



FRANKSTON ARTS ADVISORY COMMITTEE
NOMINATION FORM FOR COMMITTEE CHAIR

Applicant Name:

Address:

Telephone:

Email:

- 1) Please attach your current curriculum vitae plus any additional relevant material to support your application including addressing the Key Selection criteria for the position of Chair of the Frankston Arts Advisory Committee

Please return to:

Ms Tracee Hall-Davis
Senior Business Support Officer
Arts&Culture@frankston.vic.gov.au
by 5pm Friday 19th September 2025

Enquiries: 1300 322 322
9am – 5pm Monday to Friday

FRANKSTON ARTS ADVISORY COMMITTEE

The Arts Advisory Committee (the Committee) has been established to bring Council's vision to life across arts, culture, and events within the municipality.

The Committee's primary role is to provide independent, expert advice while promoting high-quality arts experiences, including performances, public art, and major events and festivals. It recognises and celebrates the contributions of local independent artists, underscoring the vital role of the arts in fostering healthy, vibrant, and engaged communities. Additionally, the Committee acknowledges the power of the arts in creating a dynamic cultural destination that attracts visitors and enriches the municipality's identity.

Appointment of Membership to the Committee

The Committee consists of up to ten persons appointed by Frankston City Council:-

- An Independent Chairperson
- Two Frankston City Councillors
- Frankston City Council Chief Executive Officer, or delegate (ex officio)
- Five Voluntary Members
- Manager, Arts and Culture.

Appointments to the Committee shall be determined by Frankston City Council and may at any time remove a member of the Committee.

Committee Meeting Schedule

Committee meetings are currently held approximately six times a year between February to November from 6:30pm – 8:30pm. Meetings are usually in person at Frankston Arts Centre or Frankston Civic Centre. As required, additional Committee Sub-Committees will be formed.

The objectives of the Committee are to:

1. Develop, review and provide advice to Council regarding the strategic direction for arts, culture and events;
2. Ensure a balanced provision of community service obligations and commercial imperatives;
3. Provide high level advice to guide arts and culture capital investment outcomes;
4. Support and develop local artists and creatives;
5. Promote art, public performance and events including guiding visitor attraction strategies that raise the profile of the City
6. Monitor community feedback and changing trends regarding arts, culture and events.

Skills of the Committee shall include:

A diversity of skills and knowledge from industries and the broader community; targeting gender balance, multi-generational, First Nations, arts, sponsorship, marketing, digital, business, financial and legal representation.

Term

The Chairperson appointment is for a one (1) year term. After this period, the individual may continue to serve as a Committee member or renominate as Chair. Committee member appointments are for a period of four (4) years and individuals may not serve more than three (3) consecutive terms, unless otherwise agreed upon by the Committee Governance Committee.

Selection Criteria

Nominees for Chair must be able to demonstrate:

Leadership & Governance

- Strong understanding of governance principles and procedures
- Ability to lead strategic discussions and drive consensus
- Experience chairing meetings effectively and impartially
- Demonstrated experience serving on committees or boards (essential)

Arts & Culture Expertise

- In-depth knowledge of the arts, culture, and creative industries
- Understanding of the role of local government in supporting arts and culture
- Understanding of how arts and culture contribute to a city's identity and economy

Community Representation

- Ability to represent community interests in committee decision-making

Communication & Stakeholder Engagement

- Strong communication and interpersonal skills
- Ability to engage with stakeholders at all levels (Council, artists, public)
- Experience in collaborative decision-making and conflict resolution

Personal Attributes

- Independent thinker with high ethical standards

Further to the above individual criteria, the ultimate selection of members will seek to maximise the diversity and representation of experience, genders and geographical areas within the municipality.