



Councillor Briefing Matters November 2024 - December 2025

Briefing date	Matters Discussed	Councillor Attendance	Disclosure of Conflict of Interest
25 November 2024	- Council Meeting Process & Committee nominations - Community Service Partnership Grant Recommendations 2025-2028 - Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
27 November 2024	- Local Government fundamentals - Introduction to land use Planning	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
4 December 2024	- Integrated Planning & Reporting Framework, Council Plan and Budget Overview - Capital Works & Asset Management Overview	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
9 December 2024	- Advocacy Priorities and Campaign 2025-2026 - Councillor Enquiries & Requests - Complaints Management process - Privacy	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly	Nil
20 January 2025	- Councillor only Session - Final touchpoint of budget engagement - Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
22 January 2025	- Engagement with the Community - Aged Care Reform (Confidential) - Plan for Victoria/Planning Reforms - Governance Rules Overview: NOMs/Urgent Business/Petitions/Rescission Motions	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil



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3 February 2025	• Budget Overview • Community Vision 2040 • Aged Care Reforms (Confidential) • Young Street Property (Confidential)	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
5 February 2025	• Peninsula Community Legal Service • Workplace Behaviours • Councillor & Staff Interaction • Culture Awareness Introduction	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
10 February 2025	• Councillor only Session • Hot Topics • Agenda Review	Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
12 February 2025	• 5N Pier Promenade (Confidential) • Strategic Property Matters • Council Plan Workshop preparation • Councillor Question Platform Enhancements	Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill	Nil
26 February 2025	• Combating Disinformation • Diversity & Inclusion: Gender Equality • Child Safeguarding for Councillors	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Micheal O'Reilly Cr Cherie Wanat	Nil
3 March 2025	• Land Use Planning • Introduction to Risk Management	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
12 March 2025	• Frankston Stadium	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil



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17 March 2025	• Council and Wellbeing Plan Workshop / Operating Budget briefing (incl community satisfaction survey preparation) • McClelland Gallery Update • Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
19 March 2025	• Capital Works/ LTIP	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	Nil
31 March 2025	• Draft Budget 2025-26 Local Supports Package • Capital Works Trade-off Discussion	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
2 April 2025	• Presentation by Peninsula Leisure • Tour of Skatepark • PARC Tour	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
14 April 2025	• Councillor Only Session • Hot Topics • Agenda Review	Mayor, Cr Kris Bolam Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
28 April 2025	• Councillors as an employer (discussing the employment of the CEO and responsibility of the Councillors) • Flood Mapping • Revised Revenue and Rating Plan	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	



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5 May 2025	• Councillor Only Session • Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
7 May 2025	• Federal Advocacy Debrief • Council Expenses Policy • Herbicide discussion • Advanced Waste Processing Update and introduction of Circularity Roadmap	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
14 May 2025	Leadership Workshop	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
19 May 2025	• CONFIDENTIAL Community Care: Community Engagement Findings • Animal Pound Update • Domestic Animal Management Plan 2026-2029	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
21 May 2025	• Local Support Package • Councillor Interactions with Developers Policy • CONFIDENTIAL: Visitor Information Centre Update	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
26 May 2025	• Councillor Only session • Code Black Procedure • Road Management Plan • Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	



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4 June 2025	• Council Plan & Budget Community Engagement feedback • CONFIDENTIAL Community Care - Alternative Service Models • Kerbside Reform • CONFIDENTIAL: Olivers Hill Seawall	Mayor, Cr Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	
11 June 2025	• Community Facilities Booking Update • Strategic Property Matters (incl. 76 Young St update, Administrative Policy: Unsolicited Proposals Policy) • Policy and Protocol Matters (Framework, Councillor Appreciation Award Protocol & Meet Your Ward Councillor Protocol check-in)	Mayor, Cr Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill	Deputy Mayor, Cr Conroy declared a conflict of interest in relation to a matter within the Strategic Property Matters item and left the Chamber at the time of discussion
16 June 2025	• Councillor Only session • Hot Topics (incl Flood Mapping update, Connectors & RRT stats, Grants income & outcomes, Nepean Blvd Project, Reputational Risk Management, Sister Cities (incl benefits such as economic, educational), investment attraction grant, Major events) • Agenda review	Mayor, Cr Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	
30 June 2025	• CONFIDENTIAL Interim CEO Discussion • CONFIDENTIAL Centenary Park Golf Course Management Update • CONFIDENTIAL 76 Young Street • Planning Reforms: Liquor Reforms, Ministerial Call-Ins, Housing Choice and Transport Zone Update	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
1 July 2025	• CONFIDENTIAL: Interim CEO candidate questions with external facilitator	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
14 July 2025	• Reflections on opportunities with Monash University • Introduction with Interim CEO • Lease and Licence Policy - Initial Discussion • Annual Community Satisfaction Survey Results • Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	



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23 July 2025	• CONFIDENTIAL: Community Care Update • CONFIDENTIAL Community Care Update (Financial Discussion) • Lease and Licence Policy • COUNCILLORS ONLY Update on the Recruitment of the Permanent CEO	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
28 July 2025	• Hot Topics • Draft Affordable Housing Policy for Adoption (Financial Discussion) • Municipal Early Years Plan 2021-2025 • Response to 2025/NOM09 – Rooming House Standards • Unreasonable Customer Conduct Policy	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
4 August 2025	• Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill	Cr Steffie Conroy decalred COI on Item 11.4 in Agenda review
6 August 2025	• CONFIDENTIAL - Major Veterans Housing Development • Risk Appetite Statement • Response to 2025/NOM08 - Anti-Graffiti Bounty Pilot Program	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
13 August 2025	• Community Connectors • LTIP 2025/26, Asset Plan & Financial Plan Update • CCTV Feasibility Scoping • CONFIDENTIAL - Major Planning Update & Flythrough	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	
18 August 2025	• CONFIDENTIAL - Update on Motorcycle Club EOI • Accessible Beach Project Update • Priority Development Program & By-right discussion	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	



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25 August 2025	• CONFIDENTIAL: Yacht Club & Sofias	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
1 September 2025	• Councillor Only Session • CONFIDENTIAL: Centenary Park Golf Course • Nepean Partnership Update • Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
3 September 2025	• Play Strategy Update • Emergency & Disaster Fund • Councillor Attendance to Events Protocol • Digital Platforms and Web Content Accessibility Guidelines • Special Economic Priority Area	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
15 September 2025	• CEO & Councillor only Session • McClelland Gallery • SECCA Presentation • Annual Community Grants 25-26 • Update on the Frankston City Housing Strategy	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
17 September 2025	• CONFIDENTIAL: External Presentation: 8 Davey Street, Frankston – Pace Development • Rapid Response Team - Strategy & Rollout • Domestic Animal Management Plan (DAMP) Engagement Update • Australia Day Celebration Options • Update on Youth Nighttime Activities • Mobile Food Van Procurement	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	
29 September 2025	• Hot Topics • Agenda Review	Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	



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8 October 2025	• Domestic Animal Management Plan (DAMP) • Major Development Update and 3D fly through • Green Wedge and Urban Growth Boundary Informational • CONFIDENTIAL: Community Care update	Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
13 October 2025	• CEO and Councillor only session • Mandatory Development Session: Governance Matters (inc Council meetings and briefings, integrity agencies, conflict of interest, ministerial powers) • Legal Advice Protocol • Community Engagement Framework • Accessible Beaches Update	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
20 October 2025	• Councillor Only Session – CEO Recruitment update • Budget Session 1: Capital Works & Operational touchpoint • FRRRC Operations Contract • Agenda Review	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
22 October 2025	• Peninsula Leisure Update • CONFIDENTIAL: Community Care Implementation • Bay Lane Update • Council's role in Committee of Management	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
5 November 2025	• Mandatory Development Session: Leadership Workshop	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
10 November 2025	• Mandatory Development Session: Workplace behaviours, right to disconnect and psychosocial safety for Councillors • Kindergarten Reform Update • Agenda Review	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	



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19 November 2025	• Flood mapping • Safet Boat Harbour • Sherlock and Hay Update • Library Strategic Master Plan	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
24 November 2025	• Operational Budget touchpoint incl rating of vacant commercial buildings • Common Seal Policy (revised Letter Under Seal Policy) • AI Policy and Councillor obligations • Draft Business Grants Policy • Communications Policy	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	
1 December 2025	• Mandatory Development session: Aged Care Act Elected Representative Responsibilities • Hot Topics: incl Sister Cities, Seawall Update, Awards & Accreditations, Local Support Package, Community Connectors, Grants, Media and Comms - FCN, Imagine, social media, Issues Management, Councillor's Interested Projects, 76 Young Street • Agenda Review	Mayor, Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	