

**MINUTES OF COUNCIL MEETING OF THE FRANKSTON CITY COUNCIL
HELD IN THE CIVIC CENTRE, DAVEY STREET, FRANKSTON
ON 27 OCTOBER 2025 at 7:02 PM**

PRESENT	Cr. Kris Bolam (Mayor) Cr. Steffie Conroy (Deputy Mayor) Cr. David Asker Cr. Sue Baker Cr. Nathan Butler Cr. Emily Green Cr. Brad Hill Cr. Michael O'Reilly
APOLOGIES:	Cr. Cherie Wanat
ABSENT:	Nil.
OFFICERS:	Cam Arullanantham, Interim Chief Executive Officer Caroline Reidy, Acting Director Corporate and Commercial Services Tammy Beauchamp, Acting Director Communities Vishal Gupta, Acting Director Infrastructure and Operations Shweta Babbar, Director Customer Innovation and Arts Brianna Alcock, Manager Governance Laura Antoniak, Acting Manager City Futures Tenille Craig, Coordinator Governance Mary-Kate Hockey, Sustainable Energy Officer Connor Rose, Desktop Support and Project Officer Josh Lacey, Supervising Technician
EXTERNAL REPRESENTATIVES:	Nil.

Chairperson's initials

COUNCILLOR STATEMENT

Deputy Mayor, Councillor Steffie Conroy, made the following statement:

"All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate or vote on the issue."

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Deputy Mayor, Councillor Steffie Conroy, acknowledged the Bunurong People of the Kulin Nation – the Traditional Custodians of the land on which we stand, and paid respect to Elders past, present and future. Respect was also extended to Elders of other communities who may have been present.

Chairperson's initials

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Cr Green acknowledged the passing of Wal Jones, a long-time member of the Disability Access and Inclusion Committee

Cr Hill acknowledged the passing of Lee Eustace, former Councillor from Mornington Peninsula Shire

1. APOLOGIES

Apology – Cr Cherrie Wanat

Council Decision

Moved: Councillor Butler

Seconded: Councillor Baker

That the apology be received and Councillor Wanat be granted leave from the meeting.

Carried Unanimously

2. COUNCILLOR APPRECIATION AWARDS

2.2 Presentation of Letter Under Seal to Fiona Dannock

Deputy Mayor, Cr Steffie Conroy, presented a Letter Under Seal to Fiona Dannock in recognition of 30 years of service as Centre manager of the Lyrebird Community Centre.

Notable achievements in Fiona's years of service have included leading the creation of programs for people of all ages and backgrounds and the coordination of major events including the Community Christmas Festival.

Fiona has played a pivotal role in saving the local community centre from being turned into a car park for the shopping centre, preserving a vital hub for residents. Alongside this, Fiona has mentored countless volunteers and staff, secured vital funding for services, and built strong partnerships with schools, businesses, and charities. Fiona's lasting legacy continues to benefit the community today.

2.1 Presentation to Barbara Crook

Cr David Asker presented a Certificate of Appreciation to Barbara Crook, in recognition of the contribution and dedication to the Frankston Arts Advisory Committee.

Barbara has dedicated ten years, bringing a wealth of experience, strategic insight and unwavering dedication to the Frankston Arts Centre Board and Frankston Arts Advisory Committee.

Barbara has been a strong advocate and offered continuous support, guidance and empathy to fellow Committee Members, Arts and Culture officers and the broader arts community. Barbara is highly respected for individual integrity, intellect and strategic thinking to significantly impact the cultural landscape of Frankston City Council.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM14 held on 6 October 2025.

Council Decision

Moved: Councillor Green

Seconded: Councillor Baker

That the minutes of the Council Meeting No. CM14 held on 6 October 2025 copies of which had previously been circulated to all Councillors, be confirmed, approved and adopted.

Carried Unanimously

Chairperson's initials

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

Nil

5. PUBLIC QUESTION TIME

There were four (4) questions submitted with notice and two (2) questions submitted without notice. At the request of the Mayor, the Interim Chief Executive Officer read the questions received with notice and answers to the gallery. The questions and answers will be provided in the Minutes of the next Council Meeting.

6. HEARING OF PUBLIC SUBMISSIONS

John McKenzie, on behalf of Seaford Housing Action Coalition, made a submission to Council regarding Item 12.7: The Nepean Partnership Agreement.

7. ITEMS BROUGHT FORWARD**Items Brought Forward****Council Decision****Moved: Councillor Asker****Seconded: Councillor Butler**

That Item 12.7 The Nepean Partnership Agreement be brought forward.

Carried Unanimously**Block Motion****Council Decision****Moved: Councillor Green****Seconded: Councillor Butler**

That the items listed below be block resolved:

- 11.1: Statutory Planning Progress Reports for August and September 2025
- 12.2: Chief Executive Officer's Quarterly Report - July to September 2025
- 12.3: City Economy Quarterly Report – July to Sept 2025
- 12.6: Process for Mayor to obtain independent legal advice and updates to Legal Advice Protocol

Carried Unanimously**8. PRESENTATIONS / AWARDS**

Nil

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

Nil

10. DELEGATES' REPORTS

Cr Butler presented a verbal delegates report on his attendance to the MAV State Council Meeting.

Delegates' Report – Verbal Report by Cr Butler on the MAV State Council Meeting**Council Decision****Moved: Councillor Baker****Seconded: Councillor Conroy**

That the verbal report by Cr Butler on the MAV State Council Meeting be received.

Carried Unanimously

ITEMS BROUGHT FORWARD**12.7 The Nepean Partnership Agreement***(KT Customer Innovation and Arts)***Council Decision****Moved: Councillor Butler****Seconded: Councillor Conroy**

That Council:

1. Notes discussions between Frankston City Council and Kingston City Council have taken place over several months on the opportunity to collaborate in a sub-regional capacity separate to broader regional groups on localised matters of interest and commonality;
2. Notes the Nepean Partnership Agreement acknowledges shared geographical, economic and social links, with the Agreement aiming to formalise an ongoing commitment to work together on key issues, opportunities and projects that cross municipal boundaries;
3. Notes the focus of the partnership will be:
 - a. To identify opportunities for collaboration across municipal boundaries to deliver stronger economic, social and environmental outcomes.
 - b. Coordinating joint advocacy and project delivery on issues of mutual importance, including shared infrastructure, coastal resilience, transport, and investment attraction.
 - c. Sharing knowledge, innovation and best practice to improve local government service delivery and strategic planning.
 - d. Building alignment and engagement with State and Federal Governments and key stakeholders to strengthen the corridor's collective influence.
4. Authorises the Mayor, Cr Kristopher Bolam, to sign the Nepean Partnership Agreement, noting the Mayor of Kingston City Council will be signing the Agreement, concurrently;
5. Notes a joint celebration and briefing to kickstart the conversations to be held on 3 December 2025 at the Frankston Arts Centre; and
6. Receives regular updates on the Nepean Partnership Agreement through the CEO quarterly reports to Council.

Carried Unanimously

11. CONSIDERATION OF CITY PLANNING REPORTS**11.1 Statutory Planning Progress Reports for August and September 2025.***(SC Communities)***Council Decision****Moved: Councillor Green****Seconded: Councillor Butler**

That Council:

1. Receives the Statutory Planning Progress Report for the months of August and September 2025;
2. Notes that in August 76% of 'standard' applications were determined within the statutory timeframe. This is above Council's 70% target;
3. Notes that in August 89% of 'VicSmart' applications were determined within the statutory timeframe. This is above Council's 70% target;
4. Notes that in September 84% of 'standard' applications were determined within the statutory timeframe. This is above Council's 70% target;
5. Notes that in September 80% of 'VicSmart' applications were determined within the statutory timeframe. This is above Council's 70% target;
6. Notes this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to applications in the Frankston municipality, and that delegated (opposing) comments were provided on one application made to the Minister for an extractive industry proposal at 60 Valley Rad, Langwarrin; and
7. Resolves Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

11.2 City Futures Progress Report Quarter One - July to September 2025*(LA Communities)***Council Decision****Moved: Councillor Hill****Seconded: Councillor Butler**

That Council:

1. Receives the Quarter One City Futures report from July to September 2025 (excluding Economic Scorecard; and
2. Notes the progress of several projects this quarter, including:
 - a) The Affordable Housing Policy was adopted by Council on 11 August 2025. The development of an Implementation Plan is underway to set out how Council will work as a supply enabler, advocate and partner to support an increase in the supply, diversity and quality of affordable housing in Frankston City;
 - b) School Tree Day and National Tree Day 2025 took place with 5,700 native trees and shrubs planted across the two days;
 - c) The \$4.95 million Sandfield Reserve Precinct Revitalisation Project was completed in September 2025, delivering a vibrant, inclusive and safe outdoor community hub for Carrum Downs. Led by Council's Urban Design team as project sponsor, the project was delivered with funding support from all three levels of government. The team has guided delivery of grant funding and strategic open space outcomes;
 - d) Amendment C161fran – Frankston Metropolitan Activity Centre Development Contributions Plan (DCP) was approved by the Minister for Planning on 25 September and published in the Victorian Government Gazette;
 - e) The Economic Development team participated in several expos, including FMP Industry & Job Expo, engaging with more than 2000 students and job seekers.

Carried Unanimously

12. CONSIDERATION OF REPORTS OF OFFICERS

12.1 Governance Matters Report for 27 October 2025

(JB Corporate and Commercial Services)

In accordance with Governance Rule 26.4, the Deputy Mayor took the chair

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
 - i. Notice of Motion Cost Summary, Notice of Motion Report and Urgent Business update for 27 October 2025;
 - ii. Resolves the following Notices of Motion as complete, as the reported as complete by officers;
 - 2025/NOM6 - Beach and Sand Movement causing blockages around boat ramps at Kananook Creek
 - 2025/NOM07 - Vale Dr Shunji Ohashi
 - 2025/NOM09 – Rooming House Standards
 - 2025/NOM10 - Decorative Water Feature at the Frankston Foreshore
 - 2025/NOM11 - VicRoads Signage
 - 2025/NOM15 - Letter Under Seal for Glenda Viner
 - iii. Notes there is one (1) report delayed in the presentation to Council:
 - 2025/NOM05 - Managing Olivers Hill Landslip, delayed to March 2026
 - iv. Notes since the Council Meeting, held on 6 October 2025, two (2) resolution actions have been completed;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 6 October 2025, as listed in the body of the report;

External and Internal Committee Meetings Quarterly Update

3. Receives the highlights of activities of external and internal committee meetings held during the quarter July to September 2025;

Interstate Travel for Mayor, Cr Kris Bolam

4. Notes Mayor Bolam has been invited by the Ambassador to the People's Republic of China, His Excellency Xiao Qian, to visit the Chinese Embassy in Canberra on Tuesday 4 November 2025 for a debrief on the Mayor's recent overseas trip which included to Council's Sister City Wuxi in China;
5. Notes that while in Canberra, Mayor Bolam also intends to meet with the following:
 - The Hon Catherine King MP (and/or delegate), Minister for Infrastructure, Transport Regional Development and Local Government regarding the status of the federal contribution (\$50 million) for the revitalisation of Nepean Highway;
 - The Hon Mark Butler MP (and/or delegate), Minister for Health, Disability and Ageing regarding the funding bid for an accessible public toilet at the Frankston Foreshore to support the Accessible Beach initiative; and

Chairperson's initials

- His Excellency Suzuki Kazuhiro, Ambassador Extraordinary and Plenipotentiary of Japan, regarding future opportunities between Frankston City and Council's Sister City Susono in Japan
6. Endorses Mayor Bolam to travel to Canberra for one night on Tuesday 4 November 2025, pending confirmation of meeting arrangements;
 7. Approves expenditure to cover costs associated with airfares, airport car parking and travel (e.g. taxis) required during the Mayor's travel to Canberra, plus accommodation for one night and other incidental expenses incurred during the Canberra delegation with an estimated cost of \$1400;

Adoption of Councillor Gift Policy

8. Notes the Councillor Gift Policy was previously adopted by Council on 19 April 2021 and is a legislative requirement under the *Local Government Act 2020*, section 138;
9. Notes the Policy has been reviewed and updated to include reference to the Model Councillor Code of Conduct in relation to the acceptance and declaration of gifts that may be offered to Councillors in connection with their role as a Councillor;
10. Notes the revised Councillor Gift Policy was presented to Councillors at a Briefing on 3 September 2025;
11. Notes the Policy was released for community engagement on Council's Engage Frankston platform for 30 days, from 10 September to 10 October 2025, two (2) feedback submissions were received during this time, of which both were in support of the revised policy, and an engagement summary will be published on the engagement website;
12. Adopts the revised Councillor Gift Policy and publishes it on Council's website following this Council Meeting;

Flying of Flags Policy

13. Notes Councillors were notified regarding the review of the Flying of Flags Policy;
14. Notes the Flying of Flags Policy has been reviewed in alignment with the State Government requirements for flying of flags at Frankston City Council;
15. Notes the Flying of Flags Policy has been authorised by the Chief Executive Officer and will be made available on Council's website following this meeting;

Revocation of Learning City Policy

16. Notes that the Learning City Policy was adopted by Council on 5 September 2011, with the aim of promoting economic development, business growth and equity across Frankston City Council;
17. Notes the Learning City Policy is superseded by the Economic Development and Skilled Community Strategy, endorsed by Council at its 13 May 2024, which aims to support economic prosperity by using current economic and demographic data and information to build on existing strengths and advantages as well as future opportunities which are aligned with the Frankston City Community Vision and Council Plan Priorities;
18. Revokes the Learning City Policy;

Policy Status Update

19. Notes the Policy Register is monitored in accordance with Council's Policy and Protocol Framework, authorised on 19 June 2025, with bi-annual updates provided to Council and the Audit and Risk Committee;

Chairperson's initials

20. Notes 15 policies and protocols have been developed and reviewed in 2025, including: four (4) Council policies adopted by Council and four (4) Administrative policies and seven (7) Administrative Protocols authorised by the CEO, with 27 Council policies under review in the remainder of 2025-2026; and
21. Notes the significant progress made towards refreshing Council's Policy Register since the refresh of Council's Policy and Protocol Framework.

Motion

That Council:

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 - 2025/NOM11 - VicRoads Signage
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 - c) Notes there is one (1) report delayed in the presentation to Council:
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5. Notes that while in Canberra, Mayor Bolam and Cr Butler intend to meet with the following:
 - The Hon Catherine King MP (and/or delegate), Minister for Infrastructure, Transport Regional Development and Local Government regarding the status of the federal contribution (\$50 million) for the revitalisation of Nepean Highway;
 - The Hon Mark Butler MP (and/or delegate), Minister for Health, Disability and Ageing regarding the funding bid for an accessible public toilet at the

Chairperson's initials

- Frankston Foreshore to support the Accessible Beach initiative; and
 - His Excellency Suzuki Kazuhiro, Ambassador Extraordinary and Plenipotentiary of Japan, regarding future opportunities between Frankston City and Council's Sister City Susono in Japan
6. Endorses Mayor Bolam and Cr Butler to travel to Canberra for one night on Tuesday 4 November 2025, pending confirmation of meeting arrangements;
 7. Approves expenditure to cover costs associated with airfares, airport car parking and travel (e.g. taxis) required during the Mayor and Cr Butler's travel to Canberra, plus accommodation for one night and other incidental expenses incurred during the Canberra delegation with an estimated cost of \$2800;

Adoption of Councillor Gift Policy

8. Notes the Councillor Gift Policy was previously adopted by Council on 19 April 2021 and is a legislative requirement under the *Local Government Act 2020*, section 138;
9. Notes the Policy has been reviewed and updated to include reference to the Model Council Code of Conduct in relation to the acceptance and declaration of gifts that may be offered to Councillors in connection with their role as a Councillor;
10. Notes the revised Councillor Gift Policy was presented to Councillors at a Briefing on 3 September 2025;
11. Notes the Policy was released for community engagement on Council's Engage Frankston platform for 30 days, from 10 September to 10 October 2025, two (2) feedback submissions were received during this time, of which both were in support of the revised policy, and an engagement summary will be published on the engagement website;
12. Seeks to change the timeframe to declare a gift from 7 days to 5 business days, as stated in section 4.4.1 of the Councillor Gift Policy;
13. Adopts the revised Councillor Gift Policy, with changes as per paragraph 12 of this resolution, and publishes it on Council's website following this Council Meeting;

Flying of Flags Policy

14. Notes Councillors were notified regarding the review of the Flying of Flags Policy;
15. Notes the Flying of Flags Policy has been reviewed in alignment with the State Government requirements for flying of flags at Frankston City Council;
16. Notes the Flying of Flags Policy has been authorised by the Chief Executive Officer and will be made available on Council's website following this meeting;

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17. Notes that the Learning City Policy was adopted by Council on 5 September 2011, with the aim of promoting economic development, business growth and equity across Frankston City Council;
18. Notes the Learning City Policy is superseded by the Economic Development and Skilled Community Strategy, endorsed by Council at its 13 May 2024, which aims to support economic prosperity by using current economic and demographic data and information to build on existing strengths and advantages as well as future opportunities which are aligned with the Frankston City Community Vision and Council Plan Priorities;
19. Revokes the Learning City Policy; and

Policy Status Update

Chairperson's initials

20. Notes the Policy Register is monitored in accordance with Council's Policy and Protocol Framework, authorised on 19 June 2025, with bi-annual updates provided to Council and the Audit and Risk Committee;
21. Notes 15 policies and protocols have been developed and reviewed in 2025, including: four (4) Council policies adopted by Council and four (4) Administrative policies and seven (7) Administrative Protocols authorised by the CEO, with 27 Council policies under review in the remainder of 2025-2026;
22. Notes the significant progress made towards refreshing Council's Policy Register since the refresh of Council's Policy and Protocol Framework.

CCTV and First Home Buyer Subsidy

23.
 - a) Notes that previous resolutions had earmarked \$120,000 in capital funds to Victoria Police (for handheld CCTV technology) and \$5,000 in operational funds (for patrol bicycles) on the proviso that there was a defined commitment provided by Victoria Police to increased and visible police patrols in the Frankston CBD;
 - b) Notes the previous resolution from 2 September 2024, referred to the alternative use of this funding to be redirected to other CCTV locations where negotiations with Victoria Police were not successful;
 - c) Notes, given that Victoria Police have been unable to provide such a commitment (due to resourcing limitations), Council's totalled \$125,000 contribution to Victoria Police is no longer necessary and is to be re-allocated;
24.
 - a) Resolves to reallocate the capital allocation of \$120,000 to operational funding from paragraph 18 of this resolution to conduct a trial of a subsidy initiative – as another Local Support Package (LSP) initiative – for first-time Frankston homeowners that have purchased (land or property) principally within the Frankston municipality with settlement dates between 1 January 2026 – 30 June 2028 to arrest housing affordability challenges;
 - b) Resolves to re-allocate the capital allocation of \$40,000 from the Ballam Park History Trail to operational funding for the subsidy program, given savings/underspend for the Ballam Park History Trail project;
 - c) Notes that the total funding pool for the subsidy is \$160,000;
 - d) Notes the Chief Executive Officer is to ensure the following:
 - i. \$1,000 is the one-off subsidy via an online application form providing appropriate evidence on first home buyer status;
 - ii. The \$160,000 budget is to be used wholly for subsidy distribution. Marketing and advertisements are to be borne by the relevant directorate budget.
 - iii. Applicants must be eligible first home owners, meaning they:
 1. do not currently own a home in Australia;
 2. have not previously owned a home in Australia; and
 3. are purchasing their first home, will occupy that home as their principal place of residence for a continuous period of at least 6 months and will move into the property within the first 12 months following settlement; or
 4. they purchase their first block of land and within one year, build and occupy a home on the land as their principal place of residence which they occupy for a continuous period of at least 6 months.

- iv. The subsidy program will open on 1 July 2026 for online applications and is to remain active until it has reached its monetary cap or at the conclusion of the trial period (30 June 2028) with any remaining funds to be determined by Council;
 - v. That probity, efficacy, uptake, eligibility, review and purchase threshold is to be managed by the internal governance apparatuses overseeing the wider Local Support Package;
 - vi. That real estate agencies are sufficiently advised on the existence of this subsidy program by relevant staff and marketing material;
 - vii. That the subsidy is to be advertised on the Frankston City Council website, social media, Frankston City News, and in relevant council marketing literature;
 - viii. That only one subsidy can be claimed per applicant over the duration of the trial period;
- e) Notes the rationale for this initiative is:
- i. Due to economic challenges, to dissuade the local real estate market from 'cooling';
 - ii. To assist first-home buyers achieve their dream in a climate where the purchase of a first home is becoming more challenging;
 - iii. To be the only municipality in Victoria to offer this incentive at a local government level and therefore present a 'proof of concept' for the local government sector;
 - iv. To assist ratepayers that are seeking a first-time home but have the added impost of municipal rates;
 - v. To assist in alleviating the housing crisis in Victoria by making housing somewhat more affordable in the Frankston municipality; and
 - vi. To send a message to investors that Frankston City is 'open for business' and sees housing growth as a priority

Local Support Package

25. a) Resolves to re-allocate \$5,000 from the patrol bicycles, as per item 18 a) of this resolution, to the Langwarrin Men's Shed;
- b) Notes Langwarrin Men's Shed will round out recipient organisations for the second LSP ceremony in November to a total of ten;
26. a) Notes \$137,000 has previously been allocated for the Activity Participation Fund;
- b) Resolves to re-allocate \$7,000 from the Activity Participation Fund to Frankston Life: Street Chaplaincy Program;
- c) Notes this is in addition to the \$5,000 already allocated to the Frankston Life: Street Chaplaincy Program;
- d) Notes the total amount to be committed to Frankston Life: Street Chaplaincy Program is \$12,000. This total funding is one-off and must satisfy existing LSP parameters;
- e) Notes the Frankston Life: Street Chaplaincy Program is to be funded this amount given:
- It's referral and outreach functions.
 - It's servicing an inconvenient timeframe where Council's Rapid Response Team and Community Connectors are not patrolling (9PM-12AM).

Chairperson's initials

- It's relevance to the Local Support Package (assisting the vulnerable and those experiencing hardship).
- The intent of the program and its synergies with the Young Street Action Plan (deterrence of anti-social behaviour and encouraging a friendlier, more connected community).

f) Notes the remaining Activity Participation Fund amount is \$130,000;

Public Art on Young Street

27. a) Resolves that up to \$40,000 is to be re-allocated from the Ballam Park History Trail project, given savings/underspend, to a public art piece;
- b) Notes the public art piece is to be located at the Young Street / Wells Street intersection with a plinth, lighting and landscaping;
- c) Notes this art piece installation is in-line with the renewal principles espoused in the Young Street Action Plan;
- d) Notes the Frankston Arts Advisory Committee is to select the art piece for the site in question;
- e) That any further expenditure is to be borne by the relevant directorate budget;

Frankston Foreshore Safety

28. a) Notes the tragic deaths at the Frankston Foreshore in the past week;
- b) Notes a letter of commendation to the police rescuer that was hospitalised and letters of sympathy to the families of the two deceased individuals have been prepared;
- c) Resolves that up to \$10,000 is to be allocated from the Ballam Park History Trail project, given savings/underspend, for new prominent signage along strategic nodes of the entire Frankston Foreshore (including the Frankston and Seaford piers) advising residents to exercise caution when swimming;
- d) Work with relevant stakeholders, including Parks Victoria and DEECA, to develop and install signage that:
- Encourages swimmers to be mindful of weather conditions.
 - Highlights that severe weather events can cause rapid change and deterioration in swimming conditions;
 - Discourages swimmers from entering the water in severe weather events.
- e) Notes the signage is to be installed prior to commencement of the Christmas period, subject to DEECA approval;
- f) Writes to the Victorian Police Commissioner and Regional Superintendent regarding the following:
- Assurance that Police will conduct meaningful and visible foreshore operations over the coming summer period and into the future;
 - The request that Victoria Police Water Units more pro-actively patrol the Frankston and Seaford beach areas given the enormous amount of visitors that visit the foreshore per annum (almost one million);

Differential Rate

29. a) Notes that a Councillor Briefing will be provided in November 2025 on options for the future implementation of a differential rate on unoccupied commercial properties, given the current land banking practices in effect throughout the Frankston CBD;

Chairperson's initials

- b) Seeks a report for the December 2025 Meeting on a potential 2026-2027 differential rate on unoccupied commercial properties within the radius of the Frankston CBD;
- c) Notes the report is to provide the projected net impact of this prospective differential in reducing commercial and residential rates, the number of properties found to be generally unoccupied in the Frankston CBD, the evidence required for a commercial business to refute unoccupied designation if the differential rate is adopted, the duration for a business to be deemed unoccupied before the differential rate takes effect and other relevant factors;
- d) Notes the December report is to also provide an update on Council's new differential rate on vacant land within the Frankston CBD and along the Nepean Highway corridor;
- e) Notes that community engagement is required on an updated Revenue and Rating Plan 2026-2029 reflecting the proposed new differential rate;

Trader Assistance Brochures

- 30. a) Authorises the CEO to find relevant savings to enable the municipal-wide delivery of Trader Assistance brochures to every commercial and industrial premises in the Frankston LGA; and
- b) Resolves that printing and distribution of the Trader Assistance brochures for all commercial and industrial premises in the Frankston LGA must occur before December 2025.

Extension of Time

Moved: Councillor Butler

Seconded: Councillor Asker

That Cr Bolam be granted an extension of time.

Carried Unanimously

Extension of Time

Moved: Councillor Bolam

Seconded: Councillor Hill

That Cr Butler be granted an extension of time.

Carried Unanimously

Council Decision

Moved: Councillor Bolam

Seconded: Councillor Butler

That Council:

Council Resolution Status Update

- 1. Receives the Council Resolution Status update, including:
 - e) Notice of Motion Cost Summary, Notice of Motion Report and Urgent Business update for 27 October 2025;
 - f) Resolves the following Notices of Motion as complete, as the reported as complete by officers;
 - 2025/NOM6 - Beach and Sand Movement causing blockages around boat ramps at Kananook Creek
 - 2025/NOM07 - Vale Dr Shunji Ohashi

Chairperson's initials

- 2025/NOM09 – Rooming House Standards
 - 2025/NOM10 - Decorative Water Feature at the Frankston Foreshore
 - 2025/NOM11 - VicRoads Signage
 - 2025/NOM15 - Letter Under Seal for Glenda Viner
- g) Notes there is one (1) report delayed in the presentation to Council:
- 2025/NOM05 - Managing Olivers Hill Landslip, delayed to March 2026
- h) Notes since the Council Meeting, held on 6 October 2025, two (2) resolution actions have been completed;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 6 October 2025, as listed in the body of the report;

External and Internal Committee Meetings Quarterly Update

3. Receives the highlights of activities of external and internal committee meetings held during the quarter July to September 2025;

Interstate Travel for Mayor, Cr Kris Bolam

4. Notes Mayor Bolam has been invited by the Ambassador to the People's Republic of China, His Excellency Xiao Qian, to visit the Chinese Embassy in Canberra on Tuesday 4 November 2025 for a debrief on the Mayor's recent overseas trip which included to Council's Sister City Wuxi in China;
5. Notes that while in Canberra, Mayor Bolam and Cr Butler intend to meet with the following:
- The Hon Catherine King MP (and/or delegate), Minister for Infrastructure, Transport Regional Development and Local Government regarding the status of the federal contribution (\$50 million) for the revitalisation of Nepean Highway;
 - The Hon Mark Butler MP (and/or delegate), Minister for Health, Disability and Ageing regarding the funding bid for an accessible public toilet at the Frankston Foreshore to support the Accessible Beach initiative; and
 - His Excellency Suzuki Kazuhiro, Ambassador Extraordinary and Plenipotentiary of Japan, regarding future opportunities between Frankston City and Council's Sister City Susono in Japan
6. Endorses Mayor Bolam and Cr Butler to travel to Canberra for one night on Tuesday 4 November 2025, pending confirmation of meeting arrangements;
7. Approves expenditure to cover costs associated with airfares, airport car parking and travel (e.g. taxis) required during the Mayor and Cr Butler's travel to Canberra, plus accommodation for one night and other incidental expenses incurred during the Canberra delegation with an estimated cost of \$2800;

Adoption of Councillor Gift Policy

8. Notes the Councillor Gift Policy was previously adopted by Council on 19 April 2021 and is a legislative requirement under the *Local Government Act 2020*, section 138;
9. Notes the Policy has been reviewed and updated to include reference to the Model Council Code of Conduct in relation to the acceptance and declaration of gifts that may be offered to Councillors in connection with their role as a Councillor;
10. Notes the revised Councillor Gift Policy was presented to Councillors at a Briefing

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on 3 September 2025;

11. Notes the Policy was released for community engagement on Council's Engage Frankston platform for 30 days, from 10 September to 10 October 2025, two (2) feedback submissions were received during this time, of which both were in support of the revised policy, and an engagement summary will be published on the engagement website;
12. Seeks to change the timeframe to declare a gift from 7 days to 5 business days, as stated in section 4.4.1 of the Councillor Gift Policy;
13. Adopts the revised Councillor Gift Policy, with changes as per paragraph 12 of this resolution, and publishes it on Council's website following this Council Meeting;

Flying of Flags Policy

14. Notes Councillors were notified regarding the review of the Flying of Flags Policy;
15. Notes the Flying of Flags Policy has been reviewed in alignment with the State Government requirements for flying of flags at Frankston City Council;
16. Notes the Flying of Flags Policy has been authorised by the Chief Executive Officer and will be made available on Council's website following this meeting;

Revocation of Learning City Policy

17. Notes that the Learning City Policy was adopted by Council on 5 September 2011, with the aim of promoting economic development, business growth and equity across Frankston City Council;
18. Notes the Learning City Policy is superseded by the Economic Development and Skilled Community Strategy, endorsed by Council at its 13 May 2024, which aims to support economic prosperity by using current economic and demographic data and information to build on existing strengths and advantages as well as future opportunities which are aligned with the Frankston City Community Vision and Council Plan Priorities;
19. Revokes the Learning City Policy;

Policy Status Update

20. Notes Councillors were notified regarding the review of the Flying of Flags Policy;
21. Notes the Flying of Flags Policy has been reviewed in alignment with the State Government requirements for flying of flags at Frankston City Council;
22. Notes the Flying of Flags Policy has been authorised by the Chief Executive Officer and will be made available on Council's website following this meeting;

CCTV and First Home Buyer Subsidy

23.
 - a) Notes that previous resolutions had earmarked \$120,000 in capital funds to Victoria Police (for handheld CCTV technology) and \$5,000 in operational funds (for patrol bicycles) on the proviso that there was a defined commitment provided by Victoria Police to increased and visible police patrols in the Frankston CBD;
 - b) Notes the previous resolution from 2 September 2024, referred to the alternative use of this funding to be redirected to other CCTV locations where negotiations with Victoria Police were not successful;
 - c) Notes, given that Victoria Police have been unable to provide such a commitment (due to resourcing limitations), Council's totalled \$125,000 contribution to Victoria Police is no longer necessary and is to be re-allocated;

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24. a) Resolves to reallocate the capital allocation of \$120,000 to operational funding from paragraph 18 of this resolution to conduct a trial of a subsidy initiative – as another Local Support Package (LSP) initiative – for first-time Frankston homeowners that have purchased (land or property) principally within the Frankston municipality with settlement dates between 1 January 2026 – 30 June 2028 to arrest housing affordability challenges;
- b) Resolves to re-allocate the capital allocation of \$40,000 from the Ballam Park History Trail to operational funding for the subsidy program, given savings/underspend for the Ballam Park History Trail project;
- c) Notes that the total funding pool for the subsidy is \$160,000;
- d) Notes the Chief Executive Officer is to ensure the following:
- i. \$1,000 is the one-off subsidy via an online application form providing appropriate evidence on first home buyer status;
 - ii. The \$160,000 budget is to be used wholly for subsidy distribution. Marketing and advertisements are to be borne by the relevant directorate budget.
 - iii. Applicants must be eligible first home owners, meaning they:
 1. do not currently own a home in Australia;
 2. have not previously owned a home in Australia; and
 3. are purchasing their first home, will occupy that home as their principal place of residence for a continuous period of at least 6 months and will move into the property within the first 12 months following settlement; or
 4. they purchase their first block of land and within one year, build and occupy a home on the land as their principal place of residence which they occupy for a continuous period of at least 6 months.
 - iv. The subsidy program will open on 1 July 2026 for online applications and is to remain active until it has reached its monetary cap or at the conclusion of the trial period (30 June 2028) with any remaining funds to be determined by Council;
 - v. That probity, efficacy, uptake, eligibility, review and purchase threshold is to be managed by the internal governance apparatuses overseeing the wider Local Support Package;
 - vi. That real estate agencies are sufficiently advised on the existence of this subsidy program by relevant staff and marketing material;
 - vii. That the subsidy is to be advertised on the Frankston City Council website, social media, Frankston City News, and in relevant council marketing literature;
 - viii. That only one subsidy can be claimed per applicant over the duration of the trial period;
- f) Notes the rationale for this initiative is:
- i. Due to economic challenges, to dissuade the local real estate market from ‘cooling’;
 - ii. To assist first-home buyers achieve their dream in a climate where the purchase of a first home is becoming more challenging;
 - iii. To be the only municipality in Victoria to offer this incentive at a local government level and therefore present a ‘proof of concept’ for the local government sector;

- iv. To assist ratepayers that are seeking a first-time home but have the added impost of municipal rates;
- v. To assist in alleviating the housing crisis in Victoria by making housing somewhat more affordable in the Frankston municipality; and
- vi. To send a message to investors that Frankston City is 'open for business' and sees housing growth as a priority

Local Support Package

- 25. a) Resolves to re-allocate \$5,000 from the patrol bicycles, as per item 18 a) of this resolution, to the Langwarrin Men's Shed;
- b) Notes Langwarrin Men's Shed will round out recipient organisations for the second LSP ceremony in November to a total of ten;
- 26. a) Notes \$137,000 has previously been allocated for the Activity Participation Fund;
- b) Resolves to re-allocate \$7,000 from the Activity Participation Fund to Frankston Life: Street Chaplaincy Program;
- c) Notes this is in addition to the \$5,000 already allocated to the Frankston Life: Street Chaplaincy Program;
- d) Notes the total amount to be committed to Frankston Life: Street Chaplaincy Program is \$12,000. This total funding is one-off and must satisfy existing LSP parameters;
- e) Notes the Frankston Life: Street Chaplaincy Program is to be funded this amount given:
 - It's referral and outreach functions.
 - It's servicing an inconvenient timeframe where Council's Rapid Response Team and Community Connectors are not patrolling (9PM-12AM).
 - It's relevance to the Local Support Package (assisting the vulnerable and those experiencing hardship).
 - The intent of the program and its synergies with the Young Street Action Plan (deterrence of anti-social behaviour and encouraging a friendlier, more connected community).
- f) Notes the remaining Activity Participation Fund amount is \$130,000;

Public Art on Young Street

- 27. a) Resolves that up to \$40,000 is to be re-allocated from the Ballam Park History Trail project, given savings/underspend, to a public art piece;
- b) Notes the public art piece is to be located at the Young Street / Wells Street intersection with a plinth, lighting and landscaping;
- c) Notes this art piece installation is in-line with the renewal principles espoused in the Young Street Action Plan;
- d) Notes the Frankston Arts Advisory Committee is to select the art piece for the site in question;
- e) That any further expenditure is to be borne by the relevant directorate budget;

Frankston Foreshore Safety

- 28. a) Notes the tragic deaths at the Frankston Foreshore in the past week;

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- b) Notes a letter of commendation to the police rescuer that was hospitalised and letters of sympathy to the families of the two deceased individuals have been prepared;
- c) Resolves that up to \$10,000 is to be allocated from the Ballam Park History Trail project, given savings/underspend, for new prominent signage along strategic nodes of the entire Frankston Foreshore (including the Frankston and Seaford piers) advising residents to exercise caution when swimming;
- d) Work with relevant stakeholders, including Parks Victoria and DEECA, to develop and install signage that:
 - Encourages swimmers to be mindful of weather conditions.
 - Highlights that severe weather events can cause rapid change and deterioration in swimming conditions;
 - Discourages swimmers from entering the water in severe weather events.
- e) Notes the signage is to be installed prior to commencement of the Christmas period, subject to DEECA approval;
- f) Writes to the Victorian Police Commissioner and Regional Superintendent regarding the following:
 - Assurance that Police will conduct meaningful and visible foreshore operations over the coming summer period and into the future;
 - The request that Victoria Police Water Units more pro-actively patrol the Frankston and Seaford beach areas given the enormous amount of visitors that visit the foreshore per annum (almost one million);

Differential Rate

29. a) Notes that a Councillor Briefing will be provided in November 2025 on options for the future implementation of a differential rate on unoccupied commercial properties, given the current land banking practices in effect throughout the Frankston CBD;
- b) Seeks a report for the December 2025 Meeting on a potential 2026-2027 differential rate on unoccupied commercial properties within the radius of the Frankston CBD;
- c) Notes the report is to provide the projected net impact of this prospective differential in reducing commercial and residential rates, the number of properties found to be generally unoccupied in the Frankston CBD, the evidence required for a commercial business to refute unoccupied designation if the differential rate is adopted, the duration for a business to be deemed unoccupied before the differential rate takes effect and other relevant factors;
- d) Notes the December report is to also provide an update on Council's new differential rate on vacant land within the Frankston CBD and along the Nepean Highway corridor;
- e) Notes that community engagement is required on an updated Revenue and Rating Plan 2026-2029 reflecting the proposed new differential rate;

Trader Assistance Brochures

30. a) Authorises the CEO to find relevant savings to enable the municipal-wide delivery of Trader Assistance brochures to every commercial and industrial premises in the Frankston LGA; and
- b) Resolves that printing and distribution of the Trader Assistance brochures for all commercial and industrial premises in the Frankston LGA must occur before December 2025.

Carried

For the Motion: Crs Asker, Bolam, Butler, Conroy, Green and O'Reilly (6)

Against the Motion: Cr Hill (1)

Abstained: Cr Baker (1)

The Mayor resumed the Chair

12.2 Chief Executive Officer's Quarterly Report - July to September 2025*(CA Chief Executive Office)***Council Decision****Moved: Councillor Green****Seconded: Councillor Butler**

That Council:

1. Notes the Chief Executive Officer's quarterly report;
2. Notes any updates on previous recommendations' actions relating to the Chief Executive Officer's quarterly report provided within the report;
3. Notes the *Chief Executive Officer's Quarterly Report for the period July to September 2025 ~ public version (attachment A)*, which will be made available after this meeting through Council's website;
4. Notes the completion of the Accountability and Transparency Reform (ATR) item number 3 and resolves for this to be closed from monitoring and reporting in future CEO quarterly reports;
5. Notes decisions being made in Closed Council in this reporting quarter (1 – 2025/26) with a result of 8.51%;
6. Notes its resolution from 2 October 2023 that the Councillor Conduct Matters summary be brought out of the CEO's quarterly report (confidential attachment), taking into account any confidential or legislative requirements, and added to the Transparency Hub in the spirit of good governance, transparency and accountability. There have been no conduct matters reported in this term of Council and the Councillor Conduct Matters summary will be attached and publicly released should a matter arise in future;
7. Notes its prior resolution at the 1 May 2023 Council Meeting, requiring that a future quarterly Chief Executive Officer report be provided on an indefinite basis, which for all intents and purposes has been a great success for its breadth and commentary of the substantial progress being made by Council, along with the integrity and wider transparency it provides of the Council and its operations;
8. Resolves *Confidential Chief Executive Officer's report for July to September 2025 (attachment B)*, be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions; and
9. Resolves *six-month priorities list (attachment C)* be retained as confidential indefinitely, on the grounds that it contains information that is confidential pursuant to the Local Government Act 2020, section 3(1) (a), (d), (e), (f), (g), (h) (i) and (j) and would, if released, reduce Council's ability to properly perform its functions.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.3 City Economy Quarterly Report – July to Sept 2025*(IE Communities)***Council Decision****Moved: Councillor Green****Seconded: Councillor Butler**

That Council:

1. Receives the Frankston City Council Economic Scorecard July – September 2025;
2. Acknowledges and celebrates key highlights this quarter including:
 - a. Council's Annual Business Survey 2025 received a 96 per cent 'very satisfied' and 'satisfied' response rate for Council's Economic Development team;
 - b. Officers exhibited at the two-day Melbourne Franchising and Start Your Own Business Expo in August 2025, which attracted 2,800 visitors;
 - c. Launch of Council's 2025-26 Small Business Grants;
 - d. Officers actioned 100 Business Concierge requests, provided business mentoring to 15 recipients and have 425 local businesses registered on the Frankston Business Directory;
3. Receives the Frankston Business Collective (FBC) Quarterly Progress Report for July – September 2025;
4. Notes the following key highlights from the FBC July to September 2025 report;
 - a. Delivered 17% membership growth year-to-date, increasing from 303 to 355 members, with the Frankston Community tier up 38%, reflecting strong local business engagement;
 - b. Continued to build brand visibility and digital engagement, with website views increasing 151% (from 8,121 to 20,418), and social media link clicks more than doubling on Facebook and LinkedIn;
 - c. Hosted 16 events year to date, with more than 900 attendees and consistent non-member conversion rates of 10–20%, including 44 new members from the Frankston and Mornington Peninsula Business Festival alone; and
 - d. Progressed strategic partnerships with Monash University, Frankston High School, and Wuxi Chamber of Commerce, enhancing community impact and international engagement;
5. Notes the Frankston Business Collective is pursuing formal international relationships with business and industry chambers associated with Council's Sister and Friendship Cities.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.4 Climate Change Strategy - 2024-25 Annual Progress Report
(MH Communities)**Council Decision****Moved: Councillor Green****Seconded: Councillor Conroy**

That Council:

1. Receives and notes the progress of the Climate Change Strategy 2023-2030;
2. Receives and notes the organisation's annual greenhouse gas emissions, energy and water usage and costs, and key findings for 2024/25;
3. Notes energy and water costs have increased during 2024/25 by \$298K mainly due to the increased mains water usage required for irrigation across various Council sites, due to very low rainfall experienced in October 2024 to March 2025;
4. Notes the small reduction of emissions by 0.06% in 2024/25, reducing the organisation's emissions to 10,026 tonnes at the end of the financial year;
5. Notes the total progress of a 25.35% reduction of greenhouse gas emissions was maintained, in line with meeting Council's adopted 42% science-based emissions target by 2030; and
6. Notes the future actions and capital works projects in the Long-Term Infrastructure Plan (LTIP) which will further reduce the organisation's greenhouse gas emissions, energy usage and costs and increase our resilience and adaptation to the impacts of climate change.

Carried Unanimously

12.5 Frankston City Council Annual Report 2024-2025*(KT Customer Innovation and Arts)*

*In accordance with the Local Government Act 2020, section 100, the Mayor
read the Annual Report statement*

Councillor Green left the chamber at 8:30 pm.

Councillor Green returned to the chamber at 8:33 pm.

Council Decision**Moved: Councillor Conroy****Seconded: Councillor Butler**

That Council:

1. Notes the Annual Report for the 2024-2025 financial year presented at this meeting in accordance with Section 100 of the Local Government Act 2020; and
2. Receives and endorses the Annual Report 2024-2025 for publication on the Council website by 31 October 2025.

Carried Unanimously

12.6 Process for Mayor to obtain independent legal advice and updates to Legal Advice Protocol*(LB Corporate and Commercial Services)***Council Decision****Moved: Councillor Green****Seconded: Councillor Butler**

That Council:

1. Notes the existing arrangements in the External Legal Advice Procedure for officers and the Legal Advice Protocol for Councillors which are robust and effective in facilitating a prudent approach to incurring legal fees on behalf of Council with appropriate oversight and management of legal and reputational risks;
2. Notes the significant risks associated with the concept of introducing an open-ended discretion for the Mayor to directly obtain external legal advice on behalf of Council on any matters the position sees fit from time to time without the involvement of Council officers;
3. Notes that in response to Council's resolution of 21 July 2025, the Legal Advice Protocol has been updated to strengthen the controls around the Mayor and Councillors' ability to request or obtain external legal advice on behalf of Council and to include a process for the Mayor to request external legal advice through the CEO in certain circumstances, subject to the exclusions set out in the Protocol; and
4. Notes that the updated Legal Advice Protocol has been authorised by the CEO in accordance with Council's Policy and Protocol Framework and published on Council's website.

Carried Unanimously**Note:** Refer to page 4 of these Minutes where this item was Block Resolved.

Chairperson's initials

12.8 EOI11570 - Lease and Management of Frankston Motorcycle Park*(DW Corporate and Commercial Services)***Council Decision****Moved: Councillor Butler****Seconded: Councillor Green**

That Council:

1. Notes the outcome of the Expression of Interest process for the Lease and Management of Frankston Motorcycle Park, 102 Old Wells Road, Seaford;
2. Notes that Konsky Motorsport Group Pty Ltd (KMG) have been recommended by the Evaluation Panel as the preferred proponent;
3. Endorses officers to continue negotiations with KMG until the key terms of the proposed lease are finalised to the satisfaction of the Chief Executive Officer;
4. Notes any proposed tenant works must comply with all statutory obligations and may require planning approvals;
5. Delegates authority to the Chief Executive Officer to conduct all required community engagement in relation to the proposed lease, in accordance with section 115(4) of the Local Government Act 2020 and Council's Community Engagement Policy;
6. Directs that any submissions received in response to the community engagement process that are opposed to, or which suggest changes to the proposal, be presented to Council for its consideration at a future meeting;
7. If no submissions are received or if the only submissions received in response to the community engagement process support the proposal without qualification, authorises the CEO to finalise and execute all necessary documentation for and on behalf of Council;
8. Notes that Council will receive a further report on the outcome of negotiations at a future date; and
9. Resolves Attachments A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*.

Carried Unanimously

13. RESPONSE TO NOTICES OF MOTION

Nil

14. NOTICES OF MOTION

Nil

15. LATE REPORTS

Nil

16. URGENT BUSINESS

Nil

Chairperson's initials

17. CONFIDENTIAL ITEMS

Council Decision

Moved: Councillor Butler

Seconded: Councillor Baker

That the Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information, pursuant to Section 3(1) of the *Local Government Act 2020* (the Act) on the following grounds:

C.1 Community Care Services Update

Agenda Item C.1 Community Care Services Update is designated confidential as it relates to Council business information (s3(1)(a)) and legal privileged information (s.3(1)(e)).

Carried Unanimously

QUESTION TIME**Questions with Notice**

The following questions were received with notice and responded to by Council officers during the Council Meeting (2025/CM14) held on 6 October 2025. The questions and responses have been provided below:

Paul Evans

The first question had two parts. The first part will be read, but the second part has been disallowed as it relates to matters outside the duties, functions and powers of Council.

Question 1

Does Frankston City Council's procurement or planning policies contain any clauses relating to ethical sourcing, human rights, or avoiding partnerships with arms manufacturers or disallowing their business operations within councils jurisdiction or censuring these businesses?

Response

Council's procurement policy incorporates social procurement objectives including supporting safe and fair workplaces that comply with industrial relations laws and relevant modern slavery legislation and all procurement operations are consistent with the Victorian Charter of Human Rights and Responsibilities Act 2006 including that Act's fundamental rights.

Statutory Planning work is undertaken in accordance with the Planning and Environment Act 1987.

Question 2

Will Frankston City Council review its processes to ensure that community groups advocating for human rights are not unfairly discriminated against when applying to use suitable council meeting rooms or public and private spaces?

Response

Council is committed to acting fairly and in a manner that is compatible with human rights. Council regularly reviews its processes to ensure that they reflect best practice.

Question 3

How will Frankston City Council ensure transparency and community consultation regarding the use of CCTV in the municipality, including its links with law enforcement, its impact on privacy and freedom of movement, and the ethical concerns raised by surveillance technologies?

Response

Information about the Safe City CCTV Network, including camera locations, is publicly available. Signs are also in place in and around Council facilities to advise where CCTV is operating. Various laws, such as privacy laws, establish the relevant ethical considerations to be addressed for use of CCTV. There are opportunities for community involvement in decision making regarding Council's expenditure on and utilisation of CCTV, including the extensive community consultation undertaken for the Council and Wellbeing Plan and Council Budget.

Questions without Notice

The following questions were received without notice for the Council Meeting (2025/CM14) held on 6 October 2025, and were responded to in writing, by the Interim Chief Executive Officer, following the Council Meeting. The questions and responses have been provided below:

John McKenzie**Question 1**

Noting that in a few weeks, the Mayor is scheduled to meet with the Minister for Homelessness and Housing, what ideas will the Mayor put to the Minister to improve options for Crisis Accommodation in and around Frankston?

Response

The Mayor does not currently have a meeting scheduled with Hon. Clare O'Neil, Federal Minister for Housing and Minister for Homelessness. However, Minister O'Neil is expected to attend the Emergency, Social and Affordable Housing Forum for developers and housing providers on 21 November 2025, being organised by Jodie Belyea MP, which the Mayor intends to attend.

The Mayor previously met with Minister O'Neil during a delegation to Canberra on 26 August 2025, accompanied by representatives from the Committee for Frankston & Mornington Peninsula and Mornington Peninsula Shire Council. Discussions with the Minister covered:

- The growing housing and homelessness needs across Frankston City;
- The Frankston Metropolitan Activity Centre (FMAC) Structure Plan;
- Opportunities for a future Housing Forum to strengthen local partnerships; and
- The Nepean Highway Revitalisation initiative.

The Mayor also provided a verbal update on the Canberra delegation at the Council Meeting held on 8 September 2025. A summary of the discussion with Minister O'Neil is documented in the Governance Matters Report tabled at the 6 October 2025 Council Meeting, available at:

<https://www.frankston.vic.gov.au/Council/Council-and-committee-meetings/Past-Council-Meeting-Agendas-and-Minutes>

Frankston City Council continues to advocate for improved access to safe, supported crisis accommodation within the municipality. Council works closely with local service providers and neighbouring councils through the Frankston & Mornington Peninsula Zero initiative to identify opportunities for joint investment and service integration.

Question 2

Does the Frankston City Council (FCC) acknowledge the Seaford Beach Cabin Park as a local example of success as a crisis accommodation service and would FCC encourage a proposal for another cabin park using the Seaford Beach Cabin Park model of small scale and good management?

Response

Council has recently renewed the lease for the Seaford Cabin Caravan Park. This acknowledges the community benefit of the Cabin Park in providing informal short-to-medium term accommodation for people experiencing homelessness or housing stress, particularly those who face barriers to accessing social housing or the private rental market.

However, this model is generally not preferred by housing and homelessness service providers, who advocate for high-quality, purpose-built crisis accommodation that provides appropriate support and promotes safety, dignity, and stability for residents while providing on-site support services.

Frankston City Council's preference is to work collaboratively with the State Government, the community housing sector and local service partners to support the development of well-managed, service-integrated crisis accommodation options that respond to community needs and align with best-practice housing and homelessness approaches.

Through the Affordable Housing Policy, Council encourages the development of high-quality housing options that are well-located near transport, health, and community services to support effective case management and facilitate clear pathways into long-term housing.

Question 3

Noting that discussion of crisis accommodation is absent from FCC's Affordable Housing Policy, is this because FCC is following the sadly-lacking (in quality, quantity, or features) "Housing First" approach of prioritizing immediate access to long-term housing and seeing only minor and marginal need for crisis accommodation services?

Response

Council's Affordable Housing Policy aims to improve access to safe, secure, and well-located affordable housing. The Policy primarily seeks to enable sustainable, long-term housing outcomes through coordinated planning, strategic advocacy and partnerships with government and community partners.

While crisis accommodation remains an important component of the housing system, the Policy supports a Housing First approach and prioritises access to safe, secure and permanent housing as the foundation for stability, wellbeing and participation in community life. Achieving this requires a diverse mix of housing types and tenures across the housing continuum to meet different life stages, housing patterns, income levels and community needs, ranging from temporary housing options like crisis accommodation, through to stable long-term social and affordable housing.

Although the Policy focuses on enabling long-term housing supply and secure tenures, it also establishes a clear commitment to advocate to the State Government for increased and sustained investment in crisis accommodation and Housing First programs. Crisis responses are being implemented through dedicated operational work and partnerships, including Council's Responding to Rough Sleeping Protocol and participation in Frankston Zero, which aim to strengthen local service coordination and achieve functional zero homelessness. Together, these initiatives reflect Council's broader commitment to delivering a coordinated, consistent, and compassionate response to homelessness.

Establishing and funding crisis accommodation is primarily the responsibility of State and Federal governments and are delivered by specialist homelessness services and community housing providers. Council's role is to enable, advocate and partner. For example, by supporting suitable sites through the planning process, facilitating strategic partnerships, and advocating for investment where service gaps exist. Council also contributes to joint advocacy with the State and Federal governments through its participation in Frankston & Mornington Peninsula Zero.

The meeting was closed to the public at 8.42 pm

DRAFT MINUTES
CONFIRMED THIS

DAY OF

2025

.....
CHAIRPERSON

Chairperson's initials