsula
- Woodlands Landcare Group
- Gardens for Wildlife
- Department of Environment, Land, Water and Planning (DELWP)
- All Schools within Frankston City
- Parks Victoria (PV)
- Department of Transport
- City of Greater Dandenong
- City of Casey
- Mornington Peninsula Shire Council
- Country Fire Authority (CFA)
- Melbourne Water (MW)
- South East Water (SEW)
- Port Phillip and Westernport Catchment Management Authority (PPWCMA)
- Western Port Biosphere Reserve

Additionally, the public exhibition was published on Council's website and promoted via social media.

2. Other Stakeholders**Analysis (Environmental / Economic / Social Implications)**

The BAP contributes positively to social, economic and environmental outcomes.

Environment

The BAP identifies threats to biodiversity conservation and presents 89 actions for improving the extent and condition of native vegetation and habitat, fauna connectivity, health of waterways, plant and animal diversity and community engagement with nature.

Economic

The BAP includes information and supporting reference documents for the enhanced economic benefits of protecting, enhancing and effectively managing Frankston's biodiversity assets through the provision of ecosystem services including:

- Environmental benefits such as urban cooling, carbon storage, water filtration and nutrient cycling;
- Economic benefits including increased productivity and creativity, energy savings reduced burden on health and emergency services;

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- Human benefits including improved community health, well-being and mental health, tourism opportunities, cultural and spiritual value and provision of a sense of place;
- Ecological benefits including improved species balance and diversity, pollination, seed dispersal, provision of buffers to pollution and insect control.

Social Implications

The actions in the BAP have a range of social implications including:

- Incentive schemes or rate rebates for landholders to retain and improve habitat values;
- Proactively engaging with Traditional Owners;
- Promoting and facilitating community engagement with nature and the health and well-being benefits derived from connection with the natural environment;
- encouraging participation of those sectors of the community that do not typically become involved in biodiversity conservation;
- Establishing a biodiversity hub for Citizen Science and biodiversity education in collaboration with schools, tertiary institutions and community groups.

All of these actions will promote community health and well-being and social cohesion.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no relevant legal statutory obligations

Policy Impacts

The BAP responds to the Biodiversity Policy (2018) and the actions of the Greening Our Future Environmental Strategy (2014-2024). The implementation of the BAP can support and enhance at least seven of Council's strategic priorities. It also has considered and responds to the following Council strategies and plans:

- Frankston Council Plan (2021-2025)
- Frankston Community Vision 2040
- Health and Wellbeing Plan (2021-2025)
- Urban Forest Action Plan (2020-2035)
- Green Wedge Management Plan (2019)
- Community Plan (2017-2021)
- Economic Development Strategy (2016-2022)
- Integrated Water Action Plan (2016-2026)
- Open Space Strategy (2016- 2036)
- Environment Strategy (2014-2024)
- Asset Management Strategy (2013-2017)

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- Integrated Transport Strategy (2013)
- Climate Change Strategy and Action Plan (under development)
- Coastal and Marine Management Plan (under development)

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The actions set out in the BAP seek to improve Council's natural estate and opportunities for setting priorities for biodiversity conservation and management of natural assets. Council's Natural Reserves and any associated risks are currently managed by Council's Specialist Vegetation unit.

The BAP presents actions and opportunities that will mitigate the impacts of climate change through retention of native vegetation and protection of vulnerable habitats including wetlands and waterways.

Conclusion

The BAP provides a clear strategic context, vision and objectives and sets out the benefits of protecting and maintaining healthy ecosystems within the municipality. It reviews our existing biodiversity assets and identifies key threats to these assets.

Through consultation and research the BAP has developed 86 short, medium term and ongoing actions over its 15 year life-span to ensure Frankston's biodiversity is protected and enhanced for current and future generations.

The actions focus on improving community connections with nature, enhancing ecosystem health, establishing fauna linkages and protecting flora and fauna and their habitats. Its implementation will result in enhanced and resilient ecosystems and provision of multiple ecosystem services for our community.

ATTACHMENTS

- Attachment A: [↓](#) Biodiversity Action Plan 2021 - 2036
- Attachment B: [⇒](#) Biodiversity Action Plan - Consultation Summary (*Under Separate Cover*)
- Attachment C: [↓](#) Biodiversity Action Plan - 18 Month Implementation Plan
- Attachment D: [↓](#) Biodiversity Action Plan Engagement Summary Report

Frankston City Council Biodiversity Action Plan 2021–2036



Lifestyle Capital of Victoria



Message from the Mayor

As Mayor of Frankston City, I am pleased to present the Biodiversity Action Plan 2021-2036 (BAP). This plan will be integral to us working collaboratively with our community and partners towards a liveable, innovative and proud City, where ecosystems are healthy and resilient and the community is strongly connected with nature.

All human activities and endeavours ultimately rely on a diverse and functioning natural environment. Conservation of biodiversity underpins a healthy environment that supports life, human wellbeing and economic sustainability within our municipality. Biodiversity provides us with fresh air, clean water and plant pollination, which contributes to food security (known as 'ecosystem services').

Frankston City is one of the most biodiverse municipalities in Greater Melbourne, with habitats including the coast and waterways, dunes and scrubs, internationally recognised wetlands, heathlands, and a diversity of woodlands and forests.

We know that our community greatly values these natural areas, both for their beauty and inspiration, as well as places for recreation and exercise. The local community is often involved in the protection of our biodiversity, with a large and active volunteer community. Of course, the ability to access natural areas close to home has also been critical to many people's physical health and mental wellbeing in this time of social distancing and travel restrictions.

However, we also know that the ecosystems we love and enjoy are fragile and vulnerable. The rapid global decline and increasing threats to almost all ecosystems, plants, animals and other lifeforms is now beyond doubt. But there are also clear pathways to addressing this decline, which must be taken by all levels of government and society.

Local Government is the interface where large-scale conservation goals can be translated into policy and action at the local scale. As we meet the challenge of tackling climate change and global ecosystem decline, we also have a new understanding and appreciation of the critical role played by urban biodiversity, including small 'bush blocks', urban waterways, roadsides and even suburban backyards in supporting, protecting and sustaining our precious biodiversity.

The BAP outlines the benefits of protecting and maintaining our healthy ecosystems, while providing a clear strategic context and vision and objectives to help Council to achieve this goal. The BAP includes a review of existing biodiversity assets and identifies key threats to these assets.



It also highlights the importance of learning from the Traditional Custodians of the land that sustains us and recognises a strong partnership between Council and the Bunurong Land Council Aboriginal Corporation in protecting and restoring our community's natural heritage.

Through extensive community consultation and research, the BAP has developed 89 actions to be delivered over its 15 year lifespan to ensure Frankston's biodiversity is protected and enhanced for current and future generations.

The actions focus on improving community connections with nature, enhancing ecosystem health, establishing wildlife corridors and protecting flora and fauna and their habitats. Its implementation will result in enhanced and resilient ecosystems and provision of multiple ecosystem services for our community.

Cr Kris Bolam JP
Mayor, Frankston City

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Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community. Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



Statement of Significance from Bunurong Land Council

BLCAC respectfully offer the below statement of significance which covers all of our traditional land and water Country.

Over the last 35,000 years (minimum) Bunurong people have adapted to a range of significant changes within their Country. Our stories of the Bay flooding with water, asteroid impacts near Cranbourne, Arthurs Seat once being an Island, volcanic activity in the western suburbs, the great floods, fires and earthquakes all speak of such events.

Over 2000 generations of our people have been here before us. Archaeological excavation within our Country has already demonstrated about 35,000 years' worth of occupation. These sites can show us how our Ancestors interacted with their environment and how that interaction changed over time. We regard all evidence of our people's occupation as sacred.

All of our Country is highly significant, every square inch, every rock, every leaf, every dune, every plant and animal. If we could attribute the cause of this blanket high significance rating of our Country to any one thing, it would be that in Melbourne especially, so much has been destroyed and lost as the city grew, and so quickly. If you lose enough of something, what little you have left becomes so much more important. Similarly, when someone passes, their earthly possessions become more important to those they left behind. It's paramount that as we grow, we do so in a way that considers the voices of those that cannot speak for or represent themselves, as is the case for all flora and fauna.

With regards to our people's vast knowledge of the importance of all living things and their connectedness to each other and ourselves, we only need to look at the lore

that they upheld which was focused on living in a way that minimises impact to all other things. We were judged for not having 'built form' by the rest of the western world, who didn't understand why. We see today that built landscapes have a negative effect on many things and that some of those things we now understand we cannot exist without. This shows the sacrifice our people made to accommodate all things. It seems they understood this well and truly before those that misunderstood this sacrifice as a lack of evolution or complexity. Building a wall by stacking rocks is easy; adding 3 more walls – just as easy; not living in the comfort of a solid rock home is difficult and we pay our respects to our Old People for that sacrifice.

Elders that passed away during early colonisation is the equivalent of a state library burning down today. One Bunurong Elder of the time was famously quoted saying that, 'Once we are gone, no one is going to know where anything is', clearly considering the vast amount of knowledge he and his people had collected about the landscape, all written in their songs and stories. Another Elder was noted as saying, 'one day smart people will lament at our passing', no doubt acknowledging again the ocean of information collected on every living thing here, every tree, every animal and the key to the complex balance of all things that his people had managed to evolve and sustain. European people are still learning of the complexities of Aboriginal culture.



1. Executive Summary



As defined in Frankston City Council's Biodiversity Policy, biodiversity is "the variety of life in an area including the animals, plants and micro-organisms, the genes they contain and the ecosystems of which they are a part. Conservation of biodiversity is important for a healthy environment that supports life, human well-being and economic sustainability within our Municipality. Biodiversity provides us with fresh air, clean water and plant pollination, which contributes to food security. Frankston's biodiversity assets include indigenous vegetation and fauna, canopy trees, waterways, wetlands".

Currently there are 1,900 ha of remnant native vegetation in Frankston City, spread across both private and public land. This native vegetation supports an array of biodiversity throughout the municipality, from the highly developed area of Frankston South through which Sweetwater Creek runs, to the low density area of Langwarrin South, with large remnant patches of bushland. Frankston's flora and fauna is diverse, including a number of significant species, and this diversity is well appreciated by the community.

Despite this abundance, Frankston City's biodiversity faces a number of issues:

- Low level of broader engagement on biodiversity conservation, especially with traditional owners, private landholders, adjoining municipalities, agencies and organisations
- Conflict between biodiversity protection and planning to meet development needs, infrastructure upgrades and bushfire protection
- Threats to biodiversity, including habitat fragmentation, pest plant and animal invasion, changing hydrology and climate change
- Lack of current management plans for natural reserves and regular flora and fauna surveys, causing data to be out of date or missing
- Limited resources to improve and enhance reserves and biodiversity assets that require intensive weed management or revegetation, resulting in their continued decline over time
- Lack of adequate resourcing for enforcement
- Limited capacity to incorporate biodiversity considerations and biodiversity enhancement into early planning for infrastructure capital works and maintenance programs

However there are numerous clearly identified opportunities for Council to address these deficits, including:

- Support private landowners to retain and improve habitat values
- Establish methods for engagement across all stakeholders and agencies – especially traditional owners (through the Registered Aboriginal Party) and fire authorities – to improve collaboration and ensure best practice in biodiversity conservation
- Engage with the community and encourage improved connections with nature, through citizen science projects and expanding existing programs such as Gardens for Wildlife and interpretation programs
- Update Natural Reserve Management Plans, and develop methods for monitoring and data collection, recording and sharing
- Work collaboratively with internal departments and external authorities to optimise opportunities for biodiversity conservation and enhancement, such as wildlife crossings in infrastructure project
- Research and implement international best practice examples to enhance wildlife (and waterway) corridors, to reduce fragmentation and increase connectivity and movement

This action plan has been developed to help Council address key issues for biodiversity, enable potential opportunities to be realised, and guide Frankston City to its vision of becoming the Lifestyle Capital of Victoria.



1.1 Scope

The purpose of this document is to collate and analyse existing data relevant to biodiversity in Frankston, identify knowledge gaps, and consider potential future threats to biodiversity. Following the analysis of this data, this document presents an Action Plan (see Section 3), containing targeted, achievable actions to enhance biodiversity across all land in Frankston City.

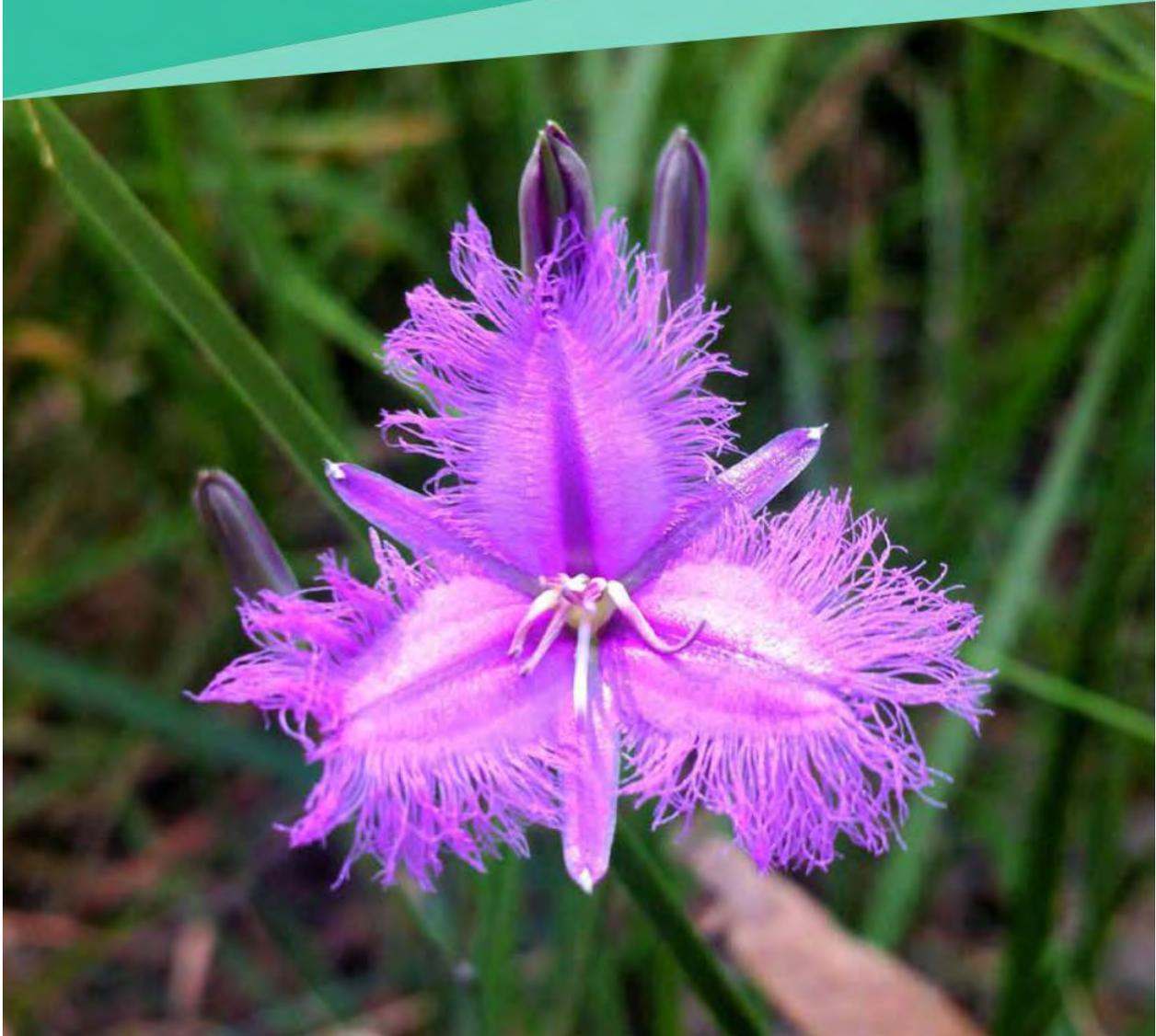
1.2 Funding of the plan

The plan is prioritised into short (up to 4 years), medium (4–8 years) and ongoing priorities. Budget estimates will be prepared for each of the priority periods and an annual bid for funding will be submitted to Council. This may be operational or capital funds as appropriate to the actions.

1.3 Delivery, monitoring and evaluation

This Action Plan will have a 15-year lifespan and will integrate with the other Council environmental and climate change initiatives, including the Urban Forest Action Plan. The Biodiversity Action Plan will be reviewed every four years. This will include an evaluation on the implementation status of each action, and a report on progress towards achieving the outcome indicators.

2. Introduction



This Biodiversity Action Plan is the strategic plan for how Frankston City Council will work over the coming years to continue the municipality's legacy of environmental protection.

Frankston City is located between the highly urbanised suburbs of Greater Melbourne to the north, more rural and natural environments to the south and east, and Port Phillip Bay to the west.

The municipality lies within the Gippsland Plain Bioregion, the Port Phillip and Western Port Catchment and the Dandenong sub-catchment (Melbourne Water, 2019). The main waterways flowing through Frankston City are Sweetwater Creek, Kananook Creek and Boggy Creek.

Today, Frankston City is one of the most biodiverse municipalities in Melbourne, with habitats including coastal dunes and scrubs, internationally-important wetlands, heathlands, and a diversity of woodlands and forests. These habitats support an abundance of flora and fauna species, a number of which are threatened.

Frankston City's natural areas are highly valued by its residents, who utilise them for appreciating nature in and of itself, as well as for recreation and exercise. Frankston City's residents are also often involved in the protection of this biodiversity, with a large and active volunteer community.

Frankston City Council's Biodiversity Policy, adopted in February 2018, sets out a vision for a municipality supporting a healthy ecosystem and strong community connections with nature.

To achieve this vision, Council has prepared this plan to provide guidance and direction on management, enhancement and protection of Council's biodiversity assets and the allocation of resources to implement this.

The Biodiversity Action Plan aligns with the Frankston City Community Vision 2040 and the long term community aspiration that "Frankston City is green and sustainable, and a leader in sustainable industry and development.

Both Council and community are committed to protecting and enhancing the environment and actively addressing climate change."

The Action Plan was developed through an extensive community and stakeholder consultation process over 12 months with input from residents, community conservation groups and a broad range of stakeholders and partners that work with Council to protect and enhance our natural heritage.

The action plan will have a 15-year lifespan and will integrate with the other Council environmental, climate change and health and wellbeing policies, strategies and plans including but not limited to the:

- Climate Change Strategy and Action Plan (under development)
- Coastal and Marine Management Plan (under development)
- Urban Forest Action Plan 2020
- Coastal Management Plan 2016
- Health and Wellbeing Plan 2021
- Open Space Strategy 2016
- Green Wedge Management Plan 2019

The development of this action plan has occurred in two parts:

- A Technical Report – which reviews the current state of biodiversity within the municipality and provides the evidence to help inform the rationale for investment in the Action Plan, and
- This Action Plan which will set out short term, medium term and ongoing actions, over the life of the plan (15 years), to achieve Council's vision for biodiversity

The following sections summarise a number of findings from the Technical Report – which can be found as a separate document to this Plan.



2.1 Benefits of biodiversity

There are many and diverse reasons why Australians care for nature or biodiversity, from the intrinsic belief that nature is beautiful and has a right to exist, through to a recognition of the services nature provides (Figure 1).

Known as ‘ecosystem services’, biodiversity provides us with food, drinking water, fibres, and building and manufacturing materials. Additionally, nature provides critical services such as carbon storage, filtering of air and water, pollination of food crops, protection from storms and floods, and places for rest and recreation.

Recent studies show that being in nature results in decreased prevalence of depression, anxiety, and stress (Bratman et al., 2012)(Cox et al., 2017)(Parr, 2007).

Residents of Frankston City value biodiversity for a number of reasons, and experience it in various ways.

Through the consultation process for this plan the community told us that it most valued Frankston’s coastline and natural environment and that protection of these natural values was one of its highest priorities.

However, while the community highly values Frankston’s biodiversity and natural assets, consultation identified a high level of community concern about climate change and loss of biodiversity, flora and fauna and native vegetation cover. Respondents to Council’s climate change community survey highlighted that in tackling climate change, Council’s highest priority should be biodiversity conservation and growing the urban forest.

The clear message from the community is that the natural assets of Frankston are amongst its most highly valued but at the same time there is high level of concern that these assets are declining, not adequately protected for future generations and that there is a pressing need for better community engagement and sharing of knowledge about how to protect and enhance Frankston’s natural heritage.



Figure 1: Ecosystem services diagram. Figure is from the World Wildlife Fund’s Living Planet Report 2018.

3. Current state of Frankston City's biodiversity



3.1 Habitats and native vegetation

Definition of Ecological Vegetation Classes (EVCs), EVC mosaics, and habitats

Ecological Vegetation Classes (EVCs) are a systematic organisation of plant communities into common types that occur in similar environmental conditions throughout Victoria. Each vegetation type is identified on the basis of its floristic composition (the plant species present), vegetation structure (such as woodland, grassland and saltmarsh), landform (such as gully, foothill and plain) and other environmental characteristics, including soil type and climate.

EVC mosaics are mapping units that indicate multiple EVCs occurring in a fine-scale, interspaced arrangement. They are not unique communities with their own descriptions, but rather a combination of others, which are difficult to separate in a logical manner.

Habitats are the most general grouping that will be used in this document, and refer generally to the structure of vegetation (e.g. canopy trees/shrubs/groundlayer) present within and between EVCs. This grouping has been defined to eliminate discrepancies across EVC identification, when talking about large-scale patterns, and to more succinctly describe habitat preferences of Frankston City's fauna.

Rationale: Of course, sorting the natural world into separate groups is fraught with difficulties and complications. There is an abundance of diversity within vegetation communities, and, for example, two areas of Heathy Woodland might look noticeably different only 200m apart. These two areas could be supported by (somewhat) different soils, topography, and rainfall, resulting in slightly different plant, animal, and fungal communities.

It is, however, often necessary (and extremely useful) to group vegetation communities, in order to:

- More easily interpret patterns in the landscape
- Be able to apply botanical and ecological knowledge across multiple areas
- Understand faunal habitat preferences
- Apply conservation significances (and ultimately legal protections) on certain types of vegetation

This report, therefore, groups vegetation communities by both EVC and habitat, in order to more efficiently discuss patterns across Frankston City. It is, however, important to keep in mind that no grouping method is perfect, and there will always be variations across different areas.

Box 1: Definitions of Ecological Vegetation Classes (EVCs), EVC mosaics, and habitats.

The EVCs found in Frankston City fall into the following five groupings of habitats (see the definition and rationale in Box 1 above):

- Closed Woodlands and Forests
- Open Woodlands
- Heathlands and Scrubs
- Grasslands
- Wetlands

Today, all habitats that existed before colonisation still exist to some degree, albeit in modified states. Closed Woodlands and Forests are still the most common habitat in Frankston City, largely due to extensive clearing of Open Woodlands and Grasslands, and the originally smaller cover of Heathlands and Scrubs and Wetlands (Figure 2).

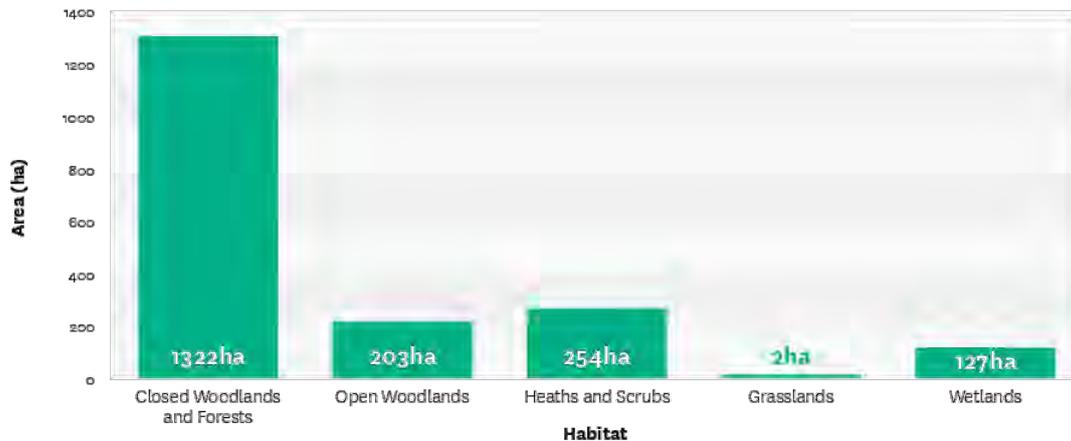


Figure 2: Area of each habitat in Frankston City today.

Relatively substantial percentages of the pre-settlement cover of Closed Woodlands and Forests, Heathlands and Scrubs and Wetlands still remain (Figure 3). Open Woodlands and Grasslands have almost completely been cleared, because they are easier to convert to agricultural land and had other past land uses (Figure 3).

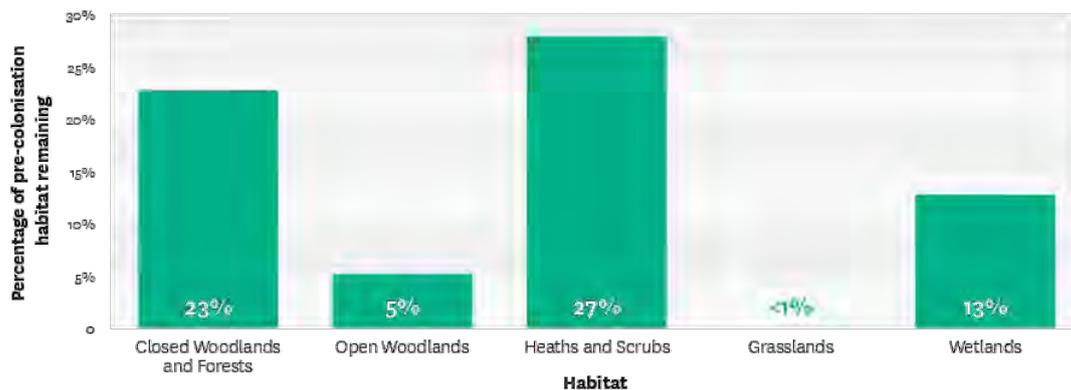


Figure 3: Proportion of each pre-colonisation habitat that remains in Frankston City.

Closed Woodland and Forest EVCs (including those in mosaics) that currently occur in Frankston City are:

- Coast Banksia Woodland
- Damp Heathy Woodland
- Damp Sands Herb-rich Woodland
- Gully Woodland
- Heathy Woodland
- Lowland Forest
- Shrubby Gully Forest
- Swampy Riparian Woodland
- Swampy Woodland
- Valley Heathy Forest

Woodland EVCs (including those in mosaics) that currently occur in Frankston City are:

- Grassy Woodland
- Plains Grassy Woodland

Heathland and Scrub EVCs (including those in mosaics) that currently occur in Frankston City are:

- Damp Heathland
- Coastal Headland Scrub
- Sand Heathland
- Coastal Dune Scrub
- Riparian Scrub
- Swamp Scrub

Grassland EVCs (including those in mosaics) that currently occur in Frankston City are:

- Coastal Dune Grassland
- Plains Grassland

Wetland EVCs (including those in mosaics) that currently occur in Frankston City are:

- Aquatic Herbland
- Brackish Aquatic Herbland
- Plains Grassy Wetland
- Aquatic Saline Meadow
- Brackish Wetland
- Tall Marsh
- Aquatic Sedgeland

Overall, approximately 15 per cent of Frankston City’s original vegetation remains relatively intact, with the remaining 85 per cent of the municipality either heavily modified (i.e. potentially still containing some indigenous plants but not resembling an EVC), or entirely cleared (Figure 4).

Today, Heathy Woodland is by far the most widespread EVC in Frankston City, followed by Valley Heathy Forest, Grassy Woodland, Damp Heathy Woodland, Sand Heathland, and numerous other EVCs in more restricted distributions. Coastal Dune Grassland, Wet Heathland, and the Plains Grassland/Plains Grassy Woodland mosaic are the most restricted EVCs, each covering areas of less than 1 ha.

Native vegetation
 Cleared and heavily modified land

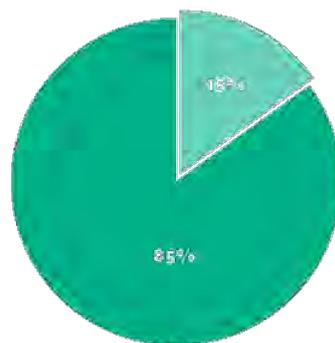


Figure 4: Proportions of land in Frankston City covered by native vegetation, or cleared and heavily modified land.

Frankston continues to be subject to biodiversity loss and habitat fragmentation due to permitted development such as subdivision, industrial development, new dwellings in ‘bush-blocks’ and for infrastructure projects including major road upgrades. Permitted removal of native vegetation under the Victoria Planning Provisions and Frankston’s local Environmental Significance and Significant Landscape Overlays has resulted in depletion of a significant proportion of high quality habitat. For example, the Environmental Significance Overlay schedule 1 (ESO 1) covers sites of highest biodiversity value within the municipality and was gazetted in 2006. Since then over 114 ha of the habitat covered by this ESO has been removed with planning permission.

It is difficult to estimate the area of habitat and number of canopy trees lost due to unauthorised removal each year. However, anecdotally it is known to occur frequently across Frankston City. A review of aerial photography, records of infringements and the outcomes of enforcement actions, is required to demonstrate the full extent and impact of unauthorised clearing on biodiversity. This review would assist with identifying what level of resources are needed for enforcement and compliance.

While all planning decisions for removal of native vegetation must adhere to the principles of ‘avoid, minimise and mitigate’, nevertheless continued development has resulted a steady depletion and fragmentation of indigenous habitat within the municipality as illustrated in Figure 5.

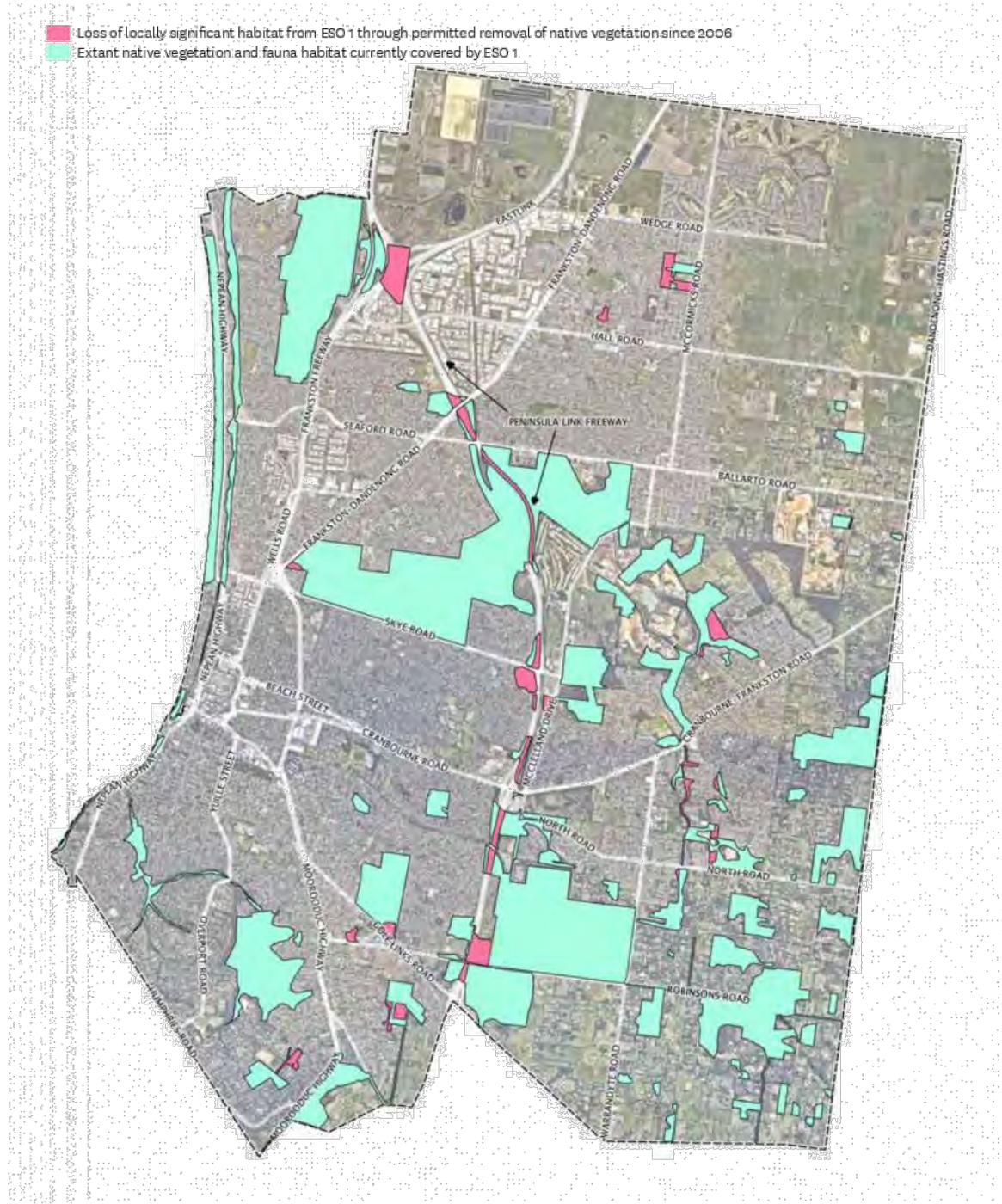


Figure 5: Loss of native vegetation from Frankston's Environmental Significance Overlay (Schedule 1 - ESO 1) due to permitted development (2021).

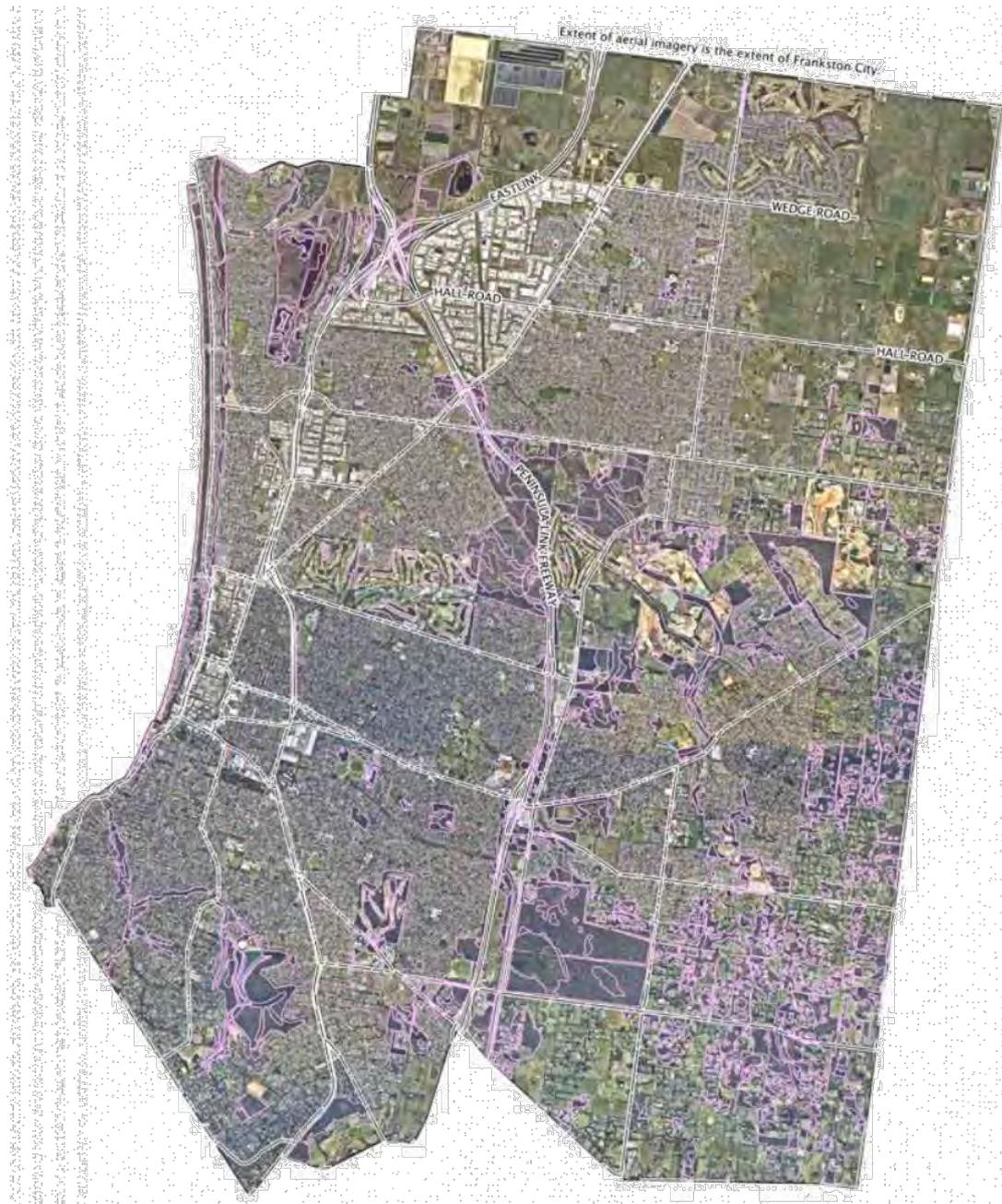


Figure 6: Extent of indigenous habitat (Ecological Vegetation Classes shown in pink outline) within Frankston City showing the high level of habitat fragmentation. Aerial photo from Nearmap (2020).



Of the approximately 1,900 ha of native vegetation remaining in Frankston City, 40 per cent occurs on private land (e.g. bush blocks in Langwarrin) (Figure 6). The other 60 per cent of native vegetation occurs on publicly-owned, or privately-owned but publicly-managed land (hereafter referred to as 'public land'), such as Melbourne Water managing the Edithvale-Seafood Wetlands Ramsar site (Figure 7).

Of Frankston City's public land, 47 per cent is covered by native vegetation, compared to only 9 per cent of private land (Figure 8). These data demonstrate the clear success of public authorities in retaining vegetation on their land, as well as the susceptibility of vegetation on private land to clearing.

Private land
Public land

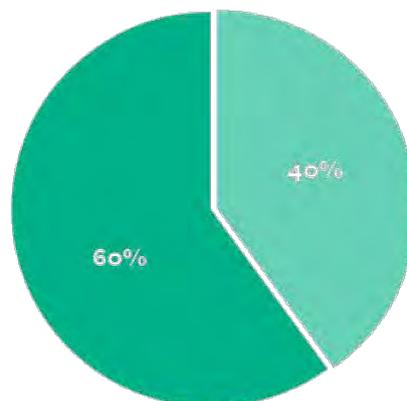


Figure 7: Proportions of native vegetation in Frankston City occurring on either public or private land.



Native vegetation
Cleared and heavily modified land

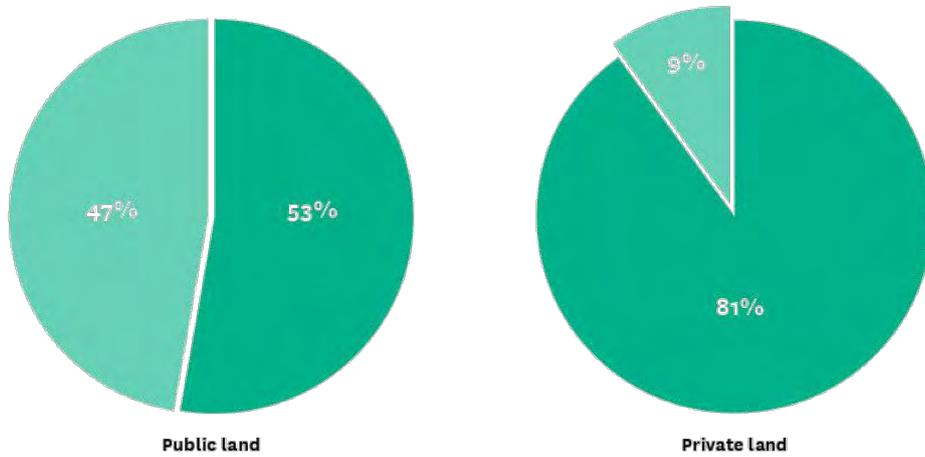


Figure 8: Proportions of public and private land in Frankston City covered by native vegetation, or cleared and heavily modified land.

3.2 Flora

Frankston City's natural reserve system encompasses 60 different reserves of varying sizes, from small parks to large flora and fauna reserves. Various surveys completed in previous years were compiled to analyse the flora in Frankston City's reserves.

Surveys in Frankston City's natural reserves detected an average of 81 indigenous species, which contrasts to an average of 50 species on private properties (Figure 9). While the average number of species detected on private properties is substantially lower than in Council's natural reserves, these data still point towards substantial flora diversity.

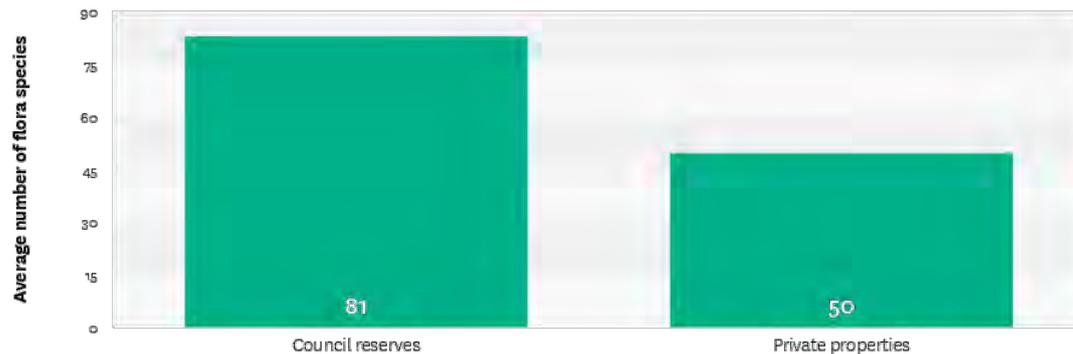


Figure 9: Average number of flora species recorded in detailed surveys of 32 of Frankston City's reserves, and an un-standardised sample of 13 surveys on private properties.

Additionally, a number of the private property surveys included in the sample are on small parcels of land in the more urbanised parts of Frankston City (e.g. Seaford), which had as few as 5 indigenous plant species, while surveys in more rural parts of the municipality (e.g. Langwarrin South) had as many as 158 indigenous plant species. While these findings are not intended to indicate the precise diversity of flora on private land, they do indicate that it is substantial and warrants protection and management.

The Flora and Fauna Guarantee Amendment Act 2019 gives effect to a consistent national approach to assessing and listing threatened species using the Common Assessment Method (CAM) and establishing a single comprehensive list of threatened flora and fauna species, known as the FFG Act Threatened list (DELWP 2021).

The FFG Threatened List also includes a list of threatened communities. However, no threatened communities of flora or fauna were identified as present within Frankston City. An analysis of records of listed flora – any indigenous flora species listed in The FFG Threatened List (DELWP August 2021) – was undertaken to determine which may be present in Frankston City.



The following species listed in the FFG Act Threatened List were considered to be potentially present in Frankston City but require records to be ground-truthed. For each species information about whether it is at risk in Australia or Victoria and the category of the threat (e.g. critically endangered, endangered, vulnerable) is listed in the FFG Act Threatened List (DELWP 2021).

- Common Apple-berry (*Billardiera scandens s.s.*)
- Frankston Spider-orchid (*Caladenia robinsonii*)
- Fringed Helmet-orchid (*Corybas fimbriatus*)
- Green Leek-orchid (*Prasophyllum lindleyanum*)
- Grey Spike-sedge (*Eleocharis macbarronii*)
- Lacey River Buttercup (*Ranunculus amplus*)
- Lizard Orchid (*Burnettia cuneata*)
- Mentone Greenhood (*Pterostylis x toveyana*)
- Prawn Greenhood (*Pterostylis pedoglossa*)
- Purple Blown-grass (*Lachnagrostis semibarbata var. filifolia*)
- Purple Diuris (*Diuris punctata var. punctata*)
- River Swamp Wallaby-grass (*Amphibromus fluitans*)
- Southern Bristle-sedge (*Chorizandra australis*)
- Pale Swamp Everlasting (*Coronidium gunnianum*)
- Upright Panic (*Entolasia stricta*)
- Annual Bitter-cress (*Cardamine paucijuga s.s.*)
- Grey Billy-buttons (*Craspedia canens*)
- Large River Buttercup (*Ranunculus papulentus*)
- Maroon Leek-orchid (*Prasophyllum frenchii*)
- Metallic Sun-orchid (*Thelymitra epipactoides*)
- Naked Sun-orchid (*Thelymitra circumsepta*)
- Swamp Everlasting (*Xerochrysum palustre*)
- Swamp Fireweed (*Senecio psilocarpus*)

A number of these species are likely to be locally extinct in Frankston (for example Frankston Spider-orchid is currently known from only one wild population in Mornington Peninsula Shire) however, confirmation of their status within the municipality requires further investigation and targeted searches.

3.3 Fauna

Analysis of fauna surveys conducted in 26 of Frankston City’s reserves shows the composition of fauna in the reserves is diverse and species-rich (Figure 10). It is important to note that a number of the surveys used for this analysis date back as far as 1992, which clearly require updating. However, these data still provide a good indication of fauna composition in Frankston City.

Birds comprise the most commonly recorded group by far, followed by mammals, reptiles, and amphibians. Fish, crustaceans and invertebrates are sporadically recorded in low numbers throughout the reserve system, though minimal survey effort over time may be the reason for the sparse records.

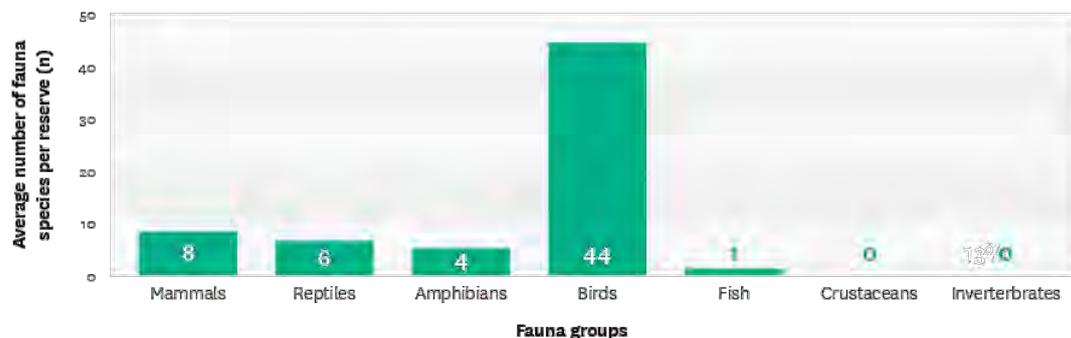


Figure 10: Average number of different fauna groups surveyed in each of Frankston’s reserves. Only reserves with detailed fauna surveys were included in this analysis.

The most commonly recorded indigenous mammal species in Frankston City's reserves are Swamp Rat (*Rattus lutreolus*), Common Brushtail Possum (*Trichosurus vulpecula*), Common Ringtail Possum (*Pseudocheirus peregrinus*), Short-beaked Echidna (*Tachyglossus aculeatus*) and Little Forest Bat (*Vespadelus vulturinus*).

The most commonly recorded indigenous reptile species in Frankston City's reserves are Common Garden Skink (*Lampropholis guichenoti*), Blotched Blue-tongued Lizard (*Tiliqua nigrolutea*), Tiger Snake (*Notechis scutatus*), and Lowland Copperhead (*Austrelaps superbus*). The most commonly recorded indigenous amphibian species are Southern Brown Tree Frog, Common Froglet (*Crinia signifera*), Pobblebonk (*Limnodynastes dumerilii*), and Whistling Tree Frog (*Litoria verreauxii*) – also known as Verreaux's Tree Frog.

Formerly an abundant and widespread faunal group, woodland and heathland birds in Australia are declining at an alarming rate in extensively modified and fragmented landscapes (Howling and Fullagar, 2020). The diversity of heathland and woodland birds in Frankston is notably high for an urban fringe municipality, highlighting the importance (and success) of maintaining fragments of such habitats that act as stepping-stone fauna linkages across the landscape and contribute to habitat refuges. Waterbirds also make up a significant component of bird diversity with over 75 waterbird species recorded at Seaford Wetlands (Ecology Australia, 2016).

Fish, crustaceans, and invertebrates are not commonly recorded in surveys within Frankston. Fauna surveys

do not usually target these species, tending to focus on terrestrial vertebrates. Despite this, some significant aquatic species have been recorded such as the nationally threatened Dwarf Galaxias (*Galaxiella pusilla*) in Boggy Creek, and a diversity of fish species in Kananook Creek.

While many of the abovementioned species are considered common throughout Victoria, Frankston City provides a local stronghold for a number of species such as Koala, Swamp Wallaby, Eastern Long-necked Turtle, and 11 species of microbat. The habitat in Frankston City for these species is especially important given the municipality's location on the fringe of the highly-developed inner suburbs.

The extensive wildfires of the summer 2019-2020 caused massive losses of biodiversity in south eastern Australia across some of our largest national parks. Now, areas outside the public reserve system in the rural, semi-urban and urban landscapes are being recognised for their contribution to maintaining our biodiversity.

The importance for biodiversity conservation of small bush blocks, urban waterways, road reserves and even smaller backyards has increased significantly in the context of the catastrophic loss of habitat and flora and fauna that occurred during the 2019-20 'Black Summer' fires.

Additionally, there is a growing appreciation of the contribution residential backyards and pocket parks can also make in supporting biodiversity with a growing number of Gardens for Wildlife programs being implemented across the state.

As with flora, records of fauna listed in the FFG Act Threatened List (DELWP 2021) in Frankston City were analysed, to determine which are present. The following species (including a high diversity of water and shorebirds*), were considered to be present in Frankston City. For each species information about whether it is at risk in Australia or Victoria and the category of the threat (e.g. critically endangered, endangered, vulnerable) is listed in the FFG Act Threatened List (DELWP 2021).

- Australasian Bittern (*Botaurus poiciloptilus**)
- Australasian Shoveler (*Spatula rhynchotis**)
- Australian Fur Seal (*Tursiops australis*)
- Blue-billed Duck (*Oxyura australis**)
- Caspian Tern (*Hydroprogne caspia**)
- Common Greenshank (*Tringa nebularia**)
- Curlew Sandpiper (*Calidris ferruginea**)
- Dwarf Galaxias (*Galaxiella pusilla*)
- Eastern Great Egret (*Ardea alba modesta**)
- Eastern Snake-necked Turtle (*Chelodina longicollis*)
- Freckled Duck (*Stictonetta naevosa**)
- Glossy Ibis (*Plegadis falcinellus**)
- Great Egret (*Ardea alba modesta**)
- Grey-headed Flying-fox (*Pteropus poliocephalus*)
- Hardhead (*Aythya australis*)
- Latham's Snipe (*Gallinago hardwickii**)
- Lewin's Rail (*Lewinia pectoralis*)
- Long-toed Stint (*Calidris subminuta**)
- Marsh Sandpiper (*Tringa stagnatilis**)
- Musk Duck (*Biziura lobata**)
- Nankeen Night-Heron (*Nycticorax caledonicus**)
- Pacific Gull (*Larus pacificus**)
- Pectoral Sandpiper (*Calidris melanotos**)
- Pied Cormorant (*Phalacrocorax varius**)
- Powerful Owl (*Ninox strenua*)
- Royal Spoonbill (*Platalea regia**)
- Southern Toadlet (*Pseudophryne semimarmorata*)
- Swamp Skink (*Lissalepis coventryi*)
- Swift Parrot (*Lathamus discolor*)
- Whiskered Tern (*Chlidonias hybrida**)
- White-bellied Sea Eagle (*Haliaeetus leucogaster*)
- White-throated Needletail (*Hirundapus caudacutus*)
- Wood Sandpiper (*Tringa glareola**)

Listed fauna species records were clustered around seven main areas within Frankston City:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. The Edithvale-Seafood Wetlands 2. The Pines Flora and Fauna Reserve 3. Langwarrin Flora and Fauna Reserve 4. Frankston Nature Conservation Reserve | <ol style="list-style-type: none"> 5. Boggy Creek 6. Kananook Creek 7. Langwarrin Woodlands** <p><small>**Defined as the area in the south-east of Frankston City with substantial native vegetation on private land.</small></p> |
|--|--|

Areas 1-6 are managed by a combination of Parks Victoria, Melbourne Water and Frankston City Council. The Langwarrin Woodlands, however, is a large area of privately-owned properties with substantial native vegetation interspersed throughout.

3.4 Habitat connectivity

A detailed study for the *Frankston Fauna Linkages and Crossing Structure Design 2012* (Practical Ecology, 2012) analysed the connectedness of fauna habitat throughout Frankston City and adjoining landscape, and made various recommendations.

The results of this study showed that within Frankston City, fauna linkages were fragmented to a high degree, as expected in such an urbanised area. Large areas of habitat were largely isolated from one another, pointing to poor structural connectivity among the most important areas of fauna habitat.

Two main corridors, each with a subsidiary corridor, were recommended as the highest priorities to be connected (Practical Ecology, 2012) shown in Figure 12, which are:

- **Corridor 1:** The Pines Flora and Fauna Reserve to Royal Botanic Gardens Cranbourne (through the former Burdett’s Quarry on Potts Road Langwarrin)
- **Corridor 2:** The Pines Flora and Fauna Reserve to Langwarrin Flora and Fauna Reserve
- **Subsidiary Corridor 1:** The Pines Flora and Fauna Reserve to Corridor 1 via Studio Park
- **Subsidiary Corridor 2:** Corridor C1 to the Langwarrin Woodlands

The four priority corridors link large core remnant patches and offer the most cost-effective opportunities for creating a habitat network as significant sections are already connected. However, the Fauna Linkages study also identifies numerous existing and potential corridors that should also be considered for implementation over the life of the Biodiversity Action Plan. Full mapping of these biolinks is shown in both the Technical Report (Practical Ecology 2021) and the Fauna Linkages Study.

In addition, there are opportunities to work with Mornington Peninsula Shire Council and the Mornington Peninsula Landcare Network which has developed a Biolinks Plan for the Peninsula. This collaboration would enable long term planning to connect habitat on the peninsula with the Pines and Langwarrin Flora and Fauna Reserves, the Royal Botanic Gardens, Cranbourne and numerous patches and waterways within these links.

This mapping should form the basis of a Frankston City Fauna Connectivity Plan which would define long term connectivity projects in collaboration with neighbouring Councils and community networks.



3.5 Waterways and wetlands

Frankston's waterways and wetlands are key natural assets and provide essential ecosystem services to the community. The city's waterways and wetlands support some of its most significant biodiversity assets including locally rare riparian Ecological Vegetation Classes (EVCs), flora species and habitat for the nationally significant freshwater fish, the Dwarf Galaxias (*Galaxiella pusilla*), the state listed Swamp Skink (*Lissolepis coventryi*) as well as waterbirds such as the cryptic crakes and rails, and nationally endangered Australasian Bittern (*Botaurus poiciloptilus*).

The municipality is broken up into eight catchments based on topography of the landscape and drain alignments. The majority (85%) of the municipality drains to Port Phillip Bay with the remainder draining towards Watson's Inlet within Western Port (Frankston City Council 2016).

The main waterways within Frankston City are Kananook Creek (and its tributaries which include Boggy Creek, Little Boggy Creek and Tamarisk Creek) and Sweetwater Creek which flow to Port Phillip Bay. Watson's Creek arises within the municipality and flows to Western Port.

The waterways and wetlands of Frankston City have undergone substantial modification since European settlement. However, despite this highly modified environment, they still support areas of high quality remnant vegetation and fauna habitat. Significant values remaining in the catchments include the internationally significant (Ramsar) Seaford Wetlands and

state significant biosites such as the Pines Flora and Fauna Reserve and Little Boggy Creek Retarding Basin. Other areas of high conservation value include Kananook Creek Reserve, Sweetwater Creek Reserves, Tamarisk Waterway Reserve, Boggy Creek Waterway Reserve, Studio Park, Boundary Road, PARCS wetlands and Frankston Nature Conservation Reserve.

Council has developed a 10-year Integrated Water Action Plan (IWAP Frankston City Council 2016) to facilitate a strategic and practical approach to integrated and sustainable water management. In addition Council and Melbourne Water have developed the 15-year Kananook Creek Corridor Management Plan (2009) to guide the complex management issues of the creek system and protect and enhance its fragile ecosystem. This plan now requires review and updating to ensure it aligns with the current state and local policy environment and reflects the changing condition of the waterway.

These Plans and the Biodiversity Action Plan are consistent in their objectives to protect and enhance the city's natural waterways and wetlands and their implementation should be undertaken as a collaboration between Council departments and external stakeholders including Melbourne Water, South East Water, the Department of Environment, Land water and Planning (DELWP) and Parks Victoria.

3.6 Management of coastal environments

The Frankston foreshore reserve is significant both for its geological and geomorphological features and its biodiversity values. The reserve (Frankston, Seaford and Frankston South foreshores) includes 54 ha of remnant indigenous vegetation, making it one of the largest natural reserves within Frankston City. Notably it includes the most intact remnant of the large coastal barrier and wetland complex that formed the Carrum Carrum Swamp.

The quality of the foreshore reserve's coastal vegetation varies considerably throughout its length, ranging from patches of high quality and high diversity to highly degraded sections.

Council's Coastal Management Plan was developed in 2016 to manage the complex issues associated with the coast and foreshore including to protect key environmental, heritage, economic and recreational coastal values.

This 10-year plan will be updated and replaced by the Coastal and Marine Management Plan (under development) which will build on and strengthen the current plan and will align with the Biodiversity Action Plan.

4. Threats to Frankston City's biodiversity



4.1 Low level of community engagement and support

While a portion of Frankston City's community are actively involved in both directly managing, and supporting the protection of, the municipality's biodiversity, support can always be improved. Community engagement and support directly influences political will and ultimately the available budgets for conservation programs.

This plan has identified difficulties in engaging some sectors of the community in biodiversity conservation, particularly if they have not previously been involved in biodiversity conservation activities.

However, at the same time the community told us that it most valued Frankston's coastline and natural environment and that protection of these natural values was one of its highest priorities. In addition, surveys identified a high level

of community concern about climate change and loss of biodiversity, flora and fauna and native vegetation cover.

It is apparent that while the community highly values the municipality's natural assets and gives their protection a high priority, many sectors of the community do not know how to engage and contribute to local actions on the ground. The high level of community concern indicates there are opportunities for Council to better engage with the Frankston community at the grass-roots level.

In addition, there is a clear need for Council to better engage with Traditional Owners (through the Registered Aboriginal Party) in biodiversity conservation programs, and build on existing relationships with neighbouring municipalities, government and not for profit organisations to develop a regional approach.

4.2 Pest plants and animals

As throughout the rest of the country, pest plants and animals are present throughout Frankston City (DELWP, 2020), posing one of the most difficult challenges to biodiversity. Environmental weed invasion is considered one of the greatest threats to terrestrial ecosystems and biodiversity values across the Mornington Peninsula region (including Frankston). They displace indigenous species, reduce species diversity and alter habitat composition and structure.

Riparian, grassy woodland and coastal ecosystems are most heavily impacted by environmental weeds within Frankston City. However, all habitat types are susceptible. Environmental weed control remains a high priority for Council in the management of its natural reserves and other public land (although there are resourcing constraints – refer to section 4.4). However, the control of environmental weeds on private land has generally not been comprehensively addressed.

Initiatives to control environmental weeds on private land will be crucial in providing a co-ordinated response to tackle ecosystem degradation across the municipality and Council has an important role in supporting the efforts of private land holders in managing environmental weed infestations. There is a clear need for Council to work more closely with community groups to manage environmental weeds on private land including provision of weed management incentives and training for private landholders.

A comprehensive Weed Management Plan for private and public land is needed to ensure a coordinated response to current high threat and, importantly, emerging environmental and noxious weeds.

Frankston City Council (2019a) lists the most significant pest animals as:

- Black Rat (*Rattus rattus*)
- European Rabbit (*Oryctolagus cuniculus*)
- European Red Fox (*Vulpes vulpes*)
- Feral Cat (*Felis catus*)
- Green Shore Crab (*Carcinus maenas*)
- House Mouse (*Mus musculus*)
- Indian Myna (*Acridotheres tristis*)
- Mosquitofish (*Gambusia holbrooki*)
- Northern Pacific Seastar (*Asterias amurensis*)

The above species are widespread throughout the surrounding area and while it is extremely important that their numbers are controlled, it is highly unlikely that any can be completely eradicated from Frankston City.

Therefore, continued control of these species in priority areas (e.g. around large areas of native fauna habitat) should be advanced. The importance of feral animal control is demonstrated in the example of Southern Brown Bandicoot, where predation by foxes and cats is considered to have significantly contributed to its decline (DEPI 2014).

Council's Vertebrate Pest Management Plan (SMEC 2011) was developed to manage the impacts of vertebrate pests in the city's natural reserves. The plan adopts an integrated pest management strategy and is designed with an adaptive management approach with monitoring and refinement over time. However, it does not address pest animal impacts on private land and has not been updated.

It is timely to review this plan, update it based on current information and include private land within its scope. The updated plan and its implementation should be aligned with the Eastern Region Pest Animal Strategy 2020–2030 (Eco Logical Australia 2020) developed by the Eastern Region Pest Animal Network of which Frankston City Council is a member. Effective management of pest animals cannot be achieved without a regional approach, therefore working collaboratively with its network partners will be essential if Council is to minimise the impacts of pest animals at a local scale and contribute to effective control across the South East Region.

4.3 Urban expansion, biodiversity on private land and bushfire management

The most recent demographic data (id The Population Experts, 2016) projects the population of Frankston City to grow by 23,440 by 2036, with the greatest growths in Carrum Downs (5,894), Langwarrin-Langwarrin South (4,071), Frankston Central (3,610) and Seaford (2,883).

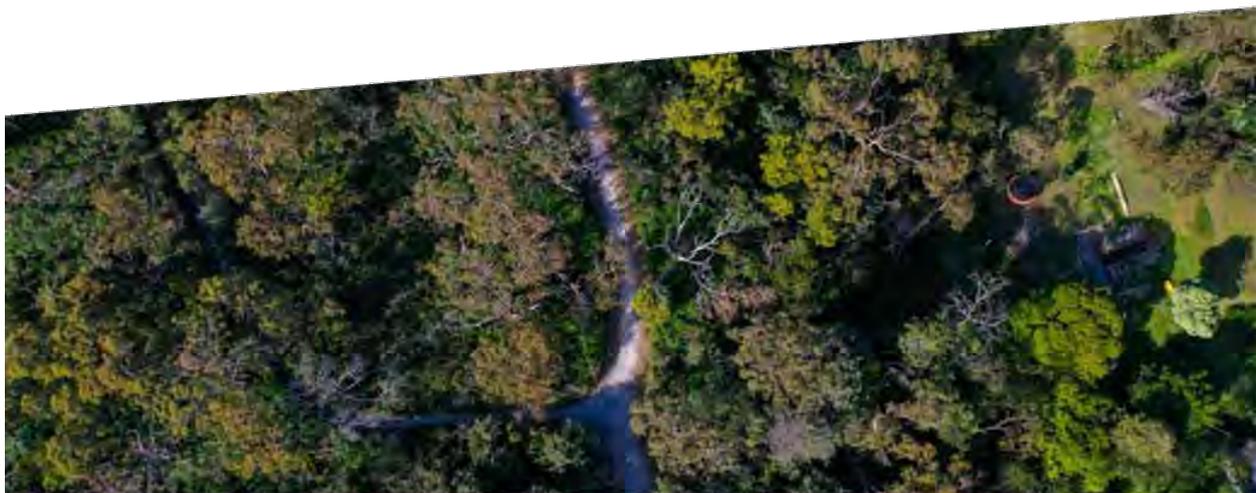
A significant proportion of Frankston's waterways are also impacted by activities on private land. Waterways and wetlands are particularly vulnerable to the impacts of urbanisation which include altered hydrology, channelisation, straightening, undergrounding, increased nutrient loads and sedimentation and extensive weed invasion. Increasing Planning Scheme protection of biodiversity assets such as native vegetation, waterways and wetlands and canopy trees is required to balance the need for increased housing with the need to protect and enhance biodiversity, and improve habitat connectivity.

Biodiversity assets including canopy trees, bushland and wetlands are currently not recognised as an asset and are therefore often undervalued in the initial design process in the planning and building of hard infrastructure.

Dwelling construction in bushland areas (e.g. Langwarrin Woodlands) results in clearing large areas of native vegetation and more intensive management of vegetation beyond the footprint of the proposed dwelling and out buildings for the creation of defensible space under mandatory Bushfire Planning provisions.

As with urban expansion, early strategic planning of the development of areas within the Bushfire Management Overlay is needed to ensure that bushfire and biodiversity issues are considered as early as possible to allow for long-term planning.

At the same time strategic planning tools are considered, better engagement with private landholders is critical to both gain support for any proposed strategic planning approaches and to encourage and assist landholders to value and protect the biodiversity assets on their land. Opportunities for better landholder engagement are discussed in Section 5 below.



4.4 Resources and funding

Current Council budgets do not have the capacity to enhance and improve all biodiversity assets such as natural reserves, high biodiversity value roadside vegetation and indigenous vegetation within parks and recreation areas. While maintenance budgets for Council reserves are allocated each year in recurrent funding, these budgets must cover management of all aspects of the reserve, not only ecological management and there is no capital funding available for major improvements to Council's biodiversity assets. While such a structure enables higher quality reserves to be maintained in their current condition, there remains a lack of resources to improve and enhance reserves that require intensive weed management or revegetation, resulting in their continued decline over time.

Council's capacity to enhance and increase natural habitats and improve connectivity for wildlife is impeded through lack of a funding structure that values biodiversity assets (e.g. large old trees, patches of indigenous bushland and wetlands) in a similar way to infrastructure assets.

Over time this lack of resourcing will lead to continued weed invasion and degradation of habitats on public land that should be the core of Council's biodiversity conservation estate.

Unlike infrastructure assets, 'green assets' aren't provided with long-term maintenance funding. Monitoring requires long term investment. For example 'RRR mapping' (Restoration, Rehabilitation, Retention), which is undertaken in Council natural reserves to monitor site condition occurs every five years and is only a small snapshot and of one key indicator. Assets need to be recognised for the ecosystem services they provide (refer to Section 2.1.1) and incorporated into Council's Strategic Asset Management Plan in a similar way to infrastructure assets.

An audit of green assets and priorities for funding is required. The ongoing maintenance cost for green assets needs to be factored into tender documents and project plans. Justification and rationale for funding maintenance of green assets should be driven by legislative obligations such as the Catchment and Land Protection Act 1994 (CaLP Act) and the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act).

Similarly, implementing many of the actions listed in this plan including facilitating community engagement projects, data collection, planning scheme amendments and compliance and enforcement of biodiversity legislation will require additional staffing and resourcing.

4.5 The climate emergency

Frankston City Council declared a Climate Emergency on 18 November 2019. The public's high level of concern about the climate emergency was one the clearest results from community consultation. The core of this declaration is the urgent need for greenhouse mitigation, to reduce the cause and severity of climate change.

Intrinsic to the goals of this Action Plan for biodiversity enhancement is the primary goal to maintain global warming to well below 2 degrees. In terms of biodiversity benefits this will 'flatten the curve' of climate change risk to biodiversity.

Predicted changes to climate over the next few decades pose significant challenges to the City's biodiversity assets including vegetation communities, flora and fauna. Increased average temperatures, lower average annual rainfall and the increased incidences of extreme weather events will place greater pressure on our natural landscapes and expose the community to greater health impacts. In Frankston, it is likely that climate change will lead to increased frequency and intensity of wildfire; new and emerging environmental weeds and pest animals, altered phenology of flora and fauna (e.g. timing of flowering and breeding); decreased stream flows and loss of ephemeral waterways.

The most vulnerable habitats and species in our region are coastal, especially those with restricted distributions, or where the potential for inland migration with sea level rise is limited (Mornington Peninsula Biodiversity Conservation Plan – Mornington Peninsula Shire, 2019). These include beaches, primary and secondary dunes and coastal wetlands supporting migratory shorebirds.

Inland streams and wetlands are also likely to be impacted from reduced catchment inflows leading to decreased streamflow in waterways and decreased hydroperiod (the period of time a wetland holds water) in wetlands.

Species that depend on these habitats include the nationally significant freshwater fish, the Dwarf Galaxias (*Galaxiella pusilla*), as well as waterbirds such as the cryptic crakes and rails, nationally endangered Australasian Bittern (*Botaurus poiciloptilus*) and the numerous migratory waders that visit Seaford Wetlands and surrounding ephemeral grassy wetlands.

Models of coastal inundation created by the Department of Environment, Land, Water and Planning (DELWP) predict sea levels to rise by 20, 47 and 82 cm by 2040, 2070 and 2100 respectively (Figure 11). Additionally, storm tides (with added wind forcing) are predicted by the same

models to increase by 6, 13, and 19 per cent by 2040, 2070 and 2100 respectively (Figure 11).

It is important to note that these models are based on the current topography of Victoria, and mitigation measures such as sea walls have the potential to alleviate some of this sea level rise.

Currently, approximately 20 ha of Frankston City is mapped as being inundated, which includes wetlands, streams, creeks and coastal inlets. Looking into the future, this is projected to increase to 42, 101, and 197 ha by 2040, 2070, and 2100 respectively, if no mitigation measures are put in place (Figure 11).

Storm tides (with added wind forcing) are modelled as potentially inundating approximately 177 ha within Frankston City as of 2009 (Figure 11).

These storm tides are projected to increase to potentially inundate 243, 404, and 683 ha by 2040, 2070, and 2100 respectively, if no mitigation measures are put in place (Figure 11).

While sea level rise will have widespread effects on Frankston City as a whole, there are potentially significant impacts on specific EVCs. A number of EVCs that occur in coastal areas, along waterways and in wetlands are most at risk of inundation.

—●— Normal level
 - -●- - Storm tide level

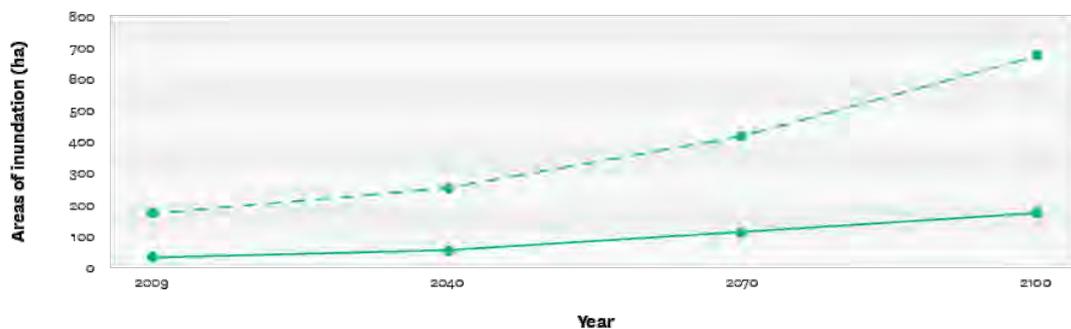


Figure 11: Areas of Frankston City projected to be inundated in normal sea levels and during storm tides from 2009 to 2040, 2070 and 2100. Inundation modelling is from DELWP (2014)

5. Opportunities to protect and enhance Frankston City's biodiversity



5.1 Improving community engagement and support

Consultation and partnership with the Bunurong Land Council Aboriginal Corporation, the Registered Aboriginal Party for the Frankston area (RAP) on all significant biodiversity-related matters is central to the successful implementation of this Biodiversity Action Plan. The Bunurong Land Council Aboriginal Corporation (BLCAC) is the Registered Aboriginal Party (RAP) for the area that includes the Frankston municipality.

Opportunities to work with Traditional Owners (through the RAP) throughout the implementation of this plan include:

- Meeting formally with the Bunurong Land Council as the RAP to consult on inclusion of Traditional Owner perspectives, knowledge and wishes
- Consulting with the Bunurong Land Council to establish a long-term vision for the potential implementation of traditional practices of land management in Frankston City which may include an investigation of the potential for cultural burning practices at selected sites where appropriate
- Consulting with Traditional Owners and Elders through the RAP and other Aboriginal and Torres Strait Islander community leaders and organisations on cultural protocols to be observed by Council in relation to biodiversity conservation
- Recognising that cultural heritage is closely tied to biodiversity and consider how biodiversity values can be incorporated into cultural heritage plans. For example scar trees are important both culturally and for the ecosystem services they provide
- Exploring options to develop or contribute to training of indigenous conservation officer and ranger programs

There is a significant resource available to Council through the extensive network of conservation volunteers within the city. The Frankston Environmental Friends Network (FEFN) is the umbrella body for a diversity of volunteer organisations with a depth of local expertise and willingness that support Council in protecting and enhancing the city's biodiversity. However, there is room to strengthen the partnership between Council and the 'Friends Network' recognising the great potential of volunteers to support implementation of the Biodiversity Action Plan.

Council can enhance the partnership with conservation volunteers through supporting and revitalising friends groups and FEFN assisting them to increase their capacity, diversity of membership and capabilities.

There is potential to build the capacity of the network to tackle municipal wide issues and strengthen relationships with successful community programs such as Intrepid Landcare (youth focused), Citizen Science projects, Koala Conservation on the Mornington Peninsula and Gardens for Wildlife. This may require additional resourcing from Council but could achieve considerable gains for the investment.

Additionally, there are numerous opportunities to integrate biodiversity conservation objectives with community wellbeing goals. For example, we can engage the wider community better by:

- Hosting more educational activities and displays at Council-run events
- Expanding volunteer programs such as 'Friends of' groups, and at community events such as planting days and citizen science programs
- Educating private landowners about biodiversity values on their properties and how to best manage them
- Supporting residents and commercial land owners to plant nature strips appropriately in line with Council's Nature Strip Planting Guidelines to increase indigenous habitat in residential, industrial and commercial streets
- Promoting and supporting landowner groups such as Landcare, and encouraging the establishment of youth Landcare volunteer groups such as Intrepid Landcare
- Working with Melbourne Water to assist landowners with stream frontages or wetlands to manage and protect these biodiversity assets on their properties
- Sharing of knowledge, actions and achievements through Council publications to keep residents updated, engaged and informed
- Improving interpretive signage at natural reserves
- Developing guidelines for 'nature play' that provide opportunities for children to engage with nature safely while ensuring biodiversity assets are not damaged
- Encouraging habitat improvement through increasing support for existing programs such as Gardens for Wildlife and plant giveaways, and developing a range of landholder incentive schemes for conservation works
- Involving sporting and recreation clubs in biodiversity conservation – for example, establishing 'citizen science' projects based around sporting grounds and facilities
- Focusing on educating multicultural groups on the importance of nature and biodiversity
- Integrating biodiversity into community events and community group activities including Youth Services and school holiday programs

The Frankston City Council Indigenous Nursery is a key resource and asset as both a supplier of local indigenous plants, and as a centre for community engagement in and information about the city's biodiversity.

Community feedback has reflected strong support for the indigenous nursery and indicates there is a high demand for its services amongst the Frankston community. However, the capacity of the nursery is limited, its facilities are aging and require significant upgrade and it is not readily accessible to many residents.

There is a clear opportunity for Council to maximise the potential of the indigenous nursery as a hub for all aspects of biodiversity conservation.

Upgrading the facilities, potentially relocating the nursery to a more central location and increasing staffing are initiatives that are likely to result in multiple benefits for biodiversity conservation throughout the city including better engagement with the community, increased availability of locally grown indigenous plants for private, commercial and Council projects, better support for community conservation groups and projects and provision of a centre for knowledge sharing.

Importantly an opportunity also exists to partner with the Bunurong Land Council on indigenous nursery development including the growing of indigenous food plants, provision of training opportunities and cultural heritage education.

In the first instance development of a business case is required to determine the most effective options for expansion of the nursery. The business case would need to provide a comprehensive analysis of the both the costs and benefits of increasing the capacity of the nursery and outline the social and environmental benefits that would result from such an upgrade.

Like the nursery, Frankston's nine community gardens play an important role in fostering community understanding of biodiversity conservation and community-based climate action. Community gardens are popular with residents with many committed members. Proactively engaging with community gardens would allow for a wider range of local people to understand and be involved in protecting biodiversity, planting of suitable indigenous plants locally for consumption and as an aid to pollination and as venues for citizen science projects.

Finally, for Council to successfully engage with the community on biodiversity, it is essential for all staff and businesses within Council, as well as Councillors, to have a sound understanding of the city's biodiversity and how to protect it. An effective way to address this is to incorporate biodiversity information within training packages for staff and Councillors.

5.2 Integrating biodiversity conservation and other open space objectives

Frankston City provides a wealth of open space and recreation opportunities including sporting grounds, local parks, playgrounds and shared use paths. These facilities are of key importance for community recreation and connection with nature and to improve health and wellbeing outcomes. Many of Frankston's open space areas are located within or close to natural reserves or support habitat such as hollow-bearing trees and understorey shrubs.

Activation of public spaces can potentially be deleterious to nature conservation goals. Therefore it is important for Council's park and open space management practices to incorporate ecological principles and recognise the importance of all open space in contributing to biodiversity values, for example:

- Ensuring new lighting design and strategies for sporting facilities and other open spaces are 'wildlife friendly' and based on current knowledge and best practice
- Ensuring outcomes for public spaces and visual amenity reflect consideration of biodiversity, such as including areas of dense habitat for fauna to move between habitat patches
- Undertaking long term trials and pilot projects to evaluate the costs and benefits of introducing more vegetation and fauna habitat into open spaces, taking into consideration the need to provide safe open spaces
- Integrating indigenous vegetation buffers and linkages into the design of sporting and recreation facilities
- Working with other agencies that manage open space (e.g. Melbourne Water) to advocate for appropriate revegetation of open space areas such as retarding basins and drainage reserves, particularly where there are opportunities to provide fauna linkages
- Maintaining best practice park and open space management that incorporates ecological principles and recognises the importance of all open space contributing to biodiversity values
- Consideration of alternative ways to reduce public risk where retention of habitat is important in open space settings

5.3 Better managing pest plants and animals

The control of pest plants and animals is a well-established conservation measure in urban environments and often one of the highest priorities. Frankston City Council's staff, contractors, and volunteers have a significant collective expertise in pest management methods.

However, in order to prioritise and implement control of pest plants and animals, it is essential that we:

- Document flora and fauna species listed as threatened throughout Frankston City
 - Implement focused and species-specific pest plant and animal control measures around populations of listed flora and fauna in Frankston City
 - Utilise available data and biodiversity modeling available online through DELWP's NatureKit 2.0 and other online biodiversity data and tools to help prioritise actions related to threatened species and managing threats to biodiversity
 - Develop recovery plans for each documented species, and detail priority pest plant and animal threats
- Regularly review all Natural Reserve Management Plans or Management Statements (for less complex reserves) – in collaboration with on-ground staff – identify priority pest plants and animals, and make tailored management plans for each
 - Encourage private landowners around remnants of bushland in Frankston City (e.g. through grants or rate incentives) to control pest plants and animals on their land
 - Investigate stronger local laws and enforcement procedures for domestic animals and noxious weeds
 - Consolidate these actions within comprehensive pest plant and animal management plans for the municipality including updating the current Vertebrate Pest Management Plan in line with the Eastern Region Pest Animal Strategy 2020–2030 (Eco Logical Australia 2020)
 - Collaborate with neighbouring Councils through regional strategies and networks such as Eastern Pest Animal Network

5.4 Enforcement and compliance

Unauthorised removal and destruction of native vegetation and fauna habitat is an ongoing concern for Council. Investigations into incidences of tree and vegetation vandalism or unpermitted removal are often hampered by lack of evidence or witnesses.

The capacity of the current planning enforcement arrangement needs to be strengthened in terms of environmental compliance. Frankston City Council has a highly skilled planning compliance team but occurrences of environmental infringement are becoming more frequent and currently there are insufficient resources available to address

these comprehensively. There is an opportunity to review the process for investigating environmental infringements to provide a specialist approach to unauthorised vegetation removal and habitat impacts. Up-skilling or recruiting officers with experience in vegetation management and biodiversity conservation is likely to increase the success rate of enforcement action. It is also important that the community is kept informed of any successful prosecutions for vegetation vandalism or environmental damage. Education on the values of biodiversity is also a key to reducing the occurrence of unauthorised habitat destruction.



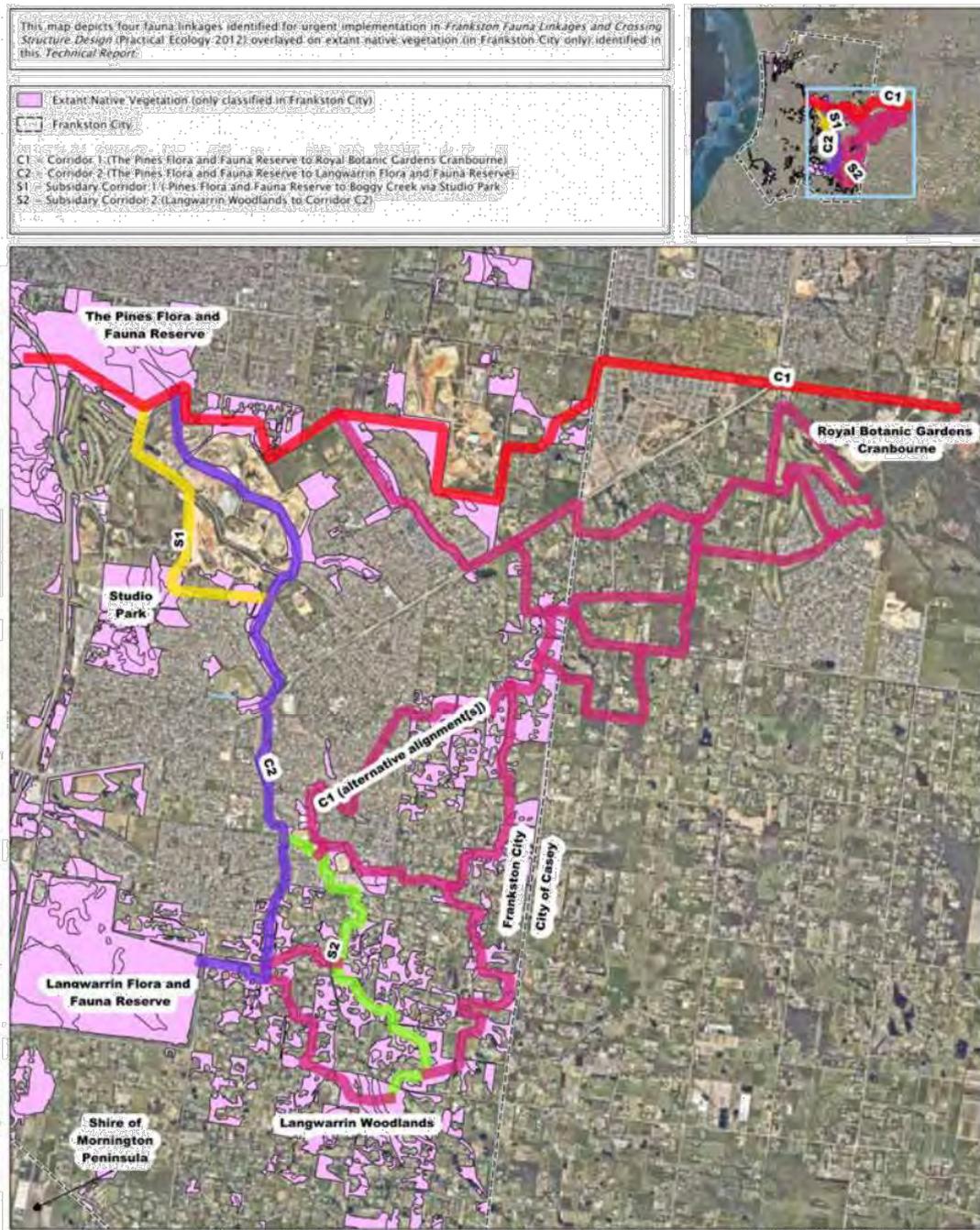


Figure 12: Priority fauna linkages/habitat corridors in Frankston City, originally identified in Frankston Fauna Linkages and Crossing Structure Design (Practical Ecology, 2012).

5.5 Strategic planning for urban expansion and protecting biodiversity on private and public land

With a large amount of Frankston City's biodiversity occurring on private land, it is at risk of being further fragmented, reduced in size, and neglected from management. A number of opportunities to better protect and manage biodiversity in light of urban expansion do exist, however, with the most important measures being to:

- Ensure that remaining fragments are well connected and allow unimpeded, safe movement of fauna, especially through two priority corridors as discussed above in Section 2.2.4 and shown to the left in Figure 12, which are:
 - Corridor 1 from The Pines Flora and Fauna Reserve to the Royal Botanic Gardens Cranbourne
 - Corridor 2 from The Pines Flora and Fauna Reserve to Langwarrin Flora and Fauna Reserve
- Strengthen Frankston City's Planning Scheme to expand coverage of overlays and other mechanisms that allow the protection of native vegetation
- Seek grant opportunities to build on identified corridors

- Ensure Frankston City Council's planners have a wide range of knowledge and tools to continue protecting the municipality's biodiversity
- Encourage private landowners (e.g. through grants or rate incentives) to protect and manage biodiversity on their land
- Increase the enforcement of legally-required Land Management Plans and of illegal vegetation clearing
- Collaborate with Melbourne Water and other external stakeholders to continue to implement The Frankston City Integrated Water Action Plan and review and update the Kananook Creek Corridor Management Plan

To ensure biodiversity is considered in development proposals, and to adequately protect biodiversity assets on both private and public land, the Biodiversity Action Plan should be incorporated into the Frankston Planning Scheme's Municipal Strategic Statement (MSS) and relevant Environmental Significance and Significant Landscape overlays.

5.6 Supporting bushland management

Frankston City's natural reserves, which include bushland as well as the city's key waterways and significant wetlands, are the municipality's core biodiversity assets and support a high diversity of flora and fauna including numerous threatened species (refer to the Technical Report – Practical Ecology 2021). Natural reserves are managed by a team of specialist bushland and coastal staff. Management includes conservation programs, recreation, interpretation, minor infrastructure maintenance and public safety in the:

- Frankston and Seaford Foreshore Reserves
- 53 inland natural reserves, including inland waterways and wetlands
- 29 roadside areas with significant vegetation totalling 450 hectares

In areas containing remnant bushland conservation programs focus on protecting and restoring habitat as well as conducting fire management, pest animal management and wildlife management programs. Council also runs its own indigenous nursery responsible for growing indigenous plants for Council projects and street trees, as well as supplying stock for contractors, community groups, other Councils and the general public. All indigenous seeds and cuttings are locally sourced.

The maintenance of a specialist internal team with a focus on biodiversity conservation results in a very high standard of biodiversity management in Frankston's natural reserves and is a key element of the City's biodiversity conservation program. An extensive knowledge base has been built up over several decades of natural reserve management in Frankston City. Many municipalities do not have this in-house expertise and rely on external contractors.

However, many of the current management monitoring systems have not been updated and revised over a number of years and biodiversity data for Frankston's natural reserves is becoming dated. With rapid changes occurring as a result of climate change and increased urbanisation, an agile monitoring system that regularly measures key indicators of overall ecological health, improvement or decline is required. This may include targeted surveys of indicator flora and fauna species and weed monitoring. This requires ongoing funding to help the specialist vegetation team adjust its programs to reflect positive or negative trends.

Council's natural reserves are currently monitored using the 'RRR system' which identifies zones in reserves for 'retention, restoration and rehabilitation' and provides a broad indicator of the condition of each site and its level of prioritisation.

The category is determined by a combination of on-ground survey of the percentage cover of weeds and an understanding of the definitions and values encompassed by each 'RRR' category and how they apply at a practical level.

However, the method is considered relatively coarse and only partially useful, as it's undertaken every 5 years and does not provide sufficient sensitivity to allow for rapid changes in condition and appropriate management responses.

As noted in section 5.4 a 'Green Asset' capital works and monitoring program is needed, providing ongoing funding support for accurate, timely data collection and reporting to monitor progress.

Funding is also required for the development and updating of management and works plans to ensure time and money is spent in the most useful areas with meaningful objectives and targets for works delivery, guidance for funding submissions and a system that tracks the progress of reserve improvement.

Most of Council's Natural Reserve Management Plans have not been updated for many years. Developing a consistent framework (including timeframes) for the review, updating and monitoring of plans is needed to ensure each reserve is managed appropriately and achieve the best results for biodiversity enhancement.

This system should entail a three-tier hierarchy with templates for detailed, intermediate and generic management plans based on the size and complexity of the reserve. Funding is also required for the development and updating of management and works plans to ensure time and money is spent in the most useful areas with meaningful objectives and targets for works delivery, guidance for funding submissions and a system that tracks the progress of reserve improvement.

Most of Council's Natural Reserve Management Plans have not been updated for many years. Developing a consistent framework (including timeframes) for the review, updating and monitoring of plans is needed to ensure each reserve is managed appropriately and achieve the best results for biodiversity enhancement. This system should entail a three-tier hierarchy with templates for detailed, intermediate and generic management plans or statements depending on the size and complexity of the reserve.

Activation of public spaces can be potentially deleterious to biodiversity values. The management framework for natural reserves should provide clear guidance on the appropriate use of natural bushland reserves, with limits to activities not classified as 'passive recreation'.

5.7 Supporting fire management and planned burning in bushland reserves

With many bushland reserves located in close proximity to houses, effective fire management is a key component of Council's vegetation management. Understanding fire behaviour and vegetation characteristics will influence:

- Species selection and arrangement in revegetation programs
- Maintenance practices in retaining habitat logs
- Manual fuel reduction programs in high risk areas
- Maintenance of firebreaks and management vehicle access tracks
- Community and interagency liaison to share the responsibility for fire risk reduction across boundaries and prescribed burning programs

Council carries out active fire management including fire management planning, bushfire suppression and the application of prescribed fire. Planned burning is currently only undertaken where there is an ecological benefit. This is often combined with fuel reduction outcomes for managing bushfire risk, however planned burning is never utilised as a fuel reduction measure if it has detrimental effects on biodiversity.

Council's planned burning program is based on the best available fire science and utilises a number of decision-making tools developed by experts to provide a consistent, transparent and repeatable approach to planned burning in bushland reserves and careful consideration is applied when determining if a site is suitable or practical for implementing planned burning. Furthermore, a significant investment of resources is placed on controlling weeds before and after a burn.

Examples of successful planned burn programs resulting in restoration of degraded sites into high quality indigenous vegetation include:

- Sweetwater Creek reserve where sites used to be primarily a monoculture of Coast Tea-tree but are now densely vegetated with a diversity of indigenous species with much greater habitat value
- Baxter Park that was choked with woody weeds with minimal indigenous canopy cover due to Bell Miner Associated Die Back (BMAD), but is now regenerating with a natural EVC including eucalypts which had essentially been eradicated from the site prior to the burn

Council's planned burn program is a central element of protecting and enhancing Frankston's biodiversity assets. Continuing this program is a high priority and opportunities to extend the burn program, based on the best fire science and practice should be a priority.

Opportunities for including cultural burning practices within Council's planned burn program may be limited as most sites where planned burning is considered are likely to be too highly modified and too weedy to enable cultural burning practices to work. Nevertheless, Council should pursue

opportunities to work with the Registered Aboriginal Party on all aspects of bushland management and biodiversity enhancement and further consideration of the potential for cultural burning at suitable sites can be part of this discussion. For example, a cultural burn can be undertaken in a very small area or within 'non natural' reserves or parks where the cultural objectives of burning can be met more readily. The option of cultural 'micro-burns' may be one way to introduce the concept of traditional practices to Council's land management toolkit.

5.8 Linking biodiversity conservation and ecological management with infrastructure planning

Throughout the consultation process for this plan it was identified that Council capital works, infrastructure projects and master plans rarely consider the biodiversity or ecological implications of a proposal at the early stages of planning and delivering an infrastructure development.

As consideration of native vegetation, wildlife corridors or fauna habitat requirements occurs relatively late in the process, removal and habitat loss often becomes an unavoidable consequence of improving community infrastructure.

Embedding biodiversity considerations in long term capital works and infrastructure programming will inform and guide staff on how to include biodiversity asset protection when building new or upgrading existing infrastructure.

There is a clear opportunity within Council for its long term infrastructure planning to include a 'biodiversity lens', utilising the expertise within various service units of Council to contribute to long term infrastructure planning, including planning for road, drainage, recreational, building and facility upgrades and renewal.

Similarly, state government projects such as major road, rail and utility upgrades frequently result in significant losses of native vegetation and impacts on fauna habitat and connectivity. While public authorities must consult with councils on biodiversity impacts from the early stages of developments, there are often limited options under the Planning Scheme for local government to amend plans or reduce impacts on biodiversity with state authorities potentially lacking a local perspective on biodiversity values. Council needs to be proactive in its relationships with state transport and utility authorities to ensure proper consideration of locally significant biodiversity values.

Improving Council's biodiversity data sharing capacity through ensuring all relevant information is available

as layers on Council's internal GIS is a relatively easy means of ensuring the correct information is available to all Council officers who need it. At the same time, ensuring biodiversity data is up-to-date is central to incorporating biodiversity conservation in infrastructure projects.

An ongoing monitoring, evaluation and reporting framework is needed to ensure the correct data is delivered to projects that require it.

Lack of capacity to incorporate biodiversity consideration into early planning also leads to delays in planning approvals as negotiations to mitigate impacts become complex. A long term, interdisciplinary approach to infrastructure planning would address this problem as consideration of ecological management and values would be already incorporated into a long term master plan (such as a roadside management plan).

Opportunities to consider biodiversity values in infrastructure projects during the project scoping phase include:

- Clear biodiversity guidelines and checklist that all departments need to follow before commencing an infrastructure project
- Require biodiversity considerations to be included in project planning and significant impacts reported to Council's Executive Management Team prior to project approval
- Develop a detailed Environmental Management System to capture all project data and tie in with strategies incorporating biodiversity protection and enhancement
- Further develop Council's GIS to provide relevant and accessible biodiversity and general environmental layers for project scoping and planning
- Proactively engage with state transport and utility authorities to ensure early consideration of locally significant biodiversity values in state transport and utility upgrade projects.



5.9 Monitoring the status of biodiversity and measuring success

Frankston City holds a large amount of biodiversity data from ecological surveys commissioned by Council, and for private development and internal records collected over many years. In addition the many friends' groups that work within Council's reserves have accumulated decades of local knowledge and records.

Detailed biodiversity data informs management and ensures that environmental values are taken into account during decision-making. Further, having sound and current baseline data that is easily accessible is critical to being able to evaluate the success of programs and management regimes.

Currently much of Frankston's biodiversity information is dated and not readily accessible. There is a need to develop a systematic data collection and biodiversity monitoring framework for Frankston's biodiversity assets. Data needs to be accessible to land managers and project managers and be suitable for tracking the progress and success of various community initiatives.

There are numerous opportunities to partner with community conservation groups such as Friends' groups to monitor biodiversity within the municipality. For example, wildlife carer organisations keep detailed records of wildlife rescued, recovered or taken into care. This data can provide important information on fauna diversity and movement and help Council plan to mitigate threats to wildlife including identifying locations of high frequency wildlife-vehicle collisions.

The community group Koala Conservation on the Mornington Peninsula (KCMP) records Koala sightings and road trauma across the Peninsula and Frankston. Partnering with this organisation can assist Council to develop a picture of Koala populations and movement and plan to reduce road trauma and other impacts on koalas.

Frankston's biodiversity monitoring framework could include elements such as:

- Measures of health of vegetation and canopy cover using photogrammetry, NDVI and LIDAR
- Establishing long term vegetation monitoring plots and photo points
- Targeted threatened or locally significant species monitoring (e.g. Koala, Dwarf Galaxias and Swamp Skink)
- Partnering with tertiary institutions to establish biodiversity monitoring programs
- Partnering with local wildlife carer organisations to collate data on fauna movements and threats to wildlife
- Including social research measures in the design of programs to connect communities with nature
- Developing 'citizen science' programs to assist in gathering data, engaging the Frankston Environmental Friends Network and other community organisations

5.10 Planning for the climate emergency

While building 'biodiversity resilience to climate change' is a key goal of this plan, Council must show leadership in reducing Council emissions, supporting our community to reduce their own and advocating to other levels of government for them to show leadership on emission reduction. The development of a Climate Change Strategy and Action Plan is paramount to this.

On a more direct level, building biodiversity resilience in a changing climate may include measures such as:

- Selecting plant species for revegetation that are likely to be resilient to changing climate conditions
- Protecting and enhancing remnant patches of indigenous vegetation through appropriate buffer plantings
- Heightening surveillance and control of new and emerging weed species
- Ensuring best practice Water Sensitive Urban Design (WSUD) is always used in developments and capital works projects
- Protecting overland flow paths, watercourses, swampy areas and wetlands
- Ensuring the internationally significant Seaford Wetlands Ramsar site is resilient to climate-induced impacts and continues to provide habitat for a diversity of water birds including migratory shore birds
- Seeking opportunities for use of stormwater for 'environmental watering' of seasonally inundated areas
- Ensuring (through all biodiversity management programs) that the municipality's biodiversity is diverse, healthy, and protected to ensure it has the best chance to adapt to changes in climate
- Establishing the priority fauna corridors mentioned above to allow the longitudinal movement of fauna in response to shifts in climatic envelopes
- Considering the climate emergency in all of Council's planning and policies
- Planning for sea-level rise and its effects on Frankston City's biodiversity and residents



6. Biodiversity Action Plan 2021–2036



6.1 Biodiversity Action Plan program/data logic

Council maintains a broad policy environment to guide community wellbeing improvements. Policy domains developed to provide this guidance include: A Healthy Community; A Safe Community; Community Strength; A Skilled Community; Stronger Families; A Sustainable Economy and a Sustainable Environment.

This Biodiversity Action Plan contributes to seven strategic outcomes associated with four of the policy domains. The Action Plan follows the groundwork of the *Greening Our Future Environment Strategy 2014-2024*, *Urban Forest Action Plan* (which also informs the *Council Plan*), *Open Space Strategy*, and the *Green Wedge Management Plan*.

The purpose of the Biodiversity Action Plan is to retain, enhance and connect Frankston’s biodiversity. Frankston City Council will take the lead and partner with the Frankston Environmental Friends Network (FEFN), other volunteer conservation groups and stakeholder organisations, the Bunurong Land Council Aboriginal Corporation and the community to help implement the actions within this plan.

The actions set out in Section 6.2 are categorised according to Council’s seven Biodiversity Priorities as set out in the Program Data Logic hierarchy below. Implementing each action will contribute to meeting these seven priority objectives for biodiversity conservation within the municipality and beyond. In addition a further action category is included based on a commitment by Council to lead best practice land and water management.

Note that while many actions meet a number of the Biodiversity Priorities, for simplicity each action is listed once under one primary priority.



The Biodiversity Action Plan priorities and program logic are influenced by external factors. As such, there are a range of assumptions to be taken into account, including:

- That increasing knowledge and awareness of the benefits of biodiversity leads to an increase in positive thinking of biodiversity within the community and the wish to act to protect nature (connection to nature)
- Our biodiversity is fundamental to the health and wellbeing of every community member
- Healthy biodiversity can help reduce the impacts of climate change and absorb any impacts of climate change
- Our indigenous species are more resilient to the impacts of climate change
- Landowners are generally likely to abide by vegetation controls
- The community supports further investment in our biodiversity and its benefits
- There will be no natural event or disease at a large enough scale to impact on achieving the targets

- There will be a return to a 'covid-normal' environment where there will be no ongoing restrictions or lockdowns that will impact the delivery of this plan
- There will be an increase in resources to achieve the actions to improve biodiversity, through Council and other government/agencies
- While there will continue to be fluctuations and trends, there will be no change in climate predictions over the implementation period
- There will be no significant decisions to change land use over the implementation period, without consideration to the natural environment
- There will be no reduction in the delivery of current programs such as Gardens for Wildlife, Greening Our Future and National Tree Day

The open space and biodiversity indicators within the program and data logic framework will be updated as new data/knowledge becomes available that adjusts these assumptions.

Planned outcomes and indicators

Policy domain and outcomes	Description	Measure of success	Indicator	Indicator data
1. Active Community	People are involved in passive and active use of Frankston City's natural reserves	Visitation to natural reserves and open space areas with appropriate activities undertaken	Increase in visitation/duration of stay	Survey or pedestrian counter setup in key local parks for each precinct
	Public recreational use of Frankston's natural reserves is appropriate and respectful of conservation values			Survey of activities undertaken in parks and natural reserves
	Public spaces are activated and have visual appeal	People feeling safe walking in their local area during the day	An increase in the percentage of residents who feel safe walking during the day that is comparable with the State benchmark	Replication of VicHealth Indicators Survey (2015)
People feeling safe walking in their local area after dark		An increase in the percentage of residents who feel safe walking in their local area after dark that is comparable with the State benchmark	Replication of VicHealth Indicators Survey (2015)	
2. Open Space and Biodiversity	Frankston City's local biodiversity is thriving and safeguarded	Habitat connectivity	Implementation of, or a guaranteed plan for, unimpeded movement for fauna (species to be determined) along Frankston City's two priority corridors	Satellite imagery and on-ground surveys, and plan review by fauna experts

Policy domain and outcomes	Description	Measure of success	Indicator	Indicator data
2. Open Space and Biodiversity	Frankston City's local biodiversity is thriving and safeguarded	Areas of recognised high significance vegetation are protected	Introduction of planning overlays within the Planning Scheme	Progress of Planning Scheme Amendments
		Weed cover and indigenous species cover in significant roadside vegetation	100% indigenous species with less than 5% weed coverage	RRR mapping and street tree inventory
3. Clean Air and Water	Frankston City's beaches and waterways are healthy	Water quality of Frankston's beaches	Frankston's beaches have a 'Good' rating (meets Victorian water quality standards) or above, at the end of each season's long term quality objectives	EPA Beach Report
4. Managed Risks	Frankston City's bushfire risk is well-managed while protecting biodiversity	The CFA and Frankston City Council consistently collaborate	Biodiversity and bushfire priorities are considered on all planning applications in the Bushfire Management Overlay	Planning application data
	Risk in public open space is managed with consideration of biodiversity values where practical	Council works collaboratively with the community to ensure alternative ways to reduce public risk in open space settings are considered where retention of habitat is important	Open space is safe and well designed with habitat elements and connectivity retained	Safety data and habitat assessments in open space
5. Social Inclusion and Engagement	Improved health and wellbeing amongst the community through improved connections with nature	Residents attending Council green events such as National Tree Day, Indigenous Nursery Open Day and Gardens for Wildlife	An increase in the number of residents participating in green events	Event attendance records
		Residents volunteering for green gains	An increase in the number of volunteers and number of hours volunteering	Volunteer register
6. Volunteerism	Community members engaged in citizen science projects	Participation	Increase in number of citizen science participants	Participation at event records
7. Culturally Sensitive Land Use and Management	Traditional Owner (through the RAP) perspectives and wishes are thoughtfully considered and implemented	Consultation, and integration of Traditional Owner priorities	Registered Aboriginal Party is consulted on all of Council's policies and strategies related to biodiversity	Inputs are integrated in all Council policies and strategies related to biodiversity

Policy domain and outcomes	Description	Measure of success	Indicator	Indicator data
Input consideration				
Best practice	Well-planned, resourced and managed biodiversity programs	Biodiversity values are well documented and managed	Documentation of native vegetation EVCs in Frankston City	100% of native vegetation patches are confirmed for their presence and type through ground-truthing surveys
			Listed flora and fauna species populations are determined and managed	Recovery plans created and implemented for all of Frankston City's listed flora and fauna species

6.2 Action Plan

Short term up to 4 years

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Community is connected with nature					
S1	Create a package of community educational resources (newsletters/brochures/displays/talks) for use at Council-run events such as Frankston Waterfront Festival, Pets Day Out, and the Mayor's Family Picnic	1,5	City Futures	✓	✓
S2	Expand the Environmental Interpretation Officer position to support the implementation of the Biodiversity Action Plan in particular supporting private landowners to protect and manage biodiversity assets on their properties and increasing support of the Frankston Environmental Friends' Network	2,5,6	City Futures	✓	✓
S3	Investigate the feasibility of increasing the capacity of the Frankston City Council Indigenous Nursery including increasing resourcing, staffing, accessibility and development as a hub for biodiversity conservation in the municipality	1,2,5,6,7	City Futures / Operations	✓	
S4	Promote and educate the community on the 24-hour cat curfew	2	City Futures / Community Safety	✓	✓
S5	Develop a biodiversity-focused 'welcome pack' for new residents in targeted high conservation value areas and a broader biodiversity information pack for all residents across the city	1,2,4,5	City Futures / Financial & Corporate Planning		✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Community is connected with nature					
S6	Develop a program of and a central database for 'Citizen Science' projects such as pollinator observations and bird monitoring. Engage with sporting clubs and community groups not typically involved in biodiversity conservation	1,5,6	City Futures / Community Strengthening	✓	✓
S7	In co-ordination with the the Frankston City Play and Leisure Strategies, develop guidelines for 'unstructured nature play' that provides opportunities for children to engage with nature safely while ensuring biodiversity assets are protected Consult with the Bunurong Land Council (the RAP) to incorporate the knowledge and insights of Traditional Custodians into nature play projects	1,2,5	City Futures / Community Strengthening		
S8	Build upon the quality of information provided on the biodiversity page on Frankston City Council's website, to include more education and informative resources such as case studies demonstrating examples of urban biodiversity conservation	5	City Futures / Business Transformation	✓	✓
S9	Develop a media and communications plan to promote the benefits of biodiversity to the Frankston community	5	City Futures / Community Relations	✓	✓
S10	Establish pollinator plots within open space (similar to the Woody Meadow Pilot Project conducted by the City of Melbourne)	2	City Futures / Operations	✓	
S11	Collaborate with Landcare groups, encourage the development of an Urban Landcare and/or a Youth Landcare Group and collaborate with existing groups. Consider local youth employment projects based on the former 'Green Army' model	1,5,6	City Futures		✓
S12	Engage with community garden groups to connect with broader range of residents on biodiversity issues				
S13	Enhance the partnership with conservation volunteers through supporting and revitalising friends groups and the Frankston Environmental Friends Network (FEFN) assisting them to increase in their capacity, diversity of membership and capabilities	1,5,6	City Futures	✓	✓
S14	Review and promote the Frankston City Council Nature Strip Planting Guidelines to ensure residents have the opportunity and access to advice to enable them to revegetate their nature strips	2,3,5	City Futures / Engineering Services	✓	✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Biodiversity is protected and enhanced through planning and policy					
S15	Review and investigate the Environmental Significance Overlay Schedule 1 (ESO1) and the Significant Landscape Overlay Schedules 1 and 2 (SLO1 and 2), in accordance with the recommendations in the Frankston Native Vegetation Study 2019. Prepare planning scheme amendment as required	2,4	City Futures	✓	✓
S16	Advocate for and work with DELWP to expedite the transfer of 'Burdett's Quarry Reserve' - known as Lot 3 160 Potts Road - to the Crown Land Estate, to be managed as a conservation reserve in accordance with Development Plan Overlay (DPO7)	2	City Futures / Procurement, Property and Risk		✓
S17	Submit a nomination to the Wetland City Accreditation Scheme of the Ramsar Convention for Frankston to become a 'Wetland Accredited City' recognising the steps council has taken to protect Seaford Wetlands and its other wetlands	2,3	City Futures / Procurement, Property and Risk	✓	
S18	Include the Biodiversity Action Plan as a Background Document in the Frankston Planning Scheme including in the relevant Environmental Significance Overlay and Significant Landscape Overlay Schedules	2,4,7	City Futures	✓	✓
S19	Investigate opportunities to increase enforcement of unauthorised vegetation removal and permit breaches	2	City Futures / Statutory Planning		✓
S20	Investigate the need for the establishment of a dedicated environmental or vegetation compliance officer position to provide a focused approach to compliance with biodiversity/vegetation and landscaping requirements under the Planning Scheme and other legislation as well as promoting land stewardship within the community	2,3	City Futures / Statutory Planning	✓	✓
S21	In significant areas of indigenous vegetation, high biological value and bushfire risk, explore strategic planning mechanisms that are in addition to planning overlays to ensure appropriate development outcomes (such as rezoning, schedule to the zone, lot consolidation and building envelopes)	2	City Futures		✓
S22	Develop Wildlife Sensitive Lighting Guidelines for Frankston City with reference to the Frankston City Lighting Plan	2	City Futures	✓	✓
S23	Develop a holistic Weed Management Action Plan which includes supporting ongoing investigation of alternative weed control methods	2	City Futures / Operations	✓	✓
S24	Review and update the Vertebrate Pest Management Plan investigating the efficacy of current pest animal control methods and what improvements are needed	2	City Futures / Operations	✓	✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Biodiversity is protected and enhanced through planning and policy					
S25	Investigate rate incentives for landholders to enter 'Trust for Nature Covenants' and other land management agreements	1,2,5	City Futures / Financial & Corporate Planning		✓
S26	Investigate the cost and benefits of establishing an incentivised program for owners of land with biodiversity values who undertake maintenance activities to enhance and protect them	1,2,5	City Futures		✓
S27	Develop standard offset/replacement ratios to compensate for vegetation removal Investigate potential for a revegetation program on Council land, which is funded through developer contributions made under the ESO, where revegetation cannot be undertaken on private land	2	City Futures	✓	✓
S28	Identify under utilised land in public ownership where opportunities exist for creation of habitat and biodiversity corridors. Advocate with Melbourne Water, South East Water and other agencies	1,2,5	City Futures	✓	
S29	Develop a valuation structure that values biodiversity assets (e.g. large old trees, patches of indigenous bushland and wetlands) in a similar way to infrastructure assets. Incorporate 'green' assets into Council's Strategic Asset Management Plan	2	City Futures / Operations / Engineering Services / Sustainable Assets / EMT	✓	
S30	Investigate the future opportunities at a landscape scale for the use of extractive industry sites (in line with existing work authorities plans) and consult with owners of sites that are nearing the end of their useable life, to investigate possible future land uses for the sites (e.g. to become part of the open space and recreation network)	2	City Futures / Statutory Planning		✓
Wildlife habitats are connected					
S31	In collaboration with neighbouring councils and community networks, develop a Fauna Connectivity Plan based on corridors detailed in the Frankston Fauna Linkages Study, Biodiversity Action Plan Technical Report and the Mornington Peninsula Landcare Network's Connectivity Plan	2	City Futures	✓	✓
S32	Work with Casey City Council to develop an implementation plan for the corridor from the Royal Botanic Gardens Cranbourne to The Pines Flora and Fauna Reserve (Corridor 1)	2	City Futures	✓	✓
S33	Develop an implementation plan for the corridor from The Pines Flora and Fauna Reserve to Langwarrin Flora and Fauna Reserve (Corridor 2)	2	City Futures	✓	✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Wildlife habitats are connected					
S34	Develop a Fauna Crossing Plan identifying priority locations, and work with road authorities and internal Council departments to create structures for safe fauna movement across roads	2,4	City Futures / Sustainable Assets	✓	✓
S35	Develop Wildlife and Roads Guidelines to prioritise locations for wildlife signage, fencing, traffic calming devices and other measures, to mitigate against incidents between wildlife and traffic	2,4	City Futures / Engineering Services	✓	✓
Council's biodiversity data is comprehensive					
S36	Validate vegetation communities, flora and fauna data from the Technical Report with on-ground surveys, prioritising rare vegetation communities and rare species listed in the FFG Threatened List (DELWP August 2021)	2	City Futures / Operations	✓	✓
S37	Develop a central database for recording and monitoring the condition of Frankston's biodiversity assets which includes a process for inputting all data collected	2	City Futures / Operations	✓	✓
S38	Establish a monitoring and reporting protocol to determine the impacts of recreational activities and infrastructure (such as lighting) on natural areas, and flora and fauna in reserves, where natural areas are adjacent to recreational facilities or host recreational activities. The results will assist in guiding and managing recreation use to ensure impacts on biodiversity values are minimised, as well as engaging participants in citizen science.	2	City Futures / Operations / Community Strengthening	✓	
S39	Establish a protocol to ensure that flora and fauna surveys undertaken in Frankston City are always entered into the Victorian Biodiversity Atlas (e.g. make this a condition for surveys completed in relation to permit applications)	2	City Futures	✓	✓
S40	Encourage local observations to be recorded on Frankston City's iNaturalist project and develop a partnership with local wildlife carer organisations to collate existing and new data	1,2,5,6	City Futures	✓	✓
S41	Prepare a schedule for surveying and monitoring flora and fauna populations within Frankston's natural reserves	2	City Futures / Operations	✓	
S42	Invest in smart technologies such as wildlife cameras and drones, to conduct better monitoring of coastal and bushland environments	2	City Futures / Operations	✓	✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Traditional Owner priorities are always integrated					
S43	Consult with the Registered Aboriginal Party, Elders and other Aboriginal and Torres Strait Islander community leaders and organisations on cultural protocols to be observed by Council in relation to biodiversity conservation	5,7	City Futures / Operations	✓	
S44	Partner with the Bunurong Land Council Aboriginal Corporation as Registered Aboriginal Party to establish a long-term vision for biodiversity projects including: - potential implementation of cultural burning and other practices - enhancing the indigenous nursery - indigenous walks and talks from indigenous providers - Cultural and caring for Country induction by BLCAC for Councillors, Council staff and community volunteers	2,7	City Futures / Operations	✓	
S45	Provide a minimum of 10 volunteering opportunities per year within the Frankston Environmental Friends Network (FEFN) for unemployed Aboriginal and Torres Strait Islanders, with a pathway to ongoing paid work	5	City Futures	✓	
Council leads best-practice land and water management					
S46	Review all Natural Reserve Management Plans and any gaps in plans to develop a consistent approach for the development, review and monitoring of plans. Develop templates for detailed, intermediate and generic management plans based on a hierarchy system of the reserve. The management framework will provide clear guidance on the appropriate public recreational use of natural bushland reserves	2,3	City Futures / Operations	✓	
S47	In partnership with Melbourne Water, DELWP, Kananook Creek Association and other stakeholders, review and update the Kananook Creek Corridor Management Plan	2,3,7	Engineering Services / City Futures / Operations / Community Strengthening		
S48	Develop a guideline to include best practice vegetation retention and revegetation for each asset renewal project within the Long Term Infrastructure Plan	2,4,7	City Futures / Sustainable Assets	✓	
S49	Strengthen partnerships with other greening agencies such as Landcare, Greening Australia, Greener Spaces Better Places and local greening community groups, to work collaboratively to achieve targets across all land tenure	1,5,6	City Futures	✓	✓
S50	Establish an annual forum for bushland contractors, friends groups, local experts and Frankston City Council staff to meet and discuss best practice bushland management	1,2,5,6,7	City Futures	✓	✓
S51	Establish a collaborative regional group at officer level with neighbouring councils, agencies and organisations, which focuses on regional biodiversity issues and projects	2	City Futures	✓	✓

Medium term from 4–8 years

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Community is connected with nature					
M1	Develop and publish a range of biodiversity-related GIS data, with a function for a property search to give community members the details of all biodiversity points of interest on their land	2,5	City Futures / Information Technology	✓	✓
M2	Work with the community including community gardens network to create a Gardens for Wildlife display garden	1,2,6	City Futures	✓	✓
M3	Expand Gardens for Wildlife to schools, kindergartens, businesses, industrial areas, and entire streets	1,2,6	City Futures		✓
M4	Investigate a centre for biodiversity education and community meeting space			✓	
Biodiversity is protected and enhanced through planning and policy					
M5	Further investigate the expansion of the Seaford Wetlands RAMSAR boundary (including into Down's Estate)	2,3	City Futures / Procurement, Property & Risk	✓	
M6	Develop local recovery plans for listed flora and fauna	2	City Futures	✓	✓
M7	Implement planning scheme controls to protect Biodiversity Corridors	2	City Futures	✓	✓
Wildlife habitats are connected					
M8	Collaborate with gas, water and electricity distributors to establish vegetation guidelines for underground mains, to minimise vegetation clearance and maintain biodiversity corridors where possible	2,3	City Futures	✓	✓
Council's biodiversity data is comprehensive					
M9	Develop a database of hollows and other habitat features (both natural and man-made)	2	City Futures / Operations / Sustainable Assets	✓	✓
Council leads best-practice land and water management					
M10	Review and update the Significant Roadside Management Plan to include prioritisation plan for re-vegetation along significant roadsides to contribute to biodiversity corridors (with consideration to the roadside risk assessment) and encourage landholders to better manage their roadsides and understand their rights and responsibilities	1,2	City Futures / Operations	✓	✓
M11	Develop a priority list of sites where Water Sensitive Urban Design could achieve biodiversity objectives	2,3	City Futures / Engineering Services	✓	✓

Ongoing

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Community is connected with nature					
O1	Continue to support the FEFN through collaboration, training, funding of equipment, and membership expansion through setting up new groups	2,6	City Futures / Operations	✓	
O2	Promote and support Frankston Indigenous Nursery through purchasing plants for internal projects, and continuing to hold the Nursery Open Day	2	City Futures / Operations / Capital Works Delivery	✓	✓
O3	Continue to deliver and develop new initiatives for an annual community engagement program that includes but is not limited to tree planting days, information seminars, workshops, free plant giveaways. Look to other councils worldwide to explore new ways to engage the community and build on the appreciation of biodiversity	1,2,5,6	City Futures	✓	✓
Biodiversity is protected and enhanced through planning and policy					
O4	Implement the Frankston City Green Wedge Management Plan in alignment with the with the Biodiversity Action Plan, particularly to ensure development is appropriate and biodiversity assets are protected within the Green Wedge	2	City Futures	✓	✓
O5	Continue to engage with extractive industry operators and neighbouring landowners, to ensure that the rehabilitation of sites is a collaborative process	2	City Futures / Statutory Planning	✓	
O6	Ensure that biodiversity protection, enhancement and cultural heritage considerations are embedded in Council capital works projects, and is considered at all stages of projects. Include Environmental Policy and Planning team and the Registered Aboriginal Party in Local Area Traffic Management consultations	2,4	Capital Works Delivery / Building & Facilities / City Futures	✓	✓
O7	Ensure the importance of biodiversity for climate change, and health and wellbeing, are considered in the development or review of Council strategic documents	2	City Futures	✓	✓
O8	Continue to support the Southern Brown Bandicoot Recovery Group, and investigate options for reintroductions	2	City Futures	✓	
O9	Develop staff training packages on local biodiversity and the Biodiversity Action Plan including: - a compulsory biodiversity training package for all Council staff and Councillors and - targeted regular training sessions for statutory and strategic planners on the Planning Scheme's Bushfire and Biodiversity clauses	2,4	City Futures / Statutory Planning	✓	✓
O10	Undertake proactive audits of the implementation of Land Management Plans and Offset Management Plans, which are required as permit conditions	2	City Futures / Statutory Planning		✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Biodiversity is protected and enhanced through planning and policy					
O11	Require biodiversity considerations to be included in all project plans and any significant biodiversity losses to be reported to EMT before project approval.	2	Capital Works / City Futures	✓	✓
O12	Continue to progress Council's native vegetation offset project for internal capital works projects	2	City Futures / Capital Works Delivery	✓	
O13	Consider opportunities for Council to secure sites of high conservation values, as public reserves	2	City Futures / Procurement, Property & Risk		✓
Wildlife habitats are connected					
O14	Continue to explore opportunities to undertake planting to increase habitat and connectivity within Council open space that is not classified as natural reserve especially during Master planning. Consider sites for future National tree day or planting days with the involvement of associated clubs	1,2	City Futures / Recreation / Operations	✓	
O15	Identify 'Wildlife Corridor' and natural reserve buffer streets, encourage residents to be 'good bush neighbours' by removing weeds and providing indigenous planting along roadsides to bolster habitat linkages	2	City Futures / Operations	✓	✓
Biodiversity is resilient to Climate Change					
O16	Continue to implement Council's <i>Towards Zero Emissions Plan (2019-2023)</i> to reduce the severity of climate change and progress Council's climate emergency response.	2,3	Sustainable Assets / City Futures	✓	✓
O17	Continue to convene the Environmental Governance Group to oversee Council's climate emergency response and help to embed climate change considerations in all Council decisions	2,3,4	City Futures / Sustainable Assets	✓	✓
Council's biodiversity data is comprehensive					
O18	Continue to partner with tertiary institutions to establish biodiversity research and monitoring programs	2	City Futures / Operations	✓	✓
Traditional Owner priorities are always integrated					
O19	In collaboration with the Registered Aboriginal Party provide an annual Aboriginal and Torres Strait Islander cultural heritage training workshop for the FEFN and Council staff	7	City Futures / Community Strengthening	✓	
Bushfire management is sensitive to biodiversity					
O20	Continue to investigate the effectiveness of bushfire controls in relationship to the level of risk within Frankston City Council. Consult with Fire Rescue Victoria and where required continue to advocate to State Government for reviews of the bushfire controls and exemptions within Frankston City Council Planning Scheme. Investigate potential collaboration with MAV on this issue	2,4	City Futures / Operations / Statutory Planning	✓	✓

Action no.	Action	Relationship to outcomes	Responsibility	Land Tenure	
				Public	Private
Council leads best-practice land and water management					
O21	Continue to fund pest plant and animal control, to protect Frankston's natural assets	2	Operations	✓	✓
O22	In partnership with Melbourne Water, DELWP, Friends of Edithvale – Seaford Wetlands and other community groups, continue to implement the Ramsar Management Plan for Seaford Wetlands, to enhance habitat for migratory waders and water birds and other fauna that rely on the wetlands	2	City Futures / Operations / Capital Works Delivery	✓	
O23	In partnership with Melbourne Water, DELWP and other stakeholders continue to implement the Frankston City Integrated Water Action Plan	2,3,7	Engineering Services / City Futures / Operations		
O24	Develop collaborative partnerships with other land agencies to improve management responsibilities on their lands (e.g. Melbourne Water, Parks Victoria, Department of Transport, Department of Education)	2	City Futures	✓	✓
O25	Utilise biodiversity data to inform all future master plans and local area plans, and ensure tree planting and landscaping is a key design element in all master plans and capital projects	2	City Futures / Community Strengthening / Capital Works Delivery		✓
O26	Continue to develop and refine Council's standards and checklist for handover of land from development to Council, e.g. consider 3-year maintenance period, pathways, signage, seating, fire management buffers and maintenance and access gates	2	City Futures / Operations / Statutory Planning		✓
O27	Continue to implement the recommendations from the 2021 Centenary Park Golf Course Master Plan, to improve biodiversity values	1,2	Operations / Capital Works Delivery / Sustainable Assets	✓	

6.3 Delivery, monitoring and evaluation

Aligned to Council's planning process, an annual implementation plan will be developed encompassing priority actions and other significant projects, roles, responsibilities, input requirements (funding EFT), intended outcomes, timelines and success criteria for the following 12 months.

A review of the Action Plan will take place every four years. This will include an evaluation on the progress of the Action Plan to provide information on the implementation status of actions and report on progress towards achieving the outcome measures.

7. References



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Image Credits

Image 1	Seaford Wetlands. Photograph by Mark Calleja.	01
Image 2	Cr Kris Bolam, Mayor.	02
Image 3	Bunurong Elder, Uncle Shane Clark conducting a Welcome to Country at Bunarong Park, Frankston.	04
Image 4	Seaford Wetlands. Photograph by Mark Calleja.	01
Image 5	Dragonfly. Photograph by Erika Anderson.	06
Image 6	Fungus. Photograph by Erika Anderson.	08
Image 7	Common Fringe Lily <i>Thysanotus tuberosus ssp. tuberosus</i> . Photograph by Erika Anderson.	09
Image 8	Kananook Creek and the Frankston Foreshore. Photograph by Mark Calleja.	10
Image 9	Bunarong Park. Photograph by Erika Anderson.	12
Image 10	Bushland reserve. Photograph by Erika Anderson.	18
Image 11	Hyacinth orchid <i>Dipodium spp.</i> Photograph by Erika Anderson.	19
Image 12	Spotted Pardalote <i>Pardalotus punctatus</i> . Photograph by Patrick Kavanagh.	20
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Image 14	Seaford Wetlands. Photograph by Mark Calleja.	25
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Biodiversity Action Plan 2021-2036

YEAR 1/2 IMPLEMENTATION PLAN

NOW - JUNE 2022

Action number	Action	YEAR 1	Responsibility			Inputs	
			Lead	Internal Partners	External Partners	Budget	Is budget existing or required?
S1	Create a package of community educational resources (newsletters/brochures/displays/talks) for use at Council-run events such as Frankston Waterfront Festival, Pets Day Out, and the Mayor's Family Picnic	New	Environmental Policy and Planning	Communications		Officer time	Existing
S4	Promote and educate community on the 24 hour cat curfew	New	Environmental Policy and Planning	Community Safety		Officer time	Existing
S7	In co-ordination with the the Frankston City Play and Leisure Strategies, develop guidelines for 'unstructured nature play' that provides opportunities for children to engage with nature safely while ensuring biodiversity assets are protected Consult with the Bunurong Land Council (the RAP) to incorporate the knowledge and insights of Traditional Custodians into nature play projects	New	Environmental Policy and Planning	Urban Design		Officer time	Existing
S9	Develop a media and communications plan to promote the benefits of biodiversity to the Frankston Community	New	Environmental Policy and Planning	Community relations		Officer time	Existing
S15	Review and investigate the Environmental Significance Overlay Schedule 1 (ESO1) and the Significant Landscape Overlay Schedules 1 and 2 (SLO1 and 2), in accordance with the recommendations in the Frankston Native Vegetation Study 2019. Prepare planning scheme amendment as required.	Continue	Environmental Policy and Planning	Strategic Planning	DELWP	Officer time	Existing
S16	Advocate for and work with DELWP to expedite the transfer of 'Burdett's Quarry Reserve' - known as Lot 3 160 Potts Road - to the Crown Land Estate, to be managed as a conservation reserve in accordance with Development Plan Overlay (DPO7)	Continue	Environmental Policy and Planning	Strategic Planning	DELWP	Officer time	Existing

S17	Submit a nomination to the Wetland City Accreditation Scheme of the Ramsar Convention for Frankston to become a 'Wetland Accredited City' recognising the steps council has taken to protect Seaford Wetlands and its other wetlands	New	Environmental Policy and Planning	Communications/Strategic Planning	DELWP/ Melbourne Water/Friends of Edithval - Seaford Wetlands	Officer time	Existing
S18	Include the Biodiversity Action Plan as a Background Document in the Frankston Planning Scheme including in the relevant Environmental Significance Overlay and Significant Landscape Overlay Schedules	New	Strategic Planning	Environmental Policy and Planning	DELWP	Officer time	Existing
S40	Encourage local observations to be recorded on Frankston City's iNaturalist project and develop a partnership with local wildlife carer organisations to collate existing and new data	Continue	Environmental Policy and Planning	Communications		Officer time	Existing
S46	Review all Natural Reserve Management Plans and any gaps in plans to develop a consistent approach for the development, review and monitoring of plans. Develop templates for detailed, intermediate and generic management plans based on a hierarchy system of the reserve. The management framework will provide clear guidance on the appropriate public recreational use of natural bushland reserves	New	Environmental Policy and Planning	Operations		Officer time	Existing
O6	Ensure that biodiversity protection, enhancement and cultural heritage considerations are embedded in Council capital works projects, and is considered at all stages of projects. Include Environmental Policy and Planning team and the Registered Aboriginal Party in Local Area Traffic Management consultations	Build upon	Environmental Policy and Planning	Engineering Services	Bunurong Land Council (RAP)	Officer time	Existing

Biodiversity Action Plan 2021-2036

YEAR 1/2 IMPLEMENTATION PLAN

JULY 2022 - June 2023

S2	Expand the Environmental Interpretation Officer position to support the implementation of the Biodiversity Action Plan in particular supporting private landowners to protect and manage biodiversity assets on their properties and increase support to the Frankston Environmental Friends Network	Build upon	Environmental Policy and Planning	Operations / Service Planning / Finance		\$52,000 to increase position to band 6 Full time	Required
S5	Develop a biodiversity-focused 'welcome pack' for new residents in targeted high conservation value areas and a broader biodiversity information pack for all residents across the city	New	Environmental Policy and Planning	Communications	community groups, local experts	Required - printing/graphic design \$9,000	Required

S8	Build upon the quality of information provided on the biodiversity page on Frankston City Council's website, to include more education and informative resources such as case studies demonstrating examples of urban biodiversity conservation	Build upon	Environmental Policy and Planning	Communications	community groups, local experts	Officer time	Existing
S15	Review and investigate the Environmental Significance Overlay Schedule 1 (ESO1) and the Significant Landscape Overlay Schedules 1 and 2 (SLO1 and 2), in accordance with the recommendations in the Frankston Native Vegetation Study 2019. Prepare planning scheme amendment as required.	Continue	Environmental Policy and Planning	Strategic Planning	DELWP	Officer time (Budget request for Planning amendment within Strategic Planning/consultant) est \$22,000 (\$500 submission, \$2000 expert, \$20K panel if needed)	Existing
S16	Advocate for and work with DELWP to expedite the transfer of 'Burdett's Quarry Reserve' - known as Lot 3 160 Potts Road - to the Crown Land Estate, to be managed as a conservation reserve in accordance with Development Plan Overlay (DPO7)	Continue	Environmental Policy and Planning	Strategic Planning	DELWP	Officer time	Existing
S22	Develop Wildlife Sensitive Lighting Guidelines for Frankston City with reference to the Frankston City Lighting Plan	New	Environmental Policy and Planning	Urban Design	community groups, local experts	Required - Specialist \$5,000	Existing
S33	Develop Wildlife and Roads Guidelines to prioritise locations for wildlife signage, fencing, traffic calming devices and other measures, to mitigate against incidents between wildlife and traffic	New	Environmental Policy and Planning	Engineering Services	community groups, local experts, DEWLP and adjoining Councils	Officer time	Existing
S39	Establish a collaborative regional group at officer level with neighbouring councils, agencies and organisations, which focuses on regional biodiversity issues and projects	New	Environmental Policy and Planning	Operations	neighbouring councils, agencies and organisations,	Officer time	Existing
S46	Review all Natural Reserve Management Plans and any gaps in plans to develop a consistent approach for the development, review and monitoring of plans. Develop templates for detailed, intermediate and generic management plans based on a hierarchy system of the reserve. The management framework will provide clear guidance on the appropriate public recreational use of natural bushland reserves	New	Environmental Policy and Planning	Operations	Consultant	\$30,000 for the development of high level individual management plans and standard templates	Required
S49	Strengthen partnerships with other greening agencies such as Landcare, Greening Australia, Greener Spaces Better Places and local greening community groups, to work collaboratively to achieve targets across all land tenure	Build upon	Environmental Policy and Planning	Operations	External agencies and community groups	Officer time	Existing

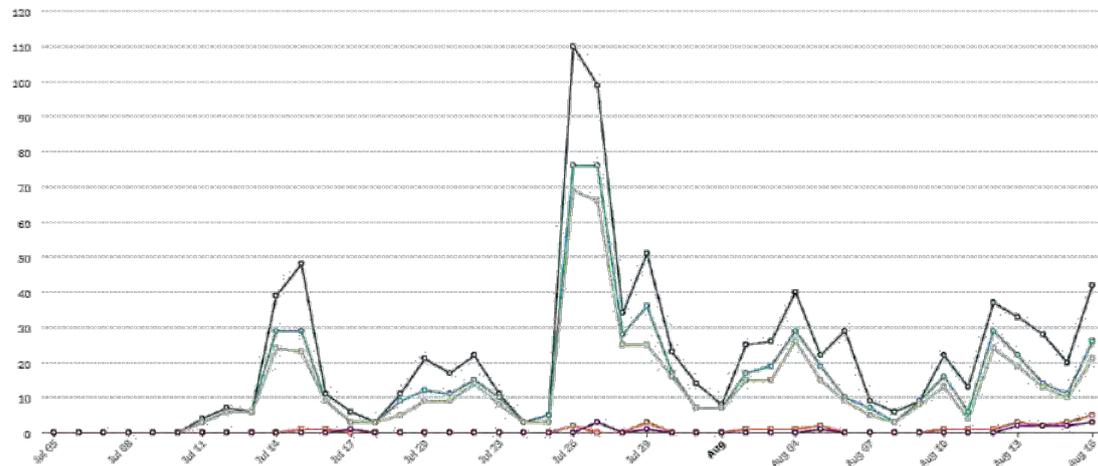
S50	Establish an annual forum for bushland contractors, friends groups, local experts and Frankston City Council staff to meet and discuss best practice bushland management	New	Environmental Policy and Planning	Operations	bushland contractors, friends	Officer time	Existing
O67	Ensure that biodiversity protection, enhancement and cultural heritage considerations are embedded in Council capital works projects, and is considered at all stages of projects. Include Environmental Policy and Planning team and the Registered Aboriginal Party in Local Area Traffic Management consultations	Build upon	Environmental Policy and Planning	Engineering Services	Bunurong Land Council (RAP)	Officer time	Existing

Engage Frankston!

Report Type: Project
 Project Name: ?Draft Biodiversity Action Plan 2021-2036
 Date Range: 05-07-2021 - 16-08-2021
 Exported: 17-08-2021 08:29:38

Performance Summary

Information regarding key visitation and utilisation metrics for your Site or projects.



914

Views

637

Visits

412

Visitors

28

Contributions

26

Contributors

15

Followers

Views - The number of times a Visitor views any page on a Site.

Visits - The number of end-user sessions associated with a Site.

Visitors - The number of unique public or end-users to a Site. A Visitor is only counted once, even if they visit a Site several times in one day.

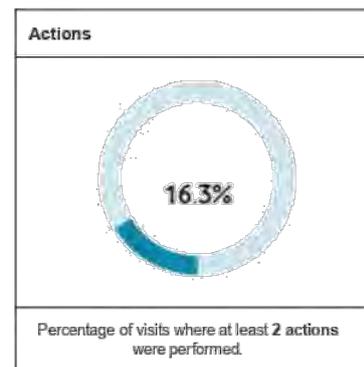
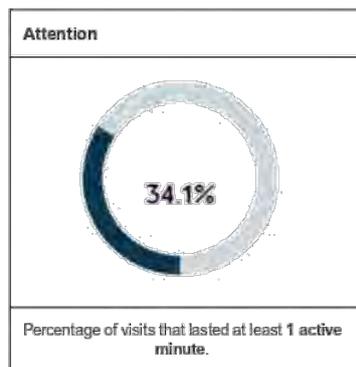
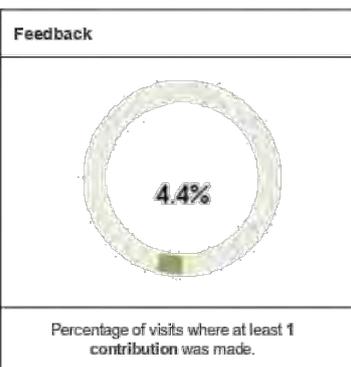
Contributions - The total number of responses or feedback collected through the participation tools.

Contributors - The unique number of Visitors who have left feedback or Contributions on a Site through the participation tools.

Followers - The number of Visitors who have 'subscribed' to a project using the 'Follow' button.

Conversions

Information regarding how well your engagement websites converted Visitors to perform defined key actions.



Participation

Information regarding how people have participated in your projects and activities.

Contributions by Activity		
Contributions by Activity is a breakdown of contributions across each tool		
Activity	Contributions	%
 Form	29	100%

Top Activities			
Top Activities is the top 5 tools that received the highest contributions			
Activity	Page Name	Contributions	Contributors
 Form	Consultation Form	29	27

Projects

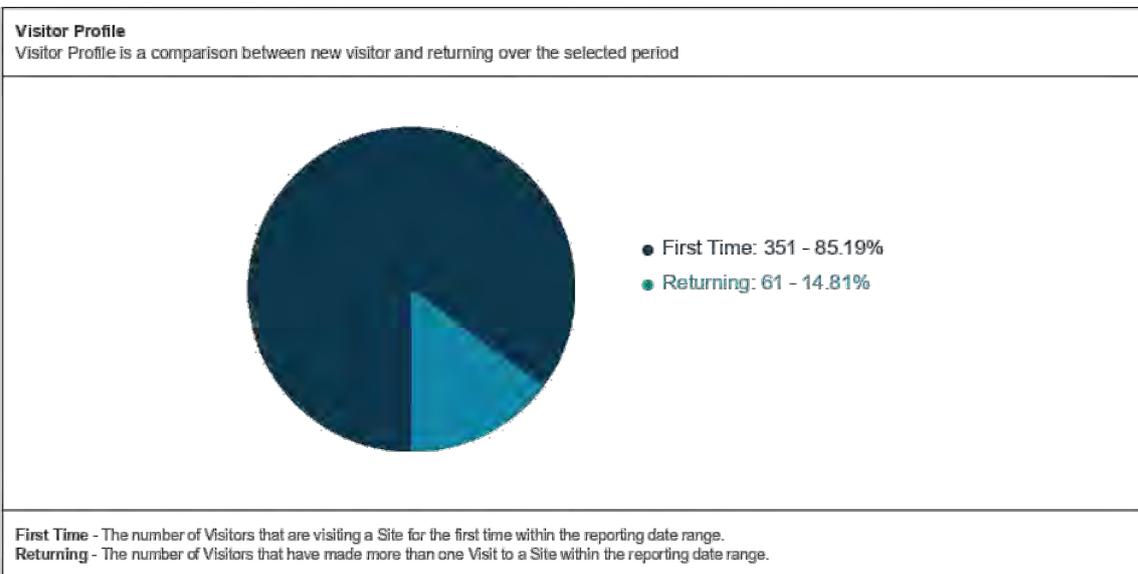
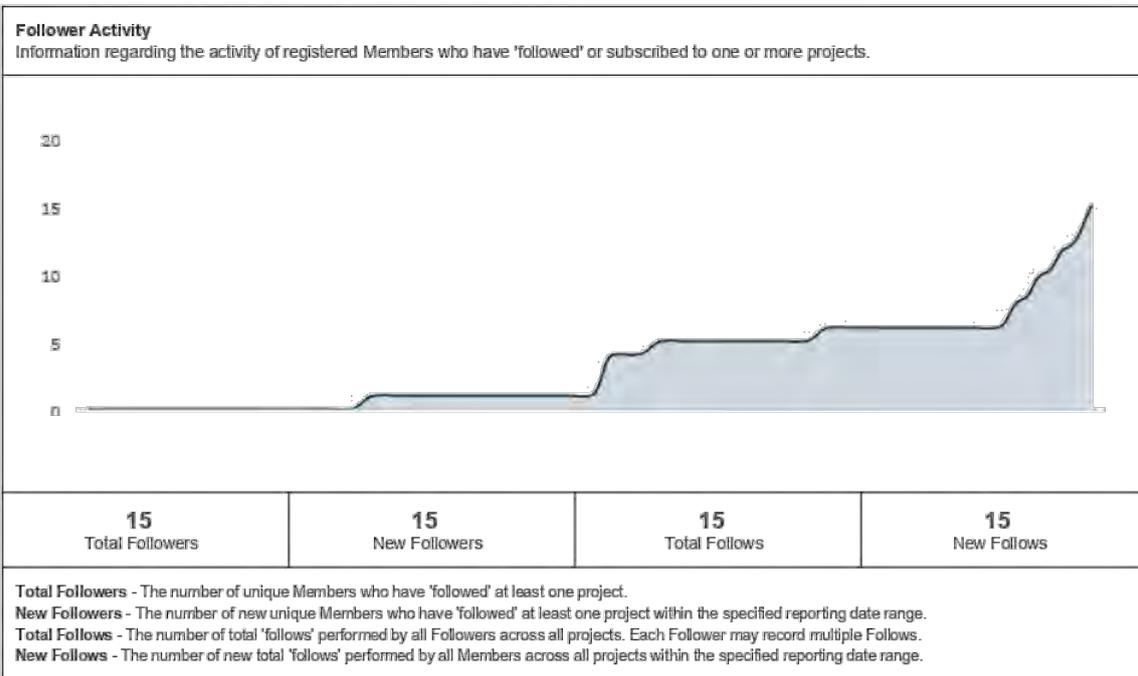
The current number and status of your Site's projects (e.g. engagement websites)

Engagement Time		
0	18	51
Days	Hours	Minutes
Aug 14th 2021	Monday	
Peak Visitation Date	Peak Visitation Day	

Top Visited Pages			
Summary information for the top five most visited Pages.			
Page Name	Visitation %	Visits	Visitors
?Draft Biodiversity Action Plan 2021–2036	97.2%	619	405
Consultation Form	13.8%	88	75
Biodiversity Consultation in-person event one	2.5%	16	13
Biodiversity Consultation Online Forum	2.0%	13	12
Biodiversity Consultation in-person event two	0.8%	5	4

People

Information regarding who has participated in your projects and activities.



Acquisition

Information regarding the method by which Visitors arrived to your Site or projects.

Referral Types

Referral traffic is the segment of traffic that arrives on your website through another source, like through a link on another domain.



Direct - Visitors who have arrived at a Site by entering the exact web address or URL of the page.

Search Engine - Visitors who have arrived at a Site via a search engine. Such as Google, Yahoo, etc.

Websites - Visitors who have arrived at the Site after clicking a link located on an external website.

Social Media - Visitors who have arrived at a Site by clicking a link from a known social media site such as Facebook, Twitter, LinkedIn, etc.

Other - Visitors who have arrived at a Site by undetermined means. This may include those arriving from a direct marketing campaign.

Executive Summary**12.18 Animal Council Orders & Regulations**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.2 Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths

Purpose

To provide Council with the outcomes of community consultation and recommendation to amend the existing council animal orders.

Recommendation (Director Communities)

That Council:

1. Notes four periods of community engagement and consultation have occurred in relation to the proposed new Council Orders under the Domestic Animal Management Act 1994, including:
 - a. During May and June 2020 resulting 733 responses;
 - b. During May and June 2021 resulting in 764 responses;
 - c. During July and August 2021 resulting in 285 written submissions and 18 verbal submissions being made to Council on 23 August 2021; and
 - d. Between 23 September 2021 and 11 October 2021 specifically relating to dogs on beaches, which resulted in 4,114 responses;
2. Resolves to make the attached Orders under section 26(2) of the Domestic Animals Act 1994, noting these Orders replicate existing requirements with the following modifications to reflect the outcomes of the recent community engagement:
 - a. A cat curfew, requiring cats to be confined to their owner's property at all times, with a 12 month amnesty period before the commencement of enforcement;
 - b. Provision for dogs to be off lead at all times on the section of the Frankston foreshore between Emergency Marker FCC159 and the Oliver's Hill Boat Ramp; and
 - c. Removal of the prohibition of dogs within the Frankston Municipal Activities Centre (FMAC) from 1 December 2021;
3. Resolves to impose a 12 month moratorium on the enforcement of the cat curfew set out in paragraph 5 of the Order;
4. Authorises the Chief Executive Officer to publish a notice of the making of these Council Orders in the Victoria Government Gazette, in the Herald Sun and on Council's website;
5. Refers the sum of \$30,000 to the mid-year budget review, for the purpose of upgrading and replacing existing signs and installing additional dog waste bins in connection with implementing the new Council Orders;
6. Refers the sum of \$134,000 (comprised of \$74,000 operating and \$60,000 capital) to the mid-year budget review, for the purpose of employing 2x full time band 2A officers with a dedicated vehicle and equipment to support the cleaning of the FMAC and the Boardwalk;
7. Approves the recurrent operating costs of \$148,000 (excludes any EBA increments) for the purpose employing two full time band 2A officers with a dedicated vehicle and equipment to support the cleaning of the FMAC and the Boardwalk;
8. Resolves to continue the de-sexing voucher scheme that provides a discount to low income earners for animal de-sexing at local vets; and

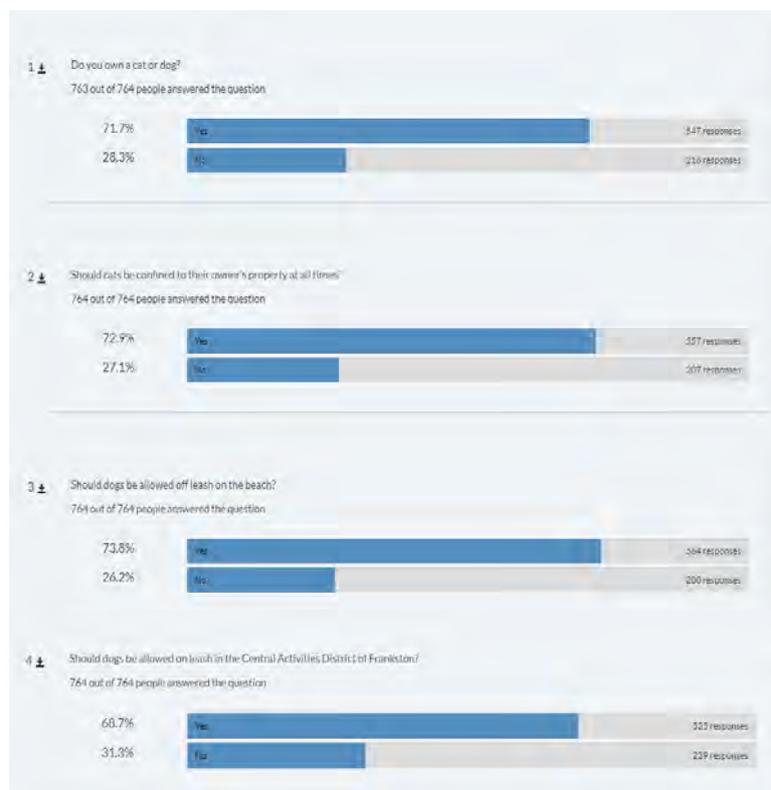
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9. Resolves to Increase the reimbursement for the obedience trained dogs program from 10% to 50% of the training fee, commencing 1 July 2022 and subject to further review in 2024 as part of the next Domestic Animal Management Plan review.

Key Points / Issues

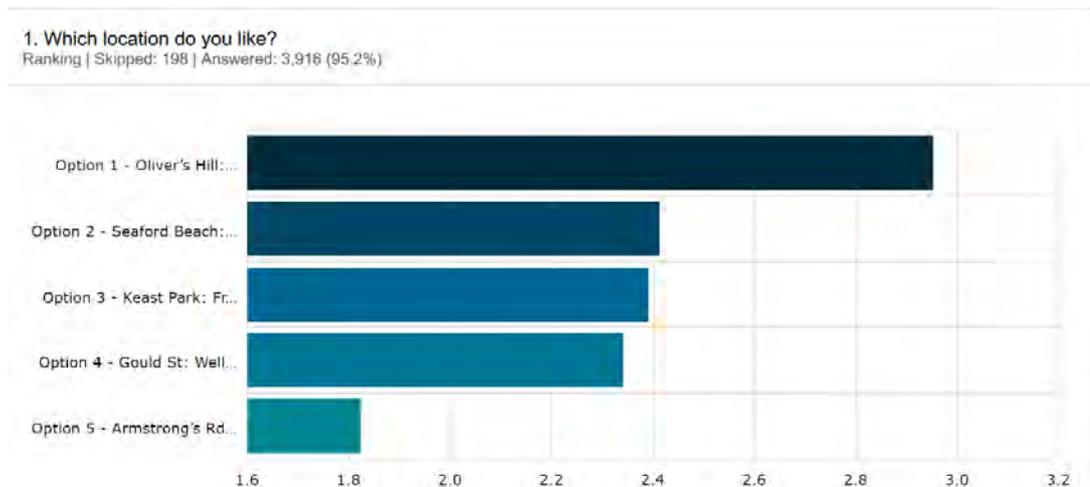
- The Domestic Animal Management Plan (DAMP) is a State Government requirement under the Domestic Animal Act 1994 and requires every Victorian Municipal Council to develop, implement and submit a DAMP to the Department of Agriculture every 4 years. As many issues had been raised in relation to animal management Council brought forward the November 2021 review to May 2020 (refer Attachment A).
- The development of the DAMP is guided by legislative parameters and aims to increase the relative profile and importance of domestic animal management functions and responsible pet ownership within the local government sector.
- In addition to the 4 yearly review, Council is required to report annually to the Department of Agriculture on the actions undertaken.
- In 2020, there were 733 responses to the community consultation made by members of the community completing a survey online or by written submission directly to Council.
- Three actions were identified as outlined in the consultation that the community identified as significant issues and these were:
 - Request for a 24/7 cat curfew
 - Providing a free roam area on the foreshore
 - Dogs being permitted on leads within the FMAC
- In May 2021 the community was asked to provide feedback on the 3 existing Council orders and the results were:



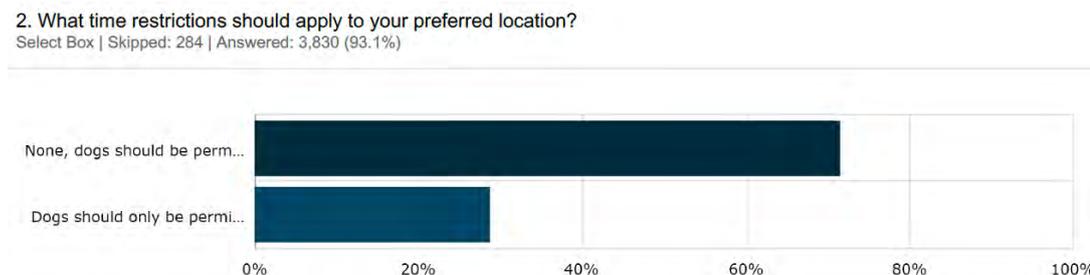
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- Further consultation and a request for formal submissions July / August 2021 were presented to Council on 23 August 2021 with 285 written submissions and 18 in person (refer Attachment B)
- The key themes for the formal submissions are provided in Attachment C
- Additional feedback was sought from the community (between 23 September 2021 and 11 October 2021) specifically in relation to dogs on beaches. The total amount of contributions for this consultation was 4,114. The community was provided with 5 options for a preferred location and the results are highlighted below with the full report attached (attachment E).



- The community was also asked “what time restrictions should apply to your preferred location”, and the results are highlighted below with the full report attached (attachment E)



- It is important to note that in this engagement, people could vote without requiring to sign up to the Engage Frankston Page. Therefore, people may have been able to vote more than once. To ensure that vote stacking was not an issue, the Engagement Team was able to filter the results by the individual IP address, and found that there were 699 IP addresses that were repeated, therefore counted in the overall results.
- To ensure that these duplicate votes did not impact the overall results, a break down has been provided (below) which has removed the duplicate IP address votes (possible vote stacking), noting that the outcomes did not change significantly.

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Location	No repeating IP results
Option 1	1213
Option 3	642
Option 2	595
Option 4	423
Option 5	264
No Option	143

Timeframe	No repeating IP results
24Hr	2190
7.30-9.30am	756
No Option	143

- Attachment F replaces the previous Council Order noting that all other orders remain unchanged and were reaffirmed as part of the Domestic Animal Management Plan review that was undertaken in 2020. These will be reviewed again as part of the next Animal Management Plan review due in 2024
- **Dogs Permitted in the FMAC Considerations:**
 - The Community are able to enjoy the Cafes and Restaurants within the FMAC with their dogs
 - Encouragement of more tourism to the area which will support local businesses and outdoor dining establishments
 - More residents are relocating to reside in the FMAC so the proposed changes allow FMAC residents to walk their dogs outside of their apartment complex
 - Officers would be required to undertake patrols to ensure compliance with dogs being walked on lead and owners picking up their dogs waste
 - Some concern has been raised with regard to the cleanliness of the FMAC due to defecation and urination from dogs and further cleansing resources are required to address this
 - Further signage is required for educational and enforcement purposes
- **24/7 Cat Curfew Considerations:**
 - In 2019 - 339 complaints received regarding cats roaming
 - In 2020 - 242 complaints received regarding cats roaming
 - In 2021 - 233 complaints received as at 1 October 2021
 - It is recommended that a 12 month amnesty period takes place with an “education pack” issued to people in breach of the order. The pack will include an educational letter and suggestions for how to secure your cat to your property.
 - Cats roaming presents a significant threat to populations of indigenous fauna within Frankston City due to direct predation. A full environmental statement is provided within “other stakeholders” section of this report.
 - The following Councils have a 24/7 cat curfew in place:
 - Knox (from April 10 2022)
 - Casey

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- Mornington Peninsula
- Yarra Ranges

• **Dog Free Roam Area on the Foreshore Considerations:**

- 5 areas have been nominated based on officer’s investigations for suitability and community feedback and internal departments the proposed locations are; Keast Park, Armstrong’s Road, Seaford Beach, Gould Street and the beach area located between Oliver’s boat ramp and the Frankston Pier. A presentation with photos can be found in Attachment D.
- It is not recommended to undertake any trials of the orders as this requires the same consultation and legal processes, as implementing changes on a permanent basis.

Keast Park Considerations	
Positive attributes of location	Negatives attributes of location
<ul style="list-style-type: none"> • Sufficient parking 	<ul style="list-style-type: none"> • Will require clear delineations of the border between Frankston City Council & Kingston Council
<ul style="list-style-type: none"> • Fenced walkway access to the beach from the car park 	<ul style="list-style-type: none"> • Will require consistency in access hours to be aligned with Kingston Council who has a Leash Free area directly adjacent to Keast Park
<ul style="list-style-type: none"> • Spillway delineates southern end of proposed area 	<ul style="list-style-type: none"> • Horses are permitted to access this area at certain times
<ul style="list-style-type: none"> • Approx. 3 Acres of sand/beach area for dogs to roam and links to the southern end of the Kingston Free roam area 	
<ul style="list-style-type: none"> • Less populated 	
<ul style="list-style-type: none"> • Located at the Northern end of the Municipality beaches 	

Armstrong’s Rd Considerations	
Positive attributes of location	Negatives attributes of location
<ul style="list-style-type: none"> • Less populated area 	<ul style="list-style-type: none"> • Harder to get to – only 1 way in and out, very narrow access
<ul style="list-style-type: none"> • Large beach / sand area 	<ul style="list-style-type: none"> • Insufficient parking – across Nepean Highway, resulting in parking going up Armstrong’s Rd during the summer months
<ul style="list-style-type: none"> • Central location 	<ul style="list-style-type: none"> • Significant quantity of signage required to delineate the leash free areas
	<ul style="list-style-type: none"> • Significant environmentally significant areas

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Seaford Beach Considerations	
Positive attributes of location	Negatives attributes of location
<ul style="list-style-type: none"> • Central location 	<ul style="list-style-type: none"> • Limited and busy parking areas
<ul style="list-style-type: none"> • Access to Café's and shops 	<ul style="list-style-type: none"> • Access points are narrow to the beach from the car park
	<ul style="list-style-type: none"> • Hard to identify clear start and finish to dog beach due to existing infrastructure
	<ul style="list-style-type: none"> • Very popular location and often very busy
	<ul style="list-style-type: none"> • Located near lifesaving club

Gould Street Considerations	
Positive attributes of location	Negatives attributes of location
<ul style="list-style-type: none"> • Central location 	<ul style="list-style-type: none"> • Limited and busy parking areas
<ul style="list-style-type: none"> • Access to Café's and shops 	<ul style="list-style-type: none"> • Access points are narrow to the beach from the car park
<ul style="list-style-type: none"> • Multiple Access Points 	<ul style="list-style-type: none"> • Hard to identify clear start and finish to dog beach due to existing infrastructure
	<ul style="list-style-type: none"> • Very popular location and often very busy
	<ul style="list-style-type: none"> • Located near lifesaving club

Frankston South Beach (Part of beach between pier and Olivers Hill) Considerations	
Positive attributes of location	Negatives attributes of location
<ul style="list-style-type: none"> • Ample parking – Oliver's Hill, Carpark 2 and North and South Water Front car parks 	<ul style="list-style-type: none"> • Illegal Parking in Boat Trailer areas
<ul style="list-style-type: none"> • Close proximity to FMAC and other Community Services 	<ul style="list-style-type: none"> • Very busy location & popular with families
<ul style="list-style-type: none"> • Natural cleansing through tides 	<ul style="list-style-type: none"> • Close proximity to food outlets, people eating on the beach
<ul style="list-style-type: none"> • Little environmental significance 	<ul style="list-style-type: none"> • Usable area reduces during tidal changes
<ul style="list-style-type: none"> • Clear start and finish areas 	

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- It also has recently been identified at the Frankston Foreshore Boardwalk the community have a clear expectation that footpaths and boardwalks must be cleaned on a regular basis and kept free of dog waste. To respond to the increasing community expectation it is recommended resources within the operations area of Council are strengthened and as such, employ an additional 2 officers and purchase an appropriate vehicle to meet this demand. The costs associated with this have been highlighted within the recommendation and financial impact of this report.
- Feedback had been provided through the consultation process seeking Council's support of a discounted dog and cat de-sexing program for low income earners. This program is already in place where animal owners holding a health care card, pension card or DVA card are eligible for a de-sexing voucher for their pets where Council will pay one third of the de-sexing fee charged by a VET within Frankston City.
- Feedback from Councillors highlighted a desire to further encourage residents to train their dogs in an effort to reduce dog attacks and to promote responsible pet ownership. There is an opportunity to increase the rebate for dog training from 10% to 50% where the dog has undertaken the training with a recognised training organisation. It is expected that this be at an additional cost of \$3,000PA and should be implemented at the start of the 21/22 financial year and reviewed again at the next DAMP review due in 2024.
- Council undertakes and provides several animal programs to promote responsible pet ownership in Frankston, some of these include, registration discount for de-sexed animals, dog return home policy, discounted animal de-sexing program for low income earners and providing dog waste bags and bins in free roam parks. Full detail on programs and broader animal management strategies are contained within Council's Domestic Animal Management Plan, which is attached to this report.

Financial Impact

It is recommended that Council refers \$30,000 to the mid-year budget review to implement the recommended new orders and includes:

- Additional dog waste bins at the Foreshore and dispensers within the FMAC
- New signage at the Foreshore and within the FMAC
- Possible upgrades to beach fencing and other infrastructure

Each possible beach location will require a different scope of works to implement the free roam area, it should be noted that the proposed \$30,000 allocation is for limited works and if extensive fencing works are required to protect vegetation such as at Seaford or for safety reasons it would be expected these costs would be approx. \$90,000

An increase of patrols and enforcement will be required to promote the new restrictions and encourage responsible pet ownership, it is expected that current resourcing is adequate to provide this additional service.

The community have a clear expectation that footpaths and boardwalks are cleaned on a regular basis and kept free of dog waste. To respond to the increasing community expectation it is recommended resources within the operations area of Council are strengthened and as such, employ an additional two officers and purchase an appropriate vehicle to meet this demand. A breakdown of costs are as follows:

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- 2 x full time Band 2A @ \$68k = \$136k (operating budget) includes on-costs
- 1 x Ute with high pressure washer (capital works budget for upfront purchase) = \$60k Operating cost of Ute = \$12k (operating budget)
- These recurrent operating costs of \$136k exclude any EBA increment payments.

It is expected that a beach location will require an additional 3 dog waste bins at an install cost of approx. \$1,000 per bin, collection of the waste is \$6.93 per collection it is expected that they would need clearing twice per week. (\$2,184PA), this additional cost can be accommodated within existing budgets

It is recommended that dog waste bag dispensers be provided across 10 locations within the FMAC at a cost of \$110 per dispenser and annual running cost of \$72.55 per dispenser per year. Total cost \$8,706PA for dog waste bags across 10 locations within the FMAC, this additional cost can be accommodated within existing budgets

There is an opportunity to increase the rebate for dog training from 10% to 50% where the dog has undertaken the training with a recognised training organisation. It is expected that this be at an additional cost of \$3,000PA and should be implemented at the start of the 21/22 financial year and reviewed again at the next DAMP review due in 2024.

Consultation**1. External Stakeholders**

The community were invited to provide submissions and feedback in three instances over the last 12 month period all opportunities were heavily promoted through all available media types.

The below organisations were also invited to provide submissions:

- RSPCA
- Aware Wild life Rescue
- WHOMP Rescue Mornington Peninsula
- Animalia Wildlife Shelter
- Dogs Victoria
- Lost Dogs Home

2. Other Stakeholders

Feedback was also received from internal departments namely, Community Engagement, Parks & Reserves, Sport & Leisure and Community Safety.

The Environmental Policy and Planning unit strongly supports the proposed changes to Councils Cat Curfew Order; 'to require cat owners to confine their cats on their premises 24 hours a day, 7 days a week'.

Allowing cats to roam unchecked presents a significant threat to populations of indigenous fauna within Frankston City due to direct predation, particularly after sunset. Many of the fauna that inhabits our City are nocturnal, remaining hidden during the day and only becoming active after night fall placing our wildlife at a greater risk of 'interactions' with cats roaming under the current restrictions. These 'interaction' and the risk to our wildlife can be greatly reduced by enacting the proposed 24/7 cat curfew alongside effective enforcement.

Introduced cats have contributed to 26% of total faunal extinctions globally, since 1600 (Doherty et al. 2016). This figure includes 'feral or wild' cats which also cause significant environmental impacts, however, the damage caused by 'roaming or

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domestic' cats should not be underestimated. The per capita kill rate of domestic cats represents 25% percent of that of feral cats, but given the massive density increase within suburban/urban areas, roaming cats have overall predation rates of 28-52 times that of their feral counterparts (Legge et al. 2020).

Additionally, free roaming cats:

- Spread disease, bacterial and parasitic infections, such as toxoplasmosis, cryptosporidium, ringworm and salmonella to indigenous fauna, domestic animals and in some cases, humans (Day et al. 2012).
- Reduce the life span of domestic cats when compared to cats which are confined 24/7, due to increased exposure to injuries and disease, and the additional stresses involved in free roaming (Loyd et al. 2013).
- Cause significant angst within the community by digging and defecating in private yards and antagonising domestic animals which are being cared for responsibly (e.g. confined birds, dogs, other cats etc.)

By enacting (and committing to resourcing the ongoing enforcement of) a 24/7 cat curfew, Council would be making a clear commitment to supporting biodiversity within Frankston City, in alignment with FCC's Draft Biodiversity Action Plan and the actions of other LGMAs, such as City of Greater Dandenong, Yarra Ranges Shire, City of Knox and Mornington Peninsula Shire (which all have 24/7 cat curfews).

Analysis (Environmental / Economic / Social Implications)

It is anticipated reviewing changes to Council orders and implementing the actions outlined within the DAMP will support improvement to the wellbeing and health of the community.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Any measures or changes must be considered within the Domestic Animal Management Plan framework under the Provisions of the Domestic Animals Act 1994. Section 68A Councils to prepare Domestic Animal Management Plans.

If Council was to amend the Council Orders as recommended the usual gazettal process will apply.

All animal orders are made in accordance with section 26(2) of the Domestic Animals Act 1994

Policy Impacts

At this stage there is no impact on other Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Council actively promotes responsible pet ownership through media campaigns and the Pet's Day Out to encourage compliant behaviour. The actions outlined in the action plan

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within the DAMP provide further opportunity to review and refine measures to achieve responsible pet ownership holistically and with further in-depth community consultation. Adoption of off leash areas in popular, well used areas in the city centre and on the foreshore will increase cleaning obligations to meet the expectations of the community, which will increase operational cleaning costs.

Conclusion

Council Officers are recommending amendments to the existing Council orders to respond to the current expectations and needs of the broader community. It is officers' view that these changes will have a positive impact and promote an active and connected community through increased activity within the FMAC and Foreshore.

ATTACHMENTS

- Attachment A: [↓](#) Domestic Animal Management Plan 2020
- Attachment B: [↓](#) Public Submissions
- Attachment C: [↓](#) Key Themes - August 2021
- Attachment D: [↓](#) Beach Locations - September 2021
- Attachment E: [↓](#) Dog Beach Consultation Report
- Attachment F: [↓](#) Council Order - Domestic Animals - October 2021



Domestic Animal Management Plan

2020 - 2024

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1. Acknowledgement of Country

Frankston City Council (Council) acknowledges the traditional land of the Boon Wurrung and Bunurong in this special place now known by its European name, Frankston.

Council recognises the contribution of all Aboriginal and Torres Strait Islander people to our community in the past, present and into the future.

2. Mayors Message

Many Frankston City residents consider pets to be important members of their families and are very mindful of their responsibilities as pet owners.

In fact, 5,395 cats and 15,148 dogs are currently registered with Council. It is important that guidelines are in place to manage these pets so that they can live in harmony with neighbours, the wider community, local wildlife and the environment. This is the purpose of the Domestic Animal Management Plan.

This well-considered plan was updated following community consultation earlier this year. It covers areas such as dogs on the foreshore and in our parks and reserves, free roam areas, cat curfews and general responsible pet ownership matters.

The plan also demonstrates the work underway to improve services, programs and policies relating to domestic animals and Council's continued focus on education. We are confident many issues and conflicts can be avoided by arming our community with the knowledge to make informed decisions about their pets.

I want to take this opportunity to thank you for your interest and contributions, and for working with us to ensure pets enrich the lives of Frankston City residents for the next four years.

Frankston City Council Mayor
Sandra Mayer

3. Frankston City Council Demographic Profile

The Frankston City Municipality, located on the eastern shore of Port Phillip Bay approximately 45 kilometres south east of Melbourne, is known for its beautiful coastline, award-winning beaches and natural bushland, vibrant lifestyle, diverse community and growing business, arts, education and health facilities.

The city currently is home to 134,143 (ABS Census 2016) people, which is expected to increase to 152,494 people by 2036. Frankston is ideally located with a stunning aspect next to the Bay and also connected to the rest of Melbourne and state highways by both rail and freeways.

As the strength and diversity of the city continues to grow, we will experience increasing attendances at festivals and events and participation in recreation and community groups.



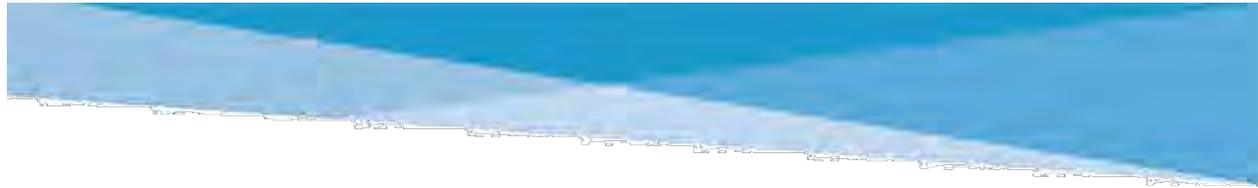
Frankston City Council Animal Demographic Profile

Category	Figures as at 30 June 2020 for Financial Year 2019-2020
Population	134,143 (2016 Census)
Households	56,873
Area	129.6km
EFT Authorised Compliance Officers	46.41
Hours of training per officer annually	Ref FCC learning and development framework
Registered dogs	15,148
Registered cats	5,395
Registered dangerous dogs	5
Animal prosecutions at court	86
Animal Infringements	477
Impounded dogs	682
Dogs reunited with owner	529
Dogs adopted through Lost Dogs Home	70
Other adoptions (Foster Care) 84Y Agreements	4
Dogs euthanized	45
Cats impounded	556
Cats reunited with owner	111
Cats adopted through Lost Dogs Home	183
Cats euthanized	226
Other adoptions (Foster Care) 84Y Agreements	22

4. What is a Domestic Animal Management Plan

Under the provisions of The Domestic Animals Act 1994 all Councils in Victoria are legislated to have developed a Domestic Animal Management Plan which will be renewed every 4 years.

This plan outlines the services, programs and policies the Council has established to address the administration of the Act and the management of domestic animal issues in their community.



Purpose of the Domestic Animal Management Plan:

The Domestic Animal Management Plan sets the strategic direction in terms of animal management within Frankston City for the next four years and will allow review on an annual basis if required. It will reflect what Council does in relation to animal management and develop ways to improve current practices and set future directions and action plans.

In developing a Domestic Animal Management Plan (DAMP) the plan must address the following responsibilities.

- Develop a domestic animal management plan that promotes responsible pet ownership and the welfare of dogs and cats in the community, and protects the community and the environment from nuisance dogs and cats.
- Identify a method of evaluating whether the animal management services provided by the Council are adequate and outline the training programs for their Authorised Officers to ensure these Officers are capable in administering and enforcing the provisions of the Act.
- Provide information on the day to day operation of the Council, the current programs Council has in place and the policies the Council has adopted in relation to the following standards of animal management:
 - a) To promote and encourage the responsible ownership of dogs and cats
 - b) To ensure that people comply with this Act, the regulations and any related legislation
 - c) To minimise the risk of attacks by dogs on people and animals
 - d) To address any over-population and high euthanasia rates for dogs and cats
 - e) To encourage the registration and identification of dogs and cats
 - f) To minimise the potential for dogs and cats to create a nuisance
 - g) To effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with the Act and the Regulations
- Identify the current Local Laws and Orders made under the Act and provide a review of these to determine if they are effective. Similarly the Council must identify any other specific animal management issues within their municipal district.
- Review the plan annually and publish an evaluation of the implementation of their plan in the Council's annual report. The plan, including new initiatives, is required to be fully reviewed every 4 years.



Summary of Current Animal Management Programs & Services:

Frankston City Council provides a range of programs and services to manage the day to day requirements set out in the *Domestic Animals Act 1994*, *Local Government Act* and any other applicable piece of legislation or regulation. These services and programs have been highlighted below.

Identification and Registration

Services

- Media Releases
- New animal owner packs
- Vet packs
- Social Media
- Website
- Proactive registration door knocks
- Provide education and enforcement for offences committed
- Reduced registration fees for assistance & service dogs

Dog Nuisance Complaints

Services

- Provide barking dog information kits to residents
- Advertise helpful information via Council website
- Provide education and enforcement for offences committed

Dangerous/declared dog Complaints

Services

- Yearly inspection program conducted
- Case review team allocated to assess intentions to declare
- Respond to complaints received
- Provide education and enforcement for offences committed
- Discounted dog obedience training

Routine Patrols

Services

- Patrol register to record complaints received and follow up patrols
- Proactive patrols conducted of parks and reserves
- Provide education and enforcement for offences committed ie dogs off leash/unregistered
- Provide educational signage



Pound Operational Hours

Services

- Monday – Friday 10:00am – 6:00pm
- Saturday 9:00am – 1:00pm
- Sunday 9:00am – 1:00pm

Microchipping

Service

- Lost Dogs Home undertake a discounted microchipping program

Desexing Voucher Program

Service

- Ongoing program provided by Council for pensioner/healthcare/war veteran card holders
- Council legislated compulsory desexing

Cat Nuisance Complaints

Services

- Cat cage loan program
- Advertise helpful information via Council website
- Current cat curfew between sunset and sunrise
- Provide education and enforcement for offences committed

Domestic Animal Business

Services

- Inspection program conducted
- Ensure compliant with Codes of Practice
- Respond to complaints received
- Provide education and enforcement for offences committed

Dogs Controlled In Public Areas

Services

- Order in place requiring dogs on lead in a public place
- Orders allowing dogs off leash in 33 designated free-roam areas and 4 fenced free roam parks
- Review of fenced dog free roam areas
- Respond to complaints received
- Provide education and enforcement for offences committed



Prohibited Areas

Services

- Orders in place to protect native flora and fauna reserves/ environmentally sensitive areas
- Conduct patrols
- Respond to complaints received
- Provide education and enforcement for offences committed

Communication and Education

Services

- Council advertising
- Officers liaison with community stakeholders
- Attend Council events
- Information kits provided by Council
- Provide education and enforcement for offences committed

Council Orders to Manage Domestic Animals

- Order – Dogs restricted in Central Activities Area of Frankston
- Order – Dogs restricted access to Foreshore areas during summer
- Order – Dogs not permitted to be walked off lead in Foreshore Areas
- Order – Dog free roam areas in Frankston City, including fenced dog parks
- Order – Cats not permitted to roam between dusk and dawn

Domestic Animal Businesses

All domestic animal businesses must be registered annually with Frankston City Council and comply with the appropriate mandatory Code of Practice. Council Officers undertake regular inspections of domestic animal business facilities and they are required to register each year. Council reports the number of domestic animal businesses registered within the municipality annually to the Department of Agriculture.

5. **Community Consultation**

How we consulted with the Community

Council consulted the community during the period from the start of May to 15 June 2020. The surveys were advertised via all Council media platforms including website and a media release issued by the Mayor. The Community had the ability to provide feedback by completing a detailed survey or by providing a written submission. The total number of submissions made to Council was 733, these submissions were made by members of the community completing a survey online or by written submission directly to Council.

The community consultation was somewhat restricted by the COVID-19 Pandemic which limited Council's ability to engage with the community face to face, during events or by holding community meetings, however 733 responses is a very strong response from the community.



What the Community Said

The community highlighted several areas of concerns, in order to clearly focus on key issues the top 8 issues the community highlighted were:

1. Dog waste not being picked up by owners in public areas
2. Dogs being walked off lead and irresponsible owners
3. Cats roaming during the day and night
4. Dog regulations in foreshore areas
5. Not enough fenced dog free roam parks and dogs being walked on sports ovals
6. Dog regulations in the Central Activities Area of Frankston
7. Dog attacks and public safety
8. Stronger Enforcement from Council's Compliance Officers

Community Feedback Sample Statements:

"The reason why I received the survey invitation was that I borrowed a cat trap from the council back in February. The service and follow up I received was first rate but the cat was far too cunning to trap. I requested the trap because my wife witnessed a cat after dusk mauling and killing a ring tail possum and its suckling young right in front of her whilst emptying the recycle bin"

"If Frankston City Council could include responsible dog owners freedom it would go a long way to bringing back residents to Frankston. Many now go to Mornington where dogs are accepted as part of the community family. Dogs make people happy as you will see anytime you have Pets Day Out. They get people talking and smiling. We need something to make us smile these days with the COVID -19 lockdown"

"I have only lived in Frankston City for 4 years however I must say it has been the worst experience I've ever had when it comes to irresponsible pet owners and I'm a pet owner myself so I don't hate animals. I lived in the Mornington Peninsula Shire for over 20 years prior and NEVER experienced the problems I have daily since moving here. I love the parks and walkways provided by Frankston City (much better than Mornington Peninsula) but unfortunately pet owners ruin these"

"I would fully support any rule changes or education programs that are encouraging pet owners to take more responsibility of their pets. I have two small kids and we are sick of people having their dogs off their leash and running up to our kids while they say 'don't worry they are friendly.' It scares my kids and makes us feel that we need to pick them up to protect them. I understand that everyone loves their own dog but we don't trust other people's dogs around our children"

"Everywhere you look in parkland there is dog waste. How are kids meant to play there? Keep dogs of the sporting grounds. Every time a group wants to use it they have to pick up other people's dogs waste"

"At 79 I'm a very keen cyclist (and I think a considerate one) but prefer to avoid the road areas as much as possible. The bike tracks are perfect and while pedestrians are one thing, dogs running free in these areas frighten me a lot"



6. Identified Issues

Issue 1:

Dog Waste

Any person who is in the control of a dog in a public space is responsible for picking up after their dog and must carry an appropriate device to do this at all times. Council's authorised officers have the ability to issue on the spot infringements to those that do not comply with this Local Law.

COMMUNITY FEEDBACK

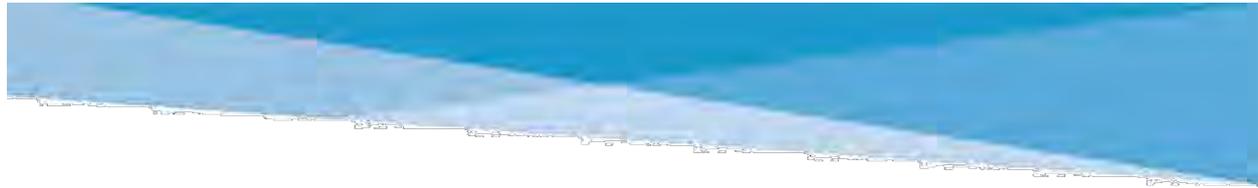
- *"This is important to me because - 1. Because this is my workplace, 2. Stepping in waste and taking it back to vehicle to have lunch and 3. Running over dog waste with the mower or worse hitting it with the brush cutter defiantly makes for a bad day, because it stays with you all day"*
- *"I do not have a dog, but very annoyed when I walk along the Frankston board walk between Oliver's Hill and Frankston Pier and almost always there are remnants of dog droppings"*
- *"Everywhere you look in parkland there is dog waste. How are kids meant to play there? Keep dogs of the sporting grounds. Every time a group wants to use it they have to pick up other people's dogs waste"*

WHAT WE CURRENTLY DO

- Compliance Officers undertake regular patrols of parks, reserves and open space areas to educate dog walkers and issue infringements where required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required

NEW ACTIONS FOR 2020-24

1. Increase media highlighting the need for the community to carry dog waste bags and to pick up after their dogs.
2. Undertake an audit of all dog waste bin locations and the relevant signage in parks and reserves



Issue 2:

Dogs Being Exercised Off Lead

It is a requirement that dogs are kept on a lead in all public areas, unless signs indicate otherwise such as in designated free roam areas. The purpose of this requirement is to reduce dog attacks and general conflict between dogs in the community.

Frankston City Council provide 33 free roam areas municipality wide and designated 4 fenced free roam areas at Frankston North, McClelland Drive, Langwarrin and Ballam Park. Whilst dogs may be exercised off lead in these areas it is important that dog owners follow the requirements specific to that park as these areas are also used by the general public.

COMMUNITY FEEDBACK

- *“Dog off lead areas can be great, but if they are near a road they need to be fenced for everyone’s safety. Also, I tend to avoid off lead areas as so many people do not have their dogs under effective control and my dogs get harassed unwantedly”*
- *“There are no leash free areas in Frankston South and I don't want to have to drive to be able to use one”*
- *“There are plenty of open spaces that could be properly fenced to allow more leash free areas locally”*
- *“A designated leash free area can be used to promote responsible dog ownership. Rangers have the opportunity to interact with owners and provide them tips and ideas in better dog management”*
- *“I don't believe off lead areas are necessary”*

WHAT WE CURRENTLY DO

- Compliance Officers undertake patrols of foreshore areas in peak periods or undertake blitzes when required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Compliance Officers undertake regular patrols of parks, reserves and open space areas to educate dog walkers and issue infringements where required
- 33 Free Roam Parks provided throughout the Municipality with 4 dedicated fenced free roam areas
- Provide maps and education material in relation to free roam areas and how to exercise dogs safely

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places Policy by December 2021, which identifies suggested locations for future dog parks and the minimum standards they should be built to
2. Undertake a detailed audit of all signs in public areas in relation to the exercising of dogs
3. Investigate new ways to engage with pet owners including digital platforms and Smart Phone Applications
4. Increase Compliance Officer patrols in hot spot locations
5. Review the current resources that provide information on free roam areas and responsible pet ownership



Issue 3:

Cat Curfews

Irresponsible cat ownership has a large impact on our community. Frankston City Council has a current cat curfew between dusk and dawn this means there is a legal requirement for a cat to be secured inside a private property during these times. This prevents cats from wandering or roaming onto neighbouring properties at night. Council currently provide a cat cage hire service so cats may be trapped during night time hours.

An owner of a cat is legally required to microchip, register and desex their cat and the cat must also be wearing a collar with a council registration tag on it. Residents are also encouraged to put a bell on the cat's collar and keep it inside at night.

COMMUNITY FEEDBACK

- *"Cats left out to roam during the day or overnight killing native fauna is an issue that bothers me"*
- *"Constant roaming of cats - damaging property, killing other pets and causing significant environmental damage"*
- *"Too many cats are prowling the streets and in other people's gardens including ours during the day and between dusk and dawn. This is a big issue and they defecate in our garden and in our veggie patch. Yuck! Owners don't adhere about keeping cats on their property, they let them roam"*
- *"Cats roaming. There should be a 24 hour curfew"*
- *"Tighten policing and registration of cats"*

WHAT WE CURRENTLY DO

- Provide a cat cage hire service to residents
- Investigate and respond to complaints in relation to cats roaming from their home property
- Enforce the cat curfew from dusk to dawn
- Encourage and educate residents to comply with the cat curfew
- Collect and impound stray cats when captured in a Council supplied cat cage

NEW ACTIONS FOR 2020-24

1. Review the current Council Order of the night time cat curfew to consider extending it to a 24/7 cat curfew
2. Participate in consultation on state wide feral cat management
3. Review the current processes and procedures in relation to the management of cat nuisance complaints
4. Increased public education campaign to encourage and enforce residents to keep cats on their property, highlighting the benefits to native fauna and their cat's safety.



Issue 4:

Dogs on the Foreshore

Most Frankston coastal areas contain areas of high environmental significance, such as sand dunes and these are important to wildlife, for this reason Council has restrictions for dogs in beach areas, these include;

- Dogs not permitted on any Frankston City beach between the hours of 9.30am and 7.30pm during; December, January, February, March.
- Dogs are permitted at all other times provided they are under the effective control of a chain, cord or leash.

COMMUNITY FEEDBACK

- "Not all beaches should have roam free areas. All nature reserves should either have no dogs or dogs on leads"
- "The current restrictions with dogs on beaches should stay the same"
- "There are often dogs at the beach on sunny days even in summer and I think it is unfair to ban them. I would love to be able to take my leashed dog to the beach on a warm summer evening"
- "Please allow dogs on leads in Frankston city and a dedicated dog beach or after hours/winter access. We would use and contribute to Frankston economy and business much more if we can take our whole family and pets were included"
- "I'd love to be able to take my dog to an off leash area so I can enjoy the beach with my dog. Currently have to drive to Carrum or even Safety Beach where there is an amazing one"

WHAT WE CURRENTLY DO

- Undertake Compliance Officer patrols of foreshore areas in peak periods or undertake blitzes when required
- Restrictions for dogs on beaches between 1 December and 31 March
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- 33 Free Roam Parks provided throughout the Municipality with 4 dedicated fenced free roam areas

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places policy by December 2021 that includes requirements for dogs being exercised on beaches and free roam areas
2. Review the current Council Order restricting dogs on beaches
3. Undertake a detailed audit of all signs in Foreshore areas in relation to the exercising of dogs on beaches
4. Upgrade conservation area signs where necessary



Issue 5:

Fenced Free Roam Areas

Socialisation for dogs is important, in particular for young dogs when they are learning to interact with other dogs. Dog parks provide an opportunity for dogs to become aware of other dogs and reduces the likelihood of dog attacks in the community.

Fenced dog parks also provide benefits for people including, opportunities for people with mobility issues to exercise their dogs freely and safely, promotes social engagement and sense of community and can provide a safe place for social interaction.

COMMUNITY FEEDBACK

- "I also think FCC should consider fenced dog parks. My dogs have good recall but I don't trust unfenced off-lead areas"
- "There are no leash free areas in Frankston South and I don't want to have to drive to be able to use one. There are plenty of open spaces that could be properly fenced to allow more leash free areas locally"
- "Fenced areas are important but they need to be more than just grass. They need to have trees, water, bins and natural enrichment"
- "Off lead areas should be well signed and/or fenced off for the protection of other pedestrians"
- "Dogs can exercise freely in these areas. They should be on leads at other times"

WHAT WE CURRENTLY DO

- Provide 4 fenced free roam areas at, Telopea Reserve Carrum Downs, Melaleuca Reserve Langwarrin, Ballam Park Karingal and McClelland Dive Skye
- Compliance Officers undertake regular patrols of parks, reserves and open space areas to educate dog walkers and issue infringements where required
- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Provide maps and education material in relation to free roam areas and how to exercise dogs safely

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places policy by December 2021, which identifies suggested locations for future dog parks and the minimum standards they should be built to
2. Construct a fenced free roam area at Sandfield Reserve, Carrum Downs



Issue 6:

Dogs in Central Frankston

The broad range of views expressed during our community consultation process shows the issue of dogs in central Frankston remains a contentious issue. The current dog ban in central Frankston is in place to reduce the likelihood of dog attacks and dog faeces in high pedestrian areas.

COMMUNITY FEEDBACK

- "Frustrating that you can't walk your dog in parts of Frankston"
- "Frankston City Centre current rules basically have me shopping or visiting elsewhere - pushing my business elsewhere. It doesn't encourage a friendly, vibrant city that I want to be a part of"
- "I would like to express my dissatisfaction that Frankston City is a dog free area. To be honest, if a dog is on the lead at all times, I cannot understand how this can be an issue"
- "Please DO NOT change the current restrictions for the city centre of "no pets", I have never experienced so many problems with leash free dogs"
- "Please keep Frankston City free of dogs"
- "PLEASE DO NOT ALLOW DOGS INTO THE TOWN CENTRE as this will only make matters worse - if owners can't control their dogs and/or clean up after them in residential areas I'd hate to see the state of the city centre"

WHAT WE CURRENTLY DO

- Compliance Officers respond to complaints made by the public and undertake targeted enforcement where required
- Where resources allow, undertake daily patrols of central Frankston
- Provide regular media articles in relation to the dog ban in central Frankston
- Provide education to the community, advising that dogs are not permitted in central Frankston

NEW ACTIONS FOR 2020-24

1. Develop a Dogs in Public Places policy by December 2021, which further consults with the community regarding dogs in central Frankston
2. Review the current Council Order restricting dogs in the city centre
3. Increase patrols and enforcement of the current dog ban order until such time the order is reviewed



Issue 7:

Dog Attacks

Dog attacks range in severity from a dog rushing to a serious attack causing injury or death, attacks can involve people, domestic pets and livestock. Often there are medical costs, legal costs and physiological trauma associated with an attack and it is for these reasons all reported dog attacks are treated with the highest priority from Council Officers. With the right training and management dog attacks are preventable.

COMMUNITY FEEDBACK

- "One of my dogs has been attacked around 4 times in her 3 years of life in Frankston Council"
- "Greater consequences for owners allowing off lead dogs with no recall to approach others and make them feel unsafe/attacking their on lead dog"
- "Dogs getting out of their Property and attacking dogs on a lead being taken on their daily walk"
- "Too many dogs in leash area that are off leash and attacking or rushing other dogs on leads."
- Owners don't care"
- "My on lead dog keeps being attacked by different off lead dogs when we walk in neighbourhood streets or parks"
- "Recently new people are walking in the area and have no control of their dog off the lead hence attacks occur"

WHAT WE CURRENTLY DO

- Yearly inspection program conducted for declared dangerous and menacing dogs
- Discounted dog obedience training program
- Immediate response or as soon as possible response from a Compliance Officer
- Seize dogs and prosecute where necessary
- Record and investigate all dog attacks
- Where required declare dogs dangerous or menacing

NEW ACTIONS FOR 2020-24

1. Provide stronger education and media surrounding how to prevent dog attacks
2. Develop tools and resources for owners on how to prevent dog attacks
3. Increase community awareness and encouragement to report dog attacks to Council
4. Increase patrols of hot spot areas or where there have been increased reports of aggressive dogs



Issue 8:

Enforcement by Council Officers

Council employs 14 Compliance Officers to manage and respond to animal related matters. The officers are qualified and strive to provide the best possible outcomes for the broader community. Unfortunately given the size of our municipality it is not always possible to have an officer in the right place at the right time, however every effort is made to respond and act to all complaints made to Council in a timely manner.

COMMUNITY FEEDBACK

- “There needs to be more enforcement of leash laws during the hours when people are actually out walking their dogs (ie after hours and weekends)”
- “There is no enforcement of the rule that cats aren’t allowed to roam at night. There should be checks and fines issued, so that cat owners start to do the right thing”
- “There needs to be proactive enforcement by council rangers”
- “Enforcement need so be publicly obvious, consistent and continuous with adequate resources”
- “I have never seen an enforcement officer there”
- “I have lodged a complaint in the last 12 months re the problem and suggested more enforcement patrols to penalise irresponsible owners. More publicity re the council laws and significant more enforcement activity is necessary”

WHAT WE CURRENTLY DO

- Employ 14 dedicated Compliance Officers to respond to animal management matters
- Respond to approximately 4,000 animal management matters per year
- Prosecute approximately 100 animal management matters at court every year
- Undertake proactive patrols in all council reserves, parks and public areas
- Provide responsible pet ownership education to the community via correspondence, phone and in person
- Issue infringements for non-compliance and animal related offences (868 issued for financial year 2019/2020)

NEW ACTIONS FOR 2020-24

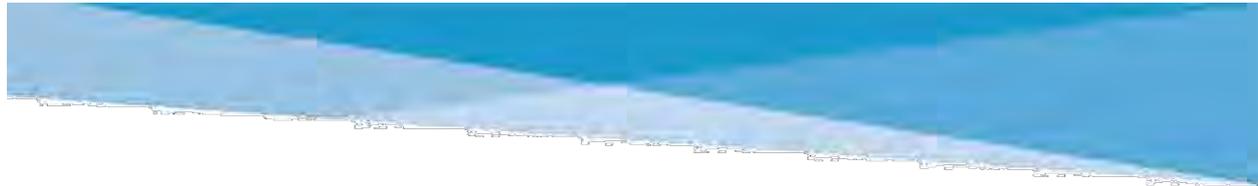
1. Increase media to show the enforcement measures council is applying in the community
2. Where proactive patrols are being undertaken ensure that our officers are highly visible
3. Publish successful court outcomes through the relevant media channels
4. Schedule out of business hours proactive patrols, in particular on days of good weather



7. Action Plan

Council meeting held on **Insert Date** acknowledged the communities feedback and agreed to the below action plan this included the need to further explore, a free roam area on the foreshore, a 24 hour cat curfew and to permit dogs on lead in the Central Activities Area.

New Action	Scheduled
Increase media highlighting the need for the community to carry dog waste bags and to pick up after their dogs.	Ongoing
Undertake an audit of all dog waste bin locations and the relevant signage in parks and reserves	July 2021
Purchase dog waste bags for Compliance Officers to give out to the community during proactive patrols and at events	Ongoing
Increase Compliance Officer patrols in hot spot locations	Ongoing
Develop a Dogs in Public Places Policy	December 2022
Undertake a detailed audit of all signs in public areas in relation to the exercising of dogs	July 2021
Investigate new ways to engage with pet owners including digital platforms and Smart Phone Applications	July 2022
Review the current resources that provide information on free roam areas and responsible pet ownership	July 2021
Review the current Council Order of the night time cat curfew to consider extending it to a 24/7 cat curfew	December 2021
Participate in consultation on state wide feral cat management	Ongoing
Increase the public education campaign to encourage and enforce residents to keep cats on their property, highlighting the benefits to native fauna and their cat's safety	Ongoing
Review the current Council Order restricting dogs on beaches	December 2021
Undertake a detailed audit of all signs in Foreshore areas in relation to the exercising of dogs on beaches	July 2021
Upgrade conservation area signs where necessary	July 2021
Construct a fenced free roam area at Sandfield Reserve, Carrum Downs	July 2021
Review the current Council Order restricting dogs in the city centre	December 2021
Provide stronger education and media surrounding how to prevent dog attacks	Ongoing
Develop tools and resources for owners on how to prevent dog attacks	July 2021



Schedule out of business hours proactive patrols, in particular on days of good weather	Ongoing
Publish successful court outcomes through the relevant media channels	Ongoing
Where proactive patrols are being undertaken ensure officers are highly visible	Ongoing
Increase media to show the enforcement measures council is applying in the community	Ongoing
Increase community awareness and encourage reporting dog attacks to Council	Ongoing

8. Progress & Reporting

All Councils are required to renew their Domestic Animal Management plan every 4 years and undertake a review annually, these reviews are provided to the Department of Agriculture as required under the Domestic Animals Act 1994.

The success of the Frankston City Domestic Animal Management Plan will be assessed based on the following achievements.

- ✓ Council Promotes and encourage the responsible ownership of dogs and cats
- ✓ We ensure that people comply with regulations and any related legislation
- ✓ The plan minimises the risk of attacks by dogs on people and animals
- ✓ Officers address any over-population and high euthanasia rates for dogs and cats
- ✓ Council encourages the registration and identification of dogs and cats
- ✓ The plan minimises the potential for dogs and cats to create a nuisance
- ✓ We effectively identify all dangerous dogs, menacing dogs and restricted breed dogs and ensure that those dogs are kept in compliance with the Act and the Regulations
- ✓ Frankston is regarded as a trusted, knowledgeable resource for pet owners
- ✓ Frankston residents are not negatively impacted by irresponsible pet owners
- ✓ Harm to wildlife by domestic animals is minimised

We will measure the performance of this plan by:

- ✓ Monitoring the amount of domestic animals that are registered
- ✓ Evaluate the amount of domestic animals that are impounded / seized
- ✓ The amount of animal management complaints received by Council
- ✓ The amount of domestic animals that are fostered / rehomed

9. Staff Training

All of our staff are suitably trained and have the relevant experience to undertake all animal management tasks and duties.

Our officers are required to have a Certificate IV in Animal Control & Compliance, Certificate IV in Government Statutory Compliance or extensive industry experience.

Our Compliance Officers regularly undertake refresher training in animal handling, court proceedings and conflict resolution. A training register is maintained, detailing all the qualifications and training



courses completed by each Compliance Officer. Frankston City Council also offers our staff the ability to further their skills and qualifications by offering an attractive study support program.

10. Endorsement

At the Frankston City Council Meeting held on 10 August 2020 Council resolved:

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Aitken

That Council:

1. Notes the public consultation results for 2020-2024 Domestic Animal Management Plan; and
2. Adopts the 2020-2024 Domestic Animal Management Plan and action plan; and
3. Approves the plan to be submitted to the Department of Agriculture in accordance with the Domestic Animals Act 1994.

First Name	Last Name	Submission	Would Like to Submit in Person
█	█	Cats curfew - absolutely yes! I see cats roaming outside of my house all the time and it is such a shame because we live close to reserve and get all the beautiful and rare native birds in our backyard. Unfortunately, I have seen dead birds in our backyard that have been attacked by cats Restrictions lifted for dogs on the beach - I am against this. Dogs in Frankston CCA - I support this initiative. However, I believe more rubbish bins must be provided should this come into effect as well as there should be a some kind of monitoring system (solution) in place for offenders that don't pick up after their dogs.	No
█	█	Thank you for the chance to give feedback. I oppose the proposed changes regarding a cat curfew. I understand the impact cats have on the environment however I believe most owners are responsible abs manage this through use of bells and keeping cats in at night. A sudden change in policy resulting in cats previously allowed out to become indoor cats it's very hard to keep them just in one yard) has extremely bad outcomes on the cats, as experienced in Mornington council areas. Owners are faced with very unhappy cats there who are just not used to staying inside, and indeed not made to do so. If you would like to bring in this policy, can I suggest it us grandfathered in its implementation to minimise the great impact to existing cats and cat owners of Frankston. I note also the bias to dog owners in the proposed changes, with dogs getting more freedom whilst cats are extremely curtailed, despite the fact that dogs would have far greater impact on the residents of Frankston than cats. I would be extremely disappointed if we were to have a 24 hour cat curfew. Thanking you, █	No
█	█	The proposed changes are excellent and I support them. I do wonder who will be enforcing the leashed rule and picking up poop for dogs in the CAT area.	No
█	█	I believe cats should still be allowed outside from sunrise to sunset! My rescue cat was and is an outdoors boy and he's in by 530 each night for dinner then that's it until 7am! I think dogs are great in Frankston CBD we have lovely cafes and it's great to see people engaging with them especially now with all these lockups going on we need the interaction and love of our animals brings love and connectedness to the community!	No
█	█	To change the cat curfew would cause incredible stress for cats that are currently allowed to roam. This would be cruel & unfair to all the cat owners & pets that chose this area with the curfew only at night.	No
█	█	Hi there Re: Your cat restrictions I understand why this is a need. However due to covid many people have lost employment. Even several hundred dollars to build a cat enclosure will be out of many citizens reach for a while. Our cat is a rescue and cannot be inside 24/7. Can I make the suggestion that all new cats and kittens have to comply with the new curfew? However if you have an existing cat you can apply for an exemption for the cats life- if over 5 yrs. old, if you have a mitigating reason? Many cats will be surrendered and destroyed no doubt if there isn't flexibility on this due to covid and age of cat. Our cat also cannot be held so we would need to get a glazier to install a cat door to the cat run. This will be close to \$1000 after this and we won't get another cat after this one. We found her on our roof and the vet said she would be destroyed if we didn't adopt her so we applied and took her. She isn't social with the family and now will need to spend her life in a cage and laundry at night. Our cat is housed indoors at night as per rules but to confine her like this we would need to think about her quality of life as many cat owners will. Thank you.	No
█	█	As a responsible pet owner I keep my cat indoors, wildlife isn't the reason as my cat wouldn't know what a bird was and is scared of an ant. I keep it inside for its own health and safety. I'm saying this, I believe that if an owner is made to confine their animal to a specific area, the registration for that animal is reduced and there are incentives or financial assistance for the making of cat runs, purchasing of toys etc. cat owners are entitled to a return on their fees, right? Also it is evident that there are some pretty irresponsible dog owners, from the faeces to all over roads, footpaths, private property (dogs being allowed to shit on others front lawns), constant barking, aggression, a prosecutor who picks, chooses what is important and what is not and a local laws department that is clearly understaffed and difficult to access the list goes on. So what is the council going to do about this? How is the council going to make dog owners accountable and the neighbourhood clean and safe for all residents to enjoy?	No
█	█	I strongly support this proposed amendments to the. Animal management orders. Cats roaming around outside of the owner's property should absolutely be banned and it required for them to be indoors at all hours. I have experienced 3 dead ducklings, 6 dead baby chickens, and cat faeces throughout my yard, I have found twice in spring dead native noisy myna bird chicks. I have had nothing but trouble with cats in my area and there are about 8 at least that wander my street. These amendments would contribute to saving out native wildlife.	Yes
█	█	Don't change the curfew on cats I don't know if you have ever seen what cats do when they go from being allowed outside to then being locked up 24 hours a day 7 days a week I can Tell you right now that you will get a lot of runaway cats and a dramatic increase in feral cats in the Frankston area Don't changed the curfew on cats keep it the same I don't know	No
█	█	Looking forward to off leash section of our beach. Thanks for considering this. also be lovely to sit in CBD having coffee with the pup	No
█	█	If cats are confined 24/7, I along with every other cat owner, will not be paying registration for them. What do I get for my fees anyway?!	No
█	█	Cats should be able to be outside in daylight hours. It is in humane to have them locked up 24/7. Cats need sunshine and to be able to climb trees. Making it mandatory will Mean more cats will be dumped and not looked after. I have one cat that will not cope with the changes she is 5 years old and do you expect me to have her out to sleep. Not happy!!	No
█	█	I don't agree with a 24 hour cat curfew. It will be expensive to enforce and there isn't an issue with cats in our area. Additionally, dog owners pay registration and get leash free parks and facilities provided to them. If there's a 24 hour curfew for cats, what's the benefit of paying registration? There's no facilities being built for cats. I doubt council would provide money to help people build cat enclosures. If there's a curfew I'd fully expect registration charges to be waived.	No
█	█	To whom it may concern, I am writing to you in support of proposed 24 hour cat curfew laws. I imagine that you will receive some degree of opposition to this revision, however I feel that it's important to weigh in given my personal experience. I am an animal science graduate, I have worked extensively across animal shelters, specifically with cats for 6	No

		<p>years. I wholly support this proposal not just for the vibrant local wildlife of Frankston City Council, but also for the welfare of cats in general. Here are some things to consider: Whether it's liked or not, letting cats free roam is considered quite taboo in Australia. Previous estimations have put feral cat numbers upwards of 20 million, and this all starts with domestic cats. Chances are that if a cat is leaving the owners property, someone is pissed off about it, and this can lead to acts of cruelty. Outdoor cats have a dramatically higher risk of illness, getting hit by a car, getting poisoned, being shot at or shot with a gun/air rifle/bow and arrow, mauled by a dog, mauled by another cat, tortured by a human, stolen by someone. I have seen cats with their legs taped together, I have seen cats with their tails mutilated, with wire wrapped around their legs. The disgusting things I have seen during my time at shelters is enough to put me off ever letting my own cat's free-roam. Cats kill wildlife. If someone thinks their cat doesn't kill, or conveniently only kills introduced species, they are not being realistic. And even if theirs is the magical cat that doesn't kill anything, it needs to be accepted that that is largely not the case for all cats. Cats can live a happy healthy life indoors or confined to the owner's property, provided efforts are made to provide adequate enrichment. Just as a follow on to this last point, however, I think that more support needs to be offered to help community members adjust to this new way of pet ownership. In order to drive down the number of stray cats, it's also imperative to offer low cost or free desexing. Banyule council does this yearly and there has been a marked decrease in the number of cats coming in to their contracted shelter (The Cat Protection Society). There seems to be a degree of confusion about what "24 hour curfew" actually means. Some people seem to think it means indoors only, and many also seem ignorant to methods they can use to confine cats to their property and there is a concern for the cost involved. Please don't hesitate to contact me via email if you have any questions or queries for me. I am not requesting to be present, but I would hope that my submission be considered. Kindest Regards, [REDACTED]</p>	
[REDACTED]	[REDACTED]	<p>Finally great to get an area of beach but I would have thought Frankston foreshore was large enough to have 2 areas, or are we in Seaford being ignored again as we are for most things. Also get real and change the dog not on beach until after 7.30 time during summer. If they are on lead what does it matter if they are down there after 6 very few other people are.</p>	No
[REDACTED]	[REDACTED]	<p>We moved here (Langwarrin) 3 years ago from the city when we fell in love with the garden and bush block setting with the conservation reserve located directly behind our house - accessible by our gate. I have worked tirelessly to slowly replace weeds and non-native and indigenous plants and create a safe space for wildlife to be. Our neighbours have a cat that day and night enters our front and backyard garden, stalks and kills birds/lizards/possums. It also enters the conservation bush block behind us several Times a day to kill wildlife. I have communicated this to my neighbour whose cat it is - trying to remain on good terms but they blatantly refuse to take action besides call the cat inside sometimes but once in a blue moon. Having this new rule will really help my argument- they can easily build a cat enclosure - the husband is a builder. This is the best news I have heard in a long time / thank you</p>	No
[REDACTED]	[REDACTED]	<p>I support the proposed change to the cat curfew law to require cat owners to confine their cats on their premises 24 hours a day, 7 days a week. I do not support the proposed change to the Roam free area on foreshore law, existing law should remain. I do not support proposed change to the Dogs in Frankston CAA. Dogs should remain prohibited from the CAA area of Frankston (City Centre). Existing law should remain. Thank you for taking the time to consult</p>	No
[REDACTED]	[REDACTED]	<p>Dog beach excellent idea. I use Carrum beach and we see the same group of families and dogs all the time. Everyone is responsible and picks up after their dog. Cats to be restricted to owner's property 24/7 is not feasible. I keep my cat indoors from dusk until well after dawn. He was a rescue cat. I tried to keep him indoors, he urinated all over the house and hung from curtains. I bought a very expensive car enclosure for the garden. He urinated, wailed and cried, licked his fur off and hung from the roof. I let him out a little at a time. He goes out a couple of times a day for a wander, the neighbours love him, he is friends with other neighbours cats, he no longer cries, licks his fur, urinates on furniture or bites. It was either let him go out freely during the day or we would have to give him back to rescue and break my daughter's heart. If owners are responsible, register their cat and keep the dusk dawn rule it's not an issue. How many cats are going to be truly tortured by this rule change? If a cat has been used to going out freely, you can't then stop that, it's cruel. If you enforce this, the number of cats given to rescue or being euthanised will rise because of the stress of being contained. My cat had been out since he was born in a barn, do you then euthanise everything stray and kitten? If owners are responsible it isn't an issue. Target those who don't register animals, don't vaccinate and don't desex. Don't punish the animal.</p>	No
[REDACTED]	[REDACTED]	<p>Our cat is kept inside at night, is registered and has a bell. It would be cruel to confine him in 24 hours a day when he's used to our property to roam. New cats from a certain date would be fine.</p>	No
[REDACTED]	[REDACTED]	<p>I agree with the proposed changes. I have two dogs who adore the beach, especially my 14 year old Golden Retriever, who becomes a pup again when swimming. We appreciate the many dog poo stations with access to bags at both popular beach and park locations. Access to the beach at more locations and increased times will be wonderful. During lockdowns, dog parks and being able to take the dogs to the beach kept me going on even the toughest days. With a background in Natural Resource Management I can't tell you how happy I am with the 24/7 cat curfew. Such a win for wildlife in particular.</p>	No
[REDACTED]	[REDACTED]	<p>I fully support the changes to dog laws by allowing dogs into the CBD and would love to have a local dog roam free area on the beach. I currently have to go to Mt Eliza for this. Will be amazing to stay within my own city with my pooches. Great changes council :)</p>	No
[REDACTED]	[REDACTED]	<p>I do not agree that cats should be locked up 24hours a day - I object to the new proposal.</p>	No
[REDACTED]	[REDACTED]	<p>I am absolutely delighted to hear that dogs will finally be allowed to enjoy a section of Frankston beach off lead! Thank you, thank you, and thank you. As a resident here for the past 10 years, and the owner of an extremely placid, well behaved and water-loving dog, it has been a constant thorn in my side to have to drive out of my own shire to get to a free roam beach for him. Our dog is a beloved family member, and it has broken our hearts to have to leave him at home alone on hot summers' days so that we could enjoy our own beach with the kids, or an irritation to choose to make a longer journey to a less nice beach so that he could come along too. I am so excited that finally, we will all be able to enjoy our own beach together! The lack of any dog friendly area has felt like a reflection of a lack of trust in Frankston residents, as though we are all irresponsible delinquents who are unworthy of nice things, as we will only mess them up. It took us by surprise after we bought our first house down here to raise our family - visions of playing with our family pets on the beach at the forefront of our sea-change fantasies. It made us question our choice, and whether this would be the great area to live in that we had believed it to be. This decision feels like a vote of confidence in Frankston and the people who choose to live here, for all the good things that it has to offer, and as a city on the up and up.</p>	No

		I look forward to hearing the dates for this to come into effect, and the area of beach which has been assigned. (My own thoughts were perhaps the stretch at Long Island north of the tennis club, heading toward Seaford, so as to be away from the most popular area around the pier and out of people's picnics, if it is still under discussion!) Hoping it isn't too far off in the future! Once again I thank you all. I believe you are truly making a valuable improvement to Frankston.	
		I am submitting my written objection to the proposed changes to the cat curfew. For cats, such as ours, that are use used to going outside during the permitted periods, the sudden and significant change would be very challenging. If a change such as this is required then it would be preferred that it be phased in over a period of years to allow current outdoor cats to retrain. I am also concerned that for current pet owners who do not wish to have indoor cats that there will be an increase in the number of pets being surrendered or going feral. Cat runs are a significant expense so many cat owners would need time to save and install such a solution.	No
		I agree with the amendment to the Cat Curfew. Please do not publish my submission and keep it confidential	No
		If the proposal for a 24 hour cat curfew is approved will a sufficient amount of time be given for cat owners to either purchase or make enclosures to contain their pets? E.g. 6-12 months to either have purchased and installed or constructed an enclosure. Will cat registration fees be abolished if this proposal is approved?	No
		I agree with 24 hour cat curfew. Cats wandering are a nuisance as well as destructive to native animals. I do not have a problem with leash free area for dogs I do not agree with dogs in the business area of Frankston	No
		The cat curfew sunset to sunrise is enough, thank you. I do not have the funds to build an enclosure. I oppose the implementation of a 24-hour cat curfew.	No
		It seems that permissions for dogs are being loosened while those for cats are being tightened. Is there a reason for the unequal treatment? Confining cats indoors between sunrise and sunset is achievable for most cat owners yet confining them indoors 24/7 seems cruel, especially for cats that may have lived the majority of their lives as an indoor/outdoor cat. Cat runs are prohibitively expensive. I feel like the change is being suggested by non-cat owners when the views of cat owners should be paramount. Domestic cats kill less wildlife than humans in Frankston City Council which includes car accidents, baiting and land clearing. Cat owners already pay annual registration fees with no benefits, whereas dog owners get more dog parks. Better enforcement of current laws would be a better alternative than banning all cats from a local wander down a shared driveway during daylight hours.	No
		The decision based on 700 people within the Frankston councils singular survey is not a true representation of the wider and entire Frankston community sentiments. To ensure a fair accurate realistic transparent process and result, allow EVERY REGISTERED PET OWNER in the Frankston municipality the opportunity to have their voice and view recognised. The council needs to take into account the financial and mental stress this premature poor biased decision will have on its PET OWNERS. The amount of dog waste I continually see on footpaths & walkways will be nothing but worse. I have never seen any cat waste on a footpaths or walkways. What are the statistics, studies, facts and reports produced by council that allows these laws for consideration? What is council doing about the current stray cats out at night? What is council doing about the current feral minor birds? I could write many questions that begin with what is council. I hope that the Frankston council demonstrates prudence whilst acting in a fair for ALL decision making framework. Placing restrictions and impacting the rights of pet owners and their pets, in our community is not the answer. The more logical and civil approach can be achieved through community engagement and education. I pay my rates, I pay my pet registration fees and Im entitled to be number 701. There at many more that I have spoken to that share this view.	Yes
		I am a huge fan of the proposal to introduce a free roam area for dogs at the foreshore! I am biased as the owner of a dog who absolutely loves the free roam beaches in Mt Eliza, Dromana etc, and he would love our local beach to have one. I think people let their dogs off the lead regardless so at least introducing a designated area for it is a great idea. Perhaps even the section between the pier and the Kananook creek entrance as it's somewhat separated. Also a big fan of the cat curfew. I always see and hear cats roaming during the night which upsets my dog! Cheers	No
		As an owner of two cats who is living through this pandemic like everyone else, I don't understand how the council could implement something like this. We keep our cats indoors at night as per the current rules, but I couldn't afford to get someone to install a cat run and it would be beyond cruel to keep our cats indoors all the time without one. Maybe you could introduce some kind of law to make any new cats purchased from day X are required to be kept indoors and chipped to track this. If they are caught roaming without microchips or breaching this rule, you could impose scaling fines on their owners. Or perhaps you could give some kind of financial aid or incentives to families struggling to keep afloat in a pandemic that could be used to install cat runs for existing cats or at least give people 2-4 years to budget for it before you implement it. To go from being allowed outside to a flat no in a short space of time seems very brutal to both owners and pets.	No
		Hello, I would like to comment on the proposed 24 hour cat curfew. We moved to Frankston from the inner city and our cat (previously indoor only) was able to live indoor and outdoor. With this change we noticed that our cat's quality of life improved greatly. She was much happier and it allowed us to go to work or away for the day knowing our cat could happily travel in and outdoors. We have always ensured to keep our cat inside from dusk till dawn and I completely agree with this policy. Luckily for us, our current cat doesn't leave our property. I certainly don't know how we would get so lucky with any future cats without building an enclosure. I would like to know how you propose to enforce the 24 cat curfew. Will you be actively seeking out and catching cats that are wandering down the street as you would a dog? Will you be reliant on neighbours to hire a cat trap and then collect the cat from there? Do your officers handle cats or is that against your OH&S policies? If the change to the cat curfew is approved what will the requirement for cat registration look like moving forward? If a cat never leaves their property it seems that registration fees are only geared toward benefitting dog owners, so are we still required to pay? I am happy to register my cat if it provides a benefit to us, but I can't see what that is with a 24 hour cat curfew. In fact it will cost residents money building enclosures that they otherwise didn't need unless they are considered a nuisance cat. I understand you are proposing a change that has been requested by residents. But please make sure that you have a clear policy outlining how you plan to enforce this request, and that it will in fact be enforced if supported. I would also like to hear how many cases of nuisance cats you currently receive and investigate within the municipality. I know in other councils these numbers are very low and do not warrant a 24 hour curfew. Thanks for your time.	No

		I agree with the cat curfew. Far too much wildlife is being killed. As far as the extra dog roam free foreshore and dogs in CBD I am very much opposed to the idea. There are far too many irresponsible dog owners that do not obey the current bylaws. I wouldn't want to be a cafe owner having dog poo walked into my premises. Bylaw officers do not currently enforce the rules as they currently exist. All they do at the most is give a warning with no fine. How about taking a good look and see what the percentage of dog owners actually abide by the rules. The percentage is not high enough.	No
		Please don't increase the cat curfew to 24 hours. I understand your reasoning but it is so incredibly difficult to keep a cat inside 24/7, especially for people with dogs who have the back door open or a dog door, or kids that leave the door open, if a cat sneaks out, we could end up with a massive fine or pound costs, for a genuine accident.	No
		I feel this is potentially very cruel putting this notion in place retrospectively and a lot of animal owners may have made different choices had they had all of this information earlier. I may have made a different choice buying in this area has this be known at the time of buying our property. Many thanks	No
		Absolutely ridiculous! How can you possibly lock up a cat that has spent their entire lifetime outside? I totally agree that cats should be locked up at night time, that's mainly their hunting period. During the day, they should be able to wonder within your backyard. I'm actually sick and tired of being at kids parks where dogs are roaming free (I don't trust them) and standing in dog shit. In fact my toddler has even picked up dog poo.	No
		Great ideas, however, I am very concerned about where the free roam dog beach will be. Please do not locate it near the tennis club between Seaford and Frankston, lots of families with kids go there all year round. But consider a bit further towards the Seaford pier, where no one sits.	No
		Agree with dog change submission. It's crazy to think in 2021, we aren't able to take our little pup to a cafe for brunch. Hopefully changes go through OK	No
		Please no dogs on the beach. If you walked on the boardwalk or through Ballam park or even along the footpaths, there are FAR too many who don't pick up after their dogs. And many who leave the bag with poo in it sitting around. That is going to happen on the beach and go into the water. It's great to have them in the CBD and will increase interest in CBD businesses for dog owners. Pollution at the beach is irresponsible for council to consider. If you've ever been to a busy dog beach and spend time sitting and observing, you will understand how horrific it is. Half the time poo just get covered by sand.	No
		I agree completely with the cat curfew and with the designated beach area, however I strongly advise against them being around the centre. Imagine groups of people with big dogs hanging at the entrance to the centre, they could be very intimidating and could cause stress in adult and children. And also what about allergies? If you were to do it, you should do a minimum from entrance like smoking is so you don't leave an area and walk straight into a group of dogs. I love dogs and I have a pet dog however I feel people could take advantage, especially the ones that have the big staffys / pit bulls and the likes. I am in my 30s so I'm not an older person being grumpy, I just think a few people would take advantage of being near entrances. You have done so much to clean up Frankston and it has come so far, please don't give people a reason to change Thanks for listening -	No
		Confining cats to a property is just not reasonable. Thousands of residents currently have cats. Thousands of residents are responsible pet owners, with registration and bells on collars to scare off wildlife. Expecting cat owners who already have well established routines where cats roam outside is not fair on the cat. To them turn around and argue that a cat run can be built is just not a feasible coat for thousands of residents. I would suggest making it compulsory for cat owners to register and have cats wear collars with bells.	No
		Fully agree with changes to dog laws on beach and in the CBD to encourage responsive dogs and attentive owners into the CBD and allow freedom on beach. Disagree with changes to cat laws. Fully agree with cats being confined to premises after dark but see no harm if not near a reserve during daylight hours. I enjoy seeing cats sunning themselves in driveways etc during walks. Changes would be costly to cat owners to build and maintain cat runs and would be likely difficult to enforce	No
		Happy to have a roam free area on the beach as long as it is enforced properly. Dog owners absolutely need to clean up after their animals and their dogs need to be under control inside and outside this area. They need to be on leash on the beach at all other times. Same goes for Frankston CBD area. They need to be on leash and under control. Suggest you have a trial period to see how it works. I wasn't sure why it was implemented in the first place. I'm not a dog owner but you do see selfish and stupid dog owners who have no control over their dogs and do not clean up afterwards. It's a privilege, not a right. I am a cat owner and don't have a problem with the cat curfew at all. We think it's a good idea they're not out roaming and killing native animals.	No
		Please don't allow dogs on the board walk people during lockdown need to be able to walk along the board walk without dodging big dogs jumping up very small space for 2 way without being tripped or jumped by dogs. Also the amount of dog poo daily is a disgrace people walking along trying to avoid poo bump straight into oncoming pedestrians. I'll start a petition to ban dogs it's a disgusting scene from one end to the other people step in it it's awful. Please ban dogs from the board walk.	No
		I strongly support the cat curfew. I am an avid runner at Frankston Conservation Reserve. I am glad that the nature reserve and its associated fauna are protected. Although the no dog signs are there, there still seems to be dogs on occasion. But this is not part of the scope of the requested submissions. With the amount of houses that back onto the park (and are within the close vicinity) I am acutely aware of the volume of cats that are likely accessing the park and causing damage to the local fauna. I strongly support the 24 hour cat curfew and believe it should be strongly implemented and enforced!	No
		I do not think a 24 curfew for cats is feasible for all cat owners and highly oppose this proposed amendment I believe a sunset to sunrise condition works well as is	No
		Great change. Cats kill our domestic EVERYTHING. Especially in wetlands and coastal fringes slight changes can really benefit local wildlife	No
		As more people have dogs we need more areas to walk them, not just along pavements. In summer, if I want to take my dog to the beach, I would have to drive to Safely Beach. There are lots of lovely green areas around Frankston which we love to explore with our family but we are not allowed to take our dogs there e.g. Frankston Reservoir, Langwarrin Flora and Fauna Park, Bunarong Natural Features Reserve, The Pines Flora and Fauna Reserve, Moorooduc Quarry Flora and Fauna Reserve. It would be great to be able to take dogs to these places on a lead and not just walk around a boring playing field with them. Saltwater Creek is a beautiful place we can take dogs, we would just love to have more wonderful places to be able to enjoy with them close to home.	Yes

		Absolutely in favour of a roam free area for dogs on a section of the beach. The area towards Mt Eliza, furthest away from the pier is often empty and would be perfect. Please seriously consider this. All the dog bags and collection bins for dog droppings around Frankston are much appreciated. Thank you!	No
		Please tell me if cat owners will be required to keep their pets under permanent lock and key what exactly are they paying for? What 'Service' are you providing exactly? Our streets and parks are littered with dog poop but you propose to reward the dog owners?	No
		I congratulate council for considering changing their animal management laws. I don't not think it is acceptable to have cats at large in the environment. There are cat runs and leads and many options available for cats to safely be outdoors. I moved to Langwarrin four years ago and have enjoyed the various fauna and flora spaces and natural bush. I respect and value the native wildlife that also has a right to live and enjoy their environment and feel it is council's responsibility to protect these vulnerable animals. I have owned cats in the past but totally agree with the new proposal to have a 24/7 curfew. It sends a clear message to cat owners of their responsibility whilst living in this municipality. Regards	No
		I believe cats having to stay on their property 24/7 is unfair on responsible cat owners. My two cats go no further than perhaps the yard at the back of the house. They do nothing kill birds, the cause no one any harm and confining them I feel would be cruel. They are inside every night, fed well and I see no risk to our environment where I live. I do believe they need to be inside at night and I have neighbours do not keep their cats inside which is frustrating. Please don't punish us all.	No
		24 hours lockdown of cats isn't feasible. You can stage it in. New cats but not existing cats	No
		YES! 24 hour curfew for cats!! I leave the house at 5am and nearly hit a few cats with my car almost every bloody morning outside if the nature reserve! Now people can't play the 'they just didn't come home this one night' card. And dogs on the beach for sure, even the smallest area will put more money in Frankston's pocket. Right now everyone from Frankston and goes to Mornington and has their doggy dates, brunches and spends their money there	No
		Could we please have a fully fenced dog park? I love to take my dogs to Seaford North Soccer Reserve, but unfortunately there is a vacant block adjacent. Is it possible to securely fence this reserve? I own a scent hound - there is no possibility of recall once her nose is in gear & people in McKenzie Street once left cat food out for their pets: she does not forget! (Or any other local venue will do!!) Thanks!	Yes
		Changes to the animal management plan look good, keep the cats inside and safe in my opinion.	No
		I believe that this is grossly unfair to responsible cat owners. Those that's do not abide by the current rules should be punished. Please leave the current rules of daylight outdoor access for registered cats.	No
		I wish to support the proposed changes and look forward to all three changes being implemented as soon as possible. Thank you for listening to the community's opinion and it's great to see you more in line with other Councils.	No
		I would not like to see the current rules around cats being changed to 24 hr curfew. As owner of a very sociable cat that has had the opportunity to laze out the front, greet guests and play with the kids next door and passing by for the last 9 years it would be cruel to never be able to let her outside again. I totally agree with the sunset to sunrise curfew and would like to see that rule remain.	No
		I support these changes!	No
		Cat curfew should remain sundown to sunrise	No
		Hello! Just want to say the 24 hour car curfew is so amazing! I've seen a lot of people sooking about it on the Facebook post, please don't back down on this. I have seen it used in other suburbs and the wildlife flourishes without cats. I have 3 cats myself who are all indoors, I am at uni studying to be a vet and there are just so many positives to cats being confined to an owner's property! So happy to be a part of this council who listen to the public and do what's right for the environment and wildlife xxx	No
		Cat Curfew: I prefer the current arrangements to remain as cat hunting activities are at night Dogs Roam free area on foreshore: What area of the foreshore? Unsafe and people are less likely to clean up after their dog in roam free areas as they dog is seldom nearby Dogs in Frankston CAA: Great idea! It will be great for Frankston Businesses and bring more residents into the city centre for recreation and use of outdoor dining areas	No
		A section of the foreshore off lead for my dogs has won my heart! It really is long overdue. I have driven out of my area daily during better weather to enable my girls to explore and swim off lead. I am very keen to see this go ahead and this is where my interest is out of the three proposals.	No
		Hi, while I agree with the protection of wildlife from cats, issuing a 24 the confinement order is going to cause much grief among cat owners. I have an adult I rescued from the Mornington Pound 4 years ago who was due to be euthanised. This cat was previously outdoors and while I have had cats before (purebred) who were contained indoors from kittens because we lived in Mt Eliza, you cannot simply keep an outdoor cat inside 24/7 suddenly. It is inhumane. We keep our cat inside overnight as per currently rules. Please reconsider this and take into account adult cats how have not been confined. If you must do this, please consider offering grants to build outdoor cat runs so at least adult cats can have a somewhat outdoor existence. Dogs have been offered more freedoms for including more beach area where they. A chase and kill wildlife there. It seems very unfair that dog needs have been catered to but adult cats mental health has been sacrificed due to what I can only assume is the cat-haters amongst the community. As the saying goes, you either hate cats or has never had a cat - and it's unfortunate the cat haters have been given a voice out of bias.	No
		I whole heartedly support the three proposed changes to the animal management plan. I think allowing dogs in the CBD and giving them a section of the foreshore for a roam free area is fantastic and gives owners more flexibility in how they exercise their dogs (and therefore themselves). I also fully support the need for cats to be confined to their premises for their own safety and for the protection of our natural environment. I do believe though, if this is the case, then animal registration requirements for cats need to be abolished. It is not fair on owners to pay registration fees if there will be no need for the council to spend funds reuniting cats with their families (assuming this is what the fees are currently used for). Surely a fine will raise enough revenue if a cat is found roaming.	No

		Keeping a cat 24 hours under lock and key is cruel and not acceptable for the animal. working with Wild life rescue, dogs can and do attack wild life as much as cat do, so therefore why are dogs not being confined to properties for 24 hour 7 days a week, Dogs can and do attack other dogs, children, and adults, have not to date heard of a cat attacking humans. As a person with a companion cat for a disable person, this is not acceptable. Cats should be able to at least be able to sit on their fences, walk around their areas. They not shit everywhere like dogs do and not tell me that all owners clean up after them, that is a joke, just come to Lily Way to see all of the Dog shit that we have to clean up day after day and the council does nothing about it. If cats are to be confined to premises 24/7 then we as cat owners should not have to pay the Frankston City Council any kind of fees, as the Council is NO RIGHT to charge for a service that they are not supplying.	No
		I think all 3 of the proposed changes are great, particularly the cat one. I love that Frankston will get a dog beach but will this be 24/7 or between realistic set times?	No
		Please don't introduce a 24 hour cat curfew it would heartbreaking to suddenly have to confine adult cats to a limited space.	No
		These proposed changes are fantastic. We have too many dead birds in Langwarrin from cats. I love the idea of dogs getting out with their owners and encouraging fitness.	No
		As a returning Frankston resident, I am appalled by the idea of confining cats 24/7. It is cruelty to these beautiful pets. We have two gorgeous cats that have had all injections, have regular check-ups with the vet, have an id implanted and are brought in every night without fail. They wear a bell tag/collar at all times to assist birds knowing they are present, and are friendly cats not roaming too far from the house as they explore their world. These cats have been outdoor/indoor cats their whole life and the thought of confining them all day every day indoors is horrid. They should have time to roam, be in the fresh air and live a lovely pet existence. There are rules in place which are fair and reasonable to cat pet owners. Any changes to these are totally unreasonable and challenged by my family and most people in our neighbourhood.	No
		A fenced in secure dog beach would take owners away from going to the pier the dog poop on the boardwalk either Davey's bay or pelican point I am not suggesting it be all the time at peak season dogs are off by 10 am and allowed back on at 4 as it's not fair to the locals that love and utilities those beaches but I have 2 dogs who I don't trust as far as I could throw them they love to swim it would be nice to stay at home instead of going up to the dog beach at Oakleigh but I need a fenced in entry and a secure fence to keep them on the beach please consider this	No
		I sure do hope that the proposed change to cats having to be kept indoors/ cat cage 24 hours a day happens. We are sick of neighbour's cats treating our garden like a toilet and also harassing the birds and possums. Thank you for the change	No
		1.) I agree, cats should be contained 24 hours per day for their own protection 2.) We are very grateful that the council is thinking of allowing dogs on the foreshore, but not an OFF LEAD roam free area. That's just insane! All dogs should be on leads at all times in my opinion. My dog hates other dogs approaching it, and there are many dogs like mine out there. Please make this an area for dogs on lead 3.) This is fantastic news!!! 100% agree with this!	No
		Is the council going to pay for the materials required to build car enclosures/runs on every cat owner's property? Many cat owners would not have adopted/purchased a car if they knew this would be a mandatory requirement. As a single working/studying mum I simply cannot afford to pay for the overwhelming expense of building a cat run, and I live in a rental property so cannot build any permanent structures to the house. My cats would certainly not be impressed with not being able to wander in my court and to be honest, neither am I!	No
		I think the greater foreshore dog friendly area is a must for a beach suburb like Frankston. Keep up the good work	No
		Please allow dogs on the beach during summer. Dogs need to cook off on hot days. Love all these ideas. Can't wait for the roam free area for the dogs	No
		I think at 24/7 cat curfew is brilliant, I am sick of all the neighbours cats walking through my yard and fighting. I have a cat and he is indoors unless the times he is supervised in the back yard with us. He likes fresh air like the rest of us and grass for his digestion. I would like the pet registration fee removed or drastically reduced, what is it for?	No
		I agree with the proposed changes. I believe irresponsible owners who do not pick up their dog droppings should be fined and also fined if their dog is not on a lead in leashed areas.	No
		We are strongly against a proposed 7 day 24 hr cat curfew in Frankston. One reason we moved to the Frankston area from another suburb, rather than moving to the Mornington Peninsula council area was due your more common sense, cat friendlier rules for those of us that love our cats. As responsible pet owners, we feel the current sunset-sunrise curfew is more than adequate and a good balance for all. Many felines do not flourish in enclosures 24hrs per day 7 days per week. It's also something we be unable to afford. A management plan of desexing both feral and domesticated cats would be more appropriate.	No
		Hello, I fully support allowing dogs more freedom, in particular with a leash free area on the foreshore and allowing them in the CCA.	No
		I support all of the proposed changes. I hope there can be at least two dog free roam areas on the foreshore including one near the southern end of Councils foreshore.	No
		I strongly oppose the 24 hour cat curfew. Our cat loves to roam the neighbourhood and is known by all our neighbours bringing pleasure and company to several elderly neighbours. We got him as a rescue cat last year and would not have chosen a young male if we had known council was going to change the rules. My children will be very upset if we have to relinquish our cat because of this very restrictive change.	No
		Hi, in response to the 24/7 cat curfew. I understand that there is a need to protect wildlife. However there is also a need to protect the mental health of existing cats that are in indoor-outdoor arrangements. I can understand this law to be put into place for new cat owners. But for example for my cat. You would be taking away her freedom of which she is already accustomed to and will suffer greatly as a result. It would be very cruel to keep her locked inside now.	Yes
		Thank you for allowing a roam free area for dogs at the beach! As a responsible pet owner and beach lover it's great to know I soon won't have to travel so far to take my dog to the beach. It would be amazing if this could be unrestricted year round dog friendly beach access. Thanks again!	No
		While I understand and agree that a 24hr curfew on cats is best for the environment this would be a change that causes distress to many cat-owning families. Our 6 yr. old ginger is out at least part of the day between approx. 8am and 4pm. For cats that are accustomed to being able to go outside and are already partway through their lives, suddenly being unable to go out would mean an animal that's extremely agitated, noisy, and potentially destructive/aggressive. We have a toddler and the cat needs to get outside during	No

		the day to get some quiet and space. He needs the exercise so he can then sleep soundly at night, allowing all of us to sleep. Our laundry, with his kitty litter, is outside so if we need to bring that inside we then have our huge hygiene issue with our toddler. As he's used to going outside, if he wants to go out and we don't let him out he scratches at the doors, carpets, couch and windows, so a huge amount of damage to our home. Also in the current working from home environment a cat locked inside 24/7 would mean constant meowing through our work day and also while our toddler is trying to nap. We are responsible cat owners, closely monitoring his outside time and checking in regularly with our neighbours to ensure our cat isn't annoying them. We respect our local environment. We're not opposed to building a cat run or enclosure for him however that's a huge cost and undertaking of labour that we don't have budget or time for. If this rule comes into effect it would impact our family to the point we would literally have to consider moving out of the Frankston council area. IF the proposal passes I suggest a subsidy being offered to cat-owning families to incentivise building an enclosure AND a substantial grace period to get it built. I'm not available to present this to council but would be happy to discuss with someone over the phone.	
█	█	Dog roam free areas to have sufficient lighting. Especially during the winter. If you work a standard 9-5 job, by the time you get to the park it's dark and unsafe	No
█	█	Cats not free at all? So now residents who LOVE their cats like they do their dogs and children will all have to build cat enclosures? Whilst dog owners continue to leave dog poo behind on every walk? And now likely, in the city and beaches? Cats deserve to be outside too!	No
█	█	Good to see Council FINALLY looking to lift the CBD dog ban. This will complement the outdoor dining currently being encouraged and it just makes sense to remove it!! Including being able to having reading dogs at Frankston Library and Council's wellness dog there. Both make a big different to the community groups who visit and our local kids. The free roam on the foreshore might be going a bit far. How about dogs allowed on the foreshore on lead at all times? Cat curfew - perfect an in-line with so many other Councils.	No
█	█	A roam free area is a great idea for off lease dogs	No
█	█	I support the initiatives outlined in the Animal Management orders - particularly the plan to introduce a 24 hour curfew for cats and to introduce dog off lead areas on the beach. 1. With so many nature reserves in our municipality and gardens trying to attract native birds, we cannot continue to accept cats being able to roam freely and detract from these values. It astounds me how many signs we see in the community of missing cats - which will now likely be feral and living off native possums and birds. Not to mention cats coming onto private property and making a mess of sandpits, gardens etc 2. Frankston has a very high proportionate number of dog owners (possibly one of the higher council dog ownership rates in Melbourne?) and is a very beach focused community. Yet, strangely the beach is off limits to dogs at the key time of the year - and even when it is open for dogs, has rules that are ignored because they are too onerous and not consistent with community demand to walk dogs off lead. The idea of allowing dogs off lead in some areas is a good one and is likely to lead to more people complying with the rules and in turn meaning areas where dogs are not permitted being adhered to. I suggest looking at 2-3 locations though as people will not be willing to drive from say Keast Park to Frankston Waterfront. So perhaps one near Olivers Hill, one south of Seaford Pier and one near Keast Park.	No
█	█	Very happy with proposed changes	No
█	█	Would be so amazing to have a small section of the beach as roam free. The bad dog owners are in a minority, I'd like to think most of us do the right thing and control our dogs and pick up after them etc.	No
█	█	Regarding Cat Curfew. I would like to see the curfew remain unchanged: The owner of a cat must not allow that cat to wander at large outside the owner's property between sunset and sunrise. Thank you for your consideration.	No
█	█	I support the proposed changes but we need more policing of compliance. Too many dogs off leash on the foreshore.	No
█	█	Cat curfew is a fantastic idea. How will you be able to report a cat that is roaming free? Dogs on the beach. Having off leash dog area/s will be amazing and bring more families to the beach throughout the year. If Phillip island which is a nature park make it work surely we can too.	No
█	█	I wish all councils would adopt this attitude for Cats. Well done.	No
█	█	We are so fortunate to live in Frankston City, home to a wide variety of wildlife including mammals. Birds, reptiles and frogs. A number of our faunal species are of regional, state or national significance. While there are many activities that can negatively impact on our wildlife, one of the biggest threats to our native wildlife populations is predation from Cats both domestic and feral. Cats have played a leading role in most of Australia's 34 mammal extinctions since 1788, and are a big reason populations of at least 123 other threatened native species are dropping. Frankston City's current dawn till dusk curfew is not negating the impact of nuisance cat behaviour. Local wildlife carers estimate 80 per cent of wildlife taken into their care is injured by cats and generally does not survive its injuries or dies later from infection (cats are known carriers of Toxoplasmosis which is deadly to native animals). Further to this studies have shown that each roaming pet cat kills up to 110 native animal a year made up of 40 reptiles, 38 birds and 32 mammals. Given the high density of pet cats in our urban area and the many Natural Reserves on our doorstep which should be safe havens for wildlife, the level of predation in Frankston could actually be higher than this. As many native animals don't have high reproductive rates, they cannot survive this level of predation. Keeping cats securely contained 24 hours a day is the only way to prevent them from killing wildlife. I fully support the introduction of this order.	No
█	█	I am an owner of a cat and dog. I agree with the two amendments relating to the dog beach and dogs in Frankston CBD. I do not agree with the amendments forcing your cat to remain on your property. Look my cat stays on my property, she's inside most of the time but does go out front and around my house but I am also aware that cats do tend to wander. This legislation essentially forces people to keep cats inside 24/7 which I believe is cruel to the animal. There is also the intrinsic difficulty in policing this legislation and the potential for an escalation in disputes between neighbours or even cruelty to cats. What is this legislation trying to achieve. Is it saving wildlife? I'd there not a better way to go about this? It just seems to defy common sense to restrict a cat's movements so much. There must be some middle ground that can achieve the desired outcomes without cruelly forcing people to lock their animals up.	No
█	█	I have two physical business locations in the CAA (Frankston Made and Joan Co-Working) and am delighted by the proposed changes to the dog ban being lifted. I would also really like to suggest a paw print system like on Chapel St, where businesses can advertise their dog friendly-ness in-store or in-office. I would also recommend the introduction	Yes

		of corn starch dog waste bags at the rubbish bins in the central area to assist in environmentally friendly, responsible dog ownership. While most owners should have these bags with them, it is possible to forget or run out. I believe that dogs being allowed in to the CAA will assist in creating a better cafe culture and give the shops on the outside of the Bayside Centre, an edge. I also fully supportive of the other two changes.	
█	█	I support proposed change to ensure cats are confined 24 hours a day. I support the proposed change to permit a section of the beach for dogs - if people pick up after their animals and are registered. I do not support dogs in Frankston shopping centre - it is wonderful the way it is as I feel safe and not likely to trip.	No
█	█	I think it's fabulous that a section of Frankston beach will be dog friendly all year round. Please make sure there is a dog poo bag dispensers on all entries to the section of the beach deemed to be dog friendly. I'm not sure how you're going to enforce the rule about cats remaining on their owner's property. It will be hard to police. I also think it's still worth having the curfew to protect wildlife at night. I think it's great that dogs will be allowed in the CBD of Frankston. This is a positive move.	No
█	█	Yes I fully support the proposed changes to amend the cat curfew to require cats to be confined on their owner's premises 24 hours a day, 7 days a week. This will provide protection for our valuable native wildlife that are already in decline!! Great move by Council.	Yes
█	█	Good morning I have some real concern here about the cat curfew legislation you are suggesting. 1. An existing cat in a household cannot go from being allowed to go outside to not. It is cruel and mentally disruptive. We have been through enough in the past 18 months please don't give me another thing to be consumed about. 2. I have a doggy door and cannot contain my cat without locking my dogs in or out. I think barking dogs will upset my neighbours more than a wandering Russian Blue! 3. I have children! Our cat nips out when they open the door etc. he does sometimes wander off our property but he is well fed and wears a bell. I pay registration fees for all 3, always have. They are wormed and flea monthly and eat the best quality food. It isn't about money for me, my daughters (aged 7) cat helps with her anxiety but she's at school during the day. Please don't make this 24 hours - what about 9/6pm whilst people are at work? Please review this!	No
█	█	I think the 24 hour cat containment is a great idea, we are near the Seaford wetlands and see them stalking in the area all the time. Great for native wildlife. The dog laws are also good, although I believe that the laws for dogs that are out of control and do damage to others need to be strengthened. We have dogs and I think that owners who do not have their dog under control and it hurts someone or something need to be heavily managed.	No
█	█	Concerns re proposed cat curfew and amended dog laws. Firstly dogs seem to be the big winners here with more dedicated dog areas and allowed to be in the CBD. Don't get me wrong, I love dogs, but is a concrete jungle full of families, shops and restaurants the right place to have dogs? I don't understand why they need to be in this area and feel for those visitors/ children who are nervous around animals. My daughter was attacked by two border collies at Somerville shops when she was a toddler. Both dogs were on leads sitting with their owner while he enjoyed his morning coffee outside a Cafe as we were walking by. She's 8 now and still fears dogs. I'm very concerned about this proposed change. Re cat curfews- I live in a suburban street, residential block with my family and two aging cats. They are locked in every night and let out each morning. They are both desexed, microchipped and have been registered with the council since we moved here 8 years ago. We are responsible pet owners and have done everything right to date. I've never been notified of any neighbourhood complaint regarding their behaviour. My concerns relate not only to the effect the lifestyle change will have on my older cats, but the cost to make my house cat proof under the proposed 24 hr curfew. Could a more personalised approach to these rules be a consideration? Zoned rulings if your property backs onto native parklands/ reserves or if you live a certain distance from one? Fines if your pet ends up on the wrong side of a neighbourhood complaint? Reduced registration for owners who have suitable cat enclosures much like council offers for desexed pets? I can appreciate the 24 hr cat curfew further down the Mornington Peninsula but don't think it's right for Frankston. If these amendments were to go ahead, I would not consider pet ownership in the future. Regards, █	No
█	█	Having a 24 hour curfew on cats would prove difficult to people who have both dogs and cats. My dogs and cat share a pet door. Closing this would mean my dog's won't have access to the yard.	No
█	█	I disagree with the changes to have cats housebound 24/7. Most cat owners are responsible and ensure cats are kept enclosed. Additionally, most cats don't wander far from their home and usually only for a brief period of time. To penalise, what I believe would be the majority of cat owners and their animals would be unfair and place a cruel restriction on both animals and owners.	No
█	█	I strongly object to the proposed 24 hour curfew on cats. The cats currently in the Frankston council area have not necessarily been raised with the idea that they must remain inside 24 hours a day - yet keeping a cat inside is the only way to ensure they never momentarily leave the property and thus do not break the council rules. Not every homeowner has the room for a cat run or the funds to make one. Cat runs also take up room better left for children in the backyard. I am a strong supporter of the night curfew, which is when cats are most likely to be out preying upon native wildlife. However, I am unable to find the same level of evidence that a full time curfew will have the same value in protecting wildlife. In addition, if a 24 hour curfew is introduced, it should not apply to older cats but only to cats which can be conditioned as kittens. My two rescue cats for example were difficult to condition to the night curfew, and I think a full time curfew would be almost impossible. Our life and their life would be much diminished by the rule change; I am not sure they would cope. It is certainly much too late to provide the alternative freedom of a leash; again only kittens can be trained to harness, not older cats. I am also confident they are not the only cats in Frankston who would suffer.	No

		While I am not keeping any pets for a number of years and will not be affected by the changes proposed I strongly feel that it is unfair to cat owners. I cannot complain about local cats as they make for pleasant and quiet neighbours, have never disturbed my sleep or ruined an afternoon in my backyard with aggressive noises. A lot of lonely, elderly pensioners keep a cat for company as humans have done for thousands of years. A cat is a very affectionate pet and improves mental health for owners, especially during social isolation brought on by many reasons be it compromised health or covid lockdowns. Not everybody will have the means to pay for cat enclosures and those that rent cannot alter the property. Cats will be imprisoned indoors their entire lives which is as cruel as clipping a birds wings. Please reconsider the changes as they discriminate against cats and their owners.	No
		I agree with the proposed changes.	No
		I fully support all proposed amendments! A designated dog area would hopefully mean that people wanting to take their dogs to the beach (of which I've seen many!) would use the designated space rather than sneaking them on at various times/areas. Good for everyone!	No
		Good evening, I am extremely disappointed at the proposed changes and this entire council. All the proposed changes are geared towards the betterment of dogs, dog owners and extending dog owner rights while cat owners are left out like they were criminals. 24 hour curfews are insane, barbaric, and ANIMAL TORTURE. IF the 24 hour cat curfew were to come in effect, we will not pay any registration for our animals and no further council fees will be paid as we DO NOT support ANIMAL TORTURE and the unnatural confinement of an animal that is used to the outside. Evening curfews work and always have worked. Don't change something that isn't broke. I suggest the council that is supported by the people does not listen to the minority. Best regards, [REDACTED]	No
		I am a mum to a disabled little boy who loves the beach. He has taken a long time to get to this point, and it took a lot of work to build up his tolerance. One thing that sends him into meltdown is when dogs rush up to him on the beach. He cannot walk or mobilise himself easily and has been knocked and is terrified by dogs off leash at our area of beach. These dog owners completely disregard him and his fears. They tell me it's okay, my dog is friendly. To have a section of our beautiful beach overrun with irresponsible dog owners will ruin this beautiful place for my family and many others. For example the People who tried to have a meal at the beach who have had a dog trample through their fish and chips. It's infuriating. If it is going to go ahead please limit the times of day and please make it a section that isn't busy or a main entrance Because this will deter people from enjoying the beach with Their families. My little boy deserves to be safe at the beach, as do others. Please DO NOT let this off leash area be at the McCulloch Avenue entrance. That would mean I cannot take my son to the beach because his wheelchair isn't able to access other paths. This is one of the only things he loves, please don't ruin this by letting this be an off leash beach. With regard to cats, if they are to be confined to their property then the owners shouldn't have to pay registration. There should also be grants or supports to build cat runs.	No
		Dear Council members, I am asking that you reconsider your decision to have a 24 hr cat on confined premises curfew. I have an 11 yr. old cat that is inside from sunset to sunrise and has had outside freedoms for the last 11 years. He would become extremely stressed if we had to confine him inside as that would be the only way we could make him stay on our property. It is not as if we can afford to build a large cat run, which would also be stressful for him. It is not as if we can take an elderly cat for a walk on a lead. How would he get the exercise he needs by staying in one small area, as that is all we have. It is my understanding that cats attack wildlife during sunset to sunrise, so why would any other law need to be instated? Why is it a problem to have a fully domestic cat walking about during the day? If it is an issue of going to the toilet in someone else's yard then you will need to have dogs not be allowed out either as multiple times per week we have dog poop on our lawn and nature stip. I do not believe that this new law is warranted, logical, practical nor will enhance anyone's life in the Frankston Council's district (bar a few that complain) and I know people complain about cats, this is going too far and would cause a lot of stress to not only my cat, but to me and other families too. The health and well-being of an animal is certainly more important than a few complaining people Please reconsider and stay with the cat night time curfew as this is for a good reason. Keeping a cat to your own premises is not.	No
		I think the 24 hour cat curfew is too much, I agree with dawn until dusk. If the 24 hr curfew goes ahead I will have no choice but to surrender my cat of 8years due to current rental agreement. The cat is only allowed inside at night, same as my dogs. Unfortunately I don't have the funds to cat proof my yard (home owners won't do it either) as the cat is able to jump from our high grass area straight to the roof and over the fence. I'd have to get council permits to build higher fences and being a single parent renting, it's just not possible. Unfortunately I don't think I'm the only one in the same boat and can see a lot of cats in the future being put down if this goes ahead. Not something I want to see or be a part of.	No
		FANTASTIC!!! Absolutely about time cats stay indoors (from a cat lover myself but have 1 dog) I am sick and tired of scooping up cat poo from my front lawn and garden and having to go out in the middle of the night to break up cat fights or stopping them from killing wildlife. About bloody time!	No
		Cat curfew should be 24-hour. Responsible cat owners already contain their cats all hours. Some leeway during the implementation is a good idea. Putting out information about cat enclosures, leash training etc is also a good idea. Dog free roam area is a good idea. Ensure it is 24-hour. I would be for removing the Summer curfew (dog-free hours) as well.	No

		Adherence is low, and most dogs are not a hazard when leashed controlled. Likewise, the dog ban in Frankston CBD seems unnecessary. I am all for allowing leashed dogs in the CBD.	
█	█	I agree that there should be a designated off lead area on the beach, and dogs should be allowed on leash in the CBD and owners definitely should pick up after their dogs at all times. However I would like to say that I don't like how Frankston beach has been policed by compliance officers. Even if you are following the rules, I feel very panned in every time I see these individuals. All well behaved dogs and dog owners shouldn't be made to feel so watched and policed at a place which is for the entire community primarily for leisure. Also I would like to add that Families come in all shapes and sizes. My husband and I are not able to have human children, and our dog is our child, no matter what. I would like more options to be able to go out with our family, dog included, for meals and drinks. I have been all over Melbourne, Sydney, Newcastle, Byron Bay, Brisbane, Cairns I have never come across such a negative dog culture like there is in Frankston. And it does Frankston an injustice. It says stay away, you are not welcome, we do not trust you, and you are not responsible. Frankston council rules must reflect the change in Frankston's people & culture. We cannot prove that we can change if you don't let us. If there is free poop bags in the CBD too, this will also encourage responsibility. In terms on cats not being allowed to roam, I'm not a cat person, but I'm sure there are many that have opinions on the matter.	No
█	█	If you want cats in for 24 hours a day 7 days a week, i hope you are going to pay for the fencing/cage for my mum's cat who lives with her in Frankston. The cat only goes out at day, comes in each night and is a companion for my mum. How is she supposed to keep her in? Ridiculous.	No
█	█	The 24/7 cat curfew is extreme and will be hard, if not impossible to police. It is hard, if not impossible for cat owners to apply this to a cat that is middle or old aged, and has been used to roaming - it is a cruel action. This law may be widely ignored and cause more problems than it solves. Specific local orders for 24/7 Cat curfew areas could be applied. For example, City of Casey bans cats in Botanic Ridge as it is close to the botanic gardens. The night-time curfew is fair and strikes a balance that can be supported by most. It is also easier for owners to keep cats in at night if a 24/7 curfew is applied, council should consider providing cat runs.	No
█	█	In addition to these changes I feel it is essential that there are plenty of additional bins for dog waste control with pick up bags provided for dog owners. Will there be a foreshore section in each suburb i.e. a section for free roam at Frankston beach and a section for free roam at Seaford beach etc?	No
█	█	Keep cats confined 24/7!	No
█	█	I agree that there should be beach access for our dogs and they should allowed to be with their owner in Frankston while visiting a cafe. Frankston small business have lost to Mornington when going out for food. Our dogs are a very important and valuable part of our families.	No
█	█	I agree with all of the proposed changes. Cats should always be inside for the safety of native wildlife and for the safety of the cat.	No
█	█	I think the cat curfew is a brilliant idea but needs to be backed up with stiff penalties. Too many cat owners permit their cats to roam at night. A drive around any residential street at night will show this. Dogs shouldn't be permitted on beaches during the warmer months. Who wants their kids to lay their towel down on dog pee or step in dog turds? Dogs should be kept out of the CBD. Too many idiots wander around with pitbull's to make themselves look manly. These and other fighting dogs have to place in our society. I have experienced this first hand. With council forcing the owner to remove their dog.	No
█	█	I am in total support of the full proposed Animal Management Plan Living in Sandhurst we have an abundance of wildlife and with cats roaming free this has been a major problem in our estate. Many cats roam freely around the parks and water features threatening wild birds. Dog plan – I am in total support of the dog plan, however there should be areas around parts of the CAA with Council Offers monitoring the eating areas.	No
█	█	Brilliant. This will just add to an awesome community who share a love for their pets and local wildlife. All for the 3 changes 100%	No
█	█	I have a cat that is in by the current curfew and when out only stays around the front of my unit. He is 10. I question how he would go being an inside cat after 10 years of not. I would rather the council imposing that all cats must wear collars with bells and keeping the curfew as is rather than a 24 hour curfew. Thank you	No
█	█	Brilliant. This will just add to an awesome community who share a love for their pets and local wildlife. All for the 3 changes 100%	No
█	█	24 hour cat curfew is ridiculous. I have always had outdoor cats that come and go throughout the day. They never venture far, but love to find a sunny spot to sunbake in, which we often don't have in our tiny backyard. Definitely fine to keep them locked up during sundown > sunrise. This is when they do the most harm to wildlife anyway.	No

		To those it may concern, I am writing today in response to the proposed increase to the cat curfew in Frankston. I am aware of the reasons this curfew is being considered. However, I find it unreasonable for the many cat owners in the community to keep cats confined at all times. I have two cats myself who are very well behaved, but will wander 10-20 metres from the house at times in the day; and I do not want to face being fined for this harmless behaviour. Those proposing the curfew say that cats do not need to roam. Whilst I accept the sentiment, in practice it is far from reasonable. If my cats are not let outside at all they will run amok and drive both themselves and us insane. Since we are renting, like many other Frankston locals, we are not able to build any sort of outdoor enclosure, nor would we have the funds or space. Therefore, a 24 hour cat curfew would take a significant toll on the mental health of both us and our animals. I understand the complaints of those in the community who are experiencing inconvenience at the paws of cats who do not belong to them. However, I think a full curfew is unnecessary for the many happy cats who are sitting in the sunshine and doing nothing wrong. Surely there is a middle ground where cats who are specifically being a menace to the community could be investigated. But for most cats who are inside at night already and are monitored nearby to their homes during the day like my cats, a 24 hour curfew is a harsh and unfair proposal. Thank you for your time. I hope that the team at Frankston Council can continue to allow Frankston to be a good place to live.	No
		I do not agree with confining cats in their home 24/7. I believe the current law is sufficient enough. Animals should have the right to be able to roam outside free during the day. Perhaps tougher laws to adhere to this would be better.	No
		The proposed changes are wonderful. We have many cats around our house that roam free day and night. One came onto our deck last night and drank from our dog's water bowl. They are constantly causing our dog to bark & become stressed. I'm hoping there will be an effort to send this information to all registered cat owners as well as it being published in the gazette. I would be happy to do a letter box drop in my area if the information was sent to me.	No
		I am happy with the proposed changes. I'm hopeful cat owners will for the most part comply but I suspect most won't care or won't know. I am just sick of being in my own garden and standing in cat poo or finding them hiding in our shed and bothering our dog. As a dog owner the changes make no difference to us, we have a greyhound and by law they must be on a lead in public even in a leash free area. So we can't actually make use of your leash free areas as it is too high a risk for her. I would like to see more done pointing to education for owners on control, training for dogs and cats and etiquette. Such as not just assuming because your dog is friendly they can run up to anyone. There should also be a ban on retractable leads.	No
		What a splendid idea! - To allow dogs in a free roam area near the foreshore. Hopefully this will be correctly fenced with dog locks at the gates, a water supply for summer, rubbish bins and even a supply of bags to encourage owners to pick up after their dogs. Please make it big enough for a large dog to run its socks off Regular exercise is a very important part of dog ownership. Your support will help to make this a reality. We are aware of a great many new dog owners in the Frankston area since our lockdowns commenced. Driving to Mt Eliza and Mornington foreshore facilities has not been permitted. A local facility is very much needed.	No
		I have very strong feelings regarding this topic. I am so sick of all the dog poo on my nature strip and even more so in the Sweetwater Creek Reserve. In all the time I have lived here, I have never seen a Ranger police the Reserve. I would not frequent a restaurant which allows dogs as I don't find this hygienic and I would no longer shop in the Frankston city centre. I would change my shopping habits and go to either Karingal or Southlands. Most dog owners do the right thing but there are many who do not. In our street, it is the foxes killing the birds and possums and when this was previously brought to your attention, no one was interested. This was despite my husband submitting photos of the foxes congregating in our street and the birds and possums they had killed. Tired of all the blame being placed on cats.	No
		I disagree with the proposed plan for cats being not being allowed out of the property at any time of the day. My cat often runs out when a door/window is opened and he is difficult to stop. However, we have a tracker on him so we always know where he is and can get him home when needed. It would be literally impossible to stop him from getting out of our property occasionally.	No
		All of the proposals are good ideas. I am a cat owner but have had problems with other cats attacking mine on 3 occasions, once resulting in expensive vet bills. It will also protect our wildlife. Next target: foxes!	No
		The proposed changes are some of the most ridiculous and biased ideas I have seen from the Council to date. Apologies for venting my spleen but these changes are divisive and will create more animosities between dog and cat owners. From my observations there are more annoying and cruel aspects associated with dog owners especially those who do not look after them as well as they should, who do not maintain them on a leash when in public creating anxiety towards other members of the public, who do not pick up after them (lots of evidence of that matter), who do not care about the incessant barking of their dogs and their aggressive behaviour, and so on. Cat owners are already disadvantaged by Council bylaws and most are already diligently abiding these regulations compared to dog owners. If these changes are imposed you will see a surge in abandoned cats, total disregard of existing compliance and neighbourly disorder, and cruelty to cats, imagined if dogs are subject to 24/7 curfew. I have heard all the arguments about cats and their impact of the environment but as always the arguments are one sided when there is no regard to the impact caused by urban development, road and transport, removal of trees and other fauna because property owners can do so. Absolute humbug. Don't bother contacting me as I know these so called progressive initiatives are fait accompli.	No

[REDACTED]	[REDACTED]	<p>My concern is for those people who have companion animals, and during the Pandemic, those who are older people and those with a disability need their pets to be accessible during daylight hours. The existing restrictions work well, and a 24 hour ban would be unfair to those who love and cannot let their pets out during the day. If infirmed or limited in mobility, to impose such strict and harsh regimes would be cruel. I feel instead, a program to de-sex wild and stray cats would be a far effective regime and those who are registered with their municipalities who have ID chips, and thee pet is desexed or a license for professional breeders is lodged, then they ought be exempt, this ensures a broad demographic of owners with unique and special needs are protected and have their animals only indoors from the sunset to sunrise. Mental health issues impact everyone, but if in an older age group or have a disability this new change could be devastating.</p>	No
[REDACTED]	[REDACTED]	<p>-Re a 24/7 Cat curfew. Yes, please. Most responsible cat owners already do this anyway. -Re Beach regs. Please leave as is. Just ensure current rules are enforced. -Re Dogs in Frankston CBD. Please, do not, repeat, do not allow. It is not necessary to have dogs there. As things are now when out walking, I see too many dogs off lead, and dog poo everywhere. Exactly how do you propose to deal with that in a shopping centre? Also, what if a dog takes a disliking to another dog, in the CBD, around people, and a child or even an elderly person is bitten? Council would be seen as irresponsible. And last, speaking for myself, I will not be shopping, or using cafes, where there are dogs present.</p>	No
[REDACTED]	[REDACTED]	<p>I do not wish my personal information to be disclosed outside Council because it contains disability information. Firstly I am a two cat owner and as a person with Autism. I use this interaction with cats as therapy. However, I can only spend time with them for a limited period and then they are placed outside in the day. This is essential for my health. I chose not to move and own a home in Mornington because Frankston offered a non 24 hour cat curfew. This proposal is horrific to have a 24 hour curfew. What it means is that I will have to have my two family cats surrendered and /or put down because of proposed changes. I have tried to contain them in a cat house. It's just too hard. I have resorted to spending a lot of money having GPS trackers placed on them because when they dart out of the door, it takes a while to find them. I also have tried to use a cat house outside but it is not practical. This proposal will damage my mental health as I have no other option but deal negatively with the cats. Not only this, it will also turn my children against me and this proposal has already resulted in a strain with my wife. I resent this proposal. I will also point this out that your survey represent around 170 responses out of a city of 140000 persons. It is not statistically relevant that you can conclude that a 0.5% response rate for cat curfews represents the Frankston people. That is an illegitimate claim. With respect to the dog proposals, I am already having to avoid dog poo on the Frankston side walk. I have to walk each day around my neighbourhood for therapy and I have seen an increase of dog owners. Many are irresponsible. They do not pick up after themselves and they make life miserable. I have aggressive dogs behind fences barking all the time and scaring me. There is one such dog opposite the local kinder. It must upset kids no end. Honestly, your bylaws need work in regard to compliance in dog ownership yet you want to make cat ownership miserable for me. This is a two faced policy and I do not want to see more problematic dog ownership in Frankston. If you are going to curfew cats 24 hours then curfew dogs. I do not support your cat curfew to 24 hours proposal.</p>	No
[REDACTED]	[REDACTED]	<p>As a cat owner and wildlife lover, I wholeheartedly support the extension of the cat curfew to 24 hours. As much as I adore my cats, I understand they are natural born killers and need to be kept inside or on a leash outside in the garden or they will prey on native gliders and birds. The abundance of native wildlife in The Frankston area is a highlight for me, and one of the reasons I chose to live in Seaford. I commend the council for this vital policy and pray other cat owners are as passionate about our native wildlife as we are.</p>	No
[REDACTED]	[REDACTED]	<p>I wish to oppose a 24-hour cat curfew. It's cruel to keep an animal locked up inside every day, never to enjoy the sunshine, wind, climbing on trees, being in nature.</p>	Yes
[REDACTED]	[REDACTED]	<p>I am opposed to changes in the dog laws. No dogs in the CBD. No free range for dogs on the beach. The main reason I object is that most owners do not follow the existing laws especially "on leash" and "pick-up", and the rules are not enforced by council officers. There should be more active council enforcement on the streets and beach area. No dogs should be allowed on the beach during daylight hours. I support the proposed law change for cats.</p>	No
[REDACTED]	[REDACTED]	<p>I am whole heartedly against the proposal for a 24/7 cat curfew in Frankston. I agree with the sunset to sunrise current curfew in place. It's a reasonable policy which is designed to protect local fauna, particularly native mammals, when they are most active at night, whilst not depriving our pets of the outdoors that they love so much. In the Domestic Animal Management Plan the council has released there were excerpts from submissions. One person complained about cat faeces in their garden. Cats mark their territory like this at night. The current policy is sufficient to prevent this occurrence. Another person remarked at the shock of seeing a possum killed by a cat as they took out the bins, again this would almost certainly have been at night. Current policy is sufficient, this is a case of enforcement, not a policy failure. Since nobody can/is willing to enclose their property boundary with cat-proof fences like a maximum security prison, this proposal effectively means cats must be confined to captivity, for their entire lives. Given how much these animals like to bask in the sun, roll around in the grass and explore, I consider this cruel. If this proposal were to pass, I expect the following to happen: -Responsible cat owners that already abide by the night curfew will reluctantly abide by the new 24/7 curfew -Irresponsible cat owners (whose cats already roam free at night) will either not know of the policy change (how many know about the current policy?) and do nothing, or knowingly do nothing. RESULT will be exactly the same numbers of cats on the prowl at night, and a fewer cats during the day. I find myself asking these questions, are there specific problems to do with cats being outdoors during the day? What would this policy succeed in doing that enforcement of the night-time curfew wouldn't? I am a cat owner, and a responsible one. I accept others are not. I regularly see cats outside prowling after dusk and I think more should be done. Let's boost registration, let's encourage owners to fit collars with bells and fit smart cat doors that use locks and timers. And let's see the current night-curfew policy enforced. Let's not condemn thousands of animals to a lifetime of captivity.</p>	No

		This is a welcome change, allowing free roam areas for dogs on the beach and welcoming dogs into the Frankston city centre. Will assist with bringing life back into the city and put Frankston back in step with other councils- well done!	No
		I am delighted to hear of these proposed changes to the current pet regulations. Especially the proposed dog roam free section of the foreshore. I would be very happy to see all of these proposed changes put into place.	No
		The bias towards dogs in the shire is a concern. Cats deserve access to natural light and fresh air also. For renters it is difficult to contain them on the property 24/7 without trapping them indoors. I do not agree with proposed changes. We do not need dogs in the middle of the shopping centre. Unless there are dog friendly cafes there is just no need. As someone who was bitten by someone's dog at the front of a supermarket this disappoints and alarms me.	No
		I'm happy with the proposed 'cat curfew' and 'roam free area on foreshore' changes. However, I do NOT approve of the 'Dogs in Frankston CAA' proposal. Regardless of whether the dog is on a leash or muzzled, dogs can be intimidating and approach strangers. When I visit the Frankston CAA I want to feel safe and this proposal will not do this and instead make me avoid the area wherever possible.	No
		One of the main reasons I chose to live in Frankston is so I can allow my cats to be outdoors during the day. They are always in between dusk and dawn, and are fully vaccinated. If the ruling were to change I would move somewhere else. There are now so many dogs in the area, and so many people not obeying the rules about keeping dogs on leashes in places like parking areas, that I think is of much greater concern than cats out during the day.	No
		This seems like a positive step forward to me, having a designated area of the foreshore for dogs allows people to enjoy that area with their pets, whilst still allowing others to enjoy the foreshore dog-free at other locations.	No
		I have a cat that is in by the current curfew and when out only stays around the front of my unit. He is 10. I question how he would go being an inside cat after 10 years of not. I would rather the council imposing that all cats must wear collars with bells and keeping the curfew as is rather than a 24 hour curfew. Thank you	No
		I completely support the proposed animal management changes. I am a dog owner myself, I have a little bichoodle named Cole, and have wished many times to be able to take him with me on a walk through the city centre, or meet with friends over a coffee with my dog at my side. I have also found that places where dogs are allowed bring people together, as you bond over a shared love of your pet, or as dog lovers ask to pet your dog. I believe that dogs in the CAA will bring smiles to many faces, and the proposed amendment will be a welcome change.	No
		I support the proposed animal management changes, apart from the free roam on the foreshore. Too many people use the existing free roam areas but do not have effective voice control over their dogs, which is a concern in an area where children and other vulnerable people could be nearby.	No
		I disagree with cats being confined to their homes 24/7. It's totally ridiculous and unfair. Letting cats out from dawn to dusk is fair. It's unrealistic and unfair to enforce a 24/7 ban on cats leaving their homes when they have previously enjoyed going outside into their yards. Being confined from dusk to dawn was to help protect Australian wildlife which is understandable. Use logic and reason.	No
		During Vic lockdown it was so very very clear how special the relationship people had with their canines - the evidence was for all to see on the Frankston foreshore where people and dogs enjoyed their free time together in the fresh salty air and could enjoy (from a Covid compliant distance) both the human and dog interaction. It broke down barriers to be able to start a conversation that began with your dog and could then lead to what crazy was going on in the world today!! Dogs + Beach + people= Better mental health! Do this Frankston for the mental wellbeing of our community!!	Yes
		I think that it is wonderful that you are taking into account the important role that pets play in people's lives however the sad reality is that a lot of people do not adhere to the requirements such as keeping dogs on leash or picking up their pet's poo. What section of the foreshore would be off leash? There are many people who have a fear of dogs too and this would make that portion of the beach inaccessible to them it would be important to ensure that it wasn't the majority of the foreshore that was off leash. Would these areas be patrolled and infringements given for dogs off leash or owners not picking up after their pets? Or cleaners hired to do the cleaning up after them?	No
		Dogs in the city centre - just another reason for us to avoid going into Frankston & shop somewhere else. It's already a mess, don't make it worse. No everyone likes dogs and unfortunately from experience not all dog owners are conscientious. There is always dog poo around the streets and I am often approached by off lead dogs in restricted areas already when I am out walking. The further relaxing of dog related restrictions throughout the municipality is very disappointing.	No
		I would like to suggest the area of beach between Olivers Hill and Frankston Pier becomes part of the dog leash free section. This is a nice segregated area away from the main beach and very popular with dog walkers.	No

		I object to the proposed change for cat owners to confine their cats on their premise 24 hours a day 7 days a week. I think the community deserves to be provided with a reason based on science and fact as to why this measure is being taken. I would also like to enquire into animal management strategies that are not being enforced, current owners not following existing rules including night time curfews & unleashed dogs where not permitted. In addition I would like to put forward a proposal for a de-sexing programme for cats. I firmly believe that this restriction is a far too broadly based measure that unfairly targets already law abiding citizens and fails to take into account the real issues with management of cats in the LGA.	Yes
		Such welcome news that Frankston Council are also considering changes to the current cat curfew By-Law for Frankston to the 24 hour a day, 7 days a week By-Law currently other Melbourne Councils have instigated successfully. As cats are predators by nature and as some irresponsible owners allow their cats to freely roam off their property day or night, compiled this with un-desexed stray and feral cats roaming, the bird and wildlife which frequent our beautiful green areas i.e. Parks, Gardens, Nature Reserves and Golf Courses do of course suffer and are in danger of injury or fatal attacks. The Frankston Compliance Officers also need this 24/7 cat curfew By-Law to be able to properly address and enforce the problems with roaming cats whether it be to causing nuisance to residents or destroying the birds and wildlife. In regard to dogs it certainly would be welcomed for a section of Frankston's foreshore to be a designated off-leash beach area for dogs and of course subject that owners must pick up after their dog/s and must be currently registered. This enactment would also credit Frankston as a welcoming canine suburb not only to its residents but to the tourists who quite often include their dog/s in their outings. I am absolutely in agreement that dogs also be allowed in the open spaces of Frankston's City Centre and subject to being on a leash, owner must pick up after their dog and must be currently registered. However I do not agree to dogs entering the main covered shopping complexes which do become very busy with people traffic and loud noises which certainly would be detrimental to their well-being. I would like to thank Frankston Council for giving this opportunity to submit some input on these positive Frankston dog and cat By-Law changes, it's much appreciated. Hopefully these changes will be implemented and come into effect very soon.	No
		I agree with having a dog roam beach area at all times. Great idea! I also think adjusting the no dogs time to 10 or 10.30 to align with Carrum would be good. I think the cat restrictions are unrealistic.	No
		Re cat curfew -- I absolutely support it. However there are a couple of practicalities that I feel need to be discussed to ensure that, if passed, it can 1. Be enforced 2.cat owners have support to keep their cats indoors. I am not a cat owner and as a wildlife gardener I am aware that their presence deters and kills what I'm trying to attract but I feel that -- as a kindness to cats too -- that there needs to be support and education to ensure cats get the mental stimulation and exercise they need. Cat enclosures of course would be ideal but the cost and for renters, how practical is this? I think it is important to think this aspect through so that there are a range of solutions and education. Secondly, is enforcement -- who is doing this? Will council be having patrols? Or will it rely on neighbours reporting it? I think it needs to be really clear what the steps are so that cat owners are aware of their responsibilities and penalties, and surrounding households know what they can do. It would be good for this not to be adversarial but co-operative. So essentially yes I support it but for it to truly work there needs to education and support. I am in favour of unleashed dogs on parts of the beach -- I feel this is long overdue.	No
		I would like to suggest the area of beach between Olivers Hill and Frankston Pier becomes part of the dog leash free section. This is a nice segregated area away from the main beach and very popular with dog walkers.	No
		I support all the proposed changes to allow dog's greater access to Frankston CBD, as well as allow an off lead area on the foreshore. However I also support greater compliance and enforcement measures for irresponsible owners who do not put dogs on lead in on lead areas, do not clean up after their dogs or do not have their dogs under effective control when off lead. Ultimately these actions by irresponsible individuals are what result in dog bans and restrictions occurring in the first place.	No
		In response to the proposed change regarding a Cat Curfew- I would like to submit a response of no change to the legislation and to maintain the current order- The owner of a cat must not allow that cat to wander at large outside the owner's property between sunset and sunrise. Most cats do not wander very far and a punishment of not allowing cats to be outside any time what so ever is in my opinion cruel and unnecessarily punitive. I would like to see first the impoundment of wondering cats after the current curfew and a check on unregistered and un-desexed animals. I have sent a message to council regarding cats that have been out after curfew and the street name where they have been a nuisance but I still see these cats (which I am fairly sure are feral) have still not been picked up as I see them still roaming with no collar and council tag.	No
		I am objecting to the proposed change to allow dogs in the CBD of Frankston. We have for years now had peace and quiet in the CBD areas, with no dogs fighting, barking, getting under people's feet and generally being a nuisance. I do not want this to change. There is a place for domestic pets, and the middle of the shopping centre is not it. Similarly, I object to dogs having access to Frankston beaches during the day over the warmer months of the year when people wish to avail themselves of our beautiful foreshore. Unfortunately dog owners seem incapable of adequately restraining their animals in public and nor do they pick up after their pets. Allowing dogs on the beaches when they are busy with people is a poor mix and a health hazard and impinges on the rights of people to enjoy the beach in peace and cleanliness (notwithstanding the rubbish left by humans!).	No
		I do not agree with a fine if your cat is outside your property. My cat is an indoor cat, but escapes from time to time when someone walks in the door. Cats are born to roam and explore outside, and it's so hard to keep them contained. I try so hard to keep my cat indoors for her safety. Would hate to think I would be fined for my indoor escaping every now and then. It's a hard call because there are so many cats roaming due to irresponsible owners. But I'm not an irresponsible owner. My cat is indoors 99% of the time and it will be that 1% she's out I will get that fine.	No
		Cat curfew during night hours should stay and no curfew during the day. You will be increasing the cost of keeping a cat due to litter requirements and not all litter requirements are good for the environment. Has costing and environmental impact studies been carried out on these points as there seems little consideration to this requirement. Our rates are already high and just because I already own a cat you are adding to that cost indirectly.	No
		Having lived in Frankston since 1986, I was never so happy as when Frankston Council changed the by-law and banned dogs from the Frankston CBD. I was so sick and tired of stepping in dog poop that irresponsible dog owners never bothered to pick up because they were just too lazy and didn't care that people might inadvertently step in it. We all know that there are many Frankston people like this so to change this successful law to then allow dogs in the Frankston CBD will just open the flood gates for this disgusting	No

		<p>practice to once again occur on a regular basis (mark my words!). Even now, I constantly have to watch where I am walking on the Boardwalk near the beach because of this exact same problem. I can't believe Council would even consider it knowing exactly that unfortunately so many people in Frankston don't consider other citizens e.g. litter, graffiti, vandalism, the list goes on and on. There are numerous places close to the CBD where people can walk their dogs and they don't need to do it in the Frankston CBD. Please have consideration for those of us who do not want to have to constantly walk looking down just in case we step in dog poop. And just because a dog is on a leash, if the leash is not tightly held, vicious dogs can still bite and frighten older people when they suddenly jump at them or growl. And the habit of tying dogs up outside shops/shopping centres unattended also poses the same problems. All citizens deserve to feel safe when they are going about their business in the CBD. Kindly consider this before changing this by-law which will be to the detriment of so many in the future.</p>	
<p>██████</p>	<p>██████</p>	<p>On behalf of AWARE wildlife group. AWARE are fully in support of the proposal to implement a 24 hour cat curfew. If implemented, this will be good news for domestic cats, our wildlife and for biodiversity as well. Both the RSPCA and Zoos Victoria too support the many councils that are taking this important step. Welfare for the cats themselves can only improve when properly contained indoors or in a cat run. They will no longer be exposed to dangers such as attack from other domestic animals, being hit by cars or contracting diseases. There is a wealth of ideas and information about enrichment for contained pet cats on the Zoo's Victoria website, and consumer led demand for enclosures means there are many commercial cat runs available, but also plenty of plans for simple home-made enclosures too. We know that Australia wide, domestic and feral cats are killing mammals, birds, reptiles, frogs and invertebrates by the millions every single day. Although feral cats are the main culprits of these statistics, domestic cats make up a large enough portion that where we can take action, we should. The current law requiring cats to be confined to owner's properties between dusk and dawn have provided limited protection for our nocturnal species, so it's time to expand that not only to protect our diurnal species as well, but to send a clear message that Frankston cares about its environment and takes the protection of its inhabitants very seriously. Frankston has a lot of great reserves. One of the downsides is that residential houses often back right up to them, giving pet cat's great access to these areas of larger biodiversity for up to 16 hours per day. Cats often roam kilometres from home, putting them deep within the reserves where wildlife should be safe. Local wildlife should too be able to enjoy protection from harm when residing in gardens. As the human population grows, resident owned green space is going to become more and more important in the contribution to biodiversity. I for one, am a participant in the Gardens for Wildlife program, and have given my garden back to nature in an effort to drive biodiversity. Unfortunately, despite my best efforts, my garden is frequented by local cats, making my safe haven for native species, not very safe at all. A collection of data gathered over a year from 2 wildlife shelters within the city of Frankston shows a broad range of species coming into care, including blue tongued lizards, sugar gliders, micro bats, and of course, plenty of birds and possums. Sadly these are just the animals that we know about, the ones that were found. What could be more telling about the impact roaming cats have had on our environment is the species we no longer have coming into care, because they simply aren't there anymore. Most notable of these are bandicoots and feather-tailed gliders. From a wildlife carer's point of view, when we have a victim of a cat attack come into care, it's hard to approach these cases with positivity, as there is rarely a good outcome. Often when we attend rescues for an animal attacked by a cat, we are simply the driver, taking them to the vets to be euthanized immediately, put out of their misery as quickly as possible. Ones that survive an initial attack are prone to infection, and are usually excessively stressed from the ordeal. Most never make it out of the vets and into our care, but of the ones that do, less than 30% actually go on to survive and be released back into the wild. Carers often speak about the utter waste of life with cat attack victims. They all have had that moment where they are holding what was a perfectly healthy animal moments before, that was killed by a cat, not for survival, not for food, but for the pure pleasure of killing. There is no amount of allowing a cat to indulge its hunting instincts that makes up for the suffering of our wildlife that have not adapted to predator that is so effective. This is unquestionably a contentious issue. This will unfortunately inconvenience some that will have to go to some effort to change theirs and their cat's behaviour. Some people might say there are bigger issues than this, like that humans do more damage to the environment, and they're right, there are bigger issues to the environment than domestic cats. Implementing this curfew might not tackle the bigger issues we are all facing but it will still make a difference, and it's an important difference to be made. Most importantly though, we will be seeing that difference right here in the city of Frankston.</p>	<p>Yes</p>
<p>██████</p>	<p>██████</p>	<p>I have submitted a previous response but have further considered the proposal. The website states extensive consultation was undertaken, yet as a permanent resident I never heard of any proposals or a consultation round. If I would have known of the consultation round I would have submitted a response. In addition, you noted 750 responses were received. If you conservatively estimate the population of the Frankston City Council area as 140,000 (141,845 in the 2018 Census) the proposals are based on responses from 0.5% of the population. This means that 95.5% of the population is to be ruled by a decision made by an extreme minority, less than 1% of the population. That is not democratic. If you look at cats and dogs owners (20,543 registered animals), the responses are from about 4% of owners (approximately 1 animal per owner). A minority again. If 2 animals per owner then the percentage is 7.5%. It is also likely that responses were received from non-animal owners which reduces that percentage again. On Facebook, some residents blame domesticated cats for local native animal deaths yet the impact on the flora and fauna of Frankston is primarily the result of human arrival and encroachment. The disappearing habitat and native animal death is due to constant housing and road construction leading to mass land and habitat clearing. I note that the construction of the Brompton estate mentioned it was important land for the Eastern banded bandicoot yet both Cranbourne and Frankston Councils noted no opposition to the estate nor established any native animal management plan. The 60% reduction in koala numbers since 1970 also has nothing to do with cats. Containment of feral cats and foxes and a massive reduction in the current rate of land clearing would be more effective that containment of well fed, lazy domestic cats who just want to lie in the sun and breathe fresh air. The only reason I heard about this consultation round was through Facebook. I have not been contacted or made aware of this consultation round through any other means. I don't read the local newspapers and haven't received one now for many months. This doesn't sound like extensive consultation either. Most people on the Facebook page were completely surprised to read of this. In addition, the Council proposal does not account for the cost in any cat containment systems for residents or how long cats have lived with the current arrangements. 10 years ago i paid over \$1500 for an Oscillot system which failed to contain my male cat. My backyard is also too small and requires extensive and expensive drainage work prior to any further work. The drainage work is required due to the questionable approval of my current land as suitable for housing. All my neighbours experience the same flooding and water drainage issues in their gardens. One neighbour recently paid over \$2,500 for drainage works. My cats are now 11 years old and the one</p>	<p>No</p>

		cat able to scale the fence system may need to adapt to a completely indoor life which he won't cope with. I can't imagine how elderly or poorer residents will adjust to the new proposals if they need to dream up approximately \$1,000 or more. I ask Frankston City Council to reconsider the 24 hour cat containment proposal.	
		I agree with having a dog roam beach area at all times. Great idea! I also think adjusting the no dogs time to 10 or 10.30 to align with Carrum would be good. I think the cat restrictions are unrealistic.	No
		Re cat curfew -- I absolutely support it. However there are a couple of practicalities that I feel need to be discussed to ensure that, if passed, it can 1. Be enforced 2.cat owners have support to keep their cats indoors. I am not a cat owner and as a wildlife gardener I am aware that their presence deters and kills what I'm trying to attract but I feel that -- as a kindness to cats too -- that there needs to be support and education to ensure cats get the mental stimulation and exercise they need. Cat enclosures of course would be ideal but the cost and for renters, how practical is this? I think it is important to think this aspect through so that there are a range of solutions and education. Secondly, is enforcement -- who is doing this? Will council be having patrols? Or will it rely on neighbours reporting it? I think it needs to be really clear what the steps are so that cat owners are aware of their responsibilities and penalties, and surrounding households know what they can do. It would be got for this not to be adversarial but co-operative. So essentially yes I support it but for it to truly work there needs to education and support. I am in favour of unleashed dogs on parts of the beach -- I feel this is long overdue.	No
		I'm really pleased to see that Frankston council is allowing a dog free zone on the beach foreshore Along the Peninsula and Bayside all other councils have this. So it will be lovely to see dog owners and those with kids with dogs can now enjoy the beach as a total family (furry friends are family). Thankyou	No
		It is simply unrealistic to expect all cat owners to be able to confine their pets to their property at all times. Many people cannot achieve this, I am renting a home that does not have adequate fencing and have been denied approval to build an attached cat enclosure. It is ignorant to think that the Frankston city council can simply deny an animal the right to wander its surrounding area.	No
		I strongly support these changes as it will encourage more of an active lifestyle for both our residents and dogs. It should also as a secondary result increase sales for our foreshore businesses.	No
		Love the plan for free roam area on the beach providing that it is in a suitable location, fenced if possible and plenty of bins (dog waste and general rubbish). Overall I would like to see an increase in dog waste (or general rubbish) bins as the existing ones in places like the wetlands fill very quickly. I also hope that the plan comes with increased patrols and enforcement of the rules. While most owners are very good there are a growing number that simply ignore the rules around keeping dogs on leash and cleaning up.	No
		In relation to dogs allowed in the CBD, it would be interesting to know your plan as to the waste. Currently there is dog waste consistently in public areas, boardwalk, Sweet Water trail and footpaths! I am not sure Frankston is at the stage whereby people will clean up, currently the waste outlets are always overfilled and it's disgusting. In relation to cats, this is most disappointing. Frankston City seems to have a hatred for domestic cats often interchanging them with feral cats which are nothing unlike Cats which currently have access to outside their owners property of causing issues would be reported so I am not sure why an additional change would be made? Frankston City is still a low socioeconomic area, if suddenly cats need to be confined there will be many people unable to abide by this through netting and cat runs and instead will just make their cat an inside cat. Now this may be what the council wants, however you will find many cats will start to have behavioural issues which will then result in abandoned cats and those that become strays. Other council's especially inner city are not putting increase 24 hour curfews and instead encouraging good ownership and at least enforcing their current rules. My cat since moving to Frankston had to start medication for anxiety as he was confronted through glass at night by feral cats, quite scary! I don't see any action happening then, but apparently my cat will no longer be able to go to my elderly neighbour's home, who is gaining lots of benefits having him especially during ISO. Please rethink the cat plan, I am worried that people will struggle and cats will suffer unnecessarily, if there is no choice bring it in over time or zoned i.e. for those houses backing onto reserves but different for others Most sad that this council have become cat haters, we moved to this area due to the balanced animal management plan, for it to only be changed to something very unrealistic	Yes
		I am against the proposed new changes	No
		The proposed changes around allowing dogs in City Centre and part of the foreshore to allow dogs to roam free are amazing! We often skip going to Frankston beaches all together and travel to Mt Martha so we can bring our dog.	No
		Yes to proposed changes	No
		Would be great to have a leash free area for dogs - we often venture to Edithvale beach which is leash free till 10 am - their location also gives access to food and coffee - works well - never seen a problem there	No
		I am very concerned regarding the proposed rule change to the free roam beach change. How are the council going to police the area, to make sure this only happens in the restricted area? Have the council considered who is liable for any dog related injuries which take place in this designated area, either human or canine? What studies have been carried out in regards to the increased pollution of water by owners not picking up after their dogs? Water does not stay in one place but by very nature is fluid and through tidal movement will carry faecal matter along the beach. Without very strict controls this is a recipe for litigation and at the very least a rapid deterioration of Frankston beaches.	No
		I grew up with two dogs of my own and always followed stated rules regarding leash etc. Therefore it would be fine if ALL dog owners complied. Unfortunately there's a small majority that already flout the existing rules at the beach and other parks in Frankston. For example I've seen dogs off leash running up to kids in Ballam Park near the preschool (out of the off leash area) on multiple occasions (often with the owner's making no attempt to restrain them). So if you've budgeted for compliance officers it could be feasible. Otherwise you are wilfully compromising what should be a relaxing experience for residents and other beach visitors.	No
		I wholeheartedly agree with all proposed changes and would like to suggest that the stretch of beach between Frankston and Seaford would be an excellent place for an off-leash area for dogs as it is often the quietest area of beach no matter the weather. Can I also recommend that bins also be placed in easy to access locations in the off-leash area? As	No

		although I am a responsible pet owner and always pick up after my dog, sadly there are those that will not without readily accessible bins. I am excited the Frankston council will now join the others around the bay in being more dog friendly. Thanks!	
		I whole heartedly agree with the changes relating to dogs. As a dog owner, the times they're allowed off leash in summer make it very difficult. Our dog loves to swim to cool down and soothe her skin condition. This requires being off leash, but with work we struggle to get to the beach late in the evening. There is nowhere near here we can take her to swim during summer, and a small section which allows that would be a godsend. The dogs and owners we've encountered in the local area have always been well behaved, however I would suggest adding a dog waste bin as that can be an issue. Thank you	No
		I disagree with the cat being confined 24/7. That's just cruel. Also dogs as long as they are restrained should be able to be walked at the beach at any time. Otherwise I would like to see a restrictions on children roaming free at the beach too.	No
		I would like to see a year round dog beach in City of Frankston.	No
		Hello, it will be a great benefit to the community to make these amendments to the animal management plan. I have 2 dogs that are water dogs by nature and would love to be able to walk to the beach and be able to have a free roam area for them. It would bring more people to the area to support local business as well. Most of the foreshore vegetation is fenced off from humans so there would be minimal impact on that vegetation by our canine companions and in my experience, walkers are along the water's edge rather than in the vegetation. I sincerely hope the amendments are passed as in the 2 years I've lived in Seaford the only thing I would change about the area is having a free roam section on the foreshore. Thank you for taking the time to consider my opinion, I am looking forward to hearing the outcome.	Yes
		Thank you Council for the opportunity to respond to proposed changes to Animal Management Council Orders. I am an owner of a now elderly cat and I've always kept him in from sunset-overnight anyway, but I fully support a 24 curfew, especially for the protection of our native wildlife. We have been bothered over the last 7 years of residency here by the same B&W cat (unbeknownst from where) trespassing on our property and distressing our cat. I am strongly opposed to the idea of dogs being allowed into the Frankston CBD area, as I've very much enjoyed the amenity of the area without this nuisance as I find they are a hazard on footpaths and usually personally intrusive. People with disabilities, Spectrum disorders and especially High Sensitivity Sensory Processing find navigating footpaths and other areas where dogs are present very stressful. I also foresee fouling of the footpaths and this is certainly a pollutant, potentially damaging to our flora, fauna and waterways. Likewise for similar reasons I am opposed to any easing of restrictions at the beach foreshore as there are plenty of park off leash areas already. I've found that restricted times are not observed, dogs are off leash already and do disturb people at the beach and the boardwalk and surrounding path access areas are regularly fouled so I think it would be an unnecessary and offensive environmental hazard. Why must everyone else be forced to avoid or tolerate these animals in public?	No
		Street cafes are losing business by not being allowed to welcome patrons with dogs on leads. I have been (as a dog owner) to certain street cafes & spoken to the managers, customers and/or witnessed people with dogs at these cafes at tables on the footpaths. The overwhelming opinion expressed to me is that people want to be able to bring their dogs on lead to a cafe in the Frankston CBD. The cafes also don't want to pass up this large portion of potential business. Of course dogs should be kept on lead, under control & owners should clean up after their dogs. It would be up to cafes if they provide a water bowl for patrons with dogs. As a dog owner I have always taken my own water bowl & water whenever I've gone anywhere with my dogs. If Frankston City Council are unsure how dogs in the CBD might work, then I suggest they have a look at how Kingston Council manage this issue. Street cafes in suburbs like Chelsea generate a lot of business from dog owners. Some cafes go as far as offering menus/treats for patrons interested in buying something for their dog/s. Frankston needs a Dog Cafe like the one operating in Boronia: thedoggiecafe.com.au A designated area of the Frankston foreshore being made available for dogs would be welcomed by most dog owners. The area would need clear signage & green bins (poop bins). The 24hr cat curfew is LONG overdue. Way too many cats are wandering day & night. Many of these cats are not microchipped, registered or desexed. I don't own a cat but on numerous occasions I've had other neighbours cats use my dog door & enter my house (day & night). One of my former neighbour's cats decided for a period of time that my backyard was its home. I didn't approve or appreciate this arrangement. A large number of Cats in the area where I live are rarely kept inside after dusk. This creates a long list of problems. One of the worst things is finding cats hit by cars that are dead on the side of the road.	Yes
		I believe the cat curfew should remain as it is keeping cats inside between dusk and dawn. Having a 24/7 curfew is an absurd suggestion. And apart from being an eyesore, a cat enclosure is very costly for all owners to install. Most cats don't venture far from their properties anyway.	No
		I understand why the council have a problem with cats roaming around at all times and I think the dawn to dusk curfew is a good idea, But to have to keep a cat in 24/7 especially a mature cat that's been used to going out through the Day it's whole life is quite cruel. Also cat enclosures are fairly expensive and not always affordable or feasible for everyone. How would these people who are proposing this law like to be shut away with their freedom taken away from them through no fault of their own? It's no life for a Cat being stuck in a home 24/7 they were not breed to live their lives that way and I feel it's a very unfair rule! You will prob end up with more cats in your shelters because people won't be able to Adhere to this curfew for their cats, and the only answer would be to put them to sleep as re homing would become even more of a problem. I hope that weighs Heavily on their Conscience because I wouldn't want it on mine.	No
		Council Meeting Monday 23rd August 2021 are the proposed changes to Council Orders on Animal Management, specifically the proposal for a 24/7 cat curfew. This submission is made as a representative for volunteer Garden Guides working for Council's Gardens for Wildlife program. I am also sharing data and experiences gained as a local, licensed Wildlife Shelter and wildlife rescuer. Gardens for Wildlife Guides very strongly support the proposal for a 24hr cat curfew. Local native wildlife, including marsupials, birds and reptiles, are unique and special and they evolved in an environment that did not include cats and dogs. There is overwhelming scientific evidence of the damage and threat cats pose to the environment and the devastation they cause to wildlife. â€ The Aust. Govt. Dept. of Sustainability, Environment, Water, Population & Communities list cat predation as a key threatening process. In Victoria the Department Environment Land Water and Planning says even well fed and cared for cats and dogs instinctively hunt and chase. While the dusk to dawn curfew is a good start it is difficult to enforce, leaves many wildlife species vulnerable to predation and does not protect the environment or community from the deadly toxoplasmosis disease. Keeping cats confined at night only reduces the impact they have on nocturnal wildlife. Many animals, such as lizards and	Yes

		<p>birds, are active during the day, sleeping nocturnal wildlife are at risk. Confining cats 24 hours will protect vulnerable wildlife from pain, suffering and death. When we do our visits and assessments as Garden Guides, residents often raise that they have problems with neighbouring cats visiting their properties. Specific problems home owners have raised with guides are; cats defecating and digging in their gardens, cats fighting, finding wildlife injured and killed by cats, and they find it difficult and are uncomfortable to raise the problem with their neighbours. We submit that without the strong protection of a 24hour curfew our volunteer work, and Council's support and facilitation of the Program, are compromised. Our concern is that by increasing the wildlife visiting participating resident's gardens we may simply be providing and increasing targets for roaming cats. As garden guides we see first-hand the wonderful opportunity to support wildlife and biodiversity Council's Gardens for Wildlife program provides. This program, and our work as volunteer guides, is negated by allowing free ranging cats the opportunity to hunt and defecate in participants gardens. We strongly support the proposal for a 24hr cat curfew as it will resolve the issues of neighbour's cats entering properties and keep wildlife safe from cat attack and many diseases. As a local, licensed wildlife shelter I take in orphaned and injured wildlife from the Frankston region. In the 2019/20 period 11% of the 396 admissions to my shelter were due to cat attack. Veterinarian staff tell me that most cat attack victims don't even leave their clinics due to the severity of the injuries suffered. Our native animals are simply no match for roaming carnivorous cats and unrestrained dogs. These attacks on wildlife are cruel, wildlife is unnecessarily killed, orphaned and horribly injured. Injuries included broken limbs, bruising and abrasions, and shock. Necropsies show cat attacked animals suffer massive internal haemorrhaging, soft tissue damage and punctured vital organs. Despite veterinarian intervention 72% died because of the injuries inflicted. Extrapolated these statistics indicate immeasurable numbers of local wildlife are being killed, orphaned and maimed and we know that many cat attacked animals are simply never found or don't leave veterinarian clinics. Not just a huge problem, much of it could be easily prevented. While wildlife is protected from cruelty by legislation, without a 24hour cat curfew and confinement to indoors or cat runs, they are not protected from the cruelty of cat attack and diseases. Cat faeces in our reserves and parks is an environmental and community health risk. Toxoplasmosis is carried by many cats and excreted through their faeces. It is dangerous to animals and to humans during pregnancy it is known to cause miscarriage and birth defects. Toxoplasmosis was introduced to Australia by cats and they continue to spread the disease. Toxoplasmosis needs a cat host to complete its life cycle. Cats also cause bacterial infections, salmonella, and parasitic infections such as roundworm and hookworm which can be transmitted to other animals or humans. Ringworm, a fungal infection is passed to animals and humans by cats and is difficult to eradicate. Cryptosporidium and giardia and viral infections are also transmitted by cats. The only way to keep these bacterial infections and disease out of the environment is with a 24hour cat curfew. The only way to keep protected wildlife safe from cat attack is the urgent introduction of a 24hour curfew with cats confined too indoors or secure a run. Summary A 24 hour cat curfew that includes cats being confined to indoors or cat runs is humane, ethical and will protect the environment, people, cats and wildlife. The decimation to wildlife populations by pet cats is a waste of life. Wildlife is protected under legislation, to allow cats to roam free when we know they kill them is arguably a crime, and Garden Guides believe it is unethical given that it is preventable. No cats will be harmed, in fact their lives will improve, the average lifespan of an outdoor cat is 2 to 5 years, and for an indoor cat it is 10 to 20 years. Under a 24hr cat curfew and confinement to indoors or cat runs thousands and thousands of wildlife lives will be saved and cats will have longer, healthier lives. A 24hour cat curfew will protect cats, the community and the environment from health risks. Wildlife populations will have one less hazard and a major cause of their declining numbers will be eliminated. We submit that thousands of precious local native wildlife lives need Frankston Council to introduce a 24hour cat curfew and confinement to indoors or cat runs. [REDACTED] Wildlife Shelter, rescuer and Garden Guide on behalf of Frankston's Gardens for Wildlife Guides</p>	
[REDACTED]	[REDACTED]	<p>I would like to object to the changes that will require residents to keep cats confined to their properties 24 hours a day. I have 2 cats and they are kept in at night, although occasionally one of them manages to sneak out at night when one of my children isn't quick enough when opening the door, I have had cats my whole life and I have always kept them in at night for their own safety. However in terms of keeping my cats confined to my property this will be impossible, I am in a rental and unable to build enclosures to keep the cats in, my cat is such an escape artist he has also made cat flaps in the flyscreens of windows so that he can escape, making it near impossible for me to even open windows at night to let fresh air in. Trying to keep cats confined in a house 24/7 when they have previously been allowed the freedom of going outside during the day will be impossible. What are the options for renters who cannot make changes to properties nor can they afford to. Families with small children may find it hard as their children may accidentally let the cats out. These changes will be cruel to the cats that have been allowed the freedom to play outside and enjoy their lives. It will also add an additional burden to elderly and disabled people who will have to incur extra expenses in buying kitty litter they may not have had to buy before as well as trying to clean the tray several times a day. I am also worried about whether there will be an increase in rodents in the area if cats are no longer outside to hunt them, this is what nature is. Residents have moved into an area where pets are part of our lives, we moved here with our pets to live happy lives. To suddenly change to such a rule of keeping cats confined to property 24/7 is unfair and quite ridiculous. We pay registration fees for our cats, we should be entitled to let them have some freedom. I just hope if this change comes in it doesn't see the lives of many cats lost through owners feeling they have no choice but to put their much loved pet down. I urge you to please not go ahead with this change.</p>	No
[REDACTED]	[REDACTED]	<p>I oppose the removal of restrictions on dogs in the CAA and the creation of a roam free area on the foreshore. Dogs create mess and many are aggressive. I would certainly avoid any areas that allowed dogs to roam free, or any food/retail space where dogs were present (especially food vendors). There are already more than enough places where people can walk or allow their dogs to roam free in the municipality. People don't need to take their dogs with them when they go to the shops or conduct other business in the CAA.</p>	No
[REDACTED]	[REDACTED]	<p>The [REDACTED] strongly supports Council's plan to introduce a 24 hour curfew for domestic cats. This submission focuses on three aspects: - Roaming cats cause huge damage to our valuable and vulnerable wildlife. - Cats are protected from injury and disease when contained. - Restricting cats avoids annoyance and distress for other householders Roaming Cats and wildlife</p>	No

		<p>Frankston has 55 natural reserves as well as many more open spaces/parks. Most of these are in urban areas where the six and a half thousand registered cats, and possibly the same number of unregistered cats, are able to roam. Cats are well known for their predatory behaviour and as such they have become the top predator along with foxes in the Frankston municipality. Domestic cats do not kill or maim only for food, hunting is an instinct and they travel much further than their owners realise.</p> <p>Amongst our member groups we have several wildlife carers who report the damaged wildlife which come into their care. Two local carers found that over one year they identified 13 different species including Sugar Gliders, Antechinus, Microbats which were brought to them as the result of cat attack. This does not show the numbers already dead or beyond saving, nor does it show the numbers of small birds, frogs, small lizards or insects which would have been demolished in one bite.</p> <p>Research by Australian Universities documented in "Cats in Australia: Companion and Killer" by Woinarski, Legge and Dickman (01/06/2019), states that the average pet cat kills 75 animals per year. It is a catastrophic problem for Australian wildlife. Cats are a host of the disease Toxoplasmosis which is another threat to our indigenous wildlife, which having not evolved with the disease have not developed immunity to it. Safety for Cats If cats are kept on their property injury to them is avoided from cat fights, dog or fox attack, becoming lost or stolen, and accident with motor vehicle or falls, thus saving the owner from much heartache and Veterinary fees. A quick Google of "cat fencing" shows numerous ways of retaining cats on a property, showing cheap ways to make the fence cat-proof, or to construct a simple outdoor play area for a cat. Perhaps Council could assist some owners not capable of constructing these types of constraints themselves, in association with groups such as Men's Sheds. Annoyance for Neighbours Domestic cats also invade private properties to kill and maim small mammals, birds and other wildlife; it is distressing to householders to have to deal with injured wildlife or to dispose of remains. Cats frequently visit neighbouring properties digging and defecating in garden beds with the possible spread of toxoplasmosis. Conclusion Although a 24 hour curfew for domestic cats will be a cultural change for some pet owners with more attention to their pet care initially required, the curfew will benefit our local and threatened wildlife species, as well as contribute positively to Frankston City's environmental future and support its Biodiversity Policy. ■■■■ urges Council to adopt the advertised proposal to introduce a 24 hour curfew for domestic cats for the preservation of our unique wildlife, to keep domestic cats safe and to avoid distress and disease for the general community.</p>	
■■■■	■■■■	<p>The ■■■■ supports Frankston City Council's proposed Domestic Animal Management Plan with regard to a 24 hour curfew for domestic cats. ■■■■ has worked to protect and rehabilitate the bushland in Sweetwater Creek Nature Reserve in conjunction with Frankston Council for 47 years. We have a membership of some 100 local residents, regular volunteer working groups of approximately 20 and a Committee of 9. Sweetwater Creek Nature Reserve is a linear bushland reserve surrounded by urban housing. This accentuates the problem of domestic cats wandering and hunting in the reserve. We have abounding birdlife, (over 50 varieties have been identified) as well as a variety of small mammals and reptiles indigenous to the area. They are at risk from the number of cats living near the reserve. Considering Frankston Council is in the process of introducing a Biodiversity Policy it makes sense to assist biodiversity by removing the threat of cat predation in the municipality. Cats although wonderful companions have an instinct to hunt even when well fed. Research by Australian Universities documented in "Cats in Australia: Companion and Killer" by Woinarski, Legge and Dickman, states that the average pet cat kills 75 animals per year. It is a catastrophic problem for Australian wildlife. As a householder I have at least 6 different cats which regularly visit my property night and day, either stalking birds or digging in my vegetable garden. The dusk to dawn curfew doesn't work, as Council Officers are not patrolling at night. The solution is to have a 24 hour cat curfew. It is also safer for a pet cat to be contained on their property, avoiding fights and being hit by cars. I understand from wildlife carers that since Mornington Peninsula Shire introduced a 24 hour curfew there has been fewer wildlife in that area injured by cats. I have unanimous consent from our committee to advocate for a 24 hour cat curfew.</p>	No
■■■■	■■■■	<p><Written submission outside of engage Frankston, summary provided only and submitter wishes to present in person> I wish to make a submission into the proposal to impose lifetime lockdown on people's cats, prohibiting them from leaving their property. I oppose this proposal, for the reasons explained in this submission. I ask that you please consider the facts presented here as part of the assessment of whether to impose this on the community or not. I have worked with Australia's expert on cat and dog management, Emeritus Professor Jackie Rand, the Chief Scientist of the Australian Pet Welfare Foundation. I am abreast of research from around the world, and in Australia, on effective cat management methods. At this stage of Frankston's evolution in cat management, a lifetime lockdown would seem to be very low on the priority list. I do not believe it will lead to the positive outcomes that some people may be anticipating. I urge the council not to proceed with this and, at the very least, fully assess the likely costs before proceeding further.</p> <p>I do not support this proposal because:</p> <ul style="list-style-type: none"> - The survey on which this has been proposed only sought input from 0.5% of residents - People have likely based their opinions on false information - It has not considered whether existing lifetime lockdowns in other councils have had any measurable benefit for ratepayers - It has failed to consider the costs involved of enforcing a lifetime lockdown, which will likely be considerable for the council and, therefore, ratepayers - It will be difficult to enforce, as other councils with lifetime lockdowns have found. They don't bother - Provisions already exist for people to address neighbours' cats who visit their property when they don't want them to - It will have no overall benefit for wildlife - It will require a 'time sharing' roster of local streets, so that cats can be safely walked on leads without the risk of attack by off-lead dogs - It will unfairly impact: <ul style="list-style-type: none"> - People who rent (27% of residents) - People who are financially disadvantaged - People with disability and mental health issues who are unable to walk their cat on a lead children - It will cause further stress and potentially family breakdown, at a time when residents need their companion animals more than ever, due to the many stressors of covid - It may put women's safety at risk 	Yes

		<ul style="list-style-type: none"> - Dogs were originally confined as they can attack and kill people. Cats don't do this. The 'dogs are confined; why shouldn't cats' argument is based on a false premise - Confining a cat is far more difficult and expensive than confining a dog - Cats who cannot adjust will be surrendered and, likely, killed - It will cause additional mental health damage and trauma to shelter workers and local vets and increase their risk of suicide if lifetime lockdown is introduced, and I do hope it isn't, <p>I urge the council to:</p> <ul style="list-style-type: none"> - Include grandfathering arrangements, where lifetime lockdown only applies to cats who are acquired after the lockdown is introduced - Specify that cats can be walked off their property on a lead - Implement a 'time-sharing' roster so that cats can be safely walked along local streets on a lead without fear of being attacked and killed by dogs - Provide cat- and dog-proof cat exercise parks in quiet and pleasant areas, away from dogs, traffic and people. They will need to be audited daily for gaps, or risk the council being sued - Provide financial assistance or no-interest loans for people to install cat enclosures or cat-proof fencing, so that families can stay together 	
█	█	<p>Regarding the proposal to confine cats inside 24/7. I am a ratepayer and live in a small unit and own two outdoor 8 year old cats who have been allowed to go outside from dawn to dusk their entire lives. My cats do not roam the neighbourhood but bask in the sun of the share driveway and garden. They do not make any noise so do not disturb anyone, unlike my neighbour's whose have dogs that constantly bark. They do their business in my garden and bury it, unlike dogs who leave their deposits anywhere and everywhere. This is the only life my cats have ever known and will certainly change their personalities and cause anxiety if they are locked inside every day. They will likely need to be given sedatives, something I have never given to any of my pets. We have all lived through lockdowns and know the impact to our health and well-being of being forced to stay inside. I can explain why we have to stay inside to my children but a cat won't understand why the cat flap has suddenly been closed and there is a plastic box they are expected to use as a toilet. I can't even comprehend how I am supposed to keep them inside. Every time my front or back door opens they will try and escape. This will cause me anxiety and create a lot of stress in my home, especially if they escape. I have a tiny back yard that barely fits a table and chair let alone fit a cat cage/run, also would come at a cost I cannot afford. I will need to buy cat litter and plastic containers for them to do their business, which is more rubbish for my green bin that goes directly to landfill. Crystal litter doesn't breakdown in landfill. Have you considered this impact on the environment? The only floor space I have to put the litter boxes is in my kitchen or bedrooms. Would you like open toilets in either of these rooms, I certainly don't. Restricting cats to living solely inside is not the answer. It should be mandatory for cat owners to microchip and desex their pets and for them to wear a collar with a bell. The latter would prevent wildlife being attacked because they would hear the cat approaching.</p>	No
█	█	<p>I agree that there should be dog free roam beaches. I am not a dog owner, but I think dogs deserve a free run on a beach. I also think that the 24/7 curfew for cats is too harsh. They should be allowed to go outside for at least an hour or two a day.</p>	No
█	█	<p>I understand the council is considering implementing a 24 hour curfew for cats. I strongly oppose this. I detail my reasons why, below. Please consider this submission as part of the review into the curfew before making a decision. A Lack of consultation and small sample size Despite being a long-term Frankston resident, I only recently learnt about this. I understand that just 750 residents (0.52%) were consulted about this, of more than 143,300 who live in our council. This is not a statistically valid sample size on which to propose a change that will affect the lives of many both human and animals. Squeaky wheel syndrome People who dislike cats are extremely vocal in their opinions. They have no hesitation in telling someone who lives with and loves their cats that they "hate cats. It would be considered un-Australian for someone to say "I hate dogs or hate children, yet cat people experience these unsolicited anti-cat comments all the time. I would think that people seeking a 24 hour curfew likely represent loud and very squeaky wheels. I don't believe such a major decision as a 24 hour cat curfew should be implemented due to a lack of oil " and awareness of facts. Harm to people and cats Most people, including people who live with cats, are happy to adhere to a night time curfew. However, a 24 hour curfew is a significant change that will likely have a negative outcome on many residents and their cats. Health and behavioural issues likely For cats who are used to being able to lie in the sunshine, roll in grass and scratch trees, this will likely cause a lot of stress and may lead to health and behavioural issues. The stress and sensory deprivation is like permanently and suddenly locking a dog who is used to being walked twice a day inside a building. Some would argue that this is cruel for both dogs and cats. Indeed, the RSPCA has stated that: "A cat that has experienced living outdoors may become distressed if suddenly kept totally indoors. In these cases cat may begin to display behavioural problems due to the stress of confinement and their health and welfare may be compromised. A gradual reduction in the amount of time that the cat spends beyond the property will also allow them to adjust to [containment] to the owners property over time. Impact on children I am a primary school teacher. Many of my students and families are not financially well off. My school, located in Frankston is in the lowest 10th percentile as being one of the most disadvantaged schools in all of Victoria. We are located in an extremely low socio-economic area, where our data shows 90% of parents do not work and are heavily reliant on government assistance to survive. Their parents and guardians won't be able to afford cat enclosures. Landlords are very unlikely to pay for one. The only way many of them will be able to confine their cat to their property will be to have them inside only at all times. If their cat develops the foreseeable health and behavioural issues that the RSPCA acknowledges, my student families will likely have to make the very distressing decision to surrender their cat to the pound. Frankston's Domestic Animal Management Plan 2020-2024 indicates that more than 40% of cats who were impounded in 2019-2020 were killed. It will devastate my students, and other people who may be forced to surrender their cat, to know that their cat has a very high risk of being killed. Impact on renters According to the 2016 census, 26.5% of Frankston residents rent their property. Landlords are highly unlikely to pay for a cat enclosure. Residents who have financially suffered from COVID-19 won't be able to afford to pay for one themselves. Just like my students, people who rent and whose cats don't adjust to the sensory deprivation of being inside-only will be forced to surrender them. This will cause significant mental health damage to Frankston residents. Impact on people who have disabilities or who are socially isolated Cats are ideal companions for people who live in small dwellings and are unable to exercise dogs. Cats can go outside during the day to obtain the exercise and stimulation they need and come home by night time. If the</p>	Yes

		<p>cat of a person with a disability, including mental health issues, cannot adjust to being inside 24 hours a day, the person will likely surrender them. This will mean they lose a key form of social and emotional support. Indeed, their cat may be their principal support a person. People who are forced to surrender their cat are likely to need more support from local community services, increasing costs to the council. COVID-19 has already caused major stressors and financial impacts 2019-2021 has been a very stressful time for my students, due to the impacts of COVID-19. Their learning, socialisation opportunities and mental health have all suffered. I urge the council to have more compassion towards children and other people with cats. Now is not the time to cause more stress and costs by imposing a 24 hour curfew. Additional law to enforce Presently, Council has a number of other laws which I am aware aren't enforced. Principally: Picking up dog poo, Keeping dogs on a lead except in off-leash areas Cat desexing, microchipping, registering and wearing a council registration tag. I therefore query what the point is of introducing another law which won't be enforced or, if it is, will be very costly to residents. Case in point I support all dogs and cats being desexed but I have learnt that making it compulsory in law doesn't work. I have become aware that the reason most people don't desex their animals is for financial reasons. Compulsory desexing laws have been found not to work. Making a law that people can't comply with due to lack of money doesn't increase compliance. It just drives people underground. A case in point is the fact that, despite compulsory desexing laws, Frankston still has much higher cat impound and euthanasia rates than many Melbourne councils that don't have compulsory desexing laws. What does work, however, is providing free cat desexing in disadvantaged areas. For this reason some Victorian councils are now running free desexing programs, and saving hundreds of thousands of dollars. Cats kill wildlife I am aware that people who are anti-cat often allege that cats in cities and towns are "decimating wildlife population. This belief seems to come from the federal government's war on cats, which is targeting feral cats (cats who live independently of people, in the bush and desert areas). It is very regrettable that the government and media have failed to explain that the estimates are hypothetical only, the estimates apply to feral cats, not pet and stray cats in cities and towns, scientists have found that pet and stray cats in urban areas have no overall impact on wildlife at all, mainly kill and introduced species (e.g. mice, rats, sparrows, Common Mynas) and common species, mainly kill animals who were unhealthy and would have died from other causes, don't increase the number of animals who would have died. The "cats kill wildlife argument is false. If that is the reason Frankston is suggesting a 24 hour cat curfew, it is based on false information. There will be no overall benefits to wildlife from a 24 hour curfew. In fact, wildlife may be worse off as there are likely to be more mice and rats, who most people will kill using baits. These baits can not only kill dogs, they also kill wildlife who eat the poisoned mice and rats. Wildlife Victoria has pleaded with people not to use baits, because of the wildlife it kills. Before imposing 24 hour curfew I believe the concept of imposing a 24 hour curfew is likely to be based on misunderstandings amongst residents. Before imposing a curfew, I ask that the council conducts a cost benefit analysis, shares how much a 24 hour curfew will cost residents with the community asks the community which services they would like to be reduced to fund a 24 hour curfew, encourages residents to talk to neighbours whose cats come to their property, educates residents that they can already borrow traps from the council and trap cats who are coming to their property, educates residents that cats do not impact wildlife in urban areas, conducts a statistically-valid survey of a representative sample of the population which asks residents if they support/oppose a 24 hour curfew once they know that, there are significant costs to ratepayers, services in other areas will need to be slashed to pay for the 24 hour curfew, there will be no overall benefit to wildlife, they can already borrow traps to trap visiting cats. Independent scientists (who aren't cat haters) will need to be consulted in the survey design and selection of participants. Exclude existing cats Only if the feedback from this scientifically-sound survey is that residents still want a 24 hour curfew, after being fully informed of all the issues and costs associated with it, the only humane way of doing this is to exclude existing cats from the 24 hour curfew. That is, cats who are already registered with the council by the date the curfew comes into effect can retain their existing lifestyle and go outside during the day If the council fails to do this pound costs will increase further than they are going to families, including my students, will be forced to surrender cats who cannot adjust to the lack of stimulation in their life, people, especially those who are socially isolated, will lose a major emotional support, peoples mental and physical health will suffer, health costs to local community services will increase. In the meantime, I urge the council not to impose a 24 hour cat curfew on the residents of Frankston, especially not now when COVID-19 has had such a heavy toll on people, including the children who I teach.</p>	
		<p>As a cat owner I am very disappointed that I have to discover this plan via Facebook. The process does not feel very consultative at all. Had we known this was on the cards we might have thought twice about getting another cat last year? I think the current system needs to be fixed first, after having our cat caught by a cat trap earlier this year we only discovered by chance that had been caught by a Neighbour who objected to cats in their yard. This is something the pound or Ranger should have told us, to give us a chance to do something to prevent this from happening again. I understand why a policy like this is being brought in, my main objection is about the way we've been consulted we haven't) and I ask that it be a very slow implementation. Especially given the current pandemic making life in general a lot tougher than it usually is without the additional expense and complications of having to make such a major change to how we look after our pet cat.</p>	<p>No</p>

		<p>In summary, we do not support this, for a number of reasons. It is unlikely to achieve positive benefits for the council or Frankston residents, especially in light of the high number of stray cats who live in Frankston. In fact, a 24 hour curfew is likely to cause, a considerable and ongoing cost burden on the council and ratepayers, fewer funds for other services a delay in Frankston implementing proven and effective methods that will achieve long term benefits for the council in terms of cat management, which a 24 hour curfew will not. Maneki Neko Cat Rescue is an all-breed cat rescue organisation run entirely by volunteers. We are a registered charitable animal welfare organisation with Deductible Gift Recipient status. The Maneki Neko is a Japanese symbol of success, prosperity, good health and happiness. Maneki Neko Cat Rescue is specifically focused on working collaboratively with the Victorian community, Victorian councils and pounds, community groups and businesses to improve the welfare of cats, kittens and people. Foreseeable outcomes of 24 hour curfew We monitor scientific research related to cat and dog management, attend conferences and stay abreast of best-practice cat management methods.</p> <p>Based on:</p> <ul style="list-style-type: none"> - existing research - the experience of other Victorian councils that have a 24 hour cat curfew <p>A 24 hour cat curfew in Frankston will likely lead to the following.</p> <ul style="list-style-type: none"> - Increased council costs - Significant increase in: <ul style="list-style-type: none"> - resident calls to council requesting traps - council staff time spent organising traps - council staff time spent taking trapped cats to your pound provider - pound costs, due to increase in number of cats who are: <ul style="list-style-type: none"> - impounded, through trapping, and - surrendered, as they develop health and/or behavioural issues due to the sudden introduction of an inside-only life - Inability to recover most costs, as many people won't be able to afford to pay the release fees. They will more likely obtain an un-desexed free to good home kitten, who they will not desex, microchip or register. This will increase the stray cat population and further increase the number of cats impounded - Expectation of council staff to enforce the curfew, at a time when it is struggling to enforce existing laws - Significant increase in council staff time spent locating cat owners who don't comply with the curfew <p>Worse Council performance and reputation in animal management</p> <ul style="list-style-type: none"> - Cat impound rates will increase - Frankston's cat killing rate is already much higher than most Melbourne councils - The Victorian government is increasing transparency of pound killing, which will include regular publication of each council's kill stats - Frankston residents will, rightly, expect Frankston to improve its practices and reduce killing <p>Impact on residents quality of life</p> <ul style="list-style-type: none"> - Distress of watching their previously happy cat develop health and behavioural issues, such as spraying, toileting inappropriately inside, expensive urinary blockages, constant miaowing, scratching surfaces and door dashing - Inability to install cat enclosures due to lack of finances - For the 27% of Frankston residents who rent, inability to install cat enclosures as landlords won't fund - Increase in surrender of valued feline family members, as they can't cope with the sudden lack of stimulation and lack of exercise associated with being inside-only - Breakdown of families - Adverse health benefits, as cat companionship is known to improve the health of people - No measurable benefit to wildlife - No overall reduction in number of wildlife predated upon (scientists have found that cats in urban and semi urban areas, including reserves, do not impact wildlife populations overall. The chief predictor of wildlife populations is the amount of habitat available to them and the level of urbanisation. Urbanisation in Frankston continues to increase and wildlife habitat decrease - More mice and rats - More predation of nests by mice and rats (cats provide a protective factor against nest predation) - More use of rat bait and exterminators - More secondary poisoning of wildlife, such as owls, kookaburras, tawny frogmouths and reptiles, due to residents use of rat bait - A cycle of more mice and rats, more use of rat bait due to reduction in numbers of rodent-eating wildlife after being poisoned by the bait, more mice and rats, more rat bait, more wildlife deaths etc 	<p>No</p>
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		<p>Increase in stray cats numbers</p> <ul style="list-style-type: none"> - Some people may abandon their cats to the streets, to “give them a chance rather than taking them to the pound - This will increase stray cat numbers - If residents trap stray cats, they are likely to only be able to trap some of the stray cats, leaving others to remain and continue breeding. Breeding and survival rates will increase due to reduced competition for resources. More cats will move into vacated territory) - The only outcome will be increasing council costs and kill stats. <p>Alternative recommendations that are evidence-based</p> <p>Based on research on effective management of urban cats, we recommend that council implements the following alternative initiatives, which will achieve positive outcomes for Council and residents.</p> <ul style="list-style-type: none"> - Follow the lead of other councils and provide free cat desexing in areas of high intake. This correlates with financial and social disadvantage. Based on the experience of other councils, this will save the council hundreds of thousands of dollars. In contrast, a 24 hour curfew will cost the council hundreds of thousands of dollars - Encourage residents to talk to each other if frustrated by a neighbours visiting cat as they would for any frustrations with a neighbours barking dog - For residents who are concerned about neighbours cats, remind them that they can already request a humane trap from the council and trap the cat in accordance with council requirements - Educate residents that peoples own cats and stray cats aren't affecting wildlife - Encourage residents not to use rat bait - Conduct a cost-benefit analysis of the costs associated with imposing a 24 hour cat curfew. Based on research presented at conferences, we believe that a 24 hour curfew will likely have many unforeseen costs and will achieve nothing more than is already permitted under existing laws - Do not rely on a survey of just 750 of 140,000 residents to make such a major change - If a 24 hour curfew is introduced, ensure that cats who are already registered are excluded from the 24 hour curfew. This will reduce health and behavioural issues, resultant breakdown of families and impound costs. 	
██████	██████	I agree there needs to be an off leash area for the dogs at the beach. There is also a desperate need for poo bins along the new bike/walking track from Station St to Armstrongs road. One at each end and one in the middle.	No
██████	██████	I support the idea of the new rules for cats if the decision is about making them safe, however as many people have pointed out, I don't think people should have to pay registration fees, and it should be more clear if they are able to be outside in a person's yard or not. I don't think dogs should be allowed on the beach during the summer months as they will bother beach goers but more importantly, people hanging out at the beach with their dogs at the height of summer has the potential to be very harmful for those animals without access to water and shade.	No
██████	██████	I agree with the amendments for dogs. There should be a section of the foreshore which is fenced off where dogs can go all year. Dogs should be allowed in the city centre.	No
██████	██████	An off the leash area would be great on the beach. More patrols in Summer re dogs especially on hot days when there are small children on the beach and especially around access areas e.g. Seaford Rd, Seaford pier, McCulloch street. Still many people who walk their dogs and don't pick up their poo. Bigger fines and a blitz especially early morning and night (hard I know, tricky buggers) - people do it when no one's around (why are they always big dogs?!). Thanks	No
██████	██████	I support all three items under the proposed animal management orders. The free roam area should be located in Seaford.	No
██████	██████	I would like to support the 2 changes relating to bylaws on dogs. I would like to strongly support the change to make a 24/7 curfew on cats being contained on the owner's property. While I am not a cat owner, nor have problems with neighbourhood cats entering our property at this time, I have grave concerns about the unacceptable impact of unrestrained cats on the wildlife in our city, which drastically decreases bird and small mammal's numbers. I do however have the benefit of many kinds of birds visiting our garden daily for a safe and supportive habitat. All domesticated animals should be under the watch and care of the people who purchased them for their own safety, as well as to assure they do not cause harm to other creatures or people. Our biodiversity has many threats to its health and survival and one crucial way we can help preserve and improve this important environmental asset is to impose this new curfew on cats. Although some people may oppose this, the major obstacle to gaining total community support for containing cats is the lack of understanding people have about the damage done to wildlife by roaming cats and also their lack of education about the importance of maintaining and protecting our natural environment and biodiversity. I say this as someone who was also not sufficiently aware of these issues and problems until recent years. Council needs to take the lead and bring the community with them in environmental matters.	No
██████	██████	I think it is ridiculous that dogs will be allowed to roam free on the foreshore, I go on the beach to lounge not to step or sit in dog shit. Owners are not the most responsible and many will abuse this order especially since enforcement is poor	No
██████	██████	Strongly support these changes to support a more liveable and vibrant Frankston community. It is embarrassing we don't have an off leash beach despite being a beachside council. Also with all the cafes/bars etc in Frankston popping up it will only be better to allow dogs to join their owners. Sensible changes to move us to being a more progressive council without silly bylaws.	No

		For all dog owners I think it is a great idea to have areas on the Beach during Summer where these dog owners can take their dog for a leisurely swim. Areas that should be prohibited would be areas of approx. 300 metres each side of piers and popular areas.	No
		I fully support the amended changes to the existing laws. Can extra dog bag bins, the green ones seen at dog parks and the like, be installed at locations where the dogs can roam free on the beach? Perhaps even some in the CCA. Thanks for making the CCA and beach areas more inclusive for dog owners, particularly those of service dogs.	No
		I am incredibly supportive of all three proposed initiatives including: 1) Keeping cats indoors (to protect local wildlife, and likewise protect them from potential predators such as foxes) 2) Establishing a free roam area on the foreshore 3) Allowing responsible owners to bring dogs into the CAA. Further to the statement of my support, I would also like to suggest that two free roam areas be established - at Seaford and Frankston beaches - to support the local communities as well as provide additional spaces that are attractive for tourism purposes. Other bayside councils have established free roam areas on the foreshore and access to urban spaces which attracts a significant amount of people from all over VIC, providing great benefit for the local economy. It would be a loss for Frankston Council if our local area continued to forgo successful initiatives such as free roam spaces and access to urban areas for responsible pet owners.	No
		I support all proposed changes	No
		I believe the changes to dogs being allowed in the CBD is wrong. There WILL be dog poo everywhere. Some dog owners are responsible but the majority are not. There is already dog poo all over streets while I go for walks. I definitely agree there should be a designated area for dogs to roam free at the beach, this should be fenced to ensure they do not roam to where they should be leashed. I was at the beach on the weekend and not one person had their dog on a leash. I have a 2 year old and I was constantly picking her up to avoid dogs running up to her. The cat indoor curfew is ridiculous, I would assume if that goes ahead no cat owner will have to register and pay for cat fees as the cat does not go outside. A lot of older cats will find it difficult to just stay inside, you can't tell a cat no. They will sneak out whenever they can. I have lived in Frankston for about 7 years and the current rules for pets have been fine. I enjoy walking around Frankston CBD not having to worry about walking on dog poo or being harassed by barking dogs.	No
		I am a dog owner and would love for there to be a designated roam free area for dogs. It means that that it is easy for those who do not want the presence of dogs can easily move to a different section of the beach whilst the dogs enjoy the beautiful space that Seaford beach has for them	No
		Please allow for leash free areas for dogs on beaches, no matter what the time of year.	No
		I agree with all proposed changes!	Yes
		I totally agree that cats should be confined to properties 24 hours a day. I am seeing more cats in my area stalking birdlife. Leash free area on beach is a good idea but ample bins would certainly need providing. Not sure about dogs in CBD. Owners would need to be responsible. During lockdown I am seeing evidence that more owners are not doing the correct thing in picking up dog droppings. I say this as a responsible dog owner.	No
		Our old boy would not cope with 24 hour locked inside. It's not fair on the animals. Please keep the times as they are. We would have one stressed out boy/cat if things changed	No
		My 13 year old cat would not cope locking him indoors 24 hours a day. It would distress him too much. & lead to anxiety problems. Please keep times as they are.	No
		In 2019 my dog was being walked by myself on a lead and was killed by a registered American staffy. It transpired that the owner had an excess animal permit. At the time the owner was allowed 3 dogs. Originally different dogs had been put on the permit and one had died, she had then acquired the American staffy (post the death of one of the original 3 dogs) on the original issued permit. It was never reviewed by the council. The permit was never revoked when one of the original dogs had died. The American staffy was vicious and could have killed me, or anybody in the vicinity; including a small child. It was a tragedy waiting to happen. I hope excess animal permits are reviewed and reissued annually to avoid situations such as these.	No
		I feel it is totally unacceptable that anyone with cats has to lock them up 24 /7 people do much more damage to our environment than animals , as for dogs , owners should be held accountable for leaving dog poo anywhere. Stop punishing people's pets for their owners bad behaviour and start enforcing monetary fines, animals deserve their freedom as do we.	No
		I agree with all changes proposed, cats to remain within property 24 hours, dogs to have a designated area of the beach for off lead, however I do think other parts should have mandatory on lead areas and these be checked occasionally. You still see a lot of dogs off lead on Frankston beaches and they continue to come up to children. And, yes Frankston city should have the same rules as the rest of Frankston for dogs being permitted.	No
		I don't agree that cats should be locked up 24 hours a day on owner's property. But do agree they should be kept in at night. I don't agree that there should be a designated roam free area for dogs at our beloved Frankston beach. Already in winter I have had several dogs run up and jump at my kids. One who has been attacked and is very scared of them. As it stands of yesterday most owners didn't have their dogs on leads. You will ruin the beach and the Freedom for some people to feel safe. There are enough dog parks around you don't need to add a beach to it.	No
		I think the new laws sound great. However I still believe having cats inside 24 hours a day is unrealistic but the night time curfew should stand.	No

		Many dog owners do not currently keep their dogs on a leash on residential streets, beaches and main roads. Very frightening for our small children and dog. We actually don't take our dog out much anymore due to the numerous 'near misses' and frightening situations we have come across when out walking our dog. It's very upsetting. We also come across people with dogs on leads but dog is clearly not under control, frightening children and adults. These dogs are often on long leads and pulling lunging towards us. My mother uses a Seeing Eye Dog and these situations are extremely dangerous for both her and her dog. Increased compliance and consistent enforcement of current rules would be great before introducing new rules.	No
		I live between the Kananook Creek and foreshore. I support the confining of cats to their owners property. Two cats come onto my property regularly from a nearby property. The issue is their preying on wildlife. This is a real issue with these cats also having free range in the Kananook reserve which adjoins where they live. Stricter controls on cats in close proximity to nature reserves (150 metres?) would be a good thing, if council doesn't want to have a municipal wide policy restricting them to an owner's property. Mandatory bells would be a good idea on cat's collars if possible. They not only kill birds but also lizards and frogs. My place has habitat for both. It would be great for our backyards, where possible, could be sanctuaries for such species. Sweet water creek, the foreshore, wetlands and other sensitive areas need protecting from cats. There is a feral cat problem already. Have seen them around Oliver's Hill by the sea. Support the proposed changes re dogs in CBD but find free zones on the foreshore problematic. Dangerous breeds are allowed too much latitude. Muzzles on dangerous breeds should be a requirement. On tracks, such dogs can suddenly appear and startle and be startled. This is when they are particularly dangerous. On the beach, their approach can be seen and space given. This is not an option on tracks. They pose a considerable danger to the public and also smaller dogs.	No
		The beach should be a dog friendly, leash free zone area all year round. Much of the Frankston community who own dogs use that beach respectfully and responsibly. By all means, fines should be in place for those that don't pick up after their dogs and the rare incidents of conflict or unsociable behaviour between dogs. I walk that beach with my dog every day, I've never had an incident with another dog and I see more discarded food and drink containers than dog poo left on the beach. It would be better for all to put council resources into cleaning the beach and enforcing littering laws than worrying about dogs having a good time.	No
		I totally support the three changes as outlined & congratulations to all concerned that have successfully contributed to these changes.	No
		I am a proud and active member of the Frankston community for +20 years and a young professional working with local children in Kindergartens. I've observed the many gradual changes made to the CBD and feel that the agenda currently proposed will be a positive change, having direct impact in supporting families and inviting prospective families to Frankston. Personally, I have always owned a dog and have been disappointed that I could not share our beautiful foreshore with them all year round. I lived in an apartment complex on Playne st for some time yet could not step foot outside onto the pavement with my pet as I'd be breaking city council laws. I obviously found this frustrating and was instructed to carry my dog when stepping out onto pavement. It's my belief that the proposed amendments are more than reasonable, in fact this will allow community members to celebrate Frankston to a fuller extent and give more reason to brag about what is on offer here - and there's a lot! I love to see people out walking their dogs within the CBD and an unrestricted area somewhere less utilised by families, perhaps from Gould st tennis court towards Kananook creek.	No
		Completely disagree with Roam free area on foreshore - current policy works well, if it isn't broke don't fix it scenario and creating one small spot for dogs to roam free will be dangerous for small dogs as it will impossible to control larger dogs. Current policy allows dogs of all sizes to enjoy the beach safely.	No
		I fully support all changes which are being proposed. I think dogs in the CBD would encourage people to walk their dogs and have a coffee outside creating a nice vibe. Getting people out of the main indoor shopping centre should be encouraged. The external businesses need more support. These changes may support this.	No
		I agree cats should not be able to roam at all off owner's property. We have had issues with cat's pooing on our front lawn and in Banyan reserve. I have also had a cat come into our backyard and had to hold my dog back from trying to attack it. I do not agree with dog areas on the beach. I feel the current summer restrictions are sufficient.	No
		Agree with the idea for an off leash area for dogs on Frankston council beach. I drive to other council beaches just so my dog can run free, this would save not just myself but others from doing the same thing. Also with lockdown restrictions I cannot visit other beaches and my dog and my family is missing out and would love the exercise and freedom to swim together.	No
		This is a great initiative that will allow local residence to enjoy the beaches and Frankston with our dogs. I love going for walks along the beach and always feel it's unfair when my dog cannot accompany me on walks on the beach in the summer due to the restricted dog times.	No
		The FCC needs to have more bins installed wherever dogs are allowed. With all the great improvements done at Ballam Park being undone by removing bins and not enforcing footy spectators to take their rubbish home or use the few bins remaining. If these changes are approved then there will be doggy doo bags left in the planter pots in the CAA and on the pathways giving access to the free roaming areas on beaches. I am a dog owner and I pick up on average 6 doggy doos from other dogs when we walk our dog at Ballam Park. Some in bags just left on ground because there is no bin close by.	No
		Having an older cat that is used to being outside under our bushes and our neighbours in the front yard would be very hard on him having him locked inside. Unless you have a built cat run it is difficult to keep him just in my yard and my neighbours do not mind at all. Definitely a no for off leash area on beach. Unless it is somehow fenced The dog owners already don't pick up the mess that their dogs make on the boardwalk how on earth will they manage picking it up on the sand? Not all dogs or people like to be approached by dogs off leads it is quite intimidating. Again taking dogs into the Frankston CBD well to be honest once Karingal is opened I want be coming into Frankston so doesn't bother me.	No
		I would love to see an off leash area on the beach, I bring my dog to work every day for company and we often go down to the beach for a walk, and we support the local traders Even though I live in Beaumaris, my factory is in Seaford and I do all my shopping locally in Frankston and walk in the off leash dog park off Brunel Road.	No

		I don't think we should restrict cats to their property 24/7, I also think this is an unmanageable request. A roam free section on the beach is a great idea and dogs should be allowed to be walked on a leash anywhere.	No
		The new proposal for animal management seems fair and I am very much in favour. Cats especially need to be kept away from our vulnerable natives. Estates such as Pindara in Langwarrin were originally not meant to have cats at all and yet people do. I just wonder how strictly council will be enforcing these rules and what's to stop people doing the wrong thing? Wild cats not contained be captured and put down or simply given back to their owners with a fee? Could council work towards a total cat ban in future?	No
		I think it's appalling that cats won't be allowed outside. I think that needs to be stopped	No
		Serious dog attacks need to be handled so much better than they currently are. My son was mauled in our front yard by an unregistered dog. The complaint was not logged despite calling up the night of the incident and logging with the council. The dog was then released back with no consequences other than a small fine for the owner. We were assured the dog would be destroyed or at the very least on a dangerous dogs list. The follow up from the council with my family has been non-existent. My son suffers night terrors and fear going out the front of our house because of this. No one at the council has followed up my requests for more information on our situation and what is happening with the dog. I would not wish this on anyone, the whole process has been horrific. In saying this the Frankston council are well and truly out of their depth with matters of this magnitude. I believe attacks on children from dogs should be a police matter.	No
		I would like to begin by showing my support for a 24 hour curfew for cats. I have had brush tail possums killed on my property by cats, with one of them having a baby in its pouch. I do not agree that cats should be able to wander at large at any time and it doesn't take much effort to keep them inside. I agree, in principle, with a designated dog beach area, however, I am concerned about unrestrained dogs unable to be controlled by owners. People need to be educated that leash free does not mean control free. I had a very anxious dog that I knew could not be let off leash anywhere so I walked him in parks on a leash at all times. The issue was that people would allow their unrestrained dogs to run up to him and of course, he responded with aggression. I was often abused by the owners for this when I had already asked them to call their dogs back. It was very clear, however, they did not have the ability to do this. I agree that dogs should be allowed in the CAA, as long as they are on a leash and people pick up after them. It would be ideal if there were plenty of bins and bags on corners for people to use.	Yes
		Please increase council presence on beaches and walking tracks no matter what is decided. There are lots of irresponsible dog owners allowing their dogs off leash, sometimes with no owner nearby - however I'm yet to see anyone getting a fine yet. The ones on leash also are present every day at the beach in the summer, often peeing and pooping in the sand. As someone allergic to dogs and with two little kids who play in the sand, I don't feel safe - or comfortable, I'm too nervous to even use a kid's wagon as it's so low. Dogs' needs shouldn't be above people's needs, no matter what their owners believe they are entitled too. If it's a roam free area it should be far away from popular family spots like Seaford pier or McMahon Avenue.	No
		I think adding an off lead section of the beach is a wonderful idea. We don't have a dog but I see so much conversation on people and having their dogs off lead on the social media forums. We go to the beach every day and we love seeing the dogs running off lead and having fun and think it would be good to formalize this as most of the people using the beach especially not in the middle of summer is dog owners.	No
		As a dog owner I don't agree with the new dog changes. The CBD ban rescind will take customers from smaller, side street cafes and add nothing except hostility towards anti-social dogs and owners. There are off-leash areas in Seaford and Mt Eliza already, and the majority of dogs will be driven to Frankston beach, to leave seawater diarrhoea and kick up sand, while scaring kids and popping beach balls. There's no benefit aside from appeasing some, who're already catered for. What dog owners really want/need is large fenced off-leash areas, that's why there's always dog mess on the footy ovals. The suggested cat laws should be applauded, with shockingly so many owners endorsing their cats being outside killing wildlife and frustrating neighbours. An advertising campaign encouraging people to hand in 'lost' cats to the council, and the borrowing of traps, would ensure the new laws take effect quickly.	No
		I don't understand why people should be allowed to bring dogs in to the Frankston CBD and people already have their dogs off leash at the beach in areas where they shouldn't. At Seaford Beach on Saturday, my dog phobic 4 year old daughter was jumped on by a dog not on a lead. Owners also let their dogs wander and do not always see when they do their business on the beach. This is so damaging to our beautiful beach. There are sufficient free roam areas in the district.	No
		In regards to the cat owners curfew- I believe this would be a great change and would protect or native wildlife that we have in the area. This will also stop cats from defecating on property that is not their own. My question is how are we going to ensure this is to happen? I know of many cats in my street that roam and do not confine themselves to their property. While majority of the cats are not pests, just curious how this would work? Cat runs?? In regards to the roam free areas on the beach- I absolutely agree, I know both of my dogs would enjoy this, I do understand concern around dogs being attacked etc, but for my case both of my dogs have excellent recall and would benefit from having a free roam beach area in Frankston, we currently have to travel outside of our council to be able to do this. I believe that if the dogs are trained and have excellent recall this shouldn't be a problem. I'd love to be able to walk to my dog free beach roam area. In regards to dogs in the city centre- If owners can be responsible I don't see why this would be a problem.	No
		An off leash free roam area on Seaford beach would be a wonderful addition to an otherwise family friendly community. I currently drive my dog down to Carrum beach to enjoy off leash time but having an area of Seaford would be great! Good on Frankston Council for answering community need.	No
		My family and I object to the proposed change of rules concerning cats. You cannot try to confine a cat to a house, or an attached (limited in size) cat run, when these cats have had the freedom of their yard & certain areas their entire lives. This will cause serious stress to the animals, as well as mental anguish to the owners. It will I crease animal abandonment, as these now confined cats, will cause havoc indoors, which many owners will not tolerate. The current rules are accepted and respected by most responsible owners and our cats should not suffer due to the minority who may (or may not) disobey these rules. Punish those owners. Not the rest of us who do the right thing.	Yes
		This is great news. I totally support the changes that are proposed.	No

		I am interested in your implementation and compliance timeframes. A lot of older cats that are not used to being kept inside and get quite frantic when not able to get out. Will there be a grace period based on new cats being required to conform to this? If we are required to keep cats confined, will there be Council financial assistance to building external cat enclosures?	No
		I believe it's unfair to place a 24/7 restriction on cats. They need to explore their surroundings for their health and well-being. It's very hard to keep them contained within a property without using harsh deterrents. I understand keeping them contained after sundown to sunrise for the safety of wildlife etc. but keeping contained 24/7 is unrealistic.	No
		I think these are some great changes and I urge you to make the dog free-roam area quite long to allow for substantial walks.	No
		Having roam free areas for dogs is a very important part of the community as so many people in the area have them, and especially as the neighbourhood expands. Heartily support roam free areas for dogs on beaches in designated areas.	No
		I support all proposed changes, particularly off-leash area on foreshore as I currently need to travel to neighbouring council areas to access this despite my home council having 11km of coastline available.	No
		Definitely need a dog off leash area on the Seaford foreshore.	No
		I think it is a great idea to have all pets confined to the owner's property. The wildlife I have had to clean up because people let their cats out is disturbing. It breaks my heart to take animals to wildlife carers and be told it was a cat and died soon after getting there.	No
		I believe your wording should be changed to confining cats "inside the house or a cat run. Using the wording on their premises still allows the cat to roam and hunt in the front and back yard. Frankston city council area has many large properties including acreage and bush blocks that will likely have more biodiversity in which a cat will be allowed to roam and hunt wildlife within its boundaries. Even a cat not hunting will deter wildlife by its presence. It is also not realistic for residents to keep a cat confined to a property without the use of a cat enclosure or keeping them inside the house. I believe the wording should be changed to eliminate any grey areas and protect wildlife on each individual property.	Yes
		I strongly support roam free designated area for dogs in Seaford. The current restrictions to remain in place for all other areas.	No
		I'm all for protecting native wildlife from my cats, but I cannot keep one of them inside as she knows how to use the dog door. I need to keep the dog door unlocked so that my dogs can have shelter and access to outside for toileting. What is the solution in this case? And I know I'm not alone in having a cat who does this.	No
		I am opposed to the new proposed Cat restrictions. We own 2 cats and they are older cats who don't wander far. We always follow the rules and have them inside by sunset and let them out well after sunrise. Our cats rarely roam out of our property however on the rare occasion they do they do not go far or bother our neighbours. If they did I would hope our neighbours would inform us and we can work together to prevent it. The new proposed restrictions to cats already accustomed to being outside means owners will be forced to purchase enclosures for their pets costing anywhere from \$300-\$1500. Will council provide funding for this? Not all cat owners are neglectful and cats, just like dogs, can escape properties however they are harder to contain or catch if they "escape". I propose keeping the current restrictions for cats inside at dusk till dawn unless council provide owners with compensation to build enclosures or fences. Majority of cat owners are already doing the right thing. Leave the restrictions as they are.	No
		As a cat owner who follows the current cat curfew and keeps my cat indoors from sunset to sunrise, it seems wrong that council want to increase the curfew to 24 hours for cats but are allowing greater freedom for dogs. I have had dogs for many years although when my most recent dog passed away from old age, I have not been able to replace her with another dog. I am very familiar with the joys of owning a dog and being able to walk my dogs on leash in our area. Our dogs were always contained in our property and we replaced all our fences with high ones years ago to ensure the dogs were safely within our yard. My cat usually only goes outside to spend some time sleeping in the sun. And usually stays within the bounds of our property although he occasionally likes to visit the students at the primary school behind our house. I'm sure council members are well aware of the difficulties trying to keep a cat contained to a property compared to keeping a dog contained. Cats are excellent at climbing fences while dogs are not. If council expect cats to be fully contained within our property, how do you suggest we do this? I already have higher than standard fencing. Does council expect all cat owners to build cages for their cats or keep them indoors 24 hours? I'm wondering what sort of improved facilities council will be providing cat owners who do the right thing and register their cats. Or are we just paying another fee to council for no service? By supporting dog owners and punishing cat owners, it seems that council are biased towards a portion of the community while continuing to expect the cat owners to financially support decisions. These proposals are detrimental to our pet's wellbeing and to pet owners and are discriminatory towards cat owners. I would be interested to know how many councillors own cats and how many own dogs because these proposals indicate a clear bias toward dog owners. Also I would like to know what kind of advice council have received from animal welfare groups regarding these proposals? Please feel free to address all these issues in your response to my feedback.	No
		Oh I sent a feedback through an hour ago but I think I worded it wrongly!! I meant yes to finally having an area where dogs can roam freely in an area on the beach that I am in support of!	No
		A beach is done by Nature and not Man made so how come that dogs are not allowed to be free in Nature? But Humans are allowed to be free and drink on try beach leave they rubbish behind? Every time we go to the beach with our kids and Dog we pick up rubbish (alcohol bottles a lot) we found a few times used needles and that is safer than dogs on the beach? I don't think so	No
		This is absolutely ridiculous and horrible confinement of our dear fluffy loved ones and I would fight to the death to give my only family member who is my little dog the freedom to enjoy the beach with me as he deserves so long as he's properly contained unleashed which I certainly do as I am a responsible owner. I'm gutted and dismayed at this ridiculous proposition of taking my enjoyment and his enjoyment away from me as I barely have enough time to enjoy the beach as it is and cannot go for too long walks in the day. Heartbroken at this suggestion to exclude responsible dog owners from the beaches!!!!	No

		The dog changes make sense. It would be nice to be able to enjoy the improved outdoor eating in Frankston as a family, walking in with the dog. In addition, it would be nice to be able to take dogs down in the summer to the beach as a family where they are under control - for example after 4.30pm. The cat changes - currently the night time curfew is not managed so I am not clear on the intention of the day time curfew. Given many of the native creatures at risk from cats are nocturnal, greater management of the night time curfew to ensure that it is effective seems to be a more appropriate response. Imposing additional rules without an effective management plan for the existing ones in place is questionable and suggests a response to cat objectors rather than a planned, data driven approach.	No
		My feedback relates to the proposed changes to the cat curfew, and that it should NOT be changed for the following reasons: Consultation has not been with those affected by this change, namely cat owners. The only way I found out about this was through a recent Facebook post, which I was lucky to see, as Facebook algorithms do not serve up all posts to all followers (ask your social media team to explain). Given that council has a database of all cat owners in the Frankston LGA, they should be consulted directly to fully understand impacts before a decision is made. Consideration should also be made to the timing of this decision - we are in the middle of a pandemic, in which families are already under high levels of stress due to repeated and ongoing lockdowns, including working from home and home schooling, as well as suffering from the financial impact of work and job losses. Now is not the time to add to the current stress load with the need to re-train animals (not that you can train a cat!) and financial impact of needing to purchase expensive pet enclosures. Many people have added pets to their families to relive stress and provide companionship during a difficult time, and introducing a new cat curfew at this time would just turn this small attempt at stress relief into a new stress. It is also important to consider the effect on the cat, if used to going outside is going to become stressed in being kept inside, which will cause stress for families (remember cats can't be easily trained or fenced in like dogs), as well as additional financial impacts in having to purchase expensive cat enclosures, or pay for additional vet visits and medication to treat anxious cats. I urge council to conduct proper consultation with the people who will be affected by this decision, and certainly to not introduce it during this stressful time during a pandemic.	No
		The registration tags need to be changed to 1 single plastic tag not a loop also cat curfew should be cancelled not needed	No
		it is unreasonable to confine a cat indoors 24 hours	No
		Hi, thanks for asking for more feedback. I live near Seaford beach. I would like an extension to the times we are allowed to walk our dogs on leash on the beach in summer. I would also like further restrictions on off-leash areas and would prefer that dogs remain on leash in most beach areas. To facilitate this, I would also like to ask that council consider a smaller free roam area closer to the beach side as the existing and planned areas are all a substantial distance away, so it discourages local dog owners from using them and their dogs end up at the beach. I would also like to see dogs on leash in Frankston city centre.	No
		Maintain the night-time curfew for cats to allow them to be outside during the day. Maintain the current restrictions for dogs on the beach to allow responsible owners to exercise their dogs.	No
		Re roam free area: Please consult Frankston council locals about the roam free area. Currently we would not be happy for a permanent roam free area at Mc'Culloch Beach entrance due to eat being an area a lot if families attend. My daughter has already been pushed over by a dog unleashed.	No
		I do not believe that cats should need to be confined to the owner's property 24 x 7. The current rule of cats inside sunset to sunrise is adequate enough.	No
		Thank you for allowing feedback. Just want to say I support these proposed changes The only thought would be the roam free area on the beach, this would need to be managed and patrolled.	No
		I really appreciate the proposed changes for dogs, I was shocked when I moved here from Mount Martha that there is no designated dog beaches in Frankston during the summer period which was particularly concerning with ongoing lockdowns and 5km limits. I also love that dogs will be allowed in the city centre as it promotes a healthy lifestyle to walk into the city centre with your pooch instead of driving. I would also love some more walking trails for dogs. So many do not allow dogs currently however I believe with responsible pet ownership (on leads/picking up after them) dogs would be able to enjoy these walks.	No
		There needs to be more dog parks and an off leash dog area at a Frankston city council beach. Dog owners are a massive percentage of your rate payers and the fact that a council along a beach area doesn't have anywhere a dog can be off lead at the beach is ridiculous. It needs to be sorted out	No
		I think this is a great idea. I am very frustrated with the damage that cats do to our native wildlife as well as regularly fighting with one another and almost daily on community noticeboards on Facebook- are hit and killed by cars (which is absolutely devastating for everyone involved). I also find it contradictory that we are encouraged (and mandated with planning applications) to plant native and indigenous plants to encourage wildlife to the garden, however with neighbouring cats constantly roaming around it is a complete waste of time. We have experienced killed possums and birds in our garden and it is awful that cats have been allowed to roam and prey on animals. As a dog owner I would never allow my dog to do this, especially on other people properties. I also hope it helps keep peoples animals safe as no one wins when an animal is injured on the road. I also think the notion of a designated dog roam free area on the beach is long overdue and needed. I think it will encourage people to do the right thing and take their dogs to that section of beach only, which will improve dog little in other areas. I also hope that if the council decides on this they will provide bins that easy to access as the beach currently has very poor accessibility of bins and regularly you have to walk about 10mins to get back to one. If this is approved it will slowly be brought up to neighbouring council areas as they all have designated dog areas on the beach.	No

285 Submissions
21 In person

	For the 24/7 Cat Curfew	Against 24/7 Cat Curfew	For designated free roam area on the foreshore	Against designated free roam area on foreshore	For Dogs in CAA	Against Dogs in CAA
Number of 'votes' from submitters	94	102	117	27	72	26
Key Themes	<ul style="list-style-type: none"> • Protect local and native wildlife • This is in line with other Councils • Keep cats safe from traffic • Stops cats fighting with other cats and dogs • Stops cats defecating and damaging other properties • Stops dogs barking at cats and causing noise and nuisance 	<ul style="list-style-type: none"> • Inhumane and cruel on cats • Expensive to install a cat run and pay for additional kitty litter • Unfair on residents who are renting and are unable to build cat runs • Current curfew works well (dusk to dawn) • Unrealistic and may cause an increase of abandonments of cats 	<ul style="list-style-type: none"> • Promotes healthy and active lifestyles • Improves mental health, encourages people to interact • Great for dogs to stay active and cool down • Attracts tourism to the beach and municipality • Residents can stay local rather than travelling to other beaches outside municipality • More bins and dog bags • Suggested locations: Oliver's Hill beach, Seaford Beach, Keast Park • Be aware of beaches that are heavily used by families and beaches that are used by residents with accessibility needs 	<ul style="list-style-type: none"> • Pollution in water • Dog waste in sand • Unsafe • Should be fully fenced • Needs to be patrolled 	<ul style="list-style-type: none"> • Great to support local businesses • Compliment outdoor dining • Improve dog culture and families in the CAA • Bring additional businesses and people into the CAA • Encourage fitness and health and active lifestyles 	<ul style="list-style-type: none"> • Unsafe, trip hazards • Dog waste • Not enough bins or dog waste bags • Too noisy and stressful • Dogs can be intimidating



Animal Council Orders

Domestic Animal Management Plan

PROPOSAL - FOR LEASH FREE ACCESS TO DOGS ON THE BEACH

Option 1 – Oliver's Hill Boat Ramp to Emergency Marker FCC159



Oliver's Hill to Emergency Marker FCC159

Positive attributes of location

- ▶ Ample parking – Oliver's Hill, Waterfront Carpark 2 and Nepean Highway
- ▶ Close proximity to FMAC and other Community Services
- ▶ Natural cleansing through tides
- ▶ Little environmental significance
- ▶ Identifiable start and finish areas

▶ Negatives attributes of location

- ▶ Illegal Parking in Boat Trailer areas
- ▶ Can be a busy location and popular with families
- ▶ Close proximity to food outlets, people eating on the beach
- ▶ Usable area reduces during Tidal Changes

Oliver's Hill to Frankston Pier



Oliver's Hill to Frankston Pier



Option 2
Seaford Beach
From Emergency
Marker FCC124
to Seaford Pier



Seaford Beach

Positive attributes of location

- ▶ Central location
- ▶ Access to Café's and shops

Negatives attributes of location

- ▶ Limited and busy parking areas
- ▶ Access points are narrow to the beach from the car park
- ▶ Hard to identify clear start and finish to dog beach due to existing infrastructure
- ▶ Very popular location and often very busy
- ▶ Located near life saving club

Seaford Beach



Seaford Beach



Seaford Beach



Option 3 – Keast Park From Emergency Marker FCC14 to water outlet



Keast Park

Positive attributes of location

- ▶ Sufficient parking
- ▶ Fenced walkway access to the beach from the car park
- ▶ Spillway delineates southern end of proposed area
- ▶ Approx. 3 Acres of sand/beach area for dogs to roam and links to the southern end of the Kingston Free roam area
- ▶ Less populated
- ▶ Located at the Northern end of the Municipality beaches

Negatives attributes of location

- ▶ Will require clear delineations of the boarder between Frankston City Council & Kingston Council
- ▶ Will require consistency in access hours to be aligned with Kingston Council who has a Leash Free area directly adjacent to Keast Park
- ▶ Horses are permitted to access this area at certain times

Keast Park



Keast Park



Option 4 Gould St From Wells Street to Emergency Marker FCC153



Gould Street

Positive attributes of location

- ▶ Central location
- ▶ Access to Café's and shops
- ▶ Multiple Access Points

Negatives attributes of location

- ▶ Limited and busy parking areas
- ▶ Access points are narrow to the beach
- ▶ Hard to identify clear start and finish to dog beach due to existing infrastructure
- ▶ Very popular location and often very busy
- ▶ Located near life saving club

Gould Street



Gould Street



Gould Street



Option 5

Armstrong's Rd From Emergency Marker FCC119 to FCC121



Armstrong's Rd Beach Access

Positive attributes of location

- ▶ Less populated area
- ▶ Large beach / sand area
- ▶ Central location

Negatives attributes of location

- ▶ Harder to get to – only 1 way in and out, very narrow access
- ▶ Insufficient parking – across Nepean Highway, resulting in parking going up Armstrong's Rd during the summer months
- ▶ Significant quantity of signage required to delineate the leash free areas
- ▶ Significant environmentally significant areas

Armstrong's Rd



Armstrong's Rd



Engage Frankston!

Report Type: Form Results Summary
 Date Range: 23-09-2021 - 11-10-2021
 Exported: 12-10-2021 10:04:01

Close

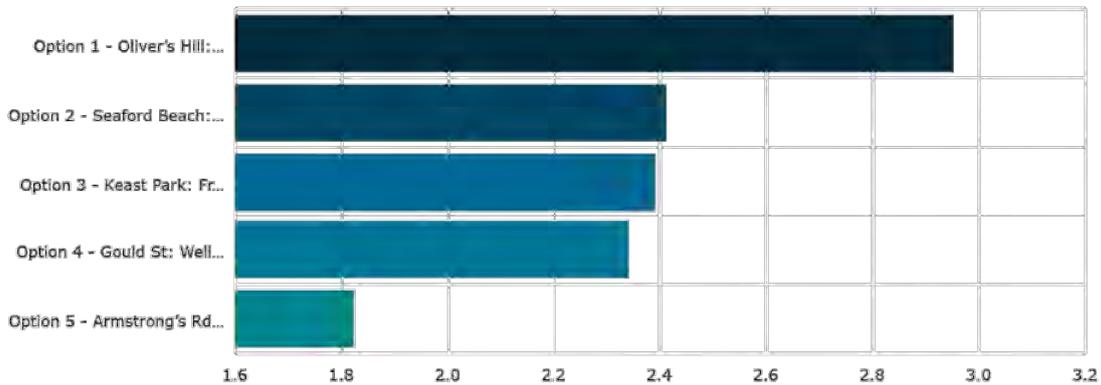
Untitled
 Vote on your preferred location for a dog beach in Frankston City

3,329 Contributors | 4,114 Contributions

Contribution summary

1. Which location do you like?

Ranking | Skipped: 198 | Answered: 3,916 (95.2%)



	1	2	3	4	5	Count	Score	Avg Rank
Option 1 - Oliver's Hill: Boat Ramp to Emergency Marker FCC159	48.59% 1,554	13.85% 443	8.22% 263	8.35% 267	20.98% 671	3,198	2.95	2.39
Option 2 - Seaford Beach: Emergency Marker FCC124 to Seaford Pier	25.51% 750	20.17% 593	20.85% 613	16.77% 493	16.70% 491	2,940	2.41	2.79
Option 3 - Keast Park: From Emergency Marker FCC14 to water outlet	27.44% 791	16.96% 489	23.34% 673	17.79% 513	14.46% 417	2,883	2.39	2.75
Option 4 - Gould St:	17.70% 507	28.41% 814	19.76% 568	24.68% 707	9.46% 271	2,865	2.34	2.80

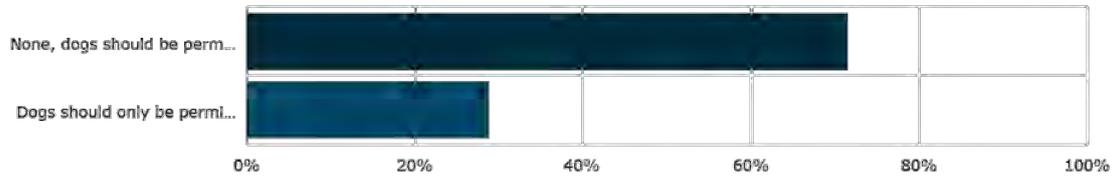
Wells
 Street to
 Emergency
 Marker
 FCC153

Option 5 -	11.31%	15.27%	20.68%	24.28%	28.46%	2,776	1.82	3.43
Armstrong's Rd: From Emergency Marker FCC119 to FCC121	314	424	574	674	790			

Score - Sum of the weight of each ranked position, multiplied by the response count for the position choice, divided by the total contributions. Weights are inverse to ranked positions.
 Avg Rank - Sum of the ranked position of the choice, multiplied by the response count for the position choice, divided by the total 'Count' of the choice.

2. What time restrictions should apply to your preferred location?

Select Box | Skipped: 284 | Answered: 3,830 (93.1%)



Answer choices	Percent	Count
None, dogs should be permitted 24 hours a day, 7 days a week	71.44%	2,736
Dogs should only be permitted between 7.30pm-9.30am	28.56%	1,094
Total	100.00%	3,830

3. Share your feedback on these locations.

Long Text | Skipped: 3,134 | Answered: 980 (23.8%)

Sentiment

No sentiment data

Tags

No tag data

Featured Contributions

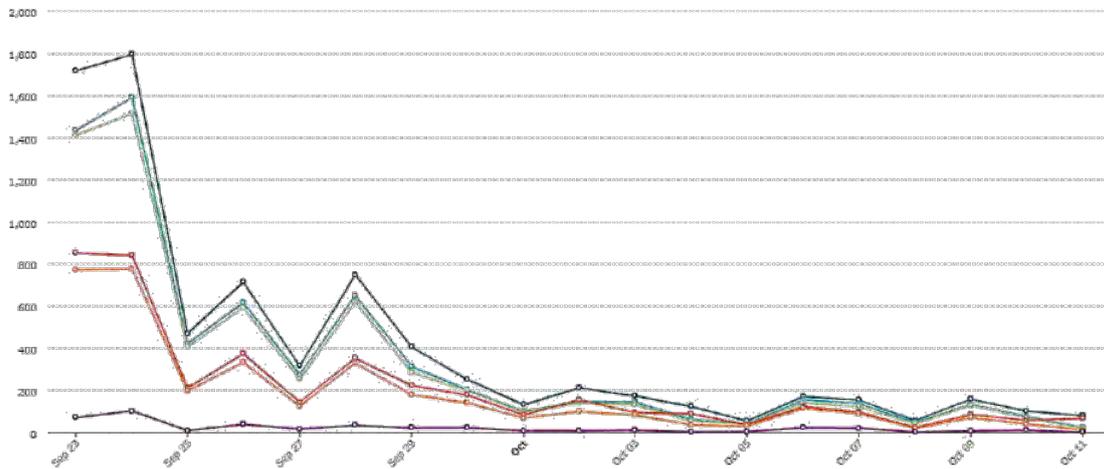
No featured contributions

Engage Frankston!

Report Type: Project
 Project Name: Vote on your preferred location for a dog beach in Frankston City
 Date Range: 23-09-2021 - 11-10-2021
 Exported: 12-10-2021 10:03:18

Performance Summary

Information regarding key visitation and utilisation metrics for your Site or projects.

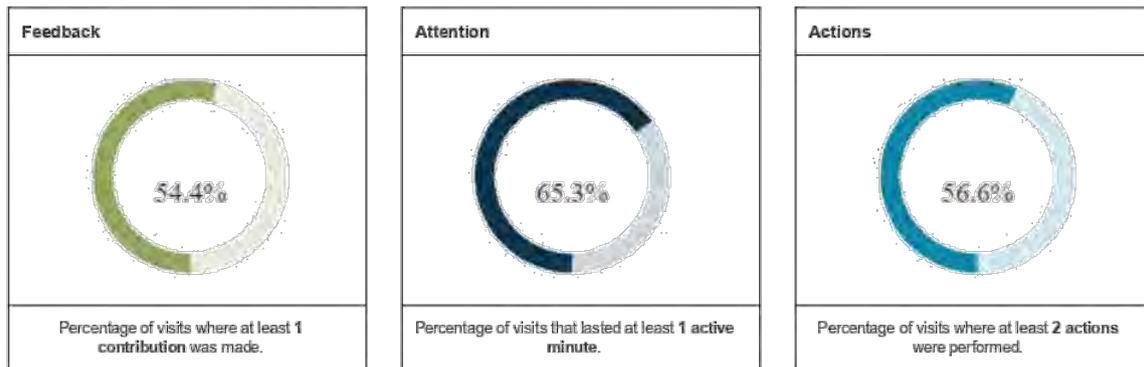


7,856 Views	6,592 Visits	5,886 Visitors	4,114 Contributions	3,329 Contributors	433 Followers
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Views - The number of times a Visitor views any page on a Site.
Visits - The number of end-user sessions associated with a single Visitor.
Visitors - The number of unique public or end-users to a Site. A Visitor is only counted once, even if they visit a Site several times in one day.
Contributions - The total number of responses or feedback collected through the participation tools.
Contributors - The unique number of Visitors who have left feedback or Contributions on a Site through the participation tools.
Followers - The number of Visitors who have 'subscribed' to a project using the 'Follow' button.

Conversions

Information regarding how well your engagement websites converted Visitors to perform defined key actions.



Participation

Information regarding how people have participated in your projects and activities.

Contributions by Activity		
Contributions by Activity is a breakdown of contributions across each tool		
Activity	Contributions	%
<input type="checkbox"/> Form	4,114	100%

Top Activities			
Top Activities is the top 5 tools that received the highest contributions			
Activity	Page Name	Contributions	Contributors
<input type="checkbox"/> Form	Vote on your preferred location for a dog beach in Frankston City	4,114	3,329
<input type="checkbox"/> Form	Written Submission Form	0	0

Projects

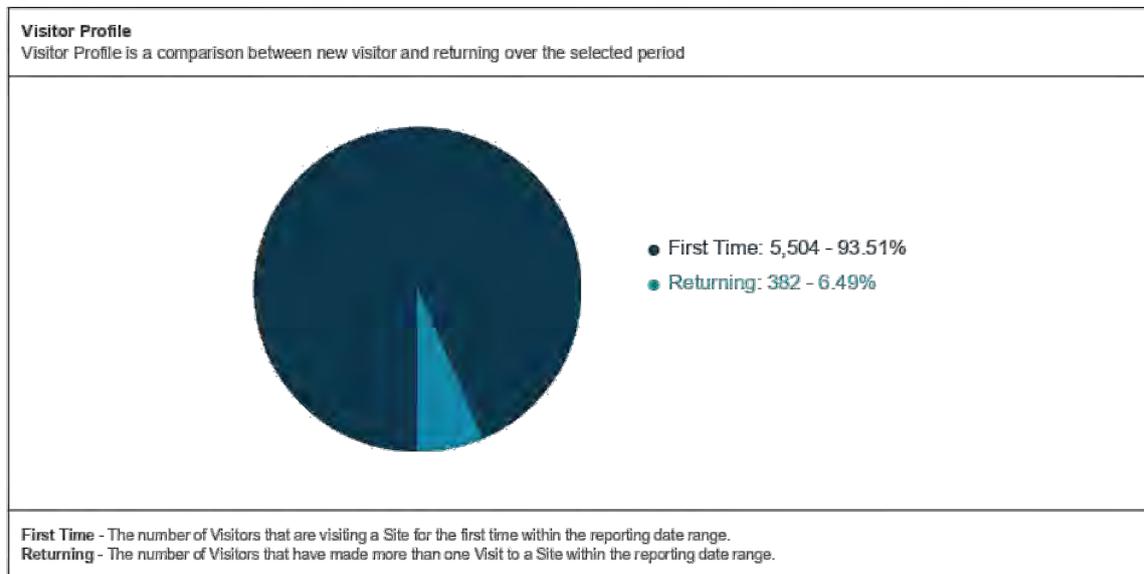
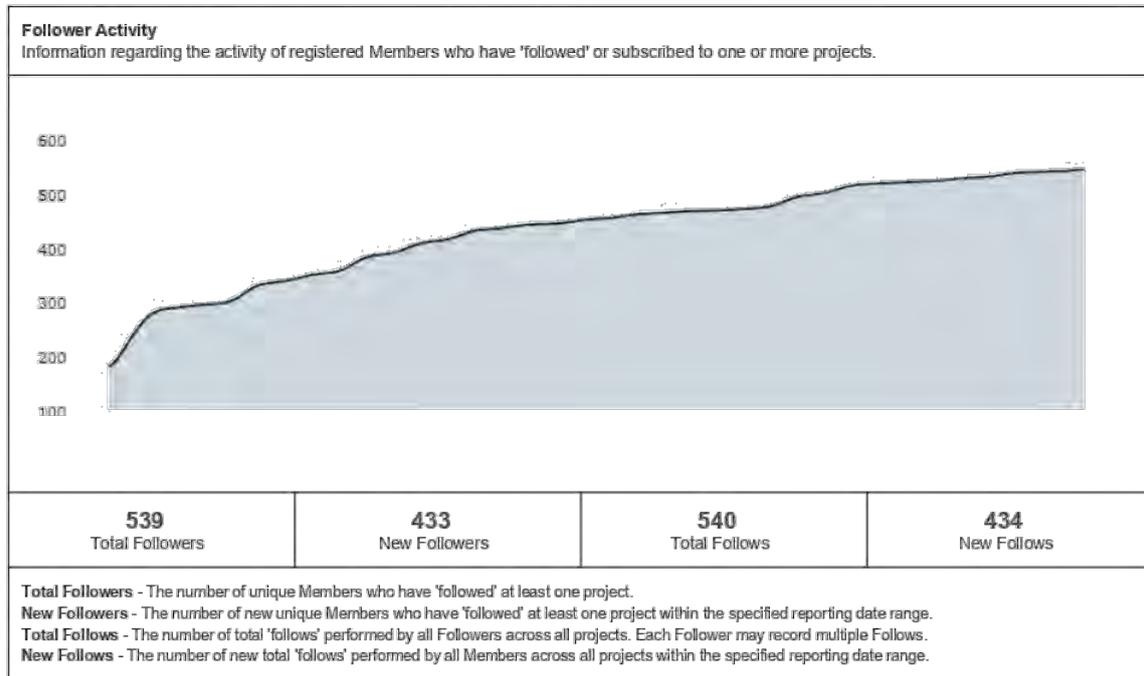
The current number and status of your Site's projects (e.g. engagement websites)

Engagement Time		Top Visited Pages			
Summary information for the top five most visited Pages.					
Page Name	Visitation %	Visits	Visitors		
Vote on your preferred location for a dog beach in Frankston City	100.0%	6,591	5,886		

11 Days	4 Hours	27 Minutes
Sep 24th 2021 Peak Visitation Date	Thursday Peak Visitation Day	

People

Information regarding who has participated in your projects and activities.

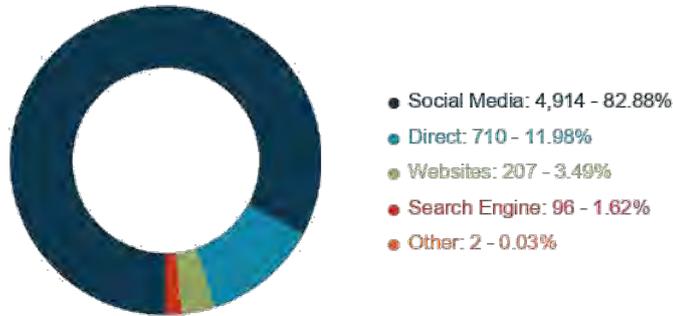


Acquisition

Information regarding the method by which Visitors arrived to your Site or projects.

Referral Types

Referral traffic is the segment of traffic that arrives on your website through another source, like through a link on another domain.



Direct - Visitors who have arrived at a Site by entering the exact web address or URL of the page.

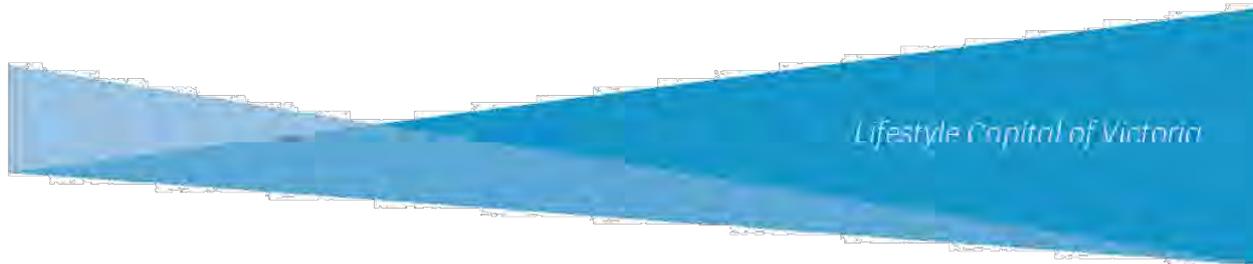
Search Engine - Visitors who have arrived at a Site via a search engine. Such as Google, Yahoo, etc.

Websites - Visitors who have arrived at the Site after clicking a link located on an external website.

Social Media - Visitors who have arrived at a Site by clicking a link from a known social media site such as Facebook, Twitter, LinkedIn, etc.

Other - Visitors who have arrived at a Site by undetermined means. This may include those arriving from a direct marketing campaign.

Council Order



At its meeting on 15 November 2021, in accordance with section 26(2) of the *Domestic Animals Act 1994*, Council resolved to make the following Orders:

1. Dogs must be under effective control

Unless paragraph 3(a) applies, the owner of any dog must keep the dog under effective control by means of chain, cord or leash held by the owner and attached to the dog while the dog is in:

- (a) a reserve; or
- (b) a public place.

2. Prohibited areas – dogs and cats

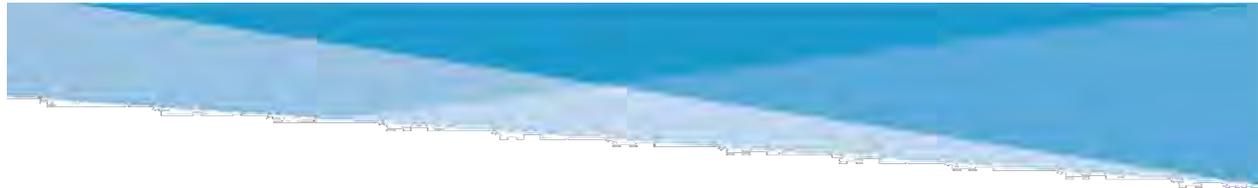
(a) Dogs are prohibited from entering and/or remaining on all sand and rock areas of foreshore beaches within the municipality from 1 December to 31 March of each year between the hours of 9:30am and 7:30pm.

(b) Dogs and cats are prohibited from entering or remaining in the total area of the following reserves:

- (i) Langwarrin Flora and Fauna Reserve, McClelland Drive, Langwarrin;
- (ii) Bunarong Park, Willow Road, Frankston;
- (iii) Studio Park, McClelland Drive, Langwarrin;
- (iv) Casuarina Reserve, Casuarina Drive, Frankston;
- (v) Paratea Reserve, Paratea Avenue, Frankston; and
- (vi) George Pentland Botanic Gardens, Williams Street, Frankston

(c) Cats are prohibited from the total area of the following reserves

- (i) Seaford Wetlands, Austin Road, Seaford;
- (ii) Seaford Foreshore Reserve, Nepean Highway, Seaford;
- (iii) Sweetwater Reserve, Nepean Highway, Frankston;
- (iv) Kananook Reserve, Nepean Highway, Seaford; and
- (v) Pines Forest Flora and Fauna Reserve, Frankston.



3. Dog owner's obligations

- (a) A dog may be exercised off a chain, cord or leash in a "Designated Reserve" if the owner:
- (i) Carries a chain, cord or leash sufficient to bring the dog under control if the dog behaves in a manner which threatens any person or animal;
 - (ii) Remains in effective voice or hand control of the dog so as to be able to promptly bring the dog under effective control by placing the dog on a chain, cord or leash if that becomes necessary; and
 - (iii) Does not allow the dog to chase, rush at, bite or attack any person or animal.
- (b) If the dog is off a chain, cord or leash in a Designated Reserve, the dog must be brought under effective control of the owner by means of a chain, cord or leash if the dog is within 10 metres of:
- (iv) The principal location of an organised sporting event;
 - (v) A children's play equipment area when play equipment is in use; or
 - (vi) A permanent barbecue or picnic area.

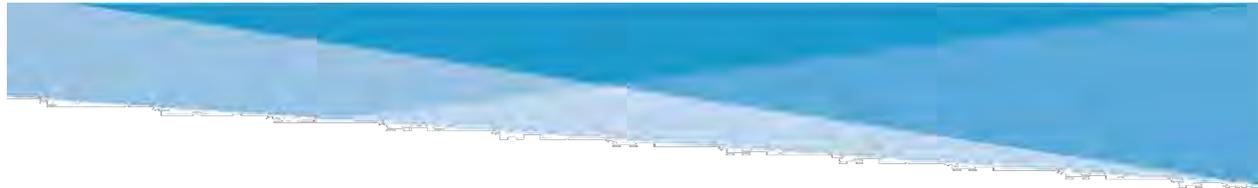
4. Definitions

In this Order:

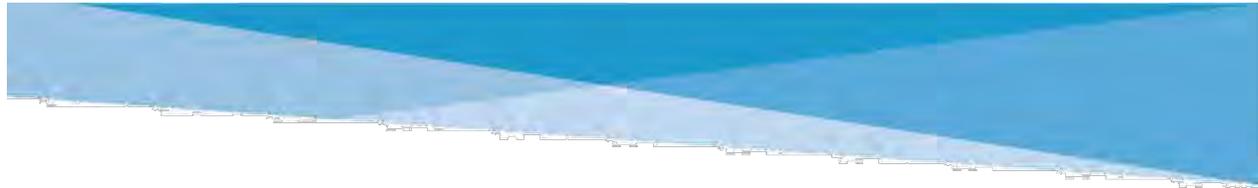
"Owner" has the same meaning as in the Domestic Animals Act 1994;

"Designated Reserve" means any of the reserves or part of the reserves as designated by signage as follows:

- Riviera Park, northern and abutting Eel Race Road, Seaford;
- Armstrongs Reserve, Railway Parade and Newton Street, Seaford;
- Seaford North Reserve, Railway Parade, excluding the playground area, Seaford;
- Kananook Reserve, Kirkwood Avenue and McCulloch Avenue, excluding the playground area, Seaford;
- Wisewould Reserve, Carder Avenue and Wisewould Avenue, Seaford;
- Hadley Reserve, 14-16 Hadley Street Seaford
- Bruce Aitken Reserve, Corner Holroyd and Stawell Streets, Seaford;
- Maple street Reserve, Brunel Road, rear of No. 1 to 109 Maple Street, Seaford;
- Banyan Reserve, Luscombe Avenue, Carrum Downs;
- Sandfield Reserve, Sandfield Drive, Carrum Downs;
- Boggy Creek, between Paddington Avenue and Lyrebird Drive, Carrum Downs;
- Whistlestop Reserve, Corner Skye Road and Dalpura Circuit to Palkana Street, Frankston North;



- Centenary Park, McClelland Drive, Frankston;
- Peninsula Reserve, Between 67 and 77 Frank Street, adjacent to 15 and 29 Jacana Avenue, Frankston;
- Worland Park, Belar Avenue, Frankston;
- Lee Street Reserve, between Lee Street and Lipton Drive, Frankston;
- Woodside Avenue Reserve, Woodside Avenue, Frankston;
- Victoria Park, bounded by William, Nolan and Spring Streets, Frankston;
- Montague Park, between 59 and 65 Kars Street Frankston;
- The Heights, end of The Heights, Frankston;
- Baxter Park, north of Equestrian Park, Frankston-Flinders Road, Baxter;
- Delacombe Park, corner Foot Street and Towerhill Road to Overport Road, Frankston;
- Baden Powell Reserve, corner Baden Powell Drive to Humphries Road, Frankston;
- Derinya Drive, corner Derinya Drive and Wandana Court, Frankston;
- Overport Park, Overport Road, between Somerset and Armagh Roads, excluding playground area, Frankston;
- Lawton Park, Barretts Road, Langwarrin;
- Lloyd Park, eastern side of playing fields to Boggy Creek and Cranbourne Road, Langwarrin excluding the playing field area;
- Stevens Road, Huntly Court, Langwarrin;
- Monterey Community Park, Lehmann Crescent, Frankston North;
- Robinsons Park, Robinsons Road, Frankston South;
- Melaleuca Reserve, Melaleuca Crescent, Langwarrin;
- Ballam Park, between Cranbourne Road, Karingal Drive and Naranga Crescent with conditions as follows:
 - Dogs are prohibited from entering and/or remaining in the following areas at Ballam Park; athletics track, east oval, north oval, south reserve (soccer pitch);
 - Dogs are allowed in the areas adjacent to the northern and eastern boundaries of Ballam Park Homestead between 6.00am and 8.00am only.
- Telopea Reserve, 14R Telopea Court, Frankston North, with conditions as follows:
 - Telopea Reserve is designated as a dog 'free roam' area within the designated fenced area; and
 - Dogs are prohibited from roaming free in all other areas within Telopea Reserve.



- Pat Rollo Reserve, 17R Silver Avenue, Frankston North, with conditions as follows:
 - Pat Rollo Reserve, excluding the oval and playing fields, is designated as a dog 'free roam' area; and
 - Dogs are prohibited from entering and remaining on the oval and playing field.
- Frankston Foreshore, between Emergency Marker FCC159 and the Olivers Hill Boat Ramp
 - Dogs are permitted to roam free 24 hours per day 365 days per year
- Frankston Foreshore (all other areas)
 - From 1 December to 31 March dogs are permitted on lead before 9:30am and after 7:30pm only
 - From 1 April to 30 November dogs are permitted on lead at any time

Cat curfew

Apart from ensuring that his or her cat does not enter any of the reserves described in paragraph 2 of this Order, an owner of a cat must ensure that the cat is confined to the owner's property at all times.

5. Revocation of previous Council Order

The Council Order published in the Victoria Government Gazette on 6 March 2003 is hereby revoked.



Executive Summary

12.19 Update on Kananook Creek Governance Group

Enquiries: (Doug Dickins: Infrastructure and Operations)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.6 Improve the management of water including flooding risk, water quality of creeks and waterways and the efficient use of water

Purpose

To update Council on progress of the Kananook Creek Governance Group.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Notes Kananook Creek Governance Group meetings are continuing and Terms of Reference for the group was adopted on 21 September 2020;
2. Notes the progress and activities of the Kananook Creek Governance Group;
3. Notes a trial dredge will be implemented in the financial year 2021/22 upon receiving the necessary approvals and subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic; and
4. Supports Kananook Creek Governance Group continue to meet and work together with key stakeholders to improve Kananook Creek.

Key Points / Issues

- Kananook Creek Governance Group has been meeting since August 2020. The group has brought together key stakeholders from the community, Council and government agencies to build and foster relationships between the various stakeholders.
- A key function of the group, to review the Kananook Creek Corridor Management Plan (KCCMP), has now commenced at the October 2021 meeting and will be a key deliverable for the coming year. The key stakeholders will be instrumental in determining and agreeing priorities for future improvements to Kananook Creek
- At its Ordinary Meeting 2020/OM13 held on 21 September 2020, Council considered a report regarding Kananook Creek Governance and Dredging Investigation at the Entrance, and it was resolved that Council:
 1. *Notes Kananook Creek Governance Group meetings are continuing and a terms of reference for the group has been agreed on;*
 2. *Adopts Kananook Creek Governance Group Terms of Reference;*
 3. *Notes the update regarding a trial dredging program to manage sediment at the entrance to Kananook Creek;*
 4. *Notes a trial dredge will be carried out following satisfactory engagement with the Kananook Creek Governance Group and informing the community;*

12.19 Update on Kananook Creek Governance Group**Executive Summary**

5. *Notes a trial dredge is anticipated to be conducted in February 2021 subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic; and*

6. *Receives a report to Council by October 2021, on the outcomes of the trial and progress made by the Kananook Creek Governance Group."*

- A copy of the adopted Terms of Reference are attached to this report as Attachment A
- The first Kananook Creek Governance Group (KCGG) meeting was held on Wednesday 12 August 2020. It was chaired by Manager Engineering Services, and was attended by two former Councillors, Council officers from relevant departments, representatives from other government stakeholder agencies being Department of Environment, Land, Water and Planning (DELWP), Parks Victoria (PV) and Melbourne Water (MW), and key community groups being Kananook Creek Association (KCA), Frankston Beach Association (FBA), Long Island Residents Group (LIRG), Frankston Coast Guard (FCG), Frankston Yacht Club (FYC) and Seaford Community Committee (SCC).
- Further meetings of the Kananook Creek Governance Group were held on the following dates;
 - 9 September 2020
 - 7 April 2021
 - 18 August 2021
 - 6 October 2021
- Kananook Creek Governance Group is well represented and received favourably by the key stakeholders. KCA, FBA, LIRG, FCG, FYC and SCC have been active supporters and participants in the group.
- In addition there has been considerable support from DELWP, together with other government departments including Melbourne Water, Parks Victoria and Better Boating Victoria.
- Meetings of the group have built and improved existing relationships and demonstrate that the participants can work together to enhance Kananook Creek. Topics that have been discussed in the past four meetings include:
 - Crown Land administration at Kananook Creek and development of a masterplan to help better manage the issues in Kananook Creek.
 - Dredging at the Kananook Creek entrance and the proposed dredging trial with an alternative methodology.
 - Review of the Kananook Creek Corridor Management Plan.
 - Council's Coastal Management Plan, its proposed Coastal Advisory Committee and association with the Kananook Creek Governance Group.
 - Other issues discussed include de-silting the creek, water quality, Melbourne Water's pumps at Patterson Lakes, impact of climate change and sea level rise, historic / heritage management and pollution control.
- The review of the existing Kananook Creek Corridor Management Plan (KCCMP) is a key task for the group. The KCCMP was jointly prepared in 2009

12.19 Update on Kananook Creek Governance Group**Executive Summary**

by Melbourne Water and Frankston City Council and it is timely to review the existing plan.

- The current KCCMP has many diverse actions which has made implementation and tracking of results somewhat challenging. It is proposed that the review of the KCCMP will focus on what actions have been completed and what actions should be implemented in the future. This will include not only infrastructure projects but also management, governance, cultural and environmental projects.
- Approval has been obtained from DELWP to undertake the dredging trial using a cutter suction dredge at Kananook Creek entrance through an alternative methodology. Approval is currently being sought from Parks Victoria in the form of a Parks Victoria works permit. Once the works permit has been obtained, the procurement process to engage a suitable contractor will commence to undertake the dredging trial.

Financial ImpactKananook Creek Governance Group

There are no financial implications associated with the Kananook Creek Governance Group at this time. Only officers' time is required to convene and support the group.

However in working with key stakeholders a contribution may be required from Council to support the review of KCCMP. Any such funding contribution will be referred to Council's annual budget 2022/23 for consideration.

As the group continues to develop a long term plan for the creek, there may be projects which Council and other stakeholders may wish to deliver in the future.

Additionally, any suitable projects identified will be advocated for and/or referred to the relevant government agency for funding.

Kananook Creek Dredging Trial

At this stage detailed costs are not available for the trial dredging project. Once costs are known this project will be conducted using currently available funds for dredging Kananook Creek, currently \$200,000 in 2021/22.

Consultation**1. External Stakeholders**

The Kananook Creek Governance Group has now met five times, with the following key stakeholder groups providing representatives;

- Government stakeholder agencies: DELWP, PV, MW and BBV.
- Key community groups: KCA, FBA, LIRG, SCC, FCG and FYC.

2. Other Stakeholders

Internal stakeholders from Engineering Services, Commercial Services, Frankston Futures, Capital Works Delivery and Operations departments have been involved in the Kananook Creek Governance Group.

Analysis (Environmental / Economic / Social Implications)Environmental and Social Implications

Ongoing meeting of KCGG will provide a mechanism for improvements to Kananook Creek seeking positive outcomes in environmental, cultural, recreational and economic

12.19 Update on Kananook Creek Governance Group**Executive Summary**

benefits to Frankston and the wider community. In particular a review of KCCMP will enable Council and key stakeholders to focus advocacy and funding into key community outcomes.

Economic Implications

Improvement to Kananook Creek will provide economic benefit to Frankston and the wider community and increase the attraction of the area to visitors. A more accessible channel and creek may provide opportunities to welcome other water-based tourism or leisure ventures.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil

Policy Impacts

Outcome Three – Sustainable Environment in the Council Plan of 2021-25 includes a four year initiative to: “Improve the management of water including flooding risk, water quality of creeks” and in 2021/22 Council “will advocate to State Government and negotiate improvements to Kananook Creek Management Plan”.

Officer’s Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There may be risks associated with the ongoing management, control and governance of Kananook Creek. A clear understanding of the roles and responsibilities of the different agencies involved is required to develop an effective long term collaborative management plan of Kananook Creek through the Kananook Creek Governance Group.

Conclusion

It is proposed that Kananook Creek Governance Group continue to meet regularly to review KCCMP in accordance with the adopted terms of reference. The group successfully brings together key stakeholders with an interest in Kananook Creek. And whilst there may be differences in opinion, all the members of the group are common in their desire to make Kananook Creek a showpiece in Frankston.

ATTACHMENTS

Attachment A: [↓](#) Kananook Creek Governance Group - Terms of Reference - September 2020



KANANOOK CREEK GOVERNANCE GROUP

TERMS OF REFERENCE – September 2020

1) NAME

The Group shall be called the Kananook Creek Governance Group.

2) PURPOSE

Kananook Creek is recognised for its historical, cultural, recreational and economic value, as being a well-used and valued community asset. The cultural and historic value, both before and after European settlement, is well established. The purpose of this group is for all relevant stakeholders to work together on a common goal to improve Kananook Creek.

3) FUNCTIONS

- (a) Facilitate a collaborative approach within the community for the governance and management of Kananook Creek.
- (b) To determine responsibilities for various aspects of the creek.
- (c) To review the Kananook Creek Corridor Management Plan (2009), identify those projects completed and determine future projects and priorities.
- (d) To develop a long term action plan, that addresses the aspirations and needs of the community to define priorities and responsibilities for various actions.
- (e) To consider immediate issues and develop a longer term plan for management of the creek.
- (f) Provide a mechanism for joint advocacy.

The group would consider not just the immediate vicinity of the mouth of the creek, but also the upper reaches of the creek and catchment through Eel Race Drain and then on to Kananook Creek.

4) MEMBERSHIP

- (a) The Kananook Creek Governance Group shall comprise the following members:
 - Two Councillors to be appointed by Frankston City Council;

Kananook Creek Governance Group

Terms of Reference

- Primary Officer: Manager Engineering Services (ex officio);
- Secondary Officer: Strategic Infrastructure Engineer (ex officio)
- One representative invited from each of the following government departments;
 - Department of Land, Water, Environment and Planning
 - Melbourne Water,
 - Park Victoria,
 - Department of Transport
- One representative invited from each of the following organisations;
 - Kananook Creek Association,
 - Frankston Beach Association,
 - Long Island Residents Group,
 - Seaford Community Committee
 - Frankston Coast Guard
 - Frankston Yacht Club
- Council officers representing environment, recreation, operations, asset management and property portfolios.
- Other community stakeholder and/or government department representatives as invited

Other Council officers can be invited to attend, as required by the business being considered, or at the discretion of the Chief Executive Officer.

Meetings shall be chaired by Manager Engineering Services or their representative.

5) TERMS OF APPOINTMENT

- (a) The purpose and function of the Kananook Creek Governance Group is subject to review by Council, initially after 12 months of operation.
- (b) Representatives of community groups and government departments shall be nominated by each group or department. The Kananook Creek Governance Group must be advised of changes of representative.
- (c) The Council, as necessary will arrange reappointments and new appointments of Councillors.

6) COMMITTEE PROCEEDINGS

- (a) Meetings will be held at least four times each year, dependent upon availability of members, or as determined suitable by the group.
- (b) The Advisory Committee shall aim to operate on a consensus model of decision making, noting that a vote may be required at times to reach a decision.
- (c) The Kananook Creek Governance Group has no power to make decisions or take action or expend funds on behalf of Council, unless such action has been authorised by Council. Deliberations and/or recommendations of the Kananook Creek Governance Group shall be reported to the Council for consideration on a regular basis.

7) ROLE OF MEMBERS

Kananook Creek Governance GroupTerms of Reference

- (a) Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Kananook Creek Governance Group prior to the meeting.
- (b) Members are required to maintain an appropriate standard of confidentiality. Notes, records and other documents of the meeting remain the property of Council. Disclosures of confidential information by a Committee member will be treated as a breach of the Foreshore Advisory Committee Code of Conduct, in accordance with the process set out therein.
- (c) Members have a responsibility to declare any conflict or potential conflict between their private or professional interests and their duties as members of the Kananook Creek Governance Group. The meeting shall then determine if/how the member may participate in deliberations.
- (d) Members must not make any public comment or statement that would lead anyone to believe that they are representing Council, or expressing its views or policies. This includes comments or statements made to the media.

Executive Summary**12.20 Response to Urgent Business - Disposal of Tree Debris arising from severe weather event**

Enquiries: (Bruce Howden: Chief Financial Office)

Council Plan

Level 1:	3. Sustainable Environment
Level 2:	3.4 Improve the quality of recycling, minimise the generation of waste and establish alternatives to landfill disposal

Purpose

To brief Council on options for providing residents assistance for green waste disposal after severe weather events.

Recommendation (Chief Financial Officer)

That Council supports further detailed costings to be obtained for providing a dedicated booked green waste kerbside collection service, available for residents after severe weather events, to be considered during the 2022-23 annual budget process.

Key Points / Issues

- At its meeting on 28 June 2021, Council resolved:
That a report be provided at the August 2021 Council Meeting investigating options to support the Frankston City community for the disposal of tree debris at the Frankston Regional Recycling and Recovery Centre arising from a severe weather event. This investigation is to include benchmarking with neighbouring Councils and associated costs.
- Federal and Victorian funding has been made available following the storms in June 2021. Assistance is being provided through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements (DRFA)
- Benchmarking with neighbouring Councils and associated costs was conducted and is included in the Officer Assessment section of this report.
- Identification of green waste that has only arisen from a severe weather event is challenging and therefore the associated service cost can vary significantly.
- Further costing of dedicated service to pick up green waste for a set period following a storm event from residential nature strips to a set criteria need to be explored for budgeting process.
- Further costing of options can be considered in preparation for the 2022-23 budget process.

Financial Impact

There are no financial implications associated with this report.

Consultation**1. External Stakeholders**

Officers from surrounding councils.

12.20 Response to Urgent Business - Disposal of Tree Debris arising from severe weather event**Executive Summary****2. Other Stakeholders**

None

Analysis (Environmental / Economic / Social Implications)

Nil

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No issues identified

Policy Impacts

No issues identified

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

No additional risks as services are currently not being altered.

Conclusion

There is a number of options for disposal of green waste for residents after storm damage, both existing and additional, all with associated costs for ratepayers.

ATTACHMENTS

Attachment A: [↓](#) Joint media release from Federal and Victorian Govt

12.20 Response to Urgent Business - Disposal of Tree Debris arising from severe weather event**Officers' Assessment****Background**

During work hours, Council's tree crew attend to requests for assistance with tree clean up. Outside work hours, Council's after hour's service works is called and when an emergency storm event is triggered the SES is also called in to assist.

Residents call council's 1300 322 322 which is a 24 hour service. Jobs are triaged and risk managed associated with tree works during and after storm events. The higher risk safety works are attended to first which often involves removing fallen trees off roads and houses. Debris is placed on nature strips and collected at a later time which enables work crews to quickly move onto the next job during the storm event. The debris that is then collected and taken to the Frankston Regional Recycling and Recovery Centre (FRRRC) where the green waste is consolidated and transported for processing into compost for Victorian farmers.

After the storm damage in June 2021, assistance was provided through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements (DRFA). Victorians whose homes, businesses and sheds were destroyed in the June floods and storms were offered to have their properties cleaned up at no cost to support communities to recover as soon as possible (see **Attachment A**). Initial funding of \$55.5 million has been provided for the first phase of the program which will be delivered by Bushfire Recovery Victoria (BRV) in partnership with Johns Lyng Group, Australia's largest disaster recovery specialist.

Council has provided the above information to the community and encouraged residents affected by the storms to register for the assistance.

The current options for green waste disposal for residents if the above services are not suitable is the following:

1. FRRRC – current green waste disposal fee of \$42 per m³
2. Disposal through the 240L fortnightly garden waste bin
3. Part of annual or at-call hard waste collection

Issues and Discussion

One of the key challenges in providing an additional disposal service following a severe weather event is developing the acceptance criteria to only dispose of waste generated as a result of the event.

It is difficult to identify green waste presented at FRRRC or at a residential property that is only from the severe weather event. Therefore, any service option considered for disposal would need to assume that all households would have access to this service and therefore this assumption will need to be costed accordingly.

Neighbouring South East Metropolitan Councils provide a couple of different services to residents to dispose of green waste in addition to the kerbside garden bin collection service.

Free green waste drop off periods

Some councils offer a free drop of green waste at transfer stations within their council either on a particular day or over a set period. The location of the majority of transfer stations offering this service are operating in low density locations.

This service has a number of limitations/issues including:

- Significant traffic congestion on drop off days requiring traffic management

12.20 Response to Urgent Business - Disposal of Tree Debris arising from severe weather event**Officers' Assessment**

- Long waiting times for transfer stations to access all services
- Large stockpiles of green waste generated in short period of time
- Limited to residents that have vehicle/trailer to drop off green waste
- Requires administration costs for tracking allocation and residency information

Some additional risks that would be created by this service at FRRRC, would be:

- Restricting access to Skye oval
- Congestion on Vic Roads- intersection with Harold Road

Booked green waste collection service

An at-call service for collection up to a maximum volume (eg. 2m³) of green waste collected from resident's nature strip using a booking systems similar to the at-call hard waste collection service.

This service is offered free in councils that generally don't have a transfer station.

Below is a list of the acceptance criteria of this service.

- All material must be bundled and tied with string or twine (rope, wire, plastic or stockings are not acceptable)
- Tied bundles must not exceed 30cm in diameter
- Maximum of 20 tied bundles
- Total amount of branches should not exceed 2 cubic metres
- Branches must be no longer than 1.5 metres
- Tree stumps are not accepted

12.20 Response to Urgent Business - Disposal of Tree Debris arising from severe weather event

Officers' Assessment

Options Available including Financial Implications

Service	Neighbouring councils services	100% accessible to those effected (with or without vehicle)	Restricted to households affected	Limited to 1 service per event	Long term sustainable market (ie. composting)	Improve collection rate from residential properties	Risks compared to current	Savings compared to current	Additional estimated costs
Current & recommended Operations Centre arrange clean-up, collection and disposal of debris at FRRRC to produce compost		Yes	Yes	Yes	Yes	No change	N/A	N/A	N/A
Booked green collection (2m3, restricted branch size, tied)	Kingston Boroondara Glen Eira Knox Yarra Ranges.	Yes	No	Yes	Yes	Yes	Depends if we are asking community to clean-up and collocate for collection/ disposal	\$60k contractor costs – this most likely will remain in order to improve rate	\$300k - \$900k (depending on uptake)
Free green drop off period	Mornington Cardinia Regional councils	No	No	No	Yes	No	High traffic risk at Ballarto & Harold Road Restrict access to FRRRC	As above	\$200k - \$300k per collection day
Booked mulch service		Yes	No	Yes	No	No	Community interaction with mulching kerbside service	As above	TBD
FRRRC voucher		No	No	No	Yes	No		As above	\$1M-\$2M

There are no current resources included within the 2021-22 Annual Budget for these options. Consideration for funding could be considered at the Mid-Year Budget Review or 2022-23 Annual Budget process.



**SENATOR THE HON BRIDGET MCKENZIE
MINISTER FOR EMERGENCY MANAGEMENT**

**JACLYN SYMES MLC
VICTORIAN ACTING MINISTER FOR POLICE AND EMERGENCY SERVICES**

JOINT MEDIA RELEASE

4th July 2021

**FUNDING FOR IMMEDIATE FLOOD AND STORM CLEAN-UP FOR
IMPACTED VICTORIAN COMMUNITIES**

Victorians whose homes, businesses and sheds were destroyed in the June floods and storms can have their properties cleaned up at no cost, continuing to support communities to recover as soon as possible.

Assistance is being provided through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements (DRFA).

Initial funding of \$55.5 million has been provided for the first phase of the program which will be delivered by Bushfire Recovery Victoria (BRV) in partnership with Johns Lyng Group, Australia's largest disaster recovery specialist.

Minister for Emergency Management Senator the Hon Bridget McKenzie said the clean-up program will ease pressure on families following the catastrophic storms that caused widespread damage and disconnection across the state, bringing down trees, causing major flooding and damaging vital infrastructure.

"Clean-up is an important step following a natural disaster, and it is vital in ensuring that properties are made safe," Minister McKenzie said.

"This program will clear the debris and cut red tape so that communities can begin their recovery journey."

Victorian Acting Minister for Police and Emergency Services Jaclyn Symes encouraged eligible property owners to register.

"We'll stand shoulder to shoulder with Victorians on their recovery journey, for as long as it takes."

"This voluntary program is open to eligible property owners, regardless of whether or not they were insured, and I encourage anyone impacted by the storms to apply."

"We'll assist residents to clear the debris sooner so that communities can recover faster"

The program will work with local contractors to demolish, remove and dispose of structures that were destroyed or damaged beyond repair by the storms, including residential and commercial buildings. It also includes the removal of hazards such as dangerous trees that pose a threat to property or work crews, as well as any vehicles that were damaged beyond repair.

In addition, the Victorian Government is working with the Insurance Council of Australia to ensure savings accrued by insurers from the Government-funded clean-up of destroyed homes will be passed on directly to policy holders, so they can use those funds to help rebuild their homes and businesses.

The BRV Storm and Flood program will start immediately with BRV and Johns Lyng contractors on the ground for assessments as soon as eligible property owners register.

Property owners are encouraged to check their eligibility and register for the clean-up program at www.br.vic.gov.au/cleanup or by phoning 1800 560 760.

Information on disaster assistance is available on the Australian Government's Disaster Assist website at disasterassist.gov.au

MEDIA CONTACTS:

Nicky McMillian – 0439 438 500 (Minister McKenzie)

Steph Jones – 0448 359 507 (Minister Symes)

Executive Summary**12.21 Update on Award of Contract CN10582 for Hall Road Pavement Rehabilitation Works**

Enquiries: (Vishal Gupta: Infrastructure and Operations)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.2 Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths |

Purpose

To update Council on award of the Contract CN10582 to Bild Infrastructure Pty Ltd, ACN 099 996 344 for the provision of Hall Road Pavement Rehabilitation Works.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Notes Contract CN10582 for the provision of Hall Road Pavement Rehabilitation Works was awarded to Bild Infrastructure Pty Ltd, ACN 099 996 344 for \$4,157,955.37 exclusive of GST by CEO as a delegated authority as per Council resolution at its 30 August meeting 2021/CM15;
2. Notes that Australian Government as part of phase 2 Local Roads and Community Infrastructure (LRCI) grant program has approved Council request for an extension of time to complete these works until 30 June 2022 acknowledging ongoing impacts of lockdowns and recent construction industry shutdown due to COVID-19;
3. Notes a nominal budget shortfall of \$40,264.59 to deliver these works and approves necessary budget adjustment to be incorporated in the midyear budget review;
4. Delegates approval of contract variations to the Chief Executive Officer; and
5. Resolves the attachments 1 and 2 to this report be retained confidential, pursuant to section 77 of the *Local Government Act 1989*, on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3(1)(c) of the *Local Government Act 2020*.

Key Points / Issues

- At its meeting 2021/CM15 on 30 August 2021, Council resolved:

“That Council:

- 1. Notes the update in regards to the Tender for Contract CN 10582 Hall Road Pavement Rehabilitation Works in Carrum Downs;*
- 2. Notes Council has received grant of \$4.25 million from the Australian Government as part of phase 2 Local Roads and Community Infrastructure (LRCI) grant program with the condition that projects needs to be substantially completed by 31 December 2021; and*
- 3. Delegate the authority to the Chief Executive Officer to accept a tender and enter into a contract for the Tender CN 10582 Hall Road Pavement Rehabilitation Works in Carrum Downs, subject to the following conditions:*

12.21 Update on Award of Contract CN10582 for Hall Road Pavement Rehabilitation Works**Executive Summary**

a) The recommended tender sum being within ten percent (10%) of the allocated budget (maximum contract value of \$4.675 million excluding GST).

b) Report to be presented to Council at its meeting on 15 November 2021 to note the details of award of tender for the Contract CN 10582 under the delegation. Report to also include details of the tender evaluation process.”

- This report is prepared in response to Council resolution item 3 (b) as per above.

Background

The Australian Government approved funding of \$4.25 million under its Phase 2 of LRCI grant program for the provision of Hall Road pavement rehabilitation works.

The scope of works include pavement rehabilitation along Hall Road between Frankston-Dandenong Road and Rowellyn Drive in Carrum Downs. The works includes the following but not limited to:

- Storm water drainage upgrade;
- Subgrade improvements;
- Excavation and disposal of existing pavement
- Construction of new full depth Asphalt pavement; and
- Pavement markings

Completion of above works will ensure Hall Road continues to function as a major road within the Frankston municipality and costs of ongoing maintenance can be reduced significantly. Additionally, construction of Hall Road to current standards will ensure that Hall Road is in an acceptable condition for the purpose of potential handover to Department of Transport (DoT) at a future time.

Tender Process

The request for tender (RFT) was released to market on 30 July 2021 via Council's website and advertised in The Age on Saturday, 31 July 2021.

The tender closed at 3:00 pm, 31 August 2021.

Eight submissions were received.

No late tenders were received.

Tender EvaluationMandatory criteria

All submission passed initial checks against the mandatory criteria.

Evaluation criteria

Evaluation Criteria	Weighting (%)
Financial Cost to Council;	30%
Methodology;	25%
Ability to meet the Technical Requirements, capability and OH&S;	20%

12.21 Update on Award of Contract CN10582 for Hall Road Pavement Rehabilitation Works**Executive Summary**

Current Commitments and Ability to meet Project Timeframe ;	10%
Performance on Most Similar Projects Experience and Management Systems (References) ; and	10%
Local Content	5%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A4540111.

The evaluation of submissions is documented in the Tender Evaluation Report, which is provided as Attachment A.

Negotiations

All tender negotiations are complete.

Post award of the contract

All respondents has been notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

Council officers on the Evaluation Panel involved in the scored assessment of the bid submissions and preparation of this memorandum declared no conflict of interest in this matter. One non-scoring member of the Tender Evaluation Panel declared a conflict of interest in relation to one Tenderer. This member's role was as an observer only (as subject expert) and he did not take part in scoring of any tender submissions.

The conflict was reported to Contacts and Procurement and declared to the CEO on 7 September 2021. Appropriate controls were put in place to manage the conflict and signed off by the Coordinator for Civil Infrastructure, the Coordinator for Contracts and Procurement and the CEO (A4550163).

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed price contract.

The total contract price is \$4,157,955.37 GST exclusive.

Term of the Contract

The contract term will be 6 months from the date of award.

12.21 Update on Award of Contract CN10582 for Hall Road Pavement Rehabilitation Works**Executive Summary****Policy Considerations**

This procurement does not conflict with any Council policies

Financial Implications

Evaluation indicates a total contract price of \$4,157,955.37 GST exclusive.

\$4.25 million funding for this project is approved by Australian Government under the Phase 2 of LRCI grant program.

The projected expenditure on this project is around \$4,285,838.59 and therefore, overall Project Budget Deficit (excluding expenditure already paid in 2020/21) of around \$40,264.59 is anticipated in the 2021/22 financial year.

This deficit shortfall of funds can be managed through our Road Renewal Program which has an adjusted budget of \$2,688,000 in the Capital Works Program for 2021/22. Detailed financial implication table is included in the evaluation report, attachment A.

It is noted that recommended tender award sum of \$4,157,955.37 (GST exclusive) also includes \$110,000 of provisional sum and allowance for relocation of utility services which may not be fully spent thus adding to overall contingency sum available for this project. Additionally, a healthy provision has been made within the contract sum to cover for any latent conditions associated with unsuitable subgrade encountered during pavement works.

Legal/Statutory Implications

The tender process complies with Section 186 of the *Local Government Act 1989*.

Environmental/Sustainability Impacts

The proposed pavement rehabilitation works along Hall Road will improve safety for Road Users. These works will also help reduce ongoing maintenance cost for Council.

Buy Local Impacts

Local content is part of evaluation criteria and all tenders will be assessed against this criteria.

ATTACHMENTS

Attachment A: Attachment 1 - Memorandum for Award of Contract Cn10582 Hall Road Pavement Rehabilitation Works - Signed by CEO - **CONFIDENTIAL**

Attachment B: Attachment 2 - Signed Tender Evaluation - **CONFIDENTIAL**

Executive Summary**12.22 Award of Contract No CN10523 - Evelyn Street Park Construction**

Enquiries: (Vishal Gupta: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To obtain Council approval to award Contract CN 10523 to LJM Construction Australia for the construction of a new park at Evelyn Street Reserve in Frankston.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN 10523 Evelyn Street Park construction works to LJM Construction Australia (ACN: 610 919 581) for \$ 1,207,048.29, GST exclusive;
2. Notes a budget shortfall of \$130,000 to deliver these works and approves necessary budget adjustment to be incorporated in the mid-year budget review;
3. Authorises the Chief Executive Officer to sign the contract;
4. Delegates approval of contract variations to the Chief Executive Officer; and
5. Resolves the attachments B and C to this report be retained confidential on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released, pursuant to 3(1)(c) of the Local Government Act 2020.

Key Points / Issues

- At its meeting 2019/OM7 on 3 June 2019, Councillor Aitken tabled a Notice of Motion regarding the Evelyn Street Reserve, Council resolved:
 - “1. That Council resolves the Evelyn Street site 17R and 19R-21R will not be sold and is to be retained as open space for the people of Frankston both now and into the future.
 2. That a report be provided at the August Ordinary Meeting on options for planting and landscape improvements to the Evelyn Street open space as a value added public area.”
- At its meeting 2019/OM12 on 23 September 2019, Council was presented an interim landscape concept plan for the site. Council approved the landscape concept plan and resolved to further develop the plan.
- Two rounds of community consultation were undertaken in 2020 and 2021 respectively and final plans were presented to Councillors at Major Projects Advisory Committee on 26 May 2021. A copy of final plans is attached as per Attachment A.
- Tenders for construction were invited in July 2021 and process is outlined in the 'Tender Process' section of this report.
- At its Meeting on 11 October 2021, Council determined that the award of tender report for Evelyn Street works should be deferred to the 15 November 2021

12.22 Award of Contract No CN10523 - Evelyn Street Park Construction**Executive Summary**

Council Meeting. This was decided due to the identification of an administrative error in translating prices from the Best and Final Offer to the evaluation summary sheet, prior to Council making a decision in this matter.

- Initial advice regarding the naming of new park suggests that Geographical Names Victoria (GNV) does not support renaming places if the site has a known name such as 'Evelyn Street Reserve' and is currently well known as 'Evelyn Street Reserve' due to its location along Evelyn Street. Council officers are continuing their investigation in appropriate naming of this reserve and further update will be provided in the near future.
- A process is also currently underway for the installation of new public art near Evelyn Street Park at the corner of the Nepean Highway and Fletcher Road. A nominal budget provision has been made in the overall project budget to deliver this item.

Background

The DELWP Local Parks Programme (pocket parks) will see the Victorian Government invest \$154 million to deliver the Suburban Parks Programme creating 6,500 hectares of new and upgraded parks, including 29 new pocket parks such as Evelyn Street Park which has secured \$1.3 million in funding.

Evelyn Street Park will be the first new public open space in the Frankston Activity Centre with core objectives to improve pedestrian connectivity and accessibility, providing a high quality open space featuring display horticulture, shade trees, picnic and barbecue facilities and new public lighting.

The scope of works included in this Contract includes:

- Earthworks;
- Path and concrete wall construction;
- Amphitheatre;
- Electrical works for new public lighting and barbecue;
- Landscape construction works including garden beds, turf installation, and planting;
- Installation of park furniture; and
- Public art.

Tender Process

A public tender process was conducted in accordance with Council's Procurement Policy and Guidelines.

Before advertising the tender, an advanced tender notification was conducted on 9 June 2021 advising the market of the upcoming tender and included concept plans of the new park.

The request for tender (RFT) was released to the market on 9 July 2021 via Council's website and advertised in *The Age* of 10 July 2021.

During the tender period, a total of two addendums were issued in response to requests for information. As a result of the timing of the second addendum, the closing date was extended to 18 August 2021.

The tender closed at 11:59 p.m. AEST on Wednesday 18 August 2021.

12.22 Award of Contract No CN10523 - Evelyn Street Park Construction**Executive Summary**

Ten submissions were received.

No late tenders were received.

Tender EvaluationMandatory criteria

Each submission was assessed against the following mandatory criteria, as advertised in the RFT documents:

Receipt of Addenda's	Conforming
Submission signed and dated	Conforming
All items priced in the pricing schedule	Conforming
Current Insurance Certificates	Conforming
Third-party accredited Occupational Health & Safety Plan	Conforming

Five submissions did not pass initial checks against the mandatory criteria.

Evaluation criteria

Five submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Criteria	Weighting
Cost to Council	35%
Current commitments and ability to meet project timeframe	15%
Experience and ability to meet technical requirements	15%
Capability and performance on recent similar projects	15%
Experience and management systems	10%
Methodology	5%
Local Content	5%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A4493002.

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment B (A4544818). The signed evaluation summary is also attached – refer attachment C ([A4568574](#)).

Negotiations

All tender negotiations are complete.

Post award of the contract

12.22 Award of Contract No CN10523 - Evelyn Street Park Construction**Executive Summary**

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

An external probity advisor was not appointed.

The public tender process that was undertaken complied with Council's Procurement Policy and Guidelines.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

Under section 80C of the *Local Government Act 1989* officers and persons engaged under a contract providing advice to Council must disclose any conflicts of interests, including the type and nature of interest.

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a fixed-price Contract.

The total contract price is \$ 1,207,048.29 GST exclusive.

Term of the Contract

The contract term will be 20 -months including 12-months maintenance period.

Policy Considerations

This procurement does not conflict with any Council policies.

Financial Implications

The tender evaluation indicates a total contract price of \$1,207,048.29 GST exclusive.

A budget provision of \$1,440,000 (exclusive of GST) for the construction of a new park at Evelyn Street Park has been made available over the two financial years i.e. 2020/21 and 2021/22. Budget provision includes \$1.3 million funding from the Victorian State Government grant (Pocket Park initiative).

The projected expenditure on this project is approximately \$1,577,048.29 and therefore, an overall project budget deficit of approximately \$130,000 is anticipated in the 2021/22 financial year. The overall project budget also provides for new public art (not funded separately), project management costs and contingency allowance.

This deficit shortfall of funds can be managed through our Capital Works Programme savings for 2021/22 as outlined in the Evaluation Report, Attachment B.

12.22 Award of Contract No CN10523 - Evelyn Street Park Construction**Executive Summary****Legal/Statutory Implications**

The tender process complies with Section 186 of the *Local Government Act 1989*.

A Cultural Heritage Management Plan (CHMP) application for the Evelyn Street site is currently being assessed. Construction cannot begin until the CHMP is formally registered. This is likely to take place in December 2021.

Environmental/Sustainability Impacts

The environmental and sustainability impacts of this project include:

- Increased urban forest and canopy cover;
- Urban Heat Island-effect mitigation;
- Water sensitive urban design leading to improved storm water quality and a reduction in run-off;
- Biodiversity.

Buy Local Impacts

LJM Construction Australia is based in Seaford and they employ staff based in the City of Frankston and Mornington Peninsula areas. The contractor has indicated that they will source construction materials from local suppliers.

ATTACHMENTS

Attachment A: [↓](#) Site Plan

Attachment B: Evelyn Park - Construction - Evaluation Report - **CONFIDENTIAL**

Attachment C: Evelyn Park - Construction - Post BAFO matrix - **CONFIDENTIAL**



- LEGEND**
- STUDY AREA
 - EXISTING**
 - TREES TO RETAINED AND PROTECTED
 - TREES TO BE REMOVED
 - PROPOSED**
 - SHADE TREE
 - TREE FERN / RAINFOREST TREE
 - STANDARD CONCRETE / COLOURED CUREX AGG CONCRETE
 - LOCAL STONE CRAZY FRINGE
 - LAWN
 - NATIVE FLOWER PLANTING
 - LOW PLANTING
 - RAINGARDEN PLANTING
 - RAINFOREST RETAINING WALL
 - ARBOR
 - LOG SEAT / STEPPERS
 - ARC SEATS
 - SEAT / PICNIC SETTINGS
 - DOUBLE BBQ
 - DRINKING FOUNTAIN
 - RECYCLING AND LITTER BINS

- KEY**
- 1 Native Flower Landmark Entry
 - 2 Continuation of Avenue Planting
 - 3 Retain and Enhance Existing Vegetation
 - 4 Reclaimed log steppers
 - 5 Sunken Raingarden Planting
 - 6 Paved BBQ Area
 - 7 Arbors with Integrated Light
 - 8 Rainforest Plantings
 - 9 Low Planting Area
 - 10 Round Seating Node
 - 11 Rainforest retaining wall
 - 12 Tiered Amphitheatre Seating
 - 13 Grass mound
 - 14 Potential Stage
 - 15 Open Lawn Area
 - 16 New Connecting Path
 - 17 Improved Planting
 - 18 Potential Ad Location
 - 19 Shade Structure
 - 20 Existing retaining wall



SCALE
1:100 @ A1 | 1:300 @ A3

SHEET
3 of 7

DRAWING NO.
LSK-101

NORTH

ISSUE
4

POLLEN
Landscape Architecture
33 Saxon Street, Brunswick
VIC 3056 | 03 9329 7548
pollen@pollenstudio.com.au
www.pollenstudio.com.au

PROJECT
Evelyn Street Open Space
Landscape Works

CLIENT
Frankston City Council
30 Davy St
Frankston VIC 3185

CLIENT REFERENCE
200303

PHASE
Concept Design
DRAFT

JOB NUMBER
200303

DRAWING TITLE
Landscape Concept
Plan

NOT FOR CONSTRUCTION

REV. COMMENT	DATE
D Concept Draft	03.02.2021
E Concept Design	11.02.2021
E Concept Design	16.02.2021

DRAWN GAIBB CHECK FHWC

14.1 2021/NOM12 - Establishment of 'Friendship City' with Tenby, United Kingdom

On 11 October 2021 Councillor Bolam gave notice of his intention to move the following motion:

That Council:

1. Endorses the creation of a Friendship City Relationship between Frankston and Tenby, Wales, United Kingdom to be established;
2. Notes correspondence from Tenby Town Council in Wales committing to establishing a 'Friendship City' relationship with Frankston City Council;
3. Notes Council's resolution from 31 May 2021 (2021/CM9: Item 12.9) and resolves to no longer establish a Friendship City relationship with Frankston, Australia and Frankston, USA;
4. Endorses \$500 from the Advocacy and Partnership budget to establish the 'Friendship City' relationship between Frankston and Tenby, Wales;
5. Endorses \$3,500 from the Mayor's Events budget (formerly committed to the proposed Friendship City with Frankston, United States) for a large tourist sign to be placed in a prominent location calculating the distance between Frankston, Australia and Tenby, Wales, noting that similar signage will be placed by Tenby Town Council; and
6. Supports for Suva, Fiji and Tenby, Wales to be given priority consideration for future street naming (as has previously been done for Wuxi, China and Susono, Japan) in accordance with the principles under Council's Road, Locality and Feature Naming Policy and the Naming rules for places in Victoria 2016.

COMMENTS BY Director, Business Innovation and Culture

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES
3. Is the NoM clear and well worded?	YES
4. Is the NoM capable of being implemented?	YES
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	YES

14.1 2021/NOM12 - Establishment of 'Friendship City' with Tenby, United Kingdom

Question for Consideration	
6. Is the NoM within the powers of a municipal Council?	YES
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES
8. Is the NoM consistent with all relevant legislation?	YES
9. Is the NoM consistent with existing Council or State policy or position?	YES / NO Comments: if applicable
10. Is the NoM consistent with Council's adopted strategic plan?	YES / NO
11. Can the NoM be implemented without diversion of existing resources?	YES
12. Can the NoM be implemented without diversion of allocated Council funds?	NO
13. Are funds available in the adopted budget to implement the NoM?	NO
14. What is the estimated cost of implementing the NoM?	YES / NO Year 1: \$4,000 Recurring: \$0

ATTACHMENTSAttachment A: [↓](#) Letter of Support for Friendship City with Tenby United KingdomAttachment B: [↓](#) Email correspondence to Tenby City CouncilAttachment C: [↓](#) Email correspondence from Tenby City CouncilAttachment D: [↓](#) Letter of Support from Tenby Town Council

PATRONS

Mr. Sidney Baillieu Myer, AC
Mrs Tamie Fraser, AO
Dr. Haydn James

PRESIDENT

Mr. James Marrs

MUSICAL DIRECTOR

Mr. Tom Buchanan BMus(Hons) LLB

Australian Welsh Male Choir

(Côr Meibion Cymreig Awstralia) Inc.

ABN 88688 538938

A member of the Welsh Association of Male Choirs

ASSOCIATION PATRON

H.R.H. Prince Charles, Prince of Wales



SECRETARY
Mr. Phil Young
Telephone 0425 725 525
Email: secretary@awmc.org.au

INTERNET
www.awmc.org.au

ALL MAIL
C/- P.O. Box 42
Frankston Vic. 3199

26th October 2021

To whom it may concern,

The Australian Welsh Male choir, based in Frankston, has a long association with Frankston City Council and Tenby.

The choir is quickly approaching its 50th anniversary, during which time we have achieved much local and international recognition

The choir was granted membership to the Welsh Association of Male Choirs. The first overseas choir to be invited and performed "solo" at the Royal Albert Hall to commemorate Australia's bicentenary, the only choir ever to be afforded such an honour, 'I still call Australia Home' earned us a standing ovation.

Following that visit the choir were given a full civic reception at Frankston hosted by Mayor Geoff Holland.

The choir has also received civic receptions in many cities in UK

One of our founding members and former President Tony Dickinson is from Tenby, and Neil Kinsey also a former President, had a grandfather born in Tenby.

Our association with Tenby Male Voice Choir goes back over 50 years and both choirs took part in celebrating their 40th anniversary concert in Tenby's 800-year-old St Mary's church.

Each visit to Tenby has seen the choir given a civic reception, the fraternal bond we have with Tenby is very strong and we would support the Friendship initiative of Mayor Bolam.

Both bay side municipalities have a lot in common and given the history of many Welsh people settling in Frankston we feel it would be appropriate to formalise the Friendship arrangement, and we fully support and endorse the initiative.

Neil Kinsey

Past President

Australian Welsh Male Choir

From: Neil Kinsey [REDACTED]
Sent: Tuesday, September 21, 2021 8:49 am
To: TenbyTownCouncil@btconnect.com
Cc: Councillor Kris Bolam JP
Subject: Fwd: Attention: Mayor Sam Skyrme-Blackhall and Town Clerk Andrew Davies

G'day Andrew,

Tony Dickinson sent me your email and in response I have forwarded the Mayors email which went to the address on your website.

At least we now have an email address that works.

Diolch

Neil Kinsey

----- Forwarded Message -----

Subject: Attention: Mayor Sam Skyrme-Blackhall and Town Clerk Andrew Davies
Date: Fri, 10 Sep 2021 03:48:44 +0000
From: Councillor Kris Bolam JP <crbolam@frankston.vic.gov.au>
To: [REDACTED]
CC: 'Neil Kinsey' [REDACTED]

Hello Your Worship, Madame Mayor and Town Clerk Andrew Davies.

My name is Kris Bolam and I am the Mayor of Frankston City in sunny Australia. I understand there was an effort a number of years ago for our two lovely municipalities to form a 'Friendship City' agreement. This effort was driven by our local Welsh Male Choir whose membership has a number of people who hail from Tenby. I have cc'ed in Mr Neil Kinsey who led this effort some ten years ago and has had a bit to do with Cllr. Trevor Hallett. I also understand Mr Kinsey met Mr Davies in 2012.

I would like to ascertain whether this is something you might like to resurrect? If approved, Frankston is happy to organise the plaques/pledges which we can respectably sign. Of course, we'd send you the wording for your consideration first before committing a signature on behalf of your Council.

The only real cost will be the provision of a single large sign in a prominent part of your city centre. If approved, my Council will make provision for a similar single sign that will advertise our 'Friendship City' relationship with Tenby. If approved, we could allocate approximately \$1866.35 pounds (\$3500 AU) for such a sign that will advertise our 'Friendship City' relationship. Therefore we'd seek Tenby to do the same. This could be great not only for respective civic pride but also for joint touristic purposes.

If you can see merit in this relationship, please let me know. If so, I will send you formal correspondence with a request for the formation of a 'Friendship City' relationship.

Keep safe,
Kris



Councillor Kris Bolam JP >> Mayor
North West Ward >> Frankston City Council
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC 3199
Telephone: 1300 322 322
frankston.vic.gov.au >> crbolam@frankston.vic.gov.au

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.



[Click here
to book](#)

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From: Councillor Kris Bolam JP <crbolam@frankston.vic.gov.au>
Sent: Thursday, October 7, 2021 8:26:49 PM
To: TenbyTownCouncil@btconnect.com <TenbyTownCouncil@btconnect.com>
Subject: Re: Friendship City

Thanks Andrew!

Cr Kris Bolam JP
MAYOR
Frankston City Council
30 Davey Street Frankston
VIC 3199
Telephone: [1300 322 322](tel:1300322322)
crbolam@frankston.vic.gov.au



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From: TenbyTownCouncil@btconnect.com <TenbyTownCouncil@btconnect.com>
Sent: Thursday, October 7, 2021 8:03:05 PM
To: Councillor Kris Bolam JP <crbolam@frankston.vic.gov.au>
Subject: RE: Friendship City

Dear Kris

Many thanks for the quick reply. Please just call me Andrew!

I'll take these proposals to the next Town Council meeting on 19th October to move things forward.

Very best wishes

Andrew

From: Councillor Kris Bolam JP <crbolam@frankston.vic.gov.au>
Sent: 07 October 2021 06:07
To: 'TenbyTownCouncil@btconnect.com' <TenbyTownCouncil@btconnect.com>
Cc: 'Neil Kinsey' <nkinsey@bigpond.net.au>
Subject: RE: Friendship City

Dear Honourable Clerk (Andrew)

Thank you for reaching out. I'm very pleased to hear that your Council is keen. It has the potential to be a lovely relationship. I also thank Neil for helping move things along.

The following is what Frankston will seek in terms of a simple 'Friendship City' relationship:

- An agreement signed by Frankston's Mayor and Tenby's mayor on principles for a 'Friendship City' relationship. Frankston will draft this document and then submit to Tenby for vetting and any modifications. Upon mutual agreement, the agreement will be signed by each Mayor at a digital ceremony;
- As part of the signing of the 'Friendship City' agreement, both municipalities will erect large signage, for touristic and civic purposes, to advise of the 'Friendship' relationship. Frankston will fund a large prominent sign in our city centre advertising our relationship with Tenby and Tenby will do the same for Frankston;
- As part of the signing of the 'Friendship City' agreement, both municipalities will make clear in council publications (online and otherwise) of the existence of the 'Friendship City' relationship; and
- As part of the signing of the 'Friendship City' agreement, both municipalities will exchange/gift a piece of art work with relevance to their respective municipalities.
- An 'open invitation' is established for each municipality to visit one another, via say a delegation, into the future.

Let me know if this works,
Kris



Councillor Kris Bolam JP >> Mayor
North West Ward >> Frankston City Council
Civic Centre >> 30 Davey Street Frankston >> PO Box 490 Frankston VIC 3199
Telephone: 1300 322 322
frankston.vic.gov.au >> crbolam@frankston.vic.gov.au



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From: TenbyTownCouncil@btconnect.com <TenbyTownCouncil@btconnect.com>
Sent: Wednesday, 6 October 2021 9:25 PM
To: Councillor Kris Bolam JP <crbolam@frankston.vic.gov.au>
Cc: 'Neil Kinsey' [REDACTED] 'Tony Dickinson' [REDACTED]
Subject: Friendship City

Dear Cllr. Bolam

Thank you for your email. Unfortunately it appears that your original email never reached us, but with Neil and Tony's help we got there in the end and I was able to take your proposal to my members last night.

Members of the town council would be delighted to resurrect the Friendship City idea and would welcome further discussions as to how to make progress.

Kind regards

Andrew Davies
Clerk to the Council/RFO
Tenby Town Council
De Valence Pavilion
Upper Frog Street
Tenby
SA70 7JD
[REDACTED]

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Dim ond y personau hynny yr anfwydyd yr e-bost hwn atynt ac unrhyw ffeiliau sydd ynghlwm ddylid eu darllen, a dim ond hwy ddylid eu defnyddio at y diben y bwriadwyd hwy. Os nad y chi yw'r person y bwriadwyd eu derbyn a fydddech gystal a dinistrio pob copi a rhoi gwybod i'r anfonwr gyda throad yr e-bost.

Noder os gwelwch yn dda y gall cynnwys yr e-bost hwn orfod cael ei ddatgelu i'r cyhoedd o dan Ddeddf Rhyddid Gwybodaeth 2000 ac felly ni ellir gwarantu cynfrinachedd y neges hon nac unrhyw ateb.

Ystyrier yr amgylchedd cyn argraffu'r e-bost hwn os gwelwch yn dda.

Pafiliwn De Valence
Upper Frog Street
DINBYCH-Y-PYSGOD
Sir Benfro
SA70 7JD
E-bost: tenbytownclerk@btconnect.com
Fon: (01834) 842730
Fax: (01834) 849094



TENBY TOWN COUNCIL
CYNGOR TREF DINBYCH-Y-PYSGOD

De Valence Pavilion
Upper Frog Street
TENBY
Pembrokeshire
SA70 7JD
E-mail:
tenbytownclerk@btconnect.com
Telephone: (01834) 842730
Fax: (01834) 849094

Clerk to the Council/Financial Officer : Clerc i'r Cyngor/Trvsorvd

21st October 2021

Cllr. K Bolam JP
Mayor
Frankston City Council
30 Davey Street
Frankston
VIC 3199

Dear Cllr. Bolam

Thank you for your recent correspondence outlining your proposals for a Friendship City relationship with Tenby.

Members of Tenby Town Council are delighted to support the proposals and would welcome this being progressed.

With our very best wishes

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andrew Davies', written over a light blue grid background.

Mr. Andrew Davies
TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER

17. CONFIDENTIAL ITEMS

Section 3(1) of the Local Government Act 2020 enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the Local Government Act 2020
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

That the Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, the Chief Executive Officer, as confidential information under Section 3(1) of the *Local Government Act 2020* on the following grounds:

C.1 Aged Care Reform Update and Impact on Regional Assessment Service

- On the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (section 3(1)(a)); personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (section 3(1)(f)); and private commercial information, being information provided by a business, commercial or financial undertaking that (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (section 3(1)(g)).
- These grounds apply because the information concerns matters that are likely to be the subject of future negotiations and would, if prematurely released, compromise the integrity and outcome of those negotiations

C.2 Frankston North Education Plan - Review of Mahogany Rise

- On the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (section 3(1)(a));
- These grounds apply because the information concerns matters that are likely to be the subject of future negotiations and would, if prematurely released, compromise the integrity and outcome of those negotiations

C.3 Kerbside Collection (Residual, Recyclables & Food Waste/Garden Waste) Service

- On the grounds that it contains information that is Council business information, being information that would prejudice Council's position in commercial negotiations if prematurely released (section 3(1)(a));
- These grounds apply because the information concerns matters that are likely to be the subject of future negotiations and would, if prematurely released, compromise the integrity and outcome of those negotiations

.....
Signed by the CEO