

Application for:

Asset Protection



Building, Renovations, Developments, Occupation of Roads for Works

Lifestyle Capital of Victoria

Applicant details

Name:

Postal address:

Suburb: Post code: Phone:

Email address:

Applicant signature: * Date:

Property Details

House No: Lot No:

Street Name: Suburb:

Proposed type of works:

(eg. New Dwelling, Additions, Demolition, Unit or Industrial Development, Pool or Spa Installation)

Builders details

Name:

Postal address:

Suburb: Post code: Phone:

Email address:

Permit fees (AP - I)

Permit Fee	\$230.00 per application	
Security Bond	\$1000.00 (refundable)	Fee current as at 01/07/19

Office use only

Payee Name:

Address:

Total: Account code: AP




Privacy statement

The personal information collected on this form will be used to process your application for an Asset Protection Permit. Your personal information will only be used and disclosed as authorised by law. For further information about how Council handles personal information, or to request access to your personal information, see www.frankston.vic.gov.au or contact Council's privacy officer on 1300 322 322.

How to apply

Please detach the completed application form and return with the required supporting documentation to Council via one of the methods below.

Please ensure you keep the 'Permit Conditions' information for your reference.

-  In Person Frankston City Council - Civic Centre
30 Davey Street
Frankston VIC 3199
-  By Mail Frankston City Council
PO Box 490
Frankston VIC 3199
-  By Email Please email the completed application form to: engservices@frankston.vic.gov.au

For further enquiries please phone Council: 1300 322 322

Permit conditions

These conditions will be included as part of the permit issued but must be read, understood and accepted by both the property owner and / or permit holder as applicable before applying for an Asset Protection Permit.

Conditions under which permit is granted

1. The permit fee is non-refundable and permit must be issued by Council prior to the commencement of works.
2. Permit application must be submitted minimum of 7 days prior to the commencement of any buildings works or associated activity.
3. A refundable security deposit is to be lodged with Council.
4. Failure to obtain a permit or provide the required notice prior to the commencement of any building works or associated activities will give rise to the presumption that there was no existing damage to Council's infrastructure assets prior to the building works taking place.
5. Security deposits will be refunded in full where public assets have been satisfactorily protected and reinstated to Council's standards at the completion of all building works and activities. Council reserves the right to automatically process the refunding of deposits upon completion of the works nominated on the application.
6. Failure to make good any damage caused to Council assets when instructed by a Council officer or immediately following completion of the building works may result in Council undertaking the necessary reinstatement works and issuing an invoice to the permit holder to recover the cost. Council reserves the right to levy a charge on the property to be covered by the Asset Protection permit to recover the cost.
7. Alternatively if damaged Council assets are not reinstated within the specified time frame an infringement notice will be issued.
8. The permit holder is to take all necessary precautions to ensure Council assets are not damaged and that all public areas disturbed by any building works and associated activities are maintained in a safe trafficable manner. If instructed by a Council officer the disturbed area must be reinstated to Council's satisfaction.
9. The access point for the transport of materials and equipment must be confined to a vehicle crossing constructed to Council standards unless specific approval has been obtained to use an alternative source of access.
10. The site is to be managed to minimise the risks of stormwater pollution or the deposit of sediment on roadways.
11. The permit expires at the completion of any of the following:
 12. 24 months after the date of issue;
 13. Once all building works and activities have been satisfactorily completed and Final Inspection confirms no outstanding items or issues to be addressed;
 14. Upon written notification from Council that the permit has expired or has been cancelled
15. Council reserves the right to place any additional or modified permit conditions that are considered necessary on any application and these additional or modified permit conditions shall be issued with the permit.
16. The permit entitles the permit holder to carry out works in the vicinity of Council assets for the purpose of accessing or carrying out building works at the nominated address. It does not imply on the holder any legal access rights to the nominated address or the right to carry out works on land described by the nominated address. Such works on the nominated address and access must only be carried out or exercised if the holder of these legal rights has authorised the permit holder to gain access and carry out works. Legal access rights and rights to works are determined by title law, the Frankston City Planning Scheme and any other relevant legislation.
17. Works requiring an Asset Protection Permit are:
 18. Works deemed by Council to pose a risk to Council infrastructure, eg. damage to footpaths, kerb & channel, nature strip, street trees, roads and drains.
 19. Works covered by a building permit with a value of or greater than \$20,000, pool/spa construction/installation with a value of \$10,000 or more and all demolitions.