

# Wedding Ceremonies

## Foreshores and Reserves

Lifestyle Capital of Victoria

### PLEASE NOTE: APPLICATIONS MUST BE SUBMITTED 90 DAYS PRIOR TO THE EVENT.

This is to ensure all permits are approved and provide the best opportunity for your preferred venue and other details required. Please be aware that in some instances a bond will be charged. The bond is determined by the size, type, location and duration of the event and must be paid prior to its commencement

Council wishes to remind organisers that use of public areas such as the foreshore and parks are in no way exclusive and sectioning or roping off designated areas is not permitted. Additionally;

- Confetti and rice are prohibited to be thrown for this event.
- Alcohol consumption is not permitted at the Foreshore or Reserves.

**If the location is at the Foreshore or Waterfront please note the additional guidelines below:**

- No more than 2 hours onsite.
- Only minimal furniture is to be onsite. Maximum of 20 chairs allowed. Carpets and marquees are not permitted.
- No releasing of balloons or doves.
- Please ensure all structures are weighted by sand bags or concrete (no pegs).
- Events are not to be held on Boardwalks, the Seaford Life Saving Club Deck or in any other space where pedestrian traffic would be limited by the activity.
- Vehicles are not to be driven on dunes or in sanded areas. (i.e. no 4wd access).

All minor events to be responsible for their own litter, waste, and paying for all event attendees parking fees.

### APPLICANT DETAILS

Contact Name:	
Contact Address:	
E-mail:	
Mobile:	
DATE:	SIGNATURE:

### EVENT DETAILS

Event Name:	
Event Location/Address:	
<u><a href="#">If location is at the Frankston or Seaford Foreshore, please include site map.</a></u>	
Event Date(s):	
Alternate Date(s):	

<b>Start Time (including set up):</b>	
<b>Finish Time (including pack down):</b>	
<b>Details of Event:</b>	
<b>Expected Number of Participants:</b>	
<b>Expected Number of Spectators:</b>	
Council may be able to provide Public Liability Insurance for your event for a fee of \$15.00. Would you like to use this service <input type="checkbox"/> Yes <input type="checkbox"/> No <i>A cash payment slip will be attached to your confirmation once the event is approved.</i>	
Are you erecting and temporary structures? (e.g. Stage, marquees, toilets, etc) <input type="checkbox"/> Yes <input type="checkbox"/> No <b>If Yes</b> , please describe in full, including dimensions by square metre. These structures must be drawn on your site map (to be included with this application)	
Will you be bringing tables / chairs? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Please specify number:</b>	
Have you considered the location for patron parking: <input type="checkbox"/> Yes <input type="checkbox"/> No <b>NB: Parking fees apply at the Foreshore and Waterfront</b>	
Are you requesting additional services from Council, other than those existing at the site? <b>(NB: Services provided by Council may incur a charge, which may be required to be paid in full prior to the event)</b>	
Additional Bins	<input type="checkbox"/> Yes <input type="checkbox"/> No
Rubbish Removal	<input type="checkbox"/> Yes <input type="checkbox"/> No
Additional cleaning of Public Toilets	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (please specify) _____	
Please provide the names and telephone numbers of two referees who can vouch for the standard overall quality of the events which you conduct:	
<b>Name:</b>	<b>Mobile:</b>
<b>Organisation:</b>	<b>Position:</b>
<b>Name:</b>	<b>Mobile:</b>
<b>Organisation:</b>	<b>Position:</b>

To: Recreation Department  
Frankston City Council  
PO Box 490  
FRANKSTON VIC 3199

In Person: Civic Centre,  
30 Davey Street, Frankston  
Phone: 1300 322 322  
Email: info@frankston.vic.gov.au