Council Meeting

2026/CM11

Monday, 14 September 2026

THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's Governance Rules, which are available on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call Customer Service on 1300 322 322 or info@frankston.vic.gov.au and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

25.1 defamatory of or embarrassing to any Councillor, member of Council staff or other person;

25.2 abusive or objectionable in language or nature;

25.3 a direct negative of the question before the Chair;

25.4 vague or unclear in intention;

25.5 outside the powers of Council; or

25.6 irrelevant to the item of business on the agenda and has not been admitted as urgent business, or purports to be an amendment but is not,

must not be accepted by the Chair.

79. Chair May Remove

79.1 The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.

79.2 Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.

> *It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.*

The Penalty for an offence under this clause is 2 penalty units which is $200

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

There are three (3) fixed cameras in the Council Chambers and it is intended that the cameras will only provide vision of the Councillors who are present at the meeting.

Every care will be taken to maintain privacy and as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

Archives of meetings will be published on Council's website generally within three (3) business days after the meeting date for the public's future reference. Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded.

It is not intended that public speakers will be visible in a live stream of a meeting. Cameras are to be positioned so that these members of the public are not visible. If you do not wish to be recorded you will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

  These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

  Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

  "Questions with Notice" are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

  "Questions without Notice" are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Ordinary Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

  A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

  More detailed information about the procedures for Question Time is available on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

  These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

  Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322 or email info@frankston.vic.gov.au.

- **Presentation of Delegate Reports**

  A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

  These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

  Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council on 1300 322 322 or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with Council's Governance Rules, which are available on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings will be made available to members of the public. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a material or general interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the *Local Government Act 2020*, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR

NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 14 September 2026 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. APOLOGIES

2. COUNCILLOR APPRECIATION AWARDS

2.1 PRESENTATION TO ANDREA DUNKLEY

2.2 PRESENTATION TO FRANKSTON RED CROSS TRAUMA TEDDY TEAM

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
Council Meeting No. CM10 held on 24 August 2026.

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

5. PUBLIC QUESTIONS

6. HEARING OF SUBMISSIONS

7. ITEMS BROUGHT FORWARD

8. PRESENTATIONS / AWARDS

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

10. DELEGATES' REPORTS

11. CONSIDERATION OF CITY PLANNING REPORTS
Nil

12. CONSIDERATION OF REPORTS OF OFFICERS

12.1 Governance Matters Report - 14 September 2026 3

12.2 Update on Frankston City First Advocacy Campaign Ahead of November State Election 16

12.3 Annual Volunteering Frankston Awards 2026 23

13. RESPONSE TO NOTICES OF MOTION

13.1 Response to 2026/NOM06 - Trader and Community Training and Support Pilot Program 26

14. NOTICES OF MOTION

15. REPORTS NOT YET SUBMITTED

16. URGENT BUSINESS

17. CONFIDENTIAL ITEMS

Nil

Tennille Bradley

CHIEF EXECUTIVE OFFICER

9/09/2026

Executive Summary

12.1 Governance Matters Report - 14 September 2026

Enquiries: *(Nathan Upson: Chief People & Integrity Office)*
Email: *Nathan.Upson@frankston.vic.gov.au*

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect, and accountability

Purpose

To provide Council with updates on recent Governance Matters.

Recommendation (Director Chief People & Integrity Office)

That Council:

Briefing Records

1. Notes the Councillor briefings and meeting records since the Council Meeting held on 24 August 2026;

Delayed Reports to Council

2025/NOM08 Anti-Graffiti Bounty Pilot Program

2. Notes the Notice of Motion 2026/NOM08 Anti-Graffiti Bounty Pilot Program has been delayed in its presentation to Council and will be presented at the 16 November 2026 Council Meeting;

Inclusion Action Plan

3. Notes that additional time is required to complete community consultation on the draft Inclusion Action Plan 2026-2030 and facilitate review by key stakeholder groups to ensure the Plan reflects the diverse needs, experiences and aspirations of the Frankston community;
4. Notes that a further report will be presented to Council in December 2026 seeking endorsement and adoption of the final Inclusion Action Plan 2026-2030 following completion of the consultation and review process;

Rugby Feasibility Study

5. Notes that the Rugby Facilities Feasibility Study, undertaken in response to Council's resolution of 2 June 2025, has been completed;
6. Endorses the release of the Rugby Facilities Feasibility Study to relevant rugby clubs and stakeholders for the purpose of supporting advocacy opportunities, noting that the release of the study does not constitute Council endorsement of any preferred option or commitment of funding;
7. Notes that Council has committed funding to develop a Sports Development Plan to establish strategic priorities for future sporting infrastructure investment across the municipality;
8. Defers consideration of the findings and recommendations of the Rugby Facilities Feasibility Study until completion of the Sports Development Plan, with a further report to be presented to Council in 2027 so that any future rugby facility investment can be considered alongside other municipal sporting infrastructure priorities and in time to inform the preparation of the 2028/29 Council Budget;

12.1 Governance Matters Report - 14 September 2026

Executive Summary

Appointment of Ex-Officio Member to Peninsula Leisure Board

9. Resolves to appoint Council's Chief Operating Officer as an ex-officio member to the Peninsula Leisure Board;

Terms of Reference – Sport and Recreation Advisory Committee

10. Notes a large number of expressions of interest were received for participation on Council's Sport and Recreation Advisory Committee;
11. Notes the current Terms of Reference for the Sport and Recreation Advisory Committee only allows for seven (7) external members;
12. Resolves to amend the Terms of Reference for the Sport and Recreation Advisory Committee to increase membership from seven (7) to eight (8) members, on the following grounds;
    a. ensure broader representation of sporting clubs and stakeholders across the municipality;
    b. facilitate the appointment of the most suitably qualified applicants received through the expression of interest process; and
    c. support the effective operation of the Committee by ensuring an appropriate balance of skills, experience and sector representation.

Key Points / Issues

- In accordance with the *Local Government Act 2020*, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Briefings Record Council
- Delayed Reports to Council
- Appointment of Ex-Officio Member to Peninsula Leisure
- Terms of Reference – Sport and Recreation Advisory Committee

Councillor Briefings Record

At its meeting on 11 September 2023, it was resolved that Council:

"4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:

Executive Summary

- *List of the topics discussed at councillors briefings held since the date of last council meeting;*
- *Records of the Councillors attendance at that briefing; and*
- *Conflict of Interest disclosures, if any."*

The briefings listed below have occurred since the 24 August 2026 Council Meeting.

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
Monday 31 August 2026 • Confidential Item: McClelland Gallery • Sister Cities and future International positioning • Frankston City News • Sports Development Plan	Mayor, Cr Sue Baker Deputy Mayor, Cr Cherie Wanat Cr Kris Bolam Cr Nathan Butler Cr Steffie Conroy Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil.
Monday 7 September 2026 • Mandatory Development Session: Gender Equality Action Plan 2026-2030 (Theme 3: Community representation) • Election Procedures & Communications • Agenda Review	Mayor, Cr Sue Baker Deputy Mayor, Cr Cherie Wanat Cr David Asker Cr Kris Bolam Cr Nathan Butler Cr Steffie Conroy Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil.

Delayed Reports

2025/NOM08 Anti-Graffiti Bounty Pilot Program

At its meeting on 11 August 2025, it was resolved that Council:

1. *Notes a graffiti reporting reward scheme will commence for Frankston municipal residents from September 2025 for a 12-month trial, whereby Council will pay $500.00 to a resident on the report of graffiti to Victoria Police that leads to a finding of guilt;*
2. *Notes, from September 2025 for a 12-month trial period, residents will be able to access a free graffiti removal kit from Council to remove graffiti from residential properties; and*
3. *Notes a report on the outcome of this 12-month trial program will be presented to Council in September 2026.*

Officers note that the trial period for the graffiti reporting reward scheme and free graffiti removal kit concluded on 31 August 2026. In order to inform the effectiveness of both trial programs, surveys have been sent to program participants.

Extending the deadline will allow officer time to review and incorporate this participant feedback into the Council report. Accordingly, officers are seeking an extension of the reporting timeframe, with the report being made to Council at the 26 October 2026 Council meeting.

Executive Summary

Inclusion Action Plan

At its meeting on 1 June 2026, it was resolved that Council:

4. Notes the Inclusion Action plan 2026-2030 due to be presented at the 1 June 2026 Council Meeting;

5. Notes this report will be delayed due to the need for additional and targeted community engagement and consultation and will be presented to Council for endorsement at its 3 August 2026 Council Meeting;

The Inclusion Action Plan 2026-2030 is a significant and complex strategic document that affirms Council's commitment to building an inclusive community and brings together Council's commitment to five priority population groups within a single integrated framework. Given the Plan's importance in guiding Council's inclusion priorities over the next four years, it is essential that sufficient time is provided to ensure meaningful input from community members and the key stakeholder groups representing those that will be most impacted by it.

The draft Inclusion Action Plan 2026-2030 is currently undergoing public consultation. Feedback received will be reviewed and incorporated where appropriate before the revised draft Plan is presented to key stakeholder groups for final review and input.

Additional time is required to complete the consultation and stakeholder review process, enabling the final Inclusion Action Plan 2026-2030 to be presented to Council for consideration and adoption in December 2026.

Rugby Feasibility Study

At its meeting on 2 June 2025, it was resolved that Council:

12. a) Notes the increasing popularity of both rugby league and rugby union (and the aged infrastructure of existing facilities) within the Frankston municipality

b) Resolves that $30,000 be committed to the 2025/26 Midyear Budget to complete a feasibility study to investigate sites or facilities that would be suitable to base a 'rugby hub' (or alternate rugby facility) within the Frankston municipality. The feasibility study would consider the opportunity for shared user arrangements and indicate a preliminary costing/s;

c) Ensures that the feasibility study is completed by July 2026 to enable relevant clubs (such as the Frankston Raiders) to lobby politicians and candidates in the lead-up to the next Victorian State Election;

d) Resolves that a report be presented to Council by the August 2026 Council Meeting on the findings of the feasibility study, and the way forward for rugby facilities within the Frankston municipality.

The study has taken longer than originally anticipated due to the complexity of the investigations and strategic considerations involved. The Rugby Facilities Feasibility Study has now been completed and provides an assessment of potential opportunities and challenges associated with the future provision of rugby facilities within Frankston City.

Since the adoption of the resolution, Council has committed funding toward the development of a Sports Development Plan. The Plan will establish a strategic framework for assessing future sporting infrastructure needs and priorities across the municipality and is expected to be completed in 2027 to inform future budget and capital works planning.

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Given the significance of sport and recreation infrastructure investment decisions, it is considered appropriate that the findings of the Rugby Facilities Feasibility Study be assessed alongside other strategic sporting priorities through the Sports Development Plan process. This will enable Council to consider rugby facility needs within a broader municipality-wide context and support an evidence-based approach to future investment decisions. In the interim, it is proposed that the completed feasibility study be provided to relevant rugby clubs and stakeholders without delay to assist with self-advocacy activities and engagement with potential funding partners.

The release of the study does not constitute Council endorsement of any preferred facility option and does not represent a commitment of Council funding toward implementation of any recommendations contained within the study. A further report will be presented to Council upon completion of the Sports Development Plan in 2027, at which time the findings of the Rugby Facilities Feasibility Study can be considered alongside Council's broader sporting infrastructure priorities.

Appointment of Ex-Officio Member to Peninsula Leisure Board

The appointment of Council's Chief Operating Officer as an ex-officio member of Peninsula Leisure Board will strengthen strategic alignment, effective governance and ensure an ongoing connection between Council and its subsidiary, Peninsula Leisure Pty Ltd.

It is proposed that Council's Chief Operating Officer be appointed as an ex-officio member of Peninsula Leisure Board.

Terms of Reference – Sport and Recreation Advisory Committee

The Terms of Reference for the Sport and Recreation Advisory Committee, including a membership cap of seven (7) community representatives.

Following the completion of the expression of interest process for the Sport and Recreation Advisory Committee, it has been identified that increasing the Committee membership from seven (7) to eight (8) members would provide broader representation of the sporting community and enable the appointment of an additional suitably qualified applicant.

The proposed amendment will assist in achieving a balanced mix of skills, experience and sector representation on the Committee and support its effective operation.

Financial Impact

There are no financial implications associated with this report.

Consultation

1. **External Stakeholders**

   Nil.

2. **Other Stakeholders**

   Nil.

Analysis (Environmental / Economic / Social Implications)

Nil.

12.1 Governance Matters Report - 14 September 2026

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Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified within this report

Conclusion

It is recommended that Council endorses the governance matters raised in this report

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ATTACHMENTS

Attachment A:⇩ Sport and Recreation Advisory Committee Terms of Reference Update

Sport and Recreation Advisory Committee Terms of Reference

1. Purpose

The Sport and Recreation Advisory Committee (Committee) has been established to provide advice to Frankston City Council in relation to sport and recreation issues within the Frankston municipality.

1.1. The Committee is an advisory committee of Council with a Councillor, or Councillors, nominated as delegates to the Committee by Council resolution on an annual basis.

1.2. The Committee provides an important forum for discussion of matters relating to sport and recreation within the Frankston municipality, including the identification of issues and opportunities and ensuring equitable access to sport and recreation opportunities for all members of the community.

1.3. The Committee provides specialist advice to Council at a strategic and policy level.

1.4. The Committee has no delegated decision making power from Council.

2. Objectives

The objectives of the Committee are:

2.1. To assist and advise Council on policy development in relation to sport and recreation;

2.2. To assist Council to develop key strategies in relation to sport and recreation;

2.3. To provide advice on the provision of sport and recreation facilities, with a view to ensuring facilities are well utilised and are fit for purpose;

2.4. To provide a forum for the communication, dissemination and consideration of information regarding sport and recreation issues;

2.5. To assist in the development of a partnership approach in addressing club development needs; and

2.6. To leverage partnerships and networks to advocate for support, investment and promotion of sport and recreation within the Frankston municipality.

3. Membership

3.1. Committee Composition

3.1.1. The Committee will consist of up to ten (10) members (excluding Council Officers), comprising, where possible, the following:

3.1.1.1. A maximum of two (2) Councillors appointed as Councillor delegates to the Committee by resolution of Council (annually in December); and

3.1.1.2. A maximum of eight (8) individuals representing the community ('community appointments'), who have experience and knowledge of sport and recreation in the Frankston municipality; and

3.1.1.3. Two (2) Council Officers will also be represented as administration support and as per item 6 of this Terms of Reference Document.

3.2. Period of Tenure

3.2.1 Unless otherwise resolved by Council, Councillor appointments are forone (1) year.

3.2.2 Community appointments are for a period of three (3) years.

3.2.3 Committee members may not serve more than two (2) consecutive terms on the Committee, unless insufficient nominations are received.

3.2.4 If insufficient nominations are received, Committee members whose term has expired will be eligible to nominate for a further term.

3.3. Appointment Process

3.3.1 Community appointments to the Committee will be selected from a broad range and cross section of sport and recreation clubs, associations and interests, to ensure even and fair representation.

3.3.2 Community appointments will be made by:

A) calling for nominations through an advertisement on Council'swebsite and social media channels;

B) assessment of nominations against the Selection Criteria (3.4 of this Terms of Reference Document); and

3.3.3 Any reappointments will be made using the process set out in 3.3.2.

3.3.4 The selection panel will consist of: Manager Community Strengthening.

3.4. Selection Criteria

3.4.1 Nominees for membership of the Committee must be able to demonstrate:

3.4.2 Current involvement in service provision, policy or programdevelopment in the area of sport and recreation;

3.4.3 Endorsement by their organisation if relevant;

3.4.4 Strong knowledge of the Frankston municipality with networks throughout the local community;

3.4.5 The ability to participate effectively as part of an advisory committee;

3.4.6 The ability to represent a broad range of views that reflect the diversity of the Frankston community;

3.4.7 A strong understanding of the current trends within the municipality, both economic and social;

3.4.8 Strong knowledge of sport and recreation trends and impacts and relevance to the Frankston municipality;

3.4.9 A willingness to contribute meaningfully to meetings in a fair and unbiased manner;

3.4.10 The ability to look beyond personal interests for the benefit of the Frankston municipality; and

3.4.11 Capacity to represent and commit to the Committee for the required term.

3.4.12 Further to the above individual criteria, the ultimate selection of members will seek to maximise the diversity and representation of sport, genders and geographical areas within the municipality.

4. Meetings, quorum and voting

4.1. The Committee will meet at minimum three (3) times per year. A schedule of meetings will be developed and agreed by the Committee annually. All meetings will have an agenda.

4.2. Under special circumstances, a meeting may be cancelled or rescheduled.

4.3. Additional meetings may be convened at the discretion of the Chair or at the written request of any member of the Committee.

4.4. Meetings will be held either in person at a central Council venue or virtually on Microsoft Teams or Zoom, depending on circumstances and availability.

4.5. It is expected that each member of the Committee will attend a minimum of three (3) meetings per year.

4.6. From time to time the Committee may be required to meet with other groups/stakeholders in relation to a particular issue or topic.

4.7. A quorum will consist of at least half the number of Committee members.

4.8. The Committee will provide recommendations which may be considered by Council prior to making a formal decision on a matter.

4.9. It is preferable that any recommendations made to Council will be unanimously supported by all members of the Committee. However, where a vote is required, each committee member will be entitled to one vote; except the Chairperson who may exercise a casting vote if necessary.

4.10. Minutes of each meeting will record attendees, apologies, decisions and actions.

5. Chairperson

5.1. A Councillor delegate to the Committee will perform the role of the Chair at Committee meetings.

5.2. The Chair will be appointed by the Committee for a period of 12 months, after which time a new Chair will be appointed.

5.3. The Chair will be responsible for the conduct of Committee meetings, ensuring fair and equitable opportunities for views and opinions to be shared and discussed in a respectful manner.

5.4. If the Chair is absent, or if the Chair wishes to address the Committee with a presentation, the Committee will appoint an acting Chair.



6. Council Officer Support

The Recreation Department will:

6.1. Provide the Terms of Reference document to all new Committee members.

6.2. Not have voting rights or decision rights as part of the Committee, and will not count towards achieving a quorum at a Committee meeting.

6.3. Facilitate a review of the Terms of Reference document every four years.

6.4. Provide information on matters including but not limited to: good governance, conflict of interest and confidentiality.

6.5. Offer training to the Chair and Committee as required.

6.6. Oversee the recruitment of Committee members through managing the nomination process.

6.7. Compile and distribute meeting agendas, minutes and action items.

6.8. Formulate the annual report for presentation to the Chair and Committee.

7. Conflict of Interest

7.1. Where a member of the Committee has a general conflict of interest or material conflict of interest in relation to a matter before the Committee at which they:

7.1.1. are present, the member must disclose the conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered; or

7.1.2. intend to be present, must disclose that conflict of interest by providing written notice to the Chair before the meeting commences:

7.1.3. advising of the conflict;

7.1.4. explaining the nature of the conflict of interest; and

7.1.5. detailing, if the nature of the conflict of interest involves a member of the Committee's relationship with a gift from another person;

7.1.6. name of the other person

a) nature of the relationship with that other person or the dateof receipt, value and type of gift received from the other person; and
b) nature of that other person's interest in the matter.

7.2. The disclosure must be recorded in the meeting minutes. All written disclosures must be provided to the Coordinator Governance who is responsible for registering and maintaining a register of Conflict of Interests in Council's Electronic Document Management System.

7.3. The member of the Committee must leave the Committee meeting immediately after giving the explanation or making the announcement and not return to the meeting until after the matter has been disposed of.

7.4. General exemptions exist where a conflict of interest does not arise and this is referenced in Council's adopted Conflict of Interest Policy (A4067151). If it is established by the Chair that the person making a conflict of interest disclosure does not have a conflict or has an 'interest in common' then Chair may determine the person may remain in the meeting for that matter.

8. Confidential Information

Committee members must not release information that the person knows, or should reasonably know, is confidential information in accordance with section3(1) of the Local Government Act 2020.

9. Reporting

Minutes of each meeting of the Committee will presented to Council Meetings.

10. Reference Documents

- Council Plan – 2.3.3 Enhance equitable access to sport and leisure opportunities
- Recreation Strategy
- Sports Development Plan
- Sports Specific Plans

11. Document Control and Review

The Terms of Reference will be reviewed in September 2028 or as required.

It is recognised that, from time to time, circumstances may change leading to the need for minor administrative changes to this document.

Where an update does not materially alter this document, such a change may be made by the Committee.

Examples include a change to the name of a Council department and a minor update to legislation which does not have a material impact. However, any change or update which materially alters this document must be by resolution of Council.

Version	Effective from	Approved by	Change Type	Next Review Date
1.0	December 2024	Council	Created	September 2028
1.1	September 2026	Council	Administrative amendments	September 2028



Executive Summary

12.2 Update on Frankston City First Advocacy Campaign Ahead of November State Election

Enquiries: *(Steve Coldham: City Advancement)*
Email: *Steve.Coldham@frankston.vic.gov.au*

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	Council advocates for the community by engaging with all levels of government, ensuring accessible, inclusive, and transparent processes that encourage active engagement and are supported by clear, strategic communication

Purpose

To present Council with the progress of Council's Frankston City First 2026 Victorian State Election advocacy campaign, including campaign activities undertaken to date, engagement with Members of Parliament and candidates, stakeholder mobilisation activities, and opportunities to secure election funding commitments for Council's priority projects.

Recommendation (Director City Advancement)

That Council:

1. Notes the Frankston City First Advocacy Campaign for the 2026 November State
2. Election was first endorsed at the 23 February 2026 Council Meeting;
3. Notes the progress of the Frankston City First 2026 Victorian State Election
4. Advocacy Campaign and the advocacy activities undertaken to date;
5. Notes the following election commitments to date:
    a. Paul Edbrooke MP, Member for Frankston - $3 million election commitment if re-elected towards the Bruce Park Pavilion redevelopment;
    b. The Victorian Government announced it was funding an extra $352 million for pothole repairs this year, doubling the number of potholes fixed from 250,000 to 500,000;
6. Notes the continued engagement with Members of Parliament, candidates, community stakeholders and partner organisations to seek election funding commitments for Council's priority projects; and
7. Notes any further advocacy campaign updates will be provided throughout the 2026 State Election period as required.

Key Points / Issues

At its meeting on 23 February 2026, it was resolved that Council:

1. *Notes the 2026 Victorian state election will occur on Saturday 28 November 2026;*
2. *Notes Frankston City encompasses three (3) lower house state electorates (Frankston, Carrum and Hastings) and two (2) upper house state regions (South- Eastern Metropolitan and Eastern Victoria);*
3. *Endorses the following Tier 1 priority projects for Council-led advocacy ahead of the 2026 state election:*

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a. *Bruce Park Pavilion Redevelopment (Frankston electorate) Seeking a State Government contribution of $1.75 million towards the $10 million redevelopment, alongside Council ($3.33 million) and Federal Government ($3.33 million);*

b. *Len Phelps Pavilion Refurbishment (Carrum electorate) Seeking a State Government contribution of $2 million towards the $6.5 million refurbishment, alongside Council ($2 million) and Federal Government ($2.5 million);*

c. *Langwarrin Men's Shed upgrade (Hastings electorate) Seeking a State Government contribution of $200,000 towards the total project cost of $400,000;*

d. *Connected Neighbourhoods Seeking a State Government contribution of $5.85 million towards a $11.7 million package of five (5) shared user paths across the municipality, alongside Council's $5.85 million contribution;*

4. *Endorses the following Tier 2 priority projects for Council-led advocacy ahead of the 2026 state election:*

a. *Community Connectors program extension (Frankston electorate)Seeking a $750,000 contribution towards a five-year extension (total cost $1.5 million) of the Community Connectors initiative servicing the Frankston Station and Young Street precinct;*

b. *Supporting our vulnerable community (Frankston and Mornington Peninsula region) Seeking an ongoing $500,000 contribution to enable Frankston and Mornington Peninsula Zero to continue assertive outreach services for people experiencing or at risk or homelessness in Frankston;*

c. *Monterey Reserve Precinct Revitalisation (Frankston electorate) Seeking a $2 million contribution towards the $6 million precinct upgrade delivering youth, play and community infrastructure;*

d. *Baxter Park Master Plan Implementation (Frankston electorate, regional membership) Seeking a $1.8 million contribution towards the $3.6 million essential road and entry upgrades alongside an improved multi-use court for netball, tennis, and other sports;*

e. *Langwarrin District Level Play Space (Hastings electorate) Seeking a $2.2 million contribution towards the $4.4 million construction of Langwarrin's first district level play space at Lloyd Park;*

f. *Presentation of State Government owned infrastructure assets (statewide) Seeking increased reoccurring annual funding to address the growing backlog of maintenance and repairs required to keep state-owned and managed roads, median strips, gateways, bridges, sound walls and railway stations in a useable condition;*

Seeking State Government investment towards essential uplift, safety and beautification improvements at two key gateway entrances into Frankston City, the Frankston Freeway corridor and the Beach Street Underpass, including surface rehabilitation, graffiti removal and prevention, vegetation management, lighting upgrades and targeted public realm enhancements to improve safety, functionality and presentation.

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Seeking increased recurrent State Government funding to address the growing backlog of maintenance and repairs across state-owned and managed roads, median strips, gateways, bridges, sound walls and railway stations, including proactive maintenance, surface renewal, graffiti prevention and removal, vegetation management, lighting upgrades and targeted beautification works.

5. *Refers the Langwarrin Men's Shed upgrade and Community Connectors to the 2026-2027 Budget process for consideration of a Council contribution of $200,000 and $750,000 respectively, subject to successful State Government co-funding;*
6. *Notes that advocacy for additional projects, including grant applications, will continue for a range of projects and initiatives beyond the tier 1 and 2 priority projects, including but not limited to:*
    a. *Nairm Marr Djambana Gathering Place;*
    b. *Emergency Relief funding for Community Support Frankston, and*
    c. *Frankston Dolphins Football Netball Club netball courts;*
7. *Notes the Federal Government committed $50 million towards the Overton Road intersection upgrade Nepean Highway, with Council advocating to both levels of government to deliver additional road, pedestrian and cyclist works as identified in the Nepean Boulevard Master Plan. Should this advocacy be unsuccessful, a report will come to Council seeking further advocacy for funding as part of the 2026 state election;*
8. *Notes the Nepean Partnership with Kingston City Council may also present opportunities for joint advocacy efforts of initiatives that are shared across both municipalities, with details still being determined between both Councils; and*
9. *Receives a report post state election, detailing the election commitments made to Frankston City.*

The Victorian State Election will be held on 28 November 2026, providing a key opportunity to secure funding commitments for priority projects that benefit the Frankston City community.

Council's Frankston City First campaign focuses on securing election commitments across a range of community infrastructure, active transport, public realm, homelessness and community wellbeing projects.

Significant campaign activity has already been undertaken, with a coordinated program of stakeholder engagement, communications, advocacy and partnership activity supporting Council's priority election asks.

Activity undertaken to date includes:

- Development of a dedicated Frankston City First advocacy website and refresh of Council's advocacy webpages, providing detailed information on priority projects and enabling community members to engage directly with election candidates.
- Preparation of a comprehensive advocacy prospectus and detailed project briefing notes to support discussions with Ministers, Shadow Ministers, Members of Parliament, candidates, community stakeholders and partner organisations.
- Direct correspondence to local Members of Parliament, announced candidates, Ministers and Shadow Ministers outlining Council's advocacy priorities and seeking meetings regarding project funding opportunities.

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- A coordinated program of meetings and engagement with representatives across the political spectrum, including local Members of Parliament, candidates and emerging independent candidates, ensuring Council's advocacy remains bipartisan and focused on community outcomes.
- Participation in a joint advocacy delegation to Victorian Parliament with the Committee for Frankston and Mornington Peninsula (CFMP), advocating for regional priorities including transport, housing, health, economic development and the proposed Frankston Special Economic Priority Area.
- Ongoing collaboration with regional advocacy partners including CFMP, Greater South East Melbourne (GSEM) and the Nepean Partnership to identify opportunities for aligned advocacy on regional priorities of shared significance.
- Delivery of an extensive communications campaign across Council's digital channels to build public awareness and support for Council's election priorities. Since June 2026, campaign content has reached more than 2.5 million people across Facebook and Instagram through approximately 90 individual posts.
- Implementation of project-specific advocacy activities, including proactive media engagement, stakeholder mobilisation and support for community-led advocacy initiatives that align with Council's campaign objectives.
- Installation of Frankston City First project signage and QR codes at advocacy priority project sites to increase community awareness and encourage public support.
- Development of a detailed advocacy communications and stakeholder engagement plan to guide campaign activity and allow Council to respond to emerging opportunities throughout the election period.

As the election campaign progresses, Council's advocacy efforts are transitioning from awareness-building to active stakeholder mobilisation. This next phase will focus on encouraging community members, sporting clubs, businesses, advocacy organisations and project partners to advocate alongside Council and demonstrate the level of community support behind key projects.

Evidence of this mobilisation is already emerging, including strong community support for Council's roads and gateways advocacy, stakeholder-led promotion of recreation projects such as the Bruce Park Pavilion Redevelopment, and growing media interest in initiatives including Community Connectors and Frankston Zero.

Early engagement with Members of Parliament and candidates has provided encouraging indications that several of Council's advocacy priorities are receiving positive consideration across the political spectrum. Discussions to date suggest strong interest in a range of community infrastructure, recreation, community wellbeing and social support initiatives, with candidates seeking further information, project briefings and funding options for a number of key projects.

The level of engagement and follow-up activity provides confidence that Council's advocacy priorities are being actively considered during the election planning process.

Key activities planned over the coming weeks include:

- Meetings with Members of Parliament and election candidates across the Frankston, Carrum and Hastings electorates.
- Continued engagement with Ministers, Shadow Ministers and relevant party representatives aligned to Council's advocacy priorities.

12.2 Update on Frankston City First Advocacy Campaign Ahead of November State Election

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- Delivery of a Frankston Zero Homelessness Roundtable and business-focused election engagement activities in partnership with the Frankston Business Chamber.
- Further site visits, stakeholder meetings and community engagement opportunities to showcase priority projects.
- Continued promotion of advocacy priorities through digital communications, traditional media opportunities and stakeholder-led advocacy initiatives.

Council continues to maintain a bipartisan and project-focused approach that advocates for community priorities regardless of political affiliation.

Key announcements to date:

- On 30 August 2026, the Victorian Government announced it was reprioritising capital works to make an extra $352 million available for pothole repairs this year. According to the announcement this will double the number of potholes fixed from 250,000 to 500,000.
- On 4 September 2026, Member for Frankston the Hon Paul Edbrooke MP announced a $3 million election funding commitment towards the Bruce Park Pavilion redevelopment project if re-elected to government.

All election commitments made by local candidates will be published on Council's Frankston City First website.

Financial Impact

There are no financial implications associated with this report.

Consultation

1. **External Stakeholders**

   The Frankston City First advocacy campaign has been developed through extensive engagement with Councillors, Executive Leadership Team members, community groups, sporting clubs, business representatives, advocacy organisations and government stakeholders.

   Ongoing discussions with project partners and community stakeholders have informed the prioritisation of advocacy projects, refinement of project scopes and identification of opportunities to strengthen community support and election advocacy activities. Council continues to work closely with stakeholder groups and partner organisations to maximise opportunities to secure funding commitments during the election period.

2. **Other Stakeholders**

   The Frankston City First advocacy campaign has been developed through ongoing collaboration across Council, including Recreation, Urban Design, Traffic and Engineering, Social Policy and Planning, Economic Development, Governance and Communications. These teams have contributed specialist advice, project planning, technical information, strategic input and communications support to inform Council's advocacy priorities.

Analysis (Environmental / Economic / Social Implications)

- **Environmental** – Advocacy priorities including shared user paths, improved public open spaces and enhanced community infrastructure support active transport, healthier lifestyles and improved access to recreational opportunities.

12.2 Update on Frankston City First Advocacy Campaign Ahead of November State Election

Executive Summary

Public realm and gateway improvement projects will contribute to enhanced urban amenity and environmental outcomes.

- **Economic** – Election funding commitments would leverage significant external investment into Frankston City, reducing pressure on Council resources while delivering priority infrastructure. Delivery of the proposed projects would support local employment, economic activity and increased visitation to community facilities and public spaces.
- **Social** – The campaign seeks investment in projects that improve community wellbeing, accessibility, recreation opportunities, social inclusion and support services for vulnerable residents. Projects such as Frankston Zero Assertive Outreach and Community Connectors directly support vulnerable members of the community through coordinated homelessness and mental health responses.
- **Political** – The Victorian State Election presents a strategic opportunity to secure bipartisan funding commitments for projects that address identified community priorities. Council's advocacy activities are undertaken in a non-partisan manner, engaging equitably with all political parties, candidates and elected representatives.
- **Financial** – Successful election commitments would secure substantial external funding contributions towards Council priorities and may reduce the future financial burden on Council and ratepayers.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal obligations relating to this report.

Policy Impacts

Council's advocacy activities are undertaken in accordance with the Local Government Act 2020, Council's Communications Policy, the Working with Members of Parliament and Political Candidates Protocol, and other relevant governance frameworks.

The advocacy campaign aligns with the Council and Wellbeing Plan 2025-2029, particularly Strategic Objective 4.4, which commits Council to advocating for the community through effective engagement with all levels of government and clear, strategic communication.

While election advocacy carries reputational and political considerations, Council's established governance processes, election protocols and bipartisan approach provide an appropriate framework to manage associated risks. Council continues to monitor election-related activities, including election signage matters and public communications, to ensure transparency, consistency and compliance.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

12.2 Update on Frankston City First Advocacy Campaign Ahead of November State Election

Executive Summary

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Inherent risks associated with the Frankston City First advocacy campaign include perceived political bias, inconsistent engagement with candidates, inaccurate or outdated project information, unauthorised communications, stakeholder expectations regarding funding outcomes, and non-compliance with election-related governance requirements.

These risks are managed through Council's established governance and communications frameworks, including the Communications Policy, Working with Members of Parliament and Political Candidates Protocol, approved advocacy priorities and messaging, central coordination of candidate engagement, and review of public-facing campaign materials by relevant subject matter experts. Council's bipartisan, project-focused approach ensures advocacy activities are undertaken consistently and irrespective of political affiliation.

Existing procedures are considered robust and effective in managing identified risks to within acceptable levels. Campaign activity and emerging issues will continue to be monitored throughout the election period, with matters escalated to the Executive Leadership Team or addressed through updated advice and controls where required.

Conclusion

The Frankston City First 2026 Victorian State Election advocacy campaign is progressing strongly, with a comprehensive program of stakeholder engagement, candidate discussions, communications and advocacy activities already underway. The election period presents a significant opportunity to secure external funding for projects that will improve community infrastructure, connectivity, wellbeing and local amenity across Frankston City.

Continued advocacy over the coming months will focus on maximising community and stakeholder support and securing election commitments that deliver lasting benefits for the municipality.

ATTACHMENTS

Nil

Executive Summary

12.3 Annual Volunteering Frankston Awards 2026

Enquiries: *(Tammy Beauchamp: Community Connection)*
Email: *tammy.beauchamp@frankston.vic.gov.au*

Council Plan

Level 1:	Healthy and Inclusive Communities
Level 2:	Improve wellbeing by strengthening social connection, respect, value of diversity and gender equality

Purpose

To present the nominations for the Annual Volunteering Frankston Awards and to seek endorsement for the award recipient recommendations provided by the Community Assessment Panel.

Recommendation (Director Community Connection)

That Council:

1. Receives and endorses the independent Community Panel's recommendations for the 2026 Annual Volunteering Frankston Awards winners and commendations within the nominee categories outlined below;
    a. Service, Leadership;
    b. Rising Star;
    c. Youth Community;
    d. Senior Community;
    e. Teamwork and Community Organisation (as noted in the confidential Attachment A);
2. Notes the $1,000 monetary prize awarded to the winning recipient of the Community Organisation award;
3. Resolves Attachment A remain confidential until the recipients of the award have been publicly announced at the Awards Ceremony on 17 November 2026, on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (Local Government Act 2020, s.3(1)(f)). These grounds apply to protect the integrity of the awards process and avoid the premature disclosure of recipient information; and
4. Resolves Attachment B (Nomination Assessment) is be retained as confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020*, s.3(1)(f). These grounds apply because the information concerns information about the nominees and the persons who nominated them, who have not consented to their information being disclosed. Release of this information might undermine public confidence and make people reluctant to submit nominations in the future, which would compromise Council's ability to run similar awards programs in the future.

12.3 Annual Volunteering Frankston Awards 2026

Executive Summary

Key Points / Issues

- This matter was considered at a Council Briefing on 17 August 2026, at which 8 Councillors were in attendance (in person or online): Mayor, Cr Sue Baker, Deputy Mayor, Cr Cherie Wanat, Cr David Asker, Cr Bolam, Cr Nathan Butler, Cr Steffie Conroy, Cr Emily Green, Cr Brad Hill and Cr Michael O'Reilly.
- The Volunteering Frankston Awards seek to recognise the important role of volunteers in the Frankston City and wider community, to celebrate their achievements and inspire others.
- The award categories are Service, Leadership, Rising Star, Youth Community, Senior Community, Teamwork and Community Organisation.
- Nominations opened on 8 April and closed on 15 June 2026.
- 25 eligible nominations were received for individuals and teams, and 5 community organisations self-nominated for the $1,000 community award.
- The Community Assessment Panel met on 6 July 2026, and have provided Council with its recommendations as per Attachments A and B.
- Council is hosting the Volunteering Frankston Awards Presentation event on 17 November 2026, during which the award winners and commendations will be announced.

Financial Impact

There are financial costs for the event including the $1,000 monetary award and smaller individual recipient allocations, however these costs can be accommodated within existing budgets this financial year.

Consultation

1. External Stakeholders

The Community Assessment Panel (community representatives on the Frankston Charitable Fund) have been assessing nominations and providing recommendations to Council for the Volunteering Frankston Awards.

The opportunity to nominate a volunteer for the Volunteering Frankston Awards was promoted extensively across the Frankston City community.

2. Other Stakeholders

Not applicable.

Analysis (Environmental / Economic / Social Implications)

Volunteering empowers communities by enhancing their social, economic, and environmental capacity. Recognition of volunteers through the Volunteering Frankston Awards showcases the work of volunteers, their efforts and opportunities enabling growth in this sector. The annual Volunteering Frankston Awards presentation event formally celebrates the exceptional contributions of local volunteers and community organisations across the municipality.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations or legal implications considered in this report.

Policy Impacts

There are no policy impacts.

Gender Impact Assessments

No gender impact assessment was required as the report concerns recognition of award recipients and does not introduce or review a policy, program, service or project that directly and significantly impacts the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Use of online nomination forms and the establishment of a trusted community-based assessment panel support a fair process whereby nominations are judged on their merits within each of the categories that individuals have been nominated for.

At the assessment meeting, panel members are asked to declare any conflicts of interest to ensure that good governance has been applied.

All applications were voted on their merits within each of the categories for which they were nominated.

Conclusion

The annual Volunteering Frankston Awards provides an opportunity for the community to recognise and celebrate the important contributions of volunteers and volunteer organisations across the Frankston City community.

ATTACHMENTS

Attachment A: Recommended Recipients - Volunteering Frankston Awards - **CONFIDENTIAL**

Attachment B: Panel Notes - Volunteering Frankston Awards - **CONFIDENTIAL**

Executive Summary

13.1 Response to 2026/NOM06 - Trader and Community Training and Support Pilot Program

Enquiries: *(Steve Coldham: City Advancement)*
Email: *Steve.Coldham@frankston.vic.gov.au*

Council Plan

Level 1:	Connected Places and Economy
Level 2:	Attract and invest in high quality property development to accelerate investment, generate jobs, enhance housing supply, and diversify revenue sources

Purpose

To update Council on the progress towards the Notice of Motion *Response to 2026/NOM06 - Trader and Community Training and Support Pilot Program*.

Recommendation (Director City Advancement)

That Council:

1. Notes at the Council Meeting held on 1 June 2026, Council endorsed Notice of Motion 2026/NOM06 – Trader and Community Training and Support Pilot Program (NOM/06);
2. Notes 2026/NOM06 requested a report to Council by October 2026 on the feasibility of establishing a pilot training and support program for traders, businesses and community-facing organisations across the municipality, particularly within the CBD, who regularly encounter complex social issues, including rough sleeping, mental health challenges and anti-social behaviour;
3. Acknowledges work has commenced to explore the feasibility of establishing the pilot training and support program;
4. Notes officers are continuing to research potential training providers, delivery models, estimated costs, funding sources and timelines for the delivery of the pilot program;
5. Notes targeted stakeholder engagement has commenced to determine demand and likely uptake, priority training needs and preferred delivery methods; and
6. Notes the Trader and Community Training and Support Pilot Program feasibility report due to be presented to Council by October 2026 will be delayed until the 7 December 2026 Council Meeting to allow adequate time to review and assess training options and costs and complete further targeted engagement.

13.1 Response to 2026/NOM06 - Trader and Community Training and Support Pilot Program

Officers' Assessment

Key Points / Issues

Council Resolution

At the 1 June 2026 Council Meeting, Council endorsed Notice of Motion 2026/NOM06 – Trader and Community Training and Support Pilot Program which included the request for a report to be presented to Council by October 2026 on the feasibility of establishing a pilot training and support program for traders, businesses and community-facing organisations.

Feasibility Work

Work completed to date to explore the feasibility of establishing a pilot training and support program includes:

- Desktop research into already existing training content on LinkedIn Learning which is available to Frankston City Libraries members for free via their library card.
- Identification of private training providers and comparison of delivery options and estimated costs against the potential training components included in 2026/NOM06
- Submission to Chisholm TAFE – Industry Solutions of a formal request for a packaged, costed and flexible training solution from and potential funding source.
- Commencement of targeted stakeholder engagement with the Frankston Business Chamber (FBC) to understand likely demand and uptake, priority training needs and preferred delivery methods.

Potential Training Components

Potential training identified through the Notice of Motion 2026/NOM06 Include:

- Mental Health First Aid
- De-escalation and conflict awareness
- Crisis-aware and respectful communication
- Understanding vulnerability and appropriate response boundaries
- Clear guidance on appropriate referral pathways and who to contact in different scenarios

Future Engagement and Program Development

Further targeted engagement will be carried out to seek feedback on the pilot program once this has been developed and prior to presenting the feasibility report to Council at the 7 December 2026 Council Meeting.

Financial Impact

Should funding for this initiative exceed 26/27 operational budgets, this will be reported in the 7 December 2026 Council report for consideration.

Consultation

1. External Stakeholders

A meeting in April 2026 including Councillors, CEO of the Frankston Business Chamber, Victoria Police representatives, local businesses and Council Officers identified concerns of traders and businesses operating outside the current Community Connectors and Operation Pulse service areas regarding the prevalence and impact of complex social issues.

The Frankston Business Chamber was consulted to seek initial feedback and support, and this feedback will be incorporated into the feedback gained from targeted engagement with a wider group of stakeholders and business operators.

Further targeted engagement with Victoria Police, the Frankston Liquor Industry Accord and local business operators is continuing.

2. Other Stakeholders

Community Inclusion, Youth and Recreation Officers were consulted to gain input into identifying training providers who specialise in delivering community support / community safety training components.

Analysis (Environmental / Economic / Social Implications)

Programs and services provided to local businesses helps to build confidence in the business community, raise the profile of Council supports available and encourage new business operators to Frankston City.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal obligations associated with this report.

Policy Impacts

There are no policy impacts associated with this report.

Gender Impact Assessments

A gender impact assessment is required and is in progress.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

In the case of a favourable feasibility report indicating that the pilot training program should proceed, a thorough risk assessment will be undertaken prior to commencement of the program.

Conclusion

Notice of Motion 2026/NOM06 – Trader and Community Training and Support Pilot Program was endorsed by Council at the June Council Meeting. 2026/NOM06 requires

a feasibility report to be presented to Council by October 2026 on a pilot training and support program for traders, businesses and community-facing organisations.

Whilst significant work has been completed to date, presentation of the report to Council will be delayed until the 7 December 2026 Council Meeting to allow adequate time to review and assess training options and their costs and to complete further targeted engagement to inform the feasibility report.

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

(a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
(b) Security information that is likely to endanger the security of Council property or the safety of any person;
(c) Land use planning information;
(d) Law enforcement information;
(e) Legal privileged information;
(f) Personal information;
(g) Private commercial information;
(h) Internal arbitration information;
(i) Councillor conduct panel information
(j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
(k) Information that was confidential information for the purposes of section 77 of the Local Government Act 2020
(l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports

…….
Signed by the CEO