



TRAFFIC MANAGEMENT PLAN TERMS AND CONDITIONS

This Memorandum of Authorisation (MOA) from Council Engineering Services is subject to the following conditions:

1. This MOA is not a formal approval of the Traffic Management Plan (TMP). The works manager or event organiser remains fully responsible for site safety as per Code of Practice.
2. TMP shall only be undertaken on dates and times specified. No restriction to traffic flow is permitted outside of this period and the works manager is required to restore normal traffic flow after each session.
3. TMP shall be conducted in a manner to avoid or minimise inconvenience or loss of amenity to road users and local community.
4. Works manager shall undertake all measures to minimise traffic impact by operating during off-peak hours as much as practicable. Should traffic congestion become excessive at any time; the works manager must undertake measures to ease congestion.
5. This MOA only applies to the temporary use of *Minor Traffic Control Items* as defined in the *Road Safety Traffic Management Regulations 2009*. Approval for permit to work within the road reserve or Council-owned public space shall also be sought - Application for *Occupation of Road for Works, Occupation of Land or Asset Protection* permits to be made to Council's Engineering Services Department at engservices@frankston.vic.gov.au or on 1300 322 322.
6. Certified Traffic Controllers shall be present on site at all times during works to facilitate movement and access of vehicles around the work site as well as assisting other road users (cyclists, pedestrians where applicable).
7. All signage and traffic devices shall be inspected immediately after installation to ensure local site conditions are taken into account with no conflict to existing regulatory signs and that the TMP is operating effectively and safely.
8. All traffic control devices must comply with the *Road Management Act 2004, Worksite Safety Traffic Management Code of Practice 2010* and *Australian Standard AS 1742.3 Manual of Uniform Traffic Control Devices: Part 3: Traffic Control for Works on Roads*.
9. Any traffic management within arterial road or road reserve thereof requires VicRoads Memorandum of Authorisation (MOA). Approved VicRoads MOA should be submitted to Council and the applicant shall conform to all VicRoads requirements. Consent from other authorities may also be required and must be obtained before works or event is undertaken.
10. Any works or event involving modifications to traffic light systems or infrastructure should be notified to VicRoads Traffic Operations.
11. Any works or event that may affect public transport facilities or services (bus stop or services) shall require the consent from the public transport authority and relevant bus operator for alternative arrangements prior to the commencement of the TMP.
12. Written correspondences shall be issued to residents, local community, stakeholders and/or traders at least five (5) working days in advance prior to commencement of the TMP. Under certain circumstances, electronic signs may be required to provide notification to all road users within the area.
13. Local property access shall be maintained at all times unless alternative arrangements are made with affected stakeholders.
14. Any support vehicle, delivery, equipment or materials engaged in the works or event must not occupy, restrict, or otherwise affect the usable traffic lanes and traffic flow, and must comply with applicable Road Rules.
15. The works manager and/or its sub-contractors must have valid Public Liability insurance cover for the proposed traffic management which sets out full indemnity for Frankston City Council against any claim associated with the traffic management plan.
16. A copy of this letter (with the relevant MOA and TMP) must be available onsite for the inspection from any government authority. Traffic management for works and events are subject to random audits by authorised officers from Frankston City Council.
17. Any instruction issued by authorised officers of Frankston City Council or members of Victoria Police, must be complied with immediately.
18. The works manager must consider emergency information (Country Fire Authority, State Emergency Service and VicRoads) that may have an impact on the works or event.
19. Application for extensions must be submitted to engservices@frankston.vic.gov.au at least 5 working days before the existing authorisation expires and is not guaranteed. A copy of the approval and TMP must be provided with the extension request.
20. To the satisfaction of, and at no cost to Frankston City Council, the works manager or event organiser shall be responsible for reinstating any Council assets removed, modified, or damaged as part of the works or event. At the conclusion of the works, all traffic management signage and equipment shall be removed from the site.
21. Frankston City Council reserves the right to amend or revoke this MOA at any time. The MOA permit is automatically revoked if the fire agency having authority over the area declares the event day to have a Fire Danger Rating of Code Red.

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MANAGER ENGINEERING SERVICES