

Tree Protection Local Law No. 22

For removal, pruning or works near trees

Location of the Tree/s

Street address

Suburb

State

Postcode

Application Request

What are you applying for?

Removal of

tree/s

Pruning of

tree/s

Works with the tree protection zone of

tree/s

Applicant's details

Business name (if applicable)

Last name

First name

Telephone number

Email

Postal Address

Are you the owner of the land where the tree is located?

Yes – skip ahead to 'Site Inspection'

No – continue on to next section

Owner of the Tree

Name

PLEASE NOTE: If the owner is a Company/Body Corporate please state the contact person and attach confirmation of authorisation

Telephone number

Email

Postal Address

Declaration:

I consent to the works for which this application seeks permission.

Owners Signature

Site Inspection

I **do not** request to be present at the time of inspection and authorize Council Officers to enter my property for the purpose of assessing the trees described on the attached pages

I **do** request to be present at the time of inspection and require an appointment during business hours

Contact Person

Contact number

Any access Restrictions

(Please include details of animals, locked gates etc. that may limit inspection)

Tree Details

PLEASE NOTE: If there are more than 4 trees you will need to include a separate piece of paper.

Tree 1.

<input type="checkbox"/> REMOVAL (includes lopping, damaging, killing or destroying) <input type="checkbox"/> PRUNING <input type="checkbox"/> WORKS WITHIN THE TREE PROTECTION ZONE	Common Name/Species:
	Trunk Circumference at ground level: <i>(Add up multiple stems)</i>
Why are the works required: <input type="checkbox"/> Tree health/Safety concern <input type="checkbox"/> Property damage <input type="checkbox"/> Development/construction <input type="checkbox"/> Other <i>(please specify)</i>	

Tree 2

<input type="checkbox"/> REMOVAL (includes lopping, damaging, killing or destroying) <input type="checkbox"/> PRUNING <input type="checkbox"/> WORKS WITHIN THE TREE PROTECTION ZONE	Common Name/Species:
	Trunk Circumference at ground level: <i>(Add up multiple stems)</i>
Why are the works required: <input type="checkbox"/> Tree health/Safety concern <input type="checkbox"/> Property damage <input type="checkbox"/> Development/construction <input type="checkbox"/> Other <i>(please specify)</i>	

Tree 3

<input type="checkbox"/> REMOVAL (includes lopping, damaging, killing or destroying) <input type="checkbox"/> PRUNING <input type="checkbox"/> WORKS WITHIN THE TREE PROTECTION ZONE	Common Name/Species:
	Trunk Circumference at ground level: <i>(Add up multiple stems)</i>
Why are the works required: <input type="checkbox"/> Tree health/Safety concern <input type="checkbox"/> Property damage <input type="checkbox"/> Development/construction <input type="checkbox"/> Other (please specify)	

Tree 4

<input type="checkbox"/> REMOVAL (includes lopping, damaging, killing or destroying) <input type="checkbox"/> PRUNING <input type="checkbox"/> WORKS WITHIN THE TREE PROTECTION ZONE	Common Name/Species:
	Trunk Circumference at ground level: <i>(Add up multiple stems)</i>
Why are the works required: <input type="checkbox"/> Tree health/Safety concern <input type="checkbox"/> Property damage <input type="checkbox"/> Development/construction <input type="checkbox"/> Other (please specify)	

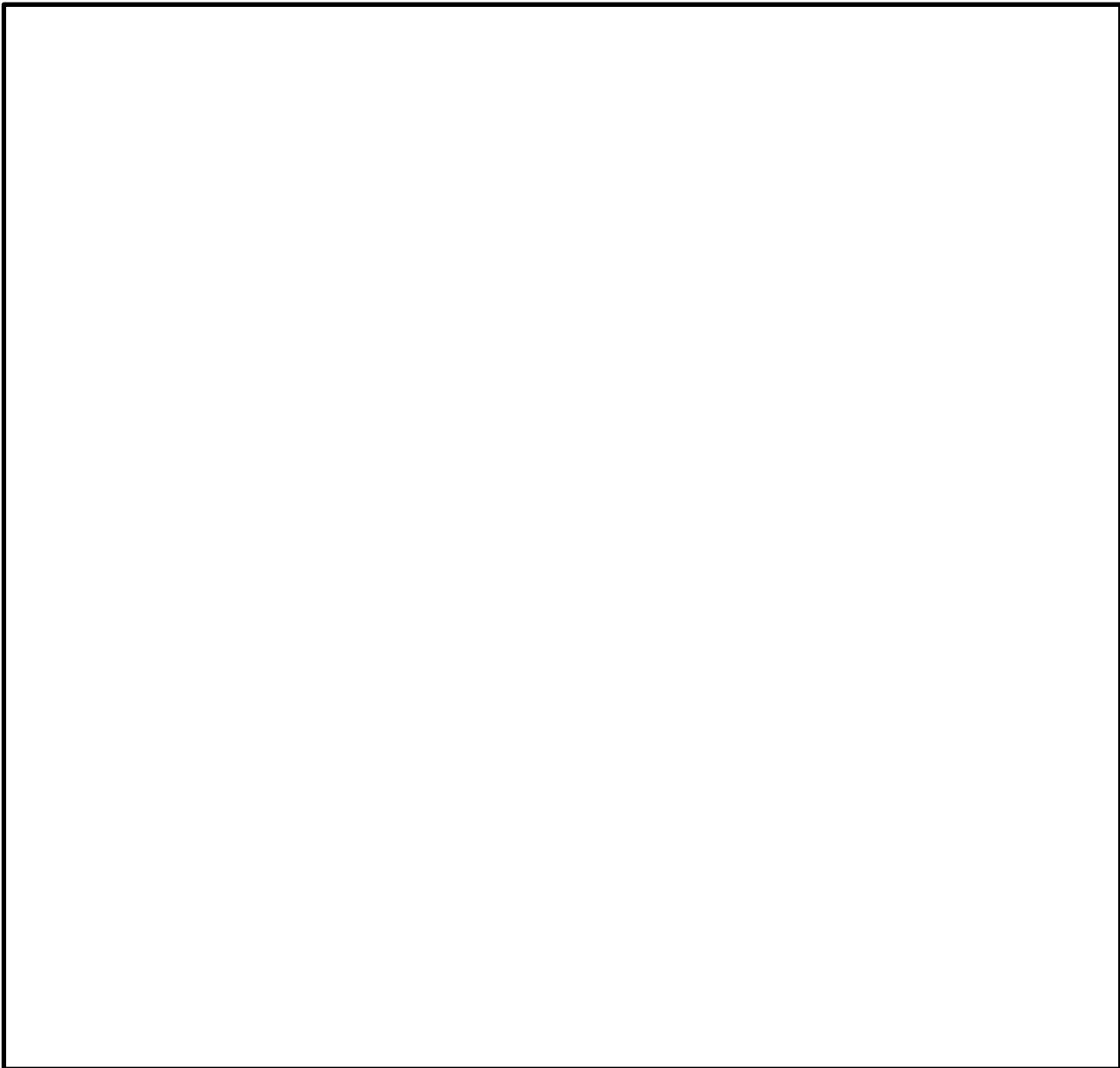
Plan of Property

Sketch a layout of the site indicating the following:

- a) Location of trees proposed for removal/pruning/works within TPZ
- b) Location of replacement trees
- c) Key features including road, house, garage, driveway etc.

Legend

⊗ Tree(s) for removal/pruning/root excavation



Please note Council may require a replacement tree/s as a permit condition

Additional information

Please include any supporting documentation that may be relevant to your application.

<input type="checkbox"/> Arborist report (must be in accordance with Council's Arboricultural Report Writing Guide)	Planning permit (include number) <input type="text"/>
<input type="checkbox"/> Engineer report	Building permit (include number) <input type="text"/>
<input type="checkbox"/> Development plans	Other <input type="text"/>
<input type="checkbox"/> Copy of Title	
<input type="checkbox"/> Photographs	

Payment

Removal (up to 3 trees)	\$197.00	Tree Pruning (any number of trees)	\$75.60
Removal (each additional tree)	\$65.00	Works within TPZ (any number of trees)	\$75.60
Payment Total: \$	<input type="text"/>		
Payment Method:	Cash <input type="checkbox"/>	Cheque <input type="checkbox"/>	Credit Card <input type="checkbox"/>

Declaration

I declare that I am the applicant; and that all the information in this application is true and correct. I accept that I will be liable for compliance with any Local Law conditions or requirements of any other Authorities applicable to this property. I undertake to indemnify Frankston City Council from any and all claims and actions arising from the conduct of works arising from information supplied relevant to this application.

Applicant's name

Signature

Date

Privacy notice

Frankston City Council is committed to protecting your privacy. Council requires personal information to carry out its functions under the Local Government Act 1989 and other legislation and to provide services to the community. In some cases this will involve disclosure of your information to other parties, such as Council's contractors or other agencies. Your personal information will only be used and disclosed as authorised by law. For further information about how Council handles personal information, or to request access to your personal information, see www.frankston.vic.gov.au or contact Council's privacy officer on 1300 322 322.

Application Checklist

Have you:

- Contacted Council on 1300 322 322 to confirm a Local Law Permit is required?
- Completed all sections of this form?
- Included payment to cover the application fee?
- Attached a plan of the property indicating the location of trees to be removed/pruned/works within TPZ?
- If requesting tree removal, details of proposed replacement planting?
- Attached any relevant supporting documentation?

For further information, please refer to *Tree Protection – Fact Sheet*

HOW TO SUBMIT & PAY

Please submit your completed form with the required documentation and payment via one of the methods below.

- † In Person** **via Eftpos, Visa, Mastercard, Amex, cash, cheque or money order.**

Frankston City Council - Civic Centre 30 Davey Street Frankston	Langwarrin Customer Service Centre Shop 6, The Gateway 230 Cranbourne-Frankston Road Langwarrin
Seaford Community Centre 1/6 Broughton Street Seaford	

- ✉ By Mail** **via cheque or money order**

Frankston City Council
 Planning & Environment Department
 PO BOX 490
 Frankston VIC 3199

- ✉ By Email** Please email the completed application form with any required supporting documentation to: info@frankston.vic.gov.au. Council will contact you to make payment over phone via credit card.

<i>Office use only</i>	FILE ORDERED:	Y	N	OVERLAYS:	PAID:	
	PLANNING HISTORY:					
	TREE HISTORY:					