Frankston City Council is proud to support the Miscellaneous Grants Program that encourages community connectedness and wellbeing. The program is funded from the General Rate revenue and recognises the goodwill of the Frankston community in supporting the activities of individuals and community groups. Funding is available to eligible applicants across the following nine (9) categories. Applications are received monthly (except in June) or until grant funds are fully expended in any financial year.

**For individuals:**

- Inclusion Support Grants (75% of Club Fees or up to $200)
- Representative Support Grants (Up to $200 Individual; Up to $300 Team)
- Neighbourhood Grants (Up to $100)
- Charitable Support Grants (Up to $500)

**For community organisations:**

- Neighbourhood Grants (Up to $100)
- Charitable Support Grants (Up to $500)
- Youth Action Grants (Up to $500)
- Quick Response Grants (up to $500)
- Community Group Membership Drive (up to $500)
- Urgent Grants (Up to $1,000)
- Environmental Sustainability Grants (Up to $1,000)
Applications can be lodged at any time during the year and are reviewed monthly (except June); Applicants are encouraged to adhere to eligibility requirements, to avoid disappointment.

Community Grants Policy is available on request or from www.frankston.vic.gov.au

Grants available:

Inclusion Support Grants (75% of Club Fees or up to $200)
Funding supports the inclusion of school aged Frankston residents up to the age of 18 years in disadvantaged circumstances to participate in a sport by paying their fees directly to the Frankston municipality sports club (e.g. cricket, football, netball, basketball, tennis, etc.). Applicants apply to Council and if successful, applicants must register with the sporting club within 8 weeks. Grants are paid directly to the club on receipt of invoice. Applicants must hold a Health Care Card or Pension Concession Card. Assistance can be provided for more than one family member per financial year. The Miscellaneous Grants Committee may consider applications for other recreational activities on a case by case basis.

Applicants must:
- Be a Frankston municipality resident; be school aged up to 18 years; and hold a Health Care or Pension concession card
- Be applying to a sporting club that is not-for-profit, and based in Frankston municipality; (the Committee has discretion to consider applications for other recreational activities)
- Agree that Council will pay fees directly to the sporting club (on receipt of invoice)
- Once approved, join their nominated club within 8 weeks from the date of approval
- Assistance can be provided for more than one family member per financial year
- Compulsory uniform and equipment may be considered as part of the application on a case by case basis and in discussion with the sporting club.

Representative Support Grants (Up to $200 Individual; Up to $300 Team)
Support for individuals competing at elite levels, as part of an affiliated state or national event or international activity/event. Funding can be allocated for travel costs, accommodation, fees for the activity/event, uniforms or equipment for the activity/event, etc., any of which are not already paid for by the governing or organising body or any other agency. Funding may also be granted for other costs incurred in participation, as may be deemed appropriate by the Committee. Funding support can be financial; in-kind or a combination of both.

Applicants must:
- Be a Frankston municipality resident and be chosen or selected to be involved in a state, national or international activity by the relevant governing or organising body
- Be able to provide a letter of invitation to attend the event including location and dates
- Provide a summary of expenses indicating a breakdown of costs and indicating financial assistance from other sources
- Only apply every two years
If approved, wear a Frankston City Council logo when participating in their activity / event. This will be provided by Program Integration Officer.

Gain a place in the competition through winning events (rather than simply entering).

Where more than one application is received from a team member for the same event, the application will be considered as a team and capped at $300.

Officials / referees / coaches are ineligible.

**Neighbourhood Grants (Up to $100)**

Funding is available to support eligible individuals and community organisations interested in celebrating their community and encouraging people to connect with those who live in their neighbourhood. Funding supports the pre-purchase of a party-pack to the value of $100 to accommodate for a community event, initiative or activity at a neighbourhood level (local street, local community area). Community members pick up their party pack on the day of their event from a nominated supplier.

Applicants must:

- Be a Frankston municipality resident or community organisation
- Hold event, initiative or activity in Frankston municipality at a “neighbourhood” level (i.e. local street; local community area)
- Detail the type of event, initiative or activity and how this will contribute to building relationships, neighbourhood capacity and local amenity
- Contain name, address and signature of five Frankston municipality residents participating in the event, initiative or activity
- Include details of how the relationships will be sustained after the event, activity or initiative
- Provide evidence of permission from land owner for events or activities on public land (public land includes parks, reserves and beaches etc.). Please contact Frankston City Council on 1300 322 322 for assistance
- Provide evidence of the event (e.g. photos) and complete a small evaluation (using a provided template) at the completion of the activity
- Businesses and schools are ineligible.

**Charitable Support Grants (Up to $500)**

Funding is available to support fundraising activities to assist charitable causes. Support can be in-kind or financial. Funding can be allocated for:

- Assistance with fees for individual Frankston residents, community groups or clubs with hiring facilities or halls, owned and run by Frankston City Council for charitable purposes (liquor licenses will not be funded)
- Other costs incurred by individuals, community groups or clubs associated with charitable fundraising or purposes, as may be deemed appropriate by the Committee
- Donations to charitable activities or causes, as may be deemed appropriate by the Committee.

Applicants must:

- Be a Frankston municipality resident or a Frankston not-for-profit community group or organisation that is incorporated under the Associations Incorporation Reform Act 2012 or
auspiced by a group that is also not-for-profit and incorporated. Applications from registered business are ineligible

- Be undertaking a fundraising activity for charity
- Provide a letter from the recipient of the charity to confirm fundraising activity; and, or record of relevant achievements or notable referee or letter of reference
- Provide details of where and when the activity or event is to be held (this must be in the Frankston municipality or the greatest benefactor must be Frankston residents or municipality)
- Provide a summary of expenses showing a breakdown of costs and details of financial assistance from all sources
- If approved, display an approved Frankston City Council logo at their activity / event that recognises Frankston City Council as a supporter. This will be provided by the Program Integration Officer
- Liquor licenses will not be funded.

Youth Action Grants (Up to $500)
Funding supports eligible groups of young people (aged 12-25 years) involved in youth led movements or student representative councils to advocate and / or implement positive improvements for the betterment of the whole community. Groups must engage in projects or campaigns that are outside their core responsibilities and funding will not support tasks or activities within schools that are the funding jurisdiction of State or Federal Government. Applicants must belong to a group (individuals will not be supported) and applicants must provide a project brief demonstrating the need for the activity and an implementation plan.

Applicants must:

- Be a youth-led (12-25 years) Frankston municipality not-for-profit community club / group that are incorporated under the Associations Incorporation Reform Act 2012 or auspiced by a group that is also not-for-profit and incorporated; or a primary or secondary school.
- Be located within the geographical boundaries of Frankston City and/or servicing a significant number of Frankston City residents.
- Ensure the planned activity is eligible for funding under Council’s annual Community Grants Program.
- Demonstrate how the planned activity:
  - is needed (provide evidence of community consultation or support)
  - will make a positive contribution to the social fabric of the whole community
  - is outside the scope of core responsibilities or functions of the applicant or those that would ordinarily be expected of the applicant
  - is not the responsibility of another level of government to fund (e.g. an activity within a school or benefiting a school)
- Provide a project brief and implementation plan to support the activity to the satisfaction of the Miscellaneous Grants Committee
- Be willing to provide a report outlining the process and achievements of the activity including photographic evidence (where applicable).
Quick Response Grants (up to $500)

Bridging financial support to groups who are eligible for, but have missed, the annual grants process and where the Committee considers there is a demonstrated need that cannot wait until the next round. This funding is for items that would usually be included in Council’s Annual Community Grants Program. Grants provide assistance to a broad range of community development programs, services, activities, and/or the purchase of minor equipment (includes arts, environmental, and other initiatives). Applications that were unsuccessful in annual community grants are ineligible.

Applicants must:
- Be a Frankston municipality not-for-profit community group or organisation that is incorporated under the Associations Incorporation Reform Act 2012 or auspiced by a group that is also not-for-profit and incorporated
- Be located within the geographical boundaries of Frankston City and/or servicing a significant number of Frankston City residents
- Demonstrate some level of fundraising or financial contribution
- Ensure their activity is eligible for funding under Council’s annual Community Grants Program.

Community Group Membership Drive (up to $500)

Funding supports eligible community and sporting organisations who are having difficulties retaining and growing respective members due to intergenerational gaps. Funding is to support growth activities to increase membership including professional development, training, promotional materials (printed and electronic), open and come try days, membership drive events, business planning, policy development and marketing. Groups must meet eligible requirements of Council’s Annual Community Grants Program; be able to demonstrate a decline in members over the last 2 financial years; and have a willingness to welcome new members to increase membership numbers.

Applicants must:
- Be a Frankston municipality not-for-profit community club/group that are incorporated under the Associations Incorporation Reform Act 2012 or auspiced by a group that is also not-for-profit and incorporated
- Be located within the geographical boundaries of Frankston City and/or servicing a significant number of Frankston City residents
- Be able to demonstrate a decline in members over the last 2 financial years
- Have a willingness to welcome new members to increase membership numbers
- Ensure the planned activity is eligible for funding under Council’s annual Community Grants Program.
Urgent Grants (Up to $1,000)
Funding for $1,000 is available to assist community groups with urgent needs that could not have been anticipated or budgeted. It is up to the applicant to demonstrate the urgency of this need to the satisfaction of the Miscellaneous Grants Committee. Groups who have accessed the annual grants program will be eligible for funding since urgent grants are only for ‘unexpected’, 'unplanned' and ‘urgent’ needs.

Applicants must:
- Be a Frankston municipality not-for-profit community group or organisation that is incorporated under the Associations Incorporation Reform Act 2012 or auspiced by a group that is also not-for-profit and incorporated
- Be located within the geographical boundaries of Frankston City and/or servicing a significant number of Frankston City residents
- Demonstrate some level of fundraising or financial contribution
- Ensure their activity is eligible for funding under Council’s annual Community Grants Program.

Environmental Sustainability Grants (Up to $1,000)
Council has adopted Greening our Future Environment Strategy (2014-2024) and funding is available to support community organisations with environmental and sustainability projects that support the strategic vision for Frankston’s future. The four key themes are:
1. Protecting and enhancing natural assets
2. Wise use of natural resources
3. Minimising environmental impacts
4. Educating and engaging the community.

Applicants must:
- Be a not-for-profit community group or organisation that is incorporated under the Associations Incorporation Reform Act 2012 or auspiced by a group that is also not-for-profit and incorporated
- Be undertaking the project in Frankston municipality
- Demonstrate how the project will educate and engage the community as well as how it will achieve one or more of the following:
  - Protect and enhance natural assets
  - Wise use of natural resources
  - Minimise environmental impacts
- Show they have proven skills and experience to deliver the project outcomes within the specified timeframe
- Demonstrate in-kind contribution (e.g. labour, cash contribution, equipment etc.)
- Provide a letter of approval from the relevant authority for on-ground environmental projects or research projects on public land
- Individuals, businesses and schools are ineligible.
Application Process
The Miscellaneous Grants Program is a ratepayer funded grants program, conducted under the Miscellaneous Grants Program guidelines, in-line with Community Grants Program Guidelines, and governed by the overarching Community Grants Program Policy. It is an application based funding source.

- To be considered for funding, applicants must complete the appropriate application form online at http://www.frankston.vic.gov.au/Our_Community/Community_Grants/Miscellaneous_Grants
- Guidelines are available from Council’s Website: www.frankston.vic.gov.au, by email communitygrants@frankston.vic.gov.au or by contacting the Program Integration Officer on 9768 1636
- Applications are assessed monthly throughout the year except in June, by the Miscellaneous Grants Sub Committee (Committee), who has delegated authority to allocate funding via the Miscellaneous Grants Guidelines, under the Community Grants Policy
- All applicants are notified in writing via email of the outcome of their application
- All successful applicants are required to enter into a Funding Agreement incorporated into the online application
- All successful applicants are required to acquit back to Council via an Accountability form
- The Committee reports allocations quarterly to Council via the Delegated Powers and Contract Decisions Report, and also lists, by name, its full allocations in the annual report
- The Miscellaneous Grants Program is limited to the amount of funds allocated in Council’s annual budget. Once funds are expended, the program will close for that financial year.

Aim and Objective
Miscellaneous Grants Program aims to maximise opportunities for citizens to participate in community life and highlight Frankston in a positive way. These guidelines provide direction and the basis for the assessment of grant applications to ensure transparency and good governance.

- To provide an equitable process for dealing with applications for financial assistance
- Encourage and support the principles of access, equity and social inclusion
- Support a community culture of social and ethical responsibility for those less fortunate or in crisis
- To highlight Frankston in a positive way
- Support community and individual capacity building and strengthen resilience.
Terms and Conditions of the Grant

- Eligibility for funding does not guarantee an application will be granted. The Committee has full discretion on funding decisions and these are final.
- The Miscellaneous Grants Program is limited to the amount of funds allocated in Council’s annual budget.
- Allocation of funds to an applicant for any purpose in any year must not be taken as a commitment by Council for funding in a subsequent year.
- Only one application per financial year, per applicant, will be accepted.
- Each application will be considered on its own merits.
- Council’s contribution will be limited to the amount granted. All other costs associated with the proposed project/activity will be covered by the applicant.
- Council reserves the right to publicise any aspect of activity associated with its Miscellaneous Grants Program. Recipients must assist Council with publicity, as required.
- Recipients are requested to acknowledge Council’s contribution and use the Frankston City Council logo when undertaking the charitable or representative activities where applicable.
- Successful applicants will be expected to invoice Council, spend and acquit their funding by 30 June of that same financial year.
- Successful applicants who receive funding must provide accountability, acquit back to Council and share the story of their experience via the Accountability form.
- Council’s contribution will be limited to the amount granted. All other costs associated with the proposed project/activity will be covered by the applicant.
- Council reserves the right to publicise any aspect of activity associated with its Miscellaneous Grants Program. Recipients must assist Council with publicity, as required.
- Recipients are requested to acknowledge Council’s contribution and use the Frankston City Council logo when undertaking the charitable or representative activities where applicable.
- Successful applicants will be expected to invoice Council, spend and acquit their funding by 30 June of that same financial year.
- Successful applicants who receive funding must provide accountability, acquit back to Council and share the story of their experience via the Accountability form.
- Funding is not available for commercial or profit making organisations; political parties or political events.

Cancellation of the Grant

Funds must be acquitted on the activity for which they were allocated (unless otherwise authorised in writing by the Committee).

Grants will be cancelled and requested to be returned if the Committee have made an allocation with:

- False or misleading information, as provided by the applicant;
- The applicant withdraws from the activity;
- Is not undertaking the activity as applied; and, or
- The event or activity has been cancelled.

Other Information

If you require further information please contact the Program Integration Officer on 9768 1636 or email communitygrants@frankston.vic.gov.au. Feedback about the Community Grants Program and its process is always welcomed. Please address your comments to the Program Integration Officer.

APPLICATIONS WILL ONLY BE ACCEPTED ONLINE