

Wedding Ceremonies

Foreshores and Reserves

Lifestyle Capital of Victoria

PLEASE NOTE: APPLICATIONS MUST BE SUBMITTED 90 DAYS PRIOR TO THE EVENT.

This is to ensure all permits are approved and provide the best opportunity for your preferred venue and other details required. Please be aware that in some instances a bond will be charged. The bond is determined by the size, type, location and duration of the event and must be paid prior to its commencement

Council wishes to remind organisers that use of public areas such as the foreshore and parks are in no way exclusive and sectioning or roping off designated areas is not permitted. Additionally;

- Confetti and rice are prohibited to be thrown for this event.
- Alcohol consumption is not permitted at the Foreshore or Reserves.

If the location is at the Foreshore or Waterfront please note the additional guidelines below:

- No more than 2 hours onsite.
- Only minimal furniture is to be onsite. (Maximum of 20 chairs allowed. Carpets & marquees are not permitted)
- No releasing of balloons or doves.
- Please ensure all structures are weighted by sand bags or concrete (no pegs).
- Events are not to be held on Boardwalks, the Seaford Life Saving Club Deck or in any other space where pedestrian traffic would be limited by the activity.
- Vehicles are not to be driven on dunes or in sanded areas. (i.e. no 4wd access).

All minor events to be responsible for their own litter, waste, and paying for all event attendees parking fees.

APPLICANT DETAILS

Contact Name:	
Contact Address:	
E-mail:	
Mobile:	
DATE:	SIGNATURE:

EVENT DETAILS

Event Name:	
Event Location/Address:	
If location is at the Frankston or Seaford Foreshore, please include site map. For GPBG please add Gate Number	
Event Date(s):	Alternate Date(s):
Start Time (including set up):	Finish Time (including pack down):
Expected Number of Participants:	Expected Number of Spectators:

Details of Event:

Do you have Public Liability Insurance that is valid Australia-wide?

☐ Yes ☐ No

* This can include your house and contents insurance cover as this provides public liability Australia wide

If Yes, please attach copies with this event Application.

If No, Council will provide Public Liability Insurance for your event for a fee of \$15.00. An invoice will be attached to your Event Permit once the event is approved.

Are you erecting and temporary structures? (e.g. Stage, marquees, toilets, etc)

☐ Yes ☐ No

If Yes, please describe in full, including dimensions by square metre. These structures must be drawn on your site map
(to be included with this application)

Will you be bringing tables / chairs?

☐ Yes ☐ No

Please specify number:

Have you considered the location for patron parking:

☐ Yes ☐ No

NB: Parking fees apply at the Foreshore and Waterfront

Are you requesting additional services from Council, other than those existing at the site?

(NB: Services provided by Council may incur a charge, which may be required to be paid in full prior to the event)

Additional Bins ☐ Yes ☐ No

Rubbish Removal ☐ Yes ☐ No

Additional cleaning of Public Toilets ☐ Yes ☐ No

Other (please specify)

Please provide the names and telephone numbers of two referees who can vouch for the standard overall quality of the events which you conduct:

Name:

Mobile:

Organisation:

Position:

Name:

Mobile:

Organisation:

Position:

To: Recreation Department
Frankston City Council
PO Box 490
FRANKSTON VIC 3199

In Person: Civic Centre,
30 Davey Street, Frankston
Phone: 1300 322 322
Email: info@frankston.vic.gov.au