



INVEST FRANKSTON

KERBSIDE DINING
ENCOURAGEMENT
GRANT 2020

IF YOU'RE HUNGRY FOR THE OUTDOOR DINING VIBE, FRANKSTON CITY HAS WHAT YOU NEED TO TAKE YOUR HOSPITALITY BUSINESS TO THE KERB.

The city centre has begun transforming into a bustling hub complemented by restaurants, cafes and outdoor dining.

The Kerbside Dining Encouragement Grant aims to brighten, stimulate and activate the streets and increase Frankston City's alfresco dining opportunities for new and existing food and drink businesses.



01.

HOW MUCH IS THE GRANT?

The Victorian Government has provided funding which enables grants of \$2,000 each to be issued to hospitality businesses in the city centre to establish kerbside dining for the first time or demonstrate an improvement* to their existing kerbside dining.

The grant seeks to achieve the following:

- Encourage street activation and rejuvenation
- Increase standard of outdoor dining provided in the city centre

- Increase the number of outdoor diners to the city centre
- Improvement needs to be a significant upgrade to existing outdoor dining which will be determined by Council

02.

HOW THE GRANT WORKS

Businesses can purchase furniture for kerbside dining such tables, chairs, café umbrellas or for the installation of a parklet in the public space, subject to Council approval.

Applications are now open and close **Tuesday 30 June 2020 at 5pm.**

reimbursement model at the milestones outlined below.

Grant funding will be released via a

03.

WHAT YOU CAN CLAIM UNDER THE GRANT?

- Any design, administrative or labour costs associated with kerbside trading
- Any fixed or non-fixed outdoor dining infrastructure (tables, seating, shelter,

heating, cooling etc.)

- Outdoor installations that form part of kerbside dining (fixed screens, parklet, awnings etc.)

Any claims outside of these items will need to be agreed to in writing by Council and the Victorian Government. In addition to these items, Council will also waive the trading permit application fee.

04.

HOW DO I SUBMIT MY APPLICATION?

Applications must be submitted online via the SmartyGrants portal.

The portal requires users to create a username and password.

Council recommends you include a site layout plan with your application. If you need help creating your site plan, see below.

SmartyGrants Technical Support:

If you need help with the portal, visit: help.smartygrants.com.au or phone 9320 6888

To complete an application, visit: frankston.vic.gov.au/KerbsideGrants

Please note, incomplete or late applications will not be accepted. Handwritten or paper based

applications will also not be considered. See below for further application help.

05.

GRANT ELIGIBILITY AND APPLICATION REQUIREMENTS

To be eligible for a grant, existing or prospective operators of a food and drink business must:

- Lodge an application online via SmartyGrants
- Operate their business in Frankston's city centre
- Provide evidence of a registered Australian Business Number (ABN)
- Be an Australian registered company, sole trader, franchise, family trust or partnership
- Provide copy of Council approved Kerbside Trading Permit, plan and public liability insurance
- Provide a copy of commercial tenancy agreement and have a minimum of twelve (12) months remaining on their lease from the time a grant application has been lodged
- Provide outdoor dining on the kerbside during all trading hours for a minimum period of twelve (12) months
- Adhere to Council's requirements and permits.

For further information, visit: frankston.vic.gov.au or phone 1300 322 322

06.

RECEIVING THE GRANT: KEY MILESTONES AND REQUIREMENTS

The process for receiving a grant will commence with a conditional letter of offer and contract.

The grants will be issued via a reimbursement model, therefore grant recipients will be required to fund the full investment required

for the kerbside dining or the improvement to their existing dining until a reimbursement is approved

Once the expenditure has occurred and proof provided, the process of issuing grant funding can commence.





07.

MILESTONE ONE

The majority of the grant funding (\$1,500) will be released when this milestone has been met:

1. Completion of the grant application form online via SmartyGrants:

frankston.vic.gov.au/KerbsideGrants

2. Sign agreement with Council

08.

MILESTONE TWO

The remainder of the funding (\$500) will be released when this milestone is met:

1. After it has been established the grant recipient has provided outdoor dining for 12 months since the issue of the grant

funding (milestone one), by completing and submitting the 12 month acquittal form via SmartyGrants.

09.

CONTRACT FOR GRANT RECIPIENTS

Grant recipients are required to enter into a formal contract with Frankston City Council prior to the release of any funding. Upon notification of receiving a grant, the recipient will be presented with a document outlining terms and conditions. There will include clauses relating to:

- Participation in media and promotional activities with: The Frankston City Mayor and appropriate government minister or delegate, Frankston City Council's Economic Development Team, and any other specified Victorian Government agencies or representatives and local media
- Requirement to comply with key milestones
- Compliance with Council's rules and regulations including Kerbside Trading Guidelines: frankston.vic.gov.au/Business/Business_Permits_and_Licences/Kerbside_Trading



10.

WHAT SHOULD I INCLUDE IN MY SITE PLAN?

A site layout plan is a drawing which clearly shows the intended uses and placement of structures and furniture proposed for the area. It can be as simple as a hand-drawn sketch with basic measurements or as detailed as a scaled architectural drawing.

- Greening and planter boxes. Elements of sustainability or natural materials such as

wood panelling

- Attractive detail, such as texture or artistic features, innovative materials or sculptural furniture
- Weather protection elements and awnings, such as umbrellas or canopies

- Complimentary colour schemes for furniture and fixtures
- Council can assist with these ideas and planning your space, simply contact Council's Economic Development Team to discuss. Phone: 1300 322 322

11.

FAÇADE IMPROVEMENT GRANTS

IF you have the vision for an attractive, fresh and enticing shopfront but just need help to make it happen, then an Invest Frankston Façade Improvement Grant could be just what you're looking for.

Frankston City Council in partnership with the Victorian Government has developed this grant program to encourage Frankston's city centre property and business owners to invest in shopfront improvements. The program provides

grants of up to \$5,000 matched dollar for dollar per shopfront.

12.

CONTACT INFORMATION

To learn more about Frankston City Council's Business Grant Programs contact Council's Economic Development Team. Phone: 1300 322 322 or email: business@frankston.vic.gov.au



**FRANKSTON
CITY COUNCIL**

30 Davey Street
Frankston VIC 3199
Australia

PO Box 490
Frankston VIC 3199

Phone: 1300 322 322

Email: business@frankston.vic.gov.au

frankston.vic.gov.au/business



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