Council Meeting Agenda

2025/CM09

Monday, 23 June 2025

THE COUNCIL MEETING

Welcome to this Meeting of the Frankston City Council

The Council appreciates residents, ratepayers and other visitors taking their places in the Public Gallery, as attendance demonstrates an interest in your Council and community affairs. Community spirit is encouraged.

This information sheet is designed to help you to understand the procedures of Council and help you to gain maximum value from your attendance.

The law regarding the conduct of Council meetings enables the public to observe the session. However, to ensure the manageability of Council meetings, opportunities for public participation are limited to Question Time and registered submissions in accordance with Council's guidelines, which are available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au. It is not possible for any visitor to participate in any Council debate unless specifically requested by the Chairperson to do so.

If you would like to have contact with Councillors or Officers, arrangements can be made for you to do so separately to the meeting. Call the Councillors Office on 9768 1632 and ask for the person you would like to meet with, to arrange a time of mutual convenience.

When are they held?

Generally speaking, the Council meets formally every three (3) weeks on a Monday and meetings start at 7.00 pm, unless advertised otherwise. **This Council Meeting will be held in the Council Chambers, Frankston Civic Centre, 30 Davey Street (entry via Young Street).** Livestream footage can be viewed via our website, www.frankston.vic.gov.au.

Council meeting dates are posted at Young Street entrance to the Civic Centre (upper level) and also on our website, www.frankston.vic.gov.au.

Frankston City Council Governance Rules (adopted 31 August 2020 and amended 5 September 2022)

25. Chair's Duty

Any motion which is determined by the *Chair* to be:

25.1 *defamatory of or embarrassing to any Councillor, member of Council staff or other person;*

25.2 *abusive or objectionable in language or nature;*

25.3 *a direct negative of the question before the Chair;*

25.4 *vague or unclear in intention;*

25.5 *outside the powers of Council; or*

25.6 *irrelevant to the item of business on the agenda and has not been admitted as*

79. Chair May Remove

79.1 The Chair may order and cause the removal of any person, including a Councillor, who disrupts any meeting or fails to comply with a direction given under sub-Rule 78.2, or cause the removal of any object or material that is deemed by the Chair as being objectionable or disrespectful.

79.2 Any person removed from the meeting under sub-Rule 79.1 must not return to the meeting without the approval of the Chair or Council.

It is intended that this power be exercisable by the Chair, without the need for any Council resolution. The Chair may choose to order the removal of a person whose actions immediately threaten the stability of the meeting or wrongly threatens his or her authority in chairing the meeting.

The Governance Local Law 2020 creates the following offences in relation to behaviour at Council meetings:

- Refusing to leave a meeting when requested to do so by the Chair (following improper or disorderly conduct)
- Failing to comply with a direction of the Chair

Each of these offences carries a penalty of 2 penalty units.

Live Streaming of Council Meetings

Frankston City Council is now Live Streaming its Council Meetings.

Council is encouraging residents to view the meetings via the live streaming.

Live Streaming allows you to watch and listen to the meeting in real time, giving you greater access to Council decision making and debate and improving openness and transparency.

Every care will be taken to maintain privacy and, as far as practically possible, it is not intended that there be either live or recorded footage of the public or Media personnel, however, there might be incidental capture; for example footage of a person exiting the building depending on which camera is being used at the time, or audio recording of a person who interjects the meeting. Council officers who address Council will be heard on the live audio stream, and audio of them speaking will be recorded.

As per Council's Governance Rules 77.2 – the proceedings will be live streamed and recordings of the proceedings will be retained and will be published on Council's website within 24 hours from the end of the meeting.

Council will make every reasonable effort to ensure that a live stream and recording is available. However technical difficulties may arise in relation to live streaming or access to Council's website.

Appropriate signage will be placed at the entrance to the meeting location notifying all attendees that the meeting will be streamed live and recorded. Please note that it is not intended that public speakers will be visible in a live stream of a meeting and care is taken to maintain a person's privacy as an attendee in the gallery, however they may be unintentionally captured in the recording. If public speakers do not wish to be audio recorded they will need to contact the Councillors Office on telephone (03) 9768 1632 or via email councillors.office@frankston.vic.gov.au to discuss alternative options prior to the meeting.

In the event Council encounters technical issues with the livestreaming, the meeting will be adjourned for up to 30 minutes until the matter is resolved. If the matter cannot be resolved, the meeting will be postponed to another evening.

The Formal Council Meeting Agenda

The Council meeting agenda is available for public inspection immediately after it is prepared, which is normally on the Thursday afternoon two (2) business days before the meeting. It is available from the Reception desk at the Civic Centre (upper level), on our website www.frankston.vic.gov.au or a copy is also available for you in the chamber before the meeting.

The following information is a summary of the agenda and what each section means:-

- **Items Brought Forward**

  These are items for discussion that have been requested to be brought forward by a person, or a group of people, who have a particular item on the Agenda and who are present in the Public Gallery.

- **Presentation of Written Questions from the Gallery**

  Question Time forms are available from the Civic Centre and our website, www.frankston.vic.gov.au.

  "Questions with Notice" are to be submitted before 12 noon on the Friday before the relevant Ordinary Meeting either in person at the Frankston Civic Centre, online using the Question Time web form or via email to questions@frankston.vic.gov.au.

  "Questions without Notice" are to be submitted between 12 noon on the Friday before the relevant Ordinary Meeting up until 4pm on the day of the relevant Council Meeting either in person via the designated Question Time box located at the Frankston Civic Centre front reception or the after-hours mail box or via email to questions@frankston.vic.gov.au.

  A maximum of 3 questions may be submitted by any one person at one meeting. There is no opportunity to enter into debate from the Gallery.

  More detailed information about the procedures for Question Time is available from Council's Councillors Office (call 9768 1632) and on our website, www.frankston.vic.gov.au.

- **Presentation of Petitions and Joint Letters**

  These are formal requests to the Council, signed by a number of people and drawing attention to matters of concern to the petitioners and seeking remedial action from the Council. Petitions received by Councillors and presented to a Council meeting are usually noted at the meeting, then a report is prepared for consideration at the next available meeting.

- **Presentation of Reports**

  Matters requiring a Council decision are dealt with through officer reports brought before the Council for consideration. When dealing with each item, as with all formal meeting procedures, one Councillor will propose a motion and another Councillor will second the motion before a vote is taken. If the members of the public wish to clarify any of the items on the Agenda, please contact the relevant manager by phoning 1300 322 322.

- **Presentation of Delegate Reports**

  A Councillor or member of Council staff who is a delegate may present to Council on the deliberations of the external body, association, group or working party in respect of which he or she is a delegate or an attendee at a Council approved conference / seminar.

- **Urgent Business**

These are matters that Councillors believe require attention and action by Council. Before an item can be discussed, there must be a decision, supported by the majority of Councillors present, for the matter to be admitted as "Urgent Business".

- **Closed Meetings**

  Because of the sensitive nature of some matters, such as personnel issues, contractual matters or possible legal action, these matters are dealt with confidentially at the end of the meeting.

Opportunity to address Council

Any person who wishes to address Council must pre-register their intention to speak before 4.00pm on the day of the meeting, by telephoning Council's Councillors Office (call 9768 1632) or by submitting the online web form or by using the application form both available on the website, www.frankston.vic.gov.au.

The submissions process is conducted in accordance with guidelines which are available from Council's Councillors Office and on our website. All submissions will be limited to 3 minutes in duration, except for Section 223 submitters, who have a maximum of 5 minutes. No more than ten (10) members of the public are to be permitted to address the Council. Further speakers will be permitted to address the meeting at the discretion of the Chair. All speakers need to advise if they are speaking on behalf of an organisation and it is deemed that they have been appropriately authorised by that said organisation.

Public submissions and any subsequent discussion will be recorded as part of the meeting. The proceedings will be live streamed and recordings of Council meetings will be made available to members of the public within 24 hours of the meeting.

Members of the public who address the Council will be heard on the live stream and audio of them speaking will be recorded. It is not intended that submitters or members of the public in the gallery will be visible in the live streaming or recording of the meeting. If a submitter does not wish to be recorded they must advise the Chair at the commencement of their public submission or prior to the Council Meeting.

Disclosure of Conflict of Interest

If a Councillor considers that they have, or might reasonably be perceived to have, a direct or indirect interest in a matter before the Council or a special committee of Council, they will declare their interest and clearly state its nature before the matter is considered. This will be done on every occasion that the matter is considered by the Council or special committee.

If a Councillor has an interest in a matter they will comply with the requirements of the Local Government Act, which may require that they do not move or second the motion and that they leave the room in which the meeting is being held during any vote on the matter and not vote on the matter.

If a Councillor does not intend to be at the meeting, he or she will disclose the nature of the interest to the Chief Executive Officer, Mayor or Chairperson prior to the meeting commencing.

MAYOR

NOTICE PAPER

ALL COUNCILLORS

NOTICE is hereby given that a Council Meeting of the Council will be held at the Civic Centre, Davey Street, Frankston, on 23 June 2025 at 7:00 PM.

COUNCILLOR STATEMENT

All members of this Council pledge to the City of Frankston community to consider every item listed on this evening's agenda:

- *Based on the individual merits of each item;*
- *Without bias or prejudice by maintaining an open mind; and*
- *Disregarding Councillors' personal interests so as to avoid any conflict with our public duty.*

Any Councillor having a conflict of interest in an item will make proper, prior disclosure to the meeting and will not participate in the debate or vote on the issue.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I acknowledge the Traditional Custodians of the land on which we meet today, the Bunurong People of the Kulin Nation, and pay my respect to Elders past, present and future. I would like to extend that respect to Elders of other communities who may be here today.

BUSINESS

1. APOLOGIES

2. COUNCILLOR APPRECIATION AWARDS

2.1 Presentation to Deb Mellett OAM

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING
Council Meeting No. CM8 held on 2 June 2025.

4. DISCLOSURES OF INTEREST AND DECLARATIONS OF CONFLICT OF INTEREST

5. PUBLIC QUESTIONS

6. HEARING OF SUBMISSIONS

7. ITEMS BROUGHT FORWARD

8. PRESENTATIONS / AWARDS

9. PRESENTATION OF PETITIONS AND JOINT LETTERS

10. DELEGATES' REPORTS

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13. RESPONSE TO NOTICES OF MOTION

Nil

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15. REPORTS NOT YET SUBMITTED

Nil

16. URGENT BUSINESS

17. CONFIDENTIAL ITEMS

Nil

Phil Cantillon

CHIEF EXECUTIVE OFFICER

19/06/2025

Executive Summary

11.1 Statutory Planning Progress Report for March and April 2025

Enquiries: (Sam Clements: Communities)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.1 Integrate land use planning and revitalise and protect the identity and character of the City

Purpose

To provide Council with an update on the exercise of planning delegations by Council officers for the months of March and April 2025.

Recommendation (Director Communities)

That Council:

1. Receives the Statutory Planning Progress Report (Appendix B and C) for the months of March and April 2025;
2. Notes that improvements to Council's application processing systems now enable separate reporting of 'standard' and 'VicSmart' category applications.
3. Notes that in March 2025, 67.5% applications were determined within the statutory timeframe. This is slightly below Council's 70% target;
4. Notes that in April 2025, 74.5% of applications were determined within the statutory timeframe. This is slightly above Council's 70% target.
5. Notes that in the near term, reported timeframe performance may be less than figures reported previously due to a number of factors, including recent significant changes to planning regulations.
6. Notes that as part of the gazettal of the Frankston Metropolitan Activity Centre Amendment C160 the State Government has re-zoned a 'catchment' area around the activity centre boundaries into the 'Housing Choice and Transport Zone' (HCTZ). The HCTZ encourages increased intensity of residential development at between 3 to 6 storeys in height, depending on the size of the land on which construction is to occur. Developments which address the relevant assessment criteria will have reduced the opportunities for concerned residents to object and no opportunity to seek review of Council's decision.
7. Notes that this Progress report contains a register as to the number of planning decisions made by the Minister of Planning in relation to major applications in the Frankston municipality and that the Minister did not make any decisions during the report period; and
8. Resolves that Attachment D (General Planning Applications of Councillor Interest Updates) and Attachment E (Major Development Updates) remain confidential indefinitely on the grounds that they contain land use planning information and private commercial information (*Local Government Act 2020, s.3(1)(c) and (g)*). These grounds apply because it contains private information and would, if prematurely released, impact the reputation of Councillors and Council.

11.1 Statutory Planning Progress Report for March and April 2025

Executive Summary

Statutory Planning Progress Report

- This report is provided in accordance with Council's resolution of 29 January 2018 requiring that:

  Council receives Town Planning Progress Reports no later than two months after the cessation of a given months.

  Due to a process changeover to 'in system' tracking and discussion about changes to the way in which 'on-time' performance is reported, the March report is provided outside of this timeframe.

- The report provides Council with an update on the exercise of planning delegations by Council officers on the following items:
  - Planning applications received;
  - Planning decisions;
  - Subdivision applications received;
  - Subdivision decisions;
  - VCAT appeal register; and
  - VCAT decisions.

- In March 2025, seventy-eight (78) applications for planning permits, amendments to permits and consents were received, and seventy-two (72) applications determined. A total of 67.5% of decisions were made within the statutory timeframe. The percentage determined within timeframe was slightly below Council's 70% target.

- In April 2025, sixty-nine (69) applications for planning permits, amendments to permits and consents were received, and eighty-five (85) applications determined. A total of 74.5% of decisions were made within the statutory timeframe. The percentage determined within timeframe was slightly above Council's 70% target.

- As at the time of preparation of this report, there are 246 undecided planning permits, amendment to planning permits, consent, subdivision and plan approval applications currently with Council.

- Five VCAT decisions were reported during the combined period.

- No delegated decisions were made during the reported period, concerning applications referred to Council for comment by the Department of Transport and Planning, for ultimate decision by the Minister for Planning.

- No decisions were received in respect of applications made directly to the Minister for Planning.

- Also included in this progress report is the list of 'Major Development Updates' at **Attachment E**, and the list of 'General Planning Applications of Councillor Interest Updates' at **Attachment D**, for Council's reference. As agreed with Council, the purpose of providing these reports is to enable Councillors to understand progress on current or future major applications and potential timings for decision making.

- Included as **Attachment A** is a graphic representation of the basic steps in the planning permit application process, and the number of applications which are located at each process step as at May 2025 (when this report was prepared).

11.1 Statutory Planning Progress Report for March and April 2025

Executive Summary

Financial Impact

Where a party seeks review of Council's decision at the Victorian Civil and Administrative Tribunal, Council will incur representation costs. Often, Council is represented by its officers and these costs are managed within Council's adopted budget. However, where a matter is complex or involves legal issues, or where Council decides an application at variance with the officer's recommendation, an external representative will be engaged. The type and cost of the representative engaged will vary depending on the nature of the application and issues in contention.

Indicatively, costs to engage a planning consultant representative for a VCAT case typically range between $4,000 and $8,000 (depending on hearing length), and between $10,000 and $50,000+ for legal representation (again, depending on hearing length and potential engagement of expert witnesses).

Consultation

This report provides details of all planning applications and decisions that are required to be considered in accordance with the Frankston Planning Scheme and the Planning and Environment Act (1987).

Consultation occurs with the community as part of the planning process of each application that requires public advertising.

Analysis (Environmental / Economic / Social Implications)

This report does not result in any identified environmental, economic or social impacts.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

No legal implications.

Policy Impacts

No policy impacts.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no identified risks noted in relation to the preparation of this report.

11.1 Statutory Planning Progress Report for March and April 2025

Executive Summary

Conclusion

This report provides Council with an overview of the activities and decisions made on planning applications in the months of March and April 2025.

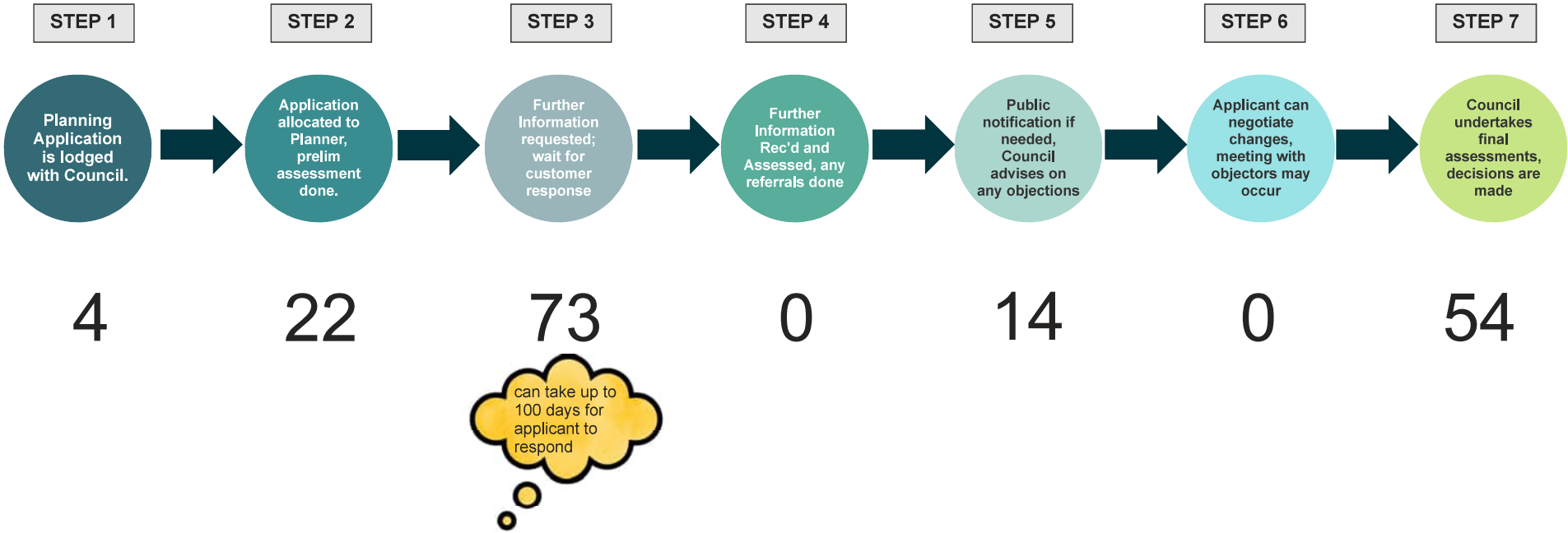
ATTACHMENTS

Attachment A:⇩	Statutory Planning applications by process step - May 2025
Attachment B:⇩	Statutory Planning Progress Report - March 2025
Attachment C:⇩	Statutory Planning Progress Report - April 2025
Attachment D:	General Statutory Planning Updates - May 2025 - **CONFIDENTIAL**
Attachment E:	Major Development Updates - May 2025 - **CONFIDENTIAL**

Planning Applications Process; Mthly report

Latest Applic.Date: **16-May-25**

This is the status of each of the **171** Planning Applications that are waiting for a council decision.....



Progress Report – Planning Applications Received For The Application Date: From 1/03/2025 To 31/03/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
150/2025/P	Ballam	Shop S204/330 Cranbourne Road, FRANKSTON 3199	To use the land to sell and consume liquor (restaurant and cafe licence) on land within a Business 1 Zone (B1Z)	27/03/2025
190/2025/P	Ballam	18 Paisley Drive, FRANKSTON 3199	To construct two (2) single storey dwellings on a lot in a General Residential Zone (R1Z)	27/03/2025
204/2025/P	Ballam	6 Turnberry Court, Frankston 3199	To construct a verandah and deck on land within a Special Building Overlay (SBO)	31/03/2025
Ballam Ward = 3				
116/2025/P	Centenary Park	29A Alder Street, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Bushfire Management Overlay Schedule 1 (BMO1)	3/03/2025
116/2025/P	Centenary Park	29B Alder Street, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Bushfire Management Overlay Schedule 1 (BMO1)	3/03/2025
175/2025/P	Centenary Park	390 McClelland Drive, Langwarrin 3910	To construct an outbuilding (shed) to existing sculpture park and gallery	24/03/2025
Centenary Park = 3				
125/2025/P	Derinya	2 Koala Court, Frankston South 3199	To construct a single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	4/03/2025
127/2025/P	Derinya	49 Lardner Road, Frankston 3199	Buildings and works associated with two or more dwellings on a lot on land within a General Residential Zone (R1Z)	4/03/2025
157/2025/P	Derinya	9 Culcairn Drive, Frankston South 3199	To construct eight (8) double storey dwellings on land within a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9). To remove a substantial tree and to construct or carry out works within the tree protection zone of a substantial tree under a Significant Landscape Overlay Schedule 4 (SLO4)	18/03/2025
163/2025/P	Derinya	24 Bartlett Street, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 3 (DDO3)	20/03/2025

Progress Report – Planning Applications Received **For The Application Date: From 1/03/2025 To 31/03/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
202/2025/P	Derinya	6 Wandana Court, Frankston South 3199	To construct a carport in a Design and Development Overlay Schedule 1 (DDO1) and to construct buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	31/03/2025
Derinya Ward = 5				
124/2025/P	Elisabeth Murdoch	20 Union Road, LANGWARRIN 3910	To construct buildings and works to an existing medical centre in a Commercial 1 Zone (B5Z) and Special Building Overlay (SBO)	4/03/2025
130/2025/P	Elisabeth Murdoch	55A Warrandyte Road, LANGWARRIN 3910	To construct fifty-two (52) dwellings (in two stages), vegetation removal under clause 52.17 and associated works on land within a General Residential Zone (R1Z)	5/03/2025
135/2025/P	Elisabeth Murdoch	19 Peter Chance Crescent, LANGWARRIN 3910	To remove one (1) tree in a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay Schedule 1 (ESO1)	10/03/2025
143/2025/P	Elisabeth Murdoch	412 Warrandyte Road, LANGWARRIN SOUTH 3911	To construct a shed and vegetation removal on land within a Low Density Residential Zone (LDRZ) and Significant Landscape Overlay (SLO1)	13/03/2025
146/2025/P	Elisabeth Murdoch	46 Centre Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4)	14/03/2025
152/2025/P	Elisabeth Murdoch	22 Grassmere Road, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and remove vegetation under a Significant Landscape Overlay Schedule 1 (SLO1) and Environmental Significance Overlay Schedule 1 (ESO1)	17/03/2025
173/2025/P	Elisabeth Murdoch	15A Gum Hill Drive, LANGWARRIN 3910	To undertake works (construction of a driveway) within the TPZ of a significant tree within a Significant Landscape Overlay Schedule 1 (SLO1)	24/03/2025
168/2025/P	Elisabeth Murdoch	4 Margaret Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	26/03/2025
196/2025/P	Elisabeth Murdoch	12 Athol Court, Langwarrin 3910	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	28/03/2025
Elisabeth Murdoch = 9				

Progress Report – Planning Applications Received **For The Application Date: From 1/03/2025 To 31/03/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
206/2025/P	Kananook	34 Bardia Avenue, Seaford 3198	Extension to an existing dwelling, carport and habitable outbuilding on land within a Special Building Overlay (SBO)	31/03/2025
Kananook Ward = 1				
158/2025/P	Lyrebird	11 Buontempo Road, CARRUM DOWNS 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z) and to reduce the car parking requirement under Clause 52.06	19/03/2025
192/2025/P	Lyrebird	11 Balmain Drive, Carrum Downs 3201	To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot within a General Residential Zone (R1Z)	28/03/2025
Lyrebird Ward = 2				
93/2025/P	Pines	7 Bellevue Crescent, Seaford 3198	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	3/03/2025
132/2025/P	Pines	211-279 Skye Road, Frankston 3199	To construct a Telecommunications Facility (including telecommunications tower and associated equipment) in a Special Use Zone (SUZ1)	7/03/2025
133/2025/P	Pines	11 Hadley Street, SEAFORD 3198	Four (4) lot subdivision of land within a General Residential Zone (R1Z)	7/03/2025
Pines Ward = 3				
117/2025/P	Wilton	9A Punnett Street, SKYE 3977	To construct eight (8) double storey dwellings, eight (8) lot subdivision and to reduce the carparking requirements of Clause 52.06 on land within a General Residential Zone (R1Z)	5/03/2025
128/2025/P	Wilton	9A Punnett Street, SKYE 3977	To construct eight (8) double storey dwellings, eight (8) lot subdivision and to reduce the carparking requirements of Clause 52.06 on land within a General Residential Zone (R1Z)	5/03/2025
87/2025/P	Wilton	250B Wedge Road, SKYE 3977	Twenty-six (26) lot subdivision (and associated road reserve) of land within a General Residential Zone (R1Z)	14/03/2025
87/2025/P	Wilton	75 Seaberry Promenade, SKYE 3977	Twenty-six (26) lot subdivision (and associated road reserve) of land within a General Residential Zone (R1Z)	14/03/2025
177/2025/P	Wilton	11/35 Brunnings Road, Carrum Downs 3201	To construct a verandah to an existing dwelling in a General Residential Zone (R1Z)	24/03/2025

Progress Report – Planning Applications Received **For The Application Date: From 1/03/2025 To 31/03/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
Wilton Ward = 5				
109/2025/P	Yamala	21 Violet Street, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	4/03/2025
129/2025/P	Yamala	9 Catherine Parade, Frankston 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	12/03/2025
144/2025/P	Yamala	34 Overport Road, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 6 (SLO6)	14/03/2025
205/2025/P	Yamala	15 Karina Street, Frankston South 3199	To remove substantial trees in a Significant Landscape Overlay (SLO3)	31/03/2025
Yamala Ward = 4				
Total = 35				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/03/2025 To 31/03/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
293/2020/P/C	Ballam	122 Heatherhill Road, Frankston 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	25/03/2025
Ballam Ward = 1				
17/2019/P/D	Centenary Park	7 Northgateway, LANGWARRIN 3910	Extension of Time - To construct three (3) double storey dwellings	29/03/2025
Centenary Park Ward = 1				
373/2022/P/C	Derinya	36 Sanders Road, Frankston South 3199	Secondary Consent - To construct eight (8) double storey dwellings on a lot in a General Residential Zone (GRZ), to remove and construct buildings and works in the Tree Protection Zone of Substantial Trees in a Significant Landscape Overlay Schedule 4 (SLO4), to construct buildings and works in a Bushfire Management Overlay (BMO) and a Design and Development Overlay Schedule 9 (DDO9)	3/03/2025
1019/2024/P/C	Derinya	54 Mountain Avenue, Frankston South 3199	Section 72 - To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	26/03/2025
660/2008/P/C	Derinya	8 Robinsons Road, FRANKSTON SOUTH 3199	Section 72 - To construct buildings and works for an extension to the existing Residential Aged Care Facility (The Lodge) with associated car parking in accordance with the endorsed plans.	28/03/2025
Derinya Ward = 3				
836/2004/P/E	Elisabeth Murdoch	145 Union Road, Langwarrin 3910	Secondary Consent - Thirty-four dwellings	3/03/2025
515/2019/P/C	Elisabeth Murdoch	115 Union Road, LANGWARRIN 3910	Extension of Time - To subdivide the land into five (5) lots in a General Residential Zone (GRZ) and Urban Floodway Zone (UFZ).	4/03/2025
355/2009/P/T	Elisabeth Murdoch	525 McClelland Drive, Langwarrin 3910	Secondary Consent - Extensions to Peninsula Private Hospital, Vegetation removal and access to a Road Zone Category 1	4/03/2025
773/2021/P/A	Elisabeth Murdoch	475 Baxter-Tooradin Road, Langwarrin South 3911	Section 72 - To use the land for a poultry farm (production of free-range eggs) and building and works in a Rural Conservation Zone Schedule 1 (RCZ1).	12/03/2025

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/03/2025 To 31/03/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
300/2014/P/K	Elisabeth Murdoch	55 West Road, LANGWARRIN SOUTH 3911	Section 72 - Two (2) lot subdivision and removal of vegetation	19/03/2025
312/2018/P/G	Elisabeth Murdoch	15 West Road, Langwarrin South 3911	Extension of Time - To construct an extension to an existing dwelling, two (2) outbuildings (shed and horse stables) , use of horse stables and remove one (1) native tree	31/03/2025
Elisabeth Murdoch Ward = 6				
545/2022/P/C	Kananook	10 Wykeham Court, FRANKSTON 3199	Extension of Time - To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	3/03/2025
7/2021/P/F	Kananook	65 McMahons Road, FRANKSTON 3199	Extension of Time - To construct six (6) dwellings (including five (5) 2 level dwellings and one (1) 3 level dwelling) in a General Residential Zone (GRZ)	4/03/2025
700/2010/P/H	Kananook	19 Sheridan Avenue, Frankston 3199	Extension of Time - To construct eight (8) dwellings within a four (4) storey building, including basement car parking.	10/03/2025
2/2017/P/VS	Kananook	53 Kananook Avenue, Seaford 3198	Extension of Time - The construction of one (1) single storey dwelling	12/03/2025
416/2023/P/B	Kananook	29 Stanley Street, Frankston 3199	Section 72 - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	17/03/2025
825/2022/P/D	Kananook	9 Spray Street, FRANKSTON 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	17/03/2025
593/2006/P/A	Kananook	Office 2/37 Mereweather Avenue, FRANKSTON 3199	Secondary Consent - Construction and use of an Office Building with a reduction in the car parking requirements	23/03/2025
564/2024/P/B	Kananook	2/11 Wise Avenue, Seaford 3198	Secondary Consent - Use of land for the purpose of an indoor recreational facility (boxing gym) within an Industrial 1 Zone (IN1Z)	25/03/2025
409/2023/P/B	Kananook	12 Austin Road, SEAFORD 3198	Secondary Consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	28/03/2025
Kananook Ward = 9				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/03/2025 To 31/03/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
Kananook Ward = 9				
41/2017/P/E	Lyrebird	1105 Frankston-Dandenong Road, CARRUM DOWNS 3201	Extension of Time - To undertake buildings and works for an aged care facility and to remove native vegetation	3/03/2025
414/2020/P/B	Lyrebird	36 O'Gradys Road, Carrum Downs 3201	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	18/03/2025
52/2024/P/A	Lyrebird	58 William Road, Carrum Downs 3201	Section 72 - To subdivide the land into fifteen (15) lots in a General Residential Zone (GRZ)	20/03/2025
Lyrebird Ward = 3				
416/2022/P/B	Pines	12 East Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	11/03/2025
511/2022/P/B	Pines	21 Radiata Street, Frankston North 3200	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	12/03/2025
148/2023/P/A	Pines	238 Frankston-Dandenong Road, Seaford 3198	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	14/03/2025
Pines Ward = 3				
351/2016/P/F	Wilton	665 Dandenong-Hastings Road, Skye 3977	Extension of Time - To construct buildings and works to the existing Dogs Victoria facility.	25/03/2025
Wilton Ward = 1				
858/2022/P/C	Yamala	108 Foot Street, Frankston South 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9), to construct a front fence, to construct buildings and works in the tree protection zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	12/03/2025

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/03/2025 To 31/03/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
481/2016/P/D	Yamala	634A & 634B Nepean Highway, Frankston South 3199	Extension of Time - The (re) subdivision of the subject land into two (2) lots and a road and associated buildings and works and vegetation clearance, involving the following planning controls - General Residential Zone Schedule 1, Design and Development Overlay Schedule 2, Erosion Management Overlay Schedule 1 and Environment Significance Overlay Schedule 1	21/03/2025
587/2005/P/D	Yamala	47-49 Cranbourne Road, FRANKSTON 3199	Section 72 - The development and use of the land for the purpose of a specialist medical centre for the two practitioners and construction and display of a business identification sign in accordance with the endorsed plan/s	24/03/2025
254/2015/P/E	Yamala	22 Sheridan Avenue, Frankston 3199	Extension of Time - Use and development of the land for 23 dwellings in a 4 storey apartment style building in the Commercial 1 Zone, Design and Development Overlay Schedule 6 and Special Building Overlay in accordance with the endorsed plans	24/03/2025
533/2021/P/A	Yamala	2/642A Nepean Highway, FRANKSTON SOUTH 3199	Section 72 - To construct buildings and works in a Design and Development Overlay Schedule 2 (DDO2), to construct a building, earthworks and remove vegetation in an Erosion Management Overlay Schedule 1 (EMO1) and to remove one (1) substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	25/03/2025
292/2023/P/A	Yamala	9 Gould Street, Frankston 3199	Extension of Time - To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	27/03/2025
453/2018/P/D	Yamala	2 Hamilton Grove, FRANKSTON SOUTH 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	31/03/2025
Yamala Ward = 7				
Total = 43				

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
669/2024/P	Ballam	8 Panmure Street, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Permit Approved	11/03/2025
Ballam Ward = 1					
105/2025/P	Centenary Park	2/45 Long Street, Langwarrin 3910	To construct a habitable outbuilding on a lot less than 300sqm in a General Residential Zone (R1Z)	Permit Approved	12/03/2025
Centenary Park = 1					
730/2024/P	Derinya	48 Roberts Street, Frankston 3199	To use the land for a Rooming House in a General Residential Zone (R1Z).	Permit Approved	5/03/2025
368/2024/P	Derinya	6 Wettenhall Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Permit Approved	5/03/2025
1159/2024/P	Derinya	24 Bartlett Street, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 3 (DDO3)	Application Lapsed	18/03/2025
1145/2024/P	Derinya	58 Baileyana Street, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	24/03/2025
821/2024/P	Derinya	1 Sarah Place, Frankston South 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) within a General Residential Zone (R1Z)	Permit Approved	24/03/2025
127/2025/P	Derinya	49 Lardner Road, Frankston 3199	Buildings and works associated with two or more dwellings on a lot on land within a General Residential Zone (R1Z)	Permit Approved	24/03/2025
125/2025/P	Derinya	2 Koala Court, Frankston South 3199	To construct a single storey dwelling in a Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	25/03/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
73/2025/P	Derinya	51 Sycamore Road, Frankston South 3199	To remove one (1) tree within a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	28/03/2025
Derinya Ward = 8					
862/2024/P	Elisabeth Murdoch	520 Robinsons Road, LANGWARRIN SOUTH 3911	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay Schedule 1 (BMO1) and to remove and construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	Permit Approved	6/03/2025
68/2025/P	Elisabeth Murdoch	43 Richard Drive, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	12/03/2025
Elisabeth Ward = 2					
451/2024/P	Kananook	39 Dandenong Road East, Frankston 3199	To use and develop the land for two (2) residential buildings in a Residential Growth Zone (RGZ) and Design and Development Overlay Schedule 12 (DDO12) and to construct buildings and works in a Special Building Overlay (SBO)	Application Lapsed	4/03/2025
1256/2024/P	Kananook	10 Wedge Court, SEAFORD 3198	To construct buildings and works in a Land Subject to Inundation Overlay (LSIO)	Permit Approved	6/03/2025
1162/2024/P	Kananook	33 Weatherston Road, Seaford 3198	To construct two (2) single storey dwellings on a lot in a General Residential Zone (R1Z)	Permit Approved	6/03/2025
1/2025/P	Kananook	4 Petrie Street, Frankston 3199	Community Care Accommodation	Certificate of Compliance Refused	11/03/2025
63/2025/P	Kananook	49 Railway Parade, Seaford 3198	Buildings and works to an existing place of worship in a General Residential Zone (R1Z)	Permit Approved	14/03/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
890/2024/P	Kananook	5 Chapman Avenue, Seaford 3198	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6)	Permit Approved	18/03/2025
1024/2024/P	Kananook	18 McCulloch Avenue, Seaford 3198	To construct four (4) double storey dwellings in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Permit Approved	20/03/2025
1134/2024/P	Kananook	6 Wedge Court, SEAFORD 3198	To construct a small second dwelling in a Bushfire Management Overlay (BMO)	Permit Approved	26/03/2025
Kananook Ward = 8					
824/2023/P	Lyrebird	46 Clifton Grove, Carrum Downs 3201	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	Permit Approved	5/03/2025
1180/2024/P	Lyrebird	21 Network Drive, Carrum Downs 3201	To construct a warehouse within an Industrial 1 Zone (IN1Z)	Permit Approved	14/03/2025
158/2025/P	Lyrebird	11 Buontempo Road, CARRUM DOWNS 3201	To construct buildings and works (mezzanine) in an Industrial 1 Zone (IN1Z) and to reduce the car parking requirement under Clause 52.06	Permit Approved	27/03/2025
400/2024/P	Lyrebird	15 Cassowary Close, Carrum Downs 3201	To construct one (1) double storey dwelling to the side of the existing dwelling and to subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	28/03/2025
Lyrebird Ward = 4					
902/2024/P	Pines	6 Caley Street, Frankston North 3200	To construct two (2) double storey dwellings within a General Residential Zone (R1Z)	Permit Approved	3/03/2025
952/2024/P	Pines	2/37 Longleaf Street, FRANKSTON NORTH 3200	To construct one (1) double storey dwelling on a lot less than 300 square metres in a General Residential Zone (R1Z)	Application Lapsed	5/03/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
686/2024/P	Pines	1/5A Apsley Place, SEAFORD 3198	To use the land (warehouse 3) for a Medical Centre in an Industrial 1 Zone (IN1Z) and reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme.	Permit Approved	27/03/2025
Pines Ward = 3					
97/2025/P	Wilton	9-10/1 Cadles Road, CARRUM DOWNS 3201	To use the land to sell and consume liquor (restaurant and cafe licence)	Permit Approved	25/03/2025
Wilton Ward = 1					
978/2024/P	Yamala	34 Willis Street, FRANKSTON 3199	To use of the site for a medical centre (psychology clinic), construction of buildings and works and to display business identification signage (Clause 52.05-8) in a General Residential Zone (R1Z).	Permit Approved	4/03/2025
41/2025/P	Yamala	24 The Ridge, FRANKSTON SOUTH 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	6/03/2025
109/2025/P	Yamala	21 Violet Street, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	6/03/2025
1213/2024/P	Yamala	1 Amberley Crescent, Frankston South 3199	To construct buildings and works and removal of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	7/03/2025
14/2025/P	Yamala	Shop 1-2/506 Nepean Highway, FRANKSTON 3199	To use the land to sell and consume liquor (Restaurant and Cafe License)	Permit Approved	7/03/2025
1229/2024/P	Yamala	11 Orchard Grove, Frankston South 3199	To construct an extension to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9) and to construct buildings and works within the Tree Protection Zone of a substantial tree within a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	11/03/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
477/2024/P	Yamala	34 Dell Road, Frankston 3199	To construct two (2) double storey dwellings and subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Permit Approved	11/03/2025
17/2024/P	Yamala	6 Bundara Court, Frankston 3199	Rooming House	Permit Approved	17/03/2025
55/2025/P	Yamala	8 Norman Avenue, Frankston South 3199	To construct two (2) double storey dwellings and to subdivide the land into two (2) lots within a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9) and to remove vegetation within a Significant Landscape Overlay Schedule 4 (SLO4)	Application Withdrawn	17/03/2025
1207/2024/P	Yamala	561 Nepean Highway, Frankston 3199	To construct a building and carry out works for a three (3) storey dwelling in an Erosion Management Overlay Schedule 3 (EMO3) and to create access to a road in a Transport Zone 2 (TRZ2).	Permit Approved	18/03/2025
118/2024/P	Yamala	56 Woolston Drive, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 8 (DDO8) and to remove and construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4).	Permit Approved	21/03/2025
721/2024/P	Yamala	11 Stradbroke Avenue, Frankston South 3199	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	Permit Approved	21/03/2025
1092/2024/P	Yamala	53 Woodlands Grove, FRANKSTON 3199	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	25/03/2025
129/2025/P	Yamala	9 Catherine Parade, Frankston 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Permit Approved	25/03/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
1183/2024/P	Yamala	28 Gowrie Avenue, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	Permit Approved	27/03/2025
Yamala Ward = 15					
Total = 43					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
91/2020/P/VS	Ballam	1 Lytham Court, Frankston 3199	Secondary Consent - To construct buildings and works (garage and habitable room) to an existing single dwelling on a lot in a Special Building Overlay (SBO)	Secondary Consent Approved	21/03/2025
467/2008/P/C	Ballam	144 Cranbourne Road, FRANKSTON 3199	Section 72 - Alterations and additions to existing veterinary clinic practice include conversion of existing building at 198 Beach Street into animal hospital respite care for 28 small animals To amend the permit to: - Delete Condition 4 on the planning permit - 'The premises shall not be used by more than three (3) veterinary practitioners at any one time'	Permit Approved	25/03/2025
Ballam Ward = 2					
102/2019/P/F	Centenary Park	33 Quarry Road, Langwarrin 3910	Secondary Consent - To construct two (2) single storey dwellings on a lot	Secondary Consent Approved	3/03/2025
528/2017/P/B	Centenary Park	390 McClelland Drive, Langwarrin 3910	Secondary Consent - Alterations and additions to existing McClelland Gallery Building (Education pavilion and terrace lawn area) and vegetation removal	Application Withdrawn	24/03/2025
519/1998/P/A	Centenary Park	5/30 Myrtle Street, Langwarrin 3910	Section 72 - 21 Dwellings in accordance with the endorsed plans	Permit Approved	28/03/2025
Centenary Park Ward = 3					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
373/2022/P/C	Derinya	36 Sanders Road, Frankston South 3199	Secondary Consent - To construct eight (8) double storey dwellings on a lot in a General Residential Zone (GRZ), to remove and construct buildings and works in the Tree Protection Zone of Substantial Trees in a Significant Landscape Overlay Schedule 4 (SLO4), to construct buildings and works in a Bushfire Management Overlay (BMO) and a Design and Development Overlay Schedule 9 (DDO9)	Secondary Consent Approved	26/03/2025
Derinya Ward = 1					
515/2019/P/C	Elisabeth Murdoch	115 Union Road, LANGWARRIN 3910	Extension of Time - To subdivide the land into five (5) lots in a General Residential Zone (GRZ) and Urban Floodway Zone (UFZ).	Extension of Time Approved	13/03/2025
300/2014/P/J	Elisabeth Murdoch	55 West Road, LANGWARRIN SOUTH 3911	Section 72 - Two (2) lot subdivision and removal of vegetation	Application Withdrawn	19/03/2025
300/2014/P/K	Elisabeth Murdoch	55 West Road, LANGWARRIN SOUTH 3911	Section 72 - Two (2) lot subdivision and removal of vegetation	Permit Approved	20/03/2025
123/2019/P/VS	Elisabeth Murdoch	2 Bergman Road, Langwarrin 3910	Secondary consent - To construct a building and/or carry out works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1) and to construct a building and carry out buildings and works in a Design and Development Overlay Schedule 4 (DDO4)	Application Withdrawn	27/03/2025
Elisabeth Murdoch Ward = 4					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
537/2016/P/D	Kananook	132 Nepean Highway, SEAFORD 3198	Secondary Consent - To use the land for sale and consumption of liquor (Restaurant and Cafe Licence) - Construct buildings and works in a Commercial 1 Zone and Bushfire Management Overlay - Reduce the number of car parking spaces required under Clause 52.06-5 - Waive the requirements of Clauses 52.07 (Loading and unloading of vehicles) and 52.34 (Bicycle Facilities)	Secondary Consent Approved	21/03/2025
564/2024/P/B	Kananook	2/11 Wise Avenue, Seaford 3198	Secondary Consent - Use of land for the purpose of an indoor recreational facility (boxing gym) within an Industrial 1 Zone (IN1Z)	Secondary Consent Approved	28/03/2025
Kananook Ward = 2					
133/2022/P/VS	Lyrebird	1165 Frankston-Dandenong Road, CARRUM DOWNS 3201	Extension of Time - To construct buildings and works (one (1) cabin) in association with a Section 2 Use (Caravan Park) in a General Residential Zone (GRZ)	Extension of Time Approved	6/03/2025
41/2017/P/E	Lyrebird	1105 Frankston-Dandenong Road, CARRUM DOWNS 3201	Extension of Time - To undertake buildings and works for an aged care facility and to remove native vegetation	Extension of Time Approved	12/03/2025
414/2020/P/B	Lyrebird	36 O'Gradys Road, Carrum Downs 3201	Extension of Time - To construct three (3) double storey dwellings on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	26/03/2025
Lyrebird Ward = 3					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
657/2021/P/L	Pines	300 Frankston-Dandenong Road, SEAFORD 3198	Secondary Consent - To subdivide the land into sixteen (16) lots in stages, to use and develop the land for warehouse, store (self-storage facility), three (3) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation, to use Lot 1 for the sale and consumption of liquor (restaurant and café licence)	Secondary Consent Approved	3/03/2025
306/2006/P/M	Pines	23 Forest Drive, Frankston North 3200	Secondary Consent - Development and use of the site for a 180 bed aged care facility within a single storey building, removal of native vegetation, and associated works	Secondary Consent Approved	7/03/2025
416/2022/P/B	Pines	12 East Road, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings in a General Residential Zone (GRZ)	Extension of Time Approved	13/03/2025
511/2022/P/B	Pines	21 Radiata Street, Frankston North 3200	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ).	Extension of Time Approved	13/03/2025
153/2021/P/C	Pines	3 Hannah Street, Seaford 3198	Section 72 - To construct three (3) dwellings on a lot in a General Residential Zone (GRZ) To construct and carry out works within a Special Building Overlay (SBO)	Permit Approved	14/03/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
52/2023/P/A	Pines	100 Austin Road, Seaford 3198	Section 72 - To construct buildings and works associated with a Section 2 use in a General Residential Zone (GRZ) and Special Building Overlay (SBO)	Permit Approved	19/03/2025
148/2023/P/A	Pines	238 Frankston-Dandenong Road, Seaford 3198	Extension of Time - To subdivide the land into two (2) lots in a General Residential Zone (GRZ)	Extension of Time Approved	21/03/2025
Pines Ward = 7					
559/2023/P/B	Wilton	Nth Golf Course/Clubhouse/Health Club 680 Thompsons Road, Sandhurst	Section 72 - To use part of the land for a food & drink premises, sale & consumption of liquor (General Liquor Licence) and waiver of car parking in a Comprehensive Development Zone (CDZ).	Permit Approved	27/03/2025
Wilton Ward = 1					
330/2020/P/D	Yamala	24 Willis Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	Extension of Time Approved	3/03/2025
240/2021/P/F	Yamala	15 The Ridge, Frankston South 3199	Extension of Time - To construct two (2) dwellings and to subdivide the land into two (2) lots in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 6 (DDO6) and to remove vegetation and undertake buildings and works within the Tree Protection Zone of a Significant Tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Extension of Time Approved	18/03/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/03/2025 To 31/03/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
481/2016/P/D	Yamala	634A Nepean Highway, Frankston South 3199	Extension of Time - The (re) subdivision of the subject land into two (2) lots and a road and associated buildings and works and vegetation clearance, involving the following planning controls - General Residential Zone Schedule 1, Design and Development Overlay Schedule 2, Erosion Management Overlay Schedule 1 and Environment Significance Overlay Schedule 1	Extension of Time Approved	24/03/2025
481/2016/P/D	Yamala	634B Nepean Highway, FRANKSTON SOUTH 3199	Extension of Time - The (re) subdivision of the subject land into two (2) lots and a road and associated buildings and works and vegetation clearance, involving the following planning controls - General Residential Zone Schedule 1, Design and Development Overlay Schedule 2, Erosion Management Overlay Schedule 1 and Environment Significance Overlay Schedule 1	Extension of Time Approved	24/03/2025
1/2020/P/F	Yamala	53 Woodlands Grove, FRANKSTON 3199	Extension of Time - To construct two (2) double storey dwellings in a General Residential Zone (GRZ)	Application Withdrawn	25/03/2025
292/2023/P/A	Yamala	9 Gould Street, Frankston 3199	Extension of Time - To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Extension of Time Approved	28/03/2025
Yamala Ward = 6					
Total = 29					

Progress Report – Subdivision Application Received **For The Application Date: 1/03/2025 To 31/03/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
23/2025/S	Ballam	4 Arabil Street, Frankston 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	24/03/2025
15/2025/S	Centenary Park	29A& 29B Alder Street, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	3/03/2025
16/2025/S	Derinya	250 Frankston-Flinders Road, Frankston South 3199	Three (3) lot subdivision of land within a General Residential Zone (R1Z)	4/03/2025
22/2025/S	Elisabeth Murdoch	4 Margaret Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	24/03/2025
25/2025/S	Elisabeth Murdoch	12 Athol Court, Langwarrin 3910	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	28/03/2025
21/2025/S	Kananook	1/138, 2/138 & 138 Fortescue Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	20/03/2025
26/2025/S	Kananook	4-6 Wilson Grove, SEAFORD 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	28/03/2025
27/2025/S	Kananook	169 Old Wells Road, SEAFORD 3198	Three (3) lot subdivision of land within a General Residential Zone (R1Z)	31/03/2025
13/2025/S	Pines	7 Bellevue Crescent, Seaford 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	3/03/2025
18/2025/S	Pines	11 Hadley Street, SEAFORD 3198	Four (4) lot subdivision of land within a General Residential Zone (R1Z)	7/03/2025
20/2025/S	Pines	1/71 Maple Street, SEAFORD 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	18/03/2025
20/2025/S	Pines	2/71 Maple Street, SEAFORD 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	18/03/2025
24/2025/S	Wilton	5 Tasman Court, Carrum Downs 3201	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	28/03/2025

Progress Report – Subdivision Application Received **For The Application Date: 1/03/2025 To 31/03/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
17/2025/S	Yamala	9 Catherine Parade, Frankston 3199	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	12/03/2025
Total = 14				

Progress Report – Subdivision Decisions **For The Application Date: From 1/03/2025 To 31/03/2025**					
Application No	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
12/2025/S	Centenary Park	410 Ballarto Road, SKYE 3977	Section 35 Acquisition (Lot 2 PS 929648Q)	Certification & Statement of Compliance	4/03/2025
92/2024/S	Centenary Park	103 Burgess Drive, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	20/03/2025
74/2024/S	Centenary Park	33 Quarry Road, Langwarrin 3910	Two (2) lot subdivision	Certification & Statement of Compliance	24/03/2025
10/2025/S	Elisabeth Murdoch	43 Richard Drive, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	28/03/2025
55/2022/S	Kananook	13 Lewis Street, FRANKSTON 3199	Two (2) lot subdivision in a Residential Growth Zone (RGZ).	Statement of Compliance	20/03/2025
108/2023/S	Lyrebird	97 Ballarto Road, Carrum Downs 3201	Two (2) lot subdivision within a General Residential Zone 1 (GRZ1)	Statement of Compliance	19/03/2025
86/2021/S	Pines	43 Molesworth Street, Seaford 3198	Three (3) lot subdivision	Statement of Compliance	5/03/2025
138/2021/S	Pines	300 Frankston-Dandenong Road, SEAFORD 3198	Two (2) lot subdivision	Statement of Compliance	19/03/2025
29/2024/S	Pines	3 Caley Street, FRANKSTON NORTH 3200	Two (2) lot subdivision of land within a General Residential Zone 1 (GRZ1)	Statement of Compliance	24/03/2025
3/2025/S	Pines	8 Radiata Street, Frankston North 3200	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification	28/03/2025
Total = 10					

Town Planning Applications – Direction To Advertise Issued March 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
256/2024/P	Ballam	Com Prop 110 Ashleigh Avenue, FRANKSTON 3199	To use the land for a child care centre in a Commercial 1 Zone (C1Z) To construct buildings and works in a Commercial 1 Zone (C1Z) and Special Building Overlay (SBO) To reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme. Note: This application is being re-advertised as a result of the revised plans submitted. The revised plans include but are not limited to the following changes: - Changes to the pedestrian walkway near Ashleigh avenue. - Realignment of retail tenancy 1. - Removal of proposed parking along Ashleigh Avenue and within the internal access off Ashleigh Avenue. - New landscaping layout to respond to new ground floor building setbacks. Please refer to the cover letter dated 26 February 2025 on page 17 of the advertised documents for a full list of changes.	14/03/2024
1005/2024/P	Centenary Park	15 Marinda Drive, Skye 3977	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and to construct buildings and works associated with accommodation in a Bushfire Management Overlay Schedule 1 (BMO1)	14/10/2024
1060/2024/P	Centenary Park	64 Kelvin Grove, LANGWARRIN 3910	To construct an outbuilding in a Rural Conservation Zone and Bushfire Management Overlay (BMO) and to remove native vegetation (Clause 52.17) in a Significant Landscape Overlay Schedule 1 (SLO1)	29/10/2024

Town Planning Applications – Direction To Advertise Issued March 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
1209/2024/P	Centenary Park	240 Potts Road, Skye 3977	To construct buildings and works (outbuildings) in a Rural Conservation Zone Schedule 2 (RCZ2)	12/12/2024
1240/2024/P	Centenary Park	46-48 Edward Street, Langwarrin 3910	To construct seven (7) dwellings (two (2) double storey and five (5) single storey) (in stages) in a General Residential Zone (R1Z)	19/12/2024
88/2025/P	Centenary Park	1 Maria Drive, LANGWARRIN 3910	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (R1Z)	19/02/2025
1130/2024/P	Derinya	1 Albion Road, FRANKSTON SOUTH 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7), to construct works within the tree protection zone in an Environmental Significance Overlay Schedule 1 (ESO1), and satisfaction matters to construct outside the building envelope	26/11/2024
1237/2024/P	Derinya	19 Derinya Drive, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1), remove one (1) tree in a Significant Landscape Overlay Schedule 3 (SLO3)	19/12/2024
75/2025/P	Derinya	16 Robinia Street, Frankston 3199	To construct three (3) double storey dwellings on a lot within a General Residential Zone (R1Z)	12/02/2025
1077/2024/P	Elisabeth Murdoch	3 Karen Close, Langwarrin 3910	To construct an outbuilding (shed) within a Design and Development Overlay Schedule 4 (DDO4) and to construct an outbuilding and remove vegetation in a Significant Landscape Overlay Schedule 1 (SLO1)	6/11/2024
1091/2024/P	Elisabeth Murdoch	435 Baxter-Tooradin Road, Langwarrin South 3911	To construct buildings and works (extension and carport) to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1) and Significant Landscape Overlay Schedule 1 (SLO1) To remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	11/11/2024

Town Planning Applications – Direction To Advertise Issued March 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
1133/2024/P	Elisabeth Murdoch	60 Newton Avenue, Langwarrin South 3911	To construct buildings and works (small second dwelling, outbuildings and extension to existing dwelling) in a Design and Development Overlay Schedule 4 (DDO4), Bushfire Management Overlay Schedule 1 (BMO1) and Significant Landscape Overlay Schedule 1 (SLO1).	21/11/2024
797/2024/P	Kananook	117 Dandenong Road East, Frankston 3199	To construct four (4) double storey dwellings within a General Residential Zone (R1Z)	14/08/2024
1253/2024/P	Kananook	4 Marion Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and to construct buildings and works in a Special Building Overlay (SBO)	23/12/2024
50/2025/P	Kananook	124 Kananook Avenue, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and a Special Building Overlay (SBO)	31/01/2025
724/2024/P	Lyrebird	30 Laurel Crescent, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	5/08/2024
951/2024/P	Pines	28 Armata Crescent, FRANKSTON NORTH 3200	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) in a General Residential Zone (R1Z)	30/09/2024
97/2025/P	Wilton	9-10/1 Cadles Road, CARRUM DOWNS 3201	To use the land to sell and consume liquor (restaurant and cafe licence)	23/02/2025

Town Planning Applications – Direction To Advertise Issued March 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
18/2022/P/B	Yamala	473 Nepean Highway, FRANKSTON 3199	Section 72 - To use the land to sell and consume liquor, to construct a building and construct and carry out works in a Commercial 1 Zone (C1Z), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme. This amendment application seeks permission to amend condition 5 of the planning permit to allow the sale and consumption of liquor from 7am, 7 days a week.	3/12/2024
98/2025/P	Yamala	13 Sussex Road, Frankston South 3199	To construct buildings and works in a Design and Development Overlay (DDO1), in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3), and the removal of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3).	24/02/2025

Legend

10 or more dwellings:	**Yellow**
3 or more lot subdivisions:	**Blue**
3 or more storey development:	**Green**
Applications in the CAA:	**Pink**

Progress Report – Current VCAT Appeals March 2025									
Appeal Number	**Application Number**	**Address**	**Proposal**	**Lodged at VCAT**	**Council Decision**	**Appeal Type**	**Date of Appeal**	**VCAT Decision**	**Date of VCAT Decision**
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	To construct two (2) dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (R1Z)	27/08/2024	Permit	Owner	1/05/2025	Varied	4/03/2025
P1331/2024	721/2024/P	11 Stradbroke Avenue, Frankston South	To construct a front fence in a Significant Landscape Overlay Schedule 4 (SLO4)	5/12/2024	Approval	Applicant/ Owner	27/02/2025	Varied	19/03/2025
P1347/2024	101/2024/P/D	16/684-700 Frankston-Dandenong Road, Carrum Downs	Section 72 - To use and develop the land for an indoor recreation facility, to sell and consume liquor (on-premises license) and to erect and display internally illuminated business identification signage in an Industrial 1 Zone (IN1Z).	4/12/2024	Refusal	Applicant	20/06/2025	Set Aside	25/03/2025
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	22/04/2025		
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	4/10/2024	Refusal	Owner	9/04/2025		

Progress Report – Current VCAT Appeals March 2025									
P1214/2024	9/2024/COMP	1025 Dandenong-Hastings Road, Skye	Use of the Site as a 'Contractors Depot'	27/10/2024	Refusal	Owner	26-27/5/2025		
P1364/2024	188/2024/P	418 McClelland Drive, Langwarrin	To construct three (3) double storey dwellings in a General Residential Zone (R1Z).	11/12/2024	NOD	Objector	2/07/2025		
P1389/2024	685/2024/P	8 Gulls Way, Frankston South	To construct a ground and first floor extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2) and to construct a building or construct or carry out works inside the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	16/12/2024	NOD	Objector	3/07/2025		
P1445/2024	290/1995/P/C	199 Austin Road, Seaford	Section 72 - Second Dwelling.	30/12/2024	NOD	Objector	10/07/2025		
P131/2025	1/2025/SM	153 Hall Road, Carrum Downs	Satisfaction Matters	12/02/2025	Failure to Determine	Owner	10/06/2025		
P176/2025	294/2024/P	74 Broderick Road, Carrum Downs	To construct seven (7) double storey dwellings within a General Residential Zone (GRZ)	19/03/2025	Refusal	Owner	22/08/2025		
P276/2025	491/2024/P	14 Balmoral Street, Frankston	To use the land for the sale of liquor (packaged liquor licence)	1/04/2025	Refusal	Applicant	17/09/2025		

Progress Report – VCAT Determination – Policy Implications March 2025			
Appeal No	**Application No**	**Address**	**VCAT Determination – Policy Implications**
P909/2024	824/2023/P	46 Clifton Grove, Carrum Downs	The applicant sought a permit to construct an additional 2 dwellings behind an existing dwelling. A planning permit was issued, however the applicant sought review of a number of conditions. The VCAT scheduled a compulsory conference, and in the course of discussion agreement was reached on the issuance of an amended permit.
P1331/2024	721/2024/P	11 Stradbroke Avenue, Frankston South	The applicant sought a permit to construct a front fence. A planning permit was issued, however the applicant sought review of condition. The VCAT scheduled a compulsory conference, and in the course of discussion agreement was reached on the issuance of an amended permit.
P1347/2024	101/2024/P/D	16/684-700 Frankston-Dandenong Road, Carrum Downs	The applicant operates an existing indoor recreation centre with permission for liquor sale and consumption. The applicant sought permission to increase the hours of liquor consumption. Council issued a notice of refusal on the basis that the proposed hours were excessive, and the applicant sought review of this decision at the VCAT. The VCAT scheduled a compulsory conference, and in the course of discussion agreement was reached on the issuance of an amended permit.

Progress Report – Ministerial Applications – Delegated Officer Comments March 2025			
Reference Number	**Council Reference**	**Address**	**Summary of Officer Comments on Ministerial Application**

Progress Report - Ministerial Applications – Determinations March 2025					
Reference Number	**Council Reference**	**Address**	**Council comments (support or opposed) and key considerations**	**Public Notice (Y/N)**	**Minister Decision (permit granted or refused)**

Progress Report – Planning Applications Received For The Application Date: From 1/04/2025 To 30/04/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
224/2025/P	Ballam	Nairm Marr Djambana Aboriginal Gathering Place 3/32R Nursery Ave Frankston South 3199	Construction of a new community multipurpose building and vegetation removal on land within a Public Park and Recreation Zone (PPRZ)	8/04/2025
274/2025/P	Ballam	21 Wattle Tree Lane, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	29/04/2025
280/2025/P	Ballam	29 Kareela Road, Frankston 3199	To construct an outbuilding in a Special Building Overlay (SBO)	30/04/2025
Ballam Ward = 3				
149/2025/P	Centenary Park	4 Anthony Street, Langwarrin 3910	To construct one (1) double storey dwelling to the front of the existing dwelling (two (2) dwellings) and subdivide the land into two (2) lots in a General Residential Zone (R1Z)	14/04/2025
Centenary Park = 1				
161/2025/P	Derinya	10 Mountain Avenue, Frankston South 3199	Buildings and works to an existing dwelling, to construct an outbuilding and tree removal on land within a Design and Development Overlay Schedule 1 (DDO1) and Significant Landscape Overlay Schedule 3 (SLO3)	2/04/2025
248/2025/P	Derinya	39 Genista Street, Frankston South 3199	To remove two (2) substantial trees in a Significant Landscape Overlay (SLO4)	16/04/2025
277/2025/P	Derinya	86A, 86B & 86 Frankston-Flinders Road, FRANKSTON 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	30/04/2025
Derinya Ward = 3				
257/2025/P	Elisabeth Murdoch	24 Clayton-Hill Road, LANGWARRIN SOUTH 3911	To construct an outbuilding in a Bushfire Management Overlay (BMO) and Design and Development Overlay Schedule 4 (DDO4)	17/04/2025
256/2025/P	Elisabeth Murdoch	620 McClelland Drive, Langwarrin 3910	To use the land for store and to construct buildings and works in a Public Use Zone Schedule 1 (PUZ1) To construct buildings and works in a Bushfire Management Overlay (BMO), Heritage Overlay (HO39) and Significant Landscape Overlay Schedule 1 (SLO1) To use the land for store in a Public Acquisition Overlay Schedule 2 (PAO2)	23/04/2025

Progress Report – Planning Applications Received **For The Application Date: From 1/04/2025 To 30/04/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
Elisabeth Murdoch = 2				
201/2025/P	Kananook	Kananook Reserve 36R McCulloch Avenue, SEAFORD 3198	To use and construct a replacement storage shed on land within a Public Use Zone (PUZ6) and to construct buildings and works in a Special Building Overlay (SBO)	1/04/2025
151/2025/P	Kananook	196 Nepean Highway, Seaford 3198	To subdivide the land into six (6) lots within a General Residential Zone (GRZ3), Land Subject to Inundation Overlay (LSIO) and Design and Development Overlay Schedule 6 (DDO6)	1/04/2025
197/2025/P	Kananook	4-6 Wilson Grove, SEAFORD 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Land Subject to Inundation Overlay (LSIO)	3/04/2025
215/2025/P	Kananook	4A Francis Street, SEAFORD 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	3/04/2025
219/2025/P	Kananook	1 Patrick Court, Seaford 3198	To use the land for a place of assembly in an Industrial 1 Zone (IN1Z)	4/04/2025
211/2025/P	Kananook	241 Nepean Highway, Seaford 3198	Five (5) lot subdivision of land within a General Residential Zone (GRZ3)	8/04/2025
228/2025/P	Kananook	12 Mona Street, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	10/04/2025
200/2025/P	Kananook	169 Old Wells Road, SEAFORD 3198	Three (3) lot subdivision of land within a General Residential Zone (R1Z)	11/04/2025
254/2025/P	Kananook	56 Railway Parade, Seaford 3198	To construct two (2) double storey dwellings and a two (2) lot subdivision on land within a General Residential Zone (R1Z)	17/04/2025
255/2025/P	Kananook	25A McAlister Street, Frankston 3199	To construct a pergola and deck on land within a General Residential Zone (R1Z)	17/04/2025
230/2025/P	Kananook	1/71-77 Miles Grove, Seaford 3198	To use the land to sell and consume liquor (On Premises Licence)	21/04/2025
261/2025/P	Kananook	17 Harold Street, Seaford 3198	To construct buildings and works to an existing dwelling in a Land Subject to Inundation Overlay (LSIO)	22/04/2025
247/2025/P	Kananook	90 Railway Parade, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	22/04/2025

Progress Report – Planning Applications Received **For The Application Date: From 1/04/2025 To 30/04/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
253/2025/P	Kananook	3 Govan Street, Seaford 3198	To use and develop the land for a warehouse in an Industrial 1 Zone (IN1Z); To construct buildings and works in a Special Building Overlay (SBO); To reduce the number of parking spaces required under Clause 52.06 of the Frankston Planning Scheme	23/04/2025
239/2025/P	Kananook	13 Mitchell Street, Seaford 3198	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	28/04/2025
275/2025/P	Kananook	72 Rosslyn Avenue, Seaford 3198	Building and works to existing dwelling in a Special Building Overlay (SBO)	29/04/2025
Kananook Ward = 16				
162/2025/P	Lyrebird	658 Frankston-Dandenong Road, CARRUM DOWNS 3201	To use and develop the land for a convenience restaurant in a General Residential Zone (GRZ), To display internally illuminated business identification signage, To alter access to a road in a Transport Zone 2	1/04/2025
195/2025/P	Lyrebird	21 Colemans Road, CARRUM DOWNS 3201	Building and works to an existing building in an Industrial 1 Zone (IN1Z)	1/04/2025
212/2025/P	Lyrebird	2/2 Amayla Crescent, CARRUM DOWNS 3201	To use the land for a food and drink premises (bar and café) and manufacturing sales in an Industrial 1 Zone (IN1Z) To use the land for the sale and consumption of liquor, To reduce the number of car parking spaces required under Clause 52.06-5, To display business identification signage	2/04/2025
252/2025/P	Lyrebird	12 Sahra Grove, Carrum Downs 3201	Change of use to a dance studio (indoor recreation facility), buildings and works and a reduction in the number of required car parking spaces on land within an Industrial 1 Zone (IN1Z)	17/04/2025
Lyrebird Ward = 4				
251/2025/P	Pines	2/35 Longleaf Street, Frankston North 3200	To construct one (1) double storey dwelling on a lot of less than 300sqm in a General Residential Zone (R1Z)	17/04/2025
155/2025/P	Pines	1/71, 2/71 & 71 Maple Street, SEAFORD 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	17/04/2025

Progress Report – Planning Applications Received **For The Application Date: From 1/04/2025 To 30/04/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
263/2025/P	Pines	17 Coolgardie Street, Frankston North 3200	To construct three (3) double storey dwellings within a General Residential Zone (R1Z)	28/04/2025
Pines Ward = 3				
193/2025/P	Wilton	5 Tasman Court, Carrum Downs 3201	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	4/04/2025
Wilton Ward = 1				
207/2025/P	Yamala	28 Dunstan Street, FRANKSTON SOUTH 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 9 (DDO9)	3/04/2025
210/2025/P	Yamala	9 Bangalay Avenue, Frankston South 3199	To construct buildings and works (studio) in a Design and Development Overlay Schedule 1 (DDO1) and Significant Landscape Overlay Schedule 3 (SLO3)	3/04/2025
220/2025/P	Yamala	641B Nepean Highway, FRANKSTON SOUTH 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9) and Land Adjacent to a road in the Transport Zone 2.	8/04/2025
232/2025/P	Yamala	11 Amberley Crescent, Frankston South 3199	To remove one (1) substantial tree in Significant Landscape Overlay - Schedule 4 (SLO4)	10/04/2025
246/2025/P	Yamala	438-444 Nepean Highway, FRANKSTON 3199	To construct a fourteen (14) storey mixed-use building and contruct and carry out works under Clause 37.08-5 (Activity Centre Zone); use the land for dwellings, restricted recreational facility and indoor recreational facilty pursuant to Clause 37.08-2 (Activity Centre Zone); reduce the number of car parking spaces required under Clause 52.06-3 (Car Parking); and create or alter access to a road in a Transport Zone 2 (Nepean Highway) under Clause 52.29-2 (Land adjacent to a Principal Road Network).	16/04/2025
250/2025/P	Yamala	80 High Street, FRANKSTON 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 6 (DDO6)	16/04/2025
249/2025/P	Yamala	45 Pratt Avenue, Frankston South 3199	To construct a front fence on land in a Significant Landscape Overlay Schedule 6 (SLO6)	16/04/2025

Progress Report – Planning Applications Received **For The Application Date: From 1/04/2025 To 30/04/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
260/2025/P	Yamala	20 Seaview Road, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay Schedule 3 (SLO3)	21/04/2025
271/2025/P	Yamala	3 Rando Court, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay (SLO6)	28/04/2025
283/2025/P	Yamala	45 Pratt Avenue, Frankston South 3199	To remove one (1) tree in a Significant Landscape Overlay (SLO6)	30/04/2025
Yamala Ward = 10				
Total = 43				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/04/2025 To 30/04/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
174/2011/P/A	Ballam	183 Cranbourne Road, FRANKSTON 3199	Section 72 - To construct additions to the existing building, a reduction in car parking and an increase to the area that liquor is allowed to be consumed.	14/04/2025
494/2020/P/M	Ballam	Shop M201/330 Cranbourne Road, FRANKSTON 3199	Secondary Consent - To use the land to sell and consume liquor and to reduce the number of car parking spaces required under Clause 52.06-3 of the Frankston Planning Scheme	15/04/2025
154/2018/P/N	Ballam	Centro Karingal 330 Cranbourne Road, FRANKSTON 3199	Secondary Consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	23/04/2025
494/2020/P/N	Ballam	Shop M201/330 Cranbourne Road, FRANKSTON 3199	Extension of time - To use the land to sell and consume liquor and to reduce the number of car parking spaces required under Clause 52.06-3 of the Frankston Planning Scheme	29/04/2025
Ballam Ward = 4				
110/2014/P/G	Centenary Park	370 Ballarto Road, Skye 3977	Extension of Time - To construct sixteen (16) double storey dwellings in association with the retention of the existing double storey dwelling (seventeen (17) dwellings)	27/04/2025
Centenary Park Ward = 1				
1000/2024/P/B	Derinya	3 Burswood Close, Frankston South 3199	Secondary Consent - To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	15/04/2025
Derinya = 1				
676/2022/P/B	Elisabeth Murdoch	324 Heatherhill Road, Frankston 3199	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	9/04/2025

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/04/2025 To 30/04/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
579/2024/P/B	Elisabeth Murdoch	4 Parzay Court, LANGWARRIN SOUTH 3911	Section 72 - To construct one (1) single storey dwelling and outbuilding in a Bushfire Management Overlay Schedule 1 (BMO1), to construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and to construct or carry out works within the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1).	17/04/2025
824/2022/P/C	Elisabeth Murdoch	22 Bergman Road, Langwarrin 3910	Section 72 - To construct a single dwelling in a Bushfire Management Overlay (BMO), undertake buildings and works within 20 metres of a road frontage and 10 metres of another boundary in a Design and Development Overlay (DDO4) and to undertake works within the Tree Protection Zone of Substantial Trees within a Significant Landscape Overlay (SLO1)	17/04/2025
Elisabeth Murdoch = 3				
331/2024/P/B	Kananook	156 Nepean Highway, Seaford 3198	Section 72 - To construct two (2) triple storey dwellings in a General Residential Zone (GRZ3) and Design and Development Overlay Schedule 6 (DDO6) and alteration to access to TRZ2.	2/04/2025
593/2006/P/A	Kananook	Office 2/37 Mereweather Avenue, FRANKSTON 3199	Secondary Consent - Construction and use of an Office Building with a reduction in the car parking requirements	5/04/2025
29/2007/P/A	Kananook	25A McAlister Street, Frankston 3199	Secondary Consent - Construct a second single storey dwelling to the rear of the existing dwelling on this site (Dual Occupancy Development).	9/04/2025
756/2022/P/C	Kananook	25 Boonong Avenue, SEAFORD 3198	Extension of Time - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	23/04/2025
48/2019/P/C	Kananook	15 Swift Street, Frankston 3199	Extension of Time - To construct two (2) double storey dwellings on a lot	30/04/2025
Kananook Ward = 5				
66/2023/P/B	Lyrebird	14 William Road, Carrum Downs 3201	Extension of Time - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ).	13/04/2025

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/04/2025 To 30/04/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
66/2019/P/D	Lyrebird	34-36 Lathams Road, CARRUM DOWNS 3201	Extension of Time - To construct buildings and works for forty six (46) warehouses and twenty two (22) ancillary offices in an Industrial 1 Zone	28/04/2025
Lyrebird Ward = 2				
132/2022/P/D	Pines	5 Hannah Street, Seaford 3198	Secondary Consent - To construct two (2) double storey dwellings in a General Residential Zone and a Special Building Overlay (SBO)	8/04/2025
199/2005/P/A	Pines	272 Seaford Road, SEAFORD 3198	Section 72 - Buildings and works for existing Medical Centre	16/04/2025
680/2018/P/G	Pines	8 Lorna Street, Seaford 3198	Secondary Consent - Construction of three (3) double storey dwellings	28/04/2025
657/2021/P/O	Pines	300 Frankston-Dandenong Road, SEAFORD 3198	Secondary Consent - To subdivide the land into sixteen (16) lots in stages, to use and develop the land for warehouse, store (self-storage facility), three (3) convenience restaurants, restricted retail premises and restricted recreation facility (gym) in stages in an Industrial 1 Zone (IN1Z), to erect and display signage, to reduce the number of car spaces required under Clause 52.06-5 for the store and warehouse, to create and alter access to a road in a Transport Zone 2, to remove easements, to remove native vegetation under Clause 52.17 Native Vegetation, to use Lot 1 for the sale and consumption of liquor (restaurant and café licence)	30/04/2025
675/2021/P/B	Pines	6 Phillip Street, Frankston 3199	Secondary Consent - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ) and to construct a building and construct and carry out works in a Special Building Overlay (SBO)	30/04/2025
Pines Ward = 5				

Progress Report – Amendments to Planning Permits Received For The Application Date: From 1/04/2025 To 30/04/2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
435/2023/P/E	Wilton	5 Tasman Court, Carrum Downs 3201	Secondary Consent - To construct two (2) double storey dwellings to the rear of the existing dwelling (three (3) dwellings on a lot) in a General Residential Zone (GRZ), including demolition of an existing garage and construct a new attached garage to the existing dwelling and to construct buildings and works within the Tree Protection Zone of native trees in the Environmental Significance Overlay - Schedule 1 (ESO1)	9/04/2025
Wilton Ward = 1				
316/2024/P/B	Yamala	34 Liddesdale Avenue, Frankston South 3199	Section 72 - To undertake buildings and works within the tree protection zone of a substantial tree (for the construction of a double storey dwelling) within a Significant Landscape Overlay Schedule 4 (SLO4)	15/04/2025
605/2016/P/D	Yamala	3 Fernery Lane, FRANKSTON 3199	Extension of Time - Development of the land for a 2 Storey Dwelling exceeding 7 metres in height in a Design and Development Overlay Schedule 6 (DDO6) and to construct a building and construct and carry out works in an Erosion Management Overlay Schedule 3 (EMO3)	17/04/2025
885/2022/P/B	Yamala	11 Yamala Drive, Frankston South 3199	Section 72 - To construct buildings and works (double storey dwelling and pool house) in a Design and Development Overlay Schedule 2 (DDO2) and to construct buildings and works in the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	23/04/2025
461/2019/P/C	Yamala	27 Overport Road, Frankston South 3199	Secondary Consent - To construct two (2) double storey dwellings to the rear of an existing dwelling (three (3) of dwellings on a lot) in a General Residential Zone (GRZ)	29/04/2025
Yamala Ward = 4				
Total = 26				

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
922/2024/P	Ballam	25 Jacana Avenue, Frankston 3199	To construct buildings and works for a Residential Building (Rooming House) within a Special Building Overlay (SBO)	Application Withdrawn	29/04/2025
Ballam Ward = 1					
1053/2024/P	Centenary Park	100 Ballarto Road, CARRUM DOWNS 3201	To construct a building in association with a Section 2 use in a General Residential Zone (GRZ), To construct buildings and works associated with an Education Centre in a Bushfire Management Overlay (BMO).	Permit Approved	3/04/2025
1240/2024/P	Centenary Park	46-48 Edward Street, Langwarrin 3910	To construct seven (7) dwellings (two (2) double storey and five (5) single storey) in a General Residential Zone (R1Z)	Permit Approved	4/04/2025
1060/2024/P	Centenary Park	64 Kelvin Grove, LANGWARRIN 3910	To construct buildings and works (outbuilding) in a Rural Conservation Zone (RCZ1) and Bushfire Management Overlay (BMO) and to remove native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1) and under Clause 52.17 of the Frankston Planning Scheme)	Permit Approved	9/04/2025
1209/2024/P	Centenary Park	240 Potts Road, Skye 3977	To construct buildings and works (outbuildings) in a Rural Conservation Zone Schedule 2 (RCZ2)	Permit Approved	10/04/2025
175/2025/P	Centenary Park	390 McClelland Drive, Langwarrin 3910	To construct buildings and works (outbuilding) ancillary to Section 2 use within a General Residential Zone (GRZ), a Bushfire Management Overlay (BMO) and Heritage Overlay(HO38).	Permit Approved	11/04/2025
113/2025/P	Centenary Park	2/23 Myrtle Street, LANGWARRIN 3910	To construct a carport to an existing dwelling in a General Residential Zone (R1Z)	Application Withdrawn	14/04/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
88/2025/P	Centenary Park	1 Maria Drive, LANGWARRIN 3910	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (R1Z)	Permit Approved	15/04/2025
116/2025/P	Centenary Park	29A & 29B Alder Street, LANGWARRIN 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Bushfire Management Overlay Schedule 1 (BMO1)	Permit Approved	15/04/2025
Centenary Park Ward = 8					
1054/2024/P	Derinya	7 Rufous Road, FRANKSTON SOUTH 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	Permit Approved	4/04/2025
1237/2024/P	Derinya	19 Derinya Drive, Frankston South 3199	To construct buildings and works to an existing dwelling in a Design and Development Overlay Schedule 1 (DDO1) and to remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	8/04/2025
163/2025/P	Derinya	24 Bartlett Street, Frankston South 3199	To construct an outbuilding in a Design and Development Overlay Schedule 3 (DDO3)	Permit Approved	9/04/2025
1238/2024/P	Derinya	69 Coogee Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Application Lapsed	11/04/2025
202/2025/P	Derinya	6 Wandana Court, Frankston South 3199	To construct a carport in a Design and Development Overlay Schedule 1 (DDO1) and to construct buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	16/04/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
886/2024/P	Derinya	253 Humphries Road, Frankston South 3199	To use and develop the land for a childcare centre in a General Residential Zone (GRZ) To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3) and Design and Development Overlay Schedule 1 (DDO1). To display business identification signage. To remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	24/04/2025
Derinya Ward = 6					
1091/2024/P	Elisabeth Murdoch	435 Baxter-Tooradin Road, Langwarrin South 3911	To construct buildings and works (extension and carport) to an existing dwelling in a Rural Conservation Zone Schedule 1 (RCZ1) and Significant Landscape Overlay Schedule 1 (SLO1) To remove substantial trees in a Significant Landscape Overlay Schedule 1 (SLO1)	Permit Approved	9/04/2025
168/2025/P	Elisabeth Murdoch	4 Margaret Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Application Withdrawn	11/04/2025
1031/2024/P	Elisabeth Murdoch	7 Peter Chance Crescent, LANGWARRIN 3910	To remove one (1) tree in a Significant Landscape Overlay Schedule 1 (SLO1)	Application Withdrawn	22/04/2025
Elisabeth Murdoch Ward =3					
960/2024/P	Kananook	44 Airlie Grove, SEAFORD 3198	To construct one (1) double storey dwelling within a Land Subject to Inundation Overlay (LSIO).	Permit Approved	2/04/2025
31/2025/P	Kananook	1/9 Nepean Highway, Seaford 3198	To construct buildings and works to an existing dwelling in a General Residential Zone Schedule 3 (GRZ3) and Design and Development Overlay Schedule 6 (DDO6)	Application Withdrawn	8/04/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
1156/2024/P	Kananook	13 Kirkwood Avenue, Seaford 3198	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) and to construct building and works within General Residential Zone (R1Z) and Special Building Overlay (SBO)	Application Withdrawn	9/04/2025
881/2024/P	Kananook	102 Nepean Highway, Seaford 3198	To construct three (3) garages within common property to existing dwellings 1, 2 and 3 in a General Residential Zone (GRZ)	Permit Approved	15/04/2025
228/2025/P	Kananook	12 Mona Street, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Permit Approved	15/04/2025
965/2024/P	Kananook	25 Chevron Court, Seaford 3198	To construct two (2) double storey dwellings within a General Residential Zone (R1Z)	Permit Approved	16/04/2025
1146/2024/P	Kananook	4 Carder Avenue, SEAFORD 3198	To construct four (4) double storey dwellings in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Application Refused	16/04/2025
1147/2024/P	Kananook	6 Carder Avenue, SEAFORD 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Application Refused	16/04/2025
101/2025/P	Kananook	28 Seaford Road, Seaford 3198	To construct a habitable outbuilding in a Special Building Overlay (SBO)	Permit Approved	16/04/2025
215/2025/P	Kananook	4A Francis Street, SEAFORD 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Permit Approved	17/04/2025
2/2017/P/VS	Kananook	53 Kananook Avenue, Seaford 3198	Extension of Time - The construction of one (1) single storey dwelling	Extension of Time Approved	23/04/2025
247/2025/P	Kananook	90 Railway Parade, Seaford 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Permit Approved	24/04/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
971/2024/P	Kananook	4/2 Mereweather Avenue, Frankston 3199	To construct buildings and works (carport) to an existing dwelling in a Residential Growth Zone (RGZ)	Application Withdrawn	29/04/2025
Kananook Ward = 13					
925/2024/P	Lyrebird	39 Paddington Avenue, Carrum Downs 3201	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings) in General Residential Zone (GRZ)	Permit Approved	4/04/2025
195/2025/P	Lyrebird	21 Colemans Road, CARRUM DOWNS 3201	Building and works to an existing building in an Industrial 1 Zone (IN1Z)	Permit Approved	22/04/2025
Lyrebird Ward = 2					
1139/2024/P	Pines	3-7 Compass Court, SEAFORD 3198 300 Frankston-Dandenong Road, SEAFORD 3198	To construct a building and ancillary office in an Industrial 1 Zone (IN1Z) and reduction in car parking requirements - (Future Lots 6 & 7 (No.10 & 12) Compass Court, Seaford)	Application Withdrawn	2/04/2025
108/2025/P	Pines	8 Lorna Street, Seaford 3198	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Permit Approved	7/04/2025
133/2025/P	Pines	11 Hadley Street, SEAFORD 3198	To subdivide the land into four (4) lots in a General Residential Zone (R1Z) and Special Building Overlay (SBO)	Permit Approved	11/04/2025
911/2024/P	Pines	9 Compass Court, SEAFORD 3198	To construct a warehouse in an Industrial 1 Zone (IN1Z)	Permit Approved	24/04/2025
155/2025/P	Pines	1/71, 2/71 & 71 Maple Street, SEAFORD 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	Permit Approved	24/04/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
540/2024/P	Pines	154 Seaford Road, SEAFORD 3198	To construct two (2) single storey dwellings for the use of community care accommodation within a General Residential Zone (R1Z) and Special Building Overlay (SBO), and to alter or create access to a road in a Transport Zone 2 (TZ2)	Application Refused	29/04/2025
Pines Ward = 6					
177/2025/P	Wilton	11/35 Brunnings Road, Carrum Downs 3201	To construct a verandah to an existing dwelling in a General Residential Zone (R1Z)	Permit Approved	17/04/2025
Wilton Ward = 1					
1098/2024/P	Yamala	14 Jamboree Avenue, FRANKSTON SOUTH 3199	To construct buildings and works in the tree protection zone of substantial trees in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	1/04/2025
893/2024/P	Yamala	Shop 1/432 Nepean Highway, FRANKSTON 3199	To use the land to sell and consume liquor (Restaurant and Cafe License) within a Commercial 1 Zone (B1Z)	Application Lapsed	8/04/2025
98/2025/P	Yamala	13 Sussex Road, Frankston South 3199	To construct buildings and works in a Design and Development Overlay Schedule 1 (DDO1), in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3), and the removal of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	9/04/2025
161/2024/P	Yamala	27 Bangalay Avenue, Frankston South 3199	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	Permit Approved	14/04/2025

Progress Report – Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
1030/2024/P	Yamala	9 Palm Court, Frankston 3199	To construct building and works to an existing dwelling and construct a front fence on a lot less than 300 square metres in a General Residential Zone (GRZ)	Permit Approved	16/04/2025
1135/2024/P	Yamala	15 Bayview Road, Frankston 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	Permit Approved	16/04/2025
144/2025/P	Yamala	34 Overport Road, Frankston South 3199	To remove one (1) substantial tree in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	22/04/2025
232/2025/P	Yamala	11 Amberley Crescent, Frankston South 3199	To remove one (1) substantial tree in Significant Landscape Overlay - Schedule 4 (SLO4)	Permit Approved	22/04/2025
205/2025/P	Yamala	15 Karina Street, Frankston South 3199	To remove substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3)	Permit Approved	24/04/2025
220/2025/P	Yamala	641B Nepean Highway, FRANKSTON SOUTH 3199	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9) and Land Adjacent to a road in the Transport Zone 2.	Permit Approved	24/04/2025
249/2025/P	Yamala	45 Pratt Avenue, Frankston South 3199	To construct a front fence on land in a Significant Landscape Overlay Schedule 6 (SLO6)	Permit Approved	24/04/2025
Yamala Ward = 11					
Total = 51					

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
293/2020/P/C	Ballam	122 Heatherhill Road, Frankston 3199	Extension of time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (GRZ)	Extension of Time Approved	1/04/2025
86/2019/P/C	Ballam	1/11 Reservoir Road, FRANKSTON 3199	Secondary Consent - To construct five (5) double-storey dwellings in General Residential Zone Schedule 1	Secondary Consent Approved	15/04/2025
494/2020/P/M	Ballam	Shop M201/330 Cranbourne Road, FRANKSTON 3199	Secondary Consent - To use the land to sell and consume liquor and to reduce the number of car parking spaces required under Clause 52.06-3 of the Frankston Planning Scheme	Secondary Consent Approved	22/04/2025
154/2018/P/N	Ballam	Centro Karingal 330 Cranbourne Road, FRANKSTON 3199	Secondary Consent - Use of the land for a community space (Place of Assembly), buildings and works to facilitate a major extension to the existing Karingal Hub Shopping Centre, realignment of a drainage easement and vegetation removal	Secondary Consent Approved	24/04/2025
Ballam Ward = 4					
17/2019/P/D	Centenary Park	7 Northgateway, LANGWARRIN 3910	Extension of Time - To construct three (3) double storey dwellings	Extension of Time Approved	8/04/2025
Centenary Park Ward = 1					
241/2022/P/A	Derinya	3 Susono Way, FRANKSTON 3199	Secondary Consent - Buildings and works to existing service station, the display of signage in a category 3 area and modifications of access to a road in a Transport Zone 2.	Secondary Consent Approved	10/04/2025
1019/2024/P/C	Derinya	54 Mountain Avenue, Frankston South 3199	Section 72 - To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Permit Approved	17/04/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
109/2013/P/D	Derinya	7 Magnolia Court, FRANKSTON 3199	Section 72 - To construct twenty eight (28) double storey dwellings and alteration of access to a Road Zone Category 1	Permit Approved	17/04/2025
1000/2024/P/B	Derinya	3 Burswood Close, Frankston South 3199	Secondary Consent - To construct an outbuilding in a Design and Development Overlay Schedule 1 (DDO1)	Secondary Consent Approved	22/04/2025
Derinya = 4					
312/2018/P/E	Elisabeth Murdoch	15 West Road, Langwarrin South 3911	To construct an extension to an existing dwelling and one outbuilding (gym). Use of land for agriculture, winery and small second dwelling and construction of buildings and works (cellar door sales building and cellar door administration office and associated works and small second dwelling) associated with a section 2 use (Clause 35.06-1, Clause 35-06-2 and Clause 51.02). Buildings and works within the tree protection zone of a substantial trees (Schedule 1 to Clause 42.03-2). To erect and display internally illuminated business identification sign in Section 2 of Category 4 – Sensitive areas (Clause 35.06-7, 52.05-2 and 52.05-14). To use land to sell and consume liquor(Producers licence) (Clause 52.27) for the purpose of cellar door sales.	Permit Approved	3/04/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
312/2018/P/G	Elisabeth Murdoch	15 West Road, Langwarrin South 3911	Extension of Time - To construct an extension to an existing dwelling, two (2) outbuildings (shed and horse stables) , use of horse stables and remove one (1) native tree	Extension of Time Approved	3/04/2025
355/2009/P/R	Elisabeth Murdoch	525 McClelland Drive, Langwarrin 3910	Secondary Consent - Extensions to Peninsula Private Hospital, Vegetation removal and access to a Road Zone Category 1	Secondary Consent Approved	15/04/2025
676/2022/P/B	Elisabeth Murdoch	324 Heatherhill Road, Frankston 3199	Extension of Time - To construct one (1) single storey dwelling to the rear of the existing dwelling (two (2) dwellings) on a lot in a General Residential Zone (GRZ)	Extension of Time Approved	22/04/2025
355/2009/P/T	Elisabeth Murdoch	525 McClelland Drive, Langwarrin 3910	Secondary Consent - Extensions to Peninsula Private Hospital, Vegetation removal and access to a Road Zone Category 1	Secondary Consent Approved	24/04/2025
Elisabeth Murdoch Ward = 5					
160/2020/P/B	Kananook	2 Wedge Court, SEAFORD 3198	Extension of Time - To construct double storey dwelling and an outbuilding in a Bushfire Management Overlay (BMO)	Extension of Time Approved	2/04/2025
545/2022/P/C	Kananook	10 Wykeham Court, FRANKSTON 3199	Extension of Time - To subdivide the land into three (3) lots in a General Residential Zone (GRZ)	Extension of Time Approved	4/04/2025
825/2022/P/D	Kananook	9 Spray Street, FRANKSTON 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings) in a General Residential Zone (GRZ).	Extension of Time Approved	4/04/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
409/2023/P/B	Kananook	12 Austin Road, SEAFORD 3198	Secondary Consent - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and to construct buildings and works in a Special Building Overlay (SBO)	Secondary Consent Approved	8/04/2025
206/2025/P	Kananook	34 Bardia Avenue, Seaford 3198	Extension to an existing dwelling, construction of a carport and habitable outbuilding on land within a Special Building Overlay (SBO)	Permit Approved	11/04/2025
29/2007/P/A	Kananook	25A McAlister Street, Frankston 3199	Secondary Consent - Construct a second single storey dwelling to the rear of the existing dwelling on this site (Dual Occupancy Development).	Application Withdrawn	15/04/2025
Kananook Ward = 6					
234/2014/P/C	Lyrebird	Sign 1/9 Lakewood Boulevard, CARRUM DOWNS 3201	Section 72 - Erection and display of one floodlit major promotion sky sign and one electronic major promotion sky sign.	Permit Approved	1/04/2025
555/2018/P/D	Lyrebird	Barry Waterfall Leased Land 186M Rossiter Road, CARRUM DOWNS Melbourne Water Solar Farm 820M Thompson Road, CARRUM DOWNS Sign 850 Worsley Road, CARRUM DOWNS 3201	Section 72 - Use and development of the land for a renewable energy facility (solar) and removal of native vegetation associated with construction of a wetland	Permit Approved	17/04/2025
66/2023/P/B	Lyrebird	14 William Road, Carrum Downs 3201	Extension of Time - To construct four (4) double storey dwellings on a lot in a General Residential Zone (GRZ).	Extension of Time Approved	24/04/2025
Lyrebird Ward = 3					
105/2018/P/D	Pines	8 Fellowes Street, Seaford 3198	Extension of Time - To construct four (4) double storey dwellings	Extension of Time Approved	25/04/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
Pines Ward = 1					
1087/2004/P/B	Wilton	11/35 Brunnings Road, Carrum Downs 3201	Secondary Consent - 28 Dwellings, Removal of Vegetation and Easement	Application Withdrawn	4/04/2025
797/2002/P/B	Wilton	19 Brunnings Road, CARRUM DOWNS 3201	Secondary Consent - 16 Unit Development (one existing)	Secondary Consent Approved	10/04/2025
351/2016/P/F	Wilton	665 Dandenong-Hastings Road, Skye 3977	Extension of Time - To construct buildings and works to the existing Dogs Victoria facility.	Extension of Time Approved	14/04/2025
Wilton Ward = 3					
858/2022/P/C	Yamala	108 Foot Street, Frankston South 3199	Extension of Time - To construct two (2) double storey dwellings on a lot in a General Residential Zone (GRZ) and Design and Development Overlay Schedule 9 (DDO9), to construct a front fence, to construct buildings and works in the tree protection zone of substantial trees and to remove substantial trees in a Significant Landscape Overlay Schedule 4 (SLO4)	Extension of Time Approved	2/04/2025
453/2018/P/D	Yamala	2 Hamilton Grove, FRANKSTON SOUTH 3199	Extension of Time - To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings)	Extension of Time Approved	9/04/2025
308/2024/P/B	Yamala	114 Gould Street, Frankston 3199	Section 72 - To construct two (2) two-storey dwellings and alterations to the existing three-storey dwelling (three (3) dwellings).	Permit Approved	15/04/2025

Progress Report – Amendments to Planning Application Decisions For The Application Date: From 1/04/2025 To 30/04/2025					
Application	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
773/2022/P/A	Yamala	2 Burns Street, Frankston 3199 35-41 Hastings Road, Frankston 3199	Section 72 - Use of land for an office in a Mixed Use Zone (MUZ). Construct buildings and works for a five storey mixed use building comprised of office (section 2 use) and dwellings in a Mixed Use Zone (MUZ). Construct buildings and works in a Design and Development Overlay Schedules 10 and 13 (DDO10 and DDO13) and a Specific Controls Overlay Schedule 3 (SCO3). To create or alter access to a road in a Transport Zone 2 (TZ2).	Permit Approved	16/04/2025
622/2007/P/C	Yamala	2 Sheridan Avenue, Frankston 3199 39 Evelyn Street, FRANKSTON 3199	Section 72 - Use and develop the land for a self storage facility, alter the access into a Road Zone Category 1, vary existing sewerage easement and vary the car parking requirements of Clause 52.06 of the Frankston Planning Scheme	Permit Approved	22/04/2025
810/2023/P/A	Yamala	521-523 Nepean Highway, FRANKSTON 3199	Section 72 - To use and construct a Service Station and to display signage in a General Residential Zone (GRZ), to construct buildings and works in Design and Development Overlay Schedule 6 (DDO6) and Erosion Management Overlay Schedule 3 (EMO3) and to alter access to road in a Transport Zone 2	Application Lapsed	28/04/2025
254/2015/P/E	Yamala	22 Sheridan Avenue, Frankston 3199	Extension of Time - Use and development of the land for 23 dwellings in a 4 storey apartment style building in the Commercial 1 Zone, Design and Development Overlay Schedule 6 and Special Building Overlay in accordance with the endorsed plans	Extension of Time Approved	28/04/2025
Yamala Ward = 7					

Total = 34

Progress Report – Subdivision Application Received **For The Application Date: 1/04/2025 To 30/04/2025**				
Application No	**Ward**	**Property Address**	**Application Description**	**Date**
34/2025/S	Derinya	86 Frankston-Flinders Road, FRANKSTON 3199	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	30/04/2025
19/2025/S	Kananook	196 Nepean Highway, Seaford 3198	Six (6) lot subdivision of land within a General Residential Zone (GRZ3)	1/04/2025
26/2025/S	Kananook	4-6 Wilson Grove, SEAFORD 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	3/04/2025
29/2025/S	Kananook	4A Francis Street, SEAFORD 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	3/04/2025
28/2025/S	Kananook	241 Nepean Highway, Seaford 3198	Five (5) lot subdivision of land within a General Residential Zone (GRZ3)	8/04/2025
31/2025/S	Kananook	12 Mona Street, Seaford 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	9/04/2025
27/2025/S	Kananook	169 Old Wells Road, SEAFORD 3198	Three (3) lot subdivision of land within a General Residential Zone (R1Z)	11/04/2025
32/2025/S	Kananook	90 Railway Parade, Seaford 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	22/04/2025
20/2025/S	Pines	1/71 & 2/71 Maple Street, SEAFORD 3198	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	17/04/2025
33/2025/S	Pines	162A Frankston-Dandenong Road, SEAFORD 3198	To subdivide the land into two (2) lots within a General Residential Zone (R1Z)	30/04/2025
24/2025/S	Wilton	5 Tasman Court, Carrum Downs 3201	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	4/04/2025
30/2025/S	Yamala	641B Nepean Highway, FRANKSTON SOUTH 3199	Two (2) lot subdivision of land within a General Residential Zone (R1Z)	8/04/2025
Total = 12				

Progress Report – Subdivision Decisions **For The Application Date: From 1/04/2025 To 30/04/2025**					
Application No	**Ward**	**Property Address**	**Application Description**	**Status**	**Date**
148/2024/S	Ballam	10 Frawley Street, Frankston 3199	To subdivide the land into four (4) lots in a General Residential Zone (R1Z)	Statement of Compliance	29/04/2025
147/2024/S	Centenary Park	McClelland Link 523M McClelland Drive, LANGWARRIN 3910	Certification of a Plan under the Subdivision Act	Certification	2/04/2025
22/2025/S	Elisabeth Murdoch	4 Margaret Street, Langwarrin 3910	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Application Withdrawn	11/04/2025
121/2024/S	Kananook	7 Railway Parade, Seaford 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z)	Certification & Statement of Compliance	16/04/2025
67/2024/S	Lyrebird	146 Lyrebird Drive, Carrum Downs 3201	Two (2) lot subdivision of land within a General Residential Zone (GRZ)	Certification & Statement of Compliance	2/04/2025
67/2024/S	Lyrebird	146 Lyrebird Drive, Carrum Downs 3201	Two (2) lot subdivision of land within a General Residential Zone (GRZ)	Certification & Statement of Compliance	9/04/2025
100/2023/S	Lyrebird	11 Paddington Avenue, CARRUM DOWNS 3201	Two (2) lot subdivision in a General Residential Zone (R1Z)	Statement of Compliance	11/04/2025
7/2025/S	Yamala	1 Piper Crescent, FRANKSTON SOUTH 3199	To subdivide land into two (2) lots in a General Residential Zone (R1Z)	Certification	2/04/2025
59/2024/S	Yamala	56 High Street, FRANKSTON 3199	To subdivide the land into three (3) lots in a General Residential Zone (R1Z)	Statement of Compliance	4/04/2025
Total = 9					

Town Planning Applications – Direction To Advertise Issued April 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
512/2021/P	Ballam	8 Franklin Court, FRANKSTON 3199	To use the land for a residential building (rooming house) in a General Residential Zone (GRZ)	9/09/2021
1219/2024/P	Centenary Park	30 Paterson Avenue, Langwarrin 3910	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	17/12/2024
10/2025/P	Derinya	24 Rufous Road, FRANKSTON SOUTH 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 7 (DDO7)	9/01/2025
865/2024/P	Elisabeth Murdoch	10 Chadwick Close, Langwarrin 3910	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay (BMO) and buildings and works within Tree Protection Zone of substantial trees in Significant Landscape Overlay Schedule 1 (SLO1)	29/08/2024
1129/2024/P	Elisabeth Murdoch	322 Centre Road, LANGWARRIN 3910	To construct a dependent persons unit in a Bushfire Management Overlay (BMO). To construct buildings and works in a Significant Landscape Overlay Schedule 1 (SLO1) To remove native vegetation in a Significant Landscape Overlay Schedule 1 (SLO1), Environmental Significance Overlay Schedule 1 (ESO1) and under Clause 52.17 Native Vegetation	20/11/2024
84/2025/P	Elisabeth Murdoch	24 Nirvana Close, Langwarrin South 3911	To construct an outbuilding in a Design and Development Overlay Schedule 4 (DDO4) and Bushfire Management Overlay Schedule 1 (BMO1)	17/02/2025
776/2024/P	Kananook	24 Robinsons Road, Seaford 3198	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) and to subdivide the land into two (2) lots in a General Residential Zone (R1Z)	29/08/2024
1119/2024/P	Kananook	9 Raymond Avenue, Frankston 3199	To construct one (1) double storey dwelling to the rear of the existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z)	18/11/2024

Town Planning Applications – Direction To Advertise Issued April 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
1151/2024/P	Kananook	16 Beach Grove, Seaford 3198	To construct one (1) double storey dwelling within a Design and Development Overlay Schedule 6 (DDO6) and Land Subject to Inundation Overlay (LSIO)	26/11/2024
1218/2024/P	Kananook	156 Fortescue Avenue, Seaford 3198	To construct four (4) double storey dwellings on a lot in a General Residential Zone (R1Z)	13/12/2024
197/2025/P	Kananook	4-6 Wilson Grove, SEAFORD 3198	To subdivide the land into two (2) lots in a General Residential Zone (R1Z) and Land Subject to Inundation Overlay (LSIO)	3/04/2025
908/2024/P	Lyrebird	564B Frankston-Dandenong Road, Carrum Downs 3201	To construct buildings and works and use the land for an Office in an Industrial 1 Zone (IN1Z). To reduce the number of car parking spaces required under Clause 52.06 of the Frankston Planning Scheme and alter access to a road in a Transport Zone 2	12/09/2024
162/2025/P	Lyrebird	658 Frankston-Dandenong Road, CARRUM DOWNS 3201	To use and develop the land for a convenience restaurant in a General Residential Zone (GRZ), To display internally illuminated business identification signage, To alter access to a road in a Transport Zone 2	1/04/2025
212/2025/P	Lyrebird	2/2 Amayla Crescent, CARRUM DOWNS 3201	To use the land for a food and drink premises (bar and café) and manufacturing sales in an Industrial 1 Zone (IN1Z) To use the land for the sale and consumption of liquor, To reduce the number of car parking spaces required under Clause 52.06-5, To display business identification signage	2/04/2025
1247/2024/P	Wilton	34 McCormicks Road, SKYE 3977	To construct ten (10) double storey dwellings in a General Residential Zone (R1Z)	22/12/2024

Town Planning Applications – Direction To Advertise Issued April 2025				
Application No	**Ward**	**Property Address**	**Application Description**	**Application Date**
608/2024/P	Yamala	624 Nepean Highway, Frankston South 3199	To construct one (1) double storey dwelling in a Design and Development Overlay Schedule 2 (DDO2), to construct buildings and works in the tree protection zone of a substantial tree in a Significant Landscape Overlay Schedule 3 (SLO3) and to construct buildings and works in an Erosion Management Overlay Schedule 1 (EMO1)	11/07/2024
1075/2024/P	Yamala	1 Pamela Court, Frankston South 3199	To construct a double storey dwelling and outbuilding in a Design and Development Overlay Schedule 1 (DDO1) To remove substantial trees and construct buildings and works in a Significant Landscape Overlay Schedule 1 (SLO1)	13/11/2024
18/2022/P/B	Yamala	473 Nepean Highway, FRANKSTON 3199	Section 72 - To use the land to sell and consume liquor, to construct a building and construct and carry out works in a Commercial 1 Zone (C1Z), to erect and display business identification signage and to reduce the number of car parking spaces required under Clause 52.06-5 of the Frankston Planning Scheme. This amendment application seeks permission to amend condition 5 of the planning permit to allow the sale and consumption of liquor from 7am, 7 days a week.	3/12/2024
1148/2024/P	Yamala	677 Nepean Highway, Frankston South 3199	To construct one (1) double storey dwelling to the rear of an existing dwelling (two (2) dwellings on a lot) in a General Residential Zone (R1Z) and Design and Development Overlay Schedule 9 (DDO9) and vegetation removal within a Significant Landscape Overlay Schedule (SLO4)	5/12/2024

Legend

10 or more dwellings:	**Yellow**
3 or more lot subdivisions:	**Blue**
3 or more storey development:	**Green**
Applications in the CAA:	**Pink**

Progress Report – Current VCAT Appeals April 2025									
Appeal Number	**Application Number**	**Address**	**Proposal**	**Lodged at VCAT**	**Council Decision**	**Appeal Type**	**Date of Appeal**	**VCAT Decision**	**Date of VCAT Decision**
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	To construct building and works to an existing dwelling (extension and habitable outbuilding) in a Design Development Overlay Schedule 1 (DDO1), To construct buildings and works in a Significant Landscape Overlay Schedule 3 (SLO3).	4/10/2024	Refusal	Owner	9/04/2025	Set Aside	9/04/2025
P1214/2024	9/2024/COMP	1025 Dandenong-Hastings Road, Skye	Use of the Site as a 'Contractors Depot'	27/10/2024	Refusal	Owner	26-27/5/2025	Withdrawn	29/04/2025
P832/2024	1023/2023/P	57 Brighton Street, Frankston South	To construct two (2) double storey dwellings in a Design Development Overlay Schedule 9 (DDO9) and a General Residential Zone, to construct buildings and works within the Tree Protection Zone of substantial trees and removal of significant trees within a Significant Landscape Overlay Schedule 4 (SLO4).	30/07/2024	NOD	Objector	16/06/2025		
P1364/2024	188/2024/P	418 McClelland Drive, Langwarrin	To construct three (3) double storey dwellings in a General Residential Zone (R1Z).	11/12/2024	NOD	Objector	2/07/2025		
P1389/2024	685/2024/P	8 Gulls Way, Frankston South	To construct a ground and first floor extension to an existing dwelling in a Design and Development Overlay Schedule 2 (DDO2) and to construct a building or construct or carry out works inside the Tree Protection Zone of substantial trees in a Significant Landscape Overlay Schedule 3 (SLO3).	16/12/2024	NOD	Objector	3/07/2025		

P1445/2024	290/1995/P/C	199 Austin Road, Seaford	Section 72 - Second Dwelling.	30/12/2024	NOD	Objector	10/07/2025		
P131/2025	1/2025/SM	153 Hall Road, Carrum Downs	Satisfaction Matters	12/02/2025	Failure to Determine	Owner	10/06/2025		
P176/2025	294/2024/P	74 Broderick Road, Carrum Downs	To construct seven (7) double storey dwellings within a General Residential Zone (GRZ)	19/03/2025	Refusal	Owner	22/08/2025		
P276/2025	491/2024/P	14 Balmoral Street, Frankston	To use the land for the sale of liquor (packaged liquor licence)	1/04/2025	Refusal	Applicant	17/09/2025		
P356/2025	8/2024/P	580 Thompsons Road, Sandhurst	To use and develop the land for a childcare centre in a Comprehensive Development Zone Schedule 1 (CDZ1), to remove and construct works within the tree protection zone of substantial trees in a SLO2 and to alter access to a road in a Transport Zone 2.	17/04/2025	NOD	Objector			

Progress Report – VCAT Determination – Policy Implications April 2025			
Appeal No	**Application No**	**Address**	**VCAT Determination – Policy Implications**
P1058/2024	161/2024/P	27 Bangalay Avenue, Frankston South	The applicant sought permission to construct extensions to a dwelling. Notice of the application was provided and an objection received. Council issued a notice of refusal on the basis that the works were too extensive and contrary to the objectives of planning controls which applied to the area. The applicant sought review of this decision at the VCAT. Simultaneously, following discussions with Council officers, the applicant sought a separate permission for the works. Further notice of given and no objections received. A planning permit was issued with conditions requiring an increase to the proposed front setback. When the first application proceeded to hearing at the VCAT, the only substantive issue remaining was essentially the front setback, which Council had required to be increased. The VCAT determined, on balance, that the proposed setback would be an acceptable planning outcome. The decision serves as a reminder that planning regulations are interested in the achievement of acceptable outcomes, rather than optimal or ideal outcomes.
P1214/2024	9/2024/COMP	1025 Dandenong-Hastings Road, Skye	The applicant sought issuance of a Certificate of Compliance affirming an Existing Use Right to use of the land as a 'Contractors Depot'. Council refused to grant the certificate sought, because there was not sufficient evidence to prove that the land had been used for that purpose, uninterrupted, for 15 years. The applicant sought review of Council's decision. Whilst the matter was awaiting hearing at the VCAT, the applicant was able to produce further evidence to support the existence of a use right. A compulsory conference was held and the applicant undertook to locate further evidence. Ultimately, the applicant was able to provide an appropriate level of evidence to support the existence of a use right. The VCAT has remitted the matter back to Council to change its decision on the original application.

Progress Report – Ministerial Applications – Delegated Officer Comments April 2025			
Reference Number	**Council Reference**	**Address**	**Summary of Officer Comments on Ministerial Application**

Progress Report - Ministerial Applications – Determinations April 2025					
Reference Number	**Council Reference**	**Address**	**Council comments (support or opposed) and key considerations**	**Public Notice (Y/N)**	**Minister Decision (permit granted or refused)**

Executive Summary

12.1 Governance Matters Report for 23 June 2025

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.5 Support transparent and evidenced based decision making through sharing council data and clear reporting on our measures of success to the community

Purpose

To seek endorsement from Council on the recent Governance matters including status of resolutions.

Recommendation (Director Corporate and Commercial Services)

That Council:

Council Resolution Status Update

1. Receives the Council Resolution Status update, including:
   i. Notice of Motion Cost Summary, Notice of Motion Report and Urgent Business update for 23 June 2025;
   ii. Notes there are no Notice of Motion action reported as complete by officers;
   iii. Notes since the Council Meeting, held on 2 June 2025, 15 resolution actions have been completed;

Councillor Briefings Record

2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 2 June 2025, as listed in the body of the report;

Delegation to Canberra

3. Notes that the Mayor Bolam and Cr Baker are attending a number of advocacy meetings, as well as the National General Assembly (NGA) Conference, in Canberra from 24 to 27 June 2025, as endorsed at the 2 December 2024 and further resolved at the 24 March 2025 Council Meetings;
4. Notes the delegation to Canberra will include a meeting with the Fiji High Commissioner and the Chinese Ambassador;
5. Endorses Cr Hill to travel to Canberra with the delegation, from 24 to 26 June, to attend scheduled meetings with the Fiji High Commissioner and the Chinese Ambassador. It is estimated the travel will cost approximately $1600 for flights and accommodation;
6. Endorses commemorative gifts (value approximately $120) to be presented by the Mayor to the Fiji High Commissioner and the Chinese Ambassador;

Adoption of Council Expenses Policy

7. Notes the Council Expenses Policy (Policy) has been revised due to the requirements specified under the *Local Government Amendment (Governance and Integrity) Act 2024*, which makes provision for regular mandatory professional development training for Councillors. As legislated, this revised Policy is required to be adopted by 30 June 2025;
8. Notes the revised Policy was presented to Councillors at a Briefing on 7 May

Executive Summary

2025;

9. Notes the Policy was released for community engagement on Council Engage Frankston platform for 30 days, from 12 May to 11 June 2025, no feedback was received during this time, and an engagement summary will be published on the engagement website;

10. Notes the Councillor Training and Development Policy has been incorporated into the revised Council Expenses Policy and will be revoked once the Councillor Expenses Policy has been adopted;

11. Adopts the revised Council Expenses Policy and publishes it on Council's website and revokes the Councillor Training and Development Policy;

Councillor Appreciation Awards Protocol

12. Notes the Councillor Appreciation Awards, presented at each Council Meeting, is an opportunity for Councillors to recognise individuals or community groups who have made a significant contribution or service to the Frankston community;

13. Notes members of the community can also submit nominations and, if eligible, may be presented a Councillor Appreciation Award by a Councillor on their behalf;

14. Notes the recipients of a Councillor Appreciation Award go into the running for the next scheduled Frankston Citizen of the Year Awards, presented in January each year;

15. Notes a Councillor Appreciation Awards Protocol has been developed to provide clear guidance and parameters on the processes for Council officers when receiving nominations from Councillors and the community;

16. Notes the Councillor Appreciation Awards Protocol has been authorised by the CEO and will be published on Council's website following this Council Meeting;

Maintenance Service Contracts

17. Notes that due to an increase in the provision of dust suppression services to the unsealed road network, the estimated total expenditure under Contract CN10304 with Rainstorm Dust Control Pty Ltd has increased to approximately $780,000 (ex GST); and

18. Notes that Contract CN10518 – Horticultural Maintenance Services has been highly utilised by the organisation to achieve greater efficiency, expedite project delivery, and leverage competitive pricing; due to this increased usage, the estimated total expenditure under this panel contract has increased to approximately $9,400,000 (ex GST).

Key Points / Issues

- In accordance with the *Local Government Act 2020*, Council's Governance Rules, Policies and Council resolutions, the agenda for each Council Meeting is required to list certain governance and/or administrative matters in addition to other specified items.
- Keeping in mind best practice, good governance principles and transparent reporting it was deemed appropriate to consolidate governance and/or administrative type reports into one standing report to provide a single reporting

mechanism for a range of statutory compliance and/or governance matters. This will ensure sharing council data and clear reporting for the community.

- The Governance matters report may include, but is not limited to, the Council resolution Status, Instruments of Appointment & Authorisation, Instruments of Delegations, Audit and Risk Committee matters, Advisory committee matters, and other governance related matters.

Governance Matters reported for this meeting

The matters covered under the Governance Report for this meeting are:

- Council Resolution Status Update
- Council Briefings Record
- Delegation to Canberra
- Adoption of Council Expenses Policy
- Councillor Appreciation Award Protocol
- Maintenance Service Contracts

Council Resolution Status Update

- At its 19 December 2016 Meeting, it was resolved that Council:

  "That the Chief Executive Officer is directed to provide regular updates to Council on the progress or status of Council's resolutions resulting from Notices of Motion raised by Councillors. In order to facilitate this, a brief progress report (detailing the status of each outstanding resolution) is required to be presented to Council at each of its Ordinary Meetings in future commencing with Ordinary Meeting 296 (scheduled for the 30 January 2017)."

- Additionally, at its 22 July 2019 Meeting, it was resolved that Council:

  "4. a) Includes in the attached monthly report (Notice of Motion Cost Summary), the number of Urgent business items per councillor

  b) Includes the updates of the status of Urgent Business items in the attached monthly report (Notice of Motion Report)"

- In line with the above resolutions, the following reports are attached for 2 June 2025:
  - Notice of Motion Cost Summary **(Attachment A)**
  - Notice of Motion Report **(Attachment B)**
  - Urgent Business Status Update **(Attachment C)**
- There are no Notice of Motion actions that are reported as complete by officers:
- Since the Council Meeting 2025/CM09 on 2 June 2025, 15 resolution actions have been reported as 'complete', as listed below and detailed in **Attachment D**:
  - Sandhurst Estate Formal Asset Transfer
  - Governance Matters Report for 29 January 2025
  - Petition - To stop the use of Glyphosate in Frankston municipality
  - Award of Contract CN11442 - Minor Asphalt Patching Panel

- Petition – To abandon the shared path from Manorwoods Drive to Peninsula Link
- Award of Contract CN11481 - Frankston Basketball & Gymnastics Stadium Redevelopment
- Award of Contract CN11441 - Pavement Marking Panel
- Young Street Action Plan Update
- Frankston City Road Safety Strategy 2025-2030
- Hot Topics
- Fit for the Future Strategy
- Frankston Arts Advisory Committee - Minutes 27 March 2025
- Governance Matters Report for 23 April 2025
- Update on the Frankston Suburban Revitalisation Board
- City Futures Progress Report - Quarter 3 January - March 2025

Councillor Briefings Record

- At its 11 September 2023 Meeting, it was resolved that Council:
  "4. Resolves to provide with effect from the October Council Meeting, the record of Councillor Briefings containing the following details through the Governance Matters Report:
    - *List of the topics discussed at Councillors briefings held since the date of last council meeting;*
    - *Records of the Councillors attendance at that briefing; and*
    - *Conflict of Interest disclosures, if any."*

The briefings listed below have occurred since the 2 June 2025 Council Meeting:

Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
4 June 2025 • Council Plan & Budget Community Engagement feedback • CONFIDENTIAL Community Care - Alternative Service Models • Kerbside Reform • CONFIDENTIAL: Olivers Hill Seawall	Mayor, Cr Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil
11 June 2025 • Community Facilities Booking Update • Strategic Property Matters (incl. 76 Young St update, Administrative Policy: Unsolicited Proposals Policy) • Policy and Protocol Matters (Framework, Councillor Appreciation Award Protocol & Meet Your Ward Councillor Protocol check-in)	Mayor, Cr Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill	Deputy Mayor, Cr Conroy declared a conflict of interest in relation to a matter within the Strategic Property Matters item and left the Chamber at the time of discussion

12.1 Governance Matters Report for 23 June 2025

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Briefing Date and Topics	Councillors in Attendance	Disclosures of Interest
16 June 2025 • Councillor Only session • Hot Topics (incl Flood Mapping update, Connectors & RRT stats, Grants income & outcomes, Nepean Blvd Project, Reputational Risk Management, Sister Cities (incl benefits such as economic, educational), investment attraction grant, Major events) • Agenda review	Mayor, Cr Bolam Deputy Mayor, Cr Steffie Conroy Cr David Asker Cr Sue Baker Cr Nathan Butler Cr Emily Green Cr Brad Hill Cr Michael O'Reilly	Nil

Delegation to Canberra

- At its 2 December 2024 Meeting, it was resolved that Council:

  1. *Endorses the following appointments be made to external organisations:*

     vii. *Cr Nathan Butler and Cr Sue Baker be nominated as Council's delegates at the National General Assembly 2025.*

- At its 24 March 2025 Meeting, it was further resolved that Council:

  13. *Notes Cr Sue Baker and Cr Nathan Butler were endorsed, at its 2 December 2024 Council Meeting, as Council's representatives to attend the NGA Conference;*

  14. *Endorses Mayor Kris Bolam to replace Cr Nathan Butler as a Councillor Delegate to attend the NGA Conference in Canberra with Cr Baker, with an estimated travel and attendance cost of $2,400 per delegate, to be funded from the existing budget;*

- At its 2 June 2025 Meeting, it was resolved that Council:

  3. *Notes that the Mayor Kristopher Bolam and Cr Sue Baker are attending the National General Assembly (NGA) Conference in Canberra from 24 to 27 June 2025, as endorsed at the 2 December 2024 and further resolved at the 24 March 2025 Council Meetings;*

  4. *Notes a number of advocacy meetings are seeking to be arranged while the Mayor is in Canberra attending the NGA;*

  5. *Endorses an extension of the Mayor's travel dates and associated costs, should further meetings be arranged requiring additional days to be incorporated;*

- The delegation to Canberra will include a meeting with the Fiji High Commissioner and with the Chinese Ambassador.
- Cr Hill proposes to accompany the delegation and attend scheduled meetings with the Fiji High Commissioner and the Chinese Ambassador the delegation, with expected travel from 24 to 26 June 2025. It is estimated the travel will cost approximately $1600 for flights and accommodation
- The Mayor proposes to present commemorative gifts, to the value of approximately $120 to the Fiji High Commissioner and the Chinese Ambassador and seeks Council endorsement for these gifts to be presented.

12.1 Governance Matters Report for 23 June 2025

Executive Summary

Adoption of Council Expenses Policy

- Councillors were briefed on 7 May 2025 regarding the revised Council Expenses Policy. The Mayor, Deputy Mayor, and Councillors Asker, Baker, Butler, Green, Hill and Wanat were in attendance.
- Key changes within the revised Policy include:
  - Considerations from the Local Government Amendment (Governance and Integrity) Act 2024
  - Requirements for Councillors to undertake annual mandatory professional development training
  - Incorporation of the Councillor Training and Development Policy, allowing for this policy to be revoked
  - Provides improved clarity on gifts and donations
- The revised Policy was advertised on Council's Engage Frankston website from 12 May to 11 June 2025, no feedback was received during this time. An engagement summary is attached (**Attachment E**) and will be published on the engagement page on Council's website. Of note, the below information highlights the engagement received:
  - 30 visits to the page
  - 10 downloads of the policy
  - Referral traffic: 27 directly through Engage Frankston; 2 via links from Council's website; and 1 through a search engine result (ie Google or Bing)
  - Email campaign sent to 350 recipients registered through Engage Frankston!
- As there were no objections during the engagement period, it is recommended that Council adopts the revised Council Expenses Policy (**Attachment F**) and publishes it on Council's website.

Councillor Appreciation Awards Protocol

- Councillors were briefed on the Councillor Appreciation Award Protocol at its Briefing on 11 June 2025. The Mayor, Deputy Mayor, and Councillors Asker, Baker, Butler, Green and Hill were in attendance.
- The Councillor Appreciation Awards, presented at each Council Meeting, is an opportunity for Councillors to recognise individuals or community groups who have made a significant contribution or service to the Frankston community.
- Nominations may also be submitted by members of the community, who may then be presented by a Councillor on their behalf, if eligible.
- The recipients of a Councillor Appreciation Award go into the running for the following Frankston Citizen of the Year Awards, presented in January each year;
- The Councillor Appreciation Award Protocol (**Attachment G**), which has been authorised by the CEO, sets out the principles of submitting nominations and the eligibility criteria for nominations. The eligibility criteria for Councillor Appreciation Awards is in-line with the eligibility criteria for the Frankston Citizen of the Year Awards. The Protocol also highlights that Councillors must not have a conflict of interest (material or general) when making a nomination.

- Following the Council Meeting, the Councillor Appreciation Award Protocol will be published to Council's website.

Maintenance Service Contracts

Contract CN10304: Rainstorm Dust Control Pty Ltd

- On 18 November 2019, it was resolved that Council:

  1. Approves the acceptance of the tender from Rainstorm Dust Control Pty Ltd for dust suppression services for a 4 year fixed term plus 2 x 2 year extension options exercisable based on performance, noting that this is a schedule of rates contract with a budget of $625,842.61 (exclusive of GST) for the contract term.

- Since the award of contract, Council has increased its service provision from one (1) to two (2) treatments per annum to better meet the needs of the community. This increase in service provision has resulted in an increase in the anticipated spend under this contract to an estimated total contract spend of $780,000 (ex GST).
- This contractor is performing well and is one of only few suppliers of this service within the industry.
- The contract rates are competitive within the current market and represent good value for money.
- This information is being presented for noting by Council to ensure transparency in the management and use of the contract. Providing visibility over the increased service delivery and associated expenditure supports good governance and keeps Council informed of how contractual arrangements are contributing to efficient service delivery and value for money outcomes.

Contract CN10518: Asplundh Tree Experts Australia Pty Ltd (trading as Summit Open Space Services Pty Ltd) and Skyline Landscape Services (VIC) Pty Ltd (trading as Green by Nature Landscape Services Pty Ltd)

- On 19 July 2021, it was resolved that Council:

  1. Awards contract CN10518 – Horticultural Maintenance Services Panel to Asplundh Tree Experts Australia Pty Ltd t/as Summit Open Space Services; A.C.N 055 140 424; and Skyline Landscape Services (VIC) Pty Ltd; A.C.N 146 508 858 for $9,105,294.94 GST exclusive for an initial four year term with the provision of a further 2 X 2 year extensions, noting that this is a lump sum contract with the provision for selected items as schedule of rates

- This contract provides for maintenance services of low priority parks and reserves and mowing of council's road reserves and laneways (It is noted that very high, high and medium profile horticultural sites are maintained by council staff to ensure the highest standard of presentation to meet community expectations.)
- Business units across the organisation have utilised this panel contract to achieve greater efficiency, expedite project delivery, and leverage competitive pricing. As a result, the total anticipated spend under this Contract has increased to an estimated $9,400,000 (ex GST).
- Contractors within this panel are performing well; contract rates are very competitive within the current market and represent good value for money.
- This information is being presented for noting by Council to ensure transparency in the management and use of the panel contract. Providing visibility over the increased utilisation and associated expenditure supports good governance and

keeps Council informed of how contractual arrangements are contributing to efficient service delivery and value for money outcomes.

Financial Impact

There are financial costs associated with the travel and accommodation for Cr Hill to travel to Canberra with the delegation. However, these costs can be accommodated within existing budgets and will be assigned to the Councillor's expense budget. The expenditure is estimated at $1,600, itemised as follows:

- Accommodation: approximately $350-440 per night (2 x nights 24-26 June)
- Flights: $716

Consultation

1. **External Stakeholders**

   The draft Council Expenses Policy was published on Council's Engage Frankston website from 12 May to 11 June 2025, seeking feedback from the community. No feedback was received during this time.

2. **Other Stakeholders**
   Councillors were briefed on the draft Council Expenses Policy on 7 May 2025 and were given the opportunity to provide feedback. The feedback provided was given consideration into Policy.

Analysis (Environmental / Economic / Social Implications)

There are no environmental or social implications associated with this report.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Nil.

Policy Impacts

Nil.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

There are no risks identified with this report.

Conclusion

The purpose of this report is to brief, update and seek Council's endorsement on various governance matters listed above.

It is recommended that Council endorses the governance matters raised in this report.

12.1 Governance Matters Report for 23 June 2025

Executive Summary

ATTACHMENTS

Attachment A:⇩	Notice of Motion - Cost Summary 2024-2028
Attachment B:⇩	Notice of Motion Report - 2025 - CM10 - for the 23 June Council Meeting
Attachment C:⇩	Urgent Business Report - 2025 - CM10 - for the 23 June Council Meeting
Attachment D:⇩	Completed Actions Report for 23 June 2025
Attachment E:⇩	Engage Frankston - Engagement Summary
Attachment F:⇩	Council Expenses Policy - 23 June 2025
Attachment G:⇩	Councillor Appreciation Award Protocol - June 2025

Notice of Motion Report - 2025 - CM10 - for the 23 June 2025 Council Meeting (A5527562).xlsx

Notice of Motions Estimated Costs
By Councillor
2024 - 2028 Term

Councillor	Number	Primary Cost	Ongoing Cost	Outcome Cost	Urgent Business
Cr David Asker	1	$0	$0	$0	1
Cr Sue Baker	2	$0	$0	$0	0
Cr Kris Bolam	0	$0	$0	$0	0
Cr Nathan Butler	3	$0	$0	$0	0
Cr Steffie Conroy	2	$0	$0	$0	0
Cr Emily Green	0	$0	$0	$0	0
Cr Brad Hill	1	$0	$0	$0	0
Cr Michael O'Reilly	0	$0	$0	$0	0
Cr Cherie Wanat	0	$0	$0	$0	0
TOTAL	7	**$ -**	**$ -**	**$ -**	**1**

NOTE: There may be occassions when the Ongoing Cost is ALSO reported under Outcome costs: this is on the occassions when the ongoing cost has a KNOWN FINITE total. This is to note for budgeting purposes (for eg: $121,000 total over 11 years = $11,000 budgeted per year). Notes/comments are provided in the report when this occurs

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
29-Jan-25	14.2	2025/NOM04 - Family / Domestic Violence in the Frankston LGA Cr Conroy	Council Decision Moved: Councillor ConroySeconded: Councillor Wanat That Council: 1.Notes that the Frankston City Council LGA has the highest reported rates of family (and/or domestic) violence in the South East region of Victoria with approximately five family violence cases earmarked each day; 2.Notes that: a.Since 2019, Council has dedicated a line-item in its annual budgets to alleviate the ongoing impact of family violence on the Frankston municipality; b.In the past four years alone, Council spent over $320,000 in this endeavour in support of, and in partnership, with other agencies, to prevent family / domestic violence in alignment with the Victorian Government which has its own ministries for Women and (the) Prevention of Family Violence, the Australian Government has the Family Violence Act 2012 and the 'The National Plan to End Violence against Women and Children 2022–2032); 3.Writes to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek state intervention in the Frankston municipality; 4.Writes to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot. The subject of this correspondence is to formally make the concerns of this resolution clear and to seek federal intervention in areas of Dunkley with pronounced cases of family violence; 5.In the above correspondence, Council is to highlight that it was unsuccessful in its recent grant application to the State Government, for $212,500 over 3 years under the Free From Violence Local Government Grant Program 2024-2027. Had Council being successful in the application, these funds would have been used to enable deeper engagement with communities of concern and for future program delivery; 6.Council notes that one of its primary advocacy pillars for the upcoming federal election relates to the federal government providing ongoing funding assistance to community relief organisations, such as Community Support Frankston. Many of these relief organisations are often at the 'coalface' insofar as family and domestic violence situations throughout the Frankston LGA: a.Council, in the above correspondence, is to use this opportunity to reinforce its desirability for enhanced funding as per this advocacy priority; b.Council, in the spirit of fairness and bipartisanship given the imminent federal election, is to also provide a copy of this correspondence (in 5.) to all declared candidates for Dunkley; 7.In acknowledging Frankston's continued excessively high figures for family/domestic violence, and the urgent need for tangible action on this front, a report is to be provided at the June 2025 Council Meeting on: a.The outcome of the advocacy efforts and formal correspondence / sought meetings as previously stipulated in this resolution. b.The report is to consider what budget additions, if any, are to occur to enhance the scope and effectiveness of Council's present rate of family violence funding for the 2025/2026 Annual Budget; and c.Council acknowledges that family violence is a serious issue in our community and is exploring the actions, steps, and tools that could be used to address the situation effectively. Carried Unanimously	Tim Bearup	12 Feb 2025 3:19pm Bearup, Tim 1. Noted, 2. Noted , 3. In progress. A letter to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward is in development. , 4. In progress. A letter to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot is in development. , 5. Noted. , 6. Noted., 7. In progress. A report will proceed to Council in June 2025. 07 Apr 2025 5:13pm Bearup, Tim 1. Noted, 2. Noted , 3. In progress. A letter to the State Member for Frankston, Mr Paul Edbrooke MP and the Minister for (the) Prevention of Family Violence and Employment, The Hon. Vicki Ward is being finalised for release., 4. In progress. A letter to the Federal Member for Dunkley, Ms Jodie Belyea MP and the Assistant Minister for (the) Prevention of Family Violence and Employment, The Hon. Justine Elliot is being finalised for release., 5. Noted. , 6. Noted., 7. In progress. A report will proceed to Council in June 2025.	
29/01/2025	14.3	2025/NOM05 - Managing Olivers Hill Landslip Cr Butler	Council Decision Moved: Councillor ButlerSeconded: Councillor Hill That Council: 1.Notes the recent well-published landslip occurrence in McCrae within the Mornington Peninsula Shire; 2.Notes the recent instances of land slippage at Olivers Hill, including the coastal cliffs up from the Oliver's Hill boat ramp and on private allotments; 3.Notes Olivers Hill area consists largely of private allotments but also includes Council roads, Nepean Highway which is VicRoads, and coastal foreshore which is Crown land, and that the retaining walls along Nepean Highway are VicRoads responsibility where within the road reserve or are structures within private allotments; 4.Notes the Erosion Management Overlay (EMO) in the Frankston Planning Scheme and Frankston Coastal and Marine Management Plan Council has in place for Olivers Hill to: a)continue to regulate buildings and works within the EMO to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development; b)provide strategic direction in the management of marine and coastal Crown land to align Council's strategies with State legislation and policy; 5.Notes that Council is currently undertaking a Frankston City Coastal Resilience 2100 project by undertaking Stages 1-4 of the "Victoria's Resilient Coast – Adapting to 2100+ (2023)" framework to develop and progress strategic coastal hazard risk management and climate change adaptation, which is partially funded by the Victorian Government; 6.Notes Council has a Foreshore Advisory Committee that guides the Council in decision making on coastal management, assists with the delivery of the Coastal and Marine Management Plan and in the review of strategic planning and management policies guiding the management of Frankston's coastal and marine environment; 7.Notes that the State Government Department of Energy, Environment and Climate Action have undertaken a Port Phillip Bay Coastal Hazard Assessment and are undertaking a Victorian Coastal Cliff Assessment Project which includes- a)geomorphic assessment and mapping of coastal cliff types; b)a quantitative analysis of recession rates at a regional scale; c)a qualitative analysis of physical processes and mechanisms affecting coastal cliff stability, and d)advice on managing risk from coastal cliff instability; 8.Calls for a briefing and/or a report to Council by March 2025 that outlines these matters in further detail and explores any further opportunities for improvement emerging from the McCrae incident; and 9.In developing the above-mentioned Council report, Council writes to the above mentioned authorities and request a briefing or report from those agencies of their responsibilities and accountabilities at Olivers Hill, in light of the McCrae incident. Carried Unanimously	Tammy Beauchamp	07 Feb 2025 12:23pm Milton, Katie 1. to 7 Noted 8. Briefing and/or a report being prepared for Council by March 2025 (depending on availably) that outlines these matters in further detail and explores any further opportunities. 9. Letters prepared for approval. 24 Feb 2025 10:26am Milton, Katie 1. to 7 Noted 8. Council date may be delayed dependant on response to meeting request. 9. Letters to DEECA and DTP have been prepared. 31 Mar 2025 1:35pm Milton, Katie 1 to 7 Noted. 8 Council report back delayed to Council Meeting May 12th to allow for meetings with DEECA and DTP prior. 9. Letters to DEECA and DTP have been sent and meetings held early March. 19 May 2025 5:14pm Milton, Katie 1 to 7 Noted. 8 Cr Butler approved change to reporting to July 2025 to allow for incorporation of outcomes of cross-agency discussions into the report. 9. Letters to DEECA and DTP have been sent and meetings held early March.	
17/02/2025	14.1	2025/NOM6 - Beach and Sand Movement causing blockages around boat ramps at Kananook Creek Cr Hill	Council Decision Moved: Councillor HillSeconded: Councillor Butler That Council 1.Notes the popularity of boating in Frankston; 2.Notes the frequent and ongoing beach sand movement causing restrictions around the entrance to Kananook Creek and the boat ramp, making the facility unusable at times as a result; 3.Notes that Council has been undertaking continual dredging at the mouth at the entrance to Kananook Creek for many years; 4.Notes that it has been liaising with all relevant state government authorities, including Better Boating Victoria, Melbourne Water, Department of Energy, Environment and Climate Action (DEECA), Parks Victoria and other stakeholders to find different ways to approach the issue, determine how the matter could be addressed, and how this may be funded; and 5.Receives a report providing a summary of the issues, constraints, advocacy submissions and any findings from the previous Council reports regarding keeping this boat facility functional and available on an ongoing basis. This report is to be presented to Council no later than September 2025. Carried Unanimously	Atla, Shekar	22 May 2025 2:37pm Atla, Shekar Reviewing and compiling information from:, opast Council reports relating to Kananook Creek, opast studies on sedimentation and boating on Kananook Creek, Working with Better Boating Victoria, DEECA and Parks Victoria to continue our drainage program:, oThrough a new Marine and Coastal Act (MACA) consent as the current approvals expire in April 2026, and, oPreparing to seek funding through the next round of the Victorian Recreational Boating Access and Dredging Program (RBADP) – applications open in June 2025, Working with Melbourne Water to assist them with preparing the Kananook Creek Estuary Management Plan, which will essentially replace the Kananook Creek Corridor Management Plan	
24-Mar-25	14.1	2025/NOM07 - Vale Dr Shunji Ohashi Cr Baker	Council Decision Moved: Councillor BakerSeconded: Councillor Hill That Council: 1.Notes the long-standing Sister City relationship between Frankston and Susono (Japan), which began in 1981; 2.a)Notes, despite the competitive nature of the selection process, that 16 primary school students from Derinya Primary School have been invited to participate in the Cultural Program at the Australian Pavilion at World Expo 2025 in Osaka, Japan (October 10 – 11); b)Writes to the Frankston Susono Friendship Association, the Susono Overseas Friendship Association and Derinya Primary School congratulating them on the selection outcome, and particular recognition of Ms Therese Sakamoto for her work in orchestrating this success. A copy of this letter is to also be provided to the Susono City Council; 3.In this same letter, commends both the Frankston Susono Friendship Association and the Susono Overseas Friendship Association, and their volunteer-members, for ongoing efforts in cultivating the enduring bond between the two cities; 4.Notes the recent death of former Susono Mayor, Dr Shunji Ohashi; 5.Notes the Mayor recently provided eulogy remarks to be read out at Dr Ohashi's funeral; 6.a) In recognition of Dr Ohashi's persistent support for the Sister City relationship between Frankston and Susono, and his long tenure as the Mayor of Susono, Council is to formally provide a framed letter-under-seal (written in Japanese) to Dr. Ohashi's family; and b) Provides a copy of the letter-under-seal to the Susono City Council, the Susono Overseas Friendship Association and the Frankston Susono Friendship Association (an English version). Carried Unanimously	Fiona McQueen	29 Apr 2025 2:24pm Complete. 1. Noted the long-standing Sister City relationship between Frankston and Susono (Japan), which began in 1981;, Complete. 2. a) Noted 16 primary school students from Derinya Primary School have been invited to participate in the Cultural Program at the Australian Pavilion at World Expo 2025 in Osaka, Japan (October 10 – 11);, b) Letters sent on 14 April to Frankston Susono Friendship Association, Susono Overseas Friendship Association and Derinya Primary School, Complete. 3. The letters commendd both the Frankston Susono Friendship Association and the Susono Overseas Friendship Association, and their volunteer-members, for ongoing efforts in cultivating the enduring bond between the two cities; , Complete. 4. Noted the recent death of former Susono Mayor, Dr Shunji Ohashi; , Complete. 5. Noted the Mayor recently provided eulogy remarks to be read out at Dr Ohashi's funeral; , In Progress. 6. a) In recognition of Dr Ohashi's persistent support for the Sister City relationship between Frankston and Susono, and his long tenure as the Mayor of Susono, Council is to formally provide a framed letter-under-seal (written in Japanese) to Dr. Ohashi's family; and, b) b) English and Japanese versions of Letter under seal provided to Mayor's office – awaiting finalised letters for June Council Meeting.	
24-Mar-25	14.2	2025/NOM08 - Anti-Graffiti 'Bounty' Pilot Program Cr Butler	Council Decision Moved: Councillor ButlerSeconded: Councillor Green That Council: 1.Notes the continuing presence of illegal graffiti (including defacing) on Council assets and the cost to Council in removing such graffiti; 2.Acknowledges ongoing community concerns about illegal graffiti, which is often reported to Council and/or Council is made aware by other means such as through social media and SnapSendSolve; 3.Highlights an innovative approach that the City of Onkarparinga in South Australia and the Port Macquarie Hastings Council in New South Wales have undertaken to deter illegal graffiti on Council assets, which is to incentivise the community to provide information about such activities, so that the information can be used to contribute to a successful prosecution of the offender/s. These approaches tap into community sentiment and assist individuals to be active in their communities and networks in providing tangible information that can be used as part of evidence gathered in prosecution matters; 4.Considers developing and trialling an Anti-Graffiti Bounty Program for a period of 12 months, in an attempt to reduce and/or prevent illegal graffiti given the increasing cost of removal on ratepayers; 5.Refers the sum of $5000 to the 2025/26 Annual Budget process, to be used as the 'bounty' as the foundation to this new trial program to purchase anti-graffiti kits that Council may give to community members at their request. This sum would represent the total 'bounty' pool available and not the amount that an individual would receive for provision of information that leads to a successful prosecution; 6.In the event that the sum referred to in Item 5 of this Resolution is included in Council's 2025/26 Adopted Budget, receives a report by the August 2025 Council Meeting outlining options for this trial program – both the bounty and the anti-graffiti kits - and how it could be implemented; 5.Notes that, in the event that the $5000 is included in Council's adopted 2025/26 budget, requires the Trial Program to begin by September 2025; and, 6.Receives a report on the outcome of this Trial Program at the end of the 12 month period. Carried Unanimously	Rob Antonic		

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Meeting Date	Item No	NOM Title and Councillor	Council Resolution	Responsibility	Comments	Cost Summary
23-Apr-25	14.1	2025/NOM09 - Rooming House Standards Cr Butler	Council Decision Moved: Councillor ButlerSeconded: Councillor O'Reilly That Council: 1.Notes there are approximately 106 registered rooming houses within the Frankston municipality; 2.Notes, most importantly, that Councils do not have remit to approve or reject their establishment; 3.Notes that, at present, rooming houses are governed by State legislation, including the Rooming House Operators Act 2016, which requires them to be built, operated and maintained to certain standards, which include the provision of off-street parking, room density, access to potable water etc. The level of compliance with these standards, and their enforcement differ across the 79 municipalities throughout Victoria; 4.Acknowledges that councillors are often contacted by community members who are concerned about the impact of rooming houses in their neighbourhoods, especially around physical appearance and management; 5.Notes that Council's review of its Community Local Law commences mid-2025 and resolves that this review proposes practical refinements to the existing Community Local Law which (and where possible) mandate more stringent obligations on room house operators to better address community concerns in areas such as their physical appearance, cleanliness and hygiene standards in private and shared areas, proper maintenance of waste disposal, safety and behavioural expectations, strict occupancy caps and vastly improved manager/management oversight; 6.Resolves that in Council considering the adoption of a revised Community Local Law there is express consideration of any resourcing strategy to underpin the effective implementation of the revised local law pertaining rooming houses (and their enforcement) to be referred to the development of Annual Budget 2026/2027; and 7.To assist and best inform the conduct of the review, Resolves that officers provide a comprehensive report by August 2025 outlining the outcomes of an audit and assessment of the registered rooming houses throughout the Frankston municipality to gain a full appreciation of these and any further issues that need to be considered as a part of the design, consultation and adoption of the review of the Community Local Law. Carried Unanimously	Rob Antonic		
23-Apr-25	14.2	2025/NOM10 - Decorative Water Feature at the Frankston Foreshore Cr Asker	Council Decision Moved: Councillor AskerSeconded: Councillor Conroy That Council: 1.Notes the success and widespread positive public sentiment relating to the two decorative water fountains installed at both Beauty Park Lake and Ballam Park lake; 2.Resolves that a report be received by no later than the August 2025 Council Meeting on the feasibility and broader considerations for the future installation of a water feature positioned as a backdrop to the current landmark Frankston waterfront sign at the access/egress point to Pier Promenade. The water feature should include LED up lighting components; and 3.Requires that this report outline the approach on how this potential future project is best taken forward, with consideration to it: •Being further developed as a part of (or alongside) the pending analysis and concept work being undertaken in 2025/26 to refresh the Waterfront Precinct (including any engagement or consultation arising from that work); and •Potentially comprising the Frankston Arts Trail project. Carried	Tammy Beauchamp	19 May 2025 5:18pm Milton, Katie 1. Noted 2. Noted and underway 3. Noted and underway	

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Urgent Business

Meeting Date	Urgent Business Title and Councillor	Council Resolution	Responsibility	Comments
2-Dec-24	Unmaintained VicRoads Assets throughout the Municipality Cr Asker	Council Decision Moved: Councillor AskerSeconded: Councillor Hill That Council: 1.Notes the continued unkempt nature of VicRoads assets throughout the Frankston municipality, noting on/at medium strips in key strategic locations (ie. Cranbourne Road, Frankston Freeway etc); 2.Notes previous alternatives, motions and business items that have expressed similar concerns relating to the lack of ongoing maintenance at VicRoads and Peninsula Link sites (dates and references to be referred to in 3.); 3.Writes to both the Premier of Victoria, The Hon. Jacinta Allan MP and the Opposition Leader of Victoria, The Hon. John Persutto MP seeking urgent intervention given the following considerations relating to unmaintained VicRoads assets throughout the municipality: •Fire hazards; •Road hazards •The presence of vermin; •Unsightly visual appearance; and •The depreciation of the City's reputation and amenity. 4.Prepares yet another motion at the Municipal Association of Victoria's State Council imploring the State Government to better fund VicRoads to enable sufficient maintenance works at both roadways and relevant assets.. Carried Unanimously	Fiona McQueen	07 Apr 2025 10:03am Moro, Jacqueline 1. Completed, noted. 2. Completed, noted. , 3. Abandoned, CEO and Mayor agreed to not send drafted letters on 5 March 2025. , 4. Completed. 29 Apr 2025 11:21am Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 29 April 2025 at 11:21:20 AM - Actions complete - noting the CEO and Mayor agreed to not send letters relating to unmaintained roads. 29 Apr 2025 11:21am Moro, Jacqueline - Notification Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 29 April 2025 at 11:21:32 AM, Sent to Shweta Babbar and Tenille Craig for authorisation, Notified by Jacqueline Moro

Action Sheets Report **Closed / Completed** **Printed:** **Thursday, 12 June 2025 7:46:00 AM**

MEETING DATE	ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
19/02/2024	12.10	Sandhurst Estate Formal Asset Transfer	**Council Decision** **Moved: Councillor Tayler** **Seconded: Councillor Asker** That Council: 1. Notes the previously adopted Amendment to the Section 173 Agreement and the Transfer Deed was affixed with the Council seal on 5 May 2020; 2. Notes the transitional period between Council and Sandhurst Club which commenced April 2020 has now concluded and the effective date of the asset transfer is 1 April 2024; 3. Authorises the Chief Executive Officer to sign the minor variations to the Amendment to the Section 173 Agreement and the Transfer Deed subsequent to the transition period; 4. Commits $257,000 recurrent budget in Council's future Operational Budgets, commencing 2024/25, for the maintenance of assets transferring to Council and these additional lifecycle costs will impact Council's Financial Plan and the future funding provisions available for discretionary capital works in the LTIP; and 5. Authorises Council's Public Road Register to be updated with the agreed roads involved in the asset transfer and published to Council's website. **Carried Unanimously**	Infrastructure and Operations	Ure, Luke	**22 Apr 2025 10:10am Ure, Luke** 1. Noted., 2. Noted. , 3. Minor variations to the Amendment to the Section 173 Agreement and the Transfer Deed subsequent to the transition period have been finalised. The CEO has signed the legal documents the Council seal has been affixed to the documentation., 4. Addtional operational budget of $257,000 has been committed to the 2024/25 Annual Budget and future budgets for the maintenance of assets transferring to Council for the additional lifecycle costs associated with the Sanshurst Asset Transfer. The capital renewal requirements associated with these assets have been accommodated in the Long Term Infrastructure Plan (LTIP)., 5. Council's Public Road Register has been updated with the agreed roads involved in the asset transfer and published to Council's website following the signing of the legal documents in item 3., All items associated with this action are complete; recommend this action to be closed. **22 May 2025 2:28pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 22 May 2025 at 2:28:35 PM - Director Infrastructure & Operations approved closure of this action. **22 May 2025 2:28pm Gaynor, Andrea - Notification** Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Ure, Luke (action officer) on 22 May 2025 at 2:28:47 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor **22 May 2025 2:29pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 22 May 2025 at 2:29:13 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Luke Ure	22/05/2025
29/01/2025	12.1	Governance Matters Report for 29 January 2025	**Council Decision** **Moved: Councillor Green** **Seconded: Councillor Baker** That Council: Council Resolution Status Update 1. Receives the Council Resolution Status update, including: i. Notice of Motion Cost Summary and Notice of Motion Report for 29 January 2025; ii. Notes there is one action reported as complete by officers: • 2024/NOM13 – Council Response to the Rising Cost of Living iii. Notes there is one (1) report delayed in the presentation to Council: • Draft Affordable Housing Policy, delayed to no later than August 2025; iv. Notes since the Council Meeting, held on 2 December 2024, two resolution actions have been completed, as listed in the body of the report; Councillor Briefings Record 2. Receives the record of Councillor Briefing meetings held since the date of last Council Meeting held on 2 December 2024 as listed in the body of the report; Model Governance Rules & Model Transparency Policy 3. Notes IBAC released the Operation Sandon Report with 18 recommendations to the Minister for Local Government in 2023; 4. Notes seven recommendations have been acquitted through reforms to the Local Government Act 2020 and the Local Government (Governance and Integrity) Regulations 2020 in 2024; 5. Notes Local Government Victoria have commenced work on recommendations to develop and introduce Model Governance Rules (to be published by December 2025) and a Model Public Transparency Policy (to be published by July 2025); 6. Notes once published these Model Rules and Policy will apply to all councils in Victoria; Adoption of Internal Resolution Procedure 7. Notes the reforms to the Local Government Act 2020 and the Local Government (Governance & Integrity) Regulations which have resulted in a new requirement to develop and implement an Internal Resolution Procedure by 1 July 2025; 8. Adopts and implements the Internal Resolution Procedure which was prepared by Council's lawyers to comply with the requirements set out in Schedule 1A to the Regulations;	Corporate and Commercial Services	Alcock, Brianna	**16 May 2025 2:01pm Alcock, Brianna** 1. Complete. Council recieved the Council Resolution Status update., 2. Complete. Council received the record of Councillor Briefing meetings., 3. Complete. Council noted the Operation Sandon Report., 4. Complete. Council noted the update on the completed recommendations., 5. Complete. Council noted Local Government Victoria's update on commencing the Model Rules and Model Policy., 6. Complete. Council noted the Model Rules and Policy will apply to all councils in Victoria. , 7. Complete. Council noted the new requirement to develop and implement an Internal Resolution Procedure by 1 July 2025., 8. Complete. Council adopted the Internal Resolution Procedure which has since been signed and published on Council's website under the Policies and Protocol page., 9. Complete. Council noted the Councillor Delegates already endorsed., 10. Complete. Council endorsed for Cr Green to be added to the Chief Executive Officer Employment and Remuneration Committee., 11. Complete. Council endorsed the Terms of Reference for the Committees., 12. Complete. Council noted the prayer was not required under the Rules., 13. Complete. Council noted the prayer was read out at meetings in the last term of Council., 14. Complete. Council noted the the legal issues with the use of the single faith prayer at Council meetings., 15. Complete. Council noted the single faith prayer will no longer be practiced at Council meetings., 16. Complete. Council noted the approved and gazetted formal names of features and locations., 17. Complete. Council noted signage is currently in progress for installation., 18. Complete. Council noted community engagement for the Gananyu Bulukul Viewing Platform formal naming was delayed. The engagement has since occurred and is now complete and was endorsed by Council at the 23 April Council meeting., This action is requested for closure by the A/Director CCS. **20 May 2025 8:33am Roberts, Vera - Completion** Completed by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 20 May 2025 at 8:33:00 AM - Acting Director agreed to close this action. **20 May 2025 8:33am Roberts, Vera - Notification** Alcock, Brianna (first authoriser) notified by Roberts, Vera on behalf of Alcock, Brianna (action officer) on 20 May 2025 at 8:33:36 AM, Sent to Brianna Alcock and Michelle Taranaki for authorisation, Notified by Vera Roberts, Note: Can you please authorise this action to be closed. **21 May 2025 1:26pm Alcock, Brianna - Authorisation** Jaensch, Kim (second authoriser) notified by Alcock, Brianna (first authoriser) on 21 May 2025 at 1:26:11 PM, Authorised by Brianna Alcock, Sent to Kim Jaensch and Vera Roberts for authorisation, Notification sent to Michelle Taranaki and Vera Roberts **21 May 2025 1:48pm Roberts, Vera - Authorisation** Authorised by Roberts, Vera (delegate) on behalf of Jaensch, Kim (second authoriser) on 21 May 2025 at 1:48:49 PM, Authorised by Vera Roberts on behalf of Kim Jaensch, Notification sent to Kim Jaensch, Brianna Alcock and Michelle Taranaki	21/05/2025

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MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
		External and Internal Committee Update 9. Notes the Councillor Delegates to internal committees and external organisations were endorsed at its meeting on 2 December 2024; 10. Notes an additional Councillor delegate is required for the Chief Executive Officer Employment and Remuneration Committee, as per the Terms of Reference, and endorses Cr Emily Green to be added as a Councillor Delegate to this Committee; 11. Endorses the Terms of Reference for the below Committees: • Hot Topics • CEO's Employment and Remuneration Committee • Sports and Recreation Advisory Committee • Reconciliation Action Plan Advisory Committee Removal of prayer at Council Meetings 12. Notes the Governance Rules do not require any form of prayer, religious or spiritual practice to be undertaken at the Council meetings; 13. Notes there was a practice in the last term of Council where an opening prayer was read out by a Councillor at the beginning of each Council meeting; 14. Notes the new term of Councillors were notified about the legal issues with the use of the single faith prayer at Council meetings on 25 November 2024 and were briefed on 2 December 2024; 15. Notes in accordance with legal advice the single faith prayer will no longer be practiced at Council meetings to ensure Council is acting lawfully and in a manner which promotes the human rights protected under the Charter of Human Rights and Responsibilities Act; Place Naming update on current projects 16. Notes the following naming requests have been approved and gazetted by Geographic Names Victoria (GNV): • Balambalam Lake, in Ballam Park • Liardet Pond, in Ballam Park • Beauty Lake, in Beauty Park • Frankston Stadium, formerly Frankston Basketball Stadium • Seaford Wetlands 17. Notes signage, where required, is currently in progress for installation; 18. Notes community engagement for the proposed formal naming of Gananyu Bulukul Viewing Platform has been delayed due to engagement priorities focusing on the Council Plan and Budget, and will commence on 27 February 2025; Formal Naming of Frankston South Community Centre 19. Notes the Frankston South Community and Recreation Centre, located at 55 Towerhill Rd Frankston South, is the current "known as" name for the Council owned building and has not been formally named with GNV; 20. Notes the primary function of the centre is to provide generalised, community-focused programs, which no longer includes recreation or leisure-based services; 21. Notes it is proposed to formally name the Centre "Frankston South Community Centre"; 22. Endorses community consultation for the proposed name "Frankson South Community Centre" for the statutory period of at least 30 days on Council's Place Naming web page;				
17/02/2025	9.1	Petition - To stop the use of Glyphosate in Frankston municipality	**Council Decision** **Moved: Councillor Wanat** **Seconded: Councillor Baker** That the two petitions from Josh Davis, to stop the use of herbicides (including Glyphosate) throughout Frankston municipality, containing 1043 signatures be received and a report be submitted no later than the June 2025 Council Meeting for consideration. **Carried Unanimously**	Infrastructure and Operations	Hurren, Brad	**17 Apr 2025 1:50pm Gaynor, Andrea** Report prepared for Council Meeting 12 May 2025 , Update on behalf of Brad Hurren per email on 17/4/25 **22 May 2025 2:29pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Hurren, Brad (action officer) on 22 May 2025 at 2:29:41 PM - Director Infrastructure & Operations approved closure of this action. **22 May 2025 2:29pm Gaynor, Andrea - Notification**	22/05/2025

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MEETING DATE / ITEM NUMBER		Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
						Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Hurren, Brad (action officer) on 22 May 2025 at 2:29:49 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor **22 May 2025 2:29pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 22 May 2025 at 2:29:54 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Brad Hurren	
24/03/2025	12.6	Award of Contract CN11442 - Minor Asphalt Patching Panel	**Council Decision** **Moved: Councillor Baker** **Seconded: Councillor Wanat** That Council: 1. Awards contract CN11442 – Minor Asphalt Patching Panel to a. Design Asphalt Pty Ltd, ACN 143 682 254; b. Dynamic Asphalt & Civil Construction Pty Ltd, ACN 666 780 561; and c. Prestige Civil Group trading as Prestige Paving Pty Ltd, ACN 140 970 912 for an estimated contract value of $4,446,168.00 GST exclusive for a term of up to eight (8) years being an initial two (2) year term with the provision for a further three (3) X two (2) year extension options (2+2+2+2) noting that this is a schedule of rates contract; 2. Authorises the Chief Executive Officer to execute and sign the contract; 3. Authorises the Director Infrastructure and Operations to approve variations and extensions of the contract subject to satisfactory performance of the contractors; and 4. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g).* **Carried Unanimously**	Infrastructure and Operations	Hurren, Brad	**17 Apr 2025 1:47pm Gaynor, Andrea** 1. Contracts awarded to the 3 suppliers, 2. Noted, 3. Noted, 4. Noted, OK to close out, Updated on behalf of Brad per email received 17/4/25. **08 May 2025 2:30pm Stacey, Marli** 1a/b/c – Contracts Awarded, 2 – completed, 3 – noted, 4 - noted, Item can be closed out. **08 May 2025 2:32pm Stacey, Marli - Completion** Completed by Stacey, Marli on behalf of Hurren, Brad (action officer) on 08 May 2025 at 2:32:20 PM - 1a/b/c – Contracts Awarded, 2 – completed, 3 – noted, 4 - noted, Item can be closed out. **08 May 2025 2:32pm Stacey, Marli - Notification** Arullanantham, Cam (first authoriser) notified by Stacey, Marli on behalf of Hurren, Brad (action officer) on 08 May 2025 at 2:32:39 PM, Sent to Cam Arullanantham and Andrea Gaynor for authorisation, Notified by Marli Stacey **22 May 2025 2:30pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 22 May 2025 at 2:30:19 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham, Brad Hurren and Marli Stacey	22/05/2025
24/03/2025		Petition – To abandon the shared path from Manorwoods Drive to Peninsula Link	**Council Decision** **Moved: Councillor Conroy** **Seconded: Councillor Baker** That the Petition from Margaret Pickles, seeking Council to abandon the proposed shared path from Manorwoods Drive to Peninsula Link, containing 100 signatures, be received. **Carried Unanimously**	Infrastructure and Operations	Dickins, Doug	**04 Apr 2025 10:13am Dickins, Doug** Noted - Refer to Item 12.2 Frankston City Road Safety Strategy 2025-2030 at this meeting for actions., This matter can be closed **22 May 2025 2:30pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 22 May 2025 at 2:30:39 PM - Director Infrastructure & Operations approved closure of this action.	22/05/2025
24/03/2025	12.7	Award of Contract CN11481 - Frankston Basketball & Gymnastics Stadium Redevelopment	**Council Decision** **Moved: Councillor Hill** **Seconded: Councillor Baker** That Council: 1. Awards Contract CN11481 for Frankston Basketball and Gymnastics Stadium Redevelopment to Ireland Brown Constructions Pty Ltd (ACN: 111 715 621) for a total lump sum of $49,733,298.53 excl. GST inclusive of select tender options; 2. Notes the ongoing annual maintenance costs for proposed Frankston Basketball and Gymnastics Stadium is estimated around $180,000 excluding GST per annum, and as such will require necessary adjustment in 2027/28 operating budget for the Facilities Management; 3. Notes that officers have been engaged in ongoing lease negotiations with Frankston District Basketball Association and Bayside Gymnastics Club and are proposing that a Maintenance Contribution is included in the lease(s); this Contribution is proposed to incrementally increase over the first six years of the lease term until the tenants assume full responsibility for the maintenance costs. 4. Authorise Council officers to establish a cash reserve from any unexpended project funds to offset the maintenance costs incurred by Council associated with the redeveloped facility; 5. Authorises the Chief Executive Officer to sign the contract;	Infrastructure and Operations	Gupta, Vishal	**07 Apr 2025 10:20am Bennett, Jaime** 1. Noted., 2. Noted., 3. Noted., 4. Noted., 5. Noted., 6. Noted., 7. Noted., Requesting to be closed. **22 May 2025 2:31pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Gupta, Vishal (action officer) on 22 May 2025 at 2:30:59 PM - Director Infrastructure & Operations approved closure of this action. **22 May 2025 2:31pm Gaynor, Andrea - Notification** Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Gupta, Vishal (action officer) on 22 May 2025 at 2:31:09 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor **22 May 2025 2:31pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 22 May 2025 at 2:31:14 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Vishal Gupta	22/05/2025

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			6. Delegates approval of contract variations within the contingency amount outlined in the confidential attachment to the Director Infrastructure and Operations; and 7. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*. **Carried Unanimously**				
24/03/2025	12.5	Award of Contract CN11441 - Pavement Marking Panel	**Council Decision** **Moved: Councillor Baker** **Seconded: Councillor Wanat** That Council: 1. Awards contract CN11441 – Pavement Marking Panel to a. CJJ Services, ABN 87 456 404 209; b. Image Linemarking Pty Ltd, ACN 082 074 708; and c. Roadsigns (AUST) Pty Ltd, ACN 006 719 197 for an estimated total contract value of $1,293,682.00 GST exclusive for a term of up to six years being an initial two year term with the provision of a further two X 2 year extension options (2+2+2) noting that this is a Schedule of Rates Contract; 2. Authorises the Chief Executive Officer to execute and sign the contracts; 3. Authorises the Director Infrastructure and Operations to approve variations and extensions of the contract subject to satisfactory performance of the contractors; and 4. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g)*. **Carried Unanimously**	Infrastructure and Operations	Hurren, Brad	**17 Apr 2025 1:48pm Gaynor, Andrea** 1. Contracts awarded to the 3 suppliers, 2. Noted, 3. Noted, 4. Noted, OK to close out, Updated on behalf of Brad Hurren per email received on 17/4/25 **08 May 2025 2:27pm Stacey, Marli** 1a/b/c - Contracts Awarded, 2 - Completed, 3 - Noted, 4 - Noted, This item can now be closed out. **08 May 2025 2:30pm Stacey, Marli - Completion** Completed by Stacey, Marli on behalf of Hurren, Brad (action officer) on 08 May 2025 at 2:29:29 PM - 1a/b/c – Contracts Awarded, 2 – completed, 3 – noted, 4 - noted, Item can be closed out. **08 May 2025 2:30pm Stacey, Marli - Notification** Arullanantham, Cam (first authoriser) notified by Stacey, Marli on behalf of Hurren, Brad (action officer) on 08 May 2025 at 2:30:11 PM, Sent to Cam Arullanantham and Andrea Gaynor for authorisation, Notified by Marli Stacey **22 May 2025 2:32pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 22 May 2025 at 2:32:40 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham, Brad Hurren and Marli Stacey, Note: Director Infrastructure & Operations approved closure of this action.	22/05/2025
24/03/2025	12.4	Young Street Action Plan Update	**Council Decision** **Moved: Councillor Butler** **Seconded: Councillor Hill** That Council: 1. Notes the Young Street Action Plan was introduced to the community in August 2024; 2. Acknowledges and celebrates key highlights delivered this quarter including; ▪ In partnership with Metro Trains and South East Community Links, the pilot program 'Community Connectors' which commenced in November 2024 and was formally launched at the Frankston Railway Station on 13 February 2025. The launch was very well attended and initial feedback very positive; ▪ Victoria Police and Council working on a Memorandum of Understanding (MOU) to begin a live CCTV feed to mobile devices. This helps local police monitor the area in real time and respond to any issues making it easier for them to more effectively work in the municipality; ▪ The positive engagement from Victoria Police to officers, regarding a proposal for Council to donate two bicycles to the police, to be used locally, as part of assisting Victoria Police to increase their presence in the Frankston CBD; ▪ In December 2024, Council officers supported Victoria Police with Operation Omni – a high visible police presence in the Young Street area aimed at preventing incidents of assault in the community; ▪ A new mural was painted at 126-128 Young Street as part of the Street Art Festival held from 17 – 23 March; ▪ Economic Development has launched a new fee waiver program for businesses in Young Street. The first application was received in February 2025; 3. Notes the Action Plan was informed by community feedback, received over a number of years through various forms of community engagement, consistently highlights the need	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 4:02pm Thomson, Kristen** 1. Completed, noted. , 2. Completed. , 3. Completed, noted. , 4. Completed, regular reporting continues into the foreseeable future. **06 Jun 2025 9:49am Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 June 2025 at 9:49:28 AM - Recommend closure of this completed item, noting Young St is scheduled September and December 2025 Council Meetings. **06 Jun 2025 9:49am Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 June 2025 at 9:49:40 AM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro **06 Jun 2025 9:49am Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 06 June 2025 at 9:49:48 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: , Completed on Shweta's behalf	6/06/2025

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MEETING DATE ITEM NUMBER		Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
			to improve the look, feel and function of the Young Street precinct in Frankston's city centre; and 4. Continues to receive quarterly report updates on the progress and outcomes of the Young Street Action Plan, with revisions considered as opportunities and needs arise. **Carried Unanimously**				
24/03/2025	12.2	Frankston City Road Safety Strategy 2025-2030	**Council Decision** **Moved: Councillor Conroy** **Seconded: Councillor Butler** That Council: 1. Notes the consultation with the community and internal and external stakeholders throughout this project since May 2024. 2. Notes common themes raised during community consultation were: intersection safety, pedestrian safety, cyclist safety, speed, maintenance, accessway safety, parking, and traffic operations. 3. Adopts the Frankston City Road Safety Strategy 2025-2030 including the recommended Action Plan as detailed in the strategy; 4. Notes that the recommended actions in the strategy are proposed to be funded through a number of funding avenues including Council's Long Term Infrastructure Plan, operational budgets, and through advocacy to various funding streams including Federal and State funding programs; 5. Notes further ongoing consultation with traders, residents and property owners directly abutting any proposed infrastructure will occur during the design and implementation stages of the relevant projects identified in the Action Plan.	Infrastructure and Operations	Atla, Shekar	**17 Apr 2025 1:48pm Atla, Shekar** 1. Notes the consultation with the community and internal and external stakeholders throughout this project since May 2024. , 2. Notes common themes raised during community consultation were: intersection safety, pedestrian safety, cyclist safety, speed, maintenance, accessway safety, parking, and traffic operations., 3. Adopts the Frankston City Road Safety Strategy 2025-2030 including the recommended Action Plan as detailed in the strategy;, 4. Notes that the recommended actions in the strategy are proposed to be funded through a number of funding avenues including Council's Long Term Infrastructure Plan, operational budgets, and through advocacy to various funding streams including Federal and State funding programs; and, 5. Notes further ongoing consultation with traders, residents and property owners directly abutting any proposed infrastructure will occur during the design and implementation stages of the relevant projects identified in the Action Plan., 1. Completed, 2. Completed, 3. Completed, 4. Note Only, 5. Note Only, This Action can be closed. **22 May 2025 2:31pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Atla, Shekar (action officer) on 22 May 2025 at 2:31:39 PM - Director Infrastructure & Operations approved closure of this action. **22 May 2025 2:31pm Gaynor, Andrea - Notification** Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Atla, Shekar (action officer) on 22 May 2025 at 2:31:47 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor **22 May 2025 2:31pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (second authoriser) on 22 May 2025 at 2:31:53 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Shekar Atla	22/05/2025
24/03/2025	12.2	Frankston City Road Safety Strategy 2025-2030	6. a) Notes that proposed shared user Path (SUP) between Manorwoods Drive and Peninsula Link Trail was assessed to be in line with Council's strategies and plans as it would improve connectivity between local communities and a primary SUP (Peninsula Link Trail) which was an action of the Frankston Integrated Transport Strategy 2022-2042; b) Notes that the construction of this SUP is included in 2024/25 budget; c) Notes that Council notified 124 properties (both owners and tenants) as part of community consultation and received 20 submissions and all of them objected to the project going ahead; d) Notes that the objections were mainly based on concerns relating to increased risk of criminal activity and safety, potential as an easy route in and out for anti-social behaviour, existing easy access to Pen Link Trail from Skye Road and increase in traffic and parking; e) Based on the community feedback do not proceed with the construction of the proposed SUP between Manorwoods Drive and Peninsula Link Trail; f) Repurpose the remaining capital budget of $90,000 in 2024/25 for this project to enable the completion of other shovel-ready initiatives; and g) Given significant community interest in this SUP project, a letter is to be distributed to residents (from the Mayor) within a 500-metre radius of the Manorwoods Estate, within ten days of this resolution, advising the abandonment of the project given community feedback. **Carried Unanimously**	Infrastructure and Operations	Dickins, Doug	**04 Apr 2025 10:30am Dickins, Doug** With regards to resolution 6 for this item;, 6 a) - Noted, 6 b) - Noted, 6 c) - Noted, 6 d) - Noted, 6 e) - The project will not be constructed as per this resolution, 6 f) - Noted, 6 g) - A letter has been signed by Mayor and mailed on 4 April 2025 to residents within a radius advising of the resolutuion of Council not to proceed. The distribution included advice to the head petitioner who will also be advised by email., All matters relating to resolution 6 a) to g) have been completed. **22 May 2025 2:32pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 22 May 2025 at 2:32:04 PM - Director Infrastructure & Operations approved closure of this action. **22 May 2025 2:32pm Gaynor, Andrea - Notification** Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 22 May 2025 at 2:32:13 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor **22 May 2025 2:32pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 22 May 2025 at 2:32:19 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Doug Dickins	22/05/2025
23/04/2025	12.5	Hot Topics	**Grants** 7. Notes three (3) grant application outcomes were announced in February, securing $1.37 million applications as follows: a. $923,000 for Towerhill Road SUP (Federal Government) b. $250,000 for Ballam Park East Oval redevelopment (State Government)	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 3:51pm Thomson, Kristen**	4/06/2025

Action Sheets Report **Closed / Completed** **Printed:** **Thursday, 12 June 2025 7:46:00 AM**

MEETING DATE / ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
		c. $197,494 Building Blocks inclusion grant for Mahogany Rise playground (State Government) 8. Notes four (4) new grant applications seeking $581,600 were submitted in February as follows: a. $300,000 for Frankston Park Changerooms (State Government) b. $226,600 for Peninsula Reserve sports lighting (State Government) c. $35,000 for the Kinder registration and enrolment (State Government) d. $10,000 Upgrade of aged care IT transition (Federal Government)			Grants, 7. Notes three (3) grant application outcomes were announced in February, securing $1.37 million applications as follows:, a. $923,000 for Towerhill Road SUP (Federal Government) , b. $250,000 for Ballam Park East Oval redevelopment (State Government) , c. $197,494 Building Blocks inclusion grant for Mahogany Rise playground (State Government) - COMPLETED, NOTED., 8. Notes four (4) new grant applications seeking $581,600 were submitted in February as follows: , a. $300,000 for Frankston Park Changerooms (State Government), b. $226,600 for Peninsula Reserve sports lighting (State Government), c. $35,000 for the Kinder registration and enrolment (State Government), d. $10,000 Upgrade of aged care IT transition (Federal Government) - COMPLETED, NOTED. **04 Jun 2025 3:29pm Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:27:39 PM - Recommend closure of ths completed item. **04 Jun 2025 3:29pm Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:29:48 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Recommend closure of ths completed item. **04 Jun 2025 3:29pm Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 04 June 2025 at 3:29:55 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Recommend closure of ths completed item.	
23/04/2025 12.5 Hot Topics		**Friendship City** 5. Notes that The City of Annapolis in the United States of America resolved unanimously at its meeting on 23 March 2025 to proceed with becoming a “Friendship City” with Frankston City; 6. Notes it will consider becoming a ‘Friendship City’ with the City of Annapolis at its Meeting on 12 May 2025;	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 3:50pm Thomson, Kristen** Friendship City, 5. Notes that The City of Annapolis in the United States of America resolved unanimously at its meeting on 23 March 2025 to proceed with becoming a “Friendship City” with Frankston City; COMPLETED, NOTED., 6. Notes it will consider becoming a ‘Friendship City’ with the City of Annapolis at its Meeting on 12 May 2025; COMPLETED, NOTED. **04 Jun 2025 3:26pm Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:25:57 PM - Recommend closure of ths completed item. **04 Jun 2025 3:26pm Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:26:35 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: I'm closing this on your behalf, please let me know if you have any concerns **04 Jun 2025 3:26pm Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 04 June 2025 at 3:26:48 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen	4/06/2025
23/04/2025 12.7 Fit for the Future Strategy		**Council Decision** **Moved: Councillor Butler** **Seconded: Councillor Asker** That: 1. Notes the Future Ready Frankson Transformation Strategy has been transitioned to the new Corporate Strategy Fit for the Future (F4F); 2. Notes that the F4F strategy captures initiatives and programs aimed at driving efficiency, while monitoring their impact and contribution to financial sustainability; and 3. Notes the F4F strategy is organisation wide portfolio of projects planned to deliver on following outcomes: ○ Strengthening financial management practices and responsible budgeting. ○ Diversifying revenue sources to support community initiatives. ○ Uplift community’s experience while transacting with Council. ○ Strategic review of our services. ○ Commitment and investment in ongoing business and digital transformation. **Carried Unanimously**	Customer Innovation and Arts	Costello, William	**06 Jun 2025 9:35am Moro, Jacqueline** 1. Complete. Noted the transition to the new Fit for the Future Strategy., 2. Complete. Noted., 3. Complete. Note the portfolio of projects. **06 Jun 2025 9:37am Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of Costello, William (action officer) on 06 June 2025 at 9:37:23 AM - Recommend closure of this completed action **06 Jun 2025 9:37am Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Costello, William (action officer) on 06 June 2025 at 9:37:42 AM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: **06 Jun 2025 9:37am Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 06 June 2025 at 9:37:59 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and William Costello, Note: , Completed on Shweta’s behalf	6/06/2025
23/04/2025 12.5 Hot Topics		**Councillor Questions and Requests Platform** 20. Notes the enhancements and improvements delivered on the Councillor Questions and Requests Platform;	Customer Innovation and Arts	Costello, William	**04 Jun 2025 3:30pm Moro, Jacqueline** 20. Complete. Noted the improvements on the Cr portal.	4/06/2025

Action Sheets Report **Closed / Completed** **Printed:** **Thursday, 12 June 2025 7:46:00 AM**

MEETING DATE / ITEM NUMBER		Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
						04 Jun 2025 3:35pm Moro, Jacqueline - Completion Completed by Moro, Jacqueline on behalf of Costello, William (action officer) on 04 June 2025 at 3:35:01 PM - Recommend cosure of this completed item **04 Jun 2025 3:35pm Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Costello, William (action officer) on 04 June 2025 at 3:35:12 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Completed on Shweta's behalf **04 Jun 2025 3:35pm Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 04 June 2025 at 3:35:20 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and William Costello, Note: Completed on Shweta's behalf	
23/04/2025	12.3	Frankston Arts Advisory Committee - Minutes 27 March 2025	**Council Decision** **Moved: Councillor Butler** **Seconded: Councillor Asker** That Council: 1. Receives the Minutes of the Frankston Arts Advisory Committee meeting held on 27 March 2025, and 2. Notes that Frankston Arts Advisory Committee supported the preferred artist for the Frankston Pier artwork, which will be presented to Council in a separate report at the May Council Meeting. **Carried Unanimously**	Customer Innovation and Arts	Kease, Damien	**04 Jun 2025 3:37pm Moro, Jacqueline** 1. Complete. Minutes of the 27 March FAAC received., 2. Complete. Noted the preferred artist for the Frankston pier artwork. **04 Jun 2025 3:39pm Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of Kease, Damien (action officer) on 04 June 2025 at 3:39:48 PM - Recommend closure of this compete item **04 Jun 2025 3:39pm Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of Kease, Damien (action officer) on 04 June 2025 at 3:39:56 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Completed on Shweta's behalf **04 Jun 2025 3:40pm Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 04 June 2025 at 3:40:04 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Damien Kease, Note: Completed on Shweta's behalf	4/06/2025
23/04/2025	12.1	Governance Matters Report for 23 April 2025	Response to Petition – To abandon the shared path from Manorwoods Drive to Peninsula Link 7. Notes a petition was received at its 24 March 2025 Council meeting, requesting Council to abandon the shared path from Manorwoods Drive to Peninsula Link, containing 100 signatures; 8. Notes the resolution from the 24 March 2025 Council meeting, stating that Council: *6 e) Based on the community feedback do not proceed with the construction of the proposed SUP between Manorwoods Drive and Peninsula Link Trail;* 9. Notes that the head petitioner has been notified of the outcome;	Infrastructure and Operations	Dickins, Doug	**29 Apr 2025 10:40am Dickins, Doug** With regards to the resolutions below of Item 12. Governance Report:, 7. Noted, 8. Noted, 9. Noted, For further details refer to Resolution 6 of Item 12.2 in the minutes of council Meeting held on 24 March 2025., This matter has been addressed and can be closed. **22 May 2025 2:33pm Gaynor, Andrea - Completion** Completed by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 22 May 2025 at 2:33:00 PM - Director Infrastructure & Operations approved closure of this action. **22 May 2025 2:33pm Gaynor, Andrea - Notification** Arullanantham, Cam (first authoriser) notified by Gaynor, Andrea on behalf of Dickins, Doug (action officer) on 22 May 2025 at 2:33:11 PM, Sent to Cam Arullanantham for authorisation, Notified by Andrea Gaynor **22 May 2025 2:33pm Gaynor, Andrea - Authorisation** Authorised by Gaynor, Andrea (delegate) on behalf of Arullanantham, Cam (first authoriser) on 22 May 2025 at 2:33:19 PM, Authorised by Andrea Gaynor on behalf of Cam Arullanantham, Notification sent to Cam Arullanantham and Doug Dickins, Note: Director Infrastructure & Operations approved closure of this action.	22/05/2025
23/04/2025	12.5	Hot Topics	**Nepean Boulevard Project** 4. Acknowledges that the Australian Government has allocated $50 million of budgeted funding through the Road Blitz program towards the upgrade of Nepean Highway. Council is seeking to work collaboratively with the Department to ensure the best possible outcomes for Frankston City including consideration to other strategic transport and urban infrastructure improvements aligned with the Nepean Boulevard Vision.	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 3:42pm Thomson, Kristen** Nepean Boulevard Project , 4. Acknowledges that the Australian Government has allocated $50 million of budgeted funding through the Road Blitz program towards the upgrade of Nepean Highway. Council is seeking to work collaboratively with the Department to ensure the best possible outcomes for Frankston City including consideration to other strategic transport and urban infrastructure improvements aligned with the Nepean Boulevard Vision. COMPLETED. , Recommend closure of item as the action has been completed. **04 Jun 2025 3:33pm Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:32:57 PM - Recommend closure of this completed item **04 Jun 2025 3:33pm Moro, Jacqueline - Notification**	4/06/2025

Action Sheets Report **Closed / Completed** **Printed:** **Thursday, 12 June 2025 7:46:00 AM**

MEETING DATE ITEM NUMBER		Title	MOTION	RESPONSIBLE DIVISION & OFFICER		COMMENTS	DATE COMPLETED
						Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:33:09 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Completed on Shweta's behalf **04 Jun 2025 3:36pm Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 04 June 2025 at 3:36:09 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Completed on Shweta's behalf	
23/04/2025	12.5	Hot Topics	**Communication and Advocacy** 2. Notes the issues management, media, social media and community sentiment in confidential Attachment A; 3. Notes the successful results from the advocacy campaign inclusive of: a. $50 million of budgeted funding through the Road Blitz program towards the upgrade of the Nepean Highway; b. $ 5 million of budgeted funding for the Bruce Park Pavilion Redevelopment;	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 3:40pm Thomson, Kristen** Communication and Advocacy , 2. Notes the issues management, media, social media and community sentiment in confidential Attachment A; COMPLETED, NOTED., 3. Notes the successful results from the advocacy campaign inclusive of:, a. $50 million of budgeted funding through the Road Blitz program towards the upgrade of the Nepean Highway; COMPLETED, NOTED., b. $ 5 million of budgeted funding for the Bruce Park Pavilion Redevelopment; COMPLETED, NOTED., Recommend closure of item as all actions have been completed. **04 Jun 2025 3:41pm Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:41:26 PM - Recommend closure of this complete item. **04 Jun 2025 3:41pm Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 04 June 2025 at 3:41:34 PM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: Completed on Shweta's behalf **04 Jun 2025 3:41pm Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 04 June 2025 at 3:41:47 PM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Completed on Shweta's behalf	4/06/2025
12/05/2025	12.5	Update on the Frankston Suburban Revitalisation Board	**Council Decision** **Moved: Councillor Butler** **Seconded: Councillor Baker** That Council: 1. Recognises that the Frankston Suburban Revitalisation Board (FSRB) was established in 2015 by the Victorian Government to support the delivery of local projects in the Frankston Metropolitan Activity Centre following the major redevelopment of the Frankston Railway Station and revitalisation of Young Street; 2. Notes the FSRB transition to a locally managed Board from late 2023, with Council as the Secretariat with funding from Victorian Government committed $150,000 (2023-2024) alongside an equal Council contribution of $150,000 (2024-2025). To date this funding has not been expended and will carry over to the 2025/26 financial year; 3. Notes the FSRB is Co-Chaired by the Frankston City Mayor and State Member for Frankston and currently includes representatives from Peninsula Health, Monash University (Peninsula Campus), Chisholm Institute, South East Water, Vicinity Centres (Bayside), Frankston Business Collective, First People's Health and Wellbeing Organisation and Peninsula Community Legal Centre; 4. Supports the FSRB's efforts in revising its vision to *Shaping and realising a vibrant future for Frankston City through a collaborative and collective effort* and the development of a collaborative work plan to be finalised at the 5 June 2025 Board Meeting. This initiative aims to align the strategic plans of key member organisations, ensuring unified and truly collaborative advancement of the Frankston City community; and 5. Notes the FSRB meets quarterly to discuss and take action on both immediate and long-term opportunities and concerns, with future updates to be provided quarterly to Council. **Carried Unanimously**	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 3:54pm Thomson, Kristen** 1. Completed., 2. Completed, noted. , 3. Completed, noted. , 4. Completed. , 5. Completed, noted. , Recommend closure as all actions have been completed. **06 Jun 2025 9:31am Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 June 2025 at 9:31:18 AM - Recommend closure of this completed item **06 Jun 2025 9:31am Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 June 2025 at 9:31:34 AM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro **06 Jun 2025 9:31am Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 06 June 2025 at 9:31:52 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: Closed on your behalf	6/06/2025
12/05/2025	11.1	City Futures Progress Report - Quarter 3 January - March 2025	3. Notes the Federal Election outcome; 4. Notes the re-election of Dunkley MP Jodie Belyea;	Customer Innovation and Arts	McQueen, Fiona	**19 May 2025 3:52pm Thomson, Kristen**	6/06/2025

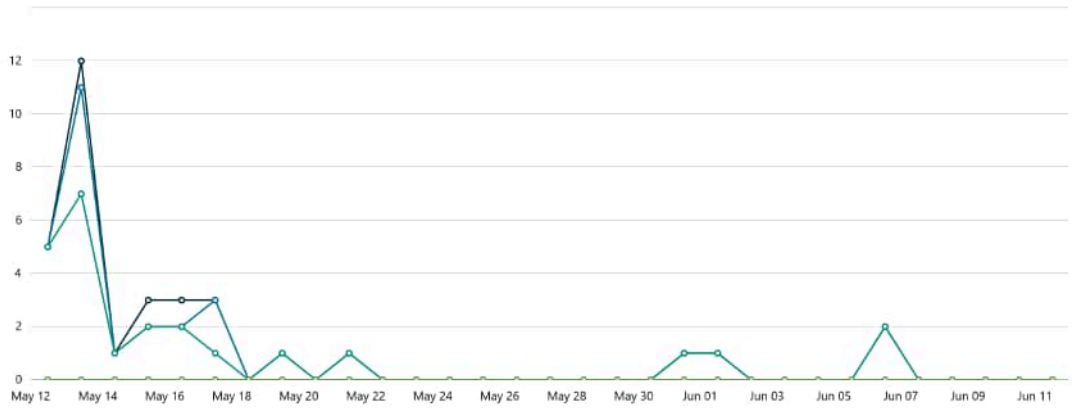
Action Sheets Report **Closed / Completed** **Printed:** **Thursday, 12 June 2025 7:46:00 AM**

MEETING DATE ITEM NUMBER	Title	MOTION	RESPONSIBLE DIVISION & OFFICER	COMMENTS	DATE COMPLETED
		5. Notes the total $75 million dollars in electoral commitments (notably the $59 million that relate to Council's successful 'Frankston First' advocacy campaign) which have been made by Jodie Belyea / the Australian Labor Party to the Dunkley electorate; and 6. Write to Jodie Belyea formally congratulating her on her re-election and expressing appreciation for the significant volume of election commitments for the Dunkley electorate. **Carried Unanimously**		3. Notes the Federal Election outcome; COMPLETED, NOTED., 4. Notes the re-election of Dunkley MP Jodie Belyea; COMPLETED, NOTED., 5. Notes the total $75 million dollars in electoral commitments (notably the $59 million that relate to Council's successful 'Frankston First' advocacy campaign) which have been made by Jodie Belyea / the Australian Labor Party to the Dunkley electorate; and COMPLETED, NOTED., 6. Write to Jodie Belyea formally congratulating her on her re-election and expressing appreciation for the significant volume of election commitments for the Dunkley electorate. COMPLETED, LETTER SENT., Recommend closure as all actions have been completed. **06 Jun 2025 9:35am Moro, Jacqueline - Completion** Completed by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 June 2025 at 9:34:46 AM - Recommend closure of this completed action **06 Jun 2025 9:35am Moro, Jacqueline - Notification** Babbar, Shweta (first authoriser) notified by Moro, Jacqueline on behalf of McQueen, Fiona (action officer) on 06 June 2025 at 9:35:04 AM, Sent to Shweta Babbar for authorisation, Notified by Jacqueline Moro, Note: , Completed on Shweta's behalf **06 Jun 2025 9:45am Moro, Jacqueline - Authorisation** Authorised by Moro, Jacqueline (delegate) on behalf of Babbar, Shweta (first authoriser) on 06 June 2025 at 9:45:04 AM, Authorised by Jacqueline Moro on behalf of Shweta Babbar, Notification sent to Shweta Babbar and Fiona McQueen, Note: , Completed on Shweta's behalf	

Engage Frankston!

Report Type: Project
Project Name: Council Expenses Policy
Date Range: 12-05-2025 - 11-06-2025
Exported: 11-06-2025 17:24:52

Performance Summary
Information regarding key visitation and utilisation metrics for your Site or projects.



33 Views	30 Visits	20 Visitors	0 Contributions	0 Contributors	0 Followers

Views - The number of times a Visitor views any page on a Site.
Visits - The number of end-user sessions associated with a single Visitor.
Visitors - The number of unique public or end-users to a Site. A Visitor is only counted once, even if they visit a Site several times in one day.
Contributions - The total number of responses or feedback collected through the participation tools.
Contributors - The unique number of Visitors who have left feedback or Contributions on a Site through the participation tools.
Followers - The number of Visitors who have 'subscribed' to a project using the 'Follow' button.

Conversions

Information regarding how well your engagement websites converted Visitors to perform defined key actions.

Feedback

Percentage of visits where at least **1 contribution** was made.

Attention

Percentage of visits that lasted at least **1 active minute**.

Actions

Percentage of visits where at least **2 actions** were performed.

Participation

Information regarding how people have participated in your projects and activities.

Contributions by Activity
Contributions by Activity is a breakdown of contributions across each tool

Activity	Contributions	%

Top Activities
Top Activities is the top 5 tools that received the highest contributions

Activity	Page Name	Contributions	Contributors
Form	Council Expenses Policy	0	0

Projects

The current number of published projects on your site

Engagement Time

0	0	14
Days	Hours	Minutes

May 13th 2025	Tuesday
Peak Visitation Date	Peak Visitation Day

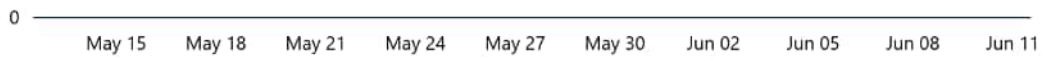
Top Visited Pages
Summary information for the top five most visited Pages.

Page Name	Visitation %	Visits	Visitors
Council Expenses Policy	100%	30	20

People

Information regarding who has participated in your projects and activities.

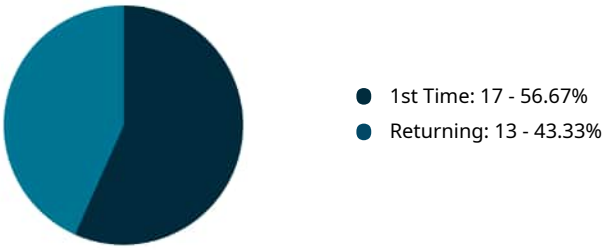
Follower Activity
Information regarding the activity of registered Members who have 'followed' or subscribed to one or more projects.



0 Total Followers	0 New Followers	0 Total Follows	0 New Follows

Total Followers - The number of unique Members who have 'followed' at least one project.
New Followers - The number of new unique Members who have 'followed' at least one project within the specified reporting date range.
Total Follows - The number of total 'follows' performed by all Followers across all projects. Each Follower may record multiple Follows.
New Follows - The number of new total 'follows' performed by all Members across all projects within the specified reporting date range.

Visit Profile
Visit Profile compares new visits and returning visits over the selected period.

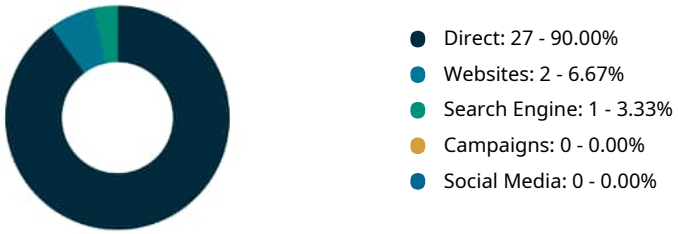


First Time - The number of Visits that are visiting a Site for the first time within the reporting date range.
Returning - The number of Visits that have made more than one Visit to a Site within the reporting date range.

Acquisition

Information regarding the method by which Visitors arrived to your Site or projects.

Referral Types
Referral traffic is the segment of traffic that arrives on your website through another source, like through a link on another domain.



Direct - Visits from Visitors who enter the exact URL or click an untracked link (e.g., from emails without UTM parameters).
Search Engine - Visits from search results on engines like Google or Bing.
Websites - Visits from links on external sites, excluding search engines and social media.
Social Media - Visits from links on platforms like Facebook, LinkedIn, or X.
Campaigns - Visits from tracked marketing efforts using UTM parameters, such as email campaigns or paid ads.

Downloads

Information regarding your downloads, the total set of unique documents downloaded, total downloads of all files, and your top downloads.

15
Total Downloads

Top Downloads
Top file downloads in your selection, ordered by the number of downloads.

File Title	File Type	Downloads
draft Council Expenses Policy.pdf	PDF	10
council-expenses-policy-adopted-by-council-at-its-meeting-31-august-2020-a4219637.pdf	PDF	5

Email Campaigns

Information regarding your email campaigns, your total campaigns, the total number of recipients, and your top campaigns by click-through rate (clicks as a percentage of total recipients).

1
Email Campaigns Sent

350
Total Recipients

5.71%
Click-through Rate

Top Campaigns
Top email campaigns that have activity in your selection, ordered by click-through rate (clicks as a percentage of total recipients).

Campaign Name	Recipients	Clicks	Click-through Rate
Council Expenses Policy	350	20	5.71%

Council Expenses Policy

REM REFERENCE	A5524801	
POLICY TYPE	**Council**: authorised by Council resolution	
APPROVAL	Council	
DATE ADOPTED		
DIRECTORATE	Corporate and Commercial Services	
POLICY OWNER	Manager Governance	
NEXT REVIEW	April 2029	
REVISION RECORD	**VERSION**	**REVISION DESCRIPTION**
31 August 2020	1	New policy
June 2025	2	Revised policy

1. Purpose

The *Local Government Act 2020* (the Act) includes a specific requirement for Council to adopt and maintain an expenses policy in relation to the reimbursement of out-of-pocket expenses for Councillors and members of Delegated Committees.

The *Local Government Amendment (Governance and Integrity) Act 2024* established mandatory training and professional development requirements for Councillors, including a provision for the Chief Executive Officer to ensure the Mayor and Councillors are provided with the means and budget to address the mandatory training requirements.

The purpose of this Policy is to:

- Ensure Councillors are provided with the necessary resources to enable them to effectively perform their role;
- Specify the out-of-pocket expenses for which Councillors are eligible to seek reimbursement;
- Outline the process to be followed by Councillors in applying for reimbursement of expenses;
- Describe how Council will comply with any requirements prescribed by the Act and associated regulations in relation to the reimbursement of expenses.

2. Scope

The Council Expenses Policy applies to all Councillors and members of Delegated Committees and is made in accordance with Section 41 of the *Local Government Act 2020*.

This policy indicates the provision of support, payment of expenses on behalf of Councillors and reimbursement to Councillors for out-of-pocket expenses incurred in performing their duties and functions.

This policy includes provisions for expenses, resources and facilities to address the mandatory training requirements, as specified in the Act.

3. Governance Principles and Council Plan Alignment

3.1. Governance Principles

Principle (i) the transparency of Council decisions, actions and information is to be ensured.

3.2. Council Plan Alignment

Outcome 6: Progressive and engaged city - A progressive and responsive council that values community voice, service innovation and strong governance.

4. Policy

4.1. Supply of Communications Equipment and Stationery for Councillors

4.1.1. Each Councillor is entitled to be provided with such communications equipment and stationery as is reasonably required to facilitate the effective performance of their official duties and functions.

4.1.2. The particulars of the Council supplied communications equipment and stationery will be determined by the Director Corporate and Commercial Services or delegate, or as determined by Council, and will be issued to the incoming Councillors at the commencement of each Council term, and may include any or all of: a mobile telephone or ‘smart phone’ with email access; a laptop computer and/or a tablet (e.g. iPad); data allowance (including overseas charges when performing the role as a Councillor); reasonable supply of stationery including paper, writing implements, envelopes, business cards (batch of 250), a standard name badge; a Councillor email account (managed through Council’s administration) and a Councillor profile page on Council’s website (managed through Council’s administration).

4.1.3. Requests for additional items, over and above those listed in section 5.1.2, will be expensed to the individual Councillor’s Council budget, such as non-standard name badge or additional business cards.

4.1.4. Council will meet the reasonable costs associated with the purchase, installation, service connection, maintenance, rental and usage of Council supplied communications equipment.

4.1.5. A request for replacement of Council supplied communications equipment that has been lost or irreparably damaged must be accompanied by documentation to substantiate the loss or damage. Equipment will generally be replaced on a like-for-like basis, rather than on a new-for-old basis.

4.1.6. Council supplied communications equipment is intended to be used for Council business purposes.

4.1.7. However, minimal personal use is acceptable, provided that the use is legal and appropriate; and does not interfere with Council business; and involves minimal additional expense.

4.1.8. Where significant personal use has occurred, the additional costs must be repaid to Council.

4.1.9. Council will not meet or reimburse the cost of private interstate calls and international use of mobile devices unless a prior arrangement has been made with the Mayor and Director Corporate and Commercial Services, or as determined by Council.

4.1.10. Any use of Council supplied communications equipment may be monitored or recorded, read, copied and disclosed in accordance with applicable laws, regulations and policies.

4.1.11. The use of Council supplied communications equipment is subject to Council's 'Information Security Guidelines', 'Email and Internet Systems Use Guidelines' and relevant policies (refer to Related Documents section)

4.1.12. Councillors should make use of existing Council resources where possible.

4.1.13. If a Councillor elects to use their own equipment, reimbursement for communication expenses incurred in the performance of their duties as a Councillor may be declared and approved by the Director Corporate and Commercial Services or delegate, or as determined by Council.

4.1.14. Council may reimburse an amount less than the amount claimed, where the actual expense incurred is not considered to be reasonable.

4.1.15. The use of Council supplied equipment to maintain or support a personal private business or for electioneering purposes is strictly prohibited.

4.2. Councillors' Facilities

4.2.1. Councillors have access to a shared office space at the Civic Centre, which is equipped with a computer, a telephone, stationery, virtual meeting equipment and desk space. Limited administrative support can also be provided during business hours, upon request.

4.2.2. Meeting rooms in the Civic Centre can be booked for use by Councillors when required.

4.2.3. There are three (3) designated Councillor car parking spaces available at all times at the Civic Centre. An additional four (4) car parking spaces is made available after 3pm each day.

4.2.4. Councillors are entitled to claim reimbursement for the cost of such assistive devices, personnel and associated expenses, as are reasonably required to enable the Councillor to perform their official duties and functions.

4.3. Mayor's Facilities

4.3.1. A fully equipped office will be provided to the Mayor to support the performance of mayoral duties. At the commencement of the Council term, a budget allocation will be made to allow for the refurbishment or replacement of office furnishings. This may include updates to paint, furniture, carpet and

equipment. This refurbishment is expected to remain in place for the duration of the Council term.

4.3.2. Administrative support will be provided to assist the Mayor to effectively undertake mayoral duties, as per the requirement under the Act. The level of support is determined by the CEO or delegate, or as determined by Council, in consultation with the Mayor.

4.3.3. For the purpose of civic functions and ceremonies, the Mayor will be provided with ceremonial clothing including mayoral robes and chains of office, in-line with the Mayoral Chains Protocol. Council will meet the costs of laundering, cleaning and maintaining the ceremonial clothing. The ceremonial clothing must be returned to the CEO or delegate, or as determined by Council, two weeks prior to the conclusion of the mayoral term, so that appropriate laundering and any necessary repairs can be completed in time for the commencement of the incoming Mayor.

4.3.4. A mayoral vehicle is provided, which may be used by the Mayor for both official Council duties and private use.

4.3.5. The vehicle is associated with the office of the Mayor, rather than the incumbent Mayor. The mayoral vehicle is passed from one Mayor to the next and options available within the Council fleet of vehicles. The commencement of a new Mayor does not necessitate the purchase of a new mayoral vehicle.

4.3.6. The mayoral vehicle is changed over in accordance with Council's Motor Vehicle Policy. The vehicle type will be of the standard that represents the Mayor of the City, is subject to public scrutiny and takes into considerations the following guiding principles:

i. The Mayor of the day represents the city and requires a suitable vehicle for this purpose, within the context of financial sustainability and the appropriate use of public monies.

ii. Purchase of new vehicles for the incoming Mayor is avoided and encourages the use of the existing vehicle, until it is ready for changeover at 60,000kms.

iii. The new mayoral vehicle will be acquired in line with the endorsed standards of Council's fleet specifications.

iv. Consideration for any special circumstances, such as towing, mobility issues or large family are accounted for in the endorsed standards of Councill's fleet specifications.

4.3.7. Council will meet the costs associated with the mayoral vehicle including registration, insurance, maintenance and fuelling. Council will not meet the costs associated with cleaning or detailing the mayoral vehicle, except at the end of each mayoral term prior to handover of the vehicle to the incoming Mayor.

4.3.8. The mayoral vehicle may be driven by the Mayor; the Mayor's partner; or a Councillor or Council officer on the Mayor's behalf.

4.3.9. A designated car parking space is provided for the mayoral vehicle at the Civic Centre.

4.3.10. The mayoral vehicle must be returned to the CEO or delegate, or as determined by Council, 72 hours prior to the conclusion of the mayoral term, so that it can be serviced, cleaned and detailed in time for the commencement of the incoming Mayor.

4.3.11. Should the Mayor choose not to use the mayoral (fleet) vehicle, an allowance may be provided to the Mayor in lieu of the mayoral (fleet) vehicle.

4.3.12. The following principles apply for the Motor Vehicle Allowance (MVA):

- MVA will be $12,540 annually
- Payable monthly in advance, payable from the commencement of the Mayoral term
- Considered a taxable allowance
- Does not attract superannuation
- No fringe benefits tax associated
- No separate entitlements for claiming reimbursement for kilometres travelled or petrol allowance (these costs are part of the motor vehicle allowance)

4.3.13. The MVA is calculated as $11,035+$1,505=$12,540, based on the following assumptions:

- Adopted 2024-2025 Budget for the mayoral vehicle $12,540 (calculated internal plant hire charge)
- $11,035 motor vehicle allowance
- 60% council business / 40% private assumption (log book)
- Average tax rate (assume 30%) for the private 40% of allowance = tax cost to Mayor $1,505
- Adopted 2024-2025 Budget for the mayoral vehicle $12,540 (calculated internal plant hire charge)

4.3.14. The MVA arrangement will be cost neutral to Council and the existing mayoral vehicle will be repurposed to EMT or a Manager (as per Council's Motor Vehicle Policy).

4.4. Meals and Refreshments

4.4.1. Council will provide suitable refreshments during planned meetings regarding Council business for Councillors and members of a Delegated Committee.

4.4.2. Council will provide meals where Council meetings or Councillor Briefings are scheduled to be held at times which extend through normal meal times, or over an extended period, or are likely conclude at a late hour.

4.4.3. The type of refreshments and meals provided by Council will be determined by the CEO or delegate, or as determined by Council, in consultation with the Mayor. Factors relevant to the determination will include the type of meeting, the invitees, and the start and finish times.

4.4.4. Where a Councillor or member of a Delegated Committee is undertaking Council business that requires them to be away from home during normal meal times, or over an extended period, they are entitled to be reimbursed for the actual cost incurred for suitable refreshments and meals. Councillors can only claim for their own expenses.

A tax invoice and diary evidence must be provided to substantiate the claim, and the amount reimbursed will not exceed the amount actually incurred.

The amount reimbursed will not exceed the meal allowance expense amounts in the most recent determination of the Australian Taxation Office (ATO Reasonable Travel Allowances), which is currently set at: Breakfast ($33.90); Lunch ($38.10) and Dinner ($64.95). This also applies to members of a Delegated Committee.

Any meals that exceed this amount will be borne by the Councillor or member of a Delegated Committee. These amounts are current as at 1 July 2024 and will increase by CPI each financial year.

Reimbursement will not be made in circumstances where a meal was provided.

4.4.5. Where a Councillor has been formally invited to attend an event and there is an entry fee associated with that event, a tax invoice will need to be provided and paid by Council, which will be reflected in the Councillors expenses.

4.5. Apparel for Councillors

4.5.1. Council will, upon request, provide to each Councillor once each term such protective clothing as is required to carry out the duties of office, comprising any or all of: a high visibility vest; hard hat; safety glasses; gumboots; wet weather jacket; dress/corporate jacket.

4.5.2. The CEO or delegate, or as determined by Council, is responsible for determining any request for additional apparel.

4.5.3. Any requests for replacement of items, as listed under section 4.5.1, may be arranged but will be expensed to the Councillor's budget.

4.6. Return of Council Supplied Equipment for Councillors

4.6.1. Councillors must return all Council supplied communications equipment to the CEO or delegate, or as determined by Council, one week prior to a general Council election.

4.6.2. Any stationery, apparel or other items which bear the Council's logo must be returned to the CEO or delegate, or as determined by Council, one week prior to a general Council election.

4.6.3. In the event of the resignation, retirement, suspension or disqualification of a Councillor, the Councillor must return to the CEO or delegate, or as determined by Council, all Council supplied communications equipment and any items which bear the Council's logo. Following the suspension, the equipment will be returned to the Councillor.

4.7. Professional Development Training Expenses and Events for Councillors

Whilst some training is provided in-house, it is important that Councillors are able to attend other relevant forums, to further develop their understanding of the many issues faced within local government, meet the requirements of the mandatory annual professional development training and to network with other Councillors. Accordingly, Councillors are entitled to reimbursement of expenses incurred through attending recognised and industry approved conferences, seminars, events, study and training courses that are relevant to their role and which provide a significant professional development opportunity to the benefit of Council.

Mandatory Training

In accordance with the Act, section 33A – Regular professional development training of Councillors, councillors must complete professional development training annually to ensure that the Councillor understands their role and responsibilities. Additionally, the Chief Executive Officer must ensure that the professional development training is available to be undertaken annually within the period, or by the day, as prescribed in the Local Government Act (Governance and Integrity) Regulations 2020 and provide reasonable assistance to a Councillors to enable them to access the professional development training.

As specified in the Local Government (Governance and Integrity) Regulations 2020, the prescribed matters are as follows:

a) Working together in a Council
b) Decision making, integrity and accountability
c) Community representation
d) Strategic planning and financial management
e) Conduct
f) Land use planning
g) Any other matter relating to the role of a Councillor which the Chief Executive Officer has determined should be addressed.

4.7.1. Councillor Professional Development

4.7.1.1. Council will provide a Professional Development Plan for all Councillors, to enable them to meet the mandatory requirements, as specified under the Act. The Professional Development Plans will include, but not be limited to:

a) **Councillor Induction**: a structured program of training and information at the commencement of each new Council term, which may include attendance at approved industry conferences and seminars; and

b) **Annual Professional Development training**: a program of training and information sessions based on the mandatory training requirements and the collective needs of the councillor group. This program will be implemented annually, over the four-year term of the Council.

4.7.1.2. Approved professional development training provided for all Councillors, in accordance with clause 4.7.1.1, is in addition to the training and development budget, as set out in clause 4.7.1.3 and 4.7.1.4.

4.7.1.3. A specific Councillor Professional Development Allocation is provided in Council's annual budget, subject to the alocation by the CEO, to meet the costs of Councillors' Professional Development, in accordance with this policy.

4.7.1.4. The annual Professional Development Allocation (PDA) budget equals $3,000 (ex GST) per Councillor or $12,000 (ex GST) per Councillor for the term of office.

4.7.1.5. The PDA must only be used for participation in approved study and training courses relevant to the role of a Councillor, which allows the Councillor to meet the mandatory professional development requirements under the Act, provides a significant professional development opportunity to the benefit of Council and supports and assists Councillors to effectively fulfil their responsibilities as Councillors.

4.7.1.6. Subject to this Policy, the PDA may be used for:

- Attendance at recognised and industry approved conferences, seminars or events (refer to Appendix A for industry approved conferences, seminars, training or events that align with the mandatory Professional Development Training requirements, that Councillors may want to consider attending during the Council term).
- Individual training, coaching or mentoring
- Other approved training and development

4.7.1.7. The PDA may also be used to pay for reasonable costs relating to attending or participating in approved training or development, including:

- Travel and transport
- Accommodation
- Meals and other necessary out of pocket expenses

4.7.1.8. Any travel to participate in training or development activities outside the state of Victoria must be approved by resolution of Council and formally recorded in the Register of Overseas and Interstate Travel and made publicly available on Council's website, in accordance with Council's Public Transparency Policy.

4.7.1.9. Use of the PDA is subject to the following conditions:

- The PDA is not transferable between Councillors and cannot be used for other purposes.

- No Councillor may spend more than the annual PDA budget allocation, unless resolved by Council that more than one year's PDA allocation may be used.
- An application for a Councillor to spend more than the annual PDA allocation (currently $3,000) in any single year, must be approved by a resolution of Council, after consideration of a written submission from the Councillor requesting approval of the additional expenditure.
- Unused annual PDA is not rolled over into subsequent annual budgets.
- No Councillor may spend more than the total PDA budget for their term of office (currently $12,000) on their professional development training in each term of office i.e. in any four-year period.
- All providers used must be approved, accredited and registered with an appropriate body or association.
- Councillors must not personally pay for any training or development and seek reimbursement of expenditure. All training providers are required to invoice Council and will be paid by Council following confirmation that the requirements for accreditation and registration have been met.
- Councillors cannot attend any PDA within the last 6 months of their Council term.

4.7.2. MAV 'Credit points'

4.7.2.1. Council can purchase 'credit points' for training with the Municipal Association of Victoria (MAV) membership. Allocation of the 'credit points' will be on equal share basis for each Councillor at the start of each year of the Council term.

4.7.2.2. At the start of each year, the Manager Governance or Coordinator Governance will provide advice to Council on the allocation of 'credit points' available to each Councillor.

4.7.2.3. 'Credit points' may be used to supplement the PDA for any Councillor for any training undertaken through MAV, this includes the Councillor Development Weekend.

4.7.2.4. Councillors may not re-allocate any 'credit points' to another Councillor or use them for any purpose other than training and development.

4.7.2.5. Any accrued 'credit points' at the end of a Council term will carry over to the next Council term, for use by incoming Councillors.

4.7.3. Formal Study

4.7.3.1. A Councillor may undertake formal study relevant to the role of the Mayor or Councillor, subject to this policy.

4.7.3.2. Participation in any formal study must be approved by Council resolution, subject to the following conditions:

Conditions

- The course must be directly relevant to the role of a Mayor or Councillor
- The course must be formally recognised and accredited
- The provider must be a Registered Training Organisation (RTO) and must hold appropriate professional accreditation and/or membership etc.

Considerations

- The indirect costs associated with and additional cost of enrolment in the course (eg. Location, accommodation, travel etc)
- The status of the qualification obtained, if applicable
- Any Continuing Professional Development (CDP) requirements eg. Whether the course has mandatory CDP requirements to maintain the status of the qualification
- The potential for the training to be used for personal gain, future employment or income earning opportunities.

4.7.3.3. The Manager Governance and/or Manager People and Culture will provide advice on any formal study proposed to be undertaken by a Councillor.

4.7.3.4. Where a course extends beyond the Councillor's term of office, Council will only pay the fees and associated costs relating to the current term of office.

4.7.3.5. Councillors are required to provide appropriate evidence of attendance and the successful completion of each unit of study.

4.7.3.6. Failure to attend or to pass any required examinations or assignments will result in the termination of Council payment for the study ie. Council will not pay for a Councillor to repeat a unit or part of a course.

4.7.3.7. Course or tuition fees may be paid by Council up-front, subject to a resolution of Council.

4.7.3.8. Such payment must be refunded to Council in the event that the Councillor fails to complete a required unit or course of study, unless there are mitigating circumstances which are accepted and approved by the Mayor and the CEO.

4.8. Conferences, Seminars, Events and Training Courses for Councillors as an authorised representative of Council

4.8.1. A Councillor attending a conference, seminar, event or training course as an authorised representative of Council, is entitled to have all ***reasonable expenses*** for travelling / transport, accommodation, registration fees, meals

and other necessary associated out of pocket expenses reimbursed or paid on their behalf.

The costs of such authorised attendance are not part of and are additional to the Councillor's PDA.

Council will not reimburse personal expenditure by Councillors on alcohol.

4.8.2. Councillors' attendance at conferences, seminars, events and training within the state of Victoria must be approved by the Director Corporate and Commercial Services, or as determined by Council, in order for reimbursement of associated expenses to be claimable.

4.8.3. Councillors' attendance at conferences, seminars, events and training outside the state of Victoria is subject to prior approval by Council, after consideration of an officer's report.

4.8.4. Matters relevant to the approval of a Councillor's attendance at a particular conference, seminar, event or training course are:

- course topic, content, location, date and duration;
- relevance of conference to Council business and the Councillor's personal development requirements;
- analysis of the costs including the course, course material, travel and accommodation for the Councillor; and
- benefits expected to result from attendance.

4.8.5. All claims for reimbursement of out-of-pocket expenses for meals, any required transport or other necessities related to attendance at the conference, seminar, event or training course must be substantiated by the production of a tax invoice.

4.8.6. Where overnight accommodation is required, the Director Corporate and Commercial Services or delegate, or as determined by Council, will arrange booking and payment for a Councillor's accommodation at the conference hotel (or appropriate nearby venue, in accordance with Council's Procurement Policy, if the cost is less than that promoted by the conference organiser).

4.8.7. Councillors wishing to make their own arrangements for transport or accommodation will have reasonable expenses reimbursed, as determined by the Director Corporate and Commercial Services or delegate, or as determined by Council.

4.8.8. After attending a conference, seminar, event or training course, a Councillor will provide a verbal report or written summary to Council via a Delegates' Report to Council, which outlines the purpose of the conference, learning outcomes, matters of relevance to the Frankston municipality, issues for consideration by Council and any recommendations.

4.9. Training and Education Expenses and Events for Delegated Committee Members

4.9.1. Annual Budget Allocation

4.9.1.1. Subject to a resolution of Council, a specific Delegated Committee training and education allocation may be made in the Council's annual budget, to meet or reimburse members of a Delegated

Committee reasonable costs associated with relevant training, education and professional development.

4.9.1.2. Subject to a resolution of Council, each member of a Delegated Committee will be entitled to an equal share of the training and education allocation and the annual budget allocation for each member, which cannot be exceeded, unless Council resolves to fund the additional amount.

4.9.1.3. Subject to a resolution of Council, members of a Delegated Committee may not spend more than the total projected professional development allowance for their term of office.

4.9.1.4. In the event Council makes provision in the annual budget for training and education, Delegated Committee members must not personally pay for any training or development and seek reimbursement of expenditure. All training providers will be required to invoice Council. This will be paid by Council following confirmation that the requirements for accreditation and registration have been met.

4.9.2. Conferences, Seminars, Events and Training Courses

4.9.2.1. A member of a Delegated Committee attending a conference, seminar, event or training course as an authorised representative of the Delegated Committee, is entitled to have all reasonable expenses for travelling / transport, registration fees and other necessary associated out of pocket expenses reimbursed or paid on their behalf.

4.9.2.2. Members of a Delegated Committee who wish to attend a conference, seminar, event or training within the state of Victoria, must seek approval by the Director Corporate and Commercial Services, or by Council, in order for reimbursement of associated expenses to be claimable.

4.9.2.3. Members of a Delegated Committees attendance at conferences, seminars, events and training outside the state of Victoria, is subject to prior approval by the CEO.

4.9.2.4. Matters relevant to the approval of a member of a Delegated Committees attendance at a particular conference, seminar, event or training course are:

- course topic, content, location, date and duration;
- relevance of conference to Council business and the Delegated Committee members personal development requirements;
- analysis of the costs including the course, course material, travel and accommodation for the Delegated Committee member; and
- benefits expected to result from attendance.

4.9.2.5. All claims for reimbursement of out-of-pocket expenses for any required transport or other necessities related to attendance at the conference, seminar, event or training course must be substantiated by the production of a tax invoice.

4.9.2.6. Where overnight accommodation is required, the CEO or delegate, or as determined by Council, will arrange booking and payment for the Delegated Committee members accommodation at the conference hotel (or appropriate nearby venue, in accordance with Council's Procurement Policy, if the cost is less than that promoted by the conference organiser).

4.9.2.7. Members of a Delegated Committee wishing to make their own arrangements for transport or accommodation will have reasonable expenses reimbursed, as determined by the Director Corporate and Commercial Services or delegate, or as determined by Council.

4.10. Attendance of Partner at Events

4.10.1. Generally, Council will not meet or reimburse any of the costs associated with the attendance of a partner at seminars or conferences (i.e. registration fees, entry fees, meals and other necessary associated out of pocket expenses). Such costs must be met by the Councillor or Delegated Committee member.

4.10.2. Payment or reimbursement of expenses associated with the attendance of a Councillor or Delegated Committee member's partner at a civic function or event is subject to prior approval by the CEO and/or Mayor, or as determined by Council.

4.10.3. Matters relevant to the approval of a payment or reimbursement of the costs associated with the attendance of a Councillor or Delegated Committee member's partner include:

- the additional cost to Council through the attendance of the partner and the availability of funds in the relevant budget;
- whether there is an expectation or agreement for partners to attend (for example, if other attendees are generally accompanied, or if the partner is specifically included in the invitation); and
- equity amongst all Councillors or Delegated Committee members.

4.11. Memberships

4.11.1. Councillors are entitled to reimbursement of membership fees paid to any recognised organisation operating within Victoria, which provides access to information, training, seminars or networking directly relevant to the role of Mayor or Councillor.

4.11.2. Where a membership extends beyond the current term of the Councillor, reimbursement will be provided on a pro rata basis.

4.12. Frankston Arts Centre House Seat Tickets

4.12.1. Councillors are entitled to complimentary double House Seat tickets for a maximum of eight (8) theatre performances per year at the Frankston Arts Centre. These tickets are for use by the Councillor and one guest only and cannot be transferred.

4.12.2. Requests for House Seat tickets will be determined by the Director Corporate and Commercial Services or delegate, in accordance with relevant policies and procedures.

4.12.3. Councillors must declare all House Seat tickets they have received on Council's Gifts Register, within one month of the performance to which the tickets relate.

4.12.4. The Director Corporate and Commercial Services or delegate will monitor and record Councillor usage of House Seat tickets, and the value of the tickets will be reported as Councillor expenses in accordance with clause 4.20 of this policy.

4.13. Travel Expenses

4.13.1. Councillors and members of a Delegated Committee are entitled to reimbursement of travel expenses incurred in performing their duties and functions.

4.13.2. When travel costs are to be paid or reimbursed from Council funds, it is expected that, wherever practicable:

a) Consideration given to using the most efficient method or mode of transport as possible, such as using the shortest practicable route, and by the most cost effective means of transport. Public transport should be used wherever feasible.

Examples where it may not be feasible to use public transport include performing official duties and functions at events, either scheduled late into the evening, at venues located outside the public transport network or where the use of a private vehicle would be more costly than travel by taxi or uber, such as travel to and from the airport which would also involve parking fees.

b) If in doubt about the appropriate form of transport, a:

- Councillor should, if practicable, consult with the Mayor or Director Corporate and Commercial Services; and
- Member of a Delegated Committee should, if practicable, consult with the appropriate Council officer nominated by the Chief Executive Officer.

c) Where more than one Councillor or Delegated Committee member attends the same function outside the municipal boundaries, a vehicle should be shared.

d) Where a Councillor or Delegated Committee member elects to use their own private vehicle to attend a seminar, event, training or a conference, a log book should be maintained to show the odometer record from the start and end of the period the private vehicle was used for, with a note to validate that it was for Council business related purposes. A photocopy of the logbook, along with tax receipts for petrol and/or e-tag use, should accompany the claim form.

4.13.3. Any proportion of the travel costs that relate to activities other than the Councillor's or Delegated Committee members official duties and functions, will be excluded from the calculation of expenses to be paid.

4.13.4. The standard form of travel outside the state of Victoria will be economy class air. If a Councillor or Delegated Committee member chooses instead to use

their own vehicle for interstate travel, the maximum amount for which they are entitled to be reimbursed is equivalent to the cost of the cheapest available return airfare to the destination.

4.13.5. Travel expenses associated with the use of a private vehicle within Victoria for the performance of a Councillor's or Delegated Committee members official duties and functions will be reimbursed in accordance with Council's Motor Vehicle Policy, upon submission of a completed Councillor Expense Claim Form. This form includes a declaration to verify that the travel claimed was undertaken in the performance of the Councillor's or Delegated Committee members' official duties and functions and in compliance with this Policy.

4.13.6. Travel expenses will not be reimbursed in instances where the Councillor or Delegated Committee member is entitled to a sitting fee or payment from another organisation for their attendance.

4.14. Gifts and Donations

4.14.1. Claiming an expense as the result of a purchase of a gift by a Councillor or Councillors for a person or entity, is not permitted. For the requirements of the integrity and gift requirements, under the Act and Model Councillor Code of Conduct, refer to the Councillor Gift Policy for more information.

4.14.2. Any proposed gift or donation above $100 on behalf of a Councillor/s or Council must be endorsed by Council.

4.14.3. Any gift endorsed by Council, in accordance with paragraph 4.14.2 must be coordinated and purchased through the Councillors Office. Reimbursement of any gift that has been purchased by a Councillor contrary to paragraph 4.14.1 is not permitted.

4.14.4. Any gift that is considered or purchased by the organisation does not fall within this policy.

4.15. Carer Expenses

4.15.1. The cost of care for a dependent child aged under 14 years, or a person who is in a care relationship pursuant to section 4 of the Carers Recognition Act 2012, may be claimed by a Councillor or Delegated Committee member where:

a) the expense is incurred to enable the Councillor or Delegated Committee member to perform their official duties and functions; and

b) the child or person who requires care:

i. resides in the Councillor's or Delegated Committee member's household and the Councillor or Delegated Committee member is the primary carer; or

ii. is a person in respect of whom the Councillor or Delegated Committee member is entitled to a Commonwealth Carer Payment or Allowance; or

iii. is a person for whom the Councillor's or Delegated Committee member's partner is the primary carer, when the partner is accompanying the Councillor or Delegated Committee member to a Council business function;

and

c) the care is provided by:

i. a registered care provider; or

ii. a person who does not reside with the Councillor or Delegated Committee member, and who does not have a familial or similar relationship with the Councillor or Delegated Committee member (eg. partner, mother, father, sister, brother, aunt, uncle, cousin, niece, nephew, grandparent, sister-in-law, brother-in-law).

4.15.2. A claim for reimbursement of carer expenses must include the details of the meeting or Council business that was undertaken during the period of care and must be substantiated by a tax invoice or receipt from the care provider which includes the dates and times when the care was provided, the care provider's signature and ABN (where relevant).

4.15.3. Where care is provided by a registered care provider, Council will reimburse the amount on the official tax invoice.

4.15.4. Care that is not provided by a registered care provider will be reimbursed at a maximum rate of $25 per hour.

4.16. Claiming Expenses

4.16.1. Expenses must be claimed within 60 days of being incurred, or within 60 days from the date of return from the conference, event or study tour (whichever date is later).

4.16.2. An expense claim must be:

a) made on the Couoncillor Expense Claim Form, available on the Councillor Portal or hard copy from the Councillors Office;

b) accompanied by proof of expenditure, such as a tax invoice and diary note; and

c) signed by the Councillor or Delegated Committee member, to declare the nature of the Council business and to verify that the claim is accurate and complies with the relevant legislative provisions and Council policy.

4.16.3. An expense claim which complies with 4.16.2 may be submitted to the Councillors Office, for processing.

4.16.4. An expense claim that does not comply with clause 4.16.2, will be returned to the Councillor or Delegated Committee member, by the Director Corporate and Commercial Services or delegate explaining why the claim has not been accepted.

4.16.5. Councillors' and Delegated Committee member's expense claims will be assessed by the Executive Support Officer and processed within 5-7 business days, so that Councillors and Delegated Committee members receive rapid reimbursement for all reasonable out-of-pocket expenses incurred as a result of performing their official duties and functions.

4.16.6. Late claims will not be accepted.

4.17. Legal fees for Councillors

4.17.1. Legal fees for external legal advice requested by a Councillor in connection with the role as a Councillor may be paid from Council's budget only where prior approval has been obtained, in accordance with Council's Legal Advice Protocol.

4.18. Insurance

4.18.1. In accordance with section 43 of the Local Government Act 2020, Councillors and members of Delegated Committees are indemnified against claims arising out of any act or omission done in good faith in their capacity as a Councillor or Delegated Committee member.

4.19. Appeals

4.19.1. A Councillor or member of a Delegated Committee is entitled to make a complaint or appeal in writing to the Director Corporate and Commercial Services against any decision regarding a reimbursement.

4.19.2. In the event of a complaint or appeal against a decision regarding a reimbursement under this policy, the Director Corporate and Commercial Services or delegate, or as determined by Council, will advise the Mayor of the reason or reasons for refusal of the claim.

4.19.3. If the matter remains unresolved, it will be reported to Council for determination. Council's decision on the matter will be final.

4.20. Reporting

4.20.1. All Councillor and Delegated Committee expenses paid are included in a register which is available upon request.

Quarterly Reporting

4.20.2. Details of Councillor expenditure are published in the Quarterly Budget Report and presented to Council as soon as is practicable after the end of each Quarter, as well as published on Council's website within six months after each quarter.

4.20.3. Quarterly updates on Councillor mandatory training activities are provided in the Chief Executive Officer's Quarterly Report to Council.

4.20.4. In accordance with Council's Public Transparency Policy, details in relation to overseas and interstate travel, comprising the Councillor's or Delegated Committee member's name, the date, destination, purpose and total cost of the travel, are required to be included in a register, which is published to Council's website and Transparency Hub on a quarterly basis.

Annual Report

4.20.5. As required under the Local Government (Planning and Reporting) Regulations 2020, travel expenses, professional development expenses and expenses to support the performance of the role must be reported on for each Councillor in the Annual Report.

Audit and Risk Committee

4.20.6. As required by under the Act (s40(2)), details of all reimbursements of expenses of Councillors and members of delegated committees must be reported to the Audit and Risk Committee annually.

4.20.7. Quarterly updates on Councillor mandatory training activities are provided in the Chief Executive Officer's Quarterly Report.

4.21. Audit

4.21.1. Expenses paid or reimbursed under this policy will be subject to:

- regular review by Council's internal auditors; and
- an annual review by Council's Audit and Risk Management Committee, in accordance with Section 40(2) of the Act.

4.22. Register of Expense Claim Forms

4.22.1. A register consisting of the following Councillor and Delegated Committee members expense documents will be available for inspection by any Councillor upon request:

a) All Councillor and Delegated Committee member Expense Claim Forms submitted to the Director Corporate and Commercial Services or delegate, or as determined by Council, for processing;

b) Documents regarding expenses attributable to any Councillor or Delegated Committee member, paid directly by the Council (eg. phone and internet charges, communications equipment and office supplies, conferences and training, memberships etc).

4.22.2. The register will include Councillor and Delegated Committee member expense documents from:

- the date on which Councillors were declared elected, being the commencement of the current Council term; and
- the date the Delegated Committee member joined the Committee.

4.22.3. The register will be maintained by the Councillors Office team.

4.23. Exclusions

The following expenses cannot be funded or reimbursed by Council:

4.23.1. any expense arising from a breach of road, traffic, parking, or other regulations or laws;

4.23.2. stationery, furniture or equipment additional to that provided for in this Policy;

4.23.3. damage to or loss of personal possessions;

4.23.4. expenses for a Councillor's or Delegated Committee's partner which are not expressly provided for within this Policy;

4.23.5. donations, tips or gratuities, gifts, the purchase of raffle tickets, unless expressly provided for within this Policy or endorsed by Council resolution;

4.23.6. tickets or entry fees to events, that are in addition to that provided for in this Policy;

4.23.7. alcohol, hotel mini bar, room movies, room service and similar;

4.23.8. meals, light refreshments, beverages purchased during the course of a normal council business day, unless attending a course, event or council business away from home, as specified under section 4.4 Meals and Refreshments;

4.23.9. expenses incurred by other Councillors;

4.23.10. expenses incurred by third parties;

4.23.11. expenses claimed by a Councillor or Delegated Committee member as a tax deduction;

4.23.12. expenses which are fully or partly recoverable from a third party; and

4.23.13. expenses associated with the election campaign of any Councillor.

5. Roles and Responsibilities

Each Councillor and member of a Delegated Committee is responsible for ensuring that they are familiar with the requirements of this Policy and is accountable for managing their own compliance. This includes the accurate completion and timely submission of a Councillor Expense Claim Form, in accordance with this Policy.

Clarification or advice about the interpretation of this Policy may be sought in the first instance from the Director Corporate and Commercial Services or the Manager Governance.

Duties and functions that are ascribed in this Policy, may be performed by the Director Corporate and Commercial Services or delegate with an appropriate level of training relevant to the performance of the particular duty or function, or as determined by Council.

Role	Responsibility
Councillors and members of Delegated Committees	Responsible for: • The general care of all equipment and furntiture provided by the Council or purchased with Council funds • Complying with all aspects of this policy • Ensuring that completed party transacions are supplied to the Director Corporate and Commercial Services for reporting purposes • Providing true and correct information when completing reimbursement forms, as referenced in this policy • Seeking their own financial and taxation advice
Chief Executive Officer	Responsible for: • Determining the administrative support for the office of the Mayor • Determining the meals and refreshments provided during the course of Council business for briefings and Council Meetings • Determining the mandatory Professional Development Training program, as per the requirements undeer the Act

Director Corporate and Commercial Services	Responsible for: • Reviewing and approving Councillor Expense claims • Authroising reimbursement of approved expense claims • Accepting written appeals or complaints in relation to any reimbursement decisions
Executive Support Officer	Responsible for reviewing Councillor Expense Claims with respect to the Councillor Expenses Policy
Councillors Office	Responsible for: • Providing administrative support to the Mayor and Councillors, in accordance with this policy • Processing Councillor requests for reimbursement of expenses • Making the necessary bookings of meeting rooms and training courses, in accordance with this policy
Manager Governance	Responsible for: • Assessing the professional training and development needs, in line with the mandatory professional development requirements • Providing an annual Professional Development Training Program for the duration of the Council term • Providing reporting to Council and the Audit and Risk Committee on the status of Council expenses and this policy • Providing advice to Councillors if any claim appears to be in breach of this policy or is inappropriate, in accordance with the Model Councillor Code of Conduct • Assisting Councillors in understanding their entitlements • Ensuring a copy of this policy and associated registers are availble on Council's website or availbale for public inspection when requested • Providing oversight and advice on the implementation of the Policy • Reviewing this policy

6. Policy non-compliance

Failure to comply with this Policy may constitute a breach of the Model Councillor Code of Conduct and/or the Local Government Act 2020.

Non-compliance with this Policy also has the potential to negatively impact the reputation of individual Councillors, members of the Delegated Committee and of the Council.

7. Definitions

Term	Definition
Care Relationship	means a person who provides another person, or receives from another person, care because one of the persons in the relationship has a disability, is older, has a mental illness, has an ongoing medical condition (including a terminal or chronic illness or dementia). It also means a relationship where an individual has custody and guardianship of a child under a permanent care order, a relationship where a child is placed with an individual who provides care to that child under a child care agreement, a relationship where a child is placed with an individual who provides care to that child under a protection order under the various parts of the Children Youth and Families Act 2005. It does not apply to another person merely because he or she is the spouse, or the domestic partner within the meaning of the Children Youth and Families Act 2005, is the parent, child or relative of the other person, lives with the other person, is under a contract of service or a contact for the provision of services, under an employment contract or in the course of doing voluntary work for a community organisation or as part of the requirements of an education course or training.
CEO or delegate	means the Chief Executive Officer of Council, or another council officer who has been given the responsibility for performing the particular duty or function on the CEO's behalf.
Civic Function	means a function or event convened by Council which involves a guest or guests of honour and invited guests.
Council	means Frankston City Council.
Council business	means activities and matters relevant to Council's objectives, roles and functions, as described in the Act.
Councillor	means a person who holds the office of a member of a Council, as described in the Act.
Councillor Induction	means the mandatory training conducted within the first four months of Councillors taking the Oath or Affirmation of Office, as specified under Section 32 of the Act. The training and learning activities are as prescribed under Section 6 of the Local Government (Governance and Integrity) Regulations 2020.
Delegated Committee	means a delegated committee established by Council under Section 63 of the Act.
Electioneering	means activities likely or intended to influence voting, or connected with a campaign for the success or a particular candidate or political party for election or re-election to public office, whether as a Councillor or as a State or Federal member. It includes a Councillor's or Delegated Committee members own campaign, and the campaign of another person or party.

Event	means a function or event that is organised, hosted and/or fund by Council or another organisation. It includes a gathering of internal and/or external stakeholders to acknowledge, communicate, celebrate or promote a program, strategy or issue which is of relevant to the Council, another organisation or the community.
Formal study	means training or education provided by a recognised tertiary education provider that leads to a formal qualification that is relevant to the Councillor's performance of their role as a Councillor or as Mayor or the role of a member of a Delegated Committee.
Mandatory training	means professional development training as specified under Section 33A of the Act. The Act requires Councillors to undertake professional development training and must address the prescribed matters, as specified under Section 6A of the *Local Government (Governance and Integrity) Regulations 2020* at least once annually, beginning in the first full calendar year after being elected and must be completed by 31 December each year, except for an election year when it must be completed by 1 September. All Councillors must complete a written and dated declaration, which must be signed before the CEO, confirming they have completed the mandatory training at the conclusion of each calendar year.
Official duties and functions	**Councillors** means activities consistent with the role of a Councillor as defined in s.28 of the Local Government Act 2020. It includes Council business, civic and statutory duties and activities conducted on behalf of Council to further the achievement of Council's objectives. Examples include preparing for, attending and participating in Council meetings, including joint Council meetings, Councillor briefings, committee meetings, workshops and inspections; attending civic functions, representing Council at ceremonies and community events where formally invited as Councillor to undertake an official duty; attending public meetings, annual meetings or presentation dinners where invited as a Councillor; and attending meetings of community groups where invited to speak about Council programs or initiatives; private meetings with residents, ratepayers, community groups, developers etc., where arranged through official Council channels and details of discussions are documented in official records or diaries. **Members of a Delegated Committee** means Council business or duties and activities conducted on behalf of Council or the Committee to further the achievement of Council's or the Committee's objectives. Examples include preparing for, attending and participating in Delegated Committee meetings, including joint Delegated Committee meetings, workshops and inspections; attending civic functions, representing the Delegated Committee at community events to undertake an official duty, attending public meetings, annual meetings, presentation dinners

	where invited as a member of the Delegated Committee, private meetings with organisations that relate to the activities of the Committee, which are documented in official records or diaries.
Out of pocket expenses	means expenses that have been met by the Councillor or member of a Delegated Committee, using their own funds, which may later be reimbursed. Examples include meals and refreshments, apparel, training and education, travel, accommodation, registration fees, formal study, memberships, house seats and carer expenses.
Partner	means a Councillor's or Delegated Committee members spouse, wife, husband, domestic partner or companion.
Personal use	means activity that is conducted for purposes other than Council business.
Professional Development Allowance ('PDA')	means an allocation made in the Council's annual budget to meet the costs of Councillors' professional development, in accordance with this Policy. Each Councillor is entitled to an equal share of the PDA.
Professional Development Program	means a collective programmed approach to the training or education that addresses the skill or knowledge gaps that are common amongst the Councillor group, developed on an annual basis or as needed. These sessions are typically scheduled during a Briefing session or coordinated to suit the availability of all Councillors and addresses the prescribed matters, as specified under Section 6A of the *Local Government (Governance and Integrity) Regulations 2020*
Professional Development Training	means training or education that addresses the skills or knowledge gap of a particular Councillor. It is the deliberate and ongoing process of improving and increasing the professional knowledge, competence, skill and effectiveness of people in the workplace through professional development activities specific to the individual needs.
Public scrutiny	means the act of being subject to careful and detailed examination by the public. This can involve a variety of forms, including public discussion, debate, review by ethics committees, and other forms of public involvement in setting research agendas and performance standards, especially in democratic societies. Essentially, it's the process of holding something, like a person, policy, or action, accountable to public opinion and evaluation.
Reasonable	in relation to expenses and costs for Councillors and Delegated Committee members, means expenses and costs incurred in performing official duties and functions which, in amount and nature, are consistent with public expectations. When determining whether an expense or cost is reasonable, relevant factors will include whether the expense or cost is necessary, cost-conscious and capable of withstanding public scrutiny.
Reasonably required	in relation to expenses, costs, resources and equipment for Councillors, means requirements for performing and conducting

	official duties and functions or Council business which, in amount and nature, are consistent with public expectations. When determining whether an expense, cost, resource or equipment is reasonably required, relevant factors will include whether it is necessary, cost-conscious and capable of withstanding public scrutiny.
Refreshments	means a light snack or drink and does not include alcohol.
Travel expenses	means costs for travelling by car, taxi, bus, train, tram or air, in relation to Council business or business related to the Delegated Committee.

8. Related documents

8.1. Legislation

- *Carer's Recognition Act 2012;*
- *Charter of Human Rights and Responsibilities Act 2006;*
- *Children Youth and Families Act 2005;*
- *Equal Opportunity Act 2010*
- *Freedom of Information Act 1989*
- *Gender Equity Act 2020;*
- *Local Government Act 2020*
- *Local Government Amendment (Governance and Integrity) Act 2024*
- Local Government (Governance and Integrity) Regulations 2020

8.2. Documents and resources

- Councillor Expense Reimbursement Protocol;
- Election Period Policy;
- Email and Internet Systems Use Guidelines;
- Frankston City Council Enterprise Agreement;
- Governance Rules;
- Guidance on the mandatory training for Mayors Deputy Mayors and Councillors
- Information Security Guidelines;
- Information Services Guidelines for the Disposal of Redundant IT Equipment;
- Instrument of Delegation by Council to the Frankston Arts Board;
- Mobile Device Guidelines;
- Model Councillor Code of Conduct;
- Procurement Policy;
- Public Transparency Policy.

9. Implementation of the Policy

This Policy (in conjunction with other Related Documents) will be published on Council's website and intranet so it can be used by Council officers when responding to queries in relation to the reimbursement of out-of-pocket expenses for Councillors and members of Delegated Committees, in addition, to queries relating to the resources and support necessary for Councillors to perform the duties and functions.

Attachment A: Industry approved counferences, seminars, events or training programs

The following are deemed industry approves training programs, conferences, events and seminars that Councillors may want to consider attending throughout the term:

- Australian Company Directors Course
- Coaching and Mentoring Workshops
- Land Use Planning and Building
- MAV Councillor Development Program, which includes land use planning and building, roles and responsibilities of a Councillor, meeting procedures, decision making, understanding Council Finances, Public Speaking Workshop, Managing communications, media training, conflict management, speed reading, resilience and wellbeing, social media and cyber safety, emotional intelligence, negotiating and influencing capabilities
- MAV Graduate Diploma of Business Administration (Executive)
- MAV Understanding Local Government (eLearning Module) • MAV Councillor Development Weekend
- MAV State Conference
- MAV State Council • Managing Councillor Conduct
- National General Assembly
- VLGA Councillor Leadership Programs

The following are recommended, as per the Victorian Local Government Association's "Guidance on the Mandatory Training for Mayors, Deputy Mayors and Councillors":

Matter	Existing resources and training
Working together in a Council Activities collectively determined by the councillor group to build relationships, connection and trust between councillors to support working as a cohesive group and holding each other to account. Knowledge and skills to support councillors to understand and differentiate between the roles of the	Local Government Victoria • The Local Government Candidate Training Municipal Association of Victoria (MAV) • The MAV's Councillor Development Program and Councillor development weekend Victorian Local Governance Association (VLGA) • VLGA Councillor Readiness Program Local Government Professionals (LGPro) • LGPro's Introduction to Local Government course Other useful resources • VLGA Good Governance Guide

Council, councillor and council staff	• The Victorian Independent Remuneration Tribunal's Determination on allowances payable to Mayors, Deputy Mayors and Councillors • The Australian Institute of Company Directors (AICD) courses and programs • The Institute of Community Directors Australia tools, including the Board effectiveness self-review
Decision-making, integrity and accountability Knowledge and skills to support councillors to understand good governance, how councils make decisions, how council meetings work and to support ethical and lawful decision-making by councillors	Local Government Victoria • The Local Government Candidate Training • Ensuring Unbiased Democratic Council Decision-Making • In the Public Interest: A conflict of interest guide for councillors, delegated committee members and council staff • Various final reports from municipal monitors appointed to councils Municipal Association of Victoria (MAV) • The MAV's Councillor Development Program and Councillor development weekend Victorian Local Governance Association (VLGA) • VLGA Councillor Readiness Program • VLGA Connect Live Forums Local Government Professionals (LGPro) • Governance in Action Independent Broad-based Anti-corruption Commission (IBAC) • IBAC webinars and events, including Why good governance matters: best practice for public entity boards • IBAC reports, including Unauthorised access and disclosure of information held by local government • IBAC guidance, resources and materials including Understanding conflicts of interest • Conflicts of interest: Myths, misconceptions and management • Behaviours that mask corruption in the public sector • Australian Standard on Fraud and Corruption Control • webinars and training on corruption risks, such as the Corruption risks for interface councils webinar

	• other webinars such as Building a speak-up culture Other useful resources • VLGA Good Governance Guide • Victorian Ombudsman training courses, such as Good decision-making • Local Government Inspectorate (LGI) resources for councils • Case studies: Investigation • Office for the Information Commissioner (OVIC) guidance, such as Framework for releasing Council information proactively and informally • Privacy considerations for local government • The Institute of Community Directors Australia (ICDA) training and resources
Community representation Knowledge and skills to support councillors to understand and represent their municipality.	Local Government Victoria • Ministerial Good Practice Guideline and General Guidance for Councils Engaging with Aboriginal Victorians • The Local Government Candidate Training • Ensuring Unbiased Democratic Council Decision-Making • Various final reports from municipal monitors appointed to councils Municipal Association of Victoria (MAV) • The MAV's Councillor Development Program and Councillor development weekend Victorian Local Governance Association (VLGA) • VLGA Councillor Readiness Program • VLGA Connect Live Forums Local Government Professionals (LGPro) • LGPro Effective Language for Challenging Conversations course Victorian Ombudsman • Victorian Ombudsman Good Practice Guides • Victorian Ombudsman training courses, such as Dealing with complex behaviour VicHealth • Councillors' role in leading healthy communities

	Other useful resources • VLGA Good Governance Guide • The Institute of Community Directors Australia (ICDA) training and resources
Strategic planning and financial management Knowledge and skills to support councillors to understand their role in setting the strategic direction for the Council and ensuring its long-term financial sustainability.	Local Government Victoria • Local Government Victoria's Planning and Reporting Guides and Templates Municipal Association of Victoria (MAV) • The MAV's Councillor Development Program and Councillor development weekend Local Government Professionals (LGPro) • LGPro's Strategic Planning and Decision-Making – Foundation course • Strategic Planning and Decision-Making – Applied course • Core Financial Skills workshop • Risk Management Fundamentals course VicHealth • Councillors' role in leading healthy communities Other useful resources • The Australian Institute of Company Directors (AICD) courses and programs • The Institute of Community Directors Australia (ICDA) training and resources
Conduct Knowledge and skills to support councillors to understand the conduct expected of them when performing the role of councillor.	Local Government Victoria • Resources on the Councillor Conduct Framework under the Local Government Act 2020 • The MAV's Councillor Development Workshops Municipal Association of Victoria (MAV) • The MAV's Councillor Development Program and Councillor development weekend Victorian Local Governance Association (VLGA) • VLGA Councillor Readiness Program Other useful resources • Resources from the Victorian Equal Opportunity and Human Rights Commission (VEOHRC), including online training modules

	• course on workplace equality • WorkSafe resources, including the WorkWell Toolkit • mental health resources • guidance on general duties relating to health and safety: Occupational Health and Safety Act 2004 • The Institute of Community Directors Australia (ICDA) training and resources
Land use planning Knowledge and skills to support a councillor to understand and perform the role of a councillor in Victoria's Planning System.	• Resources produced by the Department of Transport and Planning • Guidance on Making planning decisions in local government • Planning and building resources prepared by the Municipal Association of Victoria (MAV) • VLGA Good Governance Guide

Councillor Appreciation Awards Protocol

REM REFERENCE	A5529213	
DOCUMENT TYPE	**Protocol**	
APPROVAL	Chief Executive Officer	
AUTHORISATION		
DATE APPROVED		
DIRECTORATE	Corporate and Commercial Services	
PROTOCOL OWNER	Manager Governance	
NEXT REVIEW	May 2029	
REVISION RECORD	**VERSION**	**REVISION DESCRIPTION**
	1.0	Initial version

1. Purpose

The Councillor Appreciation Award is an opportunity for Councillors to recognise individuals or groups who have made a significant contribution or service to Frankston City. Recipients of these awards go into the running for the following annual Citizen of the Year Award, held in January each year.

The purpose of this protocol is to provide details for eligibility for nominations and guidelines on the process for recognising individuals and/or community groups of a noteworthy achievement or service to the Frankston City community.

2. Scope

This Protocol applies to the Mayor and Councillors, Executive Management Team, Governance Team, Councillors Office, Communications Team, Web Updates and Managers as required.

This Protocol includes the assessing, presentation, communication, monitoring and reporting of the Councillor Appreciation Awards.

Although the recipients of these Councillor Appreciation Awards are automatically nominated for the Frankston Citizen of the Year, an independent panel is appointed annually to determine the Citizen of the Year recipients as part of Council's adopted Citizen of the Year Selection Panel Terms of Reference, which is outside the scope of this Protocol.

Councillors (and their family and friends), employees and contractors of Frankston City Council are not eligible to receive a Councillor Appreciation Award. Recognising the achievements of Council staff, including contractors, are undertaken through the Excellence Awards; recognising the achievements of Councillors is undertaken through the Councillor Letter Under Seal Policy; recognising a member of the community posthumously (deceased) may be considered under the Public Commemorative Tribute and Memorial Policy or Letter Under Seal Policy. These are outside the scope of this Protocol.

3. Principles

3.1. The Councillor Appreciation Award is an opportunity for Councillors to recognise individuals and/or community groups who have made a significant contribution or service to the Frankston community or achievements in a particular area, such as sporting, environmental etc.

3.2. Recognition will take the form of a Certificate of Appreciation, which will be presented at a Council Meeting or at a function determined by the Mayor or presenting Councillor.

3.3. Nominations may be submitted by Councillors and/or a members of the community.

3.4. Nomiations must be received at least 10 business days prior to the given Council Meeting. This time is required to enable appropriate time to make the necessary arrangements, including liaising with the Award recipient, preparing speaking notes and the certificate for signing and approval.

> ***Explanitory note**: If a Council Meeting is scheduled on a Monday evening, this means that any Award nomination must be submitted prior to noon on the Monday, ten business days prior to the meeting date (assuming that no public holidys fall within the period between when the nomination is sumitted and the meeting date).*

3.5. Scheduling of Award presentations are at the discretion of the Mayor and the CEO.

3.6. An individual and/or community group cannot receive more than one Councillor Appreciation Award per Council term.

3.7. A Councillor can submit a maximum of two nominations per calendar year, during their term of Counicl. Where a Councillor has previously submitted a nomination within the calendar year, priority will be given to nominations submitted by Councillors who have not yet made a nomintation.

3.8. The recipients of a Certificate of Appreciation awards will go into the running to be selected by an independent community panel for the next available annual Citizen of the Year Awards, usually held in January.

4. Eligibility for Nomination

- Nominees should reside in Frankston City or have made an outstanding contribution or service to Frankston City.
- Contribution recognised within the current nomination year (1 October to 30 September), and/or an outstanding service over several years.
- Known for their continued commitment in areas such as education, health, fundraising, charitable and voluntary services, business, and environment.
- Leadership demonstrated towards enhancing the benefit and well-being outcomes of the Frankston City community.
- Demonstrated passion and dedication for helping others in their community.
- Nominees should demonstrate a unifying presence and avoid associations with socially divisive or overtly political positions.

- Nominees may only be nominated once per Council term.
- Councillors are not eligible to nominate themselves or other (current or past) Councillors or their family or friends.
- Members of the community cannot be nominated posthumously.
- Councillors must not have a conflict of interest in their nomination.

5. Conflict of Interest

Councillors should consider the following when making a nomination and declare any conflict of interest, as per the obligations under the *Local Government Act 2020*:

5.1. General Conflict of Interest

Section 127 of the *Local Government Act 2020* states that a general conflict of interest exists where an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty.

5.2. Material Conflict of Interest

Section 128 states that a person has a material conflict of interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. “Affected person” is defined in the Act and includes a family member, employer or business partner of the relevant person. Refer to the Act, or to Council’s Conflict of Interest Policy, for further information.

6. Submission of Nominations

6.1. Nominations may be received from either Councillors or the Community.

6.1.1. Councillor nominations may be received via the Councillor Portal – Councillor Appreciation Nomination Form (https://frankstoncc.sharepoint.com/sites/FCCPortal/SitePages/Councillor-Request-Forms.aspx)

Any request for nominations should include the below information:

i. Name of nominating Councillor;

ii. Name of nominated individual and/or community group;

iii. Contact details of nominated individual and/or community group;

iv. The reason why they are making the nomination and any information required to support the nomination (this will form part of the speaking notes, the wording on the certificate and the nomination for the Citizen of the Year);

v. Date of preferred Council Meeting to present Award.

vi. Declaration of no conflict of interest.

vii. Number of nominations already made that calendar year.

6.1.2. Members of the Community can submit nominations via the online Form on Council's website (https://www.frankston.vic.gov.au/Community-and-Health/Awards/Councillor-Appreciation-Award

6.1.3. Councillor nomination forms will only be acepted by Governance if supporting information is provided to ensure it meets the eligibility criteria and to enable preparation of the speaking notes and certificate. Nomination forms without the supporting information will not be progressed until this is provided.

7. Protocol

7.1. On receipt of a nomination from a Councillor or the community, Governance will assess the nomination against the eligibility criteria.

7.2. Eligible nomination submissions will be provided to the Mayor and CEO for review to ensure they are appropriate and meet the eligibility criteria for approval. The list of upcoming nomitations will be monitored by EMT and published on the Councillor Portal on a weekly basis.

7.3. The nomination will only be scheduled for the next available Council Meeting if it occurs at least 10 business days after the nomination has been received. Scheduling of presentations is at the discretion of the Mayor and CEO.

7.4. If more than one nomination is received for any given Council Meeting, Governance will provide the Mayor and CEO with a proposed schedule for consideration to present the Award at future Council Meeting and indicate this timing to Governance.

7.5. Governance will notify the nominee/s and provide the invitation to the relevant Council Meeting, ensuring a confirmation email is sent, providing details of the meeting and seek photo release authorisation (via email or Photo Release Permission form)

7.6. Governance will review the supporting information that was submitted with the nomination and prepare the speaking notes and Certificate for approval.

Speaking notes/key points will be prepared based on:

- Supporting information provided by Councillor (or community) nomination
- Information obtained from the relevant department (if applicable)
- Search conducted online
- Information provided by award nominee

7.7. Certificate and speaking notes will be approved by Manager Governance, Director Corporate and Commercial Services and CEO, then provide the Cetificate to the Councillors Office for signing by the relevant Councillor and the Mayor.

7.8. On the day of Council Meeting, Governance will frame the certificate and reserve up to 4 seats in Council Chamber for the award recipient and their guests.

7.9. The relevant Councillor will present the Award during the Councillor Appreciation Awards item at the Council Meeting.

7.10. Governance/minute taker will take photographs of the Award presentation at the Council Meeting, which will also be captured on video recording and livestream, and email the photos to Governance Enquiries Inbox.

7.11. Governance will send the photos to the award recipient and the Communications team (including copy of written nomination), via Communications Team email (communications@frankston.vic.gov.au).

7.12. Communications team to share the photo and summary of the written nomination on Council's social media platforms for all recipients and include an article, based on the written nomination, in the next edition of Frankston City Newsletter (FCN).

7.13. Governance to send photo and Certificate extract to Web Updates to upload to the Councillor Appreciation Award web page: Councillor Appreciation Award - Frankston City Council.

7.14. Governance will update the 'Councillor Appreciation Award Register' and store relevant correspondence and photos in REM folder QA443443.

7.15. Councillor Appreciation Award Register (A4965626) will be published to the website (web page: Councillor Appreciation Award - Frankston City Council) and be refreshed on a quarterly basis.

8. Roles and responsibilities

Role	Responsibility
Mayor	Responsible for reviewing the Award nomination, monitoring and adjusting the schedule of Awards in consultation with the CEO.
Councillors	Responsible for: • making nominations in accordance with the principles and eligibility criteria outlined in this Protocol. • declaring any conflict of interest in accordance with the requirements under the *Local Government Act 2020*.
Chief Executive Officer	Responsible for: • reviewing and approving the Award nomination • monitoring and adjusting the schedule of Awards in consultation with the Mayor.
Director Corporate and Commercial Services	Responsible for reviewing and approving the Councillor Appreciation Award Certificate and speaking notes.
Manager Governance	Responsible for: • reviewing and approving the Councillor Appreciation Award Certificate and speaking notes. • overseeing the implementation and review of this Councillor Appreciation Awards Protocol.

Governance Team	Responsible for: • Conducting preliminary assessment of all nominations and submitting to the Mayor for support • Where more than one nomination is received, providing a schedule of presentations for Council Meetings to EMT and the Mayor for monitoring and adjusting and publishing this weekly on the Councillor Portal • Preparing speaking notes and Certificate of Appreciation • Making arrangements for the individual and/or community group to attend the nominated Council Meeting to receive their Certificate • Obtaining Photo Release permission from Award recipient • Maintaining a Register of all Councillor Appreciation Awards and updating to Council's website on a quarterly basis • Taking photographs of Award presentation at Council Meetings • Sending Award photo and details to Web Updates to upload to Council's webpage • Sending photo to Award recipient and Communication team following the Council Meeting • Ensuring all nominations are submitted as part of the Citizen of the Year application process
Communications Team	Responsible for preparing and publishing related news article on the award presentation to Council's social media and FCN.
Web Updates team	Responsible for uploading and publishing the photos of award recipients, register and refreshes on the Councillor Appreciation Awards web page

9. Definitions

Term	Definition
Noteworthy Achievement	means recognising performance by an individual or community group who are known for their continued commitment and/or contribution to excellence in endeavours of sport, environment, economic or leadership within the past 12 months. Leadership will have been demonstrated by the individual or community group as an achievement and/or commitment to enhancing the City of Frankston in the best interests for the community.
Service	means recognising an individual or community group who has made a contribution to the community within the past 12 months, through their time, actions, talents and dedication. The individual or community group will have a passion for helping others in their community.

10. Related Documents

Legislation

- *Local Government Act 2020*

Policies

- Councillor Letter Under Seal Policy
- Public Commemorative Tribute and Memorials Policy
- Citizen of the Year Independent Panel Terms of Reference

12.2 Hot Topics

Enquiries: *(Cam Arullanantham: Infrastructure and Operations)*
(Fiona McQueen: Customer Innovation and Arts)

Council Plan
Level 1: 4. Well Planned and Liveable City
Level 2: 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To update Council on current hot topics.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Acknowledges the update on Hot Topics of interest to Councillors outlined in this report, reinforcing confidence in the effective management of these important issues;

Communication and Advocacy

2. Notes the issues management, media, social media and community sentiment in confidential Attachment A;
3. Notes the successful results from the Frankston First advocacy campaign with meetings now taking place with the State Member for Frankston, Paul Edbrooke MP and Member for Dunkley, Jodie Belyea MP on key projects;
4. Notes planning has commenced for a Mayor and CEO visit to Canberra in the second half of 2025;

Flood Mapping

5. Notes the progress of flood modelling currently underway as part of Melbourne Water's state-wide Urban Flood Impact Assessment and planning scheme update process;

Nepean Boulevard Project

6. Endorses ongoing advocacy with the Federal and State Government by the Mayor and CEO to leverage the $50 million funding commitment to deliver the broader Nepean Boulevard transformation, with officers to confirm the project scope in a report back to Council on next steps when negotiations are completed;

Sister Cities and Friendship City

7. Notes that, following advice from the City of Annapolis of its agreement to form a Friendship City with Frankston City (dated 23 March 2025), Council has written to the City of Annapolis in the United States of America informing Mayor Gavin Buckley of Council's endorsement of the Friendship City arrangement at the 12 May 2025 Council Meeting;
8. Notes officers are now preparing a Memorandum of Understanding for signing between Frankston City Council and the City of Annapolis. This will include joint opportunities such as cultural enhancement and education, training and

economic outputs;

9. Notes officers are working through signage needs in Ballam Park to commemorate the Friendship City with the City of Annapolis;

10. Notes the Friends of Susono Friendship Association (FSFA) Japanese Festival will take place on 3 August 2025 and includes a visiting delegation from Susono to Frankston, a dance performance from visiting students and a welcome meeting with Frankston City Mayor;

11. Notes the FSFA are focussed on educational outcomes for local and Japanese students. The FSFA are currently organising a delegation of students from Derinya Primary School to visit Susono Japan as part of the World Expo in October 2025;

12. Notes the Chief Executive Officer will write to the FSFA to confirm the recurrent funding allocation and grant funding guidelines; in support of the allocation;

13. Notes the Mayor's scheduled meetings at the end of June aimed at activating and strengthening sister city relationships with City of Wuxi and Suva:
    a. His Excellency Mr Xiao Qian, Ambassador Extraordinary and Plenipotentiary of the People's Republic of China to the Commonwealth of Australia;
    b. His Excellency Ajay Amrit, High Commission of the Republic of Fiji to Australia;

Grants

14. Notes six (6) grant application outcomes were announced in March-April 2025, securing $644,294.55 million in external funding as follows:
    a. $250,000 for Frankston Park Changeroom Upgrade (State Government);
    b. $226,000 for Peninsula Reserve Sports Lighting Upgrade (State Government);
    c. $10,000 for Upgrade of IT for new Aged Care Act and Support at Home requirements (Federal Government);
    d. $5,000 for 2025 Frankston Seniors Festival (State Government);
    e. $151,294.55 for Baden Powell Kindergarten upgrade (State Government);
    f. $2,000 for Youth Empowerment Awards (State Government);

15. Notes six (6) new grant applications seeking $357,173.55 were submitted in March-April 2025 as follows:
    a. $151,294.55 for Baden Powell Kindergarten upgrade (State Government);
    b. $2,000 for Youth Empowerment Awards (State Government);
    c. $10,499 for Frankston Community Road Safety Programs (State Government);
    d. $50,000 for Seaford Coastal Access and Dune Risk Management Initiative (State Government);

16. $143,380 for Frankston City Coastal Resilience 2100: Building adaptive capacity and preparedness (Federal Government);

Frankston Yacht facility - Activation of upstairs restaurant

17. Notes the update of the activation of the upstairs restaurant in the Frankston Yacht facility in the confidential Attachment B;

Frankston House Carpark

18. Notes Council's intention to activate the Frankston House Carpark in 2025-26, associated costs and actions will be reflected in the 2025-26 Mid-Year Budget. Council is committed to support revitalisation of the Nepean Boulevard by providing access to up to 70 additional car parking spaces within the city centre;

19. Notes the information provided in the confidential Attachment E;

Community Connectors

20. Notes the update on the impactful engagement of the Community Connectors program in Young Street, highlighting the meaningful support being provided to vulnerable residents and the positive pathways being created to help them move forward;

Rapid Response

21. Notes the update of the Rapid Response Team (RRT) patrol data in the Young Street precinct, highlighting a downward trend in smoking and alcohol related offences;

Awards and Accreditation

22. Notes that Frankston City Council has recently received awards for:

    a. The *Supporting Tennis – Local Government* award at the 2025 Victorian Community Tennis Awards. This was for leadership in the sport and cited as an example of how councils and clubs can work together to grow the game;

    b. Frankston City's Play Strategy 2021 and its implementation received two awards – the *Landscape Architecture Award for Landscape Planning* and the *Shadesmart Award* at the Victorian Chapter Awards for the Australian Institute of Landscape Architects (AILA);

Trial Investment Attraction Incentive Program

23. Notes the Trial Investment Attraction Incentive program has offered $80,000 in incentive funding with the aim of generating $98M in economic benefit to Frankston City over 5 years;

Reputational Risk Management

24. Notes Council's approach to managing reputational risk; and

25. Resolves **Attachment A** (Issues management, media, social media and community sentiment), **Attachment B** (Frankston Yacht Club - March 2025), **Attachment C** (Investment Attraction Incentive), **Attachment E** (Frankston House Carpark - May 2025) and **Attachment F** (Hot Topics - Councillor Briefing Presentation - 16 June 2025) be retained confidential indefinitely, on the grounds they contain private commercial information, being information provided by a business, commercial or financial undertaking that - (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage (Local Government Act 2020 s3(1)(g)). These grounds apply because it contains material Council is monitoring in relation to media interest, inclusive of commercial sensitive information and reduce

12.2 Hot Topics

Officers' Assessment

Council's ability to properly perform its functions.

Key Points / Issues

Overview

- This report is presented to Council reinforcing confidence in the effective management of hot topics that are of particular interest to councillors.

- Work continues across the organisation to present this report bi-monthly to Council subsequent to a Councillor briefing.

- Every effort is being made across the organisation to ensure the successful management of hot topics recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and Department of Transport and Planning (DTP).

- This report includes the Issues management, media, social media and community sentiment report (Attachment A - Confidential), which notes areas of interest for the media while monitoring community sentiment. This report identifies areas of concentration for communications, engagement and advocacy.

- Other areas of interest identified include Friendship/Sister Cities, Grants, Frankston Yacht Club restaurant activation, Flood mapping, Nepean Boulevard, Rapid Response Team, Awards and Reputational Risk Management.

Communication and Advocacy

Officers have implemented a structured monitoring approach using a risk matrix to monitor and manage hot topics. This approach categorises issues into low, medium, and high-level risk levels ensuring efficient resource allocation. The confidential Attachment A lists the identified and monitored issues.

The Frankston First advocacy campaign for the Federal Election 2025 had a number of successful outcomes.

Ongoing meetings are now taking place with the State Member for Frankston, Paul Edbrooke MP and Member for Dunkley, Jodie Belyea MP on key projects. Planning has now commenced for a Mayor and CEO visit to Canberra in the second half of 2025.

Flood Mapping

TUFLOW modelling and simulations for Kananook Catchment, and Watson's and Langwarrin Creek Catchments is progressing and will be completed by end of July 2025.

Council Officers are coordinating the available dates for Melbourne Water (MW) team in July 2025 to workshop the Communications strategy once the Modelling part is complete.

In the meantime, MW has finalised the Public Release, validation and implementation process for the Flood Mapping Project for the whole state of Victoria.

Once the new flood information is available, MW will prepare Urban Flood Impact Assessments (UFIAs) separately for all councils and share with them.

Insights from UFIAs and Councils' local knowledge will be used to tailor the communications and engagement plans for each municipality.

MW will progress a two-step process for release and implementation in planning schemes as detailed in a Letter from MW dated 30 May 2025 (attached).

Frankston City Council's new Flood Mapping information will be finalised in February 2026.

Nepean Boulevard Project

The Federal Government has announced $50 million in funding for traffic signals at the Nepean Highway and Overton Road intersection. In response, Council officers met with the Department of Transport and Planning (DTP), who expressed support for Council's proposal to not only deliver the signals but also facilitate the broader Nepean Boulevard transformation.

The Mayor and CEO have since briefed both Federal and State Members of Parliament on Council's value-added approach to delivering a comprehensive $50 million works program. Paul Edbrooke MP is expected to confirm the proposed scope of works within a fortnight, following which officers will issue a formal letter of confirmation. A further meeting with Federal and State MPs is also planned to progress the next steps.

Friendship/Sister Cities

- Friendship City Update – City of Annapolis, USA

  At its meeting on 12 May 2025, it was resolved that Council:

  2. *Notes the City of Annapolis formally voted on 23 March 2025 to approve a Friendship City Agreement with Frankston City, subject to the approval by Frankston City Council;*
  3. *Endorses a Friendship City Agreement between the City of Annapolis and Frankston City Council;*

  Following this endorsement, the Mayor has written to Annapolis Mayor Gavin Buckley to initiate the connection, and Council looks forward to the opportunities this international relationship will bring.

  A Memorandum of Understanding (MOU) is currently being prepared to formalise the partnership between Frankston City Council and the City of Annapolis. This will include joint opportunities such as cultural enhancement and education, training and economic outputs.

  Plans are also underway for commemorative signage to be installed at Ballam Park, highlighting the Friendship City relationship with Annapolis.

- Friends of Susono Friendship Association (FSFA) – Upcoming Events and Initiatives

The FSFA will host its annual Japanese Festival on 3 August 2025. This year's event will feature a visiting delegation from Susono, including a student dance performance and a formal welcome by the Mayor.

The FSFA are focussed on educational outcomes for local and Japanese students. They are currently coordinating a student delegation from Derinya Primary School to visit Susono in October 2025, as part of the World Expo.

- Notes the Mayor's scheduled meetings at the end of June aimed at activating and strengthening sister city relationships with City of Wuxi and Suva :
    i. His Excellency Mr Xiao Qian, Ambassador Extraordinary and Plenipotentiary of the People's Republic of China to the Commonwealth of Australia
    ii. His Excellency Ajay Amrit, High Commission of the Republic of Fiji to Australia

Grant Reporting

Council regularly applies for State and Federal Government funding through various grant programs available for projects, programs and services delivered by local government. This is also how Council secures the delivery of election campaign commitments.

Six (6) grant application outcomes were announced in March-April 2025, securing $644,294.55 million in external funding as follows:

- $250,000 for Frankston Park Changeroom Upgrade (State Government)
- $226,000 for Peninsula Reserve Sports Lighting Upgrade (State Government)
- $10,000 for Upgrade of IT for new Aged Care Act and Support at Home requirements (Federal Government)
- $5,000 for 2025 Frankston Seniors Festival (State Government)
- $151,294.55 for Baden Powell Kindergarten upgrade (State Government).
- $2,000 for Youth Empowerment Awards (State Government).

Six (6) new grant applications seeking $357,173.55 were submitted in March-April 2025 as follows:

- $151,294.55 for Baden Powell Kindergarten upgrade (State Government)
- $2,000 for Youth Empowerment Awards (State Government)
- $10,499 for Frankston Community Road Safety Programs (State Government)
- $50,000 for Seaford Coastal Access and Dune Risk Management Initiative (State Government)
- $143,380 for Frankston City Coastal Resilience 2100: Building adaptive capacity and preparedness (Federal Government)

**Content is accurate as at the time of publication and is subject to change.*

Activation of the upstairs restaurant - Frankston Yacht Facility

Officers have continued to review options for the activation of the site. Further information is provided in the Confidential attachment.

Frankston House Carpark

Officers are currently investigating options for the re-opening of Frankston House Carpark. Further information is provided in the Confidential attachment.

Community Connectors

Over the past quarter, the Community Connectors program has delivered critical frontline support in Young St to some of the most vulnerable individuals in Frankston, with 475 people supported. Of these, 72% were with frequent presenters, highlighting the value of consistent, relationship-based engagement. Key presenting issues included mental health, housing stress, homelessness, and social isolation. Notably, 47% of participants engaged in flexible casework received support related to housing or homelessness. The program's impact is further evidenced by stories like that of "Aunty Frankston," a woman with decades of homelessness and trauma, who - through patient and persistent engagement - was supported into safe housing and connected to health and detox services.

These outcomes underscore the program's role in not only addressing immediate crises but also fostering long-term pathways to stability and inclusion. There are no 'quick fixes' to address the entrenched vulnerability in Young St, however it is clear the Connectors program is having the desired effect of providing meaningful engagement, support and pathways forward, rather than just 'moving the problem'. The Program has experimented with their starting and finishing times to best suit the needs of the community members that they interact with.

Rapid Response Team - FMAC Patrol Data

In May 2024, the Rapid Response Team (RRT) commenced a proactive patrol program of the Young St precinct, and surrounding streets and laneways. The officers are authorised under Council's Community Local Law 2020 and primarily monitor the area for compliance to provisions relating to no smoking/vaping and the consumption or carrying of open containers of alcohol.

The initiative has generated significant business and community goodwill to Council by having a uniformed presence in the area. Several other LGAs including Latrobe, Maribyrnong and Kingston have proactively reached out to see if a similar program would add value in their municipalities. Patrols are also prioritised when Police Operations occur in the area.

Since the commencement of the program, non-compliance with no smoking/vaping continues to be the primary issue of concern (approximately 85% of non-compliance) with alcohol related matters secondary at approximately 15% of non-compliance. The data show no correlation between smoking and alcohol related matters.

The data shows a downtrend in identified non-compliances for both smoking and alcohol related matters since the commencement of the program. The spike in non-compliance in Q3 24-25 occurred between 13 and 17 January 2025 with officers reporting a higher than normal number of people in the area on Tuesday and Thursday of that week.

Awards/accreditations

Frankston City Council has recently revied awards for:

- The Supporting Tennis – Local Government award at the 2025 Victorian Community Tennis Awards. This was for leadership in the sport and cited as an example of how councils and clubs can work together to grow the game;
- Frankston City's Play Strategy 2021 and its implementation received two awards – the Landscape Architecture Award for Landscape Planning and the Shadesmart Award at the Victorian Chapter Awards for the Australian Institute of Landscape Architects (AILA);

2025 Award Submissions – In progress

- Imagine Frankston
- Play Strategy and Let's Play Implementation
- South Side Festival
- Inaugural Victorian Library and Information Award

Future Submissions – In planning

- Next stage of the Welcoming Cities accreditation
- 2025 Keep Australia Beautiful Victoria (KABV) Tidy Towns & Cities – Sustainability Award
- Alison Meighan Awards - Meals on Wheels.

Reputational Risk Management

Reputational risk is the potential damage to our organisation/Council if our customers, community and stakeholders believe we have failed to meet their expectations, resulting in a negative perception.

Issue identification for reputation risk is an ongoing key strategic pillar and while many of these issues are operational there is an impact on the organisation, Councillors and the community.

Hot topics are covered with EMT fortnightly and reported monthly at Council meetings. EMT and the Managers identify potential risks as they arise – these are then monitored and reported on as needs. Additionally key responses are formulated to support the risks analysis and management.

Trial Investment Attraction Incentive Program

The 2024-25 trial Investment Attraction program aims to attract quality business operators to Frankston to support long term economic outcomes and generate employment opportunities. It does this by providing certainty of Council incentives to targeted business operators, within timeframes aligned to their business planning needs. The program is managed under a strictly reimbursement model and is subject to recipients securing a lease or acquiring a property within Frankston City.

In May 2025, three business operators were offered an Investment Attraction Incentive to encourage them to establish an operation in Frankston City. $80,000 in total incentive funding was offered to the three businesses, with the aim of generating $98M in economic benefit to Frankston City over 5 years. The businesses, individual incentives offered and progress as of June 2025 are included in the confidential attachment.

Financial Impact

Capital Works Budget

Nil operational budget implications.

Operational Budget

Nil operational budget implications.

Consultation

1. **External Stakeholders**

   Relevant external agencies continue to be engaged as mentioned.

2. **Other Stakeholders**

   Relevant external agencies continue to be engaged as mentioned.

Analysis (Environmental / Economic / Social Implications)

Details relating to any environmental/economic/social implications are noted in the relevant attachments, if applicable.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

Every effort is being made across the organisation to ensure the successful delivery of the key hot topics including key councillor project of interests recognising that Council's adopted procurement policy needs to be followed and that some projects under planning and delivery are subject to receiving timely external authority approvals including utility authorities, DECCA and DTP.

Policy Impacts

No impact to Council policies.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Details relating to any risks are noted in the relevant attachments, if applicable.

Conclusion

This report is being tabled bi-monthly to help ensure open and transparent reporting of matters considered at the Hot Topics briefing, which in turn should build a better understanding and provide greater clarity of any issues at hand, along with greater confidence in the management of "hot topic" matters of interest to Councillors.

ATTACHMENTS

Attachment A:	Issues Management - media and social as at 2 June 2025 - **CONFIDENTIAL**
Attachment B:	Frankston Yacht Club - May 2025 - **CONFIDENTIAL**
Attachment C:	Investment Attraction Incentive - **CONFIDENTIAL**
Attachment D:⇩	Letter from Melbourne Water - Flood Mapping - 30 May 2025
Attachment E:	Frankston House Carpark - May 2025 - **CONFIDENTIAL**
Attachment F:	Hot Topics - Councillor Briefing Presentation - 16 June 2025 - **CONFIDENTIAL**

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Melbourne Water
Enhancing Life and Liveability

30/05/2025

Phil Cantillon
Chief Executive Officer
Frankston City Council

By email: phil.cantillon@frankston.vic.gov.au

Dear Phil,

Update on flood modelling program

Thank you for your continued support in working with Melbourne Water as we have progressed our commitment to update flood modelling across the Port Phillip and Westernport catchment.

We have been working closely with relevant government departments to finalise our approach to public release and implementation of new flood modelling. I appreciate your patience as we have worked through these important steps and I'm pleased to be able to provide to you an update on the program's progress and our approach to release new flood information which will commence in a rolling program from the second half of this year for the first municipalities where modelling has been completed.

Public release, validation and implementation process

Below is an overview of Melbourne Water's flood information deployment process for 2025.

- Once new flood information is available, we will prepare Urban Flood Impact Assessments (UFIAs) to facilitate early understanding of implications of new modelling prior to public release and will share these with impacted councils as they are completed.

Melbourne Water ABN 81 945 386 953
990 La Trobe Street Docklands VIC 3008
PO Box 4342 Melbourne VIC 3001 Australia
TTY 131 722 F +61 3 9679 7099
melbournewater.com.au
Printed on 100% recycled paper

VICTORIA State Government

- We will use the insights from the UFIAs and from each council's knowledge of their local community to work together to develop and finalise tailored communications and engagement plans for each municipality.

- We will progress a two-step process for release and implementation in planning schemes:

    - Step 1: Release of flood information for a two-month community engagement period, providing an opportunity for the community to make submissions; providing an important localised validation of the new flood mapping.
    - Step 2 – Planning scheme amendment (PSA) process, providing time for government to finalise a new streamlined PSA process.

- In partnership with councils, approximately one month prior to the release of new information, we will undertake awareness raising communications to promote new flood information is coming and to provide avenues for the community to be updated when the new information is available. More detail about the community engagement program is included in Attachment 1.

- We are prioritising community safety and supporting VicSES to update Municipal Flood & Storm Emergency Management Plans and Local Flood Guides with the new flood information as soon as possible.

Planning Scheme Amendments

We support the government's commitment to develop a streamlined planning scheme amendment process to implement new flood information into planning schemes, as foreshadowed in the government's new planning strategy - Plan for Victoria, and the government's response to the Parliamentary Inquiry into the 2022 floods.

Until such time as planning schemes are updated, we are working on an interim approach to the use of new flood information in planning and building decisions. We will share this approach once it is finalised.

Opportunities for early engagement during modelling phase

Many Councils have already started talking to their communities about stormwater flooding and conducted early engagement in their local areas. Early engagement opens the conversation about flooding with communities and increases awareness and flood literacy. Melbourne Water is available to provide support and resources to any Council that would like to explore early

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engagement. Data collected can improve the quality of flood modelling information.

Melbourne Water is finalising its approach to waterway flood modelling engagement. It is envisaged that Melbourne Water will lead this early engagement and look to Councils to support and promote the projects with their communities.

Update on coastal flood modelling

Sea level rise is a challenge across all levels of government. Melbourne Water will work with relevant Councils impacted by coastal flooding to develop an engagement approach once a timeline for coastal flood modelling is developed.

Next steps

The deployment process outlined in this letter will be applied where flood information is ready for public release this year. Towards the end of 2025 we will review and reset our approach for 2026, taking into consideration any lessons learned from this year and any state government announcements on a new streamlined PSA process and any other matters relevant to the program.

In the meantime, our officers will continue to work collaboratively with your teams, and any questions should continue to be directed to the relevant MW officer working with your council.

Any questions on the subsequent deployment phase of the project can be directed to Anna Lucas, General Manager Service Strategy, via email anna.lucas@melbournewater.com.au or phone on 0417856287.

Yours sincerely

Dr Nerina Di Lorenzo
Managing Director

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Attachment 1

Community engagement program to support release of new flood information to the community

Melbourne Water has developed a comprehensive community engagement program to facilitate the public consultation period. This will be tailored to your community, in close consultation with your communications and engagement team. Melbourne Water is seeking a partnership approach with council to deliver the community engagement.

Our engagement approach will feature clear messaging to differentiate between stormwater and waterway flooding, mitigating potential community confusion. It will employ jargon-free, straightforward language that is both informative and empathetic. Striking the right balance is crucial – we aim to raise flood awareness without causing unnecessary alarm or panic. We also have a robust narrative to address inevitable questions regarding the actions taken by Melbourne Water, councils and government to manage flood risk.

There is also opportunity to build into our narrative an overall message about how the work we are doing supports the future growth of Melbourne as a flood resilient city, with reference to recent floods and extreme weather events, and integrated with recent government messaging contained within Plan for Victoria and forthcoming review of the Victorian Floodplain Management Strategy.

Melbourne Water has developed a unique digital platform that will host engagement with each community. The creation of an online 'flood hub' for each Council area and major waterway will enable users to follow and stay updated on various projects and announcements. This flood hub will ensure full transparency regarding progress and engagement opportunities.

Our approach includes a new online searchable mapping tool to provide the community with easy access to property-specific flood information.
We request that each council supports us in promoting the engagement and directing the community to the Melbourne Water digital platform.

The digital campaign will be supplemented with in-person pop up events, webinars and translated materials. Melbourne Water will work closely with your communications and engagement team to deliver the engagement activities. We will also work with your staff to clarify roles and responsibilities and provide supporting resources and information, including co-branded FAQs and key messages, throughout the engagement process

Executive Summary

12.3 Frankston Arts Advisory Committee - Minutes 15 May 2025

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan
Level 1: 2. Community Strength
Level 2: 2.1 Build Frankston City's reputation as an arts, culture and tourism destination

Purpose

To present the minutes of the Frankston Arts Advisory Committee meeting held on 15 May 2025.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Receives the minutes of the Frankston Arts Advisory Committee meeting held on 15 May 2025;
2. Notes the successes of the 2024/25 Destination Event Attraction Program and the growth in outer region visitation, high profile media coverage, high satisfaction rating and economic impact; and
3. Notes the increase in out-of-region visitors to our Destination events.

Key Points / Issues

Frankston Arts Advisory Committee Minutes (FAAC) – May 2025

The May meeting was convened with members of FAAC to discuss agenda items and make recommendations where appropriate to Council for approval.

The key items discussed by the Committee at the meeting 15 May 2025 included:

Destination Events Attraction Program – Recommendations for 2025/26

An overview of the Destination Event Attraction Program (DEAP), highlighting key statistics, survey results, community satisfaction levels and the broader economic impact of events was presented to the Committee.

Destination Event Attraction Program	2023/2024	2024/2025
Attendees	112,500	164,000+
Number of surveys	1,534	1,721
Satisfaction	8.3 / 10	9.1 / 10
Out-of-region visitors	32%	41%

DEAP Economic Impact	$2.03m	$3.16m

An update on the DEAP 25/26 program was also presented highlighting 16 applications were received and of these, 4 events (2 Major and 2 Minor) have been recommended for support. The proposed programming will span the months of January, February, March, April and June.

Mile Bridge

Officers provided an update on the 'Swimmer' project. The artwork is currently in the prototyping phase and undergoing preliminary construction and fabrication. Delivery and installation are scheduled for mid-October 2025 pending land authority approvals.

Public Artwork Donation – Gillie & Marc

Officers informed the Committee of a potential opportunity for Council to receive donated artworks from renowned artists Gillie & Marc. The artwork options will be forwarded to officers in the new financial year, pending availability and further details.

FAC Façade

The new artwork has been dispatched for final preparation and is scheduled for delivery in June.

Sculpture by the Sea

The change over in the leased sculptures will occur in June in previously outlined locations.

Carrum Downs Library and Lyrebird Community Centre Mural

A new mural is planned for the Lybrebird Community Centre and Carrum Downs Library. The Public Art Officer is currently liaising with the selected artists to finalise concept. The mural will be completed in late May.

Frankston Regional Arts Trail

Officers took the Committee through the updates to the Frankston Regional Arts Trail (FRAT):

- Frankston Pier EOI: the EOI has been awarded and delivery timelines are still to be confirmed.
- Corridors & Connectors EOI: the EOI has closed with 7 submissions received. The evaluation process is underway, with shortlisted artists to be notified next week.
- Site Update – The South East Water Tank site is no longer a viable option. A new potential site has been identified at the roundabout at Skye Road/McClelland Road for a replacement sculpture.
- Officers are continuing discussions with Nairm Marr Djambana to determine their involvement in the FRAT.

Fibreglass Sculptures

12.3 Frankston Arts Advisory Committee - Minutes 15 May 2025

Executive Summary

Since the fibreglass animals were installed at Karingal Place, Wingham Reserve, the sculptures have been subject to repeated vandalism.

Committee members expressed concerns about the viability and cost-effectiveness of continuing to invest in fibreglass sculptures at other sites. This matter will be brought to the attention of Councillors for further discussion.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation

1. **External Stakeholders**

   Frankston Arts Advisory Committee.

2. **Other Stakeholders**

   Relevant internal departments as required.

Analysis (Environmental / Economic / Social Implications)

Not applicable.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

There are no legal issues or impact associated with this report.

Policy Impacts

There are no policy impacts as a result of this report.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter related to the minutes of the FAAC or Council report.

Risk Mitigation

Risks have been considered and mitigations are considered achievable.

Conclusion

Minutes of the FAAC meeting and associated recommendations from its meeting on 15 May 2025 are included for Council endorsement (Attachment A).

12.3 Frankston Arts Advisory Committee - Minutes 15 May 2025

Executive Summary

ATTACHMENTS

Attachment A:⇩ FAAC - Minutes - 15th May 2025 Meeting

Frankston Arts Advisory Committee

MINUTES OF MEETING

15 May 2025
6.30 – 8.30pm
Acacia Room, Civic Centre

1	Governance: General	
1.1	Welcome and apologies	Present Ms Barbara Crook (Chairperson) Ms Tammy Ryan Ms Courtney Percy Ms Alexandra Imlach Mr Christopher Costuna Cr Brad Hill Cr David Asker Ms Rebecca Gendron Mr Damien Kease Apologies Mr Phil Cantillon Rebecca Umlauf Shweta Babbar Mr Joe Grimes
1.2	Determination of quorum	A quorum was declared.
1.3	Declaration of interests	NA
1.4	Confirmation of Agenda	Agenda confirmed.
1.5*	Approval of minutes – 27 March 2025	The Minutes of the FAAC meeting held 27 March 2025 were previously approved by the Committee via email. Carried
1.6	Action items/Matters arising	The following action items will be discussed as part of this agenda: • Sculpture by the Sea • FAC Façade
2	Presentations	
		•
3	Arts & Culture Projects	
3.1	Destination Event Attraction Program (DEAP) Recommendation for 25/26	• Destination Events Lead presented an overview of the Destination Event Attraction Program (DEAP), highlighting key statistics, survey results, community satisfaction levels and the broader economic impact of events. • DEAP 25/26 Program update: o A total of 16 applications were received for the DEAP 2025/2026 Program. o Of these, 4 events have been recommended for support: ▪ 2 Major Events ▪ 2 Minor Events o Proposed programming spans the months of January, February, March, April and June.

3.2	Mile Bridge Updates	• Public Art Officer provided an update on the 'Swimmer' project. The artwork is currently in the prototyping phase and undergoing preliminary construction and fabrication. Delivery and installation are scheduled for mid-October 2025.
3.3	Donation Updates – Gillie & Marc	• Public Art Officer informed the Committee of a potential opportunity for Council to receive donated artworks from renowned artists Gillie & Marc. The artwork options will be forwarded to Officers in the new financial year, pending availability and further details.
3.4	FAC Façade Update	• The new artwork has been dispatched for final preparation and is scheduled for delivery in early June.
3.5	Sculpture by the Sea End of Lease Agreements and Sculptures to be Installed	• Public Art Officer briefed the Committee on the changes to the leased sculptures. Several sculptures have reached the end of their lease period and will be deinstalled. The Officer outlined the proposed replacement pieces and their installation timeline.
3.6	Carrum Downs Library and Lyrebird Community Centre Mural	• A new mural is planned for the front wall of the Lybrebird Community Centre and Carrum Downs Library. The Public Art Officer is currently liaising with the selected artists to finalise concept.
3.7	Frankston Regional Arts Trail – Pier Artwork & Corridors & Connectors Submission Updates	• Public Art Officer took the Committee through the updates to the Frankston Regional Arts Trail: o Frankston Pier EOI: the EOI has been awarded and delivery timelines are still to be confirmed. o Corridors & Connectors EOI: the EOI has closed with 7 submissions received. The evaluation process is underway, with shortlisted artists to be notified next week. o Site Update - SEW Water Tank: this site is no longer a viable option. A new potential site has been identified at the roundabout at Skye Road/McClelland Road for a replacement sculpture. o Council Officers are continuing discussions with Nairm Marr Djambana to determine their involvement in the FRAT.
4	Other Business	
4.1	Fibreglass Sculptures	• The Manager informed the Committee about the trial installation of fibreglass animal sculptures at Karingal Place (Wingham Reserve). • Since their installation, the sculptures have been subject to repeated vandalism. • Committee members expressed concerns about the viability and cost-effectiveness of continuing to invest in fibreglass sculptures at other sites. • Action: The matter will be brought to a Councillor Briefing for further discussion. No additional funds will be allocated for repairs at this stage.
4.2	Mural in Fitzroy	• The Chairperson requested Committee members to share their thoughts on a currently controversial mural in Fitzroy. • Action: The matter will be added to the agenda and discussed at the next meeting.
5.	Confidential Items	
C.1	N/A	

6	Next Board Meeting and forward agenda	
6.1	Next FAAC Meeting: • 31 July 2025 at 6.30pm in Acacia Room	
	Confirmed as a Correct Record	Chairperson: Barbara Crook

The meeting closed at 8.14pm

Executive Summary

12.4 Frankston City Health and Wellbeing Plan 2021-2025 - Year Four Annual Report

Enquiries: (Tammy Beauchamp: Communities)

Council Plan
Level 1: 1. Healthy and Safe Communities
Level 2: 1.3 Encourage active and healthy lifestyles for people of all ages and abilities

Purpose

To report to Council on the progress made to implement the Health and Wellbeing Plan 2021-2025 in its fourth and final year.

Recommendation (Director Communities)

That Council:

1. Receives the Year Four Annual Report for the outgoing Health and Wellbeing Plan 2021-2025, noting that its completion is a statutory requirement;
2. Notes the new Health and Wellbeing Plan is integrated in the Council and Wellbeing Plan 2025-2029, which continues to embed health and wellbeing objectives in Council's long-term planning;
3. Notes the final year of the Frankston City Health and Wellbeing Plan 2021–2025 delivered strong results across all six priority areas, with meaningful progress made in collaboration with local partners and the community, including the following key achievements:
   - Delivered major play space upgrades at Lucerne, Adib, and East Seaford Reserves, improving access and inclusion;
   - Onsite social work at Frankston Library supported over 60 community members and reduced staff incidents;
   - Community Connectors at Frankston Station provided immediate support to over 300 people in crisis;
   - Replaced 8,689 streetlights with LEDs, cutting emissions and saving $9.8 million over 20 years;
   - Delivered 23 'Baby Makes 3' programs promoting equal parenting and healthy relationship; and
   - Engaged 150 students at McClelland College in local safety education and awareness.

Key Points / Issues

- At the Council Meeting on 11 October 2021, it was resolved:

  That Council:

  1. *Adopts the Annual Report (Year 4) for the outgoing Health and Wellbeing Plan 2017-2021, noting the annual review of the Plan is a statutory requirement;*
  2. *Endorses the Final Evaluation Report for the outgoing Health and Wellbeing Plan 2017-2021, acknowledging the achievements of this Plan;*

3. *Notes the new Draft Health and Wellbeing Plan 2021-2025 was publicly exhibited for a period of five weeks from 11 August to 14 September 2021 with 75 submissions received;*
4. *Notes all submissions have been considered and, where appropriate, changes have been incorporated into the final Health and Wellbeing Plan 2021-2025;*
5. *Adopts the Health and Wellbeing Plan 2021-2025 and its Year One Action Plan, noting its completion is a statutory requirement;*
6. *Endorses the Monitoring, Evaluation and Learning Framework for the Health and Wellbeing Plan 2021-2025; and*
7. *Notes officers will notify the submitters of its decision accordingly.*

- The Health and Wellbeing Plan 2021-2025 (the Plan) was adopted by Council in 2021 to meet its statutory requirements under the *Public Health and Wellbeing Act 2008* (the Act) to prepare a Municipal Health and Wellbeing Plan. The Plan outlines how Council is working with its partners to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life (Attachment A).
- The Act also requires local councils to report annually on their Municipal Health and Wellbeing Plans. To meet this requirement, a Year Four Annual Report (Attachment B) has been prepared and is presented to Council. The Year Four Annual Report reviews the progress made by Council and its partners towards the achievement of the Year Four Action Plan (adopted by Council at its meeting on 9 September 2024). This review was guided by the Plan's Monitoring, Evaluation and Learning Framework endorsed by Council in 2021.
- The Year Four Action Plan reporting period is from September 2024 to June 2025, a shorter duration than previous years due to the integration of the Plan into the new draft Council and Wellbeing Plan 2025-2029, scheduled for adoption on 23 June 2025.
- The Year Four Action Plan contained 103 actions. Of these: 94 were on track and 7 completed; two were deferred with no action taken during Year Four; and there were no actions identified as not proceeding.
- This is the final year of the Plan which will conclude on 23 June 2025 when the draft Council and Wellbeing Plan 2025-2029 is presented to Council for adoption. The new Council and Wellbeing Plan 2025-2029 integrates the Health and Wellbeing Plan, meeting Council's statutory requirements under Section 26 of the *Victorian Public Health and Wellbeing Act 2008* to prepare a Municipal Health and Wellbeing Plan within 12 months of a general election. Details of how Council meets these requirements will be reported to Council when the draft Council and Wellbeing Plan 2025-2029 is presented for adoption.

Financial Impact

There are no financial costs.

Consultation

1. External Stakeholders

A community engagement process was undertaken to develop the Plan and its actions in 2021, which included an online survey, targeted conversations with various

community groups, Nairm Marr Djambana, the Bunurong Land Council Aboriginal Corporation, Mornington Peninsula Shire Council and workshops with our health partners, including WHISE, Peninsula Health and other providers.

The Action Plan is updated annually in consultation with our health partners. Regular meetings were also held with our health partners throughout the year to monitor and review implementation of the Year Four Action Plan.

Analysis (Environmental / Economic / Social Implications)

Local government plays an important role in improving health and wellbeing within communities. With a key role in the planning, design and development of land, local government can influence liveable neighbourhoods and environments that foster inclusive and sustainable communities and promote physical and psychological wellbeing. Local government also works as a direct service provider and partner in the provision of universal services, infrastructure and public spaces to enhance community wellbeing.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

The Draft Year Four Annual Report meets the statutory requirements as follows:

- Section 26 of the *Public Health and Wellbeing Act 2008,* which requires Council to prepare a Municipal Health and Wellbeing Plan within 12 months of each general election with the following included:
  - An examination of data about health status and health determinants in the municipal district;
  - Goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
  - Measures to prevent family violence and respond to the needs of victims of family violence in the local community;
  - Provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan; and
  - How the council will work in partnership with the department (of health and human services) and other agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan.
- The Act also requires councils to have regard to the Victorian Public Health and Wellbeing Plan in developing their Municipal Public Health and Wellbeing Plan. Ten priorities are identified, based on the issues that are the greatest contributors to the burden of disease and health inequalities and emerging threats or challenges to the public's health and wellbeing and where a lack of action is likely to result in significant future health burden.
- The Act also requires councils to report on the measures the council proposes to take to reduce family violence and respond to the needs of victims.

- Section 17 of the *Climate Change Act 2017* requires councils to have regard to climate change in preparation of their Municipal Public Health and Wellbeing Plans.

Gender Impact Assessments

A Gender Impact Assessment (GIA) was completed retrospectively in April 2024 for the Health and Wellbeing Plan 2021-2025. The recommendations have been incorporated within the new integrated draft Council and Wellbeing Plan 2025-2029. Recommendations to progress gender equality included targeted approaches throughout community engagement, strategic integration, and the review and reporting of outcomes.

The three overarching recommendations made to progress gender equality in the Health and Wellbeing Plan are:

1. Overarching principles: Promoting gender equality in local government decision making processes contributes to more representative and inclusive governance, leading to better outcomes for the entire community. These ensure whole of community is considered with specific focus on hearing the voices of priority groups that may face greater barriers to participation.
2. Strategic integration: Incorporating the next Health and Wellbeing Plan into the Council Plan ensures that health and wellbeing, gender equity, and diversity and inclusion are key principles that need to be embedded across all Council areas.
3. Diversity, Equity and Inclusion: Through the application of an intersectional gender lens and diversity and inclusion focus, the next Health and Wellbeing Plan will address intersectionality at all stages. The intention is that priority areas and/or actions developed from these, include specific focus on priority groups and a shift away from a whole of community approach. This should support Council budget, resourcing, and priority to be focused on equitable outcomes.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no risks associated with the Year Four Annual Report

Conclusion

The preparation and annual reporting of the Health and Wellbeing Plan is a statutory requirement for Council. The Plan, along with its Draft Year Four Annual Report, enables Council and its health partners to understand the evidence on the most pressing health and wellbeing issues and health inequities within Frankston City that require the strongest focus to guide planning, service delivery and collaborative action. The annual review aims to ensure that the Plan remains dynamic, relevant and responsive to the changing policy environment and our community's needs.

ATTACHMENTS

Attachment A:⇩ Health and Wellbeing-Plan 2021-2025

Attachment B:⇩ Health and Wellbeing Plan 2021- 2025 - Year 4 Action Plan - Annual Report

Health and Wellbeing Plan

2021–2025

Lifestyle Capital of Victoria

Acknowledgement of Country

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

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Message from the Mayor

As Mayor of Frankston City, I am pleased to present the Health and Wellbeing Plan for 2021-2025. This Plan will be integral to us working collaboratively with our community and partners towards a liveable, innovative and proud City where each person has equal opportunity to live a long and healthy life.

Over the course of a person's life, factors such as support in the early years, levels of education and security of food, employment and housing will have an impact on their health and wellbeing.

Although the majority of people in Frankston City are living healthily and reporting similar levels of wellbeing to other Victorians, it's important to acknowledge that this is not the experience of all members of our community. Frankston City has more cases of obesity, diabetes, heart disease and people living with one or two chronic diseases than the Victoria average. Rising experiences of mental health challenges (including as a result of COVID-19) are also concerning.

When health is a persistent challenge, it not only impacts on an individual's ability to take up opportunities and improve their life chances, it can also affect their families and many of those around them.

Local governments are directly connected to their communities, making them uniquely placed to promote positive social influences and create environments that foster better health and wellbeing – the foundation for a good life. Through our role in planning and designing liveable neighbourhoods we can create environments that foster inclusive and resilient communities that are supported to take positive actions to reduce risks to their health.

These positive choices may include exercising and socialising more due to improving facilities, smoking less because there are less public places where doing so is permitted and choosing venues which lessen the likelihood of problem gambling because they are open in the evening.

This Health and Wellbeing Plan further expands on how Council will encourage active and healthy lifestyles, with a focus on well-planned neighbourhoods that encourage walking and cycling, access to high quality open spaces, the provision of community amenities that are welcoming and culturally safe, and universally accessible services.

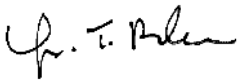
We have developed six priorities and multiple objectives to drive action that includes improving opportunities for active travel, improving access to open spaces and recreation opportunities, support for good nutrition, opportunities that build social inclusion and community connections, responses to health issues arising from climate change, and support for healthy and sustainable homes, buildings and public spaces.

The Plan identifies how Council will also address family violence by strengthening prevention as a priority in universal services and promoting respect and inclusion to reduce elder abuse and encourage gender-equitable workplaces, services and programs.

You will also see in this document how safe public spaces, positive cultures, strong partnerships and smoke-free communities can be built to reduce harms from gambling, smoking, alcohol and other drugs.

The Plan was created in partnership with staff, community health agencies and through community consultation, and draws on extensive research to analyse and understand our community's health and wellbeing needs.

I believe the priorities and objectives in this Plan, identified for targeted action over the next four years, will put us all on a path to better health and prospects.



Cr Kris Bolam
Mayor, Frankston City

Executive Summary

The Health and Wellbeing Plan 2021–2025 is Frankston City Council's strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life.

In accordance with the *Public Health and Wellbeing Act 2008*, the Plan has been developed to provide a clear strategic direction on the health and wellbeing priorities for the Frankston City community, and lead coordinated and collaborative action across the municipality.

The Plan was developed in consultation with the community and in collaboration with our partners, and informed by health population data and social research.

The Plan enables Council and our partners to understand the evidence on the most pressing health and wellbeing issues and health inequities within Frankston City that require the strongest focus to guide planning, service delivery and collaborative action.

In delivering the Plan, Council will place primary prevention at the heart of what we do, taking a systemic approach to the design, planning and delivery of our policies, universal services, infrastructure, recreation facilities, activity centres and open spaces to enhance opportunities for our community to be as healthy as possible.

The Plan aligns with the Community Vision 2040, Council Plan 2021-2025 and Municipal Planning Strategy to ensure that health and wellbeing outcomes are integrated with the long-term vision for Frankston City and reflect the community's needs.

The Plan has been developed within the context of the ongoing impacts of the COVID-19 pandemic, which has affected every member of our community and for some has resulted in widening health inequities. The Plan aims to take an intersectional approach to addressing health inequities across all stages of life.

The Plan will be implemented through an action plan that is reviewed and updated annually throughout the Plan's four-year lifecycle. This process aims to ensure that the Plan remains dynamic, relevant and responsive to the changing policy environment and our community's needs.

Our health and wellbeing priorities

Priority 1

Building healthy and active communities

- **1.1** Improve opportunities for walking, cycling and active travel
- **1.2** Improve access to public open spaces, play spaces and recreation facilities
- **1.3** Improve access to inclusive club sports and active recreation activities
- **1.4** Improve healthy eating and food security to support good nutrition across the life course

Priority 2

Building fair and inclusive communities

- **2.1** Partner and advocate to reduce health inequities, poverty and disadvantage
- **2.2** Partner and advocate to improve equitable access to education, employment and housing
- **2.3** Strengthen relationships to support Aboriginal self-determination and reconciliation

Priority 3

Increasing mental wellbeing and resilience

- **3.1** Support opportunities to build social inclusion and community connection
- **3.2** Increase volunteering and community participation
- **3.3** Foster social cohesion and community harmony

Priority 4

Strengthening climate action for community wellbeing

- **4.1** Increase awareness of the health impacts of climate change
- **4.2** Strengthen response to public health threats and emergencies for vulnerable communities
- **4.3** Support healthy and sustainable homes, buildings and public spaces

Priority 5

Strengthening gender equality and respectful relationships

- **5.1** Build partnerships to prevent family violence, violence against women, and elder abuse
- **5.2** Strengthen equitable, safe and respectful relationships
- **5.3** Create gender equitable workplaces, services and programs

Priority 6

Building safe communities

- **6.1** Create safe public spaces through Council policy, planning and design
- **6.2** Build partnerships that change cultures and reduce harms from alcohol and other drugs and gambling
- **6.3** Create smoke free communities

About our health and wellbeing plan

The Health and Wellbeing Plan 2021–2025 (the Plan) is Frankston City Council's strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life. The Plan provides a framework for an integrated approach to addressing health and wellbeing within Frankston City.

Legislative requirements

Under the Victorian *Public Health and Wellbeing Act 2008*, Council has a statutory obligation to prepare a Municipal Health and Wellbeing Plan within 12 months of each general election. The plan must:

- Include an examination of data about health status and health determinants within the municipality
- Identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing
- Provide for the involvement of people in the local community in the development, implementation and evaluation of the plan
- Specify how Council will work in partnership with agencies undertaking public health initiatives, projects and programs to accomplish the goals and strategies identified in the plan
- Be consistent with the Council Plan and Municipal Strategic Statement
- Have regard to the Victorian Public Health and Wellbeing Plan

In addition, the plan must provide for the following requirements:

- The Victorian *Climate Change Act 2011*, which requires Council to consider climate change during the preparation of a Municipal Health and Wellbeing Plan
- The Royal Commission into Family Violence Recommendation 94, which requires that councils report on the measures they propose to take to reduce family violence and respond to the needs of victims in preparing their Municipal Health and Wellbeing Plans

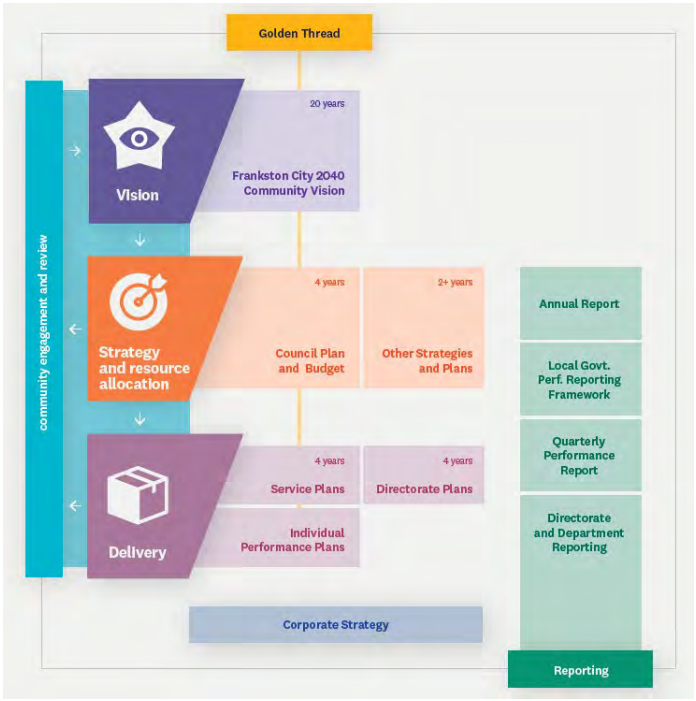
Our integrated planning approach to health and wellbeing

Council is taking an integrated planning approach to the development of its policies, strategies and plans to ensure that we are working towards a set of shared outcomes that incorporate a long-term view of our community's desired future for the municipality.

This approach has been formalised through the introduction of Council's Integrated Planning and Reporting Framework, which connects our community's long-term aspirations in the Community Vision 2040 with Council's long-term resourcing strategies and medium term strategic plans and policies, and in particular with the Council Plan and Budget.

This connection forms a 'golden thread' through our plans to strengthen our journey towards achieving our shared outcomes.

Figure 1: Frankston City Integrated Planning and Reporting Framework



Our shared outcomes

Our Council Plan 2021-2025 sets our shared outcomes for the next four years, which in addition to being aligned with the Community Vision 2040 are also aligned with Council's policy domains (long-term outcomes). These policy domains are used by Council as a policy framework to guide the development of its policies and strategies, also forming part of the 'golden thread'.

The Health and Wellbeing Plan has been developed to align with our shared outcomes to ensure it will work towards the achievement if Frankston City being recognised as ***liveable, innovative and a proud City***.

Table 1: Our shared outcomes

10 YEARS +						
Policy domains						
Healthy Community	Safe Community	Stronger Families	Community Strength	Sustainable environment	Sustainable economy	Skilled Community
Community Vision 2040 themes						
Healthy families and communities	Vibrant and inclusive communities	Natural environment and climate action	Connected places and spaces	Industry, employment and education	Advocacy, governance and innovation	
4 YEARS						
Council Plan outcomes						
Healthy and safe communities	Community Strength	Sustainable environment	Well planned and liveable City	Thriving economy	Progressive and engaged City	

Our Community Vision 2040

The Frankston City Community Vision 2040 is our community's long-term vision and aspirations for the future of our City, providing a description of what our community wants for the future of our municipality, in terms of its look, feel and liveability.

The Community Vision 2040 sets the direction for our whole community, inspiring us all to work together to create a future for our City that our community wants to see, live and experience.

Our Community Vision

Frankston City 2040 is the place on the bay to learn, live, work and play in a vibrant, safe and culturally inclusive community. Our City is clean, green and environmentally responsible.

Our Community Vision 2040 was created through a deliberative engagement process with a representative community panel of residents, and is voiced in their own words.

The Community Vision 2040 forms part of Council's strategic planning and reporting framework, ensuring it incorporates a long-term view of the community's desired future into strategic planning and decision making. In particular, the Community Vision 2040 helped to shape the Council Plan 2021-2025 and will guide future Council planning across the next 20 years.

Community aspirations

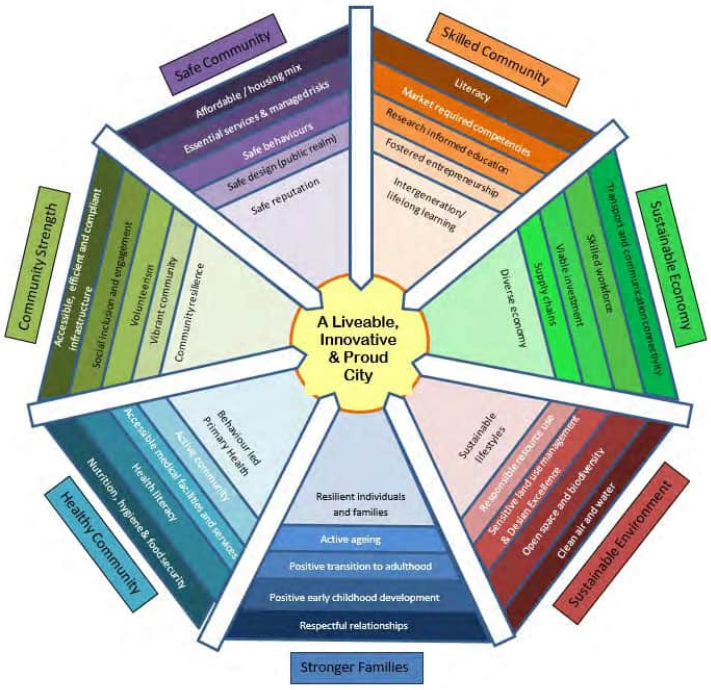
The aspirations from the Community Vision 2040 have been used to help guide our health and wellbeing priorities and objectives.

10 YEARS +	4 YEARS	
Community Vision 2040 Themes and aspirations	**Council Plan 2021-25 Outcomes**	**Health and Wellbeing Plan Priorities**
Healthy families and communities Frankston City empowers everyone to improve their health and wellbeing through access to green space, quality health services, social supports, education and opportunities to be physically active.	Healthy and safe communities Active and healthy lifestyles that support residents living independently longer Long-term health and learning outcomes established in early childhood Reduction of harms from family violence, gambling, alcohol and other drugs	Building healthy and active communities Strengthening gender equality and respectful relationships Building safe communities
Connected places and spaces Frankston City is a well-connected and safe community with a unique identity, recognised for its vibrant City Centre that capitalises on its natural assets and heritage. Frankston City is the place that people want to visit, study, work and live in.	Well planned and liveable city Urban design renewal of public places and spaces Connected, accessible, smart and safe travel options	Building healthy and active communities
Vibrant and inclusive communities The community is proud of First Nations Peoples heritage and culture, and promotes a sense of pride and belonging for the local Aboriginal and Torres Strait Islander community. Frankston City is known as a cultural hub with a thriving arts community, embracing diversity and promoting wellbeing.	Community strength Accessibility of services to enhance social inclusion and mental wellbeing Volunteering to build connections and resilience within the community Frankston City's arts and cultural identity	Increasing mental wellbeing and resilience Building fair and inclusive communities
The natural environment and climate action Frankston City is green and sustainable, and a leader in sustainable industry and development. Both Council and community are committed to protecting and enhancing the environment and actively addressing climate change.	Sustainable environment Climate emergency response and leadership Green canopy cover to reduce urban heat Diversion of waste from landfill Protection, access and connection to the natural environment	Strengthening climate action for community wellbeing

Our policy domains

Our policy domains (long-term community outcomes) are based on key indicators of health and liveability, expressed in our Community Building Outcomes Framework.

Figure 2: Frankston City Community Building Outcomes Framework



Our framework draws from a number of key theoretical approaches to enable Council to develop a deep understanding of our community, where and how to best use resources, improve service delivery, form partnerships and build social capital to affect long-term positive change. When applied, the Framework facilitates a place-based planning approach to the development of key prevention and early intervention strategies and initiatives that are integrated into Council's universal service delivery system and management of community infrastructure.

An integrated approach to health and wellbeing

Our Health and Wellbeing Plan provides a framework for our integrated policy and planning approach to addressing health and wellbeing within Frankston City to ensure a collaborative approach to improving outcomes.

The Plan closely aligns with our key **strategies** to direct resources and influence the achievement of co-health benefits and health outcomes within the areas prioritised in the Plan, ensuring a whole-of-organisation and systems approach.

The Plan also aligns with our **action plans** developed for different population groups and issues, providing direction to deliver actions that improve health and wellbeing outcomes.

Alignment with the Victorian Health and Wellbeing Plan

Frankston's Health and Wellbeing Plan has also been guided by the Victorian Public Health and Wellbeing Plan 2019-2023 and the following priorities to improve all Victorian's health and wellbeing:

- **Increasing active living**
- **Increasing healthy eating**
- **Tackling climate change and its impact on health**
- **Reducing tobacco-related harm**

Focus areas

- Improving mental wellbeing
- Preventing all forms of violence
- Reducing harmful alcohol and drug use
- Reducing injury
- Decreasing the risk of drug resistant infections in the community

Our role in improving health and wellbeing

Local government plays an important role in improving health and wellbeing within communities. With a key role in the planning, design and development of land, local government can influence liveable neighbourhoods and environments that foster inclusive and sustainable communities and promote physical and psychological wellbeing. Local government also works as a direct service provider and partner in the provision of universal services, infrastructure and public spaces to enhance community wellbeing.

This Plan will strive to ensure that Frankston City's local communities are well-planned and liveable so people can enjoy good health and wellbeing through Council's role as:

Service provider	Provide universal services across all life stages, including: early years services; youth services; community centres; libraries; aged care and disability services; arts and cultural programs, major events and festivals.	**Local leader, partner and advocate**	Facilitate partnerships and collaborative action between the community, government, services, not-for-profit, education and private sectors to create positive outcomes for the municipality.
Planner	Planner of services, recreation, infrastructure and the environment, and economic development, town planning and social and community planning.	**Manager**	Manager of infrastructure, waste and recycling, the environment, recreation and open space providing, maintaining infrastructure and open spaces.
Local laws, building surveyor and environmental health enforcer	Uphold compliance with local laws, animal management and inspects food premises.	**Information provider**	Provide information and referrals to community services, opportunities, events, activities and places.
Community builder	Engage the community into a diverse range of programs and activities that build capacity, and provide community development, community grants and networks.	**Employer**	Encourage the development of staff to deliver high quality services to the public.

Working in partnership

Council has an ongoing commitment to working in partnership in order to deliver improved health and wellbeing outcomes for the community.

Our key health partners in the Frankston City community include (but are not limited to) the following:

Peninsula Health	The major provider of clinical and community health services in Frankston City and the Mornington Peninsula.
Frankston Mornington Peninsula Primary Care Partnership	Fosters connection between local government, clinical and community health services and community agencies, and assumes major responsibility for health promotion in Frankston and on the Mornington Peninsula.
South East Melbourne Primary Health Network	Funded by the federal government with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes, and improving coordination of care.
Women's Health in the South East	Works to improve the health and wellbeing of women in the Southern Metropolitan Region of Melbourne and focuses on two main priority areas: sexual and reproductive health, and mental health including the prevention of violence against women.
Bunurong Land Council Aboriginal Corporation	The area's Registered Aboriginal Party, a Traditional Owner organisation representing the Bunurong people of the South-Eastern Kulin Nation.
Government departments	Including (but not limited to) Department of Health, Department of Transport, Department of Environment, Land and Planning and VicRoads.
Victoria Police	Upholds the law to promote a safe, secure and orderly society.
Not for profits and community groups	Independent groups providing important community services to the community.
Advisory groups	Including the Disability, Access and Inclusion Committee, Positive Ageing Ambassadors and Youth Council.

Determinants of health

According to the World Health Organisation, the social conditions in which people are born, live and work is the single most important determinant of good health or ill health.[i] Over the course of a person's life these key determinants of health have a cumulative effect on health and wellbeing as they interact and accumulate.[ii]

This Plan has been prepared within the context of following the key determinants of health, taking into account how they interact with each other to impact long-term health and wellbeing and drive health inequity:

Social, economic and cultural environments:	Natural and built environments:	Biomedical and behavioural risk factors:
Early life	Transport and business infrastructure	Family history (blood pressure, blood lipids, blood glucose, etc.)
Education	Community infrastructure	Smoking
Employment and work	Roads and paths	Alcohol consumption
Household income	Safe design	Illicit drugs
Housing and geography	Open space and biodiversity	Poor diet
Food security	Housing density	Sedentary lifestyle
Access to health services		
Social support networks		
Social norms and attitudes		
Exposure to crime		
Connection with culture		
Access to leisure		

Figure 2: Framework for determinants of health

Source: Dahlgren G & Whitehead M 1991 Policies and strategies to promote social equity in health, Institute for Future Studies, Stockholm.

Health inequities and intersectionality – our focus populations

A key challenge for local government is to promote health equality across the municipality, ensuring that all population groups within the community have fair and equitable access to services, infrastructure, programs and open spaces that promote health and wellbeing, enabling an equal opportunity to be as healthy as possible.

Health inequities are differences in health status between population groups that result from social, economic and geographical influences that are avoidable, unfair and unnecessary.[iii] Social inequality and disadvantage are the main reasons for avoidable and unfair differences in health outcomes.

Health equity therefore is the notion that all people should have a fair opportunity to attain their full health potential, and that no one should be disadvantaged from achieving this potential if it can be avoided.[iv] Focussing on health equity allows Council to orient resources and supports to the people who need them the most, how and where they need them.

This Plan will aim to address health inequities across all stages of life through an equity approach.

Population groups at risk of health inequities that will be a focus in this Plan:

- Aboriginal and Torres Strait Islander peoples
- People with disabilities or chronic health problems
- Women
- People experiencing socio-economic disadvantage
- People from culturally and linguistically diverse backgrounds
- Older people
- LGBTQIA+

The Plan also considers intersectionality and how different asepcts of a person's identity can lead to overlapping discrimination and marginalisation.

The COVID-19 pandemic has had a wide ranging health, social and economic impact, working to widen the health inequities being experienced within our population.

Our community profile

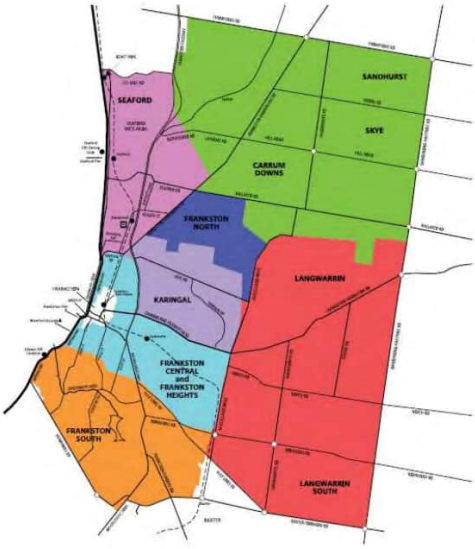
Frankston City is located on the eastern shores of Port Phillip Bay within Metropolitan Melbourne, approximately 40 kilometres south of Melbourne CBD. The municipality covers an area of about 131 square kilometre. Our City is known for its 11 kilometres of pristine coastline, award-winning beaches and natural bushland, vibrant lifestyle and growing business, arts, education and health facilities.

Frankston City is made up of the following eleven local communities, each with their own unique needs: Carrum Downs, Frankston Central, Frankston Heights, Frankston North, Frankston South, Karingal, Langwarrin, Langwarrin South, Sandhurst, Seaford and Skye.

The Traditional Custodians of the land in and around Frankston are the Bunurong peoples, part of the language group known as the Kulin nation. The country of the Bunurong peoples extends from Werribee Creek to the Tarwin River and Wilson's Promontory.

Our community profile has been developed from the .id community profile, and based on the Australian Bureau of Statistics 2016 Census.

Map: Frankston City Local Government local areas



To view a detailed health and wellbeing pr…, please visit:
www.frankston.vic.gov.au/healthandwellbeing

▲ Higher than Greater Melbourne average ▼ Lower than Greater Melbourne average

143,338
2020 estimated resident population
Population density = 11 people per hectare

163,610
2041 projected resident population
12.07% growth from 2021 to 2041

38 ▲
2016 median age

5.4% ▲
2016 resident population with a disability (7,227 residents)

1,338 ▲
2016 residents identifying as Aboriginal and Torres Strait Islanders
1% of the resident population

29.4% ▼
2016 couples with children households

22.1%
2016 couples without children households

13.1% ▲
2016 one parent family households

21% ▼
2016 resident population born overseas

11% ▼
2016 resident population speaking a language other than English at home

50.8% ▼
2016 resident population identifying as belonging to a faith group

39% ▲
2016 resident population stating no religion

1001
2016 SEIFA index of disadvantage

18.6% ▲
2016 low income households

21% ▼
2016 medium and high density housing

25.3% ▲
2016 lone person households

27% ▼
2016 households renting

38% ▲
2016 households with a mortgage

33.2% ▲
2016 households living in rental stress

9.7% ▼
2016 households living in mortgage stress

3% ▼
2016 resident population attending university

15% ▼
2016 resident population with a university qualification

24% ▲
2016 resident population with a trade qualification

62% ▼
2016 resident workforce participation

6% ▼
2016 resident population using public transport to work

13.6% ▲
2016 young residents that were disengaged (15 to 24 years of age)

53.1% ▲
2016 households with two or more cars

Our health and wellbeing profile

The majority of people in Frankston City are living in relative good health. However research shows that there are some key issues in the municipality that are having a significant impact on health and wellbeing, with these issues being felt more acutely within population groups that experience health inequities.

▲ Increasing over time in Frankston City ▼ Decreasing over time in Frankston City

Health status

2017 Victorian Population Health Survey

74.6% ▼
Self-reported health status

Resident population reporting their health as being good, very good or excellent

Victorian average 79.2%

77.8% ▼
Women's self-reported health status
Victorian average 78.1%

69.8% ▼
Men's self-reported health status
Victorian average 79.7%

57% ▲
Body weight status
Resident population who are overweight or obese

Victorian average 50.8%

47.9% ▲
Women who are overweight or obese
Victorian average 43.7%

67.36% ▲
Men who are overweight or obese
Victorian average 58.2%

Mental wellbeing

2017 Victorian Population Health Survey

35% ▲

Depression and anxiety

Resident population who have ever been diagnosed with depression or anxiety

Victorian average 27.4%

45% ▲

Women ever diagnosed

Victorian average 33.5%

23.8% ▲

Men ever diagnosed

Victorian average 21%

21% ▲

Psychological distress

Resident population reporting high or very high levels of psychological distress

Victorian average 15.4%

25.3% ▲

Women reporting high or very high levels

Victorian average of 18%

15.9% ▲

Men reporting high or very high levels

Victorian average of 12.8%

Health conditions

2017 Victorian Population Health Survey

7.1% ▲

Type 2 diabetes

Resident population reporting they have been diagnosed by a doctor

Victorian average 5.4%

5.7% ▲

Women with Type 2 diabetes

Victorian average 4.6%

8.9% ▲

Men with Type 2 diabetes

Victorian average 6.3%

7% ▲

Heart disease

Resident population reporting they have been diagnosed by a doctor

Victorian average 6.7%

7.6% ▲

Women with heart disease

compared with the state average of 5.4%

6.6% ▼

Men with heart disease

Victorian average 8.2%

8.8% ▲
Cancer

Resident population reporting they have been diagnosed by a doctor

Victorian average 8.1%

10.3% ▲
Women with cancer
compared with the state average of 8.4%

6.8% ▲
Men with cancer
compared with the state average of 7.6%

Health behaviours

2017 Victorian Population Health Survey

21.6% ▲
Smoking
Resident population reporting as being a current smoker

Victorian average 16.7%

17.7% ▲
Women who currently smoke
Compared with that state average of 13.2%

24% ▲
Men who currently smoke
Compared with the state average of 20.3%

65.7% ▲
Lifetime risk of alcohol related harm

Resident population at increased lifetime risk of alcohol related harm

Victorian average 59.5%

48.4% ▲
Risk of alcohol related injury
Resident population at increased risk of alcohol related injury from a single occasion of drinking

Victoria average 43%

4.7% ▲
Healthy eating

Resident population reporting that they consume the recommended serves of fruit and vegetables per day

Victorian average 3.6%

14.4% ▼
Sugary drinks
Resident population reporting that they consume sugary drinks daily

Victorian average 10.1%

51.2% ▲
Physical activity
Resident population engaging in sufficient levels of physical activity
Victorian average 5.9%

46% ▼
Women meeting guidelines
compared with the state average of 49%

57.6% ▲
Men meeting guidelines
compared with the state average of 52.8%

7.5% ▼
Active transport
Resident population traveling to work or study by public transport, walking or cycling
Victorian average 17%
ABS 2016 Census

$173,430
Gambling
Amount spent on pokies per day in 2019-2020
Victorian Responsible Gambling Foundation

Impacts of COVID-19 pandemic

The COVID-19 pandemic has had an impact on the health and wellbeing of the community, the effects of which are likely to be felt for many years to come, particularly for those groups hardest hit.

One of the most comprehensive studies conducted on the health and wellbeing of Victorians has been the VicHealth Coronavirus Victorian Impact Study, which has tracked the impact of the pandemic on people's health and wellbeing. The results from this study has demonstrated that that the following groups have experienced the most significant health and wellbeing impacts compared to the Victorian population overall:

- People who are unemployed, includes both people who were unemployed prior to the pandemic and those who have lost a job/opportunities to study due to the pandemic
- Young people aged 18 to 35 years
- People on low incomes
- Aboriginal and Torres Strait Islander peoples

The study found that some of the most significant social impacts relating to the COVID-19 pandemic relate to self-reported wellbeing, mental wellbeing and social connection.

From this study, it can be assumed that the COVID-19 pandemic has had an impact on the health and wellbeing of residents in Frankston City, as we know that prior to COVID-19 our community was already experiencing much higher rates of psychological distress and anxiety compared to other Victorians.

PRIORITY 1:

Building healthy and active communities

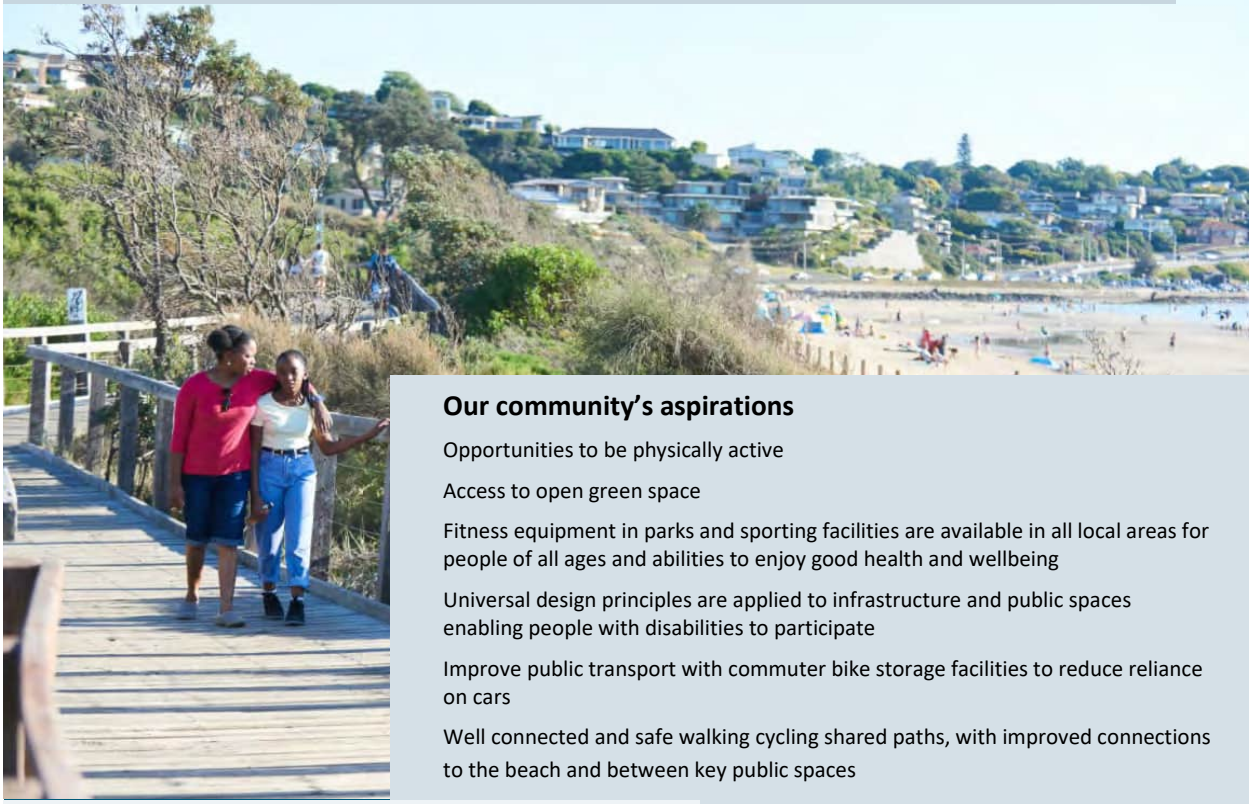
Our strategic objectives

1.1 Improve opportunities for walking, cycling and active travel

1.2 Improve access to public open spaces, play spaces and recreation facilities

1.3 Improve access to inclusive active club sports and recreation activities

1.4 Improve healthy eating and food security to support good nutrition across the life course



Our community's aspirations

Opportunities to be physically active

Access to open green space

Fitness equipment in parks and sporting facilities are available in all local areas for people of all ages and abilities to enjoy good health and wellbeing

Universal design principles are applied to infrastructure and public spaces enabling people with disabilities to participate

Improve public transport with commuter bike storage facilities to reduce reliance on cars

Well connected and safe walking cycling shared paths, with improved connections to the beach and between key public spaces

Healthy living is promoted in festivals and events run by Council.

Fresh healthy food is available for all through:

- Partnerships with local supermarkets to incentivise fresh and healthy food purchases
- Support for growing and sharing of backyard produce
- Promoting the availability of healthy food choices in Council and community settings

Why this is a priority for Frankston City

Participating in regular physical activity has significant benefits for health and wellbeing, including reduced risk of chronic conditions and improved mental health.

- Being involved in sports and recreation improves physical and mental health, and leads to feelings of social connection.[v]
- Being part of a sporting group enables people from different backgrounds to come together and share a common interest or goal.
- Physically active children and youth are more socially active, have reduced symptoms of depression and anxiety, and perform better at school.[vi]
- For older people, sustaining or increasing physical activity can help maintain independence, improve digestion and immune function, as well as multiple other mental and physical health benefits.[vii]
- Physical activity levels vary by social position, with people who are unemployed, have lower levels of education, or living in socio-economically disadvantaged neighbourhoods being more likely to be inactive or engage in low levels of physical activity.[viii]
- Inequitable access to supportive walking and cycling infrastructure, green space, community infrastructure and transport options limit opportunities for people to live a healthy and prosperous life.[ix]
- Our population is ageing and growing in diversity, creating the need for a wider variety of sporting and recreation options. The COVID-19 pandemic has also influenced our sports and recreation needs, placing a greater emphasis on access to local open green spaces, liveable neighbourhoods and passive recreation activities.
- Access to open spaces supports physical activity, including the provision of facilities that meet the community's needs. Access to open spaces and natural environments has both physical and mental health benefits. Adults with a wide range of green spaces around their home report 37% lower hospitalisation rates and 16% lower self-reported rates of heart disease or stroke.[x]
- People who live in walkable neighbourhoods close to natural environments with well-connected paths are more likely to walk and engage in physical activity. The more street trees along the footpath network, the more likely residents are to walk for 60 minutes each week.[xi]
- Living within walking distance of shops and other facilities increases the proportion of people that walk or cycle, with well-lit streets and footpaths and feelings of safety also contributing to higher levels of active travel. [xii]
- Active travel includes travel by walking, cycling, public transport and other non-motorised vehicles, and has both health and environmental benefits due to increased physical activity and reduced CO_2 emissions.

Our Health and Wellbeing Survey 2020 told us the following would help our residents to be more physically active in open spaces:

- Accessible and well connected shared paths
- Feelings of safety
- More shade provided by tree canopy

- **Healthy eating and nutrition is important to good health and wellbeing, and reduces the risk of disease.**
- A healthy diet helps prevent and manage risk factors such as being overweight and obesity, high blood pressure and high cholesterol, as well as chronic conditions like type 2 diabetes, heart disease and some cancers.[xiii]
- Most people in Frankston City are not eating enough fruit and vegetables required to keep them healthy. At the same time, we are seeing an increase in obesity and preventable chronic conditions such as type 2 diabetes.
- There is a trend in Victoria for lower fruit and vegetable consumption amongst people who are unemployed and areas with a low SEIFA score.[xiv]
- Research shows that Australians of all ages are eating too much discretionary food, which is food that's high in energy and low in nutrients. In Frankston City, 14.4% of adults are consuming sugary drinks daily.
- Whereas being close to a supermarket supports health eating by providing easy access to fruit, vegetables and healthy food, it can still be hard for individuals and families who are under stress to buy, store, prepare and cook healthy options. Some may also be experiencing food literacy barriers.
- Our current food system makes it easy for people to have a poor diet. Our ability to eat a healthy, balanced diet is often undermined by a combination of food system factors. The availability, ease of access and marketing and promotion of unhealthy foods, time pressures to make convenience food appealing, relatively high cost of healthy foods such as fruit and vegetables and disconnection to food and how it is produced.[xv]
- A food system includes everything that it takes to get food onto our plate, from farming, storing, transporting, marketing, selling, cooking, eating and then disposing of our food waste (Cardinia Shire Council, 2018).
- Local government is one of many influencers on the food system. A healthy local food system promotes health and enhances the natural environment, improving equitable access to safe, affordable, nutritious and culturally appropriate food.

  Our Health and Wellbeing Survey 2020 told us the following would help our residents to eat more fruit and vegetables:
  - Lower prices
  - Growing their own at home
  - Better quality and availability
  - Food insecurity relates to a lack of healthy food options being available.
- Food security means having access to enough food for an active and healthy life. However, there are people in Frankston City experiencing food insecurity.
- The ongoing effects of the COVID-19 pandemic is impacting food security. The VicHealth COVID-19 Wellbeing Impact Survey found that more Victorians experience food insecurity during lockdown restrictions, with more people relying on a limited range of low-cost unhealthy food and running out of food and unable to buy more.

Key facts and figures

Only half (51%) of adults in Frankston City are meeting physical activity guidelines and doing enough exercise to reduce their risk of preventable health conditions

Victorian Population Health Survey 2017

24.6% of adults in Frankston City spend more than seven hours sitting during an average week day

Victorian Population Health Survey 2017

Only 4.7% of adults in Frankston City report that they are meeting guidelines for the daily consumption of fruit and vegetables

Victorian Population Health Survey 2017

People in Frankston City are highly car dependant, choosing to travel to work by car (76.3%), with 5.9% travelling by public transport and 1.6% walking or cycling.

ABS Census 2016

12.5% of households are within walking distance (400m) of public transport with regular 30 minute weekday service, compared to 48% for Greater Melbourne.

Australian Urban Observatory

Bodyweight in increasing, with more than half of the adult population in Frankston City being either overweight or obese (57%)

Victorian Population Health Survey 2017

What we are already doing

- Planning and design of open spaces and play spaces.
- Property and contract management of sports and leisure facilities.
- Development and implementation of strategies and plans that align with best practice and emerging trends.
- Maintaining a large public open space network, including over 400 parks, 122 play spaces, 55 nature reserves, 33 recreation reserves/ovals, 11km of shoreline, two gardens and a golf course.
- Maintenance and development of almost 1000km of pedestrian footpath and shared path network, with signage and wayfinding.
- Subsidised hire of Frankston Arts Centre for community groups.
- Advocating to state government for footpath and shared pathway improvements.
- Maintaining 75 sporting pavilions and associated infrastructure, including ovals and lighting.
- Supporting over 100 community sporting clubs, with over 30,000 active members.
- Capital grants funding to upgrade and build new sporting facilities and open space and play spaces improvements.
- Community grants to support local sport through funding for equipment, uniforms, training and other necessities.
- Traffic and land use planning to support the provision of public transport.

- Implementing a Healthy Choices Policy.
- Administering permits for food and health businesses.
- Delivering community and in-home care services, including shopping and meals preparation.
- Delivering a Meals on Wheels service for eligible residents, providing freshly cooked and nutritious meals.
- Making public open space available for community gardens.
- School crossing supervisors to assist children and other pedestrians to safety cross roads.
- Maternal and Child Health Service providing advice and guidance on nutrition, breastfeeding and oral health development assessments, education and support for families with children aged 3.5 years and under.
- Supporting Community Support Frankston to provide emergency food relief and grocery vouchers.

Policies	Strategies	Plans
Health and Wellbeing Policy Healthy Choices Policy	Leisure Strategy 2021 – 2029 Open Space Strategy 2016-2036 Play Space Strategy 2021-2041 Integrated Transport Strategy (to be reviewed)	Sports Development Plan 2013-2019 (to be reviewed) Local Parks Action Plan 2021-2031 Lighting Frankston Plan 2020-2030 Paths Development Plan Urban Forest Action Plan Municipal Early Years Plan 2021-2025

Our objectives and strategies for 2021-2025

1.1 Improve opportunities for walking, cycling and active travel

- Implement strategies to improve sustainable transport options that make walking, cycling and active travel easy, safe and accessible
- Improve the walkability of our neighbourhoods through accessible footpaths and shared path networks that are connected with local neighbourhoods and key destinations
- Build partnerships to deliver community education initiatives and promotional campaigns that encourage walking and cycling and normalise active travel
- Better meet the transport and movement needs of the local community within Frankston's city centre

1.2 Improve access to public open spaces, play spaces and recreation facilities

- Be responsive to our community's infrastructure and open space needs
- Implement strategies to improve equitable access to a diverse range of high quality open spaces, active recreation and play

1.3 Improve access to inclusive club sports and active recreation activities

- Provide inclusive opportunities for all people to be active
- Improve community facilities to create more opportunities for inclusive active recreation
- Build greater equality and inclusion into club sports to remove barriers for participation

1.4 Improve healthy eating and food security to support good nutrition throughout the life course

- Embed healthy food and drink options in council-owned facilities and events
- Promote healthy eating initiatives and campaigns that promote nutrition throughout the life course
- Facilitate improved access to local, sustainable and affordable healthy food
- Build partnerships and networks to promote food literacy, food security and food growing

How we will measure progress	Desired result
Proportion of adults who are sufficiently physically active Victorian Population Health Survey	Increase
Proportion of people who are sedentary more than seven hours per day Victorian Population Health Survey	Decrease
Proportion of adults with chronic diseases and type 2 diabetes Victorian Population Health Survey	Decrease
Use of public transport, walking and cycling for transport to work ABS Census	Increase
Proportion of residents who feel safe travelling on or waiting for public transport Annual Community Satisfaction Survey	Increase

How we will measure progress cont.	Desired result
Proportion of residents who are satisfied with travel options around the municipality Annual Community Satisfaction Survey	Increase
Kilometres of footpaths and shared paths Frankston City Council	Increase
Proportion of residents who feel safe: in public spaces; at night; and during the day Annual Community Satisfaction Survey	Increase
Proportion of open space and infrastructure to meet community's needs Frankston City Council	Increase
Proportion of residents satisfied with sport and recreation facilities Annual Community Satisfaction Survey	Increase
Proportion of adults who are consuming sufficient fruit and vegetables Victorian Population Health Survey	Increase
Consumption of sugar sweetened beverages Victorian Population Health Survey	Decrease
Proportion of adults who are overweight or obese Victorian Population Health Survey	Decrease

PRIORITY 2

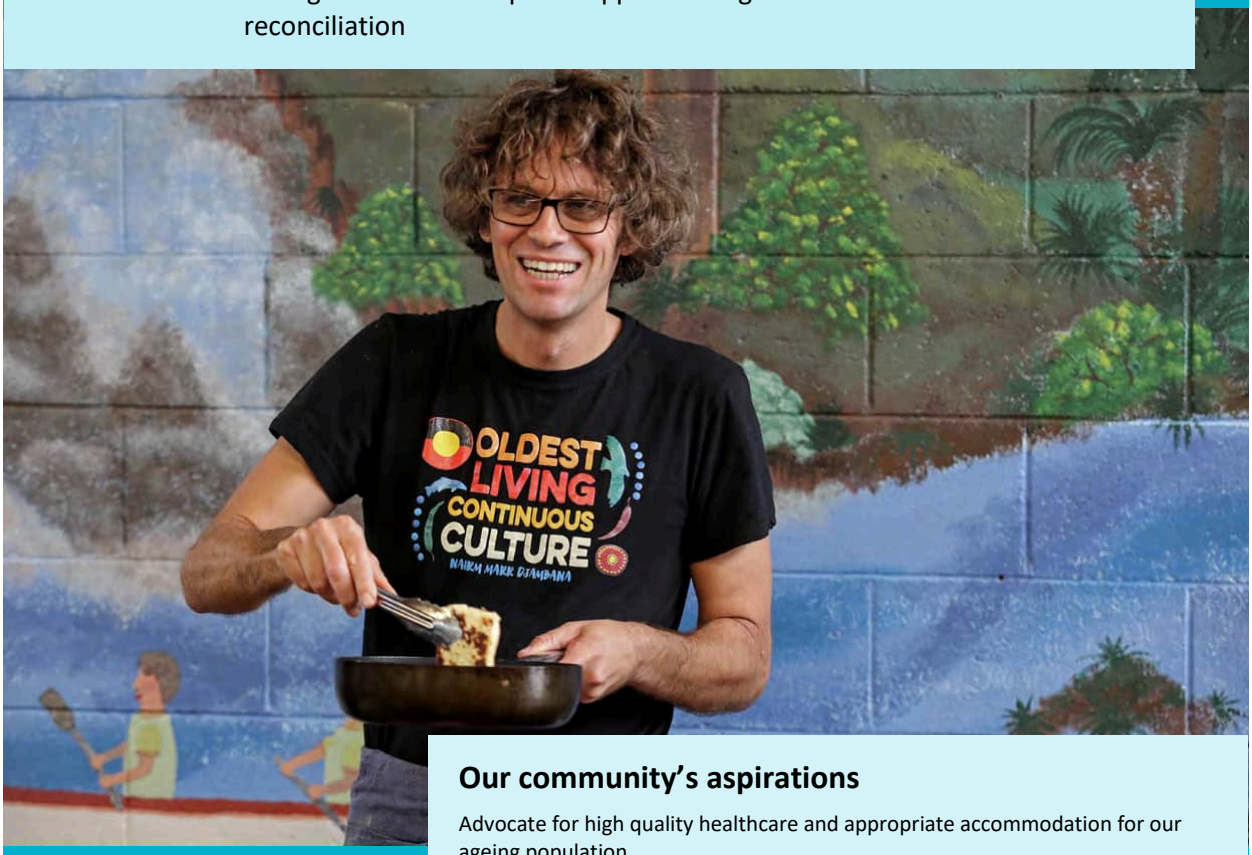
Building fair and inclusive communities

Our strategic objectives

2.1 Improve opportunities to reduce health inequities, poverty and disadvantage

2.2 Partner and advocate to improve equitable access to education, employment and housing

2.3 Strengthen relationships to support Aboriginal self-determination and reconciliation



Our community's aspirations

Advocate for high quality healthcare and appropriate accommodation for our ageing population.

A 'direct point of contact' referral service within Council to health and wellbeing services for vulnerable people.

Greater access to information about First Nations Peoples history and cultural heritage, including the creation of an Indigenous Walking Trail.

Accessible Infrastructure and public spaces across the municipality to enable people with disabilities to enjoy greater access and participation.

Incentivise local business to hire and mentor people of all ages and abilities to work within the area.

Why this is a priority for Frankston City

Health outcomes and experiences are not the same for everyone and are closely linked to the conditions in which we live and work.

- Income, education, employment and housing are known contributors to health inequalities between population groups. Often, people living in lower socioeconomic areas, people with a disability and Aboriginal and Torres Strait Islander peoples experiencing higher rates of illness, hospitalisation and death than other Australians.[xvi]
- People reliant on government income support are more likely to report mental health issues and psychological distress. People under the age of 65 who are reliant on social security are more than twice as likely to report mental health conditions (49.9%) and psychological distress (35.6%), than those whose main source of income is wages or salary (18.2% and 9.5% respectively).[xvii]
- The incidence of certain chronic health conditions, such as asthma, diabetes and heart, stroke or vascular diseases, are more prevalent for those people on low incomes and those who are reliant on government payments for their income.[xviii]
- The psychosocial stress caused by unemployment has a strong impact on physical and mental health and wellbeing. Once employed, participating in quality work helps to protect health, instilling self-esteem and a positive sense of identity, while providing the opportunity for social interaction and personal development.[xix]
- Access to secure, suitable and affordable housing is essential to good physical and mental wellbeing.
- In Frankston City, and across Australia, there is decreasing availability of suitable and affordable housing. Unsuitable housing, including overcrowding, tenure insecurity and unaffordability can have serious health impacts.
- People who experience homelessness are among our most disadvantaged. Homelessness can happen to anyone, at any point in their lives. A range of factors can contribute, such as losing a job, suffering illness, mental health problems, family violence, bereavement or relationship breakdown. A lack of affordable housing is a contributing factor in homelessness.
- Aboriginal and Torres Strait Islander peoples experience poorer social and emotional wellbeing outcomes than non-Indigenous Australians, with high to very high rates of psychological distress being nearly three times higher.[xx]
- Korin Korin Balit-Djak, the Victorian Government's Aboriginal Health, Wellbeing and Safety Plan, highlights Aboriginal self-determination as being the guiding principle at the core of improving the lives of Aboriginal peoples.
- For Aboriginal and Torres Strait Islander peoples, culture is considered to be a key social determinant of health, and includes: connection to country; cultural beliefs and knowledge; language; family, kinship and community; cultural expression; and self-determination.[xxi]

Key facts and figures

11.2% of adults in Frankston City have experienced food insecurity, running out of food and not being able to afford to buy more.

Victorian Population Health Survey 2017

A lower proportion of school leavers who complete Year 12 go on to education and training (62.8%) compared to the Victorian average (74.5%).

On Track Survey, 2019

Frankston City's homelessness rate has grown at over twice the rate of population growth between 2011 and 2016 (14.7% compared to 6.7%).

Australian Bureau of Statistics, 2016

A higher proportion of the workforce is on income support compared to Greater Melbourne. In June 2021, 7.7% were in receipt of JobSeeker and Youth Allowance compared to 6.1% for Greater Melbourne.

Department of Social Services

21% of Aboriginal and Torres Strait Islander peoples hold a vocational qualification as their highest level of educational attainment and the most common occupation is technicians and trade workers (17%).

Australian Bureau of Statistics, 2016

There are pockets of significant socio-economic disadvantage in Frankston City, with three local areas falling within the lowest 25% of most disadvantaged suburbs in Australia.

Australian Bureau of Statistics, 2016

What we are already doing

- Enhanced Maternal and Child Health Service providing short term nursing interventions for families with children aged 0-3 years experiencing vulnerability.
- A range of early years services and infrastructure to support the health and wellbeing of children and families.
- Partnering with the Coleman Foundation, Victorian Government and schools to deliver a world-class education system in Frankston North.
- Referring families in the Small Talk Program to health services.
- Inclusive business development, including *Mumpreneur* workshops and social procurement training.
- Coordination of the Frankston City Job Seeker Alliance.
- Advocacy and referrals for residents that require community and in-home supports.
- Field staff and volunteers monitoring the health and wellbeing of consumers for further assessment and referral.
- Community grants to not-for-profit, charitable organisations and individuals to help them provide important community services.
- Coordination of the Frankston City Strategic Housing and Homelessness Alliance.
- Implementing the Frankston Planning Scheme and Housing Strategy to provide direction for new housing in the municipality.
- Employs a Reconciliation Officer to build awareness and understanding of Aboriginal and Torres Strait Islander peoples.
- Provision of infrastructure for an Aboriginal Gathering Place, Nairm Marr Djambana.
- Assessments of consumers' needs using the wellness and re-ablement approach to create referral pathways for clients to remain independent and healthy.

Policies	Strategies	Plans
Community Grants Policy Learning City Policy Economic Development Policy	Housing Strategy Economic Development Straegy	Municipal Early Years Plan 2021-2025 Youth Action Plan (to be adopted) Positive Ageing Action Plan 2021-2025 Reconciliation Action Plan 2021-2023 Disability Action Plan 2021-2025

Our objectives and strategies for 2021-2025

2.1 Improve opportunities to reduce health inequities, poverty and disadvantage

- Partner to reduce barriers and improve accessibility, inclusiveness and cultural safety of services
- Provide accessible information about services, supports and health and wellbeing to support health literacy

2.2 Partner and advocate to improve equitable access to education, employment and housing

- Partner to advocate for improved pathways into education, training and employment
- Partner to advocate for equitable access to suitable and secure affordable housing

2.3 Strengthen relationships to support Aboriginal self-determination and reconciliation

- Acknowledge Traditional Owners as the custodians of our land and Aboriginal and Torres Strait Islander peoples culture as foundational to Frankston City's identity
- Respect and support Aboriginal and Torres Strait Islander peoples self-determination in achieving equitable health outcomes
- Collaborate with Traditional Owners and Aboriginal and Torres Strait Islander peoples to advance the reconciliation process, promoting respect, recognition and understanding of cultures and histories

How we will measure progress	Desired result
Proportion of people that had population health screening tests Victorian Population Health Survey	Increase
Proportion of adults who have run out of food and couldn't afford to buy more Victorian Population Health Survey	Decrease
SEIFA ranking of Frankston City LGA and local areas Australian Bureau of Statistics	Increase
Proportion of households living in rental and mortgage stress Australian Bureau of Statistics	Decrease
Proportion of housing that is affordable; rental and sales Australian Bureau of Statistics	Increase
Unemployment rates Australian Bureau of Statistics	Decrease
Proportion of people living in financial stress Victorian Population Health Survey	Decrease
Estimated homelessness count Australian Bureau of Statistics	Decrease
Proportion of children at school entry who are developmentally on track on all five domains of the Australian Early Development Census Australian Early Development Census	Increase
Students achieving national minimum standards in literacy and numeracy National Assessment Program Literacy and Numeracy (NAPLAN)	Increase
Proportion of young people disengaged from education, training and employment Australian Bureau of Statistics	Decrease
Achievement of Reconciliation Action Plan priorities Frankston City Council	Increase

PRIORITY 3

Increasing mental wellbeing and resilience

Our strategic objectives

3.1 Support opportunities to build social networks and community connection

3.2 Increase volunteering and community participation

3.4 Foster social cohesion and community harmony

Our community's aspirations

Thriving arts, events, festivals and programs that celebrate cultural diversity

Council advocates for mental health support for whole families and people supporting a loved one with mental illness

People experiencing mental illness and social isolation are supported through advocacy, referrals and high quality service provision

Well promoted and affordable activities and programs that encourage residents to be connected, including young people

Shared multi-purpose facilities that are accessible and culturally safe to strengthen community connections

People from all backgrounds, ages, cultures, genders and sexualities are represented on committees

Why this is a priority for Frankston City

Social and mental wellbeing are important determinants for health and wellbeing across the life course, impacting the ability to participate fully in everyday life.

- A person's mental health affects how they feel, think, behave and relate to others. According to the World Health Organisation, mental health is a state of wellbeing in which every individual realises their potential, can cope with normal stresses of life, can work productively and is able to make a contribution to their community.
- Almost half of all Australians aged 16 and over will experience mental illness at some point of their life, with the most common conditions being anxiety, depression and substance use disorders.
- Poor mental health can affect anyone at any stage of life. People living with poor mental health are at higher risk of: poor physical health; being unemployed; being homeless; and entering into the justice system.
- Adolescence and early adulthood are peak periods during which mental health conditions first emerge, with 75% of mental health conditions first occurring between the ages of 12 and 25 years.[xxii] Suicide and self-inflicted injuries were the leading cause of burden of disease amongst young people aged 15-24 years.[xxiii]
- Loneliness and lack of positive social connections can have a significant impact on mental health and physical wellbeing. Social connection can improve mental health and resilience and reduce stress and depression.[xxiv]

Our Health and Wellbeing Survey 2020 told us that the following would make our residents lives more satisfying:

- Better physical health
- More sleep and rest
- Better mental health

- Social exclusion through discrimination or stigmatisation can cause psychological damage and harm health through long-term stress and anxiety.
- Racism is a key determinant of health of people in culturally and linguistically diverse communities and is harmful to the mental and physical health of those who experience it. Victorian adults who frequently experience racism are five times more likely than those who don't experience racism to have poor mental health.[xxv]
- LGBTQA+ people are at increased risk of poor physical and mental health due to experiences of abuse and discrimination, fear of discrimination and internalised stigma and victimisation. 44.8% of LTBIQ+ Victorians have ever been diagnosed with depression or anxiety compared to the 26.7% for Victoria as a whole, and 36% live with two or more chronic diseases compared with the Victorian average of 25%.[xxvi]
- Spending time in nature helps reduce anxiety, depression and loneliness, while a lack of green space is associated with increased symptoms.[xxvii]
- Participating in the arts and cultural activities has a positive impact on health and wellbeing, including reducing social isolation and strengthening community connection.[xxviii]

Key facts and figures

Adults are experiencing high to very high levels of psychological distress at a higher rate than many other Victorians – 21% in Frankston City compared to 15.4% for Victoria *Victorian Population Health Survey 2017*	34.9% of adults have been diagnosed with anxiety or depression at some point, compared to 27.4% for Victoria *Victorian Population Health Survey 2017*	Women are experiencing poor mental wellbeing more acutely, with 45.1% of having been diagnosed with anxiety or depression compared to 23.8% of men *Victorian Population Health Survey 2017*
Over a quarter of households have individuals that live alone (25.3%), with this expected to increase with our ageing population *ABS Census 2016*	Measures of social cohesion are declining, in line with state-wide trends. 43.5% of adults think multiculturalism makes life in their area better, compared to the Victorian average of 53.4%. *Victorian Population Health Survey 2017*	33.4% of people regularly help out at a local group as a volunteer, compared the Victorian average of 36% *Victorian Population Health Survey 2017*

What we are already doing

- Maternal and Child Health Service promoting the health and wellbeing of children from birth to 6 years of age, including assessments, support and referrals.
- Supporting community playgroups, providing pop-up playgroups, facilitating Supported Playgroups and including in-home support for eligible families.
- Frankston Arts Centre delivers a diverse program of works and activities, workshops and programs, including outreach arts and culture programs, annual relaxed performances and ticket subsidy program for eligible community members.
- Frankston City Libraries provides opportunities for information, technology and social connection.
- Training in dementia and palliative care for direct care and aged care workers.
- Community Transport to shopping centres, Frankston City Libraries and local seniors clubs.
- Frankston City Public Art program, building connection with the arts.
- A broad range of inclusive and accessible activities and services that meet community needs, including youth programs, library story-times and Positive Ageing activities.
- Community spaces, including neighbourhood houses, community centres, youth hang outs and community meeting rooms.
- Impact Volunteering Service.
- Rolling out changes made as a result of the Aged Care Reform to support the consumer.

Policies	Strategies	Plans
Stronger Families Policy Volunteer Policy	Arts and Culture Strategic Plan 2020-2023 Integrated Housing Strategy (to be adopted)	Municipal Early Years Plan 2021-2025 Youth Action Plan (to be adopted) Positive Ageing Action Plan 2021-2025 Reconciliation Action Plan 2021-23 Disability Action Plan 2021-2025

Our objectives and strategies for 2021-2025

3.1 Support opportunities that build social networks and community connection

- Facilitate initiatives that support recovery from the COVID-19 pandemic
- Support and promote opportunities to build social networks and community connections
- Partner to deliver initiatives that build mental wellbeing and resilience

3.2 Increase volunteering and community participation

- Strengthen support and capacity building for volunteers and promote volunteering opportunities
- Build opportunities for people to engage and influence Council decisions that impact them
- Explore opportunities to support community participation in the arts and connection with natural environments

3.3 Foster social cohesion and community harmony

- Strengthen our value, inclusion and celebration of Frankston City's diverse communities
- Partner and advocate to promote diversity and address discrimination

How we will measure progress	Desired result
Proportion of adults reporting high to very high rates of psychological distress Victorian Population Health Survey	Decrease
Proportion of adults who have ever been diagnosed with depression or anxiety Victorian Population Health Survey	Decrease
Proportion of people who feel valued by society Victorian Population Health Survey	Increase
Proportion of people who agree they feel part of the local community Customer Satisfaction Survey	Increase
Proportion of people who agree Frankston is: child friendly; age friendly; accessible and inclusive for people with a disability Customer Satisfaction Survey	Increase
Proportion of people who agree Frankston is welcoming and supportive of people from diverse cultures Customer Satisfaction Survey	Increase
Proportion of people with relatives, or friends, to care for you (or your children) in an emergency Victorian Population Health Survey	Increase
Percentage of people who regularly volunteer Victorian Population Health Survey	Increase
Proportion of people feeling they can have a real say on issues important to them Victorian Population Health Survey	Increase
Number of: members of Environmental Friends Groups; participants in environmental events Frankston City Council	Increase

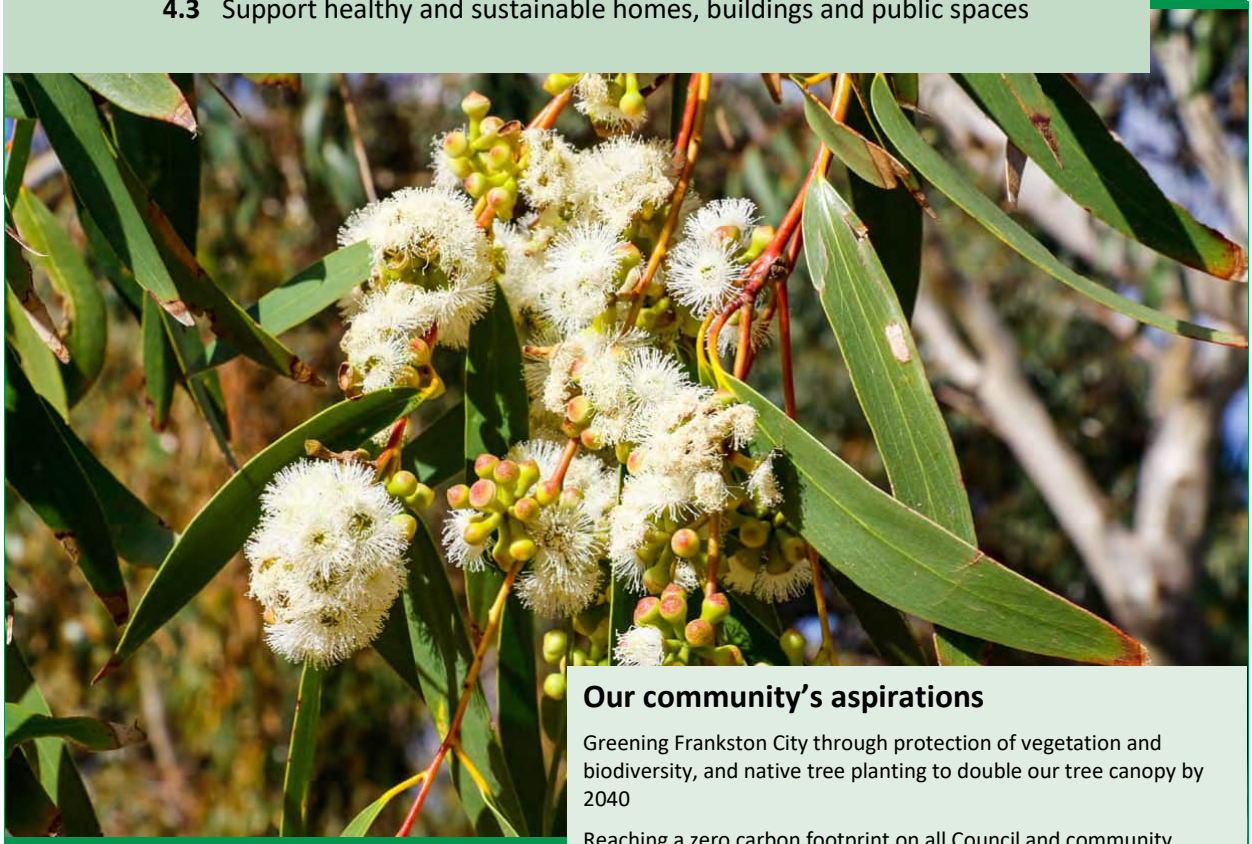
Strengthening climate action for community wellbeing

Our strategic objectives

4.1 Increase awareness of the health impacts of climate change

4.2 Strengthen response to public health threats and emergencies for vulnerable communities

4.3 Support healthy and sustainable homes, buildings and public spaces



Our community's aspirations

Greening Frankston City through protection of vegetation and biodiversity, and native tree planting to double our tree canopy by 2040

Reaching a zero carbon footprint on all Council and community buildings by 2040

Programs and education that assist the community and businesses to avoid, reduce, reuse and recycle waste, and to achieve carbon neutrality by 2040

Leading the way on climate change adaptation, encouraging the use of clean, renewable energy to reduce greenhouse gas emissions and protect against sea level rise

Developers use sustainable design principles

Green urban areas, clean streetscapes and litter prevention

Why this is a priority for Frankston City

Climate change has been described by the World Health Organisation as the greatest threat to global health in the 21st century.

- The earth is warming at an unprecedented rate as a result of increasing concentrations of greenhouse gases in the atmosphere caused by rising emissions.
- Our health is closely linked to the environment we live in, and our changing climate will have significant consequences for health, wellbeing and safety.
- Victoria is already experiencing direct and indirect health and wellbeing impacts of climate change, including events such as floods, fires and heatwaves, which are occurring at a greater frequency and intensity.
- Direct impacts of climate change are caused by exposure to extreme weather events such as bushfires, droughts, floods and heatwaves and include heat stress, injury, trauma and death. Indirect health impacts include exacerbation of existing chronic conditions like respiratory and cardiovascular diseases, infectious diseases, mental illness, allergies, injuries, poisoning and undernutrition.[xxix]
- The health impacts of climate change will not be experienced equally. The most vulnerable households are likely to be the least able to adapt or manage the risks from climate change, due to poor housing design, fewer financial resources and under-insurance.[xxx]
- The impact of poor quality and energy inefficient housing on health and wellbeing is an ongoing concern for Frankston City, exacerbated by the direct impacts of climate change. Of concern is the impact of inadequate protection from outdoor conditions resulting in poor living conditions, higher energy use and more expensive utility bills, contributing to energy poverty and disconnections.
- Young people, Aboriginal and Torres Strait Islander peoples, people with long-term health conditions or disability, people living in low income housing, or people who are unemployed or underemployed are at greater risk of living in poor-quality housing.[xxxi]
- Adapting to climate change is critical to building community resilience and managing risks. Actions to decrease health impacts can be made through implementing policies, strategies and measures on key determinants of health like transport, parks and open space, land use, housing and waste minimisation. Action across these areas provide opportunities to reduce emissions, support adaptation to climate change impacts and improve health and wellbeing all at the same time.[xxxii]
- A healthy tree canopy can help absorb heat and reduce the impacts of climate change and absorb the impacts of climate change, as well as improving the liveability of a neighbourhood encouraging people to exercise outdoors.

Both the COVID-19 pandemic and climate change are known to impact certain population groups more than others, contributing to health inequities.

Key facts and figures

90% of Victorians haven't thought about how health is affected by climate change

Sustainability Victoria

Frankston City's major emissions source is electricity consumption with the majority of this coming from industrial electricity consumption

Snapshot, community climate tool

18.8% of Frankston City households have solar installations compared to 21.1 % across Victoria

Australian PV Institute, 2021

Frankston City residents say the most important areas for Council to work to address climate change are:

- Biodiversity and urban forests
- Renewable energy
- Reducing waste to landfill

Frankston City Climate Change Survey 2020

Key climate change concerns on the local area for Frankston City residents are:

- Loss of biodiversity
- Sea level rise and coastal erosion
- Harsher and longer fire season/bushfires

Frankston City Climate Change Survey 2020

Frankston City's tree canopy cover is 17%, which is low compared to other urban areas across Greater Melbourne, contributing to pedestrian exposure to heat

Frankston City Urban Forest Action Plan

What we are already doing

- Declared a climate emergency calling for urgent action to reverse global warming.
- Providing environmental and waste minimisation education, information and resources for the community.
- Ensuring that Council-owned facilities are meeting best practice standards for energy efficiency, renewable energy and water efficiency.
- Frankston Regional Recycling and Recovery Centre.
- Providing strategic advice, planning controls and partnerships to facilitate urban development and transport projects that help create low carbon communities.
- Upgrading 7,000 fluorescent street lights with energy efficient LEDs.
- Managing around 62,000 street trees made up of more than 450 species.
- Protecting and enhancing native vegetation cover, habitat value and diversity across public and private land.
- Supporting and planning to assist the community to respond to emergencies.
- Active member of SECCCA, advocacy to State and Federal Government, project development and delivery.

Policies	Strategies	Plans
Environmental Sustainability Policy Urban Forest Policy Waste Wise Events Policy Biodiversity Policy Environmental Sustainability Design Standards for council buildings policy	Greening Our Future – Environment Strategy 2014-2024 Climate Change Strategy (to be adopted)	Urban Forest Action Plan 2020-2040 Climate Change Impacts and Adaptation Plan 2011 Biodiversity Action Plan 2021-2036 Towards Zero Emissions Plan 2019-2023 Domestic Wastewater Management Plan Integrated Water Action Plan 2016-2026 Emergency Management Plan and sub-plans

Our objectives and strategies for 2021-2025

4.1 Increase awareness of the health impacts of climate change

- Raise awareness of the health impacts of climate change through strategies on climate change mitigation and adaptation
- Advocate for better information on the potential impacts of climate change on health and wellbeing
- Facilitate community education programs to increase awareness and climate action

4.2 Strengthen response to public health threats and emergencies for vulnerable communities

- Consider the direct and indirect health impacts of climate change in emergency and recovery planning
- Support initiatives that build community emergency preparedness and resilience
- Provide and promote accessible community spaces for people without adequate heating and cooling

4.3 Support healthy and sustainable homes, buildings and public spaces

- Implement initiatives that promote Environmentally Sustainable Design to improve living standards
- Support initiatives that enable the community to improve the sustainability of their homes and reduce fuel poverty
- Implement measures that reduce the pressure on drinking water supplies

How we will measure progress	Desired result
Community satisfaction with Council meeting its responsibilities towards the environment Community Satisfaction Survey	Increase
Percentage of tree canopy cover Frankston City Council	Increase
Proportion of household waste being recycled Victorian Local Government Annual Waste Services Report	Increase
Proportion of households with solar installations Australian PV Institute	Increase
Proportion of households with solar installations by areas of socio-economic disadvantage Australian PV Institute	Increase
Frankston City community's total greenhouse gas emissions Ironbark	Decrease
Council's CO_2 emissions Ironbark	Decrease
Number of excess deaths relating to heatwaves Coroner	Decrease

PRIORITY 5:

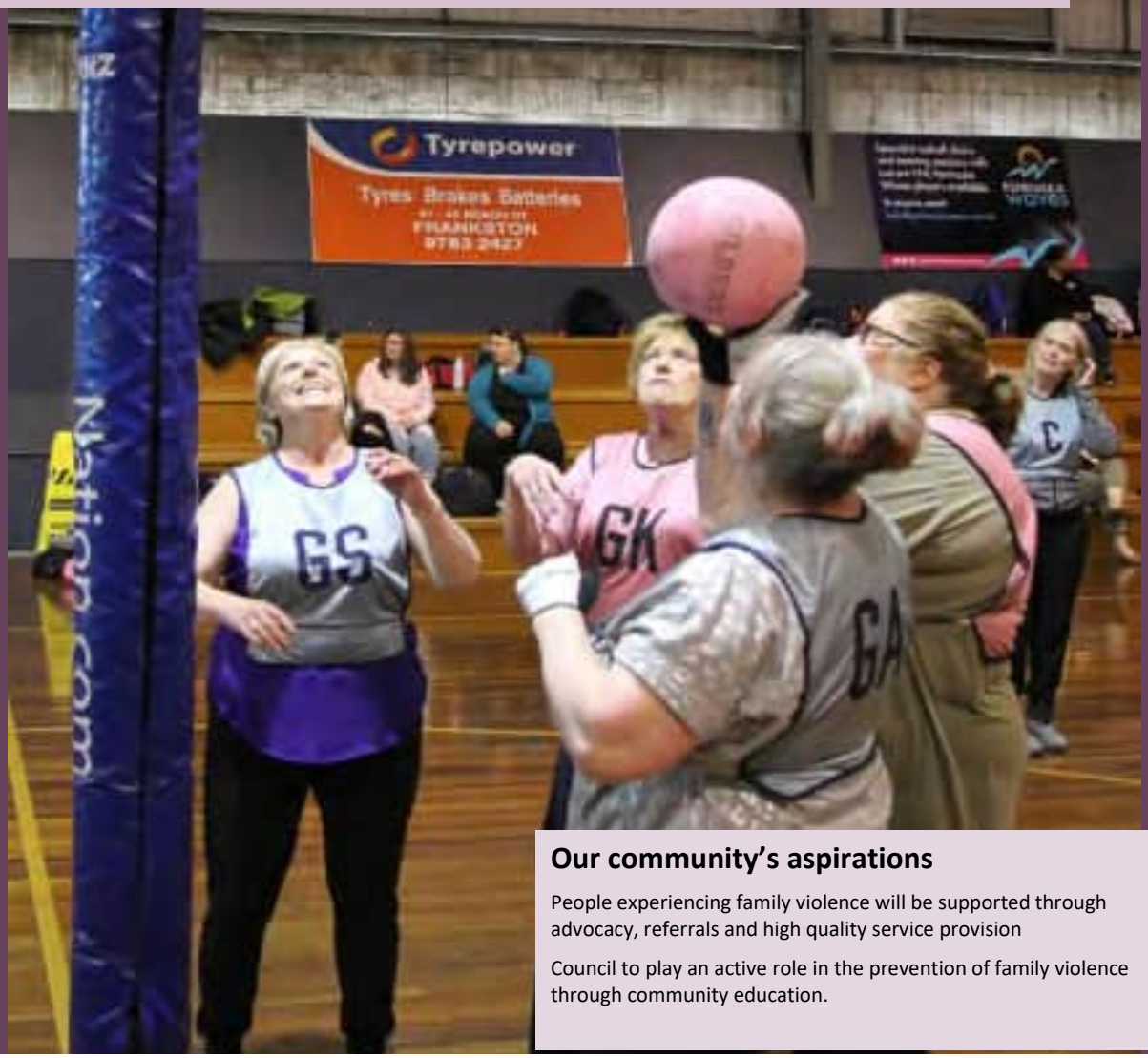
Strengthening gender equality and respectful relationships

Our strategic objectives

5.1 Build partnerships to prevent family violence, violence against women and elder abuse

5.2 Strengthen equitable, safe and respectful relationships

5.3 Create gender equitable workplaces, services and programs



Our community's aspirations

People experiencing family violence will be supported through advocacy, referrals and high quality service provision

Council to play an active role in the prevention of family violence through community education.

Why this is a priority for Frankston City

Violence against women and children is an abuse of human rights that has a devastating impact on health and wellbeing.

- Family violence affects all family members, however data shows that the majority of victims are women and the majority of perpetrators are men.
- Family violence includes violence or threatening behaviour, or any other form of behaviour that coerces or controls a family member or causes that family member to be fearful.
- Family violence carried out against a current or former partner is known as *intimate partner violence*. Women are experiencing intimate partner violence at a much higher rate than men, with men's violence against female partners being more likely to inflict severe injury.[xxxiii]
- Research shows that family violence is more damaging to the health of Victorian women aged 15–44 years than high blood pressure, obesity and smoking.[xxxiv]
- In Victoria, sexual violence is overwhelmingly perpetrated by men against women. The majority of sexual violence often goes unreported due to the majority of sex offenders being known to their victims. Sexual assault has profound effects on the wellbeing of victim/survivors, including emotional, psychological, legal, health, spiritual and socio-economic impacts.[xxxv]
- Family violence occurs at higher rates for Aboriginal and Torres Strait Islander peoples than for non-Indigenous Australians, with social disadvantage and intergenerational trauma being factors for consideration.[xxxvi]
- Violence against women is largely driven by gender inequality and is preventable. A key way to prevent violence is to strengthen positive, equal and respectful relationships.
- Gender equality is when people of all genders have equal rights, responsibilities and opportunities. Gender inequality is therefore when women and men do not have equality social status, power, resources or opportunities.
- For many people, gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience due to other intersecting characteristics, such as: ethnicity; Aboriginality; disability; age; sexual orientation; gender identity; and religion.
- Factors like the harmful use of alcohol, socio-economic conditions and exposure to violence can make violence worse, but are not considered to be the underlying cause.
- Research shows that disaster situations result in an increase in the severity and frequency of family violence, and can trigger a change in the nature of family violence already being used or even the onset of family violence.

For many women the COVID-19 pandemic coincided with the onset or escalation of violence and abuse. Victoria Police data shows that reported family violence incidents rose by 11% between Q4 2019 and Q4 2020.

Key facts and figures

Women make up 54% of our local workforce and are more likely to hold tertiary qualifications than men, yet women are more likely to earn a low income (43.7%) compared to men (29.1%).

ABS Census 2016

Women are undertaking more unpaid domestic duties than men, with 29% of women doing 15 hours or more per week compared to 9.6% of men.

ABS Census 2016

Women are providing more unpaid caring duties than men, with 13.6% providing unpaid care for a person with a disability, long term illness or old age compared to 9.1% of men, and 33.3% providing unpaid care to children compared to 25.8% of men.

ABS Census 2016

Frankston City has the highest rate of family violence in Metropolitan Melbourne.

Crime Statistics Agency, 2021

Women are more likely to be to be a victim of intimate partner violence than both men (103.32 per 10,000 compared to 25.12 per 10,000 for men) and other Victorian women (81.6 per 10,000).

Victorian Women's Health Atlas 2020

Women are experiencing sexual assault at a far higher rate than men (13.6 per 10,000 compared to 1.7 per 10,000 for men).

Victorian Women's Health Atlas 2020

What we are already doing

- Maternal and Child Health providing family violence consultations and referrals.
- Implementing a Family Violence Prevention Action Plan.
- Choose Respect, a smart phone app providing respectful relationships advice for young people.
- Participating annually in the 16 Days of Activism campaign to eliminate violence against women and their children.
- Participating annually in International Women's Day.
- Ongoing staff training in family violence and elder abuse.
- Field staff and volunteers monitoring for elder abuse.
- Participating in the Respecting Seniors Network Steering Committee.
- Collaborating on World Elder Abuse Awareness Day activities and promotions.
- Working with Peninsula Health to provide secondary consultations on behalf of clients experiencing elder abuse.
- Advocating for seniors through the Age Friendly Frankston Ambassadors.
- Delivering the senior friendly local businesses project to encourage local businesses to be more welcoming and accessible for seniors.
- Implementing the Age Care Quality Standards in our service delivery.

Policies	Strategies	Plans
Stronger Families Policy Child Safe Policy		Family Violence Prevention Action Plan Positive Ageing Action Plan 2021-2025 Municipal Early Years Plan 2021-2025

Our objectives and strategies for 2021-2025

5.1 Build partnerships to prevent family violence, violence against women and elder abuse

- Develop and implement initiatives that prevent family violence, violence against women and elder abuse
- Advocate and partner to promote gender equality and prevention of family violence and violence against women

5.2 Strengthen equitable, safe and respectful relationships

- Engage the community in programs that strengthen safe and respectful relationships
- Engage the community in campaigns that raise awareness of gender equality and attitudes that enable violence and violence against women
- Advocate and partner to promote the rights, dignity and independence of older adults

5.3 Create gender equitable workplaces, services and programs

- Strengthen gender equality within Council
- Ensure Council's policies, services, programs and facilities are gender equitable, safe and inclusive

How we will measure progress	Desired result
Rate of incidents of family violence recorded by Victoria Police Crime Statistics Agency	Decrease
Victims of family violence aged 55 plus Crime Statistics Agency	Decrease
Rate of victim reports of sexual offences Crime Statistics Agency	Decrease
Proportion of women who spend more than 15 hours per week carrying out unpaid domestic work compared to men ABS Census	Decrease
Proportion of women who undertake unpaid carer roles compared to men Australian Bureau Statistics	Decrease
Full-time employment rate Australian Bureau Statistics	Increase
Occupation Australian Bureau Statistics	Increase
Gender profile within Council's workforce Frankston City Council Employment Profile	Increase
Progress in the achievement of the Gender Equality Action Plan and Gender Impact Assessment Frankston City Council	Increase

PRIORITY 6:

Building safe communities

Our strategic objectives

6.1 Create safe public spaces through Council policy, planning and design

6.2 Build partnerships that change cultures and reduce harms from alcohol and other drugs and gambling

6.3 Create smoke free communities

Our community's aspirations

People experiencing gambling harm and social isolation will be supported through advocacy, referrals and high quality service provision

Frankston City is a smoke free City

A safe train station and public spaces within Frankston's city centre

Why this is a priority for Frankston City

Harms from alcohol and other drugs, gambling and smoking all have a significant impact on individual health and wellbeing, as well as the safety and health of the broader community.

- Local government has a unique opportunity to build safe communities and reduce harms through the delivery of universal services, provision of community infrastructure, formation of partnerships and the design and management of public spaces.
- Crime and unsafe behaviours are the result of a complex relationship between social and environmental factors, and cannot be 'designed out'. However, good urban design of public spaces can be part of a broader approach to improving community safety. If a public space is engaging, comfortable and safe, it is much more likely to be well used and loved, and prevent unsafe behaviours such as crime and alcohol and drug misuse.
- The consumption of alcohol, tobacco and other drugs is a major cause of preventable disease, illness and death in Australia.
- In 2015, 9.3% of the total burden of disease in Australia was due to tobacco use, making it the leading risk factor that contributed to disease burden and deaths. Alcohol accounts for 4.5% of the total burden of disease and illicit drugs 2.7%.[xxxvii]
- Smoking is highly addictive and harms almost every part of the body, increasing the risk of many diseases, including lung cancer, chronic obstructive pulmonary disease, heart disease and stroke.[xxxviii]
- Over the last 20 years there has been a significant decrease in smoking rates in the general population. However, smoking remains to be most prevalent in lower socio-economic groups.

  The VicHealth Coronavirus Victorian Impact Study follow-up survey showed that 22% of Victorians who smoke reported they smoked more than usual during the COVID-19 'lockdown' restrictions. Those living alone (38%) and people with a disability (39%) were more likely to report an increase in smoking.
- The consumption of alcohol is widespread, with an established drinking culture prevalent within many social and cultural activities.
- Harmful levels of consumption is a major health issue associated with increased risk of chronic disease, injury and premature death. More than 4,000 people die from alcohol-related injuries, illness and accidents every year in Australia.[xxxix]
- New alcohol guidelines state that adults should have no more than 10 standard drinks a week to reduce the risk of cancers and have no more than four standard drinks in one day to reduce the risk of injury and accidents.
- Gambling is an activity that affects the quality of life of many people. While many people are able to enjoy the recreational benefits of gambling, there are also many who experience harm. There are links between gambling harm and issues that impact our communities such as poor mental health, family violence, poverty, homelessness and chronic illness. Harm to health caused by 'low' and 'moderate' risk gambling is greater than that experienced by 'problem' gambling.[xl]

Key facts and figures

Residents have lower perceptions of safety than what is average for Metro Melbourne. 70.4% report feeling very safe in public spaces during the day, with concerns around drugs and alcohol (28.1%) being the most common reasons why they feel unsafe.

2021 Annual Community Satisfactory Survey

Adults are being admitted to hospital for alcohol related harm at a much higher rate than what is average for Metro Melbourne (a rate of 869 per 100,000 compared to an average of 549 per 100,000).

Turning Point AODstats, 2018-19

Adults are being admitted to hospital for harm relating to illicit drugs at a much higher rate than what is average for Metro Melbourne (a rate of 446 per 100,000 people compared to an average rate of 278 per 100,000).

Turning Point AODstats, 2018-19

Each week, 28.5% of adults are putting themselves at lifetime risk of alcohol-related harm due to the amount of alcohol that they are consuming (compared to an average of 24.7% for Victoria)

Victorian Population Health Survey 2017

As of December 2020, there were 259 licenced premises in Frankston City, and 514 electronic gaming machines (pokies) in nine gaming venues.

Victorian Commission for Gambling and Liquor Reform

More adults in Frankston City are smoking (21.6%) compared to the Victorian average (16.7%), but there are higher rates of people reporting as ex-smokers (29% compared to 24.4%)

Victorian Population Health Survey 2017

What we are already doing

- Maintaining a high quality CCTV network.
- Activating public spaces to improve community safety.
- Upgrading street lights in Frankston's city centre.
- Local law management.
- Authorises Victoria Police under the Community Local Law and work in partnership to promote community safety.
- Implementing the MAV Tobacco Agreement, including tobacco visits, audits and investigations.
- Undertake routine monitoring of food premises to ensure food safety and hygiene standards are maintained.
- Implementing the Libraries After Dark program to prevent gambling harms.
- Conducting impact assessments of licence applications for liquor and Electronic Gaming Machines.
- Ensuring sporting clubs that lease facilities from Council are members of the Good Sports Program and comply with Responsible Service of Alcohol requirements.
- Managing festivals and events through an application process to ensure they support low-risk drinking practices.
- Trialling pedestrian counters in public spaces to better understand people's movement and behaviour.

Policies	Strategies	Plans
Gambling Policy Community Local Law Community Safety Policy (to be adopted)	Community Safety Strategy (to be adopted)	Lighting Frankston Action Plan 2020-2030

Our objectives and strategies for 2021-2025

6.1 Create safe public spaces through Council policy, planning and design

- Improve the safety, comfort and enjoyment of public spaces
- Develop policies and plans to improve the safety of the community
- Implement strategies to encourage a diverse mix of activities in public spaces

6.2 Build partnerships that change cultures and reduce harms from alcohol and other drugs and gambling

- Build partnerships to foster collaboration and coordination of harm prevention and minimisation initiatives
- Partner to deliver programs that promote safe behaviours and encourage participation in alternative recreational activities
- Create healthy environments in Council-owned facilities to prevent harms from gambling and alcohol and other drugs
- Partner to advocate on legislative reform and raise awareness of gambling related harm

6.3 Create smoke free communities

- Partner to deliver initiatives that encourage smoking cessation and de-normalisation of smoking
- Minimise harm from and exposure to second-hand smoke through monitoring and education

How we will measure progress	Desired result
Proportion of adult population that self-report as smokers Victorian Population Health Survey	Decrease
Number of infringements issued in relation to selling tobacco to minors Frankston City Council	Decrease
Total liquor volume sales Department of Justice	Decrease
Proportion of people who consume alcohol who are at lifetime risk of harm Victorian Population Health Survey	Decrease
Proportion of people at increased risk of alcohol-related injury on a single occasion of drinking Victorian Population Health Survey	Decrease
Alcohol-related hospitalisation rate per 10,000 population Turning Point Alcohol and Drug Data	Decrease
Drug-related hospitalisation rate per 10,000 population (illicit drugs) Turning Point Alcohol and Drug Data	Decrease
Drug-related hospitalisation rate per 10,000 population (pharmaceutical drugs) Turning Point Alcohol and Drug Data	Decrease
Rate of alcohol-related ambulance attendances (alcohol only), per 10,000 total persons Turning Point Alcohol and Drug Data	Decrease
Rate of illicit drug-related ambulance attendances, per 10,000 total persons Turning Point Alcohol and Drug Data	Decrease
Amount of player losses on EGMs (pokies) in dollars Victorian Commission for Liquor and Gambling Regulation	Decrease

Delivering the Health and Wellbeing Plan

Implementation

The outcomes and priorities outlined in the Plan will be progressed through the implementation of an Action Plan. The actions are prevention-based and outcomes-focussed, aiming to take preventative action at scale within local communities to affect change and impact long-term health and wellbeing. The actions are designed to align with Council's other strategies and action plans, for collaborative implementation, monitoring and reporting. The actions will focus on the local communities and population groups that are experiencing the greatest health inequalities. Whereas the actions are listed by the Plan's six strategic priorities, the majority of actions are integrated in that they address more than one priority and outcome, recognising that many health issues share underlying determinants.

Delivering the actions set out in our Action Plan will be a process of continuous improvement allowing for flexible and responsive implementation. As such, the Action Plan will be reviewed and updated annually throughout the Plan's four-year lifecycle. By doing so, Council will have the opportunity to reflect on the way the actions are being implemented and draw upon evidence in order to make improvements and achieve better results. We will also be able to accommodate any key policy changes occurring at all levels of government, key service system changes, as well as any changing needs of the community.

Monitoring and evaluation

It is a statutory requirement for councils to review their Municipal Health and Wellbeing Plans annually. As such the Plan will be reviewed at the end of each financial year based on progress being made with the implementation of the Action Plan and analysis of any available data.

The Plan will be fully evaluated at the end of the four years, based on the set of indicators outlined for how we will measure progress. These indicators are based on our priorities and have been drawn from Council's Community Building Outcomes Framework to monitor and assess any change that may be occurring within the seven outcomes across the seven local communities. All indicators that are able to be disaggregated by gender will be.

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Frankston City Health and Wellbeing Plan 2021 - 2025

Year Four Annual Report

1 November 2024 – 23 June 2025

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Acknowledgement

Acknowledgement Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

Health and Wellbeing Priorities

Council's Health and Wellbeing Plan has been developed to progress six priority areas to improve the health and wellbeing of our community.

Priority 1

Building healthy and active communities

- **1.1** Improve opportunities for walking, cycling and active travel
- **1.2** Improve access to public open spaces, play spaces and recreation facilities
- **1.3** Improve access to inclusive club sports and active recreation activities
- **1.4** Improve healthy eating and food security to support good nutrition across the life course

Priority 2

Building fair and inclusive communities

- **2.1** Partner and advocate to reduce health inequities, poverty and disadvantage
- **2.2** Partner and advocate to improve equitable access to education, employment and housing
- **2.3** Strengthen relationships to support Aboriginal self-determination and reconciliation

Priority 3

Increasing mental wellbeing and resilience

- **3.1** Support opportunities to build social inclusion and community connection
- **3.2** Increase volunteering and community participation
- **3.3** Foster social cohesion and community harmony

Priority 4

Strengthening climate action for community wellbeing

- **4.1** Increase awareness of the health impacts of climate change
- **4.2** Strengthen response to public health threats and emergencies for vulnerable communities
- **4.3** Support healthy and sustainable homes, buildings and public spaces

Priority 5

Strengthening gender equality and respectful relationships

- **5.1** Build partnerships to prevent family violence, violence against women, and elder abuse
- **5.2** Strengthen equitable, safe and respectful relationships
- **5.3** Create gender equitable workplaces, services and programs

Priority 6

Building safe communities

- **6.1** Create safe public spaces through Council policy, planning and design
- **6.2** Build partnerships that change cultures and reduce harms from alcohol and other drugs and gambling
- **6.3** Create smoke free communities

Our Health and Wellbeing Plan 2021-25

The Health and Wellbeing Plan 2021–2025 is Frankston City Council's strategic plan for how we will work with our partners over the next four years to create well planned and liveable environments with healthy, strong and safe communities so everyone has the equal opportunity to enjoy good health and wellbeing at every stage of life.

The Plan meets the statutory requirements of the *Public Health and Wellbeing Act 2008*, and aligns with the Council Plan 2021-2025, Community Vision 2040 and Municipal Strategic Statement.

This Annual Report is an annual review of the progress made towards the six priorities outlined in the Plan during Year Four (2024-25), providing an assessment of the implementation of the actions within the Plan's Year Four Action Plan.

Our health and wellbeing partners

We work closely with local health organisations to deliver improved health and wellbeing outcomes for the community, our key health partners include (but are not limited to):

Peninsula Health - The major provider of clinical and community health services in Frankston City and the Mornington Peninsula.

Women's Health in the South East - Works to improve the health and wellbeing of women in the Southern Metropolitan Region of Melbourne and focuses on two main priority areas: sexual and reproductive health, and mental health including the prevention of violence against women.

South East Primary Health Network Melbourne (SEMPHN) - Funded by the federal government with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes, and improving coordination of care.

South East Public Health Unit (SEPHU) – Partnering with local councils, healthcare providers, peak bodies and community groups to co-design and lead public health initiatives across the south east catchment (11 local government areas).

Our performance

Year Four Highlights

1. Building healthy and active communities

- The approval of Planning Scheme Amendment C160fran in March 2025 has implemented the **Frankston Metropolitan Activity Centre Structure Plan (FMAC)** into the Frankston Planning Scheme. This significant milestone establishes permanent planning controls for the city centre, the first in 20 years, providing certainty for the community, Council, investors, and developers. These controls lay a strong foundation for future development, allowing Council's ongoing initiatives to proceed with clarity, confidence, and purpose. The FMAC will enable Council to better **support the movement and transport needs** of the local community within the city centre.
- The **Frankston Bike Riding Strategy** was adopted in late 2024 providing Council with a framework to guide bicycle infrastructure initiatives that encourage bike riding across the municipality and deliver connections that **improve pedestrian and bike rider safety.** The most recent upgraded shared user path at Monash Greenlink, connects the education precinct with the city centre providing a safer connection and improved amenity along the Baxter Trail between Monash University and Frankston City.
- In 2024/25 there have been **significant upgrades to play and leisure spaces** across Frankston City providing accessible and diverse spaces for the whole community. Completed projects included Lucerne Reserve in Karingal, Adib Reserve in Frankston North, and play spaces at Monique Reserve, Langwarrin, and East Seaford Reserve, Seaford. A major $900,000 upgrade of the Lloyd Park skate park, funded with $170,000 from the Australian Government, will enhance facilities for skaters of all skill levels from beginner to advanced levels.
- The **Pines Forest Aquatic Centre** continues to set new records, with attendance reaching 49,615 this season, a 14% increase from the previous record of 43,251. This marks the second consecutive season of record-breaking attendance and highlights the value of providing **inclusive and accessible aquatic facilities** for the community. The centre has introduced 'Free Family Fridays' with free entry and sausage sizzle and dedicated 'Quiet Hour Swims' providing a low-stimulation and sensory-friendly environment for patrons twice a week.
- Children's Services continue to provide **high-quality support to children and families**. Highlights include the annual National Playgroup Week event held at Overport Playground attracting over 100 attendees and **featuring free activities promoting local playgroups**. Positive feedback was received from families in attendance. A morning tea was also held in partnership with Maternal and Child Health and Immunisation Services for children in out-of-home care and their carers. The event, attended by 11 foster carers, 5 children, and 7 service representatives, **provided valuable service information** and led to carers establishing a new weekly playgroup. Two sessions have already been held, fostering ongoing support and connection.

2. Building fair and inclusive communities

- The **Mini Frankston City panel grew to 660** members in 2024 following a targeted promotional campaign. The panel reflects the diverse demographics of Frankston City, with **strong representation from underrepresented groups** including Aboriginal and Torres Strait Islander people, culturally and linguistically diverse communities, people living with a disability, and LGBTIQA+ residents. Members engage through online forums on the Engage Frankston platform and receive bi-monthly newsletters with updates on engagement opportunities and project outcomes. In 2024, a diverse 40-member community panel was formed, representing a broad mix of ages, genders, cultures, local areas, and backgrounds. The panel met over five workshops between September and November to deliberate on the revised Community Vision 2040, Council and Wellbeing Plan, Asset Plan, and Financial Plan.
- **Beach access matting** was available at Frankston beach on weekends over the summer season. Access matting **promotes inclusivity, enabling people of all abilities to enjoy Frankston City's beaches**. This initiative, part of the Disability Action Plan 2021–2025, has been delivered in collaboration with Rotary Frankston Peninsula 2.0, Frankston Yacht Club, and Accessible Beaches Australia. It enhances accessibility for people using wheelchairs, walkers, or strollers; offers clear path markers for those who are blind or vision-impaired; and provides a stable surface for individuals with sensory sensitivities. The beach matting was officially launched on Saturday 30 November 2024 at the Frankston Yacht Club.
- Recognising that library staff often manage complex situations beyond their professional training, Frankston Library partnered with the Monash University Social Work Collaborative (MUSWC) to provide **accessible, onsite social work services** to the community. This innovative initiative involved Master of Social Work students **delivering support and referrals to over 60 community members** on issues such as housing, tenancy and homelessness, loss and grief, family concerns, and legal matters. An unexpected but significant outcome was a reduction in occupational violence incidents reported by library staff, demonstrating the broader impact of integrating social work into community spaces. It also provided important industry experience for the students.
- In November 2024, Frankston Zero member agencies held the second **'Identification and Victorian Housing Register Connect Clinic'** at Frankston Community Support to assist people experiencing homelessness. Frankston Zero uses a place-based, collective impact approach to **reduce the number of people experiencing rough sleeping through personalised, coordinated support** and adding them to the local 'By Name List'. Many rough sleepers face barriers due to missing identification, which prevents access to essential services. The clinic targeted those experiencing more acute forms of homelessness (rough sleepers) and helped individuals obtain identification and apply for priority housing. Twelve agencies participated in delivering the 'Identification and Victorian Housing Register Connect Clinic.'
- Partnering with local disability support provider MiLife Council recently participated in the **WorkLink Pre-Internship Program**, enabling four students from a local specialist school to gain supported, real-world work experience. The initiative was delivered through Council's Work Ready Program, providing meaningful skill-building opportunities and reinforced our commitment to inclusive, community-based **employment pathways for young people with disabilities**.

3. Increasing mental wellbeing and resilience

- The **Community Connectors program**, launched at Frankston Station in February 2025, has received strong stakeholder support and is delivering positive community outcomes. Two onsite practitioners **provide immediate support and referrals** for people facing issues related to mental health, homelessness, harm from alcohol and other drugs, family violence, and financial hardship. Delivered in partnership with Metro Trains and South East Community Links (SECL), the program engaged 198 people by March, including 22 instances where escalation of harm was prevented. Of those supported, 47% required housing assistance. Importantly, the program meets people where they are, removing barriers by offering support in a familiar, accessible location. In April, a further 100 people were engaged, with 21% aged over 55 years. Strong local partnerships continue to enhance a coordinated response.
- Between January and March 2025, Frankston Youth Services delivered nine **WHAT Program** sessions in educational settings, reaching 303 young people. The program connects students to support networks, youth activities, and their local community through interactive workshops. Youth Services have also collaborated with local employment service providers to support young people in achieving their education and employment goals. The team also contributed to the delivery of the Child and Youth Inclusion Grant and hosted students from alternative education facilities, further **strengthening pathways into learning and work**.
- Positive Ageing continues to promote Council services, community transport, and health and wellbeing initiatives through the PAT newsletter**, supporting older adults at risk of loneliness.** The team also provides ongoing operational, governance, and grant support to local clubs and groups. In this period, 13 groups were assisted with Community Service Partnership grant applications and 4 with Federal Volunteer grant applications, helping **sustain community connections that reduce social isolation**.
- Launched during Harmony Week, Frankston City's new **Multicultural Meet and Greet** initiative aims **to strengthen connections among multicultural residents, workers, students, volunteers, and business owners**. These informal events offer opportunities to connect with each other, as well as with Council services, local organisations, grants, training, and volunteering pathways. Led by an expanded CALD Network steering committee, the initiative is designed to be **inclusive, welcoming, and community led**. Events are open to all, with no ongoing commitment required. The first Multicultural Meet and Greet will take place in June 2025.
- The **TAC L2P Program** offers a valuable opportunity for young people aged 16–24 to gain supervised driving experience with volunteer mentors aged 29–76. The program **fosters intergenerational social connections**, supports skill sharing, and contributes to a safer community. It supports young people who do not have access to a supervising driver, helping them work towards obtaining their licence.
- Council continues to **promote inclusion and diversity in arts and culture programming**. Ongoing programs like DialysART and Frankston BAM support creative expression for people with chronic conditions or disability. The *Artful: Art & Dementia* program engaged seven participants and their carers, while 30 students from Frankston Special Development School took part in a theatre and venue tour.

4. Strengthening climate action for community wellbeing

- The Bulk Street Lighting Upgrade Project has continued, which since 2021 has **replaced 8,689 streetlights with energy-efficient LED lighting**. This is estimated to **save 4,430 tonnes of greenhouse gas emissions and over 1000 MWh of electricity annually** (equivalent to removing 48 cars each year for the next 20 years). Resulting in savings of $9.8 million in energy and maintenance costs over the 20-year asset life. This initiative supports **Council's Climate Change Strategy** and helps to meet its 42% emissions reduction target by 2030 whilst also delivering long-term environmental, health and financial benefits by significantly reducing emissions and energy use.
- Awareness of Council's **Heatwave Plan** was promoted during high heat days in 2025. The plan, available on Council's website, lists informal cooler and warmer spaces across the municipality to **support community wellbeing during extreme temperatures** and raises awareness of heat health risks providing practical tips to stay safe, such as checking forecasts, carrying water, rescheduling outdoor activities, and checking in on others. Community members are also encouraged to use designated cooler spaces and care for native wildlife during extreme heat.
- The **Environmental Sustainability Grants** supported 7 successful applications with a total of $8,000 to undertake various Community group and Landowner projects. Aiming to educate and engage the community, enhance biodiversity, and protect native vegetation.
- As part of implementing the Climate Change Strategy, Council **promoted the Climate Safe Homes program**, a pilot initiative by the Brotherhood of St Laurence, across the Frankston municipality. The program **provides energy efficiency advice and subsidies** to households where residents have chronic health conditions affected by temperature. It's aim is to support more **sustainable, climate-resilient homes and improve health and safety** during extreme weather conditions.
- To support **climate and sustainability education**, Council collaborated with Mornington Peninsula Shire to deliver a Teacher's Environment Network session, fostering knowledge-sharing among local educators. Council also released a late summer edition of EnviroNews with tips for creating a cool room at home, promoted environmentally focused holiday activities information on the State Government's Energy Assistance Program, conservation initiatives, and energy efficiency advice - all aimed at **increasing community awareness and capacity for climate action.**
- As of May 2025, **83% of the actions from the Climate Change Strategy have either been completed, were ongoing or are in progress**. Some key achievements include a 5.9% reduction in annual greenhouse gas emissions, sourcing 49% of total water use from sustainable alternative sources, creating and sharing newsletters and articles to an average 3,900 EnviroNews subscribers, and securing $80,000 in funding from DEECA to create Frankston City's Coastal Resilience 2100 Project.

5. Strengthening gender equality and respectful relationships

- Preventing family violence remains a high priority for Council. Steady progress has been made on Year One actions of the **Family Violence Prevention Action Plan**. Key initiatives include the development of a Gender Equality Communication Toolkit for leaders and specialised training for frontline staff to identify and respond to family violence.
- Council celebrated **International Women's Day 2025** with initiatives promoting gender equality and challenging attitudes that enable violence against women. In partnership with local organisations, activities included a community panel with a focus on disrupting generational cycles of disadvantage for women; and 'Handbrake Turn' a practical car mechanic workshop for girls and non-binary youth to build life skills, independence and resilience while challenging rigid gender stereotypes. These events **promote respectful relationships, equality and prevention of violence against women.**
- Council continues to engage the community in programs that **promote safe and respectful relationships**, including Baby Makes 3, an evidence-based initiative supporting first-time parents. The three-week program focuses on **fostering equality, mutual respect, and collaborative co-parenting** after the birth of a baby. During this reporting period, 23 programs were delivered, totalling 47 sessions. Participant feedback remains consistently positive, indicating the program is effectively meeting the objectives by supporting the development of healthy, respectful relationships in the early stages of parenting.
- Council officially launched its **Inclusive Language and Imagery Guidelines** that outline how we will use inclusive language and imagery across all forms of communication, whether in person, online, or in writing. These guidelines help ensure that our **communications reflect and respect the diversity** of our community. As a local government, we play a key role in modelling inclusive practices and advancing gender equality. By embedding these principles into everyday communication, including through social media, we promote equality, visibility, representation, respect, and belonging within diverse communities.
- Positive Ageing continues to implement the **Age Friendly Frankston Ambassadors** program meeting every two months to discuss challenges facing older adults, plan for key events and resources for older residents in the community. During the past year the Ambassadors have participated in a range of engagement sessions to ensure the **needs of older people are represented and considered** in Council's decision-making processes and policy development such as the Affordable Housing Policy and Aged Care Services.
- Advancing and promoting gender equality continues to be a main priority for Council, in this reporting period **28 Gender Impact Assessments (GIAs) have been completed** on Council policies, programs and services that have a direct and significant impact on the public.

6. Building safe communities

- Work has continued to **revitalise neighbourhood shopping strips** through our Local Shopping Strip Action Plan. Recent upgrades include Kareela Road and Fairway Street in Frankston, with improvements such as new paving, seating, and landscaping. Concept designs are underway for Mahogany Avenue in Frankston North and Railway Parade in Seaford, **supporting safer, more vibrant and accessible community spaces**.
- In March 2025, Council's Safer Communities team visited McClelland College to **engage with 150 Year 10 students on local community safety initiatives**. The session covered a range of topics including local laws such as the illegal use of motorbikes/e-bikes, the Rapid Response Team's patrols and graffiti audits, responsible pet ownership, and the Safer Cities CCTV network. Students also learned about road safety, including school zone issues and Council's Community Road Safety programs. The session provided valuable insights into Council's role in maintaining community safety, with strong student engagement and interest in how these issues impact their daily lives.
- To raise awareness of the significant impact of gambling harm in the community during **Gambling Harm Awareness Week**, we partnered with Gamblers Help Southern to host an online webinar for staff to hear a local resident share his **personal lived experience of gambling harm with** sixteen staff in attendance. Sharing stories and speaking openly about gambling harm helps to humanise the impact of gambling harm and encourage help seeking behaviour. The lived experience story also appeared in Frankston City News sharing **the message of gambling harm more broadly with the community** and providing details of vital support services.
- Council's Environmental Health team is on track to complete all required proactive **tobacco and e-cigarette retailer education end enforcement visits**, ensuring compliance with health warning signage requirements under the Tobacco Activity Agreement with the Municipal Association of Victoria (MAV). In addition to scheduled visits, the team also conducts a significant number of **reactive education visits in response to complaints from the public** and referrals from Victoria Police.
- Council is **committed to creating a safe and welcoming place for people to live, work and visit.** Over the summer months a range of proactive safety measures to support community wellbeing were implemented such as increased patrols by the Rapid Response Team, **targeting issues such as smoking, public alcohol consumption, and anti-social behaviour**. The Beach Patrol beach buggy also operated on weekends and public holidays to maintain a safe foreshore environment throughout summer. To reinforce safety in public spaces, signage was installed at Frankston and Seaford beaches to deter alcohol consumption and drink driving, and in local reserves regarding illegal use of motorbikes, e-bikes, and hoon behaviour.

How to read this report

An annual scorecard is provided for each of the six priority areas with an overview of the status and progress of actions implemented throughout the year. Each action is accompanied by a progress comment providing a high level summary of work undertaken.

Actions are reported as completed for this reporting period when 100% of the planned activity has been completed. Most of these actions are ongoing and will be continued into the following year unless otherwise specified.

This reporting period is shorter than previous years due to the new Council and Wellbeing Plan coming into effect as of July 1, 2025. This reduces the reporting period to 7 months, from 1 November 2024 to 30 June 2025.

This is the fourth and final Annual Report for the Health and Wellbeing Plan 2021 – 2025.

Year Four summary

In total there were 103 actions in the Year Four Action Plan, the status of which are outlined in the table below. Most actions are on track having progressed by 75% or more during this shorter reporting period.

There were 94 actions on track with significant progress made, 7 completed actions and 2 deferred until the following year. There were no actions identified as not proceeding.

Action status		Definition	No. of actions
Complete or ongoing	✔	All planned activity for this reporting period has been completed with most actions continuing	7
On track	●	Actions are underway and tracking well against target time frames and will be continuing	94
Deferred	●	Action has been deferred with completion expected in 2025-2026	2
Not proceeding	⊘	Action not proceeding due to a change in strategic direction or resourcing	0

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Annual scorecard - Health and Wellbeing Plan

Priority 1

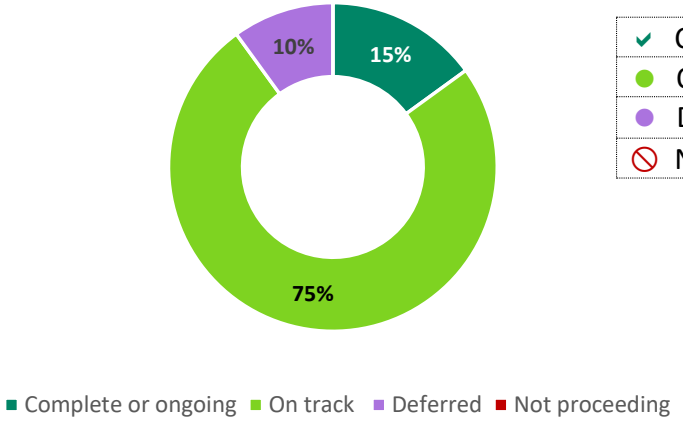
Building healthy and active communities

1.1 Improve opportunities for walking, cycling and active travel

1.2 Improve access to public open spaces, play spaces and recreation facilities

1.3 Improve access to inclusive club sports and active recreation activities

1.4 Improve health eating and food security to support good nutrition across the life course



✔ Complete or ongoing	15%	3
● On track	75%	15
● Deferred	10%	2
⃠ Not proceeding	0%	0

Code	Year Four Actions	Comments	Progress	Traffic Lights
1.1.1	Continue implementation of the Connecting Communities: Integrated Transport Strategy to improve opportunities for sustainable transport choices and enabling active travel to be easy, safe, and accessible.	Implementation of the strategy's actions are underway and on track to be completed shortly with the top three infrastructure (shared user path) projects, being: - Fletcher Road SUP (design works underway through Capital Works Delivery team) - Towerhill Road SUP (concept design being refined as we progress through funding application process) - Hastings Road/Clarendon Street SUP	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
1.1.2	Develop a Bike Riding Strategy and Cycle Improvement Plan to provide more opportunities for cycling and improve shared path connections with local open spaces, schools, community facilities, activity centres and employment precincts.	The new Frankston City Road Safety Strategy and Action Plan 2025-2030 has been completed and adopted by Council. Development of an Active Travel map for Frankston City is underway.	100%	✔
1.1.3	Proactively apply for grants, advocate to, and partner with state government and public transport providers to improve cycling and pedestrian infrastructure and train and bus services to decrease reliance on motor vehicles	Applications for grants seeking funding for SUP and road construction projects were successful in securing $927,000 from the Federal Government's Active Transport Fund. Applications made to the Federal Government's Safer Local Roads and Infrastructure Program for road construction of Stotts Lane and Frankston-Dandenong Road Service Road were unfortunately unsuccessful.	75%	●
1.1.4	Initiate partnerships to explore the delivery of promotional and education campaigns about the benefits of walking and cycling for active travel and recreation	We continue to work with Peninsula Health's Health Promotions team to advocate for and promote the benefits of walking and cycling. The development of an Active Travel map for Frankston City is being undertaken in partnership with Peninsula Health's Health Promotions Team. Council's Traffic and Strategic Engineers have been attending workshops organised by Victoria Walks to discuss implementation of safer speeds to promote safer walking.	75%	●
1.1.5	Implement the Frankston Metropolitan Activity Centre Structure Plan into the Frankston Planning Scheme to support movement and transport needs of the local community.	In March 2025 the Minister for Planning approved Planning Scheme Amendment C160fran which implements the Frankston Metropolitan Activity Centre Structure Plan (FMAC) – September 2024 into the Frankston Planning Scheme. This provides permanent planning controls to guide the future development of the City Centre.	100%	✔

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
1.2.1	Update the Open Space Strategy to ensure the provision of a diverse range of high quality public open spaces that people want to be active in, including people of all ages, genders and abilities.	In quarter three, construction was completed at Lucerne Reserve-Karingal and Adib Reserve-Frankston North. Tenders were awarded for Brunel Reserve-Seaford, and construction underway at Heysen Reserve-Skye and Sandfield Reserve-Carrum Downs. Design of playspace and park upgrades progressed for Lloyd Park/Pindara Reserve - Langwarrin, Banyan Reserve-Carrum Downs, Ferndale Reserve-Frankston, Heritage Reserve-Skye, Lipton Reserve-Frankston, Rotary Park-Carrum Downs and Alicudi Reserve - Frankston South. Due diligence activities commenced for Burgess Reserve - Langwarrin, Cavill Reserve - Langwarrin and Myrtle Reserve - Langwarrin. Community Engagement on concept designs was undertaken for Monterey Reserve-Frankston North and Banyan Reserve-Carrum Downs.	75%	●
1.2.2	Continue to implement the Frankston City Play Strategy and Local Park Plan to create a diverse range of accessible and inclusive play spaces and local parks that all people want to use.	Multiple capital works projects have been delivered that have assisted in delivering more diverse play and leisure opportunities. Play opportunities are regularly published in the Recreation team's quarterly newsletter and Frankston News. Implementation of the Local Park Action Plan and Frankston Play Strategy deliver priority upgrades for open space and play spaces across Frankston. Implementation of the Local Park Action Plan and Frankston Play Strategy have delivered priority upgrades for open space and play spaces across Frankston.	75%	●
1.2.3	Implement the Open Space and Play Space Design Standards to improve the accessibility and design of play upgrades in open space	Planning and design of enhanced accessibility and design standards has progressed across 10 priority park projects as per the Play Strategy and Local Park Action Plan upgrade programs. New accessible features include universal access paths and play equipment. Designs for new accessible path links at George Pentland progressed ready for tender.	75%	●
1.2.4	Update the Sports Development Plan to provide sports and active recreation infrastructure that meets contemporary standards and is accessible and inclusive of all people	Deferred due to resourcing constraints	25%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
1.3.1	Continue to engage all play group families in affordable recreational activities that promote physical activity and play, building on the success of pop-up playgroups in open spaces.	A Playgroup Week event was held in March at Overport Playground. A variety of free activities for children were provided to promote playgroups in each local area. The event was well attended with positive feedback received from families. A morning tea for children living in out of home care and their carers was arranged to support families in understanding what services are available to them as carers. This was attended by 11 foster carers/permanent carers and adoptive parents and 5 children, and 7 representing internal and external services. The outcome of the morning tea was the development a new weekly playgroup driven by the carers. Two playgroup sessions have been run.	75%	●
1.3.2	Continue to roll out the Infrastructure Impact and Club Strength Assessment across sports clubs to guide future sports club development activities	Current resourcing levels and competing priorities do not make the collection of data possible	0%	●
1.3.3	Encourage the participation of older adults at community programs, community group events and services that promote physical and mental wellbeing	Positive Ageing and Community Grants continued supporting seniors' clubs and groups with governance, operational, and grant activities. During the 2024 Frankston Seniors Festival, 18 local organisations hosted events promoting physical and mental wellbeing. Two Seniors Meet and Greet and Age-Friendly Ambassadors meetings enhanced networking among senior clubs, community members, and council. Attendees accessed wellbeing information, including free exercise at Wingham Park, Chatty Cafe, new community centre and library programs, and mental health services.	75%	●
1.3.4	Proactively apply for infrastructure grants to improve open space, sports and active recreation infrastructure provision for all people	The Recreation Team continues to proactively seek infrastructure grants. Successful funding applications include $226.6K from Sport and Recreation Victoria (SRV) for sport lighting at Peninsula Reserve and $350K for Frankston Park female-friendly changerooms $250k from SRV and $100K funding pledge from the AFL. A $40K application for Carrum Downs cricket nets is pending, with an outcome expected in June 2025.	70%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
1.3.5	Participate on the Healthy Futures Hub Committee to enable the delivery of community participation opportunities that promote health and wellbeing	This remains on going and has become an important community and sporting hub for Frankston.	100%	✔
1.3.6	Work in partnership with Monash University and Peninsula Health on the National Centre for Healthy Ageing to support delivery of an Inter-generational Learning and Activity Playground and Independent Living Lab at Belvedere Reserve	Construction is underway on the Intergenerational Learning and Play Space and Independent Living Lab with support provided by Council. Works are proposed to be completed by the end of September 2025.	80%	●
1.3.7	Continue to implement Sports Club Gender Self-Assessment Tool as a culture change program for sporting clubs to achieve greater gender equity, both on and off the field, to improve inclusion and increase participation.	Council continues to implement the Sports Club Gender Self-Assessment Tool to support gender equity in local sport. All clubs have received the online toolkit, and 15 clubs were sent a physical copy of which nine self-assessments are in progress, two completed, and four completed and progressing on actions. We are exploring improved tracking of this tool via seasonal tenancy application forms. A successful Game Plan workshop in May engaged 22 people from 16 clubs representing 9 different sporting codes. A joint session with neighbouring LGAs will be held in May.	80%	●
1.3.8	Build greater equality and inclusion into sports clubs through service level agreements and facility user obligations, and extend into seasonal tenancy agreements	This has been implemented for some of our new lease agreements and will look to be more broadly rolled out in 2025 to other tenants with the new leasing policy (subject to Commercial Services resourcing).	70%	●
1.4.1	Continue to implement the Healthy Choices Policy to embed healthy food and drink options in council-owned facilities and events to encourage healthy choices	The Healthy Choices Policy is being implemented through lease agreements with sports clubs and provision of youth services.	75%	●
1.4.2	Continue to support the Healthy Choices Policy integration in club settings at the time of updating tenancy agreements	Recreation is continually working with sports clubs to implement the Healthy Choices Policy	60%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
1.4.3	Implement the Healthy, Secure and Sustainable Food Action Plan to improve access to healthy eating, food security and support good nutrition throughout the life course	A number of actions have been delivered including support for food initiatives to assist those experiencing food insecurity, updated 'where to find food in Frankston' brochures, support for community gardens, food relief providers, commitment to The Community Plate, inclusivity in local community spaces, education, reduction of food waste, workshops and expansion of seed library and more.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

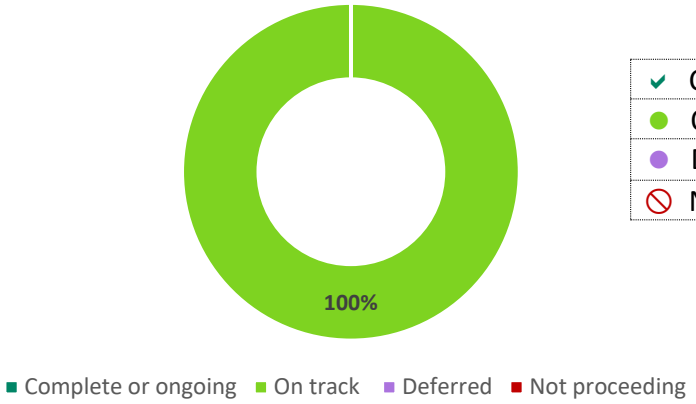
Priority 2

Building fair and inclusive communities

2.1 Partner and advocate to reduce health inequities, poverty and disadvantage

2.2 Partner and advocate to improve equitable access to education, employment and housing

2.3 Strengthen relationships to support Aboriginal self-determination and reconciliation



✔ Complete or ongoing		
● On track	100%	15
● Deferred		
⃠ Not proceeding		

Code	Year Four Actions	Comments	Progress	Traffic Lights
2.1.1	Implement the Disability Action Plan 2021-2025 to deliver actions that reduce barriers and increase access and inclusion.	Council entered into a funding agreement with Life Saving Victoria and Seaford Life Saving Club to construct a storage facility at Seaford for Beach Access Matting and a Beach Wheelchair, using State Government funding. The Seaford Life Saving Club managed the matting during the first summer season. Council also began moving the booking process for the Beach Wheelchair online.	75%	●
2.1.2	Explore opportunities to partner with community health providers to improve access to health and wellbeing checks through outreach at Frankston City Libraries in a welcoming and non-clinical environment.	In partnership with the Monash University Social Work Collaborative, Frankston Library provided onsite social work services by postgraduate social work students. Over 60 community members received support on issues such as housing, homelessness, legal issues, and family matters. A significant reduction in occupational violence towards library staff was also reported.	85%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
2.1.3	Through the Fit for the Future Corporate Strategy, continue to improve the accessibility and functionality of Council's website and improve digital access to Council's services and information.	We have continued the development of digitising additional forms across customer service, building services, and health services, while also streamlining submission processes. Confirmation emails for requests and applications received have been revised to provide more prompt feedback to users. Throughout these improvements, we have maintained AAA accessibility standards in accordance with the Web Content Accessibility Guidelines (WCAG), ensuring our digital services remain highly accessible to all users.	75%	●
2.1.4	Through the Customer Experience Program deliver the Frankston Customer Service Promise to deliver accessible, respectful and clear communication and services.	Work has continued to expand the voice of customer program. Reporting has been established to track how Council are tracking in the delivery of the customer promise.	50%	●
2.1.5	Support WHISE in its promotion of sexual and reproductive health services to raise awareness of the right to access inclusive, safe and appropriate healthcare services.	Sexual and Reproductive Health Sessions were delivered by WHISE at Frankston North and Karingal Community Centres and the Carrum Downs Library. The menopause session at Carrum Library was very well received by the 18 attendees. WHISE also participated in an online engagement with Council officers in March to discuss opportunities for the new Council & Wellbeing Plan 2025-29.	75%	●
2.2.1	Implement the Economic Development and Skilled Community Strategy that includes identifying approaches to better meet the education and training needs of Frankston City's diverse community and improve education, training, entrepreneurship, and employment pathways for under-represented groups.	A Strategy Action Plan addresses each of the three Priority Areas of the Strategy: Supporting local business; Investment attraction and economic activation of places; and Council as an enabler. Officers continue to implement this through the provision of range of services and supports for both existing and potential Frankston City business operators.	75%	●
2.2.2	Participate in the Job and Skills Network Frankston and Mornington Peninsula to support active linkages and coordination between education providers, skills, workers and employers.	Regular attendance and contribution towards the Jobs and Skills Network Frankston and Mornington Peninsula meetings have continued over the reporting period.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
2.2.3	Explore opportunities to promote and support women in business through the development of tailored programs, including entrepreneurships skills training, promoting successful women in business through Invest Frankston and business mentoring.	Gender Impact Assessments (GIAs) have been completed on both the Economic Development and Skilled Community Strategy and a range of programs including Council's Business Concierge service, grants, and the Investment Attraction program. These GIAs aim to support officers understanding of female representation in local business operations, ensuring that inclusive programs and services continue to be delivered.	75%	●
2.2.4	Work in partnership to advocate for people experiencing or at risk of homelessness to be connected with housing and social support services through the Frankston City Housing and Homelessness Alliance and Frankston Zero initiative.	The Strategic Housing & Homelessness Alliance met on 29 October 2024 to discuss homelessness and access to safe, affordable housing in Frankston City. Members received a presentation on the Southeast Community Links Community Connectors initiative at Frankston Train Station, fostering new connections. The Alliance noted the completion of its 5-Year Strategic Plan in 2024, with most actions achieved. Council officers are reviewing survey results to ensure the Alliance remains effective and resource efficient.	75%	●
2.2.5	Support improved access to affordable housing through the development of the Frankston City Housing Strategy.	The Victorian Government has made a raft of changes to planning in Victoria and is continuing to do so, which is anticipated to extend into quarter four. These changes once finalised are anticipated to provide more clarity as to how not only Frankston City, but all Local Governments will approach the development of Housing Strategies. Given this, the Housing Strategy is still on hold.	25%	●
2.2.6	Support the Frankston City Housing Advisory Committee to monitor, advocate and provide advice to Council on local housing needs within Frankston City.	The Housing Advisory Committee met on 10 February to discuss matters relating to local housing needs in Frankston City. At this meeting, the Committee agreed its amended Terms of Reference and updated Work Plan for 2025, which will go to Council in April for endorsement as part of the Governance Matters Report. The Committee also heard an updated data report on housing and homelessness and recent activity pertaining to Frankson and Mornington Peninsula Zero.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
2.3.1	Work in partnership with Traditional Owners to identify, protect, recognise and promote Aboriginal culture, heritage and sites of cultural significance when planning and managing land use and development	Officers formally engaged with the Bunurong Land Council and other community Elders for the development of the new integrated Council and Wellbeing Plan 2025-29 and refresh of the Community Vision 2040.	75%	●
2.3.2	Project manage the redevelopment of Nairm Marr Djambana as space to provide meaningful cultural connection and wellbeing.	Stage 1A contracting and implementation for the multipurpose shed is underway, and officers continue to assist Nairm Marr Djambana to continue their advocacy for the remaining projects.	80%	●
2.3.3	Implement the Reconciliation Action Plan to demonstrate Council's commitment to stand with Aboriginal and Torres Strait Islander peoples in and around Frankston City to advance reconciliation	As part of the Reconciliation Action Plan, Council Departments engaged with the local Aboriginal and Torres Strait Islander community. On February 20th, Waste Circulatory set up a pop-up stall at Nairm Marr Djambana. First Nations performances were promoted, and a 2025 cultural training plan was finalised with sessions by AJ William.	75%	●
2.3.4	Provide opportunities to build awareness, understanding and respect of Aboriginal and Torres Strait Islander culture and history through NAIDOC Week, Reconciliation Week and arts programming	Reconciliation Week, from May 29th to June 5th, featured three events: A talk by Skyla from Living Cultures at Frankston Library, a Fun Run organized by First Peoples' Health and Wellbeing, funded by SIAG, and coffee at Evelyn Park, hosted by Peninsula Community Legal Centre (PCLC) alongside the Regional Aboriginal Justice Advisory Committee (RAJAC).	70%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

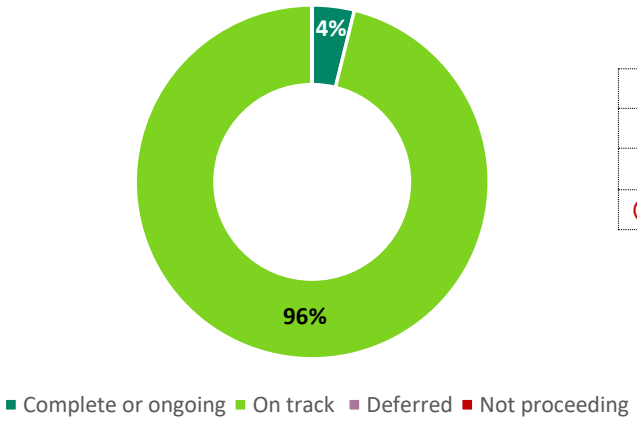
Priority 3

Increasing mental wellbeing and resilience

3.1 Partner and advocate to reduce health inequities, poverty and disadvantage

3.2 Partner and advocate to improve equitable access to education, employment and housing

3.3 Strengthen relationships to support Aboriginal self-determination and reconciliation



✔ Complete or ongoing	4%	1
● On track	96%	25
● Deferred	0%	0
⃠ Not proceeding	0%	0

Code	Year Four Actions	Comments	Progress	Traffic Lights
3.1.1	Work in partnership to deliver the WHAT Program in educational institutions to strengthen support networks and pathways, referrals to youth groups and activities and connect young people to the community through engaging and interactive workshops.	Frankston Youth Services facilitated 9 sessions to a total of 303 young people in various educational institutions over Quarter three. Session feedback was positive, with one young person in particular remarking that the weekly WHAT Program has helped him re-engage in school and feel more motivated to complete the year.	75%	●
3.1.2	Implement the Positive Ageing Action Plan 2021-2025, to deliver social inclusion actions to support older adults at risk of loneliness.	Positive Ageing continues to promote Council services, community transport and health wellbeing services through the PAT newsletter to support older adults at risk of loneliness. Positive Ageing also continues to support local clubs and groups with operational, grant and governance support. Positive Ageing and Community Grants provide assistance to 13 groups to complete Community Service Partnership grant applications and 4 groups to complete Federal Volunteer grant applications, ensuring clubs and groups continue to operate and act as a protective factor against social isolation and loneliness.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
3.1.3	Implement the Youth Action Plan 2022-2026 to identify and facilitate more activities to support young people to be socially connected.	In quarter three, Frankston Youth Services collaborated with local employment service providers to support young people in achieving their education and employment goals. The team also assisted with the delivery of the Child and Youth Inclusion Grant and hosted students from alternative education facilities to strengthen educational pathways.	75%	●
3.1.4	Implement the Municipal Early Years Plan 2021-2025 to support individuals and families to strengthen relationships and social networks.	The final three actions in year four of the Municipal Early Years Plan were completed. Two of these actions require additional resources and funding, as such staff are continuing to explore cost neutral alternate options to achieve a similar outcome. Evaluation of the plan and all actions has commenced.	75%	●
3.1.5	Continue to deliver Project-Y outreach throughout the municipality to provide assertive outreach to young people in need of support to make positive transitions into adulthood.	Project-Y outreach is undertaken in various locations across the municipality, including the major shopping centre in the CBD. Assertive outreach is conducted alongside other youth-focused organisations, and Frankston Youth Services chair regular Project-Y meetings. In Quarter three, Project-Y engaged with young people 93 times over 13 assertive outreach sessions and visited 14 traders.	75%	●
3.1.6	Provide training and resources for community groups and individuals to build digital literacy and connection to technology, including delivering a program of digital items for loan through Frankston City Libraries.	The community connected to the Library WIFI 2617 times last quarter. 347136 minutes were spent on the public computers at the three library locations. BeConnected Digital Literacy sessions ran throughout the quarter also.	75%	●
3.1.7	Offer a range of programs that respond to community needs at Frankston North, Karingal and Frankston South Community centres, with programs and activities to provide social connection opportunities for people experiencing social isolation.	Centres continue to offer and introduce a range of programs that respond to social isolation and loneliness Frankston North completed community engagement in 2024 to inform the center's strategic planning. Data pointed to a greater need for a focus on health and wellbeing including loneliness and health topics including chronic health issues. Centres have undertaken other engagement which has informal/topic based on an as needs basis to inform specific program development and delivery. The 4-year cyclic engagement for Karingal will take place in late 2025 to inform the strategic plan.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
3.1.8	Explore intergenerational opportunities that build social connection and encourage skill sharing, including the L2P program and building intergenerational relationships through the Environmental Friends Network.	The TAC L2P program provides a unique opportunity for young people to engage with adults within their community. Learners ranged from 16-24 years old. Mentors (volunteer supervising drivers) ranged from 29 to 76 years of age, building social connections between learners and mentors creates an ideal environment for skill sharing, and creating a safer community	50%	●
3.1.9	Support the Mental Health and Wellbeing Local to implement its social prescribing initiative to reduce loneliness and social isolation through connections with local community-based activities.	SIAG continues to create information sharing opportunities with Local Connections coordinators to ensure needs of the community are represented. LinC workers held 4 sessions during 2024 Frankston Seniors Festival, increasing access to the service and increasing awareness of the impact of loneliness and social isolation	50%	●
3.1.10	Provide local leadership through participation in a suicide prevention collaboration to explore prevention strategies.	Promotion of Men's Support Group through Councils Sport and Recreation Clubs is being undertaken. Attending the Suicide Prevention Collaborative Meetings and planning is underway to coordinate a joint event to acknowledge Suicide Prevention Day in September 2025.	70%	●
3.1.11	Support a coordinated response to suicide and harm through participation in the FMP Post Suicide Prevention Protocol.	Frankston Youth Services supports a coordinated response to suicide and harm through consistent and active participation on the Frankston and Mornington Peninsula Suicide PostVention Protocol group. There has been one activation required of this group during Quarter three, and one Advisory Group meeting held, all of which were attended by the Youth Services Coordinator.	75%	●
3.2.1	Continue to build connections between volunteers and volunteer organisations, with promotion targeted at groups identified as being at greater risk of social isolation.	Volunteering Frankston supported organisations to attract volunteers through continued promotion of the Volunteering Portal as a central access point. The display at the library was well utilised. The volunteer matching and referral service remained active, providing additional support for those seeking local volunteering opportunities.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
3.2.2	Build the capacity of volunteer managers through the provision of training and networking opportunities.	Volunteer Screening Deconstructed" Training was run in October 2024, and was offered to all community organisations who are registered with Volunteering Frankston	50%	●
3.2.3	Through the Biodiversity Action Plan and Urban Forest Action Plan, enhance the community's connection with their local natural environment through projects that encourage participation in environmental volunteering and biodiversity protection and improve access to information on the natural environment.	The Summer School Holiday Rangers program ran on January 22 at Keast Park Seaford Beach, featuring three sessions on native flora, fauna, biodiversity conservation, and coastal care. Two Backyard Biodiversity workshops are planned for March/April, with preparations underway for the Indigenous Nursery Open Day (April 5) and School Tree Planting Day (July). The Aussie Bird Count (October 14-20) launched with a workshop at the Library on October 5, featuring Dr. Jacinta Humphrey from RMIT University discussing urban impacts on bird habitats. Eleven gardens participated in the Gardens for Wildlife program. A state-funded Habitat Box program installed 17 habitat boxes on private properties and seven at Overport Park, with ongoing resident monitoring.	75%	●
3.2.4	Maintain Mini Frankston City, our panel of local residents to engage and collaborate with Council on key projects and issues to influence decision making, ensuring a diverse mix of voices from all ages, genders, cultures, local areas and backgrounds are represented.	Mini Frankston City grew to 660 members in 2024, with strong representation from diverse and underrepresented groups. Members engage through online forums and newsletters and participate in targeted community panels. In September and November 2024, a 40-member panel met over five workshops to help shape the revised Community Vision 2040, Council and Wellbeing Plan, Asset Plan, and Financial Plan, with outcomes presented to Councillors in March 2025.	50%	●
3.2.5	Continue to use outdoor engagement methods for early years programs to complement venue-based opportunities to support families to remain engaged and participating.	All supported and pop-up playgroups are conducted in venues with outdoor spaces or are entirely held in local parks. Pop-Up playgroups and early years community events are strategically planned to showcase the varied outdoor spaces and playgrounds that parents and guardians can safely allow young children to explore.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
3.2.6	Continue to use outdoor engagement methods for early years programs to complement venue-based opportunities to support families to remain engaged and participating.	All supported and pop-up playgroups are conducted in venues with outdoor spaces or are entirely held in local parks. Pop-Up playgroups and early years community events are strategically planned to showcase the varied outdoor spaces and playgrounds that parents and guardians can safely allow young children to explore.	75%	●
3.2.7	Improve the access and inclusion of major events and Frankston Library programs through the introduction of access considerations such as social scripts, sensory spaces, AUSLAN interpretation, open captioning, audio descriptions, relaxed performances, accessible Storytimes, audio description of photos and captioning of videos and charging stations for motorised wheelchairs.	Students from Frankston Special Development School toured the Arts Centre to help familiarise themselves for an upcoming performance. An outdoor storytime program was trialed in community gardens, offering children space for free expression in an open, natural setting. The Peninsula Autism Friendship Group provided sensory-friendly support in the Chill Zone at the Waterfront Festival, achieving higher engagement than previous years. Plans are also underway to re-engage the group for Party in the Park and explore further opportunities with the Diversity & Inclusion team.	75%	●
3.2.8	Deliver arts and culture programs that promote mental wellbeing, social connection, and cultural expression.	Artist and grant recipient Tina Strafford facilitated two free ‘Home is where the Art is’ workshops for 25 members of the community. Launch of the Dancer photographic exhibition saw 120 members of the community attend the launch event and artist talk. Hot Arts for Cool Kids workshops brought together 160 young people and their families to take part in hands on art and craft activities in the school holiday period.	50%	●
3.2.9	Promote community representation and diversity in the development and delivery of arts and culture programming to connect people of all ages, abilities, and backgrounds.	Regular Arts Access Programs DialysART and Frankston BAM continued to deliver creative programs for people living with a chronic condition or disability. The Artful: Art & Dementia program brought together 7 people living with Dementia and their carers each week for a 6-week art and wellbeing program. This Quarter also saw 30 students from Frankston Special Development School take part in a venue and theatre tour.	50%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
3.3.1	Continue to coordinate the Culturally and Linguistically Diverse (CALD) Network to promote inclusive and positive relationships by enabling Council to better connect with diverse communities and cultural leaders to improve inclusion and engagement.	The CALD network is being expanded to allow greater networking opportunities. The current CALD network members are now the steering committee that helps set the direction for a series of broader "meet and greet" opportunities throughout the year. People can attend the multicultural meet and greet to network, connect, and hear from guest speakers without needing to be ongoing members. The first multicultural meet and greet is scheduled for June 2025.	50%	●
3.3.2	Through the CALD Network, support the recognition and celebration days of significance and events for our diverse community.	The CALD network supported the delivery of a Harmony Day Multi-cultural dance event in the Frankston library forecourt in March 2025. This was attended by over 100 people.	50%	●
3.3.3	Provide a library collection to the community to ensure equitable access to information, which celebrates the diversity of our community and can reflect lived experience for all.	The library collection holds over 150,000 items in several different formats, genres and locations to try to meet with educational and recreational needs of the community. The library has continued to add new releases and considered requests to add content from the community this quarter.	75%	●
3.3.4	Continue to deliver a diverse training program to staff to support inclusion, gender equality and build a culture of acceptance and understanding	Delivered training for 16DoA, focused on Family Violence & Active Bystander training in Q2.	100%	✔
3.3.5	Support the Peninsula Pride youth alliance to raise awareness, promote diversity and improve the overall mental health of young LGBTIQA+ people.	Youth Services are an active partner with Peninsula Pride youth alliance. There were 117 attendances by young people at nine meetings across quarter three. Youth Services support all LGBTQIA+ events across FCC. Youth Services ensure our activities and programs are safe, inclusive, promote diversity and are welcoming for all young people.	75%	●
3.3.6	Promote positive images and stories about diverse communities and dispel harmful myths and stereotypes.	Positive images and stories about diverse communities were considered in all of Council's publications. Highlights included: Seniors Festival; promotion of Youth Services programs; NAIDOC Week; Reconciliation Week; flag raising and IDAHOBIT; 16 Days of Activism; Day of People with a Disability; and the Age Friendly Ambassadors.	30%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

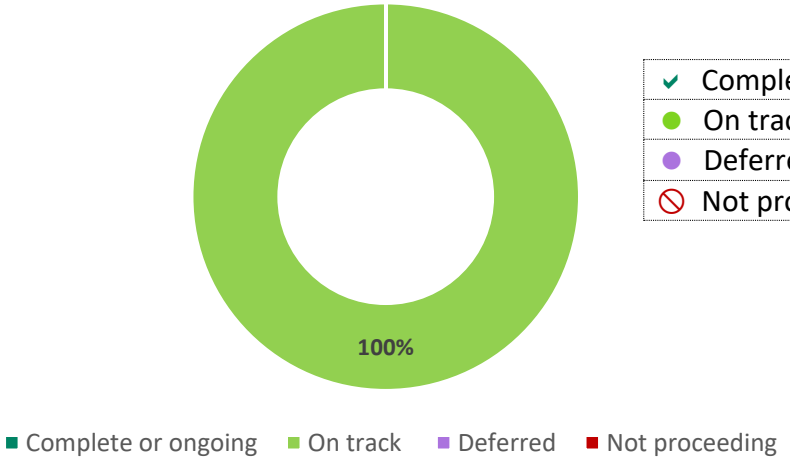
Priority 4

Strengthening climate action for community wellbeing

4.1 Partner and advocate to reduce health inequities, poverty and disadvantage

4.2 Partner and advocate to improve equitable access to education, employment and housing

4.3 Strengthen relationships to support Aboriginal self-determination and reconciliation



✔ Complete or ongoing	0%	0
● On track	100%	12
● Deferred	0%	0
⃠ Not proceeding	0%	0

Code	Year Four Actions	Comments	Progress	Traffic Lights
4.1.1	Implement the Climate Change Strategy and resource Council's adaption and mitigation actions	Year two actions for Council's Climate Change Strategy 2023-2030 are underway, including continued progress with the conversion of streetlights to LED technology. Have received a draft report on the transition of Council's fleet to electric vehicles (EVs) including a focus on electric vehicle infrastructure, and working with Greater South East Melbourne group on the Roadmap to Net Zero Emissions.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
4.1.2	Implement the Urban Forest Action Plan to deliver increased tree canopy coverage in the areas recognised as a priority for action due to low canopy cover, high urban heat and social vulnerability	The Environmental Sustainability community grant applications were opened for Round Two. This program and other initiatives are being provided to focus on encouraging residents to contribute to the city's canopy cover and promote the environmental and health benefits of trees on private land. Street tree planting cards with information on the street tree program, to encourage residents to look after their new street tree and a free tree voucher have been design for the 2025 planting season.	75%	●
4.1.3	Explore opportunities to share climate and sustainability education and awareness raising campaigns to increase the community's knowledge and skills for advocacy and action	Collaborated with Mornington Peninsula Shire to offer combined Teacher's Environment Network sessions. Released a late-Summer EnviroNews newsletter with information about State Government Energy Assistance Program, a variety of environmentally focused events, conservation, energy efficiency, and community engagement opportunities.	75%	●
4.2.1	Review Frankston City and multi-agency emergency management plans and arrangements to consider climate change and its impacts on health and wellbeing, with a focus on vulnerable groups and encouraging emergency preparedness	Development and planning have commenced for a collaborative, emergency management and risk "Crisis Management Plan". The aim is to ensure Council has robust processes in place to respond effectively to any crisis with current resourcing, whilst minimising impacts to business as usual activities.	75%	●
4.2.2	Proactively apply a gender lens into emergency management practice and planning using evidence based approaches and research	Advocacy and consultation with the state level 'Gender and disaster Pod' has led to a fully funded training opportunity for members of the Emergency Support Team (those Council staff volunteering to assist in emergencies) to take place in Q1 2025/26.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
4.2.3	Consider the impacts of climate change and strengthen Council's policy position through amendments to the Frankston Planning Scheme	Planning Scheme Amendment C148fran (Industrial Strategy) will be considered by a Planning Panel in Quarter 4. Planning Scheme Amendment C156fran (Environmental) will be considered by a Planning Panel in Quarter 4. Planning Scheme Amendment C160fran (the FMAC Structure Plan) is still awaiting Gazettal. Planning Scheme Amendment C161fran (the FMAC DCP) has been submitted to the Minister for Planning for approval in Quarter 3. Planning Scheme Amendment C165fran (Corrections) will be taken to a Council meeting in Quarter 4, requesting that Council resolve to appoint an independent Planning Panel be appointed to consider all submissions received.	80%	●
4.2.4	Participate in South East regional climate resilience and climate change projects to help prepare for current and future changes to the climate by improving community preparedness	Council is participating in the Greater South East Melbourne - Net Zero Roadmap project and has been actively involved in developing the 4 year implementation plan. Ensuring alignment with Council's Climate Change Strategy and other relevant Council plans.	75%	●
4.2.5	Raise awareness of accessible community spaces, like libraries, neighbourhood houses and community centres, shopping centres and the cinema, for people who do not have adequate heating and cooling in their homes	The 'FCC Heat Health Public Complementary Plan to the MEMP' found on Council's website details the City's informal cooler/warmer spaces. Awareness of this plan was a focus during the high heat days in February.	75%	●
4.3.1	Embed Environmentally Sustainable Design principles into strategies and plans relating to Council-owned facilities and new developments, buildings, public realm, and places.	All new developments requiring a planning permit are assessed for Environmentally Sustainable Design (ESD), covering energy, water, stormwater, indoor air quality, waste, transport, urban ecology, management, and innovation. In quarter three, Council assessed 62 ESD applications, an 18% increase from 2024.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
4.3.2	Implement Council's ESD Standards for Council Buildings Policy to improve the health, comfort, and efficiency of Council's community-use facilities	Continuing to successfully work with Project Managers on fulfilling ESD requirements at Frankston Basketball & Gymnastics Stadium redevelopment and Seaford Child and Family Centre. Several Officers virtually attended the Green Buildings Council of Australia 2-day Sustainability Conference.	75%	●
4.3.3	Through the implementation of the Climate Change Strategy, explore ways to introduce and support programs to enable the community to upgrade their homes to be more sustainable and climate resilient	Council promoted the Climate Safe Homes program run by the Brotherhood of St Larwrence across the Frankston Municipality. Climate Safe Homes is a pilot project aimed at providing energy efficiency advice and subsidies to households with people who have temperature effected chronic health with the aim helping to make their houses safe and healthier during extreme weather.	75%	●
4.3.4	Develop and advocate for projects to increase the use of alternative water supplied to irrigate active spaces so they remain accessible whilst reducing pressure on drinking water supplies	The Monterey Recycled Water project is underway. We have been developing Project Overview Sheets for future Recycled Water projects in the Long Term Infrastructure Program, to continue implementing of the Integrated Water Action Plan.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

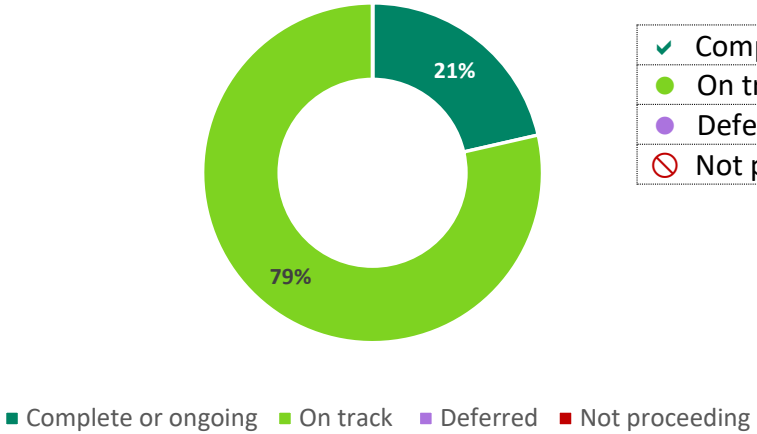
Priority 5

Strengthening gender equality and respectful relationships

5.1 Partner and advocate to reduce health inequities, poverty and disadvantage

5.2 Partner and advocate to improve equitable access to education, employment and housing

5.3 Strengthen relationships to support Aboriginal self-determination and reconciliation



✔ Complete or ongoing	21%	3
● On track	79%	11
● Deferred	0%	0
⃠ Not proceeding	0%	0

Code	Year Four Actions	Comments	Progress	Traffic Lights
5.1.1	Implement Year one Actions of the Family Violence Prevention Action Plan (2024-2028)	Progress on Year One actions of the Family Violence Prevention Action Plan has been steady. Key initiatives include developing a Gender Equality Communication Toolkit for leaders and specialised training for frontline staff to recognize and respond to violence. Council has also led social-action campaigns to raise community awareness, including International Women's Day events in partnership with local organisations such as Frankston Social Enterprise Hub and Peninsula Community Legal Centre.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
5.1.2	Collaborate with WHISE to implement the Promoting Respect & Equity Together Strategy for Southern Metropolitan Melbourne and Health Down South Strategy in Frankston City to participate in collective action across the southern Melbourne region	Council continues its partnership with Women's Health in the South East (WHISE) to align the 2024-2028 Family Violence Prevention Plan with the PRET regional strategy. This includes participation in regional meetings, the Lived Experience Pilot Program, and annual events like 16 Days of Activism. WHISE also supports suicide prevention workshops on bystander intervention, menopause, and reproductive health. WHISE will facilitate 'upstander' training sessions for Council events, including Are You Safe at Home Day (May 10), IDAHOBIT (May 17), and Men's Health Week (June 9-15).	80%	●
5.2.1	Deliver Baby Makes 3 through the Maternal and Child Health Service to support parents to enjoy equal and respectful relationships	In the last quarter, there have been 10 Baby Makes 3 programs, equating to 21 sessions facilitated. Participant feedback on program evaluations demonstrate that the program is meeting its objectives.	75%	●
5.2.2	Explore grant opportunities to launch Council's interactive respectful relationships online learning module for young people to provide education and support on navigating healthy and unhealthy relationships	The "Awesome Relationships" program is delivered to grade six students as well as delivered to a local alternative schools as part of Frankston Youth Services' suite of programs. Grant opportunities are being explored to support the resourcing of this program and e-learning tool.	75%	●
5.2.3	Participate in the Critical Friends Network to strengthen respectful relationships education being delivered within secondary schools	Frankston Youth Services is an active and consistent member of the Department of Education's Critical Friends Network, supporting local primary schools to incorporate 'Respectful Relationships' curriculum in their practice. Three meetings were held with local primary school staff in Quarter three regarding this curriculum, and staff participated in one Critical Friends Network meeting.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
5.2.4	Participate in campaigns that raise awareness of gender equality, preventing violence against women and respectful relationships, including the 16 Days of Activism and International Women's Day	Council participated in International Women's Day (IWD) this year, delivering two key events. The first was a Community Presentation and Panel Discussion in partnership with local organizations, including Frankston Social Enterprise Hub, Peninsula Community Legal Centre, and Gathering Tree Collective, focusing on disrupting generational cycles of disadvantage for women. The second event, hosted by Frankston Youth Services with 'Handbrake Turn,' offered a car mechanic workshop for girls and non-binary youth, aimed at building life skills, independence, and resilience while challenging rigid gender roles.	80%	●
5.2.5	Participate in and promote campaigns that raise awareness of elder abuse and address ageism, including Elder Abuse Awareness Day and EveryAGE Counts Ageism Awareness Day	Positive Ageing continues to participate in the Respecting Seniors Network to promote elder abuse awareness in the community and to other local organisations, Community of Practice network has been created by Peninsula Health and Positive Ageing continues to participate in discussions regarding Elder Abuse Awareness, language guidance and best practice principals. World Elder Abuse Awareness Day Event legal forum has been promoted through PAT newsletter, community networks, local organisations and service providers.	75%	●
5.2.6	Continue to deliver actions from the Positive Ageing Action Plan 2021-2025 that aim to build respect for older adults	Age Friendly Ambassador meetings continue to be held and the program continues to advocate for older people rights and needs at all levels of community and Council. The Age Friendly Ambassadors and local senior clubs and groups participated in 3 community engagement sessions regarding Council's draft Housing Strategy and Aged Care Services, providing essential opportunities for feedback and input.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
5.2.7	Participate in the Respecting Seniors Network Steering Committee to explore ways to change community attitudes towards older people and ageing	Positive Ageing attended Respecting Seniors Network Steering Committee meeting in which training was highlighted to address Elder Abuse Awareness. Experience and ideas to increase impact and change attitudes towards older people were also shared. Elder Abuse Awareness services and resources were promoted in PAT. World Elder Abuse Awareness Day Legal forum has been promoted through community networks and PAT.	75%	●
5.2.8	Facilitate the Age Friendly Frankston Ambassadors program to represent older adults and challenge perceptions of older people	Positive Ageing continues to implement the Age Friendly Ambassadors program, with 2 meetings held. The Age Friendly Ambassadors were consulted regarding Council's Housing Policy and Aged Care Services over 3 engagement sessions, enabling feedback to be captured and incorporated into final planning, ensuring the needs of older people are represented.	75%	●
5.3.1	Support and develop Council's Diversity and Inclusion Group to champion, advocate and oversee the implementation of the Gender Equality Action Plan 2022-2025 and other diversity related plans across the organisation	DIG continues to meet and discuss actions that support the GEAP.	100%	✔
5.3.2	Implement the Gender Equality Action Plan 2022-2025 to foster a workplace culture where all staff can have an equal lived experience	Year three actions have been completed. Year four actions are being finalised, and planning is underway for the 2026-29 Gender Equality Action Plan (GEAP).	95%	●
5.3.3	Enhance processes and continue to build capabilities to undertake Gender Impact Assessments on key Council policies, programs and services to progress gender equality	Council have submitted 28 Gender Impact Assessments (GIAs) and have commenced 54 GIAs.	100%	✔
5.3.4	Develop standardised demographic and language data collection processes to inform Council's understanding of our diverse community and ensure consistent tracking and monitoring over time	The development of the inclusive language and imagery guidelines have been endorsed and was implemented in the quarter.	100%	✔

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

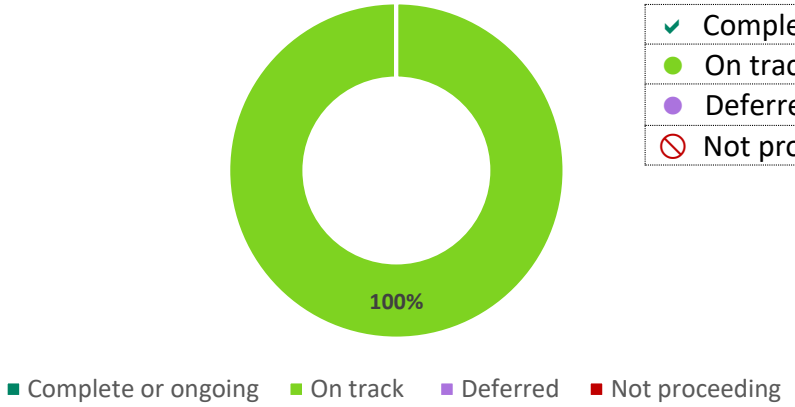
Priority 6

Building safe communities

6.1 Partner and advocate to reduce health inequities, poverty and disadvantage

6.2 Partner and advocate to improve equitable access to education, employment and housing

6.3 Strengthen relationships to support Aboriginal self-determination and reconciliation



✔ Complete or ongoing	0%	0
● On track	100%	16
● Deferred	0%	0
⃠ Not proceeding	0%	0

Code	Year Four Actions	Comments	Progress	Traffic Lights
6.1.1	Implement the Lighting Frankston Action Plan and Local Shopping Strips Plan to increase the safety and broader use of public open spaces, play spaces, community infrastructure and activity centres.	Lighting Frankston Plan implementation continued in quarter three with procurement underway for Ballam Park Safety Lighting between Naranga Crescent and Athletics Track and Ballam Park Play Space precinct lighting. Detail design and authority approvals are now complete and procurement underway for median tree lighting on Nepean Highway between Davey Street and Beach Street. Local Shopping Strip Action Plan implementation has continued with concept designs progressing for Mahogany Avenue Shops in Frankston North and Railway Parade Shops in Seaford. New park circuit path lighting is under construction at Sandfield Reserve.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
6.1.2	Implement the Safer Communities Policy and Strategy ensuring a whole-of-Council approach in creating a safe and welcoming community.	A dedicated working group to oversee and guide the successful implementation of the Strategy has been established and is responsible for ensuring all actions are carried out effectively and within specified timelines. Work has begun to execute actions, with a focus on meeting the key milestones and deadlines identified in the strategic plan.	20%	●
6.1.3	Explore initiatives such as Your Ground in creating safe environments for the whole community, including women and people across the gender spectrum	This remains an ongoing initiative and is aligned to Council's fair access to sport policy, with the upcoming sports club information session targeting Game Plan initiatives.	80%	●
6.1.4	Implement the Fair Access Policy to ensure gender equality, equitable access, and use of Frankston City's sports facilities	The Recreation team has worked with the Australian Sports Commission to complete the Women and Girl module for Frankston Sporting Clubs.	80%	●
6.2.1	Participate in the PIVOT youth crime prevention program to support young people who have had repeated contact with the justice system through assertive outreach support and case management	Frankston Youth Services support the PIVOT youth crime prevention program by way of the Coordinator actively taking part in the Executive Leadership group as well as the Referral and Advisory Panel.	75%	●
6.2.2	In partnership with Peninsula Health support its delivery of the Health Promotion Prevention Plan to enable health promoting environments and health promoting messages to prevent harms relating to tobacco and e-cigarette use.	Council officers meet regularly with Peninsula Health to discuss opportunities to promote messages to prevent harms relating to tobacco and e-cigarette use. Peninsula Health participated in a Health & Wellbeing Stakeholder Forum in March held in partnership with Mornington Peninsula Shire Council to inform health and wellbeing planning over the next four years.	75%	●
6.2.3	Monitor community needs, support advocacy, and explore opportunities to prevent harms from alcohol and other drugs.	Council officers continue to meet with partners to explore opportunities to prevent harms from alcohol and other drugs.	75%	●
6.2.4	Explore opportunities to educate Council officers in community based settings to raise awareness of AOD related harms and increase their capacity to respond and refer to other services	Council officers have met with Peninsula Health to discuss opportunities for activities to place later in the financial year.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
6.2.5	Continue to implement the Late Night Libraries program to provide an alternative recreational activity to local electronic gaming machine (EGM) venues in the evenings	Carrum Downs remains open until 10pm on Thursday nights to offer a safe space for the community to relax, study or meet with other community members. Regular events are held and a JP service is available	75%	●
6.2.6	Support sports clubs to build their capacity to reduce harm and encourage participation in the Good Sports Program and Love the Game campaign	Council supports sports clubs to reduce harm and boost participation by promoting the Good Sports Program and Love the Game campaign. Initiatives include promotion of: Men as role Models training, Proud2Play LGBTQIA+ training, Men's Health Week events, 16 Days of Activism – Orange Rounds for Clubs and toolkits. Also planned is Active Bystander training with WHISE. Clubs are encouraged to engage via tenancy processes and regular communications such as newsletters and Sport and Recreation News.	50%	●
6.2.7	Partner with the Alliance for Gambling Reform to advocate for gambling legislative reform at a national and local level	Council is a Leadership Council in support of the Alliance for Gambling Reform, however there were no advocacy opportunities for partnering during this reporting period.	75%	●
6.2.8	Undertake research and monitor statistical data to better understand the community's needs relating to gambling harms, including sports betting and online gambling amongst different cohorts and how it intersects with health inequities	Council's annual subscription to .id online demographic resources was managed, with demographic data used to inform the development of the new Council & Wellbeing Plan and Affordable Housing Policy, along with a range of other council programs and services.	75%	●
6.2.9	Collaborate with partners to deliver gambling harm prevention initiatives to prevent and reduce gambling harm and raise awareness in the community of available support services	The main activity for this action is held during Q2. Council officers continue to meet regularly with partners and attend forums to discuss opportunities to raise awareness of gambling related harms	75%	●
6.3.1	Work in partnership to promote smoke/vape free environments and education initiatives to raise awareness of harms relating to tobacco, e-cigarettes and the support services available.	Frankston Youth Services works closely with Peninsula Health and Monash Health to ensure young people and their families have access to up-to-date education and information regarding the harms of vaping and smoking. Youth Services works in partnership with the Youth Support and Advocacy Service, ensuring that pathways into support are seamless.	75%	●

✔ Complete or ongoing | ● On track | ● Deferred | ⃠ Not proceeding

Code	Year Four Actions	Comments	Progress	Traffic Lights
6.3.2	Continue to monitor and provide education in relation to No Smoking and Vaping within certain distances around designated areas, such as playgrounds and schools.	The Environmental Health team takes a lead role in monitoring and providing education in relation to 'No Smoking' within certain distances around designated areas, such as playgrounds and schools, as per the Tobacco Activity Agreement with the Municipal Association of Victoria (MAV). The team also responds to complaints and requests from the public when concerns are raised over smoking in and around designated outdoor No Smoking areas.	75%	●
6.3.3	Continue to monitor tobacco and e-cigarette retailers to ensure they are displaying required health warning signage.	The Environmental Health team is on track to complete all required proactive Tobacco and e-cigarette retailer education visits to ensure retailers are displaying required health warning signage, as per the Tobacco Activity Agreement with the Municipal Association of Victoria (MAV). The team also undertakes a significant number of reactive education visits with tobacco and e-cigarette retailers in response to complaints from the public and Victori	90%	●

Executive Summary

12.5 Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)

Enquiries: (Caroline Reidy: Corporate and Commercial Services)

Council Plan
Level 1: 6. Progressive and Engaged City
Level 2: 6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To adopt the Budget 2025-2026 including the Local Support Package and the Revenue and Rating Plan (2025-2029).

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the Council Vision, Council and Wellbeing Plan (2025-2029) and Budget 2025-2026 have been developed concurrently and informed by extensive community engagement undertaken from March 2024 to May 2025 over three stages;
2. Notes that more than 1360 community members informed the development of Council's four-year plan which is underpinned by the Annual Budget;
3. **Annual Budget 2025-2026**
   - 3.1 Notes the earlier and more extensive community and stakeholder engagement than in previous years to inform the development of the 2025–26 Budget. More than 350 local clubs, groups and organisations were contacted in December 2024 and January 2025, encouraging participation through submissions. The broader community was also invited to provide feedback, resulting in fifty-three (53) formal submissions;
   - 3.2 Acknowledges and directs, where possible, that the fifty-three (53) submitters to the Budget 2025-2026, be advised in writing of its decision in relation to their submissions;
   - 3.3 Notes that all community feedback was considered at the Council Meeting on 24 February 2025, with additional discussion at a Councillor planning workshop on 1 March 2025. This input directly shaped the final 2025–26 Budget and reinforced the community's need for greater support during the ongoing cost-of-living crisis, leading to the development of a dedicated Local Support Package; and
   - 3.4 Adopts the Budget 2025–2026, highlighting the $1.5 million Local Support Package, and a range of key community initiatives, designed to support individuals and community groups facing the ongoing cost-of-living pressures.
4. **Local Support Package (incorporating key community initiatives)**
   - 4.1 Community safety initiatives, inclusive of:
     - $10,000 support for Frankston Neighbourhood Watch;
     - $157,000 for the ongoing expansion of the Rapid Response program outside of the CBD area from November 2025;
     - $40,000 to expand the Community Connectors program into Station

Street to provide support to traders and community members, bringing the total funding commitment to $240,000;

- $5,000 to develop a Trader Assistance Directory to provide easily accessible information on local services;
- $10,000 Graffiti Prevention program bounty trial and supply of anti-graffiti kits;
- $5,000 in support for Victoria Police with the provision of bikes for city patrols;
- CCTV mapping feasibility study to commence in 2025/2026 on the $1.5 Million in additional CCTV infrastructure as committed by the Australian Labour Government to Council. Smart Cities initiatives, mobile and fixed CCTV infrastructure will be considered for inclusion in the delivery of this commitment. Officer time will be used to scope and undertake required feasibility studies within in the next 12 months with expected delivery in 2027-2028;
- $120,000 for the procurement and installation of new hardware and software technology which will enable Victoria Police to access the CCTV vision from their mobile devices, on the proviso that Victoria Police will increase their physical presence and patrol of the Frankston CBD and particularly Young Street, in recognition and support of Council's continued substantial investment in CCTV infrastructure, which directly benefits Victoria Police;

4.2 Community resilience/social support, including:

- $50,000 support for Peninsula Community Legal Centre to deliver a school lawyer program in Frankston to support students overcome the barriers in accessing legal services, improve understanding of their rights and responsibilities and improve students' health, wellbeing and engagement at school;
- $35,000 of additional funding to further expand the availability of support that Community Support Frankston provides to vulnerable residents;
- $25,000 to the Frankston Charitable Trust to support initiatives that assist Frankston residents experiencing disadvantage;
- $50,000 in seed funding (subject to feasibility assessments) to attract and support the potential establishment of a sustainable food bank and logistics service within Frankston, with the aim of enhancing the capacity of existing emergency food relief agencies that assist vulnerable residents in crisis;
- $180,000 of funding for 18 relief organisations and support agencies, including; Frankston Brekky Club, Life-Gate Food Van, Local 2 Community, Street Peace, Peninsula Christian Care – Pantry Plus, Mum's Supporting Mums In Need, Sikh Volunteers, Operation Larder / High Street Uniting Church, Theodora's Cheerful Givers, Frankston RSL: Veterans and Families Support Services, Frankston Winter Shelter, That's the Thing About Fishing, Smacktalk, Dress for Success, Women's Spirit Project, Youth Support & advocacy Service/Frankston Headspace, The University of the Third Age, Smiles for Life;
- $40,000 additional funding for the Child and Youth Inclusion (CAYI) Grant program, which provides one-off financial support to help young residents facing financial barriers participate in education and

recreational activities, promoting greater inclusion, access, and opportunity for children and young people in Frankston;

- $137,000 for a discount voucher program for all ratepayers that substantially reduces the cost of access to community facilities – PARC and Pines Pool discount entry, Frankston Arts Centre programs discount and an On Call Hard Waste Collection discount;

4.3 Business and local investment support, including event attraction:

- Support for the Frankston Business Collective $150,000 in 2025-2026, $75,000 in 2026-27 and $15,000 in 2027-28 (subject to terms of agreement);
- $15,000 per year (for three years) for Membership of the Committee for Frankston and Mornington;
- Increase in destination events budget by $60,000 to $310,000;
- $30,000 for the 60th Anniversary celebration of Frankston being declared a City;
- Mayoral Event budget restored at $35,000 annually with 2025-26 dedicated to relief funding;

4.4 Environmental

- $18,000 for an additional 9,000 trees to schools to boost the existing 3,000 trees in the current school planting program;
- $19,000 for 1,400 trees available for residents from Council's nursery via vouchers for ratepayers;
- Note that Council has committed $10,000 for updating of Council's tree register at the 2025-26 Mid Year Budget Review;

4.5 Recreation and wellbeing support:

- $125,000 contribution towards an Australian-first three-month pilot initiative in partnership with Accessible Beaches Australia (inspired by a model in Nice, France) that would deliver enhanced opportunities for people with mobility-related disabilities to experience Frankston's Foreshore;
- $137,000 to implement an activity subsidy program aimed at reducing the financial barriers that prevent community members, particularly those experiencing disadvantage from participating in clubs, groups, and other community activities;
- New and expanded youth activity programs will be delivered where there is demonstrated demand, with a focus on promoting positive youth engagement and providing safe, inclusive spaces for young people to connect and participate in their community. Carrum Downs has been identified as a priority area with a notable gap in current youth activity provision. In response, a collaborative alliance—comprising Lyrebird Community Centre, Carrum Downs Secondary College, Victoria Police, the Frankston Social Inclusion Action Group, and Council's Youth Services—has been established to identify local needs and develop an impactful response. A targeted consultation with students at Carrum Downs Secondary College is scheduled for early in the 2025–2026 financial year, which will guide the design and delivery of tailored programs for the area;
- $75,000 continued funding support for the Can Swim program at

Peninsula Leisure;

4.6 Financial hardship support:

- Council is reviewing its Financial Hardship Policy to ensure greater accessibility for residents that are in need of support. This includes flexible payment options, interest-free payment plans, access to the national debt helpline and free financial counselling services;
- $50,000 to Peninsula Community Legal Service to expand its work in Frankston with the provision of free legal services for residents facing rental/mortgage stress and the threat of homelessness;
- Rate revenue from residential and commercial ratepayers below the 3% state cap;
- A blanket twelve-month pet registration fee freeze at a cost of $51,048;
- The temporary suspension of eleven wide-ranging service charges for residential and commercial residents up to a maximum of $56,895, including: Community Event Application Fee, Filming/photography Application Fee, Minor Event Fees, Public Notification Service fee (includes 10 letters – no sign, Kerbside Trading Fee: 6 months per square metre licenced, Residential Parking Permit Replacement Fee, Play Group Venue Fees - Half Day - Community Play Groups, Play Group Venue Fees - Half Day - Supported Playgroups, Lodgement of certificate of pool barrier compliance (reg 147X), Working dog registration fee, Foster Care Animal Registration Fee;

4.7 Resolves that comprehensive reports on the uptake of the Council's Local Support Package be provided quarterly with the Consolidated Financial report;

4.8 Resolves that any unspent funds against the following grants and subsidies as at end of March 2026:

- Activity Participation Subsidy $137,000;
- Ratepayers discount vouchers (PARC/Pines, FAC, At Call Hard Waste) $137,000;
- Additional Child and Youth Inclusion Grants $40,000;
- Funding of $50,000 to investigate the feasibility and establishment of a centralised food storage centre for the streamlined distribution of food and perishables to local relief organisations and emergency shelters $50,000;

be repurposed for a new grant opportunity to be available in the 2026-2027 financial year;

4.9 Resolves that the new grant opportunity, including any of the aforementioned unspent grants in Item 4.8, will commit a total of $135,000 (compromising new and any unused monies) in one-off financial assistance for 9 community operated neighbourhood/community houses (Belvedere Community Centre, Langwarrin Community Centre, Lyrebird Community Centre, Nairm Marr Djambana and Orwil Street Community House, Ebdale Community Hub and Learning Centre, Frankston North Community Centre, Frankston South Community and Recreation Centre and Karingal Place Neighbourhood House), to be committed as a part of the development of the 2026-2027 annual budget. The grant guidelines to be finalised by the date of adoption of the 2026-2027 annual budget, with the program to be acquitted by 30 June 2027;

4.10 That this funding in Item 4.9, in line with the Local Support Package, is to serve a defined cost-of-living purpose;

4.11 Notes that this financial commitment in Item 4.9, is additional to the Community Service Partnership Grant monies of $52,397 (CPI adjusted) awarded at the 20 January 2025 Council meeting to these Community Centres (Belvedere Community Centre, Langwarrin Community Centre, Lyrebird Community Centre, Nairm Marr Djambana and Orwil Street Community House);

5. **Capital Works Program**

5.1 Adopts the Capital Works Program of $72.9 million in the Annual Budget 2025/26 with key highlights including:

- Frankston Basketball & Gymnastics Centre Upgrade, Seaford - $20 million, Total Project Cost (TPC) - $60.308 million;
- Langwarrin Child & Family Centre Redevelopment, Langwarrin - Kindergarten Renewal & Upgrade Program – Renewal - $5.250 million, TPC - $8.925 million;
- Seaford Child & Family Centre Redevelopment, Seaford - Kindergarten Renewal & Upgrade Program - $2.7 million, TPC - $6.270 million;
- Peninsula Aquatic and Recreation Centre Renewal Program, Frankston - $2.7 million, on-going renewal program;
- Frankston Regional Arts Trail - $2.127 million, TPC - $4.125million;
- McCormicks Road (Ballarto Road to Hall Road) Road Renewal, Carrum Downs - $2.06 million (TPC);
- Street Light Renewal Program - LED Conversion - $1.6 million, TPC - $5.768 million;
- Nepean Boulevard Masterplan $0.5m;

5.2 Notes the Program Manager role for the Nepean Highway is included in the budget, with the appointment currently pending clarification from other levels of government regarding the scope and delivery of the $50 million federal government funding commitment;

5.3 Acknowledges recent changes to Council's advocacy priorities have resulted in a reduction in future loan borrowings by $1.9 million in Council's Long-Term Infrastructure Plan (LTIP), to a revised forecast of $40.2 million over the next 4 years;

6. **Revenue and Rating Plan (2025-2029)**

6.1 Adopts the Revenue and Rating Plan (2025-2029), which includes the introduction of a new differential rate on all vacant land properties addressed to or abutting Nepean Highway, including the FMAC Structure Plan boundary. This rate is three times the general rate and is being introduced as a strong incentive to develop land and avoid land banking and ensure our city centre reflects the best of Frankston City;

6.2 Acknowledges that the Local Government Act 2020 requires Council to prepare and adopt a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan sets out how Council will generate income to deliver the Council Plan, Council Services and infrastructure commitments over a 4-year period;

6.3 Notes that while total income from general rates will rise by three percent in

2025-2026 (in line with the State Government cap), the introduction of the differential rate means the average increase in income from residential and commercial ratepayers will be 2.24 percent and 1.12 percent respectively;

7. **Declaration of Rates and Charges**

7.1 Declares the following rates and charges:

- An amount of $154,334,262 (or such other amount as is lawfully raised as a consequence of this Resolution) be declared as the amount which Council intends to raise by general rates and the annual service charge (described later in this Resolution), which amount is calculated as follows:

a.	General Rates (excludes supplementary rates)	$107,739,075
b.	Annual Service Charges	$ 46,595,187

7.2 General Rates

7.2.1 A general rate be declared in respect of the 2025-2026 Financial Year.

7.2.2 It be further declared that the general rate be raised by the application of differential rates.

7.2.3 A differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared:

7.2.3.1 Derelict Land

Derelict land, being land on which a dwelling or building is erected and is in a dilapidated state, and any other Council guidelines which may be in operation from time to time).

7.2.3.2 Retirement Village Land

Land in retirement villages on which a flat or unit has been constructed.

7.2.3.3 Acacia Heath Land

Land located in the Acacia Estate at 560-600 McClelland Drive (consisting of 110 lots in plans of subdivision 446669/70, 448786/7/8, 512750 531862/63, 537447 and 546857/58).

7.2.3.4 Commercial Land

Any land which is used primarily for the purposes of a commercial land including developed and vacant land.

7.2.3.5 Farm Land

Any land which is primary used for the purposes of farming.

7.2.3.6 Industrial Land

Any land which is used primarily for the purposes of an industrial land including developed and vacant land.

7.2.3.7 Vacant Residential Land

Any land which is zoned residential under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation (except any vacant residential land in

Frankston Metropolitan Activity Centre or addressed to or abutting Nepean Highway).

7.2.3.8 Other Land

Any land which does not have the characteristics of Derelict, Retirement Village, Acacia Heath, Commercial, Industrial, Vacant Residential or Farm Land.

7.2.3.9 Vacant Land in Frankston Metropolitan Activity Centre (FMAC) and along Nepean Highway

Any land on which there is no building that is occupied or adapted for occupation within the FMAC zone or addressed to or abutting Nepean Highway.

7.3 Differential Rates

7.3.1 Resolves that each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described in paragraph 2.3 of this Resolution) by the relevant percentages indicated in the following table:

- A general rate of 0.203352% for all rateable Other Land;
- A general rate of 0.152514% for all rateable Retirement Village Land;
- A general rate of 0.254190% for all rateable Commercial Land;
- A general rate of 0.254190% for all rateable Industrial Land;
- A general rate of 0.203352% for all rateable Acacia Heath Properties [(1)];
- A general rate of 0.254190% for all rateable Vacant Residential Land;
- A general rate of 0.610056% for all rateable FMAC and Nepean Highway Land;
- A general rate of 0.162682% for all rateable Farm Land; and
- A general rate of 0.610056% for all rateable Derelict Land.

[(1)] Council supports the application of the general rate of Other Land to the Acacia Heath Properties for the 2025-2026 financial year.

7.4 Resolves to record that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that:

7.4.1 The respective objectives of each differential rate be those specified in the attachments;

7.4.2 The respective types or classes of land which are subject to each differential rate be those defined in the attachments;

7.4.3 The respective uses and levels of each differential rate in relation to those respective types or classes of land be those described in the attachments; and

7.4.4 The relevant:

(a) uses of;

(b) geographical locations of;

(c) planning scheme zonings of; and

(d) types of buildings on the respective types or classes of land be those identified in the attachments.

7.5 Declares a municipal charge of $188.25 in respect of the 2025-2026 financial year.

7.6 Declares an annual service charge in respect of the 2025-2026 financial year for the collection and disposal of refuse.

7.7 Resolves that the annual service charge be in the sum of, and be based on the criteria specified below:

- $459.20 for rateable and non-rateable land where a waste collection service with a 120 litre mobile garbage bin is applicable;
- $367.30 for rateable and non-rateable land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- $367.30 for rateable and non-rateable land where a waste collection service with a 240 litre mobile garbage shared bin is applicable (Multi Unit Developments only);
- $459.20 for rateable and non-rateable commercial land where a waste collection service with a 120 litre mobile garbage bin is applicable;
- $367.30 for rateable and non-rateable commercial land where a waste collection service with an 80 litre mobile garbage bin is applicable;
- $247.20 for rateable and non-rateable commercial land where a recycling collection service mobile garbage bin is applicable;
- $166.50 for rateable and non-rateable land where a weekly green waste collection service is provided with a 240 litre mobile garbage bin;
- $111.00 for rateable and non-rateable land where a weekly green waste collection service is provided with a 120 litre mobile garbage bin (Multi Unit Developments only); and
- Where additional bins are supplied, an additional $459.20 for each 120 litre mobile garbage bin and $367.30 for each 80 litre mobile garbage bin is applicable.

8. **Agreements and Concessions**

8.1 Notes that:

- Council has entered into agreements with the Ministry of Housing to assess 50% of the general rate for certain purpose-built units for older persons.
- Council has entered into agreements with the Baxter Village to assess 52.5% of the general rate for certain purpose-built units for older persons.
- Council also provides concessions of 40%, 60%, 70% and 75% of the relevant rate for qualifying properties under the Cultural and Recreational Lands Act.

9. **Fees and charges**

Executive Summary

9.1 Adopts the fees and charges that are included in the budget which may be subject to change as fees and charges are based on information available at the time of publishing and may vary during the financial year because of changes in Council's policy or legislation.

10. **Incentives**

10.1 Resolves that no incentive be declared for early payment of the general rates and annual service charge previously declared.

11. **Consequential**

11.1 Resolves to record that any person is required to pay interest on any amount of rates and charges which:

11.1.1 that person is liable to pay; and

11.1.2 has not been paid by the date specified for their payment.

11.2 Authorises the Chief Executive Officer to levy and recover the general rates and annual service charge in accordance with the Local Government Act (1989).

11.3 Authorises the Chief Executive Officer to administer the Loan Finance as per the approved budget.

Key Points / Issues

1. Budget 2025-2026

The 2025–2026 Budget, including a $1.5 million Local Support Package and a range of key initiatives, was directly shaped by community input gathered through a three-stage engagement process from March 2024 to May 2025.

This engagement – which also informed the development of the Community Vision and Council and Wellbeing Plan 2025 – 2029, provided clear insights into local priorities.

Feedback considered at the Council Meeting on 24 February 2025 and further explored during a planning workshop on 1 March 2025 played a central role in informing the Budget and ensuring it reflects the current needs of the community.

There are several key components to highlight as covered in the below points:

- The Budget is based on a rate capped average increase in Council rates of 3.00% as prescribed by the Victorian Government.
- The budget includes a local support package aimed at supporting the community through the ongoing challenges of rising living costs. $1.5m has been earmarked for this package and some key community initiatives ranging from food relief agency grants to a pause in some council fees and charges. Highlights of the package include:
  - A discount voucher program for ratepayers that substantially reduces the cost of access to community facilities – PARC and Pines pool, Frankston Arts Centre and on call hard waste collections.
  - The temporary suspension of eleven wide-ranging service charges for residential and commercial residents.

- Free access to legal services for residents facing rental stress and the threat of homelessness.
- $137,000 to implement an activity subsidy program aimed at reducing the financial barriers that prevent community members, particularly those experiencing disadvantage from participating in clubs, groups, and other community activities.
- A blanket twelve-month pet registration fee freeze.
- Grant support for local students who risk falling behind in their studies due to cost-of-living challenges.
- Capability-building support for local businesses to help them upskill how they do business in an ever-evolving entrepreneurial climate.
- Lower commercial and residential rate increases that are below the state-imposed cap of three percent.
- Considerable one-off funding support to Community Support Frankston and the Frankston Charitable Trust to assist Frankston residents who are struggling.
- 18 charitable and not-for-profit organisations to receive funding support to help assist residents in severe financial distress.
- Seed funding to establish a centralised food storage centre for the streamlined distribution of food and perishables to local relief organisations and emergency shelters.

- Key community initiatives include:
  - Ongoing expansion of the rapid response program outside of the CBD area. This initiative will see a highly visible Council presence in the suburban areas of the municipality that will proactively monitor compliance to Council's Community Local Law 2020, including unsightly properties, overhanging vegetation and patrols of Council's dog parks and reserves.
  - Support for the Frankston Business Collective $150,000 in 2025-2026, $75,000 in 2026-2027 and $15,000 in 2027-2028 subject to the terms of agreement.
  - Extension of the Community Connectors program bringing total funding commitment of $240,000.
  - Disability friendly beach program pilot $125,000 contribution towards an Australian-first three-month pilot initiative in partnership with Accessible Beaches Australia (inspired by a model in Nice, France) that would deliver enhanced opportunities for people with mobility-related disabilities to experience Frankston’s Foreshore.
  - Support for Peninsula Community Legal Centre to hold a schools based legal clinic $50,000.
  - Graffiti Prevention program bounty trial and supply of anti-graffiti kits $10,000.
  - Increase in destination events budget by $60,000 to $310,000.
  - Frankston Neighbourhood Watch support $10,000.
  - Trader Assistance Directory to provide information on local services $5,000.
  - The delivery of expanded youth activity programs in area/s of identified demand, aimed at fostering positive youth engagement and the provision of

safe, inclusive spaces for young people to connect and participate in their community.

- The following fees have been temporarily suspended up to a maximum amount of $56,895:
  - Application Fee: Community Event
  - Application Fee. Filming/photography
  - CAA: minor event fees, half day
  - Public Notification Service (includes 10 letters – no sign)
  - Kerbside Trading Fee: 6 months per square metre licenced
  - Residential Parking Permit Replacement Fee
  - Play Group Venue Fees - Half Day - Community Play Groups
  - Play Group Venue Fees - Half Day - Supported Playgroups
  - Lodgement of certificate of pool barrier compliance (reg 147X)
  - Working dog registration fee
  - Foster Care Animal Registration Fee
- A substantial investment of $72.9 million in the delivery of capital works, however a continued commitment to maintain the condition of community assets through asset renewal.
- Borrowings of $9.49 million are planned in 2025-2026 to fund Frankston Basketball & Gymnastics Centre upgrade $5.64m, Frankston Regional Arts Trail $0.5m, Langwarrin Child & Family Centre upgrade $1.65m, Seaford Child & Family Centre upgrade $1.4m and Frankston Arts Centre Forecourt upgrade $0.3m. Council is planning on $40.2m in new borrowings over the next 4 years to support the capital works program.
- Highlights of the Budget 2025-2026 $72.9 million Capital Works Program include:
  - Frankston Basketball & Gymnastics Centre Upgrade, Seaford - $20 million, Total Project Cost (TPC) - $60.308 million.
  - Langwarrin Child & Family Centre Redevelopment, Langwarrin - Kindergarten Renewal & Upgrade Program – Renewal - $5.250 million, TPC - $8.925 million.
  - Seaford Child & Family Centre Redevelopment, Seaford - Kindergarten Renewal & Upgrade Program - $2.7 million, TPC - $6.270 million.
  - Peninsula Aquatic and Recreation Centre Renewal Program, Frankston - $2.7 million, on-going renewal program.
  - Frankston Regional Arts Trail - $2.127 million, TPC - $4.125million.
  - McCormicks Road (Ballarto Road to Hall Road) Road Renewal, Carrum Downs - $2.06 million (TPC).
  - Street Light Renewal Program - LED Conversion - $1.6 million, TPC - $5.768 million.
  - Nepean Boulevard Masterplan $0.5m.

Waste Charges

12.5 Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)

Executive Summary

The 2025-2026 waste management bin charges are set to reduce on average by 0.5% compared to 2024-2025. The table below shows the movement in charges. Two new bin types have been introduced for multi-unit developments.

Type of Charge	Per Rateable Property 2024/25	Per Rateable Property 2025/26	Change	
	$	$	$	%
Residential bin 120L	462.30	**459.20**	(3.10)	**-0.67%**
Residential bin 80L	368.20	**367.30**	(0.90)	**-0.24%**
Residential shared bin 240L (MUD by application only)	-	**367.30**	367.30	**-**
Green waste bin 240L (incl tenants)	168.10	**166.50**	(1.60)	**-0.95%**
Green waste bin 120L (MUD by application only)		**111.00**	111.00	**-**
Commercial bin 120L	462.30	**459.20**	(3.10)	**-0.67%**
Commercial bin 80L	368.20	**367.30**	(0.90)	**-0.24%**
Commercial additional recycling bin	247.20	**247.20**	-	**0.00%**
Additional recycling bin	50.00	**50.00**	-	**0.00%**

Financial Impact

The Budget is for four years from 1 July 2025 to 30 June 2029 and is prepared in accordance with the Act and relevant Australian Accounting Standards. The document closely accords with the financial framework established by Council in its adopted 2021-2031 Financial Plan and continues to address the infrastructure renewal challenge faced by both this Council and the Local Government Industry.

The Budget includes financial statements being a consolidated income statement, balance sheet, cash flow and capital works. It also includes a general description of the services and initiatives to be funded in the budget and actions identified by the Council as priorities in Year One of the new Council and Wellbeing Plan, the prescribed indicators and measures of service performance, the rates and charges to be levied, the capital works program to be undertaken and other financial information which Council requires in order to make an informed decision about the adoption of the budget.

As an organisation we are facing a tight budget for 2025-2026 and beyond, which is further burdened by the many economic challenges that have impacted on the long-term sustainability of the local government sector.

The economic outlook, along with the ongoing financial sustainability challenges in the sector, mean continued caution is required. This clearer view of the current financial situation requires Council to implement changes/cost savings in key areas and strengthen its strategic service planning which guides our future direction.

Council has embedded the new corporate strategy Fit for Future into the organisation with a range of initiatives to improve efficiency and streamline processes. By putting these measures in place now, Council will be in a stronger position to ensure we continue to deliver essential services to the community in a financially sustainable way.

Definitions:

Operating Result: The operating result is the net financial position and includes the impact of non-operating or once off items such as capital grants. This net position is used to fund the capital works program.

Underlying Result: The underlying result is directly attributable to operations and excludes items such as capital grants and contributions and non-monetary assets. The impact of the underlying operating result is of most concern as this is the **key indicator of financial performance.**

12.5 Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)

Executive Summary

This Budget projects a consolidated operating result of $22.9 million for 2025-2026 which includes $25.6m in capital grants.

The budget consolidated underlying result is a $6.2 million deficit and reflects efficiency targets of $1.5 million. The forecast trend is to reduce the underlying deficit to ensure financial stability in the long term.

The financial projections for the next 4 years are shown in the table 1 below.

Table 1

Consolidated Result	Forecast 2024-25 $'000	Budget 2025-26 $'000	Budget 2026-27 $'000	Budget 2027-28 $'000	Budget 2028-29 $'000
Operating					
Total income	241,008	254,880	266,439	261,122	278,921
Total expenses	231,793	231,958	236,567	242,374	248,272
Surplus for the year	**9,215**	**22,922**	**29,872**	**18,748**	**30,649**
Less non-operating income and expenditure					
Grants – capital	(21,542)	(25,557)	(31,284)	(20,710)	(32,253)
Contributions – monetary	(2,642)	(2,727)	(3,310)	(2,450)	(2,440)
Contributions – non-monetary	(800)	(800)	(800)	(800)	(800)
Asset Transfer – non-monetary	8,886	0	0	0	0
Adjusted underlying surplus (deficit)	(6,883)	(6,162)	(5,522)	(5,212)	(4,844)

Rates and Charges

This budget also considers the rating options that are available to Council under the Act, and how Council's choices in applying these options contribute towards meeting an equitable rating strategy.

Rates and charges are an important source of revenue, accounting for approximately 61% of revenue received by Council. The collection of rates is an important factor in funding Council services.

Planning for future rate increases is therefore an essential component of the long-term financial planning process and plays a significant role in funding both additional service delivery and the increasing costs related to providing Council services.

Council is aware of the balance between rate revenue (as an important income source) and community sensitivity to rate increases. With the introduction of the State Government's rate capping legislation, all rate increases are capped to a rate declared by the Minister for Local Government, which is announced annually in December for the following financial year. The rate cap for Budget 2025-2026 is set at 3.00%. Note that recreational properties do not fall under the rate cap. While general rates will rise by 3.00% (in line with the State Government cap), this change means the average increase in income raised from residential and commercial ratepayers will be 2.24% and 1.12% respectively.

This Budget also introduces a new differential rate to support growth in the heart of our city. Vacant land in the Frankston Metropolitan Activity Centre and along Nepean Highway will now attract a higher rate (three times the general rate) designed to discourage land banking and encourage development. This will help unlock housing supply, boost the local economy, and reduce the overall rates burden for residents and businesses.

Table 2 shows the estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Table 2

Type or class of land	2024/25 $'000	2025/26 $'000	Change $'000	Change %
Ordinary rate	85,311	**87,226**	1,915	**2.24%**
Retirement villages	305	**330**	25	**8.20%**
Commercial land	8,052	**8,142**	90	**1.12%**
Industrial land	8,442	**9,131**	689	**8.16%**
Vacant residential land	1,400	**1,281**	(119)	**-8.50%**
Vacant FMAC & Nepean Highway land	-	**522**	522	**-**
Acacia Heath	535	**538**	3	**0.56%**
Farm land	108	**94**	(14)	**-12.96%**
Derelict land	-	**-**	-	**-**
Rateable recreational properties	324	**340**	16	**4.94%**
Rate by agreement (including Baxter Village)	122	**135**	13	**10.66%**
Total amount to be raised by general rates	104,599	107,739	3,140	**3.00%**

Property Valuations

Overall, property valuations across the municipal district have increased by 0.04%. Of this movement, residential properties have fallen by 0.35%, farm land by 15.38%, commercial land by 1.44% while industrial land has increased by 5.41% and retirement villages by 5.35%.

Table 3 shows the estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Table 3

Type or class of land	2024/25 $'000	2025/26 $'000	Change $'000	Change %
Ordinary rate	43,045,538	**42,894,750**	(150,788)	**-0.35%**
Retirement villages	205,115	**216,085**	10,970	**5.35%**
Commercial land	3,250,195	**3,203,258**	(46,937)	**-1.44%**
Industrial land	3,407,532	**3,592,048**	184,516	**5.41%**
Vacant residential land	564,995	**503,815**	(61,180)	**-10.83%**
Vacant FMAC & Nepean Highway land	-	**85,610**	85,610	**-**
Acacia Heath	269,960	**264,750**	(5,210)	**-1.93%**
Farm land	67,950	**57,500**	(10,450)	**-15.38%**
Derelict land	-	**-**	-	**-**
Rateable recreational properties	239,875	**245,630**	5,755	**2.40%**
Rate by agreement (including Baxter Village)	118,244	**127,714**	9,470	**8.01%**
Total value of land	51,169,404	51,191,160	21,756	**0.04%**

Emergency Services and Volunteer Fund

Unfortunately, all ratepayers across the state will be impacted by the Victorian Government's cost shifting measures, including the new Emergency Services and Volunteer Fund (ESVF) property tax that will replace the existing Fire Services Property Levy (FSPL). This is outside of Council's control.

12.5 Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)

Executive Summary

Acacia Heath Properties

At the Ordinary Meeting held on 16 December 2019, Council resolved to support the retention of the Section 173 Agreement, however consider at each annual budget process commencing from the 2021-2022 financial year, whether to apply a differential rate to the Acacia Heath and Spring Hill Estate. An assessment was carried out based on the resources required during the 2025-2026 budget process. Council supports the application of the general rate of Other Land to the Acacia Heath Properties for the 2025-2026 financial year.

Revenue and Rating Plan (2025-2029)

Council is required to prepare a new Revenue and Rating Plan every four years following local elections. Council's Revenue and Rating Plan 2025-2029 outlines how Council plans to set rates, fees and charges for the four years, and explains a new proposed method for equitably sharing rate requirements across Council's ratepayers.

Council is proposing to change the differential rate that applies to vacant land in the FMAC area and on Nepean Highway as a way to support delivery of the Council and Wellbeing Plan, and to discourage land banking and encourage development.

The draft revenue and rating plan was exhibited for feedback on Engage Frankston and 22 responses were received with overall support for the new differential rate.

Rates and charges are an important source of revenue, accounting for approximately 61% of revenue received by Council that funds council services. The Victorian Government's rate capping requirements prevent Council from raising rates above the 'cap' set by the Minister for Local Government.

Council continues to adopt 'differential rating' to help equitably distribute the rating burden across ratepayers. Council uses this to assess particular classes of properties at different levels, to shift part of the rate burden from some groups of ratepayers to others.

Consultation

1. External Stakeholders

Engagement for the **Council and Wellbeing Plan** took place between March 2024 and May 2025 over three stages:

a. Stage 1: Broad engagement with community and stakeholders (March to May 2024) – Was used to understand community and stakeholder sentiment and priorities for the Community Vision, Council and Wellbeing Plan, Financial Plan and Asset Plan. This resulted in 1,361 pieces of feedback collected through pop-ups, face to face workshops and stakeholder meetings.

b. Stage 2: Deliberative engagement (September to November 2024) – The Community Panel reviewed and made recommendations for the Council and Wellbeing Plan. Deliberative engagement was carried out in accordance with the legislative requirements of the Local Government Act 2020.

c. Stage 3: Reporting back and exhibiting the draft Council and Wellbeing Plan (April to May 2025)

For the first time, community engagement for the **Budget 2025-2026** was carried out early in the year during January and February 2025 and built on data collected in 2024, with more than 350 community groups contacted for feedback and an online survey on Engage Frankston.

12.5 Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)

Executive Summary

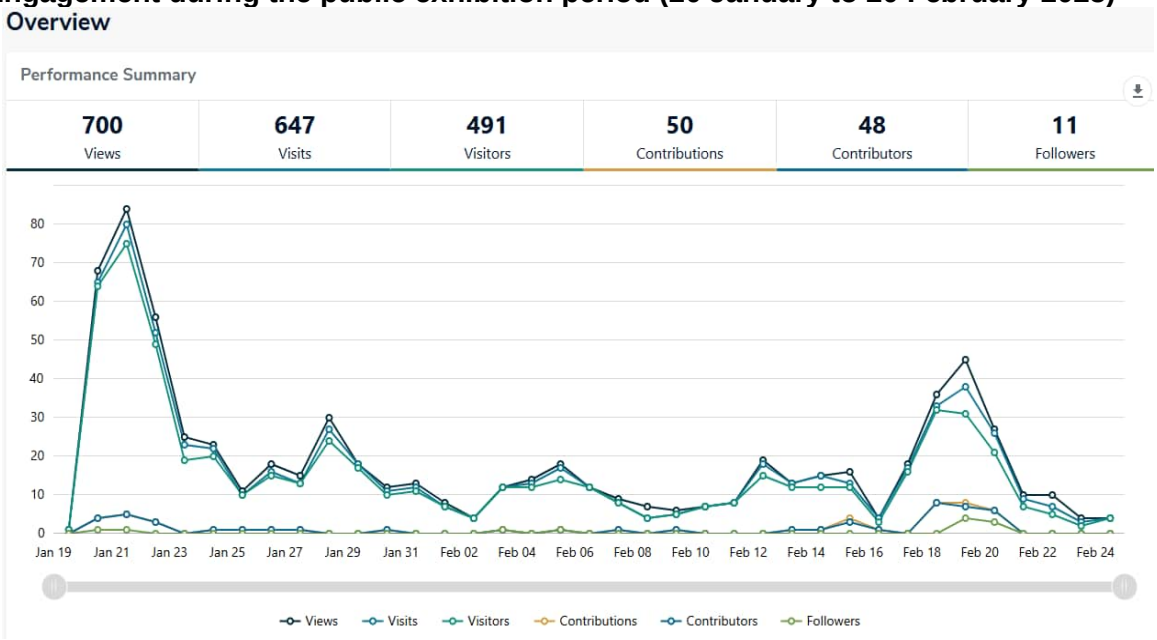
The *Local Government Act 2020* does not require councils to undertake a formal submissions process to provide the opportunity for persons to make submissions on a proposed Budget and Council Plan initiatives. However, in line with Council's commitment to our community, Council undertook a public submissions process as part of its engagement approach.

Public consultation to help inform the **Budget 2025-2026** took place from 20 January to 20 February 2025. The consultation process included:

- Promotion of feedback opportunities via Council's communications channels, including social media, newsletters and websites.

During the consultation period, the Engage Frankston web page promoting engagement to inform the **Budget 2025-2026** received 647 visits with 48 providing feedback through participation tools. A summary of the engagement statistics is shown below.

Engagement during the public exhibition period (20 January to 20 February 2025)



2. Other Stakeholders

Multiple sessions were held with internal stakeholders to help develop the Budget 2025-2026 and the Council and Wellbeing Plan (2025-2029) including staff workshops and Service Planning meetings through the latter half of 2024. Once we had collated the information this was presented and workshopped with our new team of Councillors at a planning day held on the 1 March 2025.

Analysis (Environmental / Economic / Social Implications)

Economic implications regarding this report are detailed under Section 'Financial Implications' above. The Budget allocates significant resources to the implementation of the Council and Wellbeing Plan delivery.

The budget includes the 2025-2026 Council and Wellbeing Plan Actions and recognises the leadership role Council has within the community to actively promote sound environmental outcomes and to facilitate other levels of government and the community to act in a similar vein.

12.5 Adoption of Budget 2025-2026 and the Revenue and Rating Plan (2025-2029)

Executive Summary

The budget contains financial resourcing for a wide range of programs that deliver important services to the Frankston community and is based on the principle of maintaining services that are presently available to the community with some minor service growth to meet service demands.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The budget is prepared in accordance with the *Local Government Act 2020*, *Local Government Reporting Regulations 2020* and relevant Australian Accounting Standards.

Policy Impacts

Nil

Gender Impact Assessments

A gender impact assessment was completed at the beginning of the Council and Wellbeing Plan project.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no direct risk implications arising from this report.

Conclusion

The budget provides for the delivery of the first-year actions of the new Council and Wellbeing Plan and is underpinned by the financial framework established in Council's adopted 2021-2031 Financial Plan. As such it is an important step towards Council achieving a greater degree of financial sustainability in addressing our infrastructure challenges, and to deliver a range of important community projects and services.

The Local Support Package and community initiatives have been made possible through a deliberate shift in focus. By prioritising smarter spending, efficiencies and hard financial decisions, we've redirected funds from large-scale capital works to smaller, high-impact projects—such as upgraded play spaces and revitalised open areas that boost wellbeing for more residents. Council is building for the future and doing so with sharper alignment to what the Frankston community needs today.

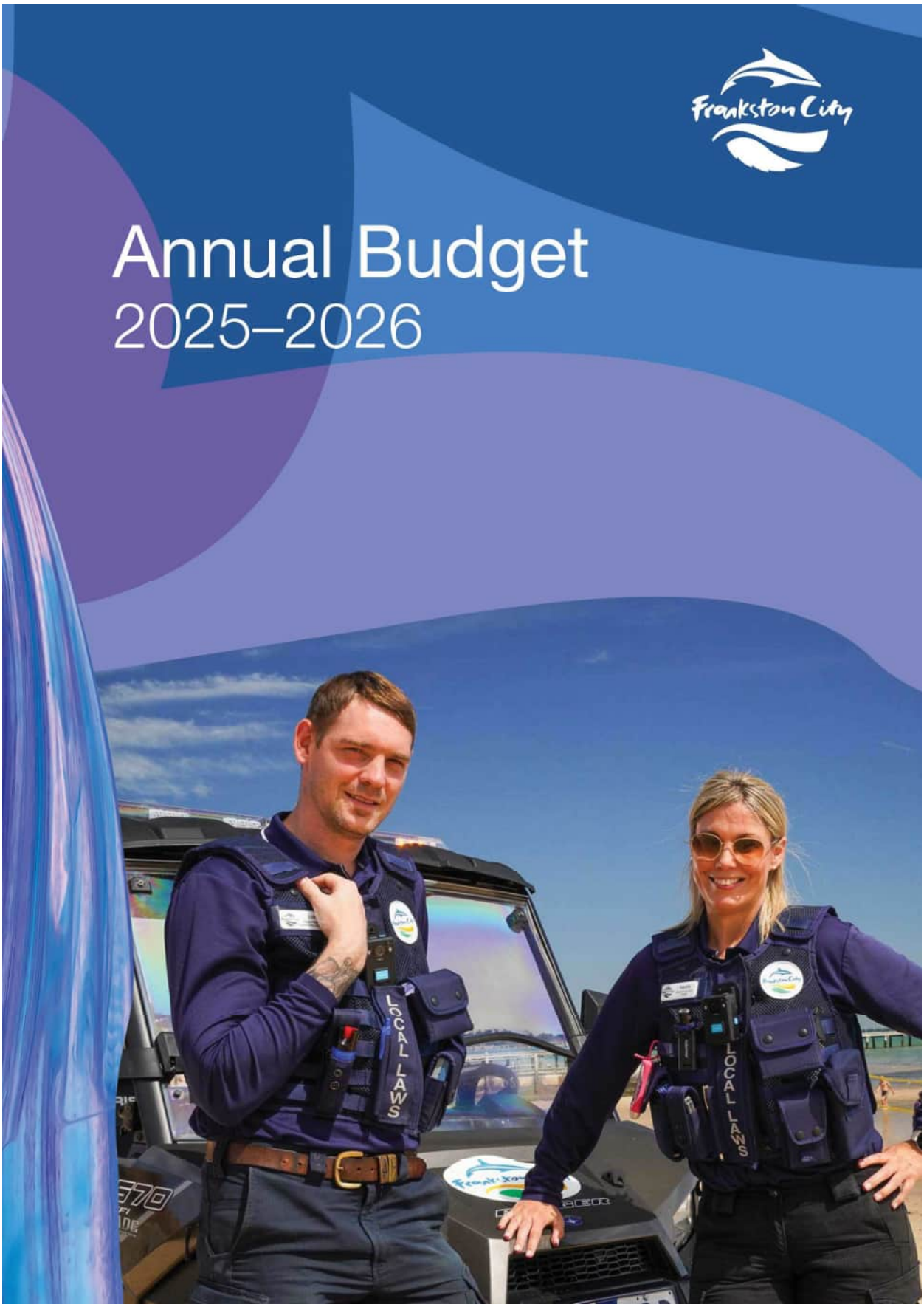
ATTACHMENTS

Attachment A:⇩ Budget 2025-2026

Attachment B:⇩ Revenue and Rating Plan (2025-2029)

Frankston City

Annual Budget 2025–2026



Welcome to Frankston City

Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City, and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.

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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The model budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

Budget Highlights

This is the first budget shaped by our new Council and Wellbeing Plan 2025–2029, focused on a healthier, more connected, inclusive and resilient Frankston.
Our work is guided by the four new strategic outcomes from the plan:

1. Healthy and Inclusive Communities
2. Natural Environment
3. Connected Places and Economy
4. Council Performance and Leadership

These pillars reflect Community values and needs and will shape every decision this Council makes over its term. These are the foundations for a thriving Frankston City now and into the future.
The past year has marked a period of growth and change for Frankston City - both within Council and across our community. We welcomed a new Council, bringing together fresh voices and experience, united by a shared commitment to serve. We also undertook one of our largest community engagement efforts to shape the new Council and Wellbeing Plan 2025–2029, alongside our Long-Term Financial Plan and Asset Plan. Over several months, more than 1,400 residents shared their expectations, aspirations and priorities with us to develop a clear vision and plan for the next four years.
You told us that safety, support for vulnerable people, greener open spaces, vibrant public areas, and a better-connected city matter most. These priorities are now reflected in our 2025–26 Budget and embedded in our long-term planning.

We also heard your concerns about the rising cost of living. In response, this Budget includes a new $1.5 million Local Support Package, with practical relief measures—from grants for local aid organisations to a temporary pause on select Council fees and charges.
This package has been made possible through a deliberate shift in focus. By prioritising smarter spending, efficiencies and hard financial decisions, we've redirected funds from large-scale capital works to smaller, high-impact projects—such as upgraded play spaces and revitalised open areas that boost wellbeing for more residents.
We're still building for the future, but we're doing so with sharper alignment to what our community needs today.

$1.5 million Local Support Package and Key Community Initiatives

Frankston City Council knows many in our community are doing it tough. Rising living costs are putting real pressure on households—and we're taking action.
In Budget 2025-26, we've committed $1.5 million to immediate relief. This includes direct support for local food relief services and a temporary pause on selected Council fees and charges.
Our new Local Support Package offers practical, targeted relief to help meet immediate needs across our community.
Developed in response to community feedback received through the budget process and the Council and Wellbeing Plan, the package supports organisations that deliver vital services and programs – ensuring help reaches those who need it most. It also provides a range of subsidies and discounted fees for select Council services, designed to ease the pressure on many households.

Key elements of the support package include:

- Community safety initiatives, inclusive of:
  - $10,000 support for Frankston Neighbourhood Watch;
  - $157,000 for the ongoing expansion of the Rapid Response program outside of the CBD area;
  - $40,000 to expand the Community Connectors program into Station Street to provide support to traders and community members, bringing the total funding commitment to $240,000;
  - $5,000 to develop a Trader Assistance Directory to provide easily accessible information on local services;
  - $10,000 Graffiti Prevention program bounty trial and supply of anti-graffiti kits;
  - $5,000 in support for Victoria Police with the provision of bikes for city patrols;

- Community resilience/social support, including:
  - $50,000 support for Peninsula Community legal Centre to deliver a school lawyer program in Frankston to support students overcome the barriers in accessing legal services, improve understanding of their rights and responsibilities and improve students' health, wellbeing and engagement at school;
  - $35,000 of additional funding to further expand the availability of support that Community Support Frankston provides to vulnerable residents;
  - $25,000 to the Frankston Charitable Trust to support initiatives that assist Frankston residents experiencing disadvantage;
  - $50,000 in seed funding (subject to feasibility assessments) to attract and support the potential establishment of a sustainable food bank and logistics service within Frankston, with the aim of enhancing the capacity of existing emergency food relief agencies that assist vulnerable residents in crisis;

- $180,000 of funding for 18 relief organisations and support agencies, including; Frankston Brekky Club, Life-Gate Food Van, Local 2 Community, Street Peace, Peninsula Christian Care – Pantry Plus, Mum's Supporting Mums In Need, Sikh Volunteers, Operation Larder / High Street Uniting Church, Theodora's Cheerful Givers, Frankston RSL: Veterans and Families Support Services, Frankston Winter Shelter, That's the Thing About Fishing, Smacktalk, Dress for Success, Women's Spirit Project, Youth Support & advocacy Service/Frankston Headspace, The University of the Third Age, Smiles for Life;
- $40,000 additional funding for the Child and Youth Inclusion (CAYI) Grant program, which provides one-off financial support to help young residents facing financial barriers participate in education and recreational activities, promoting greater inclusion, access, and opportunity for children and young people in Frankston;
- $137,000 for a discount voucher program for all ratepayers that substantially reduces the cost of access to community facilities – PARC and Pines Pool discount entry, Frankston Arts Centre programs discount and an On Call Hard Waste Collection discount;

- Business and local investment support, including event attraction:
  - Support for the Frankston Business Collective $150,000 in 2025-2026, $75,000 in 2026-27 and $15,000 in 2027-28;
  - $15,000 per year (for three years) for Membership of the Committee for Frankston and Mornington;
  - Increase in destination events budget by $60,000 to $310,000;
  - $30,000 for the 60th Anniversary celebration of Frankston being declared a City;

- Environmental
  - $18,000 for an additional 9,000 trees to schools to boost the existing 3,000 trees in the current school planting program;
  - 1,400 trees available for residents from Council's nursery via vouchers for ratepayers;

- Recreation and wellbeing support:
  - $125,000 contribution towards an Australian-first three-month pilot initiative in partnership with Accessible Beaches Australia (inspired by a model in Nice, France) that would deliver enhanced opportunities for people with mobility-related disabilities to experience Frankston's Foreshore;
  - $137,000 to implement an activity subsidy program aimed at reducing the financial barriers that prevent community members, particularly those experiencing disadvantage from participating in clubs, groups, and other community activities;
  - New and expanded youth activity programs will be delivered where there is demonstrated demand, with a focus on promoting positive youth engagement and providing safe, inclusive spaces for young people to connect and participate in their community. Carrum Downs has been identified as a priority area with a notable gap in current youth activity provision. In

- Financial hardship support:
  - Council is reviewing its Financial Hardship Policy to ensure greater accessibility for residents that are in need of support. This includes flexible payment options, interest-free payment plans, access to the national debt helpline and free financial counselling services;
  - $50,000 to Peninsula Community Legal Service to expand its work in Frankston with the provision of free legal services for residents facing rental/mortgage stress and the threat of homelessness;
  - A blanket twelve-month pet registration fee freeze at a cost of $51,048;
  - The temporary suspension of eleven wide-ranging service charges for residential and commercial residents up to a maximum of $56,895,

This Budget also introduces a new differential rate to support growth in the heart of our city. Vacant land in the Frankston Metropolitan Activity Centre and along Nepean Highway will now attract a higher rate (three times the general rate) designed to discourage land banking and encourage development. This will help unlock housing supply, boost the local economy, and reduce the overall rates burden for residents and businesses.
While general rates will rise by 3% (in line with the State Government cap), this change means the average increase for residential and commercial ratepayers will be 1.24% and 1.12% respectively.
Unfortunately, all ratepayers across the state will be impacted by the Victorian Government's cost shifting measures, including the new Emergency Services and Volunteer Fund (ESVF) property tax that will replace the existing Fire Services Property Levy (FSPL).
Each Council budget requires a careful balancing act, and it is through strong financial management that Councillors have been able to propose this local support package without reducing vital community services and infrastructure expenditure.

At the same time, we're continuing to invest in the future, rolling out an almost $73 million capital works program to improve roads, reserves, community spaces and more.
Key Capital projects in this year's budget include:
Capital works - almost $73 million in total including:

- Frankston Basketball & Gymnastics Centre Upgrade, Seaford - $20M, Total Project Cost (Total Project Cost) - $60.308M
- Langwarrin Child & Family Centre Redevelopment, Langwarrin - Kindergarten Renewal & Upgrade Program – Renewal - $5.250M, Total Project Cost - $8.925M
- Seaford Child & Family Centre Redevelopment, Seaford - Kindergarten Renewal & Upgrade Program - $2.7M, Total Project Cost - $6.270M
- Peninsula Aquatic and Recreation Centre Renewal Program, Frankston - $2.7M, on-going renewal program
- Frankston Regional Arts Trail - $2.127M, Total Project Cost - $4.125M
- Street Light Renewal Program - LED Conversion - $1.6M, Total Project Cost - $5.768M

Roads and footpaths – almost $8 million in total, including:

- McCormick's Road, Carrum Downs, (Ballarto Road to Hall Road) - road renewal
- Skye Road, Frankston (Frankston- Dandenong Road to McMahons Road) - road renewal
- Hastings Road / Clarendon Street, Frankston (Yuille Street to Baxter Trail) - shared user path
- Golf Links Road, Frankston South, (Mt Erin Secondary College to Stotts Lane) – shared user path
- Skye Road, Frankston (Carramar Drive and Onkara Street) - intersection upgrade
- Jubilee Park, Frankston – traffic management strategy
- Cranbourne-Frankston Road, Langwarrin - shared user path
- Belvedere, Seaford - Local Area Traffic Management Plan (LATM)
- Tower Hill Road, Frankston - shared user path

The 2025–26 Budget is a clear reflection of a Council listening and responding to its community - prioritising support for those doing it tough, delivering the services and spaces people rely on, and laying strong foundations for future growth. Underpinned by the new Council and Wellbeing Plan 2025–2029, this Budget balances immediate action with long-term investment, ensuring Frankston City remains a place where everyone can thrive.

By targeting cost-of-living relief, accelerating community-focused projects, and making strategic financial decisions, we are building a healthier, more inclusive, and better-connected city. This Budget marks a new chapter - guided by fresh leadership, shaped by community voices, and focused on outcomes that matter most to the people of Frankston City.

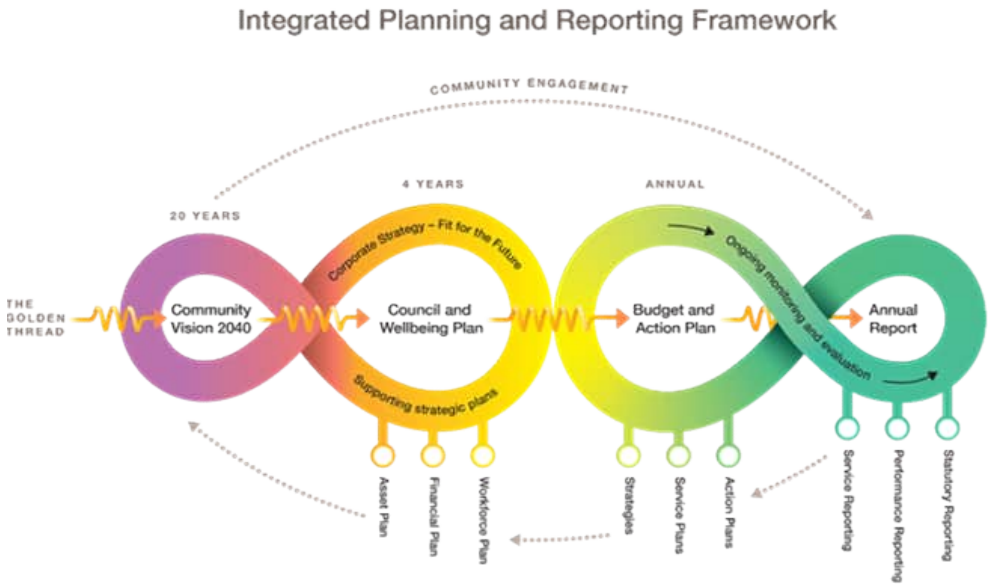
Together, we're delivering a stronger, more resilient city - today and into the future.

1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



The timing of each component of the integrated strategic planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.
Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our Community Vision

Frankston City is a safe, inclusive, and caring community in which to live, work and play. Our vibrant coastal City is clean, leafy, environmentally responsible, well planned, accessible and innovative for a changing future. We are proud, engaged and connected

Our values

Kinder - We listen and show understanding, treating each other with respect and empathy.
Smarter - We focus on efficiency and innovation, working together and sharing ideas.
Fairer - We treat everyone equitably with consistency, transparency and consideration.

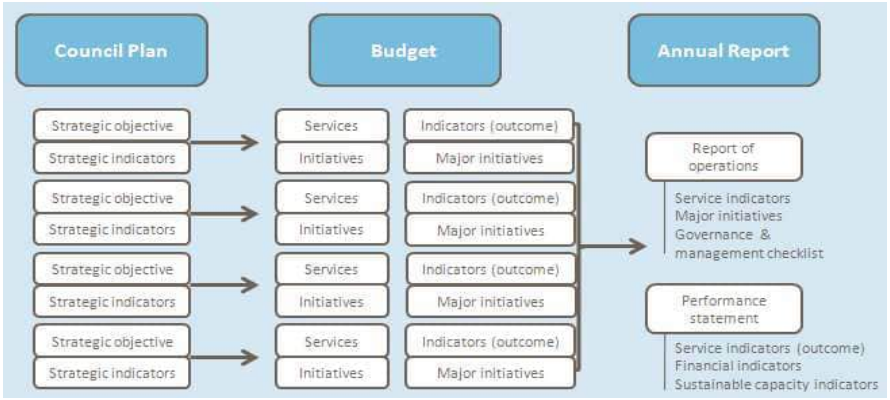
1.3 Strategic Outcomes

The Strategic Outcomes provide direction for Frankston City Council and align with the four themes developed by our community in the Community Vision 2040. These outcomes focus our efforts over the next four years, ensuring that we prioritise our resources effectively to achieve the right results.

Strategic Outcomes	Description
1 Healthy and Inclusive Communities	Council is committed to building healthy and inclusive communities where everyone feels safe, valued and empowered to thrive at every stage of life. Our local support package aims to give back to our community supporting those who need it most.
2 Natural Environment	The natural environment is essential to our community's health and wellbeing. By protecting and enhancing biodiversity, maintaining quality open spaces and responding to climate change, Council will support our community to foster a deeper connection with nature and enjoy the co-health benefits that improve physical health and mental wellbeing.
3 Connected Places and Economy	A well-connected and liveable city with a thriving economy forms the foundation for a healthy and resilient community.
4 Council Performance and Leadership	Council's strong leadership and commitment to excellence in governance, financial management and service delivery plays a key role in shaping environments where communities can prosper, and experience improved health and wellbeing.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2025/26 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

The Council & Wellbeing Plan 2025-29 and Annual Reports can be found on Frankston's website frankston.vic.gov.au

2.1 Strategic Outcome 1: Healthy and Inclusive Communities

Council is committed to building healthy and inclusive communities where everyone feels safe, valued and empowered to thrive at every stage of life. Our local support package aims to give back to our community supporting those who need it most.

Services

Service area	Description of services provided		2023/24 Actual $'000	2024/25 Forecast $'000	2025/26 Budget $'000
Community Health	Enhancing the health and wellbeing of individuals, families and the community by empowering them to grow and thrive through accessing supports and services.	*Inc*	10,008	10,305	10,364
		Exp	16,987	17,548	17,901
		Surplus / (deficit)	(6,979)	(7,243)	(7,537)
Community Safety	Supporting people to feel protected and safe in the community regarding animal management, building services, environmental and public health, city safety and the enforcement of local laws.	*Inc*	4,065	4,309	4,454
		Exp	8,945	9,646	10,250
		Surplus / (deficit)	(4,880)	(5,337)	(5,796)
Community Development	Building resiliency and strength in the community through the broad delivery of inclusive and accessible activities, services, campaigns, partnerships and community spaces.	*Inc*	1,322	1,225	1,607
		Exp	7,032	7,621	8,386
		Surplus / (deficit)	(5,710)	(6,396)	(6,779)
Sport and Recreation	Encouraging people to be active through access to a diverse range of sport and leisure activities, whilst supporting sporting clubs and their use of facilities to ensure they are fit for purpose and accessible to all.	*Inc*	16,216	15,191	17,777
		Exp	16,560	15,785	17,819
		Surplus / (deficit)	(344)	(594)	(42)

Strategic Objective	Initiatives - What we will do in 2025-2026
1.1 Encourage healthy, active, and skilled communities by providing support, accessible and inclusive services and spaces where everyone feels welcome, valued and respected.	1.1.1 Proactively explore and build on opportunities to collaborate with key stakeholders to educate and support young people to make a positive transition into adulthood (Frankston Youth Action Plan 2022-2026(2.4.1))
	1.1.2 Promote young people's health, social inclusion, skill development and leadership, through the delivery of meaningful and specific youth programs and events, with an emphasis on youth participation.
	1.1.3 Encourage the participation of older adults at community programs, community group events and services that promote physical and mental wellbeing, including through the delivery of the annual Seniors Festival and Positive Aging Action Plan 2021-2025.
	1.1.4 Support healthy food environments and food security to encourage healthy and active communities where everyone feels valued and respected.
	1.1.5 Support social inclusion, participation in physical activity and fair access within the community to sports by promoting existing community and commercial resources and working with Sports Clubs to provide a gender inclusive experience to their members and visitors.
	1.1.6 Deliver the State Funded L2P program to support young learner drivers and contribute to a safer community.
	1.1.7 Identify approaches to better meet the education and training needs of the community so that more locals may work locally.
	1.1.8 Create and deliver inclusive and enriching arts experiences for older adults, young people, and individuals with disabilities, actively fostering pathways to participation, promoting creativity, and reducing barriers to provide equitable access.
	1.1.9 Create and implement programs that enhance early childhood literacy, adult literacy, and digital literacy within the community. (Library Action Plan 2021 – 2026 (3.1))
	1.1.10 Support provision of quality, accessible, inclusive, safe and sustainable open space network across the municipality
	1.1.11 Continue to deliver Community Care services to support clients to remain independent and connect with community.
1.2 Improve wellbeing by strengthening social connection, respect, value of diversity and gender equality.	1.2.1 Continue to implement Council's Reconciliation Action Plan, including supporting and celebrating Aboriginal culture.
	1.2.2 Continue to implement the Disability Action Plan 2021-2025 which seeks to increase active participation, social inclusion, engagement and mental wellbeing in the community
	1.2.3 Support opportunities for volunteers by building connections between Volunteers and organisations seeking volunteers, along with targeted promotion of volunteer opportunities to groups identified as being at greater risk of social inclusion.
	1.2.4 Support vulnerable and disadvantaged community members through a range of (Annual) Community Grant programs, through free and low-cost services, and financial and in-kind support for other, independent emergency relief organisations in the municipality.
	1.2.5 Continue to provide accessible and inclusive Council run Community Centres and Neighbourhood Houses providing opportunities for social connection and participation
	1.2.6 Support veterans and community members through supporting the delivery of Anzac Day Events.
1.3 Support and strengthen positive early childhood development by fostering strong foundations in education and health, ensuring children can thrive.	1.3.1 Continue to deliver high quality Maternal and Child Health & Immunisation services, ensuring children aged 0-6 years and their families are supported to reach optimal health and wellbeing.
	1.3.2 Continue to deliver Children's Services; including Kindergarten Central Registration, playgroup programs and Best Start initiatives, to ensure all children have equitable access to high quality early childhood education and support.
1.4 Support community safety and wellbeing for everyone who lives, visits, works or does business in Frankston City.	1.4.1 Commence the statutory review required of the Domestic Animal Management Plan and Community Local Laws.
	1.4.2 Continue to implement the Family Violence Prevention Action Plan 2024-2028 by working in partnerships to amplify and mutually reinforce family violence prevention work.
	1.4.3 Support the provision of a safe, fair and inclusive municipality where people feel safe, well connected and empowered to participate in community life, guided by the Safer Communities Strategy 2023, including through participation in the Local Safety Committee, deployment of Rapid Response (Local Laws) in certain situations and exploring initiatives that promote safe public spaces and behaviours
	1.4.4 Advance efforts to provide a more diverse housing within the municipality including through Council's Housing Advisory Committee and in-kind support secretariat support of the Frankston Mornington Peninsula Zero and the Strategic Housing Alliance Network
	1.4.5 Monitor community needs, support advocacy and explore partnership opportunities to prevent harms from alcohol and other drugs.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100
		Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100

2.2 Strategic Outcome 2: Natural Environment

The natural environment is essential to our community's health and wellbeing. By protecting and enhancing biodiversity, maintaining quality open spaces and responding to climate change, Council will support our community to foster a deeper connection with nature and enjoy the co-health benefits that improve physical health and mental wellbeing.

Services

Service area	Description of services provided		2023/24 Actual $'000	2024/25 Forecast $'000	2025/26 Budget $'000
Biodiversity and Open Space	Ensuring the natural environment is protected and enhanced to provide safe, diverse and engaging open spaces, natural reserves and trees for the community while supporting biodiversity values to sustain our unique flora and fauna.	*Inc*	2,479	975	608
		Exp	19,075	20,282	20,878
		Surplus/ (deficit)	(16,596)	(19,307)	(20,270)
Climate Change Action	Managing Council's climate change response and supporting the community to mitigate impacts, build resilience and manage vulnerabilities.	*Inc*	-	-	-
		Exp	1,425	1,525	1,777
		Surplus/ (deficit)	(1,425)	(1,525)	(1,777)
Integrated Water	Council provides stormwater protection for property, assists the community to enjoy healthy waterways and provides leadership and support for the sustainable use of water resources and protection of the environment.	*Inc*	583	320	345
		Exp	2,857	3,611	3,507
		Surplus/ (deficit)	(2,274)	(3,291)	(3,162)
Waste Circularity	Demonstrate leadership in providing solutions to conserve resources, divert waste from landfill and educate and enable the Frankston City community to reduce waste through avoidance, reduction, sharing, resale and reuse.	*Inc*	7,405	7,229	8,180
		Exp	29,171	29,214	31,475
		Surplus/ (deficit)	(21,766)	(21,985)	(23,295)

Strategic Objective	Initiatives - What we will do in 2025-2026
2.1 Enhance, protect and regenerate indigenous vegetation and biodiversity within Councils reserves to improve ecosystem resilience.	2.1.1 Support the planting and maintenance of trees across the municipality in natural reserves, open spaces, roadsides and natural strips so as not to reduce the municipalities tree canopy coverage.
	2.1.2 Ensure all high priority natural reserves have up to date management plans and management statements. (Biodiversity Action Plan 2021-2026 (s46))
	2.1.3 Support urban forest, social connection and liveability outcomes, guided by the Local Park Action Plan.
	2.1.4 Review and update the Biodiversity policy to improve organisational and community engagement with protection and enhancement of the urban forest and Frankston's biodiversity.
2.2 Sustain progress towards our science-based emissions reduction target by 2030 and build the capacity and resilience of our community to adapt to the challenges caused by climate change.	2.2.1 Develop a waste audit process for Council buildings to identify opportunities to deliver waste and emissions reductions.
	2.2.2 Continue to implement the Climate Change Strategy 2023-2030 Action Plan.
2.3 Encourage participation in environmental volunteering and opportunities for environmental education.	2.3.1 Deliver educational programs such as national tree day, and gardens for wildlife, that enhance the community's connection to nature and encourage participation in environmental volunteering.
2.4 Take a collaborative approach with State agencies to sustainably manage our stormwater and drainage assets, reducing impacts to our community and natural waterways	2.4.1 Commence a Frankston City Flood and Stormwater Management Framework in collaboration with Melbourne Water
	2.4.2 Support Coastal and Marine Management.
2.5 Support the local circular economy through waste and resource efficiency programs, education and services.	2.5.1 Implement programs identified in the City Circularity Roadmap to eliminate waste, keep products in use and protect the natural environment.
	2.5.2 Ongoing closed landfill site management, monitoring and reporting in accordance with the Environment Protection Authority approved After Care Management Plan.
	2.5.3 Continue to progress the South-east Metropolitan Advance Waste Processing solution to reduce waste to landfill

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste management	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.3 Strategic Outcome 3: Connected Places and Economy

A well-connected and liveable city with a thriving economy forms the foundation for a healthy and resilient community.

Services

Service area	Description of services provided		2023/24 Actual $'000	2024/25 Forecast $'000	2025/26 Budget $'000
Arts and Culture	Enhancing Frankston's cultural landscape by supporting a vibrant arts programs, dynamic events and first-class performing arts and library facilities, creating opportunities for everyone to inspire, learn and connect.	*Inc*	6,157	5,711	5,774
		Exp	13,277	13,857	14,290
		Surplus/ (deficit)	(7,120)	(8,146)	(8,516)
Transport Connectivity	Managing the infrastructure needed to ensure the community is physically connected, journeys are safe and there is access to an efficient transport network be it drive, ride, cycle or walk.	*Inc*	437	336	318
		Exp	9,538	10,553	11,429
		Surplus/ (deficit)	(9,101)	(10,217)	(11,111)
City Planning	Working in partnership with stakeholders to plan, design and deliver a vibrant, liveable City with sustainable development and adequate parking, in line with the Frankston Planning Scheme.	*Inc*	4,501	4,700	4,998
		Exp	6,121	7,319	7,860
		Surplus/ (deficit)	(1,620)	(2,619)	(2,862)
City Growth and Investment	Fostering the development of a sustainable and prosperous local economy. Positioning Frankston as the prime destination for investment and development.	*Inc*	147	236	46
		Exp	2,563	2,583	2,448
		Surplus/ (deficit)	(2,416)	(2,347)	(2,402)

Strategic Objective	Initiatives - What we will do in 2025-2026
3.1 Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent, and enriching community life.	3.1.1 Position Frankston City as open for growth and development, focused on new residents, current community and prospective businesses. Key deliverables will include economic growth and opportunity, arts and culture delivery through the Frankston Arts Centre and major events, development and the visitor economy.
	3.1.2 Deliver Year 3 actions of the Public Arts Strategy focusing on the integration with the Frankston Regional Arts Trail.
	3.1.3 Focus on enhancing partnerships, attracting premier events that attract visitation, high value media coverage and implement models to measure and analyse success, as guided by the Destination Events Strategy
	3.1.4 Deliver Year 4 of the Library Action Plan, focusing on alternative models to enhance community access while expanding online and digital services. Develop programs supporting early years, adult, and digital literacy, and strengthen partnerships with local organisations to improve service outcomes.
3.2 Enhance the identity and character of our urban city	3.2.1 Foster currency of the Frankston Planning Scheme by undertaking Planning Scheme Amendments to implement policy and remove duplication.
	3.2.2 Advance work on the Frankston City Housing Strategy, once "Plan for Victoria" is released by the State Government. The Frankston City Housing Strategy is a municipal-wide Strategy which will provide certainty in relation to accommodating population growth, expected level of change, and architectural appearance.
	3.2.3 Promote good design outcomes to create a vibrant and successful City Centre that are consistent with the FMAC Structure Plan.
	3.2.4 Foster attractiveness to and within Local Shopping Strips, including through infrastructure and renewals when budget permits.
3.3 Attract and invest in high quality property development to accelerate investment, generate jobs, enhance housing supply, and diversify revenue sources	3.3.1 Advance the transformation of Nepean Highway into Nepean Boulevard, an activated and vibrant Boulevard which provides improved active transport choices, in collaboration with partners including the State and Federal government, through the delivery of an early works program, the completion of the Masterplan, priority project progress and advocacy.
	3.3.2 Establish a Developer Investment & Attraction Strategy, including a Property Investment Fund to drive strategic growth, attract investment and support sustainable property development.
	3.3.3 Evaluate the performance of Council's property portfolio to increase financial return, community benefit and quality development outcomes.
	3.3.4 Strategically position Frankston City as a destination for quality property development and investment.
	3.3.5 Implement the Economic Development and Skilled Community Strategy to build a strong local economy by supporting local businesses, investment attraction and activation and through partnerships and advocacy aimed at increasing educational outcomes and local employment opportunities.
3.4 Manage our transport network to provide safe, accessible connections while advocating for arterial road safety improvements, enhanced amenity, and better public transport connectivity to support community access.	3.4.1 Review and update the Road Management Plan (RMP) to set inspection schedules, intervention levels, and enhance road safety.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Library membership (Percentage of the population that are registered library members)	[Number of registered library members / Population] x100
Statutory planning	Service standard	Planning applications decided within required timeframes (percentage of regular and VicSmart planning application decisions made within legislated timeframes)	[Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made] x100
Roads	Condition	Sealed local roads below the intervention level (percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100

2.4 Strategic Outcome 4: Council Performance and Leadership

Council's strong leadership and commitment to excellence in governance, financial management and service delivery plays a key role in shaping environments where communities can prosper, and experience improved health and wellbeing.

Services

Service area	Description of services provided		2023/24 Actual $'000	2024/25 Forecast $'000	2025/26 Budget $'000
Financial Management	Provide leadership and support in managing the financial health and long-term sustainability of Council.	*Inc*	366	424	566
		Exp	3,372	3,837	3,990
		Surplus/ (deficit)	(3,006)	(3,413)	(3,424)
Asset Management	Effective stewardship of public assets to ensure long-term sustainability and adequately support current and future service delivery.	*Inc*	16,607	1,127	2,237
		Exp	20,734	12,906	11,458
		Surplus/ (deficit)	(4,127)	(11,779)	(9,221)
Governance	Governance provides advice to the organisation and Councillors, in accordance with legislative requirements and best practice, with our aim being to optimise outcomes for the community.	*Inc*	167	181	132
		Exp	4,515	5,578	6,511
		Surplus/ (deficit)	(4,348)	(5,397)	(6,379)
Council Strategy and Performance	Integration of key strategic documents that are developed and supported through community engagement and advocacy with our stakeholders, we ensure transparency through our reporting and communications.	*Inc*	274	-	-
		Exp	8,011	9,014	8,539
		Surplus/ (deficit)	(7,737)	(9,014)	(8,539)
Customer Service and Experience	Ensuring an interface between customers and council services by listening to customer needs, communicating about council services and responding to customer experience with improved service provision.	*Inc*	2	59	-
		Exp	3,394	3,672	3,784
		Surplus/ (deficit)	(3,392)	(3,613)	(3,784)
Technology and Information	Supports the effective delivery and management of technology and information to enhance service delivery, efficiency and community engagement.	*Inc*	-	-	-
		Exp	7,581	8,987	9,661
		Surplus/ (deficit)	(7,581)	(8,987)	(9,661)
People, Culture and Workforce Management	Managing and developing a high-performing workforce, strong organisational culture and maintaining a safe and inclusive workplace.	*Inc*	373	270	220
		Exp	232	50	600
		Surplus/ (deficit)	141	220	(380)

Strategic Objective	Initiatives - What we will do in 2025-2026
4.1. Council is committed to improving technology, data, and processes to deliver innovative, sustainable services, with transparent, accountable decision-making supported by open governance and clear communication.	4.1.1 Expand Voice of Customer Platform to allow the ability to report to the community on how we are meeting our customer promise.
	4.1.2 Through the implementation of our Fit for the Future Strategy and supporting program of works, we will continuously enhance our services, technology, and customer experience by leveraging data-driven insights for smarter decision-making and service optimisation. Ensuring we are meeting the future needs of the community in a sustainable way.
	4.1.3 Ongoing communications highlighting Council's commitment to delivering consistent, high-quality customer service. Ensure clear, timely, inclusive and accessible communication across all customer facing communication channels to foster transparency, build trust, and enhance the overall experience for the community.
	4.1.4 Continue to expand and enhance our work on Council's Transparency Hub, to support our commitment to being transparent, accountable and providing accessible data to the community.
4.2 Provide good governance and ensure Councillors are demonstrating to the community the highest standards of, integrity, transparency, respect, and accountability.	4.2.1 Implement and monitor the completion of an effective professional development training program to ensure Councillors (in each year of their term) address any skills or knowledge gaps to enable them to perform their role in the best interests of the local community.
	4.2.2 Continuously develop and implement the Child Safety Action Plan, ensuring compliance with Child Safe Standards, and effectively respond to child safety reports and reportable conduct incidents in line with legislative requirements.
	4.2.3 Advance the implementation of the Protective Data Security Plan, ensuring alignment with the Victorian Protective Data Security Standards, while proactively managing data security risks and responding to incidents in accordance with legislative and regulatory obligations.

Strategic Objective	Initiatives - What we will do in 2025-2026
4.3 As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services.	4.3.1 Develop a contemporary Procurement Policy aligned with legislative requirements and best practice principles, ensuring Council's strategic objectives are met.
	4.3.2 Develop and implement a Leasing & Licensing Policy and associated Rental Fees & Charges Model aligned with the adopted Property Vision and Strategy to ensure fair, transparent, and sustainable management of Council-owned assets
	4.3.3 Delivering Frankston Basketball and gymnastic centre (Frankston Stadium) in accordance with the agreed scope budget and timeframe.
	4.3.4 Update and implement the actions and initiatives of the Asset Management Strategy and Asset Management Plans
	4.3.5 Develop the annual capital works program strategically to prioritise infrastructure needs within available resources, ensuring long-term sustainability.
4.4 Council advocates for the community by engaging with all levels of government, ensuring accessible, inclusive, and transparent processes that encourage active engagement and are supported by clear, strategic communication.	4.4.1 Drive support for advocacy priorities to secure funding outcomes in the 2025 Federal Election, while also preparing for the 2026 State Election.
	4.4.2 Provide strategic leadership for the Secretariat of the Frankston Suburban Revitalisation Board, ensuring seamless operations, governance, and execution of key initiatives. Cultivate and manage strong relationships with key members to drive collaboration, influence policy, and deliver impactful revitalisation outcomes
	4.4.3 Strategically manage government relations by prioritising relationship-building with Members of Parliament, ensuring ongoing engagement and alignment with Council priorities. This will include regular reviews and adherence to relevant protocols while clearly articulating Council's needs, advocating for key initiatives, and fostering collaborative partnerships to drive impactful outcomes for the community.
	4.4.4 Drive proactive and strategic communication of Community Engagement initiatives to ensure widespread awareness of opportunities for participation. Champion the value of community engagement by fostering transparency, encouraging active involvement, and strengthening connections between residents and Council decision-making.
	4.4.5 Conduct a thorough review of the Mini Frankston City initiative in comparison to membership and participation in Engage Frankston and various Council Committees.
	4.4.6 Provision of strategic management of all communication channels inclusive of social media platforms, publications including Frankston City News and the website, ensuring consistent branding, engagement, and audience growth to ensure accurate, relevant, and engaging content for the community.
	4.4.7 Strategic review of the Community Engagement Framework by end-2025, incorporating updated Community Engagement Policy to ensure an inclusive and comprehensive process. Engagement will be undertaken with the community to gather insights and align the policy and framework with current needs and best practices.
4.5 Council will ensure that strategic planning principles are incorporated at all levels of planning, prioritising strategic alignment and the long-term impact on the community.	4.5.1 Enhance service reporting to further support clear alignment with strategies and action plans across the organisation.
	4.5.2 Provide updates on the status of the Policy Register to Council, including new or revised policies that have undertaken Gender Impact Assessments.
	4.5.3 Monitor the implementation of the Integrated Planning & Reporting Framework through service optimisation, enhanced service governance and performance reporting on the Council & Wellbeing Plan.
4.6 Build a well-managed, diverse workforce that champions gender equality, ensures child safety, and fosters a strong, inclusive culture, promoting fairness, respect, and accountability across all levels.	4.6.1 To create and implement a comprehensive Gender Equality Action Plan, fostering a strong, inclusive culture that promotes equality, supports diversity, and drives sustained progress towards gender equity across all levels.
	4.6.2 To implement a robust workforce plan that meets legislative obligations while effectively managing resources to ensure operational efficiency and workforce sustainability.
	4.6.3 Ensure the organisation's Occupational Health and Safety (OHS) Management System (OHSMS) is robust, effective, and fully compliant with all relevant OHS legislation, standards, and best practices.
4.7 Council fosters collaboration and provides accessible ways for the community to engage with services and decisions. Elevating the customer's voice ensures their needs and aspirations shape planning and service delivery.	4.7.1 Continue our commitment to ensure all our customer channels are accessible, inclusive and convenient to use for all members of the community. Valuing both digital and human centric options.
	4.7.2 Deliver a Voice of Customer Framework to enhance the communities voice in all our decision making, design, planning and delivery of services. (More information on complaints is publicly available at www.frankston.vic.gov.au/Council/Make-a-complaint)

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Consultation and engagement	Satisfaction with community consultation and engagement. (Community satisfaction rating out of 100 with the consultation and engagement efforts of Council)	Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement

2.5 Reconciliation with budgeted operating result

	Surplus/ (Deficit)	Expenditure	Income / Revenue
	$'000	$'000	$'000
1 Healthy and Inclusive Communities	(20,154)	54,356	34,202
2 Natural Environment	(48,504)	57,637	9,133
3 Connected Places and Economy	(24,891)	36,027	11,136
4 Council Performance and Leadership	(41,388)	44,543	3,155
Total	**(134,937)**	**192,563**	**57,626**
Expenses added in:			
Depreciation	38,002		
Finance costs	1,658		
Amortisation - intangible assets	1,230		
Surplus/(Deficit) before funding sources	**(174,597)**		
Funding sources added in:			
Rates and charges revenue	155,780		
Capital grants	25,557		
Victorian Grants Commission	10,500		
Capital Contributions	3,527		
Others	2,155		
Total funding sources	197,519		
Operating surplus/(deficit) for the year	22,922		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2025/26 has been supplemented with projections to 2028/29

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

Comprehensive Income Statement

For the four years ending 30 June 2029

	NOTES	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Projections 2026/27 $'000	2027/28 $'000	2028/29 $'000
Income / Revenue						
Rates and charges	4.1.1	150,199	**155,780**	160,605	165,159	170,147
Statutory fees and fines	4.1.2	6,661	**6,984**	7,122	7,262	7,405
User fees	4.1.3	29,808	**33,740**	33,698	34,473	35,439
Grants - operating	4.1.4	22,356	**22,256**	22,479	22,703	22,930
Grants - capital	4.1.4	21,542	**25,557**	31,284	20,710	32,253
Contributions - monetary	4.1.5	2,642	**2,727**	3,310	2,450	2,440
Contributions - non-monetary	4.1.5	800	**800**	800	800	800
Net gain (or loss) on disposal of property, infrastructure, plant and equipment		585	**1,022**	917	1,128	854
Fair value adjustments for investment property		-	**-**	-	-	-
Share of net profits (or loss) of associates and joint ventures		-	**-**	-	-	-
Other income	4.1.6	6,415	**6,014**	6,224	6,437	6,653
Total income / revenue		241,008	**254,880**	266,439	261,122	278,921
Expenses						
Employee costs	4.1.7	97,079	**100,756**	103,513	106,562	109,702
Materials and services	4.1.8	80,192	**84,299**	85,449	86,487	88,445
Depreciation	4.1.9	37,335	**38,002**	38,675	39,845	40,616
Amortisation - intangible assets	4.1.10	1,359	**1,230**	1,305	1,408	1,481
Depreciation - right of use assets	4.1.11	153	**355**	355	355	266
Allowance for impairment losses		256	**256**	256	256	256
Borrowing costs		1,808	**2,047**	1,960	2,364	2,365
Finance costs - leases		8	**27**	19	11	3
Other expenses	4.1.12	13,603	**4,986**	5,035	5,086	5,138
Total expenses		231,793	**231,958**	236,567	242,374	248,272
Surplus/(deficit) for the year		9,215	**22,922**	29,872	18,748	30,649
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation gain /(loss)		-	**-**	-	-	-
Items that may be reclassified to surplus or deficit in future periods		-	**-**	-	-	-
Total other comprehensive income		-	**-**	-	-	-
Total comprehensive result		9,215	22,922	29,872	18,748	30,649

Adjusted Consolidated Underlying Result

For the four years ending 30 June 2029

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Projections 2026/27 $'000	2027/28 $'000	2028/29 $'000
Operating					
Total income	241,008	**254,880**	266,439	261,122	278,921
Total expenses	231,793	**231,958**	236,567	242,374	248,272
Surplus for the year	9,215	**22,922**	29,872	18,748	30,649
Less non-operating income and expenditure					
Grants – capital	(21,542)	**(25,557)**	(31,284)	(20,710)	(32,253)
Contributions – monetary	(2,642)	**(2,727)**	(3,310)	(2,450)	(2,440)
Contributions – non-monetary	(800)	**(800)**	(800)	(800)	(800)
Asset Transfer – non-monetary	8,886	**-**	-	-	-
Adjusted underlying surplus (deficit)	(6,883)	**(6,162)**	(5,522)	(5,212)	(4,844)

Balance Sheet

For the four years ending 30 June 2029

	NOTES	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Projections 2026/27 $'000	2027/28 $'000	2028/29 $'000
Assets						
Current assets						
Cash and cash equivalents		50,304	**35,087**	34,478	35,246	36,121
Trade and other receivables		28,006	**28,240**	29,341	29,557	30,465
Other financial assets		16,047	**13,547**	11,547	10,047	9,047
Inventories		274	**282**	291	299	308
Prepayments		-	**-**	-	-	-
Non-current assets classified as held for sale		-	**-**	-	-	-
Contract assets		-	**-**	-	-	-
Other assets		4,567	**4,704**	4,845	4,991	5,140
Total current assets	4.2.1	99,198	**81,860**	80,502	80,140	81,081
Non-current assets						
Trade and other receivables		289	**164**	51	-	-
Other financial assets		-	**-**	-	-	-
Investments in associates, joint arrangement and subsidiaries		-	**-**	-	-	-
Property, infrastructure, plant & equipment		2,127,688	**2,160,505**	2,206,642	2,231,501	2,259,830
Right-of-use assets	4.2.4	1,331	**976**	621	266	-
Investment property		-	**-**	-	-	-
Intangible assets		2,869	**2,782**	3,003	2,540	1,900
Total non-current assets	4.2.1	2,132,177	**2,164,427**	2,210,317	2,234,307	2,261,730
Total assets		2,231,375	**2,246,287**	2,290,819	2,314,447	2,342,811
Liabilities						
Current liabilities						
Trade and other payables		26,253	**27,041**	27,852	28,688	29,548
Trust funds and deposits		6,863	**7,069**	7,281	7,499	7,724
Contract and other liabilities		3,459	**3,562**	3,669	3,779	3,893
Provisions		18,504	**19,105**	19,678	20,269	20,877
Interest-bearing liabilities	4.2.3	18,809	**4,213**	5,913	6,992	6,962
Lease liabilities	4.2.4	345	**353**	361	276	-
Total current liabilities	4.2.2	74,233	**61,343**	64,754	67,503	69,004
Non-current liabilities						
Provisions		4,506	**4,652**	4,792	4,936	5,084
Interest-bearing liabilities	4.2.3	27,467	**32,554**	44,024	46,194	42,353
Lease liabilities	4.2.4	990	**637**	276	93	-
Total non-current liabilities	4.2.2	32,963	**37,843**	49,092	51,223	47,437
Total liabilities		107,196	**99,186**	113,846	118,726	116,441
Net assets		2,124,179	**2,147,101**	2,176,973	2,195,721	2,226,370
Equity						
Accumulated surplus		874,249	**914,462**	947,746	968,042	998,566
Reserves		1,249,930	**1,232,639**	1,229,227	1,227,679	1,227,804
Total equity		2,124,179	**2,147,101**	2,176,973	2,195,721	2,226,370

Statement of Changes in Equity

For the four years ending 30 June 2029

	NOTES	Total $'000	Accumulated Surplus $'000	Revaluation Reserve $'000	Other Reserves $'000
2025 Forecast Actual					
Balance at beginning of the financial year		2,114,964	863,304	1,215,569	36,091
Surplus/(deficit) for the year		9,215	9,215	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		-	(6,284)	-	6,284
Transfers from other reserves		-	8,014	-	(8,014)
Balance at end of the financial year		**2,124,179**	**874,249**	**1,215,569**	**34,361**
2026 Budget					
Balance at beginning of the financial year		**2,124,179**	**874,249**	**1,215,569**	**34,361**
Surplus/(deficit) for the year		**22,922**	**22,922**	**-**	**-**
Net asset revaluation gain/(loss)		**-**	**-**	**-**	**-**
Transfers to other reserves	4.3.1	**-**	**(4,978)**	**-**	**4,978**
Transfers from other reserves	4.3.1	**-**	**22,269**	**-**	**(22,269)**
Balance at end of the financial year	4.3.2	**2,147,101**	**914,462**	**1,215,569**	**17,070**
2027					
Balance at beginning of the financial year		2,147,101	914,462	1,215,569	17,070
Surplus/(deficit) for the year		29,872	29,872	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		-	(3,804)	-	3,804
Transfers from other reserves		-	7,216	-	(7,216)
Balance at end of the financial year		**2,176,973**	**947,746**	**1,215,569**	**13,658**
2028					
Balance at beginning of the financial year		2,176,973	947,746	1,215,569	13,658
Surplus/(deficit) for the year		18,748	18,748	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		-	(3,840)	-	3,840
Transfers from other reserves		-	5,388	-	(5,388)
Balance at end of the financial year		**2,195,721**	**968,042**	**1,215,569**	**12,110**
2029					
Balance at beginning of the financial year		2,195,721	968,042	1,215,569	12,110
Surplus/(deficit) for the year		30,649	30,649	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers to other reserves		-	(3,875)	-	3,875
Transfers from other reserves		-	3,750	-	(3,750)
Balance at end of the financial year		**2,226,370**	**998,566**	**1,215,569**	**12,235**

Statement of Cash Flows

For the four years ending 30 June 2029

	Notes	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Projections 2026/27 $'000	2027/28 $'000	2028/29 $'000
		Inflows (Outflows)	**Inflows (Outflows)**	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		157,455	**155,947**	160,140	164,657	169,598
Statutory fees and fines		6,889	**7,228**	7,373	7,520	7,671
User fees		32,060	**36,318**	36,270	37,102	38,142
Grants - operating		11,936	**22,734**	23,016	23,137	23,482
Grants - capital		16,095	**25,557**	31,284	20,710	32,253
Contributions - monetary		2,655	**2,741**	3,327	2,462	2,452
Interest received		1,889	**1,890**	1,990	2,089	2,189
Trust funds and deposits taken		226	**206**	212	218	225
Other receipts		4,827	**4,462**	4,558	4,639	4,685
Net GST refund / payment		9,952	**10,492**	11,611	10,792	10,533
Employee costs		(96,733)	**(100,512)**	(103,318)	(106,361)	(109,494)
Materials and services		(92,486)	**(97,777)**	(100,300)	(99,545)	(102,027)
Short-term, low value and variable lease payments		(509)	**(568)**	(574)	(579)	(585)
Other payments		(4,752)	**(4,617)**	(4,664)	(4,710)	(4,757)
Net cash provided by/(used in) operating activities	4.4.1	49,504	**64,101**	70,925	62,131	74,367
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(60,938)	**(71,362)**	(85,738)	(65,050)	(69,185)
Proceeds from sale of property, infrastructure, plant and equipment		1,035	**1,472**	1,367	1,578	1,304
Proceeds from sale of investments		6,007	**2,500**	2,000	1,500	1,000
Net cash provided by/ (used in) investing activities	4.4.2	(53,896)	**(67,390)**	(82,371)	(61,972)	(66,881)
Cash flows from financing activities						
Finance costs		(1,808)	**(2,047)**	(1,960)	(2,364)	(2,365)
Proceeds from borrowings		10,057	**9,490**	18,024	9,475	3,170
Repayment of borrowings		(1,596)	**(18,999)**	(4,855)	(6,226)	(7,041)
Interest paid - lease liability		(8)	**(27)**	(19)	(11)	(3)
Repayment of lease liabilities		(85)	**(345)**	(353)	(268)	(369)
Net cash provided by/(used in) financing activities	4.4.3	6,560	**(11,928)**	10,837	606	(6,608)
Net increase/(decrease) in cash & cash equivalents		2,168	**(15,217)**	(609)	765	878
Cash and cash equivalents at the beginning of the financial year		48,136	**50,304**	35,087	34,478	35,243
Cash and cash equivalents at the end of the financial year		50,304	**35,087**	34,478	35,243	36,121

Statement of Capital Works

For the four years ending 30 June 2029

	NOTES	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Projections 2026/27 $'000	2027/28 $'000	2028/29 $'000
Property						
Land		-	**-**	-	-	-
Land improvements		-	**-**	-	-	-
Total land		-	**-**	-	-	-
Buildings		14,618	**36,872**	48,910	30,770	30,235
Heritage buildings		-	**-**	-	-	-
Building improvements		-	**-**	-	-	-
Leasehold improvements		-	**-**	-	-	-
Total buildings		14,618	**36,872**	48,910	30,770	30,235
Total property		14,618	**36,872**	48,910	30,770	30,235
Plant and equipment						
Plant, machinery and equipment		3,650	**3,545**	3,755	4,131	2,626
Fixtures, fittings and furniture		365	**500**	520	445	775
Computers and telecommunications		2,362	**2,285**	3,053	1,889	1,682
Library books		449	**560**	585	580	590
Total plant and equipment		6,826	**6,890**	7,913	7,045	5,673
Infrastructure						
Roads		5,080	**7,034**	5,445	5,670	5,307
Bridges		420	**155**	170	170	210
Footpaths and cycleways		4,853	**3,927**	7,214	5,225	11,045
Drainage		1,629	**2,768**	1,976	1,780	2,805
Recreational, leisure and community facilities		6,985	**5,464**	4,320	5,225	7,000
Waste management		20	**225**	210	300	400
Parks, open space and streetscapes		16,562	**9,387**	11,080	10,265	7,890
Off street car parks		5,445	**140**	-	100	120
Other infrastructure		-	**-**	-	-	-
Total infrastructure		40,994	**29,100**	30,415	28,735	34,777
Total capital works expenditure	4.5.1	62,438	**72,862**	87,238	66,550	70,685
Represented by:						
New asset expenditure		28,052	**29,871**	31,295	31,807	36,168
Asset renewal expenditure		23,438	**17,452**	18,262	14,557	14,151
Asset expansion expenditure		8,351	**12,230**	18,850	10,257	8,746
Asset upgrade expenditure		2,597	**13,309**	18,831	9,929	11,620
Total capital works expenditure	4.5.1	62,438	**72,862**	87,238	66,550	70,685
Funding sources represented by:						
Grants		20,340	**25,557**	31,284	20,710	32,253
Contributions		545	**617**	1,200	340	330
Council cash		31,496	**37,198**	36,730	36,025	34,932
Borrowings		10,057	**9,490**	18,024	9,475	3,170
Total capital works expenditure	4.5.1	62,438	**72,862**	87,238	66,550	70,685

Statement of Human Resources

For the four years ending 30 June 2029

	Forecast Actual	Budget	Projections		
	2024/25	2025/26	2026/27	2027/28	2028/29
	$'000	$'000	$'000	$'000	$'000
Staff expenditure					
Employee costs - operating	100,558	**100,756**	103,275	105,857	108,503
Employee costs - capital	3,479	**3,664**	3,756	3,849	3,946
Total staff expenditure	104,037	**104,420**	107,031	109,706	112,449
	FTE	**FTE**	FTE	FTE	FTE
Staff numbers					
Employees	885.18	**892.09**	892.09	892.09	892.09
Total staff numbers	885.18	**892.09**	892.09	892.09	892.09

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
	2025/26	Full Time	Part time		
	$'000	$'000	$'000	$'000	$'000
CEO	**667**	667	-	-	-
Communities	**38,305**	23,284	12,597	1,062	1,362
Corporate and Commercial Services	**9,336**	8,500	384	81	371
Customer Innovation and Arts	**23,445**	17,683	4,408	1,225	129
Infrastructure and Operations	**25,338**	24,421	434	117	366
Peninsula Leisure Pty Ltd	**10,083**	3,270	944	5,869	-
Total permanent staff expenditure	**107,174**	77,825	18,767	8,354	2,228
Other employee related expenditure	**910**				
Capitalised labour costs	**(3,664)**				
Total expenditure	**104,420**				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget	Comprises			
		Permanent		Casual	Temporary
	2025/26	Full Time	Part time		
CEO	**2.00**	2	-	-	-
Communities	**312.08**	173	115.42	11.57	12.09
Corporate and Commercial Services	**66.28**	60	3.40	0.88	2.00
Customer Innovation and Arts	**183.23**	124	44.89	13.34	1.00
Infrastructure and Operations	**219.90**	213	3.63	1.27	2.00
Peninsula Leisure Pty Ltd	**108.60**	32	12.00	64.60	-
Total staff	**892.09**	604	179.34	91.66	17.09

Summary of Planned Human Resources Expenditure
For the four years ending 30 June 2029

	2025/26 $'000	2026/27 $'000	2027/28 $'000	2028/29 $'000
Chief Executive Officer				
Permanent - Full time	667	684	701	718
Women	186	191	195	200
Men	481	493	505	518
Persons of self-described gender	0	0	0	0
Permanent - Part time	0	0	0	0
Women	0	0	0	0
Men	0	0	0	0
Persons of self-described gender	0	0	0	0
Total Chief Executive Officer	667	684	701	718
Communities				
Permanent - Full time	23,943	24,542	25,155	25,784
Women	14,192	15,185	15,564	15,954
Men	8,506	9,357	9,591	9,830
Vacant	1,245	0	0	0
Permanent - Part time	13,299	13,631	13,972	14,322
Women	11,949	12,537	12,850	13,171
Men	786	1,095	1,122	1,150
Vacant	564	0	0	0
Total Communities	37,242	38,173	39,127	40,106
Corporate and Commercial Services				
Permanent - Full time	8,871	9,093	9,320	9,553
Women	6,199	6,477	6,639	6,805
Men	2,432	2,616	2,681	2,748
Vacant	240	0	0	0
Permanent - Part time	384	394	403	414
Women	228	272	278	285
Men	82	122	125	128
Vacant	74	0	0	0
Total Corporate and Commercial Services	9,255	9,486	9,724	9,967
Customer Innovation and Arts				
Permanent - Full time	17,812	18,257	18,714	19,182
Women	12,798	13,252	13,583	13,923
Men	4,753	5,006	5,131	5,259
Vacant	261	0	0	0
Permanent - Part time	4,408	4,518	4,631	4,747
Women	3,715	3,821	3,917	4,015
Men	667	697	714	732
Vacant	26	0	0	0
Total Customer Innovation and Arts	22,220	22,776	23,345	23,929
Infrastructure and Operations				
Permanent - Full time	24,788	25,408	26,043	26,694
Women	4,716	5,619	5,760	5,904
Men	18,540	19,789	20,283	20,790
Vacant	1,532	0	0	0
Permanent - Part time	434	445	456	467
Women	337	345	354	363
Men	97	99	102	104
Vacant	0	0	0	0
Total Infrastructure and Operations	25,222	25,853	26,499	27,161
Peninsula Leisure Pty Ltd				
Permanent - Full time	3,270	3,352	3,436	3,521
Women	1,990	2,040	2,091	2,143
Men	1,280	1,312	1,345	1,378
Persons of self-described gender	0	0	0	0
Permanent - Part time	944	968	992	1,017
Women	750	769	788	808
Men	194	199	204	209
Persons of self-described gender	0	0	0	0
Total Peninsula Leisure Pty Ltd	4,214	4,319	4,427	4,538
Casuals, temporary and other expenditure	9,264	9,496	9,733	9,976
Capitalised labour costs	(3,664)	(3,756)	(3,849)	(3,946)
Total staff expenditure	**104,420**	**107,031**	**109,706**	**112,449**

	2025/26 FTE	2026/27 FTE	2027/28 FTE	2028/29 FTE
Chief Executive Officer				
Permanent - Full time	2.00	2.00	2.00	2.00
Women	1.00	1.00	1.00	1.00
Men	1.00	1.00	1.00	1.00
Persons of self-described gender	0.00	0.00	0.00	0.00
Permanent - Part time	0.00	0.00	0.00	0.00
Women	0.00	0.00	0.00	0.00
Men	0.00	0.00	0.00	0.00
Persons of self-described gender	0.00	0.00	0.00	0.00
Total Chief Executive Officer	2.00	2.00	2.00	2.00
Communities				
Permanent - Full time	179.00	179.00	179.00	179.00
Women	107.00	113.50	113.50	113.50
Men	59.00	65.50	65.50	65.50
Vacant	13.00	0.00	0.00	0.00
Permanent - Part time	121.51	121.51	121.51	121.51
Women	107.59	110.18	110.18	110.18
Men	8.75	11.34	11.34	11.34
Vacant	5.17	0.00	0.00	0.00
Total Communities	300.51	300.51	300.51	300.51
Corporate and Commercial Services				
Permanent - Full time	62.00	62.00	62.00	62.00
Women	44.00	45.00	45.00	45.00
Men	16.00	17.00	17.00	17.00
Vacant	2.00	0.00	0.00	0.00
Permanent - Part time	3.40	3.40	3.40	3.40
Women	2.10	2.40	2.40	2.40
Men	0.70	1.00	1.00	1.00
Vacant	0.60	0.00	0.00	0.00
Total Corporate and Commercial Services	65.40	65.40	65.40	65.40
Customer Innovation and Arts				
Permanent - Full time	125.00	125.00	125.00	125.00
Women	90.00	91.00	91.00	91.00
Men	33.00	34.00	34.00	34.00
Vacant	2.00	0.00	0.00	0.00
Permanent - Part time	44.89	44.89	44.89	44.89
Women	38.79	38.92	38.92	38.92
Men	5.84	5.97	5.97	5.97
Vacant	0.26	0.00	0.00	0.00
Total Customer Innovation and Arts	169.89	169.89	169.89	169.89
Infrastructure and Operations				
Permanent - Full time	215.00	215.00	215.00	215.00
Women	40.00	47.50	47.50	47.50
Men	160.00	167.50	167.50	167.50
Vacant	15.00	0.00	0.00	0.00
Permanent - Part time	3.63	3.63	3.63	3.63
Women	3.00	3.00	3.00	3.00
Men	0.63	0.63	0.63	0.63
Vacant	0.00	0.00	0.00	0.00
Total Infrastructure and Operations	218.63	218.63	218.63	218.63
Peninsula Leisure Pty Ltd				
Permanent - Full time	32.00	32.00	32.00	32.00
Women	19.00	19.00	19.00	19.00
Men	13.00	13.00	13.00	13.00
Persons of self-described gender	0.00	0.00	0.00	0.00
Permanent - Part time	12.00	12.00	12.00	12.00
Women	8.60	8.60	8.60	8.60
Men	3.40	3.40	3.40	3.40
Persons of self-described gender	0.00	0.00	0.00	0.00
Total Peninsula Leisure Pty Ltd	44.00	44.00	44.00	44.00
Casuals and temporary staff	91.66	91.66	91.66	91.66
Capitalised labour	26.31	26.31	26.31	26.31
Total staff numbers	**892.09**	**892.09**	**892.09**	**892.09**

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2025/26 the FGRS cap has been set at 3.00%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 3.00% in line with the rate cap.

This will raise total rates and charges for 2025/26 to $155,780,000.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2024/25 Forecast Actual $'000	2025/26 Budget $'000	Change $'000	%
General rates*	102,954	**107,741**	4,787	**4.65%**
Municipal charge*	11,960	**12,319**	359	**3.00%**
Service rates and charges	33,855	**34,275**	420	**1.24%**
Special rates and charges	-	**-**	-	**-**
Supplementary rates and rate adjustments	850	**845**	(5)	**-0.59%**
Interest on rates and charges	580	**600**	20	**3.45%**
Revenue in lieu of rates	-	**-**	-	**-**
Total rates and charges	150,199	155,780	5,581	**3.72%**

*These items are subject to the rate cap established under the FGRS

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2024/25 cents/$CIV*	2025/26 cents/$CIV*	Change
Ordinary rate	0.00198187	**0.00203352**	**2.61%**
Retirement villages	0.00148640	**0.00152514**	**2.61%**
Commercial land	0.00247734	**0.00254190**	**2.61%**
Industrial land	0.00247734	**0.00254190**	**2.61%**
Vacant residential land	0.00247734	**0.00254190**	**2.61%**
Vacant FMAC & Nepean Highway land	0.00247734	**0.00610056**	**146.25%**
Acacia Heath	0.00198187	**0.00203352**	**2.61%**
Farm land	0.00158550	**0.00162682**	**2.61%**
Derelict land	0.00594561	**0.00610056**	**2.61%**
Rateable recreational properties	various	**various**	
Rate by agreement (including Baxter Village)	various	**various**	

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2024/25 $'000	2025/26 $'000	Change $'000	Change %
Ordinary rate	85,311	**87,226**	1,915	**2.24%**
Retirement villages	305	**330**	25	**8.20%**
Commercial land	8,052	**8,142**	90	**1.12%**
Industrial land	8,442	**9,131**	689	**8.16%**
Vacant residential land	1,400	**1,281**	(119)	**-8.50%**
Vacant FMAC & Nepean Highway land	-	**522**	522	**-**
Acacia Heath	535	**538**	3	**0.56%**
Farm land	108	**94**	(14)	**-12.96%**
Derelict land	-	**-**	-	**-**
Rateable recreational properties	324	**340**	16	**4.94%**
Rate by agreement (including Baxter Village)	122	**135**	13	**10.66%**
Total amount to be raised by general rates	104,599	107,739	3,140	**3.00%**

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2024/25 Number	2025/26 Number	Change Number	Change %
Ordinary rate	57,443	**57,701**	258	**0.45%**
Retirement villages	597	**598**	1	**0.17%**
Commercial land	2,091	**2,170**	79	**3.78%**
Industrial land	3,403	**3,584**	181	**5.32%**
Vacant residential land	500	**554**	54	**10.80%**
Vacant FMAC & Nepean Highway land	-	**51**	51	**-**
Acacia Heath	245	**246**	1	**0.41%**
Farm land	6	**10**	4	**66.67%**
Derelict land	1	**-**	(1)	**-100.00%**
Rateable recreational properties	5	**5**	-	**0.00%**
Rate by agreement (including Baxter Village)	523	**523**	-	**0.00%**
Total number of assessments	64,814	65,442	628	**0.97%**

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2024/25 $'000	2025/26 $'000	Change $'000	Change %
Ordinary rate	43,045,538	**42,894,750**	(150,788)	**-0.35%**
Retirement villages	205,115	**216,085**	10,970	**5.35%**
Commercial land	3,250,195	**3,203,258**	(46,937)	**-1.44%**
Industrial land	3,407,532	**3,592,048**	184,516	**5.41%**
Vacant residential land	564,995	**503,815**	(61,180)	**-10.83%**
Vacant FMAC & Nepean Highway land	-	**85,610**	85,610	**-**
Acacia Heath	269,960	**264,750**	(5,210)	**-1.93%**
Farm land	67,950	**57,500**	(10,450)	**-15.38%**
Derelict land	-	**-**	-	**-**
Rateable recreational properties	239,875	**245,630**	5,755	**2.40%**
Rate by agreement (including Baxter Village)	118,244	**127,714**	9,470	**8.01%**
Total value of land	51,169,404	51,191,160	21,756	**0.04%**

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2024/25 $	Per Rateable Property 2025/26 $	Change $	Change %
Municipal	182.75	**188.25**	5.50	**3.01%**

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2024/25	2025/26	Change	
	$	$	$	%
Municipal	11,960	**12,319**	359	**3.00%**

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year and detailed disclosure of the actual service/s rendered for the amount levied

Type of Charge	Per Rateable Property 2024/25	Per Rateable Property 2025/26	Change	
	$	$	$	%
Residential bin 120L	462.30	**459.20**	(3.10)	**-0.67%**
Residential bin 80L	368.20	**367.30**	(0.90)	**-0.24%**
Residential shared bin 240L (MUD by application only)	-	**367.30**	367.30	**-**
Green waste bin 240L (incl tenants)	168.10	**166.50**	(1.60)	**-0.95%**
Green waste bin 120L (MUD by application only)		**111.00**	111.00	**-**
Commercial bin 120L	462.30	**459.20**	(3.10)	**-0.67%**
Commercial bin 80L	368.20	**367.30**	(0.90)	**-0.24%**
Commercial additional recycling bin	247.20	**247.20**	-	**0.00%**
Additional recycling bin	50.00	**50.00**	-	**0.00%**

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2024/25	2025/26	Change	
	$	$	$	%
Residential bin 120L	18,459	**17,698**	(761)	**-4.13%**
Residential bin 80L	7,152	**6,747**	(405)	**-5.66%**
Residential shared bin 240L (MUD by application only)	-	**915**	915	**-**
Green waste bin 240L (incl tenants)	7,655	**8,028**	373	**4.87%**
Green waste bin 120L (MUD by application only)	-	**301**	301	**-**
Commercial bin 120L	413	**407**	(6)	**-1.45%**
Commercial bin 80L	79	**78**	(1)	**-1.27%**
Commercial additional recycling bin	20	**41**	21	**105.00%**
Additional recycling bin	77	**60**	(17)	**-22.08%**
Total	33,855	34,275	420	**1.24%**

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2024/25	2025/26	Change	
	$'000	$'000	$'000	%
General rates	102,954	**107,741**	4,787	**4.65%**
Municipal charge	11,960	**12,319**	359	**3.00%**
Service rates and charges	33,855	**34,275**	420	**1.24%**
Supplementary rates and rate adjustments	850	**845**	(5)	**-0.59%**
Interest on rates and charges	580	**600**	20	**3.45%**
Total Rates and charges	**150,199**	**155,780**	5,581	**3.72%**

4.1.1(l) Fair Go Rates System Compliance

Frankston City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2024/25	2025/26
Total Rates	$ 115,123,634	$ 119,718,119
Number of rateable properties	64,809	65,437
Base Average Rate	$ 1,728.81	$ 1,776.24
Maximum Rate Increase (set by the State Government)	**2.75%**	**3.00%**
Capped Average Rate	$ 1,776.24	$ 1,829.52
Maximum General Rates and Municipal Charges Revenue	$ 115,124,797	$ 119,720,682
Budgeted General Rates and Municipal Charges Revenue	$ 115,123,634	$ 119,718,119
Budgeted Supplementary Rates	$ 850,000	$ 845,000
Budgeted Total Rates and Municipal Charges Revenue	$ 115,973,634	$ 120,563,119

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.203352% for all rateable other land
- A general rate of 0.152514% for all rateable retirement village land
- A general rate of 0.254190% for all rateable commercial land
- A general rate of 0.254190% for all rateable industrial land
- A general rate of 0.254190% for all rateable vacant residential land
- A general rate of 0.610056% for all rateable vacant FMAC & Nepean Highway land
- A general rate of 0.203352% for all rateable Acacia Heath properties
- A general rate of 0.162682% for all rateable farm land
- A general rate of 0.610056% for all rateable derelict land.

Each differential rate will be determined by multiplying the capital improved value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate are set out below.

1. Other land
Any land that is developed or vacant which is not retirement village land, industrial land, vacant residential, Acacia Estate properties, derelict land, farm land or commercial land.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1. Construction and maintenance of public infrastructure 2. Development and provision of health & community services 3. Provision of general support services 4. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory and service provision obligations
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2025-2026.

2. Retirement village land
Any land which is used primarily for the purposes of a retirement village.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services 4. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations 5.Recognition of expenditures made by Council on behalf of the retirement village sector
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2025-2026.

3. Commercial land
Any land which is used primarily for the purposes of a commercial land including developed and vacant land.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1.Construction and maintenance of public infrastructure 2.Development and provision of health and community services 3.Provision of general support services 4.Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects 5.Encouragement of employment opportunities 6.Promotion of economic development 7.Requirement to ensure that street scaping and promotional activity is complementary to the achievement of industrial and commercial objectives
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2025-2026.

4. Industrial land
Any land which is used primarily for the purposes of an industrial land including developed and vacant land.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1.Construction and maintenance of public infrastructure 2.Development and provision of health and community services 3.Provision of general support services 4.Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects 5.Encouragement of employment opportunities 6.Promotion of economic development 7.Requirement to ensure that street scaping and promotional activity is complementary to the achievement of industrial and commercial objectives
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2025-2026.

5. Vacant residential land
Any land which is zoned residential under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1. Encouragement of development on land 2. Construction and maintenance of public infrastructure 3. Development and provision of health and community services 4. Provision of general support services 5. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district excluding within the Frankston Metropolitan Activity Centre and addressed to or abutting Nepean Highway.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

5. Vacant FMAC & Nepean Highway land
Any land under the relevant Planning Scheme and on which there is no building that is occupied or adapted for occupation.

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1. Encouragement of development on land 2. Construction and maintenance of public infrastructure 3. Development and provision of health and community services 4. Provision of general support services 5. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations
Types and classes	Rateable land having the relevant characteristics described in the definition / characteristics.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Located in the Frankston Metropolitan Activity Centre or addressed to or abutting Nepean Highway within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

6. Acacia Heath land
Any land in the Acacia Heath precinct (as defined in plans of subdivision 446669/70, 448786/7/8, 512750, 531862/63, 537447 and 546857/58).

Objective	To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1.Construction and maintenance of public infrastructure 2.Development and provision of health and community services 3.Provision of general support services
Types and classes	Rateable land having the relevant characteristics described in the Recommendation and which otherwise would not be classed as derelict land.
Use and level of differential rate	The differential rate will be used to offset the costs of works associated each year with the protection and management of public open space and expanded road reserves in the subdivision, approved under Planning Permit No. 01020. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2025-2026.

7. Farm land
Farm Land is any land which does not have the characteristics of general land or vacant sub-standard land or commercial land or industrial land; which is:
- "farm land' within the meaning of Section 2(1) of the Valuation of Land Act 1960

Objective	The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the: 1. Construction and maintenance of infrastructure assets 2. Development and provision of health and community services 3. Provision of general support services.
Types and classes	The types and classes of rateable land within this category are those having the relevant characteristics described above.
Use and level of differential rate	The money raised by the differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.
Geographic location	The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.
Use of land	The use of the land within this category is any use of land permitted under the relevant Planning Scheme.
Planning Scheme zoning	The Planning Scheme zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	The types of buildings on the land within this category are all buildings already constructed on the land or which will be constructed prior to the expiry of 2025-2026.

8. Derelict land

Derelict land is any land that meets one or more of the following criteria:

• The building or land is destroyed, decayed, deteriorated, or fallen into partial ruin especially through neglect or misuse. This may include but not be limited to excessive dirt; peeling paint; broken windows, elements of the facade or advertising signs; loose or broken fittings, fixtures; or faulty lighting
• The building or land constitutes a danger to health or property. This may include but not limited to:
  o The existence on the property of vermin, litter, fire or other environmental hazards
  o A partially built structure where there is no reasonable progress of the building permit
• Provides an opportunity to be used in a manner that may cause a nuisance or become detrimental to the amenity of the immediate area
• Is in such a state of repair that would prohibit its occupation
• The condition of the property or land has a potential to affect the value of other land or property in the vicinity
• There is excessive growth of grass and or noxious weeds or undergrowth
• Affects the general amenity of adjoining land or neighbourhood by the appearance of graffiti, any stored unregistered motor vehicles, machinery (or parts thereof), scrap metal, second hand timber and or building materials, waste paper, rags, bottles, soil or similar materials

Objective	To ensure that the incidence of dilapidated properties reduce in the municipality and all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the: 1. Construction and maintenance of public infrastructure 2. Development and provision of health and community services 3. Provision of general support services
Types and classes	Rateable land having the relevant characteristics described in the recommendation.
Use and level of differential rate	The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.
Geographic location	Wherever located within the municipal district.
Use of land	Any use permitted under the relevant Planning Scheme.
Planning Scheme zoning	The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.
Types of buildings	All buildings which are now constructed on the land or which are constructed prior to the expiry of 2025-2026.

4.1.2 Statutory fees and fines

	Forecast Actual 2024/25	Budget 2025/26	Change	
	$'000	$'000	$'000	%
Infringements and costs	2,307	**2,369**	62	**2.69%**
Permits	2,468	**2,526**	58	**2.35%**
Building and town planning fees	1,637	**1,840**	203	**12.40%**
Land information certificates	149	**149**	-	**0.00%**
Court recoveries	100	**100**	-	**0.00%**
Total statutory fees and fines	6,661	6,984	323	**4.85%**

Statutory fees and fines relate to fees and fines levied in accordance with legislation and include animal registrations, Public Health and Wellbeing Act 2008 registrations and parking fines. Increases in statutory fees are made in accordance with legislation.

4.1.3 User fees

	Forecast Actual 2024/25	Budget 2025/26	Change	
	$'000	$'000	$'000	%
Recreation and leisure	13,285	**15,616**	**2,331**	**17.55%**
Waste management fees	6,623	**7,830**	**1,207**	**18.23%**
Arts and culture	4,378	**4,495**	**117**	**2.68%**
Parking	1,703	**1,779**	**76**	**4.49%**
Age and community health services	1,094	**1,146**	**52**	**4.78%**
Registrations and other permits	943	**1,035**	**92**	**9.75%**
Building services	462	**474**	**12**	**2.56%**
Other fees and charges	550	**442**	**(109)**	**-19.75%**
Childcare/children's programs	254	**272**	**18**	**7.13%**
Community development	268	**258**	**(10)**	**-3.68%**
Legal cost recovery	75	**250**	**175**	**233.33%**
Libraries and learning	69	**76**	**7**	**9.85%**
Valuations	103	**65**	**(38)**	**-37.14%**
Total user fees	29,808	33,740	3,931	**13.19%**

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include Frankston Regional Recycling and Recovery, Frankston Arts Centre, use of leisure centres, and other community facilities and personal contributions to the provision of human services such as child care, meals on wheels and home help services.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	23,924	25,093	1,169	5%
State funded grants	19,424	22,720	3,296	17%
Total grants received	**43,348**	**47,813**	4,465	10%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	10,495	10,500	5	0%
Aged and community care	3,962	4,081	119	3%
Family, children and youth services	1,025	1,125	100	10%
Maternal and child health	22	20	(2)	-9%
Recurrent - State Government			-	-
Aged and community care	576	646	70	12%
Maternal and child health	2,529	2,528	(1)	0%
Libraries	972	972	-	0%
Family, children and youth services	543	494	(49)	-9%
School crossing supervisior	549	548	(1)	0%
Recreation	168	167	(1)	-1%
Community development	530	876	346	65%
Community safety	40	40	-	0%
Total recurrent grants	**21,411**	**21,997**	**586**	**3%**
Non-recurrent - Commonwealth Government				
Drainage maintenance	-	-	-	-
Environmental planning	-	-	-	-
Non-recurrent - State Government			-	-
Maternal and child health	205	130	(75)	-37%
Family, children and youth services	45	40	(5)	-11%
Community development	335	65	(270)	-81%
Recreation	132	-	(132)	-100%
Libraries	1	-	(1)	-100%
Community safety	143	24	(119)	-83%
Enviroment	84	-	(84)	-100%
Total non-recurrent grants	**945**	**259**	**(686)**	**-73%**
Total operating grants	**22,356**	**22,256**	**(100)**	**-0.4%**
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	967	1,190	223	23%
Add additional grants by type as appropriate	-	-	-	-
Recurrent - State Government			-	-
Add additional grants by type as appropriate	-	-	-	-
Total recurrent grants	**967**	**1,190**	**223**	**23%**
Non-recurrent - Commonwealth Government				
Buildings	-	6,550	6,550	-
Footpaths and cycleways	500	-	(500)	-100%
Off street car parks	5,414	-	(5,414)	-100%
Parks, open space and streetscapes	1,330	1,627	297	22%
Recreational, leisure and community facilities	209	-	(209)	-100%
Roads	400	-	(400)	-100%
Non-recurrent - State Government			-	-
Buildings	6,346	13,387	7,041	111%
Drainage	488	764	276	57%
Footpaths and cycleways	1,460	300	(1,160)	-79%
Parks, open space and streetscapes	3,267	465	(2,802)	-86%
Recreational, leisure and community facilities	1,011	716	(295)	-29%
Roads	-	558	558	-
Plant, machinery and equipment	150	-	(150)	-100%
Total non-recurrent grants	**20,575**	**24,367**	**3,792**	**18%**
Total capital grants	**21,542**	**25,557**	**4,015**	**19%**
Total Grants	**43,898**	**47,813**	**3,915**	**0**

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers.

Capital grants include all monies received from Commonwealth and State Government sources for the purposes of funding the capital works program.
Due to the implementation of AASB1058 Income for Not-for-Profit Entities from 1 July 2019, grant income is recognised on the fulfilment of performance obligation on the funding agreement rather than cash receipt. Therefore, some grant cash payments would be deferred to be recognised as income across financial years until Council achieves the project milestones.

4.1.5 Contributions

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Monetary	2,642	**2,727**	**85**	**3.22%**
Non-monetary	800	**800**	**-**	**0.00%**
Total contributions	3,442	3,527	**85**	**2.47%**

Contributions relate to monies paid by non-government third parties for the purpose of funding the delivery of Council's services to ratepayers. Cash contributions are charges paid by developers in regard to recreational lands, drainage and car parking in accordance with planning permits issued for property development.

Non-monetary contributions represent assets which transfer to Council from property developers at the completion of subdivisional work. The assets generally consist of land used for public open space or infrastructure assets. Council recognises these new assets at 'fair value'. No cash is transferred but the fair value of the assets is recorded as revenue.

4.1.6 Other income

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Interest	2,053	**2,050**	(3)	**-0.15%**
Sales	1,984	**2,046**	62	**3.13%**
Other rent	1,283	**1,092**	(191)	**-14.89%**
Reimbursements	280	**229**	(51)	**-18.21%**
Insurance settlements	45	**31**	(14)	**-31.11%**
Other	770	**601**	(169)	**-21.95%**
Total other income	6,415	6,049	(366)	**-5.71%**

Other income relates to a range of items such as interest on investments, PARC Cafe and merchandise sales, cost recoveries, rent/lease income, reimbursements and other miscellaneous income items

4.1.7 Employee costs

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Wages and salaries	82,950	**79,596**	(3,354)	**-4.04%**
Casual and agency staff	2,802	**8,864**	6,062	**216.35%**
Superannuation	8,607	**9,174**	567	**6.59%**
WorkCover	2,378	**2,716**	338	**14.21%**
Fringe benefits tax	197	**254**	57	**28.93%**
Other	145	**152**	7	**4.83%**
Total employee costs	97,079	100,756	3,677	**3.79%**

Employee costs include all labour-related expenditure, such as wages and salaries, and on-costs, such as allowances, leave entitlements, employer superannuation, and work cover premiums. It also includes Fringe Benefits Tax (FBT).
A summary of human resources expenditure categorised according to the organisational structure of Council is included in Section 3 (Statement of Human Resources) and Summary of Planned Human Resources Expenditure.

4.1.8 Materials and services

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Waste collection and disposal services	26,084	**28,845**	2,761	**10.59%**
Contract services	22,911	**23,660**	749	**3.27%**
Materials	7,249	**7,332**	83	**1.14%**
Utilities	4,301	**4,596**	295	**6.86%**
Information technology	5,075	**5,167**	92	**1.81%**
Plant and equipment	2,175	**2,070**	(105)	**-4.83%**
Works in progress (unable to be capitalised)	1,500	**1,500**	-	**0.00%**
Building maintenance	2,252	**2,337**	85	**3.77%**
Insurance and fire services levy	2,398	**2,283**	(115)	**-4.80%**
Consultants	1,850	**2,031**	181	**9.78%**
Finance and legal	1,307	**1,347**	40	**3.06%**
Office administration	1,446	**1,446**	-	**0.00%**
Cost of goods sold	833	**915**	82	**9.84%**
Marketing and promotion	811	**770**	(41)	**-5.06%**
Total materials and services	80,192	84,299	4,107	**5.12%**

Materials and services include payments to contractors for the provision of services, the purchases of consumables, and utility costs.

4.1.9 Depreciation

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Property	9,709	**10,320**	611	**6.29%**
Plant & equipment	4,499	**4,555**	56	**1.24%**
Infrastructure	23,127	**23,127**	-	**0.00%**
Total depreciation	37,335	38,002	667	**1.79%**

Depreciation is an accounting measure which allocates the value of an asset over its useful life. Council applies this to property, plant and equipment. This includes infrastructure assets such as roads and drains and reflects the effect of revaluing Council's assets to their current realisable value in accordance with Australian Accounting Standards. The level of depreciation is also affected by the net change in assets in 2024/25 and the full year effect of depreciation of the 2024/25 capital works program.

4.1.10 Amortisation - Intangible assets

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Amortisation - Software	1,359	**1,230**	(129)	**-9.49%**
Total amortisation - intangible assets	1,359	1,230	(129)	**-9.49%**

4.1.11 Depreciation - Right of use assets

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Computers and telecomms	153	**355**	202	**132.03%**
Total depreciation - right of use assets	153	355	202	**132.03%**

4.1.12 Other expenses

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	Change %
Assets written-off / impaired	8,886	**-**	(8,886)	**-100.00%**
Grants and contributions	1,996	**2,199**	203	**10.17%**
Training and professional development	784	**795**	11	**1.40%**
Operating lease rentals	509	**567**	58	**11.39%**
Councillors' allowances and expenses	481	**510**	29	**6.03%**
Court lodgement fees	443	**443**	-	**0.00%**
External auditors' remuneration	142	**142**	-	**0.00%**
Director and committee member fees	128	**131**	3	**2.34%**
Internal auditors' remuneration	170	**130**	(40)	**-23.53%**
Board costs	64	**69**	5	**7.81%**
Total other expenses	13,603	4,986	(8,617)	**-63.35%**

Other expenses relate to a range of administration and professional services including audit services, operating leases, contributions to community groups and other miscellaneous expenditure items.

4.2 Balance Sheet

4.2.1 Assets

Cash and cash equivalents include cash and investments, such as cash held in the bank, and the value of investments in deposits or other highly liquid investments with short term maturities between one to twelve months. Trade and other receivables are monies owed to Council by ratepayers and others.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years.

4.2.2 Liabilities

Current liabilities include trade and other payables, trust funds and deposits and the provisions for accrued long service leave and annual leave owing to employees, as well as short-term interest-bearing liabilities. Provisions include accrued long service leave and annual leave owing to employees.

Non-current liabilities are obligations Council must pay beyond the next financial year.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual 2024/25 $	Budget 2025/26 $	Projections 2026/27 $	2027/28 $	2028/29 $
Amount borrowed as at 30 June of the prior year	37,814,920	46,276,003	36,767,273	49,936,003	53,185,230
Amount proposed to be borrowed	10,057,000	9,490,000	18,024,000	9,475,000	3,170,000
Amount projected to be repaid	1,595,917	18,998,730	4,855,270	6,225,773	7,040,589
Amount of borrowings as at 30 June	46,276,003	36,767,273	49,936,003	53,185,230	49,314,641

4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2024/25 $	Budget 2025/26 $
Right-of-use assets	-	-
Plant and equipment	663	631
Vehicles	-	-
Other, etc.	468	345
Total right-of-use assets	1,131	976
Lease liabilities		
Current lease Liabilities		
Land and buildings	-	-
Plant and equipment	222	243
Other, etc.	123	110
Total current lease liabilities	345	353
Non-current lease liabilities		
Land and buildings	-	-
Plant and equipment	452	406
Other, etc.	538	231
Total non-current lease liabilities	990	637
Total lease liabilities	1,335	990

4.3 Statement of changes in Equity

4.3.1 Reserves

Reserve fund balances	Forecast Actual 2024/25 Opening Balance $'000	Budget 2025/26 Transfers to Reserve $'000	Budget 2025/26 Transfers from Reserves $'000	Budget 2025/26 Closing Balance $'000
Public resort and recreation	1,178	2,110	(2,063)	1,225
Native revegetation	49	-	(11)	38
Subdivision roadworks	133	-	-	133
Infrastructure assets	74	-	-	74
Car Parking	10	-	-	10
Unexpended grants	655	-	-	655
Capital projects	5,597	-	(3,195)	2,402
Strategic assets	519	-	-	519
PARC asset management sinking fund	8,137	750	(3,000)	5,887
Resource efficiency	88	-	-	88
Loan sinking fund	14,329	1,213	(15,542)	-
Waste Recycling and Resource Recovery Reserve	2,239	-	-	2,239
PARC asset management plan	95	-	-	95
PARC strategic assets	885	400	-	1,285
	300	505	-	805
Total Reserves	**34,288**	**4,978**	**(23,811)**	**15,455**

4.3.2 Equity

Total equity always equals net assets and is made up of the following components:
- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves, which are funds that Council wishes to separately identify as being set aside to a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Operating activities refer to the cash generated or used in the normal service delivery functions of Council. The net cash flows from operating activities does not equal the surplus/(deficit) for the year as the expected revenues and expenses of the Council include non-cash items, which have been excluded from the Statement of Cash Flows.

4.4.2 Net cash flows provided by/used in investing activities

Investing activities refer to activities that are generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, equipment, etc.

4.4.3 Net cash flows provided by/used in financing activities

Financing activities refer to activities that are generated or used in the financing of Council functions and includes borrowings from financial institutions. These activities also include repayment of the principal and interest components of loan repayments for the year.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2025/26 year, classified by expenditure type and funding source.

4.5.1 Summary

	Forecast Actual 2024/25 $'000	Budget 2025/26 $'000	Change $'000	%
Property	14,510	**36,622**	22,112	**152.39%**
Plant and equipment	6,906	**7,140**	234	**3.39%**
Infrastructure	41,779	**29,100**	- 12,679	**-30.35%**
Total	**63,195**	72,862	9,667	**15.30%**

	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property	**36,622**	5,745	10,571	8,874	11,432	19,737	100	8,095	8,690
Plant and equipment	**7,140**	2,083	4,761	180	116	200	30	6,910	-
Infrastructure	**29,100**	9,624	14,539	3,176	1,761	5,620	487	22,193	800
Total	**72,862**	17,452	29,871	12,230	13,309	25,557	617	37,198	9,490

4.5.2 Current Budget

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PROPERTY									
Buildings									
Bruce Park Pavilion Renewal, Frankston	**300**	-	180	60	60	300	-	-	-
Montague Park Kindergarten Upgrade, Frankston - Kindergarten Renewal & Upgrade Program	**75**	-	45	-	30	-	-	75	-
Peninsula Aquatic and Recreation Centre Renewal Program, Frankston	**2,700**	2,700	-	-	-	-	-	2,700	-
Langwarrin Child & Family Centre Redevelopment, Langwarrin - Kindegarten Renewal & Upgrade Program - Renewal	**5,250**	-	3,150	-	2,100	3,600	-	-	1,650
Seaford Child & Family Centre Redevelopment, Seaford - Kindergarten Renewal & Upgrade Program	**2,700**	-	1,620	-	1,080	1,300	-	-	1,400
Civic & Operations Facilities Renewal Program	**850**	-	723	127	-	-	-	850	-
Structured Recreation Pavilions Renewal Program	**230**	-	196	34	-	-	-	230	-
Family Health Support Services - Facilities Renewal Program	**50**	-	43	7	-	-	-	50	-
Arts & Culture Facilities Renewal Program	**200**	-	170	30	-	-	-	200	-
FM Renewal Program	**250**	-	250	-	-	-	-	250	-
Facilities Painting Program	**150**	-	150	-	-	-	-	150	-
Public Toilet Renewal Program	**50**	-	50	-	-	-	-	50	-
Pines Forest Aquatic Centre Redevelopment Program, Frankston North	**100**	-	50	30	20	-	-	100	-
Pines Forest Aquatic Centre Renewal Program, Frankston North	**200**	-	200	-	-	-	-	200	-
Storm and Vandalism Renewal Program	**200**	-	200	-	-	-	-	200	-
Asbestos Eradication Program	**100**	-	100	-	-	-	-	100	-
Nairm Marr Djambana Gathering Place Building Upgrade - Stage 1, Frankston	**850**	-	425	425	-	850	-	-	-
Frankston Basketball & Gymnastics Centre Upgrade, Seaford	**20,000**	2,000	2,000	8,000	8,000	13,060	-	1,300	5,640
Len Phelps Pavilion Pavilion Expansion, Carrum Downs Recreation Reserve, Carrum Downs	**200**	-	100	-	100	200	-	-	-
Bowerbird Pre-School Refurbishment, Carrum Downs	**75**	-	60	15	-	-	-	75	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Erinwood Kindergarten & MCH Redevelopment, Frankston - Kindergarten Renewal & Upgrade Program	**30**	-	18	-	12	-	-	30	-
Baxter Park Caretaker's Residence Demolition, Frankston South	**70**	-	70	-	-	-	-	70	-
Seaford Road Public Toilet Renewal, Seaford - Public Toilet Action Plan Implementation	**60**	-	48	12	-	-	-	60	-
Community Centre Shade Sail Renewal Program	**30**	-	30	-	-	-	-	30	-
Frankston North Community Centre Entry Refurbishment, Frankston North	**150**	-	75	45	30	-	-	150	-
Frankston North Community Centre Commercial Kitchen Renewal, Frankston North	**100**	-	100	-	-	-	-	100	-
Frankston North Community Centre Jack Verity Hall Stage Refurbishment, Frankston North	**100**	-	100	-	-	-	-	100	-
Orwil Street Community House Front Garden & Entrance Renewal, Frankston	**50**	-	35	15	-	-	-	50	-
Ballam Park Kindergarten & MCH Redevelopment, Frankston - Kindergarten Renewal & Upgrade Program	**30**	-	24	6	-	-	-	30	-
Wittenberg Reserve Toilet Refurbishment, Frankston	**300**	300	-	-	-	-	-	300	-
Bird Protection Services - Frankston Arts Centre	**130**	-	130	-	-	-	-	130	-
Frankston Park Pavilion Female Friendly Facilities Upgrade	**750**	675	75	-	-	250	100	400	-
Frankston Park New Facility "The Dolphins Centre" Feasability Study, Frankston	**25**	25	-	-	-	-	-	25	-
Havana Reserve Ex MCH Building - Demolish or Repurpose, Frankston	**30**	-	30	-	-	-	-	30	-
Frankston and Peninsula Lapidary Club Extension, Robinsons Park, Frankston	**30**	30	-	-	-	-	-	30	-
Langwarrin Men's Shed Extension, Lloyd Park, Langwarrin	**30**	15	-	15	-	-	-	30	-
Mahogany Rise Child & Family Centre Playspace Renewal, Frankston North	**177**	-	124	53	-	177	-	-	-
TOTAL PROPERTY	**36,622**	**5,745**	**10,571**	**8,874**	**11,432**	**19,737**	**100**	**8,095**	**8,690**

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
PLANT AND EQUIPMENT									
Peninsula Aquatic & Recreation Centre Electrification Works, Frankston	**100**	-	100	-	-	100	-	-	-
Frankston Arts Centre Electrification Works, Frankston	**100**	-	100	-	-	100	-	-	-
Solar Analytics Reporting Automation Project	**50**	50	-	-	-	-	-	50	-
Office Furniture & Equipment Renewal	**30**	-	30	-	-	-	-	30	-
Light Vehicle Replacement Program	**1,300**	1,300	-	-	-	-	-	1,300	-
Heavy Plant & Equipment Replacement Program	**1,850**	-	1,850	-	-	-	-	1,850	-
Litter Bin Replacement Program	**30**	-	30	-	-	-	-	30	-
Minor Plant & Equipment Replacement Program	**30**	-	30	-	-	-	-	30	-
Council Facilities Solar PV Program - Healthy Futures Hub	**100**	40	40	20	-	-	30	70	-
Facility Electrification & Energy Efficiency Program	**80**	32	32	16	-	-	-	80	-
Fleet Vehicle Acquisitions - Rapid Response Vehicle	**75**	75	-	-	-	-	-	75	-
Electric Vehicles – Charging Infrastructure & EV Vehicle Acquisition	**50**	50	-	-	-	-	-	50	-
Fixtures, Fittings and Furniture									
Frankston Arts Centre Cube 37 Equipment Replacement, Frankston	**300**	-	180	60	60	-	-	300	-
Frankston Arts Centre Technical Equipment Renewal, Frankston	**130**	-	130	-	-	-	-	130	-
Safe City Surveillance System - CCTV Camera Renewal Program	**50**	-	40	10	-	-	-	50	-
Ticket Machine Renewal Program	**20**	-	20	-	-	-	-	20	-
Computers and Telecommunications									
Carrum Downs and Frankston Libraries IT Upgrade	**100**	-	90	10	-	-	-	100	-
GIS Mapping Renewal	**50**	-	50	-	-	-	-	50	-
Mobile Device Management Renewal Program	**10**	-	10	-	-	-	-	10	-
WiFi Network Renewal Program	**100**	-	60	40	-	-	-	100	-
Payroll / HR System Renewal	**10**	-	10	-	-	-	-	10	-
SQL Server Renewal	**50**	-	50	-	-	-	-	50	-
Network & Comms Renewal Program	**320**	-	320	-	-	-	-	320	-
Reporting System Renewal	**10**	-	10	-	-	-	-	10	-
Hardware & Device Renewal	**20**	-	20	-	-	-	-	20	-
Public PC Replacement	**20**	-	20	-	-	-	-	20	-
Document Scanner Renewal	**70**	-	70	-	-	-	-	70	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Smart Cities Implementation	**20**	20	-	-	-	-	-	20	-
IT Strategy - Cloud implementation	**30**	30	-	-	-	-	-	30	-
IT Strategy - Cyber security	**120**	-	96	24	-	-	-	120	-
New Council Phone Solution	**160**	160	-	-	-	-	-	160	-
Business Information Technology Requests	**35**	35	-	-	-	-	-	35	-
Asset Management System Renewal	**650**	-	650	-	-	-	-	650	-
Document Management System (ReM) Enhancements	**50**	25	25	-	-	-	-	50	-
Information Management Strategy Implementation	**65**	32	33	-	-	-	-	65	-
Ezescan Enhancements	**25**	12	13	-	-	-	-	25	-
Pathway UX Property & Rating System Upgrade	**85**	42	43	-	-	-	-	85	-
Customer Relationship Management (CRM) System Renewal	**40**	20	20	-	-	-	-	40	-
Customer Portal	**100**	100	-	-	-	-	-	100	-
Pathway Digital Enhancements	**60**	60	-	-	-	-	-	60	-
Live Chat Renewal	**85**	-	85	-	-	-	-	85	-
Library books									
Library Collection Renewal	**560**	-	504	-	56	-	-	560	-
TOTAL PLANT AND EQUIPMENT	**7,140**	**2,083**	**4,761**	**180**	**116**	**200**	**30**	**6,910**	**-**

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
INFRASTRUCTURE									
Roads									
Baxter Park Access Road Upgrade, Frankston South - Master Plan Implementation	**800**	-	480	320	-	-	-	800	-
Street Lighting Upgrades	**25**	10	-	15	-	-	-	25	-
Kerb Renewal Program	**140**	-	140	-	-	-	-	140	-
Barrier & Guard Rail Renewal Program	**70**	-	70	-	-	-	-	70	-
Belvedere Local Area Traffic Management, Seaford	**232**	163	23	46	-	232	-	-	-
Skye Precinct Local Area Traffic Management	**120**	84	12	24	-	120	-	-	-
Jubilee Park Traffic Management Strategy, Frankston	**320**	320	-	-	-	206	-	114	-
Minor Asphalt Patching Renewal Program	**200**	-	200	-	-	-	-	200	-
Stiebel Place Extension - New Pedestrian Link (Gallery Lane to Young Street), Frankston - FMAC Structure Plan Implementation	**50**	-	-	-	50	-	-	50	-
Franciscan Avenue Speed Hump Installation, Frankson	**90**	-	45	18	27	-	-	90	-
Skye Road Intersection - Carramar Drive & Onkara Street - Construction of Traffic Islands and Pedestrian Refuge, Frankston	**375**	375	-	-	-	-	-	375	-
Beach Street Porphyry Paving Removal, Frankston	**275**	-	275	-	-	-	-	275	-
Road Resurfacing Program	**1,082**	-	1,082	-	-	-	-	1,082	-
McCormicks Road (Ballarto Road to Hall Road) Road Renewal, Carrum Downs	**2,060**	-	2,060	-	-	1,190	-	870	-
Skye Road (Frankston- Dandenong Road to McMahons Road) Road Renewal, Frankston	**935**	-	935	-	-	-	-	935	-
Edinburgh Drive Traffic Management Device Renewal, Skye	**180**	162	18	-	-	-	-	180	-
Sandhurst Local Area Traffic Management, Sandhurst	**30**	21	3	6	-	-	-	30	-
Porphyry Paving Threshold Treatments Renewal - Sandhurst Boulevard & Wells Street	**50**	-	50	-	-	-	-	50	-
Bridges									
Minor Bridge & Path Structures Renewal Program	**65**	-	65	-	-	-	-	65	-
Major Bridge Renewal Program	**90**	-	90	-	-	-	-	90	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Footpaths and Cycleways									
George Pentland Botanic Gardens Master Plan Implementation, Frankston	**250**	125	-	125	-	-	-	250	-
Robinsons Road (Bayside Christian College To Baxter Trail) Shared User Path Construction, Langwarrin	**70**	70	-	-	-	-	-	70	-
Derinya Drive (Overport Road to Derinya Primary School) Path Construction, Frankston South	**30**	30	-	-	-	30	-	-	-
Shared User Path Safety Upgrades	**35**	-	18	17	-	-	-	35	-
Footpath Renewal Program	**1,500**	1,500	-	-	-	-	-	1,500	-
Reserves Pathway Renewal Program	**70**	-	70	-	-	-	-	70	-
City Centre Pathway Renewal Program	**200**	-	200	-	-	-	-	200	-
Overport Park Path Network & Connection Upgrade, Frankston South - Master Plan Implementation	**80**	-	-	-	80	-	-	80	-
Frankston High School Shared User Path Connections - Towerhill Road, Frankston	**200**	200	-	-	-	200	-	-	-
Frankston Nature Conservation Reserve to Culcairn Drive Shared User Path Construction, Frankston South	**65**	65	-	-	-	-	-	65	-
Golf Links Road (Mt Erin Secondary College to Stotts Lane) Shared User Path Construction, Frankston South	**395**	395	-	-	-	-	-	395	-
Fletcher Road (Frankston Station to Baxter Trail) Shared User Path Construction, Frankston	**50**	50	-	-	-	-	-	50	-
Hastings Road / Clarendon Street (Yuille Street to Baxter Trail) Shared User Path Construction, Frankston	**532**	-	-	106	426	70	-	462	-
Nepean Highway (600 Nepean Highway to Gulls Way) Path Construction, Frankston South	**60**	-	-	-	60	-	-	60	-
Jamboree Avenue (The Crest to Yuille Street) Path Construction, Frankston South	**10**	-	-	-	10	-	-	10	-
Aqueduct Road (Tisdall Drive to End of Aqueduct Road) Path Construction, Langwarrin	**10**	-	-	-	10	-	-	10	-
Lyons Avenue (Yuille Street to The Crest) Path Construction, Frankston South	**10**	-	-	-	10	-	-	10	-
Veronica Street (Cranbourne-Frankston Road to Edward Street) Path Construction, Langwarrin	**10**	-	-	-	10	-	-	10	-
Reserve Road (Nepean Highway to Riviera Street) Path Construction, Seaford	**30**	-	-	-	30	-	-	30	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Brunel Road (Seaford Road to Western end of Belvedere Road) Path Construction, Seaford	**30**	-	-	-	30	-	-	30	-
Cranbourne-Frankston Road Shared User Path Renewal, Langwarrin	**290**	-	290	-	-	-	-	290	-
Drainage									
Banyan Reserve Stormwater Harvesting Scheme, Carrum Downs	**30**	27	-	-	3	-	-	30	-
Minor Drainage Improvement Works	**45**	11	23	11	-	-	-	45	-
Drainage Renewal & Upgrade Program	**20**	-	20	-	-	-	-	20	-
Easement Drainage Pit Alterations	**50**	-	50	-	-	-	-	50	-
Heavy Pit Lid Renewal Program	**150**	-	150	-	-	-	-	150	-
Murawa Street Catchment Stage 1 Drainage Upgrade, Frankston South - Frankston South Drainage Strategy	**30**	7	15	8	-	-	-	30	-
Williams Street Catchment Stage 2 Drainage Upgrade, Frankston South - Frankston South Drainage Strategy	**90**	-	45	22	23	-	-	90	-
Water Sensitive Urban Design (WSUD) Implementation Program	**50**	10	25	15	-	-	-	50	-
Monterey Scheme - Recycled Water Program	**250**	250	-	-	-	-	-	250	-
Baxter Park Dam Safety Improvements, Frankston South	**764**	-	611	153	-	764	-	-	-
Stanley Street Drainage Upgrade (Lorraine Street to Fairway Street), Frankston	**200**	50	100	50	-	-	-	200	-
Robinsons Road Drainage Upgrade (435 to 455 Robinsons Road), Langwarrin South	**50**	-	-	12	38	-	-	50	-
Pier Promenade Foreshore Car Park Drainage Upgrade, Frankston	**144**	36	72	36	-	-	-	144	-
Frankston Memorial Park Drainage Renewal, Frankston	**50**	12	25	13	-	-	-	50	-
Street Sweeper Water Decanting Facility at Frankston Operations Centre, Seaford	**200**	200	-	-	-	-	-	200	-
Leisureland Drive Flood Mitigation Works, Langwarrin	**115**	-	-	34	81	-	-	115	-
46 McComb Boulevard Easement Drainage Renewal, Frankston South	**90**	-	72	-	18	-	-	90	-
20 Bellevue Crescent Easement Drainage Renewal, Seaford	**80**	-	64	-	16	-	-	80	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
9 Cinerea Glade Easement Drainage Renewal, Langwarrin	**90**	-	72	-	18	-	-	90	-
1 Manna Gum Court Easement Drainage Renewal, Carrum Downs	**40**	-	32	-	8	-	-	40	-
14 Cedar Street Easement Drainage Renewal, Langwarrin	**80**	-	64	-	16	-	-	80	-
Voilet Street New Easement Drain, Frankston South	**150**	150	-	-	-	-	-	150	-
Recreational, Leisure & Community Facilities									
Robinsons Park Protection Net Renewal, Frankston	**100**	-	100	-	-	-	-	100	-
Ballam Park East Oval Reconstruction, Frankston	**1,350**	-	1,080	270	-	250	-	1,100	-
Peninsula Reserve Oval 1 Sports Lighting Installation, Frankston	**453**	453	-	-	-	226	-	227	-
Lloyd Park Oval 3 Reconstruction, Langwarrin	**30**	-	24	6	-	-	-	30	-
Minor Sports Infrastructure Program	**60**	-	-	-	60	-	-	60	-
Sporting Ground Pitch Cover Renewal Program	**20**	-	20	-	-	-	-	20	-
Sporting Ground Goal Post Replacement Program	**15**	-	15	-	-	-	-	15	-
Sporting Reserve Irrigation & Drainage Systems Renewal Program	**190**	-	133	38	19	-	-	190	-
Frankston Skatepark Redevelopment, Frankston	**55**	-	44	11	-	-	-	55	-
Baxter Park Tennis Courts 1, 2 & 3 Decommissioning, Frankston South - Master Plan Implementation	**80**	80	-	-	-	-	-	80	-
Belvedere Tennis Club Court Renewal (Courts 1, 2-5), Seaford	**650**	-	520	130	-	-	-	650	-
Regional Hockey Facility at Baxter Park, Frankston South	**80**	80	-	-	-	-	-	80	-
Baxter Park Tennis Courts 4 & 5 Resurfacing & Remarking to Include Netball, Frankston South - Master Plan Implementation	**30**	-	30	-	-	-	-	30	-
Heritage Reserve Playspace and Multi-use Court, Skye - Play Strategy Implementation	**480**	-	480	-	-	240	-	240	-
Hard Court Playing Surface Renewal Program	**30**	-	30	-	-	-	-	30	-
Burgess Reserve Playspace Renewal, Langwarrin - Play Strategy Implementation	**35**	-	35	-	-	-	-	35	-
Kananook Reserve Master Plan Implementation, Seaford	**50**	-	40	10	-	-	-	50	-
Langwarrin Equestrian Fencing Upgrades, Langwarrin	**40**	-	32	8	-	-	-	40	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Baxter Park Equestrian Implementation (High Priority Projects), Frankston South	**40**	-	32	8	-	-	-	40	-
Myrtle Reserve Playspace Renewal, Langwarrin - Play Strategy Implementation	**40**	-	20	8	12	-	-	40	-
Ferndale Reserve Playspace Renewal, Frankston - Play Strategy Implementation	**450**	-	225	90	135	-	-	450	-
Crystal Pool Park Playspace Renewal, Seaford - Play Strategy Implementation	**10**	10	-	-	-	-	-	10	-
Gamble Reserve Playspace Renewal, Carrum Downs - Play Strategy Implementation	**240**	-	120	48	72	-	-	240	-
Athol Reserve Playspace Renewal, Langwarrin - Play Strategy Implementation	**200**	-	100	40	60	-	-	200	-
Playground Minor Safety Works Program	**50**	-	50	-	-	-	-	50	-
Ballam Park Athletics Track Sports Lighting Renewal, Frankston	**370**	-	370	-	-	-	-	370	-
Carrum Downs Recreation Reserve Enclosed Cricket Nets (Partnership with Carrum Downs Cricket Club), Carrum Downs	**200**	200	-	-	-	-	100	100	-
Baxter Park Playspace Upgrade, Frankston South - Play Strategy Implementation	**20**	-	2	6	12	-	-	20	-
Escarpment Reserve Playspace Renewal, Frankston South - Play Strategy Implementation	**11**	-	6	2	3	-	-	11	-
Granite Reserve Playspace Renewal, Langwarrin - Play Strategy Implementation	**10**	-	5	2	3	-	-	10	-
Kashmir Reserve Playspace Renewal, Frankston - Play Strategy Implementation	**45**	-	23	8	14	-	-	45	-
Long Island Tennis Club Court Lighting, Seaford	**30**	30	-	-	-	-	-	30	-
Waste Management									
Frankston Regional and Resource Recovery Centre Main Shed Pit Floor Replacement, Skye	**200**	-	200	-	-	-	-	200	-
Frankston Regional and Resource Recovery Centre Noise Control Measures, Skye	**25**	25	-	-	-	-	-	25	-
Parks, Open Space and Streetscapes									
Banyan Reserve Playspace Upgrade & Pump Track, Carrum Downs - Open Space Strategy	**150**	75	-	60	15	-	-	150	-
Frankston Street Art Festival	**155**	155	-	-	-	-	-	155	-
Frankston Arts Centre Forecourt Upgrade, Frankston	**511**	102	102	307	-	-	-	211	300

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Frankston Memorial Park Tree Replacement Program, Frankston	**30**	-	30	-	-	-	-	30	-
Monterey Reserve Master Plan Implementation, Frankston North	**336**	101	101	67	67	-	-	336	-
Langwarrin District Playspace, Langwarrin - Lloyd Park Master Plan Implementation	**100**	30	30	40	-	-	-	100	-
Local Park Upgrade Program	**100**	30	30	40	-	-	-	100	-
Sculpture Public Artwork Development	**65**	65	-	-	-	-	-	65	-
Risk Management Works within Council Reserves	**50**	-	40	10	-	-	-	50	-
Minor Open Space Asset Renewal Program	**40**	-	32	8	-	-	-	40	-
Reserves Boundary Fencing Renewal Program	**180**	-	144	36	-	-	-	180	-
Reserves Internal Fencing Renewal Program	**85**	85	-	-	-	-	-	85	-
Municipal Wayfinding Strategy Implementation	**300**	-	210	90	-	-	-	300	-
Foreshore Erosion Fencing & Minor Infrastructure Renewal Program	**50**	5	35	10	-	-	-	50	-
Public Artworks Renewal Program	**50**	-	50	-	-	-	-	50	-
Street Lighting Renewal Program	**130**	-	130	-	-	-	-	130	-
Street Light Renewal Program - LED Conversion	**1,600**	-	1,600	-	-	-	387	1,213	-
BBQ Renewal Program	**25**	-	23	2	-	-	-	25	-
Shade Sail Retrofit Program	**80**	80	-	-	-	-	-	80	-
Local Shopping Strip Minor Improvements Program - Local Shopping Strip Action Plan Implementation	**30**	-	-	30	-	-	-	30	-
Frankston Memorial Park Arbour Walk Renewal, Frankston	**50**	-	50	-	-	-	-	50	-
Nepean Boulevard Early Works - Lighting the Boulevard (Davey Street to Beach Street & Mile Bridge), Frankston	**698**	698	-	-	-	265	-	433	-
Frankston Regional Arts Trail	**2,127**	2,127	-	-	-	1,627	-	-	500
Seaford Wetlands Rejuvenation Facilities Upgrade, Seaford	**200**	-	120	80	-	200	-	-	-
Rotary Park Upgrade, Carrum Downs - Open Space Strategy	**70**	-	42	28	-	-	-	70	-
Minor Natural Reserve Management Plan Implementation Program	**50**	-	30	20	-	-	-	50	-
Fauna Crossings, Habitat Connectivity and Wildlife Protection	**25**	-	15	10	-	-	-	25	-
Jubilee Park Landscaping, Lighting and Ancillary Park Infrastructure Upgrade, Frankston South	**450**	-	180	270	-	-	-	450	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Frankston CBD Christmas Decorations	**30**	15	15	-	-	-	-	30	-
Open Space Shelters Renewal Program	**30**	-	30	-	-	-	-	30	-
Mahogany Avenue Shopping Strip Improvements, Frankston North - Local Shopping Strip Action Plan Implementation	**200**	-	100	100	-	-	-	200	-
Railway Parade Shopping Strip Improvements, Seaford - Local Shopping Strip Action Plan Implementation	**250**	250	-	-	-	-	-	250	-
Frankston Memorial Park Minor Works Program, Frankston	**15**	15	-	-	-	-	-	15	-
Wilton Bushland & Bunarong Memorial Reserve Upgrade, Carrum Downs	**200**	200	-	-	-	-	-	200	-
Public Art in Carrum Downs	**40**	40	-	-	-	-	-	40	-
Nepean Boulevard Signature Project, Frankston - Nepean Boulevard Master Plan	**505**	-	-	252	253	-	-	505	-
Lipton Reserve Upgrade Including Nature Play, Frankston	**200**	200	-	-	-	-	-	200	-
Lindrum Reserve Playground Shade Sail and Furniture, Frankston	**50**	50	-	-	-	-	-	50	-
Monique Reserve Playground Shade Sail and Furniture, Langwarrin	**50**	50	-	-	-	-	-	50	-
Frankston Memorial Park Internal Road Resurfacing, Frankston	**80**	-	80	-	-	-	-	80	-
Off Street Car Parks									
Witternberg Avenue Additional Car Parking, Frankston - Witternberg Reserve Master Plan Implementation	**90**	-	18	-	72	-	-	90	-
Ballam Park Overflow Car Parking, Frankston	**50**	50	-	-	-	-	-	50	-
TOTAL INFRASTRUCTURE	**29,100**	9,624	14,539	3,176	1,761	5,620	487	22,193	800
TOTAL NEW CAPITAL WORKS	**72,862**	**17,452**	**29,871**	**12,230**	**13,309**	**25,557**	**617**	**37,198**	**9,490**

Summary of Planned Capital Works Expenditure
For the years ending 30 June 2027, 2028 & 2029

	Asset Expenditure Types					Funding Sources				
2026/27	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	48,910	5,390	14,239	14,920	14,361	48,910	24,315	0	12,155	12,440
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	48,910	5,390	14,239	14,920	14,361	48,910	24,315	0	12,155	12,440
Total Property	**48,910**	**5,390**	**14,239**	**14,920**	**14,361**	**48,910**	**24,315**	**0**	**12,155**	**12,440**
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	3,755	2,090	1,645	0	20	3,755	680	0	1,465	1,610
Fixtures, fittings and furniture	520	0	390	60	70	520	0	0	520	0
Computers and telecommunications	3,053	653	2,161	87	152	3,053	0	0	3,053	0
Library books	585	0	527	58	0	585	0	0	585	0
Total Plant and Equipment	**7,913**	**2,743**	**4,723**	**205**	**242**	**7,913**	**680**	**0**	**5,623**	**1,610**
Infrastructure										
Roads	5,445	343	4,992	5	105	5,445	1,781	0	3,664	0
Bridges	170	0	170	0	0	170	0	0	170	0
Footpaths and cycleways	7,214	5,208	299	1,422	285	7,214	2,358	0	4,856	0
Drainage	1,976	436	898	338	304	1,976	200	0	1,776	0
Recreational, leisure and community facilities	4,320	605	2,910	311	494	4,320	450	0	3,870	0
Waste management	210	210	0	0	0	210	0	0	210	0
Parks, open space and streetscapes	11,080	3,327	3,064	1,630	3,059	11,080	1,500	1,200	4,406	3,974
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	0	0	0	0	0	0	0	0	0	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	**30,415**	**10,129**	**12,333**	**3,706**	**4,247**	**30,415**	**6,289**	**1,200**	**18,952**	**3,974**
Total Capital Works Expenditure	**87,238**	**18,262**	**31,295**	**18,831**	**18,850**	**87,238**	**31,284**	**1,200**	**36,730**	**18,024**

2027/28	Asset Expenditure Types					Funding Sources				
	Total $'000	New $'000	Renewal $'000	Expansion $'000	Upgrade $'000	Total $'000	Grants $'000	Contributions $'000	Council Cash $'000	Borrowings $'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	30,770	2,620	16,070	6,630	5,450	30,770	12,400	0	11,195	7,175
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	30,770	2,620	16,070	6,630	5,450	30,770	12,400	0	11,195	7,175
Total Property	**30,770**	**2,620**	**16,070**	**6,630**	**5,450**	**30,770**	**12,400**	**0**	**11,195**	**7,175**
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	4,131	2,600	1,511	0	20	4,131	900	0	3,231	0
Fixtures, fittings and furniture	445	0	345	0	100	445	0	0	445	0
Computers and telecommunications	1,889	556	1,267	0	66	1,889	0	0	1,889	0
Library books	580	0	522	58	0	580	0	0	580	0
Total Plant and Equipment	**7,045**	**3,156**	**3,645**	**58**	**186**	**7,045**	**900**	**0**	**6,145**	**0**
Infrastructure										
Roads	5,670	461	4,993	5	211	5,670	1,610	0	4,060	0
Bridges	170	0	170	0	0	170	0	0	170	0
Footpaths and cycleways	5,225	3,750	455	845	175	5,225	1,350	0	3,875	0
Drainage	1,780	130	1,080	225	345	1,780	0	0	1,780	0
Recreational, leisure and community facilities	5,225	1,940	2,282	428	575	5,225	250	40	4,935	0
Waste management	300	300	0	0	0	300	0	0	300	0
Parks, open space and streetscapes	10,265	2,200	3,032	1,738	3,295	10,265	4,200	300	3,465	2,300
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	100	0	80	0	20	100	0	0	100	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	**28,735**	**8,781**	**12,092**	**3,241**	**4,621**	**28,735**	**7,410**	**340**	**18,685**	**2,300**
Total Capital Works Expenditure	**66,550**	**14,557**	**31,807**	**9,929**	**10,257**	**66,550**	**20,710**	**340**	**36,025**	**9,475**

2028/29	Asset Expenditure Types					Funding Sources				
	Total $'000	New $'000	Renewal $'000	Expansion $'000	Upgrade $'000	Total $'000	Grants $'000	Contributions $'000	Council Cash $'000	Borrowings $'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	30,235	2,105	18,936	5,084	4,110	48,910	18,090	0	8,975	3,170
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	30,235	2,105	18,936	5,084	4,110	48,910	18,090	0	8,975	3,170
Total Property	**30,235**	**2,105**	**18,936**	**5,084**	**4,110**	**48,910**	**18,090**	**0**	**8,975**	**3,170**
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	2,626	1,340	1,266	0	20	2,626	0	0	2,626	0
Fixtures, fittings and furniture	775	0	518	0	257	775	0	0	775	0
Computers and telecommunications	1,682	324	1,159	139	60	1,682	0	0	1,682	0
Library books	590	0	531	59	0	590	0	0	590	0
Total Plant and Equipment	**5,673**	**1,664**	**3,474**	**198**	**337**	**5,673**	**0**	**0**	**5,673**	**0**
Infrastructure										
Roads	5,307	92	4,764	5	446	5,307	1,613	0	3,694	0
Bridges	210	0	210	0	0	210	0	0	210	0
Footpaths and cycleways	11,045	5,185	405	5,237	218	11,045	6,570	0	4,475	0
Drainage	2,805	1,285	1,193	0	327	2,805	500	0	2,305	0
Recreational, leisure and community facilities	7,000	960	4,376	579	1,085	7,000	550	330	6,120	0
Waste management	400	200	0	0	200	400	0	0	400	0
Parks, open space and streetscapes	7,890	2,660	2,720	517	1,993	7,890	4,930	0	2,960	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	120	0	90	0	30	120	0	0	120	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	**34,777**	**10,382**	**13,758**	**6,338**	**4,299**	**34,777**	**14,163**	**330**	**20,284**	**0**
Total Capital Works Expenditure	**70,685**	**14,151**	**36,168**	**11,620**	**8,746**	**70,685**	**32,253**	**330**	**34,932**	**3,170**

5a. Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.
The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators - Service

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	+/o/-
Governance									
Consultation and engagement (Council decisions made and implemented with community input)	**Satisfaction with community consultation and engagement** Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	69	71	72	73	73	73	+
Roads									
Condition (sealed local roads are maintained at the adopted condition standard)	**Sealed local roads below the intervention level** Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	97%	95%	95%	95%	95%	95%	o
Statutory planning									
Service standard (planning application processing and decisions are in accordance with legislative requirements)	**Planning applications decided within the relevant required time** Number of planning application decisions made within the relevant required time / Number of planning application decisions made	3	75.36%	70%	70%	70%	70%	70%	o
Waste management									
Waste diversion (amount of waste diverted from landfill is maximised)	**Kerbside collection waste diverted from landfill** Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	52.26%	52%	53%	54%	55%	56%	+

Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual	Forecast	Target	Target Projections			Trend
			2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	+/o/-
Liquidity									
Working Capital (sufficient working capital is available to pay bills as and when they fall due)	**Current assets compared to current liabilities** Current assets / current liabilities	5	149.43%	133.60%	133.40%	124.30%	118.70%	117.50%	-
Obligations									
Asset renewal (assets are renewed as planned)	**Asset renewal compared to depreciation** Asset renewal and upgrade expense / Asset depreciation	6	140.00%	156.00%	110.80%	129.70%	105.60%	110.60%	-
Stability									
Rates concentration (revenue is generated from a range of sources)	**Rates compared to adjusted underlying revenue** Rate revenue / adjusted underlying revenue	7	71.42%	68.60%	68.00%	68.50%	68.60%	68.80%	o
Efficiency									
Expenditure level (resources are used efficiently in the delivery of services)	**Expenses per property assessment** Total expenses / no. of property assessments	8	$3,493.57	$3,512.12	$3,514.52	$3,530.85	$3,564.32	$3,598.14	+

5b. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.
The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	+/o/-
Operating position									
Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business)	**Adjusted underlying surplus (or deficit)** Adjusted underlying surplus (deficit) / Adjusted underlying revenue	9	%	-5.80%	-1.25%	-0.85%	-0.62%	-0.45%	+
Liquidity									
Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	**Unrestricted cash compared to current liabilities** Unrestricted cash / current liabilities	10	33.77%	56.48%	43.14%	40.50%	40.95%	40.86%	-
Obligations									
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	**Loans and borrowings compared to rates** Interest bearing loans and borrowings / rate revenue	11	25.73%	30.81%	23.60%	31.09%	32.20%	28.98%	-
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	**Loans and borrowings repayments compared to rates** Interest and principal repayments on interest bearing loans and borrowings / rate revenue		1.29%	2.27%	13.51%	4.24%	5.20%	5.53%	+
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities)	**Non-current liabilities compared to own-source revenue** Non-current liabilities / own source revenue		21.61%	17.02%	18.59%	23.54%	23.88%	21.51%	o
Stability									
Rates effort (rating level is set based on the community's capacity to pay)	**Rates compared to property values** Rate revenue / CIV of rateable properties in the municipal district	12	0.30%	0.29%	0.30%	0.31%	0.32%	0.32%	+
Efficiency									
Revenue level (resources are used efficiently in the delivery of services)	**Average rate per property assessment** General rates and municipal charges / no. of property assessments	13	$1,725.23	$1,754.00	$1,831.88	$1,861.15	$1,890.25	$1,919.26	+
Sustainability Capacity									

Key to Forecast Trend:

+ Forecasts improvement in Council's financial performance/financial position indicator

o Forecasts that Council's financial performance/financial position indicator will be steady

- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

5a

1. Satisfaction with community consultation and engagement

Council is committed to ongoing community engagement aligned to the Community Engagement Framework which will be updated in late 2025, and the importance of valuable engagement opportunities where the community can influence the decision making process. Council's current community satisfaction survey have grown over the years with the formation of a centralised Community Engagement function which oversees all major engagement activities.

2. Sealed local roads below the intervention level

Council manages over 700km of road which service local traffic demands within the municipality. This target is integral to Council's road asset management strategy and ensures that our roads are safe and functional, while meeting community expectations.

3. Planning applications decided within the relevant required time

Target balances that a majority of applications will be determined within statutory timeframes with the fact that some major and complex applications will not.

4. Kerbside collection waste diverted from landfill

Reduced recycling tonnes, due to the introduction of the container deposit scheme, will be offset in 2025-26 with increased food being diverted from the red lid rubbish bin into the lime green lid organics bin, resulting in an overall increase in waste diverted from landfill.

5. Working Capital

Working capital is forecast to decrease over the period mainly due to additional borrowings to deliver the capital works program.

6. Asset renewal

This indicator is consistently above 100% over the period due to Council's focus on reducing the asset renewal gap.

7. Rates concentration

Trend indicates Council will remain reliant on rate revenue when compared to all other revenue sources.

8. Expenditure level

This indicator highlights the steady increase on Council expenditure due to the impact of projected inflation.

5b

9. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Financial performance is slowly increasing over the period.

10. Unrestricted Cash

An indicator of Council's ability to pay its short-term liabilities using cash and cash equivalents other than restricted cash (identified for specific purpose). Council's unrestricted cash is forecast to decline.

11. Debt compared to rates

Council's current plan includes borrowings for capital expenditure. The loans and borrowing balance decreases over the period due to repayments of existing loans being higher than the value of drawdown of new loans during the peri

12. Rates effort

Rates effort is intended to examine the community's capacity to pay, presents rate revenue as a percentage of the capital improved value (CIV) of rateable properties in the municipality.

13. Revenue level

Council's general rate income has been increased in compliance with the rate cap of 3.0% set by the State Government.

6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2025/26.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Waste and Recycling Services						
Frankston Regional Recycling and Recovery						
Concrete/Bricks per cubic metre	PER ITEM	$ 80.00	$ 140.00	$ 60.00	75.0%	Non-statutory
Green Waste per cubic metre	PER ITEM	$ 43.00	$ 48.00	$ 5.00	11.6%	Non-statutory
Hard Waste per cubic metre Non Resident	PER ITEM	$ 165.00	$ 191.00	$ 26.00	15.8%	Non-statutory
Hard Waste per cubic metre Resident	PER ITEM	$ 131.00	$ 162.00	$ 31.00	23.7%	Non-statutory
Mattresses	PER ITEM	$ 30.00	$ 32.00	$ 2.00	6.7%	Non-statutory
Soil per cubic metre	PER ITEM	$ 255.00	$ 267.00	$ 12.00	4.7%	Non-statutory
Tractor	PER ITEM	$ 130.00	$ 150.00	$ 20.00	15.4%	Non-statutory
Tyre Large Truck	PER ITEM	$ 33.00	$ 36.00	$ 3.00	9.1%	Non-statutory
Tyre Light Truck	PER ITEM	$ 20.00	$ 22.00	$ 2.00	10.0%	Non-statutory
Tyre Light Truck with rim	PER ITEM	$ 26.00	$ 29.00	$ 3.00	11.5%	Non-statutory
Tyres Car	PER ITEM	$ 13.00	$ 14.00	$ 1.00	7.7%	Non-statutory
Tyres Car with rim	PER ITEM	$ 20.00	$ 22.00	$ 2.00	10.0%	Non-statutory
Waste Collection Service						
At Call Hard Waste Collection	PER BKNG	$ 193.80	$ 198.00	$ 4.20	2.2%	Non-statutory
At Call Hard Waste Collection - Concession	PER BKNG	$ 127.50	$ 159.00	$ 31.50	24.7%	Non-statutory
Additional cost per mattress or mattress base	PER ITEM	$ 25.50	$ 25.50	$ -	0.0%	Non-statutory
Financial and Corporate Planning						
Revenue						
Dishonour Fee	PER ACT	$ 15.00	$ 15.00	$ -	0.0%	Non-statutory
Land Information Certificate (standard 5 days)	PER CERT	$ 28.90	$ 29.50	$ 0.60	2.1%	Statutory
Urgent Land Information Certificate (24 hours)	PER CERT	$ 84.10	$ 86.00	$ 1.90	2.3%	Non-statutory
Re-issue of rates notice greater than 2 years	PER NOTICE	$ 10.30	$ 10.70	$ 0.40	3.9%	Non-statutory
Governance and Information						
Governance						
A3 Copy - Black & White	PER COPY	$ 0.40	$ 0.40	$ -	0.0%	Non-statutory
A3 Copy - Colour	PER COPY	$ 0.80	$ 0.80	$ -	0.0%	Non-statutory
A4 Copy - Black & White	PER COPY	$ 0.20	$ 0.20	$ -	0.0%	Statutory
A4 Copy - Colour	PER COPY	$ 0.40	$ 0.40	$ -	0.0%	Non-statutory
Freedom of Information Application Fee	PER APPL	$ 32.70	$ 32.70	$ -	0.0%	Statutory
Freedom of Information Inspection Fee	PER HOUR	$ 24.50	$ 24.50	$ -	0.0%	Statutory
Freedom of Information Search Fee	PER HOUR	$ 24.50	$ 24.50	$ -	0.0%	Statutory
Commercial Services						
Property, leases and licences						
Ground Anchor	PER ITEM	$ 825.00	$ 860.00	$ 35.00	4.2%	Non-statutory
Boat Shed/Bathing Box	ANNUALCH	$ 978.08	$ 1,001.79	$ 23.71	2.4%	Non-statutory
New Licence (Boat Shed/Bathing Box)	PER ACT	$ 558.30	$ 571.83	$ 13.53	2.4%	Non-statutory
Community Relations						
Public and Community Halls						
Bruce Park - Block Hire - 3.00pm - 12.00am	PER BOOK	$ 360.00	$ 380.00	$ 20.00	5.6%	Non-statutory
Bruce Park - Block Hire Commercial - 3.00pm - 12.00am	PER BOOK	$ 610.00	$ 600.00	$ (10.00)	-1.6%	Non-statutory
Bruce Park - Hourly Hire - Casual - Commercial	PER HOUR	$ 56.00	$ 60.00	$ 4.00	7.1%	Non-statutory
Bruce Park - Hourly Hire - Casual - Community	PER HOUR	$ 36.00	$ 38.00	$ 2.00	5.6%	Non-statutory
Bruce Park - Hourly Hire - Permanent - Commercial	PER HOUR	$ 39.00	$ 45.00	$ 6.00	15.4%	Non-statutory
Bruce Park - Hourly Hire - Permanent - Community	PER HOUR	$ 24.00	$ 25.00	$ 1.00	4.2%	Non-statutory
Bruce Park - Hourly Hire - Senior Rate	PER HOUR	$ 9.00	$ 10.00	$ 1.00	11.1%	Non-statutory
Bruce Park - Liquor surcharge	PER BOOK	$ 90.00	$ 135.00	$ 45.00	50.0%	Non-statutory
Cleaning Surcharge - Public holiday	PER BOOK	$ 40.00	$ 45.00	$ 5.00	12.5%	Non-statutory
Hall Weekend Surcharge - Casual Hire	PER BOOK	$ 60.00	$ 65.00	$ 5.00	8.3%	Non-statutory
Langwarrin Hall - Block Hire - Senior rates	PER BOOK	$ 590.00	$ 440.00	$ (150.00)	-25.4%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Langwarrin Hall - Block hire 3.00pm - 1.00am	PER BOOK	$ 370.00	$ 700.00	$ 330.00	89.2%	Non-statutory
Langwarrin Hall - Hourly hire - Casual - Commercial	PER HOUR	$ 56.00	$ 60.00	$ 4.00	7.1%	Non-statutory
Langwarrin Hall - Hourly Hire - Casual - Community	PER HOUR	$ 36.00	$ 40.00	$ 4.00	11.1%	Non-statutory
Langwarrin Hall - Hourly hire - Permanent - Commercial	PER HOUR	$ 39.00	$ 45.00	$ 6.00	15.4%	Non-statutory
Langwarrin Hall - Hourly Hire - Permanent - Community	PER HOUR	$ 24.00	$ 25.00	$ 1.00	4.2%	Non-statutory
Langwarrin Hall - Hourly Hire - Seniors Rate	PER HOUR	$ 9.00	$ 10.00	$ 1.00	11.1%	Non-statutory
Langwarrin Hall - Liquor surcharge	PER BOOK	$ 90.00	$ 135.00	$ 45.00	50.0%	Non-statutory
Leawarra House - Hourly Hire - Casual - Commercial	PER HOUR	$ 56.00	$ 60.00	$ 4.00	7.1%	Non-statutory
Leawarra House - Hourly Hire - Casual - Community	PER HOUR	$ 36.00	$ 38.00	$ 2.00	5.6%	Non-statutory
Leawarra House - Hourly Hire - Permanent - Commercial	PER HOUR	$ 39.00	$ 45.00	$ 6.00	15.4%	Non-statutory
Leawarra House - Hourly Hire - Permanent - Community	PER HOUR	$ 24.00	$ 25.00	$ 1.00	4.2%	Non-statutory
Leawarra House - Hourly Hire - Senior Rate	PER HOUR	$ 9.00	$ 10.00	$ 1.00	11.1%	Non-statutory
Leawarra House - Liquor Surcharge	PER BOOK	$ 90.00	$ 135.00	$ 45.00	50.0%	Non-statutory
Mechanics - Main Hall - Hourly Hire - Commercial	PER HOUR	$ 67.00	$ 70.00	$ 3.00	4.5%	Non-statutory
Mechanics - Main Hall - Hourly Hire - Community	PER HOUR	$ 44.00	$ 46.00	$ 2.00	4.5%	Non-statutory
Mechanics - Main Hall - Liquor Surcharge	PER BOOK	$ 130.00	$ 135.00	$ 5.00	3.8%	Non-statutory
Mechanics - Main Hall Block Hire - Commercial 3.00pm - 12.00am	PER BOOK	$ 780.00	$ 700.00	$ (80.00)	-10.3%	Non-statutory
Mechanics - Main Hall Block Hire - Community 3.00pm - 12.00am	PER BOOK	$ 440.00	$ 460.00	$ 20.00	4.5%	Non-statutory
Mechanics - Main Hall Weekend Hire - Commercial (3.00pm Friday to 5.00pm Sunday)	PER BOOK	$ 2,750.00	$ 2,845.00	$ 95.00	3.5%	Non-statutory
Mechanics - Main Hall Weekend Hire - Community (3.00pm Friday to 5.00pm Sunday)	PER BOOK	$ 1,610.00	$ 1,665.00	$ 55.00	3.4%	Non-statutory
Rubbish Removal Charge (Penalty after Hire - Major)	PER BOOK	$ 205.00	$ 250.00	$ 45.00	22.0%	Non-statutory
Rubbish Removal Charge (Penalty after Hire - Minor)	PER BOOK	$ 205.00	$ 250.00	$ 45.00	22.0%	Non-statutory
Seaford Hall - Hourly Hire - Senior rates	PER HOUR	$ 9.00	$ 10.00	$ 1.00	11.1%	Non-statutory
Seaford Hall - Liquor surcharge	PER BOOK	$ 130.00	$ 135.00	$ 5.00	3.8%	Non-statutory
Seaford Hall - Main Hall - Block Hire - Commercial 3.00pm - 1.00am	PER BOOK	$ 790.00	$ 770.00	$ (20.00)	-2.5%	Non-statutory
Seaford Hall - Main Hall - Block hire 3.00pm - 1.00am	PER BOOK	$ 440.00	$ 506.00	$ 66.00	15.0%	Non-statutory
Seaford Hall - Main Hall - Hourly Hire - Casual - Commercial	PER HOUR	$ 67.00	$ 70.00	$ 3.00	4.5%	Non-statutory
Seaford Hall - Main Hall - Hourly Hire - Casual - Community	PER HOUR	$ 44.00	$ 46.00	$ 2.00	4.5%	Non-statutory
Seaford Hall - Main Hall - Hourly Hire - Permanent - Commercial	PER HOUR	$ 44.00	$ 46.00	$ 2.00	4.5%	Non-statutory
Seaford Hall - Main Hall - Hourly Hire - Permanent - Community	PER HOUR	$ 28.00	$ 30.00	$ 2.00	7.1%	Non-statutory
Talbot Hall - Hourly Hire - Casual - Commercial	PER HOUR	$ 56.00	$ 60.00	$ 4.00	7.1%	Non-statutory
Talbot Hall - Hourly Hire - Casual - Community	PER HOUR	$ 36.00	$ 40.00	$ 4.00	11.1%	Non-statutory
Talbot Hall - Hourly Hire - Permanent - Commercial	PER HOUR	$ 39.00	$ 45.00	$ 6.00	15.4%	Non-statutory
Talbot Hall - Hourly Hire - Permanent - Community	PER HOUR	$ 24.00	$ 25.00	$ 1.00	4.2%	Non-statutory
Talbot Hall - Hourly Hire - Senior Rate	PER HOUR	$ 9.00	$ 10.00	$ 1.00	11.1%	Non-statutory
Talbot Hall - Liquor Surcharge	PER BOOK	$ 90.00	$ 135.00	$ 45.00	50.0%	Non-statutory
Arts and Culture						
Arts and Culture Management						
Frankston Arts Centre Car Parking - Casual - -1 hour	PER PERM	$ 2.50	$ 2.50	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Casual 1.- - 2.- hours	PER PERM	$ 4.50	$ 4.50	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Casual 2.- - 4.- hours	PER PERM	$ 7.00	$ 7.00	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Casual 4.- - 7.- hours	PER PERM	$ 7.50	$ 7.50	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Casual 7.- - 11.- hours	PER PERM	$ 8.00	$ 8.00	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Permanent Quarterly (24 hour access)	PER QUAR	$ 495.00	$ 495.00	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Permanent Quarterly (early birds in before 10am, out by 7pm)	PER QUAR	$ 315.00	$ 315.00	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Permanent Yearly (24 hour access)	PER ANN	$ 2,015.00	$ 2,015.00	$ -	0.0%	Non-statutory
Frankston Arts Centre Car Parking - Permanent Yearly (early birds in before 10am, out by 7pm)	PER ANN	$ 1,240.00	$ 1,240.00	$ -	0.0%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee	
		$	$	$	%		
Arts Operations							
Cube 37 - Venue Hire - Additional Performance Hours	PER HOUR	$ 205.00	$ 215.00	$ 10.00	4.9%	Non-statutory	
Cube 37 - Venue Hire - Labs	PER HOUR	$ 42.00	$ 44.00	$ 2.00	4.8%	Non-statutory	
Cube 37 - Venue Hire - Labs	PER DAY	$ 185.00	$ 205.00	$ 20.00	10.8%	Non-statutory	
Cube 37 - Venue Hire - Main Studios	PER DAY	$ 315.00	$ 325.00	$ 10.00	3.2%	Non-statutory	
Cube 37 - Venue Hire - Main Studios	PER HOUR	$ 70.00	$ 75.00	$ 5.00	7.1%	Non-statutory	
Cube 37 - Venue Hire - Studio - Per Hour (Rehearsal)	PER HOUR	$ 78.00	$ 80.00	$ 2.00	2.6%	Non-statutory	
Cube 37 - Venue Hire - Studio (5hr Performance)	PER BKNG	$ 960.00	$ 980.00	$ 20.00	2.1%	Non-statutory	
Cube 37 - Venue Hire - Studio (5hr Rehearsal)	PER BKNG	$ 345.00	$ 350.00	$ 5.00	1.4%	Non-statutory	
Fees Recovery - Casual Labour FOH	PER HOUR	$ 64.00	$ 65.50	$ 1.50	2.3%	Non-statutory	
Fees Recovery - Casual Labour Technical	PER HOUR	$ 71.00	$ 72.50	$ 1.50	2.1%	Non-statutory	
Fees Recovery - Permanent Labour Technical	PER HOUR	$ 72.50	$ 74.50	$ 2.00	2.8%	Non-statutory	
Theatre Rental - Standard Rate (5hr Performance)	PER BOOK	$ 2,395.00	$ 2,500.00	$ 105.00	4.4%	Non-statutory	
Theatre Rental - Standard Theatre Rental (5hr Rehearsal)	PER BKNG	$ 1,400.00	$ 1,480.00	$ 80.00	5.7%	Non-statutory	
Theatre Rental - Additional Performance Hours	PER HOUR	$ 430.00	$ 445.00	$ 15.00	3.5%	Non-statutory	
Theatre Rental - Per hour (Rehearsal)	PER HOUR	$ 215.00	$ 220.00	$ 5.00	2.3%	Non-statutory	
Ticketing							
Postage Fee	PERENVEL	$ 4.50	$ 4.50	$ -	0.0%	Non-statutory	
Reprint of ticket at Box Office	PERTICKE	$ 1.00	$ 1.00	$ -	0.0%	Non-statutory	
Web Fee	PER BKNG	$ 4.50	$ 4.50	$ -	0.0%	Non-statutory	
Library - Management							
A3 B&W	PER COPY	$ 0.30	$ 0.30	$ -	0.0%	Non-statutory	
A3 Colour	PER COPY	$ 2.40	$ 2.40	$ -	0.0%	Non-statutory	
A4 B&W	PER COPY	$ 0.15	$ 0.15	$ -	0.0%	Non-statutory	
A4 Colour	PER COPY	$ 1.20	$ 1.20	$ -	0.0%	Non-statutory	
Bookclub Membership	PER MPY	$ 165.40	$ 175.00	$ 9.60	5.8%	Non-statutory	
Community Room - Community Groups Room Hire - One Hour	PER BKNG	$ 47.50	$ 49.00	$ 1.50	3.2%	Non-statutory	
Community Room - Community Groups Room Hire - Half Day	PER BKNG	$ 143.70	$ 149.00	$ 5.30	3.7%	Non-statutory	
Community Room - Community Groups Room Hire - Full Day	PER BKNG	$ 281.20	$ 291.00	$ 9.80	3.5%	Non-statutory	
Community Room - Corporate Groups Room Hire - One Hour	PER BKNG	$ 64.10	$ 66.00	$ 1.90	3.0%	Non-statutory	
Community Room - Corporate Groups Room Hire - Half Day	PER BKNG	$ 217.10	$ 225.00	$ 7.90	3.6%	Non-statutory	
Community Room - Corporate Groups Room Hire - Full Day	PER BKNG	$ 436.30	$ 451.00	$ 14.70	3.4%	Non-statutory	
Long Room - Community Groups Room Hire - One Hour	PER BKNG	$ 37.20	$ 38.50	$ 1.30	3.5%	Non-statutory	
Long Room - Community Groups Room Hire - Half Day	PER BKNG	$ 84.70	$ 87.50	$ 2.80	3.3%	Non-statutory	
Long Room - Community Groups Room Hire - Full Day	PER BKNG	$ 175.70	$ 182.00	$ 6.30	3.6%	Non-statutory	
Long Room - Corporate Groups Room Hire - One Hour	PER BKNG	$ 53.70	$ 55.50	$ 1.80	3.4%	Non-statutory	
Long Room - Corporate Groups Room Hire - Half Day	PER BKNG	$ 165.40	$ 171.00	$ 5.60	3.4%	Non-statutory	
Long Room - Corporate Groups Room Hire - Full Day	PER BKNG	$ 330.80	$ 342.00	$ 11.20	3.4%	Non-statutory	
Lost items processing fees / charges for lost parts	PER ITEM	$ 13.40	$ 14.00	$ 0.60	4.5%	Non-statutory	
Replacement library items - average item cost	PER ITEM	$ 33.00	$ 34.00	$ 1.00	3.0%	Non-statutory	
Library – Infrastructure							
Inter-library loans - Set National Library charges	PER BOOK	$ 29.40	$ 30.00	$ 0.60	2.0%	Statutory	
Inter-library loans - Library fee	PER BOOK	$ 4.10	$ 4.20	$ 0.10	2.4%	Non-statutory	
Events							
Application Fee - Commercial Event	PER APPL	$ 109.00	$ 113.00	$ 4.00	3.7%	Non-statutory	
Application Fee - Community Event	PER APPL	$ 52.00	$ 54.00	$ 2.00	3.8%	Non-statutory	***
Application Fee - Filming/Photography	PER APPL	$ 52.00	$ 54.00	$ 2.00	3.8%	Non-statutory	***
Application Fee - Filming/Photography - Late Fee	PER APPL	$ 50.00	$ 52.00	$ 2.00	4.0%	Non-statutory	
Event or Filming Site Fee - Commercial - City Centre - per day	PER DAY	$ 336.00	$ 347.00	$ 11.00	3.3%	Non-statutory	
Event or Filming Site Fee - Commercial - City Centre - per hour (up to 8 hours)	PER SITE	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory	
Event or Filming Site Fee - Commercial - City Centre - per week	PER WEEK	$ 2,005.00	$ 2,073.00	$ 68.00	3.4%	Non-statutory	
Event or Filming Site Fee - Commercial - Frankston Waterfront / Frankston Park - per day	PER DAY	$ 517.00	$ 535.00	$ 18.00	3.5%	Non-statutory	
Event or Filming Site Fee - Commercial - Frankston Waterfront / Frankston Park - per hour (up to 8 hours)	PER HOUR	$ 65.00	$ 67.00	$ 2.00	3.1%	Non-statutory	

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Event or Filming Site Fee - Commercial - Frankston Waterfront / Frankston Park - per week	PER WEEK	$ 3,069.00	$ 3,173.00	$ 104.00	3.4%	Non-statutory
Event or Filming Site Fee - Commercial - Parks, Beaches and Reserves - per day	PER DAY	$ 155.00	$ 160.00	$ 5.00	3.2%	Non-statutory
Event or Filming Site Fee - Commercial - Parks, Beaches and Reserves - per hour (up to 8 hours)	PER HOUR	$ 21.00	$ 22.00	$ 1.00	4.8%	Non-statutory
Event or Filming Site Fee - Commerical - Parks, Beaches and Reserves - per week	PER WEEK	$ 918.00	$ 949.00	$ 31.00	3.4%	Non-statutory
Event or Filming Site Fee - Community - City Centre - per day	PER DAY	$ 169.00	$ 175.00	$ 6.00	3.6%	Non-statutory
Event or Filming Site Fee - Community - City Centre - per hour (up to 8 hours)	PER HOUR	$ 23.00	$ 24.00	$ 1.00	4.3%	Non-statutory
Event or Filming Site Fee - Community - City Centre - per week	PER WEEK	$ 1,003.00	$ 1,037.00	$ 34.00	3.4%	Non-statutory
Event or Filming Site Fee - Community - Frankston Waterfront / Frankston Park - per day	PER DAY	$ 259.00	$ 268.00	$ 9.00	3.5%	Non-statutory
Event or Filming Site Fee - Community - Frankston Waterfront / Frankston Park - per hour (up to 8 hours)	PER HOUR	$ 33.00	$ 34.00	$ 1.00	3.0%	Non-statutory
Event or Filming Site Fee - Community - Parks, Beaches and Reserves - per day	PER DAY	$ 78.00	$ 81.00	$ 3.00	3.8%	Non-statutory
Event or Filming Site Fee - Community - Parks, Beaches and Reserves - per hour (up to 8 hours)	PER HOUR	$ 10.00	$ 10.00	$ -	0.0%	Non-statutory
Event or Filming Site Fee - Community - Parks, Beaches and Reserves - per week	PER WEEK	$ 459.00	$ 475.00	$ 16.00	3.5%	Non-statutory
Frankston's Christmas Festival of Lights - Beverage and Snack Stall 3m x 3m Site	PER SITE	$ 424.00	$ 438.00	$ 14.00	3.3%	Non-statutory
Frankston's Christmas Festival of Lights - Beverage and Snack Stall 6m x 3m Site	PER SITE	$ 641.00	$ 662.80	$ 21.80	3.4%	Non-statutory
Frankston's Christmas Festival of Lights - Commercial Exhibitor 3m x 3m	PER SITE	$ 517.00	$ 535.00	$ 18.00	3.5%	Non-statutory
Frankston's Christmas Festival of Lights - Commercial Exhibitor 6m x 3m	PER SITE	$ 724.00	$ 748.00	$ 24.00	3.3%	Non-statutory
Frankston's Christmas Festival of Lights - Food Stall 3m x 3m Site	PER SITE	$ 610.00	$ 631.00	$ 21.00	3.4%	Non-statutory
Frankston's Christmas Festival of Lights - Food Stall 6m x 3m Site	PER SITE	$ 951.00	$ 983.00	$ 32.00	3.4%	Non-statutory
Frankston's Christmas Festival of Lights - Market Stall 3m x 3m Site	PER SITE	$ 362.00	$ 374.00	$ 12.00	3.3%	Non-statutory
Frankston's Christmas Festival of Lights - Market Stall 6m x 3m Site	PER SITE	$ 465.00	$ 480.00	$ 15.00	3.2%	Non-statutory
Parks, Beaches and Reserves - Commercial Events, Filming/Photography - per day	PER DAY	$ 155.00	$ 160.00	$ 5.00	3.2%	Non-statutory
Parks, Beaches and Reserves - Commercial Events, Filming/Photography - per week	PER WEEK	$ 918.00	$ 949.00	$ 31.00	3.4%	Non-statutory
Parks, Beaches and Reserves - Commercial Filming/Photography - per hour (up to 8 hours)	PER HOUR	$ 21.00	$ 22.00	$ 1.00	4.8%	Non-statutory
Parks, Beaches and Reserves - Community Events, Filming/Photography - per day	PER DAY	$ 78.00	$ 81.00	$ 3.00	3.8%	Non-statutory
Parks, Beaches and Reserves - Community Events, Filming/Photography - per week	PER WEEK	$ 459.00	$ 475.00	$ 16.00	3.5%	Non-statutory
Parks, Beaches and Reserves - Community Filming/Photography - per hour	PER HOUR	$ 10.00	$ 10.00	$ -	0.0%	Non-statutory
Party in the Park - Beverage and Snack 3m x 3m Site	PER SITE	$ 114.00	$ 118.00	$ 4.00	3.5%	Non-statutory
Party in the Park - Beverage and Snack 6m x 3m Site	PER SITE	$ 227.00	$ 235.00	$ 8.00	3.5%	Non-statutory
Party in the Park - Commercial Business 3m x 3m Site	PER SITE	$ 114.00	$ 118.00	$ 4.00	3.5%	Non-statutory
Party in the Park - Commercial Business 6m x 3m Site	PER SITE	$ 227.00	$ 235.00	$ 8.00	3.5%	Non-statutory
Party in the Park - Food Vendor - 3m x 3m	PER SITE	$ 186.00	$ 192.00	$ 6.00	3.2%	Non-statutory
Party in the Park - Food Vendor - 6m x 3m	PER SITE	$ 367.00	$ 379.00	$ 12.00	3.3%	Non-statutory
Party in the Park - Market Stall 3m x 3m Site	PER SITE	$ 72.00	$ 74.00	$ 2.00	2.8%	Non-statutory
Party in the Park - Market Stall 6m x 3m Site	PER SITE	$ 103.00	$ 106.00	$ 3.00	2.9%	Non-statutory
The Waterfront Festival - Beverage and Snack Stall 3m x 3m site	PER SITE	$ 517.00	$ 535.00	$ 18.00	3.5%	Non-statutory
The Waterfront Festival - Beverage and Snack Stall 6m x 3m site	PER SITE	$ 734.00	$ 759.00	$ 25.00	3.4%	Non-statutory
The Waterfront Festival - Commercial Exhibitor 3m x 3m Site	PER SITE	$ 1,034.00	$ 1,069.00	$ 35.00	3.4%	Non-statutory
The Waterfront Festival - Commercial Exhibitor 6m x 3m Site	PER SITE	$ 1,551.00	$ 1,604.00	$ 53.00	3.4%	Non-statutory
The Waterfront Festival - Food Stall 3m x 3m Site	PER SITE	$ 817.00	$ 845.00	$ 28.00	3.4%	Non-statutory
The Waterfront Festival - Food Stall 6m x 3m Site	PER SITE	$ 1,158.00	$ 1,197.00	$ 39.00	3.4%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee	
		$	$	$	%		
The Waterfront Festival - Market Stall - 1.5mx1.5m	PER SITE	$ 207.00	$ 214.00	$ 7.00	3.4%	Non-statutory	
The Waterfront Festival - Market Stall 3m x 3m site	PER SITE	$ 414.00	$ 428.00	$ 14.00	3.4%	Non-statutory	
The Waterfront Festival - Market Stall 6m x 3m site	PER SITE	$ 517.00	$ 535.00	$ 18.00	3.5%	Non-statutory	
Operations							
Parks and Vegetation Management							
Park Crossing Permit - Commercial Fee	PER APPL	$ 200.00	$ 200.00	$ -	0.0%	Non-statutory	
Park Crossing Permit - Residential Fee	PER APPL	$ 100.00	$ 100.00	$ -	0.0%	Non-statutory	
Engineering Services							
Engineering Developments							
Asset Protection Permit	PER APPL	$ 300.00	$ 310.00	$ 10.00	3.3%	Non-statutory	
Building Over Easement	PER APPL	$ 312.00	$ 312.00	$ -	0.0%	Non-statutory	
Development Plan approval - Large (including industrial/commercials)	PER APPL	$ 880.00	$ 900.00	$ 20.00	2.3%	Non-statutory	
Development Plan approval - Small (up to four residential units)	PER APPL	$ 385.00	$ 390.00	$ 5.00	1.3%	Non-statutory	
Drainage Tappings (Roads & Easements)	PER APPL	$ 280.00	$ 290.00	$ 10.00	3.6%	Non-statutory	
Flood Prone Building Dispensation	PER APPL	$ 312.00	$ 312.00	$ -	0.0%	Non-statutory	
Legal Point Of Discharge	PER APPL	$ 160.00	$ 165.00	$ 5.00	3.1%	Non-statutory	
Occupation of Council Land Fees - outside FMAC (per m2 per week)	PER SITE	$ 5.00	$ 5.00	$ -	0.0%	Non-statutory	
Occupation of Council Land Fees - within FMAC (per m2 per week)	PER SITE	$ 7.00	$ 7.00	$ -	0.0%	Non-statutory	
Occupation of Road - Other - Application	PER APPL	$ 376.00	$ 376.00	$ -	0.0%	Non-statutory	
Traffic and Transport							
Dispensation Corner Fencing	PER APPL	$ 160.00	$ 160.00	$ -	0.0%	Non-statutory	
RMA Fees – Naturestrip planting, road opening	PER APPL	$ 175.00	$ 175.00	$ -	0.0%	Non-statutory	
Vehicle Crossover Permit	PER APPL	$ -	$ 300.00	$ 300.00	#DIV/0!	Non-statutory	
Traffic Management Plan Approvals	PER APPL	$ 300.00	$ 310.00	$ 10.00	3.3%	Non-statutory	
Community Strengthening							
Recreation							
CAA - Minor event fees - Bond	PER BKNG	$ 1,169.60	$ 1,209.40	$ 39.80	3.4%	Non-statutory	
CAA - Minor event fees - Half day	PER HALF	$ 120.10	$ 124.20	$ 4.10	3.4%	Non-statutory	***
CAA - Minor event fees - Full day	PER DAY	$ 201.80	$ 208.70	$ 6.90	3.4%	Non-statutory	
Carrum Downs Synthetic Field - All Users - Change Rooms (Mon-Fri)	PER SESS	$ 138.70	$ 143.40	$ 4.70	3.4%	Non-statutory	
Carrum Downs Synthetic Field - All Users - Change Rooms (Sat-Sun)	PER SESS	$ 206.00	$ 213.00	$ 7.00	3.4%	Non-statutory	
Carrum Downs Synthetic Field - All Users - Sports Lighting - Match	PER HOUR	$ 33.10	$ 34.20	$ 1.10	3.3%	Non-statutory	
Carrum Downs Synthetic Field - All Users - Sports Lighting - Training	PER HOUR	$ 27.90	$ 28.80	$ 0.90	3.2%	Non-statutory	
Carrum Downs Synthetic Field - Local Sports Clubs and Schools - Full Oval/Ground	PER HOUR	$ 102.50	$ 106.00	$ 3.50	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Local Sports Clubs and Schools - Full Oval/Ground	PER DAY	$ 529.90	$ 547.90	$ 18.00	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Local Sports Clubs and Schools - Full Pitch	PER HOUR	$ 93.20	$ 96.40	$ 3.20	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Local Sports Clubs and Schools - Full Pitch	PER DAY	$ 485.40	$ 501.90	$ 16.50	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Local Sports Clubs and Schools - Half Pitch	PER DAY	$ 249.40	$ 257.90	$ 8.50	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Local Sports Clubs and Schools - Half Pitch	PER HOUR	$ 50.70	$ 52.40	$ 1.70	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Non-Local Sports Clubs and Schools - Full Oval/Ground	PER HOUR	$ 154.20	$ 159.40	$ 5.20	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Non-Local Sports Clubs and Schools - Full Oval/Ground	PER DAY	$ 590.00	$ 610.10	$ 20.10	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Non-Local Sports Clubs and Schools - Full Pitch	PER DAY	$ 142.80	$ 147.70	$ 4.90	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Non-Local Sports Clubs and Schools - Full Pitch	PER HOUR	$ 541.30	$ 559.70	$ 18.40	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Non-Local Sports Clubs and Schools - Half Pitch	PER DAY	$ 315.70	$ 326.40	$ 10.70	3.4%	Non-statutory	
Carrum Downs Synthetic Field - Non-Local Sports Clubs and Schools - Half Pitch	PER HOUR	$ 75.60	$ 78.20	$ 2.60	3.4%	Non-statutory	

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Carrum Downs Synthetic Field - Private & Commercial Groups - Full Oval/Ground	PER HOUR	$ 104.50	$ 108.10	$ 3.60	3.4%	Non-statutory
Carrum Downs Synthetic Field - Private & Commercial Groups - Full Oval/Ground	PER DAY	$ 616.90	$ 637.90	$ 21.00	3.4%	Non-statutory
Carrum Downs Synthetic Field - Private & Commercial Groups - Full Pitch	PER HOUR	$ 195.60	$ 202.30	$ 6.70	3.4%	Non-statutory
Carrum Downs Synthetic Field - Private & Commercial Groups - Full Pitch	PER DAY	$ 568.20	$ 587.50	$ 19.30	3.4%	Non-statutory
Carrum Downs Synthetic Field - Private & Commercial Groups - Half Pitch	PER HOUR	$ 418.10	$ 432.30	$ 14.20	3.4%	Non-statutory
Carrum Downs Synthetic Field - Private & Commercial Groups - Half Pitch	PER DAY	$ 92.10	$ 95.20	$ 3.10	3.4%	Non-statutory
Commercial Fitness Provider - Passive Open Space - Registration Fee	PER ANN	$ 27.90	$ 28.80	$ 0.90	3.2%	Non-statutory
Sports Ground Fees - Commercial Bond if required	PER FUNC	$ 1,169.60	$ 1,209.40	$ 39.80	3.4%	Non-statutory
Sports Ground Fees - Commercial Fees	PER HOUR	$ 134.60	$ 139.20	$ 4.60	3.4%	Non-statutory
Sports Ground Fees - Commercial Full Day	PER DAY	$ 950.10	$ 982.40	$ 32.30	3.4%	Non-statutory
Sports Ground Fees - Commercial Half Day	PER HALF	$ 463.70	$ 479.50	$ 15.80	3.4%	Non-statutory
Sports Ground Fees - Community Group outside FCC	PER HOUR	$ 98.30	$ 101.60	$ 3.30	3.4%	Non-statutory
Sports Ground Fees - Community Group outside FCC Bond if required	PER FUNC	$ 1,169.60	$ 1,209.40	$ 39.80	3.4%	Non-statutory
Sports Ground Fees - Community Group outside FCC Full Day	PER DAY	$ 314.60	$ 325.30	$ 10.70	3.4%	Non-statutory
Sports Ground Fees - Community Group outside FCC Half Day	PER HALF	$ 193.50	$ 200.10	$ 6.60	3.4%	Non-statutory
Sports Ground Fees - FCC Community Groups	PER HOUR	$ 47.60	$ 49.20	$ 1.60	3.4%	Non-statutory
Sports Ground Fees - FCC Community Groups Full Day	PER BKNG	$ 200.80	$ 207.60	$ 6.80	3.4%	Non-statutory
Sports Ground Fees - FCC Community Groups Half Day	PER BKNG	$ 123.20	$ 127.40	$ 4.20	3.4%	Non-statutory
Sports Ground Fees - FCC Schools	PER HOUR	$ 47.60	$ 49.20	$ 1.60	3.4%	Non-statutory
Sports Ground Fees - FCC Schools Full Day 9-3	PER BKNG	$ 200.80	$ 207.60	$ 6.80	3.4%	Non-statutory
Sports Ground Fees - FCC Schools Half Day 9-12 / 12-3	PER BKNG	$ 122.10	$ 126.30	$ 4.20	3.4%	Non-statutory
Sports Ground Fees - Outside FCC Schools	PER HOUR	$ 98.30	$ 101.60	$ 3.30	3.4%	Non-statutory
Sports Ground Fees - Outside FCC Schools Full Day 9-3	PER BKNG	$ 314.60	$ 325.30	$ 10.70	3.4%	Non-statutory
Sports Ground Fees - Outside FCC Schools Half Day 9-12 / 12-3	PER BKNG	$ 193.50	$ 200.10	$ 6.60	3.4%	Non-statutory
Centenary Park Golf Course						
9 holes - Mid week - Off-peak	9 HOLES	$ 26.00	$ 28.00	$ 2.00	7.7%	Non-statutory
9 holes - Mid week - Off-peak Concession	9 HOLES	$ 22.00	$ 24.00	$ 2.00	9.1%	Non-statutory
9 holes - Mid week - Peak	9 HOLES	$ 29.50	$ 32.00	$ 2.50	8.5%	Non-statutory
9 holes - Mid week - Peak Concession	9 HOLES	$ 25.50	$ 28.00	$ 2.50	9.8%	Non-statutory
9 holes - Mid week - Premium	9 HOLES	$ 31.00	$ 34.00	$ 3.00	9.7%	Non-statutory
9 holes - Mid week - Premium Concession	9 HOLES	$ 27.00	$ 30.00	$ 3.00	11.1%	Non-statutory
9 holes - Mid week - Standard	9 HOLES	$ 28.00	$ 30.00	$ 2.00	7.1%	Non-statutory
9 holes - Mid week - Standard Concession	9 HOLES	$ 24.00	$ 26.00	$ 2.00	8.3%	Non-statutory
9 holes - Weekend - Junior	9 HOLES	$ 26.00	$ 26.00	$ -	0.0%	Non-statutory
9 holes - Weekend - Peak	9 HOLES	$ 35.50	$ 37.00	$ 1.50	4.2%	Non-statutory
9 holes - Weekend - Premium	9 HOLES	$ 39.00	$ 40.00	$ 1.00	2.6%	Non-statutory
9 holes - Weekend - Standard	9 HOLES	$ 32.00	$ 34.00	$ 2.00	6.3%	Non-statutory
18 holes - Mid week - Off-peak	18 HOLES	$ 32.00	$ 34.00	$ 2.00	6.3%	Non-statutory
18 holes - Mid week - Off-peak Concession	18 HOLES	$ 26.00	$ 28.00	$ 2.00	7.7%	Non-statutory
18 holes - Mid week - Peak	18 HOLES	$ 38.00	$ 40.00	$ 2.00	5.3%	Non-statutory
18 holes - Mid week - Peak Concession	18 HOLES	$ 29.50	$ 32.00	$ 2.50	8.5%	Non-statutory
18 holes - Mid week - Premium	18 HOLES	$ 42.00	$ 44.00	$ 2.00	4.8%	Non-statutory
18 holes - Mid week - Premium Concession	18 HOLES	$ 31.00	$ 34.00	$ 3.00	9.7%	Non-statutory
18 holes - Mid week - Standard	18 HOLES	$ 34.00	$ 36.00	$ 2.00	5.9%	Non-statutory
18 holes - Mid week - Standard Concession	18 HOLES	$ 28.00	$ 30.00	$ 2.00	7.1%	Non-statutory
18 holes - Weekend - Junior	18 HOLES	$ 30.00	$ 30.00	$ -	0.0%	Non-statutory
18 holes - Weekend - Peak	18 HOLES	$ 46.50	$ 49.00	$ 2.50	5.4%	Non-statutory
18 holes - Weekend - Premium	18 HOLES	$ 50.00	$ 52.00	$ 2.00	4.0%	Non-statutory
18 holes - Weekend - Standard	18 HOLES	$ 43.00	$ 45.00	$ 2.00	4.7%	Non-statutory
Twilight - Mid week - Off-peak	PER ADMI	$ 20.00	$ 20.00	$ -	0.0%	Non-statutory
Twilight - Mid week - Peak	PER ADMI	$ 25.00	$ 25.00	$ -	0.0%	Non-statutory
Twilight - Mid week - Standard	PER ADMI	$ 22.00	$ 23.00	$ 1.00	4.5%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Twilight - Weekend - Peak	PER ADMI	$ 30.00	$ 30.00	$ -	0.0%	Non-statutory
Twilight - Weekend - Premium	PER ADMI	$ -	$ 35.00	$ 35.00	New Fee	Non-statutory
Twilight - Weekend - Standard	PER ADMI	$ 25.00	$ 25.00	$ -	0.0%	Non-statutory
Season Tickets - 5 day - Pensioner	SEASON T	$ 875.00	$ 900.00	$ 25.00	2.9%	Non-statutory
Season Tickets - 5 day - Resident	SEASON T	$ 1,100.00	$ 1,150.00	$ 50.00	4.5%	Non-statutory
Season Tickets - 5 day - Senior Resident	SEASON T	$ 975.00	$ 1,000.00	$ 25.00	2.6%	Non-statutory
Season Tickets - 6 day - Adult	SEASON T	$ 1,390.00	$ 1,450.00	$ 60.00	4.3%	Non-statutory
Season Tickets - 6 day - Junior U18	SEASON T	$ 450.00	$ 350.00	$ (100.00)	-22.2%	Non-statutory
Season Tickets - 6 day - Youth 18-24	SEASON T	$ -	$ 600.00	$ 600.00	New Fee	Non-statutory
Ebdale Hub						
Ebdale Community Hub: Community Groups Community Room Hire - per hour	PER HOUR	$ 36.00	$ 38.00	$ 2.00	5.6%	Non-statutory
Ebdale Community Hub: Community Groups Room Hire - Full Day	PER BKNG	$ 99.00	$ 103.00	$ 4.00	4.0%	Non-statutory
Ebdale Community Hub: Community Groups Room Hire - Half Day	PER HALF	$ 71.00	$ 74.00	$ 3.00	4.2%	Non-statutory
Ebdale Community Hub: Corporate Community Room Hire - per hour	PER HOUR	$ 55.00	$ 57.00	$ 2.00	3.6%	Non-statutory
Ebdale Community Hub: Corporate Group Meeting Room Hire	PER HALF	$ 114.00	$ 118.00	$ 4.00	3.5%	Non-statutory
Ebdale Community Hub: Corporate Group Meeting Room Hire - Full Day	PER BKNG	$ 176.00	$ 182.00	$ 6.00	3.4%	Non-statutory
Frankston North Community and Recreation Centre						
Frankston North Community Centre Community Hall Hire	PER HOUR	$ 37.00	$ 39.00	$ 2.00	5.4%	Non-statutory
Frankston North Community Centre Community Hall Hire - Full Day	PER DAY	$ 97.00	$ 150.00	$ 53.00	54.6%	Non-statutory
Frankston North Community Centre Community Hire - Annex	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
Frankston North Community Centre Community Hire - Meeting Room	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
Frankston North Community Centre Community Hire - Meeting Room	PER HOUR	$ 32.00	$ 34.00	$ 2.00	6.3%	Non-statutory
Frankston North Community Centre Community Hire Hall - Half Day	PER HALF	$ 38.00	$ 40.00	$ 2.00	5.3%	Non-statutory
Frankston North Community Centre Community Hire Hall - Half Day	PER HALF	$ 70.00	$ 100.00	$ 30.00	42.9%	Non-statutory
Frankston North Community Centre Community Kitchen Anne	PER HOUR	$ 32.00	$ 34.00	$ 2.00	6.3%	Non-statutory
Frankston North Community Centre Corporate Hall Hire	PER HOUR	$ 44.00	$ 46.00	$ 2.00	4.5%	Non-statutory
Frankston North Community Centre Corporate Hire - Annex	PER HOUR	$ 31.00	$ -	$ (31.00)	-100.0%	Non-statutory
Frankston North Community Centre Corporate Hire - Meeting Room	PER BKNG	$ 38.00	$ 40.00	$ 2.00	5.3%	Non-statutory
Frankston North Community Centre Corporate Hire Hall - Full Day	PER DAY	$ 171.00	$ 220.00	$ 49.00	28.7%	Non-statutory
Frankston North Community Centre Corporate Kitchen Annex	PER HOUR	$ 47.00	$ 49.00	$ 2.00	4.3%	Non-statutory
Frankston North Community Centre Integrated Services Hub Community Small Office	PER HOUR	$ 14.00	$ 15.00	$ 1.00	7.1%	Non-statutory
Frankston North Community Centre Integrated Services Hub Corporate Small Office	PER HOUR	$ 22.00	$ 23.00	$ 1.00	4.5%	Non-statutory
Frankston South Community and Recreation Centre						
FSCRC Energise Room Hire Commercial	PER HOUR	$ 33.00	$ 35.00	$ 2.00	6.1%	Non-statutory
FSCRC Energise Room Hire Community	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
FSCRC Meeting Room 1 Hire Commercial	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
FSCRC Meeting Room 1 Hire Community	PER HOUR	$ 24.00	$ 25.00	$ 1.00	4.2%	Non-statutory
FSCRC Meeting Room 2 Hire Commercial	PER HOUR	$ 30.00	$ 32.00	$ 2.00	6.7%	Non-statutory
FSCRC Meeting Room 2 Hire Community	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
FSCRC Relaxation Room Hire Commercial	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
FSCRC Relaxation Room Hire Community	PER HOUR	$ 25.00	$ 26.00	$ 1.00	4.0%	Non-statutory
FSCRC Stadium Hire Commercial	PER HOUR	$ 44.00	$ 46.00	$ 2.00	4.5%	Non-statutory
FSCRC Stadium Hire Community	PER HOUR	$ 37.00	$ 39.00	$ 2.00	5.4%	Non-statutory
Karingal Place						
Karingal PLACE Commercial Kitchen Hire Community	PER DAY	$ 104.00	$ 108.00	$ 4.00	3.8%	Non-statutory
Karingal PLACE Commercial Kitchen Hire Commercial	PER DAY	$ 176.00	$ 182.00	$ 6.00	3.4%	Non-statutory
Karingal PLACE Meeting Room 1 Hire Commercial	PER HOUR	$ 36.00	$ 38.00	$ 2.00	5.6%	Non-statutory
Karingal PLACE Meeting Room 1 Hire Community	PER HOUR	$ 29.00	$ 30.00	$ 1.00	3.4%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Karingal PLACE Meeting Room 2 Hire Commercial	PER HOUR	$ 27.00	$ 28.00	$ 1.00	3.7%	Non-statutory
Karingal PLACE Meeting Room 2 Hire Community	PER HOUR	$ 23.00	$ 24.00	$ 1.00	4.3%	Non-statutory
Karingal PLACE Stadium Hire Commercial	PER HOUR	$ 36.00	$ 38.00	$ 2.00	5.6%	Non-statutory
Karingal PLACE Stadium Hire Community	PER HOUR	$ 29.00	$ 30.00	$ 1.00	3.4%	Non-statutory
Family Health Support Services						
Home, Personal and Respite Care						
CHSP - Home Care - Rate A (includes unescorted shopping)	PER HOUR	$ 9.20	$ 9.50	$ 0.30	3.3%	Non-statutory
CHSP - Home Care - Rate B - Nominal 1 (includes unescorted shopping)	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
CHSP - Home Care - Rate C - Nominal 2 (includes unescorted shopping)	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
CHSP - Home Care - Rate M - Medium (includes unescorted shopping)	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
CHSP - Home Care - Rate N - High (includes unescorted shopping)	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
CHSP - Personal Care - Rate A	PER HOUR	$ 9.20	$ 9.50	$ 0.30	3.3%	Non-statutory
CHSP - Personal Care - Rate B - Nominal 1	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
CHSP - Personal Care - Rate C - Nominal 2	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
CHSP - Personal Care - Rate M - Medium	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
CHSP - Personal Care - Rate N - High	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
CHSP - Respite Care - Rate A	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
CHSP - Respite Care - Rate B - Nominal 1	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
CHSP - Respite Care - Rate C - Nominal 2	PER HOUR	$ 1.50	$ 1.60	$ 0.10	6.7%	Non-statutory
CHSP - Respite Care - Rate M - Medium	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
CHSP - Respite Care - Rate N - High	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
CHSP - Social Support Individual (SSI) - Rate A	PER HOUR	$ 9.20	$ 9.50	$ 0.30	3.3%	Non-statutory
CHSP - Social Support Individual (SSI) - Rate B - Nominal 1	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
CHSP - Social Support Individual (SSI) - Rate C - Nominal 2	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
CHSP - Social Support Individual (SSI) - Rate M - Medium	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
CHSP - Social Support Individual (SSI) - Rate N - High	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
Community Care in visit travel $1 per kilometre	PER KM	$ 1.00	$ 1.00	$ -	0.0%	Non-statutory
HACC - Flexible Service Delivery - Rate A	PER HOUR	$ 9.20	$ 9.50	$ 0.30	3.3%	Non-statutory
HACC - Home Care - Rate A (includes unescorted shopping)	PER HOUR	$ 9.20	$ 9.50	$ 0.30	3.3%	Non-statutory
HACC - Home Care - Rate B - Nominal 1 (includes unescorted shopping)	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
HACC - Home Care - Rate C - Nominal 2 (includes unescorted shopping)	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
HACC - Home Care - Rate M - Medium (includes unescorted shopping)	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
HACC - Home Care - Rate N - High (includes unescorted shopping)	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
HACC - Personal Care - Rate B - Nominal 1	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
HACC - Personal Care - Rate C - Nominal 2	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
HACC - Personal Care - Rate M - Medium	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
HACC - Personal Care - Rate N - High	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
HACC - Personal Care -Rate A	PER HOUR	$ 9.20	$ 9.50	$ 0.30	3.3%	Non-statutory
HACC - Respite Care - Rate A	PER HOUR	$ 4.60	$ 4.80	$ 0.20	4.3%	Non-statutory
HACC - Respite Care - Rate B - Nominal 1	PER HOUR	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory
HACC - Respite Care - Rate C - Nominal 2	PER HOUR	$ 1.50	$ 1.60	$ 0.10	6.7%	Non-statutory
HACC - Respite Care - Rate M - Medium	PER HOUR	$ 17.70	$ 18.00	$ 0.30	1.7%	Non-statutory
HACC - Respite Care - Rate N - High	PER HOUR	$ 46.00	$ 48.00	$ 2.00	4.3%	Non-statutory
Home Maintenance						
CHSP - Home Maintenance - Gutter Cleaning	PER HOUR	$ 50.00	$ 50.00	$ -	0.0%	Non-statutory
CHSP - Home Maintenance - Rate A	PER HOUR	$ 15.80	$ 16.30	$ 0.50	3.2%	Non-statutory
CHSP - Home Maintenance - Rate B - Nominal 1	PER HOUR	$ 7.90	$ 8.10	$ 0.20	2.5%	Non-statutory
CHSP - Home Maintenance - Rate C - Nominal 2	PER HOUR	$ 3.80	$ 3.90	$ 0.10	2.6%	Non-statutory
CHSP - Home Maintenance - Rate M - Medium	PER HOUR	$ 29.60	$ 30.60	$ 1.00	3.4%	Non-statutory
CHSP - Home Maintenance - Rate N - High	PER HOUR	$ 70.85	$ 73.20	$ 2.35	3.3%	Non-statutory
CHSP - Home Modification - Rate A	PER HOUR	$ 15.80	$ 16.30	$ 0.50	3.2%	Non-statutory
CHSP - Home Modification - Rate B - Nominal 1	PER HOUR	$ 7.90	$ 8.10	$ 0.20	2.5%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee	
		$	$	$	%		
CHSP - Home Modification - Rate C - Nominal 2	PER HOUR	$ 3.80	$ 3.90	$ 0.10	2.6%	Non-statutory	
CHSP - Home Modification - Rate M - Medium	PER HOUR	$ 29.60	$ 30.60	$ 1.00	3.4%	Non-statutory	
CHSP - Home Modification - Rate N - High	PER HOUR	$ 70.85	$ 73.20	$ 2.35	3.3%	Non-statutory	
HACC - Home Maintenance - Gutter Cleaning	PER HOUR	$ 50.00	$ 50.00	$ -	0.0%	Non-statutory	
HACC - Home Maintenance - Rate A	PER HOUR	$ 15.80	$ 16.30	$ 0.50	3.2%	Non-statutory	
HACC - Home Maintenance - Rate B - Nominal 1	PER HOUR	$ 7.90	$ 8.10	$ 0.20	2.5%	Non-statutory	
HACC - Home Maintenance - Rate C - Nominal 2	PER HOUR	$ 3.80	$ 3.90	$ 0.10	2.6%	Non-statutory	
HACC - Home Maintenance - Rate M - Medium	PER HOUR	$ 29.60	$ 30.60	$ 1.00	3.4%	Non-statutory	
HACC - Home Maintenance - Rate N - High	PER HOUR	$ 70.85	$ 73.20	$ 2.35	3.3%	Non-statutory	
Meals on wheels							
CHSP - Meals on Wheels - Rate A	PER MEAL	$ 9.40	$ 9.50	$ 0.10	1.1%	Non-statutory	
CHSP - Meals on Wheels - Rate B - Nominal 1	PER MEAL	$ 4.70	$ 4.80	$ 0.10	2.1%	Non-statutory	
CHSP - Meals on Wheels - Rate C - Nominal 2	PER MEAL	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory	
CHSP - Meals on Wheels - Rate M - Medium	PER MEAL	$ 13.70	$ 14.00	$ 0.30	2.2%	Non-statutory	
CHSP - Meals on Wheels - Rate N - High	PER MEAL	$ 21.50	$ 22.00	$ 0.50	2.3%	Non-statutory	
HACC - Meals on Wheels - Rate A	PER MEAL	$ 9.40	$ 9.50	$ 0.10	1.1%	Non-statutory	
HACC - Meals on Wheels - Rate B - Nominal 1	PER MEAL	$ 4.70	$ 4.80	$ 0.10	2.1%	Non-statutory	
HACC - Meals on Wheels - Rate C - Nominal 2	PER MEAL	$ 2.30	$ 2.40	$ 0.10	4.3%	Non-statutory	
HACC - Meals on Wheels - Rate M - Medium	PER MEAL	$ 13.70	$ 14.00	$ 0.30	2.2%	Non-statutory	
HACC - Meals on Wheels - Rate N - High	PER MEAL	$ 21.50	$ 22.00	$ 0.50	2.3%	Non-statutory	
PAG/Community Transport							
Fees for Bus Hire	PER DAY	$ 145.00	$ 145.00	$ -	0.0%	Non-statutory	
CHSP - Bus Outing - Short Trip	PER SESS	$ 3.00	$ 3.00	$ -	0.0%	Non-statutory	
CHSP - Bus Outing - Medium Trip	PER SESS	$ 5.00	$ 5.00	$ -	0.0%	Non-statutory	
CHSP - Bus Outing - Long Trip	PER SESS	$ 6.00	$ 6.00	$ -	0.0%	Non-statutory	
CHSP - Bus Outing - Show tickets	PER SESS	$ 23.00	$ 24.00	$ 1.00	4.3%	Non-statutory	
Community Bus Gold Coin Donation	PER TRIP	$ 3.00	$ 3.00	$ -	0.0%	Non-statutory	
Playgroup Development							
Play Group Venue Fees - Half Day - Community Play Groups	PER SESS	$ 12.50	$ 13.00	$ 0.50	4.0%	Non-statutory	***
Play Group Venue Fees - Half Day - Supported Playgroups	PER SESS	$ 25.00	$ 26.00	$ 1.00	4.0%	Non-statutory	***
Mahogany Rise Child and Family Centre							
Mahogany Rise Child Care Daily Fee	PER DAY	$ 122.00	$ 127.00	$ 5.00	4.1%	Non-statutory	
Community Safety							
Community Safety Management							
Short Stay Rental Accommodation Registration	PER PERM	$ 155.10	$ 155.10	$ -	0.0%	Non-statutory	
Fire Safety							
Burning off Permits - Residential	ANNUALCH	$ 80.00	$ 82.00	$ 2.00	2.5%	Non-statutory	
Burning off periods - Commercial	ANNUALCH	$ 320.00	$ 331.00	$ 11.00	3.4%	Non-statutory	
Hazard Removal	PER APPL	$ 181.00	$ 184.60	$ 3.60	2.0%	Statutory	
CCTV & Litter							
Pound Release Fee - Trolleys & miscellaneous	PER TROL	$ 90.00	$ 100.00	$ 10.00	11.1%	Non-statutory	
Impound Fee - Shopping Trolleys	PER TROL	$ 65.00	$ 70.00	$ 5.00	7.7%	Non-statutory	
Compliance & Enforcement Services							
Public Notification Service Fee	PER APPL	$ 145.00	$ 150.00	$ 5.00	3.4%	Non-statutory	***
Advertising Signage - Mobile A frames Annual Fee	ANNUALCH	$ 670.00	$ 695.00	$ 25.00	3.7%	Non-statutory	
Advertising Signage - Real Estate Agents - Annual Fee	ANNUALCH	$ 176.00	$ 180.00	$ 4.00	2.3%	Non-statutory	
Advertising Signage - Real Estate Agents - Application Fee	PER APPL	$ 186.00	$ 195.00	$ 9.00	4.8%	Non-statutory	
Advertising Signs - Pound Release Fee	PER SIGN	$ 45.00	$ 47.00	$ 2.00	4.4%	Non-statutory	
Animal (de-sexed) Registration Fees	PER ANIM	$ 63.00	$ 63.00	$ -	0.0%	Non-statutory	
Animal (de-sexed) Registration Fees - Concession	PER ANIM	$ 31.50	$ 31.50	$ -	0.0%	Non-statutory	
Animal Surrender Fee	PER ANIM	$ -	$ 150.00	$ 150.00	New Fee	Non-statutory	
Annual Excess Animal Permit Fee	PER PERM	$ 42.00	$ 50.00	$ 8.00	19.0%	Non-statutory	
Bulk Bin/Container Annual Permit Fee	ANNUALCH	$ 879.00	$ 910.00	$ 31.00	3.5%	Non-statutory	
Bulk Bin/Container Daily Permit Fee	PER DAY	$ 47.00	$ 50.00	$ 3.00	6.4%	Non-statutory	
Bulk Bin/Container Weekly Permit Fe	PER WEEK	$ 124.00	$ 130.00	$ 6.00	4.8%	Non-statutory	
Container Placement Permit Fee	PER PERM	$ 280.00	$ 290.00	$ 10.00	3.6%	Non-statutory	
Daily Storage Fee - Seized Vehicles	PER VEHI	$ 60.00	$ 65.00	$ 5.00	8.3%	Non-statutory	
Display of Goods - Annual Fee	ANNUALCH	$ 310.00	$ 320.00	$ 10.00	3.2%	Non-statutory	
Display of Goods - Application Fee	PER APPL	$ 145.00	$ 150.00	$ 5.00	3.4%	Non-statutory	

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee	
		$	$	$	%		
Dogs Over 10 Years of age Registration Fee	PER ANIM	$ 63.00	$ 63.00	$ -	0.0%	Non-statutory	
Dogs Registered with applicable Organisation Registration Fee	PER ANIM	$ 63.00	$ 63.00	$ -	0.0%	Non-statutory	
Domestic Animal Business Breeding Dogs Registration Fee	PER ANIM	$ 350.00	$ 360.00	$ 10.00	2.9%	Non-statutory	
Excess Animal Fee	PER PERM	$ 145.00	$ 150.00	$ 5.00	3.4%	Non-statutory	
Foster Care Animal Registration Fee	PER ANIM	$ 8.50	$ 10.00	$ 1.50	17.6%	Non-statutory	***
Heavy Vehicle Application Fee	PER APPL	$ 150.00	$ 160.00	$ 10.00	6.7%	Non-statutory	
Heavy Vehicle Permit Fee	PER PERM	$ 265.00	$ 275.00	$ 10.00	3.8%	Non-statutory	
Keast Park Horse Permit Fee	ANNUALCH	$ 450.00	$ 470.00	$ 20.00	4.4%	Non-statutory	
Kerbside Trading Fee 6 month permit per square metre licensed	ANNUALCH	$ 176.00	$ 180.00	$ 4.00	2.3%	Non-statutory	***
Kerbside Trading Fee 6 month permit per square metre non licensed	ANNUALCH	$ 150.00	$ 155.00	$ 5.00	3.3%	Non-statutory	
Kerbside Trading Fee less than 1 square metre (A frame)	ANNUALCH	$ 150.00	$ 155.00	$ 5.00	3.3%	Non-statutory	
Kerbside Trading Fee per square metre licensed	PER SITE	$ 176.00	$ 180.00	$ 4.00	2.3%	Non-statutory	
Kerbside Trading Fee per square metre non licensed	PER SITE	$ 150.00	$ 155.00	$ 5.00	3.3%	Non-statutory	
Miscellaneous Vehicle Permit Fee	PER APPL	$ 109.00	$ 115.00	$ 6.00	5.5%	Non-statutory	
Outdoor Dining - Application Fee	PER APPL	$ 145.00	$ 150.00	$ 5.00	3.4%	Non-statutory	
Pet Shop/Domestic Animal Business Registration Fee	PER PERM	$ 450.00	$ 470.00	$ 20.00	4.4%	Non-statutory	
Pound Release Fee - Heavy Vehicles (over 4T)	PER VEHI	$ 570.00	$ 600.00	$ 30.00	5.3%	Non-statutory	
Pound Release Fee - Cats	PER ANIM	$ 100.00	$ 150.00	$ 50.00	50.0%	Non-statutory	
Pound Release Fee - Dogs	PER ANIM	$ 220.00	$ 300.00	$ 80.00	36.4%	Non-statutory	
Pound Release Fee - Livestock	PER ANIM	$ 300.00	$ 350.00	$ 50.00	16.7%	Non-statutory	
Pound Release Fee - Motor Bikes	PER VEHI	$ 1,050.00	$ 1,100.00	$ 50.00	4.8%	Non-statutory	
Pound Release Fee - Motor Bikes - 2nd Offence	PER VEHI	$ 1,500.00	$ 1,600.00	$ 100.00	6.7%	Non-statutory	
Pound Release Fee - Motor Vehicles	PER VEHI	$ 445.00	$ 460.00	$ 15.00	3.4%	Non-statutory	
Pound Release Fee - Small animals/birds	PER ANIM	$ 70.00	$ 100.00	$ 30.00	42.9%	Non-statutory	
Pound Special Release Fee - Cats	PER ANIM	$ 250.00	$ 300.00	$ 50.00	20.0%	Non-statutory	
Pound Special Release Fee - Dogs	PER ANIM	$ 450.00	$ 500.00	$ 50.00	11.1%	Non-statutory	
Recreation Vehicle Application Fee	PER APPL	$ 125.00	$ 130.00	$ 5.00	4.0%	Non-statutory	
Recreation Vehicle Permit Fee	PER PERM	$ 125.00	$ 130.00	$ 5.00	4.0%	Non-statutory	
Restricted, Menacing and Dangerous Dogs Registration Fee	PER ANIM	$ 435.00	$ 480.00	$ 45.00	10.3%	Non-statutory	
Sale of Abandoned vehicles	ANNUALCH	$ 320.00	$ 330.00	$ 10.00	3.1%	Non-statutory	
Service Request - Compliance	PER REQU	$ 103.00	$ 110.00	$ 7.00	6.8%	Non-statutory	
Service Request - Compliance Level 2	PER REQU	$ 206.00	$ 215.00	$ 9.00	4.4%	Non-statutory	
Service Request - Compliance Level 3	PER REQU	$ 309.00	$ 320.00	$ 11.00	3.6%	Non-statutory	
Service Request - Compliance Level 4	PER REQU	$ 412.00	$ 430.00	$ 18.00	4.4%	Non-statutory	
Service Request - Compliance Level 5	PER REQU	$ 515.00	$ 535.00	$ 20.00	3.9%	Non-statutory	
Signage Impound Fee	PER ITEM	$ 250.00	$ 260.00	$ 10.00	4.0%	Non-statutory	
Temporary De-sexing Exemption Registration Fee	PER ANIM	$ 105.00	$ 65.00	$ (40.00)	-38.1%	Non-statutory	
Working Dog Registration Fee	PER ANIM	$ 63.00	$ 65.00	$ 2.00	3.2%	Non-statutory	***
Charged Car Parking							
Foreshore Parking Metres	PER HOUR	$ 3.30	$ 3.40	$ 0.10	3.0%	Non-statutory	
Foreshore Parking Permit - Additional	PER PERM	$ 88.00	$ 90.00	$ 2.00	2.3%	Non-statutory	
Foreshore Parking Permit - Replacement	PER PERM	$ 67.00	$ 70.00	$ 3.00	4.5%	Non-statutory	
Frankston House Car Parking (per Quarter)	ANNUALCH	$ 389.00	$ 405.00	$ 16.00	4.1%	Non-statutory	
Leased Parking Bay	PER DAY	$ 60.00	$ 65.00	$ 5.00	8.3%	Non-statutory	
Parking Fee - Daily	PER DAY	$ 6.80	$ 6.90	$ 0.10	1.5%	Non-statutory	
Parking Fee - Hourly	PER HOUR	$ 2.10	$ 2.20	$ 0.10	4.8%	Non-statutory	
Private Parking Agreement Application Fee	PER PERM	$ 310.00	$ 330.00	$ 20.00	6.5%	Non-statutory	
Residential Parking Permit Replacement Fee	PER PERM	$ 5.50	$ 6.00	$ 0.50	9.1%	Non-statutory	***

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Development Services						
Statutory Planning						
A0 Sheets	PER COPY	$ 18.90	$ 18.90	$ -	0.0%	Non-statutory
A1 Sheets	PER COPY	$ 14.70	$ 14.70	$ -	0.0%	Non-statutory
A3 Sheets	PER COPY	$ 2.10	$ 2.10	$ -	0.0%	Non-statutory
A4 Sheets	PER COPY	$ 2.10	$ 2.10	$ -	0.0%	Non-statutory
Administration Fee - to arrange public notice in newspaper (direct cost of notice additional)	PER ADVE	$ 250.00	$ 260.00	$ 10.00	4.0%	Non-statutory
Administration Fee - to execute Agreement under Section 173 of the Planning and Environment Act (preparation cost separate)	PER APPL	$ 300.00	$ 350.00	$ 50.00	16.7%	Non-statutory
Advertising additional letters	PER APPL	$ 15.00	$ 15.00	$ -	0.0%	Non-statutory
Advertising up to 10 letters - no sign	PER APPL	$ 150.00	$ 160.00	$ 10.00	6.7%	Non-statutory
Amendment of certified plan	PER APPL	$ 148.50	$ 148.57	$ 0.07	0.0%	Statutory
Certificate of Compliance	PER APPL	$ 344.00	$ 344.06	$ 0.06	0.0%	Statutory
Check of applicant redacted documents	PER APPL	$ 50.00	$ 50.00	$ -	0.0%	Non-statutory
Condition 1- resubmission (2nd submission or more)	PER REQU	$ 200.00	$ 210.00	$ 10.00	5.0%	Non-statutory
Copy of Permit	PER REQU	$ 50.00	$ 50.00	$ -	0.0%	Non-statutory
Copy of Permit and Plans	PER REQU	$ 100.00	$ 100.00	$ -	0.0%	Non-statutory
Create, vary or remove a restriction	PER APPL	$ 1,391.70	$ 1,391.74	$ 0.04	0.0%	Statutory
Demolition Consent under Section 29A	PER APPL	$ 93.90	$ 95.80	$ 1.90	2.0%	Statutory
Development $1,000,001 - $5,000,000	PER APPL	$ 3,604.30	$ 3,604.36	$ 0.06	0.0%	Statutory
Development $100,001 - $1,000,000	PER APPL	$ 1,634.00	$ 1,634.05	$ 0.05	0.0%	Statutory
Development $15,000,001-$50,000,000	PER APPL	$ 27,091.50	$ 27,091.50	$ -	0.0%	Statutory
Development $5,000,001-$15,000,000	PER APPL	$ 9,186.80	$ 9,186.83	$ 0.03	0.0%	Statutory
Development <$10,000	PER APPL	$ 211.10	$ 211.10	$ -	0.0%	Statutory
Development <$100,000	PER APPL	$ 1,211.80	$ 1,211.86	$ 0.06	0.0%	Statutory
Development >$50,000,000	PER APPL	$ 60,891.20	$ 60,891.29	$ 0.09	0.0%	Statutory
Extension of Time	PER APPL	$ 700.00	$ 750.00	$ 50.00	7.1%	Non-statutory
Further Compliance Inspection	PER INSP	$ 147.00	$ 155.00	$ 8.00	5.4%	Non-statutory
Certification of a Plan of Subdivision	PER APPL	$ 184.50	$ 184.57	$ 0.07	0.0%	Statutory
Planning Information Request	PER REQU	$ 200.00	$ 250.00	$ 50.00	25.0%	Non-statutory
Additional sign (A1)	PER APPL	$ 70.00	$ 75.00	$ 5.00	7.1%	Non-statutory
Pre-application meeting - major	PER REQU	$ 600.00	$ 1,000.00	$ 400.00	66.7%	Non-statutory
Pre-application meeting - standard	PER REQU	$ 300.00	$ 350.00	$ 50.00	16.7%	Non-statutory
Preparation of advert fee & sign	PER APPL	$ 402.00	$ 420.00	$ 18.00	4.5%	Non-statutory
Recertification fee	PER APPL	$ 117.20	$ 117.25	$ 0.05	0.0%	Statutory
Redaction of Application Documents (Forms, Titles and Plans)	PER APPL	$ 250.00	$ 250.00	$ -	0.0%	Non-statutory
Redaction of Application Documents (Supporting Documents/Reports)	PER DOCU	$ 50.00	$ 50.00	$ -	0.0%	Non-statutory
Request to end or vary an existing Section 173 Agreement	PER REQU	$ 695.80	$ 695.82	$ 0.02	0.0%	Statutory
Satisfaction Matters	PER APPL	$ 344.00	$ 344.06	$ 0.06	0.0%	Statutory
Search (request) fee for copy of planning permit/plans (copy fee additional)	PER APPL	$ 100.00	$ 100.00	$ -	0.0%	Non-statutory
Secondary Consent	PER APPL	$ 750.00	$ 750.00	$ -	0.0%	Non-statutory
Single Dwelling $1,000,001 - $2,000,000	PER APPL	$ 1,579.30	$ 1,579.33	$ 0.03	0.0%	Statutory
Single Dwelling $10,000 - $100,000	PER APPL	$ 664.60	$ 664.61	$ 0.01	0.0%	Statutory
Single Dwelling $100,001 - $500,000	PER APPL	$ 1,360.40	$ 1,360.43	$ 0.03	0.0%	Statutory
Single Dwelling $500,001 - $1,000,000	PER APPL	$ 1,469.80	$ 1,469.88	$ 0.08	0.0%	Statutory
Subdivision - up to 100 lots	PER APPL	$ 1,391.70	$ 1,391.74	$ 0.04	0.0%	Statutory
Subdivision (boundary realignment)	PER APPL	$ 1,391.70	$ 1,391.74	$ 0.04	0.0%	Statutory
Subdivision (two lots)	PER APPL	$ 1,391.70	$ 1,391.74	$ 0.04	0.0%	Statutory
Subdivision of an existing building	PER APPL	$ 1,391.70	$ 1,391.74	$ 0.04	0.0%	Statutory
VicSmart - To subdivide land	PER APPL	$ 211.10	$ 211.10	$ -	0.0%	Statutory
VicSmart <$10,000	PER APPL	$ 211.10	$ 211.10	$ -	0.0%	Statutory
VicSmart >$10,001	PER APPL	$ 453.50	$ 453.51	$ 0.01	0.0%	Statutory
Health Services						
Additional Inspection Fee (Other than mandatory)	PER INSP	$ 280.00	$ 290.00	$ 10.00	3.6%	Non-statutory
Failed food sampling results (2nd and subsequent)	PER ITEM	$ 280.00	$ 290.00	$ 10.00	3.6%	Non-statutory
Food Act - Annual Registration - Community Group	PER PERM	$ 210.00	$ 215.00	$ 5.00	2.4%	Non-statutory
Food Act - Annual Registration Fee - 1A	PER PERM	$ 1,580.00	$ 1,650.00	$ 70.00	4.4%	Non-statutory
Food Act - Annual Registration Fee - 1B	PER PERM	$ 790.00	$ 820.00	$ 30.00	3.8%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Food Act - Annual Registration Fee - 2A	PER PERM	$ 1,160.00	$ 1,250.00	$ 90.00	7.8%	Non-statutory
Food Act - Annual Registration Fee - 2B	PER PERM	$ 760.00	$ 775.00	$ 15.00	2.0%	Non-statutory
Food Act - Annual Registration Fee - 3A	PER PERM	$ 660.00	$ 680.00	$ 20.00	3.0%	Non-statutory
Food Act - Annual Registration Fee - 3B	PER PERM	$ 340.00	$ 345.00	$ 5.00	1.5%	Non-statutory
Food Act - FoodTrader - Ad Hoc Fee	PER PERM	$ 540.00	$ 550.00	$ 10.00	1.9%	Non-statutory
Food Act - Initial Registration - Community Group	PER PERM	$ 420.00	$ 430.00	$ 10.00	2.4%	Non-statutory
Food Act - Initial Registration Fee - 1A	PER PERM	$ 2,020.00	$ 2,100.00	$ 80.00	4.0%	Non-statutory
Food Act - Initial Registration Fee - 1B	PER PERM	$ 1,230.00	$ 1,270.00	$ 40.00	3.3%	Non-statutory
Food Act - Initial Registration Fee - 2A	PER PERM	$ 1,600.00	$ 1,700.00	$ 100.00	6.3%	Non-statutory
Food Act - Initial Registration Fee - 2B	PER PERM	$ 1,200.00	$ 1,225.00	$ 25.00	2.1%	Non-statutory
Food Act - Initial Registration Fee - 3A	PER PERM	$ 1,100.00	$ 1,130.00	$ 30.00	2.7%	Non-statutory
Food Act - Initial Registration Fee - 3B	PER PERM	$ 670.00	$ 685.00	$ 15.00	2.2%	Non-statutory
Food Act - Plan Assessment Fee - 1A/1B/2A/2B/3A	PER APPL	$ 440.00	$ 450.00	$ 10.00	2.3%	Non-statutory
Food Act - Plan Assessment Fee - 3B	PER APPL	$ 330.00	$ 340.00	$ 10.00	3.0%	Non-statutory
Food Act - Plan Assessment Fee - Community Group	PER APPL	$ 210.00	$ 215.00	$ 5.00	2.4%	Non-statutory
Health Services late registration renewal fee (20% of annual registration)	PER APPL	20% of annual registration	$ -	-	-	Non-statutory
Non-compliance Inspection Fee	PER INSP	$ 480.00	$ 500.00	$ 20.00	4.2%	Non-statutory
PHWA - Annual Registration - Swimming Pool - > 2 BOW	PER APPL	$ 660.00	$ 680.00	$ 20.00	3.0%	Non-statutory
PHWA - Annual Registration - Swimming Pool - 2 or Less BOW	PER APPL	$ 350.00	$ 360.00	$ 10.00	2.9%	Non-statutory
PHWA - Annual Registration Fee - High Risk	PER APPL	$ 340.00	$ 350.00	$ 10.00	2.9%	Non-statutory
PHWA - Annual Registration Fee - Medium Risk	PER APPL	$ 320.00	$ 330.00	$ 10.00	3.1%	Non-statutory
PHWA - Annual Registration Fee - Multiple Services	PER APPL	$ 520.00	$ 530.00	$ 10.00	1.9%	Non-statutory
PHWA - Annual Registration Fee - Prescribed Accommodation <20	PER APPL	$ 320.00	$ 330.00	$ 10.00	3.1%	Non-statutory
PHWA - Annual Registration Fee - Prescribed Accommodation >20	PER APPL	$ 340.00	$ 350.00	$ 10.00	2.9%	Non-statutory
PHWA - Annual Registration Fee - Prescribed Accommodation >40	PER APPL	$ 360.00	$ 370.00	$ 10.00	2.8%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 10 Rooms	PER APPL	$ 1,280.00	$ 1,370.00	$ 90.00	7.0%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 11 Rooms	PER APPL	$ 1,400.00	$ 1,500.00	$ 100.00	7.1%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 12+ Rooms (Initial $1,294) plus per room	PER APPL	$ 120.00	$ 130.00	$ 10.00	8.3%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 3-5 Rooms	PER APPL	$ 680.00	$ 720.00	$ 40.00	5.9%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 6 Rooms	PER APPL	$ 800.00	$ 850.00	$ 50.00	6.3%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 7 Rooms	PER APPL	$ 920.00	$ 980.00	$ 60.00	6.5%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 8 Rooms	PER APPL	$ 1,040.00	$ 1,110.00	$ 70.00	6.7%	Non-statutory
PHWA - Annual Registration Fee - Rooming House 9 Rooms	PER APPL	$ 1,160.00	$ 1,240.00	$ 80.00	6.9%	Non-statutory
PHWA - Initial Registration Fee - Aquatic Facilities	PER APPL		$ 730.00	$ 730.00	New Fee	Non-statutory
PHWA - Initial Registration Fee - High Risk	PER APPL	$ 560.00	$ 580.00	$ 20.00	3.6%	Non-statutory
PHWA - Initial Registration Fee - Medium Risk	PER APPL	$ 540.00	$ 560.00	$ 20.00	3.7%	Non-statutory
PHWA - Initial Registration Fee - Multiple Services	PER APPL	$ 590.00	$ 600.00	$ 10.00	1.7%	Non-statutory
PHWA - Initial Registration Fee - Prescribed Accommodation <20	PER APPL	$ 660.00	$ 680.00	$ 20.00	3.0%	Non-statutory
PHWA - Initial Registration Fee - Prescribed Accommodation >20	PER APPL	$ 680.00	$ 700.00	$ 20.00	2.9%	Non-statutory
PHWA - Initial Registration Fee - Prescribed Accommodation >40	PER APPL	$ 700.00	$ 720.00	$ 20.00	2.9%	Non-statutory
PHWA - Initial Registration Fee - Rooming House 10 Rooms	PER APPL	$ 1,620.00	$ 1,820.00	$ 200.00	12.3%	Non-statutory
PHWA - Initial Registration Fee - Rooming House 11 Rooms	PER APPL	$ 1,740.00	$ 1,950.00	$ 210.00	12.1%	Non-statutory
PHWA - Initial Registration Fee - Rooming House 12+ Rooms (Inital $1,501) plus per room	PER APPL	$ 120.00	$ 130.00	$ 10.00	8.3%	Non-statutory
PHWA - Initial Registration Fee - Rooming House 3-5 Rooms	PER APPL	$ 1,020.00	$ 1,170.00	$ 150.00	14.7%	Non-statutory
PHWA - Initial Registration Fee - Rooming House 6 Rooms	PER APPL	$ 1,140.00	$ 1,300.00	$ 160.00	14.0%	Non-statutory

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee	
		$	$	$	%		
PHWA - Initial Registration Fee - Rooming House 7 Rooms	PER APPL	$ 1,260.00	$ 1,430.00	$ 170.00	13.5%	Non-statutory	
PHWA - Initial Registration Fee - Rooming House 8 Rooms	PER APPL	$ 1,380.00	$ 1,560.00	$ 180.00	13.0%	Non-statutory	
PHWA - Initial Registration Fee - Rooming House 9 Rooms	PER APPL	$ 1,500.00	$ 1,690.00	$ 190.00	12.7%	Non-statutory	
PHWA - On-Reg - One Off Set Up Fee	PER APPL	$ 300.00	$ 310.00	$ 10.00	3.3%	Non-statutory	
PHWA - Plan Assessment Fee (Health Business)	PER APPL	$ 340.00	$ 350.00	$ 10.00	2.9%	Non-statutory	
PHWA - Plan Assessment Fee (Prescribed Accommodation)	PER APPL	$ -	$ 450.00	$ 450.00	New Fee	Non-statutory	
PHWA - Transfer Express Service Fee - within 5 business days	PER APPL	$ 490.00	$ 500.00	$ 10.00	2.0%	Non-statutory	
PHWA - Transfer Registration Service Fee	PER APPL	$ 240.00	$ 250.00	$ 10.00	4.2%	Non-statutory	
Pre-Purchase Inspection - within 10 business days	PER INSP	$ 360.00	$ 375.00	$ 15.00	4.2%	Non-statutory	
Pre-Purchase Inspection - within 5 business days	PER INSP	$ 490.00	$ 510.00	$ 20.00	4.1%	Non-statutory	
Processing Fee for Registered Premises	PER APPL	$ -	$ 42.00	$ 42.00	New Fee	Non-statutory	
Building Services							
Application for registration fee (reg 147P)	PER APPL	$ 35.10	$ 36.30	$ 1.20	3.4%	Non-statutory	
Information search fee (reg 147P)	PER APPL	$ 51.70	$ 53.50	$ 1.80	3.5%	Non-statutory	
Lodgement of certificate of pool barrier compliance (reg 147X)	PER APPL	$ 22.50	$ 23.30	$ 0.80	3.6%	Non-statutory	***
Lodgement of certificate of pool barrier non-compliance (reg 147ZJ)	PER APPL	$ 421.00	$ 439.00	$ 18.00	4.3%	Non-statutory	
Pool compliance inspection and issue (form 23)	PER APPL	$ 1,310.00	$ 1,354.50	$ 44.50	3.4%	Non-statutory	
Building Regulation Siting Dispensations (Part 5) & (Part 6 - 109 & 134)	PER APPL	$ 448.30	$ 457.30	$ 9.00	2.0%	Statutory	
Building Permit lodgement	PER APPL	$ 134.40	$ 137.10	$ 2.70	2.0%	Statutory	
Certification Fee	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Consulting Fee	PER HOUR	$ 210.00	$ 271.10	$ 61.10	29.1%	Non-statutory	
Lapsed Permit Inspections outside FCC	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Lapsed Permit Inspections within FCC	PER APPL	$ 517.00	$ 534.60	$ 17.60	3.4%	Non-statutory	
Major Variation to Building Permit (Plans/specifications etc)	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Minor Variation to Building Permit (Amendment to Certificates/Builders Details)	PER PERM	$ 620.00	$ 641.10	$ 21.10	3.4%	Non-statutory	
Permit - Above ground & barrier (pools & spas)	PER APPL	$ 1,252.00	$ 1,294.60	$ 42.60	3.4%	Non-statutory	
Permit - Barrier/fencing only (pools & spas)	PER APPL	$ 837.00	$ 865.50	$ 28.50	3.4%	Non-statutory	
Permit - Below ground & barrier (pools & spas)	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Permit - Commercial Project - >$15K	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Permit - Commercial Project - up to $15K	PER APPL	$ 1,130.00	$ 1,168.40	$ 38.40	3.4%	Non-statutory	
Permit - Demolition - Commercial Basic (single storey) < 500sq metres	PER APPL	$ 1,562.00	$ 1,615.10	$ 53.10	3.4%	Non-statutory	
Permit - Demolition - Commercial Basic (Single Storey) >500sq metres	PER APPL	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Permit - Demolition - Commercial Multi Storey	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Permit - Demolition - Residential Basic (single storey)	PER APPL	$ 931.00	$ 962.70	$ 31.70	3.4%	Non-statutory	
Permit - Demolition - Residential Multi Storey	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory	
Permit - Extension of time < $50,000	PER APPL	$ 415.00	$ 429.10	$ 14.10	3.4%	Non-statutory	
Permit - Extension of time > $50,001	PER APPL	$ 625.50	$ 646.80	$ 21.30	3.4%	Non-statutory	
Permit - Residential - Minor Works - $10,000 - $20,000	PER APPL	$ 1,241.00	$ 1,283.20	$ 42.20	3.4%	Non-statutory	
Permit - Residential - Major Works - $20,001 - $50,000	PER APPL	$ 1,655.00	$ 1,711.30	$ 56.30	3.4%	Non-statutory	
Permit - Residential - Major Works - $50,001 - $100,000	PER APPL	$ 2,274.80	$ 2,352.10	$ 77.30	3.4%	Non-statutory	

Description of Fees and Charges	Unit of Measure	2024/25 Fee Inc GST	2025/26 Fee Inc GST	Fee Increase / (Decrease)	Fee Increase / (Decrease)	Basis of Fee
		$	$	$	%	
Permit - Residential - Major Works - $100,001 - $200,000	PER APPL	$ 2,688.40	$ 2,688.40	$ -	0.0%	Non-statutory
Permit - Residential - Major Works > $200,000	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory
Permit - Residential Multi Building/Rooming House (Class 18) on 1 allotment	PER HOUR	$ 210.00	$ 217.10	$ 7.10	3.4%	Non-statutory
Permit - Residential/Fences - Minor Works - < $10K	PER APPL	$ 828.00	$ 856.20	$ 28.20	3.4%	Non-statutory
Permit Inspections	PER INSP	$ 164.00	$ 169.60	$ 5.60	3.4%	Non-statutory
Plan copies - Industrial & Commercial (Digital Copies Only)	PER APPL	$ 350.00	$ 361.90	$ 11.90	3.4%	Non-statutory
Plan copies - Industrial & Commercial- Additional permits (2-5 permits) (Digital Copies Only)	PER APPL	$ 100.00	$ 103.40	$ 3.40	3.4%	Non-statutory
Plan copies - Industrial & Commercial- Additional permits (6 or more permits) (Digital Copies Only)	PER APPL	$ 200.00	$ 206.80	$ 6.80	3.4%	Non-statutory
Plan Copies - Properties with multiple tenancies - Base Fee (NEW)	PER APPL	$ 350.00	$ 357.00	$ 7.00	2.0%	Non-statutory
Plan Copies - Properties with multiple tenancies - Plus Additional per tenancy/unit (NEW)	PER APPL	$ 150.00	$ 153.00	$ 3.00	2.0%	Non-statutory
Plan Copies - Residential (Digital Copies Only)	PER APPL	$ 250.00	$ 258.50	$ 8.50	3.4%	Non-statutory
POPE - Final Inspection & Occupation Permit	PER APPL	$ 598.00	$ 618.30	$ 20.30	3.4%	Non-statutory
POPE - Temporary Structure Siting Application Fee (over 2,500 people)	PER APPL	$ 998.00	$ 1,031.90	$ 33.90	3.4%	Non-statutory
POPE - Temporary Structure Siting Application Fee (up to 2,500 people)	PER ADMI	$ 598.00	$ 618.30	$ 20.30	3.4%	Non-statutory
POPE - Weekend Inspection & Occupation Permit	PER HOUR	$ 299.00	$ 309.20	$ 10.20	3.4%	Non-statutory
Protection of the Public (Part 6 - 116)	PER APPL	$ 325.00	$ 331.50	$ 6.50	2.0%	Statutory
Provision of Information - Building Permit Particulars	PER APPL	$ 52.10	$ 53.90	$ 1.80	3.5%	Statutory
Provision of Information - Building Permit Particulars - 24 hour turnaround	PER APPL	$ 262.10	$ 271.00	$ 8.90	3.4%	Non-statutory
Provision of Information - Property Particulars	PER APPL	$ 52.10	$ 53.90	$ 1.80	3.5%	Statutory
City Futures						
Strategic Planning						
Planning Scheme Amendment Stage 1	PER APPL	$ 3,364.00	$ 3,431.30	$ 67.30	2.0%	Statutory
Planning Scheme Amendment Stage 2 a) i.	PER APPL	$ 16,672.90	$ 17,006.40	$ 333.50	2.0%	Statutory
Planning Scheme Amendment Stage 2 a) ii.	PER APPL	$ 33,313.20	$ 33,979.50	$ 666.30	2.0%	Statutory
Planning Scheme Amendment Stage 2 a) iii.	PER APPL	$ 44,531.90	$ 45,422.50	$ 890.60	2.0%	Statutory
Planning Scheme Amendment Stage 3	PER APPL	$ 530.70	$ 541.30	$ 10.60	2.0%	Statutory
Regulation 7 fee	PER APPL	$ 4,222.00	$ 4,306.40	$ 84.40	2.0%	Statutory
Regulation 8 fee	PER APPL	$ 1,016.40	$ 1,036.70	$ 20.30	2.0%	Statutory
Environmental Planning and Policy						
Guidelines for Street Tree Removal - Application fee	PER APPL	$ 212.00	$ 220.00	$ 8.00	3.8%	Non-statutory
Guidelines for Street Tree Removal - Application fee pruning/replanting only	PER APPL	$ 85.00	$ 85.00	$ -	0.0%	Non-statutory
Guidelines for Street Tree Removal - indigenous self sown - large	PER APPL	$ 8,390.00	$ 8,400.00	$ 10.00	0.1%	Non-statutory
Guidelines for Street Tree Removal - indigenous self sown - medium	PER APPL	$ 4,460.00	$ 4,500.00	$ 40.00	0.9%	Non-statutory
Guidelines for Street Tree Removal - indigenous self sown - small	PER APPL	$ 2,230.00	$ 2,300.00	$ 70.00	3.1%	Non-statutory
Guidelines for Street Tree Removal - large	PER APPL	$ 4,995.00	$ 5,000.00	$ 5.00	0.1%	Non-statutory
Guidelines for Street Tree Removal - medium	PER APPL	$ 2,760.00	$ 2,800.00	$ 40.00	1.4%	Non-statutory
Guidelines for Street Tree Removal - pruning	PER APPL	$ 437.00	$ 450.00	$ 13.00	3.0%	Non-statutory
Guidelines for Street Tree Removal - replanting only	PER APPL	$ 436.00	$ 450.00	$ 14.00	3.2%	Non-statutory
Guidelines for Street Tree Removal - small	PER APPL	$ 1,375.00	$ 1,400.00	$ 25.00	1.8%	Non-statutory
Local Law 22 Pruning Application Fee	PER APPL	$ 85.00	$ 85.00	$ -	0.0%	Non-statutory
Local Law 22 Removal Application Fee - additional trees	PER APPL	$ 68.00	$ 70.00	$ 2.00	2.9%	Non-statutory
Local Law 22 Removal Application Fee - up to 3 trees	PER APPL	$ 212.00	$ 220.00	$ 8.00	3.8%	Non-statutory
Local Law 22 Works within TPZ Application Fee	PER APPL	$ 85.00	$ 85.00	$ -	0.0%	Non-statutory

*** Fees temporarily waived for Budget 2025/26

FRANKSTON CITY COUNCIL

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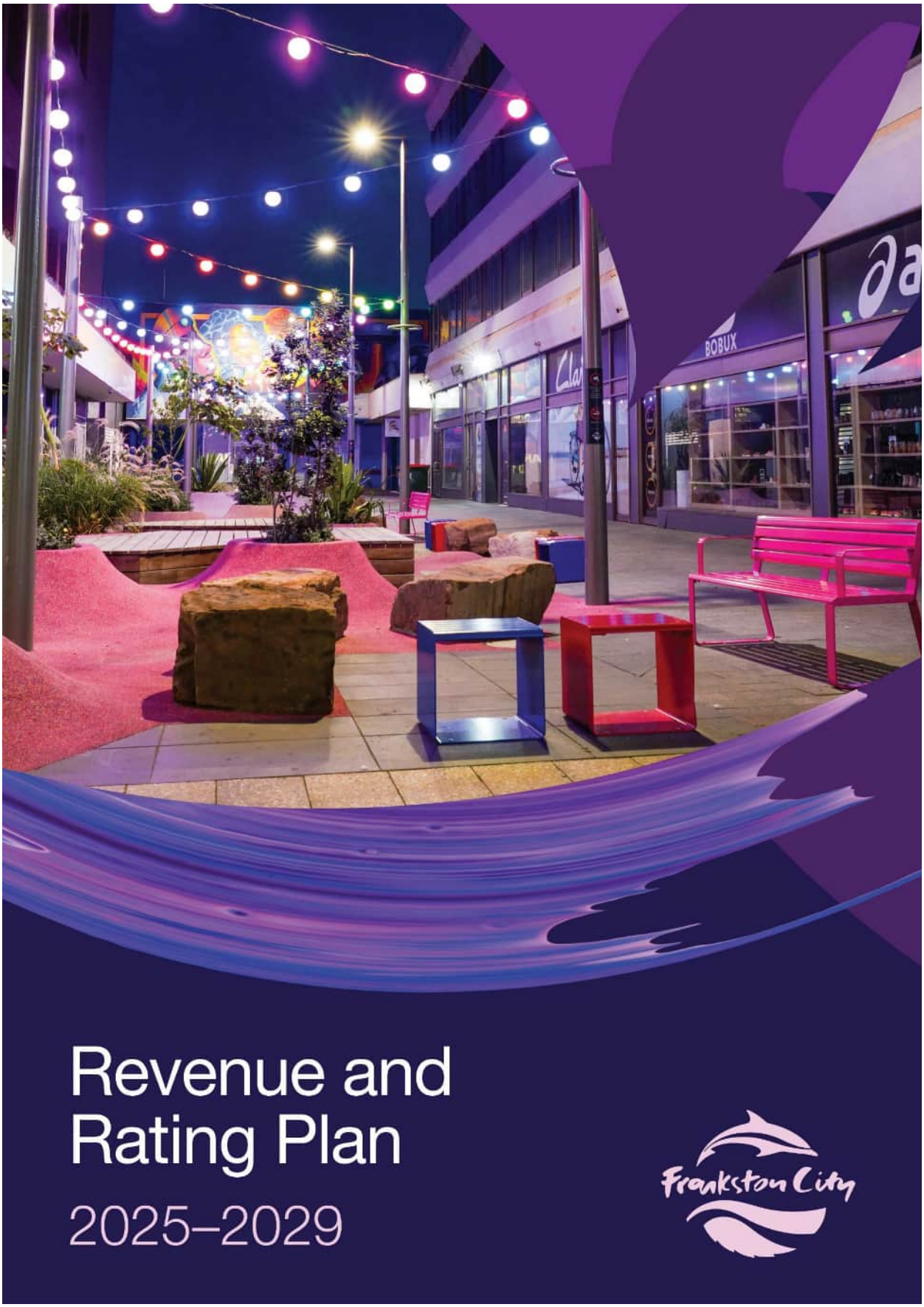

Revenue and Rating Plan

2025–2029

Frankston City

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About this Plan

To meet requirements of the Local Government Act 2020, key principles need to be considered regarding governance, community engagement, public transparency, strategic planning, financial management and service performance.

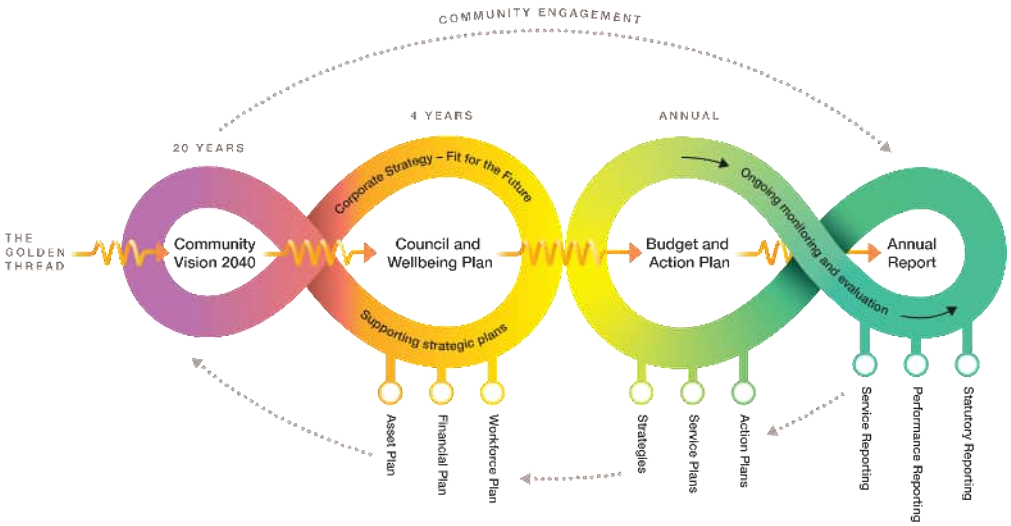
Strategic planning principles seek an integrated approach to planning, monitoring and performance reporting. Our planning must address the Community Vision and must take into account resources and risk associated with implementation of Council's plans.

Frankston City Council's Integrated Planning and Reporting Framework connects the long-term community needs and aspirations through the ***Frankston City 2040 Community Vision*** considered in the development of our medium-long term strategy and resource plans ***Council and Wellbeing Plan, Annual Budget, Revenue and Rating Plan, Financial Plan, Long Term Infrastructure Plan, Asset Plan and Workforce Plan.***

These strategies and plans are operationalised and delivered through ***Service Plans, Strategies and Action Plans.***

Progress and results are reported back to the Community through the ***Quarterly Performance Report, Local Government Performance Reporting Framework (LGPRF) and the Annual Report***.

Integrated Planning and Reporting Framework



The *Local Government Act 2020* requires Council to prepare and adopt a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan sets out how Council will generate income to deliver the Council Plan, Council Services and infrastructure commitments over a 4-year period. The plan will define the revenue and rating envelope within which Council proposes to operate.

The introduction of rate capping under the Victorian Government's rate capping legislation has brought a renewed focus on Council's long-term financial sustainability. Rate capping continues to restrict Council's ability to raise revenue above the rate cap unless an application is made to the Essential Services Commission for a variation. Maintaining service delivery levels and investing in community infrastructure remain key priorities for Council.

Council provides a wide range of services to the community, often for a fee or charge. The nature of these fees and charges generally depends on whether they relate to statutory or discretionary services. Some of these, such as statutory planning fees are set by State Government statute and are commonly known as regulatory fees. In these cases, Council usually has no control over service pricing. For other services, Council has the ability to set a fee or charge and will set that fee based on the principles outlined in this Revenue and Rating Plan.

Council revenue can also be adversely affected by changes to funding from other levels of government. Some grants are tied to the delivery of council services, whilst many are tied directly to the delivery of new community infrastructure, such as roads or sport pavilions. It is important for Council to be clear about what grants it intends to apply for, and the obligations that grants create in the delivery of services or infrastructure.

A Revenue and Rating Plan provides a clear explanation of decisions made by Council in implementing Revenue and Rating Practices.

Rating Legislation

The legislative framework set out in the Local Government Act 1989 determines council's ability to develop a rating system.

Section 155 of the Local Government Act 1989 provides that a Council may declare the following rates and charges on rateable land.

- General rates under Section 158
- Municipal charges under Section 159
- Service rates and charges under Section 162

- Special rates and charges under Section 163.

The recommended strategy in relation to municipal charges, service rates and charges and special rates and charges are discussed later in this document.

In raising Council rates, Council is required to primarily use the valuation of the rateable property to levy rates. Section 157 (1) of the Local Government Act 1989 provides Council with three choices in terms of which valuation base to utilise. They are Site Valuation (SV), Capital Improved Valuation (CIV) and Net Annual Value (NAV).

The advantages and disadvantages of the respective valuation basis are discussed further in this document. Whilst this document outlines Council's strategy regarding rates revenue, rates data will be contained in the Council's Annual Budget as required by the Local Government Act 2020.

Section 94(2) of the Local Government Act 2020 states that Council must adopt a budget by 30 June each year (or at another time fixed by the Minister) to include:

a) the total amount that the Council intends to raise by rates and charges.
b) a statement as to whether the rates will be raised by the application of a uniform rate or a differential rate:
c) a description of any fixed component of the rates, if applicable.
d) if the Council proposes to declare a uniform rate, the matters specified in section 160 of the Local Government Act 1989.
e) if the Council proposes to declare a differential rate for any land, the matters specified in section 161(2) of the Local Government Act 1989.

Section 94(3) of the Local Government Act 2020 also states that Council must ensure that, if applicable, the budget also contains a statement –

a) that the Council intends to apply for a special order to increase the Council's average rate cap for the financial year or any other financial year; or
b) that the Council has made an application to the ESC for a special order and is waiting for the outcome of the application; or
c) that a special Order has been made in respect of the Council and specifying the average rate cap that applies for the financial year or any other financial year.

This plan outlines the principles and strategic framework Council will utilise in calculating and distributing the rating burden to property owners, however, the quantum of rate revenue will be determined in Frankston City Council's Budget.

Overarching Governance Principles

Section 9 of the Local Government Act states that a Council must in the performance of its role give effect to the overarching governance principles. This Plan gives effect to these by.

- Complying with the relevant law (section 9(a) of the Act)
- Giving priority to achieving the best outcomes for the municipality, including future generations (section 9(b) of the Act). This Plan ensures that in relation to community engagement practices, Council officers are compliant, act with integrity and act in the best interests of Council and the community.
- The economic, social and environmental sustainability of the municipality, including mitigation and planning for climate change risks, is promoted, (section 9 (c) of the Act. This plan has no impact on the economic and social sustainability, climate change and sustainability of Council in its preparation.
- Innovation and continuous improvement have been pursued (section 9(e) of the Act). This plan has provision for evaluation, monitoring and review (see Section XX of this plan)
- Collaboration with other Councils and Governments and statutory bodies has been sought (section 9(f) of the Act)
- Transparency of Council decisions, actions and information is ensured by the enactment of this plan (section 9(i) of the Act)

Under the Local Government Act 2020 Council is required to adhere to the requirements;

- Strategic Planning Principles (section 89) – seek an integrated approach to planning, monitoring and performance reporting. Council has an endorsed Integrated Planning and Reporting governance framework that will continue to evolve and ensure better outcomes for the community.
- Revenue and Rating Plan (section 93)
- Financial Management Principles (section 101) – strategic risk of long-term financial sustainability
- Service Performance Principles (section 106) – All of the plans above are operationalised and delivered through Directorate plan and Service plans. Council's Service planning framework facilitates these principles.

In this plan we will articulate the Rating Framework employed by council, the justification for basis of the framework, including the rationale and objective behind pricing decisions.

Community Engagement

Deliberative community engagement is not prescribed for a Revenue and Rating Plan in either the Local Government Act 2020, or the Local Government (Planning and Reporting) Regulations 2020. Given the complex nature of rates, the benefits of educating the community via the Revenue and Rating Plan are substantial.

A Community Panel was engaged in 2024 to deliberate on the Vision and provide input into the development of the Council and Wellbeing Plan, Financial Plan and Asset Plan.

Challenges and Opportunities

Undertaking analysis of current revenue sources allows Council to strategically plan for financial sustainability. This plan aims to mitigate and address these challenges and take advantage opportunities.

Challenges

- Rate capping. Constrains Council's ability to increase rates.
- Rates revenue is limited.
- Rates reliance. Rates and charges make up approximately 63% of Council's total revenue.
- Rising waste costs. Volatility of the waste and recycling industry has seen significant increase in costs.
- Community expectations. Community expectations of Council to deliver high quality services and infrastructure place pressure on Council to deliver more.

Opportunities

- Differential rates can be utilised to shift the rate burden to be more equitable across ratepayers.
- New revenue sources.
- Grant income. Seeking grants and ensuring funding through advocacy for Frankston on all stages of Government
- Waste charge. Full cost recovery methodology of waste charge passed onto ratepayers based on user pays.

Revenue snapshot

Council receives revenue from a number of different sources. Rates and charges are the most significant revenue source for Council and constitutes approximately 63%, followed by operating and capital grants of 17%.

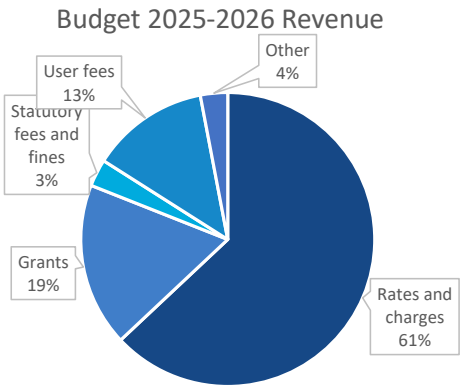
Rates and charges (includes municipal and waste charges)

Operating and Capital Grants

Statutory fees and fines

User fees

Other Revenue



In determining its revenue requirements, Council identifies what each source of revenue is, how much will be raised in each class, and the policy rationale/assumptions for each. Council considers:

- How revenue will be generated through rates on properties
- Fixed service charges that might be applied on services
- Fees and charges for services and programs including cost recovery policies
- Recurrent and non-recurrent operational and capital grants from other levels of Government
- Developer contributions and other revenue
- Revenue generated from the use or allocation of Council assets (including the application of discounts and waivers)
- Entrepreneurial, business, or collaborative activities established to deliver programs or services and generate income or reduce costs.

The Council provides public goods and services, private goods and services and a mix of both to the community. In determining if services should be funded through rates and charges or other revenue sources such as user charges, the Council considers whether services are either entirely or partially public goods. That is, where a service provides a broad benefit to the whole community then it will be funded from rates. Where individual or groups of ratepayers receive a particular benefit, the service will be funded from user charges.

For each of Council key revenue sources, this plan will identify:

- policy rational and key assumptions that underpin these
- key risks to be addressed
- strategy recommendation

A summary of each revenue stream, key assumptions and strategy recommendations are shown below. Further information about each revenue stream will follow in the relevant section of this document.

Revenue Stream	Key Assumptions	Strategy Recommendation
Rates and charges	Valuation base	That Frankston City Council continues to apply Capital Improved Valuation (CIV) and the valuation methodology to levy Council rates.
	Rating system	That Frankston City Council continues to apply differential rating as its rating system.
	Differential rates to be applied	That Council continues to apply a uniform general rate for all residential properties, including flats and units and rural properties. That Council continues to apply the commercial and industrial rate at 125 per cent of the general rate.

Revenue Stream	Key Assumptions	Strategy Recommendation
Rates and charges		That Council continues to apply the vacant residential land at 125 per cent of the general rate. That Council continues to apply the derelict rate at 300 per cent of the general rate. That the level of discount given to retirement village properties be maintained at 25 per cent. That the level of discount given to farm properties be maintained at 20 per cent. That Council will assess annually during the budget process if it will apply the differential rate to Acacia Estate properties to collect rates to fund additional maintenance works associated with the estate's reserves in accordance with the development's planning permit. That in the 2025-26 budget, Council will introduce a differential rate for all vacant land in the Frankston Metropolitan Activity Centre (FMAC) and Nepean Highway at 300 per cent of the general rate
	Revaluations	That Council reviews the impact of revaluations and assesses differential rates applied to achieve an outcome that is considered equitable by Council.
	Special rates and charges	That Council use special rates and charges in instances that fit the following circumstances: • Funding of narrowly defined capital projects (e.g. streetscape works, private road sealing) where special benefit can be shown to exist to a grouping of property owners • Raising funds for a dedicated purpose where the use of CIV is not the most equitable method of calculating property owner contributions. In circumstances outside of the above two scenarios, Council will use differential rating to achieve its objectives where permitted under Ministerial guidelines.
	Municipal charge	That Council continues to utilise a Municipal Charge as part of its rating strategy and will increase

Revenue Stream	Key Assumptions	Strategy Recommendation
		annually at the same level of rate percentage increases.
	Rate payment dates	That Council continues to apply the mandatory rate instalment payment option in future rating years combined with the option of a nine instalment payment plan to encourage greater use of the direct debit payment approach.
	Victorian Government levies	That Victorian Government taxes are best collected by the Victorian Government using its own available resources such as the State Revenue Office. That in the event that council is required to collect such Victorian Government taxes that these taxes be clearly identified as State charges on the Rates and Valuation Notice.
	Service rates and charges	That Council continues to apply a Waste Service charge as part of its a user-pays approach strategy based on full cost recovery of the waste service.
Grants		Council as part of the service plan review cycle consider the grant funded service (including cost shifting considerations) and make recommendations to Council in each annual budget cycle Continue to advocate to secure essential funding for local services and projects (refer Advocacy Priorities)
User fees		Council as part of the service plan review cycle consider the user pays model for services and make recommendations to Council in each annual budget cycle. Statutory Fees are charged in line with State or Federal Government legislation or Local Laws

Revenue Stream	Key Assumptions	Strategy Recommendation
		Council continues to explore additional sources of revenue
	Continuous improvement in service delivery	Council works on continuous improvement opportunities relating to customer excellence and customer experience.
Other	Debt Management and Hardship	That Council continues to promote the pensioner rebate provided by the Victorian Government to ratepayers who apply and qualify for the rebate. That Council reviews non-rateable properties to ensure that they qualify for exemption from rating. That Council continues to maintain the rates payment plans, deferral and waiver procedures as per the Rates and Charges Hardship Policy. That Council reviews the Rates and Charges Hardship Policy every 4 years.

Rates and Charges

Council rates are a property-based tax that allow Council to raise revenue to fund essential public services and major initiatives to benefit the municipality. The important feature of rates is that they are a tax and not a fee for service. Importantly, it is a taxation system that includes flexibility for councils to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

It is important to note at the outset that the focus of this Plan is very different to that of the Long-Term Financial Plan document and Annual Budget. In these latter documents the key concern is the quantum of rates required to be raised for Council to deliver the services and capital expenditure required. In this Plan, the focus instead is on how the obligation to pay this quantum will be equitably distributed amongst Council's ratepayers.

Rates and charges are an important source of revenue, accounting for approximately 63 per cent of revenue received by Council. The collection of rates is an important factor in funding Council services.

Planning for future rate increases is therefore an essential component of the long-term financial planning process and plays a significant role in funding both additional service delivery and the increasing costs related to providing Council services.

Council is aware of the balance between rate revenue (as an important income source) and community sensitivity to rate increases. With the introduction of the State Government's rate capping legislation, all rate increases are capped to a rate declared by the Minister for Local Government, which is announced each December for the following financial year.

Rating Principles

When developing a rating strategy, with reference to differential rates, Council should consider the following good practice taxation principles:

- Wealth Tax
- Equity
- Efficiency
- Simplicity
- Benefit
- Capacity to Pay
- Diversity
- Cross border competitiveness
- Competitive neutrality.

Wealth Tax - The "wealth tax" principle implies that the rates paid are dependent upon the value of a ratepayer's real property and have no correlation to the individual ratepayer's consumption of services or the perceived benefits derived by individual ratepayers from the expenditures funded from rates.

Equity - Horizontal equity – ratepayers in similar situations should pay similar amounts of rates (ensured mainly by accurate property valuations, undertaken in a consistent manner, their classification into homogenous property classes and the right of appeal against valuation).
Vertical Equity – those who are better off should pay more rates than those worse off (the rationale applies for the use of progressive and proportional income taxation. It implies a "relativity" dimension to the fairness of the tax burden).

Efficiency - Under this taxation principle, the levying of rates should ideally be carried out in a way that minimises the impact that rates have on both residents and businesses decision making on what choices they need to make in both conducting their normal business.

Simplicity - How easily a rates system can be understood by ratepayers and the practicality and ease of administration.

Benefit - The extent to which there is a nexus between consumption/benefit and the rate burden. (Noting again that rates are a form of taxation and not a fee for service.

Capacity to Pay - The capacity of ratepayers or groups of ratepayers to pay rates.

Diversity - Cross-border competitiveness: to what extent does the rating system undermine the competitiveness of Council as a place to live and/or own a property or operate a business? This has relevance to Frankston City Council given the disparity in our differential rating structure to adjoining Councils.

Competitive Neutrality: - are all businesses conducting similar activities treated in similar ways within the municipality? Simultaneously applying all these taxation principles is an impossible task within the Frankston City Council environment and therefore trade-offs between these taxation principles are necessary. The rating challenge for Council therefore is to determine the appropriate balancing of competing considerations.

The rating challenge for Council therefore is to determine the appropriate balancing of competing considerations.

When developing rates and charges revenue, the following good practice principles will apply:

- to be reviewed annually.
- not change dramatically from one year to next; and
- be sufficient to fund current expenditure commitments and deliverables outlined in the Council Plan, Financial Plan and Asset Plan.

The legislative provisions that outline rates and charges are contained in the Local Government Act 1989. The selection of rating philosophies and the choice between the limited rating options available under the Act is a difficult one for all Councils and it is most likely that a perfect approach is almost impossible to achieve in any local government environment. This is even more so the case for Frankston City Council where there are large disparities in the ability of various rating groups to afford payment of Council rates and in reality, cross-subsidies are required to support residential areas that have socio-economic disadvantages.

The purpose of this plan is therefore to consider what rating options are available to Council under the Local Government Act 1989 and how Council's choices in applying these options contribute towards meeting an equitable rating strategy.

Council can have influence over a limited range of options available in the legislation and include the following considerations;

- The choice of valuation base to be utilised (three available choices)
- Uniform versus differential rating for various classes of property
- What is the most equitable level of differential rating across the property classes
- Consideration of the application of a fixed service charge for waste collection and municipal administration
- The application of special rates and charges
- Other levies applied under the Act

These are discussed in more detail below.

1. Property Valuations

As outlined, under the *Local Government Act* (1989), Council has three options of valuing land.

They are:

- **Capital Improved Valuation (CIV)** – Value of land and improvements upon the land
- **Site Valuation (SV)** – Value of land only
- **Net Annual Value (NAV)** – Rental valuation based on CIV. For residential and farm properties, NAV is calculated at 5 per cent of the Capital Improved Value. For commercial and industrial properties NAV is calculated as the greater of the estimated annual rental value or 5 per cent of the CIV.

Capital Improved Value (CIV)

Capital Improved Valuation is the most commonly used valuation base by Victorian Local Government. Based on the value of both land and all improvements on the land, it is relatively easy to understand by ratepayers as it equates closely to the market value of the property at a point in time, being 1 January of the revaluation year, being the effective date of the valuation.

The key driver behind the majority use is the ability to apply differential rates should this valuation base be used.

Section 161 of the *Local Government Act* (1989) provides that a Council may raise any general rates by the application of a differential rate if –

a) It uses the capital improved value system of valuing land; and
b) It considers that a differential rate will contribute to the equitable and efficient carrying out of its functions.

Where a Council does not utilise capital improved valuation, it may only apply limited differential rates in relation to farm land, urban farm land or residential use land.

Advantages of using Capital Improved Valuation (CIV)

- CIV includes all improvements, and hence is often supported on the basis that it more closely reflects "capacity to pay". The CIV rating method takes into account the full development value of the property, and hence better meets the equity criteria than Site Value and NAV.
- With the increased frequency of valuations (previously two year intervals, now annually), the market values are more predictable and should reduce the level of objections resulting from valuations.
- The concept of the market value of property is far more easily understood with CIV rather than NAV or SV.
- Most Councils in Victoria have now adopted CIV which makes it easier to compare relative movements in rates and valuations across councils.
- The use of CIV allows Council to apply differential rates which greatly adds to Council's ability to equitably distribute the rating burden based on ability to afford Council rates. CIV allows Council to apply higher rating differentials to the commercial and industrial sector that offset residential rates.

Disadvantages of using CIV

- The main disadvantage with CIV is the fact that rates are based on the total property value which may not necessarily reflect the income level of the property owner as with pensioners and low income earners.

Site Value (SV)

There are no Victorian Councils that use this valuation base. With valuations based simply on the valuation of land and with only very limited ability to apply differential rates, the implementation of Site Value in a Frankston City Council context would cause a massive shift in rate burden from the industrial/commercial sectors onto the residential sector.

There would be further rating movements away from modern townhouse style developments on relatively small land parcels to older established homes on the more typical quarter acre residential block.

In many ways, it is difficult to see an equity argument being served by the implementation of Site Valuation in Frankston City Council.

Advantages of Site Value

- There is a perception that under site valuation, a uniform rate would promote development of land, particularly commercial and industrial developments. There is however little evidence to prove that this is the case.
- Scope for possible concessions for urban farm land and residential use land.

Disadvantages in using Site Value

- Under SV, there will be a significant shift from the Industrial/Commercial sector onto the residential sector of Council. The percentage increases in many cases will be in the extreme range.
- SV is a major burden on property owners that have large areas of land. Some of these owners may have much smaller/older dwellings compared to those who have smaller land areas but well developed dwellings - but will pay more in rates. A typical example is flat, units, townhouses which will all pay low rates compared to traditional housing styles.
- The use of SV can place pressure on Council to give concessions to categories of landowners on whom the rating burden is seen to fall disproportionately (e.g. farm land, urban farm land and residential use properties). Large landowners, such as farmers for example, are disadvantaged by the use of site value.
- SV will reduce Council's rating flexibility and options to deal with any rating inequities due to the removal of the ability to levy differential rates;
- The rate-paying community has greater difficulty in understanding the SV valuation on their rate notices, as indicated by many inquiries from ratepayers on this issue handled by Council's Customer Service and Property Revenue staff each year.

Net Annual Value (NAV)

Net annual value, in concept, represents the annual rental value of a property. However, in practice, NAV is closely linked to capital improved value for residential and farm properties. Valuers derive the NAV directly as 5 per cent of CIV.

In contrast to the treatment of residential and farms, Net Annual Value for commercial and industrial properties is assessed with regard to actual market rental. This differing treatment of commercial versus residential and farms has led to some suggestions that all properties should be valued on a rental basis.

Overall, the use of NAV is not supported. For residential and farm ratepayers, actual rental values pose some problems and the artificial rental estimate used may not represent actual market value.

In choosing a valuation base, councils must decide on whether they wish to adopt a differential rating system (different rates in the dollar for different property categories) or a uniform rating system (same rate in the dollar). If a council was to choose the former, under the Act it must adopt either of the CIV or NAV methods of rating

Summary

It is recommended that Frankston City Council continue to apply Capital Improved Valuation as the valuation base for the following reasons:

- CIV is considered to be the closest approximation to an equitable basis for distribution of the rating burden.
- CIV provides Council with the ability to levy a full range of differential rates. Limited Differential rating only is available under the other rating bases.
- It should be noted that an overwhelming majority of Victorian Councils apply CIV as their rating base and as such, it has a wider community acceptance and understanding than the other rating bases.

Victorian Land Valuations

From 1 July 2018, the Government centralised land valuation under the Valuer-General Victoria (VGV) and introduced a new annual cycle of valuations for Land Tax, Fire Services Property Levy and Council Rate setting purposes. These changes came into effect for the 2019 revaluation year and were used for the first time in the 2019-2020 rating period.

How are valuations undertaken?

The annual revaluations are undertaken by the VGV as the valuation authority and used by Frankston City Council in forming the 2025-2026 budget.
The State pays for the full cost of annual revaluations, with councils paying for supplementary valuations. The changes do not change underlying valuation principles or methodologies.
Property values are determined by qualified valuers comparing each property to the recent sales figures of similar properties in the neighbourhood. The key factors are location, land size, type of house and condition. The VG is responsible for reviewing the total valuation of each municipality for accuracy before certifying that the valuations are true and correct. Valuations are conducted using Best Practice Guidelines formulated and published by the VG.

No 'Windfall Gain'

There is a common misconception that if a property's valuation rises then Council receives a "windfall gain" with additional income. This is not so as the revaluation process results in a redistribution of the rate burden across all properties in the municipality. Any increase to total valuations of the municipality is offset by a reduction to the rate in dollar (ad valorem rate) used to calculate the rate for each property. Total income is fixed each year as part of the budget process in line with the CPI rate increase as determined by the Minister in December each year. Council only seeks to increase the total amount of revenue required to account for CPI, wage and other service costs imposed upon it.

Council needs to be mindful of the impacts of revaluations on the various property types in implementing the differential rating strategy outlined in the previous section to ensure that rises and falls in Council rates remain affordable and that rating 'shocks' are mitigated to some degree.

Objections to Property Valuation

The *Valuation of Land Act* 1960 provides that objection to the valuation may be made each year within two months of the issue of the original Rates and Valuation Notice (Rates Notice), or amended notice when a Supplementary Valuation is undertaken during the rating period.

Objections must be dealt with in accordance with the *Valuation of Land Act* – Division 3 Sections 16-21A.

The Act was amended in 2006 in order to improve the valuation objection process and reduce the number of lengthy and costly disputes. The Act specifically improves the processes and practices for lodging an objection, sharing and exchange of information, referring an objection dispute to VCAT, awarding of costs, Valuer General notifications and certification of supplementary valuations. Further information can be obtained by accessing the Land Victoria web site at **https://www.land.vic.gov.au** , or Council's website at https://www.frankston.vic.gov.au/My-Property/Rates/Valuations-and-objections

Council will continue to advise ratepayers via the "Rates and Valuation Notice" (the Rate Notice), web site and Frankston City News, of their right to object and appeal the valuation. Property owners can appeal their land valuation within 2 months of receipt of Council Rate and Valuation Notice (via Council).

Strategy Recommendation

1. That Frankston City Council continues to apply Capital Improved Valuation and the valuation methodology to levy Council rates.

2. Differential Rates

Council may apply a uniform rate or differential rates to address the needs of the Council. They are quite different in application and have different administrative and appeal mechanisms that need to be taken into account.

Uniform rate

The Local Government Act stipulates that if a Council declares that general rates will be raised by the application of a uniform rate, the Council must specify a percentage as the uniform rate. Rates will be determined by multiplying that percentage by the value of the land.
Frankston does not adopt uniform rates, instead has adopted differential rating since amalgamation.

Differential Rates

Frankston has adopted differential rating as it considers that differential rating contributes to the equitable distribution of the rating burden. Differential rating allows particular classes of properties to be assessed rates at different levels from the general rate set for the municipality. Differential rating allows Council to shift part of the rate burden from some groups of ratepayers to others, through different "rates in the dollar" for each class of property.
Under the *Local Government Act* (1989), Council is entitled to apply differential rates provided it uses Capital Improved Valuations as its base for rating. Section 161 outlines the regulations relating to differential rates. This section is outlined below.

(1) A Council may raise any general rates by the application of a differential rate, if Council considers that the differential rate will contribute to the equitable and efficient carrying out of its functions.

(2) If a Council declares a differential rate for any land, the Council must-

a) Specify the objectives of the differential rate, which must be consistent with the equitable and efficient carrying out of the Councils functions and must include the following:

i. A definition of the types of classes of land which are subject to the rate and a statement of the reasons for the use and level of that rate.
ii. An identification of the type or classes of land which are subject to the rate in respect of the uses, geographic location (other than location on the basis of whether or not the land is within a specific ward in Councils district)

b) Specify the characteristics of the land, which are the criteria for declaring the differential rate

The maximum differential allowed is no more than four (4) times the lowest differential. This is important in the Frankston City Council context as Council is very close to this limit in term of the variation between the current Retirement Village Rate and the Derelict rate. Council, in striking the rate through the Annual Budget process sets the differential rate for set classes of properties at higher or lower amounts than the general rate. The different levels of rates are outlined in the Differentials section of this Revenue and Rating Plan.

Objective of the rate and characteristics

It is considered that each differential rate will be used to contribute to the equitable and efficient carrying out of Council's functions. The following are the objectives of the differential rates currently adopted for the different property types.

Commercial - developed and vacant land

The Commercial differential rate is applied to promote the economic development objectives for the Frankston Commercial Sector. This objective includes an ongoing, significant investment in place management to improve the functionality and appearance of activity centres, together with general economic development promotion and facilitation activities, and through the creation of business opportunities by the activation of precincts with Frankston. The commercial businesses of Frankston are expected to be beneficiaries of this ongoing significant investment by Council.
It is further noted that the application of a commercial differential rate further recognises the tax deductibility of Council rates for commercial properties which is not available to the residential sector and the income generating capability of commercial based properties.

Taxation principles

Whilst Frankston City Council is an investor in the growth of the commercial sector (benefit principle), the key taxation principle applied by this differential rate is the relative capacity to pay of this sector, acknowledging both the taxation benefit allowed to commercial properties and the relatively lower capacity to pay by the residential sector of Council.

Industrial - developed and vacant land

The Industrial rate is to promote economic development objectives for the Frankston Industrial Sector. This objective includes an ongoing, significant investment in place management to improve the functionality and appearance of activity centres, together with general economic development promotion and facilitation activities, and through the creation of business opportunities by the activation of precincts within Frankston. The industrial businesses of Frankston are expected to be beneficiaries of this ongoing significant investment by Council.

Taxation principles

Whilst Frankston City Council is an investor in the growth of the industrial sector (benefit principle), the key taxation principle applied by this differential rate is the relative capacity to pay of this sector, acknowledging both the taxation benefit allowed to industrial properties and the relatively lower capacity to pay by the residential sector of Council.

Vacant residential land

The residential vacant land rate is to promote housing development objectives for the municipality including the development of vacant land in residential zoned areas.

Taxation principles

The taxation principle applied in this differential is the efficiency principle where Council is endeavouring to discourage the banking of residential land and provide a financial incentive for its development.

Retirement village land

Under the Ministerial Guidelines for differential rating, Council is required to give consideration to a differential rate for retirement villages. Differential rates are provided to Retirement Villages in 5 out of the 79 Victorian Councils with the discount provided ranging from 5 per cent to 25 per cent.

Council introduced a discount to retirement villages within the municipality to acknowledge that these facilities are deemed to be on private land and as such are not entitled to such services as road maintenance, footpath maintenance, power for street lighting, upkeep of kerb and gutters and street sweeping.

Taxation principles

The key taxation principle applied with this rating differential is one of equity where retirement villages have funded the provision of their own infrastructure within their gated community and continue to pay for the ongoing maintenance of these infrastructure including roads, footpaths, lighting, etc. In addition, there is a social benefit provided by retirement villages in providing a facility that allows elderly residents to age in their

residence in a supported environment and one which provides social and recreational activities that enhance lifestyles.

Derelict land

As part of Council's move to improve its municipal streetscape a derelict land use rate was introduced on all derelict properties. This rate is three times the general rate and is not seen as a revenue-raising measure but an initiative which would give property owners a strong incentive to keep up the appearance of properties.

Taxation principles

The taxation principle applied in this differential is the efficiency principle where Council is endeavouring to discourage property owners from neglecting their responsibility to keep up the appearance and safety of their properties.

Acacia Estate land

A differential rate applied to the general rate was introduced for residents of the Acacia Heath Estate, to collect rates to fund additional maintenance works associated with the estate's reserves in accordance with the development's planning permit. From the 2020-2021 rating period onwards, Council will consider at each annual budget process whether to apply a differential rate to the Acacia Health and Spring Hill Estate properties.

Farm land

Council introduced a differential Farm rate to encourage the retention and expansion, where appropriate, of productive farming and agricultural activities in the Green Wedge areas. The differential Farm rate is a 20 per cent reduction of the general rate and is available to landholders of properties two hectares or greater and used as 'farm land'. Farm land means any rateable land that is used primarily for farming purposes (which may include grazing, poultry-farming, market garden or viticulture) that is used by a business that has a significant and substantial commercial purpose and is making a profit, or has reasonable prospect of making a profit from its activities, pursuant to the provisions as set out in Section 2 of the *Valuation of Land Act* (1960). The main objectives of having a farm rate are:

- To promote and support the use of sound agricultural practices
- To conserve and protect areas which are suited to certain agricultural pursuits.
- To encourage proper land use consistent with genuine farming activities.

Taxation principles

The key taxation principle applied with this rating differential is one of capacity to pay. Council farm properties are typically either just within or just beyond the urban growth boundary leading to high valuations for the respective use of the land. The farm differential

applied reflects the high level of rates applied to land which is used for agricultural rather than development purposes.

Differential Rate on Vacant Land in FMAC and addressed to or abutting Nepean Highway

As part of Council's move to improve its municipal streetscape in the FMAC area a vacant land differential rate has been introduced on all vacant land properties that are within the FMAC Structure Plan boundary and addressed to or abutting Nepean Highway. This rate is three times the general rate and is not seen as a revenue-raising measure but an initiative which would give property owners a strong incentive to develop land and avoid land banking.

Taxation principles

The taxation principle applied in this differential is the efficiency principle where Council is endeavouring to discourage the banking of land and provide a financial incentive for its development.

Advantages of a differential rating system

The perceived advantages of utilising a differential rating system are:

- There is greater flexibility to distribute the rate burden between all classes of property, and therefore link rates with the ability to pay and reflecting the tax deductibility of rates for commercial and industrial premises;
- Differential rating allows Council to better reflect the investment required by Council to establish infrastructure to meet the needs of the commercial and industrial sector;
- Enables Council to encourage particular developments through it rating approach e.g. encourage building on vacant blocks;
- Allows Council to reflect the unique circumstances of some rating categories where the application of a uniform rate may create an inequitable outcome (e.g. Farming enterprises);
- Allows Council discretion in the imposition of rates to 'facilitate and encourage appropriate development of its municipal district in the best interest of the community'.

Disadvantages of Differential Rating

The perceived disadvantages in applying differential rating are:

- The justification of the differential rate can at times be difficult for the various rating groups to accept giving rise to queries, objections and complaints where the differentials may seem to be excessive;

- Differential rates can be confusing to ratepayers, as they may have difficulty to understand the system. Some rating categories may feel they are unfavourably treated because they are paying a higher level of rates than other ratepayer groups.
- Differential rating involves a degree of administrative complexity as properties continually shift from one type to another (e.g. residential to commercial, vacant to developed) requiring Council to update its records. Ensuring the accuracy/integrity of Council's data base is critical to ensure that properties are correctly classified into their differential rate category.
- Council may not achieve the objectives it aims for through differential rating. For example, Council may set its differential rate objectives to levy a higher rate on land not developed, however it is uncertain as to whether the differential rate achieves those objectives.

The following section details the differential rates applied by Frankston City Council.

General Rates (Residential)

This category includes all residential properties, including flats and units which until recent years were rated under a separate differential. This strategy recommends that Council continue applying the general rate for all residential properties, including flats and units.

Retirement Villages

This strategy recommends a retirement village rate of a discount of 25 per cent of the general rate.

Commercial (Developed and Vacant)

Commercial properties are defined as those selling a product or providing a service. These properties are similar to industrial properties in respect that they are businesses providing employment opportunities. The commercial differential rate is a part of a rating system which maintains, as far as possible, the current rates burden on commercial properties given the tax deductibility of rates for businesses and the extent of use of the infrastructure by business, especially the road network.
This strategy recommends a commercial rate of 125 per cent of the general rate.

Industrial Rate (Developed and vacant)

Industrial properties are those that are used for the purposes of manufacturing.
Currently there is no difference in the rate in the dollar between the developed commercial and the developed industrial properties. Typically commercial entities vary more in size

than industrial properties ranging from sole traders to major shopping centre retailers and in many cases the capacity to pay higher rates in the commercial sector is marginal. It must also be acknowledged that Council has been required (and will over the next decade) to invest heavily in the construction of infrastructure for industrial development which does not typically apply in the commercial sector.
This strategy recommends a commercial rate of 125 per cent of the general rate.

Vacant Residential

This strategy recommends a vacant residential rate of 125 per cent of the general rate.

Acacia Estate

Frankston City Council currently applies a differential rate to Acacia Estate to collect funds to provide additional maintenance works associated with the estates reserves in accordance with the development's planning permit. From the 2020-2021 rating period, Council will consider at each annual budget process whether to apply a differential rate to the Acacia Heath and Spring Hill Estate.

Derelict land

The purpose of a derelict land rate is to encourage owners of 'derelict' properties to improve its municipal streetscape and give a strong incentive to maintain the appearance of any property. For the purposes of applying the differential rate, properties will be considered derelict if they meet one or more of the following criteria:

- The building or land is destroyed, decayed, deteriorated, or fallen into partial ruin especially through neglect or misuse. This may include but not be limited to excessive dirt; peeling paint; broken windows, elements of the facade or advertising signs; loose or broken fittings, fixtures; or faulty lighting.
- The building or land constitutes a danger to health or property. This may include but not limited to: The existence on the property of vermin, litter, fire or other environmental hazards; A partially built structure where there is no reasonable progress of the building permit
- Provides an opportunity to be used in a manner that may cause a nuisance or become detrimental to the amenity of the immediate area
- Is in such a state of repair that would prohibit its occupation
- The condition of the property or land has a potential to affect the value of other land or property in the vicinity.
- There is excessive growth of grass and or noxious weeds or undergrowth
- Affects the general amenity of adjoining land or neighbourhood by the appearance of graffiti, any stored unregistered motor vehicles, machinery (or parts thereof), scrap

metal, second hand timber and or building materials, waste paper, rags, bottles, soil or similar materials.

The assessment of these properties will be completed by Council's officers authorised under the Frankston City Council General Local Law 2016 – No.8.

This strategy recommends a derelict rate of 300 per cent of the general rate.

Vacant land within Frankston Metropolitan Activity Centre - FMAC) and Nepean Highway

This strategy recommends a surcharge of 300 per cent of the general rate.

Farm Rate

The main objectives of having a farm rate are:

- To promote and support the use of sound agricultural practices
- To conserve and protect areas which are suited to certain agricultural pursuits.
- To encourage proper land use consistent with genuine farming activities.

These properties receive a 'discount' of 20 per cent against the general rate. One of the key issues with the farm rate is the eligibility requirement to receive this discount. In order to receive the discount a property must meet the definition of farmland under the *Valuation of Land Act 1960*, which requires the following:

- At least 2 hectares
- Primarily used for agricultural production
- Used by a business that has a significant or substantial commercial purpose, seeks to make a profit on a continuous or repetitive basis or has a reasonable prospect of making a profit from the agricultural business being undertaken.

Most farm properties are very high in value and consequently attract relatively high rates per assessment.

Farming enterprises are also perceived as not receiving the same level of service that are received by urban ratepayers as a result of their distance from urban infrastructure and services. Historically Councils were required to levy a farm rate which had to be lower than the general rate however there is no longer this requirement in the Act. Frankston City Council's farm rate is currently 80 per cent of the general rate.

This strategy recommends that a discount given to farm properties of 20 per cent.

Other

Cultural & Recreational Lands: Council currently has 5 properties that are classified as cultural and recreational lands assessments. Council is required to consider a rating discount for these properties under the Cultural and Recreational Lands Act based on considered benefits to the community and the services provided by Council.

Properties that qualify for consideration as Cultural and Recreational lands are classified and rated as commercial properties with a discount then being applied to this rate. For those clubs (5) that utilise gaming machines, turf clubs and golf clubs, the discount provided ranges between 25 per cent and 60 per cent.
It is recommended that Council continue to allow a discount to Cultural and Recreational properties subject to an ongoing review every two years.

Ministry of Housing: Council has applied a rating discount for these properties based on considered benefits to the community and the services provided by Council. Properties that qualify as Ministry of Housing lands are classified and rated with a discount of 50 per cent then being applied to this rate.
It is recommended that Council continue to allow a discount to Ministry of Housing properties.

Baxter Village: Council currently has 418 properties within the Baxter Village precinct. Council has agreed to consider a rating discount for these properties based on considered benefits to the community and the services provided by Council. Properties within the Baxter Village are classified and rated as residential properties with a discount of **30 per cent**.
It is recommended that Council continue to allow a discount to Baxter Village properties.

Strategy Recommendation

That Council continues to apply:

1. The uniform general rate for all residential properties, including flats and units and rural properties.
2. The commercial and industrial rate at an increased surcharge of 25 per cent.
3. The vacant residential land at an increased surcharge of 25 per cent.
4. The derelict rate at an increased surcharge of 300 per cent.
5. The level of discount given to retirement village properties be maintained at 25 per cent.
6. The level of discount given to farm properties be maintained at 20 per cent.
7. Council introduce a vacant land differential rate for the Frankston Metropolitan Activity Centre (FMAC) and Nepean Highway commencing in the 2025-26 rating period.
8. That Council will assess annually during the budget process if it will apply the differential rate to Acacia Estate properties to collect rates to fund additional maintenance works associated with the estate's reserves in accordance with the development's planning permit.

3. Special rates and charges

Special rates and charges are covered under Section 163 of the *Local Government Act* (1989), which enables Council to declare a special rate or charge or a combination of both for the purposes of:

- Defraying any expenses; or
- Repaying with interest any advance made or debt incurred or loan raised by Council.

In relation to the performance of a function or the exercise of a power of the Council, if the Council considers that the performance of the function or the exercise of the power is or will be of special benefit to the persons required to pay the special rate or special charge.

There are detailed procedural requirements that Council needs to follow to introduce a special rate or charge, including how Council can apply funds derived from this source.

Section 185 of the *Local Government Act* (1989) provides appeal rights to VCAT in relation to the imposition of a special rate or charge. The Tribunal has wide powers, which could affect the viability of the special rate or charge. It can set the rate or charge completely aside if it is satisfied that certain criteria are met. Council should be particularly mindful of the issue of proving that special benefit exists to those that are being levied the rate or charge.

In summary, differential rates are much simpler to introduce and less subject to challenge. There may be instances however where a special charge is desirable if raising the levy by use of CIV is not equitable. It is recommended that Council utilises special rates and charges only in the instances outlined below.

Strategy Recommendation

1. That Council use special rates and charges in instances that fit the following circumstances:
   - Funding of narrowly defined capital projects (e.g. streetscape works, private road sealing) where special benefit can be shown to exist to a grouping of property owners
   - Raising funds for a dedicated purpose where the use of CIV is not the most equitable method of calculating property owner contributions.
2. In circumstances outside of the above two scenarios, Council will use differential rating to achieve its objectives.

4. Municipal charge

Another principal rating option available to Councils is the application of a municipal charge. Under Section 159 of the *Local Government Act* (1989), council may declare a municipal charge to cover some of the administrative costs of the Council. The legislation is not definitive on what comprises administrative costs and does not require Council to specify what is covered by the charge.

A Council's total revenue from a municipal charge in a financial year must not exceed 20 per cent of the combined sum total of the Council's total revenue from the municipal charge and the revenue from general rates. The application of a municipal charge represents a choice to raise a portion of the rates by a flat fee for all properties, rather than sole use of the CIV valuation method.

The arguments in favour of a municipal charge are similar to waste charges. They apply equally to all properties and are based upon the recovery of a fixed cost of providing administrative services irrespective of valuation. The same contribution amount per assessment to cover a portion of Councils administrative costs can be seen as an equitable method of recovering these costs.

The argument against a municipal charge is that this charge is regressive in nature and would result in lower valued properties paying higher overall rates and charges than they do at present. The equity objective in levying rates against property values is lost in a municipal charge as it is levied uniformly across all assessments.

This strategy recommends that council continue to apply a Municipal Charge.

Strategy Recommendation

That Council continues to utilise a Municipal Charge as part of its rating strategy and will increase annually at the same level of rates increases.

5. Service rates and charges (Waste)

Section 162 of the Local Government Act (1989) provides Council with the opportunity to raise service rates and charges for the collection and disposal of refuse or any other prescribed service.

Council currently utilises a waste service charge to recoup the full cost of waste related services including collection, disposal, street sweeping, footpath sweeping, state government landfill levies, plus street and drain litter collection. Council retains the objective of setting the service charge for waste at a level that fully recovers the cost of the waste function. The waste service charge is not capped under the rate cap.

The advantages of the waste service charge is that it is readily understood and accepted by residents as a fee for a direct service that they receive. It further provides equity in the rating system in that all residents who receive exactly the same service level all pay an equivalent amount.

The disadvantage of the waste service charge is similar to the municipal charge in that it is regressive in nature. A fixed charge to a low valued property comprises a far greater proportion of the overall rates than it does to a more highly valued property.

On balance however it is recommended that Council retain the existing waste service charge. Unlike a municipal charge where the direct benefit to the resident is invisible – the garbage charge is a tangible service that is provided directly to all in the same fashion.

Should Council elect not to have a waste service charge or amend the charge to remove some waste related services as recommended in the Minister's Good Practice Guidelines for Service Rates and Charges, this same amount would need to be raised by way of an increased general rate – meaning that residents in higher valued properties would substantially pay for the waste service of lower valued properties. Whilst this same principle applies for rates in general, the mix of having a single fixed charge combined with valuation driven rates for the remainder of the rate invoice provides a more balanced and equitable outcome.

The Local Government (Planning and Reporting) Regulations 2020 state that any declared Service Rates or Charges are described in the Council's Annual Budget and the Local Government (General) Regulations 2015 requires details of declared Service Rates or Charges to be described on the rate notice.

Strategy Recommendation

1. That Council continues to apply a Waste Service charge as part of its rating strategy based on full cost recovery of the waste related function.

6. Rebates and concessions

Rebates – LGA Section 169

A rebate is a mechanism through which a targeted group receives a discount or concession to achieve certain objectives. Essentially rebates are funded through the general rate pool. More specifically, the amount required to fund the rebate is calculated and is incorporated into the total rates and charges requirement. For transparency the amount of any rebate or concession funded by ratepayers should be declared on an annual basis. Council may grant rebates or concessions in accordance with the *Local Government Act* (1989)

Section 169 of the *Local Government Act 1989* provides that a Council may grant a rebate or concession in relation to any rate or charge to:

- Assist the proper development of the municipal district; or
- Preserve buildings or places in the municipal district which are of historical or environmental interest; or
- Restore or maintain buildings or places of historical, environmental, architectural or scientific importance in the municipal district; or
- Assist the proper development of part of the municipal district.
- A Council resolution granting a rebate or concession must specify the benefit to the community resulting from the rebate or concession.

Council do not currently provide rebates in relation to Section 169 of the Local Government Act 1989.

Community Grants

Council operates the community grants, sponsorships and donations program to support a wide variety of community organisations, events and networks. Based on principles of accountability and transparency, and in lieu of the granting an application for rebates of rates, it is Councils' preference that such organisations apply for funding under this program.

Pensioner Rebates

Holders of a Centrelink or Veterans Affairs Pension Concession card, or a Veteran Affairs Gold card which stipulates TPI or War Widow (excludes Health Care and DVA all conditions, and dependent cards) may claim a rebate on their sole or principal place of residence directly from Council by a once off application. Holders of Veteran Affairs Gold cards which stipulate POW or EDA are eligible for a municipal pension concession on their principal place of residence by applying directly to the Department of Families Fairness and Housing.

The government-funded indexed rebate is provided under the Municipal Rates Concession Scheme. The government has also funded a rebate for eligible pensioners of $50.00 to

partially offset the introduction of the Fire Services Property Levy in 2013-2014 (effective from 2025-2026 this becomes the Emergency Services and Volunteers Fund Act 2012), this amount has not been adjusted since its introduction.
Upon initial application and verification, an ongoing eligibility is maintained unless rejected by Centrelink or Department of Veteran Affairs during the annual verification process. Upon acceptance of pensioner status the concession or rebate is deducted from the rate account before payment by the ratepayer. Applications for the concession must be lodged by 30 June in each year.

Emergency Relief

Council's Rates and Charges Hardship policy ensures Council has an opportunity to provide temporary support measures for ratepayers who are in need of financial assistance during a State of Emergency/ Pandemic/ Extraordinary Circumstances. The policy allows for the following during a State of Emergency/Pandemic/Extraordinary Circumstance:

a) Provide rate relief as determined by Council;
b) Place on hold the raising of penalty interest on overdue rates payments for a period of time;
c) Provide a rate waiver for a class or classes of property or ratepayer;
d) Provide flexible Payment Plan options;
e) Provide a deferral of rates for a period of time on a case by case basis where hardship can be substantiated; and
f) Withhold all new legal action on outstanding accounts, where legal costs would be incurred by the ratepayer for a period of time as determined by Council.

Exemptions from Rating

The *Local Government Act* (1989) Section 154 declares that all land is rateable with a number of exceptions including Crown land occupied for municipal purposes, land used exclusively for charitable purposes, the residence of a practicing Minister of Religion, certain land used for mining purposes, clubs or memorials under the Patriotic Funds Act, Returned Services League and related associations as defined. Generally land is not used exclusively for public municipal or charitable purposes if it is a residence, is used for the retail sale of goods or the carrying on a business for profit.
A review of non-rateable properties is undertaken biennially to ensure that these properties are in fact eligible for exemption for rating purposes.

Interest on rate arrears and overdue rates

Interest may be charged on all overdue rates and charges in accordance with Section 172 of the *Local Government Act* 1989, namely:

a. If Council declares that rates and charges for a rating year are required to be paid in four instalments, then Penalty Interest is applied on and from the date on which the missed instalment becomes due.
b. Penalty Interest is to be calculated at or below the rate fixed by the Minister under Section 172A(1) of the Local Government Act 1989, that applied on the first day of July immediately before the due date for the payment. Interest on late payments is currently charged at 10% p.a.

Rates and Charges Deferment and Hardship Policy

Council recognised that managing financial hardship is a shared responsibility. Sections 170, 171 and 171A of the Local Government Act 1989 give Council the power to defer and / or waive in whole or part the payment of rates and charges if Council determines the enforcement of the requirement to pay would cause hardship to the ratepayer.

Council has a Rates and Charges Hardship Policy in place to aid ratepayers experiencing difficulty in paying their rates and charges. The policy enables a ratepayer experiencing financial hardship, to make application to Council for assistance relating to rates and charges levied on a property under the *Local Government Act 1989*.

The Policy also provides Council officers a framework to provide financial relief to ratepayers who need assistance and to ensure all applications are assessed based on the principals of fairness, integrity, confidentiality and compliance with statutory requirements while at the same time ensuring that all other ratepayers are not disadvantaged by the granting of inappropriate relief from Council.
Frankston's Rates and Charges Hardship Policy establishes Council policy in relation to:

- Management of the payment of rates and charges by special arrangement;
- Applications to defer payment of rates and charges;
- Applications to have rates interest waived; and
- Levying of penalty interest on outstanding rates and charges.

The difference between a waiver and a deferral is that a deferral suspends payment for a period of time whereas a waiver permanently exempts payment of the fee or charge under discussion, in being fair and equitable to all ratepayers, Council does not waive rates and charges. Council rates and charges remain a first charge on the property as per section 156 (6) of the Local Government Act 1989. Applications for rate interest waiver and deferral will be individually assessed against the criteria stated in the Rates and Charges Hardship Policy. Council may waive penalty interest on compassionate grounds or as in the case of financial hardship, subject to sighting proof of financial hardship from certified financial counsellors.

The application of fairness as a principle also applies to recognising the impact of unpaid rates on those who have paid their rates in full.
The timely collection of rates and charges ensures adequate revenue for the provision of council services and planned capital works projects provided by Council for the community.
It should be noted that this area is currently the subject of a review by the Victorian Ombudsman and Council will review the findings of that report and consider further improvements to its Rates Hardship Policy.

Debt Recovery

Council makes every effort to contact ratepayers at their correct address, but it is the ratepayers' responsibility to properly advise Council of their contact details. The *Local Government Act 1989* Section 230 and 231 requires both the vendor and buyer of property, or their agents (e.g. solicitors and or conveyancers), to notify Council by way of notice of disposition or acquisition of an interest in land.
When an account becomes overdue, Council will issue an overdue reminder notice which will include accrued penalty interest. Other than the annual valuation and rate notice, at least five reminder notices are issued before considering legal action. If the account remains unpaid, Council may take legal action without further notice to recover the overdue amount. All fees and court costs incurred will be recoverable from the ratepayer.
If an amount payable by way of rates in respect to land has been in arrears for three years or more, Council may take action to sell the property in accordance with the *Local Government Act 1989* Section 181.

Strategy Recommendation
1. That Council continues to promote the pensioner rebate provided by the Victorian Government to ratepayer who apply and qualify for the rebate.
2. That Council reviews non-rateable properties to ensure that they qualify for exemption from rating.
3. That Council continues to maintain the rates arrangements, deferral and waiver procedures as documented in the Rates and Charges Hardship Policy.

7. Rate instalment payments

Liability to Pay Rates

Local Government Act (1989) Section 156 makes the owner of the land liable to pay the rates and charges on that land.

The *Local Government Act* (1989) Section 156(6) declares the rate or charge, unpaid interest or costs to be a first charge upon the land.

Current Payment Dates for Rates

Council, in accordance with the *Local Government Act* (1989) Section 167 (1) **must** allow for the payment of rates by four instalments per annum. Council **may** allow a person to pay a rate or charge in a single lump sum payment *Local Government Act* (1989) Section 167 (2).

The Minister fixes instalment and single lump sum payment dates by notice published in the Government gazette.

On 17 February 2014, Frankston City Council adopted the 'instalment only' rate payment methodology. The resolution offers ratepayers the option to pay rates by four instalments due on 30 September, 30 November, 28 February and 31 May each year, or the next working day thereafter should those days be a weekend or public holiday. Residents can elect to pre-pay instalments at any time during the rating year.

This rate payment methodology has a number of advantages which are:

- The time period between when the notice is first issued and the payment date is reduced (approximately 2 months) which should minimise the opportunity for the payment to be overlooked by the ratepayer and can assist in ratepayers managing financial commitments;
- Currently the application of penalty interest using the current approach causes considerable distress to residents and impacts on Council's relationship with its ratepayers. The use of the alternative payment method should reduce this distress considerably;
- This approach brings payments into line with other authority billing, such as gas, electricity and water

Under Section 172 of the Local Government Act 1989, penalty interest can only be calculated from the date of the missed instalment payment.

It is Council's objective to have the most positive relationship possible with all of its residents and imposing such a punitive penalty -that is not seen as just – does not assist in achieving this.

When it is considered that every other utility you deal with (telephone, gas, power, water) - not one of these service providers is required to operate on the business rules that Local Government has been required to.
This strategy therefore recommends a continuation of the current payment methodology.

Strategy Recommendation

That Council continues to apply the mandatory rate instalment payment option in future rating years combined with the option of a nine instalment payment plan to encourage greater use of the direct debit payment approach.

8. Victorian Government Levies

In recent years, Council has seen an increased propensity for Victorian Government to view Local Government as a means of collecting State taxes under the branding of Councils rate notice.

In 2013, the Victorian Government introduced a property-based levy to fund Fire Rescue Victoria (FRV) and the Country Fire Authority (CFA). The Fire Services Property Levy replaced the insurance-based funding model as recommended by the Victorian Bushfires Royal Commission.

This levy has been superseded by the **Emergency Services and Volunteer Fund (ESVF) levy** from 1 July 2025. The ESVF will include two components, a fixed charge, and a variable charge which is linked to the Capital Improved Value of the property. From 1 July 2026, a non-residential fixed charge will apply to all non-principal places of residence. This fund will help support a wider range of emergency services including but not limited to VICSES, Triple Zero Victoria, Emergency Management Victoria, as well as the Country Fire Authority (CFA) and Fire Rescue Victoria.

Active volunteers with VICSES and CFA may receive an exemption from the ESVF for their primary place of residence. Pensioner Concession Card and Department of Veterans' Affairs Gold Card holders are entitled to a $50 concession on their ESVF liability for their principal place of residence.

Under the property-based levy:

- For residential properties (including vacant residential land) the fixed charge plus a variable rate is set by the Government and calculated as a percentage of the capital improved value (CIV) of the property.
- For non-residential properties, the fixed charge plus a variable rate is set by the Government and calculated as a percentage of the capital improved value (CIV) of the property.

- Each property classification has its own variable rate, and will be set by the Victorian Government no later than 31 May each year.

The State Government imposed Emergency Services and Volunteer Fund levy is shown separately on rate notices.

It is important to note that the Victorian Government will be directly responsible for administering the exemption and rebate process for eligible VICSES and CFA volunteers. Council has no involvement in this process.

Council is not raising any additional revenue from the levy; it is merely acting as a collection agency on behalf of the State Government.

Strategy Recommendation

1. That Victorian Government taxes are best collected by the Victorian Government using its own available resources such as the State Revenue Office.
2. That in the event that council is required to collect such Victorian Government taxes that these taxes be clearly identified as State charges on the Rates Notice.

Grants and Contributions

Grants revenue represents income received from other levels of government and other incorporated organisations. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Contributions represent funds received by Council, usually from non-government sources, and are usually linked to projects.

Contributions can be made to Council in the form of either cash payments or physical assets. Examples of contributions include:

- Monies collected from developers under planning and development agreements.
- Monies collected under developer contribution plans and infrastructure contribution plans.
- Contributions from user groups towards upgrade of facilities
- Assets handed over to Council from developers at the completion of a subdivision, such as roads, drainage, and streetlights.

Council aims to reduce the reliance on rate income, therefore Council will advocate to other levels of government for grant funding to support the delivery of important infrastructure and service outcomes for the community. Where Council is required to use its own funds to obtain grant funding, Council will assess the costs and benefits associated with the project or service on a case by case basis before committing.

When preparing its financial plan, Council considers its project proposal pipeline, advocacy priorities, upcoming grant program opportunities, and co-funding options to determine what grants to apply for. Grant assumptions are then clearly detailed in Council's budget document. No project that is reliant on grant funding will proceed until a signed funding agreement is in place.

Our Advocacy priorities underpin a key strategic direction of Council to reduce our reliance on rates and charges revenue and source alternate revenue streams. Council-led advocacy to state and federal governments is a vital tool for building awareness and support for matters that impact our city and to help secure the essential funding necessary to drive change and deliver on priorities that benefit our community.

Strategy Recommendation

1. Council considers potential grant and contribution funding options in each annual budget cycle

2. Continue to advocate to all levels of government to secure essential funding for local services and projects

User fees

Council provides a wide range of services to the community, often for a fee or charge. The nature of these fees and charges generally depends on whether they relate to statutory or discretionary services. Some of these, such as statutory planning fees are set by State Government statute and are commonly known as regulatory fees. In these cases, councils usually have no control over service pricing.

The Act gives Council the power to set discretionary fees and charges at a level that recovers the full cost of providing the services unless there is an overriding policy or imperative in favour of subsidisation.

Fees and charges are set/recommended by the individual Council departments responsible for the provision of services and approved by Council in the adopted annual budget. Council periodically reviews all fees and charges and adjusts the levels consistent with application of the user pays principle – that is, so far as is possible, the cost of providing a direct service will be met by the fees charged.

Pricing options available to Council are:

a. Rate of Return: Set the fee at a level that exceeds the fee's related costs. This will create a revenue flow that can assist in offsetting funds required from rates;

b. Full Cost Recovery: Set the fee at a level that results in full cost recovery, making the service cost neutral; or

c. Partial Cost Recovery: Set the fee at a subsidised level where Council rate funding (and/or) grants is required for the service.

All major areas of fees and charges can therefore be classified into one of the following categories:

Statutory Pricing;
Rate of Return Pricing;
Full Cost Recovery Pricing; or
Partial Cost Recovery Pricing (subsidy or market based)

Direct Costs and Indirect Costs (including overheads)

In evaluating the cost of a service, both direct and indirect costs (including overheads) associated with the service need to be considered.

Direct costs – those costs that can be readily and unequivocally attributed to a service or activity because they are incurred exclusively for that particular product/activity.
Examples of direct costs include labour costs of those staff directly working on the service delivery, materials and services and administration costs.
Indirect costs – those costs that are not directly attributable to an activity, but support a range of activities across Council.
Examples of indirect costs include: labour for management and administration, utility charges, training and development, telephones and computers, maintenance, vehicle and postage costs.

Price Monitoring

Annual reviews of fees and charges should include an assessment of:

the full cost of delivering the service;
benchmarking comparable prices; and
updating/amending current fees and charges based on movements in full costs and/or benchmark results.

Justification of Subsidy

Justification of why council should subsidise a service with rate revenue needs to be provided.
Examples of this could be:

It is in line with a particular Council Policy
There is a community obligation to provide the service

STATUTORY FEES AND CHARGES

Statutory fees and charges are those which Council is able to charge with specific limitations applied under the direction of legislation or other government directives.
The specific fee is generally advised by the state government responsible for the relevant service and Council is bound to charge this amount. Council has limited ability to alter the fee prescribed for the service.
Examples of Statutory Fees and Charges include:

- Planning and subdivision fees
- Building and Inspection fees
- Infringements and fines
- Land Information Certificate fees

Council will ensure that they will charge the prescribed fee as determined by the relevant state government organisation. These fees could change at any point in time if determined by the aforementioned body.

Strategy Recommendation

1. Council reviews fees and charges in each annual budget cycle
2. Statutory Fees are charged in line with State or Federal Government legislation or Local Laws
3. Council continues to explore additional sources of revenue

Other Revenue

Interest on Investments

Council receives interest on funds managed as part of its investment portfolio, where funds are held in advance of expenditure, or reserved for special purposes. Interest is added to Council's general revenue unless legislation requires it to be held and expended for a specific purpose. The investment portfolio is managed per Council's investment policy, which seeks to maximise return on funds, whilst minimising risk.

Sale of Assets

Council may consider the sale of Council owned assets if the sale is in line with the objectives set in the Council Plan, Long Term Financial Plan and Asset Plan. These strategic decisions will be considered in line with annual and long-term planning processes, or as required, and will be accompanied with a business case outlining the benefits and impacts to community and Council.
The sale of a Council owned asset will be approved by Council resolution.

Strategy Recommendation

1. To help address the funding-gap, Council will continually assess and advocate for alternate revenue opportunities. These opportunities seek to help reduce the current reliance on rate revenue to fund the delivery of community services and infrastructure.
2. Alternate revenue streams that are identified will be considered and adopted via Council resolution as and when required.

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Executive Summary

12.6 Adoption of Council and Wellbeing Plan (2025-2029)

Enquiries: (Caroline Reidy: Corporate and Commercial Services)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To adopt the Council and Wellbeing Plan (2025-2029).

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes the Council Vision, Council and Wellbeing Plan (2025-2029) and Budget 2025-26 have been developed concurrently and informed by extensive community engagement undertaken from March 2024 to May 2025 over three stages;
2. Notes the integration of the Municipal Health and Wellbeing Plan into the new Council and Wellbeing Plan ensuring health and wellbeing priorities are included as key initiatives and programs;
3. Acknowledges that all the stages of the community engagement contributed to the development of the Council and Wellbeing Plan, which is focused around four new strategic outcomes which align with the themes of the updated Community Vision 2040;
4. Notes the four-year plan reflects the 1,361 pieces of feedback collected through community engagement, including pop-ups, face to face workshops and stakeholder meetings; and
5. Adopts the Council and Wellbeing Plan (2025-2029).

Key Points / Issues

1. Council and Wellbeing Plan (2025-2029)

The Council and Wellbeing Plan 2025–2029 is structured around four Strategic Outcomes, each directly aligning with the themes of the Community Vision 2040. Each Strategic Outcome is supported by various Strategic Objectives, services and strategies that will be implemented to achieve these outcomes. Additionally, Strategic Indicators are included to measure our progress and success.

The four strategic outcomes are:

- Healthy and inclusive communities
- Natural environment
- Connected places and economy
- Council performance and leadership

12.6 Adoption of Council and Wellbeing Plan (2025-2029)

Executive Summary

For the first time Council has integrated the Municipal Health and Wellbeing Plan requirements of the Victorian Public Health and Wellbeing Act 2008 into this one document.

This approach lays the foundation for our commitment to creating healthy environments to support our residents to thrive at every stage of life. Over the next four years, the Council and Wellbeing Plan will guide how Frankston City Council will protect, improve and promote public health and wellbeing in the community.

Consultation

1. **External Stakeholders**

   Engagement for the Council and Wellbeing Plan took place between March 2024 and May 2025 over three stages:

   - Stage 1: Broad engagement with community and stakeholders (March to May 2024) – Was used to understand community and stakeholder sentiment and priorities for the Community Vision, Council and Wellbeing Plan, Financial Plan and Asset Plan. This resulted in 1,361 pieces of feedback collected through pop-ups, face to face workshops and stakeholder meetings.
   - Stage 2: Deliberative engagement (September to November 2024) – The Community Panel reviewed and made recommendations for the Council and Wellbeing Plan. Deliberative engagement was carried out in accordance with the legislative requirements of the Local Government Act 2020.
   - Stage 3: Reporting back and exhibiting the draft Council and Wellbeing Plan (April to May 2025).

2. **Other Stakeholders**

   Multiple sessions were held with internal stakeholders to help develop the Council and Wellbeing Plan (2025-2029) including staff workshops and Service Planning meetings through the latter half of 2024. Once we had collated the information this was presented and workshopped with our new team of Councillors at a planning day held on the 1 March 2025.

Analysis (Environmental / Economic / Social Implications)

The Budget allocates significant resources to the implementation of the Council and Wellbeing Plan delivery.

The budget includes the 2025-26 Council and Wellbeing Plan Actions and recognises the leadership role Council has within the community to actively promote sound environmental outcomes and to facilitate other levels of government and the community to act in a similar vein.

The budget contains financial resourcing for a wide range of programs underpinning the Council and Wellbeing Plan that deliver important services to the Frankston community and is based on the principle of maintaining services that are presently available to the community with some minor service growth to meet service demands.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

12.6 Adoption of Council and Wellbeing Plan (2025-2029)

Executive Summary

Legal

The budget is prepared in accordance with the *Local Government Act 2020*, *Local Government Reporting Regulations 2020* and relevant Australian Accounting Standards.

Policy Impacts

Nil

Gender Impact Assessments

A gender impact assessment was completed at the beginning of the Council and Wellbeing Plan project.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

There are no direct risk implications arising from this report.

Conclusion

This plan aligns to a renewed Frankston City Community Vision 2040, based on aspirations for the kind of city wanted for the community of Frankston. The four key themes - Healthy and Inclusive Communities, Natural Environment, Connected Places and Economy and Council Performance and Leadership all reflect the areas that matter most to the community and have shaped the strategic outcomes aimed to be achieve in this plan.

ATTACHMENTS

Attachment A:⇩ Council and Wellbeing Plan (2025-2029)

Frankston City
Council and Wellbeing Plan
2025–2029

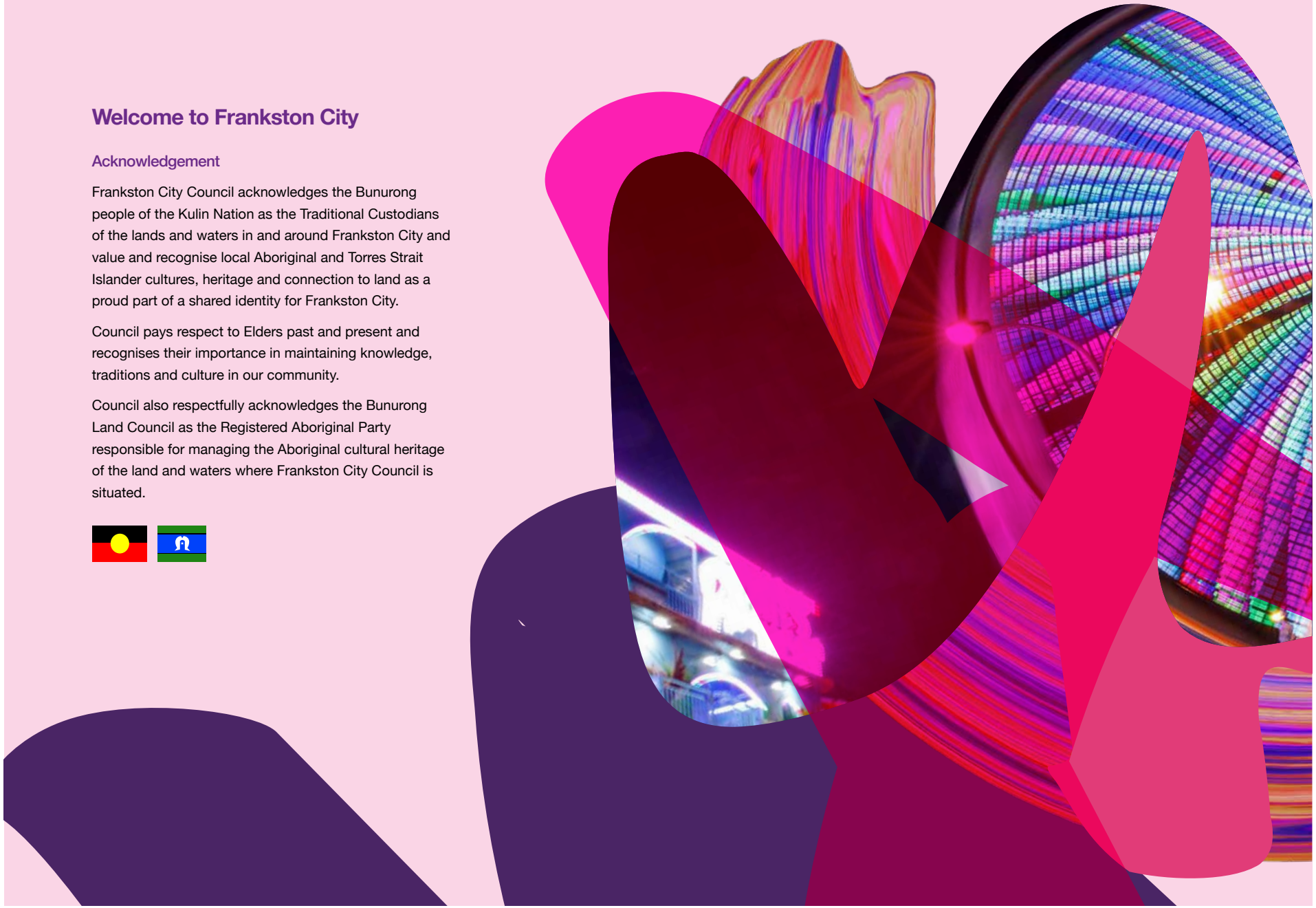
Welcome to Frankston City

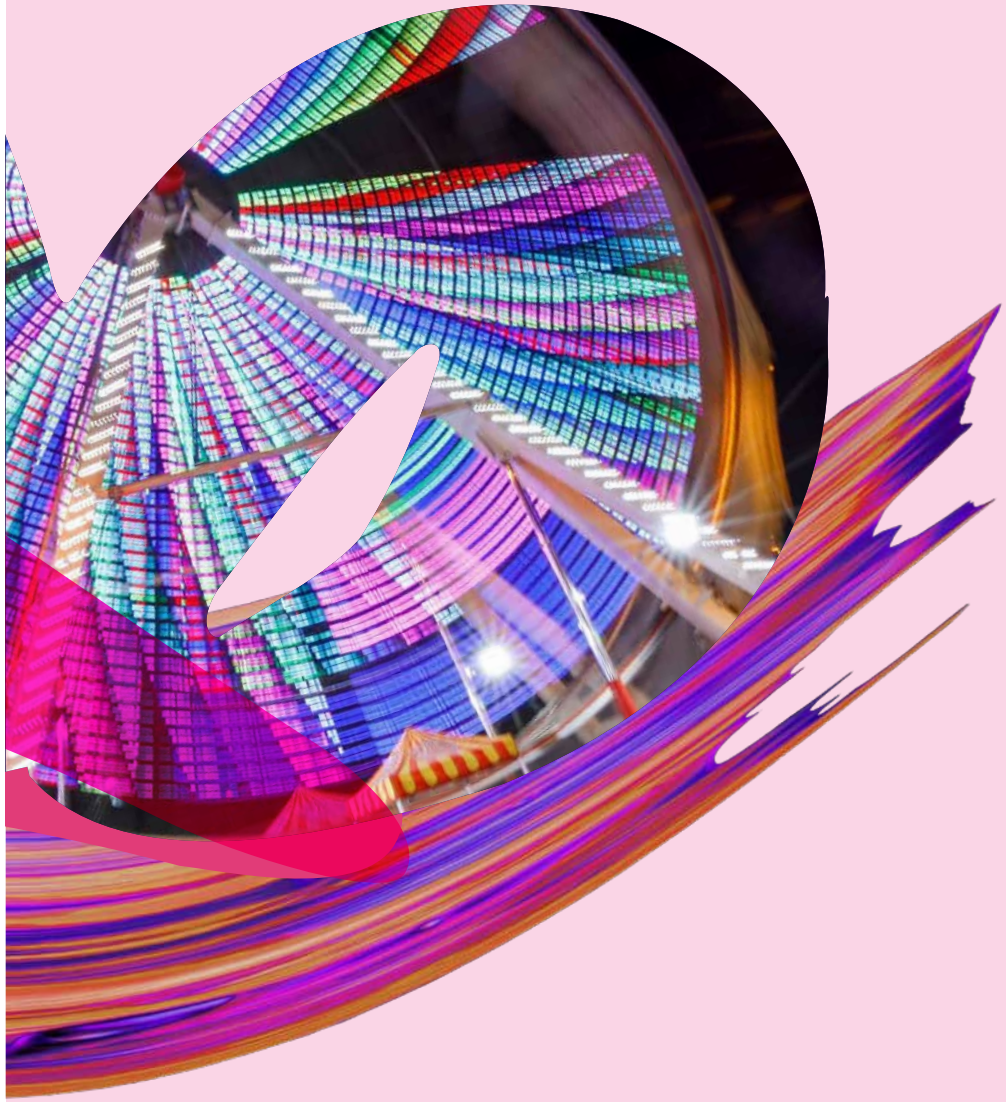
Acknowledgement

Frankston City Council acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the lands and waters in and around Frankston City and value and recognise local Aboriginal and Torres Strait Islander cultures, heritage and connection to land as a proud part of a shared identity for Frankston City.

Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions and culture in our community.

Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal cultural heritage of the land and waters where Frankston City Council is situated.





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Information provided in this plan was correct at the time of publication.

Message from the Councillors

As your elected representatives for Frankston City, we're proud to present the *Council and Wellbeing Plan 2025–2029*. This important document will guide the priorities of Council over the next four years and outline how our success will be measured.

As a newly elected Councillor team, we've worked hard to ensure your needs —identified through months of extensive consultation—are clearly reflected in the goals set out in this plan.

We engaged with more than 1,300 community members through broad and inclusive engagement activities and convened a representative panel of 39 community members to shape that feedback into clear goals and priorities. The result is a bold, robust and inclusive plan.

This plan aligns to a renewed Frankston City Community Vision 2040, based on your aspirations for the kind of city you want Frankston to be. The four key themes—**Healthy and Inclusive Communities, Natural Environment, Connected Places and Economy and Council Performance and Leadership**—reflect the areas that matter most to our community and have shaped the strategic outcomes we aim to achieve in this plan.

Through this plan, we are building on the important work of the previous Council, which delivered a range of transformational programs, including the *Frankston Metropolitan Activity Centre Structure Plan* and the *Nepean Boulevard Revitalisation Masterplan*. This Council is committed to the ongoing revitalisation of our city and to our mission of making Frankston the number one place to live, work and visit in Victoria.

For the first time, this strategic document also integrates the *Municipal Health and Wellbeing Plan*. We want everyone—of all ages—to live, work and play through healthy, active lifestyles. Council plays a key role in enabling this, through access to community health services, early years education, sport and recreation, active transport options and our abundance of open spaces.

By embedding health and wellbeing across our strategic outcomes, the 2025–2029 plan ensures that community wellbeing is at the heart of everything we do—with clear goals, actions and measures to hold us accountable.

As we step into the second half of the decade, we are navigating a more complex and uncertain world. Economic challenges, political shifts and cost-of-living pressures are affecting communities both across Australia and globally and our Local Supports Package aims to give back to our community by supporting those who are doing it tough.

For Council, this makes financial sustainability, accountability and good governance more important than ever. As your Councillors, maintaining your trust is vital. We remain committed to transparent decision-making and keeping you informed through regular updates and reporting.

We look forward to working with you to deliver on the priorities set out in this plan—and to enabling Frankston City and everyone within it, to fully realise their true potential.

Frankston City Councillors

Message from the Chief Executive Officer

I am proud to present the *Council and Wellbeing Plan 2025–2029* — our roadmap for the next four years. This plan reflects the aspirations of our community and the strategic direction of Frankston City Council, underpinned by our strong commitment to financial sustainability.

Most importantly, it highlights the vision and commitment of our new Councillors, who bring with them unique perspectives, passions and experiences. Since coming to Council, our elected members have undertaken a significant journey, building on their existing understanding of what matters to our community and translating that into clear and measurable goals for the term that lies ahead.

The plan represents an exciting new chapter for our city, building on the momentum of our city's ongoing transformation and revitalisation, while ensuring our infrastructure and services address the needs of everyone within our community.

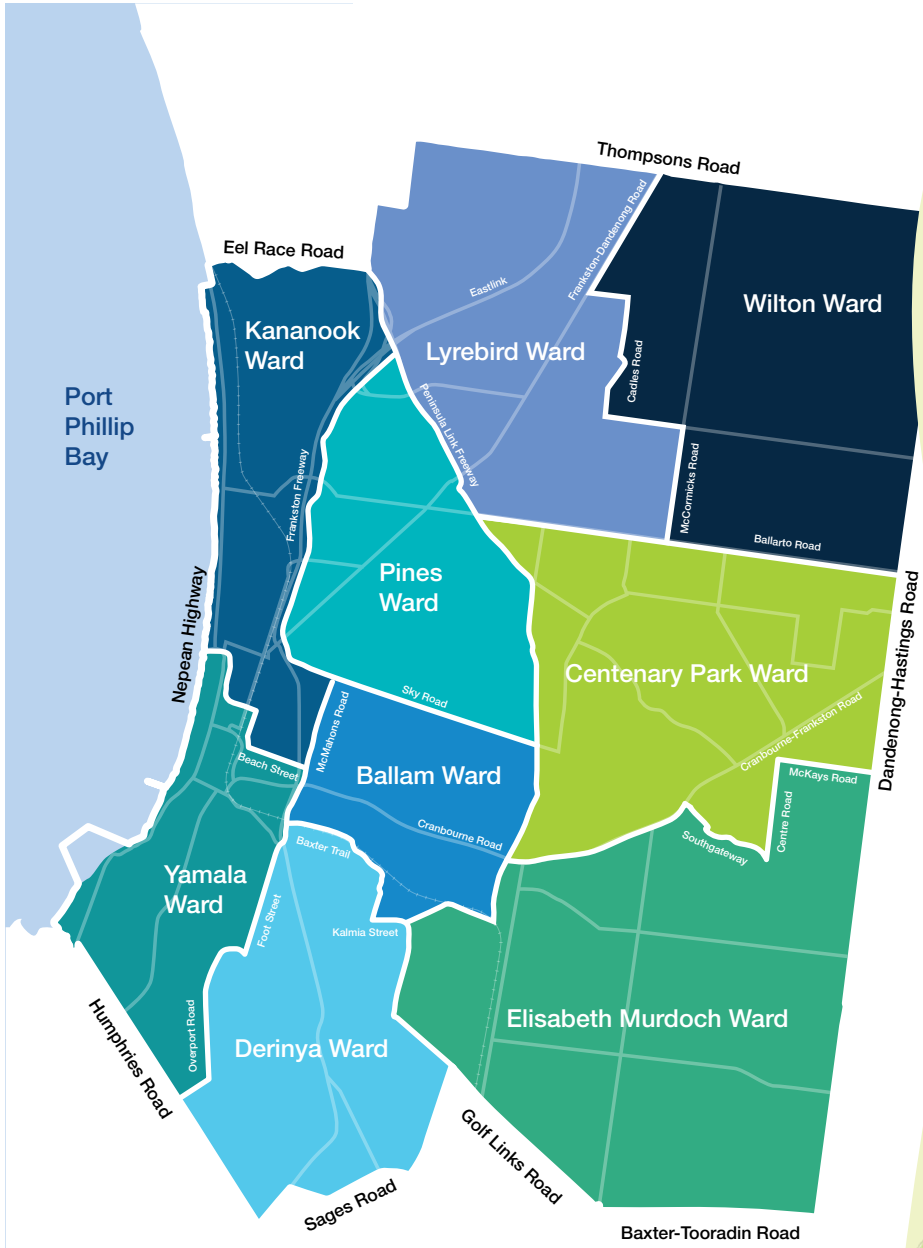
With the inclusion of the *Municipal Health and Wellbeing Plan* for the first time, this document also recognises that a community can only be as healthy as the people within it and identifies a range of health and wellbeing priorities focused around resilience, inclusivity and community safety. A city where everyone can feel valued, respected and able to thrive.

The plan also acknowledges the economic pressures facing many in our community. As affordability and access to essential services become more critical than ever, this plan outlines a range of initiatives designed to support those who need it most.

As our city continues to transform and grow, so too does our organisation. That's why we've developed a new organisational strategy — Fit for the Future — which places innovation, efficiency and customer experience at the centre of our operations. This approach ensures we continue to deliver high-quality service outcomes while safeguarding our strong financial position into the future.

Thank you to everyone who helped shape this plan. I look forward to the years ahead as we work together to create a healthier, fairer and more prosperous Frankston City.

Phil Cantillon
Chief Executive Officer, Frankston City



Councillors, wards and the role of local government

Our Councillors and wards

Frankston City Council is divided into nine wards with one councillor elected to represent each ward. Frankston City transitioned to this single-councillor ward structure in October 2024, following the electoral structure review mandated by the *Local Government Act 2020* (the Act).

Councillors were elected in November 2024 for a four-year term and are responsible for driving the strategic direction of Council, representing the local community in their decision-making, developing policy and monitoring performance.

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Cr Nathan Butler
Yamala Ward
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The role of local government

Australia has three levels of government: federal, state and local. The **federal government** looks after the whole of Australia, **state governments** look after individual states and territories and **local governments** – such as Frankston City Council – look after designated areas within each state. Local government organisations are also known as councils.

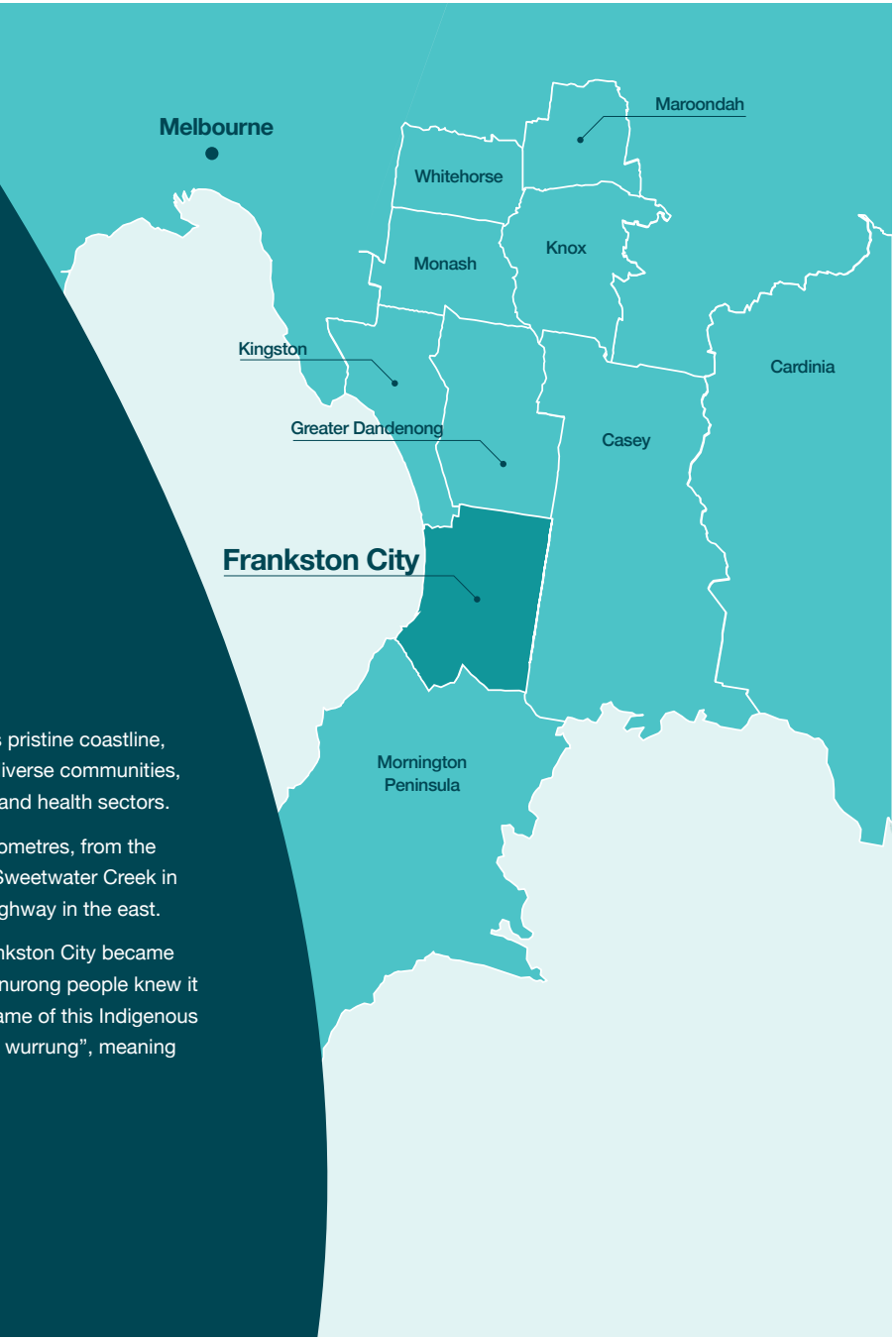
Councils are responsible for delivering a wide range of services to benefit residents, business and the local community. Services delivered may vary from council to council depending on their community's needs.

In Victoria, the role of a council is to provide good governance for the benefit and wellbeing of its community. All councils have the power to make and enforce local laws and collect revenue to fund their services and activities.

Council works in partnership with all levels of government, private and not-for-profit entities and our local communities to achieve improved outcomes for everyone.

Frankston City and our community

Frankston City is located on the eastern shores of Port Phillip Bay, approximately 40 kilometres south of Melbourne and is within metropolitan Melbourne.



Frankston City is made up of the suburbs of Carrum Downs, Frankston, Frankston North, Frankston South, Langwarrin, Langwarrin South, Sandhurst, Seaford and Skye.

Our location is second to none, commanding centre stage between Melbourne's urban metropolis and the tranquil Mornington Peninsula. Frankston is one of the very few blended bush-bay-cities, a major drawcard for our community and visitors alike.

The city is currently home to an estimated 142,826 residents, which is expected to grow to 162,673 by 2041.

Frankston City is recognised for its pristine coastline, natural reserves, vibrant lifestyle, diverse communities, growing business, arts, education and health sectors.

Covering an area of 131 square kilometres, from the Seaford Wetlands in the north, to Sweetwater Creek in the South and the Western Port Highway in the east.

For thousands of years before Frankston City became known by its current name, the Bunurong people knew it as Monmar, a sacred place. The name of this Indigenous Australian tribe comes from "Boon wurrung", meaning "coast people".

Frankston City in a snapshot

Frankston City Council provides almost 100 valued services to our customers and community across the following areas:

- Arts and culture
- Asset management
- Biodiversity and open space
- City planning
- Climate change action
- Community development
- Community health
- Community safety
- Council strategy and performance
- Customer service and experience
- City growth and investment
- Financial management
- Governance
- Integrated water
- People, culture and workforce management
- Sport and recreation
- Transport connectivity
- Technology and information
- Waste circularity

Council maintains

451 buildings

129 playspaces

716 km of roads

154 sporting grounds

464 open space reserves

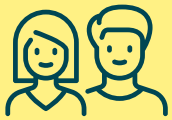
944 km of footpaths

167 playgrounds

78 km of shared paths

959 km of stormwater drains

About our city



800,000+
people visit our city per annum

54,633
jobs in Frankston City

$500 million
private development approved in 2023

Top 50
global university – Monash University's Peninsula Campus

160+
businesses with greater than $10 million annual turnover

$1 billion+
state and federal governments investment since 2019

27%
tree canopy coverage in the municipality in 2023/24

About our community

Frankston City has an ageing population, with a projected increase of

44%
for those aged 60+ between 2021 and 2041

142,826
people live in Frankston City

1.3%
of people identify as Aboriginal and Torres Strait Islander

29%
of households are families with children

39 years
median age

21%
of people were born overseas

785
people are estimated to be experiencing homelessness

51%
of people are women

7.3%
of people identify as LGBTQIA+

46%
of people work and live in Frankston City

About this plan

Council is required to prepare a new Council Plan every four years following local elections and make sure that it complies with the *Local Government Act 2020*.

For the first time, Council have combined the **Municipal Health and Wellbeing Plan** with the **Council Plan** to create the integrated **Council and Wellbeing Plan 2025–2029**.

Over the next four years, this plan will help Council continue to democratically represent the local community and their evolving needs and it'll guide how Council will protect, improve and promote public health and wellbeing within the community.

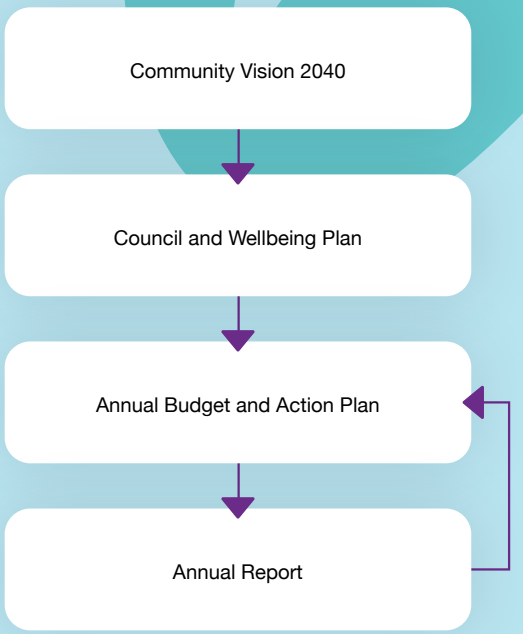
Developing, implementing and monitoring the plan

The **Council and Wellbeing Plan** is structured around four Strategic Outcomes, each directly aligning with the themes of the **Community Vision 2040**.

Each Strategic Outcome is supported by various Strategic Objectives, services and strategies that will be implemented to achieve these outcomes. Additionally, Strategic Indicators are included to measure our progress and success.

The operational delivery of the Council and Wellbeing Plan over its four-year term is supported by the development of an annual **Action Plan**. This Action Plan is developed with a strategic vision, highlighting key initiatives that align with each Strategic Objective. It is backed by the annual **Budget**, ensuring financial sustainability in the implementation of the planned initiatives.

Accountability is maintained through our **Annual Report**, which includes a detailed report of operations. This report outlines the progress on initiatives and Strategic Indicators, ensuring that our ongoing monitoring and evaluation strategically inform the development of the next year's Action Plan.



Strategic planning

Integrated Planning and Reporting Framework

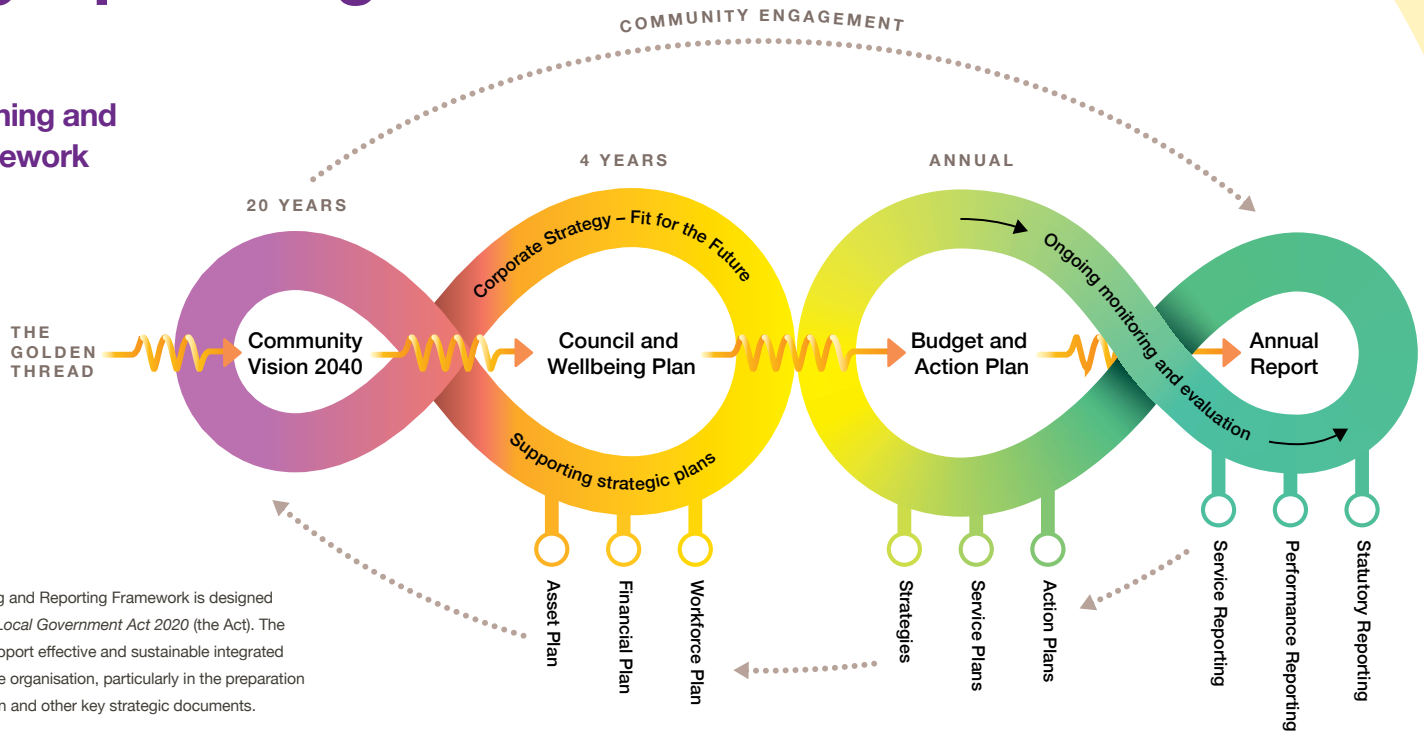


Figure A: The Integrated Planning and Reporting Framework is designed to meet the requirements of the *Local Government Act 2020* (the Act). The Act introduces principles that support effective and sustainable integrated planning and reporting across the organisation, particularly in the preparation of the Council and Wellbeing Plan and other key strategic documents.

The Frankston City Council's **Integrated Planning and Reporting Framework (IPRF)** (Figure A) ensures that service delivery outcomes across the organisation align with the community's vision and aspirations through the **Council and Wellbeing Plan** and annual **Budget and Action Plan.** At the heart of the IPRF is the **Community Vision 2040**, which provides an aspirational description of the community's desired future for the municipality.

As illustrated in Figure A, the IPRF integrates all key strategies and plans through the **'Golden Thread'**, connecting them to the Community Vision. It also demonstrates the Council's commitment to engaging with the community at all levels of the framework, as required by the Act.

Corporate strategy: Fit for the Future

The Fit for the Future strategy is a bold transformation program designed to enhance the way our Council operates, ensuring long-term financial sustainability and better services for our community. By focusing on innovation, efficiency and a strong customer experience, we are committed to delivering a future-ready Frankston that remains a great place to live, work and visit.

Health and wellbeing planning

Most people in Frankston City are living in relatively good health. However, there are key issues that are impacting local health and wellbeing outcomes, with some health status indicators showing poorer results compared to the Victorian average.

Health and wellbeing community snapshot

	Frankston City	Victoria
Meet physical activity guidelines	34%	35%
Smoke tobacco daily	18%	10%
Above a healthy weight	30%	23%
Consume sugary drinks every day	40%	34%
Report fair/poor health	34%	21%
Report having a disability	33%	20%
Have at least one long term health condition	18%	10%
Have sought help for a mental health issue	25%	20%
Report high levels of psychological distress	27%	23%
Experience loneliness	30%	23%
Feel valued by society	39%	47%
Ran out of food and couldn't afford to buy more	13%	8%

● Significantly different to the Victorian average – where the difference between the two results is not due to chance alone.

***Sources:** ABS Census 2021 and Victoria Population Health Survey 2023.

More detailed health and wellbeing data can be found here: frankston.vic.gov.au/wellbeingprofile

Our commitment to health and wellbeing

By combining the **Council Plan** and **Municipal Health and Wellbeing Plan** to create this integrated **Council and Wellbeing Plan**, we're ensuring our community and their health and wellbeing is at the heart of everything we do. This approach lays the foundation for our commitment to creating healthy environments that support our residents to thrive at every stage of life.

Over the next four years, the Council and Wellbeing Plan will guide how Frankston City Council will protect, improve and promote public health and wellbeing in the community, as required by the *Victorian Public Health and Wellbeing Act 2008.*

Council's role in health and wellbeing

Local government plays an important role in supporting community health and wellbeing through high quality services and facilities, well-planned neighbourhoods, sustainable management of the natural environment and support for a thriving economy. Access to community health services, early childhood education, parks and open spaces, sports and recreation opportunities, sustainable transport, arts and culture and inclusive community programs all contribute to a healthier and more connected community.

Health outcomes are shaped by social determinants, such as education, employment, income, social connections, access to parks and public spaces, safe and secure housing and healthcare. Addressing these factors is essential for reducing disparities and promoting fairer health outcomes.

Through the Strategic Outcomes outlined in this plan, Council will implement initiatives that address these determinants and improve community health and wellbeing. By understanding the direct connection between Council's services and community health and wellbeing, we can take a more targeted, strategic approach to delivering meaningful outcomes and measurable change.

The Strategic Initiatives in the annual Budget and Action Plan that contribute to the health and wellbeing of our community are marked with this symbol:

Progress will be monitored with the involvement of our community and using key indicators aligned with the **Victorian Public Health and Wellbeing Outcomes Framework**, supported by an up-to-date local **Health and Wellbeing Community Profile**.

Our commitment to working in partnership

We recognise that improving community health and wellbeing requires a collaborative, whole-of-community approach. Our Council and Wellbeing Plan reflects our commitment to working in partnership to create and improve the environments that promote health and wellbeing. To effectively implement this plan and achieve our health and wellbeing priorities, we will work in a coordinated and collaborative way with a diverse range of partners, including:

- Aboriginal community organisations, including the Bunurong Land Council Aboriginal Corporation
- Community health services, including Peninsula Health, Women's Health in the South East, South East Public Health Unit and South East Melbourne Primary Health Network
- Government agencies, such as the Department of Health, Department of Families, Fairness and Housing and neighbouring local councils
- Not-for-profit organisations and community groups, including neighbourhood houses, gathering places and sporting clubs
- Victoria Police and other essential services

By strengthening these partnerships, we can deliver coordinated and impactful initiatives that support the health and wellbeing of our community.

Planning lenses guiding our work

Life course approach

A life course approach is a way of thinking about health and wellbeing that looks at how experiences and factors over the course of a person's life impact their health outcomes. This approach promotes good health and wellbeing at every stage of life and addresses health inequities that may emerge over the life course. This recognises that initiatives should be tailored to fit the specific needs of people at different life stages and considers how earlier life experiences can influence later health outcomes.

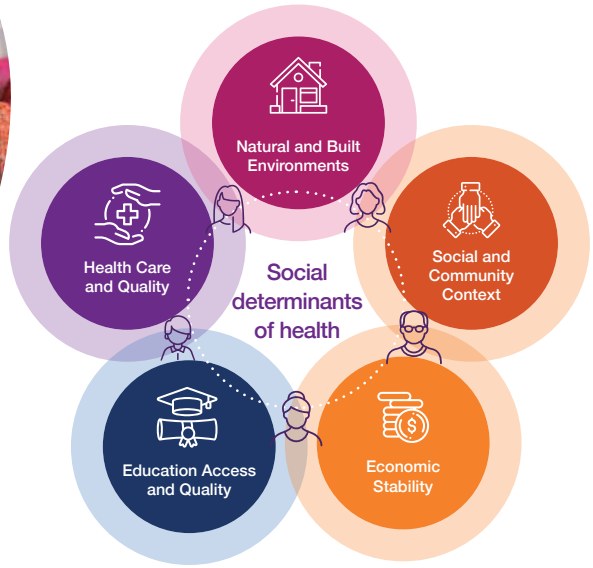
Health equity approach

This approach recognises that health outcomes are influenced by the environments in which people are born, live, work and age and that not everyone has the same opportunities to achieve good health. Health inequities are unfair and avoidable differences in health outcomes between groups, is often driven by factors such as geographical location, income levels and social conditions. These factors, known as the social determinants of health, are a significant contributor to health inequalities (See Figure B).

A key challenge for local government is ensuring that all community members have equitable opportunities to achieve and maintain good health. This requires fair access to services, programs, facilities and open spaces that promote health and wellbeing.

By embedding prevention at the heart of decision-making, Council can drive meaningful, long-term improvements and foster a healthier, more inclusive community.

Figure B: Social determinants of health over the life course



Intersectional gender approach

An intersectional gender approach to health planning recognises that health outcomes are shaped by biological sex differences, gender identity and the social, economic and cultural factors that intersect with a person's identity. This approach acknowledges that individuals may experience multiple and overlapping forms of discrimination – such as racism, sexism, homophobia, ageism and ableism – which contribute to unequal treatment and health disparities.

For example, research shows that two in three women experience gender-based discrimination when accessing healthcare, including having their symptoms dismissed or receiving inadequate treatment. These challenges are often intensified for women who experience additional forms of marginalisation —such as those who are culturally and linguistically diverse, live with disability, have low incomes, or identify as LGBTQIA+—who may face multiple, overlapping barriers to quality care and their overall health outcomes.

By examining how different identities and experiences intersect to influence health outcomes, an intersectional approach ensures that initiatives are designed to promote health equity and remove barriers, particularly for those most marginalised or facing multiple forms of disadvantage. Population groups that are at risk of poorer health outcomes that this approach will assist include:

- Aboriginal and Torres Strait Islander peoples
- Older people
- People from culturally and linguistically diverse backgrounds
- People from lower socioeconomic groups
- People who identify as LBGTQIA+
- People with a disability
- Women

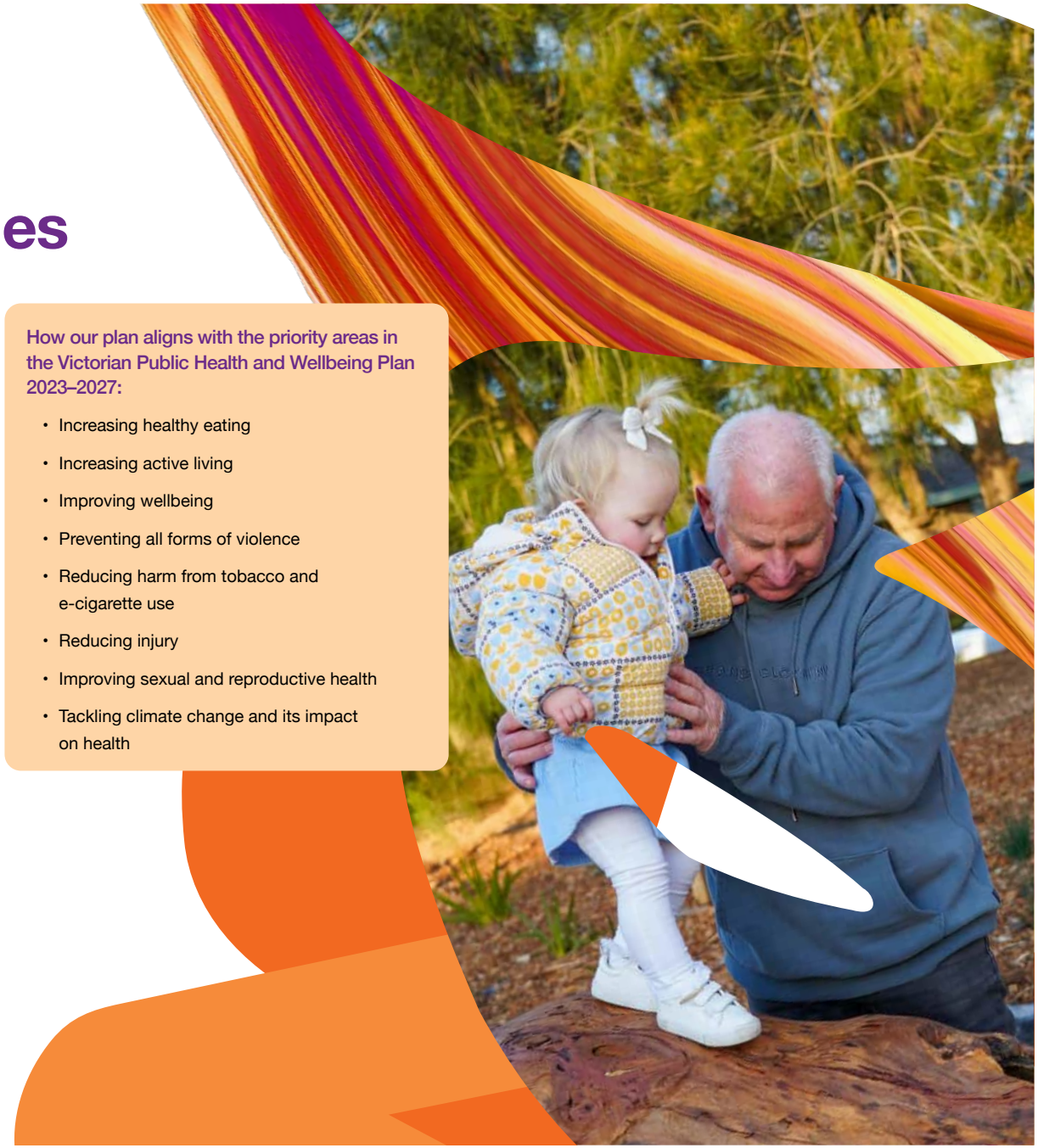
Our Health and Wellbeing Priorities

Our Health and Wellbeing Priorities align with the Community Vision, community engagement findings and the latest data and research, ensuring they reflect what matters most to our community. Achieving the best possible health and wellbeing outcomes for our community requires a collective approach, which is why our priorities align closely with the **Victorian Public Health and Wellbeing Plan 2023–2027** and involve working in partnership.

These priorities are also shaped by the *Climate Change Act 2017 and the Gender Equality Act 2020*, embedding community resilience to climate change and gender equality within our Strategic Objectives. Additionally, a **Gender Impact Assessment** has informed this plan, reinforcing our commitment to equitable health and wellbeing outcomes. The priorities also align with the **Municipal Planning Strategy**, ensuring that land use planning and development contribute to a healthy and sustainable community that promotes environments and lifestyles that support wellbeing.

How our plan aligns with the priority areas in the Victorian Public Health and Wellbeing Plan 2023–2027:

- Increasing healthy eating
- Increasing active living
- Improving wellbeing
- Preventing all forms of violence
- Reducing harm from tobacco and e-cigarette use
- Reducing injury
- Improving sexual and reproductive health
- Tackling climate change and its impact on health



Health and Wellbeing Priority 1

Healthy, Active and Resilient Communities

Focus

Good health, active lifestyles, nutritious food and the ability to adapt to a changing climate.

- Opportunities for walking, cycling and active travel
- Access to public open spaces, play spaces and recreation facilities
- Access to nutritious food and food security
- Community resilience to climate change to ensure long-term health and wellbeing

Key health and wellbeing issues

Over half of adults are at an unhealthy body weight, with above average levels of heart disease and type 2 diabetes and higher than average rates of food insecurity. Climate change impacts health including respiratory diseases, allergies, asthma, food security and nutrition.

What we heard from our community

"In a connected, engaged society, connections via footpaths and bike paths are vital. This also reduces greenhouse gases."

"Community is a big priority for me. More footpath networks and bike trails are important. As you can get places and be active in the community."

Feel safe in parks and open spaces		Heart disease prevalence	
Women	Men	Women	Men
28.3%	38.2%	3.3%	5.2%

Walk or cycle to work		Asthma prevalence	
Women	Men	Women	Men
1.3%	1.4%	11.6%	9%

***Sources:** ABS Census 2021, Frankston City Community Satisfaction Survey 2024 and Victorian Population Health Survey 2023.

Health and Wellbeing Priority 2

Engaged, Connected and Inclusive Communities

Focus

Mental wellbeing, social connection and inclusion.

- Opportunities for social connection
- Feeling valued and sense of belonging
- Volunteerism and community involvement
- Employment and housing
- Reduction of health inequities, poverty and disadvantage
- Connection to nature, arts and culture

Key health and wellbeing issues

There are high proportions of people, especially women, living with long-term mental health conditions. There are also increasing levels of psychological distress and loneliness and socioeconomic disadvantage as well as increasing rates of homelessness and rental stress.

What we heard from our community

"Any increased investment in gender equality, inclusion, volunteering, mental wellbeing and safety will deliver so many benefits to individuals, families, community – now and into the future."

"(It is) important to have opportunities and events where you are out in the community with First Nations people, learning about their different cultures."

Poverty rate

Women	Men
13.7%	10.4%

Increase in homelessness

2016-2021

14.8%

Long-term mental health conditions

Frankston City	Victoria
11.6%	8.8%

Unemployment rate

Frankston City	Victoria
4.6%	5.0%

***Source:** ABS Census 2021 and Victorian Council of Social Service 2021 (VCOSS).

Health and Wellbeing Priority 3

Safe, Respectful and Equal Communities

Focus

Living free from violence, discrimination and preventing harm from tobacco, alcohol, drugs and gambling.

- Gender responsive policies and programs
- Positive childhood development and healthy family relationships
- Respect and value of diversity
- Safe, vibrant and welcoming public spaces
- Reduction of harm from alcohol, other drugs and gambling
- Smoke-free environments

Key health and wellbeing issues

Frankston City has the highest rate of family violence in metropolitan Melbourne, higher than average smoking rates, high rates of alcohol related ambulance attendances and significant gambling losses reported per person.

What we heard from our community

"Safety is paramount. A safe environment will enable a strong communal bond which will lead to a sense of belonging and wellness."

"Reduction in domestic violence, alcohol and gambling and an increase in people's health and feeling of safety."

Rate of family violence incidents recorded by Victoria Police

2024 (per 100,000 population)

Women	Men
2,135.5	1,503.8

Rate of alcohol related ambulance attendances

2022–2023 (per 100,000 population)

Women	Men
383.82	560.82

Money lost to Electronic Gambling Machines

2023–2024

$65.8m

People who experienced discrimination

2023

15.5%

***Sources:** Crime Statistics Agency 2024, Turning Point AODStats 2023, Victorian Gambling and Casino Controll Commission 2024 and Victorian Population Health Survey 2023

How this plan was developed

Community engagement

The *Local Government Act 2020* requires that councils develop or review the Community Vision, Council Plan, Financial Plan and Asset Plan in accordance with its deliberative engagement practices.

Community Engagement Policy

Council adopted a revised version of their Community Engagement Policy in February 2025, which sets out how we will engage our community when planning for matters that may impact and interest them.

The policy establishes our commitment to engaging and collaborating with our diverse local communities to better understand and incorporate their different views, experiences and expertise into our decision-making.

The policy includes the following six engagement principles:

1. Purpose
2. Informed
3. Representative
4. Influenced
5. Supported
6. Report

Engaging our community

Engagement for the Community Vision and Council and Wellbeing Plan took place between March 2024 and May 2025 over three stages:

- **Stage 1: Broad engagement with community and stakeholders (March to May 2024)** – Was used to understand community and stakeholder sentiment and priorities for the Community Vision, Council and Wellbeing Plan, Financial Plan and Asset Plan.
- **Stage 2: Deliberative engagement (September to November 2024)** – The Community Panel reviewed the Community Vision (over two workshops) and made recommendations for the Council and Wellbeing Plan, Financial Plan and Asset Plan (over three workshops). Deliberative engagement was carried out in accordance with the legislative requirements of the *Local Government Act 2020*.
- **Stage 3: Reporting back and exhibiting the draft Council and Wellbeing Plan (April to May 2025)** – Community and stakeholders reviewed the draft Council and Wellbeing Plan and had a further opportunity to comment on whether it met their needs and aspirations, as identified in earlier stages of engagement.

Council engaged with the community through a range of activities, including:

- Online surveys and polls
- Community pop-ups and intercept surveys
- Stakeholder workshops
- Staff workshops
- Children's activities
- The Community Panel

Overall, Council engaged with over 1,300 people, who represented Frankston City's diverse demographic makeup and received more than 3,700 free text comments about Council services.

The Community Panel

In 2024, residents were invited to express interest in participating in a deliberative Community Panel. The expression of interest process was promoted during pop ups, intercept surveys, online, social media, emails, newspapers, newsletters, workshops and delivery of postcards to residents. Council received expressions of interest from 110 people. An independent consultant – Conversation Co – recruited 44 panel members, using a stratified sampling approach to ensure the panel represented the demographic makeup of the Frankston City community.

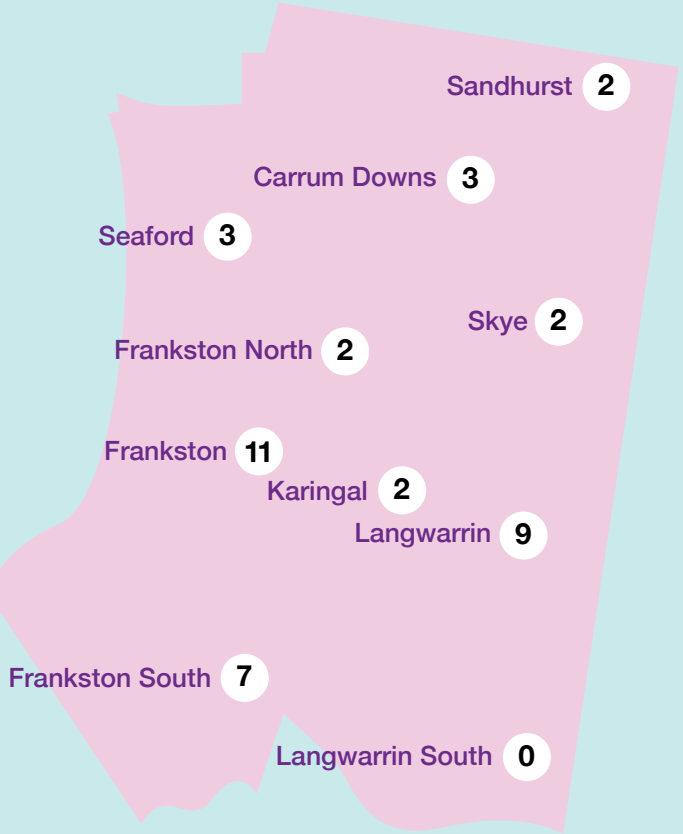
Council and its independent consultants ensured that the Community Panel were informed and supported to deliberate on the Community Vision, Council and Wellbeing Plan, Asset Plan and Financial Plan. The panel thoughtfully weighed up options, discussed issues in-depth and ultimately made decisions and recommendations with consensus. In the end, 39 panel members actively participated in five workshops, including considering broader community feedback, listening to subject matter experts and respectfully discussing experiences, ideas and options.

The panel decided to make changes to the existing Community Vision and agreed on a revised Community Vision statement and aspirations. The four new Vision Themes that the Community Panel developed have been aligned with the Council and Wellbeing Plan as the Strategic Outcomes that Council will deliver in the next four years. The Community Panel also made recommendations for priorities and actions for the Council and Wellbeing Plan, Asset Plan and Financial Plan.

Council commits to ensuring that initiatives identified in each annual Action Plan continue to represent what our Community Panel expects to see, hear or change as Council works towards delivering each of the four aspirations between 2025–2029.

For the full engagement report, check out: engage.frankston.vic.gov.au/your-vision-frankston-city

Figure C: Represents the demographic data voluntarily provided by the Community Panel members who were recruited.

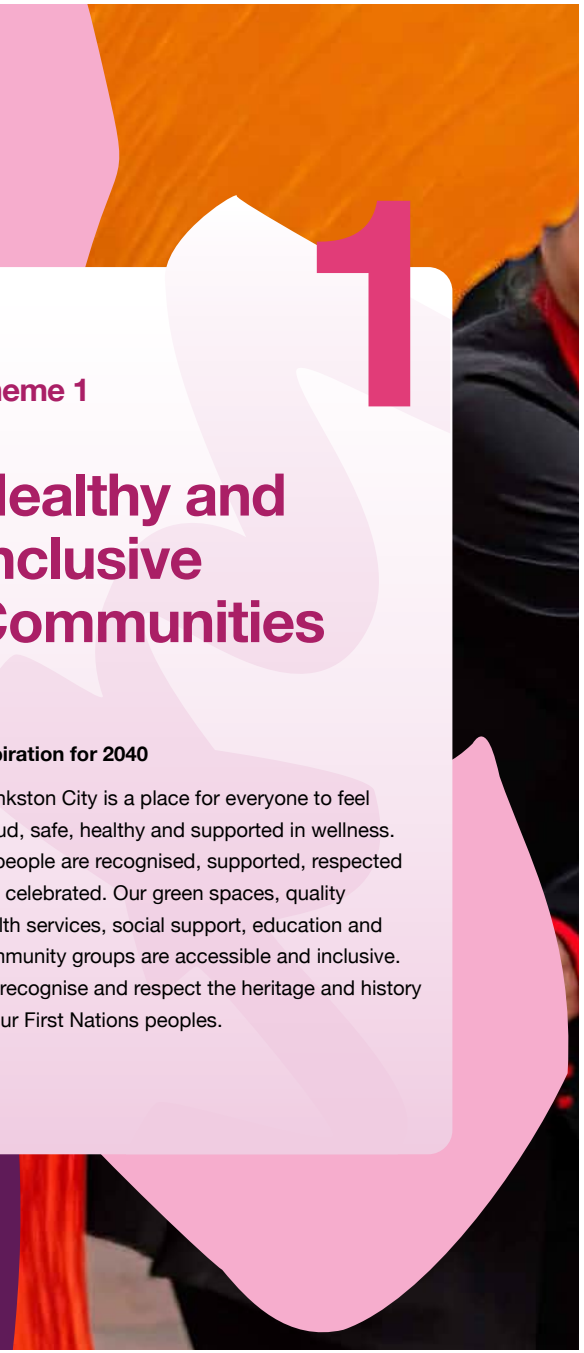


Frankston City Community Vision 2040

The Community's vision for Frankston City has been developed by the community for the community and will guide Council's strategic outlook until 2040.

Our Community Vision

"Frankston City is a safe, inclusive and caring community in which to live, work and play. Our vibrant coastal City is clean, leafy, environmentally responsible, well planned, accessible and innovative for a changing future. We are proud, engaged and connected."



1

Theme 1

Healthy and Inclusive Communities

Aspiration for 2040

Frankston City is a place for everyone to feel proud, safe, healthy and supported in wellness. All people are recognised, supported, respected and celebrated. Our green spaces, quality health services, social support, education and community groups are accessible and inclusive. We recognise and respect the heritage and history of our First Nations peoples.

2

Theme 2

Natural Environment

Aspiration for 2040

Frankston City is committed to balancing the enjoyment of the environment with robust and sustainable land management. The community is educated on how to care for the environment and the protection of biodiversity and the health of natural spaces is promoted. Climate change is being actively addressed and our integrated water systems are future proofed against the challenges of our coastal region. Waste management is transparent and innovative.

3

Theme 3

Connected Places and Economy

Aspiration for 2040

Frankston City is a thriving, prosperous, safe place, where people love to live, study, work and visit. Public spaces provide an extensive range of cultural, artistic and recreational pursuits. Frankston City nurtures and attracts innovation and investment and is known for its diverse educational and business opportunities. It's well connected, with a network of easy to access, progressive and resilient infrastructure.

4

Theme 4

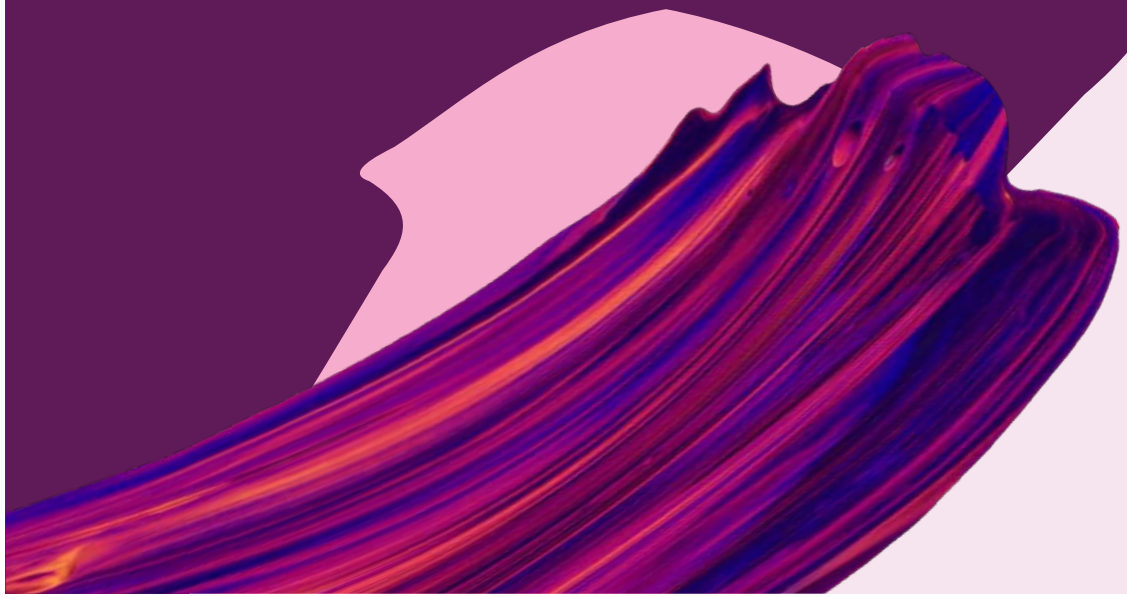
Council Performance and Leadership

Aspiration for 2040

Frankston City Council communicates honestly and transparently with our communities and advocates for people of all abilities and backgrounds. Council is trusted and well governed and uses its resources in an accountable and sustainable manner. Councillors and Council work as a team to prioritise the community's interest through programs of ongoing engagement and use its resources in an accountable and sustainable manner.

Strategic Outcomes

The Strategic Outcomes provide direction for Frankston City Council and align with the four themes developed by our community in the **Community Vision 2040**. These outcomes focus our efforts over the next four years, ensuring that we prioritise our resources effectively to achieve the right results.



Strategic Outcome 1:

Healthy and Inclusive Communities

Improve community health, safety and wellbeing by reducing harms and promoting healthy lifestyles. Strengthen resilience, inclusiveness and enrich culture and diversity.

Our community told us what's important to them…

- Accessible recreational opportunities for all ages and abilities
- Safety of public spaces and roads
- Mental wellbeing, prevention of family violence and homelessness
- Gender equality and foster a respectful, inclusive community
- Volunteerism and collaboration among local services and groups

Strategic Outcome 2:

Natural Environment

Promote sustainability through bold action and leadership on climate change, while protecting and enhancing Frankston City's natural and built environments.

Our community told us what's important to them…

- Green spaces and balancing development with environmental sustainability
- Sustainable land and tree management to support native plants, wildlife and easy maintenance
- Mental health, tourism and community wellbeing through access to natural spaces
- Reducing greenhouse gas emissions through innovative solutions
- Waste management systems to encourage community participation and better practices

Strategic Outcome 3:

Connected Places and Economy

Enhance liveability by improving access to and revitalising Frankston City's places and spaces. Foster a thriving economy by creating jobs and opportunities to build a skilled and educated community that supports sustainable and diverse industries.

Our community told us what's important to them…

- Welcoming, accessible public places that celebrates our cultural identity
- Equitable and accessible recreation facilities and community centers
- Strengthened pride and belonging through festivals, cultural programs, community events and public art
- Safe and well-connected pedestrian and public transport networks that link to key services and public places

Strategic Outcome 4:

Council Performance and Leadership

A forward-thinking and responsive council that values community input, committed to optimising services, ensuring robust governance and making sustainable decisions.

Our community told us what's important to them…

- A diverse range of regular community engagement opportunities
- Community involvement and build trust through inclusive and transparent decision-making that reflects community interests
- Council decision-making, financial management and local projects
- Streamline customer service for complaints, maintenance and service requests
- Diverse communication channels to improve reach

Strategic Outcome 1:

Healthy and Inclusive Communities

How this outcome contributes to health and wellbeing

Council is committed to building healthy and inclusive communities where everyone feels safe, valued and empowered to thrive at every stage of life. Our Local Support Package aims to give back to our community supporting those who need it most.

By enhancing community health initiatives, creating safe and welcoming public spaces and fostering meaningful social connections, Council will promote wellbeing, celebrate diversity and strengthen the foundations of a healthy community. Council will partner with others to support healthy and active lifestyles through accessible sports and recreation opportunities, promoting nutritious and secure food environments and community development programs that prioritise inclusion and equity. Council will also strive to foster a safe, respectful and connected community where everyone can participate fully in community life. Through these efforts, Council will contribute to a more engaged, connected and inclusive community for all.

Services and Strategic Documents

Council delivers a wide range of services, programs and infrastructure to maintain and improve the health and safety of the community, including:

Services	Key Strategic Documents
Community health Enhancing the health and wellbeing of individuals, families and the community by empowering them to grow and thrive through accessing supports and services.	✔ Healthy, Secure and Sustainable Food Action Plan ✔ Kindergarten Partnership Strategy 2024–2036
Community development Building resiliency and strength in the community through the broad delivery of inclusive and accessible activities, services, campaigns, partnerships and community spaces.	✔ Disability Action Plan ✔ Family Violence Prevention Action Plan ✔ Frankston Youth Action Plan ✔ Positive Ageing Action Plan ✔ Reconciliation Action Plan ✔ Libraries Action Plan ✔ Arts and Culture Strategic Plan
Community safety Supporting people to feel protected and safe in the community regarding animal management, building services, environmental and public health, city safety and the enforcement of local laws.	✔ Community Local Law ✔ Domestic Animal Management Plan (DAMP) ✔ Safer Communities Strategy 2023–2033 ✔ Young Street Action Plan
Sport and recreation Encouraging people to be active through access to a diverse range of sport and leisure activities, whilst supporting sporting clubs and their use of facilities to ensure they are fit for purpose and accessible to all.	✔ Active Leisure Strategy 2021–2029 ✔ Fair Access to Sport Policy and Action Plan ✔ Peninsula Leisure Strategy

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
1.1	Encourage healthy, active and skilled communities by providing supportive, accessible and inclusive services and spaces where everyone feels welcome, valued and respected.	✔ Aquatic and leisure facilities ✔ Accessible community services ✔ Local connections and belonging
1.2	Improve wellbeing by strengthening social connection, respect, value of diversity and gender equality.	✔ Connections and belonging ✔ Inclusivity and accessibility ✔ Cultural inclusivity
1.3	Support and strengthen positive early childhood development by fostering strong foundations in education and health, ensuring children can thrive.	✔ Maternal and Child Health services ✔ Children services
1.4	Support community safety and wellbeing for everyone who lives, visits, works or does business in Frankston City.	✔ Animal Management ✔ Public health/Food safety ✔ Alcohol and illicit drugs

Strategic Outcome 2:

Natural Environment

How this outcome contributes to health and wellbeing

The natural environment is essential to our community's health and wellbeing. By protecting and enhancing biodiversity, maintaining quality open spaces and responding to climate change, Council will support our community to foster a deeper connection with nature and enjoy the co-health benefits that improve physical health and mental wellbeing.

Enhancing open spaces for nature-based recreational activities, relaxation and social connection, promoting whole-of-community approaches to environmental sustainability and strengthening resilience to climate change will ensure our community remains healthy and well into the future. Through these efforts, Council will actively contribute towards a healthy, active and resilient community for generations to come.

Services and Strategic Documents

Council delivers a wide range of services, programs and infrastructure to enhance the sustainability and enjoyment of Frankston City's natural and built environments, including:

Services	Key Strategic Documents
Biodiversity and open space Ensuring the natural environment is protected and enhanced to provide safe, diverse and engaging open spaces and natural reserves for the community while supporting biodiversity values to sustain our unique flora and fauna.	✔ Biodiversity Action Plan ✔ Urban Forest Action Plan ✔ Coastal and Marine Management Plan
Climate change action Managing Council's climate change response and supporting the community to mitigate impacts, build resilience and manage vulnerabilities.	✔ Climate Change Strategy 2023–2030
Integrated water Council provides stormwater protection for property, assists the community to enjoy healthy waterways and provides leadership and support for the sustainable use of water resources and protection of the environment.	✔ Frankston City Integrated Water Action Plan ✔ Frankston Drainage Strategy
Waste circularity Demonstrate leadership in providing solutions to conserve resources, divert waste from landfill and educate and enable the Frankston City community to reduce waste through avoidance, reduction, sharing, resale and reuse.	✔ Waste Circularity Plan 2023–2030 ✔ Circularity Roadmap ✔ Aftercare Management Plan

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
2.1	Enhance, protect and regenerate Indigenous vegetation and biodiversity within Council's reserves to improve ecosystem resilience.	✔ Open space and natural reserves satisfaction ✔ Tree canopy
2.2	Sustain progress towards our science-based emissions reduction target by 2030 and build the capacity and resilience of our community to adapt to the challenges caused by climate change.	✔ Greenhouse gas emissions ✔ Council responsibility towards environment
2.3	Encourage participation in environmental volunteering and opportunities for environmental education.	✔ Environmental programs and events
2.4	Take a collaborative approach with state agencies to sustainably manage our stormwater and drainage assets, reducing impacts to our community and natural waterways.	✔ Beach water quality
2.5	Support the local circular economy through waste and resource efficiency programs, education and services.	✔ Kerbside collections ✔ Waste to landfill

Strategic Outcome 3:

Connected Places and Economy

How this outcome contributes to health and wellbeing

A well-connected and liveable city with a thriving economy forms the foundation for a healthy and resilient community.

Through city planning, investment in sustainable transport and a strong focus on arts and culture, Council contributes to vibrant, safe and connected communities that fosters wellbeing for all. Through enhancing connections between key destinations to encourage active travel and improving road safety, we can reduce the risk of injury and create safer and more accessible built environments that support active and healthy lifestyles. Well-designed public spaces will encourage social interaction, enhance community cohesion and contribute to a greater sense of belonging. Planning for better neighbourhoods and safe, secure and affordable housing for all is essential infrastructure that underpins health and wellbeing. Access to arts, culture and libraries enriches lives, strengthens community connection and provides a platform for diverse voices to be heard, fostering a more engaged and inclusive community. Council is committed to building a connected, accessible and vibrant city where people and businesses can thrive and health and wellbeing is at the heart of community life.

Services and Strategic Documents

Council delivers a wide range of services, programs and infrastructure to strengthen the local economy and enhance the sustainability and enjoyment of Frankston City's natural and built environments, including:

Services	Key Strategic Documents
Arts and culture Enhancing Frankston's cultural landscape by supporting a vibrant arts programs, dynamic events and first-class performing arts and library facilities, creating opportunities for everyone to inspire, learn and connect.	✔ Arts and Culture Strategic Plan ✔ Destination Event Strategy ✔ Library Action Plan ✔ Public Art Strategy
Transport connectivity Managing the infrastructure needed to ensure the community is physically connected, journeys are safe and there is access to an efficient transport network be it drive, ride, cycle or walk.	✔ Frankston City Bike Riding Strategy 2024–2039 ✔ Frankston City Road Safety Strategy ✔ Frankston Integrated Transport Strategy 2022–2042 ✔ Paths Development Plan
City planning Working in partnership with stakeholders to plan, design and deliver a vibrant, liveable City with sustainable development and adequate parking, in line with the Frankston Planning Scheme.	✔ Frankston City Housing Strategy ✔ Frankston City Industrial Strategy ✔ Frankston Local Shopping Strip Action Plan ✔ Frankston Metropolitan Activity Centre (FMAC) Development Contributions Plan (DCP) ✔ Lighting Frankston Plan ✔ Frankston Metropolitan Activity Centre (FMAC) Structure Plan ✔ Frankston Wayfinding Strategy and Style Guide ✔ Green Wedge Management Plan ✔ Public Toilet Action Plan ✔ Frankston Open Space Strategy
City growth and investment Fostering the development of a sustainable and prosperous local economy. Positioning Frankston as the prime destination for investment and development.	✔ Economic Development and Skilled Community Strategy

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
3.1	Through strategic creative destination development, we position Frankston as a premier cultural hub, attracting visitors, showcasing first class arts experiences and events, fostering local talent and enriching community life.	✔ Libraries ✔ Arts and culture ✔ Events
3.2	Enhance the identity and character of our urban city.	✔ Statutory planning ✔ Community satisfaction with design of places and spaces
3.3	Attract and invest in high-quality property development to accelerate investment, generate jobs, enhance housing supply and diversify revenue sources.	✔ VCAT decisions on planning ✔ Affordable housing
3.4	Manage our transport network to provide safe, accessible connections while advocating for arterial road safety improvements, enhanced amenity and better public transport connectivity to support community access.	✔ Roads ✔ Community satisfaction with travel options

Strategic Outcome 4:

Council Performance and Leadership

How this outcome contributes to health and wellbeing

Council's strong leadership and commitment to excellence in governance, financial management and service delivery plays a key role in shaping environments where communities can prosper and experience improved health and wellbeing.

Through strategic planning, responsible financial management, investment in high quality community infrastructure and innovative use of technology, Council will ensure that services are efficient, accessible and responsive to evolving community needs. By embedding equity and inclusion into Council's leadership along with a strong commitment to gender equality within the workplace, Council can deliver services that are fair and accessible to all and that strengthen community wellbeing. Providing transparent and meaningful opportunities for the community to have a voice in decisions that impact their lives, strengthens civic engagement and creates a sense of belonging and being valued. The delivery of safe, inclusive and accessible community facilities will further support social connection, active lifestyles and overall wellbeing.

Services and Strategic Documents

Council delivers a wide range of services, programs and infrastructure with strong governance and leadership, including:

Services	Key Strategic Documents
Financial management Provide leadership and support in managing the financial health and long-term sustainability of Council.	✔ 10 Year Financial Plan ✔ Annual Budget ✔ Revenue and Rating Plan 2025–2029
Asset management Effective stewardship of public assets to ensure long-term sustainability and adequately support current and future service delivery.	✔ Asset Management Strategy ✔ Asset Plan ✔ Building Asset Management Plan ✔ Drainage Asset Management Plan ✔ Long Term Infrastructure Plan 2023–2033 ✔ Open Space Asset Management Plan ✔ Pathway Asset Management Plan ✔ Property Plan ✔ Property Strategy ✔ Road Management Plan ✔ Roads Asset Management Plan
Governance Governance provides advice to the organisation and Councillors, in accordance with legislative requirements and best practice, with our aim being to optimise outcomes for the community.	✔ Fraud and Corruption Prevention Plan ✔ Policy and Protocol Framework ✔ Compliance Management Framework
Council strategy and performance Integration of key strategic documents that are developed and supported through community engagement and advocacy with our stakeholders, while also ensuring transparency through our reporting and communications.	✔ Community Vision 2040 ✔ Council and Wellbeing Plan 2025–2029 ✔ Community Infrastructure Plan 2022–2042 ✔ Community Engagement Framework

Services	Key Strategic Documents
Customer service and experience Ensuring an interface between customers and council services by listening to customer needs, communicating about council services and responding to customer experience with improved service provision.	✔ Fit for the Future
Technology and information Supports the effective delivery and management of technology and information to enhance service delivery, efficiency and community engagement.	✔ Information and Communication Technology (ICT) Strategy
People, culture and workforce management Managing and developing a high-performing workforce, strong organisational culture and maintaining a safe and inclusive workplace.	✔ Gender Equality Action Plan (GEAP) ✔ Child Safety Action Plan ✔ Workforce Plan

Strategic Objectives and Strategic Indicators

Council has identified the following Strategic Objectives and Strategic Indicators for the next four years:

Code	Strategic Objective	Strategic Indicators
4.1	Council is committed to improving technology, data and processes to deliver innovative and sustainable services with transparent and accountable decision-making, supported by open governance and clear communication.	✔ Published data
4.2	Provide good governance and ensure Councillors are demonstrating to the community the highest standards of integrity, transparency, respect and accountability.	✔ Decision-making at closed meetings ✔ Councillor attendance and costs of election ✔ Community satisfaction with Council
4.3	As custodians of public assets, Council will maintain good governance and have a strategic approach to managing our assets to ensure long-term sustainability and optimal delivery of services.	✔ Capital works ✔ Property strategy
4.4	Council advocates for the community by engaging with all levels of government and ensuring accessible, inclusive and transparent processes that encourage active engagement and are supported by clear, strategic communication.	✔ Consultation and engagement ✔ Representation and advocacy ✔ Effective communication from Council

Code	Strategic Objective	Strategic Indicators
4.5	Council will ensure that strategic planning principles are incorporated at all levels of planning, prioritising strategic alignment and the long-term impact on the community.	✔ Grants ✔ Council performance ✔ Rates ✔ Loans and financial data
4.6	Build a well-managed, diverse workforce that champions gender equality, ensures child safety and fosters a strong and inclusive culture, promoting fairness, respect and accountability across all levels.	✔ Gender data ✔ Workforce data
4.7	Council fosters collaboration and provides accessible ways for the community to engage with services and decisions. Elevating the community's voice ensures their needs and aspirations shape planning and service delivery.	✔ Socio economic data ✔ Customer requests

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We cater for people of all backgrounds
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Executive Summary

12.7 Amendment of the Road Management Plan

Enquiries: (Luke Ure: Infrastructure and Operations)

Council Plan

Level 1:	4. Well Planned and Liveable City
Level 2:	4.2 Improve connectivity and movement and provide transport choices to the community, including walking trails and bike paths

Purpose

To present Council with the outcomes of the review of Council's Road Management Plan (2022), inform Council on the outcomes of the public consultation for the amendment to the Road Management Plan and endorse the amended Road Management Plan (2025).

Recommendation (Director Infrastructure and Operations)

That Council:

1. Notes the review of the Road Management Plan (2022);
2. Notes the amended Road Management Plan (2025) was publicly exhibited for a period of four (4) weeks and no public submissions were received;
3. Adopts the Road Management Plan (2025) to be effective as of 1 September 2025; and
4. Publishes the review of the Road Management Plan (2022) and the amended Road Management Plan (2025) on its public website.

Key Points / Issues

- Pursuant to Section 54 of the Road Management Act, Council is required to undertake a review of its Road Management Plan (RMP) in four yearly intervals in accordance with the Road Management (General) Regulations 2016.
- Council's initial RMP was adopted in December 2004. This Plan has been reviewed several times; the latest version was adopted on 26 April 2022.
- Following a review, Council must determine if it will initiate an Amendment process and give public notice. The purpose of the review is to ensure standards relating to the management of Council's road network remain reasonable and are commensurate with its ability to manage its road network.
- During this review, Council has aligned its RMP with the newly developed guidance from the Municipal Association of Victoria (MAV), which seeks to standardise RMPs across the sector.
- A number of amendments to the current RMP have been recommended based on the outcomes of the Review (Attachment A). The proposed amendments are predominantly administrative and are the result of incorporating the recommendations from the MAV, which has the following objectives:
    - Ensures all critical content is included and is in line with current best practice and legal advice
    - Enable Councils to adopt, where practicable, a common, reasonable set of standards while maintaining consistency with other councils.

12.7 Amendment of the Road Management Plan

Executive Summary

- The RMP Review has assessed a number of elements of the RMP and formed the basis for the proposed amendments, including assessment of Council's road management process and practices, compliance to its service levels and benchmarking with Plans of other road authorities.
- At its Briefing on 26 May 2025, officers provided Councillors an overview of its road asset management practices, including the review of the RMP and Council's performance to a range of metrics and indicators. The Briefing covered a range of positive findings, including:
    - Frankston's community satisfaction results for local roads have remained above the 'All Council' and 'Similar Council' averages for the last four (4) years, including Frankston's neighbouring Councils.
    - Frankston is performing well in a range of Local Government Performance Reporting Framework (LGPRF) metrics for local roads, including the number of maintenance requests received by the community in comparison to neighbouring and other metropolitan Councils.
    - Council's use of innovative technologies to minimise lifecycle costs and better environmental sustainability are preforming well and meeting circular economy principles.
    - Council's investment to meet maintenance and operational requirements, as well as long-term asset renewal are meeting current and future needs.
- Whilst the Review indicates Council is performing well in the majority of areas, minor improvements were identified to ensure Council's policy defence to personal and property claims as afforded under the Road Management Act (2004).
- The Review found that between 1 July 2020 and 30 June 2024, over 43,200 routine defect inspections have been undertaken, with 95% compliance with road-based inspections. This metric supported the recommendation to move non-road related asset inspections out of the RMP and into Council's maintenance plans.
- Through this period, Council has also completed over 55,200 initial inspections, which is consistent with the previous review undertaken in 2021. These results indicate a strong performance in Council's compliance to its RMP.
- To amend the RMP there is a statutory process which specifies the steps to amend the current RMP. The process involves Council publicly giving notice of its intention to amend its RMP, seek community feedback as to the appropriateness of the changes and then formally adopting the RMP.
- Council has now undertaken community consultation of the proposed RMP amendments. Council provided public notice by publishing its intent to amend the RMP in the Victorian Government Gazette on 24 April 2025, on its website on 28 April 2005, and in the Herald Sun on 3 May 2025.
- No public submissions were received during the community consultation period from 28 April through to 28 May 2025.
- It is recommended that Council formally adopt the amended RMP (2025) and notes that the Plan will be effective as of 1 September 2025.
- Following adoption, the review of the RMP (2022) and the RMP (2025) will be published on Council's website.

12.7 Amendment of the Road Management Plan

Executive Summary

Financial Impact

There are no financial implications associated with this report. The Review has not identified any significant amendments to service standards and as a result, no additional funding or budgetary adjustments are required.

Consultation

1. External Stakeholders

As detailed in the Road Management (General) Regulations 2016 there is no requirement to undertake consultation during the Review of the RMP. However, once Council elects to amend its RMP, public notice must be published highlighting the proposed amendments and allowing aggrieved persons to make a submission.

Public notice of the amendments to the RMP were published in the Herald Sun and via a Government Gazettal and Council's website. Copies of the amended RMP were also made available for public inspection or copying at the Civic Centre in Davey Street Frankston.

The public notice period enables any individual who is aggrieved by the proposed amendments to the RMP to make a submission to Council.

No formal public submissions were received during the public notice period from 28 April 2025 through to 28 May 2025. This process has been undertaken in accordance with the Road Management General Regulations (2016).

In addition, as per Council's Engagement Policy 2025, community consultation was undertaken on Council's Engage Frankston platform during the public notice period.

Over the engagement period, the RMP Engage Frankston page received 170 visits with 13 contributions.

Two (2) key changes recommended in the review of the RMP (2022) were tested with the community.

1) *Do you believe it is reasonable for Council to apply a single timeframe for all reactive inspections of two days in the draft RMP?*

   55% of comments were positive towards the proposal, and respondents generally provided constructive feedback following careful thinking through the change.

2) *Do you believe it is reasonable for Council to move the maintenance of underground drainage pits and unrelated vegetation into separate plans, instead of keeping them in the RMP?*

   There was positive sentiment towards the change to move the maintenance of underground drainage pits and unrelated vegetation into separate maintenance plans. While 33% of responses indicate the community are ok with the vegetation/drainage issues being removed from the RMP, the 33% of 'mixed responses' would like more clarity on how these issues will be managed.

2. Other Stakeholders

Internal consultation has been undertaken with key stakeholders including the Operations, Procurement, Property and Risk, Engineering Services and Sustainable Assets departments. Feedback has informed the proposed amendments to Council's RMP.

12.7 Amendment of the Road Management Plan
Executive Summary

Analysis (Environmental / Economic / Social Implications)

An effective RMP ensures a high standard of public amenity and enhances Frankston's ability to attract and retain local businesses and provide economic stimulus for the municipality.

A safe and efficient road and footpath network is essential for community connection and community satisfaction. The identification and elimination of hazards in the network is a critical risk management activity.

Insurance premiums can be expected to be lower than for a Council that does not have an adopted RMP.

The impact on the environment is considered when treating hazards. Examples are footpath re-alignment to avoid trees and the use of alternative materials. Council officers will continue to investigate opportunities to improve management of vegetation within the road reserve in line with industry best practice.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The Road Management Act provides Council the opportunity for a policy defence against civil liability claims associated with its management of the road network. The making of a RMP and compliance with the standards set in the RMP are necessary for this policy defence to be effective.

In addition to a policy defence against public liability claims, an RMP provides a number of other benefits including, but not limited to:

- More proactive management of road and road-related assets (asset management);
- Mitigation of public safety risk;
- Greater transparency in road maintenance decision making processes;
- Improved auditability of performance;
- Reduced insurance premiums.

Policy Impacts

The Road Management Act (2004) allows a road authority to establish a policy position through the development and implementation of an RMP. Under the Act, Council can define standards that relate to inspection, maintenance and repair of its road and road related assets that are commensurate with its resources both financial and physical. Compliance with the standards set in Council's RMP is necessary to maintain an effective policy defence.

Council's Asset Management Policy also supports and compliments the RMP Review to ensure that Council is constantly monitoring its management practices and provides responsible guardianship of the community's road and related assets.

Gender Impact Assessments

12.7 Amendment of the Road Management Plan

Executive Summary

A gender impact assessment has been completed in conjunction with the review of the RMP to ensure the Plan complies with legislative requirements for access and inclusivity.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

If complied with, the RMP provides Council with a policy defence against civil liability claims associated with management of roads within the municipality.

In order to comply with the proposed RMP amendments, in particular the changes to the maintenance and inspection service levels, it is critical that Council has and maintains an effective asset management to facilitate and monitor compliance and to facilitate analysis for improvement opportunities or reallocation of resources.

Considering compliance to the RMP is integral to maintaining an effective policy defence, Council must ensure its service standards, systems and staff are all appropriately aligned, managed and commensurate of its ability to resource and fund the implementation of the RMP. Failure to do so may leave Council exposed to personal and property claims and loss of reputation.

Proposed amendments identified in the Review aim to minimise risk exposure and improve alignment with service standards under current resource levels.

Conclusion

As prescribed in the Road Management (General) Regulations 2016 and in accordance with Section 54 of the Road Management Act (2004) Council has now completed a Review of its Road Management Plan (2022) and has prepared a report detailing the outcomes (Attachment A). The Review recommended a number of amendments to the RMP.

It is recommended that Council formally adopt the amended Road Management Plan (2025) and notes that the Plan will be effective from 1 September 2025.

The review of the Road Management Plan (2022) and amended Road Management Plan (2025) will be published on Council's website.

ATTACHMENTS

Attachment A:⇩ Road Management Plan Review 2025

Attachment B:⇩ Road Management Plan V4.0 (2025)

Frankston City Council
Road Management Plan Review
March 2025

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1 Introduction

A road authority that has made a Road Management Plan (RMP) must conduct a review of that plan in accordance with the regulations at the intervals prescribed by the Road Management (General) Regulations 2016 (Regulations) — see section 54(5) of the Road Management Act (the Act).

Council has undertaken a review of its current RMP (2022), in accordance with the Act and Regulations, and has prepared this report to document findings. The Review is to ensure that the standards in relation to, and the priorities to be given to, the inspection, maintenance and repair of the roads and classes of road to which the Road Management Plan applies are appropriate.

Proposed amendments to Council's current RMP (2022) are described within this report and may be implemented as part of the formal amendment process as described in the Act.

2 Purpose of a Road Management Plan

Section 50 of the Road Management Act 2004 (RMA) states that the purpose of a Road Management Plan (RMP) is:

1. To establish a management system for the road management functions of a road authority which is based on policy and operational objectives and available resources; and
2. To set the relevant standard in relation to the discharge of duties in the performance of those road management functions.

If complied with, the RMP provides Council with a policy defence against civil liability claims associated with management of the municipal road network.

3 Review Scope

The Review of Council's RMP has been undertaken in accordance with the current Road Management Act 2004 and Part 3 of the Road Management (General) Regulations (2016).

The Review summarised in this report, includes consideration of the following:

- Recommended amendments to the current RMP 2022 (refer to **Error! Reference source not found.**).
- Assessment of community satisfaction:
- Local government community satisfaction survey results (2015 - 2024).
- Comparison with neighbouring Council's Road Management Plans (refer to **Error! Reference source not found.**)

- Assessment of recent performance:
- RMP compliance as reported in Council's asset and works management information system.
- Feedback from Council staff responsible for implementation of the RMP

4 Assessment of Community Satisfation

4.1 Local Government Community Satisfation Survey Results (2015-2024)

Council participates in the annual Local Government Community Satisfaction Survey (LGCSSS), which is coordinated by Local Government Victoria (LGV). The survey benchmarks Council's performance against other participating Victorian Councils (62 Councils in 2024).

Although the survey is at a relatively high level, it provides participating Councils with information about how their performance is rated by the communities they serve. Table 1 shows community satisfaction on the condition of local streets and footpaths between 2015 and 2024. Scores are rated out of 100 with higher scores translating to a higher level of satisfaction.

Over this period, survey results suggest that the community is generally satisfied with Council's current approach to the management of its road and footpath assets. Council's current rating in 70 which is 6 points higher than similar Councils. Frankston's 10-year average is 66, the same as similar council average of 66.

Table 1: Community Satisfaction Survey Results - Condition of local streets and footpaths

Survey Area	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Average (10 years)
Frankston	64	63	59	64	66	60	70	73	69	70	**66**
Similar Council Average	59	67	66	68	69	67	68	66	63	64	**66**
All Council Average	55	54	53	53	56	54	58	55	50	50	**54**

4.2 Community Feedback on the Current RMP

Under the Road Management (General) Regulations (2016), it is not a requirement to seek community feedback on the Review of the current RMP. As such, no feedback has been sought from the community as part of this Review.

Should the Review recommend amendments to the current RMP, the process to facilitate these adjustments in accordance with regulation 10, requires Council to submit a public notice on the proposed amendments, should they be of a lesser standard than what is currently within the RMP. Aggrieved persons may make a submission on the appropriateness of those proposed amendments.

5 Comparison with other Road Authority Plans

The Frankston RMP 2022 was compared with the plans prepared by other road authorities including:

- City of Casey
- City of Greater Dandenong
- City of Kingston
- Mornington Peninsula Shire

The purpose of this comparison was to benchmark Council's RMP against the RMPs of other road authorities, including neighbouring Council's, in order to assess the reasonableness of Frankston City Council's current RMP. It must be noted that it was difficult to make a direct comparison due to the subtle differences in processes and descriptions adopted by each authority.

This comparison has influenced the recommended changes to the structure and contents of the Frankston RMP. Differences between the plans, including inspection and maintenance service level standards, are identified in Attachment 2 –RMP .

Notable differences when comparing Frankston's RMP with other road authorities are:

- Length of document – Frankston's RMP is significantly longer than other plans (this is largely due to the amount of defects and inspections included within the RMP).
- Some other road authorities have adopted different defect intervention levels for different road hierarchies, whilst Frankston uses the same standard across all roads and path hierarchies.
- Frankston's RMP includes information on routine maintenance activities/scheduling whilst others cover only routine defect inspections and associated maintenance activities and timeframes. Some Council's note these practices are explained further in their respective Road Asset Management Plans.
- Overall, Frankston's RMP seems to be more detailed than other road authority's RMPs, particularly around the management of other ancillary assets within the road reserve,

responsibility of property owners and utility service providers and their assets within the road reserve, and the level of detail provided in descriptions of reactive works.

- Other Councils have a consistent reactive inspection time rather than differences based on defects.
- Vehicle crossing demarcation, most Council's don't consider the Layback as part of Council's responsibilities.

5.1 RMP Format

In 2024, Municipal Association Victoria (MAV) Insurance undertook significant work to create a RMP template. The template has been developed for use by Victorian Councils with the following objectives:

- Provide an option for Members reviewing/updating their Plan that ensures all important content/information is included and wording of key content/information is in line with current best practice and legal advice
- Enable Councils to adopt, where practicable, a common, reasonable set of standards to prevent the risk of Council Plan standards being viewed as unreasonable when compared to peers
- Ensure Councils remain able to determine their own standards for inspections, intervention levels and repair timeframes respective of resources while also maintaining, where necessary, consistency with other councils.

In review of the RMP format, it is the intent that Council moves to use template where standards can be achieved. If Council cannot achieve template standards, adoption of a standard as close as possible that can be achieved. Addition to the differences noted above with neighbouring Councils, notable differences when comparing Frankston's RMP with the MAV template are:

- Reactive inspection frequencies and repair timeframes are different based on asset hierarchies
- Kerb and Channel assets being inspected with footpaths
- Only external pit inspections being undertaken in road and paths inspections
- Only roadside vegetation overhead clearance and obstructing sightline inspections being undertaken in road and path inspections
- Difference in types of assets/defects covered within the plan

6 Assessment of Recent Performance

6.1 RMP Compliance – Frankston Asset Management Information System (FAMIS) Report

Council is able to assess compliance with its RMP through reporting functions in the Frankston Asset Management System (FAMIS).

Since July 2020, over 43,200 routine defect inspections have been undertaken in accordance with the RMP. These include:

- Internal Drainage Pit Defect Inspections
- Road & Road Related Defect Inspections
- Unsealed Road Defect Inspections
- Night Inspections
- Roadside Vegetation Line Clearance Low Voltage Inspections
- Path & Path Related Defect Inspections
- Roadside Vegetation Line Clearance Inspections

84% of these inspections were completed within a one-month timeframe in accordance with the RMP, as compared to 91% on average from the previous RMP review. This is due to the Roadside Vegetation and Internal Drainage inspections not meeting the timeframes within the RMP. Without these inspections, 95% of inspections have been completed within the one-month timeframe in accordance with the RMP for Road based inspections, 100% 2023/24. Any proposed changes to inspections are listed in Attachment 1 – Proposed Amendments to the RMP 2022.

A detailed breakdown of performance across inspection activities can be seen in Table 3 below.

Table 2: RMP Inspection Results

Inspection Activity	2020/21 % Complete on Time	2021/22 % Complete on Time	2022/23 % Complete on Time	2023/24 % Complete on Time
Internal Drainage Pit	100%	100%	68%	31%

Inspection Activity	2020/21 % Complete on Time	2021/22 % Complete on Time	2022/23 % Complete on Time	2023/24 % Complete on Time
Night	100%	100%	98%	100%
Path & Path Related	98%	93%	90%	99%
Road & Road Related	97%	93%	89%	100%
Roadside Vegetation	4%	44%	13%	40%
Unsealed Road	100%	95%	90%	100%
TOTAL	**95%**	**88%**	**74%**	**84%**

An assessment has been completed on Council's ability to meet initial assessment, temporary works and rectification works timeframes as set out in the RMP. Performance across these areas over the period beginning 1 July 2021 are as follows:

- Of the 55,226 initial assessments undertaken, 45,803 (82.9% average) were completed on time in accordance with the RMP.
- Of the 109 temporary work orders raised, 79 (72.5% average) were completed on time in accordance with the RMP.
- Of the 46,078 rectification work orders raised, 37,229 (80.8% average) were completed on time in accordance with the RMP.

When comparing these results with results from the previous RMP review undertaken in 2021, there has no significant change to the completion of initial assessments within given timeframes. 82.9% of initial assessments were completed on time as compared to 85.4% in the previous review (2017/18 – 2020/21).

A detailed breakdown of performance across maintenance activities can be seen in Table 3 below. A target of 90% compliance with the RMP has been set.

Table 3: RMP Maintenance Results

Maintenance Activity		2020/21 % Complete on Time	2021/22 % Complete on Time	2022/23 % Complete on Time	2023/24 % Complete on Time
Bridges & Major Culverts	Initial Assessment	0%	50%		
	Temporary Works				
	Rectification Works		100%	100%	
Drainage	Initial Assessment	93%	80%	90%	88%
	Temporary Works	81%	100%		
	Rectification Works	93%	76%	89%	91%
Footpaths	Initial Assessment	90%	93%	89%	85%
	Temporary Works	75%	50%		
	Rectification Works	62%	55%	89%	95%
Kerb & Channel	Initial Assessment	97%	99%	96%	97%
	Temporary Works	0%			
	Rectification	93%	93%	99%	100%

Maintenance Activity		2020/21 % Complete on Time	2021/22 % Complete on Time	2022/23 % Complete on Time	2023/24 % Complete on Time
	Works				
Minor Structures	Initial Assessment	81%	87%	75%	83%
	Temporary Works	100%			
	Rectification Works	100%	100%	100%	94%
Road Furniture	Initial Assessment	88%	96%	89%	93%
	Temporary Works	38%	75%		
	Rectification Works	96%	88%	94%	95%
Road Pavement	Initial Assessment	100%	100%	99%	99%
	Temporary Works				
	Rectification Works	70%	37%	58%	76%
Roadside Vegetation	Initial Assessment	56%	46%	60%	58%
	Temporary Works	57%	0%		100%

Maintenance Activity		2020/21 % Complete on Time	2021/22 % Complete on Time	2022/23 % Complete on Time	2023/24 % Complete on Time
	Rectification Works	83%	69%	93%	96%
Sealed Road Surface	Initial Assessment	87%	87%	82%	81%
	Temporary Works	100%	100%		
	Rectification Works	80%	77%	70%	81%
Shared Path	Initial Assessment	87%	76%	0%	85%
	Temporary Works				
	Rectification Works	100%	69%	100%	100%
Signs	Initial Assessment	90%	93%	91%	91%
	Temporary Works	50%	67%	0%	
	Rectification Works	95%	93%	92%	95%
Unsealed Road Surface	Initial Assessment	91%	92%	91%	95%
	Temporary				

Maintenance Activity		2020/21 % Complete on Time	2021/22 % Complete on Time	2022/23 % Complete on Time	2023/24 % Complete on Time
	Works				
	Rectification Works	94%	84%	88%	92%
Total	**Initial Assessment**	**83%**	**82%**	**86%**	**81%**
	Temporary Works	**69%**	**70%**	**67%**	**89%**
	Rectification Works	**83%**	**71%**	**80%**	**93%**

Given the results above indicate that performance non-essential works within the RMP such as internal drainage, minor structures and vegetation clearance, it is considered that Council should follow the MAV template recommendations and move these maintenance items out of the RMP and into the maintenance plan.

7 Feedback from Staff

Representatives from the following Council departments were consulted for this Review:

- Procurement, Property and Risk
- Engineering Services
- Operations
- Sustainable Assets

Officers were asked to provide feedback on the current RMP (2022), including any changes that can be made to the document to provide clarity and an improved policy defence or any adjustments to service levels and timeframes which may be needed.

Various feedback was received relating to different elements of the Plan including document layout/wording (administrative suggestions) and defect intervention levels. Proposed amendments recommended from internal staff consultation are provided in Attachment 1 – Proposed Amendments to the RMP 2022.

7.1 Internal Consultation on MAV recommendations

Representatives from the departments listed above met on multiple occasions to work through the recommendations from the MAV template and whether Council believed adopting the template standards were achievable. Changes proposed to align with the MAV Insurance RMP template are provided in Attachment 1 – Proposed Amendments to the RMP 2022.

The table below is a register of standards vs the template where Council have not been able to adopt the MAV recommendation and the reasons why.

Table 4- Register of non-adoption of MAV template - General

Item No	MAV Recommendation	Frankston RMP	Reason for not adopting
1	Vehicle crossing demarcation gives responsibility of the layback to the property owner	The layback of a vehicle crossing is the responsibility of Council	Ther layback is considered an important part of our drainage network and therefore Council is comfortable to continue to take responsibility for the section of the vehicle crossing above the recommendation of the MAV.
2	Recommends Night inspections for roads 1-4 yearly.	Decision to remove night inspections	The amount of defects being collected in night inspection is around 1%. It is deemed that the resources spent on this service can be redirected elsewhere and we will inspect these assets in the regular proactive inspections and reactively.

Item No	MAV Recommendation	Frankston RMP	Reason for not adopting
3	Emergency Response for all assets - 12 hours	Defects that align with this response remain in our maintenance plan.	The impact on resourcing in introducing this inspection is unclear. Further work will need to be undertaken to determine whether Council can adopt this service level.
4	Recommends graduated response times based on hierarchy.	Kept response times consistent across hierarchy	Our current asset system does not support the set up for this approach. Council is currently working on replacing the system and the ability to do this is one of the functional requirements.
5	Roads Category 3 proactive inspection frequency is between 2 months and 6 months.	Equivalent category is 1 year.	Leave as current due to increased resources required to increase frequency. Claim information does not support an increase.

Table 5 - Register of non-adoption of MAV template - Defects

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
6	Visible damage likely to pose an immediate and significant risk to members of the public	2 weeks - 3 Months		Component damage or deterioration is presenting a hazard to road or path users	150	Use of limited contractors to repair bridge defects. Council will not meet short timeframes. Added a

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
						temporary repair timeframe to mitigate risk.
7	Missing Council drainage pit lids (Sealed Roads, footpaths and shared paths)	1 - 4 days		Broken or missing pit covers	5	Current resourcing could not incorporate increase in service level.
8	Missing Council drainage pit lids (Sealed Roads, footpaths and shared paths)	1 - 4 days		Broken or missing pit grates	5	Current resourcing could not incorporate increase in service level.
9	Cracking in footpaths >40 mm wide	2-8 weeks (10-40 days)	30-50mm	Cracks >15mm wide and 200mm long	40	Increased measurement slightly however change to 40mm deemed to large and not reasonable for our community
10	Dislodged or missing pieces or potholes >150 mm in	2-8 weeks (10-40 days)	150-300mm 20-30mm	FU-001 Potholes >50mm deep	40	Current resourcing could not incorporate

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
	length/width and >20 mm in depth			and 150 mm diameter		increase in service level.
11	Horizontal displacement section >40 mm	2-8 weeks (10-40 days)	40-75mm	New		This would be a new defect to be introduced and Council is unsure of the impact of this defect being introduced into the plan. Introduction to maintenance plan to access whether it is required and the budget impacts.
12	Vertical displacement – uplift section >40 mm	2-8 weeks (10-40 days)	40-75mm	K-003 Vertical displacement >50 mm	120	Council rely on limited contractors to undertake this work. It would be unreasonable to shorten response time with current contracts.

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
13	Vegetation intruding into the footpath envelope: • <2.5 m over footpath surface • <3.5 m over shared pathway surface and >50 cm beyond each edge	2 - 8 weeks	2.0-2.5m 3.0-3.5m 50-100cm	RV-002 Constructed Path Height Clearance < 2.5 m and minimum 1m trafficable width with vegetation not exceeding 25mm in height representing a trip hazard	30	MAV recommend increasing the clearance over the pathway envelope of shared user paths to 3.5m - FCC current RMP (RV-002) clearance is 2.5m - results in a significant amount of pruning throughout the municipality to lift the canopy with potential to detrimentally tree structure and will come with significant cost.

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
14	Vegetation that is obstructing sightlines to intersections or regulatory, warning and hazard signs when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m • Speed Limit – 100km/h = 95m	4 weeks - 6months		RV-007 Vegetation within sight clearance triangles as per Austroads Guidelines	30	Current wording deemed appropriate to allow for best practice changes. Inspection manuals will need to be reviewed in future to determine appropriate measurements.
15	Vegetation that is obstructing sightlines to intersections or regulatory, warning and hazard signs	2 - 8 weeks	20-30m	RV-006 Foliage obstructing regulatory and warning signs	30	Current wording deemed appropriate to allow for best practice changes. Inspection manuals will need to be reviewed in

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
	when viewed from <20 m					future to determine appropriate measurements.
16	Potholes located in dedicated/marked bicycle lanes >30 mm depth and >100 mm diameter.	1 - 8 weeks	30-50mm 100-200mm	RS-001 Potholes >25mm deep and/or >150mm diameter on designated on-road cycle path	20	Decision to keep this as it is consistent with the pothole defect within the shared paths defect list.
17	Depression / deformations in the traffic lane of a sealed pavement >50 mm in depth under a 3m long straight edge	1 - 8 weeks	50-75mm	New		This would be a new defect to be introduced and Council is unsure of the impact of this defect being introduced into the plan. Introduction to maintenance plan to access whether it is required and the budget impacts.

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
18	Edge breaks >50 mm laterally over a 5m or greater length from the nominal seal line	1 - 8 weeks	30-70mm	Edge break >1m long & >50mm deep &/or extends/ protrudes 75mm laterally into trafficable area	20	Decision to keep the 50mm depth to keep in line with potholes but provide clarity on the measurement on this defect. Unsure of the impact in reducing the lateral measurement and will require further assessment to understand impact on budget.
19	Regulatory, warning and hazard signs missing, illegible or damaged making them substantially ineffective when viewed from the following distances: • Speed Limit – <=50km/h = 30m	1 - 8 weeks		Damaged/ faded signs to an extent that makes them unreadable	14	Further work is required to understand the impact on inspections for this change in wording.

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
	• Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m • Speed Limit – 100km/h = 95m					
20	Regulatory, warning and hazard signs missing, illegible or damaged making them substantially ineffective when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m	1 - 8 weeks		Missing sign face	14	Further work is required to understand the impact on inspections for this change in wording.

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
	• Speed Limit – 100km/h = 95m					
21	Regulatory, warning and hazard signs missing, illegible or damaged making them substantially ineffective when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m	1 - 8 weeks		Graffiti covering >10% of the sign face rendering it unreadable	14	Further work is required to understand the impact on inspections for this change in wording.

Item No	MAV Template			Frankston RMP		Reason for not adopting
	Defect Description	Response Time	Recommended Range	Defect Intervention Level	Response Time (days)	
	• Speed Limit – 100km/h = 95m					
22	Potholes in unsealed pavement >75 mm in depth and >300 mm in diameter	2 weeks - 3 months	50-100mm 150-300mm	Unsealed Potholes >300mm diameter and 150mm deep over 50% of the unsealed road or shoulder length	30	Council is unsure of the impact of the change to the depth of this defect being introduced into the plan. Introduction to maintenance plan to access whether it is required and the budget impacts.

8 Next Steps

8.1 Finalisation of the Review

The review and subsequent amendment process is defined in the Road Management (General) Regulations (2016). Firstly, this report on the findings and conclusions of the review must be made publicly available.

8.2 Amendment of the Road Management Plan

The procedure for amendment and notification of amendment defined by Part 3, Division 2 and regulations 10, 11, 12 and 13 must be followed. The regulations do not specify the timing for implementation of amendments.

The Draft Road Management Plan with the amendments proposed in this document will be also advertised with the review report.

Attachment 1 – Proposed Amendments to the RMP 2022

Table 6 - Proposed Amendments to the RMP 2022

Amendment No.	Proposed Amendment	RMP Reference
Administrative		
1	Update to MAV template where appropriate	Whole Document
2	Update definitions in line with MAV template	Definitions
3	Update purpose of the plan to align with MAV template and legislation	1.1 Purpose of this Plan
4	Remove Council's Strategic Framework	1.2 Council's Strategic Framework
5	Update of Legislative Framework to align with MAV template (moving functions of road authority and obligations of Road Users to Section 2 Rights and Responsibilities)	1.3 Legislative Framework
6	Addition of What's Covered in this plan to align with MAV template	
7	Update of the Asset to which this plan applies (1.4 Assets to which this Plan Applies in previous plan) to align with MAV template	1.4 Assets to which this Plan Applies
8	Update of the Plan development & Review to align with MAV template	1.5 Plan Development Adoption & Review
9	Update Force Majeure/Exceptional Circumstances to align with MAV template and move from section 4.3 to 1.5	4.3 Force Majeure
10	Update of Register of Public Road (2.0 Register of Public Roads in previous plan) and demarcation agreements to align with MAV template. Moved to later in plan.	2.0 Public Road Register
11	Remove 3.4 updating of hierarchies	3.4 Process for updating Hierarchies
12	Remove 3.5 application of hierarchies	3.5 Current Application of the hierarchies

Amendment No.	Proposed Amendment	RMP Reference
13	Update of Vehicle crossing demarcation picture	C.3
14	Update of Road Management At Frankston to align with MAV template	4.0 Road Management & Frankston
15	Added technical references	
16	Update of Road & Path Hierarchies content to align with MAV template	Appendix B
17	Removal of detailed road hierarchy tables in appendix B1	Appendix B1
18	Removal of detailed path hierarchy tables in appendix B2	Appendix B2
19	Addition of Road Network lengths based on hierarchy and surface	
20	Moved demarcation of driveways and obligation of others from Appendix C to Section 2 of main document in line with MAV template.	Appendix C
21	Moved Maintenance agreements from Appendix D to section 5 and ensured all agreements listed.	Appendix D
22	Updated Inspection definitions and removed Condition and Serviceability audit definitions which are not applicable for RMP process.	Appendix E.1
23	Simplified Inspection frequency tables	Appendix E.2
24	Removal of Table 10 pictures of defect from RMP and moved into inspection manual	Appendix E.2
25	Removal of Public Safety Risk Assessment process and reactive maintenance flowchart	Appendix E.4.1
26	Simplified Defect Intervention Level Tables	Appendix E.4.1
27	Removal of Routine maintenance schedule and description from RMP and moved to maintenance plan	Appendix E.4.2/E4.3
28	Removal of maintenance zone diagram	Appendix E.4.4
29	Removal of Managing unexpected Renewal Works	Appendix E.5
30	Move normal compliance targets to Attachment 2 and 3 and cover Emergency management response in Exceptional Circumstances	Appendix E.6
31	Move Schedule of plan amendments to the front of the plan	Appendix F
32	Update amendment to previous versions	Appendix F

Amendment No.	Proposed Amendment	RMP Reference
Inspection Frequencies		
33	Update Reactive Inspection Frequency to 2 days for all assets	Attachment 2
34	Change the frequency of CAA pathway inspection from 1 month to 3 months	Attachment 2
35	Moved Kerb and Channel inspections into Path and Path Related Asset Inspection Type and undertake audits in line with adjacent footpath hierarchy.	E.2.5 - Defect Intervention Levels (table 12)
36	Internal Drainage Pit Defect Inspections moved out of RMP into maintenance plan	E.2.6 - Defect Intervention Levels (table 13)
37	Roadside Vegetation Line Clearance Inspections moved out of RMP into maintenance plan	E.2.7 - Defect Intervention Levels (table 14)
38	Ceasing proactive night inspections and undertake inspections reactively	E.2.8 - Defect Intervention Levels (table 15)
39	Road Patrol Inspections moved out of RMP into maintenance plan	E.2.9 - Defect Intervention Levels (table 16)
Defect Intervention and Maintenance Service Levels		
40	Added a 5 day temporary repair timeframe for Bridge defect - Component damage or deterioration is presenting a hazard to road or path users	E.2.1 - Defect Intervention Levels (table 10)
41	Moved timeframe for DE-009 Cracks considered likely to cause the pit lid or surrounds to collapse from 5 days to 10 days aligning with MAV suggested timeframes	E.2.1 - Defect Intervention Levels (table 10)

Amendment No.	Proposed Amendment	RMP Reference
42	Moved timeframe for footpath civil defect to 40 days to align with the shared path timeframes and the MAV suggested timeframes.	E.2.1 - Defect Intervention Levels (table 10)
43	Reworded Undulations from "Mounding/ undulations >100mm resulting from tree root uplift" to "Undulations (depressions/bumps) >100mm in depth/height under a 1.5m straight edge"	E.2.1 - Defect Intervention Levels (table 10)
44	Aligned timeframe with footpath vertical displacement of 40 days. Vertical displacement/ tripping hazard >25mm within designated pedestrian walkways and pedestrian refuge areas	E.2.1 - Defect Intervention Levels (table 10)
45	Changed the measurement for RS-006 Edge break >1m long & >50mm deep &/or extends/protrudes 75mm laterally into trafficable area to >5m in line with MAV standards	E.2.1 - Defect Intervention Levels (table 10)
46	Changed SPC-003 Cracks >15mm wide and 1m long to match footpath defect of Cracks >25mm wide and 200mm long	E.2.1 - Defect Intervention Levels (table 10)
47	Changed intervention for cracking from >15mm to >25mm	E.2.1 - Defect Intervention Levels (table 10)
48	Moved the following defects out of the plan and into respective maintenance plan:	E.2.1 - Defect Intervention Levels (table 10)
	B002 – Structural integrity issues require further investigation	
	B003 - Accumulation of material causes interruption to the escape of stormwater runoff	
	B004 - Accumulation of material causes interruption to the operation of expansion joints.	
	B005 – Vegetation growing in joints or cracks	

Amendment No.	Proposed Amendment	RMP Reference
	B006 - Any log debris >150 mm in diameter within 10m of structure.	
	B007 - Any accumulation of debris >400 mm in dimension within 10m of structure.	
	SI-001 Damaged/ faded signs to an extent that makes them unreadable	
	SI-002 Missing sign face	
	SI-003 Sign posts that are not vertical (>15 degrees from vertical).	
	D-003 Private land inundated	
	D-002 Water on trafficable lanes	
	D-004 Building inundated	
	D-005 Nature-strip holding water	
	D-006 Water ponding over >60% of path for longer than 72 hours.	
	DI-001 Debris in pit impeding pipe flow to outlet pipe	
	DE-001 Debris obstructing pit inlets	
	D-002 Water on trafficable lanes	
	D-003 Private land Inundated	
	D-004 Building inundated	
	D-005 Nature-strip holding water	
	D-006 Water ponding over >60% of path for longer than 72 hours.	
	DI-002 Pipe/ culvert obstructions impede stormwater flow	
	DE-001 - Debris Blocking >50% of pit inlets	
	DE-002 Pit throat (inlet) is damaged to the extent that it obstructs stormwater flow into the pit:	
	DE-003 Lintel damaged or deteriorated to the extent that it could be hazardous to pedestrians	
	DE-004 Reinforcement is exposed	
	DI-003 Broken frames that no longer support the pit lid securely	
	DI-004 Missing/ damaged/ deteriorated step irons and/or mesh panels.	
	DI-005 Collapsed pit walls	

Amendment No.	Proposed Amendment	RMP Reference
	DI-006 Collapsed pit floor	
	DE-004 Reinforcement is exposed	
	DE-007 Pit surrounds damaged to the extent that they are hazardous to road users/ pedestrians	
	DE-008 Vertical displacement >25mm only if the pit is within a designated pedestrian walkway	
	DE-009 Cracks considered likely to cause the pit lid or surrounds to collapse	
	D-001 Open drain capacity >50% obstructed	
	FC-002 Dislodged wedge	
	F-015 Damaged grate within footpath	
	F-015 Damaged grate within footpath	
	F-015 Damaged grate within footpath	
	F-001 Debris or ponding that is >400mm in diameter or considered hazardous to pedestrians or obstructing drainage	
	F-012 Dead Animal	
	F-002 Dumped rubbish	
	F-003 Path edge failures >75mm deep at the interface of the constructed path and adjacent ground	
	K-001 Hollows & peaks >50mm in 10 m, that may result in ponding of stormwater on trafficable areas	
	K-002 Concrete spalling/ worn exposing aggregate >100mm in width and 200mm in length	
	K-004 Displacement > 100mm at kerb adaptor with broken outlet pipe Kerb adaptor and surrounding kerb to be replaced.	
	S-001 Major damage affecting structural performance	
	S-002 Minor damage affecting structural performance	
	S-003 Settled and/or eroded batters and/or embankments,including seepage at toe of wall/ stairs	
	S-004 Loose/ missing handrails/ balustrades	
	S-005 Loose/ missing steps	
	S-006 Gaps > 50mm in staircase landings	

Amendment No.	Proposed Amendment	RMP Reference
	S-007 Slippery surface impacting >50% of steps or landings	
	SX-001 Missing/ Damaged school crossing posts/ other infrastructure	
	GP-001 Post has >50% loss of paint and/or reflectivity	
	GP-002 >50% of guide posts missing on straights	
	GP-003 >10% of guide posts missing on curves with an advisory speed	
	GP-004 >3 guideposts are missing	
	SL-001 Standards/ poles - hazardous to road users/ pedestrians/ property	
	SL-002 Arms/ masts - hazardous to road users/ pedestrians/ property	
	SL-003 Base supports - hazardous to road users/ pedestrians/property.	
	SL-004 Non-standard street light – not functioning	
	RF-003 Missing/ damaged bin enclosures	
	RF-004 Damaged/missing/ non-functional bike racks	
	RF-006 Banner/flag poles posing a hazard to road users, pedestrians or property	
	RF-005 Street furniture posing a hazard to road users, pedestrians or property	
	RP-001 Failed area >300mm in diameter and >50mm in depth with potential for pavement collapse	
	RV-001 Line Clearance in accordance with Code of Practice for Electric Safety (Electric Line Clearance) Regulations 2015	
	RV-005 Roadway lateral clearance < 200mm from back edge of shoulder and/or kerb.	
	RV-008 Limbs potentially hazardous to road or path users or property (i.e. immediate risk of falling)	
	RV-009 Trees potentially hazardous to road or path users or property. (i.e. immediate risk of falling)	
	RV-014 Vegetation diseases likely to affect tree stability	

Amendment No.	Proposed Amendment	RMP Reference
	RV-012 Stumps hazardous to road users/ pedestrians or property (obstructing pedestrian/ cyclist or vehicular traffic)	
	RV-010 Fallen limb obstructing pedestrian/ cyclist or vehicular traffic	
	RV-011 Fallen tree obstructing pedestrian/ cyclist or vehicular traffic	
	RV-015 Weeds/ grass>500mm high, within 1.5m from the back of kerb or shoulder and during the fire danger period	
	RV-015A Weeds/ grass>500mm high affecting sight distance	
	RS-003 Road surface stripping/ bleeding likely to result in loss of skid resistance	
	RS-004 Crocodile cracking with fines pumping	
	RS-005 Cracks >15 mm wide and covering an area of 5m2 or greater.	
	RS-007 Damaged/ dislodged or missing pavement markers (RRPMs & RPMs);	
	RS-010 Substance on road surface where there is a danger to traffic	
	RS-011 Substance on road surface where there is potential for stormwater pollution.	
	RS-012 Dead Animal	
	RS-013 Debris on road surface where there is a danger to traffic	
	RS-995 Dumped Rubbish	
	SPC-002 Dislodged wedge	
	SPU-002 Corrugations/ potholes >50mm deep	
	SP-001 Path edge failures >75mm protrude at the interface of the constructed path and adjacent ground	
	SP-003 Dirt/ silt/ ponding debris likely to cause slipping or obstruct stormwater flow	
	SP-012 Dead Animal	
	SP-002 Dumped Rubbish	

Amendment No.	Proposed Amendment	RMP Reference
	SP-007 Damaged/ dislodged or missing pavement markers (RRPMs & RPMs);	
	SP-008 Faded shared path line marking (<50% effective reflectivity)	
	SI-003 Sign posts that are not vertical (>15 degrees from vertical)	
	SI-001 Damaged/ faded signs to an extent that makes themunreadable	
	SI-002 Missing sign face	
	SI-003 Sign posts that are not vertical (>15 degrees from vertical)	
	SI-005 Unauthorised material attached to signs. (E.g. posters, balloons, signs, etc.)	
	US-004 Dust restricting visibility to less than 3m in either direction	
	US-005 Dead Animal	
	US-006 Debris on road surface where there is a danger to traffic	

Attachment 2 –RMP Document Benchmarking

Table 7 – RMP Document Benchmarking

No.	Item	Frankston City Council	MAV Template (metro)	City of Casey 2021 Road Management Plan (Adopted 20 July 2021)	Greater Dandenong Road Management Plan 2018 - 22 (30 June 2021)	City of Kingston Road Management Plan 2021-2025 (Adopted 28 June 2021)	Mornington Peninsula Shire Road Management Plan 2022 (6 September 2022)
1	Document length	104 pages	30 pages	26 pages	23 pages	31 pages	57 pages
2	Contents present	Yes	Yes	No	Yes	Yes	Yes
3	Definitions/Glossary	No	Yes	No	Yes	No	Yes
4	Purpose	current road management responsibilities and practices	To establish a system for our road management functions, which is based on policy, operational objectives and available resources.	The road assets the Council maintains	establish a management system for public road inspections and hazard mitigation management functions of the Council which is based on policy and operational objectives and available resources	to establish a management system for the road management functions of Council which is based on policy and operational objectives and its available resources	A Register of Public Roads
		policy defence against civil liability claims associated with management of the road network.	To set a performance standard for our road management functions.	The standards, policies and procedures used to maintain those assets	specify the relevant standards in relation to the discharge of duties in the performance of those road management functions	to specify the relevant standards in relation to the discharge of duties in the performance of those road management functions	Levels of Service/Standards
				The processes used to establish the appropriate standards.			A Management System
5	Scope (assets covered)	Bridges	Bridges & Culverts	Bridges & large culverts	Structures		Bridges, Footbridges and Major Culverts
		Drainage	Missing/Damaged Pit Lids		Missing/DamagedPit Lids & Blocked pits	Drainage	Road Drainage
		Footpaths	Footpaths	Constructed pathways (paths, shared paths & equestrian paths)	Paths	Pathways	Paths & Trails
				Carparks in the road reserve			Carparks
		Kerb & channel	Kerb & channel	Kerb & channel	Kerb & channel	Kerb & channel	Kerb & channel
		LATM's		Traffic control devices	LATM's		Traffic Control

No.	Item	Frankston City Council	MAV Template (metro)	City of Casey 2021 Road Management Plan (Adopted 20 July 2021)	Greater Dandenong Road Management Plan 2018 - 22 (30 June 2021)	City of Kingston Road Management Plan 2021-2025 (Adopted 28 June 2021)	Mornington Peninsula Shire Road Management Plan 2022 (6 September 2022)
		Minor structures			Designated Structures		Structures
		Road Furniture	Only Guardrails and fencing		Safety barriers, crossing posts		Fences, Street lighting
		Road Pavement	Road Pavement	Road Pavement	Road Pavement	Road Pavement	Road Pavement
		Roadside vegetation	Only Road envelope and obstruction sightline clearance		Only Road envelope and obstruction sightline clearance		
		Sealed Road Surface	Sealed Road Surface	Sealed Road Surface & Shoulders	Sealed Road Surface	Sealed Road Surface	Sealed Road Surface
		Shared paths	Shared and Bicycle Paths	Constructed pathways (paths, shared paths & equestrian paths)	Paths		Paths & Trails
		Signs	Signs	Signs (Regulatory & Advisory only)	Signs	Street Signs	Signs
		Table Drains					Included in Drainage
		Unsealed Road Surface	Unsealed Road Surface	Unsealed Road Surface & Shoulders	Unsealed Road Surface	Unsealed Road Surface	Unsealed Road Surface
6	Vehicle crossing demarcation - Council responsibility	Footpath Layback Road Kerb	Footpath Road Kerb	Footpath Road Kerb	Footpath Road Kerb	Undefined	Footpath Road Kerb
7	Public Road Register	Separate	Separate	Separate	Separate	Separate	Separate
8	Max. hazard inspection frequency	3 years	2 years	3 years	4 years	3 years & 3 months	6 years
9	Max. reactive maintenance repair timeframe	150 days	60 days	30 days	60 days	360 days	6 years
10	Routine preventative schedule maintenance present	Yes	No	No	No	No	No

No.	Item	Frankston City Council	MAV Template (metro)	City of Casey 2021 Road Management Plan (Adopted 20 July 2021)	Greater Dandenong Road Management Plan 2018 - 22 (30 June 2021)	City of Kingston Road Management Plan 2021-2025 (Adopted 28 June 2021)	Mornington Peninsula Shire Road Management Plan 2022 (6 September 2022)
11	Exceptional circumstances (events beyond control of Council) present?	Yes	Yes	Yes	Yes	Yes	Yes
12	Inspection types	Routine Defect Inspections	Reactive Inspections	Risk/maintenance inspections	Reactive Inspections	Programmed inspections	Programmed inspections
		Ad hoc Defect Inspections	Proactive Inspections	Reactive Maintenance	Proactive Inspections	Reactive (Safety) inspections	Reactive inspections
		Condition audits	Condition Inspections	Condition inspections		Condition Inspections	Condition Inspections
		Serviceability audits		Emergency/Safety		Incident Inspections	Triggered inspections
						Emergency	
13	Bridges hierarchy	No	No	High priority	Declared Arterial Road Network Bridge	No	No
				Low priority	Unclassified Arterial Road Network Bridge		
					Collector/Local Road Network Bridge		
					Pedestrian/Cyclist Bridges		
					Underpasses		
					Local Access Road Network Bridge		
14	Road Hierarchy	Major roads	Main Distributor*	Freeway	Declared arterial roads*^	State Highways	Arterial*^
	Where classified: * Urban ^ Rural	Collector roads	Second Distributor*	Primary arterial	Unclassified arterial roads*^	Declared arterial roads	Collector*^
		Industrial roads	Collector*^	Secondary arterial (Major Roads)	Collector Roads*^	Trunk collector	Access*^
		Local roads	Local Access*^	Trunk collector	Local Roads*^	Collector Road	Access - not maintained*^

No.	Item	Frankston City Council	MAV Template (metro)	City of Casey 2021 Road Management Plan (Adopted 20 July 2021)	Greater Dandenong Road Management Plan 2018 - 22 (30 June 2021)	City of Kingston Road Management Plan 2021-2025 (Adopted 28 June 2021)	Mornington Peninsula Shire Road Management Plan 2022 (6 September 2022)
		Lanes/ROW	Lane*	Collector	Lanes	Access Street	Access - substandard*^
		Fire tracks	Link^	Local Access		Access Place	Limited access *^
		CAA roads	Fire Access Tracks^	Limited Access		Access Lane	limited access - substandard *^
		Service roads	Limited Access Track^	Carparks		Ancillary areas - carparks	Limited access - not maintained*^
		Unsealed roads					
15	Schematic Diagram of Road Classification System	No	No	No	No	No	Yes
16	Path Hierarchy	Key CAA footpaths	High Use Areas	Priority	Pedestrian malls	Primary shopping areas	High profile footpaths
		Key access footpaths	Moderate Use Areas	Non - priority	Central Business District Footpath	Local shopping/high usage areas	Medium profile footpaths
		Industrial access footpaths	Other Areas		Local shopping Centre footpaths	All other pathways	Low profile footpaths
		Reserve footpaths			Elderly facilities		
					Residential Footpaths		
		Local access footpaths			Industrial/ commercial footpaths		
17	Maintenance Responsibilities figure at private property abutment	Yes - with schematic diagram	Yes - with photo	Yes - with photo	Yes - Written only	No	No
18	Car Park Hierarchy	No	No	No	No	No - listed as part of the road hierarchy	High profile carparks
							Medium profile carparks

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							Low profile carparks
19	Shared Paths Hierarchy	Primary shared paths	High Use Pathways	Priority	Regional cycle paths/shared paths (within road reserve only)	Not stated	Not stated
		Secondary shared paths	Moderate Use Pathways	Non - priority	Local cycle paths/shared paths (within road reserve only)		
			Other Pathways				
20	Emergency Inspections	No - only some defects 1 day timeframe	Emergency Response – All Asset / Categories * Reported Incidents / Hazards that present an immediate and significant risk to members of the public. Temporary measures (e.g. installing barriers, signage, closing the road/footpath, etc.) will be implemented to reduce the risk to users of the road network until such time as appropriate repairs can be completed.	Defects identified as likely to create a danger or serious inconvenience. Risk reduced by repair, barricades or warnings as appropriate, within 6 hours from the time it's initiated through the 24 hours, 7 days a week Council call out Spill creating slippery or other hazardous situation • Roadwork site unsafe (e.g. signage, plant or materials) • Obstacles on roadway or shoulder • Potholes, severe pavement subsidence or surface damage • Flooding in road reserve • Missing drainage pit lid • Unserviceable guard rail • Structural bridge damage reducing capacity or significant bridge surface defect	Reactive requests are deemed as "safety" where a concern or defect has been reported as meeting one of the following criteria: • It poses a hazard to users • The likelihood of damage to private or council property is high.	Emergency incidents including flooding and storms where the safety of the public or the protection of the asset is in immediate jeopardy, major traffic accidents, fires and other incidents where assistance is requested	No - All listed as defects
			12 Hours	6 hours (immediately after initiation, for 7 days a week) - Site inspected and risk reduced appropriately as	4 hours	4 hours	

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				required 48 hours (immediately after initiation, for 7 days a week) - Assess situation and determine remedial treatment			
21	Compliance Targets - Inspections	1 month (routine)	No	Approx 1/4 extra time maximum allowance between inspections	No	No	No
	Compliance Targets - Response	10%	No	No	No	No	No
22	Routine Defect Inspections	Bridges & major culvert inspections	Bridge & Culvert	Pavement & Kerb	Roads inspections	Roads inspections	Roads inspections
		Path & path-related inspections	Footpath, Kerb & Channel	Footpath and Shared Paths	Paths inspections	Kerb & channel inspections	Carpark inspections
		Unsealed roads inspections	Shared & Bicycle Pathways	Street Furniture/signage (regulatory and advisory)	Bridges inspections	Bridges inspections	Paths inspections
		Road & road-related inspections	Sealed Roads, Unsealed Roads, Regulatory, Warning and Hazard Signs (Proactive & Night)	Sealed roads linemarking		Paths inspections	Equestrian trail inspections
		Internal drainage pit inspections		Drainage			Signs, Guide Posts, Bollards, Pavement Marking, Electrical Hardware [e.g. traffic signals (Shire controlled)], Street Lighting (Shire controlled)
		Roadside vegetation line clearance inspections		Bridges			Street Furniture, Guard Rails, Fencing (excluding Bollards) and Handrails

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		Night inspections		Pedestrian Bridges			Bridges inspections
		Road Patrol Inspections		Horse Trails			Drainage pits
							Vegetation - Paths inspections
							Vegetation - Roads inspections
23	No of defects - Bridges	10	1	1	1	0	1
24	No of defects - Drainage	29	6	4	3	2	9
25	No of defects - Footpaths	18	6	4	1	2	5
26	No of defects - Kerb & Channel	4	2	1	2	1	1
27	No of defects - LATM's	2	0	0	1	0	1
28	No of defects - Minor Structures	7	0	0	1	0	0
29	No of defects - Road Furniture	17	1	3	2	0	4
30	No of defects - Road Pavement	1	0	0	0	0	0
31	No of defects - Roadside Vegetation	14	4	0	4	0	6
32	Defect Interventions - Sealed Roads	14	4	2	3	4	10
33	Defect Interventions - Shared Paths	14	4	4	2	2	5

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34	Defect Interventions - Signs (Regulatory)	8	1	1	1	1	2
35	Defect Interventions - Unsealed Roads	6	3	4	2	2	1
36	Total no of defects	144	32	24	23	14	45

Attachment 3 – Proactive Inspection Benchmarking

Table 8- Proactive Inspection Benchmarking

Proactive Inspection Benchmarking	Frequency	RMP template guide		Frankston	Casey	Greater Dandenong	Kingston	Mornington Peninsula
		Recommended	Acceptable Range					
Population				139,281	413,786	158,208	158,129	169,663
Road length (km)				715	1,975	695	604	1,750
Roads	***Major***	1 month	1 - 6 months	6 months	3 months	6 months	6 months	1 month
	Collector	3 months	3 - 6 months	1 year	6 months	12 months	6 months	1 month
	Local Access	12 months	6 - 24 months	2 years	1 year	18 months	13 months	1 year
	Fire Access	24 months	6 - 24 months	nil	nil	24 months	13 months	1 year
Kerb	***High***	1 month	1 - 6 months	6 months	3 months	6 months	13 months	1 month
	Medium	2 months	2 - 6 months	1 year	6 months	12 months	13 months	1 year
	Low	6 months	6 - 12 months	2 years	1 year	18 months	13 months	1 year
Drainage			with roads and paths	3 - 36 Months	2 years (side entry pits on roads)	as per roads	as per roads	5 years (pits in the roadway)
Footpaths	***High***	1 month	1 - 6 months	1-6 months	6 months	12 months	6 months	6 months
	Medium	2 months	2 - 6 months	12 months			13 months	1 year
	Low	6 months	6 - 24 months	24 months	12 months (unsealed and Asphalt) 3 years (concrete)	4 years	3 years and 3 months	2 years
Shared	***High***	1 month	1 - 6 months	6 months	6 months	12 months	6 months	6 months
	Medium	2 months	2 - 6 months				13 months	1 year

Proactive Inspection Benchmarking	Frequency	RMP template guide		Frankston	Casey	Greater Dandenong	Kingston	Mornington Peninsula
		Recommended	Acceptable Range					
	Low	6 months	6 - 24 months	1 year	12 months (unsealed and Asphalt) 3 years (concrete)	4 years	3 years and 3 months	2 years
Signs			With roads	Undertaken with Roads or Pathways	1 year	as per roads	as per roads	1 - 3 years
Bridges	***High***	6 months	6 - 12 months	6 months	12 weeks (pedestrian) 24 weeks (all road)	6 months	13 months	18 months
	Low				24 weeks			
Vegetation and trees			with roads and paths	HV (&CAA) - 12 months LV - 24 months	with roads and paths	with roads and paths	with roads and paths	6 years
Night	***Major***	1 month	1 - 3 years	6-12 months	Yearly	Nil	Nil	3 years
	Collector	3 months	1 - 3 years	2 years				3 years
	Local Access	12 months	2 - 4 years	nil				6 years
	Fire Access	24 months	3 - 5 years	nil				6 years

Attachment 4 – Reactive Inspection Benchmarking

Table 9 - Reactive Inspection Benchmarking

Reactive Inspection Frequency Benchmarking		RMP template guide Recommended	Frankston	Casey	Greater Dandenong	Kingston	Mornington Peninsula
Population			139,281	413,786	158,208	158,129	169,663
Road length (km)			715	1,975	695	604	1,750
Roads	***Major***	2 days	2 days 1 day (clear spillage/debris/obstructions)	10 days	2 days	Undefined	Undefined
	Collector	5 days					
	Local Access	10 days					
	Fire Access	10 days					
Kerb (incl LATM)	***High***	2 days	3 days	10 days	2 days	Undefined	Undefined
	Medium	3 days					
	Low	5 days					
Drainage		N/A	2 days 7 days (open drains)	10 days	2 days	Undefined	Undefined
Footpaths	***High***	2 days	2 days 3 days (path edge repair)	10 days	2 days	Undefined	Undefined
	Medium	3 days					
	Low	5 days					
Shared	***High***	2 days	2 days 5 days (unsealed)	10 days	2 days	Undefined	Undefined
	Medium	3 days					
	Low	5 days					
Signs		As per roads	2 days	10 days	2 days	Undefined	Undefined
Bridges	***High***	2 days	2 days	10 days	2 days	Undefined	Undefined
	Low						

Vegetation and trees	N/A	2 days 5 days (Stump Removal)	N/A	2 days	Undefined	Undefined

Attachment 5 – Defect Intervention Benchmarking

Table 10 - Defect Intervention Benchmarking

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	**Intervention Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
B001 – Component damage or deterioration is presenting a hazard to road or path users	150 days	Visible damage likely to pose an immediate and significant risk to members of the public	2 weeks - 3 Months		Visible damage on components likely to affect users or public safety	30 days (temp) following financial year	Visible damage likely to affect road user or public safety	10 days		NA	Structure unsafe for traffic or pedestrians.	3 days (temp) 2 Years
B002 – Structural integrity issues require further investigation	150 days											
B003 - Accumulation of material causes interruption to the escape of stormwater runoff	100 days											
B004 - Accumulation of material causes interruption to the operation of expansion joints.	100 days											
B005 – Vegetation growing in joints or cracks	100 days											
B006 - Any log debris >150 mm in diameter within 10m of structure.	120 days											

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
B007 - Any accumulation of debris >400 mm in dimension within 10m of structure.	120 days											
SI-001 Damaged/ faded signs to an extent that makes them unreadable	30 days											
SI-002 Missing sign face	30 days											
SI-003 Sign posts that are not vertical (>15 degrees from vertical).	30 days											
D-002 Water on trafficable lanes	60 days				Flooding of roadway more than 300mm deep	6 hours (reduce risk or warnings >300mm deep)			Pit, Pipe or culvert non functional	90 days	Low point completely blocked, and flooding of roadway could result. Waterway area restricted by more than 50% and flooding of roadway could result.	7 days - 3 months
D-003 Private land inundated	60 days								Pit, Pipe or culvert non functional	90 days		
D-004 Building inundated	60 days								Pit, Pipe or culvert non functional	90 days		

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
D-005 Nature-strip holding water	60 days								Pit, Pipe or culvert non functional	90 days		
D-006 Water ponding over >60% of path for longer than 72 hours.	60 days								Pit, Pipe or culvert non functional	90 days		
DI-001 Debris in pit impeding pipe flow to outlet pipe	60 days						Pit mouth is 100% blocked or pit is greater than 40% blocked or obstructed	30 days	Pit, Pipe or culvert non functional	90 days	Low point completely blocked, and flooding of roadway could result. Waterway area restricted by more than 50% and flooding of roadway could result.	7 days - 3 months
DE-001 Debris obstructing pit inlets	60 days						Pit mouth is 100% blocked or pit is greater than 40% blocked or obstructed	30 days	Pit, Pipe or culvert non functional	90 days	Low point completely blocked, and flooding of roadway could result. Waterway area restricted by more than 50% and flooding of roadway could result.	7 days - 3 months

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
D-002 Water on trafficable lanes		40 days				Flooding of roadway more than 300mm deep	6 hours (reduce risk or warnings >300mm deep)			Pit, Pipe or culvert non functional	90 days	Low point completely blocked, and flooding of roadway could result. Waterway area restricted by more than 50% and flooding of roadway could result.	7 days - 3 months
D-003 Private land Inundated		40 days								Pit, Pipe or culvert non functional	90 days		
D-004 Building inundated		40 days								Pit, Pipe or culvert non functional	90 days		
D-005 Nature-strip holding water		40 days								Pit, Pipe or culvert non functional	90 days		
D-006 Water ponding over >60% of path for longer than 72 hours.		40 days								Pit, Pipe or culvert non functional	90 days		
DI-002 Pipe/ culvert obstructions impede stormwater flow		40 days				Culvert Effective pipe area reduced by more than 40%	5 days (culverts)			Pit, Pipe or culvert non functional	90 days	Low point completely blocked, and flooding of roadway could result.	7 days - 8 weeks
DE-001 - Debris Blocking >50% of pit inlets		90 days				Damaged pit lid; pit lintel/surrounding	30 days			Pit, Pipe or culvert non functional	90 days	Low point completely blocked, and	7 days - 8 weeks

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
						damaged; pit blocked						flooding of roadway could result.	
DE-002 Pit throat (inlet) is damaged to the extent that it obstructs stormwater flow into the pit:		90 days				Damaged pit lid; pit lintel/surrounding damaged; pit blocked	30 days			Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks
DE-003 Lintel damaged or deteriorated to the extent that it could be hazardous to pedestrians		90 days				Damaged pit lid; pit lintel/surrounding damaged; pit blocked	30 days	Damaged that significantly undermines the structural integrity of the Pit Lid or surrounds or grates in pedestrian areas or traffic lanes	30 days	Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks
DE-004 Reinforcement is exposed		90 days								Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
DI-003	Broken frames that no longer support the pit lid securely	90 days				Damaged pit lid; pit lintel/surrounding damaged; pit blocked	30 days	Damaged that significantly undermines the structural integrity of the Pit Lid or surrounds or grates in pedestrian areas or traffic lanes	30 days	Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks
DI-004	Missing/ damaged/ deteriorated step irons and/or mesh panels.	90 days								Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks
DI-005	Collapsed pit walls	90 days								Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks
DI-006	Collapsed pit floor	90 days								Pit, Pipe or culvert non functional	90 days	Damage to stormwater drainage structure is sufficient to severely impair the structural	8 weeks

Frankston			RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
												or functional integrity of the asset.	
DE-004 Reinforcement is exposed		45 days								Pit, Pipe or culvert non functional	90 days	Structural integrity of pit lintel, surround or lid is severely compromised.	8 weeks
DE-007 Pit surrounds damaged to the extent that they are hazardous to road users/ pedestrians		45 days				Damaged pit lid; pit lintel/surrounding damaged; pit blocked	30 days	Damaged that significantly undermines the structural integrity of the Pit Lid or surrounds or grates in pedestrian areas or traffic lanes	30 days	Pit, Pipe or culvert non functional	90 days	Structural integrity of pit lintel, surround or lid is severely compromised.	8 weeks
DE-008 Vertical displacement >25mm only if the pit is within a designated pedestrian walkway		45 days								Pit, Pipe or culvert non functional	90 days	Structural integrity of pit lintel, surround or lid is severely compromised.	8 weeks
DE-009 Cracks considered likely to cause the pit lid or surrounds to collapse		45 days								Pit, Pipe or culvert non functional	90 days	Structural integrity of pit lintel, surround or lid is severely compromised.	8 weeks

Frankston			RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
DE-005	Broken or missing pit covers	5 days	Missing Council drainage pit lids (Sealed Roads, footpaths and shared paths)	1 - 4 days		Damaged pit lid; pit lintel/surrounding damaged; pit blocked Missing pit lid	30 days 10 days	Damaged that significantly undermines the structural integrity of the Pit Lid or surrounds or grates in pedestrian areas or traffic lanes Missing drainage lids, or grates in pedestrian areas or traffic lanes	30 days 4 hours	Missing pit lid or grate cover	5 days	Pit lid missing.	7 days
DE-006	Broken or missing pit grates	5 days				Damaged pit lid; pit lintel/surrounding damaged; pit blocked Missing pit lid	30 days 10 days	Damaged that significantly undermines the structural integrity of the Pit Lid or surrounds or grates in pedestrian areas or traffic lanes Missing drainage lids, or grates in pedestrian areas or traffic lanes	30 days 4 hours	Missing pit lid or grate cover	5 days	Pit lid missing.	7 days
DE-009	Cracks considered likely to cause the pit lid or surrounds to collapse	5 days	Damaged Council drainage pit lids (such that they are potentially structurally unsound) (Sealed Roads, footpaths and shared paths)	2-8 weeks		Damaged pit lid; pit lintel/surrounding damaged; pit blocked	30 days			Pit, Pipe or culvert non functional	90 days	Structural integrity of pit lintel, surround or lid is severely compromised.	8 weeks

Frankston			RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
D-001 Open drain capacity >50% obstructed		120 days										Drain fully blocked with significant risk of damage to property, assets, general public or road users. Drain cross sectional area reduced by > 50%, or stormwater diverted out of drain path.	28 days - 3 months
FC-001 Vertical displacement/ tripping hazard >25mm		45 days	Vertical Displacement >25 mm in height	2-8 weeks (10-40 days)	20-30mm	Hazard identified with displacement > 20 mm	10/30 days	Pavement is vertically displaced greater than 25mm or horizontally displaced greater than 30mm or depression greater than 50mm over 1 metre	10 days	Vertical displacement >15 mm (Shopping centres and high usage) Vertical displacement > 20 mm	15 days/45days 90 days	Tripping hazard > 30 mm,	14 days - 6 months
FC-002 Dislodged wedge		45 days											
FC-003 Cracks >15mm wide and 200mm long		45 days	Cracking in footpaths >40 mm wide	2-8 weeks (10-40 days)	30-50mm	Hazard identified with crack width more the 20mm	10/30 days					Cracks > 30 mm wide over a continuous length > 1.0 m	14 days - 6 months

Frankston			RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
						over length of 0.5 m							
F-015 Damaged grate within footpath		45 days											
FA-001 Potholes >25mm deep and 150 mm diameter		45 days	Dislodged or missing pieces or potholes >150 mm in length/width and >20 mm in depth	2-8 weeks (10-40 days)	150-300mm 20-30mm	Whenever the number of potholes exceed two (2) per 100m of footpath or potholes are greater than 100mm diameter or 25mm in depth	30 days	Pavement is vertically displaced greater than 25mm or horizontally displaced greater than 30mm or depression greater than 50mm over 1 metre	10 days			Deformation under a 1.2 m straight edge > 120 mm depth	14 days - 6 months
FA-002 Mounding/ undulations >100mm resulting from tree root uplift		45 days	Undulations (depressions / bumps) >75 mm in depth/height under a 1.5m straight edge	2-8 weeks (10-40 days)	50-100mm								
FA-003 Cracks >15mm wide and 200mm long		45 days	Cracking in footpaths >40 mm wide	2-8 weeks (10-40 days)	30-50mm	Whenever cracking exceeds 2m in length and 10mm in width	30 days					Cracks > 30 mm wide over a continuous length > 1.0 m	14 days - 6 months
F-015 Damaged grate within footpath		45 days											

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
FP-001 Vertical displacement/ tripping hazard >25mm		45 days	Vertical Displacement >25 mm in height	2-8 weeks (10-40 days)	20-30mm					Vertical displacement >15 mm (Shopping centres and high usage) Vertical displacement > 20 mm	15 days/45days 90 days	Tripping hazard > 30 mm,	14 days - 6 months
FP-002 Loose, missing or dislodged pavers with gaps >20mm		45 days	Loose and unstable segmented pavers (i.e. bluestone, bricks, etc.) that move underfoot	2-8 weeks (10-40 days)									
F-015 Damaged grate within footpath		45 days											
FU-001 Potholes >50mm deep and 150 mm diameter		45 days	Dislodged or missing pieces or potholes >150 mm in length/width and >20 mm in depth	2-8 weeks (10-40 days)	150-300mm 20-30mm			Pavement is vertically displaced greater than 25mm or horizontally displaced greater than 30mm or depression greater than 50mm over 1 metre	10 days			Defect constitutes a hazard to pedestrians; with tripping point > 60 mm	14 day - 12 months
FU-002 Corrugations/ subsided areas >50mm deep		45 days				Whenever scours of depth greater than 50mm occur at any location	30 days	Pavement is vertically displaced greater than 25mm or horizontally displaced greater than 30mm or depression greater	10 days			Deformation under a 1.2 m straight edge > 100 mm depth	14 day - 12 months

Frankston			RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
								than 50mm over 1 metre					
F-001 Debris or ponding that is >400mm in diameter or considered hazardous to pedestrians or obstructing drainage		14 days											
F-012 Dead Animal		14 days											
F-002 Dumped rubbish		14 days											
F-003 Path edge failures >75mm deep at the interface of the constructed path and adjacent ground		60 days											
F-014 Damaged tactile pavers (cracked or worn) that could be hazardous to pedestrians affecting > 50% of the tiles		45 days	Damaged or missing	2 days-3 months									
K-001 Hollows & peaks >50mm in 10 m, that may result in ponding of stormwater on trafficable areas		120 days	Horizontal displacement section >40 mm	2-8 weeks (10-40 days)	40-75mm			Damaged where water is ponding to be a depth of greater than 100mm	60 days	Vertical Displacement > 50 mm	90 -180 days	Step or misalignment > 50 mm	12 weeks-1 year
K-002 Concrete spalling/ worn exposing aggregate		120 days											

Frankston		RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
>100mm in width and 200mm in length												
K-003 Vertical displacement >50 mm	120 days	Vertical displacement – uplift section >40 mm	2-8 weeks (10-40 days)	40-75mm	Tripping hazard identified with displacement between kerb sections exceeding 80 mm	20 days	Kerb is significantly displaced more than 100mm from its intended alignment road	60 days	Vertical Displacement > 50 mm	90 -180 days	Step or misalignment > 50 mm	12 weeks-1 year
K-004 Displacement > 100mm at kerb adaptor with broken outlet pipe Kerb adaptor and surrounding kerb to be replaced.	120 days											
L-001 Damaged kerb & channel that may result in ponding of stormwater on trafficable areas	120 days						Missing or damaged making them substantially ineffective	60 days			Step or misalignment in island kerbing or paving > 50 mm excluding footpath section	12 weeks-1 year
L-002 Vertical displacement/ tripping hazard >25mm within designated pedestrian walkways and pedestrian refuge areas	120 days						Missing or damaged making them substantially ineffective	60 days			Step or misalignment in island kerbing or paving > 50 mm excluding footpath section	12 weeks-1 year
S-001 Major damage affecting structural performance	120 days						Visible damage likely to affect road user or public safety	10 days				

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
S-002	Minor damage affecting structural performance	120 days											
S-003	Settled and/or eroded batters and/or embankments, including seepage at toe of wall/ stairs	120 days											
S-004	Loose/ missing handrails/ balustrades	120 days											
S-005	Loose/ missing steps	120 days											
S-006	Gaps > 50mm in staircase landings	120 days											
S-007	Slippery surface impacting >50% of steps or landings	120 days											
SX-001	Missing/ Damaged school crossing posts/ other infrastructure	14 days				Timber posts to be replaced when damaged or greater than 50% wood rot is evident	5 days	Missing or damaged making them substantially ineffective	10 days				
GP-001	Post has >50% loss of paint and/or reflectivity	30 days				Damaged posts/delineators. 50% of the white face of the post is noticeably degraded or faded.	20 days						

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
GP-002	>50% of guide posts missing on straights	30 days										10-30% on straights or 5% on curves of guide post installations per block missing or defective, relative to original installation and design standards and a risk to public safety. (Refer AS1742.2)	28 days-6 months
GP-003	>10% of guide posts missing on curves with an advisory speed	30 days										10-30% on straights or 5% on curves of guide post installations per block missing or defective, relative to original installation and design standards and a risk to public safety. (Refer AS1742.2)	28 days-6 months
GP-004	>3 guideposts are missing	30 days											
GR-001	Guardrail broken or deformed by >500mm	60 days	Guard rail/fence damaged or missing making	4 weeks - 6months		Guard rails in damaged condition (other	20 days	Missing or damaged making them	20 days			Damage is sufficient to severely impair	28 days-6 months

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Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
			them substantially ineffective			than immediate safety hazards)		substantially ineffective				the structural or functional integrity of the asset.	
GR-002 Loss of >50% of guardrail reflectors		60 days											
SL-001 Standards/ poles - hazardous to road users/ pedestrians/ property		120 days											
SL-002 Arms/ masts - hazardous to road users/ pedestrians/ property		120 days											
SL-003 Base supports - hazardous to road users/ pedestrians/property.		120 days											
SL-004 Non-standard street light – not functioning		120 days											
RF-001 Fencing rotten/ corroded/ broken poses hazard to public		60 days	Guard rail/fence damaged or missing making them substantially ineffective	4 weeks - 6months				Missing or damaged making them substantially ineffective	20 days			Damage is sufficient to severely impair the structural or functional integrity of the asset.	8 weeks -3 months
RF-002 Fencing posts, rails, strainers, wire or panels is not operational and is		60 days											

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
facilitating unrestricted access													
RF-003 Missing/ damaged bin enclosures		30 days											
RF-004 Damaged/missing/ non-functional bike racks		30 days											
RF-006 Banner/flag poles posing a hazard to road users, pedestrians or property		30 days											
RF-005 Street furniture posing a hazard to road users, pedestrians or property		30 days											
RP-001 Failed area >300mm in diameter and >50mm in depth with potential for pavement collapse		30 days											
RV-001 Line Clearance in accordance with Code of Practice for Electric Safety (Electric Line Clearance) Regulations 2015		30 days											

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Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
RV-002	Constructed Path Height Clearance < 2.5 m and minimum 1m trafficable width with vegetation not exceeding 25mm in height representing a trip hazard	30 days	Vegetation intruding into the footpath envelope: • <2.5 m over footpath surface • <3.5 m over shared pathway surface and >50 cm beyond each edge	2 - 8 weeks	2.0-2.5m 3.0-3.5m 50-100cm			Vegetation clearance less than 3.0m in height, over a pedestrian/bicycle path. Vegetation not to protrude more than 300mm horizontally over the path edge, unless otherwise signed. Vegetation cleared as far as reasonably practicable and all tree pruning shall be in line with AS.4373-2007 Pruning of amenity trees	20 Days			Growth within vegetation clearance envelope: 2 m high x ¾ width of path	1 - 6 years
RV-004	Roadway height clearance <4.5m	30 days	Vegetation intruding into the road envelope: • <4.9 m clearance over the trafficable portion of Arterial roads • <4.5 m over the trafficable portion of Cat 3 & 4 roads • <4.0 m over the trafficable portion of Cat 1 & 2 roads	1 -8 weeks	4.5-4.9m 4.5-4.9m 4.0-4.5m			Vegetation clearance no less than 4.1m in height, over traffic lanes and the trafficable portion of shoulder. Vegetation not to protrude over the edge of the road seal unless signed otherwise. Vegetation cleared as far as reasonably practicable and all tree pruning shall be in line with AS 4373-2007 Pruning of Amenity Trees	20 Days			Growth within vegetation clearance envelope: 3.75 m high (over road centre line) x width of road to back of kerb or outer edge of shoulder	12 weeks - 6 years

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
RV-005 Roadway lateral clearance < 200mm from back edge of shoulder and/or kerb.		30 days											
RV-007 Vegetation within sight clearance triangles as per Austroads Guidelines		30 days	Vegetation that is obstructing sightlines to intersections or regulatory, warning and hazard signs when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m • Speed Limit – 100km/h = 95m	4 weeks - 6months								Restricted line of sight (appropriate for speed limit) at intersection or pedestrian crossing: Speed Limit Sight Distance 50 30 m 60 40 m 70 55 m 80 65 m 90 80 m 100 95 m	12 weeks - 6 years
RV-008 Limbs potentially hazardous to road or path users or property (i.e. immediate risk of falling)		30 days											

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Defect Level	Intervention Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
RV-006 Foliage obstructing regulatory and warning signs	30 days	Vegetation that is obstructing sightlines to intersections or regulatory, warning and hazard signs when viewed from <20 m	2 - 8 weeks	20-30m							Restricted line of sight (appropriate for speed limit) to regulation or warning sign. Speed Limit Sight Distance 50 30 m 60 35 m 70 45 m 80 50 m 90 55 m 100 60 m	12 weeks - 6 years
RV-009 Trees potentially hazardous to road or path users or property. (i.e. immediate risk of falling)	30 days						Hanging branches and fallen branches/entire trees on or over traffic lanes	4 hours				
RV-014 Vegetation diseases likely to affect tree stability	30 days											
RV-012 Stumps hazardous to road users/ pedestrians or property (obstructing pedestrian/ cyclist or vehicular traffic)	100 days											
RV-010 Fallen limb obstructing pedestrian/ cyclist or vehicular traffic	20 days						Hanging branches and fallen branches/entire trees on or over traffic lanes	4 hours			Tree, vegetation, limb or bough is assessed by the Shire's professional arborist as a	28 days

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Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
												high or immediate risk to road users	
RV-011 Fallen tree obstructing pedestrian/ cyclist or vehicular traffic		20 days						Hanging branches and fallen branches/entire trees on or over traffic lanes	4 hours				
RV-015 Weeds/ grass>500mm high, within 1.5m from the back of kerb or shoulder and during the fire danger period		30 days											
RV-015A Weeds/ grass>500mm high affecting sight distance		30 days											
RS-001 Potholes >25mm deep and/or >150mm diameter on designated on-road cycle path		28 days	Potholes located in dedicated/marked bicycle lanes >30 mm depth and >100 mm diameter.	1 - 8 weeks	30-50mm 100-200mm							on bicycle lanes, depth > 20 mm and diameter > 500 mm	

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Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
RS-002 Potholes >50mm deep and/or >150mm diameter in trafficable lane		28 days	Potholes in sealed pavement >50 mm in depth and >150 mm in diameter Depression / deformations in the traffic lane of a sealed pavement >50 mm in depth under a 3m long straight edge	1 - 8 weeks	50-70mm 150-300mm 50-75mm	Repair all potholes greater than 300mm diameter and 50mm depth	10 days	Potholes in traffic lane of a sealed pavement greater than 200mm in diameter and greater than 50mm deep	10 days	Pothole depth > 50mm Pothole diameter > 300mm	14 days (Trunk and collector) 45 days (others)		Pothole depth > 35 mm and diameter > 150 mm; Where any distressed pavement > 25 m2 in area and deformation > 75 mm depth under a 1.2 m straight edge (except at bridge abutments and culverts where deformation > 40 mm depth):
RS-003 Road surface stripping/ bleeding likely to result in loss of skid resistance		40 days											
RS-004 Crocodile cracking with fines pumping		40 days											
RS-005 Cracks >15 mm wide and covering an		60 days											

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Defect Level	**Intervention Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
area of 5m2 or greater.												
RS-006 Edge break >1m long & >50mm deep &/or extends/ protrudes 75mm laterally into trafficable area	20 days	Edge breaks >50 mm laterally over a 5m or greater length from the nominal seal line	1 - 8 weeks	30-70mm					> 50% of line marking worn through	90 days /180 days		Horizontal fretting > 75 mm; and Drop off at edge of seal > 75 mm
RS-007 Damaged/ dislodged or missing pavement markers (RRPMs & RPMs);	30 days											
RS-008 Faded Statcon pavement marking (<50% effective reflectivity)	30 days	Pavement markings which are missing or faded making them substantially ineffective	4 weeks - 6 months		When line marking is faded, eroded, worn or nonreflective.	Program	Missing or illegible linemarking on thorough traffic and bicycle lanes of the lane road, and shared pathways	30 days				
RS-009 Faded other line marking (<50% effective reflectivity)	30 days	Pavement markings which are missing or faded making them substantially ineffective	4 weeks - 6 months									
RS-010 Substance on road surface where there is a danger to traffic	1 day						Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, or objects, accumulation of dirt or granular	4 hours			Oil spills	24 hours - 7 days

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
								materials on the traffic lane					
RS-011 Substance on road surface where there is potential for stormwater pollution.		1 day						Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, or objects, accumulation of dirt or granular materials on the traffic lane	4 hours			Oil spills	24 hours - 7 days
RS-012 Dead Animal		1 day						Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, or objects, accumulation of dirt or granular materials on the traffic lane	4 hours				
RS-013 Debris on road surface where there is a danger to traffic		1 day						Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, or objects,	4 hours			Any area where accumulated debris > 5 m2 within the common travelled path.	28 days - 3 months

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
								accumulation of dirt or granular materials on the traffic lane					
RS-995 Dumped Rubbish		1 day						Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, or objects, accumulation of dirt or granular materials on the traffic lane	4 hours				
SPC-001 Vertical displacement/ tripping hazard >25mm in sealed path		40 days	Vertical Displacement >20 mm in height	2 - 8 Weeks	20-30mm	Hazard identified with displacement > 20 mm	10 days 30 days	Pavement is vertically displaced greater than 25mm or horizontally displaced greater than 30mm	10 days			Tripping hazard > 30 mm;	14 days - 2 years
SPC-002 Dislodged wedge		40 days											
SPC-003 Cracks >15mm wide and 1m long		40 days	Cracking perpendicular to path of travel >30 mm wide Longitudinal cracking >20 mm wide	2 - 8 Weeks	30-50mm 20-40mm	crack width more the 20mm over length of 0.5 m	10 days 30 days					On a shared path, longitudinal crack (crack that follows the same direction as the path) > 20 mm wide over a continuous length > 1.0 m	14 days - 2 years

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
SPA-001	Potholes >50mm deep and 150 mm diameter	40 days	Dislodged or missing pieces or potholes >150 mm in length/width and >20 mm in depth	2 - 8 Weeks	150-300mm 20-30mm	Whenever the number of potholes exceed two (2) per 100m of footpath or potholes are greater than 100mm diameter or 25mm in depth Whenever cracking exceeds 2m in length and 10mm in width Wherever pavement shows significant concentrated levels of distress	30 days						
SPA-002	Mounding/ Undulations >100mm resulting from tree root uplift	40 days	Undulations (depressions / bumps) >75 mm in depth/height under a 1.5m straight edge	2 - 8 Weeks	50-100mm			depression greater than 50mm over 1 metre	10 days			Deformation under a 1.2 m straight edge > 120 mm depth;	14 days - 2 years
SPA-003	Cracks >15mm wide and 1m long	40 days	Cracking perpendicular to path of travel >30 mm wide Longitudinal cracking >20 mm wide	2 - 8 Weeks	30-50mm 20-40mm							On a shared path, longitudinal crack (crack that follows the same direction as the path) > 20 mm wide over	14 days - 2 years

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
												a continuous length > 1.0 m	
SPU-001 Potholes >50mm deep and 150 mm diameter		60 days	Dislodged or missing pieces or potholes >150 mm in length/width and >20 mm in depth Dislodged or missing pieces or potholes >150 mm in length/width and >20 mm in depth	2 - 8 Weeks	150-300mm 20-30mm								
SPU-002 Corrugations/ potholes >50mm deep		60 days				Whenever pavement shows significant concentrated levels of distress Whenever scours of depth greater than 50mm occur at any location	30 days					Deformation under a 1.2 m straight edge > 100 mm depth	14 days - 12 months
SP-001 Path edge failures >75mm protrude at the interface of the constructed path and adjacent ground		60 days										Defect constitutes a hazard to pedestrians; with tripping point > 60 mm	14 days - 12 months
SP-003 Dirt/ silt/ ponding debris likely to cause slipping or obstruct stormwater flow		14 days											

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Defect Level	Intervention Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
SP-012 Dead Animal	14 days											
SP-002 Dumped Rubbish	14 days											
SP-007 Damaged/ dislodged or missing pavement markers (RRPMs & RPMs);	30 days											
SP-008 Faded shared path line marking (<50% effective reflectivity)	30 days											
SI-001 Damaged/ faded signs to an extent that makes them unreadable	14 days	Regulatory, warning and hazard signs missing, illegible or damaged making them substantially ineffective when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m • Speed Limit – 100km/h = 95m	1 - 8 weeks		Road signs missing or illegible	20 days	Sign is missing or illegible	10 days	Missing or otherwise damaged beyond legibility	14 days	> 50% sign legend illegible at 150 m under low beam or in daylight.	28 days - 12 weeks

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Defect Level	**Intervention**	**Response Time**	**Defect Description**	**Response Time**	**Acceptable Range**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**	**Defect Description**	**Response Time**
SI-002 Missing sign face		14 days	Regulatory, warning and hazard signs missing, illegible or damaged making them substantially ineffective when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m • Speed Limit – 100km/h = 95m	1 - 8 weeks		Road signs missing or illegible	20 days	Sign is missing or illegible	10 days	Missing or otherwise damaged beyond legibility	14 days	Sign missing.	3 - 28 days
SI-003 Sign posts that are not vertical (>15 degrees from vertical)		14 days											
SI-001 Damaged/ faded signs to an extent that makes them unreadable		40 days				Road signs missing or illegible	20 days	Sign is missing or illegible	30 days				
SI-002 Missing sign face		40 days				Road signs missing or illegible	20 days	Sign is missing or illegible	30 days				
SI-003 Sign posts that are not vertical (>15		40 days											

Frankston			RMP template guide			Casey		Greater Dandenong		Kingston		Mornington Peninsula	
Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
degrees from vertical)													
SI-004 Graffiti covering >10% of the sign face rendering it unreadable		14 days	Regulatory, warning and hazard signs missing, illegible or damaged making them substantially ineffective when viewed from the following distances: • Speed Limit – <=50km/h = 30m • Speed Limit – 60km/h = 40m • Speed Limit – 70km/h = 55m • Speed Limit – 80km/h = 65m • Speed Limit – 90km/h = 80m • Speed Limit – 100km/h = 95m	1 - 8 weeks		Road signs missing or illegible	20 days	Sign is missing or illegible	10 days	Missing or otherwise damaged beyond legibility	14 days	> 50% sign legend illegible at 150 m under low beam or in daylight.	28 days - 12 weeks
SI-005 Unauthorised material attached to signs. (E.g. posters, balloons, signs, etc.)		14 days											

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
US-001	Rutting and corrugations exceeding 100mm over 50% of the unsealed road or shoulder length	30 days	Wheel ruts or scouring on an unsealed road >75 mm in depth	2 weeks - 3 months	50-100mm	where corrugations exceed 30% of the area of a single road shoulder per km	10 days			Corrugations or other distress > 75 %	360 days	Corrugations, scouring, depressions and potholes on unsealed roads must not exceed 50 mm in depth for > 30% of area of roadway in road block; or Any scour occurrence length > 5 m and mean scour depth > 150 mm.	8 weeks - 6 months
US-002	Potholes >300mm diameter and 150mm deep over 50% of the unsealed road or shoulder length	30 days	Potholes in unsealed pavement >75 mm in depth and >300 mm in diameter	2 weeks - 3 months	50-100mm 150-300mm	When pavement defects (as specified) and/or loose material (greater than 40mm deep) exceed 20% pavement surface area per km when there are more than 20 potholes per km of single shoulder of depth greater than 50mm or	20 days 10 days	Potholes in traffic lane of an unsealed pavement greater than 300mm in diameter and greater than 50mm deep	20 days	potholes > 100 mm in depth	360 days	Corrugations, scouring, depressions and potholes on unsealed roads must not exceed 50 mm in depth for > 30% of area of roadway in road block; or Any scour occurrence length > 5 m and mean	8 weeks - 6 months

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Defect Level	Intervention	Response Time	Defect Description	Response Time	Acceptable Range	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time	Defect Description	Response Time
												scour depth > 150 mm.	
US-003 Edge drops from traffic lane to shoulder >50mm over 20m length under a 1.5m straight edge		30 days	Edge drops onto an unsealed shoulder >30 mm in depth over a 10m or greater length	1 - 8 Weeks	30-70mm	the drop from the traffic lane to the shoulder exceeds 75mm over any length	10 days	edge of sealed drop off on unsealed shoulders greater than 50mm for greater than 100metres	20 days				
US-004 Dust restricting visibility to less than 3m in either direction		30 days											
US-005 Dead Animal		1 day											
US-006 Debris on road surface where there is a danger to traffic		1 day											

Frankston City Council Road Management Plan (2025)

Version 4.0

Date adopted by Council: 23 June, 2025

Date plan comes into effect: 1 September, 2025

Guideline Governance

Responsible Service / Department:	Sustainable Assets
Adoption authorised:	Council
Date of adoption:	23/06/2025
Date of effective from:	1/09/2025
Enterprise Content Manager Ref:	A5525497
Endorsed CEO or ELT member or department manager to make and approve document editorial amendments:	Manager Sustainable Assets
Version number:	4.0
Stakeholder review and engagement:	Engineering Services Operations Procurement, Property and Risk Sustainable Assets
Relevant Legislation:	Road Management Act 2004 Road Management (General) Regulations 2016 Local Government Act 2020
Associated Strategic Direction #:	Connected Places and Economy
Supersedes:	Road Management Plan

Review history 2004 to 2025

Name	Content Manager File Reference	Date	Description of Edits
Frankston City Council Road Management Plan V1.0	A111414	13/12/2004	Original Plan
Frankston City Council Road Management Plan V1.1	A234555	29/12/2005	Table 12 - Details of Amendment No. 1: 29/12/2005
Frankston City Council Road Management Plan V1.2	A315436	7/5/2007	Table 11 - Details of Amendment No. 2: 7/5/2007
Frankston City Council Road Management Plan V2	A1783895	29/09/2014	Table 9 - Details of Amendment No. 3: 29/09/2014 Table 10 - New Attachments to the Road Management Plan V1.2
Frankston City Council Road Management Plan 2019	A3802512	29/01/2019	Table 8 - Details of Amendment No. 4: 29/01/2019
Frankston City Council Road Management Plan 2022	A4662853	26/04/2022	Table 7 - Details of Amendment No. 5: 26/04/2022

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Definitions

Term	Definition
Arterial Road	Refers to freeways, highways and declared main roads, which are managed by the Victorian Government, through Head of Transport for Victoria (as the co-ordinating road authority).
Co-ordinating road authority	The organisation which has the responsibility to co-ordinate works. Generally, if the road is a freeway or arterial road, this will be Head of Transport for Victoria. Generally, if the road is a municipal road, this will be Council.
Council	Refers to Frankston City Council
Demarcation agreement	A formal agreement between Council and another organisation that defines areas of responsibility.
Motor vehicle	Refers to a vehicle that is propelled by an in-built motor and is intended to be used on a roadway. This does not include a motorised wheelchair or mobility scooter which is incapable of travelling at a speed greater than 10 km/h and is solely used for the conveyance of an injured or disabled person.
Municipal road(s)	Road for which the municipal council is the co-ordinating road authority. The Road Management Act 2004 imposes specific duties on the municipal council with respect to the inspection, repair and maintenance of these roads and associated road-related infrastructure.
Non-road infrastructure	Refers to infrastructure in, on, under or over a road, which is not road infrastructure. This includes (but is not limited to) such items as gas pipes, water and sewerage pipes, cables, electricity poles and cables, tram wires, rail infrastructure, bus shelters, public telephones, mailboxes, roadside furniture and fences erected by utilities, or providers of public transport.
Other roads	Include roads in state forests and reserves, and roads on private property. Municipal councils are not responsible for the inspection, repair or maintenance of these roads.
Pathway	Refers to a footpath, bicycle path, shared path or other area that is constructed or developed by Council for members of the public (not motor vehicles) to use. Pathways may be further categorised as: • Footpaths – pathways designated solely for use by foot traffic (and limited mobility devices such as wheelchair users) • Bicycle pathways – pathways designated solely for use by cyclists, scooters and the like but excluding foot traffic, and • Shared pathways – pathways designated for use by riders of bicycles, the riders of electric scooters and pedestrians.
Public Road	As defined by the Road Management Act 2004 and includes a freeway, an arterial road, a municipal road declared under section 14(1) of the Act

Term	Definition
	and a road in respect of which Council has made a decision that it is reasonably required for general public use and is included on the Register of Public Roads.
Plan	Refers to this Road Management Plan.
Responsible Road Authority	The organisation which has the responsibility of performing road management functions have regard to the principal object of road management and the works and infrastructure management principles. Generally, if the road is a freeway or the through traffic on an arterial road, this will be Head of Transport for Victoria. Municipal roads and parts of the arterial roadway not used by through traffic will be Council.
Road	Has the same meaning as in the Road Management Act 2004, being inclusive of any public highway, any ancillary area and any land declared to be a road under section 11 of that Act or forming part of a public highway or ancillary area.
Road infrastructure	Refers to infrastructure which forms part of a roadway, pathway or shoulder, which includes structures and materials.
Road-related infrastructure	Refers to infrastructure installed or constructed by the relevant road authority to either facilitate the operation or use of the roadway or pathway, or support or protect the roadway or pathway.
Road Reserve	Refers to the area of land that is within the boundaries of a road.
Roadside	Refers to any land that is within the boundaries of the road (other than shoulders) which is not a roadway or pathway. This includes land on which any vehicle crossing or pathway, which connects from a roadway or pathway on a road to other land, has been constructed. Example: any nature strip, forest, bushland, grassland or landscaped area within the road reserve would be considered roadside.
Roadway	Refers to the area of a public road that is open to, or used by, the public, and has been developed by a road authority for the driving or riding of motor vehicles. This does not include a driveway providing access to a public road, or other road, from adjoining land.
Shoulder	Refers to the cleared area, whether constructed or not, that adjoins a roadway to provide clearance between the roadway and roadside. This does not refer to any area that is not in the road reserve.

1. Introduction

The Frankston City Council Road network consists of over 715 kilometres of roads, 944km of footpaths and 78 km of shared paths. These roads and footpaths service local transport demands. They provide access to residential homes, local businesses, community services and amenities. The roads also distribute traffic onto State arterial and non-arterial roads found within the municipality.

1.1. What is the purpose of this Plan

Section 50 of the Road Management Act 2004 sets the following objectives for a municipal road management plan:

1) To establish a system for our road management functions, which is based on policy, operational objectives and available resources.
2) To set a performance standard for our road management functions.

Although it is termed a 'plan' in the legislation, it is functionally an operational protocol document – describing the systems and rules we use to make decisions and meet obligations within our available resources. The plan forms part of a larger Asset Management Framework related to maintenance and operations.

For the avoidance of doubt, this Plan is a road management plan for the purposes of s.39 of the Road Management Act 2004.

1.2. Legislation guiding this Plan

In addition to the Road Management Act 2004, the plan also considers the following Acts, regulations and codes of practice:

- Local Government Act 2020
- Ministerial Codes of Practice
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015
- Road Safety Act 1986
- Wrongs Act 1958.

1.3. What is covered in this Plan?

The Plan is divided into seven sections:

1. Introduction.
2. Rights and Responsibilities – covers legislation and local laws relevant to road management.
3. Road Assets - how we classify roads, streets and footpaths – known as our asset hierarchy.
4. Road Management Systems – the plans and processes we use to maintain roads and road-related infrastructure.
5. Register of Public Roads – what's in it, how to access it and the process for making changes.
6. Technical References.
7. Attachments:
    a. Attachment 1, Inspection Requirements

b. Attachment 2, Inspection Frequencies
c. Attachment 3, Defect Intervention Levels and Repair Timeframes
d. Attachment 4, Central Activity District Boundary
e. Attachment 5, Amendments to previous versions of this document

1.4. Updating the Plan

This Plan must be updated within a set period following a Council election. Outside of this cycle, changes may be required from time to time.

The following process will be used to manage these changes:

- If material changes are made to standards and specifications, a report will be presented to Council, along with a brief explanation as to why such changes are necessary. The review process must follow the steps as set out in the Road Management (General) Regulations 2016 Part 3 – Road Management Plans.
- When changes do not alter these technical aspects of road management, changes will be approved by the Director – Infrastructure and Operations.

These changes will be made in accordance with the processes prescribed by the Road Management Act 2004. To assist with version control, these changes will be numbered as follows:

- Versions presented to Council will be renumbered by whole numbers – for example, from Version 1.00 to 2.00.
- Those approved by the Director will be renumbered by decimals – for example, from Version 1.00 to 1.01.

1.5. Exceptional Circumstances

Council will make every effort to meet its commitments under this Plan.

However, there may be situations or circumstances that affect Council's business activities to the extent that it cannot deliver on the service levels of the RMP. These include but are not limited to: natural disasters, such as fires, floods, or storms, or a prolonged labour or resource shortage, due to a need to commit or redeploy Council staff and/or equipment elsewhere or due to the effects of pandemic and or government intervention.

1.5.1. Suspension of the Plan

In the event that the Chief Executive Officer (CEO) of Council has considered the impact of such an event on the limited financial resources of Council and its other conflicting priorities, and determined that the Plan cannot be met, then pursuant to Section 83 of the Wrongs Act 1958, the CEO will write to Council's Officer in charge of the Plan and inform them that some, or all, of the timeframes and responses in Council's Plan are to be suspended.

1.5.2. Communication and documentation around Plan Suspension

Council will provide information/statements to residents about the suspension or reduction of the services under its Plan, including:

- How the work that will be done has been prioritised; and

- The period for which it is likely to be affected.

This information will be provided by the Council on its website where its Plan is located and other channels as appropriate such as press releases or social media.

Where Council has suspended, in part or whole, it's Plan, associated documents (e.g. communications, meeting minutes, schedules, etc.) will be recorded and stored.

1.5.3. Inspections and repairs during Suspension of Plan

The suspension of the Plan will not necessarily mean that all inspections and repairs halt. However, it may mean that only certain categories of inspections and repairs are undertaken. These will be based on a risk assessment and resources available to the Council, taking into account the resources needed to address the impact of the trigger event. For example, some reactive inspections may take place and repair (temporary or permanent) of roads/footpaths which pose a high risk may be undertaken, depending on the resources available to the council and the accessibility of each asset.

1.5.4. Responsibility for the Plan

Overall responsibility for administering and implementing the Plan rests with the Manager Operations.

2. Rights and Responsibilities

2.1. Public Roads

Public roads are defined in the Road Management Act 2004 as including:

- a freeway
- an arterial road
- a road declared under section 204(1) of the Local Government Act 1989
- a municipal road declared under section 14(1) of the Road Management Act 2004
- a road in respect of which Council has made a decision that it is reasonably required for general public use and is included on the Register of Public Roads.

2.2. Key stakeholders

The key stakeholders impacted by this Plan include:

- the general community (for recreation, sport, leisure and business)
- residents and businesses adjoining the road network
- pedestrians
- vehicle users with motorised vehicles, such as trucks, buses, commercial vehicles, cars and motorcycles
- users of smaller, lightweight vehicles, such as pedal-powered bicycles, motorised buggies, wheelchairs, prams and so on
- tourists and visitors to the area
- emergency agencies (Victoria Police, Country Fire Authority, Ambulance Victoria, State Emergency Services)
- the military (in times of conflict and emergency)
- traffic and transportation managers
- managers of the road network asset
- construction and maintenance personnel, who build and maintain asset components
- utility agencies using the road reserve for infrastructure (water, sewerage, gas, electricity, telecommunications)
- state and federal governments, who periodically provide funding for roads.

2.3. Coordinating & Responsible Road Authority

Section 35 of the Road Management Act 2004 provides that a road authority has power to do all things necessary or convenient to be done for or in connection with the performance of its functions under the Act.

Section 36 of the Road Management Act 2004 outlines which road authority is the coordinating road authority. According to subsection (c), the coordinating road authority:

> *If the road is a municipal road, the municipal council of the municipal district in which the road or part of the road is situated.*

However, there are instances where several authorities are responsible for components of the road within the road reserve. Section 37 of the Road Management Act 2004 identifies who is the responsible road authority in particular circumstances.

2.4. General Functions of a Road Authority

The general functions of a road authority are described within Section 34 of the Road Management Act 2004.

2.5. Rights of the Road User

The rights of public road users, which are legally enforceable, are set out in Sections 8 to 10 of the Road Management Act 2004.

2.6. Obligations of Road Users

2.6.1. General Usage

The common law requires that a road user must take reasonable care for their own safety (see *Ghantous v Hawkesbury City Council)*

The *Road Safety Act 1986* sets out obligations on road users, including section 17A which requires that a person who drives a motor vehicle on, or uses, a highway must drive in a safe manner have regard for all relevant factors, including without limiting their generality, the following:

(a) physical characteristics of the road
(b) prevailing weather conditions
(c) level of visibility
(d) the condition of any vehicle the person is driving or riding on the highway
(e) prevailing traffic conditions
(f) the relevant road laws and advisory signs
(g) the physical and mental condition of the driver or road user.

Section 17A of the *Road Safety Act 1986* also requires that a road user must take reasonable care:

(h) to avoid any conduct that may endanger the safety or welfare of other road users
(i) to avoid any conduct that may damage road infrastructure and non-road infrastructure on the road reserve
(j) to avoid conduct that may harm the environment of the road reserve

2.6.2. Incident Claims

If a person proposes to make a claim in relation to a public road or infrastructure for which Council is the responsible road authority, that person should contact Council and Council will initiative respective investigation and insurance reporting processes.

In accordance with Section 110 of the Road Management Act 2004, Council is not legally liable for property damages where the value of the damage is equal to or less than the threshold amount.

In cases where the claim relates to assets Council does not own or is not responsible for on the road reserve, the person who proposes to make a claim must refer the claim to the other authority or person responsible for those assets.

2.6.3. Permits for Work Within a Road Reserve

In cases where an individual or organisation proposes to carry out works within the road reserve that may impede public access, or interfere with road infrastructure, they must apply for a 'works within road reserve' permit. There are some exemptions, as noted in the Road Management (Works and Infrastructure) Regulations 2015.

Local laws also require property owners to apply for a vehicle crossing permit if they plan to build a driveway.

In both cases, a fee applies to cover the costs of the administration and inspection of the work.

2.6.4. Obligation of Others

There are several assets within the road reserve that Council does not have an obligation to inspect and/or maintain. These include:

- **Non-road infrastructure** – This includes (but is not limited to) such items as gas pipes, water and sewerage pipes, cables, electricity poles and cables, tram wires, rail infrastructure, bus shelters, public telephones, mail boxes, roadside furniture and fences erected by utilities, or providers of public transport.
- **Single property stormwater drains** – for drains constructed within the reserve that carry water from a single property to an outlet in the kerb, or other drain. The property owner is responsible for construction and maintenance to Council standards at the property owner's cost.
- **Utilities** – including, but not limited to; telecommunication, power, water, gas and rail authority assets.
- **Roadside** – as per Section 107 of the Road Management Act, Council has no "statutory duty or a common law duty to perform road management functions in respect of a public highway which is not a public road or to maintain, inspect or repair the roadside", described as "any land that is within the boundaries of the road (other than shoulders) which is not a roadway or pathway". This includes landscaped tree plots within the footpath/pathway where the surface of the tree plot is not constructed with the intention of providing a trafficable pedestrian surface.
- **Vehicle driveways** – the vehicle crossing (including Cross-over), located between the carriageway and the property boundary, must be maintained by the adjoining property owner, even in instances where it may service more than one property or building. However, Council is responsible for the portion of the driveway where the constructed pathway is reasonably required by the public and the section of the vehicle crossing that forms parts of the kerb and channel (layback) in accordance with the following diagram:

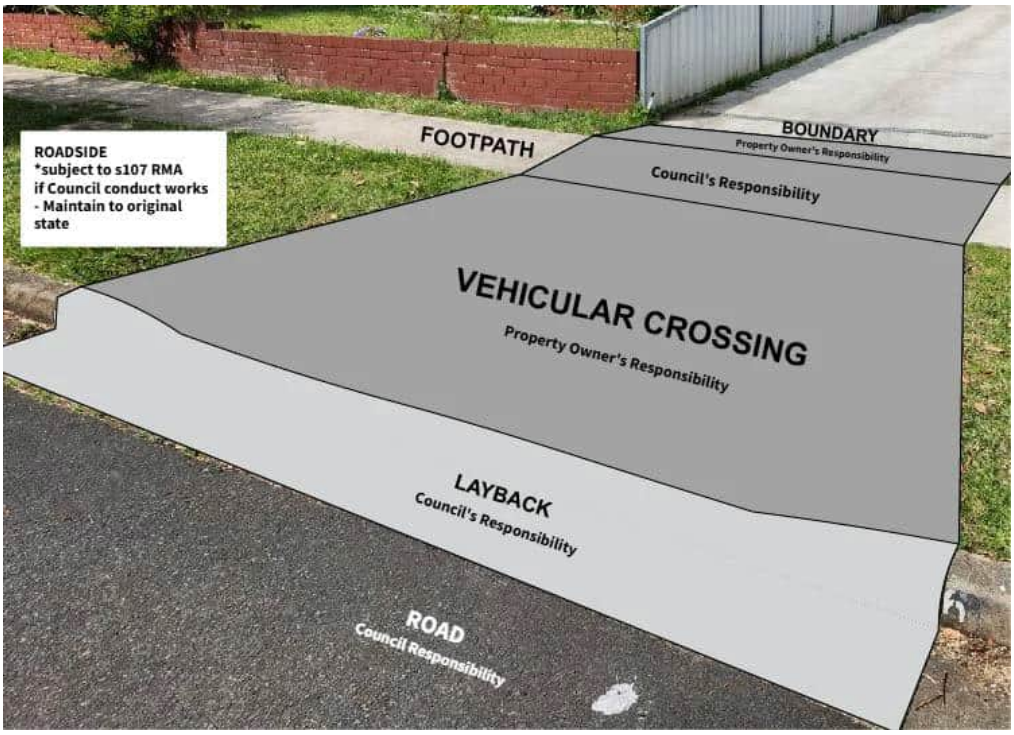

Figure 1 - Responsibility of Council and owners around Vehicular Crossing

Where Council becomes aware of a hazard created by the defective condition of assets / infrastructure owned by another party, Council may at its absolute discretion:

- If located within assets / infrastructure for which Council is responsible (e.g. footpaths, road surfaces, etc.), or otherwise presents an immediate and significant risk to members of the public, undertake temporary measures to reduce the risk to members of the public until such time as the respective owner can implement permanent repairs (subject to Council's available resources).
- Report in writing (e.g. email or letter) the presence of the hazard to the responsible party and request that repairs be implemented within a reasonable timeframe.
- Where repairs are not completed by the responsible party within the respective timeframe, Council may complete necessary repairs and invoice the responsible party for the costs.

However, where another party has a duty in relation to the asset / infrastructure, and Council has a discretionary power to take remedial action in relation to that matter, only that other party with the duty is liable in a subsequent proceeding, in accordance with s.104 of the Road Management Act 2004.

3. Road Assets

Council is responsible for a range of infrastructure assets which supports its road management functions includes the road, footpaths, shared paths, kerb and channel, local area traffic management, bridges, and street signage.

All roads and footpaths within the municipal road network are classified according to a hierarchy that takes into account how they are used, who uses them and how often.

The hierarchy classification is used to determine the levels of service required, prioritise works programs and determine defect intervention responses.

3.1. Municipal Road Network

3.1.1. Road Hierarchy

The road network hierarchy is divided into the categories shown in the table below.

Table 1 - Road Hierarchy Classification

Road Hierarchy Classification	Description
Major Roads	Act as through traffic routes. Connect to the Department of Transport arterial road network. Carry traffic between major commercial, industrial and residential areas. High to moderate use by heavy vehicles. Bus routes may be provided on these roads.
Collector Roads	Concentrate locally generated traffic to an outlet. Provide safe and efficient connection to commercial and residential areas from Major Roads, or directly from the Department of Transport arterial network. Provide direct access to the local road network. Not intended to act as a through traffic routes. Carry local traffic to shops, schools, commercial districts, hospitals, sporting and other local facilities. May provide access to abutting properties. Moderate to low use by heavy vehicles. Bus routes may be provided on these roads.
Industrial Roads	Provide access to local light industries concentrated in small areas within the municipality. Abutting properties are primarily industrial. High to moderate use by heavy vehicles. Bus routes may be provided on these roads.
Local Access Roads	Provide safe access to abutting properties (primarily residential). Low speed environment Bus routes may be provided on these roads.

Road Hierarchy Classification	Description
Laneway/ Right of Way	Provide access primarily for abutting properties. Property access generally limited to the rear or side of properties. Land may contain drainage easements. Abutting property is often commercial or residential. Often used for the delivery of goods to commercial sites.
Fire Tracks	Provide access for fire authority vehicles only
Key Central Activity Area (CAA) Roads	Provide access to, from and within the designated Central Activity Area[1]. Includes shared use areas with restricted vehicle access. Public amenity and aesthetic aspects of these roads take priority over speed and ease of movement of vehicles.
Service Roads	Roads, which run parallel to VicRoads arterial roads in order to provide access from an arterial road to the municipal road network and abutting properties.
Unsealed Roads	These roads have gravel/crushed rock surface. They may function as Major, Collector or Local Access road. Following formal construction of a sealed pavement, these roads will be re-classified into the appropriate class in accordance with their functional, physical and traffic characteristics.

3.1.2. Municipal Path Hierarchy

A hierarchy has been developed for all paths within the municipality. The purpose of the path hierarchy is to facilitate consistency in Council's approach to management of Council's path networks. The hierarchy aims to differentiate high use areas that may require a greater level of service.

Council is the responsible road authority for pathways adjacent to arterial roads and maintains these on behalf of Department of Transport and Planning (DTP). Footpaths through Council facilities or open spaces are not considered as part of this Plan and have their own maintenance regimes however are listed within Council's hierarchy of Footpaths.

The hierarchy of footpaths maintained by Council are as follows:

Table 2 - Footpath Hierarchy Classification

Footpath Hierarchy Classification	Desired Function
Key Central Activity Area (CAA) Footpaths	Located within or adjacent to the Central Activity Area[2]. Cater for high to medium volume pedestrian traffic with diverse needs.

[1] The boundaries of the Central Activity Area are illustrated in Attachment 4

[2] The boundaries of the Central Activity Area are i

Footpath Hierarchy Classification	Desired Function
Key Access Footpaths	Provide direct access to shopping and service precincts, transport hubs, schools, preschools, recreational facilities, parks, community centres, childcare centres tourist attractions, religious centres, hospitals, facilities for seniors, and other public attractions. Cater for high to medium pedestrian traffic volumes with diverse needs.
Industrial Access Footpaths	Located within industrial precincts Withstand heavy vehicles
Reserve Footpaths[3]	Located within Council open space reserves, including the Foreshore. Cater for variable volumes of pedestrian traffic.
Local Access Footpaths	Service predominantly suburban residential areas. Cater for low volume pedestrian traffic with diverse needs.

The hierarchy of shared paths maintained by Council are as follows:

Table 3 - Shared Path Hierarchy Classification

Shared Path Hierarchy Classification	Desired Function
Primary Shared Paths	Provide an alternative to the road system for pedestrians and cyclists travelling through the City. Cater for high to medium pedestrian and cyclist volumes and high speed cyclists.
Secondary Shared Paths	Provide an alternative to the road system for pedestrians and cyclists travelling locally within the municipality. Cater for moderate pedestrian and cyclist volumes

[3] Paths located in Council reserves may not be managed in accordance with maintenance and inspection service levels set out in Appendix 1-3

3.2. Our Road Network

More information about Council's Road network is shown in the tables below.

Table 4 - Road Length by Hierarchy - date last updated 30/06/2024

Hierarchy	Length (km)	% of Network
Major Roads	75.7	10.6
Collector Roads	56.4	7.9
Local Access Roads	497.3	69.5
Key Central Activity Area (CAA) Roads	4.4	0.6
Industrial Roads	22.8	3.2
Laneway/Right of Way	6.5	0.9
Fire Tracks	0.6	0.1
Service Roads	23.1	3.2
Unsealed Roads	28.8	4.0
Total	**715.6**	**100**

Table 5 - Road Length by Surface Type – date last updated:30/6/2024

Surface Type	Length (km)	% of Network
Sealed	684.7	95.7
Unsealed	30.9	4.3
Total	**715.6**	**100**

4. Background and Process

Road asset management involves managing both physical assets, and uses and operation that have the potential to impact their condition. It applies to all road assets, including:

- the road – pavement and surface, as well as footpaths, kerb and channel
- structures – bridges, culverts and traffic management devices
- road infrastructure – traffic signals and on-road electrical assets.

The aim of our road management system is to deliver a safe and efficient road network and meet community needs to the best of our ability, within available resources.

To create a road asset management system that would best meet our needs when inspecting, maintaining and repairing public roads, we used the following nationally-recognised asset management frameworks:

- International Infrastructure Management Manual (IIMM) 2015, IPWEA
- IPWEA National Asset Management Systems (NAMS+)
- Other references, as listed in Technical References.

The system is designed to set the direction for our asset management activities. It is also linked to the annual business planning cycle.

4.1. Maintenance Management System

Council has responsibilities to all road users and the community to maintain public roads to a reasonably safe and suitable standard, within our available funds and resources. By developing long-term maintenance programs for our assets, we are better able to plan how we do this.

The following maintenance requirements shape our annual program and budget:

Routine maintenance standards

Standards vary across the network depending on the asset type and relevant risk factors, such as traffic volumes and composition, operating speeds, the susceptibility of assets to deterioration and the cost effectiveness of repairs. Competing priorities for funding are also relevant.

Defect intervention levels have been established using the *VicRoads Standard Specification Section 750* and adapting it to local conditions.

The standards will be reviewed periodically to make sure they are adequate (see section 1.4).

Repair and maintenance works

Works must be completed within a specified time, depending on the severity and location of the defect. Response times are determined using local knowledge and experience and past performance as a guide.

Response times are monitored and will be periodically reviewed (see section 1.4).

Temporary mitigation measures

These are temporary works designed to reduce the risk of an incident, until such time as repair or maintenance works can be completed.

Response times and safety measures – for example warning signs, flashing lights, and safety barriers – are determined by reference to the risk to safety, road type and traffic volume.

Emergency works

Works that result from emergency incidents and must be undertaken immediately, for the safety of road users and the public.

Emergency works might include traffic incident management, responses to fires, floods, storms and spillages, and any assistance required under the Victorian State Emergency Response Plan and Municipal Emergency Management Plan.

4.2. Asset Management Plans

Our asset management plans guide the development of long-term asset renewal programs, helping us to plan and finance asset renewal and replacement.

4.3. Maintenance Surveys and Inspections

A four-tier regime is used to inspect our road network assets. It covers safety issues, incidents, defects and condition inspections.

1. **Reactive inspections (Request for Service or RFS)**

   These inspections are conducted in response to requests from the community. The inspection is carried out by a Council employee and assessed according to the Hazard intervention levels, contained within Attachment 2.

2. **Proactive Inspections**

   Regular timetabled inspections that are scheduled depending on traffic flow, the types of defects likely to impact the asset and the perceived risks of these defects.

3. **Condition Inspections**

   These inspections identify structural integrity issues which, if untreated, are likely to adversely affect the network overall. These issues may impact short-term serviceability, as well as the ability of the asset to perform for the duration of its intended life span.

   These inspections are carried out in accordance with the Council's asset management plans. They are undertaken by suitably qualified external contractors on a four yearly schedule.

4.3.1. Maintenance Responsiveness and Performance Targets

The following information is recorded when we receive a Request for Service (RFS) from the community:

- Date the request was received
- Details of the request, including the location and nature of the reported hazard/defect (including any specific measurements if provided), name of the person making the request, copies of any photographs provided, etc.
- The personnel / department to which the request has been assigned for action

- Date by which the request must be actioned (based on the target response times specified in Attachment 3)
- Date when the request was actioned and/or completed (this typically involves someone carrying out an RFS inspection, as described in section 4.3, followed by any necessary repair works conducted).

By recording this information, we can monitor compliance against target response times – that is, the time it takes from receiving a request to carrying out an inspection and ultimately completing necessary works.

Customer requests will be inspected and assessed in accordance with timeframes specified in Attachment 3. Following are some possible outcomes from a reactive inspection:

- If a defect identified exceeds a *Description / Intervention level* specified in Attachment 3, a work order would be created with a date for completion of works in line with respective specified repair timeframes.
- If repairs are significant – for example, rehabilitation works are required – temporary mitigation measures may be undertaken to reduce the risk posed by the hazard/defect until the proper works can be undertaken (and subject to available resources).
- If the defect is assessed as below the *Description / Intervention Level* specified in Attachment 3, it would be noted (including why), but no remedial action will be conducted.

In all cases, the action taken would be noted against the original request.

Target response times and intervention times are based on 'normal' conditions. The same level of service would not apply in cases where the Plan has been suspended, under Section 1.5.

4.4. Asset Levels of Service

Five elements are taken into account when determining appropriate levels of service for the road network. These are:

- Community expectations;
- Technical standards;
- Organisational capacity;
- Performance measures and targets;
- Safety of road and footpath users.

5. Register of Public Roads

Council maintains a register of public roads – called the Register of Public Roads – with the details of all public roads and ancillary areas for which we are responsible.

The Register of Public Roads is available on Council's website. A hard copy is made available at our Customer Service Centre, Frankston Civic Centre, 30 Davey Street, Frankston, upon request.

5.1. Maintenance Demarcation (Boundary) Agreements

Where there are boundary agreements between us and other road authorities or private organisations, the schedule of roads affected, and agreements are listed in the Municipal Road Register.

We have agreements with the following authorities in relation to roads:

Authority	Purpose
Department of Transport and Planning	Shared responsibility on arterial roads
Kingston City Council	Shared responsibility for Leamonth Road, Wadsley Road, Eel Race Road and transport infrastructure over the Eel Race Drain.
Mornington Peninsula Shire Council	Shared responsibilities for Humphries Road and Golf Links Road
Linking Melbourne Authority	Interface with Peninsula Link
Public Transport Victoria	Bus Infrastructure
Metro Trains Melbourne/VicTrack	Rail interface agreements for the Frankston and Stony Point Lines

5.2. Roads not Listed on the Register

The following roads are not listed on our Register of Public Roads:

- Roads which are the full responsibility of the state government, or a private enterprise.
- Unused roads for which we have not accepted responsibility.
- Roads drawn out on a plan of subdivision, until such time that we accept responsibility for these roads.
- Roads which we have not determined are reasonably required for general public use.

6. Technical References

i. AS ISO 31000:2018 – Risk Management – Guidelines
ii. Integrated Asset Management Guidelines for Road Networks (AP-R202) 2002, Austroads Inc.
iii. International Infrastructure Management Manual (IIMM) 2015, IPWEA
iv. VicRoads Risk Management Guidelines
VicRoads Standard Specification Section 750 – Routine Maintenance

Attachment 1: Inspection Requirements

Inspection Type	Purpose	Inspection Requirements
Reactive – Request for Service/Initial Assessment	Reactive inspections are designed to confirm the nature of defects/hazards reported by members of the public or Council employees, and to access whether it exceeds the intervention levels specified in Attachment 3.	Performed by a Council officer with adequate knowledge of Description / Intervention Levels (Attachment 3) and road maintenance techniques who may then call in a higher level of expertise if necessary. All Reactive inspections are conducted appropriately, with defects measured and photographed as specified in Council's Road Asset Inspectors Manual
Proactive Inspection	Inspection undertaken in accordance with a formal programmed inspection schedule to determine if the public road complies with the levels of service as specified. A record of each inspection is to be completed detailing the name of the inspector, the inspection date, and a description of any defects found that exceed the intervention levels specified in Attachment 3. In addition, details of the inspection will be electronically recorded against the particular asset inspected.	Performed by a Council officer with adequate knowledge of Description / Intervention Levels (Attachment 3) and road maintenance techniques who may then call in a higher level of expertise if necessary. All proactive inspections are conducted in an appropriate manner, with defects measured and photographed as specified in Council's Road Asset Inspectors Manual

Attachment 2: Inspection Frequencies

NOTES:

1. If a Proactive Inspection Frequency elapses on a Weekend or Public Holiday, the actual due date will be the next Working Day.
2. A tolerance of 1 month is permitted for routine defect inspection. That is, for an activity that occurs on a 12 month cycle and is due on the 15 December, it can be completed on the 15 January and still be considered compliant.

Inspection Type	Description	Hierarchy Category	Reactive Inspection Timeframe	Proactive Inspection Frequency
Road & Road Related Assets	Sealed Road Surfaces, Road Furniture, Drainage (External), Local Area Traffic Management Devices, Roadside Vegetation, Signs (Regulatory and Warning)	Major Roads	2 days	6 Months
		Collector Roads		12 Months
		Industrial Roads		24 Months
		Local Access Roads		24 Months
		Laneways/Right of Ways		24 Months
		Firetracks		Nil – Reactive Only
		Key Central Activity Area Road		6 Months
		Service Roads		24 Months
		Unsealed Roads		12 Months
Path & Path Related Assets	Footpaths, Shared Paths, Kerb & Channel[4], Road Furniture, Drainage (External), Local Area Traffic Management Devices, Roadside Vegetation, Signs (Regulatory and Warning)	Primary Shared Paths	2 days	6 Months
		Secondary Shared Paths		12 Months
		Key Central Activity Area Footpaths		3 Months
		Key Access Footpaths		6 Months
		Industrial Access Footpaths		24 Months
		Local Access Footpaths		24 Months
Bridges & Major Culverts	All Council managed road and pedestrian bridges within roads listed in Council's Public Road Register	All	2 days	6 Months
Unsealed Road Surface	All Council Unsealed Road Surfaces listed within Council's Public Road Register.	All	2 days	3 months

[4] Where there is no footpath adjacent to the kerb and channel, kerb and channel will be inspected in line with local access footpath hierarchy timeframes.

Attachment 3: Defect Intervention Levels and Repair Timeframes

NOTES:

1. All Days stated are in working days, excluding weekends, public holidays and any days Council designates as non-working days
2. If a Repair Timeframe elapses on a Weekend or Public Holiday, the actual due date will be the next Working Day.
3. In cases where a defect is not due to be repaired in less than 4 weeks, temporary measures, such as installing warning signage, erecting barriers, or painting the defect with a bright contrasting colour, may be implemented at the time of identification to reduce the risk as much as is reasonably practicable until permanent repairs can be completed in line with the specified Repair Timeframes.
4. Given current resources and funding, a margin of 10% is considered acceptable for all reactive maintenance activities. That is, an activity with a target response time of 100 working days can be completed within 110 days and still be considered compliant.

Sealed Roads

Defect Type	Defect Intervention Level	Repair timeframe
Pothole Repair (on-road cycle path)	Potholes >25mm deep and/or >150mm diameter on designated on-road cycle path	20 days
Pothole Repair	Potholes >50mm deep and/or >150mm diameter in trafficable lane	20 days
Edge Repair	Edge break >5m long & >50mm deep &/or extends/protrudes 75mm laterally into trafficable area	20 days
Edge/Shoulder Drop	US-003 Edge drops from traffic lane to shoulder >50mm over 20m length under a 1.5m straight edge	30 days
Pit Covers	Broken or missing pit covers	5 days
Pit Grates	Broken or missing pit grates	5 days
Damaged Pit Lids and surrounds	Cracks considered likely to cause the pit lid or surrounds to collapse	10 days
Roadside Vegetation – Overhead clearance	Roadway height clearance <4.5m	30 days
Roadside Vegetation – Obstructing sightline	Vegetation within sight clearance triangles as per Austroads Guidelines	30 days

Unsealed Roads

Defect Type	Defect Intervention Level	Repair timeframe
Rutting and Corrugations	Rutting and corrugations exceeding 100mm over 50% of the unsealed road or shoulder length	30 days
Potholes	Potholes >300mm diameter and 150mm deep over 50% of the unsealed road or shoulder length	30 days

Traffic Control Devices

Defect Type	Defect Intervention Level	Repair timeframe
Vegetation - Obstructing Signage	Foliage obstructing regulatory and warning signs	30 days
Missing/Damaged Signage	Damaged/ faded signs to an extent that makes them unreadable	14 days
Missing/Damaged Signage	Missing sign face	14 days
Missing/Damaged Signage	Graffiti covering >10% of the sign face rendering it unreadable	14 days
Missing/Damaged Fencing/Guardrail	Fencing rotten/ corroded/ broken poses hazard to public	60 days
Missing/Damaged Fencing/Guardrail	Fencing posts, rails, strainers, wire or panels is not operational and is facilitating unrestricted access	60 days
Missing/Damaged Fencing/Guardrail	Guardrail non-functional or deformed by >500mm	60 days
Missing/Damaged Fencing/Guardrail	Loss of >50% of guardrail reflectors	60 days
Missing / Damaged Pavement Markings	RS-008 Faded Statcon pavement marking (<50% effective reflectivity)	30 days
Missing / Damaged Pavement Markings	Faded other line marking (<50% effective reflectivity)	30 days

Footpaths

Defect Type	Defect Intervention Level	Repair timeframe
Vertical Displacement	Vertical displacement/ tripping hazard >25mm	40 days
Cracking	Cracks >25mm wide and 200mm long	40 days
Potholes (Asphalt)	Potholes >25mm deep and 150 mm diameter	40 days
Potholes (Constructed Unsealed)	Potholes >50mm deep and 150 mm diameter	40 days
Undulations	Undulations (depressions/bumps) >100mm in depth/height under a 1.5m straight edge.	40 days
Dislodge/missing pavers	Loose, missing or dislodged pavers with gaps >20mm	40 days
Corrugations	Corrugations/ subsided areas >50mm deep	40 days
Dislodge/missing tactile indicator	Damaged tactile pavers (cracked or worn) that could be hazardous to pedestrians affecting > 50% of the tiles	40 days
Vertical Displacement in Local Area Traffic Management Devices	Vertical displacement/ tripping hazard >25mm within designated pedestrian walkways and pedestrian refuge areas	40 days
Vegetation Overhead Clearance	Constructed Path Height Clearance < 2.5 m and minimum 1m trafficable width with vegetation not exceeding 25mm in height representing a trip hazard	30 days
Pit Covers	Broken or missing pit covers	5 days
Pit Grates	Broken or missing pit grates	5 days
Damaged Pit Lids and surrounds	Cracks considered likely to cause the pit lid or surrounds to collapse	10 days

* Pram crossings / ramps providing transition between road and footpath levels are treated as part of the footpath for the purposes of the application of description / intervention levels.

Shared & Bicycle Pathways

Defect Type	Defect Intervention Level	Repair timeframe
Vertical Displacement	Vertical displacement/ tripping hazard >25mm	40 days
Cracking	Cracks >25mm wide and 200mm long	40 days
Potholes	Potholes >25mm deep and 150 mm diameter	40 days
Undulations	Undulations (depressions/bumps) >100mm in depth/height under a 1.5m straight edge.	40 days
Dislodge/missing tactile indicator	Damaged tactile pavers (cracked or worn) that could be hazardous to pedestrians affecting > 50% of the tiles	40 days
Vertical Displacement in Local Area Traffic Management Devices	Vertical displacement/ tripping hazard >25mm within designated pedestrian walkways and pedestrian refuge areas	40 days
Vegetation Overhead Clearance	Constructed Path Height Clearance < 2.5 m and minimum 1m trafficable width with vegetation not exceeding 25mm in height representing a trip hazard	30 days
Pit Covers	Broken or missing pit covers	5 days
Pit Grates	Broken or missing pit grates	5 days
Damaged Pit Lids and surrounds	Cracks considered likely to cause the pit lid or surrounds to collapse	10 days

* Pram crossings / ramps providing transition between road and pathway levels are treated as part of the pathways for the purposes of the application of description / intervention levels.

Kerb and Channel

Defect Type	Defect Intervention Level	Repair timeframe
Vertical Displacement	Vertical displacement >50 mm	120 days
Vertical Displacement in a Local Area Traffic Management Device	Vertical displacement >50 mm of a Local Area Traffic Management Device	120 days

Bridges and Culverts

Defect Type	Defect Intervention Level	Repair timeframe
Bridge and Major Culverts	Component damage or deterioration is presenting a hazard to road or path users	5 days (temporary repair) 150 days

Attachment 4 - Central Activity Area Boundary

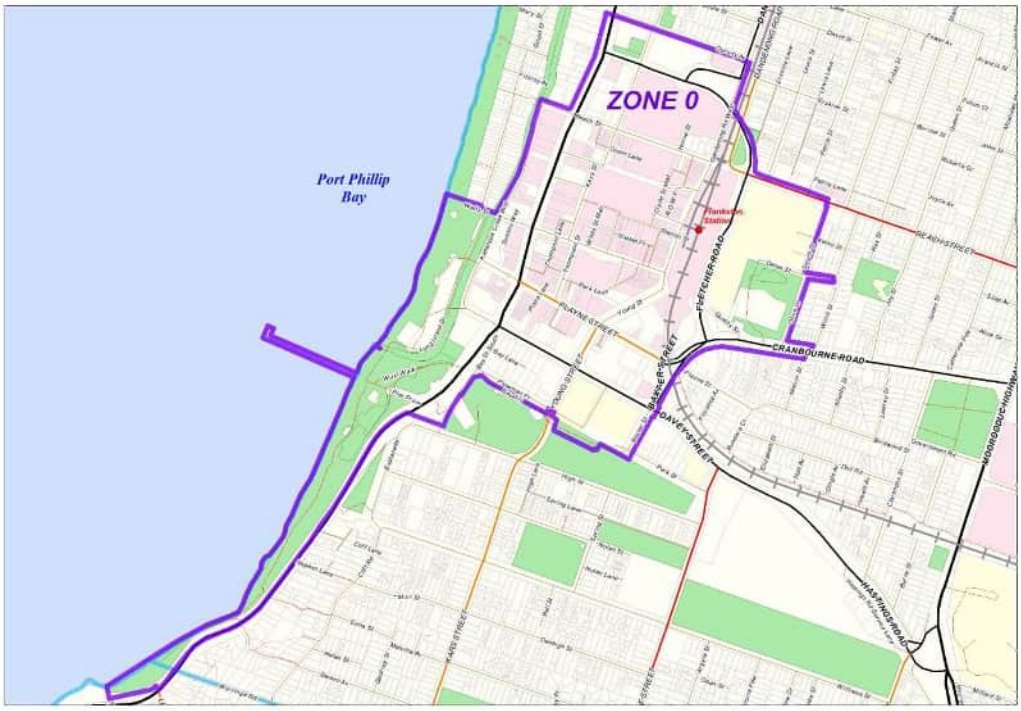

Figure 2 - Central Activity Area Boundary

Attachment 5 - Amendments To Previous Versions of this Document

Amendment 6

Table 6 - Details of Proposed Amendment No. 6: 23/06/2025

RMP Section (version 3.0 adopted by Council 26/04/2022)	Description of Amendment	Section of Current RMP (v 4)
Whole Document	Updated the document to incorporate as much as the Municipal Association Victoria Insurance Template as possible, where appropriate.	Whole Document
1.0 Introduction	Updated purpose of the plan to align with MAV template and legislation.	1.0
	Removed Council's Strategic Framework	Removed
	Updated of Legislative Framework to align with MAV template.	1.0
	Moved functions of road authority and obligations of Road Users to Section 2 Rights and Responsibilities	2.0
	Added What's Covered in this plan to align with MAV template	1.0
	Updated of the Asset to which this plan applies to align with MAV template	1.0
	Updated of the Plan development & Review to align with MAV template	1.0
2.0 Register of Public Roads	Updated of Register of Public Roads to align with MAV template.	2.0
3.0 Road & Path Hierarchies	Removed 3.4 updating of hierarchies.	Removed
	Removed 3.5 application of hierarchies.	Removed
	Added of Road Network lengths based on hierarchy and surface	3.0
4.0 Road Management at Frankston	Updated Force Majeure/Exceptional Circumstances to align with MAV template and move from section 4.3 to 1.5	1.0
	Updated of Road Management At Frankston to align with MAV template	4.0

RMP Section (version 3.0 adopted by Council 26/04/2022)	Description of Amendment	Section of Current RMP (v 4)
Appendix B - Road & Path Hierarchies	Updated of Road & Path Hierarchies content to align with MAV template and move to section 3.0. Removed of detailed road hierarchy tables in appendix B1 Removed of detailed path hierarchy tables in appendix B2	3.0 Removed Removed
Appendix C - Responsibilities for Assets in Road Reserves	Updated of Vehicle crossing demarcation diagram Moved demarcation of driveways and obligation of others from Appendix C to Section 2 of main document in line with MAV template	2.0
Appendix D - Demarcation Agreements	Moved demarcation agreements to align with MAV template to Section 2.0	2.0
Appendix E - Road Maintenance Management Plan	Amendments as identified in the RMP Review Report relating to defect definition, intervention levels and inspection frequencies. (refer to Attachment 1 of the 2025 Review Report).	Attachment 2 & Attachment 3

Amendment 5

Table 7 - Details of Amendment No. 5: 26/04/2022

RMP Section (version 2.0 adopted by Council 01/04/2019)	Description of Amendment	Section of Current RMP (v 3)
2.0 Register of Public Roads	Public Road Register extracted from RMP document and updated with planning controls. Public Road register has been updated, including road hierarchical changes and recognition of gifted assets. Frequency of Public Road Register updates to be a minimum of 12 months. Date of creation and date of cessation separated into two columns.	2.0 and Public Road Register
3.0 Road & Path Hierarchies	Desirable physical features of roads and footpaths updated to be at Council's discretion	3.0
4.0 Road and Footpath Maintenance Category	Include reference to the reporting and monitoring framework including RMP service levels and works management performance to ensure compliance to the RMP and enable any deficiencies to be identified and rectified promptly	4.0
Appendix C – Responsibilities For Assets in Road Reserves	Water meters included in assets managed by utility service providers. Further detail provided on management of hazards and safety issues caused by other service authorities' assets. Updated relevant regulations and figure 5 in relation to vehicle crossovers.	C
Appendix E –Road Maintenance Management Plan	Amendments as identified in the Staff Feedback section (Attachment A of the 2021 RMP Review) relating to defect definition, intervention levels, inspection frequencies and hierarchies (for further detail refer to Attachments A of the 2021 Review).	E

Amendment 4

Table 8 - Details of Amendment No. 4: 29/01/2019

RMP Section (version 1.2 adopted by Council 29/09/2014)	Description of Amendment	Section of Current RMP (v 2)
1.0 Introduction	Updated alignment to the Council Plan. Updated reference to Road Management (General) Regulations 2016.	1.0
2.0 Register of Public Roads	Register exclusions updated to specify vehicle crossovers adjoining hammerhead courts. Public Road register has been updated, including the declaration of Rutherford and Lathams Road as arterial roads.	2.0
3.0 Road & Path Hierarchies	Equestrian Trails removed from the Path Hierarchy. Update to Local Access Roads to recognise that they may function as bus routes. Updated reference to ISO31000:2018.	3.0
4.0 Road and Footpath Maintenance Category	The text was revised and updated. Equestrian Trails removed from Path Hierarchy	4.0
Appendix A – Public Road Register	Public Road register has been updated, including the declaration of Rutherford and Lathams Road as arterial roads.	A
Appendix B - Road & Path Hierarchies	Equestrian Trails removed from Path Hierarchy	B
Appendix C – Responsibilities For Assets in Road Reserves	Updated text regarding responsibility for connections to pipes, pits and kerb and channel. Updated text regarding illegal connections. Updated reference to Road Management (General) Regulations 2016.	C
Appendix E –Road Maintenance Management Plan	Amendments as identified in the Staff Feedback section (Attachment 1 of the 2017 RMP Review) relating to defect definition, intervention levels, inspection frequencies and hierarchies (refer to Attachments 4-6 of the 2017 Review).	E

Amendment 3

Table 9 - Details of Amendment No. 3: 29/09/2014

RMP Section (version 2.0 adopted by Council 7/5/07)	Description of Amendment	Section of Current RMP (v2)
1.0 Purpose	This information was incorporated into Section - 1. Introduction The last two paragraphs were deleted. The remaining text was revised. The new Section - 1 includes subsections to describe: - Functions of a Road Authority; Obligations of Road Users; Legislative Controls; Assets to which this Plan Applies; Road Management Plan Adoption and Review Process.	1.0
2.0 Terms	The section was deleted.	-
3.0 Register of Public Roads	This section was replaced by Section - 2 Register of Public Roads. Paragraphs 3, 4, 6 were deleted. The remaining text was revised. The new Section - 2 includes subsections to describe: - Public Road Register Details, Register Inclusions, Register Exclusions, Demarcation of Road Authority Responsibilities, Approach to Maintaining the Public Road Register.	2.0
4.0 Road and Footpath Maintenance Category	This section was replaced by Section - 3. Road & Path Hierarchies The new Section - 3 includes subsections to describe: Desired Function/ Features of each Road and each Path Hierarchy Classification; Council's approach to using and reviewing the hierarchies.	3.0
5.0 Road Asset Register	This section was deleted. The text was revised and incorporated into a new Attachment C- Responsibilities for Assets in Road Reserves.	C
6.0 Assets that are the Responsibility of Others	This section was deleted. The text was revised and incorporated into a new Attachment C- Responsibilities for Assets in Road Reserves.	C
6.1 Abutting Landowners or Occupiers	This section was deleted. The text was revised and incorporated into a new Attachment C- Responsibilities for Assets in Road Reserves.	C
6.2 Service Utilities and Public Transport Facilities	This section was deleted. The text was revised and incorporated into a new Attachment C- Responsibilities for Assets in Road Reserves.	C
7.0 Duty of the Road User	This section was deleted. The duty of the road user is described in Section 1- Introduction and includes extracts from the Act	1.3.2
8.0 Management System	Section – 4. Road Management at Frankston was created to describe Council's current approach to the following: - Levels of Service - Implementing the Inspection and Maintenance Programs - Force Majeure - Performance Monitoring & Review	4.0
8.1 Policy Framework	The section was deleted.	1.2

RMP Section (version 2.0 adopted by Council 7/5/07)	Description of Amendment	Section of Current RMP (v2)
	Council's policy framework is described in Section 1- Introduction	
8.2 Service Delivery - CAD	This section was deleted. The description of Service Delivery –CAD is no longer applicable. This section is replaced by information in a new Attachment E – Road Maintenance Management Plan.	E
8.3 Road Maintenance	This section was deleted and replaced by information in a new Attachment E – Road Maintenance Management Plan.	E
8.4 Information Management System	This section was deleted.	-
9.0 Risk Assessment	This section was deleted. A description of the risk assessment process is included in the new Attachment E - Road Maintenance Management Plan.	E.3
10.0 Construction Expansion Upgrading Renewal and Refurbishment Priorities, Standards and procedures	This section was deleted. This information will be revised and included in future revisions of Councils Road Asset Management Plan (RAMP). Renewal is discussed in Appendix E5	-
11.0 Financial Resources	This section was deleted. Future revisions of Councils Road Asset Management Plan (RAMP) will consider financial resources available for overall road management.	-
12.0 Asset Management Strategy	This section was deleted. Council has a separate document that describes Council's Asset Management Strategy.	-
13.0 Performance Management	This section was deleted. Section 4 - Road Management at Frankston, includes a subsection Performance Management to describe Council's approach to performance management; specific to the delivery of the Road Management Plan.	4.4
14.0 Plan Review	This section was deleted. The approach to reviewing the Plan described in Section 1- Introduction	1.5
15.0 Supporting Documents	This section was deleted.	-
15.1 Technical References	This section was deleted.	-
15.2 Council Documents	This section was deleted. Council's Strategic Framework is illustrated in Section 1 - Introduction	1.2
15.3 Appended Documents	This section was deleted. All new attachments (A to E) are listed in the main table of contents	Table of Contents
Appendix A - Road Classification	This section was deleted and replaced with new Attachment B- Road & Path Hierarchies.	B

RMP Section (version 2.0 adopted by Council 7/5/07)	Description of Amendment	Section of Current RMP (v2)
Appendix B - Road Maintenance Standards	This section was deleted and replaced with a new Attachment E – Road Maintenance Management Plan that provides greater clarity regarding Council's road maintenance standards and maintenance management approach. Comments regarding 10% margin for response times and inspection frequencies (p17 and 16 of version 1.2 of the RMP), and comments regarding temporary works i.e. # "Where, because… limit)". And notes on p 30 regarding trees i.e. # Where, existing trees…safe clearance have been retained.)	E
Appendix C - Central Activities District	This section was deleted. The area is shown on relevant maps in new Attachment B - Road & Path Hierarchies.	B
Appendix D - Amendments to Plan Version 1.1	Contents moved to Attachment F- Schedule of Road Management Plan Amendments.	F
Appendix E - Amendments to Plan Version 1.2	Contents moved to Attachment F - Schedule of Road Management Plan Amendments.	F

Table 10 - New Attachments to the Road Management Plan V1.2

RMP Section (version 1.2)	Description of Attachment
Attachment – A. Public Road Register	The public road register, as at 13th May 2014
Attachment – B. Road & Path Hierarchies	Includes tables to describe the locations and desirable features of each road and path hierarchy classification.
Attachment - C. Responsibilities for Assets in Road Reserves	Indicates the asset categories that will be managed in accordance with the service levels described in the Road Management Plan (RMP). Indicates the assets that are excluded from the RMP. • road reserves with no constructed vehicular or pedestrian access • common property access ways • private roads (maintained by body corporate or similar) • off-street car parks • general horticultural management of trees (including tree health) Indicates policy position regarding: • Driveways (vehicle crossovers) • Household drains
Attachment – D. Demarcation Agreements	Includes reference to all existing agreements with other Road Authorities

Attachment - E. Road Maintenance Management Plan	This Road Maintenance Management Plan (RMMP) improves the clarity of the information presented in the current RMP and better describes Council's maintenance approach.
	Contents of this Attachment include:
	• Introduction
	• Definitions
	• Routine Defect Inspections
	  o Defect Intervention Levels
	  o Routine Defect Inspection Frequencies
	• Public Safety Risk Assessment Process
	• Maintenance Activities
	  o Reactive Maintenance
	  o Routine Maintenance
	• Approach to Managing Unexpected Renewal Works
	• Service Delivery Approach During Exceptional Situations

Attachment - F. Schedule of Road Management Plan Amendments	This attachment summarises changes made to all adopted versions of the RMP.

Amendment 2

Summary

The principal objective of road management is to ensure that a safe and efficient network of roads is provided to the community.

The introduction of the Road Management Act in June 2004 provided Council with an opportunity to review its road management systems and service standards based on its policy framework, operational objectives and available resources at that time.

The initial Road Management Plan developed from this review was adopted by Council on 13/12/2004.

A minor review of the Plan in December 2005 did not reduce the standards for inspection or maintenance and was therefore exempt from the requirement to advertise and seek public submissions.

The Plan and service standards have now been in operation for 2 years. In that time, a considerable amount of data has been generated and recorded.

This review of the Plan is based on an analysis of this data and identified improvements in the efficient and effective use of available resources without compromising risks to the public from the use of the road network.

Table 11 - Details of Amendment No. 2: 7/5/2007[5]

RM Plan Reference	RM Plan Version 1.1	RM Plan Version 1.2
4. Road and Footpath Maintenance Category	Categories are Extreme (E), High (H), Medium (M) and Low (L)	Categories are Major Roads (MR), Collector Roads (CR), Bus Routes (BR) and Local Roads (LR).
5. Road Asset Register	Council's Management system records	Council's Maintenance Management System records
6. Assets the Responsibility of Others	5.1 Abutting Landowners	Include landscaping, letter boxes, house and business signage.
7. Management System	7.1 Policy Framework	General update on Council Plan 2006-2010, policies and added Community Consultation
	7.3 Road Maintenance	7.3.1 Inspections – update on (a) Hazard Identification, add (b) Night Inspections and (c) Road Patrol
15. Supporting Documents	14.1 Technical References	General update on list of references.

[5] This is an extract from Road Management Plan version 1.2, Appendix E

RM Plan Reference	RM Plan Version 1.1	RM Plan Version 1.2
Appendix A: Road Functional Classification		Revised description to accord with hierarchy of roads in Melway Edition 33 – 2006.
Appendix B: Road Maintenance Standards		Update category to reflect new definitions in clause 4 of the Plan. Hazard Response Table updated to include Road Patrol, Footpath and Drainage Response hazard priority. A. Condition Assessment Inspections – inspection frequencies for Cat 5 Local road decreased from 6 months to 12 months (MR), increased from 36 months to 12 months (BR). B. Hazard Identification Inspections – inspection frequencies decreased from 6 months to 12 months (MR), increased from 36 months to 12 months (BR) Road Patrol Inspections – inspection frequencies decreased from 1week to 4 weeks (CR), introduce new inspection 12 weeks (BR) 1. Sealed Road Pavement Hazard Response – surface cracking: hazard priority reduced from H5 to H6 (increase in response time) 3. Drainage Hazard Response – response time increased to 150 weeks for all hazards and maintenance categories (except pit covers – no change) 6. Concrete/Asphalt/footpaths – response time 50 weeks for all hazards and maintenance categories MR, CR, BR; 150 weeks for all hazards in category LR 10. Emergencies – Road Patrol: response time immediate for oil/chemical/freight spills in all maintenance categories

Amendment 1

Table 12 - Details of Amendment No. 1: 29/12/2005[6]

RM Plan Reference	RM Plan Version 1.0	RM Plan Version 1.1
5.0 Road Asset Register		After “Kerb and channel” add “including vehicle crossing laybacks 600 mm from invert of channel as per FCC Standard Drawing 310” After “Roadside furniture” add “(bins, seats, bike stands, parking machines)’ After “Street lighting” add “(non-standard and metered supply)” After “Other structures e.g. retaining walls, barriers,” add “steps” Add the following items to the list: Fire hydrant/plug marker post and surround Bus shelters (Council owned) Roadside (fire hazards, grass over footpaths, clearance to roads and pathways only)
6.0 Assets that are the Responsibility of Others	6.1 Abutting Land Owners or Occupiers	After “Vehicle driveways connecting the roadway to private property” add “- between the private property boundary to the footpath (if any) and from the footpath (if any) to the layback as per FCC Standard Drawing SD 310” After “Property drainage pipes” add “ (stormwater) connecting to Council’s or Melbourne Water main drains or kerb and channel” Add the following to the list: “Pipes/conduits/valves etc. delivering utility services to properties e.g. gas, water, power, telephone, cable TV, data, etc.” At the end of the last paragraph, add: “Trees located in private property that cause damage Council assets e.g. footpath, drains, etc may have to be contained or removed by the property owner. “

[6] This is an extract from Road Management Plan version 1.2, Appendix D

RM Plan Reference	RM Plan Version 1.0	RM Plan Version 1.1
	6.2 Service Utilities and Public Transport Facilities	After “Powerlines and poles” add “(except for non-standard and metered lights)” Add the following item on the list” Permanent survey markers and other non-road infrastructure of any kind Delete “Bus stop signs and timetable information boards” and replace with “Train, and bus stop assets including posts, signs and timetable information boards and other signs, structures and furniture associated with the service.” Permanent survey markers and other non-road infrastructure of any kind Delete “Bus stop signs and timetable information boards” and replace with “Train, and bus stop assets including posts, signs and timetable information boards and other signs, structures and furniture associated with the service.”
8.0 Management System		After “policy framework” add “the service delivery arrangements,”
		Insert new section “8.2 Service Delivery – CAD”
	8.2 Road Maintenance Standards	Road Maintenance Delete first paragraph and substitute three new paragraphs “Road Assets ……
	8.2.1 Inspections	Inspections Change “(a) Hazard Inspection” to “(a) Hazard Identification” Add new paragraph “In addition…..” Change (b) Road Condition Assessments” to “(b) Condition Assessments”
	8.2.2 Response to Hazards	Response Time New first paragraph “Where…..” Second paragraph to begin “For hazards identified through the Hazrad Identification inspections…..” In paragraph three, delete “Default” and substitute “Reactive” Add new paragraph four “Where time frames ……”
	8.3 Information Management System	Information Management System Add new section “8.4.1 InfraServe – CAD” Add new section heading “8.4.2 Council”
13.0 Performance Management		Insert new section “13.1 InfraServe – CAD” Add new section “13.2 Council – PRIDE”
14.0 Plan Review		Delete all text after “reviewed” and add “in accordance with regulation 301 of the Road Management (General) Regulations 2005 by: commencing a review by 1 January 2009, and completing the review by 30 June 2009 “

RM Plan Reference	RM Plan Version 1.0	RM Plan Version 1.1
15.0 Supporting Documents	15.1 Technical References	Add “(n) Road Management (General) Regulations 2005” and “(o) Road Management (Works and Infrastructure) Regulations 2005”
Appendix A : Road Classification		Class: 9 Description: Private Road – add “or vehicle crossing or carpark” Road Type: A road – add “access to private property or parking area” – Which has not been constructed by Council; and Which is not maintained by Council - add “Which is in private ownership” Common Description: Internal road – add “or carpark” of a private development.
Appendix B: Road Maintenance Standards		Change “Condition Inspection” to “Condition Assessment Inspection” After “kerb and channel replacement “ add “pathway or footpath replacement”; Delete “Footpath Safety Inspection Program, Pavement Safety Inspection Program” Change “Hazard Inspection” to “Hazard Identification Inspection” After “pathway” add “footpath” Hazard Priority and Response Times In second paragraph, delete “default” and substitute “reactive”

RM Plan Reference	RM Plan Version 1.0	RM Plan Version 1.1
	Inspection Frequencies and Response Mechanism	Add “A. Condition Assessment Inspections” Under Inspection Frequencies: Asset Component Inspected Delete “Kerb and Channel” and “Footpath” Inspection Frequency in Months by Road Classification Road Class 5 – delete “36” and substitute “See below” Add new Table “Road Classification 5 – Local Road” Add “B. Hazard Identification Inspections” Under Inspection Frequencies: Footpath – Inspection frequencies “E” delete “12” and substitute “6” Add new Table “Road Patrol Inspections” Under Response Mechanism: 1. Sealed Road Pavement Hazard Response Unsealed Shoulder – Inspection frequencies “L” delete “250W” and substitute “150W” Add “Surface Cracking” Under Response Mechanism: 2. Unsealed Road Pavement Hazard Response – Inspection frequencies “E” delete “4W” and substitute “N/A” (no unsealed roads in this maintenance category) Under Response Mechanism: 4. Traffic Management Facilities Hazard Response –

12.8 Community Facilities Update

Enquiries: *(William Costello: Customer Innovation and Arts)*
(Tim Bearup: Communities)
(Danielle Watts: Corporate and Commercial Services)
(Eddie Cheng: Customer Innovation and Arts)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.4 Enhance customer experience through the transformation of our services to ensure they are easy to access, and provide seamless transactional and interactional experiences

Purpose

To update Council on the status of the management of community requests and bookings of council facilities and share progress on booking system implementation.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Notes its resolution of November 2023, seeking an update on the community facilities booking project and reporting will be provided at June 2025 Council meeting, including gaps/opportunities identified to explore multi-purpose and multi-tenancy usage at council-based facilities;
2. Notes the centralisation of information for all 75 Council owned facilities that are bookable on Council's website to enable Community to access the information seamlessly;
3. Notes the implementation of one booking system for all 42 Council owned and managed facilities. This system enables real time availability of venues and facilities and online booking;
4. Notes the implementation of the booking system will incur an increase of on-going licensing and maintenance costs, and is accommodated within existing IT operating budgets;
5. Notes the introduction of a dynamic search engine to enhance users experience and research. This is further supported by a virtual assistant 'Hallsey' to support customers with venue bookings;
6. Notes the ongoing management of a central register that maintains oversight of groups seeking bespoke facilities;
7. Notes that while there is a broad range of community facilities available to accommodate groups with standard requirements, there remains a small number of groups with specialised or bespoke needs that continue to face challenges in securing suitable spaces (eg. Theatre groups needing rehearsal spaces and the storage of large sets);
8. Notes an updated leasing and licensing policy to enable exploration of alternate tenure models and shared access to the facilities is scheduled for the July 2025 Council Meeting; and
9. Notes that officers are reviewing options to extend the booking system to Council facilities that are managed by Community groups and Sports Clubs.

Key Points / Issues

- At the 20 November 2023 Council Meeting the following recommendations were endorsed by Councillors*:*

  That Council:

  3. *Notes the completed actions and significant progress made by the Community Use of Facilities Working Group, including:*

     a. *The establishment of a live page on the corporate website enabling community groups to see in one view all the Council-owned and operated facilities which are available for use/hire;*

     b. *The establishment of a centralised on-line request form to provide a single 'point of entry' and a triage process to deliver an improved customer experience';*

     c. *The identification of system requirements and undertaking of industry research to inform the recommended future procurement of a software solution; and*

     d. *The establishment of a central register that maintains a line-of-sight to groups seeking facilities but for which a solution has not yet been identified.*

  5. *Refers the development of a budget submission for a 'Facilities Booking System', for consideration via the annual budget process after the system specifications have been developed as per the IT project requirement;*

  6. *Notes the potential Stage two to include non-Council owned facilities on the same platform; and*

  7. *Notes an update on the community facilities booking project and reporting will be provided at June 2025 Council meeting, including gaps/opportunities identified to explore multi-purpose and multi-tenancy usage at council-based facilities.*

- Council has launched a centralised online landing page showcasing a total of 75 community hire venues, significantly improving upon the previous decentralised model. This list includes:
  - 42 Council-managed and owned facilities, and
  - 33 Council-owned but externally managed venues.

- To enhance accessibility and improve the customer experience, a dynamic search tool has been implemented. This tool allows users to filter venues based on key features such as venue capacity, availability of a commercial kitchen, and audio-visual equipment, ensuring tailored search results aligned with individual hiring needs. The platform's improved format enables users to easily access comprehensive venue information, including:
  - Facility features
  - Hire costs
  - Capacity details
  - Photo galleries and location maps

- This enriched content supports informed decision-making for prospective hirers. For Council-managed facilities, users can submit booking requests directly via

the platform. For non-Council-managed venues, the site provides detailed contact information to facilitate direct enquiries with the venue operators.

- A budget submission for a Facilities Booking System was done through the capital works submission process, and budget was allocated to this important project for this financial year. The project team commenced planning and stakeholder engagement in 2025. The approach has been to closely work with key business representatives from the Customer Service, Arts and Culture, Library, and Community Strengthening (Neighbourhood Inclusion), to implement a centralised, online booking system that allows customers to self-serve and independently book Council managed facilities and venues from Council's website.

  Our community benefits from system as it provides a central view of all possible available venues that meet a resident's requirements for their group booking or private occasion / celebration. Introducing a self-serve booking approach could potentially increase the utilisation of our facilities.

  The system also provides internal efficiencies, including the standardisation of booking processes, fee structures, and operational protocols across departments to ensure a consistent and efficient approach to Council facility bookings.

  The team are continuing to look for options to bring onboard all Community facilities onto one central booking system. There are total of 75 bookable spaces- 43 of these are moving to central system. 32 spaces are leased out and are currently not on a central booking system.

- As part of Council's commitment to continuous improvement, a virtual assistant named 'Hallsey' has been developed in-house and is now live. Hallsey delivers real-time, conversational guidance to users, answering questions and helping navigate the booking process. The current pilot focuses on community halls, with plans to expand to community centres and pavilions in future phases.

  To further support community access, Council maintains a centralised waiting list for groups seeking venues without success. A cross-organisational working group meets regularly to review the list and explore suitable options to meet ongoing community demand.

- It is has been consistently evident that there are ample community facility options across the municipality that are available for groups who are seeking standard rooms or venues to meet. The only groups that remain on the Centralised register that cannot be housed are those with highly bespoke needs and often requiring dedicated facility use (eg. Theatre/music groups needing to store large sets or have rehearsal spaces etc.).

- Council's sporting pavilions which are leased by multiple clubs throughout the year are consistently amongst the most highly utilised of all of Council's community facilities (especially those that have recently been redeveloped and modernised). The span of hours for peak use for these differs from other community facilities, whereby they are heavily utilised from approximately 4:30pm to 9:30pm most nights, and also on Saturdays and Sundays. During this time, these venues often cater to hundreds of users of varying ages.

  Clubs also welcome the opportunity for community groups to use the pavilions during business hours (this can be a small revenue generation opportunity and some clubs already have these arrangements in place with various groups). However, there is typically very low community demand for these facilities during

these times which is consistent with the experience of many of Council's other community facilities.

- The draft leasing and licensing policy will enable regular review and adapt to how assets are used in response to changing Community needs and priorities and will promote shorter tenure arrangements.
- The new policy will support the exploration of alternative tenure models that can lead to more efficient and inclusive use of facilities, ultimately allowing a broader range of community groups to access and benefit from Council assets.
- Under the new policy, existing tenants will be invited to apply for continued tenure at the end of their lease or licence term.

Financial Impact

There were costs associated with the implementation of the Facilities Booking System, which were covered by capital works budget allocated to this project. There are also on-going licensing and maintenance costs from this project, which has been budgeted and accommodated within existing operating budgets.

Consultation

1. External Stakeholders

External community groups, seniors groups and community members often engage and interact with the service. Their feedback and input is considered and included in decisions on ongoing basis.

2. Other Stakeholders

This area of service provision involves a diverse range of stakeholders who have been engaged in the development of this report, including:

- Properties and Procurement;
- Arts and Culture;
- Customer Service;
- Community Development;
- Neighbourhood Inclusion;
- Sport and Recreation; and
- Social Planning.

Analysis (Environmental / Economic / Social Implications)

No environmental or economic implications.

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

All matters relevant to the Charter of Human Rights and Responsibilities have been considered in the preparation of this report and are consistent with the standards set by the Charter.

Legal

There are no legal implications for this report

Policy Impacts

A leasing and licensing policy is being developed to support the exploration of alternative tenure models that can lead to more efficient and inclusive use of facilities. The policy is scheduled for the July 2025 Council Meeting.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Councils Procurement, Property and Risk Department policies need to be adhered to and procedures followed when Community Groups require usage of a Council facility.

Conclusion

Council has implemented a dynamic venue search tool to enhance accessibility and improve the customer experience. Users can now filter venues by key features and access comprehensive information, supporting informed decision-making.

The launch of 'Hallsey', an in-house virtual assistant, provides real-time guidance to users, simplifying the booking process. Currently focused on community halls, it will expand to other facilities in future phases.

To support unmet demand, a centralised waiting list is maintained and regularly reviewed by a cross-organisational group to identify suitable venue options.

The draft leasing and licensing policy introduces greater flexibility through shorter tenure arrangements and promotes inclusive use of facilities. It will enable ongoing adaptation to community needs, with existing tenants invited to reapply at the end of their lease.

Together, these initiatives strengthen equitable access and ensure Council-managed assets are used efficiently and effectively.

ATTACHMENTS

Nil

Executive Summary

12.9 Variation to Contract CN10912 - Frankston Memorial Park - Grave Digging and Caretaking Services

Enquiries: (Brianna Alcock: Corporate and Commercial Services)

Council Plan
Level 1: 6. Progressive and Engaged City
Level 2: 6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To obtain Council approval for a variation of $168,000 to Contract CN10912B (Category 3) Warringal Landscaping and Services Pty Ltd and Asplundh Tree Experts t/a Summit Open Space Services regarding provision of grave digging and caretaking services, bringing the contract CN10912 (Category 1, 2 & 3) combined estimated value to $1,059,124.58 GST exclusive until 2 January 2028.

Recommendation (Director Corporate and Commercial Services)

That Council:

1. Notes Contract CN10912 was awarded under CEO delegation for Frankston Memorial park – Horticultural Maintenance Services, and Frankston Memorial Park – Grave Digging / Caretaking Services to Asplundh Tree Experts t/a Summit Open Space Services (ABN 83 055 140 424, ACN 005 140 424 and Warringal Landscaping & Services Pty Ltd (ABN 16636 627 092, ACN 636 627 097) for $808,682.16 and $82,442.42 respectively, with the combined value being $891,124.58, on 15 December 2022 with a start date of 3 January 2023;
2. Notes $82,442.42 for Category 3 (CN10912B Frankston Memorial Park – Grave Digging / Caretaking Services) component of the contract was based on incidental burial expenses per year as the burial costs are recoverable by income received via Funeral directors and families of the deceased;
3. Notes burial expenditure amounts to $44,000 per annum which is $220,000 + CPI over 5 years, and current amount of $82,442.42 over five (5) years for incidentals will not be sufficient for the remainder of the contract until 2 January 2028, thus an administrative correction is required;
4. Approves a variation of $168,000 to contract CN10912B for grave digging and caretaking services to Warringal Landscaping and Services Pty Ltd and to Asplundh Tree Experts t/a Summit Open Space Services (ABN 16636 627 092, ACN 636 627 097) which amounts to an estimated value of $250,442.42 GST exclusive, with the combined estimated value of $1,1059,124.58 for the remainder of the contract CN10912 until 2 January 2028;
5. Authorises the Chief Executive Officer to sign the variation to the contract; and
6. Delegates approval of any further contract variations to the Chief Executive Officer.

Key Points / Issues

- A Contract CN10912 was awarded under CEO delegation on 22 November 2022 for the provision of Frankston Memorial park – Horticultural Maintenance Services, and Frankston Memorial Park – Grave Digging / Caretaking Services to Asplundh Tree Experts t/a Summit Open Space Services (ABN 83 055 140 424, ACN 005

12.9 Variation to Contract CN10912 - Frankston Memorial Park - Grave Digging and Caretaking Services

Executive Summary

140 424 and Warringal Landscaping & Services Pty Ltd (ABN 16636 627 092, ACN 636 627 097) for $808,682.16 and $82,442.42 respectively, with the combined value being $891,124.58, with a start date of 3 January 2023.

- Burial expenditure amounts to $44,000 per annum which is $220,000 + CPI over 5 years. The current amount of $82,442.42 in the contract is based on burial incidentals will not be sufficient for burial expenditure in the remainder of the contract until 2 January 2028, thus an administrative correction is required.
- It is recommended that a variation of $168,000 be approved to the contract CN10912B for grave digging and caretaking services to Warringal Landscaping and Services Pty Ltd and Asplundh Tree Experts t/a Summit Open Space Services (ABN 16636 627 092, ACN 636 627 097).
- This amounts to an estimated value of $250,442.42 GST exclusive with the combined estimated value of $1,1059,124.58 for the remainder of the contract CN10912 until 2 January 2028.

Background

The Frankston Memorial Park contract CN10912 provides both horticultural maintenance of the grounds and burials (bodily and ashes) interments which are both specialised services for cemeteries due to the nature of these requirements.

Funeral Directors are responsible for liaising directly with families and Council's Cemetery team for burial interment bookings. Some ashes interments are made directly by the family. Council receives payment from Funeral Directors and families for the burial fees incurred as a result of the interments. The contractor invoices Council for the burial interment services they provide.

Occasionally some incidental burial expenses may be incurred in addition to the standard fees due to the nature of the soil condition and extra provisions required to ensure the site is safe for contractors, families, the public and Council officers.

The burial expenses are recovered as a result of the income received for the burials.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This is a schedule of rates contract. The estimated contract price is $1,1059,124.58 GST exclusive for the remainder of the contract until 2 January 2028.

Term of the Contract

This contract commenced on 3 January 2023 with a finish date of 2 January 2024. There is provision for a further 2 x 2-year extension options based on performances and these extensions are included in the contract amount. This is a 1+2+2-year contract until 2 January 2028.

This contractor is performing well and is one of only few suppliers of this service within the industry.

The contract rates are competitive within the current market and represent good value for money.

12.9 Variation to Contract CN10912 - Frankston Memorial Park - Grave Digging and Caretaking Services

Executive Summary

In accordance with legislative requirements, Council approval is required to continue with this service contract until its expiry date of 2 January 2028.

Policy Considerations

This procurement does not conflict with any Council policies.

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies as the neighbouring councils that look after cemeteries already have other arrangements in place or are looked after by a Class A cemetery, such as the Southern Metropolitan Cemeteries Trust.

Financial Implications

- There are financial implications to consider based on the number of burials per year. It is difficult to predict the number of deaths that will occur requiring a burial, thus based on past burials in 2023/23 and 2023/24 burial expenditure was $44,000 per annum and includes burial incidentals. This equates to $220,000 + CPI over 5 years.
- A variation of $168,000 is required in addition to the contract amount of $82,442.42 CN10912B for grave digging and caretaking to ensure all burial expenses are covered under the contract.
- This amounts to an estimated value of $250,442.42 GST exclusive with the combined estimated value of $1,1059,124.58 for the remainder of the contract CN10912 until 2 January 2028.

Legal/Statutory Implications

The contract variation complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required for this contract variation.

Environmental/Sustainability Impacts

There are no known environmental impacts for the contract variation in this contract.

Buy Local Impacts

There are no known buy-local impacts for the contract variation in this contract.

ATTACHMENTS

Nil

Executive Summary

12.10 Award of Contract CN11654 - Library Related Goods and Services

Enquiries: (Tammy Ryan: Customer Innovation and Arts)

Council Plan

Level 1:	6. Progressive and Engaged City
Level 2:	6.1 Ensure sustainable financial management and the strategic allocation of resources to deliver planned infrastructure and services

Purpose

To obtain Council approval to utilise Procurement Australia Contract #2706/0848 - Library Collections, Furniture, Equipment and Associated Requirements under Contract CN11654 – Library Related Goods and Services with an estimated total cost of $3,260,000 ex GST, for a period of up to four (4) years.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Approves access to the Procurement Australia Contract 2706/0848 for Library Collections, Furniture, Equipment & Associated Requirements under Contract CN11654 – Library Related Goods and Services, with an estimated total contract value of $3,260,000 ex GST inclusive of all available extension options.
2. Notes that the contract term is for an initial period of two years commencing 1 July 2025 with two (2) extension options of one (1) year each;
3. Authorises the Chief Executive Officer or delegate to execute the contract agreement(s) if required;
4. Delegates authority to the Director Customer Innovation and Arts to approve variations and exercise the extension options subject to the satisfactory performance of the contractor(s); and
5. Resolves Attachments A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the Local Government Act 2020 s3(1)(g).

Key Points

- Council currently utilises Procurement Australia (PA) Contract 2306/0843 – Library Collections, Furniture, Equipment & Associated Requirements (Council Contract CN10746) for the purchase of library books and other collections, supply and delivery of furniture and equipment, and other associated requirements, including the Library Management System. This contract is due to expire 30 June 2025.
- PA have undertaken a tender process to establish a new panel arrangement to replace the expiring contract. This contract will commence 1 July 2025, and includes the following categories:
  - Category 1 Printed Material – English
  - Category 2 Printed Material – Community Languages

- Category 3 Printed Magazines and Newspapers – English & Community Languages
- Category 4 Digital Collections – English & Community Languages
- Category 5 Audio-Visual Materials – English & Community Languages
- Category 6 Full Shelf Ready Services, Unbundled Cataloguing Services and/or Processing Services
  a) Cataloguing
  b) Processing
  c) Consumables - Processing Service Consumables
- Category 7 Physical Collection Support Services
- Category 8 Digital Support Deliverables
- Category 9 Library Management Systems
- Category 10 RFID and Unstaffed Library Access Systems
- Category 11 Library Furniture and Shelving
- Category 12 Non-traditional Library Collection Deliverables
- Category 13 Library Removalists

- As per Council's Procurement Policy 2021 – 2025, purchases of goods and services through contracts and arrangements established by a local government group purchasing scheme, such as Procurement Australia are exempt from a competitive procurement process.
- The PA contract for the ongoing provision of library related goods and services will deliver value for money with discounted pricing offered due to the aggregated expenditure of Councils throughout Victoria.
- Other benefits include:
  - Accredited and Awarded Suppliers - Extensive suppliers list ensures access to a broad range of products and services.
  - Accredited Assessment Process - Rigorous assessment ensures suppliers are always working to benefit customers.
  - Aggregate Pricing - Strong aggregation processes secure the best possible pricing.
  - Flexible contracts allow choice from a wide category range with ease.
  - Latest Category Solutions - Access latest library LMS and RFID technology and across 13 categories.

Tender process

On 20 November 2024, Procurement Australia (PA) on behalf of Victorian Councils issued a Request for Tender for Library Collections, Furniture, Equipment and Associated Requirements.

The panel includes the following categories:

The tender closed on 18 December 2024.

The Evaluation Report provided as **Attachment A** details the evaluation process, and the suppliers appointed to the panel.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

An external probity advisor was not required.

12.10 Award of Contract CN11654 - Library Related Goods and Services

Executive Summary

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

Contract Value

This contract has an estimated annual cost of $815,000 ex GST. The total estimated contract value over a four (4) year period is $3,260,000 ex GST

Term of the Contract

The contract term will be two (2) years, with tow (2) extension options, with a maximum potential term of four (4) years. The contract commencement date is 1 July 2025.

Financial Impact

There are financial costs, however, these costs can be accommodated within existing budgets.

Consultation

1. **External Stakeholders**

   Procurement Australia

2. **Other Stakeholders**

   Contracts and Procurement unit

   Council IT unit

Analysis (Environmental / Economic / Social Implications)

There are no Environmental Implications

Legal / Policy / Council Plan Impact

Charter of Human Rights and Responsibilities

The Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to the content of the report.

Legal

The tender process complies with Council's Procurement Policy 2021-2025.

Policy Impacts

This procurement does not conflict with any Council policies.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Officer's Declaration of Interests

Council officers involved in the preparation of this report have no Conflict of Interest in this matter.

Risk Mitigation

Not Applicable.

12.10 Award of Contract CN11654 - Library Related Goods and Services

Executive Summary

Recommendation

It is recommended that Frankston City Council access the Procurement Australia panel contract 2706/0848 to access all categories of goods and services, which offers the option to engage with any of the suppliers during the life of the contract.

ATTACHMENTS

Attachment A: CN11654 - Procurement Australia Evaluation Report - **CONFIDENTIAL**

Executive Summary

12.11 Award of Contract CN11596 - FMAC - Electrical Services Maintenance Panel

Enquiries: (Brad Hurren: Infrastructure and Operations)

Council Plan
Level 1: 4. Well Planned and Liveable City
Level 2: 4.3 Provide well designed, fit for purpose, multi-use open spaces and infrastructure for the community to connect, engage and participate

Purpose

To obtain Council approval to award Contract CN11596 to Platinum Electricians Pty Ltd; MW & SR Nominees Pty Ltd trading as Streamline Energy; KLJ Electrical Pty Ltd as Trustee for Johnson Family Trust; Wallgates Pty Ltd; and High Access Cabling Pty Ltd as Trustee for HAC Trust for the provision FMAC – Electrical Services Maintenance Panel.

Recommendation (Director Infrastructure and Operations)

That Council:

1. Awards contract CN11596 – FMAC – Electrical Services Maintenance Panel to:
   a. Platinum Electricians Pty Ltd A.C.N 166 363 195;
   b. MW & SR Nominees Pty Ltd trading as Streamline Energy A.C.N 665 613 276;
   c. KLJ Electrical Pty Ltd as Trustee for Johnson Family Trust A.C.N 620 264 888;
   d. Wallgates Pty Ltd A.C.N 096 477 842; and
   e. High Access Cabling Pty Ltd as Trustee for HAC Trust A.C.N 110 755 407.

   For an estimated contract value of $1,244,927.00 GST exclusive for the term of up to eight (8) years being an initial two (2) year term with the provision for a further three (3) x two (2) year extension options (2+2+2+2) noting that this is a schedule of rates contract;
2. Authorises the Chief Executive Officer to execute and sign the contracts;
3. Authorises the Director Infrastructure and Operations to approve variations and extensions of the contract subject to satisfactory performance of the contractor(s); and
4. Resolves Attachments A and B to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g).*

Key Points / Issues

CN11596 is a new contract designed to undertake electrical maintenance services on Council maintained assets within the municipality.

12.11 Award of Contract CN11596 - FMAC - Electrical Services Maintenance Panel

Executive Summary

Background

Council is seeking suitably qualified and experienced contractors to undertake electrical maintenance works on Council maintained assets within the Frankston Municipal Activities Centre (FMAC) which also includes the Frankston waterfront carparks, boardwalk and pedestrian bridge, art installations and also includes non-standard lighting at designated strip shopping centres and various reserves throughout the municipality.

Tender Process

The request for tender (RFT) was released to market on 3rd March 2025 via Council's eTender platform and advertised The Age newspaper.

The tender closed at 3pm Wednesday 27th March 2025, AEST.

18 submissions were received.

No late tenders were received.

Tender Evaluation

Evaluation criteria

18 submissions progressed to evaluation and were assessed against the following evaluation criteria, as advertised in the RFT documents:

Evaluation Criteria	Weighting (%)
Financial cost to Council	30%
Industry Experience	20%
Resources & Capability	20%
Performance on similar contracts	10%
Methodology & Emergency Response	10%
Community Benefit (including Local Content)	10%

Evaluation was guided by the approved Evaluation Plan, which is filed in Council's document management records system, reference A5433826.

The evaluation of submissions is documented in the Evaluation Report, which is provided as Attachment A.

Negotiations

All tender negotiations are complete.

Post award of the contract

If award is approved by Council at this Ordinary Meeting, all respondents will be notified of the outcome and offered debriefs.

Details of the awarded contract will be published on the Council website.

12.11 Award of Contract CN11596 - FMAC - Electrical Services Maintenance Panel

Executive Summary

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

Council must engage an external probity advisor when the value of goods or services exceeds $5 million (GST inclusive)

An external probity advisor was not appointed.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the evaluation of tenders declared a direct or indirect interest requiring disclosure.

Contract Value

This is a schedule of rates contract with an estimated contract value of $1,244,927.00 GST exclusive for the eight-year term of the contract.

Term of the Contract

The initial contract term is two years. The contract will commence on 4 August 2025. At the completion of the initial term, there is provision for a further three (3) x two (2) year extension options available based on satisfactory performance at Council's sole discretion.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Section 109(2) of the Local Government Act 2020 requires that any report to Council that recommends entering into a procurement agreement must include information in relation to any opportunities for collaboration with other Councils or public bodies.

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

Evaluation indicates an estimated contract value of $1,244,927.00 GST exclusive.

Funding for the services delivered under this contract are from various Operations general ledger accounts. The recommended tenderers services are within existing budgets

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

The tenderers have identified and listed environmentally responsible materials, processes and approaches.

12.11 Award of Contract CN11596 - FMAC - Electrical Services Maintenance Panel

Executive Summary

Buy Local Impacts

The preferred tenderers have indicated support for local businesses when working in the municipality.

ATTACHMENTS

Attachment A: CN11596 - FMAC - Electrical Services Maintenance Panel - Evaluation Report - **CONFIDENTIAL**

Attachment B: CN11596 - FMAC - Electrical Services Maintenance Panel - CONSENSUS Evaluation - **CONFIDENTIAL**

Executive Summary

12.12 Award of contract CN11660 TechnologyOne CiAnywhere Platforms

Enquiries: (Eddie Cheng: Customer Innovation and Arts)

Council Plan
Level 1: 6. Progressive and Engaged City
Level 2: 6.2 Enhance strategy, policy and plan development and identify alignment to allow for prioritisation of services that are efficient, well planned, accessible and meet community needs

Purpose

To obtain Council approval to award Contract CN11660 – TechnologyOne CiAnywhere Platforms to Technology One Limited with an estimated contract total of $4,522,019 ex GST.

Recommendation (Director Customer Innovation and Arts)

That Council:

1. Awards contract CN11660 – TechnologyOne CiAnywhere Platforms to Technology One Limited (ABN: 84 010 487 180) with an estimated contract value of $4,522,019 ex GST;
2. Notes that the contract term is for an initial period of three years (3) commencing 30 June 2025 with four (4) extension options of one (1) year each;
3. Authorises the Chief Executive Officer to sign the contract;
4. Delegates authority to the Director Customer, Innovation and Arts to exercise any operational contract variations; and
5. Resolves Attachment A to this report be retained confidential on the grounds that it contains private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage, pursuant to the *Local Government Act 2020 s3(1)(g).*

Key Points / Issues

This report recommends the awarding of contract CN11660 to TechnologyOne (TechOne) for licensing, support and consulting of TechOne's CiAnywhere platforms.

The proposed contract term is for an initial period of three years (3) commencing 30 June 2025, with four (4) extension options of one (1) year each, for the purpose of software licensing, maintenance, support and consulting for TechOne CiAnywhere platforms.

The TechOne CiAnywhere platforms are critical business platforms that are widely used across the organisation, and forms a critical part of the software landscape for Council.

12.12 Award of contract CN11660 TechnologyOne CiAnywhere Platforms

Executive Summary

Background

This report seeks Council approval to award contract CN11660 for ongoing licensing, support and consulting of TechOne's CiAnywhere platforms. The contract term is proposed for an initial period of three (3) years, with four (4) extension options of one (1) year each, covering the renewal of software licensing, support and consulting where applicable, for the TechOne CiAnywhere platforms.

Council is utilising TechOne CiAnywhere platforms for its financial management function, and has integrated budgeting, accounting, procurement, and reporting into a single Software as a Service (SaaS) platform. This platform provides real time access to financial data, which enable Council to monitor its financial position, forecast accurately, streamline end of month processes, and ensure compliance with financial regulations. TechOne also enhances efficiency in managing purchase orders and invoicing. With built in workflows that ensure adherence to procurement policies.

TechOne CiAnywhere is a proprietary software platform; licensing and maintenance are only available through TechOne.

A detailed costing for a software licensing and maintenance agreement was obtained directly from TechnologyOne Limited. Given the proprietary nature of the software, this direct procurement approach ensures continuity and support for the Council's critical systems.

As per the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the specified financial limits. Therefore, a resolution from the Council is required to proceed with awarding the contract.

Procurement Process

Clause 12.2 of Council's Procurement Policy allows an exemption from a competitive procurement process when renewing contracts for licencing, maintenance and/or support, where there is only once supplier of the software who holds the intellectual property to the software.

- TechOne CiAnywhere is a proprietary software solution with no third-party reseller model available.
- The software and maintenance are exclusively available through TechnologyOne.

Negotiations

Officers have negotiated with TechnologyOne Limited for an initial three (3) year period, with four (4) extension options of one (1) year each.

Probity

All Council procurement processes are conducted in a fair, honest, open manner with the highest levels of integrity and in the public interest. All suppliers are treated fairly in an open and transparent manner.

An external probity advisor was not required.

Disclosures of Conflicts of Interest in Relation to Advice Provided in this Report

No person involved in the preparation or approvals of this report declared a direct or indirect interest requiring disclosure.

12.12 Award of contract CN11660 TechnologyOne CiAnywhere Platforms

Executive Summary

Contract Value

The total estimated contract value over the initial three (3) year term, with four (4) extension options of one (1) year each is $4,552,019 ex GST.

Term of the Contract

The contract term will be an initial three (3) year period, with four (4) extension options of one (1) year each.

Policy Considerations

This procurement does not conflict with any Council policies

Collaboration

Under this contract there were no opportunities to collaborate with other Councils or public bodies.

Financial Implications

There are financial costs, however, these costs can be accommodated within existing operational budgets.

Legal/Statutory Implications

The tender process complies with Council's Procurement Policy 2021-2025.

Gender Impact Assessments

No gender impact assessment was required. This initiative has no impact on our community or the public.

Environmental/Sustainability Impacts

There are no environmental or sustainability impacts associated with this report.

Buy Local Impacts

There are no Buy Local Impacts associated with this report.

ATTACHMENTS

Attachment A: Cost Table - **CONFIDENTIAL**

14.1 2025/NOM11 - VicRoads Signage

On 10 June 2025 Councillor Asker gave notice of his intention to move the following motion:

That Council:

1. Writes to the Department of Transport and Planning (DPT) to formally raise concerns regarding the condition of its direction signage (commonly referred to as 'green signage') throughout the Frankston municipality that has not been repaired or replaced in a timely manner.

   In particular:

   - Vandalised or graffitied signage;
   - Misaligned or unsuitably installed signage, including signs placed on uneven surfaces; and
   - Damaged or fallen signage.

2. Notes the negative impact that the deteriorated condition of this signage has, on community pride, visitor experience, and overall presentation of the Frankston municipality; and
3. Requests a formal response from the Department of Transport and Planning, requesting a full audit across the municipality and outlining actions it will take to address all identified concerns, including clear timelines for the repair or replacement of affected signage.

COMMENTS BY DIRECTOR INFRASTRUCTURE & OPERATIONS

Question for Consideration	
1. Has the NoM been discussed with the CEO and/or the relevant Director or Manager?	**YES** Comments: if applicable
2. Is the NoM substantially different from any notice of motion or rescission motion that has been considered by Council and lost in the preceding six months?	**YES** Comments: if applicable
3. Is the NoM clear and well worded?	**YES** Comments: if applicable
4. Is the NoM capable of being implemented?	**YES** Comments: if applicable
5. If the NoM is adopted, will a meeting be required with the relevant Director and Manager and Council officers in order to progress its implementation?	**NO** Comments: if applicable
6. Is the NoM within the powers of a municipal Council?	**YES** Comments: if applicable

Question for Consideration	
7. Is the NoM free from overlap with matters for which the State and/or Federal Government are responsible?	**NO** Comments: Requests a letter be issued only.
8. Is the NoM consistent with all relevant legislation?	**YES** Comments: if applicable
9. Is the NoM consistent with existing Council or State policy or position?	**YES** Comments: if applicable
10. Is the NoM consistent with Council's adopted strategic plan?	**NO** Comments: if applicable
11. Can the NoM be implemented without diversion of existing resources?	**YES** Comments: if applicable
12. Can the NoM be implemented without diversion of allocated Council funds?	**YES** Comments: if applicable
13. Are funds available in the adopted budget to implement the NoM?	**N/A** Comments: if applicable
14. What is the estimated cost of implementing the NoM?	**YES / NO** Year 1: $nil Recurring: $nil Comments: if applicable

ATTACHMENTS

Nil

17. CONFIDENTIAL ITEMS

Section 3(1) of the *Local Government Act 2020* enables the Council to close the meeting to the public if the meeting is discussing any of the following:

(a) Council business information that would prejudice the Council's position in commercial negotiations if prematurely released;
(b) Security information that is likely to endanger the security of Council property or the safety of any person;
(c) Land use planning information;
(d) Law enforcement information;
(e) Legal privileged information;
(f) Personal information;
(g) Private commercial information;
(h) Internal arbitration information;
(i) Councillor conduct panel information
(j) Information prescribed by the regulations to be confidential information for the purposes of this definition;
(k) Information that was confidential information for the purposes of section 77 of the Local Government Act 2020
(l) A resolution to close the meeting to members of the public pursuant to section 66(2)(a).

Nil Reports

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Signed by the CEO