

# Application for: Storage of Shipping Containers Residential Property (max 12 months)



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## HOW TO COMPLETE THIS FORM

1. Read the 'Conditions of Issue and Use' section before completing this form
2. Fill out all fields correctly using block letters
3. Complete the supporting documentation checklist; and
4. Ensure all supporting documentation is submitted to Council with the completed application form within the required time frame
5. Refer to the 'How to Apply' section for further information.

**Please note:** The application will not be processed unless all details are completed and all required supporting documentation has been provided and permits are only valid for a maximum of 12 months.

**PLEASE ALLOW FIVE (5) WORKING DAYS FOR PROCESSING OF THIS PERMIT APPLICATION**

## SECTION 1: APPLICANT DETAILS

Applicants Name

Container Providers Business Name

Applicant Telephone

Applicant Email address

Address Where Container is Being Stored

Suburb

State

Post Code

Applicants Address (if different from above)

Suburb

State

Post Code

## SECTION 2: DETAIL OF SHIPPING CONTAINER

(1) Please identify the dates the shipping container will be stored on your property and the size.

Install Date

Removal Date

Size of Container

(2) Please outline a brief description of where on the property the container will be stored

(3) Please identify the type of equipment that will be involved in the installation / removal of the container

☐ Fencing ☐ Hoardings ☐ Awnings ☐ Mobile Crane / Travel Tower ☐ Other \_\_\_\_\_

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### SECTION 3: PERMIT FEES – All fees are non-refundable

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**Permit Fee** \$270.00 per Shipping Container

No of Shipping Containers

**OFFICE USE ONLY** **TOTAL (\$)**

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### SECTION 4: SUPPORTING DOCUMENTATION CHECKLIST

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The following documentation must be provided to Frankston City Council at the time of application. Applications received without the required documentation will not be processed.

- ☐ Certificate of Currency (Public Liability Insurance) of the shipping container company
  - ☐ Traffic Management Plan (required if a road is being closed or partially closed)  
\*For further information regarding the traffic management plan please contact Council's Engineering Services team on 1300 322 322.
  - ☐ Asset Protection permit (required if a public area such as road or nature-strip is being used for installation / removal)  
This permit must be valid for the days that the shipping container is being installed / removed.  
\*For further information regarding asset protection please contact Council's Engineering Services team on 1300 322 322
  - ☐ All applicants must provide a site plan generally 1:200-1:500 (dependant on property size) identifying the proposed location (including setback distances from boundary lines and any existing buildings) where the Shipping Container will be placed. The documentation provided must clearly show the location where the Shipping Container will be placed on the land, the location of any dwellings and the location of property boundaries.
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### SECTION 5: STATEMENT OF ACCEPTANCE

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This section must be completed by all applicants.

I declare that the information I have provided is true and correct. I have read understood and agree to Frankston City Council's Shipping Containers on Residential Property Permit 'Conditions of Issue and Use' and wish to apply for the selected permit to use in accordance with these terms. I will ensure that the permit is not sold, transferred or assigned to another party and will be solely used for the purposes as stated. I agree to return the permit if my eligibility changes.

I acknowledge any information found to be false in support of this application will result in my permit being cancelled.

Applicants Name

Applicants Signature

Date

Frankston City Council is committed to protecting your privacy. The personal information you provide on this application is being collected by Frankston City Council for the primary purpose of assessing your eligibility for the selected permit. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. Failure to provide the information required means your application will not be processed. If you wish to gain access to, or alter any information you have applied to Frankston City Council whilst completing this application, please contact Council on 1300 322 322.


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### HOW TO APPLY


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Please detach the completed application form and return with the required supporting documentation to Council via one of the methods below.

**Please ensure you keep the 'Conditions of Issue and Use' information for your reference.**

 **In Person** Frankston City Council - Civic Centre  
30 Davey Street  
Frankston VIC 3199

 **By Mail** Frankston City Council  
PO BOX 490  
Frankston VIC 3199

 **By Email** Please email the completed application form with the required supporting documentation to: [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au)

# Conditions and Issue of Use: Storage of Shipping Containers Residential Property



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## PERMIT CONDITIONS

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- Applicants must complete Frankston City Council's Storage of Shipping Containers Application form and submit it to Council with the required supporting documentation prior to the placement of the shipping container on your property.
- Applications must be submitted to Council at least five (5) working days prior to the installation of the shipping container.
- All applicants must provide a copy of Certificate of Currency (Public Liability Insurance) of the shipping container company installing / removing the container. Cover must be current for the dates of installation and removal. Cover must be to the value of or greater than \$10 million.
- All applicants must provide a Traffic Management Plan & Asset Protection Permit if they are required.
- All applicants must provide written notice, 48 hours' prior to the installation of the container to the occupiers of the following properties:
  - Directly adjacent to the proposed site
  - Where access to the property will be restricted due to a temporary road closure
  - In adjacent street where the only vehicular access to their property is through the work site
  - Who may be adversely affected by the proposed works
- All applicants must comply with the Conditions of the Residential Shipping Container permit
- Frankston City Council reserves the right to request additional information or documentation that may support the application.
- Any instruction(s)/direction(s) issued by an authorised officer of Frankston City Council or a member of Victoria Police must be complied with immediately.
- Any instruction(s)/direction(s) issued by an authorised officer of Frankston City Council or a member of Victoria Police not complied with may result in the issuing of an infringement to the individual under Infringement 'Failure to comply with the direction of an authorised officer'.
- Placement and use of the shipping container outside the Conditions and Issue of Use are prohibited and subject to enforcement.
- Any permit which is obtained as a result of providing false or misleading information may be cancelled and the applicant may be ineligible to obtain a permit for a period of up to twelve (12) months.
- Failure to comply with the Condition and Issue of Use may result in cancellation or withdrawal of the permit(s) and the supplier may be ineligible to obtain a permit for a period of up to twelve (12) months.
- Frankston City Council reserves the right to withdraw a permit at any time.
- Frankston City Council reserves the right to change the Conditions and Issue of Use of the permit at any time.
- Shipping Containers must not be stored within 2 meters of a neighbouring property without written consent from that neighbouring properties owner / occupier.
- Shipping Containers must not be used for accommodation or the storage of dangerous goods.
- Shipping Containers must not affect the general amenity of the area.
- Shipping Containers must be kept free of any Graffiti.
- Shipping Containers must not through a lack of effective maintenance, misuse or aging, fall into a state which is unsightly and which detracts from or does not complement the amenity of the surrounding area.
- Any issued permit is only valid for 12 month period.
- All applicants must provide a site plan generally 1:200-1:500 (dependant on property size) identifying the proposed location (including setback distances from boundary lines and any existing buildings) where the Shipping Container will be placed. The documentation provided must clearly show the location where the Shipping Container will be placed on the land, the location of any dwellings and the location of property boundaries.
- Siting requirements for a shipping container on a property must consider the following
  - 2 metres minimum rear and side boundary setbacks.
  - Front setback to be located no closer than the proposed or existing setback of any dwelling
  - Where no proposed or existing dwelling, the furthest front setback of 6 metres or as set out in any Building Overlay set by the Planning Scheme.

### **Applicants must comply with the following including relevant legislation not listed below:**

- General Local Law 2020
- Road Safety Regulations 2017
- Road Management Act 2004