

# Application for an Occupancy Permit



Regulations 186 (1)  
Form 5

opportunity » growth » lifestyle

To  
The Municipal Building Surveyor  
Frankston City Council  
PO Box 490  
FRANKSTON VIC 3199

From:  Owner  Owner's Agent  of the property (Please cross applicable box)

Name of Applicant

Telephone number

Email

ACN/ARBN

Postal Address

Postcode

In accordance with section 42/section 54 of the **Building Act 1993**, I hereby apply for an occupancy permit for the building at:

## Property information

Address

Postcode

Lot No

LP/PS/TP

Volume

Folio

Crown Allotment

Section

Parish

County

## Nature of Application

<input type="checkbox"/>	New Building	<input type="checkbox"/>	Amendment to existing Occupancy Permit
<input type="checkbox"/>	Alteration to an existing building	<input type="checkbox"/>	Change to use of an existing building
<input type="checkbox"/>	Place of public entertainment	<input type="checkbox"/>	Other

Permit Number

## Building practitioners and architects who were engaged in the building work

Name

Category/class

Registration No.




Name

Category/class

Registration No.




Name

Category/class

Registration No.




## Use applied for

Part of building

Intended use

BCA Class




Part of building

Intended use

BCA Class




## Certificates of compliance

Copies of compliance certificates for plumbing work and electrical work are attached in accordance with regulation 186(2)(b).

Signature of Owner

Owner's Agent

Date

(Please cross applicable box)

## Note

Include building practitioners who were involved in the building work and who were not listed at the time of completion of application for building permit.

## Privacy notice

Frankston City Council is committed to protecting your privacy. Council requires personal information to carry out its functions under the Local Government Act 1989 and other legislation and to provide services to the community. In some cases this will involve disclosure of your information to other parties, such as Council's contractors or other agencies. Your personal information will only be used and disclosed as authorised by law. For further information about how Council handles personal information, or to request access to your personal information, see [www.frankston.vic.gov.au](http://www.frankston.vic.gov.au) or contact Council's privacy officer on 1300 322 322.

## How to submit

---

Please submit your completed form with any required documentation via one of the methods below.

### In Person

Frankston City Council - Civic Centre  
30 Davey Street  
Frankston

Langwarrin Customer Service Centre  
Shop 6, Gateway Shopping Centre  
230 Cranbourne-Frankston Road  
Langwarrin

Seaford Community Centre  
1/6 Broughton Street  
Seaford

### By Mail

Frankston City Council  
PO BOX 490  
Frankston VIC 3199

### By Email

Please email the completed application form with any required supporting documentation to: [info@frankston.vic.gov.au](mailto:info@frankston.vic.gov.au)

---

