



Council Meeting Agenda

2025/CM06

Wednesday, 23 April 2025



THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

- 25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*
- 25.2 *abusive or objectionable in language or nature;*
- 25.3 *a direct negative of the question before the Chair;*
- 25.4 *vague or unclear in intention;*
- 25.5 *outside the powers of Council; or*
- 25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

- 79.1 *The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.*
- 79.2 *Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.*

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

“Questions with Notice” are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

“Questions without Notice” are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

More detailed information about the procedures for Question Time is available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR

NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 23 April 2025 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. **APOLOGIES**
2. **COUNCILLOR APPRECIATION AWARDS**
3. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
Council Meeting No. CM5 held on 24 March 2025.
4. **DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST**
5. **PUBLIC QUESTIONS**
6. **HEARING OF SUBMISSIONS**
7. **ITEMS BROUGHT FORWARD**
8. **PRESENTATIONS / AWARDS**
9. **PRESENTATION OF PETITIONS AND JOINT LETTERS**
10. **DELEGATES' REPORTS**
11. **CONSIDERATION OF CITY PLANNING REPORTS**
Nil
12. **CONSIDERATION OF REPORTS OF OFFICERS**
 - 12.1 Governance Matters Report for 23 April 20253
 - 12.2 Chief Executive Officer's quarterly report - January to March 202585
 - 12.3 Frankston Arts Advisory Committee - Minutes 27 March 2025.....135
 - 12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register.....140
 - 12.5 Hot Topics147
 - 12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)160
 - 12.7 Fit for the Future Strategy.....229
 - 12.8 Award of Contract CN11522 - Concrete Replacement Maintenance Works Panel.....240
 - 12.9 Award of Fuel Contract - Procurement Australia Contract Number: 2703/0110.....244

13. RESPONSE TO NOTICES OF MOTION

Nil

14. NOTICES OF MOTION

14.1	2025/NOM09 - Rooming House Standards	249
14.2	2025/NOM10 - Decorative Water Feature at the Frankston Foreshore	252

15. REPORTS NOT YET SUBMITTED

Nil

16. URGENT BUSINESS**17. CONFIDENTIAL ITEMS**

Nil

Phil Cantillon

CHIEF EXECUTIVE OFFICER

16/04/2025

Executive Summary**12.1 Governance Matters Report for 23 April 2025**

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:

Level 2:

6. Progressive and Engaged City

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - i. Notice of Motion Cost Summary and Notice of Motion Report for 23 April 2025;
 - ii. Notes there are no Notice of Motion action reported as complete by officers:
 - iii. Notes there are two (2) reports delayed in the presentation to Council:
 - Adoption of Complaints Policy, delayed to 12 May 2025
 - Councillor Interactions with Developers Policy, delayed to 23 June 2025
 - iv. Notes since the Council Meeting, held on 24 March 2025, seven (7) resolution actions have been completed;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 24 March 2025, as listed in the body of the report;

External and Internal Committee Meetings Quarterly Update

3. Receives the highlights of activities of external and internal committee meetings held during the quarter January to March 2025;
4. Endorses the Terms of Reference and 2025 Work Plan for the Housing Advisory Committee;

Instrument of Appointment and Authorisation

5. a. Appoints the officer listed in the Instrument of Appointment and Authorisation under Section 147 (4) of the Planning and Environment Act 1987 and the regulations made thereunder and under Section 313 of the Local Government Act 2020;
- b. Authorises for the Instrument of Appointment and Authorisation to be signed and Sealed;

Councillor Professional Development Training – Australian Institute of Company Directors Course

6. a. Endorses Cr Emily Green and Cr Cheire Wanat to undertake the Australian Institute of Company Directors' (AICD) Course, commencing in 2024-2025

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

financial year;

- b. Notes the Training and Development budget allocation for each Councillor is \$3,000 (ex GST) per financial year;
- c. Notes the cost of the AICD Course, at a cost of \$5090.91 (ex GST) per Councillor registration, will be funded via each of the Councillor's respective Training and Development budget allocation over the financial years 2024/25 and 2025/26;

Response to Petition – To abandon the shared path from Manorwoods Drive to Peninsula Link

- 7. Notes a petition was received at its 24 March 2025 Council meeting, requesting Council to abandon the shared path from Manorwoods Drive to Peninsula Link, containing 100 signatures;
- 8. Notes the resolution from the 24 March 2025 Council meeting, stating that Council:

6 e) Based on the community feedback do not proceed with the construction of the proposed SUP between Manorwoods Drive and Peninsula Link Trail;

- 9. Notes that the head petitioner has been notified of the outcome;

Formal Naming of the viewing platform at Seaford Wetlands

- 10. Notes its resolution on 2 December 2025 to commence community engagement on the formal naming of the viewing platform at Seaford Wetlands to be named "Gananyu Bulukul Viewing Platform" on Council's Engage Frankston Place Naming webpage for a period of 30 days;
- 11. Notes a total of 45 submissions were received with 23 submissions in support of the proposed name "Gananyu Bulukul Viewing Platform" at Seaford Wetlands;
- 12. Endorses the proposed name "Gananyu Bulukul Viewing Platform" to be submitted with Geographic Names Victoria (GNV) for formal naming and registering;
- 13. Supports for signage with the registered name to be installed at the location, once the name has been approved and gazetted by GNV;

Past Tree Planting Resolutions/Commitments

- 14. Notes a Briefing was provided to Councillors on 10 February 2025, regarding the upcoming 2025 tree planting season and seeking tree planting requests from Councillors;
- 15. Notes, following the Briefing, no further tree planting requests were received from Councillors;

Frankston Cemetery Trust Minutes

- 16. Notes the Frankston Cemetery Trust Meeting was held on 25 March 2025, with Deputy Mayor Cr Steffie Conroy, Cr Asker and Cr Butler in attendance;
- 17. Notes during the Trust Meeting the Abstract of Accounts for 2023-2024 were approved and signed; there was support for a report on the options and costs for ongoing management of trees on the Cemetery grounds; deferral of fees for the new Columbarium Niche Wall; and the Department of Health increase of cemetery fees by 2.5% from 1 July 2025;
- 18. Receives and adopts the Minutes of the Frankston Cemetery Trust meeting held on 25 March 2025;

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

19. Resolves Attachment I (Frankston Cemetery Trust Meeting Agenda 25 March 2025) to remain confidential indefinitely on the grounds that it includes private commercial information, being information provided by a business that if released, would unreasonably expose the business to disadvantage;

Audit and Risk Committee Minutes

20. Receives the minutes of the Audit and risk Committee meeting held on 20 February 2025; and
21. Resolves Attachment K (Confirmed Audit and Risk Committee Minutes – 20 February 2025) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, s.3(1)(h)).

Key Points / Issues

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update
- Council Briefings Record
- External and Internal Committee Meetings Quarterly Update
- Instrument of Appointment and Authorisation
- Councillor Professional Development Training – Australian Institute of Company Directors Course
- Response to Petition – To abandon the shared path from Manorwoods Drive to Peninsula Link
- Formal Naming of the viewing platform at Seaford Wetlands
- Past Tree Planting Resolutions / Commitments
- Frankston Cemetery Trust Minutes
- Audit and Risk Committee Minutes

12.1 Governance Matters Report for 23 April 2025**Executive Summary****Council Resolution Status Update**

- At its meeting on 19 December 2016, Council resolved that:

“That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council’s resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017).”
- Additionally, at its meeting on 22 July 2019, Council resolved that:

“4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor
b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)”
- In line with the above resolutions, the following reports are attached for 23 April 2025:
 - Notice of Motion Cost Summary (**Attachment A**)
 - Notice of Motion Report (**Attachment B**)
- There are no Notice of Motion actions that are reported as complete by officers:
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. The following report has been delayed in its presentation to Council:
 - Adoption of the Complaints Policy

The commencement of community engagement on this Policy was delayed and is scheduled to be complete by 30 April 2025. The Policy will be presented to Council for consideration at its 12 May 2025 Council Meeting.
 - Draft Councillor Interactions with Developers Policy

The Policy has been delayed allowing time to brief the new term of Councillors and will be reported to 12 May 2025 Council Meeting.
- Since the Council Meeting 2025/CM05 on 24 March 2025, the following seven (7) resolution actions have been reported as ‘complete’. A detailed report has been provided at **Attachment C**:
 - Capital Works Quarterly Report - Q1 - July to September 2024
 - 2025/NOM01 - Amendment to the Councillor Call-In Protocol
 - 2025/NOM02 - Vale Carmel Russell
 - Governance Matters Report for 17 February 2025
 - Hot Topics - February 2025
 - Capital Works Quarterly Report - Q2 - October to December 2024
 - Climate Change Strategy - 2023/24 Annual Progress Report

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

- *“4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:*
 - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
 - *Records of the Councillors attendance at that briefing; and*
 - *Conflict of Interest disclosures, if any.”*
- The briefings listed below have occurred since the 24 March 2025 Council Meeting:

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
31 March 2025 <ul style="list-style-type: none"> • Discuss Franciscan Ave issue • Operational budget trade-off discussion • Capital Works Trade-off Discussion session 	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
2 April 2025 <ul style="list-style-type: none"> • Peninsula Leisure Board & tour of PARC 	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil
14 April 2025 <ul style="list-style-type: none"> • Councillor Only Session • Hot Topics (incl Yacht Club Update, Rapid Response Team, Accreditations & Awards, Grants income & outcomes, Policies Update, Councillor Questions System) • Agenda Review 	Mayor, Cr Kris Bolam Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Micheal O'Reilly Cr Cherie Wanat	Nil

External and Internal Committee Meetings Update

- At its meeting on 20 November 2023, it was resolved that Council:
 - “10. *Notes the highlights of the activities of any of the external and internal committees, if not otherwise report to Councillors, would be provided from time to time in the Governance matters report.”*
- The highlights of the activities of external and internal Committees meetings held during the quarter January – March 2025 are provided in **Attachment D**:
- Internal Committees:
 - Frankston Charitable Trust
 - Youth Advisory Council
 - Reconciliation Action Plan Advisory Committee

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

- Disability Access and Inclusion Committee
- Foreshore Advisory Committee
- Housing Advisory Committee:
 - Terms of Reference (**Attachment E**)
 - Work Plan 2025 (**Attachment F**)
- External Committees:
 - Association of Bayside Municipalities

Instrument of Appointment and Authorisation

- Section 147(4) of the Planning and Environment Act 1987 (P&E Act) require that officers must be formally appointed as an 'authorised officers' to enable them to administer and enforce the provisions of the P&E Act.
- Council's lawyers have reviewed the provisions of these Acts in regard to the delegation of powers and are of the view that Council resolution is required to authorise officers under this Act.
- Instrument of Appointment and Authorisation for the officer has been drafted and is attached at **Attachment G (confidential)** of this report. The Instrument is based on the template provided by the Maddocks Delegations and Authorisations Service.
- It is recommended that Council appoints the officer listed in the attached Instruments of Appointment and Authorisation as Authorised Officers under Planning and Environment Act, and authorises the Instrument to be signed and sealed.

Councillor Professional Development Training – Australian Institute of Company Directors Course

- In accordance with the Councillor Training and Development Policy, section 5.1.10:
Use of the Professional Development Allocation (PDA) is subject to the following conditions:
 - *An application for a Councillor to spend more than the annual PDA allocation (currently \$3000) in any single year, must be approved by a resolution of Council after consideration of a written submission from the Councillor requesting approval of the additional expenditure.*
 - *All providers used must be approved, accredited and registered with an appropriate body or association*
- The Australian Institute of Company Directors (AICD) Course enhances the ability of Councillors (and senior Local Government officers) to contribute at a higher level.
- Key learning objectives of the Company Directors course include:
 - Governance and the practice of directorship
 - The legal environment
 - Risk and strategy
 - Financial literacy and performance
 - Achieving board effectiveness
- Cr Emily Green and Cr Cherie Wanat made a request to Mayor and CEO to undertake the AICD Course, commencing in the 2024/2025 financial year.

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

- There are three methods available to undertake the course: face-to-face, online and self-paced. Councillors Green and Wanat have indicated their preference for the self-paced method (Member cost: \$5090.91 ex GST +membership \$859.09 ex GST).

Response to Petition – To abandon the shared path from Manorwoods Drive to Peninsula Link

- At its 24 March 2025 Council Meeting, a petition was received, requesting Council to abandon the shared path from Manorwoods Drive to Peninsula Link, containing 100 signatures;
- Further, at the same meeting (24 March 2025), it was resolved that Council:
 - 6 e) Based on the community feedback do not proceed with the construction of the proposed SUP between Manorwoods Drive and Peninsula Link Trail;*
- Upon implementation of this resolution, letters were sent to the head petitioner and affected residents advising on the outcomes of the Council Meeting.

Formal Naming of the viewing platform at Seaford Wetlands

- At its meeting on 2 December 2024, it was resolved that Council:
 - Formal Naming of Seaford Wetlands and the southern-end viewing platform*
 - 8. Notes Council is currently enhancing the Seaford Wetlands area through its Seaford Wetlands Rejuvenation Project;*
 - 9. Notes the Bunurong Land Council Aboriginal Corporation (BLCAC) was consulted through the project, a Cultural Values Mapping report has been undertaken as part of the project, and a Cultural Heritage Management Plan has been developed for the wayfinding signage;*
 - 10. Notes BLCAC is a naming authority and has given consent to the name “Gananyu Bulukul” for the viewing platform, located at the southern end of the Seaford Wetlands;*
 - 11. Notes the viewing platform is considered a new feature which requires community consultation for a minimum of 30 days on the formal naming and to register the name “Gananyu Bulukul” with GNV;*
 - 12. Endorses community consultation on the formal naming of the viewing platform at Seaford Wetlands to be named “Gananyu Bulukul Viewing Platform” on Council’s Place Naming web page, for a period of at least 30 days, taking into consideration the Christmas and New Year period;*
- Community engagement commenced on Council’s Engage Frankston Place Naming webpage from 26 February 2025, for a period of 30 days, closing on 27 March 2025.
- Advertising of the community engagement included the following mechanisms:
 - Corflute signage installed at the viewing platform location
 - Pop-up event scheduled at the Seaford community Centre
 - Post cards delivered to the nearby residents (x1000)
- Over the 30-day period, a total of 45 submissions were received, with 23 (51%) supporting the proposed name and 22 (49%) unsupportive submissions.
- General sentiments, when asked to provide feedback, included:
 - Supportive of Aboriginal language 38%

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

- Hard to pronounce 31%
 - Only represents small part of the community 18%
 - Supportive of selected name 15%
 - Prefer non-Aboriginal name 15%
 - Supportive of Bunurong Land Council consultative process 13%
 - Won't be used 10%
 - Supportive of connection to women 8%
 - Unclear of Aboriginal significance 8%
- A detailed table with submitter comments and the officer response is provided in **Appendix H**.

consider female of significance for naming
 supportive of Bunurong Land Council consultative process
 supportive of connection to women
 safety concern
 won't be used
 only represents small part of community
 name not needed for this place
 supportive of selected name
 unclear Aboriginal significance
 supportive of Aboriginal language name
 does not like
 prefer non-Aboriginal name
 hard to remember
 alternative suggested
 hard to pronounce

should be a commemorative name

- It is noted that Council had previously conducted engagement with the community in 2023 on the Seafood Wetlands Rejuvenation Project. When asked for feedback on what participants would like to know about Aboriginal Cultural Values at the wetlands, areas of interest included **indigenous naming**. Comments were also received in relation to wayfinding signage and responses included **interest in Aboriginal language and place naming**.
- It is further noted, Council's Reconciliation Action Plan:
 - Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.
- In line with this Action and the cultural linkage of the name to this area, as advised by BLCAC that the name links to the wetlands and the Kananook creek, as well as linking to women's material culture including the digging stick, Council further supports the indigenous name for the viewing platform.
- It is recommended that Council endorse the proposed name "Gananyu Bulukul Viewing Platform" to be submitted with Geographic Names Victoria for formal registering.

Past Tree Planting Resolutions/Commitments

- At its 29 January 2025 Meeting, it was resolved that Council:
 - 37. Notes Councillors will receive a briefing on the Urban Forest Action Plan in February 2025, with a report coming to Council later that same month. At this time, officers can advise what money is available in the 24/25 budget for discrete planting requests (on Council land) by the new term of*

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

Councillors, seek suggestions for locations and any suggestions for the next iteration of the Urban Forest Action Plan;

38. Notes officers have informed the previous term of Councillors that the next iteration of the Urban Forest Action Plan will need to focus on new plantings on private property;

39. Directs the CEO to accommodate these requests, provided they are reasonable and within budgetary scope (albeit with priority); and

40. Notes that in the April 2025 Governance Matters report, the outcome of this consultation is to be addressed with the list of Councillors consulted and the number of trees, locations and species that have been accommodated in response to their expressed interest (if there was any interest).

- A Briefing was provided to Councillors on 10 February 2025, regarding the upcoming 2025 tree planting season and to seek tree planting requests from Councillors. Following this Briefing, no further tree planting requests were received from Councillors.

Frankston Cemetery Trust Minutes

- The Frankston Cemetery Trust Meeting (**Attachment I – Confidential**) was held on 25 March 2025, with Councillor delegates Deputy Mayor Cr Steffie Conroy, Cr Asker and Cr Butler in attendance.
- The Trust Meeting key matters were as follows:
 - The Abstract of Accounts for 2023-2024 were approved and signed by the Trust delegates and witnessed by the CEO as Cemetery Trust Secretary. These are a requirement of the Department of Health and will now be submitted to the Department of Health for their records.
 - The current poor health and condition of the trees within the Cemetery along the perimeter of McMahons Road highlight concerns that the trees are showing signs of cypress canker. These have been assessed by an Arborist and recommendations include improving tree health, removal and replacement of trees. The Trust delegates supported a report on the options and costs for ongoing management of trees on the Cemetery grounds.
 - The Department of Health have provided a proposed fee justification model for the new Columbarium Niche Wall, which requires opening to the public. The Trust delegates deferred approving fees until a Perpetual Maintenance Trust Fund has been established for the Cemetery.
 - The Department of Health have increased the overall Cemetery fees by 2.5% from 1 July 2025. The Trust delegates noted the fee increase.
- It is recommended that Council receives and adopts the Minutes (**Attachment J**) of the Frankston Cemetery Trust meeting held on 25 March 2025.

Audit and Risk Committee Minutes

Key points and issues from 20 February 2025 Audit & Risk Committee meeting (**Attachment K – Confidential**) are as follows:

- The Committee was welcomed by Ms Lisa Tripodi, Chairperson.
- Minutes were confirmed for 6 December 2024.
- Peninsula Leisure Pty Ltd presented their *Annual Company Governance Report*.

12.1 Governance Matters Report for 23 April 2025**Executive Summary**

- The Chief Executive Officer presented to the Committee the CEO's quarterly report.
- The *Quarter 2 Council Plan and Budget Quarterly Performance report including Peninsula Leisure* was presented to the Committee.
- The Committee was presented with an updated *Internal Audit Status Report* and the following internal audits were presented:
 - *Review of Developer and Open Space Contributions*
- The Committee reviewed the *Risk Report, Strategic Risk in Focus – Inability to effectively attract and retain suitable people and Aged Care Reform*.
- Senior Officers presented to the Committee:
 - *Policy Status Report*
 - *Status on the implementation of Information, Communications and Technology*
 - *Occupational Health and Safety Legislative changes for Council*
 - *A verbal update provided by Manager People & Culture on WorkSafe status of Psychological Health Regulations*.

Financial Impact

There are costs associated with the councillor attendance to the AICD Course, but may be accommodated within existing budgets.

The cost of the Company Directors course:

Councillor	Method	Course Cost
Cr Emily Green	Self-Paced	Member – \$5090.91 ex GST
Cr Cherie Wanat	Self-Paced	Member – \$5090.91 ex GST

Councillors have a Professional Development budget Allocation (PDA) of \$3,000 per financial year. In order to undertake the AICD Course, Councillors will be required to use up to two years of their PDA.

Consultation**1. External Stakeholders**

Feedback was sought from the community with regards to the proposed naming of the viewing platform in the Seaford Wetlands. Community engagement was open for a period of 30 days from 26 February to 26 March 2025. Details of the engagement are provided in the Key Points/Issues section of this report.

2. Other Stakeholders

Council Officer representatives for external and internal committees were consulted to provide highlights of activities for the committee meetings that occurred in the January to March 2025 quarter.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

12.1 Governance Matters Report for 23 April 2025**Executive Summary****Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Officers are required to be appointed as authorised officers under Section 147(4) the *Planning and Environment Act 1987* to enable the officer to legally enforce and administer the Acts.

Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

ATTACHMENTS

- Attachment A:[⬇](#) Notice of Motion Cost Summary
- Attachment B:[⬇](#) Notice of Motion Report
- Attachment C:[⬇](#) Completed Actions Report
- Attachment D:[⬇](#) Quarterly Update on Committee Activities - January - March 2025
- Attachment E:[⬇](#) Terms of Reference - Housing Advisory Committee
- Attachment F:[⬇](#) Housing Advisory Committee - Draft Work Plan 2025
- Attachment G: S11A Instrument of Appointment and Authorisation by Council -
CONFIDENTIAL
- Attachment H:[⬇](#) Viewing Platform Community Engagement Submissions
- Attachment I: Agenda - Frankston Cemetery Trust Meeting - 25 March 2025 -
CONFIDENTIAL
- Attachment J:[⬇](#) Minutes - Frankston Cemetery Trust Meeting - held 25 March 2025
- Attachment K: Minutes - Audit and Risk Committee - 20 February 2025 -
CONFIDENTIAL

Notice of Motion Report - 2025 - CM6 - for the 23 April Council Meeting (A5488158).XLSX

Notice of Motions Estimated Costs
By Councillor
2024 - 2028 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	0	\$0	\$0	\$0	1
Cr Sue Baker	2	\$0	\$0	\$0	0
Cr Kris Bolam	0	\$0	\$0	\$0	0
Cr Nathan Butler	2	\$0	\$0	\$0	0
Cr Steffie Conroy	2	\$0	\$0	\$0	0
Cr Emily Green	0	\$0	\$0	\$0	0
Cr Brad Hill	1	\$0	\$0	\$0	0
Cr Michael O'Reilly	0	\$0	\$0	\$0	0
Cr Cherie Wanat	0	\$0	\$0	\$0	0
TOTAL	7	\$ -	\$ -	\$ -	1

NOTE: There may be occasions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occasions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: \$121,000 total over 11 years = \$11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Notice of Motion Report - 2025 - CM6 - for the 23 April Council Meeting.xlsx

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
29-Jan-25	14.2	2025/NOM04 - Family / Domestic Violence in the Frankston LGA Cr Conroy	<p>Council Decision</p> <p>Moved: Councillor ConroySeconded: Councillor Wanat</p> <p>That Council:</p> <p>1. Notes that the Frankston City Council LGA has the highest reported rates of family (and/or domestic) violence in the South East region of Victoria with approximately five family violence cases earmarked each day;</p> <p>2. Notes that:</p> <p>a. Since 2019, Council has dedicated a line-item in its annual budgets to alleviate the ongoing impact of family violence on the Frankston municipality;</p> <p>b. In the past four years alone, Council spent over \$320,000 in this endeavour in support of, and in partnership, with other agencies, to prevent family / domestic violence in alignment with the Victorian Government which has its own ministries for Women and (the) Prevention of Family Violence, the Australian Government has the Family Violence Act 2012 and the 'The National Plan to End Violence against Women and Children 2022–2032);</p> <p>3. Writes to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek state intervention in the Frankston municipality;</p> <p>4. Writes to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek federal intervention in areas of Dunkley with pronounced cases of family violence;</p> <p>5. In the above correspondence, Council is to highlight that it was unsuccessful in its recent grant application to the State Government, for \$212,500 over 3 years under the Free From Violence Local Government Grant Program 2024-2027. Had Council being successful in the application, these funds would have been used to enable deeper engagement with communities of concern and for future program delivery;</p> <p>6. Council notes that one of its primary advocacy pillars for the upcoming federal election relates to the federal government providing ongoing funding assistance to community relief organisations, such as Community Support Frankston. Many of these relief organisations are often at the 'coalface' insofar as family and domestic violence situations throughout the Frankston LGA:</p> <p>a. Council, in the above correspondence, is to use this opportunity to reinforce its desirability for enhanced funding as per this advocacy priority;</p> <p>b. Council, in the spirit of fairness and bipartisanship given the imminent federal election, is to also provide a copy of this correspondence (in 5.) to all declared candidates for Dunkley;</p> <p>7. In acknowledging Frankston's continued excessively high figures for family/domestic violence, and the urgent need for tangible action on this front, a report is to be provided at the June 2025 Council Meeting on:</p> <p>a. The outcome of the advocacy efforts and formal correspondence / sought meetings as previously stipulated in this resolution.</p> <p>b. The report is to consider what budget additions, if any, are to occur to enhance the scope and effectiveness of Council's present rate of family violence funding for the 2025/2026 Annual Budget; and</p> <p>c. Council acknowledges that family violence is a serious issue in our community and is exploring the actions, steps, and tools that could be used to address the situation effectively.</p> <p>Carried Unanimously</p>	Tim Bearup	07 Apr 2025 5:13pm Bearup, Tim 1. Noted, 2. Noted , 3. In progress. A letter to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward is being finalised for release., 4. In progress. A letter to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot is being finalised for release., 5. Noted , 6. Noted., 7. In progress. A report will proceed to Council in June 2025.	
29/01/2025	14.3	2025/NOM05 - Managing Olivers Hill Landslip Cr Butler	<p>Council Decision</p> <p>Moved: Councillor ButlerSeconded: Councillor Hill</p> <p>That Council:</p> <p>1. Notes the recent well-published landslip occurrence in McCrae within the Mornington Peninsula Shire;</p> <p>2. Notes the recent instances of land slippage at Olivers Hill, including the coastal cliffs up from the Oliver's Hill boat ramp and on private allotments;</p> <p>3. Notes Olivers Hill area consists largely of private allotments but also includes Council roads, Nepean Highway which is VicRoads, and coastal foreshore which is Crown land, and that the retaining walls along Nepean Highway are VicRoads responsibility where within the road reserve or are structures within private allotments;</p> <p>4. Notes the Erosion Management Overlay (EMO) in the Frankston Planning Scheme and Frankston Coastal and Marine Management Plan Council has in place for Olivers Hill to:</p> <p>a) continue to regulate buildings and works within the EMO to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development;</p> <p>b) provide strategic direction in the management of marine and coastal Crown land to align Council's strategies with State legislation and policy;</p> <p>5. Notes that Council is currently undertaking a Frankston City Coastal Resilience 2100 project by undertaking Stages 1-4 of the "Victoria's Resilient Coast – Adapting to 2100+ (2023)" framework to develop and progress strategic coastal hazard risk management and climate change adaptation, which is partially funded by the Victorian Government;</p> <p>6. Notes Council has a Foreshore Advisory Committee that guides the Council in decision making on coastal management, assists with the delivery of the Coastal and Marine Management Plan and in the review of strategic planning and management policies guiding the management of Frankston's coastal and marine environment;</p> <p>7. Notes that the State Government Department of Energy, Environment and Climate Action have undertaken a Port Phillip Bay Coastal Hazard Assessment and are undertaking a Victorian Coastal Cliff Assessment Project which includes-</p> <p>a) geomorphic assessment and mapping of coastal cliff types;</p> <p>b) a quantitative analysis of recession rates at a regional scale;</p> <p>c) a qualitative analysis of physical processes and mechanisms affecting coastal cliff stability, and</p> <p>d) advice on managing risk from coastal cliff instability;</p> <p>8. Calls for a briefing and/or a report to Council by March 2025 that outlines these matters in further detail and explores any further opportunities for improvement emerging from the McCrae incident; and</p> <p>9. In developing the above-mentioned Council report, Council writes to the above mentioned authorities and request a briefing or report from those agencies of their responsibilities and accountabilities at Olivers Hill, in light of the McCrae incident.</p> <p>Carried Unanimously</p>	Tammy Beauchamp	24 Feb 2025 1. to 7 Noted 8. Council date may be delayed dependant on response to meeting request. 9. Letters to DEECA and DTP have been prepared. 31 Mar 2025 1 to 7 Noted. 8 Council report back delayed to Council Meeting May 12th to allow for meetings with DEECA and DTP prior. 9. Letters to DEECA and DTP have been sent and meetings held early March.	
17/02/2025	14.1	2025/NOM6 - Beach and Sand Movement causing blockages around boat ramps at Kananook Creek	<p>Council Decision</p> <p>Moved: Councillor HillSeconded: Councillor Butler</p> <p>That Council</p> <p>1. Notes the popularity of boating in Frankston;</p> <p>2. Notes the frequent and ongoing beach sand movement causing restrictions around the entrance to Kananook Creek and the boat ramp, making the facility unusable at times as a result;</p> <p>3. Notes that Council has been undertaking continual dredging at the mouth at the entrance to Kananook Creek for many years;</p> <p>4. Notes that it has been liaising with all relevant state government authorities, including Better Boating Victoria, Melbourne Water, Department of Energy, Environment and Climate Action (DEECA), Parks Victoria and other stakeholders to find different ways to approach the issue, determine how the matter could be addressed, and how this may be funded; and</p> <p>5. Receives a report providing a summary of the issues, constraints, advocacy submissions and any findings from the previous Council reports regarding keeping this boat facility functional and available on an ongoing basis. This report is to be presented to Council no later than September 2025.</p> <p>Carried Unanimously</p>	Atia, Shekar		
24-Mar-25	14.2	2025/NOM08 - Anti-Graffiti 'Bounty' Pilot Program	<p>Council Decision</p> <p>Moved: Councillor ButlerSeconded: Councillor Green</p> <p>That Council:</p> <p>1. Notes the continuing presence of illegal graffiti (including defacing) on Council assets and the cost to Council in removing such graffiti;</p> <p>2. Acknowledges ongoing community concerns about illegal graffiti, which is often reported to Council and/or Council is made aware by other means such as through social media and SnapSendSolve;</p> <p>3. Highlights an innovative approach that the City of Onkarparinga in South Australia and the Port Macquarie Hastings Council in New South Wales have undertaken to deter illegal graffiti on Council assets, which is to incentivise the community to provide information about such activities, so that the information can be used to contribute to a successful prosecution of the offender/s. These approaches tap into community sentiment and assist individuals to be active in their communities and networks in providing tangible information that can be used as part of evidence gathered in prosecution matters;</p> <p>4. Considers developing and trialling an Anti-Graffiti Bounty Program for a period of 12 months, in an attempt to reduce and/or prevent illegal graffiti given the increasing cost of removal on ratepayers;</p> <p>5. Refers the sum of \$5000 to the 2025/26 Annual Budget process, to be used as the 'bounty' as the foundation to this new trial program to purchase anti-graffiti kits that Council may give to community members at their request. This sum would represent the total 'bounty' pool available and not the amount that an individual would receive for provision of information that leads to a successful prosecution;</p> <p>6. In the event that the sum referred to in Item 5 of this Resolution is included in Council's 2025/26 Adopted Budget, receives a report by the August 2025 Council Meeting outlining options for this trial program – both the bounty and the anti-graffiti kits - and how it could be implemented;</p> <p>5. Notes that, in the event that the \$5000 is included in Council's adopted 2025/26 budget, requires the Trial Program to begin by September 2025; and,</p> <p>6. Receives a report on the outcome of this Trial Program at the end of the 12 month period.</p> <p>Carried Unanimously</p>	Rob Antonic		

Division: CLOSED / COMPLETED				Date From: Date To: Printed: Wednesday, 9 April 2025 2:14:45 PM			
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
2/12/2024	12.4	Capital Works Quarterly Report - Q1 - July to September 2024	<p>Council Decision</p> <p>Moved: Councillor Green Asker</p> <p>Seconded: Councillor</p> <p>That Council:</p> <ol style="list-style-type: none">Receives and notes the quarterly progress report for the first quarter (July 2024 to September 2024) of the 2024/25 Capital Works Program;Notes Attachments A, B, C and D are included in the report as part of the Annual Capital Works Program for full transparency;Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 instrument of Sub-Delegation by the CEO; andAcknowledges the sustained efforts of officers to ensure the successful and timely delivery of project outcomes, and it is important to recognise that some projects experience delays due to procurement requirements and external authority approvals including utility authorities and other government agencies. <p>Carried Unanimously</p>	Infrastructure and Operations	Ure, Luke	<p>14 Feb 2025 9:33am Ure, Luke</p> <p>1. The quarterly progress report for the first quarter (July 2024 to September 2024) of the 2024/25 Capital Works Program was presented to Council at its Council Meeting on 4 December 2024.;, 2. Noted., 3. Noted. , 4. Council acknowledged the sustained efforts of officers to ensure the successful and timely delivery of project outcomes., All items associated with this action are complete; request this action is closed.</p> <p>03 Apr 2025 3:37pm Gaynor, Andrea - Completion</p> <p>Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 April 2025 at 3:37:26 PM - Director Infrastructure & Operations approved closure on 3 April 2025</p> <p>03 Apr 2025 3:37pm Gaynor, Andrea - Notification</p> <p>Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 April 2025 at 3:37:33 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor</p> <p>03 Apr 2025 3:37pm Gaynor, Andrea - Authorisation</p> <p>Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 03 April 2025 at 3:37:37 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure</p>	3/04/2025
20/01/2025	14.1	2025/NOM01 - Amendment to the Councillor Call-In Protocol	<p>Council Decision</p> <p>Moved: Councillor Wanat</p> <p>Seconded: Councillor Hill</p> <p>That Council seeks to amend the Councillor call-in protocol and associated form pertaining to planning permit applications due to the change to single Councillor Wards, to reflect the following:</p> <ol style="list-style-type: none">That Councillors must fill in a mandatory call-in form that includes the rationale for the call-in and written agreement (including by electronic means) must be received from four Councillors before a Councillor call-in is effectual; andThe call-in form must be attached to the Council agenda item of the planning permit application called in. <p>Carried Unanimously</p>	Communities	Clements, Sam	<p>07 Mar 2025 3:50pm Clements, Sam - Completion</p> <p>Completed by Clements, Sam (action officer) on 07 March 2025 at 3:45:12 PM - The Councillor call-in form and protocol has been updated to reflect this resolution of Council.</p> <p>07 Mar 2025 3:50pm Clements, Sam - Notification</p> <p>Craig, Tenille (first authoriser) notified by Clements, Sam (action officer) on 07 March 2025 at 3:50:35 PM, Sent to Tenille Craig for authorisation, Notified by Sam Clements</p> <p>25 Mar 2025 1:26pm Craig, Tenille - Authorisation</p> <p>Authorised by Craig, Tenille (second authoriser) on 25 March 2025 at 1:26:38 PM, Authorised by Tenille Craig, Notification sent to Sam Clements</p>	25/03/2025
29/01/2025	14.1	2025/NOM02 - Vale Carmel Russell	<p>Council Decision</p> <p>Moved: Councillor Baker Wanat</p> <p>Seconded: Councillor</p> <p>That Council:</p> <ol style="list-style-type: none">Notes the sad passing of Carmel Russell on 22 December 2024;Notes the significant public safety advocacy work that Carmel and her husband, Brian, have tirelessly performed on behalf of their own family, and in support of fellow victims of crime both locally and throughout Victoria;Given the impact of their advocacy efforts and the fantastic work they have done in conjunction with Frankston City Council to honour the loving memory of their late daughter Natalie, Council is to formally award Carmel and Brian – concurrently – a letter-under-seal; andPresent the letter-under-seal to either Brian or a delegated family representative at the 17 February 2025 Council Meeting. <p>Carried Unanimously</p>	Communities	Bearup, Tim	<p>12 Feb 2025 3:16pm Bearup, Tim</p> <p>1. Noted, 2. Noted, 3. Actioned. The Letter has been prepared., 4. Pending. Family representatives have been invited to the February meeting.</p> <p>12 Mar 2025 1:13pm Bearup, Tim</p> <p>1. Noted, 2. Noted, 3. Actioned. The Letter has been prepared., 4. Actioned. The Letter was given to family representatives at the February Council meeting.</p> <p>25 Mar 2025 1:25pm Craig, Tenille - Completion</p> <p>Completed by Craig, Tenille on behalf of Bearup, Tim (action officer) on 25 March 2025 at 1:25:47 PM - As per resolution at its 24 March 2025 Council Meeting, this action will now be closed.</p> <p>25 Mar 2025 1:25pm Craig, Tenille - Notification</p> <p>Craig, Tenille (first authoriser) notified by Craig, Tenille on behalf of Bearup, Tim (action officer) on 25 March 2025 at 1:25:58 PM, Sent to Tenille Craig for authorisation, Notified by Tenille Craig</p> <p>25 Mar 2025 1:26pm Craig, Tenille - Authorisation</p> <p>Authorised by Craig, Tenille (second authoriser) on 25 March 2025 at 1:26:09 PM, Authorised by Tenille Craig, Notification sent to Tim Bearup</p>	25/03/2025

Division: CLOSED / COMPLETED							Date From: Date To: Printed: Wednesday, 9 April 2025 2:14:45 PM
MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
17/02/2025	12.1	Governance Matters Report for 17 February 2025	<u>Appointment of Independent Chair to the CEO Employment and Remuneration Committee</u> 17. Endorses the appointment of Margaret Devlin from the Centre for Organisation Development as independent chair for the CEO Employment and Remuneration Committee effective immediately for the duration of current Council term to October 2028; 18. Notes the change to the format of the CEO performance review meetings moving from four meetings (quarterly) in the first year of Council term to two meetings (bi-annual) in the remaining years of the Council term;	Customer Innovation and Arts	Upson, Nathan	27 Feb 2025 12:27pm Moro, Jacqueline 17. Complete. Margaret Devlin appointed as independent chair for the CEO Employment and Remuneration Committee., 18. Complete.The change to the format of the CEO performance review meetings has been noted. 04 Mar 2025 3:43pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Upson, Nathan (action officer) on 04 March 2025 at 3:42:33 PM - Actions complete 04 Mar 2025 3:43pm Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Upson, Nathan (action officer) on 04 March 2025 at 3:43:01 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro 25 Mar 2025 10:23am Moro, Jacqueline - Authorisation Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 25 March 2025 at 10:23:36 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar, Tenille Craig and Nathan Upson, Note: Nathan authorised this one	25/03/2025
17/02/2025	12.2	Hot Topics - February 2025	<u>Council Decision</u> Moved: Councillor Hill Green That Council: 1. Notes the update on Hot Topics matters of interest to Councillors outlined in this report, to provide confidence in the management of these hot topics;	Infrastructure and Operations	Arullanantham, Cam	01 Apr 2025 12:55pm Gaynor, Andrea On behalf of Cam:, 1. Noted., Recommend closure of this item. 03 Apr 2025 3:27pm Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Arullanantham, Cam (action officer) on 03 April 2025 at 3:27:30 PM - Director Infrastructure & Operations approved closure on 3 April 2025	3/04/2025
17/02/2025	12.5	Capital Works Quarterly Report - Q2 - October to December 2024	<u>Council Decision</u> Moved: Councillor Hill Green That Council: 1. Receives and notes the quarterly progress report for the second quarter (October to December 2024) of the 2024/25 Capital Works Program; 2. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report; and 3. Notes there are no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by CEO. <u>Carried Unanimously</u>	Infrastructure and Operations	Ure, Luke	14 Mar 2025 9:34am Ure, Luke 1. The quarterly progress report for the second quarter (October 2024 to December 2024) of the 2024/25 Capital Works Program was presented to Council at its Council Meeting on 4 December 2024.,; 2. Noted., 3. Noted. , 4. Council acknowledged the sustained efforts of officers to ensure the successful and timely delivery of project outcomes., All items associated with this action are complete; request this action is closed. 14 Mar 2025 9:35am Ure, Luke 1. The quarterly progress report for the second quarter (October 2024 to December 2024) of the 2024/25 Capital Works Program was presented to Council at its Council Meeting on 4 December 2024.,; 2. Noted., 3. Noted. , All items associated with this action are complete; request this action is closed. 03 Apr 2025 3:36pm Gaynor, Andrea - Completion Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 April 2025 at 3:36:20 PM - Director Infrastructure & Operations approved closure on 3 April 2025 03 Apr 2025 3:36pm Gaynor, Andrea - Notification Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 03 April 2025 at 3:36:28 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor 03 Apr 2025 3:36pm Gaynor, Andrea - Authorisation Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 03 April 2025 at 3:36:34 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure	3/04/2025
17/02/2025	12.6	Climate Change Strategy - 2023/24 Annual Progress Report	<u>Council Decision</u> Moved: Councillor Hill Green Seconded: Councillor	Infrastructure and Operations	Ure, Luke	14 Mar 2025 9:35am Ure, Luke	3/04/2025



Quarterly Update on Committee Activities January-March 2025

Committee Name:	Frankston Charitable Fund	
Date of Meeting:	13 February 2025	
Councillors in Attendance:	Cr Cherie Wanat	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Manager Community Strengthening Team Leader Community Grants and Networks	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Community Representative x 3 – Frankston Charitable Fund Philanthropy Engagement Lead – Lord Mayor’s Charitable Foundation (LMCF)	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Roundtable Introductions	<ul style="list-style-type: none">Each member of the Committee and non-voting officers introduced themselves.	N/A
Appointment of Chairperson (Voting)	<ul style="list-style-type: none">The Committee voted for the chairperson for 2024/25.	N/A
Confirmation of funds available to gift (\$43,000)	<ul style="list-style-type: none">The LMCF financial statement was presented.Frankston Charitable Fund account has reached over \$1M.LMCF provided overview of the community funds and the trust’s operations.	N/A
2024-25 Grant Program Logistics and Timeframe.	<ul style="list-style-type: none">Committee decided on the timeframe and application process for 2025 grant round.	N/A

Review Grant Guidelines.	<ul style="list-style-type: none">Committee made significant changes to the grant guidelines including the categories, key principles and selection criteria.	N/A
Review Grant Application Form.	<ul style="list-style-type: none">Committee provided direction in developing the application forms.	N/A
Review Terms of Reference (endorsed on January 2025)	<ul style="list-style-type: none">Committee was provided with a copy of the endorsed Terms of Reference.	N/A
Discussion: Council's 'Local Support' package	<ul style="list-style-type: none">Deferred until the next meeting.	N/A
Next Meeting date:	22 May 2025	





Quarterly Update on Committee Activities January-March 2025

Committee Name:		Youth Advisory Council
Date of Meeting:		25 February 2025 and 11 March 2025
Councillors in Attendance:		Nil
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>		Senior Youth Workers x 2
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>		Youth Advisory Council members Manager Community Support Frankston
Responsible Directorate:		Community Strengthening
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Round Table	Members agreed to focus on homelessness as a priority for volunteering and advocacy opportunities Members agreed that safety for young people is another local issue they would like to focus on.	
Youth Summit	Began planning for the 2025 Youth Summit.	
YES Awards	Youth Advisory Council member to make a speech at the Youth Empowerment Showcase as the 2025 Young Citizen of the Year.	
Volunteering opportunities	Members discussed and agreed on appropriate opportunities for volunteering: John Paul College Companion Van Donation Drive (goods to donate to Community Support Frankston) Pop up stall (community engagement)	
Next Meeting date:	6 May 2025	



Quarterly Update on Committee Activities January-March 2025

Committee Name:	RAP Advisory Committee Meeting	
Date of Meeting:	31 st March 2025	
Councillors in Attendance:	Cr Michael O'Reilly	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>		
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	First Peoples Project Lead, South East Waters Coordinator, Community Projects, FCC Reconciliation Project Manager, FCC	
Responsible Directorate:		
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
RAP Progress	As a part of the RAP, various Council Departments are engaging with the local Aboriginal and Torres Strait Islander Community. On February 20 th , Waste Circulatory set up a pop up stall at Nairn Marr Djambana First Nations performances are supported and promoted via RAP- Arterial Circus on February 14 th was promoted among the sphere of influence and community were offered tickets to attend the show RAP is currently being finalised on Pulse-Internal reporting system for capturing the progress and achievements Cultural Training plan- Cultural training session, and workshops delivered by Nairn Marr Djambana	None
Plan for next Quarter	RAP Workshop on the 30 th of April.	None

	<p>Will be lead by an Elder and will have working group members, elders and community members attending the session to support us draft the revised RAP.</p> <p>The Revised RAP will be available for Community feedback, endorsed by Reconciliation Australia and presented for Council adoption.</p> <p>Reconciliation Week 29th May to the 5th of June</p> <p>Event at Frankston Library-talk by Living cultures from 11AM to 1PM</p> <p>Fun Run by First Peoples' Health and Wellbeing, funded by SIAG</p> <p>Coffee at Evelyn Park hosted by PCLC (Peninsula Community Legal Centre) along with RAJAC(Regional Aboriginal Justice Advisory Committee)</p>	
Discussion of Truth telling	Brief discussion among the committee members about truth telling and the journey of Reconciliation.	None
Next Meeting date:	May 22 nd 2025 3.00-4.00 PM-TBC	





Quarterly Update on Committee Activities January-March 2025

Committee Name:		Housing Advisory Committee
Date of Meeting:		10 February 2025
Councillors in Attendance:		Cr Sue Baker, Cr Brad Hill
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>		Director Communities, Manager City Futures, Coordinator Social Policy & Planning, Senior Social Policy & Planning Officer, and Senior Strategic Planner
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>		n/a
Responsible Directorate:		Communities
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Governance arrangements	The Committee reviewed and agreed its Terms of Reference and annual Work Plan for 2025. These will be presented to Council for endorsement at the 23 April Council Meeting in the Governance Matters Report.	N
Housing market update	The Committee received a presentation from officers on key homelessness and housing data. It was noted that Frankston City's population is growing and changing, and that the indicators of an unhealthy housing market and increased costs of living nationally are impacting housing affordability locally and increasing the risk of homelessness.	N
Advocacy update	It was noted that a meeting had been scheduled with the Hon. Sonya Kilkeny MP in response to the Committee's advocacy on HomeGround and other initiatives to encourage affordable housing supply through the private market.	N
Work plan update	It was noted that Council endorsed the Committee's Annual Report 2024 at its Council Meeting on 29 January 2025. The Committee reviewed its Work Plan for 2025, and noted the	N

	upcoming community engagement on the Draft Affordable Housing Policy.	
Next Meeting date:	7 May 2025	





Quarterly Update on Committee Activities January-March 2025

Committee Name:	Disability Access and Inclusion Committee (DAIC)	
Date of Meeting:	11 February 2025	
Councillors in Attendance:	None. Apologies: Councillor Michael O'Reilly	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Diversity and Inclusion Project Manager Community Development Project Manager Aged Care Reform Project Officer	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	6X DAIC members/casual members 2 X Conversation Co.	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Engagement: Aged Care Reforms	Purpose: <ul style="list-style-type: none">• Seek feedback on which aspects of the current services that could be improved.• Identify emerging needs or service gaps that Council could address to better support the community.• Explore what the community believes is the role of Council in the community care sector.• Understand the experiences of Council staff in delivering the current services and their perspective on what their clients value and require.• Understand which aspects of the current services are valued by the clients and their family members and/or carers.• Identify other service providers being used by current clients for support.	Aged Care Reform Officer was present only to answer any questions participants had about Council's current aged care programs. Officer did not participate in feedback.

1. Quick Updates & Information Sharing	a) Frankston City Council Updates: <ul style="list-style-type: none">• Shared Community Engagement Opportunities• Shared What's On in Frankston City. b) DAIC Member Updates	
Next Meeting date:	13 May 2025	





Quarterly Update on Committee Activities January-March 2025

Committee Name:	Disability Access and Inclusion Committee (DAIC)	
Date of Meeting:	18 February 2025	
Councillors in Attendance:	None. Apologies: Councillor Michael O'Reilly	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Diversity and Inclusion Project Manager Community Development Project Manager	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	8X DAIC members/casual members	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
1. Setting up DAIC for 2025	a) Nominations for Chair: Decision made to share responsibility and offer this at start of meeting. b) Review the Terms of Reference: Amendments suggested for future voting. c) Decision on meetings format for 2025: First and last 2 meetings of the year will be in person/Hybrid. 4 meetings in colder months will be online only.	
2. Quick Updates & Information Sharing	a) Frankston City Council Updates: <ul style="list-style-type: none">Shared Community Engagement OpportunitiesShared What's On in Frankston City. b) DAIC Member Updates <ul style="list-style-type: none">Barrier to small community led groups applying for grants identified: need to be a registered charity/not for profit or auspiced by an organisation. How does council assist interested parties to navigate this?	

Page 2

	<ul style="list-style-type: none">• NDIS Review Update	
Next Meeting date:	11 March 2025	





Quarterly Update on Committee Activities January-March 2025

Committee Name:	Frankston Charitable Fund	
Date of Meeting:	22 January 2025	
Councillors in Attendance:	Mayor Kris Bolam Cr Cherie Wanat	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Director Communities Acting Manager Community Strengthening Community Programs Coordinator Team Leader Community Grants and Networks	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Outgoing Community Representative x 3 – Frankston Charitable Fund Incoming Community Representative x 2 – Frankston Charitable Fund Philanthropy Engagement Lead – Lord Mayor’s Charitable Foundation (LMCF)	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Roundtable Introductions	<ul style="list-style-type: none">Each attendee introduced themselves.	N/A
Acknowledgement of Outgoing Representatives	<ul style="list-style-type: none">Thanked outgoing community representatives.Highlighted key achievement: Award of \$380,000 in grants, supporting 77 organisations.Presented a small token of appreciation (gift bag).	N/A

Information Sharing	<ul style="list-style-type: none">Attendees to share their reflections, gratitude, or hopes for the committee.	N/A
Informal Networking and Connection	<ul style="list-style-type: none">Conversation between outgoing and incoming members.	N/A
Closing Remarks	<ul style="list-style-type: none">Thanked everyone for attending.Noted the importance of collaboration and relationships moving forward.	N/A
Next Meeting date:	13 February 2025, 5.30-7.30pm.	





Quarterly Update on Committee Activities January-March 2025

Committee Name:		Housing Advisory Committee
Date of Meeting:		10 February 2025
Councillors in Attendance:		Cr Sue Baker, Cr Brad Hill
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>		Director Communities, Manager City Futures, Coordinator Social Policy & Planning, Senior Social Policy & Planning Officer, and Senior Strategic Planner
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>		n/a
Responsible Directorate:		Communities
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Governance arrangements	The Committee reviewed and agreed its Terms of Reference and annual Work Plan for 2025. These will be presented to Council for endorsement at the 23 April Council Meeting in the Governance Matters Report.	N
Housing market update	The Committee received a presentation from officers on key homelessness and housing data. It was noted that Frankston City's population is growing and changing, and that the indicators of an unhealthy housing market and increased costs of living nationally are impacting housing affordability locally and increasing the risk of homelessness.	N
Advocacy update	It was noted that a meeting had been scheduled with the Hon. Sonya Kilkenny MP in response to the Committee's advocacy on HomeGround and other initiatives to encourage affordable housing supply through the private market.	N
Work plan update	It was noted that Council endorsed the Committee's Annual Report 2024 at its Council Meeting on 29 January 2025. The Committee reviewed its Work Plan for 2025, and noted the	N

	upcoming community engagement on the Draft Affordable Housing Policy.	
Next Meeting date:	7 May 2025	





Quarterly Update on Committee Activities January - March 2025

Committee Name:	Foreshore Advisory Committee	
Date of Meeting:	11 February 2025	
Councillors in Attendance:	Cr Brad Hill	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Coastal Policy and Planning Officer Coordinator Environmental Policy and Planning Coordinator Engineering Strategy	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	7 out of 10 committee members	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Welcome	Acknowledgment to Country Apologies Acceptance of previous minutes	
Appointment of chair	Deferred to next meeting on 6 March 2025	
Review of Kananook Creek legislative responsibilities	Following Council resolution on 2 December 2024 to discontinue and incorporate Kananook Creek Governance Group into the Foreshore Advisory Committee, the committee undertook: <ul style="list-style-type: none">Review of legislative powers and responsibilities, management context and stakeholdersReview of values and issues of Kananook CrkReview of Kananook Crk Governance Group ToR and key priorities from planning session	

	<p>The committee discussed current works undertaken by Council to manage reserves, outfalls and the dredging program under Council's remit.</p> <p>It also discussed opportunities relating to the management of Kananook Creek, alignment with Melbourne Water's (MW) planned works and reviews with the aim to invite a MW representative to a future FAC meeting to understand MW's remit and avenues for continued collaboration.</p>	
Terms of Reference update	The Committee incorporated Kananook Crk matters into the FAC Terms of Reference scheduled for Council adoption in March 2025	
FAC aspirations for year ahead	<p>The committee identified the following areas of interest to focus on in the year ahead:</p> <ul style="list-style-type: none"> - Water quality in the Creek and Bay - Guest speakers as subject matter experts to ensure informed decisions are made by the committee - Cliff instability along Olivers Hill - Litter management 	
Coastal Council updates	<p>Council officer provided an update on general coastal matters and projects of interest:</p> <ul style="list-style-type: none"> • FCCR2100 project Stage 3 engagement and draft hazard extents • 2025NOM05 by Cr Butler on Olivers Hill land stability • MAV motion on water safety • Temporary water safety signage issued by Life Saving Victoria at Frankston and Seaford Beach entrance points to be installed in coming weeks • Nepean Blvd Master Plan has gone public as an advocacy priority • 2025NOM06 by Cr Hill on Beach and Sand Movement causing blockages around boat ramp at Kananook Creek 	
General business	Illegal/overfishing issues persisting at Olivers Hill	
Next Meeting date:	6 March 2025	



Committee Name:	Foreshore Advisory Committee	
Date of Meeting:	6 March 2025	
Councillors in Attendance:	Cr Brad Hill Cr Emily Green	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Coastal Policy and Planning Officer Coordinator Environmental Policy and Planning Manager Development Services	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	6 out of 10 committee members	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Welcome	Acknowledgment to Country Apologies Acceptance of previous minutes	
Appointment of chair	Cr Hill renominated as Chair	
ToR, EOI and CoC	Terms of Reference updates – approved and will be referred to Council meeting 24 th March Expressions of Interest to open in late March to appoint new members in April Code of Conduct – revisit of main principles and suggested an additional step at the start of each meeting to include declarations of Conflict of Interest, which the committee agreed to.	
Olivers Hill seawall	Investigation ongoing	
Council update	Response to 2025NOM05 on Olivers Hill instability is being prepared to be presented to Council at its May meeting.	



	Illegal fishing – signage is being dropped off by Victorian Fishing Authority and installed at Olivers Hill and Frankston Pier as per the committee advice at 11 February meeting	
	Localised beach renourishment proposed for Frankston beach due to loss of sand near Yacht Club making the area around the decking hazardous for public. Pier Piling Works at Frankston Pier by Parks Victoria are planned to take place in a few months, looking to replace selected piles due to damage.	
General business	Cr Green's NOM Gross pollutant traps suitability and installation options. Cr Hill's NOM requesting a Council report on dredging at the mouth of Kananook Crk coming to Council meeting in September. Rangers Monitoring sandbags unearthed by storm surge at south end of Frankston Beach. Committee recommended removal to prevent beach and bay contamination with fraying nylon material. Rangers will be taking out exposed bags that are compromised to prevent pollution but retain the rest so as to not destabilise the bluff.	
Next Meeting date:	8 May 2025	





Quarterly Update on Committee Activities January - March 2025

Committee Name:	Association of Bayside Municipalities	
Date of Meeting:	13 February 2025	
Councillors in Attendance:	-	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Coastal Policy and Planning Officer	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Councillors and Officers from Bayside CC, Greater Geelong CC , Hobsons Bay CC, Kingston CC, Mornington Peninsula CC, Port Phillip CC and Wyndham CC, MAV staff	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Welcome and update on ABM current context	<p>The Chair noted importance of meeting to elect an Executive Committee to undertake a strategic governance review and strategic priorities review this financial year. The Chair explained the budgetary position of the ABM and attempts to fill the vacant Executive Officer position through external recruitment rounds and secondments.</p> <p>The Chair explained the role of the Executive Committee as a working committee and suggested four members of the Executive Committee would help support delivery of key priorities.</p>	
Motion regarding voting eligibility	<p>The Chair explained the motion regarding voting eligibility for officer delegates has been put forward as some members have not elected councillor delegates. This motion would support continuity of the ABM by ensuring there are enough delegates to form a quorum at member meetings and form an Executive Committee</p>	

	<i>Motion: That the members agree that for the purposes of this meeting and election, ABM Councillor representative should be read as Council representative, affording all nominated council representatives one vote in elections and eligibility to stand for a position in the executive committee.</i> [CARRIED]	
Elections – President and Vice President	President elected for 2025 - Wyndham CC Councillor Vice-president elected for 2025 – Kingston CC Councillor Executive Committee members elected for 2025: <ul style="list-style-type: none">- Frankston CC officer delegate- Bayside CC officer delegate	
MAV/ABM MOU extension	The President called for a vote on the motion to extend the MAV/ABM MOU and ABM Charter until 31 May 2025. <i>Motion: Members agree that the ABM Charter and ABM-MAV MOU be extended to 31 May 2025 to complete the strategic governance review process.</i> [CARRIED]	
Next Meeting date:	Executive Committee meeting 5 March 2025	



Committee Name:	Association of Bayside Municipalities – Executive Committee meeting	
Date of Meeting:	5 March 2025	
Councillors in Attendance:	-	
Council Officers in Attendance: <i>(please specify only the title of the officer)</i>	Coastal Policy and Planning Officer	
Other Attendees: <i>(please specify only the title & organisation of the attendee)</i>	Executive Committee made up of: Councillors and Officers from Kingston CC, Bayside CC, Wyndham City Council, MAV staff	
Responsible Directorate:	Communities	
Matters considered		
Title/heading of Item	Brief highlights of the matter discussed	Declaration of Conflict of Interest, if any
Executive Committee responsibilities , staffing and recruitment	<p>The MAV outlined recent achievements of the ABM over the past 18 months. The MAV outlined the key responsibilities of the Executive Committee as per the ABM Charter including financial management, membership fees, employment of Executive Officer and other urgent business.</p> <p>The MAV explained the role of the Executive Officer and how the position works with the Executive Committee and on recruitment process.</p>	
Budget update	<p>The MAV provided an overview of the budget approved by the previous Executive Committee in June 2024 and year to date figures.</p>	
Strategic governance review	<p>The MAV provided a list of proposed milestones and timelines for the strategic governance review to be completed by June 2025.</p> <p>This review will be supported through the engagement of a suitably qualified consultant.</p> <p>The Executive Committee discussed options for recruiting a temporary Executive Officer to assist with secretariat duties.</p>	



Forward schedule of meetings	The Executive Committee discussed preferences for the meeting schedule.	
Next Meeting date:	9 April 2025	





Housing Advisory Committee Terms of Reference A5439411

1. Purpose

The Housing Advisory Committee (Committee) has been established to monitor, advocate and provide advice on local housing needs within the Frankston City municipality.

1.1 Functions of the Committee

- a) To provide an important forum for discussion on matters relating to local housing challenges and opportunities within Frankston City.
- b) To consider qualitative and quantitative evidence and emerging trends relating to current and future local housing needs.
- c) Provide advice to Council on local housing needs at a strategic and policy level.
- d) The Committee has no delegated decision-making power from Council.

2. Objectives

- a) To assist with the monitoring of data on local housing needs, housing market trends and housing affordability, and Federal and State Government policy and planning reforms that have implications for housing in Frankston City (including the Victorian Government Housing Statement).
- b) To assist in the identification of opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within the Frankston City municipality.
- c) To influence change through advocacy on local housing needs within Frankston City, including for a diverse housing mix, very-low and low income earners and people with specific housing needs, including Aboriginal and Torres Strait Islander peoples.
- d) To develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, federal and state governments, government funded agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes within Frankston City.
- e) To assist in the education of stakeholders on local housing needs within Frankston City.
- f) To advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work.

- g) To provide advice to Council on the use of its property portfolio to meet local housing needs.
- h) To make recommendations to Council on local housing needs of the current and future community within the Frankston City municipality.
- i) To assist in the development of a Work Plan that supports actions to meet the housing needs of the Frankston City municipality; and to define priorities and responsibilities for actions.

3. Membership

3.1. Composition

The Committee will consist of the following members:

- a) A minimum of two (2) Councillors, appointed as Councillor delegates to the Committee by resolution of Council (annually in November or December).
- b) A maximum of three (3) Council Executive Leadership Members, including
 - i. Chief Executive Officer (CEO)
 - ii. Director Communities
 - iii. Manager City Futures
- c) Council Officers for secretariat duties and support in relation to strategic and social planning (ex officio).
- d) Ex-officio members and invited representatives shall not have voting rights and are not to move or second motions before the Chair.
- e) Other Councillors, Council officers, stakeholders and/or government department representatives can be invited to attend, as required by the business being considered, or at the discretion of the Chair. Councillors are encouraged to attend on a regular basis.
- f) The Council, as necessary, will arrange reappointments and new appointments.

3.2. Period of Tenure

- a) Unless otherwise resolved by Council, Councillor appointments are for one (1) year.
- b) Committee members may not serve more than two (2) consecutive terms on the Committee unless insufficient nominations are received.
- c) If insufficient nominations are received, Committee members whose term has expired will be eligible to nominate for a further term.

3.3. Appointment of Chairperson

- a) A Councillor delegate to the Committee will perform the role of the Chair at Committee meetings.
- b) The Chair will be appointed by the Committee for a period of 12 months, after which time a new Chair will be appointed.



- c) The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.
- d) If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.

3.4. Responsibilities

- a) **Chair:** The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.
- b) **Committee Members:** The role of the Committee Members is to provide advice and recommendations to Council on monitoring, advocacy and advice relating to local housing need, including:
 - i. Considering property management relating to the purchase, sale and development of land and/or assets for housing.
 - ii. Considering business cases and feasibility of options for social and affordable housing using Council's portfolio of land holdings.
 - iii. Considering the actions arising out of the Housing Strategy as it relates to the work plan.
- c) **Council Officer / Secretarial Officer:** The council officer/support officer will:
 - i. Not have voting rights or decision rights as part of the Committee and will not count towards a achieving a quorum at a committee meeting.
 - ii. Provide the Terms of Reference document to all new Committee members.
 - iii. Facilitate a review of the Terms of Reference document every two (2) years.
 - iv. Provide information on matters including, but not limited to good governance, conflict of interest and confidentiality.
 - v. Oversee the recruitment of Committee members through managing the nomination process.
 - vi. Compile and distribute meeting agendas, minutes, and action items.

3.5. Professional Conduct

- a) Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- b) Members are required to maintain an appropriate standard of confidentiality. Notes, records and other documents of the meeting remain the property of Council. Disclosures of confidential information by a Committee member will be treated as a breach of the Committee, in accordance with the process set out therein.



- c) Members must not make any public comment or statement that would lead anyone to believe that they are representing Council, or expressing its views or policies. This includes comments or statements made to the media.

4. Meetings

4.1. General

- a) Meetings of this Committee are not open to the public.
- b) A quorum will consist of at least 50% of the Committee members.
- c) Committees have no delegated authority to make decisions on behalf of Council, therefore any vote is on a position or recommendation to be made to Council if appropriate.
- d) The Committee shall aim to operate on a consensus model in forming a position or recommendation. In the event of a vote occurring and that vote being tied, the Chair shall, in addition to a deliberate vote, have a second or casting vote.
- e) Special guests / subject matter experts may be invited to the meeting at the combined discretion of the Chair, including Co-chairs and Council Officers.
- f) Conflicts of Interest must be declared and recorded at the commencement of the meeting. A member who has a conflict of interest must leave the meeting when the item is discussed.

4.2. Frequency

- a) Meetings will be held a minimum of four (4) times per year (quarterly). A schedule of meetings will be developed and agreed by the Committee annually. All meetings will have an agenda.
- b) Under special circumstances, a meeting may be cancelled or rescheduled.
- c) Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.
- d) Meetings will be held either in person at a central Council venue or virtually, depending on circumstances and availability.
- e) It is expected that each member of the Committee will attend a minimum of three (3) meetings per year.

4.3. Agenda and Minutes

- a) Agenda will be circulated maximum three (3) days prior to the meeting and Minutes circulated 12 days after the meeting.
- b) All consensus of position or recommendations will be recorded in the minutes of the meeting and presented to Council for endorsement at the next available Council Meeting.
- c) Council Officer is to provide quarterly updates to Governance department (Governance.enquiries@frankston.vic.gov.au), which will be included in a report to



Council. Updates to include a summary of the key issues/topics discussed in each meeting.

- d) Minutes of the Committee meetings will be circulated to Councillors via the Councillor Portal.

5. Confidentiality

- Members shall be at liberty to discuss with appropriate organisations or individuals the general issues and principles related to the business of the Committee prior to the meeting. Members are expected to exercise discretion to ensure that disclosure of information does not prejudice the deliberation of the Committee or Council.
- Members are required to maintain confidential information in accordance with Section 3(1) of the Local Government Act 2020. Notes, records, and other documents of the meeting remain the property of Council. Disclosures of confidential information by a committee member will be treated as a breach of the Committee, in accordance with the process set out therein.
- Members must not make any public comment or statement that would lead anyone to believe that they are representing Council or expressing its views or policies. This includes comments or statements made to the media.

6. Conflict of Interest

Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:

- Are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or
- Intend to be present, must disclose that conflict of interest by providing written notice to the chair before the meeting commences:
 - a) Advising of the conflict.
 - b) Explaining the nature of the conflict of interest.
 - c) Detailing, if the nature of the conflict of interest involves a member of the committee's relationship with a gift from another person.
 - i. Name of the other person.
 - ii. Nature of the relationship with that other person or the date
 - iii. Receipt, value and type of gift received from the other person.
 - iv. Nature of that other person's interest in the matter.
- The disclosure must be recorded in the meeting minutes. All written disclosures must be provided in accordance with Council's Conflict of Interest Policy;



- The Member must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of; and
- General exemptions exist where a conflict of interest does not arise and this is referenced in the [Conflict of Interest Policy](#). If it is established by the Chair that the person making a conflict of interest disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

7. Definitions

CEO means the Chief Executive Officer at Frankston City Council.

Councillor means a person who holds the office as a member of a Council, as described in the Local Government Act 2020.

Council means Frankston City Council.

Quorum means a minimum number of Committee members required at a meeting for the Committee to be considered representative and to be able to undertake Committee business.

Conflict of interest is a situation in which a person or organization has two or more competing interests. When a conflict of interest occurs, the person or team can't perform their duties appropriately because it could mean betraying their interests to one of the parties within the situation.

8. Review of the Terms of Reference

The Terms of Reference will be reviewed by the Committee and endorsed by Council every four years, within the first 12 months of a General Council Election, unless agreed by the Committee to do so at an earlier date.

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made by the Committee. Examples include a change to the name of a Council department and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Version	Effective from	Approved by	Change Type
V 3.0	TBC	Council	Created





Housing Advisory Committee DRAFT WORK PLAN 2025

Contents

Introduction.....	2
Housing system.....	2
Council's role.....	3
Roles and responsibilities of others.....	4
Committee objectives.....	5
Committee work plan.....	6
Monitoring and review.....	11
Definitions.....	12

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.



Introduction

Welcome to the Frankston City Housing Advisory Committee's Work Plan.

The Committee was established in 2022 to monitor, advocate and provide advice on local housing needs within Frankston City. The Committee functions as a forum to discuss matters relating to local housing challenges and opportunities, consider evidence and emerging trends and provide advice to Council on local housing needs at a strategic and policy level to inform decision-making and the implementation of projects and activities.

The Committee was established in response to the need to identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the current and future housing needs, and respond to the growing housing affordability challenges for the Frankston City community.

The Work Plan aligns with the priorities in our Council Plan 2021-2025, FMAC Structure Plan and Health and Wellbeing Plan 2021-2025, striving to advance Frankston City's identity as a liveable city and improve equitable access to suitable and secure affordable housing.

Housing system

At the last count in the 2021 Census there were nearly 60,000 dwellings in Frankston City, ranging from social housing managed by community housing providers through to private market housing. These dwellings, along with crisis accommodation and the homelessness services that help people to find housing and other supports, make up our local housing system. The housing system is influenced by a range of complex factors, including population change, net migration, government policy and market forces. The range of housing options available to a community within the housing system is shown in the housing spectrum below.

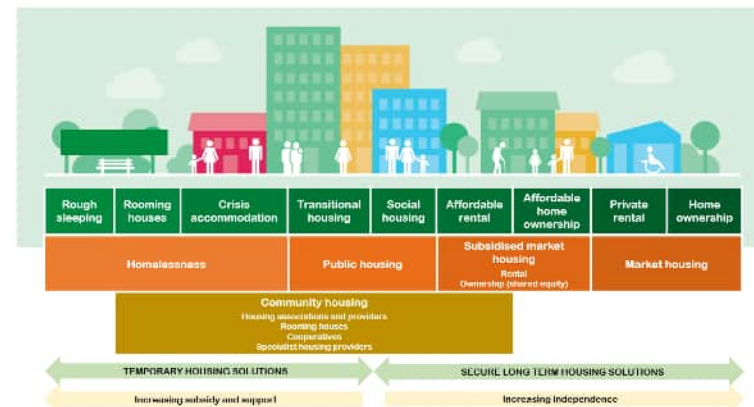


Image courtesy of Homes Victoria (image has been modified)

Council's role

Local councils provide their policy framework and direction to plan for housing to meet the current and future needs of residents through a Housing Strategy that is adopted into the Local Planning Scheme. Frankston City Council's Housing Strategy is currently in development.

In relation to social and affordable housing, while local councils generally do not provide or build housing, the Community Housing Industry Association of Victoria (CHIA Vic) has identified several ways a council can facilitate good outcomes in this area through:

Collaboration with government and advocacy

State and federal governments to guide and facilitate investment into social and affordable housing; developers to identify ways to deliver affordable housing contributions; and community housing providers to form project partnerships to encourage social and affordable housing developments.

Planning mechanisms

Planning permits with voluntary s173 Agreements; planning scheme amendments; fast track planning applications; and developer contributions.

Encouragement

Identifying and creating small opportunities to foster social and affordable housing outcomes – i.e. height, density, reduction or waiving of rates.

Investment

Gifting council land; discounted sale of council land; ground leases at nil return or discount; and joint ventures or partnership agreements.

Partnerships

Add value to social and affordable housing developments to ensure residents have the necessary local supports in place.

Roles and responsibilities of other stakeholders

The funding, delivery and management of housing is complex and involves multiple players within different operating contexts, along with a range of different regulatory frameworks, funding arrangements, structures, economic influences and competitive environments. However, there are many opportunities for these players to work together to achieve good housing outcomes and deliver housing that meets local needs.

Stakeholder	Roles and responsibilities
Australian Government	<ul style="list-style-type: none"> • Shares policy role with state and territories to set common goals. • Has a limited regulatory role. • Funds states, territories and others via the National Housing Agreement on Social Housing and Homelessness, grants, loans, tax incentives and Commonwealth Rent assistance. • Does not deliver housing and homelessness services directly. • Partners with states and territories, local government, developers and investors to support a pipeline of housing.
State Government	<ul style="list-style-type: none"> • Leads policy through the Victorian planning system. • Oversees regulation through the <i>Planning and Environment Act 2008</i> and <i>Housing Act 1983</i>. • Provides grants and low-interest loans to support social and affordable housing, specialist homelessness services, and shared equity schemes. • Builds, owns and manages public housing (Homes Victoria). • Transfers management of social and affordable housing to community housing organisations. • Manages the Victorian Housing Register for social and affordable housing. • Partners with local government, community housing and the development sector to construct social and affordable housing.
Council	<ul style="list-style-type: none"> • Acts as the planning authority, overseeing the development of the built form within its municipality. • Advocates on local housing needs. • Partners with others to guide and facilitate housing. • Owns land for housing projects.
Property developers, landowners and investors	<ul style="list-style-type: none"> • Funds housing through the purchase of land, financing land acquisitions and building properties for financial return. • Builds, owns and sells housing. • Provides developer contributions for affordable housing. • Includes institutional investors, such as superannuation funds.
Community Housing Organisations	<ul style="list-style-type: none"> • Partners with government, developers and investors to build and maintain social and affordable housing (some act as developers). • Manages social and affordable housing, using the Victorian Housing Register. • Partners with Homes Victoria to manage social and affordable housing owned by Homes Victoria.

Committee Objectives

- 1.1 To assist with the monitoring of data on local housing needs, housing market trends and housing affordability, and Federal and State Government policy and planning reforms that have implications for housing in Frankston City (including the Victorian Government Housing Statement).
- 1.2 To assist in the identification of opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within the Frankston City municipality.
- 1.3 To influence change through advocacy on local housing needs within Frankston City, including for a diverse housing mix, very low and low income earners and people with specific housing needs.
- 1.4 To develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, federal and state government, government funded agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes within Frankston City.
- 1.5 To assist in the education of stakeholders on local housing needs within Frankston City.
- 1.6 To advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work.
- 1.7 To provide advice to Council on the use of its property portfolio to meet local housing needs.
- 1.8 To make recommendations to Council on local housing needs of the current and future community within the Frankston City municipality.
- 1.9 To assist in the development of a Work Plan that supports actions to meet the housing needs of the Frankston City municipality; and to define priorities and responsibilities for actions.

Committee Work Plan

Level of importance	Timing
High	To be actioned within the short to medium term (current Council term)*
Medium	To be actioned within the medium to long term (2 to 4 years)
Low	To be actioned within the long-term (up to 10 years)

*Note, while high importance actions are to be given priority focus, some of these actions may require longer term delivery due to the size of the project.

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
1	Assist with the monitoring of data on local housing needs and housing market trends, and Federal and State Government policy and planning reforms				
1.1	Monitor data on local housing needs and provide an annual housing monitor report for presentation to Council in December 2025.	Pathway (statutory planning data) ABS Census .id Housing Monitor Frankston Zero data Homes Victoria data Victorian Housing Register Rooming House Register AIHW data Community Support Frankston data	Social Policy & Planning	Strategic Planning and Procurement, Property and Risk	H
1.2	Use key messages that are aligned with the <i>Boosting Local Support for Social Housing Message Guide</i> developed by Common Cause when engaging with key stakeholders and provide a narrative on why Frankston City needs a diverse mix of housing, which includes affordable housing, and the outcomes it will achieve.	Data (Action 1.1) Housing Strategy FMAC Structure Plan Economic Development & Skilled Community Strategy Property Strategy	Social Policy & Planning	Strategic Planning and Procurement, Property & Risk	H

2 Identify opportunities and innovative solutions that facilitate sustainable housing supply to meet the housing needs of the current and future community within Frankston City					
	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
2.1	Support the adoption of the Affordable Housing Policy to provide a clear Council position to guide and facilitate access to safe, secure and affordable homes that align with Council's strategic priorities, meets local housing needs and fits with the neighbourhood character of the area.	Housing Strategy FMAC Structure Plan Economic Development and Skilled Community Strategy Property Strategy Federal and State Government policies	Social Policy & Planning	Strategic Planning, Procurement, Property & Risk, Economy, Investment & Activation and Statutory Planning	H
2.2	Use the audit of vacant government-owned land to identify opportunities for partnership projects to encourage developments in suitable locations that can accommodate affordable housing development. To be explored with Federal and State Governments, developers, Community Housing Organisations and other landowners.	Draft Affordable Housing Policy (Action 2.1) Pathway GIS mapping	Social Policy & Planning	Strategic Planning and Statutory Planning	H
3 Provide advice to Council on the use of its property portfolio and to meet local housing needs					
3.1	Assist with the identification of council-owned sites that could be utilised for the construction of affordable housing, including that which accommodates the needs of key workers.	Property Strategy Property Development Strategy (to be adopted) FMAC Structure Plan Audit of vacant land (Action 2.2)	Social Policy & Planning	Strategic Planning, Statutory Planning and Procurement, Property & Risk	M

4	Influence change through advocacy on local housing needs within Frankston City, including for very low and low income earners and people with specific housing needs				
	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
4.1	Provide recommendations for advocacy on housing and homelessness for consideration by Council in adopting its formal Advocacy Strategy.	Affordable Housing Policy (Action 2.1) Housing Strategy Audit of vacant land (Action 2.2) Victorian Government Housing Statement	Social Policy & Planning	Advocacy & Strategic Partnerships, Strategic Planning	H
4.2	Advocate for surplus federal and state government and private land to be assessed for its suitability for the development of affordable housing.	Audit of vacant land (Action 2.2) Advocacy position (Action 4.1)	Social Policy & Planning	Strategic Planning, Advocacy & Strategic Partnerships	M
4.3	Partner with the Strategic Housing & Homelessness Alliance to advocate to state and federal government on shared advocacy priorities, as appropriate.	Strategic Alliance materials	Social Policy & Planning	Strategic Alliance, Strategic Planning and Advocacy & Strategic Partnerships	M
5	Develop and proactively support partnerships with the Strategic Housing & Homelessness Alliance, government agencies, community housing sector, developers and the community to facilitate investment and action that achieves housing outcomes				
5.1	Invest in relationship building and collaboration to guide and facilitate good affordable housing outcomes that align with Council's strategic priorities – engaging with MPs, state and federal governments, developers and institutional investors, community housing providers, service providers and the community.	Key messages (Action 1.2) Affordable Housing Policy (Action 2.1) Audit of vacant land (Action 2.2) Advocacy position (Action 4.1)	Social Policy & Planning	Strategic Planning, Statutory Planning and Procurement, Property & Risk	H

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
5.2	Share information and collaborate with the Frankston City Strategic Housing & Homelessness Alliance and Frankston & Mornington Peninsula Zero, where there is alignment with the Committee's objectives	Strategic Alliance materials	Social Policy & Planning	Community Strengthening, Strategic Planning	H
5.3	Support community involvement to promote engagement in local housing issues and encourage community-led solutions.	Connections with community networks, local businesses and developers	Social Policy & Planning	Community strengthening	M
5.4	Continue to support Winter Shelter in 2025 providing financial assistance to navigate the planning system and to support minor capital works, enabling the provision of safe and secure overnight accommodation for people experiencing homelessness to prevent rough sleeping.	Winter Shelter project	Social Policy & Planning	Development Services, Community strengthening	H
5.5	Build partnerships with neighbouring Councils to facilitate opportunities for increases in housing supply.		Social Policy & Planning	Strategic Planning Economy, Investment & Attraction	H
6	Assist in the education of stakeholders on local housing needs				
6.1	Undertake education and awareness raising on the anticipated residential growth required to keep pace with population growth and Victorian Government planning reforms, and to promote the benefits of affordable housing.	Key messages (Action 1.2) Common Cause Australia local government toolkit (Charter Group resource) CHIA Vic resources Housing Strategy community engagement Affordable Housing Policy (Action 2.1) Advocacy materials (Action 4.1)	Social Policy & Planning	Statutory Planning, Community Relations, Economy, Investment & Attraction	M

	ACTION	INPUTS	LEAD	CONTRIBUTORS	PRIORITY
6.2	Develop case studies on affordable housing, including who lives there, to provide context to the data and to support community engagement activities.	Key messages (Action 2.1) Community engagement campaign (Action 6.1) Information from homelessness agencies, CHIA Vic and community housing organisations Community engagement	Social Policy & Planning	Strategic Alliance and Frankston Zero members, CHIA Vic	M
7	Advocate for housing options that support local job growth and a skilled workforce to stimulate local economic activity, through the prioritisation of affordable housing for key workers close to where people work				
7.1	Continue to build an evidence base to demonstrate the housing needs required to attract key workers.	Housing Strategy Needs Assessment Community engagement	Economy, Investment & Attraction	Social Policy & Planning, Strategic Planning	H
7.2	Strengthen relationships with Chisholm, Monash University, Peninsula Health and local businesses to better understand student and key worker accommodation needs.	Housing Strategy Sustainable Economy and Skilled Community Strategy	Social Policy & Planning	Economy, Investment & Activation, Strategic Planning	M

Monitoring and review

The Work Plan will operate on the Council Plan four-yearly review cycle. However, an annual review will be conducted every 12 months to provide the Committee with the opportunity to reflect on the way the actions are being implemented and draw upon evidence in order to make improvements and achieve better results. The annual review will also accommodate any key policy changes occurring at all levels of government, key service system changes, as well as any changing needs of the community and local housing market.

Report being made on the Work Plan will be reported annually.

Definitions

Affordable housing: Under the *Planning and Environment Act 1987*, affordable housing is a broad term describing housing (including social housing) that is appropriate to the needs of a range of very low, low, and moderate-income households and is priced (whether bought or rented) so these households can meet their other essential living costs. The income ranges for these households are set by the Victorian Government and reviewed annually to reflect median household income.

Community Housing: Housing that is owned and/or managed by a community housing organisation. It comprises long-term rental housing that offers subsidised rent costing not more than 30 per cent of a total household's income. The community housing sector and Homes Victoria often work in partnership to deliver housing to those who need support. Some community housing providers specialise in helping specific groups, like Aboriginal and Torres Strait Islanders, people with disability, women, and older people.

Community Housing Organisations (CHOs): Mission-driven, not-for-profit organisations that own, develop and maintain rental housing for people on low incomes, and specialise in housing the diverse range of tenants that require both social and affordable housing. Registered community housing organisations are regulated by the Victorian Government under the *Housing Act 1983*.

Crisis and emergency accommodation: Includes very short-term accommodation and a range of specialist services for people who are homeless or at risk of homelessness or after an emergency. Includes women's refuges, youth refuges and major crisis supported accommodation services.

Homelessness: The Australian Bureau of Statistics (ABS) definition for homelessness is when a person does not have suitable accommodation alternatives, they are considered homeless if their current living arrangement: a) is in a dwelling that is inadequate; b) has no tenure, or if their initial tenure is short and non-extendable, or; c) does not allow them to have control of, and access to space for social relations. People living in boarding houses (defined as commercial accommodation usually not self-contained but with private rooms) is counted as a homelessness operational group.

Housing Stress: Defined as per the NATSEM (National Centre for Social and Economic Modelling) model as households in the lowest 40% of incomes who are paying more than 30% of their usual gross weekly income on housing costs.

Key workers: Individuals who perform services that are critical to the functioning of society and need to be physically present on a work site. These include services that provide living essentials (e.g. food and fuel distribution) and maintain the public health and safety as well as those who service the most basic needs of the community (e.g. education, community care, retail and infrastructure maintenance). This policy focuses on key workers whose household earns very low, low, or moderate incomes.

Rooming houses: A property with one or more rooms for rent, where at least four people can live. Residents have an individual agreement with their rooming house owner/manager, and only have exclusive possession to their room with a right to shared access to communal facilities such as kitchens, bathrooms, laundries and living areas. Rooming houses must be registered with the local council, and owners/managers must comply with minimum standards relating to privacy, security, safety and amenity.

Social housing: Social housing is subset of affordable housing and is for people on very low to low incomes who need housing, especially those who have experienced homelessness, family violence or have other special needs. It is made up of two types of housing, public housing (owned and managed by Homes Victoria) and community housing (owned and/or managed by registered community housing providers). It includes both subsidised short and long-term rental housing and calculated at no more than 30% of the household's income, and is accessed through the Victorian Housing Register.

Victorian Housing Register: A single online platform that consolidates applications for social housing across Victoria for both community and public housing. Eligibility is based on income, and specific categories of higher need which elevate the priority of an application.




Formal naming of the viewing platform in Seaford Wetlands

Proposed name: Gananyu Bulukul Viewing Platform

Submission	In support of the proposal	Submission topic	Officer Response
1	Yes	I support the Bunurong Council for their local language and suggestion but my only issue is that it is too long and hard to say. Maybe something simple in their language?	<p>The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC).</p> <p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p>
2	Yes	Proposed name is fine but it would be good to have some plaques or signs which give the translation to English and relate it to the significance of the place for Bunurong people.	<p>The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC).</p> <p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p>
3	No	It is great to include indigenous knowledge about the wetlands however we can do this without naming places with names that the vast majority of the population cannot relate to.	<p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan,</p>

			<p>Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p>
4	Yes	Difficult name to pronounce however it's wonderful that it is connected to women's places	To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.
5	Yes	<p>When the previous Mayor Nathan Conroy denied the name change to the Seaford wetlands after the BLCAC was consulted and community chose from the two names provided because "he did not connect" to either of the names it was insulting and went against the requests of the community.</p> <p>I am glad to see this back on the agenda and although this is just specifically for the viewing platform, I hope the new council members support the name change.</p>	Noted
6	Yes	Love the fact we are using feedback from Bunurong Land Council but a big long and difficult	The location may still be referred to by its English name – 'Viewing Platform' in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words 'Viewing Platform' accompany the traditional owner



		<p>to pronounce specifically if it is for an emergency.</p>	<p>name. It is reasonable to assume 'Seaford Wetlands Viewing Platform' is appropriate to use during an emergency.</p> <p>Furthermore, the sign at the viewing platform reads as 'Seaford Wetlands Gananyu Bulukul Viewing Platform', see snip of name below:</p> 
7	No	<p>STOP naming everything using Indigenous names. STOP being woke. Indigenous make up less than 10% of Australian population- yet every new/renamed thing is named using their language.</p> <p>Before even opening this survey I knew the proposed name would be indigenous. Frankston council can't help but be a virtue signalling bunch of wowzers.</p> <p>Just name it something we will recognise as assoc with the wetlands/Seaford and something we can all pronounce.</p> <p>How about: Seaford Wetlands Vista</p>	<p>The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region's Registered Aboriginal Party.</p> <p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p>

			<p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p> <p>Interpretive signage will be installed at the location. Additional audio support could be provided at the viewing platform to aid in the education and pronunciation.</p>
8	No	<p>I have listened to the audio recording of this name several times and still cannot say it despite trying to learn. It has the qualities of tongue twister. I believe this will be a problem for anyone wanting to say where they are and would force people to call it something else. I would strongly support another Aboriginal language name at this location.</p>	<p>The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region's Registered Aboriginal Party.</p> <p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>The location may still be referred to by its English name – 'Viewing Platform' in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words 'Viewing Platform' accompany the traditional owner name. It is reasonable to assume 'Seaford Wetlands Viewing Platform' is appropriate to use during an emergency.</p>
9	Yes	<p>Hard to pronounce</p>	<p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p>



10	No	A name that is difficult to remember and pronounce will add no benefit to the local community	<p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>The location may still be referred to by its English name – ‘Viewing Platform’ in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words ‘Viewing Platform’ accompany the traditional owner name. It is reasonable to assume ‘Seaford Wetlands Viewing Platform’ is appropriate to use during an emergency.</p>
11	No	It is racist	<p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history. The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region’s Registered Aboriginal Party.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council’s Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p>



12	No	not enough indigenous people to support a stupid name like that	<p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history. The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region's Registered Aboriginal Party.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p>
13	No	Stop this woke rubbish. Leave it alone.	<p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history. The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region's Registered Aboriginal Party.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition</p>



			<p>for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p>
15	No	<p>This name is divisive. We have a multicultural city and this does not mean anything to majority of the community. Why can't we have a name that represents all of us? We don't speak this language.</p>	<p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history. The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region's Registered Aboriginal Party.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p> <p>To assist the community, a QR code will be place on each of the signs in the area that</p>

			<p>directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>The location may still be referred to by its English name – ‘Viewing Platform’ in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words ‘Viewing Platform’ accompany the traditional owner name. It is reasonable to assume ‘Seaford Wetlands Viewing Platform’ is appropriate to use during an emergency.</p>
16	No	<p>You say that the viewing platform needs a name to support emergency services in identifying the location. Imagine an ambulance despatch person trying to pronounce the proposed name in an emergency and the confusion it will cause in the ambulance not being able to understand.</p>	<p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>The location may still be referred to by its English name – ‘Viewing Platform’ in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words ‘Viewing Platform’ accompany the traditional owner name. It is reasonable to assume ‘Seaford Wetlands Viewing Platform’ is appropriate to use during an emergency. Additional audio and pronunciation support may be provided to emergency services and Geographic names Victoria.</p>
17	No	<p>I think too difficult to engage emergency services</p>	<p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>The location may still be referred to by its English name – ‘Viewing Platform’ in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words ‘Viewing Platform’ accompany the traditional owner</p>

			name. It is reasonable to assume 'Seaford Wetlands Viewing Platform' is appropriate to use during an emergency. Additional audio and pronunciation support may be provided to emergency services and Geographic names Victoria.
18	No	It will not be used by the general public. It is too hard to pronounce, has no relevance to today's society, The need to be woke over everything has worn thin with the general public taxpayers.	<p>To assist the community, a QR code will be placed on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>The location may still be referred to by its English name – 'Viewing Platform' in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words 'Viewing Platform' accompany the traditional owner name. It is reasonable to assume 'Seaford Wetlands Viewing Platform' is appropriate to use during an emergency. Additional audio and pronunciation support may be provided to emergency services and Geographic names Victoria.</p> <p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history. The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC), our region's Registered Aboriginal Party.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p>



			The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i> , which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.
19	No	<p>We know, because you have told us, the "name links to the wetlands, to the important Kananook creek, to women's places and to women's material culture, including the digging stick."</p> <p>but what is the translation to English? Is it historically the name, or is it just made up? Is it Aboriginal language? How does it link to the various things, specifically, the wetlands, Kananook Creek, and (Aboriginal) womens places, material culture. Why is the link to the digging stick significant? Where did the digging sticks come from</p> <p>Without the information requested you might as well suggest Seaford Wetlands Viewing Platform, it complies with policy. Also who is BLCAC?</p>	<p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>As per the Naming Rules for Places in Victoria (developed as required under the Geographic Place Names Act 1998), the relevant Traditional Owner group must be consulted with on proposed names in Traditional Owner language. The Bunurong Land Council Aboriginal Corporation (BLCAC), Frankston's Traditional Owner group and representatives of the Bunurong people of the South Eastern Kulin Nation, were consulted with during this process and selected the proposed name for this location. The BLCAC advised that the name Gananyu Bulukul means "digging stick in the wetlands". This name links to the wetlands, to the important Kananook Creek, to Women's places and to Women's material culture, including the digging stick.</p>
20	No	<p>Why not call it what it is, "Seaford Wetlands Bird Watching Lookout"? It doesn't need to have a specific name. It will cause confusion and division among the local community if given an Aboriginal name.</p>	<p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford</p>

			<p>Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p>
21	No	<p>We all know the Seaford Wetlands as Seaford Wetlands</p> <p>In a critical situation, the new name will create confusion and potential fatalities if people are told the new name instead of the traditional and original one</p>	<p>The extent of the Seaford Wetlands area is formally named Seaford Wetlands.</p> <p>The proposed name "Gananyu Bulukul Viewing Platform" is specific to the viewing platform in the southern end of the Seaford Wetlands.</p>
22	No	<p>It should be named after someone who protected and defended the wetlands. Seaford Councillor and resident William R.J. Klauer prevented the draining of the wetlands. His monument in front of the Seaford Community Centre was recently removed during 'improvements'. We need to remember these important citizens</p>	<p>This suggestion is noted and will be added to Council's Proposed Naming Register for future naming considerations.</p>
23	No	<p>Just go with the Seaford Wetlands Viewing Platform.</p>	<p>The location may still be referred to by its English name – 'Viewing Platform' in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words 'Viewing Platform' accompany the traditional owner name. It is reasonable to assume 'Seaford</p>



			<p>Wetlands Viewing Platform' is appropriate to use during an emergency.</p> <p>Indigenous naming was proposed for this site in response to the Seaford Wetlands Rejuvenation Project Community Engagement feedback, participants expressed an area of interest in indigenous naming and linking to Aboriginal history.</p> <p>Additionally, in support of the cultural heritage study, conducted on the Seaford Wetlands, the naming of this platform is in line with Council's Reconciliation Action Plan, Action 10: Promote respect and recognition for the Traditional Custodians of the land through acknowledgement on council signs and buildings.</p> <p>The proposed name is also supported by Principle E – Recognition and use of Traditional Owner languages in the Naming Rules for places in Victoria 2022, enforced under the <i>Geographic Place Names Act 1998</i>, which is encouraged when connecting a name to a place and provides the opportunity to educate on Traditional Owner history and shared culture.</p>
24	Yes	<p>I understand the reason for this name but I feel that it is quite complex to pronounce & remember & believe that in the Aussie fashion it will sadly be shortened to something easier to say & remember.</p> <p>I would like to submit the proposed name of: Karrum Karrum Keep</p> <p>Karrum Karrum Swamp was the name the Bunwurrung people called the wetlands, and Keep as in</p>	<p>The traditional owner name was proposed by the Bunurong Land Council Aboriginal Corporation (BLCAC).</p> <p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio on the pronunciation of the name.</p> <p>As per the Naming Rules for Places in Victoria (developed as required under the Geographic Place Names Act 1998), the relevant Traditional Owner group must be consulted with on proposed names in Traditional Owner</p>

		the definition Preserve, maintain, to watch over and defend.	language. The Bunurong Land Council Aboriginal Corporation (BLCAC), Frankston's Traditional Owner group and representatives of the Bunurong people of the South Eastern Kulin Nation, were consulted with during this process and selected the proposed name for this location.
25	Yes	I understand a lot of naming conventions are adopting indigenous names and references. I think ideally I would like to combine indigenous and non-indigenous references. The name Gananyu Bulukul does not offer any indication of the location of this platform. Whether it needs to incorporate Seaford or Kananook or something - this would assist in identifying location.	<p>The location may still be referred to by its English name – 'Viewing Platform' in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words 'Viewing Platform' accompany the traditional owner name. It is reasonable to assume 'Seaford Wetlands Viewing Platform' is appropriate to use during an emergency.</p> <p>Furthermore, the sign at the viewing platform reads as 'Seaford Wetlands Gananyu Bulukul Viewing Platform'.</p>
26	Yes	I'm very supportive of the proposed name of the viewing platform, however I would like to know what "Gananyu Bulukul" translates to in English. I understand by the information provided that the proposed name links to the wetlands, to the important Kananook creek, to women's places and to women's material culture, including the digging stick... but what does the name actually mean?	<p>The Bunurong Land Council Aboriginal Corporation (BLCAC) advised that the name Gananyu Bulukul means "digging stick in the wetlands". This name links to the wetlands, to the important Kananook Creek, to Women's places and to Women's material culture, including the digging stick.</p> <p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio recording on the pronunciation of the name.</p>
27	Yes	I would like to propose the name "Yinga Viewing Platform" for your consideration. The term "Yinga," meaning "sing" in the Bunurong language, pays homage to the rich cultural heritage of the Traditional Bunurong Peoples of the land on	As per the Naming Rules for Places in Victoria (developed as required under the Geographic Place Names Act 1998), the relevant Traditional Owner group must be consulted with on proposed names in Traditional Owner language. The Bunurong Land Council Aboriginal Corporation (BLCAC), Frankston's



		<p>which the viewing platform is situated. This connection to Indigenous language reinforces the significance of preserving and celebrating their cultural identity. The name "Yinga" not only reflects the enchanting symphony created by the diverse bird species inhabiting the surrounding wetlands but also represents the vital connections to the wetlands and Kananook Creek. These natural resources are integral to the cultural practices and traditions of the Bunurong Peoples. Additionally, "Yinga" symbolises the importance of women's places and women's material culture, including traditional tools like the digging stick, which highlights the role of women in the stewardship and sustainable use of the land. The simplicity of the name ensures ease of pronunciation, making it an inclusive choice for all visitors. In summary, "Yinga" embodies the spirit of the site, celebrates its cultural significance, and fosters a welcoming atmosphere for all who seek to connect with this extraordinary natural environment. I believe it would be a meaningful representation for the viewing platform.</p>	<p>Traditional Owner group, was consulted with during this process and selected the proposed name for this location.</p>
28		<p>While the name was initially somewhat jarring to my European ear, it is growing on me. But more importantly, I think its important that we support women and Aboriginal reconciliation and integration of cultures, and this is</p>	<p>Comments noted</p>



		a pretty easy way to help get closer to a more just world.	
29	No	<p>Should represent the whole community and recognise all who helped save the wetlands from developers.</p> <p>Maybe have a dual name.</p> <p>Rename the whole wetlands an indigenous name. No need to name the bird hide.</p>	<p>The extent of the Seaford Wetlands area is formally named Seaford Wetlands.</p> <p>As required under the Naming Rules for Places in Victoria, significant features that can be named, should be named. The lookout/viewing platform is considered a significant feature that can be named, as such, is required to be named.</p> <p>The location can still be referred to by its English name – ‘Viewing Platform’ in Seaford Wetlands. This is the only viewing platform in Seaford Wetlands and the words ‘Viewing Platform’ accompany the traditional owner name. It is reasonable to assume ‘Seaford Wetlands Viewing Platform’ is appropriate to use during an emergency.</p> <p>Furthermore, the sign at the viewing platform reads as ‘Seaford Wetlands Gananyu Bulukul Viewing Platform’.</p>
30	Yes	I think this is a wonderful name that acknowledges the original custodians of the land on which we live and visit.	Comments noted
31	Yes	I’d be fully supportive of any name selected by the Bunurong Land Council.	Comments noted
32	Yes	The Elders have the wisdom to know the name of this place. Please listen.	Comments noted



33	No	<p>I am very supportive of names that reflect our Aboriginal heritage. Naming rules should be inclusive to all Victorians and having not been explained what it means either to Aboriginal people or to Seaford Wetlands it is hard to appreciate that the name is relevant. Importantly it is also hard to pronounce which leads me to feel that it wont ever get referred to as Gananyu Bulukul Viewing Platform...it is just not something locals will refer to 'Hi Sarah, meet me for some bird watching and coffee at Gananyu Bulukul Viewing Platform' is very unlikely to be used.</p> <p>I suggest an alternate Aboriginal or environmental name that is of significance to the area and easy to say. Carrum itself is an Aboriginal word. How about Karrum Karrum Lookout in reference to the traditional Aboriginal name.</p> <p>I am strongly opposed to names like Gananyu Bulukul as it tends to divide the community given 99.9% cant pronounce it and will see it as a tokenistic gesture toward Aboriginal people. Please work with Bunurong or others to come up with a name that is likely to resonate with the local community...or just refer to it as Seaford Wetlands Lookout.</p> <p>Could we also look at a female of significance to the area for naming consideration?</p>	<p>To assist the community, a QR code will be place on each of the signs in the area that directs the user to the Seaford Wetlands webpage, which can be updated with interpretive information and audio recording on the pronunciation of the name.</p> <p>As per the Naming Rules for Places in Victoria (developed as required under the Geographic Place Names Act 1998), the relevant Traditional Owner group must be consulted with on proposed names in Traditional Owner language. The Bunurong Land Council Aboriginal Corporation (BLCAC), Frankston's Traditional Owner group, was consulted with during this process and selected the proposed name for this location.</p>
----	----	--	--



34	Yes	I think this is an appropriate name for the viewing platform	Comments noted
35	Yes	Appreciate for consideration of Local indigenous name.	Comments noted
36	Yes	A place name doesn't undo or repair all the damage done to Indigenous lands and culture but is an important symbolic gesture of respect and acknowledgement for the continuing connection of the Bunurong People to country. I'm not Indigenous and I fully support the proposal by BLCAC. I'm very happy that Frankston City Council is consulting BLCAC.	Comments noted
37	Yes	This is a great opportunity to celebrate our unique cultural history as part of Reimagining Frankston for our young people and future generations.	Comments noted
38	Yes	This is a small step in a very right direction by FCC. Respect for the Traditional Owners and recognition as a women's place is thoughtful and nuanced. I approve heartily and would now visit it	Comments noted
39	Yes	Absolutely we need to pay respect to the Bunurong People past, present and emerging. What a beautiful sentiment to acknowledge the importance of the creek to women's places. Such a great idea	Comments noted





**MINUTES OF THE FRANKSTON CEMETERY TRUST
HELD IN THE ACACIA ROOM, DAVEY STREET, FRANKSTON
ON 25 MARCH 2025 AT 4.00PM**

TRUST COMMITTEE: Deputy Mayor, Cr Steffie Conroy (Chair)
Cr David Asker
Cr Nathan Butler

OFFICERS: Chief Executive Officer, Phil Cantillon (Trust Secretary)
Manager Governance, Brianna Alcock
Team Leader Cemetery

APOLOGIES: Section Leader, Tree Maintenance

EXTERNAL REPRESENTATIVES: Nil.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Deputy Mayor, Cr Steffie Conroy, read the acknowledgement to traditional owners as follows:
I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

WELCOME FROM THE CHAIR

The Deputy Mayor, Cr Steffie Conroy, read the Welcome from the Chair as follows:
As part of the Frankston Cemetery Trust (Trust) and under the Cemeteries and Crematoria Act 2003, the Trust must meet at least once annually. These meetings are held to keep the Trust informed of current and specific matters pertaining to the general management of Frankston Memorial Park, including the authorisation of actions.
In accordance with Council's Frankston Memorial Park Model Rules and the guidance for Class B Cemeteries, the Trust should table matters publicly which is done via the Council meetings to consider and endorse the Trust meeting minutes. Councillors are delegated annually to the Frankston Cemetery Trust as representatives of all Councillors.

Cemetery Trust Meeting

2

25 March 2025

A MESSAGE FROM THE CEMETERY TRUST SECRETARY

The CEO, Phil Cantillon, welcomed the Cemetery Trust delegates and highlighted the power of work undertaken at the Cemetery to deliver the service. The CEO looks forward to how we take the asset forward and our contributions towards making it a wonderful asset.

Item	Topic	Presenting Officer
	Declaration of disclosure of any conflict of interest	Chair - Deputy Mayor, Cr Steffie Conroy
1	Confirmation of Minutes of Previous Meeting	Team Leader Cemetery
2	Abstract of Accounts	Manager Governance
3	Trust Highlights from the previous 4 Years	Team Leader Cemetery
4	Four Year Outlook	Team Leader Cemetery
5	Columbarium Niche Wall: Public Opening and New Pricing	Team Leader Cemetery
6	Frankston Memorial Park Fees 2025 - 2026	Manager Governance
	Closure of Meeting	Chair - Deputy Mayor, Cr Steffie Conroy

Cemetery Trust Meeting

3

25 March 2025

1 Confirmation of Trust Meeting Minutes for 8 May 2024

Trust Secretary Recommendation

That the Trust notes that Council adopted the 8 May 2024 Cemetery Trust Meeting Minutes at its meeting on 24 June 2024.

Cemetery Trust Decision

Moved: Councillor Asker

Seconded: Councillor Butler

Trust Secretary Decision

That the Trust notes that Council adopted the 8 May 2024 Cemetery Trust Meeting Minutes at its meeting on 24 June 2024.

Carried Unanimously

Cemetery Trust Meeting	4	25 March 2025
------------------------	---	---------------

2 Sealing of Abstract of Accounts for 2023-2024

Trust Secretary Recommendation

That the Trust:

1. Approves and signs the Abstract of Accounts for 2023-2024; and
2. Approves for the Abstract of Accounts to be submitted to the Secretary of the Department of Health for their records as per the requirements under the Cemeteries and Crematoria Act 2003.

Cemetery Trust Decision

Moved: Councillor Asker

Seconded: Councillor Butler

That the Trust

1. Approves and signs the Abstract of Accounts for 2023-2024; and
2. Approves for the Abstract of Accounts to be submitted to the Secretary of the Department of Health for their records as per the requirements under the Cemeteries and Crematoria Act 2003.

Carried Unanimously

Cemetery Trust Meeting

5

25 March 2025

3 Trust highlights from the previous 4 Years

Trust Secretary Recommendation

That the Trust notes that Council noted the highlights in the 8 May 2024 Cemetery Trust Meeting Minutes at its meeting on 24 June 2024.

Cemetery Trust Decision

Moved: Councillor Butler

Seconded: Councillor Asker

That the Trust notes that Council noted the highlights in the 8 May 2024 Cemetery Trust Meeting Minutes at its meeting on 24 June 2024.

Carried Unanimously

Cemetery Trust Meeting

6

25 March 2025

4 Four Year Outlook

Trust Secretary Recommendation

That the Trust:

Management Plan for Cemetery

1. Notes Stage 2 (Utilisation review) requires it to be completed undertaken by Council officers in order to proceed with Stage 4 (development of a Management Plan);
2. Notes Stage 4 (development of a Management Plan) has been allocated for consideration as part of the 2026-2027 budget process;

GIS Digitisation Mapping Project

3. Notes the Digitisation Mapping Project was completed in Council's Geographic Information System which has provided the ability to search for and update gravesite locations and information;
4. Notes the next steps requires Council officers to conduct quality assurance of unconfirmed sites to be verified, and digitise niche walls, rose beds and tree memorials to ensure the GIS data is reliable;
5. Notes the future value of GIS mapping is to make data publicly available through Council's GIS My Address tool and set a QR code to enable search guides on the grounds;

Cemetery Infrastructure

6. Notes the minor reactive maintenance works required on the Cemetery grounds, including bench seats, row markings and planter boxes;
7. Notes the Capital Works Projects in progress for 24/25 and associated costs, including drainage investigation and a new waste bay installation;

Tree Management

8. Notes the update provided which highlights the poor health condition of the perimeter trees which is highly visible along McMahons Rd; and
9. Supports for a report to be obtained from an external consulting arborist to provide recommended options and costs for ongoing management of trees on the grounds.

Cemetery Trust Decision

Moved: Councillor Butler

Seconded: Councillor Asker

That the Trust:

Management Plan for Cemetery

1. Notes Stage 2 (Utilisation review) requires it to be completed undertaken by Council officers in order to proceed with Stage 4 (development of a Management Plan);
2. Notes Stage 4 (development of a Management Plan) has been allocated for consideration as part of the 2026-2027 budget process;

GIS Digitisation Mapping Project

3. Notes the Digitisation Mapping Project was completed in Council's Geographic Information System which has provided the ability to search for and update gravesite locations and information;
4. Notes the next steps requires Council officers to conduct quality assurance of unconfirmed sites to be verified, and digitise niche walls, rose beds and tree memorials to ensure the GIS data is reliable;
5. Notes the future value of GIS mapping is to make data publicly available through Council's GIS My Address tool and set a QR code to enable search guides on the grounds;

Cemetery Infrastructure

6. Notes the minor reactive maintenance works required on the Cemetery grounds, including bench seats, row markings and planter boxes;
7. Notes the Capital Works Projects in progress for 24/25 and associated costs, including drainage investigation and a new waste bay installation;

Tree Management

8. Notes the update provided which highlights the poor health condition of the perimeter trees which is highly visible along McMahons Rd; and
9. Supports for a report to be obtained from an external consulting arborist to provide recommended options and costs for ongoing management of trees on the grounds

Carried Unanimously

Cemetery Trust Meeting

7

25 March 2025

5.5 Columbarium Niche Wall: Public Opening and New Pricing

Trust Secretary Recommendation

That the Trust:

1. Notes the draft fee justification model for the Columbarium Niche Wall has been provided by the Department of Health;
2. Approves and signs the fee application of the for the Columbarium Niche Wall;
3. Approves for the signed application to be submitted to the Department of Health for approval and gazettal; and
4. Notes the minutes of this Trust meeting will be provided to Council for adoption.

Motion

That the Trust:

1. Notes the draft fee justification model for the Columbarium Niche Wall has been provided by the Department of Health;
2. Defers signing the fee application to allow for the Perpetual Maintenance Trust Fund to be established and considers approving at the fees for the Columbarium Niche Wal at the next Trust meeting;
3. Defers signing the application to be submitted to the Department of Health for approval and gazettal to the next Trust meeting.

Cemetery Trust Decision

Moved: Councillor Asker

Seconded: Councillor Butler

That the Trust:

1. Notes the draft fee justification model for the Columbarium Niche Wall has been provided by the Department of Health;
2. Defers signing the fee application to allow for the Perpetual Maintenance Trust Fund to be established and considers approving at the fees for the Columbarium Niche Wal at the next Trust meeting;
3. Defers signing the application to be submitted to the Department of Health for approval and gazettal to the next Trust meeting.

Carried Unanimously

Cemetery Trust Meeting

8

25 March 2025

6.6 Frankston Memorial Park Fees 2025 - 2026

Trust Secretary Recommendation

That the Trust:

1. Notes the Department of Health requirement to increase cemetery fees by 2.5% CPI by 1 July 2025; and
2. Notes the GST on Burial rights fees are GST-exempt and there is no GST change required to pricing for Frankston Cemetery.

Cemetery Trust Decision

Moved: Councillor Butler

Seconded: Councillor Asker

That the Trust:

1. Notes the Department of Health requirement to increase cemetery fees by 2.5% CPI by 1 July 2025; and
2. Notes the GST on Burial rights fees are GST-exempt and there is no GST change required to pricing for Frankston Cemetery.

Carried Unanimously

The meeting closed at 5.07pm.

Executive Summary**12.2 Chief Executive Officer's quarterly report - January to March 2025**

Enquiries: (Phil Cantillon: Chief Executive Office)

Council Plan

Level 1:

Level 2:

6. Progressive and Engaged City

6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To brief Council with an overview of relevant matters within the organisation.

Recommendation (Director Chief Executive Office)

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period January to March 2025 ~ public version (attachment A)*, which will be made available after this meeting through Council's website;
4. Notes reduction of decisions being made in Closed Council in this reporting quarter (3 – 2024/25) with a result of 3%;
5. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
6. Resolves *Confidential Chief Executive Officer's report for January to March 2025 (attachment B)*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
7. Resolves *Frankston City Council – Councillor Conduct Matters Table as at March 2025 (attachment C)*, be retained confidential until the date of this Council meeting on the grounds that it contains information that is confidential pursuant to the *Local Government Act 2020, section (j)* and would be released with the minutes of this meeting and placed on Council's Transparency Hub to meet the requirements of the resolution passed on 2 October 2023 from part 4.b)ix. of the 2023/NOM6 - Accountability Transparency Reform (ATR) III.

Background

At its Council meeting on 27 January 2021, Council resolved for the Chief Executive Officer's Quarterly Report normally presented in Closed Council to be reported in Open Council from April 2021, with confidential attachments provided to Councillors under separate cover.

12.2 Chief Executive Officer's quarterly report - January to March 2025**Executive Summary**

Council also resolved at its meeting on 1 May 2023 that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations. Officers have prepared this report in accordance with the resolution above.

Council at its meeting on 2 October 2023 adopted a notice of motion titled 'Accountability Transparency Reform (ATR) III'. The CEO's Quarterly report is referenced a number of times within the recommendations and this CEO's Quarterly report has incorporated any updates required.

Following this Council meeting, it is recommended the *Frankston City Council - Conduct Matters Table as at March 2025* (attachment C) be released with the minutes of this meeting.

Key Points / Issues

The CEO is pleased to present the Chief Executive Officer's Quarterly Report providing an open and transparent overview of the organisation, its highlights along with key activities. The report represents the period from January to March 2025. Key topics covered under the public version of attachment A include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Under separate cover as attachment B is a report titled "CEO's quarterly report – confidential version – January to March 2025" dealing with matters of a confidential nature.

CEO's quarterly report update on additional recommendations

Council at its meeting on 2 December 2024 noted the following additional recommendations through the CEO's quarterly report and an update on this resolution is provided below for noting.

- *Notes the importance of Gross Pollutant Trap (GPT) devices in preventing litter from entering ecologically sensitive waterways and the efficiency of such GPT units can only be truly achieved via strategic placement of multiple GPT's along the Kananook Creek corridor;*
- *Acknowledges Council's commitment made on 3 June 2024 (2024/CM7) allocating \$100,000 in FY 2024/25 CW budget to prioritise the feasibility assessment of the remaining 14 untreated outfalls to the Kananook Creek;*

12.2 Chief Executive Officer's quarterly report - January to March 2025**Executive Summary**

- *Notes the feasibility study is already underway and is expected to be completed by end of June 2025;*
- *Provides a report to Council at the August 2025 Ordinary Meeting on the outcome of the feasibility study;*

Officers have noted the above recommendations and provide the following update:

- ✓ The initiation meeting with the consultant was held in February 2025;
- ✓ Currently working on compiling data which will be shared with the consultant;
- ✓ Officers are still on target to report to Council in August 2025.

Council at its meeting on 29 January 2025 noted the following additional recommendations through the CEO's report and an update on this resolution is provided below for noting.

- *Notes the historical importance of the federal seat of Dunkley given its unique demography and large population;*
- *Notes that past Victorian and Australian leadership debates have occurred in Frankston / Dunkley, which reinforces the reality that this LGA is very much seen as the social and economic 'epicentre' of both Victoria and Australia;*
- *Notes when past Victorian and Australian leadership debates have occurred in Frankston / Dunkley, not only has this allowed a light to be shined on the issues affecting the municipality, but it has also allowed for increased advocacy opportunities to be pursued with the state and federal leaders;*
- *Therefore, the Chief Executive Officer (CEO) is instructed to have Council's Advocacy Team actively reach out to the federal political leaders and every broadcaster conducting leadership debates for the coming federal election, and offer the Frankston Arts Centre as a venue to host a federal leadership debate;*
- *Where there is interest, prepares a formal letter, from the Mayor, to be sent to federal political leaders and the broadcaster outlining Council's offer;*
- *In order to make the Frankston Arts Centre an enticing location to host a leadership debate, authorises the CEO to waive any venue hire fees; and*
- *Resolves the same approach is to occur for the Victorian State Election in 2026.*

Officers have noted the above recommendations and provide the following updates:

- ✓ Opportunities have been sent to all Federal Leaders and relevant media outlets;
- ✓ Follow up has occurred with no plans to host a debate received to date;
- ✓ Officers have noted that a similar approach be incorporated into Council's Advocacy campaign for the Victorian State Election in 2026.

Financial Impact

Nil to report unless otherwise mentioned in the relevant attachments.

Consultation**1. External Stakeholders**

See attachment A under the heading section 'Meetings and Activities'.

2. Other Stakeholders

Mayor, Deputy Mayor, Councillors, Directors, Managers, Coordinators and Officers.

12.2 Chief Executive Officer's quarterly report - January to March 2025**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

It is paramount Council's business is open and transparent with activities relating to its operation and the CEO's office.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Nil to report unless otherwise mentioned in the relevant attachments.

Policy Impacts

Nil to report unless otherwise mentioned in the relevant attachments.

Gender Impact Assessments

Nil to report unless otherwise mentioned in the relevant attachments.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Nil to report unless otherwise mentioned in the relevant attachments.

Conclusion

The report be received.

ATTACHMENTS

Attachment A: [↓](#) PUBLIC - Chief Executive Officer's quarterly report - January to March 2025

Attachment B: CONFIDENTIAL - Chief Executive Officer's quarterly report - January to March 2025 - **CONFIDENTIAL**

Attachment C: Councillor Conduct Matters as at March 2025 - **CONFIDENTIAL**



Public - Chief Executive Officer's Quarterly Report

Period reporting – January to March 2025 (public version)

I am pleased to present the Chief Executive Officer's Quarterly Report for the period ending on the 31 December 2024 (public version).

The information within this public document represents the period of time from 1 January 2025 to 31 March 2025 inclusive providing transparency and a more comprehensive overview of the organisation and its key activities.

Key topic areas include:

- People and Culture;
- Organisational Highlights;
- Business Transformation;
- Planning Progress;
- Financial and Corporate Planning;
- Accountability and Transparency;
- Key Projects Updates;
- Key Meetings and Activities;
- Advocacy; and
- Audit and Risk.

Thank you to the Mayor, Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards

Phil Cantillon

Chief Executive Officer

Frankston City Council acknowledges and pays respect to the Bunurong People, the Traditional Custodians of these lands and waters.



PEOPLE AND CULTURE

Weekly communication

The CEO distributes an all-staff email every Monday providing advice on key achievements, sections thanking staff and well-done commentary, along with other news and items relating to Council briefings/meetings. The email is then uploaded onto Council's internal website portal called Frankly (previously known as Grapevine).

Work Ready Program

The Work Ready Program continues to empower individuals across the Frankston municipality by providing the skills and experience needed for rewarding careers. Now in its fifth year, the program offers a range of opportunities, including work experience placements for Year 9 and 10 students, practical student work placements, apprenticeships, traineeships, and school-based apprenticeships.

In the past quarter, the program supported 15 Work Experience students across various departments, including Environmental Health, Community Strengthening, Information Management, Library Services, Arts, and City Futures. These placements provide valuable hands-on experience, helping students explore career pathways and develop essential workplace skills.

Leadership Development

Frankston City Council is proud to announce the successful launch of the **2025 Fit for the Future Kickstart Program** in February. This internal leadership development initiative is designed to equip our emerging leaders with the skills, knowledge, and mentorship needed to thrive in their careers.

A key feature of this year's program is the introduction of a new mentoring component, supported by our experienced Managers and Coordinators. This initiative fosters meaningful professional relationships, providing participants with guidance, insights, and support as they progress through their leadership journeys.

We are excited to see the impact of this initiative and look forward to sharing updates on their progress in the coming months.

'Your Voice, Your Workplace' Staff Engagement Pulse Survey 2025

Following the 2024 Engagement Survey, leadership teams and their departments have been actively working towards the goals outlined in their Cultural Improvement Plans. The Executive Management Team has identified key areas of organisational culture to focus on, and over the past year, employees have seen multiple improvements communicated and implemented.

In June 2025, Council will launch a Pulse Engagement Survey to provide staff with an opportunity to share feedback on our progress. This survey will be more targeted, focusing on key areas such as workplace culture, communication, and employee engagement.



ORGANISATIONAL HIGHLIGHTS

External Awards and Recognition

During this period, Council did not receive any external awards.

Internal Awards

Council's Directorate Excellence Awards for 2025 is well underway with the first award ceremonies booked for Tuesday 27 May 2025 (held bi-annually next day booked 21 October 2025). Officers are encouraged to nominate their peers across Council. The day's ceremonies will be held in the Frankston Arts Centre with cross over breaks to allow for two Directorates to network with each other helping to build relationships and connections across Council.

Corporate donations and fundraising

At Frankston City Council, staff can elect to donate an amount directly from their pay to the Frankston Community Support Fund with new staff provided information on this option during induction. Council's staff social club are running an Easter competition to raise funds for the Good Friday Appeal. Planning is underway for staff to participate in the Biggest Morning Tea event to fundraise for the Cancer Council.

BUSINESS TRANSFORMATION

Council's Websites

The corporate website delivered 2.1 million pageviews and served 710,000 unique users during FY 24/25, with Q1 2025 showing typical seasonal patterns (55,814 pageviews, 33,494 users). While overall traffic has remained relatively stable, we've observed notable shifts in user behaviour, with bounce rates improving from 44% to 32.34% and engagement rates increasing from 57% to 67.66%. These metrics suggest that recent content refinements and navigation improvements are enabling visitors to find information more efficiently.

Content performance data reveals changing community priorities, with waste management pages showing significant growth (Bin Collections up 30% in FY 24/25, Free Annual Hard Waste Collection up 149%). This increase aligns with our recent waste services campaign and digital form improvements for these services. Meanwhile, previously popular sections like planning, infringements, and online payments have decreased in traffic. This shift may indicate seasonal variations in service needs, changing community priorities, or opportunities to reassess and refresh these content areas to better meet user expectations.

It might also be of interest to understand why previously high traffic areas such as planning, and payments have dropped to understand if we need to uplift these areas or have these requirements been met by some other resourcing.





Corporate Website October- December 2024

Overall website data compared to previous year

Pageviews

503,837

0.2% increase



Users

171,793

8% decrease



Bounce Rate

42%

Stabilised bounce rate



Engagement rate

59.58%

7.6% increase



Most popular website section data compared to Quarter 1

Page Path	Views	% Change	Users	% Change	Bounce Rate	% Change	Engagement Rate	% Change
Bin Collections	28,840	▲6.81%	15,905	▼0.6%	42.35%	▲2.35%	57.65%	▲7.65%
Accepted Items and Prices	13,579	▲29.32%	8,959	▲26.18%	22.15%	▼1.85%	77.85%	▲2.85%
Employment Opportunities at FCC	12,887	▼11.12%	7,231	▼12.88%	35%	▲4%	65%	▼3%
FRRRC	12,064	▲26.99%	8,392	▲25.25%	15.5%	▼0.25%	84.25%	▲1.25%
Council Elections	8,156	▲229.8%	5,899	▲234.79%	26.71%	▲1.71%	73.29%	▼2.2%
How to pay your rates	7,960	▼9.55%	5,525	▼7.92%	13.64%	▲3.64%	86.36%	▼2.64%
Major Events	7,144	▲390.9%	5,787	▲389.19%	30.98%	▲6.98%	69%	▼6.56%
What's On	6,248	▲34.86%	1,831	▲6.64%	14.9%	▼2.1%	85.1%	▲1.67%



Transparency Hub updates

The new Transparency Hub on Frankston Corporate Website is now live, a key project as part of the Fit for the Future (F4F) program. This project demonstrates our commitment to the community to continue to proactively be transparent with our decision making and our data. This can be accessed using the following link:

<https://www.frankston.vic.gov.au/Council/Governance-and-transparency/Transparency-Hub>

Key features of the new hub:

- Interactive dashboards with a better user experience;
- Fully automated update for some datasets coming from our corporate systems;
- A Data catalogue for easy search;
- Registers are centralised;
- GIS visuals can be integrated easily;
- First in-house developed data platform for Victorian LG;
- A zero-cost implementation leading to significant savings on development cost;
- A highly reusable product for other councils at negligible implementation cost;
- Financial ongoing saving of 60K/year.

With this project now complete we will be refocusing on the existing pipeline of new datasets to be added to the hub. A campaign will be launched in May to hear from the community around what data they would like to see.

Fit for the Future Program Efficiencies

The last quarter has seen significant progress in relation to the Fit for the Future program of works, with key projects tracking ahead of schedule and on track to deliver expected benefits.

The intention of this new strategy is to guide our transformation over the next three years and to ensure we continue to remain responsive to the changing needs and expectations of the community we serve.

The key priorities include: - optimising our services, improving our customer experience, leveraging our information and technology, and enhancing our organisational culture and capability. Each project identified as part of the program will be delivering key benefits such as financial savings, process and time efficiencies, capability uplift and enhanced customer experience. Each project has an estimated desired benefit which will be confirmed upon the delivery of the project.

Key projects in progress in Q3 include:

- Residential Parking Permit approval;
- Improving the User Experience of our online transaction portal;
- Transparency Hub migration – gone live;
- Uplift of customer notifications and acknowledgment emails;
- Pathway digital enhancements (customer request system).

Pathway enhancements

Our digitisation efforts have resulted in 97,000 ePathway clicks (20% increase) and 637,834 form submissions (3% increase) during FY 24/25. The practical impact of these improvements includes reduced processing times for applications, decreased administrative overhead, and more consistent service delivery for residents interacting with Council services.



Key enhancements driving this adoption include the digitisation of Statutory Planning forms, simplified request processes for Social Policy and Planning, and a new digital triage system for complaints handling. The complaints system now provides valuable data on resolution timeframes and escalation patterns, informing service improvement opportunities.

Health services digital forms are currently in testing with stakeholders, representing the next phase in our ongoing digital transformation program. The e-Pathway adoption metrics indicate that residents are increasingly more comfortable with digital service channels with a high volume of interaction and engagement and continued uplift and resourcing is delivering constant growth.

Customer Experience

The Voice of Customer program continues to provide valuable insights into customer sentiment and uncover underlying issues that may not be explicitly stated. A notable example of its impact is the use of feedback data to adjust service offerings at in-person centres. Operating hours were adjusted in response to feedback, which highlighted that negative sentiment regarding counter opening and closing times were linked to specific days and times. These changes were reported last quarter, and we have seen a significant improvement in customer sentiment.

Customer Experience (CX) scores have remained consistent, with a slight increase from 8.7 to 8.8 over the past quarter, demonstrating the effectiveness of these adjustments in better meeting customer needs within operational constraints. Additionally, a "flex up" approach has been trialled to manage the increase in in-person visitation during peak periods, such as when rates are due.

This proactive approach to allocating resources has also contributed to the improved CX scores, ensuring that customer needs are met more efficiently during busy times. A key focus for quarter four is the continued expansion of the Voice of Customer program. This will involve increasing the volume of feedback received and diversifying the channels used to collect input, enabling a more comprehensive understanding of customer needs and supporting further service enhancements based on data from the community.

Public Art

Sculptures As One, Those That Run with Dingoes, Marsh Boat, and High Tide were purchased. The replacement leased sculptures Daydream and The Wind is Blowing have been confirmed. The Kananook Commuter Car Park sculpture Meander was installed. The Mile Bridge Gateway Sculpture has completed the prototyping stage this quarter. The sculpture Sentinel underwent restoration and received a fiberglass coating treatment. The Frankston Peninsula Boon Wurrung mural was decommissioned and removed.

The Frankston Regional Art Trail (FRAT) delivered its first Art Node at Mitre 10, Karingal, with a locally inspired mural. The Frankston Pier EOI received 19 submissions, and an artist and design have been selected. The Corridors & Connectors EOI opened this quarter and is closing soon. Community consultation for the Hastings Road sculpture site was conducted through an online survey. A Wayfinding consultant for FRAT has been assigned, and signage development is underway.

An artist has been selected to replace the external artwork on the Frankston Arts Centre (FAC) facade. The Victor the Goat memorial mural was commissioned and completed. At Carrum Downs Library, discussions began with stakeholders and artists for a new public art mural. The Frankston Street Art Festival featured seven new murals and one projection. Fringe events included a solo exhibition, a Block Party, and live painting in the Glass Cube.



Frankston Major Events

Approximately 40,000 attendees enjoyed the 26th Waterfront Festival on Friday 7 & Saturday 8 February, held at the Frankston Waterfront. With a revised event model being implemented to include Friday night and Saturday day/night, this proved successful with a high attendance and engagement rate across both days.

Destination Events and Tourism

Carlsberg Beach Club was launched in January and completed at the end of March. Final statistics around attendance and sentiment are still being compiled, however early indications are that approx. 12,000 people attended as well as significant online reach and engagement. Survey data is showing very strong positive sentiment for the event and its impact on the perceptions of Frankston.

The Destination Event Attraction Program for the 2025/2026 season was launched, with Stage 1 applications assessed and Stage 2 applications underway.

Initial investigation and meetings around improvements to the UX of ImagineFrankston.com have taken place, with the tourism team, the webhost company and the Business Transformation/IT team.

Frankston Arts Centre

Frankston Arts Centre programmed a successful season of Hot Arts for Cool Kids which saw 160 young people and their families take part in hands on art and craft activities in Cube 37. February saw the Season 2025 program underway with a performance of Arterial by Na Djinang Circus. This First Nations work included engagement with local community, including a workshop at Frankston High School, community lunch at Nairn Marr Djambana and a Walk on Country. The quarter also saw the 2025 South Side Festival launch to a sold-out audience of 178, including members of Council, Sponsors, artists, media and members of the community.

Ticketing Services experienced an exceptionally strong quarter, with theatre usage exceeding the seasonal average. This was driven by a number of high-profile, sold-out performances. These successful events not only increased theatre attendance but also contributed to a significant boost in revenue.

To expand our reach and engage new audiences, we have established strategic partnerships with the Stellar Film Festival and the Wild Women in Business Awards, allowing us to connect with diverse communities. Additionally, we exhibited at Monash Peninsula as part of Student Open Week and are collaborating with them on further promotional opportunities.

A major highlight has been the success of our Gold Membership program, introduced to celebrate our 30th anniversary. This initiative has exceeded expectations, nearly doubling our membership revenue.

The Arts Centre technicians engaged in their main maintenance period in preparation for the busy periods ahead.

Despite the quarter traditionally being a quiet period for the Centre, our Dinner and Show events consistently drew full houses. The inaugural Secret Headliner Comedy Night was a fantastic activation, attracting over 200 attendees and providing an affordable midweek entertainment option. The Hospitality Department collaborated seamlessly with multiple Council departments, including Youth Services, Integrated planning, Corporate and Commercial Services, Governance, and Marketing, to ensure the smooth execution of a variety of events.



We also worked with the Frankston Business Collective, which has led to five future bookings, as well as a well-received Citizenship Ceremony and Australian of the Year celebration.

Frankston City Libraries

Frankston City Libraries celebrated Harmony Week and Cultural Diversity Week through March 2025, with the Love your Library in Your Language campaign taking place. More than 200 people attended a cultural dance and displays from local groups in the Library forecourt, as part of the Lunar New Year celebrations.

Frankston City Libraries participated in the state-wide Big Summer Read. This program is supported by all libraries in the state to encourage children to continue to read in the long summer school holidays. This year saw more than 600 children participate in scavenger hunts in the libraries, 800 children came to library events, and 355 children completed the challenge.

There were 18 Storytimes at the Library and other locations per week since early February 2025, with attendance figures at 5392 for the quarter.

Newspapers are now available to read online for free. Since 1 March 2025, people have accessed 1110 items online, including newspapers from across the globe.

Council's Corporate Customer Service Update

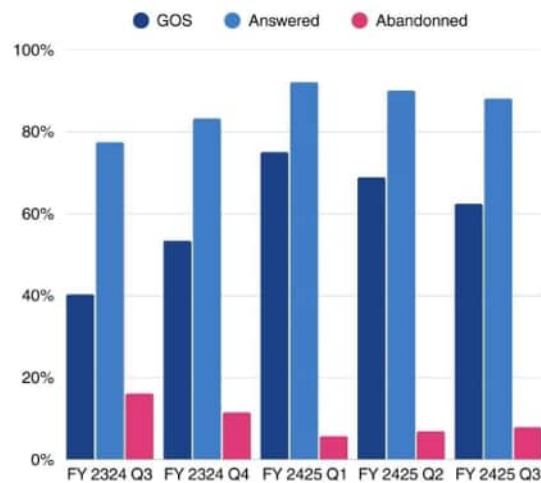
From quarter two to the last quarter, the call centre's Grade of Service (GOS) declined by 6.5% to 62%. This decrease is primarily attributed to operational challenges. Despite this, the results represent an improvement compared to the same period last year, with a 0.22% increase in performance for the phone channel.

Additionally, the total length of interactions increased slightly from 6:41 minutes in the previous quarter to 19 minutes in Q3. This trend aligns with the top call reasons for the quarter, which were less transactional in nature and required more detailed discussions. These factors have likely contributed to the slight decline in GOS.

Looking at the rolling 4 quarters, we've seen significant growth and improvement overall. While this quarter showed a minor decline, it is important to highlight that, overall, the call centre has consistently delivered a higher level of service. This ongoing improvement has positively impacted our ability to provide customers with a reliable and consistent service experience.



CALL CENTRE PERFORMANCE







Call trends and Opportunities

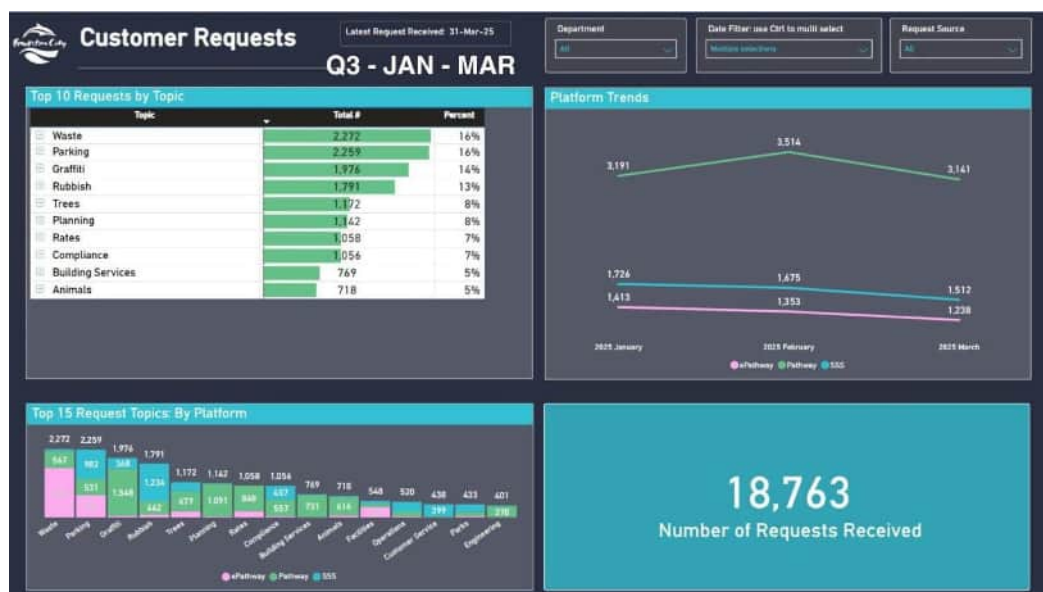
During the third quarter, Waste and Planning & Environment continued to be the dominant call categories, each accounting for 17-18% of the total calls received by the customer service team. Together, these two areas made up 35% of all calls. This trend has remained consistent compared with quarter two, where there was only a marginal decrease in the volume of calls related to these topics.

Calls concerning Safer Communities have taken the top position in the longest call category. This trend is related to the upcoming animal registration renewal deadline.

Requests Logged

Over the quarter, a total of 18,763 service requests were logged, submitted either by officers, through the website, or via Snap Send Solve. Interestingly, Snap Send Solve usage is 22% higher this period than the website.

What stands out, however, is the distinct nature of queries submitted through these channels. Snap Send Solve remains the primary channel for reporting public space-related issues, such as parking, dumped rubbish, trees over footpaths and graffiti. In contrast, the website was mostly used for property-related requests, such as waste services and bin orders. This quarter, we also had an increase in website entries disputing fines. This differentiation highlights the tailored use of each channel based on the type of service need.





Data and Smart Cities - Customer Requests

When the community request information from the council, the demand is measured in two ways.

- Via our customer service channels (aka "Customer Requests"); or
- Written correspondence -emails and paper-based letters (aka "ReM Requests").

Performance analysis is performed quarterly and year on year to more accurately gauge trends and to account for seasonal variances (eg. animal registration renewal, rates notices).

1. Customer Requests:

Council received 18,763 requests in Q3 which is an increase of 10% from the same time last year (16,982) and slightly above Q2 which had 18,438. Council closed 18,830 requests, up 17% from the same time last year (16,081) and above Q2 (17,764).

At the end of Q3, Council had 1,859 requests still open, which is a decrease over Q2 (2,149) despite receiving consistently more requests over the past 12 months (compared to last year). The average number of days a request stays open was 79*. Information about open requests is more widely available now as part of the Customer Experience (CX) PowerBI Reporting. This report aims to inform and manage open requests via a monthly reminder email that accompanies the CX Report.

Council aims to close requests within 10 days and the average number to close this financial year to date is 9*, holding steady each quarter. Work continues to close long standing FAMIS related requests.

At the end of last financial year, the average days to close for the entire period was 29*.

** Figures are rounded to the nearest whole number in the next graph.*



2. ReM Requests:

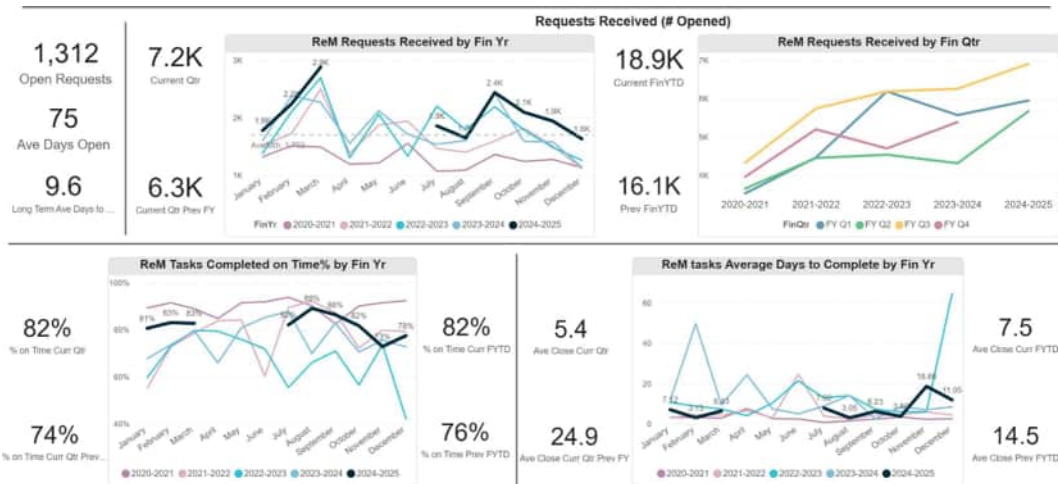
Around 40% of ReM requests get actioned in Pathway and are counted in the above Customer Request figures)

Council received 7,233 pieces of correspondence in Q3 which is a 16% increase from the same time last year (6,254). Council closed 6,213 requests, on par with the same time last year (6,236) and above Q2 (5,551).

At the end of Q3, there were 1,312 open ReM requests, up 38% from 949 in Q2 but down 1% from 1,334 in Q1. Internal communication about timely closure has occurred recently as part of a more widely available Customer Experience Report. Council aims to respond to correspondence within 10 days - we met that benchmark in Q3 82% of the time (76% for Q2).

The average number of days to respond to correspondence decreased to 5* days for this reporting period which is a decrease of 78% compared to last year (25* days) and a decrease of 52% over Q2 (11* days).

* Figures are rounded to the nearest whole number in the next graph.



Social and media engagement - Frankston City Community

This quarter the media and social presence has been largely focused on the 2025 Frankston City First Advocacy campaign, and the upcoming Federal Election. There has been extensive communication on the two key priorities – Bruce Park Pavilion and the Nepean Hwy redevelopment – this has also been supported by material on supporting vulnerable communities and the connectivity of the City.

The campaign included a series of advocacy-related rich content for social media and print collateral, and a pre-election edition of Frankston City News, containing a four-page wrap-around about Frankston City First.

The quarter also saw a focus on key events with continued concentration on the Young Street Action Plan and key initiatives such as the Citizen of the Year for 2025 plus communication for key community engagement, including the Budget for 2025/26. The Community Connectors campaign was launched at Frankston Train Station, generating metro-wide media interest.

There has also been a lot of social media about the recent event season which continues, including supporting the Carlsberg Beach Club, Waterfront Festival, and the Street Art Festival.

Strategic communications has also managed issues that have arisen in the media which have had a lot of community interest.

City Positioning and branding

There were several Destination Events Activation Program (DEAP) events and a major Council Festival which took centre stage as the catalysts for City Positioning this quarter.

The Carlsberg Beach Club generated huge interest from metro audiences, with mass reach and engagement on Imagine Frankston's social media channels, and a number of social posts being shared by metro community.



The overwhelming majority was in favour of the initiative, expressing interest in a similar event within their own Municipalities, so Frankston City was seen as an innovative game changer in the visitor attraction space. The Waterfront Festival was also hugely popular amongst locals and visitors, with high attendance figures and positive community sentiment. The Hospitality sector was a key focus for investment attraction because of the summer season, and Frankston City's strong credentials in luring visitors to our restaurants, cafes and bars. A number of hospitality videos were created for social media, showcasing new and existing brands. Family entertainment establishments was another key focus area, to entice additional businesses in this space.

Frankston City Council's sponsorship of the recent The Urban Developer's Hotel Forum in Melbourne was announced, was a fantastic opportunity to present a case study on Frankston City as a key destination for hotel investment.

The majority of business units now have updated branding aligned to the Corporate branding so that they are easily identifiable as a Council service. These include Maternal & Child Health collateral, Youth Services, Frankston City Libraries, Frankston Volunteering, several events and the City Positioning brand Imagine Frankston.

Corporate Branding continues to be adopted across the organisation, streamlining departments under one branded house, to enhance Council's accreditation of key initiatives.

Community Engagement

Community engagement over this quarter has achieved significant participation, with over 1900 contributions to strategically important projects, including Council's role in delivering aged care services, and affordable and social housing.

The Community Engagement Team has also coordinated delivery of several local-level engagements, including Banyan Reserve playspace and pump track, two re-naming projects, two local play space projects, and a Skye Local Area Traffic Management project. This high volume of projects has required participation from all demographics and wards, requiring online and in-person engagement, delivered via Engage Frankston, nine pop ups and intercept surveys.

The Community Engagement team has also continued to focus on an integrated engagement approach to the Community Vision, Council and Wellbeing Plan, Budget, Asset Plan and Financial Plan.

In January 2025, we coordinated engagement on the Annual Budget 2025-2026, and in March 2025, we supported representatives of our deliberative Community Panel's participation in the Councillor Workshop. Work is now underway to plan for Stage 3 engagement on the draft Council and Wellbeing Plan, launching on 24 April 2025.

Planning is also well underway for high-interest community engagement projects in quarter four, including Domestic Animal Management, Community Engagement Framework and the Road Management Plan.

Building Frankston's Future (BFF) Capital Works Awareness

Communication activities were undertaken for several other upcoming and completed projects.

They include opening events at Baden Powell Kindergarten and Ballam Park Athletics Pavilion as well as general communication updates for Kananook Commuter Car Park, lighting upgrades across the City (including PARC and Balla Park) Council's new way finding and suburban signage, Frankston Stadium, Frankston Oval upgrade, Monash Greenlink, Sandfield Reserve Revitalisation, Heysen and Lucerne Reserve play space upgrades, State and Federal funding announcements for Council infrastructure projects and more.



There has been BFF signage and communications relating to these projects and others throughout construction, at key milestones, and where appropriate, on completion.

Other channels:

- Social media postings for capital works projects on Facebook, Instagram and LinkedIn continue to reference #BuildingFrankstonsFuture;
- Building Frankston's Future and the projects delivered continue to be showcased in Frankston City News and eNews.

PLANNING PROGRESS

Statutory Planning data update – Quarter 3 (Q3) (2024-25)

Statutory planning on-time delivery for Q3 at 72 percent was above the target of 70 percent. Outstanding application volumes are within the target band (200-300). As at the time of this report, there were 259 undecided planning permits, amendment to planning permits, and plan approval applications currently with Council.

The on-time delivery data is illustrated in the charts below (calendar year) as well as the volume of applications received per month over the last four years.

This demonstrates the consistent volume of applications received each month, noting that the lodgement volume includes new permit and amendment applications and other consent types, but is still not reflective of all work undertaken in the processing of planning permit applications.

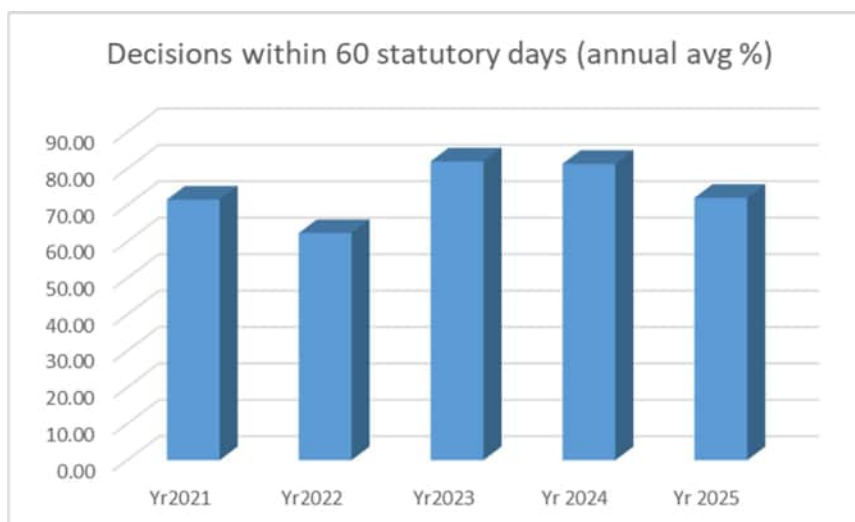
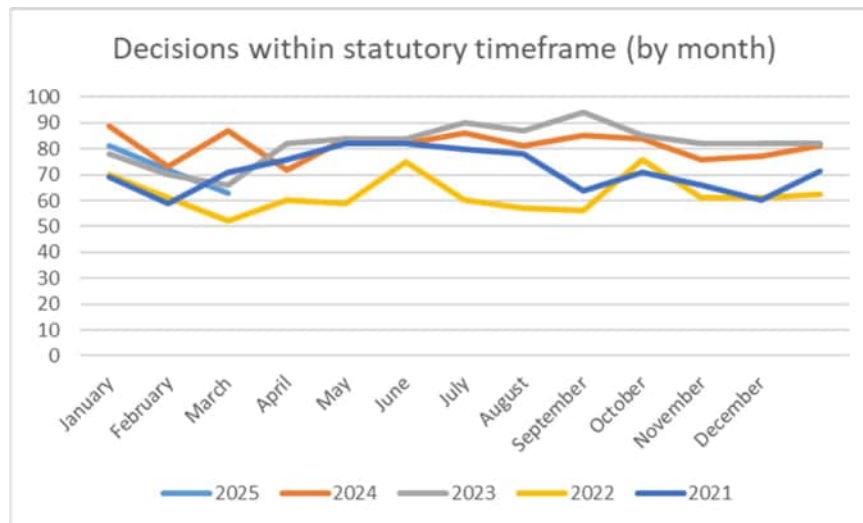
So far, lodgements during 2025 have been lower than average 2024 volumes.

A summary of developer financial contributions received within the quarter is also detailed below.

It should be noted the data for Q3 was calculated manually as the State Government Planning Permit Activity Reporting System (PPARS) does not publish the monthly or quarterly data until the middle of the following month or later. There may be a minor discrepancy with the manually calculated on-time delivery data and the published PPARS data.

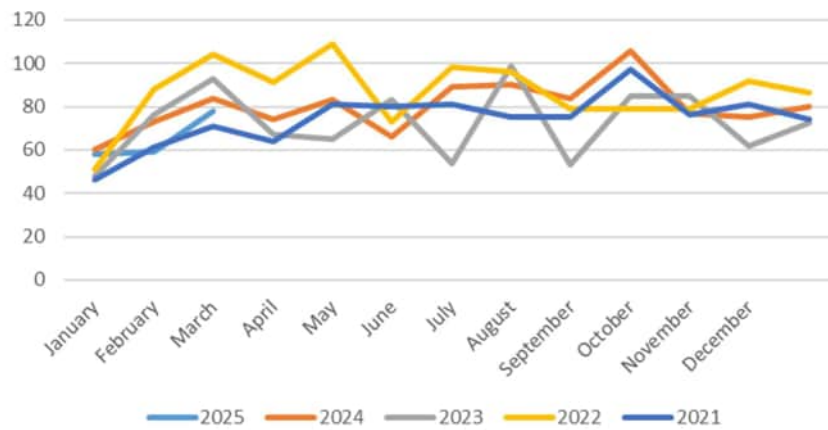
Work continued to progress on implementation of new 'workflow' processes which will improve the functionality of Council's application processing software and allow for efficient tracking of applications and reporting of live data and application statuses.

Developer Financial Contributions- Quarter 3 (2024-25)	
Contribution Type	Total Amount Received
Open Space Contributions	\$1,311,000.00
Car Parking Financial Contributions (cash-in-lieu)	\$0

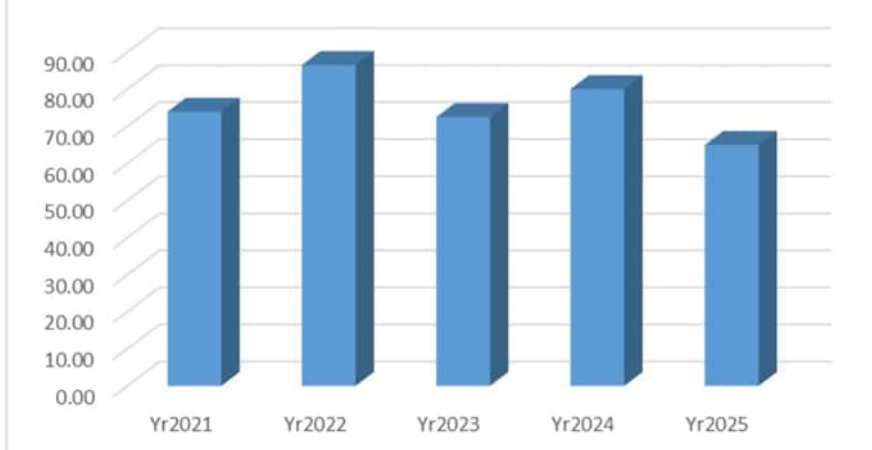




Application lodgements by month



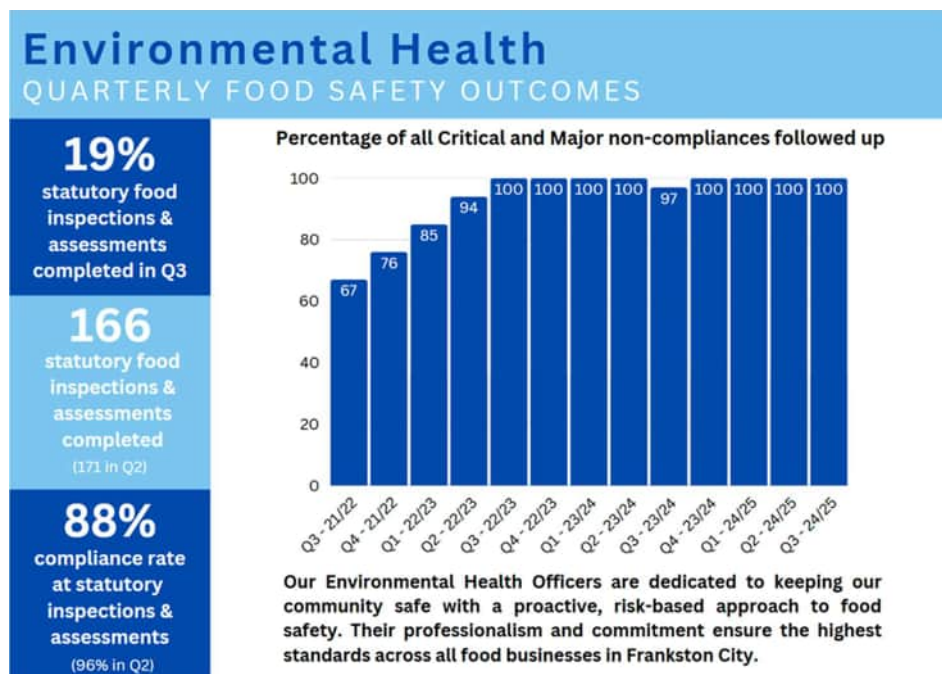
Application lodgements - annual





Environmental Health update- Food Business Inspection and Enforcement Outcomes Quarter 3 (Q3) (2024-25)

Food business inspection and enforcement outcomes for Q3 are summarised in the tables below, with 166 inspections undertaken in the quarter at a compliance rate of 88 percent, down from 96 percent in Q2. This is 19 percent of statutory food inspections and assessments undertaken in the quarter. Also, 100 percent of critical and major follow-ups were completed, with six Food Act Orders and Directions issued and 15 infringement notices issued.





Environmental Health

QUARTERLY FOOD SAFETY OUTCOMES

Food Business Inspection and Enforcement Outcomes

Measures	Monthly			Quarterly	
	JAN	FEB	MAR	THIS QTR	LAST QTR
Critical and major non-compliance notifications – % follow up rate	-	-	-	100%	100%
Compliant statutory food premises inspections	25	68	52	145	165
Non-compliant statutory food premises inspections	4	2	15	21	6
Food Enforcement - Food Act Orders & Directions Issued	5	0	1	6	2
Food Enforcement - Penalty Infringement Notices Issued	13	2	0	15	0

City Futures Department update

The following Policy and Strategy Development work occurred from January to March 2025:

- On 17 March 2025, the Directions Hearing was held for Planning Scheme Amendment C148frn – Frankston City Industrial Strategy and Design Guidelines, with the Panel Hearing to be held in Quarter 4.
- On 13 January 2025, Council received the *Frankston Planning Scheme Amendment C161frn Frankston Metropolitan Activity Centre Development Contributions Panel Report* which recommended that the *Frankston Planning Scheme Amendment C161frn* be adopted as exhibited, subject to two (2) recommendations.
- On 28 January 2025, Council made the Panel Report public by publishing it to its website and e-mailing a copy to all parties to the Panel Hearing and submitters to Planning Scheme Amendment C161frn.
- On 24 March 2025, Council resolved to receive and consider the Panel Report, Adopted Planning Scheme Amendment C161frn with changes and authorised officers to submit the amendment to the Minister for Planning for approval.



- At the 24 March 2025 Council Meeting, Council considered all the submissions received (8) to Planning Scheme Amendment C156fran (Environmental Amendment) and resolved to request that the Minister for Planning appoint an independent Planning Panel to hear the submissions.
- From 30 January 2025 to 3 March 2025 Planning Scheme Amendment C165fran (Corrections Amendment) was placed on exhibition and received five (5) written submissions. The Amendment and next steps will be considered by Council mid-2025.
- Key elements of the Nepean Boulevard project which are in progress or complete to March 2025 include:
 - At the 20 January 2025 Council Meeting, the Nepean Boulevard was confirmed as one of four advocacy priorities for the upcoming Federal election. At the 29 January 2025 Council Meeting, a more detailed report on this Advocacy Priority was presented. This detailed report highlighted six (6) Key Signature Projects, totalling \$20 million, which comprise this advocacy priority.
 - These Key Signature Projects build upon the early works that Council completed in August 2024, comprising landscaping in the central median strip along Nepean Highway near Mile Bridge, and near the waterfront.
 - Since adopting this position, Prime Minister the Honourable Anthony Albanese MP announced on Sunday 16 March 2025, the Australian Government has allocated \$50 million of budgeted funding through the Road Blitz program towards the upgrade of the Overton Road and Nepean Highway intersection and improved footpath and cycling connectivity to the Kananook Creek Trail. Council is seeking to work collaboratively with the Department to ensure the best possible outcomes for Frankston City including consideration to other strategic transport and urban infrastructure improvements aligned with the Nepean Boulevard Vision.
 - This is a remarkable investment in our local community and a great acknowledgement of the significant amount of work undertaken by the Department of Transport and Planning (DTP) and Frankston City Council over recent years. This collaborative and considered approach has been instrumental in identifying the opportunities available for revitalising Nepean Highway.
- In order to progress these important works, Urban Design is currently assisting in the process of compiling key information from our strategic documents to inform allocation of the funding. This will also guide project prioritisation and community engagement.
- Early Works Median Tree Illumination Project - Design was completed by Urban Design team including DTP approval. The project is being delivered in partnership with the Victorian Government Suburban Revitalisation Program.
- Officers continue to collaborate with the Department of Transport and Planning to develop a strategic transport improvement plan identifying FMAC transport network changes needed to support the Nepean Boulevard outcomes. This work, aligned with the master plan, is key to delivering road functionality upgrades.
- The Frankston Public Toilet Action Plan (PTAP) won the Award of Excellence in the Community Wellbeing and Diversity Category at the 2024 Planning Institute of Australia (PIA) Victorian State Awards and officers were notified that this project will now progress to the PIA National Awards in May 2025. Urban Design also prepared two further award nominations for the PTAP as follows;



- LGPro Awards of Excellence, Diversity and Inclusion Category submitted on the 3 March 2025.
- Australian Urban Design Awards; Strategic Design and Policy Category submitted on the 7 February 2025. Notification was received on the 25 March 2025 that the project was not successful in making the shortlist.
- Urban Design also prepared several award nominations for the Frankston Play Strategy and Let's Play Implementation in the as follows: Australian Institute of Landscape Architects (AILA) Awards; Landscape Planning Category submitted on the 12 March 2025. Parks and Leisure Australia (PLA) Awards of Excellence; Strategic and Master Planning Category submitting on 16 March 2025.
- Open space planning due diligence activities progressed for a new district level open space in Skye with a Cultural Heritage Standard Assessment complete in accordance with legislative requirements. Funding required to continue through to Complex Assessment phase is not fully budgeted and will commence in future years once funding is available through the LTIP.
- Community engagement was launched in relation to the Banyan Reserve Playspace and Pump project and an on-site pop-up held at Banyan Reserve on the 18 March 2025. This project will be delivered through a Council and Victorian Government partnership and feedback received is important to inform the final concept plan and Melbourne Water approvals.
- Targeted community and stakeholder engagement was launched for the Monterey Reserve Master Plan Stage One Implementation (Youth space) with two on site pop-ups held at Frankston North Community Centre on the 25 March 2025 and Pines Aquatic Centre on the 28 March 2025.
- Gender Impact Assessments (GIAs) have been completed on both the Economic Development and Skilled Community Strategy and a range of programs including Council's Business Concierge service, Grants and the Investment Attraction program. These GIAs aim to support officers understanding of female representation in local business operations, ensuring that inclusive programs and services continue to be delivered.
- The Economic Development team are now using a new Customer Relationship Management (CRM) system to better engage with our local business community. The team recently transferred all Business eNews subscribers to the new CRM and is also using this to better target information to specific Frankston businesses and industries. This approach is proving extremely popular with our local businesses who tell us that receiving information especially targeted to them is appreciated.
- Community engagement was undertaken for the Draft Affordable Housing Policy from 21 February to 23 March 2025 to seek the community's level of support for the proposed policy. The Engage Frankston page received 558 visits and 96 surveys were completed. In addition to the survey, four community pop ups were held, targeted conversations were held with Council's advisory groups, and an independently facilitated online engagement workshop was held with the homelessness and community housing sector. Other groups were also reached out to, such as the Bunurong Land Council, developers and businesses.
- The reviewed Community Vision 2040 was adopted by Council on 17 February 2025 and will now be incorporated into Council's Integrated Planning and Reporting Framework and is being used to guide the development of the Council & Wellbeing Plan 2025-29. The next step is for Council to provide a formal report back to the community panel advising on how its recommendations have been used for the Council & Wellbeing Plan. This will take place as part of the public exhibition of the Council & Wellbeing Plan.



- A Health & Wellbeing Stakeholder Forum was held in partnership with Mornington Peninsula Shire Council on 13 February 2025 to engage local services in the statutory health and wellbeing planning process, which for Frankston City Council involves the new Council & Wellbeing Plan 2025-29.
- The draft Fauna connectivity report has been provided for Council officer review. Officers have also engaged a specialist report on the findings from a recent Deakin University project that tracked threatened species of Powerful Owl across Langwarrin and Frankston South. This will also inform the Fauna Connectivity report. Quotes are being sought for track improvement works at Lower Sweetwater Creek.
- Cross-departmental officer working group has continued to work on Olivers Hill and Davey's Bay cliff instability issues. Council officers undertook regular on-site visits, including visual and the use of a drone, to detect signs of changing ground conditions. A survey has been conducted along with a geotechnical assessment. In response to identified risks, public access to the affected area has been closed, with additional safety and educational signage installed to highlight the risks to the public from the natural instability of cliffs. Council continues to collaborate with the state government to develop a long-term adaptation strategy for the Olivers Hill escarpment as a whole. The long-term strategy will be guided by the broader Coastal Resilience 2100 project outputs.

The following Programs and Events delivered:

- Council's 2024-25 Business to Business (B2B) Grants were delivered this quarter, with 125 applications received. 100 grants of \$1,000 each were awarded to Frankston City businesses to spend with another Frankston City business equating to a total local spend from the grants of \$207,967.
- Five business workshops were delivered to 62 participants this quarter to support business operators. This included delivery of Council's first Builders and Trades Q&A Session as well as 'Launch or Grow your Small Business', 'Understanding your Numbers – Builders & Trades Business', 'Turn Your Trash into Cash', and 'Understanding your Numbers – Home based & Startups' workshops.
- Council's Business Mentoring program offers two free 1-hour support session with experienced business operators across a range of sectors. This quarter, ten participants received business mentoring support.
- Council's Business Concierge program provides assistance to aspiring, new and existing business operators to navigate through Council processes. The Business Concierge program responded to 95 requests this quarter. The majority of requests were related to Food Services and Beauty businesses and most requests were from businesses located in Frankston.
- Officers continue to support the activation of empty shops in the FMAC area, including continued support of the delivery of the Young Street Action Plan *Action 1.2 Council to fund improvements of business frontages along Young Street*. Recommendations have been developed for Council funded shop frontage improvements.
- Council's Investment Attraction program made outreach cold approaches to 68 unique potential business operators and responded to 45 unique inquiries and referrals this quarter. 27 businesses were provided with research, solutions and investment opportunities for consideration that matched their unique needs.



- 2025 Secondary School Career Insights Q&A sessions have been scheduled. Business Management students will have the opportunity to ask local business owners questions about managing a successful business, business challenges and more. Already scheduled for this year are Q&A sessions at Carrum Downs Secondary College, Flinders Christian Community College, Elisabeth Murdoch College, Nepean School and Patterson River Secondary College
- Council's local 'Frankston Business Directory' continues to grow with 250 local businesses included at the end of the quarter.
- A 'Welcome' to Frankston City email was sent to 83 newly registered businesses this quarter. The 'Welcome' email outlines the various Council supports on offer to them and provides links to further information and contact details.
- The Housing Advisory Committee met on 10 February to discuss matters relating to local housing needs in Frankston City. At this meeting, the Committee agreed its amended Terms of Reference and updated Work Plan for 2025, which will go to Council in April for endorsement as part of the Governance Matters Report. The Committee also heard an updated data report on housing and homelessness and recent activity pertaining to Frankston and Mornington Peninsula Zero.
- Frankston & Mornington Peninsula Zero met on 11 March 2025, with the Executive Group confirming that the official launch of the expanded project will be delayed allowing time to address key service system requirements. The group reflected on the past 12 months and set priorities for 2025, including advocacy efforts for the upcoming Federal Government Election. While homelessness continues to rise, currently affecting 50 individuals (28 of whom are sleeping rough), Frankston City is nearing functional zero for individuals over the age of 55, marking significant progress in this area.
- A workshop was held early February for private landowner to assist them in development land management plans to improve biodiversity values and encourage tree planting on their land. This workshop was also run to assist resident in applying for the landowner grant component of Councils Environmental Sustainability community grant. Round 2 of the Environmental Suitability community grant 3 February 2025 until 28 February 2025.
- 7 gardens were visited as part of the Gardens for Wildlife program.
- Council continued its involvement with the Council Alliance for a Sustainable Built Environment (CASBE) with attendance at 6 meetings over the last quarter, focusing on the pursuit of zero-carbon buildings and the development of revised daylight requirements for Victorian buildings.
- The Summer School Holiday Rangers program was held on 22 January 2025, three sessions were held at Keast Park Seaford Beach to learn about our native flora and fauna, the value of biodiversity conservation, how to help care for our coastal dunes and keep our beaches clean.

Frankston Business Collective (FBC)

This quarter has been marked by the advocacy work of the FBC in support of Council's key advocacy priority – the redevelopment of the Nepean Highway.

The FBC created a petition and heavily marketed this to identify the ongoing support from the Frankston City business community about the need for improving a key entry and location for the City.



Events

The FBC has opened the year with monthly networking events, and an education session on sales and the art of cold calling.

Upcoming education seminars will focus on inclusive employment practices for recruitment and marketing program for entrepreneurs.

The first few sessions of the year had good numbers attended, including a high non-member attendance at the Hotel Lona event. There has been some reasonable conversion of members joining from all events. All events generated a small surplus, assisting to meet our financial targets.

Memberships

March showed positive growth across all membership tiers, especially within the Frankston Community tier. The FBC successfully retained over 90% of the Essential members by transitioning them to the Frankston Community tier. These members had previously used FBC's services occasionally and preferred to remain as free members rather than commit to a full membership fee.

Membership Snapshot

Membership Level	Member # as at 31/1/2025	Member # as at 28/02/2025	Member # as at 31/3/2025	Growth for the month
Strategic	13	13	13	0
Executive	39	39	41	2
Essential	181	170	154	-16
Frankston Community	25	42	67	+25
Totals	258	264	275	11

FBC is in the process of updating their membership offer and have collated a new data base with over 2,500 businesses that have previously not been contacted.

FINANCIAL AND CORPORATE PLANNING

Service Planning update

Community Engagement on the 2025/26 budget was open from 20 January to 19 February and 55 written submissions were received. A public submissions meeting was held on 24 February to hear from the community on their input into the budget 2025-26 development and these were considered in detail at a Councillor workshop on 1 March 2025 and where appropriate will be reflected in the budget scheduled for adoption in June 2025.



The feedback from all the community engagement helped Councillors at that workshop to develop their Council and Wellbeing Plan for the next four years and this is being finalised ready for public exhibition in late April 2025.

ACCOUNTABILITY AND TRANSPARENCY

Councillor Induction Program – mandatory training

The amended Local Government (Governance and Integrity) Regulations were released on 22 October 2024. These included a Model Councillor Code of Conduct for all councils, improvements to the councillor conduct framework and mandatory training for Mayors, Deputy Mayors and Councillors, which came into effect on 26 October 2024. These establish clear standards of behaviour to reflect the values of integrity, transparency, respect and accountability and ensure Councillors are better equipped to perform their functions and duties.

The new term of Councillors commenced on Monday 18 November 2024 and took their oath/affirmation on Wednesday 20 November 2024.

A comprehensive mandatory Councillor Induction training, which addresses seven (7) key themes, was conducted via Councillor Briefings and workshops held weekly over four months until 20 March 2025. The Mayor and Deputy Mayor also attended the two-day Municipal Association of Victoria's (MAV) mandatory Mayoral Training on 12 & 13 December 2024, which was required to be completed within one month of being elected Mayor and Deputy Mayor.

At the conclusion of the training, all Councillors signed a declaration of completion on the four (4) month mandatory training, which was witnessed by the CEO and acknowledged the success of the program.

The following outlines the training undertaken in the Councillor Induction program by 20 March 2025:

Mandatory Theme	Mandatory Training content	Date held	Councillor attendance
1. Working Together in a Council	Role of CEO, Council, Mayor and Councillors	27 November 2024	All
	Working Together as a team, Councillor Aspirations, Overview of Council	23 November 2024	All
	Leadership workshop	19 February 2025	All
2. Decision Making, integrity and accountability	Governance Rules overview and types of Committees	25 November 2024	All
	Local Government fundamentals and Councillor obligations	27 November 2024	8 attended, 1 watched recording
	Complaints management and roles of key integrity bodies	9 December 2024	8 attended, 1 watched recording
	Privacy	9 December 2024	
3. Community representation	Advocacy	9 December 2024	8 attended, 1 briefed/recording
	Councillor enquiries and requests	9 December 2024	
	Engaging with the Community	22 January 2025	All
	Community Vision 2040	3 February 2025	All



	Cultural Awareness Introduction	5 February 2025	All
	Combating Disinformation	26 February 2025	All
	Diversity & Inclusion	26 February 2025	8 attended, 1 watched recording
4. Strategic Planning and Financial Management	Introduction to Integrated Planning - Council Plan & Budget Overview, Capital Works & Asset management Overview	4 December 2025	All
	Introduction to Risk Management	3 March 2025	All
5. Conduct	Councillor Conduct Framework	27 November 2024	8 attended, 1 watched recording
	Workplace behaviours (OHS)	5 February 2025	All
	Councillor & Staff Interaction	5 February	All
	Combating disinformation	26 February 2025	8 attended, 1 watched recording
	Child Safety	26 February 2025	8 attended, 1 watched recording
	Occupational Health & Safety, Sexual Harassment	eLearning module	All
6. Land Use Planning	Statutory Planning overview	27 November 2024	8 attended
	Land Use Planning	3 March 2025	1 watched recording
Mandatory Mayor Induction Training	MAV Mayoral Training - Mayor & Deputy Mayor	12 & 13 December 2024	Mayor Cr Kris Bolam and Deputy Mayor Cr Steffie Conroy
1. Roles & Responsibilities	Roles, responsibilities and support		
2. Chairing Meetings	Effectively chairing meetings		
3. Engagement and Advocacy	Acting as the Council's principal spokesperson		
4. Leadership	Helping councillors understand and perform their role		
	The relationship between the Mayor and CEO		

Interstate/international Travel Public Register (Councillor and Staff)

During the January – March 2025 quarter, there was one international travel undertaken by a Councillor and one instance of interstate travel by Officers. The Travel Register for Councillors is available on the Council's website under Documents available for public inspection and on Council's Transparency Hub.

Training costs associated for staff

An action from Council's Accountability and Transparency (ATR) project was to identify any staff member (de-identified) who has received greater than \$1000 for their professional development in a calendar year and the rationale for the approval. This information now forms part of the Chief Executive Officer's quarterly report for each quarter. This information will also be reflected in a report to the Council's Audit and Risk Committee.



For the previous quarter (01/01/2025 - 31/03/2025) there was 1 training costs greater than \$1000 provided. The focus on implementing the corporate training program continues this quarter.

Department	Directorate	Development Category	Date of start of Training	Total Cost	Rationale for Approval
Operations	Infrastructure & Operations	Job Specific Technical Training	1/2/25	\$2,874	Professional Development

Process for Councillors to seek advice from Governance on legal and administrative matters relevant to role

Councillors wanting to seek legal advice are to contact the Manager Governance in the first instance, for any governance, legal or administrative enquiries. Council's Legal Advice Protocol, adopted in December 2020, applies to circumstances where a Councillor wants legal advice to be obtained in connection with the performance of their duties and functions as a Councillor. The procurement of legal services is carried out by Council officers in accordance with appropriate procurement restrictions and oversight provisions.

Notice of Motion process

The process for lodging a Notice of Motion (NOM), reasons for rejection and how it is considered in a Council Meeting is detailed under Rule 24 of the Governance Rules. Once a NOM is accepted by the CEO, the full text of the NOM is included in the agenda.

There were eight (8) Notice of Motions tabled by Councillors for the January – March 2025 quarter.

Public petition process

The Governance Rules include amendments to Rule No. 58 for Petitions. This expresses Rule No. 58.10 "Electronic or online petitions, joint letters, memorials or like applications must contain the name and email address of each petitioner or signatory, which details will, for the purposed of this Rule 58, qualify as the address and signature of such petitioner or signatory."

Further changes to the Petition process were proposed in the draft amendment to the Governance Rules, which were endorsed by Council in December 2023. Community engagement on these changes were put on hold in February 2024 and only Chapter 8 Election Period Policy was released and adopted by Council in May 2024, due to IBAC's Operation Sandon Report recommendations to introduce Model Governance Rules and the announcement of reforms to the Local Government Act 2020.

On 31 December 2024 Local Government Victoria released a Bulletin announcing that seven of the Operation Sandon recommendations have been fully acquitted through the reforms to the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020. Local Government Victoria have now commenced work to address the recommendations to develop and introduce Model Governance Rules and are working towards having these published by December 2025. The Model Rules will be standard for all Victorian councils and negate the need for councils to develop and adopt their own set of Governance Rules.



The Petition Register, listing the summary of all petitions lodged with Council during this Council term, is available on Council's website under Documents available for public inspection and on Council's Transparency Hub.

There were four (4) petitions tabled by Councillors for the January – March 2025 quarter.

Councillor Appreciation awards process

The Councillor Appreciation Awards Protocol provides guidance on the nomination process for Councillors and the community. Councillors can present a Councillor Appreciation Award at each Council meeting to an individual/group for their extraordinary work in the community. These awards are recorded in the minutes of the Council meeting and are considered as nominations for the annual Citizen of the Year awards.

The register of Councillors nominations for Councillor Appreciation Awards is available on Council's website.

There were two (2) Councillor Appreciation Awards presented for the January – March 2025 quarter.

Accountability and Transparency Reform document update

Cr Bolam proposed an Accountability and Transparency Reform (ATR) in May 2018 with 160 items. These were considered by Council officers and where relevant were implemented with outstanding items presented to Council in June 2020. Cr Bolam introduced an ATR II with supplementary items in March 2022 and these were presented to Council at its meeting on 24 October 2022. The remaining items were monitored and reported via the CEO's public quarterly report until complete and where appropriate considered for Council's Transparency Hub.

The next table outlines the status of the remaining ATR item since July 2023.

Accountability and Transparency Reform (ATR) - status update quarter 2 (October to December 2024)	
Supplementary ATR items	
October 2022	Officer comments
Item 3	
Cr Bolam wrote: "That the next Councillor and Staff Code of Conduct updates are to include the strengthening of compliance with Council's Transparency Reform III for the Lobbyist and Developer Register and subject to first addressing any privacy or legislative requirements. Officers investigated the options and determined the internal register, if released publicly, would not comply with legislation. A new Developer Register, that records interactions with developers, was developed for Council's Transparency Hub and resolved by Council at its meeting on 12 August 2024 to be released after the meeting. There is no longer a requirement for staff to update an internal register as internal processes exist to capture and record interactions. A draft policy and an update on the status of Local Government Victoria's implementation of the Operation Sandon recommendations is being developed. Councillors will be briefed in May 2025 before the Policy is presented to Council.	In July 2023, IBAC released a report on Operation Sandon with 34 recommendations, including changes to improve councillor conduct and requirements for lobbyists. Following this work has been undertaken by Local Government Victoria in collaboration and consultation with other bodies to commence implementation of the recommendations.
	Lobbyist reforms are currently in progress in response to Operation Sandon recommendations. Changes are expected and will inform the role for local government.



Councillor Attendance

An original ATR item was to provide a quarterly status of Councillor Attendance at Councillor Briefings. The overall status is included in the Annual Report every year and updated quarterly on Council's website. As resolved by Council on 11 September 2023, the record of Councillor briefings including the list of topics discussed, Councillors attendance and the 'Conflict of Interest' declarations, if any, are also being reported through the Governance Matters Report at each Council meeting.

The status of Councillor Attendance at Council Meetings is also required for the Local Government Performance Reporting Framework indicators as part of reporting to Local Government Victoria (LGV). These are provided to the community via LGV's Know Your Council website and in the Annual Report every year.

During 2024/2025 Quarter 3 (January – March 2025) there were five (5) Council Meetings and 13 Councillor Briefings.

Table 1 titled, 'Councillor Attendance at Meetings and briefings (January to March 2025)' provides an overview of attendance for this period:

Councillor Attendance at Meetings and Briefings January 2025 - March 2025				
<i>Councillor</i>	<i>Council Meetings Attended</i>	<i>Councillor Briefings Attended</i>	<i>Total Attended</i>	<i>Attendance</i>
<i>Cr David Asker</i>	5	13	18	100%
<i>Cr Sue Baker</i>	5	13	18	100%
<i>Cr Kris Bolam</i>	5	11	16	89%
<i>Cr Nathan Butler</i>	5	12	17	94%
<i>Cr Steffie Conroy</i>	5	12	17	94%
<i>Cr Emily Green</i>	5	11	16	89%
<i>Cr Brad Hill</i>	4	12	16	89%
<i>Cr Michael O'Reilly</i>	5	11	16	89%
<i>Cr Cherie Wanat</i>	5	12	17	94%
Total	44	107	151	93%



Table 2 below notes Councillor Attendance at Briefings only for the quarter is as follows:

Councillor Attendance at Briefings only January 2025 - March 2025		
<i>Councillor</i>	<i>Councillor Briefings Attended</i>	<i>Attendance</i>
<i>Cr David Asker</i>	<i>13</i>	<i>100%</i>
<i>Cr Sue Baker</i>	<i>13</i>	<i>100%</i>
<i>Cr Kris Bolam</i>	<i>11</i>	<i>85%</i>
<i>Cr Nathan Butler</i>	<i>12</i>	<i>92%</i>
<i>Cr Steffie Conroy</i>	<i>12</i>	<i>92%</i>
<i>Cr Emily Green</i>	<i>11</i>	<i>85%</i>
<i>Cr Brad Hill</i>	<i>12</i>	<i>92%</i>
<i>Cr Michael O'Reilly</i>	<i>11</i>	<i>85%</i>
<i>Cr Cherie Wanat</i>	<i>12</i>	<i>92%</i>
Total	107	91%

Reports presented to Council at meetings closed to the public

Council continues to serve its community with integrity through transparency, good governance and accountability.

There has been an astounding reduction in the percentage of the reports presented to Council in a meeting closed to the Public, represented by 28% (2018-2019), 18.84% (2019-2020), 8.92% (2020-2021), 5.86% (2021-2022) and 2.34% in (2022/2023). There was a further reduction in the percentage of the reports presented in meetings closed to the Public in 2023/24, represented by 2.12%.

In 2021-2022, Council's result for the Local Government Performance Reporting measure 'Decisions made in Closed Council' was 5.86%, as against the average of 7.44% for all Victorian Councils, demonstrating the better transparent decision making for the community. The average for all Victorian Councils has been less than 10% since 2016.

Since July 2020, contracts are tabled in open Council Meetings. Agendas and reports were also streamlined to ensure they are tabled in open agendas at every Council Meeting.

During Quarter 3 (January – March 2025), there was one (1) decision made in Council Meetings closed to the public. During this time, 30 reports were presented to Council Meetings open to the public.

There were five (5) Notice of Motions and no Urgent Business items raised during the last quarter. This information is available on Council's Transparency Hub.



Implementation and review of effectiveness of key policies from previous financial year

A report was presented to the Audit and Risk Committee with an update on the status of the Policy Register, an overview on the policies currently due for review, a status on the key policies that were highlighted by the Chair of the Audit and Risk Committee and key highlights that are being considered as part of the Policy and Protocol Framework. One of the key highlights includes the requirement for all policies to undergo an effectiveness assessment as part of the policy review process. The Policy and Protocol Framework will be presented to Council at the June 2025 Council Meeting.

An update on the Policy Register has been provided in the Hot Topics report of this Council Meeting (23 April 2025). Going forward, updates will be provided every six (6) months in the Governance Matters report.

Reports on progress against Councillor Requests

The status indicates there are currently 15 open Councillor Requests. Regular updates on progress are provided to Councillors via the Council Request Report Portal and officers liaise with residents to resolve the request.

Tables 3 & 4 - Councillor Requests opened and closed since the commencement of this current Councillor term (November 2024) to date:





Procurement update

To promote accountability and transparency, the following reports are provided:

Contracts awarded under Financial Delegation between 1 January and 31 March 2025.

Below table - Contracts valued over \$1,000,000 (GST exclusive) are awarded in open Council Meetings.

Contract No.	Title	Award Date	Supplier	Contract Value (\$ ex GST)	Awarded By
CN11506	Construction of Lloyd Park Skate Park Stage 2 Works	7/03/2025	Concretum (AUST) PTY LTD	559,768	CEO
CN11544	MAV LP20091 - Supply & Delivery of Greens Mower 2024-25	27/02/2025	Dawn Mowers (Surrey Hills) Pty Ltd	62,727	Manager
CN11551	Office Refurbishment Works (Stage 1). Frankston Operations Centre	3/01/2025	Keon Constructions	324,057	CEO
CN11588	Event Management System	9/01/2025	UNGERBOECK SYSTEMS INTERNATIONAL PTY LTD	710,000	CEO
CN11589	Haysen Reserve Playground Upgrade	2/01/2025	Landstruct Landscape Construction Pty Ltd	217,765	CEO
CN11606	GIS Aerial Supply 2025 Onwards	6/03/2025	Nearmap Australia Pty Ltd	122,000	Director
CN11609	Supply and Delivery of one new Wide Area Mower	18/02/2025	Dawn Mowers (Surrey Hills) Pty Ltd	110,133	Director
CN11617	Survey and Design - Shared User Path upgrades along Cranbourne Road, Langwarrin	13/03/2025	JCA LAND CONSULTANTS	88,750	Manager
CQ11378	Frankston Libraries Infrastructure Master Plan	21/02/2025	Craig Kenny Consulting Pty Ltd t/a 42 Squared Consulting	66,400	Director
CQ11516	Feasibility Assessment and Design of Gross Pollutant Traps	24/02/2025	Rain Consulting Pty Ltd	70,203	Manager
CQ11554	Outdoor Dining Canopy shade cloth replacement	28/01/2025	Oasis Tension Structures (Australia) Pty Ltd	48,395	Manager
CQ11561	Creative Programmable Lighting	21/02/2025	KLJ Electrical Pty Ltd	50,000	Manager
CQ11568	Community Satisfaction Survey 2025	28/01/2025	Metropolis Research Pty Ltd	52,750	Manager
CQ11603	Two New Primary Gateway Signs (Supply and Install)	25/03/2025	Icon Creations	59,990	Manager
CQ11615	Foreshore Minor Infrastructure Renewal - Fencing Installation, Bollard Removal and Replacement Works	27/03/2025	Gilmore Civil PTY LTD	117,150	Director
CQ11616	Bridge & Pedestrian Structures Level 2 Condition Inspections 2025	20/03/2025	Bridge Inspection Engineers	99,892	Director
CQ11627	Frankston Arts Centre Banner	6/03/2025	Blueprint Concepts Pty Ltd	16,200	Manager
CQ11634	Baden Powell Kinder Signage	11/03/2025	Icon Creations	11,000	Manager



Below table - Contracts granted exemption from Procurement Process between 1 January and 31 March 2025.

Contract No	Contract Title	Award Date	Supplier	Contract Value (\$ ex GST)
E11593	Carrum Downs Recreation Reserve Landscaping	8/01/2025	PARSONS PLANT & CONSTRUCTION PTY LTD	9,296
E11597	Rectification Works - Jubilee Indoor Stadium	3/02/2025	Con-form Group Pty Ltd	94,696
E11599	Neon Fields - Southside Festival - Volter International Pty Ltd	20/01/2025	VOLTER INTERNATIONAL PTY LTD	72,965
E11602	Neon Fields - Southside Festival - Resolution X Pty Ltd	20/01/2025	Resolution X Pty Ltd	46,080
E11610	Peninsula Leisure Partnership Exercise Program	19/02/2025	PENINSULA LEISURE PTY LTD T/A PARC	22,000
E11618	South East Community Links (SECL) Partnership	28/02/2025	South East Community Links	143,000
E11620	Traffic Network Modelling to Support FMAC Traffic Circulation Plan	13/03/2025	Clarity Consult Pty Ltd	97,500
E11622	IT Security Policy creation and management as a service	14/03/2025	Kaon Security Limited	48,015
E11628	Asset Plan Update	11/03/2025	CT MANAGEMENT GROUP	13,420
E11635	Purchase of a Sculpture - As One at Dandenong Road Skye	7/03/2025	SCULPTURE BY THE SEA	52,500

KEY PROJECT UPDATES

The 2024/25 Capital Works Program is in progress, delivering key infrastructure and vital services to the community. Council's current capital works budget has reduced in size from previous financial years as it pivots to the delivery of smaller scale projects in an increasingly financially constrained environment.

As of 3 April 2025, Council has delivered actual expenditure of \$37.61M, with a forecast expenditure of \$63.19M against the Adjusted Capital Works Budget of \$63.26M. Forecast carry forward to 2025/26 is currently \$0.27M.



Kananook Commuter Car Park and Signalisation

Construction of the new \$22 million multi-level Kananook Commuter Car Park to provide 327 car spaces for commuters of Kananook Railway Station and future users of Frankston Basketball Stadium, has been completed. The opening of the carpark is subject to the activation of the signalisation of the Bardia Avenue & Wells Road intersection, expected in April 2025.

On 21 February 2025, The Hon Catherine King Minister for Infrastructure, Transport, Regional Development and Local Government and Ms Jodie Belyea MP, Federal Member for Dunkley attended a site walk of the build with Mayor Bolam and Council CEO Phil Cantillon. The minister was given a tour of the three-level facility that includes extensive bike parking space and free carparking spaces for commuters during peak hours. The modern facility also offers carparking for visitors to the nearby Frankston Basketball Stadium and Kananook Reserve during off-peak hours. This project was fully funded by the Federal Government and delivered by Council-on-Council owned land. A great example of collaboration to fill a Frankston City community need. For project information visit <https://www.frankston.vic.gov.au/Planning-and-Building/Major-City-Projects/Kananook-Commuter-Car-Park>

Seaford Child and Family Centre

Progressing well with the concrete slab poured and the next stage will be steel works and stud walls.



Council is replacing Seaford Maternal and Child Health (MCH) and Kindergarten with a new purpose-built centre featuring:

- Two kindergarten rooms for up to 66 sessional places
- Two Maternal and Child Health (MCH) consultation rooms and an additional allied health consultation room
- A new youth hang out room with outdoor break out area,
- A community room suitable for parent education programs and playgroups
- Large, shaded play area for kindergarten users
- Upgraded off-street carparking.

For full project details visit <https://www.frankston.vic.gov.au/Planning-and-Building/Major-City-Projects/Seaford-Child-Youth-Family-Centre-Upgrade-and-Expansion>



Langwarrin Community Hub

The new Langwarrin Community Hub stage one works has been completed and stage two works has commenced which includes demolition and excavation works.



Features will include:

- Existing Langwarrin Community Centre will be reconfigured and renovated, including Occasional care.
- 3 Kinder room kindergarten.
- Maternal and Child Health (MCH) include two consult rooms.
- Second entrance for kindergarten and MCH.
- Multipurpose room and staff rooms.
- Storage and amenities.
- Additional Carparks.

For project information visit <https://www.frankston.vic.gov.au/Planning-and-Building/Major-City-Projects/Langwarrin-Community-Centre-and-Early-Years-Project>

Frankston Stadium Project Update

On the 24 March Council awarded the contract for delivery of the ten-court basketball and gymnastics stadium to Ireland Brown Constructions Pty Ltd. Construction will commence mid-2025 for completion in 2 years, mid-2027. For project information and 3D design flythrough visit: <https://www.frankston.vic.gov.au/Planning-and-Building/Major-City-Projects/Frankston-Stadium-Redevelopment>



Above images of Frankston Stadium

Ballam Park Improvement works:

- Construction activities on both the play space project (stages 1 and 2) and the Ballam Park Lake and Bioretention System projects are now complete. Naming of 'Liardet Pond' and 'Balambalam Lake' has been gazetted and signs were installed at the features. The 'Balambalam Lake' sign also incorporates interpretive signage to give explanation of how the biosystem operates.
- Additional minor planting will occur in quarter four 2024/25 and introduction of native fish to occur in spring 2025.

Frankston Park Oval Reconstruction:

- The works at Frankston Park oval have progressed well from commencement after the football season in 2024 and will be available for use on 11 April 2025. The project involved the removal of the existing grass surface and base, and replacement with new sand base and Santa Ana couch turf. The surface was then over-sown with Rye grass. Hybrid turf was installed in heavy wear areas around the goal squares and centre circle. New drainage and irrigation were also included in the works.

Lloyd Park Skate Park, Langwarrin

- Construction of the second stage of the Lloyd Park Skate Park will commence on Monday 14 April 2025. The works are anticipated to be completed in September, of course, subject to suitable weather and other conditions.
- Works are the extension to the north of the existing skate facility and comprise construction of a number of additional elements to challenge and entertain the users, together with additional seating. Below is the final concept design and works site area to indicate the extent of works.

Frankston Arts Centre Forecourt Redevelopment

- This exciting project is also due to commence in April 2025 to renew and revitalise the entrance and forecourt of the Frankston Arts Centre providing a contemporary and appealing approach to the centre.



- Works include the reconfiguration and reconstruction of the forecourt area on Davey Street at Young Street. The drive through will be removed to provide a more appealing pedestrian area with additional seating, landscaping and a water feature. Parking will be reconfigured on Davey Street to provide accessible parking and the bus stop will be relocated a little way down Davey Street towards Baxter Street.
- Works are anticipated to take approximately six months to complete. The project will be challenging to minimise disruption to operations of the Arts Centre, patrons and the community, and every effort will be made to minimise the impact.

KEY MEETINGS AND ACTIVITIES

During this quarter (January to March 2025) the CEO attended meetings either face to face or virtually. The CEO performed the role of Master of Ceremonies at several significant events during this time. Participating in many internal meetings with staff from across Council is a priority for the CEO.

During this time, Angela Hughes was Acting CEO from 20 December 2024 until 15 January 2025.

- Listed below is a snapshot of the meetings attended by the CEO during this period:
- Weekly meetings with the mayor covering topics such as Advocacy, Communications, Developers matters and Economic Development, Investment & Activation;
- Participation in the Kingston City Council working dinner and discussions event;
- Participation in the Frankston Suburban Revitalisation Board;
- Participation in the Affordable and Social Housing sub-committee meetings;
- Participation in the Housing Working Group;
- Participation in Corporate Induction program;
- Participation in the Frankston CBD Internal Committee (previously FMAC Coordination Group) meetings;
- Participation in the Council's Audit and Risk Committee meeting;
- Participation in Joint State/Local Government Monthly CEO forums;
- Participation in LGPro CEO session;
- Participation in MAV CEO Connect session;
- Participation in the MAV Federal Election Mayoral Delegation – Check in and update;
- Participation in the Frankston Basketball & Gymnastics Stadium (Frankston Stadium) Redevelopment Project Advisory Group meeting;
- Participation in a number of meetings with fellow CEO's regarding South-East Melbourne Advanced Waste Processing (SEMAWP);
- Participation in the Integrated Water Management meetings;
- Participation in event with Committee for Frankston and Mornington Peninsula;
- Participation on-site with Carrum Bowling Club meeting;
- Participation in meeting with McClelland Gallery + Sculpture Park representatives;
- Participation in a panel for the International Women's Day event;
- Participation in the Frankston Cemetery Trust meeting (open to the public);
- Meeting with Governor of Victoria;



- Meeting with the Minister for Housing;
- Meeting with the Liberal Candidate for Dunkley;
- Meeting with the Member for Dunkley;
- Meeting with the Chair of Community Support Fund;
- Meeting with the Department of Transport representatives;
- Meeting with DEECA representatives;
- Meeting with Monash University – Peninsula Campus representatives;
- Meeting with a number of Councils regarding Animal Management matters;
- Meeting with various business owners in Station Street Mall;
- Attendance at the Council and Wellbeing Plan – Councillor Planning Workshop;
- Attendance at the Neighbourhood Policing Forum;
- Attendance at the MAV 'Make Good Happen' Federal Election Campaign;
- Attendance at an event hosted by Mr Paul Edbrooke MP, Member for Frankston and Councillors;
- Attendance at various Greater South East Melbourne Group (GSEM) meetings involving CEOs;
- Attendance at a GSEM Board meeting including Mayors and CEOs;
- Attendance at a GSEM Planning Directors meeting involving CEOs;
- Attendance at the GSEM Housing and Liveability Work Stream meeting;
- Attendance at meeting with Peninsula Leisure Chair and CEO;
- Attendance at meeting with ACEO from Mornington Peninsula Shire Council;
- Attendance at the Annual School Crossing Meeting;
- Attendance at the Federal Candidates Forum hosted by Committee for Frankston and Mornington Peninsula;
- Attendance at the Kickstart 2025 Program launch;
- Visits to Council's 43 Davey Street office including working out of the building;
- Visit to the Kananook Commuter Car park with Minister for Infrastructure, Transport, Regional Development and Local Government along with the Federal Member for Dunkley;
- Visit to the Carrum Bowling Club;
- Visit to the Frankston Football Club and meeting with Board representatives;
- Visit to Frankston Stadium with Councillors;
- Presentation to the Victorian Local Government Grants Commission;
- Presentation with Deputy Mayor of the Frantastic Food Safety Excellence Award;
- Presentation at the Maternal Child Health Nurses and related staff team meeting;
- Presentation at the DEECA Executive Board meeting;
- MC role conducted at Australia Citizenship Ceremonies hosted by Council including Australia Day event with Citizen of the Year Awards presented;
- MC role at the official opening of Ballam Park Athletics Pavilion;
- MC role at the official opening of Baden Powell Kindergarten;
- MC role at the Connected Community Roundtable (event prior to the Federal Election).



ADVOCACY

In mid-January 2025, Council endorsed a range of priority initiatives requiring Council-led advocacy during the 2025 federal election. The projects include:

- Nepean Boulevard Precinct Revitalisation – seeking \$10 million or greater towards a package of signature projects;
- Bruce Park Pavilion Redevelopment – seeking \$3.33 million towards a new community recreation pavilion for AFL, cricket and tennis;
- Enhancing connected neighbourhoods – seeking contributions towards an \$11.7 million package of shared user paths for pedestrians and cyclists;
- Support for vulnerable community members – seeking a \$500,000 annual increase towards emergency relief providers like Community Support Frankston and \$1.05 million towards the Community Connectors pilot initiative.

Correspondence to known candidates detailing Council's key advocacy priorities and election signage requirements was distributed in early February, with candidate meetings occurring shortly after.

Council attended the following meetings and events with Members of Parliament, candidates and key stakeholders from January-March:

- 22 January 2025 – Walk through of Kananook Commuter Car Park with Jodie Belyea MP;
- 6 February 2025 – Meet and greet with Committee for Frankston and Mornington Peninsula;
- 7 February 2025 – Photo opportunity with Hon Sonya Kilkeny MP at Carrum Bowls Club;
- 7 February 2025 – Photo opportunity with Hon Sonya Kilkeny MP at Belvedere Tennis Club;
- 13 February 2025 – Launch of Community Connectors initiative with Paul Edbrooke MP, Metro Trains Melbourne and South East Community Links;
- 14 February 2025 – Committee for Frankston and Mornington Peninsula hosted Candidates Forum;
- 14 February 2025 – Meeting with the Hon Sonya Kilkeny MP, housing within Frankston City;
- 19 February 2025 – Meeting with Governor of Victoria;
- 20 February 2025 - Walk through of Kananook Commuter Car Park with Jodie Belyea MP and Hon Catherine King MP;
- 25 February 2025 – Official opening of Ballam Park Athletics Pavilion with Paul Edbrooke MP;
- 26 February 2025 – Official opening of Baden Powell Kindergarten with Paul Edbrooke MP;
- 27 February 2025 – Funding announcement (successful grant) at Ballam Park East Oval with Paul Edbrooke MP;
- 3 March 2025 – Meeting with Nathan Conroy, Liberal Candidate for Dunkley;
- 4 March 2025 – Meeting with Jodie Belyea MP, Member for Dunkley;
- 14 March 2025 – Launch event for Frankston City First advocacy campaign;
- 15 March 2025 – Funding announcement with Prime Minister Hon Anthony Albanese MP, Jodie Belyea MP and Paul Edbrooke MP;
- 25 March 2025 – Meeting with Committee for Frankston and Mornington Peninsula, Frankston Business Collective and Advance Frankston on Nepean Boulevard Precinct Revitalisation;
- 26 March 2025 – Meeting with Monash University Peninsula Campus.



Grant Tracking Report

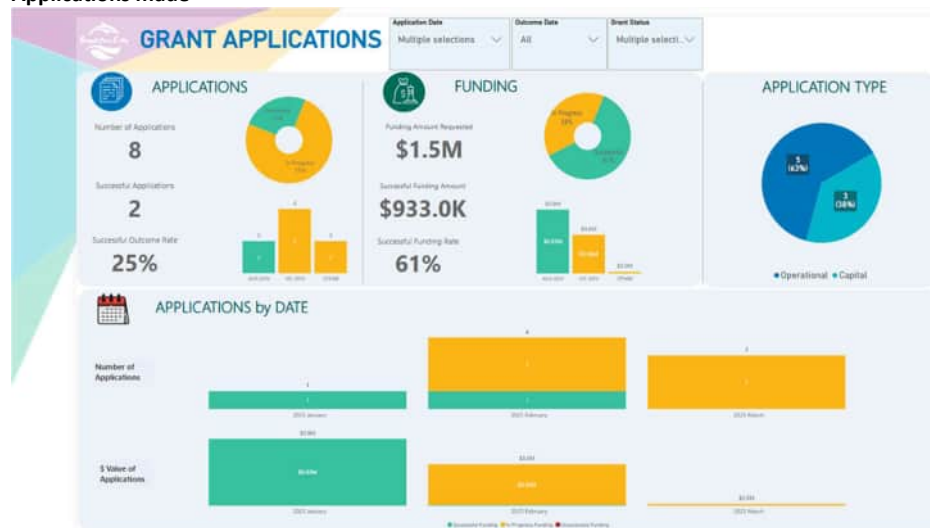
Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government. This is also how Council secures the delivery of election campaign commitments. Details on grant applications submitted by Council are publicly available online through Councils Transparency Hub.

During January to March 2025:

- 8 grant applications seeking \$1.5 million were submitted seeking external funding;
 - 2 application outcomes are known and are successful, they include \$923,000 for the Towerhill Road shared user path (Federal Government) and \$10,000 for an upgrade of aged care IT (Federal Government).
- 4 grant application outcomes securing \$1.38 million were known, marking a 100% success rate.

Full grant reporting details are provided below.

Applications made





DETAILS			Grant Name	FCC Initiative Name	Application Date	Outcome Date
			All	All	2024-2025 (FY Date)	All
DETAILS of APPLICATIONS						
Number of Applications	8	Click to go back to Grant	Grant Name	FCC Initiative Name	Funding Amount	
			Active Transport Fund (ATF)	5 v Shared User Path Projects - Towerhill Road SLP	\$923,000	
			Grant program name Local Sports Infrastructure Fund	Frankston Park Changeroom Redevelopment	\$200,000	
			Local Sports Infrastructure Fund	Peninsula Reserve Sports Lighting Development	\$224,400	
			CRES enhancement grants	Kindergarten Central Registration and Enrolment - 2025 Enhancement Grants	\$35,000	
			Transport Victoria Community Road Safety Grants 2025-26	Frankston Community Road Safety Programs	\$10,750	
			Community Road Safety Grants Program 2025-26	upgrade of IT for the new Aged Care Act and Support at Home Requirements	\$10,499	
			Support At Home and new Aged Care Act Transition Support 2024-2025	Youth Empowerment Awards	\$10,000	
			Youth Fest		\$2,000	
			Total		\$1,517,849	

Outcomes known



Please note: grant report data is accurate at the time of reporting and is subject to change as new information arises.

Greater South East Melbourne Group

During this period, meetings were held monthly with the GSEM CEO group enabling opportunities for Frankston to advocate for better outcomes (includes shires of Cardinia and Mornington Peninsula, and the cities of Knox, Casey, Frankston, Greater Dandenong, Kingston and Monash). The vision is for job creation, job retention, future proofing the community and ensuring liveability and sustainability.



The CEO is also a member of the:

- Southeast Airport regional Working Group (part of GSEM), the group will focus on achieving an airport in the Cardinia Council municipality. There were no meetings held during this period;
- GSEM Housing and Liveability work stream, the group meet twice during this period (only recently formed). The focus is on opportunities to increase housing in its regions and allow its residents better access to services and amenities.

Frankston Suburban Revitalisation Board

The FSRB meets quarterly and is co-chaired by the Frankston City Mayor and State Member for Frankston on rotation. The first meeting for 2025 was held on 27 March 2025.

The latest meeting concentrated on:

- Updates from Council's Young Street Action Plan, including outcomes of the newly launched Community Connectors initiative. Feedback from Board members was discussed on the outcomes of the action plan to date.
- Projects of interest identified in Council's Frankston City First 2025 federal election advocacy campaign.
- Updates on the Frankston Metropolitan Activity Centre Structure Plan.
- Updates on the Frankston Hospital redevelopment.
- Review of the draft FSRB Work Plan.
- General Board member updates.

Update on Community Support Frankston (CSF) Inc. financial support

Community Support Frankston (CSF) is still waiting on the outcome of the Federal Government Department of Social Services FWC Emergency Relief (ER) tender for the next 5 years of funding. CSF's board is in touch with the Federal MP and advocacy efforts are continuing. CSF is also working with Council's facilities team on building safety upgrades and improvements.

AUDIT AND RISK

Homelessness update

The Housing Advisory Committee met on 10 February 2025 to discuss matters relating to local housing needs in Frankston City. At this meeting, the Committee agreed its amended Terms of Reference and updated Work Plan for 2025, which will go to Council in April for endorsement as part of the Governance Matters Report. The Committee also heard an updated data report on housing and homelessness and recent activity pertaining to Frankston and Mornington Peninsula Zero.

Frankston & Mornington Peninsula Zero met on 11 March 2025, with the Executive Group confirming that the official launch of the expanded project will be delayed allowing time to address key service system requirements. The group reflected on the past 12 months and set priorities for 2025, including advocacy efforts for the upcoming Federal Government Election. While homelessness continues to rise, currently affecting 50 individuals (28 of whom are sleeping rough), Frankston City is nearing functional zero for individuals over the age of 55, marking significant progress in this area.



Audit and Risk Committee update

The Audit and Risk Committee met on 20 February 2025. The agenda included internal audit review of Developer and Open Space Contributions an update on the Quarter Two performance report and along with risk reports. The next meeting for the Audit and Risk Committee is scheduled for 8 May 2025.

Aged Care Reform

Council currently has a contract in place to deliver community care services to older people until 30 June 2025. Officers have applied for grant funding for the two-year extension period to 30 June 2027. The application has been received by the Commonwealth who have advised the new contract will be sent to Council around May 2025.

Council officers were successful in applying for a \$10,000 grant funding opportunity to upgrade the client management system to include new data reporting requirements as part of the reform. The required changes are not yet known, and officers will continue to attend webinars and workshops to ensure that the technology is upgraded within the required timeframe.

Draft legislation for the new Aged Care Act remains on track to commence 1 July 2025. The remaining sections of the act that were not released previously, are now being shared one at a time for the purpose of engagement with stakeholders. Council officers have provided a submission on the relevant sections for services being delivered.

One of the sections released is regarding cost recovery for the Australian Government. Moving forward all Support at Home service providers will need to pay for registration to be an approved provider, with proportionate costs for each service delivered, noting that costs will also apply to vary any services.

Council officers commenced the Community Engagement process for all Community Care services delivered under the Commonwealth Home Support Programme (CHSP) and the Homes and Community Care Program for Younger People (HACC-PYP). A range of engagement opportunities have been provided to clients, staff, community organisations, service providers and the broader community. Engagement closes on 6 April 2025 and a report will be provided in due course. The report will guide further discussions with Councillors to develop the future direction for Community Care services in Frankston City.

Update on Kindergarten Reform

The Baden Powell Kindergarten project in Frankston South was officially opened at an event in February 2025. The official opening was declared by the Member for Frankston, Paul Edbrooke MP, Mayor Kris Bolam JP and Council's Chief Executive Officer, Phil Cantillon. The new facility includes three new program rooms for three- and four-year-old kinder, a space for allied health services/family supports and a dedicated playgroup space including their own outdoor area.

The Langwarrin Child and Family Centre project and the Seaford Child and Family Centre projects are underway, construction will be carried out over the 2025 calendar year and both redevelopments are expected to be ready for kindergarten programs to commence in 2026.

The Kindergarten Infrastructure and Services Plan (KISP) for Frankston City is currently under review. The Department of Education have provided Council with their data to show expected population and demand projections up to 2036. The KISP estimates future demand for kindergarten places against existing supply at a local area level.



It is intended to be used as a tool to support Council, as well as not-for-profit and for-profit kindergarten providers operating in Frankston City, with service planning.

Council engaged a consultant to independently review the data that Council uses for planning to compare with Department of education data. In addition to this, Council was required to provide local context on the way that local communities use kindergarten services. At a meeting in February, local area considerations were discussed, and the Department committed to reviewing single-room kindergarten capacity and participation rates; adjusting the capacity multiplier to reflect the current provision of funded kindergarten places in long day care, monitoring these adjustments throughout the reform; and updating the population and capacity data dashboard to reflect Council feedback.

Agreement on KISP data and local context is required before further Building Blocks Partnership projects can progress.

Emergency – Severe Weather Warning impacts within the Municipality

The first four days of February saw elevated temperatures averaging 37degrees for Frankston City. The accompanying Heat Health Warning with Severe heatwave conditions coincided with a high fire danger rating for much of the state. The Municipal Emergency Management Officer (MEMO), Municipal Emergency Response Coordinator - VicPol (MERC) and the Municipal Recovery Manager (MRM) who are rostered 24/7, met proactively in preparation.

Despite the increased risk, Frankston City was largely unaffected however a non-major emergency on the 4th of February saw a block of units occupied by NDIS clients in Seaford evacuated due to a deliberately lit fire. The MRM worked alongside VicPol, CFA, DFFH Housing, DFFH EM, Victorian Council of Churches – Emergencies Ministry and the Salvation Army to ensure the safety and wellbeing of all residents considering the high heat conditions, loss of power and in the case of one resident, loss of their home.

~ Thank you for taking the time to read this report.

OFFICE USE ONLY: A5487841

Executive Summary**12.3 Frankston Arts Advisory Committee - Minutes 27 March 2025**

Enquiries: (Damien Kease: Customer Innovation and Arts)

Council Plan

- | | |
|----------|---|
| Level 1: | 2. Community Strength |
| Level 2: | 2.1 Build Frankston City's reputation as an arts, culture and tourism destination |

Purpose

To present the minutes of the Frankston Arts Advisory Committee meeting held on 27 March 2025.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 27 March 2025, and
2. Notes that Frankston Arts Advisory Committee supported the preferred artist for the Frankston Pier artwork, which will be presented to Council in a separate report at the May Council Meeting.

Key Points / IssuesFrankston Arts Advisory Committee Minutes (FAAC) – March 2025

The March meeting was convened with members of FAAC to discuss agenda items and make recommendations where appropriate to Council for approval.

The key items discussed by the Committee at the meeting 27 March 2025 included:

Frankston Pier EOI – Recommended Artist

The FAAC were updated on the preferred artist chosen by the evaluation panel. Twenty-two (22) submissions were received for this Expression of Interest (EOI) and four (4) artists were shortlisted and invited to further develop their concepts for consideration by the panel.

The recommended submission was shown to the Committee who supported the final preferred artist recommendation and this will go up to Council in May 2025 for endorsement.

Frankston Regional Arts Trail Update

- Public Art Officer gave an overview of the Frankston Regional Arts Trail project to the three newest member of the Committee.
- The next EOI is the Corridors and Connectors which will close on the 7th April.
- A survey has been sent out to the community regarding the Hastings Road node site to replace Reflective Lullaby.
- Mitre 10 Wall has been completed as the first art node part of the Trail.

12.3 Frankston Arts Advisory Committee - Minutes 27 March 2025**Executive Summary****Newly Refurbished Sentinel Sculpture**

- The Sentinel sculpture has recently been refurbished to extend the lifespan of the sculpture.

Other Business**Street Art Coverage**

- The recently rebranded Frankston Street Art Festival was recently held and was another very successful event.
- Widespread media coverage was received with stories on TV Channels 7, 9 and 10 and an article in The Age.

Frankston Special Development School and Carrum Downs Library - Murals

- Candela Colours worked with the Frankston Special Development School and students to produce a mural that represents the experiences of children attending the school.
- A request was made for some public art to be commissioned in Carrum Downs. An extensive site visit identified the walls at Carrum Downs Library as the most appealing location. Work will commence in May.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation**1. External Stakeholders**

Frankston Arts Advisory Committee.

2. Other Stakeholders

Relevant internal departments as required.

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan Impact**Charter of Human Rights and Responsibilities**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impact associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

12.3 Frankston Arts Advisory Committee - Minutes 27 March 2025**Executive Summary****Gender Impact Assessments**

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

Conclusion

Minutes of the FAAC meeting and associated recommendations from its meeting on 27 March 2025 are included for Council endorsement (Attachment A).

Notes that FAAC supported the preferred artist for the Frankston Pier artwork, which will be presented to Council in a separate report at the May Council Meeting.

ATTACHMENTS

Attachment A: [↓](#) Frankston Arts Advisory Committee - Minutes - 27 March 2025 Meeting



Frankston Arts Advisory Committee

MINUTES OF MEETING

27 March 2025

6.30 – 8.30pm

Acacia Room, Civic Centre

1	Governance: General	
1.1	Welcome and apologies	<p>Present</p> <p>Ms Barbara Crook (Chairperson)</p> <p>Ms Tammy Ryan</p> <p>Ms Rebecca Umlauf</p> <p>Ms Courtney Percy</p> <p>Ms Alexandra Imlach</p> <p>Mr Christopher Costuna</p> <p>Ms Rebecca Gendron</p> <p>Ms Prue Wheeler</p> <p>Apologies</p> <p>Mr Phil Cantillon</p> <p>Cr Brad Hill</p> <p>Cr David Asker</p> <p>Mr Joe Grimes</p> <p>Ms Shweta Babbar</p>
1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	NA
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – 23 January 2025	<p>The Minutes of the FAAC meeting held 23 January 2025 were previously approved by the Committee via email.</p> <p>Carried</p>
1.6	Action items/Matters arising	<p>The following action items were discussed:</p> <ul style="list-style-type: none"> All have been completed
2	Presentations	
2.1	Frankston Arts Centre Forecourt Update	<ul style="list-style-type: none"> Senior Project Manager presented the plans for the new development of the FAC Forecourt. Work is set to begin on 7th April.
2.2	Libraries Update	<ul style="list-style-type: none"> Manager Libraries gave an update on Libraries services over the past 3 years. Statistics were provided for Library Visits; Library Loans; Adult Programs, and Children's Programs. Services provided by the Libraries such as Justice of the Peace appointments and Student Social Workers to assist the vulnerable members of the community were discussed on how successful they have been.
3	Arts & Culture Projects	
3.1	Frankston Pier Expression of Interest (EOI) – Recommended Artist	<ul style="list-style-type: none"> Public Art Officer (POA) updated the Committee on the status of the Frankston Pier EOI. 22 submissions were received and 4 submissions were shortlisted.

		<ul style="list-style-type: none"> Manager Arts & Culture discussed details of the procurement process to the newest members of the Committee for their information. The recommended submission was shown to the Committee who supported the preferred artist and this will go up to Council in May 2025 for endorsement.
3.2	Frankston Regional Arts Trail Update	<ul style="list-style-type: none"> Public Art Officer provided an overview on the Frankston Regional Arts Trail ("FRAT") project. The next FRAT EOI will be for the Corridors and Connectors and will close 7th April. Wayfinding concepts in development and will align with Council's Wayfinding Strategy. A survey has been sent out to the community to gather feedback on what they would like to see at the Hastings Road node site to replace the very popular Reflective Lullaby. Mitre 10 Wall has been completed as the first art node as part of the FRAT, this was promoted with a media release and photo opportunity with the Mayor and Jodie Belyea.
3.3	Newly refurbished Sentinel	<ul style="list-style-type: none"> Public Arts Officer advised that the Sentinel sculpture has recently been refurbished to extend the lifespan of the sculpture.
4	Any Other Business	
4.1	Street Art Festival Update and Coverage	<ul style="list-style-type: none"> Public Arts Officer updated the Committee on the Frankston Street Art Festival 2025 which this year was recently re-branded with the curatorial elements brought in house. Widespread media coverage was received with stories on TV Channels 7, 9 and 10 and an article in the The Age. The coverage was very positive and highlighted Frankston in a very positive manner.
4.2	Frankston Special Development School and Carrum Downs Library - Murals	<ul style="list-style-type: none"> Candela Colours, the artist commissioned to do a piece outside of the Frankston CBD worked with the Frankston Special Development School teachers and students to produce a mural that represents the experiences of children attending the school. A request was made for public art to be commissioned in Carrum Downs. An extensive site visit identified the walls at Carrum Downs Library as the most appealing location. This work will commence in May and be representative of the Library and Community Centre.
Confidential Items		
C.1	N/A	
6	Next Board Meeting and forward agenda	
7.1	Next FAAC Meeting:	
	<ul style="list-style-type: none"> 15 May 2025 at 6.30pm in Acacia Room 	
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 8.05pm



Executive Summary**12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register**

Enquiries: (Tammy Beauchamp: Communities)

Council Plan

Level 1: 3. Sustainable Environment

Level 2: 3.1 Protect and enhance the natural and coastal environments

Purpose

To provide a Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register

Recommendation (Director Communities)

That Council:

1. Notes the petition received from residents requesting the registration of a tree on the Significant Tree Register;
2. Acknowledges the findings of the arboriculture assessment, which indicate that the tree does not meet the criteria for registration; and
3. Notes that officers will advise the head petitioner of the outcome and provides guidance on other tree protection measures available.

Key Points / Issues

- At its meeting on 29 January 2025, Council resolved that the petition in relation to 97B tree at 4 Carder Avenue Seaford being registered on the Frankston Council tree register, containing 32 signatures, be received and a report be submitted to the 23 April 2025 Council meeting
- Frankston City Council has a significant tree register which protects listed trees under the Frankston Planning Scheme Environmental significance overlay Schedule 4 (ES04). For inclusion on the register the tree would need to meet the criteria established for assessment and if found to meet the criteria a Planning scheme amendment be made for the trees inclusion in the Environmental Significance overlay.
- The tree is a *Corymbia citriodora* (Lemon Scented Gum) located in the south-east corner of the vacant double property at 4-6 Carder Avenue, Seaford. The tree is approximately 14m high with a canopy spread of 14m.
- Council's Policy and Planning arborist inspected the tree on the 13 March 2025 in accordance with Council's Significant Tree Register Assessment Criteria, which reviews the historical and environmental significance of the tree against the established criteria for significance.
- The arborist reports "*the subject tree is in fair health, showing signs of previous decline, as indicated by extensive tip dieback and an epicormic response. Since the last inspection in 2024, the tree's foliage cover has slightly increased. However, fissures at the base, along with Kino observed, suggest the presence of an active fungal pathogen.*"
- The Significant Tree Register criteria based on the National Trust applies both a comparative method and specific criteria for justification of registration. For reference, other examples of this species protected under ESO4 were

12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register**Executive Summary**

compared for comparison. A detailed assessment was conducted (see Officers assessment) considering the following criteria:

1. **Outstanding Size/ outstanding example of a species/ landscape content:** While the tree exhibits a mature form, it does not represent an outstanding example of its species in terms of size, rarity, or visual prominence. The tree was also compared to other examples of this species already listed within the Significant Tree Register
 2. **Rare, particularly old and historical value:** The tree does not have any verified historical or cultural significance linked to important events, individuals, or heritage-listed properties. The tree and its species is not particularly old or rare
 3. **Ecological value:** The tree does not provide significant habitat for rare or threatened species beyond what is typically found in the area.
 4. **Cultural significance:** No substantial evidence has been presented to demonstrate the tree holds exceptional social or cultural value to the broader community.
 5. **Remnant, horticultural or genetic value/curious growth form:** The arboriculture assessment confirms that the tree is in good condition but does not meet the threshold for protection under the Significant Tree Register. It is a typical example of its species. The tree is not indigenous to the area
- Based on these findings, the tree does not satisfy the required criteria for inclusion in the Significant Tree Register. The tree requires a permit for removal under the Tree Protection Local Law if an application is submitted. It will also be considered holistically as part of any proposed development application. Noting there is a current planning application (1146/2024P) for the site under assessment. The tree is assessed independent of this application.

Financial Impact

There are no financial implications associated with the recommendations of this report.

Consultation**1. External Stakeholders**

The resident who submitted the petition was contacted to discuss their petition submission and reasons for nominating the tree. The resident explained they nominated the tree for registration on the significance tree register with strong community support, evidenced by the petition with 32 signatures. They discussed its ecological value as a habitat for rainbow lorikeets, magpies, and possums. They believe the tree is in good health, despite an arborist report associated with a development application, and argue that it is comparable in size and significance to Tree No. 97, which is already on the Significant Tree Register. While they do not have historical records, they wish to see the tree retained as part of the development due to its environmental benefits and community importance.

2. Other Stakeholders

None

12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

The outcomes of this report are unlikely to have significant environmental, social, or economic impact. The assessment process ensures that only trees with exceptional value receive protection, trees that do not qualify are still subject to the Tree Protection local law and planning considerations. Socially, while some community members may value the tree, the decision is based on objective criteria rather than individual preference. Economically, there is no direct impact as there is no change in the current status.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal obligations

Policy Impacts

The report has been considered under the Urban Forest Policy

Gender Impact Assessments

No gender impact assessment was required. This review has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The Significant Tree Register based on the criteria used by the National Trust is robust, ensuring that only trees with exceptional value receive recognition under the Significant tree register.

Conclusion

While the concerns of residents are acknowledged, the tree does not meet the established criteria for registration as a Significant Tree under the Frankston Planning Scheme ES04. The tree is subject to a permit for removal under the Tree Protection Local Law should an application be received or will be holistically as part of any development review under any Planning Application

ATTACHMENTS

Nil

12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register

Officers' Assessment

Background

- At its meeting on 29th January 2025, Council resolved that the petition in relation to 97B tree at 4 Carder Avenue Seaford being registered on the Frankston Council tree register, containing 32 signatures, be received and a report be submitted to the 23rd April 2025 Council meeting
- Frankston City Council has a significant tree register which protects listed trees under the Frankston Planning Scheme Environmental significance overlay Schedule 4 (ES04). For inclusion on the register the tree would need to meet the criteria established for assessment and if found to meet the criteria a Planning scheme amendment be made for the trees inclusion in the Environmental Significance overlay.

Issues and Discussion

Assessment Report prepared by Councils Policy and Planning Arborist

Subject Tree:	<i>Corymbia citriodora</i> (Lemon Scented Gum) Australian native. Does not occur naturally in Victoria.
Location:	4-6 Carder Avenue, Seaford, 3198
Ownership:	Private
Physical dimensions:	Height - ~14m. Width - ~14m. DBH - 85cm at 1.1m.
Condition / ULE:	Health. Fair. New growth evident, however large quantities of tip dieback, epicormic growth and deadwood evident. Structure. Fair. Multiple over extended scaffold branches arising from unions of dubious attachment. ULE / Years. 5-15 at time of inspection. Retention Value. Medium.
Nominated by:	Resident. Petition supplied.
Nomination criteria:	Reason: Not specified. A statement of overall perceived value submitted with signatures. Significant tree criteria listed below. <ul style="list-style-type: none"> horticultural or genetic value. Nil. location or landscape context. Nil. rare or localised. Nil.

12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register**Officers' Assessment**

	<ul style="list-style-type: none">• particularly old. Nil.• outstanding size. Nil.• aesthetic value. Some, but limited due to overall condition.• curious growth form. Nil.• historic value. Nil.• aboriginal culture. Nil.• outstanding example of a species. Nil.• Remnant. Nil.• outstanding habitat value. Nil.
Comments:	The subject tree was inspected on 27.2.2025 and 13.03.2025 by FCC Policy & Planning Arborist. The tree presented in fair health with previous decline as evidenced by extensive tip dieback and epicormic response. The foliage quota has increased slightly since a previous inspection was made in 2024. Fissures at the base with Kino observed on 13.3.2025 suggest a fungal pathogen is active. The Significant Tree Register criteria uses a comparison method, as well as criteria, for justification to register. Other examples of this species that are protected by the ESO4 are shown below for comparison.
Recommendation:	Refuse nomination. Although the tree is a fine local specimen contributing to biodiversity, the tree does not fully meet any selection criteria.

Photos of the Subject Tree

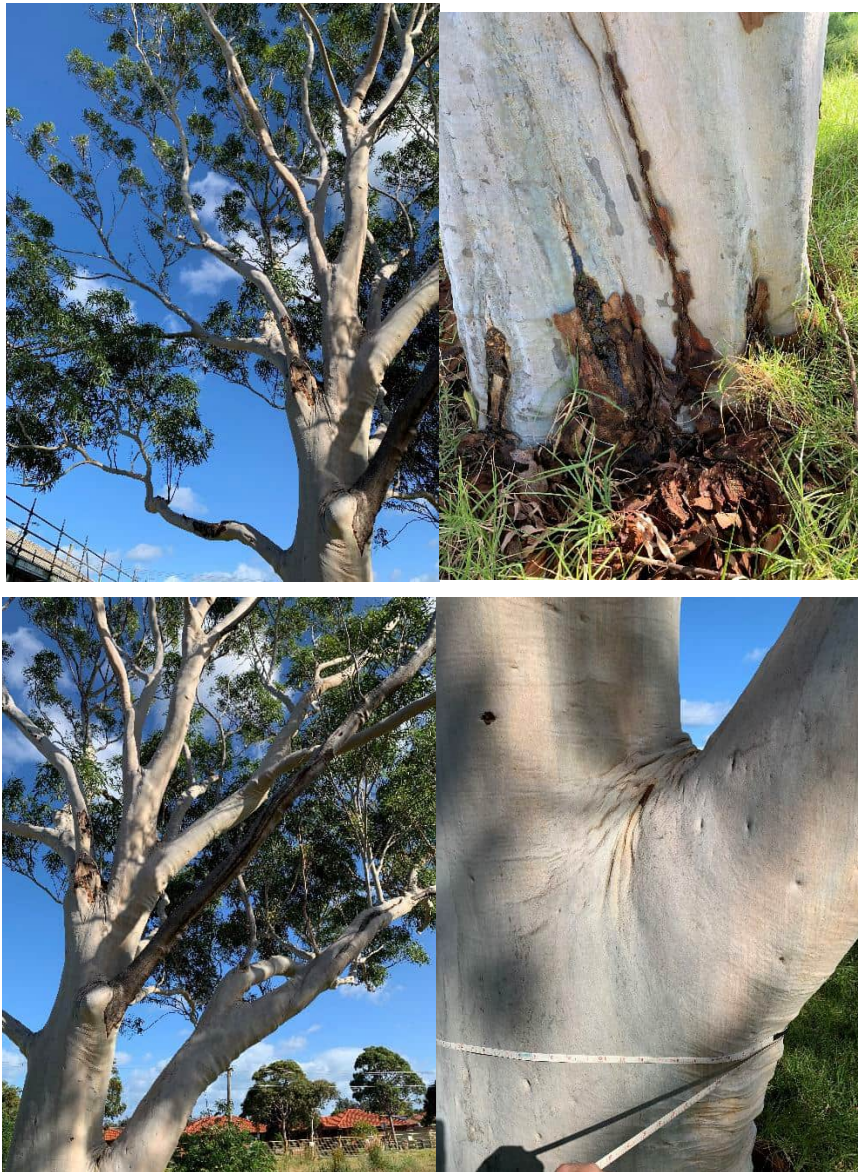
February 2025



12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register

Officers' Assessment

13th March 2025



Examples of listed registered trees for comparison

Photo 1 - ESO4 (Tree no. 229). 34 Gretana Crescent Frankston

Photo 2 - ESO4 (Tree no. 61). Viewed from 14 Oxford Street Frankston.

Photo 3 - ESO4 (tree no 61). Viewed from 53 Bayview Road Frankston.

12.4 Response to Petition to add tree 97B at 4 Carder Ave Seaford to the Frankston Council tree register**Officers' Assessment**

Photo 1 (Tree 229)



Photo 2 (Tree no. 61)



Photo 3 (Tree no. 61)

Options Available including Financial Implications

There are no financial implications associated with the report however, should Council wish to review the Significant Tree Register there will be cost implications requiring further consideration.

12.5 Hot Topics**Executive Summary****12.5 Hot Topics**

Enquiries: (Shweta Babbar: Customer Innovation and Arts)

Council Plan

Level 1:

Level 2:

4. Well Planned and Liveable City

4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To update Council on current hot topics.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Acknowledges the update on Hot Topics of interest to Councillors outlined in this report, reinforcing confidence in the effective management of these important issues;

Communication and Advocacy

2. Notes the issues management, media, social media and community sentiment in confidential Attachment A;
3. Notes the successful results from the advocacy campaign inclusive of:
 - a. \$50 million of budgeted funding through the Road Blitz program towards the upgrade of the Nepean Highway;
 - b. \$ 5 million of budgeted funding for the Bruce Park Pavilion Redevelopment;

Nepean Boulevard Project

4. Acknowledges that the Australian Government has allocated \$50 million of budgeted funding through the Road Blitz program towards the upgrade of Nepean Highway. Council is seeking to work collaboratively with the Department to ensure the best possible outcomes for Frankston City including consideration to other strategic transport and urban infrastructure improvements aligned with the Nepean Boulevard Vision.

Friendship City

5. Notes that The City of Annapolis in the United States of America resolved unanimously at its meeting on 23 March 2025 to proceed with becoming a "Friendship City" with Frankston City;
6. Notes it will consider becoming a 'Friendship City' with the City of Annapolis at its Meeting on 12 May 2025;

Grants

7. Notes three (3) grant application outcomes were announced in February, securing \$1.37 million applications as follows:
 - a. \$923,000 for Towerhill Road SUP (Federal Government)
 - b. \$250,000 for Ballam Park East Oval redevelopment (State Government)
 - c. \$197,494 Building Blocks inclusion grant for Mahogany Rise playground (State Government)

12.5 Hot Topics**Executive Summary**

8. Notes four (4) new grant applications seeking \$581,600 were submitted in February as follows:
- \$300,000 for Frankston Park Changerooms (State Government)
 - \$226,600 for Peninsula Reserve sports lighting (State Government)
 - \$35,000 for the Kinder registration and enrolment (State Government)
 - \$10,000 Upgrade of aged care IT transition (Federal Government)

Frankston Club Yacht facility - Activation of upstairs restaurant

9. Notes the update of the activation of the upstairs restaurant in the Frankston Yacht Club facility;

Urban Forest Action Plan

10. Notes that the 2025 planting season has commenced, with planting occurring at various locations including Jubilee Park, the Foreshore, in bushlands, through streets and in open spaces;
11. Acknowledges that tree planting on private land will offer the greatest opportunity to expand the City's Tree Canopy. The focus in the 2026 planting season will be on supporting and incentivising tree planting on private land with 12,200 to be provided for free to local residents and schools;

Aged Care Reforms

12. Notes that draft legislation for the new Aged Care Act remains on track to commence 1 July 2025 and Council has submitted for previously unreleased sections of the Act now being shared for the purpose of consultation;
13. Notes, as part of the reform, Council successfully applied for a \$10,000 grant to upgrade the client management system to include new data reporting requirements;
14. Notes that the Community Engagement process has commenced for Council delivered Community Care services. Engagement closes on 6 April and a report will be provided to Council to guide further conversations regarding the future direction of service delivery;

Rapid Response

15. Notes that the Rapid Response Team (RRT) is designed to provide a proactive and immediate response to specific community issues, particularly dealing with immediate contraventions of Council's Community Local Law 2020;

Local Laws

16. Notes the Unsightly Property audit initiative within the Frankston Metropolitan Activity Centre (FMAC) and the results to date, ensuring that standards are maintained that do not detract from the visual amenity of the FMAC.

Awards Update

17. Notes the awards update and acknowledges that the Frankston Public Toilet Action Plan won the Award of Excellence at the 2024 Planning Institute of Australia (PIA) Victorian State Awards and will now progress to the PIA National Awards in May 2025;

Policies, Plans and Strategies Update

18. Notes the status of the Policies in the Policy Register, that updates will be included biannually in the Governance Matters Report, and acknowledges the Council policies that are due for review and adoption in 2025;

12.5 Hot Topics

Executive Summary

19. Notes the status of the Strategies and Plans in the Strategic Documents Register, that updates will be included annually in the Governance Matters Report, and acknowledges the Strategies and Plans that are due for review and adoption in 2025;

Councillor Questions and Requests Platform

20. Notes the enhancements and improvements delivered on the Councillor Questions and Requests Platform;

Reputational Risk Management

21. Notes Council's approach to managing reputational risk;
22. Resolves **Attachment A** (Issues management, media, social media and community sentiment) be retained confidential indefinitely, on the grounds it contains private commercial information, being information provided by a business, commercial or financial undertaking that— (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (*Local Government Act 2020 s3(1)(g)*). These grounds apply because it contains material Council is monitoring in relation to media interest, inclusive of commercial sensitive information
23. Resolves **Attachment B** (Frankston Yacht Club - March 2025) be retained confidential indefinitely, on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)* and would, if released, reduce Council's ability to properly perform its functions.

Key Points / Issues**Overview**

- This report is presented to Council reinforcing confidence in the effective management of hot topics that are of particular interest to councillors.
- Work continues across the organisation to present this report bi-monthly to Council subsequent to a Councillor briefing.
- Every effort is being made across the organisation to ensure the successful management of hot topics recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).
- This report includes the Issues management, media, social media and community sentiment report (Attachment A - Confidential), which notes areas of interest for the media while monitoring community sentiment. This report identifies areas of concentration for communications, engagement and advocacy.
- Other areas of interest identified include Friendship/Sister Cities, Grants, Frankston Yacht Club restaurant activation, Urban Forest Action Plan, Nepean

12.5 Hot Topics**Executive Summary**

Boulevard, Aged Care Reforms, Rapid Response Team, Awards and Reputational Risk Management.

Communication and Advocacy

Officers have implemented a structured monitoring approach using a risk matrix to monitor and manage hot topics. This approach categorises issues into low, medium, and high-level risk levels ensuring efficient resource allocation.

With the Federal Election imminent advocacy activities have been a priority with successful results to date, inclusive of:

- \$50 million of budgeted funding through the Road Blitz program towards the upgrade of the Nepean Highway;
- \$ 5 million of budgeted funding for the Bruce Park Pavilion Redevelopment;

We will continue to communicate the four key advocacy priorities plus additional candidate interests throughout the election campaign period.

Nepean Boulevard Program

The Nepean Boulevard project is a city shaping initiative to transform 3.6km corridor of Nepean Highway into a safe, attractive and vibrant boulevard. The project consists of several components running simultaneously including the Nepean Boulevard Master Plan and the Early Works Package.

At the 20 January 2025 Council Meeting, the Nepean Boulevard was confirmed as one of four advocacy priorities for the upcoming Federal election. At the 29 January 2025 Council Meeting, a more detailed report on this Advocacy Priority was presented. This detailed report highlighted six (6) Key Signature Projects, totalling \$20 million, which comprise this advocacy priority.

These Key Signature Projects build upon the early works that Council completed in August 2024, comprising landscaping in the central median strip along Nepean Highway near Mile Bridge, and near the waterfront.

Since adopting this position, Prime Minister the Hon Anthony Albanese MP announced on Sunday 16 March 2025, the Australian Government has allocated \$50 million of budgeted funding through the Road Blitz program towards the upgrade of the Overton Road and Nepean Highway intersection and improved footpath and cycling connectivity to the Kananook Creek Trail. Council is seeking to work collaboratively with the Department to ensure the best possible outcomes for Frankston City including consideration to other strategic transport and urban infrastructure improvements aligned with the Nepean Boulevard Vision.

This is a remarkable investment in our local community and a great acknowledgement of the significant amount of work undertaken by the DTP and Frankston City Council over recent years. This collaborative and considered approach has been instrumental in identifying the opportunities available for revitalising Nepean Highway.

12.5 Hot Topics**Executive Summary****Friendship/Sister Cities**

The Frankston Susono Friendship Association celebrated their anniversary on 22 February 2025, plus they are organising a Susono Delegation visit to Japan in August.

The Committee will also be participating in the Box Hill Japan Festival in late May, Japanese Speech Contest in early September and the Hanami Party in October.

Mayor Kris Bolam visited the USA and the City of Annapolis to meet Mayor Gavin Buckley to discuss the potential for a sister city or friendship city relationship to be established with Frankston.

The City of Annapolis voted on 23 March 2025 and unanimously resolved to proceed with the “Friendship City” arrangement. The Mayor indicated that Council will consider becoming a Friendship City with the City of Annapolis at its meeting on 12 May 2025.

Officers have also reached out to the established Sister Cities of Wuxi in China and Suva, Fiji. Council have received a response from Wuxi, welcoming a visit, and expect a response from Fiji shortly.

Grant Reporting

Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government. This is also how Council secures the delivery of election campaign commitments.

Three (3) grant application outcomes were announced in February, securing \$1.37 million applications as follows:

- \$923,000 for Towerhill Road SUP (Federal Government)
- \$250,000 for Ballam Park East Oval redevelopment (State Government)
- \$197,494 Building Blocks inclusion grant for Mahogany Rise playground (State Government)

Four (4) new grant applications seeking \$571,600 were submitted in February as follows:

- \$300,000 for Frankston Park Changerooms (State Government)
- \$226,600 for Peninsula Reserve sports lighting (State Government)
- \$35,000 for the Kinder registration and enrolment (State Government)
- \$10,000 Upgrade of aged care IT transition (Federal Government)

Activation of the upstairs restaurant - Frankston Yacht Club Facility

Officers have continued to meet with the preferred tenant of Level one Frankston Yacht Club to progress a future planning application for activation of the site.

12.5 Hot Topics**Executive Summary****Urban Forest Action Plan Update**

The 2024/25 Urban Forest Action Plan will focus on essential maintenance activities to support the city's growing urban forest. Key actions include re-staking, watering, and fertilising young trees, addressing vandalism, and replacing failed trees to maintain canopy coverage. A reduced street tree planting program will continue, ensuring suitable species are planted in appropriate locations. All species used will be from the endorsed planting list, sourced from the indigenous nursery or approved suppliers to meet program requirements.

The 2025 planting season, commencing in April, will see planting across various locations including Jubilee Park, the foreshore, bushland areas, and open spaces.

To expand the city's tree canopy, the 2025 program will encourage tree planting on private land by offering a range of community-driven initiatives. These include free tree giveaways, planting vouchers, and simplified access to the 'Request a Street Tree' initiative. Educational workshops and updated landscape guidelines will support residents in selecting and caring for trees.

Social media campaigns will raise awareness of indigenous species, while large-scale events such as National Tree Day and School Tree Day will continue to engage the community. The Gardens for Wildlife program will also expand to include businesses and industrial areas, further enhancing urban greening efforts. By empowering residents, schools, and businesses to participate, these initiatives will contribute to long-term environmental benefits, improved biodiversity, and a greener, healthier Frankston.

Planning for the 2026 season is underway, with Council's Indigenous Nursery set to grow 12,200 plants/trees to be given away for free to local residents and schools to enable tree planting on private land. This private tree planting will make a significant contribution to increasing the City's tree canopy coverage.

Aged Care

Council currently has a contract in place to deliver community care services to older people until 30 June 2025. Officers have applied for grant funding for the two-year extension period to 30 June 2027. The application has been received by the Commonwealth who have advised the new contract will be sent to Council around May 2025.

Council officers were successful in applying for a \$10,000 grant funding opportunity to upgrade the client management system to include new data reporting requirements as part of the reform. The required changes are not yet known and officers will continue to attend webinars and workshops to ensure that the technology is upgraded within the required timeframe.

Draft legislation for the new Aged Care Act remains on track to commence 1 July 2025. The remaining sections of the act that were not released previously, are now being shared one at a time for the purpose of engagement with stakeholders. Council officers have provided a submission on the relevant sections for services being delivered.

One of the sections released is regarding cost recovery for the Australian Government. Moving forward all Support at Home service providers will need to pay for registration to

12.5 Hot Topics**Executive Summary**

be an approved provider, with proportionate costs for each service delivered, noting that costs will also apply to vary any services.

Council officers commenced the Community Engagement process for all Community Care services delivered under the Commonwealth Home Support Programme (CHSP) and the Homes and Community Care Program for Younger People (HACC-PYP). A range of engagement opportunities have been provided to clients, staff, community organisations, service providers and the broader community. Engagement closes on 6 April 2025 and a report will be provided in due course. The report will guide further discussions with Councillors to develop the future direction for Community Care services in Frankston City.

Rapid Response Team

The Rapid Response Team (RRT), is designed to provide a proactive and immediate response to specific community issues, particularly dealing with immediate contraventions of Council's Community Local Law 2020. Standard Community Laws Officers primarily focus on reactive requests and duties and tend to deal with more ongoing matters. Whereas the RRT are a proactive unit of Community Laws that provide a highly visible presence in not just the Frankston City Centre, but also in Parks and Reserves and the Beach and Foreshore. It is important to note the powers and authority of the RRT are equal to those of Community Laws Officers.

The team also have the flexibility of conducting other proactive initiatives such as a recent audit for unsightly properties within the City Centre and assist with implementation of the Footpath Trading program.

Local Laws - Unsightly Property Audit of Frankston Metropolitan Activity Centre (FMAC)

In August 2024, the RRT commenced an audit of unsightly commercial properties within the FMAC.

Council's Community Local Law 2020 - Part 3 - Municipal Amenity creates an offence for dangerous and unsightly land and nuisances, commonly referred to as unsightly property. Traditionally this provision has been utilised for residential properties whereas this initiative focused on commercial properties.

In August and September 2024, a surveillance audit was undertaken identifying a total of four hundred and forty-six (446) properties within FMAC, with non-compliant properties receiving an educative letter advising of Council's Local Law provision, penalties for non-compliance and that Council intends on proactively monitoring properties for compliance. An accompanying fact sheet was included showing examples of compliant and non-compliant properties.

An initial audit was then undertaken in October and November and identified a non-compliance rate of 12.1% (fifty-four (54) properties). Notices were sent to non-complaint properties requiring that they be brought up to an appropriate standard.

The first-round audit, after the expiry of notices was conducted January and February 2025 and of the fifty-four (54) properties, more than half (twenty-nine (29)) complied. However, twenty-five (25) properties remained unsightly, and an additional forty (40) properties, previously deemed compliant, were identified as unsightly.

12.5 Hot Topics**Executive Summary**

At this time, non-complaint properties have either (1) been brought into compliance, (2) the matter is currently in the infringements cycle (meaning an infringement has been issued and the recipient still has the opportunity to pay, dispute or have the matter heard in court) or (3) matters are starting to be finalised for Court. Given the unsightly provision and failure to comply with a notice provision are Local Law offences, Council is unable to lodge these with Fines Victoria for payment. Rather Council withdraws the infringement notices and issues charges for a court appearance.

2025 Awards and Accreditation Update

We centrally track the awards and accreditation opportunities and progress across the organisation.

Council currently is accredited as the Welcoming City and the officers are working towards the next stage accreditation for Welcoming City.

The Frankston Public Toilet Action Plan won the Award of Excellence in the Community Wellbeing and Diversity Category at the 2024 Planning Institute of Australia Victorian State Awards and officers were notified that this project will now progress to the PIA National Awards in May 2025.

2025 Award Submissions

Imagine Frankston

- LGPro Excellence Awards

Overport Park Bike Park

- LGPro Excellence Awards

Jubilee Park Stadium

- LGPro Excellence Awards

Healthy Future Hub (HFH)

- LGPro Excellence Awards

South Side Festival

- Department of Infrastructure, Transport, Regional Development, Communications and the Arts - National Awards for Local Government

Frankston Public Toilet Action Plan

- LGPro Excellence Awards
- Australian Urban Design Awards (Notification was received on the 25th March 2025 that the project was not successful in making the shortlist).

12.5 Hot Topics**Executive Summary**

Frankston Play Strategy and Let's Play Implementation Landscape Planning

- Australian Institute of Landscape Architects (AILA) Awards

Parks and Leisure Australia Awards of Excellence

- Frankston Play Strategy and Let's Play Implementation

Policies, Plans and Strategies Update

The Policy Register is monitored regularly, and the status of policies are reported to the Audit and Risk Committee bi-annually, with the last update provided at its meeting in February 2025. Going forward, the status of the Council Policies in the Policy Register will be reported to Council on a bi-annual basis via the Governance Matters Report and available to view on the Policies, Plans and Strategies page on Council's website.

The Policy and Protocol Framework has been reviewed and will be presented to the Audit and Risk Committee at its meeting in May 2025 and presented to Council at its meeting in June 2025.

There are currently 52 Council Policies (endorsed by Council) in the Register, with 15 Policies due for review this financial year. There are 5 Protocols and 4 Codes of Conduct which will be incorporated into the Policy Register for monitoring and reporting on the status of these to Council.

Note, a Strategic Documents Register tracks the status of Council's Strategies, Plans and Frameworks. These are aligned to the Council Plan and budget and available on Council's website. Going forward, the status of Strategies and Plans in the Strategic Documents Register will be reported to Council on an annual basis via the Governance Matters Report and available to view on the Policies, Plans and Strategies page on Council's website.

The following Policies were endorsed by Council in the past 6-months, since the new term of Council commenced in November 2025:

Council Policies (adopted by Council)

- Community Engagement Policy
- Councillor Candidature Policy
- Complaints Policy

The following Council policies are currently under review and are expected to be presented to Council for adoption in 2025:

- Communications Policy 2021-2024
- Council Expenses Policy
- Councillor Enquiries Policy
- Councillor Gift Policy
- Councillor Training and Development Policy (part of Council Expenses Policy)

12.5 Hot Topics**Executive Summary**

- Flying of Flags Policy
- Gambling Policy
- Health and Wellbeing Policy
- Live Streaming and Recording of Meetings Policy
- Privacy Policy
- Procurement Policy
- Public Commemorative Tribute and Memorial Policy
- Public Transparency Policy
- Risk Management Policy
- Road, Locality and Feature Naming Policy
- Urban Forest Policy

Councillor Questions and Requests Platform

Since going live in early February 2025, we have continued to work on enhancements and improvements to the Councillor request and question platform. The focus of the current phase of work has been internally facing to support the seamless administration to triage and respond to Councillor enquiries. We have been meeting with Councillors one on one as issues arise to support troubleshooting and gathering feedback along the way. This has supported us to implement quick fixes while also supporting Councillor with using the new platform.

Enhancements delivered

- Question submission form has been improved with additional fields to support reporting.
- Ability to attach documents and photos to submission form.
- Automatic confirmation upon submission via email, to confirm questions has been submitted.
- When a question has been answered you will receive an email with your original question and the response.
- Consolidation of Cr Request Dashboard and Cr Question Dashboard – One Dashboard.
- Timeline of questions – from submission to publishing, time stamped and tracked.
- History of all customer touchpoints.

Enhancements in progress

- Building a new tab on the Councillor Dashboard to display “in progress” questions.
- Review of the question submission form – improve phone experience.

Next phase of work

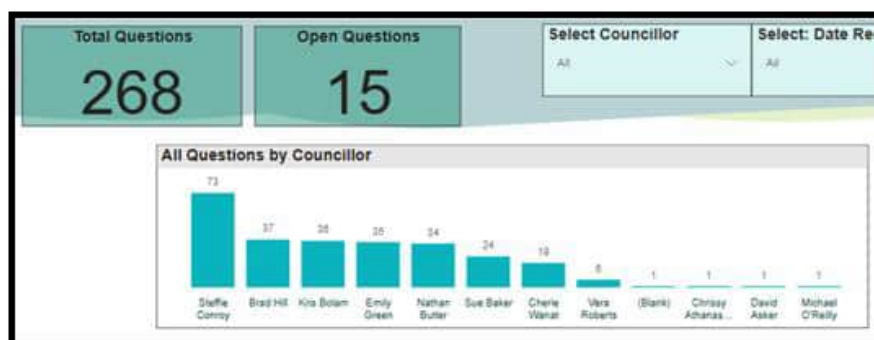
12.5 Hot Topics

Executive Summary

- Improvement of how update notes are displayed for Councillor Requests – April - June
- Review of Councillor Request process and updating of policy and practice guide – Kick off mid-April.

Councillor Questions

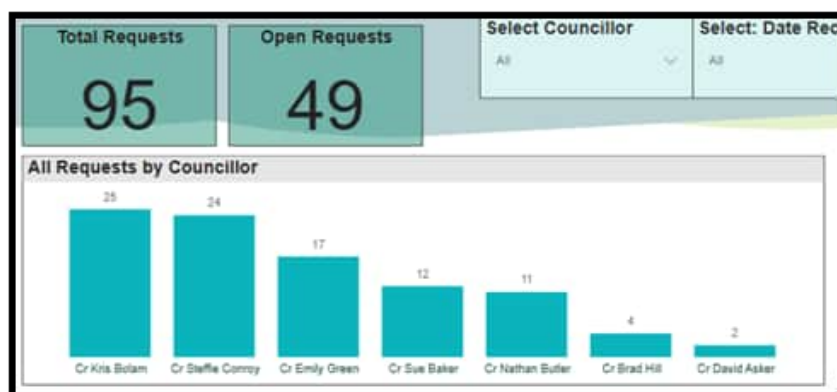
Since going live with the new platform, we have received and responded to 268 questions.



A platform is separately available for the Mayor to raise questions and actions. These are reviewed and discussed weekly with the Executive Management Team and the Mayor. To date there have been a total of 222 items raised with 196 completed and 26 in progress.

Councillor Requests

From the start of the new council term there have been a total of 95 Councillor requests received.



**Reporting as of 1/04/25*

Reputational Risk Management

Reputational risk is the potential damage to our organisation/Council if our customers, community and stakeholders believe we have failed to meet their expectations, resulting in a negative perception. Negative perceptions can lead to a loss of trust, potentially

12.5 Hot Topics**Executive Summary**

harming our brand and eroding the community's trust. Issue identification for reputation risk is a key strategic pillar and whilst many of these issues are operational there is an impact on the organisation, Councillors and the community.

Hot topics are covered with EMT fortnightly and reported monthly at Council meetings. A risk, privacy and complaints meeting was held on 1 April with the management group to discuss these areas and when to escalate matters so that they can be dealt with appropriately and promptly. The organisation recognises the importance of our reputation and its impact on the community's trust in what we do. Central to our reputation is transparency and a front-footed approach towards communicating with our community and Council.

Our next steps will be to share these learnings with the rest of the organisation by implementing new training and frameworks to ensure complaints are handled efficiently with the support and guidance required. Officers are developing an ecosystem to enhance reporting - improving the way complaints are captured and reported to provide better visibility of trends, outcomes and emerging issues.

Financial ImpactCapital Works Budget

Nil operational budget implications.

Operational Budget

Nil operational budget implications.

Consultation**1. External Stakeholders**

Relevant external agencies continue to be engaged as mentioned.

2. Other Stakeholders

Relevant external agencies continue to be engaged as mentioned.

Analysis (Environmental / Economic / Social Implications)

Details relating to any environmental/economic/social implications are noted in the relevant attachments, if applicable.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

12.5 Hot Topics**Executive Summary**

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and DTP.

Policy Impacts

No impact to Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Details relating to any risks are noted in the relevant attachments, if applicable.

Conclusion

This report is being tabled bi-monthly with Council to help ensure open and transparent reporting of matters considered at the Hot Topics briefing, which in turn should build a better understanding and provide greater clarity of any issues at hand, along with greater confidence in the management of "hot topic" matters of interest to Councillors.

ATTACHMENTS

Attachment A: Issues Management - media, social media and community sentiment - **CONFIDENTIAL**

Attachment B: Frankston Yacht Club - **CONFIDENTIAL**

12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)**Executive Summary****12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)**

Enquiries: (Caroline Reidy: Corporate and Commercial Services)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

The Local Government Act 2020, requires Council to prepare and adopt a Council Plan and a Revenue and Rating Plan every 4 years following local elections.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the draft 2025-2029 Council and Wellbeing Plan (including Year One Action Plan);
2. Endorses the draft 2025-2029 Council and Wellbeing Plan (including Year One Action Plan) to be publicly exhibited from 24 April 2025 until 5.00pm on Friday 23 May 2025;
3. Notes the addition of a new differential rate on vacant land in the Frankston Metropolitan Activity Centre (FMAC) and Nepean Hwy, that will be reflected in the Revenue and Rating Plan and Budget 2025-26; and
4. Seeks a report back by no later than 23 June 2025 to consider for adoption the draft 2025-2029 Council and Wellbeing Plan, the Revenue and Rating Plan and the Annual Budget, noting any community feedback received during the exhibition period.

Key Points / Issues

The *Local Government Act 2020* (the Act) requires Council to prepare and adopt a new Council Plan every four years following local elections. This helps to ensure that Council can continue to democratically represent the local community and their evolving needs. To comply with the Local Government Act 2020, Council must consider the key principles of governance, community engagement, public transparency, strategic planning, financial management and service performance when developing the plan.

For the first time the Health and Wellbeing Plan is being integrated with the Council Plan. The Council and Wellbeing Plan is structured around four Strategic Outcomes, each directly aligning with the themes of the Community Vision. Each Strategic Outcome is supported by various Strategic Objectives, services and strategies that will be implemented to achieve these outcomes. Additionally, Strategic Indicators are included to measure our progress and success.

The operational delivery of the Council and Wellbeing Plan over its four-year term is supported by the development of a yearly operational Action Plan. This Action Plan is developed with a strategic vision, highlighting key initiatives that align with each Strategic Objective. It is backed by the Annual Budget, ensuring financial sustainability in the implementation of the planned initiatives. Accountability is maintained through our Annual Report, which includes a detailed report of operations which outlines the

12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)**Executive Summary**

progress on initiatives and Strategic Indicators, ensuring that our ongoing monitoring and evaluation strategically inform the development of the next year's Action Plan.

To meet the Act requirements, key principles need to be considered regarding governance, community engagement, public transparency, strategic planning, financial management and service performance in the development of the budget and the Council Plan initiatives.

Development of draft 2025-2029 Council and Wellbeing Plan (including Year One Action Plan) has involved many briefings with Councillors since November including an all-day forum in March. The executive and officers have prepared information for Councillors to make an informed, evidenced based draft plan.

The Revenue and Rating Plan sets out how Council will generate income to deliver the Council and Wellbeing Plan, Council services and infrastructure commitments over a 4 year period. A new differential rate on vacant land in the FMAC and Nepean Hwy will be included in the Revenue and Rating Plan which will be brought to Council for consideration in June following community engagement. The purpose of this new rate is to promote residential development by charging a higher rate to discourage the banking of vacant land and provide a financial incentive for its development. The annual budget strikes the rate in the dollar of each class of differential rate. The Revenue and Rating Plan provides further detail on each rate class. Both of these documents are scheduled for adoption in June 2025.

Financial Impact

The draft Council and Wellbeing Plan is prepared in accordance with the Act and relevant Australian Accounting Standards. The document closely accords with the financial framework established by Council in its adopted 2021-2031 Financial Plan and continues to address the infrastructure renewal challenge faced by both this Council and the Local Government Industry. Note the Financial Plan will be reviewed and updated and presented to Council for adoption in June 2025.

Consultation**1. External Stakeholders**

In September 2024, Frankston City Council (Council) undertook a deliberative engagement process to review the Frankston City 2040 Community Vision and inform development of the Council and Wellbeing Plan (2025-29). Frankston City 2040 sets the community's vision and aspirations that the Council and the community will work towards to deliver a shared future towards 2040.

In November 2024, after caretaker period, Frankston City Council (Council) undertook stage 2b of a deliberation process to inform development of the Council and Wellbeing Plan (2025-29) and review of the Financial Plan 2021-2031 and Asset Plan 2023-2032. There were three stages of engagement in development of the Community Vision and Council and Wellbeing Plan:

- Stage 1: March to May 2024 – broader engagement with the wider community (mixed method approach)
- Stage 2a: September 2024 – deliberative engagement with a representative Community Panel (Online and Face-to-Face Workshops) to test and strengthen the Community Vision.
- Stage 2b: November 2024 – deliberative engagement with a representative Community Panel (Online) to inform development of the Council and Wellbeing Plan (2025-29), Long Term Financial Plan and Asset Plan.

12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)**Executive Summary**

- Stage 3: Mid 2025 – Public exhibition of the Council and Wellbeing Plan (2025-29) is scheduled from 24 April to 23 May.

2. Other Stakeholders

The draft Council and Wellbeing Plan has been prepared through consultation with both the Executive Management Team and Senior Management Team with Councillors through a series of workshops and briefings held through November to March.

Analysis (Environmental / Economic / Social Implications)

Economic implications regarding this report are detailed under Section 'Financial Impact' above. The annual budget allocates significant resources to the implementation of the Council and Wellbeing Plan's long term community outcomes.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Council and Wellbeing Plan is prepared in accordance with the Act and relevant Australian Accounting Standards.

Policy Impacts

There are no policies or protocols affecting the decision of this report or are relevant to the report.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no direct risk implications arising from this report.

Conclusion

Council is proposing a draft Council and Wellbeing Plan that will achieve the best outcomes for the Community based on feedback and evidence approach to our development of the Plan. The principles in the Act have been applied in preparing the Plan and Community engagement is in line with our adopted policy. The Community will have an opportunity to review the draft plan and the year one action plan during the public exhibition period. The Council and Wellbeing Plan is scheduled to be adopted by Council at its meeting on 23 June 2025.

ATTACHMENTS

Attachment A:[↓](#) Draft 2025 - 2029 Council and Wellbeing Plan

Attachment B:[↓](#) Draft Year One Action Plan

12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)

Officers' Assessment

Overview

The Local Government Act 2020 (the Act), requires Council to prepare and adopt a budget for each financial year and the subsequent 3 financial years by 30 June.

To meet the Act requirements, key principles need to be considered regarding governance, community engagement, public transparency, strategic planning, financial management and service performance.

Strategic planning principles seek an integrated approach to planning, monitoring and performance reporting. Our planning must address the Community Vision and must take into account resources and risk associated with implementation of Council's plans.

Council's Integrated Planning and Reporting Framework connects the long-term community needs and aspirations through the **Frankston City 2040 Community Vision** considered in the development of our medium-long term strategy and resource plans **Council and Wellbeing Plan, Annual Budget, Revenue and Rating Plan, Long Term Financial Plan, Long Term Infrastructure Plan, Asset Plan* and Workforce Plan***.

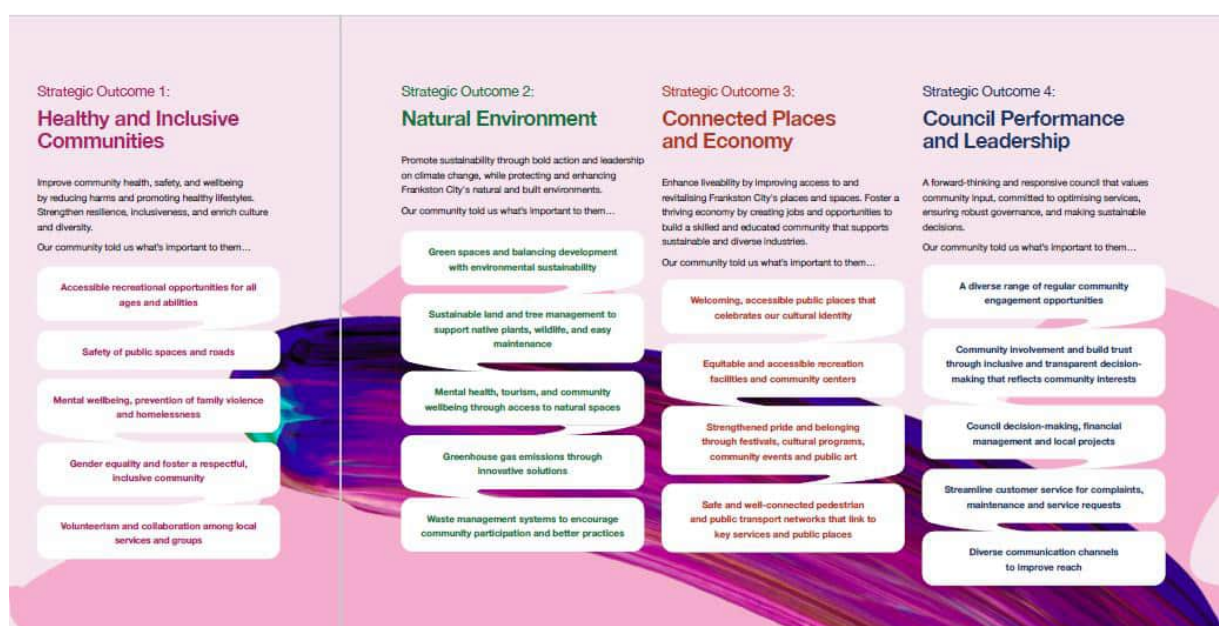
These strategies and plans are operationalised and delivered through **Service Plans**.

Progress and results are reported back to the community through the **Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report**.

Development of the Council and Wellbeing Plan and Year One Action Plan has involved several briefings with Councillors over the last few months. The executive and officers have prepared information to make an informed, evidenced based plan.

The Council and Wellbeing Plan is structured around four Strategic Outcomes, each directly aligning with the themes of the Community Vision. Each Strategic Outcome is supported by various Strategic Objectives, services and strategies that will be implemented to achieve these outcomes.

Strategic Outcomes



Additionally, Strategic Indicators are included to measure our progress and success. The operational delivery of the Council and Wellbeing Plan over its four-year term is supported by the development of a yearly operational Action Plan. This Action Plan is

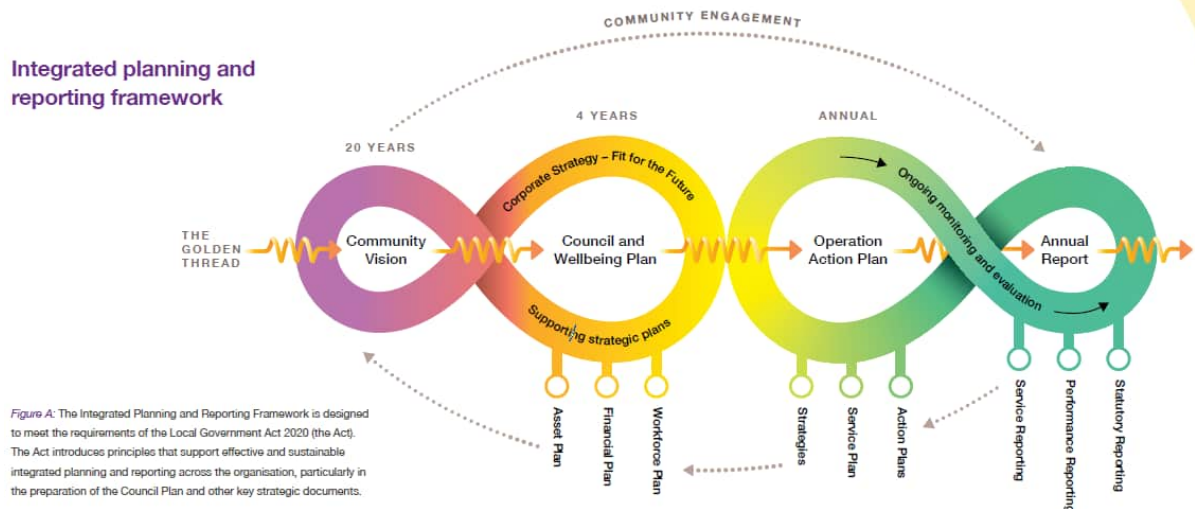
12.6 Draft 2025-2029 Council and Wellbeing Plan (including year one action plan) Officers' Assessment

developed with a strategic vision, highlighting key initiatives that align with each Strategic Objective. It is backed by the Annual Budget, ensuring financial sustainability in the implementation of the planned initiatives. Accountability is maintained through our Annual Report, which includes a detailed report of operations. This report outlines the progress on initiatives and Strategic Indicators, ensuring that our ongoing monitoring and evaluation strategically inform the development of the next year's Action Plan.

The Integrated Planning and Reporting Framework diagram below demonstrates the integrated planning and reporting across the organisation and ensures that service delivery outcomes across the organisation align with the Community's Vision and aspirations through the Yearly Action Plan and Council and Wellbeing Plan.

Strategic planning

Integrated planning and reporting framework



The Council and Wellbeing Plan is scheduled to be adopted by Council on 23 June 2025.



Council & Wellbeing Plan

2025–2029

Welcome to Frankston City

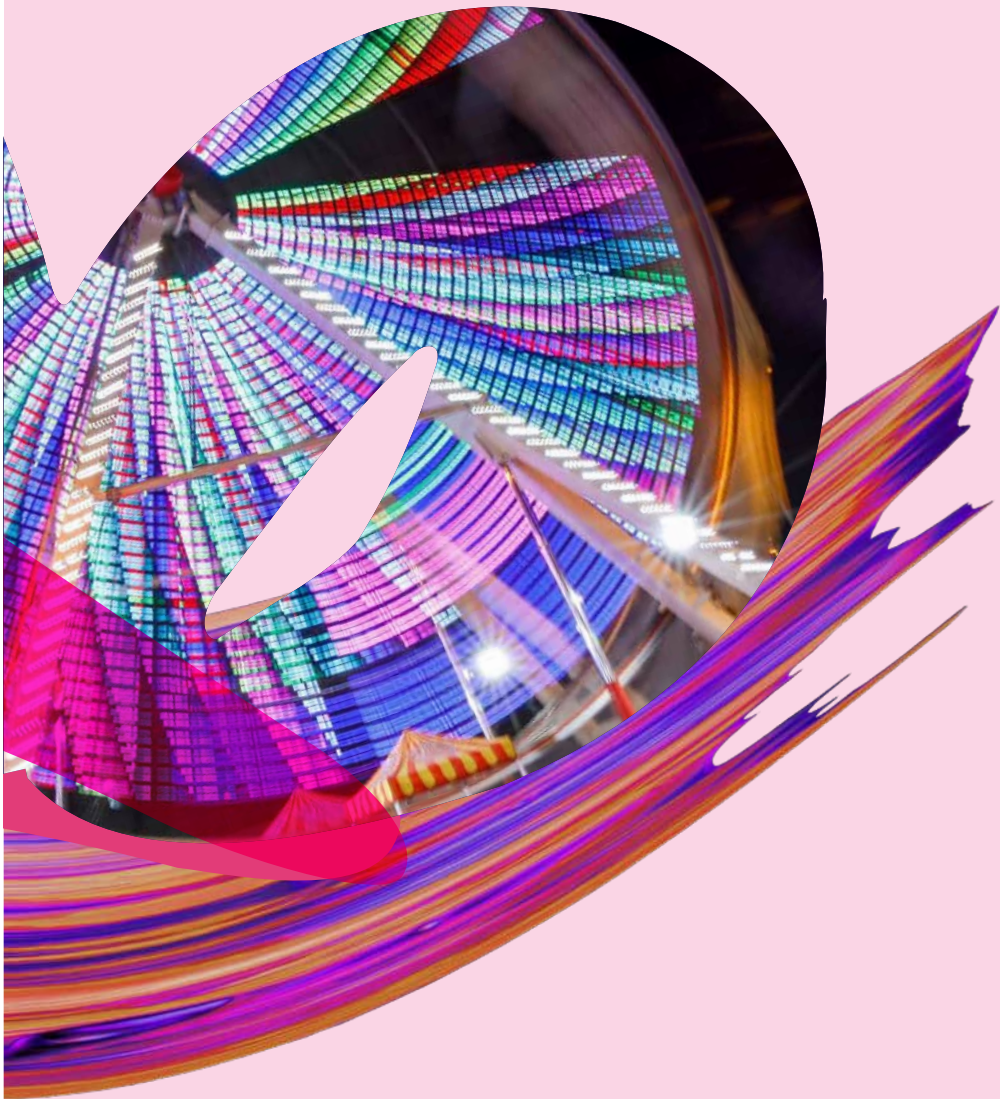
Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.





Contents

Message from the Councillors	2
Message from the Chief Executive Officer	3
Councillors, wards and the role of local government	4
Frankston City and our community	6
About this plan	9
Strategic planning	10
How this plan was developed	18
Frankston City Community Vision 2040	20
Strategic Outcomes	22
Strategic Outcome 1: Healthy and Inclusive Communities	25
Strategic Outcome 2: Natural Environment	29
Strategic Outcome 3: Connected Places and Economy	33
Strategic Outcome 4: Council Performance and Leadership	37

Message from the Councillors



As your elected representatives for Frankston City, we're proud to present the *Council and Wellbeing Plan 2025–2029*. This important document will guide the priorities of Council over the next four years, and outline how our success will be measured.

As a newly elected Councillor team, we've worked hard to ensure your needs —identified through months of extensive consultation—are clearly reflected in the goals set out in this plan.

We engaged with more than 1,300 community members through broad and inclusive engagement activities and convened a representative panel of 39 community

members to shape that feedback into clear goals and priorities. The result is a bold, robust, and inclusive plan.

This plan aligns to a renewed Frankston City Community Vision 2040, based on your aspirations for the kind of city you want Frankston to be. The four key themes—**Healthy and Inclusive Communities, Natural Environment, Connected Places and Economy, and Council Performance and Leadership**—reflect the areas that matter most to our community and have shaped the strategic outcomes we aim to achieve in this plan.

Through this plan, we are building on the important work of the previous Council, which delivered a range of transformational programs, including the *Frankston Metropolitan Activity Centre Structure Plan* and the *Nepean Boulevard Revitalisation Masterplan*. This Council is committed to the ongoing revitalisation of our city and to our mission of making Frankston the number one place to live, work, and visit in Victoria.

For the first time, this strategic document also integrates the *Municipal Health and Wellbeing Plan*. We want everyone—of all ages—to live, work, and play through healthy, active lifestyles. Council plays a key role in enabling this, through access to community health services, early years education, sport and recreation, active transport options, and our abundance of open spaces.

By embedding health and wellbeing across our strategic outcomes, the 2025–2029 plan ensures that community wellbeing is at the heart of everything we do—with clear goals, actions, and measures to hold us accountable.

As we step into the second half of the decade, we are navigating a more complex and uncertain world. Economic challenges, political shifts, and cost-of-living pressures are affecting communities both across Australia and globally and our Local Supports Package aims to give back to our community by supporting those who are doing it tough.

For Council, this makes financial sustainability, accountability, and good governance more important than ever. As your Councillors, maintaining your trust is vital. We remain committed to transparent decision-making and keeping you informed through regular updates and reporting.

We look forward to working with you to deliver on the priorities set out in this plan—and to enabling Frankston City, and everyone within it, to fully realise their true potential.

Frankston City Councillors

Message from the Chief Executive Officer

I am proud to present the *Council and Wellbeing Plan 2025–2029* — our roadmap for the next four years.

This plan reflects the aspirations of our community and the strategic direction of Frankston City Council, underpinned by our strong commitment to financial sustainability.

Most importantly, it highlights the vision and commitment of our new Councillors, who bring with them unique perspectives, passions and experiences. Since coming to Council, our elected members have undertaken a significant journey, building on their existing understanding of what matters to our community, and translating that into clear and measurable goals for the term that lies ahead.

The plan represents an exciting new chapter for our city, building on the momentum of our city's ongoing transformation and revitalisation, while ensuring our infrastructure and services address the needs of everyone within our community.

With the inclusion of the Municipal Health and Wellbeing Plan for the first time, this document also recognises that a community can only be as healthy as the people with in it, and identifies a range of health and wellbeing priorities focused around resilience, inclusivity and community safety. A city where everyone can feel valued, respected and able to thrive.

The plan also acknowledges the economic pressures facing many in our community. As affordability and access to essential services become more critical than ever, this plan outlines a range of initiatives designed to support those who need it most.

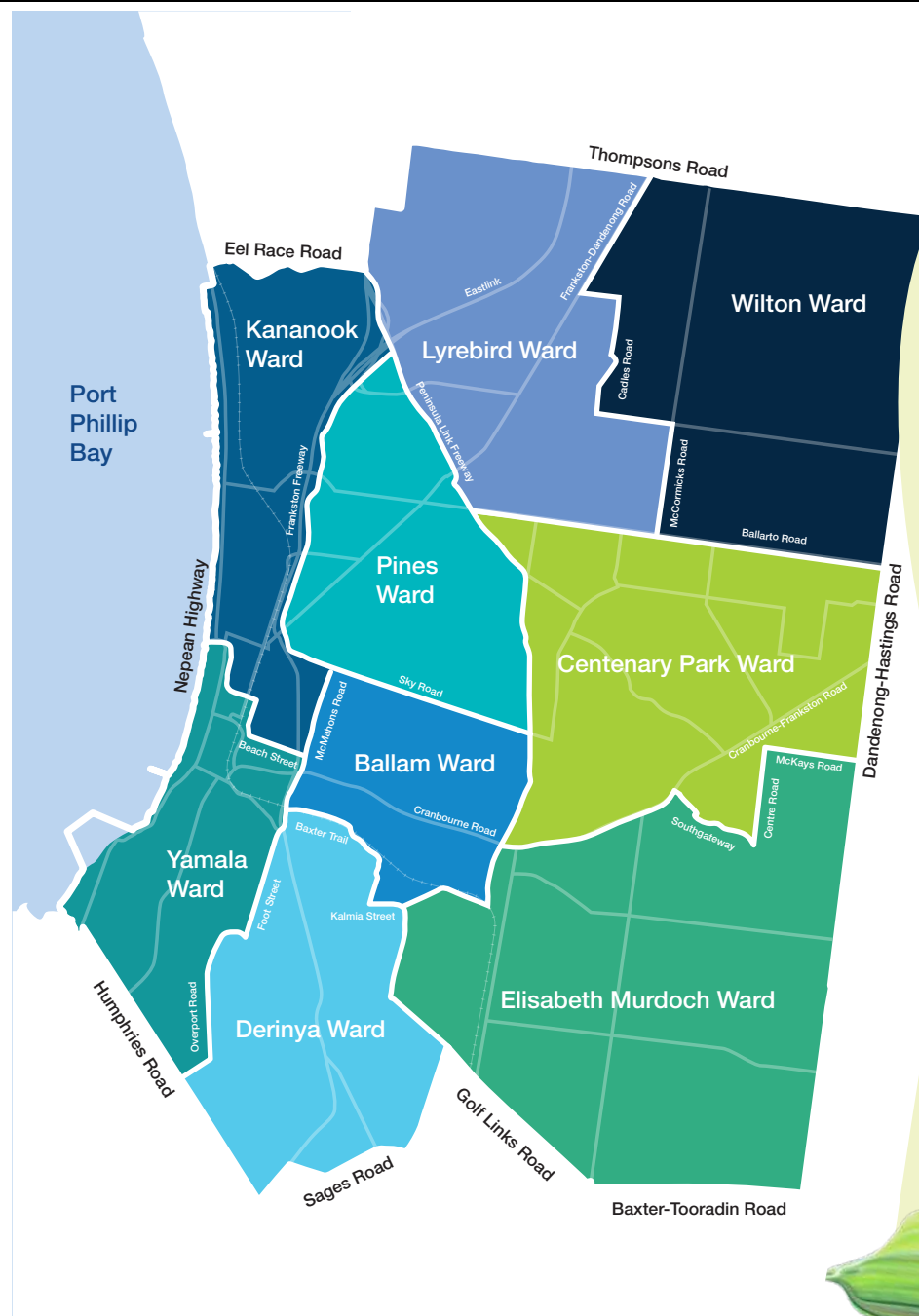
As our city continues to transform and grow, so too does our organisation. That's why we've developed a new organisational strategy — *Fit for the Future* — which places innovation, efficiency, and customer experience at the centre of our operations. This approach ensures we continue to deliver high-quality service outcomes while safeguarding our strong financial position into the future.

Thank you to everyone who helped shape this plan. I look forward to the years ahead as we work together to create a healthier, fairer, and more prosperous Frankston City.

Phil Cantillon

Chief Executive Officer, Frankston City





Councillors, wards and the role of local government

Our Councillors and wards

Frankston City Council is divided into nine wards with one councillor elected to represent each ward. Frankston City transitioned to this single-councillor ward structure in October 2024, following the electoral structure review mandated by the *Local Government Act 2020* (the Act).

Councillors were elected in November 2024 for a four-year term and are responsible for driving the strategic direction of Council, representing the local community in their decision-making, developing policy and monitoring performance.

**Cr Brad Hill JP**

Derinya Ward
0438 212 426
crhill@frankston.vic.gov.au

**Cr Emily Green**

Kananook Ward
0439 374 681
crgreen@frankston.vic.gov.au

**Cr Nathan Butler**

Yamala Ward
0497 918 095
crbutler@frankston.vic.gov.au

**Cr Cherie Wanat**

Elisabeth Murdoch Ward
0439 610 895
crwanat@frankston.vic.gov.au

**Cr Kris Bolam JP**

Ballam Ward
0417 921 644
crbolam@frankston.vic.gov.au

**Cr Steffie Conroy**

Lyrebird Ward
0438 743 440
crsconroy@frankston.vic.gov.au

**Cr David Asker**

Wilton Ward
0438 175 560
crasker@frankston.vic.gov.au

**Cr Michael O'Reilly**

Centenary Park Ward
0472 904 323
croreilly@frankston.vic.gov.au

**Cr Sue Baker JP**

Pines Ward
438 145 842
crbaker@frankston.vic.gov.au

The role of local government

Australia has three levels of government: federal, state and local. The **federal government** looks after the whole of Australia, **state governments** look after individual states and territories and **local governments** – such as Frankston City – look after designated areas within each state. Local governments are also known as councils.

Councils are responsible for delivering a wide range of services to benefit residents, business and the local community. Services delivered may vary from council to council depending on their community's needs.

In Victoria, the role of a Council is to provide good governance for the benefit and wellbeing of its community. All Councils have the power to make and

enforce local laws and collect revenue to fund their services and activities.

Council works in partnership with all levels of government, private and not-for-profit entities and our local communities to achieve improved outcomes for everyone.

Frankston City and our community

Frankston City is located on the eastern shores of Port Phillip Bay, approximately 40 kilometres south of Melbourne and within metropolitan Melbourne.

Frankston City is made up of the suburbs of Carrum Downs, Frankston, Frankston North, Frankston South, Langwarrin, Langwarrin South, Sandhurst, Seaford and Skye.

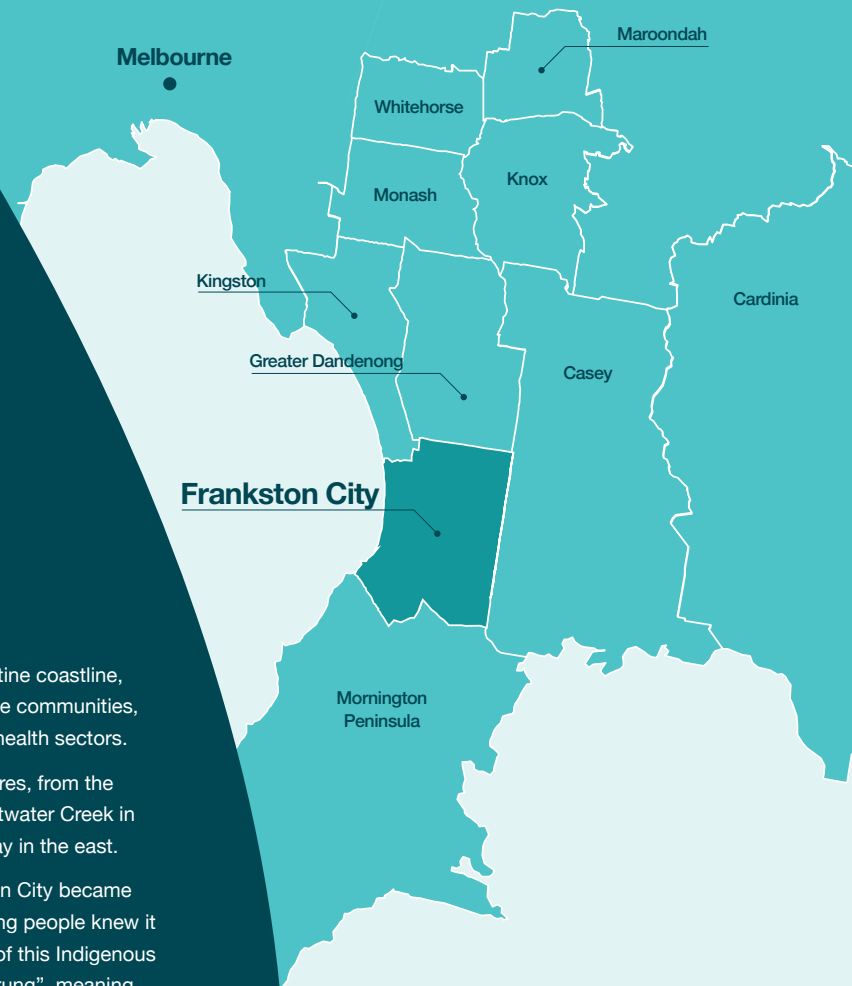
Our location is second to none, commanding centre stage between Melbourne's urban metropolis and the tranquil Mornington Peninsula. Frankston is one of the very few blended bush-bay-cities, a major drawcard for our community and visitors alike.

The city is currently home to an estimated 142,826 residents, which is expected to grow to 162,673 by 2041.

Frankston City is recognised for its pristine coastline, natural reserves, vibrant lifestyle, diverse communities, growing business, arts, education and health sectors.

Covering an area of 131 square kilometres, from the Seaford Wetlands in the north, to Sweetwater Creek in the South and the Western Port Highway in the east.

For thousands of years before Frankston City became known by its current name, the Bunurong people knew it as Monmar, a sacred place. The name of this Indigenous Australian tribe comes from "Boon wurrung", meaning "coast people".



Frankston City in a snapshot

Frankston City Council provides almost 100 valued services to our customers and community across the following areas:

- ✓ Arts and culture
- ✓ Asset management
- ✓ Biodiversity and open space
- ✓ City planning
- ✓ Climate change action
- ✓ Community development
- ✓ Community health
- ✓ Community safety
- ✓ Council strategy and performance
- ✓ Customer service and experience
- ✓ City growth and investment
- ✓ Financial management
- ✓ Governance
- ✓ Integrated water
- ✓ People, culture and workforce management
- ✓ Sport and recreation
- ✓ Transport connectivity
- ✓ Technology and information
- ✓ Waste circularity

Council maintains

334

buildings

129

playspaces

723.2 km

of roads

74

sporting grounds

464

open space reserves

966 km

of footpaths

158

playgrounds

59 km

of shared paths

974 km

of stormwater drains

About our city



800,000

people visit our city
per annum

54,633

jobs in Frankston City

\$500 million

private development approved in
2023

Top 50

global university – Monash
University's Peninsula Campus

160+

businesses with greater than
\$10 million annual turnover

\$1 billion

state and federal governments
investment since 2019

27%

tree canopy coverage in the
municipality in 2023/24

About our community



Frankston City has an
ageing population with a
projected increase of

23%

for those aged 60+ by 2041

142,826

people live in Frankston City

1.3%

of people identify as Aboriginal
and Torres Strait Islander

29%

of households are families
with children

29 years

median age

21%

of people were born overseas

785

people are estimated to be
experiencing homelessness

51%

of people are women

7.3%

of people identify as LGBTQIA+

46%

of people work and live in
Frankston City

About this plan

Council is required to prepare a new Council Plan every four years following local elections and make sure that it complies with the *Local Government Act 2020*.

For the first time, Council have combined the **Municipal Health and Wellbeing Plan** with the **Council Plan** to create an integrated **Council & Wellbeing Plan 2025-2029**.

Over the next four years, this plan will help Council continue to democratically represent the local community and their evolving needs, and it'll guide how Council will protect, improve and promote public health and wellbeing within the community.

Developing, implementing and monitoring the plan

The **Council & Wellbeing Plan 2025-2029** is structured around four Strategic Outcomes, each directly aligning with the themes of the **Community Vision 2040**.

Each **Strategic Outcome** is supported by various **Strategic Objectives**, services and strategies that will be implemented to achieve these outcomes. Additionally, **Strategic Indicators** are included to measure our progress and success.

The operational delivery of the Council and Wellbeing Plan over its four-year term is supported by the development of an annual **Action Plan**. This Action Plan is developed with a strategic vision, highlighting key initiatives that align with each Strategic Objective. It is backed by the **Annual Budget**, ensuring financial sustainability in the implementation of the planned initiatives.

Accountability is maintained through our **Annual Report**, which includes a detailed report of operations. This report outlines the progress on initiatives and Strategic Indicators, ensuring that our ongoing monitoring and evaluation strategically inform the development of the next year's Action Plan.



Strategic planning

Integrated Planning and Reporting Framework

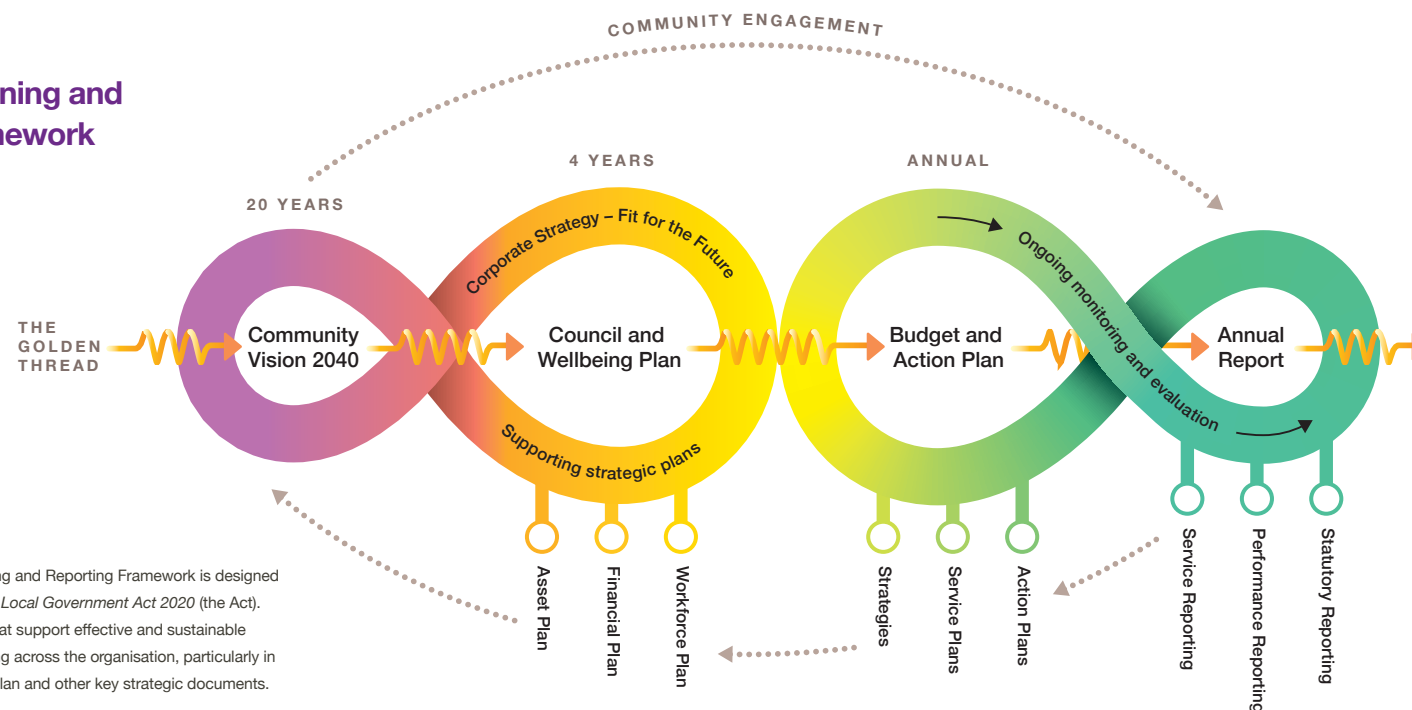


Figure A: The Integrated Planning and Reporting Framework is designed to meet the requirements of the *Local Government Act 2020* (the Act). The Act introduces principles that support effective and sustainable integrated planning and reporting across the organisation, particularly in the preparation of the Council Plan and other key strategic documents.

The Frankston City Council's **Integrated Planning and Reporting Framework (IPRF)** (Figure A) ensures that service delivery outcomes across the organisation align with the community's vision and aspirations through the **Council and Wellbeing Plan** and annual **Budget and Action Plan**. At the heart of the IPRF is the **Community**

Vision 2040 (Vision), which provides an aspirational description of the community's desired future for the municipality.

As illustrated in Figure A, the IPRF integrates all key strategies and plans through the '**Golden Thread**',

connecting them to the Vision. It also demonstrates the Council's commitment to engaging with the community at all levels of the framework, as required by the *Local Government Act 2020*.

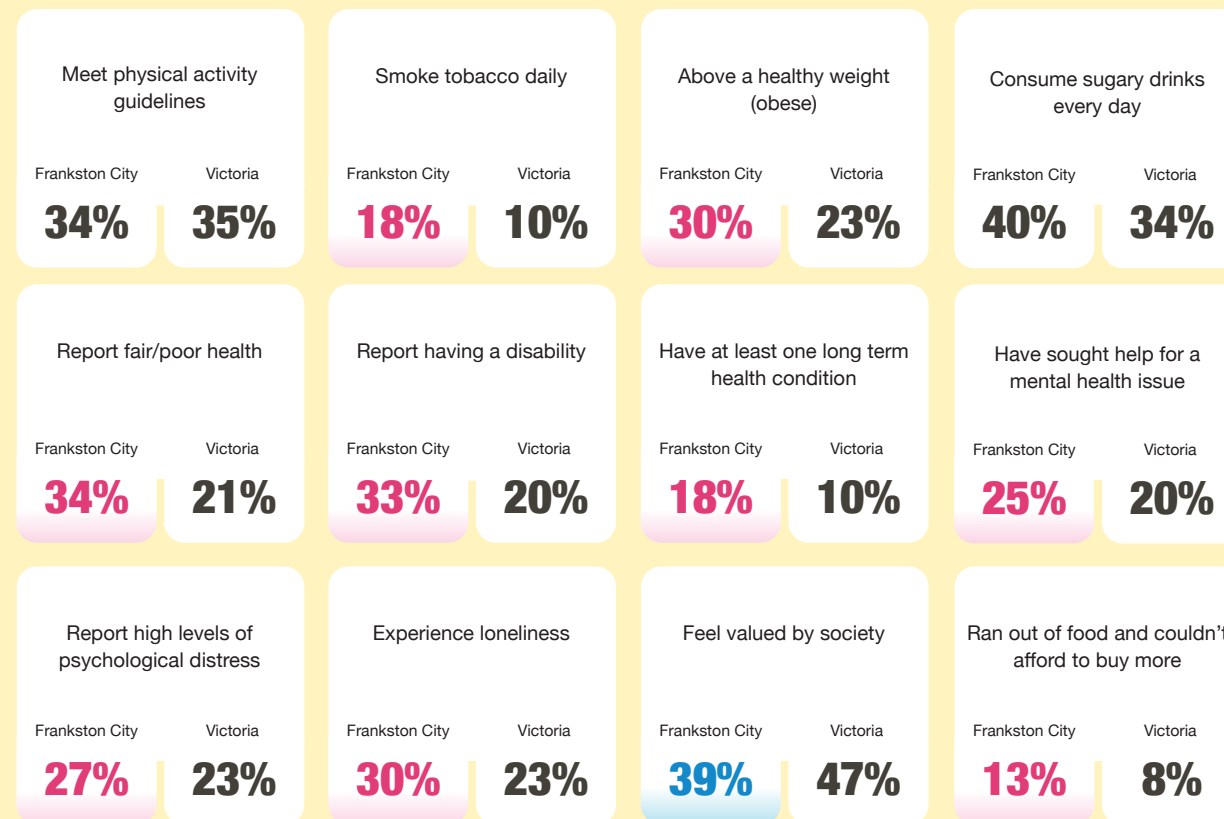
Corporate strategy: Fit for the Future

The Fit for the Future strategy is a bold transformation program designed to enhance the way our Council operates, ensuring long-term financial sustainability and better services for our community. By focusing on innovation, efficiency, and a strong customer experience, we are committed to delivering a future-ready Frankston that remains a great place to live, work and visit.

Health and wellbeing planning

Most people in Frankston City are living in relatively good health. However, there are key issues that are impacting local health and wellbeing outcomes, with some health status indicators showing poorer results compared to the Victorian average.

Health and wellbeing community snapshot



● Significantly higher than the Victorian average

● Significantly lower than the Victorian average

*A significant difference indicates that the difference between the two results is not due to chance alone.

*Sources: ABS Census 2021, Victoria Population Health Survey 2023.

More detailed health and wellbeing data can be found here:
frankston.vic.gov.au/wellbeingprofile

Our commitment to health and wellbeing

By combining our **Council Plan** and **Municipal Health and Wellbeing Plan**, we are ensuring the heart of everything we do. We're laying the foundation for our commitment to creating environments that support health and wellbeing and enabling our residents to thrive at every stage of life.

Over the next four years, the Council and Wellbeing Plan will guide how Frankston City Council will protect, improve and promote public health and wellbeing in the community, as required by the *Victorian Public Health and Wellbeing Act 2008*.

Council's role in health and wellbeing

Local government plays an important role in supporting community health and wellbeing through high quality services and facilities, well-planned neighbourhoods, sustainable management of the natural environment and support for a thriving economy. Access to community health services, early childhood education, parks and open spaces, sports and recreation opportunities, sustainable transport, arts and culture, and inclusive community programs all contribute to a healthier and more connected community.

Health outcomes are shaped by social determinants, such as education, employment, income, social connections, access to parks and public spaces, safe and secure housing and healthcare. Addressing these factors is essential for reducing disparities and promoting fairer health outcomes.

Through the Strategic Outcomes outlined in this plan, Council will implement initiatives that address these determinants and improve community health and wellbeing. By understanding the direct connection between Council's services and community health and wellbeing, we can take a more targeted, strategic approach to delivering meaningful outcomes and measurable change.

The Strategic Initiatives in the annual Budget and Action Plan that contribute to the health and wellbeing of our community are marked with this symbol: 🧠

Progress will be monitored with the involvement of our community and using key indicators aligned with the **Victorian Public Health and Wellbeing Outcomes Framework**, supported by an up-to-date local **Health and Wellbeing Community Profile**.

Our commitment to working in partnership

We recognise that improving community health and wellbeing requires a collaborative, whole-of-community approach. Our Council and Wellbeing Plan reflects our commitment to working in partnership to create and improve the environments that promote health and wellbeing. To effectively implement this plan and achieve our health and wellbeing priorities, we will work in a coordinated and collaborative way with a diverse range of partners, including:

- Aboriginal community organisations, including the Bunurong Land Council Aboriginal Corporation
- Community health services, including Peninsula Health, Women's Health in the South East, South East Public Health Unit and South East Melbourne Primary Health Network





- Government agencies, such as the Department of Health, Department of Families, Fairness and Housing and neighbouring local councils
- Not-for-profit organisations and community groups, including neighbourhood houses, gathering places and sporting clubs
- Victoria Police and other essential services

By strengthening these partnerships, we can deliver coordinated and impactful initiatives that support the health and wellbeing of our community.

Planning lenses guiding our work

Life course approach

A life course approach is a way of thinking about health and wellbeing that looks at how experiences and factors over the course of a person's life impact their health outcomes. This approach promotes good health and wellbeing at every stage of life and addresses health inequities that may emerge over the life course. This recognises that initiatives should be tailored to fit the specific needs of people at different life stages and consider how earlier life experiences can influence later health outcomes.

Health equity approach

This approach recognises that health outcomes are influenced by the environments in which people are born, live, work and age and that not everyone has the same opportunities to achieve good health. Health inequities are unfair and avoidable differences in health outcomes between groups, often driven by factors such as geographical location, income levels and

social conditions. These factors, known as the social determinants of health, are a significant contributor to health inequalities (See Figure B).

A key challenge for local government is ensuring that all community members have equitable opportunities to achieve and maintain good health. This requires fair access to services, programs, facilities, and open spaces that promote health and wellbeing.

By embedding prevention at the heart of decision-making, Council can drive meaningful, long-term improvements and foster a healthier, more inclusive community.

Figure B: Social determinants of health over the life course



Intersectional gender approach

An intersectional gender approach to health planning recognises that health outcomes are shaped by biological sex differences, gender identity, and the social, economic and cultural factors that intersect with a person's identity. This approach acknowledges that individuals may experience multiple and overlapping forms of discrimination – such as racism, sexism, homophobia, ageism and ableism – which contribute to unequal treatment and health disparities.



For example, research shows that two in three women experience gender-based discrimination when accessing healthcare, including having their symptoms dismissed or receiving inadequate treatment. These challenges are often intensified for women who experience additional forms of marginalisation – such as those who are culturally and linguistically diverse, live with disability, have low incomes, or identify as LGBTQIA+—who may face multiple, overlapping barriers to quality care and their overall health outcomes.

By examining how different identities and experiences intersect to influence health outcomes, an intersectional approach ensures that initiatives are designed to promote health equity and remove barriers, particularly for those most marginalised or facing multiple forms of disadvantage. Population groups that are at risk of poorer health outcomes that this approach will assist include:

- Aboriginal and Torres Strait Islander peoples
- Older people
- People from culturally and linguistically diverse backgrounds
- People from lower socioeconomic groups
- People who identify as LGBTQIA+
- People with a disability
- Women

Our Health and Wellbeing Priorities

Our Health and Wellbeing Priorities align with the Community Vision, community engagement findings, and the latest data and research, ensuring they reflect what matters most to our community. Achieving the

best possible health and wellbeing outcomes for our community requires a collective approach, which is why our priorities align closely with the **Victorian Public Health and Wellbeing Plan 2023-2027** and involve working in partnership.

These priorities are also shaped by the *Climate Change Act 2017* and the *Gender Equality Act 2020*, embedding community resilience to climate change and gender equality within our Strategic Objectives. Additionally, a **Gender Impact Assessment** has informed this plan, reinforcing our commitment to equitable health and wellbeing outcomes. The priorities also align with the **Municipal Planning Strategy (MPS)**, ensuring that land use planning and development contribute to a healthy and sustainable community that promotes environments and lifestyles that support wellbeing.

How our plan aligns with the Victorian Public Health and Wellbeing Plan 2023-2027:

- Increasing healthy eating
- Increasing active living
- Improve wellbeing
- Preventing all forms of violence
- Reducing harm from tobacco and e-cigarette use
- Reducing injury
- Improving sexual and reproductive health
- Tackling climate change and its impact on health

Priority 1

Healthy, Active and Resilient Communities

Focus

Physical activity, healthy eating, good health and the ability to adapt to a changing climate.

- ✓ Opportunities for walking, cycling and active travel
- ✓ Access to public open spaces, play spaces and recreation facilities
- ✓ Access to nutritious food and food security
- ✓ Community resilience to climate change to ensure long-term health and wellbeing

Key health and wellbeing issues

Over half of adults are at an unhealthy body weight, with above average levels of heart disease and type 2 diabetes and higher than average rates of food insecurity. Climate change impacts health including respiratory diseases, allergies, asthma, food security and nutrition.

What we heard from our community

"In a connected, engaged society, connections via footpaths and bike paths are vital. This also reduces greenhouse gases."

"Community is big priority for me. More footpath networks and bike trails are important. As you can get places and be active in the community."

Feel safe in parks and open spaces

Women

28.3%

Men

38.2%

Heart disease prevalence

Women

3.3%

Men

5.2%

Walk or cycle to work

Women

1.3%

Men

1.4%

Asthma prevalence

Women

11.6%

Men

9%

*Sources: Crime Statistics Agency 2024, Turning Point AODStats 2023, Victorian Gambling and Casino Controll Commission 2024, Victorian Population Health Survey 2023



Priority 2

Engaged, Connected and Inclusive Communities

Focus

Mental wellbeing, social connection and inclusion.

- ✓ Opportunities for social connection
- ✓ Feeling valued and sense of belonging
- ✓ Volunteerism and community involvement
- ✓ Employment and housing
- ✓ Reduction of health inequities, poverty and disadvantage
- ✓ Connection to nature, arts and culture

Key health and wellbeing issues

There are high proportions of people, especially women, living with long-term mental health conditions. There are also increasing levels of psychological distress and loneliness, and socioeconomic disadvantage as well as increasing rates of homelessness and rental stress.

What we heard from our community

“Any increased investment in gender equality, inclusion, volunteering, mental wellbeing and safety will deliver so many benefits to individuals, families, community - now and into the future.”

“(It is) important to have opportunities and events where you are out in the community with First Nations people, learning about their different cultures.”

Poverty rate		Increase in homelessness
Women	Men	2016-2021
13.7%	10.4%	14.8%

Long-term mental health conditions		Feel valued by society	
Frankston City	Victoria	Frankston City	Victoria
11.6%	8.8%	39%	47.9%

*Sources: ABS Census 2021, Victorian Council of Social Service 2021 (VCOSS), Victorian Population Health Survey 2023



Priority 3

Safe, Respectful and Equal Communities

Focus

Living free from violence, discrimination and preventing harm from tobacco, alcohol, drugs and gambling.

- ✓ Gender responsive policies and programs
- ✓ Positive childhood development and healthy family relationships
- ✓ Respect and value of diversity
- ✓ Safe, vibrant and welcoming public spaces
- ✓ Reduction of harm from alcohol, other drugs and gambling
- ✓ Smoke-free environments

Key health and wellbeing issues

Frankston City has the highest rate of family violence in metropolitan Melbourne, higher than average smoking rates, high rates of alcohol related hospital admissions, and significant gambling losses.

What we heard from our community

“Safety is paramount. A safe environment will enable a strong communal bond which will lead to a sense of belonging and wellness.”

“Reduction in domestic violence, alcohol and gambling and an increase in people’s health and feeling of safety.”

Rate of family violence incidents recorded by Victoria Police
2024 (per 100,000 population)

Women	Men
2,135.5	1,503.8

2,135.5 **1,503.8**

Rate of alcohol related ambulance attendances
2022–2023 (per 100,000 population)

Women	Men
383.82	560.82

383.82 **560.82**

Money lost to Electronic Gambling Machines
2023–2024

\$65.8m

People who experienced discrimination
Last 12 months 2023

15.5%

*Sources: Crime Statistics Agency 2024, Turning Point AODStats 2023, Victorian Gambling and Casino Control Commission 2024, Victorian Population Health Survey 2023



How this plan was developed

Community engagement

The *Local Government Act 2020* requires that councils develop or review the Community Vision, Council Plan, Financial Plan and an Asset Plan in accordance with its deliberative engagement practices.

Community Engagement Policy

Council adopted a revised version of their Community Engagement Policy in February 2025, which sets out how we will engage our community when planning for matters that may impact and interest them.

The policy establishes our commitment to engaging and collaborating with our diverse local communities to better understand and incorporate their different views, experiences and expertise into our decision-making.

The policy includes the following six engagement principles:

- | | |
|------------------|--------------|
| 1 Purpose | 4 Influenced |
| 2 Informed | 5 Supported |
| 3 Representative | 6 Report |

Engaging our community

Engagement for the Community Vision and Council and Wellbeing Plan took place between March 2024 and May 2025 over three stages:

- **Stage 1: Broad engagement with community and stakeholders (March to May 2024)** – Was used to understand community and stakeholder sentiment and priorities for the Community Vision, Council and Wellbeing Plan, Financial Plan and Asset Plan.
- **Stage 2: Deliberative engagement (September to November 2024)** – The Community Panel reviewed the Community Vision (over two workshops) and made recommendations for the Council and Wellbeing Plan, Financial Plan and Asset Plan (over three workshops). Deliberative engagement was carried out in accordance with the legislative requirements of the Local Government Act 2020.
- **Stage 3: Reporting back and exhibiting the draft Council and Wellbeing Plan (April to May 2025)** – Community and stakeholders reviewed the draft Council & Wellbeing Plan 2025-2029 and had a further opportunity to comment on whether it met their needs and aspirations, as identified in earlier stages of engagement.

Council engaged with the community through a range of activities, including:

- ✓ Online surveys and polls
- ✓ Community pop-ups and intercept surveys
- ✓ Stakeholder workshops
- ✓ Staff workshops
- ✓ Children's activities
- ✓ The Community Panel

Overall, Council engaged with over 1,300 people, who represented Frankston City's diverse demographic makeup, and received more than 3,700 free text comments about Council services.

The Community Panel

In 2024, residents were invited to express interest in participating in a deliberative Community Panel. The expression of interest process was promoted during pop ups, intercept surveys, online, social media, emails, newspapers, newsletters, workshops, and delivery of postcards to residents. Council received expressions of interest from 110 people. An independent consultant – Conversation Co – recruited 44 panel members, using a stratified sampling approach to ensure the panel represented the demographic makeup of the Frankston City community.

Council and its independent consultants ensured that the Community Panel were informed and supported to deliberate on the Community Vision, Council and Wellbeing Plan, Asset Plan and Financial Plan. The panel thoughtfully weighed up options, discussed issues in-depth and ultimately made decisions and recommendations with consensus. Panel members actively participated in five workshops, including considering broader community feedback, listening to subject matter experts, and respectfully discussing experiences, ideas and options.

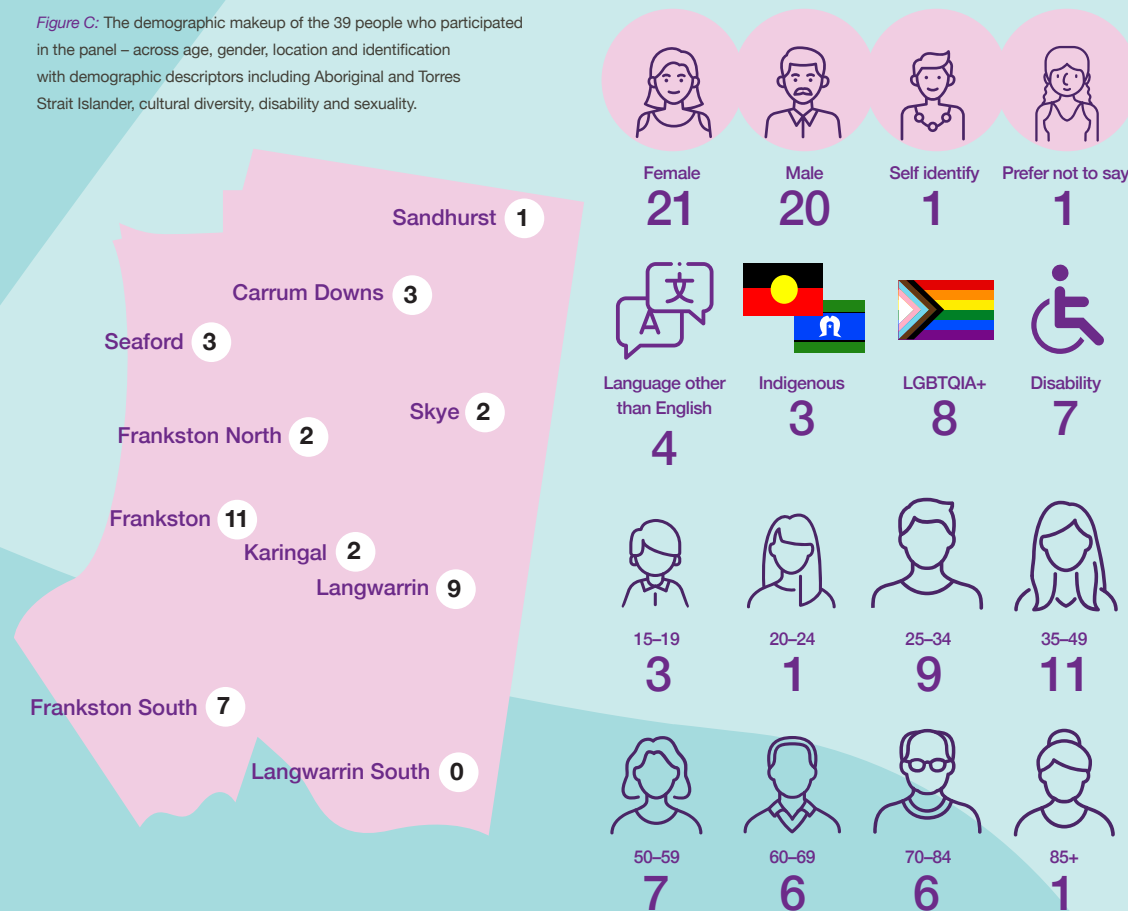
The panel decided to make changes to the existing Community Vision and agreed on a revised Community Vision statement and aspirations. The four new Vision Themes that the Community Panel developed have been aligned with the Council and Wellbeing Plan as the Strategic Outcomes that Council will deliver in the next four years. The Community Panel also made recommendations for priorities and actions for the Council and Wellbeing Plan, Asset Plan and Financial Plan.

Council commits to ensuring that initiatives identified in each annual Action Plan continue to represent what our Community Panel expects to see, hear or change as Council works towards delivering each of the four aspirations over 2025-2029.

For the full engagement report, check out:

engage.frankston.vic.gov.au/your-vision-frankston-city

Figure C: The demographic makeup of the 39 people who participated in the panel – across age, gender, location and identification with demographic descriptors including Aboriginal and Torres Strait Islander, cultural diversity, disability and sexuality.



Frankston City Community Vision 2040

The Community's vision for Frankston City has been developed by the community for the community and will guide Council's strategic outlook until 2040.

Our Community Vision

“Frankston City is a safe, inclusive, and caring community in which to live, work and play. Our vibrant coastal City is clean, leafy, environmentally responsible, well planned, accessible and innovative for a changing future. We are proud, engaged and connected.”

Theme 1

Healthy and Inclusive Communities

Aspiration for 2040

Frankston City is a place for everyone to feel proud, safe, healthy and supported in wellness. All people are recognised, supported, respected and celebrated. Our green spaces, quality health services, social support, education and community groups are accessible and inclusive. We recognise and respect the heritage and history of our First Nations peoples.



Theme 2

2

Natural Environment

Aspiration for 2040

Frankston City is committed to balancing the enjoyment of the environment with robust and sustainable land management. The community is educated on how to care for the environment, and the protection of biodiversity and the health of natural spaces is promoted. Climate change is being actively addressed, and our integrated water systems are future proofed against the challenges of our coastal region. Waste management is transparent and innovative.

Theme 3

3

Connected Places and Economy

Aspiration for 2040

Frankston City is a thriving, prosperous, safe place, where people love to live, study, work and visit. Public spaces provide an extensive range of cultural, artistic and recreational pursuits. Frankston City nurtures and attracts innovation and investment and is known for its diverse educational and business opportunities. It's well connected, with a network of easy to access, progressive and resilient infrastructure.

Theme 4

4

Council Performance and Leadership

Aspiration for 2040

Frankston City Council communicates honestly and transparently with our communities and advocates for people of all abilities and backgrounds. Council is trusted and well governed and uses its resources in an accountable and sustainable manner. Councillors and Council work as a team to prioritise the community's interest through programs of ongoing engagement and use its resources in an accountable and sustainable manner.

Strategic Outcomes

The Strategic Outcomes provide direction for Frankston City Council and align with the four themes developed by our community in the **Community Vision 2040**. These outcomes focus our efforts over the next four years, ensuring that we prioritise our resources effectively to achieve the right results.

Strategic Outcome 1: Healthy and Inclusive Communities

Improve community health, safety, and wellbeing by reducing harms and promoting healthy lifestyles. Strengthen resilience, inclusiveness, and enrich culture and diversity.

Our community told us what's important to them...

Accessible recreational opportunities for all
ages and abilities

Safety of public spaces and roads

Mental wellbeing, prevention of family violence
and homelessness

Gender equality and foster a respectful,
inclusive community

Volunteerism and collaboration among local
services and groups

Strategic Outcome 2: Natural Environment

Promote sustainability through bold action and leadership on climate change, while protecting and enhancing Frankston City's natural and built environments.

Our community told us what's important to them...

Green spaces and balancing development with environmental sustainability

Sustainable land and tree management to support native plants, wildlife, and easy maintenance

Mental health, tourism, and community wellbeing through access to natural spaces

Greenhouse gas emissions through innovative solutions

Waste management systems to encourage community participation and better practices

Strategic Outcome 3: Connected Places and Economy

Enhance liveability by improving access to and revitalising Frankston City's places and spaces. Foster a thriving economy by creating jobs and opportunities to build a skilled and educated community that supports sustainable and diverse industries.

Our community told us what's important to them...

Welcoming, accessible public places that celebrates our cultural identity

Equitable and accessible recreation facilities and community centers

Strengthened pride and belonging through festivals, cultural programs, community events and public art

Safe and well-connected pedestrian and public transport networks that link to key services and public places

Strategic Outcome 4: Council Performance and Leadership

A forward-thinking and responsive council that values community input, committed to optimising services, ensuring robust governance, and making sustainable decisions.

Our community told us what's important to them...

A diverse range of regular community engagement opportunities

Community involvement and build trust through inclusive and transparent decision-making that reflects community interests

Council decision-making, financial management and local projects

Streamline customer service for complaints, maintenance and service requests

Diverse communication channels to improve reach





Strategic Outcome 1: Healthy and Inclusive Communities

How this outcome contributes to health and wellbeing

Council is committed to building healthy and inclusive communities where everyone feels safe, valued and empowered to thrive at every stage of life. Our local support package aims to give back to our community supporting those who need it most.

By enhancing community health initiatives, creating safe and welcoming public spaces and fostering meaningful social connections, Council will promote wellbeing, celebrate diversity and strengthen the foundations of a healthy community. Council will partner with others to support healthy and active lifestyles through accessible sports and recreation opportunities, promoting healthy eating and food security, and community development programs that prioritise inclusion and equity. Council will also strive to foster a safe, respectful and connected community where everyone can participate fully in community life. Through these efforts, Council will contribute to a more engaged, connected and inclusive community for all.

Service areas and strategic documents

Council delivers a wide range of services, programs and infrastructure to maintain and improve the health and safety of the community, including:

Service area

Key strategic documents

Community health

Enhancing the health and wellbeing of individuals, families and the community by empowering them to grow and thrive through accessing supports and services.

- ✓ Healthy, Secure and Sustainable Food Action Plan 2023-2026
- ✓ Kindergarten Partnership Strategy 2024-2036

Community development

Building resiliency and strength in the community through the broad delivery of inclusive and accessible activities, services, campaigns, partnerships and community spaces.

- ✓ Disability Action Plan 2021-2025
- ✓ Family Violence Prevention Action Plan 2024-2028
- ✓ Frankston Youth Action Plan 2022-2026
- ✓ Positive Ageing Action Plan
- ✓ RAP Reconciliation Action Plan
- ✓ Libraries Action Plan
- ✓ Arts and Culture Strategic Plan

Community safety

Supporting people to feel protected and safe in the community regarding animal management, building services, environmental and public health, city safety and the enforcement of local laws.

- ✓ Community Local Law
- ✓ Domestic Animal Management Plan (DAMP)
- ✓ Safer Communities Strategy 2023-2033
- ✓ Young Street Action Plan

Sport and recreation

Encouraging people to be active through access to a diverse range of sport and leisure activities, whilst supporting sporting clubs and their use of facilities to ensure they are fit for purpose and accessible to all.

- ✓ Active Leisure Strategy 2021-2029
- ✓ Fair Access to Sport Policy and Action Plan
- ✓ Peninsula Leisure Strategy 2025-2027

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
1.1 	Encourage healthy, active and skilled communities by providing support, accessible and inclusive services and spaces where everyone feels welcome, valued and respected.	<ul style="list-style-type: none"> ✓ Aquatic and Leisure Facilities ✓ Accessible community services ✓ Local connections and belonging
1.2 	Improve wellbeing by strengthening social connection, respect, value of diversity and gender equality.	<ul style="list-style-type: none"> ✓ Connections and belonging ✓ Inclusivity and accessibility ✓ Cultural inclusivity ✓ Family violence prevention
1.3 	Support and strengthen positive early childhood development by fostering strong foundations in education and health, ensuring children can thrive.	<ul style="list-style-type: none"> ✓ Maternal and Child Health services ✓ Children services
1.4 	Support community safety and wellbeing for everyone who lives, visits, works or does business in Frankston City.	<ul style="list-style-type: none"> ✓ Animal Management ✓ Public health/Food safety (SC) ✓ Alcohol and illicit drugs





Strategic Outcome 2: Natural Environment

How this outcome contributes to health and wellbeing

The natural environment is essential to our community's health and wellbeing. By protecting and enhancing biodiversity, maintaining quality open spaces and responding to climate change, Council will support our community to foster a deeper connection with nature and enjoy the co-health benefits that improve physical health and mental wellbeing.

Enhancing open spaces for nature-based recreational activities, relaxation and social connection, promoting whole-of-community approaches to environmental sustainability and strengthening resilience to climate change will ensure our community remains healthy and well into the future. Through these efforts, Council will actively contribute towards a healthy, active and resilient community for generations to come.

Service areas and strategic documents

Council delivers a wide range of services, programs and infrastructure to enhance the sustainability and enjoyment of Frankston City's natural and built environments, including:

Service area

Key strategic documents

Biodiversity and open space

Ensuring the natural environment is protected and enhanced to provide safe, diverse and engaging open spaces, natural reserves and trees for the community while supporting biodiversity values to sustain our unique flora and fauna.

- ✓ Biodiversity Action Plan
- ✓ Urban Forest Action Plan
- ✓ Coastal and Marine Management Plan

Climate change action

Managing Council's climate change response and supporting the community to mitigate impacts, build resilience and manage vulnerabilities.

- ✓ Climate Change Strategy 2023–2030

Integrated water

Council provides stormwater protection for property, assists the community to enjoy healthy waterways and provides leadership and support for the sustainable use of water resources and protection of the environment.

- ✓ Frankston City Integrated Water Action Plan 2016-2026
- ✓ Frankston Drainage Strategy (NEW)





Waste circularity

Demonstrate leadership in providing solutions to conserve resources, divert waste from landfill and educate and enable the Frankston City community to reduce waste through avoidance, reduction, sharing, resale and reuse.

- ✓ Waste Circularity Plan 2023–2030
- ✓ Circularity Roadmap
- ✓ Aftercare Management Plan

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
2.1 	Enhance, protect and regenerate Indigenous vegetation and biodiversity within Council's reserves to improve ecosystem resilience.	<ul style="list-style-type: none"> ✓ Open space and natural reserves satisfaction ✓ Tree canopy
2.2 	Sustain progress towards our science-based emissions reduction target by 2030 and build the capacity and resilience of our community to adapt to the challenges caused by climate change.	<ul style="list-style-type: none"> ✓ Greenhouse gas emissions ✓ Council responsibility towards environment
2.3 	Encourage participation in environmental volunteering and opportunities for environmental education.	<ul style="list-style-type: none"> ✓ Environmental programs and events
2.4 	Take a collaborative approach with state agencies to sustainably manage our stormwater and drainage assets, reducing impacts to our community and natural waterways.	<ul style="list-style-type: none"> ✓ Beach water quality
2.5	Support the local circular economy through waste and resource efficiency programs, education and services.	<ul style="list-style-type: none"> ✓ Kerbside collections ✓ Waste to landfill





Strategic Outcome 3: Connected Places and Economy

How this outcome contributes to health and wellbeing

A well-connected and liveable city with a thriving economy forms the foundation for a healthy and resilient community.

Through city planning, investment in sustainable transport and a strong focus on arts and culture, Council contributes to vibrant, safe and connected communities that fosters wellbeing for all. Through enhancing connections between key destinations to encourage active travel and improving road safety, we can reduce the risk of injury and create safer and more accessible built environments that support active and healthy lifestyles. Well-designed public spaces will encourage social interaction, enhance community cohesion and contribute to a greater sense of belonging. Planning for better neighbourhoods and safe, secure and affordable housing for all is essential infrastructure that underpins health and wellbeing. Access to arts, culture and libraries enriches lives, strengthens community connection and provides a platform for diverse voices to be heard, fostering a more engaged and inclusive community. Council is committed to building a connected, accessible and vibrant city where people and businesses can thrive and health and wellbeing is at the heart of community life.

Service areas and strategic documents

Council delivers a wide range of services, programs and infrastructure to strengthen the local economy and enhance the sustainability and enjoyment of Frankston City's natural and built environments, including:

Service area

Key strategic documents

Arts and culture

Enhancing Frankston's cultural landscape by supporting a vibrant arts programs, dynamic events and first-class performing arts and library facilities, creating opportunities for everyone to inspire, learn and connect.

- ✓ Arts & Culture Strategic Plan (2020 – 2023)
- ✓ Destination Event Strategy (2023 – 2028)
- ✓ Library Action Plan 2021 – 2026
- ✓ Public Art Strategy

Transport connectivity

Managing the infrastructure needed to ensure the community is physically connected, journeys are safe and there is access to an efficient transport network be it drive, ride, cycle or walk.

- ✓ Frankston City Bike Riding Strategy 2024 – 2039
- ✓ Frankston City Road Safety Strategy
- ✓ Frankston Integrated Transport Strategy 2022 – 2042
- ✓ Paths Development Plan

City planning

Working in partnership with stakeholders to plan, design and deliver a vibrant, liveable City with sustainable development and adequate parking, in line with the Frankston Planning Scheme.

- ✓ Frankston City Housing Strategy
- ✓ Frankston City Industrial Strategy
- ✓ Frankston Local Shopping Strip Action Plan
- ✓ Frankston Metropolitan Activity Centre (FMAC) Development Contributions Plan (DCP)
- ✓ Lighting Frankston Plan
- ✓ Frankston Metropolitan Activity Centre (FMAC) Structure Plan
- ✓ Frankston Wayfinding Strategy and Style Guide 2022
- ✓ Green Wedge Management Plan 2020
- ✓ Public Toilet Action Plan

City growth and investment

Fostering the development of a sustainable and prosperous local economy. Positioning Frankston as the prime destination for investment and development.

- ✓ Economic Development and Skilled Community Strategy 2023–2026

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
3.1 	Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent and enriching community life.	<ul style="list-style-type: none"> ✓ Libraries ✓ Arts and Culture ✓ Events
3.2 	Enhance the identity and character of our urban city.	<ul style="list-style-type: none"> ✓ Statutory Planning ✓ Community satisfaction with design of places and spaces
3.3 	Attract and invest in high-quality property development to accelerate investment, generate jobs, enhance housing supply, and diversify revenue sources.	<ul style="list-style-type: none"> ✓ VCAT decision on planning ✓ Affordable housing
3.4 	Manage our transport network to provide safe, accessible connections while advocating for arterial road safety improvements, enhanced amenity, and better public transport connectivity to support community access.	<ul style="list-style-type: none"> ✓ Roads ✓ Community satisfaction with travel options





Strategic Outcome 4: **Council Performance and Leadership**

How this outcome contributes to health and wellbeing

Council's strong leadership and commitment to excellence in governance, financial management and service delivery plays a key role in shaping environments where communities can prosper and experience improved health and wellbeing.

Through strategic planning, responsible financial management, investment in high quality community infrastructure and innovative use of technology, Council will ensure that services are efficient, accessible and responsive to evolving community needs. By embedding equity and inclusion into Council's leadership along with a strong commitment to gender equality within the workplace, Council can deliver services that are fair and accessible to all and that strengthen community wellbeing. Providing transparent and meaningful opportunities for the community to have a voice in decisions that impact their lives, strengthens civic engagement and creates a sense of belonging and being valued. The delivery of safe, inclusive and accessible community facilities will further support social connection, active lifestyles and overall wellbeing.

Service areas and strategic documents

Council delivers a wide range of services, programs and infrastructure with strong governance and leadership, including:

Service area

Key strategic documents

Financial management

Provide leadership and support in managing the financial health and long-term sustainability of Council.

- ✓ 2021-2031 Financial Plan
- ✓ 2024-2028 Budget
- ✓ 2021-2025 Revenue and Rating Plan

Asset management

Effective stewardship of public assets to ensure long-term sustainability and adequately support current and future service delivery.

- ✓ Asset Management Strategy
- ✓ Asset Plan
- ✓ Building Asset Management Plan
- ✓ Drainage Asset Management Plan
- ✓ Long Term Infrastructure Plan 2023-2033
- ✓ Open Space Asset Management Plan
- ✓ Pathway Asset Management Plan
- ✓ Property Plan 2021 – 2025
- ✓ Property Strategy
- ✓ Road Management Plan
- ✓ Roads Asset Management Plan

Governance

Governance provides advice to the organisation and Councillors, in accordance with legislative requirements and best practice, with our aim being to optimise outcomes for the community.

- ✓ Fraud and Corruption Prevention Plan
- ✓ Policy and Protocol Framework
- ✓ Compliance Management Framework

Council strategy and performance

Integration of key strategic documents that are developed and supported through community engagement and advocacy with our stakeholders; we ensure transparency through our reporting and communications.

- ✓ Community Vision 2040
- ✓ Council and Wellbeing Plan 2025-2029
- ✓ Community Infrastructure Plan 2022-2042
- ✓ Community Engagement Framework

Service area

Key strategic documents

Customer service and experience

Ensuring an interface between customers and council services by listening to customer needs, communicating about council services and responding to customer experience with improved service provision.

- ✓ Fit for the Future

Technology and information

Supports the effective delivery and management of technology and information to enhance service delivery, efficiency and community engagement.

- ✓ Information and communication technology (ICT) Strategy

People, culture and workforce management



Managing and developing a high-performing workforce, strong organisational culture and maintaining a safe and inclusive workplace.

- ✓ Gender Equality Action Plan (GEAP)
- ✓ Child Safety Action Plan
- ✓ Workforce Plan

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
4.1 	Council is committed to improving technology, data and processes to deliver innovative and sustainable services with transparent and accountable decision-making, supported by open governance and clear communication.	<ul style="list-style-type: none"> ✓ Transparent decision-making ✓ Published data
4.2 	Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect and accountability.	<ul style="list-style-type: none"> ✓ Decision-making at closed meetings ✓ Councillor attendance and costs of election ✓ Community satisfaction with Council
4.3	As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services.	<ul style="list-style-type: none"> ✓ Capital works ✓ Property strategy
4.4 	Council advocates for the community by engaging with all levels of government and ensuring accessible, inclusive and transparent processes that encourage active engagement and are supported by clear, strategic communication.	<ul style="list-style-type: none"> ✓ Consultation and engagement ✓ Representation and advocacy ✓ Effective communication from Council

Code	Strategic Objective	Strategic Indicators
4.5	Council will ensure that strategic planning principles are incorporated at all levels of planning, prioritising strategic alignment and the long-term impact on the community.	<ul style="list-style-type: none"> ✓ Grants ✓ Council performance ✓ Rates ✓ Loans and financial data
4.6 	Build a well-managed, diverse workforce that champions gender equality, ensures child safety and fosters a strong and inclusive culture, promoting fairness, respect and accountability across all levels.	<ul style="list-style-type: none"> ✓ Gender ✓ Workforce data
4.7 	Council fosters collaboration and provides accessible ways for the community to engage with services and decisions. Elevating the customer's voice ensures their needs and aspirations shape planning and service delivery.	<ul style="list-style-type: none"> ✓ Socio economic data ✓ Customer requests



How to contact us

Online:

frankston.vic.gov.au

In person:

30 Davey Street, Frankston
VIC 3199 Australia

Telephone:

1300 322 322
Business hours,
Monday to Friday
(Public holidays excluded)

Fax:

+61 3 9784 1094

In writing:

Frankston City Council
PO Box 490
Frankston VIC 3199

Interpreter services:

We cater for people of
all backgrounds
Please call 131 450

National Relay Service:

If you are deaf, hard of hearing
and/or have a speech impairment
you can contact the Council using
the National Relay Service.

Teletypewriter (TTY) 133 677

Voice Relay 1300 555 727

SMS Relay 0423 677 767

Council and Wellbeing Plan 2025-2029

Year One Action Plan



Council and Wellbeing Plan 2025-2029: Year One Action Plan

YEAR ONE ACTION PLAN

Draft Version 4 (15/04/2025): total initiatives 77 (24/12/14/27)

July 2025 – June 2026



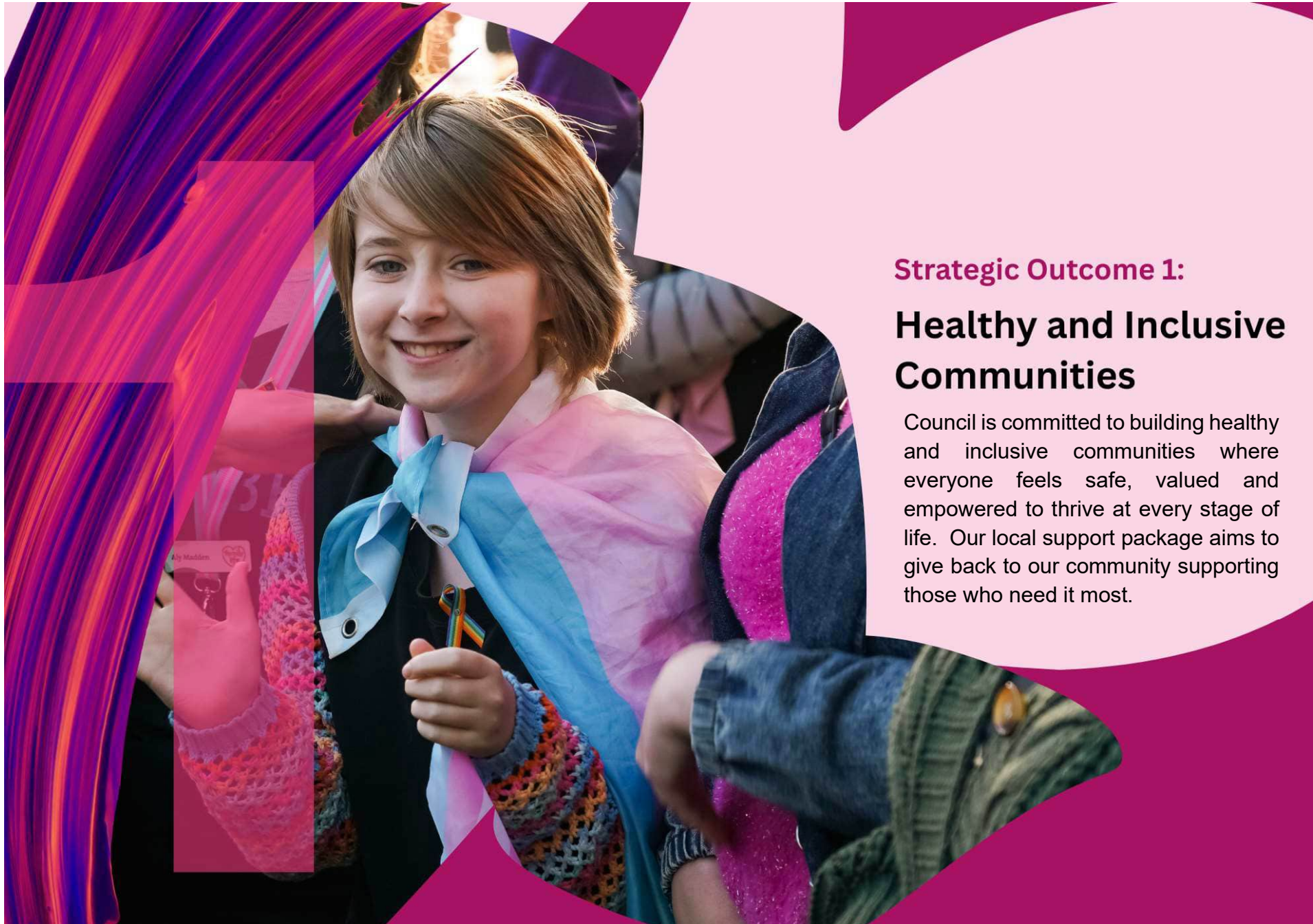
represents connection to Health & Wellbeing priorities



represent connection to community engagement results



represents GIA recommendation



Strategic Outcome 1:







Healthy and Inclusive Communities

Council is committed to building healthy and inclusive communities where everyone feels safe, valued and empowered to thrive at every stage of life. Our local support package aims to give back to our community supporting those who need it most.








Council and Wellbeing Plan 2025-2029: Year One Action Plan

STRATEGIC OUTCOME 1





HEALTHY AND INCLUSIVE COMMUNITIES

Strategic Objective	Initiatives - What we will do in 2025-2026	Indicators (to measure Strategic Objective)
1.1 Encourage healthy, active, and skilled communities by providing support, accessible and inclusive services and spaces where everyone feels welcome, valued and respected. 	1.1.1 Proactively explore and build on opportunities to collaborate with key stakeholders to educate and support young people to make a positive transition into adulthood (Frankston Youth Action Plan 2022-2026) 	Si 1.1.1 Utilisation of aquatic facilities (LGPRF) Si 1.1.2 Cost of aquatic facilities (LGPRF)
	1.1.2 Promote young people's health, social inclusion, skill development and leadership, through the delivery of meaningful and specific youth programs and events, with an emphasis on youth participation. 	Si 1.1.3 Providing low-cost rental for community services (H&W)
	1.1.3 Encourage the participation of older adults at community programs, community group events and services that promote physical and mental wellbeing, including through the delivery of the annual Seniors Festival and Positive Aging Action Plan 2021-2025. 	Si 1.1.4 Building local connection and belonging (H&W)
	1.1.4 Support food security and healthy eating to encourage a healthy and active communities where everyone feels valued and respected. 	
	1.1.5 Support social inclusion, participation in physical activity and fair access within the community to sports by promoting existing community and commercial resources and working with Sports Clubs to provide a gender inclusive experience to their members and visitors. 	
	1.1.6 Deliver the State Funded L2P program to support young learner drivers and contribute to a safer community.	






Council and Wellbeing Plan 2025-2029: Year One Action Plan

		
	1.1.7 Identify approaches to better meet the education and training needs of the diversity community so that more locals may work locally.	
	1.1.8 Create and deliver inclusive and enriching arts experiences for older adults, young people, and individuals with disabilities, actively fostering pathways to participation, promoting creativity, and reducing barriers to provide equitable access.	
	 1.1.9 Create and implement programs that enhance early childhood literacy, adult literacy, and digital literacy within the community. (Library Action Plan 2021 – 2026)	
	1.1.10 Support provision of quality, accessible, inclusive, safe and sustainable open space network across the municipality	
	1.1.11 Continue to deliver Community Care services to support clients to remain independent and connect with community.	
1.2 Improve wellbeing by strengthening social connection, respect, value of diversity and gender equality. 	1.2.1 Continue to implement Council's Reconciliation Action Plan, including supporting and celebrating Aboriginal culture.  	Si 1.2.1 Community sense of connections and belonging (Customer Satisfaction Survey) (H&W)
	1.2.2 Continue to implement the Disability Action Plan 2021-2025 which seeks to increase active participation, social inclusion, engagement and mental wellbeing in the community,  	Si 1.2.2 Assessing inclusivity and accessibility (Customer Satisfaction Survey) (H&W) Si 1.2.3 Assessing cultural inclusivity (Customer Satisfaction Survey) (H&W)

Council and Wellbeing Plan 2025-2029: Year One Action Plan

	1.2.3 Support opportunities for volunteers by building connections between Volunteers and organisations seeking volunteers, along with targeted promotion of volunteer opportunities to groups identified as being at greater risk of social inclusion. 	
	1.2.4 Support vulnerable and disadvantaged community members through a range of (Annual) Community Grant programs, through free and low-cost services, and financial and in-kind support for other, independent emergency relief organisations in the municipality. 	
	1.2.5 Continue to provide accessible and inclusive Council run Community Centres and Neighbourhood Houses providing opportunities for social connection and participation 	
	1.2.6 Support veterans and community members through supporting the delivery of Anzac Day Events.	
1.3 Support and strengthen positive early childhood development by fostering strong foundations in education and health, ensuring children can thrive. 	1.3.1 Continue to deliver high quality Maternal and Child Health & Immunisation services, ensuring children aged 0-6 years and their families are supported to reach optimal health and wellbeing.	Si 1.3.1 Cost of the MCH service (LGPRF)
	1.3.2 Continue to deliver Children's Services; including Kindergarten Central Registration, playgroup programs and Best Start initiatives, to ensure all children have equitable access to high quality early childhood education and support.	Si 1.3.2 Infant enrolments in the MCH service (LGPRF) Si 1.3.3 Participation in the MCH service (LGPRF) Si 1.3.4 Participation in the MCH service by Aboriginal children (LGPRF)

Council and Wellbeing Plan 2025-2029: Year One Action Plan

		Si 1.3.5 Participation in four-week Key Ages and Stages visit (LGPRF)
		Si 1.3.6 Successful attendance of children services
1.4 Support community safety and wellbeing for everyone who lives, visits, works or does business in Frankston City. 	1.4.1 Commence the statutory review required of the Domestic Animal Management Plan and Community Local Laws.	Si 1.4.1 Cost of animal management service per population (LGPRF)
	1.4.2 Continue to implement the Family Violence Prevention Plan 2024-2028 by working in partnerships to amplify and mutually reinforce family violence prevention work. 	Si 1.4.2 Time taken to action animal requests (LGPRF) Si 1.4.3 Animals reclaimed (LGPRF)
	1.4.3 Support the provision of a safe, fair and inclusive municipality where people feel safe, well connected and empowered to participate in community life, guided by the Safer Communities Strategy 2023, including through participation in the Local Safety Committee, deployment of Rapid Response (Local Laws) in certain situations and exploring initiatives that promote safe public spaces and behaviours 	Si 1.4.4 Animals rehomed (LGPRF) Si 1.4.5 Animal management prosecutions (LGPRF) Si 1.4.6 Cost of food safety service (LGPRF)
	1.4.4 Advance efforts to provide a more diverse housing within the municipality including through Council's Housing Advisory Committee and in-kind support secretariat support of the Frankston Mornington Peninsula Zero and the Strategic Housing Alliance Network 	Si 1.4.7 Critical and major non-compliance outcome notifications (LGPRF) Si 1.4.8 Time taken to action food complaints (LGPRF) Si 1.4.9 Food safety assessments (LGPRF)
	1.4.5 Monitor community needs, support advocacy and explore partnership opportunities to prevent harms from alcohol and other drugs. 	Si 1.4.10 Food safety samples (LGPRF) Si 1.4.11 Rate of alcohol-related ambulance attendances (AOD Stats Turning Point) (H&W) Si 1.4.12 Rate of illicit drug-related ambulance attendances (AOD Stats Turning Point) (H&W)



Strategic Outcome 2:

Natural Environment






The natural environment is essential to our community's health and wellbeing.

By protecting and enhancing biodiversity, maintaining quality open spaces and responding to climate change, Council will support our community to foster a deeper connection with nature and enjoy the co-health benefits that improve physical health and mental wellbeing.





Council and Wellbeing Plan 2025-2029: Year One Action Plan

STRATEGIC OUTCOME 2

NATURAL ENVIRONMENT

Strategic Objective	Initiatives - What we will do in 2025-2026	Indicators (to measure Strategic Objective)
2.1 Enhance, protect and regenerate indigenous vegetation and biodiversity within Councils reserves to improve ecosystem resilience. 	2.1.1 Support the planting and maintenance of trees across the municipality in natural reserves, open spaces, roadsides and natural strips so as not to reduce the municipalities tree canopy coverage. 	Si-2.1.1 Proportion of community satisfied with Open space, natural reserves and foreshore (Community Satisfaction Survey) (H&W) Si-2.1.2 Number of trees planted, tree canopy (H&W)
	2.1.2 Ensure all high priority natural reserves have up to date management plans and management statements. (Biodiversity Action Plan 2021-2026)	
	2.1.3 Support urban forest, social connection and liveability outcomes, guided by the Local Park Action Plan.	
	2.1.4 Review and update the Biodiversity policy to improve organisational and community engagement with protection and enhancement of the urban forest and Frankston's biodiversity. 	
2.2 Sustain progress towards our science-based emissions reduction target by 2030 and build the capacity and resilience of our community to adapt to the challenges caused by climate change. 	2.2.1 Develop a waste audit process for Council buildings to identify opportunities to deliver waste and emissions reductions.	Si-2.2.1 Community greenhouse gas emissions per capita (Emissions register) (H&W) Si-2.2.2 Frankston City community's total greenhouse gas emissions (H&W)
	2.2.2 Continue to implement the Climate Change Strategy 2023-2030 action plan. Through the implementation of the Climate Change Strategy, 	Si-2.2.3 Community satisfaction with Council meeting its responsibilities towards the environment (Community Satisfaction Survey) (H&W)

Council and Wellbeing Plan 2025-2029: Year One Action Plan

2.3 Encourage participation in environmental volunteering and opportunities for environmental education. 	2.3.1 Deliver educational programs such as national tree day, and gardens for wildlife, that enhance the community's connection to nature and encourage participation in environmental volunteering 	Si-2.3.1 Community environmental programs and events
2.4 Take a collaborative approach with State agencies to sustainably manage our stormwater and drainage assets, reducing impacts to our community and natural waterways 	2.4.1 Commence a Frankston City Flood and Stormwater Management Framework. In conjunction with Melbourne Water 	Si-2.4.1 Proportion of beach water quality samples at acceptable Environmental Protection Authority levels (EPA)
	2.4.2 Support Coastal and Marine Management.	
2.5 Support the local circular economy through waste and resource efficiency programs, education and services.	2.5.1 Implement programs identified in the City Circularity Roadmap to eliminate waste, keep products in use and protect the natural environment.	Si-2.5.1 Cost of kerbside garbage collection service (LGPRF)
	2.5.2 Ongoing closed landfill site management, monitoring and reporting in accordance with the Environment Protection Authority approved After Care Management Plan.	Si-2.5.2 Cost of kerbside recyclables collection service (LGPRF)
	2.5.3 Continue to progress the South-east Metropolitan Advance Waste Processing solution to reduce waste to landfill	Si-2.5.3 Kerbside collection bins missed (LGPRF)
		Si-2.5.4 Kerbside collection waste diverted from landfill (LGPRF)
		Si-2.5.5 % of total waste diverted from landfill






Strategic Outcome 3:

Connected Places and Economy




A well-connected and liveable city with a thriving economy forms the foundation for a healthy and resilient community.

Council and Wellbeing Plan 2025-2029: Year One Action Plan



STRATEGIC OUTCOME 3**CONNECTED PLACES AND ECONOMY**

Strategic Objective	Initiatives - What we will do in 2025-2026	Indicators (to measure Strategic Objective)
3.1 Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent, and enriching community life. 	3.1.1 Position Frankston City as open for growth and development, focused on new residents, current community and prospective businesses. Key deliverables will include economic growth and opportunity, arts and culture delivery through the Frankston Arts Centre and major events, development and the visitor economy.	Si-3.1.1 Recently purchased library collection (LGPRF) Si-3.1.2 Cost of library service per population (LGPRF)
	3.1.2 Deliver Year 3 actions of the Public Arts Strategy focussing on the integration with the Frankston Regional Arts Trail. 	Si-3.1.3 Library loans per population (LGPRF) Si-3.1.4 Library membership (LGPRF)
	3.1.3 Focus on enhancing partnerships, attracting premier events that attract visitation, high value media coverage and implement models to measure and analyse success, as guided by the Destination Events Strategy	Si-3.1.5 Library visits per population (LGPRF) Si-3.1.6 Community satisfaction with the Local Library (Annual Community Satisfaction Survey)
	3.1.4 Deliver Year 4 of the Library Action Plan, focusing on alternative models to enhance community access while expanding online and digital services. Develop programs supporting early years, adult, and digital literacy, and strengthen partnerships with local organisations to improve service outcomes. 	Si-3.1.7 Library Collections - % Utilisation rate loans per Library Item Si-3.1.8 Proportion of residents who are satisfied with Arts and cultural events, programs and activities (Community Satisfaction Survey) (H&W) Si-3.1.9 Number of Arts & Culture Events Si-3.1.10 Economic benefit resulting from Destination Event Attraction Program

Council and Wellbeing Plan 2025-2029: Year One Action Plan

3.2 Enhance the identity and character of our urban city 	3.2.1 Foster currency of the Frankston Planning Scheme by undertaking Planning Scheme Amendments to implement policy and remove duplication.	Si-3.2.1 Time taken to decide planning applications (LGPRF)
	3.2.2 Advance work on the Frankston City Housing Strategy, once “Plan for Victoria” is released by the State Government. The Frankston City Housing Strategy is a municipal-wide Strategy which will provide certainty in relation to accommodating population growth, ensuring adequate	Si-3.2.2 Planning applications decided within required time frames (LGPRF)
	3.2.3 Promote good design outcomes to create a vibrant and successful City Centre that are consistent with the FMAC Structure Plan.	Si-3.2.3 Cost of statutory planning service (LGPRF)
	3.2.4 Foster attractiveness and to and within Local Shopping Strips, including through infrastructure and renewals when budget permits.	Si-3.2.4 Proportion of residents who are satisfied with the design of places and spaces (Community Satisfaction Survey) (H&W)
		Si-3.2.5 Proportion of residents who are proud and enjoy living in their local area (Community Satisfaction Survey)
3.3 Attract and invest in high quality property development to accelerate investment, generate jobs, enhance housing supply, and diversify revenue sources 	3.3.1 Advance the transformation of Nepean Highway into Nepean Boulevard, an activated and vibrant Boulevard which provides improved active transport choices, in collaboration with partners including the State and Federal government, through the delivery of an early works program, the completion of the Masterplan, priority project progress and advocacy.	Si-3.3.1 Council planning decisions upheld at VCAT (LGPRF)
	3.3.2 Establish a Developer Investment & Attraction Strategy, including a Property Investment Fund to drive strategic growth, attract investment and support sustainable property development.	Si-3.3.2 Proportion of affordable rental housing for very low-, low- and moderate-income households (H&W)
	3.3.3 Evaluate the performance of Council's property portfolio to increase financial return, community benefit and quality development outcomes.	

Council and Wellbeing Plan 2025-2029: Year One Action Plan

	3.3.4 Strategically position Frankston City as a destination for quality property development and investment.	
	3.3.5 Implement the Economic Development and Skilled Community Strategy to build a strong local economy by supporting local businesses, investment attraction and activation and through partnerships and advocacy aimed at increasing educational outcomes and local employment opportunities.	
3.4 Manage our transport network to provide safe, accessible connections while advocating for arterial road safety improvements, enhanced amenity, and better public transport connectivity to support community access. 	3.4.1 Review and update the Road Management Plan (RMP) to set inspection schedules, intervention levels, and enhance road safety. 	Si-3.4.1 Sealed local road requests (LGPRF) Si-3.4.2 Sealed local roads maintained to condition standards (LGPRF) Si-3.4.3 Cost of sealed local road reconstruction (LGPRF) Si-3.4.4 Cost of sealed local road resealing (LGPRF) Si-3.4.5 Satisfaction with sealed local roads (LGPRF) Si-3.4.6 Population density per length of road (LGPRF) Si-3.4.7 Proportion of residents who are satisfied with travel options around the municipality (Community Satisfaction Survey) (H&W)



Strategic Outcome 4:




Council Performance and Leadership

Council's strong leadership and commitment to excellence in governance, financial management and service delivery plays a key role in shaping environments where communities can prosper, and experience improved health and wellbeing.


Council and Wellbeing Plan 2025-2029: Year One Action Plan

STRATEGIC OUTCOME 4



COUNCIL PERFORMANCE AND LEADERSHIP

Strategic Objective	Initiatives - What we will do in 2025-2026	Indicators (to measure Strategic Objective)
4.1. Council is committed to improving technology, data, and processes to deliver innovative, sustainable services, with transparent, accountable decision-making supported by open governance and clear communication. 	4.1.1 Expand Voice of Customer Platform to allow the ability to report to the community on how we are meeting our customer promise.	Si-4.1.2 Number of data sets published
	4.1.2 Through the implementation of our Fit for the Future Strategy and supporting program of works, we will continuously enhance our services, technology, and customer experience by leveraging data-driven insights for smarter decision-making and service optimisation. Ensuring we are meeting the future needs of the community in a sustainable way. 	
	4.1.3 Ongoing communications highlighting Council's commitment to delivering consistent, high-quality customer service. Ensure clear, timely, inclusive and accessible communication across all customer facing communication channels to foster transparency, build trust, and enhance the overall experience for the community. 	
	4.1.4 Continue to expand and enhance our work on Council's Transparency Hub, to support our commitment to being transparent, accountable and providing accessible data to the community.	

Council and Wellbeing Plan 2025-2029: Year One Action Plan

4.2 Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect, and accountability. 	4.2.1 Implement and monitor the completion of an effective professional development training program to ensure Councillors (in each year of their term) address any skills or knowledge gaps to enable them to perform their role in the best interests of the local community.	Si-4.2.1 Council decisions made at meetings closed to the public (LGPRF)
	4.2.2 Continuously develop and implement the Child Safety Action Plan, ensuring compliance with Child Safe Standards, and effectively respond to child safety reports and reportable conduct incidents in line with legislative requirements.	Si-4.2.2 Councillor attendance at Council meetings (LGPRF)
	4.2.3 Advance the implementation of the Protective Data Security Plan, ensuring alignment with the Victorian Protective Data Security Standards, while proactively managing data security risks and responding to incidents in accordance with legislative and regulatory obligations.	Si-4.2.3 Cost of elected representation (LGPRF)
4.3 As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services.	4.2.4 Satisfaction with council decisions (LGPRF) (Community Satisfaction Survey)	
	4.3.1 Develop a contemporary Procurement Policy aligned with legislative requirements and best practice principles, ensuring Council's strategic objectives are met.	Si-4.3.1 Percentage of capital works program delivered (Capital Works Delivery Program) (target 90 per cent)
	4.3.2 Develop and implement a Leasing & Licensing Policy and associated Rental Fees & Charges Model aligned with the adopted Property Vision and Strategy to ensure fair, transparent, and sustainable management of Council-owned assets	Si-4.3.2 Infrastructure per head of population (LGPRF)
	4.3.3 Delivering Frankston Basketball and gymnastic centre (Frankston Stadium) in accordance with the agreed scope budget and timeframe.	
	4.3.4 Update and implement the actions and initiatives of the Asset Management Strategy and Asset Management Plans	
4.4 Council advocates for the community by engaging with all levels of	4.3.5 Develop the annual capital works program strategically to prioritise infrastructure needs within available resources, ensuring long-term sustainability.	
	4.4.1 Drive support for advocacy priorities to secure funding outcomes in the 2025 Federal Election, while also preparing for the 2026 State Election.	Si-4.4.1 Satisfaction with community consultation and engagement (LGPRF)






Council and Wellbeing Plan 2025-2029: Year One Action Plan

government, ensuring accessible, inclusive, and transparent processes that encourage active engagement and are supported by clear, strategic communication. 	4.4.2 Provide strategic leadership for the Secretariat of the Frankston Suburban Revitalisation Board, ensuring seamless operations, governance, and execution of key initiatives. Cultivate and manage strong relationships with key members to drive collaboration, influence policy, and deliver impactful revitalisation outcomes	Si-4.4.2 Customer satisfaction with Council's representation, lobbying and advocacy on behalf of the community with other levels of government and private organisations on key issues (Community Satisfaction Survey)
	4.4.3 Strategically manage government relations by prioritising relationship-building with Members of Parliament, ensuring ongoing engagement and alignment with Council priorities. This will include regular reviews and adherence to relevant protocols while clearly articulating Council's needs, advocating for key initiatives, and fostering collaborative partnerships to drive impactful outcomes for the community.	Si-4.4.3 Effectively communicating on council business (Community Satisfaction Survey)
	4.4.4 Drive proactive and strategic communication of Community Engagement initiatives to ensure widespread awareness of opportunities for participation. Champion the value of community engagement by fostering transparency, encouraging active involvement, and strengthening connections between residents and Council decision-making. 	
	4.4.5 Conduct a thorough review of the Mini Frankston City initiative in comparison to membership and participation in Engage Frankston and various Council Committees.	
	4.4.6 Provision of strategic management of all communication channels inclusive of social media platforms, publications including Frankston City News and the website, ensuring consistent branding, engagement, and audience growth to ensure accurate, relevant, and engaging content for the community.	
	4.4.7 Strategic review of the Community Engagement Framework by end-2025, incorporating updated Community Engagement Policy to ensure an inclusive and comprehensive process. Engagement will be undertaken with the community to gather insights and align the policy and framework with current needs and best practices.	
4.5 Council will ensure that strategic planning principles	4.5.1 Enhance service reporting to further support clear alignment with strategies and action plans across the organisation.	Si-4.5.1 Recurrent grants per head of population (LGPRF)

Council and Wellbeing Plan 2025-2029: Year One Action Plan

are incorporated at all levels of planning, prioritising strategic alignment and the long-term impact on the community	4.5.2 Provide updates on the status of the Policy Register to Council, including new or revised policies that have undertaken Gender Impact Assessments.	Si-4.5.2 Proportion of residents' satisfaction with the overall Council performance (Community Satisfaction Survey)
	4.5.3 Monitor the implementation of the Integrated Planning & Reporting Framework through service optimisation, enhanced service governance and performance reporting on the Council & Wellbeing Plan.	Si-4.5.3 Expenses per property assessment (LGPRF) Si-4.5.4 Average rate per property assessment (LGPRF) Si-4.5.5 Current assets compared to current liabilities (LGPRF) Si-4.5.6 Unrestricted cash compared to current liabilities (LGPRF) Si-4.5.7 Loans and borrowings compared to rates (LGPRF) Si-4.5.8 Loans and borrowings repayments compared to rates (LGPRF) Si-4.5.9 Non-current liabilities compared to own source revenue (LGPRF) Si-4.5.10 Asset renewal and upgrade expense compared to depreciation (LGPRF) Si-4.5.11 Adjusted underlying surplus (LGPRF) Si-4.5.12 Rates compared to adjusted underlying revenue (LGPRF)

Council and Wellbeing Plan 2025-2029: Year One Action Plan

		<p>Si-4.5.13 Rates compared to property values (LGPRF)</p> <p>Si-4.5.14 Expenses per head of population (LGPRF)</p> <p>Si-4.5.15 Own source revenue per head of population (LGPRF)</p>
<p>4.6 Build a well-managed, diverse workforce that champions gender equality, ensures child safety, and fosters a strong, inclusive culture, promoting fairness, respect, and accountability across all levels.</p> 	<p>4.6.1 To create and implement a comprehensive Gender Equality Action Plan, fostering a strong, inclusive culture that promotes equality, supports diversity, and drives sustained progress towards gender equity across all levels.</p> 	<p>Si-4.6.1 Percentage of staff turnover (LGPRF)</p> <p>Si-4.6.2 Workforce by Gender (H&W)</p> <p>Si-4.6.3 Full Time Equivalent employees (FTE) in comparison to number of employees.</p>
	<p>4.6.2 To implement a robust workforce plan that meets legislative obligations while effectively managing resources to ensure operational efficiency and workforce sustainability.</p>	
	<p>4.6.3 Ensure the organisation's Occupational Health and Safety (OHS) Management System (OHSMS) is robust, effective, and fully compliant with all relevant OHS legislation, standards, and best practices.</p>	
<p>4.7 Council fosters collaboration and provides accessible ways for the community to engage with services and decisions. Elevating the customer's voice ensures their needs and aspirations shape planning and service delivery.</p> 	<p>4.7.1 Continue our commitment to ensure all our customer channels are accessible, inclusive and convenient to use for all members of the community. Valuing both digital and human centric options.</p> 	<p>Si-4.7.1 Relative Socio-economic Disadvantage (LGPRF)</p> <p>Si-4.7.2 Customer requests - Average days open</p>
	<p>4.7.2 Deliver a Voice of Customer Framework to enhance the communities voice in all our decision making, design, planning and delivery of services. (More information on complaints is publicly available at www.xxxx)</p> 	

Executive Summary**12.7 Fit for the Future Strategy**

Enquiries: (William Costello: Customer Innovation and Arts)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.4 Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interactional experiences

Purpose

To brief Council on the organisation's transformation journey to date, and the development and implementation of the new corporate strategy "Fit for the Future".

Recommendation (Director Customer Innovation and Arts)

That:

1. Notes the Future Ready Frankston Transformation Strategy has been transitioned to the new Corporate Strategy Fit for the Future (F4F);
2. Notes that the F4F strategy captures initiatives and programs aimed at driving efficiency, while monitoring their impact and contribution to financial sustainability; and
3. Notes the F4F strategy is organisation wide portfolio of projects planned to deliver on following outcomes:
 - Strengthening financial management practices and responsible budgeting.
 - Diversifying revenue sources to support community initiatives.
 - Uplift community's experience while transacting with Council.
 - Strategic review of our services.
 - Commitment and investment in ongoing business and digital transformation.

Key Points / Issues

- Since 2020, the organisation has been on a journey of transformation - focused on organisational uplift, capability enhancement and future financial sustainability.
- In 2020 the Future Ready Frankston (FRF) strategy and program of works was initiated. This was built on feedback and input from the organisation and the community's needs. The key drivers for change at the time were:
 - Rate capping financial pressure.
 - Changing customer expectations and low community satisfaction scores
 - Staff satisfaction – low staff engagement, scores below average
 - Technology – aging legacy systems, no longer fit for purpose.
- The need to pivot towards financial sustainability was central to shaping the development of this strategy. This strategy will deliver measurable improvements in operational efficiency and tangible improvements to service delivery.
- As we prepared for the 2024/2025 budget development, it was clear that the Victorian Local Government Sector never experienced such a bleak financial

12.7 Fit for the Future Strategy
Executive Summary

position and outlook than it is facing now. The impact of the following challenges was being realised:

- Rate Capping - Councils have been utilising cash reserves to sustain service levels, due to the impact of low average rate increases relative to actual inflations and other revenue reductions. There is a trend across the sector of deteriorating adjusted underlying results.
 - Cost shifting - Cost shifting is the impact of State legislation amendments and cost to local government to follow the legislation. Cost shifting is significantly impacting Local Government, which threatens council's ability to continue providing essential services that enable the liveability of communities.
 - Interest rate increases – 13 over the past 2 years
 - Other contributing factors included, inflation, population growth, recovering from the financial impacts of COVID-19 pandemic and increasing costs of materials, services, utilities and Workcover.
- Councillors have been informed through the recent budget process of the challenges and financial pressures being experienced by Council.
- In 2024/25, the next phase of the strategic program, Fit for the Future, was launched. A core objective of the refreshed strategy was to contribute to the Council's long-term financial sustainability. The strategic initiatives include:
 - Strengthening financial management practices and responsible budgeting.
 - Diversifying revenue sources to support community initiatives.
 - Strategic review of our services.
 - Commitment and investment in ongoing business and digital transformation.
- The Fit for the Future program is made up of four strategic streams 'programs of work', each with clear projects, actions, and outcomes. They are:
 - Service Optimisation
 - Customer Experience
 - Culture and Capability
 - Information and Technology.
- To ensure the strategy is continually refreshed and reviewed, each program of works is for a 12 month period, with plans to deliver three to four cycles in this Strategy. A report is presented to the Executive Management Team bi-monthly and shared with the Audit and Risk Committee every six months.
- Year one of the program consists of a total of 19 diverse projects aligned with each stream's strategic goals. Close to \$298K ongoing saving has already been delivered through this strategy by doing following:
 - Migrating and consolidating the platforms.
 - Inhouse development of data platform.
 - Consolidating the IT services contracts

12.7 Fit for the Future Strategy
Executive Summary

- We are estimating a further saving of **\$850K** to be realised over the two financial years (25/26 to 26/27)

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets. To note the intention and focus of the Fit for the Future (F4F) Strategy and supporting program of works is to deliver financial efficiencies both in the short and long term.

Consultation**1. External Stakeholders**

Council Officers have utilised existing data and community feedback and sentiment in the development of the refreshed Corporate Strategy.

2. Other Stakeholders

The development of this piece of work has taken an organisation wide approach with key stakeholders being Executive Management Team, Manager Customer Experience & Transformation, Manager Financial and Integrated Planning, Manager Business and Information Technology, Manager Community relations and Manager People and Culture.

Analysis (Environmental / Economic / Social Implications)

The F4F strategy is designed to have a positive impact on the organisation and the Municipality.

Legal / Policy / Council Plan ImpactCharter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

This piece of work supports our legislative requirements for Service Planning and delivery.

Policy Impacts

No policy impacts have been identified

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Risks have been considered and mitigations are considered achievable

12.7 Fit for the Future Strategy**Executive Summary****Conclusion**

Fit for the Future is an organisation wide strategic program focused on the continuing commitment to transformation, uplifting customer experience and building internal capability to ensure long term financial sustainability.

This program of works will strengthen the organisation's response for ongoing growth while meeting the increasing service expectations of our customers, community, and teams.

ATTACHMENTS

Attachment A: [↓](#) Fit for the Future Strategy



Reimagining our corporate strategy for the future of Frankston

What is *Fit for the future*?

The *Fit for the future* reset will unite the council around our continuing commitment to transformation, uplifting customer experience and building internal capability to ensure long term financial sustainability.

More than simply a corporate strategy, this transformation will have a positive impact on the future of our operations and our day-to-day ways of working.

This reset will strengthen the foundations of our organisation, allowing us to grow effectively to meet the increasing service expectations of our customers, community, and teams.

Our Vision

We have designed *Fit for the Future* to help our Council evolve.

Reflecting on what has worked well in the past, we are looking to use innovation to strengthen and improve our service delivery.

In doing so, we are seeking to cement our reputation as a leading and trusted service provider to our community.

Fit for the future embodies our shared vision to be *vibrant, progressive, and proud – always!*

Our Aim

The aim of *Fit for the future* is to reorient and scale up the ongoing transformation of our organisation. The blueprint for this transformation is set out in our Council Plan and other related strategies, which come from extensive community consultation and specialist expertise.

The corporate aspect of this reset seeks to align our organisation such that we can meet our goals while remaining within our budget.

We know we have a strong culture in our Council. We have researched and planned ways to boost our existing capabilities with fit-for-purpose technology and a renewed focus on customer-centric experiences. We aim to leverage these attributes to create a Frankston which is *Fit for the future*.

How do we see our Council in the future?

Vibrant

- We want to create an organisation that is full of energy.
- We want to show how passionate we are about our community and the quality of services we deliver.
- We will attract attention by our willingness to transform and innovate.
- This will build our identity as a leader in Local Government.

Progressive

- We want to create an organisation which is future focused.
- We want to understand and anticipate the needs of our customers, community, and teams.
- We will bring all our creativity and determination together to ensure a better future for Frankston.
- This will help us to remain at the cutting edge of service delivery.

Proud

- We want to create an organisation that is proud of the services it delivers to a community it values.
- We want to demonstrate how proud we are of the way our people work together.
- We will attract and grow the best talent in Local Government.
- This will ensure that the council is in good hands moving forwards.

What will Fit for the future mean for Frankston?

Accountability

Fit for the future is a chance for every team member to contribute meaningfully to the council's ongoing development. We believe that clear leadership and an ongoing commitment from our teams will be essential to the success of our transformation.

Delivering on our promises (set out in the Council Plan) within budget, requires us to pivot. Committing to this change in approach will involve input and accountability from all parts of our Council. Our accountability framework shows how we will align our purpose and upskill our teams to improve our culture and systems.

This Council-wide transformation will take place as we continue to effectively manage governance and reporting requirements.



Financial sustainability

A key *Fit for the Future* priority is ensuring long-term financial sustainability.

We recognise our ongoing responsibilities to renew and maintain assets and provide effective community services.

To meet these responsibilities, we must manage our financial resources in a responsible and efficient manner over the long term.

Financial sustainability means:

- achieving a significantly improved financial position.
- ensuring that revenue sources are sufficient to:
 - cover operating expenses.
 - fund essential services and liabilities.
- having adequate surplus to effectively manage and invest in assets.

Financial sustainability also requires us to plan and budget for future needs, so that we can be responsive to changing circumstances.

This includes shifts in demographics, global economic fluctuations, and our responsibility to build, upgrade and maintain local infrastructure.

Financial sustainability requires:

- prudent financial management practices
- responsible borrowing management
- diverse revenue sources
- effective cost control measures
- transparent financial reporting.

Working toward this goal gives us our best chance to meet the needs of current and future generations.



Our strategic streams

We have created 4 strategic streams to outline how we will reach our *Fit for the future* goals. These streams are presented as 'programs of work', each with clear projects, actions and outcomes.

They are:

- Service Optimisation
- Customer Experience
- Culture and Capability
- Information and Technology

Transformation is iterative and we anticipate that as we review our progress, we will add more programs of work. We aim to deliver a 3-year strategic plan.

We have broken this down into 3, year-long and year-round, programs of work. These will be refreshed, evaluated, and celebrated at the end of each cycle. Here, we have given a high-level overview of the programs of work.

We invite you to look at project sponsorship, timing, resourcing, accountabilities, risks and measures contained in the program pipeline located on the Fit for the Future Hub.

Service Optimisation

We must plan, design, and deliver services to adapt to an evolving services landscape. This landscape includes both the needs of our community and the capabilities of our teams. We care about how these services will be administered in a sustainable, efficient, and financially sound manner.

To achieve service optimisation, we will need to remain responsive to this evolving services landscape – adapting to needs, capabilities and conditions – while ensuring financial sustainability.

Goal 1 - Create progressive service design

Design services that meet community needs and expectations while optimising workflows through automation. By embracing technology and digital tools, we aim to deliver efficient, effective, and accessible services for our community.



Goal 2 - Deliver sustainable service planning

To proactively meet customer expectations, we will prioritise data- and evidence-based decision-making. We aim to increase our capability and capacity in a financially sustainable manner, to ensure our services are always effectively serving our community.

Goal 3 - Prioritise evolving service delivery

To foster a culture of innovation and continuous improvement we will work to break down silos and encourage open collaboration. We aim to make questions like, "How could we do this differently?" form a core part of our ethos, to help our services to consistently evolve and improve.

Customer Experience

We must prioritise the customer's experience at all levels of our organisation. This is both internally focused (on our Council team members) and externally focussed (on our customers and community).

We care about delivering consistently high-quality customer experiences. To achieve an optimal customer experience, we must be driven by empathy, accessibility, and adaptability.

Goal 1 - Value the voice of the customer

To enhance customer-centricity we will refine our *Voice of the Customer* program. We aim to demonstrate the care we have for our customers by integrating the learnings available to us through feedback and customer data.

Goal 2 - Foster a service mindset

To embody our commitment to the Customer Promise we will create a culture that lives and breathes exceptional service. A service mindset appreciates that change starts from within and to recognises the value of customer experience, both externally and internally.

Goal 3 - Deliver a seamless and consistent customer experience

To deliver a customer experience we can be proud of, we will make our services as seamless and consistent as possible. We aim to boost cohesion and accessibility



both within our teams and with our customers by incorporating user-driven technologies to streamline service delivery.

Information and Technology

We strive to maximise community and organisational satisfaction. This means providing advanced technology experiences which boost accessibility and streamline service delivery.

By prioritising evidence-based, data-driven decision-making we can ensure long-term financial sustainability. We aim to create a future-ready organisation that excels in service delivery and innovation. We believe that using information and technology to improve operational efficiency benefits everyone.

Goal 1 - Enable an enhanced user experience

To simplify interactions for the community and staff, we will develop and implement intuitive, user-friendly technology systems. We aim to enhance these systems to improve satisfaction and engagement.

Goal 2 - Promote a data-driven culture

To foster a culture of evidence-based decision-making, we will integrate advanced analytics and data management tools across the organisation. We aim to use these tools to inform policies and operational strategies.

Goal 3 - Deliver sustainable innovation

To promote financial sustainability and operational efficiency, we will pursue innovative technology solutions. We aim to ensure long-term financial sustainability by using technology to optimise resource allocation.

Culture and Capability

We believe our people are the right people to deliver this transformation. By enhancing internal capability, embedding our core values into everyday practices, and cultivating inspirational leadership at all levels, we can foster a culture of continuous growth and excellence.

We can ensure sustained organisational success, efficiency, and impact by focussing on our culture and capability.



Goal 1 - Demonstrate leadership excellence

To demonstrate leadership excellence, we will ensure that every leader embodies and promotes our culture of innovation, integrity, efficiency, and continuous improvement. We aim to facilitate accountability, stability and sustainable organisational transformation over the long-term.

Goal 2 - Remain values-driven

To reflect our core values of being kinder, smarter, and fairer, we will focus on how our people interact with stakeholders. We aim to promote a values-driven culture where every decision, action, and interaction reflects our commitment to exceptional service delivery.

Goal 3 - Provide an enhanced employee experience

To enhance the employee experience, we will create a supportive and inclusive work environment. We aim to prioritise well-being, growth, and engagement throughout every stage of our people's career journey.



Executive Summary**12.8 Award of Contract CN11522 - Concrete Replacement Maintenance Works Panel**

Enquiries: (Brad Hurren: Infrastructure and Operations)

Council Plan

- | | |
|----------|---|
| Level 1: | 4. Well Planned and Liveable City |
| Level 2: | 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate |

Purpose

To obtain Council approval to award Contract CN11522 to Rabot Paving (Australia) Pty Ltd and A & V Creative Family Trust trading as A & V Creative Concrete Pty Ltd for the provision of Concrete Replacement Maintenance Works.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN11522 – Concrete Replacement Maintenance Works to
 - a. Rabot Paving (Australia) Pty Ltd A.C.N 074 228 014, and
 - b. A & V Creative Family Trust trading as A & V Creative Concrete Pty Ltd A.C.N 086 999 564

for an estimated contract value of \$14,624,113.00 GST exclusive for the term of up to six (6) years being an initial two (2) year term with the provision for a further two (2) x two (2) year extension options (2+2+2) noting that this is a schedule of rates contract;
2. Authorises the Chief Executive Officer to execute and sign the contract;
3. Authorises the Director Infrastructure and Operations to approve variations and extensions of the contract subject to the satisfactory performance of the contractor(s); and
4. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Background

Contract CN11522 is a new contract replacing CN10450. The current contract CN10450 will expire 30 June 2025 after the original 2-year term with the further two 1-year extension options.

The aim of this contract is to appoint multiple contractors to deliver concrete replacement maintenance works throughout the municipality and to maintain Council's footpath assets utilising industry best practices while complying with FCC Road Management Plan.

The scope of these works includes:

- Replacement of damaged and broken footpaths.

12.8 Award of Contract CN11522 - Concrete Replacement Maintenance Works Panel**Executive Summary**

- Replacement of damaged kerb & channel, including stormwater drainage pit openings.
- Upgrade of damaged and non-compliant perambulator crossings

Tender Process

The request for tender (RFT) was released to market via Council's e-tender platform and advertised in the Age newspaper on 26 October 2024.

The tender closed at 3pm Wednesday 27th November 2024, AEST.

18 submissions were received.

No late tenders were received.

Tender EvaluationEvaluation criteria

18 submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Financial cost to Council	30%
Capability & Experience to meet technical requirements	20%
Performance on similar contracts	20%
Organisational resources & capability	10%
Current commitments and ability to meet timeframes	10%
Community Benefit (including local content)	10%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A5238976.

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment A.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

12.8 Award of Contract CN11522 - Concrete Replacement Maintenance Works Panel**Executive Summary**

Landell Probity was engaged to provide probity advice and had provided a general attestation statement on the conduct of the tender evaluation process.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

Contract Value

This is a schedule of rates contract with an estimated contract value of \$14,624,113.00 GST exclusive for the six-year term of the contract.

Term of the Contract

The initial contract term is two (2) years. The contract will commence 1 July 2025 at the expiration of the existing contract. At the completion of the initial term, there is provision for a further two (2) x two (2) year extension options available based on satisfactory performance at Councils sole discretion.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

Evaluation indicates an estimated total contract price of \$14,624,113.00 GST exclusive.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

The tenderers have identified and listed environmentally responsible materials, processes and approaches.

Buy Local Impacts

The preferred tenderers have indicated support for local businesses when working in the municipality.

12.8 Award of Contract CN11522 - Concrete Replacement Maintenance Works Panel**Executive Summary**

ATTACHMENTS

- Attachment A: CN11522 - Concrete Replacement Maintenance Works Panel -
Attachment A - Evaluation report - **CONFIDENTIAL**
- Attachment B: CN11522 - Concrete Replacement Maintenance Works Panel -
Attachment B - Evaluation CONSENSUS - **CONFIDENTIAL**
- Attachment C: CN11522 - Concrete Replacement Maintenance Works Panel -
Attachment C - Probity Report - **CONFIDENTIAL**

Executive Summary**12.9 Award of Fuel Contract - Procurement Australia Contract Number: 2703/0110**

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:

6. Progressive and Engaged City

Level 2:

6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To obtain Council approval for award of Contract to Procurement Australia Contract Number: 2703/0110 to utilise Business Fuel Cards as the preferred fuel supplier for Council's fleet vehicles.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Approves the acceptance of the tender from Procurement Australia (contract 2703/0110) for the supply of fuel at retail outlets for Council vehicles for an estimated contract value of \$574,600 per annum (exclusive of GST) at 338,000 combined fuel litres using Business Fuel Cards Multi Branded Card, the total contract value is estimated to be up to \$2,315,498 (ex GST) over a term of four (4) years;
2. Authorises the Chief Executive Officer to sign the contract.
3. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Director Infrastructure & Operations; and
4. Resolves Attachments A, B and C to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Key Points / Issues

- Council's current supplier of fuel at retail outlets (diesel, and unleaded) is with Business Fuel Cards Pty Ltd Multi Branded Fuel Card through a Procurement Australia contract PA 2206-0108 and is due to expire at the end of April 2025.
- Procurement Australia, one of the nation's largest buying groups, helps its members to buy common-use goods and services by aggregating the buying power for its members to reach best value and create collaborative purchasing agreements.
- Procurement Australia has undertaken a public tender process for the Supply of fuels at retail Outlets for Council vehicles under Contract Number: 2703/0110.
- The tender term is for two (2) years with two (2) by one-year extensions available.
- The Business Fuel Cards Multi Branded Card option does not provide any discounts of fuel at any other fuel retail outlets other than Shell Australia but does allow fuel to be acquired from a more extensive range of outlets.

12.9 Award of Fuel Contract - Procurement Australia Contract Number: 2703/0110**Executive Summary**

- Business Fuel Cards Multi Branded Card is the recommended option, the advantages by awarding the contract via Procurement Australia – Fleet Card are:
 - No re-issuing of fuel cards.
 - Availability to fuel at most fuel retails in case of emergencies.
 - Access to over 90% of fuel sites.
 - Able to use Fleet Card for electric fleet vehicles.
 - Always receiving \$0.025 cents per litre pump discounts on all fuels.
 - All monthly invoicing, reports and data is currently integrated into Councils financial system.

Background

Council's current supplier of fuel at retail outlets (diesel and unleaded) for the last five (5) years has been with Business Fuel Cards Pty Ltd Multi Branded Card through a Procurement Australia contract.

The annual financial cost for 2024/25 fiscal year is estimated at \$574,600 exclusive of GST (based upon an average \$1.70 per litre).

Council's annual estimated usage quantities, totalling 338,000 litres of fuel, is tabled below:

Fuel Types	Quantity per annum
Unleaded	74,000 litres
Diesel	264,000 litres

Tender Process

Procurement Australia has undertaken a public tender process as a tendering agent on behalf of numerous Councils for the supply of fuels at retail outlets for Council vehicles under Contract Number: 2703/0110, for a contract term of two (2) years, with a choice to extend a further two (2) by one-year extensions.

Tender EvaluationEvaluation criteria

The Evaluation Criteria and Panel was part of the submitted reports by Procurement Australia.

In response to Procurement Australia public tender, four (4) tenderers were evaluated by Procurement Australia (Attachment A) and Council (Attachment C).

Negotiations

All tender negotiations are complete.

Post award of the contract

Details of the awarded contract will be published on the Council website.

12.9 Award of Fuel Contract - Procurement Australia Contract Number: 2703/0110**Executive Summary****Probity**

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds \$5 million (GST inclusive).

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report.

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a schedule of rates contract. Refer to Attachment B for details.

Term of the Contract

The contract term will be two (2) years, with options to extend a further two (2) years via one-year extensions available.

Policy Considerations

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Council engaged in a collaborative arrangement for this contract through Procurement Australia tender process.

Financial Implications

Evaluation indicates an estimated contract value of \$2,315,498.08 (excl GST). This contract value is also inclusive of a \$4,274.52 (excl GST) annual fuel card fee.

There are financial costs associated with this report, however, these costs can be accommodated within existing budget provisions.

It is noted that there may be a budget shortfall associated with this contract due to market fluctuations, however, this may be mitigated by the current review of Council's Fleet Policy and management of private use vehicles.

Monitoring of fuel usage and the associated costs remains ongoing, and recommendations of budget adjustments will be referred to future budget development processes.

1. External Stakeholders

External consultation was undertaken by Procurement Australia.

2. Other Stakeholders

In the preparation of this report, Council officers have undertaken extensive consultation with key stakeholders in Fleet Services, Contracts and Purchasing.

12.9 Award of Fuel Contract - Procurement Australia Contract Number: 2703/0110**Executive Summary****Analysis (Environmental / Economic / Social Implications)**

Council can opt into a Fleet Card carbon emissions offset scheme that makes a positive impact on the planet by planting native forests, however, the cost to join this scheme is \$2.25 per card (excl GST) per month.

It is not recommended to opt into the carbon emissions offset scheme as Council remains on track to meet its carbon emissions reduction targets by 2030 in accordance with its Climate Change Strategy 2023-2030.

Business Fuel Cards Multi Branded card offers better outlet diversity (accessibility) and a comparable pump price discount (Shell outlets only) to other tenderers. Integration between Council's finance system and the invoicing from Fleet Card is also established.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal impacts associated with this report.

Policy Impacts

There are no policy impacts associated with this report.

Officer's Declaration of Interests

Under Section 80C of the Local Government Act 1989, officers providing advice or a report to Council must disclose any direct or indirect interest they have in a matter.

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There is a risk associated with the award of this contract that if fuel purchases are not at a Shell outlet, Council will be charged the retail pump price with no discounts.

To mitigate this risk Council has policy and protocol in place whereby officers are inducted with vehicle usage and instructed to use Shell service stations at all times, unless in the exceptional case of an emergency.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

Council can opt into a Fleet Card carbon emissions offset scheme that makes a positive impact on the planet by planting native forests however the cost to join this scheme is \$2.25 per card (excl GST) per month.

Buy Local Impacts

Currently, there are three Shell Coles express fuel outlets within the municipality and twenty other fuel outlets that the Business Fuel Card Muti Card can be used.

12.9 Award of Fuel Contract - Procurement Australia Contract Number: 2703/0110**Executive Summary****Conclusion**

Due to Council's current use of Business Fuel Cards Pty Ltd and the diversity of access to multiple fuel retail outlets, it is recommended that Council resolves to award the contract to Business Fuel Cards Pty Ltd via the tender from Procurement Australia.

ATTACHMENTS

- Attachment A: Procurement Australia - Contract 2703-0110 Bulk Fuels & Fuel Cards - Evaluation Report - **CONFIDENTIAL**
- Attachment B: Procurement Australia - Contract 2703-0110 Bulk Fuels & Fuel Cards - Schedule of Rates - **CONFIDENTIAL**
- Attachment C: Frankston City Council - Costing Calculations & Comparisons - **CONFIDENTIAL**

14.1 2025/NOM09 - Rooming House Standards

On 2 April 2025 Councillor Nathan Butler gave notice of his intention to move the following motion:

That Council:

1. Notes there are approximately 106 registered rooming houses within the Frankston municipality;
2. Notes, most importantly, that Councils do not have remit to approve or reject their establishment;
3. Notes that, at present, rooming houses are governed by State legislation, including the Rooming House Operators Act 2016, which requires them to be built, operated and maintained to certain standards, which include the provision of off-street parking, room density, access to potable water etc. The level of compliance with these standards, and their enforcement differ across the 79 municipalities throughout Victoria;
4. Acknowledges that councillors are often contacted by community members who are concerned about the impact of rooming houses in their neighbourhoods, especially around physical appearance and management;
5. Notes that Council's review of its Community Local Law commences mid-2025 and resolves that this review proposes practical refinements to the existing Community Local Law which (and where possible) mandate more stringent obligations on room house operators to better address community concerns in areas such as their physical appearance, cleanliness and hygiene standards in private and shared areas, proper maintenance of waste disposal, safety and behavioural expectations, strict occupancy caps and vastly improved manager/management oversight;
6. Resolves that in Council considering the adoption of a revised Community Local Law there is express consideration of any resourcing strategy to underpin the effective implementation of the revised local law pertaining rooming houses (and their enforcement) to be referred to the development of Annual Budget 2026/2027; and
7. To assist and best inform the conduct of the review, Resolves that officers provide a comprehensive report by August 2025 outlining the outcomes of an audit and assessment of the registered rooming houses throughout the Frankston municipality to gain a full appreciation of these and any further issues that need to be considered as a part of the design, consultation and adoption of the review of the Community Local Law.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES Comments: Not applicable

14.1 2025/NOM09 - Rooming House Standards

Question for Consideration	
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES Comments: Not applicable
3. Is the NoM clear and well worded?	YES Comments: The NoM sets out the context and reason for the NoM.
4. Is the NoM capable of being implemented?	YES Comments: The NoM requires a report to come back to Council by August 2025.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: The NoM has been discussed in its development and officers are clear as to the work required to action it.
6. Is the NoM within the powers of a municipal Council?	YES Comments: The NoM seeks consideration of new requirements for Rooming Houses as they relate to a future review of the Community Local Laws.
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES Comments: Not applicable
8. Is the NoM consistent with all relevant legislation?	YES Comments: Not applicable
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: Not applicable
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: Not applicable
11. Can the NoM be implemented without diversion of existing resources?	NO Comments: The NoM requires resourcing from the Local Laws team. This can be achieved within existing resources.
12. Can the NoM be implemented without diversion of allocated Council funds?	YES Comments: The NoM requires officer time only.
13. Are funds available in the adopted budget to implement the NoM?	NOT APPLICABLE

14.1 2025/NOM09 - Rooming House Standards

Question for Consideration	
14.What is the estimated cost of implementing the NoM?	NIL Comments: Officer time only is required to bring a future report to Council.

ATTACHMENTS

Nil

14.2 2025/NOM10 - Decorative Water Feature at the Frankston Foreshore

On 9 April 2025 Councillor David Asker gave notice of his intention to move the following motion:

That Council:

1. Notes the success and widespread positive public sentiment relating to the two decorative water fountains installed at both Beauty Park Lake and Ballam Park lake;
2. Resolves that a report be received by no later than the August 2025 Council Meeting on the feasibility and broader considerations for the future installation of a water feature positioned as a backdrop to the current landmark Frankston waterfront sign at the access/egress point to Pier Promenade. The water feature should include LED up lighting components; and
3. Requires that this report outline the approach on how this potential future project is best taken forward, with consideration to it:
 - Being further developed as a part of (or alongside) the pending analysis and concept work being undertaken in 2025/26 to refresh the Waterfront Precinct (including any engagement or consultation arising from that work); and
 - Potentially comprising the Frankston Arts Trail project.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	YES Comments: The NoM was discussed with the Chief Executive Officer.
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	YES Comments: Not applicable.
3. Is the NoM clear and well worded?	YES Comments: Not applicable
4. Is the NoM capable of being implemented?	YES Comments: The NoM requires a report back to Council by August 2025.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	NO Comments: The NoM is clearly written and does not require further discussion for officers to action it.
6. Is the NoM within the powers of a municipal Council?	YES Comments: Not applicable

14.2 2025/NOM10 - Decorative Water Feature at the Frankston Foreshore

Question for Consideration	
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	YES Comments: Not applicable
8. Is the NoM consistent with all relevant legislation?	YES Comments: Not applicable
9. Is the NoM consistent with existing Council or State policy or position?	YES Comments: Not applicable
10. Is the NoM consistent with Council's adopted strategic plan?	YES Comments: Not applicable
11. Can the NoM be implemented without diversion of existing resources?	YES Comments: Not applicable
12. Can the NoM be implemented without diversion of allocated Council funds?	YES Comments: The NoM requires officer time only.
13. Are funds available in the adopted budget to implement the NoM?	NOT APPLICABLE Comments: The action required by the NoM can be achieved within officer time.
14. What is the estimated cost of implementing the NoM?	NIL Comments: At this stage, the NoM requires officer time only.

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

- (a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) Security information that is likely to endanger the security of Council property or the safety of any person;
- (c) Land use planning information;
- (d) Law enforcement information;
- (e) Legal privileged information;
- (f) Personal information;
- (g) Private commercial information;
- (h) Internal arbitration information;
- (i) Councillor conduct panel information
- (j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
- (k) Information that was confidential information for the purposes of section 77 of the *Local Government Act 2020*
- (l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports