

The process to becoming a Frankston City Council volunteer

Find a role that interests you

Is there a volunteering role you've seen that you think is suitable? Apply by clicking here (insert hyperlink) and start the process. Unsure of what role might be a good fit for you? Contact [Impact Volunteering](#) who can connect you to the right program and the right role

Apply

You will be required to complete an application form where you will be asked to provide your contact information and a little information about who you are.

We'll be in touch!

Everyone who submits an application form will be contacted via phone by one of our volunteer managers. This provides an opportunity for us to get to know you a little better and for you to ask any questions you have. We'll then arrange a time for us to meet.

Interview

We will work with you to arrange a time to come in for an interview where we will have the opportunity to discuss the role that you have applied for further, discuss your goals from volunteering and some of the practical things related to the role such as your available days and times and any skill or training requirements of the role.

Outcome

Everyone who attends an interview will be contacted by phone to discuss the outcome of your application. In the event that we don't have an appropriate role for you we will refer you to Impact Volunteering to explore other volunteering opportunities. If we have a role that would be suitable we will provide information on the next steps.

Pre-engagement

All staff and volunteers of Frankston City Council are required to possess a current Working with Children Check and undergo a National Criminal History Check. Depending on the role you have applied for you may also be required to provide evidence of certification or undertake additional checks or training. We will provide all the information you need to ensure these checks are completed. You will also be required to sign a Code of Conduct and role description and you will be provided with a Volunteer Handbook and access to Council policies and procedures. Once these have been completed, you'll be signed up as a Frankston City Council volunteer!

Program and Role Induction

Your manager will be in touch with you to arrange a program and role induction. This will include an introduction to your colleagues and program staff, day-to-day task instructions, emergency procedures and other information relevant to the program and role.

Ongoing Support and Connection

While you continue volunteering with Frankston City Council you will be provided with regular support, opportunities to attend training and connect with your colleagues at celebration and recognition events.

We encourage you to let us know how things are going, successes you've had or any challenges you are experiencing. The better experience you have as a volunteer, the better the outcomes will be for our whole community!