Council Meeting Agenda

2025/CM13

Monday, 8 September 2025

THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's Governance Rules, which are available on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call Customer Service on 1300 322 322 or info@frankston.vic.gov.au and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

25.1 defamatory of or embarrassing to any Councillor, member of Council staff or other person;

25.2 abusive or objectionable in language or nature;

25.3 a direct negative of the question before the Chair;

25.4 vague or unclear in intention;

25.5 outside the powers of Council; or

25.6 irrelevant to the item of business on the agenda and has not been admitted as urgent business, or purports to be an amendment but is not,

must not be accepted by the Chair.

79. Chair May Remove

79.1 The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.

79.2 Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.

> *It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.*

The Penalty for an offence under this clause is 2 penalty units which is $200

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

There are three (3) fixed cameras in the Council Chambers and it is intended that the cameras will only provide vision of the Councillors who are present at the meeting.

Every care will be taken to maintain privacy and as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

Archives of meetings will be published on Council's website generally within three (3) business days after the meeting date for the public's future reference. Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded.

It is not intended that public speakers will be visible in a live stream of a meeting. Cameras are to be positioned so that these members of the public are not visible. If you do not wish to be recorded you will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

  These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

  Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

  "Questions with Notice" are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

  "Questions without Notice" are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Ordinary Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

  A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

  More detailed information about the procedures for Question Time is available on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

  These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

  Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322 or email info@frankston.vic.gov.au.

- **Presentation of Delegate Reports**

  A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

  These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

  Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council on 1300 322 322 or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with Council's Governance Rules, which are available on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting, and audio recordings of Council meetings will be made available to members of the public. If a submitter does not wish to be recorded, they must advise the Chair at the commencement of their public submission.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a material or general interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the *Local Government Act 2020*, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR

NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 8 September 2025 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. APOLOGIES

2. COUNCILLOR APPRECIATION AWARDS

2.1 Presentation to That's the Thing About Fishing

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Council Meeting No. CM12 held on 11 August 2025.

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

5. PUBLIC QUESTIONS

6. HEARING OF SUBMISSIONS

7. ITEMS BROUGHT FORWARD

8. PRESENTATIONS / AWARDS

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Nil

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Cam Arullanantham

INTERIM CHIEF EXECUTIVE OFFICER

3/09/2025

9.1 Request to Consider and Amend Parking Restrictions Outside of Chisholm Institute TAFE Building C in Frankston

Council has received a petition from the community and students at Chisholm TAFE in Frankston, requesting to consider and amend parking restrictions outside of Building C.

Recommendation

That the Petition to consider and amend parking restrictions outside of Chisholm Institute TAFE Building C in Frankston, containing 55 signatures from the community and Chisholm Student Union members, be received and referred to the Chief Executive Officer for consideration.

ATTACHMENTS

Nil

Executive Summary

11.1 Statutory Planning Progress Report for July 2025

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1: 4. Well Planned and Liveable City

Level 2: 4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the month of July 2025.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report for the month of July 2025;
2. Notes the updated format of the Progress Report attachment.
3. Notes that 86% of 'standard' applications were determined within the statutory timeframe. This is above Council's 70% target;
4. Notes that 81% of 'VicSmart' applications were determined within the statutory timeframe. This is above Council's 70% target;
5. Notes that on 1 July 2025, Clause 52.27 (Licensed Premises) was removed from all Victorian Planning Schemes meaning a planning permit is no longer required for the sale and consumption of liquor;
6. Resolves that Council no longer receives a fortnightly list of planning applications lodged with Council for the sale and consumption of liquor;
7. Notes Council is investigating the creation of a development activity flythrough video of the Frankston Metropolitan Activity Centre (FMAC) area to be made available on the Council's YouTube channel and website to better inform the community of current major development proposals within the FMAC area;
8. Notes this Progress report contains information as to the number of planning decisions made by the Minister of Planning in relation to applications in the Frankston municipality, that no delegated comments were provided to the Minister, and that the Minister made one decision during the report period; and
9. Resolves Attachment B (General Planning Applications of Councillor Interest Updates) and Attachment C (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (Local Government Act 2020, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

Statutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:

  Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.

Due to a process changeover to 'in system' tracking and discussion about changes to the way in which 'on-time' performance is reported, the May report is provided outside of this timeframe.

- Relevant resolution of Council from its meeting dated 25 July 2022 in relation to the provision of the fortnightly list of planning liquor related applications:

  That Council:

  1. *Receives the Statutory Planning Progress Reports for the month of May and June 2022;*
  2. *Resolves that all liquor licence applications are no longer required to be reported to Council for decision, except where called-in by Councillors in accordance with protocol;*
  3. *Resolves that officers distribute a list to Councillors on a fortnightly basis, commencing in the week of 8 August 2022, of:*
     - *all liquor licence applications;*
     - *applications seeking retrospective approval for non-compliance with permits; and*
  4. *Resolves that the Applications of Councillor Interest (Attachment C) remain confidential indefinitely on the grounds that it contains land use planning information and private commercial information (Local Government Act 2020, s.3(1)(c) and (g)). These grounds apply because it contains private development information and would, if prematurely released, impact the reputation of Councillors and Council.*
  5. *That the September 2022 Statutory Planning Report highlight notable planning process improvements implemented these last 4 years, including those arising from past Council resolutions over that same period.*

- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
  - Planning applications received;
  - Planning decisions;
  - Subdivision applications received;
  - Subdivision decisions;
  - VCAT appeal register; and
  - VCAT decisions.
- In July 2025, eighty-seven (87) applications for planning permits, amendments to permits and consents were received, and eighty-four (84) applications determined. A total of 86% of 'standard type' application decisions, and 81% of 'VicSmart type' application decisions were made within the statutory timeframe. The percentages determined within timeframe were above Council's 70% target.
- As at the time of preparation of this report, there are 255 undecided planning permits, amendment to planning permits, consent, subdivision and plan approval applications currently with Council.
- No VCAT decisions were reported during the combined period.

Executive Summary

- No comments were made during the combined report period, concerning an application referred to Council for comment by the Department of Transport and Planning, for ultimate decision by the Minister for Planning.
- One application decision made by the Minister for Planning was received during the combined report period.
- Also included in this progress report is the list of 'Major Development Updates' at **Attachment B**, and the list of 'General Planning Applications of Councillor Interest Updates' at **Attachment C**, for Council's reference. As agreed with Council, the purpose of providing these reports is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.
- On 1 July 2025, Clause 52.27 (Licensed Premises) was removed from all Victorian Planning Schemes meaning a planning permit is no longer required for sale and consumption of liquor. Based on this, it is recommended that Councillors are no longer provided with a fortnightly list of such applications as this list will contain no content.

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between $4,000 and $8,000 (depending on hearing length), and between $10,000 and $50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

11.1 Statutory Planning Progress Report for July 2025

Executive Summary

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the months of July 2025.

ATTACHMENTS

Attachment A:⇩	Statutory Planning Progress Report - July 2025
Attachment B:	Major Developments Updates - August 2025 - **CONFIDENTIAL**
Attachment C:	General Statutory Planning Applications of Councillor Interest - August 2025 - **CONFIDENTIAL**

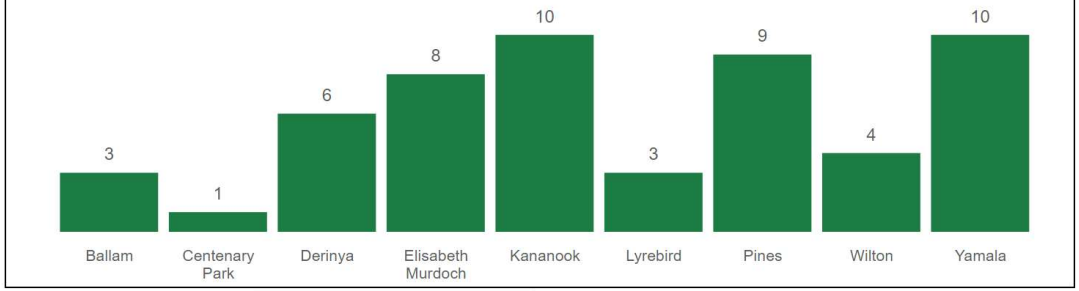

Frankston City
Progress Report
Statutory Planning
July 2025

Planning Applications Lodged: New and those Amended

54
# of Applications Lodged

Date Applications Lodged
2025 (Year) + July (Month)

of Applications Lodged by Ward

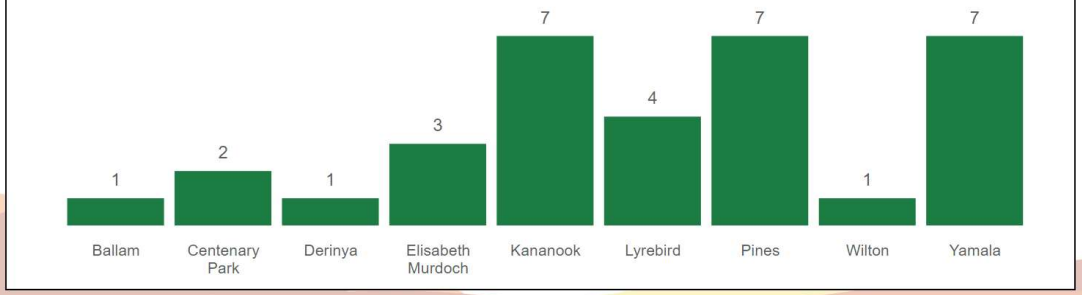


Application Type	# Applications Lodged
Change of use or car parking waiver	3
Commercial or industrial	2
Multiple dwellings	10
Other	1
Satisfaction Matters	1
Signage	3
Single dwelling on a lot	7
Subdivision of Existing Building/s	1
Subdivision of land	8
VicSmart	18
Total	**54**

33
# of Amendments Lodged

Date Amendments Lodged
2025 (Year) + July (Month)

of Amended Applications Lodged by Ward



Application Type	# Amendments Lodged
Extension of Time	15
S72 Multi Dwell/Com/Ind/Other	9
S72 Single Dwelling	2
Secondary Consent	7
Total	**33**

Planning Applications Lodged

Date Applications Lodged: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				3
	23-Jul-25	505/2025P	To construct three (3) double storey dwellings on land within a General Residential Zone (R1Z)	7 Kandy Court Frankston 3199	
	24-Jul-25	510/2025P	To erect and display an illuminated business identification sign with electronic display	183 Cranbourne Road FRANKSTON 3199	
	29-Jul-25	511/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and to subdivide land adjacent to a road in a Transport Zone 2.	162 Cranbourne Road Frankston 3199	
Centenary Park	Total per Ward				1
	03-Jul-25	445/2025P	To use the land for a car park associated with Peninsula Private Hospital in a General Residential Zone (GRZ)	7 Cranbourne-Frankston Road LANGWARRIN 3910	
Derinya	Total per Ward				6
	03-Jul-25	442/2025P	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to remove and construct buildings and works in the tree protection zones of substantial trees in a Significant Landscape Overlay Schedule 3(SLO3)	5 Harrow Hill Court Frankston South 3199	
	11-Jul-25	458/2025P	To subdivide the land into four(4) lots within a General Residential Zone (R1Z)	31 Hillcrest Road FRANKSTON 3199	
	15-Jul-25	479/2025P	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	5 Barriedale Grove Frankston South 3199	
	23-Jul-25	13/2025/SM	Construction of retaining walls.	16 Rufous Road FRANKSTON SOUTH 3199	
	30-Jul-25	521/2025P	To construct buildings and works in a Design and Development Overlay Schedule (DDO1)	10 Kirkstall Close Frankston South 3199	
	31-Jul-25	525/2025P	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	7 Helvetia Court Frankston 3199	
Elisabeth Murdoch	Total per Ward				8
	01-Jul-25	450/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	40 McKays Road Langwarrin 3910	
	02-Jul-25	438/2025P	To construct one (1) single storey dwelling, conversion of existing dwelling to a habitable outbuilding and to construct a shed on land within a Rural Conservation Zone (RCZ1)	465 Baxter-Tooradin Road LANGWARRIN SOUTH 3911	
	03-Jul-25	444/2025P	To construct a small second dwelling and associated works in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	79 Hillcrest Drive LANGWARRIN 3910	
	10-Jul-25	461/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	39 Leisureland Drive Langwarrin 3910	
		463/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	65 Highfield Drive Langwarrin South 3911	
		464/2025P	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	100A Aqueduct Road LANGWARRIN 3910	
	20-Jul-25	491/2025P	To construct buildings and works for an outbuilding in a Design and Development Overlay Schedule 4 (DDO4); To construct buildings and works associated with accommodation in a Bushfire Management Overlay (BMO); To construct buildings and works and remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1); To remove native vegetation(Clause 52.17); and to construct and use a private tennis court (Clause 52.21)	117 Donald Road Langwarrin 3910	
	28-Jul-25	498/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and a two (2) lot subdivision of land within a General Residential Zone (R1Z)	65 Warrandyte Road Langwarrin 3910	

Planning Applications Lodged

Date Applications Lodged: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Lodged	Application	Description	Location	#
Kananook	Total per Ward				10
	09-Jul-25	453/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	4 McCulloch Avenue Seaford 3198	
	11-Jul-25	466/2025P	To construct an extension, decking and carport to an existing dwelling and a small second dwelling or dependent persons unit in a Special Building Overlay (SBO).	34 Bardia Avenue Seaford 3198	
	13-Jul-25	472/2025P	To remove 1 tree in an Environmental Significance Overlay Schedule 4 (ESO4)	87 Kananook Avenue Seaford 3198	
	17-Jul-25	480/2025P	To subdivide the land into seven (7) lots within a Housing Choice and Transport Zone (HCTZ1)	11A Petrie Street FRANKSTON 3199	
	21-Jul-25	497/2025P	To construct an outbuilding in a Special Building Overlay (SBO)	30 Rosslyn Avenue Seaford 3198	
	22-Jul-25	467/2025P	To subdivide the land into three (3) lots within a Housing Choice and Transport Zone Schedule 2 (HCTZ2)	5 John Street FRANKSTON 3199	
		501/2025P	To construct two (2) double storey dwellings on land within a General Residential Zone (R1Z)	6 Park Street Seaford 3198	
	23-Jul-25	506/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	75 McMahons Road Frankston 3199	
	30-Jul-25	520/2025P	To construct one (1) double storey dwelling on a lot within a Design and Development Overlay Schedule 6 (DDO6)	182 Nepean Highway Seaford 3198	
	31-Jul-25	499/2025P	To subdivide the land into five (5) lots within a Housing Choice and Transport Zone (HCTZ2)	91 Dandenong Road East FRANKSTON 3199	
Lyrebird	Total per Ward				3
	01-Jul-25	437/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (R1Z)	1 Moorhen Crescent Carrum Downs 3201	
	10-Jul-25	462/2025P	To construct building and works to an existing building (first floor additions and ancillary office) within an Industrial 1 Zone (IN1Z) and car parking reduction	18 Industry Boulevard Carrum Downs 3201	
	11-Jul-25	471/2025P	To construct nine (9) Self Storage Units within an Industrial 1 Zone (IN1Z) and standard car parking requirement to comply with Clause 52.06.	8 Daniel Drive Carrum Downs 3201	
Pines	Total per Ward				9
	07-Jul-25	449/2025P	To construct one (1) single storey dwelling and associated works on a lot of less than 300 square metres within a General Residential Zone (R1Z)	2/35 Longleaf Street Frankston North 3200	
	09-Jul-25	455/2025P	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	7 Compass Court SEAFORD 3198	
		456/2025P	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	5 Compass Court SEAFORD 3198	
		457/2025P	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	3 Compass Court SEAFORD 3198	
	13-Jul-25	473/2025P	To use the land for a dance studio (indoor recreation facility) in an Industrial 1 Zone (IN1Z)	3/95 Brunel Road SEAFORD 3198	
	15-Jul-25	478/2025P	To use the land for a restricted place of assembly and construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z)	34 Hartnett Drive SEAFORD 3198	
	22-Jul-25	502/2025P	To construct four (4) double storey dwellings on land within a General Residential Zone (R1Z)	155 Austin Road Seaford 3198	
	23-Jul-25	508/2025P	To construct two (2) single storey dwellings on land within a General Residential Zone (R1Z) and to alter access to a road in a Transport Zone	349 Frankston-Dandenong Road Frankston North 3200	
	27-Jul-25	515/2025P	To construct two (2) double storey dwellings on land within a General Residential Zone (R1Z)	29 Armata Crescent Frankston North 3200	
Wilton	Total per Ward				4
	07-Jul-25	448/2025P	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 2 (SLO2)	11 Derwent Lane Sandhurst 3977	
	22-Jul-25	484/2025P	To construct six (6) double storey dwellings in a General Residential Zone (R1Z) and Development Plan Overlay Schedule 1 (DPO1). To remove vegetation and to construct buildings and works in a Significant Landscape Overlay Schedule 2 (SLO2)	9B Punnett Street SKYE 3977	
		493/2025P	To construct eight (8) double storey dwellings on land within a Residential 1 Zone (R1Z)	250 Wedge Road SKYE 3977	
		495/2025P	To construct seventeen (17) double storey dwellings on land within a Residential 1 Zone (R1Z)	250 Wedge Road SKYE 3977	

Planning Applications Lodged

Date Applications Lodged: 2025 (Year) + July (Month)

Ward: Yamala

Ward	Lodged	Application	Description	Location	#
Yamala	Total per Ward				10
	04-Jul-25	446/2025P	To construct building and works to an existing building and to display business identification signage within an Activity Centre Zone (ACZ1)	66 Wells Street FRANKSTON 3199	
	07-Jul-25	452/2025P	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	119 Fleetwood Crescent Frankston South 3199	
	14-Jul-25	470/2025P	To construct a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9)	9 Hillside Grove Frankston South 3199	
		474/2025P	To erect and display internally illuminated business identification signage in an Activity Centre Zone (ACZ1)	Bayside Shopping Centre 15-28 Beach Street FRANKSTON 3199	
	15-Jul-25	477/2025P	To construct a single dwelling in an Erosion Management Overlay Schedule 3 (EMO3)	3 Fernery Lane FRANKSTON 3199	
	22-Jul-25	503/2025P	To construct a swimming pool and alfresco structure on land within a Design and Development Overlay Schedule 9 (DDO9)	26 Thames Street Frankston South 3199	
	25-Jul-25	459/2025P	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	24 The Close Frankston South 3199	
	28-Jul-25	507/2025P	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	40 Summit Road Frankston 3199	
		518/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	6 Palmerston Crescent Frankston South 3199	
	31-Jul-25	526/2025P	To erect and display internally illuminated business identification signage in an Activity Centre Zone (ACZ1)	449 Nepean Highway FRANKSTON 3199	

Planning Applications Lodged

Date Applications Lodged: 2025 (Year) + July (Month)

Ward: All

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				3
	23-Jul-25	505/2025P	To construct three (3) double storey dwellings on land within a General Residential Zone (R1Z)	7 Kandy Court Frankston 3199	
	24-Jul-25	510/2025P	To erect and display an illuminated business identification sign with electronic display	183 Cranbourne Road FRANKSTON 3199	
	29-Jul-25	511/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and to subdivide land adjacent to a road in a Transport Zone 2.	162 Cranbourne Road Frankston 3199	
Centenary Park	Total per Ward				1
	03-Jul-25	445/2025P	To use the land for a car park associated with Peninsula Private Hospital in a General Residential Zone (GRZ)	7 Cranbourne-Frankston Road LANGWARRIN 3910	
Derinya	Total per Ward				6
	03-Jul-25	442/2025P	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to remove and construct buildings and works in the tree protection zones of substantial trees in a Significant Landscape Overlay Schedule 3(SLO3)	5 Harrow Hill Court Frankston South 3199	
	11-Jul-25	458/2025P	To subdivide the land into four(4) lots within a General Residential Zone (R1Z)	31 Hillcrest Road FRANKSTON 3199	
	15-Jul-25	479/2025P	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	5 Barriedale Grove Frankston South 3199	
	23-Jul-25	13/2025/SM	Construction of retaining walls.	16 Rufous Road FRANKSTON SOUTH 3199	
	30-Jul-25	521/2025P	To construct buildings and works in a Design and Development Overlay Schedule (DDO1)	10 Kirkstall Close Frankston South 3199	
	31-Jul-25	525/2025P	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	7 Helvetia Court Frankston 3199	
Elisabeth Murdoch	Total per Ward				8
	01-Jul-25	450/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	40 McKays Road Langwarrin 3910	
	02-Jul-25	438/2025P	To construct one (1) single storey dwelling, conversion of existing dwelling to a habitable outbuilding and to construct a shed on land within a Rural Conservation Zone (RCZ1)	465 Baxter-Tooradin Road LANGWARRIN SOUTH 3911	
	03-Jul-25	444/2025P	To construct a small second dwelling and associated works in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO)	79 Hillcrest Drive LANGWARRIN 3910	
	10-Jul-25	461/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	39 Leisureland Drive Langwarrin 3910	
		463/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	65 Highfield Drive Langwarrin South 3911	
		464/2025P	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	100A Aqueduct Road LANGWARRIN 3910	
	20-Jul-25	491/2025P	To construct buildings and works for an outbuilding in a Design and Development Overlay Schedule 4 (DDO4); To construct buildings and works associated with accommodation in a Bushfire Management Overlay (BMO); To construct buildings and works and remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1); To remove native vegetation(Clause 52.17); and to construct and use a private tennis court (Clause 52.21)	117 Donald Road Langwarrin 3910	
	28-Jul-25	498/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and a two (2) lot subdivision of land within a General Residential Zone (R1Z)	65 Warrandyte Road Langwarrin 3910	
Kananook	Total per Ward				10
	09-Jul-25	453/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	4 McCulloch Avenue Seaford 3198	
	11-Jul-25	466/2025P	To construct an extension, decking and carport to an existing dwelling and a small second dwelling or dependent persons unit in a Special Building Overlay (SBO).	34 Bardia Avenue Seaford 3198	
	13-Jul-25	472/2025P	To remove 1 tree in an Environmental Significance Overlay Schedule 4 (ESO4)	87 Kananook Avenue Seaford 3198	
	17-Jul-25	480/2025P	To subdivide the land into seven (7) lots within a Housing Choice and Transport Zone (HCTZ1)	11A Petrie Street FRANKSTON 3199	
	21-Jul-25	497/2025P	To construct an outbuilding in a Special Building Overlay (SBO)	30 Rosslyn Avenue Seaford 3198	
	22-Jul-25	467/2025P	To subdivide the land into three (3) lots within a Housing Choice and Transport Zone Schedule 2 (HCTZ2)	5 John Street FRANKSTON 3199	
		501/2025P	To construct two (2) double storey dwellings on land within a General Residential Zone (R1Z)	6 Park Street Seaford 3198	
	23-Jul-25	506/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	75 McMahons Road Frankston 3199	

Amended Planning Permits: Lodged

Date Amendments Lodged: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				1
	26-Jul-25	28/2019P/D	To construct one (1) double storey dwelling with basement to the rear of the existing dwelling, with double storey additions to the existing dwelling (two dwellings); and a two (2) lot subdivision	17 Kimba Avenue Frankston 3199	
Centenary Park	Total per Ward				2
	02-Jul-25	873/2023P/B	To construct a single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	13 Darnley Drive Skye 3977	
	18-Jul-25	27/2021P/D	Extension of Time - To construct alterations and additions to existing single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	4 Birgita Court Langwarrin 3910	
Derinya	Total per Ward				1
	23-Jul-25	12/2018P/E	To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	8 Roberts Street Frankston 3199	
Elisabeth Murdoch	Total per Ward				3
	14-Jul-25	612/2022P/C	Secondary Consent - To construct one (1) double storey dwelling (exceeding 7.0m in height) in Design and Development Overlay (DDO4)	2 Healsview Court Langwarrin South 3911	
	16-Jul-25	174/2020P/A	To construct one (1) single story dwelling in a Bushfire Management Overlay (BMO)	21 Peter Chance Crescent LANGWARRIN 3910	
	17-Jul-25	460/2022P/E	Clause 32.08-2: Use land for a child care centre in the General Residential Zone; Clause 32.08-10: Construct a building or construct or carry out works associated with a section 2 use in the General Residential Zone; Clause 52.05-2: To display a business identification sign.	14 John Street Langwarrin 3910	
Kananook	Total per Ward				7
	02-Jul-25	343/2021P/C	To construct buildings and works to the existing hotel and to display illuminated business identification signage in a General Residential Zone (GRZ). To alter access to a road in a Transport Zone 2 (TRZ2) and to extend the area where liquor is allowed to be sold and consumed.	30 Nepean Highway Seaford 3198	
	04-Jul-25	348/2017P/G	To construct a five (5) storey building including basement, comprising twenty five (25) apartments with retail (shop) at ground floor and reduction in car parking Amendment to construct a ten (10) storey building containing 61 dwellings with roof terrace, basement and a further reduction in car parking	345 Nepean Highway FRANKSTON 3199	
	08-Jul-25	1/2006P/A	Section 72 - Use and develop the land for a new life saving club (to replace the existing life saving club) and removal of native vegetation. The proposal includes - Life Saving Club building, including boat store, multi purpose room, public toilets, cafe with 20 seats and observation level above. - Boat ramp access to water and boat wash down area. - Alterations and extensions to existing car park (total of 40 car spaces). - New pathways between car park, life saving club and beach. To amend the permit by Increasing the patron limit to a total of 72 patrons - 36 patrons inside the cafe and 36 patrons outside, occupying part of the public deck. Increasing the operating hours to: - Sunday to Thursday - 8am to 10pm - Friday and Saturday - 8am to 11pm Deletion of Condition 26. Addition of 2N Nepean Highway, Seaford as property address	Seaford Foreshore 10N Nepean Highway SEAFORD 3198	
	16-Jul-25	128/1998P/A	Section 72 Amendment: The land to be used and developed for the purpose of two (2) single storey detached dwellings in accordance with the endorsed plans Amended to: - Construct an extension to the Dwelling on Lot 2	1B Hope Court FRANKSTON 3199	
	18-Jul-25	459/2022P/B	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20 McAlister Street Frankston 3199	
	31-Jul-25	249/2016P/L	The construction of two (2) double storey dwellings	1 Kananook Avenue Seaford 3198	
		666/2016P/F	The construction of Five (5) Double Storey dwellings	91 Dandenong Road East FRANKSTON 3199	
Lyrebird	Total per Ward				4
	03-Jul-25	73/2023P/D	To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	58 William Road Carrum Downs 3201	
	16-Jul-25	407/2022P/A	To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	12 Greenwood Drive Carrum Downs 3201	
	25-Jul-25	480/2016P/G	To construct eight (8) double storey dwellings, create access to and carry out works in a Road Zone, Category 1.	40 Hall Road CARRUM DOWNS 3201	
	29-Jul-25	456/2024P/A	Section 72 - To use the land for a Place of Worship within an Industrial 1 Zone (IN1Z), to display business identification signage and to reduce the number of carparking spaces under Clause 52.06-5 of the Frankston Planning Scheme	11/47 Frankston Gardens Drive Carrum Downs 3201	

Amended Planning Permits: Lodged

Date Amendments Lodged: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Lodged	Application	Description	Location	#
Pines	Total per Ward				7
	01-Jul-25	449/2020P/C	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	4 Punari Court Seaford 3198	
	02-Jul-25	52/2023P/B	To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	100 Austin Road Seaford 3198	
	15-Jul-25	657/2021P/Q	To subdivide the land into seventeen (17) lots in stages, to use and develop the land for warehouse, store (self-storage facility), four (4) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation	300 Frankston-Dandenong Road SEAFORD 3198	
	18-Jul-25	849/2022P/C	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	13 Forest Drive Frankston North 3200	
	21-Jul-25	52/2023P/C	To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	100 Austin Road Seaford 3198	
		898/2022P/C	To construct buildings and works (extension and modifications to an existing building) in a Special Use Zone (SUZ1), Special Building Overlay (SBO) and Environmental Significance Overlay Schedule 1 (ESO1)	7 Skye Road FRANKSTON 3199	
	28-Jul-25	674/2021P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and a front fence in a General Residential Zone (GRZ)	238 Frankston-Dandenong Road Seaford 3198	
Wilton	Total per Ward				1
	09-Jul-25	748/2013P/D	Development of eight (8) dwellings on a lot in the General Residential Zone and in the Development Plan Overlay Schedule 1.	5/28 Madisson Crescent CARRUM DOWNS 3201	
Yamala	Total per Ward				7
	16-Jul-25	786/2021P/D	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 6 (DDO6).	16 George Street Frankston 3199	
	22-Jul-25	656/2022P/B	To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ), to construct a front fence and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and to construct buildings and works in a Design and Development Overlay Schedule 9 (DDO9)	38 McComb Boulevard Frankston South 3199	
	23-Jul-25	18/2016P/G	The construction of seven (7) three (3) storey dwellings	13 Ebdale Street Frankston 3199	
		417/2023P/C	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9).	8 Bader Court Frankston South 3199	
	28-Jul-25	507/2019P/D	To construct two (2) double storey dwellings on a lot in a General Residential Zone and Design and Development Overlay Schedule 9 and building and works within tree protection zones of substantial trees in a Significant Landscape Overlay Schedule 4.	7 Dunstan Street FRANKSTON SOUTH 3199	
	30-Jul-25	846/2005P/B	Construction of a dual occupancy development, including retention of the existing dwelling and construction of an additional dwelling to the rear of the existing dwelling.	81 McComb Boulevard Frankston South 3199	
	31-Jul-25	378/2023P/D	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ), buildings and works and subdivision in a Design and Development Overlay Schedule 9 (DDO9)	42A Brighton Street FRANKSTON SOUTH 3199	

Amended Planning Permits: Lodged

Date Amendments Lodged: 2025 (Year) + July (Month)

Ward: All

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				1
	26-Jul-25	28/2019P/D	To construct one (1) double storey dwelling with basement to the rear of the existing dwelling, with double storey additions to the existing dwelling (two dwellings); and a two (2) lot subdivision	17 Kimba Avenue Frankston 3199	
Centenary Park	Total per Ward				2
	02-Jul-25	873/2023P/B	To construct a single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	13 Darnley Drive Skye 3977	
	18-Jul-25	27/2021P/D	Extension of Time - To construct alterations and additions to existing single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	4 Birgita Court Langwarrin 3910	
Derinya	Total per Ward				1
	23-Jul-25	12/2018P/E	To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	8 Roberts Street Frankston 3199	
Elisabeth Murdoch	Total per Ward				3
	14-Jul-25	612/2022P/C	Secondary Consent - To construct one (1) double storey dwelling (exceeding 7.0m in height) in Design and Development Overlay (DDO4)	2 Healsview Court Langwarrin South 3911	
	16-Jul-25	174/2020P/A	To construct one (1) single story dwelling in a Bushfire Management Overlay (BMO)	21 Peter Chance Crescent LANGWARRIN 3910	
	17-Jul-25	460/2022P/E	Clause 32.08-2: Use land for a child care centre in the General Residential Zone; Clause 32.08-10: Construct a building or construct or carry out works associated with a section 2 use in the General Residential Zone; Clause 52.05-2: To display a business identification sign.	14 John Street Langwarrin 3910	
Kananook	Total per Ward				7
	02-Jul-25	343/2021P/C	To construct buildings and works to the existing hotel and to display illuminated business identification signage in a General Residential Zone (GRZ). To alter access to a road in a Transport Zone 2 (TRZ2) and to extend the area where liquor is allowed to be sold and consumed.	30 Nepean Highway Seaford 3198	
	04-Jul-25	348/2017P/G	To construct a five (5) storey building including basement, comprising twenty five (25) apartments with retail (shop) at ground floor and reduction in car parking Amendment to construct a ten (10) storey building containing 61 dwellings with roof terrace, basement and a further reduction in car parking	345 Nepean Highway FRANKSTON 3199	
	08-Jul-25	1/2006P/A	Section 72 - Use and develop the land for a new life saving club (to replace the existing life saving club) and removal of native vegetation. The proposal includes - Life Saving Club building, including boat store, multi purpose room, public toilets, cafe with 20 seats and observation level above. - Boat ramp access to water and boat wash down area. - Alterations and extensions to existing car park (total of 40 car spaces). - New pathways between car park, life saving club and beach. To amend the permit by Increasing the patron limit to a total of 72 patrons - 36 patrons inside the cafe and 36 patrons outside, occupying part of the public deck. Increasing the operating hours to: - Sunday to Thursday - 8am to 10pm - Friday and Saturday - 8am to 11pm Deletion of Condition 26. Addition of 2N Nepean Highway, Seaford as property address	Seaford Foreshore 10N Nepean Highway SEAFORD 3198	
	16-Jul-25	128/1998P/A	Section 72 Amendment: The land to be used and developed for the purpose of two (2) single storey detached dwellings in accordance with the endorsed plans Amended to: - Construct an extension to the Dwelling on Lot 2	1B Hope Court FRANKSTON 3199	
	18-Jul-25	459/2022P/B	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20 McAlister Street Frankston 3199	
	31-Jul-25	249/2016P/L	The construction of two (2) double storey dwellings	1 Kananook Avenue Seaford 3198	
		666/2016P/F	The construction of Five (5) Double Storey dwellings	91 Dandenong Road East FRANKSTON 3199	
Lyrebird	Total per Ward				4
	03-Jul-25	73/2023P/D	To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	58 William Road Carrum Downs 3201	
	16-Jul-25	407/2022P/A	To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	12 Greenwood Drive Carrum Downs 3201	
	25-Jul-25	480/2016P/G	To construct eight (8) double storey dwellings, create access to and carry out works in a Road Zone, Category 1.	40 Hall Road CARRUM DOWNS 3201	
	29-Jul-25	456/2024P/A	Section 72 - To use the land for a Place of Worship within an Industrial 1 Zone (IN1Z), to display business identification signage and to reduce the number of carparking spaces under Clause 52.06-5 of the Frankston Planning Scheme	11/47 Frankston Gardens Drive Carrum Downs 3201	
Pines	Total per Ward				7
	01-Jul-25	449/2020P/C	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	4 Punari Court Seaford 3198	

Amended Planning Permits: Lodged

Date Amendments Lodged: 2025 (Year) + July (Month)

Ward: All

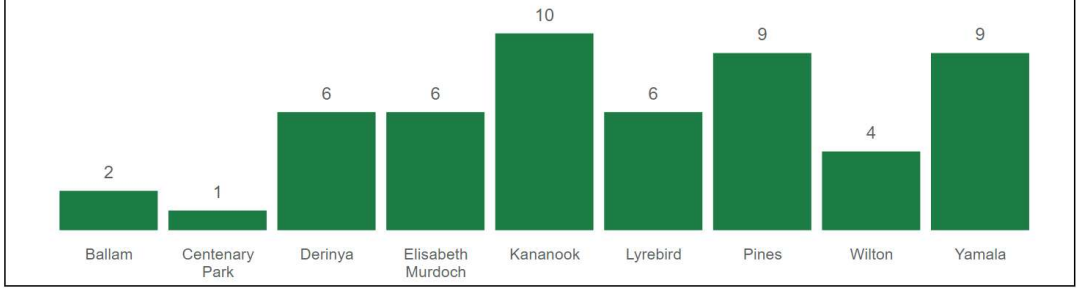
Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				1
	26-Jul-25	28/2019P/D	To construct one (1) double storey dwelling with basement to the rear of the existing dwelling, with double storey additions to the existing dwelling (two dwellings); and a two (2) lot subdivision	17 Kimba Avenue Frankston 3199	
Centenary Park	Total per Ward				2
	02-Jul-25	873/2023P/B	To construct a single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	13 Darnley Drive Skye 3977	
	18-Jul-25	27/2021P/D	Extension of Time - To construct alterations and additions to existing single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	4 Birgita Court Langwarrin 3910	
Derinya	Total per Ward				1
	23-Jul-25	12/2018P/E	To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings)	8 Roberts Street Frankston 3199	
Elisabeth Murdoch	Total per Ward				3
	14-Jul-25	612/2022P/C	Secondary Consent - To construct one (1) double storey dwelling (exceeding 7.0m in height) in Design and Development Overlay (DDO4)	2 Healsview Court Langwarrin South 3911	
	16-Jul-25	174/2020P/A	To construct one (1) single story dwelling in a Bushfire Management Overlay (BMO)	21 Peter Chance Crescent LANGWARRIN 3910	
	17-Jul-25	460/2022P/E	Clause 32.08-2: Use land for a child care centre in the General Residential Zone; Clause 32.08-10: Construct a building or construct or carry out works associated with a section 2 use in the General Residential Zone; Clause 52.05-2: To display a business identification sign.	14 John Street Langwarrin 3910	
Kananook	Total per Ward				7
	02-Jul-25	343/2021P/C	To construct buildings and works to the existing hotel and to display illuminated business identification signage in a General Residential Zone (GRZ). To alter access to a road in a Transport Zone 2 (TRZ2) and to extend the area where liquor is allowed to be sold and consumed.	30 Nepean Highway Seaford 3198	
	04-Jul-25	348/2017P/G	To construct a five (5) storey building including basement, comprising twenty five (25) apartments with retail (shop) at ground floor and reduction in car parking Amendment to construct a ten (10) storey building containing 61 dwellings with roof terrace, basement and a further reduction in car parking	345 Nepean Highway FRANKSTON 3199	
	08-Jul-25	1/2006P/A	Section 72 - Use and develop the land for a new life saving club (to replace the existing life saving club) and removal of native vegetation. The proposal includes - Life Saving Club building, including boat store, multi purpose room, public toilets, cafe with 20 seats and observation level above. - Boat ramp access to water and boat wash down area. - Alterations and extensions to existing car park (total of 40 car spaces). - New pathways between car park, life saving club and beach. To amend the permit by Increasing the patron limit to a total of 72 patrons - 36 patrons inside the cafe and 36 patrons outside, occupying part of the public deck. Increasing the operating hours to: - Sunday to Thursday - 8am to 10pm - Friday and Saturday - 8am to 11pm Deletion of Condition 26. Addition of 2N Nepean Highway, Seaford as property address	Seaford Foreshore 10N Nepean Highway SEAFORD 3198	
	16-Jul-25	128/1998P/A	Section 72 Amendment: The land to be used and developed for the purpose of two (2) single storey detached dwellings in accordance with the endorsed plans Amended to: - Construct an extension to the Dwelling on Lot 2	1B Hope Court FRANKSTON 3199	
	18-Jul-25	459/2022P/B	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	20 McAlister Street Frankston 3199	
	31-Jul-25	249/2016P/L	The construction of two (2) double storey dwellings	1 Kananook Avenue Seaford 3198	
		666/2016P/F	The construction of Five (5) Double Storey dwellings	91 Dandenong Road East FRANKSTON 3199	
Lyrebird	Total per Ward				4
	03-Jul-25	73/2023P/D	To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	58 William Road Carrum Downs 3201	
	16-Jul-25	407/2022P/A	To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	12 Greenwood Drive Carrum Downs 3201	
	25-Jul-25	480/2016P/G	To construct eight (8) double storey dwellings, create access to and carry out works in a Road Zone, Category 1.	40 Hall Road CARRUM DOWNS 3201	
	29-Jul-25	456/2024P/A	Section 72 - To use the land for a Place of Worship within an Industrial 1 Zone (IN1Z), to display business identification signage and to reduce the number of carparking spaces under Clause 52.06-5 of the Frankston Planning Scheme	11/47 Frankston Gardens Drive Carrum Downs 3201	
Pines	Total per Ward				7
	01-Jul-25	449/2020P/C	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	4 Punari Court Seaford 3198	

Planning Applications Decided: New and those Amended

53
# of Applications Decided

Date Applications Decided
2025 (Year) + July (Month)

of Applications Decided by Ward

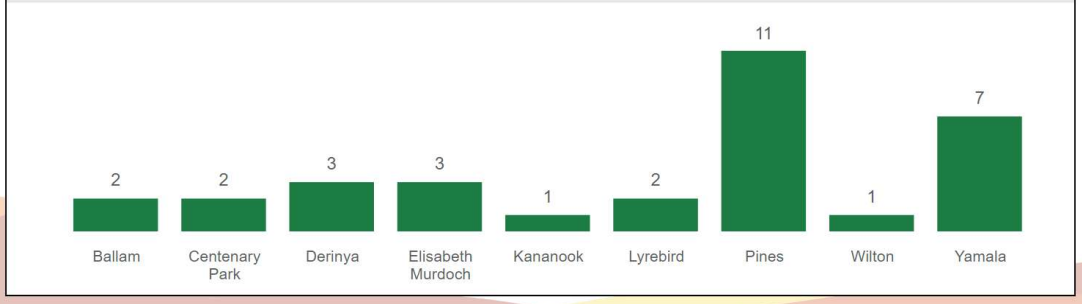


Application Type	# Applications Decided
Certificate of Compliance	2
Change of use or car parking waiver	2
Commercial or industrial	5
Multiple dwellings	6
Other	1
Remove/vary restriction or easement	1
Satisfaction Matters	1
Signage	1
Single dwelling on a lot	13
Subdivision of Existing Building/s	1
Subdivision of land	5
Total	**53**

32
# of Amended Decisions

Date Amendments Decided
2025 (Year) + July (Month)

of Amended Decisions by Ward



Application Type	# Amendments Decided
Extension of Time	12
S72 Multi Dwell/Com/Ind/Other	6
S72 Single Dwelling	1
Secondary Consent	12
VicSmart (H)	1
Total	**32**

Planning Applications Decided: Timeframe
PPARS

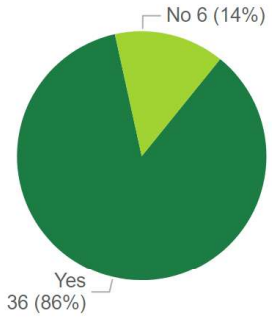
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Date Applications Decided

2025 (Year) + July (Month)

42
Standard Applications

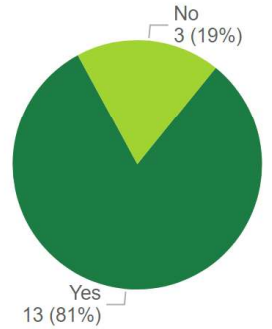
Decisions in Time?



Type Code	Type Description	Decided in Time	# Application
AMEND1	S72 Single Dwelling	Yes	1
AMEND2	S72 Multi Dwell/Com/Ind/Other	No	1
AMEND2	S72 Multi Dwell/Com/Ind/Other	Yes	5
COMIND	Commercial or industrial	No	1
COMIND	Commercial or industrial	Yes	4
DWELL	Single dwelling on a lot	No	3
DWELL	Single dwelling on a lot	Yes	10
MULTI	Multiple dwellings	Yes	6
OTHER	Other	No	1
SIGN	Signage	Yes	1
SUB1	Subdivision of Existing Building/s	Yes	1
SUB2	Subdivision of land	Yes	5
SUB5	Remove/vary restriction or easement	Yes	1
Total			**42**

16
VicSmart Applications

Decisions in Time?



Type Code	Type Description	Decided in Time	# Application
VS	VicSmart (H)	Yes	1
VS1	VicSmart	No	3
VS1	VicSmart	Yes	12
Total			**16**

Planning Application Decisions

Date Applications Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	08-Jul-25	365/2025P	To display promotion signage on land within a Commercial 1 Zone (B1Z)	Approved	Shop S064/330 Cranbourne Road FRANKSTON 3199	
	23-Jul-25	407/2025P	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	Approved	43 Glenview Crescent FRANKSTON 3199	
Centenary Park	Total per Ward					1
	08-Jul-25	1219/2024P	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Approved	30 Paterson Avenue Langwarrin 3910	
Derinya	Total per Ward					6
	02-Jul-25	418/2025P	To construct a carport and outbuilding (pool house) in a Design and Development Overlay Schedule 1 (DDO1)	Approved	15 Sibyl Avenue Frankston South 3199	
	15-Jul-25	382/2025P	To construct buildings and works in a Design and Development Overlay Schedule (DDO1)	Approved	5 Barriedale Grove Frankston South 3199	
	21-Jul-25	248/2025P	To remove two (2) substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Approved	39 Genista Street Frankston South 3199	
		327/2025P	To construct an outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1), Design and Development Overlay Schedule 1 (DDO1) and Significant Landscape Overlay Schedule 3 (SLO3)	Approved	100 Moorooduc Highway Frankston South 3199	
	23-Jul-25	402/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Approved	4 Goldborough Court FRANKSTON SOUTH 3199	
	25-Jul-25	479/2025P	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Approved	5 Barriedale Grove Frankston South 3199	
Elisabeth Murdoch	Total per Ward					6
	03-Jul-25	5/2025/COMP	Helicopter Landing Site	Form 14 Issued	306 Centre Road LANGWARRIN 3910	
	04-Jul-25	348/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Refused	7 Healsview Court Langwarrin South 3911	
	14-Jul-25	464/2025P	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	Withdrawn	100A Aqueduct Road LANGWARRIN 3910	
	16-Jul-25	1077/2024P	To construct an outbuilding (shed) within a Design and Development Overlay Schedule 4 (DDO4) and to construct buildings and works within the Tree Protection Zone of a substantial tree and and remove vegetation in a Significant Landscape Overlay Schedule 1 (SLO1)	Approved	3 Karen Close Langwarrin 3910	
	25-Jul-25	450/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Approved	40 McKays Road Langwarrin 3910	
	29-Jul-25	323/2025P	To construct buildings and works for an outbuilding in a Bushfire Management Overlay and Design and Development Overlay Schedule 4 (DDO4) and to remove Native Vegetation and substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1), Environmental Significance Overlay Schedule 1 (ESO1), and Clause 52.17 Native Vegetation	Approved	33 Grassmere Road Langwarrin 3910	

Planning Application Decisions

Date Applications Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Kananook	Total per Ward					10
	08-Jul-25	861/2023P	Additions and alterations to existing dwelling in a Special Building Overlay (SBO)	Approved	13 Milne Avenue Seaford 3198	
	09-Jul-25	1233/2024P	To use the land for an adult sex product shop in an Industrial 1 Zone (IN1Z), to reduce the number of car spaces required under Clause 52.06 and to display business identification signage	Approved	34 Wells Road Seaford 3198	
		219/2025P	To use the land for a place of assembly in an Industrial 1 Zone (IN1Z)	Approved	1 Patrick Court Seaford 3198	
	17-Jul-25	253/2025P	To use and develop the land for a warehouse in an Industrial 1 Zone (IN1Z); To construct buildings and works in a Special Building Overlay (SBO); To reduce the number of parking spaces required under Clause 52.06 of the Frankston Planning Scheme	Lapsed	3 Govan Street Seaford 3198	
	21-Jul-25	370/2025P	To remove one (1) tree within an Environmental Significance Overlay 4 (ESO4)	Approved	6 Netherall Street Seaford 3198	
	22-Jul-25	201/2025P	To use and construct a replacement storage shed on land within a Public Use Zone (PUZ6) and in a Special Building Overlay (SBO)	Approved	Kananook Reserve 36R McCulloch Avenue SEAFORD 3198	
		472/2025P	To remove 1 tree in an Environmental Significance Overlay Schedule 4 (ESO4)	Withdrawn	87 Kananook Avenue Seaford 3198	
	25-Jul-25	360/2025P	To buildings and works to an existing dwelling in a Special Building Overlay (SBO)	Approved	45 Seaford Road Seaford 3198	
		497/2025P	To construct an outbuilding in a Special Building Overlay (SBO)	Approved	30 Rosslyn Avenue Seaford 3198	
	31-Jul-25	254/2025P	To construct two (2) double storey dwellings and a two (2) lot subdivision on land within a General Residential Zone (R1Z)	Approved	56 Railway Parade Seaford 3198	
Lyrebird	Total per Ward					6
	01-Jul-25	351/2025P	To subdivide the land into two (2) lots within an Industrial 1 Zone (IN1Z)	Approved	23 Buontempo Road CARRUM DOWNS 3201	
		94/2025P	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and a two (2) lot subdivision on land within a General Residential Zone (R1Z)	Lapsed	7 Moorhen Crescent Carrum Downs 3201	
	03-Jul-25	296/2025P	To construct buildings and works to an existing factory on land within an Industrial 1 Zone (IN1Z)	Approved	17 Malibu Circuit Carrum Downs 3201	
	15-Jul-25	380/2025P	To construct buildings and works to an existing abattoir in a Green Wedge Zone (GWZ), Environmental Significance Overlay Schedule 2 (ESO2) and Land Subject to Inundation Overlay (LSIO) To reduce the number of car parking spaces required under Clause 52.06 of the Frankston Planning Scheme	Approved	10 Robinson Road CARRUM DOWNS 3201	
	18-Jul-25	436/2025P	To construct buildings and works in an Industrial 1 Zone (IN1Z), to reduce the car parking requirement of Clause 52.06 and to erect and display business identification signage	Approved	47 Titan Drive Carrum Downs 3201	
	28-Jul-25	318/2025P	To vary the covenant contained in Instrument of Transfer S255036S affecting the land contained in Volume 09998 and Folio 026 by inserting the words 'plus one (1) Dependant Persons Unit having external walls including steel cladding and an area of no more than sixty (60) square metres' to the end of item 1. of the covenant.	Approved	1 Belgrave Place Carrum Downs 3201	
Pines	Total per Ward					9
	01-Jul-25	107/2025P	To construct building and works to an existing dwelling in a Bushfire Management Overlay (BMO1)	Lapsed	8 Tilia Court Frankston North 3200	
	15-Jul-25	1029/2024P	To use the land for trade supplies and warehouse and to construct a building in an Industrial 1 Zone (IN1Z) To reduce the number of parking spaces required under Clause 52.06 of the Frankston Planning Scheme	Approved	11 Compass Court SEAFORD 3198	
	23-Jul-25	455/2025P	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	Approved	7 Compass Court SEAFORD 3198	
		456/2025P	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	Approved	5 Compass Court SEAFORD 3198	
		457/2025P	To construct one (1) warehouse in an Industrial 1 Zone (IN1Z)	Approved	3 Compass Court SEAFORD 3198	
	25-Jul-25	406/2025P	To subdivide the land into (4) lots within a General Residential Zone (R1Z)	Approved	101 East Road SEAFORD 3198	
		81/2025P	To construct two (2) double storey dwellings to the rear of an existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Refused	12 Elliott Street SEAFORD 3198	
	29-Jul-25	1252/2024P	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Refused	10 Jarrah Court Frankston North 3200	
	30-Jul-25	384/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Approved	122 Seaford Place Seaford 3198	

Planning Application Decisions

Date Applications Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Wilton	Total per Ward					4
	14-Jul-25	1247/2024P	To construct ten (10) double storey dwellings in a General Residential Zone (R1Z)	Approved	34 McCormicks Road SKYE 3977	
	17-Jul-25	100/2025P	To use and construct one (1) single storey dwelling in a Rural Conservation Zone Schedule 2 (RCZ2)	Approved	935 Dandenong-Hastings Road SKYE 3977	
	28-Jul-25	1184/2024P	To construct buildings and works associated with a Section 2 use in a Green Wedge Zone (GWZ) to use as a cafe ancillary to the existing use on the land	Approved	665 Dandenong-Hastings Road Skye 3977	
	31-Jul-25	448/2025P	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 2 (SLO2)	Approved	11 Derwent Lane Sandhurst 3977	
Yamala	Total per Ward					9
	01-Jul-25	311/2025P	To construct one (1) double storey dwelling in a Bushfire Management Overlay (BMO), in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4) and the removal of a substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4).	Approved	3 Neil Street Frankston South 3199	
	08-Jul-25	446/2025P	To construct building and works to an existing building and to display business identification signage within an Activity Centre Zone (ACZ1)	Withdrawn	66 Wells Street FRANKSTON 3199	
	15-Jul-25	377/2025P	To construct extensions to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and works within the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Approved	26 Bangalay Avenue Frankston South 3199	
	21-Jul-25	2/2025/COMP	Fence and works to existing community care accommodation	Form 15 Issued	17 Yuille Street FRANKSTON 3199	
		405/2025P	To subdivide the land into three (3) lots within a Housing Choice and Transport Zone (HCTZ) and Special Building Overlay (SBO)	Approved	22 Joy Street FRANKSTON 3199	
	25-Jul-25	12/2025/SM	Single storey dwelling.	Satisfaction Matters Approved	22B Gweno Avenue FRANKSTON 3199	
	28-Jul-25	207/2025P	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and a Significant Landscape Overlay Schedule 4 (SLO4)	Approved	28 Dunstan Street FRANKSTON SOUTH 3199	
	29-Jul-25	1158/2024P	To construct buildings and works associated with two dwellings in a General Residential Zone (R1Z) and to remove one (1) tree within a Significant Landscape Overlay Schedule 3 (SLO3)	Lapsed	30 Seaview Road Frankston South 3199	
	31-Jul-25	1075/2024P	To construct a double storey dwelling and outbuilding in a Design and Development Overlay Schedule 1 (DDO1) To remove substantial trees and construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3)	Approved	1 Pamela Court Frankston South 3199	

Planning Application Decisions

Date Applications Decided: 2025 (Year) + July (Month)

Ward: All

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	08-Jul-25	365/2025P	To display promotion signage on land within a Commercial 1 Zone (B1Z)	Approved	Shop S064/330 Cranbourne Road FRANKSTON 3199	
	23-Jul-25	407/2025P	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	Approved	43 Glenview Crescent FRANKSTON 3199	
Centenary Park	Total per Ward					1
	08-Jul-25	1219/2024P	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Approved	30 Paterson Avenue Langwarrin 3910	
Derinya	Total per Ward					6
	02-Jul-25	418/2025P	To construct a carport and outbuilding (pool house) in a Design and Development Overlay Schedule 1 (DDO1)	Approved	15 Sibyl Avenue Frankston South 3199	
	15-Jul-25	382/2025P	To construct buildings and works in a Design and Development Overlay Schedule (DDO1)	Approved	5 Barriedale Grove Frankston South 3199	
	21-Jul-25	248/2025P	To remove two (2) substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Approved	39 Genista Street Frankston South 3199	
		327/2025P	To construct an outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1), Design and Development Overlay Schedule 1 (DDO1) and Significant Landscape Overlay Schedule 3 (SLO3)	Approved	100 Mooroodue Highway Frankston South 3199	
	23-Jul-25	402/2025P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9)	Approved	4 Goldborough Court FRANKSTON SOUTH 3199	
	25-Jul-25	479/2025P	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1)	Approved	5 Barriedale Grove Frankston South 3199	
Elisabeth Murdoch	Total per Ward					6
	03-Jul-25	5/2025/COMP	Helicopter Landing Site	Form 14 Issued	306 Centre Road LANGWARRIN 3910	
	04-Jul-25	348/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Refused	7 Healsview Court Langwarrin South 3911	
	14-Jul-25	464/2025P	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	Withdrawn	100A Aqueduct Road LANGWARRIN 3910	
	16-Jul-25	1077/2024P	To construct an outbuilding (shed) within a Design and Development Overlay Schedule 4 (DDO4) and to construct buildings and works within the Tree Protection Zone of a substantial tree and and remove vegetation in a Significant Landscape Overlay Schedule 1 (SLO1)	Approved	3 Karen Close Langwarrin 3910	
	25-Jul-25	450/2025P	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	Approved	40 McKays Road Langwarrin 3910	
	29-Jul-25	323/2025P	To construct buildings and works for an outbuilding in a Bushfire Management Overlay and Design and Development Overlay Schedule 4 (DDO4) and to remove Native Vegetation and substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1), Environmental Significance Overlay Schedule 1 (ESO1), and Clause 52.17 Native Vegetation	Approved	33 Grassmere Road Langwarrin 3910	
Kananook	Total per Ward					10
	08-Jul-25	861/2023P	Additions and alterations to existing dwelling in a Special Building Overlay (SBO)	Approved	13 Milne Avenue Seaford 3198	
	09-Jul-25	1233/2024P	To use the land for an adult sex product shop in an Industrial 1 Zone (IN1Z), to reduce the number of car spaces required under Clause 52.06 and to display business identification signage	Approved	34 Wells Road Seaford 3198	
		219/2025P	To use the land for a place of assembly in an Industrial 1 Zone (IN1Z)	Approved	1 Patrick Court Seaford 3198	
	17-Jul-25	253/2025P	To use and develop the land for a warehouse in an Industrial 1 Zone (IN1Z); To construct buildings and works in a Special Building Overlay (SBO); To reduce the number of parking spaces required under Clause 52.06 of the Frankston Planning Scheme	Lapsed	3 Govan Street Seaford 3198	
	21-Jul-25	370/2025P	To remove one (1) tree within an Environmental Significance Overlay 4 (ESO4)	Approved	6 Netherall Street Seaford 3198	
	22-Jul-25	201/2025P	To use and construct a replacement storage shed on land within a Public Use Zone (PUZ6) and in a Special Building Overlay (SBO)	Approved	Kananook Reserve 36R McCulloch Avenue SEAFORD 3198	
		472/2025P	To remove 1 tree in an Environmental Significance Overlay Schedule 4 (ESO4)	Withdrawn	87 Kananook Avenue Seaford 3198	
	25-Jul-25	360/2025P	To buildings and works to an existing dwelling in a Special Building Overlay (SBO)	Approved	45 Seaford Road Seaford 3198	
		497/2025P	To construct an outbuilding in a Special Building Overlay (SBO)	Approved	30 Rosslyn Avenue Seaford 3198	

Amended Planning Permits: Decisions

Date Amendments Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	04-Jul-25	508/2022P/B	To construct two (2) double storey dwellings and front fence in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Extension of Time Approved	47 Ashleigh Avenue Frankston 3199	
	09-Jul-25	350/2020P/D	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	21 Wattle Drive Frankston 3199	
Centenary Park	Total per Ward					2
	22-Jul-25	873/2023P/B	To construct a single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	13 Darnley Drive Skye 3977	
	23-Jul-25	27/2021P/D	Extension of Time - To construct alterations and additions to existing single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	Extension of Time Approved	4 Birgita Court Langwarrin 3910	
Derinya	Total per Ward					3
	07-Jul-25	154/2021P/D	To construct four (4) dwellings (one (1) triple storey and three (3) double storey) in a General Residential Zone (GRZ)	Secondary Consent Approved	31 Hillcrest Road FRANKSTON 3199	
	16-Jul-25	858/2024P/C	To construct two (2) double storey dwellings in a General Residential Zone (R1Z), Special Building Overlay (SBO), Specific Controls Overlay (SCO) and Design and Development Overlay Schedule 11 (DDO11)	Secondary Consent Approved	40 Lardner Road Frankston 3199	
	23-Jul-25	65/2023/VS/D	Section 72 - To construct a garage to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of a Substantial Tree within a Significant Landscape Overlay Schedule 3 (SLO3)	Approved	12 Balamara Court Frankston South 3199	
Elisabeth Murdoch	Total per Ward					3
	07-Jul-25	626/2021P/C	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) and to construct a building and construct and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Approved	25 Natina Court Langwarrin 3910	
	08-Jul-25	64/2021P/B	Seconday Consent - To construct one (1) single storey dwelling within the Environmental Significance Overlay Schedule 1 (ESO1) and to undertake buildings and works the Tree Protection Zone of three (3) substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Secondary Consent Approved	291 North Road LANGWARRIN 3910	
	10-Jul-25	481/2023P/C	To construct one (1) single dwelling on Lots 3-6 (total four (4) dwellings), community care accommodation on Lot 2 and remove two (2) trees in a Heritage Overlay (HO34) To create access to a road in a Transport Zone 2.	Approved	1/144 Cranbourne-Frankston Road LANGWARRIN 3910	

Amended Planning Permits: Decisions

Date Amendments Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Kananook	Total per Ward					1
	09-Jul-25	249/2016P/K	The construction of two (2) double storey dwellings	Secondary Consent Approved	1 Kananook Avenue Seaford 3198	
Lyrebird	Total per Ward					2
	08-Jul-25	73/2023P/D	To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	Secondary Consent Approved	58 William Road Carrum Downs 3201	
	18-Jul-25	407/2022P/A	To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	Extension of Time Approved	12 Greenwood Drive Carrum Downs 3201	
Pines	Total per Ward					11
	03-Jul-25	135/2024P/C	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Secondary Consent Approved	27 Hickory Crescent Frankston North 3200	
		52/2023P/B	To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Extension of Time Approved	100 Austin Road Seaford 3198	
	07-Jul-25	86/2023P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	Extension of Time Approved	4 Golden Court Frankston North 3200	
	10-Jul-25	145/1992P/C	Section 72 Amendment Petrol Filling Station and Shop	Approved	467 Frankston-Dandenong Road CARRUM DOWNS 3201	
	11-Jul-25	145/1992P/B	Secondary Consent - Petrol filling station and shop	Secondary Consent Approved	467 Frankston-Dandenong Road CARRUM DOWNS 3201	
	14-Jul-25	449/2020P/C	To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	Extension of Time Approved	4 Punari Court Seaford 3198	
	15-Jul-25	48/2014P/B	Section 72 - To construct two double storey dwellings and alter access to a road in a Road Zone Category 1	Approved	154 Frankston-Dandenong Road SEAFORD 3198	
	18-Jul-25	675/2021P/B	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	Secondary Consent Approved	6 Phillip Street Frankston 3199	
	28-Jul-25	654/2014P/C	Section 72 - To construct buildings and works (maintenance shed and accessways) associated with the existing golf course in a Special Use Zone Schedule 1 (SUZ1), General Residential Zone Schedule 1 (GRZ1) and Special Building Overlay (SBO); to remove and carry out works within the TPZ of native vegetation within an Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17; and to construct business identification signage under Clause 52.05	Approved	211-279 Skye Road FRANKSTON 3199	
		849/2022P/C	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Extension of Time Approved	13 Forest Drive Frankston North 3200	
	31-Jul-25	898/2022P/C	To construct buildings and works (extension and modifications to an existing building) in a Special Use Zone (SUZ1), Special Building Overlay (SBO) and Environmental Significance Overlay Schedule 1 (ESO1)	Extension of Time Approved	7 Skye Road FRANKSTON 3199	

Amended Planning Permits: Decisions

Date Amendments Decided: 2025 (Year) + July (Month)

Ward: Yamala

Ward	Decided	Application	Description	Decision	Location	#
Yamala	Total per Ward					7
	15-Jul-25	874/2023P/A	To subdivide the land into two (2) lots in an Activity Centre Zone Schedule 1 (ACZ1) and Special Building Overlay (SBO)	Approved	Level 1 31-33 Keys Street FRANKSTON 3199	
	16-Jul-25	110/2023P/C	To construct an extension to existing dwelling in Design and Development Overlay (DDO9) and to carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay (SLO4)	Secondary Consent Approved	22 Hoadley Avenue Frankston South 3199	
		605/2016P/D	Extension of Time - Development of the land for a 2 Storey Dwelling exceeding 7 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to construct a building and construct and carry out works in an Erosion Management Overlay Schedule 3 (EMO3)	Withdrawn	3 Fernery Lane FRANKSTON 3199	
	21-Jul-25	18/2022P/B	Section 72 - To use the land to sell and consume liquor, to construct a building and construct and carry out works in a Commercial 1 Zone (C1Z), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme. This amendment application seeks permission to amend condition 5 of the planning permit to allow the sale and consumption of liquor from 7am, 7 days a week.	Approved	473 Nepean Highway FRANKSTON 3199	
	22-Jul-25	300/2021P/E	Use and development of the land for a Display Home Centre, construction of a dwelling over 8 metres in height in a Design and Development Overlay Schedule 9 and to alter access to a road in a Road Zone Category 1	Withdrawn	633 Nepean Highway FRANKSTON SOUTH 3199	
	25-Jul-25	786/2021P/D	To construct three (3) double storey dwellings in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 6 (DDO6).	Extension of Time Refused	16 George Street Frankston 3199	
	30-Jul-25	316/2024P/B	Section 72 - To undertake buildings and works within the tree protection zone of a substantial tree (for the construction of a double storey dwelling) within a Significant Landscape Overlay Schedule 4 (SLO4) To amend the permit to allow: - The construction of a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9) - The construction of a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	Approved	34 Liddesdale Avenue Frankston South 3199	

Amended Planning Permits: Decisions

Date Amendments Decided: 2025 (Year) + July (Month)

Ward: All

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	04-Jul-25	508/2022P/B	To construct two (2) double storey dwellings and front fence in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Extension of Time Approved	47 Ashleigh Avenue Frankston 3199	
	09-Jul-25	350/2020P/D	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	21 Wattle Drive Frankston 3199	
Centenary Park	Total per Ward					2
	22-Jul-25	873/2023P/B	To construct a single storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Secondary Consent Approved	13 Darnley Drive Skye 3977	
	23-Jul-25	27/2021P/D	Extension of Time - To construct alterations and additions to existing single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	Extension of Time Approved	4 Birgita Court Langwarrin 3910	
Derinya	Total per Ward					3
	07-Jul-25	154/2021P/D	To construct four (4) dwellings (one (1) triple storey and three (3) double storey) in a General Residential Zone (GRZ)	Secondary Consent Approved	31 Hillcrest Road FRANKSTON 3199	
	16-Jul-25	858/2024P/C	To construct two (2) double storey dwellings in a General Residential Zone (R1Z), Special Building Overlay (SBO), Specific Controls Overlay (SCO) and Design and Development Overlay Schedule 11 (DDO11)	Secondary Consent Approved	40 Lardner Road Frankston 3199	
	23-Jul-25	65/2023/VS/D	Section 72 - To construct a garage to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to carry out works within the Tree Protection Zone of a Substantial Tree within a Significant Landscape Overlay Schedule 3 (SLO3)	Approved	12 Balamara Court Frankston South 3199	
Elisabeth Murdoch	Total per Ward					3
	07-Jul-25	626/2021P/C	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) and to construct a building and construct and carry out works in the Tree Protection Zone of a substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Approved	25 Natina Court Langwarrin 3910	
	08-Jul-25	64/2021P/B	Seconday Consent - To construct one (1) single storey dwelling within the Environmental Significance Overlay Schedule 1 (ESO1) and to undertake buildings and works the Tree Protection Zone of three (3) substantial tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Secondary Consent Approved	291 North Road LANGWARRIN 3910	
	10-Jul-25	481/2023P/C	To construct one (1) single dwelling on Lots 3-6 (total four (4) dwellings), community care accommodation on Lot 2 and remove two (2) trees in a Heritage Overlay (HO34) To create access to a road in a Transport Zone 2.	Approved	1/144 Cranbourne-Frankston Road LANGWARRIN 3910	
Kananook	Total per Ward					1
	09-Jul-25	249/2016P/K	The construction of two (2) double storey dwellings	Secondary Consent Approved	1 Kananook Avenue Seaford 3198	
Lyrebird	Total per Ward					2
	08-Jul-25	73/2023P/D	To construct nineteen (19) dwellings (seventeen double storey and two single storey) in a General Residential Zone (GRZ).	Secondary Consent Approved	58 William Road Carrum Downs 3201	
	18-Jul-25	407/2022P/A	To construct two (2) double storey dwellings in a General Residential Zone (GRZ).	Extension of Time Approved	12 Greenwood Drive Carrum Downs 3201	
Pines	Total per Ward					11
	03-Jul-25	135/2024P/C	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ)	Secondary Consent Approved	27 Hickory Crescent Frankston North 3200	
		52/2023P/B	To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Extension of Time Approved	100 Austin Road Seaford 3198	
	07-Jul-25	86/2023P/C	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General	Extension of Time Approved	4 Golden Court Frankston North 3200	

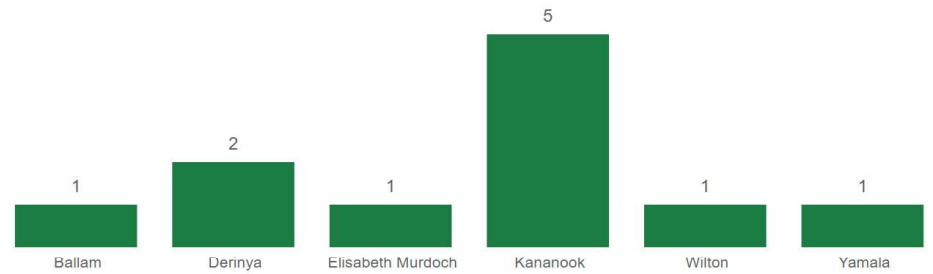
Subdivisions Lodged and Decided

Subdivision Types
All

Date Subdivisions Lodged
2025 (Year) + July (Month)

11
Subdivisions Lodged

of Subdivision Applications Lodged by Ward

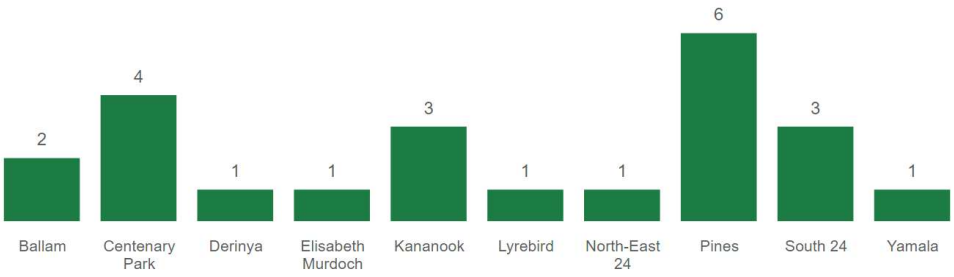


Subdivision Type	# Subdivision Lodged
Procedural Certification (Existing Building)	1
Three or More Lots	6
Two Lots	4
Total	**11**

23
Subdivisions Decided

Date Subdivisions Decided
2025 (Year) + July (Month)

of Subdivision Applications Decided by Ward



Subdivision Type	# Subdivision Decided
Creation or Removal of Easement or Covenant or ROW	1
Procedural Certification (Existing Building)	1
Three or More Lots	9
Two Lots	12
Total	**23**

Subdivisions Lodged

Date Subdivisions Lodged: 2025 (Year) + July (Month)

Ward: All

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				1
	29-Jul-25	69/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	162 Cranbourne Road Frankston 3199	
Derinya	Total per Ward				2
	11-Jul-25	61/2025/S	To subdivide the land into four(4) lots within a General Residential Zone (R1Z)	31 Hillcrest Road FRANKSTON 3199	
	31-Jul-25	70/2025/S	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	7 Helvetia Court Frankston 3199	
Elisabeth Murdoch	Total per Ward				1
	11-Jul-25	62/2025/S	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	100A Aqueduct Road LANGWARRIN 3910	
Kananook	Total per Ward				5
	09-Jul-25	60/2025/S	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	4 McCulloch Avenue Seaford 3198	
	11-Jul-25	64/2025/S	To subdivide the land into three (3) lots within a Housing Choice and Transport Zone Schedule 2 (HCTZ2)	5 John Street FRANKSTON 3199	
	17-Jul-25	65/2025/S	Seven (7) lot subdivision of land within a Housing Choice and Transport Zone (HCTZ1)	11A Petrie Street FRANKSTON 3199	
	23-Jul-25	67/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	75 McMahons Road Frankston 3199	
	31-Jul-25	66/2025/S	Five (5) lot subdivision of land within a Housing Choice and Transport Zone (HCTZ2)	91 Dandenong Road East FRANKSTON 3199	
Wilton	Total per Ward				1
	14-Jul-25	63/2025/S	Eight (8) lot subdivision on land within a General Residential Zone (R1Z)	9A Punnett Street SKYE 3977	
Yamala	Total per Ward				1
	28-Jul-25	68/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	40 Summit Road Frankston 3199	

Subdivisions Lodged

Date Subdivisions Lodged: 2025 (Year) + July (Month)

Ward: All

Ward	Lodged	Application	Description	Location	#
Ballam	Total per Ward				1
	29-Jul-25	69/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	162 Cranbourne Road Frankston 3199	
Derinya	Total per Ward				2
	11-Jul-25	61/2025/S	To subdivide the land into four(4) lots within a General Residential Zone (R1Z)	31 Hillcrest Road FRANKSTON 3199	
	31-Jul-25	70/2025/S	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	7 Helvetia Court Frankston 3199	
Elisabeth Murdoch	Total per Ward				1
	11-Jul-25	62/2025/S	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	100A Aqueduct Road LANGWARRIN 3910	
Kananook	Total per Ward				5
	09-Jul-25	60/2025/S	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	4 McCulloch Avenue Seaford 3198	
	11-Jul-25	64/2025/S	To subdivide the land into three (3) lots within a Housing Choice and Transport Zone Schedule 2 (HCTZ2)	5 John Street FRANKSTON 3199	
	17-Jul-25	65/2025/S	Seven (7) lot subdivision of land within a Housing Choice and Transport Zone (HCTZ1)	11A Petrie Street FRANKSTON 3199	
	23-Jul-25	67/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	75 McMahons Road Frankston 3199	
	31-Jul-25	66/2025/S	Five (5) lot subdivision of land within a Housing Choice and Transport Zone (HCTZ2)	91 Dandenong Road East FRANKSTON 3199	
Wilton	Total per Ward				1
	14-Jul-25	63/2025/S	Eight (8) lot subdivision on land within a General Residential Zone (R1Z)	9A Punnett Street SKYE 3977	
Yamala	Total per Ward				1
	28-Jul-25	68/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	40 Summit Road Frankston 3199	

Subdivisions Decided

Date Subdivisions Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
Ballam	Total per Ward					2
	15-Jul-25	73/2024/S	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	Certification	1 Kenilworth Avenue FRANKSTON 3199	
	23-Jul-25	76/2018/S	Two (2) lot subdivision	Refuse Certification	Frankston Power Centre 111 Cranbourne Road FRANKSTON 3199	
Centenary Park	Total per Ward					4
	16-Jul-25	42/2022/S	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Statement of Compliance	14 Cedar Street Langwarrin 3910	
	18-Jul-25	136/2024/S	To subdivide the land into five (5) lots in a General Residential Zone (R1Z)	Statement of Compliance	64 Edward Street LANGWARRIN 3910	
	23-Jul-25	1/2019/S	Two (2) lot subdivision	Refuse Certification	1 Maria Drive LANGWARRIN 3910	
		31/2019/S	Three (3) Lot Subdivision	Refuse Certification	5 Ash Grove South LANGWARRIN 3910	
Derinya	Total per Ward					1
	23-Jul-25	101/2019/S	To create an easement	Refuse Certification	8 Roberts Street Frankston 3199	
Elisabeth Murdoch	Total per Ward					1
	14-Jul-25	62/2025/S	To subdivide the land into twenty two (22) lots within a General Residential Zone (R1Z)	Withdrawn	100A Aqueduct Road LANGWARRIN 3910	
Kananook	Total per Ward					3
	23-Jul-25	112/2019/S	Eleven (11) lot subdivision	Refuse Certification	32-34 Nepean Highway SEAFORD 3198	
		146/2024/S	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Certification	7 Attunga Crescent Seaford 3198	
	24-Jul-25	31/2025/S	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	Certification	12 Mona Street Seaford 3198	
Lyrebird	Total per Ward					1
	23-Jul-25	55/2020/S	Two (2) lot subdivision	Refuse Certification	34 O'Gradys Road Carrum Downs 3201	

Subdivisions Decided

Date Subdivisions Decided: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Decided	Application	Description	Decision	Location	#
North-East 24	Total per Ward					1
	23-Jul-25	20/2018/S	Two (2) lot subdivision	Refuse Certification	1 Broderick Road CARRUM DOWNS 3201	
Pines	Total per Ward					6
	17-Jul-25	21/2023/S	To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Statement of Compliance	244 Seaford Road SEAFORD 3198	
	22-Jul-25	96/2024/S	To subdivide land into three (3) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	25 Holroyd Street Seaford 3198	
	23-Jul-25	147/2018/S	Two (2) lot subdivision	Refuse Certification	13 Poplar Street FRANKSTON NORTH 3200	
		148/2017/S	Two (2) lot subdivision	Refuse Certification	4 Oliphant Way SEAFORD 3198	
		35/2019/S	Two (2) lot subdivision	Refuse Certification	40 Tamarisk Drive FRANKSTON NORTH 3200	
		9/2025/S	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	Certification	8 Belvedere Road Seaford 3198	
South 24	Total per Ward					3
	23-Jul-25	60/2017/S	Certification of nine (9) lots (Staged)	Refuse Certification	21 Warrandyte Road LANGWARRIN 3910	
		61/2017/S	Certification of a eleven (11) lot subdivision (staged)	Refuse Certification	21 Warrandyte Road LANGWARRIN 3910	
		62/2017/S	Certification of nine (9) lots	Refuse Certification	21 Warrandyte Road LANGWARRIN 3910	
Yamala	Total per Ward					1
	22-Jul-25	7/2025/S	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	Statement of Compliance	1 Piper Crescent FRANKSTON SOUTH 3199	

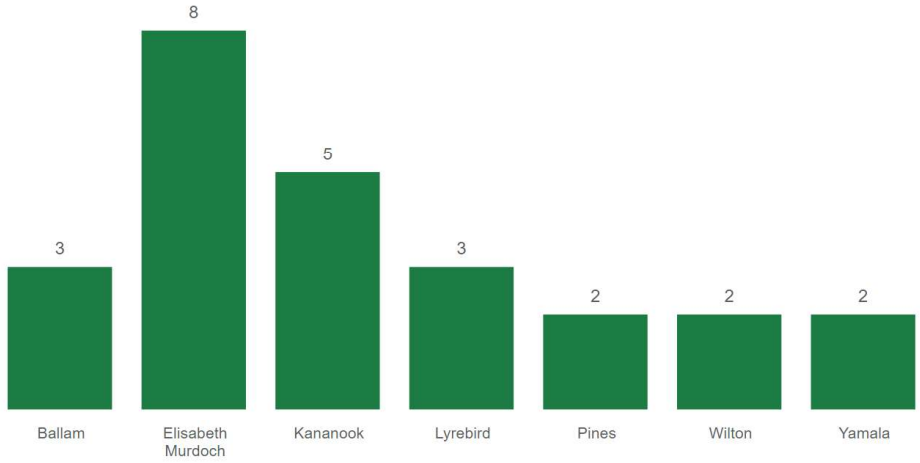
Planning Applications: Direction to Advertise

Advertised Types
All

25
Applications Advertised

Date Advertised Start
2025 (Year) + July (Month)

of Advertised Applications Lodged by Ward



Type Description	# Advertised Application
Change of use or car parking waiver	2
Commercial or industrial	1
Multiple dwellings	4
Other	2
Remove/vary restriction or easement	1
S72 Multi Dwell/Com/Ind/Other	6
S72 Single Dwelling	2
Signage	2
Single dwelling on a lot	4
Subdivision of land	1
Total	**25**

Planning Applications: Direction to Advertise

Date Advertised Start: 2025 (Year) + July (Month)

Ward: Multiple selections

Ward	Lodged	ADV Start Date	Application	Description	Location	#
Ballam	Total per Ward					3
	27-Mar-25	24-Jul-25	190/2025P	To construct two (2) single storey dwellings on a lot in a General Residential Zone (R1Z)	18 Paisley Drive FRANKSTON 3199	
	11-Jun-25	21-Jul-25	397/2025P	To use the land for a Place of Assembly (Amusement parlour and indoor bowling facility) in a Commercial 1 Zone (B1Z), to construct or carry out buildings and works within a Special Building Overlay (SBO) and to display internally illuminated business identification signage pursuant to Clause 52.05 of the Frankston Planning Scheme.	Shop SZMM1/330 Cranbourne Road FRANKSTON 3199	
		24-Jul-25	494/2020P/P	To use the land to sell and consume liquor and to reduce the number of car parking spaces required under Clause 52.06-3 of the Frankston Planning Scheme	Shop M201/330 Cranbourne Road FRANKSTON 3199	
Elisabeth Murdoch	Total per Ward					8
	24-Jun-24	17-Jul-25	30/2019P/E	To construct buildings and works associated with Accommodation in a Bushfire Management Overlay; to construct buildings and works and remove vegetation in a Significant Landscape Overlay - Schedule 1; construct buildings and works and remove vegetation in an Environmental Significance Overlay - Schedule 1; to remove native vegetation under Clause 52.17 (Native Vegetation) Amendment to the permit to allow a two lot subdivision and additional vegetation removal	26 Kingston Road LANGWARRIN 3910	
	16-Aug-24	24-Jul-25	810/2024P	To remove vegetation and undertake tree pruning in a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay Schedule 1 (ESO1)	460 Robinsons Road Langwarrin South 3911	
	16-Dec-24	17-Jul-25	1189/2024P	To subdivide the land into two (2) lots in a Low Density Residential Zone (LDRZ), Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) To carry out earthworks in a Design and Development Overlay Schedule 4 (DDO4)	104 Highfield Drive LANGWARRIN SOUTH 3911	
	05-Mar-25	31-Jul-25	130/2025P	To construct forty nine (49) dwellings (in two stages), vegetation removal under clause 52.17 and associated works on land within a General Residential Zone (R1Z)	55A Warrandyte Road LANGWARRIN 3910	
	12-Mar-25	31-Jul-25	773/2021P/A	Section 72 - To use the land for a poultry farm (production of barn laid eggs) and building and works in a Rural Conservation Zone Schedule 1 (RCZ1).	475 Baxter-Tooradin Road Langwarrin South 3911	
	04-Jun-25	10-Jul-25	604/2012P/O	To subdivide the land into eleven (11) lots, in stages, associated works and removal of native vegetation.	95 Cranhaven Road LANGWARRIN 3910	
	23-Jun-25	03-Jul-25	572/2011P/B	Section 72 - To construct buildings and works for an extension to a medical centre, to construct and display business identification signage and reduction in car parking pursuant to Clause 52.06 of the Frankston Planning Scheme. Amendment to plans and permit to: a) Extend the existing building for a pharmacy and amendment to conditions of permit.	20 Union Road LANGWARRIN 3910	
	25-Jun-25	03-Jul-25	428/2025P	To remove easements E-1, E-3, E-4 and E-5 affecting Lot 1 on PS337846 and to create easement E-1 and E-2	102 Highfield Drive Langwarrin South 3911	
Kananook	Total per Ward					5
	27-Feb-25	03-Jul-25	111/2025P	To construct one (1) double storey dwelling in a Land Subject to Inundation Overlay (LSIO) and in a Design and Development Overlay Schedule 6 (DDO6)	32 Beach Grove Seaford 3198	
	01-Apr-25	03-Jul-25	201/2025P	To use and construct a replacement storage shed on land within a Public Use Zone (PUZ6) and in a Special Building Overlay (SBO)	Kananook Reserve 36R McCulloch Avenue SEAFORD 3198	
	28-Apr-25	31-Jul-25	239/2025P	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	13 Mitchell Street Seaford 3198	
	16-Jun-25	31-Jul-25	409/2025P	To construct two (2) double storey dwellings on land within a General Residential Zone (R1Z)	15 Luxton Terrace Seaford 3198	
	16-Jul-25	31-Jul-25	128/1998P/A	Section 72 Amendment: The land to be used and developed for the purpose of two (2) single storey detached dwellings in accordance with the endorsed plans Amended to: - Construct an extension to the Dwelling on Lot 2	1B Hope Court FRANKSTON 3199	

Planning Applications: Direction to Advertise

Date Advertised Start: 2025 (Year) + July (Month)

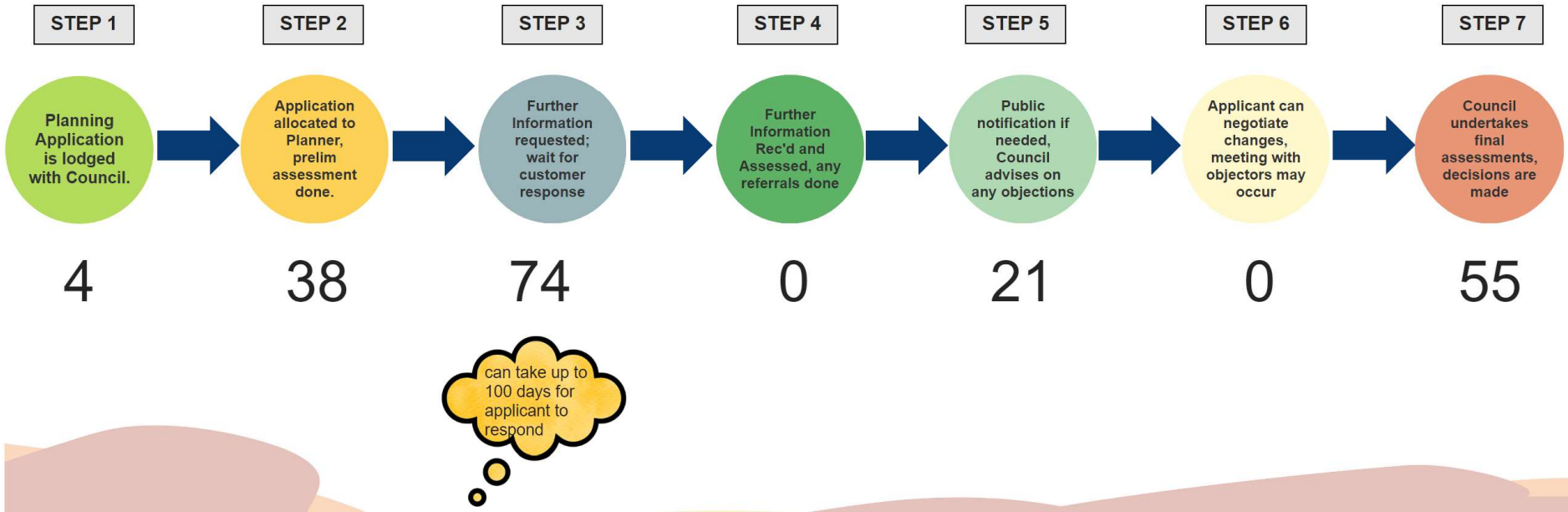
Ward: Multiple selections

Ward	Lodged	ADV Start Date	Application	Description	Location	#
Lyrebird	Total per Ward					3
	17-Dec-24	10-Jul-25	1225/2024P	To construct a warehouse an Industrial 1 Zone (IN1Z), create or alter access to a road in a Transport Zone 2 and to remove the restrictive covenant contained in Instrument of Transfer number M446575T affecting the land contained in Volume 09616 and Folio 379.	558 Frankston-Dandenong Road Carrum Downs 3201	
	12-Jun-25	28-Jul-25	401/2025P	To erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z)	552 Frankston-Dandenong Road CARRUM DOWNS 3201	
	13-Jun-25	10-Jul-25	231/2020P/M	To use the land for a Service Station, Car Wash and Convenience Restaurant; to construct buildings and works associated with a Section 2 Use in a General Residential Zone (GRZ), to construct buildings and works in a Special Building Overlay (SBO), removal of native vegetation, to erect and display business identification signage, including internally illuminated signage and a pole sign, to create access/alter to a Road Zone Category 1 Amendment to: - Remove Condition 1b to allow non-ducted vacuum cleaners. - Relocate pylon sign S1 - Nominate wood and gas cage location	216 Hall Road Carrum Downs 3201	
Pines	Total per Ward					2
	02-May-25	03-Jul-25	289/2025P	To display an electronic major promotion sky sign	32 Peninsula Boulevard SEAFORD 3198	
	18-Jun-25	10-Jul-25	414/2025P	To use the land for an Indoor Recreation Facility in an Industrial 1 Zone (IN1Z)	6B Hi-Tech Place SEAFORD 3198	
Wilton	Total per Ward					2
	01-Oct-24	31-Jul-25	961/2024P	To construct one (1) single storey dwelling, outbuilding, and associated works within a Green Wedge Zone (GWZ) and vegetation removal under Clause 52.17 and Significant Landscape Overlay Schedule 2 (SLO2).	445 McCormicks Road CARRUM DOWNS 3201	
	13-May-25	31-Jul-25	315/2025P	To construct one (1) single storey dwelling, an outbuilding and associated works on land within a Green Wedge Zone (GWZ) and removal of vegetation in a Significant Landscape Overlay Schedule 2 (SLO2)	332 Hall Road SKYE 3977	
Yamala	Total per Ward					2
	03-Apr-25	10-Jul-25	207/2025P	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and a Significant Landscape Overlay Schedule 4 (SLO4)	28 Dunstan Street FRANKSTON SOUTH 3199	
	15-Apr-25	03-Jul-25	316/2024P/B	Section 72 - To undertake buildings and works within the tree protection zone of a substantial tree (for the construction of a double storey dwelling) within a Significant Landscape Overlay Schedule 4 (SLO4) To amend the permit to allow: - The construction of a domestic swimming pool in a Design and Development Overlay Schedule 9 (DDO9) - The construction of a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	34 Liddesdale Avenue Frankston South 3199	

Planning Applications Process: Monthly Report

Latest Lodged Date = **06-Aug-25**

This is the status of each of the **193** Planning Applications that are waiting for a council decision.....



Current VCAT Appeals

VCAT Ref	Application	Description	Location	Council Decision	Appeal Type	Lodged at VCAT	Hearing Date	VCAT Decision	VCAT Decision Date
P1445/2024	290/1995/P/C	Section 72 - Second Dwelling.	199 Austin Road, Seaford	NOD	Objector	30/12/2024	8/07/2025 - administrative mention on 8 August 2025		
P131/2025	1/2025/SM	Satisfaction Matters	153 Hall Road, Carrum Downs	Failure to Determine	Owner	12/02/2025	10/06/2025		
P176/2025	294/2024/P	To construct seven (7) double storey dwellings within a General Residential Zone (GRZ)	74 Broderick Road, Carrum Downs	Refusal	Owner	19/03/2025	22/08/2025		
P276/2025	491/2024/P	To use the land for the sale of liquor (packaged liquor licence)	14 Balmoral Street, Frankston	Refusal	Applicant	1/04/2025	17/09/2025		
P443/2025	1146/2024/P	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	4 Carder Avenue, Seaford	Refusal	Owner	15/05/2025	12-14/11/2025		
P444/2025	1147/2024/P	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	6 Carder Avenue, Seaford	Refusal	Owner	15/05/2025	12-14/11/2025		
P586/2025	50/2025/P	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and a Special Building Overlay (SBO)	124 Kananook Avenue, Seaford	Refusal	Owner	8/07/2025	15-16/01/2026		

Current VCAT Appeals

VCAT Ref	Application	Description	Location	Council Decision	Appeal Type	Lodged at VCAT	Hearing Date	VCAT Decision	VCAT Decision Date
P356/2025	8/2024/P	To use and develop the land for a childcare centre in a Comprehensive Development Zone Schedule 1 (CDZ1), to remove and construct works within the tree protection zone of substantial trees in a SLO2 and to alter access to a road in a Transport Zone 2.	580 Thompsons Road, Sandhurst	NOD	Owner	17/04/2025	27-28/10/2025		
P644/2025	492/2017/P/D	Section 72 - In accordance with the endorsed plans: Buildings and works pursuant to clause 34.01-4 (Commercial 1 Zone); Buildings and works pursuant to clause 43.02-2 (Design and Development Overlay); and Reduction in the statutory car parking requirement relating to the commercial tenancies pursuant to clause 52.06-3 (car parking).	424-426 Nepean Highway, Frankston	Approved	Owner	30/07/2025	8/8/2025 - Practice Day Hearing		

VCAT Decisions & Policy Implications

VCAT Ref	Application	Description	Location	VCAT Decision	Policy Implications

Ministerial Applications - Decisions

Permit Number	Council Reference	Description	Location	Council Comments (support or opposed) and key considerations		Ministerial Decision (permit granted or refused)
PA2503636	130/2025/PIR	To construct buildings and works to an existing education centre in a General Residential Zone and Bushfire Management Overlay. To reduce the number of car parking and bicycle parking spaces	100 Ballarto Road, Carrum Downs	The applicant sought permission for the expansion of the existing Flinders College campus, with additional buildings to cater for expanded enrolments (approx. 100 students). Applications of this nature must be made to the Minister for Planning (rather than Council). Council officers provided supportive comments and recommended conditions of approval to the Minister.		Granted

Thank you

Frankston City Council

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frankston.vic.gov.au

Executive Summary

11.2 Statutory Planning Priority Development Program Options

Enquiries: *(Sam Clements: Communities)*
(Caroline Reidy: Corporate and Commercial Services)

Council Plan

Level 1:	Connected Places and Economy
Level 2:	Attract and invest in high quality property development to accelerate investment, generate jobs, enhance housing supply, and diversify revenue sources

Purpose

To advise Council on planning permit priority development program options to enhance statutory planning processes to deliver a fast-tracked assessment pathway for priority housing and economic developments.

Recommendation (Director Communities)

That Council:

PART A:

1. Acknowledges and continues to celebrate the long-awaited Gazettal of the Frankston Metropolitan (FMAC) Structure Plan into the Frankston Planning Scheme on 11 April 2025;
2. Notes that the FMAC Structure Plan sets the direction for the next 20 years, outlining priorities for housing, employment, transport, streetscapes, open spaces and sustainability.
3. Notes that while the FMAC was desirable to developers before the Structure Plan was gazetted, this achievement has created an environment of greater developer interest in the FMAC given certainty around the planning controls that now apply, as demonstrated by new major development planning applications submitted to Council since this time;
4. Notes that the certainty of planning controls, speed and transparency of decision making is of importance to the developers and form some of the key reasons as to why a developer would lodge a major development planning application with Council, especially in comparison to the State Government's Development Facilitation Program which receives similarly eligible planning applications.
5. Notes the State Government has expanded their Development Facilitation Program to enable major development decisions on planning applications to be made by the Minister for Planning with limited Council and community involvement and has resulted in some poor assessment outcomes, creating a need to develop an alternative Council run expeditated process.
6. Notes that a briefing was provided on 18 August 2025 on options for a fast-track application pathway where Councillors indicated a preference for Option 1- Priority Development Program with a 16-week guaranteed timeframe subject to qualifying criteria and requirements, and for the process to be coupled with the recommended improved pre-application process and a post-permit concierge service for non-planning permissions.
7. Supports the implementation of a Priority Development Program to provide a fast-tracked assessment service for qualifying major development proposals, which is expected to commence in January 2026;
8. Notes officers will update the Councillor Call-In Protocol to enable all priority applications to be determined under delegation;

11.2 Statutory Planning Priority Development Program Options

Executive Summary

PART B:

9. Notes that alongside implementing a Priority Development Program, Frankston has the opportunity to enhance its economic growth by pursuing designation as a Special Economic Priority Area (SEPA). A SEPA would accelerate development, investment, housing supply and job creation while strengthening Frankston as a skills, health and research destination.
10. Notes the Mayor and Chief Executive Officer will advocate to the State and Federal Government for Frankston to be designated as a Special Economic Priority Area (SEPA);
11. Supports the inclusion of SEPA designation as part of Council's broader development and investment attraction strategy, in conjunction with the Priority Development Program;
12. Notes the Chief Executive Officer will continue developing partnerships with relevant organisations, agencies, and stakeholders to support joint advocacy for SEPA designation; and
13. Notes that the SEPA advocacy and Priority Development Program (that will be in operation from January 2026) will be officially announced at the Future Frankston Forum on 24 October 2025.

Key Points / Issues

- At its meeting on 9 September 2024, it was resolved that Council:

  1. Receives the Statutory Planning Progress Report (Appendix A and B) for the months of June 2024 and July 2024;

  2. Notes that in June 2024, 82% of applications determined were within the statutory timeframe, above the target of 70%;

  3. Notes that in July 2024, 86% of applications determined were within the statutory timeframe, above the target of 70%;

  4. Writes to the Minister for Planning expressing its concern about the operation of the State Government's Development Facilitation Program, including the lack of engagement with Council and consideration of Council's objections and adopted policy, and specifically in respect of the Minister's approval of the proposed development at 11 Beach Street, Frankston;

  5. Notes that Council officers will undertake a review to identify new options to further refine and improve Council's major development application process, including process steps, and the expertise and resource required to deliver a fasttracked process with a 16-week guaranteed timeframe, subject to a set framework and agreed threshold criteria and further requirements. Options to be presented in a briefing, with a report to Council by March 2025;

  6. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions in June or July 2024;

  7. Resolves for future Statutory Planning Progress Reports - in addition to the 'Ministerial Applications – Delegated Officer Comments' table currently included, an additional 'Ministerial Applications – Determinations' table is to be added. The table is to include information about applications determined by the

Minister for Planning, including whether the application was subject to public notice, and the decision outcome;

8.Resolves the 'Ministerial Applications – Delegated Officer Comments', and the 'Ministerial Applications – Determinations' tables from each Statutory Planning Progress Report are to be uploaded to the Council's Transparency Hub following a Council resolution to note the information, to enable public awareness and scrutiny of the planning decisions made by the Minister for Planning within the Frankston municipality; and

9. Resolves that Attachment C (General Planning Applications of Councillor Interest Updates) and Attachment D (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (Local Government Act 2020, s.3(1)(c) and (g)). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

- The deadline to brief and provide a report to Council on a potential fast-tracked process (part 5 of the above Council resolution) was extended by Council resolution on 12 May 2025 and 11 August 2025 via the Governance matters report to 8 September 2025.
- Councillors were briefed on a potential fast tracked 16-week process and other priority development pathways at a Councillor briefing on 18 August 2025. All Councillors were in attendance.
- The state government have expanded their Development Facilitation Program (DFP) to enable an alternative pathway to Councils for planning assessment of certain major housing and commercial projects. Officer observations are the DFP process has a comprehensive and lengthy pre-application process that 'front-ends' many time-consuming requirements before application lodgement and verifies reports and application material. The pre-qualification or verification process before formal application lodgement enables a shorter planning application timeframe.
- Whilst it may have been reported the DFP is a 16-week guaranteed process, DFP website content only details this as an ''expedited planning process for eligible projects''.
- In addition to the guarantee of an expedited process delivered by a dedicated team within the Department of Transport and Planning, the DFP is appealing to applicants/developers as it exempts applications from the VCAT appeal process, avoids political decisions and can allow variations to mandatory requirements (such as garden area, mandatory height or setback controls) of the applicable Planning Scheme. All DFP applications are determined by the Minister for Planning or the Department of Transport and Planning (DTP) under delegation.
- The expanded DFP pathway has led to some concerns with the lack of transparency with key assessment information not being made available to Council and poor assessment outcomes, which could lead to adverse community impacts.
- A Council lead Priority Development Program whilst resource intensive has a number of potential benefits, including the consideration of local issues, improved local economic activity and improved customer experiences and more efficient council operations. This process also has the potential benefit

of being an end-to-end regulatory experience largely with one authority, noting non-planning post-permit permissions are required from Council, such as an asset protection permit, occupation of Council land and drainage and vehicle crossover approvals.

- Some Councils offer a Priority Development Program with varying qualifying criteria, requirements and timeframes. These programs in summary provide dedicated case management and require time-consuming information and process requirements to be satisfied before application lodgement and require pre-application advice meetings as a mandatory step.
- It is recommended that Council develop a priority development pathway with similar criteria to that of the DFP process. Resourcing, criteria and requirements to deliver a priority development process is set out below.

Legislative Requirements

As mentioned, for certain development types an applicant can apply directly to Minister for Planning for a planning permit, which is intended to provide an expediated process option. These application types are set out in the legislation and Victorian Planning Schemes. There is no legislative requirement for the Council to have a priority development process or service.

Under Section 197 of the Planning and Environment Act (1987) ('the Act') Council has the obligation to act as promptly as is reasonably practicable to avoid unnecessary delay-

'Where the Minister or any responsible authority, planning authority, referral authority, public authority, municipal council, panel, committee or officer is required to do any act, including making any decision or forming any opinion, that act must be done as promptly as is reasonably practicable, in any event within the time limits prescribed or any extension of those time limits allowed by or under this Act, so that loss or damage to any person from unreasonable or unnecessary delay is avoided.'

Additionally, Section 79 of the Act sets out the timeframes the responsible authority to decide a planning permit application and review rights if there a failure to determine the application within this timeframe. An applicant for a planning permit may apply to the VCAT '*for review of the failure of the Responsible Authority to grant the permit within the prescribed time*'. Regulation 32 in the Planning and Environment Regulations (2015) states that '*for the purpose of Section 79 of the Act, the prescribed time is:*

a) 10 business days for a VicSmart Application; or
b) *60 days for all other applications*.'

For standard (60 day) applications the timeframe includes weekends and public holidays. Despite the 60 day prescribed time including non-business days, there are a number of 'equalisations' in how the time is calculated. This is to have a figure better reflect fairness in the time required to assess an application where an applicant may be the cause of delay in the assessment. In practice, the equalisations are as follows:

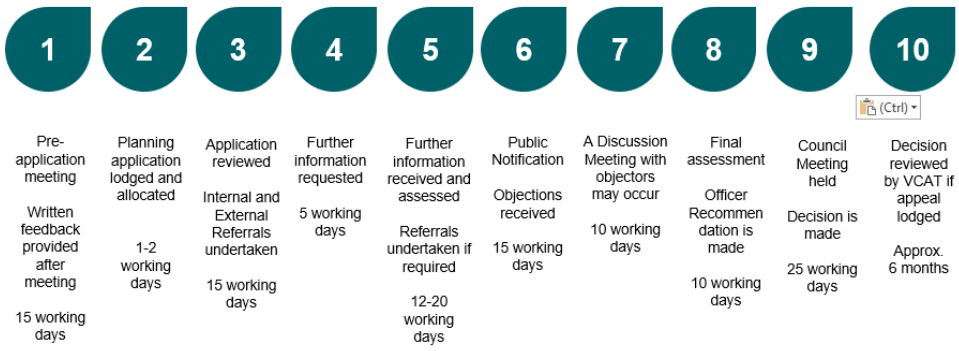
- If Council requests further information from the applicant within 28 days of lodgement, the clock will reset to zero once the further information request is satisfied. This only applies to one request for information, subsequent requests do not reset the clock. This equalisation recognises that it is fair that Council has all the required information it needs before being required to assess the application.

- If public notice is required to be given – for the time between when Council directs that notice be given and when the notice is actually given (sent out). Essentially this provision 'stops the clock' whilst Council is awaiting payment for public notice, or during the time when an applicant is preparing public notice themselves. Again, this reflects that some time delay may elapse whilst Council waits for on an applicant.

- When the application is formally amended after public notice has been given, the clock resets to zero. The most common example of this is where an applicant may change a design or other aspects of a proposal. In this circumstance the clock resets to zero and Council can again request further information. This reflects that Council may be required to undertake a full reassessment of a modified proposal.

Often the 60-day timeframe can be inadequate for complex and major applications with multiple aspects of technical input (e.g. wind studies, detailed urban design, geotechnical assessments, car parking and traffic modelling) and/or when the applicant seeks to negotiate on aspects of the planning assessment with Council officer or objecting parties. The time taken for such back and forth negotiation is not excluded from the timeframe, which in some respects creates a perverse incentive for Council to decide an application (often by way of refusal), rather than affording applicants opportunities to negotiate changes which might improve a proposal.

The current standard assessment process for planning applications with indicative timeframes is set out below-



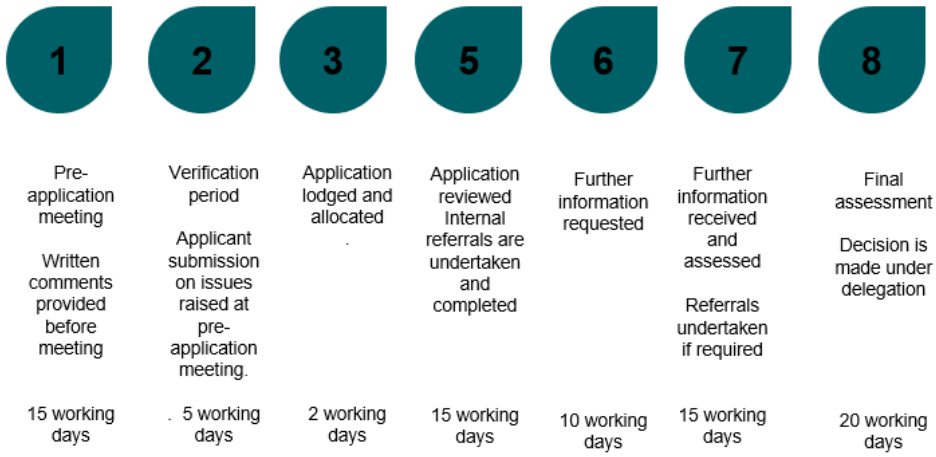
Given complex and major planning applications often take longer than the statutory timeframe to determine for the reasons outlined above there are some key themes with the state government's DFP process and with Council's that offer a priority service-

- Resourcing to ensure dedicated case management.
- Pre-application advice meeting as a mandatory step with a pre-certification or verification of report and plans or written confirmation that applicant is willing to address issues raised.
- Cultural Heritage Management Plan prepared and approved at lodgement.
- Statutory referrals undertaken pre-lodgement.
- No restrictions on title that would prevent issuance of a permit.
- In some programs no public notice can be required.

- In the case of Councils, the application must be determined under delegation or the timeframe does not include report to Council or a planning committee.

Recommended Option 1- Priority Development Program

Process flow chart for the maximum 16-week process:



Note: 16 weeks starts from when all application information has been supplied.

The following criteria apply for a planning application to be able to be designated as a priority application and go through this pathway:

Cost of Development

- The estimated cost of development of the land for accommodation uses must be at least $50 million.
- The estimated cost of development of the land for commercial uses must be consistent with the values identified in Clause 53.22 of the Frankston Planning Scheme.

  The costs of these various commercial uses range from $10 to $100 million for metropolitan Melbourne. For an office building the gross floor area of the building must be at least 10,000 square metres.

Public Notice

- The application must be exempt from public notice. As applications will be exempt from public notice, community consultation meetings will not be held. It is noted that Amendment C160fran will exempt most applications from the notification process in the FMAC.

Restrictions

- There are no covenants or restrictions on title that would prevent Council from issuing a permit.

Cultural Heritage

- The application does not require a Cultural Heritage Management Plan to be prepared (and approved) for the site unless it has already been prepared and approved and does not affect the proposal.

Referrals

- No statutory referrals are required or if a statutory referral is required, a copy of the referral response must be provided at the time of lodgement of the formal planning permit application and based on the most recent plans. Any application that requires referring again cannot be considered as part of this process.

Information requirements

Once all the required information has been supplied the 16-week timeframe will commence. Additionally, if the application is substantially amended during application assessment the 16-week timeframe will restart.

Pre-application advice

- Applicant must participate in a pre-application advice meeting/s and be willing to address issues raised. This is a key condition to enter program to ensure the application assessment is not delayed with back-and-forth negotiation on merits matters.
- As detailed in the process flow chart above, this includes a five (5) business day verification period before application lodgement. The applicant is required to provide a written submission to Council that demonstrates a willingness to address issues raised at the pre-application meeting. Based on this submission Council will verify if the proposal will be treated as a priority development project.

Benefits of the Priority Development Process

The benefits of the priority development process include:

- Designed to deliver prioritised case management improving the efficiency of the permit approval process.
- Quicker response times to improve applicant satisfaction and foster trust in the planning system.
- An efficient and predictable system positions Council as business-friendly and attractive to investors.
- Reduced timelines can improve economic growth, housing availability and urban development.
- Ability to scale up. Currently Council only has the capacity to deal with limited number of priority applications.

Additional Improvement Recommendations with the Priority Service (Option 1)

In order to improve the end-to-end experience with Council, it is also proposed to improve the pre-application and post-permit processes and service.

Updated Pre-Application Meeting Process

Updated pre-application meeting process will involve Council providing written feedback provided prior to meeting and the meeting itself serving as a workshop to develop solutions to any issues.

Benefits of an updated pre-application process

- Written advice allows the applicant to understand the requirements and issues beforehand, reducing confusion and making the meeting more focused.
- The applicant has a chance to address the feedback in advance. The meeting can become a collaborative workshop to refine the application with both sides engaging in a back and forth to improve the submission.
- It may streamline the meeting as preliminary concerns are already identified, allowing the meeting to focus more on problem solving and main issues.
- Written advice ensures that both parties are on the same page. It provides a clear reference point, reducing the likelihood of misunderstandings.

Concierge Service for Post Permit Process

Developers often need to navigate various regulations and permits in addition to the planning permit, during the post permit phase. This involves interacting with multiple different teams at Council, including Engineering, Building, Property, Public Health and Local Laws. A summary of permit/approval types is provided below:

Permit/Approval Types						
Planning	Environment	Public Land	Civil Works	Building	Public Health	Local Laws
For land use, development, vegetation removal, signage and parking.	For the removal or pruning of a Council tree.	For the use of public land which may include the use of a road reserve or subterranean/ air rights.	For drainage works and works carried out on the footpath, crossover, nature strip and roadway.	To comply with building legislation.	To comply with the Food Act and Public Health and Well Being Act.	For any activity on the footpath including outdoor dining, selling or displaying goods, A-frame signs etc.

It is proposed that Council establish a Post-Permit Concierge to:

Act as a central point of contact.

- Improve permit approval timeframes by liaising with different departments.
- Efficiently resolve issues to support the timely completion of projects.
- Monitor the process to ensure proper procedures are followed and monitor compliance from beginning to end.

Council requirements to deliver the overall recommended program:

Delegation

- The priority development application must be determined under delegation by Council officers. This will require a change to Council's processes to ensure that all priority developments can be determined under delegation and that no Councillor call-in is possible.

- If the application must be reported to Council the timeframe would be extended to a 20-week guaranteed process.

Resourcing Strategy

Resourcing strategy for Option 1- Priority Development Program, plus post-permit concierge service as a staged approach.

- Stage 1- Implement and monitor

  To be implemented by January 2026. Includes resourcing in the Statutory Planning and Urban Design teams to ensure shortened internal referral and application assessment timeframes.

- Stage 2- Review

  Review of the program 6 months in (July 2026) and at 12 months (January 2027) and beyond (ongoing) to determine need.

  Involves monitoring volume of priority applications and internal referral timeframes in other key internal teams involved in major planning assessment. The volume of priority applications received and processed will determine if stage 2 of the resourcing strategy is implemented.

Other options

Council also considered other options for a priority development pathway, which included:

Option 2: Certification

This process would involve the applicant providing all information upfront to Council for an assessment and for the Council to certify that the proposal would be able to achieve a planning permit.

Although the process would ensure no process delays in the formal application, applicants would likely perceive this option as an additional layer of bureaucracy and have concerns that this process does not start the statutory clock. For these reasons this option is not recommended.

Option 3: Outline Plan Approval

This option is a process that exists in other planning jurisdictions that allows the applicant to seeking approval for the outline of the development. This means the applicant can receive an approval for the building height and setbacks or similar quantitative requirements based on a massing model or concept plans of the development.

Given the Activity Centre Zone controls relating to setbacks and height are well prescribed in the Frankston Planning Scheme and the ability for the option to create false sense of certainty to applicants this option is not recommended.

Councillor involvement and engagement

Given the recommended option includes all priority planning application decisions being made under delegation, Council officers will continue to keep Councillors well informed of application progress through existing update channels:

- Fortnightly Major Development Updates
- Monthly Statutory Planning Progress Report
- Quarterly Councillor briefings on Major Development Applications

Executive Summary

These fortnightly major development updates will include any designated priority applications and quarterly Councillor briefings can be increased in frequency to every two months if desired.

It is important to note that with the pre-application advice and verification process proposed, proposals that vary significantly from the Activity Zone controls or other relevant Zone and Planning Scheme policy or provisions will not be accepted into the Priority Development Program. If a major development within the Frankston Metropolitan Activity Centre is lodged that does not meet the criteria to be treated as a priority development, this application will still be reported to Council. However, it is open for Councillors to adopt a consistent approach for all major and priority applications to be determined under delegation. Proposals that are not designated priority developments are still able to be called in by Councillors in accordance with the Councillor Call-In Protocol.

Implementation steps

The following are indicative implementation steps to operationalise the Priority Development Program:

- Recruitment as per Stage 1 of the resourcing strategy
- Develop clear guidelines and/or checklists
- Update website and internal documentation
- Conduct training for internal staff
- Notify regular applicants in December 2025
- Aim for program to be operational by January 2026 (subject to recruitment timing)
- Monitor, track and evaluate.
- Consider whether Stage 2 of the resourcing strategy is required at six or twelve months or beyond.

Special Economic Priority Area (SEPA)

Alongside implementing a Priority Development Program, Frankston has the opportunity to enhance its economic growth by pursuing designation as a Special Economic Priority Area.

A SEPA is a government-designated geographic area identified as a high-priority location for economic growth and investment. SEPA designation may include (but is not limited to):

- Funding a Health–Lifestyle–Study Corridor that connects Monash University, Peninsula University Hospital, the city centre, and the waterfront
- Stamp duty concessions
- Land tax relief
- Payroll tax reductions
- Federal and State grants for clean energy initiatives, education, and cultural events
- Local Government grants for certification and compliance support for manufacturers

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Council has engaged an economist to prepare a preliminary business case to support SEPA designation. The business case will establish the economic justifications for Frankston's SEPA status, assess its alignment with best-practice local urban economic development, and ensure consistency with State and Federal Government policies. It will also quantify the potential economic and social return on investment arising from government incentives and infrastructure support.

Declaring Frankston as a Special Economic Priority Area (SEPA) and implementing a Priority Development Program (PDP) creates a powerful, integrated approach to accelerating investment and development in the region. Both initiatives target different yet complementary levers for economic growth.

Financial Impact

Total resourcing cost (including on costs) of stage 1 of the Priority Development Program is $481,061. These costs can be accommodated within the existing organisational budget and are within the delegation of the Chief Executive Officer.

Stage 2 of the resourcing strategy is based on program activity and monitoring therefore these costs will be considered at a future stage.

The phase 1 economic study for SEPA will cost $35,000 which is included in the operating budget for 2025-26.

Consultation

1. External Stakeholders

Council has received feedback from some regular major development applicants on past pre-application, application and post-permit process experiences with Frankston City Council, other Councils and the state government DFP process.

2. Other Stakeholders

Officers have reviewed other Council's pre-application and priority development application processes. One Council was directly contacted about their post-planning approval processes.

Internal referral teams that are involved in major and future priority application assessment have been consulted in the development of priority development program options.

Analysis (Environmental / Economic / Social Implications)
Nil.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Developers have the option to make an application direct to the Minister for Planning for certain development types as set out in the legislation and Victorian Planning Schemes.

As mentioned above, there is no legislative requirement for the Council to have a priority development process or service. Under Section 197 of the Planning and Environment Act (1987) ('the Act') Council has the obligation to act as promptly as is reasonably practicable to avoid unnecessary delay.

Section 79 of the Planning and Environment Act (1987) ('the Act') sets out the timeframes the responsible authority to decide a planning permit application and review rights if there is a failure to determine the application within this timeframe.

Priority development applications will be processed in accordance with legislative requirements the same as all other planning permit applications.

Policy Impacts

Council has policies and procedures that relate to statutory planning processes. These will need to be updated to reference the priority development program if adopted.

The Councillor Call-In of Planning Application Protocol would need to be updated to detail that a verified priority application cannot be called in by a Councillor to ensure a timeframe guaranteed service can be provided.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public from a gender impact perspective.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Modifications to the manner in which stakeholders participate in Statutory Planning matters entail both statutory/legal and perception/reputational risks. The recommended refinements to create a priority development pathway are not considered contrary to Council's statutory responsibility provided there is no impact on the business-as-usual processing of all planning applications within the Statutory Planning Unit.

Conclusion

A priority planning service can provide many benefits including improved efficiencies and quicker response times to help improve economic growth, housing availability and urban development, and provide an alternative option to the State governments Development Facilitation Program to enable decisions at the local level.

Following feedback at the Councillor briefing on 18 August 2024, officers recommend Option 1- priority development process with the added improvements to the pre-application planning advice service and the addition a Post-Planning Permit Concierge be implemented. This is recommended to provide a more complete end-to-end regulatory experience for the customer with Council.

ATTACHMENTS

Nil

Executive Summary

12.1 Governance Matters Report for 8 September 2025

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect, and accountability

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
   i. Notice of Motion Cost Summary, Notice of Motion Report and Urgent Business update for 8 September 2025;
   ii. Notes there are no Notice of Motion actions reported as complete by officers;
   iii. Notes there is one (1) report delayed in the presentation to Council:
      - Adoption of the Nepean Partnership, delayed to October 2025
   iv. Notes since the Council Meeting, held on 11 August 2025, 34 resolution action have been completed;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 11 August 2025, as listed in the body of the report;

Formulaic Report Templates

3. Notes Council Meeting agendas currently list the relevant manager responsible for each Officer Report;
4. Notes Council Meeting agendas currently provide Council's Customer Feedback telephone number and email address for the community to clarify any item on the Meeting agenda with the relevant Director or Manager;
5. Acknowledges the Customer Feedback contact is a centralised approach, which is best practice to manage any organisational changes and provides a better customer experience, noting it provides an official record of the interaction;

Overseas Travel for Mayor Bolam

6. Notes its previous resolutions, authorising Mayor Bolam to travel overseas, to visit Council's Sister and Friendships cities: Suva, Fiji (2 nights total), Wuxi, China and Susono, Japan (3 nights total per city), and United States (4 nights total), at an estimated accommodation cost of $8,500 to allow for strengthened engagement with our Friendship and Sister City partners;
7. Authorises Mayor Bolam to visit Wichita, Kansas, during his visit to the United States, to discuss a prospective Sister/Friendship City relationship with Wichita

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City Council, noting this visit will not extend his duration nor will it incur additional cost to Council;

8. Endorses the provision of gifts for Wichita City Council representatives, up to the total value of $300, to be procured by Council officers and funded from the Advocacy budget;

9. Notes Mayor Bolam will cover the cost of the airfares and incidentals, with no cost to Council.

Frankston Cemetery Trust – Abstract of Accounts

10. Notes the Department of Health require an Abstract of Accounts, which reflects the financial and activity results of the previous financial year from all cemetery trusts by 1 September every year;

11. Notes the Abstract of Accounts was signed by the Frankston Cemetery Trust Chair, Deputy Mayor Cr Steffie Conroy, and Councillor delegates, Cr David Asker and Cr Nathan Butler, on Monday 25 August 2025 and was submitted to the Department of Health by 1 September 2025 in accordance with the legislative requirements;

12. Endorses the signed Abstract of Accounts by the Frankston Cemetery Trust and notes the minutes of this meeting will be tabled for noting at the next trust meeting in October 2025;

S5 Instrument of Delegation to Chief Executive Officer

13. Notes the S5 Instrument of Delegation to the Chief Executive Officer was adopted by Council at its Meeting on 24 March 2025;

14. Notes that, in accordance with the recent updates issued by Maddocks in July 2025, the S5 Instrument of Delegation to the Chief Executive Officer contained no legislative changes, nor are there any changes to the Instrument, as such is not required to be updated;

S6 Instrument of Delegation to members of staff

15. In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, Frankston City Council Resolves that:

    a) There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *S6 Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument;

    b) The instrument comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer and the Mayor;

    c) On the coming into force of the instrument, all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked;

    d) The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt;

S18 Instrument of Delegation under the Environment Protection Act 2017

16. In the exercise of the power conferred by s 437(2) of the Environment Protection Act 2017 and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, Frankston City Council (Council) Resolves that:

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a) There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *S18 Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument;

b) The instrument comes into force immediately the common seal of Council is affixed to the instrument;

c) The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt;

Audit and Risk Committee Minutes

17. Receives the minutes of the Audit and Risk Committee meeting held on 17 July 2025;

18. Resolves Attachment K (Confirmed Audit and Risk Committee Minutes – 17 July 2025) to remain confidential indefinitely on the grounds that it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (Local Government Act 2020, S.3(1)(h)); and

19. Resolves Attachment D (Completed Actions Report for 8 September 2025) to remain confidential indefinitely on the grounds it includes confidential meeting information, being the records of meetings closed to the public under section 66(2)(a) (*Local Government Act 2020*, s.3(1)(h)). These grounds apply because the information concerns updates on resolutions made by Council in meetings closed to the public and would, if prematurely released, impact on Council's ability to properly perform its functions.

Key Points / Issues

- In accordance with the Local Government Act 2020, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.
- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update
- Council Briefings Record
- Formulaic Report Templates

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- Overseas Travel for Mayor Bolam
- Frankston Cemetery Trust – Abstract of Accounts
- S5 Instrument of Delegation to Chief Executive Officer
- S6 Instrument of Delegation to members of staff
- S18 Instrument of Delegation under the Environment Protection Act 2017
- Audit and Risk Committee Minutes

Council Resolution Status Update

- At its meeting on 19 December 2016, Council resolved that:

  "That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council's resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017)."

- Additionally, at its meeting on 22 July 2019, Council resolved that:

  "4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor

  b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)"

- In line with the above resolutions, the following reports are attached for 8 September 2025:
  - Notice of Motion Cost Summary **(Attachment A)**
  - Notice of Motion Report **(Attachment B)**
  - Urgent Business Report **(Attachment C)**
- There are no Notice of Motion actions that are reported as complete by officers:
- Due to various factors, it is sometimes not possible for reports to be brought back before Council in accordance with the time frames resolved. The following report has been delayed in its presentation to Council:
  - Adoption of the Nepean Partnership

    This report will be delayed in its presentation to Council to allow for the scheduling of a Joint Meeting of Council with the City of Kingston, to be scheduled for 15 October 2025, as per the recommendation in this report.
- Since the Council Meeting 2025/CM11 on 11 August 2025, the following resolution actions has been reported as 'complete'. A detailed report has been provided at **Attachment D**:
  - Conclusion of statutory procedure – Proposed sale of Council land - 5R-7R Keys Street Frankston
  - Proposed Lease of Council managed land - Waves Restaurant - 2/1N Long Island Drive Frankston
  - Statutory Planning Progress Report for June and July 2024

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- Award of Contract CN11300 - Provision of Hardware and Deployment Services for the Replacement of Laptops and Desktops
- Nepean Boulevard - Costings to support Advocacy Priorities
- Acquisition of Property in Frankston
- Planning Scheme Amendment C156fran (Environmental Amendment) - Consideration of submissions received and request the appointment of a Planning Panel
- Adoption of the Frankston Metropolitan Activity Centre Development Contributions Plan (HillPDA, March 2025) and consideration of the Planning Panel Report for Planning Scheme Amendment C161fran
- Governance Matters Report for 24 March 2025
- Governance Matters Report for 23 April 2025
- Hot Topics
- Draft 2025-2029 Council and Wellbeing Plan (including year one action plan)
- Hot Topics
- Governance Matters Report for 12 May 2025
- Frankston Pier Sculpture - Recommended Artist
- Corrections Amendment - Planning Scheme Amendment C165fran - Consideration of submissions received and request the appointment of a Planning Panel
- Young Street Action Plan Update
- Award of Contract CN11661 Infor Pathway IPS Platforms
- Response to 2025/NOM04 - Prevention of Family Violence in Frankston
- Destination Event Attraction Program
- Governance Matters Report for 2 June 2025
- Frankston City Health and Wellbeing Plan 2021-2025 - Year Four Annual Report
- Adoption of Council and Wellbeing Plan (2025-2029)
- Award of Contract CN11654 - Library Related Goods and Services
- Award of contract CN11660 TechnologyOne CiAnywhere Platforms
- Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)
- Statutory Planning Progress Report for March and April 2025
- Urgent Business
- Governance Matters Report for 23 June 2025
- Hot Topics
- Consideration of the Planning Panel Report for Planning Scheme Amendment C148fran and adoption of the Frankston City Industrial Strategy - July 2025 and the Frankston City Industrial Design Guidelines - July 2025

- Community Satisfaction Survey 2025
- Governance Matters Report for 21 July 2025
- Chief Executive Officer's Quarterly Report - April to June 2025

Councillor Briefings Record

- At its meeting on 11 September 2023, Council resolved that:
  "4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:
  - *List of the topics discussed at councillors briefings held since the date of last council meeting;*
  - *Records of the Councillors attendance at that briefing; and*
  - *Conflict of Interest disclosures, if any."*

The briefings listed below have occurred since the 11 August 2025 Council Meeting:

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
13 August 2025 • Community Connectors • LTIP 2025/26, Asset Plan & Financial Plan Update • CCTV Feasibility Scoping • CONFIDENTIAL - Major Planning Update & Flythrough	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	Nil
18 August 2025 • CONFIDENTIAL - Update on Motorcycle Club EOI • Accessible Beach Project Update • Priority Development Program & By-right discussion	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	Nil
25 August 2025 • CONFIDENTIAL: Yacht Club & Sofias	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	Cr Nathan Butler declared a conflict of interest concerning the Yacht Club

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Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
1 September 2025 • Councillor Only Session • CONFIDENTIAL: Centenary Park Golf Course • Nepean Partnership Update • Agenda Review	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Cherie Wanat	Cr David Asker declared a conflict of interest concerning an item listed as part of the Agenda Review
3 September 2025 • Councillor integrity policies and protocols, incl. Councillor Attendance at External Events Protocol Play Strategy Update • Emergency Disaster Fund • Digital Platforms and Web Content Accessibility Guidelines • Special Economic Priority Area	Mayor, Cr Kris Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Emily Green Cr Brad Hill Cr Michael O'Reilly Cr Cherie Wanat	

Formulaic Report Templates

- At its Meeting, held on 21 July 2025, it was resolved that Council:

  12. a) Notes the header of Council reports displays the name of the Manager and their Directorate as a reference for contacting them via Council's phone number for enquiries;

  b) Receives a report which investigates the inclusion of Manager email addresses in Council Reports via the Governance matters report by September 2025;

- Council Meeting agendas currently list the relevant manager responsible for each Officer Report, as well as Council's Customer Feedback telephone number and email address, should members of the community with to clarify any item on the Agenda, addressing the query to the relevant Manager.
- The Customer Feedback communication channel is deemed the most appropriate method for members of the community to make contact with officers, as it provides an official record and audit trail of the interaction.
- Providing individual contact details is not recommended as the most effective way to manage public enquiries. Community members are encouraged to use the main publicly available Council email address. This inbox is continuously monitored, ensuring all enquiries are received and directed to the appropriate officer in a timely manner.

Overseas Travel for Mayor Bolam

- At its Meeting, held 11 August 2025, it was resolved that Council:

  1. 10. a) Notes its previous resolution of 21 July 2025, endorsing Mayor Bolam to travel to the Friendship City of Annapolis, United States of America (3 nights), and the Sister Cities of Suva, Fiji (2 nights), Wuxi, China (2 nights), and Susono, Japan (2 nights), subject to confirmation

of meeting arrangements and flight availability between 23 September and 13 October 2025, with an estimated accommodation cost of $7,000;

2. *b) Supports the extension of Mayor Bolam's visit to Wuxi, China and Susono, Japan, by an additional night in each location (3 nights total per city), and an additional day in the United States (4 nights total), with an estimated accommodation cost of $8,500 to allow for strengthened engagement with our Friendship and Sister City partners;*

- Mayor Bolam has proposed a visit to Wichita, Kansas during his visit to the United States, to discuss a prospective Sister/Friendship City relationship with Wichita City Council, noting this visit will not extend his duration nor will incur additional cost to Council.
- Wichita City Council have written to Mayor Bolam to provide support in the visit and the discussion to explore potential bilateral ties between the two cities (refer **Attachment E**).
- Mayor Bolam will cover the cost of the airfares and incidentals, with no cost to Council.

Frankston Cemetery Trust – Abstract of Accounts

- The Department of Health require an Abstract of Accounts (**Attachment F**), which reflects the financial and activity results of the previous financial year, from all cemetery trusts by 1 September every year;
- Previously the Abstract of Accounts have been presented to Council after the Frankston Cemetery Trust meeting in October each year. To meet the requirements of the Department of Health the Abstract of Accounts has been signed by the Frankston Cemetery Trust Chair, Deputy Mayor Cr Steffie Conroy, and Councillor delegates, Cr David Asker and Cr Nathan Butler, on Monday 25 August 2025 and was submitted to the Department of Health by 1 September 2025.
- It is recommended the signed Abstract of Accounts for 2024-2025 are endorsed by Council and the minutes of this meeting be tabled at the next Frankston Cemetery Trust meeting in October 2025.

S5 Instrument of Delegation from Council to the CEO

- The S5 Instrument of Delegation from Council to the CEO list the powers delegated by Council to the Chief Executive Officer and outlines the matters that cannot be delegated by the CEO, pursuant to section 11(2) of the *Local Government Act 2020* - these are listed as Conditions and Limitations in the Schedule to the Instrument.
- There have been no legislative changes to the Act impacting the Instrument, nor are there any changes to the Instrument, since it was last updated on 24 March 2025.

S6 Instrument of Delegation from Council to Members of Staff

- Council has the power, under the *Local Government Act 2020*, to delegate to a member of its staff any power, duty or function of a Council under this Act or any other Act.
- Local government cannot operate efficiently if Council does not delegate the majority of its powers, duties and functions to Council staff.
- This update takes into account legislative updates received from Maddocks in July 2025.
- A summary of the legislative change is outlined below:

- Amended typographical changes in the Cemeteries and Crematoria Act 2003;
- Replaced the Cemeteries and Crematoria Regulations 2015 with the Cemeteries and Crematoria Regulations 2025 which came into operation on 15 June 2025;
- Additional powers implied from the Planning and Environment Act 1987, which are not derived from any specific provisions.

- The S6 Instrument of Delegation from Council to members of Council staff is provided as **Attachment G**

- **S18 Instrument of Delegation from Council to Members of Staff**

  - The Environment Protection Act 2017 (the Act) and Environment Protection Regulations 2021 (the Regulations) came into effect on 1 July 2021 and provide a modern framework to protect people and the environment from pollution and waste.
  - Under this Act and Regulations, the scope of local government's role as a regulator incorporates changes to the laws and powers of local governments, including a new delegation of powers from Environment Protection Authority Victoria (EPA).
  - The EPA's Governing Board has approved the Instrument of Delegation and has provided an Instrument of Direction which is attached as **Attachment H&I**.
  - There have been no legislative changes to the Act impacting the Instrument, nor are there any changes to the Instrument, since it was last updated on 3 October 2022.
  - Under section 11(7) of the Act, Council is required to review all its Instruments of Delegation which have been made under this section and are still in force, within the period of 12 months after a general election.
  - Endorsement of this instrument of sub-delegation (**Attachment H**) will provide Council with the delegated powers to apply, administer and enforce the Act and Regulations.

Audit and Risk Committee Minutes

- The key points and issues from 17 July 2025 Audit and Risk Committee meeting (**Attachment K - Confidential**) are as follows:
  - The Committee was welcomed by Lisa Tripodi, Chairperson.
  - Minutes were confirmed for 8 May 2025.
  - A verbal update was provided by the external auditors.
  - The Chief Executive Officer presented the *CEO's quarterly report*.
- The Committee was presented with an updated Internal Audit Status report and an internal audit was presented – *Review of Community Grants*.
- The Committee reviewed the *Risk Report, Strategic Risk in Focus - Inability to effectively respond to unplanned events, Fraud and Corruption Control Framework* and *Review of Risk Appetite Statement*.
- Senior Officers presented to the Committee on the following topics:
  - *Policy Status Report;*
  - *Status on the implementation of Information, Communications and Technology Projects;*
  - *Review of Staff and Councillor Gift Declarations for 2024-2025;* and
  - *Frankston City Council Workforce Plan 2025.*

12.1 Governance Matters Report for 8 September 2025

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Financial Impact

Nil.

Consultation

1. **External Stakeholders**
   Nil
2. **Other Stakeholders**
   Nil

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

12.1 Governance Matters Report for 8 September 2025

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ATTACHMENTS

Attachment A:⇩	Notice of Motion - Cost Summary 2024-2028
Attachment B:⇩	Notice of Motion Report - 8 September 2025
Attachment C:⇩	Urgent Business Report - 8 September 2025
Attachment D:	Completed Actions Report for 8 September 2025 - **CONFIDENTIAL**
Attachment E:	Letter from City of Wichita to Mayor Bolam
Attachment F:⇩	Frankston Cemetery Trust - Abstract of Accounts
Attachment G:⇩	S6 - Instrument of Delegation Council to Members of Staff *(Under Separate Cover)*
Attachment H:⇩	EPA Instrument of Delegation as at 4 June 2021
Attachment I:	Instrument of Direction of the EPA under the EP Act 2017
Attachment J:⇩	S18 - Instrument of Delegation under the Environment Protection Act 2017 - as at September 2025
Attachment K	Confirmed Audit and Risk Committee Minutes - 17 July 2025 - **CONFIDENTIAL**

Notice of Motion Report - 2025 - CM13 - for the 8 September 2025 Council Meeting.xlsx

Notice of Motions Estimated Costs
By Councillor
2024 - 2028 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	2	$0	$0	$0	1
Cr Sue Baker	2	$0	$0	$0	0
Cr Kris Bolam	0	$0	$0	$0	0
Cr Nathan Butler	4	$0	$0	$0	0
Cr Steffie Conroy	2	$0	$0	$0	0
Cr Emily Green	1	$0	$0	$0	0
Cr Brad Hill	1	$0	$0	$0	0
Cr Michael O'Reilly	0	$0	$0	$0	0
Cr Cherie Wanat	0	$0	$0	$0	0
TOTAL	7	**$ -**	**$ -**	**$ -**	**1**

NOTE: There may be occassions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occassions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: $121,000 total over 11 years = $11,000 budgeted per year). Notes/comments are provided in the report when this occurs

Notice of Motion Report - 2025 - CM13 - for the 8 September 2025 Council Meeting.xlsx

Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
29-Jan-25	14.2	2025/NOM04 - Family / Domestic Violence in the Frankston LGA Cr Conroy	Council Decision Moved: Councillor ConroySeconded: Councillor Wanat That Council: 1.Notes that the Frankston City Council LGA has the highest reported rates of family (and/or domestic) violence in the South East region of Victoria with approximately five family violence cases earmarked each day; 2.Notes that: a.Since 2019, Council has dedicated a line-item in its annual budgets to alleviate the ongoing impact of family violence on the Frankston municipality; b.In the past four years alone, Council spent over $320,000 in this endeavour in support of, and in partnership, with other agencies, to prevent family / domestic violence in alignment with the Victorian Government which has its own ministries for Women and (the) Prevention of Family Violence, the Australian Government has the Family Violence Act 2012 and the 'The National Plan to End Violence against Women and Children 2022–2032); 3.Writes to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek state intervention in the Frankston municipality; 4.Writes to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek federal intervention in areas of Dunkley with pronounced cases of family violence; 5.In the above correspondence, Council is to highlight that it was unsuccessful in its recent grant application to the State Government, for $212,500 over 3 years under the Free From Violence Local Government Grant Program 2024-2027. Had Council being successful in the application, these funds would have been used to enable deeper engagement with communities of concern and for future program delivery; 6.Council notes that one of its primary advocacy pillars for the upcoming federal election relates to the federal government providing ongoing funding assistance to community relief organisations, such as Community Support Frankston. Many of these relief organisations are often at the 'coalface' insofar as family and domestic violence situations throughout the Frankston LGA: a.Council, in the above correspondence, is to use this opportunity to reinforce its desirability for enhanced funding as per this advocacy priority; b.Council, in the spirit of fairness and bipartisanship given the imminent federal election, is to also provide a copy of this correspondence (in 5.) to all declared candidates for Dunkley; 7.In acknowledging Frankston's continued excessively high figures for family/domestic violence, and the urgent need for tangible action on this front, a report is to be provided at the June 2025 Council Meeting on: a.The outcome of the advocacy efforts and formal correspondence / sought meetings as previously stipulated in this resolution. b.The report is to consider what budget additions, if any, are to occur to enhance the scope and effectiveness of Council's present rate of family violence funding for the 2025/2026 Annual Budget; and c.Council acknowledges that family violence is a serious issue in our community and is exploring the actions, steps, and tools that could be used to address the situation effectively. Carried Unanimously	Tim Bearup	12 Feb 2025 3:19pm Bearup, Tim 1. Noted, 2. Noted , 3. In progress. A letter to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward is in development. , 4. In progress. A letter to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot is in development. , 5. Noted. , 6. Noted., 7. In progress. A report will proceed to Council in June 2025. 07 Apr 2025 5:13pm Bearup, Tim 1. Noted, 2. Noted , 3. In progress. A letter to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward is being finalised for release., 4. In progress. A letter to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot is being finalised for release., 5. Noted. , 6. Noted., 7. In progress. A report will proceed to Council in June 2025.	
29/01/2025	14.3	2025/NOM05 - Managing Olivers Hill Landslip Cr Butler	Council Decision Moved: Councillor ButlerSeconded: Councillor Hill That Council: 1.Notes the recent well-published landslip occurrence in McCrae within the Mornington Peninsula Shire; 2.Notes the recent instances of land slippage at Olivers Hill, including the coastal cliffs up from the Oliver's Hill boat ramp and on private allotments; 3.Notes Olivers Hill area consists largely of private allotments but also includes Council roads, Nepean Highway which is VicRoads, and coastal foreshore which is Crown land, and that the retaining walls along Nepean Highway are VicRoads responsibility where within the road reserve or are structures within private allotments; 4.Notes the Erosion Management Overlay (EMO) in the Frankston Planning Scheme and Frankston Coastal and Marine Management Plan Council has in place for Olivers Hill to: a)continue to regulate buildings and works within the EMO to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development; b)provide strategic direction in the management of marine and coastal Crown land to align Council's strategies with State legislation and policy; 5.Notes that Council is currently undertaking a Frankston City Coastal Resilience 2100 project by undertaking Stages 1-4 of the "Victoria's Resilient Coast – Adapting to 2100+ (2023)" framework to develop and progress strategic coastal hazard risk management and climate change adaptation, which is partially funded by the Victorian Government; 6.Notes Council has a Foreshore Advisory Committee that guides the Council in decision making on coastal management, assists with the delivery of the Coastal and Marine Management Plan and in the review of strategic planning and management policies guiding the management of Frankston's coastal and marine environment; 7.Notes that the State Government Department of Energy, Environment and Climate Action have undertaken a Port Phillip Bay Coastal Hazard Assessment and are undertaking a Victorian Coastal Cliff Assessment Project which includes- a)geomorphic assessment and mapping of coastal cliff types; b)a quantitative analysis of recession rates at a regional scale; c)a qualitative analysis of physical processes and mechanisms affecting coastal cliff stability, and d)advice on managing risk from coastal cliff instability; 8.Calls for a briefing and/or a report to Council by March 2025 that outlines these matters in further detail and explores any further opportunities for improvement emerging from the McCrae incident; and 9.In developing the above-mentioned Council report, Council writes to the above mentioned authorities and request a briefing or report from those agencies of their responsibilities and accountabilities at Olivers Hill, in light of the McCrae incident. Carried Unanimously	Tammy Beauchamp	31 Mar 2025 1:35pm Milton, Katie 1 to 7 Noted. 8 Council report back delayed to Council Meeting May 12th to allow for meetings with DEECA and DTP prior. 9. Letters to DEECA and DTP have been sent and meetings held early March. 19 May 2025 5:14pm Milton, Katie 1 to 7 Noted. 8 Cr Butler approved change to reporting to July 2025 to allow for incorporation of outcomes of cross-agency discussions into the report. 9. Letters to DEECA and DTP have been sent and meetings held early March. 19 Jun 2025 4:02pm Milton, Katie 1 to 7 Noted. 8 Cr Butler approved change to reporting to July 2025 to allow for incorporation of outcomes of cross-agency discussions into the report. 9. Letters to DEECA and DTP have been sent and meetings held early March. 07 Jul 2025 1:21pm Milton, Katie 1 to 7 Noted. 8 Cr Butler approved change to reporting to July 2025 to allow for incorporation of outcomes of cross-agency discussions into the report. Council report is being prepared. 9. Letters to DEECA and DTP have been sent and meetings held early March. 31 Jul 2025 2:47pm Milton, Katie 1 to 7 Noted. 8 At Councils meeting on July 2025 (2025CM11) the report was deferred to November Council Meeting to allow for inclusion of the outcomes of the McCrae Board of inquiry findings and the outcome of the Disaster Ready Fund (DRF) grant application. 9. Letters to DEECA and DTP have been sent and meetings held early March.	
17/02/2025	14.1	2025/NOM6 - Beach and Sand Movement causing blockages around boat ramps at Kananook Creek Cr Hill	Council Decision Moved: Councillor HillSeconded: Councillor Butler That Council 1.Notes the popularity of boating in Frankston; 2.Notes the frequent and ongoing beach sand movement causing restrictions around the entrance to Kananook Creek and the boat ramp, making the facility unusable at times as a result; 3.Notes that Council has been undertaking continual dredging at the mouth at the entrance to Kananook Creek for many years; 4.Notes that it has been liaising with all relevant state government authorities, including Better Boating Victoria, Melbourne Water, Department of Energy, Environment and Climate Action (DEECA), Parks Victoria and other stakeholders to find different ways to approach the issue, determine how the matter could be addressed, and how this may be funded; and 5.Receives a report providing a summary of the issues, constraints, advocacy submissions and any findings from the previous Council reports regarding keeping this boat facility functional and available on an ongoing basis. This report is to be presented to Council no later than September 2025. Carried Unanimously	Atla, Shekar	22 May 2025 2:37pm Atla, Shekar Reviewing and compiling information from:, opast Council reports relating to Kananook Creek, opast studies on sedimentation and boating on Kananook Creek, Working with Better Boating Victoria, DEECA and Parks Victoria to continue our drainage program:, oThrough a new Marine and Coastal Act (MACA) consent as the current approvals expire in April 2026, and, oPreparing to seek funding through the next round of the Victorian Recreational Boating Access and Dredging Program (RBADP) – applications open in June 2025, Working with Melbourne Water to assist them with preparing the Kananook Creek Estuary Management Plan, which will essentially replace the Kananook Creek Corridor Management Plan	
24-Mar-25	14.1	2025/NOM07 - Vale Dr Shunji Ohashi Cr Baker	Council Decision Moved: Councillor BakerSeconded: Councillor Hill That Council: 1.Notes the long-standing Sister City relationship between Frankston and Susono (Japan), which began in 1981; 2.a)Notes, despite the competitive nature of the selection process, that 16 primary school students from Derinya Primary School have been invited to participate in the Cultural Program at the Australian Pavilion at World Expo 2025 in Osaka, Japan (October 10 – 11); b)Writes to the Frankston Susono Friendship Association, the Susono Overseas Friendship Association and Derinya Primary School congratulating them on the selection outcome, and particular recognition of Ms Therese Sakamoto for her work in orchestrating this success. A copy of this letter is to also be provided to the Susono City Council; 3.In this same letter, commends both the Frankston Susono Friendship Association and the Susono Overseas Friendship Association, and their volunteer-members, for ongoing efforts in cultivating the enduring bond between the two cities; 4.Notes the recent death of former Susono Mayor, Dr Shunji Ohashi; 5.Notes the Mayor recently provided eulogy remarks to be read out at Dr Ohashi's funeral; 6.a) In recognition of Dr Ohashi's persistent support for the Sister City relationship between Frankston and Susono, and his long tenure as the Mayor of Susono, Council is to formally provide a framed letter-under-seal (written in Japanese) to Dr. Ohashi's family; and b) Provides a copy of the letter-under-seal to the Susono City Council, the Susono Overseas Friendship Association and the Frankston Susono Friendship Association (an English version). Carried Unanimously	Fiona McQueen	29 Apr 2025 2:24pm Complete. 1. Noted the long-standing Sister City relationship between Frankston and Susono (Japan), which began in 1981;, Complete. 2. a) Noted 16 primary school students from Derinya Primary School have been invited to participate in the Cultural Program at the Australian Pavilion at World Expo 2025 in Osaka, Japan (October 10 – 11);, b) Letters sent on 14 April to Frankston Susono Friendship Association, Susono Overseas Friendship Association and Derinya Primary School, Complete. 3. The letters commendd both the Frankston Susono Friendship Association and the Susono Overseas Friendship Association, and their volunteer-members, for ongoing efforts in cultivating the enduring bond between the two cities; , Complete. 4. Noted the recent death of former Susono Mayor, Dr Shunji Ohashi; , Complete. 5. Noted the Mayor recently provided eulogy remarks to be read out at Dr Ohashi's funeral;, In Progress. 6. a) In recognition of Dr Ohashi's persistent support for the Sister City relationship between Frankston and Susono, and his long tenure as the Mayor of Susono, Council is to formally provide a framed letter-under-seal (written in Japanese) to Dr. Ohashi's family; and, b) b) English and Japanese versions of Letter under seal provided to Mayor's office – awaiting finalised letters for June Council Meeting. 06 Aug 2025 10:43am Moro, Jacqueline Director recommends closure of this completed action.	
24-Mar-25	14.2	2025/NOM08 - Anti-Graffiti 'Bounty' Pilot Program Cr Butler	Council Decision Moved: Councillor ButlerSeconded: Councillor Green That Council: 1.Notes the continuing presence of illegal graffiti (including defacing) on Council assets and the cost to Council in removing such graffiti; 2.Acknowledges ongoing community concerns about illegal graffiti, which is often reported to Council and/or Council is made aware by other means such as through social media and SnapSendSolve; 3.Highlights an innovative approach that the City of Onkarparinga in South Australia and the Port Macquarie Hastings Council in New South Wales have undertaken to deter illegal graffiti on Council assets, which is to incentivise the community to provide information about such activities, so that the information can be used to contribute to a successful prosecution of the offender/s. These approaches tap into community sentiment and assist individuals to be active in their communities and networks in providing tangible information that can be used as part of evidence gathered in prosecution matters; 4.Considers developing and trialling an Anti-Graffiti Bounty Program for a period of 12 months, in an attempt to reduce and/or prevent illegal graffiti given the increasing cost of removal on ratepayers; 5.Refers the sum of $5000 to the 2025/26 Annual Budget process, to be used as the 'bounty' as the foundation to this new trial program to purchase anti-graffiti kits that Council may give to community members at their request. This sum would represent the total 'bounty' pool available and not the amount that an individual would receive for provision of information that leads to a successful prosecution; 6.In the event that the sum referred to in Item 5 of this Resolution is included in Council's 2025/26 Adopted Budget, receives a report by the August 2025 Council Meeting outlining options for this trial program – both the bounty and the anti-graffiti kits - and how it could be implemented; 5.Notes that, in the event that the $5000 is included in Council's adopted 2025/26 budget, requires the Trial Program to begin by September 2025; and, 6.Receives a report on the outcome of this Trial Program at the end of the 12 month period. Carried Unanimously	Rob Antonic	30 Jun 2025 3:54pm Antonic, Rob 1. Noted., 2. Noted., 3. Noted., 4. Noted. Officers are in discussions with Victoria Police to determine the best approach to operationalise this initative., 5. Noted., 6. Noted. A report is scheduled for the 11 August 2025 Council meeting., 7. Noted. Officers are working with internal teams to operationalise this initative., 8. Noted. 05 Aug 2025 7:23am Antonic, Rob 1. Noted., 2. Noted., 3. Noted., 4. Noted. A report is scheduled for the 11 August 2025 Council meeting., 5. Noted., 6. Noted. A report is scheduled for the 11 August 2025 Council meeting., 7. Noted. Officers are working with internal teams to operationalise this initative., 8. Noted.	

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
23-Apr-25	14.1	2025/NOM09 - Rooming House Standards Cr Butler	Council Decision Moved: Councillor ButlerSeconded: Councillor O'Reilly That Council: 1.Notes there are approximately 106 registered rooming houses within the Frankston municipality; 2.Notes, most importantly, that Councils do not have remit to approve or reject their establishment; 3.Notes that, at present, rooming houses are governed by State legislation, including the Rooming House Operators Act 2016, which requires them to be built, operated and maintained to certain standards, which include the provision of off-street parking, room density, access to potable water etc. The level of compliance with these standards, and their enforcement differ across the 79 municipalities throughout Victoria; 4.Acknowledges that councillors are often contacted by community members who are concerned about the impact of rooming houses in their neighbourhoods, especially around physical appearance and management; 5.Notes that Council's review of its Community Local Law commences mid-2025 and resolves that this review proposes practical refinements to the existing Community Local Law which (and where possible) mandate more stringent obligations on room house operators to better address community concerns in areas such as their physical appearance, cleanliness and hygiene standards in private and shared areas, proper maintenance of waste disposal, safety and behavioural expectations, strict occupancy caps and vastly improved manager/management oversight; 6.Resolves that in Council considering the adoption of a revised Community Local Law there is express consideration of any resourcing strategy to underpin the effective implementation of the revised local law pertaining rooming houses (and their enforcement) to be referred to the development of Annual Budget 2026/2027; and 7.To assist and best inform the conduct of the review, Resolves that officers provide a comprehensive report by August 2025 outlining the outcomes of an audit and assessment of the registered rooming houses throughout the Frankston municipality to gain a full appreciation of these and any further issues that need to be considered as a part of the design, consultation and adoption of the review of the Community Local Law. Carried Unanimously	Rob Antonic	30 Jun 2025 4:08pm Antonic, Rob 1. Noted., 2. Noted., 3. Noted., 4. Noted., 5. Noted. This matter will be considered as part of Council's Community Local Law 2020 review., 6. Noted. This matter will be considered as part of Council's Community Local Law 2020 review., 7. Noted. A report will be scheduled for the August 2025 Council meeting. To Be Confirmed. 10 Jul 2025 12:27pm Freene, Jennie Officers have commenced the Audit 05 Aug 2025 7:24am Antonic, Rob 1. Noted., 2. Noted., 3. Noted., 4. Noted., 5. Noted. This matter will be considered as part of Council's Community Local Law 2020 review., 6. Noted. This matter will be considered as part of Council's Community Local Law 2020 review., 7. Noted. A report is shceduled for the 11 August 2025 Council meeting.	
23-Apr-25	14.2	2025/NOM10 - Decorative Water Feature at the Frankston Foreshore Cr Asker	Council Decision Moved: Councillor AskerSeconded: Councillor Conroy That Council: 1.Notes the success and widespread positive public sentiment relating to the two decorative water fountains installed at both Beauty Park Lake and Ballam Park lake; 2.Resolves that a report be received by no later than the August 2025 Council Meeting on the feasibility and broader considerations for the future installation of a water feature positioned as a backdrop to the current landmark Frankston waterfront sign at the access/egress point to Pier Promenade. The water feature should include LED up lighting components; and 3.Requires that this report outline the approach on how this potential future project is best taken forward, with consideration to it: •Being further developed as a part of (or alongside) the pending analysis and concept work being undertaken in 2025/26 to refresh the Waterfront Precinct (including any engagement or consultation arising from that work); and •Potentially comprising the Frankston Arts Trail project. Carried	Tammy Beauchamp	19 May 2025 5:18pm Milton, Katie 1. Noted 2. Noted and underway 3. Noted and underway 19 Jun 2025 4:10pm Milton, Katie 1. Noted 2. Noted and underway 3. Noted and underway, returning to Council in August 2025 07 Jul 2025 1:23pm Milton, Katie 1.Noted 2. Noted and underway 3. Noted and preliminary DEECA advice received, returning to Council in August 2025 29 Jul 2025 3:46pm Milton, Katie 1.Noted 2. Noted and underway 3. Noted and preliminary DEECA advice received, returning to Council in August 2025	
23-Jun-25	14.1	2025/NOM11 - VicRoads Signage Cr Asker	Council Decision Moved: Councillor AskerSeconded: Councillor Conroy That Council: 1.Writes to the Department of Transport and Planning (DTP) to formally raise concerns regarding the condition of its direction signage (commonly referred to as 'green signage') throughout the Frankston municipality that has not been repaired or replaced in a timely manner. In particular: •Vandalised or graffitied signage; •Misaligned or unsuitably installed signage, including signs placed on uneven surfaces; and •Damaged or fallen signage. 2.Notes the negative impact that the deteriorated condition of this signage has, on community pride, visitor experience, and overall presentation of the Frankston municipality; and 3.Requests a formal response from the Department of Transport and Planning, requesting a full audit across the municipality and outlining actions it will take to address all identified concerns, including clear timelines for the repair or replacement of affected signage. Carried Unanimously	Shekar Alta	08 Jul 2025 1:36pm Atla, Shekar 1 and 3 - Letter as required was signed by CEO and sent to Alex Green of DTP and cc to all the Members of parliament. , 2 - Noted. No further action required and request this item be closed.	
21-Jul-25	14.1	2025/NOM12 - Kananook Creek Corridor	Council Decision Moved: Councillor GreenSeconded: Councillor Hill That Council: Notes the importance of the Kananook Creek to the Frankston Community and wider environmental eco-system; 1.Reviews the 2015 Kananook Creek Corridor plan, documented Summary of findings from the Kananook Creek Governance Group Planning Session 05 April 2022 and Ongoing Recommendations and any other relevant creek plans and reports including Council meeting reports, assessing each report for current relevance and utility; 2.Liaises with all relevant owning external stakeholders (MP's, DEECA, Melbourne Water) in seeking practicable opportunities for stakeholder collaboration and funding to improve the plan and outlook for the creek; 3.Notes the importance of the many volunteer / environmental groups that have an interest in the creek and considers for inclusion any specific advocacy proprieties the group may have in their report; 4.Notes that community members and volunteer/environmental groups continue to advocate independently of council; and that council advocacy is intended to augment and not replace this independent advocacy; 5.Determines and presents any key achievable and practical (and costed where possible) advocacy priorities for the future of the creek for council to consider in future budget planning process; and 6.Receives a report at the February 2026 Council Meeting, limited to the matters listed below: a.Relevant documents for future consideration (as per item 2); b.Consultation findings with relevant stakeholders (as per item 3); c.Key achievable advocacy priorities (as per items 4, 5 and 6); d.Clarifying the Ownership and Management role and responsibilities for the Kananook creek. Carried Unanimously	Shekar Alta		
21-Jul-25	14.2	2025/NOM13 - Illicit Tobacco Trade Advocacy	Council Decision Moved: Councillor ConroySeconded: Councillor Hill That Council: 1.Acknowledges the importance of the new Victorian Tobacco Business Licensing Scheme to be introduced from 1 July 2025. This licensing scheme will be administered by Tobacco Licensing Victoria (TLV) under the Victorian Department of Justice and Community Safety. 2.Notes that the licensing scheme, established under the Tobacco Act 1987, will regulate the lawful supply of tobacco products in Victoria, including tobacco, cigarettes, cigars, and any other product containing tobacco that is intended for human consumption. It is important to note that e-cigarettes and vapes are not included in this scheme, as they are regulated by the Commonwealth Government with enforcement undertaken by Victoria Police and the Victorian Department of Health. 3.Notes that TLV will begin to enforce the licensing scheme from 1 February 2026 and dedicated licensing inspectors will check that tobacco retailer businesses are complying with the law. 4.Notes the Victorian Government, through the Department of Health has provided funding to the Municipal Association of Victoria (MAV) to disburse funding to Victorian Councils via opt-in service agreement, which Frankston City Council has been a longstanding participant, for the following tobacco education and enforcement activities under the Tobacco Act 1987 up until 30 June 2026: •Proactive visits to retailers selling tobacco; •Proactive visits to establishments with eating and drinking areas; •Proactive visits to outdoor locations where smoking and vaping is banned, such as schools and children's play areas; •Reactive investigation of complaints; and •Cigarette sales to minors program. 5.Acknowledges the significant and long-standing contribution of Frankston City Council's Environmental Health team in delivering education and regulatory functions under the Tobacco Act 1987, particularly in maintaining smoke-free environments, regulating tobacco retailers, and reducing the sale of tobacco products to minors. 6.Acknowledges the key role that local councils play in ensuring compliance with laws prohibiting the sale of tobacco to minors, particularly through the long-standing Tobacco Test Purchasing Program Cigarette sales to minors program delivered under the service agreement between councils and the regulator. 7.Acknowledges the strong collaborative partnership between councils and the regulator in delivering effective tobacco education and enforcement activities, contributing to a reduction in tobacco and e-cigarette smoking across Victoria. 8.Notes that final arrangements for the role of local councils in tobacco education and enforcement, including associated funding, beyond 30 June 2026, are yet to be confirmed. 9.Resolves to write to the MAV requesting that the MAV advocates to the Minister for Planning for: •Planning reform that either requires tobacco product retail as an activity that requires planning permission similar to the recently removed Clause 52.27 (Licensed Premises) liquor controls in all Victorian Planning Schemes or to define tobacconists as a specific land use with the implementation of specific controls, specifying a distance separation condition to prevent the establishment of new tobacconists near schools and hospitals similar to 'Adult sex product shop' planning controls. These new planning controls are intended to add an additional layer of regulatory control to complement the new Victorian Tobacco Business Licensing Scheme. 10. Advocates directly to the Minister for Health, the Minister for Casino, Gaming and Liquor Regulation, the Department of Health, and the Department of Justice and Community Safety, for the continuation of a funded, opt-in tobacco service agreement between local councils and		11 Aug 2025 2:38pm Clements, Sam - Target Date Revision Target date changed by Clements, Sam from 11 August 2025 to 22 August 2025 - Still preparing advocacy letters to the MAV and the nominated Ministers. Council report is being drafted for the September Council meeting.	

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
			10.Advocates directly to the Minister for Health, the Minister for Casino, Gaming and Liquor Regulation, the Department of Health, and the Department of Justice and Community Safety, for the continuation of a funded, opt-in tobacco service agreement between local councils and the regulator beyond 30 June 2026. Council advocates that: •Local government continues to play a central enforcement role across Victoria. •The absence of a local compliance presence may increase the risk of non-compliance if businesses perceive the regulator's capacity to inspect as limited. •Continued council involvement will enable the regulator to focus its enforcement efforts on more complex compliance matters and the wholesale tobacco supply sector. •The Tobacco Test Purchasing Program has been an effective enforcement method in reducing the unlawful sale of tobacco products to minors and should continue to be delivered under the auspices of local councils. 11.Resolves that Council officers prepare a report for the September ordinary Council meeting outlining: •The full scope of Council's responsibilities under the updated Tobacco Act 1987; •Options for continued local enforcement and education activities beyond the current funding agreement; •The public health risks of discontinuing this work in the absence of state funding; •Advocacy opportunities to the Victorian Government for sustained funding beyond 2026; •The process for Council to pass on community feedback or complaints to Victorian and Commonwealth Government law enforcement authorities relating to illegal tobacco activities; •Any enhanced role Council can undertake, within capacity and capability, to tackle the scourge of illegal tobacco activities; and •Tasking the newly funded second Rapid Response Team unit (to commence in November 2025) to monitor shopping strips that have the presence of suspected illegal tobacco shopfronts. 12.Notes that a separate MAV State Council Motion has also been submitted in relation to these advocacy matters. Carried Unanimously			
21-Jul-25	14.3	2025/NOM14 - Yamala Park Bowling Club - Greens Upgrade, Irrigation and Lighting Project	Council Decision Moved: Councillor ButlerSeconded: Councillor Green That Council: 1.Notes the proposal submitted by Yamala Park Bowling Club for the urgent upgrade of their bowling green surface, replacement of the irrigation system, and installation of new lighting over the green. 2.Acknowledges the club's significant community role, their shared-use arrangement within the Yamala Park Reserve, and their contribution to active ageing, community wellbeing, and social connection in Frankston South. 3.Refers the Yamala Park Bowling Club's greens upgrade project, including indicative costs of approximately $185,000, to the 2026–27 Capital Works Budget for consideration as part of the budget development process. 4.Requests officers to work with Yamala Park Bowling Club to finalise project scope and costings as necessary to support the 2026-27 budget discussions, and explore co-contribution opportunities including potential grant funding, and ensure alignment with Council's community infrastructure priorities and asset management frameworks. Carried Unanimously		11 Aug 2025 11:35am Greenaway, Tracey 1.This has been noted. The Yamala Bowls Club were involved in extensive consultation for Yamala Park and a priority works program was developed with the club. , 2.Noted, 3.Noted, 4.Noted, officers will review the works program the club identified with Council officers to assist with priorities.	

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Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
2-Dec-24	Unmaintained VicRoads Assets throughout the Municipality Cr Asker	Council Decision Moved: Councillor AskerSeconded: Councillor Hill That Council: 1.Notes the continued unkempt nature of VicRoads assets throughout the Frankston municipality, noting on/at medium strips in key strategic locations (ie. Cranbourne Road, Frankston Freeway etc); 2.Notes previous alternatives, motions and business items that have expressed similar concerns relating to the lack of ongoing maintenance at VicRoads and Peninsula Link sites (dates and references to be referred to in 3.); 3.Writes to both the Premier of Victoria, The Hon. Jacinta Allan MP and the Opposition Leader of Victoria, The Hon. John Persutto MP seeking urgent intervention given the following considerations relating to unmaintained VicRoads assets throughout the municipality: •Fire hazards; •Road hazards •The presence of vermin; •Unsightly visual appearance; and •The depreciation of the City's reputation and amenity. 4.Prepares yet another motion at the Municipal Association of Victoria's State Council imploring the State Government to better fund VicRoads to enable sufficient maintenance works at both roadways and relevant assets.. Carried Unanimously	Fiona McQueen	07 Apr 2025 10:03am Moro, Jacqueline 1. Completed, noted. 2. Completed, noted. , 3. Abandoned, CEO and Mayor agreed to not send drafted letters on 5 March 2025. , 4. Completed. 29 Apr 2025 11:21am Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 29 April 2025 at 11:21:20 AM - Actions complete - noting the CEO and Mayor agreed to not send letters relating to unmaintained roads. 29 Apr 2025 11:21am Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 29 April 2025 at 11:21:32 AM, Sent to Shweta Babbar and Tenille Craig for authorisation, Notified by Jacqueline Moro

City of Wichita
Office of the City Council
[redacted]

Dear Mayor Bolam,

It was a pleasure connecting with you last week. On behalf of the City of Wichita, I am delighted to extend to you a invitation to visit Wichita this October to explore potential bilateral ties between our two cities.

We would be honored to welcome you to our community and look forward to showcasing the many opportunities Wichita has to offer. During your visit, I will coordinate with your staff to arrange meetings with our Mayor and City Council, as well as introduce you to our Sister Cities organization to discuss future partnerships.

We are excited about the prospect of strengthening ties between our cities and fostering meaningful collaboration.

Sincerely,

Councilman [redacted]
City of Wichita, KS

DATED: the 4th day of June 2021

INSTRUMENT OF DELEGATION OF POWERS AND FUNCTIONS OF THE ENVIRONMENT PROTECTION AUTHORITY UNDER THE ENVIRONMENT PROTECTION ACT 2017

INSTRUMENT OF DELEGATION

ENABLING POWER: Section 437(1)(b) of the *Environment Protection Act 2017* and section 42A of the *Interpretation of Legislation Act 1984*

SUBJECT: Delegation of certain powers, duties and functions of the Environment Protection Authority to Councils

REFERENCE: 2021.Council.001

DEFINITIONS: In this Delegation, all words and phrases have the same meaning as in the *Environment Protection Act 2017* unless the contrary intention appears. In addition:

municipal district has the same meaning as ***municipal district*** has in section 3(1) of the *Local Government Act 1989*.

DELEGATION: I, Professor Kate Auty, Chair of the Governing Board of Environment Protection Authority Victoria (**Governing Board**) on behalf of the Governing Board and pursuant to and in exercise of the power conferred by section 437(1) of the *Environment Protection Act 2017* **hereby delegate** the powers, duties and functions under the *Environment Protection Act 2017* (**Act**) as specified in the section of the Act detailed in column 2 of Schedule 1 and described in column 3 of Schedule 1 to the delegates described in column 4 of Schedule 1.

Any previous delegations relating to the section/s of the Act detailed in column 2 of the Schedule are hereby revoked.

This delegation is exercisable for an unlimited period on and from 1 July 2021, unless revoked.

LIMITATIONS: This delegation is subject to the following limitations:

a) The powers, duties and functions of the Authority specified in column 2 of schedule 1 may are only delegated for the purpose of regulating:

   i. onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
   ii. noise from the construction, demolition or removal of residential premises.

b) The powers, duties and functions of the Authority specified in column 2 of schedule 1 may only be exercised by the delegates described in column 4 of schedule 1 within each delegates' municipal district.

RELATED DOCUMENTS: This delegation is subject to a direction under section 437(4) of the Act dated 4 June 2021. This delegation should be read in conjunction with that instrument of direction.

DATE: 4 June 2021

SIGNED:

In accordance with all of the requirements of s 12, *Electronic Transactions (Victoria) Act 2000*

PROFESSOR KATE AUTY
CHAIR
ENVIRONMENT PROTECTION AUTHORITY VICTORIA GOVERNING BOARD

WITNESSED:

GREG ELMS
GENERAL COUNSEL
ENVIRONMENT PROTECTION AUTHORITY VICTORIA

SCHEDULE 1

DELEGATION

Delegation of powers, duties and functions under the *Environment Protection Act 2017*

1	2	3	4	5
Ref. No	**Relevant legislative provision under the *Environment Protection Act 2017***	**Summary of delegated powers, duties or functions**	**Delegate**	**Revoked Instrument**
Insert	Section 271	Issuing of an improvement notice	Councils	N/A
Insert	Section 272	Issuing of a prohibition notice	Councils	N/A
Insert	Section 279	Amendment of notices	Councils	N/A
Insert	Section 358	Functions of the Authority	Councils	N/A
Insert	Section 359(1)(b)	Power of the Authority to do all things that are necessary or convenient to be done for or in connection with the performance of the Authority's functions and duties and to enable the Authority to achieve its objectives	Councils	N/A
Insert	Section 359(2)	Power to give advice to persons with duties or obligations	Councils	N/A

DATED: the 4th day of June 2021

INSTRUMENT OF DIRECTION OF THE
ENVIRONMENT PROTECTION AUTHORITY
UNDER THE
ENVIRONMENT PROTECTION ACT 2017

INSTRUMENT OF DIRECTION

ENABLING POWER: Section 437(4)

SUBJECT: Direction in respect of functions delegated to councils by Delegation Reference 2021.Council.001

REFERENCE: 2021.Council.Direction.001

DIRECTION: I, Professor Kate Auty, Chair of the Governing Board of Environment Protection Authority Victoria (**Governing Board**) on behalf of the Governing Board and pursuant to and in exercise of the power conferred by section 437(4) of the *Environment Protection Act 2017* (**Act**), and in respect of the delegation with reference 2021.Council.001 as made on 4 June 2021 **hereby direct:**

1. that, where the delegates listed in column 4 of schedule 1 of Delegation No Councils.2021.001 delegate, under s 437(2) of the Act, the delegated power or function listed in column 2 of schedule 1 of Delegation No 2021.Council.001 to an authorised officer appointed under s 242(2) of the Act, those authorised officers must only exercise the powers conferred by the following sections of the Act when exercising the delegated powers or functions:
    a. Section 271;
    b. Section 272;
    c. Section 246;
    d. Section 247;
    e. Section 248;
    f. Section 249;
    g. Section 250;
    h. Section 251, but not subsection (2)(h);
    i. Section 252; but not subsection (1)(c);
    j. Section 253;
    k. Section 254;
    l. Section 259
    m. Section 279; and
    n. Section 307.

This direction is in force for an unlimited period on and from 1 July 2021, unless revoked.

DATE: 4 June 2021

SIGNED:

In accordance with all
of the requirements of
s 12, *Electronic Transactions (Victoria) Act 2000*

PROFESSOR KATE AUTY
CHAIR
ENVIRONMENT PROTECTION AUTHORITY VICTORIA GOVERNING BOARD

WITNESSED:

GREG ELMS
GENERAL COUNSEL
ENVIRONMENT PROTECTION AUTHORITY VICTORIA

Frankston City Council

S18 Instrument of Sub-Delegation under the Environment Protection Act 2017

Council

To

Members of Staff

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the Environment Protection Act 2017 ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the members of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Abbreviation	**Position**
CEO	Chief Executive Officer
CLO	Community Laws Officer
CEH	Coordinator Environmental Health
CMD	Coordinator Major Development
CP	Coordinator Prosecutions
CSC	Coordinator Safer Communities
CSPL	Coordinator Statutory Planning
DComm	Director Communities
EHO	Environmental Health Officers
IRO	Internal Review Officer
MDS	Manager Development Services
MSC	Manager Safer Communities
PIO	Planning Investigations Officer
PO	Prosecutions Officer
RRCLO	Rapid Response - Community Laws Officer
SCEO	Safer Communities Engagement Officer
SEHO	Senior Environmental Health Officer
SPIO	Senior Planning Investigations Officer
SRR	Senior Rapid Response
SRRO	Senior Rapid Response Officer
SSCO	Senior Safer Communities Officer
SSCOPL	Senior Safer Communities Officer - Parking and Litter

3. records that on the coming into force of this Instrument of Sub Delegation under the Environmental Protection Act 2017 to Members of Council Staff each delegation under the instrument dated 24 October 2022 is revoked.

4. declares that:

4.1 this Instrument of Sub-Delegation is authorised by a resolution of Council passed on 8 September 2025 pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021; and

4.2 the delegation:

4.2.1 comes into force immediately the execution of the Instrument of Sub-Delegation;

4.2.2 remains in force until varied or revoked;

4.2.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and

4.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts.

5. this Instrument of Sub-Delegation is subject to the following limitations:

5.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:

5.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and

5.1.2 noise from the construction, demolition or removal of residential premises;

6. the delegate must not determine the issue, take the action or do the act or thing:

6.1.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

6.1.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with:

(a) policy; or
(b) strategy adopted by Council;

6.1.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

6.1.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

This Instrument of Sub-Delegation is executed by the Chief Executive Officer on behalf of
Frankston City Council under authority conferred by resolution of Council on 8 September 2025

Cam Arullanantham
Interim Chief Executive Officer

_____Date

SCHEDULE

S18 Instrument of Sub-Delegation under the Environment Protection Act 2017

Environment Protection Act 2017			
Provision	**Power and Functions Delegated**	**Delegate**	**Conditions and Limitations**
s 271	Power to issue improvement notice	IRO, CP, SEHO, PO, MSC, CSC, CLO, CEH, EHO, MDS, SSCO, SSCOPL, SRR, RRCLO, SCEO, SRRO	
s 272	Power to issue prohibition notice	IRO, CP, SEHO, PO, MSC, CSC, CLO, CEH, EHO, MDS, SSCO, SSCOPL, SRR, RRCLO, SCEO, SRRO	
s 279	Power to amend a notice	IRO, CP, SEHO, PO, MSC, CSC, CLO, CEH, EHO, MDS, SSCO, SSCOPL, SRR, RRCLO, SCEO, SRRO	
s 358	Functions of the Environment Protection Authority	SPIO, TLPI, CEO, IRO, CP, SEHO, PO, MSC, CSC, CLO, CEH, EHO, DComm, MDS, SSCO, CSPL, SSCOPL, PIO, CMD, SRR, RRCLO, SCEO, SRRO	
s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	SPIO, TLPI, CEO, IRO, CP, SEHO, PO, MSC, CSC, CLO, CEH, EHO, DComm, MDS, SSCO, CSPL, SSCOPL, PIO, CMD, SRR, RRCLO, SCEO, SRRO	
s 359(2)	Power to give advice to persons with duties or obligations	SPIO, TLPI, CEO, IRO, CP, SEHO, PO, MSC, CSC, CLO, CEH, EHO, DComm, MDS, SSCO, CSPL, SSCOPL, PIO, CMD, SRR, RRCLO, SCEO, SRRO	

Abstract of accounts 2024-25

Submitted in accordance with s. 52 / s. 57 of the *Cemeteries and Crematoria Act 2003*. Due 1 September 2025.

OFFICIAL

Cemetery trust name	Frankston Cemetery Trust

General account

Income	$	Expenditure	$
Balance in bank at start of financial year	$ -	Secretary and other administrative staff**	$ 121,312.14
Cash in hand at start of financial year	$ -	Grounds staff**	$ -
Investments at start of financial year	$ -	Gravedigging**	$ 29,954.50
Interest received*	$ -	Contractors**	$ 168,460.02
Fees received for cemetery products/ services (graves, memorials, interments, etc.)*	$ 71,857.65	Memorialisation**	$ 7,682.19
Other income*	$ 260,660.99	Office expenses**	$ 471.41
Transfers from perpetual maintenance account/s	$ -	Buildings (new construction)**	$ -
Department of Health grants	$ -	Insurance**	$ -
Other grants and donations	$ -	Works (new areas, repairs, fencing, drainage, etc.)**	$ 1,566.14
Unpresented cheques	$ -	Other expenses**	$ 3,072.24
		Balance in bank at end of financial year	$ -
		Cash in hand at end of financial year	$ -
		Investments at end of financial year	$ -
Total	$ 332,518.64	**Total**	$ 332,518.64

VICTORIA State Government | Department of Health

☒ Confirm the **totals of the income and expenditure columns are equal**. A discrepancy between the two column totals may indicate an error in the recorded data.

☐ Confirm **bank statement/s displaying the closing bank and investment balances** are attached.

☐ Confirm a **review** or **audit** is attached**, if the trust meets the threshold**. Trusts with an annual income (total of the three rows marked *) or expenditure (total of the 10 rows marked **) of $250,000 up to $1 million must attach a review of their accounts. Trusts with an annual income (*) or expenditure (**) of more than $1 million must attach an audit. See *Abstract of accounts checklist* for more information.

Perpetual maintenance account/s

Complete this section if your trust has a separate account/s designated for perpetual maintenance funds. Do not re-enter bank account or investment information already entered in the 'General account' section. The income and expenditure totals must balance.

Interest received	$ -		Balance at end of financial year	$ -
New funds received	$ -			
Total	**$ -**		**Total**	**$ -**

☐ Confirm the totals of the income and expenditure columns are equal. A discrepancy between the two column totals may indicate an error in the recorded data.

☐ Confirm **bank statement/s displaying the closing perpetual maintenance account/s balances** are attached.

Assets and liabilities

Record the total value of assets in each category. If the trust has no assets or liabilities, enter a zero at both totals.

Assets	$	Liabilities	$
Key structures (Examples: office, mausoleum, chapel, toilet facility, niche wall)	$ 673,872.00	Monies owed to a third party	$ -
Minor structures (Examples: rotunda, shed, seating)		Monies committed to expenditure	$ -
Major machinery (Examples: tractor, ride-on mower)		Other	
Small machinery (Examples: mechanical and electrical equipment, computer, printer, grave shoring)			
Miscellaneous equipment (Examples: hand tools, wheelbarrow)			
Total	**$ 673,872.00**	**Total**	**$ -**

Right of interment (ROI) and interment information

Cemetery name	Frankston Cemetery Trust

Where accurate numbers are not available, please provide estimates.

If your trust manages multiple cemeteries (active or closed), please provide information for each site in a separate table by making copies of this page.

Bodily remains

Question	Response
Number of ROI for bodily remains (at-need) sold in 2024-25	0
Number of ROI for bodily remains (pre-need) sold in 2024-25	0
Number of interments of bodily remains (first burial in a plot) in 2024-25	5
Number of interments of bodily remains (second or subsequent burial in a plot) in 2024-25	10

Cremated remains

Question	Response
Number of ROI for cremated remains (both at-need and pre-need) sold in 2024-25	7
Number of interments of cremated remains (in graves and memorials such as niche walls) in 2024-25	18

Cemetery Capacity

Question	Response
Total number of bodily remains interred since the establishment of the cemetery	9,713
Number of unsold ROI for bodily remains at 30 June 2025 Include the estimated number of plots that could be created in areas of the cemetery that have the potential to be developed. The department collects this information to understand the remaining burial capacity in Victorian cemeteries.	
Estimate how many more years there will be ROI for bodily remains (at-need) available for sale in the cemetery (including in areas that are yet to be developed)	

Statutory declarations

Three trust members (the chairperson and two other trust members) must execute a statutory declaration.

Statutory declaration – trust member 1 (chairperson)

Name:	Steffie Conroy
Address:	30 Davey St, Frankston
Occupation:	Deputy Mayor

I, (name, address and occupation stated above), make the following statutory declaration under the **Oaths and Affirmations Act 2018**:

The above abstract of accounts for the financial year 2024-25 is true and correct for the trust mentioned below.

Cemetery trust:	Frankston Cemetery Trust

I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.

Signature of person making declaration:	[redacted]
Declared at: (City, town or suburb in the state of Victoria)	Frankston City
Date:	25/8/2025

Statutory declaration witness

Note: See Checklist for details on how to witness statutory declarations remotely via audio visual link.
Note: Stamp of name, capacity and/or address accepted in table below.

Name:	Brianna Alcock
Capacity in which authorised to witness statutory declaration:	Manager Governance
Address:	30 Davey Street, Frankston.

I, (name, capacity and address stated or stamped above), am an authorised statutory declaration witness* and I sign this document in the presence of the person making the declaration:

Signature of statutory declaration witness:	[redacted]
Date:	25/8/2025

*A person authorised under s. 30(2) of the **Oaths and Affirmations Act 2018** to witness the signing of a statutory declaration

Statutory declaration – trust member 2

Name:	David Asker
Address:	30 Davey Street, Frankston
Occupation:	Councillor

I, (name, address and occupation stated above), make the following statutory declaration under the **Oaths and Affirmations Act 2018**:

The above abstract of accounts for the financial year 2024-25is true and correct for the trust mentioned below.

Cemetery trust:	Frankston Cemetery Trust.

I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.

Signature of person making declaration:	[redacted]
Declared at: (City, town or suburb in the state of Victoria)	FRANKSTON
Date:	25-08-2025

Statutory declaration witness

Note: See Checklist for details on how to witness statutory declarations remotely via audio visual link.
Note: Stamp of name, capacity and/or address accepted in table below.

Name:	Brianna Alcock
Capacity in which authorised to witness statutory declaration:	Manager Governance
Address:	30 Davey St, Frankston

I, (name, capacity and address stated or stamped above), am an authorised statutory declaration witness* and I sign this document in the presence of the person making the declaration:

Signature of statutory declaration witness:	[redacted]
Date:	25-08-2025

*A person authorised under s. 30(2) of the **Oaths and Affirmations Act 2018** to witness the signing of a statutory declaration

Statutory declaration – trust member 3

Name:	Nathan Butler
Address:	30 Davey Street, Frankston
Occupation:	Councillor

I, (name, address and occupation stated above), make the following statutory declaration under the **Oaths and Affirmations Act 2018**:

The above abstract of accounts for the financial year 2024-25 is true and correct for the trust mentioned below.

Cemetery trust:	Frankston Cemetery Trust

I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.

Signature of person making declaration:	
Declared at: (City, town or suburb in the state of Victoria)	FRANKSTON 25th AUGUST 2025.
Date:	25. 08. 2025.

Statutory declaration witness

Note: See Checklist for details on how to witness statutory declarations remotely via audio visual link.
Note: Stamp of name, capacity and/or address accepted in table below.

Name:	Brianna Alcock
Capacity in which authorised to witness statutory declaration:	Manager Governance
Address:	30 Davey Street, Frankston

I, (name, capacity and address stated or stamped above), am an authorised statutory declaration witness* and I sign this document in the presence of the person making the declaration:

Signature of statutory declaration witness:	
Date:	25 - 08 - 2025

*A person authorised under s. 30(2) of the **Oaths and Affirmations Act 2018** to witness the signing of a statutory declaration

Submission

Under s. 52(3) of the *Cemeteries and Crematoria Act 2003*, a cemetery trust must submit a report for each financial year to the Secretary of the Department of Health by 1 September in the following financial year.

End of financial year bank, investment and perpetual maintenance account statements must be provided with this form and emailed to the Divisional Portfolio Entity and Appointments Advisory Unit at <cemeteries@health.vic.gov.au>.

Email is the department's preferred method to receive the abstract and accompanying documents. If you do not have access to email, the documents can be posted to:

The Manager
Divisional Portfolio Entity and Appointments Advisory Unit
Department of Health
GPO Box 4057
MELBOURNE VIC 3001

To receive this document in another format, phone 1800 034 280, using the National Relay Service 13 36 77 if required, or Divisional Portfolio Entity and Appointments Advisory Unit <cemeteries@health.vic.gov.au>.

Authorised and published by the Victorian Government, 1 Treasury Place, Melbourne.

© State of Victoria, Australia, Department of Health, June 2025.

ISBN 978-1-76131-802-3 (pdf/online/MS word)

Available at Class B cemetery trust financial reporting and financial procedures <https://www.health.vic.gov.au/cemeteries-and-crematoria/class-b-cemetery-trust-financial-reporting-and-procedures>

Executive Summary

12.2 Frankston Arts Advisory Committee - Minutes 31 July 2025

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

Level 1:	Connected Places and Economy
Level 2:	Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent, and enriching community life

Purpose

To present the minutes of the Frankston Arts Advisory Committee meeting held on 31 July 2025.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the minutes of the Frankston Arts Advisory Committee held on 31 July 2025;
2. Notes the highlights of Frankston Arts Centre throughout 2024-2025;
3. Notes that the wall privately owned adjoining Cube 37 at 39a Davey Street will no longer be utilised for artwork due to the annual licencing fees expected by the owner;
4. Notes the appointment of Chris Costuna as the new Chairperson for the South Side Festival Sub-Committee;
5. Endorses the appointment of two new community members to the Frankston Arts Advisory Committee as per the confidential Attachments B and C, with the candidate's name to be released as part of the minutes at the next Council Meeting; and
6. Resolves that Attachments B and C be retained as confidential indefinitely on the grounds that it includes personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs (*Local Government Act 2020*, s.3(1)(f)). These grounds apply because the document includes personal information of the candidates which, if released, would breach privacy obligations.

Key Points / Issues

Frankston Arts Advisory Committee Minutes (FAAC) – July 2025

The July meeting was convened with members of FAAC to discuss agenda items and make recommendations where appropriate to Council for approval.

The key items discussed by the Committee at the meeting 31 July 2025 included:

Frankston Arts Centre Updates:

- The Manager of Arts and Culture presented key statistics from the previous financial year, providing the Committee with an overview of performance, engagement and outcomes across programs and initiatives (Attachment D).

- Six local artists were supported through Council Artist Project grants in the 2024-25 financial year, delivering a diverse range of projects including visual arts, music videos, and a children's book.

Frankston Regional Arts Trail Update:

Officers took the Committee through progress updates in regard to the Frankston Regional Arts Trail (FRAT):

- Wayfinding Signage: Public Art Officer provided the Committee with an update on the signage for the trail that adheres to Council's Wayfinding Strategy.
- Corridors and Connectors EOI: A preferred artist has been selected by the assessment panel, with a range of installation concepts proposed for implementation along the Arts Trail. This preferred artist outcome is presented in a separate Council report.
- Love Heart Sculpture Location: The new sculpture was presented to the Committee and is scheduled to be installed at Ballam Park as part of the Arts Trail.
- Those that run with Dingoes: This sculpture is scheduled for installation at Beauty Park, near the St Francis Xavier primary school, within this financial year.

Public Art Updates:

The Public Art Officer advised the Committee on the following items:

- Carrum Downs Library Mural: completed.
- Frankston Arts Centre (FAC) Wall: Officers proposed the wall alongside the Loading dock off Young Street to be painted as part of the Frankston Street Art Festival. The committee supported this suggestion.
- Two mural sites outside of the CBD: Wittenberg Reserve Toilet block and Frankston North Men's Shed have been identified as part of the mural program.
- FAC Façade Art replacement: The new façade artwork by Ingrid Henricksen has been completed on the exterior of the Frankston Arts Centre.
- FAC Artwork banner to bags: The old façade artwork has been decommissioned and repurposed into approximately 100 shopping bags, which will soon be available for purchase from the Frankston Arts Centre.

Winter Solstice Event:

The Manager Arts and Culture presented a concept for a Winter Solstice Event to be held event outside the city centre at Cruden Farm pending negotiations – this is being presented to Council in a separate report at the September meeting.

Other Business:

<u>Confidential Item</u>

- New FAAC Committee Members: Manager Arts and Culture advised that two positions were advertised for the Committee and two candidates have been selected. Curriculum Vitae's (CV's) are attached to this report as confidential Attachments B and C.
- Update on SSF Sub-Committee Chairperson: Congratulations to Chris Costuna on being announced as the new Chairperson of the South Side Festival Sub-Committee.

Executive Summary

- Building at 39a Davey Street Wall: Manager Arts and Culture updated the Committee on the wall, which is privately owned. The owner now wishes to enter into an agreement with Council and be paid $5k per year if Council wish to paint the wall. The Committee advised against progressing this as an option due to any benefits outweighing the financial commitment.

Financial Impact

There are no financial implications associated with this report.

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation

1. **External Stakeholders**

   Frankston Arts Advisory Committee

2. **Other Stakeholders**

   Relevant internal departments as required.

Analysis (Environmental / Economic / Social Implications)

Not Applicable.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impact associated with this report.

Policy Impacts

There are no legal issues or impact associated with this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council Report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

Conclusion

Minutes of the FAAC meeting and associated recommendations from its meeting on 31 July 2025 are included for Council endorsement (Attachment A).

Council endorses the two nominated candidates as selected by the interview panel. CVs of both candidates are attached to this report as Confidential Attachments B and C.

12.2 Frankston Arts Advisory Committee - Minutes 31 July 2025

Executive Summary

ATTACHMENTS

Attachment A:⇩	FAAC - Minutes of Meeting - 31 July 2025
Attachment B:	Application for FAAC Committee - Applicant #1 - **CONFIDENTIAL**
Attachment C:	Application for FAAC Committee - Applicant #2 - **CONFIDENTIAL**
Attachment D:⇩	Frankston Arts Centre Highlights - 2024-2025

Frankston Arts Advisory Committee

MINUTES OF MEETING

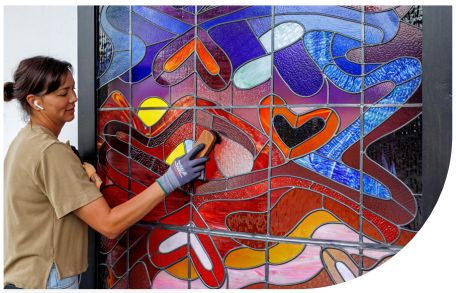
Thursday 31 July 2025
6.30 – 8.30pm
Acacia Room, Civic Centre

1	Governance: General	
1.1	Welcome and apologies	Present Ms Barbara Crook (Chairperson) Ms Tammy Ryan Ms Shweta Babbar Cr David Asker (late) Ms Rebecca Gendron Ms Courtney Percy Ms Alexandra Imlach Mr Christopher Costuna Ms Prue Wheeler Apologies Cr Brad Hill Mr Cam Arullanantham
1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	NA
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – 15 May 2025	The Minutes of the FAAC meeting held 15 May 2025 were previously approved by the Committee via email. Carried
1.6	Action items/Matters arising	The following action items were discussed: • All items outstanding to be discussed in this agenda.
2	Presentations	
		• The Chairperson expressed gratitude to outgoing members, Joe and Rebecca, for their contributions. Although they were unable to attend tonight's meeting, their service was acknowledged and appreciated.
3	Guest Speakers	
	Post South Side Festival	• Senior Producer – Programming & Events delivered a presentation on the 2025 South Side Festival, highlighting key statistics: • 324 creatives participated the Festival. • 52 Events were held across the program. • 41 Businesses contributed to the event. • 26 returning sponsors and 15 new supporters. • Social media reach: 2,240 facebook followers and 2,199 instagram followers. • Opening night was attended by approximately 700 patrons. • 40% of events were free to the public.
	Rebel Studio	The Public Art Officer ("PAO") and Senior Producer – Programming & Events provided an update on a collaborative initiative between the Frankston Street Art Festival - Block Party and the South Side Festival:

		• The collaboration aims to establish a more enduring and evolving event for the community. • Plans include an 8-week pop-up Street Art Gallery and event space. • Six or more artists will create works on temporary walls throughout the festival period. • The venue will be located in the Vicinity Building, formerly occupied by Rebel Sport. • Art panels will be available for bidding and auction during the South Side Festival. • Opportunities for programmable content with other Council departments, such as Youth Services will be explored. • The event is scheduled to run from 16 March to 17 May 2026 • Action: a people counter be sourced for the event.
4	Arts & Culture Projects	
4.1	Frankston Arts Centre - End of Year Update	• The Manager of Arts & Culture presented key statistics from the previous financial year, providing the Committee with an overview of performance, engagement and outcomes across programs an initiatives.
	- Local Artist Update	• Six local artists were supported through Council grants in the 2024-25 financial year, delivering a diverse range of projects including visual arts, music videos, and a children's book. • Grant applications are now open for the 2025-26 financial year.
4.2	Frankston Regional Arts Trail Update	
	- Wayfinding Signage	• Public Art Officer – Arts Trail provided the Committee with an update on the proposed signage options for the trail outlining a range of potential designs and formats currently under consideration.
	- Corridors & Connectors	• A preferred artist has been selected by the procurement panel, with a range of installation concepts proposed for implementation along the Arts Trail.
	- Love Heart Sculpture location	• The new sculpture was presented to the Committee and is scheduled to be installed at Ballam Park as part of the Trail.
	- Those that run with Dingoes location	• This sculpture is scheduled for installation at Beauty Park, near the primary school, within this financial year.
4.3	Public Art Update	
	- Carrum Downs Library Mural	• The PAO advised that the mural on the Carrum Down Library and Lyrebird Community Centre has been completed.
	- FAC external Wall	• The PAO presented the proposed wall to be used as part of the Frankston Street Art Festival.
	- Two mural sites outside of CBD	• Wittenberg Reserve Toilet block and Frankston North Men's Shed have been identified as part of the mural program, separate from the Frankston Street Art Festival.
	- FAC Façade Art replacement	• The new façade artwork by Ingrid Henricksen has been completed on the exterior of the Frankston Arts Centre.
	- FAC Artwork banner to bags	• The old façade artwork has been decommissioned and repurposed into approximately 100 shopping bags, which will soon be available for purchase.
4.4	Winter Solstice Festival	• The Manager Arts & Culture presented an opportunity to hold another event outside the city centre.

		• A winter festival was suggested, with additional ideas that the event be free and attract over 5000+ attendees. • The proposed date is June 2026, from 3-9pm, to be held at Cruden Farm. • Planned features include a ceremonial burning, live music, fire dancers and similar attractions. • Another suggestion was to host a pop-up cinema series in Seaford, Frankston North, Frankston South and Langwarrin. • The Committee thought both ideas had merit for varying reasons. A Council report with recommendations is scheduled for September 2025.
5	Other Business	
5.1	FAAC Committee Vacancies	Manager Arts & Culture advised that two positions were advertised for the Committee and two candidates have been selected.
5.2	Update on SSF Sub-Committee Chairperson	Congratulations to Chris Costuna on being announced as the new Chairperson of the South Side Festival Sub-Committee.
5.3	Building at 39a Davey Street Wall	Manager Arts & Culture updated the Committee on the wall, which is privately owned. The owner now wishes to enter into an agreement with Council and be paid $5k per year if Council wish to paint the wall. The Committee advised against progressing this as an option due to any benefits outweighing the financial commitment.
5.4	Meeting Dates	A change of meeting day has been suggested, with Wednesday evenings preferred. The 29th October has been proposed as the next meeting date.
6.	Confidential Items	
C.1	N/A	
7	Next Board Meeting and forward agenda	
7.1	Next FAAC Meeting: • 29 October at 6.30pm in Acacia Room	
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 8.34pm





FRANKSTON **ARTS** CENTRE
SNAPSHOT

2024-2025

654	271	49	195,254
Total Events	Theatre Performances	Art Exhibitions	Physical Attendances

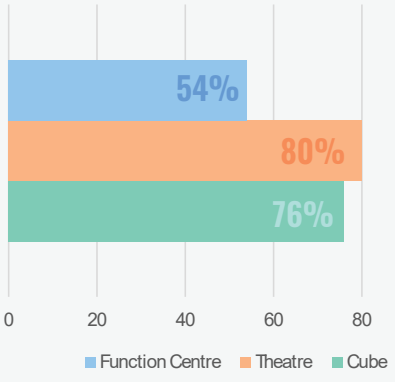
96.2%
of patrons rated our customer services as Good or Excellent
(58% said Excellent)

9.5/10
Customer Loyalty and Satisfaction (Net Promoter Score)

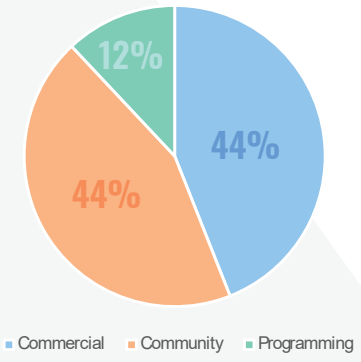
$6,240,324
Total ticket value

137,538
Tickets sold

Occupancy Rate



Type of Event in Theatre



Did you know?
The most popular seat in the theatre is **B14**

Growing our Audience

8,000+
What's On Mailing Database

29,975
Social Media Followers

49,699
e-News Subscribers

32%
e-News Open Rate
(Industry average is 26%)

872,557
Website Visits

New vs Return ticket buyers

All-time customers on ENTA

NEW	RETURNING
50%	50%

Top 5 shows (24-25 FY) by most new customers attracted

1. Wakakirri
2. Peppa Pig Fun Day Out Live
3. Madagascar the Musical
4. PLOS: School of Rock
5. Agatha Christie's The Mouse Trap

Did you know? ★★★★½
The Frankston Arts Centre has a Google Star Rating of **4.6**

Attracting the Big Names!

Jimmy Barnes
Brian Cadd
Anh Do
Emma Memma
Chocolate Starfish
Ben Lee
Eric Bogle
The Ten Tenors
Sammy J
Jimeoin
John Williamson
Marina Prior & Michael Cormick
Peppa Pig
CIRCA
Melbourne International Comedy Festival
Ray O'Leary
Peter Hellier
Kasey Chambers
The Whitlams
Bjorn Again
Agatha Christies' The Mousetrap
Daryl Braithwaite
The Tap Pack
Ross Noble
Kate Ceberano
Victorian State Ballet
Anthony Callea & Tim Campbell
Amy Shark
Dave Hughes
Urzila Carlson
Kate Miller-Heidke
Sydney Dance Company
Victorian Opera
Geraldine Hickey
Missy Higgins
Sydney Theatre Company

Catering to Business

The Royal Australian College of General Practitioners
Ritchies Your World of Travel
Victorian Chamber of Commerce
Victorian Curriculum and Assessment Authority
Maurice Blackburn Lawyers
Save the Children - Hands on Learning
Parliament of Victoria Royal Australian Navy
Victorian Automotive Chamber of Commerce
Department of Education and Training
APT Travel Group Chisholm Institute
Rotary Club of Frankston Precision Health

201 Events in Function Centre

1,300 Events with a hospitality experience (inc. the bar)

8 New Offsite Catering Clients

61 New clients to the Function Centre







Here for Community

5 Shows with added access

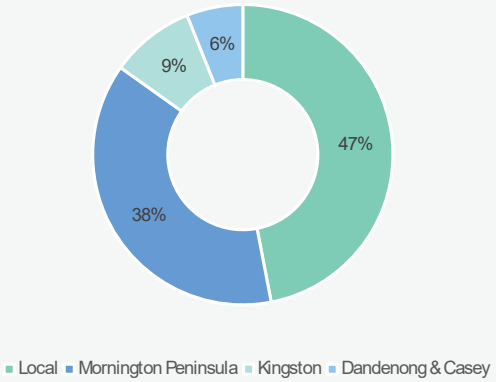
1 National Arts Award for Access

820 participants in weekly community arts programs

7 local artist grants delivered. Totalling $55,000

77 Community Hirers

Community Hirer locality breakdown



51% have utilised Frankston Arts Centre for 7+ years

57% of 2024 clients rebooked for 2025

Did you know?
Frankston Arts Centre won an Australian Performing Arts IMPACT Awart for our Arts Access Program

"I think it's excellent and gives the CBD a good run for its money. It's affordable too."
- Jane

"Frankston Arts Centre means I don't have to travel far to see bands I like! It's so convenient for me."
- Sharyn

"A lovely place to enjoy great shows. The lunches in the function room, when available, are always excellent as well"
- Suzy

"The people who arranged this event and who were running the program were so warm and welcoming, it's tricky entering places with someone with dementia, but everyone was so inviting and warm. I hope this continues as it is a fabulous event. Very well prepared and such giving people involved in the program."

"We had a wonderful time, and it was a beautiful event. The Rotary Room was so appropriate for the 75th Anniversary. Brad was fantastic in accommodating all our needs. The service was second to none and the food was amazing, our guests were very happy. Thankyou for making it so effortless, we appreciate you accommodating our needs."

- Nellie Tinga, Rotary Club Of Frankston

"Just love seeing the building all lit up for night performances."
- Carly

"Artful (Art for Dementia) has been an infusion of life-giving creativity and heart-warming social connection and community.

"The venue was great with parking under, nice bar and cosy seating. Not too big like city theaters so even in the back row of the stalls you feel close to the action.

I highly recommend taking the one hour trip down for an experience.

Half the price and more value."
- Andrew

"I don't have to go to the city. The FAC has a great program for all the family. You've earned the 5 stars."

"Great shows and variety at the Frankston Arts Centre. Easy parking and lots of local options for meals before and after the show."
- Naomi

"I love going because I go with my Nanna and it's a fun memory that both of us can share."
- Jessica

"The catering was an absolute hit! We will definitely be using the service again without a doubt.

Thanks again and look forward to our next event! "

- Lisa Newman, Peninsula Aquatic Recreation Centre

"Great place to visit for the whole family. I'm glad we have access to such amazing shows like ballet in our living area. Looking forward to coming there again."
- Marat

"Excellent local venue with a great range of shows at reasonable prices."
- Richard

"Great range of shows and events, lovely facilities , easy parking and very helpful staff. Very impressed - fantastic facility!"
- Shevonne

"I love the City of Frankston and the Arts Centre is so important to the local and surrounding areas. It's great to experience some wonderful artists and local food. The venue is fabulous and brings back many memories of school night performances with Mordialloc College and taking my grandchildren to some wonderful children's shows. Thank you."
- Suellen

"The Arts Centre hosts some great acts and it gives myself, my friends, and family the opportunity to catch up for an enjoyable and entertaining night out! We recently had lots of fun at the Big City Beats '70s, '80s and '90s show!"
- Louise

"Have loved any outing to this place. Booking, parking, quality of shows all perfect in my eyes."
- Judie

Did you know?

Frankston Arts Centre turned **30** this year!

Executive Summary

12.3 Capital Works Quarterly Report - Q4 - April to June 2025

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan
Level 1: Council Performance and Leadership
Level 2: As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services

Purpose

To update Council on the quarterly progress (April to June 2025) and end of financial year result for the 2024/25 Capital Works Program.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives and notes the quarterly progress report for the fourth quarter (April to June 2025) of the 2024/25 Capital Works Program;
2. Notes that $57.688 million of expenditure was achieved in 2024/25 against a total Adjusted Capital Works Program budget of $63.372 million, which equates to an outstanding 92.4% program expenditure delivery rate (expenditure and savings) of the Annual Program;
3. Recognises the outstanding achievement of an 89.1% average delivery rate for the capital works program over the past eight financial years, including the successful completion of numerous major projects. This accomplishment is especially significant given the challenges posed by the Covid pandemic and the subsequent recovery period, and is a testament to the dedication, resilience, and expertise of Council's team;
4. Notes that for transparency and disclosure of the capital works program to the public, the full details have been provided in the open attachments to the report;
5. Notes there were no reported projects where variations have exceeded the pre-approved variation amount in accordance with S7 Instrument of Sub-Delegation by the CEO; and
6. Endorses the list of 2024/25 project funding proposed to be carried forward into the 2025/26 Capital Works Program, an amount which totals $4.739 million.

Key Points / Issues

- The 2024/25 Capital Works Program (CWP) comprises 285 projects, including 73 projects carried over from financial year 2023/24.
- The Adjusted Capital Works Budget following the Adopted Budget and subsequent approved variations is $63.372 million and actual capital expenditure is $57.688 million as at the end of June 2025 (see Attachment A).

Adopted Budget + Carry Over from 2023/24	$66.671 million
Adjusted Budget (end of June 2025)	$63.372 million
Actual Expenditure	$57.688 million

Executive Summary

Carry Forward to 2025/26	$4.739 million
Program Variance (favourable)	$0.925 million

- Expenditure of $57.688 million was achieved in 2024/25 against a total Adjusted CWP budget of $63.372 million, which equates to an outstanding 92.4% program expenditure delivery rate (expenditure and savings) of the Annual Program.
- The Council Plan (2021-2025) strategic indicator for financial delivery of the CWP in 2024/25 is 90% of the capital budget expended.
- Council achieved a very strong program delivery rate of 92.4% for the financial year 2024/25, exceeding the target of 90% and building on the previous year's result.
- There are 42 projects, including a range of multi-year projects, requiring carry-forward funds into 2025/26, totalling $4.739 million which is significantly less than the previous year's amount (refer to Attachment F).

Financial Impact

The delivery performance of the 2024/25 CWP maintains Council's solid results compared with previous financial years, considering the range of challenges experienced.

The end of year result is a testament to Council's robust governance structures for its Long-Term Infrastructure Plan (LTIP) and Annual CWP. Undoubtedly, 2024/25 has been another impressive year for capital works despite the challenges experienced during the financial year. The outcomes of these projects will sustain and enhance the delivery of Council services to the community.

Performance results dating back to the 2013/14 financial year. The table below highlights the last eight year's performance:

ANNUAL CAPITAL WORKS PROGRAM RESULTS									
Measure	**2024/25**	**2023/24**	**2022/23**	**2021/22**	**2020/21**	**2019/20**	**2018/19**	**2017/18**	**Average**
Budget Expended - Council Plan KPI									
Adjusted Capital Works Budget	$63.372M	$93.346M	$92.014M	$77.006M	$54.415M	$51.171M	$55.945M	$55.012M	**$67.785M**
Budget Expended	$57.688M	$83.398M	$74.823M	$65.195M	$49.788M	$48.289M	$51.643M	$46.394M	**$59.652M**
Carried Forward	$4.739M	$8.566M	$17.014M	$11.154M	$5.400M	$3.181M	$4.927M	$9.108M	**$8.011M**
KPI	**92.4%**	**90.7%**	**81.5%**	**85.4%**	**91.5%**	**94.4%**	**92.3%**	**84.3%**	**89.1%**
Project Delivery									
Projects to be Delivered	206	228	213	197	193	211	203	250	**213**
Completed	177	180	151	122	151	160	182	200	**165**
Not Completed	29	48	62	75	42	51	21	50	**47**
KPI	**85.9%**	**78.9%**	**70.9%**	**61.9%**	**78.2%**	**75.8%**	**89.7%**	**80.0%**	**77.7%**

Observations include:

- 2021/22 and 2022/23 results were affected by the COVID pandemic, which resulted in cost escalations, material shortages, supply delays and unfavourable market conditions.
- Significantly, the 2024/25 result is greater than the average percentage expenditure achieved over the last eight (8) financial years since 2018/19 of 89.1% and represents an increase of 1.7% on the previous 2023/24 financial year.
- Carry forward amount to 2024/25 is 7.5% of the total budget and represents a reduction compared to the previous year's amount (9.2%).

Consultation

1. **External Stakeholders**

   Council officers responsible for the delivery of individual projects consult with key stakeholders directly during the delivery of the projects.

2. **Other Stakeholders**

   Governance group meetings have continued to be held monthly and include the Program Control Group, Program Review Group, and EMT Capital Works Review meetings. Various Project Advisory Group (PAG) meetings were also held for major projects during the quarter in accordance with Council's LTIP Governance Structure.

Analysis (Environmental / Economic / Social Implications)

Many Council assets underpin economic systems and provide a vehicle for economic growth and prosperity. Some Council assets seek to improve the environment and amenity of the municipality. Council assets also support services to the community. Better infrastructure asset management practices will enhance these services to the community and promote better health and wellbeing.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no statutory obligations or legal implications relevant to the content to the report.

Policy Impacts

Council's Asset Management Policy, Asset Plan, LTIP and Governance Structure, Project Management Framework, and the Financial Plan are relevant to this report.

Gender Impact Assessments

Gender impact assessments have been completed and the recommendations are being implemented on various projects and programs of works in the CWP.

Officer's Declaration of Interests

12.3 Capital Works Quarterly Report - Q4 - April to June 2025

Executive Summary

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The CWP is actively managed in accordance with relevant Council policies and Council's LTIP Governance Structure.

Conclusion

Expenditure of $57.688 million was achieved in 2024/25 against a total Adjusted CWP budget of $63.372 million, which equates to an outstanding 92.4% program expenditure delivery rate (expenditure and savings) of the Annual Program.

It is recommended that Council notes the quarterly report for the 2024/25 CWP for April to June 2024 and endorses the proposed carry forward funding of $4.739 million to the 2025/26 CWP.

ATTACHMENTS

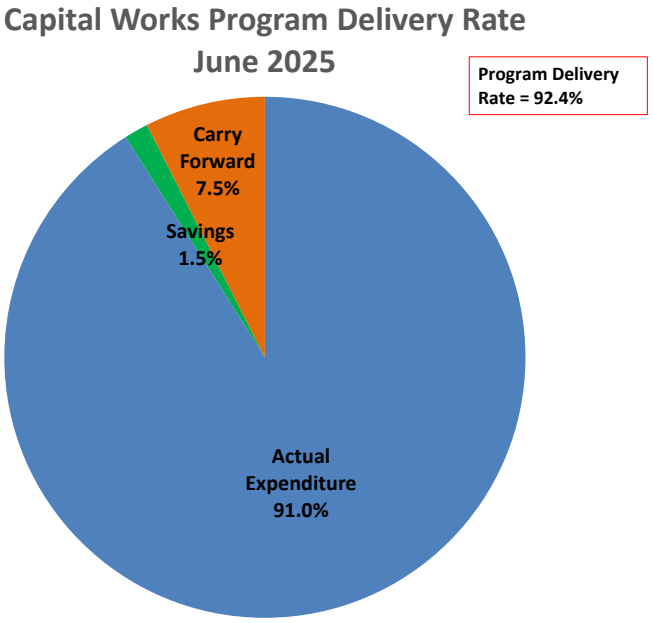
Attachment A:⇩	Overall Program Summary
Attachment B:⇩	Ongoing & Multi-Year Projects
Attachment C:⇩	Service Program Summary
Attachment D:⇩	Schedule of Capital Works
Attachment E:⇩	Schedule of Major Projects
Attachment F:⇩	Schedule of Carry Forward Projects to 2025/26

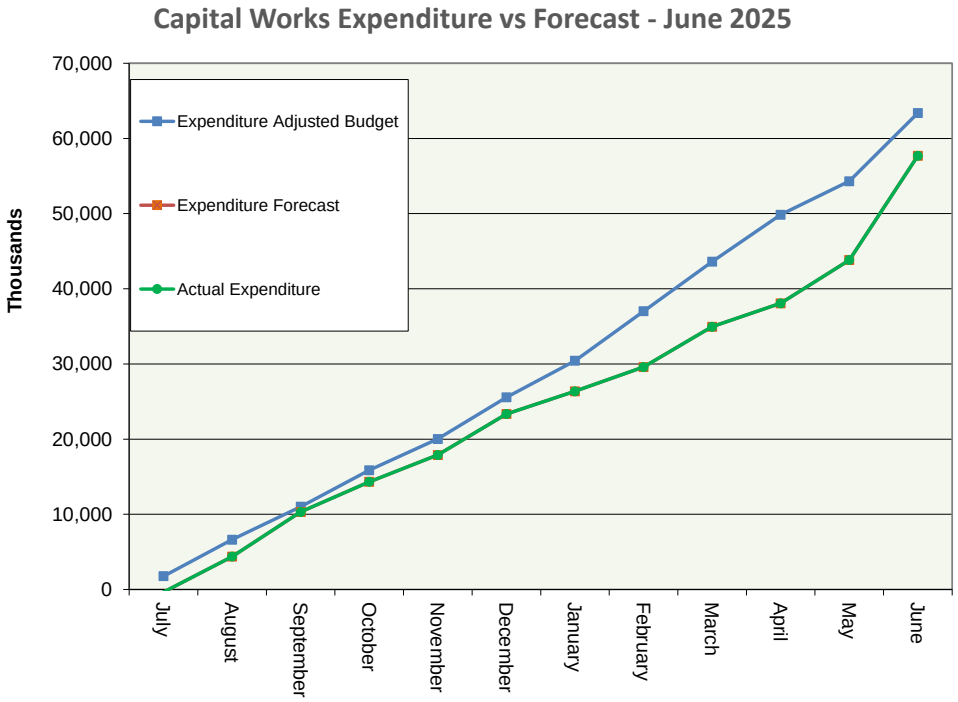
Issues and Discussion

The 2024/25 Capital Works Budget of $58.160 million was adopted by Council at its Ordinary Meeting on 23 June 2024. Subsequently, the Budget has been adjusted to include $8.512 million of carry over projects from 2023/24 and other adjustments due to approved variations; the 2024/25 Adjusted Budget now amounts to $63.372 million (see Attachment A).

2024/25 Capital Works Program (CWP) – Status as at end of June (fourth quarter)

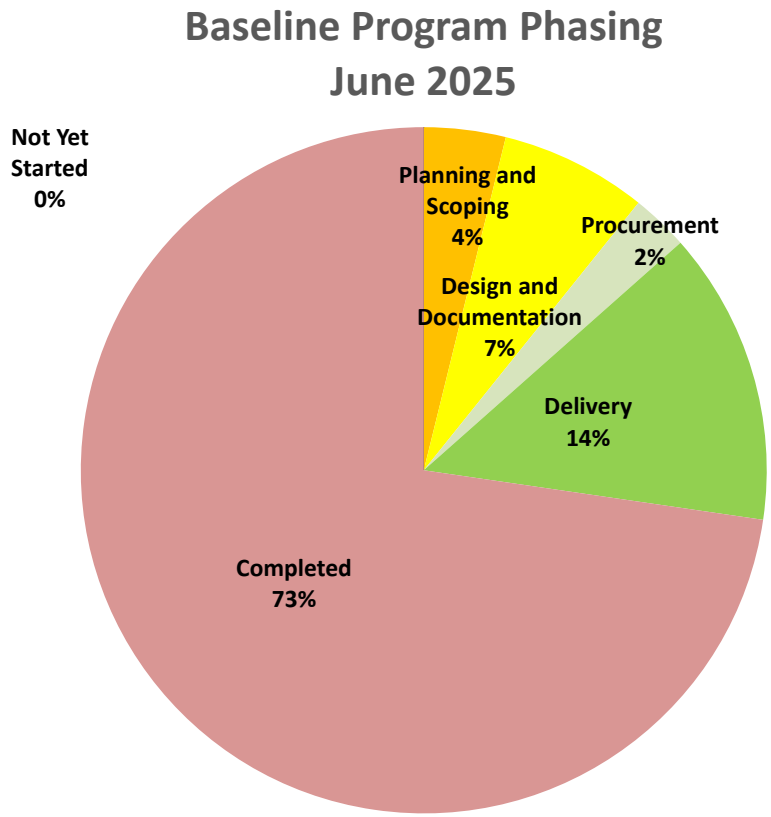
- The following graph compares actual expenditure & program savings against the Adjusted Budget. The variance between actual expenditure & program savings and the Adjusted Budget for 2024/25 is $4.739 million.





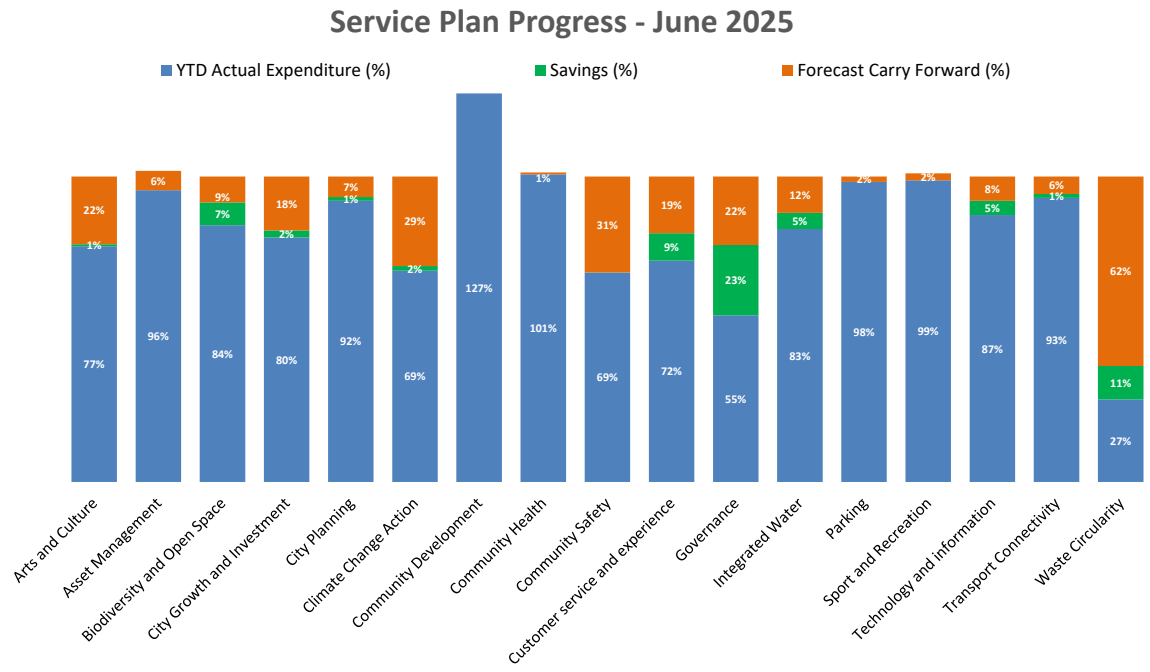
Officers' Assessment

- The Council Plan (2021-2025) strategic indicator for financial delivery of the CWP in 2024/25 is 90% of the capital budget expended.
- The final position at the end of June shows the organisation achieved a delivery rate of 92.4% (expenditure & program savings vs. adjusted budget).
- The Overall Program Summary (see Attachment A) details of the 285 projects in the CWP, there are 54 projects ongoing / multi-year projects (see Attachment B) and 25 projects have been either withdrawn or re-allocated. There are 260 active projects in the following phases at the end of June 2025.



- 177 projects have been completed of the 206 active projects that were expected to be completed by the end of the financial year, which equates to an 85.9% project delivery completion rate.
- The Service Program Summary provides a breakdown of the allocation of projects including budget, expenditure and forecasts for each service program involved (see Attachment C). The following graph provides the status of delivery within each service program as at the end of June 2025.

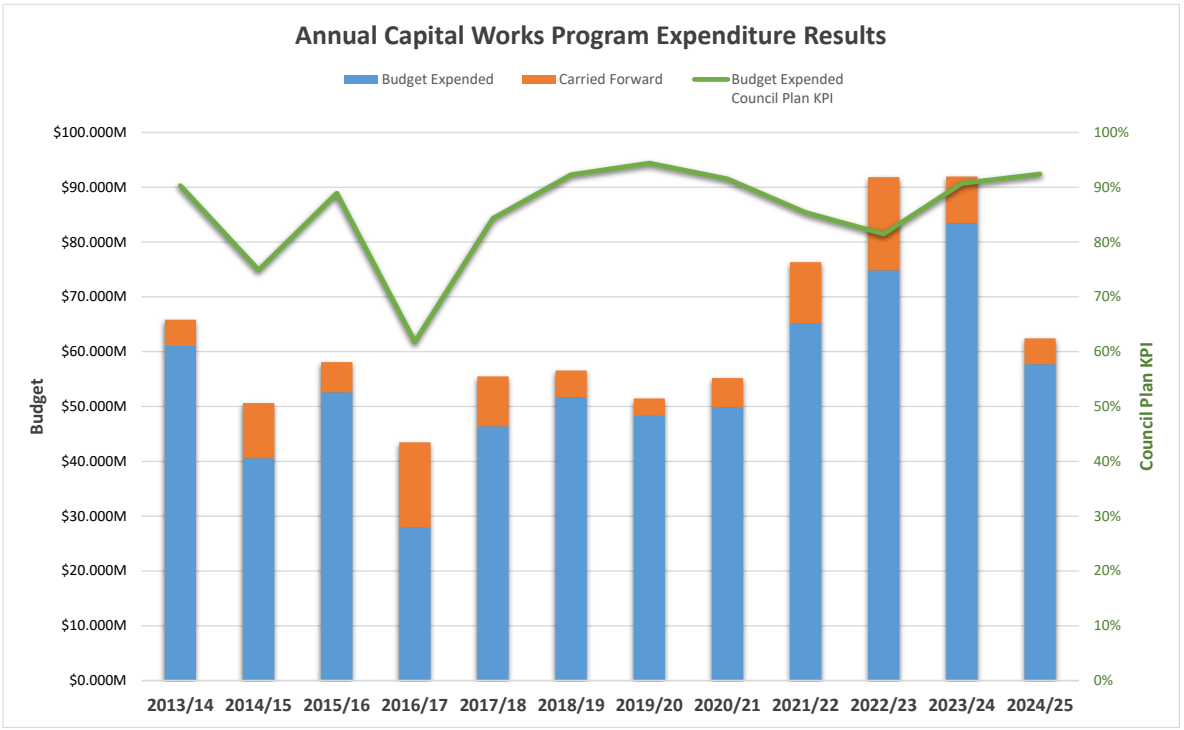
Officers' Assessment



- The detailed Schedule of Capital Works Delivery as at the end of June 2025 is shown in Attachment D.

End of Year Results Analysis Compared to Previous Years

- The following graph shows the budget expended and project delivery key performance indicators dating back to 2013/14:



**Budget expended includes actual expenditure and recognised savings on projects.*

***KPI calculation = actual expenditure / (adjusted budget – savings).*

Observations include:

- 2021/22 and 2022/23 results were affected by the COVID pandemic, which resulted in cost escalations, material shortages, supply delays and unfavourable market conditions.
- Significantly, the 2024/25 result is greater than the average percentage expenditure achieved over the last eight (8) financial years since 2018/19 of 89.1% and represents an increase of 1.7% on the previous 2023/24 financial year.
- The project delivery rate has improved significantly by 7% compared to 2023/24 and is 12% above the average over the last twelve (12) years. The trend is positive over the last three years, reflecting improvements in project management practices.
- Carry forward amount to 2025/26 is 7.5% of the total budget and is less than the previous year's amount (9.2%).

Asset Renewals

A total of $26.375 million in asset renewal expenditure was delivered in the 2024/25 CWP, resulting in the renewal and replacement of a wide range of municipal assets for the community.

Major Projects in the 2024/25 Capital Works Program

Major projects have been identified based on criteria that assesses the risk and impact of each project listed in the CWP, in accordance with Council's Project Management Framework (PMF).

The schedule of major projects and the current project status for 2024/25 is detailed in Attachment E.

Contract Variations Greater Than Council Awarded Value

There are no contracts with an accumulative value of variations exceeding the pre-approved variation amount stated in the award Resolution.

Proposed Carry Forward Funding to 2025/26

Project funding of $4.739 million is proposed to be carried forward into 2025/26 (refer to Attachment F). Amongst the projects being carried forward, there are multi-year projects amounting to $1.656 million.

Despite the carry forward amount to 2025/26 totalling 7.5% of the total budget and is less than the previous year's amount (9.2%). The trend is positive over the last three years, reflecting improvements in project management practices.

The primary reasons for the carry forwards include:

- Funds carried forward to complete works;
- Delays in achieving statutory and planning approvals; and
- Further investigation being undertaken to confirm scope of works.

Options Available including Financial Implications

The delivery of the CWP has progressed well through the fourth financial quarter, with the End of Financial Year expenditure of $57.688 million achieved against a total

Officers' Assessment

Adjusted CWP budget of $63.372 million, which equates to an outstanding 92.4% program expenditure delivery rate (expenditure and savings) of the Annual Program.

Additionally, project funding of $4.739 million is proposed to be carried forward into 2025/26.

It is recommended that Council endorses the quarterly progress report for the fourth quarter (April to June 2024) of the 2024/25 CWP and the carry forward funding of $4.739 million to the 2025/26 CWP.

Program Summary
2024/25 Capital Works Program - as at end June 2025

Project Category	Total Number of Projects	Withdrawn	Reallocated	Revised No. of Projects to be Delivered in 2024/25	EOY Project Completion Target (excl. ongoing projects in 2025/26)	EOY % Completion (vs Delivery Rate)	Projects to be Carried Forward into 2025/26
Due to be completed in 2024/25							
Adopted 2024/25 (excluding adopted on-going works into 2025/26)	149	6	15	**128**	113	**88%**	11260 - Street Lighting Upgrades 14445 - Flood and Catchment Modelling 14462 - Water Sensitive Urban Design (WSUD) Implementation 14642 - Digital Connect Implementation 14764 - Mile Bridge Gateway Sculpture 14818 - Sandfield Reserve Playspace, Carrum Downs 14834 - Moving Light Packages - Frankston Arts Centre Precinct 14908 - Carrum Bowling Club Synthetic Green Renewal (East Green) & A 14913 - Sandfield Reserve Drainage and Ecology Improvements, Carrum 14914 - Sandfield Reserve Public Toilet Construction, Carrum Downs - 14938 - Artifical Intelligence and Robotic Process Automation Implem 14941 - North Road Path Construction (Union Road to Warrenwood Place 14942 - Forest Drive Drainage Pipe Relining, Frankston North 14955 - Frankston Regional Resource Recovery Centre Fire Protection 14957 - Hastings Road / Frankston-Flinders Road Intersection Landsca 14976 - Ballam Park Playspace Lighting, Frankston 14987 - Ballam Park Public Lighting (Athletics Track to Naranga Cres
Carry Over from 2023/24 (excluding adopted on-going works into 2025/26	66	1	3	**62**	51	**82%**	11304 - Heavy Plant Replacement Program 11987 - Frankston Yacht Club Alterations & Fitout 14487 - Libraries Masterplan 14581 - Frankston Revitalisation Action Plan - Greenlink (B 14613 - Lloyd Park Skate Park Redevelopment 14682 - Kananook Commuter Car Park 14699 - Sweetwater Creek Reserve - Upgrade 14718 - Nepean Boulevard Master Plan Development & Design for E 14792 - New Council Phone Solution 14879 - Ballam Park History Trail Design 14886 - Sandfield Reserve Active Recreation Areas and Facility Upgra 14887 - Beauty Park War Memorial Upgrade
New (excluding adopted on-going works into 2025/26	16	0	0	**16**	13	**81%**	15000 - 76 Young Street Asset Acquitision, Frankston - Young Street 15001 - CCTV Mobile Device for Victoria Police - Young Street Action 15008 - Safe Taxi Rank Removal, Davey Street, Frankston
Total Projects Due to be Completed	**231**	**7**	**18**	**206**	**177**	**86%**	
On-going projects into 2025/26							**EOY PROJECT DELIVERY RATE**
Adopted Ongoing (multi-year Projects)	43			13768 - Municipal Signage Strategy Implementation 14181 - Langwarrin Child & Family Centre 14198 - Robinsons Road Shared User Path (Peninsula Trail to Baxter T 14332 - George Pentland Botanic Gardens Master Plan Impleme 14544 - Street Lighting Renewal Program - LED Conversion to 17W LE 14553 - Frankston South Drainage Strategy - Williams Street 14600 - Nairm Marr Djambana Gathering Place Building Upgrades 14604 - Jubilee Park Stadium Traffic Management Strategy 14690 - Banyan Reserve Upgrade, Carrum Down - Open Space Strategy 14696 - Baxter Park Access Road Upgrade, Frankston South - Master Pl 14727 - IT Strategy - Cloud Implementation 14729 - IT Strategy - Cyber Security 14730 - IT Strategy - Enhance Integration 14811 - Seaford Child & Family Centre 14821 - Asset Management System (AMIS) Re-implemen 14827 - Montague Park Kindergarten Upgrade, Frankston 14865 - Golf Links Road (Mt Erin Secondary College to Stotts Lane) S 14876 - Burgess Reserve, Langwarrin - Frankston Play Strategy Implem 14905 - Athol Reserve - Frankston Play Strategy Implementation 14906 - Langwarrin District Playground - Frankston Play Strategy Imp 14911 - Skye Precinct Local Area Traffic Management 14912 - Rotary Park Upgrade, Carrum Downs - Open Space Strategy Impl 14915 - Bowerbird Pre-School Renewal (modular construction), Carrum 14916 - Baxter Park Oval 2 Reconstruction, Baxter 14919 - ReM Enhancements 14920 - Information Management Strategy Implementation				**85.9%**
Carried Over from 2023/24 (including multi year on-going projects into 2025/26)	9			14525 - Frankston Arts Centre Forecourt Renewal 14530 - Monterey Reserve Master Plan Implementation 14618 - Belvedere Local Area Traffic Management 14636 - Frankston Basketball & Gymnastics Centre 14655 - Baxter Park Dam Safety Improvements 14663 - Nepean Boulevard Early Works - Lighting the Boulevard (Davey 14683 - Frankston Regional Arts Trail 14745 - Seaford Wetlands Rejuvenation - Facilities Upgrades and Inte 14755 - Jubilee Park Landscaping, Lighting and Ancillary Pa 14904 - Nepean Boulevard Early Works - Greening The Boulevard				
New Ongoing (multi-year Projects)	2			14698 - Stotts Lane Construction 15003 - Young Street Transport Hub Plan - Young Street Action Plan 15005 - Leisureland Drive Flood Mitigation Works, Langwarrin 15006 - Mahogany Rise Child & Family Centre Playspace Renewal			
Total On-going Projects	**54**						
Total Projects	**285**						

Project Status as at end June 2025	Total Active Projects	Not Yet Started	Planning and Scoping	Design and Documentation	Procurement	Delivery	Completed
Totals	**260**	**0**	**10**	**18**	**7**	**36**	**189**
% Split	**100%**	**0%**	**4%**	**7%**	**3%**	**14%**	**73%**
Completed	**173**	0	1	6	1	14	151
OK (Ahead of schedule or within 1 month of schedule)	**79**	0	7	12	6	19	35
Watch (Delayed by 1 - 2 months of schedule)	**8**	0	2	0	0	3	3
Intervene (Delayed beyond 2 months of schedule)	**0**	0	0	0	0	0	0
Not Started	**0**	0	0	0	0	0	0

	FULL YEAR					
PROGRAM OVERVIEW	**Adopted Budget 2024/25**	**Carry Over from 2023/24**	**Revised Budget at Start FY**	**Movement**	**Adjusted Budget (EOY)**	**YTD Actual**
TOTALS	$ 58,159,690	$ 8,511,605	$ 66,671,295	-$ 3,299,334	$ 63,371,961	$ 57,687,833

Ongoing / Multi-Year Projects

The list of 54 projects is continuing into 2025/26 and not due for completion by June 2025.

Item	Project No. & Project Title
1.	14525 - Frankston Arts Centre Forecourt Renewal
2.	14683 - Frankston Regional Arts Trail
3.	14600 - Nairm Marr Djambana Gathering Place Building Upgrades
4.	14181 - Langwarrin Child & Family Centre
5.	14811 - Seaford Child & Family Centre
6.	14827 - Montague Park Kindergarten Upgrade, Frankston
7.	14915 - Bowerbird Pre-School Renewal (modular construction), Carrum Downs
8.	15006 - Mahogany Rise Child & Family Centre Playspace Renewal
9.	14636 - Frankston Basketball & Gymnastics Centre
10.	14755 - Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure
11.	14916 - Baxter Park Oval 2 Reconstruction, Baxter
12.	14978 - Carrum Downs Recreation Reserve Enclosed Cricket Nets (Partnership with Carrum Downs Cricket Club), Carrum Downs
13.	14332 - George Pentland Botanic Gardens Master Plan Implementation
14.	14530 - Monterey Reserve Master Plan Implementation
15.	14690 - Banyan Reserve Upgrade, Carrum Down - Open Space Strategy Upgrade
16.	14696 - Baxter Park Access Road Upgrade, Frankston South - Master Plan Implementation
17.	14745 - Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage
18.	14876 - Burgess Reserve, Langwarrin - Frankston Play Strategy Implemenatation
19.	14905 - Athol Reserve - Frankston Play Strategy Implementation
20.	14906 - Langwarrin District Playground - Frankston Play Strategy Implementation
21.	14912 - Rotary Park Upgrade, Carrum Downs - Open Space Strategy Implementation
22.	14928 - Cavill Reserve, Langwarrin - Play Strategy Implementation
23.	14929 - Myrtle Reserve, Langwarrin - Play Strategy Implementation
24.	14930 - Ferndale Reserve, Frankston - Play Strategy Implementation
25.	14932 - Gamble Reserve, Carrum Downs - Play Strategy Implementation
26.	14935 - Witternberg Reserve Additional Car Parking, Frankston - Master Plan Implementation
27.	14974 - Wilton Bushland & Bunarong Memorial Reserve Upgrade, Carrum Downs
28.	14985 - Lipton Reserve Upgrade Including Nature Play, Frankston
29.	14544 - Street Lighting Renewal Program - LED Conversion to 17W LED Lights
30.	14553 - Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade
31.	14655 - Baxter Park Dam Safety Improvements
32.	14946 - Stanley Street Drainage Upgrade (Lorraine Street to Fairway Street), Frankston
33.	14951 - Robinsons Road Drainage Upgrade (345 to 355 Robinsons Road), Langwarrin South
34.	14952 - Pier Promenade Foreshore Car Park Drainage Upgrade, Frankston
35.	14986 - Gross Pollutant Trap Program
36.	15005 - Leisureland Drive Flood Mitigation Works, Langwarrin

Item	Project No. & Project Title
37.	14198 - Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)
38.	14604 - Jubilee Park Stadium Traffic Management Strategy
39.	14865 - Golf Links Road (Mt Erin Secondary College to Stotts Lane) Shared User Path Construction, Frankston South
40.	14911 - Skye Precinct Local Area Traffic Management
41.	14947 - Fletcher Road Shared User Path (Frankston Station to Baxter Trail), Frankston
42.	14956 - Skye Road Intersection - Carramar Drive & Onkara Street - Construction of Traffic Islands and Pedestrian Refuge
43.	14970 - Cranbourne-Frankston Road Shared User Path Renewal, Langwarrin
44.	14971 - Edinburgh Drive Traffic Management Device Renewal, Skye
45.	14904 - Nepean Boulevard Early Works - Greening The Boulevard
46.	14933 - Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation
47.	14934 - Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation
48.	14982 - Nepean Boulevard Signature Project, Frankston
49.	13768 - Municipal Signage Strategy Implementation
50.	14663 - Nepean Boulevard Early Works - Lighting the Boulevard (Davey Street to Beach Street & Mile Bridge), Frankston
51.	14821 - Asset Management System (AMIS) Re-implementation
52.	14923 - Customer Relationship Management (CRM) System Renewal
53.	14939 - Live Chat Renewal
54.	14922 - Pathway UX Upgrade

Service Delivery
2024/25 Capital Works Program - Status at end June 2025

LTIP Service Program	Total Number of Projects	Adopted Budget ($)	Adjusted Budget ($)	YTD Actual Expenditure ($)	Forecast Carry Forward ($)	Program Variance ($)	EOY % of Adj. Budget (Forecast Vs Adjusted Budget)
Arts and Culture	15	4,980,000	4,414,117	3,405,612	978,725	-29,780	**77.7%**
Asset Management	16	3,223,000	4,634,721	4,426,400	292,841	84,520	**93.8%**
Biodiversity and Open Space	62	8,209,000	10,274,882	8,617,444	873,433	-784,005	**90.8%**
City Growth and Investment	11	1,688,000	1,746,740	1,397,901	308,260	-40,579	**81.9%**
City Planning	10	650,000	1,625,426	1,496,201	108,950	-20,275	**93.2%**
Climate Change Action	4	2,111,690	1,596,500	1,103,890	468,163	-24,447	**70.2%**
Community Development	4	300,000	308,696	392,706	-	84,010	**100.0%**
Community Health	8	7,365,000	7,686,004	7,739,182	46,178	99,356	**99.4%**
Community Safety	3	520,000	382,000	261,819	120,000	-181	**68.6%**
Council strategy and performance	1	80,000	-	-	-	0	**100.0%**
Customer service and experience	8	549,000	405,400	293,653	75,387	-36,360	**79.6%**
Governance	4	200,000	307,533	167,732	68,900	-70,901	**70.9%**
Integrated Water	20	2,043,000	1,496,036	1,238,707	178,220	-79,109	**87.4%**
Parking	1	3,700,000	5,414,534	5,318,712	95,822	-0	**98.2%**
Sport and Recreation	39	10,014,000	10,475,330	10,345,585	237,642	107,897	**97.8%**
Technology and information	26	1,763,000	1,636,150	1,438,107	130,245	-67,798	**91.7%**
Transport Connectivity	51	10,532,000	10,735,892	9,981,514	612,501	-141,877	**94.2%**
Waste Circularity	3	232,000	232,000	62,667	144,000	-25,333	**30.3%**
TOTALS	**285**	**58,159,690**	**63,371,961**	**57,687,833**	**4,739,267**	**-944,861**	**92.4%**

SCHEDULE OF CAPITAL WORKS DELIVERY - 2024/25 - Status at end of June 2025

Project Phase

Not Started
Planning and Scoping
Design and Documentation
Procurement
Delivery
Handover and Closure

Status

OK	Project on track
Watch	Delayed beyond 1 month but within 2 months of schedule
Intervene	Delayed beyond 2 months of schedule
Completed	Completed
Withdrawn / Re-allocated	Withdrawn, re-allocated or deferred

Progress status of the project at the time of assessment

Month of assessment

Major Project

Councillor Sponsored Project

Councillor Interest Project

Overall Program with MYBR Adjustments & Carry Forwards **63,371,961**

Project No	LTIP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
Arts and Culture																	
11446	2555	Frankston Arts Centre - Technical Equipment Renewal (Lighting and Audio)	Renewal & upgrade of technical equipment at the Frankston Arts Centre (FAC).	140,000													Completed
11469	2575	Library Collection Renewal	Annual purchase of collection stock to provide access to relevant and useful information to the community.	448,600													Completed
13705	2560	Arts & Culture Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	230,000													Completed
13803	2611	Public Artworks Renewal Program	Renewal of public artworks across the municipality.	50,000													Completed
14209	1194	Laneway Activation - Big Picture Festival	Installation of street art pieces on the rear and side walls of buildings within the municipality to bring Frankston's laneways to life.	150,000													Completed
14417	2079	Sculpture Public Artwork Development	Installation of new public art works across the municipality.	236,353													Completed
14487	2896	Libraries Masterplan	Develop a master plan for the delivery of library services within the municipality.	71,400													OK
14523	1255	Frankston Arts Centre Facade Panel Art Renewal on Davey Street, Frankston	Commission and installation of replacement art work for the panel art piece on the Davey Street, facade of the Frankston Arts Centre.	25,000													Completed
14525	1295	Frankston Arts Centre Forecourt Renewal	Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	2,000,000													OK
14627	2974	Electric Boxes Beautification	Installation of artwork on electric boxes across the municipality.	35,000													Completed
14683	3232	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park.	450,000													OK
14764	3347	Mile Bridge Gateway Sculpture	Installation of a gateway scuplture at Mile Bridge, Frankston.	335,000													Watch
14834	2763	Moving Light Packages - Frankston Arts Centre Precinct	Upgrade the current lighting infrastructure onstage at both Frankston Arts Centre & Cube 37 for Events.	210,000													OK
14900	3491	Fibreglass Sculptures Trial	Purchase and installation of experimental fibreglass sculptures at sites to be determined.	12,764													Completed
14975	3738	Public Art in Carrum Downs	Explore the installation of new public sculptures in Carrum Downs.	20,000													Completed
Community Development																	
14600	3050	Nairm Marr Djambana Gathering Place Building Upgrades	Renewal of the existing facility to provide a fit-for-purpose as a Neighbourhood House, culturally safe and welcoming, accessible, child safe and environmentally sustainable.	100,000													Completed
14882	3474	Downs Estate Facility Redevelopment & Landscaping Works	Install a new modular room for use by volunteers at the Seaford site, elevated above the flood level, including access ramps, landscaping and demolition of the existing farm house building.	8,696													Completed
14961	3689	Ebdale Hub Roof Renewal & Internal Repairs, Frankston	Renewal works to roof and internal fit-out to keep Ebdale Hub fit for use.	200,000													Completed

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15069		Seaford Life Saving Club Beach Access - New Shed & Matting	Design & construction of a storage shelter attached to Seaford LSC for Beach Wheel Chair & Sand Matting funded by LSV grant	0													Completed
Community Health																	
13766	2559	Family Support & Aged Services Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	100,000													Completed
14181	2178	Langwarrin Child & Family Centre	Development of a new (3 playroom) kindergarten facility, MCHC, a community meeting room and and refurbishment of the community centre at the Langwarrin Community Centre site.	3,150,000													OK
14665	3209	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	Refurbishment of the Baden Powell Kindergarten & Maternal Child Health Centre.	904,149													Completed
14811	2282	Seaford Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility, MCHC and a community meeting room.	3,135,000													Completed
14822	3464	Aged Care System Renewal	Develop business and technical requirements, and procure a system to replace the current aged care client management system.	201,855													Completed
14827	1394	Montague Park Kindergarten Upgrade, Frankston	Renewal and expansion of the existing single room kindergarten and two Maternal and Child Health (MCH) consult suites at 1 Bentley Place, Frankston, to a three room kindergarten, two MCH consulting suites, one allied health services consulting suite and a single room playgroup venue.	75,000													OK
14915	3428	Bowerbird Pre-School Renewal (modular construction), Carrum Downs	Renewal of the existing Bowerbird Kindergarten facility with a new three room kindergarten, playspaces and carpark improvements.	100,000													OK
15006	3820	Mahogany Rise Child & Family Centre Playspace Renewal	Renewal of existing playground at Mahogany Rise Child & Family Centre to transform the playground to be accessible to children with all abilities including new pathways, accessible sandpit, cultural / sensory elements and nature play.	20,000													OK
Community Safety																	
13089	2035	Safe City Surveillance System - CCTV Camera Installation in Public Places	Design and installation of new CCTV cameras in public places based on feedback provided by Police, Council Officers and Councillors.	242,000													Completed
14429	2585	Safe City Surveillance System - CCTV Camera Renewal Program	Upgrade of ageing CCTV cameras at end of life.	20,000													Completed
15001	3771	CCTV Mobile Device for Victoria Police - Young Street Action Plan	CCTV Mobile Device for Victoria Police - Young Street Action Plan	120,000													OK
Sport and Recreation																	
11237	2558	Structured Recreation Pavilions Renewal Program	Renewal works at facilities based on asset condition and user requests.	354,000													Completed
13592	2599	Sporting Ground Pitch Cover Renewal Program	Renewal of sporting ground pitch covers at various reserves based on age and condition assessment.	20,000													Completed
13593	2600	Sporting Ground Goal Post Replacement Program	Replacement of Goal Posts at various reserves based on age and condition assessment.	15,000													Completed
13666	2603	Reserve Irrigation & Drainage Systems Renewal Program	Renewal of existing ageing and defective irrigation systems to provide an improved playing surface for user groups as identified in condition assessments.	140,000													Completed
14221	1357	Jubilee Park Indoor Multipurpose Netball Complex	Construction of a new indoor stadium to deliver a multisport facility for netball and basketball including an indoor cricket training hub, café and meeting room and amenities to service outdoor courts and the third oval. Works include stadium construction, additional car parking, forecourt construction and landscaping, pathway connections to the broader reserve and outdoor courts, directional and interpretive signage. Project jointly funded by Local, State and Federal Governments.	168,064													Completed
14247	1479	Eric Bell Reserve Pavilion Upgrade	Construction of a new two storey pavilion including change rooms, umpire rooms, first aid, storage and public toilets on ground floor, social room, kitchen, servery, meeting space and storage on first floor. Works include pavilion construction, integration of smart technologies, car park integration, car park lighting, pathway connections, ball retainment fences, oval connection including gates from change rooms to oval, external landscaping and beautification.	35,000													Completed
14280	1371	Kevin Collopy Pavilion Upgrade at Jubilee Park	Refurbishment of the existing pavilion including an extension to accommodate female friendly facilities, umpires facilities, canteens, storage and first aid rooms. Works include pavilion construction, landscaping and beautification, integration of smart technologies, car park integration, car park lighting, pathway connections, oval connection including gates from change rooms to ovals.	68,763													Completed
14360	1660	Overport Park Mountain Bike Track	Construction of a mountain bike track at Overport Park.	18,810													Completed
14401	1402	Peninsula Aquatic and Recreation Centre Renewal Program	Renewal works at the Peninsula Aquatic and Recreation Centre as per the facility Asset Management Plan.	2,300,000													Completed
14479	2880	Pines Aquatic Centre Renewal Program	Renewal works at the Frankston Pines Aquatic Centre as per the facility Asset Management Plan.	105,000													Completed

Major Project

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Councillor Interest Project

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14500	1904	Lloyd Park Football Pavilion Upgrade	Renewal of the AFL/Cricket pavilion at Lloyd Park.	34,579													Completed
14595	1330	Frankston Park Master Plan Implementation	Implement the Frankston Park Master Plan to support community events, sport, unstructured recreation and family leisure including new fencing and landscaping.	0													Re-allocated
14611	1733	Ballam Park Athletics Pavilion Refurbishment	Redevelopment of the Ballam Park Athletics Pavilion, including female friendly facilities, upgraded amenities and a social space.	1,480,000													Completed
14613	1884	Lloyd Park Skate Park Redevelopment	Design works for the upgrade of the existing Langwarrin skate park.	760,330													OK
14636	3076	Frankston Basketball & Gymnastics Centre	Renewal and expansion of existing basketball facility to 10 courts and include a gymnastics centre at Kananook Reserve.	1,239,904													OK
14755	3328	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	Installation of additional landscaping, lighting and ancillary park infrastructure at Jubilee Park.	826,717													OK
14780	3365	Centenary Park Golf Course Master Plan Implementation - 1st hole	Improvements to the 1st hole at the Centerary Park Golf Course as identified in the master plan.	200,000													Completed
14781	3367	Centenary Park Golf Course Master Plan Implementation - 10th hole	Improvements to the 10th hole at the Centerary Park Golf Course as identified in the master plan.	215,000													Completed
14783	3371	Centenary Park Golf Course Master Plan Implementation - 8th hole		30,000													Completed
14830	1788	Peninsula Reserve Oval 1 Sports Lighting	Installation of sport field lighting at Peninsula Reserve Oval 1.	0													Deferred
14849	3366	Centenary Park Golf Course Masterplan Implementation - 18th hole	Centenary Park Golf Course 18th Hole Improvement Works as identified in the Centenary Park Golf Course Masterplan.	150,000													Completed
14890	3476	Frankston Park Oval Reconstruction	Reconstruction of the oval at Frankston Park.	1,288,553													Completed
14894	3485	Centenary Park Golf Course Masterplan Implementation Toilet Renewal at 13th Hole	Upgrade the existing toilet facility located at the 13th hole (future 4th hole) at the Centenary Park Golf Course.	217,000													Completed
14895	3486	Yamala Reserve Precinct Plan	Develop a precinct plan at Yamala Reserve to inform the scope and priority of future projects at this site.	26,610													Completed
14908	3493	Carrum Bowling Club Synthetic Green Renewal (East Green) & Associated Works	Renewal of the existing synthetic green at Carrum Bowling Club.	270,000													OK
14916	3500	Baxter Park Oval 2 Reconstruction, Baxter	Reconstruct the existing oval no. 2 at Baxter Park.	45,000													Completed
14917	3514	Langwarrin Equestrian CCTV & Security Upgrade, Langwarrin	Upgrade security at the Langwarrin Equestrian facility.	0													Deferred
14918	3519	Ballam East Oval Sports Lighting Renewal, Frankston	Renewal of sports lighting at Ballam East Oval.	0													Re-allocated
14973	3709	Ballam Park Athletics Track Sports Lighting Renewal, Frankston	Renewal of the existing track lighting at Ballam Park Athletics Track Sports, Frankston.	152,000													OK
14978	3741	Carrum Downs Recreation Reserve Enclosed Cricket Nets (Partnership with Carrum Downs Cricket Club), Carrum Downs	Implement enclosed cricket nets, in partnership with the Carrum Downs Cricket Club at the Carrum Downs Recreation Reserve, Carrum Downs.	25,000													OK
14987	3755	Ballam Park Public Lighting (Athletics Track to Naranga Crescent), Frankston	Implementation of safety lighting between Ballam Park Athletics Track and Naranga Crescent at Ballam Park.	155,000													OK
14988	3756	Ballam Park Netball Court Resurfacing, Frankston	Netball court resurfacing works at Ballam Park East Pavillon.	20,000													Completed
14989	3757	Carrum Downs Recreation Reserve Spectator Shade Sails, Carrum Downs	Planning and design of three shade sails for key spectator areas at the Carrum Downs Recreation Reserve.	15,000													Completed
14990	3758	Overport Park Additional Netball Court Construction, Frankston South	Design of an additional netball court at the Frankston Dolphins Netball Club, Overport Park, Frankston South.	30,000													Completed
14992	3760	Ballam Park East Pavillion Painting, Frankston	Undertake refresh painting works at Ballam Park East Pavillion.	5,000													Completed
14993	3522	Overport Bike Park - Drinking Fountain	Install a drinking fountain at Overport Bike Park.	8,000													Completed
14994	3524	Overport Bike Park - Bins + Seats + Benches	Install a bins, seats and benches at Overport Bike Park.	20,000													Completed
14998	3768	Ballam Park East Oval & Netball Court Bin Installation, Frankston	Installation of bins at Ballam Park East Oval & Netball Court.	12,000													Completed

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15004	3794	Baden Powell Reserve - Ball Stop Fence Replacement	Replacement of the existing ball stop fencing to current standards at Baden Powell Reserve.	25,000													Completed
Biodiversity and Open Space																	
11286	2905	BBQ Renewal Program	Renewal works on BBQs across the municipality, based on asset condition.	26,000													Completed
11299	2591	Risk Management Works within Council Reserves	Improvement works to alleviate high risk issues within Council reserves and open space.	50,000													Completed
12623	2563	Public Toilet Renewal Program	Renewal works at public toilet facilities based on asset condition and user requests.	50,000													Completed
13305	2596	Reserves Internal Fencing Renewal Program	Renewal of internal fencing at sports grounds and Council reserves based on asset condition and user requests.	100,000													Completed
13421	2594	Reserves Boundary Fencing Renewal Program	Renewal of boundary fencing where residents contribute half the cost for fence replacement that abuts Council reserves.	222,000													Completed
13584	3688	Minor Playground Assets Renewal Program	Reactive renewal of components of playgrounds including equipments and rubber softfall elements. Reactive renewal of components of playgrounds including equipments and rubber softfall elements.	45,000													Completed
13687	2609	Foreshore Minor Infrastructure Renewal Program	Foreshore Minor Infrastructure Renewal Programme Renwal of minor infrastructure along the Port Phillip Bay foreshore within the municipality.	50,000													Completed
14603	2537	Seaford Wetlands Rejuvenation – Canal Bridge Construction	This project is a component of the Seaford Wetlands Rejuvenation Program to construct a shared use path bridge connecting Eel Race Road and the Seaford Wetlands including connecting paths and signage.	0													
14191	1729	Ballam Park Regional Playspace Upgrade	Installation of a regional playspace as identified in the Ballam Park Master Plan. Works include upgrade of the front entrance and a new regional play space.	33,620													Completed
14332	1288	George Pentland Botanic Gardens Master Plan Implementation	Improvement works as identified in the George Pentland Botanic Gardens Master Plan.	45,000													Completed
14415	2048	Local Park Upgrade Program	Implementation of the Local Parks Action Plan. Locations vary across the municipality, priorities are based on asset condition.	110,000													Completed
14530	1525	Monterey Reserve Master Plan Implementation	Implementation of the outstanding recommendations of the master plan to the southern part of Monterey Reserve including consultation with the community around participation needs and improving park amenities.	100,000													Watch
14572	2976	Shade Sail Retrofit Program	Install shade sails at local playgrounds based on need and resident requests.	50,000													Completed
14654	3181	Urban Forest Action Plan - Tree Planting on Major Roads	Tree planting and vegetation improvement works as identified in the Urban Forest Action Plan.	114,624													Completed
14690	1010	Banyan Reserve Upgrade, Carrum Down - Open Space Strategy Upgrade	Design works for the upgrade of Banyan Reserve including playspace upgrade, path upgrades, treet planting and infrastructure upgrades.	70,000													OK
14693	1408	Robinsons Bushland Reserve - Upgrade	Implementation of pest control fencing to extend habitat area for local wildlife.	50,000													Completed
14696	1587	Baxter Park Access Road Upgrade, Frankston South - Master Plan Implementation	Reconstruction of the Baxter Park access road as detailed in the Baxter Park Masterplan.	200,000													OK
14699	1697	Sweetwater Creek Reserve - Upgrade	Review and implement the Sweetwater Creek Management Plan to support the management and quality of public open space and vegetation management in Upper & Lower Sweetwater Creek Reserves. The management plan also addresses community safety and resident complaints on erosion in the creek from illegal stormwater discharge points.	119,937													Watch
14743	3297	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	Undertake revegetation and habitat improvements within Seaford wetlands.	0													Re-allocated
14744	3298	Seaford Wetlands Rejuvenation - Wayfinding Signage	Install interpretive and wayfinding signage and a livestreaming station within Seaford Wetlands.	529,249													OK
14745	3299	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	Upgrade the infrastructure within Seaford Wetlands.	966,888													OK

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14752	3313	Fauna Crossings, Habitat Connectivity and Wildlife Protection	Installation of fauna crossings, habitat connections and virtual fencing to protect animals and wildlife by way of sensors, protecting the community and animals.	49,208													OK
14771	3354	Cranbourne Road / Beach Street Intersection Landscaping Works	Upgrade the landscape at the Cranbourne Road / Beach Street intersection including shade trees.	3,587													Completed
14800	3401	East Seaford Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at East Seaford Reserve as identified in the Frankston Play Strategy.	375,974													Completed
14804	3405	Heysen Reserve, Skye - Frankston Play Strategy Implementation	Renewal / upgrade playground at Heysen Reserve as identified in the Frankston Play Strategy.	342,212													Completed
14805	3406	Monique Reserve, Langwarrin - Frankston Play Strategy Implementation	Renewal / upgrade playground at Monique Reserve as identified in the Frankston Play Strategy.	369,223													Completed
14810	3411	Heritage Reserve (Multiuse Court Only), Skye - Frankston Play Strategy Implementation	Renewal / upgrade the multiuse court at Heritage Reserve as identified in the Frankston Play Strategy.	45,000													Completed
14813	3414	Peninsula Reserve Upgrade, Frankston	Installation of a large shelter with BBQ and picnic table, additional tables and seat, pathways to connect to the existing path network, and planting along Frank Street.	61,281													Completed
14814	3415	Whistlestop Reserve Upgrade, Frankston	Upgrade to the landscape and park infrastructure at Whistlestop Reserve.	2,973													Completed
14817	3475	Whistlestop Reserve Entrance Landscaping	Additional landscaping to the entrance to Whistlestop Reserve.	30,696													Completed
14818	3421	Sandfield Reserve Playspace, Carrum Downs	Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artifical creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	1,430,000													OK
14819	3427	Mornington Peninsula Freeway, Skye Road, Dandenong Road Urban Forest and Gateway Improvements	Design and installation of roadside improvements to the streetscape at the Mornington Peninsula Freeway/Skye Road/Dandenong Road junction a significant gateway to the municipality.	115,730													Completed
14826	1110	Lisa Beth Mews - New Park (Gifted Land), Skye	Develop a masterplan to inform the staged delivery of upgrade works to develop Lisa Beth Mews as a district level space.	17,223													Deferred
14845	3312	Minor Natural Reserve Management Plan Implementation Program	Implementation of the recommendations of the Natural Reserve Management Plan Review.	53,000													Watch
14851	3392	Skye Road Beautification Work - Frankston Freeway PedestrianOverpass	Planting of trees, landscaping and the addition of rocks/ boulders at Skye Road / Carramar Drive intersection, Skye Road Overpass Pedestrian Entrance and along Skye Road from Dalpura Circuit to Peninsula Link.	43,750													Completed
14852	3425	Ballam Park Lake - Associated Works	Additional infrastruture for Ballam Park Lake including a jetty, viewing platform and public lighting.	316,377													Completed
14858	3443	Lindrum Reserve Upgrade, Frankston	Installation of landscaping the entrance, new pathways, picnic tables, park benches and gate and fence upgrades at Lindrum Reserve.	90,000													Completed
14872	3457	Lucerne Reserve, Frankston - Frankston Play Strategy Implementation	Renewal / upgrade the playground at Lucerne Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	370,160													Completed
14874	3459	Brunel Reserve, Seaford - Frankston Play Strategy Implementation	Renewal / upgrade playground at Brunel Reserve as identified in the Frankston Play Strategy.	387,628													Completed
14876	3461	Burgess Reserve, Langwarrin - Frankston Play Strategy Implemenatation	Renewal / upgrade playground at Burgess Reserve as identified in the Frankston Play Strategy.	10,000													OK
14879	3469	Ballam Park History Trail Design	Design of Ballam Park History Trail.	167,513													OK
14886	3422	Sandfield Reserve Active Recreation Areas and Facility Upgrade	Development of park revitalisation improvements at Sandfield Reserve including paths, pedestrian lighting, multi use grass area and new community meeting space.	1,365,875													OK
14888	3472	Open Space Shelters Renewal Program	Replacement of shelters in reserves as identified in condition assessments.	50,000													Completed
14899	3490	Non-Native Ornamental Trees	Install non-native ornamental trees at Ballam Park Lake.	14,733													Completed
14905	3551	Athol Reserve - Frankston Play Strategy Implementation	Renewal / upgrade playground at Athol Reserve as identified in the Frankston Play Strategy.	10,000													OK
14906	1868	Langwarrin District Playground - Frankston Play Strategy Implementation	Design & installation of a new district play space at Pindara Reserve, Langwarrin, as detail in the Lloyd Park Master Plan.	30,000													OK
14912	3301	Rotary Park Upgrade, Carrum Downs - Open Space Strategy Implementation	Develop a concept plan to upgrade Rotary Park, Carrum Downs.	62,421													OK
14913	3423	Sandfield Reserve Drainage and Ecology Improvements, Carrum Downs - Master Plan Implementation	Implement improvements to the drainage, ecology and park facilities in Sandfield Reserve, Carrum Downs.	300,000													OK

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14914	3424	Sandfield Reserve Public Toilet Construction, Carrum Downs - Master Plan Implementation	Install a new public toilet at Sandfield Reserve, Carrum Downs.	828,000													Completed
14928	3546	Cavill Reserve, Langwarrin - Play Strategy Implementation	Renewal / upgrade the playground at Cavill Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	10,000													OK
14929	3547	Myrtle Reserve, Langwarrin - Play Strategy Implementation	Renewal / upgrade the playground at Myrtle Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	10,000													OK
14930	3548	Ferndale Reserve, Frankston - Play Strategy Implementation	Renewal / upgrade the playground at Ferndale Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	45,000													OK
14931	3549	Crystal Pool Park, Seaford - Play Strategy Implementation	Renewal / upgrade the playground at Crystal Pool Park as identified in the Frankston Play Strategy and Local Park Action Plan.	0													Deferred
14932	3550	Gamble Reserve, Carrum Downs - Play Strategy Implementation	Renewal / upgrade the playground at Gamble Reserve as identified in the Frankston Play Strategy and Local Park Action Plan.	30,000													OK
14935	3583	Witternberg Reserve Additional Car Parking, Frankston - Master Plan Implementation	Additional car parking as detailed in the Wittenberg Reserve Master Plan.	10,000													OK
14957	3678	Hastings Road / Frankston-Flinders Road Intersection Landscaping Renewal, Frankston	Hastings Road / Frankston-Flinders Road Intersection Landscaping Renewal, Frankston	75,000													OK
14974	3734	Wilton Bushland & Bunarong Memorial Reserve Upgrade, Carrum Downs	Upgrade works to Wilton Bushland & Bunarong Memorial Reserve, Carrum Downs.	20,000													OK
14976	3739	Ballam Park Playspace Lighting, Frankston	Install lighting at the Ballam Park Playspace.	100,000													OK
14983	3750	Adib & Lipton Reserves Playspace Decommissionng, Frankston	Decomissioning of existing play spaces at Adib & Lipton Reserves.	20,000													Completed
14985	3753	Lipton Reserve Upgrade Including Nature Play, Frankston	Planning & design for an upgrade to Lipton Reserve including a new nature play facility.	30,000													OK
14991	3759	Ferndale Drive Reserve Shelter & Park Furniture Installation, Frankston	Installation of a shelter (with seating/table) and additional amenities at Ferndale Drive Reserve.	0													Withdrawn
14997	3767	Havana Reserve Shelter & Park Furniture Installation, Frankston	Installation of a shelter and park furniture at Havana Reserve, Frankston.	50,000													Completed
Climate Change Action																	
14352	2081	Council Facilities Solar PV and Electrification Program	Undertake feasibility and detailed design studies for the installation of solar power at Council facilities.	79,500													Completed
14544	2684	Street Lighting Renewal Program - LED Conversion to 17W LED Lights	Renewal of street lights across the municipality resulting in an environmental performance increase and reduction in electricity costs and greenhouse emissions.	1,500,000													OK
14621	2829	Facility Energy Efficiency Upgrade Program	Implement energy efficiency improvements at facilities in line with the Climate Change Strategy 2023-2030.	17,000													Completed
14979	3744	Peninsula Aquatic & Recreation Centre Electrification Works, Frankston	Conversions of existing plant to electric powered at Peninsula Aquatic & Recreation Centre.	0													Re-allocated
Integrated Water																	
13458	2552	Easement Drainage Pit Alterations	Works identified during the inspection of drainage within easements including the raising of pits to the current surface level.	98,000													Completed
14423	2553	Gatic Pit Lid Renewal Program	Renewal program of gatic side entry pits throughout the municipality to address manual handling of heavy gatic pit lids with Terra Firma lids as per Council's standards.	150,000													Completed
14444	2746	Murawa Street Catchment Stage 1 - Flood Storage & Mitigation Works at George Pentland Gardens - Frankston South Drainage	Design and construction of the Murawa Street Catchment Stage 1.	0													Re-allocated
14445	2757	Flood and Catchment Modelling	Ongoing program of flood modelling and catchment analysis across the municipality.	229,950													OK
14462	2828	Water Sensitive Urban Design (WSUD) Implementation Program	Action recommendations outlined in the WSUD condition asset report and ensure opportunities for WSUD treatments are incorporated into Council projects.	98,580													Completed
14553	2755	Frankston South Drainage Strategy - Williams Street Stage 2 Drainage Upgrade	Construction of a new outfall pipe between Kananook Creek and the Stage 1 works as identified in the Frankston South Drainage Strategy.	76,000													OK
14655	3196	Baxter Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxter Dam.	57,553													OK
14942	3611	Forest Drive Drainage Pipe Relining, Frankston North	Relining 60m of drainage pipe on Forest Drive, Frankston North.	211,953													OK
14943	3612	Cygnet Court Drainage Upgrade, Frankston	Cygnet Court Drainage Upgrade, Frankston	50,000													Completed
14944	3613	Herbert Road Drainage Upgrade, Carrum Downs	Herbert Road Drainage Upgrade, Carrum Downs	120,000													Completed

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14945	3614	Karingal Drive / Kings Court Intersention Drainage Upgrade, Frankston	Karingal Drive / Kings Court Intersention Drainage Upgrade, Frankston	25,000													Completed
14946	3615	Stanley Street Drainage Upgrade (Lorraine Street to Fairway Street), Frankston	Stanley Street Drainage Upgrade (Lorraine Street to Fairway Street), Frankston	30,000													OK
14948	3621	Baxter Trail Drainage Upgrade at 54-58 Lipton Drive, Langwarrin	Baxter Trail Drainage Upgrade at 54-58 Lipton Drive, Langwarrin	0													Re-allocated
14950	3627	6 Argyle Street Easement Drain Construction, Frankston	Construction of an easement drain at 6 Argyle Street, Frankston.	114,000													Completed
14951	3628	Robinsons Road Drainage Upgrade (345 to 355 Robinsons Road), Langwarrin South	Upgrade drainage in Robinsons Road from 345 to 355 Robinsons Road, Langwarrin South.	35,000													OK
14952	3665	Pier Promenade Foreshore Car Park Drainage Upgrade, Frankston	Implement improvements to the drainge at the Pier Promenade Foreshore Car Park, Frankston.	30,000													OK
14954	3670	Frankston Memorial Park Drainage Renewal	Implementation of drainage renewal works at Frankston Memorial Park.	15,000													Completed
14986	3754	Gross Pollutant Trap Program	Feasibility assessment, design and implementation of Gross Pollution Traps.	100,000													OK
14996	3766	Cunningham Crescent Drainage Upgrade, Sandhurst	Construct a new drain and grated pit at 25 Cunningham Crescent.	30,000													Completed
15005	3799	Leisureland Drive Flood Mitigation Works, Langwarrin	Drainage upgrades upgrades to reduce flooding in Leisureland Drive and adjacent properties.	25,000													OK
Waste Circularity																	
13087	2589	Litter Bin Replacement Program	Renewal of litter bins and dog waste bins throughout the municipality based on asset condition.	26,000													Completed
14647	3159	Kerbside Residual Bin Lid Replacement	Develop and implement the transition plan to replace the residual bin lids as per the kerbside reform Government directive.	0													Re-allocated
14955	3672	Frankston Regional Resource Recovery Centre Fire Protection Systems Upgrade, Skye	Frankston Regional Resource Recovery Centre Fire Protection Systems Upgrade, Skye	206,000													OK
Parking																	
14682	3240	Kananook Commuter Car Park	Construction of a new multi-deck car park adjacent to Kananook Station and the Frankston Basketball Stadium at Kananook Reserve.	5,414,534													Completed
Transport Connectivity																	
11260	2044	Street Lighting Upgrades	Installation of new street lights as requested by residents to improve safety.	25,000													Completed
12812	2566	Footpath Renewal Program	Renewal of asphalt and concrete footpaths across the municipality as identified by Council's Road Management Plan (RMP) inspections and Civil Infrastructure Maintenance (CIM) referrals. Program includes renewal of damaged vehicle crossings from Council activities and renewal of pram crossings to achieve DDA compliance.	1,100,000													Completed
13344	2612	Traffic Management Devices - Renewal Program	Renewal of traffic management devices as identified by condition audits and as required by the Road Renewal Program. Designs to include consideration of Water Sensitive Urban Design (WSUD).	0													Deferred
13565	2571	Kerb Renewal Program	Renewal of kerbs as identified based on asset condition audit and resident requests. Works are delivered in conjunction with the road renewal program (where practical).	80,000													Completed
13723	2615	Barrier & Guard Rail Renewal Program	Renewal works relating to road safety barriers as identified during inspections. Priorities are based on hazard, condition, state and severity.	100,000													Completed

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13846	2547	Major Bridge Renewal Program	Renewal and minor upgrades to existing Council maintained bridge and pedestrian structures identified from Level 2 condition inspections and recommendations.	115,000													Completed
13847	2546	Minor Bridge & Path Structures Renewal Program	Minor renewal works such as replacement of railings, piles, members in poor condition, and is to be implemented for structures (pedestrian & vehicle bridges, boardwalks and staircases) across the municipality based on asset condition and safety audits.	39,000													Completed
13958	2567	Reserves Pathway Renewal Program	Renewal of pathways located in Council reserves based on asset condition and resident resident requests.	50,000													Completed
14117	2298	Seaford Local Area Traffic Management	Implementation of the Seaford Local Area Traffic Management (LATM) Study. On ground LATM Treatments include splitter islands, raised school and pedestrian crossings, speed humps, raised pavement intersection treatments, roundabout modifications, new roundabouts, speed limit changes, signage and linemarking improvements.	0													Deferred
14198	1679	Robinsons Road Shared User Path (Peninsula Trail to Baxter Trail)	Construct a shared user path connection between on Robinsons Road from the Peninsula Link Trail to the Baxter Trail.	30,000													OK
14408	1807	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	Construction of Barretts Road, including the construction of a sealed road, kerb and channel, and underground drainage. Project partially funded by the Federal Local Road and Community Infrastructure Program.	25,000													Completed
14431	2614	Street Lighting Renewal Program	New street lights to improve safety throughout the municipality.	132,000													Completed
14549	2710	McCormicks Precinct Local Area Traffic Management	Installation of traffic management devices as detailed in the McCormick's Precinct Local Area Traffic Management study.	440,000													Completed
14581	2983	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Construction of a new shared user path links to the Baxter Trail with the Frankston City Centre.	861,858													Watch
14604	3202	Jubilee Park Stadium Traffic Management Strategy	Development and implementation of a traffic strategy to improve accessibility issues at Jubilee Park.	55,000													OK
14664	3208	Minor Asphalt Patching Renewal Program	Minor renewal works on roads - asphalt patching.	90,000													Completed
14676	3194	LXRP Community Assets Improvements	Projects funded by the Level Crossing Removal Project (LXRP) to improve Council assets nearby to these works including shared user path between Skye Road and Frankston Station, Kananook Creek interpretative trail, shared user path connections on Seaford Road and Skye Road, car parking and kerb works along Bardia Avenue, Seaford and other related projects.	525,027													Completed
14677	3236	Carrum Downs Recreation Reserve - Carpark & Traffic Management Improvements	Upgrade of the existing carpark and traffic management improvements at Carrum Downs Recreation Reserve.	122,276													Completed
14698	1694	Stotts Lane Construction	Construction of Stotts Lane.	25,000													Completed
14762	3345	Greaves Court Shared User Path Construction (Seaford Wetlands to Peninsula Link Trail)	Construction of the link from the Peninsula Link Trail to the southeast corner of the Seaford Wetlands path network via Greaves Court.	300,000													Completed
14859	3444	Central Frankston - Shared User Path Connections	Planning and design of several shared user path connections to Baxter Trail.	100,000													OK
14861	3446	Wittenberg Reserve Shared User Path (Wittenberg Reserve to Peninsula Link Trail)	Design and construction of a shared user path connection from Wittenberg Reserve to Peninsula Link Trail.	110,358													Completed
14864	3449	Nyora Close or Luther Place Shared User Path, Frankston	Design and construct shared user path connection from Nyora Close or Luther Place (to be determined), to Peninsula Link Trail.	0													Withdrawn
14865	3450	Golf Links Road (Mt Erin Secondary College to Stotts Lane) Shared User Path Construction, Frankston South	Design and construct shared user path connection from Peninsula Link Trail to Stotts Lane footpath, Mt Erin Secondary College and Baxter Village retirement village.	200,000													OK

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14870	3455	Robinsons Road to Peninsula Link Trail Shared User Path	Design for future construction of a shared user path connection to specifically address the narrow footpath on the north side of Robinsons Rd, from the Pen Link trail to Robinsons Park road entrance (near no. 95 Robinsons Rd)	228,619													Completed
14909	1814	Centre Road (Aqueduct Road to North Road) Pathway Upgrade, Langwarrin	Design and construction of the Centre Road pathway from Aqueduct Road to North Road, Langwarrin.	175,000													Completed
14910	2626	Frankston - Flinders Road Service Road (South of EscarpmentDrive) Reconstruction, Frankston South	Reconstruction of the service road on Frankston Flinders Road, south of Escarpment Drive.	50,000													Completed
14911	2715	Skye Precinct Local Area Traffic Management	Implementation of the Local Area Traffic Management plan for the Skye Precinct.	45,000													Completed
14941	3610	North Road Path Construction (Union Road to Warrenwood Place & Delicia Street to Centre Road), Langwarrin	Construction of a new path on North Road between Union Road and Warrenwood Place.	770,000													OK
14947	3617	Fletcher Road Shared User Path (Frankston Station to Baxter Trail), Frankston	Construction of a new shared user path along Fletcher Road from Frankston Station to Baxter Trail, Frankston.	91,000													OK
14949	3626	Franciscan Avenue Speed Hump Installation, Frankston	Installation of speed humps in Franciscan Avenue, Frankson.	55,000													Completed
14956	3673	Skye Road Intersection - Carramar Drive & Onkara Street - Construction of Traffic Islands and Pedestrian Refuge	Construction of traffic islands and a pedestrian refuge at Skye Road / Carramar Drive / Onkara Street intersection, Frankston.	360,000													OK
14958	3680	Olivers Hill - Hopes Rise Landscaping Renewal, Frankston	Olivers Hill - Hopes Rise Landscaping Renewal, Frankston	45,000													Completed
14959	3681	Beach Street Porphry Paving Removal, Frankston	Beach Street Porphry Paving Removal, Frankston	40,000													OK
14960	3682	Beach Street / McMahons Road Intersection Street Lighting Upgrade, Frankston	Beach Street / McMahons Road Intersection Street Lighting Upgrade, Frankston	90,000													Completed
14962	3690	Road Resurfacing Program	Resurfacing of roads throughout the muncipality based regular on asset condition surveys.	1,197,000													OK
14963	3691	Railway Parade (Clovelly Parade to Eel Race Road) Road Renewal, Seaford	Railway Parade (Clovelly Parade to Eel Race Road) Road Renewal, Seaford	0													Re-allocated
14964	3692	McClelland Drive (Valley Road to Quarry Road) Road Renewal, Langwarrin	McClelland Drive (Valley Road to Quarry Road) Road Renewal, Langwarrin	351,000													Completed
14965	3693	Heatherhill Road (Frankston - Frankston-Flinders Road to Valley Road) Road & Traffic Management Device Renewal Frankston	Heatherhill Road (Frankston-Flinders Road to Valley Road) Road and Traffic Management Device Renewal, Frankston	1,128,704													Completed
14966	3694	Sandhurst Boulevard (McCormicks Road to Barton Drive) Road Renewal, Sandhurst	Sandhurst Boulevard (McCormicks Road to Barton Drive) Road Renewal, Sandhurst	347,000													Completed
14967	3695	North Road / Union Road Intersection Renewal, Langwarrin	North Road / Union Road Intersection Renewal, Langwarrin	208,000													Completed
14968	3696	Robinsons Road / McClelland Drive Intersection Renewal, Langwarrin South	Robinsons Road / McClelland Drive Intersection Renewal, Langwarrin South	412,000													Completed
14969	3697	Young Street / High Street Intersection Renewal, Frankston	Young Street / High Street Intersection Renewal, Frankston	0													Deferred
14970	3704	Cranbourne-Frankston Road Shared User Path Renewal, Langwarrin	Renewal of the shared user path on Cranbourne-Frankston Road, Langwarrin.	60,000													OK

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14971	3705	Edinburgh Drive Traffic Management Device Renewal, Skye	Replace chicane treatment with flat-top speed hump in Edinburgh Drive.	35,000													OK
14972	3706	Station Street (Broughton Street to Chapman Avenue) Threshold Treatment Renewal, Seaford	Renewal of the threshold treatment in Station Street (Broughton Street to Chapman Avenue), Seaford.	15,000													Completed
14984	3751	Sandhurst Road Related Infrastructure Renewal Program	Renewal program of road and road related infratsructure assets in Sandhurst Estate in support of the Sandhurst Club Asset Transfer.	50,000													Completed
14995	3764	Armstrongs Road Bridge Over Kananook Creek - Footpath Section Renewal, Seaford	Renewal of footpath section of the bridge over Kananook Creek on Armstrongs Road, Seaford.	292,000													Completed
15002	3772	Frankston Metropolitan Activity Centre (FMAC) Traffic Circulation Plan, Frankston - Young Street Action Plan	Develop a Traffic Circulation Plan for the Frankston Metropolitan Activity Centre (FMAC) as part of the Young Street Action Plan.	50,000													Completed
15003	3773	Young Street Transport Hub Plan - Young Street Action Plan	Develop a plan to revise the Young Street Transport Hub as part of the Young Street Action Plan.	85,050													Completed
15008	3830	Safe Taxi Rank Removal, Davey Street, Frankston	Removal of the Safe Taxi Rank in Davey Street, Frankston include removal of structures and relocation of CCTV cameras.	30,000													OK
City growth and investment																	
14869	3454	Frankston CBD Christmas Decorations	Renewal and purchase of Christmas decorations for the Frankston Central Business District.	50,000													Completed
14878	3468	Ballam Park Lighting Design	Planning and concept design development of public lighting improvements in Ballam Park.	9,467													Completed
14904	3746	Nepean Boulevard Early Works - Greening The Boulevard	Delivery of new entry median planting in two locations (near Mile Bridge and the Waterfront Playground) within the Nepean Boulevard project corridor.	622,273													OK
14907	3582	City Centre Parklet Refresh and Renewal	Refresh and renewal existing parklets including removal of parklets no longer required.	200,000													Completed
14933	3559	Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	200,000													OK
14934	3560	Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	50,000													OK
14977	3740	Skye Road Beautification and Major Pruning, Frankston	Beautification works and major pruning of vegetation in Skye Road, Frankston.	15,000													Completed
14981	3748	Nepean Boulevard Early Works, Frankston	Implementation of the early works package of the Nepean Boulevard Master Plan.	0													Re-allocated
14982	3749	Nepean Boulevard Signature Project, Frankston	Development and implementation of the Nepean Boulevard Signature Project as detailed in the Nepean Boulevard Master Plan.	100,000													OK
14999	3769	Young Street Streetscape Works, Frankston - Young Street Action Plan	Upgrade of the streetscape in Young Street, Frankston as part of the Young Street Action Plan.	100,000													Completed
15000	3770	76 Young Street Asset Acquitision, Frankston - Young Street Action Plan	Explore strategic development opportunities, timelines and process support needs identified across Young Street.	400,000													OK
City Planning																	
13768	2597	Municipal Signage Strategy Implementation	Renewal of signage at various reserves and public realm spaces, implementing the outcomes of the Municipal Signage Strategy. Signage includes naming, regulatory and interpretive signage.	335,000													OK
14348	2859	Local Shopping Strip Action Plan - Major Improvement Program	Implementation of the Local Shopping Strip Action Plan.	447,537													Completed
14626	2973	Frankston North Gateway Treatment	Development of improved gateway entry treatment of planting to provide a welcome to Frankston North on the Skye Road to Ballarto Road section of the Frankston Dandenong Road.	36,148													Completed
14661	3203	Frankston Revitalisation Action Plan - Frankston Pier Creative Lighting	Install continuous lighting to Frankston Pier to support visibility and safety.	38,555													Completed

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14663	3207	Nepean Boulevard Early Works - Lighting the Boulevard (Davey Street to Beach Street & Mile Bridge), Frankston	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	208,600													OK
14718	3223	Nepean Boulevard Master Plan Development & Design for Early Works Package	Development of the Nepean Boulevard Master Plan for Council endorsement including traffic assessment, stakeholder/authority/community engagement and BLCAC collaboration. Development of the Early Works designs including Features and Levels Survey, Mile Bridge lighting, Tree Illumination between Davey and Beach Street.	271,718													OK
14747	3307	Foreshore Boardwalk Lighting - Lighting Frankston Plan Implementation	New pedestrian-oriented lighting from Oliver's Hill lookout, integrated along the foreshore boardwalk to the Frankston Pier forecourt.	130,094													Completed
14749	3309	Frankston Waterfront Precinct - Frankston Lighting Plan Implementation	New lighting for the Frankston Yacht Club precinct including pedestrian connections.	85,000													Completed
14751	3311	Bridge Illumination Program - Lighting Frankston Plan Implementation	Install new pedestrian lighting on identified bridges to improve safety throughout the municipality.	48,842													Completed
14898	3489	Fairy Bud Lighting Trial in Trees	Install a proof of concept fairy/bud lighting treatment on trees to be selected.	23,932													Completed
Council strategy and performance																	
14832	2071	Project Management System	Develop the requirements and implement a project management system.	0													Re-allocated
Governance																	
11987	2919	Frankston Yacht Club Alterations & Fitout	Fit-out of the first floor of the Frankston Yacht Club facility for a restaurant and alterations to the ground floor café.	71,027													Watch
14840	3169	Arbour Walk Upgrade, including DDA pedestrain gate access-Frankston Memorial Park	Restore the condition of the Arbour walkway and provide a widened pedestrian entrance with new gate.	20,000													Completed
14887	3467	Beauty Park War Memorial Upgrade	Upgrade of the war memorial at Beauty Park.	186,506													OK
14953	3668	Frankston Memorial Park Minor Works Program	Implemenation of minor improvement to Frankston Memorial Park.	30,000													Completed
Asset Management																	
11234	2587	Light Vehicle Replacement Program	Replacement of existing motor vehicles at planned service life. The program renews Council Tool of Trade fleet vehicles, and private use vehicles, based on asset condition, or at specific kilometre intervals.	1,264,828													Completed
11288	2578	Office Furniture & Equipment Renewal	Renewal of office equipment and furniture to meet OH&S requirements and ensure staff safety.	53,000													Completed
11304	2588	Heavy Plant Replacement Program	Replace items of heavy vehicles and plant at the end of their planned service life.	1,509,676													Completed
13532	2557	Civic & Operations Facilities Renewal Program	Renewal works at facilities based on asset condition and occupant requests.	556,750													Completed
13859	2562	Facilities Painting Program	Programmed repainting of external and interior surfaces on facilities based on the predicted life cycle of the surfaces treatments and service levels at Council owned facilities throughout the municipality.	105,000													Completed
13959	2590	Minor Plant & Equipment Replacement	Replacement of minor plant and equipment at planned service life. Items include blowers, brush cutters, chainsaws, grinders, edgers, push mowers, etc.	26,700													Completed
14143	2561	Facility Maintenance Contract Renewal Program	Renewal of building components identified through maintenance referrals under the Facilities Maintenance Contract.	242,650													Completed
14480	2881	Storm and Vandalism Renewal Program	Reactive replacement and repair of components of facilities that have been damaged from storms or vandalism.	285,000													Completed
14605	3220	Fleet Vehicle Acquisitions	Purchase of new Council vehicles to enhance service delivery.	90,000													Completed
14720	3233	Electric Vehicles - Charging Infrastructure & EV Vehicle Acquisition	Purchase one electric vehicle with decals and undertake a feasibility / design of implementing charging infrastructure at the Frankston Civic Centre.	60,000													Completed
14722	3235	Operations Centre - Turf Shed Renewal	Renewal of the Turf Shed at the Frankston Operations Centre which is at end of life.	84,000													Completed

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14734	3269	Sensor Deployment	Deployment of sensors across Council on an as needed basis.	30,000													OK
14735	3270	Data Asset Utilisation	Deployment of a CCTV network utilising AI to analysis feeds and provide insights and trends.	0													Withdrawn
14821	3463	Asset Management System (AMIS) Re-implementation	Develop business and technical requirements, and procure a system to replace the current Frankston Asset Management Information System (FAMIS) and works management system with a fit for purpose and future proof solution.	25,000													Watch
14833	2286	Seaford Foreshore Public Toilet (opposite Armstrongs Road including accessible boardwalk) - Public Toilet Action Plan	Replace new freestanding public toilet at Seaford Foreshore and decommision the existing facility.	22,117													Completed
14854	3435	Civic Centre Chambers	Minor improvement works the Council Chamber at the Frankston Civic Centre to resolve access issues and amenity.	280,000													Completed
Customer service and experience																	
14641	3135	Future Ready Frankston Implementation	Delivery of Future Ready Frankston program including website improvements to Discover Frankston and Invest Frankston, and digitisation of services and transactions.	16,400													Completed
14642	3136	Digital Connect Implementation	Implement smart city technology.	60,000													OK
14923	3536	Customer Relationship Management (CRM) System Renewal	Replacement of Council's existing customer relationship management (CRM) system.	30,000													OK
14936	3597	Sharepoint Intranet	Replace current intranet with a new system based on SharePoint.	63,000													Completed
14937	3599	Pathway Digital Enhancements	Reskin ePathway and development of a sustainable solution for Pathway request to email.	70,000													Completed
14938	3600	Artifical Intelligence and Robotic Process Automation Implementation Program	Implement artifical intelligence and robotic process automation to Council's information technology systems to increase efficiency and operational savings.	90,000													OK
14939	3601	Live Chat Renewal	Renewal of existing live chat system on Council's websites.	20,000													OK
14940	3606	Transparency Hub Enhancements	Implement enhancement to Council's Transparency Hub system.	56,000													Completed
Technology and information																	
11294	2812	Hardware & Device Renewal	Renewal of computer hardware and devices at end of life.	21,000													Completed
11309	2573	GIS Mapping Renewal	Renewal of aerial photography, IntraMaps and MyAddress.	50,000													OK
12695	2813	Public PC Replacement	Renewal of public PCs at end of life.	30,000													Completed
14372	2581	Remote Access Renewal	Renewal of the remote access system including a reviewing and identification of a suitable replacement solution.	36,000													Completed
14373	2574	Mobile Device Management Renewal Program	Renewal of the device management software for mobile devices such as phones and tablets.	43,000													Completed
14374	2582	WiFi Network Renewal Program	Renewal of WiFi infrastructure at Council Facilities.	45,000													Completed

	Major Project
	Councillor Sponsored Project
	Councillor Interest Project

Overall Program with MYBR Adjustments & Carry Forwards	**63,371,961**

Project No	LTIP No	Project Title	Project Description	Adjusted Budget (EOY)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
14454	2807	SQL Server Renewal	Renewal of SQL servers including relocating services to the cloud solutions.	55,000													Completed
14455	2808	Network & Comms Renewal Program	Renewal works of fibre links and WAN according to highest need as assessed throughout the year.	312,000													OK
14703	2584	Finance system enhancements	Renewal of the finance system including process improvements and system enhancements.	32,000													Completed
14727	3258	IT Strategy - Cloud Implementation	Implementation of a Cloud architecture solution.	30,000													Completed
14729	3260	IT Strategy - Cyber Security	Implementation of a cyber security capability, resulting in the reduction of security risks at Council.	109,000													Completed
14730	3261	IT Strategy - Enhance Integration	Develop and implement a system integration review which aims to achieve better system connectivity across Council.	90,000													Completed
14732	3265	Microsoft 365 and Teams Calling	Implement an enterprise-wide platform for staff to collaborate online, especially considering that many staff are working remotely.	0													Re-allocated
14769	3352	FAMIS - System Integration	Integration of FAIMIS with the facilities maintenance contractors asset management system.	33,880													Completed
14792	3394	New Council Phone Solution	Renewal of the Council phone system.	137,438													Watch
14795	3397	Business & Information Technology - Business Requests	Reactive replacement / purchase of business and information equipment requested by internal service departments.	80,000													OK
14891	3477	Document Management System - Content Manager (ReM) Upgrade	Upgrade Council's Document Management System (Content Manager & Kapish Explorer) to the latest version including improved functionality / data security and ongoing system support.	26,832													Completed
14897	3488	Datacentre Compute and Storage Renewal	Renewal of the existing datacentre computers, storage and management software.	250,000													Completed
14919	3532	ReM Enhancements	Implement enhancements to Council's document management system.	10,000													Completed
14920	3533	Information Management Strategy Implementation	Implementation of the actions within Council's Information Management Strategy.	75,000													Completed
14921	3534	Ezescan Enhancements	Implement enhancements to Council's Ezescan system.	0													Re-allocated
14922	3535	Pathway UX Upgrade	Upgrade to Council's Pathway enterprise system platform.	50,000													OK
14924	3537	Facilities Booking System Renewal	Replacement of Council's existing facilities booking system.	120,000													Completed
14925	3540	Consolidate Point of Sales Systems	Consolidate Council's point of sales systems to a single platform.	0													Withdrawn
14926	3541	Refit VM2020	Implement improvements to Council's cyber resilience systems.	0													Withdrawn
14927	3542	Firewall Replacement	Replacement of the existing firewall facility to Council's computer systems.	0													Withdrawn

SCHEDULE OF MAJOR PROJECTS - 2024/25 - Status at end of June 2025

Project Phase

Not Started
Planning and Scoping
Design and Documentation
Procurement
Delivery
Handover and Closure

Status

OK	Project on track
Watch	Delayed beyond 1 month but within 2 months of schedule
Intervene	Delayed beyond 2 months of schedule
Completed	Completed
Withdrawn / Re-allocated	Withdrawn, re-allocated or deferred

Progress status of the project at the time of assessment

Month of assessment

Overall Program with MYBR Adjustments & Carry Forwards	**63,371,961**

Project No	LTIP No	Project Title	Project Description	Adjusted Budget (EOY)	Project Comments	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Status
Arts and Culture																		
14683	3232	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park.	450,000	Designs complete for the three safety improvements at road crossings are awaiting third party approvals. Evaluation of Corridors and Connectors EOI underway, Frankston Pier project proposal was endorsed by Council. Art components are ongoing with recent purchase of some artwork.													OK
Community Development																		
14600	3050	Nairm Marr Djambana Gathering Place Building Upgrades	Renewal of the existing facility to provide a fit-for-purpose as a Neighbourhood House, culturally safe and welcoming, accessible, child safe and environmentally sustainable.	100,000	Construction of a community multipurpose building. Contractor appointed. Aiming to commence construction works in July 2025.													Completed
Community Health																		
14181	2178	Langwarrin Child & Family Centre	Development of a new (3 playroom) kindergarten facility, MCHC, a community meeting room and and refurbishment of the community centre at the Langwarrin Community Centre site.	3,150,000	Community centre entrance upgrade. Kindergarten and MCHC works have commenced. Project is to be completed end of December 2025.													OK
14665	3209	Baden Powell Kindergarten & Maternal Child Health Centre Refurbishment	Refurbishment of the Baden Powell Kindergarten & Maternal Child Health Centre.	904,149	Modular building and outdoor play space complete.													Completed
14811	2282	Seaford Child & Family Centre	Provision of a new (3 playrooms) kindergarten facility, MCHC and a community meeting room.	3,135,000	Building construction nearing completion. Carpark and outdoor playspaces have commenced and is to be completed November 2025.													Completed
Sport and Recreation																		
14221	1357	Jubilee Park Indoor Multipurpose Netball Complex	Construction of a new indoor stadium to deliver a multisport facility for netball and basketball including an indoor cricket training hub, café and meeting room and amenities to service outdoor courts and the third oval. Works include stadium construction, additional car parking, forecourt construction and landscaping, pathway connections to the broader reserve and outdoor courts, directional and interpretive signage. Project jointly funded by Local, State and Federal Governments.	168,064	Project complete. All defect rectification works complete.													Completed

			Overall Program with MYBR Adjustments & Carry Forwards	63,371,961														
Project No	**LTIP No**	**Project Title**	**Project Description**	**Adjusted Budget (EOY)**	**Project Comments**	**Jul-24**	**Aug-24**	**Sep-24**	**Oct-24**	**Nov-24**	**Dec-24**	**Jan-25**	**Feb-25**	**Mar-25**	**Apr-25**	**May-25**	**Jun-25**	**Status**
14247	1479	Eric Bell Reserve Pavilion Upgrade	Construction of a new two storey pavilion including change rooms, umpire rooms, first aid, storage and public toilets on ground floor, social room, kitchen, servery, meeting space and storage on first floor. Works include pavilion construction, integration of smart technologies, car park integration, car park lighting, pathway connections, ball retainment fences, oval connection including gates from change rooms to oval, external landscaping and beautification.	35,000	Project complete and handed over to tenants in May 2024. All defect rectification works complete.													Completed
14280	1371	Kevin Collopy Pavilion Upgrade at Jubilee Park	Refurbishment of the existing pavilion including an extension to accommodate female friendly facilities, umpires facilities, canteens, storage and first aid rooms. Works include pavilion construction, landscaping and beautification, integration of smart technologies, car park integration, car park lighting, pathway connections, oval connection including gates from change rooms to ovals.	68,763	Project complete and handed over to Sporting Clubs.													Completed
14500	1904	Lloyd Park Football Pavilion Upgrade	Renewal of the AFL/Cricket pavilion at Lloyd Park.	34,579	Project complete.													Completed
14636	3076	Frankston Basketball & Gymnastics Centre	Renewal and expansion of existing basketball facility to 10 courts and include a gymnastics centre at Kananook Reserve.	1,239,904	Ireland Brown Constructions were appointed as principal contractor under Design and Construct type contract at Council Meeting on 24 March 2025. Design finalisation phase commenced in April 2025 and continuing to enable Building permits to be issued. Site established with hoarding and site sheds in July 2025 with demolition of Stadium to commence in August 2025.													OK
14755	3328	Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure	Installation of additional landscaping, lighting and ancillary park infrastructure at Jubilee Park.	826,717	Path works around the John Coburn Oval are completed, seating installed in March 2025.													OK
Biodiversity and Open Space																		
14191	1729	Ballam Park Regional Playspace Upgrade	Installation of a regional playspace as identified in the Ballam Park Master Plan. Works include upgrade of the front entrance and a new regional play space.	33,620	Project complete.													Completed
14332	1288	George Pentland Botanic Gardens Master Plan Implementation	Improvement works as identified in the George Pentland Botanic Gardens Master Plan.	45,000	Designs have been finalised taking into account arborist feedback, with works occurring in 2025/26 based upon the designs.													Completed
14530	1525	Monterey Reserve Master Plan Implementation	Implementation of the outstanding recommendations of the master plan to the southern part of Monterey Reserve including consultation with the community around participation needs and improving park amenities.	100,000	Community engagement in progress. Concept design to continue into 2025/26 with final concept to be complete in late 2025.													Watch
14654	3181	Urban Forest Action Plan - Tree Planting on Major Roads	Tree planting and vegetation improvement works as identified in the Urban Forest Action Plan.	114,624	Project complete.													Completed
14696	1587	Baxter Park Access Road Upgrade, Frankston South - Master Plan Implementation	Reconstruction of the Baxter Park access road as detailed in the Baxter Park Masterplan.	200,000	Functional designs as per Master plan are complete. Electrical designs for power relocation are underway and will continue in the 2025-26 financial year.													OK
14743	3297	Seaford Wetlands Rejuvenation - Landscaping and Environmental Works	Undertake revegetation and habitat improvements within Seaford wetlands.	0	Project completed in 2023/24.													Re-allocated
14744	3298	Seaford Wetlands Rejuvenation - Wayfinding Signage	Install interpretive and wayfinding signage and a livestreaming station within Seaford Wetlands.	529,249	Content for the Wayfinding signage has been approved. All signs have been fabricated. Council has endorsed the name of the viewing platform. Geographic Names Victoria (GNV) has approved and registered the naming of the viewing platform. The footings and installation of the remaining signs are complete.													OK

			Overall Program with MYBR Adjustments & Carry Forwards	63,371,961														
Project No	**LTIP No**	**Project Title**	**Project Description**	**Adjusted Budget (EOY)**	**Project Comments**	**Jul-24**	**Aug-24**	**Sep-24**	**Oct-24**	**Nov-24**	**Dec-24**	**Jan-25**	**Feb-25**	**Mar-25**	**Apr-25**	**May-25**	**Jun-25**	**Status**
14745	3299	Seaford Wetlands Rejuvenation - Facilities Upgrades and Interpretive Signage	Upgrade the infrastructure within Seaford Wetlands.	966,888	All works completed expect for interpretive signage which is being manufactured.													OK
14818	3421	Sandfield Reserve Playspace, Carrum Downs	Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artifical creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	1,430,000	Construction is progressing well, surrounding landscaping works are currently underway, project is planned for completion by August 2025.													OK
14886	3422	Sandfield Reserve Active Recreation Areas and Facility Upgrade	Development of park revitalisation improvements at Sandfield Reserve including paths, pedestrian lighting, multi use grass area and new community meeting space.	1,365,875	Works are progressing well, project is on track for completion in August 2025.													OK
14906	1868	Langwarrin District Playground - Frankston Play Strategy Implementation	Design & installation of a new district play space at Pindara Reserve, Langwarrin, as detail in the Lloyd Park Master Plan.	30,000	Feature and level survey and arborist assessment are complete. Design consultant preparing options for the site.													OK
Climate Change Action																		
14544	2684	Street Lighting Renewal Program - LED Conversion to 17W LED Lights	Renewal of street lights across the municipality resulting in an environmental performance increase and reduction in electricity costs and greenhouse emissions.	1,500,000	Replaced 1,180 non-energy efficient lights with energy efficient LED lights.													OK
Integrated Water																		
14655	3196	Baxter Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxter Dam.	57,553	Designs are complete and works to be undertaken in 2025/26.													OK
Parking																		
14682	3240	Kananook Commuter Car Park	Construction of a new multi-deck car park adjacent to Kananook Station and the Frankston Basketball Stadium at Kananook Reserve.	5,414,534	Project complete and opened in May 2025.													Completed
Transport Connectivity																		
14117	2298	Seaford Local Area Traffic Management	Implementation of the Seaford Local Area Traffic Management (LATM) Study. On ground LATM Treatments include splitter islands, raised school and pedestrian crossings, speed humps, raised pavement intersection treatments, roundabout modifications, new roundabouts, speed limit changes, signage and linemarking improvements.	0	Grant application unsuccessful. The project deferred to future years at Mid Year Budget Review.													Deferred
14408	1807	Barretts Road (Robinsons Road to 120 Barretts Road) - Construction	Construction of Barretts Road, including the construction of a sealed road, kerb and channel, and underground drainage. Project partially funded by the Federal Local Road and Community Infrastructure Program.	25,000	Works completed.													Completed
14581	2983	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Construction of a new shared user path links to the Baxter Trail with the Frankston City Centre.	861,858	The safety fence along the rail line are complete and handed over to Metro Trains Melbourne (MTM). Path works are complete including Clarendon Street linkage. Lighting design are complete and submitted to MTM for approval. Lighting works to be undertaken in 2025/26.													Watch

			Overall Program with MYBR Adjustments & Carry Forwards	63,371,961														
Project No	**LTIP No**	**Project Title**	**Project Description**	**Adjusted Budget (EOY)**	**Project Comments**	**Jul-24**	**Aug-24**	**Sep-24**	**Oct-24**	**Nov-24**	**Dec-24**	**Jan-25**	**Feb-25**	**Mar-25**	**Apr-25**	**May-25**	**Jun-25**	**Status**
14676	3194	LXRP Community Assets Improvements	Projects funded by the Level Crossing Removal Project (LXRP) to improve Council assets nearby to these works including shared user path between Skye Road and Frankston Station, Kananook Creek interpretative trail, shared user path connections on Seaford Road and Skye Road, car parking and kerb works along Bardia Avenue, Seaford and other related projects.	525,027	All works are complete including shared user paths on Seaford Road, Dandenong Road East and Skye Road, and car park works on Bardia Avenue.													**Completed**
City growth and investment																		
14904	3746	Nepean Boulevard Early Works - Greening The Boulevard	Delivery of new entry median planting in two locations (near Mile Bridge and the Waterfront Playground) within the Nepean Boulevard project corridor.	622,273	Landscape works establishing well with some minor infill planting undertaken. On track for completion in October 2025.													**OK**
City Planning																		
14663	3207	Nepean Boulevard Early Works - Lighting the Boulevard (Davey Street to Beach Street & Mile Bridge), Frankston	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	208,600	Installation contract awarded and works have commenced. Project to be completed in 2025/26.													**OK**
14718	3223	Nepean Boulevard Master Plan Development & Design for Early Works Package	Development of the Nepean Boulevard Master Plan for Council endorsement including traffic assessment, stakeholder/authority/community engagement and BLCAC collaboration. Development of the Early Works designs including Features and Levels Survey, Mile Bridge lighting, Tree Illumination between Davey and Beach Street.	271,718	Nepean Boulevard Masterplan is a Council advocacy priority with $50M committed by the Federal Government to the implementation of the masterplan. Master Plan Priority Advocacy Projects endorsed at Council Meeting 2025/CM2.													**OK**
Governance																		
11987	2919	Frankston Yacht Club Alterations & Fitout	Fit-out of the first floor of the Frankston Yacht Club facility for a restaurant and alterations to the ground floor café.	71,027	Works have been delayed and will be undertaken in 2025/26.													**Watch**
Asset Management																		
14720	3233	Electric Vehicles - Charging Infrastructure & EV Vehicle Acquisition	Purchase one electric vehicle with decals and undertake a feasibility / design of implementing charging infrastructure at the Frankston Civic Centre.	60,000	Consultant report has been finalised and 2024/25 activities complete. Project to continue into 2025/26.													**Completed**
Customer service and experience																		
14642	3136	Digital Connect Implementation	Implement smart city technology.	60,000	Quotes obtained for digital wayfinding upgrades and installation of digital kiosks. Project to continue into 2025/26.													**OK**

SCHEDULE OF CARRY FORWARD PROJECTS TO 2025/26

Major Project

Councillor Sponsored Project

Councillor Interest Project

Total Number of Projects: 42

			Totals	**63,371,961**	**4,739,267**	
Project No	**LTIP No**	**Project Title**	**Project Description**	**Adjusted Budget (EOY)**	**Forecast Carry Forward to 2025/26**	**Multi-Year Project**
Arts and Culture						
14487	2896	Libraries Masterplan	Develop a master plan for the delivery of library services within the municipality.	71,400	8,984	No
14525	1295	Frankston Arts Centre Forecourt Renewal	Redevelopment of the forecourt to include outdoor meeting / events spaces, improved accessibility and forecourt amenity, altered vehicle access and renew landscaping and lighting.	2,000,000	636,314	Yes
14683	3232	Frankston Regional Arts Trail	Installation of three murals and seven sculptures including clear signage and directional markers on the Baxter Trail from the Frankston Arts Centre to the McClelland Sculpture Park.	450,000	39,849	Yes
14764	3347	Mile Bridge Gateway Sculpture	Installation of a gateway scuplture at Mile Bridge, Frankston.	335,000	109,961	No
14834	2763	Moving Light Packages - Frankston Arts Centre Precinct	Upgrade the current lighting infrastructure onstage at both Frankston Arts Centre & Cube 37 for Events.	210,000	183,617	No
Community Health						
14915	3428	Bowerbird Pre-School Renewal (modular construction), Carrum Downs	Renewal of the existing Bowerbird Kindergarten facility with a new three room kindergarten, playspaces and carpark improvements.	100,000	39,603	Yes
15006	3820	Mahogany Rise Child & Family Centre Playspace Renewal	Renewal of existing playground at Mahogany Rise Child & Family Centre to transform the playground to be accessible to children with all abilities including new pathways, accessible sandpit, cultural / sensory elements and nature play.	20,000	6,575	Yes
Community Safety						
15001	3771	CCTV Mobile Device for Victoria Police - Young Street Action Plan	CCTV Mobile Device for Victoria Police - Young Street Action Plan	120,000	120,000	No
Sport and Recreation						
14613	1884	Lloyd Park Skate Park Redevelopment	Design works for the upgrade of the existing Langwarrin skate park.	760,330	103,000	No
14908	3493	Carrum Bowling Club Synthetic Green Renewal (East Green) & Associated Works	Renewal of the existing synthetic green at Carrum Bowling Club.	270,000	27,155	No
14987	3755	Ballam Park Public Lighting (Athletics Track to Naranga Crescent), Frankston	Implementation of safety lighting between Ballam Park Athletics Track and Naranga Crescent at Ballam Park.	155,000	107,487	No
Biodiversity and Open Space						
14530	1525	Monterey Reserve Master Plan Implementation	Implementation of the outstanding recommendations of the master plan to the southern part of Monterey Reserve including consultation with the community around participation needs and improving park amenities.	100,000	58,468	Yes
14699	1697	Sweetwater Creek Reserve - Upgrade	Review and implement the Sweetwater Creek Management Plan to support the management and quality of public open space and vegetation management in Upper & Lower Sweetwater Creek Reserves. The management plan also addresses community safety and resident complaints on erosion in the creek from illegal stormwater discharge points.	119,937	95,450	No
14818	3421	Sandfield Reserve Playspace, Carrum Downs	Installation of an expanded play space within Sandfield Reserve as detailed in the Sandfield Reserve Masterplan. Scope includes the installation of artifical creek bed & topography, play area & equipment, grass picnic area with shade trees, lighting & electrical works.	1,430,000	195,914	No
14879	3469	Ballam Park History Trail Design	Design of Ballam Park History Trail.	167,513	138,653	No
14886	3422	Sandfield Reserve Active Recreation Areas and Facility Upgrade	Development of park revitalisation improvements at Sandfield Reserve including paths, pedestrian lighting, multi use grass area and new community meeting space.	1,365,875	72,104	No
14913	3423	Sandfield Reserve Drainage and Ecology Improvements, Carrum Downs - Master Plan Implementation	Implement improvements to the drainage, ecology and park facilities in Sandfield Reserve, Carrum Downs.	300,000	181,417	No
14914	3424	Sandfield Reserve Public Toilet Construction, Carrum Downs - Master Plan Implementation	Install a new public toilet at Sandfield Reserve, Carrum Downs.	828,000	16,068	No
14957	3678	Hastings Road / Frankston-Flinders Road Intersection Landscaping Renewal, Frankston	Hastings Road / Frankston-Flinders Road Intersection Landscaping Renewal, Frankston	75,000	71,982	No

Project No	LTIP No	Project Title	Project Description	Adjusted Budget (EOY)	Forecast Carry Forward to 2025/26	Multi-Year Project
14976	3739	Ballam Park Playspace Lighting, Frankston	Install lighting at the Ballam Park Playspace.	100,000	43,377	No
Climate Change Action						
14544	2684	Street Lighting Renewal Program - LED Conversion to 17W LED Lights	Renewal of street lights across the municipality resulting in an environmental performance increase and reduction in electricity costs and greenhouse emissions.	1,500,000	468,163	Yes
Integrated Water						
14462	2828	Water Sensitive Urban Design (WSUD) Implementation Program	Action recommendations outlined in the WSUD condition asset report and ensure opportunities for WSUD treatments are incorporated into Council projects.	98,580	20,164	No
14655	3196	Baxter Park Dam Safety Improvements	Design and implementation of safety improvement and amenity works at Baxter Dam.	57,553	9,573	Yes
14942	3611	Forest Drive Drainage Pipe Relining, Frankston North	Relining 60m of drainage pipe on Forest Drive, Frankston North.	211,953	74,086	No
14986	3754	Gross Pollutant Trap Program	Feasibility assessment, design and implementation of Gross Pollution Traps.	100,000	74,397	Yes
Waste Circularity						
14955	3672	Frankston Regional Resource Recovery Centre Fire Protection Systems Upgrade, Skye	Frankston Regional Resource Recovery Centre Fire Protection Systems Upgrade, Skye	206,000	144,000	No
Parking						
14682	3240	Kananook Commuter Car Park	Construction of a new multi-deck car park adjacent to Kananook Station and the Frankston Basketball Stadium at Kananook Reserve.	5,414,534	95,822	No
Transport Connectivity						
14581	2983	Frankston Revitalisation Action Plan - Greenlink (Baxter Trail, City Centre - Monash University)	Construction of a new shared user path links to the Baxter Trail with the Frankston City Centre.	861,858	287,835	No
14941	3610	North Road Path Construction (Union Road to Warrenwood Place & Delicia Street to Centre Road), Langwarrin	Construction of a new path on North Road between Union Road and Warrenwood Place.	770,000	301,036	No
15008	3830	Safe Taxi Rank Removal, Davey Street, Frankston	Removal of the Safe Taxi Rank in Davey Street, Frankston include removal of structures and relocation of CCTV cameras.	30,000	23,630	No
City growth and investment						
14904	3746	Nepean Boulevard Early Works - Greening The Boulevard	Delivery of new entry median planting in two locations (near Mile Bridge and the Waterfront Playground) within the Nepean Boulevard project corridor.	622,273	3,888	Yes
14933	3559	Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	200,000	188,565	Yes
14934	3560	Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	50,000	23,880	Yes
14982	3749	Nepean Boulevard Signature Project, Frankston	Development and implementation of the Nepean Boulevard Signature Project as detailed in the Nepean Boulevard Master Plan.	100,000	73,640	Yes
15000	3770	76 Young Street Asset Acquitision, Frankston - Young Street Action Plan	Explore strategic development opportunities, timelines and process support needs identified across Young Street.	400,000	18,287	No
City Planning						
14663	3207	Nepean Boulevard Early Works - Lighting the Boulevard (Davey Street to Beach Street & Mile Bridge), Frankston	Remove clutter and old barriers in the median and install new landscaping treatments beneath trees and feature tree lighting including the Nepean Highway Clock Tower.	208,600	32,771	Yes
14718	3223	Nepean Boulevard Master Plan Development & Design for Early Works Package	Development of the Nepean Boulevard Master Plan for Council endorsement including traffic assessment, stakeholder/authority/community engagement and BLCAC collaboration. Development of the Early Works designs including Features and Levels Survey, Mile Bridge lighting, Tree Illumination between Davey and Beach Street.	271,718	76,179	No

Project No	LTIP No	Project Title	Project Description	Adjusted Budget (EOY)	Forecast Carry Forward to 2025/26	Multi-Year Project
Governance						
14887	3467	Beauty Park War Memorial Upgrade	Upgrade of the war memorial at Beauty Park.	186,506	68,900	No
Asset Management						
11304	2588	Heavy Plant Replacement Program	Replace items of heavy vehicles and plant at the end of their planned service life.	1,509,676	292,841	No
Customer service and experience						
14642	3136	Digital Connect Implementation	Implement smart city technology.	60,000	38,000	No
14938	3600	Artifical Intelligence and Robotic Process Automation Implementation Program	Implement artifical intelligence and robotic process automation to Council's information technology systems to increase efficiency and operational savings.	90,000	37,387	No
Technology and information						
14792	3394	New Council Phone Solution	Renewal of the Council phone system.	137,438	130,245	No

Executive Summary

12.4 Adoption of 2025-2035 Financial Plan

Enquiries: (Stuart Adam: Corporate and Commercial Services)

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	Council will ensure that strategic planning principles are incorporated at all levels of planning, prioritising strategic alignment and the long-term impact on the community

Purpose

To present to Council for adoption the Financial Plan 2025-2035.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the engagement on the Financial Plan 2025-2035 as part of the deliberative panel consultations held in November 2024. The Community Panel, made up of 39 members, actively participated in five workshops, one of which related to the Financial Plan.
2. Notes the feedback was considered and incorporated into the Financial Plan 2025-2035, none of which had a financial impact; and
3. Adopts the Financial Plan 2025-2035 and publishes it on Council's website.

Key Points / Issues

- The purpose of the Financial Plan 2025-2035 (the Plan) (**Attachment A**) is to provide a financial framework to Council in terms of what can be prudently achieved over a ten year period and defines the broad financial boundaries for Council.
- The *Local Government Act 2020* (The Act) requires Councils to prepare a ten year Financial Plan in the year following a general election through the introduction of governance and supporting principles, which include an integrated approach to planning, monitoring and performance reporting.
- This Plan aligns with the adopted Council and Wellbeing Plan 2025-2029, the Revenue and Rating Plan 2025-2029, Budget 2025-2026 and the Long Term Infrastructure Plan that outlines Council's approach to maintaining and improving core infrastructure over the next 10 years.
- The Financial Plan defines the broad financial boundaries for Council over the next ten years and provides clear direction on the allocation, management and use of financial resources. This is to keep our Council financially sustainable over the short, medium and long-term as we maintain services and assets, respond to growth and deliver on our strategic priorities, identifying steps to take now to ensure financial sustainability into the next decade and beyond working towards our ideal community landscape.
- The Plan is developed using a range of governance and supporting principles which support an integrated approach to planning to ensure strong governance and financial management.

- Council will continue to seek opportunities to maximise income through fees and charges and advocate for increased grant funding to deliver services to the community.
- As required under the Act and Planning and Reporting Regulations, the Plan includes financial statements based on a range of key assumptions.
- At its Council briefing on 4 December 2024, and as a part of the Councillor Induction Program, Councillors were briefed on general financial management principles, key financial challenges, the integrated planning and reporting framework and the Financial Plan.
- In addition, at its Council briefing on 13 August 2025, Councillors were briefed on the 10 year outlook of the Financial Plan, key assumptions as well as outcomes of the Financial Plan engagement. All Councillors were in attendance for both Briefing sessions.

Consultation

External Stakeholders

The Local Government Act 2020 requires that Council develop or review the Community Vision, Council Plan, Financial Plan and Asset Plan in accordance with its deliberative engagement practices every 4 years.

A range of Community Engagement activities helped to shape the Community Vision, Frankston City 2040, the Council and Wellbeing Plan 2025-2029 and Budget 2025-2026 which have in turn informed this Plan.

A Community Panel was established in 2024 to enable Council to undertake deliberative engagement on the above plans. The Community Panel, made up of 39 members, actively participated in five workshops and considered broader community feedback, listened to subject matter experts and respectfully discussed experiences, ideas and options.

In the financial plan workshop, panel members heard a presentation from the subject matter expert, and participated in group discussion about criteria Council should consider to assist with decision making on budget submissions. Each panel member was then tasked with individually allocating a total of 100 points across 8 decision making criteria, with a maximum of 50 points for one criteria. Allocation of points was done online, with panel members using and Engage Frankston 'Fund it' tool.

The top three criteria of strategic alignment, long term benefits and alignment with community needs were used in assessing the Budget 2025-2026 submissions received. These criteria will be embedded in the submission process going forward.

Analysis (Environmental / Economic / Social Implications)

This Plan recognises the leadership role Council has within the community to actively promote sound environmental outcomes and to facilitate other levels of government and the community to act in a similar vein. The Plan also contains financial resourcing for a wide range of programs that deliver important community services to the Frankston community. This plan is based on the principle of maintaining services that are presently available to the community with some minor service growth to meet service demands while actively ensuring long term financial sustainability.

12.4 Adoption of 2025-2035 Financial Plan

Executive Summary

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

This document has been prepared in accordance with the Local Government Act 2020, Local Government (Planning and Reporting) Regulations 2020 and relevant Australian Accounting Standards.

Policy Impacts

Nil

Gender Impact Assessment

A gender impact assessment has been completed and the following recommendation has been implemented within the Financial Plan:

Include a statement of commitment to gender equality and gender impact assessments in document.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no conflict of interest in this matter.

Risk Mitigation

There are no direct risk implications arising from this report.

Conclusion

The principles in the Local Government Act 2020 have been applied in preparing this Plan. This plan reflects long term sustainability of Council while continuing to deliver services and key infrastructure projects that are critical to our community.

ATTACHMENTS

Attachment A:⇨ Financial Plan 2025-2035 *(Under Separate Cover)*

Executive Summary

12.5 Adoption of Asset Plan 2025

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services

Purpose

To inform Council on the outcomes of the deliberative engagement undertaken during the development of the Asset Plan 2025 and present the Plan to Council for adoption.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Notes the deliberative engagement undertaken with the Community Panel in November 2024 to inform the development of the Asset Plan 2025; and
2. Adopts the Asset Plan 2025 in accordance with the Local Government Act (2020); and publishes it on Council's website.

Key Points / Issues

- The *Local Government Act 2020* (The Act) includes the requirement for councils to develop and keep in force a 10-year Asset Plan in accordance with Council's deliberative engagement practices which is integrated with the Community Vision, Council Plan and Financial Plan. This allows communities to better inform Council's strategic directions and resourcing priorities.
- This Plan aligns with the adopted Community Vision 2040 and Council and Wellbeing Plan, and the Financial Plan and Long-Term Infrastructure Plan (LTIP) being recommended for adoption alongside the Asset Plan.
- The Asset Plan provides a state of the assets report for Council's infrastructure asset portfolio and key decision-making challenges, and outlines Council's approach to maintaining, renewing and improving Council's infrastructure during the period of 2025 to 2034.
- The Frankston Community Panel met in November 2024 to discuss some of the most pressing and complex issues and opportunities impacting the planning of our assets now and into the future.
- Building on the community-led decision-making principles to guide infrastructure investment, which were developed as part of the previous Asset Plan deliberative engagement process, the Community Panel were asked to help prioritise 16 major discretionary projects within the first 4 years of our Long Term Infrastructure Plan. In prioritising these projects, the Panel considered their alignment with the Community Vision and long term aspirations.
- At its Council briefing on 4 December 2024, and as a part of the Councillor Induction Program, Council was briefed on general asset management principles,

Council's asset portfolio, key asset management challenges, asset expenditure and the asset plan, Long-Term Infrastructure Plan and Financial Plan.

- In addition, at its Council briefing on 13 August 2025, Councillors were briefed on the outcomes of the Asset Plan engagement and the forecast asset expenditure over the next 10 years. All Councillors were in attendance for both Briefing sessions.
- It is recommended that Council notes the outcomes of the deliberative engagement undertaken to date and adopts the draft Asset Plan (**Attachment A**) in accordance with the Local Government Act (2020).
- The Asset Plan, which is inclusive of a state of the assets report, will be published to Council's website and the community panel updated with the outcomes of the deliberative engagement.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Council's Asset Plan 2025 sets out the asset management principles developed by the community for the long-term sustainable management of Council's asset portfolio. Council's Asset Management Strategy, Asset Management Plans and the Long-Term Infrastructure Plan (LTIP) contain the financial elements of asset management that is complementary to these principles.

Taking community expectations into considerations, this Asset Plan will assist the development of strategies and plans for the long-term so that Council is able to deliver the desired expectations of its community.

Consultation

1. External Stakeholders

Engagement for the Asset Plan 2025 took place between March and November 2024 over two (2) stages:

- Stage 1: Broad engagement with community and stakeholders (March to May 2024) – Was used to understand community and stakeholder sentiment and priorities for the Community Vision, Council and Wellbeing Plan, Financial Plan and Asset Plan. This resulted in 1,361 pieces of feedback collected through pop-ups, face to face workshops and stakeholder meetings.
- Stage 2: Deliberative engagement (November 2024) – The Community Panel were asked to give their thoughts on and help prioritise 16 key discretionary projects within the first 4 years of our Long-Term Infrastructure Plan. In prioritising these projects, the Panel considered their alignment with the Community Vision and long-term aspirations. Deliberative engagement was carried out in accordance with the legislative requirements of the Local Government Act 2020.

2. Other Stakeholders

Internal stakeholder consultation was undertaken with relevant departments and officers.

Analysis (Environmental / Economic / Social Implications)

Council assets support triple bottom line outcomes of environmental, financial and social sustainability. A sound Asset Plan which incorporates community feedback along with a robust Asset Management Policy/Strategy and effective integrated asset management practices, ensures economic systems are serviced and have opportunity for economic growth; the environment and amenity of the municipality is improved; and community pride and wellbeing is enhanced through better infrastructure asset management practices that benefit service delivery to the community which meet their expectations.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The endorsement of this Plan has no legal implications. However, Council is required to develop a 10 Year Asset Plan in accordance with the requirements of the *Local Government Act 2020*.

Policy Impacts

The development of the Asset Plan 2025 aligns with Council's asset management principles, objectives and vision as set out in its Asset Management Policy 2023.

Gender Impact Assessments

A gender impact assessment has been completed and the following recommendation has been implemented within the Asset Plan:

1. Include a statement of commitment to gender equality and gender impact assessments in document.

The remaining recommendations will be implemented within internal processes and documentation:

2. Provide clarity on when gender impact assessments need to be conducted on individual assets and (if possible) the number anticipated to be completed throughout the life of the asset plan. This should build on legislative requirements using language and referencing processes specific to FCC.
3. Include commitments to gender equality and diversity and inclusion in the Asset Management principles to ensure that this is included in decision-making criteria and community recommendations for future allocation of discretionary funding and priorities for asset investment.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Without an effective Asset Management Framework and Asset Plan, Council is exposed to increased risk of:

- Not aligning Council plans and policies with community expectations;
- Assets that do not comply with Council's social, environmental and economic priorities;
- Infrastructure that is not fit for purpose;
- Excess assets;
- A lack of compliance with statutory reporting requirements

Conclusion

It is recommended that Council notes the outcomes of the extensive deliberative engagement undertaken to date and adopts the draft Asset Plan in accordance with the *Local Government Act 2020*.

ATTACHMENTS

Attachment A:⇨ Draft Asset Plan 2025 *(Under Separate Cover)*

12.5 Adoption of Asset Plan 2025

Officers' Assessment

Background

- The *Local Government Act 2020* requires that Council develop or review the Community Vision, Council Plan, Financial Plan and Asset Plan in accordance with its deliberative engagement practices.
- Council adopted a Community Engagement Policy in March 2021 that sets Council's commitment to how we will engage our community on decisions that impact and affect them. The policy also sets our commitment to engaging and collaborating with our diverse local communities, to understand and incorporate their different views, experiences and expertise.
- The Asset Plan 2025 has been developed in accordance with The Act and Council's Community Engagement Policy. The purpose of the Asset Plan is to:
    - Ensure that assets support the achievement of the Frankston City Vision 2040 and Council Plan themes and objectives;
    - Demonstrate we will responsibly manage our assets to meet the service delivery needs of our community into the future in a cost-effective way;
    - Provide a method to integrate our asset management planning outcomes with our Council Plan, Long Term Financial Plan and Budget;
    - Support the continued advocacy for Federal and State Government support for the expansion and upgrade of Frankston community assets;
    - Ensure we comply with our asset statutory and legislative obligations.

Issues and Discussion

- A dedicated Frankston Community Panel was established in mid-2024 in preparation for the integrated planning deliberative engagement workshops held from September to November 2024. The panel members were recruited to reflect the demographic make-up of the Frankston City community.
- Deliberative engagement was undertaken with the Community Panel on 26 November 2024 to engage and collaborate meaningfully in line with requirements of The Act to inform the development of the Frankston 10 Year Asset Plan and in particular, prioritising 16 key discretionary projects within the first 4 years of the Long-term Infrastructure Plan using the Community-led Decision-Making Principles and Community Vision. and aspirations.

<u>Community-led Decision-Making Principles:</u>

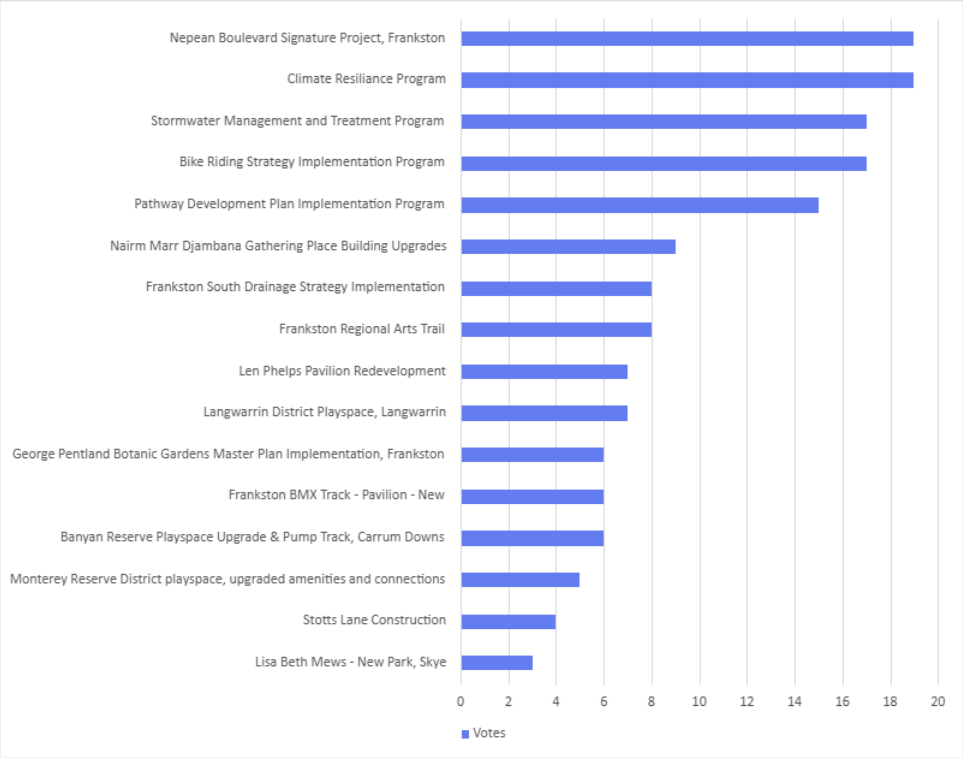
- In the deliberative engagement for the previous Asset plan, held in March 2022, community panel developed eight (8) key principles statements under the following four themes;
    - Public space and nature;
    - Connectivity and accessibility;
    - Sustainability and climate change resilience; and,
    - Facilities meet community needs
- The eight (8) principle statements developed by the community panel are as follows:
    - Promote and improve public space for optimal use and ensure spaces are equitably accessible across the municipality;

- Increase percentage of green space in public spaces and protect natural and bushland areas;
- Provide, maintain and advocate for infrastructure and services that enable all residents and visitors to move easily, safely and comfortably around the municipality and surrounding areas;
- Efficient, accessible services and connections that are fit for purpose with the ability to adapt to current and future community needs, through the support of technologies and systems;
- Invest in the protection, enhancement and balance of the natural environment and wildlife to ensure sustainability for future generations;
- Invest in technologies and strategies that utilise sustainable energy and promote resilience to climate change;
- Invest in transparent information and community engagement to ensure the diversity of community needs are met now and in future to inform facility/asset design; and,
- Universally accessible, environmentally sustainable facilities that ensure safety and inclusivity throughout a community's and individuals' lives.

Deliberative Engagement

- A total of 110 nominations were received, with 44 community members invited to join the panel, and 39 of these participated in the panel. 25 panel members attended the Asset Plan session.
- Panel members were given an overview of 16 discretionary projects within the first 4 years of the Long-Term Infrastructure Plan. Panel members were tasked with individually allocating points based on their alignment with the Community Vision and aspirations.
- Nepean Boulevard Signature Project and the Climate Resilience Program received the same point allocation, followed by New on and off bicycle links (Bike Riding Strategy Implementation Program), Stormwater management and treatment program and Construction of new footpath links (Pathway Development Plan Implementation Program).
- The top (5) five projects represent the sentiment of having 'the most benefit to the most people,' as they focus on sustainability, safety and community inclusion and accessibility. The next most voted projects are all more localised in terms of their benefit. It shows that the most important projects for the panel members focused on sustainability, safety and inclusion for the whole Frankston community. The next priorities have a more niche benefit to smaller communities within the municipality.

Officers' Assessment



- It is recommended the Council notes the deliberative engagement undertaken with the Community Panel in November 2024 to inform the development of the Asset Plan 2025.
- It is recommended that Council adopts the draft Asset Plan 2025 in accordance with the *Local Government Act 2020*.

Executive Summary

12.6 Adoption of the Long Term Infrastructure Plan 2025

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services

Purpose

To present to Council the Long Term Infrastructure Plan 2025 for adoption.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Notes the LTIP comprises an investment in capital works of $563.36 million over the ten (10) year term. This includes $311.21 million investment in renewing assets, $151.81 million investment in upgrading and expanding existing assets and $100.34 million investment in new assets which will be supported by Council's advocacy framework and priorities;
2. Notes the integrated planning approach ensures there is a pipeline of projects identified in the LTIP to deliver service vital infrastructure and services for our community, including significant investment into the renewal and replacement of our existing infrastructure to ensure our assets are fit for current and future needs;
3. Notes that project costs indicated in future years of the Long Term Infrastructure Plan 2025 have been forecast to include provisions for contingency and cost escalation; and
4. Adopts the Long Term Infrastructure Plan 2025 and publishes it on Council's website.

Key Points / Issues

- At its Ordinary Meeting on 1 July 2019 (2019/OM8), Council adopted its first 10-Year Long Term Infrastructure Plan (LTIP) with a commitment to review the document as part of its annual budget development process.
- The LTIP 2025 is the 6th revision of the Plan which outlines Council's infrastructure investment strategy over the 10 year period of 2025 to 2035. Investment in municipal infrastructure underpins service delivery to the community, growth in the Frankston economy and continues to improve the lives of people right across the region.
- In the development of the LTIP, Councillors were briefed on 4 December 2024, 1,19 & 31 March 2025 and 13 August 2025, with all Councillors in attendance. A series of consultation meetings with Councillors were also held during March 2025.
- The LTIP (Attachment A) is Council's Plan for Building Frankston's Future in line with our Community Vision and Council Plan. Council also recognises the need for transparency and accountability to ensure excellence in Frankston City's

infrastructure management and planning activities, the LTIP is integral to achieving this.

- Council's integrated planning approach ensures there is a pipeline of projects identified in the LTIP to deliver service vital infrastructure and services for our community, including significant investment into the renewal and replacement of our existing infrastructure to ensure our assets are fit for current and future needs. A key example of this approach is the Kindergarten Reform Program, which will provide greater access to kindergarten placements. This LTIP details the high priority projects at our kindergarten facilities that will enable these expanded services to be delivered to our community.
- The investment in Capital Works detailed in the LTIP has been achieved whilst working within the mandated rate cap and in an increasingly tighter economic climate for local government.
- The LTIP aligns with our advocacy priorities and has enabled successful collaboration and partnerships with the federal and state government, private-sector, community partners, and adjoining municipalities to deliver significant investment to the Frankston community.
- Council's advocacy efforts for the recent federal election held on 3 May 2025 has resulted in the federal government committing $75.16 million to Frankston City. These efforts will continue in the lead up to the state election in 2026 to improve services in the municipality.
- The LTIP comprises an investment in capital works of $563.36 million over the ten year period. This includes $311.21 million investment in renewing assets, $151.81 million investment in upgrading and expanding existing assets and $100.34 million investment in new assets.
- As part of Council's funding strategy, loans are projected on a number of major projects over the next ten years, with $41.83 million in borrowings forecast over the life of the LTIP.
- The LTIP has forecast external income of $220.82 million over the life of the Plan, which will be supported by Council's advocacy framework and priorities and is integral to the funding strategy of the LTIP.
- Council manages an infrastructure asset portfolio valued at $1.94 billion (as at 30 June 2025). To optimise asset usage and maximise service delivery potential Council must adequately fund the renewal needs of existing infrastructure throughout the asset lifecycle.
- In accordance with Council's Asset Management Policy, the LTIP prioritises non-discretionary (renewal and compliance) capital funding needs over discretionary (new and upgrade) and details how Council will effectively manage its long term asset renewal needs and mitigate a renewal backlog.
- It's recommended that the Long Term Infrastructure Plan 2025 be adopted as Council's investment plan into infrastructure, to continue Building Frankston's Future.

Financial Impact

The LTIP has been developed in accordance with the funding provisions set in Council's Financial Plan and asset renewal requirements in the Asset Plan.

A key component of the LTIP funding strategy, the LTIP aligns with Council's advocacy framework and flagship priorities following the outcomes of the federal election held in 2025.

Longer term, Council will continue to evaluate the impacts of rate capping annually and will continue to monitor and manage these impacts through the development of its Financial Plan and LTIP.

The project budgets detailed in the LTIP are based on outturn costs over the 10-year team, which are calculated by estimating the project cash flow for each year of the project to represent the actual project cost in future year dollars with significant contingencies applied to mitigate cost escalation.

Consultation

1. **External Stakeholders**

   Following Council endorsement of the LTIP, the Plan will be made publicly available on Council's website.

2. **Other Stakeholders**

   The LTIP has been developed in accordance with Council's LTIP Governance Structure. Councillors and the Executive Management Team have been consulted during the preparation of 2025/26 Annual Budget, and service and delivery managers alike have contributed to the final document.

Analysis (Environmental / Economic / Social Implications)

Council assets support triple bottom line outcomes of environmental, financial and social sustainability. A robust LTIP and effective asset and service planning integration ensures economic systems are serviced and have opportunity for economic growth; the environment and amenity of the municipality is improved; and, community pride and wellbeing is enhanced through better infrastructure asset management practices that benefit service delivery to the community.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The LTIP has been developed in accordance with the statutory obligations within the Local Government Act.

Policy Impacts

The LTIP has been developed in accordance with Council's Asset Management Policy, Asset Plan, LTIP Governance Structure, Integrated Planning Framework and Project Management Framework.

Gender Impact Assessments

Gender impact assessments are undertaken on projects detailed in the LTIP as required in accordance with Council's Project Management Framework, and the recommendations are implemented as part of project deliverables.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The development of a sound and robust LTIP guides Council's infrastructure investment strategies and ensure that the organisation optimally meets its asset and service needs, whilst supporting triple bottom line outcomes.

Conclusion

The LTIP provides a sound long-term infrastructure planning strategy for a significant asset portfolio that supports a wide range of services to the community.

This LTIP has been developed in accordance with the Financial Plan and Asset Plan to guide the future management of all Council assets to meet community needs within financial and other practical constraints.

Adoption of the revised LTIP will ensure Council assets are well managed throughout their lifecycle and support triple bottom line outcomes of environmental, financial and social sustainability, to continue Building Frankston's Future.

ATTACHMENTS

Attachment A:⇨ Draft Long Term Infrastructure Plan 2025 *(Under Separate Cover)*

Officers' Assessment

Background

Frankston City Council is charged with planning for and managing an infrastructure asset portfolio valued at $1.94 billion on behalf of the community.

Council's Long Term Infrastructure Plan 2025 (LTIP) outlines Council's approach to maintaining and improving core infrastructure over the next ten-year period. It includes information about how we are going to manage Council infrastructure, the main challenges we face and how we are proposing to address these.

This Infrastructure Plan is Council's long term investment strategy for the city which seeks to:

- Grow the economy – enhancing the city's capacity for long term economic growth;
- Build communities – supporting a growing and diverse Frankston population;
- Enhance the environment – managing and mitigating the impact on the environment; and
- Create a digital future for Frankston.

Based on forecasts which depict the future for the city in terms of population and economic activity, the LTIP identifies actions to deliver infrastructure strategies in accordance with Council's integrated planning and reporting framework.

These strategies and their link to the Community Vision, Council Plan and services in which they support are represented in the table below:

Vision 2040 Theme	Supporting Services and Programs
Healthy and Inclusive Communities	• Community Health • Community Development • Community Safety • Sports and Recreation
Natural Environment	• Biodiversity and Open Space • Climate Change Action • Integrated Water • Waste Circularity
Connected Places and Economy	• Arts and Culture • Transport Connectivity • City Planning • City Growth and Investment
Council Performance and Leadership	• Financial Management • Asset Management • Governance • Council Strategy and Performance

	• Customer Service and Experience • Technology and Information • People, Culture and Workforce Management

Issues and Discussion

Frankston City Council understands the importance of delivering high quality services in the most cost-effective manner for the community. Sustainable asset management is essential for utilising existing assets to their fullest potential to maximise usage, community benefit and economic value.

The Victorian Government has implemented a rate capping policy preventing councils from raising rates by more than inflation from 1 July 2016. The rate cap is based on the consumer price index which relates to the average increase in the prices of a range of goods and services, very few of which apply to the cost drivers of providing local government services. Council has met this rate cap while continuing to deliver the programs and services needed by our community.

The investment in Capital Works detailed in the LTIP has been achieved whilst working within the mandated rate cap and in an increasingly tighter economic climate for local government.

It is now important for Council to pivot its expenditure to more smaller scale projects that impact greater community compared to the larger scale projects delivered in recent years.

To achieve this, Council will pursue the most fit for purpose solution to any future redevelopments with an increased focus on renewal and upgrade of existing assets rather than new builds.

However, Council continues to advocate for significant community projects detailed in our advocacy priorities, enabling successful collaboration and partnerships with the federal and state government, private-sector, community partners, and adjoining municipalities to deliver significant investment to the Frankston community. The LTIP is aligned with our advocacy priorities and details a number of significant projects.

Council's advocacy in 2024-2025 has secured the following funding commitments towards local initiatives:

- 2025 federal election campaign:
  - $50 million – improvements along Nepean Highway in Frankston
  - $5 million – Bruce Park Pavilion redevelopment
  - $2.5 million – Len Phelps Pavilion upgrade
  - $225,000 – new sports lighting at Ballam Park

The LTIP is developed in accordance with the Financial Plan, providing a sound long-term infrastructure planning strategy for a significant and diverse asset portfolio that supports a wide range of services to the community. It has been developed to guide the future management of all Council assets to meet community needs within financial and other practical constraints.

The development of the LTIP provides a long-term framework to ensure Council assets are well managed throughout their lifecycle and support the outcomes Council has identified in its Council Plan.

Options Available including Financial Implications

The LTIP has been developed in accordance with the funding provisions set in Council's Financial Plan.

A key component of the LTIP funding strategy, the LTIP aligns with Council's advocacy framework and flagship priorities following the outcomes of the federal election held in 2025.

Longer term, Council will continue to evaluate the impacts of rate capping annually and will continue to monitor and manage these impacts through the development of its Financial Plan and LTIP.

Executive Summary

12.7 Young Street Action Plan Update

Enquiries: (Kristen Thomson: Customer Innovation and Arts)

Council Plan
Level 1: Connected Places and Economy
Level 2: Enhance the identity and character of our urban city

Purpose

To present updates on the initiatives that are being developed and implemented as part of the Young Street Action Plan.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes the Young Street Action Plan, informed by community feedback over a number of years, was adopted by Council in August 2024 as a coordinated approach to improve the look, feel and function of the Young Street precinct in Frankston's city centre;
2. Acknowledges and celebrates key highlights delivered this quarter including;
   a) Cleaning of business frontages between Playne and Beach Streets has been completed, with officers now working with business owners on potential minor façade uplifts;
   b) A new program of destination events for 2025-2026 has been finalised and announced;
   c) A physical site for a dedicated Council presence in Young Street has been investigated and at this stage is not feasible in the current financial climate. Instead, Council has extended funding for the Community Connectors program for two years to 31 August 2027, strengthening its presence without a 'bricks and mortar' facility;
   d) The Community Connectors program has had a significantly positive impact in supporting vulnerable individuals experiencing homelessness, mental health issues, substance misuse, and social isolation in the Young Street precinct;
   e) Officers have finalised a Trader Assistance brochure that provides information to local businesses on where to refer concerns with antisocial behaviours and social supports, which will be launched in October 2025 with the expanded Community Connectors Program event;
   f) Regular Rapid Response Patrols continue to enforce local laws on smoking, vaping and alcohol in public places. Council also works closely with Victoria Police through ongoing committees and reporting, with Police exploring bicycle patrols to further increase visibility in the CBD;
   g) Median planting and landscape beautification works along Young Street in the central activity area has now been completed;
   h) Completion of Transport network modelling works by Council with approval from the Department of Transport and Planning expected by December 2025;
   i) Ongoing advocacy to the Department of Transport and Planning regarding

12.7 Young Street Action Plan Update

Executive Summary

potential improvements to the Beach Street rail crossing; and

3. Continues to receive quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise.

Key Points / Issues

- At the Council Meeting 24 March Council Meeting the following was adopted:

1. That Council:

4. Continues to receive quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise.

- At the 12 August Council Meeting 2024 the following was adopted:

2. That Council:

1. Notes community feedback, received over a number of years through various forms of community engagement, consistently highlights the need to improve the look, feel and function of the Young Street precinct in Frankston's city centre;

2. Notes key concerns and opportunities raised through community consultation, particularly through the 2024 Community Vision Update, includes:

I. Avoiding the area due to perceived lack of safety, seeking more security/police presence to prevent and move along unwanted behaviours;
II. Car parking or vehicle access to and through the city centre;
III. General presentation of the area, particularly cleanliness and vacant shopfronts;
IV. The desire to decentralise, but retain, important community and social support services from the city centre to be alongside other allied health services;
V. Need for increased public spaces particularly for place making and activation of the area;
VI. The need for more greenery, wider footpaths and improved connections and movement through and into other areas of the city centre;
VII. Opportunity for development to improve building quality, activate vacant shopfronts and higher density use of land;
VIII. Improvements needed to the public transit interchange between trains, buses and taxis;

4. Adopts the Young Street Action Plan and recognises the importance of Council leading this direct response to ongoing community feedback. The plan focusses on six key pillars:

I. Working with businesses;
II. Safety in the community;
III. Street presentation;
IV. Development and activation;
V. City connectivity and space; and

VI. Community health and wellbeing;

- The Young Street Action Plan was created to build on the ongoing local momentum for change. It outlines key actions to tackle immediate visible issues in the city centre's transit precinct, such as vacant shops, poorly presented businesses, safety concerns, and a limited variety of retailers.
- There continues to be strong interest from the community, businesses, and key local stakeholders to improve Young Street, and the surrounding railway and CBD precinct.
- Key highlights for the quarter include:
  - Vacant commercial properties: Ongoing engagement with property owners and agents to attract businesses.
  - Business frontages: Pressure washing completed; minor façade uplift works to begin shortly.
  - Entertainment/attractions: 2025–26 Destination Events Program launched.
  - Council presence: Physical site not viable; presence strengthened through extended Community Connectors Program.
  - Rapid Response Patrols: Maintained with focus on smoking, vaping, and alcohol compliance.
  - CCTV: Draft Memorandum of Understanding with Victoria Police nearing completion.
  - Property owners: Meetings held; feasibility study underway for amalgamating constrained sites.
  - Median planting and landscape beautification along Young Street in the central activity area has now been completed;
  - FMAC Urban Design Guidelines: Draft due December 2025.
  - Transport Network Modelling – Network modelling works for Nepean Boulevard Project were completed in July 2025. This is now with DTP for approval which would ultimately require approval by their State level committee. We expect DTP response by December 2025. The bus interchange is a complex matter which DTP would not progress until overall transport modelling and associated network changes are approved by their State Level Committee. We expect this discussion to progress in early 2026.
  - Beach Street Rail Crossing works – Progress in this matter is slow due to recent departure of the key staff from DTP. Council officers will continue to advocate with DTP to progress this matter and aim to provide further update in due course.
  - Vulnerable adults: Strengthened coordination; expanded library social workers and Community Connectors program.
  - Partnerships with Monash/Metro Trains: Community Connectors extended for two years and expanded to Station Street Mall.
- Council is receiving quarterly updates on the progress of the Young Street Action Plan initiatives.

Financial Impact

Future funding needs identified for FY 25/26 have been referred to the annual 25/26 budget process.

Consultation

1. External Stakeholders

Council has regular conversations about CBD revitalisation (including Young Street) with local State and Federal Members of Parliament and the Frankston Suburban Revitalisation Board, which features representatives from key local organisations such as Peninsula Health, Monash University, Chisholm Institute, South East Water, Vicinity Centres - Bayside, Peninsula Community Legal Centre, Frankston Business Collective and First Nations Health and Wellbeing Organisation.

When creating the Action Plan, Council has reviewed community feedback relating to Young Street received through various community engagements dating back to July 2021.

2. Other Stakeholders

Teams from across Council are involved in the Young Street Action Plan, including:

- Community Relations - for communications, marketing, engagement, government and stakeholder relations advice;
- City Futures - for public realm, strategic planning and economic development advice;
- Operations - regarding delivery of city presentation and cleanliness;
- Community Safety - regarding Local Laws implementation and patrolling;
- Contracts and Procurement - regarding Council-owned assets and developer attraction;
- Community Strengthening - for advice regarding engaging with community service providers;
- Development Services - for advice regarding town planning and land use.

Analysis (Environmental / Economic / Social Implications)

The Young Street Action Plan is aiming to:

- Improve the Young Street precinct and surrounding CBD area;
- Increase local employment opportunities;
- Enhance the visitor economy; and
- Increase community safety through reduction of antisocial behaviours.

Legal / Policy / Council Plan Impact

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal or statutory obligations to consider.

Policy Impacts

The Action Plan is an extension of a number of other initiatives, including FMAC Structure Plan, the positioning work and other endorsed strategies, including the Integrated Transport Strategy and the Economic Development and Skilled Community Strategy.

Gender Impact Assessments

A gender impact assessment is required and is in progress.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Negative communications and social issues damage the reputation of Frankston City as a time of growth and development. Council will mitigate the negative commentary around safety and presentation of Young Street in the delivery of the Action Plan initiatives by communicating the initiatives as opportunities and improvements.

Conclusion

Council is making steady progress on the Young Street Action Plan, with highlights this quarter including completion of shopfront cleaning and new landscaping works, the launch of the 2025–26 Destination Events Program, and the extension of the Community Connectors program to strengthen Council's presence in the precinct.

Community safety remains a focus, with Rapid Response Patrols maintained, CCTV partnership work advancing with Victoria Police, and ongoing discussions to secure increased PSO presence. Development opportunities are being explored with property owners, supported by feasibility studies, while work continues on the FMAC Urban Design Guidelines and transport planning with the Department of Transport and Planning.

Overall, Council continues to deliver visible improvements while building strong partnerships to support longer-term revitalisation of Young Street.

ATTACHMENTS

Attachment A:⇩ Young Street Action Plan Updates - September 2025

Activity No.	Activity/Initiative	NEW - September UPDATE
Action 1: Working with businesses		
1.1	Build on the Young Street Vacant Commercial Property Program	Council continues to work with property owners and real estate agents to find suitable businesses to fill the vacant commercial properties.
1.2	Council to fund improvements of business frontages along Young Street	As at 18 August 2025, the pressure washing of all approved shop frontage and eaves between Playne and Beach Street has been completed. Council is now in the process of approaching property identified owners regarding supporting minor facade uplift work on properties along Young Street. Works to commence in the coming months.
1.3	Introduction of new entertainment, activities and attractions for families.	The Destination Events Attraction Program announced it's 2025-2026 program of exciting events and visitor experiences in July. https://www.frankston.vic.gov.au/Council/News-and-media/Latest-News/Media-Release-2025/Swim-Sculpt-Club-Repeat%E2%80%A6%E2%80%A6
1.4	Council fee waivers for new businesses opening or enhancing their offer in Young Street.	The fee waiver continues to be offered to any new business wanting to open or enhance their current offering on Young St.
1.5	Council will lead by example and establish a dedicated presence in Young Street	Officers have continued to review options for a dedicated presence in Young Street, however, given the current financial climate, establishing a physical location is not practical at this time. Council's decision to extend its support and financial contribution to the Community Connectors program for a further two years has strengthened its presence in Young Street without the need for a physical 'bricks and mortar' facility.
Action 2: Safety in the community		

2.1	Maintain the increased Rapid Response Patrols in the Young Street precinct.	Rapid Response Patrols have been maintained in the Young Street precinct with dedicated patrols conducted regularly. The focus of these patrols is to ensure compliance to Council's Community Local Law, particularly provisions relating to No Smoking/Vaping and Alcohol consumption in public places.
2.2	Exploring options to expand CCTV live feed to mobile devices for Victoria Police to access realtime and historical footage while in the field.	The finalisation of the draft Mobile CCTV Memorandum of Understanding is nearing completion with Victoria Police, with ongoing discussions with Victoria Police Legal.
2.3	Continue to work alongside local Police on ongoing safety issues.	The Safer Communities team regularly works alongside local Police via the monthly Local Safety Committee, Frankston Liquor Licensing Meeting and communicating residents safety and crime concerns through to the Frankston Police Community Issues Register. Updates from discussions are regularly reported to Council. Police are reviewing internal procedures to facilitate the use of bicycles as part of assisting Victoria Police to increase their presence in Frankston CBD.
Action 3: Street presentation		
3.1	Establishment of a new City Presentation team within Council responsible for: daily (inc weekends) footpath and street sweet sweeping, graffiti removal and litter collection and increased inspections across the precinct (including weekends).	Action is complete, no further reporting required.

3.2	Facilities and plantings: designed to focus on low maintenance infrastructure where possible AND planting improvements in roundabouts and planter boxes.	Median planting and landscape beautification along Young Street in the CAA has now been completed. A variety of species have been used and complimented by the use of corten steel edging. The roundabout presentation at Playne/Young has also been improved and fully replanted with the use of colourful species to heighten its aspect throughout the seasons. Increased maintenance shifts for services such as path and road sweeping, litter collection and graffiti removal continues to have a positive impact as does the increased maintenance services across weekends.
Action 4: Development and activation		
4.1	Launch of a Development Activation Program to assist or support appropriate planning applications to: encourage consolidation of adjoining properties, facilitate, and where appropriate obtain, planning permits on strategically located but otherwise constrained land.	Action is complete, no further reporting required.
4.2	Meet with property owners to understand plans and/or hurdles to accelerating development.	Officers have had several meetings with owners of narrow and constrained sites along Young St, and carried out a preliminary feasibility study to examine how these sites could be amalgamated to facilitate the development of housing, car-parking, and retail activation. Property owners are currently reviewing their development options.
4.3	Complete FMAC Urban Design Guidelines to reinforce Council's commitment to supporting high quality and exemplary development.	The Urban Design Team are working with Fieldwork Project to develop a draft set of guidelines by December 2025.
ACTION 5: City connectivity and space		

5.1	Work with Department of Transport and Planning (DTP) to develop a Traffic Circulation Plan to encourage use of the Ring Road and reduce traffic congestion	Network modelling is now complete from Council Perspective and DTP are reviewing the results and provide written response for the approval as part Nepean Boulevard Project. The timelines as per DTP is it will take 4 to 6 months before we receive confirmation.
5.2	Work with DTP to develop a Transport Plan for the Young Street transport hub that includes: **Stage 1** - Review current bus interchange locations with DTP and other stakeholders, and undertake Concept Options	Still waiting for firm decision from DTP in relation to the selection of the preferred three options. Initial feedback from DTP informed that it is important to balance the needs of Fletcher Road as a Ring-Road when considering Fletcher Road as an option for Bus Interchange relocation. This matter will be placed as an Agenda item for discussion at the October 2025 meeting with DTP.
	Stage 2 - Traffic modelling works to test and confirm the effects of moving buses out of Fletcher Road or otherwise, whichever options are considered.	
5.3	Enhancing Mobility and Safety **Stage 1** -Creation of a Connected Network for Walking and Cycling Plan.	Noted as above.
	Stage 2 - Work with DTP to develop options for safety and amenity on Beach Street at rail crossing and Frankston Station rail underpass.	Discussions with DTP's rail team are progressing to understand the status of planned project to improve the Beach street crossing including the Young street end.
5.4	Investigate alternative parking solutions beginning with an audit of all Council owned car parks, existing car parking time limits, costs.	Investigation will commence in 2026/27 financial year as the opening of both multi-storeyed carparks at Frankston and Kananook train stations is completed and also provides the data collection more robust for any impacts.
Action 6: Community health and wellbeing		
6.1	Work with the community service providers to understand their needs/interest and explore viable and appealing alternatives where appropriate.	Collaboration with service providers continues to occur. No major updates this quarter.

6.2	Work with stakeholders to identify community in the Young Street Precinct.	Continues to be an ongoing monitoring process. No major updates this quarter.
6.3	Identify stakeholders and partners to coordinate an effective approach to address the needs of vulnerable adult community members.	Coordination of social supports to vulnerable community members continues to strengthen, with social workers at Frankston Library extended in partnership with Monash University and Community Connections extended and expanded in Frankston's City Centre in partnership with Metro Trains Melbourne, SECL and Vicinity Bayside.
ADVOCACY		
	Highlight the need for a bus service review within Frankston's city centre with a focus on Young, Playne and Beach Streets.	No action taken until traffic modelling work is completed.
	Work with Victoria Police to increase Police/Protective Services Officers presence in the Young Street Precinct.	Conversations with Victoria Police and the Police Commissioner continued throughout the quarter, with resolution close.
	Advocate for Land Tax/Stamp Duty deferrals (or similar) to accelerate development that increases housing in the city centre.	Preliminary conversations with key stakeholders are underway.
	Build the profile of the benefits of a connected network of pocket parks and green city centre spaces.	Promotional marketing of city centre open spaces continues to be a focus area through the Frankston Suburban Revitalisation Board.
	Work with Monash University, Metro Trains and community service providers to develop initiatives to change the face of Young Street.	Community Connectors initiative received support for an extension over a further two-year period, which requires advocacy for State Government funding for year 2. Additionally, the Community Connectors area has been expanded down Station Street Mall towards Bayside Shopping Centre.

12.8 Emergency Disaster Fund

Enquiries: (Rob Antonic: Communities)

Council Plan
Level 1: Healthy and Inclusive Communities
Level 2: Support community safety and wellbeing for everyone who lives, visits, works or does business in Frankston City

Purpose

To respond to Council's resolution on 21 July 2025 regarding the establishment of an Emergency Disaster Fund and to assess its feasibility, necessity and financial implications.

Recommendation (Director Communities)

That Council:

1. Notes there is currently no dedicated budget allocation for disaster response within the adopted budget 2025/2026;
2. Acknowledges that whilst emergency preparedness is essential, the municipality has no significant history of natural or manmade disaster requiring substantial financial intervention;
3. Notes that Council has spent between $50,000 and $100,000 (estimated) per Emergency Disaster Event in the last three instances as follows:
    - June 2021 Storm Event - $100,000
    - February 2024 Storm Event - $50,000
    - August 2024 Storm Event - $100,000
4. Recognises that quarantining funds for emergency purposes may detract from the delivery of other essential services and programs;
5. Resolves not to proceed with the establishment of an Emergency Disaster Fund at this time; and
6. Notes that emergency response funding continues to be managed through existing budgetary mechanisms and external funding sources where applicable.

Key Points / Issues

- At its meeting on 21 July 2025, it was resolved that Council:
    31. *Notes there is no dedicated contingency at present for natural or manmade disaster situations;*
    32. *Notes recent events where local governments have been ill-prepared for emergency events i.e. landslips, bushfires etc.;*
    33. *Seeks a report to be provided at the September 2025 Council Meeting on the enactment of an 'Emergency Disaster Fund' for the purpose of quarantining funds that qualify per the activation of Council's Municipal Emergency Activation Plan; and*

34. *Resolves the report is to consider, with a view to implement as from Annual Budget 2026/2027:*
    - *How much to put in this fund;*
    - *The requirement of Council to replenish this fund every budgetary cycle where monies are expended;*
    - *Control measures to ensure that the monies are properly held in abeyance for emergency response purposes; and*
    - *What kind of disaster scenarios qualify for the utilisation of said monies.*

- Councillors were briefed on this matter on 3 September 2025 with the Mayor, Cr Kris Bolam, Deputy Mayor, Cr Steffie Conroy, Councillor Emily Green, Councillor Sue Baker, Councillor Brad Hill, Councillor Michael O'Reilly, Councillor Cherie Wanat and Councillor David Asker in attendance.
- In 2018, the Emergency Management Legislation Amendment Act 2018 amended the Emergency Management Act 2013 to provide for new integrated arrangements for emergency management planning in Victoria at the State, regional and municipal levels; and create an obligation for a Municipal Emergency Management Planning Committee (MEMPC) to be established in each of the municipal districts and Alpine areas of Victoria. Each MEMPC is a multi-agency collaboration group whose members bring organisation, industry or personal expertise to the task of emergency management planning for the municipal district.
- The Municipal Emergency Managed Plan (MEMP) is developed and owned by members of the MEMPC; with Frankston City Council undertaking the custodial role, the broad objectives of the MEMP are to:
    - Identify and evaluate hazards and implement measures to mitigate the impact and effects of emergencies, using emergency risk management principles and processes.
    - Manage arrangements for requesting and using municipal resources in response to emergencies.
    - Manage the process for resource supplementation when resources within the municipality are exhausted.
    - Assist the affected communities to recover following an emergency.
    - Compliment and not duplicate other Local, Regional and State planning arrangements.

<u>Historical Context</u>

- Emergencies within the Frankston municipality can vary greatly from structure fires and vehicle accidents to minor flash flooding and storm events. Typically, the impacts of these smaller scale emergencies are localised and can be dealt with effectively under emergency services' business as usual procedures.
- The municipality is also home to a number of natural reserves, which over the summer periods, are often subject to fires. Typically, the impacts of these bushfires are localised and quickly brought under control. These types of events do not generally require activation of the MEMP. A history of emergencies within the municipality is detailed in Attachment 1.

- A review of the municipality's emergency history over the past 10–15 years reveals a low incidence of significant natural or manmade disasters. While minor incidents such as localised flooding or storm damage have occurred, these have been managed effectively through operational budgets and external support mechanisms. Unlike regions with high bushfire risk or unstable terrain, this municipality does not present a high-risk profile that would justify quarantining substantial funds for emergency response.
- Furthermore, Council has not previously required large-scale financial intervention for emergency recovery, nor has it faced criticism for inadequate financial preparedness. This suggests that existing arrangements have been sufficient and proportionate to the level of risk.
- An estimate of Council expenditure on some recent events is as follows:
    - June 2021 Storm Event - $100,000
    - February 2024 Storm Event - $50,000
    - August 2024 Storm Event - $100,000

Governance and Administrative Considerations

- Creating and managing a dedicated fund would require the development of new governance frameworks, policies, and reporting mechanisms. This includes:
    - Defining eligible scenarios and activation criteria;
    - Establishing financial controls and audit processes;
    - Monitoring and reporting fund status to Council;
    - Integrating the fund into long-term financial planning.

Given the low likelihood of activation, the administrative burden may outweigh the practical benefits, particularly when existing systems already provide adequate coverage.

Strategic Alignment and Community Expectations

- Council's strategic priorities emphasise proactive community engagement, service delivery, and infrastructure investment. Diverting funds to a reserve that may not be used could be perceived by the community as misaligned with their immediate needs and expectations. Transparent and flexible financial management, rather than rigid quarantining, is more consistent with Council's commitment to responsive governance.

Financial Impact

Establishing a dedicated Emergency Disaster Fund would require quarantining a sum from Council's annual budget. This would have a direct impact on the funding available for other essential services and strategic priorities, including:

- Community development programs;
- Infrastructure upgrades and maintenance;
- Major projects;
- Environmental sustainability initiatives;
- Core business service delivery.

The opportunity cost of holding these funds in abeyance is considered too great in the context. It may result in underinvestment in areas that deliver daily value to residents and contribute to long-term community wellbeing.

Council already has access to a range of mechanisms to support emergency response and recovery, including:

- State and Federal Disaster Relief Funding: Available through programs such as the Disaster Recovery Funding Arrangements (DRFA), which provide financial assistance for eligible costs following declared disasters.
- Insurance Coverage: Council assets are insured against damage from a range of hazards, reducing the need for immediate internal funding.
- Internal budget Reallocation: Council has the capacity to reallocate funds within its budget in response to emergencies, supported by financial delegations and contingency planning.

These mechanisms offer flexibility and responsiveness without the need to pre-allocate funds that may remain unused for extended periods.

Council currently has a $5,000 annual budget allocation for non-Major events. Benchmarking with other Councils, including Cardinia, Casey, Greater Dandenong, Stonnington and Glen Eira has identified that these Councils do not have dedicated emergency funds for major emergency events. Mornington Peninsula Shire has a dedicated fund of $1 million for major emergency events. Baw Baw Shire, which over the period 2018/19 to 2023/24 has incurred $24.914 million of expenditure responding to natural disasters, has recently set aside an ongoing annual amount of $100,000 for natural disaster response, in its 2025/26 annual budget.

Proposed Emergency Disaster Fund

Amount

Should Council proceed to establish an Emergency Disaster Fund, an initial allocation of $100,000 is suggested. This amount balances the need for rapid access to emergency funds with the importance of preserving resources for core services. This reserve would be sufficient to support:

- Immediate cleanup and safety measures;
- Temporary infrastructure repairs;
- Emergency relief coordination;
- Supplementary support for emergency services.

Control measures

Any expenditure from the fund should be replenished in the following budget cycle to maintain readiness. This ensures the fund remains viable without requiring large annual contributions unless activated. The fund should be held in a separate reserve account with clear financial controls, and it is recommended that expenditure should require approval by the CEO or delegated officer.

Criteria

The MEMP defines a Major Emergency as:

Major emergencies are distinguished by their scale, the effort required to respond to them and their consequences to the community and infrastructure. They are defined as:

a) a large or complex emergency (however caused) which:

i. has the potential to cause or is causing loss of life and extensive damage to property, infrastructure or the environment; or

ii. has the potential to have or is having significant adverse consequences for the Victorian community or part of the Victorian community; or

iii. requires the involvement of two or more agencies to respond to the emergency; or

b) a Class 1 emergency; or

c) a Class 2 emergency.

Typically, a Major Emergency would initiate the need for a Municipal Emergency Coordination Centre (MECC) with agencies taking the following into consideration:

- Nature and scale (including potential scale) of the event/impact level;
- Council resources required to respond;
- Displacement of residents;
- Asset losses;
- Scale of required recovery

Any emergency event, regardless of source, that triggered the need for a MECC to be established would be recommended as the minimum threshold to utilise the Emergency Disaster Fund.

Consultation

1. External Stakeholders

Nil.

2. Other Stakeholders

Nil.

Analysis (Environmental / Economic / Social Implications)

Nil.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks identified with this report.

Conclusion

While the intent behind establishing an Emergency Disaster Fund is worthy in its aim to enhance Council's emergency preparedness, a comprehensive assessment indicates that such a fund is not warranted at this time.

The municipality has a low historical incidence of significant emergencies, with past events being effectively managed through existing operational budgets and external funding sources. There is no compelling evidence to suggest that Council has been financially unprepared or delayed in its response to emergencies due to lack of dedicated funds.

Moreover, the financial implications of quarantining a substantial amount would have a detrimental impact on other essential services. These include community programs, infrastructure maintenance, and environmental initiatives that deliver consistent and measurable benefits to residents. The opportunity cost of holding funds in reserve for infrequent or unlikely events is considerable and may undermine Council's broader strategic objectives.

Council already has access to robust alternative funding mechanisms, including state and federal disaster relief programs, insurance coverage, and internal budget reallocation processes. These have proven sufficient and flexible in past incidents, allowing Council to respond effectively without the need for a dedicated reserve.

Additionally, the administrative burden of establishing and managing a new fund, including governance frameworks, policy development, and ongoing reporting would require significant resources for a fund that may remain dormant for extended periods.

Finally, from a strategic and community perspective, allocating funds to a reserve that may never be used could be perceived as misaligned with community expectations, especially when pressing needs exist in other areas of service delivery.

For these reasons, it is recommended that Council not proceed with the establishment of an Emergency Disaster Fund. Instead, Council should continue to rely on its existing financial and emergency management frameworks, which have demonstrated adequacy and resilience in past events.

ATTACHMENTS

Attachment A:⇩ History of Emergency Events - FCC

Historic Emergency Events

Frankston City Council 1988 - 2024

Emergency Date(s)	Emergency Type	Emergency Details/Impacts
2024	Storm and flooding	October high rainfall event causing road closures and road rescues of vehicles trapped in flood waters, minor water leakages to facilities
2024	Landslip and coastal erosion	September coastal erosion from severe weather event caused landslip on Oliver's hill
2024	Storm	September severe wind event impacting municipality wide
2024	Storm	February storm causing extensive power outages (up to 3 days) throughout municipality along with debris to be managed on both public and private land
2024	Storm and flooding	January storm causing flooding of low-lying areas of the municipality
2022	Storm	November storm event with damaging winds and debris
2022	Fire	Lyppards Road, Langwarrin <2 ha – helitak deployed due to proximity to bushland
2021	Storm and flooding	Statewide October storm event – trees down, structural impacts to minimal homes, large amount of debris to be cleared.
2021	Storm and flooding	Major storm cell in June causing flash flooding specifically in Seaford, Frankston and Langwarrin. Council received 400 RFA and VicSES 500 RFAs, many properties impacted and significant debris to be cleared.
2019 - 2023	Pandemic – Covid-19	February 2019 saw the beginning of the Covid-19 pandemic, numerous strains of the virus impacted globally with large numbers of fatalities. Locally, the health system was under extreme stress, Council and community organisations provided food and material aid to residents locked down in mandatory quarantine conditions. Economic and Social recovery was especially challenging with mental health and resilience of residents.
2018	Fire	The Pines Flora and Fauna Reserve was the subject of a major bushfire, with spot fires igniting in residential parts of Carrum Downs. Council activated an ERC at Frankston North Community Centre for residents displaced by the fire. Approx. 30ha
2017	Flooding	Heavy rain resulted in a considerable number of private and commercial premises being inundated with the activation of emergency management resources to support VicSES
2016	Fire	Pines Flora & Fauna Reserve approx. 2ha
2011	Storm and flooding	Major storm cell causing flash flooding specifically in Seaford, Frankston and Langwarrin. Council received 150 RFA and VicSES 250 RFAs, 9 properties flooded.

Emergency Date(s)	Emergency Type	Emergency Details/Impacts
2009	Pandemic – swine flu	An outbreak of swine flu in Victoria required Council to activate community support initiatives.
2009	Fire	Bypass Reserve between Ballarto Road and Frankston-Dandenong Road was substantially burnt out – with a loss of one home. Two days later, the Boggy Creek Melbourne Water Reserve in Langwarrin (North of the Frankston-Cranbourne Road), in the Pindara Estate, was severely affected by fire.
2008	Power outage	Extensive blackouts lasting 5 days due to storm damage.
2002	Oil spill/contamination	There were two separate instances of oil spill contaminations contained within Kananook Creek which were dealt with by the relevant authorities.
1999	Fire	Langwarrin Military Reserve and Pines Flora and Fauna Reserve were subjected to significant bushfires in 1998/99 respectively, resulting in roadblocks and traffic diversions. Whilst no building damage was caused by the Pines fire, two sheds were lost, and nursery stock damaged in the Langwarrin fire.
1998	Fire	The Reserve running parallel to the rail line was burnt and the Nepean Highway blocked.
1998	Fire	Langwarrin Flora & Fauna Reserve and Pines flora & Fauna reserve – approx. 70 ha
1997	Fire	Langwarrin Studio Park was substantially burnt out.
1994	Oil spill	Kananook Creek was contaminated with a product determined as heating oil. All relevant authorities were in attendance to deal with the situation and the source was traced.
1988	Flooding	Heavy rain resulted in a considerable number of private and commercial dwellings being inundated.



Executive Summary

12.8 Destination Event Non-CBD Event 2025-2026

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

Level 1:	Connected Places and Economy
Level 2:	Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent, and enriching community life

Purpose

To inform Council on the proposed plans for the delivery of an additional Destination Event for the 2025-2026 season, to take place outside of the central Frankston area.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Supports the proposed plans for a winter Fire event as part of the 2025/2026 season;
2. Notes the proposed plan will preferably be organised outside the CBD subject to suitable venue identification;
3. Notes that the proposed event will take place in June 2026, with exact date to be determined;
4. Notes the continued development and refinement of specific event elements by the Major Events team, in collaboration with the venue and suppliers; and
5. Resolves that the non-CBD event will be delivered at a cost of $100,000.

Key Points / Issues

- At the Council meeting held on 23 June 2025, it was resolved that Council:

  4. b) Seeks a report to the September 2025 Council Meeting on the selection of an additional non-CBD destination event.

  and

  4.3 Business and local investment support, including event attraction:

  - *Increase in destination events budget by $60,000 to $310,000.*
- Provision of an additional $60,000 in the 2025-2026 financial year for the delivery of a free, large scale community event, to take place outside of the Frankston CBD.
- The proposed concept is a *Winter Fire* event, that will include a large bonfire as the key attractor, with food and beverage offerings matching this theme. Elevated dining options will be considered along with additional entertainment elements (**Attachment A**).
- The event has been proposed to take place at Cruden Farm in June 2026. If an agreement cannot be reached with Cruden Farm to host the event, Frankston Waterfront has been proposed as the only suitable alternative.
- The event concept was presented to the Frankston Arts Advisory Committee in June and received support.

12.8 Destination Event Non-CBD Event 2025-2026

Executive Summary

- The $60,000 funding allocated to this event will be combined with the $40,000 unallocated funding from the 2025-2026 Destination Events Funding Program (DEAP), resulting in a total budget of $100,000 for the delivery of this event.
- The event will be produced by Frankston City Council's Festivals and Major Events team, with support from external contractors.

Financial Impact

There are financial costs, however, these costs will be accommodated within existing budgets.

Council allocated $250,000 to the Arts and Culture operational budget for the development and delivery of the Destination Event Attraction Program.

An additional $60,000 was added to this allocation in 2025/2026 for this event.

Consultation

1. **External Stakeholders**

   Cruden Farm

   External event suppliers

   Other Council winter events

2. **Other Stakeholders**

   The Festivals and Major Events team undertook consultation and benchmarking with other councils around the delivery of similar winter event concepts. Officers also requested quotes to understand the financial viability of this style of event and considered the feedback from festival attendees collected over the last two years to determine what elements the community desire for the purpose of this additional event.

Analysis (Environmental / Economic / Social Implications)

Events are a significant driver of visitation to Frankston City which support the City's objective to build its positioning and reputation as a creative events destination.

The event recommended for support is expected to attract over 8,000 attendees, contribute significantly to the local economy and will create a number of employment opportunities.

Due to the increased interest in events at Frankston Waterfront, extensive consultation with internal teams will be undertaken to ensure feedback around environmental impact if that is the ultimate location for the event.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

All applications to remain commercial in-confidence.

Policy Impacts

The Destination Event Strategy provide the framework for the requirements of events.

Gender Impact Assessments

12.8 Destination Event Non-CBD Event 2025-2026

Executive Summary

A gender impact assessment has been completed in alignment with the umbrella Arts Programming GIA.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Risks have been considered and mitigations are considered achievable, in line with standard event planning process.

Conclusion

The Festivals and Major Events team will produce an additional Destination Event as part of the 2025-2026 season, utilising additional funding provided along with unallocated funds from the Destination Event Attraction Program. This additional event will provide a space for community connection, foster a sense of civic pride, as well as elevation of Frankston's perception as a bold, creative and culturally exciting city.

ATTACHMENTS

Attachment A:⇩ Winter Event Concept



Background

- Destination Events have a consolidated budget of $100,000 to deliver an additional Major Event with the following requirements:
  - Free to attend
  - Outside of Frankston CBD
  - Significant scale (5000+ excepted attendees)



Winter Solstice Festival

"Winter Light" festivals have seen an explosion in popularity in recent years, with many regional cities and metro municipalities delivering their own versions. These come in a variety of models:

- Lighting / Neon festivals
- Lantern festivals
- Fire / Burning festivals
- Winter Solstice / Ceremonial events

Nightfire Frankston

- Date: June 2026
- Location: Cruden Farm
- Duration: 3 – 9pm
- Expected attendance: 8000+
- Cost: Free to attend. Some paid/upgrade elements, such as exclusive dining are being explored



Event Elements

- Large-scale burning (Main Event)
- Live music
- Fire dancers and twirlers
- Fire pits with marshmallows
- Licensed bar serving winter themed drinks: mulled wine and cider, whisky and hot chocolate
- Food trucks, plus an elevated food offering serving a “cooked over fire” menu
- Childrens activities
















CFA

Executive Summary

12.10 Skye Precinct Local Area Traffic Management Study

Enquiries: (Shekar Atla: Infrastructure and Operations)

Council Plan

Community Outcome:	Connected Places and Economy
Strategy:	Manage our transport network to provide safe, accessible connections while advocating for arterial road safety improvements, enhanced amenity, and better public transport connectivity to support community access
Priority Action	1.1.6 Ensure community infrastructure and services match community need

Purpose

To update Council on the outcome of the Skye Precinct Local Area Traffic Management Study and seek endorsement for the implementation of the Skye Precinct Local Area Traffic Management Plan.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Adopts the recommended Local Area Traffic Management Plan for the Skye Precinct as detailed in the report Skye Precinct Local Area Traffic Management Study 2025;
2. Notes the extensive community consultation which occurred within the Skye Precinct throughout this study;
3. Notes funding of $120,000 is currently allocated in the 2025/2026 capital works program to commence design and implementation of the treatments as per the Skye Precinct Local Area Traffic Management Plan;
4. Notes the remaining funds of $295,000 (of the total $415,000) for the Skye Precinct Local Area Traffic Management Plan precinct implementation, will be included in the Long Term Infrastructure Plan for delivery in 2026/27 financial year subject to the annual budget review process;
5. Notes further ongoing consultation with residents and property owners directly abutting the proposed traffic treatments will occur during the design and implementation stages of the project; and
6. Continues to promote the use of Crime Stoppers as an effective tool to reduce incidents of irresponsible and anti-social driving behaviour in the precinct.

Key Points / Issues

- As part of Frankston City Council's Local Area Traffic Management (LATM) Strategy, Skye Precinct LATM Study was carried out in the financial year 2024/25. This project is part of a rolling program of LATM studies, with an aim to study one LATM precinct each financial year and its implementation in the subsequent years.
- Skye Precinct (bounded by Hall Road to the north, Western Port Highway to the east, Ballarto Road to the south, and McCormicks Road to the west) has been the subject of concern by local residents regarding traffic and road safety, with the majority of concerns relating to high vehicle speeds, irresponsible driving, truck and heavy vehicle issues, parking issues, safety of pedestrian and bicycle riders.

12.10 Skye Precinct Local Area Traffic Management Study

Executive Summary

- Traffic engineering consultant, SALT Pty Ltd (SALT) was commissioned in December 2024 to assist Council in developing a LATM Plan aimed at addressing traffic and road safety concerns in the Skye Precinct.
- The study included comprehensive community and stakeholder engagement with the aim of producing a LATM plan prepared in collaboration with the community. Residents and owners of properties within the precinct were consulted in February 2025 through an initial survey and through a public community meeting at the start of the study to seek out their traffic concerns.
- A second survey was distributed in May 2025 to seek their views on a draft LATM Plan. In addition, a Resident Traffic Committee was formed following the initial meeting including residents who expressed an interest to participate. This group assisted in steering the outcomes of the study and ensuring the recommended LATM Plan adequately addresses the needs of the community.
- The Skye Precinct LATM Study was separated into two distinguishable phases:
    - Phase 1: Investigating existing conditions; and
    - Phase 2: Development of Final LATM Plan.
- A report for each phase has been produced with titles 'Existing Conditions Report – Skye Precinct', and 'Final LATM Study Report – Skye Precinct'. These reports can be found in Attachment A and Attachment B respectively.
- The Skye Precinct Final LATM Plan has been developed to address road safety concerns identified through technical investigations, and issues raised by the community. Attachment C shows the Final LATM Plan.
- Department of Transport and Planning (DTP), the public bus service provider and emergency services (Country Fire Authority, Victoria Police, Ambulance Victoria and SES), Council's Waste Services team and the local shopping centre were requested to provide feedback on the draft LATM Plan.
- Consultation with Skye Park Primary School located on Ballarto Road was included.
- The Skye Precinct LATM Plan consists of 32 recommended treatments. Refer to the LATM Plan in Attachment C and the Implementation Plan in Attachment D for details. Key features of the LATM Plan include the following treatments:
    - 14 speed humps including conversion of two chicanes to speed humps;
    - Conversion of a school crossing to a Wombat crossing;
    - An intersection upgrade from a roundabout to a raised intersection;
    - New parking restrictions in 10 road segments and other road warning signage;
    - New footpath and shared user paths to fill missing gaps; and
    - A dedicated right turn lane into Heysen Drive and investigations into the provision of a pedestrian crossing facilities on McCormicks Road.
- Some residents in the Lyrebird LATM Precinct, through their ward Councillor, raised concerns about bus routes and vehicle movements from side streets onto McCormicks Road. This matter will be investigated and addressed as a standalone traffic matter outside the remit of this LATM study.

- The cost of the treatments in the Implementation Plan is estimated at approximately $415,000 including design and project management costs. This figure is subject to further refining during the design stage of some treatments. Attachment D provides details of the implementation plan for the proposed works.
- The recommended measures are expected to improve both traffic safety and amenity as well as reduce crash likelihood in the Skye Precinct, however, should be complemented with enforcement and education. Information provided to Crime Stoppers is particularly effective in identifying and responding to irresponsible and anti-social driving behaviour.

Financial Impact

The recommended shared user path on Ballarto Road is proposed to be implemented through Frankston City Council's Bike Riding Strategy and Paths Development Plan, and therefore will not have a cost associated with it in the Skye Precinct LATM project budget.

The treatments proposed for Edinburgh Drive are an existing standalone project in Council's Long Term Infrastructure Plan (LTIP) that has $180,000 allocated in the 2025/26 budget for implementation, and therefore will not have a cost associated with it in the Skye Precinct LATM project budget.

The preliminary cost estimate of the remaining recommended traffic treatments in the Skye Precinct LATM Plan amount to approximately $415,000 including design and project management costs. These estimates will be refined through the design and implementation phases.

Funding of $120,000 is currently allocated in the 2025/26 adopted LTIP to commence design and implementation of these treatments, with remaining funds of $295,000 (of the total $415,000) to be included in the LTIP for delivery in 2026/27 financial year, subject to the annual budget review process.

Consultation

1. External Stakeholders

Consultation with the local community plays a major role in the identification of key issues and is a useful source of local knowledge. To make community engagement easier and effective, the study had a dedicated community engagement page on Council's Engage Frankston! Interactive digital engagement platform. This platform allowed the community to engage with the project team online, complete survey questionnaires online, and facilitated meetings and drop-in sessions.

The study included consultation with the local community by community circulars, a public meeting and a Resident Traffic Committee. The Resident Traffic Committee (RTC) comprised of 11 community volunteers, together with Council officers and traffic engineering consultants. The RTC met three times over the course of the study, however not all 11 community volunteers attended every RTC meeting.

A community circular, which included a questionnaire survey, was distributed to all properties and property owners (approximately 1,430 circulars) within the study area in late January 2025. The circular advised of the LATM study, and an upcoming public meeting held in mid-February 2025. A total of 140 responses were received to the survey questionnaire (94 survey responses, 46 online responses), representing a response rate of about 9.8%. The typical rate for a self-completion questionnaire around metropolitan Melbourne is usually in the order of 5-10%.

12.10 Skye Precinct Local Area Traffic Management Study

Executive Summary

The final circular containing the proposed draft LATM Plan was mailed to all residents, their property owners as well as the commercial properties within the study area in May 2025 seeking feedback on the proposed treatments. This information was also available on the study's Engage Frankston! Page. A total of 77 survey responses were received, with 85 contributions from 55 individuals through the online interactive map. This represents a response rate of about 9.2%.

The overall results show a high level of support for the LATM proposals within the local community, with the support for each of the treatments ranging from 65% to 92%. A further assessment of responses was done to take into account the input from the directly impacted residents who live on the street of the proposed treatments.

The proposed treatments which were removed or relocated due to feedback were:

- Treatment 4 - A speed hump proposed at No. 49 Heritage Drive. 25% of Heritage Drive objected to this treatment, and 13% partially supported this treatment. Therefore, this treatment was removed from the recommended LATM Plan. This was deemed acceptable as the geometry of the road as well as a nearby speed hump will still serve to slow vehicles.
- Treatment 10 - A speed hump at No. 148 Gamble Road. This treatment received 67% support, however feedback indicated that the location was not suitable, and was better located on the west side of Arlene Drive at No. 130 Gamble Road.

Based on the community consultation results, discussions between SALT and Council officers and Councillor Input, the following adjustments were made to the LATM Plan:

- Treatment 25 – Installation of 'No Stopping' restrictions were extended to both sides of McCormicks Road between Ballarto Road and No. 26 McCormicks Road to align with the extent of the centre line marking on the road.
- Treatment 2 – Installation of a speed hump at No. 12 to be carried out subject to a post-implementation review of the speed hump that will replace the existing chicane at No. 20 and No. 22 Edinburgh Drive, as potentially Treatment 2 may not be required if traffic behaviour changes.
- Treatment 26 – Installation of a dedicated right turn channel from McCormicks Road into Heysen Drive is to include investigations into provision of a pedestrian crossing on McCormicks Road in the vicinity of Heysen Drive.
- Additional Treatment (Treatment 32) – Investigation into providing a pedestrian crossing on McCormicks Road in the vicinity of Gamble Road.

Department of Transport and Planning (DTP), the public bus service provider and emergency services (Country Fire Authority, Victoria Police, Ambulance Victoria and SES), Council's Waste Services team and the local shopping centre were requested to provide feedback on the draft LATM Plan.

DTP, CFA, SES and the local shopping centre did not return with feedback, however Council is aware of DTP's acceptable types of traffic calming devices for bus routes through previous correspondence.

Ambulance Victoria Frankston and Frankston City Council Waste Services responded advising that there are no concerns with the proposed measures, only that they be informed of any road closures during the works.

Carrum Downs Police Station, Somerville Highway Patrol and Ventura (bus service operator) responded advising that there are no concerns with the proposed LATM measures.

2. Other Stakeholders

Internal stakeholders were consulted throughout the study as required, including the Traffic Engineering team and Capital Works Delivery department.

Internal stakeholders will be consulted during the implementation phase of the Plan on particular issues, for example, related to parking and drainage.

Analysis (Environmental / Economic / Social Implications)

Implementing the proposed LATM Plan aims to decrease the crash incidents making the roads a safer environment for the community.

Slowing of motor vehicle traffic and improved safety is expected to improve amenity in the precinct and encourage a greater number of people to walk and cycle, thus improving social interaction and health.

The slowing of traffic is also expected to reduce vehicle emissions but will result in some additional noise at speed humps. Further lighting will be required at some locations, for example, to illuminate speed humps, but adverse effects can be mitigated through careful site selection.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Not applicable.

Policy Impacts

Council is obligated under the Road Management Act 2004 to manage Council's Road network in a manner that ensures its efficiency and safety of road users.

Council's Integrated Transport Strategy 2013 – Action 8-2 is to Develop a LATM 20-year program, including implementing LATM projects.

Council's Road Safety Strategy 2025 2030 captures the action to 'Implement the Safer Speeds Plan for Frankston (in tandem with the LATM) as a pertinent action from Council's Integrated Transport Strategy 2022 – 2024.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

The risk of crashes within the precinct is lowered once the LATM Plan is implemented, thus making the roads a safer environment for motorists, cyclists and pedestrians.

Council has previously supported implementing LATM projects within the municipality, however it is important to implement the recommended actions in a timely manner to ensure the consultation and project delivery are as seamless as practicable.

12.10 Skye Precinct Local Area Traffic Management Study

Executive Summary

Extensive consultation with the community and other stakeholders has been carried out to ensure that the risk of objection to the LATM Plan is reduced.

Conclusion

It is recommended that Council adopts the Skye Precinct Local Area Traffic Management Study for implementation.

ATTACHMENTS

Attachment A:⇩	Skye Precinct LATM Study - Existing Conditions Report - April 2025
Attachment B:⇩	Skye Precinct LATM Study - Final LATM Plan Report - August 2025
Attachment C:⇩	Skye Precinct LATM Study - Final LATM Plan - August 2025
Attachment D:⇩	Skye Precinct LATM Study - Implementation Plan and Treatment Costs - August 2025



EXISTING CONDITIONS REPORT
SKYE PRECINCT

LOCAL AREA TRAFFIC MANAGEMENT STUDY

EXISTING CONDITIONS REPORT – SKYE PRECINCT

Client: City of Frankston Council
Report Reference: 24693
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Thursday, April 10, 2025

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1 INTRODUCTION

SALT has been engaged by Frankston City Council to undertake a Local Area Traffic Management (LATM) study for the Skye Precinct in Skye.

The objective of this report is to determine and summarise the existing traffic, infrastructure, and land use conditions via analysis of available data and observable characteristics of the precinct. The data includes an assessment of traffic volume and speed surveys, road crash data, and existing traffic management controls used throughout the area. Community input, including responses collated using Engage Frankston! and a letter drop survey, has been obtained to provide background and context.

The existing conditions assessment will provide the basis for identifying and quantifying, where possible, traffic issues within the study area and prioritising locations for treatment.

In the course of preparing this assessment, the subject area and its environs have been inspected, relevant traffic data collected and analysed, and background documents reviewed.

1.1 STUDY AREA

The area selected for this study is the Skye precinct in Skye, Victoria, 3977. The area is bound by Hall Road to the north, Western Port Highway to the east, Ballarto Road to the south, and McCormicks Road to the west.

The extent of the study area is generally shown in **Figure 1**.

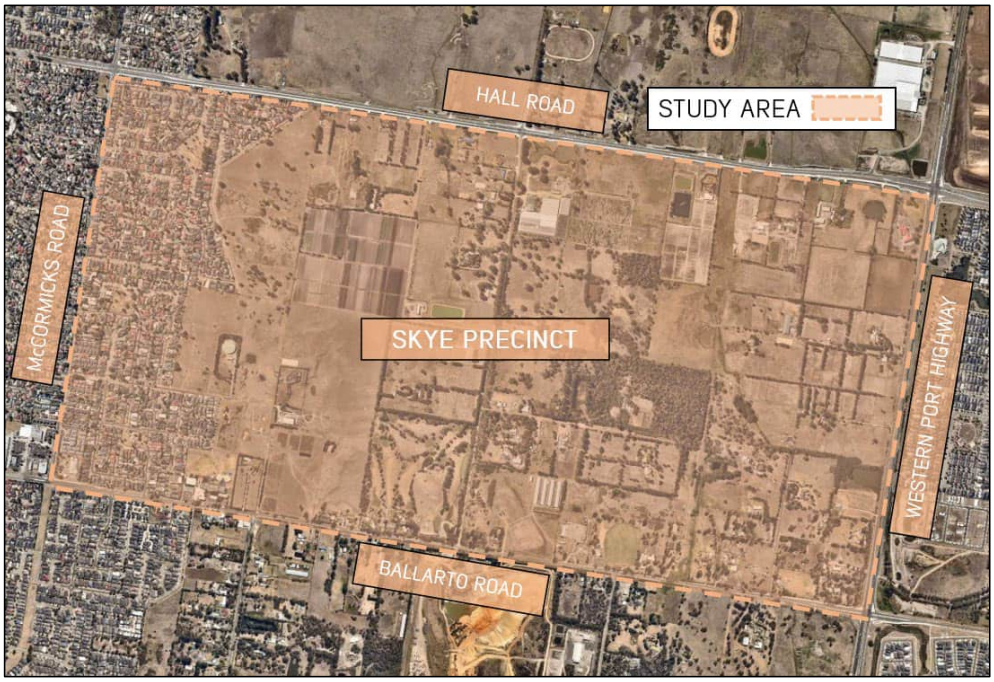


Figure 1 Study Area (source: Nearmap)

2 STUDY METHODOLOGY

A LATM study is a formal method of addressing traffic, pedestrian, and cyclist related issues within the local streets of the study area, whilst reflecting the requirements and expectations of the local community. This has been achieved through a process of extensive review of existing conditions and community consultation undertaken by SALT and Frankston City Council.

The key tasks carried out to determine the existing issues, concerns and opportunities within the study area are outlined below):

- A review of relevant background information;
- Consultation with the community and relevant stakeholders;
- On-site investigations and observation of the study area; and
- Data collection and collation including, but not limited to, volume, speed, and crash data.

2.1 BACKGROUND INFORMATION

The background documents and information relevant to this LATM study are outlined in the following sections.

2.1.1 CONNECTING COMMUNITIES: FRANKSTON INTEGRATED TRANSPORT STRATEGY 2022 – 2042

Connecting Communities is the new key strategic document for Frankston City Council, it acts as a blueprint for transport planning and decisions until 2042. The strategy was developed via a 4-phase plan of engagement, analysis, feedback, and finalisation occurring in 2022., and focuses on its titular objective of connecting communities via implementing a timeline of changes in policies and practices, infrastructure, and finally behaviour.

2.1.2 PATHS DEVELOPMENT PLAN 2020

The Frankston Paths Development Plan aims to assist Council with identifying deficiencies in the current shared and footpath network as well as prioritising areas and allocating budget funds to ensure these gaps are appropriately filled. The PDP 2020 builds on the first iteration approved by Council in 2015, with 34 of the 151 paths being constructed. The purpose of the PDP is to connect and maintain quality path networks to meet the requirements of residents and visitors.

In relation to Skye, Ballarto Road from Skye Primary School to Skye Recreation Reserve is listed as a priority Longer Paths development.

2.1.3 FRANKSTON BIKE RIDING STARTEGY 2024-2039

Frankston Bike Riding Strategy is an initiative designed to inform Council decision making surrounding bicycle infrastructure within Frankston. The strategy aims to reduce reliance on car trips by 20%, as well as promote sustainability, connection, inclusion, and health within the community over 15 years.

2.2 COMMUNITY CONSULTATION

A key part of the development of the LATM Plan is engaging the local community to understand everyday experiences and concerns, and assist with the identification of opportunities and priorities. Consultation with the community is an invaluable way of sourcing local knowledge and plays a major role in the LATM process. Without consultation, any scheme is unlikely to gain community acceptance and may not address the communities' concerns.

Accordingly, the views of all residents living or working within the study area were sought through various forms of consultation to ensure a thorough engagement process. To date, the community has been consulted regarding existing issues and concerns in the study area. The community will also be consulted in future stages of the LATM study to consider proposed LATM measures.

This initial stage has involved obtaining feedback from the community on what it considers to be the key traffic and transport issues in the study area. The community was kept informed and engaged through the development of the LATM Plan via the following communication measures:

- A questionnaire survey conducted via an online community engagement tool and physical copies submitted by residents;
- Community consultation meetings held throughout the process;
- Advice from council officers from previous meetings with community members; and
- Correspondence from local community groups.

The feedback received from all these measures has been used to inform the development of the Draft LATM Plan.

2.3 SITE INVESTIGATION

A site visit was carried out which reviewed all roads within the study area. The site visit was undertaken to obtain an overall understanding for the local road network, and to observe and identify potential traffic issues/conflicts.

A site inventory and photographic survey was carried out on each street during the site visit, to assist in formulating the traffic management opportunities and recommendations. Considering the identified areas of localised issues based on the initial community consultation, the site visit observed the following:

- Environments which are conducive to high speeds;
- Streets that experience high traffic volumes;
- Illegal traffic movement / behaviour;
- Facilities for pedestrians and cyclists;
- The traffic composition (cars, commercial vehicles);
- Intersection configurations and safety; and
- Land use composition.

3 EXISTING CONDITIONS

The following section provides a summary of available data used to establish the existing traffic and land use conditions within the study area.

The data includes road crash data, traffic volume counts, and existing traffic management measures. In addition, community responses have been collated and analysed to identify locations within the study area with existing traffic management issues.

The existing conditions data will provide the basis for identifying and quantifying, where possible, traffic problems in the study area and prioritising areas or locations for treatment.

3.1 LAND USE

The majority of the developed land located at the western boundary of the study area is classified as General Residential Zone (G1Z), the central and north-eastern areas are classed as Green Wedge Zones (GWZ), and the south-eastern quadrant is classed as Rural Conservation Zones – Schedule 2 (RCZ2) as shown in the Planning Scheme Zone map in **Figure 2**.

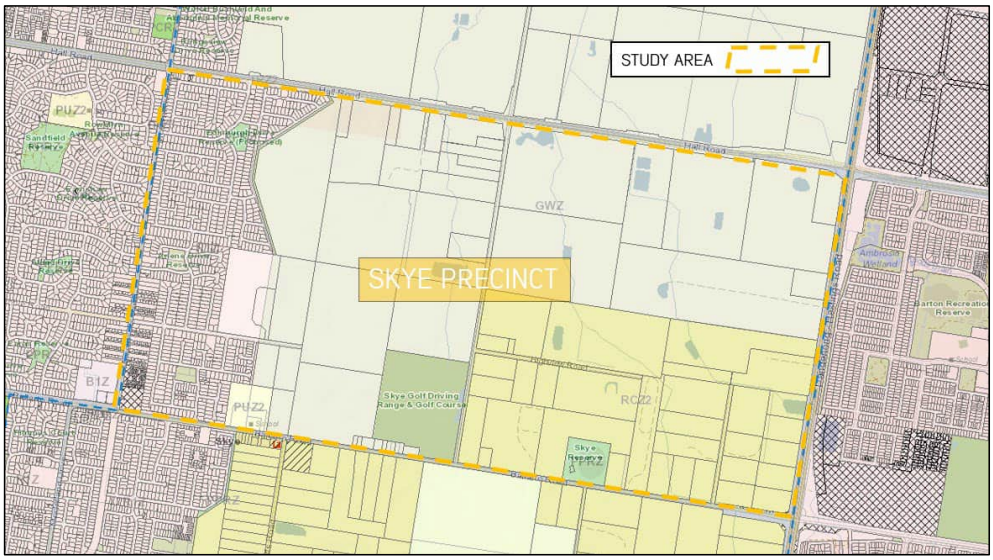


Figure 2 Planning Scheme Land Use Zones

3.2 ROAD NETWORK HIERARCHY

All roads under Council's jurisdiction are classified into a hierarchy, which is outlined in the Road Management Plan (RMP). The road network hierarchy establishes a framework for the different types of roads within the municipal road network to be categorised and attain distinct order and characteristics in relation to each other. The hierarchy considers the road's specific function, types of users, user numbers as well as desired traffic conditions and physical features.

Council's hierarchy classification is divided into nine road categories. **Table 1** summarises Frankston City Council's road hierarchy classification and desirable conditions as presented in the RMP.

Table 1 Frankston City Council Road Hierarchy Definitions

Road Hierarchy Classification	Desired Function / Description	Desirable Two Way AADT
Major Roads	▪ Act as through traffic routes; ▪ Connect to the VicRoads arterial road network;	5,000 – 10,000

Road Hierarchy Classification	Desired Function / Description	Desirable Two Way AADT
	▪ Complement the VicRoads arterial road network by efficiently and safely channelling traffic through the municipality; ▪ Carry traffic between major commercial, industrial and residential areas; ▪ High to moderate use by heavy vehicles; and ▪ Bus routes may be provided on these roads.	
Collector Roads	▪ Concentrate locally generated traffic to an outlet; ▪ Provide safe and efficient connection to commercial and residential areas from Major Roads, or directly from the VicRoads arterial network; ▪ Provide direct access to the local road network; ▪ Not intended to act as a through traffic routes; ▪ Carry local traffic to shops, schools, commercial districts, hospitals, sporting and other local facilities; ▪ May provide access to abutting properties; ▪ Moderate to low use by heavy vehicles; and ▪ Bus routes may be provided on these roads.	< 6,000
Industrial Roads	▪ Provide access to local light industries concentrated in small areas within the municipality; ▪ Abutting properties are primarily industrial; ▪ High to moderate use by heavy vehicles; and ▪ Bus routes may be provided on these roads.	< 6,000
Local Access Roads	▪ Provide safe access to abutting properties (primarily residential); ▪ Low speed environment; ad ▪ Bus routes may be provided on these roads.	< 2,000
Laneway / Right of Way	▪ Provide access primarily for abutting properties; ▪ Property access generally limited to the rear or side of properties; ▪ Land may contain drainage easements; ▪ Abutting property is often commercial or residential; and ▪ Often used for the delivery of goods to commercial sites.	Variable
Fire Tracks	▪ Provide access for fire authority vehicles only.	N/A
Key Central Activity Area (CAA) Roads	▪ Provide access to, from and within the designated Central Activity Area; ▪ Includes shared use areas with restricted vehicle access; and ▪ Public amenity and aesthetic aspects of these roads take priority over speed and ease of movement of vehicles.	Variable
Service Roads	▪ Roads, which run parallel to VicRoads arterial roads in order to provide access from an arterial road to the municipal road network and abutting properties.	< 6,000
Unsealed Roads	▪ These roads have gravel/crushed rock surface. They may function as Major, Collector or Local Access road; ▪ Following formal construction of a sealed pavement, these roads will be re-classified into the appropriate class in accordance with their functional, physical and traffic characteristics.	< 1,000

The study area comprises primary State arterial roads, secondary State arterial roads, major roads, and local Council traffic streets (local access roads).

Figure 3 shows the classifications of roads within the study area, all other streets are local access roads.

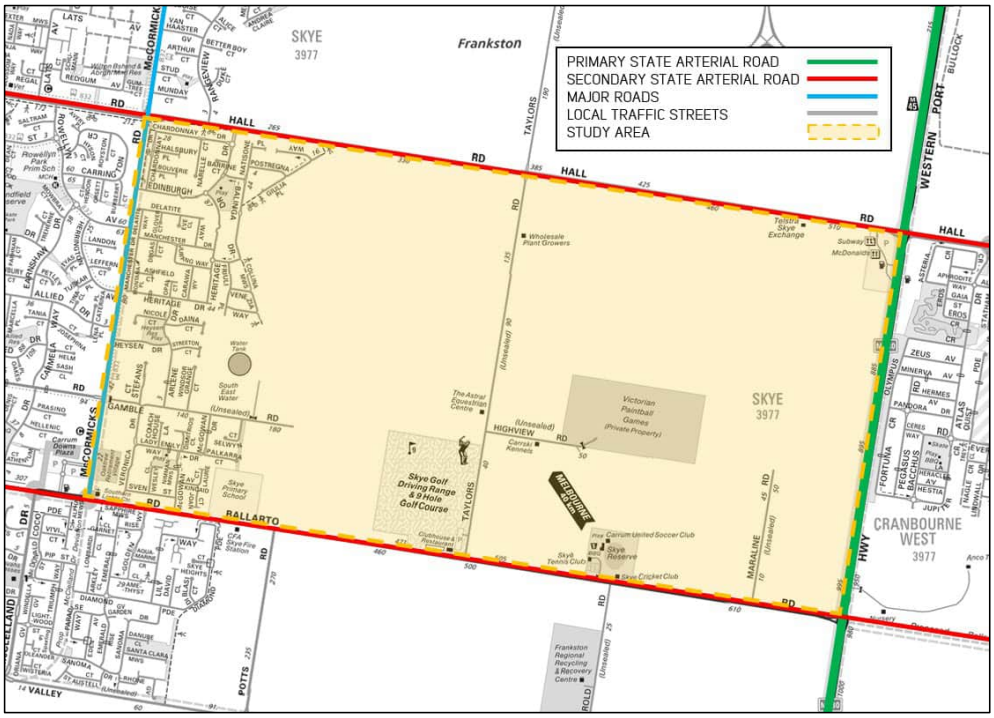


Figure 3 Road hierarchy (source: Melway online)

It is noted that although Ballarto Road, Hall Road, and Western Port Highway are managed by the State Government and thus outside of the jurisdiction of the Frankston City Council, existing data for these roads has been considered and analysed for context.

3.3 SUSTAINABLE TRANSPORT

3.3.1 PUBLIC BUS ROUTES

Bus routes 760 and 832 operate on streets within the study area. The locations of these routes are shown in **Figure 4**.

- **Bus Route 760** – Provides a service between Cranbourne and Seaford (via Carrum Downs), and services McCormicks Road and Hall Road within the study area.
- **Bus Route 832** – Provides a service between Frankston and Carrum Downs (via Kananook & McCormicks Road) and services McCormicks Road.

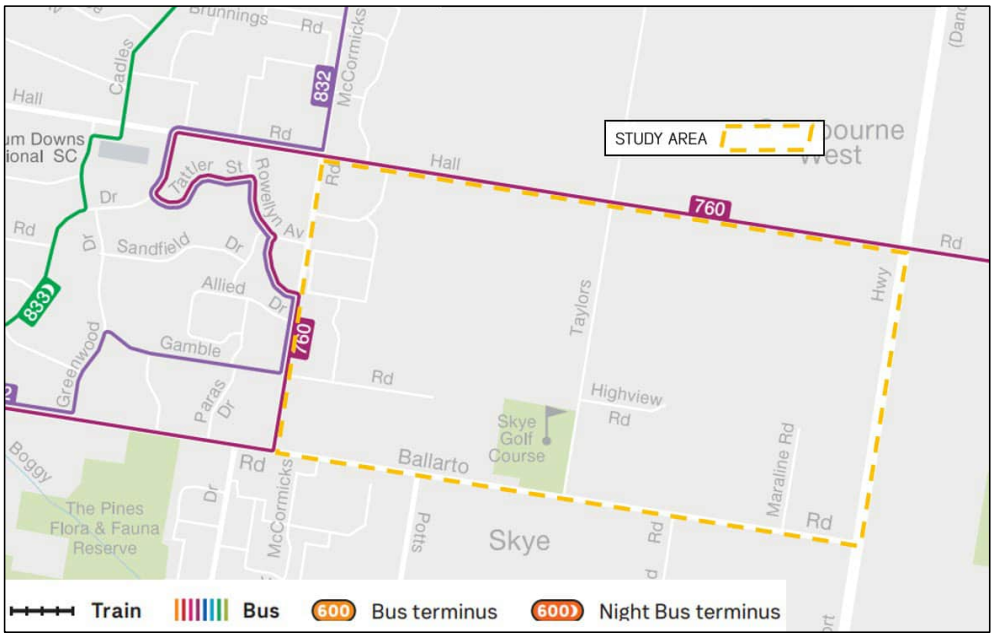


Figure 4 Existing Public Transport Routes

3.3.2 PEDESTRIAN CONNECTIONS

Pedestrian connections are provided throughout the study area, with footpaths provided on both sides of major roads, and at least one side of all local access roads within the study area.

Furthermore, formal walking paths are provided within the study area as shown in **Figure 5**.

3.3.3 BICYCLE CONNECTIONS

Cyclists in the precinct generally rely on the network of local streets to travel through the area; however, there are at least two (2) endorsed bicycle routes that intersect the study area, as shown in **Figure 5**.

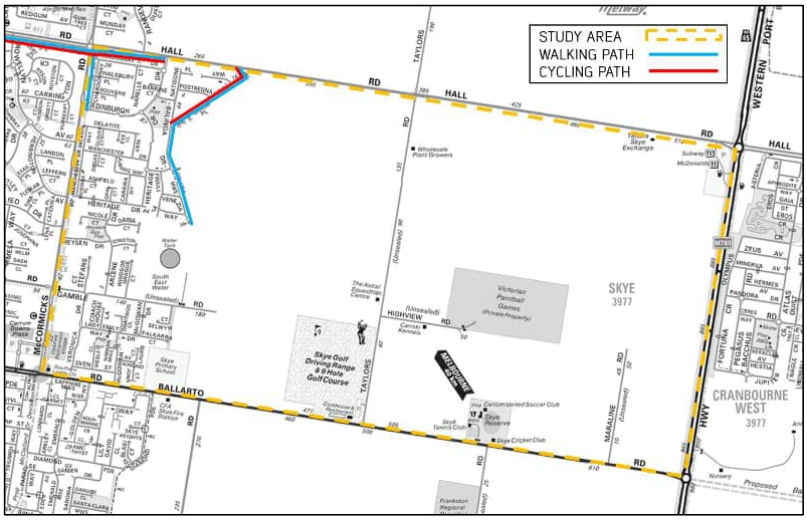


Figure 5 Formal Walking and Cycling Paths (Melway online)

3.4 EXISTING TRAFFIC MANAGEMENT

Existing traffic management devices have previously been implemented in the local area by Council and have generally been installed at isolated sites or on a street-by-street basis.

Key traffic management treatments in the area include:

Roundabouts located at the following intersections:

- Edinburgh Dr / Chardonnay Dr;
- Edinburgh Dr / Heritage Dr; and
- Heritage Dr / Friuli Pl.

Speed Humps located on the following streets:

- Edinburgh Dr
- Delatite Way
- Heritage dr
- McGowans Dr
- McGowans Dr
- Lady Emily Way
- McCormicks Road
- Arlene Dr

Modified T-Intersection located at the following:

- McGowan Dr / Palkarra Ct; and
- Veronica Dr / Lady Emily Way;

Signalised Crossings at the following locations:

- McCormicks Rd
- Ballarto Rd

Chicanes and Central Chicanes located on the following streets:

- Edinburgh Dr
- Edinburgh Dr
- Chardonnay Dr
- Heritage Dr
- Natisone Pl
- Balinga Dr
- Manchester Dr

Pedestrian Crossings on the following streets:

- McCormicks Rd
- McCormicks Rd
- McGowans Dr
- Ballarto Rd

Signalised Intersections at the following locations:

- McCormicks Rd / Hall Rd
- Taylors Rd / Hall Rd
- Western Port Highway / Hall Rd
- Western Poirt Highway / Ballarto Rd
- Ballarto Rd / Potts Rd
- McCormicks Rd / Ballarto Rd

The existing LATM devices implemented throughout the study area are shown on the diagrams in Error! Reference source not found. and Figure 7.

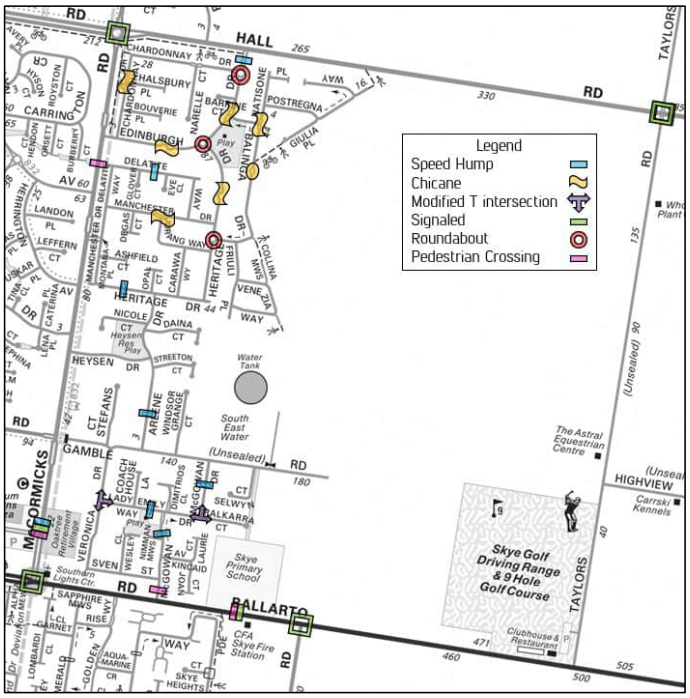


Figure 6 Existing LATM (west section) (source: Melway online)

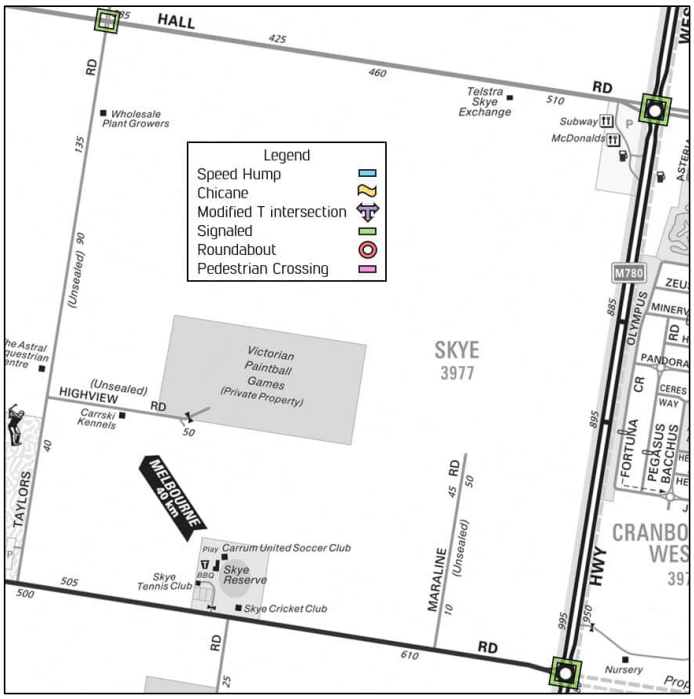


Figure 7 Existing LATM (east section) (source: Melway online)

3.5 EXISTING TRAFFIC DATA

Existing available traffic data conducted within the study area has been collated. This is presented in **Table 2**.

The surveys included speed, volumes and the proportion of heavy vehicles:

- Total weekday average volume;
- 85th percentile speed; and
- Percentage of heavy vehicles.

Table 2 Summary of existing Council traffic data

Street	Location	Year	Weekday Average Volume (veh)	Heavy Vehicle %	Posted Speed (km/h)	85th Percentile Speed (km/h)
McCormicks Road	200m South of Hall Road	Apr 2018	12,180	4.0	60	65.9
Edinburgh Drive	Outside No. 11	Sept 2019	682	2.3	50	46.1
Edinburgh Drive	Outside No. 39	Aug 2023	918	4.9	50	42.7
Edinburgh Drive	Outside No. 22	Oct 2023	939	1.9	50	40.0
Edinburgh Drive	Outside No. 4	Feb 2024	1,749	2.7	50	49.3
Heysen Drive	Outside No. 12	May 2024	1,985	6.5	50	49.5
McCormicks Road	South of Edinburgh Road	June 2024	9,682	6.8	60	63.6

It is noted that the general speed limit for most of the streets in the study area that are part of the municipal road network is 50 km/h.

Further to the above traffic volume and speed data, tube count surveys were undertaken at various locations throughout the study area in order to gather more recent and relevant data.

The tube counts were undertaken over 7-days between Thursday 6 February 2025 and Thursday 13 February 2025 and tube counts have been commissioned as of March 2025 and will be analysed and recorded once obtained.

The key results are summarised in **Table 3**

Table 3 Comparison of road 85th percentile speeds to speed limit

Street	Location	Year	Weekday Average Volume (veh)	Heavy Vehicle %	Posted Speed (km/h)	85th Percentile Speed (km/h)
Heritage Drive	Outside No. 84	Feb 2025	740	2.6	50	39.4
Taylors Road	Outside No. 65	Feb 2025	157	15	50	56.9

Street	Location	Year	Weekday Average Volume (veh)	Heavy Vehicle %	Posted Speed (km/h)	85th Percentile Speed (km/h)
Edinburgh Road	Outside No. 56	Mar 2025	1,153	2.6	50	28.7
Edinburgh Road	Outside No. 4	Mar 2025	1,637	5.7	50	30.8
McGowan Drive	Outside No. 2	Mar 2025	1,587	7.7	50	34.7

3.6 RAT RUNNING

Typically, the traffic volume in the peak hours represents approximately 10% of the daily volume. If this is not the case and the peak hour volume represents 15% of the AADT or greater, this is an indication that rat running is occurring in that street.

The traffic data was analysed for the weekday AM and PM peak hour traffic volumes as a percentage of the weekday daily traffic volume, as summarised in **Table 4**.

Table 4 AM and PM peak volumes

Location	Year	Weekday Average Volume (veh)	Weekday AM Peak Hour Volume (veh)	Weekday AM Peak Volume as Percentage of AADT (%)	Weekday PM Peak Hour Volume (veh)	Weekday PM Peak Volume as Percentage of AADT (%)
McCormicks Road	Apr 2018	12,180	887	7.3	1258	10.3
Edinburgh Drive	Sept 2019	682	66	9.6	64	9.4
Edinburgh Drive	Aug 2023	918	78	8.5	114	12.4
Edinburgh Drive	Oct 2023	939	98	10.4	120	12.8
Edinburgh Drive	Feb 2024	1,749	130	7.4	188	10.7
Heysen Drive	May 2024	1,985	220	11.1	212	10.7
McCormicks Road	June 2024	9,682	938	9.7	979	10.1
Heritage Drive	Feb 2025	740	70	9.5	100	13.5
Taylors Road	Feb 2025	157	11	7	18	11.5
Edinburgh Road	Mar 2025	1,153	126	10.9	99	8.6

Edinburgh Road	Mar 2025	1,637	122	7.5	177	10.8
McGowan Drive	Mar 2025	1,587	146	9.2	158	10

From **Table 4,** as no peak hour volume was greater than 15% of the daily average it can be interpreted that rat running is/was unlikely to be occurring on any observed roads within the study area. The majority of the peak hour volumes represent approximately 10% of the daily traffic volumes.

It should be noted that the increase in Weekday Average Volume along Edinburgh Drive from 2023 to 2024 is likely generated from the works on Hall Road and Ballarto Road in 2023/2024. Although there is no traffic data on Heysen Road prior to 2024, the volumes are similar to Edinburgh Drive and both are local access roads that lead off McCormicks road, it is likely that Heysen road saw an increase in traffic volumes due to the Hall and Ballarto Road works.

Additionally, the traffic volumes per direction of travel was also analysed and summarised in **Table 5**.

Table 5 Traffic Volume per Direction

Location	Year	Traffic Direction	Weekday Average Volume (veh)	Percentage of Total Average Volume (%)	Weekday AM Peak Hour Volume (veh)	Weekday PM Peak Hour Volume (veh)
McCormicks Road	Apr 2018	Northbound	5,409	44.4	438	514
		Southbound	6,771	55.6	413	923
Edinburgh Drive	Sept 2019	Westbound	314	46	41	22
		Eastbound	368	54	25	42
Edinburgh Drive	Aug 2023	Westbound	354	38.6	46	31
		Eastbound	564	61.4	32	83
Edinburgh Drive	Oct 2023	Northbound	616	66.7	62	85
		Southbound	323	33.3	37	35
Edinburgh Drive	Feb 2024	Westbound	682	39	75	45
		Eastbound	1,067	61	56	143
Heysen Drive	May 2024	Westbound	972	48.9	124	89
		Eastbound	1,013	51.1	95	123
McCormicks Road	June 2024	Northbound	4,926	50.8	477	479
		Southbound	4,756	49.2	461	500
Heritage Drive	Feb 2025	Northbound	351	47.4	54	48
		Southbound	389	52.6	16	52

Taylors Road	Feb 2025	Northbound	69	43.9	5	5
		Southbound	88	56.1	6	13
Edinburgh Road	Mar 2025	Northbound	790	68.5	104	66
		Southbound	363	31.5	22	33
Edinburgh Road	Mar 2025	Westbound	588	35.9	67	36
		Eastbound	1,049	64.1	55	141
McGowan Drive	Mar 2025	Northbound	744	46.9	42	88
		Southbound	843	53.1	104	70

From **Table 5**, we can see a disproportionate volume of traffic headed eastbound compared to westbound and northbound compared to southbound on Edinburgh Drive, with each count on Edinburgh Drive from 2023 onwards showing a volume in one direction approximately twice the volume of the opposing. As the 2019 counts yield roughly 50% in each direction, it is likely this discrepancy occurred after the construction of the new McCormicks / Hall Road intersection which completed in 2023, and the likely reason for rat running is to avoid congestion along McCormicks road between Edinburgh Drive and the McCormicks / Hall Road intersection.

3.7 CRASH HISTORY

An assessment of the crash history for the study area was undertaken by analysing crash data for the past five calendar years obtained from the VicRoads Road Crash Information database. The database contains all reported casualty crashes, which include the categories of Fatal, Serious Injury and Other Injury crashes. Non-injury or property-damage only crashes are not included in this database.

The categories of crash severity are defined as follows:

- **Fatal Injury** – one or more persons are killed in the crash, or die within 30 days from injuries sustained in the crash;
- **Serious Injury** – one or more persons are admitted to hospital as a result of injuries sustained in the crash; and
- **Other Injury** – one or more persons are given medical treatment for injuries sustained in the crash.

The crash data is used to identify 'hot spots' and provide particular attention to these locations in the development of the LATM. The crashes within the study area (not including arterial roads on the perimeter of the study area) which encompass the most recent five-year period, are shown in **Table 6**.

Table 6 Crash statistics summary

Severity	Total No.
Fatal	-
Serious Injury	22
Other Injury	41

Definitions for Classifying Accidents (DCA's) are used to describe crash types by indicating the initial movement of vehicles (and/or pedestrians) involved in a crash. The details of the crash history within the study area by DCA type are summarised in **Table 7**.

Table 7 Crash History by DCA Type in the Study Area

DCA Classification	DCA Number	Count	Total (%)
Pedestrian on foot	100 (Near side)	2	12.7
	102 (Far side)	2	
	106 (On footpath/median)	1	
	107 (Driveway)	3	
Vehicles from adjacent directions	110 (Cross traffic)	5	20.6
	111 (Right far)	4	
	113 (Right near)	4	
Vehicles from opposing directions	120 (Head on, not over taking)	2	8
	121 (Right thru)	3	
Vehicles from same direction	130 (Rear end)	11	23.8
	134 (Lane change right, not over taking)	2	
	135 (Lane change left)	1	
	139 (Other same direction)	1	
Manoeuvring	148 (From footway)	1	1.6
On path	160 (Parked)	3	8
	167 (Animal. Not ridden)	1	
	169 (Other on footpath)	1	

DCA Classification	DCA Number	Count	Total (%)
Off path on straight	171 (Left off carriageway into object/parked vehicle)	5	20.6
	173 (right off carriageway into object/parked vehicle)	4	
	174 (Out of control on carriageway)	2	
	175 (Off end of road/T-intersection)	1	
	179 (Other straight)	1	
Off path on curve	180 (Off carriageway right bend)	1	4.7
	183 (Off left bend into object/parked vehicle)	2	
	TOTAL	**63**	**100%**

The data indicates that there are no significant crash trends, and nothing to indicate a major concern at any one location or in general.

4 KEY ISSUES IDENTIFIED

4.1 COMMUNITY INPUT

Community input was collected via an online interactive map and a questionnaire survey form. There was a total of 143 community contributions to the project, 48 online responses and 95 mailed-in survey responses, however 2 online and 1 mail-in responses fell outside of the study area, reducing the total to 140 community contributions.

The following summarises the traffic issues identified through consultation with the local community as part of this study.

4.1.1 ENGAGE FRANKSTON! – ONLINE INTERACTIVE SURVEY

The local community was invited to comment on traffic issues within the LATM study area using an online interactive map located at: https://engage.frankston.vic.gov.au/skye-LATM

The interactive map invited users to provide feedback on traffic related issues within their neighbourhood. There were seven categories available, users provide comment at a location where they were aware of any existing issues, as well as provide comment on desired recommendations. Overall, a total of 46 valid responses were received. It is noted that some users submitted more than one response pin, but each for a different existing issue.

The seven issues available to comment on, and the quantity, were as follows:

- Traffic speed (13);
- Traffic volume (12);
- Truck traffic (0);
- Parking issues (13);
- Pedestrian safety (0);

- Bicycle safety (0);
- Irresponsible Driving (8).

4.1.2 ONLINE SURVEY RESPONSE

The location of the responses made throughout the study area are shown in **Figure 88**.

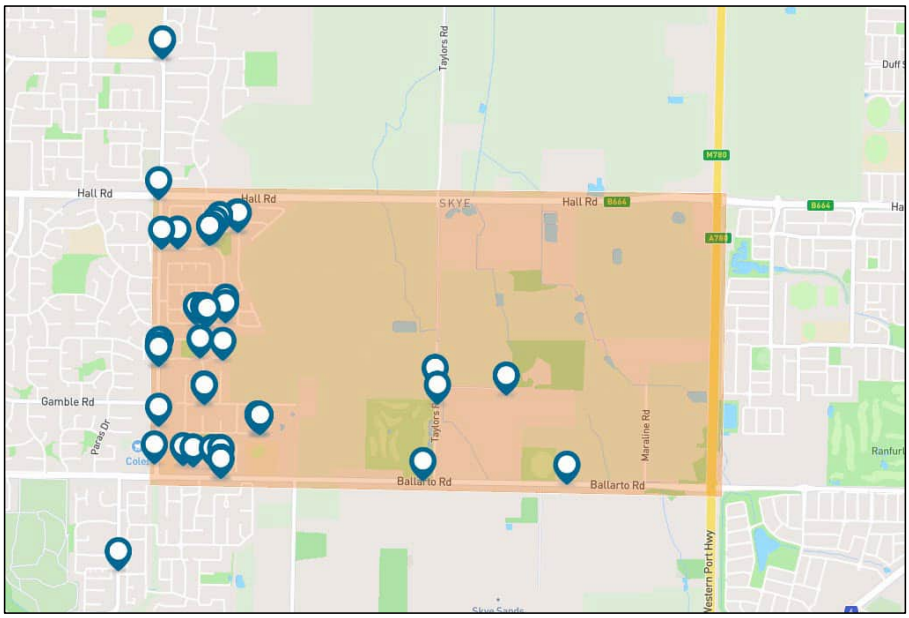


Figure 8 Results from Engage Frankston interactive survey

The responses are indicative of the traffic issues in the area that are at the forefront of the community's attention. The most common issues raised by residents relate to:

- Traffic speed issues (speed concerns were pinned across the study area, most predominantly in larger residential streets with fewer corners); and
- Parking issues (parking concerns were pinned across the study area, with the community frequently referencing the insufficient parking along McCormicks Road)
- Traffic volumes (busy/dangerous intersections particularly at peak times, heavy traffic congestion down McCormicks Road leading to rat running down residential streets); and
- Irresponsible driving/hooning (particularly during night hours).

4.1.3 SURVEY FORM

In addition to the online interactive survey, a questionnaire form was sent out to the local community. This allowed residents to comment on any perceived traffic related issues in their street and the greater precinct. The same seven categories were specified, with residents able to indicate if they have observed any issue, the severity of the issue (minor or major), as well as the hours these issues occur (all times, peak hours, day times, night times).

A total of 94 valid questionnaire forms were received.

4.1.4 SUMMARY OF KEY ISSUES

The key and/or repeated observations made by the respondents to the online interactive survey and letter survey responses are outlined as follows, according to the street each comment related to:

Arlene Drive

- *Trucks and heavy vehicles rat running on Arlene Drive;*
- *Hooning and loud vehicles during night hours;*

- *Speeding;*

Balinga Drive

- *Parking overflow on nature strips due to Childcare;*
- *Additional parked vehicles limits visibility at intersections;*

Ballarto Road

- *Unsafe pedestrian conditions, unpaved footpath and soft ground conditions;*
- *Potholes on the road, poor surface;*
- *Speeding issues;*
- *Loud trucks and vehicles using air brakes;*
- *More cyclist infrastructure;*

Daina Court

- *More cyclist infrastructure;*

Degas Court

- *Parking issues;*

Delatite Way

- *Speeding issues;*

Edinburgh Drive

- *Speeding issues;*
- *Reckless driving, improper use of existing traffic controls;*
- *Install pedestrian access and crossing;*

Friuli Place

- *Hooning;*

Gamble Road

- *Traffic issues, road closure to McCormicks Road causes congestion;*
- *Irresponsible driving;*

Hall Road

- *Speeding issues;*
- *Noise issues;*
- *Parking issues;*

Heritage Drive

- *Line marking has faded causing drivers to cut the corner of degas Court;*
- *Speeding issues;*
- *Poor visibility of oncoming traffic due to road crest;*

Heysen Drive

- *Speeding issues;*
- *Traffic issues, heavy congestion from McCormicks Road, rat running;*
- *Parking issues;*
- *Visibility issues;*
- *Dangerous intersection at Heysen and McCormicks Road;*

Jurang Way

- *Parking issues;*

Lady Emily Way

- *Parking issues;*
- *Footpath maintenance issues;*

Laurie Court

- *Parking issues;*

Manchester Drive

- *Parking issues;*
- *Speeding issues;*

Maraline Road

- *Traffic issues, difficulty turning right into Maraline Road due to congestion;*

McCormicks Road

- *Traffic issues, heavy congestion at peak hours leading to rat running down residential streets;*
- *Parking issues, heavy overflow onto kerb and nature strip due to Childcare and townhouses;*
- *Pedestrian safety, inappropriate electric bikes on footpaths, lack of pedestrian crossing at retirement village;*
- *Truck traffic issues;*
- *Hooning;*
- *Speeding issues;*
- *Tree and grass maintenance issues;*
- *Visibility issues;*
- *Signage issues;*

McGowan Drive

- *Traffic volume issues, heavy congestion at peak hours;*
- *Visibility issues, due to road crest;*
- *School bus rat running through McGowan Drive;*
- *Pedestrian safety, install school crossing;*
- *Infrastructure issues;*

Montana Way

- *Rat running caused by congestion on McCormicks Road;*

Natisone Place

- *Intersection visibility issues;*

Opal Court

- *Parking issues;*
- *Intersection visibility issues at Heritage Road;*

Palkarra Court

- *Parking issues;*
- *Traffic volume issues, congestion;*

Postregna Way

- *Hooning;*
- *Speeding issues;*
- *Compete footpath works;*

Selwyn Court

- *Parking issues;*
- *Traffic volume issues, congestion;*

Stefans Court

- *Speeding issues, hooning;*
- *Traffic volume issues, congestion;*

Streeton Court

- *Install speedhumps;*

Sven Street

- *Traffic volume issues, congestion;*
- *Speeding issues;*

Taylors Road

- *Unsurfaced road causes dust build up;*
- *Hooning;*
- *Install speedhumps;*

Venezia Way

- *Parking issues;*
- *Visibility issues;*

Veronica Road

- *Parking issues;*
- *Pedestrian safety issues, uneven footpath;*
- *Congestion issues;*

Wesley Close

- *Signage issues;*
- *Speeding issues;*
- *Hooning.*

4.2 ENGINEERING INVESTIGATIONS

Investigation of traffic issues raised by the local community and review of existing traffic and accident data identified a number of issues to be considered in the development of the LATM. The following sections discuss relevant categories.

4.2.1 TRAFFIC SPEED AND IRRESPONSIBLE DRIVING

Traffic speeds and irresponsible driving was raised as a concern for multiple streets within the study area. The following sections discuss streets identified to have speeding issues and 'hooning' behaviour, and a description of the issues identified at each location.

McCormicks Road

McCormicks Road is a local major road on the boundary of the study area generally running straight in a north-south direction, its carriageway spans approx. 10.5m. This environment is conducive to speeding and hooning.

There were 14 resident comments regarding the issue of speeding on McCormicks Road and indication that vehicles engaging in irresponsible driving/hooning outside of peak hours.

The tube count surveys undertaken on McCormicks Road in both 2018 and 2024 indicate that the 85th percentile speed is slightly above the posted limit of 60km/h, at 65.9 and 63.6 respectively.

Edinburgh Drive

Edinburgh Drive is a local access road connecting the major and arterial road of McCormick and Hall Road. It generally curves steadily from west to north. Edinburgh drive is equipped with multiple traffic calming measures, such as, two (2) roundabouts, a speed hump, and two (2) chicanes, however residents reported speeding issues

Four (4) tube counts have been undertaken on Edinburgh Drive in 2019, two in 2023, and 2024, with two more requested for 2025. These counts showed speeding to not be an issue in this location, with all 85th percentile velocities below the posted speed limit. However, incorrect use of traffic controls and hooning has been indicated by residents.

It is understood that two (2) of the existing traffic management controls have been commissioned to be redesigned, the roundabout at the intersection of Heritage Drive and Edinburgh Drive is to be constructed as a raised T-intersection, and the chicane is to be constructed as a speed hump.

Heysen Drive

Heysen Drive is a local access road connecting McCormicks Road and Arlene Drive, its carriageway is straight and generally spans in an east-west direction.

The tube count surveys undertaken in 2024 indicate speeding to not be an issue, with an 85th percentile speed of 49.5km/h recorded with a posted speed limit of 50km/h.

Heritage Drive

Heritage Drive is a local access road connecting Edinburgh Drive and Manchester Drive. Its carriageway is straight with a 90° turn at its midpoint, the road generally trends north-south then bends to an east-west direction. Five (5) separate community responses indicated that speeding was a perceived issue on Heritage Drive.

Tube counts undertaken in 2025 do not indicate that speeding is an issue, with an 85th percentile speed well under the posted speed limit of 50km/h, at 39.4km/h.

McGowan Drive

McGowan Drive is a local access road that intersects with Ballarto Road. Residents indicated that speeding, rat-running and irresponsible driving occurs. The road generally runs in a straight north-south direction making it conducive with speeding. Speeding is problematic in this area due to the proximity of Skye Primary School.

Additional tube counts have been requested and commissioned for McGowan Drive as of March 2025, when these results return they will be analysed and added to this section.

Similar, but less severe issues were raised for other streets such as Highview Road, Lady Emily Way, Sven Street, Delatite Way, Manchester Drive, and Stefans Court, however given the length and geometry of these roads it is considered unlikely that any significant speeding issues are occurring.

4.2.2 TRUCK AND HEAVY VEHICLE ISSUES

Truck and heavy vehicles issues were raised as a concern for multiple streets within the study area. 37 community responses listed truck and heavy vehicle traffic as an issue on their street, in particular McCormicks Road, Taylors Road, and Ballarto Road were mentioned in numerous responses.

McCormicks Road

Tube count data from 2018 and 2024 indicate that 4.2% and 6.5% of road users are heavy vehicles, for McCormicks Road these were predominantly Six Axle Articulated (ART6) and are classified as long heavy vehicles. Given McCormicks Road is a major road this percentage of heavy vehicle usage is not considered unusual.

Taylors Road

Tube count data from 2025 indicates that 15% of road users are heavy vehicles, for Taylors Road these vehicles were Two Axle trucks or Bus (TB2) and are classified as medium-length heavy vehicles. While 15% of total usage is considered high for a major residential road, there is context of on-going road works on Ballarto Road, adjacent to Taylors Road.

Heysen Drive

Tube count data from 2024 indicates that 6.6% of road users are heavy vehicles, for Heysen Drive these vehicles were Two Axle trucks or Bus (TB2) and are classified as medium-length heavy vehicles. Given Heysen Drive is a local access road 6.6% of total usage is considered high. The majority of this usage is likely to be school buses.

4.2.3 PARKING ISSUES

Parking was raised as an issue in a few streets within the study area. This was mainly to do with parked vehicles causing accessibility issues for through traffic, blocking sight of turning vehicles, and a lack of parking availability.

McCormicks Road, a major road on the boundary of the study, was identified to have parking issues, especially during peak hours and at nights. A trend through the community feedback is that the recently constructed childcare and townhouses have pushed overflow staff and visitors onto both side of McCormicks road, causing accessibility issues for dual lane traffic and visibility issues at intersections to local access roads. McCormicks road typically offers unrestricted parking on both sides of the road

Similar, but less severe issues were raised for McGowan Drive, Heysen Drive, Arlene Drive, Natisone Place, and Edinburgh Drive. With parking on both sides of the street causing accessibility issues and delays to through traffic, and complaints regarding limited formal on-street parking.

4.2.4 PEDESTRIAN SAFETY

Pedestrian safety was raised a few times throughout the community consultation process, generally regarding lack of safe crossing opportunities. In particular, pedestrian safety near the two schools on Ballarto Road/McCormicks Road and adjacent local access roads, as well as the seniors home on McCormicks Road. There are currently pedestrian crossings at the school and McGowan Drive to accommodate the schools, however

residents indicated that more should be installed on residential roads and routes that children take to arrive at these schools or to upgrade these crossing to signalised.

Footpaths are provided along all streets in the study area, so pedestrians are generally well connected throughout the area, however residents have indicated that more footpaths and/or maintenance is desired at roads such as, Natisone Place, Ballarto Road, Taylors Road, Postregna Way, Veronica Drive, and Heysen Drive.

4.2.5 CYCLING SAFETY/FACILITIES

28 contributions received in regard to cycling infrastructure and safety within the study area. Residents provided feedback regarding the lack of formal bicycles lanes and paths on major roads, and also unsafe cycling infrastructure on Ballarto Road.

5 CONCLUSION

The objective of this study is to prepare a Local Area Traffic Management (LATM) Plan for the Skye Precinct study area. The LATM Plan will address the main traffic issues in the area and reflect the requirements and expectations of the local community.

In this stage the existing conditions of the study area, including the issues raised by the community, have been assessed. This stage required consultation with the local community to identify local traffic issues and possible improvements, in conjunction with engineering investigations undertaken by SALT.

The key issues identified in the study generally relate to traffic concerns such as parking, intersection operation, speeding and hooning, pedestrian and cyclist safety and infrastructure, and heavy vehicle traffic. Specifically, some of the key issues identified are:

- Speeding and hooning is prevalent throughout the area;
- Several intersections have poor visibility and are considered dangerous by the community;
- On-street parking causes accessibility issues for through traffic;
- There are increased parking demands on major and local access roads;
- There is a need for improved road and footpath infrastructure; and
- There is a significant lack of cyclist infrastructure.

Recommendations to addresses these issues include but are not limited to the following:

- Investigate appropriate locations for LATM implementations, such as roundabouts, speed humps, road narrowing, etc;
- For locations where LATM is inappropriate, explore possibilities of other measures such as speed cameras, active warning signs, other signage and line markings, etc;
- Monitor and regulate heavy traffic on arterial and local roads in the study area;
- Investigate to install footpaths and crossings, prioritise locations by foot traffic;
- Improve cycling facilities in the study area; and
- Reinforce safety around children's crossings.

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FINAL LATM PLAN
SKYE PRECINCT

LOCAL AREA TRAFFIC MANAGEMENT STUDY

FINAL LATM PLAN – LOCAL AREA TRAFFIC MANAGEMENT STUDY
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1 INTRODUCTION

SALT has been engaged by Frankston City Council to undertake a Local Area Traffic Management (LATM) study for the Skye Precinct. The study will aim to identify and address traffic and road issues within the precinct.

The following report provides a Final LATM Plan to respond to feedback from the Community Consultation and Engagement sessions regarding the Draft LATM Plan. This report should be read in conjunction with the Existing Conditions Report (Existing Conditions – 24693TREP01F01) and the Draft LATM Plan (Draft LATM – 24693TREP02F01).

In the course of preparing the Final LATM Plan, SALT has consulted with Frankston City Council to inform the treatments proposed.

1.1 STUDY AREA

The area selected for this study is the Skye precinct in Skye, Victoria, 3977. The area is bound by Hall Road to the north, Western Port Highway to the east, Ballarto Road to the south, and McCormicks Road to the west.

The extent of the study area is generally shown in Figure 1.

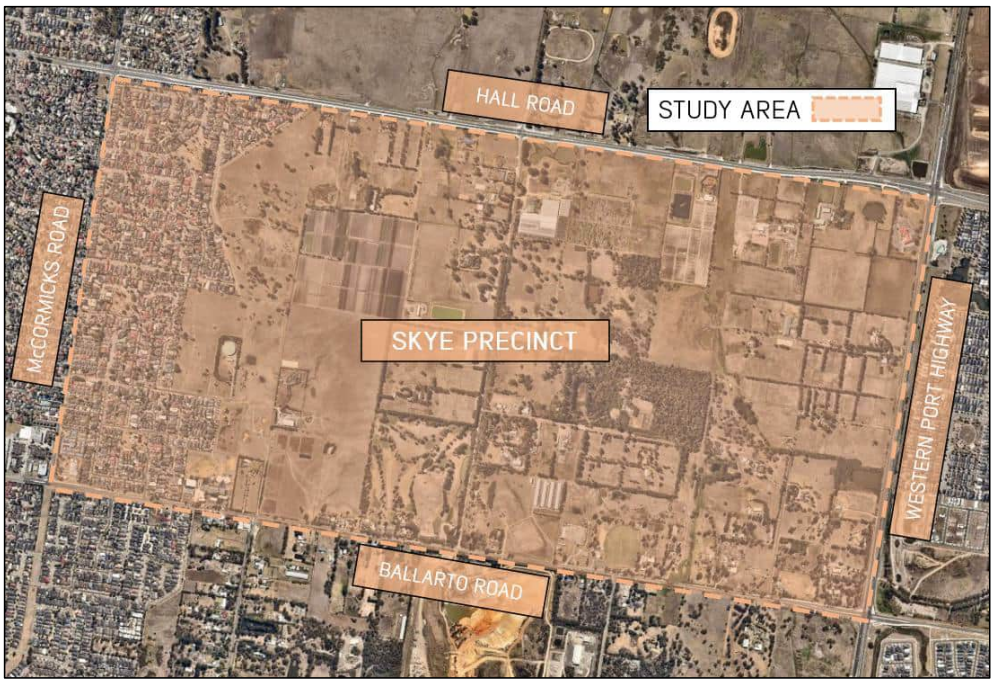


Figure 1 Study area (source: Nearmap)

1.2 EXISTING LATM MEASURES

The existing traffic management devices implemented in the local area by Council are shown in Figure 2 and Figure 3

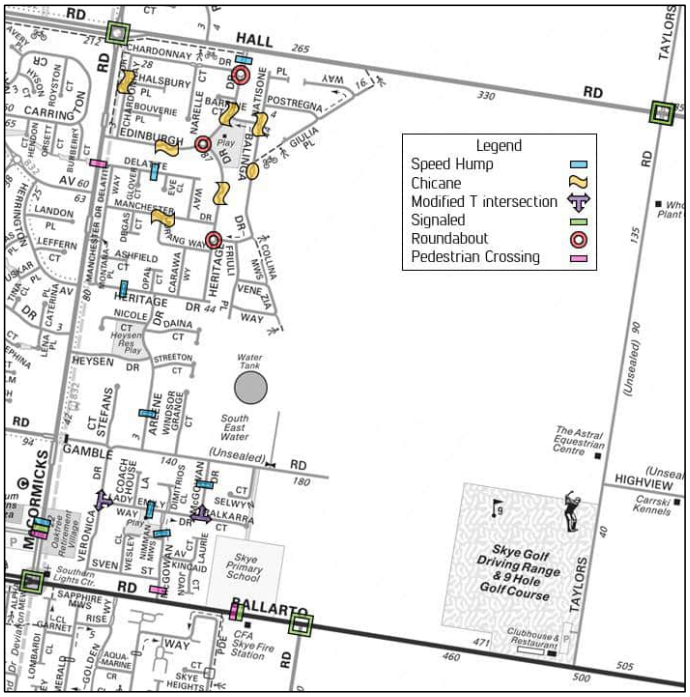


Figure 2 Existing LATM (west section) (source: Melway online)

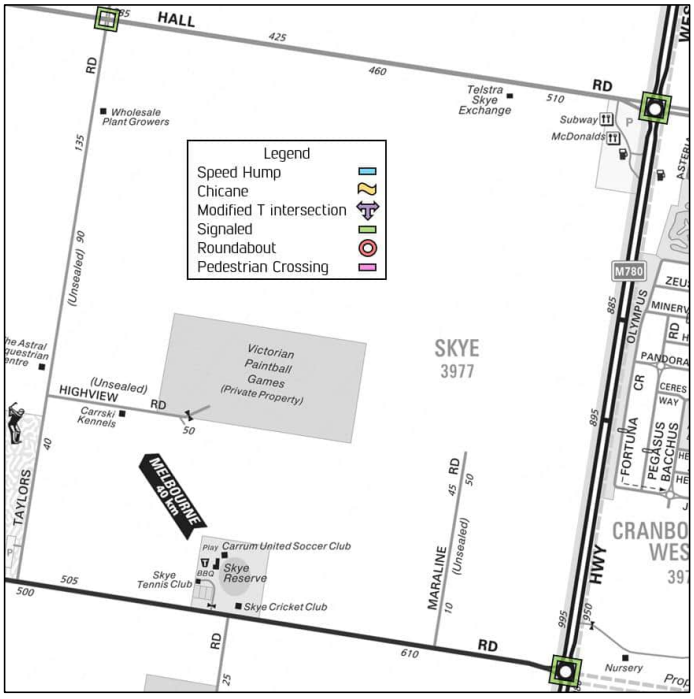


Figure 3 Existing LATM (east section) (source: Melway online)

A series of LATM treatments were proposed by SALT, in conjunction with Council officers, to address the main traffic issues identified from the traffic data and community consultation data. These proposals were presented previously in the Draft LATM Plan, which was central to the community consultation process and crucial to the development of the Final LATM Plan.

The proposed Draft LATM Plan is shown in Figure 4

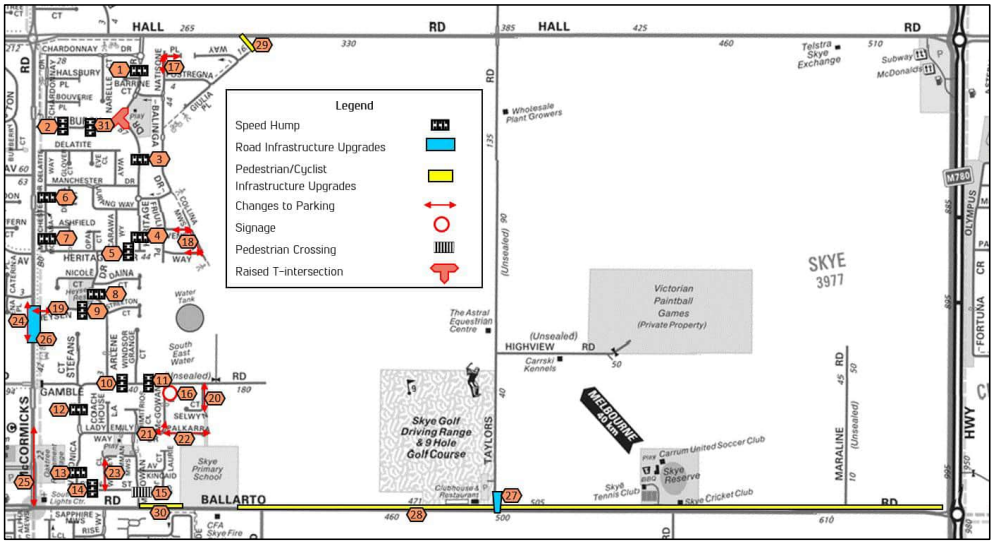


Figure 4 Draft proposed LATM treatments

2 SCOPE OF THIS REPORT

2.1 OVERVIEW

The Local Area Traffic Management (LATM) measures proposed in the following sections are informed by SALT's understanding of the study area as set out within the existing conditions assessment (24693TREP01F01 – Existing Conditions Report) and the principles of the Austroads Guide to Local Area Traffic Management.

It is imperative to understand that the scope of an LATM plan cannot directly impose measures on arterial roads managed by Department of Transport (formerly VicRoads), as any works associated with maintenance or improvements to these roads cannot be undertaken by Council. However, an LATM plan does consider these roads at all stages and endeavours to accommodate the needs of the local community wherever possible. In any case, there are no arterial roads within this LATM study area.

Similarly, although car parking issues can be highlighted by an LATM study, directly fixing parking supply issues is not the main intent of an LATM study. However, parking access can be addressed and where possible, car parking provision improvements can sometimes be made indirectly.

3 COMMUNITY CONSULTATION

3.1 OVERVIEW

The draft LATM plan was made available via the Frankston City Council website and local residents were able to view the draft plan and provide feedback on the proposed treatments via an interactive map and survey. This allowed residents to nominate whether they supported, partly supported, or objected the treatments and their locations. Residents were also able to provide reasoning for objecting a certain treatment and any other comments.

Responses to the proposed LATM plan were collected via the interactive map and survey responses between 22 May 2025 and 22 June 2025.

APPENDIX 1 shows an example of the LATM response correspondence.

3.2 CLASSIFICATION OF TREATMENTS

Table 1 below summarises the proposed type of treatment, locations, and reasons for each LATM recommendation.

Table 1 Summary of Proposed Treatments

#	Street / Location	Recommended Treatment	Issue / Reasons
1	Edinburgh Drive	Install Watts profile speed hump at #50	▪ Community concerns regarding pedestrian and road safety ▪ Traffic count data showed off-peak hours speeding and peak-hour rat-running ▪ Treatment aims to reduce speeds and make rat-running less desirable
2	Edinburgh Drive	Install Watts profile speed hump at #12	
3	Heritage Drive	Convert existing chicane at #77 to a Watts profile speed hump	▪ Community concerns regarding speeding, hooning, and visibility issues ▪ Traffic count data showed off-peak hour speeding ▪ Treatment aims to reduce speeds along Heritage Drive
4	Heritage Drive	Install Watts profile speed hump at #49	▪ Community concerns regarding speeding, hooning, and visibility issues ▪ Traffic count data showed off-peak hour speeding ▪ Treatment aims to reduce speeds upon approach to right-angled bend
5	Heritage Drive	Install Watts profile speed hump at #36	
6	Manchester Drive	Install Watts profile speed hump at #19	▪ Multiple community concerns regarding speeding issues ▪ Treatment aims to reduce speeds along the road straights
7	Manchester Drive	Install Watts profile speed hump at #5	
8	Arlene Drive	Install Watts profile speed hump at #34	▪ Community concerns regarding speeding issues. ▪ Treatment aims to reduce speeds along Arlene Drive
9	Heysen Drive	Install Watts profile speed hump at #12	▪ Community concerns regarding speeding issues. ▪ Treatment aims to reduce speeds along Heysen and on approach to Arlene Drive
10	Gamble Road	Install Watts profile speed hump at #148	▪ Community concerns regarding irresponsible driving ▪ Treatment aims to reduce speeds along the straight sections of Gamble Road
11	Gamble Road	Install Watts profile speed hump at #136	
12	Veronica Drive	Install Watts profile speed hump at #8	▪ Community concerns regarding speeding and irresponsible driving issues ▪ Treatment aims to reduce speeds along Veronica Drive and upon approach to Lady Emily Way and Sven Street.
13	Veronica Drive	Install Watts profile speed hump at #30	
14	Sven Street	Install Watts profile speed hump at #4	▪ Multiple community concerns regarding speeding issues ▪ Treatment aims to reduce speed along Sven Street and upon approach to Veronica Drive
15	McGowan Drive	Convert existing school crossing at #2 into a raised wombat crossing	▪ Community concerns regarding pedestrian and cyclist safety ▪ Treatment aims to reduce vehicle speeds upon approach and provide priority to pedestrians, as well as increase visibility of the crossing
16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	▪ Community concerns regarding visibility issues ▪ Treatment aims to provide warning to on-coming vehicles that vehicles travelling the opposite direction may not be able to see them
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	▪ Community concerns regarding parking and visibility issues ▪ Restrictions aim to stop parking along Natisone Place bend and increase visibility for though traffic
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	▪ Community concerns regarding parking and visibility issues ▪ Restrictions aim to stop parking along Venezia Way bends and increase visibility for though traffic

19	Heysen Drive	Install 'No Stopping' restrictions on both sides of the entrance to Heysen Drive (from McCormicks Road – Crossover #2 Heysen Drive)	▪ Community concerns regarding parking, and intersection / crossover visibility approaching McCormicks Road ▪ Restrictions aim to increase visibility upon approach to McCormicks Drive, as well as reduce congestion of through traffic
20	Selwyn Court	Install 'No Stopping 8-9:30AM 2:30-4:30PM Mon-Fri' restrictions on the east side of Selwyn Court.	▪ Community concerns regarding congestion, pedestrian safety, and parking issues at school pick up / drop off periods. ▪ Restrictions aim to allow through traffic to safely pass reducing congestion and increasing visibility during pick-up periods.
21	McGowan Drive	Install 'No Stopping' restrictions on both sides of the bend of McGowan Drive and Palkarra Court.	▪ Community concerns regarding parking and visibility issues ▪ Restrictions aim to stop parking along intersection of McGowan Drive and Palkarra Court bend
22	Palkarra Court	Install 'Staggered Parking' restrictions on both sides of Palkarra Court.	▪ Community concerns regarding congestion and parking issues ▪ Restrictions aim to reduce congestion by staggering parking to allow through traffic to safely pass.
23	Wesley Close	Install 'Staggered Parking' restrictions on both sides of Wesley Close	▪ Community concerns regarding congestion and parking issues ▪ Restrictions aim to reduce congestion by staggering parking to allow through traffic to safely pass.
24	McCormicks Road	Install '2P 9AM-5PM Mon-Fri' restrictions on the west side of McCormicks Road between #51 and #61	▪ Community concerns regarding long-term parking along McCormicks Road reducing visibility of on-coming traffic ▪ Restrictions at these times aim to relocate long-term parking to utilise appropriate car parking.
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	▪ Community concerns regarding parking and congestion along McCormicks Road ▪ Restrictions at these locations aim to remove parking on both sides of McCormicks Road, increasing through traffic safety.
26	McCormicks Road	Install dedicated right turn channel approaching northbound to Heysen Drive.	▪ Community concerns regarding congestion
27	Taylors Road	Install splitter island at the intersection of Taylors Road and Ballarto Road	▪ Community concerns regarding vehicles cutting the corner of the intersection at Ballarto / Taylors Road ▪ Treatment aims to ensure vehicles must drive the full arc of the intersection before entering Taylors Road ▪ Increase intersection safety
28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	▪ Community concerns regarding pedestrian and cyclist safety ▪ Treatment aims to provide a safer and more connected experience for all users
29	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	▪ Community concerns regarding pedestrian and cyclist safety ▪ Treatment aims to provide a safer and more connected experience for all users
30	Ballarto Road	Upgrade Shared User Path from asphalt to concrete between McGowan Drive and Skye Primary School (Implemented through FCC Footpath Renewal Program)	▪ Community concerns regarding pedestrian and cyclist safety ▪ Treatment aims to provide a safer and more attractive experience for users

3.3 SUMMARY OF RESPONSES

The online interactive map recorded a total of 85 contributions by 55 individual users. A total of 77 hard-copy surveys were returned to Council.

A summary of the community's responses to the proposed LATM treatments is provided below in Table 2.

Table 2 Summary of Responses to Proposed Treatments

#	*Street / Location*	*Recommended Treatment*	Responses					
			Support	%	Partly Support	%	Object	%
1	Edinburgh Drive	Install Watts profile speed hump at #50	58	72%	6	7%	17	21%
2	Edinburgh Drive	Install Watts profile speed hump at #12	56	70%	9	11%	15	19%
3	Heritage Drive	Convert existing chicane at #77 to a Watts profile speed hump	56	69%	10	12%	15	19%
4	Heritage Drive	Install Watts profile speed hump at #49	54	65%	8	11%	20	24%
5	Heritage Drive	Install Watts profile speed hump at #36	54	67%	8	10%	18	23%
6	Manchester Drive	Install Watts profile speed hump at #19	56	72%	10	13%	12	15%
7	Manchester Drive	Install Watts profile speed hump at #5	57	71%	9	11%	14	18%
8	Arlene Drive	Install Watts profile speed hump at #34	60	74%	6	7%	15	19%
9	Heysen Drive	Install Watts profile speed hump at #12	56	66%	8	10%	20	24%
10	Gamble Road	Install Watts profile speed hump at #128	52	66%	9	11%	18	23%
11	Gamble Road	Install Watts profile speed hump at #136	51	65%	9	12%	19	24%
12	Veronica Drive	Install Watts profile speed hump at #8	54	71%	6	8%	16	21%
13	Veronica Drive	Install Watts profile speed hump at #30	54	71%	6	8%	16	21%
14	Sven Street	Install Watts profile speed hump at #4	55	72%	6	8%	15	20%

15	McGowan Drive	Convert existing school crossing at #2 into a raised wombat crossing	60	76%	8	10%	11	14%
16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	60	76%	12	15%	7	9%
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	59	82%	9	13%	4	6%
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	56	79%	11	15%	4	6%
19	Heysen Drive	Install 'No Stopping' restrictions on both sides of the entrance to Heysen Drive (from McCormicks Road – Crossover #2 Heysen Drive)	73	90%	4	5%	4	5%
20	Selwyn Court	Install 'No Stopping 8-9:30AM 2:30-4:30PM Mon-Fri' restrictions on the east side of Selwyn Court.	61	80%	8	11%	7	9%
21	McGowan Drive	Install 'No Stopping' restrictions on both sides of the bend of McGowan Drive and Palkarra Court.	65	84%	7	9%	5	6%
22	Palkarra Court	Install 'Staggered Parking' restrictions on both sides of Palkarra Court.	57	77%	9	12%	8	11%
23	Wesley Close	Install 'Staggered Parking' restrictions on both sides of Wesley Close	59	82%	5	7%	8	11%
24	McCormicks Road	Install '2P 9AM-5PM Mon-Fri' restrictions on the west side of McCormicks Road between #51 and #61	76	88%	5	6%	5	6%
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	76	89%	6	7%	3	4%
26	McCormicks Road	Install dedicated right turn channel approaching northbound to Heysen Drive.	79	90%	4	5%	4	5%
27	Taylors Road	Install splitter island at the intersection of Taylors Road and Ballarto Road	64	83%	5	6%	8	10%
28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	63	85%	8	11%	3	4%
29	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	68	92%	5	7%	1	1%
30	Ballarto Road	Upgrade Shared User Path from asphalt to concrete between McGowan Drive and Skye Primary School (Implemented through FCC Footpath Renewal Program)	69	85%	7	9%	5	6%

As indicated above, a variety of responses were received from the community and directly affected residents. All 30 treatments received feedback from the community, all of which received a support rate equal to or above 65%.

The proposed treatments which received the lowest level of support were the speed humps proposed for #49 Heritage Drive and #136 Gamble Road (treatment 4 and treatment 11).

Heritage Drive: the proposed speed hump (treatment 4) received a support rate of 65% from the general community, with 11% indicating part support, and 24% indicating objection. Of the 162 mail-in and online responses, eight (8) were from residents of Heritage Drive, of those eight, five (5) indicated support (63%), two (2) indicated objection (25%), and one (1) indicated part support (13%). The two other speed humps proposed for Heritage Drive (#36 and #77) received similar support from the general community at 67% and 69%, respectively.

Gamble Road: the proposed speed hump (treatment 11) received a support rate of 65% from the general community, with 12% indicating part support, and 24% indicating objection. Of the 162 mail-in and online responses, one (1) was from residents of Gamble Road, this resident indicated support for the speed hump at #136, as well as support for treatment 10 at #148 Gamble Road. Treatment 10 also received a similar support response rate of 66% from the general community. Feedback from the second Residential Traffic Committee meeting indicated that the location of treatment 10 rendered it unnecessary, and it was suggested to either move it to the other side of Arlene Drive (#130 Gamble Road) or remove it from the recommendations.

In contrast, the most supported treatment was the dedicated right-turn channel northbound from McCormicks Road into Heysen Drive (treatment 26) with 90% support. Of the 162 mail-in and online responses, 11 were from residents of McCormicks Road, with all 11 residents indicating support.

The community consultation process involved the collection of comments as to why residents objected to certain treatments. The following tables summarise these comments for the proposed treatments and locations, to be considered in the development of the final LATM plan.

Table 3 provides a summary of the responses to the proposed LATM treatments by constituents that reside in the street of each proposed treatment.

Table 3 Summary of Responses to Proposed Treatments

#	*Street / Location*	*Recommended Treatment*	Responses					
			Support	%	Partly Support	%	Object	%
1	Edinburgh Drive	Install Watts profile speed hump at #50	7	88%	0	0%	1	13%
2	Edinburgh Drive	Install Watts profile speed hump at #12	7	100%	0	0%	0	0%
3	Heritage Drive	Convert existing chicane at #77 to a Watts profile speed hump	5	63%	1	13%	2	25%
4	Heritage Drive	Install Watts profile speed hump at #49	5	63%	1	13%	2	25%
5	Heritage Drive	Install Watts profile speed hump at #36	6	67%	0	0%	3	33%
6	Manchester Drive	Install Watts profile speed hump at #19	2	100%	0	0%	0	0%
7	Manchester Drive	Install Watts profile speed hump at #5	2	100%	0	0%	0	0%

8	Arlene Drive	Install Watts profile speed hump at #34	2	67%	0	0%	1	33%
9	Heysen Drive	Install Watts profile speed hump at #12	2	67%	1	33%	0	0%
10	Gamble Road	Install Watts profile speed hump at #128	1	100%	0	0%	0	0%
11	Gamble Road	Install Watts profile speed hump at #136	1	100%	0	0%	0	0%
12	Veronica Drive	Install Watts profile speed hump at #8	1	50%	0	0%	1	50%
13	Veronica Drive	Install Watts profile speed hump at #30	2	67%	0	0%	1	33%
14	Sven Street	Install Watts profile speed hump at #4	2	67%	0	0%	1	33%
15	McGowan Drive	Convert existing school crossing at #2 into a raised wombat crossing	5	63%	1	13%	2	25%
16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	7	100%	0	0%	0	0%
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	1	100%	0	0%	0	0%
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	1	100%	0	0%	0	0%
19	Heysen Drive	Install 'No Stopping' restrictions on both sides of the entrance to Heysen Drive (from McCormicks Road – Crossover #2 Heysen Drive)	4	100%	0	0%	0	0%
20	Selwyn Court	Install 'No Stopping 8-9:30AM 2:30-4:30PM Mon-Fri' restrictions on the east side of Selwyn Court.	3	75%	0	0%	1	25%
21	McGowan Drive	Install 'No Stopping' restrictions on both sides of the bend of McGowan Drive and Palkarra Court.	6	86%	1	14%	0	0%
22	Palkarra Court	Install 'Staggered Parking' restrictions on both sides of Palkarra Court.	3	60%	0	0%	2	40%
23	Wesley Close	Install 'Staggered Parking' restrictions on both sides of Wesley Close	2	100%	0	0%	0	0%

24	McCormicks Road	Install '2P 9AM–5PM Mon–Fri' restrictions on the west side of McCormicks Road between #51 and #61	9	82%	1	9%	1	9%
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	10	91%	1	9%	0	0%
26	McCormicks Road	Install dedicated right turn channel approaching northbound to Heysen Drive.	11	100%	0	0%	0	0%
27	Taylors Road	Install splitter island at the intersection of Taylors Road and Ballarto Road	1	100%	0	0%	0	0%
28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	2	67%	0	0%	1	33%
29	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	1	100%	0	0%	0	0%
30	Ballarto Road	Upgrade Shared User Path from asphalt to concrete between McGowan Drive and Skye Primary School (Implemented through FCC Footpath Renewal Program)	2	100%	0	0%	0	0%

3.4 REASONS FOR OBJECTIONS

The community were given the opportunity to provide reasons as to why they objected certain proposed treatments. These are summarised and in Table 4, along with a response from the project team after consideration of the feedback received.

Table 4 Detailed Community Objections Summary

#	Street / Location	Recommended Treatment	% Support	Community Objection Comments	Response
1	Edinburgh Drive	Install Watts profile speed hump at #50	71%	▪ Noise concerns ▪ Considered unnecessary ▪ Concerns of damage to vehicles	Traffic noise may increase due to breaking, acceleration, and vertical displacement of vehicles. Multiple safety concerns regarding speeding, hooning, and rat-running were received from the community through the study process. Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly.
2	Edinburgh Drive	Install Watts profile speed hump at #12	70%	▪ Considered unnecessary	Multiple safety concerns regarding speeding, hooning, and rat-running were received from the community through the study process.
3	Heritage Drive	Convert existing chicane at #77 to a Watts profile speed hump	69%	▪ Considered unnecessary as chicane already installed ▪ Concerns speed hump may damage vehicles ▪ Cost concerns ▪ Objects to Watts profile design (suggests flat top)	Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly.
4	Heritage Drive	Install Watts profile speed hump at #49	65%	▪ Noise concerns ▪ Objects to Watts profile design (suggests flat top) ▪ Too many speed humps ▪ Too close together ▪ Considered unnecessary	Traffic noise may increase due to breaking, acceleration, and vertical displacement of vehicles. Speed humps can regulate speed along the entire street if used in series. Consecutive speed humps have been proposed to effectively slow down traffic, with spacing in accordance with the AustRoads recommendations Multiple safety concerns regarding speeding, hooning, and rat-running were received from the community through the study process.
5	Heritage Drive	Install Watts profile speed hump at #36	67%	▪ Objects to Watts profile design (suggests flat top) ▪ Concerns of damage to vehicles ▪ Considered unnecessary	Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly. Multiple safety concerns regarding speeding, hooning, and rat-running were received from the community through the study process.
6	Manchester Drive	Install Watts profile speed hump at #19	72%	▪ No specific reasons given	

7	Manchester Drive	Install Watts profile speed hump at #5	71%	▪ Concerns of damage to vehicles ▪ Considered Unnecessary	Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly. Multiple safety concerns regarding speeding, hooning, and rat-running were received from the community through the study process.
8	Arlene Drive	Install Watts profile speed hump at #34	75%	▪ No specific reasons given	
9	Heysen Drive	Install Watts profile speed hump at #12	68%	▪ Concerns of damage to vehicles ▪ The road characteristics are not suitable for a speed hump. ▪ Parked cars prohibit vehicles from speeding ▪ Considered unnecessary	Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly. Multiple safety concerns regarding speeding, hooning, and rat-running were received from the community through the study process.
10	Gamble Road	Install Watts profile speed hump at #148	67%	▪ No specific reasons given	Feedback from the second Residential Traffic Committee meeting indicated that the location of treatment 10 rendered it unnecessary, and it was suggested to either move it to the other side of Arlene Drive (#130 Gamble Road) or remove it from the recommendations.
11	Gamble Road	Install Watts profile speed hump at #136	65%	▪ Concerns of damage to vehicles ▪ Too many speed humps ▪ Noise concerns	Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly. Speed humps can regulate speed along the entire street if used in series. Consecutive speed humps have been proposed to effectively slow down traffic, with spacing in accordance with the AustRoads recommendations Traffic noise may increase due to breaking, acceleration, and vertical displacement of vehicles.
12	Veronica Drive	Install Watts profile speed hump at #8	71%	▪ Concerns of damage to vehicles	Speed humps can damage vehicles travelling at high speeds, as this treatment is proposed to reduce speeds there should be no damage to vehicles if used correctly.
13	Veronica Drive	Install Watts profile speed hump at #30	71%	▪ No specific reasons given	
14	Sven Street	Install Watts profile speed hump at #4	72%	▪ No specific reasons given	
15	McGowan Drive	Convert existing school crossing at #2 into a raised wombat crossing	77%	▪ Considered unnecessary due to school crossing having a crossing guard and vehicles not being able to gain sufficient speed before the crossing ▪ Raised crossing will create noise concerns ▪ Replace treatment with a pedestrian signalised crossing	Raising the crossing will provide more awareness and priority to pedestrians both during and out of school hours. Vehicles will also approach the crossing from Lady Emily Way. Traffic noise may increase due to breaking, acceleration, and vertical displacement of vehicles. Signalised crossing, while providing more awareness and priority to pedestrians, are very costly.

16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	76%	▪ Concerns around property access	More information will be provided regarding location of sign and further feedback regarding location will be taken into account.
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	82%	▪ No specific reasons given	
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	79%	▪ No specific reasons given	
19	Heysen Drive	Install 'No Stopping' restrictions on both sides of the entrance to Heysen Drive (from McCormicks Road – Crossover #2 Heysen Drive)	91%	▪ No specific reasons given	
20	Selwyn Court	Install 'No Stopping 8–9:30AM 2:30–4:30PM Mon–Fri' restrictions on the east side of Selwyn Court.	81%	▪ Considered unnecessary	Multiple concerns were raised regarding resident and student safety during peak hour pick-up and drop-off periods.
21	McGowan Drive	Install 'No Stopping' restrictions on both sides of the bend of McGowan Drive and Palkarra Court.	86%	▪ No specific reasons given	
22	Palkarra Court	Install 'Staggered Parking' restrictions on both sides of Palkarra Court.	77%	▪ No specific reasons given	
23	Wesley Close	Install 'Staggered Parking' restrictions on both sides of Wesley Close	82%	▪ No specific reasons given	
24	McCormicks Road	Install '2P 9AM–5PM Mon–Fri' restrictions on the west side of McCormicks Road between #51 and #61	89%	▪ No specific reasons given	
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	90%	▪ No specific reasons given	

26	McCormicks Road	Install dedicated right turn channel approaching northbound to Heysen Drive.	92%	▪ No specific reasons given	
27	Taylors Road	Install splitter island at the intersection of Taylors Road and Ballarto Road	82%	▪ Considered unnecessary	Multiple concerns regarding intersection safety were received at all stages of the study process. The splitter island will deter drivers from 'cutting' into the adjacent lane.
28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	87%	▪ Considers the existing infrastructure sufficient ▪ Cost concerns	Multiple concerns regarding student, pedestrian, and cyclist safety were received at all stages of the study process. This treatment is proposed to be implemented through the FCC Footpath Renewal program
29	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	91%	▪ No specific reasons given	
30	Ballarto Road	Upgrade Shared User Path from asphalt to concrete between McGowan Drive and Skye Primary School (Implemented through FCC Footpath Renewal Program)	84%	▪ No specific reasons given	
General Comments		Speed humps		▪ Noise concerns ▪ Service vehicles may be affected ▪ Cost concerns ▪ General dislike for speed humps ▪ Considered unnecessary ▪ Concerns of damage to vehicles	

3.5 OTHER COMMENTS

In addition, the community were given the opportunity to provide any additional comments, concerns or recommendations. These are summarised in Table 5 to be considered in the final LATM plan.

Table 5 Detailed community objections summary

Location/Treatment	Comments / Recommendations
McGowan Drive – Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	▪ Requests further information regarding location
Heritage Drive	▪ Requests an additional speed hump on the west side of the right-angled bend near #28 ▪ Requests additional speed hump be places before the Balinga Drive intersection
Arlene Drive – Install Watts profile speed hump at #34	▪ Requests further traffic counts be conducted ▪ Requests an additional speed hump at #12 Arlene Drive
Heysen Drive – Install Watts profile speed hump at #12	▪ Requests further traffic counts be conducted
Gamble Road – Install Watts profile speed hump at #148	▪ Requests further traffic counts be conducted
Gamble Road – Install Watts profile speed hump at #136	▪ Requests further traffic counts be conducted
Veronica Drive – Install Watts profile speed hump at #8	▪ Requests further traffic counts be conducted
Veronica Drive – Install Watts profile speed hump at #30	▪ Requests further traffic counts be conducted
Sven Street – Install Watts profile speed hump at #4	▪ Requests further traffic counts be conducted
Selwyn Court	▪ Requests Selwyn Court be only for pedestrian access, parents dropping off children should use the Ballarto Road entrance.
McCormicks Road – Install '2P 9AM-5PM Mon-Fri' restrictions on the west side of McCormicks Road between #51 and #61	▪ Multiple requests further parking restrictions along McCormicks Road
McCormicks Road – Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	▪ Multiple requests further parking restrictions along McCormicks Road
McCormicks Road	▪ Install wombat crossing LOCATION
Ballarto Road/McGowan Drive	▪ Add 'keep clear' line marking along Ballarto Road to allow McGowan Drive traffic to exit when Ballarto Road is congested

Location/Treatment	Comments / Recommendations
Wesley Close	▪ Install a stop sign at the end of the court
Edinburgh Drive	▪ Comments on observing vehicles travelling at high speeds along Edinburgh Drive
Skye Primary School	▪ Provide more dedicated on-site parking
General Comments	▪ Use resources to address the McCormicks/Hall and McCormicks/Ballarto Road congestion (adjusting signal phasing, adding additional turn lanes, etc)

3.6 AUTHORITY/EMERGENCY SERVICES COMMENTS

Along with consultation of residents and the local community, the draft LATM plan was shared with relevant authorities, emergency services, and community service providers for their review and comment. It is noted that the Department of Transport, the CFA, SES, and local shopping centres did not return with feedback. Their responses and comments in regard to the proposed treatments are summarised below.

3.6.1 AMBULANCE VICTORIA

Correspondence was received from Ambulance Victoria Frankston team manager on 29 May 2025 which informed that there are no concerns with the proposed measures, only that they be informed of any road closures during the works.

3.6.2 VICTORIA POLICE

Correspondence was received from Carrum Downs Police Station on 17 June 2025 which informed that there are no concerns with the proposed LATM measures.

3.6.3 HIGHWAY PATROL

Correspondence was received from Somerville Highway Patrol on 10 June 2025 which informed that there were no concerns with the proposed LATM treatments.

3.6.4 FRANKSTON CITY COUNCIL WASTE TEAM

Correspondence was received from the Frankston City Council Waste team on 19 June 2025 which informed that there are no concerns with the proposed LATM measures, only that they be informed of any road closures during the works to allow for alternative route planning if necessary.

3.6.5 LOCAL BUS PROVIDER

Correspondence was received from Ventura on 29 May 2025 which informed that there are no concerns with the proposed LATM measures, including speed reduction measures, that would impact bus operations.

4 RECOMMENDED FINAL LATM PLAN

4.1 ADJUSTMENTS FROM DRAFT LATM PLAN

Based on the community consultation process, recommendations of Council and further investigations undertaken, the following adjustments to the LATM Plan have been made:

- Treatment 4 – Install Watts profile speed hump at #49 Heritage Drive: is to be removed from the proposal due to resident feedback, with 25% of residents of Heritage Drive indicating objection to the treatment and 13% partly supporting the treatment. Removing this treatment is deemed acceptable as treatment 5 and the geometry of the road will still serve to slow vehicles on approach to the Heritage Drive bend to address the safety and line of sight concerns.

  It is recommended that Council monitor the traffic conditions at this location following implementation of the broader LATM plan and installation of traffic calming devices in surrounding streets to determine whether a speed hump at this location should be reconsidered in the future.
- Treatment 10 – Install Watts profile speed hump at #148 Gamble Road: is proposed to be shifted to the west side of Arlene Drive at #130 Gamble Road, to provide a series of speed humps along Gamble Road and Veronica Drive consistent with feedback from the 2nd Resident Traffic Committee meeting dated 29 April 2025.
- Treatment 25 – Install 'No Stopping' restrictions on both sides of McCormicks Road: is proposed to be extended to cover both sides of McCormicks Road between Ballarto Road and #26 McCormicks Road to align with the extent of the centre line marking on the road.
- Treatment 2 – Install Watts profile speed hump at #12: can remain subject to a post-implementation review of the proposed flat-top speed hump which we understand will replace the existing chicane adjacent to #20 and # 22 Edinburgh Drive (scheduled in FY 2025/26 under a separate project to this LATM study). Council should review the traffic conditions along the road after the chicane has been replaced to determine whether or not Treatment 2 would still be required.

- Treatment 26 – Install dedicated right turn channel approaching northbound to Heysen Drive: following internal Council consultation on the final LATM plan, Council will investigate the provision of a pedestrian crossing on McCormicks Road in the vicinity of Heysen Drive, as part of the dedicated right turn channel.
- Additional Treatment – Treatment 32: Following internal Council consultation on the final LATM Plan, Council will investigate the provision of a pedestrian crossing on McCormicks Road in the vicinity of Gamble Road.

4.2 DETAILED MAP OF FINAL LATM PLAN

The recommended plan is shown in Figure 5. A detailed version can be seen in **APPENDIX 2**.

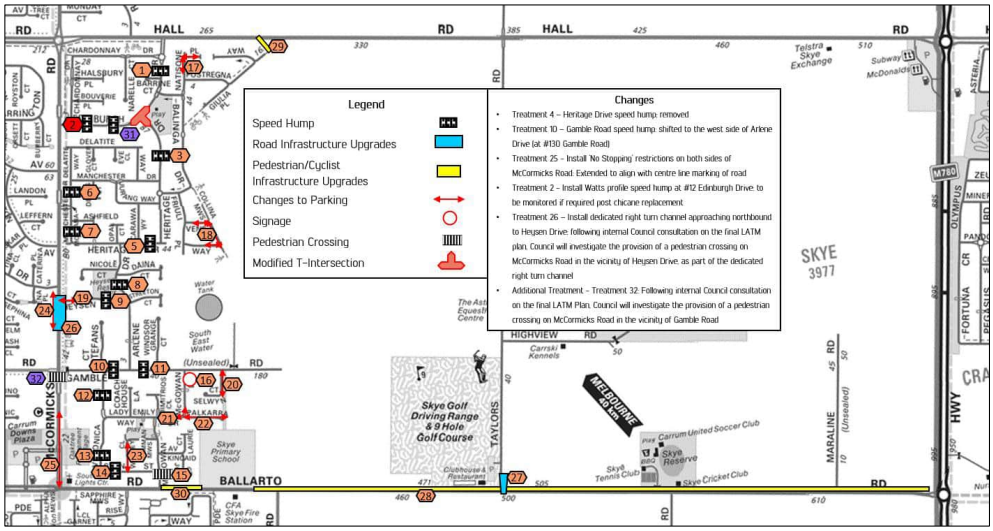


Figure 5 Final Local Area Traffic Management Plan

4.3 OVERVIEW OF TYPES OF LATM TREATMENTS PROPOSED

In order to guide decisions concerning implementation of certain measures, it is important to have a thorough understanding of the potential treatments available to address issue raised throughout the community engagement and investigation process.

The following sections comprise descriptions of LATM treatments that are considered appropriate for the context of the study area. The sections will also provide the respective advantages and disadvantages of each treatment.

It is noted that these treatments may be considered individually or in combination with one another and that on long stretches of road, it is best to implement a number of or series of treatments to maintain the same profile throughout.

4.3.1 SPEED HUMP

A speed hump is a speed reduction device in the form of a raised curved profile extending across the roadway. Speed humps are typically 70mm to 120mm high, with a total length of three to four metres.



Figure 6 Example of a Speed Hump (source: Whittlesea Council website)

Advantages:

- Significantly reduce vehicle speeds in the vicinity of the device;
- Can significantly reduce road crashes;
- Relatively inexpensive to install and maintain;
- Discourage through-traffic;
- Regulate speeds over the entire length of a street when used in a series; and
- Can be designed to limit discomfort to cyclists.

Disadvantages:

- Traffic noise may increase just before and just after the device due to braking, acceleration and the vertical displacement of vehicles;
- Can divert traffic to nearby streets without LATM measures;
- Can be uncomfortable for vehicle passengers and cyclists; and
- May adversely affect access for buses, commercial vehicles and emergency vehicles.

4.3.2 WOMBAT CROSSING

Wombat crossings are generally in the form of a flat-top speed hump with a pedestrian crossing on the raised flat surface, giving priority to pedestrians. The minimum length including ramps is 6m and the desirable height of the platform is 100mm.



Figure 7 Wombat Crossing Profile (source: https://safesystemsolutions.com.au/safe-system-snippet-216-the-awesomeness-of-wombat-crossings/)

Advantages:

- Significantly reduce vehicle speeds in the vicinity of the device;
- Can significantly reduce road crashes;
- Relatively inexpensive to install and maintain;
- Discourage through traffic;
- Reduce vehicle-pedestrian conflicts; and
- Provide designated crossing place for pedestrians.

Disadvantages:

- Traffic noise may increase just before and just after the device due to braking, acceleration and the vertical displacement of vehicles;
- Can divert traffic to nearby streets without LATM measures;
- Can be uncomfortable for vehicle passengers and cyclists; and
- May adversely affect access for buses, commercial vehicles and emergency vehicles.

4.3.3 PARKING RESTRICTIONS

In the case of the Skye precinct, it is proposed to restrict parking along various tight bends and narrow streets of residential roads within the study area as well as along sections of McCormicks Road to allow for safer passing of traffic and egress from local driveways. This will involve the introduction of 'No Stopping', and various 'parking restriction' signs, examples of which can be Figure 8 and Figure 9.



Figure 8 McCormicks Road Parking Restrictions



Figure 9 Venezia Way Parking Restrictions

Advantages:

- Improves sight lines to give-way to oncoming traffic;
- Reduced congestion in the street to allow access for through traffic;

Disadvantages:

- Reduced supply of on-street parking;
- Parking is potentially diverted to other nearby streets.

4.3.4 SIGNAGE TREATMENTS

It is proposed to introduce signage in the form of a 'crest' sign at the intersection of McGowan Drive and Gamble Road. This will assist to warn drivers that sight lines are impaired due to the curvature of the road, and that on-coming drivers may not be able to see them.



Figure 10 Crest Signage

Advantages:

- Improves safety of road users and pedestrians.
- Minimal installation and maintenance costs.

Disadvantages:

- Not a physical treatment.

4.4 COST ESTIMATES AND TREATMENT PRIORITY LIST

Table 6 outlines the indicative treatment cost and priority of the Final LATM Plan. The estimated costs are indicative only and have been prepared to assist in developing an implementation plan. The installation costs of traffic management can vary considerably and largely depend on the extent and design of devices, location, local contractors, etc. The main components that can typically influence construction costs are the materials used, need for kerb reconstruction, temporary traffic management, impact on existing drainage, discovery of other underground services e.g gas, water, possible relocation of services, and extent of landscaping.

In the case of these works, while staging the construction of works is generally necessary due to funding constraints, the staging of works needs careful consideration to minimise the interim impact of treatments on surrounding streets.

In staging the works, Council should have regard to the following considerations:

- The benefits should be immediate and obvious to residents. The staging should appear logical to residents to ensure acceptance of plan;
- Locations where crash problems (if relevant) should be given a priority;
- Maximum effort should be made to avoid transferring traffic impacts, regardless of their duration;
- Installation should be delayed for treatments which may not be required or may need to be modified depending on the effects of earlier stages; and
- Possible cost savings from grouping devices into a single stage or focusing on one location should be considered, where possible.

The priority of each treatment has been derived using a number of factors to create a priority ranking tool. Factors were allocated a score between 0 and 2, resulting in a priority score for each treatment out of 8 (with 8 representing the highest priority).

- **High** – should be actioned in the short term (1 – 2 years)
- **Medium** – can be actioned in a medium term (2 – 3 years)
- **Low** – can be actioned in the long term (3+ years)

The key factors and its ranking criteria are outlined below:

1. Cost

   The cost of each treatment has been approximated based on the cost of construction / implementation only, and thus provides a general assessment of the cost comparison between each treatment. Given the approximated costs the treatments were given a cost score as follows:

   - A score of 0 was given for any treatment costing more than $200,000;
   - A score of 0.5 was given for any treatment costing between $50,000 and $200,000;
   - A score of 1.0 was given for any treatment costing between $20,000 and $50,000;
   - A score of 1.5 was given for any treatment costing between $10,000 and $20,000; and
   - A score of 2.0 was given for any treatment costing less than $10,000.

2. Volume

   The score for volume was assessed similarly to cost. For locations where traffic volumes were unknown, volumes were projected from known nearby traffic volumes. The volume score was determined as follows:

   - A score of 0.5 was given at locations with volumes less than 5,000 vpd;
   - A score of 1.0 was given at locations with volumes between 5,000 and 10,000 vpd;
   - A score of 1.5 was given at locations with volumes between 10,000 and 20,000 vpd; and
   - A score of 2.0 was given at locations with volumes greater than 20,000 vpd.

3. Speed / Safety

   The score for speed / safety aspects of each treatment was assessed based on the existing speed and safety issues at the location of each treatment. As such, locations where safety was flagged as a serious issue in combination with high speeds was given a high score, and locations where speed and/or safety were not a major concern were given a lower score. All scores were assessed with consideration to the impact the proposed treatment would have in addressing speed and/or safety concerns.

4. Overall community feedback

   The score for community feedback was assessed based on the community discussions and survey results regarding each treatment and issue that had been collated through the LATM study.

Table 6 Treatment priority and cost summary table

Treatment #	Location	Treatment Type	Cost	Total Score (out of 8)	Priority	Timeframe
1	Edinburgh Drive	Install Watts profile speed hump at #50	$13,200	5.2	**Medium**	2-3 years
2	Edinburgh Drive	Install Watts profile speed hump at #12	$13,200	5.2	**Medium**	2-3 years
3	Heritage Drive	Convert existing chicane at #77 to a Watts profile speed hump	$13,200	5.1	**Medium**	2-3 years
4	Heritage Drive	Install Watts profile speed hump at #49	N/A			
5	Heritage Drive	Install Watts profile speed hump at #36	$13,200	5.1	**Medium**	2-3 years
6	Manchester Drive	Install Watts profile speed hump at #19	$13,200	4.4	**Medium**	2-3 years
7	Manchester Drive	Install Watts profile speed hump at #5	$13,200	4.4	**Medium**	2-3 years
8	Arlene Drive	Install Watts profile speed hump at #34	$13,200	5.0	**Medium**	2-3 years
9	Heysen Drive	Install Watts profile speed hump at #12	$13,200	5.1	**Medium**	2-3 years
10	Gamble Road	Install Watts profile speed hump at #148	$13,200	4.6	**Medium**	2-3 years

11	Gamble Road	Install Watts profile speed hump at #136	$13,200	4.6	Medium	2–3 years
12	Veronica Drive	Install Watts profile speed hump at #8	$13,200	4.7	Medium	2–3 years
13	Veronica Drive	Install Watts profile speed hump at #30	$13,200	4.7	Medium	2–3 years
14	Sven Street	Install Watts profile speed hump at #4	$13,200	4.2	Medium	2–3 years
15	McGowan Drive	Convert existing school crossing at #2 into a raised wombat crossing	$33,000	4.5	Medium	2–3 years
16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	$792	5.5	Medium	2–3 years
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	$1,980	4.6	Medium	2–3 years
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	$3,960	4.6	Medium	2–3 years
19	Heysen Drive	Install 'No Stopping' restrictions on both sides of the entrance to Heysen Drive (from McCormicks Road – Crossover #2 Heysen Drive)	$1,980	6.1	High	1–2 years
20	Selwyn Court	Install 'No Stopping 8–9:30AM 2:30–4:30PM Mon–Fri' restrictions on the east side of Selwyn Court.	$1,980	4.6	Medium	2–3 years
21	McGowan Drive	Install 'No Stopping' restrictions on both sides of the bend of McGowan Drive and Palkarra Court.	$1,980	5.7	Medium	2–3 years
22	Palkarra Court	Install 'Staggered Parking' restrictions on both sides of Palkarra Court.	$2,640	4.5	Medium	2–3 years
23	Wesley Close	Install 'Staggered Parking' restrictions on both sides of Wesley Close	$2,640	4.6	Medium	2–3 years
24	McCormicks Road	Install '2P 9AM–5PM Mon–Fri' restrictions on the west side of McCormicks Road between #51 and #61	$1,980	6.5	High	1–2 years
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	$6,600	6.5	High	1–2 years
26	McCormicks Road	Install dedicated right turn channel approaching northbound to Heysen Drive.	$31,680	5.6	Medium	2–3 years
27	Taylors Road	Install splitter island at the intersection of Taylors Road and Ballarto Road	$19,800	4.9	Medium	2–3 years
28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	$726,000	5.0	Medium	2–3 years
29	Ballarto Road	Upgrade Shared User Path from asphalt to concrete between McGowan Drive and Skye Primary School (Implemented through FCC Footpath Renewal Program)	$80,520	5.5	Medium	2–3 years
30	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	$13,200	4.3	Medium	2–3 years
31	Edinburgh Drive	Flat-top speed hump to replace the existing chicane adjacent to #20 and # 22 Edinburgh Drive	N/A			
		Converting Heritage Drive/Edinburgh Drive intersection to a raised T-intersection	N/A			
32	McCormicks Road	Investigate the provision of pedestrian crossing on McCormicks Road in the vicinity of Gamble Road	$1,200	N/A	N/A	N/A

Cost estimates do not include costs associated with replacing or relocating existing infrastructure and services.

Please refer to APPENDIX 3 for additional information regarding the priority ranking and cost estimates of these treatments.

5 SUMMARY AND CONCLUSIONS

The objective of this study was to prepare a Local Area Traffic Management (LATM) plan for the Skye Precinct, which addresses the main local traffic issues in the area and reflects the requirements and expectations of the community.

The LATM study involved extensive consultation with the local community to identify local traffic issues and possible improvements, in conjunction with engineering investigations. Other components of the study included the collection of traffic volume and traffic speed data, as well as an investigation of crash data.

The community consultation component of the study included an online interactive map, surveys, and community workshops in order to understand the community's concerns and feedback regarding areas for improvement and opinions on proposed treatments.

The key issues identified in the study generally related to traffic concerns such as high speeds and irresponsible driving, as well as pedestrian safety in the area.

Based on the preceding assessment and community feedback on the proposed Local Area Traffic Management Plan, the next steps are as follows:

- The traffic treatment programs are to be listed in the Capital Work's Program to obtain funding from the Council, unless otherwise stated that a treatment will be implemented via an alternative strategy;
- Council will distribute a letter to the local community advising of the outcomes of the study, including the adopted Final Local Area Traffic Management Plan;
- The implementation of traffic management measures will commence in the coming years. The order of implementation will be based off available funding, resource availability, and the priority order outlined within this Final LATM Plan;
- Where necessary, Council will consult with property owners abutting the treatment locations at the design stage regarding specific locations and design;
- Following installation, Council will continue to monitor safety and performance, to ensure that any effects caused by the imposed LATM measures are discovered and mitigated against; and
- Some residents in the Lyrebird LATM Precinct, through their ward Councillor, raised concerns about bus routes and vehicle movements from side streets onto McCormicks Road. This matter will be investigated and addressed as part of the Lyrebird Precinct LATM study at a later stage, as the Skye LATM Precinct does not encompass bus routes.

APPENDIX 1 LATM FEEDBACK CORRESPONDENCE

Draft Local Area Traffic Management Plan – Skye Precinct Survey Questionnaire

SCAN ME

Please review the draft LATM plan then complete this survey online via the Engage Frankston! platform at https://engage.frankston.vic.gov.au/skye-LATM (or by scanning the QR code). Alternatively the completed hard copy can be returned to Frankston City Council's Engineering Services Department using the enclosed Reply Paid envelope, or scan and email to EngServices@frankston.vic.gov.au by <**DAY**> <**DATE**> <**MONTH**> **2025.**

Contact details (optional): Address: _____ Name: _____ Phone No / or E-mail: _____

What street do you live in? (required) _____

#	*Street / Location*	*Recommended Treatment*	*Issue / Reasons*	*Do you support this recommendation? (tick one)*		
				Support	*Partly Support*	*Object*
1	Edinburgh Drive	Install Watts profile speed hump at #49	• Community concerns regarding pedestrian and road safety • Traffic count data showed off-peak hours speeding and peak-hour rat-running • Treatment aims to reduce speeds and make rat-running less desirable			
2	Edinburgh Drive	Install Watts profile speed hump at #12				
3	Heritage Drive	Convert existing chicane at #77 to a Watts profile speed hump	• Community concerns regarding speeding, hooning, and visibility issues • Traffic count data showed off-peak hour speeding • Treatment aims to reduce speeds along Heritage Drive			
4	Heritage Drive	Install Watts profile speed hump at #49	• Community concerns regarding speeding, hooning, and visibility issues • Traffic count data showed off-peak hour speeding • Treatment aims to reduce speeds upon approach to right-angled bend			
5	Heritage Drive	Install Watts profile speed hump at #36				
6	Manchester Drive	Install Watts profile speed hump at #19	• Multiple community concerns regarding speeding issues • Treatment aims to reduce speeds along the road straights			
7	Manchester Drive	Install Watts profile speed hump at #5				
8	Arlene Drive	Install Watts profile speed hump at #34	• Community concerns regarding speeding issues. • Treatment aims to reduce speeds along Arlene Drive			
9	Heysen Drive	Install Watts profile speed hump at #12	• Community concerns regarding speeding issues. • Treatment aims to reduce speeds along Heysen and on approach to Arlene Drive			
10	Gamble Road	Install Watts profile speed hump at #148	• Community concerns regarding irresponsible driving • Treatment aims to reduce speeds along the straight sections of Gamble Road			
11	Gamble Road	Install Watts profile speed hump at #136				
12	Veronica Way	Install Watts profile speed hump at #8	• Community concerns regarding speeding and irresponsible driving issues • Treatment aims to reduce speeds along Veronica Drive and upon approach to Lady Emily Way			
13	Veronica Way	Install Watts profile speed hump at #30				
14	Sven Street	Install Watts profile speed hump at #4	• Multiple community concerns regarding speeding issues • Treatment aims to reduce speed along Sven Street and upon approach to Veronica Drive			

#	Street / Location	Recommended Treatment	Issue / Reasons	Do you support this recommendation? (tick one)		
				Support	Partly Support	Object
15	McGowan Drive	Convert existing school crossing at #2 into a raised wombat crossing	• Community concerns regarding pedestrian and cyclist safety • Treatment aims to reduce vehicle speeds upon approach and provide priority to pedestrians, as well as increase visibility of the crossing			
16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	• Community concerns regarding visibility issues • Treatment aims to provide warning to on-coming vehicles that vehicles travelling the opposite direction may not be able to see them			
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	• Community concerns regarding parking and visibility issues • Restrictions aim to stop parking along Natisone Place bend and increase visibility for though traffic			
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	• Community concerns regarding parking and visibility issues • Restrictions aim to stop parking along Venezia Way bends and increase visibility for though traffic			
19	Heysen Drive	Install 'No Stopping' restrictions on both sides of the entrance to Heysen Drive (from McCormicks Road – Crossover #2 Heysen Drive)	• Community concerns regarding parking, and intersection / crossover visibility approaching McCormicks Road • Restrictions aim to increase visibility upon approach to McCormicks Drive, as well as reduce congestion of through traffic			
20	Selwyn Court	Install 'No Stopping 8-9:30AM 2:30-4:30PM Mon-Fri' restrictions on the east side of Selwyn Court.	• Community concerns regarding congestion, pedestrian safety, and parking issues at school pick up / drop off periods. • Restrictions aim to allow through traffic to safely pass reducing congestion and increasing visibility during pick-up periods.			
21	McGowan Drive	Install 'No Stopping' restrictions on both sides of the bend of McGowan Drive and Palkarra Court.	• Community concerns regarding parking and visibility issues • Restrictions aim to stop parking along intersection of McGowan Drive and Palkarra Court bend			
22	Palkarra Court	Install 'Staggered Parking' restrictions on both sides of Palkarra Court.	• Community concerns regarding congestion and parking issues • Restrictions aim to reduce congestion by staggering parking to allow through traffic to safely pass.			
23	Wesley Close	Install 'Staggered Parking' restrictions on both sides of Wesley Close	• Community concerns regarding congestion and parking issues • Restrictions aim to reduce congestion by staggering parking to allow through traffic to safely pass.			
24	McCormicks Road	Install '2P 9AM-5PM Mon-Fri' restrictions on the west side of McCormicks Road between #51 and #61	• Community concerns regarding long-term parking along McCormicks Road reducing visibility of on-coming traffic • Restrictions at these times aim to relocate long-term parking to utilise appropriate car parking.			
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	• Community concerns regarding parking and congestion along McCormicks Road • Restrictions at these locations aim to remove parking on both sides of McCormicks Road, increasing through traffic safety.			
26	McCormicks Road	Install dedicated right turn channel approaching northbound to Heysen Drive.	• Community concerns regarding congestion			
27	Taylors Road	Install splitter island at the intersection of Taylors Road and Ballarto Road	• Community concerns regarding vehicles cutting the corner of the intersection at Ballarto / Taylors Road • Treatment aims to ensure vehicles must drive the full arc of the intersection before entering Taylors Road • Increase intersection safety			

#	Street / Location	Recommended Treatment	Issue / Reasons	Do you support this recommendation? (tick one)		
				Support	Partly Support	Object
28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	• Community concerns regarding pedestrian and cyclist safety • Treatment aims to provide a safer and more connected experience for all users			
29	Ballarto Road	Upgrade Shared User Path from asphalt to concrete between McGowan Drive and Skye Primary School (Implemented through FCC Footpath Renewal Program)	• Community concerns regarding pedestrian and cyclist safety • Treatment aims to provide a safer and more attractive experience for users			
30	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	• Community concerns regarding pedestrian and cyclist safety • Treatment aims to provide a safer and more connected experience for all users			
31	Edinburgh Drive	Note only: • Existing chicane and roundabout to be replaced with Watts profile speed hump and raised intersection respectively (projects already approved). • Evidence of speeding and hoon behaviour on Edinburgh Drive, as well as dangerous driver behaviour at the Edinburgh Dr/Heritage Dr roundabout. • Through previous investigation and community engagement with the impacted residents there is an established project to undertake these works in 2025/26.				

If you object to any of the above recommendations, please state below why:

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Do you have any other comments or feedback to provide on the draft recommended LATM plan?

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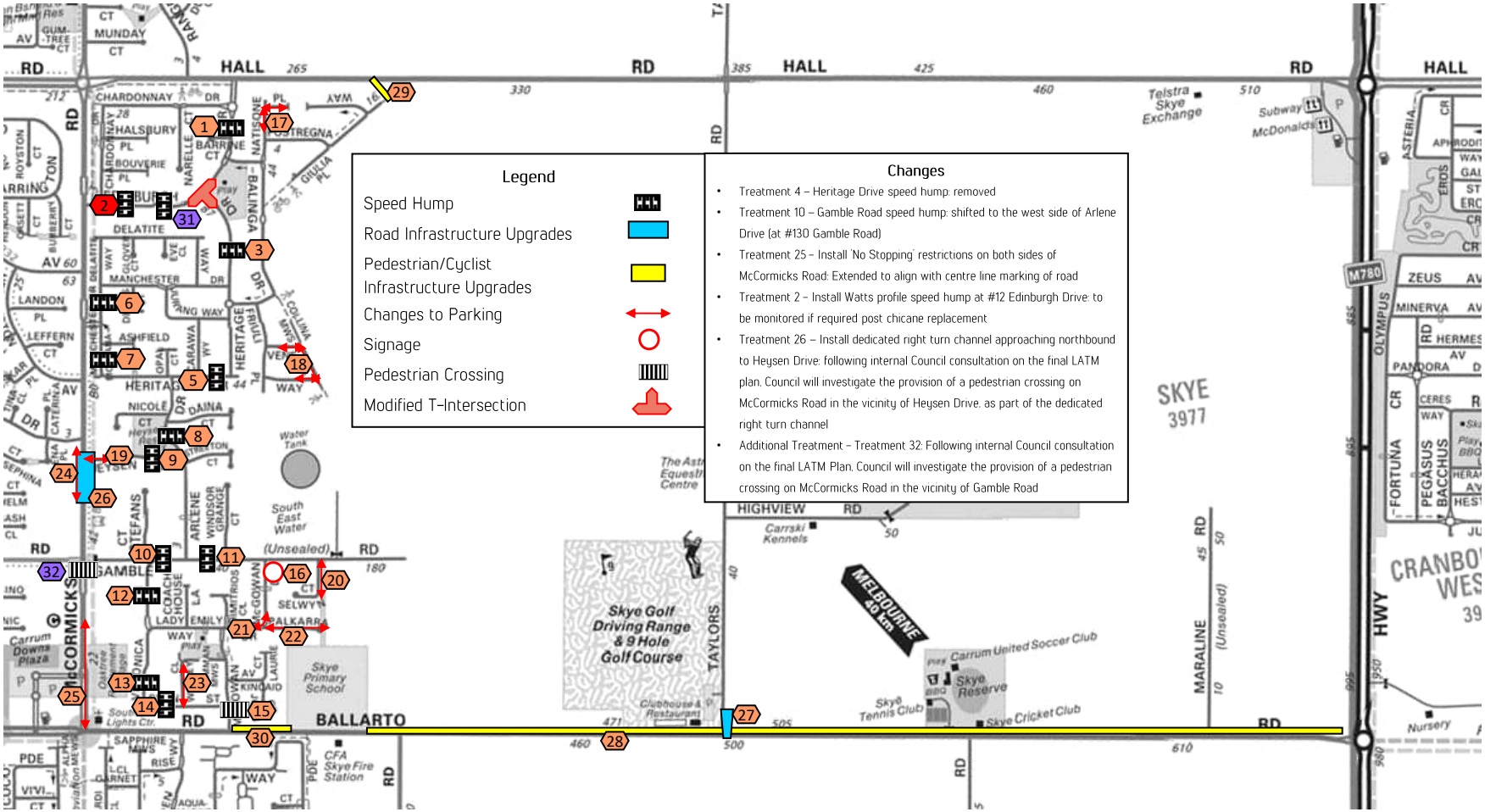
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Privacy

Frankston City Council is committed to protecting your privacy. You can choose to respond to this consultation survey anonymously, however you are required to specify your street for your survey to be considered. Any information you provide in your survey response will be shared with SALT3 Consultants and used to complete this study. Public reports regarding the project will include aggregate responses and not identify individuals. Your personal information will only be used and disclosed as authorised by law. For further information about how Council handles personal information, or to request access to your personal information, see www.frankston.vic.gov.au or contact Council's privacy officer on 1300 322 322. For further information about how SALT3 Consultants handles personal information, contact SALT3 Consultants on (03) 9020 4225.

APPENDIX 2 FINAL LATM PLAN


Legend
Speed Hump
Road Infrastructure Upgrades
Pedestrian/Cyclist Infrastructure Upgrades
Changes to Parking
Signage
Pedestrian Crossing
Modified T-Intersection
Changes
Treatment 4 – Heritage Drive speed hump: removed
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HALL RD
BALLARTO RD
McCORMICKS RD
TAYLORS RD
HIGHVIEW RD
MARALINE RD
SKYE 3977
Skye Golf Driving Range & 9 Hole Golf Course
Skye Primary School
Carrum Downs Plaza
Carrum United Soccer Club
Skye Reserve
Skye Tennis Club
Skye Cricket Club
Telstra Skye Exchange
CFA Skye Fire Station
MELBOURNE 45 km
M780
HWY

APPENDIX 3 PRIORITY CALCULATIONS

Treatment #	Location	Treatment Type	Costs			Volume (VPD)	Speed Safety Rating	Support	Cost Score (/2)	Volume Score (/2)	Speed Safety Score (/2)	Feedback Score (/2)	Total Score (/8)	Priority
			Design	Construction	Total									
1	Edinburgh Drive	Install Watts profile speed hump at #50	$1,200	$12,000	$13,200	1637	3.5	71%	1.5	0.5	1.75	1.42	5.2	Medium
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7	Manchester Drive	Install Watts profile speed hump at #5	$1,200	$12,000	$13,200	740	2	71%	1.5	0.5	1	1.42	4.4	Medium
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12	Veronica Drive	Install Watts profile speed hump at #8	$1,200	$12,000	$13,200	500	2.5	71%	1.5	0.5	1.25	1.42	4.7	Medium
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16	McGowan Drive	Install 'Road Crest' Sign on the west boundary of #152 Gamble Road	$72	$720	$792	1587	3	76%	2	0.5	1.5	1.52	5.5	Medium
17	Natisone Place	Install 'No Stopping' restrictions on both sides of the bend of Natisone Place	$180	$1,800	$1,980	100	1	82%	2	0.5	0.5	1.64	4.6	Medium
18	Venezia Way	Install 'No Stopping' restrictions on both sides of both bends of Venezia Way.	$360	$3,600	$3,960	100	1	79%	2	0.5	0.5	1.58	4.6	Medium

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24	McCormicks Road	Install '2P 9AM-5PM Mon-Fri' restrictions on the west side of McCormicks Road between #51 and #61	$180	$1,800	$1,980	10000	3.5	89%	2	1	1.75	1.78	6.5	High
25	McCormicks Road	Install 'No Stopping' restrictions on both sides of McCormicks Road from Ballarto Road to #22	$600	$6,000	$6,600	10000	3.5	90%	2	1	1.75	1.8	6.6	High
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28	Ballarto Road	Install Shared User Path from Skye Primary School to Western Port Freeway (implemented through FCC Bike Riding Strategy and Paths Development Plan)	$66,000	$660,000	$726,000	18000	3.5	87%	0	1.5	1.75	1.74	5.0	Medium
29	Postregna Way	Complete footpath works from Postregna Way to Hall Road (issue raised with MRPV)	$7,320	$73,200	$80,520	100	1	91%	0.5	1.5	1.75	1.82	5.6	Medium
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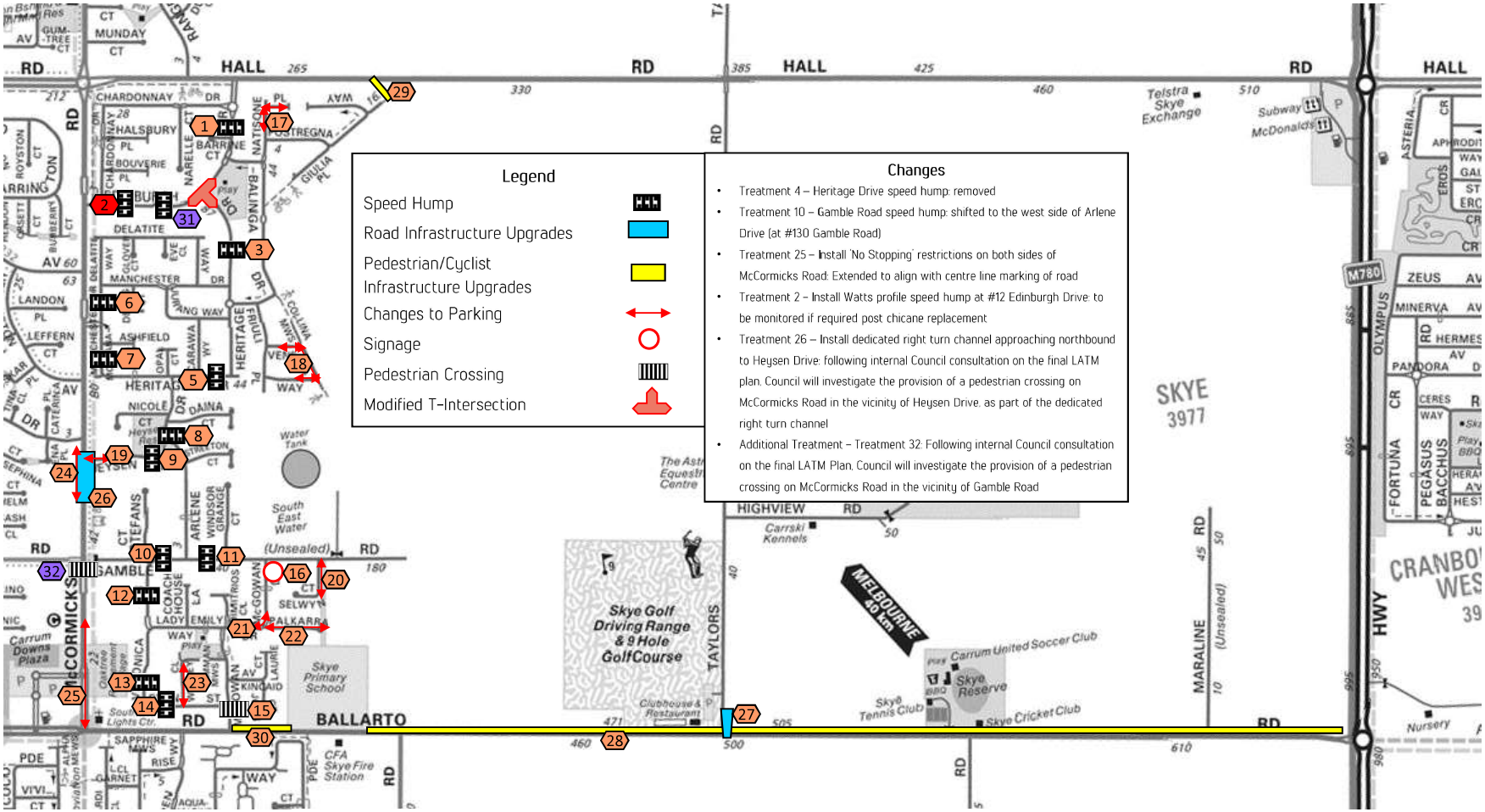
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T: +61 400 535 634
CANBERRA
Level 2. 28 Ainslie Pl Canberra ACT 2601
T: +61 2 9068 7995
ADELAIDE
Level 21. 25 Grenfell St Adelaide SA 5000
T: +61 8 8484 2331
DARWIN
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T: +61 8 8484 2331
PERTH
Level 25. 108 St Georges Tce. Perth WA 6000
T: +61 8 6557 8888

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Carrski Kennels
MELBOURNE 40 km
M780
HWY
ZEUS
MINERVA
OLYMPUS
PANDORA
FORTUNA
PEGASUS
BACCHUS
CRANBOURNE WEST

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Executive Summary

12.11 Proposed Sale of Council Land - 11R Wirilda Crescent Frankston North

Enquiries: (Danielle Watts: Corporate and Commercial Services)

Council Plan

Level 1:	Council Performance and Leadership
Level 2:	As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services

Purpose

To brief Council on a proposal to sell the Council land at 11R Wirilda Crescent Frankston North.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the requirements of section 114(2)(a) and (b) of the Local Government Act 2020 with respect to the proposed sale of land, and Council's Community Engagement Policy;
2. Agrees in principle to the sale of the land at 11R Wirilda Crescent Frankston North, known as Lots 452 and 453 on Lodged Plan Number 85419, being Volume 8804 Folio 252 and Volume 8894 Folio 253 respectively, on the basis that the land is deemed surplus to Council requirements, for full market value;
3. Authorises and directs the Chief Executive Officer to give public notice of Council's intention to sell the land at 11R Wirilda Crescent Frankston North;
4. Directs that any submissions received in response to the public notice that are opposed to the proposal be presented to Council for its consideration at a future meeting;
5. If no submissions are received or if the only submissions received in response to the public notice support the proposal without qualification, authorises the CEO to finalise the sale of land and execute any required documentation for and on behalf of Council;
6. Authorises the net proceeds of sale be allocated to Council's Strategic Asset Reserve to offset and support future property acquisitions as resolved by Council; and
7. Notes that 11R Wirilda Crescent Frankston North is currently being utilised on a temporary basis for a community organisation displaced in October 2024 as a result of storm damage to their building, and that any sale will not proceed until those rectification works are fully completed and the community organisation has vacated the Wirilda site, anticipated to be no earlier than November 2025.

Key Points / Issues

- 11R Wirilda Crescent Frankston North (Land) is located on the southwest corner of Telopea Reserve, in a residential estate between Excelsior Drive and Peninsula Link.

12.11 Proposed Sale of Council Land - 11R Wirilda Crescent Frankston North

Executive Summary

- The Land comprises two (2) separate cadastral parcels being lots 452 and 453 on Lodged Plan Number 85419 and contains a single level brick building, previously used as a kindergarten.
- Council has the power pursuant to s.*114(1) and (2)* of the *Local Government Act 2020 (LGA 2020)*, to sell land.
- Aerial photographs of the Land and the surrounding locality are contained in **Attachments A** and **B**. A copy of Council's titles are contained in **Attachment C**.

Financial Impact

There are financial costs associated with the sale of the Land however these costs, which include valuation; marketing; legal and Land Use Victoria costs, can be accommodated within existing budgets.

The market value of the Land in its existing condition including the former kindergarten building, was previously estimated at approximately $830,000. Current discussions with valuers indicate this has risen to the low $900,000's. Demolition of the building should it be required, is estimated to cost approximately $65,000.

An updated market valuation will be obtained once the building on the Land is vacant and can be prepared for marketing and sale. Vacant possession is anticipated to be no earlier than November 2025, though this is subject to the completion of works on an unrelated property and is outside of Council's control (refer Analysis section of this report).

The current expenditure in respect of the Land is nominal (less than $8,000 per annum excluding insurance), as it is only being maintained to the minimum safe level for temporary occupation. The expenditure includes but is not limited to reactive maintenance for the building and external area, and service utility outgoings.

There is no income being generated from the Land, the current temporary occupation being at a "peppercorn" rate.

The proposed sale of Land is consistent with the Guiding Values of the Property Strategy and Plan 2021-2025 (Property Strategy). Subject to the successful completion of statutory procedures for the sale of the Land, net proceeds of sale are recommended to be allocated to Council's Strategic Asset Reserve, to offset and offset and support future property acquisitions as resolved by Council.

Consultation

1. External Stakeholders

- Opteon Property Group Pty Ltd have previously provided market valuation advice to officers. If supported by Council, this will be updated prior to the sale of the Land in accordance with s.*114(2)(c) LGA2020*.
- Service Authorities have been consulted in relation to the potential sale, with no concerns raised. These responses are summarised in the officer's assessment section of this report.

2. Other Stakeholders

- Internal consultation was undertaken with relevant stakeholders, with summarised comments shown in the officer's assessment of the report. This has not identified any future service delivery by or on behalf of Council.

  An opportunity to support the service delivery on behalf of State and Federal Government for the purposes of Social Housing was identified however, this is not considered to warrant retention of the Land, given the likely long term financial implications associated with the same.
  If a potential sale is supported by Council, notification will be directly communicated to the relevant parties at Homes Victoria allowing an opportunity to review and assess the Land and its suitability for future community housing needs.

- Subject to Council approval, public notification will provide an opportunity for interested parties to make submissions in respect of the sale proposal. It is noted that Councils Community Engagement Policy states at clause 5.56, that there will be limited engagement prior in respect of the sale or exchange of land.

- Officers previously advised the occupier of the intention to request Council consider potential disposal of the Land, and that the existing occupancy is therefore only temporary. The occupancy agreement agreed to by both parties reflects this and provides an equitable position by allowing both parties to give appropriate notice to cease or vacant occupation of the premises when required.

Analysis (Environmental / Economic / Social Implications)

Background

The Land is approximately 1384m^2 in area, with a 32metre frontage to Wirilda Crescent, and a depth of approximately 44metres. It is encumbered by drainage and sewerage easements six (6) foot wide, one parallel to the Land's rear boundary, the other which traverses the Land from front to rear.

The Land is within the General Residential Zone Schedule 1 under the Frankston Planning Scheme.

Part of original "Forest Estate", the Land was acquired by Council for the purposes of a pre-school (kindergarten) in March 1973 from the former Housing Commission of Victoria, for the sum of $3,287.

The pre-school was constructed between 1974 and 1976 when it became operational and was in use until December 2020. The decision to conclude the Wirilda kindergarten service was not made by Council, but by the kindergarten committee of management at the time. Children's services to meet both current and future demand, are now well catered for in the surrounding locale.

The building on the Land is currently used on a temporary basis by a community organisation that was relocated in October 2024, following significant storms and damage including the loss of the roof to their building at Victoria Park. The associated work to rectify the storm damage caused to that building is ongoing and is expected to be completed in November 2025.

Environmental/Economic/Social

There are no environmental, economic and social implications of divesting the Land.

The Land itself contains no significant vegetation including trees, though it benefits from shade in the warmer months from large canopy trees located on adjacent land in private and Council ownership, the latter being Telopea Reserve.

There are no economic or social implications of divesting the Land. The Land has been vacant for several years with the exception of the current temporary use. It does not generate any income, nor does it support any business or employment uses.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

Local Government Act 2020

The statutory requirements for the sale of land are set out in section *114* of the *LGA2020* are as follows:

s.114 Restriction on power to sell, exchange or transfer without consideration land

(1) Except where section 116 applies, a Council must comply with this section of the Council –

(a) sells land; or

(b) exchanges land; or

(c) transfers land without consideration; or

(d) transfers land for a nominal amount.

(2) Before dealing with land in a manner described in sub-section (1), the Council must-

(a) At least 4 weeks prior to dealing with the land, publish notice of intention to do so-

(i) on the Council's internet site, and

(ii) in any other manner prescribed by the regulations for the purposes of this sub- section, and

(b) undertake a community engagement process in accordance with its community engagement policy, and

(3) Obtain from a person who holds the qualification or experience specified under s.13AD92) of the Valuation of Land Act 1960 a valuation of the land which is made not more than 6 months prior to dealing with the land.

An updated market valuation will be obtained once the building is vacated to ensure compliance with the above, currently anticipated to be in November 2025.

Subdivision Act 1988

s.*20(4)*of the S*ubdivision Act 1988 (SA)* states:

"public open space can be used for municipal purposes in accordance with the planning scheme, or sold only if the Council has provided for replacement open space".

Public Open Space (POS) is defined in s.*3* of the *SA* as:

"land set aside in a plan or land in a plan zoned or reserved under a planning scheme

a) for public recreation or public resort; or,

b) as parklands; or,

c) for similar purposes"

The assessment of whether or not the Land is considered to be POS is important. The *SA* requires POS land to be replaced if it is sold, as well as requiring the proceeds of any sale to be used to purchase additional land for public recreation/resort/parklands or similar, or alternatively, to use the funds to improve land that is already set aside for the one of those purposes (s.*20(4)).*

In this case, the Land proposed for sale is not considered to be POS as neither parcel is shown as a Reserve to title, and the land is within the General Residential Zone Schedule 1 under the Frankston Planning Scheme.

The result is that the proceeds from any future sale are unrestricted and can be utilised at Council's discretion. It is recommended therefore that, assuming the successful completion of statutory procedures for the sale of the Land are completed, net proceeds of sale are recommended to be allocated to Council's Strategic Asset Reserve, to offset and offset and support future property acquisitions as resolved by Council.

Policy Impacts

Property Strategy

The Property Strategy has the following objectives for the disposal of land:

- To ensure that all property disposals undertaken have confirmed the land is surplus to requirements and is not required for the delivery of an ongoing or future service delivery need, provided by or on behalf of Council.
- To ensure that any proposed property disposal demonstrates maximum value for money, and appropriately considers any guaranteed community benefits as a direct result of the sale.
- To ensure that any proposed property disposal makes recommendations for the proceeds of sale, taking into account relevant legislative requirements.

The proposed sale of Land is consistent with the stated objectives.

As previously stated in this report, the Land does not support any future service delivery need by or on behalf of Council, and a sale will indirectly create maximum value for money, given any future use of the site to generate income would otherwise require capital expenditure.

Council and Well Being Plan 2025-2029

The Council and Well Being Plan has the following Service statement for Assets:

- Effective stewardship of public assets to ensure long term sustainability and adequately support current and future service delivery.

The proposed sale of Land is consistent with the service statement.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

12.11 Proposed Sale of Council Land - 11R Wirilda Crescent Frankston North

Executive Summary

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are limited risks in Council considering a disposal of the Land, which save for the current temporary use, has been vacant for several years.

There are financial risks in retaining the Land in the absence of any identified service delivery.

Maintenance costs often escalate for vacant properties as they become targets for undesirable behaviour such as vandalism and graffiti, as well as shelter for displaced persons. The building on the Land is now almost 50years old. A previous Condition Audit undertaken in 2019 confirmed that asset renewal of the building between 2019-2058, was estimated to cost approximately $900,000. These costs, combined with the location in a residential area and associated zoning, do not lend itself to retention of the Land for strategic purposes.

Conclusion

11R Wirilda Crescent Frankston North is considered by officers to be surplus to Council requirements, and a determination is now required as to whether Council should divest its interest.

On balance for the reasons stated in this report, officers consider a sale of the land to be appropriate and recommend proceeding to community engagement for the same.

ATTACHMENTS

Attachment A:⇩	Aerial Photograph - 11R Wirilda Crescent Frankston North and surrounding area
Attachment B:⇩	Aerial Photograph - 11R Wirilda Crescent Frankston North
Attachment C:⇩	Land Titles and Lodged Plan - 11R Wirilda Crescent Frankston North

12.11 Proposed Sale of Council Land - 11R Wirilda Crescent Frankston North

Officers' Assessment

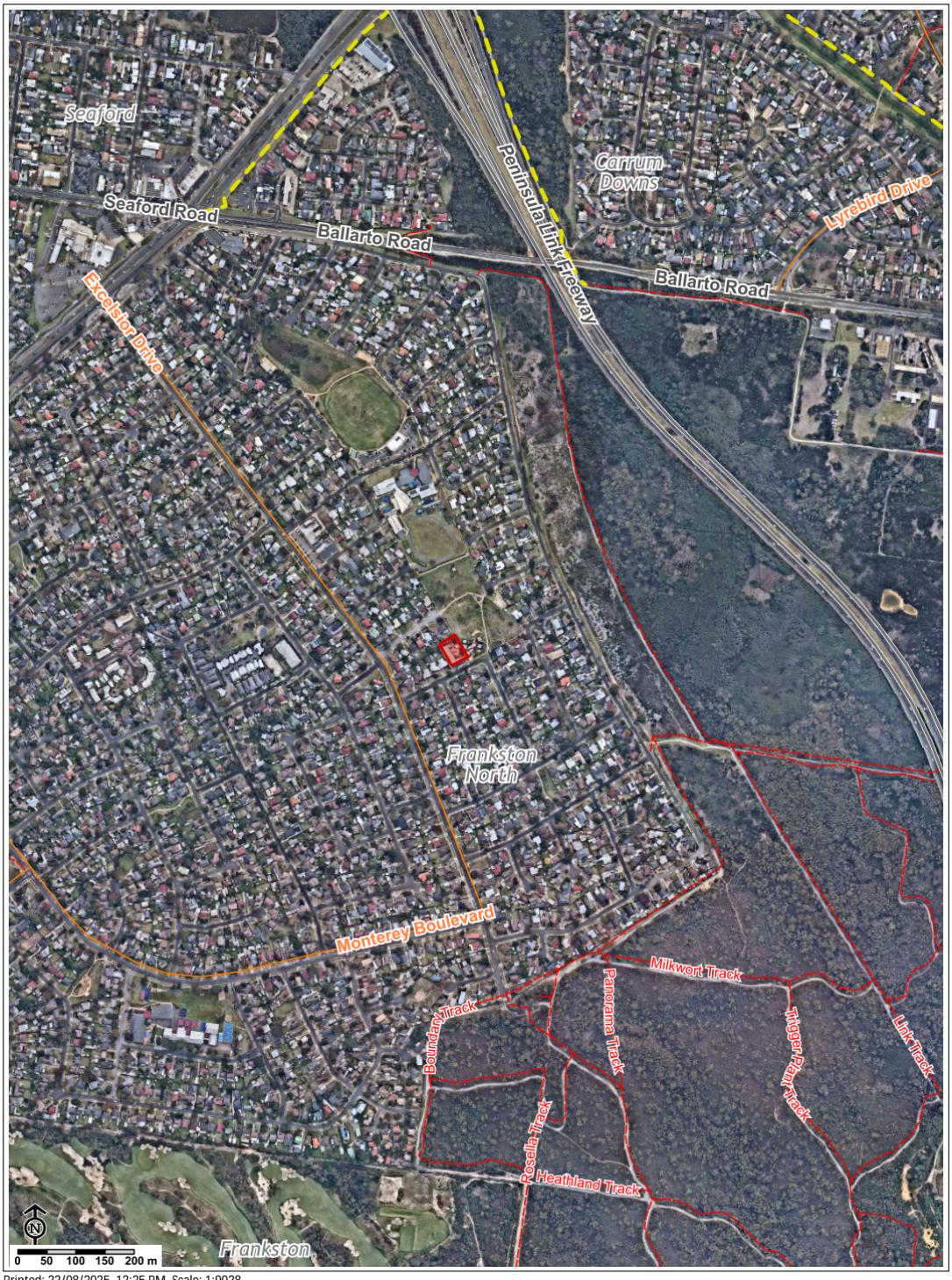
Background

- 11R Wirilda Crescent Frankston North (Land) is located on the southwest corner of Telopea Reserve, in a residential estate between Excelsior Drive and Peninsula Link.
- The Land comprises two (2) separate cadastral parcels being lots 452 and 453 on Lodged Plan Number 85419 and contains a single level brick building, previously used as a kindergarten.
- Council has the power pursuant to s.*114(1) and (2)* of the *Local Government Act 2020 (LGA 2020)*, to sell land.

Issues and Discussion

Service Authorities and internal stakeholders have previously been consulted in relation to the potential sale of the Land, as well as any asset requirements. These responses are summarised in the table below:

Internal Stakeholder	Summary Comments
Engineering Strategy	Assets located within existing easements and no concerns.
Children's Services	Two services within the Frankston North local area at Mahogany Rise and Aldercourt Primary schools providing funded kindergarten, playgroups, long day care and maternal and child health services including immunisation, as well as community space and meeting rooms for allied health providers and professional family support services. Frankston North Community Centre also has an appropriate space for use by children, families and community groups. Kindergarten Infrastructure and Service Plan confirms there is no shortage of capacity for kindergarten in the future in Frankston North. No concerns.
Neighbourhood Inclusion	No concerns.
City Futures	Recommend redevelopment of site for social housing, in an area with social disadvantage; close to services and parkland providing good amenity as well as passive surveillance. Suitable for lower scale residential development. Consider conditional sale where development provides for a contribution to social housing.
Service Authority	**Summary Comments**
NBN Co.	No assets on Land and no concerns.
United Energy	No assets on Land and no concerns.
Telstra	Ariel assets located and no concerns.
South East Water	Assets located and shown within existing easements. No concerns.
Council	No assets on Land and no concerns.
APA Group	Gas supplied to Land. No concerns.
Melbourne Water	No assets on Land and no concerns.



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11R Wirilda Crescent Frankston North and surrounding area

Frankston City Council

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11R Wirilda Crescent Frankston North

Frankston City Council

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The Victorian Government acknowledges the Traditional Owners of Victoria and pays respects to their ongoing connection to their Country, History and Culture. The Victorian Government extends this respect to their Elders, past, present and emerging.

REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958
VOLUME 08804 FOLIO 252 Security no : 124127303655Q
Produced 20/08/2025 10:25 AM

LAND DESCRIPTION
Lot 452 on Plan of Subdivision 085419.
PARENT TITLE Volume 08386 Folio 466
Created by instrument LP085419 28/11/1969

REGISTERED PROPRIETOR
Estate Fee Simple
Sole Proprietor
FRANKSTON CITY COUNCIL of 30 DAVEY STREET FRANKSTON VIC 3199
AQ047266L 17/07/2017

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan or imaged folio set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION
SEE LP085419 FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NUMBER		STATUS	DATE
AY499082D	AMEND eCT CONTROL PARTY	Registered	12/06/2025

----------END OF REGISTER SEARCH STATEMENT----------

Additional information: (not part of the Register Search Statement)

Street Address: "WIRILDA KINDERGARTEN" 11 WIRILDA CRESCENT FRANKSTON NORTH VIC 3200

ADMINISTRATIVE NOTICES
NIL

eCT Control REGISTRAR OF TITLES
Effective from 12/06/2025

DOCUMENT END

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ADMINISTRATIVE NOTICES
NIL

eCT Control REGISTRAR OF TITLES
Effective from 12/06/2025

DOCUMENT END

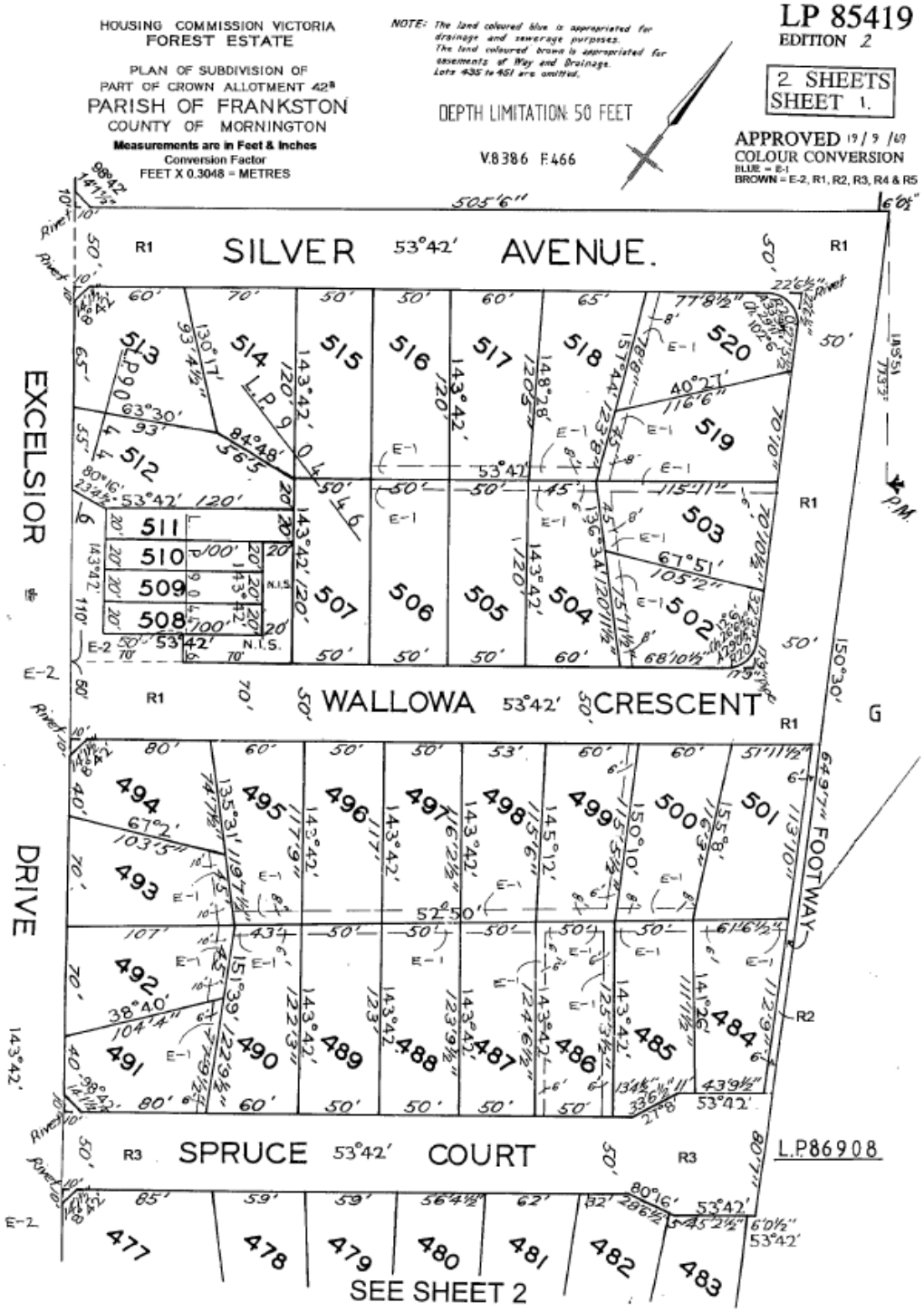
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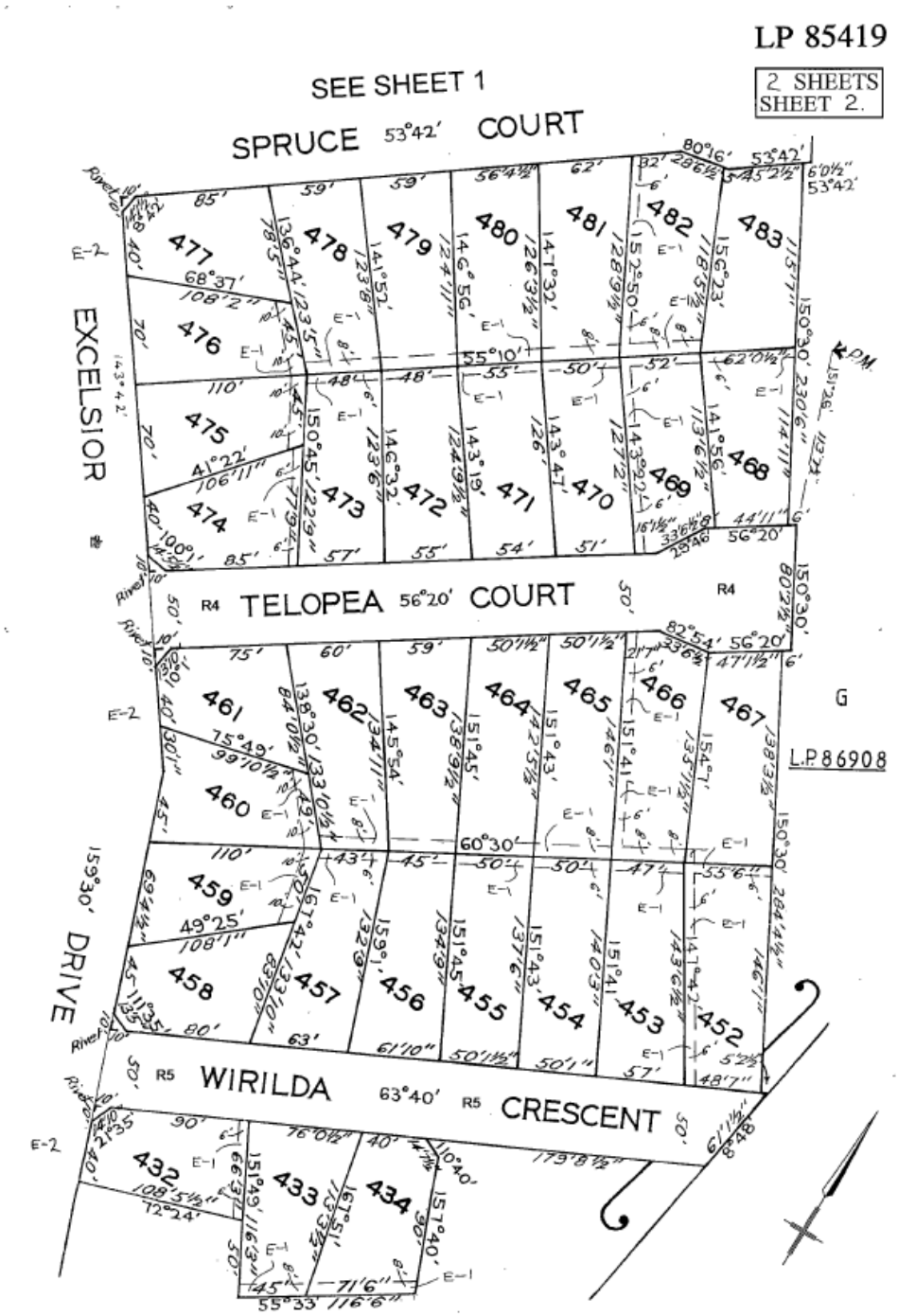
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HOUSING COMMISSION VICTORIA
FOREST ESTATE
PLAN OF SUBDIVISION OF
PART OF CROWN ALLOTMENT 42ª
PARISH OF FRANKSTON
COUNTY OF MORNINGTON
Measurements are in Feet & Inches
Conversion Factor
FEET X 0.3048 = METRES
NOTE: The land coloured blue is appropriated for drainage and sewerage purposes. The land coloured brown is appropriated for easements of Way and Drainage. Lots 435 to 451 are omitted.
DEPTH LIMITATION 50 FEET
V.8386 F.466
LP 85419
EDITION 2
2 SHEETS
SHEET 1.
APPROVED 19/9/69
COLOUR CONVERSION
BLUE = E-1
BROWN = E-2, R1, R2, R3, R4 & R5
SILVER AVENUE.
WALLOWA CRESCENT
SPRUCE COURT
EXCELSIOR DRIVE
FOOTWAY
L.P86908
SEE SHEET 2


LP 85419
2 SHEETS
SHEET 2.
SEE SHEET 1
SPRUCE COURT
EXCELSIOR DRIVE
TELOPEA COURT
WIRILDA CRESCENT
L.P.86908
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MODIFICATION TABLE
RECORD OF ALL ADDITIONS OR CHANGES TO THE PLAN

PLAN NUMBER
LP 85419

LAND	MODIFICATION	DEALING REFERENCE	DATE AND TIME ENTERED		NEW EDITION NUMBER	SIGNATURE OF ASSISTANT REGISTRAR OF TITLES
			DATE	TIME		
EXCELSIOR DRIVE	TRANSFER TO QUEEN	D602291			2	
	CHANGE OF ROAD NAME	CORR 72/14995			2	
LOT 507, 511, 512, 514, 515	EASEMENT EXCISED	D885718			2	
	ROAD EXCISED	D885718			2	

Executive Summary

12.12 Award of Contract EOI11601 - Frankston Regional Arts Trail - Corridors and Connectors

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

Level 1:	Connected Places and Economy
Level 2:	Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent, and enriching community life

Purpose

To seek Council endorsement of the recommended artist for the 'Corridors and Connectors' contract as part of the Frankston Regional Arts Trail, as recommended by the evaluation panel pursuant to Council's Procurement Policy.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Awards contract EOI11601 to the preferred artist for the Corridors and Connectors commission for the Frankston Regional Arts Trail, for a total price of up to $300,000 GST exclusive;
2. Authorises the release of the successful artist's name only, once the contract has been awarded in October 2025; and
2. Resolves that Attachment A and B are to remain confidential indefinitely on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets and if released would unreasonably expose the business, commercial or financial undertaking to disadvantage (Local Government Act 2020, s.3(1)(g). These grounds apply because the information includes contains private intellectual property.

Background

- The Frankston Regional Arts Trail is a 7.4km immersive arts and cultural trail which will connect Frankston foreshore with McClelland Sculpture Park and Gallery.
- An Expression of Interest (EOI) invited artists to submit initial concepts for the 'Corridors and Connectors' contract which was advertised from 8 March to 9 April 2025.
- The intent of this EOI was to engage an artist to create a series of public art experiences along the trail, serving as creative wayfinding elements that maintain user engagement throughout the trail's 7.4km span.
- Designs called for engaging and playful public art installations in the form of pavement art, fence art, or interpretative landscape features to add to and complement the existing trail features and key sites.

12.12 Award of Contract EOI11601 - Frankston Regional Arts Trail - Corridors and Connectors

Executive Summary

Tender Process

- An expert evaluation panel consisting of relevant Officers from Arts and Culture, Urban Design, Capital Works Delivery and an independent community member from the Frankston Arts Advisory Committee (FAAC) assessed 7 conforming submissions.
- A shortlist of two artists were invited to further develop their concepts for consideration by the panel.
- The evaluation panel determined a preferred artist from these shortlisted concepts.
- The recommended artist submission is included as Attachment A. The evaluation report is included as Attachment B.
- The selected concept was determined to be the strongest of the shortlisted concepts based on the following considerations:
    - Strong alignment with the Artist Brief and the objectives of the Frankston Regional Arts Trail, as provided in the EOI.
    - Playful and colourful visual appeal with potential to become iconic to the Frankston Regional Arts Trail.
    - An experienced and well-regarded artist capable of delivering the proposal under a Design and Construct arrangement.
    - Captivating and engaging art pieces which are accessible and appealing to all ages.
- Relevant Council Officers will continue to work with the preferred artist to further refine the concept to final delivery.
- Due to the varying land approvals required for different sections of the trail, the estimated project delivery timeframe is 12 months from the date of contract award.

Evaluation Details

Evaluation Methodology

Each Evaluation Panel Member scored and recorded their assessment of tenders individually. The members then met and agreed to moderated scores.

Evaluation Criteria

Criteria	Weighting
Artistry and innovation	30%
Capability and capacity	30%
Financial impact (cost to Council)	20%
Performance on similar projects (and referees)	10%
Community benefit	10%

12.12 Award of Contract EOI11601 - Frankston Regional Arts Trail - Corridors and Connectors

Executive Summary

Assessment of the compliant tender

The preferred artist received the highest weighted score in the Evaluation process and was considered to be the strongest respondent by the evaluation panel.

- Design features three 'hero stops' and sculptural installations which double as seating. The designs are playful, creative, and vibrant, while paying homage to Frankston's local area (especially the foreshore and parklands) and native flora.

- The respondent has a strong curriculum vitae which showcases their previous words and is indicative of their capability and capacity. Additionally, they were able to provide a well thought out program plan and has a clear vision for delivery, including relevant statements from suppliers and fabricators.

- Submission also includes various value adds including pavement treatments, vinyl wraps for signal boxes, additional signage, and landscaping.

Risk assessment

The following key risks were identified by the evaluation panel during the evaluation:

- **Time:** Timelines provided by artists may be delayed due to production delays. This will be mitigated by selecting an artist with strong previous experience, who have identified suppliers and fabricators with strong delivery experience.

- **Cost:** The project has a set budget which was communicated to respondents at EOI stage. The respondents are responsible for managing their costs and any overruns.

- **Safety:** The successful artist will be required to complete a Safety Work Method Statement (SWMS) and follow all directives of Council, and/or Metro Trains Melbourne (MTM), VicTrack, or any other authority when working on site.

Probity, ethics, and fair dealing statement

Prior to evaluation, all Evaluation Panel Members were made aware of their obligations in regards to probity, ethics and fair dealing including conflicts of interest, confidentiality and security.

Conflicts of Interest

All Evaluation Panel Members signed a conflict of interest declaration prior to being provided copies of the tenders.

No conflicts of interest were identified.

Confidentiality and security of documents

The security and confidentiality of all procurement material was maintained throughout the evaluation period.

Other Considerations:

Tender adjustments

12.12 Award of Contract EOI11601 - Frankston Regional Arts Trail - Corridors and Connectors

Executive Summary

None

Financial Check:

Financial check was not required on the basis of the contract value and project type.

References obtained:

The preferred artist provided references for previous similar projects, including functional artwork design, mural design, installation and project management for the Hotham Street Landscape Works in the City of Casey and the sculpture design *'A Place to Chat'* at MAC Yapang in Lake Macquarie City.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

The Frankston Regional Arts Trail is jointly funded by Council and the Federal government as part of the Investing in Our Communities grant program.

Consultation

1. **External Stakeholders**

   Frankston Arts Advisory Committee, VicTrack, Metro Trains Melbourne (MTM); and Department of Environment, Energy, and Climate Action (DEECA).

2. **Other Stakeholders**

   Internal departments consulted in the development of the FRAT were Arts and Culture, Urban Design and Capital Works Delivery.

Analysis (Environmental / Economic / Social Implications)

Public art is a vital element in the life and landscape of Frankston. It has and continues to define integral and meaningful parts of our community, urban and natural landscapes, along with being a strong elemental role in the overall image of our city. Public art can deliver many benefits to our City including:

- Bringing a sense of wellbeing and belonging to a community;
- Creating landmarks in our urban and natural environment that define spaces and places;
- Highlighting significant historical, cultural, environmental and social aspects of our City;
- Stimulating new thinking and activity that directly inspires social and cultural activity;
- Improving the aesthetics (look and feel) of our public places;
- It is an indicator of our City's creativity and openness;
- Enhancing cultural tourism and visitor appeal;
- Public art can be provocative and generate discussion about our City and how we live within it;
- Good art always evokes a response; and

12.12 Award of Contract EOI11601 - Frankston Regional Arts Trail - Corridors and Connectors

Executive Summary

- Can be participative and play a role in the process of community building.

Other considerations will be worked through with VicTrack and MTM as part of the approvals process.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impacts associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Whilst reviewing each submission the assessment panel measured the potential risk to Council for each of the shortlisted submissions. Risks have been considered and mitigations are considered achievable for the recommended artist.

Standard operating procedures around site safety, and engineering standards of installed sculptures are considered robust and effective to mitigate any risks.

Conclusion

The evaluation panel and the Frankston Arts Advisory Committee recommend the preferred artist for the Corridors and Connectors contract to Council for endorsement.

ATTACHMENTS

Attachment A:	Attachment A: Corridors and Connectors Further Concept For Council - **CONFIDENTIAL**
Attachment B:	Attachment B: FRAT - Evaluation Report - Corridors & Connectors - **CONFIDENTIAL**

Executive Summary

13.1 Response to 2025/NOM6 - Beach and Sediment Management at Kananook Creek Boat Ramp

Enquiries: (Shekar Atla: Infrastructure and Operations)

Council Plan

Level 1:	Natural Environment
Level 2:	Take a collaborative approach with State agencies to sustainably manage our stormwater and drainage assets, reducing impacts to our community and natural waterways

Purpose

To respond to Council's 2025/NOM6 seeking a report to be presented on summarising the past, on-going and future sediment management at Kananook Creek Boat Ramp.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Receives the report on the status and management of the Kananook Creek sediment and dredging program, compiled based on the information from a total of six (6) past Council meeting reports and two (2) Councillor Briefings, since October 2017 to February 2023;
2. Notes the report, which provides a summary of the issues identified, including:
   a. Sand management investigations and an alternative dredging methodology trial;
   b. Maintenance dredging works, dredging costs and Better Boating Victoria Funding;
   c. Consultation with Better Boating Victoria, regarding on-going management of the sand and beach at Kananook Creek entrance into the future; and
3. Notes the increase in costs for dredging at the mouth of Kananook Creek over the recent years and the recent decision from Better Boating Victoria to cap its funding contribution to $110,000 per annum; and
4. Writes to Better Boating Victoria expressing its concerns with the capping of their funding contribution and seeks confirmation on timing of the commencement of the centralised dredging program.

Key Points / Issues

- At its meeting on 17 February 2025, Councillor Hill tabled a Notice of Motion (2025/NOM6) regarding Beach and Sand Movement causing blockages around boat ramps at Kananook Creek. It was resolved that Council:
  1. *Notes the popularity of boating in Frankston;*
  2. *Notes the frequent and ongoing beach sand movement causing restrictions around the entrance to Kananook Creek and the boat ramp, making the facility unusable at times as a result;*
  3. *Notes that Council has been undertaking continual dredging at the mouth at the entrance to Kananook Creek for many years;*

13.1 Response to 2025/NOM6 - Beach and Sediment Management at Kananook Creek Boat Ramp

Executive Summary

4. *Notes that it has been liaising with all relevant state government authorities, including Better Boating Victoria, Melbourne Water, Department of Energy, Environment and Climate Action (DEECA), Parks Victoria and other stakeholders to find different ways to approach the issue, determine how the matter could be addressed, and how this may be funded; and*

5. *Receives a report providing a summary of the issues, constraints, advocacy submissions and any findings from the previous Council reports regarding keeping this boat facility functional and available on an ongoing basis. This report is to be presented to Council no later than September 2025."*

- A report has been prepared in response to this NOM (Attachment A). A review of six relevant Council reports, a Councillor Briefing presentation and a Councillor Memo have been undertaken in preparing the report.
- In 2018, feasibility investigations carried out produced concept designs for two structural options to manage sand at the entrance to Kananook Creek. The two structural options were:
    1. A vertical wall design with an estimated capital cost of $4.5 million (if constructed by the 2022 financial year); and
    2. A rock groyne design with an estimated capital cost of $2.57 million (if constructed by the 2022 financial year).
- At its November 2019 meeting, Council considered above structural options for managing sediment at the mouth of Kananook Creek. The rock groyne was preferred for its lower construction cost, though both structures would reduce dredging needs while increasing other coastal management expenses. A non-structural option was also explored, proposing alternative dredging methods, such as using a Cutter Suction Dredge. Council resolved to investigate this approach further through a trial dredging program.
- A Councillor Memorandum of 20 February 2023 advised that the proposed Cutter Suction Dredge trial was not undertaken due to costs far exceeding estimates.
- Council's annual maintenance dredging program aims to maintain a navigable 1.6m AHD depth at the entrance of Kananook Creek while using dredged material to re-nourish Frankston Beach. This program is funded through Council's annual operating budget which allocates approximately $300,000 towards dredging expenses.
- In July 2025, Better Boating Victoria advised that development of its Centralised Dredging Program is currently paused but remains a priority for future delivery, replacing the existing Dredging Grant Program once progressed.
- In the meantime, Council is now exploring a proposal put forward by a community member which involves using a submerged automatic sand pump to manage sediment at the Kananook Creek mouth. Better Boating Victoria responded positively, recommending Council undertake a feasibility study including cost analysis and early discussions with DEECA and Parks Victoria. They also indicated potential part funding support for detailed design and implementation through their Recreational Boating Dredging and Access

Program. Council officers are currently in early stage discussions with DEECA and Parks Victoria on the viability of this proposal.

Financial Impact

Council has an ongoing provision of funds to undertake dredging activities at the mouth of Kananook Creek with support of funds from Better Boating Victoria (BBV) since 2023/24. The breakdown of expenditure related to dredging for the last four years is summarised below.

- Financial Year 2021/22 – expenditure of approximately $100,000 ex GST. No funding received from BBV for 2021/22.
- Financial Year 2022/23 – expenditure of approximately $80,000 ex GST. No funding received from BBV for 2022/23.
- Financial Year 2023/24 – expenditure of approximately $168,000 ex GST – this was fully funded by BBV.
- Financial Year 2024/25 – expenditure of approximately $250,000 ex GST including 50% funding from BBV for 2024/25.

The current 2025/26 operating budget has a provision of $350,000 ex GST. Better Boating Victoria funding is capped at $110,000 ex GST from 2025/26.

Consultation

1. **External Stakeholders**

   Council officers have undertaken discussions with Better Boating Victoria to seek updates to inform this report.

2. **Other Stakeholders**

   Internal consultation with Council's Capital Works Delivery team have been undertaken to seek clarifications in relation to the annual maintenance dredging program.

Analysis (Environmental / Economic / Social Implications)

Environmental Implications

There are significant environmental implications associated with both conceptual structural options that have been discussed in the report. Construction of either structure will result in realignment of the shoreline, with sand expected to collect on the south side of the structure, and sand erosion on the north side of the structure. This will require regular monitoring, appropriate sand redistribution and coastal management works.

Council's maintenance dredging works adhere to the Environmental Improvement Plan (EIP) that has been developed by BMT consultants. The EIP is also required to obtain necessary approvals from the relevant authorities.

Economic Implications

Maintaining a navigable entrance to Kananook Creek through dredging supports the local economy by facilitating recreational boating, fishing, and tourism-related activities. These activities contribute to increased patronage of local businesses such as cafes, restaurants, and marine services. Conversely, without dredging, restricted access

could reduce visitation and spending in Frankston, highlighting the economic importance of ongoing works.

Social Implications

Ensuring continued access to the boat ramps fosters community use of Kananook Creek for recreational boating, fishing, and water-based leisure. This contributes to the health and wellbeing of residents by supporting outdoor activities and social connections. Maintaining access also reinforces Frankston's identity as a bayside destination, enhancing community pride and visitor appeal.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

This report has relevance to Council's Council and Wellbeing Plan 2025-2029. Specifically it relates to Strategic Outcome 2: Natural Environment's Strategic Objective 2.4: Take a collaborative approach with state agencies to sustainably manage our stormwater and drainage assets, reducing impacts to our community and natural waterways.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Dredging works adhere to the EIP developed by BMT consultants for Council's maintenance dredging program. The EIP includes details of risk assessment and mitigation, monitoring and review.

Council has obtained the relevant approvals required to undertake dredging works. The consents include:

- Current MACA (Marine and Coastal Act) consent for maintenance dredging from DEECA, which is valid to 8 April 2026.
- Parks Victoria Works permit is valid for 10 years (August 2021 - 2031).

Conclusion

A review of a number of relevant Council reports, Councillor Briefing presentations and Councillor Memos have been undertaken in preparing a report in response to Notice of

13.1 Response to 2025/NOM6 - Beach and Sediment Management at Kananook Creek Boat Ramp

Executive Summary

Motion (2025/NOM6) regarding Beach and Sand Movement causing blockages around boat ramps at Kananook Creek.

A review of the costs and external funding associated with Council's annual maintenance dredging program has been considered and included in the report.

Discussions are ongoing with Better Boating Victoria on the future considerations for management of the sand and beach at Kananook Creek entrance to maintain recreational boating access to the boat ramps. These include development of a project to consider submerged automatic sand pumps, and the roll out of Better Boating Victoria's Centralised Dredging Program.

ATTACHMENTS

Attachment A:⇩ Report in Response to 2025 NOM6 - Beach and Sediment Management at Kananook Creek Boat Ramp - August 2025

Beach and Sediment Management at Kananook Creek Boat Ramp

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1.0 Background

At its meeting on 17 February 2025, Councillor Hill tabled a Notice of Motion regarding Beach and Sand Movement causing blockages around boat ramps at Kananook Creek. Council resolved:

"That Council

1. *Notes the popularity of boating in Frankston;*
2. *Notes the frequent and ongoing beach sand movement causing restrictions around the entrance to Kananook Creek and the boat ramp, making the facility unusable at times as a result;*
3. *Notes that Council has been undertaking continual dredging at the mouth at the entrance to Kananook Creek for many years;*
4. *Notes that it has been liaising with all relevant state government authorities, including Better Boating Victoria, Melbourne Water, Department of Energy, Environment and Climate Action (DEECA), Parks Victoria and other stakeholders to find different ways to approach the issue, determine how the matter could be addressed, and how this may be funded; and*
5. *Receives a report providing a summary of the issues, constraints, advocacy submissions and any findings from the previous Council reports regarding keeping this boat facility functional and available on an ongoing basis. This report is to be presented to Council no later than September 2025."*

This report presents a summary of the relevant contents of the following past Council Reports, Council Briefing, Councillor Memorandum, and the Kananook Creek entrance dredging program:

- Past Council Reports relevant to Kananook Creek sediment management:
  1. Monday, 16 October 2017 — Kananook Creek Entrance Sediment Management
  2. Tuesday, 3 April 2018 — Kananook Creek Management and Sediment Control
  3. Monday, 18 November 2019 — Options to Reduce Sedimentation at Kananook Creek Entrance
  4. Monday, 29 June 2020 — Kananook Creek Governance and Dredging Investigation at the Entrance
  5. Monday, 21 September 2020 — Update on Kananook Creek Governance Group and Dredging Investigation at the Entrance

6. Monday, 15 November 2021 — Update on Kananook Creek Governance Group

- Councillor Briefing
  1. Monday, 17 August 2020 — Kananook Creek Governance and Dredging Trial at Entrance
- Councillor Memo
  1. Monday, 20 February 2023 — Update on Kananook Creek Entrance Dredging Alternative Dredging Methodology Trial

2.0 Council Report: Monday, 16 October 2017 - Kananook Creek Entrance Sediment Management

A report was presented to Council at its meeting on 16 October 2017 titled 'Kananook Creek entrance sediment management', to brief Council on proposed solution(s) for de-silting of Kananook creek. The report contained the below information.

This report was in response to the following resolution: at its meeting on 22 and 23 May 2017 (OM301), item C.4, Council Decision 4, Council had resolved that "A report be presented at the August Ordinary Meeting on the water management aspects of the creek, including proposed solution/s for meaningful and consistent de-silting of the creek."

The report presented that historically, Kananook Creek entrance silts up on a regular basis requiring periodic dredging by Council.

Consultants, KBR Pty Ltd, had been engaged by Council to investigate aspects of Kananook Creek entrance dredging and conduct Hydrographic Surveys of the bay as it relates to Kananook Creek's entrance and sediment deposits.

On 26 June 2017, KBR presented its "Kananook Creek Entrance Channel Monitoring" presentation to a Council briefing. Councillors were satisfied with the KBR presentation and did not provide feedback.

KBR's presentation included the following observations:

- Dredging is currently the only available sediment control measure (with exception of a very small existing sediment trap).
- Existing training walls are too short to be effective, leading to sediment filling directly to the channel from the beach.

KBR's presentation provided the following potential solutions:

- Channel Widening and Deepening:
  - Produce the benefit of navigation safety.

- Deepening increases sediment trapping efficiency but increases dredging liability.
- Only of limited benefit without concurrent establishment of training walls.
- Unplanned dredging is likely to remain frequent.

- Training Walls:
  - Long training walls delay natural sediment bypassing into the future. This bypassing may eventually require sand to be trucked from the southern training wall, but doing so would significantly change the character of the foreshore by creating a dune system next to the creek.
- Combined widening and deepening and walls.
  - Substantially alters foreshore character.
  - High capital cost.
  - Maintenance cost is offset for a number of years, but then bypassing by truck would be potentially intensive.
  - Work with existing conditions.
  - Accept access to Kananook Creek as tidal and restricted to calm conditions. Encourage the use of the alternate new boat ramp and jetty at Olivers Hill.
  - Allow natural bypassing of sediment to feed system with manual bypassing if necessary to maintain beaches.

The conclusion was:
In consideration of the technical experts' potential solutions to reducing siltation, Council may consider allocating funding in its 2018/19 capital works budget for an analysis of options and design for a project to reduce siltation at the entrance of Kananook Creek.

The Resolution was:
That Council:

1. Notes that this report responds to the Council meeting on 22 and 23 May 2017 (OM301) item C.4, Council Decision 4;

2. Continues to dredge the entrance of Kananook Creek;

3. Notes the potential options to reduce siltation at the entrance of Kananook Creek provided by technical experts;

4. Considers funding in the 2018/19 Capital Works budget to undertake necessary analysis of options and design for a project to reduce siltation at the Kananook Creek entrance; and

5. Provides a further report at the first Ordinary Meeting of 2018 on the proposed Capital Works (as mentioned in 4.) in relation to ongoing blockages at the mouth of Kananook Creek. As part of this report back to Council, technical advice should be sought from relevant authorities and local community organisations regarding the most effective mechanism/s to improve the health, cleanliness and enjoyment of Kananook Creek. The aim of this report should be to identify methods to provide siltation reduction and significantly decrease sand/silt/debris (any form of obstruction) at major arteries of the Kananook Creek.

6. Provides a report at the at the first Ordinary Meeting of 2018 on the governance proposition for the new integrated management body recently announced by the State Government, recommended to be under the auspice of Frankston City Council, to centralise responsibility for the management of Kananook Creek. The report is to supply governance options if the handover of oversight were to occur. The report is to also provide an estimation of the annual upkeep (ie. maintenance, new and renewal) costs and liabilities juxtaposed with what the State Government is presently offering ($40k singular grant) to offset risk/s to Frankston City Council and its ratepayers.

The Kananook Creek Association and other local community groups (ie. Frankston Coastguard, Frankston Beach Association etc) are to be consulted on the aforementioned report.

3.0 Council Report: Tuesday, 3 April 2018 - Kananook Creek Management and Sediment Control

A report was presented to Council at its meeting on 3 April 2018 titled 'Kananook Creek Management and Sediment Control', to brief Council on the issues in relation to Kananook Creek sediment control management and on the governance arrangements for Kananook Creek, and to update Council on the proposed actions to investigate these matters. The report contained the below information.

- Currently there are three issues of concern in relation to Kananook Creek. These issues are, as follows;
    - Build up and management of sediment at the entrance of the creek predominantly due to tidal impacts.
    - Governance arrangements of the creek following the Kananook Creek Ministerial Advisory Committee and recommended governance structure.
    - Siltation, flows and health of the creek in general from Eel Race Drain downstream to the mouth of the creek, associated with current flows and sediment movement downstream.

- Build-up of sediment at the entrance to Kananook Creek has been an ongoing issue for many years. Numerous attempts have been made in the past to better control and manage sediment at the entrance to the creek.
- Council was last briefed at OM308 on 16 October 2017 regarding potential Capital Works to address ongoing sediment blockages at the mouth of Kananook Creek and governance arrangements proposed as a part of the Kananook Creek Ministerial Advisory Committee (KCMAC) Final Report.
- This report considers a better way forward to manage sediment build-up at the entrance to Kananook Creek, but not siltation deposit upstream in the creek itself. There may be potential for a solution at the mouth entrance to reduce silt build-up in the creek over the longer term, but this needs further investigation.
- Several studies of sediment build-up in Kananook Creek have been carried out. The most recent one, being the Kananook Creek Dredging Study 2015-2017, determined that tidal impacts contributed to the deposit of sediment at the entrance of Kananook Creek.
- Funding is proposed for inclusion in 2018/19 Capital Works Program in the amount of $50,000 for analysis of options and concept design of the preferred option to reduce sedimentation at the Kananook Creek entrance.
- The approach will be to analyse the issues and develop solutions while consultation is undertaken with key stakeholders and relevant authorities, followed by a preliminary design phase.
- Ongoing dredging of the mouth entrance of Kananook Creek continues while this analysis is underway. Further consultation with community group stakeholders is being carried out during the concurrent development of a new dredging contract. The new contract is scheduled to be in place by July 2018.
- Melbourne Water is investigating sources and quality of siltation along the creek. Council officers will liaise with stakeholders to better understand siltation issues in the creek and consider what actions may arise.

The conclusion was:
That this report be noted and endorsed for presentation to Council briefing and meeting.

The Resolution was:
That Council:

1. Notes this updated report and allocates $50,000 in the 2018/19 Capital Works Program for a project to investigate and develop a preferred option to better manage sediment build-up at the mouth of Kananook Creek.

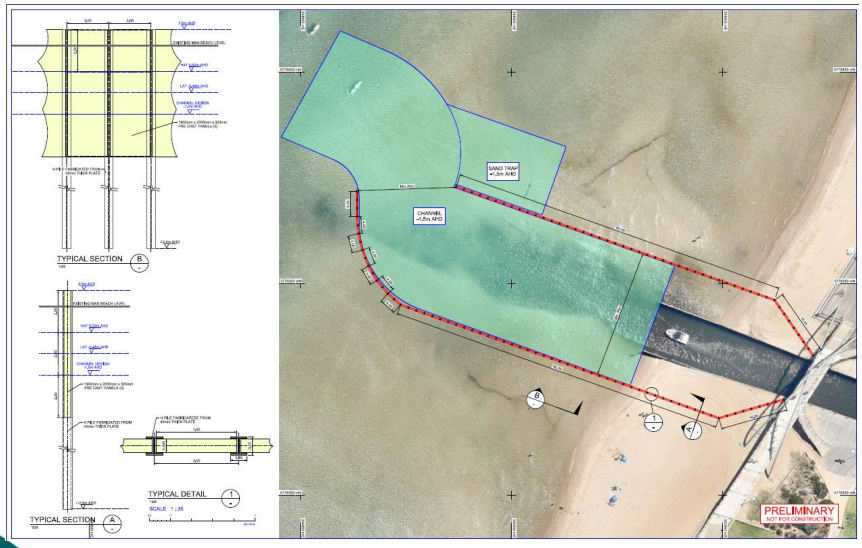
2. Notes the ongoing discussions with relevant authorities and key stakeholders to clarify the governance arrangements proposed as a part of the Kananook Creek Ministerial Advisory Committee (KCMAC) Final Report.

3. Notes that management of siltation in Kananook Creek itself requires agreement between stakeholders on governance and responsibilities for Kananook Creek with a future update to Council planned when further information is available.

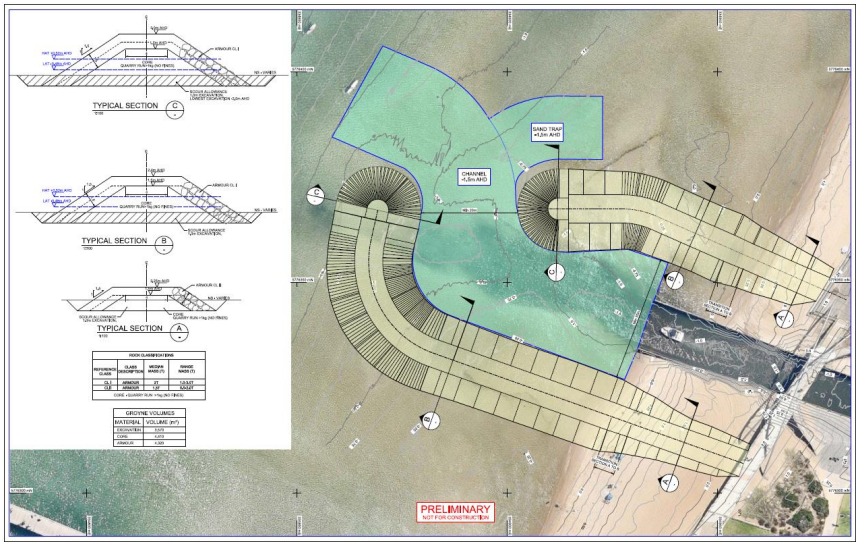
4.0 Council Report: Monday, 18 November 2019 - Options to Reduce Sedimentation at Kananook Creek Entrance

A report was presented to Council at its meeting on 18 November 2019 titled 'Options to Reduce Sedimentation at Kananook Creek Entrance', to brief Council on options to manage sedimentation at Kananook Creek entrance and seek direction on a way forward. The report contained the below information.

- With funds allocated in 2018/19 Capital Works Program, investigations were carried out to develop a preferred option to better manage sediment at the entrance to Kananook Creek. As a result, two preferred options have been developed. These were developed following consultation with a range of key stakeholders including community groups and agencies and were presented to the Councillors at a briefing in November 2018.
- The two preferred concept options developed to better manage sediment are:
    - A vertical wall design with an estimated capital cost of $4.5 million (if constructed by the 2022 financial year); and
    - A rock groyne design with an estimated capital cost of $2.57 million (if constructed by the 2022 financial year).
- The Vertical Wall Concept Design is below.



- The Rock Groyne Concept Design is below.



- Cost estimates and Net Present Value (NPV) analysis of the preferred structural options indicate that they will provide higher level of service to boat users than the current arrangement but at a higher ongoing maintenance cost. Of the two alternatives the rock groyne option is preferred due to an anticipated lower construction cost. Details of the analysis and development of concept engineering designs are in Attachment A.
- Both structural options trap alongshore sand and will result in realignment of the shoreline, with sand expected to collect on the south side of the structure, and sand erosion on the north side of the structure. This will require regular monitoring; appropriate sand redistribution and coastal management works in due course.
- Whilst both structural options will likely result in a lower dredging cost, there is likely to be a higher beach nourishment cost. Therefore, the net operational cost per annum is expected to increase compared to the current practice.
- A non-structural alternative to better manage sediment was also considered. This option is to investigate alternative methods of dredging the area which may achieve a higher level of service without the high initial capital cost.
- Based upon this option analysis, it is proposed that alternative dredging methodology and equipment be investigated to form the basis of a trial dredging program at the mouth of Kananook Creek. The option is being

explored is a suction cutter dredge which would remove sediment and deposit along the beach. This investigation can also include incorporating dredging within Kananook Creek to remove silt as part of the improved dredging regime.

- An alternative method of delivery of this dredging regime is Council owning and operating a dredge and removal of the material. However, the risks associated with the dredging practice include legal liability and responsibility for works, insurances, State Government approvals and Environment Protection Authority requirements.
- A condition assessment of the existing vertical walls could be carried out to confirm the remaining service life. It is noted that the condition of the existing vertical walls is not known, and these walls may require replacement within the next 10 – 15 years.
    - Either of the structural options could be considered in at some time into the future for the existing vertical walls to be replaced at the end of the lifecycle.
    - Better Boating Victoria has advised officers it intends to carry out a review of boat ramps and boating infrastructure over the next twelve months. This review may clarify roles and responsibilities for management of the entrance to Kananook Creek and also for the infrastructure provided at the entrance to manage sediment. There may also be an opportunity to consider combined dredging operations within Port Philip Bay.
- Better Boating Victoria had advised officers it intends to carry out a review of boat ramps and boating infrastructure over the next twelve months. This review may clarify roles and responsibilities for management of the entrance to Kananook Creek and also for the infrastructure provided at the entrance to manage sediment. There may also be an opportunity to consider combined dredging operations within Port Philip Bay.
- As part of a recent investigation into boat mooring at Kananook Creek it was determined that approximately 4,000 m3 of silt would need to be removed to re-establish the existing channel in Kananook Creek, and that in the order of 8,000 m3 would be required to be removed to provide boat moorings. However, there is concern that removal of the quantity of silt may undermine the existing retaining walls. The cost for the removal and disposal of the silt was estimated to be in excess of $5,000,000. Improvements to retaining walls would be an additional cost.

The conclusion, in part, was:
Cost estimates and NPV analysis indicate that the structural options do not offer significant cost benefits over the present entrance configuration and management approach, however it is expected that a higher level of service could be achieved.

However, alternative dredging methodology and equipment should be investigated to form the basis of a trial dredging program. This may result in more efficient dredging regime with improved level of service or more effective maintenance.

The Resolution, in part, was:
That Council:

1. Notes the investigations undertaken and preferred concept options to better manage sedimentation at the entrance to Kananook Creek;

2. Supports further investigation into improved dredging strategies and availability of more efficient dredging equipment, subsequently undertaking a trial dredging program;

5.0 Council Report: Monday, 29 June 2020 - Kananook Creek Governance and Dredging Investigation at the Entrance

A report was presented to Council at its meeting on 29 June 2020 titled 'Kananook Creek Governance and Dredging Investigation at the Entrance', to brief Council on a Kananook Creek governance model, and an investigation into a dredging trial to better manage sedimentation at the mouth to Kananook Creek. The report contained the below relevant information.

- Design and planning works are in progress to undertake a dredging trial at the entrance to Kananook Creek in September/October 2020 in preparation for boating season. A Project Control Group has been formed consisting of Council officers from relevant departments, BMT Pty Ltd to provide expert technical advice, and the relevant external agencies (DELWP, Department of Transport – Better Boating Victoria, Environment Protection Authority Victoria (EPA), and Melbourne Water). Approval for this trial is required from DELWP and Parks Victoria, with both agencies have been providing input into the planning works.
- A dredging design for the trial is being developed. The principle of the design is to create a deeper channel for boats past the second sand bar, and to dredge either side of the channel to create a 'sand trap' in order to keep the channel open for a longer period (2-4 months) after a dredging event.
    - A requirement for the approvals process is to carry out further sediment testing to assess the quality of material that will be dredged. This testing will help determine whether there is opportunity to renourish and rejuvenate sections of Frankston beach with the dredged material.

- The project team is also looking into other dredging programmes in the region being carried out by other agencies, as there maybe opportunity to achieve lower dredging costs through economies of scale.

The conclusion, in part, was:
The Project Control Group will continue to develop a dredge design for the trial dredging program anticipated to be carried out in September/October 2020. Councillors will be briefed before the dredge design is finalised.

The Resolution, in part, was:
That Council:

1. Notes the historical, cultural, recreational and economic value of the Kananook Creek as a well-used and valued community asset;

6. Notes the update regarding a trial dredging program to manage sediment at the entrance to Kananook Creek and provide a report to Council by October 2021, on the outcomes and recommendations and include any funding opportunities for Council.

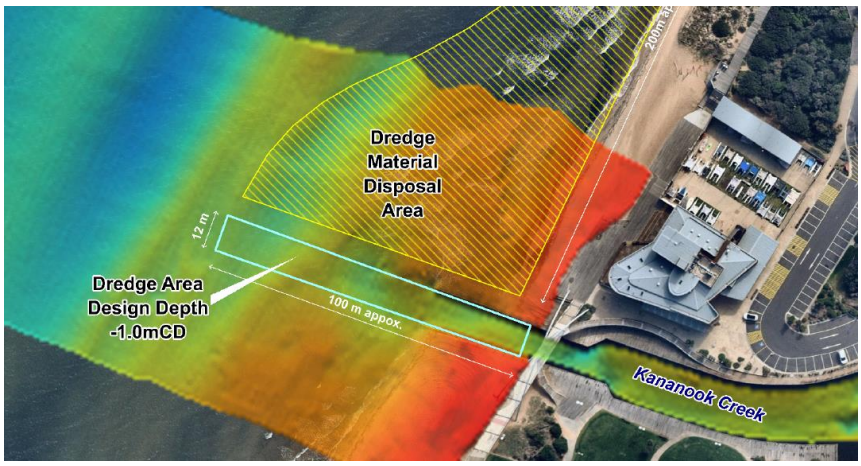
6.0 Council Briefing: Monday, 17 August 2020 – Kananook Creek Governance and Dredging Trial at Entrance

A Councillor Briefing was held on Monday 17 August 2020, titled 'Kananook Creek Governance and Dredging Trial at Entrance' to provide background and a progress update for a one-off trial of an alternative dredging methodology utilising a Cutter Suction Dredge at Kananook Creek entrance.

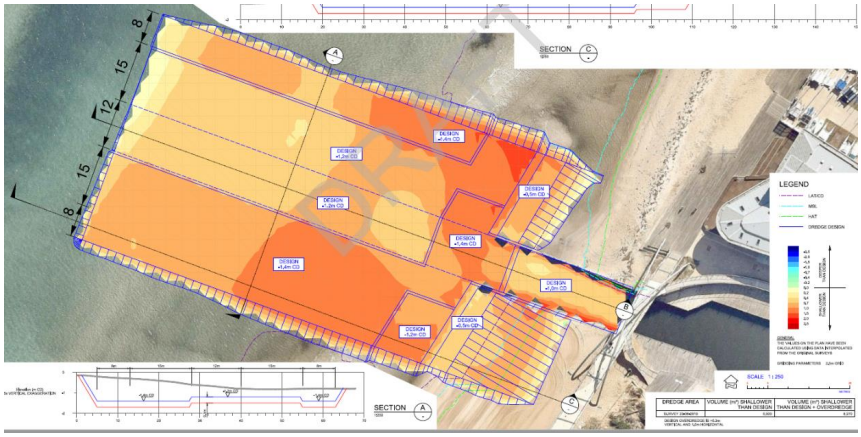
Council officers presented the trial methodology and design, risks, issues and financial impact, and highlighted the below:

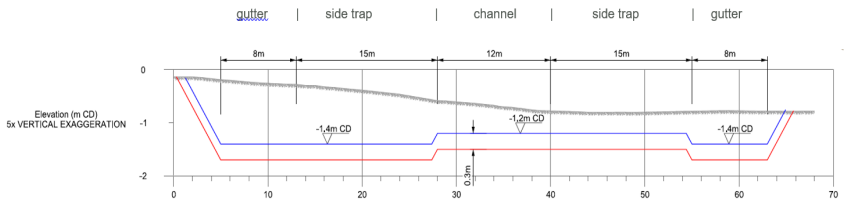
- The dredging trial has a larger footprint.
- Length of effectiveness is expected to be in the order of three months.
- The trial may impact on other beach users, particularly swimmers.
- Dredging is proposed outwards from Landmark Bridge into the bay only
- The current budget for dredging is around $150,000.
- Proposed increase in 2021/22 of $46,000 to account for the dredging trial.
- The proposed trial dredge in a one-off event to determine effectiveness of an alternate dredging methodology.

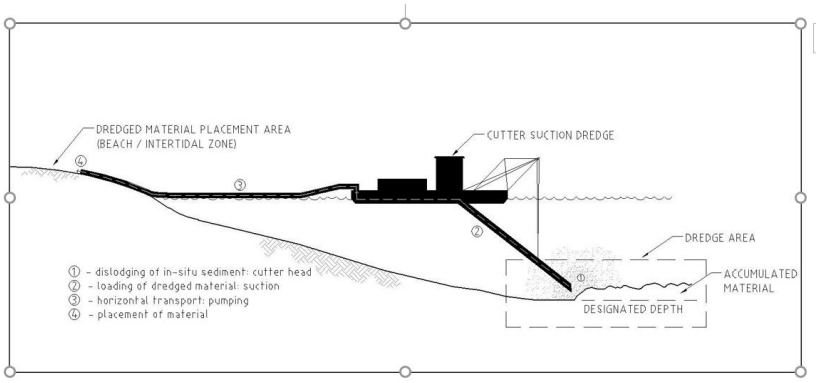
The current dredging design for the maintenance dredging utilising a Long Reach Excavator is below:



The dredging design for the trial utilising a Cutter Suction Dredge methodology is below:







The typical cross section of channel shape once dredged shows that the cross section provides for side traps and gutters to catch sediment rather than having it accumulate in the navigation channel. This will extend the life of the dredging operation.

7.0 Council Report: Monday 21 September 2020 – Update on Kananook Creek Governance Group and Dredging Investigation at the Entrance

A report was presented to Council at its meeting on 21 September 2020 titled 'Update on Kananook Creek Governance Group and Dredging Investigation at the Entrance', to brief Council on a Kananook Creek governance model, and an investigation into a dredging trial to better manage sedimentation at the mouth to Kananook Creek. The report contained the below relevant information.

- A presentation on the Kananook Creek Dredging Trial was made to Councillors at a Councillor Briefing on Monday 17 August 2020. The presentation included the trial dredging design, its principles and comparison to the current dredging design and methodology.
- This presentation also formed the basis for information distributed to KCGG after its meeting on 12 August 2020. At the recent meeting of the group much constructive feedback was received from these key stakeholders regarding the proposed trial and the potential location of beach renourishment. This feedback will better inform further development of the trial.
- A requirement for the approvals process is to carry out further sediment testing to assess the quality of material that will be dredged. This testing will help determine whether there is opportunity to renourish and rejuvenate sections of Frankston beach with the dredged material. A sediment Sampling Analysis Plan is currently being developed by the consultant.

The conclusion was:
The Project team will continue to develop and finalise the trial Dredging Management Plan with the next steps being to prepare and implement a sediment Sampling and Analysis Plan.

Following receiving necessary approval and satisfactory stakeholder feedback, officers will implement the dredging trial. As part of the procurement process, detailed timing and costing of the proposal will be determined. Councillors will be advised the timing of the trial via a memorandum.

The Resolution, in part, was:
That Council:

3. Notes the update regarding a trial dredging program to manage sediment at the entrance to Kananook Creek;

4. Notes a trial dredge will be carried out following satisfactory engagement with the Kananook Creek Governance Group and informing the community;

5. Notes a trial dredge is anticipated to be conducted in February 2021 subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic; and

6. Receives a report to Council by October 2021, on the outcomes of the trial and progress made by the Kananook Creek Governance Group.

8.0 Council Report: Monday 15 November, 2021 – Update on Kananook Creek Governance Group

A report was presented to Council at its meeting on 15 November 2021 titled 'Update on Kananook Creek Governance Group', to update Council on progress of the Kananook Creek Governance Group. The report contained the below relevant information.

- Approval has been obtained from DELWP to undertake the dredging trial using a cutter suction dredge at Kananook Creek entrance through an alternative methodology. Approval is currently being sought from Parks Victoria in the form of a Parks Victoria works permit. Once the works permit has been obtained, the procurement process to engage a suitable contractor will commence to undertake the dredging trial.

The conclusion was relevant to the Kananook Creek Governance Group and not the dredging trial.

The Resolution was, in part:
That Council:

3. Notes a trial dredge will be implemented in the financial year 2021/22 upon receiving the necessary approvals and subject to any potential delays and impacts associated with Council's response to the COVID-19 pandemic; and

9.0 Councillor Memorandum: Monday 20 February, 2023 – Update on Kananook Creek Entrance Dredging Alternative Methodology Trial

The memorandum stated that the dredging trial using the cutter suction dredge methodology was not carried out due to the escalated costs associated with the only quote received.

The anticipated cost of trial had been around $60,000 excluding GST based on the cost estimates carried out during the design stage.

Funding of $48,000 was also secured from Better Boating for the trial, based on the estimates, and the remaining amount of $20,000 was available through Council's maintenance dredging budget.

Only one tender submission was received at a substantially higher amount - at over $300,000. This was likely due to the economic climate at the time, limited availability of contractors and equipment in the field.

Furthermore, the earliest availability of the contractor did not meet the timelines under the funding agreement as well.

Council was unable to fund the balance of the required amount to carry out the dredging trial even if Better Boating Victoria would have supported a variation of timelines under the funding agreement.

Council allocates approximately $200,000 yearly to undertake maintenance dredging using long reach excavators. With one dredging trial event at a cost of approximately $330,000, the trial would not have provided any cost savings or financial benefit to Council.

10. Kananook Creek Entrance Dredging Works, Costs and Better Boating Victoria Funding

Kananook Creek is a well-used and popular boat launching facility with eight ramps, used all year round with a peak during the fishing season (especially snapper season from October to December) and on weekends. The majority of boats using this facility are small aluminium and fiberglass power boats up to 6.1m. The exact number of boats utilising the facility is currently unknown, however Better Boating Victoria have advised that the Kananook Creek boat ramp, as an 8-lane facility, is amongst the biggest in Victoria, and based on the website hits from the Boating Vic website, it is assumed to be in the top 30 statewide.

The objective of the maintenance dredging program Council undertakes is to maintain a navigable depth for vessels entering Kananook Creek, and to use the dredged material to re-nourish the adjacent Frankston beach. The entrance to the creek requires dredging to maintain 1.6m AHD depth to allow ongoing boating access to the creek.

Maintenance dredging is undertaken using a single or in tandem, long reach excavator/s to maintain a channel depth of -1.0 m Chart Datum (CD) along an approximate 100 m length seaward from the training walls. This produces approximately between 300m^3 and 1,000m^3 of material per dredging event, which is placed in a subtidal and intertidal placement area immediately to the north of the dredging site with use of loader or six wheel moxy truck, along Frankston Beach. Dredging does not generally occur in June, but occurs at 3 - 5 week intervals subject to weather, temperature, and tide suitability.

Council has the following consents to undertake dredging works:

- Current MACA (Marine and Coastal Act) consent for maintenance dredging from DEECA, which is valid to 8 April 2026.
- Parks Victoria Works permit is valid for 10 years (August 2021 - 2031).

Dredging works adhere to the Environmental Improvement Plan (EIP) developed by BMT consultants for Council's maintenance dredging program. The EIP includes details of risk assessment and mitigation, monitoring and review.

11.0 Recent Dredging History and Better Boating Victoria (BBV) Funding

- Financial Year 2022/23
    - Five dredging events were undertaken within 1 March 2022 to 30 September 2022.
    - Total project cost was $79,100.00, prior to BBV's Recreational Boating Dredging and Access Program (RBADP).
- Financial Year 2023/24
    - 12 dredging events were undertaken within 31 July 2024 to 30 June 2025.
    - Total project cost: $167,236.40 ex GST.
    - Grant funding received from Better Boating Victoria: $168,000.00 ex GST (100%).
    - $120,000 ex GST was received for the Long Reach Excavator maintenance dredging.

- $48,000 ex GST was received for a Cutter Suction dredging trial which didn't eventuate, and Better Boating Victoria was happy for us to utilise these funds for the maintenance dredging program.

- Financial Year 2024/25
  - Nine dredging events were undertaken within 31 July 2024 to 30 June 2025
  - Total project cost: $249,296.00 ex GST
  - Grant funding received from Better Boating Victoria: $125,000.00 ex GST (50%)
- Financial Year 2025/26
  - Applications are open – Better Boating Victoria funding is capped at $110,000

12.0 Management of Sand and Beach at Kananook Creek Entrance into the Future

In July 2025, Better Boating Victoria provided an update on their plans for a Centralised Dredging Program that would include Kananook Creek entrance. The development of this program is currently paused however it is on the wish list. A lot of preliminary work has been completed and Better Boating Victoria hopes to reignite this in the next 18 months. There are currently higher priority infrastructure projects underway. The Centralised Dredging Program will replace the current Dredging Grant Program.

In 2023, a member of the community brought forward a proposal to Council and Better Boating Victoria on an alternative methodology to manage sand within the Kananook Creek mouth channel. The proposal was to undertake a pilot project to implement a submerged automatic sand pump. Council officers have had preliminary discussions with Better Boating Victoria to seek their views on the proposal. Better Boating Victoria officers have provided positive feedback with a recommendation for Council to undertake a feasibility investigation to include a cost analysis and preliminary discussions with DEECA and Parks Victoria as well. This is with a view to further develop the project to detail design stage and seek the necessary approvals from DEECA and Parks Victoria. Better Boating Victoria have also advised that there may be opportunity for Council to seek part funding for detail design and implementation through Better Boating Victoria's Recreational Boating Dredging and Access Program.

Executive Summary

13.2 Response to 2025/NOM13 - Tobacco Trade Advocacy

Enquiries: (Sam Clements: Communities)

Council Plan
Level 1: Healthy and Inclusive Communities
Level 2: Support community safety and wellbeing for everyone who lives, visits, works or does business in Frankston City

Purpose

To respond to Council's resolution of 21 July 2025 (2025/NOM13) regarding Tobacco Trade Advocacy and outline recommended advocacy actions and future enforcement directions including the use of the Rapid Response Team.

Recommendation (Director Communities)

That Council:

1. Notes that Council has a strong and proven history of delivering targeted education, compliance monitoring, and enforcement under the *Tobacco Act 1987*, with strong results in reducing the sale of tobacco products to minors and maintaining smoke-free environments;
2. Notes that the new Tobacco Licensing Victoria regulator will introduce new state-level licensing enforcement from February 2026. Following this, the role of local councils in providing education and compliance will remain critical to protecting community and public health;
3. Notes that in April and June 2025, Council's Environmental Health team carried out tobacco test purchases across the municipality, with a 93% compliance rate, highlighting the effectiveness of Council's combined education and enforcement approach. While most businesses comply, those found breaching the law (by selling tobacco products to minors) face financial penalties and potential prosecution;
4. Notes that Council currently receives funding from the State Government (via the Municipal Association of Victoria) to provide education and undertaken enforcement as it relates to the sale of tobacco to minors, which is due to expire on 30 June 2026;
5. Notes that without State Government funding, Council will have to reconsider its role in this matter as there will be a budget implication for the program, which will need consideration in the 2026/27 Annual Budget (and beyond) is State Government funding does not continue beyond 30 June 2026; and
6. Notes that Council's Rapid Response Team can assist in this matter (as resourcing and priorities permit) by maintaining a visible presence during routine patrols of shopping strips, serving as a general deterrent. Rapid Response Officers are not authorised under the Tobacco Act and can only act in an information gathering capacity.

Key Points / Issues

- At its meeting on 21 July 2025, it was resolved that Council:

13.2 Response to 2025/NOM13 - Tobacco Trade Advocacy

Executive Summary

1. *Acknowledges the importance of the new Victorian Tobacco Business Licensing Scheme to be introduced from 1 July 2025. This licensing scheme will be administered by Tobacco Licensing Victoria (TLV) under the Victorian Department of Justice and Community Safety.*
2. *Notes that the licensing scheme, established under the Tobacco Act 1987, will regulate the lawful supply of tobacco products in Victoria, including tobacco, cigarettes, cigars, and any other product containing tobacco that is intended for human consumption. It is important to note that e-cigarettes and vapes are not included in this scheme, as they are regulated by the Commonwealth Government with enforcement undertaken by Victoria Police and the Victorian Department of Health.*
3. *Notes that TLV will begin to enforce the licensing scheme from 1 February 2026 and dedicated licensing inspectors will check that tobacco retailer businesses are complying with the law.*
4. *Notes the Victorian Government, through the Department of Health has provided funding to the Municipal Association of Victoria (MAV) to disburse funding to Victorian Councils via opt-in service agreement, which Frankston City Council has been a longstanding participant, for the following tobacco education and enforcement activities under the Tobacco Act 1987 up until 30 June 2026:*
   - *Proactive visits to retailers selling tobacco;*
   - *Proactive visits to establishments with eating and drinking areas;*
   - *Proactive visits to outdoor locations where smoking and vaping is banned, such as schools and children's play areas;*
   - *Reactive investigation of complaints; and*
   - *Cigarette sales to minors program.*
5. *Acknowledges the significant and long-standing contribution of Frankston City Council's Environmental Health team in delivering education and regulatory functions under the Tobacco Act 1987, particularly in maintaining smoke-free environments, regulating tobacco retailers, and reducing the sale of tobacco products to minors.*
6. *Acknowledges the key role that local councils play in ensuring compliance with laws prohibiting the sale of tobacco to minors, particularly through the long-standing Tobacco Test Purchasing Program Cigarette sales to minors program delivered under the service agreement between councils and the regulator.*
7. *Acknowledges the strong collaborative partnership between councils and the regulator in delivering effective tobacco education and enforcement activities, contributing to a reduction in tobacco and e-cigarette smoking across Victoria.*
8. *Notes that final arrangements for the role of local councils in tobacco education and enforcement, including associated funding, beyond 30 June 2026, are yet to be confirmed.*
9. *Resolves to write to the MAV requesting that the MAV advocates to the Minister for Planning for:*
   - *Planning reform that either requires tobacco product retail as an activity that requires planning permission similar to the recently removed Clause 52.27 (Licensed Premises) liquor controls in all Victorian Planning Schemes or to define tobacconists as a specific land use with the implementation of specific controls, specifying a distance separation condition to prevent the establishment of new tobacconists near schools and hospitals similar to*

'Adult sex product shop' planning controls. These new planning controls are intended to add an additional layer of regulatory control to complement the new Victorian Tobacco Business Licensing Scheme.

10. *Advocates directly to the Minister for Health, the Minister for Casino, Gaming and Liquor Regulation, the Department of Health, and the Department of Justice and Community Safety, for the continuation of a funded, opt-in tobacco service agreement between local councils and the regulator beyond 30 June 2026. Council advocates that:*
    - *Local government continues to play a central enforcement role across Victoria.*
    - *The absence of a local compliance presence may increase the risk of non-compliance if businesses perceive the regulator's capacity to inspect as limited.*
    - *Continued council involvement will enable the regulator to focus its enforcement efforts on more complex compliance matters and the wholesale tobacco supply sector.*
    - *The Tobacco Test Purchasing Program has been an effective enforcement method in reducing the unlawful sale of tobacco products to minors and should continue to be delivered under the auspices of local councils.*
11. *Resolves that Council officers prepare a report for the September Ordinary Council meeting outlining:*
    - *The full scope of Council's responsibilities under the updated Tobacco Act 1987;*
    - *Options for continued local enforcement and education activities beyond the current funding agreement;*
    - *The public health risks of discontinuing this work in the absence of state funding;*
    - *Advocacy opportunities to the Victorian Government for sustained funding beyond 2026;*
    - *The process for Council to pass on community feedback or complaints to Victorian and Commonwealth Government law enforcement authorities relating to illegal tobacco activities;*
    - *Any enhanced role Council can undertake, within capacity and capability, to tackle the scourge of illegal tobacco activities; and*
    - *Tasking the newly funded second Rapid Response Team unit (to commence in November 2025) to monitor shopping strips that have the presence of suspected illegal tobacco shopfronts.*
12. *Notes that a separate MAV State Council Motion has also been submitted in relation to these advocacy matters.*

- All Councillors attended a briefing on this matter on 1 September 2025.

Council's responsibilities under the updated *Tobacco Act 1987*

- Since November 2000, Victorian councils have played a vital role in implementing various amendments to the Tobacco Act, a role that will continue as the Victorian and Commonwealth Government implements new initiatives aimed at reducing the uptake and use of tobacco and vaping products and to achieving ongoing reductions in exposure to second hand smoke and e-cigarette aerosols by non-smokers and non-vapers including children through MAV (Municipal Association of Victoria).

13.2 Response to 2025/NOM13 - Tobacco Trade Advocacy

Executive Summary

- The *MAV Annual Report - Local Government Tobacco and E-cigarette Control Activities 2023–2024* states that 78 of the 79 Victorian councils participated in the Tobacco Service Agreement, while 55 councils took part in the Cigarette Sales to Minors - Test Purchasing Program.
- This service agreement continues the decades long partnership which has been successful in ensuring widespread community awareness and compliance with the tobacco and e-cigarette policy and reform agenda.
- Under the current Tobacco service agreement, which is in place until 31 June 2026, Frankston City Council's Environmental Health Team delivers the following activities:
    - Educational visits and inspections of tobacco retailers.
    - Monitoring smoke-free areas in and around public spaces, retail settings, hospitals, childcare centres, and public school settings.
    - Monitoring smoke-free areas at indoor and outdoor eating and drinking areas at hospitality venues.
    - Conducting reactive investigations and responding to complaints and referrals from Victoria Police about breaches of the Act.
    - Delivering the Tobacco Test Purchasing – Cigarette Sales to Minors program.
    - Providing community and business education on smoke-free tobacco laws.

  From 1 February 2026, Department of Justice and Community Safety, Tobacco Licensing Victoria inspectors will enforce licensing compliance, while local councils are expected to continue retail-level enforcement and education, subject to funding.
- Local Government Environmental Health Officers existing responsibilities remain in place to continue their tobacco education and enforcement activities.
- In April 2025, Environmental Health Officers conducted 38 tobacco test purchases at retailers across the municipality. Three retailers failed the test and sold tobacco to a minor. A second round of 32 test purchases was carried out in June 2025, with two retailers again found to be non-compliant. In both cases, the minor involved was 15 years old.
- This 93% compliance rate highlights the effectiveness of Council's combined education and enforcement approach. While most businesses comply, those found breaching the law face financial penalties and potential prosecution.
- Retailers and employees who sell tobacco or vaping products to minors may face penalties, including a $2,442 infringement notice for individuals or $12,210 for companies. If prosecuted in the Magistrates' Court, fines can increase to $24,420 for individuals and $122,100 for companies. In addition to financial penalties, offenders also risk losing their right to sell tobacco products.
- So far this year, Environmental Health Officers have conducted 153 educational visits across Frankston City, targeting tobacco retailers and hospitality venues. These visits provided guidance on smoke-free areas and retailer compliance. Officers also responded to nine referrals from Victoria Police and members of the public regarding non-compliance at tobacco retail outlets.

13.2 Response to 2025/NOM13 - Tobacco Trade Advocacy

Executive Summary

Options for continuing education and enforcement activities

- Frankston City Council currently receives an annual $26,356 to support tobacco education and enforcement activities under the Municipal Association of Victoria (MAV) Tobacco Service Agreement. This funding agreement is scheduled to cease on 30 June 2026.
- Potential education and enforcement models for tobacco retailer and smoke-free activities under the *Tobacco Act 1987* have been identified:
  - Option 1 – Continue Full Delivery (Maintain Status Quo):
    - Environmental Health Officers would maintain current levels of enforcement, education, and engagement, should funding from the state government be discontinued.
    - Annual cost of $35,733 (FY 2026/2027 rate: $36,805, assuming a 3% increase) – includes the following:
      - 210 proactive activities, such as educational visits, monitoring and premises inspections.
      - 40 reactive activities, such as investigations of public complaints and Victoria Police referrals.
      - 70 Tobacco Test purchases within the Cigarette Sales to Minors program – delivered using the existing Environmental Health team.

      This option would require additional resource within the Environmental Health team for service delivery.
    - This has a moderate budgetary impact. Should funding from the State Government be discontinued, Council funding would be required to maintain this level of service activity.
    - Council would continue to advocate for renewed State Government funding.
- Option 2 – Scaled-Down Model:
    - Environmental Health Officers focus on high-priority activities such as the Cigarette Sales to Minors - Test Purchasing Program and responding to public complaints and Victoria Police referrals, should funding from the State Government be discontinued.
    - Annual cost of $19,119 (FY 2026/2027 rate: $19,693, assuming a 3% increase) – includes the following:
      - 40 reactive activities, such as investigations of public complaints and Victoria Police referrals.
      - 70 Tobacco Test purchases within the Cigarette Sales to Minors program – delivered using the existing Environmental Health team.

    This option utilises the existing Environmental Health team for service delivery.
    - This has a minor budgetary impact. Should funding from the state government be discontinued, Council would need to reallocate resources, and a tradeoff would be required with existing services to deliver this service without exceeding budget.
    - Council would continue to advocate for renewed State Government funding.

- Option 3 – Withdraw from tobacco enforcement and education Activities
    - Should funding from the State Government be discontinued, Council would withdrawal from all tobacco enforcement and education activities.
    - The *MAV Annual Report - Local Government Tobacco and E-cigarette Control Activities 2023–2024* states that 24 Victorian councils do not participate in the Cigarette Sales to Minors Program, and one council does not engage in any tobacco enforcement or education activities. This option would align with that single council, but without State Government funding it is expected that more Councils would withdraw from the program.
    - All tobacco-related matters received by council, including complaints, would be referred to relevant State and Federal regulators.
    - This option has no budgetary impact. However, this enables existing resources to be allocated to other legislated service activities.
    - Council would continue to advocate for renewed State Government funding.
- Option 4 – Increase Delivery and Activity:
    - Annual cost of $78,504 (FY 2026/2027 rate: $80,859 assuming a 3% increase) – includes the following:
        - 210 proactive activities, such as educational visits, monitoring and premises inspections.
        - 40 reactive activities, such as investigations of public complaints and Victoria Police referrals.
        - 140 Tobacco Test Purchases – an increased delivery of the Cigarette Sales to Minors - Tobacco Test purchasing Program delivered using the Environmental Health team.
        - Increased education and enforcement activities to target high priority tobacco retailers and other legislated services within the Environmental Health team.
- This has the highest budgetary impact. Should funding from the State Government be discontinued, Council funding would be required to deliver this increased level of service activity. This would require a trade off of existing service/s so as to undertake this task and meet the adopted (Council) budget set.
- Council would continue to advocate for renewed State Government funding.

Public health risks of discontinuing this work in the absence of state funding

Local tobacco retail compliance may decline due to a lack of local enforcement presence, due to the unknown efficacy of the new State Regulator.

- The Tobacco Test Purchasing – Cigarette Sales to Minors program would cease, potentially allowing minors easier access to tobacco and vaping products.
- Illegal tobacco sales may increase without consistent local monitoring and enforcement.
- Community trust in Council's ability to protect public health may diminish.
- Council may receive complaints about tobacco-related breaches that it is unable to investigate or act upon.

- The absence of local data collection and reporting may hinder broader public health planning and policy development, which feeds into the Public Health and Wellbeing Plan.
- Without the ongoing education and enforcement delivered by Council's Environmental Health Officers:
    - Retailers may become less aware of their legal obligations, leading to unintentional non-compliance.
    - Smoke-free zones in public and hospitality settings may be ignored, increasing exposure to second-hand smoke.
    - Vulnerable groups, such as children, young people, and those with respiratory conditions, may face increased exposure to public health risks.

Advocacy opportunities for sustained funding beyond 2026

- Advocacy letters were written to seek the continuation of a funded, opt-in Tobacco Service Agreement Partnership beyond 30 June 2026. These letters were addressed to:
    - The Minister for Health
    - The Minister for Casino, Gaming and Liquor Regulation,
    - The Department of Health
    - The Department of Justice and Community Safety
- A letter was sent to the MAV requesting that it advocate to the Minister for Planning for reforms that either:
    - require tobacco product retailing to obtain planning permission, similar to the recently removed Clause 52.27 (Licensed Premises) liquor controls that were in all Victorian Planning Schemes; or
    - define tobacconists as a specific land use, with the implementation of specific planning controls, such as a required separation distance to land uses where minors frequent (e.g. schools and hospitals).
- The Coordinator Environmental Health continues to serve on the Victorian MAV Tobacco Advisory Group, maintaining a strong voice within the tobacco regulatory community and advocating for local government.

Council's process for referring complaints to law enforcement authorities relating to illegal tobacco activities

- Upon receiving feedback or a complaint from the community, an Environmental Health Officer conducts an initial investigation to determine whether the alleged legislative breaches fall within the scope of Local Government responsibilities. This process includes an educational visit and a strategic risk assessment of the tobacco retailer.
- Where a breach involving illegal (illicit) tobacco sales is substantiated in a high-risk setting, Council writes to the proprietor detailing any observed breaches and refers the matter to the appropriate State or Federal regulatory authorities, including:
    - Victoria Police
    - Department of Health

- Australian Border Force
- Therapeutic Goods Administration (observed illegal vape/e-cigarette sales)
- Tobacco Licensing Victoria (once established and actively investigating breaches of retailer licence conditions)

Any enhanced role Council can undertake, within capacity and capability, to tackle the scourge of illegal tobacco activities

- Tobacco education and enforcement is one of many roles undertaken by Council's Environmental Health Officers.
- Environmental Health Officers' legislated roles within Council span across a variety of responsibilities and Legislative roles, including:
  - Food safety and food business registration and compliance.
  - Investigating foodborne illness and gastroenteritis outbreaks.
  - Public Health (hair, beauty, and skin penetration) business registration and compliance.
  - Registration and compliance of Rooming Houses and other Prescribed Accommodation businesses.
  - Onsite Wastewater Management system (septic) permits and inspections
  - Investigations of alleged Public Health nuisances such as asbestos, odour, sewage discharge, smoke, dust, and vermin harbourage.
  - Investigation and enforcement of methamphetamine lab clean-ups under the *Public Health and Wellbeing Act*.
  - Collection of discarded syringes from private residential properties.
  - Investigation of unreasonable residential and building site noise complaints under the *Environment Protection Act*.
- Council Environmental Health Officers currently undertake reactive investigations for all complaints or referrals made to Council stemming from non-compliance at tobacco retailers under the *Tobacco Act 1987*.
- Given the wide-ranging legislated responsibilities undertaken by Environmental Health Officers, any enhanced role would impact current legislated service levels within the team and would be outside of current resourcing.

Tasking Council's Rapid Response Team to monitor shopping strips that have the presence of suspected illegal tobacco shopfronts

- Once the Rapid Response Team (RRT) is fully resourced, it is anticipated that it will be able to assist with and undertake the following activities:
  - Receive training from Environmental Health Officers to identify suspected illicit tobacco trading activity.
  - Act on referrals from the Environmental Health team for patrols, ensuring an appropriate chain of events is maintained.
  - Maintain a visible presence during routine patrols of shopping strips, serving as a general deterrent. Noting that Rapid Response Officers are not authorised under the Tobacco Act and can only act in an information gathering capacity.

- Record observations from patrols involving suspected or alleged illicit tobacco trading that appears to meet the specified criteria.
- Share intelligence gathered during patrols with the Environmental Health team, enabling further investigation by Environmental Health Officers or appropriate referrals to Victoria Police and Border Force regarding suspected illicit tobacco trading activity.
- Safer Communities Officers currently monitor and will continue to monitor the Community Local Law (3.18 No Smoking in Smoke Free Areas) *Declared No Smoking Areas* within the Frankston CBD, irrespective of funding arrangements.

Financial Impact

There are no financial implications associated with this report.

However, should funding from the State Government discontinue for tobacco education and enforcement activities beyond 30 June 2026, the adoption of Option 1, Option 2 or Option 4 would require an appropriate resourcing strategy and consideration for funding will need to be referred to the Annual Budget process for 2026/2027.

Consultation

1. External Stakeholders

Environmental Health has engaged with the Municipal Association of Victoria on the MAV tobacco activities service agreement.

2. Other Stakeholders

Environmental Health will directly manage all recording and reporting of tobacco education and enforcement activity through the CEO's Quarterly Report if activities continue or are increased.

Environmental Health has engaged with Safer Communities to determine what resourcing and training is required to assist Environmental Health Officers monitor tobacco retailers.

Officers will engage with Community Relations on website content, marketing and communications.

Analysis (Environmental / Economic / Social Implications)

Not applicable to this report. However, the adoption of future education and enforcement models would seek to improve regulatory compliance across tobacco retailers and potentially decrease the harm caused by smoking and vaping to minors within the community.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The *Tobacco Act 1987* authorises Council Environmental Health Officers to undertake certain duties and functions under the Act.

Executive Summary

The *Community Local Law* (3.18 No Smoking in Smoke Free Areas) authorises Safer Communities and Rapid Response Officers to monitor and enforce any *Declared No Smoking Areas.*

Policy Impacts

This initiative has no impact on Council Policy.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public, from a gender impact perspective.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

No specific risks have been identified in this Report.

Conclusion

Frankston City Council has a strong and proven history of delivering targeted education, compliance monitoring, and enforcement under the *Tobacco Act 1987*, with strong results in reducing the sale of tobacco products to minors and maintaining smoke-free environments.

Whilst the new Tobacco Licensing Victoria regulator will introduce new state-level licensing enforcement from February 2026, the role of local councils in education and compliance remains critical to protecting community and public health. The continuation of a funded, opt-in service agreement beyond 30 June 2026 is essential to maintain this presence and prevent the risk of declining compliance, increased illegal sales, and reduced public confidence.

It remains important for Council to advocate for sustainable state funding, explore options for service delivery should funding from the state cease, and leverage the Rapid Response Team to support Environmental Health compliance activities.

Maintaining an active local education and enforcement role, supported by sustainable resourcing, will ensure that the public health gains achieved over the past two decades are not lost, and vulnerable members of the community, particularly children, remain protected from the harms of smoking and vaping.

ATTACHMENTS

Attachment A:⇩ MAV Tobacco Service Agreement 2024-25

Attachment B:⇩ MAV Tobacco Annual Report to DH 2023-24

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MAV
MUNICIPAL ASSOCIATION OF VICTORIA

TOBACCO AND E-CIGARETTE ACTIVITY SERVICE AGREEMENT FOR 2024/25 TO 2025/26

This Service Agreement is made between the:

Municipal Association of Victoria Level 5,1 Nicholson Street EAST MELBOURNE VIC 3002	**And**	**Frankston City Council** 30 Davey Street FRAMKSTON VIC 3199

1. Purpose of Funding

The *Tobacco Act 1987* ('Tobacco Act') regulates the use, supply and promotion of tobacco and e-cigarettes in Victoria. The Tobacco Act is designed to reduce the incidence of tobacco and e-cigarette use in the community and the avoidable illness and death which result from their use.

The Victorian Government, through the Department of Health ('the Department') has provided funding to the Municipal Association of Victoria ('MAV') to disburse to Frankston City Council ('Council') to provide education about, and enforcement of, the Act for the period 1 July 2024 to 30 June 2026. The areas of focus will be proactive visits to tobacco retailers (including Certified Specialist retailing premises), as well as eating and drinking areas, and outdoor locations where state-wide smoking and vaping bans apply. Funding is provided to allow for this activity to be planned and reported on. Provision has also been made to assist councils to undertake reactive visits in response to complaints about smoking they may receive from the public.

Since November 2000, Victoria's 79 councils have played a vital role in implementing various amendments to the Tobacco Act, a role that will continue as the Victorian and Commonwealth Government implements new initiatives aimed at reducing the uptake and use of tobacco and e-cigarette products and to achieving ongoing reductions in exposure to secondhand smoke and e-cigarette aerosols by non-smokers and non-vapers including children.

This Service Agreement continues the partnership which has been successful in ensuring widespread community awareness and compliance with the tobacco and e-cigarette policy and reform agenda.

1.1 Role of Councils

For many years, councils in Victoria have been involved in promoting public health and enforcing associated legislation in their local communities, and their continued involvement in the tobacco and e-cigarette education and enforcement program is integral to its success. Tobacco and e-cigarette control activities have also been included in the Municipal Public Health and Wellbeing Plan each council is required to develop as a requirement of the *Public Health and Wellbeing Act 2008*.

Councils have the opportunity to continue contributing to the health of their communities as key enforcement agencies of the Tobacco Act, bringing their systems, resources and personnel to this task. Councils undertake enforcement as specified in the Service Agreement, and additional levels of enforcement at their discretion.

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1.2 Role of the Department of Health

The Department provides support to local councils to undertake education and enforcement of the Tobacco Act. This support is provided through:

- advice on the interpretation of the Tobacco Act through the development of compliance and enforcement protocols to guide councils in enforcing breaches of the Tobacco Act
- offering tobacco and e-cigarette enforcement related training to councils
- provision of guidance in relation to Commonwealth tobacco and e-cigarette related legislation

The Tobacco Act places a number of responsibilities on the Minister for Health (the Minister) who is assisted by the Department. The Department has the primary role of developing and implementing government policy and may undertake enforcement as indicated in the preceding paragraph.

1.3 Role of the MAV

The Department provides funding through the MAV for tobacco and e-cigarette education and enforcement activity undertaken by councils. The funding is provided through a service agreement between the Department and the MAV. The MAV receives a management fee for its role in relation to the Agreement.

The role of the MAV in relation to its agreement with the Department is to:

- manage the service agreements ensuring that councils who are signatories to the MAV service agreements are funded for the activities specified in the agreement. This management includes:
    - clarifying queries or concerns of councils and the Department regarding the agreement in a timely manner
    - keeping records of negotiations with councils which result in changes to the service agreements and/or payments to councils
    - maintaining an accurate database to facilitate management of the agreement including funding allocated to each council.
- collate information on tobacco and e-cigarette education and enforcement work undertaken by councils and ensure this is provided in timely, bi-annual reports to the Department
- respond to other information requests from the Department about council involvement in the agreements in a timely manner
- inform the Department of any relevant issues potentially impacting on the operation or integrity of the agreement

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2. Activities required to be undertaken

For the period 2024/25 to 2025/26, funding is being provided for Council to undertake the following activities:

2.1 Tobacco and e-cigarette education and enforcement:

(a) A total number of proactive tobacco and e-cigarette education and enforcement visits as prescribed by DH according to the following proportions:

- 50% of visits to retailers selling tobacco* (including certified specialists)
- 20% of visits to establishments with eating and drinking areas
- 30% of visits to outdoor locations where smoking and vaping is also banned (including building entrances, learning environments, outdoor recreational areas including children's play areas, patrolled beaches)

** Note: The Therapeutic Goods and Other Legislation amendment (Vaping Reforms) Act 2024 (the reforms) commenced on 1 July 2024. The new legislation introduces a single framework that regulates the importation, domestic manufacture, supply, commercial possession and advertising of all vaping goods.*

From 1 July 2024, non-pharmacy retailers such as tobacconists, vape shops or convenience stores must not stock or sell any type of vape. Generally, patients will now only be able to access therapeutic vaping goods at pharmacy retailers. Councils' role will be to provide education to retailers about this ban.

(b) Report and plan for proactive visits

(c) Respond to general complaints (reactive visits)

(d) Respond to sales to minors complaints (reactive visits)

Protocols have been developed by the Department to assist authorised officers to administer the provisions of the Tobacco Act. Please note that authorised officers are expected to follow these protocols.

Council's authorised officers are also expected to review these protocols regularly to ensure they are familiar with the processes the Department expects them to undertake while administering the Tobacco Act.

The protocols are housed on the Department of Health's Public Health Hub. All Environmental Health Officers (EHOs) working on tobacco and e-cigarette education and enforcement are expected to be signed up to the Public Health Hub and review documents regularly.

The purpose and requirements for **proactive visits** are set out in Figure 1 (over page). The relevant protocol is also highlighted to assist authorised officers when they undertake their visits and follow-up actions.

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Figure 1: <u>Proactive</u> education and enforcement activities:

ACTIVITY	REQUIREMENT	PURPOSE	RELEVANT PROOCOLS[1]
Retail sale of tobacco and e-cigarettes	Conduct 20-minute education visits to retailers of tobacco and e-cigarettes* Visits can include non-traditional settings including shisha retailers/venues and non-traditional retailers that may sell e-cigarette products	Visits to focus on sales to minors, display and advertising requirements as well as any reforms at the State and Commonwealth level. Councils are encouraged to prioritise visits to new retailers, non-certified retailers, retailers who have previous compliance issues and those located close to education settings.	Tobacco and e-cigarette retailers: Education and enforcement protocol Workplaces: Education and enforcement protocol may be applicable
Eating and drinking areas	Conduct 20-minute education visits to eating and drinking areas Visits will focus on public indoor and outdoor eating and drinking areas selected by each council.	Visits to focus on no smoking and vaping areas, particularly outdoor dining areas, and review signage. Councils are encouraged to prioritise visits to venues that are open late in the evening to provide education on vaping bans. *Note: These visits can be undertaken during usual council business hours.*	Smoke-free outdoor dining from 1 August 2017: Education and enforcement protocol Smoking restrictions in outdoor drinking areas including reforms from 1 August 2017: Education and enforcement protocol Guidance for council inspectors - outdoor drinking areas - Issues relating to dividing one outdoor area into two separate outdoor drinking areas: Education and enforcement protocol Workplaces: Education and enforcement protocol may be applicable
Outdoor locations	Conduct 20-minute education visits to outdoor locations Outdoor locations to be selected based on the priorities of each council.	Visits to focus on compliance with smoking and vaping bans, and review signage. Councils are encouraged to prioritise visits to smoke and vape free areas where young people spend time to help de-normalise smoking and vaping.	Education and enforcement protocol - Smoking bans: In outdoor areas of, and in the vicinity of entrances to, childcare centres, kindergartens and schools; In the vicinity of entrances to children's indoor play centres and Victorian public premises (including public hospitals) Smoke-free outdoor children's playground equipment, skate parks, public swimming pool complexes and sporting venues during underage sporting events: Education and enforcement protocol Smoke-free patrolled beaches: Education and enforcement protocol Underage music/dance events: Education and enforcement protocol

Notes:

1. Note these are the protocols which are applicable in July 2024. In the event a significant change is proposed to be made to the protocols which would introduce a binding obligation for councils with resourcing implications, DH will consult with the MAV and councils regarding the proposed change.

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The purpose and requirements of **reactive visits** are set out in Figure 2 below.

Figure 2: Reactive education and enforcement activities:

ACTIVITY	REQUIREMENT	PURPOSE	RELEVANT PROTOCOLS
Reactive visits in response to general complaints	Conduct 45-minute reactive visits in response to complaints (including those referred by DH and complaints received about the sale of tobacco or e-cigarettes products to minors).	The number and location of visits will depend on the nature of the complaints received.	See protocols above relevant to the nature of the complaint Workplaces: Education and enforcement protocol

For the 2024/25 to 2025/26 period Council agrees to undertake the number of proactive visits specified in Attachment 1. In respect of reactive visits, an allowance has been factored into the funding formula in anticipation of the number of complaints councils may receive. These details are also included in Attachment 1.

Funding is also provided for one EHO to conduct 3 days of planning and reporting per financial year.

2.2 Cigarette sales to minors program:

For those councils which have nominated to participate in the Cigarette Sales to Minors (CSTM) program, they are expected to undertake a designated number of test purchase days utilising a test purchase assistant. The required number of days of test purchasing are included in Attachment 1. In addition, allowance has been included for councils' administration, planning and reporting.

This agreement requires councils to comply with the requirements detailed in the DH *Cigarette Sales to Minors Enforcement Protocol.* Council is particularly required to always ensure the safety of the test purchase assistant when their services are being utilised.

Note: Should Council experience difficulty in undertaking CSTM activities Council must contact the MAV to discuss alternative arrangements to meet targets.

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3. Funding

3.1 Amount of funding to be provided

The amount of funding to be provided to Council is based on:

- The number of businesses and locations where tobacco is sold and/or smoking occurs (whether Council is categorised as high, medium-high, medium, low-medium or low by DH)
- Geographic remoteness (whether Council is categorised as metro, regional or rural according to ABS remoteness indicators)
- Whether Council nominates to participate in the Cigarette Sales to Minors ('CSTM') program, and if so, allowances for test purchase assistants, purchases of cigarettes, petrol, incidentals and post-test administration
- The number of hours used to calculate a day's EHO time is 7.6 hours per day, at $94.04 per hour. This amount was calculated using an average salary of an EHO plus allowance for overheads and management costs. Indexation for each year of the three-year agreement is also factored into the hourly rate
- Allowance for travel time for each visit (according to remoteness) and time to collate information and provide reports.

3.2 Council classification

Frankston City Councill has been classified according to the following criteria set out in Figure 3 below.

Figure 3: Council classification:

CRITERIA	COUNCIL CLASSIFICATION
Inspection type (high, med-high, medium, low-med, low)	Low-Med
Remoteness (metro, regional, rural)	Metro
Nomination for the CSTM program (yes/no)	yes

An outline of the funding available to Council is included in Attachment 1. Please note that the classifications in Table 1 above determine the amount which will be provided on provision of the required activities.

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3.3 Payment schedule

Attachment 1 sets out the total funding allocation for the activities Council is expected to undertake within each financial year.

Payments will be made in instalments, subject to the performance requirements set out in Figure 4. The basis for each instalment is 40% following the commencement of the financial year (Instalments 1.1, 2.1), 40% following receipt of the Interim Report (Instalments 1.2, 2.2), and 20% following receipt of the Final Report (Instalments 1.3, 2.3).

Note: MAV may withhold part or all of the second instalment if there are concerns that Council may have significant under-delivery of targets in a financial year. This would occur following discussion with council.

Figure 4: Instalment milestones:

INSTALMENT MILESTONES		
F/Y 2024/25	**F/Y 2025/26**	**F/Y 2026/27**
October 2024[1] (Installment 1.1)	October 2025[3] (Installment 1.3)	October 2026[3] (Installment 2.3)
April 2025[2] (Installment 1.2)	October 2025[3] (Installment 2.1)	
	April 2026[2] (Installment 2.2)	

As the final payment for the activities undertaken in each financial year cannot be calculated until after the Final Report to 30 June of each year has been received, the third instalment (20% of the funding allocated) will be made the following financial year. Figure 5 sets out the schedule of payments on a financial year basis, assuming all required targets have been met.

Figure 5: Payments Council will receive each financial year once requirements are met

PAYMENT SCHEDULE			
FY 2024/25 $ inc GST	**FY 2025/26 $ inc GST**	**FY 2026/27 $ inc GST**	**TOTAL $ inc GST**
$21,085	**$26,356**	**$5,271**	**$52,712**
Includes Instalment 1.1 & 1.2	Includes Instalment 1.3, 2.1 & 2.2	Includes Instalments 2.3	

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4. Reporting Requirements

Two reports are required to be provided to the MAV each year. Figure 6 outlines the activities to be reported.

Figure 6: Reporting requirements:

REPORTING REQUIREMENTS

Two detailed reports are required to be provided each year**:**

1. An **Interim Report** of the activities undertaken from 1 July to 31 December is required to be reported each year **by 31 January**

2. A **Final Report** of the activities undertaken from 1 January to 30 June is required to be provided each year **by 31 July**.

These reports need to include:

- Details of proactive visits to retailers of tobacco and e-cigarette products
- Details of proactive visits to eating and drinking areas
- Details of proactive visits to outdoor locations
- Details of reactive visits in response to complaints
- Report on all enforcement activities
- Details and report of all 'cigarette sales to minors' activities (if participating)

Councils are required to retain minimum information about the visits undertaken and reported as well as maintaining a database of retailers that sell tobacco and/or e-cigarettes* in their municipality. Please note that Council will be expected to produce this information if requested to do so by the MAV.

The minimum information for each visit is:

- date
- location type (for example whether the visit was to a retailer, eating and drinking establishment, or outdoor location
- for outdoor locations, the type of area visited, such as whether it was a patrolled beach, public swimming pool, outdoor children's playground, outdoor skate park, underage sporting event, childcare service, a school, children's indoor play centre or a Victorian public premises and hospitals
- address of the place being visited
- outcome of the visit (for example, recording no observed breach, or a written warning issued in relation to a breach)

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5. Performance Requirements

Frankston City Council undertakes to report to the MAV on its activity in relation to the services detailed in Sections 3 and 4 of this agreement. Report information is to be submitted on-line into an electronic survey.

Frankston City Council agrees:

1. To undertake the activity detailed in Sections 2 of this Agreement, in accordance with the relevant provisions of the Tobacco and E-cigarette Enforcement Protocols developed by the Department, and to comply with the reporting and data retention requirements detailed in Section 4 of this Agreement.

2. To undertake all tobacco and e-cigarette education and inspection visits, and cigarette 'sales to minors' enforcement and education work with an officer authorised to enforce the Tobacco Act.

3. To ensure that authorised officers carry and produce a photo identity card when executing certain functions of the Tobacco Act, as specified in the Act.

4. To indemnify the MAV for any failure, omission or non-compliance by council with any of the terms of this Agreement.

5. That if the Council does not comply with the terms, including timelines, of this agreement, the MAV is not obliged to provide the second or third instalment of funding, and will determine in its absolute discretion any proportionate payments to be made.

Signed:

DocuSigned by:
Phil Cantillon
C1C330DA1090496

Phil Cantillon
Chief Executive Officer
Frankston City Council

Date: August 5, 2024 | 7:08:23 PM AEST

Kelly Grigsby
Chief Executive Officer
Municipal Association of Victoria

Date:

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Attachment 1 – [the funding formula sheet DH has provided to councils in the letter of offer, or updated versions following subsequent discussion and agreement for change]

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Frankston City Council
Funding for councils 2024 - 2026
Inspection category: Low - Medium
Remoteness category: Metro

EHO hourly rate	**$94.04**	
Proactive visits	**70**	
Retail sale of tobacco and e-cigarettes	35	50%
Eating and drinking areas	14	20%
Outdoor locations	21	30%
Reactive visits	**12**	
Responses to sales to minors complaints	**4**	
Days of test purchasing (if participating)	**4**	

Funding for education and enforcement		
Funding - General visits		
Proactive visits	1 EHO * 70 inspections * 20 minutes per inspection + 30 minutes travel time	$5,486
Reactive visits	1 EHO * 12 complaints * 45 minutes per complaint + 30 minutes travel time	$1,411
EHO planning and reporting time	1 EHO * 3 days	$2,144
Total		**$9,040**
Funding - Complaints re cigarette sales to minors		
Recording complaints	1 EHO * 4 complaints * 30 minutes per complaint	$188
Education visit per complaint	1 EHO * 4 complaints * 20 minutes per visit + 30 minutes travel time	$313
Total		**$502**
Total funding - Education and enforcement		**$9,542**

TOTAL FUNDING if NOT conducting test purchasing	**$9,542**

Funding for test purchasing for cigarette sales to minors		
Payment of EHOs for test purchases	2 EHOs * 7.6 hours * 4 days of test purchases	$5,718
EHO planning and reporting time	1 EHO * 7.6 hours * 4 days of test purchases	$2,859
Payment of minor for test purchases	1 minor @ $20 per hour * 4 days of test purchases	$608
Purchase of cigarette	3 packets per day @ $46.30 per packet * 4 days of test purchases	$556
Petrol	$67 per day * 4 days of test purchases	$268
Incidentals	$30 per day * 4 days of test purchases	$120
Post-test administration	1 EHO * 1.5 days * 4 days of test purchases	$4,288
Total funding - Test purchasing for cigarette sales to minors		**$14,416**

TOTAL FUNDING if conducting test purchasing	**$23,958**

Notes
All figures are ex GST
The targets and funding amount are for the 12 months of the financial year (July - June)
Figures in this table have been rounded to the nearest dollar.

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Annual Report

Local Government Tobacco and E-cigarette Control Activities 2023-2024



MUNICIPAL ASSOCIATION OF VICTORIA

As the peak body for the Victorian local government sector, the Municipal Association of Victoria (MAV) offers councils a one-stop shop of services and support to help them serve their communities.

This document has been prepared by the MAV as a requirement of the service agreement with the Department of Health for local government tobacco and e-cigarette control activities. It is based on figures reported by councils participating in the Tobacco and E-cigarette Education and Enforcement Program.



ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of the land on which we live. We recognise their continuing connection to land, waters and culture and pay our respects to their Elders past and present.

DISCLAIMER AND COPYRIGHT

This report has been prepared by the Municipal Association of Victoria (MAV). The MAV is the statutory peak body for local government in Victoria, representing all 79 municipalities within the state. © Copyright MAV

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1 Executive Summary

This report has been prepared for the Department of Health as a requirement of the Local Government Tobacco Control Activity Program. Under this program the MAV administers funding to councils to provide specific tobacco and e-cigarette education and enforcement activities across the state to reduce the incidence of smoking and vaping in the community.

This report outlines the activities undertaken by councils for the financial year 1 July 2023 to 30 June 2024. Many councils also undertook further tobacco and e-cigarette education and enforcement activities, based on local priorities.

The partnership between the Department of Health and local government on tobacco and e-cigarette control continues to be strong. Seventy-eight of the 79 councils participated in the program in the financial year 2023-24.

11,667 proactive visits and 142 days of test purchasing undertaken in 2022-23

During the period 1 July 2023 to 30 June 2024, councils undertook 11,667 visits to a variety of business premises, enclosed workplaces and outdoor locations to meet their targets. Additionally, councils participating in the Cigarette Sales to Minors (CSTM) program undertook 142 days of test purchasing, with 2,249 test purchases undertaken. Thirty-eight councils nominated to participate in the Prescribed Hospital Education Visits Program.

The majority of targets were exceeded

Overall local government performance for 2023/24 was higher than the requirements set out in the service agreements for tobacco retailers, eating and drinking areas and outdoor locations. The CSTM Program was just shy of meeting targets and the prescribed hospital inspections were slightly below target (see Table 2). Please note this is an aggregate of activities across the state and does not reflect the performance of individual councils.

Three-quarters of CSTM councils undertook at least one day of test purchasing in 2022-23

Fifty councils nominated to participate in the CSTM Program in the financial year 2023-24. As with previous years councils were permitted to undertake alternative education visits to meet CSTM targets as they transitioned back to normal program delivery following COVID-19 pandemic. Thirty-nine councils (78 per cent of participating councils) undertook at least one day of test purchasing and 18 councils undertook alternative education visits to meet some, or all, of their CSTM targets.

Reforms to assist education and enforcement activities of councils

Council staff reported a number of operational issues which would benefit from further consideration for reform. These include:

- Councils are supportive of the introduction of a licencing scheme to help with identifying business owners who have breaches in their store and the growth in illicit tobacco trading
- Enforcement issues associated with minors being able to sell tobacco products
- Continued examples of exposure to second-hand smoke due to smoking and vaping being allowed in outdoor drinking areas
- Need for clear information, advice and procedures regarding federal and state statutory changes.

2 Summary of Activity

During the 2023/4 financial year councils undertook more than **11,667** inspections of retail, eating and drinking and outdoor areas, including:

Inspections & Enforcement

3,300
Retail settings

4,600
Eating & drinking areas

2,283
Outdoor locations

296
Prescribed hospitals

142 days
Test purchasing

2,249
Test purchasing attempts

806
Responses to complaints

1,112
Enforcement actions

E-cigarettes & Vaping

790
E-cigarette retailer visits

195
Retailer breaches of the Act

302
E-cigarette & vaping related complaints

3 Introduction

The partnership between the Department of Health and local government on tobacco and e-cigarette education and enforcement activities has been integral to the implementation of tobacco and e-cigarette control measures across the state.

Since smoking bans were introduced for eating areas in cafes and restaurants in 2000, the MAV has partnered with the Department to administer funding for councils to undertake specific education and enforcement activities. The involvement of the MAV in administering the disbursement of the funds has enabled a local government perspective to be considered in the development of the activities required to be undertaken in the service agreements.

As a result, the activities have been able to be targeted to where they are most required and where councils are best placed to assist.

The specific laws targeted in the service agreements were those which related to tobacco and e-cigarette retailers, eating and drinking areas, prescribed public hospitals and outdoor locations.

Role of councils in tobacco control

For many years councils in Victoria have been involved in promoting public health and enforcing associated legislation in their local communities. While there are no specific actions required by councils under the Tobacco Act 1987, council environmental health officers are automatically authorised to enforce its provisions. Additional council officers can also be authorised where this is agreed by the Department.

Tobacco and e-cigarette control activities are usually included in the Municipal Public Health and Wellbeing Plans that each council is required to develop as a requirement of the Public Health and Wellbeing Act 2008.

Service agreement arrangements

The Department provides funding to the MAV to disburse to councils and for its administration of the program. The amount of funding provided to councils is determined by a funding formula developed by the Department and agreed with the MAV. It is an activity-based formula, using an hourly labour rate of a mid-level environmental health officer. The formula is informed by consultations with councils through a working group convened by the MAV. This group comprises a cross-section of metropolitan, regional and rural councils.

A service agreement between the MAV and councils participating in the program outlines the deliverables councils commit to undertaking, and the funding that will be provided once reports of activities have been provided.

This report is the third and final of the three-year service agreement period from 1 July 2021 to 30 June 2024.

Council requirements

Under the current service agreement, councils are required to:

- undertake a designated number of education visits to tobacco and e-cigarette retailers (including certified specialist tobacconists and e-cigarette retailers), eating and drinking areas and outdoor locations where smoking bans apply, including public hospitals
- respond to complaints about smoking from members of the public
- report twice a year outlining the activities they have undertaken.

The number of visits required to be undertaken by each council varies, depending on the numbers of premises in the municipality and their remoteness (such as whether they are metropolitan, regional or rural). The funding is paid in instalments, with 40% provided on commencement, 40% following receipt of the report required for the July to December period, and 20% following receipt of the final report for the remaining January to June period of the financial year.

Councils can also elect to participate in the Cigarette Sales to Minors (CSTM) program and the Prescribed Hospital Education Visits Program which provide additional funding for test purchasing and education activities. Only councils who have a Department of Health prescribed hospital can participate in the Prescribed Hospital Education Visits Program.

Reporting requirements

Councils are required to provide two reports to the MAV each year outlining the activities undertaken in the previous six months. The first report outlines the activities undertaken for the period 1 July to 31 December of each year. The second report outlines activities undertaken for the period 1 January to 30 June. The MAV collates these reports for the Department of Health. The final report is published on the MAV website.

This report provides the results of the activities councils were required to undertake under their service agreement with the MAV. Please note that this report does not include the other activities councils may have undertaken at their own discretion.

4 Education and Enforcement Activities

Councils were required to visit a target number of tobacco and e-cigarette retailers, eating and drinking areas and outdoor locations. Councils were also required to respond to complaints about smoking and vaping from the public. Where these generated a need for a visit, they are included in this report.

Councils who elected to participate in the CSTM Program need to undertake a set number of test purchase days (or alternative education visits in lieu of test purchasing where required).

Councils participating in the Prescribed Hospital Education Visits Program were required to undertake a set number of visits to nominated hospitals.

Table 1 - Total activities reported by councils

Setting	Initiated by councils	In response to complaints	Number total
Tobacco and e-cigarette retailers	2,958	342	3,300
Eating and drinking establishments	4,406	194	4,600
Outdoor locations	2,253	30	2,283
Enclosed workplaces	n/a	49	49
Cigarette sales to minors program (alternative education visits)	958	191	1,149
Prescribed Hospitals [1]	296	n/a	296
Total visits	**10,871**	**806**	**11,677**
Cigarette sales to minors program (actual test purchase days)	142	n/a	142 days
Cigarette sales to minors program (test purchase attempts)	2,249	n/a	2,249 attempts

1. Number of 20-minute block visits to hospitals

Table 2 - Council performance against agreed targets (visits initiated by councils)

Setting	Total Visits	Target[1]	% completed
Tobacco and e-cigarette retailers	2,958	1,450	204%
Eating and drinking establishments	4,406	1,934	228%
Outdoor locations	2,253	1,113	202%
Cigarette sales to minors program[2]	191	193	99%
Prescribed Hospitals[3]	296	337	88%

1. Prescribed in each council's service agreement.
2. Number of test purchase days – 142 actual test purchase days and 958 alternative education visits in lieu of 49 test purchase days

5 Proactive Visits

Compliance and Enforcement

This section reports the details of the substantiated breaches of the Tobacco Act 1987 identified by council authorised officers. It also covers the subsequent enforcement actions taken in respect of tobacco retailers, eating and drinking areas and outdoor locations during proactive inspection activities.

Retail Inspection Compliance

Table 3 - Tobacco, e-cigarette and specialist retailer visits

Locations inspected	Number total	% of total
Tobacco only retailers	2,061	71%
E-cigarette only retailers	36	1%
Tobacco and e-cigarette retailers	754	26%
Certified Specialist tobacconists	38	1%
Certified Specialist e-cigarette retailer	0	0%
TOTAL	**2,902**	**100%**

Note: this total is slightly lower than the figure presented in Table 1 for tobacco retailers, as some councils did not provide a detailed breakdown of settings. Nonetheless, the table offers insight into the distribution of settings inspected.

Table 4 - Substantiated breaches for tobacco retailers, e-cigarette retailers and specialist retailers

Substantiated breaches	Section of Act	Tobacco product	E-cigarette product	Number total
Displays a tobacco advertisement at a retail outlet other than a specialist tobacconist or duty free shop	6(2AA)	66	81	147
Person carrying out a tobacco retailing business where there is a tobacco advertisement of a product line of a tobacco product at a point of sale that is not in accordance with Section 6A	6(2A)	79	13	92
Certified e-cigarette retailer displaying products not in accordance with 6B	6(2AB)	n/a	0	0
Specialist e-cigarette retailing premises displays a tobacco or e-cigarette advertisement of a product line of a tobacco product.	6(2AC)	0	n/a	0
Specialist e-cigarette retailing premises displays a tobacco product	6(2AD)	1	n/a	1

Substantiated breaches	Section of Act	Tobacco product	E-cigarette product	Number total
Person carrying out a tobacco retailing business who displays tobacco products in an area other than the point of sale	6(2B)	2	16	18
Person who sells cigarettes in a package containing less than 20 cigarettes	14	1	n/a	1
Occupier of a tobacco retailing business who does not display either a health warning sign or a smoking cessation sign in accordance with the regulations	15C(1)	69	7	76
Occupier of a tobacco retailing business who does not display a prescribed sign relating to the prohibition of the sale of tobacco to persons under the age of 18 years in accordance with the regulations	15C(3)	27	64	91
Certified Specialist Tobacconist that does not display certificate	15ZB	0	0	0
Sale of a banned product or class of products (restricted by or under law of the Commonwealth or another State or Territory and banned by the Victorian Health Minister)	15N	20	13	33
Graphic warning not on price board	6(2AA)	37	1	38
TOTAL		**302**	**195**	**497**

Table 5 - Enforcement actions for tobacco retailers, e-cigarette retailers and specialist retailers

Enforcement actions	Number total	% of total
Verbal warnings (including pending)	251	54%
Written warnings (including pending)	131	42%
Fines issued (including pending)	28	3%
Prosecutions (including pending)	5	1%
TOTAL	**415**	**100%**

Eating and Drinking Area Inspection Compliance

Table 6 - Eating and drinking area visits
*including vending machines

Locations inspected	Number total	% of total
Indoor dining and drinking areas	2,711	47%
Outdoor dining and drinking areas	2,785	48%
Food fairs	45	1%
Organised events other than food fairs	31	1%
Other	208	3%
TOTAL	**5,780**	**1005**

Note: this total is slightly higher than the figure presented in Table 1 for eating and drinking areas, as some councils include both outdoor and indoor areas in the detailed breakdown of settings where both settings were inspected in a single visit. The table offers insight into the distribution of settings that were inspected.

Table 7 - Compliance with eating and drinking area laws

Substantiated breaches	Section of the Act	Number total	% of total
Person who smokes in an enclosed workplace	5A(1)	40	13%
Occupier of an enclosed workplace where a breach of Section 5A(1) occurs	5B (1)	3	<1%
A person who smokes in an outdoor dining and drinking area where smoking is not permitted	5C(1)	21	7%
A person smoking in an outdoor drinking area if within 4 metres of an outdoor dining area and not separated by a wall at least 2.1 metres high	5C(1A)	11	4%
Occupier of an outdoor dining and drinking area where smoking is prohibited and where a breach of Section 5C(1) occurs	5D(1)	1	0%
Occupier of an outdoor drinking area where smoking is prohibited where a breach of Section 5C(1A) occurs	5D(3)	2	<1%
Occupier of an outdoor dining and drinking area where smoking is prohibited who fails to display acceptable no smoking signs	5E(1)	93	30%
A person smoking in an outdoor dining area	5EA	3	<1%
Occupier of an outdoor dining area where smoking is occurring	5EB	2	<1%
Occupier of an outdoor dining area who fails to display acceptable no smoking signs	5EC	13	4%

Substantiated breaches	Section of the Act	Number total	% of total
Occupier of a restaurant/cafe who fails to display acceptable no smoking signs	5F (1)	96	31%
Occupier of a bingo area or centre who fails to display acceptable no smoking signs	5H(1)	0	0%
Occupier of a gaming machine area who fails to display acceptable no smoking signs	5N(1)	1	0%
Occupier of an enclosed licensed premises who fails to display acceptable no smoking signs	5R(1)	22	7%
Person who places or causes or permits the placement of a vending machine in any premises by a member of the public	13(1)	2	<1%
Person selling e-cigarettes from a vending machine	13(1A)	0	0%
TOTAL		**310**	**100%**

Table 8 - Enforcement actions for eating and drinking areas

Enforcement actions	Number total	% of total
Verbal warnings (including pending)	204	70%
Written warnings (including pending)	85	29%
Fines issued (including pending)	1	<1%
Prosecutions (including pending)	0	0
TOTAL	**290**	**100%**

Outdoor Area Inspection Compliance

Smoking and vaping bans are in place for designated outdoor locations. Each council determines the locations they will initiate visits to, based on local priorities.

Due to their nature, council visits and inspections of outdoor locations will often not include face-to-face meetings. Officers may check locations that have been the subject of complaints from the public or make general observations of whether smoking and vaping is occurring in particular locations. Councils can undertake meetings and inspections at complex locations, such as hospitals and other public buildings where smoking and vaping bans apply.

Table 9 - Council visits to outdoor locations by type

Location	Number total	% of total
Patrolled beaches	121	6%
Public swimming pools	155	7%
Outdoor children's playground equipment	792	36%
Outdoor skate park	80	4%
Underage sporting events	196	9%
Early Years services	400	18%
Schools	312	14%
Children's indoor play centres	17	1%
Public Hospitals	35	2%
Community Health Centres	16	1%
Victorian public premises (eg, courts, public hospitals, certain Victorian Government buildings)	66	3%
TOTAL	**2,190**	**100%**

Note: this total is slightly lower than the figure presented in Table 1 for outdoor areas, as some councils did not provide a breakdown of settings. Nonetheless, the table offers insight into the distribution of settings that were inspected.

Table 10 - Compliance with outdoor smoking laws

Substantiated breaches	Section of the Act	Number total	% of total
Patrolled beaches			
A person who smokes between the red and yellow flags or within a 50 metre radius of a red and yellow flag	5RA(1)	0	0%
A person failing to comply with an inspector's direction to cease smoking between the red and yellow flags or within a 50 metre radius of a red and yellow flag	5RA(4)	0	0%
Public swimming pools			
A person smokes within the outdoor area of a public swimming pool complex	5RC(1)	0	0%
A person who fails to comply with an inspector's direction to cease smoking within the outdoor area of a public swimming pool complex	5RC(3)	0	0%
Outdoor children's playground equipment			
A person smokes at or within 10 metres of outdoor children's playground equipment	5RE(1)	5	17%
A person who fails to comply with an inspector's direction to cease smoking at or within 10 metres of outdoor children's playground equipment	5RE(4)	0	0%
Outdoor skate park			
A person smokes at or within 10 metres of an outdoor skate park	5RG(1)	0	0%
A person who fails to comply with an inspector's direction to cease smoking at or within 10 metres of an outdoor skate park	5RG(4)	2	7%
Underage sporting events			
A person smokes at or within 10 metres of an outdoor sporting venue during an organised underage sporting event, interval or practice session	5R1(1)	3	10%
A person who fails to comply with an inspector's direction to cease smoking at or within 10 metres of an outdoor sporting venue during an organised underage sporting event, interval or practice session	5RI(4)	0	0%
Childcare ('education and care services' and 'children' services premises')			
Person smoking in an outdoor area of an education and care service premises or children's service premises	5RB(1)	0	0%
Person smoking at or within 4 metres of any part of a pedestrian access point to education and care service premises or children's service premises	5RB(2)	0	0%

Substantiated breaches	Section of the Act	Number total	% of total
Failure to comply with an inspector's direction to cease smoking in an outdoor area of, or at or within 4 metres of any part of, a pedestrian access point to education and care service premises or children's service premises	5RB(5)	0	0%
Schools			
Person smoking in an outdoor area of school premises	5RD(1)	5	17%
Person smoking at or within 4 metres of any part of a pedestrian access point to school premises	5RD(2)	5	17%
Failure to comply with an inspector's direction to cease smoking in an outdoor area of, or at or within 4 metres of any part of a pedestrian access point to, school premises	5RD(5)	5	17%
Children’s indoor play centres			
Person smoking at or within 4 metres of any part of a pedestrian access point to a children's indoor play centre	5RF(1)	0	0%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of any part of a pedestrian access point to a children's indoor play centre	5RF(4)	0	0%
Public Hospital			
Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	5RH(1)	1	3%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	5RH(4)	0	0%
Community Health Centre			
Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	5RH(1)	1	3%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	5RH(4)	0	0%
Public Premises			
Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	5RH(1)	2	7%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	5RH(4)	0	0%
TOTAL		**29**	**100%**

Table 11 - Enforcement actions for outdoor locations

Enforcement actions	Number total	% of total
Verbal warnings (including pending)	9	56%
Written warnings (including pending)	0	0
Fines issued (including pending)	7	44%
Prosecutions (including pending)	0	0%
TOTAL	**16**	**100%**

6 Complaints to Councils

Under their service agreements, councils are funded a set amount to respond to complaints they receive from the public. The number of complaints varies, depending on the level of complaints made.

As many breaches of smoking and vaping laws cannot be substantiated in the absence of authorised officers being present to witness the breach, not all complaints will generate an immediate response visit to the location by a council officer. For example, in certain outdoor locations where there are no premises, council officers may visit to check adequate signage is in place at a later date.

For those locations where the complaint relates to a premises with a business owner, they may follow up with an education visit.

The nature of councils' responses to complaints is guided by their local policies and priorities.

Complaints received by councils

Councils received 748 complaints from the public covering retail settings, eating and drinking areas and outdoor locations.

Table 12 - Number of complaints received by councils

Setting	Number total	% of total
Tobacco/E-cigarette retailers and specialist retailers[1]	343	46%
Tobacco retailers, e-cigarette retailers and specialists in response to sales to minors[2]	123	16%
Eating and drinking areas	199	27%
Outdoor locations	34	5%
Enclosed workplaces	49	7%
TOTAL	**748**	**100%**

56% of complaints to councils about retailers were e–cigarette related (191 of 343)
90% of complaints to councils regarding sales to minors were e-cigarette related (111 of 123)

Visits in response to complaints

Councils reported undertaking 806 visits to retailers, eating and drinking areas and outdoor locations in response to the complaints received.

Table 13 - Visits in response to complaints

Setting	Number total	% of total
Tobacco retailers, e-cigarette retailers and specialist tobacconists	342	42%
Tobacco retailers, e-cigarette retailers and specialists in response to sales to minors	191	24%
Eating and drinking areas	194	24%
Outdoor locations	30	4%
Enclosed Workplaces	49	6%
TOTAL	**806**	**100%**

Note: this table is likely an under-representation as some councils visit settings multiple times when following up on complaints and do not necessarily report the full number of visits undertaken.

Identified breaches of the Tobacco Act 1987 while responding to complaints

Councils identified a total of 325 breaches of the Tobacco Act 1987 while responding to complaints by the public. The majority of these were in retail settings (230 breaches, 71% of breaches identified).

Table 14 - Breaches as a result of complaints to councils by setting

Setting	Number total	% of total
Tobacco and e-cigarette retailers	230	71%
Eating and drinking establishments	81	25%
Outdoor locations	14	4%
TOTAL	**325**	**100%**

The following tables break down figures for retail settings, eating and drinking areas and outdoor locations. The tables show both the number of breaches identified and the percentage of breaches across the three settings (retail, eating and drinking areas and outdoor locations).

Table 15a - Breaches as a result of complaints to council (retail settings)

Substantiated breaches as a result of complaints (Retail Settings)	Section of the Act	Number total	% of total
Displays a tobacco/e-cigarette advertisement at a retail outlet other than a specialist tobacconist or duty free shop	6(2AA)	88	27%
Certified specialist tobacconists only Person carrying out a business at a certified specialist tobacconists where there is a display of a product line of tobacco or e-cigarette products that is not in accordance with Section 6A	6(2A)	14	4%
Certified specialist e-cigarette retailing premises only Person carrying on a business at a certified specialist e-cigarette retailing premises who displays e-cigarette products that are not in accordance with Section 6B	6(2AB)	3	1%
Specialist e-cigarette retailing premises displays a tobacco or e-cigarette advertisement of a product line of a tobacco product.	6(2AC)	0	0%
Specialist e-cigarette retailing premises displays a tobacco product	6(2AD)	1	0%
Certified specialist tobacconists and certified specialist e-cigarette retailing premises only Person carrying out a business at a certified specialist tobacconist or specialist e-cigarette retailing premises who displays tobacco or e-cigarette products in an area other than the point of sale	6(2B)	9	3%

Substantiated breaches as a result of complaints (Retail Settings)	Section of the Act	Number total	% of total
Person who sells cigarettes in a package containing less than 20 cigarettes (single cigarettes)	14	5	2%
Occupier of a tobacco retailing business who does not display either a health warning sign or a smoking cessation sign in accordance with the regulations	15C(1)	18	6%
Occupier of a tobacco retailing business who does not display a prescribed sign relating to the prohibition of the sale of tobacco to persons under the age of 18 years in accordance with the regulations	15C(3)	7	2%
Certified Specialist Tobacconist or Certified specialist e-cigarette retailing premises that does not display certificate	15ZB	0	0%
Sale of a banned product or class of products (restricted by or under law of the Commonwealth or another State or Territory and banned by the Victorian Health Minister)	15N	70	22%
Graphic warning not on price board	6(2AA)	15	5%
TOTAL		**325**	**71%**

Table 15b - Breaches as a result of complaints to council (eating and drinking areas)

Substantiated breaches as a result of complaints (Eating and Drinking Areas)	Section of the Act	Number total	% of total
Person smoking in an enclosed workplace	5A(1)	9	3%
Occupier of an enclosed workplace where a breach of Section 5A(1) occurs	5B(1)	8	2%
A person smoking in an outdoor drinking area where smoking is not permitted (roof and walls covering more than 75% of total notional wall area)	5C(1)	26	8%
A person smoking in an outdoor drinking area if within 4 metres of an outdoor dining area and not separated by a wall at least 2.1 metres high	5C(1A)	10	3%
Occupier of an outdoor drinking area where smoking is prohibited where a breach of Section 5C(1) occurs	5D(1)	0	0%
Occupier of an outdoor drinking area where smoking is prohibited where a breach of Section 5C(1A) occurs	5D(3)	0	0%
Occupier of an outdoor drinking area where smoking is prohibited who fails to display acceptable no smoking signs	5E(1)	4	1%
A person smoking in an outdoor dining area	5EA	5	2%
Occupier of an outdoor dining area where smoking is occurring	5EB	7	2%
Occupier of an outdoor dining area who fails to display acceptable no smoking signs	5EC	11	3%
Occupier of an enclosed restaurant/cafe who fails to display acceptable no smoking signs	5F(1)	0	0%
Occupier of a bingo area or centre who fails to display acceptable no smoking signs	5H(1)	0	0%
Occupier of a gaming machine area who fails to display acceptable no smoking signs	5N(1)	0	0%
Occupier of an enclosed licensed premises who fails to display acceptable no smoking signs	5R(1)	1	0%
Person who places or causes or permits the placement of a vending machine in any premises by a member of the public (other than locations specified in s.13(2).	13(1)	0	0%
Sale of an e-cigarette product from a vending machine	13(1A)	0	0%
TOTAL		**81**	**25%**

Table 15c - Breaches as a result of complaints to council (outdoor locations)

Substantiated breaches as a result of complaints (Outdoor Locations)	Section of the Act	Number total	% of total
Patrolled Beaches			
A person who smokes between the red and yellow flags or within a 50 metre radius of a red and yellow flag	5RA(1)	0	0%
A person failing to comply with an inspector's direction to cease smoking between the red and yellow flags or within a 50 metre radius of a red and yellow flag	5RA(4)	0	0%
Public Swimming Pools			
A person smokes within the outdoor area of a public swimming pool complex	5RC(1)	0	0%
A person who fails to comply with an inspector's direction to cease smoking within the outdoor area of a public swimming pool complex	5RC(3)	0	0%
Outdoor Children's Playground Equipment			
A person smokes at or within 10 metres of outdoor children's playground equipment	5RE(1)	5	2%
A person who fails to comply with an inspector's direction to cease smoking at or within 10 metres of outdoor children's playground equipment	5RE(4)	0	0%
Outdoor Skate Park			
A person smokes at or within 10 metres of an outdoor skate park	5RG(1)	1	<1%
A person who fails to comply with an inspector's direction to cease smoking at or within 10 metres of an outdoor skate park	5RG(4)	0	0%
Underage Sporting Event			
A person smokes at or within 10 metres of an outdoor sporting venue during an organised underage sporting event, interval or practice session	5RI(1)	4	1%
A person who fails to comply with an inspector's direction to cease smoking at or within 10 metres of an outdoor sporting venue during an organised underage sporting event, interval or practice session	5RI(4)	0	0%
Early Years' Service			
Person smoking in an outdoor area of an education and care service premises or children's service premises (child care centre or kindergarten)	5RB(1)	0	0%
Person smoking at or within 4 metres of any part of a pedestrian access point to education and care service premises or children's service premises (child care centre or kindergarten)	5RB(2)	0	0%

Substantiated breaches as a result of complaints (Outdoor Locations)	Section of the Act	Number total	% of total
Failure to comply with an inspector's direction to cease smoking in an outdoor area of, or at or within 4 metres of any part of, a pedestrian access point to education and care service premises or children's service premises (child care centre or kindergarten)	5RB(5)	0	0%
Schools			
Person smoking in an outdoor area of school premises	5RD(1)	0	0%
Person smoking at or within 4 metres of any part of a pedestrian access point to school premises	5RD(2)	0	0%
Failure to comply with an inspector's direction to cease smoking in an outdoor area of, or at or within 4 metres of any part of a pedestrian access point to, school premises	5RD(5)	0	0%
Indoor Play centres			
Person smoking at or within 4 metres of any part of a pedestrian access point to a children's indoor play centre	5RF(1)	0	0%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of any part of a pedestrian access point to a children's indoor play centre	5RF(4)	0	0%
Public Hospitals			
Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	5RH(1)	1	<1%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	5RH(4)	0	0%
Community Health Centres			
Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	5RH(1)	1	<1%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	5RH(4)	0	0%
Public Premises			
Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	5RH(1)	2	1%
Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	5RH(4)	0	0%
TOTAL		**14**	**4%**

7 Opt-in Programs

Prescribed Hospitals and CSTM

As part of the service agreement councils can nominate to participate in the Prescribed Public Hospital Education Program (if eligible) and the Cigarette Sales to Minors Program (CSTM). The following details activities undertaken by councils who are participating in these programs.

Prescribed Public Hospital Education Program

The Prescribed Public Hospital Education Program funds councils to educate people outside in-scope public hospital entrances about legislation relating to smoking and vaping within proximity to building entrances. Under the program councils receive funding to conduct 20-minute education visits at these hospitals and undertake meetings with hospital staff.

This is a voluntary program, and councils nominate whether they will participate or not. If councils are not able to undertake their target number of 20-minute block visits, their funding is reduced accordingly.

Thirty-eight councils nominated to participate in the Prescribed Public Hospital Education Program as part of the current service agreement. Thirty councils undertook hospital visits in the reporting period.

Table 16 - Hospital education activities

Hospital education visits activity	Number total
Councils participating	38
20 min block visits undertaken by councils	296
Unique number of education visits reported by councils	261
Number of meetings with hospital staff reported by councils	34

Table 17 - Substantiated breaches of hospital entrance laws

Breach	Number total
5RH(1) Person smoking at or within 4 metres of any part of a pedestrian access point to Victorian public premises	11
5RH(4) Failure to comply with an inspector's direction to cease smoking at or within 4 metres of a pedestrian access point to Victorian public premises	0
TOTAL	**11**

Table 18 - Number of enforcement actions undertaken

Enforcement actions	Number total
Verbal warnings	9
Written warnings (including pending)	1
Fines issued (including pending)	0
Prosecutions (including pending)	0
TOTAL	**10**

Council officers have noted a reduction in observed breaches at hospital entrances over the past few years. Discussions with hospital staff have revealed occasional challenges with hospital-wide no-smoking policies. It is important to note these matters fall outside the jurisdiction and role of councils when it comes to enforcing the Tobacco Act 1987.

Cigarette Sales to Minors Program

The Cigarette Sales to Minors Program (CSTM) funds councils to educate tobacco retailers, e-cigarette retailers and specialist tobacconists on their obligation not to sell cigarettes or e-cigarettes to minors, and to enforce breaches where these occur. Under the CSTM Program councils recruit a young person from outside the local area and supervise the young person closely as they attempt to purchase cigarettes from local retailers.

This is a voluntary program, and councils nominate whether they will participate or not. If councils are not able to undertake their target number of days of test purchasing, their funding is reduced accordingly.

Fifty of the 78 councils nominated to participate in the CTSM Program as part of the current service agreement.

As with previous years councils have been able to undertake a mix of actual test purchasing and alternative education visits in lieu of test purchasing as the program returns to normal delivery post the COVID-19 pandemic. Alternative activities include visits to tobacco and e-cigarette retailers, priority eating and drinking areas and outdoor areas where children and young people spend time.

Table 19 - CSTM summary (including actual test purchasing and alternative activities)

CSTM activity	Number total
Councils nominated to participate in CSTM	50
Test purchase days conducted	142
Percentage of test purchases resulting in a sale	9%
Number of enforcement actions (test purchasing)	287
Alternative education visits*	958
Number of enforcement actions (alternative visits)	94

* Undertaken in lieu of 49 test purchase days

Test Purchasing

Table 20 - Results of test purchasing activities undertaken

Actual test purchasing	Number total
Test purchase days	142
Test purchases undertaken	2,249
Sales resulting from test purchases	205
% of test purchases resulting in a sale	9%

Table 21 - Test purchases by setting

Test purchases by setting	Number total	% of total
Tobacco retailers	1,680	75%
Tobacco and e-cigarette retailers	543	24%
Specialist retailers	26	1%
TOTAL	**2,249**	**100%**

Table 22 - Test purchasing substantiated breaches

Breaches	Number total
Person who sells a tobacco or e-cigarette product to a person under 18 years (includes a manager unless prevention measures are taken)	200
Person who sells cigarettes in a package containing less than 20 cigarettes (single cigarettes), s.14	5
TOTAL	**205**

Table 23 - Test purchasing enforcement actions

Enforcement actions	Number total
Verbal warnings	67
Written warnings (including pending)	117
Fines issued (including pending)	98
Prosecutions (including pending)	5
TOTAL	**287**

CSTM Alternative Education Activities

Where a council has had difficulty delivering the CSTM Program they have been able to undertake alternative education activities in lieu of test purchasing. The number of councils undertaking alternative education visits is decreasing as the program returns to normal operations.

Table 24 - Alternative education activities

Activities	Number total
Education visits undertaken in lieu of test purchasing	958

Table 25 - Alternative education activities - types of businesses and settings visited

Setting	Number total	% of total
Tobacco only retailer	350	37%
E-cigarette only retailer	4	<1%
Tobacco & e-cigarette retailer	33	3%
Eating and drinking areas	258	27%
Outdoor locations	313	33%
TOTAL	**958**	**100%**

Table 26 - Alternative education activities – enforcement actions undertaken

Action	Retailer settings	Other settings	Number total	% of total
Verbal Warnings	63	1	64	68%
Written warnings	7	0	7	8%
Fines issued	3	20	23	24%
Prosecutions	0	0	0	0%
TOTAL	**73**	**21**	**94**	**100%**

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14.1 2025/NOM14 - Electric Vehicle Public Charging Sites

On 13 August 2025 Councillor Hill gave notice of his intention to move the following motion:

That Council:

1. Notes the increase in uptake in electric vehicles across the region and observes:
    a) That electric vehicle drivers often explore nearby shops, cafés, and attractions while their vehicle is charging.
    b) That visitors often choose places to stop based on whether there's a public electric vehicle charging station nearby.
    c) That some apartment owners report difficulties or delays in getting EV chargers into building parking areas and thus rely on public EV chargers
2. Notes that as of 6 August 2025, there were four (4) public electric vehicle charging sites in Frankston City:
    - 2 x Bayside Entertainment Centre (north of Beach St)
    - 1 x Bayside Shopping Centre (Hoyts Site)
    - 1 x Monash Uni Peninsula Campus
    - 2 x Carrum Downs shopping centre located 1095 Frankston - Dandenong Rd
3. Notes that Officers will consult with public charging providers (such as, but not limited to - Jolt, Evie, Chargefox, Tesla, Exploren etc) through an Expression of Interest process, to seek their level of interest in deploying more public chargers within our municipality. The sites to be considered should include, but not be limited to:
    - Foreshore sites
    - Council owned car parks
    - Frankston Mechanics Institute
    - PARC and Pines Pool
    - Council owned strip shopping areas
    - Car Park cnr Bay St and High St, Frankston
    - Non-council sites (such as Peninsula Health, Chisholm, RSL's, Frankston Power Centre, other shopping centres)
    - Includes for consideration – but not limited to - FMAC but also outlying areas such as Seaford, Carrum Downs, Sandhurst, Langwarrin, and other sites as seen fit by Council Officers and charging providers
4. Ensures that progress updates (on discussion with providers and installation/s) are included in the City Futures Quarterly Report.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	**YES** Comments: Nil.
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	**YES** Comments: Nil.
3. Is the NoM clear and well worded?	**YES** Comments: Nil.
4. Is the NoM capable of being implemented?	**YES** Comments: Officers are already working on this, and happy to receive suggestions as to where EV charging stations could be located.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	**NO** Comments: The NoM is self-explanatory and officers will report on progress via the City Futures Quarterly Report.
6. Is the NoM within the powers of a municipal Council?	**YES** Comments: Nil.
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	**NO** Comments: It is within the remit, but not exclusively the role, of local government to look at the location and provision of EV charging stations.
8. Is the NoM consistent with all relevant legislation?	**YES** Comments: Nil.
9. Is the NoM consistent with existing Council or State policy or position?	**YES** Comments: Nil.
10. Is the NoM consistent with Council's adopted strategic plan?	**YES** Comments: Nil.
11. Can the NoM be implemented without diversion of existing resources?	**YES** Comments: if applicable
12. Can the NoM be implemented without diversion of allocated Council funds?	**YES** Comments: Nil.
13. Are funds available in the adopted budget to implement the NoM?	**NOT REQUIRED** Comments: This work will be undertaken by Council officers.

Question for Consideration	
14. What is the estimated cost of implementing the NoM?	**NIL** Comments: The Expression of Interest with EV charging station providers can be carried out within existing resources.

ATTACHMENTS

Nil

14.2 2025/NOM15 - Letter Under Seal for Glenda Viner

On 25 August 2025 Councillor Wanat gave notice of her intention to move the following motion:

That Council:

1. Notes the recent Councillor Appreciation Award presented to the Frankston Historical Society for its indelible importance to the Frankston community'
2. Notes that Glenda Viner recently resigned as the President of the Ballam Park Historical Society;
3. Notes that Glenda has been a volunteer in the Frankston municipality since 1963 and has spent the past 25 years as the President of the Frankston Historical Society;
4. Notes that Glenda's leadership and historical expertise is invaluable and has bolstered both the knowledge and visibility of Frankston's vibrant history;
5. Resolves a Letter Under Seal be prepared for Glenda Viner for her years of service to the Frankston Historical Society, and greater Frankston community; and
6. Authorises the Seal to be affixed to the Letter and presents the Letter Under Seal to the Glenda at the 6 October 2025 Council Meeting.

COMMENTS BY DIRECTOR COMMUNITIES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	**YES** Comments: if applicable
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	**YES** Comments: if applicable
3. Is the NoM clear and well worded?	**YES** Comments: if applicable
4. Is the NoM capable of being implemented?	**YES** Comments: if applicable
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	**NO** Comments: if applicable
6. Is the NoM within the powers of a municipal Council?	**YES** Comments: if applicable

Question for Consideration	
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	**YES** Comments: if applicable
8. Is the NoM consistent with all relevant legislation?	**YES** Comments: if applicable
9. Is the NoM consistent with existing Council or State policy or position?	**YES** Comments: if applicable
10. Is the NoM consistent with Council's adopted strategic plan?	**YES** Comments: if applicable
11. Can the NoM be implemented without diversion of existing resources?	**YES** Comments: if applicable
12. Can the NoM be implemented without diversion of allocated Council funds?	**YES** Comments: if applicable
13. Are funds available in the adopted budget to implement the NoM?	***Yes*** Comments: if applicable
14. What is the estimated cost of implementing the NoM?	***Officer time only*** Year 1: $ Recurring: $ Comments: if applicable

ATTACHMENTS

Nil

14.3 2025/NOM16 - Local Support Package

On 20 August 2025 Councillor Bolam gave notice of his intention to move the following motion:

That Council:

Reallocation of LSP Seed Funding $50,000

1. Notes that $50,000 was committed as part of the Annual Budget process to the Local Support Package (LSP) for seed funding to enable the establishment of a food storage site for local emergency food organisations by an interested food distribution provider. Notes that the party/provider has disengaged from the process;
2. Re-allocates the $50,000 referred to in Item 1 of this resolution as follows:
   i) $50,000, as a Local Support Package initiative, to instigate a second round of concentrated support ('micro grants) for the following organisations to alleviate existing cost-of-living challenges;
   ii) Notes that the same probity and conditions - as other LSP grants - will apply;
   iii) All organisations with a regional focus must direct funds to Frankston based outcomes;
   iv) The funding to be divided among the following ten organisations:
      - Thrive Hub / Brotherhood of St Laurence
      - Babes Project - Frankston
      - Peninsula Health's Alcohol and Other Drug (AOD) Services
      - Caroline Chisholm Education Foundation – Frankston
      - Girl Guides – Carrum Downs (instead of Country Women's Association – Frankston)
      - The Man Cave - Frankston
      - Family Life - Frankston
      - John Paul College: Companion Food & Outreach Van
      - SalvoCare Homelessness & Support Services – Peninsula
      - Victoria Police Blue Ribbon Foundation – Peninsula

Budget 2026/2027

4. Refers $25,000 to the 2026/2027 Annual Budget for the second – and final – iteration of the Local Support Package. This funding will provide a temporary increase to Council's Annual Community Grants;
5. Notes this increase is to uplift the available grant support for organisations funded under the 'Safe, Respectful and Equal Communities' category i.e. "living free from violence, discrimination and preventing harm from tobacco, alcohol, drugs and gambling";
6. Refers $35,000 to the 2026/2027 Annual Budget for the second – and final – iteration of the Local Support Package to Frankston and Mornington Peninsula Zero;
7. Notes this funding is to be provided to Frankston and Mornington Peninsula Zero on the proviso that:
   - Funding only be awarded on the condition that Mornington Peninsula Shire

matches Frankston City Council's contribution in its next Annual Budget;

- Council is to write to both the Mornington Peninsula Shire and Frankston and Mornington Peninsula Zero making them aware of this funding and the conditions for Council's allocation of this funding;
- Funding distribution is to be equally distributed between the two municipalities and/or provide a joint holistic outcome for both municipalities;
- The purpose of this funding is to improve the capacity and capability of Frankston and Mornington Peninsula Zero to arrest homelessness throughout the two municipalities;
- Funding acquittal must be front-ended (and to the satisfaction of both funding providers) prior to funding being distributed;

8. Resolves, in the event that Mornington Peninsula Shire fails to match Council's funding contribution, the $35,000 is to be instead allocated to the Frankston City Strategic Housing and Homelessness Alliance as a blanket contribution. This contribution is to seek the same tangible outcomes as sought in Paragraph 7 but with exclusive focus on outcomes throughout the Frankston municipality.

COMMENTS BY DIRECTOR CORPORATE AND COMMERCIAL SERVICES

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	**YES** Comments:
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	**NO** Comments:
3. Is the NoM clear and well worded?	**YES** Comments:
4. Is the NoM capable of being implemented?	**YES** Comments: It is unclear about the timing and process to seek agreement from MPSC on their matched funding of Frankston and Mornington Peninsula Zero.
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	**YES** Comments:
6. Is the NoM within the powers of a municipal Council?	**YES** Comments:

Question for Consideration	
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	**YES** Comments:
8. Is the NoM consistent with all relevant legislation?	**YES** Comments: if applicable
9. Is the NoM consistent with existing Council or State policy or position?	**YES** Comments: if applicable
10. Is the NoM consistent with Council's adopted strategic plan?	**YES** Comments: if applicable
11. Can the NoM be implemented without diversion of existing resources?	**NO** Comments: Additional funds and resources are required.
12. Can the NoM be implemented without diversion of allocated Council funds?	**NO** Comments: if applicable
13. Are funds available in the adopted budget to implement the NoM?	**NO** Comments: relates to 2026/27 budget.
14. What is the estimated cost of implementing the NoM?	**YES / NO** Year 1: $35,000 Recurring: $NA Comments: plus staff time.

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

(a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
(b) Security information that is likely to endanger the security of Council property or the safety of any person;
(c) Land use planning information;
(d) Law enforcement information;
(e) Legal privileged information;
(f) Personal information;
(g) Private commercial information;
(h) Internal arbitration information;
(i) Councillor conduct panel information
(j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
(k) Information that was confidential information for the purposes of section 77 of the Local Government Act 2020
(l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Recommendation

That the Council Meeting be closed to the public to discuss the following Agenda items and all documents associated with the consideration and discussion of it, that are designated confidential information by me, pursuant to Section 3(1)) of the *Local Government Act 2020* on the following grounds

C.1 Licencing of Council Facility

Agenda Item C.1 Licencing of Council Facility is designated confidential as it relates to Council business information (s89 2a), and private commercial information (s89 2g):

…….
Signed by the CEO