

Application for an Occupancy Permit

Building Act 1993 – Building Regulations 2018



Regulations 186 (1)

Form 15

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To
The Municipal Building Surveyor
Frankston City Council
PO Box 490
FRANKSTON VIC 3199

From: **Owner** **Owner's Agent** **of the property** (Please cross applicable box)

Name of Applicant

Telephone number

Email

ACN/ARBN

Postal Address

Postcode

In accordance with section 42/section 54 of the **Building Act 1993**, I hereby apply for an occupancy permit for the building at:

Property details

Address

Postcode

Lot No

LP/PS/TP

Volume

Folio

Crown Allotment

Section

Parish

County

Nature of Application

	New Building		Amendment to existing Occupancy Permit
	Alteration to an existing building		Change to use of an existing building/Other
	Place of public entertainment		Temporary Occupation
	Dates of occ.		Dates of occ.

Permit Number

No. of Occupants

Building practitioners and architects who were engaged in the building work

Name

Category/class

Registration No.

Name

Category/class

Registration No.

Name

Category/class

Registration No.

Use applied for

Part of building

Intended use

BCA Class

Part of building

Intended use

BCA Class

Certificates of compliance

Copies of compliance certificates for plumbing work and electrical work are attached in accordance with regulation 186(2)(b).

Signature of Owner

Owner's Agent

Date

(Please cross applicable box)

Note

Include building practitioners who were involved in the building work and who were not listed at the time of completion of application for building permit.

Privacy notice

Frankston City Council is committed to protecting your privacy. Council requires personal information to carry out its functions under the Local Government Act 1989 and other legislation and to provide services to the community. In some cases this will involve disclosure of your information to other parties, such as Council's contractors or other agencies. Your personal information will only be used and disclosed as authorised by law. For further information about how Council handles personal information, or to request access to your personal information, see www.frankston.vic.gov.au or contact Council's privacy officer on 1300 322 322.

How to submit

Please submit your completed form with any required documentation via one of the methods below.

In Person

Frankston City Council - Civic Centre
30 Davey Street
Frankston

Langwarrin Customer Service Centre
Shop 6, Gateway Shopping Centre
230 Cranbourne-Frankston Road
Langwarrin

Seaford Community Centre
1/6 Broughton Street
Seaford

By Mail

Frankston City Council
PO BOX 490
Frankston VIC 3199

By Email

Please email the completed application form with any required supporting documentation to: info@frankston.vic.gov.au
