



Application for:

Recreational Vehicle Permit

Use of Off-Road Motorised Vehicles on Land – For Recreational Purposes

HOW TO COMPLETE THIS FORM

1. Read the 'Conditions and Issue of Use' section before reading this form
2. Fill out all fields correctly using block letters
3. Refer to the 'How to Apply' section for further information

Please note: The application will not be processed unless all details are completed, and all required supporting documentation has been provided.

PLEASE ALLOW TEN (10) WORKING DAYS FOR PROCESING OF THIS PERMIT APPLICATION

SECTION 1: APPLICANT DETAILS

Applicant Details – this section must be completed by the Applicant

Applicant Surname

Applicant Given Name

Telephone number

Email

Postal address

Suburb

State

Postcode

SECTION 2: DETAILS

(1) Address where vehicle/s will be used

Number and Street/Road

Suburb

State

Postcode

- (2) Please provide details as to why you are applying to use a motorised vehicle for recreational purposes on private property

- (3) Please list the types of motorised vehicle/s that will be used (e.g. minibike, trail bike, motor bike, motor car, four-wheel drive vehicle, motor scooter, go kart etc)

- (4) Please provide the number of vehicles that will be used

- (5) Please provide the number of minor who will be riding/operating the vehicles

- (6) For each vehicle, please provide the following details:

	Vehicle Registration No / VIN No	Vehicle Make	Vehicle Model	State the vehicle is registered in	Vehicle Comment
1					
2					
3					
4					
5					

SECTION 3: PERMIT FEES – All fees are non-refundable

Application Fee	\$134.00	Permit fee	\$134.00 (upon approval)
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SECTION 4: STATEMENT OF ACCEPTANCE

This section must be completed by all applicants.

I declare that the information I have provided is true and correct. I have read, understood and I agree to the Frankston City Council's Recreational Vehicle Permit 'Conditions of Issue and Use' and wish to apply for the selected permit to use in accordance with these terms. I will ensure that the permit is not sold, transferred or assigned to another party and will be solely used for the purposes as stated. I agree to return the permit if my eligibility changes. I acknowledge any information found to be false in support of this application will result in my permit being cancelled.

Applicant's Name

Applicant's Signature

Date

Frankston City Council is committed to protecting your privacy. The personal information you provide on this application is being collected by Frankston City Council for the primary purpose of assessing your eligibility for the selected permit. Your address and purpose of your application will be disclosed to neighbouring property occupiers in order to provide your neighbours with the opportunity and right to comment/object to the application. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. Failure to provide the information required means your application will not be processed. If you wish to gain access to, or alter any information you have applied to Frankston city council whilst completing this application, please contact council on 1300 322 322.

HOW TO APPLY

Please detach the completed application form and return with the required supporting documentation to council via one of the methods below. **Please ensure you keep the 'Conditions of Issue and Use' information for your reference.**

- ✉ By **Email** Please email the completed application form to: info@frankston.vic.gov.au
 📧 By **Mail** Frankston City Council, PO BOX 490, Frankston VIC 3199

👤 In Person:

Civic Centre
30 Davey Street
FRANKSTON VIC 3199

Seaford Community centre
Shop 1/6 Broughton Street
SEAFORD VIC 3198

Langwarrin Service centre
Shop 6, Gateway Shopping Centre
LANGWARRIN VIC 3910

Carrum Downs Library
Lyrebird Drive
CARRUM DOWNS VIC 3201

OFFICE USE ONLY – All fees and charges are non-refundable

Payee Name		Total	\$
Address		Account Code:	LC/LLP

PERMIT CONDITIONS

- Motorised vehicles as defined by the Frankston City Council community Local Law includes all mini-bikes, trail bikes, motor bikes, motor cars, four-wheel drive vehicles, motor scooters, go-carts and any other vehicles which may be propelled by a motor or by mechanical means
- E.P.A Noise Control Guidelines will apply to these permits and the amenity of the surrounding area must not be adversely affected by noise, dust or smell associated with the permitted activity
- Permits will only be issued for private recreational use and not for financial gain
- The days and times upon which the permitted vehicles may be used will be specified on the Permit
- The maximum period for which a Permit can be granted is 12 months, extensions will only be considered upon re-application for the permit
- The number and type of vehicles subject to each permit will be determined according to each application
- The number of permitted vehicles that may be operated at any given time will be determined for each permit
- **Permit holders and any person riding/operating the vehicles outlined on your application must comply with the following including relevant legislation not listed below:**

**Frankston City Council Community Local Law &
Road Safety (General) Regulations 2**

