



# Application for: Recreational Vehicle Permit

Use of Off-Road Motorised Vehicles on Land - For Recreational Purposes

*opportunity » growth » lifestyle*

## HOW TO COMPLETE THIS FORM

1. Read the 'Conditions and Issue of Use' section before reading this form
2. Fill out all fields correctly using block letters
3. Refer to the 'How to Apply' section for further information

**Please note:** The application will not be processed unless all details are completed and all required supporting documentation has been provided.

**PLEASE ALLOW TEN (10) WORKING DAYS FOR PROCESSING OF THIS PERMIT APPLICATION**

## SECTION 1: APPLICANT DETAILS

**Applicant Details** - this section must be completed by the Applicant

Applicant Surname

Applicant Given Name

Applicant Telephone

Applicant Email Address

Applicant Address

Suburb

State

Post Code

## SECTION 2: DETAILS

**(1) Address where vehicles will be used**

Suburb

State

Post Code

**(2) Please provide details as to why you are applying to use a motorised vehicle for recreational purposes on private property.**

**(3) Please list the types of motorised vehicle/s that will be used (e.g mini bike, trail bike, motor bike, motor car, four wheel drive vehicle, motor scooter, go karts etc)**

**(4) Please provide the number of vehicles that will be used**

**(5) Please provide the number of minors who will be riding/operating the vehicles**

(6) For each vehicle, please provide the following details:

	Vehicle Registration No / VIN No	Vehicle Make	Vehicle Model	State the vehicle is registered in	Vehicle Comment
1					
2					
3					
4					
5					

**SECTION 3: PERMIT FEES – All fees are non-refundable**

**Application Fee**                      \$115.00                      **Permit fee**      \$115.00 (upon approval)

**SECTION 4: STATEMENT OF ACCEPTANCE**

This section must be completed by all applicants.

I declare that the information I have provided is true and correct. I have read, understood and I agree to the Frankston City Council's Recreational Vehicle Permit 'Conditions of Issue and Use' and wish to apply for the selected permit to use in accordance with these terms. I will ensure that the permit is not sold, transferred or assigned to another party and will be solely used for the purposes as stated. I agree to return the permit if my eligibility changes. I acknowledge any information found to be false in support of this application will result in my permit being cancelled.

Applicant's Name

Applicant's Signature                       Date

Frankston City Council is committed to protecting your privacy. The personal information you provide on this application is being collected by Frankston City Council for the primary purpose of assessing your eligibility for the selected permit. Your address and purpose of your application will be disclosed to neighbouring property occupiers in order to provide your neighbours with the opportunity and right to comment/object to the application. We may also need to contact you from time to time for directly related purposes. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. Failure to provide the information required means your application will not be processed. If you wish to gain access to, or alter any information you have applied to Frankston City Council whilst completing this application, please contact Council on 1300 322 322.

**HOW TO APPLY**

Please detach the completed application form and return with the required supporting documentation to Council via one of the methods below.

- † In Person

Civic Centre  
 30 Davey Street  
 Frankston VIC 3199

Seaford Community Centre  
 Shop 1, 6 Broughton St  
 Seaford, VIC 3198

Langwarrin Service Centre  
 Shop 6, Gateway Shopping Centre  
 Langwarrin, VIC 3190

Carrum Downs Library  
 Lyrebird Drive  
 Carrum Downs, Vic
- ✉ By Mail

Frankston City Council  
 PO BOX 490  
 Frankston VIC 3199
- ✉ By Email

Please email the completed application form to: [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au)

**OFFICE USE ONLY – All fees and charges are non-refundable**

Payee Name:                       TOTAL \$

Address:                       Account Code: LC/LLP

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## PERMIT CONDITIONS

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- Motorised Vehicles as defined by the Frankston City Council Community Local Law includes all mini bikes, trail bikes, motor bikes, motor cars, four-wheel drive vehicles, motor scooters, go-carts and any other vehicles which may be propelled by a motor or by mechanical means
- E.P.A Noise Control Guidelines will apply to these permits and the amenity of the surrounding area must not be adversely effected by noise, dust or smell associated with the permitted activity
- Permits will only be issued for private recreational use and not for financial gain
- The days and times upon which the permitted vehicles may be used will be specified on the Permit
- The maximum period for which a Permit can be granted is 12 months, extensions will only be considered upon re-application for the permit
- The number and type of vehicles subject to each permit will be determined according to each application
- The number of permitted vehicles that may be operated at any given time will be determined for each permit

**Permit holders and any persons riding/operating the vehicles outlined on your application must comply with the following including relevant legislation not listed below:**

- Frankston City Council Community Local Law 2020
- Road Safety (General) Regulations 2019